BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING
TUESDAY, MARCH 24, 2026
AGENDA

Tuesday, March 24, 2026 **1:30 PM** **Hearing Room**

Invocation – Darrin Kessler

1:30 PM

1. Call to Order

a. Pledge of Allegiance

b. Attorney Certification of Agenda

c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

a. Resolution proclaiming March 2026 as Developmental Disabilities Awareness Month. Maureen Waller, Special Projects Manager — *County Administration*

Attachments: 2026 Resolution for IDD Awareness Month

3. Consent Agenda

a. Approval of Business Meeting Minutes from March 10, 2026.

Attachments: Minutes Business Meeting 03.10.2026

b. Approval of Land Use/Public Hearing Minutes from March 10, 2026.

Attachments: Minutes LU_PH Meeting 03.10.2026

c. Approval of Vouchers March 17, 2026
Christie Guthrie, Director of Finance — *Finance Department*

Attachments: 03.17.26 BOCC

d. Approval of Vouchers March 24, 2026
Christie Guthrie, Director of Finance — *Finance Department*

Attachments: 03.24.26 BOCC

e. Resolution Adopting the Alternate Property Tax Appeal Calendar and Procedures for Tax Year 2026 as Permitted by C.R.S. § 39-5-122.7.
Toby Damisch, Assessor — *Assessor*

Attachments: Cover Page
Resolution for Alt Appeal Procedure

f. Following the Recommendation of Assessor's Office to Settle BAA Appeal.
Jeffrey Garcia, County Attorney — *County Attorney*

Attachments: Cover Page
Board Memo 3.24.26

g. Request to Approve and Sign a First Amendment to the Public Contract for Service with the Omni Institute for Work Related to the Colorado Opioids Settlement.
Maureen Waller — *County Administration*

Attachments: Cover Page
First Amendment to PCS - Omni Institute

h. Resolution Assigning 2026 Private Activity Bond Cap Allocation To The Douglas County Housing Partnership.
Melody D'Haillecourt, Community Programs Coordinator — *Community Services*

Attachments: Cover Page
Staff_Report_2026_PAB_3.24.26

i. 2026 Colorado Department of Transportation Grant Contract in the Amount of $218,588.00 With a Required Local Contribution of $218,588.00 For a Project Total Of $437,176.00.
Ryan Arthur, Community Programs Coordinator — *Community Services*

Attachments: Cover Page
2026 CDOT FTA 5310 Contract Staff Report

j. State Historical Fund Grant Application for Prairie Canyon Ranch Restoration in the Amount of $250,000.00 and a County Contribution of $129,903.65.
Brittany Cassell, Curator — *Department of Community Development*

Attachments: Cover Page
Staff Report - SHF Application Prairie Canyon Ranch

k. Public Contract for Services with Several Vendors for 2026 Aviation Wildland Fire Support.
Mike Alexander, Director, Office of Emergency Management — *Emergency Management*

Attachments: Cover Page
2026 CWN Aircraft Contract_10 Tanker 01.21.26
2026 CWN Aircraft Contract_HeliQwest 01.21.26
2026 CWN Aircraft Contract_Trans Aero 030126

l. Purchase Orders to Galls for Ballistic Shields Under NASPO Master Agreement #198468 for the Douglas County Sheriff's Office 2026 Fleet Vehicle Upfits in an Amount not to Exceed $160,199.82.
Joel White, Division Chief Patrol — *Sheriff*

Attachments: Cover Page
Galls_Quote31728599_18 Shields wBags_$160,199.82

m. FY2026 Click It or Ticket with Colorado Department of Transportation Occupant Protection Grant Application in the Amount of $33,000.00 and Grant Award.
Joel White, Division Chief — *Sheriff*

Attachments: Cover Page
FFY26 CIOT Application_submitted 01202026
Douglas Co SO CIOT FFY26 NTP
Douglas Co SO CIOT FFY26 PO 411044160

n. Colorado Department of Local Affairs 2025 Homeless Resolution Program Grant Agreement In the Amount of $50,000.00.
Steven Dodrill, Community Services Administrator — *Community Services*

Attachments: Cover Page
Staff Report HRP 2025 Contract

o. Human Services Contract with Shiloh House for Child Welfare Core Services in the Amount of $50,000.00, and Bed Hold Agreements in the Amount of $501,457.00 for a Total Amount of $551,457.00.
Nicole Adams, Assistant Director of Protection Programs — *Human Services*

Attachments: Cover Page
Exhibit A, B & C- Shiloh House Core & Block SOSA's- 26-27

p. Contract with Savio House for Child Welfare Core Services in the Amount of $200,000.00.
Nicole Adams, Assistant Director of Protection Programs — *Human Services*

Attachments: Cover Page
Exhibit A-Savio House (Core) SOSA-26-27

q. Contract with McLaughlin Counseling LLC for Child Welfare Services in the Amount of $980,000.00.
Nicole Adams, Assistant Director of Protection Programs — *Human Services*

Attachments: Cover Page
DC-SOSA- McLaughlin Counseling LLC 26-27

r. Fee Waiver Request in the Amount of $1,210.00 for the ShamROCK Stampede Run at Fairgrounds Regional Park.
Steve Shoultz, CPRE, Director of Parks and Recreation — *Parks and Recreation Department*

Attachments: Cover Page
Staff Report - Parks Fee Waiver_ShamrockRun2026.pdf

s. Purchase Order to Larry H Miller Dodge-Jeep-Ram for a Total of $169,444.00 under Douglas County IFB #027-25.
Brian Franklin, Assistant Director, Fleet Services — *Facilities and Fleet & Emergency Support Services*

Attachments: Cover Page
26MY WLJ-22D version 03.02.26
IFB #027-25 Award - LHM Jeep Dodge Ram

t. Purchase Orders and Contract Amendment to Strong Contractors for Silicone Roof Coating Projects at the Park Meadows Center, and CSU Facilities for a Total Contact Amount of $492,000.00. IFB Award #027-22.
Troy Bahr, Facilities Manager, FFESS — *Facilities and Fleet & Emergency Support Services*

Attachments: Cover Page
2026 DC_1st Amendment to PCS -Strong Contractor_030426

u. Purchase Order to Environments Denver, for the Approved Lansing Point Space Furniture to Support the Phase II Human Services and Community Services Departments Located at 11045 East Lansing Circle, Englewood, CO. 80112 in the Amount of $1,140,864.25.
Troy Bahr, Facilities Manager, FFESS — *Facilities and Fleet & Emergency Support Services*

Attachments: Cover Page
DC 2026 - Environments Denver EON Workplace_031326

v. Purchase Order of Hot Bituminous Asphalt.
Daniel Roberts, Assistant Director, Operations — *Public Works Operations*

Attachments: Cover Page
SIGNED-1st Amrize Asphalt PO Request-Hot Bituminous Asphalt-Shawna P (002)
SIGNED-2nd Asphalt Specialties PO Request-Hot Bituminous Asphalt-Shawna P
SIGNED-3rd Brannan Sand and Gravel PO Request-Hot Bituminous Asphalt-Shawna P
SIGNED-4th Kiewit Infrastructure PO Request-Hot Bituminous Asphalt -Shawna p
SIGNED- 5th Schmdit Construction PO Request-Hot Bituminous Asphalt-Shawna P
IFB 006-26 Bid Abstract

w. Purchase Order to Swarco Colorado Paint Company for 2026 Paint Purchase - Paint Only, No Services - in the Amount of $360,675.00, Douglas County Project Number TF 2026-010.
Robert Robles, Traffic Services Assistant Supervisor — *Department of Public Works Engineering*

Attachments: Cover Page
2026 Justification Memo_Swarco Colorado Paint Company

x. Budget Reallocation Request to Transfer Monies in Fund 230 for the Following Business Unit(s) (BU): (1) Transfer / Reallocate $266,581.00 from BU 861564.473200 Perry Park Rd Traffic Safety to BU 800414.443400 Safe Streets and Roads. (2) Transfer / Reallocate $244,098.00 from BU 861565.478300 Perry Park Rumbles to BU 800414.443400 Safe Streets and Roads.
Jason Oldham, P.E., Traffic Engineering and Operations Manager — *Department of Public Works Engineering*

Attachments: Cover Page
Justification Memo Budget Reallocation_861564_861565 to 800414

y. Public Contract for Services with Icon Engineering, for the Macanta Park Access Project in the Amount of $115,438.00, Douglas County Project # SP2026-005.
Zachary Humbles, P.E., Special Projects Engineer — *Department of Public Works Engineering*

Attachments: Cover Page
Contract Icon Engineering - Macanta Access-Zak H

z. Construction Contract with Denver Dirt Works, Inc. for the Highlands Ranch Bell Flower Way Manhole Project in the amount of $290,000.00, Douglas County Project # SP2025-013.
Deborah E. Kula, P.E., Special Projects Engineer — *Department of Public Works Engineering*

Attachments: Cover Page
Contract Denver Dirt Works - HR Bell Flower Way SP2025-013

aa. Annual Maintenance Agreement Renewal with Northwoods in the Amount of $155,387.00.
Mike Wise, Sr. Manager Application Services — *Information Technology*

Attachments: Cover Page
Northwoods 2026 155,387 SIN004498

ab. Purchase Orders to Lighting Accessory & Warning Systems Totaling $784,063.91 Under Douglas County IFB #059-23.
Brian Franklin, Assistant Director, Fleet Services — *Facilities and Fleet & Emergency Support Services*

Attachments: Cover Page
Laws Est_25768_DCSO UC Jeep 3-5-26
Laws Est_25769_DCSO 1813 3-5-26
Laws Est_24071_BI Colorado 3-5-26
Laws Est_25770_OEM 15030 3-5-26
Laws Est_25774_DCSO SRO PIU 3-6-26
Laws Est_25584_DCSO Patrol Tahoe 3-5-26
Laws Est_25575_DCSO Patrol PIU 3-5-26
Laws Est_25767_OS Ranger 3-5-26
IFB #059-23 Bid Award_LAWS

ac. WorkSMART Finance/Budget/Procurement Project in the Amount of $229,910.00
Mike Wise, Sr. Manager Application Services — *Information Technology*

Attachments: Cover Page
Crowe SOSA 2026-07 16,200 FE 01.112.26.26
Crowe SOSA 2026-08 114,210
Crowe SOSA 2026-06 99.500 FE 01.06.26

ad. Inceed WorkSMART Support Contract Extension in the Amount of $104,912.00.
Mike Wise, Sr. Manager Application Services — *Information Technology*

Attachments: Cover Page
Inceed 2026 104,912 Amend2 WillLavery

ae. Cornerstone 2026 Contract Renewal in the Amount of $240,739.96.
Mike Wise, Sr. Manager Application Services — *Information Technology*

Attachments: Cover Page
Cornerstone 2026 240,739.96 Multi-Year Q-139931

af. Lansing Point Satellite Office Conference Room Construction in the Amount of $132,072.00.
Jim Brown, Chief Technology Officer — *Information Technology*

Attachments: Cover Page
Beacon SOSA 2026-56 132,072 Lansing Point 2, 1st Floor Conf Rooms

ag. Construction Contract in the Amount of $508,741.00 Between Douglas County and 53 Corporation, LLC, for the Construction of the Happy Canyon Creek Trail Connection.
Steve Shoultz, CPRE, Director of Parks and Recreation — *Parks and Recreation Department*

Attachments: Cover Page
Staff_Report_HCCT_Construction_3.2026

ah. Construction Funding Agreement with Sterling Ranch Community Authority Board for the Waterton / Middle Fork Roundabout Project, Douglas County Project # CI 2026 - 011.
Sean P. Owens, P.E., Special Projects Manager — *Department of Public Works Engineering*

Attachments: Cover Page
Construction Funding Agreement-Sterling Ranch CAB-Waterton Rd Middle Fork Roundabout-Sean O

ai. Construction Contract - Change Order No. 1 with Villalobos Concrete, LLC for the Waterton / Middle Fork Roundabout Project, Douglas County Project # CI 2026 - 011.
Sean P. Owens, P.E., Special Projects Manager — *Department of Public Works Engineering*

Attachments: Cover Page
Change Order 1 new PO-Villalobos-Waterton Middle Fork Roundabout-Sean O

4. Regular Agenda

a. 2026 Developmental Disabilities Mill Levy Housing with Supportive Services Grant Agreement with Wellspring Community in the Amount of $2,500,000.00.
Jennifer DAmbrosio, Community Programs Coordinator — *Community Services*

Attachments: Cover Page
IDD Supportive Housing Staff Report

b. Intergovernmental Agreement Between the Town of Parker and Douglas County Regarding Cost Sharing to Establish the Link On Demand Parker Pilot Program.
Ryan Arthur, Community Programs Coordinator — *Community Services*

Attachments: Cover Page
Parker IGA Staff Report

c. Intergovernmental Agreement with the Town of Castle Rock for Massage Licensing and Resolution.
Valerie Brewster, Senior Assistant County Attorney — *County Attorney*

Attachments: Cover Page
DC - IGA - Relating to the Enforcement of an Ordinance Establishing Business Licensure Requirements to Regulate Massage Facilities final

6. Commissioner Comments

7. Other Business

8. County Manager

a. County Manager Report

Attachments: County Manager Report 3.24.26

9. Adjournment

The Next Business Meeting Will be Held on Tuesday, April 14, 2026 @ 1:30 p.m.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Maureen Waller, Special Projects Manager

DESCRIPTION: Resolution proclaiming March 2026 as Developmental Disabilities Awareness Month.

SUMMARY: Proclaiming March 2026 as Developmental Disabilities Awareness month.

RECOMMENDED ACTION: Approve Resolution.

REVIEW:

Doug DeBord	Approve	3/18/2026
Jeff Garcia	Approve	3/18/2026

ATTACHMENTS:

2026 Resolution for IDD Awareness Month

RESOLUTION NO. R-26-____

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS

A RESOLUTION PROCLAIMING MARCH 2026 AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH

WHEREAS, on February 26, 1987, President Ronald Reagan proclaimed March as National Developmental Disabilities Awareness Month, dedicating this time to recognizing and promoting the inclusion of individuals with developmental disabilities across the United States; and

WHEREAS, over the past several decades, our society has made significant progress in advancing the rights, independence, and opportunities for people with developmental disabilities, fostering a more accessible and equitable community for all; and

WHEREAS, Douglas County voters demonstrated their commitment to this population in 2001 by approving a one-mill property tax to fund services for individuals with developmental disabilities, generating funds that have supported critical programs since 2002; and

WHEREAS, more than 90% of these funds are allocated to Developmental Pathways, the County's Community-Centered Board, with an additional 5.5% supporting a competitive grant program that has awarded almost $7 million to local organizations serving individuals with intellectual and developmental disabilities (IDD); and

WHEREAS, Developmental Disabilities Awareness Month is an opportunity to celebrate the contributions of individuals with developmental disabilities, who enrich our schools, workplaces, and communities with their talents and resilience; and

WHEREAS, raising awareness and promoting inclusion helps challenge stereotypes, foster understanding, and create opportunities for all individuals to reach their full potential; and

WHEREAS, Douglas County remains committed to ensuring that all residents, regardless of ability, have full access to housing, employment, education, and recreation, contributing to their well-being and integration into all aspects of community life;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, COLORADO, hereby proclaims March 2026 as Developmental Disabilities Awareness Month and encourages all residents to recognize the achievements of individuals with developmental disabilities while supporting efforts to build a more inclusive and empowering community.

PASSED AND ADOPTED this 24th day of March 2026, in Castle Rock, Douglas County, Colorado.

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

BY:

_____

GEORGE TEAL, Chair

ATTEST:

_____

HAYLEY HALL, Clerk

MEETING DATE: March 24, 2026

DESCRIPTION: Approval of Business Meeting Minutes from March 10, 2026.

ATTACHMENTS:

Minutes Business Meeting 03.10.2026

BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, MARCH 10, 2026

MINUTES

Tuesday, March 10, 2026 **1:30 PM** **Hearing Room**

Invocation – Darrin Kessler

1:30 PM

Rollcall

PRESENT: Chairperson Abe Laydon
Commissioner Kevin Van Winkle
Vice Chair George Teal

1. Call to Order

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Jeff Garcia, County Attorney, said that all items on today's agenda have been reviewed by his office and they all meet legal approval.

c. Commissioners Disclosure for Items on This Agenda

2. Consent Agenda

This is Motion No. 026-030

Commissioner Laydon moved that the Board approve the requests in all Items "a" through "w" of the Consent Agenda.

RESULT: ADOPTED THE CONSENT AGENDA
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Laydon, Van Winkle, Teal

a. Approval of Business Meeting Minutes from February 24, 2026.

d. Approval of Vouchers March 10, 2026

b. Approval of Land Use/Public Hearing Minutes from February 24,2026.

c. Approval of Vouchers March 3, 2026

e. Resolution Making an Appointment to the Mile-High Regional Emergency Medical and Trauma Advisory Council.
Resolution No: R-026-015

f. Douglas County American Rescue Plan Act, Community Response Team Intergovernmental

Agreement for Training and Program Start-up Costs with the Amount of Accrued Interest Allocated of $200,000.00.

g. Purchase Request to CDW-G for Replacement Panasonic Toughbooks in the Amount of $254,447.60.

h. CDW-G Science Logic Platform Annual Renewal in the Amount of $142,240.00.

i. Insight Microsoft Dynamics365 Finance & Operations Purchase in the Amount of $388,912.58.

j. Euna Solutions eCivis Annual Renewal in the Amount of $102,449.00.

k. Purchase Order to Wanco for a Total Amount of $102,730.00 under the Colorado DOT IFB #24-017, Award 371001951.

l. Purchase Order to OJ Watson in the Amount of $116,613.00 under the City & County of Denver Master Supplier Contract Number SC-00003211.

m. Purchase Orders to C3 Interiors, LLC, for Carpet Replacement for DA and Probation, 2nd Floor at the Robert A. Christensen Justice Center. Award IFB #008-24, in the Amount of $164,463.96.

n. Purchase Change Order and Second Amendment to DLH Architecture Contract in the Amount of $146,196.50 for Additional Services for the Future Biochar Facility Site.

o. Purchase Order to Swank Family Properties, LLC, for a Total Sum of $113.897.91 for the 2026 Annual Ground Lease Agreement.

p. Purchase Order to Swarco Industries, LLC. for 2026 Reflective Beads Purchase - Material Only, no Services - in the Amount of $168,960.00. Douglas County Project Number TF 2026-010.

q. Replacement of a Norstar Chemical Injections Sprayer Bed in the Amount of $136,084.00.

r. Construction Contract for The Crowfoot Valley Road/Macanta Blvd. Temporary Signal Design Project, to Lumin8 Transportation Tech., LLC, for a Total Contract Amount of $445,328.00, Douglas County Project Number TF 2025-023.

s. Douglas County School District Modification Projects Fee Waiver Request in the Amount of $1,500.00, Douglas County Project Number DV 2025-504

t. License Agreement Between the Douglas County Board of County Commissioners and the Roxborough Village Metropolitan District.

u. Acceptance of these Drainage Easements from the Crowfoot Valley Ranch Metropolitan District No. 1, a Quasi-Municipal Corporation and Political Subdivision of the State of Colorado whose Address is 405 Urban Street, Ste. 310, Lakewood, Colorado 80228, Douglas County Project Number DV2025-234.

v. Temporary Construction Easement Between Roxborough Village Metro District & Douglas County. Douglas County Project Number SP2025-019.

w. Change Order 1 for the Construction Contract with Insituform Technologies (dba C&L Water Solutions C&L) for the Highlands Ranch Parkway & Daisy Court Storm Sewer UV CIPP Lining Project in the Amount of $265,780.00, Douglas County Project # SP 2025-016.

3. Regular Agenda

a. Two Budget Reallocations and Award a Construction Contract to Hamon Infrastructure, Inc. for an Amount not to Exceed $13,218,000.00 for the Pine Drive and Pine Lane Improvement Project, Douglas County Project Numbers CI 2020-019 and CI 2020-020.

Brolin Bundy, Department of Public Works Engineering, addressed the Board to present on this Item.

Commissioner Teal commented on this Item.

Public Comment: None

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

Mr. Bundy addressed the Board to comment on this Item.

This is Motion No. 026-031

Commissioner Van Winkle moved that the Board approve Two Budget Reallocations and Award a Construction Contract to Hamon Infrastructure, Inc. for an Amount not to Exceed $13,218,000.00 for the Pine Drive and Pine Lane Improvement Project, Douglas County Project Numbers CI 2020-019 and CI 2020-020.

RESULT: ADOPTED
MOVER: Kevin Van Winkle
SECONDER: Abe Laydon
AYES: Laydon, Van Winkle, Teal

b. Public Contract for Services with Theorem Design Group, Inc. for the State Highway 83 at Prairie Canyon Ranch Access Improvements Project, for a Total Amount of $450,000.00, Douglas County Project Number CI 2025-022.

Brolin Bundy, Department of Public Works Engineering, addressed the Board to present on this Item.

Commissioner Teal commented on this Item.

Public Comment: None

Commissioner Teal commented on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

This is Motion No. 026-032

Commissioner Laydon moved that the Board approve Public Contract for Services with Theorem Design Group, Inc. for the State Highway 83 at Prairie Canyon Ranch Access Improvements Project, for a Total Amount of $450,000.00, Douglas County Project Number CI 2025-022.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Laydon, Van Winkle, Teal

c. Addendum to Intergovernmental Agreement Regarding Memorandum of Participation Between the Unified Forensic Crime Laboratory and the District Attorney for the 23rd Judicial District.

Daniel McMillan, Douglas County Sheriff's Office, addressed the Board to present on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

Commissioner Teal commented on this Item.

Commissioner Van Winkle commented on this Item and asked a clarifying question. Mr. McMillan addressed the Board to answer the Commissioner's question.

Public Comment: None

This is Motion No. 026-033

Commissioner Van Winkle moved that the Board approve Addendum to Intergovernmental Agreement Regarding Memorandum of Participation Between the Unified Forensic Crime Laboratory and the District Attorney for the 23rd Judicial District.

RESULT: ADOPTED
MOVER: Kevin Van Winkle
SECONDER: Abe Laydon
AYES: Laydon, Van Winkle, Teal

d. Intergovernmental Agreement Between Douglas County and the City of Lone Tree Regarding a Financial Contribution for Additional Pre-Construction Activities Related to the I-25 / Lincoln Avenue Traffic and Mobility Improvement Project. Douglas County Project Number CI 2019-014.

Arthur Griffith, Department of Public Works Engineering, addressed the Board to present on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item and asked a clarifying question.
Mr. Griffith addressed the Board to comment on this Item and answer the Commissioner's question.

Public Comment: None

Commissioner Teal commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

Commissioner Laydon commented on this Item and asked clarifying questions.
Mr. Griffith addressed the Board to answer the Commissioner's questions.

Commissioner Teal commented on this Item.

This is Motion No. 026-034

Commissioner Laydon moved that the Board approve Intergovernmental Agreement Between Douglas County and the City of Lone Tree Regarding a Financial Contribution for Additional Pre-Construction Activities Related to the I-25 / Lincoln Avenue Traffic and Mobility Improvement Project. Douglas County Project Number CI 2019-014.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Laydon, Van Winkle, Teal

4. Commissioner Comments

Commissioner Laydon provided comments.

Commissioner Teal provided comments.

Commissioner Van Winkle provided comments.

5. Other Business

6. County Manager

a. County Manager Report.

7. Adjournment

The Next Business Meeting Will be Held on Tuesday, March 24, 2026 @ 1:30 p.m.

MEETING DATE: March 24, 2026

DESCRIPTION: Approval of Land Use/Public Hearing Minutes from March 10, 2026.

ATTACHMENTS:

Minutes LU_PH Meeting 03.10.2026

BOARD OF COUNTY COMMISSIONERS LAND USE MEETING/PUBLIC HEARING

TUESDAY, MARCH 10, 2026

MINUTES

Tuesday, March 10, 2026 **2:30 PM** **Hearing Room**

2:30 PM

Rollcall

PRESENT: Vice Chair George Teal
Chairperson Abe Laydon
Kevin Van Winkle

1. Call to Order

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Jeff Garcia, County Attorney, said that all items on today's agenda have been properly noticed and the Board has jurisdiction to proceed.

c. Commissioners Disclosure for Items on This Agenda

2. Land Use Meeting Agenda Items

a. Sterling Ranch Filing No. 7C - Final Plat - Project File: SB2024-060.

Brett Thomas, Department of Community Development, addressed the Board to present on this Item.

Kevin Johnk, Sterling Ranch Development Company, addressed the Board to further present on this Item and agreed to the conditions as presented.

Commissioner Laydon commented on this Item.

Commissioner Teal commented on this Item.

Public Comment: None

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

This is Motion No. 026-035

Commissioner Laydon moved that the Board approve Sterling Ranch Filing No. 7C - because it Does meet all of the approval criteria, with 8 conditions as presented- Project File: SB2024-060.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Vice Chair Teal, Laydon and Commissioner Van Winkle

b. Bennett, Benedik, and Colander Exemption - Project File: EX2025-007.

Brett Thomas, Department of Community Development, addressed the Board to present on this Item.

Commissioner Van Winkle asked a clarifying question.
Mr. Thomas addressed the Board to answer the Commissioner's question.

Kevin Archer, David E Archer and Associates, addressed the Board to comment on this Item.

Public Comment: None

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

This is Motion No. 026-036

Commissioner Van Winkle moved that the Board approve Bennett, Benedik, and Colander Exemption - because it Does meet all of the approval criteria, with 3 Conditions as presented, Project File: EX2025-007.

RESULT: ADOPTED
MOVER: Kevin Van Winkle
SECONDER: Abe Laydon
AYES: Vice Chair Teal, Laydon and Commissioner Van Winkle

3. Public Hearing Agenda Items

a. Pinery Village Filing 2 - Minor Development Final Plat - Project File: SB2021-049.

Mike Pesicka, Department of Community Development, addressed the Board to comment on this Item.

This is Motion No. 026-037

Commissioner Laydon moved that the Board Continue The Pinery Village Filing 2 - Minor Development Final Plat - Project File: SB2021-049 to March 24, 2026 at 2:30 p.m.

RESULT: CONTINUED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle

AYES: Vice Chair Teal, Laydon and Commissioner Van Winkle

b. Douglas County Zoning Resolution Amendments for Large Day-Care Homes - Project File: DR2025-007.

Melanie Estrada, Department of Community Development, addressed the Board to present on this Item.

Public Comment: None

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

Commissioner Teal commented on this Item.

Commissioner Van Winkle commented on this Item.

This is Motion No. 026-038

Commissioner Van Winkle moved that the Board approve Douglas County Zoning Resolution Amendments for Large Day-Care Homes - Project File: DR2025-007.

RESULT: ADOPTED
MOVER: Kevin Van Winkle
SECONDER: Abe Laydon
AYES: Vice Chair Teal, Laydon and Commissioner Van Winkle
Resolution No: R-026-016

c. Highlands Ranch Filing 159 - Minor Development Final Plat - Project File: SB2023-022.

Carolyn Washee-Freeland, Department of Community Development, addressed the Board to present on this Item.

John Kilrow, Shea Properties, addressed the Board to further present on this Item.

Commissioner Laydon commented on this Item.

Mr. Kilrow addressed the Board to comment on this Item.

Commissioner Van Winkle commented on this Item and asked a clarifying question.
Mr. Kilrow addressed the Board to answer the Commissioner's question.

Public Comment: None

Mr. Kilrow addressed the Board and commented on this Item.

Commissioner Teal commented on this Item and asked a clarifying question.
Ms. Washee-Freeland addressed the Board to answer the Commissioner's question.

Commissioner Teal asked the applicant if they agreed to the four conditions as presented.
Mr. Kilrow addressed the Board to agree to the conditions.

Commissioner Laydon asked a clarifying question.

Commissioner Teal commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

This is Motion No. 026-039

Commissioner Laydon moved that the Board approve Highlands Ranch Filing 159 - Minor Development Final Plat because it Does meet all of the approval criteria, with 4 conditions as presented - Project File: SB2023-022.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Vice Chair Teal, Laydon and Commissioner Van Winkle

d. Ramblewood Preliminary Plan - Project File: SB2025-040.

Trevor Bedford, Department of Community Development, addressed the Board to present on this Item.

Commissioner Laydon asked clarifying questions.
Mr. Bedford addressed the Board to help answer the Commissioner's questions.

Commissioner Van Winkle commented on this Item and asked a clarifying question.

Dan Jennings, applicant, addressed the Board to comment on this Item and answer the Commissioner's question.

Dan Sheldon and Dan Jennings, Miller United, addressed the Board to further present on this Item.

Public Comment:
Scott Staudert addressed the Board to provide public comment.

Commissioner Teal provided comment.
Commissioner Van Winkle provided comment.
Commissioner Laydon provided comment.

Public Comment Continued:
Theo Whitman addressed the Board to provide public comment.

Scott Goldhammer addressed the Board to provide public comment.

James Whittlesey addressed the Board to provide public comment.

Commissioner Teal provided comment.
Commissioner Laydon provided comment.
Commissioner Teal provided comment.

Gus Burkhard addressed the Board to provide public comment.

Mr. Sheldon addressed the Board to provide comment.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

Mr. Sheldon addressed the Board to agree to the conditions as presented.

Commissioner Teal commented on this Item.

Commissioner Laydon commented on this Item.

This is Motion No. 026-040

Commissioner Van Winkle moved that the Board approve Ramblewood Preliminary Plan because it Does meet all of the approval criteria, with 6 conditions as presented - Project File: SB2025-040.

RESULT: ADOPTED
MOVER: Kevin Van Winkle
SECONDER: Abe Laydon
AYES: Vice Chair Teal, Laydon and Commissioner Van Winkle

e. Driskill Subdivision - Minor Development Final Plat - Project File: SB2025-042.

Trevor Bedford, Department of Community Development, addressed the Board to present on this Item.

Commissioner Teal asked the applicant if they agreed to the conditions as presented.
William Driskill, applicant, addressed the Board to accept the conditions as presented.

Public Comment: None

Commissioner Teal commented on this Item.

This is Motion No. 026-041

Commissioner Laydon moved that the Board approve Driskill Subdivision - Minor Development Final Plat because it does meet all of the approval criteria, with 6 conditions as presented - Project File: SB2025-042.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Vice Chair Teal, Laydon and Commissioner Van Winkle

f. Second and Final Reading of Ordinance Establishing Business Licensure Requirements to Regulate Massage Facilities and to Regulate and Prohibit Unlawful Activities for the Sole Purpose of Deterring Illicit Massage Business and Preventing Human Trafficking, within Douglas County, Colorado.

Jeff Garcia, County Attorney, addressed the Board to present on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

Commissioner Teal commented on this Item.

Public Comment:
Andrea Bradbury, Highlands Ranch, addressed the Board to provide public comment.

Commissioner Teal commented on this Item.

Commissioner Laydon commented on this Item.

This is Motion No. 026-042

Commissioner Laydon moved that the Board approve Second and Final Reading of Ordinance Establishing Business Licensure Requirements to Regulate Massage Facilities and to Regulate and Prohibit Unlawful Activities for the Sole Purpose of Deterring Illicit Massage Business and Preventing Human Trafficking, within Douglas County, Colorado.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Vice Chair Teal, Laydon and Commissioner Van Winkle

4. Adjournment

The Next Land Use Meeting / Public Hearing Will be Held on Tuesday, March 24, 2026 @ 2:30 p.m.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Christie Guthrie, Director of Finance

DESCRIPTION: Approval of Vouchers March 17, 2026

SUMMARY: The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	$	9,045,348.14
Electronic Funds Transfers	$	
Handwritten Checks	$	5,744,155.10
Purchasing Card Charges	$	776,278.50
Election Judges	$	
TOTAL:	**$**	**15,565,781.74**

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

RECOMMENDED ACTION: Approval.

REVIEW:

Christie Guthrie	Approve	3/10/2026
Jeff Garcia	Escalated	3/17/2026
Amy Williams	Approve	3/18/2026
Doug DeBord	Approve	3/18/2026

ATTACHMENTS:

03.17.26 BOCC

R55AP001 | DOUGLAS COUNTY GOVERNMENT | 3/10/2026

Payment Register Report | 9:42:15

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
113897	03/18/26	4 RIVERS EQUIPMENT LLC	1898763	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	194.12	FLEET PARTS
			1900999	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	220.54	FLEET PARTS
								Total Payment	**414.66**	
113898	03/18/26	ACORN PETROLEUM INC	40088IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	1,547.62	FUEL FOR HIGHLANDS RANCH SUBSTATION
			40087IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	444.82	FUEL FOR NORTHWEST FACILITY
			40089IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	2,960.90	FUEL FOR SOUTHEAST FACILITY
			35337IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	13,964.85	FUEL FOR PARKER
			35521IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	16,777.10	FUEL FOR CASTLE ROCK
			35524IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	11,090.91	FUEL FOR PARKER
								Total Payment	**46,786.20**	
113899	03/18/26	ADAMS, CHELSEA I	020326-022526	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	264.99	MILEAGE REIMBURSEMENT
113900	03/18/26	ADVANCED PROPERTY MAINTENANCE	42724	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	390.00	CONCRETE PAD CLEANING - GLENDALE
			42734	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	75.00	SNOW REMOVAL - SANDSTONE
			42722	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	520.00	WASTE BAGS - SANDSTONE
			42727	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	410.00	SNOW REMOVAL - SANDSTONE
			42731	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	975.00	FENCE REPAIR - MULTI LOCATIONS
			42723	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	5,960.00	WAST BAGS - MULTI LOCATIONS
								Total Payment	**8,330.00**	
113901	03/18/26	ADVOCATES FOR CHILDREN CASA	FEB2026	210	44175	JUVENILE JUSTICE SVCS/1451	443600	Other Professional Services	10,529.08	FEB 2026 JUVENILE SERVICES
113902	03/18/26	ALLIED UNIVERSAL SECURITY SERVICES	18098224	100	21400	COURT SERVICES	443350	Security Services	52,453.68	GUARD SERVICES - JUSTICE CENTER
113903	03/18/26	ALTITUDE SIGNAL LLC	I004334	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	444700	Other Repair & Maint. Service	825.00	TRAFFIC SIGNAL REPAIR
113904	03/18/26	AMRIZE WEST CENTRAL INC	722263775	200	800100	CONTRACTED MAJOR ROAD MAINT	473100	Roads, St., Drainage-Eng.	5,961.70	TRACKING ROCK
113905	03/18/26	APPLEGATE GROUP INC	55703	100	16200	PLANNING & ZONING SERVICES	443600	Other Professional Services	377.50	CONSULTING SERVICES
			55702	100	16200	PLANNING & ZONING SERVICES	443600	Other Professional Services	1,440.00	CONSULTING SERVICES
								Total Payment	**1,817.50**	
113906	03/18/26	ARAPAHOE/DOUGLAS WORKS WORKFORCE CENTER	1800009048TANF	210	44400	TANF BLOCK GRANT	443600	Other Professional Services	11,401.05	JAN 2026 YOUTH EMPLOYMENT
			1800009048BCA	210	44400	TANF BLOCK GRANT	443600	Other Professional Services	7,259.49	JAN 2026 TANF CASE MANAGEMENT
			1800009048	210	44275	EMPLOYMENT FIRST	443600	Other Professional Services	1,117.06	JAN 2026 EMPLOYMENT FIRST
								Total Payment	**19,777.60**	
113907	03/18/26	BARRETT, JULIE	011826-022026	200	31100	ROAD AND BRIDGE ADMIN	445300	Travel Expense	51.77	MILEAGE REIMBURSEMENT
113908	03/18/26	BASELINE ASSOCIATES INC	5223	100	21155	HIRING	447900	Recruitment Costs	1,980.00	PRE-EMPLOYMENT TESTING
113909	03/18/26	BENESCH	351999	230	800163	CHAMBERS EXT(LINCOLN -S.BRDWY)	473100	Roads, St., Drainage-Eng.	5,373.85	CONSTRUCTION MANAGEMENT - LINCOLN & CHAMBERS
			352320	230	800129	I-25 FRONTAGE RD(TOMAH-DAWSON)	473100	Roads, St., Drainage-Eng.	5,881.00	CONSTRUCTION MANAGEMENT - WEST FRONTAGE RD
			352499	200	800916	TRAFFIC SIG RPLMNT & MAJ MAINT	473100	Roads, St., Drainage-Eng.	24,879.40	CONSTRUCTION MANAGEMENT - UNIVERSITY & CRESTHILL
			352477	200	800506	STORMWATER PRIORITY PROJECTS	443600	Other Professional Services	20,128.50	CONSTRUCTION MANAGEMENT - ON CALL SERVICES
			349519	200	800916	TRAFFIC SIG RPLMNT & MAJ MAINT	473100	Roads, St., Drainage-Eng.	22,468.85	CONSTRUCTION MANAGEMENT - UNIVERSITY & CRESTHILL
								Total Payment	**78,731.60**	
113910	03/18/26	BOLTON & MENK INC	387719	200	800916	TRAFFIC SIG RPLMNT & MAJ MAINT	473100	Roads, St., Drainage-Eng.	7,959.00	CONSTRUCTION MANAGEMENT - UNIVERSITY & POST OFFICE SIGNAL
113911	03/18/26	CALDWELL, KELLY	020626-022726	217	861456	MCH-MATERNAL & CHILD HEALTH	445300	Travel Expense	117.74	MILEAGE REIMBURSEMENT
113912	03/18/26	CARRELL, HOLLY	030126	100	11400	COUNTY MANAGER	445300	Travel Expense	366.79	INTERNATIONAL CITY/COUNTY MANAGEMENT CONFERENCE FEE

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
113913	03/18/26	CASTLE ROCK CHEVROLET BUICK GMC	5032160	100	46200	EMERGENCY PREP/DISEASE CONTROL	438300	C.A.-Equipment Accessories	1,288.00	TONNEAU COVER
113914	03/18/26	CCMSI	196262IN	620	19400	UI/WC/DISABILITY SELF-INS.	458400	Workers Compensation Claims	3,640.52	FEB 2026 WC DEDUCTIBLES
113915	03/18/26	CCMSI	175198IN	620	19400	UI/WC/DISABILITY SELF-INS.	449700	Review Fees/Bonds	421.25	FEB 2026 WC ADMIN FEES
113916	03/18/26	CENTER COPY BOULDER, INC.	72461	100	41400	VETERANS SERVICES	440100	Printing/Copying/Reports	25.00	BUSINESS CARDS
			72237	100	21175	CIVIL WARRANTS SECTION	440100	Printing/Copying/Reports	36.75	BUSINESS CARDS
			72466	100	14100	ASSESSOR ADMINISTRATION	440100	Printing/Copying/Reports	33.60	BUSINESS CARDS
								Total Payment	**95.35**	
113917	03/18/26	CENTRAL SALT LLC	PSI2608133	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	13,187.41	BULK SALT PARKER
			PSI2608131	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	7,100.65	BULK SALT NORTHWEST FACILITY
			PSI2608226	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	2,053.53	BULK SALT NORTHWEST FACILITY
			PSI2608368	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	2,310.22	BULK SALT NORTHWEST FACILITY
			PSI2608323	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	4,909.76	BULK SALT NORTHWEST FACILITY
			PSI2608322	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	6,541.77	BULK SALT PARKER
			PSI2608367	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	4,807.60	BULK SALT PARKER
			PSI2608456	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	2,194.33	BULK SALT PARKER
			PSI2608414	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	2,337.70	BULK SALT NORTHWEST FACILITY
			PSI2608413	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	9,105.24	BULK SALT PARKER
			PSI2608592	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	6,867.14	BULK SALT PARKER
			PSI2608551	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	4,690.84	BULK SALT PARKER
			PSI2608132	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	11,066.93	BULK SALT PARKER
								Total Payment	**77,173.12**	
113918	03/18/26	CIRCULAR EDGE LLC	40059	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	10,500.00	JDE SUPPORT JAN 2026
113919	03/18/26	CITY OF AURORA	FEB2026	100	100	GENERAL FUND	214515	Due to Aurora - Auto Use Tax	45,129.93	MV SALES TAX - FEB 2026
			FEB2026	100	100	GENERAL FUND	214514	Due to Aurora - MV License Fee	1,056.56	MV LICENSE FEES - FEB 2026
								Total Payment	**46,186.49**	
113920	03/18/26	CITY OF CASTLE PINES	FEB2026	100	100	GENERAL FUND	214517	Due to Castle Pines Auto Use	229,437.46	MV SALES TAX - FEB 2026
			FEB2026	100	100	GENERAL FUND	214516	Due to Castle Pines MV License	3,733.83	MV LICENSE FEES - FEB 2026
								Total Payment	**233,171.29**	
113921	03/18/26	CITY OF LITTLETON	FEB2026	100	100	GENERAL FUND	214506	Due to Littleton-Auto Use Tax	7,065.22	MV SALES TAX - FEB 2026
			FEB2026	100	100	GENERAL FUND	214503	Due to Littleton-MV License	594.86	MV LICENSE FEES - FEB 2026
								Total Payment	**7,660.08**	
113922	03/18/26	CITY OF LONE TREE	FEB2026	100	100	GENERAL FUND	214504	Due to Lone Tree-MV License	3,517.92	MV LICENSE FEES - FEB 2026
113923	03/18/26	COLORADO DEPARTMENT OF HEALTH & ENVIRONMENT	FEB2026	100	100	GENERAL FUND	214406	Due to State-PH Marriage Licen	432.00	MARRIAGE LICENSE FEES - FEB 2026
113924	03/18/26	COLORADO DEPARTMENT OF HUMAN SERVICES	FEB2026	100	100	GENERAL FUND	214411	Due to State-HS Marriage Licen	2,880.00	MARRIAGE LICENSE FEES - FEB 2026
113925	03/18/26	COLORADO DEPARTMENT OF STATE	FEB2026	100	100	GENERAL FUND	214430	Due to State - eRecording	9,044.00	E-RECORDING FEES - FEB 2026
113926	03/18/26	COLORADO VETERINARY SPECIALTY GROUP LLC	777349	217	46200	EMERGENCY PREP/DISEASE CONTROL	443100	Medical, Dental & Vet Services	93.00	VETERINARY SERVICES
113927	03/18/26	COMPASSCOM SOFTWARE CORPORATION	6904	200	31400	MAINTENANCE OF CONDITION	442400	Telephone/Comm.*AVL	780.74	MONTHLY SATELLITE SUBSCRIPTION
113928	03/18/26	CORE ELECTRIC COOPERATIVE	23095300/021126	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	39.70	BURNING TREE

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
113929	03/18/26	CORE ELECTRIC COOPERATIVE	26989800/021126	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	41.97	SKY VIEW LN
113930	03/18/26	CORE ELECTRIC COOPERATIVE	26633300/021126	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	85.60	BAYOU GULCH RD
113931	03/18/26	CORE ELECTRIC COOPERATIVE	23838700/021126	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	91.95	THIRD ST LIGHT
113932	03/18/26	CORE ELECTRIC COOPERATIVE	95587028/030326	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	73.22	VEHICLE MESSAGE SIGN
113933	03/18/26	CORE ELECTRIC COOPERATIVE	85017301/022326	200	31400	MAINTENANCE OF CONDITION	450210	Electric	274.65	SEDALIA SHOP
113934	03/18/26	DB CORRELL CONSULTING LLC	022726/1	217	861619	TSQI CSQI GAE FUNDING	443600	Other Professional Services	5,300.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			022726/2	217	861618	E&E GAE FUNDING	443600	Other Professional Services	300.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
								Total Payment	**5,600.00**	
113935	03/18/26	DOC-11045 LANSING CIRCLE MOB LLC	2026MARLEASE	100	19100	FACILITIES ADMINISTRATION	451100	Building/Land Lease/Rent	145,548.23	MAR 2026 LANSING CIRCLE LEASE
113936	03/18/26	DONAHUE, MARIELA	033026-040226PERDIEM	217	861457	IMMUNIZATION & VACCINATN CHILD	445300	Travel Expense	368.00	WORLD VACCINE CONGRESS, WASHINGTON D.C.
113937	03/18/26	DOUGLAS COUNTY DEPUTY SHERIFF'S ASSOCIATION	12912	100	100	GENERAL FUND	211400	A/P - General	544.00	SECURITY PATROLS
113938	03/18/26	DYER-JONES, LARA	020226-022726	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	797.36	MILEAGE REIMBURSEMENT
113939	03/18/26	ENNIS-FLINT INC	295504	200	31600	ENG - TRAFFIC SIGNS/STRIPING	436200	Equip. & Motor Vehicle Parts	2,914.00	HEATER REPLACEMENT PARTS
			295721	200	31600	ENG - TRAFFIC SIGNS/STRIPING	448500	Paint & Road Striping	12,233.95	PAVEMENT MARKING LEGEND
			294623	200	31600	ENG - TRAFFIC SIGNS/STRIPING	448500	Paint & Road Striping	520.20	HANDICAP SYMBOL
			295433	200	31600	ENG - TRAFFIC SIGNS/STRIPING	436200	Equip. & Motor Vehicle Parts	952.05	HEATER REPLACEMENT PARTS
								Total Payment	**16,620.20**	
113940	03/18/26	EON WORKPLACE	OEQT5097721/1	200	31100	ROAD AND BRIDGE ADMIN	474400	Furniture & Office Equipment	0.40	OFFICE FURNITURE
			OEQT5097721	200	31100	ROAD AND BRIDGE ADMIN	474400	Furniture & Office Equipment	25,061.11	OFFICE FURNITURE
								Total Payment	**25,061.51**	
113941	03/18/26	ERO RESOURCES CORPORATION	110292	350	800731	SPRING CANYON LID	443600	Other Professional Services	1,000.00	SPRING CANYON IMPROVEMENTS
113942	03/18/26	FELSBURG, HOLT AND ULLEVIG	47238	230	800267	WATERTON ROAD	473100	Roads, St., Drainage-Eng.	7,202.50	WATERTON-MOORE INFRASTRUCTURE
			47332	230	800461	COUNTY LINE/HOLLY TO BROADWAY	473100	Roads, St., Drainage-Eng.	7,626.33	DESIGN SERVICES - COUNTY LINE RD
								Total Payment	**14,828.83**	
113943	03/18/26	FINLINSON, KATIE	020926-021326	295	861305	RMHIDTA INTELLIGENCE	445300	Travel Expense	303.49	TRIBAL LEADER MEETINGS, CASCADE, MT
113944	03/18/26	FIRESIDE MASONRY & CONSTRUCTION	1585	250	807010	SPRUCE MT RD TURN LANES	444700	Other Repair & Maint. Service	750.00	FENCE REPAIR
113945	03/18/26	FORVIS MAZARS LLP	2815712	100	802012	AUDIT SERVICES	443150	Acctg & Financial Services	30,000.00	CONSULTING SERVICES
113946	03/18/26	GIGI DODSON WHALEN LLC	29	217	861615	CHILD CARE DEVELOPMENT BLOCK G	432100	Contract Work/Temporary Agency	4,900.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
113947	03/18/26	GRAINGER	9809899884	200	31600	ENG - TRAFFIC SIGNS/STRIPING	436400	Consumable Tools	491.81	TOOLS
113948	03/18/26	GRIFFIN, SIERRA	020326-022626	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	98.89	MILEAGE REIMBURSEMENT
113949	03/18/26	GROUND ENGINEERING CONSULTANTS	25368002	275	870079	BIOCHAR	472100	Construction	3,744.00	MATERIAL TESTING/INSPECTIONS
			25368102	240	870055	EVOC FACILITY	472100	Construction	3,692.25	MATERIAL TESTING/INSPECTIONS
								Total Payment	**7,436.25**	
113950	03/18/26	HARMS, ALYSSA	010726-021926	210	44500	CHILD WELFARE	445300	Travel Expense	268.76	MILEAGE REIMBURSEMENT
			010726-021926	210	44500	CHILD WELFARE	445300	Travel Expense	329.00	MILEAGE REIMBURSEMENT
								Total Payment	**597.76**	

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
113951	03/18/26	HEALTHCARE MEDICAL WASTE SERVICES	W164801	100	23100	CORONER	442700	Biohazard Waste Removal	269.50	BIOHAZARD WASTE DISPOSAL
113952	03/18/26	INTEGRITY COACHING & CONSULTING LLC	78FEB2026	217	861620	BUELL FOUNDATION EARLY CHILD	432100	Contract Work/Temporary Agency	2,048.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			78FEB2026	217	861615	CHILD CARE DEVELOPMENT BLOCK G	432100	Contract Work/Temporary Agency	402.53	EARLY CHILDHOOD COUNCIL CONTRACTOR
			78FEB2026	217	861627	EARLY CHILDHOOD COUNCIL CRRSA	432100	Contract Work/Temporary Agency	1,370.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			78FEB2026	217	861616	E & E CHILD CARE GRANT PROGRAM	432100	Contract Work/Temporary Agency	2,174.47	EARLY CHILDHOOD COUNCIL CONTRACTOR
								Total Payment	**5,995.00**	
113953	03/18/26	JAY DEE INC	262004	100	33550	FAIRGROUND LAND and FACILITIES	478200	Major Maint. of Assets	5,614.00	FLOOR COATING - FAIRGROUNDS
113954	03/18/26	JHL CONSTRUCTORS LLC	CI2020013APP4RTNG	230	800461	COUNTY LINE/HOLLY TO BROADWAY	211810	Retainage Payable	(77,954.01)	COUNTY LINE RD CONSTRUCTION MANAGEMENT
			CI2020013APP4	230	800461	COUNTY LINE/HOLLY TO BROADWAY	473200	Road-St Drainage-Construction	1,559,080.05	COUNTY LINE RD CONSTRUCTION MANAGEMENT
								Total Payment	**1,481,126.04**	
113955	03/18/26	JON P DICKEY LLC	26DC4	100	24100	BUILDING DEVELOPMENT SERVICES	443600	Other Professional Services	2,160.00	CONTRACT ROOFING SERVICES
113956	03/18/26	JPL CARES	48119	200	800506	STORMWATER PRIORITY PROJECTS	478200	Major Maint. of Assets	11,645.00	ROXBOROUGH VILLAGE OUTFALL CLEANING PROJECT
113957	03/18/26	KALIHER, MEGHAN	011626-022626	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	263.25	FEB 2026 MILEAGE REIMBURSEMENT
			011626-022626	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	110.63	JAN 2026 MILEAGE REIMBURSEMENT
								Total Payment	**373.88**	
113958	03/18/26	KATHERINE NESTER	020126-022726	217	861615	CHILD CARE DEVELOPMENT BLOCK G	443600	Other Professional Services	2,611.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			020126-022926	217	861627	EARLY CHILDHOOD COUNCIL CRRSA	443600	Other Professional Services	1,109.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			020326-022726	217	861624	EARLY CHILDHOOD COUNCIL PDG	443600	Other Professional Services	3,264.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			020226-022626	217	861619	TSQI CSQI GAE FUNDING	443600	Other Professional Services	4,300.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			020226-022726	217	861625	EARLY CHILDHOOD COUNCIL ARP	443600	Other Professional Services	805.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
								Total Payment	**12,089.00**	
113959	03/18/26	KERR, AVERY H	020426-022726	210	44500	CHILD WELFARE	445300	Travel Expense	188.57	MILEAGE REIMBURSEMENT
113960	03/18/26	KNOTHEAD TREE AND LAWN CARE	24587	200	31400	MAINTENANCE OF CONDITION	443600	Other Professional Services	7,450.00	TREE REMOVAL
			24585	200	31400	MAINTENANCE OF CONDITION	443600	Other Professional Services	62,595.00	TREE REMOVAL
								Total Payment	**70,045.00**	
113961	03/18/26	LARSON, LAURA	021226-022526	217	46400	COMMUNITY HEALTH	445300	Travel Expense	63.73	MILEAGE REIMBURSEMENT
113962	03/18/26	LEE, MICHAEL	020226-022626	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	870.80	MILEAGE REIMBURSEMENT
113963	03/18/26	LIGHTHOUSE TRANSPORTATION GROUP	TF2021026APP5RTNG	230	800833	TRAFFIC COMM./FIBER/CCTV O&M	211810	Retainage Payable	(17,228.21)	TRAFFIC LIGHT INSTALLATION - KENDRICK CASTILLO WAY
			TF2021026APP5	230	800833	TRAFFIC COMM./FIBER/CCTV O&M	473800	Traffic Signals - Construction	344,564.10	TRAFFIC LIGHT INSTALLATION - KENDRICK CASTILLO WAY
								Total Payment	**327,335.89**	
113964	03/18/26	MORGAN, ALICIA	010526-022726	210	44500	CHILD WELFARE	455200	Direct Relief Payments	445.86	CLIENT VISITATION
			010526-022726	210	44500	CHILD WELFARE	445300	Travel Expense	363.44	JAN 2026 MILEAGE REIMBURSEMENT
			010526-022726	210	44500	CHILD WELFARE	445300	Travel Expense	296.89	FEB 2026 MILEAGE REIMBURSEMENT
			010526-022726	210	44500	CHILD WELFARE	445300	Travel Expense	45.79	FUEL REIMBURSEMENT
								Total Payment	**1,151.98**	
113965	03/18/26	MOTOROLA SOLUTIONS INC	8282278925	100	21127	RADIO SYSTEMS	433950	Communications Equip. Access.	7,796.18	RADIO PARTS
			8282279193	100	21127	RADIO SYSTEMS	433950	Communications Equip. Access.	705.32	RADIO PARTS
			8282279388	100	21127	RADIO SYSTEMS	433950	Communications Equip. Access.	819.90	RADIO PARTS
								Total Payment	**9,321.40**	
113966	03/18/26	MURPHY, STEVIE	010726-022626	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	207.71	FEB 2026 MILEAGE REIMBURSEMENT
			010726-022626	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	221.27	JAN 2026 MILEAGE REIMBURSEMENT
								Total Payment	**428.98**	

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
113967	03/18/26	O J WATSON COMPANY INC	J11890	100	19210	VEHICLE REPLACEMENT	474300	Cars, Vans, Pickups	34,034.00	SNOW PLOW
113968	03/18/26	OLDCASTLE INFRASTRUCTURE	110322950	200	31400	MAINTENANCE OF CONDITION	448700	Other Constr/Maint. Materials	1,100.00	ICE MITIGATION SUPPLIES
113969	03/18/26	OLSSON INC	568434	200	800100	CONTRACTED MAJOR ROAD MAINT	473100	Roads, St., Drainage-Eng.	22,768.18	DESIGN SERVICES - HIGHLANDS RANCH PKWY
			568434	200	800100	CONTRACTED MAJOR ROAD MAINT	473100	Roads, St., Drainage-Eng.	75,183.51	DESIGN SERVICES - HIGHLANDS RANCH PKWY
								Total Payment	**97,951.69**	
113970	03/18/26	PACIFIC OFFICE AUTOMATION INC	DCH32026KS6	295	861300	RMHIDTA MGMT & COORDINATION	440300	Copier Charges	305.20	QUARTERLY COPIER CHARGES
			DCS0326KS7	100	21125	SUPPORT SERVICES	440300	Copier Charges	4,742.88	QUARTERLY LEASE PAYMENT
								Total Payment	**5,048.08**	
113971	03/18/26	PAVLICEK, JUVAILA R	020926-021826	217	861469	WIC - ADDITIONAL OPERATING EXP	445300	Travel Expense	74.10	MILEAGE REIMBURSEMENT
113972	03/18/26	PERRY, JA'DAE	010626-022426	210	44500	CHILD WELFARE	445300	Travel Expense	172.99	FEB 2026 MILEAGE REIMBURSEMENT
			010626-022426	210	44500	CHILD WELFARE	445300	Travel Expense	189.44	JAN 2026 MILEAGE REIMBURSEMENT
								Total Payment	**362.43**	
113973	03/18/26	POLYGLOT INTERPRETATIONS LLC	2019	210	44500	CHILD WELFARE	443600	Other Professional Services	519.20	INTERPRETATION SERVICES
113974	03/18/26	RADSOURCE IMAGING TECHNOLOGIES INC	PSI009177	100	23100	CORONER	444700	Other Repair & Maint. Service	840.00	X-RAY MACHINE SERVICE
113975	03/18/26	RESPEC COMPANY LLC	INV01260908	200	800506	STORMWATER PRIORITY PROJECTS	443600	Other Professional Services	5,415.00	VIDEO ANALYSIS
			INV01260925	200	800503	EMERGENCY STORM DRAINAGE	473100	Roads, St., Drainage-Eng.	1,120.00	PETERSON RD DRAINAGE IMPROVEMENTS
								Total Payment	**6,535.00**	
113976	03/18/26	RMAF ROCKY MOUNTAIN ASSOCIATION OF FAIRS	2026DUES	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Admin	200.00	MEMBERSHIP DUES
113977	03/18/26	SCHWEIZER EMBLEM COMPANY	26821	220	21500	DETENTION	433500	Clothing & Uniforms	4,531.50	PATCHES
			26821	220	22100	PATROL-LEA	433500	Clothing & Uniforms	4,531.50	PATCHES
			26831	100	21100	SHERIFF ADMINISTRATION	433500	Clothing & Uniforms	662.50	PATCHES
								Total Payment	**9,725.50**	
113978	03/18/26	SCOLLARD, ASHLEY L	020526-022726	217	861057	TPEP - TOBACCO PREV & ED PROG	445300	Travel Expense	81.36	MILEAGE REIMBURSEMENT
113979	03/18/26	SEDALIA LANDFILL	2026SEDALIALEASE/2	100	19100	FACILITIES ADMINISTRATION	450210	Electric	302.38	BIOCHAR FACILITY UTILITIES
113980	03/18/26	SHELBOURN ENTERPRISES LLC	1033523	200	800506	STORMWATER PRIORITY PROJECTS	478300	Major Maint. Repair Projects	38,000.00	PIPE REPAIR - VENNEFORD RANCH & GREEN MEADOWS
113981	03/18/26	SIGN SOLUTIONS USA	421541	200	31600	ENG - TRAFFIC SIGNS/STRIPING	436500	Sign Parts & Supplies	7,588.00	TRAFFIC SIGNS
113982	03/18/26	SMARTEL LLC	10300	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	2,700.00	MOBILE MANAGED SERVICE
113983	03/18/26	SMYTH, RICHARD J	03426	100	55200	FAIRGROUND OPERATIONS	436600	Other Repair & Maint. Supplies	143.00	MAINTENANCE SUPPLIES REIMBURSEMENT
113984	03/18/26	SOURCES INC	50732	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	559.88	SALUTE TO SERVICE SWEATSHIRTS
113985	03/18/26	SPRADLIN PRINTING INC	24347	200	31100	ROAD AND BRIDGE ADMIN	440100	Printing/Copying/Reports	322.00	CONE ZONE NOTICE
			24347	200	31100	ROAD AND BRIDGE ADMIN	439200	Postage & Delivery Svc.	80.40	CONE ZONE NOTICE
			24351	100	11600	PUBLIC AFFAIRS	440100	Printing/Copying/Reports	283.00	SHOW YOUR HEART SUPPORT FLYERS
								Total Payment	**685.40**	
113986	03/18/26	STRONG CONTRACTORS INC	DC45	240	33215	JUSTICE CNTR FACIL IMPRVMNTS	478300	Major Maint. Repair Projects	160,500.00	ROOF REPAIR
113987	03/18/26	SUMMIT PATHOLOGY	260304AU1003	100	23100	CORONER	443560	Forensic Testing	406.00	HISTOLOGY

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113988	03/18/26	THIRDERA LLC	US4810000001446	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	22,242.00	SERVICENOW PORTAL UPGRADES
			US4810000001448	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	47,108.50	SERVICENOW PORTAL UPGRADES
			US4810000001447	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	43,659.50	SERVICENOW PORTAL UPGRADES
								Total Payment	**113,010.00**	
113989	03/18/26	THOMAS, AMY	010726-022626	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	349.52	FEB 2026 MILEAGE REIMBURSEMENT
			010726-022626	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	386.72	JAN 2026 MILEAGE REIMBURSEMENT
								Total Payment	**736.24**	
113990	03/18/26	TOLIN MECHANICAL SYSTEMS COMPANY	SV573421	295	861350	RMHIDTA TRAINING	447500	Other Purchased Services	208.66	QUARTERLY HVAC MAINTENANCE
			SV573421	295	861300	RMHIDTA MGMT & COORDINATION	447500	Other Purchased Services	208.67	QUARTERLY HVAC MAINTENANCE
			SV573421	295	861305	RMHIDTA INTELLIGENCE	447500	Other Purchased Services	208.67	QUARTERLY HVAC MAINTENANCE
								Total Payment	**626.00**	
113991	03/18/26	TOWN OF CASTLE ROCK	FEB2026	100	100	GENERAL FUND	214502	Due to Castle Rock-Auto U-Tax	768,073.73	MV SALES TAX - FEB 2026
			FEB2026	100	100	GENERAL FUND	214501	Due to Castle Rock-MV License	18,566.31	MV LICENSE FEES - FEB 2026
								Total Payment	**786,640.04**	
113992	03/18/26	TOWN OF LARKSPUR	FEB2026	100	100	GENERAL FUND	214512	Due to Larkspur-MV License	97.82	MV LICENSE FEES - FEB 2026
113993	03/18/26	TOWN OF PARKER	1006241	250	53710	REGIONAL PARKS - SALES TAX	465100	Contributions - Misc.	3,750,000.00	SALISBURY PARK DISBURSEMENT
			FEB2026	100	100	GENERAL FUND	214513	Due to Parker - MV License	14,515.35	MV LICENSE FEES - FEB 2026
			FEB2026	100	100	GENERAL FUND	214505	Due to Parker - Auto Use Tax	450,349.35	MV SALES TAX - FEB 2026
								Total Payment	**4,214,864.70**	
113994	03/18/26	TRANSWEST TRUCK TRAILER RV	DE16566	200	31000	FUND ADMIN.-ROAD BRIDGE	474800	Other Machinery & Equip.	111,633.70	TRAIL KING TRAILER
113995	03/18/26	TRINITY SERVICES GROUP INC	3011500226	100	21500	DETENTION	447150	Inmate Meals	14,930.99	INMATE MEALS
			3011500227	100	21500	DETENTION	447150	Inmate Meals	79.74	INMATE MEALS
								Total Payment	**15,010.73**	
113996	03/18/26	UNIFIRST CORPORATION	2260230850	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	81.71	UNIFORMS SERVICE
			2260230728	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	238.44	UNIFORMS SERVICE
								Total Payment	**320.15**	
113997	03/18/26	UNITED STATES POSTAL SERVICE	030326/EPS	100	12500	ELECTIONS AND REGISTRATION	439200	Postage & Delivery Svc.	20,000.00	POSTAGE
113998	03/18/26	VANCE BROTHERS LLC	AC00096526	200	31400	MAINTENANCE OF CONDITION	436200	Equip. & Motor Vehicle Parts	168.00	FLEET PARTS
113999	03/18/26	VARELA, VANESSA N	022326-022726	217	46100	DC HEALTH DEPT ADMIN	445300	Travel Expense	32.64	MILEAGE REIMBURSEMENT
114000	03/18/26	WANCO INC	M0001915	100	19910	FLEET MAINTENANCE	444550	Software/Hardware Subscription	360.00	CELLULAR DATA SERVICE
			136407	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	561.00	FLEET PARTS
								Total Payment	**921.00**	
114001	03/18/26	WEBOLUTIONS INC	INV56290	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	7,690.00	WEB HOSTING & SUPPORT
			INV56364	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	4,687.50	FAIR & RODEO WEBSITE ENHANCEMENTS
								Total Payment	**12,377.50**	
114002	03/18/26	WELLPATH LLC	INV0137026	100	21500	DETENTION	443100	Medical, Dental & Vet Services	410,219.05	JAN/FEB 2026 MONTHLY BASE
			INV0137138	100	21500	DETENTION	443100	Medical, Dental & Vet Services	(7,875.24)	JAN 2026 STAFFING
								Total Payment	**402,343.81**	
114003	03/18/26	WESTERN PAPER DISTRIBUTORS	5401808	100	19125	FACILITIES MANAGEMENT	433900	Janitorial Supplies	6,618.09	JANITORIAL SUPPLIES
114004	03/18/26	Y2K ENGINEERING LLC	3841	200	800916	TRAFFIC SIG RPLMNT & MAJ MAINT	473800	Traffic Signals - Construction	2,645.00	TOWN CENTER DR & SSG CHRIS FALKEL DR TRAFFIC SIGNAL IMPROVEMENTS

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532043	03/17/26	4X4 CONCRETE FORMING INC	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	75.06	REGISTRATION REFUNDS
532044	03/17/26	AGD VARMINT CONTROL	8074	217	46200	EMERGENCY PREP/DISEASE CONTROL	447500	Other Purchased Services	470.00	ANIMAL SERVICES
532045	03/17/26	BECKER'S SCHOOL SUPPLIES	2118506IN	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	584.56	EARLY CHILDHOOD COUNCIL CONTRACTOR
			2119015IN	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	55.11	EARLY CHILDHOOD COUNCIL CONTRACTOR
								Total Payment	**639.67**	
532046	03/17/26	BELLA, ANNELISE	022326	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	25.00	VITAL RECORDS REFUND
532047	03/17/26	BERNAL, ASHLEY A	013026	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	45.00	VITAL RECORDS REFUND
532048	03/17/26	BIVENS, DAVID	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	622.15	REGISTRATION REFUNDS
532049	03/17/26	BLUMBERG, JANET L	021326	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	25.00	VITAL RECORDS REFUND
532050	03/17/26	BURTIS JR, HANEY G	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,745.23	REGISTRATION REFUNDS
532051	03/17/26	CAMPBELL, DAVID W	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	547.31	REGISTRATION REFUNDS
532052	03/17/26	CAMPOS, CARLOS M	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	50.69	REGISTRATION REFUNDS
532053	03/17/26	COLORADO EARLY CHILDHOOD CONSULTING, LLC	1207	217	861627	EARLY CHILDHOOD COUNCIL CRRSA	443600	Other Professional Services	90.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			1208	217	861625	EARLY CHILDHOOD COUNCIL ARP	443600	Other Professional Services	352.50	EARLY CHILDHOOD COUNCIL CONTRACTOR
			1206	217	861619	TSQI CSQI GAE FUNDING	443600	Other Professional Services	6,400.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
								Total Payment	**6,842.50**	
532054	03/17/26	CONTACT WIRELESS	41309658	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	1,189.89	TEXTING SERVICE
532055	03/17/26	CROSSMAN, EVERETT W	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	141.10	REGISTRATION REFUNDS
532056	03/17/26	DENVER HEALTH & HOSPITAL AUTHORITY	NT6884	100	23100	CORONER	443560	Forensic Testing	1,325.76	MEDICAL SERVICES
532057	03/17/26	DENVER INDUSTRIAL SALES & SERVICE COMPANY	191026	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	26,019.00	CRACK SEALANT
532058	03/17/26	DISCOUNT SCHOOL SUPPLY	10933110101	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	2,023.97	EARLY CHILDHOOD COUNCIL CONTRACTOR
532059	03/17/26	DOUGLAS COUNTY SHERIFFS OFFICE	3215	223	28501	DA 23RD - STATE MANDATED COSTS	443650	Process Services	11.00	PROCESS SERVER FEE
			3219	223	28501	DA 23RD - STATE MANDATED COSTS	443650	Process Services	11.00	PROCESS SERVER FEE
			3250	223	28501	DA 23RD - STATE MANDATED COSTS	443650	Process Services	11.00	PROCESS SERVER FEE
			3251	223	28501	DA 23RD - STATE MANDATED COSTS	443650	Process Services	11.00	PROCESS SERVER FEE
								Total Payment	**44.00**	
532060	03/17/26	DUFF, DANIEL E	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	47.98	REGISTRATION REFUNDS
532061	03/17/26	ELLIOTT, RYAN T	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	5,250.00	REGISTRATION REFUNDS
532062	03/17/26	ESCOBAR, JESSICA	DC002128	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	200.00	SECURITY DEPOSIT REFUND
532063	03/17/26	FOSTER, MICHEAL H	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,318.22	REGISTRATION REFUNDS
532064	03/17/26	FRANKTOWN ANIMAL CLINIC	787509	220	800540	K-9 UNIT	443100	Medical, Dental & Vet Services	51.47	VETERINARY SERVICES
			789425	220	800540	K-9 UNIT	443100	Medical, Dental & Vet Services	39.62	VETERINARY SERVICES
								Total Payment	**91.09**	
532065	03/17/26	FRENCH, RORY B	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	865.35	REGISTRATION REFUNDS

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532066	03/17/26	FRONT RANGE AGILITY TEAM	DC003064	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	175.00	SECURITY DEPOSIT REFUND
532067	03/17/26	GAMMON, JAZMAN	021626	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	25.00	VITAL RECORDS REFUND
532068	03/17/26	GREICHUNOS, COLLIN D	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	59.86	REGISTRATION REFUNDS
532069	03/17/26	GUIFFRE, GUY	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	83.19	REGISTRATION REFUNDS
532070	03/17/26	HART, LINDA	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	368.31	REGISTRATION REFUNDS
532071	03/17/26	HBS	FR6300969	250	807011	SANDSTONE RANCH	450240	Waste Disposal Services	277.56	WASTE DISPOSAL SERVICES
532072	03/17/26	HENSEN, TERI	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	197.17	REGISTRATION REFUNDS
532073	03/17/26	HOLMES, BUD	MV REFUND/030326	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	112.52	REGISTRATION REFUNDS
532074	03/17/26	HOPKINS, STEPHANIE	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	224.38	REGISTRATION REFUNDS
532075	03/17/26	HUM, RON & LISA	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	270.84	REGISTRATION REFUNDS
532076	03/17/26	IMAGEFIRST	268026620	100	23100	CORONER	443600	Other Professional Services	63.73	LAUNDRY SERVICE
532077	03/17/26	JONES, ELIJAH	022026	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	25.00	VITAL RECORDS REFUND
532078	03/17/26	KETZENBERGER, AMBERLYNN	022026	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	25.00	VITAL RECORDS REFUND
532079	03/17/26	KILTY AND COMPANY	25087	230	800156	HILLTOP RD (REATA-SINGING HILL	443600	Other Professional Services	6,750.00	APPRAISAL SERVICES
532080	03/17/26	KOZLOWSKI, AMY A	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	109.64	REGISTRATION REFUNDS
532081	03/17/26	LAKESHORE LEARNING MATERIALS LLC	93412791	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	1,994.82	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93412797	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	670.94	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93412795	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	166.47	EARLY CHILDHOOD COUNCIL CONTRACTOR
								Total Payment	**2,832.23**	
532082	03/17/26	LEE, THEDA M	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	206.70	REGISTRATION REFUNDS
532083	03/17/26	LIN, ILO M	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	72.20	REGISTRATION REFUNDS
532084	03/17/26	MAES, NATHAN Z & HALEY A LONGSHORE	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	352.45	REGISTRATION REFUNDS
532085	03/17/26	MEDERICH, ABIGAIL R	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	190.23	REGISTRATION REFUNDS
532086	03/17/26	NALLAPANENI, SHIVALEELA	020526	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	45.00	VITAL RECORDS REFUND
532087	03/17/26	NATIONAL FIRE & SAFETY INC	10021389	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	2,570.00	FIRE EXTINGUISHER INSPECTION & 23 NEW EXTINGUISHERS
532088	03/17/26	NEUSCHELER, STEVEN J	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	201.82	REGISTRATION REFUNDS
532089	03/17/26	POWER EQUIPMENT COMPANY	S210196161	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	751.70	FLEET MAINTENANCE
532090	03/17/26	PSI - DIGITAL IMAGING SOLUTIONS	INV9037	100	16200	PLANNING & ZONING SERVICES	433400	Operating Supplies	881.00	PLOTTER MAINTENANCE
532091	03/17/26	REBECCA J COLLINGS	26207	223	28001	DA 23RD - DISTRICT MO ALLOC	443630	Transcription Services -not PH	278.40	TRANSCRIPTION SERVICES
532092	03/17/26	ROBINSON, PAUL A	MV REFUND/022426	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	123.24	REGISTRATION REFUNDS

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
532093	03/17/26	ROSENTHAL, LEE T	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,339.93	REGISTRATION REFUNDS
532094	03/17/26	SENA, MIKE O	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	91.48	REGISTRATION REFUNDS
532095	03/17/26	SEO, JONG S	020626	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	45.00	VITAL RECORDS REFUND
532096	03/17/26	SHIFRIN, ELIZABETH	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	741.23	REGISTRATION REFUNDS
532097	03/17/26	STOKES, JACINE E	020326-022326	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	78.08	MILEAGE REIMBURSEMENT
532098	03/17/26	TAIT, ELIZABETH	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	208.40	REGISTRATION REFUNDS
532099	03/17/26	THE HIVE COMMUNITY CENTER LLC	DDMLHIVE26	100	45100	DEVELOPMENTAL DISABILITIES-ADM	465200	DD Grant	30,000.00	DEVELOPMENTAL DISABILITY GRANT
532100	03/17/26	WATERS, BRIAN & RENEE	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	33.49	REGISTRATION REFUNDS
532101	03/17/26	WILLEFORD, AARON I	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	275.66	REGISTRATION REFUNDS
532102	03/17/26	LEE, BRIANA	012626-020226	100	18100	IT ADMINISTRATION	433420	Employee Recognition Supplies	47.03	EMPLOYEE RECOGNITION REIMBURSEMENT
532103	03/17/26	PINE DRIVE BAPTIST CHURCH OF PARKER COLORADO	223311000000	230	800770	PINE DRIVE WIDENING	471400	Right-of-Way-Temporary	25,700.00	PINE DRIVE RIGHT-OF-WAY
532104	03/17/26	THOUTT BROTHERS CONCRETE INC	DV2021440	200	200	ROAD AND BRIDGE	221630	Escrow Payable	47,027.00	ESCROW RELEASE
								Grand Total:	**9,045,348.14**	

HANDWRITES

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
113882	03/10/26	AXON ENTERPRISE INC	INUS419383	100	21350	TECHNOLOGY SECTION	444550	Software/Hardware Subscription	1,748,541.86	SOFTWARE RENEWAL
			CNUS029700	100	21350	TECHNOLOGY SECTION	444550	Software/Hardware Subscription	(3,174.82)	SOFTWARE RENEWAL
								Total Payment	**1,745,367.04**	
113883	03/10/26	BEYOND THE BADGE LLC	122025DCSO	100	802024	PEACE OFFICER MENTAL HEALTH	443600	Other Professional Services	8,300.00	EMPLOYEE WELLNESS
113884	03/10/26	DIGISTREAM DENVER INC	INV246091R3J3Y4	630	19450	LIABILITY AND PROPERTY INS.	458150	Insurance Claims-Liability	5,180.00	INSURANCE CLAIMS
			INV250370P6Z1L8	630	19450	LIABILITY AND PROPERTY INS.	458150	Insurance Claims-Liability	6,735.00	INSURANCE CLAIMS
			INV241568N8R6V7	630	19450	LIABILITY AND PROPERTY INS.	458150	Insurance Claims-Liability	7,450.00	INSURANCE CLAIMS
			INV244749Y3Q9R8	630	19450	LIABILITY AND PROPERTY INS.	458150	Insurance Claims-Liability	6,940.00	INSURANCE CLAIMS
								Total Payment	**26,305.00**	
113885	03/10/26	PINNACOL ASSURANCE	INV2317871/2	620	19400	UI/WC/DISABILITY SELF-INS.	449700	Review Fees/Bonds	5,065.12	JAN 2026 WC ADMIN FEES
			INV2297949	620	19400	UI/WC/DISABILITY SELF-INS.	449600	Workers Comp. Premium	11,001.00	2026 WORKERS COMPENSATION INSURANCE RENEWAL
			INV2317871/1	620	19400	UI/WC/DISABILITY SELF-INS.	458400	Workers Compensation Claims	39,413.79	JAN 2026 WC DEDUCTIBLES
								Total Payment	**55,479.91**	
113886	03/10/26	TRANSWEST TRUCK TRAILER RV	59527	200	31600	ENG - TRAFFIC SIGNS/STRIPING	474300	Cars, Vans, Pickups	123,968.00	2026 CHEVROLET 4500 HG
113887	03/31/26	SEDAM, PENNY	030126-033126	295	861300	RMHIDTA MGMT & COORDINATION	443600	Other Professional Services	14,687.75	MAR 2026 COMPENSATION
113888	03/31/26	WEIS, KEITH	MAR2026	295	861300	RMHIDTA MGMT & COORDINATION	445100	Employee Auto Allowance	800.00	MAR 2026 AUTO
			030126-033126	295	861300	RMHIDTA MGMT & COORDINATION	443600	Other Professional Services	18,147.08	MAR 2026 COMPENSATION
								Total Payment	**18,947.08**	
113889	04/01/26	BOSTON ENGLEWOOD LLC	APR2026/TRAINING	295	861350	RMHIDTA TRAINING	451100	Building/Land Lease/Rent	4,763.84	APR 2026 INTEL LEASE
			APR2026/ADMIN	295	861300	RMHIDTA MGMT & COORDINATION	454225	Lease Principal	2,722.33	APR 2026 TRAINING LEASE
			APR2026/INTEL	295	861305	RMHIDTA INTELLIGENCE	454225	Lease Principal	6,125.50	APR 2026 ADMIN LEASE
								Total Payment	**13,611.67**	
113890	03/11/26	BLACK HILLS ENERGY	7843906157/022326	100	19100	FACILITIES ADMINISTRATION	450220	Gas	5,586.86	301 WILCOX ST
113891	03/11/26	COLORADO DEPARTMENT OF REVENUE	FEB2026	100	100	GENERAL FUND	214518	Due to State -Drivers License	12,891.50	DRIVERS LICENSE - FEB 2026
113892	03/11/26	COLORADO DEPARTMENT OF REVENUE	FEB2026	100	100	GENERAL FUND	214414	Due to State - MV	3,678,461.89	DUE TO STATE-MV-FEB 2026
113893	03/11/26	DIGISTREAM DENVER INC	INV236379Q1DM1	630	19450	LIABILITY AND PROPERTY INS.	458150	Insurance Claims-Liability	720.00	INSURANCE CLAIMS
113894	03/11/26	WESTERN PAPER DISTRIBUTORS	5292784	100	19125	FACILITIES MANAGEMENT	433900	Janitorial Supplies	480.84	JANITORIAL SUPPLIES
532028	03/05/26	ARTHI, RAJESH	09022025	630	19450	LIABILITY AND PROPERTY INS.	458150	Insurance Claims-Liability	3,942.02	INSURANCE CLAIMS
532029	03/05/26	BAILEY, FELIPA	12302025	630	19450	LIABILITY AND PROPERTY INS.	458150	Insurance Claims-Liability	2,500.00	INSURANCE CLAIMS
532030	03/05/26	GRAFF, ALISON	3326	223	28501	DA 23RD - STATE MANDATED COSTS	445300	Travel Expense-State Mandated	590.00	EXPERT WITNESS
532031	03/05/26	HIGHLANDS RANCH LAW ENFORCEMENT	DA2326	223	28001	DA 23RD - DISTRICT MO ALLOC	446300	Prof. Membership & Licenses	3,600.00	ANNUAL RENEWAL
532032	03/05/26	PARKER WATER & SANITATION DISTRICT	1021691/030326	100	19100	FACILITIES ADMINISTRATION	450230	Water & Sewer	2,688.71	9040 TAMMY LN

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
532033	03/05/26	SKY RIDE LLC	021026	100	73000	OPIOID SETTLEMENT FUND ADMIN	457100	Interagency Contract Services	8,995.64	OPIOID GRANT
532034	03/05/26	SKYLINE LIGHTING & ELECTRIC	AP6	100	890103	2023 Disaster - Tornado	472300	Improvements	5,115.20	LED LIGHT REPLACEMENT - HIGHLANDS HERITAGE REGIONAL PARK
532035	03/05/26	STONEGATE VILLAGE METROPOLITAN DISTRICT	7816/022826	100	51100	PARK MAINTENANCE	450230	Water & Sewer	239.74	CHALLENGER PARK - RECREATION CENTER IRRIGATION
			5053/022826	100	51100	PARK MAINTENANCE	450230	Water & Sewer	1,033.20	CHALLENGER PARK - SOFTBALL FIELD IRRIGATION
								Total Payment	**1,272.94**	
532036	03/05/26	XCEL ENERGY	5340380672/022726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	4,009.18	9350 HERITAGE HILLS CIR - ELECTRIC
			5340380672/022726	100	19100	FACILITIES ADMINISTRATION	450220	Gas	1,292.20	9350 HERITAGE HILLS CIR - GAS
								Total Payment	**5,301.38**	
532037	03/05/26	XCEL ENERGY	5319329594/030226	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	1,370.43	FEB 2026 STREET LIGHTS
532038	03/05/26	XCEL ENERGY	5319329652/030226	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	2,580.00	FEB 2026 SIGNALS
532039	03/05/26	XCEL ENERGY	5320791280/022726	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	1,391.24	9717 FAIRVIEW PKWY - TRAFFIC LIGHTS
								Grand Total:	**5,744,155.10**	

PCARD

R55AP001 **DOUGLAS COUNTY GOVERNMENT** 3/9/2026

Payment Register Report 9:13:41

Payment Number	Payment Date	Vendor Name	Invoice Number	Amount	Remark
113876	03/04/26	J P MORGAN CHASE BANK	022826	776,278.50	2026 PCARD PURCHASES - 022826
				776,278.50	

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	[redacted]
PAYMENT DUE DATE	03/13/2026
AMOUNT DUE	$776,278.50
CURRENT BALANCE	$776,278.50

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT ENCLOSED $

DOUGLAS COUNTY GOVT
CAROLYN RIGGS
100 THIRD STREET
SUITE 130
CASTLE ROCK CO 80104-2425

** □□□□□□□

[redacted]

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY

ORGANIZATION NAME: DOUGLAS COUNTY GOVT

ACCOUNT NUMBER: [redacted]

CLOSING DATE	02-27-26
CREDIT LIMIT	2,000,000
AVAILABLE CREDIT	1,223,722

FOR CUSTOMER SERVICE CALL:
1-800-316-6056

FOR TTY/TDD SERVICE CALL:
1-800-955-8060

SEND BILLING INQUIRIES TO:

JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

PREVIOUS BALANCE	873,205.64
PURCHASES AND OTHER CHARGES	783,848.24
CASH ADVANCES	.00
CREDITS	7,569.74
PAYMENTS	873,205.64-
LATE PAYMENT CHARGES	.00
CASH ADVANCE FEE	.00
FINANCE CHARGES	.00
NEW BALANCE	**776,278.50**
TOTAL PAYMENT DUE	776,278.50
DISPUTED AMOUNT	.00

