



## **RUETER-HESS ADVISORY BOARD**

**FRIDAY, MAY 10, 2024**

### **AGENDA**

---

**Friday, May 10, 2024**

**9:00 AM**

**13939 Ancestry Dr.  
Parker, CO 80134**

---

**Disclaimer - This packet is provided for informational purposes only and is subject to change. Some documents may have been unavailable at the time this agenda was prepared. For additional information, contact the responsible staff person.**

---

**1. Call to Order**

- a. Roll Call
- b. Approval of the Agenda

**2. Approval of Minutes**

**Attachments:**     [Unofficial Minutes from April 12, 2024](#)

**3. Citizen Comment**

**4. Discussion and Action Items**

- a. Fishery Management
- b. Cost Recovery
- c. Master Plan Update
- d. Rueter-Hess Update for April 2024

**Attachments:**     [Rueter-Hess Update for April 2024](#)

- e. Budget Update for April 2024

**Attachments:**    [Budget Update April 2024](#)

**5. Other Business and Discussion**

- a. Recreation Boat Rental Update
- b. Dock Procurement Update
- c. Safety Boat Update

**6. Adjournment**

*\*\*The Next Regular Meeting Will be Held on June 14, 2024 @ 9:00 am. \*\**

[www.douglas.co.us](http://www.douglas.co.us)

**MEETING DATE:** May 10, 2024

**ATTACHMENTS:**

Unofficial Minutes from April 12  
2024



## RUETER-HESS ADVISORY BOARD

FRIDAY, APRIL 12, 2024

### MINUTES

---

Friday, April 12, 2024

9:00 AM

13939 Ancestry Dr.  
Parker, CO 80134

---

#### 1. Call to Order

The meeting was called to order at 9:04 am.

##### a. Roll Call

###### **PRESENT**

Board Member Bill Wasserman (Dist. I)

Board Member Ron Redd

Board Member Austin Good

Alternate Marne Hansen

Board Member Mary Colton

Alternate David Anderson

Alternate Amy Knopp

###### **EXCUSED**

Board Member Jeff Brauer

Board Member Larry Nimmo

Board Member Steve Shoultz

Alternate Michael Lawson

Alternate Seth Hoffman

###### **STAFF**

###### **PRESENT**

Maleia Good, PWSD

Celeste Deal, County Liaison

Jason Trujillo, Ranger, Rueter-Hess Reservoir

Michael Butterfield, Systems Analyst, Information Technology

##### b. Approval of the Agenda

Chair Bill Wasserman asked for a motion to approve the agenda.

**RESULT:** APPROVED

**MOVER:** Austin Good

**SECONDER:** Marne Hansen

**AYES:** Wasserman, Redd, Good, Hansen, Colton, Anderson, Knopp

**EXCUSED:** Brauer, Nimmo, Shoultz, Lawson, Hoffman

#### 2. Approval of Minutes

Chair Bill Wasserman asked for a motion to approve the minutes from March 8, 2024.

**RESULT:** APPROVED

**MOVER:** Mary Colton

**SECONDER:** Marne Hansen

**AYES:** Wasserman, Redd, Good, Hansen, Colton, Anderson, Knopp

**EXCUSED:** Brauer, Nimmo, Shoultz, Lawson, Hoffman

**3. Citizen Comment**

There were none.

**4. Discussion and Action Items**

a. Inaugural Recreational Fishing Overview 2023

The Board discussed Aqua Sierra Fishing Overview.

Ms. Good, PWSD, will be meeting with Aqua Sierra once they have their fishery report finished and will give an update at the next meeting.

b. Rueter-Hess Update for March 2024

Staff went over the March update. Visitation and fishing are picking up.

The Board discussed special activities and fees and requested more discussion next month.

Staff answered questions about the violations for parking in unauthorized areas and where these violations are taking place on the property.

c. Budget Update March 2024

Staff reported out on the budget process and explained we are still in process of working on our base budget.