Spend Analysis by Merchant

Run Date: 03/02/2026

Report ID: 10013

Posting Date: 02/01/2026 - 02/28/2026

DOUGLAS COUNTY GOVT
CAROLYN RIGGS
100 THIRD STREET
CASTLE ROCK, CO 80104-2425 USA

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
TOWN OF CASTLE ROCK	30,018.69	3.79	1,250.78	24	24.00
481A PURCELL TIRE	27,605.52	3.49	1,623.85	17	17.00
HSS	25,649.00	3.24	6,412.25	4	4.00
UNITED AIRLINES	25,469.78	3.52	410.80	62	62.00
VZWRLSS*APOCC VISB	24,645.23	3.11	24,645.23	1	1.00
WAGNER EQUIPMENT CO	19,395.87	2.45	2,155.10	9	9.00
VZWRLSS*MY VZ VB P	16,710.06	2.11	8,355.03	2	2.00
XCEL EZ-PAY WEB	16,488.74	2.08	2,355.53	7	7.00
INSIGHT PUBLIC SECTOR	15,566.84	1.97	1,729.65	9	9.00
WICKED COLLISION CENTE	15,452.17	1.95	5,150.72	3	3.00
IN *AUTOAUTO WASH LLC	13,639.47	1.72	2,273.25	6	6.00
GOVCONNECTION	13,475.09	1.70	898.34	15	15.00
OJ WATSON	12,123.65	1.53	1,102.15	11	11.00
COLORADO PETROLEUM	11,430.50	1.44	2,286.10	5	5.00
SOURCES INC	10,880.13	1.37	5,440.07	2	2.00
CINTAS CORP	10,029.85	1.27	1,114.43	9	9.00
UNITED SITE SERVICES	9,716.38	1.23	373.71	26	26.00
CALEA INC.	8,735.00	1.10	8,735.00	1	1.00
THOMSON WEST*TCD	8,135.34	1.03	2,711.78	3	3.00
BI INC AP	7,856.70	0.99	7,856.70	1	1.00
CORNWELL TOOLS	7,700.00	0.97	7,700.00	1	1.00
GALLUP	7,700.00	0.97	7,700.00	1	1.00
STOP STICK, LTD.	6,809.00	0.86	3,404.50	2	2.00
HELM, LLC	6,700.00	0.85	6,700.00	1	1.00
IN *CRC CRANE, INC.	6,468.04	0.82	3,234.02	2	2.00
IN *PEAK PRECISION WEL	5,800.00	0.73	1,933.33	3	3.00
SOI NEXIQ	5,731.03	0.72	2,865.52	2	2.00
INTERSTATE BATTERIES P	5,612.56	0.71	2,806.28	2	2.00
DOCUVAULT DELAWARE VAL	5,425.00	0.69	2,712.50	2	2.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
THE HOME DEPOT #1531	5,424.50	0.70	164.38	33	33.00
IN *ALL ANIMAL RECOVER	5,400.00	0.68	5,400.00	1	1.00
GRAYBAR ELECTRIC COMPA	5,397.74	0.72	771.11	7	7.00
AIRVAC SERVICES	5,363.13	0.68	2,681.57	2	2.00
FARO TECHNOLOGIES INC	5,352.00	0.68	2,676.00	2	2.00
IN *E. G. STAATS & CO.	5,273.41	0.67	5,273.41	1	1.00
CARRIER WEST	5,263.38	0.67	5,263.38	1	1.00
GDP*MATT BLESSINGER	5,100.00	0.64	1,700.00	3	3.00
LOWES #02274*	4,785.45	0.66	191.42	25	25.00
NAT'L CNCL COMM BHVRL	4,550.00	0.57	2,275.00	2	2.00
BOBCAT PARKER	4,411.20	0.56	882.24	5	5.00
ARI PHOENIX INC	4,400.00	0.56	4,400.00	1	1.00
SOUTHWEST AIRLINES	4,327.22	0.76	360.60	12	12.00
CENTER COPY PRINTING	4,052.53	0.51	506.57	8	8.00
IN *CASTLE ROCK ROCK L	4,030.56	0.51	2,015.28	2	2.00
GENERAL AIR SERVICE &	3,951.47	0.50	1,975.74	2	2.00
AMAZON MKTPL*B942E7JM1	3,934.00	0.50	3,934.00	1	1.00
THE HOME DEPOT 1531	3,897.71	0.49	177.17	22	22.00
HIGHLANDS RANCH WATER	3,660.25	0.46	244.02	15	15.00
GRAINGER	3,642.41	0.46	404.71	9	9.00
SOURCE MANAGEMENT	3,560.15	0.45	131.86	27	27.00
MILE HIGH GARAGE DOOR	3,458.24	0.44	3,458.24	1	1.00
MARRIOTT	3,448.19	0.44	1,149.40	3	3.00
PAYPAL *TRANSITIONS	3,435.00	0.43	1,145.00	3	3.00
WWP*MUG-A-BUG PEST CON	3,367.00	0.43	3,367.00	1	1.00
EXTRA PACKAGING LLC	3,355.70	0.42	3,355.70	1	1.00
AMERICAN PLANNING ASSO	3,340.00	0.42	835.00	4	4.00
WCI*WC OF COLORADO	3,230.44	0.41	646.09	5	5.00
4TE*SECURITY CENTRAL,	3,089.00	0.39	1,029.67	3	3.00
MOMAR INCORPORATED	3,054.00	0.39	3,054.00	1	1.00
MAINTENANCE RESOURCES	3,000.00	0.38	1,500.00	2	2.00
TEXAS ROADHOUSE #2195	2,880.00	0.36	2,880.00	1	1.00
IN *COLORADO GOVERNMEN	2,750.00	0.35	2,750.00	1	1.00
SP KINETIC DOG FOOD	2,687.52	0.34	2,687.52	1	1.00
INMOTIONHOSTING.COM	2,639.76	0.33	2,639.76	1	1.00
CO WILDLAND FIRE ACAD	2,600.00	0.33	650.00	4	4.00
CORE ELECTRIC COOPERAT	2,535.01	0.32	316.88	8	8.00
STARLINK INTERNET	2,525.00	0.32	1,262.50	2	2.00
ROCKY MOUNTAIN AIR SOL	2,516.73	0.32	629.18	4	4.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
SUPPLYHOUSE.COM	2,474.25	0.31	1,237.13	2	2.00
SPLIT RAIL FENCE COMPA	2,454.24	0.31	2,454.24	1	1.00
PMI MILE HI CHAPTER	2,450.00	0.31	2,450.00	1	1.00
THETRANZONICCOMPANIES	2,409.39	0.30	344.20	7	7.00
COMCAST BUSINESS	2,359.85	0.30	2,359.85	1	1.00
L.A.W.S.	2,284.66	0.29	380.78	6	6.00
IN *KEWLEY VENTURES LL	2,232.42	0.28	1,116.21	2	2.00
TG-GUARANTORS-POLICY	2,227.43	0.28	2,227.43	1	1.00
KING SOOPERS #0125	2,219.61	0.28	221.96	10	10.00
SQ *AUTO GLASS WORKS	2,215.00	0.28	201.36	11	11.00
ULINE *SHIP SUPPLIES	2,164.63	0.31	270.58	8	8.00
SQ *KENZ & LESLIE DIST	2,161.50	0.27	540.38	4	4.00
IN *NATIONAL ASSOCIATI	2,100.00	0.27	420.00	5	5.00
4IMPRINT, INC	2,091.39	0.26	697.13	3	3.00
EVENT	2,035.80	0.26	2,035.80	1	1.00
CR GARAGE DOORS LLC	2,025.00	0.26	2,025.00	1	1.00
ADMIN PROF CONFERENCE	2,000.00	0.25	2,000.00	1	1.00
REAL TIME NETWORKS INC	1,985.00	0.25	1,985.00	1	1.00
AVTECH ELECTRONICS INC	1,922.05	0.24	384.41	5	5.00
WESTSIDE TOWING	1,907.00	0.24	105.94	18	18.00
DENVER POST CIRCULATIO	1,852.02	0.23	617.34	3	3.00
RSD - CENTENNIAL#74	1,847.25	0.23	230.91	8	8.00
ELECTION CENTER	1,836.00	0.23	918.00	2	2.00
HDI	1,799.00	0.23	1,799.00	1	1.00
SP ELITE TRUCK	1,779.68	0.22	1,779.68	1	1.00
IN *JT PUMPING, LLC	1,723.35	0.22	1,723.35	1	1.00
DBC IRRIGATION SUPPLY	1,719.51	0.22	859.76	2	2.00
E 470 EXPRESS TOLLS	1,705.80	0.22	341.16	5	5.00
FORCE SCIENCE INSTITUT	1,695.00	0.21	1,695.00	1	1.00
MURDOCHS CASTLE ROCK	1,671.05	0.21	278.51	6	6.00
SQ *REGIONAL TRANSPORT	1,650.00	0.21	825.00	2	2.00
RANEY'S LLC	1,615.62	0.20	1,615.62	1	1.00
AMAZON MKTPL*B93I03EJ2	1,595.60	0.20	1,595.60	1	1.00
MOUNTAIN VIEW ELECTRIC	1,581.64	0.20	1,581.64	1	1.00
AMAZON MKTPL*B93PL5BM1	1,567.50	0.20	1,567.50	1	1.00
BILT RENT - EQR	1,528.14	0.19	1,528.14	1	1.00
QED - LITTLETON	1,492.46	0.20	373.12	4	4.00
CERTUS/TPC TRAINING	1,484.70	0.19	1,484.70	1	1.00
AMAZON MKTPL*BE7EP60G2	1,479.63	0.19	1,479.63	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
HILTON	1,470.32	0.27	245.05	6	6.00
EMBASSY SUITES	1,354.20	0.17	451.40	3	3.00
ADORAMA INC.	1,350.00	0.17	1,350.00	1	1.00
CASTLE ROCK WINNELSON	1,346.50	0.17	134.65	10	10.00
BHE BLACK HILLS ENERGY	1,314.42	0.17	328.61	4	4.00
TRANE SUPPLY-111621	1,303.07	0.16	186.15	7	7.00
MILE HIGH PROPANE - CO	1,296.35	0.16	432.12	3	3.00
1000BULBS.COM	1,289.48	0.16	644.74	2	2.00
VICEROY WASHINGTON DC	1,269.64	0.16	1,269.64	1	1.00
AMAZON MKTPL*LC11Z8B83	1,249.95	0.16	1,249.95	1	1.00
ALL AMERICAN RECORDS M	1,243.00	0.16	1,243.00	1	1.00
COLUMN PUBLIC NOTICE	1,241.72	0.16	248.34	5	5.00
PRSA	1,238.00	0.16	619.00	2	2.00
CANDLEWOOD SUITES	1,214.78	0.15	303.70	4	4.00
OARC-REGISTRATION-CLE	1,208.70	0.15	402.90	3	3.00
POWER SYSTEMS WEST LLC	1,204.07	0.15	1,204.07	1	1.00
EB *GOVCO 2026	1,194.00	0.15	1,194.00	1	1.00
AMAZON MKTPL*KF7WP6C93	1,142.02	0.14	1,142.02	1	1.00
ATT* BILL PAYMENT	1,137.22	0.14	162.46	7	7.00
JOHN ELWAY CHEVROLET -	1,122.75	0.14	1,122.75	1	1.00
EON OFFICE	1,120.05	0.14	1,120.05	1	1.00
AMAZON MKTPL*HE2TJ0O23	1,101.06	0.14	1,101.06	1	1.00
OPENGOV.CO* THE OPENGO	1,086.75	0.14	1,086.75	1	1.00
WM SUPERCENTER #984	1,064.18	0.13	266.05	4	4.00
AIRBNB * HMNK4BPSHQ	1,025.00	0.13	1,025.00	1	1.00
LEGACY PLOW & TRAILER	1,018.08	0.13	1,018.08	1	1.00
EXPEDIA 73382616971289	1,008.31	0.13	1,008.31	1	1.00
AMAZON.COM*U638643Y3	1,000.00	0.13	1,000.00	1	1.00
PAYPAL *MISSRODEOCO	1,000.00	0.13	125.00	8	8.00
B&H PHOTO 800-606-6969	987.96	0.12	987.96	1	1.00
FRONTIER	974.96	0.12	974.96	1	1.00
CENTURYLINK LUMEN	974.25	0.12	324.75	3	3.00
INLAND TRUCK PARTS	942.52	0.12	942.52	1	1.00
NEOGOV	935.00	0.12	935.00	1	1.00
AMAZON MKTPL*B98M23NE2	920.68	0.12	920.68	1	1.00
INT'L CODE COUNCIL INC	915.00	0.12	305.00	3	3.00
MCCANDLESS TRK CTR	908.86	0.11	454.43	2	2.00
ICMA ONLINE	899.00	0.11	449.50	2	2.00
C&C SAND AND STONE CO.	891.51	0.11	445.76	2	2.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
ZORO TOOLS INC	886.89	0.11	88.69	10	10.00
HOTELMAP*9079748462357	875.74	0.11	875.74	1	1.00
AMERICAN SOLUTIONS FOR	874.94	0.11	874.94	1	1.00
THE HOME DEPOT #1540	867.54	0.11	86.75	10	10.00
DENVER WINPUMP CO	862.38	0.11	862.38	1	1.00
CO DEPT OF LABOR AND E	860.43	0.11	430.22	2	2.00
CASTLE ROCK CHAMBER OF	850.00	0.11	425.00	2	2.00
IN *CASTLE PINES CONNE	850.00	0.11	850.00	1	1.00
HYATT HOTELS	846.52	0.11	423.26	2	2.00
BULK BOOKSTORE	827.50	0.10	827.50	1	1.00
LEXISNEXIS RISK SOL	825.89	0.10	412.95	2	2.00
MILE HIGH SHOOTING ACC	825.51	0.10	412.76	2	2.00
AMAZON MKTPL*B10IW9WI0	807.45	0.10	807.45	1	1.00
NACO	800.00	0.10	800.00	1	1.00
PIONEER LANDSCAPE CENT	795.88	0.10	795.88	1	1.00
GOOGLE*CLOUD KMXRC2	781.81	0.10	781.81	1	1.00
PWSD	766.20	0.10	191.55	4	4.00
AMAZON.COM*BE6YQ83Q2	747.60	0.09	747.60	1	1.00
IN *MALCO AUTO SUPPLY	744.35	0.09	248.12	3	3.00
APEX WASTE SOLUTIONS -	736.05	0.09	736.05	1	1.00
CHARLES D JONES/ENGLE	715.86	0.09	238.62	3	3.00
AMAZON MKTPL*B19A15RF0	714.14	0.09	714.14	1	1.00
AMAZON MKTPL*MA5X79YV3	704.16	0.09	704.16	1	1.00
NATIONAL UASI ASSOCATI	700.00	0.09	700.00	1	1.00
THE HOME DEPOT 1516	699.89	0.09	174.97	4	4.00
EXTENDED STAY	693.91	0.09	231.30	3	3.00
INSIGHT AUTO GLASS	687.03	0.09	343.52	2	2.00
IN *ACKERMAN DISTRIBUT	675.00	0.09	675.00	1	1.00
AMAZON.COM*BE6KN4472	674.97	0.09	674.97	1	1.00
COMCAST / XFINITY	673.41	0.09	134.68	5	5.00
LAWSON PRODUCTS INC	673.26	0.09	336.63	2	2.00
OPENAI *CHATGPT SUBSCR	665.32	0.08	221.77	3	3.00
ALAMIA	661.29	0.08	661.29	1	1.00
(PC) 1872 CED	660.38	0.08	660.38	1	1.00
LOWES #01755*	652.31	0.08	217.44	3	3.00
CMP	650.00	0.08	650.00	1	1.00
FRONT RANGE KUBOTA - K	646.60	0.08	323.30	2	2.00
IN *INTRINSIC INTERVEN	632.75	0.08	632.75	1	1.00
TRACTOR SUPPLY CO #180	632.73	0.08	105.46	6	6.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
RED HILL SUPPLY-SOURCE	628.63	0.08	157.16	4	4.00
AMAZON MKTPL*8N6OI0CG3	623.93	0.08	623.93	1	1.00
MAILCHIMP	623.50	0.08	207.83	3	3.00
AMAZON MKTPL*EL84C5EQ3	621.30	0.08	621.30	1	1.00
GLASER ENERGY GROUP IN	616.46	0.08	616.46	1	1.00
CELLHIRE USA	608.00	0.08	608.00	1	1.00
AMAZON MKTPL*S52J73Q03	607.60	0.08	607.60	1	1.00
COLORADOCHAPTERICC.ORG	604.89	0.08	201.63	3	3.00
BUSINESS RELATIONSHIP	600.00	0.08	600.00	1	1.00
INTL ASSOC FOR ID	600.00	0.08	300.00	2	2.00
LITTLER MENDELSON PC	595.00	0.08	595.00	1	1.00
NATIONAL ASSOCIATION O	595.00	0.08	595.00	1	1.00
USA CLEAN BY JON-DON	593.12	0.07	296.56	2	2.00
EXTRA SPACE 1458	579.00	0.07	579.00	1	1.00
AMAZON MKTPL*B92ZX3MC1	572.30	0.07	572.30	1	1.00
SAWCA.ORG* SOUTHERN AS	570.00	0.07	570.00	1	1.00
QDOBA 2604 ONLINE	569.93	0.07	569.93	1	1.00
SHERWIN-WILLIAMS707457	568.76	0.11	81.25	7	7.00
UNIVERSITY OF DENVER C	566.19	0.07	566.19	1	1.00
MR. SHRINKWRAP	565.71	0.07	565.71	1	1.00
COURTYARD BY MARRIOTT	564.00	0.07	282.00	2	2.00
HOLIDAY INNS	555.00	0.07	185.00	3	3.00
PIRTEK SOUTH VALLEY	553.87	0.07	276.94	2	2.00
CHARLES D JONES NDV	548.64	0.07	548.64	1	1.00
TERRAPINN HOLDINGS LTD	545.00	0.07	545.00	1	1.00
ELEVATED INDUSTRIAL SO	544.48	0.07	544.48	1	1.00
BATTERIES PLUS #801	543.35	0.07	271.68	2	2.00
AMAZON MKTPL*590RP9ZO3	539.96	0.07	539.96	1	1.00
AMAZON MKTPL*M503C8MB3	530.00	0.07	530.00	1	1.00
AMAZON MKTPL*B95P393J1	529.23	0.07	529.23	1	1.00
AMAZON MKTPL*7J0914O83	528.10	0.07	528.10	1	1.00
TRANSWEST FREIGHTLINER	525.80	0.07	525.80	1	1.00
THE UPS STORE 4337	509.34	0.06	509.34	1	1.00
USPS PO 0714410156	500.00	0.06	500.00	1	1.00
WWW.GIOA.US	500.00	0.06	500.00	1	1.00
FSP*SOUTHWEST MOBILE S	497.13	0.06	497.13	1	1.00
IMLSS UTAH	485.58	0.06	242.79	2	2.00
AMAZON MKTPL*B90RD3XL1	484.76	0.06	484.76	1	1.00
JACKSON CONTROL	482.02	0.06	482.02	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
TST*BAGL - ECCLESIA	480.41	0.06	480.41	1	1.00
HPTC-PRO.COM	475.00	0.06	475.00	1	1.00
AMAZON.COM*RA9IQ0973	469.99	0.06	469.99	1	1.00
TOSHIBA BUSINESS SOLUT	462.72	0.06	462.72	1	1.00
JIMMY JOHNS - 2628	449.90	0.06	449.90	1	1.00
IN *RYAN WOOLVERTON HU	447.80	0.06	447.80	1	1.00
TST*GRANELLIS PIZZERIA	446.20	0.06	223.10	2	2.00
BUDGET RENT-A-CAR	440.67	0.06	440.67	1	1.00
THE WEBSTAURANT STORE	438.84	0.06	438.84	1	1.00
MICROTEL INN AND SUITES	436.21	0.06	436.21	1	1.00
LANGUAGERS INC.	432.96	0.05	432.96	1	1.00
IN *COOL SHADE UNLIMIT	432.50	0.05	432.50	1	1.00
MILE HIGH TRAILERS	430.00	0.05	430.00	1	1.00
AMAZON MKTPL*2P59A9SA3	427.28	0.05	427.28	1	1.00
SHERWIN-WILLIAMS701831	424.55	0.05	424.55	1	1.00
SP BEEZ COMBAT SYSTE	422.49	0.05	422.49	1	1.00
MERCEDES BENZ LITTLETO	419.00	0.05	419.00	1	1.00
PARTS TOWN, LLC	416.85	0.05	416.85	1	1.00
MCMASTER-CARR	414.63	0.05	414.63	1	1.00
MOBILE DIESEL ELECTRIC	414.21	0.05	414.21	1	1.00
THE HOME DEPOT 1540	411.53	0.05	102.88	4	4.00
BADGEANDWALLET.COM	409.95	0.05	409.95	1	1.00
ACTIVE911 INC	405.00	0.05	405.00	1	1.00
MIRAGE RECOVERY SERVIC	403.65	0.05	403.65	1	1.00
PARKER ART SCHOOL	395.00	0.05	395.00	1	1.00
SOI*SNAP-ONEQUIPMENT	394.00	0.05	394.00	1	1.00
TEST GAUGE INC CO	390.57	0.05	195.29	2	2.00
MURDOCHS IN LITTLETON	389.99	0.05	389.99	1	1.00
AUTOPAY/DISH NTWK	380.48	0.05	95.12	4	4.00
AMAZON MKTPL*3K3083653	376.63	0.05	376.63	1	1.00
AMAZON.COM*PL06Z7CA3	370.26	0.05	370.26	1	1.00
METECH RECYCLING INC	369.23	0.05	369.23	1	1.00
MSFT * E0500YS1MO	368.00	0.05	368.00	1	1.00
PROFESSIONAL FLOORING	366.36	0.05	183.18	2	2.00
USPS.COM CLICKNSHIP	362.85	0.05	16.49	22	22.00
XCEL EZ-PAY FEE WEB	362.76	0.05	51.82	7	7.00
SPRINGHILL SUITES	362.40	0.05	181.20	2	2.00
WWW.APWA.NET	360.00	0.05	360.00	1	1.00
AMAZON MKTPL*JM9JW4G83	359.32	0.05	359.32	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*B90RU21L2	358.58	0.05	358.58	1	1.00
IN *EMERGENETICS INTER	356.00	0.04	356.00	1	1.00
EVERYTHING BRANDED	350.00	0.04	350.00	1	1.00
PSI EXAMS	350.00	0.04	175.00	2	2.00
AUTOGRAPH	349.60	0.04	174.80	2	2.00
AMAZON MKTPL*B90O91382	346.55	0.04	346.55	1	1.00
EZCATER*SNARFS SANDWIC	346.50	0.04	346.50	1	1.00
I2G LCBM PROPERTY MANA	345.00	0.04	345.00	1	1.00
AMAZON MKTPL*E50JI54M3	344.10	0.04	344.10	1	1.00
GERMANBLISS	343.28	0.04	171.64	2	2.00
H&M TRANSMISSION AND A	340.00	0.04	85.00	4	4.00
SP CHANGE COMPANIES	335.94	0.04	335.94	1	1.00
RESIDENCE INN	333.76	0.04	333.76	1	1.00
IECRM TRA...* GR1003	333.07	0.05	166.54	2	2.00
PEGASUS RESTAURANT	328.20	0.04	164.10	2	2.00
COLORADO WEED MANAGEME	325.00	0.04	325.00	1	1.00
TEAM ONE NEWPORT, INC.	324.82	0.04	324.82	1	1.00
EASTERN SLOPE RURAL TE	322.84	0.04	322.84	1	1.00
HARBOR FREIGHT TOOLS29	320.86	0.04	160.43	2	2.00
ROYCE INDUSTRIES SLC	320.11	0.04	320.11	1	1.00
EXCEL DIESEL & SUV	318.24	0.04	79.56	4	4.00
ARROWHEAD FORENSICS	313.52	0.04	156.76	2	2.00
SP 1800CEILING	310.99	0.04	310.99	1	1.00
GOLDEN HISTORY MUSEUM	310.00	0.04	310.00	1	1.00
AMAZON MKTPL*BD7EG8JG3	309.75	0.04	309.75	1	1.00
FARIS MACHINERY	308.00	0.04	308.00	1	1.00
AMAZON MKTPL*WD52V8Q23	306.73	0.04	306.73	1	1.00
DELTA	306.40	0.04	306.40	1	1.00
SQ *Y&B VENTURE LOCKSM	304.44	0.04	152.22	2	2.00
J HARLEN CO INC	303.68	0.04	303.68	1	1.00
CANVA* I04780-41871993	300.00	0.04	300.00	1	1.00
CANVA* I04802-67184007	300.00	0.04	300.00	1	1.00
GLOCK PROFESSIONAL INC	300.00	0.04	300.00	1	1.00
SCHOOL OF PUBLIC AFFAI	300.00	0.04	300.00	1	1.00
DNH*GODADDY#4025351803	299.99	0.04	299.99	1	1.00
DNH*GODADDY#4025352454	299.99	0.04	299.99	1	1.00
QDOBA 2239 ONLINE	299.96	0.04	299.96	1	1.00
QDOBA 2329 ONLINE	299.96	0.04	299.96	1	1.00
EZCATER*QDOBA MEXICAN	299.56	0.04	299.56	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
CHEWY.COM	296.58	0.04	98.86	3	3.00
AMAZON MKTPL*IW9HS18P3	294.00	0.04	294.00	1	1.00
THE BROADMOOR RESRVATI	292.71	0.04	292.71	1	1.00
SAMSCLUB #4853	291.56	0.04	145.78	2	2.00
I70 AND HARLAN TOWING	288.76	0.04	288.76	1	1.00
AMAZON MKTPL*UO8578813	288.52	0.04	288.52	1	1.00
SQ *YOLANDA'S TACOS	287.95	0.04	287.95	1	1.00
ANIXTER/CLARK/TRI-ED	285.97	0.04	142.99	2	2.00
SPI*DENVER WATER	279.86	0.04	279.86	1	1.00
CONTROLBYWEB	279.05	0.04	139.53	2	2.00
DRI*48HOURPRINT	276.41	0.03	276.41	1	1.00
AMAZON.COM*B92HF4092	273.77	0.03	273.77	1	1.00
AMAZON.COM*L29QG2O13	273.77	0.03	273.77	1	1.00
RELIC WOOD LLC	271.53	0.03	271.53	1	1.00
MURDOCHS IN PARKER	271.19	0.03	135.60	2	2.00
SANTIAGOS - CASTLE ROC	269.37	0.03	89.79	3	3.00
LA QUINTA INN AND SUITES	267.00	0.03	133.50	2	2.00
WCI*MOUNTAIN VIEW WAST	266.71	0.03	266.71	1	1.00
THE HOME DEPOT #1516	265.66	0.03	132.83	2	2.00
TRANSPARENT CLEA	264.16	0.03	264.16	1	1.00
AMAZON MKTPL*3A47O4E93	262.69	0.03	262.69	1	1.00
MSB*CRSENIORCENTEWEB	260.00	0.03	130.00	2	2.00
ANC*ANCESTRY.COM	259.00	0.03	259.00	1	1.00
BRIMAR INDUSTRIES	258.94	0.03	258.94	1	1.00
QDOBA 1717 ONLINE	257.13	0.03	257.13	1	1.00
CORPORATE TRANSLATE	256.51	0.03	128.26	2	2.00
AMAZON.COM*AT5742LE3	255.31	0.03	255.31	1	1.00
AMAZON MKTPL*BC3DK67F3	255.20	0.03	255.20	1	1.00
AMAZON MKTPL*Q00IJ33M3	254.24	0.03	254.24	1	1.00
MCGEE COMPANY	251.23	0.03	251.23	1	1.00
WESTIN DIA- RETAIL	251.00	0.03	251.00	1	1.00
FASTSIGNS 371801	250.70	0.03	125.35	2	2.00
PAYPAL *METROPOLITA	250.00	0.03	250.00	1	1.00
AMAZON MKTPL*6Q2LP1Z93	248.29	0.03	248.29	1	1.00
AMAZON MKTPL*B99HX6SY2	246.54	0.03	246.54	1	1.00
AMAZON MKTPL*YB9WH16X3	241.64	0.03	241.64	1	1.00
COPPER KING HOTEL AND	241.60	0.03	241.60	1	1.00
SP KORE ESSENTIALS	239.85	0.03	119.93	2	2.00
QUALITY LANDSCAPE SOI	239.70	0.03	239.70	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
ATLANTIC TACTICAL	236.97	0.03	236.97	1	1.00
AMAZON MKTPL*KF7PH3W43	234.46	0.03	234.46	1	1.00
DEN PUBLIC PARKING	234.00	0.03	58.50	4	4.00
TST* FIREHOUSE SUBS -	233.97	0.03	233.97	1	1.00
AMAZON.COM*7E1PL5JL3	233.88	0.03	233.88	1	1.00
LIFELOC TECHNOLOGIES	233.18	0.03	233.18	1	1.00
AMAZON MKTPL*2L9OB3KF3	229.99	0.03	229.99	1	1.00
LANGUAGE LINE	229.75	0.03	114.88	2	2.00
ENTERPRISE RENT-A-CAR	228.16	0.03	114.08	2	2.00
MSFT * E0500YRYRO	228.00	0.03	228.00	1	1.00
SP SAFARILAND	226.50	0.03	226.50	1	1.00
SQ *ROCKVIEW HOTEL CAS	225.00	0.03	225.00	1	1.00
KNAPHEIDE QUINCY ESTOR	224.99	0.03	224.99	1	1.00
RAY ALLEN MANUFACTURIN	223.98	0.03	223.98	1	1.00
PROPANE SHACK	219.42	0.03	109.71	2	2.00
AMAZON MKTPL*7Y0IH6CY3	218.29	0.03	218.29	1	1.00
AMERICAN TARGET COMPAN	215.00	0.03	215.00	1	1.00
AMAZON MKTPL*LO6A34ZP3	214.40	0.03	214.40	1	1.00
CAMFIL USA, INC	213.60	0.03	213.60	1	1.00
SP NINJAPATCH.COM	207.89	0.03	207.89	1	1.00
AMAZON MKTPL*TM7SE9BH3	207.70	0.03	207.70	1	1.00
NATL CNCL FOR BHVRL HT	205.80	0.03	205.80	1	1.00
AMAZON MKTPL*VO2VX7V73	205.25	0.03	205.25	1	1.00
POOL & HOTTUB ALLIANCE	205.00	0.03	205.00	1	1.00
SUMMIT TRUCK BODIES	203.68	0.03	203.68	1	1.00
CAREPORTAL/GO PROJECT	200.00	0.03	200.00	1	1.00
REPUB NATL LAWYRS ASSN	200.00	0.03	100.00	2	2.00
AMAZON.COM*Z244A9HB3	199.98	0.03	199.98	1	1.00
AMAZON MKTPL*B926J8JA1	199.95	0.03	199.95	1	1.00
AMAZON MKTPL*B965D93J2	199.94	0.03	199.94	1	1.00
HNS*HUGHESNET.COM	199.93	0.03	199.93	1	1.00
AMAZON MKTPL*6E99R6MQ3	199.90	0.03	199.90	1	1.00
AMAZON MKTPL*B96U04ZF1	199.78	0.03	199.78	1	1.00
MY CPE LLC	199.00	0.03	199.00	1	1.00
NATIONAL INSTITUTE OF	199.00	0.03	199.00	1	1.00
NIMBLE WIR* WAGGLE	199.00	0.03	199.00	1	1.00
PAYPAL * COLORADOHEA	199.00	0.03	199.00	1	1.00
APSAC	195.00	0.02	195.00	1	1.00
BAVCO	195.00	0.02	195.00	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*GI2UN39K3	194.55	0.02	194.55	1	1.00
AMAZON MKTPL*FS50N6W13	193.93	0.02	193.93	1	1.00
COLORADO POLITICS	192.63	0.02	192.63	1	1.00
KING SOOPERS #0108	191.92	0.02	95.96	2	2.00
SATCOM DIRECT, INC	187.80	0.02	46.95	4	4.00
AMAZON MKTPL*KO1TC4NK3	186.45	0.02	186.45	1	1.00
WAL-MART #0984	186.42	0.02	62.14	3	3.00
PANERA BREAD #202448 O	184.26	0.02	184.26	1	1.00
ZEFON INTERNATIONAL	182.01	0.02	182.01	1	1.00
AMAZON MKTPL*VT5DX59O3	181.38	0.02	181.38	1	1.00
AMAZON MKTPL*BE1G36F52	180.03	0.02	180.03	1	1.00
JIMMY JOHNS - 1335	178.01	0.02	89.01	2	2.00
SAFEWAY #1877	176.27	0.02	35.25	5	5.00
THE HOME DEPOT #1508	176.19	0.02	29.37	6	6.00
ACPA CO/WY CHAPTER	175.00	0.02	175.00	1	1.00
IMCO TRAILER	174.30	0.02	87.15	2	2.00
SHUTTERFLY, INC.	172.27	0.02	172.27	1	1.00
AMAZON MKTPL*NN0CN2D53	171.96	0.02	171.96	1	1.00
CHICK-FIL-A #689	171.57	0.02	171.57	1	1.00
STERICYCLE, INC	171.29	0.02	171.29	1	1.00
RAM PRODUCTS, 00 OF 00	170.59	0.02	85.30	2	2.00
CASTLE ROCK MOTEL	170.00	0.02	170.00	1	1.00
AMAZON MKTPL*Z53DL76P3	169.95	0.02	169.95	1	1.00
AMAZON MKTPL*B99846MG2	169.90	0.02	169.90	1	1.00
ACE VIRTUAL SHOOTING	168.00	0.02	168.00	1	1.00
2517 - CPS DSTRBTRS	166.97	0.02	166.97	1	1.00
AMAZON MKTPL*N99W72JI3	166.28	0.02	166.28	1	1.00
AMAZON MKTPL*3H1FU9M73	164.97	0.02	164.97	1	1.00
DCSD FACILITIES	164.50	0.02	164.50	1	1.00
AMAZON MKTPL*1L6VM5B13	163.36	0.02	163.36	1	1.00
DNH*GODADDY#4008425228	160.33	0.02	160.33	1	1.00
AMAZON MKTPL*3Q4D48CC3	160.18	0.02	160.18	1	1.00
AMAZON MKTPL*IY2JG5RL3	160.06	0.02	160.06	1	1.00
IPMBA	160.00	0.02	80.00	2	2.00
MERIDIAN METROPOLITAN	159.98	0.02	40.00	4	4.00
AMAZON MKTPL*O757W0433	159.96	0.02	159.96	1	1.00
AMAZON.COM*2N6PL5393	159.96	0.02	159.96	1	1.00
ONLINE TRAINING	158.00	0.02	79.00	2	2.00
AMAZON MKTPL*B91HB84F1	157.00	0.02	157.00	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*2A3DU0W03	155.82	0.02	155.82	1	1.00
BOX, INC.	154.19	0.02	154.19	1	1.00
LA PETITE CREPERIE	153.37	0.02	153.37	1	1.00
MONTE CARLO HOTEL AND CASINO	153.06	0.02	153.06	1	1.00
AMAZON MKTPL*B94I071Q2	152.83	0.02	152.83	1	1.00
AMAZON MKTPL*GC96D8DF3	152.02	0.02	152.02	1	1.00
CO SECRETARY STATE FEE	150.00	0.02	75.00	2	2.00
IN *KYLE MORTENSEN	150.00	0.02	150.00	1	1.00
IN *TERI HAYMOND	150.00	0.02	150.00	1	1.00
KODEX, INC.	150.00	0.02	150.00	1	1.00
AMAZON MKTPL*UN7681AZ3	149.95	0.02	149.95	1	1.00
AMAZON MKTPL*BD5UE3E33	145.58	0.02	145.58	1	1.00
RAINMASTER	145.50	0.02	72.75	2	2.00
GRAMMARLY* UXIZRET	144.00	0.02	144.00	1	1.00
EZCATER*RED ROBIN	142.49	0.02	142.49	1	1.00
PHILLIPS 66 - FOOD MAR	142.30	0.02	47.43	3	3.00
CHICK-FIL-A #04027	141.90	0.04	35.48	4	4.00
POTESTIO BROTHERS- PAR	141.07	0.02	70.54	2	2.00
PETSMART # 1343	140.38	0.02	140.38	1	1.00
J FLOW CONTROLS	139.04	0.02	139.04	1	1.00
AMAZON MKTPL*UA1KS2L43	138.76	0.02	138.76	1	1.00
UBER *TRIP	137.52	0.02	45.84	3	3.00
E&G TERMINAL CORPORATI	137.32	0.02	137.32	1	1.00
AMAZON MKTPL*6S9AK97Y3	135.15	0.02	135.15	1	1.00
2026 COLORADO TRANSPOR	135.00	0.02	135.00	1	1.00
AMAZON MKTPL*NS81G2N43	134.95	0.02	134.95	1	1.00
AMAZON MKTPL*9Z7OE0VC3	134.86	0.02	134.86	1	1.00
AMAZON.COM*BE8TO6CR2	134.32	0.02	134.32	1	1.00
AMAZON MKTPL*NJ6FR8F23	134.29	0.02	134.29	1	1.00
AMAZON MKTPL*661OV18U3	132.26	0.02	132.26	1	1.00
AMAZON MKTPL*BE7V86PH2	131.20	0.02	131.20	1	1.00
SWIFTCOMPLY BACKFLOW	130.00	0.02	65.00	2	2.00
AMAZON MKTPL*B925P7FO1	129.95	0.02	129.95	1	1.00
AMAZON.COM*UD7RD32M3	125.00	0.02	125.00	1	1.00
ATSSA	125.00	0.02	125.00	1	1.00
AMAZON MKTPL*543VF2AL3	120.43	0.02	120.43	1	1.00
CANVA* I04786-44863693	120.00	0.02	120.00	1	1.00
CANVA* I04791-50230746	120.00	0.02	120.00	1	1.00
DAKBOARD	120.00	0.02	60.00	2	2.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*BE1N043B2	119.98	0.02	119.98	1	1.00
CHICK-FIL-A #03183	119.97	0.02	59.99	2	2.00
AMAZON MKTPL*NJ16X3H73	119.94	0.02	119.94	1	1.00
PT HOSE AND BEARING -	119.90	0.02	119.90	1	1.00
SP POWERTYE MFG	119.90	0.02	119.90	1	1.00
BEST WESTERN HOTELS	119.80	0.02	119.80	1	1.00
AMAZON MKTPL*C70Q57EU3	119.56	0.02	119.56	1	1.00
AMAZON MKTPL*NF2O084D3	118.90	0.02	118.90	1	1.00
AMAZON MKTPL*B93R89FK1	118.76	0.02	118.76	1	1.00
PHILLIPS 66 - I C 66	118.49	0.01	59.25	2	2.00
MOORE LUMBER-CASTLE RO	115.93	0.01	115.93	1	1.00
AMAZON MKTPL*HC9C510U3	114.54	0.01	114.54	1	1.00
DAMASCUS GRILL CASTLE	114.32	0.01	114.32	1	1.00
THE HOME DEPOT 1508	114.30	0.01	28.58	4	4.00
AMAZON.COM*TF0G03HO3	112.35	0.01	112.35	1	1.00
AMAZON.COM*B98HZ4IX2	111.64	0.01	111.64	1	1.00
AMAZON MKTPL*B90338RB2	111.08	0.01	111.08	1	1.00
AMAZON MKTPL*B93OW9E61	109.90	0.01	109.90	1	1.00
AMAZON MKTPL*BI4IS3DW3	109.47	0.01	109.47	1	1.00
AMERICAN CONSERV & BIL	109.24	0.01	109.24	1	1.00
PARRYS PIZZERIA - CAS	108.66	0.01	108.66	1	1.00
AMAZON MKTPL*6T6500XA3	107.95	0.01	107.95	1	1.00
AMAZON.COM*VR0F00HI3	107.60	0.01	107.60	1	1.00
AMAZON MKTPL*YU8CL5133	106.77	0.01	106.77	1	1.00
AMAZON MKTPL*B91BF0I42	105.99	0.01	105.99	1	1.00
NAPA STORE 3600105	105.06	0.01	35.02	3	3.00
ASSC OF RODEO COMMITTE	103.00	0.01	103.00	1	1.00
LOAF N JUG 0068	101.45	0.01	33.82	3	3.00
AMAZON.COM*MY75F74I3	100.00	0.01	100.00	1	1.00
AMAZON.COM*UU5PV7KX3	100.00	0.01	100.00	1	1.00
TLO TRANSUNION	100.00	0.01	100.00	1	1.00
AMAZON MKTPL*4O9EK2F83	99.96	0.01	99.96	1	1.00
AMAZON MKTPL*W17N98A33	99.13	0.01	99.13	1	1.00
GRAVITY-FLOW - 1 SITE	99.00	0.01	99.00	1	1.00
AMAZON MKTPL*W07DS7KY3	98.99	0.01	98.99	1	1.00
AMAZON MKTPL*VQ0GI0EK3	97.94	0.01	97.94	1	1.00
EBAY O*05-14227-03957	97.80	0.01	97.80	1	1.00
PARKER TRAILER & RV	95.75	0.01	95.75	1	1.00
ZEFFY* CCPA 2023	95.00	0.01	95.00	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*4F2RJ5NY3	94.90	0.01	94.90	1	1.00
AMAZON MKTPL*HZ3AB6CK3	94.50	0.01	94.50	1	1.00
FEDEX514802637	94.30	0.01	94.30	1	1.00
AMAZON MKTPL*4396P9KS3	94.25	0.01	94.25	1	1.00
SANDERRANC* SANDERRANC	93.60	0.01	93.60	1	1.00
AMAZON MKTPL*GD89267K3	93.51	0.01	93.51	1	1.00
PITTSBURGH WATER COOLE	92.65	0.01	92.65	1	1.00
AMAZON MKTPL*9P19004O3	92.15	0.01	92.15	1	1.00
AMAZON MKTPL*BE9X94AG2	90.50	0.01	90.50	1	1.00
OFFICE DEPOT #2192	90.49	0.01	45.25	2	2.00
JUSTICE CLEARINGHOUSE	90.00	0.01	45.00	2	2.00
THE HOME DEPOT 1541	89.88	0.01	89.88	1	1.00
AMAZON.COM*PV6RC3VP3	89.40	0.01	89.40	1	1.00
AMAZON MKTPL*BE0Q96X42	89.38	0.01	89.38	1	1.00
AMAZON MKTPL*9P8T58BR3	88.20	0.01	88.20	1	1.00
FROSTPROOF GROWERS SUP	88.00	0.01	88.00	1	1.00
AMAZON MKTPL*J11JR5HC3	87.26	0.01	87.26	1	1.00
AMAZON.COM*B12X86IK1	86.27	0.01	86.27	1	1.00
AMAZON MKTPL*B11N79WF1	85.96	0.01	85.96	1	1.00
LYFT *RIDE MON 3PM	85.93	0.01	85.93	1	1.00
SP NINJATRANSFERS.COM	85.57	0.01	85.57	1	1.00
CES 691	85.00	0.01	85.00	1	1.00
THEIACP	85.00	0.01	85.00	1	1.00
FORCE AMER. DISTRIBUTI	84.89	0.01	84.89	1	1.00
AMAZON MKTPL*OO2RJ57O3	84.86	0.01	84.86	1	1.00
AMAZON MKTPL*AN66C6883	84.35	0.01	84.35	1	1.00
AMAZON MKTPL*BY5009NG3	84.32	0.01	84.32	1	1.00
AMAZON MKTPL*H43ZE6JH3	84.25	0.01	84.25	1	1.00
AMAZON.COM*B90QI5G12	82.96	0.01	82.96	1	1.00
AMAZON MKTPL*QR0QB38T3	82.19	0.01	82.19	1	1.00
AMAZON MKTPL*865OJ9Q63	81.47	0.01	81.47	1	1.00
AMAZON.COM*B18TT4U50	80.99	0.01	80.99	1	1.00
AMAZON.COM*B96ZN3TS1	80.99	0.01	80.99	1	1.00
AMAZON.COM*B977B4EE1	80.99	0.01	80.99	1	1.00
INDUSTRIAL MOTORS & MA	80.94	0.01	80.94	1	1.00
AMAZON MKTPL*DB7IK2Z73	80.54	0.01	80.54	1	1.00
SAFEWAY #1548	80.03	0.01	40.02	2	2.00
COLORADO PUBLIC HEALTH	80.00	0.01	80.00	1	1.00
AMAZON MKTPL*JH3H48LM3	79.98	0.01	79.98	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
DEWALT MOBILELOCK	79.80	0.01	79.80	1	1.00
AMAZON MKTPL*MK2HU1H93	79.47	0.01	79.47	1	1.00
CIRCLE K 09860	79.29	0.01	79.29	1	1.00
AMAZON MKTPL*B91MN1AM2	79.19	0.01	79.19	1	1.00
PAYPAL *UPS US SHIP	79.18	0.01	26.39	3	3.00
EVIDENT	78.75	0.01	39.38	2	2.00
AMAZON MKTPL*7G8HG7U03	78.72	0.01	78.72	1	1.00
AMAZON MKTPL*BE3U83FS2	78.39	0.01	78.39	1	1.00
CERTUS FUSION TRAINING	78.00	0.01	39.00	2	2.00
AMAZON.COM*B957T0XL2	77.48	0.01	77.48	1	1.00
LYFT *2 RIDES 02-12	77.41	0.01	77.41	1	1.00
AMAZON MKTPL*FR8TM4V43	76.02	0.01	76.02	1	1.00
AMAZON MKTPL*ZQ9Y16V63	75.92	0.01	75.92	1	1.00
TARGET 00020230	75.81	0.01	37.91	2	2.00
AMAZON MKTPL*B98YD2MB2	75.66	0.01	75.66	1	1.00
HOMEGROWNTAP&DOUGH	75.14	0.01	75.14	1	1.00
AMAZON MKTPL*WM8UJ7LD3	75.00	0.01	75.00	1	1.00
IN *5280 DRUG TESTING	75.00	0.01	37.50	2	2.00
AMAZON.COM*SN1ZS2ED3	74.32	0.01	74.32	1	1.00
AMAZON MKTPL*UT5RX62L3	74.08	0.01	74.08	1	1.00
AMAZON MKTPL*B970S7Z01	73.35	0.01	73.35	1	1.00
AMAZON.COM*5U7VN7ER3	72.79	0.01	72.79	1	1.00
THE BRINKERHOFF	72.70	0.01	72.70	1	1.00
CONOCO - TWIN STAR ENE	71.88	0.01	23.96	3	3.00
MINUTEMAN PRESS - CAST	71.82	0.01	71.82	1	1.00
MAVERIK #715	71.81	0.01	35.91	2	2.00
FEDEX513016469	71.79	0.01	71.79	1	1.00
AMAZON MKTPL*DE39Y2E13	71.78	0.01	71.78	1	1.00
AMAZON MKTPL*ND8X63I93	71.56	0.01	71.56	1	1.00
AMAZON.COM*7N0E40283	71.00	0.01	71.00	1	1.00
AMAZON MKTPL*9G7TN2GE3	70.97	0.01	70.97	1	1.00
BRANCH AUTOMOTIVE	70.00	0.01	70.00	1	1.00
WWW.ONXMAPS.COM	69.99	0.01	69.99	1	1.00
ROCKYARD BREWING CO.	69.00	0.01	69.00	1	1.00
AMAZON MKTPL*QA3W18LH3	68.97	0.01	68.97	1	1.00
COPQUEST INC	68.10	0.01	68.10	1	1.00
AMAZON MKTPL*WU0SG8IX3	67.92	0.01	67.92	1	1.00
SQ *DC DEPUTY SHERIFF'	67.50	0.01	67.50	1	1.00
LOAF N JUG 0011	66.45	0.01	16.61	4	4.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*6L7102O63	66.37	0.01	66.37	1	1.00
TST*SCILEPPIS AT THE O	66.00	0.01	66.00	1	1.00
LYFT *RIDE SUN 7AM	65.49	0.01	65.49	1	1.00
AMAZON MKTPL*9E9RE32A3	65.01	0.01	65.01	1	1.00
FSP*CGFOA	65.00	0.01	65.00	1	1.00
HILTON MCCLELLANS BAR	65.00	0.01	65.00	1	1.00
AMAZON MKTPL*HK9R74SM3	64.97	0.01	64.97	1	1.00
TRINITY GROUP COMPANIE	64.50	0.01	64.50	1	1.00
LOVE'S #0309 INSIDE	64.34	0.01	64.34	1	1.00
AMAZON MKTPL*G27S798Y3	64.30	0.01	64.30	1	1.00
AMAZON MKTPL*B92AN41A2	63.70	0.01	63.70	1	1.00
CENEX-GOTTSCHALK OIL	63.01	0.01	63.01	1	1.00
WEB*NETWORKSOLUTIONS	62.97	0.01	62.97	1	1.00
BISTROT DU COIN	62.00	0.01	62.00	1	1.00
WWWMUGABUGPESTCONTROLC	62.00	0.01	62.00	1	1.00
AMAZON MKTPL*T08RV7YS3	61.80	0.01	61.80	1	1.00
AMAZON MKTPL*UN09D2MK3	61.28	0.01	61.28	1	1.00
AMAZON MKTPL*QV0UC2Z33	61.19	0.01	61.19	1	1.00
CBI*FLIPPINGBOOK LTD.	61.00	0.01	61.00	1	1.00
AMAZON MKTPL*IB5JY0453	60.98	0.01	60.98	1	1.00
AMAZON MKTPL*H19QX4PC3	60.89	0.01	60.89	1	1.00
AMAZON MKTPL*FU9DP7HP3	59.94	0.01	59.94	1	1.00
AMAZON MKTPL*9P5QM9H73	59.74	0.01	59.74	1	1.00
CHECKLISTS - 1 SITE	59.00	0.01	59.00	1	1.00
FORM-CONNECTOR - 1 SIT	59.00	0.01	59.00	1	1.00
PARENT-CHILD-FORMS - 1	59.00	0.01	59.00	1	1.00
UICORE	59.00	0.01	59.00	1	1.00
MAVERIK #5358	58.25	0.01	58.25	1	1.00
PANERA BREAD #202448 P	57.98	0.01	57.98	1	1.00
AMAZON.COM*IG8NC4PM3	57.52	0.01	57.52	1	1.00
AMAZON MKTPL*8S51N0HL3	56.94	0.01	56.94	1	1.00
AMAZON MKTPL*VH5F34CH3	56.29	0.01	56.29	1	1.00
AMAZON MKTPL*GD1UQ0JM3	55.88	0.01	55.88	1	1.00
AMAZON MKTPL*JE5KE6LP3	55.62	0.01	55.62	1	1.00
AMAZON MKTPL*9N6ZY2NM3	55.42	0.01	55.42	1	1.00
CASTLE PINES WINWTR WR	55.12	0.01	55.12	1	1.00
AMAZON.COM*B90EE4021	54.99	0.01	54.99	1	1.00
AMAZON.COM*B97XX9NW2	54.64	0.01	54.64	1	1.00
AMAZON MKTPL*B96Z62LA1	54.49	0.01	54.49	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
CO MOTOR VEHICLE SERVI	54.37	0.01	13.59	4	4.00
TARGET 00013268	54.15	0.01	54.15	1	1.00
AMAZON.COM*IK68Z7ML3	53.99	0.01	53.99	1	1.00
AMAZON MKTPL*4436Y70K3	53.96	0.01	53.96	1	1.00
DOMINO'S 6367	53.74	0.01	53.74	1	1.00
WALMART.COM	53.48	0.01	53.48	1	1.00
ACTIVITY GROUP	52.85	0.01	52.85	1	1.00
MAVERIK #5241	52.35	0.01	52.35	1	1.00
FEDEX36472987	52.14	0.01	52.14	1	1.00
AMAZON MKTPL*S66JQ8AG3	51.98	0.01	51.98	1	1.00
AMAZON MKTPL*B96CW4222	51.97	0.01	51.97	1	1.00
AMAZON MKTPL*UA31N56S3	51.97	0.01	51.97	1	1.00
CO DEPT OF PUBLIC HEAL	51.89	0.01	51.89	1	1.00
AMAZON MKTPL*823U94M13	51.72	0.01	51.72	1	1.00
CONOCO - D&S CONVENIEN	51.00	0.01	51.00	1	1.00
QT 4214 OUTSIDE	50.67	0.01	50.67	1	1.00
AMAZON.COM*187NG9MV3	50.45	0.01	50.45	1	1.00
CASTLE CAFE	50.00	0.01	50.00	1	1.00
NATIONAL TECHNICAL INV	50.00	0.01	50.00	1	1.00
PAYPAL *MMHM	50.00	0.01	50.00	1	1.00
SP THE PRINTER DEPOT	49.99	0.01	49.99	1	1.00
KING SOOPERS #0008	49.97	0.01	24.99	2	2.00
TST*LOS DOS POTRILLOS	49.25	0.01	49.25	1	1.00
ISTOCKPHOTO	49.00	0.01	49.00	1	1.00
AMAZON MKTPL*032FB5PF3	48.87	0.01	48.87	1	1.00
CARIBOU & EINSTEIN #36	48.77	0.01	48.77	1	1.00
DONUT HOUSE CASTLEROCK	48.65	0.01	24.33	2	2.00
BIG TOOL BOX (PARKER)	48.47	0.01	48.47	1	1.00
24 7 TRAVEL ST	48.28	0.01	48.28	1	1.00
WASABI TECHNOLOGIES	47.65	0.01	47.65	1	1.00
AMAZON MKTPL*XS3140V23	47.57	0.01	47.57	1	1.00
WWW.PACER.GOV	47.50	0.01	47.50	1	1.00
AMAZON MKTPL*LK4X27PU3	47.19	0.01	47.19	1	1.00
TST*YOURS CAFE	46.80	0.01	46.80	1	1.00
AMAZON MKTPL*J00XL2SH3	46.37	0.01	46.37	1	1.00
AMAZON MKTPL*U05QC2EW3	45.52	0.01	45.52	1	1.00
AMAZON MKTPL*SX7XY92Q3	45.47	0.01	45.47	1	1.00
CO EMERGENCY MGT ASSOC	45.00	0.01	45.00	1	1.00
GROUPGREETING	45.00	0.01	45.00	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*BE0US7312	44.56	0.01	44.56	1	1.00
AMAZON.COM*EL53P2LM3	44.15	0.01	44.15	1	1.00
HERTZTOLL 386172920	43.56	0.01	43.56	1	1.00
AMAZON MKTPL*758MV1OM3	43.15	0.01	43.15	1	1.00
CCI*CONSTANT-CONTACT	43.00	0.01	43.00	1	1.00
KING SOOPERS #0088	42.75	0.01	42.75	1	1.00
AMAZON MKTPL*B96632ZE1	42.66	0.01	42.66	1	1.00
AMAZON MKTPL*B91RP3C20	42.59	0.01	42.59	1	1.00
AMAZON MKTPL*KO8QP10T3	42.47	0.01	42.47	1	1.00
SQ *EILEEN'S COLOSSAL	42.00	0.01	42.00	1	1.00
STARBUCKS STORE 13489	42.00	0.01	42.00	1	1.00
AMAZON.COM*WH9147O03	41.99	0.01	41.99	1	1.00
AUTOZONE #0834	41.98	0.01	20.99	2	2.00
AMAZON MKTPL*ZP0NJ0Z63	41.87	0.01	41.87	1	1.00
FEDEX36162596	41.20	0.01	41.20	1	1.00
AMAZON MKTPL*YO41K8H73	40.59	0.01	40.59	1	1.00
CITY OF WOODLAND PARK	40.56	0.01	40.56	1	1.00
CLAUDE.AI SUBSCRIPTION	40.00	0.01	20.00	2	2.00
PAYPAL *CATI	40.00	0.01	40.00	1	1.00
TIME PARK LLC LOT 20	40.00	0.01	20.00	2	2.00
AMAZON MKTPL*VB66J6FQ3	39.99	0.01	39.99	1	1.00
AMAZON MKTPL*B91B54ZW2	39.98	0.01	39.98	1	1.00
LAS FAJITAS MEXICAN RE	39.98	0.01	39.98	1	1.00
AMAZON MKTPL*KN1KL9R63	39.96	0.01	39.96	1	1.00
AMAZON MKTPL*3T03I9483	39.95	0.01	39.95	1	1.00
KING SOOPERS #0132	39.23	0.00	19.62	2	2.00
LYFT *RIDE WED 10AM	38.36	0.00	38.36	1	1.00
AMAZON MKTPL*QT9051Q83	38.14	0.00	38.14	1	1.00
AMAZON MKTPL*GP1GC9PK3	37.96	0.00	37.96	1	1.00
AMAZON MKTPL*BR8B61WU0	37.86	0.00	37.86	1	1.00
LOVE'S #0644 OUTSIDE	37.59	0.00	37.59	1	1.00
FEDEX36792948	37.42	0.00	37.42	1	1.00
LYFT *RIDE THU 4PM	37.15	0.00	37.15	1	1.00
AMAZON MKTPL*ZG9JW2QA3	37.00	0.00	37.00	1	1.00
AMAZON MKTPL*NY7ON14M3	36.97	0.00	36.97	1	1.00
WALMART.COM 8009256278	36.43	0.00	36.43	1	1.00
AMAZON MKTPL*B97ZM3382	36.19	0.00	36.19	1	1.00
SQSP* DOMAIN#222300688	36.00	0.00	36.00	1	1.00
AMAZON MKTPL*5S7UM9A33	35.99	0.00	35.99	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
LYFT *RIDE WED 3PM	35.99	0.00	35.99	1	1.00
AMAZON MKTPL*BE3IC6N92	35.87	0.00	35.87	1	1.00
TARGET 00022194	35.74	0.00	35.74	1	1.00
PHILLIPS 66 - CF UNITE	35.71	0.00	17.86	2	2.00
AMAZON MKTPL*CL4T64W03	35.67	0.00	35.67	1	1.00
SPECIAL OLYMPICS COLOR	35.00	0.00	35.00	1	1.00
IN *LANGUAGERS INC.	34.91	0.00	34.91	1	1.00
AMAZON MKTPL*B97F544V2	34.25	0.00	34.25	1	1.00
IDI	34.25	0.00	34.25	1	1.00
AMAZON MKTPL*LN3WU2ON3	34.19	0.00	34.19	1	1.00
AMAZON MKTPL*W81HH4MX3	34.19	0.00	34.19	1	1.00
AMAZON.COM*SV6BF4OP3	34.00	0.00	34.00	1	1.00
DRIVERS LICENSE GUIDE	33.95	0.00	33.95	1	1.00
HUDDLE HOUSE 850	33.80	0.00	33.80	1	1.00
AMAZON MKTPL*052Z29IT3	33.76	0.00	33.76	1	1.00
LYFT *RIDE FRI 12PM	32.35	0.00	32.35	1	1.00
AMAZON MKTPL*BE2PV1PJ2	31.98	0.00	31.98	1	1.00
AMAZON.COM*G77221FU3	31.88	0.00	31.88	1	1.00
PRIMO BRANDS/WATERSERV	31.86	0.00	31.86	1	1.00
AMAZON MKTPL*PQ1N23VT3	31.75	0.00	31.75	1	1.00
AMAZON MKTPL*7K7944AF3	31.56	0.00	31.56	1	1.00
REMARKABLE	31.35	0.00	31.35	1	1.00
REMARKABLE OPS LLC	31.35	0.00	31.35	1	1.00
UPS*1Z72F0440396808892	31.22	0.00	31.22	1	1.00
O'REILLY 3550	31.20	0.01	7.80	4	4.00
COLORADO 811	31.02	0.00	15.51	2	2.00
AMAZON.COM*J789J5AB3	30.63	0.00	30.63	1	1.00
AMAZON.COM*PJ1VB3H63	30.63	0.00	30.63	1	1.00
AMAZON.COM*JR51O5IZ3	30.00	0.00	30.00	1	1.00
FLYING J 621	30.00	0.00	30.00	1	1.00
AMAZON MKTPL*VD4J50JA3	29.97	0.00	29.97	1	1.00
AMAZON MKTPL*B91Y92091	29.94	0.00	29.94	1	1.00
KING SOOPERS #0110	29.51	0.00	29.51	1	1.00
AMAZON MKTPL*CW23C7TP3	29.07	0.00	29.07	1	1.00
CK HOLIDAY # 06506	28.71	0.00	28.71	1	1.00
AMAZON.COM*565S18AX3	28.62	0.00	28.62	1	1.00
AMAZON.COM*VS1Z78UG3	28.62	0.00	28.62	1	1.00
AMAZON MKTPL*8X7593QV3	28.15	0.00	28.15	1	1.00
AMAZON MKTPL*B98Z518X1	27.98	0.00	27.98	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
TRAVEL GUARD GROUP INC	27.98	0.00	27.98	1	1.00
SP NOTARYSTAMP.COM	27.20	0.00	27.20	1	1.00
1200 LINCOLN PARKING	27.00	0.00	9.00	3	3.00
CHIPOTLE 0143	26.75	0.00	26.75	1	1.00
AMAZON MKTPL*T22RU59X3	26.72	0.00	26.72	1	1.00
SQ *UVC INC	26.24	0.00	26.24	1	1.00
FEDEX888133698630	26.13	0.00	26.13	1	1.00
SQ *UNION CAB 926	26.05	0.00	26.05	1	1.00
SHELL OIL 57443811104	25.95	0.00	25.95	1	1.00
AMAZON MKTPL*TV3ZS1XF3	25.60	0.00	25.60	1	1.00
AMAZON MKTPL*6S8AB5X93	25.58	0.00	25.58	1	1.00
AIR CARE COLORADO COUN	25.50	0.00	25.50	1	1.00
GAMMA.APP	25.00	0.00	25.00	1	1.00
LEAVE NO TRACE CENTER	25.00	0.00	25.00	1	1.00
TXT180COM	24.95	0.00	24.95	1	1.00
AMAZON MKTPL*EQ3M64423	24.69	0.00	24.69	1	1.00
AMAZON MKTPL*RI9YP6OY3	24.45	0.00	24.45	1	1.00
REPUBLIC SERVICES TRAS	24.35	0.00	24.35	1	1.00
AMAZON.COM*B98TH6E21	24.24	0.00	24.24	1	1.00
AMAZON MKTPL*BE1LI6PN2	23.80	0.00	23.80	1	1.00
AMAZON MKTPL*B98VR1LZ1	23.79	0.00	23.79	1	1.00
AMAZON.COM*BP4MO4WZ3	23.63	0.00	23.63	1	1.00
AMAZON MKTPL*NC5MS0EG3	23.24	0.00	23.24	1	1.00
DNH*GODADDY	23.19	0.00	23.19	1	1.00
UPS*1Z72F0440391605262	23.18	0.00	23.18	1	1.00
UPS*1Z72F0440394238270	23.18	0.00	23.18	1	1.00
FEDEX37108245	23.04	0.00	23.04	1	1.00
AMAZON.COM*BE6WZ9FV2	23.00	0.00	23.00	1	1.00
MICHAELS STORES 7778	22.97	0.00	22.97	1	1.00
AMAZON MKTPL*B994D7G72	22.79	0.00	22.79	1	1.00
AMAZON.COM*GL4LX5513	22.79	0.00	22.79	1	1.00
LYFT *RIDE THU 9PM	22.72	0.00	22.72	1	1.00
AMAZON MKTPL*XA09R0A63	22.49	0.00	22.49	1	1.00
AMAZON MKTPL*B956Q5VE2	22.29	0.00	22.29	1	1.00
AMAZON MKTPL*IZ7AJ64A3	21.99	0.00	21.99	1	1.00
AMAZON MKTPL*BE21N70G2	21.87	0.00	21.87	1	1.00
APPLE.COM/BILL	21.82	0.00	5.46	4	4.00
AMAZON MKTPL*BR8ZZ1090	21.74	0.00	21.74	1	1.00
AMAZON MKTPL*QV07Q29T3	21.58	0.00	21.58	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
PROPARK: LIGHTNING PAY	21.50	0.00	21.50	1	1.00
DTW MOD PIZZA	21.30	0.00	21.30	1	1.00
STAMPS.COM	20.99	0.00	20.99	1	1.00
SP PROTECTION DESIGN C	20.85	0.00	20.85	1	1.00
AMAZON MKTPL*W74QS1EU3	20.29	0.00	20.29	1	1.00
TST* PANDA EXPRESS - I	20.05	0.00	20.05	1	1.00
PAYPAL *COJAILASSOC	20.00	0.00	20.00	1	1.00
SPI*DIRECTV SERVICE	20.00	0.00	20.00	1	1.00
TIME PARK	20.00	0.00	20.00	1	1.00
AMAZON MKTPL*FR4SH2JE3	19.99	0.00	19.99	1	1.00
AMAZON MKTPL*PN25A0HU3	19.99	0.00	19.99	1	1.00
AMAZON MKTPL*BA31O8443	19.98	0.00	19.98	1	1.00
DENVER GAZETTE	19.98	0.00	9.99	2	2.00
KING SOOPERS #0075	19.98	0.00	19.98	1	1.00
AMAZON MKTPL*9C83466N3	19.92	0.00	19.92	1	1.00
AMAZON.COM*V74SF15F3	19.61	0.00	19.61	1	1.00
AMAZON MKTPL*KO2IG79H3	19.57	0.00	19.57	1	1.00
AMAZON MKTPL*BE3UJ7N92	19.49	0.00	19.49	1	1.00
UPS*2947DE7B648	19.10	0.00	19.10	1	1.00
UPS*298B564EDB2	19.02	0.00	19.02	1	1.00
AMAZON MKTPL*AJ6AO3833	19.00	0.00	19.00	1	1.00
PODSERVE.FM	19.00	0.00	19.00	1	1.00
AMAZON MKTPL*D08T06703	18.99	0.00	18.99	1	1.00
CCSI EFAX	18.99	0.00	18.99	1	1.00
AMAZON MKTPL*JO9QV8NC3	18.98	0.00	18.98	1	1.00
LYFT *1 RIDE 02-08	18.95	0.00	18.95	1	1.00
AMAZON.COM*S21QB6NJ3	18.92	0.00	18.92	1	1.00
AMAZON MKTPL*5O7QR9RY3	18.60	0.00	18.60	1	1.00
GOOGLE*PLAY BOOKS	18.32	0.00	18.32	1	1.00
AMAZON MKTPL*Q12SF9993	18.04	0.00	18.04	1	1.00
CBI ONLINE	18.00	0.00	6.00	3	3.00
AMAZON MKTPL*0K1UD4A83	17.95	0.00	17.95	1	1.00
LYFT *RIDE TUE 9PM	17.93	0.00	17.93	1	1.00
AMAZON MKTPL*SG4WT9R73	17.89	0.00	17.89	1	1.00
AMAZON MKTPL*OO1L68UD3	17.66	0.00	17.66	1	1.00
AMAZON MKTPL*B99GX9LP1	17.32	0.00	17.32	1	1.00
CIRCLE K 09901	16.52	0.00	16.52	1	1.00
CONOCO - SEI 35610	16.33	0.00	16.33	1	1.00
T J MAXX #1458	16.24	0.00	16.24	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*BE4458VY2	16.14	0.00	16.14	1	1.00
AMAZON MKTPL*NT7YC32X3	16.14	0.00	16.14	1	1.00
AMAZON MKTPL*TS8F79MO3	16.03	0.00	16.03	1	1.00
SHEETZ 2881	15.99	0.00	15.99	1	1.00
365 MARKET 888 432-32	15.57	0.00	15.57	1	1.00
LOWES #00311*	15.48	0.00	15.48	1	1.00
AMAZON MKTPL*BE0CG0PN2	15.31	0.00	15.31	1	1.00
CO.GOV.SUB-WF	15.01	0.00	15.01	1	1.00
AMAZON MKTPL*BK80924O3	14.99	0.00	14.99	1	1.00
CANVA* I04784-62291775	14.99	0.00	14.99	1	1.00
AMAZON MKTPL*1459Z7L13	14.98	0.00	14.98	1	1.00
SAFEWAY #1480	14.76	0.00	14.76	1	1.00
AMAZON.COM*9818U0CI3	14.67	0.00	14.67	1	1.00
AMAZON MKTPL*5H72D4BM3	14.49	0.00	14.49	1	1.00
HERTZ	14.25	0.00	14.25	1	1.00
TST*THE OFFICE CO. BAR	14.00	0.00	14.00	1	1.00
AMAZON.COM*HY7HU9WU3	13.95	0.00	13.95	1	1.00
TST* DAZBOG COFFEE - 1	13.40	0.00	13.40	1	1.00
ERACTOLL 242602797	13.35	0.00	13.35	1	1.00
MPIX	13.23	0.00	13.23	1	1.00
AMAZON MKTPL*B968W8CF2	12.82	0.00	12.82	1	1.00
SQSP* DOMAIN#220212114	12.00	0.00	12.00	1	1.00
SQSP* DOMAIN#222422207	12.00	0.00	12.00	1	1.00
AMAZON MKTPL*MZ5UF5813	11.69	0.00	11.69	1	1.00
FEDEX36794258	11.59	0.00	11.59	1	1.00
METROPOLIS PARKING	10.99	0.00	10.99	1	1.00
PHILLIPS 66 - MERIDIAN	10.83	0.00	10.83	1	1.00
AMAZON MKTPL*ZS4BO41K3	10.28	0.00	10.28	1	1.00
CANVA* I04782-63429595	10.00	0.00	10.00	1	1.00
AMAZON MKTPL*B951V4XM1	9.99	0.00	9.99	1	1.00
SIGNUPGENIUS	9.99	0.00	9.99	1	1.00
AMAZON MKTPL*B91B66EI1	9.98	0.00	9.98	1	1.00
AMAZON MKTPL*WS5D844Y3	9.98	0.00	9.98	1	1.00
AMAZON MKTPL*9B7CC04R3	9.50	0.00	9.50	1	1.00
AMAZON MKTPL*WH43Y1J23	8.99	0.00	8.99	1	1.00
AMAZON MKTPL*OM2EI2AB3	8.95	0.00	8.95	1	1.00
GOOGLE CLOUD DWZXQV	8.86	0.00	8.86	1	1.00
RAYBURN CAFETERIA	8.50	0.00	8.50	1	1.00
PUBLIC WORKS-PRKG METR	8.25	0.00	2.75	3	3.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*WJ3402U53	7.99	0.00	7.99	1	1.00
SHELL OIL 57543436307	7.79	0.00	7.79	1	1.00
AMAZON MKTPL*3Y8L966Y3	7.49	0.00	7.49	1	1.00
CLERK OF COURT CSC GOV	7.00	0.00	7.00	1	1.00
AMAZON MKTPL*N27AZ98J3	5.99	0.00	5.99	1	1.00
YEARLI.COM	5.79	0.00	2.90	2	2.00
RAYBURN HOUSE F&B	5.30	0.00	5.30	1	1.00
AMAZON.COM*239GR4AF3	3.79	0.00	3.79	1	1.00
MAVERIK #438	3.35	0.00	3.35	1	1.00
PAYMENTUS CORP	3.22	0.00	3.22	1	1.00
SMUGMUG SOURCE	3.00	0.00	3.00	1	1.00
USPS PO 0746440803	2.72	0.00	2.72	1	1.00
DUNKIN #352462 Q35	0.00	0.01	0.00	2	2.00
EASYKEYS.COM	(11.00)	0.00	(11.00)	1	1.00
PY *WSSA	(250.00)	0.03	(250.00)	1	1.00
AMAZON MKTPLACE PMTS	(367.30)	0.05	(61.22)	6	6.00
AMERICAN AIRLINES	(856.98)	0.11	(856.98)	1	1.00
AMAZON.COM	(892.18)	0.11	(223.05)	4	4.00
SQ *SCHOMP FORD*INVOIC	(1,750.00)	0.22	(875.00)	2	2.00
Total	**776,278.50**	**100.00**	**470.19**	**1,651**	**1,651.00**

Account Statement (Version 2)

Run Date: 03/02/2026

Report Id: sd11080

Posting Date: 02/01/2026 - 02/28/2026

DOUGLAS COUNTY GOVT

CAROLYN RIGGS

100 THIRD STREET

CASTLE ROCK, CO 80104-2425 USA

Account Name	Transaction Count	Transaction Amount
AARON J STEPANICH	1	87.96
ABBY R FITHIAN	7	5,707.13
ABRAHAM J LAYDON	1	1,269.64
ADIANA S ALDRIDGE	6	1,110.29
ALEXANDER CE MEADE	2	179.64
ALYSSA M DE JESUS	1	199.97
AMY J FORTNER	17	15,394.61
AMY J FORTNER 1	60	51,223.39
AMY L HENDRICKSON	1	402.90
AMY T WILLIAMS	8	6,603.08
ANDREW C STEERS	5	533.57
ANGELA K WHITE	15	6,268.06
ANGELA M BYLIN	7	1,732.40
ANGELA N BROGLIO	3	170.51
ANNE L WALTON	2	391.50
ANNE WEEKLY	5	724.23
ANTHONY R WOLF	16	839.91
ANTONIN JURKA	4	536.67
ASHLEY CHAMBERLAIN	1	15.01
ASHLEY L SCOLLARD	1	19.98
ATILIO D QUINTANILLA	5	1,626.29

Account Name	Transaction Count	Transaction Amount
AUDRA D PETERSON	5	621.42
AUGUST K STEFFEN	2	119.24
BAILEY M WILSON	1	306.40
BENTON GRUBBS	2	1,582.25
BOBBY L LECOMPTE	1	70.38
BRADEN H DAVIS	3	445.86
BRADLEY D MARQUARDT	1	25.44
BRADLEY M PROULX	3	109.66
BRANDON LENDERINK	1	298.00
BRENDA M HERRERA	6	1,414.05
BRETT HUGHES	9	1,231.13
BRIAN CORBIN	1	140.38
BRIAN D FRANKLIN	1	1,015.00
BRIAN E MCKNIGHT	3	505.41
BRIAN K PHILLIPS	5	2,676.45
BRIAN W ROSS	1	1,695.00
BRYNN TURNBAUGH	13	7,549.79
CALEB J WEYDERT	4	3,426.63
CAROLINE FRIZELL	7	2,337.35
CAROLYN K VOLKERT	1	579.00
CASSIDY BROWN	1	25.00
CELESTE M DEAL	2	203.38
CHASE EVERLY	2	1,290.17
CHRIS D MAES	5	1,734.95
CHRISTIE GUTHRIE	1	65.00
CHRISTINA K TAYLOR	7	728.95
CHRISTINE M LYLE	5	271.56
CHRISTOPHER K PRATT	2	823.77
CHRISTOPHER L BURNETT	4	577.34
CLAY A GYSIN	6	785.27
CODIE L WINSLOW	1	454.86
COLLEEN M VOGEL	2	444.00
COLTON D JONES	1	55.12
CONNIE S CROUSE	1	66.92
CONRAD DAUFENBACH	1	338.33
CRAIG KRONHART	1	462.72
CURTIS L MARSHALL	2	190.60
CYNTHIA A KIEFUS	1	632.75

Account Name	Transaction Count	Transaction Amount
CYNTHIA L ROBIDEAU	3	204.79
DA23 ATTORNEYS OFFICE	1	(856.98)
DALLAS DOBBS	2	134.30
DANIEL L BRITE	2	180.62
DANIEL W AVERY	1	1,789.36
DARCY WILSON	40	19,554.44
DEAN L GRAFFT	13	9,362.80
DEANNE M STEVENSON	6	423.04
DEBORAH A TAKAHARA	7	2,999.83
DECLAN C LAWSON	15	2,350.66
DENIS NOVITSKIY	2	26.50
DIANE L SMITH	1	31.96
DIEGO F GUTIERREZ	2	195.36
DJ BOETTCHER	6	19,311.01
DONALD A WAGNER	15	3,310.19
DOUGLAS COUNTY GOVT	0	0.00
DUSTIN B DOBBS	1	168.00
DUSTIN O CLARK	3	131.97
DYLAN D WILLIAMS	1	46.53
EDGAR BONILLA	1	95.75
ELIJAH KNECHT	1	153.37
EMILY A CORDES	3	409.95
EMILY D RILEY	3	789.75
EMILY J WRENN	6	1,828.46
ERIC E MILLER	3	896.86
ERIC K MORRISON	1	284.79
FIDEL A LEON	5	652.05
GABRIEL M VELASQUEZ	4	169.95
GARRETT BROWN	2	32.85
GEORGE P TEAL	1	50.00
GERARDO N RAMIREZ	10	996.32
GREGORY K MATTHEWS	1	88.99
GREGORY L LILLMARS	2	558.36
HANNE K SCHAUER	2	79.73
HAYLEY C HALL	3	118.44
HELENA M LUNA-LEONARD	1	45.00
HOLLY RYAN	13	1,228.90
J MARK LONGACHER	5	259.07

Account Name	Transaction Count	Transaction Amount
JACK W TWITE JR	1	7,700.00
JAMES STILTNER	5	424.57
JANET L PETERSON	4	142.35
JANETTE TELLER	47	21,659.95
JASON B TRUJILLO	1	349.66
JASON EILERS	1	139.37
JASON HAWKINS	22	9,765.38
JASON J PETALAS	13	26,600.12
JASON M WALKER	98	78,901.64
JASON ZILLMAN	11	2,387.01
JAY C WILLIAMS	10	3,060.99
JAYSON C EVANS	4	1,114.51
JEANNE V BORZYCH	2	398.89
JEFFERY A GARCIA	1	100.00
JEFFREY D ULRICH	1	31.35
JEFFREY J DEHART	7	13,713.55
JEFFREY P BUDD	6	808.43
JENNIFER B STRINGER	1	45.00
JENNIFER M SCHAFFER	1	874.94
JENNIFER R OSORIO	1	55.42
JENNIFER WARD	3	1,200.00
JEREMIAH J PETERSON	16	14,989.86
JEREMY L WAGNER	3	239.31
JESSE W LOVEGROVE	17	9,935.18
JILL JANZ	1	199.00
JOEL A ESTABROOK	12	4,272.04
JOEL D WHITE	1	20.00
JOEL T FOREMAN	5	1,340.32
JOEY D PASTORIUS	5	1,597.57
JOHN DAUM	3	163.67
JOHN KNOTH	1	403.65
JOSH LEWIS	1	1,400.00
JULIE A WARE	22	8,829.72
JULIE L PATEL	1	121.68
JULIET C TUNKS	1	42.00
JUSTIN R PUCKETT	1	193.75
K TROY DUNNING 2	9	1,664.84
KARISSA K SANDERS	3	937.07

Account Name	Transaction Count	Transaction Amount
KATHARINE R KLABON	4	158.32
KATRINA L GAINES	27	1,379.76
KEEGAN Q DOHENEY	2	47.20
KEENAN G SNELL	10	3,520.32
KELLY CALDWELL	2	104.15
KELLY DUNNAWAY	3	1,128.91
KENNETH R GALLUP	1	110.00
KEVIN VAN WINKLE	17	1,431.46
KEVIN W BOND	15	5,392.53
KIMBERLY A SMITH	1	130.00
KIRK INDERBITZEN	6	1,576.71
KRISTINA L MANN	3	198.00
KYLE A KRUZEL	2	1,075.41
KYLE KOWALSKI	7	8,033.69
LARA J MOONEY	4	521.65
LARRY D HECK	5	681.18
LASIE L ZION	19	9,610.97
LAURA E CIANCONE	8	5,560.23
LAURA H SKIRDE	4	189.57
LAURA LARSON	1	200.00
LAUREN D STOCKTON	6	550.07
LAURIE L ANDERSON	2	181.30
LEANDRA MONTOYA	3	584.00
LEETA J MCCLARD	22	3,454.16
LEONARD K HERSTEIN	1	25.95
LEWIS A FONTANA	4	761.83
LINDSAY A WILLIAMS	1	37.97
LINDSEY A GROSS	3	306.33
LINNANE M CARRASCO	13	2,395.08
LORA L BRONNER	3	1,175.00
LUANNE R LEE	3	10,868.24
LUCAS A DECHANT	7	994.76
LUKE M PAIGE	2	199.19
LYNNE A WILSON	4	857.27
MAKENZIE BOYER	13	3,964.27
MALISA A GOUDY	3	7,791.49
MARGARET WINGERTER	1	164.50
MARIELA DONAHUE	9	2,026.00

Account Name	Transaction Count	Transaction Amount
MARK E ECKHARDT	8	684.73
MARYNA SHEVERIA 2	4	1,664.95
MATTHEW DZIUBANSKI	2	91.34
MATTHEW J HANAGAN	2	72.17
MATTHEW S DUFRESNE	1	170.00
MATTTHEW A OVERMAN	3	50.78
MEGAN GRANDSARD	5	4,133.87
MELINDA SPAULDING	3	1,070.55
MELISSA A BLOODWORTH	3	199.78
MICHAEL D ALEXANDER	1	298.00
MICHAEL DOYLE	2	1,052.95
MICHAEL R ADAM	3	2,936.28
MICHAEL R NICHOLAS	14	1,539.90
MICHAEL T ADAMS	2	315.95
MICHELE A KENNEDY	1	259.00
MICHELLE L MANNES	4	6,879.83
MISTY R ARMIJO	2	0.00
MONICA DINCLER	4	1,794.95
NICHOLAS A JAMES	6	1,371.84
NICK V GIAUQUE	1	1,086.75
NICOLE L ADAMS	1	195.00
PARIS PERAZZO	4	292.98
PATRICK J COLLINS	5	2,253.69
PATRICK J HASS	2	349.88
PAULA K BOLEJACK	10	4,283.59
PENELOPE D GERDES	3	139.25
PHILIP S DOMENICO	3	910.09
PHILLIP K RYAN	1	86.42
RACHEL M HALES	9	504.10
RAEANN L BROWN	2	3,365.70
RANA RASTEH	2	725.00
REBECCA MACPHERSON	38	20,335.56
RICHARD E ROMERO	1	40.00
RICHARD J SMYTH	5	1,211.71
RICHARD L MIURA	1	25.00
RICHARD M HARBOUR	3	644.70
RICHARD MICHAEL HILL	2	675.00
ROBERT A HOUGH	4	413.59

Account Name	Transaction Count	Transaction Amount
ROBERT D BAILIN	41	21,130.98
ROBERT GAYFIELD	2	2,764.14
ROBERT W ROBLES-LYNN	2	327.01
RONNIE DORRELL	2	442.49
RUSSELL D DEROCHE	5	593.42
RYAN FALKNER	2	288.37
RYAN J ARTHUR	1	135.00
RYAN L YEGGY	37	19,960.67
RYAN P SHINN	1	288.76
RYAN SMITH	1	42.66
RYAN WHITE	1	52.35
SAMANTHA R HUTCHISON	13	7,230.66
SAN J CASTILLO-JONES	28	11,595.64
SARAH A BROCK	5	1,977.06
SCOTT A MATSON	1	7,856.70
SETH A ALDRIDGE	2	73.04
SHANE FAULK	5	1,025.87
SHANE HUGHES	4	971.36
SHARON L HINES	27	5,566.81
SHAWNA F POTTER	28	15,009.17
SHELLY L ANDREAS	2	226.53
SHERYL A DAVIS	3	463.10
SHONDA L YOWELL	1	2.72
SKYLER SICARD	5	332.25
SONIA M STERANKO	2	9,087.00
SPENCER D HALES	3	18.00
STANLEY D DRINNON	1	7.60
STEPHEN R SANTIAGO	1	10.99
STEVEN M FLEMING	7	276.62
STEVEN S PATTERSON	4	466.94
SUSAN L QUINN	6	676.18
SUSAN N WOODRUFF	35	28,824.74
SUSAN N WOODRUFF2	9	26,390.45
SUSANNAH J MITCHELL	2	1,012.90
TANNER J BUETTNER	2	136.06
TAYLOR L WEST	1	42.75
TERESA Z KUTT	1	255.50
TEREZA LEWIS	2	3,106.81

Account Name	Transaction Count	Transaction Amount
THANE HOFFMAN 2	1	16,094.50
THOMAS KENNY	2	149.25
THOMAS PEACE	3	64.94
THOMAS R MUSTIN	4	78.98
TIFFANY MARSITTO	2	403.00
TIMOTHY D HALLMARK	3	723.14
TIMOTHY VAN NOORDT	1	115.96
TODD R KRANIG	35	17,768.49
TOMMY J HANSON	8	3,062.36
TRACE J WARRICK	3	88.37
TRAVIS J KYLE	5	260.08
TRENT A DUDECK	6	2,904.89
TROY D BAHR	2	249.03
TROY L CROSWHITE	12	3,269.10
TROY U MEISSNER	5	492.05
TYLER D WARD	2	374.75
TYLER J HUNTSMAN	6	890.68
TYLER J MCKNIGHT	2	248.91
VALERIE M BREWSTER	3	429.70
WALTER G SCHMIDT	11	5,094.19
WILLIAM STIENS	6	448.35
YOSEF RATNER	2	74.67
ZACHARY J BURNS	5	375.23
ZACHARY L ROMBERGER	3	139.70
ZACHARY VINCENT	2	33.25
ZOE A LAIRD	1	1.25
Report Totals	**1,651**	**776,278.50**

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Christie Guthrie, Director of Finance

DESCRIPTION: Approval of Vouchers March 24, 2026

SUMMARY: The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	$	2,688,807.13
Electronic Funds Transfers	$	
Handwritten Checks	$	3,254,757.09
Purchasing Card Charges	$	
Election Judges	$	
TOTAL:	**$**	**5,943,564.22**

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

RECOMMENDED ACTION: Approval.

REVIEW:

Christie Guthrie	Approve	3/17/2026
Jeff Garcia	Approve	3/18/2026
Doug DeBord	Approve	3/18/2026

ATTACHMENTS:

03.24.26 BOCC

R55AP001 | DOUGLAS COUNTY GOVERNMENT | 3/17/2026

Payment Register Report | 10:07:05

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
114023	03/25/26	3SI SECURITY SYSTEMS INC	SO989882	220	22500	IMPACT UNIT/LEA	444550	Software/Hardware Subscription	1,440.00	TRACKING SERVICE RENEWAL
114024	03/25/26	4 RIVERS EQUIPMENT LLC	1901623	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	87.62	FLEET PARTS
114025	03/25/26	4IMPRINT INC	31013307	100	23100	CORONER	433500	Clothing & Uniforms	209.37	UNIFORM SHIRTS
114026	03/25/26	76 GROUP	INV017962	100	802000	LEGISLATIVE SERVICES	443600	Other Professional Services	22,596.56	LOBBYING SERVICES
114027	03/25/26	ABSOLUTE GRAPHICS INC	36025	220	22115	TRAINING - LEA	433500	Clothing & Uniforms	10,782.25	HATS
			36009	100	22100	PATROL-LEA	433500	Clothing & Uniforms	3,270.66	PATCHES
			36009	100	21500	DETENTION	433500	Clothing & Uniforms	3,270.66	PATCHES
			36009	100	27100	SCHOOL PROGRAM ADMINISTRATION	433500	Clothing & Uniforms	3,270.68	PATCHES
								Total Payment	**20,594.25**	
114028	03/25/26	ACORN PETROLEUM INC	40090IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	930.25	FUEL FOR TRUMBULL
114029	03/25/26	ADVANCED NETWORK MANAGEMENT	IN115467	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	843.24	VPN PILOT
			IN115613	100	18900	SOFTWARE MAINTENANCE	444550	Software/Hardware Subscription	176,640.00	2026 CISCO SUPPORT & LICENSES
								Total Payment	**177,483.24**	
114030	03/25/26	AGING RESOURCES OF DOUGLAS COUNTY	DRCOG5310FEB26	100	861541	CDOT 5310 GRANT	443600	OPS/2025 ARDC/ TRIPS	20,017.00	DRCOG TRANSPORTATION GRANT
			DRCOG5310CCFEB26	100	861541	CDOT 5310 GRANT	443600	OPS/2025 ARDC/ CALL CENTER	1,514.30	DRCOG TRANSPORTATION GRANT
			MMOFFEB26	100	802039	CDOT MMOF - MULIT-MODAL OPTION	443600	OPS/2024 ARDC/ TRIPS	385.00	CDOT MMOF TRANSPORTATION GRANT
			ARDCCHORE0226	100	861001	STATE SENIOR SERVICES GRANT	443600	OPS/OAA ARDC CHORES 2025	660.00	DRCOG SENIOR CHORE GRANT
			OAIRESNAV126	100	861587	ARPA - AGING RESOURCES OLDER A	443600	Other Professional Services	114,122.56	2025 RESOURCE NAVIGATION GRANT
			ARDCTRANS0226	100	861001	STATE SENIOR SERVICES GRANT	443600	OPS/OAA ARDC ASST TRANSPORT 25	3,008.14	DRCOG SENIOR TRANSPORTATION GRANT
								Total Payment	**139,707.00**	
114031	03/25/26	ALCOHOL MONITORING SYSTEMS INC	368069	100	19700	COMMUNITY JUSTICE SERVICES	447500	Other Purchased Services	3,634.40	ALCOHOL MONITORING FEES
114032	03/25/26	ALLHEALTH NETWORK	2566	296	861582	ARPA - CARE COMPACT	443600	Other Professional/Partner Svs	7,251.29	FEB 2026 DOUGLAS COUNTY HEALTH INITIATIVE
114033	03/25/26	AM SIGNAL LLC	M31274	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	436300	Traffic Signal Parts	3,599.75	PHOTO CELLS
114034	03/25/26	AMERICAN TOWER CORPORATION	APR2026	100	19150	JUSTICE CENTER FACILITY MGMT	451100	Building/Land Lease/Rent	3,533.59	APR 2026 - SEDALIA TOWER LEASE
114035	03/25/26	AMRIZE WEST CENTRAL INC	722303938	200	31400	MAINTENANCE OF CONDITION	448200	Aggregate Products	19,246.87	ROAD BASE
			722303940	200	31400	MAINTENANCE OF CONDITION	448200	Aggregate Products	21,358.41	ROAD BASE
			722303937	200	31400	MAINTENANCE OF CONDITION	448200	Aggregate Products	6,898.10	ROAD BASE
			722303939	200	31400	MAINTENANCE OF CONDITION	448200	Aggregate Products	29,850.74	ROAD BASE
								Total Payment	**77,354.12**	
114036	03/25/26	ARGIS SOLUTIONS INC	INV038825	100	18900	SOFTWARE MAINTENANCE	443600	Other Professional Services	3,901.00	GIS PLATFORM SERVICES
114037	03/25/26	ASA PROCESS SERVICE	FEB2026APS	210	44500	CHILD WELFARE	443650	Process Services	80.00	PROCESS SERVICES
			FEB2026APS	210	44150	ADULT PROTECTION	443650	Process Services	1,030.00	PROCESS SERVICES
								Total Payment	**1,110.00**	
114038	03/25/26	ATTP ALL TRUCK & TRAILER PARTS	25721/022826	100	19910	FLEET MAINTENANCE	433400	Operating Supplies	3,454.74	FLEET PARTS
			25721/022826	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	8,690.65	FLEET PARTS
								Total Payment	**12,145.39**	
114039	03/25/26	AURORA MENTAL HEALTH & RECOVERY	10478	210	44500	CHILD WELFARE	443600	Other Professional Services	1,210.50	FEB 2026 INTERPRETING SERVICES
114040	03/25/26	AXIOM HUMAN RESOURCE SOLUTIONS	QB0022867	210	44100	ADMINISTRATION BLOCK GRANT	433210	Computer Supplies	89.25	FEB 2026 USER FEE
114041	03/25/26	BJORK, PATSY	011426-013026	100	19250	YOUTH SERVICES PROGRAM MGMT	445300	Travel Expense	49.59	MILEAGE REIMBURSEMENT
114042	03/25/26	BRADLEY, JUSTIN	031026-031126	295	861305	RMHIDTA INTELLIGENCE	445300	Travel Expense	1,081.29	FENTANYL TASK FORCE MEETING, SALT LAKE CITY, UT

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
114043	03/25/26	CASTLE ROCK CHEVROLET BUICK GMC	247886/022826	100	19910	FLEET MAINTENANCE	433400	Operating Supplies	2,912.15	FLEET PARTS
			247886/022826	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	17,333.32	FLEET PARTS
								Total Payment	**20,245.47**	
114044	03/25/26	CASTLE ROCK SENIOR ACTIVITY CENTER	CRSCTRANS0226	100	861001	STATE SENIOR SERVICES GRANT	443600	OPS/CRSAC ASST TRANSPORT 2025	15,855.00	DRCOG SENIOR TRANSPORTATION GRANT
114045	03/25/26	CDW GOVERNMENT LLC	AI2IW1U	100	18900	SOFTWARE MAINTENANCE	444550	Software/Hardware Subscription	1,067.30	ADOBE ACROBAT LICENSES
114046	03/25/26	CENTER COPY BOULDER, INC.	72566	220	22100	PATROL-LEA	440100	Printing/Copying/Reports	336.00	BUSINESS CARDS
			72496	217	861057	TPEP - TOBACCO PREV & ED PROG	440100	Printing/Copying/Reports	2,536.14	BROCHURES
			72535	210	44500	CHILD WELFARE	440100	Printing/Copying/Reports	33.60	BUSINESS CARDS
			72535/022426	100	802043	COMMUNITY MENTAL HEALTH SFY26	440100	Printing/Copying/Reports	33.60	BUSINESS CARDS
			72536	100	16200	PLANNING & ZONING SERVICES	440100	Printing/Copying/Reports	33.60	BUSINESS CARD ORDER
			72537	100	23100	CORONER	440100	Printing/Copying/Reports	116.55	BUSINESS CARDS
			72540	100	11400	COUNTY MANAGER	440100	Printing/Copying/Reports	33.60	BUSINESS CARDS
								Total Payment	**3,123.09**	
114047	03/25/26	CENTRAL SALT LLC	PSI2609015	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	2,099.89	BULK SALT NORTHWEST FACILITY
			PSI2608761	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	1,970.26	BULK SALT PARKER
								Total Payment	**4,070.15**	
114048	03/25/26	CENTURY LINK	69677894/022426	100	18800	PHONE/COMMUNICATIONS	442400	Telephone/Communications	17.85	FEB 2026 MILLER LONG DISTANCE
114049	03/25/26	CHURCH OF THE ROCK	22826CC	296	861582	ARPA - CARE COMPACT	443600	Other Professional/Partner Svs	3,695.75	FEB 2026 SERVICES
114050	03/25/26	CINTAS CORPORATION	9361655136	245	47100	RUETER-HESS REC OPS & MAINT	433450	First Aid Supplies	203.94	REUTER-HESS AED'S
			9361663245	220	22100	PATROL-LEA	444400	Service Contracts	1,700.00	PATROL AED'S
								Total Payment	**1,903.94**	
114051	03/25/26	CIRCULAR EDGE LLC	INV-40168	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	1,687.50	JDE DATA MIGRATION
114052	03/25/26	COLORADO CHILLER SERVICES	8518	100	19150	JUSTICE CENTER FACILITY MGMT	444700	Other Repair & Maint. Service	940.00	SERVICE CALL
114053	03/25/26	COLORADO COMMUNITY MEDIA	2026CI11196	100	30300	STORMWATER MANAGEMENT	440200	Newspaper Notices/Advertising	1,378.00	LEGAL NOTICE
114054	03/25/26	COLORADO UTILITY FINDERS	6931	350	800732	BANNOCK DR 2023 LID	465100	Contributions - Misc.	17,760.00	BANNOCK DR LID
114055	03/25/26	COLOVAX LLC	03062026	217	861457	IMMUNIZATION & VACCINATN CHILD	443100	Medical, Dental & Vet Services	3,698.28	VACCINE SERVICES
114056	03/25/26	COLUMBINE PAPER & MAINTENANCE	90913	100	51100	PARK MAINTENANCE	433900	Janitorial Supplies	191.12	JANITORIAL SUPPLIES
114057	03/25/26	CORE ELECTRIC COOPERATIVE	21306400/030526	100	51100	PARK MAINTENANCE	450210	Electric	1,862.05	701 GILBERT ST
114058	03/25/26	CORE ELECTRIC COOPERATIVE	23007800/030526	100	51100	PARK MAINTENANCE	450210	Electric	200.88	17299 LINCOLN AVE
114059	03/25/26	CORE ELECTRIC COOPERATIVE	23007700/030526	100	51100	PARK MAINTENANCE	450210	Electric	117.32	9918 JORDAN RD
114060	03/25/26	CORE ELECTRIC COOPERATIVE	23795200/030526	100	51100	PARK MAINTENANCE	450210	Electric	90.14	7575 E PARK DR
114061	03/25/26	CORE ELECTRIC COOPERATIVE	83507503/030526	100	51100	PARK MAINTENANCE	450210	Electric	93.14	800 MAIN ST
114062	03/25/26	CORE ELECTRIC COOPERATIVE	20718400/030526	100	51100	PARK MAINTENANCE	450210	Electric	56.90	6900 N PINERY PKWY
114063	03/25/26	CORE ELECTRIC COOPERATIVE	83555100/030526	100	51100	PARK MAINTENANCE	450210	Electric	34.98	800 MAIN ST
114064	03/25/26	CORE ELECTRIC COOPERATIVE	55251301/030526	100	51100	PARK MAINTENANCE	450210	Electric	34.15	8176 HILLCREST WAY
114065	03/25/26	CORE ELECTRIC COOPERATIVE	20546500/030526	100	51100	PARK MAINTENANCE	450210	Electric	3,328.29	9918 JORDAN RD

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
114066	03/25/26	CORE ELECTRIC COOPERATIVE	24684000/030526	100	51100	PARK MAINTENANCE	450210	Electric	5,722.70	701 GILBERT ST
114067	03/25/26	CORE ELECTRIC COOPERATIVE	25299000/030526	100	51100	PARK MAINTENANCE	450210	Electric	607.96	4815 FOX SPARROW RD
114068	03/25/26	CORE ELECTRIC COOPERATIVE	83021003/030426	200	31400	MAINTENANCE OF CONDITION	450210	Electric	317.54	SEDALIA SHOP
114069	03/25/26	CORE ELECTRIC COOPERATIVE	95567070/031026	200	31400	MAINTENANCE OF CONDITION	450210	Electric	144.91	LARKSPUR YARD
114070	03/25/26	CROSWHITE, TROY	030926-031026PERDIEM	100	21175	CIVIL WARRANTS SECTION	447300	Transportation of Prisoners	144.00	EXTRADITION TRANSPORTATION
			030426-030526PERDIEM	100	21175	CIVIL WARRANTS SECTION	447300	Transportation of Prisoners	144.00	EXTRADITION TRANSPORTATION
								Total Payment	**288.00**	
114071	03/25/26	CROWE LLP	CI289208	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	247,000.00	WORKSMART DYNAMICS IMPLEMENTATION
			CI289208/022726	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	35,200.00	WORKSMART DYNAMICS IMPLEMENTATION
								Total Payment	**282,200.00**	
114072	03/25/26	CUSHING TERRELL	207246	200	800100	CONTRACTED MAJOR ROAD MAINT	473100	Roads, St., Drainage-Eng.	2,538.72	MONUMENT SIGNAGE
114073	03/25/26	DB CORRELL CONSULTING LLC	022726	217	861627	EARLY CHILDHOOD COUNCIL CRRSA	443600	Other Professional Services	157.50	EARLY CHILDHOOD COUNCIL CONTRACTOR
114074	03/25/26	DEVELOPMENTAL PATHWAYS INC	17	296	861582	ARPA - CARE COMPACT	443600	Other Professional/Partner Svs	7,688.27	FEB 2026 CASE MANAGEMENT
114075	03/25/26	DLH ARCHITECTURE LLC	250911	330	870080	SEDALIA PW FACILITY	472100	Construction	2,333.75	DESIGN SERVICES - SEDALIA FACILITY
			242112	330	870076	HEROES HALL - FAIRGROUNDS	472200	Design/Soft Costs	20,800.00	DESIGN SERVICES - HEROES HALL
			25109	240	870055	EVOC FACILITY	472100	Construction	19,536.00	DESIGN SERVICES - EMERGENCY VEHICLE OPERATIONS CENTER
								Total Payment	**42,669.75**	
114076	03/25/26	DLT SOLUTIONS LLC	SI727403	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	1,106.00	IMAGINET SOFTWARE RENEWAL
			SI726834	100	18900	SOFTWARE MAINTENANCE	444550	Software/Hardware Subscription	13,516.50	ARCHITECTURE, ENGINEERING & CONSTRUCTION SOFTWARE RENEWAL
								Total Payment	**14,622.50**	
114077	03/25/26	DOUGLAS COUNTY DEPUTY SHERIFF'S ASSOCIATION	12934	250	53500	OPEN SPACE	443350	Security Services	2,176.00	SECURITY SERVICES
			12943	210	44100	ADMINISTRATION BLOCK GRANT	443350	Security Services	7,344.00	SECURITY SERVICES
			12957	100	17100	HR ADMIN	447975	Wellness Programs - Carrier	1,836.00	SECURITY SERVICES
								Total Payment	**11,356.00**	
114078	03/25/26	ELLIOTT, MARY B	020326-022526	217	861623	NURSE SUPPORT	445300	Travel Expense	121.08	MILEAGE REIMBURSEMENT
114079	03/25/26	EMR ENTERPRISES LLC	2403603	200	800506	STORMWATER PRIORITY PROJECTS	478200	Major Maint. of Assets	10,567.00	VEGETATION REMOVAL
114080	03/25/26	EMSL ANALYTICAL INC	22135160	100	19100	FACILITIES ADMINISTRATION	444700	Other Repair & Maint. Service	369.00	AIR ANALYSIS
114081	03/25/26	ENNIS-FLINT INC	295948	200	31600	ENG - TRAFFIC SIGNS/STRIPING	448500	Paint & Road Striping	8,541.20	PAVEMENT MARKING LEGEND
114082	03/25/26	ESKER SOFTWARE INC	460326736	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	604.97	FAX SERVICES
114083	03/25/26	EXTERIORS DENVER LLC	116	200	31400	MAINTENANCE OF CONDITION	447500	Other Purchased Services	3,187.50	ANIMAL SERVICES
114084	03/25/26	FASTENAL COMPANY	COD1294025	200	31600	ENG - TRAFFIC SIGNS/STRIPING	436500	Sign Parts & Supplies	1,573.30	SIGN HARDWARE
114085	03/25/26	FORSGREN ASSOCIATES INC	19580	100	890020	WATER INITIATIVES	443600	Other Professional Services	21,847.19	2050 DOUGLAS COUNTY WATER PLAN
114086	03/25/26	FREESE AND NICHOLS INC	1399014	200	800506	STORMWATER PRIORITY PROJECTS	443600	Other Professional Services	9,762.00	DRAINAGE ANALYSIS
114087	03/25/26	FULLER, KATHERINE L	010726-013026	210	44150	ADULT PROTECTION	445300	Travel Expense	346.91	MILEAGE REIMBURSEMENT

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
114088	03/25/26	GADES SALES COMPANY INC	89337IN	200	801004	SAFETY & CONGESTION MANAGEMENT	438800	C.A.-Other Equipment	12,350.00	RADAR SIGNS
114089	03/25/26	GALLS LLC	1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	572.10	PANTS & SHIRTS
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	575.32	JACKETS
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	264.32	BADGES
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	228.62	JACKETS
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	523.96	BADGES
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	789.12	VEST
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	62.59	NAME TAGS
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	89.99	VEST
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	526.08	TRAFFIC VESTS
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	1,869.35	UNIFORM
			1001751958/022826	100	22150	TRAFFIC SECTION	433500	Clothing & Uniforms	495.68	JACKET
			1001751958/022826	100	22150	TRAFFIC SECTION	433500	Clothing & Uniforms	185.16	JACKET
			1001751958/022826	100	22650	RESERVE PROGRAM	433500	Clothing & Uniforms	144.72	NAME TAGS
			1001751958/022826	100	23200	EVIDENCE	433500	Clothing & Uniforms	288.50	RAINCOATS
			1001751958/022826	100	23200	EVIDENCE	433500	Clothing & Uniforms	428.48	PANTS & POLOS
			1001751958/022826	100	21100	SHERIFF ADMINISTRATION	433500	Clothing & Uniforms	207.98	PANTS
			1001751958/022826	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	1,973.37	BALLISTIC VEST
			1001751958/022826	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/022826	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/022826	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/022826	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/022826	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/022826	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/022826	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/022826	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/022826	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/022826	100	21150	PROFESSIONAL STANDARDS	433500	Clothing & Uniforms	1,179.03	PANTS & SHIRTS
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	1,973.37	BALLISTIC VEST
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	143.83	JACKET
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	264.32	BADGES
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	75.73	NAME TAGS
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	629.69	PANTS, SHIRTS, BELT
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	629.69	PANTS, SHIRTS, BELT
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	16.23	NAME TAGS
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	262.00	BADGES
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	971.47	JACKET & SHIRT
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	241.81	SHIRTS
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	707.78	PANTS, SHIRTS, BELT
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	117.38	SHIRTS
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	143.83	JACKET
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	271.32	BADGES
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/022826	100	21500	DETENTION	433500	Clothing & Uniforms	120.66	SHIRTS
			1001751958/022826	100	21650	CSV PROGRAM	433500	Clothing & Uniforms	349.95	PANTS, SHIRTS, BELT
			1001751958/022826	100	21725	ENVIRONMENTAL HAZARDS	433500	Clothing & Uniforms	90.00	PANTS
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	281.81	JACKET & PANTS
			1001751958/022826	100	22100	PATROL-LEA	433500	Clothing & Uniforms	68.99	PANTS
								Total Payment	**42,076.98**	
114090	03/25/26	GAZDZIAK, KYLEE	010526-021026	210	44500	CHILD WELFARE	445300	Travel Expense	138.69	FEB 2026 MILEAGE REIMBURSEMENT
			010526-021026	210	44500	CHILD WELFARE	445300	Travel Expense	350.32	JAN 2026 MILEAGE REIMBURSEMENT
								Total Payment	**489.01**	
114091	03/25/26	GOVCONNECTION INC	77381555	100	18650	IT ASSET MANAGEMENT	474500	Computer Equipment	14,616.15	IPADS

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114092	03/25/26	HDR ENGINEERING INC	1200804317	200	800435	PINE DRIVE IMPROVEMENTS	443600	Other Professional Services	1,776.56	DESIGN SERVICES - PINE DR/PINE LN
114093	03/25/26	HIRERIGHT LLC	G4298649	100	17100	HR ADMIN	447900	Recruitment Costs	2,694.52	BACKGROUND SCREENING
114094	03/25/26	INCEED LLC	738113	100	800900	TECHNOLOGY FUND	432100	Contract Work/Temporary Agency	9,520.00	TEMPORARY POSITION - IT
			738127	100	800900	TECHNOLOGY FUND	432100	Contract Work/Temporary Agency	9,000.00	TEMPORARY POSITION - IT
			738086	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	24,016.00	TEMPORARY POSITION - IT
								Total Payment	**42,536.00**	
114095	03/25/26	INDIGOLD CONSULTING LLC	1838	100	17200	HR EMPLOYEE AND ORG DEVLP	446550	Leadership Academy	5,000.00	LEADERSHIP ACADEMY
114096	03/25/26	JOACHIM, MICHAEL	040626-041126PERDIEM	100	21350	TECHNOLOGY SECTION	445300	Travel Expense	301.00	AXON CONFERENCE, NASHVILLE, TN
114097	03/25/26	JOHN ELWAY CHEVROLET	7429/022826	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	16,210.40	FLEET PARTS
114098	03/25/26	KIMLEY-HORN & ASSOCIATES INC	677600100226	230	800267	WATERTON ROAD	473100	Roads, St., Drainage-Eng.	17,715.00	ZEBULON ENGINEERING SERVICES
114099	03/25/26	LABORATORY CORPORATION OF AMERICA	86491441	210	44900	CHILD SUPPORT ENFORCEMENT	443200	Legal Services	124.00	LEGAL SERVICES
114100	03/25/26	LAWSON PRODUCTS INC	9313258179	200	31600	ENG - TRAFFIC SIGNS/STRIPING	433400	Operating Supplies	33.55	TRAFFIC SUPPLIES
114101	03/25/26	LEXISNEXIS RISK SOLUTIONS	1300249081	100	21350	TECHNOLOGY SECTION	444550	Software/Hardware Subscription	178.32	TRAX SUBSCRIPTION
114102	03/25/26	LIGHTHOUSE TRANSPORTATION GROUP	255391	230	800833	TRAFFIC COMM./FIBER/CCTV O&M	443600	Other Professional Services	1,000.00	CROWFOOT & MACANTA WIRING DIAGRAM
			TF2021026APP6RTNG	200	800833	TRAFFIC COMM./FIBER/CCTV O&M	211810	Retainage Payable	44,268.86	TRAFFIC LIGHT INSTALLATION - KENDRICK CASTILLO WAY
								Total Payment	**45,268.86**	
114103	03/25/26	LIGHTING ACCESSORY & WARNING SYSTEMS	26856	220	22120	FLEET - LEA	474300	Cars, Vans, Pickups	3,800.00	VEHICLE UPFIT
114104	03/25/26	LUJAN, NATASHA	021626-022626	210	44500	CHILD WELFARE	445300	Travel Expense	85.55	MILEAGE REIMBURSEMENT
114105	03/25/26	MAGNUM-DIEGO PRIORITY SERVICES	13946148	210	44900	CHILD SUPPORT ENFORCEMENT	443650	Process Services	100.00	PROCESS SERVICES
			14019641	210	44900	CHILD SUPPORT ENFORCEMENT	443650	Process Services	125.00	PROCESS SERVICES
								Total Payment	**225.00**	
114106	03/25/26	MANNA RESOURCE CENTER	JAN2026TANF	210	44400	TANF BLOCK GRANT	443600	Other Professional Services	3,518.41	JAN 2026 SERVICES
			SFY2526FEB	210	44500	CHILD WELFARE	443600	Other Professional Services	23,333.33	FEB 2026 FAMILY SERVICES
			MMOFFEB26	100	802039	CDOT MMOF - MULIT-MODAL OPTION	443600	OPS/2024 MRC TRIPS	164.20	CDOT MMOF TRANSPORTATION GRANT
								Total Payment	**27,015.94**	
114107	03/25/26	MATRIX DESIGN GROUP INC	49631	230	800117	CONTRACTED MAINTENANCE	473100	Roads, St., Drainage-Eng.	58,968.75	JONES RD REDESIGN
114108	03/25/26	MCLAUGHLIN COUNSELING	FLEX129	210	44500	CHILD WELFARE	443600	Other Professional Services	1,500.00	COURT TESTIMONY
			VICOURT214	210	44500	CHILD WELFARE	443200	Legal Services	2,012.50	COURT TESTIMONY
			NRCOURT142	210	44500	CHILD WELFARE	443200	Legal Services	693.75	COURT TESTIMONY
								Total Payment	**4,206.25**	
114109	03/25/26	O J WATSON COMPANY INC	J11912	200	31000	FUND ADMIN.-ROAD BRIDGE	474300	Cars, Vans, Pickups	64,355.00	NORSTAR FLATBED
			J11985	200	31000	FUND ADMIN.-ROAD BRIDGE	474300	Cars, Vans, Pickups	35,207.00	DUMP TRUCK BODY
								Total Payment	**99,562.00**	
114110	03/25/26	OLDCASTLE INFRASTRUCTURE	110323107	200	31400	MAINTENANCE OF CONDITION	473100	Roads, St., Drainage-Eng.	13,780.00	CONCRETE PIPE BELLS & SPIGOTS
			110323115	200	31400	MAINTENANCE OF CONDITION	473100	Roads, St., Drainage-Eng.	8,220.00	REINFORCED CONCRETE PIPE
								Total Payment	**22,000.00**	
114111	03/25/26	OLSSON INC	570105	230	800854	HAZARD ELIM/CONGESTION MGMT	473100	Roads, St., Drainage-Eng.	44,316.68	TOMAHAWK RD/E PARKER RD INTERSECTION
			570108	230	800267	WATERTON ROAD	473100	Roads, St., Drainage-Eng.	3,008.50	WATERTON-EAGLE RIVER ROUNDABOUT
								Total Payment	**47,325.18**	

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114112	03/25/26	PDM STEEL COLORADO SPRINGS	61252101	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	637.65	FLEET PARTS
114113	03/25/26	PINERY WATER DISTRICT	3112026	200	31400	MAINTENANCE OF CONDITION	448600	Bulk Water	1,340.84	BULK WATER ROAD MAINTENANCE
114114	03/25/26	ROCKY TOP RESOURCES INC	920989	100	32100	WASTE TRANSFER SITES	447500	Other Purchased Services	11,400.00	GRINDING SLASH
114115	03/25/26	RS & H INC	102402600014	235	801526	GRIGS ROAD IMPROVEMENT PROJECT	473100	Roads, St., Drainage-Eng.	13,326.00	GRIGS RD PAVING
114116	03/25/26	S-COMM FIBER INC	9690	330	33800	Lansing Point Facilities Impro	474800	Other Machinery & Equip.	1,390.00	CABLE INSTALLATION
114117	03/25/26	SANDOVAL ELEVATOR COMPANY LLC	13543	100	55200	FAIRGROUND OPERATIONS	444400	Service Contracts	128.00	ELEVATOR MAINTENANCE
			13543	100	19175	HIGHLANDS RANCH SUBSTATION FAC	444400	Service Contracts	128.00	ELEVATOR MAINTENANCE
			13544	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	1,164.00	ELEVATOR MAINTENANCE
			13555	100	19150	JUSTICE CENTER FACILITY MGMT	444400	Service Contracts	1,783.00	ELEVATOR MAINTENANCE
								Total Payment	**3,203.00**	
114118	03/25/26	SHI INTERNATIONAL CORPORATION	B20863711	100	18475	CYBER SECURITY	444550	Software/Hardware Subscription	30,995.49	KNOWBE4 SECURITY AWARENESS SOFTWARE RENEWAL
			B20852165	100	18900	SOFTWARE MAINTENANCE	444550	Software/Hardware Subscription	43,816.50	ORCHESTRY SOFTWARE SUBSCRIPTION RENEWAL
								Total Payment	**74,811.99**	
114119	03/25/26	SHILOH HOUSE	52001500226DOUGREV	210	44500	CHILD WELFARE	443600	Other Professional Services	20,233.08	FEB 2026 BED GUARANTEE
			52001500226DOUGREV/31126	210	44175	JUVENILE JUSTICE SVCS/1451	443600	Other Professional Services	7,832.16	FEB 2026 BED GUARANTEE
								Total Payment	**28,065.24**	
114120	03/25/26	SOURCE OFFICE & TECHNOLOGY	50063810	100	21500	DETENTION	433200	Office Supplies	28.42	OFFICE SUPPLIES
114121	03/25/26	SOURCES INC	50766	200	31400	MAINTENANCE OF CONDITION	447500	Other Purchased Services	52.00	EMBROIDERY
114122	03/25/26	SOUTH METRO FIRE RESCUE AUTHORITY	APR2026	100	19150	JUSTICE CENTER FACILITY MGMT	451100	Building/Land Lease/Rent	619.57	APR 2026 LEASE - RUETER-HESS TOWER
114123	03/25/26	TARIAN GROUP LLC	SI21111	330	33110	WILCOX BUILDING	474800	Other Machinery & Equip.	8,754.00	CAMERA REPLACEMENT
			SI21085	100	19150	JUSTICE CENTER FACILITY MGMT	433910	Building Security Supplies	6,870.00	SECURITY EQUIPMENT
								Total Payment	**15,624.00**	
114124	03/25/26	TEAMSUPPORT LLC	INV22934	100	18900	SOFTWARE MAINTENANCE	444550	Software/Hardware Subscription	18,673.20	CHATBOT & CHATPRO LICENSES
114125	03/25/26	THE RESOURCEFUL EDUCATOR LLC	1041	217	861619	TSQI CSQI GAE FUNDING	443600	Other Professional Services	7,900.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
114126	03/25/26	TOWN OF CASTLE ROCK	DV2025607	100	30200	ENGINEERING	341610	Development Review Fees	1,000.00	FEE REIMBURSEMENT
114127	03/25/26	TRAFFIC SIGNAL CONTROLS INC	10824	200	31600	ENG - TRAFFIC SIGNS/STRIPING	436500	Sign Parts & Supplies	220.00	TRAFFIC PARTS
114128	03/25/26	TRINITY SERVICES GROUP INC	3011500228	100	21500	DETENTION	447150	Inmate Meals	14,704.11	INMATE MEALS
114129	03/25/26	TSCHUMPER, REBEKAH	010626-022626	210	44500	CHILD WELFARE	445300	Travel Expense	270.43	FEB 2026 MILEAGE REIMBURSEMENT
			010626-022626	210	44500	CHILD WELFARE	445300	Travel Expense	300.85	JAN 2026 MILEAGE REIMBURSEMENT
114130	03/25/26	UNIFIRST CORPORATION	2260232469	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	238.12	UNIFORM SERVICE
			2260232392	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	81.71	UNIFORM SERVICE
								Total Payment	**319.83**	
114131	03/25/26	VANCE BROTHERS LLC	AC00096542	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	865.00	FLEET PARTS
114132	03/25/26	VANDERBILT UNIVERSITY MEDICAL CENTER	VDCC5733214	100	18900	SOFTWARE MAINTENANCE	444550	Software/Hardware Subscription	124.30	HEALTH REDCAP FEB 2026
114133	03/25/26	VILLALOBOS CONCRETE INC	CI2025007APP3	235	801519	WATERTON RD IMPROVEMENTS	473200	Road-St Drainage Construction	882,997.37	WATERTON RD/EAGLE RIVER ROUNDABOUT PROJECT
			CI2025007APP3RTNG	230	801519	WATERTON RD IMPROVEMENTS	211810	Retainage Payable	(44,149.87)	WATERTON RD/EAGLE RIVER ROUNDABOUT PROJECT
								Total Payment	**838,847.50**	

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114134	03/25/26	WAGNER, DONALD	030426-030526PERDIEM	100	21175	CIVIL WARRANTS SECTION	447300	Transportation of Prisoners	144.00	EXTRADITION TRANSPORTATION
			030926-031026PERDIEM	100	21175	CIVIL WARRANTS SECTION	447300	Transportation of Prisoners	144.00	EXTRADITION TRANSPORTATION
								Total Payment	**288.00**	
114135	03/25/26	WALTER, GARY	021126-021826	200	31100	ROAD AND BRIDGE ADMIN	445300	Travel Expense	62.35	MILEAGE REIMBURSEMENT
114136	03/25/26	WELLPATH LLC	INV0135749	100	21500	DETENTION	443100	Medical, Dental & Vet Services	31,979.47	NOV 2025 STAFFING
114137	03/25/26	WEMBER INC	20253108	250	850844	ZEBULON PARK PROJECT	472200	Design/Soft Costs	16,743.00	ZEBULON DESIGN SERVICES
114138	03/25/26	WESTERN PAPER DISTRIBUTORS	5405741	100	19125	FACILITIES MANAGEMENT	433900	Janitorial Supplies	145.46	JANITORIAL SUPPLIES
			5401913	100	21500	DETENTION	433800	Prisoner Maint. Supplies	2,603.25	JANITORIAL SUPPLIES
			5401913	100	21500	DETENTION	433400	Operating Supplies	670.40	JANITORIAL SUPPLIES
			5401913	100	21500	DETENTION	433900	Janitorial Supplies	1,025.36	JANITORIAL SUPPLIES
								Total Payment	**4,444.47**	
114139	03/25/26	WESTPHAL, STEPHANIE	020526-022526	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	293.99	MILEAGE REIMBURSEMENT
114140	03/25/26	WILSON & ASSOCIATES LLC	113213	100	11200	COUNTY ATTORNEY	443600	Other Professional Services	3,380.55	DEPOSITION
532128	03/24/26	AAPEX LEGAL SERVICES LLC	20260657	210	44500	CHILD WELFARE	443630	Transcription Services -not PH	47.60	TRANSCRIPTION SERVICES
532129	03/24/26	ADAMS 12 FIVE STAR SCHOOLS	14066	210	44500	CHILD WELFARE	443600	Other Professional Services	325.63	TRANSPORTATION COST-SHARE
532130	03/24/26	ALLEGIANT MORTUARY TRANSPORT	FEBRUARY2026	100	23100	CORONER	447500	Other Purchased Services	477.00	TRANSPORT SERVICES
532131	03/24/26	AMERICAN BIOIDENTITY INC	226149	210	44500	CHILD WELFARE	443600	Other Professional Services	322.00	FEB 2026 FINGERPRINT SUBMISSION
532132	03/24/26	ARAPAHOE COUNTY SHERIFF'S OFFICE	ACCIV2601487	210	44500	CHILD WELFARE	443650	Process Services	7.50	PROCESS SERVICES
			ACCIV2601494	210	44500	CHILD WELFARE	443650	Process Services	7.50	PROCESS SERVICES
			ACCIV2601486	210	44500	CHILD WELFARE	443650	Process Services	7.50	PROCESS SERVICES
								Total Payment	**22.50**	
532133	03/24/26	BALTAZAR, MICHAEL H & MICHELLE H	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	407.08	REGISTRATION REFUNDS
532134	03/24/26	BLAKEMAN, MARC D	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	371.52	REGISTRATION REFUNDS
532135	03/24/26	BURGOS, MATHEW	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	41.70	REGISTRATION REFUNDS
532136	03/24/26	BUXTON, TAYLOR A	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	297.54	REGISTRATION REFUNDS
532137	03/24/26	CASITA DE COLORES BILINGUAL DAYCARE LLC	2	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	221.06	EARLY CHILDHOOD COUNCIL CONTRACTOR
532138	03/24/26	CASTLE ROCK CHRYSLER DODGE JEEP	247886/022826	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	1,036.17	FLEET PARTS
532139	03/24/26	CASTLE ROCK FORD	247886/022826	100	19910	FLEET MAINTENANCE	433400	Operating Supplies	401.58	FLEET PARTS
			247886/022826	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	13,774.95	FLEET PARTS
								Total Payment	**14,176.53**	
532140	03/24/26	COLORADO BUREAU OF INVESTIGATION	A260700022	100	100	GENERAL FUND	214628	Due to CBI - Concealed Handgun	7,106.50	JAN 2026 CONCEALED HANDGUN FEES
532141	03/24/26	CORE & MAIN LP	Y550462	200	31400	MAINTENANCE OF CONDITION	448700	Other Constr/Maint. Materials	1,184.25	ICE MITIGATION
			Y513286	200	31400	MAINTENANCE OF CONDITION	448700	Other Constr/Maint. Materials	1,271.00	ICE MITIGATION
								Total Payment	**2,455.25**	
532142	03/24/26	DETECTACHEM INC	INV22483	100	21500	DETENTION	433400	Operating Supplies	393.52	TESTING KITS
532143	03/24/26	DISCOUNT SCHOOL SUPPLY	10915830101	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	802.30	EARLY CHILDHOOD COUNCIL CONTRACTOR

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
532144	03/24/26	E&G TERMINAL INC	120711/022826	100	19910	FLEET MAINTENANCE	433400	Operating Supplies	6,581.51	FLEET TOOLS
			120711/022826	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	1,186.16	FLEET PARTS
								Total Payment	**7,767.67**	
532145	03/24/26	ENTERPRISE FM TRUST	614622030426	100	28100	DISTRICT ATTORNEY - 23RD ADMIN	451200	Vehicle & Equip Rent/Lease	2,415.79	MAR 2026 VEHICLE LEASES
532146	03/24/26	EVERDRIVEN TECHNOLOGIES LLC	83695	210	44500	CHILD WELFARE	443600	Other Professional Services	480.00	TRANSPORTATION SERVICES
532147	03/24/26	FELIX, MATTHEW	030426	100	12400	MOTOR VEHICLE	445300	Travel Expense	13.34	MILEAGE REIMBURSEMENT
532148	03/24/26	FRICK, IRENA O	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	58.91	REGISTRATION REFUNDS
532149	03/24/26	HAYES, PAUL M	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,409.66	REGISTRATION REFUNDS
532150	03/24/26	ID EDGE INC	106205	100	21180	CONCEALED HAND PERMITS	433400	Operating Supplies	210.00	CONCEALED HANDGUN PERMIT CARDS
532151	03/24/26	IMAGEFIRST	268070066	100	23100	CORONER	447500	Other Purchased Services	80.53	LAUNDRY SERVICE
532152	03/24/26	IWIRED INC	022826	220	822150	FALSE ALARM REDUCTION PROGRAM	342330	Alarm Registration Fees	1,050.00	PAYMENT REFUND
532153	03/24/26	JEFFERSON COUNTY DEPARTMENT OF HUMAN SERVICES	030526	210	44500	CHILD WELFARE	443600	Other Professional Services	7,095.93	FEB 2026 HOME STUDY SERVICES
532154	03/24/26	KAPOOR, MAYANK	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	317.18	REGISTRATION REFUNDS
532155	03/24/26	LAKESHORE LEARNING MATERIALS LLC	93480061	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	27.89	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440913	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	158.93	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440928	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	1,196.85	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440924	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	211.07	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440933	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	2,036.60	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440930	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	53.45	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440931	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	133.88	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440920	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	167.69	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440915	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	301.27	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440932	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	196.37	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440938	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	194.29	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440906	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	965.22	EARLY CHILDHOOD COUNCIL CONTRACTOR
			93440905	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	193.38	EARLY CHILDHOOD COUNCIL CONTRACTOR
								Total Payment	**5,836.89**	
532156	03/24/26	LARSEN CONSULTING LLC	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,494.78	REGISTRATION REFUNDS
532157	03/24/26	LOBOS CARPET LLC	012726	250	807011	SANDSTONE RANCH	444700	Other Repair & Maint. Service	1,785.00	CARPET INSTALLATION
532158	03/24/26	MILE HIGH TREE CARE LLC	77609	100	32100	WASTE TRANSFER SITES	447500	Other Purchased Services	8,195.00	MULCH REMOVAL
532159	03/24/26	MILLER, SUVI H	311	223	28501	DA 23RD - STATE MANDATED COSTS	445300	Travel Expense-State Mandated	678.50	EXPERT WITNESS
			310	223	28501	DA 23RD - STATE MANDATED COSTS	445300	Travel Expense-State Mandated	796.50	EXPERT WITNESS
								Total Payment	**1,475.00**	
532160	03/24/26	MITCHELL, JOSHUA M	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	55.22	REGISTRATION REFUNDS
532161	03/24/26	MOVIMIENTO FAMILIAR CRISTIANO CATOLOCIO	DC003068	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	500.00	SECURITY DEPOSIT REFUND
532162	03/24/26	NATIONAL COUNCIL FOR MENTAL WELLBEING	MHFA173083	100	802032	HB22-1281 CI SFY2025	446500	Other Training Services	311.35	MENTAL HEALTH FIRST AND COURSES

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
532163	03/24/26	NATIONAL FIRE & SAFETY INC	10022684	100	19150	JUSTICE CENTER FACILITY MGMT	444700	Other Repair & Maint. Service	565.00	INSPECTION/REPAIR
			10022683	100	19150	JUSTICE CENTER FACILITY MGMT	444700	Other Repair & Maint. Service	940.00	INSPECTION/REPAIR
								Total Payment	**1,505.00**	
532164	03/24/26	NMS LABS	1302877	100	23100	CORONER	443560	Forensic Testing	5,041.00	TESTING SERVICES
532165	03/24/26	OPEX CORPORATION	10050130	100	13100	TREASURER	444500	Software/Hardware Supp./Maint.	985.00	ENVELOPE OPENER MAINTENANCE
532166	03/24/26	ORACLE AMERICA INC	102376279	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	1,254.91	JDE SUPPORT
			102390775	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	82.20	JDE SUPPORT
								Total Payment	**1,337.11**	
532167	03/24/26	PASUPULETI, SRIHARSHA & NAGA L SAMPARTHI	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	141.44	REGISTRATION REFUNDS
532168	03/24/26	PB PYE-BARKER	022826	220	822150	FALSE ALARM REDUCTION PROGRAM	342330	Alarm Registration Fees	1,090.00	PAYMENT REFUND
532169	03/24/26	PUEBLO COUNTY GOVERNMENT	154626	210	44900	CHILD SUPPORT ENFORCEMENT	443650	Process Services	38.00	PROCESS SERVICE
532170	03/24/26	REBEL RATTERS	DC003067	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	100.00	SECURITY DEPOSIT REFUND
532171	03/24/26	REDMOND, KENNETH C & PEGGY K	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,272.85	REGISTRATION REFUNDS
532172	03/24/26	ROADSAFE TRAFFIC SYSTEMS	RC480295	200	800100	CONTRACTED MAJOR ROAD MAINT	444700	Other Repair & Maint. Service	6,270.00	TRAFFIC SIGNAL RENTAL
			264937	200	31600	ENG - TRAFFIC SIGNS/STRIPING	436200	Equip. & Motor Vehicle Parts	7,796.00	FLEET PARTS
								Total Payment	**14,066.00**	
532173	03/24/26	ROCKY MOUNTAIN BOTTLED WATER	1174655	223	28001	DA 23RD - DISTRICT MO ALLOC	433220	Food & Beverage Supplies	36.95	WATER FILTRATION SYSTEM
			1174628	223	28001	DA 23RD - DISTRICT MO ALLOC	433220	Food & Beverage Supplies	36.95	WATER FILTRATION SYSTEM
								Total Payment	**73.90**	
532174	03/24/26	ROMERO, SHAWNA	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	49.36	REGISTRATION REFUNDS
532175	03/24/26	SAVIO HOUSE	FEB2026	100	861608	Congressional Directed Spend	443600	Other Professional Services	22,928.08	THERAPY SERVICES
532176	03/24/26	SHRIFT, DANIEL	121925	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	33.00	VITAL RECORDS REFUND
532177	03/24/26	SKAGGS COMPANIES INC	450A05153	100	21150	PROFESSIONAL STANDARDS	433500	Clothing & Uniforms	15,270.00	UNIFORMS
532178	03/24/26	TREANTOS, TAYLOR	033126-040226PERDIEM	100	21500	DETENTION	445300	Travel Expense	122.40	NATIONAL ASSOCIATION OF FIELD TRAINING OFFICERS, BLACK HAWK, CO
532179	03/24/26	UNIVERSITY OF DENVER - DENVER	2202624985	100	21116	REGULATORY TRAINING	446100	Conference,Seminar, Train Fees	8,400.00	PUBLIC SAFETY LEADERSHIP DEVELOPMENT TUITION
532180	03/24/26	US DOOR AND DOCK SERVICE	337	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	576.00	GATE REPAIR
			338	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	732.00	GATE REPAIR
								Total Payment	**1,308.00**	
532181	03/24/26	WINN, JAMES W	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	66.84	REGISTRATION REFUNDS
532182	03/24/26	COLORADO DEPARTMENT OF PUBLIC HEALTH	WUDR262500165	350	800731	SPRING CANYON LID	443600	Other Professional Services	1,669.00	SPRING CANYON LID
532183	03/24/26	GARCIA, ALEXANDER	030926	200	31400	MAINTENANCE OF CONDITION	433400	Operating Supplies	118.36	EMPLOYEE REIMBURSEMENT
532184	03/24/26	JOHNSON, CHRISTY M	030226-030326PERDIEM	100	24100	BUILDING DEVELOPMENT SERVICES	445300	Travel Expense	96.00	INTERNATIONAL CODE COUNCIL TRAINING, LOVELAND, CO
532185	03/24/26	LEVY, MITCHELL B	040626-041126PERDIEM	100	21350	TECHNOLOGY SECTION	445300	Travel Expense	301.00	AXON CONFERENCE, NASHVILLE, TN

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
532186	03/24/26	NELSON, CAROLYN E	040626-041126PERDIEM	100	21350	TECHNOLOGY SECTION	445300	Travel Expense	301.00	AXON CONFERENCE, NASHVILLE, TN
532187	03/24/26	POLANSKI, CHRISTOPHER	030526-030626PERDIEM	100	24100	BUILDING DEVELOPMENT SERVICES	445300	Travel Expense	96.00	INTERNATIONAL CODE COUNCIL TRAINING, LOVELAND, CO
532188	03/24/26	ROMERO, GILBERT	040626-041126PERDIEM	100	21350	TECHNOLOGY SECTION	445300	Travel Expense	301.00	AXON CONFERENCE, NASHVILLE, TN
532189	03/24/26	SCHRADER, ERIC J	040626-041126PERDIEM	100	21350	TECHNOLOGY SECTION	445300	Travel Expense	301.00	AXON CONFERENCE, NASHVILLE, TN
532190	03/24/26	STANTON, ALAN	040626-041126PERDIEM	100	21175	CIVIL WARRANTS SECTION	445300	Travel Expense	301.00	AXON CONFERENCE, NASHVILLE, TN
532191	03/24/26	WEISS, AMANDA A	040626-041126PERDIEM	100	21350	TECHNOLOGY SECTION	445300	Travel Expense	301.00	AXON CONFERENCE, NASHVILLE, TN
532192	03/24/26	COLORADO COUNTY TREASURERS' ASSOCIATION	2026_DUES	100	13100	TREASURER	446300	Prof. Membership & Licenses	425.00	COLORADO COUNTY TREASURER AND PUBLIC TRUSTEE ASSOCIATION MEMBERSHIP
			2026_DUES	100	13100	TREASURER	446300	Prof. Membership & Licenses	850.00	COLORADO COUNTY TREASURER AND PUBLIC TRUSTEE ASSOCIATION MEMBERSHIP
			2026_DUES	100	13200	PUBLIC TRUSTEE-COUNTY	446300	Prof. Membership & Licenses	425.00	COLORADO COUNTY TREASURER AND PUBLIC TRUSTEE ASSOCIATION MEMBERSHIP
								Total Payment	**1,700.00**	
532193	03/24/26	PARKER WATER & SANITATION DISTRICT	1022403/030426	200	31400	MAINTENANCE OF CONDITION	448600	Bulk Water	119.30	BULK WATER ROAD MAINTENANCE
			1022405/030426	200	31400	MAINTENANCE OF CONDITION	448600	Bulk Water	149.80	BULK WATER ROAD MAINTENANCE
								Total Payment	**269.10**	
								Grand Total:	**2,688,807.13**	

HANDWRITES

R55AP001 | DOUGLAS COUNTY GOVERNMENT | 3/16/2026
Payment Register Report | 12:40:00

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
114005	03/12/26	CROSS LINE CONSTRUCTION	252101	630	19450	LIABILITY AND PROPERTY INS.	458100	Insurance Claims-Property	14,577.00	INSURANCE CLAIMS
114006	03/12/26	DEVELOPMENTAL PATHWAYS INC	FEB2026	215	45100	DEVELOPMENTAL DISABILITIES-ADM	443600	Other Professional Services	3,055,291.49	MILL LEVY DISTRIBUTION FOR FEB 2026
114007	03/12/26	POO CREW LLC, THE	93922362602018287 6293	100	51100	PARK MAINTENANCE	450240	Waste Disposal Services	633.93	WASTE REMOVAL
114008	03/17/26	BLACK HILLS ENERGY	2915708002/031126	100	55200	FAIRGROUND OPERATIONS	450220	Gas	475.72	500 FAIRGROUNDS RD
114009	03/17/26	BLACK HILLS ENERGY	2468115937/031126	100	19100	FACILITIES ADMINISTRATION	450220	Gas	360.97	410 FAIRGROUNDS RD
114010	03/17/26	BLACK HILLS ENERGY	4504228038/031126	100	55200	FAIRGROUND OPERATIONS	450220	Gas	400.05	301 S LEWIS ST
114011	03/17/26	BLACK HILLS ENERGY	3257275256/031126	100	55200	FAIRGROUND OPERATIONS	450220	Gas	630.92	500 FAIRGROUNDS RD
114012	03/17/26	BLACK HILLS ENERGY	2054737143/031126	100	55200	FAIRGROUND OPERATIONS	450220	Gas	7,177.57	500 FAIRGROUNDS RD
114013	03/17/26	BLACK HILLS ENERGY	0459202297/031126	100	55200	FAIRGROUND OPERATIONS	450220	Gas	3,238.92	500 FAIRGROUNDS RD
114014	03/17/26	BLACK HILLS ENERGY	8021071449/031126	100	55200	FAIRGROUND OPERATIONS	450220	Gas	1,764.29	500 FAIRGROUNDS RD
114015	03/17/26	GRAYBAR ELECTRIC COMPANY INC	9351464710	100	55200	FAIRGROUND OPERATIONS	438800	C.A.-Other Equipment	1,027.78	LED LIGHTS
			9351464720	100	55200	FAIRGROUND OPERATIONS	438800	C.A.-Other Equipment	53.99	TECH SERVICES
								Total Payment	**1,081.77**	
114016	03/17/26	MYTHICS LLC	250704	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	2,493.57	ORACLE DATABASE
114017	03/17/26	PINERY WATER DISTRICT	4565/030526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	34.14	BINGHAM LAKE PARK
			2291/030526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	109.14	PINERY PARK
			3327/030526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	51.30	BAYOU GULCH DOG PARK
			4309/030526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	109.14	BAYOU GULCH IRRIGATION
			4623/030526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	34.14	CHERRY CREEK TRAILHEAD
			4310/030526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	21.64	BAYOU GULCH FOUNTAIN
								Total Payment	**359.50**	
114018	03/17/26	RESPEC COMPANY LLC	INV01260884	100	16200	PLANNING & ZONING SERVICES	443600	Other Professional Services	262.50	CONSULTING SERVICES
532106	03/11/26	MASTER'S TOUCH, THE	E101000	100	14100	ASSESSOR ADMINISTRATION	439200	Postage & Delivery Svc.	4,567.50	POSTAGE
532107	03/11/26	THE INTERIM LLC	1102	223	28501	DA 23RD - STATE MANDATED COSTS	445300	Travel Expense-State Mandated	622.69	EXPERT WITNESS SERVICES
532109	03/13/26	VICTIMS COMPENSATION BOARD	31026	223	862305	DA23 - Fed VOCA Vic Comp (566)	443600	Other Professional Services	23,834.00	MAR 2026 VICTIM COMPENSATION
532116	03/16/26	ENTERPRISE FM TRUST	FBN5503375DEC	100	19210	VEHICLE REPLACEMENT	451200	Vehicle & Equip Rent/Lease	680.83	DEC 2025 VEHICLE LEASES
			614622010626/2	100	19210	VEHICLE REPLACEMENT	451200	Vehicle & Equip Rent/Lease	7,242.64	LOSS ON SETTLED LEASE UNITS
								Total Payment	**7,923.47**	
532117	03/16/26	NAPA AUTO PARTS	15572335/022826	100	19910	FLEET MAINTENANCE	436400	Consumable Tools	305.21	FLEET PARTS
			15572335/022826	100	19910	FLEET MAINTENANCE	433400	Operating Supplies	863.23	FLEET PARTS
			15572335/022826	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	3,295.79	FLEET PARTS
			15572337/022826	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	3,466.44	FLEET PARTS
			15572337/022826	100	19910	FLEET MAINTENANCE	433400	Operating Supplies	2,165.16	FLEET PARTS
								Total Payment	**10,095.83**	

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
532118	03/16/26	SWANK FAMILY PROPERTIES LLC	2026RENT	100	19150	JUSTICE CENTER FACILITY MGMT	451100	Building/Land Lease/Rent	113,897.91	ANNUAL LEASE
532119	03/16/26	ROXBOROUGH WATER & SANITATION DISTRICT	7129571/022826	200	31400	MAINTENANCE OF CONDITION	448600	Bulk Water	168.75	BULK WATER ROAD MAINTENANCE
532120	03/16/26	XCEL ENERGY	5382823110/021726	100	51100	PARK MAINTENANCE	450210	Electric	1,929.93	9653 S QUEBEC ST
532121	03/16/26	XCEL ENERGY	5300112347540/030926	100	19100	FACILITIES ADMINISTRATION	450220	Gas	125.26	9040 TAMMY LN
532122	03/16/26	XCEL ENERGY	5300112347404/030926	100	19100	FACILITIES ADMINISTRATION	450220	Gas	213.87	9040 TAMMY LN
532123	03/16/26	XCEL ENERGY	5300111764383/030926	100	19100	FACILITIES ADMINISTRATION	450220	Gas	1,092.84	9040 TAMMY LN
532124	03/16/26	XCEL ENERGY	5300112347584/030926	100	19100	FACILITIES ADMINISTRATION	450220	Gas	780.91	9040 TAMMY LN
532125	03/16/26	XCEL ENERGY	5300119541631/030926	100	19100	FACILITIES ADMINISTRATION	450220	Gas	490.64	9040 TAMMY LN
532126	03/16/26	XCEL ENERGY	5300112347562/030926	100	19100	FACILITIES ADMINISTRATION	450220	Gas	265.29	9040 TAMMY LN
								Grand Total:	**3,254,757.09**	

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Toby Damisch, Assessor

DESCRIPTION: Resolution Adopting the Alternate Property Tax Appeal Calendar and Procedures for Tax Year 2026 as Permitted by C.R.S. § 39-5-122.7.

SUMMARY: C.R.S.§ 39-5-122.7 allows any county, at the request of the assessor, to elect to use an alternate protest and appeal procedure to determine objections and protests concerning valuations of taxable property. The Douglas County Assessor has determined that utilizing the alternate property tax protest and appeal calendar will allow for more contact and communication with taxpayers as well as allowing staff additional time to perform research, undertake field inspections, and correct property description errors.

RECOMMENDED ACTION: Motion approving the Resolution Adopting the Alternate Property Tax Appeal Calendar and Procedures for Tax Year 2026 as Permitted by C.R.S. § 39-5-122.7.

REVIEW:

Doug DeBord	Approve	3/16/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026

ATTACHMENTS:

Cover Page
Resolution for Alt Appeal Procedure

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Toby Damisch, Assessor

DESCRIPTION: Resolution Adopting the Alternate Property Tax Appeal Calendar and Procedures for Tax Year 2026 as Permitted by C.R.S. § 39-5-122.7.

SUMMARY: C.R.S.§ 39-5-122.7 allows any county, at the request of the assessor, to elect to use an alternate protest and appeal procedure to determine objections and protests concerning valuations of taxable property. The Douglas County Assessor has determined that utilizing the alternate property tax protest and appeal calendar will allow for more contact and communication with taxpayers as well as allowing staff additional time to perform research, undertake field inspections, and correct property description errors.

RECOMMENDED ACTION: Motion approving the Resolution Adopting the Alternate Property Tax Appeal Calendar and Procedures for Tax Year 2026 as Permitted by C.R.S. § 39-5-122.7.

REVIEW:

Doug DeBord	Approve	3/16/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026

ATTACHMENTS:

Resolution for Alt Appeal Procedure

Resolution# R026-

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

RESOLUTION ADOPTING THE ALTERNATE PROPERTY TAX APPEAL CALENDAR AND PROCEDURES FOR TAX YEAR 2025 AS PERMITTED BY C.R.S. § 39-5-122.7.

WHEREAS, C.R.S. § 39-5-122.7 allows a county, at the request of the assessor, to elect to use an alternate protest and appeal procedure to determine objections and protests concerning valuations of taxable property; and

WHEREAS, the Douglas County Assessor has determined that utilizing the alternate property tax protest and appeal calendar will allow for more contact and communication with taxpayers as well as allowing staff additional time to perform research, undertake field inspections, and correct property description errors; and

WHEREAS, the Douglas County Assessor requests that the alternate protest and appeal procedure and calendar be used for tax year 2026; now, therefore,

BE IT RESOLVED, by the Board of County Commissioners, County of Douglas, State of Colorado, that the alternate property tax appeal calendar and procedures as delineated in C.R.S. § 39-5-122.7 are hereby adopted for tax year 2026.

PASSED AND ADOPTED this 24nd day of March, 2026, in Castle Rock, Douglas County, Colorado.

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

BY:

_____
GEORGE TEAL, Chair

ATTEST:

_____
HAYLEY HALL, Clerk to the Board

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Jeffrey Garcia, County Attorney

DESCRIPTION: Following the Recommendation of Assessor's Office to Settle BAA Appeal.

SUMMARY: The Assessor's Office has requested a reduction in value for the following property. The values of the subject property has been appealed from the Board of County Commissioners ("BOCC") sitting as the Douglas County Board of Equalization ("BOE") to the State Board of Assessment Appeals ("BAA"). This case may not be settled without approval of the BOCC. The Attorney's Office will need settlement authority from the BOCC before signing the stipulation with the taxpayer. The information in this memo is a summary of the settlement justification offered by the Assessor's Office.

RECOMMENDED ACTION: Approval of the Settlement Agreement as Recommended by the Assessor's Office and to Authorize the Douglas County Attorney's Office to Sign the Proposed Stipulation.

REVIEW:

Jeff Garcia	Escalated	3/12/2026
Amy Williams	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Cover Page
Board Memo 3.24.26

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Jeffrey Garcia, County Attorney

DESCRIPTION: Following the Recommendation of Assessor's Office to Settle BAA Appeal.

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Amy Williams	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Board Memo 3.24.26

COUNTY ATTORNEY'S OFFICE

MEMORANDUM

TO: **BOARD OF COUNTY COMMISSIONERS**

APPROVED BY: **ANDREW STEERS**
ASSISTANT COUNTY ATTORNEY

DATE: **March 24, 2026**

RE: **PROPOSED SETTLEMENT AGREEMENTS**

The Assessor's Office has requested a reduction in value for the following properties. The values of the subject properties have been appealed from the Board of County Commissioners ("BOCC") sitting as the Douglas County Board of Equalization ("BOE") to the State Board of Assessment Appeals ("BAA"). These cases may not be settled without approval of the BOCC. The Attorney's Office will need settlement authority from the BOCC before signing the stipulations with the taxpayers. The information in this memo is a summary of the settlement justifications offered by the Assessor's Office.

ONE MAROON CIRCLE INVESTORS LLC v. Douglas County BOE

BAA Docket No. 2025BAA3629

BOE Decision: November 1, 2025

BOE Action: Petition denied

Current Status: Protest Tax Year 2025; Scheduled at BAA

Property Profile: Address: 9781 Maroon Circle, Englewood, CO 80112

Type: Commercial - Office

New Information:
The subject property is a Class A, 4-Story Office Building of 89,790 SF built in 1998. It is part of a 2-building office campus in the Meridian Business Park off Lincoln Avenue east of the I-25

corridor. The campus is situated on a 9.44-acre site. The petitioner provided study period rent rolls and profit and loss statements for the BAA appeal, and for the BAA analysis the properties (including R0420885) were examined as an economic unit. Both buildings are multi-tenant occupancy. For the BAA analysis the appeals appraiser re-visited the sales comparison and income approaches to value taking into consideration the chronic vacancy issues discussed at the previous levels of appeal. While the sales comparison approach analysis supported the current value, the income approach, with an appropriate lease-up analysis, supported an adjustment for Tax Year 2025. After discussions with the petitioner's representative, and upon approval of the property owner, the Tax Year 2025 was adjusted from $6,098,976 to $5,424,508.

TWO MAROON CIRCLE INVESTORS LLC v. Douglas County BOE

BAA Docket No. 2025BAA3628

BOE Decision: November 1, 2025

BOE Action: Petition denied

Current Status: Protest Tax Year 2025; Scheduled at BAA

Property Profile: Address: 9555 Meridian Boulevard, Englewood, CO 80112

Type: Commercial - Office

The subject property is a Class A, 4-Story Office Building of 89,598 SF built in 2000. It is part of a 2-building office campus in the Meridian Business Park off Lincoln Avenue east of the I-25 corridor. The combined campus is situated on a 9.44-acre site. The petitioner provided study period rent rolls and profit and loss statements for the BAA appeal, and for the BAA analysis the properties (including R0407738) were examined as an economic unit. Both buildings are multi-tenant occupancy. For the BAA analysis the appeals appraiser re-visited the sales comparison and income approaches to value taking into consideration the chronic vacancy issues discussed at the previous levels of appeal. While the sales comparison approach analysis supported the current value, the income approach, with an appropriate lease-up analysis, supported an adjustment for Tax Year 2025. After discussions with the petitioner's representative, and upon approval of the property owner, the Tax Year 2025 was adjusted from $6,414,500 to $5,317,092.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Maureen Waller

DESCRIPTION: Request to Approve and Sign a First Amendment to the Public Contract for Service with the Omni Institute for Work Related to the Colorado Opioids Settlement.

SUMMARY: Douglas County's Region 12 Opioid Council voted to amend its contract with the Omni Institute, which serves as the Council's facilitator. This Amendment increases the Maximum Contract Expenditure by $9,000, bringing the total contract amount to $106,106.

Per the Colorado Opioids Settlement Memorandum of Understanding, reasonable costs for a Regional Council to administer its allocation of Opioid Settlement funds are allowable expenses. These administrative costs may not exceed actual costs or 10% of the Region's allocation. This contract remains well under the 10% cap.

RECOMMENDED ACTION: Approval of the attached First Amendment to the Public Contract for Services with the Omni Institute.

REVIEW:

Doug DeBord	Approve	3/19/2026
Jeff Garcia	Approve	3/19/2026
Christie Guthrie	Approve	3/20/2026

ATTACHMENTS:

Cover Page
First Amendment to PCS - Omni Institute

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Maureen Waller

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RECOMMENDED ACTION: Approval of the attached First Amendment to the Public Contract for Services with the Omni Institute.

REVIEW:

Doug DeBord	Approve	3/19/2026
Jeff Garcia	Approve	3/19/2026
Christie Guthrie	Approve	3/20/2026

ATTACHMENTS:

First Amendment to PCS - Omni Institute

FIRST AMENDMENT TO PUBLIC CONTRACT FOR SERVICES

THIS FIRST AMENDMENT TO PUBLIC CONTRACT FOR SERVICES (the "Amendment") is made and entered into as of this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), the **REGION 12 OPIOID COUNCIL** (the "Council"), and **OMNI INSTITUTE,** authorized to do business in Colorado (the "Contractor"). The County, the Council, and the Contractor are hereinafter collectively referred to as the "Parties" and individually as a "Party."

RECITALS

WHEREAS, the Parties entered into a Public Contract for Services on June 6, 2025 (the "Contract") to provide certain organizational and oversight activities on behalf of the Council; and

WHEREAS, the Parties originally agreed to a Maximum Contract Expenditure for services in the amount of $97,106.00. The Parties desire to amend the Contract by (i) increasing funds by the amount of nine thousand dollars and zero cents ($9,000.00) for a new total amount of one hundred six thousand one hundred six dollars and zero cents ($106,106.00), and (ii) updating the scope of services exhibit; and

WHEREAS, the Parties now have determined that additional clarifications are needed.

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1. Section 1 of the Contract is hereby amended to read:

   LINE OF AUTHORITY: Christie Guthrie, Douglas County Director of Finance, is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Contractor under this Contract.

2. Section 4 of the Contract is hereby amended to read:

   MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the total amount of funds appropriated for this Contract **ONE HUNDRED SIX THOUSAND ONE HUNDRED SIX DOLLARS AND ZERO CENTS ($106,106.00).** The amount of funds appropriated for this Second Amendment is **NINE THOUSAND DOLLARS AND ZERO CENTS ($9,000.00)** for the Term of this Contract. In no event shall the County be liable for payment under the Contract for any amount in excess thereof, except as otherwise provided in Exhibit B to the Contract. The County is not under obligation to make any future apportionment or allocation to the Contract, nor is anything set forth herein a limitation of liability for the Contractor. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

3. Section 17 of the Contract is hereby amended to replace the contact information for Douglas County Mental Health Division, Maggie Cooper with the following:
   Douglas County Government, Finance Department
   Attn: Christie Guthrie
   100 Third Street, Suite 130
   Castle Rock, Colorado 80104
   Ph: (303) 663-6227
   E-mail: cguthrie@douglas.co.us

   All other notice recipients remain unchanged.

4. **Exhibit A** is replaced with **Exhibit A-1**.

5. **OTHER TERMS AND CONDITIONS REMAIN:** In the event of any inconsistencies between the Contract and First Amendment, the terms of this First Amendment shall control. Except as expressly set forth in this First Amendment, the Contract otherwise is unmodified and remains in full force and effect. Each reference in the Contract to itself shall be deemed also to refer to this First Amendment.

6. **CAPITALIZED TERMS:** All capitalized terms used but not defined herein shall have the same meanings as defined in the Contract.

(Remainder of Page Intentionally Blank)

Exhibit A-1
SCOPE OF SERVICES

Introduction

Omni Institute (Omni) is a nonprofit social science consultancy that provides integrated research, evaluation, and capacity-building services to foster understanding, guide collaboration, and inform action to accelerate positive social change. Our primary areas of expertise are Behavioral Health, Community Health, Children and Families, Economic Security, and Justice. Founded in 1982, Omni has honed a nationally recognized service delivery model that is focused on rigorous research and application of best practices, authentic engagement with our clients and their partners, and the cross-systems expertise and insights needed to address complex social issues. We operate by four core values: *Inquiry* to uncover the best possible solutions to challenges, *Agility* in our approach, *Accountability* for our work, and a true *Connection* to our clients and the communities that they serve.

Omni is committed to a collaborative, client-centered approach, working in partnership with clients to ensure that their expertise, perspectives, and needs inform every stage of the work. We understand the value of strong communications and project management, and our approach includes a shared project workplan that is monitored and updated on a regular basis; communicating meeting agendas in advance and sharing meeting notes with key decisions and follow-up action items; regularly scheduled check-ins to provide updates on project progress and problem-solving of issues; and documentation of when key tasks have been completed and approved by clients, including any agreed-upon deviations to scopes of work. We have robust infrastructure and high standards that enable our teams to manage and execute projects with accountability, efficiency, and high quality.

Omni has facilitated numerous efforts related to opioid abatement, including work at the state, regional, and county levels focused on assessment, strategic planning, implementation support, and evaluation of opioid settlement fund efforts. We are currently providing facilitation, evaluation, and backbone support to Region 4, a rural and frontier region neighboring Douglas County. Additionally, we have worked on opioid focused efforts funded through SAMHSA, CDC, and HRSA, giving us a national perspective on opioid abatement and familiarity with opioid related indicator data and recommended measures. Our team brings expertise in group facilitation methods as well as mixed-method process and outcome evaluation.

Scope of Work

Below, we outline our recommended areas of support, but we remain flexible to provide support in areas most needed as they arise. This scope of work will start in June 2025 - May 2026. We propose a set of services that consists of:

- Facilitating Monthly Region 12 Opioid Council
- Support for Regional Assessment and Planning, RFP Support, and COAC Requirements
- Evaluation Support of Funded Grantees.

Below, we provide our timeline, key tasks, and cost estimates for each component of the proposed scope of services. Omni strives to provide high-quality services at an economical cost, given our mission to advance the public and nonprofit sectors, and can modify the budget and scope of services to be responsive to the needs of the Region 12 Opioid Abatement Council.

Description of Changes:

- Expand evaluation services to reflect an increased number of funded programs.
- Evaluation portfolio has grown from the originally anticipated five (5) programs to seven (7) active programs, with three (3) additional programs expected (TESSA, CASA, Aspen Effect) to start before our current contract period concludes.
- Anticipated addition of Crisis Stabilization as a funded program upon award.
- Potential additional evaluation support for the emergency fund, pending final determination.
- Increased level of effort related to program coordination, data collection, monitoring, and reporting.
- Increased complexity and staff time associated with financial and COST expenditure reporting due to the expanded number of funded programs.

Project Schedule; Duration:

- No change to the overall contract term.
- Amendment applies to services delivered during **March–May 2026**.

Payment Terms:

- Increase in Maximum Contract Expenditure by **$9,000**.
- Original Maximum Contract Expenditure: **$97,106.00**.
- **Revised Maximum Contract Expenditure: $106,106.00**.
- Amendment amount to be billed in three (3) equal increments of **$3,000 per month** for March, April, and May 2026.
- All other invoicing and reimbursement terms remain unchanged.

Additional Terms:

- All other terms and conditions of the original contract remain in full force and effect.
- This amendment reflects an expansion in scope and reporting complexity and does not alter the nature of services outlined in Exhibit A.
- Amendment is subject to County approval and available appropriations.

Description of Changes:

- Expand evaluation services to reflect an increased number of funded programs.
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- Amendment amount to be billed in three (3) equal increments of **$3,000 per month** for March, April, and May 2026.
- All other invoicing and reimbursement terms remain unchanged.

Additional Terms:

- All other terms and conditions of the original contract remain in full force and effect.
- This amendment reflects an expansion in scope and reporting complexity and does not alter the nature of services outlined in Exhibit A.
- Amendment is subject to County approval and available appropriations.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Melody D'Haillecourt, Community Programs Coordinator

DESCRIPTION: Resolution Assigning 2026 Private Activity Bond Cap Allocation To The Douglas County Housing Partnership.

SUMMARY: Douglas County received $14,247,633 in 2026 Private Activity Bond (PAB) Cap allocation. The PAB program is used to increase development of low- and moderate-income (LMI) multi-family housing throughout the County. Staff requests that the Board of County Commissioners (BCC)adopt a Resolution approving the assignment of Douglas County's 2026 PAB Cap allocation in the amount of $14,247,633 to the Douglas County Housing Partnership (DCHP) for attainable multi-family housing projects.

RECOMMENDED ACTION: Staff recommend that the BCC adopt a Resolution approving the assignment of Douglas County's2026 PAB Cap allocation in the amount of $14,247,633 to the DCHP for attainable multi-family housing projects.

REVIEW:

Jennifer Eby	Delegated	3/10/2026
Rand Clark	Approve	3/10/2026
Jeff Garcia	Escalated	3/17/2026
Amy Williams	Approve	3/18/2026
Christie Guthrie	Approve	3/18/2026
Doug DeBord	Approve	3/19/2026
Jennifer Eby - FYI	Notified - FYI	3/19/2026

ATTACHMENTS:

Cover Page
Staff_Report_2026_PAB_3.24.26

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Melody D'Haillecourt, Community Programs Coordinator

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Jeff Garcia	Escalated	3/17/2026
Amy Williams	Approve	3/18/2026
Christie Guthrie	Approve	3/18/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Staff_Report_2026_PAB_3.24.26

DOUGLAS COUNTY
COLORADO

Private Activity Bond Staff Report

Date:	March 10, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Jennifer L. Eby, AICP, Director of Community Services
CC:	Melody D'Haillecourt, Community Programs Coordinator Tiffany Marsitto, Community Services Supervisor Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services
Subject:	**Resolution assigning 2026 Private Activity Bond Cap allocation to the Douglas County Housing Partnership**

Board of County Commissioners' Business Meeting **March 24, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

Douglas County received $14,247,633 in 2026 Private Activity Bond (PAB) Cap allocation. The PAB program is used to increase development of low- and moderate-income (LMI) multi-family housing throughout the County. Staff requests that the Board of County Commissioners (BCC) adopt a Resolution approving the assignment of Douglas County's 2026 PAB Cap allocation in the amount of $14,247,633 to the Douglas County Housing Partnership (DCHP) for attainable multi-family housing projects.

II. REQUEST

Adoption of a Resolution approving the assignment of Douglas County's 2026 PAB Cap allocation in the amount of $14,247,633 to the DCHP for attainable multi-family housing projects.

III. BACKGROUND

PABs are tax-exempt bonds that can be issued to encourage private investment in housing, higher education, jobs, solid and hazardous waste treatment, and water and sewer facilities. Allocations of tax-exempt bonding authority are granted to the states annually, and, in Colorado, are administered by the Department of Local Affairs (DOLA). At the beginning of each year, pursuant to State law, fifty percent of the State's PAB Cap is given to statewide authorities, and the other fifty percent is distributed to local issuing authorities based on population.

DCHP is a cooperative effort between the City of Lone Tree, the Town of Castle Rock, the Town of Parker, the City of Castle Pines and Douglas County (Members) to jointly address the lack of affordable and attainable housing for LMI residents who work in the area.

DCHP has the power to act as an issuing authority of PABs allocation under the Private Activity Bond Ceiling Allocation Act, sections 24-32-1701, et seq., C.R.S. On December 10, 2013, the Members amended their Intergovernmental Agreement to provide DCHP with the ability to act as an issuing authority of PAB Cap allocation under Federal law. This Resolution reiterates DCHPs authority to take all necessary actions regarding the management and preservation of any PAB Cap allocations assigned to it.

Douglas County, Parker and Castle Rock have assigned their PAB Cap allocations to the DCHP since 2013, enabling DCHP to manage the PAB process and work directly with developers interested in building attainable housing. The DCHP is actively exploring assignment of PAB Cap with the Cities of Lone Tree and Castle Pines.

IV. DISCUSSION

Douglas County received the 2026 PAB Cap allocation from DOLA on February 9, 2026. State law requires that the County assign PAB Cap allocation prior to September 15th of the allocation year.

The PAB Cap allocation is a limited resource, critical in the financing of attainable housing for LMI residents. The total combined PAB Cap available through Douglas County, Castle Rock, and Parker, equals $24,481,229.

The Cap is typically accumulated for 2-3 years to acquire enough bond cap for an affordable housing development. DCHP has met all previous PAB commitments and continues to respond to inquiries for PABs from affordable housing developers on a regular basis.

V. RECOMMENDED ACTION

Staff recommend that the BCC adopt a Resolution approving the assignment of Douglas County's 2026 PAB Cap allocation in the amount of $14,247,633 to the DCHP for attainable multi-family housing projects.

ATTACHMENTS **PAGE**

Resolution 3
Assignment of Allocation 6

Resolution No. R-026-_____

A RESOLUTION ASSIGNING AND TRANSFERRING TO THE DOUGLAS COUNTY HOUSING PARTNERSHIP, A MULTIJURISDICTIONAL HOUSING AUTHORITY, ALL OF DOUGLAS COUNTY, COLORADO'S 2026 ALLOCATION (AS DEFINED BELOW) FROM THE STATE CEILING FOR PRIVATE ACTIVITY BONDS; AND AUTHORIZING THE EXECUTION AND DELIVERY OF AN ASSIGNMENT OF ALLOCATION AND OTHER DOCUMENTS IN CONNECTION THEREWITH.

WHEREAS, the Colorado County and Municipality Development Revenue Bond Act, constituting Title 29, Article 3 of Colorado Revised Statutes, as amended (the "Revenue Bond Act") and the Supplemental Public Securities Act, Title 11, Article 57, Part 2, Colorado Revised Statutes (C.R.S.), as amended (the "Supplemental Public Securities Act"), authorize Douglas County, Colorado (the "County"), to finance one or more housing projects to the end that residential facilities for low- and middle-income persons or families may be provided which promote the public health, welfare, safety, convenience and prosperity; and

WHEREAS, the County has received its private activity bond cap allocation in the amount of $14,247,633 (the "2026 Allocation") for the State of Colorado and its issuing authorities computed under Section 146(d) of the Internal Revenue Code of 1986, as amended (the "Code"), and under the Colorado Private Activity Bond Ceiling Allocation Act, Title 24, Article 32, Part 17, C.R.S., as amended (the "Allocation Act"), for use in the issuance of private activity bonds; and

WHEREAS, the Douglas County Housing Partnership, a Multijurisdictional Housing Authority ("DCHP"), is authorized by Section 29-1-204.5, C.R.S., as amended, the Amended and Restated Establishing Intergovernmental Agreement for the Douglas County Housing Authority, a Multijurisdictional Housing Authority, dated December 30, 2020, as amended, by and among the City of Lone Tree, the Town of Castle Rock, the City of Castle Pines, the Town of Parker and Douglas County, Colorado (the "DCHP Intergovernmental Agreement") and the Supplemental Public Securities Act, to finance one or more housing projects to provide dwelling accommodations at rental prices within the means of families of low or moderate income and to provide affordable housing projects for employees or employers located within the jurisdiction of DCHP; and

WHEREAS, the DCHP Intergovernmental Agreement expressly grants DCHP the power to issue conduit revenue bonds and enter into financing agreements to provide residential facilities for low-and middle-income facilities or persons intended for use as the sole place of residence by owners or intended occupants, to act as an issuing authority for the purpose of being an assignee of private activity bond volume cap allocation under the Allocation Act and to take all such actions as are necessary in connection with the management and preservation of any private activity bond volume cap allocations assigned to DCHP; and

WHEREAS, the County desires to assign its 2026 Allocation in the amount of $14,247,633 to DCHP pursuant to Section 24-32-1706 of the Allocation Act, to be used to issue bonds to finance the acquisition, construction, rehabilitation, improvement and/or equipping of dwelling accommodations at rental prices within the means of families of low and moderate income and

affordable housing projects for employees or employers located within the jurisdiction of DCHP pursuant to Section 29-1-204.5, C.R.S., as amended, the DCHP Intergovernmental Agreement and the Supplemental Public Securities Act; and

WHEREAS, the Board of County Commissioners (the "Board") desires to enter into the Assignment of Allocation (the "Assignment of Allocation") with DCHP to assign the 2026 Allocation to DCHP; and

WHEREAS, the proposed form of the Assignment of Allocation has been presented to the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, COLORADO, THAT:

Section 1. The County hereby authorizes the assignment of the 2026 Allocation to DCHP (the "Assignment") and the execution and delivery of the Assignment of Allocation by and between the County and DCHP, attached hereto and incorporated herein (the "Assignment of Allocation").

Section 2. Nothing contained in this Resolution or the Assignment of Allocation shall constitute a debt, indebtedness or multiple-fiscal year direct or indirect debt or other financial obligation of the County within the meaning of the Constitution or statutes of the State of Colorado, nor give rise to a pecuniary liability of the County or a charge against its general credit or taxing powers.

Section 3. The Board hereby assigns and transfers to DCHP an amount equal to all of the County's 2026 Allocation.

Section 4. All actions not inconsistent with the provisions of this Resolution heretofore taken by the Board or any officer or employee of the County in furtherance of the Assignment are hereby ratified, approved and confirmed.

Section 5. All prior acts, orders or resolution, or parts thereof, of the County in conflict with this Resolution are hereby repealed, except that any repeal shall not be construed to revive an act, order or resolution, or part thereof, heretofore repealed.

Section 6. If any section, paragraph, clause or provision of this Resolution shall be adjudged to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining sections, paragraphs, clauses or provisions of this Resolution.

Section 7. All bylaws, orders or resolutions, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency, and, if so repealed, no other bylaw, order or resolution, or part thereof, shall be revived.

Section 8. This Resolution shall take effect immediately upon its adoption.

INTRODUCED AND ADOPTED at a regular meeting of the Board of County Commissioners on _____, 2026.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO

By:_____
George Teal
Chair

[SEAL]

ATTEST:

By:
Clerk to the Board

ASSIGNMENT OF ALLOCATION
(Multifamily Housing Revenue Bonds)

This Assignment of Allocation (the "Assignment"), dated _____, 2026, is between The Board of County Commissioners of Douglas County, Colorado (the "Assignor") and the Douglas County Housing Partnership, a Multijurisdictional Housing Authority (the "Assignee").