**5. Other Business and Discussion**

a. Recreation Boat Rental

Staff reported the pontoon boats have been ordered and we are expecting them 3 to 4 weeks.

The V-Hull rowboats are estimated to arrive in mid-May.

Rueter-Hess will be opening to Paddle Sports on April 26th.

Staff is working with the vendor on a profit share program to rent the boats.

Board asked questions regarding supplies and accessories for the boats.

b. Dock Update

The re bid for the docks has gone out. If the bid is successful, the docks are estimated to be installed in late summer or early fall.

c. Safety Boat Update

Staff updated the Board on the safety boat. The delivery would be a year out due to production.

Staff installed the new sonar on the patrol boat giving the capability to check depth, temperature, and see obstacles or debris.

**6. Adjournment**

The meeting was adjourned at 9:56 am.

*\*\*The Next Regular Meeting Will be Held on Friday, May 10, 2024 @ 9:00 am.\*\**

---

[www.douglas.co.us](http://www.douglas.co.us)

**MEETING DATE:** May 10, 2024

**ATTACHMENTS:**

Rueter-Hess Update for April 2024

## Memorandum

**DATE:** May 1, 2024  
**TO:** DOUGLAS COUNTY ADVISORY BOARDS  
**FROM:** AMY KNOPP, MANAGER OF RUETER-HESS RESERVOIR  
**CC:** STEVE SHOULTZ, CPRE, ASSISTANT DIRECTOR OF PARKS, TRAILS & BUILDING GROUNDS  
**SUBJECT:** RUETER-HESS RECREATION UPDATE FOR APRIL 2024

---

### SUMMARY

This is the Rueter-Hess Recreation update for April 2024.

### UPDATES

#### Rueter-Hess Pavilion Improvement

Rueter-Hess Rangers recently finished sanding the picnic tables at the popular pavilion overlook. This improvement will protect the tables and improve the visitor experience.



#### Fishing Compliance

Rangers have been busy walking the shoreline making sure anglers are compliant with the Rueter-Hess fishing rules and regulations. To assure fishermen do not accidentally fish in non-authorized areas, "No Fishing Access" signs were installed by staff to help with compliance.





### **OPERATION AND MAINTENANCE UPDATES**

- Opened for water recreation on Friday, April 26th
- Installed a temporary trail reroute along Cayote Run Loop due to trail flooding
- Installation of access mat in the launch area
- Painted interior and exterior of entrance station
- Received and assembled the pontoon boats
- On site vendor preparation
- Spring training for Rangers
- Continuous trail maintenance
- Installed the reservoir navigational buoy system

### **SPECIAL USE**

- Girl Scouts of Colorado July 15 – 19, 2024
- Avid4 Adventure Summer Season Day Camp June - August
- Rock Canyon High School April 10, 2024
- South Metro Fire Department May 31, 2024
- Fransen Pittman Company 5K June 1, 2024
- Women Inspiring Leadership, June 8, 2024

### **STATS**

Visitation	Jan	Feb	Mar	Apr	2024 Total
Reservations made	10	14	81	120	225
Reservations attended	7	7	52	95	161
No show reservations	3	7	29	25	64
Total visitors at the reservoir	15	17	118	160	310
Incline visitors	3537	3106	5325	5879	17847
Coyote Run Loop visitors	690	545	341	737	2313
Newlin Gold trail visitors	10	17	71	72	170
Total Visitors	4242	3668	5784	6776	20470
Vehicles allowed in because they couldn't make a reservation (Failed Reservation)	0	0	0	2	2

Reservation System Feedback	Jan	Feb	Mar	Apr	2024 Total
Reservation complaints	0	0	1	0	1
Vendor reported reservation complaints	0	0	0	0	0
Complaints via email or phone	0	0	0	0	0
Total complaints	0	0	1	0	1

<b>Fishing</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>2024 Total</b>
Adult anglers	1	0	51	104	156
Youth anglers	0	0	14	15	29
Total anglers	1	0	65	119	185
Tackle Box Inspections	1	0	51	96	148
Fishing checks	1	0	39	93	133