WITNESSETH:

WHEREAS, the Assignor has been awarded $14,247,633 (the "2026 Allocation") of private activity bond volume cap allocation for the State of Colorado and its issuing authorities (the "State Ceiling") computed under Section 146(d) of the Internal Revenue Code of 1986, as amended (the "Code"), and under the Colorado Private Activity Bond Ceiling Allocation Act, Part 17 of Article 32 of Title 24, Colorado Revised Statutes, as amended (the "Allocation Act"), for use in the issuance of private activity bonds; and

WHEREAS, subject to the terms and conditions set forth herein, the Assignor desires to assign to the Assignee, and the Assignee desires to accept all of the Assignor's 2026 Allocation, which the Assignor has committed and reserved for the issuance of such private activity bonds; and

WHEREAS, the private activity bonds will be issued by the Assignee pursuant to Section 29-1-204.5, Colorado Revised Statutes, as amended (the "Act"), the Amended and Restated Establishing Intergovernmental Agreement for the Douglas County Multijurisdictional Housing Authority, dated December 30, 2020, as amended, by and among the City of Lone Tree, the Town of Castle Rock, the City of Castle Pines, the Town of Parker and Douglas County, Colorado (the "DCHP Intergovernmental Agreement") and the Supplemental Public Securities Act, constituting Part 2 of Article 57 of Title 11, Colorado Revised Statutes, as amended (the "Supplemental Act"), and such bonds will be used only for purposes as described in the Act; and

WHEREAS, the DCHP Intergovernmental Agreement expressly grants Assignee the power to issue conduit revenue bonds and enter into financing agreements to provide residential facilities for low-and middle-income facilities or persons intended for use as the sole place of residence by owners or intended occupants, to act as an issuing authority for the purpose of being an assignee of private activity bond volume cap allocation under the Allocation Act and to take all such actions as are necessary in connection with the management and preservation of any private activity bond volume cap allocations assigned to the Assignee;

NOW THEREFORE, in exchange for the agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

Section 1. The Assignor hereby assigns and transfers to the Assignee all of the Assignor's 2026 Allocation. The Assignee agrees to use all of the Assignor's 2026 Allocation only for the purposes described in the Act. In addition, the Assignor hereby consents to the election by the Assignee, if the Assignee in its discretion so decides, to treat all or any portion of the Assignor's 2026 Allocation as an allocation for a project with a carryforward purpose, thus avoiding reversion

of such 2026 Allocation to the statewide balance under the Allocation Act, or to assign such 2026 Allocation or a portion thereof to another Assignee.

Section 2. The Assignor represents that it has received no monetary consideration for the assignment set forth above.

Section 3. The Assignee hereby accepts the assignment of all of the Assignor's 2026 Allocation from the State Ceiling described above, subject to the terms and conditions contained herein.

Section 4. The Assignor and Assignee each agree that it will take such further action and adopt such further proceedings as may be required to implement the terms of this Agreement, including but not limited to the Assignee filing an IRS Form 8328 "Carryforward Election of Unused Private Activity Bond Volume Cap" with respect to all of the Assignor's 2026 Allocation.

Section 5. This Assignment is effective upon execution and is irrevocable.

(Remainder of this page intentionally left blank.)

IN WITNESS WHEREOF, the parties hereto have duly executed this Assignment on the date first written above.

[S E A L]

THE BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, COLORADO

By: _____
George Teal, Chair

APPROVED AS TO CONTENT:

_____
Douglas J. DeBord, County Manager

ATTEST:

_____
Clerk to the Board

APPROVED AS TO FORM:

_____
Arielle J. Denis, Esq.
Assistant County Attorney

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

DOUGLAS COUNTY HOUSING
PARTNERSHIP, A MULTIJURISDICTIONAL
HOUSING AUTHORITY

By: _____
Maria Ciano
Executive Director

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Ryan Arthur, Community Programs Coordinator

DESCRIPTION: 2026 Colorado Department of Transportation Grant Contract in the Amount of $218,588.00 With a Required Local Contribution of $218,588.00 For a Project Total Of $437,176.00.

SUMMARY: The request is for approval by the Board of County Commissioners (BCC) of the 2026 Colorado Department of Transportation (CDOT) Federal Transit Administration (FTA) 5310 contract 26-HTR-ZL-00127 in the amount of $218,588 to support the mobility of older adults and individuals with disabilities. A local contribution of $218,588 is required for a project total of $437,176.

RECOMMENDED ACTION: Staff recommends approval of the 2026 CDOT FTA 5310 contract 26-HTR-ZL-00127 in the amount of $437,176 as it complies with all federal, state, and county approval standards and policies.

REVIEW:

Jennifer Eby	Delegated	3/10/2026
Rand Clark	Approve	3/10/2026
Jeff Garcia	Escalated	3/17/2026
Amy Williams	Escalated	3/18/2026
Christy Gordon	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Jennifer Eby - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
2026 CDOT FTA 5310 Contract Staff Report

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Ryan Arthur, Community Programs Coordinator

DESCRIPTION: 2026 Colorado Department of Transportation Grant Contract in the Amount of $218,588.00 With a Required Local Contribution of $218,588.00 For a Project Total Of $437,176.00.

SUMMARY: The request is for approval by the Board of County Commissioners (BCC) of the 2026 Colorado Department of Transportation (CDOT) Federal Transit Administration (FTA) 5310 contract 26-HTR-ZL-00127 in the amount of $218,588 to support the mobility of older adults and individuals with disabilities. A local contribution of $218,588 is required for a project total of $437,176.

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Jennifer Eby	Delegated	3/10/2026
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Amy Williams	Escalated	3/18/2026
Christy Gordon	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

2026 CDOT FTA 5310 Contract Staff Report

DOUGLAS COUNTY
COLORADO

Grant Contract Staff Report

Date:	March 10, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Jennifer L. Eby, AICP, Director of Community Services
CC:	Ryan J. Arthur, Community Programs Coordinator Allison E. Cutting, Community Services Supervisor Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services
Subject:	**2026 Colorado Department of Transportation grant contract in the amount of $218,588 with a required local contribution of $218,588 for a project total of $437,176**

Board of County Commissioners' Business Meeting **March 24, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

The request is for approval by the Board of County Commissioners (BCC) of the 2026 Colorado Department of Transportation (CDOT) Federal Transit Administration (FTA) 5310 contract 26-HTR-ZL-00127 in the amount of $218,588 to support the mobility of older adults and individuals with disabilities. A local contribution of $218,588 is required for a project total of $437,176.

II. REQUEST

Staff requests approval of the 2026 CDOT FTA 5310 contract 26-HTR-ZL-00127 in the amount of $218,588 with a required local contribution of $218,588 for a project total of $437,176.

III. BACKGROUND

Douglas County submitted FTA 5310 grant applications to CDOT for the 2025 and 2026 program years. The BCC approved the 2025 application at the business meeting on January 14, 2025, and the 2026 application on July 22, 2025. CDOT consolidated both awards into a single contract, in the amount of $218,588. A County contribution of $218,588 is required for a project total of $437,176.

IV. DISCUSSION

The County does not directly provide transit services. Instead, subgrantee agreements will be executed with local area transportation providers to deliver approximately 5,908 one-way trips to support the mobility of older adults and people with disabilities. Residents living in the Town of Castle Rock, Castle Pines and portions of unincorporated Douglas County will benefit from the services provided through these funds. The contract period is January 1 through December 31, 2026.

The $437,176 is proposed to be allocated in the following manner:

Project Award by Provider	Trip Units	Amount
Aging Resources of Douglas County	2,908	$ 107,588
Castle Rock Senior Activity Center	3,000	$ 111,000
Sub Total	**5,908**	**$ 218,588**
Required Local Contribution		
Partner Matched Trips		$ 218,588
Project Total		**$ 437,176**

The required local contribution will be met through partner matched trips.

V. RECOMMENDED ACTION

Staff recommends approval of the 2026 CDOT FTA 5310 contract 26-HTR-ZL-00127 in the amount of $437,176 as it complies with all federal, state, and county approval standards and policies.

ATTACHMENTS **PAGE**

2026 CDOT FTA 5310 contract 26-HTR-ZL-00127 3

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STATE OF COLORADO SUBAWARD AGREEMENT

COVER PAGE

State Agency
Department of Transportation

Subrecipient
Douglas County Government

Subaward Agreement Amount

Federal Funds Maximum Amount (50%)	$218,588.00
Local Funds Local Match Amount (50%)	$218,588.00
Agreement Total	$437,176.00

Agreement Number / PO Number
26-HTR-ZL-00127 / 491004111

Agreement Performance Beginning Date
The Effective Date or January 1, 2026, whichever is earlier

Initial Agreement Expiration Date
December 31, 2026

Fund Expenditure End Date
December 31, 2026

Agreement Authority
Authority to enter into this Agreement exists in CRS §§43-1-106, 43-1-110, 43-1-117.5, 43-1-701, 43-1-702 and 43-2-101(4)(c), appropriated and otherwise made available pursuant to the FAST ACT, MAP-21, SAFETEA_LU, 23 USC §104 and 23 USC §149.

Agreement Purpose
In accordance with 49 USC §5310, the purpose of this Grant is to provide funding to assist the transportation needs of elderly individuals and individuals with disabilities. The work to be completed under this Grant by the Grantee is more specifically described in Exhibit A.

Exhibits and Order of Precedence
The following Exhibits and attachments are included with this Agreement:

1. Exhibit A – Statement of Work and Budget.
2. Exhibit B – Sample Option Letter.
3. Exhibit C – Federal Provisions.
4. Exhibit D – Required Federal Contract/Agreement Clauses.
5. Exhibit E – Verification of Payment.

In the event of a conflict or inconsistency between this Agreement and any Exhibit or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

1. Exhibit C – Federal Provisions.
2. Exhibit D – Required Federal Contract/Agreement Clauses.
3. Colorado Special Provisions in §17 of the main body of this Agreement.
4. The provisions of the other sections of the main body of this Agreement.
5. Exhibit A – Statement of Work and Budget.
6. Executed Option Letters (if any).

Principal Representatives

For the State:
Jimmy Bath
Division of Transit and Rail
Colorado Dept. of Transportation
2829 W. Howard Place
Denver, CO 80204
jimmy.bath@state.co.us

For Subrecipient:
Ryan Arthur
Douglas County Government
100 Third Street
Castle Rock, CO 80104-2425
rarthur@douglas.co.us

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SIGNATURE PAGE

THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT

Each person signing this Agreement represents and warrants that the signer is duly authorized to execute this Agreement and to bind the Party authorizing such signature.

SUBRECIPIENT
Douglas County Government

By: _____

Name: George P. Teal

Title: Chair, Board of County Commissioners

Date: _____

2nd Subrecipient Signature

By: _____

Name: Jennifer L. Eby

Title: Director of Community Services

Date: _____

3rd Subrecipient Signature

By: _____

Name: Douglas J. DeBord

Title: County Manager

Date: _____

4th Subrecipient Signature

By: _____

Name: Hayley Hall

Title: Clerk to the Board

Date: _____

5th Subrecipient Signature

By: _____

Name: Arielle Denis

Title: Assistant County Attorney

Date: _____

6th Subrecipient Signature

By: _____

Name: Christie Guthrie

Title: Assistant Director of Finance

Date: _____

7th Subrecipient Signature

By: _____

Name: Megan Datwyler

Title: Risk Manager

Date: _____

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STATE OF COLORADO
Jared S. Polis, Governor
Department of Transportation
Shoshana M. Lew, Executive Director

By: _____

Name: _____

Title: _____

Date: _____

LEGAL REVIEW
Philip J. Weiser, Attorney General

_____
By: Assistant Attorney General

Date: _____

In accordance with §24-30-202, C.R.S., this Agreement is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

_____
By: Department of Transportation

Effective Date:_____

[The remainder of this page has been left intentionally blank]

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1. PARTIES

This Agreement is entered into by and between Subrecipient named on the Cover Page for this Agreement (the "Subrecipient"), and the STATE OF COLORADO acting by and through the State agency named on the Cover Page for this Agreement (the "State"). Subrecipient and the State agree to the terms and conditions in this Agreement.

2. TERM AND EFFECTIVE DATE

A. Effective Date

This Agreement shall not be valid or enforceable until the Effective Date, and the Grant Funds shall be expended by the Fund Expenditure End Date shown on the Cover Page for this Agreement. The State shall not be bound by any provision of this Agreement before the Effective Date, and shall have no obligation to pay Subrecipient for any Work performed or expense incurred before the Effective Date, except as described in **§5.D**, or after the Fund Expenditure End Date.

B. Initial Term

The Parties' respective performances under this Agreement shall commence on the Agreement Performance Beginning Date shown on the Cover Page for this Agreement and shall terminate on the Initial Agreement Expiration Date shown on the Cover Page for this Agreement (the "Initial Term") unless sooner terminated or further extended in accordance with the terms of this Agreement.

C. Extension Terms - State's Option

The State, at its discretion, shall have the option to extend the performance under this Agreement beyond the Initial Term for a period, or for successive periods, of one year or less at the same rates and under the same terms specified in this Agreement (each such period an "Extension Term"). In order to exercise this option, the State shall provide written notice to Subrecipient in a form substantially equivalent to the Sample Option Letter attached to this Agreement.

D. End of Term Extension

If this Agreement approaches the end of its Initial Term, or any Extension Term then in place, the State, at its discretion, upon written notice to Subrecipient in a form substantially equivalent to the Sample Option Letter attached to this Agreement, may unilaterally extend such Initial Term or Extension Term for a period not to exceed two months (an "End of Term Extension"), regardless of whether additional Extension Terms are available or not. The provisions of this Agreement in effect when such notice is given shall remain in effect during the End of Term Extension. The End of Term Extension shall automatically terminate upon execution of a replacement Agreement or modification extending the total term of this Agreement.

E. Early Termination in the Public Interest

The State is entering into this Agreement to serve the public interest of the State of Colorado as determined by its Governor, General Assembly, or Courts. If this Agreement ceases to further the public interest of the State, the State, in its discretion, may terminate this Agreement in whole or in part. A determination that this Agreement should be terminated in the public interest shall not be equivalent to a State right to terminate for convenience. This subsection shall not apply to a termination of this Agreement by the State for Breach of Agreement by Subrecipient, which shall be governed by **§12.A.i**.

i. Method and Content

The State shall notify Subrecipient of such termination in accordance with **§14**. The notice shall specify the effective date of the termination and whether it affects all or a portion of this Agreement, and shall include, to the extent practicable, the public interest justification for the termination.

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ii. Obligations and Rights

Upon receipt of a termination notice for termination in the public interest, Subrecipient shall be subject to the rights and obligations set forth in **§12.A.i.a**.

iii. Payments

If the State terminates this Agreement in the public interest, the State shall pay Subrecipient an amount equal to the percentage of the total reimbursement payable under this Agreement that corresponds to the percentage of Work satisfactorily completed and accepted, as determined by the State, less payments previously made. Additionally, if this Agreement is less than 60% completed, as determined by the State, the State may reimburse Subrecipient for a portion of actual out-of-pocket expenses, not otherwise reimbursed under this Agreement, incurred by Subrecipient which are directly attributable to the uncompleted portion of Subrecipient's obligations, provided that the sum of any and all reimbursement shall not exceed the Subaward Maximum Amount payable to Subrecipient hereunder.

F. Subrecipient's Termination Under Federal Requirements

Subrecipient may request termination of this Agreement by sending notice to the State, or to the Federal Awarding Agency with a copy to the State, which includes the reasons for the termination and the effective date of the termination. If this Agreement is terminated in this manner, then Subrecipient shall return any advanced payments made for work that will not be performed prior to the effective date of the termination.

3. DEFINITIONS

The following terms shall be construed and interpreted as follows:

A. "**Agreement**" means this subaward agreement, including all attached Exhibits, all documents incorporated by reference, all referenced statutes, rules and cited authorities, and any future modifications thereto.

B. "**Award**" means an award by a Recipient to a Subrecipient funded in whole or in part by a Federal Award. The terms and conditions of the Federal Award flow down to the Award unless the terms and conditions of the Federal Award specifically indicate otherwise.

C. "**Breach of Agreement**" means the failure of a Party to perform any of its obligations in accordance with this Agreement, in whole or in part or in a timely or satisfactory manner. The institution of proceedings under any bankruptcy, insolvency, reorganization or similar law, by or against Subrecipient, or the appointment of a receiver or similar officer for Subrecipient or any of its property, which is not vacated or fully stayed within 30 days after the institution of such proceeding, shall also constitute a breach. If Subrecipient is debarred or suspended under §24-109-105, C.R.S., at any time during the term of this Agreement, then such debarment or suspension shall constitute a breach.

D. "**Budget**" means the budget for the Work described in Exhibit A.

E. "**Business Day**" means any day other than Saturday, Sunday, or a legal holiday as listed in §24-11-101(1), C.R.S.

F. "**CORA**" means the Colorado Open Records Act, §§24-72-200.1, *et. seq.*, C.R.S.

G. "**Deliverable**" means the outcome to be achieved or output to be provided, in the form of a tangible or intangible Good or Service that is produced as a result of Subrecipient's Work that is intended to be delivered by Subrecipient.

H. "**Effective Date**" means the date on which this Agreement is approved and signed by the Colorado State Controller or designee, as shown on the Signature Page for this Agreement.

I. "**End of Term Extension**" means the time period defined in **§2.D**.

J. "**Exhibits**" means the exhibits and attachments included with this Agreement as shown on the Cover Page for this Agreement.

K. "**Extension Term**" means the time period defined in **§2.C**.

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L. "**Federal Award**" means an award of Federal financial assistance or a cost-reimbursement contract, under the Federal Acquisition Regulations or by a formula or block grant, by a Federal Awarding Agency to the Recipient. "Federal Award" also means an agreement setting forth the terms and conditions of the Federal Award. The term does not include payments to a Subrecipient or payments to an individual that is a beneficiary of a Federal program.

M. "**Federal Awarding Agency**" means a Federal agency providing a Federal Award to a Recipient. Federal Transit Administration (FTA) is the Federal Awarding Agency for the Federal Award which is the subject of this Agreement.

N. "**FTA**" means Federal Transit Administration.

O. "**Goods**" means any movable material acquired, produced, or delivered by Subrecipient as set forth in this Agreement and shall include any movable material acquired, produced, or delivered by Subrecipient in connection with the Services.

P. "**Grant Funds**" means the funds that have been appropriated, designated, encumbered, or otherwise made available for payment by the State under this Agreement.

Q. "**Incident**" means any accidental or deliberate event that results in or constitutes an imminent threat of the unauthorized access, loss, disclosure, modification, disruption, or destruction of any communications or information resources of the State, which are included as part of the Work, as described in §§24-37.5-401, *et. seq.*, C.R.S. Incidents include, without limitation (i) successful attempts to gain unauthorized access to a State system or State Records regardless of where such information is located; (ii) unwanted disruption or denial of service; (iii) the unauthorized use of a State system for the processing or storage of data; or (iv) changes to State system hardware, firmware, or software characteristics without the State's knowledge, instruction, or consent.

R. "**Initial Term**" means the time period defined in **§2.B**.

S. "**Master Agreement**" means the FTA Master Agreement document incorporated by reference and made part of FTA's standard terms and conditions governing the administration of a project supported with federal assistance awarded by FTA.

T. "**Matching Funds**" (Local Funds, or Local Match) means the funds provided by Subrecipient as a match required to receive the Grant Funds and includes in-kind contribution.

U. "**Party**" means the State or Subrecipient, and "Parties" means both the State and Subrecipient.

V. "**PII**" means personally identifiable information including, without limitation, any information maintained by the State about an individual that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records. PII includes, but is not limited to, all information defined as personally identifiable information in §§24-72-501 and 24-73-101, C.R.S.

W. "**Recipient**" means the State agency shown on the Signature and Cover Pages of this Agreement, for the purposes of this Federal Award.

X. "**Services**" means the services to be performed by Subrecipient as set forth in this Agreement and shall include any services to be rendered by Subrecipient in connection with the Goods.

Y. "**State Confidential Information**" means any and all State Records not subject to disclosure under CORA. State Confidential Information shall include but is not limited to PII and State personnel records not subject to disclosure under CORA. State Confidential Information shall not include information or data concerning individuals that is not deemed confidential but nevertheless belongs to the State, which has been communicated, furnished, or disclosed by the State to Subrecipient which (i) is subject to disclosure pursuant to CORA; (ii) is already known to Subrecipient without restrictions at the time of its disclosure to Subrecipient; (iii) is or subsequently becomes publicly available without breach of any obligation owed by Subrecipient to the State; (iv) is disclosed to Subrecipient, without confidentiality obligations, by a third party who has the right to disclose such information; or (v) was independently developed without reliance on any State Confidential Information.

Z. "**State Fiscal Rules**" means the fiscal rules promulgated by the Colorado State Controller pursuant to §24-30-202(13)(a), C.R.S.

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AA. **"State Fiscal Year"** means a 12-month period beginning on July 1 of each calendar year and ending on June 30 of the following calendar year. If a single calendar year follows the term, then it means the State Fiscal Year ending in that calendar year.

BB. **"State Records"** means any and all State data, information, and records regardless of physical form.

CC. **"Subaward Maximum Amount"** means an amount equal to the total of Grant Funds for this Agreement.

DD. **"Subcontractor"** means any third party engaged by Subrecipient to aid in performance of the Work. "Subcontractor" also includes sub-recipients of Grant Funds.

EE. **"Subrecipient"** means a non-Federal entity that receives a sub-award from a Recipient to carry out part of a Federal program but does not include an individual that is a beneficiary of such program. A Subrecipient may also be a recipient of other Federal Awards directly from a Federal Awarding Agency. For the purposes of this Agreement, Contractor is a Subrecipient.

FF. **"Uniform Guidance"** means the Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, commonly known as the "Super Circular, which supersedes requirements from OMB Circulars A-21, A-87, A-110, A-122, A-89, A-102, and A-133, and the guidance in Circular A-50 on Single Audit Act follow-up.

GG. **"Work"** means the Goods delivered and Services performed pursuant to this Agreement.

HH. **"Work Product"** means the tangible and intangible results of the Work, whether finished or unfinished, including drafts. Work Product includes, but is not limited to, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, information, and any other results of the Work. "Work Product" does not include any material that was developed prior to the Effective Date that is used, without modification, in the performance of the Work.

Any other term used in this Agreement that is defined elsewhere in this Agreement or in an Exhibit shall be construed and interpreted as defined in that section.

4. STATEMENT OF WORK AND BUDGET

Subrecipient shall complete the Work as described in this Agreement and in accordance with the provisions of Exhibit A. The State shall have no liability to compensate Subrecipient for the delivery of any goods or the performance of any services that are not specifically set forth in this Agreement.

5. PAYMENTS TO SUBRECIPIENT

A. Subaward Maximum Amount

Payments to Subrecipient are limited to the unpaid, obligated balance of the Grant Funds. The State shall not pay Subrecipient any amount under this Agreement that exceeds the Subaward Maximum Amount shown on the Cover Page of this Agreement as "Federal Funds Maximum Amount".

B. Payment Procedures

i. Invoices and Payment

a. The State shall pay Subrecipient in the amounts and in accordance with the schedule and other conditions set forth in Exhibit A.

b. Subrecipient shall initiate payment requests by invoice to the State, in a form and manner approved by the State.

c. The State shall pay each invoice within 45 days following the State's receipt of that invoice, so long as the amount invoiced correctly represents Work completed by Subrecipient and previously accepted by the State during the term that the invoice covers. If the State determines that the amount of any invoice is not correct, then Subrecipient shall make all changes necessary to correct that invoice.

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d. The acceptance of an invoice shall not constitute acceptance of any Work performed or Deliverables provided under this Agreement.

ii. Interest

Amounts not paid by the State within 45 days of the State's acceptance of the invoice shall bear interest on the unpaid balance beginning on the 45th day at the rate of 1% per month, as required by §24-30-202(24)(a), C.R.S., until paid in full; provided, however, that interest shall not accrue on unpaid amounts that the State disputes in writing. Subrecipient shall invoice the State separately for accrued interest on delinquent amounts, and the invoice shall reference the delinquent payment, the number of days' interest to be paid and the interest rate.

iii. Payment Disputes

If Subrecipient disputes any calculation, determination or amount of any payment, Subrecipient shall notify the State in writing of its dispute within 30 days following the earlier to occur of Subrecipient's receipt of the payment or notification of the determination or calculation of the payment by the State. The State will review the information presented by Subrecipient and may make changes to its determination based on this review. The calculation, determination or payment amount that results from the State's review shall not be subject to additional dispute under this subsection. No payment subject to a dispute under this subsection shall be due until after the State has concluded its review, and the State shall not pay any interest on any amount during the period it is subject to dispute under this subsection.

iv. Available Funds-Contingency-Termination

The State is prohibited by law from making commitments beyond the term of the current State Fiscal Year. Payment to Subrecipient beyond the current State Fiscal Year is contingent on the appropriation and continuing availability of Grant Funds in any subsequent year (as provided in the Colorado Special Provisions). If federal funds or funds from any other non-State funds constitute all or some of the Grant Funds, the State's obligation to pay Subrecipient shall be contingent upon such non-State funding continuing to be made available for payment. Payments to be made pursuant to this Agreement shall be made only from Grant Funds, and the State's liability for such payments shall be limited to the amount remaining of such Grant Funds. If State, federal or other funds are not appropriated, or otherwise become unavailable to fund this Agreement, the State may, upon written notice, terminate this Agreement, in whole or in part, without incurring further liability. The State shall, however, remain obligated to pay for Services and Goods that are delivered and accepted prior to the effective date of notice of termination, and this termination shall otherwise be treated as if this Agreement were terminated in the public interest as described in **§2.E**.

v. Federal Recovery

The close-out of a Federal Award does not affect the right of the Federal Awarding Agency or the State to disallow costs and recover funds on the basis of a later audit or other review. Any cost disallowance recovery is to be made within the Record Retention Period, as defined below.

C. Matching Funds

Subrecipient shall provide Matching Funds as provided in Exhibit A. Subrecipient shall have raised the full amount of Matching Funds prior to the Effective Date and shall report to the State regarding the status of such funds upon request. Subrecipient's obligation to pay all or any part of any Matching Funds, whether direct or contingent, only extends to funds duly and lawfully appropriated for the purposes of this Agreement by the authorized representatives of Subrecipient and paid into Subrecipient's treasury or bank account. Subrecipient represents to the State that the amount designated "Subrecipient's Matching Funds" in Exhibit A has been legally appropriated for the purposes of this Agreement by its authorized representatives and paid into its treasury or bank account. Subrecipient does not by this Agreement irrevocably pledge present cash reserves for payments in future fiscal years, and this Agreement is not intended to create a multiple-fiscal year debt of Subrecipient. Subrecipient shall not pay or be

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liable for any claimed interest, late charges, fees, taxes or penalties of any nature, except as required by Subrecipient's laws or policies.

D. Reimbursement of Subrecipient Costs

i. The State shall reimburse Subrecipient for the federal share of properly documented allowable costs related to the Work after review and approval thereof, subject to the provisions of **§5,** this Agreement, and Exhibit A. However, any costs incurred by Subrecipient prior to the Effective Date shall not be reimbursed absent specific allowance of pre-award costs and indication that the Federal Award funding is retroactive. The State shall pay Subrecipient for costs or expenses incurred or performance by the Subrecipient prior to the Effective Date, only if (1) the Grant Funds involve federal funding and (2) federal laws, rules, and regulations applicable to the Work provide for such retroactive payments to the Subrecipient. Any such retroactive payments shall comply with State Fiscal Rules and be made in accordance with the provisions of this Agreement.

ii. The State shall reimburse Subrecipient's allowable costs, not exceeding the Subaward Maximum Amount shown on the Cover Page of this Agreement and on Exhibit A for all allowable costs described in this Agreement and shown in Exhibit A, except that Subrecipient may adjust the amounts between each line item of Exhibit A without formal modification to this Agreement as long as the Subrecipient provides notice to the State of the change, the change does not modify the Subaward Maximum Amount or the Subaward Maximum Amount for any federal fiscal year or State Fiscal Year, and the change does not modify any requirements of the Work.

iii. The State shall only reimburse allowable costs described in this Agreement and shown in the Budget if those costs are:

a. Reasonable and necessary to accomplish the Work and for the Goods and Services provided; and

b. Equal to the actual net cost to Subrecipient (i.e. the price paid minus any items of value received by Subrecipient that reduce the cost actually incurred).

iv. Subrecipient's costs for Work performed after the Fund Expenditure End Date shown on the Cover Page for this Agreement, or after any phase performance period end date for a respective phase of the Work, shall not be reimbursable. Subrecipient shall initiate any payment request by submitting invoices to the State in the form and manner set forth and approved by the State.

E. Close-Out

Subrecipient shall close out this Award within 45 days after the Fund Expenditure End Date shown on the Cover Page for this Agreement. To complete close-out, Subrecipient shall submit to the State all Deliverables (including documentation) as defined in this Agreement and Subrecipient's final reimbursement request or invoice. The State will withhold 5% of allowable costs until all final documentation has been submitted and accepted by the State as substantially complete. If the Federal Awarding Agency has not closed this Federal Award within one year and 90 days after the Fund Expenditure End Date shown on the Cover Page for this Agreement due to Subrecipient's failure to submit required documentation, then Subrecipient may be prohibited from applying for new Federal Awards through the State until such documentation is submitted and accepted.

6. REPORTING - NOTIFICATION

A. Quarterly Reports

In addition to any reports required pursuant to any other Exhibit, for any Agreement having a term longer than three months, Subrecipient shall submit, on a quarterly basis, a written report specifying progress made for each specified performance measure and standard in this Agreement. Such progress report shall be in accordance with the procedures developed and prescribed by the State. Progress reports shall be submitted to the State not later than five Business Days following the end of each calendar quarter or at such time as otherwise specified by the State.

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B. Litigation Reporting

If Subrecipient is served with a pleading or other document in connection with an action before a court or other administrative decision making body, and such pleading or document relates to this Agreement or may affect Subrecipient's ability to perform its obligations under this Agreement, Subrecipient shall, within 10 days after being served, notify the State of such action and deliver copies of such pleading or document to the State's Principal Representative identified on the Cover Page for this Agreement.

C. Performance and Final Status

Subrecipient shall submit all financial, performance and other reports to the State no later than 45 calendar days after the end of the Initial Term if no Extension Terms are exercised, or the final Extension Term exercised by the State, containing an evaluation and review of Subrecipient's performance and the final status of Subrecipient's obligations hereunder.

D. Violations Reporting

Subrecipient shall disclose, in a timely manner, in writing to the State and the Federal Awarding Agency, all violations of federal or State criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal Award. The State or the Federal Awarding Agency may impose any penalties for noncompliance allowed under 2 CFR Part 180 and 31 U.S.C. 3321, which may include, without limitation, suspension or debarment.

7. SUBRECIPIENT RECORDS

A. Maintenance

Subrecipient shall make, keep, maintain, and allow inspection and monitoring by the State of a complete file of all records, documents, communications, notes and other written materials, electronic media files, and communications, pertaining in any manner to the Work and the delivery of Services (including, but not limited to the operation of programs) or Goods hereunder (collectively, the "Subrecipient Records"). Subrecipient shall maintain such records for a period of three years following the date of submission to the State of the final expenditure report, or if this Award is renewed quarterly or annually, from the date of the submission of each quarterly or annual report, respectively (the "Record Retention Period"). If any litigation, claim, or audit related to this Award starts before expiration of the Record Retention Period, the Record Retention Period shall extend until all litigation, claims, or audit findings have been resolved and final action taken by the State or Federal Awarding Agency. The Federal Awarding Agency, a cognizant agency for audit, oversight or indirect costs, and the State, may notify Subrecipient in writing that the Record Retention Period shall be extended. For records for real property and equipment, the Record Retention Period shall extend three years following final disposition of such property.

B. Inspection

Subrecipient shall permit the State, the federal government, and any other duly authorized agent of a governmental agency to audit, inspect, examine, excerpt, copy and transcribe Subrecipient Records during the Record Retention Period. Subrecipient shall make Subrecipient Records available during normal business hours at Subrecipient's office or place of business, or at other mutually agreed upon times or locations, upon no fewer than two Business Days' notice from the State, unless the State determines that a shorter period of notice, or no notice, is necessary to protect the interests of the State.

C. Monitoring

The State, the federal government, and any other duly authorized agent of a governmental agency, in its discretion, may monitor Subrecipient's performance of its obligations under this Agreement using procedures as determined by the State or that governmental entity. Subrecipient shall allow the State to perform all monitoring required by the Uniform Guidance, based on the State's risk analysis of Subrecipient and this Agreement. The State shall have the right, in its sole discretion, to change its monitoring procedures and requirements at any time

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during the term of this Agreement. The State shall monitor Subrecipient's performance in a manner that does not unduly interfere with Subrecipient's performance of the Work.

D. Final Audit Report

Subrecipient shall promptly submit to the State a copy of any final audit report of an audit performed on Subrecipient's records that relates to or affects this Agreement or the Work, whether the audit is conducted by Subrecipient or a third party. Additionally, if Subrecipient is required to perform a single audit under 2 CFR 200.501, *et. seq.*, then Subrecipient shall submit a copy of the results of that audit to the State within the same timelines as the submission to the federal government.

8. CONFIDENTIAL INFORMATION - STATE RECORDS

A. Confidentiality

Subrecipient shall keep confidential, and cause all Subcontractors to keep confidential, all State Records, unless those State Records are publicly available. Subrecipient shall not, without prior written approval of the State, use, publish, copy, disclose to any third party, or permit the use by any third party of any State Records, except as otherwise stated in this Agreement, permitted by law or approved in writing by the State. Subrecipient shall provide for the security of all State Confidential Information in accordance with all applicable laws, rules, policies, publications, and guidelines. Subrecipient shall immediately forward any request or demand for State Records to the State's Principal Representative identified on the Cover Page of the Agreement.

B. Other Entity Access and Nondisclosure Agreements

Subrecipient may provide State Records to its agents, employees, assigns and Subcontractors as necessary to perform the Work, but shall restrict access to State Confidential Information to those agents, employees, assigns and Subcontractors who require access to perform their obligations under this Agreement. Subrecipient shall ensure all such agents, employees, assigns, and Subcontractors sign agreements containing nondisclosure provisions at least as protective as those in this Agreement, and that the nondisclosure provisions are in force at all times the agent, employee, assign or Subcontractor has access to any State Confidential Information. Subrecipient shall provide copies of those signed nondisclosure provisions to the State upon execution of the nondisclosure provisions if requested by the State.

C. Use, Security, and Retention

Subrecipient shall use, hold and maintain State Confidential Information in compliance with any and all applicable laws and regulations only in facilities located within the United States, and shall maintain a secure environment that ensures confidentiality of all State Confidential Information. Subrecipient shall provide the State with access, subject to Subrecipient's reasonable security requirements, for purposes of inspecting and monitoring access and use of State Confidential Information and evaluating security control effectiveness. Upon the expiration or termination of this Agreement, Subrecipient shall return State Records provided to Subrecipient or destroy such State Records and certify to the State that it has done so, as directed by the State. If Subrecipient is prevented by law or regulation from returning or destroying State Confidential Information, Subrecipient warrants it will guarantee the confidentiality of, and cease to use, such State Confidential Information.

D. Incident Notice and Remediation

If Subrecipient becomes aware of any Incident, Subrecipient shall notify the State immediately and cooperate with the State regarding recovery, remediation, and the necessity to involve law enforcement, as determined by the State. Unless Subrecipient can establish that Subrecipient and its agents, employees, and Subcontractors are not the cause or source of the Incident, Subrecipient shall be responsible for the cost of notifying each person who may have been impacted by the Incident. After an Incident, Subrecipient shall take steps to reduce the risk of incurring a similar type of Incident in the future as directed by the State, which may include, but is not limited to, developing and implementing a remediation plan that is approved by the State at no additional cost to the State. The State may adjust or direct modifications to this

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plan, in its sole discretion and Subrecipient shall make all modifications as directed by the State. If Subrecipient cannot produce its analysis and plan within the allotted time, the State, in its sole discretion, may perform such analysis and produce a remediation plan, and Subrecipient shall reimburse the State for the reasonable costs thereof. The State may, in its sole discretion and at Subrecipient's sole expense, require Subrecipient to engage the services of an independent, qualified, State-approved third party to conduct a security audit. Subrecipient shall provide the State with the results of such audit and evidence of Subrecipient's planned remediation in response to any negative findings.

E. Data Protection and Handling

Subrecipient shall ensure that all State Records and Work Product in the possession of Subrecipient or any Subcontractors are protected and handled in accordance with the requirements of this Agreement, including the requirements of any Exhibits hereto, at all times. As used in this section, the protections afforded Work Product only apply to Work Product that requires confidential treatment.

F. Safeguarding PII

If Subrecipient or any of its Subcontractors will or may receive PII under this Agreement, Subrecipient shall provide for the security of such PII, in a manner and form acceptable to the State, including, without limitation, State non-disclosure requirements, use of appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections, and audits. Subrecipient shall be a "Third-Party Service Provider" as defined in §24-73-103(1)(i), C.R.S., and shall maintain security procedures and practices consistent with §§24-73-101 *et seq.*, C.R.S.

9. CONFLICTS OF INTEREST

A. Actual Conflicts of Interest

Subrecipient shall not engage in any business or activities or maintain any relationships that conflict in any way with the full performance of the obligations of Subrecipient under this Agreement. Such a conflict of interest would arise when a Subrecipient or Subcontractor's employee, officer or agent were to offer or provide any tangible personal benefit to an employee of the State, or any member of his or her immediate family or his or her partner, related to the award of, entry into or management or oversight of this Agreement.

B. Apparent Conflicts of Interest

Subrecipient acknowledges that, with respect to this Agreement, even the appearance of a conflict of interest shall be harmful to the State's interests. Absent the State's prior written approval, Subrecipient shall refrain from any practices, activities or relationships that reasonably appear to be in conflict with the full performance of Subrecipient's obligations under this Agreement.

C. Disclosure to the State

If a conflict or the appearance of a conflict arises, or if Subrecipient is uncertain whether a conflict or the appearance of a conflict has arisen, Subrecipient shall submit to the State a disclosure statement setting forth the relevant details for the State's consideration. Failure to promptly submit a disclosure statement or to follow the State's direction in regard to the actual or apparent conflict constitutes a breach of this Agreement.

D. Subrecipient acknowledges that all State employees are subject to the ethical principles described in §24-18-105, C.R.S. Subrecipient further acknowledges that State employees may be subject to the requirements of §24-18-105, C.R.S., with regard to this Agreement. For the avoidance of doubt, an actual or apparent conflict of interest shall exist if Subrecipient employs or contracts with any State employee, any former State employee within six months following such employee's termination of employment with the State, or any immediate family member of such current or former State employee. Subrecipient shall provide a disclosure statement as described in §9.C. no later than ten days following entry into a contractual or employment relationship as described in this section. Failure to timely submit a disclosure statement shall

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constitute a Breach of Agreement. Subrecipient may also be subject to such penalties as are allowed by law.

10. INSURANCE

Subrecipient shall obtain and maintain, and ensure that each Subcontractor shall obtain and maintain, insurance as specified in this section at all times during the term of this Agreement. All insurance policies required by this Agreement that are not provided through self-insurance shall be issued by insurance companies as approved by the State.

A. Workers' Compensation

Workers' compensation insurance as required by state statute, and employers' liability insurance covering all Subrecipient or Subcontractor employees acting within the course and scope of their employment.

B. General Liability

Commercial general liability insurance covering premises operations, fire damage, independent contractors, products and completed operations, blanket contractual liability, personal injury, and advertising liability with minimum limits as follows:

i. $1,000,000 each occurrence;
ii. $1,000,000 general aggregate;
iii. $1,000,000 products and completed operations aggregate; and
iv. $50,000 any 1 fire.

C. Automobile Liability

Automobile liability insurance covering any auto (including owned, hired and non-owned autos) with a minimum limit of $1,000,000 each accident combined single limit.

D. Additional Insured

The State shall be named as additional insured on all commercial general liability policies (leases and construction contracts require additional insured coverage for completed operations) required of Subrecipient and Subcontractors.

E. Primacy of Coverage

Coverage required of Subrecipient and each Subcontractor shall be primary over any insurance or self-insurance program carried by Subrecipient or the State.

F. Cancellation

All insurance policies shall include provisions preventing cancellation or non-renewal, except for cancellation based on non-payment of premiums, without at least 30 days prior notice to Subrecipient and Subrecipient shall forward such notice to the State in accordance with **§14** within seven days of Subrecipient's receipt of such notice.

G. Subrogation Waiver

All insurance policies secured or maintained by Subrecipient or its Subcontractors in relation to this Agreement shall include clauses stating that each carrier shall waive all rights of recovery under subrogation or otherwise against Subrecipient or the State, its agencies, institutions, organizations, officers, agents, employees, and volunteers.

H. Public Entities

If Subrecipient is a "public entity" within the meaning of the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S. (the "GIA"), Subrecipient shall maintain, in lieu of the liability insurance requirements stated above, at all times during the term of this Agreement such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the GIA. If a Subcontractor is a public entity within the meaning of the GIA, Subrecipient shall ensure that the Subcontractor maintain at all times during the terms of this Subrecipient, in lieu

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of the liability insurance requirements stated above, such liability insurance, by commercial policy or self-insurance, as is necessary to meet the Subcontractor's obligations under the GIA.

I. Certificates

For each insurance plan provided by Subrecipient under this Agreement, Subrecipient shall provide to the State certificates evidencing Subrecipient's insurance coverage required in this Agreement prior to the Effective Date. Subrecipient shall provide to the State certificates evidencing Subcontractor insurance coverage required under this Agreement prior to the Effective Date, except that, if Subrecipient's subcontract is not in effect as of the Effective Date, Subrecipient shall provide to the State certificates showing Subcontractor insurance coverage required under this Agreement within seven Business Days following Subrecipient's execution of the subcontract. No later than 15 days before the expiration date of Subrecipient's or any Subcontractor's coverage, Subrecipient shall deliver to the State certificates of insurance evidencing renewals of coverage. At any other time during the term of this Agreement, upon request by the State, Subrecipient shall, within seven Business Days following the request by the State, supply to the State evidence satisfactory to the State of compliance with the provisions of this section.

11. BREACH OF AGREEMENT

In the event of a Breach of Agreement, the aggrieved Party shall give written notice of breach to the other Party. If the notified Party does not cure the Breach of Agreement, at its sole expense, within 30 days after the delivery of written notice, the Party may exercise any of the remedies as described in **§12** for that Party. Notwithstanding any provision of this Agreement to the contrary, the State, in its discretion, need not provide notice or a cure period and may immediately terminate this Agreement in whole or in part or institute any other remedy in this Agreement in order to protect the public interest of the State; or if Subrecipient is debarred or suspended under §24-109-105, C.R.S., the State, in its discretion, need not provide notice or cure period and may terminate this Agreement in whole or in part or institute any other remedy in this Agreement as of the date that the debarment or suspension takes effect.

12. REMEDIES

A. State's Remedies

If Subrecipient is in breach under any provision of this Agreement and fails to cure such breach, the State, following the notice and cure period set forth in **§11,** shall have all of the remedies listed in this section in addition to all other remedies set forth in this Agreement or at law. The State may exercise any or all of the remedies available to it, in its discretion, concurrently or consecutively.

i. Termination for Breach of Agreement

In the event of Subrecipient's uncured breach, the State may terminate this entire Agreement or any part of this Agreement. Additionally, if Subrecipient fails to comply with any terms of the Federal Award, then the State may, in its discretion or at the direction of a Federal Awarding Agency, terminate this entire Agreement or any part of this Agreement. Subrecipient shall continue performance of this Agreement to the extent not terminated, if any.

a. Obligations and Rights

To the extent specified in any termination notice, Subrecipient shall not incur further obligations or render further performance past the effective date of such notice, and shall terminate outstanding orders and subcontracts with third parties. However, Subrecipient shall complete and deliver to the State all Work not cancelled by the termination notice, and may incur obligations as necessary to do so within this Agreement's terms. At the request of the State, Subrecipient shall assign to the State all of Subrecipient's rights, title, and interest in and to such terminated orders or subcontracts. Upon termination, Subrecipient shall take timely, reasonable and necessary action to protect and preserve property in the possession of Subrecipient but

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in which the State has an interest. At the State's request, Subrecipient shall return materials owned by the State in Subrecipient's possession at the time of any termination. Subrecipient shall deliver all completed Work Product and all Work Product that was in the process of completion to the State at the State's request.

b. Payments

Notwithstanding anything to the contrary, the State shall only pay Subrecipient for accepted Work received as of the date of termination. If, after termination by the State, the State agrees that Subrecipient was not in breach or that Subrecipient's action or inaction was excusable, such termination shall be treated as a termination in the public interest, and the rights and obligations of the Parties shall be as if this Agreement had been terminated in the public interest under **§2.E**.

c. Damages and Withholding

Notwithstanding any other remedial action by the State, Subrecipient shall remain liable to the State for any damages sustained by the State in connection with any breach by Subrecipient, and the State may withhold payment to Subrecipient for the purpose of mitigating the State's damages until such time as the exact amount of damages due to the State from Subrecipient is determined. The State may withhold any amount that may be due Subrecipient as the State deems necessary to protect the State against loss including, without limitation, loss as a result of outstanding liens and excess costs incurred by the State in procuring from third parties replacement Work as cover.

ii. Remedies Not Involving Termination

The State, in its discretion, may exercise one or more of the following additional remedies:

a. Suspend Performance

Suspend Subrecipient's performance with respect to all or any portion of the Work pending corrective action as specified by the State without entitling Subrecipient to an adjustment in price or cost or an adjustment in the performance schedule. Subrecipient shall promptly cease performing Work and incurring costs in accordance with the State's directive, and the State shall not be liable for costs incurred by Subrecipient after the suspension of performance.

b. Withhold Payment

Withhold payment to Subrecipient until Subrecipient corrects its Work.

c. Deny Payment

Deny payment for Work not performed, or that due to Subrecipient's actions or inactions, cannot be performed or if they were performed are reasonably of no value to the state; provided, that any denial of payment shall be equal to the value of the obligations not performed.

d. Removal

Demand immediate removal of any of Subrecipient's employees, agents, or Subcontractors from the Work whom the State deems incompetent, careless, insubordinate, unsuitable, or otherwise unacceptable or whose continued relation to this Agreement is deemed by the State to be contrary to the public interest or the State's best interest.

e. Intellectual Property

If any Work infringes, or if the State in its sole discretion determines that any Work is likely to infringe, a patent, copyright, trademark, trade secret or other intellectual property right, Subrecipient shall, as approved by the State **(i)** secure that right to use such Work for the State and Subrecipient; **(ii)** replace the Work with noninfringing Work or modify the Work so that it becomes noninfringing; or, **(iii)** remove any infringing Work and refund the amount paid for such Work to the State.

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B. Subrecipient's Remedies

If the State is in breach of any provision of this Agreement and does not cure such breach, Subrecipient, following the notice and cure period in **§11** and the dispute resolution process in **§13** shall have all remedies available at law and equity.

13. DISPUTE RESOLUTION

A. Initial Resolution

Except as herein specifically provided otherwise, disputes concerning the performance of this Agreement which cannot be resolved by the designated Agreement representatives shall be referred in writing to a senior departmental management staff member designated by the State and a senior manager designated by Subrecipient for resolution.

B. Resolution of Controversies

If the initial resolution described in **§13.A** fails to resolve the dispute within 10 Business Days, Subrecipient shall submit any alleged breach of this Agreement by the State to the Procurement Official of the State Agency named on the Cover Page of this Agreement as described in §24-101-301(30), C.R.S., for resolution following the same resolution of controversies process as described in §§24-106-109, and 24-109-101.1 through 24-109-505, C.R.S., (collectively, the "Resolution Statutes"), except that if Subrecipient wishes to challenge any decision rendered by the Procurement Official, Subrecipient's challenge shall be an appeal to the executive director of the Department of Personnel and Administration, or their delegate, in the same manner as described in the Resolution Statutes before Subrecipient pursues any further action. Except as otherwise stated in this Section, all requirements of the Resolution Statutes shall apply including, without limitation, time limitations regardless of whether the Colorado Procurement Code applies to this Agreement.

14. NOTICES and REPRESENTATIVES

Each individual identified as a Principal Representative on the Cover Page for this Agreement shall be the principal representative of the designating Party. All notices required or permitted to be given under this Agreement shall be in writing, and shall be delivered **(A)** by hand with receipt required, **(B)** by certified or registered mail to such Party's principal representative at the address set forth on the Cover Page for this Agreement or **(C)** as an email with read receipt requested to the principal representative at the email address, if any, set forth on the Cover Page for this Agreement. If a Party delivers a notice to another through email and the email is undeliverable, then, unless the Party has been provided with an alternate email contact, the Party delivering the notice shall deliver the notice by hand with receipt required or by certified or registered mail to such Party's principal representative at the address set forth on the Cover Page for this Agreement. Either Party may change its principal representative or principal representative contact information, or may designate specific other individuals to receive certain types of notices in addition to or in lieu of a principal representative, by notice submitted in accordance with this section without a formal amendment to this Agreement. Unless otherwise provided in this Agreement, notices shall be effective upon delivery of the written notice.

15. RIGHTS IN WORK PRODUCT AND OTHER INFORMATION

A. Work Product

Subrecipient agrees to provide to the State a royalty-free, non-exclusive and irrevocable license to reproduce publish or otherwise use and to authorize others to use the Work Product described herein, for the Federal Awarding Agency's and State's purposes. All Work Product shall be delivered to the State by Subrecipient upon completion or termination hereof.

B. Exclusive Property of the State

Except to the extent specifically provided elsewhere in this Agreement, all State Records, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, and information provided by or on behalf

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of the State to Subrecipient are the exclusive property of the State (collectively, "State Materials"). Subrecipient shall not use, willingly allow, cause or permit Work Product or State Materials to be used for any purpose other than the performance of Subrecipient's obligations in this Agreement without the prior written consent of the State. Upon termination of this Agreement for any reason, Subrecipient shall provide all Work Product and State Materials to the State in a form and manner as directed by the State.

C. Exclusive Property of Subrecipient

Subrecipient retains the exclusive rights, title, and ownership to any and all pre-existing materials owned or licensed to Subrecipient including, but not limited to, all pre-existing software, licensed products, associated source code, machine code, text images, audio and/or video, and third-party materials, delivered by Subrecipient under this Agreement, whether incorporated in a Deliverable or necessary to use a Deliverable (collectively, "Subrecipient Property"). Subrecipient Property shall be licensed to the State as set forth in this Agreement or a State approved license agreement: (i) entered into as exhibits to this Agreement, (ii) obtained by the State from the applicable third-party vendor, or (iii) in the case of open source software, the license terms set forth in the applicable open source license agreement.

16. GENERAL PROVISIONS

A. Assignment

Subrecipient's rights and obligations under this Agreement are personal and may not be transferred or assigned without the prior, written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Subrecipient's rights and obligations approved by the State shall be subject to the provisions of this Agreement.

B. Subcontracts

Subrecipient shall not enter into any subaward or subcontract in connection with its obligations under this Agreement without the prior, written approval of the State. Subrecipient shall submit to the State a copy of each such subaward or subcontract upon request by the State. All subawards and subcontracts entered into by Subrecipient in connection with this Agreement shall comply with all applicable federal and state laws and regulations, shall provide that they are governed by the laws of the State of Colorado, and shall be subject to all provisions of this Agreement. If the entity with whom Subrecipient enters into a subcontract or subaward would also be considered a Subrecipient, then the subcontract or subaward entered into by Subrecipient shall also contain provisions permitting both Subrecipient and the State to perform all monitoring of that Subcontractor in accordance with the Uniform Guidance.

C. Binding Effect

Except as otherwise provided in **§16.A**, all provisions of this Agreement, including the benefits and burdens, shall extend to and be binding upon the Parties' respective successors and assigns.

D. Authority

Each Party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such Party's obligations have been duly authorized.

E. Captions and References

The captions and headings in this Agreement are for convenience of reference only, and shall not be used to interpret, define, or limit its provisions. All references in this Agreement to sections (whether spelled out or using the § symbol), subsections, exhibits or other attachments, are references to sections, subsections, exhibits or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.

F. Counterparts

This Agreement may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

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G. Entire Understanding

This Agreement represents the complete integration of all understandings between the Parties related to the Work, and all prior representations and understandings related to the Work, oral or written, are merged into this Agreement. Prior or contemporaneous additions, deletions, or other changes to this Agreement shall not have any force or effect whatsoever, unless embodied herein.

H. Digital Signatures

If any signatory signs this Agreement using a digital signature in accordance with the Colorado State Controller Contract, Grant and Purchase Order Policies regarding the use of digital signatures issued under the State Fiscal Rules, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.

I. Modification

Except as otherwise provided in this Agreement, any modification to this Agreement shall only be effective if agreed to in a formal amendment to this Agreement, properly executed and approved in accordance with applicable Colorado State law and State Fiscal Rules. Modifications permitted under this Agreement, other than Agreement amendments, shall conform to the policies issued by the Colorado State Controller.

J. Statutes, Regulations, Fiscal Rules, and Other Authority.

Any reference in this Agreement to a statute, regulation, State Fiscal Rule, fiscal policy or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended since the Effective Date of this Agreement.

K. External Terms and Conditions

Notwithstanding anything to the contrary herein, the State shall not be subject to any provision included in any terms, conditions, or agreements appearing on Subrecipient's or a Subcontractor's website or any provision incorporated into any click-through or online agreements related to the Work unless that provision is specifically referenced in this Agreement.

L. Severability

The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under this Agreement in accordance with the intent of this Agreement.

M. Survival of Certain Agreement Terms

Any provision of this Agreement that imposes an obligation on a Party after termination or expiration of this Agreement shall survive the termination or expiration of this Agreement and shall be enforceable by the other Party.

N. Taxes

The State is exempt from federal excise taxes under I.R.C. Chapter 32 (26 U.S.C., Subtitle D, Ch. 32) (Federal Excise Tax Exemption Certificate of Registry No. 84-730123K) and from State and local government sales and use taxes under §§39-26-704(1), *et seq.*, C.R.S. (Colorado Sales Tax Exemption Identification Number 98-02565). The State shall not be liable for the payment of any excise, sales, or use taxes, regardless of whether any political subdivision of the State imposes such taxes on Subrecipient. Subrecipient shall be solely responsible for any exemptions from the collection of excise, sales or use taxes that Subrecipient may wish to have in place in connection with this Agreement.

O. Third Party Beneficiaries

Except for the Parties' respective successors and assigns described in **§16.A**, this Agreement does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Agreement and all rights and obligations hereunder are reserved solely to the Parties. Any services or benefits which third parties receive as a result of this Agreement are incidental to this Agreement, and do not create any rights for such third parties.

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P. Waiver

A Party's failure or delay in exercising any right, power, or privilege under this Agreement, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

Q. CORA Disclosure

To the extent not prohibited by federal law, this Agreement and the performance measures and standards required under §24-106-107, C.R.S., if any, are subject to public release through the CORA.

R. Standard and Manner of Performance

Subrecipient shall perform its obligations under this Agreement in accordance with the highest standards of care, skill and diligence in Subrecipient's industry, trade, or profession.

S. Licenses, Permits, and Other Authorizations

i. Subrecipient shall secure, prior to the Effective Date, and maintain at all times during the term of this Agreement, at its sole expense, all licenses, certifications, permits, and other authorizations required to perform its obligations under this Agreement, and shall ensure that all employees, agents and Subcontractors secure and maintain at all times during the term of their employment, agency or Subcontractor, all license, certifications, permits and other authorizations required to perform their obligations in relation to this Agreement.

ii. Subrecipient, if a foreign corporation or other foreign entity transacting business in the State of Colorado, shall obtain prior to the Effective Date and maintain at all times during the term of this Agreement, at its sole expense, a certificate of authority to transact business in the State of Colorado and designate a registered agent in Colorado to accept service of process.

State of Colorado and designate a registered agent in Colorado to accept service of process.

T. Federal Provisions

Subrecipient shall comply with all applicable requirements of Exhibits C and D at all times during the term of this Agreement.

U. Accessibility

i. Grantee shall comply with and the Work Product provided under this Agreement shall be in compliance with all applicable provisions of §§24-85-101, et seq., C.R.S., and the Accessibility Standards for Individuals with a Disability, as established by the Governor's Office of Information Technology (OIT), pursuant to Section §24-85-103 (2.5), C.R.S. Grantee shall also comply with all State of Colorado technology standards related to technology accessibility and with Level AA of the most current version of the Web Content Accessibility Guidelines (WCAG), incorporated in the State of Colorado technology standards.

ii. The State may require Grantee's compliance to the State's Accessibility Standards to be determined by a third party selected by the State to attest to Grantee's Work Product and software is in compliance with §§24-85-101, et seq., C.R.S., and the Accessibility Standards for Individuals with a Disability as established by OIT pursuant to Section §24-85-103 (2.5), C.R.S.

17. COLORADO SPECIAL PROVISIONS (COLORADO FISCAL RULE 3-3)

These Special Provisions apply to all agreements except where noted in italics.

A. **STATUTORY APPROVAL. §24-30-202(1), C.R.S.**

This Agreement shall not be valid until it has been approved by the Colorado State Controller or designee. If this Agreement is for a Major Information Technology Project, as defined in §24-37.5-102(2.6), C.R.S., then this Agreement shall not be valid until it has been approved by the State's Chief Information Officer or designee.

B. **FUND AVAILABILITY. §24-30-202(5.5), C.R.S.**

Financial obligations of the State payable after the current State Fiscal Year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

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C. **GOVERNMENTAL IMMUNITY.**

Liability for claims for injuries to persons or property arising from the negligence of the State, its departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, et seq., C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, §§24-30-1501, et seq. C.R.S. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

D. **INDEPENDENT CONTRACTOR.**

Subrecipient shall perform its duties hereunder as an independent contractor and not as an employee. Neither Subrecipient nor any agent or employee of Subrecipient shall be deemed to be an agent or employee of the State. Subrecipient shall not have authorization, express or implied, to bind the State to any agreement, liability or understanding, except as expressly set forth herein. **Subrecipient and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Subrecipient or any of its agents or employees. Subrecipient shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this Agreement. Subrecipient shall (i) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (ii) provide proof thereof when requested by the State, and (iii) be solely responsible for its acts and those of its employees and agents**.

E. **COMPLIANCE WITH LAW.**

Subrecipient shall comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

F. **CHOICE OF LAW, JURISDICTION, AND VENUE.**

Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Agreement. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. All suits or actions related to this Agreement shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver.

G. **PROHIBITED TERMS.**

Any term included in this Agreement that requires the State to indemnify or hold Subrecipient harmless; requires the State to agree to binding arbitration; limits Subrecipient's liability for damages resulting from death, bodily injury, or damage to tangible property; or that conflicts with this provision in any way shall be void ab initio. Nothing in this Agreement shall be construed as a waiver of any provision of §24-106-109, C.R.S.

H. **SOFTWARE PIRACY PROHIBITION.**

State or other public funds payable under this Agreement shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Subrecipient hereby certifies and warrants that, during the term of this Agreement and any extensions, Subrecipient has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Subrecipient is in violation of this provision, the State may exercise any remedy available at law or in equity or under this Agreement, including, without limitation, immediate termination of this Agreement and any remedy consistent with federal copyright laws or applicable licensing restrictions.

I. **EMPLOYEE FINANCIAL INTEREST/CONFLICT OF INTEREST. §§24-18-201 and 24-50-507, C.R.S.**

The signatories aver that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this Agreement. Subrecipient has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Subrecipient's services and Subrecipient shall not employ any person having such known interests.

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J. **VENDOR OFFSET AND ERRONEOUS PAYMENTS. §§24-30-202(1) and 24-30-202.4, C.R.S.**

[*Not applicable to intergovernmental agreements*] Subject to §24-30-202.4(3.5), C.R.S., the State Controller may withhold payment under the State's vendor offset intercept system for debts owed to State agencies for: **(i)** unpaid child support debts or child support arrearages; **(ii)** unpaid balances of tax, accrued interest, or other charges specified in §§39-21-101, *et seq.*, C.R.S.; **(iii)** unpaid loans due to the Student Loan Division of the Department of Higher Education; **(iv)** amounts required to be paid to the Unemployment Compensation Fund; and **(v)** other unpaid debts owing to the State as a result of final agency determination or judicial action. The State may also recover, at the State's discretion, payments made to Subrecipient in error for any reason, including, but not limited to, overpayments or improper payments, and unexpended or excess funds received by Subrecipient by deduction from subsequent payments under this Agreement, deduction from any payment due under any other contracts, grants or agreements between the State and Subrecipient, or by any other appropriate method for collecting debts owed to the State.

K. **PUBLIC CONTRACTS FOR SERVICES. §§8-17.5-101, *et seq.*, C.R.S.**

[Not applicable to agreements relating to the offer, issuance, or sale of securities, investment advisory services or fund management services, sponsored projects, intergovernmental agreements, or information technology services or products and services] Subrecipient certifies, warrants, and agrees that it does not knowingly employ or contract with an illegal alien who will perform work under this Agreement and will confirm the employment eligibility of all employees who are newly hired for employment in the United States to perform work under this Agreement, through participation in the E-Verify Program or the State verification program established pursuant to §8-17.5-102(5)(c), C.R.S., Subrecipient shall not knowingly employ or contract with an illegal alien to perform work under this Agreement or enter into a contract with a Subcontractor that fails to certify to Subrecipient that the Subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. Subrecipient **(i)** shall not use E-Verify Program or the program procedures of the Colorado Department of Labor and Employment ("Department Program") to undertake pre-employment screening of job applicants while this Agreement is being performed, **(ii)** shall notify the Subcontractor and the contracting State agency or institution of higher education within three days if Subrecipient has actual knowledge that a Subcontractor is employing or contracting with an illegal alien for work under this Agreement, **(iii)** shall terminate the subcontract if a Subcontractor does not stop employing or contracting with the illegal alien within three days of receiving the notice, and **(iv)** shall comply with reasonable requests made in the course of an investigation, undertaken pursuant to §8-17.5-102(5), C.R.S., by the Colorado Department of Labor and Employment. If Subrecipient participates in the Department program, Subrecipient shall deliver to the contracting State agency, Institution of Higher Education or political subdivision, a written, notarized affirmation, affirming that Subrecipient has examined the legal work status of such employee, and shall comply with all of the other requirements of the Department program. If Subrecipient fails to comply with any requirement of this provision or §§8-17.5-101, *et seq.*, C.R.S., the contracting State agency, institution of higher education or political subdivision may terminate this Agreement for breach and, if so terminated, Subrecipient shall be liable for damages.

L. **PUBLIC CONTRACTS WITH NATURAL PERSONS. §§24-76.5-101, *et seq.*, C.R.S.**

Subrecipient, if a natural person eighteen (18) years of age or older, hereby swears and affirms under penalty of perjury that Subrecipient **(i)** is a citizen or otherwise lawfully present in the United States pursuant to federal law, **(ii)** shall comply with the provisions of §§24-76.5-101, *et seq.*, C.R.S., and **(iii)** has produced one form of identification required by §24-76.5-103, C.R.S., prior to the Effective Date of this Agreement.

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EXHIBIT A: STATEMENT OF WORK AND CONDITIONS

Project Description*	2026-5310 SU: Operating		
Federal Awarding Agency		Federal Transit Administration (FTA)	
Year of Funding and Federal Funding Source		FFY 2025 FTA-5310	
CFDA Title	Enhanced Mobility of Seniors and Individuals with Disabilities Program		
CFDA#	20.513	**FAIN****	To Be Determined
Federal Award Date**		To Be Determined	
CDOT Awarding Official (Title)		Chief Engineer	
Address	2829 W. Howard Place Denver, CO 80204	**Phone #**	(303) 757-9170
Subaward/Project Period of Performance and Budget Period Start Date		The Effective Date or January 1, 2026 (whichever is earlier, subject to specific allowance of pre-award costs)	
Subaward/Project Period of Performance and Budget Period End Date		December 31, 2026	
Subrecipient	Douglas County	**UEID #**	LXE5XEA44AH6
Contact Name	Ryan Arthur	**Vendor #**	2000062
Address	100 Third Street Castle Rock, CO 80104-2425	**Phone #**	(303) 814-4326
Email	rarthur@douglas.co.us	**Indirect Rate**	N/A
WBS***	25-10-4074.DOUG.641	**ALI**	30.09.01
Total Project Budget			**$437,176.00**
Federal FTA-5310 Funds (at 50% or less)			$218,588.00
Local Funds (at 50% or more)			$218,588.00
Total Project Amount Encumbered via this Subaward Agreement			**$437,176.00**

*This is not a research and development grant.
**The FAIN and/or Federal Award Date are not available at the time of execution of this Subaward Agreement. This information will be maintained in COTRAMS, CDOT's transit awards management system, and will be made provided there to Douglas County once obtained.
***The WBS numbers may be replaced without changing the amount of the grant at CDOT's discretion.

A. Project Description

Douglas County shall use FTA-5310 funds, along with local matching funds, to improve mobility for seniors and individuals with disabilities. This Subaward Agreement provides funds for operating expenses for:

1. Public transportation carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable;

2. Public transportation that exceeds the requirements of the Americans with Disabilities Act of 1990;

3. Public transportation that improves access to fixed-route service and decreases reliance on complementary paratransit; and/or

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4. Alternatives to public transportation that assists seniors and individuals with disabilities with transportation.

This funding is provided to support the services described above for calendar year 2026 (January 1 – December 31).

B. Performance Standards

1. Project Milestones

Milestone Description	Original Estimated Completion Date
Submit Initial and Ongoing Reimbursement Request(s) in COTRAMS	**Monthly**
Submit 5310 Program Measure Report(s) in COTRAMS	**Quarterly**
Submit DBE Report(s) in COTRAMS	**Biannually**
Submit Final Reimbursement Request in COTRAMS	**12/31/2026**

IMPORTANT NOTE: All milestones in this Statement of Work (except for the final reimbursement request) must be completed no later than the expiration date of this Subaward Agreement: **December 31, 2026**.

2. Performance will be monitored throughout the duration of this Subaward Agreement. Douglas County shall report to the CDOT Project Manager whenever one or more of the following occurs:
   a. Budget or schedule changes;
   b. Scheduled milestone or completion dates are not met;
   c. Identification of problem areas and how the problems will be resolved; and/or
   d. Expected impacts and the efforts to recover from delays.

3. Performance will be measured based on:
   a. Completion of applicable 5310 Program Measure Reports in COTRAMS.

4. Douglas County shall track and report on performance using the Program Measure Report in COTRAMS:
   a. Performance measures established for the FTA 5310 Program (*Gaps in Service Filled* and *Ridership*) ; and
   b. Narrative write-up of a *Success Story*.

5. 5310 Program Measure Reports shall be submitted in COTRAMS by Douglas County on or before the following due dates (as applicable to the Effective Date and date of closeout of this Subaward Agreement):
   a. Quarter 1 due April 28th;
   b. Quarter 2 due July 28th;
   c. Quarter 3 due October 28th; and
   d. Annual Report, including Quarter 4, due January 28th.

6. Douglas County shall assist CDOT with Disadvantaged Business Enterprise (DBE) reporting to FTA by using the biannual FTA DBE Report in COTRAMS to report:
   a. Contracts awarded, payments made, and contracts completed between Douglas County and prime contractors; and
   b. Contracts awarded, payments made, and contracts completed between Douglas County's prime contractors and their subcontractors.

7. DBE Program Measure Reports shall be submitted in COTRAMS by Douglas County on or before the following due dates (as applicable to the Effective Date and date of closeout of this Subaward Agreement):

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a. Quarter 4 – Quarter 1 (for October 1 – March 31) due April 28th; and
b. Quarter 2 – Quarter 3 (for April 1 – September 30) due October 28th.

8. Douglas County shall participate in Local and/or Regional Coordinating Councils.

C. Project Budget

1. The Total Project Budget is $437,176.00. CDOT will pay no more than 50% of the eligible, actual project costs, up to the maximum amount of $218,588.00. CDOT will retain any remaining balance of the federal share of FTA-5310 Funds. Douglas County shall be solely responsible for all costs incurred in the project in excess of the amount paid by CDOT from Federal Funds for the federal share of eligible, actual costs. For CDOT accounting purposes, the Federal Funds of $218,588.00 (50%) and matching Local Funds of $218,588.00 (50%) will be encumbered for this Subaward Agreement.

2. No refund or reduction of the amount of Douglas County's share to be provided will be allowed unless there is at the same time a refund or reduction of the federal share of a proportionate amount.

3. Douglas County may use eligible federal funds for the Local Funds share, but those funds cannot be from other Federal Department of Transportation (DOT) programs. Douglas County's share, together with the Federal Funds share, shall be enough to ensure payment of Total Project Budget.

4. Per the terms of this Subaward Agreement, CDOT shall have no obligation to provide state funds for use on this project. CDOT will administer Federal Funds for this project under the terms of this Subaward Agreement, provided that the federal share of FTA funds to be administered by CDOT are made available and remain available. Douglas County shall initiate and prosecute to completion all actions necessary to enable Douglas County to provide its share of the Total Project Budget at or prior to the time that such funds are needed to meet the Total Project Budget.

D. Allowable Costs

1. Douglas County shall agree to adhere to the provisions for allowable and unallowable costs cited in the following regulations: 2 CFR 200.420 through 200.475; Chapter VI of FTA Circular 5010.1; Master Agreement, Section 6 "Non-Federal Share;" and 2 CFR 200.102. Other applicable requirements for cost allowability not cited previously shall also be considered.

2. Douglas County's operating expenses are those costs directly related to system operations. At a minimum, Douglas County should consider the following items as operating expenses: fuel, oil, driver and dispatcher salaries and fringe benefits, and licenses.

E. Reimbursement Eligibility

1. Douglas County shall submit invoice(s) on a monthly basis via COTRAMS. Reimbursement will apply only to eligible expenses that are incurred within the period of performance of this Subaward Agreement.

2. Reimbursement requests shall be within the limits of Section D., Allowable Costs, of this Subaward Agreement. Douglas County will be reimbursed based on the ratio of Federal Funds share and Local Funds share set forth in Project Budget above.

3. Douglas County shall submit the final request for reimbursement within forty-five (45) calendar days of December 31, 2026, and submit a Grant Closeout and Liquidation

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(GCL) Form in COTRAMS within fifteen (15) calendar days of receipt of the final reimbursement payment from CDOT.

F. Training

In an effort to enhance transit safety, Douglas County and any subrecipients and contractors shall make a good faith effort to ensure that appropriate training of agency and contracted personnel is occurring and that personnel are up to date in appropriate certifications. In particular, Douglas County shall ensure that driving personnel are provided professional training in defensive driving and training on the handling of mobility devices and transporting older adults and people with disabilities.

G. Restrictions on Lobbying

Douglas County is certifying that it complies with 2 CFR 200.450 by entering into this Subaward Agreement.

H. Special Conditions

1. Douglas County shall comply with all requirements imposed by CDOT on Douglas County so that the federal award is used in accordance with federal statutes, regulations, and the terms and conditions of the federal award.

2. Douglas County shall permit CDOT and their auditors to have access to Douglas County's records and financial statements as necessary, with reasonable advance notice.

3. Douglas County shall comply with the record retention requirements outlined in 2 CFR 200.334 and FTA Circular 5010.1.

4. Douglas County shall not request reimbursement for costs on this project from more than one Federal Awarding Agency or other federal awards (i.e., no duplicate billing).

5. Douglas County shall obtain prior CDOT approval, in writing, if FTA funds are intended to be used for payment of a lease or for third-party contracts.

6. Douglas County shall comply with and accept all applicable terms and conditions contained in the U.S. Department of Transportation FTA Master Agreement dated November 26, 2025 (Master Agreement), or any amendments thereto.

7. Douglas County shall ensure that it does not exclude from participation in, deny the benefits of, or subject to discrimination any person in the United States on the ground of race, color, national origin, sex, age or disability in accordance with Title VI of the Civil Rights Act of 1964.

8. Douglas County shall seek to ensure non-discrimination in its programs and activities by developing and maintaining a Title VI Program in accordance with the "Requirements for FTA Subrecipients" in CDOT's Title VI Program Plan and FTA Circular 4702.1, "Title VI Requirements and Guidelines for FTA Recipients." Douglas County shall also facilitate FTA's compliance with Executive Order 14173, "Ending Illegal Discrimination and Restoring Merit-Based Opportunity."

9. Douglas County shall provide transportation services to persons with disabilities in accordance with the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 et seq.

10. Douglas County shall ensure that it does or will comply with the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, FTA guidance, and any other federal, state, and/or local laws, rules and/or regulations. In any contract utilizing

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federal funds, land, or other federal aid, Douglas County shall require its subrecipients and/or contractors to provide a statement of written assurance that they will comply with Section 504 and not discriminate on the basis of disability.

11. Douglas County shall develop and maintain an Americans with Disabilities Act (ADA) Program in accordance with 28 CFR Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services, FTA Circular 4710.1, and any additional requirements established by CDOT for FTA subrecipients.

12. Douglas County shall agree to maintain documentation that supports compliance with the ADA and produce said documentation to CDOT upon request.

13. Douglas County shall include nondiscrimination language and the Disadvantaged Business Enterprise (DBE) assurance in all contracts and solicitations in accordance with DBE regulations, 49 CFR Part 26, and CDOT's DBE program.

14. Douglas County agrees that any incidental use (e.g. meal or package delivery) of any capital assets shall not reduce the quality or availability of any regular public transportation service it provides.

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EXHIBIT B, SAMPLE OPTION LETTER

State Agency
Department of Transportation

Subrecipient
[Insert Subrecipient's Full Legal Name, including "Inc.", "LLC", etc.]

Current Agreement Maximum Amount

Initial Term
5311 Funds Maximum Amount
State Fiscal Year [20xx] [$0.00]

Extension Terms
State Fiscal Year [20xx] [$0.00]
State Fiscal Year [20xx] [$0.00]
State Fiscal Year [20xx] [$0.00]
State Fiscal Year [20xx] [$0.00]
Local Funds [$0.00]
Total for All Agreement Terms [$0.00]

Option Letter Number
[Insert the Option Number (e.g. "1" for the first option)]

Original Agreement Number
[Insert CMS number or Other Contract Number of the Original Contract]

Option Agreement Number
[Insert CMS number or Other Contract Number of this Option]

Agreement Performance Beginning Date
[Month, Day, Year

Current Agreement Expiration Date
[Month, Day, Year]

1. **OPTIONS:**
   A. Option to extend for an Extension Term
2. **REQUIRED PROVISIONS:**
   A. **For use with Option 1(A):** In accordance with Section(s) 2.B/2.C of the Original Agreement referenced above, the State hereby exercises its option for an additional term/end of term extension, beginning Insert start date and ending on the current agreement expiration date shown above, at the rates stated in the Original Agreement, as amended.
3. **OPTION EFFECTIVE DATE:**
   A. The effective date of this Option Letter is upon approval of the State Controller or or [Enter date], whichever is later.

STATE OF COLORADO
Jared S. Polis, Governor
Department of Transportation
Shoshana M. Lew, Executive Director

By: [Name & Title of Person Signing for Agency or IHE]
Date: _____

In accordance with §24-30-202, C.R.S., this Option is not valid until signed and dated below by the State Controller or an authorized delegate.
STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

By:_____
[Name of Agency or IHE Delegate-Please delete if agreement will be routed to OSC for approval]

Option Effective Date:_____

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EXHIBIT C, FEDERAL PROVISIONS

1. 1. APPLICABILITY OF PROVISIONS.

1.1. The Grant to which these Federal Provisions are attached has been funded, in whole or in part, with an Award of Federal funds. In the event of a conflict between the provisions of these Federal Provisions, the Special Provisions, the body of the Grant, or any attachments or exhibits incorporated into and made a part of the Grant, the provisions of these Federal Provisions shall control.

1.2. The State of Colorado is accountable to Treasury for oversight of their subrecipients, including ensuring their subrecipients comply with federal statutes, Award Terms and Conditions, Treasury's Final Rule, and reporting requirements, as applicable.

1.3. Additionally, any subrecipient that issues a subaward to another entity (2nd tier subrecipient), must hold the 2nd tier subrecipient accountable to these provisions and adhere to reporting requirements.

1.4. These Federal Provisions are subject to the Award as defined in §2 of these Federal Provisions, as may be revised pursuant to ongoing guidance from the relevant Federal or State of Colorado agency or institutions of higher education.

2. DEFINITIONS.

2.1. For the purposes of these Federal Provisions, the following terms shall have the meanings ascribed to them below.

2.1.1. "Award" means an award of Federal financial assistance, and the Grant setting forth the terms and conditions of that financial assistance, that a non-Federal Entity receives or administers.

2.1.2. "Entity" means:

2.1.2.1. a Non-Federal Entity;

2.1.2.2. a foreign public entity;

2.1.2.3. a foreign organization;

2.1.2.4. a non-profit organization;

2.1.2.5. a domestic for-profit organization (for 2 CFR parts 25 and 170 only);

2.1.2.6. a foreign non-profit organization (only for 2 CFR part 170) only);

2.1.2.7. a Federal agency, but only as a Subrecipient under an Award or Subaward to a non-Federal entity (or 2 CFR 200.1); or

2.1.2.8. a foreign for-profit organization (for 2 CFR part 170 only).

2.1.3. "Executive" means an officer, managing partner or any other employee in a management position.

2.1.4. "Expenditure Category (EC)" means the category of eligible uses as defined by the US Department of Treasury in "Appendix 1 of the Compliance and Reporting Guidance, State and Local Fiscal Recovery Funds" report available at www.treasury.gov.

2.1.5. "Federal Awarding Agency" means a Federal agency providing a Federal Award to a Recipient as described in 2 CFR 200.1

2.1.6. "Grant" means the Grant to which these Federal Provisions are attached.

2.1.7. "Grantee" means the party or parties identified as such in the Grant to which these Federal Provisions are attached.

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2.1.8. "Non-Federal Entity means a State, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a Federal Award as a Recipient or a Subrecipient.

2.1.9. "Nonprofit Organization" means any corporation, trust, association, cooperative, or other organization, not including IHEs, that:

2.1.9.1. Is operated primarily for scientific, educational, service, charitable, or similar purposes in the public interest;

2.1.9.2. Is not organized primarily for profit; and

2.1.9.3. Uses net proceeds to maintain, improve, or expand the operations of the organization.

2.1.10. "OMB" means the Executive Office of the President, Office of Management and Budget.

2.1.11. "Pass-through Entity" means a non-Federal Entity that provides a Subaward to a Subrecipient to carry out part of a Federal program.

2.1.12. "Prime Recipient" means the Colorado State agency or institution of higher education identified as the Grantor in the Grant to which these Federal Provisions are attached.

2.1.13. "Subaward" means an award by a Prime Recipient to a Subrecipient funded in whole or in part by a Federal Award. The terms and conditions of the Federal Award flow down to the Subaward unless the terms and conditions of the Federal Award specifically indicate otherwise in accordance with 2 CFR 200.101. The term does not include payments to a Contractor or payments to an individual that is a beneficiary of a Federal program.

2.1.14. "Subrecipient" or "Subgrantee" means a non-Federal Entity (or a Federal agency under an Award or Subaward to a non-Federal Entity) receiving Federal funds through a Prime Recipient to support the performance of the Federal project or program for which the Federal funds were awarded. A Subrecipient is subject to the terms and conditions of the Federal Award to the Prime Recipient, including program compliance requirements. The term does not include an individual who is a beneficiary of a federal program. For SLFRF Grants, a subrecipient relationship continues to exist for Expenditure Category 6.1 Revenue Replacement.

2.1.15. "System for Award Management (SAM)" means the Federal repository into which an Entity must enter the information required under the Transparency Act, which may be found at http://www.sam.gov. "Total Compensation" means the cash and noncash dollar value earned by an Executive during the Prime Recipient's or Subrecipient's preceding fiscal year (see 48 CFR 52.204-10, as prescribed in 48 CFR 4.1403(a)) and includes the following:

2.1.15.1. Salary and bonus;

2.1.15.2. Awards of stock, stock options, and stock appreciation rights, using the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2005) (FAS 123R), Shared Based Payments;

2.1.15.3. Earnings for services under non-equity incentive plans, not including group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of Executives and are available generally to all salaried employees;

2.1.15.4. Change in present value of defined benefit and actuarial pension plans;

2.1.15.5. Above-market earnings on deferred compensation which is not tax-qualified;

2.1.15.6. Other compensation, if the aggregate value of all such other compensation (e.g., severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the Executive exceeds $10,000.

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2.1.16. "Transparency Act" means the Federal Funding Accountability and Transparency Act of 2006 (Public Law 109-282), as amended by §6202 of Public Law 110-252.

2.1.17. "Uniform Guidance" means the Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The terms and conditions of the Uniform Guidance flow down to Awards to Subrecipients unless the Uniform Guidance or the terms and conditions of the Federal Award specifically indicate otherwise.

2.1.18. "Unique Entity ID Number" means the Unique Entity ID established by the federal government for a Grantee at https://sam.gov/content/home

3. COMPLIANCE.

3.1. Grantee shall comply with all applicable provisions of the Transparency Act and the regulations issued pursuant thereto, all provisions of the Uniform Guidance, and all applicable Federal Laws and regulations required by this Federal Award. Any revisions to such provisions or regulations shall automatically become a part of these Federal Provisions, without the necessity of either party executing any further instrument. The State of Colorado, at its discretion, may provide written notification to Grantee of such revisions, but such notice shall not be a condition precedent to the effectiveness of such revisions.

3.2. Per US Treasury Final Award requirements, grantee programs or services must not include terms or conditions that undermine efforts to stop COVID-19 or discourage compliance with recommendations and CDC guidelines.

4. SYSTEM FOR AWARD MANAGEMENT (SAM) AND UNIQUE ENTITY ID SYSTEM (UEI) REQUIREMENTS.

4.1. SAM. Grantee shall maintain the currency of its information in SAM until the Grantee submits the final financial report required under the Award or receives final payment, whichever is later. Grantee shall review and update SAM information at least annually.

4.2. UEI. Grantee shall provide its Unique Entity ID to its Prime Recipient, and shall update Grantee's information in SAM.gov at least annually.

5. TOTAL COMPENSATION.

5.1. Grantee shall include Total Compensation in SAM for each of its five most highly compensated Executives for the preceding fiscal year if:

5.1.1. The total Federal funding authorized to date under the Award is $30,000 or more; and

5.1.2. In the preceding fiscal year, Grantee received:

5.1.2.1. 80% or more of its annual gross revenues from Federal procurement Agreements and Subcontractors and/or Federal financial assistance Awards or Subawards subject to the Transparency Act; and

5.1.2.2. $30,000,000 or more in annual gross revenues from Federal procurement Agreements and Subcontractors and/or Federal financial assistance Awards or Subawards subject to the Transparency Act; and

5.1.2.3. 5.1.2.3 The public does not have access to information about the compensation of such Executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or § 6104 of the Internal Revenue Code of 1986.

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6. REPORTING.

6.1. If Grantee is a Subrecipient of the Award pursuant to the Transparency Act, Grantee shall report data elements to SAM and to the Prime Recipient as required in this Exhibit. No direct payment shall be made to Grantee for providing any reports required under these Federal Provisions and the cost of producing such reports shall be included in the Grant price. The reporting requirements in this Exhibit are based on guidance from the OMB, and as such are subject to change at any time by OMB. Any such changes shall be automatically incorporated into this Grant and shall become part of Grantee's obligations under this Grant.

7. EFFECTIVE DATE AND DOLLAR THRESHOLD FOR FEDERAL REPORTING.

7.1. Reporting requirements in §8 below apply to new Awards as of October 1, 2010, if the initial award is $30,000 or more. If the initial Award is below $30,000 but subsequent Award modifications result in a total Award of $30,000 or more, the Award is subject to the reporting requirements as of the date the Award exceeds $30,000. If the initial Award is $30,000 or more, but funding is subsequently de-obligated such that the total award amount falls below $30,000, the Award shall continue to be subject to the reporting requirements. If the total award is below $30,000 no reporting required; if more than $30,000 and less than $50,000 then FFATA reporting is required; and, $50,000 and above SLFRF reporting is required.

7.2. The procurement standards in §9 below are applicable to new Awards made by Prime Recipient as of December 26, 2015. The standards set forth in §11 below are applicable to audits of fiscal years beginning on or after December 26, 2014.

8. SUBRECIPIENT REPORTING REQUIREMENTS. [INTENTIONALLY DELETED]

9. PROCUREMENT STANDARDS.

9.1. Procurement Procedures. A Subrecipient shall use its own documented procurement procedures which reflect applicable State, local, and Tribal laws and applicable regulations, provided that the procurements conform to applicable Federal law and the standards identified in the Uniform Guidance, including without limitation, 2 CFR 200.318 through 200.327 thereof.

9.2. Domestic preference for procurements (2 CFR 200.322). As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all Agreements and purchase orders for work or products under this award.

9.3. Procurement of Recovered Materials. If a Subrecipient is a State Agency or an agency of a political subdivision of the State, its Contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247, that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

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10. ACCESS TO RECORDS.

10.1. A Subrecipient shall permit Prime Recipient and its auditors to have access to Subrecipient's records and financial statements as necessary for Recipient to meet the requirements of 2 CFR 200.332 (Requirements for pass-through entities), 2 CFR 200.300 (Statutory and national policy requirements) through 2 CFR 200.309 (Period of performance), and Subpart F-Audit Requirements of the Uniform Guidance.

11. SINGLE AUDIT REQUIREMENTS.

11.1. If a Subrecipient expends $750,000 or more in Federal Awards during the Subrecipient's fiscal year, the Subrecipient shall procure or arrange for a single or program-specific audit conducted for that year in accordance with the provisions of Subpart F-Audit Requirements of the Uniform Guidance, issued pursuant to the Single Audit Act Amendments of 1996, (31 U.S.C. 7501-7507). 2 CFR 200.501.

11.1.1. Election. A Subrecipient shall have a single audit conducted in accordance with Uniform Guidance 2 CFR 200.514 (Scope of audit), except when it elects to have a program-specific audit conducted in accordance with 2 CFR 200.507 (Program-specific audits). The Subrecipient may elect to have a program-specific audit if Subrecipient expends Federal Awards under only one Federal program (excluding research and development) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of Prime Recipient. A program-specific audit may not be elected for research and development unless all of the Federal Awards expended were received from Recipient and Recipient approves in advance a program-specific audit.

11.1.2. Exemption. If a Subrecipient expends less than $750,000 in Federal Awards during its fiscal year, the Subrecipient shall be exempt from Federal audit requirements for that year, except as noted in 2 CFR 200.503 (Relation to other audit requirements), but records shall be available for review or audit by appropriate officials of the Federal agency, the State, and the Government Accountability Office.

11.1.3. Subrecipient Compliance Responsibility. A Subrecipient shall procure or otherwise arrange for the audit required by Subpart F of the Uniform Guidance and ensure it is properly performed and submitted when due in accordance with the Uniform Guidance. Subrecipient shall prepare appropriate financial statements, including the schedule of expenditures of Federal awards in accordance with 2 CFR 200.510 (Financial statements) and provide the auditor with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the auditor to perform the audit required by Uniform Guidance Subpart F-Audit Requirements.

12. GRANT PROVISIONS FOR SUBRECIPIENT AGREEMENTS.

12.1. In addition to other provisions required by the Federal Awarding Agency or the Prime Recipient, Grantees that are Subrecipients shall comply with the following provisions. Subrecipients shall include all of the following applicable provisions in all Subcontractors entered into by it pursuant to this Grant.

12.1.1. [Applicable to federally assisted construction Agreements.] Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all Agreements that meet the definition of "federally assisted construction Agreement" in 41 CFR Part 60-1.3 shall include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, Office of Federal Agreement Compliance Programs, Equal Employment Opportunity, Department of Labor.

12.1.2. [Applicable to on-site employees working on government-funded construction, alteration and repair projects.] Davis-Bacon Act. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148).

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12.1.3. Rights to Inventions Made Under a grant or agreement. If the Federal Award meets the definition of "funding agreement" under 37 CFR 401.2 (a) and the Prime Recipient or Subrecipient wishes to enter into an Agreement with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the Prime Recipient or Subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Agreements and Cooperative Agreements," and any implementing regulations issued by the Federal Awarding Agency.

12.1.4. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended. Agreements and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal awardees to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal Awarding Agency and the Regional Office of the Environmental Protection Agency (EPA).

12.1.5. Debarment and Suspension (Executive Orders 12549 and 12689). A Agreement award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in SAM, in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

12.1.6. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal Agreement, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

12.1.7. Never Contract with the Enemy (2 CFR 200.215). Federal awarding agencies and recipients are subject to the regulations implementing "Never Contract with the Enemy" in 2 CFR part 183. The regulations in 2 CFR part 183 affect covered Agreements, grants and cooperative agreements that are expected to exceed $50,000 within the period of performance, are performed outside the United States and its territories, and are in support of a contingency operation in which members of the Armed Forces are actively engaged in hostilities.

12.1.8. Prohibition on certain telecommunications and video surveillance services or equipment (2 CFR 200.216). Grantee is prohibited from obligating or expending loan or grant funds on certain telecommunications and video surveillance services or equipment pursuant to 2 CFR 200.216.

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12.1.9. Title VI of the Civil Rights Act. The Subgrantee, Contractor, Subcontractor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this Agreement (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S. C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CRF Part 22, and herein incorporated by reference and made part of this Agreement or agreement.

13. CERTIFICATIONS.

13.1. Subrecipient Certification. Subrecipient shall sign a "State of Colorado Agreement with Recipient of Federal Recovery Funds" Certification Form in Exhibit E and submit to State Agency with signed grant agreement.

13.2. Unless prohibited by Federal statutes or regulations, Prime Recipient may require Subrecipient to submit certifications and representations required by Federal statutes or regulations on an annual basis. 2 CFR 200.208. Submission may be required more frequently if Subrecipient fails to meet a requirement of the Federal award. Subrecipient shall certify in writing to the State at the end of the Award that the project or activity was completed or the level of effort was expended. 2 CFR 200.201(3). If the required level of activity or effort was not carried out, the amount of the Award must be adjusted.

14. EXEMPTIONS.

14.1. These Federal Provisions do not apply to an individual who receives an Award as a natural person, unrelated to any business or non-profit organization he or she may own or operate in his or her name.

14.2. A Grantee with gross income from all sources of less than $300,000 in the previous tax year is exempt from the requirements to report Subawards and the Total Compensation of its most highly compensated Executives.

15. EVENT OF DEFAULT AND TERMINATION.

15.1. Failure to comply with these Federal Provisions shall constitute an event of default under the Grant and the State of Colorado may terminate the Grant upon 30 days prior written notice if the default remains uncured five calendar days following the termination of the 30-day notice period. This remedy will be in addition to any other remedy available to the State of Colorado under the Grant, at law or in equity.

15.2. Termination (2 CFR 200.340). The Federal Award may be terminated in whole or in part as follows:

15.2.1. By the Federal Awarding Agency or Pass-through Entity, if a Non-Federal Entity fails to comply with the terms and conditions of a Federal Award;

15.2.2. By the Federal awarding agency or Pass-through Entity, to the greatest extent authorized by law, if an award no longer effectuates the program goals or agency priorities;

15.2.3. By the Federal awarding agency or Pass-through Entity with the consent of the Non-Federal Entity, in which case the two parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated;

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15.2.4. By the Non-Federal Entity upon sending to the Federal Awarding Agency or Pass-through Entity written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if the Federal Awarding Agency or Pass-through Entity determines in the case of partial termination that the reduced or modified portion of the Federal Award or Subaward will not accomplish the purposes for which the Federal Award was made, the Federal Awarding Agency or Pass-through Entity may terminate the Federal Award in its entirety; or

15.2.5. By the Federal Awarding Agency or Pass-through Entity pursuant to termination provisions included in the Federal Award.

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EXHIBIT D, REQUIRED FEDERAL CONTRACT/AGREEMENT CLAUSES

Section 3(l) – No Federal government obligations to third-parties by use of a disclaimer

No Federal/State Government Commitment or Liability to Third Parties. Except as the Federal Government or CDOT expressly consents in writing, the Subrecipient agrees that:

(1) The Federal Government or CDOT does not and shall not have any commitment or liability related to the Underlying Agreement, to any Third party Participant at any tier, or to any other person or entity that is not a party (FTA, CDOT or the Subrecipient) to the underlying Agreement, and

(2) Notwithstanding that the Federal Government or CDOT may have concurred in or approved any Solicitation or Third party Agreement at any tier that may affect the underlying Agreement, the Federal Government and CDOT does not and shall not have any commitment or liability to any Third Party Participant or other entity or person that is not a party (FTA, CDOT, or the Subrecipient) to the underlying Agreement.

Section 4(f) – Program fraud and false or fraudulent statements and related acts

False or Fraudulent Statements or Claims.

(1) Civil Fraud. The Subrecipient acknowledges and agrees that:

(a) Federal laws, regulations, and requirements apply to itself and its Agreement, including the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et seq., and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31.

(b) By executing the Agreement, the Subrecipient certifies and affirms to the Federal Government the truthfulness and accuracy of any claim, statement, submission, certification, assurance, affirmation, or representation that the Subrecipient provides to the Federal Government and CDOT.

(c) The Federal Government and CDOT may impose the penalties of the Program Fraud Civil Remedies Act of 1986, as amended, and other applicable penalties if the Subrecipient presents, submits, or makes available any false, fictitious, or fraudulent information.

(2) Criminal Fraud. The Subrecipient acknowledges that 49 U.S.C. § 5323(*l*)(1) authorizes the Federal Government to impose the penalties under 18 U.S.C. § 1001 if the Subrecipient provides a false, fictitious, or fraudulent claim, statement, submission, certification, assurance, or representation in connection with a federal public transportation program under 49 U.S.C. chapter 53 or any other applicable federal law.

Section 9. Record Retention and Access to Sites of Performance.

(a) Types of Records. The Subrecipient agrees that it will retain, and will require its Third party Participants to retain, complete and readily accessible records related in whole or in part to the underlying Agreement, including, but not limited to, data, documents, reports, statistics, subagreements, leases, third party contracts, arrangements, other third party agreements of any type, and supporting materials related to those records.

(b). Retention Period. The Subrecipient agrees to comply with the record retention requirements in the applicable U.S. OT Common Rule. Records pertaining to its Award, the accompanying underlyingAgreement, and any Amendments thereto must be retained from the day the underlying Agreement was signed by the authorized FTA (or State) official through the course of the Award, the accompanying Agreement, and any Amendments thereto until three years after the Subrecipient has submitted its last or final expenditure report, and other pending matters are closed.

(c) Access to Recipient and Third party Participant Records. The Subrecipient agrees and assures that each Subrecipient, if any, will agree to:

(1) Provide, and require its Third Party Participants at each tier to provide, sufficient access to inspect and audit records and information related to its Award, the accompanying Agreement, and any Amendments thereto to the U.S. Secretary of Transportation or the Secretary's duly authorized representatives, to the Comptroller General of the United States, and the Comptroller General's duly authorized representatives, and to the Subrecipient and each of its Subrecipients,

(2) Permit those individuals listed above to inspect all work and materials related to its Award, and to audit any information related to its Award under the control of the Subrecipient or Third party Participant within books, records, accounts, or other locations, and

(3) Otherwise comply with 49 U.S.C. § 5325(g), and federal access to records requirements as set forth in the applicable U.S. DOT Common Rules.

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(d) Access to the Sites of Performance. The Subrecipient agrees to permit, and to require its Third party Participants to permit, FTA and CDOT to have access to the sites of performance of its Award, the accompanying Agreement, and any Amendments thereto, and to make site visits as needed in compliance with State and the U.S. DOT Common Rules.
(e) Closeout. Closeout of the Award does not alter the record retention or access requirements of this section of the Master Agreement.

3(G) – Federal Changes

Application of Federal, State, and Local Laws, Regulations, Requirements, and Guidance.
The Subrecipient agrees to comply with all applicable federal requirements and federal guidance. All standards or limits are minimum requirements when those standards or limits are included in the Recipient's Agreement or this Master Agreement. At the time the FTA Authorized Official (or CDOT) awards federal assistance to the Subrecipient in support of the Agreement, the federal requirements and guidance that apply then may be modified from time to time and will apply to the Subrecipient or the accompanying Agreement, except as FTA determines otherwise in writing.

12 – Civil Rights

(c) Nondiscrimination – Title VI of the Civil Rights Act. The Subrecipient agrees to, and assures that each Third party Participant, will:
  (1) Prohibit discrimination on the basis of race, color, or national origin,
  (2) Comply with:
    (i) Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d et seq.;
    (ii) U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964," 49 CFR part 21; and
    (iii) Federal transit law, specifically 49 U.S.C. § 5332; and
  (3) Follow:
    (i) The most recent edition of FTA Circular 4702.1, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients," to the extent consistent with applicable federal laws, regulations, requirements, and guidance;
    (ii) U.S. DOJ, "Guidelines for the enforcement of Title VI, Civil Rights Act of 1964," 28 CFR § 50.3; and
    (iii) All other applicable federal guidance that may be issued.

(d) Equal Employment Opportunity.
  (1) Federal Requirements and Guidance. The Subrecipient agrees to, and assures that each Third Party Participant will prohibit discrimination on the basis of race, color, religion, sex, sexual orientation, gender identity, or national origin, and:
    (i) Comply with Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e et seq.;
    (ii) Comply with Title I of the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. §§ 12101, et seq.;
    (iii) Facilitate compliance with Executive Order No. 11246, "Equal Employment Opportunity" September 24, 1965 (42 U.S.C. § 2000e note), as amended by any later Executive Order that amends or supersedes it in part and is applicable to federal assistance programs;
    (iv) Comply with federal transit law, specifically 49 U.S.C. § 5332, as provided in section 12 of the Master Agreement;
    (v) FTA Circular 4704.1 "Equal Employment Opportunity (EEO) Requirements and Guidelines for Federal Transit Administration Recipients;" and
    (vi) Follow other federal guidance pertaining to EEO laws, regulations, and requirements.
  (2). Specifics. The Subrecipient agrees to, and assures that each Third Party Participant will:
    (i) Affirmative Action. Take affirmative action that includes, but is not limited to:
      (A) Recruitment advertising, recruitment, and employment;
      (B) Rates of pay and other forms of compensation;
      (C) Selection for training, including apprenticeship, and upgrading; and
      (D) Transfers, demotions, layoffs, and terminations; but
    (ii) Indian Tribe. Recognize that Title VII of the Civil Rights Act of 1964, as amended, exempts Indian Tribes under the definition of "Employer," and

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(3) Equal Employment Opportunity Requirements for Construction Activities. Comply, when undertaking "construction" as recognized by the U.S. Department of Labor (U.S. DOL), with:
(i) U.S. DOL regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 CFR chapter 60; and
(ii) Executive Order No. 11246, "Equal Employment Opportunity in Federal Employment," September 24, 1965, 42 U.S.C. § 2000e note, as amended by any later Executive Order that amends or supersedes it, referenced in 42 U.S.C. § 2000e note.

(h) Nondiscrimination on the Basis of Disability. The Subrecipient agrees to comply with the following federal prohibitions against discrimination on the basis of disability:
(1) Federal laws, including:
(i) Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, which prohibits discrimination on the basis of disability in the administration of federally assisted Programs, Projects, or activities;
(ii) The Americans with Disabilities Act of 1990 (ADA), as amended, 42 U.S.C. § 12101 et seq., which requires that accessible facilities and services be made available to individuals with disabilities:
(A) For FTA Recipients generally, Titles I, II, and III of the ADA apply; but
(B) For Indian Tribes, Titles II and III of the ADA apply, but Title I of the ADA does not apply because it exempts Indian Tribes from the definition of "employer;"
(iii) The Architectural Barriers Act of 1968, as amended, 42 U.S.C. § 4151 et seq., which requires that buildings and public accommodations be accessible to individuals with disabilities;
(iv) Federal transit law, specifically 49 U.S.C. § 5332, which now includes disability as a prohibited basis for discrimination; and
(v) Other applicable federal laws, regulations, and requirements pertaining to access for seniors or individuals with disabilities.
(2) Federal regulations and guidance, including:
(i) U.S. DOT regulations, "Transportation Services for Individuals with Disabilities (ADA)," 49 CFR part 37;
(ii) U.S. DOT regulations, "Nondiscrimination on the Basis of Disability in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," 49 CFR part 27;
(iii) Joint U.S. Architectural and Transportation Barriers Compliance Board (U.S. ATBCB) and U.S. DOT regulations, "Americans With Disabilities (ADA) Accessibility Specifications for Transportation Vehicles," 36 CFR part 1192 and 49 CFR part 38;
(iv) U.S. DOT regulations, "Transportation for Individuals with Disabilities: Passenger Vessels," 49 CFR part 39;
(v) U.S. DOJ regulations, "Nondiscrimination on the Basis of Disability in State and Local Government Services," 28 CFR part 35;
(vi) U.S. DOJ regulations, "Nondiscrimination on the Basis of Disability by Public Accommodations and in Commercial Facilities," 28 CFR part 36;
(vii) U.S. EEOC, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 CFR part 1630;
(viii) U.S. Federal Communications Commission regulations, "Telecommunications Relay Services and Related Customer Premises Equipment for Persons with Disabilities," 47 CFR part 64, Subpart F;
(ix) U.S. ATBCB regulations, "Electronic and Information Technology Accessibility Standards," 36 CFR part 1194;
(x) FTA regulations, "Transportation for Elderly and Handicapped Persons," 49 CFR part 609;
(x) FTA Circular 4710.1, "Americans with Disabilities Act: Guidance;" and
(xi) Other applicable federal civil rights and nondiscrimination regulations and guidance.

Incorporation of FTA Terms – 16.a.

(a) Federal Laws, Regulations, Requirements, and Guidance. The Subrecipient agrees:
(1) To comply with the requirements of 49 U.S.C. chapter 53 and other applicable federal laws, regulations, and requirements in effect now or later that affect its third party procurements;
(2) To comply with the applicable U.S. DOT Common Rules; and

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(3) To follow the most recent edition and any revisions of FTA Circular 4220.1, "Third Party Contracting Guidance," to the extent consistent with applicable federal laws, regulations, requirements, and guidance.

Energy Conservation – 26.j

(a) Energy Conservation. The Subrecipient agrees to, and assures that its Subrecipients, will comply with the mandatory energy standards and policies of its state energy conservation plans under the Energy Policy and Conservation Act, as amended, 42 U.S.C. § 6321 et seq., and perform an energy assessment for any building constructed, reconstructed, or modified with federal assistance required under FTA regulations, "Requirements for Energy Assessments," 49 CFR part 622, subpart C.

Applicable to Awards exceeding $10,000

Section 11. Right of the Federal Government to Terminate.

(a) Justification. After providing written notice to the Subrecipient, the Subrecipient agrees that the Federal Government may suspend, suspend then terminate, or terminate all or any part of the federal assistance for the Award if:
   (1) The Subrecipient has failed to make reasonable progress implementing the Award;
   (2) The Federal Government determines that continuing to provide federal assistance to support the Award does not adequately serve the purposes of the law authorizing the Award; or
   (3) The Subrecipient has violated the terms of the Agreement, especially if that violation would endanger substantial performance of the Agreement.

(b) Financial Implications. In general, termination of federal assistance for the Award will not invalidate obligations properly incurred before the termination date to the extent that the obligations cannot be canceled. The Federal Government may recover the federal assistance it has provided for the Award, including the federal assistance for obligations properly incurred before the termination date, if it determines that the Subrecipient has misused its federal assistance by failing to make adequate progress, failing to make appropriate use of the Project property, or failing to comply with the Agreement, and require the Subrecipient to refund the entire amount or a lesser amount, as the Federal Government may determine including obligations properly incurred before the termination date.

(c) Expiration of the Period of Performance. Except for a Full Funding Grant Agreement, expiration of any period of performance established for the Award does not, by itself, constitute an expiration or termination of the Award; FTA may extend the period of performance to assure that each Formula Project or related activities and each Project or related activities funded with "no year" funds can receive FTA assistance to the extent FTA deems appropriate.

Applicable to Awards exceeding $25,000

From Section 4. Ethics.

(a) Debarment and Suspension. The Subrecipient agrees to the following:
   (1) It will comply with the following requirements of 2 CFR part 180, subpart C, as adopted and supplemented by U.S. DOT regulations at 2 CFR part 1200.
   (2) It will not enter into any "covered transaction" (as that phrase is defined at 2 CFR §§ 180.220 and 1200.220) with any Third Party Participant that is, or whose principal is, suspended, debarred, or otherwise excluded from participating in covered transactions, except as authorized by-
      (i) U.S. DOT regulations, "Nonprocurement Suspension and Debarment," 2 CFR part 1200;
      (ii) U.S. OMB regulatory guidance, "Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," 2 CFR part 180; and
      (iii) Other applicable federal laws, regulations, or requirements regarding participation with debarred or suspended Subrecipients or Third Party Participants.
   (3) It will review the U.S. GSA "System for Award Management – Lists of Parties Excluded from Federal Procurement and Nonprocurement Programs," if required by U.S. DOT regulations, 2 CFR part 1200.
   (4) It will that its Third Party Agreements contain provisions necessary to flow down these suspension and debarment provisions to all lower tier covered transactions.

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(5) If the Subrecipient suspends, debars, or takes any similar action against a Third Party Participant or individual, the Subrecipient will provide immediate written notice to the:
(i) FTA Regional Counsel for the Region in which the Subrecipient is located or implements the underlying Agreement,
(ii) FTA Headquarters Manager that administers the Grant or Cooperative Agreement, or
(iii) FTA Chief Counsel.

Applicable to Awards exceeding the simplified acquisition threshold ($100,000-see Note)
Note: Applicable when tangible property or construction will be acquired

Section 15. Preference for United States Products and Services.
Except as the Federal Government determines otherwise in writing, the Subrecipient agrees to comply with FTA's U.S. domestic preference requirements and follow federal guidance, including:

Buy America. The domestic preference procurement requirements of 49 U.S.C. § 5323(j), and FTA regulations, "Buy America Requirements," 49 CFR part 661, to the extent consistent with 49 U.S.C. § 5323(j).

Section 39. Disputes, Breaches, Defaults, and Litigation.
(a) FTA Interest. FTA has a vested interest in the settlement of any violation of federal law, regulation, or disagreement involving the Award, the accompanying underlying Agreement, and any Amendments thereto including, but not limited to, a default, breach, major dispute, or litigation, and FTA reserves the right to concur in any settlement or compromise.
(b) Notification to FTA; *Flow Down Requirement*. If a current or prospective legal matter that may affect the Federal Government emerges, the Subrecipient must promptly notify the FTA Chief Counseland FTA Regional Counsel for the Region in which the Subrecipient is located. The Subrecipient must include a similar notification requirement in its Third Party Agreements and must require each Third Party Participant to include an equivalent provision in its subagreements at every tier, for any agreement that is a "covered transaction" according to 2 C.F.R. §§ 180.220 and 1200.220.
(1) The types of legal matters that require notification include, but are not limited to, a major dispute, breach, default, litigation, or naming the Federal Government as a party to litigation or a legal disagreement in any forum for any reason.
(2) Matters that may affect the Federal Government include, but are not limited to, the Federal Government's interests in the Award, the accompanying Underlying Agreement, and any Amendments thereto, or the Federal Government's administration or enforcement of federal laws, regulations, and requirements.
(3) *Additional Notice to U.S. DOT Inspector General*. The Subrecipient must promptly notify the U.S. DOT Inspector General in addition to the FTA Chief Counsel or Regional Counsel for the Region in which the Subrecipient is located, if the Subrecipient has knowledge of potential fraud, waste, or abuse occurring on a Project receiving assistance from FTA. The notification provision applies if a person has or may have submitted a false claim under the False Claims Act, 31 U.S.C. § 3729, et seq., or has or may have committed a criminal or civil violation of law pertaining to such matters as fraud, conflict of interest, bid rigging, misappropriation or embezzlement, bribery, gratuity, or similar misconduct involving federal assistance. This responsibility occurs whether the Project is subject to this Agreement or another agreement between the Subrecipient and FTA, or an agreement involving a principal, officer, employee, agent, or Third Party Participant of the Subrecipient. It also applies to subcontractors at any tier. Knowledge, as used in this paragraph, includes, but is not limited to, knowledge of a criminal or civil investigation by a Federal, state, or local law enforcement or other investigative agency, a criminal indictment or civil complaint, or probable cause that could support a criminal indictment, or any other credible information in the possession of the Subrecipient. In this paragraph, "promptly" means to refer information without delay and without change. This notification provision applies to all divisions of the Subrecipient, including divisions tasked with law enforcement or investigatory functions.
(c) Federal Interest in Recovery. The Federal Government retains the right to a proportionate share of any proceeds recovered from any third party, based on the percentage of the federal share

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for the Agreement. Notwithstanding the preceding sentence, the Subrecipient may return all liquidated damages it receives to its Award Budget for its Agreement rather than return the federal share of those liquidated damages to the Federal Government, provided that the Subrecipient receives FTA's prior written concurrence.

(d) Enforcement. The Subrecipient must pursue its legal rights and remedies available under any third party agreement, or any federal, state, or local law or regulation.

Applicable to Awards exceeding $100,000 by Statute

From Section 4. Ethics.

a. Lobbying Restrictions. The Subrecipient agrees that neither it nor any Third Party Participant will use federal assistance to influence any officer or employee of a federal agency, member of Congress or an employee of a member of Congress, or officer or employee of Congress on matters that involve the underlying Agreement, including any extension or modification, according to the following:
   (1) Laws, Regulations, Requirements, and Guidance. This includes:
      (i) The Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352, as amended;
      (ii) U.S. DOT regulations, "New Restrictions on Lobbying," 49 CFR part 20, to the extent consistent with 31 U.S.C. § 1352, as amended; and
      (iii) Other applicable federal laws, regulations, requirements, and guidance prohibiting the use of federal assistance for any activity concerning legislation or appropriations designed to influence the U.S. Congress or a state legislature; and
   (2) Exception. If permitted by applicable federal law, regulations, requirements, or guidance, such lobbying activities described above may be undertaken through the Subrecipient's or Subrecipient's proper official channels.

Section 26. Environmental Protections – Clean Air and Clean Water

(d) Other Environmental Federal Laws. The Subrecipient agrees to comply or facilitate compliance, and assures that its Third Party Participants will comply or facilitate compliance, with all applicable federal laws, regulations, and requirements, and will follow applicable guidance, including, but not limited to, the Clean Air Act, Clean Water Act, Wild and Scenic Rivers Act of 1968, Coastal Zone Management Act of 1972, the Endangered Species Act of 1973, Magnuson Stevens Fishery Conservation and Management Act, Resource Conservation and Recovery Act, Comprehensive Environmental Response, Compensation, and Liability Act, Executive Order No. 11990 relating to "Protection of Wetlands," and Executive Order No. 11988, as amended, "Floodplain Management."

Applicable with the Transfer of Property or Persons

Section 15. Preference for United States Products and Services.

Except as the Federal Government determines otherwise in writing, the Subrecipient agrees to comply with FTA's U.S. domestic preference requirements and follow federal guidance, including:

(a) Buy America. The domestic preference procurement requirements of 49 U.S.C. § 5323(j), and FTA regulations, "Buy America Requirements," 49 CFR part 661, to the extent consistent with 49 U.S.C. § 5323(j);

(c) Cargo Preference. Preference – Use of United States-Flag Vessels. The shipping requirements of 46 U.S.C. § 55305, and U.S. Maritime Administration regulations, "Cargo Preference – U.S.-Flag Vessels," 46 CFR part 381; and

(d) Fly America. The air transportation requirements of Section 5 of the International Air Transportation Fair Competitive Practices Act of 1974, as amended, 49 U.S.C. § 40118, and U.S. General Services Administration (U.S. GSA) regulations, "Use of United States Flag Air Carriers," 41 CFR §§ 301-10.131 – 301-10.143.

Applicable to Construction Activities

Section 24. Employee Protections.

a. Awards Involving Construction. The Subrecipient agrees to comply and assures that each Third Party Participant will comply with all federal laws, regulations, and requirements providing protections for

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construction employees involved in each Project or related activities with federal assistance provided through the underlying Agreement, including the:

(1) Prevailing Wage Requirements of:
   (i) Federal transit laws, specifically 49 U.S.C. § 5333(a), (FTA's "Davis-Bacon Related Act");
   (ii) The Davis-Bacon Act, 40 U.S.C. §§ 3141 – 3144, 3146, and 3147; and
   (iii) U.S. DOL regulations, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act)," 29 CFR part 5.
(2) Wage and Hour Requirements of:
   (i) Section 102 of the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. § 3702, and other relevant parts of that Act, 40 U.S.C. § 3701 et seq.; and
   (ii) U.S. DOL regulations, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act)," 29 CFR part 5.
(3) "Anti-Kickback" Prohibitions of:
   (i) Section 1 of the Copeland "Anti-Kickback" Act, as amended, 18 U.S.C. § 874;
   (ii) Section 2 of the Copeland "Anti-Kickback" Act, as amended, 40 U.S.C. § 3145; and
   (iii) U.S. DOL regulations, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States," 29 CFR part 3.
(4) Construction Site Safety of:
   (i) Section 107 of the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. § 3704, and other relevant parts of that Act, 40 U.S.C. § 3701 et seq.; and
   (ii) U.S. DOL regulations, "Recording and Reporting Occupational Injuries and Illnesses," 29 CFR part 1904; "Occupational Safety and Health Standards," 29 CFR part 1910; and "Safety and Health Regulations for Construction," 29 CFR part 1926.

From Section 16

(n) Bonding. The Subrecipient agrees to comply with the following bonding requirements and restrictions as provided in federal regulations and guidance:
   (1) Construction. As provided in federal regulations and modified by FTA guidance, for each Project or related activities implementing the Agreement that involve construction, it will provide bid guarantee bonds, contract performance bonds, and payment bonds.
   (2) Activities Not Involving Construction. For each Project or related activities implementing the Agreement not involving construction, the Subrecipient will not impose excessive bonding and will follow FTA guidance.

From Section 23

(b) Seismic Safety. The Subrecipient agrees to comply with the Earthquake Hazards Reduction Act of 1977, as amended, 42 U.S.C. § 7701 et seq., and U.S. DOT regulations, "Seismic Safety," 49 CFR part 41, specifically, 49 CFR § 41.117.

Section 12 Civil Rights D(3)

Equal Employment Opportunity Requirements for Construction Activities. Comply, when undertaking "construction" as recognized by the U.S. Department of Labor (U.S. DOL), with:

(i.) U.S. DOL regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 CFR chapter 60, and
(ii) Executive Order No. 11246, "Equal Employment Opportunity in Federal Employment," September 24, 1965, 42 U.S.C. § 2000e note (30 Fed. Reg. 12319, 12935), as amended by any later Executive Order that amends or supersedes it, referenced in 42 U.S.C. § 2000e note.

Applicable to Nonconstruction Activities

From Section 24. Employee Protections

(b) Awards Not Involving Construction. The Subrecipient agrees to comply and assures that each Third Party Participant will comply with all federal laws, regulations, and requirements providing wage and hour protections for nonconstruction employees, including Section 102 of the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. § 3702, and other relevant parts of that Act,

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40 U.S.C. § 3701 et seq., and U.S. DOL regulations, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act)," 29 CFR part 5.

Applicable to Transit Operations

a. Public Transportation Employee Protective Arrangements. As a condition of award of federal assistance appropriated or made available for FTA programs involving public transportation operations, the Subrecipient agrees to comply and assures that each Third Party Participant will comply with the following employee protective arrangements of 49 U.S.C. § 5333(b):
   (1) U.S. DOL Certification. When its Awarded, the accompanying Agreement, or any Amendments thereto involve public transportation operations and are supported with federal assistance appropriated or made available for 49 U.S.C. §§ 5307 – 5312, 5316, 5318, 5323(a)(1), 5323(b), 5323(d), 5328, 5337, 5338(b), or 5339, or former 49 U.S.C. §§ 5308, 5309, 5312, or other provisions of law as required by the Federal Government, U.S. DOL must provide a certification of employee protective arrangements before FTA may provide federal assistance for that Award. The Subrecipient agrees that the certification issued by U.S. DOL is a condition of the underlying Agreement and that the Subrecipient must comply with its terms and conditions.
   (2) Special Warranty. When its Agreement involves public transportation operations and is supported with federal assistance appropriated or made available for 49 U.S.C. § 5311, U.S. DOL will provide a Special Warranty for its Award, including its Award of federal assistance under the Tribal Transit Program. The Subrecipient agrees that its U.S. DOL Special Warranty is a condition of the underlying Agreement and the Subrecipient must comply with its terms and conditions.
   (3) Special Arrangements for Agreements for Federal Assistance Authorized under 49 U.S.C. § 5310. The Subrecipient agrees, and assures that any Third Party Participant providing public transportation operations will agree, that although pursuant to 49 U.S.C. § 5310, and former 49 U.S.C. §§ 5310 or 5317, FTA has determined that it was not "necessary or appropriate" to apply the conditions of 49 U.S.C. § 5333(b) to any Subagreement participating in the program to provide public transportation for seniors (elderly individuals) and individuals with disabilities, FTA reserves the right to make case-by- case determinations of the applicability of 49 U.S.C. § 5333(b) for all transfers of funding authorized under title 23, United States Code (flex funds), and make other exceptions as it deems appropriate.

Section 28. Charter Service.

(a) Prohibitions. The Recipient agrees that neither it nor any Third Party Participant involved in the Award will engage in charter service, except as permitted under federal transit laws, specifically 49 U.S.C. § 5323(d), (g), and (r), FTA regulations, "Charter Service," 49 CFR part 604, any other Federal Charter Service regulations, federal requirements, or federal guidance.

(b) Exceptions. Apart from exceptions to the Charter Service restrictions in FTA's Charter Service regulations, FTA has established the following additional exceptions to those restrictions:
   (1) FTA's Charter Service restrictions do not apply to equipment or facilities supported with federal assistance appropriated or made available for 49 U.S.C. § 5307 to support a Job Access and Reverse Commute (JARC)-type Project or related activities that would have been eligible for assistance under repealed 49 U.S.C. § 5316 in effect in Fiscal Year 2012 or a previous fiscal year, provided that the Subrecipient uses that federal assistance for FTA program purposes only, and
   (2) FTA's Charter Service restrictions do not apply to equipment or facilities supported with the federal assistance appropriated or made available for 49 U.S.C. § 5310 to support a New Freedom-type Project or related activities that would have been eligible for federal assistance under repealed 49 U.S.C. § 5317 in effect in Fiscal Year 2012 or a previous fiscal year, provided the Subrecipient uses that federal assistance for program purposes only.

(c) Violations. If it or any Third Party Participant engages in a pattern of violations of FTA's Charter Service regulations, FTA may require corrective measures and remedies, including withholding an amount of federal assistance as provided in FTA's Charter Service regulations, 49 CFR part 604, appendix D, or barring it or the Third Party Participant from receiving federal assistance provided in 49 U.S.C. chapter 53, 23 U.S.C. § 133, or 23 U.S.C. § 142.

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Section 29. School Bus Operations.

(a) *Prohibitions*. The Subrecipient agrees that neither it nor any Third Party Participant that is participating in its Award will engage in school bus operations exclusively for the transportation of students or school personnel in competition with private school bus operators, except as permitted by federal transit laws, 49 U.S.C. § 5323(f) or (g), FTA regulations, "School Bus Operations," 49 CFR part 605, and any other applicable federal "School Bus Operations" laws, regulations, federal requirements, or applicable federal guidance.

(b) *Violations*. If a Subrecipient or any Third Party Participant has operated school bus service in violation of FTA's School Bus laws, regulations, or requirements, FTA may require the Subrecipient or Third Party Participant to take such remedial measures as FTA considers appropriate, or bar the Subrecipient or Third Party Participant from receiving federal transit assistance.

From Section 35 Substance Abuse

c. Alcohol Misuse and Prohibited Drug Use.

(1) Requirements. The Subrecipient agrees to comply and assures that its Third Party Participants will comply with:
  (i) Federal transit laws, specifically 49 U.S.C. § 5331;
  (ii) FTA regulations, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," 49 CFR part 655; and
  (iii) Applicable provisions of U.S. DOT regulations, "Procedures for Transportation Workplace Drug and Alcohol Testing Programs," 49 CFR part 40.

(2) Remedies for Non-Compliance. The Subrecipient agrees that if FTA determines that the Subrecipient or a Third Party Participant receiving federal assistance under 49 U.S.C. chapter 53 is not in compliance with 49 CFR part 655, the Federal Transit Administrator may bar that Subrecipient or Third Party Participant from receiving all or a portion of the federal transit assistance for public transportation it would otherwise receive.

Applicable to Planning, Research, Development, and Documentation Projects

Section 17. Patent Rights.

a. General. The Subrecipient agrees that:

(1) Depending on the nature of the Agreement, the Federal Government may acquire patent rights when the Subrecipient or Third Party Participant produces a patented or patentable invention, improvement, or discovery;

(2) The Federal Government's rights arise when the patent or patentable information is conceived or reduced to practice with federal assistance provided through the underlying Agreement; or

(3) When a patent is issued or patented information becomes available as described in the preceding section 17(a)(2) of this Master Agreement, the Subrecipient will notify FTA immediately and provide a detailed report satisfactory to FTA.

b. Federal Rights. The Subrecipient agrees that:

(1) Its rights and responsibilities, and each Third Party Participant's rights and responsibilities, in that federally assisted invention, improvement, or discovery will be determined as provided in applicable federal laws, regulations, requirements, and guidance, including any waiver thereof, and

(2) Unless the Federal Government determines otherwise in writing, irrespective of its status or the status of any Third Party Participant as a large business, small business, state government, state instrumentality, local government, Indian tribe, nonprofit organization, institution of higher education, or individual, the Subrecipient will transmit the Federal Government's patent rights to FTA, as specified in 35 U.S.C. § 200 et seq., and U.S. Department of Commerce regulations, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," 37 CFR part 401.

c. License Fees and Royalties. Consistent with the applicable U.S. DOT Common Rules, the Subrecipient agrees that license fees and royalties for patents, patent applications, and inventions produced with federal assistance provided through the Agreement are program income and must be used in compliance with applicable federal requirements.

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Section 18. Rights in Data and Copyrights.

(a) *Definition of "Subject Data."* As used in this section, "subject data" means recorded information whether or not copyrighted, and that is delivered or specified to be delivered as required by the Agreement. Examples of "subject data" include, but are not limited to computer software, standards, specifications, engineering drawings and associated lists, process sheets, manuals, technical reports, catalog item identifications, and related information, but do not include financial reports, cost analyses, or other similar information used for performance or administration of the underlying Agreement.

(b) *General Federal Restrictions*. The following restrictions apply to all subject data first produced in the performance of the Agreement:
   (1) *Prohibitions*. The Subrecipient may not publish or reproduce any subject data, in whole, in part, or in any manner or form, or permit others to do so.
   (2) *Exceptions*. The prohibitions do not apply to publications or reproductions for the Subrecipient's own internal use, an institution of higher learning, the portion of subject data that the Federal Government has previously released or approved for release to the public, or the portion of data that has the Federal Government's prior written consent for release.

(c) *Federal Rights in Data and Copyrights*. The Subrecipient agrees that:
   (1) *General*. It must provide a license to its "subject data" to the Federal Government that is royalty-free, non-exclusive, and irrevocable. The Federal Government's license must permit the Federal Government to reproduce, publish, or otherwise use the subject data or permit other entities or individuals to use the subject data provided those actions are taken for Federal Government purposes, and
   (2) *U.S. DOT Public Access Plan – Copyright License*. The Subrecipient grants to U.S. DOT a worldwide, non-exclusive, non-transferable, paid-up, royalty-free copyright license, including all rights under copyright, to any and all Publications and Digital Data Sets as such terms are defined in the U.S. DOT Public Access plan, resulting from scientific research funded either fully or partially by this funding agreement. The Subrecipient herein acknowledges that the above copyright license grant is first in time to any and all other grants of a copyright license to such Publications and/or Digital Data Sets, and that U.S. DOT shall have priority over any other claim of exclusive copyright to the same.

(d) *Special Federal Rights in Data for Research, Development, Demonstration, Deployment, Technical Assistance, and Special Studies Programs*. In general, FTA's purpose in providing federal assistance for a research, development, demonstration, deployment, technical assistance, or special studies program is to increase transportation knowledge, rather than limit the benefits of the Award to the Subrecipient and its Third Party Participants. Therefore, the Subrecipient agrees that:
   (1) *Publicly Available Report*. When an Award providing federal assistance for any of the programs described above is completed, it must provide a report of the Agreement that FTA may publish or make available for publication on the Internet.
   (2) *Other Reports*. It must provide other reports related to the Award that FTA may request.
   (3) *Availability of Subject Data*. FTA may make available its copyright license to the subject data, and a copy of the subject data to any FTA Recipient or any Third Party Participant at any tier, except as the Federal Government determines otherwise in writing.
   (4) *Identification of Information*. It must identify clearly any specific confidential, privileged, or proprietary information submitted to FTA.
   (5) *Incomplete*. If the Award is not completed for any reason whatsoever, all data developed with federal assistance for the Award becomes "subject data" and must be delivered as the Federal Government may direct.
   (6) *Exception*. This section does not apply to an adaptation of any automatic data processing equipment or program that is both for the Subrecipient's use and acquired with FTA capital program assistance.

(e) *License Fees and Royalties*. Consistent with the applicable U.S. DOT Common Rules, the Subrecipient agrees that license fees and royalties for patents, patent applications, and inventions produced with federal assistance provided through the Agreement are program income and must be used in compliance with federal applicable requirements.

(f) *Hold Harmless*. Upon request by the Federal Government, the Subrecipient agrees that if it intentionally violates any proprietary rights, copyrights, or right of privacy, and if its violation under the preceding section occurs from any of the publication, translation, reproduction, delivery, use or

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disposition of subject data, then it will indemnify, save, and hold harmless against any liability, including costs and expenses of the Federal Government's officers, employees, and agents acting within the scope of their official duties. The Subrecipient will not be required to indemnify the Federal Government for any liability described in the preceding sentence, if the violation is caused by the wrongful acts of federal officers, employees or agents, or if indemnification is prohibited or limited by applicable state law.

(g) *Restrictions on Access to Patent Rights*. Nothing in this section of this Master Agreement (FTA MA(23)) pertaining to rights in data either implies a license to the Federal Government under any patent, or may be construed to affect the scope of any license or other right otherwise granted to the Federal Government under any patent.

(h) *Data Developed Without Federal Assistance or Support*. The Subrecipient agrees that in certain circumstances it may need to provide to FTA data developed without any federal assistance or support. Nevertheless, this section generally does not apply to data developed without federal assistance, even though that data may have been used in connection with the Award. The Subrecipient agrees that the Federal Government will not be able to protect data developed without federal assistance from unauthorized disclosure unless that data is clearly marked "Proprietary," or "Confidential."

(i) *Requirements to Release Data*. The Subrecipient understands and agrees that the Federal Government may be required to release data and information the Subrecipient submits to the Federal Government as required under:
   (1). The Freedom of Information Act (FOIA), 5 U.S.C. § 552,
   (2) The U.S. DOT Common Rules,
   (3) U.S. DOT Public Access Plan, which provides that the Subrecipient agrees to satisfy the reporting and compliance requirements as set forth in the U.S. DOT Public Access plan, including, but not limited to, the submission and approval of a Data Management Plan, the use of Open Researcher and Contributor ID (ORCID) numbers, the creation and maintenance of a Research Project record in the Transportation Research Board's (TRB) Research in Progress (RiP) database, and the timely and complete submission of all required publications and associated digital data sets as such terms are defined in the DOT Public Access plan. Additional information about how to comply with the requirements can be found at: http://ntl.bts.gov/publicaccess/howtocomply.html, or
   (4) Other federal laws, regulations, requirements, and guidance concerning access to records pertaining to the Award, the accompanying Agreement, and any Amendments thereto.

Miscellaneous Special Requirements

From Section 12. Civil Rights.

(e) *Disadvantaged Business Enterprise*. To the extent authorized by applicable federal laws, regulations, or requirements, the Subrecipient agrees to facilitate, and assures that each Third Party Participant will facilitate, participation by small business concerns owned and controlled by socially and economically disadvantaged individuals, also referred to as "Disadvantaged Business Enterprises" (DBEs), in the Agreement as follows:
   (1) *Statutory and Regulatory Requirements*. The Subrecipient agrees to comply with:
      (i) Section 11101(e) of IIJA;
      (ii) U.S. DOT regulations, "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs," 49 CFR part 26; and
      (iii) Federal transit law, specifically 49 U.S.C. § 5332, as provided in section 12 of this Master Agreement.
   (2) *DBE Program Requirements*. A Subrecipient that receives planning, capital and/or operating assistance and that will award prime third party contracts exceeding $250,000 the requirements of 49 CFR part 26.
   (3) *Special Requirements for a Transit Vehicle Manufacturer (TVM)*. The Subrecipient agrees that:
      (i) *TVM Certification*. Each TVM, as a condition of being authorized to bid or propose on FTA-assisted transit vehicle procurements, must certify that it has complied with the requirements of 49 CFR part 26; and
      (ii) *Reporting TVM Awards*. Within 30 days of any third party contract award for a vehicle purchase, the Subrecipient must submit to FTA the name of the TVM contractor and the total dollar value of the third party contract, and notify FTA that this information has been attached to FTA's electronic award management system. The Subrecipient must also submit

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additional notifications if options are exercised in subsequent years to ensure that the TVM is still in good standing.

(4) *Assurance*. As required by 49 CFR § 26.13(a):
  (i) *Recipient Assurance*. The Subrecipient agrees and assures that:
    (A) It must not discriminate on the basis of race, color, national origin, or sex in the award and performance of any FTA or U.S. DOT-assisted contract, or in the administration of its DBE program or the requirements of 49 CFR part 26;
    (B) It must take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of U.S. DOT-assisted contracts;
    (C) Its DBE program, as required under 49 CFR part 26 and as approved by U.S. DOT, is incorporated by reference and made part of the Underlying Agreement; and
    (D) Implementation of its DBE program approved by U.S. DOT is a legal obligation and failure to carry out its terms shall be treated as a violation of this Master Agreement.
  (ii) *Subrecipient/Third Party Contractor/Third Party Subcontractor Assurance*. The Subrecipient agrees and assures that it will include the following assurance in each subagreement and third party contract it signs with a Subrecipient or Third Party Contractor and agrees to obtain the agreement of each of its Subrecipients, Third Party Contractors, and Third Party Subcontractors to include the following assurance in every subagreement and third party contract it signs:
    (A) The Subrecipient, each Third Party Contractor, and each Third Party Subcontractor must not discriminate on the basis of race, color, national origin, or sex in the award and performance of any FTA or U.S. DOT-assisted subagreement, third party contract, and third party subcontract, as applicable, and the administration of its DBE program or the requirements of 49 CFR part 26;
    (B) The Subrecipient, each Third Party Contractor, and each Third Party Subcontractor must take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of U.S. DOT-assisted subagreements, third party contracts, and third party subcontracts, as applicable;
    (C) Failure by the Subrecipient and any of its Third Party Contractors or Third Party Subcontractors to carry out the requirements of subparagraph 12.e(4)(b) (of FTA MA(23)) is a material breach of their subagreement, third party contract, or third party subcontract, as applicable; and
    (D) The following remedies, or such other remedy as the Subrecipient deems appropriate, include, but are not limited to, withholding monthly progress payments; assessing sanctions; liquidated damages; and/or disqualifying the Subrecipient, Third Party Contractor, or Third Party Subcontractor from future bidding as non-responsible.

(5) *Remedies*. Upon notification to the Subrecipient of its failure to carry out its approved program, FTA or U.S. DOT may impose sanctions as provided for under 49 CFR part 26, and, in appropriate cases, refer the matter for enforcement under either or both 18 U.S.C. § 1001, and/or the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 et seq.

From Section 12. Civil Rights.

(h) Nondiscrimination on the Basis of Disability. The Subrecipient agrees to comply with the following federal prohibitions against discrimination on the basis of disability:
  (1) Federal laws, including:
    (i) Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, which prohibits discrimination on the basis of disability in the administration of federally assisted Programs, Projects, or activities;
    (ii) The Americans with Disabilities Act of 1990 (ADA), as amended, 42 U.S.C. § 12101 et seq., which requires that accessible facilities and services be made available to individuals with disabilities:
      (A) For FTA Recipients generally, Titles I, II, and III of the ADA apply,;but
      (B) For Indian Tribes, Titles II and III of the ADA apply, but Title I of the ADA does not apply because it exempts Indian Tribes from the definition of “employer;”
    (iii) The Architectural Barriers Act of 1968, as amended, 42 U.S.C. § 4151 et seq., which requires that buildings and public accommodations be accessible to individuals with disabilities;

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(iv) Federal transit law, specifically 49 U.S.C. § 5332, which now includes disability as a prohibited basis for discrimination; and
(v) Other applicable federal laws, regulations, and requirements pertaining to access for seniors or individuals with disabilities.

(2) Federal regulations and guidance, including:
(i) U.S. DOT regulations, "Transportation Services for Individuals with Disabilities (ADA)," 49 CFR part 37;
(ii) U.S. DOT regulations, "Nondiscrimination on the Basis of Disability in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," 49 CFR part 27;
(iii) Joint U.S. Architectural and Transportation Barriers Compliance Board (U.S. ATBCB) and U.S. DOT regulations, "Americans With Disabilities (ADA) Accessibility Specifications for Transportation Vehicles," 36 CFR part 1192 and 49 CFR part 38;
(iv) U.S. DOT regulations, "Transportation for Individuals with Disabilities: Passenger Vessels," 49 CFR part 39;
(v) U.S. DOJ regulations, "Nondiscrimination on the Basis of Disability in State and Local Government Services," 28 CFR part 35;
(vi) U.S. DOJ regulations, "Nondiscrimination on the Basis of Disability by Public Accommodations and in Commercial Facilities," 28 CFR part 36;
(vii) U.S. EEOC, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 CFR part 1630;
(viii) U.S. Federal Communications Commission regulations, "Telecommunications Relay Services and Related Customer Premises Equipment for Persons with Disabilities," 47 CFR part 64, Subpart F;
(ix) U.S. ATBCB regulations, "Electronic and Information Technology Accessibility Standards," 36 CFR part 1194;
(x) FTA regulations, "Transportation for Elderly and Handicapped Persons," 49 CFR part 609,
(xi) FTA Circular 4710.1, "Americans with Disabilities Act: Guidance;" and
(xii) Other applicable federal civil rights and nondiscrimination regulations and guidance.

Section 16. Procurement.

(a) *Federal Laws, Regulations, Requirements, and Guidance*. The Subrecipient agrees:
(1) To comply with the requirements of 49 U.S.C. chapter 53 and other applicable federal laws, regulations, and requirements in effect now or later that affect its third party procurements;
(2) To comply with the applicable U.S. DOT Common Rules; and
(3) To follow the most recent edition and any revisions of FTA Circular 4220.1, "Third Party Contracting Guidance," to the extent consistent with applicable federal laws, regulations, requirements, and guidance.

State Requirements

Section 37. Special Notification Requirements for States.

(a) *Types of Information*. To the extent required under federal law, the State, agrees to provide the following information about federal assistance awarded for its State Program, Project, or related activities:
(1) The Identification of FTA as the federal agency providing the federal assistance for a State Program or Project;
(2) The Catalog of Federal Domestic Assistance Number of the program from which the federal assistance for a State Program or Project is authorized; and
(3) The amount of federal assistance FTA has provided for a State Program or Project.

(b) *Documents*. The State agrees to provide the information required under this provision in the following documents: (1) applications for federal assistance, (2) requests for proposals, or solicitations, (3) forms, (4) notifications, (5) press releases, and (6) other publications.

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EXHIBIT E, VERIFICATION OF PAYMENT

This checklist is to assist the Subrecipient in preparation of its billing packets to State. This checklist is provided as guidance and is subject to change by State. State shall provide notice of any such changes to Subrecipient. All items may not apply to your particular entity. State's goal is to reimburse Subrecipients as quickly as possible and a well organized and complete billing packet helps to expedite payment.

☐ **Verification of Payment** –
- ✓ General Ledger Report must have the following:
  - Identify check number or EFT number;
  - If no check number is available, submit Accounts Payable Distribution report with the General Ledger;
  - In-Kind (must be pre-approved by State) and/or cash match;
  - Date of the report;
  - Accounting period;
  - Current period transactions; and
  - Account coding for all incurred expenditures.
- ✓ If no General Ledger Report, all of the following are acceptable:
  - copies of checks;
  - check registers; and
  - paycheck stub showing payment number, the amount paid, the check number or electronic funds transfer (EFT), and the date paid.
- ✓ State needs to ensure that expenditures incurred by the local agencies have been paid by Party ***before*** State is invoiced by Party.
- ✓ Payment amounts should match the amount requested on the reimbursement. Additional explanation and documentation is required for any variances.

☐ **In-Kind or Cash Match – If an entity wishes to use these types of match, they must be approved by State prior to any Work taking place**.
- ✓ If in-kind or cash match is being used for the Local Match, the in-kind or cash match portion of the project must be included in the project application and the statement of work attached to the Agreement or purchase order. FTA does not require pre-approval of in-kind or cash match, but State does.
- ✓ General ledger must also show the in-kind and/or cash match.

☐ **Indirect costs – If an entity wishes to use indirect costs, the rate must be approved by State prior to applying it to the reimbursements**.
- ✓ If indirect costs are being requested, an approved indirect letter from State or your cognizant agency for indirect costs, as defined in 2 CCR §200. 19, must be provided. The letter must state what indirect costs are allowed, the approved rate and the time period for the approval. The indirect cost plan must be reconciled annually and an updated letter submitted each year thereafter.

☐ **Fringe Benefits- Considered part of the Indirect Cost Rate and must be reviewed and approved prior to including these costs in the reimbursements**.
- ✓ Submit an approval letter from the cognizant agency for indirect costs, as defined in 2 CCR §200. 19, that verifies fringe benefit, or
- ✓ Submit the following fringe benefit rate proposal package to State Audit Division:
  - Copy of Financial Statement;
  - Personnel Cost Worksheet;
  - State of Employee Benefits; and
  - Cost Policy Statement.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Brittany Cassell, Curator

DESCRIPTION: State Historical Fund Grant Application for Prairie Canyon Ranch Restoration in the Amount of $250,000.00 and a County Contribution of $129,903.65.

SUMMARY: The request is for approval of a State Historical Fund grant application in the amount of $250,000 with a County contribution of $129,903.65 for restoration work at Prairie Canyon Ranch.

STAFF ASSESSMENT: It is staff's recommendation that the State Historical Fund grant application for Prairie Canyon Ranch in the amount of $250,000 with a County contribution of $129,903.65 be approved for submission by the Board of County Commissioners as it complies with County approval standards and policies. Minor technical corrections will be made to the application prior to the April 1, 2026 submittal deadline.

REVIEW:

Steven E Koster	Approve	3/11/2026
Jeff Garcia	Escalated	3/18/2026
Amy Williams	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Samantha Hutchison - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
Staff Report - SHF Application Prairie Canyon Ranch

MEETING DATE: March 24, 2026

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ATTACHMENTS:

Staff Report - SHF Application Prairie Canyon Ranch

DOUGLAS COUNTY
COLORADO

Grant Application Staff Report

Date:	March 11, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Kati Carter, AICP, Director of Community Development
CC:	Brittany Cassell, Curator Lauren Pulver, Planning Manager Steven E. Koster, AICP, Deputy Director of Community Development
Subject:	**State Historical Fund grant application for Prairie Canyon Ranch restoration in the amount of $250,000 and a County contribution of $129,903.65**

Board of County Commissioners Meeting: **March 24, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

Staff is requesting approval to apply for a State Historical Fund (SHF) grant for restoration work at Prairie Canyon Ranch in the amount of $250,000. The cash match funds are requested from the 2026 Parks, Trails, Historic Resources, and Open Space tax fund in the amount of $129,903.65. The total funding for the project is $379,903.65. The application is due on April 1, 2026.

II. REQUEST

A. Request

This is a request for approval of a SHF grant application in the amount of $250,000 for restoration work at Prairie Canyon Ranch. The County's cash match is projected to be $129,903.65, which is 29% of the total project funding. The total funding for the project is $379,903.65.

B. Location

The property is located at 4620 Highway 83, south of Franktown and southeast of Castlewood Canyon State Park, in the eastern portion of Douglas County.

III. BACKGROUND

A. Background

The County was awarded a SHF grant in 2020 in the amount of $89,167, with total project funding of $145,524 for work at Prairie Canyon Ranch. The previous grant focused on barn foundation stabilization, second floor framing, and window and door restoration. The next phase, and purpose of this application, is to continue restoration

on the barn and address the siding, foundation, and roof needs for the saloon. In addition to the barn and saloon, the bunkhouse foundation is failing on the south and west elevations and stabilization will be included in this phase of work.

Prairie Canyon Ranch is a significant County landmarked property because of its wildlife habitat and natural resources, contribution to Colorado and Douglas County history, and architecture and archeology. It also serves as a valuable example of ranching history in Douglas County.

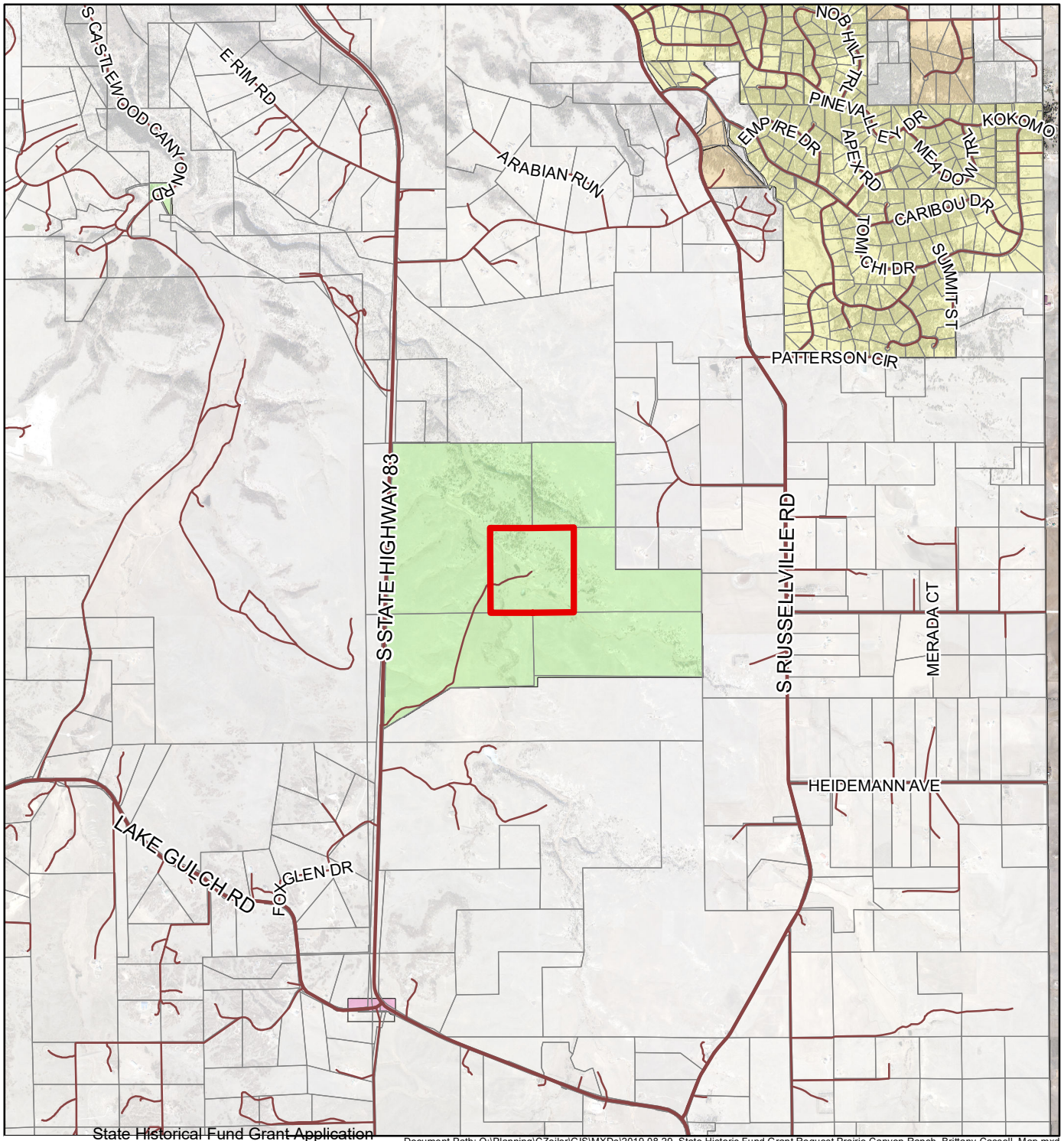
Based upon staff research, the architectural period of significance is from 1887 – 1947 as this is when most of the buildings were constructed. The buildings reflect the history of the ranching industry in Douglas County and serve as examples of vernacular ranch architecture with a strong German influence.

IV. RECOMMENDED ACTION

It is staff's recommendation that the SHF grant application for Prairie Canyon Ranch in the amount of $250,000 with a County contribution of $129,903.65 be approved for submission by the Board of County Commissioners as it complies with County approval standards and policies. Minor technical corrections will be made to the application prior to the April 1, 2026 submittal deadline.

ATTACHMENTS **PAGE**

Site maps 3-4
State Historical Fund Grant Application 5-35
Signature Page 36



STATE HISTORIC FUND GRANT REQUEST PRAIRIE CANYON RANCH

ZONING & VICINITY MAP

LEGEND

- PROJECT SITE
- MAJOR ROADS
- OTHER ROADS

ZONE DISTRICT

- A1 - AGRICULTURAL ONE
- LRR - LARGE RURAL RESIDENTIAL
- RR - RURAL RESIDENTIAL
- ER - ESTATE RESIDENTIAL
- SR - SUBURBAN RESIDENTIAL
- MF - MULTIFAMILY
- LSB - LIMITED SERVICE BUSINESS
- B - BUSINESS
- C - COMMERCIAL
- LI - LIGHT INDUSTRIAL
- GI - GENERAL INDUSTRIAL
- CMTY - SEDALIA COMMUNITY
- D - SEDALIA DOWNTOWN
- HC - SEDALIA HIGHWAY COMMERCIAL
- MI - SEDALIA MIXED INDUSTRIAL
- PD - PLANNED DEVELOPMENT
- OS - OPEN SPACE CONSERVATION
- NF - NATIONAL FOREST
- INCORPORATED AREAS

N

AUGUST 2025
DOUGLAS COUNTY
DEPARTMENT OF COMMUNITY DEVELOPMENT

Document Path: O:\Planning\CZeiler\GIS\MXDs\2019.08.29_State Historic Fund Grant Request Prairie Canyon Ranch_Brittany Cassell_Map.mxd



STATE HISTORIC FUND GRANT REQUEST PRAIRIE CANYON RANCH

AERIAL MAP

N

LEGEND

- PROJECT SITE
- MAJOR ROADS
- OTHER ROADS

AUGUST 2025
DOUGLAS COUNTY
DEPARTMENT OF COMMUNITY DEVELOPMENT

Document Path: O:\Planning\CZeiler\GIS\MXDs\2019.08.29_State Historic Fund Grant Request Prairie Canyon Ranch_Brittany Cassell_Map.mxd

Competitive Grant Application - July 2025

Organization and Contact Information

Questions about the grant application? Please refer to the State Historical Fund Guidebook or email SHF staff athc_shf@state.co.us.

History Colorado State Historical Fund is committed to providing equitable access to our grants to everyone. If you require an accommodation to fill out the grant application, please viewHistory Colorado's accessibility statement to make an accommodation request, or contacthc_shf@state.co.us.

Applicant Organization

Applicant Organization Name
Douglas County Government

Federal Tax ID Number
Please enter the 9-digit Tax ID #. Please do not include spaces or dashes.
846000761

First Time Applying?
Please check box below if this is the first time your organization is applying for an SHF grant
No

Applicant Organization Representative

This individual is the legal contact between the State Historical Fund and the Applicant organization, and should have the legal authority to sign contracts.

First Name
Brittany

Last Name
Cassell

Title
Curator

Mailing Address
Include floor number, suite number, etc.
100 Third Street

City **State**
Castle Rock **CO**

Zip Code
80104

Telephone
Ex. xxx-xxx-xxxx
720-733-6905

E-mail Address
bcassell@douglas.co.us

Grant Recipient Contact

This individual will be the primary point of contact between the State Historical Fund and the grant recipient organization throughout the project. Private owners can not be the grant recipient contact.

Prefix
Ms.

Contact First Name
Brittany

Contact Last Name
Cassell

Title
Curator

Grant Recipient Contact's Organization
Douglas County Government

Mailing Address
Include floor number, suite number, etc.
100 Third Street

City **State**
Castle Rock **CO**

Zip Code
80104

Primary Phone
Ex. xxx-xxx-xxxx
720-733-6905

E-mail Address
bcassell@douglas.co.us

Property and Project Information

Questions about the grant application? Please refer to the State Historical Fund Guidebook or email SHF staff athc_shf@state.co.us.

History Colorado State Historical Fund is committed to providing equitable access to our grants to everyone. If you require an accommodation to fill out the grant application, please viewHistory Colorado's accessibility statement to make an accommodation request, or contacthc_shf@state.co.us.

Property Owner Information

Does your Survey or Planning project require access to private property? If so, please attach property owner permission in a signed letter of support or on the property owner signature page attachment.

Is the Property owned by the Applicant Organization?
Yes

Legal Property Owner Name
Douglas County Government

Property Owner Tax Status
Public Entity

Property Owner First Name

Property Owner Last Name

Mailing Address
Include floor number, suite number, etc.
100 Third Street

City **State**
Castle Rock **CO**

Zip Code
80104

Telephone
Ex. xxx-xxx-xxxx

303-660-7400

Email
bcassell@douglas.co.us

Geographic Information

County and City where Project is located
Douglas-Rural

In 2021, new Colorado state legislative districts were drawn. Your district may have changed, please verify!Select legislative districts where the property/resource is located. If project benefits the entire state, select "Statewide". Don't know your legislative districts? Click here.

Colorado State Senate District
S-04

Colorado State House District
R-39

US Representative District
US-04

Property Information

Property Street Address
4970 N State Highway 67

Property City
Sedalia

State
CO

Zip Code
80104

Property Legal Description
Contact your County Assessor or visit http://publicrecords.netronline.com/state/CO/.
30 foot wide ingress-egress easement - state highway no. 83 to initial parcel a 30.00 foot wide ingress-egress easement in section 36, township 8 south, range 66 west of the sixth principal meridian and insection 1, township 9 south, range 66 west of the sixth principal meridian, county of Douglas, state ofColorado, being 15.00 feet on each side of the following described centerline:
Basis of bearings:
The west line of the northwest quarter of section 6, township 9 south, range 65 west of the sixth principalmeridian, being monumented at the west quarter corner by a 2-1/2" steel pipe with 3-1/4" aluminumsurveyor's cap stamped "IR developers ltd RLS 10377 1986" and at the township corner by a 2-1/2" ironpost with 3-1/2" brass cap stamped "general land office survey 1934", bears n01d06'03"w, a distance2651.63 feet per Colorado coordinate system of 1983 central zone, as determined by a global positioning
Commencing at a point on the easterly right-of-way line of Colorado state highway no. 83, point "a", fromwhence the northeast corner of said section 1 bears n52d30'27"e, a distance of 5757.30 feet, said

pointbeing the point of beginning; thence on the arc of a curve to the left, whose center bears n36d29'30"w,having a delta of 04d25'30", a radius of 170.00 feet, a distance of 13.13 feet to a point of compound curve;thence on the arc of a curve to the left, having a delta of 07d40'00", a radius of 840.00 feet, a distance of 112.40 feet to a point of tangent; thence n41d25'00"e, a distance of 324.00 feet to a point of curve; thenceon the arc of a curve to the right, having a delta of 42d42'00", a radius of 610.00 feet, a distance of 454.61feet to a point of tangent; thence n84d07'00"e, a distance of 205.00 feet to a point of curve; thence on thearc of a curve to the left, having a delta of 23d27'00", a radius of 400.00 feet, a distance of 163.71 feet to apoint of tangent; thence n60d40'00"e, a distance of 208.00 feet to a point of curve; thence on the arc of acurve to the left, having a delta of 06d30'00", a radius of 1800.00 feet, a distance of 204.20 feet to a point oftangent; thence n54d10'00"e, a distance of 35.00 feet to a point of curve; thence on the arc of a curve to theright, having a delta of 06d38'00", a radius of 800.00 feet, a distance of 92.62 feet to a point of tangent;thence n60d48'00"e, a distance of 108.00 feet to a point of curve; thence on the arc of a curve to the left,having a delta of 15d53'00", a radius of 1200.00, a distance of 332.66 feet to a point of tangent; thencen44d55'00"e, a distance of 64.00 feet to a point of curve; thence on the arc of a curve to the right, having adelta of 15d05'00", a radius of 360.00 feet, a distance of 94.77 feet to a point of tangent; thencen60d00'00"e, a distance of 49.00 feet to a point of curve; thence on the arc of a curve to the left, having adelta of 55d00'00", a radius of 120.00 feet, a distance of 115.19 feet to a point of tangent; thencen05d00'00"e, a distance of 120.00 feet to a point of curve; thence on the arc of a curve to the right, having adelta of 10d12'00", a radius of 960.00 feet, a distance of 170.90 feet to a point of tangent; thencen15d12'00"e, a distance of 185.00 feet to a point of curve; thence on the arc of a curve to the left, having adelta of 05d22'00", a radius of 1200.00 feet, a distance of 112.40 feet to a point of reverse curve; thence onthe arc of a curve to the right, having a delta of 08d45'00", a radius of 3000.00 feet, a distance of 458.15 feetto a point of tangent; thence n18d35'00"e, a distance of 757.00 feet to a point of curve; thence on the arc ofa curve to the right, having a delta of 00d40'00", a radius of 4200.00 feet, a distance of 48.87 feet to a pointof tangent; thence n19d15'00"e, a distance of 347.85 feet to a point on the north line of said section 1, point"b"; thence n19d15'00"e, a distance of 28.15 feet to a point of curve; thence on the arc of a curve to theright, having a delta of 14d12'00", a radius of 810.00 feet, a distance of 200.75 feet to a point of tangent;thence n33d27'00"e, a distance of 131.00 feet to a point of curve; thence on the arc of a curve to the left,having a delta of 08d50'00", a radius of 1500.00 feet, a distance of 231.26 feet to a point of tangent; thencen24d37'00"e, a distance of 317.00 feet to a point of curve; thence on the arc of a curve to the right, having adelta of 70d06'20", a radius of 150.00 feet, a distance of 183.54 feet to a point on the west line of the easthalf of the southeast quarter of said section 36, point "c"; thence continuing on the arc of a curve to theright, whose center bears s04d43'20"w, having a delta of 03d39'40", a radius of 150.00 feet, a distance of9.58 feet to a point of tangent; thence s81d37'00"e, a distance of 177.00 feet to a point of curve; thence onthe arc of a curve to the left, having a delta of 41d57'00", a radius of 120.00 feet, a distance of 87.86 feet to apoint of tangent; thence n56d26'00"e, a distance of 74.00 feet to a point of curve; thence on the arc of acurve to the right, having a delta of 24d01'00", a radius of 990.00 feet, a distance of 414.98 feet to a point oftangent;

Thence n80d27'00"e, a distance of 24.54 feet to a point on tangent; thence s09d33'00"e, a distance of 9.65feet to a point of curve; thence on the arc of a curve to the right, having a delta of 44d17'00", a radius of50.00 feet, a distance of 38.64 feet to a point of tangent; thence s34d44'00"w, a distance of 26.00 feet to apoint of curve; thence on the arc of a curve to the left, having a delta of 47d55'00", a radius of 150.00 feet, adistance of 125.45 feet to a point of tangent; thence s13d11'00"e, a distance of 105.00 feet to a point ofcurve; thence on the arc of a curve to the left, having a delta of 35d25'00", a radius of 660.00 feet, adistance of 407.97 feet to a point of tangent; thence s48d36'00"e, a distance of 46.00 feet to a point ofcurve; thence on the arc of a curve to the right, having a delta of 19d41'00", a radius of 50.00 feet, adistance of 17.18 feet to a point of tangent; thence s28d55'00"e, a distance of 39.00 feet to a point of curve;thence on the arc of a curve to the left, having a delta of 54d10'00", a radius of 50.00 feet, a distance of47.27 feet to a point of tangent; thence s83d05'00"e, a distance of 230.00 feet to a point of curve; thence onthe arc of a curve to the right, having a delta of 89d02'53", a radius of 35.00 feet, a distance of 54.40 feet toa point of tangent; thence s05d57'53"w, a distance of 240.19 feet to a point of curve; thence on the arc of acurve to the left, having a delta of 06d58'34", a radius of 50.00 feet, a distance of 6.09 feet to a point on thenorth line of said section 1, point "d"; thence continuing on the arc of a curve to the left, whose centerbears s88d59'19"e, having a delta of 90d05'22", a radius of 50.00 feet, a distance of 78.62 feet to a

point onthe east line of said section 1, said point being the point of terminus from whence the northeast corner ofsaid section 1 bears n01d06'03"w, a distance of 50.00 feet; the sidelines of the above described easement being extended or shortened to begin on the easterly right-of-way line of state highway no. 83

Project Information

Project Title

Please give us a brief title that explains what you want to do. Examples are: Interior Restoration, Exterior Rehabilitation, Cultural Resource Survey, Construction Documents, etc.

Stabilization and Exterior Rehabilitation of the Saloon, Bunkhouse and Barn at Prairie Canyon Ranch

Brief Summary of Project (150 words or less)

Expanding upon the Project Title, please summarize the proposed project. Please include the applicant organization, property name, and a brief summary of the proposed work.

Prairie Canyon Ranch, a historic 1880s ranch, located in Douglas County, is locally landmarked and owned by Douglas County. The property is an open space property and continues to be an operating cattle ranch. The property contains many archaeological sites, along with a collection of ten historic structures and buildings. This grant is for the foundation stabilization and roof rehabilitation of the 1880s saloon, foundation stabilization and exterior rehabilitation of the 1880s bunkhouse, and the siding rehabilitation and door restoration of the 1880s banked barn.

Revised Application

Is this a revised application for this scope of work?

Indicate if you are reapplying for all or any part of a previously declined grant.

No

If this is a revised application, please explain how this application addresses the previous reviewers' concerns and include the declined SHF project number. (500 words or less)

Project Team

Questions about the grant application? Please refer to the State Historical Fund Guidebook or email SHF staff athc_shf@state.co.us.

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Project Team (0-10 points) (1000 words or less)

Provide the following information, as it may apply to your project:

1. **Briefly describe similar projects or grants the applicant has completed or managed.**

2. **List your project team members and include:**

- **Each person's role and responsibilities for this project.**
- **Their qualifications that are applicable to this project.**
- **Any other relevant experience with historic preservation, and/or grant finance and management, etc.**

INTRODUCTION

Douglas County Mission: Govern with excellence, reflecting community values through fiscal responsibility, transparency, and accountability to safeguard the quality of life for all generations. One of the six core priorities to further our mission is to protect historic and natural resources, which promotes the responsible stewardship of these resources.

The Department of Community Development administers support to the historic preservation program, including the Historic Preservation Board, the Landmark program, preserving historic structures and operating the History Repository.

CURRENT/PAST STATE HISTORICAL FUND PROJECTS

Prairie Canyon Ranch

1. SHF#2020-02-031 Barn Foundation Stabilization. Constructed a new concrete foundation that was tied to the historic stone wall at the south elevation of the barn. The saloon foundation was also included in the grant but was removed when hidden conditions discovered in the barn, required us to remove it from the grant to complete the barn work. Grant Award: $89,167. Cash Match: $56,357.

2. SHF#05-M1-002 Barn Restoration: partial siding restoration, door and window restoration. Grant Award: $25,000. Cash Match - $35,000.

3. SHF#02-02-079 Barn rehabilitation: north and west foundation restoration; door restoration – north elevation (middle door – frame and door, west door – lintel) and roof replacement. Bunkhouse – reconstruct south wall; door rehabilitation; Animal Shelter and Cave: stone repointing. Grant Award: $54,961. Cash Match - $54,961.

4. SHF#01-HA-026 Historic Structure Assessment. Grant Award: $10,000. Cash Match - $10,000.

PRAIRIE CANYON RANCH - SELF-FUNDED PRESERVATION PROJECTS

2002-2009 $350,000 - Rehabilitation of the interior and exterior of the ranch house, including foundation stabilization. Restoration of the chicken coop and restoration of the granary. Continued maintenance on the saloon.

2008 – Interior of Bunkhouse was restored by volunteers.

2011 - $50,000 – Reconstruction of the south barn doors and ramp, second floor framing stabilization, overlay new flooring on second floor of Barn, drainage repairs around the barn.

2012 - $15,000 – House foundation restoration.

2012 – 2013 - $35,000 – Historic Garage roof replacement, masonry repairs, exterior and interior rehabilitation.

OTHER SHF PROJECTS

2025-02-006 Greenland Post Office Window and Door Restoration. We are beginning the restoration work this fall, as it is winter work for the contractor. We anticipate completion, May 2026. Grant Award: $168,006, Cash Match: $56,003.

2024-02-020 Miksch Helmer Exterior Rehabilitation and Porch Reconstruction. We are 30% complete and anticipate completion by March 2026. Grant Award: $116,251. Cash Match: $39,114.

2024-AS-007 5DA.265 Bayou Gulch Archaeological Assessment. Grant Award $14,826. Cash Match $1,647.

2024-02-017 Rockshelter Excavation. Grant Award: $239,983. Cash Match: $10,009.

2023-02-044 Rockshelter Excavation. Grant Award: $250,000. Cash Match: $15,125.

2022-01-051 Rockshelter Excavation. Grant Award: $88,650. Cash Match: $29,550.

2020-01-024 Greenland Post Office Foundation Stabilization. Grant Award: $156,160, Cash Match - $52,053.

2019-02-07 Miksch Helmer Foundation Stabilization. Grant: $131,035, Cash Match - $43,678.

14 Historic Structure Assessments (HSA) - Grant Funds: $160,100, Cash Matches: $14,482.

4 Historic Resource Surveys – Grant Funds: $45,870.

Archaeological Assessment – Russellville Ranch (95-02-079). Grant Funds: $30,000.

13 Restoration and Rehabilitation projects – Grant Funds: $1,163,288. Properties include Louviers Village Club (5 phases); Rock Ridge Ranch (1 phase); Prairie Canyon Ranch (2 phases); the William Converse Ranch (2 phases) and the Greenland Post Office (3 phases).

Blackfoot Cave for excavation/interpretation. Grant Funds: $62,000.

Bayou Gulch Artifact Analysis and National Register Nomination (15-02-013). Grant Funds - $89,684.

OTHER SELF-FUNDED PROJECTS

2025 Stabilization and rehabilitation of one county-owned historic buildings - $186,566

2024 Stabilization and rehabilitation of five county-owned historic buildings - $885,381.60

2023 Stabilization and rehabilitation of five county-owned historic buildings - $350,000.

2022-2018 Stabilization and rehabilitation of five county-owned historic buildings - $582,000.

2014 - $14,938. Update Historic Structures Assessments on all county-owned historic buildings. We use the HSAs to prioritize rehabilitation and stabilization projects on our historic properties.

2012, $985,000 Purchase of the historic Freedom School. The County quit-claimed the property to the Douglas County School District. Now used as Stone Canyon Edventures.

PROJECT TEAM – See Resumes in Attachments

Brittany Cassell, Curator, Douglas County—Grant Administrator; Brittany has managed the Douglas County History Repository for five years and is the administrator for the Douglas County Historic Preservation Board. She will manage the grant and ensure that the project is on schedule and submit the required SHF deliverables and reports. She will also be responsible for financial reporting. She has been the grant administrator on all SHF grants since 2018.

Barbara Darden, Scheuber + Darden Architects – Preservation Architect; Barbara has been working on the rehabilitation of this property since 2001. The firm has completed over 50 HSAs and 100 rehabilitation projects with SHF. The firm will be responsible for the construction documents and construction administration to ensure compliance with the Secretary of the Interior's Standards.

Dave Wittman, Martin Martin Consulting Engineers – Preservation Structural Engineer; Dave was the structural engineer for this project during the previous grant. His experience includes 25 HSAs and 30 SHF rehabilitation projects. The firm will be responsible for the structural construction documents and ensuring that the preservation contractor implements the structural stabilization correctly.

Jessica Ericson and Jasmine Saxon, Archaeologists, Community Connections, LLC. Jasmine and Jessica have completed hundreds of archaeological surveys, prior to opening their firm in 2019. They specialize in connecting communities to archaeology and history through public outreach and education and if possible, will partner with Douglas County to host a workshop on archaeology at Prairie Canyon Ranch. They will be onsite to complete archaeological monitoring during ground disturbance and have worked on other Scheuber + Darden Architects projects and SHF projects. They will submit the required OAHP forms and the monitoring report.

Preservation Contractor – The contractor will be selected from a competitive bid process including a prequalification round that will select three to five contractors with preservation experience that are familiar with the Secretary of the Interior's Standards and State Historical Fund grants. We asked John Sargent with Deep Roots Craftsmen to provide the estimate for this grant. Deep Roots Craftsmen has completed over 75 SHF funded restoration/rehabilitation projects. The selected contractor will be responsible for implementing the construction documents and meeting the Secretary of the Interior's Standards.

Resource Description & Significance

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Resource Description and Significance (0-10 points)

Historic Designation

Select all levels of designation that apply to the property. Please note that designation is required for all Acquisition & Development grant projects.

County Designated

Designation Area

If the property is historically designated, indicate the general boundary of the designation (i.e., the building footprint only, the building and surrounding property, or if the building is contributing to a historic district). If you are unsure of the designation boundary, please contact State Historical Fund staff at 303-866-2825. NOTE: SHF cannot fund work outside the designation boundary.