<b>Special Events</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>2024 Total</b>
Partner days	0	0	0	0	0
Partner days attendance	0	0	0	0	0
Partner programming days	0	0	0	0	0
Partner programming days attendance	0	0	0	0	0
Total special activities/events	0	0	0	0	0
Total people attending special events	0	0	0	0	0

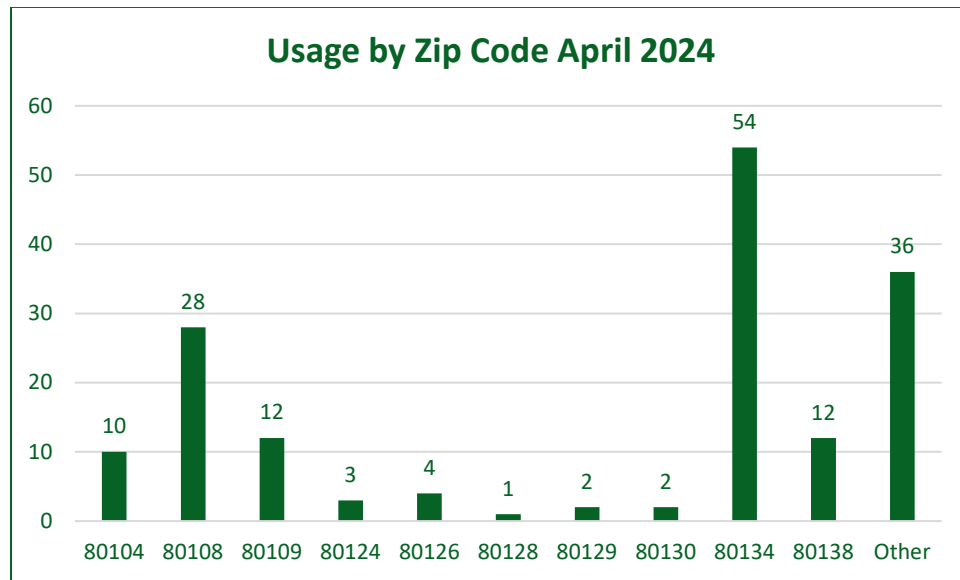
<b>Public Safety</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>2024 Total</b>
Water assist (just needed some help)	0	0	0	0	0
Trail assist	0	0	0	0	0
Number of people helped during assists	0	0	0	0	0
Water rescue (dangerous or distressed situations)	0	0	0	0	0
Trail rescue	0	0	0	0	0
People helped during rescue	0	0	0	0	0
Overdue groups	0	0	0	1	1
Number of people overdue	0	0	0	2	2
Number of people helped to recreate safely	0	0	0	0	0

<b>Ranger Patrol (hours)</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>2024 Total</b>
Foot patrol	34.00	57.00	124.00	179.00	394.00
Bike patrol	0.00	0.00	2.00	6.00	8.00
Boat patrol	0.00	0.00	0.00	31.00	31.00
Vehicle and ATV patrol	41.00	59.00	69.00	124.00	293.00
Entrance station	194.00	121.00	293.00	278.00	886.00
Training	59.00	105.00	101.00	74.00	339.00
Admin at HHRP	464.00	430.00	91.00	45.00	1,030.00
Holiday/Vacation/PTO	64.00	44.00	16.00	63.00	187.00
Total hours	856.00	816.00	696.00	800.00	3,168.00