Building and Surrounding Area

Resource Historic District Name

Please list the name of the historic district. If this does not apply to your project, please fill in with N/A.

N/A

Resource Historic Name

Property historic name can be found on the state or national nomination form or certification of local designation.

Prairie Canyon Ranch

Resource Site Number (e.g., 5DV.1234)

If you do not know the Smithsonian site number for your property, contact the Cultural Resource Support Services office at 303-866-3392. If this does not apply to your project, please fill in with N/A.

5DA.1415

Resource Period of Significance

Provide period(s) of significance as listed in your historic designation. NOTE: Some older or local nominations may not include a period of significance, type N/A if this does not apply.

N/A

Resource Description and Significance (500 words or less)

Provide the following information, as it may apply to your project:

1. Briefly describe the prehistory or history of the resource, survey area or archaeological site. If applicable, describe how the resource represents a historically excluded history or community. (For example, LGBTQ+, women's history, religious minorities, etc.)
2. In your own words, briefly explain why the resource, survey area or archaeological site is important. (For example, the importance to a community, architectural or archaeological value).
3. Briefly describe the appearance of the resource and how it has changed over time (refer to construction history on survey/site forms or nominations, if available).

HISTORY

Prior to the settlement by homesteaders, archaeologists agree that Prairie Canyon Ranch was also the camping and hunting spot for travelers for more than 10,000 years. Big shelter sites have been found on the property and evidence of inhabitants using rhyolite stone and petrified wood to make tools for camping and hunting. In the 1800's, Plains Indians used the area. Later, a trail known as the Colorado City Road ran through the property across Cherry Creek up to Russellville. Its tracks are still visible to the east of the main ranch headquarters.

The historic buildings on the property include:

House (1870). Stone foundation with horizontal siding. Historically board and batten siding. See Images H10, H11.0.

Barn (1880s). Stone foundation with board and batten siding. No significant changes have occurred to the building. See Images H1.0–H3.0, 21.0.

“Happy Days Saloon” (1880s). 2-story board and batten building with a stone foundation. Was restored by Robert Shultz in the 1990s. See Images H1.0, H4.0, H5.0, 10.0, 11.0.

Bunkhouse (1880s). Moved in 1947. Concrete foundation, wood sash windows and board and batten siding. No significant changes have been made to the building. See Images H1.0, H6.0, 1.0.

Stone Animal Shelters (1880s). These remain, but the roofs are gone. They have been maintained through repointing. See Images H7.0, H8.0, 33.0.

Chicken Coop (1940s). Drop wood siding with a shed roof on a concrete foundation. No significant changes made to the building. See Images 32.0.

Granary (1940s). Drop wood siding with a gable roof and three doors on a concrete foundation. No significant changes made to the building.

Outhouse (1940s). Drop wood siding with a shed roof on a concrete foundation. This was restored in the 2000s.

Garage (1940s.). Concrete block garage on a concrete foundation. The interior was rehabilitated in 2008 to interpret a forge for school demonstrations.

Douglas County Open Space maintains the ranch as a working cattle ranch and schedules walking tours and trail rides for visitors. Beginning in 2026-2027, a plan will be in place to open the property to the public for unescorted hiking and trail riding.

IMPORTANCE

Prairie Canyon Ranch is significant because of its wildlife habitat and natural resources, its contribution to Colorado and Douglas County history, its architecture and archeology, and as an example of ranching history in Douglas County. The buildings are superb examples of vernacular ranch architecture with a strong German influence. The house is a rare construction type not well known in this area along with the two-story barn and “saloon”. The buildings have changed very little through the years providing excellent examples of ranching from 1887 to 1947. They also represent the transition of the historic ranch into a modern industry through modifications to the buildings as newer modern equipment and techniques were incorporated into the ranching industry.

Project Description

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Project Description (0-20 points) (1500 words or less)

Verify that the project description correlates directly with the scope of work. If you listed an activity or task in the scope, describe it in this section.

Your description should make clear that your project meets the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation and/or theColorado Cultural Resource Survey Manual.

Provide the following information, as it may apply to your project:

1. **List the steps you completed that led to this grant project.**
2. **Clearly explain the proposed project:**

- **Describe the tasks that will be completed.**
- **Explain how the components of the project will be executed.**
- **Discuss why the specific treatments, strategies, or methods were chosen.**

1. **Briefly list future phases or programming directly related to this project.**
2. **Describe how you will financially commit to this project or resource going forward.**
3. **Depending on your type of project, attach photos that:**

- **Illustrate the condition of the resource(s), including overall and detailed views; or**
- **Illustrate a representative sample of the resource(s) to be researched; or**
- **Illustrate potential outcomes of the project; and**
- **Include captions.**

1. **If previous planning documents exist for this project, attach the most recent and relevant sections of those documents that support this proposed project (e.g., historic structure assessment, construction documents, survey forms, reports).**

PROGRESS/DESCRIPTION/CONDITION

1. Saloon

The 1880s saloon retains its character defining features (See images H4.0, H5.0). The saloon was restored in the 1990s by a previous owner and Douglas County has maintained it. They have also repaired the wood shingle roof as the shingles have cracked or blown off. Today, the roof has reached the end of its useful life (see photos 10.0-13.0), and the missing and broken shingles are a concern.

The basement continues to be wet due to water infiltration from the bedrock and stone foundation (see photos 17.0-18.0). Remedial work has been done with the placement of pea gravel at the south and east elevations and minor regrading (see photos 10.0-11.0). This has helped, but the damage to the mortar joints in the stone foundation (see photo 17.0-19.0) and the continued moisture infiltration continues to prevent access to the basement at times.

Drainage from the east and west elevations flows toward the north and then drains into the north door. The

retaining walls at the north elevation have partially collapsed, increasing the drainage (see photos 11.0, 14.0). Snow build up at the north door has caused the door to warp, deteriorated mortar joints, and rotted the door jambs (see photos 14.0-16.0, 20.).

The 2020-02-031 grant included foundation stabilization and drainage rehabilitation but because of additional costs for the barn foundation stabilization in that grant, the saloon stabilization and rehabilitation was eliminated from the scope of work.

2. The Bunkhouse

The Bunkhouse was constructed in the 1880s and moved to its current location in 1947. In its original location, (see images H1.0 and H6.0), it had a log addition. When it was moved, it was placed on a concrete foundation, the log addition was removed, and it became a bunkhouse.

The 2002 grant reconstructed the south wall and installed a new door to replicate the historic. We self-funded several projects including board and batten siding repairs and window restoration in 2024. In 2008, a girl scout troop restored the interior and built wood bed frames to interpret the bunkhouse.

Monitoring the foundation at the northeast corner has been ongoing since 2002. The concrete foundation had spalled and exposed farm implements buried in the concrete. The farm implements were reused as "rebar" for the concrete foundation when it was constructed making it an important interpretative element. We have noticed in the last 6 months, a portion of the concrete foundation has spalled and fallen, causing the corner of the building to bulge and the wall framing to separate (see photos 3.0, 5.0-7.0). We are concerned that the foundation is failing and that the corner of the building could collapse, which could lead to a building collapse.

The roof continues to function as it should and does not leak. Ring shank nails were installed in 2008 to re-secure the metal panels. The fascia board is very old and shows extensive rot (see photos 2.0-4.0, 8.0, 9.0). The trim around the attic access at the north elevation is partially missing (see photo 4.0) as well as about 10% of the battens. The door does not close, and latch and several boards have rotted and fallen off the face of the door.

3. The Barn

The barn, which was also constructed in the 1880s, has received several SHF grants. A 2002 and 2005 grant restored the stone foundation (north and west elevations), replaced deteriorated battens, reconstructed the south door and ramp, and installed a new roof. A 2020 grant stabilized the south foundation that was bulging inward due to soil pressure and restored the middle door of the north elevation and the windows. In 2024, we self-funded a new shingle roof.

We regularly paint the barn, but it has become progressively more difficult as the 145-year-old board siding continues to deteriorate. There are large cracks in the boards and the weathering of the boards for over 145 years has made them thin, allowing them to warp and crack even more. As the boards have become dry and brittle, they have also warped and cracked at the ends. This has caused the battens to come loose, as the nails cannot secure the battens to warped, dry, brittle boards (see photos 21.0 – 30.0). Some battens that were replaced in the previous grant are also warped and a few have fallen off.

The west door frame, north elevation is in poor condition (see photo 31.0). As discussed above, a SHF grant replaced the door lintel, but no other work has been completed on the door, other than regular maintenance. Today, the original jambs and threshold are rotted, making the door difficult to open and close.

Today, the deterioration of the historic materials in these buildings has become critical and maintenance is no longer effective. Restoration and stabilization is now required.

COMPONENTS OF THE PROJECT

PRESERVATION SERVICES – Preservation Contractor

A. Saloon

1. Foundation Stabilization

The scope of work includes:

a. Excavate the foundation and footings.

b. Repoint the foundation walls on the interior, exterior and at the north door vestibule.

c. Create positive drainage and reconstruct retaining walls at the north elevation.

d. Create dryzone around the building and remove grass and bushes at the north elevation as part of the dryzone construction.

2. Roof Rehabilitation

a. Remove wood shingle roof to sheathing.

b. Install a new compatible roof. Douglas County has already stated they would not allow a wood shingle roof back on the building and in addition, the insurance company will not allow a wood shingle roof. We will closely coordinate with SHF to determine appropriate roofing material.

c. New drip edge flashing and flashing at the chimney.

3. Door Restoration

a. Restore door and frame at north elevation.

b. Restore door at south elevation.

4. Siding Rehabilitation

a. Spray building with linseed oil treatment to preserve wood siding.

B. Bunkhouse

1. Foundation Stabilization

a. Construct new concrete foundation to replicate the historic as recommended by the Secretary of Interior's Standards. We will board form the new concrete, as it was done historically and will match the color and texture of the historic concrete. A mockup will be required prior to construction. We will keep a section of the historic foundation for interpretation to demonstrate how rancher's repurposed farm implements.

2. Fascia Restoration

a. Install new replica fascia and paint the historic color.

b. Install missing attic access trim.

c. Complete historic paint analysis.

3. Siding Rehabilitation

a. Replace missing wood battens with replica battens – 10%.

b. Coat building with linseed oil treatment.

4. Door Restoration

a. Restore door, install new boards where missing.

b. Align door so it will open and close easily and latch.

5. Roof Rehabilitation

a. Reinstall metal roof with neoprene washers and ring shank screws to prevent/correct lifting.

C. Barn

1. Siding Restoration

a. Remove existing vertical board siding and battens. Salvage all boards and battens in good condition for reinstallation.

b. Install new replica siding. We anticipate 80 – 90% replacement.

c. Remove existing battens and reinstall upon siding restoration. We anticipate 40% replacement. Only 60% of the battens were replaced in the 2008 grant, so the oldest are in poor condition. We also anticipate some battens, will be damaged when removed. Where possible, we will replace portions of the battens as recommended by the Secretary of the Interior's Standards, which requires keeping as much historic fabric as possible.

d. Paint the barn the historic red color. A historic paint analysis was completed in a previous phase.

2. Door Restoration

a. Restore door frame and sill (threshold) at west door, north elevation. We will utilize as much of the historic fabric as possible as recommended by the Secretary of Interior's Standards. Once complete, the door will be rehung and ensure that it operates easily and latches. The frame will be repainted to match the historic red color.

ARCHITECTURAL/ENGINEERING SERVICES

Scheuber + Darden Architects

1. Construction Documents – except the Saloon foundation stabilization, which was in the 2020 grant.

2. Before/After/Historic Photos.

3. Bidding Services.

4. Attend SHF project kickoff meeting.

5. Attend periodic, on-site construction meetings & final punchlist – 13 total.

6. Respond to RFIs, review submittals and mockups.

7. Assist with Change Orders.

Martin Martin Consulting Engineers

1. Construction Documents for the Bunkhouse. Saloon completed in the 2020 grant.

2. Construction Administration – review submittals and respond to questions.

3. Two site visits during construction.

ARCHAEOLOGICAL SERVICES – Community Connections

1. Three site visits to monitor foundation excavations.

2. Preparation of required forms/reports.

3. OAHP required GIS Mapping.

4. Reimbursable Expenses (Equipment Rental and Mileage).

FUTURE PHASES

1. Restoration of the 1880s house. Includes foundation stabilization, siding restoration, window and door restoration, roof rehabilitation and interior restoration.

2. Animal shelters restoration.

3. Chicken Coop and Granary restoration.

FUTURE FUNDING

Douglas County is proactive in protecting its historic properties because the citizens have repeatedly supported open space and historic building protection. We will continue to provide funds in support of the preservation of Prairie Canyon Ranch. See Project Team for a list of self-funded projects.

Scope of Work/Budget

Questions about the grant application? Please refer to the State Historical Fund Guidebook or email SHF staff athc_shf@state.co.us.

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SCOPE OF WORK AND BUDGET 3-9-26

TASK A SALOON REHABILITATION

1. Foundation Stabilization
2. Roof Rehabilitation
3. Door Restoration
4. Siding Rehabilitation

TOTAL **$ 86,085.00**

TASK B BARN REHABILITATION

1. Siding Restoration
2. Door Restoration

TOTAL **$ 99,310.00**

TASK C BUNKHOUSE REHABILITATION

1. Foundation Stabilization
2. Fascia Restoration
3. Siding Rehabilitation
4. Door Restoration
5. Roof Rehabilitation

TOTAL **$ 32,590.00**

GENERAL CONDITIONS	$ 32,695.00
PERMITS	$ 4,500.00
BONDING	$ 8,835.00
OVERHEAD AND PROFIT	$ 21,795.00
TOTAL	**$285,810.00**

ARCHITECTURAL AND ENGINEERING SERVICES

Architectural **$ 19,999.00**

1. Construction Documents
2. Bidding Services
3. Attend SHF Project Kickoff Meeting
4. Assist in the preperation of the current, historic and final photos
5. Attend periodic onsite construction meetings & final punchlist - 13 total
6. Respond to RFIs, review submittals and mockups
7. Assist with change orders

Structural Engineering Services **$ 13,800.00**

1. Structural construction documents
2. Construction administration, review submittals, respond to questions.
3. Two site visits during construction.

TOTAL **$ 33,799.00**

ARCHAEOLOGICAL MONITORING

1. Archaeocolical Monitoring

2. GIS Mapping
3. Reimbursable Expenses

TOTAL		**$ 10,742.00**
PROJECT SUBTOTAL		**$330,351.00**
CONTINGENCY		**$ 49,552.65**
PROJECT TOTAL		**$379,903.65**
GRANT REQUEST	**$250,000**	
CASH MATCH	**$129,903.65**	

In alignment with our Expanding the Narrative work, lower cash match requirements are available for projects that directly support or focus on BIPOC communities.

Questions? Please refer to the State Historical Fund Guidebook under Grant Programs (page 21).

Cash Match for Expanding the Narrative Projects

If your project qualifies as a Expanding the Narrative Project and your project total allows, you are eligible to request the lower Expanding the Narrative cash match (0% for nonprofit and public owners, 10% for private owners). The scope of work above must include this lower cash match, and two letters of support must be attached as the "Expanding the Narrative Letters of Support" at the end of the application.

Indicate if you are requesting a waiver for the Cash Match requirement
No

Waiver Justification (150 words or less)
If you are unable to provide the minimum cash match required (25% of the project total for nonprofit or public owners or 50% of the project total for private owners; BIPOC projects: 0% for nonprofit/public owners or 10% for private owners), explain why the minimum cannot be met and the efforts your organization made to find funds or other community resources.

Urgency

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Urgency (0-15 points) (1000 words or less)

Provide the following information, as it may apply to your project:

1. **The physical conditions of the resource that make the project urgent. For example, if the grant is not funded now:**

- **The conditions that could cause a public health or safety concern.**
- **The conditions that will quickly deteriorate.**
- **The conditions that will further damage the resource.**

2. **All current or potential threats to the resource(s) or program.**
3. **Any community participation, partnerships, or cash match funds that might be in jeopardy or dependent on this grant.**
4. **Whether this project will be delayed if this grant is not awarded.**
5. **Other valid reasons for urgency.**

CONDITION OF THE BUILDINGS

The deterioration of the historic materials in these buildings has become critical. Every year, Douglas County budgets monies for maintenance and stabilization projects at Prairie Canyon Ranch. Last year they restored the original windows on the bunkhouse and replaced the roof on the barn. Other smaller projects were also completed but in some instance these maintenance projects are no longer effective. Restoration and stabilization is now required. The deterioration of the saloon, bunkhouse and barn are critical.

Saloon

The roof has reached the end of its useful life (see photos 10.0-13.0). There are missing and broken shingles on both faces of the gable roof and remnants of wood shingles can be seen on the ground.

The basement continues to be wet due to water infiltration from the bedrock and stone foundation (see photos 17.0-18.0). Mortar joints at the stone foundation have mostly failed (see photo 17.0-19.0) and the continued moisture infiltration continues to prevent access to the basement at times. Water also enters the building from drainage at the east and west elevations toward the north and drainage at the north elevation towards the building. The retaining walls at the north elevation have partially collapsed due to the snow load and icing of the ground from drainage (see photos 11.0, 14.0). Snow buildup at the north door has caused warping of the door, missing mortar joints, water infiltration into the basement and rotted door jambs (see photos 14.0-16.0, 20.).

Bunkhouse

We have been monitoring the concrete foundation since 2002 and in the last 6 months, catastrophic failure has occurred, causing the exterior wall to bulge and opening the corner of the building and portions of the concrete foundation has broken off (see photos 3.0, 5.0-7.0). We are concerned that the foundation will completely fail at this corner, causing the building to collapse.

Barn

The vertical board siding is in critical condition. There are large cracks and the weathering for over 145 years has made them thin, allowing them to become dry, brittle and warped. This has caused the battens to come loose, as the nails cannot secure the battens to warped, dry, brittle boards (see photos 21.0 – 30.0).

NATURAL CONTINUATION OF MULTI-PHASED EFFORT

The preservation of the historic Prairie Canyon Ranch has been ongoing for over 20 years. This is a rural area that is located 45 minutes from Denver and 30 minutes from Colorado Springs and yet, it is one of the most beautiful areas along highway 83 and is directly across from the Castlewood Canyon State Park. We

take the care and maintenance of this property seriously and designate funds regularly to complete maintenance and stabilization projects. As seen in the Project Team section, we have been working on these buildings for numerous years but have not been able to stop the ongoing damage to the buildings' historic elements because of their age (they date from the 1880s). This grant will continue our efforts to stabilize the foundations, complete drainage improvements, door restoration and exterior rehabilitation.

PARTNERSHIPS IN PLACE

The County Commissioners gave a directive to the Douglas County Historic Preservation Board and the Douglas County Open Space in 2015 to prioritize the preservation of the County's historic buildings. Every year we are given a budget to complete projects on our twenty-five historic properties and archaeological sites. We have always partnered with the State Historical Fund to complete the larger projects on our most important historic properties and hope SHF will continue this partnership in what will be a highly visible project where 25,000 people visit every year.

Since this is a Douglas County Open Space property, our other partners are the citizens of Douglas County and other visitors that hike and ride horses on the property. Prairie Canyon Ranch has always been accessible to the public, but by reservation only as it is a working cattle ranch. In 2023, the Douglas County Commissioners directed Open Space and Community Development to create a plan to open Prairie Canyon Ranch daily and without reservations. Community Development hired Scheuber + Darden Architects to complete an assessment to identify deficiencies that might create hazards for the public. We have been addressing these issues, as the County Commissioners have requested that the property be opened by 2027. The work that is a part of this grant will correct some of the most critical and largest deficiencies on the property.

It is important that the deficiencies described above be corrected prior to opening the property to the public in 2027. Our concern is that our visitors, that will be unescorted, may be injured by falling debris, such as loose battens on the barn, shingles falling off the saloon roof, or unsure footing around the saloon due to drainage issues. We are also concerned about the foundation failure at the bunkhouse and preventing access to the public until it is restored due to possible collapse.

There are no other funders as Douglas County provides the cash match for all its historic projects. Funding comes from an open space and preservation tax approved by the voters in 2023.

Public Benefit

Questions about the grant application? Please refer to the State Historical Fund Guidebook or email SHF staff athc_shf@state.co.us.

History Colorado State Historical Fund is committed to providing equitable access to our grants to everyone. If you require an accommodation to fill out the grant application, please viewHistory Colorado's accessibility statement to make an accommodation request, or contacthc_shf@state.co.us.

Public Benefit, Project Promotion and State Preservation Plan (0-20 points)

Community Support & Benefit of Project (750 words or less)

Explain how the public supports and benefits from this project.

Things to consider:

- The use of the resource or project products.
- The source(s) of the cash match and whether it was provided by the community.
- Non-monetary ways the community supports this project.
- Enhancement of historic preservation, economic development, and heritage tourism.
- Encouragement of existing or new partnerships.
- Increasing historically excluded community engagement in preservation. (For example, LGBTQ+, women, religious minorities, etc.)

Highly recommended:

- Attach at least five recent letters of support (dated within the last six months) from people and organizations who will use this resource, community members and elected officials.

USE OF PROPERTY

Since this is a working cattle ranch access to the property has been limited to reservations and County Open Space Days, special events, school tours and other planned and requested tours. This has in no way diminished public access to the property, since the ranch is available to visitors 365 days a year for interpretive programs, historic building and sites tours, wildlife and riparian hikes, horseback riding tours, and agricultural management programs. In addition, Douglas County Open Space has full-time Rangers to assist in providing access to open space properties.

Open Space Day – Prairie Canyon Ranch is often highlighted on Open Space Day. Approximately 200 people attend this event where Douglas County Open Space lead historic, natural and wildlife hikes around the property, provide lunch, tour the historic buildings and sites and other activities such as storytellers and historians.

Open Space Hike Programs – Open Space does monthly hikes and horseback tours of their properties. Prairie Canyon Ranch is one of the properties that are included on the list of hikes and horseback tours. Notices are sent out to over five hundred people and the attendance to these events is between 25 – 35 people.

Interpretive Programs – These programs include historic building tours, hikes to historic sites, and activities that educate the people/children about the buildings and sites and their historic uses.

This grant strengthens the historic integrity of the property for interpretation to the public.

ENCOURAGEMENT OF EXISTING PARTNERSHIPS – THE PUBLIC

In 2027, Prairie Canyon Ranch will be permanently open to the public for independent trail rides and hikes. There will be a self-guided interpretive tour of the historic buildings and structures and on occasion, the buildings will be open to the public. Community Development and Open Space are finalizing a plan to create access to the property, develop a trail system, keep visitors and the buildings safe, and provide interior access to the buildings on a regular basis. This grant will provide safe access to the barn, saloon and bunkhouse, once the grant work is complete.

ENHANCEMENT OF HISTORIC PRESERVATION

The continued preservation and restoration of Prairie Canyon Ranch and in particular the saloon, bunkhouse and barn enhances our interpretation of this property and its use as an Open Space property. We continue to utilize the Historic Structure Assessment to implement the recommendations using Douglas County funds. When we hire contractors, they must have experience with historic buildings and fully understand the Secretary of the Interior's Standards. In addition, we always include an archaeologist when ground disturbance occurs. We believe we owe it to our public to correctly interpret this ranch, as they will benefit from our preservation efforts as well as the State Historical Fund grant work, because the

buildings hold and tell the important history of this ranch and its importance to Douglas County to correctly tell its history!

SOURCES OF CASH MATCH

Douglas County allocates annual funds for the cash match requirements of State Historical Fund grants. The funds are allocated through a sales tax approved by Douglas County citizens. The people of Douglas County have not spoken directly about this property, but by voting for the continued tax, they support the preservation and restoration of Prairie Canyon Ranch and its historic buildings.

COMMUNITY SUPPORT

Enclosed are letters of support, demonstrating community and County support for the restoration of these buildings.

INCREASING HISTORICALLY EXCLUDED COMMUNITY ENGAGEMENT

As a part of the interpretation of Prairie Canyon Ranch and opening it to the public, we are planning to recreate the role of Babbete Bartruff, the original homesteader. She and her daughter played a prominent role on the ranch and in its success. After Frederick Bartruff passed away, she managed the ranch until she married John Bihlmeyer. Her strength carried her through difficult times and challenges that faced the early homesteaders and worked tirelessly to grow the ranch to 2000 acres under the Bihlmeyer ownership. We do have oral stories from family members describing her pioneering spirit. Her daughter was also pivotal in the success of the ranch by partnering with family members in Denver to sell their beef and dairy products.

Our goal is to develop talks and demonstrations, like our forge demonstrations to tell the important story of the women of Prairie Canyon Ranch. The buildings in this grant support the story as they are the buildings that contributed the most to the success of Prairie Canyon Ranch.

Project Promotion (300 words or less)

Explain how you will promote this project, such as:

- Public events or celebrations
- Physical and digital media
- Presentations
- Other

We will utilize our Public Affairs office to develop marketing materials and press releases regarding the project once the grant is awarded. The County will also promote the project on its website, through its various social media platforms (including Facebook, Twitter and Next Door).

There is also opportunity to promote the site through the County's Virtual History Museum as exhibits are available through the History Repository, which include artifacts from this property in its collections.

A History Colorado Banner will be attached to the main entrance to the property, once the grant is awarded. The property sits alongside heavily traveled State Highway 83, adjacent to Castlewood Canyon State Park. With the hundreds of people that visit this property, this alone is great advertising.

Scheuber + Darden Architects, along with Community Development, will meet with the Douglas County Open Space Advisory Committee and the Douglas County Commissioners at a public meeting to present the results of this grant once completed.

This last month, Scheuber + Darden Architects met with the Historic Preservation Board at Prairie Canyon Ranch and had dinner and a tour of the property. Barbara Darden led the tour and talked about the history of the property and the many projects that SHF has funded. The Douglas County Park Rangers and the

Douglas County Open Space Board was also in attendance. We hope to continue this type of presentation to other groups in the future.

We will also work with the Douglas County Land Conservancy to schedule a Hike and Paint Tour and a tour of the historic buildings, once they are completed. They are responsible for many of our planned events, and we are anxious to reopen Prairie Canyon Ranch to the public, once these buildings are stabilized.

State Preservation Plan (200 words or less)

Explain how this project will directly support at least two goals in the 2020 Colorado Statewide Preservation Plan Summary

GOAL A: Preserving Places That Matter

Prairie Canyon Ranch is one of the last remaining historic ranches in this region. The surrounding historic ranches have been sold off and the land is divided into 35 acre lots. This ranch remains intact and is an excellent example of the ranching industry in Douglas County from 1867 to the 1940s. The saloon, bunkhouse and barn are some of the earliest buildings on the property and demonstrate the transition of the historic ranch from a dairy farm into a modern ranching industry of the 1940s.

GOAL C: SHAPING THE PRESERVATION MESSAGE

Objective 6: Broadcast preservation's positive local impact.
The barn is the largest building on the landscape, and everyone loves to go inside and see the towering columns and wide-open spaces. The saloon is so iconic with its historic stocked bar. The basement is equally entertaining with its interpretive exhibits teaching the young about the importance of root cellars. The bunkhouse, thanks to a girl scout troop, interprets the private life of a 1940s ranch hand and their primitive living style. They restored the interior and constructed rope beds, like how the bunkhouse would have been furnished.

Expanding the Narrative

Questions about the grant application? Please refer to the State Historical Fund Guidebook or email SHF staff athc_shf@state.co.us.

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Expanding the Narrative (0-10 points)

The State Historical Fund prioritizes projects that expand the narrative of Colorado history- in alignment with our State Preservation Plan. These projects demonstrate a meaningful commitment to inclusivity and community engagement.

Projects that BOTH directly benefit and actively involve communities of color—including Indigenous, Latino, Black, Native Hawaiian, Asian American and Pacific Islander—are strongly aligned with our mission to support diverse

heritage and narratives. These projects may be recognized with additional scoring consideration for their contributions to expanding the narrative, fostering equity, cultural heritage preservation, and shared stewardship of Colorado's history.

Grant requests that do qualify can:

- **Receive up to 10 points on their score**
- **Be eligible for a reduced cash match**

To be eligible to complete this section, you must meet and demonstrate both of the criteria below:

- **Community Involvement**
- **Project Benefit**

Criteria 1: Community Involvement - Active participation and engagement in the project's development and execution.

One or more of the communities listed above must be involved in your proposed project. You must be able to demonstrate ONE of the following:

- **The community is directly and materially involved in project planning and/or implementation. (OR)**
- **The applicant organization identifies as an organization and/or primarily serves this community. (OR)**
- **The property is owned by an organization or individual from one of the communities listed above.**

You can use any of the following documents to show evidence for Criteria 1:

- **Documented partnerships with organizations or individuals representing the relevant community, such as a Memorandum of Understanding or testimonial letters.**
- **Ownership by an individual or organization that aligns with the stated identities.**
- **Local demographic data included in the application, paired with evidence that the community reflected in the data is actively engaged in the project or program.**
- **Documented partnerships with organizations led by or focused on relevant communities, including stated partners and their current role (aspirational or potential future partnerships do not qualify), or a recommendation letter from these partners.**
- **A mission statement that centers the commitment to serving and engaging these communities through the organization's programs, leadership, or partnerships., and impact.**

Criteria 2: Project Benefit - **Demonstrate how the project will make a real and positive difference for specified communities. You must be able to show that the completed project will directly benefit one or more of the communities identified above.**

To demonstrate evidence for Criteria 2, the following is mandatory upon submission of the application:

- **Two letters of support from community members who are actively impacted by the project.**

Note: Any grant proposal that does not include these letters of support in their application will automatically be ineligible. These letters should be authentic, clearly identifiable as coming from the specific community benefiting, and provide detailed, genuine expressions from the community. They should not be generic or boilerplate letters.

No **Check the box if this project meets the two criteria listed above.**

If this project does not meet the two criteria listed above, please skip the 3 questions below and proceed to the next section.

Expanding the Narrative Questions:

1. Please identify the Expanding the Narrative intended communities your project is working with.

2. Please explain their involvement i.e. active participation and engagement in the project's development and execution. (500 words or less)

3. How will they directly benefit from the completed project? (500 words or less)

Project Timeline

Questions about the grant application? Please refer to the State Historical Fund Guidebook or email SHF staff athc_shf@state.co.us.

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Project Timeline

Please check the box below each statement:

I understand that if awarded, it can take up to 6 weeks to execute the grant agreement with the State Historical Fund.
Yes

I understand that the State Historical Fund agreement period is 24 months and this project will be completed within that time period.
Yes

I understand that the State Historical Fund has 30 calendar days to complete review of the deliverables (products) that will be required with this project and I have accounted for the 30 day reviews within the 24 month agreement period.
Yes

I understand that weather may delay completion of some projects and I have accounted for possible delays within the 24 month agreement period.
Yes

Agreement

Questions about the grant application? Please refer to the State Historical Fund Guidebook or email SHF staff athc_shf@state.co.us.

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Acknowledgement of Award Conditions

I understand and agree with the following conditions associated with all State Historical Fund grants:

- **I understand that my organization will enter into a grant agreement with the State of Colorado. My organization will be responsible for meeting the terms of the grant agreement, and cannot pass fiscal or project responsibility to another organization.**

- **I understand that the State grant agreement contains non-negotiable terms, and it is my responsibility to review theSHF grant templates prior to going under award to assure that my organization accepts those terms.**
- **I understand that my organization will work in partnership with the State Historical Fund to meet the Secretary of the Interior's Standards for the Treatment of Historic Properties. I will comply with State Historical Fund review expectations and refrain from carrying out any work until I have the approval of a State Historical Fund Resource Specialist to proceed. For archaeology and survey projects, I will adhere to the currentColorado Cultural Resource Survey Manual.**
- **I understand that all cash match must be in the bank before my organization signs the State Historical Fund grant agreement.**
- **I understand that my organization is solely responsible for determining if my cash match resources are eligible for use with State Historical Fund grant programs.**
- **I understand that the State Historical Fund will only pay for work that takes place within the State Historical Fund grant agreement period.**
- **I understand that all project expenses must be associated with one of the tasks listed in my scope and budget and reported as such. I am not allowed to collapse task items under one category.**
- **I understand project cost savings will be shared with the State Historical Fund according to the grant request/cash match ratio.**
- **I understand that the State Historical Fund will require documentation of any and all grant administration or indirect expenditures, including time sheets, rates, and clear calculations.**
- **I understand that property protections may apply to my project based on project type and cumulative State Historical Fund funds previously received for work on the building. If applicable, I will receive a letter explaining the requirements after all applications are processed.**
- **I understand that my organization must adhere to all program policies, state regulations, provisions, and laws.**
- **I understand that my organization cannot use State Historical Fund funds in a manner that may result in an actual or perceived conflict of interest.**

By checking the box below, you are indicating that you understand and agree with the above conditions associated with State Historical Fund

grants, if awarded.
Yes

Attachments

Questions about the grant application? Please refer to the State Historical Fund Guidebook or email SHF staff athc_shf@state.co.us.

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Attachments

Once you have chosen your file, you must select the **Upload** button to complete the attachment.

REQUIRED

Colorado Substitute W-9 Applicant Organization

Required W-9 form available here.
Label file in this format: Applicant Organization_W9
Douglas County_W9.pdf

Signature Page

Please download, complete, and attach your Signature Page. A blank copy can be foundhere.
Label file in this format:: Applicant Organization_Title
Douglas County_Signature Page_VER_1.pdf

Proof of Local Designation (**Only required** if physical work/excavation or an acquisition is occurring and the property/site is not on the State or National Register).

Label file in this format: Applicant Organization_Designation
Douglas County_Designation.pdf

Expanding the Narrative Letters of Support (Only required if you are requesting the lower cash match).

Please attach two letters of support from the Expanding the Narrative communities the project benefits.

Label file in this format: Applicant Organization_Expanding_The_Narrative LOS

IRS Letter of Determination (Only required for religious organizations).

Label file in this format: Applicant Organization_IRS Letter

Archaeological Permit (Archaeology Projects Only)

All applications for archaeology projects must include an approved archaeological permit from either theOffice of Archaeology and Historic Preservation (for private land and state lands, which includes city and county as well as any political subdivision of the state) or the federal agency managing the federal land.

Label file in this format: Application Organization_Archaeology Permit

HIGHLY RECOMMENDED

Bids and/or Estimates

Label file in this format: Applicant Organization_Bids_ or_Estimates

Douglas County_Estimates.pdf

Excerpts of most recent supporting documents

(archaeological assessment, historic structure assessment, construction documents, survey forms, reports)

Label file in this format: Applicant Organization_HSA Excerpts

Douglas County_Const Docs.pdf

Images

Label file in this format: Applicant Organization_Images

Douglas County_Images.pdf

Letters of Support

Label file in this format: Applicant Organization_Letters

Douglas County_Letters.pdf

Overall Image

Label file in this format: Applicant Organization_Overall Image

Douglas County_Overall Image.jpg

Professional Project Team Members' Resumes

Label file in this format: Applicant Organization_Resumes

Douglas County_Resumes.pdf

OPTIONAL

Detailed Scope of Work and Budget

Label file in this format: Applicant Organization_Detailed SOW

Douglas County_Detailed SOW.pdf

Historic Images

Label file in this format: Applicant Organization_Historic Images
Douglas County_Historic Images.pdf

Maps, Site Plans, or Drawings

Label file in this format: Applicant Organization_Plans

Media Images, Newspaper Clippings, etc.

Label file in this format: Applicant Organization_Media Images

Miscellaneous Attachments

Label file in this format: Applicant Organization_Misc
Douglas County_Misc.pdf

Research Design

For example, document outlining archaeological or survey research questions and methods for obtaining data to answer those questions.

Label file in this format: Applicant Organization_Research Design

State Historical Fund
History Colorado

History Colorado State Historical Fund Application Signature Page

Applicant Organization

_____ _____

Signature of Legally Authorized Representative
Please sign in blue ink or Sign digitally in Adobe

Date

_____ _____

Printed Name

Title

Property Owner, *if different than Applicant Organization*

_____ _____

Signature of Legally Authorized Representative
Please sign in blue ink or Sign digitally in Adobe

Date

_____ _____

Printed Name

Title

Government Official – Private owner/entities must obtain either a signature or a Letter of Support from a local government official.

_____ _____

Signature of Legally Authorized Representative
Please sign in blue ink or Sign digitally in Adobe

Date

_____ _____

Printed Name

Title

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Mike Alexander, Director, Office of Emergency Management

DESCRIPTION: Public Contract for Services with Several Vendors for 2026 Aviation Wildland Fire Support.

SUMMARY: As a result of ongoing dry conditions in and around Douglas County, coupled with limited air resources in the region for wildland fire suppression, the Douglas County Office of Emergency Management is requesting approval to enter into contracts with several vendors to utilize "Call When Needed" service options.

The Office of Emergency Management seeks approval for public service contracts with the following vendors:

- 10 Tanker Air Carrier, LLC
- HeliQwest International
- Trans Aero LTD

These contracts will allow the County to request aerial firefighting resources when needed during wildfire incidents. The contracts will take effect on March 25, 2026, and will expire on December 31, 2026.

RECOMMENDED ACTION: Approval of the 2026 Aviation Wildland Fire Public Contract for Services.

REVIEW:

Tim Hallmark	Approve	3/12/2026
Jeff Garcia	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Cover Page
2026 CWN Aircraft Contract_10 Tanker 01.21.26
2026 CWN Aircraft Contract_HeliQwest 01.21.26
2026 CWN Aircraft Contract_Trans Aero 030126

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ATTACHMENTS:

2026 CWN Aircraft Contract_10 Tanker 01.21.26
2026 CWN Aircraft Contract_HeliQwest 01.21.26
2026 CWN Aircraft Contract_Trans Aero 030126

PUBLIC CONTRACT FOR SERVICES
Call When Needed (CWN) Helicopter Aircraft Services
10 Tanker Air Carrier LLC

THIS CONTRACT ("Contract") is made and entered into this _____day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and a **10 TANKER AIR CARRIER LLC,** a limited liability corporation (the "Contractor"). The County and the Contractor hereinafter collectively referred to as the "Parties" and individually to as a "Party."

RECITALS

WHEREAS, the County is undertaking certain activities for providing mechanics, fuel, support, maintenance, crew and a helicopter aircraft for law enforcement, public safety, fire suppression, search and rescue; and

WHEREAS, the Contractor is the legal owner of a serviceable and operational aircraft ("Aircraft") as described in Exhibit A herein, subject to any Lender lien or liens; and

WHEREAS, the County desires to have CWN use of the Contractor's aircraft and crew; and

WHEREAS, the Contractor has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

1. LINE OF AUTHORITY: Debrah Schnackenberg, Emergency Management Director, (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Contractor under this Contract.

2. SCOPE OF SERVICES: All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Contractor.

A. General: The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the County and Contractor, shall be in writing and shall become part of this Contract upon execution. The Contractor agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Contractor shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other Contract in effect during the term hereof between the Contractor and the County for the use and occupancy by the Contractor of any County facilities or space.

B. Special: The Authorized Representative, by written instructions issued to the Contractor, may make direction regarding the services to be provided by Contractor as may be necessary to accomplish the purposes intended to be provided under this Contract. The Authorized

Representative shall have such further authority, if any, as may be specifically granted or authorized by the County or the Douglas County Sheriff to initiate or process change orders affecting the Contract costs or quantity of services to be performed hereunder. Contractor shall not commence any changed or increased services prior to receipt of the required duly executed change order or amendment.

3. COMPENSATION: Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Contractor, and the Contractor agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

4. MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **ONE HUNDRED THOUSAND DOLLARS AND ZERO CENTS ($100,000.00)** for the term of this Contract. In no event shall the County be liable for payment under this Contract for any amount in excess thereof, except as otherwise provided herein in Exhibit B. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Contractor. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. TERM: It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on **MARCH 25, 2026,** and terminate at 11:59 p.m. on **DECEMBER 31, 2026**. This Contract, at the option of the County, may be renewed for two (2) successive terms, if notice is given to the Contractor by the County on or before 45 days prior to the expiration date of the current term. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. INVOICING PROCEDURES: Payments shall be made to the Contractor based upon invoices submitted by the Contractor, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Contractor within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Contractor. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Contractor's activities and services rendered, as the County deems appropriate to support the payments to the Contractor. The signature of an officer of the Contractor shall appear on all invoices certifying that the invoice has been examined and found to be correct.

7. CONFLICT OF INTEREST: The Contractor agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Contractor further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Contractor by placing the Contractor's own interests, or the interest of any party with whom the Contractor has a contractual arrangement, in conflict with those of County.

8. INDEMNIFICATION: The County cannot and by this agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Contractor or any other person or entity whatsoever, for any purpose whatsoever. The Contractor shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Agreement; provided, however, that the Contractor need not indemnify or save harmless the

County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

9. INDEPENDENT CONTRACTOR: The Contractor is an Independent Contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Contractor to perform work under this Contract shall be and remain at all times, employees of the Contractor for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

11. ASSIGNMENT: The Contractor covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Contractor to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Contractor hereunder.

12. COUNTY REVIEW OF RECORDS: The Contractor agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Contractor shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

13. OWNERSHIP OF DOCUMENTS: Drawings, specifications, guidelines and any other documents prepared by the Contractor in connection with this Contract shall be the property of the County.

14. ASSIGNMENT OF COPYRIGHTS: The Contractor assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Contractor waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

15. TERMINATION: The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Contractor of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor pursuant to this Contract shall become the County's property. The Contractor shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Contractor shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Contractor.

In the event the Aircraft is partially destroyed or damaged, the Contractor shall, in its sole discretion, either (i) fully repair the Aircraft in order that it shall be placed in at least as good condition as it was prior to such partial destruction or damage; or (ii) terminate this Contract. Within five (5) working days after the date of such partial destruction or damage, Contractor shall give written notice to County specifying whether Contractor has elected to fully repair the Aircraft or to terminate this Contract, which termination shall be effective immediately upon such written notice from Contractor to County setting forth Contractor's election to so terminate this Contract.

16. NOTICES: Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Contractor to:	Douglas County Office of Emergency Management Attn: Michael Alexander 4000 Justice Way Castle Rock, CO 80109 Telephone: 303.660.7589 E-mail: malexander@dcsheriff.net
with a copy to:	Douglas County Attorney's Office 100 Third Street, 3rd Floor Castle Rock, CO 80104 Telephone: 303.660.7414 E-mail: attorney@douglas.co.us
and by the County to:	10 Tanker Air Carrier, LLC Attn: John Gould, President & CEO 3201 University Blvd, Ste 102 Albuquerque, NM 87106-5635 E-mail: jgould@10tanker.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time-to-time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. NONDISCRIMINATION: In connection with the performance of work under this Contract, the Contractor agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

18. GOVERNING LAW; VENUE: This Contract shall be deemed to have been made in, and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Contractor expressly waives

the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

19. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Contract by the Contractor shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Contractor shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

20. SEVERABILITY: In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

21. NO THIRD-PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Contractor, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

22. ADVERTISING AND PUBLIC DISCLOSURE: The Consultant shall not include any reference to this Contract or services pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant Manager, and the Board of County Commissioners.

23. PRIORITY OF PROVISIONS: In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

1st This Contract, Sections 1 through 28
2nd Request for Proposal (if applicable)
3rd Exhibit C- Insurance Requirements
4th Exhibit A- Scope of Services
5th Exhibit B- Method of Payment
6th Response to Request for Proposal (if applicable).

24. HEADINGS; RECITALS: The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

25. ENTIRE CONTRACT: The parties acknowledge and agree that the provisions contained herein constitute the entire Contract and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

26. INSURANCE: The Contractor shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The Contractor shall

provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Contractor's insurance coverage during the term of this Contract.

27. COUNTY EXECUTION OF CONTRACT: This Contract is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

28. FORCE MAJEURE: No party shall be liable for failure to perform hereunder if the failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party such as, but not limited to, weather conditions, acts of God, strikes, work stoppages, unavailability of or delay in receiving labor or materials, faults by contractors, subcontractors, utility companies or third parties, fire or other casualty or actions of government authorities.

(Remainder of Page Intentionally Blank)

EXHIBIT A
SCOPE OF WORK

Contractor will tender a flightworthy Aircraft, crew and support services described in this Agreement at the Douglas County Moore Road Facility, 8500 Moore Road, Littleton, Colorado 80125, as described and subject to the conditions below.

The Contractor shall commit the Aircraft, related services and crew to the County on Stand-By basis, as follows:

1. Call When Needed ("CWN") Use: Contractor shall commit to providing the County the right to use the Aircraft, crew and support services without limitation, in compliance with FAA rules and regulations, subject to the availability of the Aircraft, crew and support services, as may be requested from time to time during the Term of this Agreement. CWN charges start when the Aircraft and crew are dispatched until released, portal to portal. It is understood that the Contractor's prior planned use of the Aircraft will take precedence over the County's use during CWN periods of time, as set and defined by the County.

2. The County shall provide Contractor with notice of its desire to use the Aircraft during any CWN period as far in advance of any given flight as possible, and in any case, at least twenty-four hours (24) in advance of a planned departure for such use, except it is understood that the County may request the use of Aircraft on an emergency basis where advance notice is not required. Requests for flight time shall be in a form, whether written or oral, mutually convenient to and agreed upon by the Parties. The County shall inform Contractor of:

    a. Proposed departure point
    b. Destination
    c. Date and time of flight
    d. The nature of the mission of the flight
    e. Estimated date and time of return flight
    f. Any other information concerning the proposed flight that may be pertinent to the flight mission

3. Contractor shall notify the County as to whether or not the requested CWN use of the Aircraft and Crew can be accommodated and, if not, the parties shall discuss alternatives if any are available.

4. The Contractor shall, at its own cost and expense, service, repair, maintain and overhaul, test or cause the same to be done to the Aircraft during the term of this Contract, in order to keep the Aircraft in good operating condition and appearance and to keep the Aircraft in such operating condition as may be necessary to enable airworthiness certification of the Aircraft to be maintained in good standing at all times under all applicable governmental rules and regulations. The County shall not be under any liability or obligation in any manner to provide service, maintenance, repairs or parts for the Aircraft.

5. The Aircraft and crew subject to this Contract:
    Boeing DC-10-30 (N17085, N522AX, N612AX, 603AX)

6. Upon dispatch of the Aircraft, crew and mechanics to the location specified by the County, the Contractor will act promptly to render the Aircraft operable and to transport the Aircraft by flight to the point of operation. Upon arrival of the Aircraft at the point of operation, the Contractor will provide transport in the Aircraft as directed by the County, except that the Pilot in command shall have sole discretion to reject any proposed operation he deems unsafe.

7. If the Contractor becomes reasonably concerned that its personnel are not safe and/or endangered at the point of operation, the Pilot in command shall be entitled to immediately suspend operations and withdraw its personnel to a secure position.

8. Any maintenance and inspection of the Aircraft takes precedence over scheduling of the Aircraft by the County or any subcontractors authorized by the County, unless such maintenance or inspection can be safely deferred in accordance with applicable laws and regulations and within the sound discretion of the Pilot in command of the Aircraft. County is not responsible for the maintenance down time or repair when the Aircraft is not operational and Contractor shall not be paid for such down time.

9. Contractor will make reasonable efforts to ensure that the Aircraft is not operated in any unsafe manner or contrary to any manual or instructions for the Aircraft or in violation of the terms or conditions of any insurance policy covering the Aircraft or applicable law.

10. All pilots who operate the Aircraft for the County's flights, or for any users authorized by the County, shall have at least the minimum total pilot hours required by any policy of insurance covering the Aircraft and will meet or exceed all requirements under any policy of insurance covering the Aircraft.

11. Pursuant to Section 91.3 of the FAR, the Pilot in Command of such flight is responsible for, and is obligated and entitled to exercise final authority over the safe operation of the flight, and the parties agree that the Pilot in Command may, in the exercise of such authority, refuse to commence such flight, terminate such flight, or take any other flight related action that, in the judgment of the Pilot in Command, is required to ensure the safety of the Aircraft, the flight crew, the passengers, and any other persons and/or property.

12. The County and/or County's agents shall have the right to inspect the Aircraft or any documents related to the Aircraft at any reasonable time, upon giving Contractor reasonable notice, to ascertain the condition of the Aircraft and to satisfy the County that the Aircraft is being properly repaired and maintained in accordance with the requirements of this Contract. All required repairs shall be performed as soon as practicable after such inspection.

13. The Aircraft shall have and be in compliance with a current valid certificate of airworthiness issue by the FAA, and shall be airworthy according to the manufacturer's specifications and FAA regulations.

14. Contractor shall be solely responsible for any fines, penalties, or forfeitures relating in any manner to the operation, maintenance, or use of the Aircraft by the Contractor under this Contract.

EXHIBIT B
METHOD OF PAYMENT

2026 DC-10 Airtanker Call When Needed (CWN)and Exclusive Use (EU) Rate Sheet

Prepared for Douglas County, Colorado

CWN Rate Table:

Item	Value
Aircraft Make/Model	Boeing DC-10-30
Aircraft FAA Registration (N-Number)	N17085, N522AX, N612AX, 603AX
Daily Availability	$61,800
Rate per Flight Hour - Ferry (Dry)	$15,000
Standby per hour (Home Base or Away)	N/A
Overnight rate per Crew (Flight or Main) member	Billed at Fed Rate

EU Rate Table:

Item	Value
Aircraft Make/Model	Boeing DC-10-30
Aircraft FAA Registration (N-Number)	N17085, N522AX, N612AX, 603AX
Daily Availability (150 day or longer)	$59,225
Rate per Flight Hour - Ferry (Dry)	$15,000
Standby per hour (Home Base or Away)	N/A
Overnight rate per Crew (Flight or Main) member	Billed at Fed Rate

Notes:

1. Rates do not include fuel. Fuel will be provided by Contracting Agency, or contractor can provide at cost. For planning purposes, fuel burn can be expected to be 2550 gal/hr.
2. Contracting Agency will be responsible for cost of retardant, retardant loading, and all applicable airport fees.
3. Contracting Agency will be responsible for providing lead plane.
4. Rates quoted are understood to include approved aircraft, crew, maintenance and insurance.

Questions may be directed to John Gould at (208) 258-0130.

****10 Tanker Proprietary Information***

Exhibit C
INSURANCE REQUIREMENTS

CONSULTANT or CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.
2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if CONSULTANT or CONTRACTOR has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease
4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the CONSULTANT or CONTRACTOR's profession, with limit no less than **$1,000,000** per occurrence or claim, $2,000,000 aggregate.

The Insurance obligations under this agreement shall be the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the COUNTY. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the CONSULTANT or CONTRACTOR under this agreement.

OTHER INSURANCE PROVISIONS:

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. Douglas County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT or CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT or CONTRACTOR's insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the **CONSULTANT or CONTRACTOR's insurance coverage shall be primary** insurance. Any insurance or self-insurance maintained by Douglas County, its officers, officials, employees, or volunteers shall be excess and non- contributory to the CONSULTANT or CONTRACTOR's insurance.

Notice of Cancellation. Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to Douglas County**.

Waiver of Subrogation. CONSULTANT or CONTRACTOR hereby grants to Douglas County a waiver of any right to subrogation which any insurer of said CONSULTANT or CONTRACTOR may acquire against Douglas County by virtue of the payment of any loss under such insurance. CONSULTANT or CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Douglas County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The CONSULTANT or CONTRACTOR agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. Douglas County may require the CONSULTANT or CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Douglas County. The CONSULTANT or CONTRACTOR will indemnify Douglas County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Douglas County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least three (3) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Dat***e prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***three (3)*** years after completion of contract work.

Verification of Coverage. CONSULTANT or CONTRACTOR shall furnish Douglas County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by Douglas County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT or CONTRACTOR's obligation to provide them. Douglas County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, Douglas County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the CONSULTANT or CONTRACTOR to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation, termination, or material change will be sent via mail or e-mail to:

Douglas County Government
Attn: Risk Management
100 Third Street
Castle Rock, Colorado 80104
risk@douglas.co.us

Subcontractors Consultant or Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONSULTANT or CONTRACTOR shall ensure Douglas County is an additional insured on insurance required from subcontractors.

Failure to Procure or Maintain Insurance. The CONTRACTOR will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the CONTRACTOR to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

Governmental Immunity. The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to Douglas County, its officers, or its employees

Special Risks or Circumstances
Douglas County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

PUBLIC CONTRACT FOR SERVICES
Call When Needed (CWN) Helicopter Aircraft Services
Heliqwest International

THIS CONTRACT ("Contract") is made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and a **HELIQWEST INTERNATIONAL,** (a limited liability corporation authorized to do business in Colorado (the "Contractor"). The County and the Contractor hereinafter collectively referred to as the "Parties" and individually to as a "Party."

RECITALS

WHEREAS, the County is undertaking certain activities for providing mechanics, fuel, support, maintenance, crew and a helicopter aircraft for law enforcement, public safety, fire suppression, search and rescue; and

WHEREAS, the Contractor is the legal owner of a serviceable and operational aircraft ("Aircraft") as described in Exhibit A herein, subject to any Lender lien or liens; and

WHEREAS, the County desires to have CWN use of Contractor's aircraft and crew; and

WHEREAS, the Contractor has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

1. LINE OF AUTHORITY: Debrah Schnackenberg, Emergency Management Director, (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Contractor under this Contract.

2. SCOPE OF SERVICES: All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Contractor.

A. General: The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the County and Contractor, shall be in writing and shall become part of this Contract upon execution. The Contractor agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Contractor shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other Contract in effect during the term hereof between the Contractor and the County for the use and occupancy by the Contractor of any County facilities or space.

B. Special: The Authorized Representative, by written instructions issued to the Contractor, may make direction regarding the services to be provided by Contractor as may be

necessary to accomplish the purposes intended to be provided under this Contract. The Authorized Representative shall have such further authority, if any, as may be specifically granted or authorized by the County or the Douglas County Sheriff to initiate or process change orders affecting the Contract costs or quantity of services to be performed hereunder. Contractor shall not commence any changed or increased services prior to receipt of the required duly executed change order or amendment.

3. COMPENSATION: Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Contractor, and the Contractor agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

4. MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **ONE HUNDRED THOUSAND DOLLARS AND ZERO CENTS ($100,000.00)** for the term of this Contract. In no event shall the County be liable for payment under this Contract for any amount in excess thereof, except as otherwise provided herein in Exhibit B. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Contractor. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. TERM: It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on **MARCH 25, 2026,** and terminate at 11:59 p.m. on **DECEMBER 31, 2026**. This Contract, at the option of the County, may be renewed for two (2) successive terms, if notice is given to the Contractor by the County on or before 45 days prior to the expiration date of the current term. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. INVOICING PROCEDURES: Payments shall be made to the Contractor based upon invoices submitted by the Contractor, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Contractor within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Contractor. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Contractor's activities and services rendered, as the County deems appropriate to support the payments to the Contractor. The signature of an officer of the Contractor shall appear on all invoices certifying that the invoice has been examined and found to be correct.

7. CONFLICT OF INTEREST: The Contractor agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Contractor further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Contractor by placing the Contractor's own interests, or the interest of any party with whom the Contractor has a contractual arrangement, in conflict with those of County.

8. INDEMNIFICATION: The County cannot and by this agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Contractor or any other person or entity whatsoever, for any purpose whatsoever. The Contractor shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under

this Agreement; provided, however, that the Contractor need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

9. INDEPENDENT CONTRACTOR: The Contractor is an Independent Contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Contractor to perform work under this Contract shall be and remain at all times, employees of the Contractor for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

11. ASSIGNMENT: The Contractor covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Contractor to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Contractor hereunder.

12. COUNTY REVIEW OF RECORDS: The Contractor agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Contractor shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

13. OWNERSHIP OF DOCUMENTS: Drawings, specifications, guidelines and any other documents prepared by the Contractor in connection with this Contract shall be the property of the County.

14. ASSIGNMENT OF COPYRIGHTS: The Contractor assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Contractor waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

15. TERMINATION: The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Contractor of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor pursuant to this Contract shall become the County's property. The Contractor shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the

above, the Contractor shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Contractor.

In the event the Aircraft is partially destroyed or damaged, the Contractor shall, in its sole discretion, either (i) fully repair the Aircraft in order that it shall be placed in at least as good condition as it was prior to such partial destruction or damage; or (ii) terminate this Contract. Within five (5) working days after the date of such partial destruction or damage, Contractor shall give written notice to County specifying whether Contractor has elected to fully repair the Aircraft or to terminate this Contract, which termination shall be effective immediately upon such written notice from Contractor to County setting forth Contractor's election to so terminate this Contract.

16. NOTICES: Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Contractor to:	Douglas County Office of Emergency Management Attn: Michael Alexander 4000 Justice Way Castle Rock, CO 80109 Telephone: 303.660.7589 E-mail: malexander@dcsheriff.net
with a copy to:	Douglas County Attorney's Office 100 Third Street, 3rd Floor Castle Rock, CO 80104 Telephone: 303.660.7414 E-mail: attorney@douglas.co.us
and by the County to:	HeliQwest International Attn: Carson Johnson 11915 Airport Way Broomfield CO 80021 Phone: (303) 469-2932 E-mail: carsonj@heliqwest.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time-to-time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. NONDISCRIMINATION: In connection with the performance of work under this Contract, the Contractor agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

18. GOVERNING LAW; VENUE: This Contract shall be deemed to have been made in, and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder

shall be in the District Court, County of Douglas, State of Colorado. The Contractor expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

19. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Contract by the Contractor shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Contractor shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

20. SEVERABILITY: In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

21. NO THIRD-PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Contractor, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

22. ADVERTISING AND PUBLIC DISCLOSURE: The Consultant shall not include any reference to this Contract or services pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant Manager, and the Board of County Commissioners.

23. PRIORITY OF PROVISIONS: In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

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6th Response to Request for Proposal (if applicable).

24. HEADINGS; RECITALS: The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

25. ENTIRE CONTRACT: The parties acknowledge and agree that the provisions contained herein constitute the entire Contract and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

26. INSURANCE: The Contractor shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The Contractor shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Contractor's insurance coverage during the term of this Contract.

27. COUNTY EXECUTION OF CONTRACT: This Contract is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

28. FORCE MAJEURE: No party shall be liable for failure to perform hereunder if the failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure,* or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party such as, but not limited to, weather conditions, acts of God, strikes, work stoppages, unavailability of or delay in receiving labor or materials, faults by contractors, subcontractors, utility companies or third parties, fire or other casualty or actions of government authorities.

(Remainder of Page Intentionally Blank)

EXHIBIT A
SCOPE OF WORK

Contractor will tender a flightworthy Aircraft, crew and support services described in this Agreement at the Douglas County Moore Road Facility, 8500 Moore Road, Littleton, Colorado 80125, as described and subject to the conditions below.

The Contractor shall commit the Aircraft, related services and crew to the County on Stand-By basis, as follows:

1. Call When Needed ("CWN") Use: Contractor shall commit to providing the County the right to use the Aircraft, crew and support services without limitation, in compliance with FAA rules and regulations, subject to the availability of the Aircraft, crew and support services, as may be requested from time to time during the Term of this Agreement. CWN charges start when the Aircraft and crew are dispatched until released, portal to portal. It is understood that the Contractor's prior planned use of the Aircraft will take precedence over the County's use during CWN periods of time, as set and defined by the County.

2. The County shall provide Contractor with notice of its desire to use the Aircraft during any CWN period as far in advance of any given flight as possible, and in any case, at least twenty-four hours (24) in advance of a planned departure for such use, except it is understood that the County may request the use of Aircraft on an emergency basis where advance notice is not required. Requests for flight time shall be in a form, whether written or oral, mutually convenient to and agreed upon by the Parties. The County shall inform Contractor of:

    a. Proposed departure point
    b. Destination
    c. Date and time of flight
    d. The nature of the mission of the flight
    e. Estimated date and time of return flight
    f. Any other information concerning the proposed flight that may be pertinent to the flight mission

3. Contractor shall notify the County as to whether or not the requested CWN use of the Aircraft and Crew can be accommodated and, if not, the parties shall discuss alternatives if any are available.

4. The Contractor shall, at its own cost and expense, service, repair, maintain and overhaul, test or cause the same to be done to the Aircraft during the term of this Contract, in order to keep the Aircraft in good operating condition and appearance and to keep the Aircraft in such operating condition as may be necessary to enable airworthiness certification of the Aircraft to be maintained in good standing at all times under all applicable governmental rules and regulations. The County shall not be under any liability or obligation in any manner to provide service, maintenance, repairs or parts for the Aircraft.

5. The Aircraft and crew subject to this Contract:
    Eurocopter AS350B3
    Super Bell 205A1++
    Kmax K1200

6. Upon dispatch of the Aircraft, crew and mechanics to the location specified by the County, the Contractor will act promptly to render the Aircraft operable and to transport the Aircraft by flight to the point of operation. Upon arrival of the Aircraft at the point of operation, the Contractor will provide transport in the Aircraft as directed by the County, except that the Pilot in command shall have sole discretion to reject any proposed operation he deems unsafe.

7. If the Contractor becomes reasonably concerned that its personnel are not safe and/or endangered at the point of operation, the Pilot in command shall be entitled to immediately suspend operations and withdraw its personnel to a secure position.

8. Any maintenance and inspection of the Aircraft takes precedence over scheduling of the Aircraft by the County or any subcontractors authorized by the County, unless such maintenance or inspection can be safely deferred in accordance with applicable laws and regulations and within the sound discretion of the Pilot in command of the Aircraft. County is not responsible for the maintenance down time or repair when the Aircraft is not operational and Contractor shall not be paid for such down time.

9. Contractor will make reasonable efforts to ensure that the Aircraft is not operated in any unsafe manner or contrary to any manual or instructions for the Aircraft or in violation of the terms or conditions of any insurance policy covering the Aircraft or applicable law.

10. All pilots who operate the Aircraft for the County's flights, or for any users authorized by the County, shall have at least the minimum total pilot hours required by any policy of insurance covering the Aircraft and will meet or exceed all requirements under any policy of insurance covering the Aircraft.

11. Pursuant to Section 91.3 of the FAR, the Pilot in Command of such flight is responsible for, and is obligated and entitled to exercise final authority over the safe operation of the flight, and the parties agree that the Pilot in Command may, in the exercise of such authority, refuse to commence such flight, terminate such flight, or take any other flight related action that, in the judgment of the Pilot in Command, is required to ensure the safety of the Aircraft, the flight crew, the passengers, and any other persons and/or property.

12. The County and/or County's agents shall have the right to inspect the Aircraft or any documents related to the Aircraft at any reasonable time, upon giving Contractor reasonable notice, to ascertain the condition of the Aircraft and to satisfy the County that the Aircraft is being properly repaired and maintained in accordance with the requirements of this Contract. All required repairs shall be performed as soon as practicable after such inspection.

13. The Aircraft shall have and be in compliance with a current valid certificate of airworthiness issue by the FAA, and shall be airworthy according to the manufacturer's specifications and FAA regulations.

14. Contractor shall be solely responsible for any fines, penalties, or forfeitures relating in any manner to the operation, maintenance, or use of the Aircraft by the Contractor under this Contract.

EXHIBIT B
METHOD OF PAYMENT

Charges may be paid by the County from its emergency incident funds independent of the contract encumbrance set forth in paragraph 4 of the Contract, titled Maximum Contract Expenditure.

Contractor will submit invoice for services, equipment and mileage as provided in paragraph 6 in Contract.

2026 Rate Sheet for Douglas County

AS350B3

- $2950 per hour wet (up to $4.00 per gallon fuel included)
- $800 per day for fuel vehicle.
- Minimum 4 flight hours per day **(Exclusive Use negotiated at time of hire)**
- Up to 5 Passengers pending performance calculation (altitude/temps)

Super Bell 205

- $3950 per hour wet (up to $4.00 p/gallon fuel included)
- $1500 per day for fuel truck
- Minimum 4 flight hours per day **(Exclusive Use negotiated at time of hire)**
- Up to 9 Passengers pending performance calculation (altitude/temps)

Kmax K1200

- $5800 per hour wet (up to $4.00 p/gallon fuel included)
- $1500 per day for fuel truck
- Minimum 4 flight hours per day **(Exclusive Use negotiated at time of hire)**
- External work only, no passengers

Sikorsky H60A+ Blackhawk

- $8500 per hour wet (up to $4.00 p/gallon fuel included)
- $1500 per day for fuel truck
- Minimum 4 flight hours per day **(Exclusive Use negotiated at time of hire)**
- External work only, no passengers

All Aircraft Types will have additional Meal and Lodging charges of $250.00 per day per Crew Person.

Mobilization will be charged at aircraft type flight hour rate multiplied by the actual round-trip flight time from point of hire.

Straight Hourly with daily minimums apply for short term hire.

All Aircraft use an SEI Bambi Bucket on 100' + long line

Belly Tank may be available on Bell 205 or H60A+

All subject to aircraft availability

Exhibit C
INSURANCE REQUIREMENTS

CONSULTANT or CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.
2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if CONSULTANT or CONTRACTOR has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease
4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the CONSULTANT or CONTRACTOR's profession, with limit no less than **$1,000,000** per occurrence or claim, $2,000,000 aggregate.

The Insurance obligations under this agreement shall be the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the COUNTY. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the CONSULTANT or CONTRACTOR under this agreement.

OTHER INSURANCE PROVISIONS:

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. Douglas County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT or CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT or CONTRACTOR's insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the **CONSULTANT or CONTRACTOR's insurance coverage shall be primary** insurance. Any insurance or self-insurance maintained by Douglas County, its officers, officials, employees, or volunteers shall be excess and non- contributory to the CONSULTANT or CONTRACTOR's insurance.

Notice of Cancellation. Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to Douglas County**.

Waiver of Subrogation. CONSULTANT or CONTRACTOR hereby grants to Douglas County a waiver of any right to subrogation which any insurer of said CONSULTANT or CONTRACTOR may acquire against Douglas County by virtue of the payment of any loss under such insurance. CONSULTANT or CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Douglas County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The CONSULTANT or CONTRACTOR agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. Douglas County may require the CONSULTANT or CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Douglas County. The CONSULTANT or CONTRACTOR will indemnify Douglas County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Douglas County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least three (3) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Dat***e prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***three (3)*** years after completion of contract work.

Verification of Coverage. CONSULTANT or CONTRACTOR shall furnish Douglas County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by Douglas County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT or CONTRACTOR's obligation to provide them. Douglas County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, Douglas County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the CONSULTANT or CONTRACTOR to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation, termination, or material change will be sent via mail or e-mail to:

Douglas County Government
Attn: Risk Management
100 Third Street
Castle Rock, Colorado 80104
risk@douglas.co.us

Subcontractors Consultant or Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONSULTANT or CONTRACTOR shall ensure Douglas County is an additional insured on insurance required from subcontractors.

Failure to Procure or Maintain Insurance. The CONTRACTOR will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the CONTRACTOR to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

Governmental Immunity. The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to Douglas County, its officers, or its employees

Special Risks or Circumstances
Douglas County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

PUBLIC CONTRACT FOR SERVICES
Call When Needed (CWN) Helicopter Aircraft Services
Trans Aero LTD

THIS CONTRACT ("Contract") is made and entered into this _____day, of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and a **TRANS AERO LTD,** (a limited liability corporation authorized to do business in Colorado (the "Contractor"). The County and the Contractor hereinafter collectively referred to as the "Parties" and individually to as a "Party."

RECITALS

WHEREAS, the County is undertaking certain activities for providing mechanics, fuel, support, maintenance, crew and a helicopter aircraft for law enforcement, public safety, fire suppression, search and rescue; and

WHEREAS, the Contractor is the legal owner of a serviceable and operational aircraft ("Aircraft") as described in Exhibit A herein, subject to any Lender lien or liens; and

WHEREAS, the County desires to have CWN use of Contractor's aircraft and crew; and

WHEREAS, the Contractor has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

1. LINE OF AUTHORITY: Debrah Schnackenberg, Emergency Management Director, (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Contractor under this Contract.

2. SCOPE OF SERVICES: All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Contractor.

A. General: The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the County and Contractor, shall be in writing and shall become part of this Contract upon execution. The Contractor agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Contractor shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other Contract in effect during the term hereof between the Contractor and the County for the use and occupancy by the Contractor of any County facilities or space.

B. Special: The Authorized Representative, by written instructions issued to the Contractor, may make direction regarding the services to be provided by Contractor as may be necessary to accomplish the purposes intended to be provided under this Contract. The Authorized

Representative shall have such further authority, if any, as may be specifically granted or authorized by the County or the Douglas County Sheriff to initiate or process change orders affecting the Contract costs or quantity of services to be performed hereunder. Contractor shall not commence any changed or increased services prior to receipt of the required duly executed change order or amendment.

3. COMPENSATION: Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Contractor, and the Contractor agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

4. MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is ONE HUNDRED THOUSAND Dollars ($100,000.00) for the term of this Contract. In no event shall the County be liable for payment under this Contract for any amount in excess thereof, except as otherwise provided herein in Exhibit B. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Contractor. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. TERM: It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on **MARCH 25, 2026,** and terminate at 11:59 p.m. on **DECEMBER 31, 2026**. This Contract, at the option of the County, may be renewed for two (2) successive terms, if notice is given to the Contractor by the County on or before 45 days prior to the expiration date of the current term. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. INVOICING PROCEDURES: Payments shall be made to the Contractor based upon invoices submitted by the Contractor, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Contractor within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Contractor. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Contractor's activities and services rendered, as the County deems appropriate to support the payments to the Contractor. The signature of an officer of the Contractor shall appear on all invoices certifying that the invoice has been examined and found to be correct.

7. CONFLICT OF INTEREST: The Contractor agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Contractor further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Contractor by placing the Contractor's own interests, or the interest of any party with whom the Contractor has a contractual arrangement, in conflict with those of County.

8. INDEMNIFICATION: The County cannot and by this agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Contractor or any other person or entity whatsoever, for any purpose whatsoever. The Contractor shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Agreement; provided, however, that the Contractor need not indemnify or save harmless the

County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

9. INDEPENDENT CONTRACTOR: The Contractor is an Independent Contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Contractor to perform work under this Contract shall be and remain at all times, employees of the Contractor for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

11. ASSIGNMENT: The Contractor covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Contractor to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Contractor hereunder.

12. COUNTY REVIEW OF RECORDS: The Contractor agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Contractor shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

13. OWNERSHIP OF DOCUMENTS: Drawings, specifications, guidelines and any other documents prepared by the Contractor in connection with this Contract shall be the property of the County.

14. ASSIGNMENT OF COPYRIGHTS: The Contractor assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Contractor waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

15. TERMINATION: The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Contractor of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor pursuant to this Contract shall become the County's property. The Contractor shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Contractor shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Contractor.

In the event the Aircraft is partially destroyed or damaged, the Contractor shall, in its sole discretion, either (i) fully repair the Aircraft in order that it shall be placed in at least as good condition as it was prior to such partial destruction or damage; or (ii) terminate this Contract. Within five (5) working days after the date of such partial destruction or damage, Contractor shall give written notice to County specifying whether Contractor has elected to fully repair the Aircraft or to terminate this Contract, which termination shall be effective immediately upon such written notice from Contractor to County setting forth Contractor's election to so terminate this Contract.

16. NOTICES: Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Contractor to:	Douglas County Office of Emergency Management Attn: Michael Alexander 4000 Justice Way Castle Rock, CO 80109 Telephone: 303.660.7589 E-mail: malexander@dcsheriff.net
with a copy to:	Douglas County Attorney's Office 100 Third Street, 3rd Floor Castle Rock, CO 80104 Telephone: 303.660.7414 E-mail: attorney@douglas.co.us
and by the County to:	Trans Aero LLC Attn: Matthew Goertz, Vice President 5235 Gulfstream Court Loveland, CO 80538 E-mail: mgoertz@transaeroheli.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time to time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. NONDISCRIMINATION: In connection with the performance of work under this Contract, the Contractor agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

18. GOVERNING LAW; VENUE: This Contract shall be deemed to have been made in, and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Contractor expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

19. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Contract by the Contractor shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Contractor shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

20. SEVERABILITY: In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

21. NO THIRD-PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Contractor, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

22. ADVERTISING AND PUBLIC DISCLOSURE: The Consultant shall not include any reference to this Contract or services pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant Manager, and the Board of County Commissioners.

23. PRIORITY OF PROVISIONS: In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

1st This Contract, Sections 1 through 28
2nd Request for Proposal (if applicable)
3rd Exhibit C- Insurance Requirements
4th Exhibit A- Scope of Services
5th Exhibit B- Method of Payment
6th Response to Request for Proposal (if applicable).

24. HEADINGS; RECITALS: The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

25. ENTIRE CONTRACT: The parties acknowledge and agree that the provisions contained herein constitute the entire Contract and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

26. INSURANCE: The Contractor shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The Contractor shall provide evidence that such requirements have been met and shall provide updated information to the

County in the event any changes are made to the Contractor's insurance coverage during the term of this Contract.

27. COUNTY EXECUTION OF CONTRACT: This Contract is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

28. FORCE MAJEURE: No party shall be liable for failure to perform hereunder if the failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure,* or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party such as, but not limited to, weather conditions, acts of God, strikes, work stoppages, unavailability of or delay in receiving labor or materials, faults by contractors, subcontractors, utility companies or third parties, fire or other casualty or actions of government authorities.

(Remainder of Page Intentionally Blank)

EXHIBIT A
SCOPE OF WORK

Contractor will tender a flightworthy Aircraft, crew and support services described in this Agreement at the Douglas County Moore Road Facility, 8500 Moore Road, Littleton, Colorado 80125, as described and subject to the conditions below.

The Contractor shall commit the Aircraft, related services and crew to the County on Stand-By basis, as follows:

1. Call When Needed ("CWN") Use: Contractor shall commit to providing the County the right to use the Aircraft, crew and support services without limitation, in compliance with FAA rules and regulations, subject to the availability of the Aircraft, crew and support services, as may be requested from time to time during the Term of this Agreement. CWN charges start when the Aircraft and crew are dispatched until released, portal to portal. It is understood that the Contractor's prior planned use of the Aircraft will take precedence over the County's use during CWN periods of time, as set and defined by the County.

2. The County shall provide Contractor with notice of its desire to use the Aircraft during any CWN period as far in advance of any given flight as possible, and in any case, at least twenty-four hours (24) in advance of a planned departure for such use, except it is understood that the County may request the use of Aircraft on an emergency basis where advance notice is not required. Requests for flight time shall be in a form, whether written or oral, mutually convenient to and agreed upon by the Parties. The County shall inform Contractor of:

    a. Proposed departure point
    b. Destination
    c. Date and time of flight
    d. The nature of the mission of the flight
    e. Estimated date and time of return flight
    f. Any other information concerning the proposed flight that may be pertinent to the flight mission

3. Contractor shall notify the County as to whether or not the requested CWN use of the Aircraft and Crew can be accommodated and, if not, the parties shall discuss alternatives if any are available.

4. The Contractor shall, at its own cost and expense, service, repair, maintain and overhaul, test or cause the same to be done to the Aircraft during the term of this Contract, in order to keep the Aircraft in good operating condition and appearance and to keep the Aircraft in such operating condition as may be necessary to enable airworthiness certification of the Aircraft to be maintained in good standing at all times under all applicable governmental rules and regulations. The County shall not be under any liability or obligation in any manner to provide service, maintenance, repairs or parts for the Aircraft.

5. The Aircraft and crew subject to this Contract:
    Eurocopter AS350B3 with bucket or tank
    Bell 205A1++ with bucket or tank
    UH-60A+ with bucket or tank

6. Upon dispatch of the Aircraft, crew and mechanics to the location specified by the County, the Contractor will act promptly to render the Aircraft operable and to transport the Aircraft by flight to the point of operation. Upon arrival of the Aircraft at the point of operation, the Contractor will provide transport in the Aircraft as directed by the County, except that the Pilot in command shall have sole discretion to reject any proposed operation he deems unsafe.

7. If the Contractor becomes reasonably concerned that its personnel are not safe and/or endangered at the point of operation, the Pilot in command shall be entitled to immediately suspend operations and withdraw its personnel to a secure position.

8. Any maintenance and inspection of the Aircraft takes precedence over scheduling of the Aircraft by the County or any subcontractors authorized by the County, unless such maintenance or inspection can be safely deferred in accordance with applicable laws and regulations and within the sound discretion of the Pilot in command of the Aircraft. County is not responsible for the maintenance down time or repair when the Aircraft is not operational and Contractor shall not be paid for such down time.

9. Contractor will make reasonable efforts to ensure that the Aircraft is not operated in any unsafe manner or contrary to any manual or instructions for the Aircraft or in violation of the terms or conditions of any insurance policy covering the Aircraft or applicable law.

10. All pilots who operate the Aircraft for the County's flights, or for any users authorized by the County, shall have at least the minimum total pilot hours required by any policy of insurance covering the Aircraft and will meet or exceed all requirements under any policy of insurance covering the Aircraft.

11. Pursuant to Section 91.3 of the FAR, the Pilot in Command of such flight is responsible for, and is obligated and entitled to exercise final authority over the safe operation of the flight, and the parties agree that the Pilot in Command may, in the exercise of such authority, refuse to commence such flight, terminate such flight, or take any other flight related action that, in the judgment of the Pilot in Command, is required to ensure the safety of the Aircraft, the flight crew, the passengers, and any other persons and/or property.

12. The County and/or County's agents shall have the right to inspect the Aircraft or any documents related to the Aircraft at any reasonable time, upon giving Contractor reasonable notice, to ascertain the condition of the Aircraft and to satisfy the County that the Aircraft is being properly repaired and maintained in accordance with the requirements of this Contract. All required repairs shall be performed as soon as practicable after such inspection.

13. The Aircraft shall have and be in compliance with a current valid certificate of airworthiness issue by the FAA, and shall be airworthy according to the manufacturer's specifications and FAA regulations.

14. Contractor shall be solely responsible for any fines, penalties, or forfeitures relating in any manner to the operation, maintenance, or use of the Aircraft by the Contractor under this Contract.

EXHIBIT B
METHOD OF PAYMENT

Charges may be paid by the County from its emergency incident funds independent of the contract encumbrance set forth in paragraph 4 of the Contract, titled Maximum Contract Expenditure.

Contractor will submit invoice for services, equipment and mileage as provided in paragraph 6 in Contract.

Trans Aero CWN Rates for 2026

3-hour daily minimum

AS350B3 $2,425

Bell 205A1++ Bucket $3,600

Bell 205A1++ Tanked $3,915

UH-60A+ Bucket $6,700

UH-60A+ Tanked $7,475

Fuel Support Vehicle:
$3.25 per mile 800-1500 gallon capacity (AS350)
$4.50 per mile 4500 gallon capacity (Bell 205A1++/UH-60+)

Exhibit C
INSURANCE REQUIREMENTS

CONSULTANT or CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.
2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if CONSULTANT or CONTRACTOR has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease
4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the CONSULTANT or CONTRACTOR's profession, with limit no less than **$1,000,000** per occurrence or claim, $2,000,000 aggregate.

The Insurance obligations under this agreement shall be the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the COUNTY. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the CONSULTANT or CONTRACTOR under this agreement.

OTHER INSURANCE PROVISIONS:

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. Douglas County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT or CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT or CONTRACTOR's insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the **CONSULTANT or CONTRACTOR's insurance coverage shall be primary** insurance. Any insurance or self-insurance maintained by Douglas County, its officers, officials, employees, or volunteers shall be excess and non- contributory to the CONSULTANT or CONTRACTOR's insurance.

Notice of Cancellation. Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to Douglas County**.

Waiver of Subrogation. CONSULTANT or CONTRACTOR hereby grants to Douglas County a waiver of any right to subrogation which any insurer of said CONSULTANT or CONTRACTOR may acquire against Douglas County by virtue of the payment of any loss under such insurance. CONSULTANT or CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Douglas County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The CONSULTANT or CONTRACTOR agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. Douglas County may require the CONSULTANT or CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Douglas County. The CONSULTANT or CONTRACTOR will indemnify Douglas County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Douglas County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least three (3) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Dat***e prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***three (3)*** years after completion of contract work.

Verification of Coverage. CONSULTANT or CONTRACTOR shall furnish Douglas County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by Douglas County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT or CONTRACTOR's obligation to provide them. Douglas County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, Douglas County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the CONSULTANT or CONTRACTOR to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation, termination, or material change will be sent via mail or e-mail to:

Douglas County Government
Attn: Risk Management
100 Third Street
Castle Rock, Colorado 80104
risk@douglas.co.us

Subcontractors Consultant or Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONSULTANT or CONTRACTOR shall ensure Douglas County is an additional insured on insurance required from subcontractors.

Failure to Procure or Maintain Insurance. The CONTRACTOR will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the CONTRACTOR to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

Governmental Immunity. The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to Douglas County, its officers, or its employees

Special Risks or Circumstances
Douglas County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Joel White, Division Chief Patrol

DESCRIPTION: Purchase Orders to Galls for Ballistic Shields Under NASPO Master Agreement #198468 for the Douglas County Sheriff's Office 2026 Fleet Vehicle Upfits in an Amount not to Exceed $160,199.82.

SUMMARY: In 2024, the Douglas County Sheriff's Office began the initiative to include a ballistic shield and mount as part of the standard upfit package for all Law Enforcement Agency (LEA) vehicle additions and replacements. This effort enhances officer safety and aligns with operational standards. As part of the approved and adopted 2026 budget, the Sheriff's Office received funding to procure 18 Vanguard Level III ballistic shields and storage bags in the LEA and Safety & Mental Health funds. These shields are consistent with the standard currently in use across our Courts, Detentions, Patrol, and Special Teams units.

We have received a quote and prepared purchase orders for Galls under NASPO Master Agreement #198468 for a total of $160,199.82.

RECOMMENDED ACTION: Request the Board to approve the purchase orders to Galls under NASPO Master Agreement #198468 for the purchase of 18 ballistic shields and storage bags for the 2026 fleet replacement vehicles.

REVIEW:

Darren Weekly	Approve	3/13/2026
Jeff Garcia	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Cover Page
Galls_Quote31728599_18 Shields wBags_$160,199.82

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ATTACHMENTS:

Galls_Quote31728599_18 Shields wBags_$160,199.82

Quote

Customer: (1001751958) DOUGLAS COUNTY SHERIFF
Date: 02/24/2026
Sales Rep: MICHELLE TAYLOR

Page 1 of 1
Quote Number: 31728599
Quote Expiration: 03/26/2026

Sold To:
DOUGLAS CNTY SHERIFFS OFC
4000 JUSTICE WAY
CASTLE ROCK, CO 80104
LEETA MCCLARD

Ship To:
DOUGLAS CNTY SHERIFFS OFC
4000 JUSTICE WAY
CASTLE ROCK, CO 80104
ALAN R. STANTON

Line	Item	Description	Qty	Retail	Your Price	Ext Total
1	BP3808 BLK	PBE VANGUARD LEVEL III 20X30 BALLISTIC SHIELD W/VIEWPORT, NO LIGHT BETTER THAN NASPO CONTRACT PRICING MASTER AGREEMENT #198468	18		8,600.00	154,800.00
2	BP5013	PREMIUM SHIELD BAG - ASPIS X/Z VANGUARD VS BAG BETTER THAN NASPO CONTRACT PRICING MASTER AGREEMENT #198468	18		299.99	5,399.82

This quotation is valid for thirty (30) days from the date of issuance. Pricing is subject to adjustment at any time prior to acceptance in the event of material cost increases, including but not limited to new or revised tariffs or other external economic factors beyond the control of Galls, LLC.