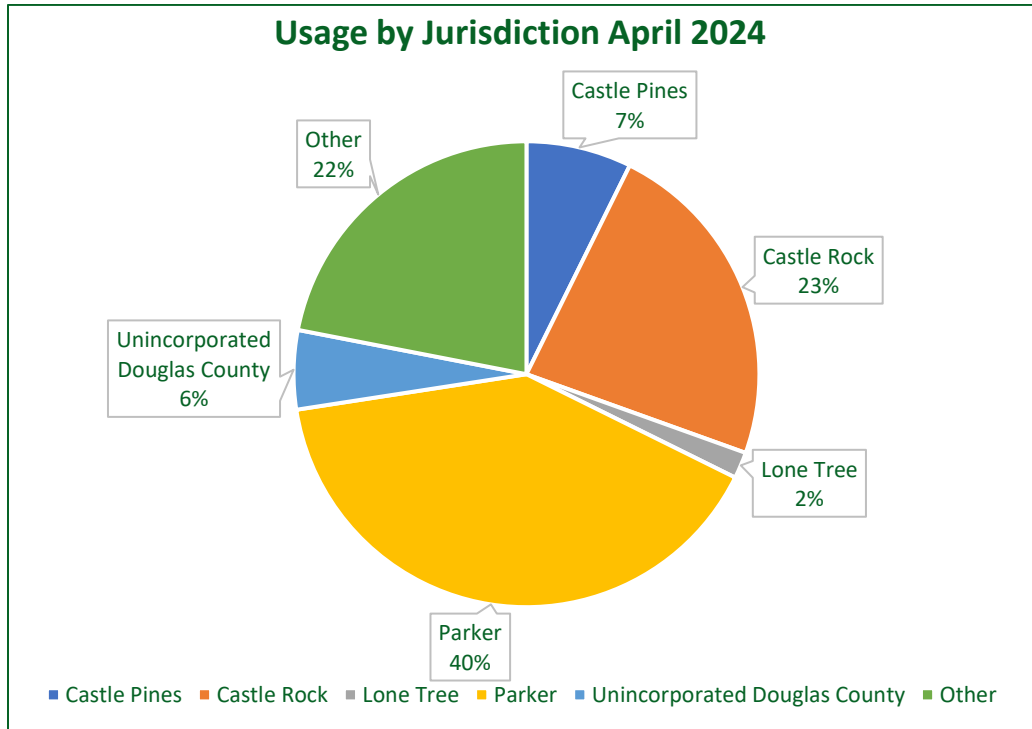
<b>Watercraft Inspections</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>2024 Total</b>
Paddleboard inspection	0	0	0	0	0
Canoe inspection	0	0	0	1	1
Kayak inspections	0	0	0	2	2
Windsurf inspections	0	0	0	0	0
Other	0	0	0	0	0
Total watercraft inspection	0	0	0	3	3
Paddleboard cleaned	0	0	0	0	0
Canoe cleaned	0	0	0	0	0
Kayak cleaned	0	0	0	0	0
Windsurf cleaned	0	0	0	0	0
Other	0	0	0	0	0
Failed paddleboard inspection	0	0	0	0	0
Failed canoe inspection	0	0	0	0	0
Failed kayak inspections	0	0	0	0	0
Windsurf and wing surf inspections	0	0	0	0	0
Other	0	0	0	0	0
Total failed inspections (not allowed to launch)	0	0	0	0	0
<b>Rules and Regulations</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>2024 Total</b>
PFD violations	0	0	0	0	0
Swim/wade	0	0	0	0	0
Dogs on shore	0	0	0	0	0
Dogs in water	0	0	0	0	0
Dogs off leash	1	4	7	4	16
Alcohol on property	0	0	1	0	1
Vehicles parked in undesignated areas	6	4	7	0	17
Off trail use	0	0	4	5	9
Bait violations	0	0	0	0	0
Hook violations	1	0	2	0	3
Poles violations	0	0	0	0	0
Fishing in restricted areas	0	0	0	20	20
Fishing license violations	0	0	0	0	0
No fishing permit violations	0	0	0	0	0
Total rule violations	8	8	21	29	66

<b>Trail Maintenance (hours)</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>2024 Total</b>
Trail maintenance	3.0	19.0	39.5	12	73.5
Establish new trail	0.0	0.0	4.5	0.0	4.5
Fishing access maintenance	0.0	0.0	0.0	0.0	0.0
Establish new fishing access	0.0	0.0	0.0	0.0	0.0
Total trail maintenance hours	3.0	19.0	44.0	0.0	66.0