SUBTOTAL:	160,199.82
SHIPPING:	
TAX.....:	
TOTAL...:	160,199.82

Galls is required to collect sales tax on shipments to certain states. Sales tax will be added where applicable. For tax exempt customers, state laws require us to have signed tax exemption or resale certificates on file at our office. If you are tax exempt, please email or fax this information, (including your Galls account number) to Tax@galls.com or fax 859-268-5946.

Export Restrictions - This may contain commodities restricted in the United States International Trade Regulations.

1340 Russell Cave Rd
Lexington, KY 40505
Tel: 800-876-4242 Fax:877-914-2557

Galls, LLC Invoice Credit Terms and Conditions of Sale

Payment - Invoices for items delivered pursuant to any sales order are payable only in United States currency. You, your business, and/or your agency (the "Buyer") understand that Galls, LLC (the "Seller") may impose and charge a finance charge that is the greater of 1.5% per month or the highest rate allowed by law on any amount which becomes past due and delinquent. Returned checks may be assessed a $25.00 service fee. Additionally, Buyer shall be responsible for all collection costs, court costs, and reasonable attorney's fees in connection with the recovery of delinquent amounts.

All sales are made pursuant to these Credit Terms and Conditions of Sale, and Seller objects to any different or additional terms or conditions contained in Buyer's purchase order or any other document submitted by Seller. Payments may be applied against open balances at the sole discretion of Seller and may be applied across accounts if Buyer has more than one account with Seller. Credit memos are non-refundable and may be applied to open invoices at Seller's sole discretion.

Credit Terms - Any extension of credit is based upon all amounts payable on or before the due date on any written, quoted, or agreed terms, and shall be paid in accordance with such terms. If not paid on or before such date, accounts shall be considered delinquent and subject to the additional finance charges as set forth herein.

Buyer agrees to provide Seller, upon request, with an updated credit application as a condition to the continued extension of credit. Buyer acknowledges and agrees that Seller may utilize outside credit reporting services and financial institutions to obtain information on the Buyer as a condition precedent to or for continued extension of credit. Seller may terminate any credit availability within its sole discretion and without prior notice. Buyer's continued solvency is a precondition to any sale made by Seller.

Delays - Where a specific shipping date is not designated on the face hereof or in a subsequent writing signed by the Seller, the Seller shall not be responsible for any delays, nor shall Seller be liable for any loss or damages resulting from such delays. Seller shall not be liable for any delays in filling this order caused by accidents to machinery, differences with employees, strikes, labor shortage, fire, floods, priorities requested or required by an instrumentality of the United States Government or the government of any state, delays in transportation, restrictions imposed by any federal, state or municipal law or regulation, whether valid or invalid, or causes beyond the control of the Seller.

Warranty - Seller shall pass through to Buyer all manufacturer warranties and return policies applicable to Buyer's order. Seller shall take all reasonable actions to ensure that Buyer receives the benefit of such pass through warranties and return policies. Buyer's sole remedies for any goods sold hereunder shall be as provided in such warranties and return policies and shall be solely against the applicable manufacturer. SELLER, ON BEHALF OF ITSELF, DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, RELATING TO SUCH GOODS.

Restocking - If a cancellation of an order or a return by Buyer is accepted or initiated by Seller and/or the manufacturer, it may be subject to a restocking charge at the discretion of Seller.

Delivery and Transportation - Products sold herein are sold FOB at the place indicated on the face of this sales order unless otherwise agreed to in writing by Seller and Buyer. The method and agency of transportation and the routing will be designated by the Seller. In the event the Buyer requests alternative shipment or routing, all extra packing, shipping and transportation charges thereby resulting will be for the Buyer's account.

Waiver - No provision herein shall be deemed a waiver by reason of any previous waiver, and no breach of any provision shall be deemed a waiver by reason of any previous breach.

Governing Law - The sole jurisdiction and venue shall be the courts of the Commonwealth of Kentucky.

Export Restrictions - This transaction may contain commodities restricted in the United States International Trade Regulations. If at a later date the Buyer decides these commodities will be exported from the United States please reference the United States Department of Commerce Bureau of Industry and Security Export Administration Regulations (15 CFR 730-774), the United States Department of State International Traffic in Arms Regulations (22 CFR 120-130) as well as any other applicable laws. These laws apply to private, commercial, and government agency export transactions. As an exporter, the Buyer will be responsible for compliance with all U.S. laws relating to the export of these items.

*Designates this item is on the Galls GSA Contract (47QSWA21D008H) all other items are OPEN MARKET.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Joel White, Division Chief

DESCRIPTION: FY2026 Click It or Ticket with Colorado Department of Transportation Occupant Protection Grant Application in the Amount of $33,000.00 and Grant Award.

SUMMARY: On January 20, 2026, the Sheriff's Office submitted an electronic application requesting $33,311.52 to the Colorado Department of Transportation (CDOT) in an attempt to acquire state grant funds for the purpose of scheduling and working Occupant Protection (Seatbelt) enforcement operations within Douglas County. On March 6, 2026, the Sheriff's Office received an email approving funding in the amount of $33,000.00 in the form of a State of Colorado Purchase Order (see attached application, award letter and award PO).

The purpose of the CIOT funding is to reimburse the Sheriff's Office for overtime hours related to seatbelt enforcement operations that are worked within the designated enforcement periods from April 6, 2026 through July 31, 2026.

RECOMMENDED ACTION: Request that the Board accept the grant award and approve spending authority - no signatures are required.

REVIEW:

Darren Weekly	Approve	3/13/2026
Jeff Garcia	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Cover Page
FFY26 CIOT Application_submitted 01202026
Douglas Co SO CIOT FFY26 NTP
Douglas Co SO CIOT FFY26 PO 411044160

MEETING DATE: March 24, 2026

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ATTACHMENTS:

FFY26 CIOT Application_submitted 01202026
Douglas Co SO CIOT FFY26 NTP
Douglas Co SO CIOT FFY26 PO 411044160

Docusign Envelope ID: 45BC1A48-64D3-40D7-967E-84ED61C45080

COLORADO
Department of Transportation

FEDERAL FISCAL YEAR 2026
CLICK IT OR TICKET APPLICATION FOR FUNDS

Statewide Mobilizations: April 6 - April 12, 2026; May 18 - May 31, 2026 *; July 20 - July 31, 2026

Click it or Ticket Campaign Goal:

Increase compliance with Colorado's occupant protection and graduated drivers licensing laws (GDL) and increase public awareness of the likelihood of receiving a ticket and suffering serious or fatal injuries for failing to properly use occupant protection systems.

By Applying for funding, your Agency agrees to:

1. Provide overtime enforcement of Colorado's child passenger safety, GDL, and adult occupant protection laws through speeding and other aggressive/hazardous driving contacts during authorized time periods;
2. **Strictly enforce** all child, teen, and adult occupant protection laws with a **zero tolerance stance;**
3. Provide CDOT with a copy of your agency's current seat belt policy, in the space provided on page 2 of this application;
4. Complete attached risk assessment on page 3.
5. Enforcement results must be submitted through CDOT preferred channels by specified deadlines in order to receive OT reimbursement; *Further details will be provided to awarded Agencies by your Law Enforcement Liaison.*
6. Claims for reimbursement are due within 45 days following each enforcement period. We cannot guarantee payment for claims submitted beyond the 45 day due date. Claims must be submitted through CDOT preferred channels; *Further details will be provided to awarded Agencies by your Law Enforcement Liaison.*

The CIOT grant's intent is to balance enforcement efforts and financial resources equally across the three designated enforcement periods to multiply local and national efforts to raise seatbelt use. Agencies that receive funding are required to participate in the National Mobilization CIOT enforcement campaign in May. Participation in subsequent CIOT enforcement waves is highly encouraged.

All Colorado law enforcement agencies are eligible for the three statewide enforcement periods.

Allowable Charges: Reimbursement for individual enforcement activities at the agency's overtime rate (i.e. time and a half).

All fields highlighted in yellow are required. **(Press tab to advance to next field on page)**

Agency Contact Information

Agency Name:	Douglas County Sheriff's Office	Agency Address:	4000 Justice Way, Castle Rock, CO 80109
Project Coordinator:	Trace Warrick	Coordinator Email:	twarrick@dcsheriff.net
Rank/Position/Title:	Sergeant	Coordinator Phone:	720-648-0463
Secondary Contact:	Kim Browning	Secondary Email:	kbrowning@dcsheriff.net
Rank/Position/Title:	Contracts/Grants Administrator	Secondary Phone:	303-660-7534

Budget Request

Click it or Ticket Enforcement Waves	Average OT Rate	Total Overtime Hours per Wave	Enforcement Period Total
April 6 - 12, 2026	$84.12	84	$7,066.08
May 18 - May 31, 2026* *(National Enforcement)*	$84.12	168	$14,132.16
July 20 - July 31, 2026	$84.12	144	$12,113.28
Total Requested:		396	$33,311.52

Check box if this is the **first** time your agency will receive Click it or Ticket Funds ☐

Supporting Data

2025 Occupant Protection Data
If you did not participate in Click it or Ticket in 2025 you may write N/A

Unrestrained Fatalities:	1
Unrestrained SBI's:	3
OP Citations During Click it or Ticket:	26
OP Citations Outside of Click it or Ticket:	54

Application Agreement & Signature

☑ **By signing this form you are not only applying for this grant but approving CDOT to use the information provided for the National Enforcement wave as the basis of CDOT's required year end accrual estimates.*

☑ *I declare under penalty of perjury in the second degree, and any of the applicable state or federal laws, that the statements made within this application are true and complete to the best of my knowledge.*

☑ *I have read and understand the above Reporting and Reimbursement requirements and will comply with these requirements.*

Applicant agency Authorizing Official eSignature (person with contracting authority): /s/ Signed by: Commander Alan Stanton D86970568ED04AC... Date: 1/20/2026

Scroll down for page 2

Submit completed application to your Law Enforcement Liaison **Application is due by Friday, January 30, 2026 5:00 PM MT**

CDOT USE ONLY

Award Amount to be issued in the form of a Purchase Order:
This amount may differ from the amount requested by the applicant

Awarded by: Josephine Oldaker - josephine.oldaker@state.co.us **Date:**

Law Enforcement Agency Seat Belt or Occupant Protection Policy

(Required)

Agency Name: Douglas County Sheriff's Office

Date of last revision: September 15, 2025

copy and paste or attach your agency's seat belt policy below

III. SEAT BELT USAGE
All employees, members, and passengers, except where specifically exempted, shall use the vehicle's safety belt restraining system while operating or riding in an Office, rental, or personal vehicle while the vehicle is in motion and on county business. This applies to the transportation of arrestees and prisoners.

A. This policy shall not apply to persons occupying a seat that is not equipped with a safety belt assembly, or anyone possessing a written statement from a physician or the Sheriff that for medical or physical reasons that person is unable to use the provided seat belt system.
B. No person shall operate an Office vehicle in which any seat belt system in the front seat is inoperable, unless a replacement is unavailable. Vehicle assignees are responsible for notifying the fleet manager when any seat belt system is inoperable.
C. Supervisors may grant exemptions to this policy when other circumstances exist in which safety belt systems hamper efficient conduct and/or operational benefit of office personnel. Some of these exemptions may include, but are not limited to, the following situations:
1. Persons working in undercover situations.
2. Pursuing a suspect who is on foot and immediate exit from the vehicle is required.
3. Effecting a traffic stop, officers will be allowed to release safety system just prior to their vehicle making a full stop.
4. Responding to a call, officers will be allowed to release safety systems within a reasonable distance of their destination to facilitate a quick exit.
D. The purpose of this policy is to minimize the possibility of injury as a result of vehicular accidents and to comply with the intent of Colorado state law.

If you run out of space, you may attach a copy of your policy and turn it in along with your application.

Scroll down for page 3

Click it or Ticket Applicant Risk Assessment

FFY26

To be completed by the Grantee Applicant

All fields highlighted in yellow are required

Agency:	Douglas County Sheriff's Office	Date:	01/19/2026
UEI #:	LXE5XEA44AH6	UEI Expiration:	07/29/2026

In order to receive funding, Agency must be registered with sam.gov, possess a valid UEI number and renew annually.

Amount Requested For FFY26 Click it or Ticket:	
Form Completed by:	Sgt. Trace Warrick

		Yes	No
1a	If awarded, will this be your agency's first time receiving funds for this program?		✔
2a	Was your agency awarded funds for this program last federal fiscal year?	✔	
3a	Did your agency expend more than $1,000,000.00 in federal funds last fiscal year?		✔
4a	Do you have a dedicated individual(s) to manage this program?	✔	
	If yes, who?	Sgt. Trace Warrick	
5a	Does your department primarily utilize single-officer patrol units or two-officer units?	Single	
6a	Staffing Level		
	What is your agency's total authorized number of sworn personnel?	444	
	What is your agency's current total number of sworn personnel?	444	
	Current staffing percentage:	100%	

Notes/Comments/Clarification:

Highway Safety Office Use Only

Assessor Name:	**Date:**

Risk Assessment Scoring Rubric				Total Points
1b	First Time award?	Yes	No	
	Points:	50	0	
2b	Awarded last fiscal year?	Yes	No	
	Points:	0	20	
3b	Federal Funds exceed $1M last fiscal year?	Yes	No	
	Points:	10	0	
4b	Dedicated staff to manage program?	Yes	No	
	Points:	0	10	
5b	Staffing Level Points:	75-100%	50-75%	50% or less
		5	10	15
	Amount of the Award Points:	$5,000	$10,000	$20,000+
		5	10	15

Rating Scale	Low	Med	High
	0-20	21-40	41+

Total Points: 0

Risk Level:

COLORADO
Department of Transportation
Office of Transportation
Safety & Risk Management
2829 W. Howard Place
Denver, CO 80204-2305

March 6, 2026

To: Douglas County Sheriff's Office
From: Josephine Oldaker, Colorado Highway Safety Office
Re: Fiscal Year 2026 Click it or Ticket Small Dollar Grant Award

The Colorado Highway Safety Office (HSO) would like to thank you for your dedication to improving traffic safety in your community. We are pleased to inform you that your Click It or Ticket federal grant application is approved for **$ 33000.00** as indicated on the attached **Purchase Order 411044160**. You may proceed with enforcement activity planning as it coincides with the Click It or Ticket enforcement periods for Federal Fiscal Year 2026. The first enforcement period begins April 6th. Reimbursements for Law Enforcement OT Hours should be submitted after the April enforcement period. This award packet includes: a copy of your purchase order, your claim workbook which includes the enforcement campaign calendar, this award letter and Notice to Proceed. If you need copies of any of these documents, please inform your Law Enforcement Liaison, Erin Brannan.

Be advised the following changes to Click it or Ticket grants have been implemented to ensure compliance with National Highway Traffic Safety Administration (NHTSA), as well as CDOT, rules and regulations.

- **Mandatory Compliance with C.R.S. 24-31-903.** Agency must remain compliant with C.R.S. 24-31-903 – Division of Criminal Justice Report - Law Enforcement Integrity Reporting. You may contact cdps_dcj_lei@state.co.us or visit Law Enforcement Integrity for compliance information. ***Agency Grant will be rescinded if your Agency is 4 or more months out of Compliance***.

- **National Mobilization Enforcement May Wave**. The CIOT grant's intent is to balance enforcement efforts and financial resources equally across the three designated enforcement periods to multiply local and national efforts to raise seatbelt use. Agencies that receive funding are **required to participate in the National Mobilization CIOT enforcement campaign in May**. Participation in subsequent CIOT enforcement waves is ***highly encouraged***.

- Colorado Department of Transportation asks each awarded agency to set up for Electronic Funds Transfer payments. Please send your W-9 with correct address, signed (wet signature or Adobe certified signature) and dated within the last 6 months to the HSO Program controls analyst (lisa.totman@state.co.us) to start the EFT setup process. If your agency is not currently set up for EFT, the address on the next page may be your City or County Address.

Please contact me at josephine.oldaker@state.co.us, CIOT Program Manager Robert Wynkoop at robert.wynkoop@state.co.us or your Law Enforcement Liaison, Erin Brannan, erin.brannan@state.co.us with any questions or concerns.

Thank you for your commitment toward traffic safety.

Sincerely,

Josephine Oldaker
Click It or Ticket Program Coordinator
Colorado Highway Safety office
(Notice to proceed and federal award information on next page)

NOTICE TO PROCEED

Agency Name:	Douglas County Sheriff's Office
Grantee's Address:	4000 Justice Way, Castle Rock, CO 80109
Agency's UEI #:	LXE5XEA44AH6
Expiration Date:	7/29/2026
Agency Project Manager:	Trace Warrick
Project Description:	Local Law Enforcement Agencies Click it or Ticket
WBS #:	2026NHTSA402.0504
Federal Award Identification # (FAIN) FY25:	69A37525300004020CO0
Federal Funding Estimated Amount:	$3,682,489.08
Federal Award Identification # (FAIN) FY25:	69A3752530SUP4020CO0
Federal Funding Estimated Amount:	$336,982.23
Federal Award Identification # (FAIN) FY26:	69A37526300004020CO0
Federal Funding Estimated Amount:	$2,158,726.15
Federal Award Identification # (FAIN) FY26:	69A3752630SUP4020CO0
Federal Funding Estimated Amount:	$337,948.78
Award Date:	March 6, 2026
Assistance Listing (CFDA)# and Name:	20.600 Section 402 - State and Community Highway Safety
Federal Awarding Agency:	US Department of Transportation (National Highway Traffic Safety Administration (NHTSA) Federal Regional Contact: Gina Espinosa-Salcedo
Your Agency's approved Budget Amount:	$33000.00
Period of Performance start and end dates:	04/6/26 - 9/30/26

Colorado Dept of Transportation
2829 W. Howard Place
Denver CO 80204

Buyer: Richard Clark
Phone Number:
Agency Contact: Josephine Oldaker
Phone Number: 303-365-7044

DATE: 02/27/2026

IMPORTANT
The PO# and Line# must appear on all invoices, packing slips, cartons and correspondence

Purchase Order
State of Colorado

PO# 411044160
Award#:
BID#:

Vendor Master#: 2000062
Phone: 303-660-7455-...
Vendor Contact:

VENDOR
DOUGLAS COUNTY
4000 JUSTICE WAY
CASTLE ROCK CO 80109

Invoice
TO: CDOT OFFICE OF TRANSP. SAFETY
2829 W. Howard Place
DENVER CO 80204

Payment will be made by this agency

Ship
TO: Colorado Dept of Transportation
2829 W Howard Pl
Denver CO 80204

Delivery/Installation Date: **09/30/2026**
PO Expiration Date: **09/30/2026**

INSTRUCTIONS TO VENDOR

1. If for any reason, delivery of this order is delayed beyond the delivery/Installation date shown, please notify the agency contact named at the top left (Right of cancellation is reserved in instances in which timely delivery is not made). 2. All chemicals, equipment and materials must conform to the standards required by OSHA. 3. NOTE: Additional terms and conditions on reverse side or at address shown in Special Instructions.

SPECIAL INSTRUCTIONS
***Department of Transportation Safety Location: Douglas County Sheriffs Office Click It or Ticket Program 2026 Effective through 09/30/2026**

LINE	PRODUCT NUMBER / PRODUCT CATEGORY / DESCRIPTION	UOM / PLANT	QUANTITY	UNIT COST	TOTAL ITEM COST
00001	92585 Douglas Co SO FFY26 Click it or Ticket	AU 7001	33,000.00 0	1.00	33,000.00

I agree to comply with the statements made and contained under the title Certification and Assurances in the Office of Transportation Safety approved application. No expenditures against this project will be paid prior to April 2026 or the PO effective date, whichever is later.

The Small Dollar Grant Award Terms and Conditions supersede CDOT's Standard Terms and Conditions and can be found onour website.

DOCUMENT TOTAL: 33,000.00

THIS PO IS ISSUED IN ACCORDANCE WITH STATE AND FEDERAL REGULATIONS
https://osc.colorado.gov/spco/central-contracts-unit/purchase-order-terms-conditions
DP-01 (R-02/06)

FOR THE STATE OF COLORADO

Authorized Signature **Date**

Signature not required if PO transmitted electronically.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Steven Dodrill, Community Services Administrator

DESCRIPTION: Colorado Department of Local Affairs 2025 Homeless Resolution Program Grant Agreement In the Amount of $50,000.00.

SUMMARY: The Colorado Department of Local Affairs (DOLA) has awarded Douglas County $50,000 in Homeless Resolution Program (HRP) grant funds to provide homeless prevention services. Staff is requesting approval of the 2025 HRP Agreement by the Board of County Commissioners (BCC).

RECOMMENDED ACTION: The County Attorney's Office has reviewed the 2025 HRP Agreement and it complies with all State requirements and the County's procedural guidelines. Staff recommends approval by the BCC of the 2025 HRP Agreement in the amount of $50,000.

REVIEW:

Jennifer Eby	Delegated	3/11/2026
Rand Clark	Approve	3/11/2026
Jeff Garcia	Escalated	3/18/2026
Amy Williams	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Jennifer Eby - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
Staff Report HRP 2025 Contract

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Steven Dodrill, Community Services Administrator

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ATTACHMENTS:

Staff Report HRP 2025 Contract

DOUGLAS COUNTY
COLORADO

Grant Agreement Staff Report

Date:

To: Douglas County Board of County Commissioners

Through: Douglas J. DeBord, County Manager

From: Jennifer L. Eby, AICP, Director of Community Services

CC: Steven M. Dodrill, Community Programs Administrator
Allison E. Cutting, Community Services Supervisor
Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services

Subject: **Colorado Department of Local Affairs 2025 Homeless Resolution Program grant agreement in the amount of $50,000**

Board of County Commissioners' Business Meeting **March 24, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

The Colorado Department of Local Affairs (DOLA) has awarded Douglas County $50,000 in Homeless Resolution Program (HRP) grant funds to provide homeless prevention services. Staff is requesting approval of the 2025 HRP Agreement by the Board of County Commissioners (BCC).

II. REQUEST

Staff requests the BCC approve the 2025 HRP Agreement in the amount of $50,000.

III. BACKGROUND

The HRP grant is an annual program administered by DOLA through the Division of Housing and Office of Homeless Initiatives. The aim of HRP is to enhance the continuum of comprehensive, housing-focused solutions throughout the State to end housing instability. In 2024, Douglas County received $40,000 in HRP funding to use toward homeless prevention services.

The Douglas County Homeless Initiative established a work group to provide input on the implementation of a homeless prevention pilot program using these funds. The program, called the Housing Stability Program (HSP), was launched in August 2024, and provides limited rent assistance to help residents prevent homelessness while participating in case management, benefit enrollment, career development, domestic violence, and mental health services.

IV. DISCUSSION

Douglas County will continue providing targeted homeless-prevention services to residents at risk of losing their housing through the HSP program. The County will use the awarded HRP funds to help 4-6 families, offering rent assistance and supportive services that address housing instability.

Douglas County has been awarded $50,000 in 2025 HRP funds to provide homeless prevention services. The budget for the project will be as follows:

Project Budget	
Project Income	
HRP Grant	$ 50,000
Total	**$ 50,000**
Project Expense	
Rent Assistance	$ 48,000
Supportive Services	$ 2,000
Total	**$ 50,000**

V. RECOMMENDED ACTION

The County Attorney's Office has reviewed the 2025 HRP Agreement and it complies with all State requirements and the County's procedural guidelines. Staff recommends approval by the BCC of the 2025 HRP Agreement in the amount of $50,000.

ATTACHMENTS **PAGE**

2025 HRP Agreement 3

State of Colorado Grant Agreement

Cover Page

State Agency
Department of Local Affairs
for the benefit of the Division of Housing

Grantee
Douglas County Government

Grantee UEI
N/A State Funds

Agreement Maximum Amount
$50,000.00

Agreement Encumbrance Number
H6PEH34817

CMS Number
203175

Agreement Performance Beginning Date
The later of the Effective Date or April 1, 2026

Initial Agreement Expiration Date
March 31, 2027

Fund Expenditure End Date
March 31, 2027

Assistance Listing Number (ALN):
n/a

Funding Program: Homelessness Resolution Program ("HRP")
Funding Source: State

Agreement Authority - Authority for this Agreement arises from §24-32-705 C.R.S., §§29-32-101 to 106, C.R.S., as amended and Colorado House Bill 23-1304.

Agreement Purpose – To assist agencies that provide Homeless Prevention and improve the quality of services for individuals who lack housing or are at risk of homelessness.

Exhibits and Order of Precedence

The following Exhibits and attachments are included with this Agreement:

Exhibit A – Applicable Laws
Exhibit B – Statement of Work
Exhibit C – Reserved
Exhibit D – Description of Activities
Exhibit E – PII Certification
Exhibit F – Reserved
Exhibit G – Sample Option Letter

In the event of a conflict of inconsistency between this Agreement and any Exhibit or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

1. Colorado Special Provisions in **§19** of the main body of this Agreement.
2. The provisions of the other sections of the main body of this Agreement.
3. Exhibit B – Statement of Work
4. Exhibit A – Applicable Laws
5. Exhibit D – Description of Activities
6. Exhibit E – PII Certification
7. Exhibit G – Sample Option Letter

Principal Representatives

For the State:
Tyler Jaeckel, Director
Division of Housing
Department of Local Affairs
1313 Sherman Street, Rm 320
Denver, CO 80203
Tyler.Jaeckel@state.co.us

For Grantee:
Steven Dodrill, Community Programs Administrator
Douglas County Government
100 Third Street
Castle Rock, CO, 80104
SDodrill@douglas.co.us

Signature Page

The Parties hereto have executed this agreement.

Each person signing this Agreement represents and warrants that the signer is duly authorized to execute this Agreement and to bind the Party authorizing such signature.

GRANTEE

Douglas County Government

_____

By: Doug Deboard, County Manager

Date: _____

DIVISION OF HOUSING

Contract Reviewer

_____

By: Julia Zaffarano, Director, Office of Homeless Initiatives

Date: _____

STATE OF COLORADO

Jared S. Polis, Governor
DEPARTMENT OF LOCAL AFFAIRS

_____

By: Maria De Cambra, Executive Director

Date: _____

STATE CONTROLLER

Robert Jaros, CPA, MBA, JD

By: _____

Name:_____

Title:_____

Date:_____

In accordance with §24-30-202, C.R.S., this Agreement is not valid until signed and dated above by the State Controller or an authorized delegate.

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Parties

This Agreement is entered into by and between Grantee named on the Cover Page for this Agreement (the "Grantee"), and the STATE OF COLORADO (the "State") acting by and through the Department of Local Affairs ("DOLA") for the benefit of the Division of Housing ("DOH"). Grantee and the State agree to the terms and conditions in this Agreement.

Term and Effective Date

Effective Date

This Agreement shall not be valid or enforceable until the Effective Date, and the Grant Funds shall be expended by the Fund Expenditure End Date shown on the Cover Page for this Agreement. The State shall not be bound by any provision of this Agreement before the Effective Date, and shall have no obligation to pay Grantee for any Work performed or expense incurred before the Effective Date, except as described in **§5.D**, or after the Fund Expenditure End Date.

Initial Term

The Parties' respective performances under this Agreement shall commence on the Agreement Performance Beginning Date shown on the Cover Page for this Agreement and shall terminate on the Initial Agreement Expiration Date shown on the Cover Page for this Agreement (the "Initial Term") unless sooner terminated or further extended in accordance with the terms of this Agreement.

Extension Terms - State's Option

The State, at its discretion, shall have the option to extend the performance under this Agreement beyond the Initial Term for a period, or for successive periods, of one (1) year or less at the same rates and under the same terms specified in this Agreement (each such period an "Extension Term"). In order to exercise this option, the State shall provide written notice to Grantee in a form substantially equivalent to Sample Option Letter attached to this Agreement. The total duration of this Agreement including the exercise of any options to extend shall not exceed five (5) years from its Effective Date without approval of the Colorado Office of the State Controller.

End of Term Extension

If this Agreement approaches the end of its Initial Term, or any Extension Term then in place, the State, at its discretion, upon written notice to Grantee as provided in **§14**, may unilaterally extend such Initial Term or Extension Term for a period not to exceed two (2) months (an "End of Term Extension"), regardless of whether additional Extension Terms are available or not. The provisions of this Agreement in effect when such notice is given shall remain in effect during the End of Term Extension. The End of Term Extension shall automatically terminate upon execution of a replacement Agreement or modification extending the total term of this Agreement.

Early Termination in the Public Interest

The State is entering into this Agreement to serve the public interest of the State of Colorado as determined by its Governor, General Assembly, or Courts. If this Agreement ceases to further the public interest of the State, the State, in its discretion, may terminate this Agreement in whole or in part. A determination that this Agreement should be terminated in the public interest shall not be equivalent to a State right to terminate for convenience. This subsection shall not apply to a termination of this Agreement by the State for breach by Grantee, which shall be governed by **§12.A.i**.

Method and Content

The State shall notify Grantee of such termination in accordance with **§14**. The notice shall specify the effective date of the termination and whether it affects all or a portion of this Agreement, and shall include, to the extent practicable, the public interest justification for the

termination.

Obligations and Rights

Upon receipt of a termination notice for termination in the public interest, Grantee shall be subject to the rights and obligations set forth in **§12.A.i.a**.

Payments

If the State terminates this Agreement in the public interest, the State shall pay Grantee an amount equal to the percentage of the total reimbursement payable under this Agreement that corresponds to the percentage of Work satisfactorily completed and accepted, as determined by the State, less payments previously made. Additionally, if this Agreement is less than 60% completed, as determined by the State, the State may reimburse Grantee for a portion of actual out-of-pocket expenses, not otherwise reimbursed under this Agreement, incurred by Grantee which are directly attributable to the uncompleted portion of Grantee's obligations, provided that the sum of any and all reimbursement shall not exceed the maximum amount payable to Grantee hereunder.

Grantee's Termination Under Federal Requirements

[Reserved].

Definitions

The following terms shall be construed and interpreted as follows:

"Agreement" means this agreement, including all attached Exhibits, all documents incorporated by reference, all referenced statutes, rules and cited authorities, and any future modifications thereto.

"Award" [Reserved].

"Breach of Agreement" means the failure of a Party to perform any of its obligations in accordance with this Agreement, in whole or in part or in a timely or satisfactory manner. The institution of proceedings under any bankruptcy, insolvency, reorganization or similar law, by or against Grantee, or the appointment of a receiver or similar officer for Grantee or any of its property, which is not vacated or fully stayed within thirty (30) days after the institution of such proceeding, shall also constitute a breach. If Grantee is debarred or suspended under §24-109-105, C.R.S. at any time during the term of this Agreement, then such debarment or suspension shall constitute a breach.

"Budget" means the budget for the Work described in **Exhibit B**, **§5.2**.

"Business Day" means any day in which the State is open and conducting business, but shall not include Saturday, Sunday or any day on which the State observes one of the holidays listed in §24-11-101(1), C.R.S.

"CJI" means criminal justice information collected by criminal justice agencies needed for the performance of their authorized functions, including, without limitation, all information defined as criminal justice information by the U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Security Policy, as amended and all Criminal Justice Records as defined under §24-72-302, C.R.S.

"CORA" means the Colorado Open Records Act, §§24-72-200.1, et seq., C.R.S.

"Default" means a Breach of Agreement that is not cured within 30 days after the delivery of written notice by the aggrieved Party to the other Party.

"Effective Date" means the date on which this Agreement is approved and signed by the Colorado

State Controller or designee, as shown on the Signature Page for this Agreement.

"End of Term Extension" means the time period defined in **§2.D.**

"Exhibits" means the exhibits and attachments included with this Agreement as shown on the Cover Page for this Agreement.

"Extension Term" means the time period defined in **§2.C**.

"Federal Award" [Reserved].

"Federal Awarding Agency" [Reserved].

"Goods" means any movable material acquired, produced, or delivered by Grantee as set forth in this Agreement and shall include any movable material acquired, produced, or delivered by Grantee in connection with the Services.

"Grant Funds" means the funds that have been appropriated, designated, encumbered, or otherwise made available for payment by the State under this Agreement.

"Incident" means any accidental or deliberate event that results in or constitutes an imminent threat of the unauthorized access, loss, disclosure, modification, disruption, or destruction of any communications or information resources of the State, which are included as part of the Work, as described in §§24-37.5-401, et. seq., C.R.S. Incidents include, without limitation (i) successful attempts to gain unauthorized access to a State system or State Records regardless of where such information is located; (ii) unwanted disruption or denial of service; (iii) the unauthorized use of a State system for the processing or storage of data; or (iv) changes to State system hardware, firmware, or software characteristics without the State's knowledge, instruction, or consent.

"Initial Term" means the time period defined in **§2.B**.

"Matching Funds" means the funds provided Grantee as a match required to receive the Grant Funds.

"Party" means the State or Grantee, and "Parties" means both the State and Grantee.

"PCI" means payment card information including any data related to credit card holders' names, credit card numbers, or other credit card information as may be protected by state or federal law.

"PII" means personally identifiable information including, without limitation, any information maintained by the State about an individual that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records; and any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information. PII includes, but is not limited to, all information defined as personally identifiable information in §24-72-501 and 24-73-101, C.R.S. "PII" shall also mean "personal identifying information" as set forth at § 24-74-102, et seq., C.R.S.

"PHI" means any protected health information, including, without limitation any information whether oral or recorded in any form or medium: (i) that relates to the past, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (ii) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual. PHI includes, but is not limited to, any information defined as Individually Identifiable Health Information by the federal Health Insurance Portability and Accountability Act.

"Project" means the overall project described in **Exhibit B** including, without limitation, the Work and the Services.

"Subject Property" means real property that Grant Funds are used to acquire; or to which Grant Funds are used to make on-site improvements; or on which Grant Funds are used to construct, rehabilitate, clear or demolish improvements.

"Recipient" [Reserved].

"Services" means the services to be performed by Grantee as set forth in this Agreement, and shall include any services to be rendered by Grantee in connection with the Goods.

"State Confidential Information" means any and all State Records not subject to disclosure under CORA. State Confidential Information shall include, but is not limited to, PII, PHI, PCI, Tax Information, CJI, and State personnel records not subject to disclosure under CORA. State Confidential Information shall not include information or data concerning individuals that is not deemed confidential but nevertheless belongs to the State, which has been communicated, furnished, or disclosed by the State to Grantee which (i) is subject to disclosure pursuant to CORA; (ii) is already known to Grantee without restrictions at the time of its disclosure to Grantee; (iii) is or subsequently becomes publicly available without breach of any obligation owed by Grantee to the State; (iv) is disclosed to Grantee, without confidentiality obligations, by a third party who has the right to disclose such information; or (v) was independently developed without reliance on any State Confidential Information.

"State Fiscal Rules" means the fiscal rules promulgated by the Colorado State Controller pursuant to §24-30-202(13) (a), C.R.S.

"State Fiscal Year" means a 12-month period beginning on July 1 of each calendar year and ending on June 30 of the following calendar year. If a single calendar year follows the term, then it means the State Fiscal Year ending in that calendar year.

"State Records" means any and all State data, information, and records, regardless of physical form, including, but not limited to, information subject to disclosure under CORA.

"Subcontractor" means third-parties, if any, engaged by Grantee to aid in performance of the Work. "Subcontractor" also includes sub-grantees of grant funds.

"Subrecipient" [Reserved].

"Tax Information" means federal and State of Colorado tax information including, without limitation, federal and State tax returns, return information, and such other tax-related information as may be protected by federal and State law and regulation. Tax Information includes, but is not limited to all information defined as federal tax information in Internal Revenue Service Publication 1075.

"Uniform Guidance" [Reserved].

"Work" means the Goods delivered and Services performed pursuant to this Agreement.

"Work Product" means the tangible and intangible results of the Work, whether finished or unfinished, including drafts. Work Product includes, but is not limited to, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, information, and any other results of the Work. "Work Product" does not include any material that was developed prior to the Effective Date that is used, without modification, in the performance of the Work.

Any other term used in this Agreement that is defined in an Exhibit shall be construed and interpreted as defined in that Exhibit.

Statement of Work

Grantee shall complete the Work or cause the Work to be completed as described in this Agreement and in accordance with the provisions of **Exhibit B**. The State shall have no liability to compensate Grantee for the delivery of any goods or the performance of any services that are not specifically set forth in this Agreement.

Payments to Grantee

Maximum Amount

Payments to Grantee are limited to the unpaid, obligated balance of the Grant Funds. The State shall not pay Grantee any amount under this Agreement that exceeds the Agreement Maximum shown on the Cover Page of this Agreement.

Payment Procedures

Invoices and Payment

The State shall pay Grantee in the amounts and in accordance with the schedule and other conditions set forth in **Exhibit B**. Satisfactory performance of the terms of this Agreement is a condition precedent to the State's obligation to pay Grantee.

Grantee shall initiate payment requests by invoice to the State, in a form and manner approved by the State.

The State shall pay each invoice within forty-five (45) days following the State's receipt of that invoice, so long as the amount invoiced correctly represents Work completed by Grantee and previously accepted by the State during the term that the invoice covers. If the State determines that the amount of any invoice is not correct, then Grantee shall make all changes necessary to correct that invoice.

The acceptance of an invoice shall not constitute acceptance of any Work performed or deliverables provided under this Agreement.

Interest

Amounts not paid by the State within forty-five (45) days of the State's acceptance of the invoice shall bear interest on the unpaid balance beginning on the 45th day at the rate of one percent (1%) per month, as required by §24-30-202(24)(a), C.R.S., until paid in full; provided, however, that interest shall not accrue on unpaid amounts that the State disputes in writing. Grantee shall invoice the State separately for accrued interest on delinquent amounts, and the invoice shall reference the delinquent payment, the number of day's interest to be paid and the interest rate.

Payment Disputes

If Grantee disputes any calculation, determination or amount of any payment, Grantee shall notify the State in writing of its dispute within thirty (30) days following the earlier to occur of Grantee's receipt of the payment or notification of the determination or calculation of the payment by the State. The State will review the information presented by Grantee and may make changes to its determination based on this review. The calculation, determination or payment amount that results from the State's review shall not be subject to additional dispute under this subsection. No payment subject to a dispute under this subsection shall be due until

after the State has concluded its review, and the State shall not pay any interest on any amount during the period it is subject to dispute under this subsection.

Available Funds-Contingency-Termination

The State is prohibited by law from making commitments beyond the term of the current State Fiscal Year. Payment to Grantee beyond the current State Fiscal Year is contingent on the appropriation and continuing availability of Grant Funds in any subsequent year (as provided in the Colorado Special Provisions). If federal funds or funds from any other non-State funds constitute all or some of the Grant Funds, the State's obligation to pay Grantee shall be contingent upon such non-State funding continuing to be made available for payment. Payments to be made pursuant to this Agreement shall be made only from Grant Funds, and the State's liability for such payments shall be limited to the amount remaining of such Grant Funds. If State, federal or other funds are not appropriated, or otherwise become unavailable to fund this Agreement, the State may, upon written notice, terminate this Agreement, in whole or in part, without incurring further liability. The State shall, however, remain obligated to pay for Services and Goods that are delivered and accepted prior to the effective date of notice of termination, and this termination shall otherwise be treated as if this Agreement were terminated in the public interest as described in **§2.E**.

Federal Recovery

[Reserved].

Matching Funds

Grantee shall provide Matching Funds as provided in **Exhibit B**. Grantee shall have raised the full amount of Matching Funds prior to the Effective Date and shall report to the State regarding the status of such funds upon request. Grantee's obligation to pay all or any part of any matching funds, whether direct or contingent, only extend to funds duly and lawfully appropriated for the purposes of this Agreement by the authorized representatives of Grantee and paid into Grantee's treasury or bank account. Grantee represents to the State that the amount designated "Grantee's Matching Funds" in **Exhibit B** has been legally appropriated for the purposes of this Agreement by its authorized representatives and paid into its treasury or bank account. Grantee does not by this Agreement irrevocably pledge present cash reserves for payments in future fiscal years, and this Agreement is not intended to create a multiple-fiscal year debt of Grantee.

Reimbursement of Grantee Costs

Only with prior written approval, the State shall reimburse Grantee's allowable costs, not exceeding the maximum total amount described on the Cover Page, as described in this Grant and shown in the Budget in **Exhibit B**, except that Grantee may adjust the amounts between each line item of the Budget as provided for in **§5.4** of **Exhibit B**, without formal modification to this Agreement as long as the Grantee provides notice to the State of the change, the change does not modify the total maximum amount of this Agreement or the maximum amount for any state fiscal year, and the change does not modify any requirements of the Work. However, any costs incurred by Grantee prior to the Effective Date shall not be reimbursed absent specific allowance of pre-agreement costs pursuant to **§5.2.2** of **Exhibit B**. Grantee's costs for Work performed after the Fund Expenditure End Date shown on the Cover Page for this Agreement, or after any phase performance period end date for a respective phase of the Work, shall not be reimbursable. The State shall only reimburse allowable costs described in this Agreement and shown in the Budget if those costs are:

Reasonable and necessary to accomplish the Work and for the Goods and Services provided; and

Equal to the actual net cost to Grantee (i.e. the price paid minus any items of value received by Grantee that reduce the cost actually incurred).

Close-Out

DOLA shall not release final payment until Grantee has met its close-out obligations, which include, without limitation, completion of the Project, and compliance with all monitoring reporting requirements. Grantee shall close out this Agreement within forty-five (45) days after the Fund Expenditure End Date shown on the Signature and Cover Page for this Agreement. To complete close-out, Grantee shall submit to the State all deliverables (including documentation) as defined in this Agreement and Grantee's final reimbursement request or invoice. The State will withhold up to 10% of allowable costs until all final documentation has been submitted and accepted by the State as substantially complete.

Reporting - Notification

Periodic Reports

In addition to any reports required pursuant to **§§6, 7 & 16** of this Agreement, Grantee shall comply with all reporting requirements of **Exhibit B**.

Litigation Reporting

If Grantee is served with a pleading or other document in connection with an action before a court or other administrative decision making body, and such pleading or document relates to this Agreement or may affect Grantee's ability to perform its obligations under this Agreement, Grantee shall, within ten (10) days after being served, notify the State of such action and deliver copies of such pleading or document to the State's Principal Representative identified on the Cover Page.

Performance and Final Status

Grantee shall submit all financial, performance and other reports to the State as provided in **§7** of **Exhibit B** and no later than 45 calendar days after the end of the Initial Term if no Extension Terms are exercised, or the final Extension Term exercised by the State, containing an evaluation and review of Grantee's performance and the final status of Grantee's obligations hereunder.

Violations Reporting

Grantee shall disclose, in a timely manner, in writing to the State, all violations of federal or State criminal law involving fraud, bribery or gratuity violations potentially affecting this Agreement. The State may impose any penalties for noncompliance allowed under 2 CFR Part 180 and 31 U.S.C. 3321, which may include, without limitation, suspension or debarment.

Grantee Records

Maintenance

Grantee shall make, keep, maintain, and allow inspection and monitoring by the State of a complete file of all records, documents, communications, notes and other written materials, electronic media files, and communications, pertaining in any manner to the Work or the delivery of Services (including, but not limited to the operation of programs) or Goods hereunder. Grantee shall maintain such records for a period (the "Record Retention Period") of three (3) years following the date of submission to the State of the final expenditure report, or if this Agreement is renewed quarterly or annually, from the date of the submission of each

quarterly or annual report, respectively. If any litigation, claim, or audit related to this Agreement starts before expiration of the Record Retention Period, the Record Retention Period shall extend until all litigation, claims, or audit findings have been resolved and final action taken by the State. The State, may notify Grantee in writing that the Record Retention Period shall be extended. For records for real property and equipment, the Record Retention Period shall extend three years following final disposition of such property.

Inspection

Grantee shall permit the State, the federal government, and any other duly authorized agent of a governmental agency to audit, inspect, examine, excerpt, copy and transcribe Grantee Records during the Record Retention Period. Grantee shall make Grantee Records available during normal business hours at Grantee's office or place of business, or at other mutually agreed upon times or locations, upon no fewer than two (2) Business Days' notice from the State, unless the State determines that a shorter period of notice, or no notice, is necessary to protect the interests of the State.

Monitoring

The State will monitor Grantee's performance of its obligations under this Agreement using procedures as determined by the State. The State shall have the right, in its sole discretion, to change its monitoring procedures and requirements at any time during the term of this Agreement. The State shall monitor Grantee's performance in a manner that does not unduly interfere with Grantee's performance of the Work.

Final Audit Report

Grantee shall promptly submit to the State a copy of any final audit report of an audit performed on Grantee's records that relates to or affects this Agreement or the Work, whether the audit is conducted by Grantee or a third party.

Confidential Information-State Records

Confidentiality

Grantee shall keep confidential, and cause all Subcontractors to keep confidential, all State Records, unless those State Records are publicly available. Grantee shall not, without prior written approval of the State, use, publish, copy, disclose to any third party, or permit the use by any third party of any State Records, except as otherwise stated in this Agreement, permitted by law or approved in writing by the State. Grantee shall provide for the security of all State Confidential Information in accordance with all policies promulgated by the Colorado Office of Information Security and all applicable laws, rules, policies, publications, and guidelines. If Grantee or any of its Subcontractors will or may receive the following types of data, Grantee or its Subcontractors shall provide for the security of such data according to the following: **(i)** the most recently promulgated IRS Publication 1075 for all Tax Information and in accordance with the Safeguarding Requirements for Federal Tax Information attached to this Agreement as an Exhibit, if applicable, **(ii)** the most recently updated PCI Data Security Standard from the PCI Security Standards Council for all PCI, **(iii)** the most recently issued version of the U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Security Policy for all CJI, and **(iv)** the federal Health Insurance Portability and Accountability Act for all PHI and the HIPAA Business Associate Agreement attached to this Agreement, if applicable. Grantee shall immediately forward any request or demand for State Records to the State's Principal Representative.

Other Entity Access and Nondisclosure Agreements

Grantee may provide State Records to its agents, employees, assigns and Subcontractors as necessary to perform the Work, but shall restrict access to State Confidential Information to those agents, employees, assigns and Subcontractors who require access to perform their obligations under this Agreement. Grantee shall ensure all such agents, employees, assigns, and Subcontractors sign agreements containing nondisclosure provisions at least as protective as those in this Agreement, and that the nondisclosure provisions are in force at all times the agent, employee, assign or Subcontractor has access to any State Confidential Information. Grantee shall provide copies of those signed nondisclosure provisions to the State upon execution of the nondisclosure provisions.

Use, Security, and Retention

Grantee shall use, hold and maintain State Confidential Information in compliance with any and all applicable laws and regulations in facilities located within the United States, and shall maintain a secure environment that ensures confidentiality of all State Confidential Information wherever located. Grantee shall provide the State with access, subject to Grantee's reasonable security requirements, for purposes of inspecting and monitoring access and use of State Confidential Information and evaluating security control effectiveness. Upon the expiration or termination of this Agreement, Grantee shall return State Records provided to Grantee or destroy such State Records and certify to the State that it has done so, as directed by the State. If Grantee is prevented by law or regulation from returning or destroying State Confidential Information, Grantee warrants it will guarantee the confidentiality of, and cease to use, such State Confidential Information.

Incident Notice and Remediation

If Grantee becomes aware of any Incident, it shall notify the State immediately and cooperate with the State regarding recovery, remediation, and the necessity to involve law enforcement, as determined by the State. Unless Grantee can establish that none of Grantee or any of its agents, employees, assigns or Subcontractors are the cause or source of the Incident, Grantee shall be responsible for the cost of notifying each person who may have been impacted by the Incident. After an Incident, Grantee shall take steps to reduce the risk of incurring a similar type of Incident in the future as directed by the State, which may include, but is not limited to, developing and implementing a remediation plan that is approved by the State at no additional cost to the State. The State may adjust or direct modifications to this plan, in its sole discretion and Grantee shall make all modifications as directed by the State. If Grantee cannot produce its analysis and plan within the allotted time, the State, in its sole discretion, may perform such analysis and produce a remediation plan, and Grantee shall reimburse the State for the reasonable costs thereof.

Safeguarding PII

If Grantee or any of its Subcontractors will or may receive PII under this Agreement, Grantee shall provide for the security of such PII, in a manner and form acceptable to the State, including, without limitation, State non-disclosure requirements, use of appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections, and audits. Grantee shall be a "Third-Party Service Provider" as defined in §24-73-103(1)(i), C.R.S. and shall maintain security procedures and practices consistent with §§24-73-101, et seq., C.R.S. In addition, as

set forth in § 24-74-102, et seq., C.R.S., Grantee, including, but not limited to, Grantee's employees, agents and Subcontractors, agrees not to share any PII with any third parties for the purpose of investigating for, participating in, cooperating with, or assisting with Federal immigration enforcement. If Grantee is given direct access to any State databases containing PII, Grantee shall execute, on behalf of itself and its employees, the certification attached hereto as **Exhibit E** on an annual basis Grantee's duty and obligation to certify as set forth in **Exhibit E** shall continue as long as Grantee has direct access to any State databases containing PII. If Grantee uses any Subcontractors to perform services requiring direct access to State databases containing PII, the Grantee shall require such Subcontractors to execute and deliver the certification to the State on an annual basis, so long as the Subcontractor has access to State databases containing PII.

Conflicts Of Interest

Actual Conflicts of Interest

Grantee shall not engage in any business or activities, or maintain any relationships that conflict in any way with the full performance of the obligations of Grantee under this Agreement. Such a conflict of interest would arise when a Grantee or Subcontractor's employee, officer or agent were to offer or provide any tangible personal benefit to an employee of the State, or any member of his or her immediate family or his or her partner, related to the award of, entry into or management or oversight of this Agreement.

Apparent Conflicts of Interest

Grantee acknowledges that, with respect to this Agreement, even the appearance of a conflict of interest shall be harmful to the State's interests. Absent the State's prior written approval, Grantee shall refrain from any practices, activities or relationships that reasonably appear to be in conflict with the full performance of Grantee's obligations under this Agreement.

Disclosure to the State

If a conflict or the appearance of a conflict arises, or if Grantee is uncertain whether a conflict or the appearance of a conflict has arisen, Grantee shall submit to the State a disclosure statement setting forth the relevant details for the State's consideration. Failure to promptly submit a disclosure statement or to follow the State's direction in regard to the actual or apparent conflict constitutes a breach of this Agreement.

Ethical Principles

Grantee acknowledges that all State employees are subject to the ethical principles described in §24-18-105, C.R.S. Grantee further acknowledges that State employees may be subject to the requirements of §24-18-105, C.R.S. with regard to this Agreement.

Insurance

Grantee shall obtain and maintain, and ensure that each Subcontractor shall obtain and maintain, insurance as specified in this section at all times during the term of this Agreement. All insurance policies required by this Agreement that are not provided through self-insurance shall be issued by insurance companies as approved by the State. Grantee may determine and require a higher limit of subcontractors or not require certain insurance in this **§10** that does not directly apply to the work of any subcontractors.

Workers' Compensation

Workers' compensation insurance as required by state statute, and employers' liability

insurance covering all Grantee or Subcontractor employees acting within the course and scope of their employment.

General Liability

Commercial general liability insurance covering premises operations, fire damage, independent contractors, products and completed operations, blanket contractual liability, personal injury, and advertising liability with minimum limits as follows:

$1,000,000 each occurrence;

$1,000,000 general aggregate;

$1,000,000 products and completed operations aggregate; and

$50,000 any one (1) fire.

Automobile Liability

If applicable, automobile liability insurance covering any auto (including owned, hired and non-owned autos) with a minimum limit of $1,000,000 each accident combined single limit.

Cyber/Network Security and Privacy Liability

This section ☒ shall | ☐ shall not apply to this Agreement.

Liability insurance covering civil, regulatory, and statutory damages, contractual damages, data breach management exposure, and any loss of income or extra expense as a result of actual or alleged breach, violation, or infringement of right to privacy, consumer data protection law, confidentiality or other legal protection for personal information, as well as State Confidential Information with minimum limits as follows:

$1,000,000 each occurrence; and

$2,000,000 general aggregate.

Professional Liability Insurance

This section ☒ shall | ☐ shall not apply to this Agreement.

Professional liability insurance covering any damages caused by an error, omission or any negligent act with minimum limits as follows:

$1,000,000 each occurrence; and

$1,000,000 general aggregate.

Crime Insurance

Crime insurance coverage for financial loss of State or Federal Funds for causes including, but not limited to, theft, forgery, embezzlement and funds transfer fraud with minimum limits as follows:

$1,000,000 each occurrence; and

$1,000,000 general aggregate.

Umbrella Liability Insurance

[Reserved].

Property Insurance

[Reserved].

Flood Insurance

[Reserved].

Builder's Risk Insurance

[Reserved]

Pollution Liability Insurance

[Reserved].

Additional Insured

The State shall be named as additional insured on all commercial general liability policies (leases and construction contracts require additional insured coverage for completed operations) required of Grantee and Subcontractors.

Primacy of Coverage

Coverage required of Grantee and each Subcontractor shall be primary and noncontributory over any insurance or self-insurance program carried by Grantee or the State.

Cancellation

All commercial insurance policies shall include provisions preventing cancellation or non-renewal, except for cancellation based on non-payment of premiums, without at least 30 days prior notice to Grantee and Grantee shall forward such notice to the State in accordance with **§14** within seven (7) days of Grantee's receipt of such notice.

Subrogation Waiver

All commercial insurance policies secured or maintained by Grantee or its Subcontractors in relation to this Agreement shall include clauses stating that each carrier shall waive all rights of recovery under subrogation or otherwise against Grantee or the State, its agencies, institutions, organizations, officers, agents, employees, and volunteers.

Public Entities

If Grantee is a "public entity" within the meaning of the Colorado Governmental Immunity Act, §§24-10-101, et seq., C.R.S. (the "GIA"), Grantee shall maintain, in lieu of the liability insurance requirements stated above, at all times during the term of this Agreement such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the GIA. If a Subcontractor is a public entity within the meaning of the GIA, Grantee shall ensure that the Subcontractor maintain at all times during the terms of this Grantee, in lieu of the liability insurance requirements stated above, such liability insurance, by commercial policy or self-insurance, as is necessary to meet the Subcontractor's obligations under the GIA.

Certificates

For each commercial insurance plan provided by Grantee under this Agreement, Grantee shall provide to the State certificates evidencing Grantee's insurance coverage required in this Agreement within seven (7) Business Days following the Effective Date. Grantee shall provide to the State certificates evidencing Subcontractor insurance coverage required under this Agreement within seven (7) Business Days following the Effective Date, except that, if Grantee's subcontract is not in effect as of the Effective Date, Grantee shall provide to the State certificates showing Subcontractor insurance coverage required under this Agreement within seven (7) Business Days following Grantee's execution of the subcontract. No later than fifteen (15) days before the expiration date of Grantee's or any Subcontractor's coverage, Grantee shall deliver to the State certificates of insurance evidencing renewals of coverage. At any other time during the term of this Agreement, upon request by the State, Grantee shall,

within seven (7) Business Days following the request by the State, supply to the State evidence satisfactory to the State of compliance with the provisions of this section.

Breach of Agreement

In the event of a Breach of Agreement, the aggrieved Party shall give written notice of Breach of Agreement to the other Party. If the notified Party does not cure the breach, at its sole expense, within thirty (30) days after the delivery of written notice, the Party may exercise any of the remedies as described in **§12** for that Party except that, at the aggrieved Party's sole discretion, the thirty (30) day period may be extended. Notwithstanding any provision of this Agreement to the contrary, the State, in its discretion, need not provide notice or a cure period and may immediately terminate this Agreement in whole or in part or institute any other remedy in this Agreement in order to protect the public interest of the State; or if Grantee is debarred or suspended under §24-109-105, C.R.S., the State, in its discretion, need not provide notice or cure period and may terminate this Agreement in whole or in part or institute any other remedy in this Agreement as of the date that the debarment or suspension takes effect.

Remedies

State's Remedies

If Grantee is in breach under any provision of this Agreement and fails to cure such breach, the State, following the notice and cure period set forth in **§11,** shall have all of the remedies listed in this section in addition to all other remedies set forth in this Agreement or at law. The State may exercise any or all of the remedies available to it, in its discretion, concurrently or consecutively.

Termination for Breach

In the event of Grantee's uncured breach, the State may terminate this entire Agreement or any part of this Agreement. Grantee shall continue performance of this Agreement to the extent not terminated, if any.

Obligations and Rights

To the extent specified in any termination notice, Grantee shall not incur further obligations or render further performance past the effective date of such notice, and shall terminate outstanding orders and subcontracts with third parties. However, Grantee shall complete and deliver to the State all Work not cancelled by the termination notice, and may incur obligations as necessary to do so within this Agreement's terms. At the request of the State, Grantee shall assign to the State all of Grantee's rights, title, and interest in and to such terminated orders or subcontracts. Upon termination, Grantee shall take timely, reasonable and necessary action to protect and preserve property in the possession of Grantee but in which the State has an interest. At the State's request, Grantee shall return materials owned by the State in Grantee's possession at the time of any termination. Grantee shall deliver all completed Work Product and all Work Product that was in the process of completion to the State at the State's request.

Payments

Notwithstanding anything to the contrary, the State shall only pay Grantee for accepted Work received as of the date of termination. If, after termination by the State, the State agrees that Grantee was not in breach or that Grantee's action or inaction was excusable, such termination shall be treated as a termination in the public interest, and the rights

and obligations of the Parties shall be as if this Agreement had been terminated in the public interest under **§2.E**.

Damages and Withholding

Notwithstanding any other remedial action by the State, Grantee shall remain liable to the State for any damages sustained by the State in connection with any breach by Grantee, and the State may withhold payment to Grantee for the purpose of mitigating the State's damages until such time as the exact amount of damages due to the State from Grantee is determined. The State may withhold any amount that may be due Grantee as the State deems necessary to protect the State against loss including, without limitation, loss as a result of outstanding liens and excess costs incurred by the State in procuring from third parties replacement Work as cover.

Remedies Not Involving Termination

The State, in its discretion, may exercise one or more of the following additional remedies:

Suspend Performance

Suspend Grantee's performance with respect to all or any portion of the Work pending corrective action as specified by the State without entitling Grantee to an adjustment in price or cost or an adjustment in the performance schedule. Grantee shall promptly cease performing Work and incurring costs in accordance with the State's directive, and the State shall not be liable for costs incurred by Grantee after the suspension of performance.

Withhold Payment

Withhold payment to Grantee until Grantee corrects its Work.

Deny Payment

Deny payment for Work not performed, or that due to Grantee's actions or inactions, cannot be performed or if they were performed are reasonably of no value to the state; provided, that any denial of payment shall be equal to the value of the obligations not performed.

Removal

Demand immediate removal of any of Grantee's employees, agents, or Subcontractors from the Work whom the State deems incompetent, careless, insubordinate, unsuitable, or otherwise unacceptable or whose continued relation to this Agreement is deemed by the State to be contrary to the public interest or the State's best interest.

Intellectual Property

If any Work infringes, or if the State in its sole discretion determines that any Work is likely to infringe, a patent, copyright, trademark, trade secret or other intellectual property right, Grantee shall, as approved by the State **(i)** secure that right to use such Work for the State and Grantee; **(ii)** replace the Work with noninfringing Work or modify the Work so that it becomes noninfringing; or, **(iii)** remove any infringing Work and refund the amount paid for such Work to the State.

Collection of Unallowable Costs (2CFR 200.410)

[Reserved].

Technical Assistance

State may elect to conduct on-site monitoring and work closely with Grantee until the Project is back on schedule. State shall provide prior written notice to Grantee if its elects to conduct on-site monitoring, which shall be conducted during normal business hours and shall not unduly disrupt Grantee's business operations.

Grantee's Remedies

If the State is in breach of any provision of this Agreement and does not cure such breach, Grantee, following the notice and cure period in **§11** and the dispute resolution process in **§13** shall have all remedies available at law and equity.

Dispute Resolution

Initial Resolution

Except as herein specifically provided otherwise, disputes concerning the performance of this Agreement which cannot be resolved by the designated Agreement representatives shall be referred in writing to a senior departmental management staff member designated by the State and a senior manager designated by Grantee for resolution.

Resolution of Controversies

If the initial resolution described in **§13.A** fails to resolve the dispute within ten (10) Business Days, Grantee shall submit any alleged breach of this Agreement by the State to the Procurement Official of the Department of Local Affairs as described in §24-101-301(30), C.R.S. for resolution following the same resolution of controversies process as described in §24-106-109, C.R.S. and §§24-109-101.1 through 24-109-505, C.R.S. (the "Resolution Statutes"), except that if Grantee wishes to challenge any decision rendered by the Procurement Official, Grantee's challenge shall be an appeal to the executive director of the Department of Personnel and Administration, or their delegate, in the same manner as described in the Resolution Statutes before Grantee pursues any further action. Except as otherwise stated in this Section, all requirements of the Resolution Statutes shall apply including, without limitation, time limitations regardless of whether the Colorado Procurement Code applies to this Agreement.

Notices and Representatives

Each individual identified as a Principal Representative on the Cover Page for this Agreement shall be the principal representative of the designating Party. All notices required or permitted to be given under this Agreement shall be in writing, and shall be delivered **(A)** by hand with receipt required, **(B)** by certified or registered mail to such Party's principal representative at the address set forth on the Cover Page for this Agreement or **(C)** as an email with read receipt requested to the principal representative at the email address, if any, set forth on the Cover Page for this Agreement. If a Party delivers a notice to another through email and the email is undeliverable, then, unless the Party has been provided with an alternate email contact, the Party delivering the notice shall deliver the notice by hand with receipt required or by certified or registered mail to such Party's principal representative at the address set forth on the Cover Page for this Agreement. Either Party may change its principal representative or principal representative contact information, or may designate specific

other individuals to receive certain types of notices in addition to or in lieu of a principal representative, by notice submitted in accordance with this section without a formal amendment to this Agreement. Unless otherwise provided in this Agreement, notices shall be effective upon delivery of the written notice.

Rights in Work Product and Other Information

Work Product

Copyrights

[Reserved].

Patents

[Reserved].

Assignments and Assistance

Whether or not Grantee is under contract with the State at the time, Grantee shall execute applications, assignments, and other documents, and shall render all other reasonable assistance requested by the State, to enable the State to secure patents, copyrights, licenses and other intellectual property rights related to the Work Product. The Parties intend the Work Product to be works made for hire. Grantee assigns to the State and its successors and assigns, the entire right, title, and interest in and to all causes of action, either in law or in equity, for past, present, or future infringement of intellectual property rights related to the Work Product and all works based on, derived from, or incorporating the Work Product.

Exclusive Property of the State

Except to the extent specifically provided elsewhere in this Agreement, any pre-existing State Records, State software, research, reports, studies, photographs, negatives or other documents, drawings, models, materials, data and information shall be the exclusive property of the State (collectively, "State Materials"). Grantee shall not use, willingly allow, cause or permit Work Product or State Materials to be used for any purpose other than the performance of Grantee's obligations in this Agreement without the prior written consent of the State. Upon termination of this Agreement for any reason, Grantee shall provide all Work Product and State Materials to the State in a form and manner as directed by the State.

Exclusive Property of Grantee

Grantee retains the exclusive rights, title, and ownership to any and all pre-existing materials owned or licensed to Grantee including, but not limited to, all pre-existing software, licensed products, associated source code, machine code, text images, audio and/or video, and third-party materials, delivered by Grantee under this Agreement, whether incorporated in a Deliverable or necessary to use a Deliverable (collectively, "Grantee Property"). Grantee Property shall be licensed to the State as set forth in this Agreement or a State approved license agreement: (i) entered into as exhibits to this Agreement, (ii) obtained by the State from the applicable third-party vendor, or (iii) in the case of open source software, the license terms set forth in the applicable open source license agreement.

Statewide Contract Management System

If the maximum amount payable to Grantee under this Agreement is $100,000 or greater, either on the Effective Date or at any time thereafter, this section shall apply. Grantee agrees to be governed by and comply with the provisions of §§24-106-103, 24-102-206, 24-106-106, and 24-106-107,

C.R.S. regarding the monitoring of vendor performance and the reporting of Agreement performance information in the State's Agreement management system ("Contract Management System" or "CMS"). Grantee's performance shall be subject to evaluation and review in accordance with the terms and conditions of this Agreement, Colorado statutes governing CMS, and State Fiscal Rules and State Controller policies.

Restrictions on Public Benefits

1. This section ☐ shall | ☒ shall not apply to this Agreement.

Grantee shall confirm that any individual natural person is lawfully present in the United States pursuant to 8 U.S.C. §§1601 *et seq*. when such individual applies for public benefits provided under this Agreement by requiring the applicant to:

Produce a verification document in accordance with 62 Fed. Reg. 221 (November 17, 1997), pp. 61,363 - 61,371; and,

Execute a Residency Declaration, attached as Form 1, or a substantially similar form as determined by the State.

General Provisions

Applicable Laws

At all times during the performance of this Agreement, Grantee shall comply with all applicable Federal and State laws and their implementing regulations, currently in existence and as hereafter amended including, without limitation, those set forth on **Exhibit A**, Applicable Laws. Grantee also shall require compliance with such laws and regulations by Subcontractors under subcontracts permitted by this Agreement.

Assignment

Grantee's rights and obligations under this Agreement are personal and may not be transferred or assigned without the prior, written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the State shall be subject to the provisions of this Agreement.

Subcontracts

Grantee shall not enter into any subgrant or subcontract in connection with its obligations under this Agreement without the prior, written approval of the State. Grantee shall submit to the State a copy of each such subgrant or subcontract upon request by the State. All subgrants and subcontracts entered into by Grantee in connection with this Agreement shall comply with all applicable federal and state laws and regulations, shall provide that they are governed by the laws of the State of Colorado, and shall be subject to all provisions of this Agreement.

Binding Effect

Except as otherwise provided in **§18.B** and **Exhibit B**, all provisions of this Agreement, including the benefits and burdens, shall extend to and be binding upon the Parties' respective successors and assigns.

Authority

Each Party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such Party's obligations have been duly authorized.

Captions and References

The captions and headings in this Agreement are for convenience of reference only, and shall not be used to interpret, define, or limit its provisions. All references in this Agreement to sections (whether spelled out or using the § symbol), subsections, exhibits or other attachments, are references to sections, subsections, exhibits or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.

Counterparts

This Agreement may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

Entire Understanding

This Agreement represents the complete integration of all understandings between the Parties related to the Work, and all prior representations and understandings related to the Work, oral or written, are merged into this Agreement. Prior or contemporaneous additions, deletions, or other changes to this Agreement shall not have any force or effect whatsoever, unless embodied herein.

Digital Signatures

If any signatory signs this agreement using a digital signature in accordance with the Colorado State Controller Contract, Grant and Purchase Order Policies regarding the use of digital signatures issued under the State Fiscal Rules, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.

Jurisdiction and Venue

[Reserved].

Modification

Except as otherwise provided in this Agreement, any modification to this Agreement shall only be effective if agreed to in a formal amendment to this Agreement, properly executed and approved in accordance with applicable Colorado State law and State Fiscal Rules. Modifications permitted under this Agreement, other than Agreement amendments, shall conform to the policies issued by the Colorado State Controller.

By the Parties

The State, at its discretion, shall have the option to unilaterally extend the Initial Agreement Expiration Date, change the Agreement Maximum Amount, and in the Statement of Work (**Exhibit B**), adjust the Project Budget, modify the Service Area, the Milestones, the Responsible Administrator, the Payment Schedule, and the Remittance Address through an Option Letter in a form substantially similar to **Exhibit G**, properly executed and approved in accordance with applicable State laws, regulations, and policies. Modifications other than by Option Letter shall not take effect unless agreed to in writing by both parties in an amendment to this Agreement properly executed and approved in accordance with State laws, regulations, and policies.

By Operation of Law

This Agreement is subject to such modifications as may be required by changes in Federal or Colorado State law, or their implementing regulations. Any such required modification

automatically shall be incorporated into and be part of this Agreement on the effective date of such change, as if fully set forth herein.

Items not Requiring Modification - Consents

Where the terms of this Agreement require the Grantee to obtain the consent of the Division of Housing, the Division Director or their delegate shall be authorized to provide such consent.

Statutes, Regulations, Fiscal Rules, and Other Authority

Any reference in this Agreement to a statute, regulation, State Fiscal Rule, fiscal policy or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended since the Effective Date of this Agreement.

External Terms and Conditions

Notwithstanding anything to the contrary herein, the State shall not be subject to any provision included in any terms, conditions, or agreements appearing on Grantee's or a Subcontractor's website or any provision incorporated into any click-through or online agreements related to the Work unless that provision is specifically referenced in this Agreement.

Severability

The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under this Agreement in accordance with the intent of this Agreement.

Survival of Certain Agreement Terms

Any provision of this Agreement that imposes an obligation on a Party after termination or expiration of this Agreement shall survive the termination or expiration of this Agreement and shall be enforceable by the other Party.

Taxes

The State is exempt from federal excise taxes under I.R.C. Chapter 32 (26 U.S.C., Subtitle D, Ch. 32) (Federal Excise Tax Exemption Certificate of Registry No. 84-730123K) and from State and local government sales and use taxes under §§39-26-704(1), et seq., C.R.S. (Colorado Sales Tax Exemption Identification Number 98-02565). The State shall not be liable for the payment of any excise, sales, or use taxes, regardless of whether any political subdivision of the state imposes such taxes on Grantee. Grantee shall be solely responsible for any exemptions from the collection of excise, sales or use taxes that Grantee may wish to have in place in connection with this Agreement.

Third Party Beneficiaries

Except for the Parties' respective successors and assigns described in **§18.B,** this Agreement does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Agreement and all rights and obligations hereunder are reserved solely to the Parties. Any services or benefits which third parties receive as a result of this Agreement are incidental to this Agreement, and do not create any rights for such third parties.

Waiver

A Party's failure or delay in exercising any right, power, or privilege under this Agreement, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single

or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

CORA Disclosure

To the extent not prohibited by federal law, this Agreement and the performance measures and standards required under §24-106-107, C.R.S., if any, are subject to public release through the CORA.

Standard and Manner of Performance

Grantee shall perform its obligations under this Agreement in accordance with the highest standards of care, skill and diligence in Grantee's industry, trade, or profession.

Licenses, Permits, and Other Authorizations

Grantee shall secure, prior to the Effective Date, and maintain at all times during the term of this Agreement, at its sole expense, all licenses, certifications, permits, and other authorizations required to perform its obligations under this Agreement, and shall ensure that all employees, agents and Subcontractors secure and maintain at all times during the term of their employment, agency or Subcontractor, all license, certifications, permits and other authorizations required to perform their obligations in relation to this Agreement.

Indemnification

[Reserved].

Compliance with State and Federal Law, Regulations, and Executive Orders

[Reserved].

Accessibility

Grantee shall comply with the Accessibility Standards for Individuals with a Disability, as adopted by the Office of Information Technology pursuant to §24-85-103 C.R.S.

The State may require Grantee's compliance with the Accessibility Standards for Individuals with a Disability adopted by the Office of Information Technology pursuant to §24-85-103 C.R.S. is determined and tested by a qualified third party selected by the State. The State may ask the Grantee to review the selection of the third party. Grantee shall be responsible for all costs associated with the third-party vendor's assessment. If Grantee is not in compliance as determined by the third-party vendor, at the State's request and at the State's direction, Grantee shall promptly take all necessary actions to come into compliance using a State-approved vendor, at no additional cost to the State.

COLORADO SPECIAL PROVISIONS (COLORADO FISCAL RULE 3-3)

These Special Provisions apply to all agreements except where noted in italics.

Statutory Approval. §24-30-202(1), C.R.S.

This Agreement shall not be valid until it has been approved by the Colorado State Controller or designee. If this Agreement is for a Major Information Technology Project, as defined in §24-37.5-102(2.6), C.R.S., then this Agreement shall not be valid until it has been approved by the State's Chief Information Officer or designee.

Fund Availability. §24-30-202(5.5), C.R.S.

Financial obligations of the State payable after the current State Fiscal Year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

Governmental Immunity.

Liability for claims for injuries to persons or property arising from the negligence of the State, its departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, et seq., C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, §§24-30-1501, et seq., C.R.S. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

Independent Contractor.

Grantee shall perform its duties hereunder as an independent contractor and not as an employee. Neither Grantee nor any agent or employee of Grantee shall be deemed to be an agent or employee of the State. Grantee shall not have authorization, express or implied, to bind the State to any agreement, liability or understanding, except as expressly set forth herein. Grantee and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Grantee or any of its agents or employees. Grantee shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this Agreement. Grantee shall (i) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (ii) provide proof thereof when requested by the State, and (iii) be solely responsible for its acts and those of its employees and agents.

Compliance with Law.

Grantee shall comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

Choice of Law Jurisdiction and Venue.

Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Agreement. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. All suits or actions related to this Agreement shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver.

Prohibited Terms.

Any term included in this Agreement that requires the State to indemnify or hold Grantee harmless; requires the State to agree to binding arbitration; limits Grantee's liability for damages resulting from death, bodily injury, or damage to tangible property; or that conflicts with this provision in any way shall be void ab initio. Nothing in this Agreement shall be construed as a waiver of any provision of §24-106-109 C.R.S.

Software Piracy Prohibition.

State or other public funds payable under this Agreement shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Grantee hereby certifies and warrants that, during the term of

this Agreement and any extensions, Grantee has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Grantee is in violation of this provision, the State may exercise any remedy available at law or in equity or under this Agreement, including, without limitation, immediate termination of this Agreement and any remedy consistent with federal copyright laws or applicable licensing restrictions.

Employee Financial Interest/Conflict of Interest. §§24-18-201 and 24-50-507, C.R.S.

The signatories aver that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this Agreement. Grantee has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Grantee's services and Grantee shall not employ any person having such known interests.

Vendor Offsets and Erroneous Payments. §§24-30-202(1) and 24-30-202.4, C.R.S.

[*Not applicable to intergovernmental agreements*] Subject to §24-30-202.4(3.5), C.R.S., the State Controller may withhold payment under the State's vendor offset intercept system for debts owed to State agencies for: **(i)** unpaid child support debts or child support arrearages; **(ii)** unpaid balances of tax, accrued interest, or other charges specified in §§39-21-101, *et seq.*, C.R.S.; **(iii)** unpaid loans due to the Student Loan Division of the Department of Higher Education; **(iv)** amounts required to be paid to the Unemployment Compensation Fund; and **(v)** other unpaid debts owing to the State as a result of final agency determination or judicial action. The State may also recover, at the State's discretion, payments made to Grantee in error for any reason, including, but not limited to, overpayments or improper payments, and unexpended or excess funds received by Grantee by deduction from subsequent payments under this Agreement, deduction from any payment due under any other contracts, grants or agreements between the State and Grantee, or by any other appropriate method for collecting debts owed to the State.

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Exhibit A, Applicable Laws

1. Laws, regulations, and authoritative guidance applicable to this Agreement may include, without limitation:

2.

1. Age Discrimination Act of 1975, 42 U.S.C. 6101, *et seq*.
2. Age Discrimination in Employment Act of 1967, 29 U.S.C. 621, *et seq*.
3. Americans with Disabilities Act of 1990, 42 U.S.C. 12101, *et seq*.
4. Emergency Solutions Grants Program, 24 C.F.R. Parts 84, 85, 91 and 576.
5. Equal Pay Act of 1963, 29 U.S.C. 206(d).
6. Immigration Reform and Control Act of 1986, Pub. L. No. 99-603, 100 Stat. 3359.
7. Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794, implementing regulations at 24 CFR Part 8.
8. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, *et seq*.
9. Title VII of the Civil Rights Act of 1964, 42 U.S.C. 2000e, *et seq*.
10. Title IX of the Education Amendments of 1972, 20 U.S.C. 1681*, et seq*.
11. §24-34-301, *et seq*., C.R.S. (Colorado Civil Rights).
12. Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1701u, implementing regulations at 24 CFR Part 135.
13. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601, *et seq*., implementing regulations at 49 CFR Part 24.
14. Davis-Bacon Act, 40 U.S.C. 3141, et seq., implementing regulations at 29 CFR Parts 1, 3, 5, 6, and 7.
15. Contract Work Hours and Safety Standards Act, 40 U.S.C. 3701, *et seq*., implementing regulations at 29 CFR Part 5.
16. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (the "Uniform Guidance"), 2 CFR Part 200.
17. Colorado Local Government Audit Law, §29-1-601, *et seq*., C.R.S.
18. Colorado Housing Act of 1970, §24-32-701, *et seq*., C.R.S.
19. §24-75-601, *et seq*., C.R.S. (Funds – Legal Investments).
20. McKinney–Vento Homeless Assistance Act as amended by The Homeless Emergency Assistance and Rapid Transition to Housing HEARTH) Act of 2009.
21. §24-32-705 C.R.S., §§29-32-101 to 106, C.R.S., as amended and Colorado House Bill 23-1304.

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Exhibit B, Statement of Work

Exhibit C, Reserved

Exhibit D, Description of Activities

1. **LIMITATION ON REIMBURSEMENT.** This **Exhibit D** describes all Homelessness Resolution Program ("HRP") and Youth Housing Stability ("YHS") (together or separately, the "Program") activities. Only the eligible uses specifically authorized in **§5.2.1** of **Exhibit B** are eligible for reimbursement by DOLA under this Agreement.

2. **COMPLIANCE.** Grantee shall administer the Project in accordance with the activity descriptions set forth in this **Exhibit D**, DOH policies and procedures for the Program, Applicable Laws listed in **Exhibit A**, applicable regulations, including but not limited to 24 CFR Parts 84, 85, 91, and 576, as well as all related federal, state, and local requirements.

3. **ACTIVITY DESCRIPTIONS.**

3.1. Emergency Shelter. Subject to the expenditure limit in §576.100(b), the Program funds may be used to provide essential services to homeless families and individuals in emergency shelters and operate emergency shelters. Pursuant to 24 CFR 576.101(c), if Grantee is a unit of general-purpose local government and is awarded ESG funds, such ESG funds cannot be used to replace funds the local government provided for emergency shelter services during the immediately preceding 12-month period, unless HUD determines that the unit of general purpose is in severe financial deficit.

3.1.1. Essential services. The Program funds may provide essential services to individuals and families who are in an emergency shelter, as follows:

3.1.1.1. Case management. The cost of assessing, arranging, coordinating, and monitoring the delivery of individualized services to meet the program participant's needs is eligible. Component services and activities consist of:

3.1.1.1.1. Using the centralized or coordinated assessment system as required under §576.400(d);

3.1.1.1.2. Conducting the initial evaluation required under §576.401(a), including verifying and documenting eligibility;

3.1.1.1.3. Counseling;

3.1.1.1.4. Developing, securing, and coordinating services and obtaining Federal, State, and local benefits;

3.1.1.1.5. Monitoring and evaluating program participant progress;

3.1.1.1.6. Providing information and referrals to other providers;

3.1.1.1.7. Providing ongoing risk assessment and safety planning with victims of domestic violence, dating violence, sexual assault, and stalking; and

3.1.1.1.8. Developing an individualized housing and service plan, including planning a path to permanent housing stability.

3.1.1.2. Childcare. The childcare costs for program participants, providing food, and comprehensive and coordinated sets of appropriate developmental activities are eligible. The children must be under 13 unless they are disabled. Disabled children must be under the age of 18. The childcare center must hold a license from the jurisdiction in which it operates for its costs to be eligible.

3.1.1.3. Education services. When the program participant needs to obtain and maintain housing, the costs of improving knowledge and basic educational skills are eligible. Services include instruction or training in consumer education, health education, substance abuse prevention, literacy, English as a Second Language, and General Educational Development ("GED"). Component services or activities are screening, assessment, and testing; individual or group instruction; tutoring; providing books, supplies, and instructional material; counseling; and referral to community resources.

3.1.1.4. Employment assistance and job training. The costs of employment assistance and job training programs are eligible, including classroom, online, and computer instruction; on-the-job instruction; and services that assist individuals in securing employment, acquiring learning skills, and increasing earning potential. The cost of providing reasonable stipends to program participants in employment assistance and job training programs is eligible. Learning skills include those skills to secure and retain a job, including acquiring vocational licenses and certificates. Services that assist individuals in securing employment include employment screening, assessment, or testing; structured job skills and job-seeking skills; special training and tutoring, including literacy training and prevocational training; books and instructional material; counseling or job coaching; and referral to community resources.

3.1.1.5. Outpatient health services. Eligible costs are for licensed medical professionals' direct outpatient treatment or services of medical conditions. The Program funds may pay for these services to the extent that other appropriate health services are unavailable within the community. Eligible treatment consists of assessing a program participant's health problems and developing a treatment plan; assisting program participants in understanding their health needs; providing directly or assisting program participants to obtain appropriate medical treatment, preventive medical care, and health maintenance services, including emergency medical services; providing medication and follow-up services; and providing preventive and noncosmetic dental care.

3.1.1.6. Legal services. Eligible costs are the hourly fees for legal advice and representation by attorneys licensed and in good standing with the bar association of the State in which the services are provided and by a person(s) under the supervision of the licensed attorney regarding matters that interfere with the program participant's ability to obtain and retain housing. The Program funds may be used only for these services to the extent that other appropriate legal services are unavailable or inaccessible within the community. Eligible subject matters are child support, guardianship, paternity, emancipation, and legal separation, orders of protection and other civil remedies for victims of domestic violence, dating violence, sexual assault, and stalking, appeal of veterans and public benefit claim denials, and the resolution of outstanding criminal warrants. Component services or activities may include program participant intake, preparation of cases for trial, provision of legal advice, representation at hearings, and counseling. Fees based on the actual service performed (i.e., fee for service) are also eligible, but only if the cost would be less than hourly fees. Filing fees and other necessary court costs are also eligible. If the Subgrantee is a legal services provider and performs the services, the eligible costs are the Subgrantee's employees' salaries and other costs necessary to perform the services. Legal services for immigration and citizenship matters and mortgage requests are ineligible costs. Retainer fee arrangements and contingency fee arrangements are ineligible costs.

3.1.1.7. Life skills training. The costs of teaching critical life management skills that may never have been learned or have been lost during physical or mental illness, domestic violence, substance use, and homelessness are eligible. These services are necessary to assist the program participant in functioning independently in the community. Component life skills training are budgeting resources, managing money, managing a household, resolving conflict, shopping for food and needed items, improving nutrition, using public transportation, and parenting.

3.1.1.8. Mental health services. Eligible costs are the direct outpatient treatment by licensed professionals for mental health conditions. The Program funds may provide these services to the extent that other appropriate mental health services are unavailable or inaccessible within the community. Mental health services are the application of therapeutic processes to personal, family, situational, or occupational problems to resolve the problem positively or improve individual or family functioning or circumstances. Problem areas may include family and marital relationships, parent-child problems, or symptom management. Eligible treatment consists of crisis interventions, individual, family, or group therapy sessions, the prescription of psychotropic medications or explanations about the use and management of medications, and combinations of therapeutic approaches to address multiple problems.