Comments & Questions	Jan	Feb	Mar	Apr	2024 Total
Allowed activity	0	2	4	16	22
Biking	1	0	0	0	1
Boating	0	0	0	3	3
Camping	0	0	0	0	0
Fishing	4	5	11	13	33
General questions	0	0	15	12	27
Hiking	0	0	0	7	7
Inspections	0	0	0	0	0
Passes	2	2	4	1	9
Refunds	0	0	0	0	0
Rentals	0	0	0	1	1
Reservations and fees	1	2	9	12	24
Special events	0	0	0	1	1
Trails	0	0	3	3	6
Grand total	8	11	46	69	134
Facility Closure	Jan	Feb	Mar	Apr	2024 Total
Facility closure for water quality	0	0	0	0	0
Impacted reservation	0	0	0	0	0
Facility closure for weather	3	0	3	0	6
Total number of impacted people	0	0	0	0	0



Rueter-Hess Usage by Zip Code	
Zip Code	Number of Registrations
80104	10
80108	28
80109	12
80124	3
80126	4
80129	2
80130	2
80134	54
80138	12
Other	36



Rueter-Hess Reservations by Jurisdiction	
Castle Pines	12
Castle Rock	38
Lone Tree	3
Parker	66
Unincorporated Douglas County	9
Other - Outside Douglas County	36

[www.douglas.co.us](http://www.douglas.co.us)

**MEETING DATE:** May 10, 2024

**ATTACHMENTS:**

Budget Update April 2024

## 2024 FUNDS

## Rueter-Hess Maintenance and Operations

FUND 245

BUSINESS UNIT 47100

Ending April 30, 2024

### EXPENDITURES

Object Account	Supplies	Summary			
		2023 Actuals	2024 Allocated	Spent	Remaining
433200	Office Supplies	\$ 1,281.98		\$ -	\$ -
433400	Operating Supplies	\$ 3,092.45	\$ 5,000.00	\$ 7,074.93	\$ (2,074.93)
433410	Emergency Response Supplies	\$ 835.78			\$ -
433450	First Aid Supplies			\$ 720.38	\$ (506.45)
433500	Clothing & Uniform	\$ 2,609.21		\$ 2,224.17	\$ (2,224.17)
433600	Uniform/Equip/Tool Allowance			\$ 2,000.00	\$ (2,000.00)
433900	Janitorial Supplies			\$ 129.86	\$ (129.86)
436200	Equip & Motor Vehicle	\$ 59.87		\$ 1,675.00	\$ (1,675.00)
433930	Operating Equip. Accessories			\$ 749.99	\$ (749.99)
436400	Consumable Tools				\$ -
436500	Sign Parts & Suppl			\$ -	\$ -
436600	Other Repair & Maint			\$ 767.79	\$ (767.79)
<b>Remaining Dollars</b>		<b>\$ 7,879.29</b>	<b>\$ 5,000.00</b>	<b>\$ 15,342.12</b>	<b>\$ (10,342.12)</b>

Object Account	Purchased Services	Summary			
		2023 Actuals	2024 Allocated	Spent	Remaining
440200	Newspaper notices/ Adver.			\$ 49.60	\$ (49.60)
442350	Employee Phone allowance	\$ 480.00		\$ 320.00	\$ (320.00)
442420	Cell Phone Service	\$ 317.50		\$ 240.06	\$ (240.06)
443100	Medical Dental & Vet Service	\$ 480.00		\$ 105.00	\$ (105.00)
443600	Other Professional Services	\$ 37,907.50	\$ 50,000.00	\$ 17,204.85	\$ 32,795.15
444200	Repairs-Equip/ Motor Vehicle	\$ 431.11		\$ -	\$ -
444700	Other Repair & Maint. Serv.	\$ 584.90		\$ 75.00	\$ (75.00)
445200	Metro Area Meeting Expense	\$ 45.00		\$ -	\$ -
445500	Catered Meal Service	\$ 8.17		\$ -	\$ -
446100	Conference, Seminar, Training	\$ -	\$ 3,000.00	\$ 100.00	\$ 2,900.00
447900	Recruitment Costs	\$ 129.00		\$ -	\$ -
<b>Remaining Dollars</b>		<b>\$ 40,383.18</b>	<b>\$ 53,000.00</b>	<b>\$ 18,094.51</b>	<b>\$ 34,905.49</b>



		Summary			
Object Account	Capital Outlay	2023 Actuals	2024 Allocated	Spent	Remaining
448000	Building Materials			\$ -	\$ -
Remaining Dollars		\$ -		\$ -	\$ -

		Summary			
Object Account	Fixed Charges	2023 Actuals	2024 Allocated	Spent	Remaining
449055	Fuel Charges	\$ 2,460.79	\$ 5,000.00	\$ 681.39	\$ 4,318.61
449056	Fleet Maintenance	\$ 1,031.79		\$ 2,083.70	
450240	Waste Disposal Services	\$ 8,465.00	\$ 11,500.00	\$ -	\$ 11,500.00
Remaining Dollars		\$ 11,957.58	\$ 16,500.00	\$ 2,765.09	\$ 13,734.91

		Summary			
Object Account	Personnel Services	2023 Actuals	2024 Allocated	Spent	Remaining
411100	Salaries & Wages - Regular FT	\$ 241,846.26	\$ 479,752.00	\$ 166,091.04	\$ 313,660.96
411230	Stipend	\$ 3,200.00	\$ 1,200.00	\$ 800.00	\$ 400.00
411600	Merit Pool		\$ 23,987.00		\$ 23,987.00
412100	Overtime/Straight Reg.	\$ 1,649.08		\$ 501.14	\$ (501.14)
430150	Medical Benefit	\$ 37,246.17	\$ 96,648.00	\$ 30,500.18	\$ 66,147.82
430160	Dental Benefit		\$ 1,629.00		\$ 1,629.00
430200	Social Security	\$ 18,929.25	\$ 38,536.00	\$ 12,809.40	\$ 25,726.60
430300	Retirement	\$ 19,908.26	\$ 55,411.00	\$ 15,734.08	\$ 39,676.92
430400	Fringe Benefits Pool	\$ 11,232.43	\$ 24,313.00	\$ 7,575.56	\$ 16,737.44
Remaining Dollars		\$ 334,011.45	\$ 721,476.00	\$ 234,011.40	\$ 487,464.60

		Summary			
Object Account	Capital Outlay	2023 Actuals	2024 Allocated	Spent	Remaining
483100	Miscellaneous Contingency		\$ 50,000.00	\$ -	\$ -
473500	Parks & Recreation Improvement			\$ 1,562.96	\$ (1,562.96)
474800	Other Machinery & Epuip			\$ 18,800.00	\$ (18,800.00)
Remaining Dollars		\$ -	\$ 50,000.00	\$ 20,362.96	\$ 29,637.04

# REVENUES

Intergovernmental	Revenues	Summary			
330000		2023	2024 Projected	Received	Total
338300	Municipalities	\$ 2,413,627.80	\$ 620,000.00	\$ 620,000.00	
395250	Douglas County		\$ 250,000.00	\$ 41,666.66	
361101	Treas Pool Earnings	\$ 28,510.61	\$ 19,451.93	\$ 10,241.50	
361102	Pool Bond Amort/Accretion	\$ 4,538.73	\$ 1,077.12	\$ 632.96	
330000		\$ 2,446,677.14	\$ 890,529.05	\$ 672,541.12	\$ -

Charges for Services	Revenues	Summary			
340000		2023	2024 Projected	Received	Total
344200	Facility Use Fees	\$ 33,076.00	\$ 30,000.00	\$ 2,860.00	\$ 2,860.00
	Special Events				
340000		\$ 33,076.00	\$ 30,000.00	\$ 2,860.00	\$ 2,860.00