3.1.1.9. Substance abuse treatment services. Eligible substance abuse treatment services are to prevent, reduce, eliminate, or deter relapse of substance abuse or addictive behaviors and are provided by licensed or certified professionals. The Program funds may only pay for these services to the extent that other appropriate substance abuse treatment services are unavailable or inaccessible within the community. Eligible treatment consists of the program participant intake, assessment, and outpatient treatment for up to 30 days. Group and individual counseling and drug testing are eligible costs. Inpatient detoxification and other inpatient drug or alcohol treatment are not eligible costs.

3.1.1.10. Transportation. Eligible costs include the transportation costs of the program participant's travel to and from medical care, employment, childcare, or other eligible essential services facilities. These costs include the following:

3.1.1.10.1. The cost of a program participant's travel on public transportation;

3.1.1.10.2. If service workers use their vehicles, mileage allowance for service workers to visit program participants;

3.1.1.10.3. The cost of purchasing or leasing a vehicle for the Grantee or Subgrantee in which staff transports program participants and staff serving program participants, and the cost of gas, insurance, taxes, and maintenance for the vehicle; and

3.1.1.10.4. The travel costs of Grantee or Subgrantee staff to accompany or assist program participants to use public transportation.

3.1.1.11. Services for special populations. The Program funds may provide services for homeless youth, victim services, and services for people living with HIV/AIDS, so long as the costs of providing these services are eligible under this section. The term *victim services* means services that assist program participants who are victims of domestic violence, dating violence, sexual assault, or stalking, including services offered by rape crisis centers and domestic violence shelters, and other organizations with a documented history of effective work concerning domestic violence, dating violence, sexual assault, or stalking.

3.1.2. Renovation. [Reserved].

3.1.3. Shelter Operations. Eligible maintenance costs (including minor or routine repairs), rent, security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the emergency shelter operation.

3.1.4. Staff-to-Participant Ratio. Staffing best practices include maintaining a staff-to-program participant ratio of no less than one case manager for every 20-to-30 households (i.e., a 1:20 through 1:30 case management ratio).

3.2. Street Outreach. Subject to the expenditure limit in §576.100(b), the Program funds may pay for the costs of providing essential services necessary to reach out to unsheltered homeless people, connect them with emergency shelter, housing, or critical services, and provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility. For this section, the term "unsheltered homeless people" means individuals and families who qualify as homeless under paragraph (1)(i) of the "homeless" definition under §576.2. Pursuant to 24 CFR 576.101(c), if Grantee is a unit of general-purpose local government and is awarded ESG funds, such ESG funds cannot be used to replace funds the local government provided for street outreach services during the immediately preceding 12-month period, unless HUD determines that the unit of general purpose is in severe financial deficit. The eligible costs and requirements for essential services consist of:

3.2.1. Engagement. The costs of activities to locate, identify, and build relationships with unsheltered homeless people and engage them to provide immediate support, intervention, and connections with homeless assistance programs and mainstream social services and housing programs. These activities consist of making an initial assessment of needs and eligibility; providing crisis counseling; addressing urgent physical needs, such as providing meals, blankets, clothes, or toiletries; and actively connecting and providing information and referrals to programs targeted to homeless people and mainstream social services and housing programs, including emergency shelter, transitional housing, community-based services, permanent supportive housing, and rapid re-housing programs. Eligible costs include the cell phone costs of outreach workers during the performance of these activities.

3.2.2. Case management. The cost of assessing housing and service needs, arranging, coordinating, and monitoring the delivery of individualized services to meet the program participant's needs. Eligible services and activities are as follows: using the centralized or coordinated assessment system as required under §576.400(d); conducting the initial evaluation required under §576.401(a), including verifying and documenting eligibility; counseling; developing, securing, and coordinating services; obtaining Federal, State, and local benefits; monitoring and evaluating program participant progress; providing information and referrals to other providers; and developing an individualized housing and service plan, including planning a path to permanent housing stability.

3.2.3. Emergency health services. Eligible costs are for the direct outpatient treatment of medical conditions provided by a licensed medical professional operating in community-based settings, including streets, parks, and other places where unsheltered homeless people live. The Program funds may be used only for these services to the extent that other appropriate health services are inaccessible or unavailable within the area. Eligible treatment consists of assessing a program participant's health problems and developing a treatment plan; assisting program participants in understanding their health needs; providing direct or assisting program participants in obtaining appropriate emergency medical treatment; and providing medication and follow-up services.

3.2.4. Emergency mental health services. Eligible costs are the direct outpatient treatment by licensed professionals of mental health conditions operating in community-based settings, including streets, parks, and other places where unsheltered people are living. The Program funds may be used only for these services to the extent that other appropriate mental health services are inaccessible or unavailable within the community. Mental health services are the application of therapeutic processes to personal, family, situational, or occupational problems to resolve the problem positively or improve individual or family functioning or circumstances. Eligible treatment consists of crisis interventions, the prescription of psychotropic medications, an explanation of the use and management of medications, and combinations of therapeutic approaches to address multiple problems.

3.2.5. Transportation. The transportation costs of travel by outreach workers, social workers, medical professionals, or other service providers are eligible, provided that this travel takes place during the provision of services eligible under this section. The costs of transporting unsheltered people to emergency shelters or other service facilities are also eligible. These costs include the following:

3.2.5.1. The cost of a program participant's travel on public transportation;

3.2.5.2. If service workers use their vehicles, mileage allowance for service workers to visit program participants;

3.2.5.3. The cost of purchasing or leasing a vehicle for the Grantee or Subgrantee in which staff transports program participants and staff serving program participants, and the cost of gas, insurance, taxes and maintenance for the vehicle; and

3.2.5.4. The travel costs of Grantee or Subgrantee staff to accompany or assist program participants to use public transportation.

3.2.6. Services for special populations. The Program funds may provide services for homeless youth, victim services, and services for people living with HIV/AIDS, so long as the costs of providing these services are eligible under this section. The term *victim services* means services that assist program participants who are victims of domestic violence, dating violence, sexual assault, or stalking, including services offered by rape crisis centers and domestic violence shelters, and other organizations with a documented history of effective work concerning domestic violence, dating violence, sexual assault, or stalking.

3.3. Rapid Re-Housing. The Program funds may be used to provide housing relocation and stabilization services and short- and/or medium-term rental assistance as necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing. This assistance may be provided to program participants who meet the criteria under paragraph (1) of the "homeless" definition in 24 CFR 576.2 or who meet the criteria under paragraph (4) of the "homeless" definition and live in an emergency shelter or other place described in paragraph (1) of the "homeless" definition. The rapid re-housing assistance must be provided in accordance with the housing relocation and stabilization services requirements in 24 CFR 576.105, the short- and medium-term rental assistance requirements in 24 CFR 576.106, and the written standards and procedures established under 24 CFR 576.400. Grantee and Subgrantees must not make payments directly to program participants, only to third parties, such as property owners or utility companies. In addition, an assisted property may not be owned by the Grantee, Subgrantee or the parent, subsidiary or affiliated organization of the Subgrantee.

3.3.1. Rental assistance. Short and medium-term rental assistance is tenant-based rental assistance that may be used to allow individuals and families to obtain rental units. Short-term rental assistance may not exceed rental costs accrued over a period of 3 months. Medium-term rental assistance may not exceed actual rental costs accrued over a period of 4-24 months.

3.3.2. Financial assistance costs. The Program funds may be used to pay housing owners, utility companies, and other third parties for the following costs:

3.3.2.1. Rental application fees. The Program funds may pay for the rental housing application fee that is charged by the owner to all applicants.

3.3.2.2. Security and utility deposits. The Program funds may be used to pay for security deposits, including utility deposits, for eligible program participants. In contrast to the requirements regarding rental assistance payments, security and utility deposits covering the same period of time in which assistance is being provided through another housing subsidy program are eligible, as long as the assistance from the other housing subsidy program does not include security and utility deposits.

3.3.2.3. Last month's rent. If necessary to obtain housing for a program participant, the last month's rent may be paid from the Program funds to the owner of that housing at the time the owner is paid the security deposit and the first month's rent. This assistance must not exceed one month's rent and must be included in calculating the program participant's total rental assistance, which cannot exceed 24 months during any 3-year period.

3.3.2.4. Utility payments. The Program funds may be used for up to 24 months of utility assistance within a 3-year period for each program participant, including up to 6 months of utility payments in arrears, provided that the program participant or a member of the household has an account in their name with the utility company or documentation demonstrating responsibility for the utility payments.

3.3.2.5. Moving cost assistance. The Program funds may be used for reasonable moving costs, such as truck rental, hiring a moving company, or short-term storage fees. Storage fees are limited to a maximum of 3 months or until the program participant is in housing, whichever comes first.

3.3.3. Services costs. The Program funds may be used to pay the costs of providing the following services:

3.3.3.1. Housing search and placement. Services or activities necessary to assist program participants in locating, obtaining, and retaining suitable permanent housing, include the following:

3.3.3.1.1. Assessment of housing barriers, needs, and preferences;

3.3.3.1.2. Development of an action plan for locating housing;

3.3.3.1.3. Housing search;

3.3.3.1.4. Outreach to and negotiation with owners;

3.3.3.1.5. Assistance with submitting rental applications and understanding leases;

3.3.3.1.6. Assessment of housing for compliance with the Program requirements for habitability, lead-based paint, and rent reasonableness;

3.3.3.1.7. Assistance with obtaining utilities and making moving arrangements; and

3.3.3.1.8. Tenant counseling

3.3.3.2. Housing stability case management. The Program funds may be used to pay cost of assessing, arranging, coordinating, and monitoring the delivery of individualized services to facilitate housing stability for a program participant who resides in permanent housing or to assist a program participant in overcoming immediate barriers to obtaining housing. This assistance cannot exceed 30 days during the period the program participant is seeking permanent housing and cannot exceed 24 months during the period the program participant is living in permanent housing. Component services and activities consist of:

3.3.3.2.1. Using the centralized or coordinated assessment system as required under § 576.400(d), to evaluate individuals and families applying for or receiving homelessness prevention or rapid re-housing assistance;

3.3.3.2.2. Conducting the initial evaluation required under §576.401(a), including verifying and documenting eligibility, for individuals and families applying for homelessness prevention or rapid re-housing assistance;

3.3.3.2.3. Counseling;

3.3.3.2.4. Developing, securing, and coordinating services and obtaining Federal, State, and local benefits;

3.3.3.2.5. Monitoring and evaluating program participant progress;

3.3.3.2.6. Providing information and referrals to other providers;

3.3.3.2.7. Developing an individualized housing and service plan, including planning a path to permanent housing stability; and

3.3.3.2.8. Conducting re-evaluations required under §576.401(b).

3.3.4. Mediation. The cost of mediation between the program participant and the owner or person(s) with whom the program participant is living, provided that the mediation is necessary to prevent the program participant from losing permanent housing in which the program participant currently resides.

3.3.5. Legal services. The cost of legal services, as set forth in §576.102(a)(1)(vi), except that the eligible subject matters also include landlord/tenant matters, and the services must be necessary to resolve a legal problem that prohibits the program participant from obtaining permanent housing or will likely result in the program participant losing the permanent housing in which the program participant currently resides.

3.3.6. Credit repair. The cost of credit counseling and other services necessary to assist program participants with critical skills related to household budgeting, managing money, accessing a free personal credit report, and resolving personal credit problems. This assistance does not include the payment or modification of a debt.

3.3.7. Re-Evaluations. Grantee or Subgrantee must re-evaluate each program participant's eligibility and the types and amounts of assistance the program participant needs at least once annually for program participants receiving rapid re-housing assistance. At a minimum, each re-evaluation of eligibility must establish that:

3.3.7.1. The program participant does not have an annual income that exceeds 30 percent of median family income for the area, as determined by HUD; and

3.3.7.2. The program participant lacks sufficient resources and support networks necessary to retain housing without the Program assistance.

3.3.8. Staff-to-Participant Ratio. Staffing best practices include maintaining a staff-to-participant ratio of no less than one case manager for every 15 households (i.e., a 1:15 case management ratio).

3.4. Homelessness Prevention. The Program funds may be used to provide housing relocation and stabilization services and short- and/or medium-term rental assistance necessary to prevent an individual or family from moving into an emergency shelter or another place described in paragraph (1) of the "homeless" definition in 24 CFR 576.2. This assistance, referred to as homelessness prevention, may be provided to individuals and families who meet the criteria under the "at risk of homelessness" definition, or who meet the criteria in paragraph (2), (3), or (4) of the "homeless" definition in 24 CFR 576.2 and have an annual income below 30 percent of median family income for the area, as determined by HUD. The costs of homelessness prevention are only eligible to the extent that the assistance is necessary to help the program participant regain stability in the program participant's current permanent housing or move into other permanent housing and achieve stability in that housing. Homelessness prevention must be provided in accordance with the housing relocation and stabilization services requirements in 24 CFR 576.105, the short-term and medium-term rental assistance requirements in 24 CFR 576.106, and the written standards and procedures established under 24 CFR 576.400. Grantee and Subgrantees must not make payments directly to program participants, only to third parties, such as landlords or utility companies. In addition, an assisted property may not be owned by the Grantee, Subgrantee or the parent, subsidiary or affiliated organization of the Subgrantee.

3.4.1. Rental assistance. Short and medium-term rental assistance is tenant-based rental assistance that may be used to allow individuals and families to obtain rental units. Short-term rental assistance may not exceed rental costs accrued over a period of 3 months. Medium-term rental assistance may not exceed actual rental costs accrued over a period of 4-24 months.

3.4.2. Financial assistance costs. The Program funds may be used to pay housing owners, utility companies, and other third parties for the following costs:

3.4.2.1. Rental application fees. The Program funds may pay for the rental housing application fee that is charged by the owner to all applicants.

3.4.2.2. Security and utility deposits. The Program funds may be used to pay for security deposits, including utility deposits, for eligible program participants. In contrast to the requirements regarding rental assistance payments, security and utility deposits covering the same period of time in which assistance is being provided through another housing subsidy program are eligible, as long as the assistance from the other housing subsidy program does not include security and utility deposits.

3.4.2.3. Last month's rent. If necessary to obtain housing for a program participant, the last month's rent may be paid from the Program funds to the owner of that housing at the time the owner is paid the security deposit and the first month's rent. This assistance must not exceed one month's rent and must be included in calculating the program participant's total rental assistance, which cannot exceed 24 months during any 3-year period.

3.4.2.4. Utility payments. The Program funds may be used for up to 24 months of utility payments, including up to 6 months of utility payments in arrears, for each program participant, provided that the program participant or a member of the program participant's household has an account in the program participant's name with the utility company or proof of responsibility to make utility payments, such as cancelled checks or receipts in the program participant's name from the utility company.

3.4.2.5. Moving cost assistance. The Program funds may be used for reasonable moving costs, such as truck rental, hiring a moving company, or short-term storage fees. Storage fees are limited to a maximum of 3 months or until the program participant is in housing, whichever comes first.

3.4.3. Services costs. The Program funds may be used to pay the costs of providing the following services:

3.4.3.1. Housing search and placement. Services or activities necessary to assist program participants in locating, obtaining, and retaining suitable permanent housing, include the following:

3.4.3.1.1. Assessment of housing barriers, needs, and preferences;

3.4.3.1.2. Development of an action plan for locating housing;

3.4.3.1.3. Housing search;

3.4.3.1.4. Outreach to and negotiation with owners;

3.4.3.1.5. Assistance with submitting rental applications and understanding leases;

3.4.3.1.6. Assessment of housing for compliance with the Program requirements for habitability, lead-based paint, and rent reasonableness;

3.4.3.1.7. Assistance with obtaining utilities and making moving arrangements; and

3.4.3.1.8. Tenant counseling

3.4.3.2. Housing stability case management. The Program funds may be used to pay cost of assessing, arranging, coordinating, and monitoring the delivery of individualized services to facilitate housing stability for a program participant who resides in permanent housing or to assist a program participant in overcoming immediate barriers to obtaining housing. This assistance cannot exceed 30 days during the period the program participant is seeking permanent housing and cannot exceed 24 months during the period the program participant is living in permanent housing. Component services and activities consist of:

3.4.3.2.1. Using the centralized or coordinated assessment system as required under §576.400(d), to evaluate individuals and families applying for or receiving homelessness prevention or rapid re-housing assistance;

3.4.3.2.2. Conducting the initial evaluation required under §576.401(a), including verifying and documenting eligibility, for individuals and families applying for homelessness prevention or rapid re-housing assistance;

3.4.3.2.3. Counseling;

3.4.3.2.4. Developing, securing, and coordinating services and obtaining Federal, State, and local benefits;

3.4.3.2.5. Monitoring and evaluating program participant progress;

3.4.3.2.6. Providing information and referrals to other providers;

3.4.3.2.7. Developing an individualized housing and service plan, including planning a path to permanent housing stability; and

3.4.3.2.8. Conducting re-evaluations required under §576.401(b).

3.4.3.3. Mediation. The cost of mediation between the program participant and the owner or person(s) with whom the program participant is living, provided that the mediation is necessary to prevent the program participant from losing permanent housing in which the program participant currently resides.

3.4.3.4. Legal services. The cost of legal services, as set forth in §576.102(a)(1)(vi), except that the eligible subject matters also include landlord/tenant matters, and the services must be necessary to resolve a legal problem that prohibits the program participant from obtaining permanent housing or will likely result in the program participant losing the permanent housing in which the program participant currently resides.

3.4.3.5. Credit repair. The cost of credit counseling and other services necessary to assist program participants with critical skills related to household budgeting, managing money, accessing a free personal credit report, and resolving personal credit problems. This assistance does not include the payment or modification of a debt.

3.4.3.6. Re-evaluation. Grantee or Subgrantee must re-evaluate each program participant's eligibility and the types and amounts of assistance the program participant needs not less than once annually for program participants receiving rapid re-housing assistance.

3.4.4. Staff-to-Participant Ratio. Staffing best practices include maintaining a staff-to-participant ratio of no less than one case manager for every 20-to-30 households (i.e., a 1:20 through 1:30 case management ratio).

3.5. Bridge Housing. "Bridge Housing" is temporary housing for those who have been matched with a permanent housing resource to safely reside while waiting to move into housing. This assistance may be provided to program participants who meet the criteria under paragraph (1) of the "homeless" definition in 24 CFR 576.2 or who meet the criteria under paragraph (4) of the "homeless" definition and live in an emergency shelter or other place described in paragraph (1) of the "homeless" definition. It is designed to provide housing-focused supportive services that support a timely and successful transition into permanent housing. Eligible Activities include

3.5.1. Supportive service costs. Supportive services in Bridge Housing are designed to help program participants resolve barriers and prepare for permanent housing. Allowable activities include:

3.5.1.1. Housing search and placement assistance

3.5.1.2. Housing stability case management and service coordination

3.5.1.3. Legal services needed to resolve housing-related barriers

3.5.1.4. Referrals and coordination with physical and behavioral health care provider

3.5.1.5. Childcare, transportation, and other logistics that support housing placement

3.5.1.6. Connection to educational, vocational, and employment services

3.5.1.7. Peer support and mentorship opportunities, including staffing with individuals with lived experience

3.5.1.8. Linkages to recovery care, residential treatment, or other stabilizing community resources

3.5.2. Temporary financial assistance. Funds may be used for operating and program participant-related costs necessary to maintain a safe housing environment. Allowable uses include:

3.5.2.1. Motel/hotel voucher costs (if part of the model and not master leased) when tied to a housing plan and supportive services.

3.5.2.2. Transportation

3.5.2.3. Utility deposits, security deposits (up to 2 months), first and last month's rent, moving costs assistance (e.g., truck rental, moving company fees)

3.5.2.4. Master-leased motel rooms or a Bridge Housing site (rent, utilities, supplies, security)

3.5.3. Staff-to-Participant Ratio. Staffing best practices include maintaining a staff-to-participant ratio of no less than one case manager for every 15 households (i.e., a 1:15 case management ratio).

3.6. Homeless Management Information System - Data Collection and Evaluation.

3.6.1. Data collection. Reporting for the Program will be conducted using the Colorado Homeless Management Information System ("HMIS") or a comparable program participant-level database for Victim Service Providers ("VSP"). The DOH VSP database is called "Vela" (https://www.veladirect.com/about-us/). Therefore, reasonable and appropriate costs associated with operating HMIS or Vela for collecting and reporting data required under the Program and analyzing patterns of use of the Program funds are eligible. For entities funded solely for HMIS or data collection, Program funds may only be used for system support, reporting, and technical assistance and may not be used for direct financial assistance or household-level services.

3.6.2. Eligible costs. Eligible costs include (a) the purchase or leasing of computer hardware, (b) purchase of software or software licenses, (c) purchase or leasing equipment, including telephones, faxes, and furniture, and (d) staffing associated with operating HMIS or Vela including data collection, completing data entry, monitoring and reviewing data quality, completing data analysis, reporting to the HMIS Lead, training staff on using the HMIS or comparable database, and implementing and complying with HMIS requirements.

3.6.3. Ineligible costs. Ineligible HMIS activities include, without limitation, the development of new software systems.

3.6.4. Coordinated Assessment. Grantee and Subgrantee shall participate in the coordinated assessment process and collect consistent baseline data to ensure data collected is consistent across the State and Continuum of Care.

3.6.5. Evaluation. [Reserved].

3.7. Administration. The Program funds may be used for the costs of overall program management, coordination, monitoring, and evaluation. These costs include, but are not limited to, necessary expenditures for the following:

3.7.1. Salaries, wages, and related costs of the Grantee's staff, the staff of Subgrantees, or other staff engaged in program administration. In charging costs to this category, the Grantee may either include the entire salary, wages, and related costs allocable to the program of each person's *primary* responsibilities concerning the program involving program administration assignments or the pro rata share of the salary, wages, and related costs of each person whose job includes *any* program administration assignments. The Grantee may use only one of these methods for each fiscal year grant. Program administration assignments include the following:

3.7.1.1. Preparing program budgets and schedules and amendments to those budgets and schedules;

3.7.1.2. Developing systems for assuring compliance with program requirements;

3.7.1.3. Developing interagency agreements and agreements with Subgrantees and contractors to carry out program activities;

3.7.1.4. Monitoring program activities for progress and compliance with program requirements;

3.7.1.5. Preparing reports and other documents directly related to the program for submission to HUD, if applicable;

3.7.1.6. Coordinating the resolution of audit and monitoring findings;

3.7.1.7. Evaluating program results against stated objectives; and

3.7.1.8. Managing or supervising persons whose primary responsibilities concerning the program include such assignments as those described in this **§3.7**.

3.7.2. Travel costs incurred for monitoring of Subgrantees;

3.7.3. Administrative services performed under third-party contracts or agreements, including general legal, accounting, and audit services; and

3.7.4. Other costs for goods and services required for program administration include rental or purchase of equipment, insurance, utilities, office supplies, and rental and maintenance (but not purchase) of office space

3.7.5. Administrative costs *do not* include the costs of issuing financial assistance, providing housing relocation and stabilization services, or carrying out eligible data collection and evaluation activities, as specified above, such as Grantee or Subgrantee staff salaries, costs of conducting housing inspections, and other operating costs. These costs should fall under one of the other eligible activity categories in this **Exhibit D.**

3.8. Formerly Incarcerated People ("FIP") Set-Aside. The Formerly Incarcerated People ("FIP") Set-Aside is supported by a combination of state and federal funding sources, including Proposition 123 - Persons Experiencing Homelessness ("PEH"), Department of Corrections ("DOC") Interagency Agreements, and Long Bill appropriations. This dedicated funding stream is designed to support specialized housing interventions for individuals exiting incarceration who are experiencing homelessness or housing instability. Under this activity, eligible activities include both FIP Bridge Housing, a short-term intervention providing immediate shelter while permanent housing is secured, and FIP Rapid Re-Housing, which offers rental assistance and housing stabilization services to promote long-term housing success. Grantees may receive FIP funding in conjunction with general Program funds.

3.8.1. Target population. The FIP Set-Aside is intended to serve individuals with recent or current justice involvement who are at risk of or currently experiencing homelessness. Eligible households must include individuals who are either currently incarcerated with a housing plan actively in development, or who have exited incarceration within the past 24 months. In addition to justice involvement, this assistance must be provided to program participants who meet the criteria under paragraph (1) of the "homeless" definition in 24 CFR 576.2 or the criteria under the "at risk of homelessness" definition at the time of enrollment.

3.8.2. Required program and service standards. Successful implementation of the FIP Set-Aside requires strong coordination with DOC and established reentry partners. At least 75% of FIP-funded program participants must be referred through DOC or its designated partners, such as parole officers, DOC housing specialists, or community-based justice navigation providers. Grantees are expected to maintain ongoing communication with these partners to ensure effective housing transitions and continuity of care for justice-involved individuals.

3.8.3. Budget and cost guidelines allowable expenses. FIP Set-Aside funding under the Program may be used to support eligible activities under Bridge Housing and Rapid Re-Housing interventions targeted to formerly incarcerated individuals. Funding may cover both program participant-level financial assistance and supportive services necessary to secure and sustain permanent housing. Refer to allowable expenses in §3.5 Bridge Housing and §3.3 Rapid Re-Housing.

3.9. Duplication of other resources. The Program intends to provide funding for housing expenses to persons who are homeless or who would be homeless if not for this assistance. Therefore, financial assistance or services to pay for expenses available through other programs are not eligible. Case managers should work to link program participants to these other resources.

3.10. Mortgage costs. Financial assistance may not pay for any mortgage costs or costs needed by homeowners to assist with any fees, taxes, or other costs of refinancing a mortgage to make it affordable, including the development and implementation of any mortgage assistance activity costs including, but not limited to, short-term subsidies to defray mortgage arrearages.

3.11. Other activities. The Program funds may not pay for the following items: credit card bills or other consumer debt; entertainment activities; cash assistance to program participants; and any activities identified as ineligible or prohibited in the DOH Program policies and procedures. Training for case managers and program administrators is an eligible administrative cost as long as it is directly related to Program operations through this Agreement. Programs may not charge fees to the program participants. Any Program funds used to support program participants must be issued directly to the appropriate third party, such as the landlord or utility company, and in no case are funds eligible to be issued directly to program participants.

3.12. Serving Persons Experiencing Homelessness Program Area ("PEH"). Where not otherwise specified, PEH-funded activities shall align with ESG requirements under 24 CFR Part 576.

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Exhibit E, PII Certification

STATE OF COLORADO

THIRD PARTY INDIVIDUAL CERTIFICATION FOR ACCESS TO PII THROUGH A DATABASE OR AUTOMATED NETWORK

Pursuant to § 24-74-105, C.R.S., I hereby certify under the penalty of perjury that I have not and will not use or disclose any Personal Identifying Information, as defined by § 24-74-102(1), C.R.S., for the purpose of investigating for, participating in, cooperating with, or assisting Federal Immigration Enforcement, including the enforcement of civil immigration laws, and the Illegal Immigration and Immigrant Responsibility Act, which is codified at 8 U.S.C. §§ 1325 and 1326, unless required to do so to comply with Federal or State law, or to comply with a court-issued subpoena, warrant or order.

Signature: _____

Printed Name: _____

Date: _____

STATE OF COLORADO

THIRD PARTY ENTITY / ORGANIZATION CERTIFICATION FOR ACCESS TO PII THROUGH A DATABASE OR AUTOMATED NETWORK

Pursuant to § 24-74-105, C.R.S., I, _____, on behalf of _____ (legal name of entity / organization) (the "Organization"), hereby certify under the penalty of perjury that the Organization has not and will not use or disclose any Personal Identifying Information, as defined by § 24-74-102(1), C.R.S., for the purpose of investigating for, participating in, cooperating with, or assisting Federal Immigration Enforcement, including the enforcement of civil immigration laws, and the Illegal Immigration and Immigrant Responsibility Act, which is codified at 8 U.S.C. §§ 1325 and 1326, unless required to do so to comply with Federal or State law, or to comply with a court-issued subpoena, warrant or order.

I hereby represent and certify that I have full legal authority to execute this certification on behalf of the Organization.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Exhibit F, Reserved

Exhibit G, Sample Option Letter

A. State Agency

Department of Local Affairs,

for the benefit of the Division of Housing

Existing CMS Numbers

B. 000000, 000000 (A1), 000000 (OL1)

(Previous) Agreement Maximum Amount

C. $0,000,000.00

(Previous) Initial Agreement Expiration Date

D. $0,000,000.00

(Previous) Fund Expenditure End Date

E. Month XX, 2024

F. Grantee

[Name]
Encumbrance #

HxAAA00000

New CMS #

G. 000000

(New) Agreement Maximum Amount

H. $ (No change)

(New) Initial Agreement Expiration Date

I. $ (No change)

(New) Fund Expenditure End Date

Month XX, 2024 (No change)

3. **OPTIONS:** *(Select all that are applicable.)* In accordance with **§18K** of the Original Agreement referenced above, as amended, the State hereby exercises its option to modify the following:

   A. Initial Agreement Expiration Date.
   B. Fund Expenditure End Date.
   C. Agreement Maximum Amount.
   D. Project Budget.
   E. Payment Schedule.
   F. Milestones.
   G. Service Area.
   H. Responsible Administrator.
   I. Remittance Address.

4. **REQUIRED PROVISIONS:**

A. **For use with Option 1(A):** The Initial Agreement Expiration Date, shown on the Cover Page of the Agreement, as amended, is hereby deleted and replaced with the (New) Initial Agreement Expiration Date shown in the table above.

B. **For use with Option 1(B):** The Fund Expenditure End Date, shown on the Cover Page of the Agreement, as amended, is hereby deleted and replaced with the (New) Fund Expenditure End Date shown in the table above.

C. **For use with Options 1(C):** The Agreement Maximum Amount shown on the Cover Page of the Agreement referenced above, as amended, is hereby deleted and replaced with the (New) Agreement Maximum Amount shown in the table above.

D. **For use with Option 1(D)**: The Project Budget in **§5.2** of the **Statement of Work** (**Exhibit B)**, as amended, is deleted and replaced with the following:

J. 5.2 Project Budget

Eligible Activity	Amount
[Activity]	
[Activity]	
Total	**$ 0.00**

E. **For use with Option 1(E):** The **Payment Schedule** in **§6.1** of the **Statement of Work** (**Exhibit B)**, as amended, is deleted and replaced with the following:

K. 6.1 Payment Schedule

Payment	Amount	
Interim Payment(s)	$0.00	Paid upon receipt of actual expense documentation and written Pay Requests from the Grantee for reimbursement of eligible approved expenses.
Final Payment	$0.00	Paid upon Substantial Completion of the Project (as determined by the State in its sole discretion), provided that the Grantee has submitted, and DOLA has accepted, all required reports.
Total	**$0.00**	

F. **For use with Option 1(F):** The Milestones in **§3.2** of the **Statement of Work (Exhibit B)**, as amended, is deleted and replaced with the following:

L. **3.2. Performance Milestones**. Grantee shall achieve each of the following Milestones by the Date shown.

M. Milestone		N. Date	
O.	[Milestone]	P.	[Date]
Q.	[Milestone]	R.	[Date]

G. **For use with Option 1(G):** The Service Area in **§3.3** of the **Statement of Work (Exhibit B)**, as amended, is deleted and replaced with the following:

S. **3.3. Service Area**. The services described within this Grant may be provided in [Area], State of Colorado.

H. **For use with Option 1(H):** The Responsible Administrator in **§4.2** of the **Statement of Work (Exhibit B)**, as amended, is deleted and replaced with the following:

T. **4.2. Responsible Administrator**. Grantee's performance hereunder shall be under the direct supervision of [Name, Title, email address] who is hereby designated as the responsible administrator of this Project.

I. **For use with Option 1(I):** the Remittance Address in **§6.2** of the **Statement of Work (Exhibit B)**, as amended, is deleted and replaced with the following:

U. **6.2 Remittance Address**. If mailed, payments shall be remitted to the following address unless changed in accordance with **§14** of the Grant:

V. [Grantee Name]

W. [Street Address]

X. [City, State Zip Code]

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SIGNATURE PAGE

STATE OF COLORADO

Governor
DEPARTMENT OF LOCAL AFFAIRS

_____
By: Executive Director

Date: __

In accordance with §24-30-202, C.R.S., this Agreement is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER

_____

By: Controller Delegate

Date: __

EXHIBIT B
STATEMENT OF WORK

1. GENERAL.

1.1 Project Description. Grantee is being provided with Grant Funds to administer the Homelessness Resolution Program ("HRP") program ("the Program") in accordance with this Agreement ("the Project"). The Program is the first step in a continuum of assistance designed to prevent homelessness and support individuals and families who are experiencing or at risk of homelessness in moving toward permanent housing. The Program aims to resolve homelessness by connecting individuals and families to appropriate resources with minimal barriers; increasing both the number and quality of housing resources; operating emergency shelter facilities, with a priority for shelters that are low-barrier and housing-focused; and providing essential social services to people living outdoors, in emergency shelters, at risk of homelessness, or in rental assistance programs. Grantee shall use Grant Funds to serve approximately seven (7) households through the Project.

1.2 Preference. [Reserved].

1.3 Service Area. Performance of services for this Agreement shall occur in Douglas County in the State of Colorado. For projects providing direct services to households, Grantee may serve eligible households outside of the service area who are referred through the approved referral pathway.

1.4 Grantee's Obligations.

1.4.1 Grantee shall comply with the Description of Activities as provided in **Exhibit D**, administer this Agreement, and provide required documentation to the State as specified herein.

1.4.2 Grantee shall enter into a written agreement(s), the content of which meets DOLA's requirements, with the following individuals or entities prior to disbursing any funds:

1.4.2.1 All Subcontractors engaged by Grantee to aid in the performance of the Work.

1.4.3 Grantee's rights and obligations under this **Exhibit B** are personal and may not be transferred or assigned without the prior, written consent of DOH. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the State shall be subject to the provisions of this Agreement.

1.5 Time of Performance. Grantee shall commence performance of its obligations on the Agreement Performance Beginning Date and complete its obligations on or before the Initial Agreement Expiration Date, both of which are listed on the Cover Page of the Grant Agreement. Time of Performance may be extended in accordance with **§2C**, **§2D,** or **§18K** of the Grant Agreement. To initiate the extension process, Grantee shall submit a written request to DOH Program Manager at least 60 days prior to the Initial Agreement Expiration Date, and shall include a full justification for the extension request.

2. DEFINITIONS.

The following definitions are in addition to definitions appearing in the main Grant Agreement and other Exhibits.

2.1 Beneficiaries. "Beneficiaries" means the persons and/or households who are the end users that benefit from the Project.

2.2 Comparable Database. "Comparable Database" means a database that meets all Homeless Management Information Systems ("HMIS") data standards and the minimum standards of HMIS privacy and security requirements, including the HUD's most recent reporting standards. If a recipient or subrecipient is a victim service provider (i.e., a non-profit organization whose primary mission is to provide services to survivors of domestic violence, dating violence, sexual assault, or stalking), it is prohibited from entering client-level data into an HMIS and must instead enter data into a comparable database. Legal service providers, who can document that entering client-level data would violate attorney-client privilege, may be permitted to use a comparable database. In Colorado, the selected comparable database that all DOH subrecipients who are victim service providers must use is "Vela."

2.3 Continuum of Care ("CoC"). "Continuum of Care ("CoC)" means a HUD-designated region organized to coordinate homelessness services and strategies within a defined geographic area, as outlined in the CoC Program Interim Rule. CoCs are composed of representatives from relevant organizations, such as nonprofit homeless service providers, government agencies, housing authorities, healthcare and education systems, advocates, individuals with lived experience of homelessness, and others. Colorado has four CoCs: Balance of State CoC includes 54 rural and non-metro counties, Metro Denver CoC includes seven counties in the metro Denver area, Northern Colorado CoC includes Larimer and Weld counties, and Pikes Peak CoC includes El Paso County.

2.4 Coordinated Entry System ("CES"). "Coordinated Entry System" means a region-wide, person-centered process that identifies, assesses, and connects people to housing and services. CES aims to match people to the most appropriate level of services and housing intervention as effectively and efficiently as possible. Each CoC operates its region's CES. CES is commonly referred to as Coordinated Entry, Coordinated Assessment System, Coordinated Assessment and Housing Placement System ("CAHPS"), Centralized Entry, or Assessment System.

2.5 DOC. "DOC" means the acronym used for the Colorado Department of Corrections.

2.6 ESG. "ESG" means the acronym used for HUD's Emergency Solutions Grants Program.

2.7 Formerly Incarcerated People ("FIP"). "Formerly Incarcerated People ("FIP")" means individuals who are currently incarcerated or have experienced incarceration within the past two years.

2.8 Habitability. "Habitability" means the condition of a housing unit or facility being habitable, as determined by whether it meets minimum standards such as safety, sanitation, and privacy. In HUD-assisted programs, habitability is evaluated based on the applicable Shelter and Housing Standards.

2.9 Homeless Management Information System ("HMIS"). "Homeless Management Information System ("HMIS")" means the information system designated by CoC to comply with HUD data collection, management, and reporting standards and used to collect client-level

data and data on the provision of housing and services to individuals and families experiencing or at-risk of homelessness.

2.10 Household. "Household" means a single individual or group of persons who present together and live in the same dwelling. If the persons are not housed, then Household means persons who would live together in one dwelling if housed.

2.11 Housing Focused with Services. "Housing Focused with Services" means an approach that prioritizes rapid placement and stabilization in housing for people experiencing homelessness, thus ending their homelessness. It is guided by the understanding that people need basic necessities, such as food, a place to live, and safety, in order to pursue personal goals and improved quality of life.

2.12 HUD. "HUD" means the acronym used for the U.S. Department of Housing and Urban Development.

2.13 Lived Experience. "Lived Experience" means current or past experience with homelessness and/or related systems, such as housing, behavioral health, and social services. People with lived experience have first-hand knowledge of how these systems operate and can affect individuals. Their perspectives provide valuable insights and expertise to shape and improve policies, programs, and systems.

2.14 Motivational Interviewing ("MI"). "Motivational Interviewing ("MI")" means a collaborative, person-centered form of guiding designed to elicit and strengthen an individual's motivation for change by exploring and resolving ambivalence. MI is considered an evidence-based practice with demonstrated success.

2.15 PEH. "PEH" means the acronym used for the Serving Persons Experiencing Homelessness program area established under the Colorado State Affordable Housing Support fund pursuant to Proposition 123.

2.16 Pre-Agreement Costs. "Pre-Agreement Costs" means costs incurred prior to the Effective Date of this Agreement that are eligible for payment with Grant Funds. Pre-Agreement costs are allowed only to the extent such costs are authorized and specifically identified in this **Exhibit B**.

2.17 Shelter and Housing Standards. "Shelter and Housing Standards" means the minimum standards established by HUD for HUD-assisted programs. HUD regulations establish standards for emergency shelters that use funds for conversion, major rehabilitation, other renovations, or shelter operations assistance, and standards for permanent housing programs, such as rapid re-housing, homelessness prevention, and permanent supportive housing. Program regulations specify minimum shelter and housing standards for each program and program component.

2.18 Trauma-Informed Care. "Trauma-Informed Care" means an approach to the delivery of behavioral health and case management services that includes an understanding of trauma and an awareness of the impact it can have across settings, services, and populations. It involves viewing trauma through a cultural lens and recognizes that context plays a significant role in how individuals perceive and process traumatic events. A trauma-informed approach realizes

the widespread impact of trauma; understands potential paths for healing; integrates knowledge of trauma into policies and practices; and seeks to actively prevent re-traumatization.

3. DELIVERABLES.

3.1 Outcome. Project Completion in accordance with the Agreement Authority appearing on the Cover Page in the main Grant Agreement, the Grantee's application, the administrative and performance measures set forth below, and other terms and conditions of this Grant Agreement.

3.2 Administrative Measures. Grantee shall comply with the following milestones and target dates, unless otherwise determined by DOH:

Milestone/Grantee Shall:	Target Date:
Submit certificate of insurance	Per main Grant Agreement §10L
Draw down at least 25% of Grant Funds	By 25% of grant term completion
Draw down at least 50% of Grant Funds	By 50% of grant term completion
Draw down at least 75% of Grant Funds	By 75% of grant term completion
Submit Reporting	Per §7.3
Submit requests for reimbursement	Per §6.1

3.3 Performance Measures. Grantee shall comply with the following milestones and target dates, unless otherwise determined by DOH:

Milestone/Grantee Shall:	Target Date:
Serve the requisite number of households, per §1.1, at minimum	Agreement Expiration Date

4. KEY PERSONNEL.

4.1 Responsible Administrator. Grantee's performance hereunder shall be under the direct supervision of the individual identified below, an employee or agent of Grantee, who is hereby designated as a key person and the Responsible Administrator of this Project:

Steven Dodrill, Community Programs Administrator
100 Third Street
Castle Rock, CO 80104
Email: sdodrill@douglas.co.us

4.2 DOH Contact. Holly Lemasurier, holly.lemasurier@state.co.us

4.3 Replacement Personnel. If any Grantee Key Personnel cease to serve, Grantee shall immediately notify DOH of such event in writing. Replacement of Grantee Key Personnel shall be subject to DOH approval. Requests to replace Grantee Key Personnel shall be made in writing and shall include, without limitation, the name of the person, their qualifications, and the effective date of the proposed change. Notices sent pursuant to this subsection shall be sent in accordance with **§14** of the main body of the Agreement, with a copy to DOH Program Manager. Anytime Grantee Key Personnel cease to serve, the State, at its sole discretion, may direct Grantee to suspend work on the Project until such time as the Grantee proposes a replacement and such replacement is approved by DOH.

5. FUNDING.

The amount of funding provided by the State is limited to the Agreement Maximum Amount shown on the Cover Page of the Grant Agreement and is shown in the table in **§5.2.1** as "Grant Funds (DOLA)". The amount of Grant Funds (DOLA) may be reduced if Grantee fails to comply with the Deliverables in **§3**. The Grant Funds shall be used for activities shown in the table in **§5.2.1**.

5.1 Other Funds. Grantee shall provide all funds necessary to complete the Project.

5.2 Project Budget.

Source	Amount
Grant Funds (DOLA)	$50,000
Total Sources	**$50,000**

5.2.1 Grant Funds (DOLA). Costs eligible for payment with DOLA Grant Funds are limited to the items and amounts listed in the table below (subject to any line items adjustments made pursuant to **§5.4.1**). Descriptions of eligible uses appear in the Description of Activities in **Exhibit D**. Costs incurred after the Fund Expenditure End Date on the Cover Page of the main Grant Agreement will not be reimbursed.

Eligible Use	State PEH Funds	Amount
Homelessness Prevention	$50,000	$50,000
Total	**$50,000**	**$50,000**

5.2.2 Reserved.

5.3 Matching Funds. [Reserved].

5.4 Project Budget Line Item Adjustments.

5.4.1 If the table in **§5.2.1** lists more than one Eligible Use, line items may be adjusted up to an aggregate of 10% of the line item from which funds are being moved upon prior written approval of DOH. Increases to administrative line items (e.g., development fees, administration, administrative costs, project delivery) will not be approved.

5.4.2 Changes to individual line item amounts in excess of 10% require prior written approval of the DOLA Controller. Grantee shall submit a written request for changes pursuant to this Section to the State. Such request shall include the amount of such request, the reason for the request, and any necessary documentation. If the State approves such request, the State may unilaterally execute an Option Letter accepting such request pursuant to **§18K** of the Grant Agreement.

5.5 Recapture. If Grantee fails to use payments for the use indicated in the payment request and any related documentation, or uses payments in a manner that is not consistent with the approved uses under the agreement, Grantee shall notify DOLA in writing within fifteen (15) business days. Grantee shall repay the funds to DOLA within fifteen (15) business days of such notification or DOLA's request for repayment, as applicable.

6. PAYMENT.

Payments to Grantee shall be made in accordance with the provisions of **§5** of the Grant Agreement, and this **§6** of **Exhibit B.**

6.1 Payment Schedule. Grantee shall draw down at least 25% of total Grant Funds by 25% of the grant term, 50% of total Grant Funds by 50% of the grant term, and 75% of total Grant Funds by 75% of the grant term. If Grantee fails to draw down Grant Funds in accordance with this schedule, DOH may, in its sole discretion, deobligate the remaining funds.

Grantee shall submit all payment requests in a timely manner. Unless otherwise agreed to by DOH, Grantee shall submit payment requests once per month, on or before the 20th of each month, in such manner as DOH directs. DOH may request the Grantee to submit payment requests for the months of May and June earlier than the 20th in order to complete closeout of the state fiscal year in a timely manner. Eligible expenses incurred by Grantee during any calendar month shall be included in the following month's pay request. DOH shall review the pay request and, if approved, shall submit the pay request to DOLA accounting for its review, approval and payment.

Payment	Amount	
All Payments	Up to total	Paid upon DOLA's receipt and approval of a written request for payment and expense documentation of eligible costs, Beneficiary data and all required reports.
Total	$50,000	

6.1.1. Advance Payment. [Reserved].

6.2 Remittance Address. If mailed, payments shall be remitted to the following address unless changed in accordance with **§14** of the Agreement:

Douglas County Government
100 Third Street
Castle Rock, CO 80104

6.3 Interest. If advance payments of projected expenses are authorized, Grantee or Subgrantee may keep interest earned from Grant Funds up to $500 per year for administrative expenses. All interest earned in excess of $500 shall be remitted to DOLA.

6.4 Withholding of Payments. In addition to any other rights that the State has with respect to enforcement of this Agreement, DOH may, at its discretion, withhold its approval of payment requests submitted by Grantee pursuant to **§6.1** pending Grantee's submission and DOH's review and approval of any reporting required pursuant to the terms of the main body of the Grant Agreement or this **Exhibit B.**

7. ADMINISTRATIVE REQUIREMENTS.

Grantee shall administer Grant Funds in accordance with the requirements of this Agreement, DOH Guidelines, and this **Exhibit B**.

7.1 Accounting. Grantee shall maintain segregated accounts of Grant Funds and Other Funds associated with the Project and make those records available to the State upon request. All receipts and expenditures associated with the Project shall be documented in a detailed and specific manner, in accordance with the Project Budget in **§5.2** above.

7.2 Audit Report. If an audit is performed on Grantee's records for any fiscal year covering a portion of the term of this Agreement or any other grants/contracts with DOLA, Grantee shall submit the final audit report, including a report in accordance with the Single Audit Act and 2 CFR 200.500 et seq., to:

Department of Local Affairs

Accounting & Financial Services
1313 Sherman Street, Room 323
Denver, CO 80203, or
email to: dola.audit@state.co.us, and holly.lemasurier@state.co.us

7.2.1 If Grantee expends $1,000,000 or more in federal funds during Grantee's fiscal year, Grantee shall comply with the audit requirements in 2 CFR Part 200, Subpart F.

7.3 Reporting. In addition to all reporting required pursuant to the terms of the main Agreement, Grantee shall submit to DOLA the reports listed below in a format acceptable to the State. If such reports are not submitted in a timely manner, the State may withhold payments to Grantee as provided in **§6** of this **Exhibit B**.

7.3.1 Quarterly Performance Report. Within twenty (20) calendar days of the end of each quarter, Grantee shall submit the Quarterly Performance Report.

7.3.2 Annual Performance Report. Within twenty (20) calendar days of the original Initial Agreement Expiration Date appearing on the Cover Page of the Agreement and annually thereafter, Grantee shall submit an Annual Performance Report, in such form and substance as DOH directs. If the grant term is shorter than twelve months, Grantee shall submit such Annual Performance Report within twenty (20) calendar days of the Agreement Expiration Date.

7.3.3 Project Completion Report. Within thirty (30) calendar days of the Initial Agreement Expiration Date appearing on the Cover Page of the Agreement, Grantee shall submit a Project Completion Report in such form and substance as DOLA directs. If Grantee does not utilize all of the Grant Funds, Grantee shall provide a deobligation letter.

7.3.4 Program Income Report. If the Project generates program income, Grantee shall submit program income reports at least semi-annually or more frequently if required by the State. These reports shall be submitted in accordance with the reporting requirements in the DOH Program policies and procedures. This paragraph shall survive expiration and/or termination of this Agreement for as long as the Grantee receives program income.

7.3.5 Other Required Reports. Grantee shall complete any additional reporting that is or may be required by state, federal, or applicable funding sources in connection with the Project.

7.4 Monitoring. The State shall monitor this Agreement in accordance with its Risk-Based Monitoring Policy and **§§7B** and **C** of the Grant Agreement.

8. PROJECT REQUIREMENTS.

8.1 Evaluation and Research Data. Grantee shall provide Project data upon request by DOH. If Grantee conducts or participates in any evaluation or research activities related to the Project, Grantee shall provide to DOH all data, results, and supporting documentation. The requirements of this provision shall survive the termination of the Agreement.

8.2 Grantee Database Access. Grantee personnel may require access to DOH, HUD, or other State or federal systems to perform obligations under this Agreement. Upon execution of the Agreement, Grantee shall notify DOH of all personnel requiring such access and shall comply with all applicable system rules, regulations, and security requirements. If any authorized

personnel cease to be employed by Grantee or are no longer working on the Project, Grantee shall notify DOH in writing within 72 hours of such event.

8.3 Collaboration. Grantee shall work collaboratively with community-based partners and referral sources as necessary to ensure that all households served acquire and maintain housing as efficiently as possible. Grantee shall attend Project-related meetings and trainings as requested by DOH.

8.4 Referral Pathways. Grantee shall adhere to the referral process outlined in the DOH Program policies and procedures. If the referral pathway includes the local Coordinated Entry System, Grantee shall participate in Coordinated Entry, including utilizing Coordinated Entry for housing referrals and placements.

8.5 Homeless Management Information System ("HMIS") and Comparable Database. Grantee shall participate in the HMIS established by the CoC for the geographic area. Grantee shall comply with all applicable U.S. HUD rules and regulations governing HMIS, including the use of an HMIS comparable database where required. Grantee shall adhere to the current HUD HMIS Data Standards, all CoC and HMIS Lead Agency policies and procedures related to compliance, data security, privacy, and data quality, and any other applicable requirements issued by the HMIS Lead Agency, CoC, or DOLA. HMIS training, resources, and forms are available through the Colorado HMIS Help Desk. DOLA reserves the following rights:

8.5.1 To request the Consolidated Annual Performance Evaluation Report ("CAPER"), Annual Performance Report ("APR"), custom HMIS reports and dashboards, and any other HMIS reports during the Project's operating year. CAPERs and APRs are subject to monitoring to track annual Project goals and outcomes per HUD and CoC requirements. Grantee's data may be consolidated with other recipient and subrecipient data to fulfill HUD and DOLA reporting requirements. Grantee shall provide HMIS reports as required or requested by the HMIS Lead Agency, the CoC, or DOLA.

8.5.2 To request data quality reports from Colorado HMIS for the Grantee's project(s) under the Program.

8.5.3 To participate in on-site HMIS audits.

8.5.4 To request data timeliness tests from HMIS for the Grantee's project(s) under the Program.

8.5.5 To access Grantee's HMIS web portal to review real-time client data to ensure Grantee adheres to the data quality standards required by the designated CoC.

8.6 Policies and Procedures. Grantee shall administer the Project in accordance with the DOH policies and procedures for the Program. In addition, Grantee shall develop and maintain

written policies and procedures governing Project implementation and grant administration that are consistent with Program policies and procedures.

8.7 Program Compliance. Grantee shall comply with the Description of Activities as provided in **Exhibit D**.

8.8 Service Provision Standards. Grantee shall administer the Project in a manner consistent with the following standards:

8.8.1 Experience. Grantee staff should have relevant professional accreditations, education, and/or experience to implement both holistic and housing-focused services. Staff should be community-based and multi-disciplinary when possible.

8.8.2 Program Approaches. Grantee shall implement the Project using best practices described herein, including housing focused with services, motivational interviewing, and trauma-informed care. Other services and treatment models may be coordinated with or incorporated into the programming based on the individuals served. All program delivery should be guided by culturally attuned approaches, with an emphasis on building individuals' strengths and resources in the community. The design and delivery of all programming should be tailored to meet the needs of the intended population(s) and households served.

8.8.3 Service Participation. Services shall be offered to participants based on their self-identified goals and preferences. Grantee staff shall creatively engage participants to promote service participation, including conducting outreach multiple times and in multiple settings.

8.8.4 Staff-to-Participant Ratio for Services. Grantee shall have a staff-to-participant ratio aligned with Grantee's proposed staffing plan and best practice staff-to-participant ratios as described in **Exhibit D**.

8.8.5 Minimum Services Amount Per Household. [Reserved].

8.9 Shelter and Housing Standards. Temporary housing units, shelter facilities, and permanent housing units must meet minimum standards as required by the Program regulations and policies and procedures. Grantee shall maintain documentation of meeting all minimum standards, including documentation of required inspections in the participant file, if applicable.

8.10 Special Activities and Flexibilities. [Reserved].

END OF EXHIBIT B

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Nicole Adams, Assistant Director of Protection Programs

DESCRIPTION: Human Services Contract with Shiloh House for Child Welfare Core Services in the Amount of $50,000.00, and Bed Hold Agreements in the Amount of $501,457.00 for a Total Amount of $551,457.00.

SUMMARY: The Department of Human Services (Department) seeks approval to enter into two Scope of Services Agreements (SOSAs) with Shiloh House. Shiloh House was selected as a preferred vendor through RFQ 043-24: Human Services Client and Staff Services, following a qualifications review process. The first SOSA outlines the provision of child welfare core services, which offer essential support to families when children or youth are at risk of out-of-home placement. These services aim to prevent placement, promote family reunification, and ensure the safety and well-being of children. The second SOSA provides for placement prevention services, including guaranteed bed space at the Family Resource Pavilion. These services help families maintain safe, stable home environments or, when necessary, offer a secure residential setting for youth who are unable to remain with their parent or caregiver.

RECOMMENDED ACTION: Approve and sign.

REVIEW:

Ruby Richards	Approve	3/18/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Cover Page
Exhibit A
B & C- Shiloh House Core & Block SOSA's- 26-27

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ATTACHMENTS:

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B & C- Shiloh House Core & Block SOSA's- 26-27

EXHIBIT A
SCOPE OF SERVICES AGREEMENT 2026-2027
SHILOH HOME, INC. dba SHILOH HOUSE

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into this _____ day of _____ 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **SHILOH HOME, INC. dba SHILOH HOUSE** authorized to do business in Colorado (the "Contractor"). The County and Contractor are sometimes collectively referred to herein as the "Parties".

RECITALS

WHEREAS, the County has an active Master Services Agreement, (the "MSA") with the Contractor to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County is undertaking certain activities in its role as the local Human Services Agency, in accordance with Colorado State laws and mandates; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the County and Contractor on April 22, 2025.

2. **SCOPE OF WORK:** All services described in Exhibit A1, attached hereto and incorporated herein, shall be performed by Contractor.

3. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is Fifty Thousand Dollars and zero cents ($50,000.00) for the Term. Payment terms are as described in Exhibit A2. The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

   Federal rule prohibits entities from supplanting, i.e., replacing or substituting, state or local funds with federal funds. Therefore, if the Contractor is already receiving state or local funds for a specific purpose described in Exhibit A1, the Contractor attests by virtue of executing this Public Contract for Services that they will not now use payments made under this Contract (which include federal funds) to cover costs related to those services that were previously covered by state or local funds. Federal funds may be used to supplement existing state or federal funds, but not replace them.

The Contractor will make reasonable efforts to review requirements to become a Medicaid provider and invoice all Medicaid services accordingly should they become a Medicaid provider. The Contractor will reimburse the Department for any funds paid by the Department for a service previously or subsequently paid for by Medicaid.

In the event that third-party payment is available for any service described in Exhibit A1 and the Contractor agrees to accept that payment, said compensation is payment in full. The Contractor will not subsequently invoice the County for any shortfall in third-party payments. Examples of third-party payors include Medicaid or Children's Health Plan from any state, private health insurance, victim's compensation, trust fund or disability trust, or settlement. Amounts paid by third-parties do not count against the Maximum Contract Expenditure.

In select circumstances if the Contractor accepts private insurance for a service described in Exhibit A1 and as mutually agreed upon between the Contractor and the County, should a client co-pay or deductible be due to the Contractor, the County will pay the client's co-pay and/or deductible. Such payments do count against the Maximum Contract Expenditure. Prior to this being considered, the Contractor agrees to verify allowable covered benefits, co-pays, and/or deductibles. The County will provide written approval should this circumstance be approved.

4. **TERM:** It is mutually agreed by the parties that the term of this SOSA shall commence as of 12:01 a.m. on June 1, 2026, and terminate at 11:59 p.m. on May 31, 2027. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

5. **HEADINGS; RECITALS:** The headings contained in this SOSA are for reference purposes only and shall not in any way affect the meaning or interpretation of this SOSA. The Recitals and Exhibits A1-A5 to this SOSA are incorporated herein.

6. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

(Remainder of Page Intentionally Blank)

IN WITNESS WHEREOF, the County and the Contractor have executed this Contract as of the above date.

SHILOH HOME, INC. dba SHILOH HOUSE

BY: _____
Steven Ramirez, CEO

DATE: _____

EXHIBIT A1

The Contractor agrees to provide service(s) and deliverables outlined herein and specifically listed in Exhibit A3. Services provided outside of this Exhibit A1 will be deemed gratuitous to and are subject to non-payment by the Department of Human Services' (the "Department") discretion.

1. General Provisions
    a. The Contractor will comply with all applicable federal and state laws including Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973; Title II of the Americans with Disabilities Act of 1990; the Age Discrimination Act of 1975; and the regulations of the U.S. Department of Health and Human Services issued pursuant to the above statutes at Title 45 Code of Federal Regulations (CFR) Parts 80, 84, and 91, and Title 28 CFR Part 35.
    b. The Contractor will comply with all mandatory child abuse and neglect reporting laws and policies outlined in §§ 19-3-307 and 19-3-304, C.R.S.
    c. Client missed appointments shall be reported to the Department as soon as possible but no more than forty-eight (48) hours after the missed appointment.
    d. Any safety concerns or events considered clinically significant, i.e., family deaths, discovery of new relevant mental health issues, or other events that could be considered pertinent to client welfare shall also be reported to the Department as soon as possible but no more than forty-eight (48) hours after the Contractor becomes aware of such issue or information; and may require immediate action determined by legal mandated reporting responsibilities.
    e. The Contractor's staff will attend periodic meetings or calls to discuss overall service delivery, utilization, and specific case issues as requested. The Contractor as listed under the term Notices in paragraph 16 of the Master Service Agreement (MSA), and/or senior member(s) of Contractor's organization, will attend meetings as requested by the Department to review contract performance or related issues should they arise.
    f. If subpoenaed, the Contractor will accept service of the subpoena via e-mail and will sign and return a Waiver of Service regarding the subpoena. The Contractor will provide the Department a curriculum vitae for any person subpoenaed within two (2) business days of receipt of the subpoena.
    g. The Contractor's internal policies do not supersede or replace any terms contained within this Contract.

2. Staff Background Checks
    a. Various required checks are outlined in this section. The Department reserves the right to review all background checks at any time. The costs of the background checks are not reimbursable under this Contract. The Contractor accepts the disqualifying offenses as listed in 12 CCR 2509-8 and Colorado Department of Human Services Volume VII, 7.701.33, D. 7. The Contractor will notify the Department within two (2) business days of any staff charged with a disqualifying crime.
    b. The Contractor will complete Colorado Bureau of Investigations (CBI) and Federal Bureau of Investigations (FBI) background checks as follows:
        i. The Contactor shall ensure all employees, subcontractors, interns, mentors and volunteers who may have client contact or provide services under this

Contract have submitted to and passed a fingerprint-based CBI and FBI criminal background check prior to commencing provision of services under this Contract.

ii. Any items listed in the results of the background checks must be communicated by the Contractor to the Authorized Representative (or their designee) and cleared prior to allowing the subject of the background check to have contact with clients.

iii. Confirmation of results or clearance letters of these criminal background checks must be kept by the Contractor in a secure location as directed by CBI and FBI guidance. Results must be made available for review by the Department upon request and maintained for three (3) calendar years after the date of the Contractor's final payment from the County under this Contract.

iv. Contractors eligible for automatic CBI and FBI updates, i.e., with five (5) or more employees, will timely review updates and inform the Department of any changes. Contractors that are not eligible for or are not receiving automatic CBI and FBI updates for any reason will ensure that every five (5) years an updated fingerprint-based CBI and FBI criminal background check will be run on each employee, subcontractor, intern, mentor and volunteer, and kept in their secure file for review by the Department.

v. If these conditions cannot be met, the Contractor will immediately notify the County's Authorized Representative.

c. The Contractor will complete Colorado Department of Early Childhood (CDEC) background checks as follows:

i. The Contractor shall also conduct a Child Abuse and Neglect background check through the Colorado Department of Early Childhood (CDEC), Background Investigations Unit (BIU) on all employees, subcontractors, interns, mentors and volunteers prior to them providing services to Department clients under this Contract.

ii. The Contractor shall notify the Authorized Representative (or their designee) of any employee, subcontractor, or volunteer who has findings of child abuse or neglect; the Authorized Representative will provide a decision on whether the Department will allow that individual to provide services under this Contract.

iii. The Contractor must retain copies of all background check results in the employee, subcontractor, intern, mentor or volunteer secured files; copies must be available for review upon the Department's request and be maintained for three (3) calendar years after the date of the Contractor's final payment from the County under this Contract.

iv. The Contractor will ensure that every five (5) years an updated Child Abuse and Neglect background check will be run on each employee, subcontractor, intern, mentor and volunteer.

d. When applicable, Contractor shall retain copies of employee credentialing qualifications from Colorado Department of Regulatory Affairs (DORA) in personnel files and make such records available to the County Representative upon request. The Contractor shall immediately notify the County of any suspension or revocation by DORA of an employee or subcontractor.

e. The Contractor will complete a Sexual Offender Registry check and receive, at minimum, preliminary results before assigning and/or hiring employees, subcontractors, interns, mentors or volunteers to perform under this Contract.

3. Staff Assignments and Performance
    a. The Department has the right to approve or disapprove the Contractor's employees, subcontractors, interns, mentors or volunteers performing services under this Contract prior to the commencement of the work and shall have the right to review the employment files prior to granting approval. The Contractor will ensure said staff are familiar with the term Conflict of Interest in paragraph 7 of the Master Service Agreement (MSA) prior to commencing work under this Contract.
    b. If the Department becomes dissatisfied with the Contractor's performance (inclusive of employees, subcontractors, interns, mentors or volunteers), the Department will notify the Contractor. Disciplinary measures, if any, will be the sole responsibility of the Contractor. However, if the concerns are not resolved to the Department's satisfaction, the Contractor's staff will not be allowed to provide services under this Contract.
    c. The Contractor and its employees, subcontractors, interns, mentors or volunteers shall remain in good standing with the appropriate licensing authority(ies) if applicable to performance of service provided. Temporary suspension, permanent loss, or any change of a license status that renders the person ineligible to provide service at any time during this Contract is considered a Breach of Contract, and payment will not be rendered for any services performed when required licensure was not in effect and good standing and may result in Contract termination.

4. Referrals
    a. The Department will request service using the "Referral for Services" (See Exhibit A4.) for the person, services(s), unit(s), and rate(s) identified in Exhibit A3.
    b. The services will be provided at the location(s) noted on the "Referral for Service".
    c. The "Referral for Services" will include identifying information such as the name and address of the family, social history, medical and educational information, as appropriate.
    d. The "Referral for Services" must be received by the provider prior to the commencement of services.
    e. The Contractor may only provide service(s) listed in a <u>current</u> "Referral for Services" for services described in Exhibit A3. Services provided without a current Referral, any additional service(s), or an activity not outlined in the service description is subject to non-payment. Questions about the Referral, services and dates should be directed back to the Case Workers.
    f. In rare circumstances, the Department may wish to utilize services outlined herein for clients participating in another program or where services will be paid for using an alternate funding stream. Should this occur, Exhibit A3 will not be applicable. Rather, the Department will outline all required referral elements in writing, and the Contractor agrees to provide services as outlined in paragraph 5, Services and Deliverables (below) and Exhibit A2. The rates for services

contained in Exhibit A3 will still apply as to any services provided under this paragraph.

5. Services and Deliverables
    a. Services and deliverables are listed in Exhibit A3.
    b. The Contractor will ensure staff are appropriately credentialed. This includes: 1) required training, certifications and licenses; 2) insurance; and 3) background checks as required by law and specified in this Contract, to render these services.
    c. Missing or incomplete deliverables with insufficient detail will result in slower invoice review and payment processing due to additional follow-up. Required deliverable(s) never provided or late deliverable(s) are subject to non-payment.

During the course of this Contract, the Department will:

1. Use appropriate funding streams and will solely determine the appropriate eligibility for services and applicable funding streams;
2. Provide clients information regarding rights and fair hearings;
3. Monitor the provision of services which includes various expenditure and outcomes analyses, practice enhancements, and meetings with the Contractor; and
4. Schedule meetings, inclusive of background check reviews, with the Contractor as needed.

(Remainder of Page Intentionally Blank)

Exhibit A2
METHOD OF PAYMENT

1. The Contractor will provide service(s) and deliverable(s) for the rate(s) listed in Exhibit A3 and accept any and all forms of payment.

2. Providers will only be paid for services authorized on an approved "Referral for Service." Verbally discussed rates between the Department staff and the Contractor are not binding. Required deliverable(s) never provided will result in non-payment, reduction of future payment, or demand for reimbursement.

3. Rates outlined in Exhibit A3 constitute payment in full and the Contractor will not be paid for any additional fees, amounts, or costs. The Contractor will not charge the Department rates greater than those charged to other persons in the same geographic area. The Contractor will not be paid more than one time for the same service, or more than the Maximum Contract Liability as outlined in paragraph 3 of this Contract.

4. If the Contractor or client misses an appointment or service, it will not be paid. Monthly rates will be pro-rated depending on when services begin or end in the month.

5. The Contractor will not charge any fees or co-pays for services to clients or use any part of payment made under this Contract as a co-pay or partial payment to any third-party unless otherwise noted in the "Referral for Services" or other Department documentation. When applicable, documentation of a denial of benefits from a third-party provider may be requested by the Department.

6. Invoices submitted must reflect actual services rendered and cannot be estimates or requests for pre-payment. Monthly rates will be pro-rated to accurately reflect when clients begin services and end dates for services in partial months. Partial payment for services rendered without full completion of the service and/or deliverable(s), inclusive of court testimony, may be provided at the Department's discretion.

7. Invoices must be submitted by the 15th of each month after the month in which service(s) were rendered, except June 2026 is due July 7, 2026 by noon. Complete invoices will only use the service names listed in Exhibit A3 and include the required deliverable(s) listed in Exhibit A3. Failure to submit invoices timely or without required deliverables may result in non-payment.

8. The Department does not receive federal or state reimbursement for delinquent claims. **Contractors are encouraged to reconcile their accounts every sixty (60) days** to ensure all services have been invoiced and paid. **Delinquent invoices are subject to non-payment.**

9. Invoices and back-up documentation may only be sent via:
   a) secure email to CWAccounting@douglas.co.us,
   b) posted to the Department's OneDrive contractor folder, or
   c) mailed to:

   Douglas County Human Services

Attn: Business Office
4400 Castleton Court
Castle Rock, CO 80109

The Contractor will email CWAccounting@douglas.co.us when new invoices have been added to OneDrive or existing documents edited in OneDrive.

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EXHIBIT A3
SERVICES, DELIVERABLES AND RATES

Invoices must be submitted by the 15th of each month after the month in which service(s) were rendered. Complete invoices will only use the service names listed in Exhibit A3 and include the required deliverable(s) listed in Exhibit A3. Failure to submit invoices timely or without required deliverables may result in non-payment.

#	Service	Description	Deliverable(s)	Rate & Unit
1	Life Skills – Coaching (Low Package)	In-home service that provides guidance and information to develop self-sufficiency, and create a safe, nurturing environment. Focus in family's needs and Treatment Plan. Will keep Department Case Worker updated and updated on objectives, progress, and issues. Services include, but are not limited to: 1) providing information about community resources, employment, occupational training and education, 2) helping identify and establish appropriate boundaries and limits, 3) supporting development of parent/child relationship, 4) teaching appropriate discipline techniques, 5) role modeling positive interactions, 6) increasing parental awareness of	Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and	$85.00 per hour $1,105.00/month Cancellations may occur up to 24 hours prior to a scheduled appointment. Appointments cancelled within 24 hours are subject to full rate of service.

		children's basic and emotional needs, and 7) providing information about age appropriate child development. Goals are to increase family functioning, mitigate child protection issues, increase supports, increase parent's understanding of their role, and improve overall family relationships. 75% face-to-face time with family, and 25% other duties including but not limited to Team Decision Meetings, Administrative Review Conferences, case management, and Court related activities. Bachelor's level professional at 2-3 hours per week.	need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	
2	Life Skills – Coaching (Moderate Package)	Same as above except 4-6 hours per week.	Same as above.	$85.00 per hour $2,210.00 per month Cancellations may occur up to 24 hours prior to a scheduled appointment. Appointments cancelled within 24 hours are subject to full rate of service.
3	Life Skills – Coaching (High Package)	Same as above except 7-9 hours per week.	Same as above.	$85.00 per hour

				$3,315.00 per month Cancellations may occur up to 24 hours prior to a scheduled appointment. Appointments cancelled within 24 hours are subject to full rate of service.
4	Life Skills – Coaching (Intensive Package)	Same as above except 10-15 hours per week.	Same as above.	$85.00 per hour $5,525.00 per month Cancellations may occur up to 24 hours prior to a scheduled appointment. Appointments cancelled within 24 hours are subject to full rate of service.
5	Beyond the Walls	Transitional coaching for youth 16-26 years old. Assesses current skills and goals. Identifies needs, helps set goals, and connects youth with Community Partner Network which links youth to opportunities and experiences that assist in reaching goals. Opportunities focus on education, housing, job skills,	Intake/Assessment - Completed to determine appropriateness of service within 10 days of the service start date. Contractor will notify Department of assessment outcome when done for services to continue. Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target	$1,115.00 per month

		faith-based connections, business engagement, and community skills. Youth are motivated through exposure through activities and hands-on assistance to gain confidence and support. Combines learning, mentoring, coaching, and peer mentoring. Youth will complete goals outlined in individual plan. 25 hours of learning opportunities are available monthly. Bachelor's level professional	dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement,	

			e.g., quarterly outcome reports and utilization reviews.	
6	Child Mentoring (In-home)	In-home family support services through trained mentors who conduct strength-based assessments and collaborate with families to set measurable goals. Mentors assist with school engagement by improving parent-teacher communication, supporting academic success, and helping families navigate educational resources. They also guide youth in developing pro-social relationships, finding volunteer opportunities, and fulfilling court-ordered community service if needed. Additionally, mentors facilitate smoother transitions for returning home, connect families with mental health and healthcare resources, and ensure access to culturally responsive services.	Intake/Assessment - Completed to determine appropriateness of service within 10 days of the service start date. Contractor will notify Department of assessment outcome when done for services to continue. Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic	$85.00 per hour

			recommendation, and 14) Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	
7	Child Mentoring (In-office or virtual)	Same as Child Mentoring (in-home) above except for location	Same as above.	$65.00 per hour
8	Parents as Teachers	Evidence-based home visiting model that provides services to families with children prenatal through kindergarten. Includes 1-2 personal visits monthly, Group connections once per month, a resource network, and child screening. Goals include increasing parent knowledge of early childhood development and parenting practices, improved detection of developmental delays and health issues, and increased school readiness and success.	Same as above.	$600.00 per month

9	Circle of Parents	Provides a friendly, supportive environment led by trained facilitator, parents and other caregivers. Caregivers openly discuss successes and challenges of raising children, and share support. Meet weekly. Goal is to improve the network for parental support.	Same as above.	$120.00 per class per attendee
10	Parenting Classes (one day course)	Equip parents with skills to support youth and prevent conflict in the home and when children are returning home. Include, but is not limited to, Love and Logic, Appreciating Your Adolescent, Parent with Confidence, and A+ Parenting. Goal is improved understanding of age appropriate expectations, youth/child guidance, and consequences.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	$120.00 per family per episode
11	Parenting Classes (3 week course)	Same as above.	Same as above.	$360.00 per family per episode
12	Parenting Classes (6 week course)	Same as above.	Same as above.	$720.00 per family per episode
13	Parenting Classes (8 week course)	Same as above.	Same as above.	$960.00 per family per episode
14	Parenting Classes (10 week course)	Same as above.	Same as above.	$1,200.00 per family per episode
15	Youth Intervention – Therapist services in-office	In-home, office-based and community-based service for youth 12-18 years old to reduce risk of out-of-home placement	Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target	$95.00 per hour

		and increase stability in home. Interventions used include: 1) immediate phone or in person screening/contact to discuss family member's perspective on their challenges. Assessment Clinician will offer services including but not limited to: crisis assessment and safety plan, family and individual biopsychosocial screening, and review of services., 2) immediate safety planning, 3) immediate home-based family visit, 4) consistent phone and email follow-up to check-in on and offer additional services. Once referral is accepted, therapist and/or Family Coach begins outreach within 24 hours. Goals include increasing family functioning, eliminating child protection issues, and increasing support. Master's level licensed clinician, provisionally licensed, or under the supervision of a licensed clinician.	dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement,	

			e.g., quarterly outcome reports and utilization reviews.	
16	Youth Intervention – Therapist services in-home	Same as above.	Same as above.	$125.00 per hour
17	Youth Intervention - Family Coach services in-office	Same as above except Bachelor's level Family Coaches.	Same as above.	$65.00 per hour
18	Youth Intervention - Family Coach services in-home	Same as above.	Same as above.	$85.00 per hour
19	Foster Parent and Kinship Provider Consultation (in-home with Therapist)	Psycho-education for adults regarding impact of trauma, abuse and neglect. Includes these topics: brain development and appropriate behaviors, how a traumatized brain heals, understanding defiance and learned survival, effective consequences for teenagers impacted by abuse or neglect, skills rather than punishment, developmental age versus chronological age, and resiliency. Phone consultation available in crisis situations. Assists families with skill development to ensure appropriate family relationships, structure, boundaries and limits with goal to proactively prevent conflict and decrease existing conflict. Provides tools to	Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment	$120.00 per hour

		improve family functioning including behavior management, conflict management, communication and problem solving, and supports development of child/foster parent relationship. Goals include eliminating placement disruption, increased supports, increasing foster parent/kinship provider understanding of trauma impacts, helping foster parent/kinship provider establish realistic expectations, and improving foster parent/kinship provider parenting, relationship and social skills. 8 hours of instruction and practice. Bachelor's level coaches and Master's level therapists.	of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	
20	Foster Parent and Kinship Provider Consultation (in-office with Therapist)	Same as above except in-office.	Same as above.	$95.00 per hour
21	Foster Parent and Kinship Provider Consultation (with Coach)	Same as above except in-office and in-home and with a Coach.	Same as above.	$80.00 per hour
22	Foster Parent and Kinship Provider Training and Psycho-education (home-based; 3 hour class)	Psycho-education for foster parent/kinship provider regarding impact of trauma, abuse and neglect, transition impacts on children, navigation	Same as above.	$480.00 per class

		of mental health system, biological family reunification, and developmental expectations. Provides education, role modeling, information about community resources, and effective parenting training. Includes these topics: brain development and appropriate behaviors, how a traumatized brain heals, understanding defiance and learned survival, effective consequences for teenagers impacted by abuse or neglect, skills rather than punishment, developmental age versus chronological age, resiliency, review of grief and loss that occurs in transition, viewing and discussion of videos, teaching how to support foster children in transition, navigation of mental health system, and family reunification. Goals include reduced placement disruption, increased understanding of trauma, increased family functioning, increased foster parent competency and confidence, and improved foster parenting, relationships and skills.		

23	Foster Parent and Kinship Provider Training and Psycho-education (home-based; 11 hour class)	Same as above.	Same as above.	$1,760.00 per class
24	The Truth About Sexually Abusive and Sexually Reactive Youth Training	For current foster parents and adults seeking foster parent certification. Provides information about normative, concerning and problematic behaviors, dispels myths, and provides accurate information about what is required to provide care for these youth. Goals include community safety, preservation of placement to minimize disruption, increased willingness and ability of foster parents to care for these youth, and divert residential placement or support step-down from residential to foster placement. 3 hour class. Licensed Master's level clinicians with associate or fully operating Sex Offender Management Board (SOMB)approval.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	$320.00 per 2-hour class
25	After-care (Master's level therapist in-home)	Individual and family therapy and support services to allow reunification where feasible. Promotes successful transition of child(ren) to home or another permanent placement from a	Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3)	$120.00 per hour

		higher level of care. General assessment will determine service focus, and mental health assessment will evaluate therapeutic needs for youth and family, and assist with treatment plan development. Other assessments may be implemented if indicated. Goals include: 1) treating emotional and behavioral symptoms associated with trauma and mental health disorders, 2) education on trauma and mental health, 3) helping to develop coping tools, 4) equipping caretakers with knowledge and methods to provide trauma-informed parenting, 5) psycho-education that increases understanding of unhealthy patterns and how to change them, 6) reducing conflict and teaching positive communication skills, 7) facilitating communication, 8) assisting caretakers to create a nurturing, healthy environment, 9) implementing learned parenting skills, and 10) implementing learned life skills. Anticipated length of service is 3-6 months but may vary based on need.	Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	

26	After-care (Master's level therapist in-office)	Same as above.	Same as above.	$95.00 per hour
27	After-care (Coaching, Bachelor's level)	Same as above.	Same as above.	$85.00 per hour
28	Sex Abuse Therapy – Individual, In-home	Trauma informed intervention to address issues and behaviors related to sexual abuse victimization, dysfunction, and perpetration, and to prevent further abuse and victimization. Strengths-based, family-focused, accountable, relationship-oriented service used to reach treatment goals. Risk assessment done through risk evaluations and clinical insight, ongoing team and family collaboration, treatment progress, and behavioral observations. Referral for polygraph, arousal measurement, psychological and psychiatric services are made as necessary and appropriate. Uses TF-CBT, CBT, Psycho-education and Family Systems Therapy, risk assessment and safety planning, Informed Supervision Training, and relapse prevention planning. Provides interactive education and interactive tools to help identify and address safety	Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature.	$130.00 per hour

		concerns; promote disclosure of abusive behavior and address client victimization; assist in the development of empathy for victims; and establish health coping skills. When possible and appropriate, will work with victim's therapist. Goals include: 1) completion of treatment plan, 2) youth maintaining healthy boundaries and accountability, 3) prevent out-of-home placement, 4) reduce risk of offending measure by JSOAP, and 5) improved mental health. Therapy adheres to SOMB standards.	Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	
29	Sex Abuse Therapy – Individual, In-office	Same as above.	Same as above.	$95.00 per hour
30	Sex Abuse Therapy – Family, In-home	Same as above.	Same as above.	$130.00 per hour
31	Sex Abuse Therapy – Family, In-office	Same as above.	Same as above.	$95.00 per hour
32	Sex Abuse – Informed Supervision	Training minimally includes: 1) history of SOMB, 2) principles of treatment with emphasis on community safety, 3) need for Informed Supervision, 4) victim confidentiality, 5) sexual offending behaviors overview, 6) current laws, 7) seriousness of juvenile offending, impact and priorities, 8) cycles of behavior,	Same as above.	$300.00 per training

		9) role of MDT in decisions, 10) safety plans, 11) high risk patterns, and 12) community supervision and treatment. Goals include: 1) community safety, 2) parent/caregiver understanding of standards and guidelines, and demonstrated willingness and ability to provide Informed Supervision, and 3) decreased risk and improved personal health. 3 hour training. Provided by an Informed Supervision trained professional and supervised by SOMB qualified supervisor.		
33	Intensive Family Therapy (In-home)	Short-term, family-centered therapy used to focus on destructive family relationship patterns and define new ones. Concentrates on resolving presenting problems. May include individual therapy or a combination of 2 or more family members in the office or home. Incorporates measurable goals and outcomes consistent with Family Service Plan. Strengths-based and evidence-based services include TF-CBT and EMDR. Goals include: 1) improved family dynamics, 2) completion of treatment plan, 3)	Same as above.	$120.00 per hour

		continued demonstration of home safety and stability reducing the risk of out-of-home placement or further Department involvement. Up to 3 hours per week.		
34	Intensive Family Therapy (In-office)	Same as above.	Same as above.	$95.00 per hour
35	Mental Health Therapy – Individual, In-home	Assessment is used to determine therapeutic needs, and further assessments may be administered if indicated. Services are trauma-informed, evidence based, and focus on individual and family strengths. May include behavioral therapy principles and interventions, parent management training techniques, trauma-focused behavioral cognitive therapy (TF-CBT), play therapy, family systems interventions, EMDR, and DBT techniques. Goals include: 1) improved mental health, 2) improved individual functioning, 3) improved family functioning, and 4) completion of treatment plan. Master's level licensed clinician; or licensed, provisionally licensed, or under the supervision of a licenses professional.	Same as above.	$120.00 per hour

36	Mental Health Therapy – Individual or Group, In-office	Same as above.	Same as above.	$95.00 per hour
37	Mental Health Therapy – Family, In-home	Same as above.	Same as above.	$120.00 per hour
38	Mental Health Therapy – Family, In-office	Same as above.	Same as above.	$95.00 per hour
39	Day Treatment	For youth 7 through 18 years proficient in English with behavioral disorders, mental health issues, and/or problematic sexual behaviors whose behaviors interfere with adaptive community functioning and are not at greater risk of out-of-home placement. Focuses on skill development. Admission criteria include but are not limited to level of risk to family, victim and community; typology of juvenile; level of denial; intellectual functioning; secondary diagnostic features; and substance abuse issues. Provides educational services including special education and academic curriculum; clinical assessment services; individual, group, family and milieu therapies weekly; case management and on-going	Intake/Assessment - Completed to determine appropriateness of service within 10 days of the service start date. Contractor will notify Department of assessment outcome when done for services to continue. Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving	$2,125.00 per month

		assessment of family transitional services; transportation to and from school within 15 miles; and 24 hour on-call assistance. Goals include: 1) credit recovery, 2) improved school emotional and behavioral functioning, 3) return to home school prepared for academic and interpersonal success, and 4) maintain positive home and community relationships. Clinicians are Master's level licensed clinician; or licensed, provisionally licensed, or under the supervision of a licenses professional. Education staff are minimum Bachelor's level under the supervision of CDE approved professional.	services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	
40	Supervised Family Time – parent or sibling	Purpose is to ensure safety of child and strengthen the protective capacity of parents. Includes parenting assessment that highlights strengths, needs and risks of each parent which guides family time supervisor in plan development. Feedback and intervention provided with role modeling to assist in improved parenting skills.	Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must	$80.00 per hour

		Supervised sibling family time are provided by a trained Bachelor's degree level professional.	include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	
41	Supervised Family Time – therapeutic, in-office parent or sibling	Same as above except therapeutic parenting family time provides a goal-focused time for parent and child or sibling group for therapeutic	Same as above.	$95.00 per hour

		intervention, skill building and training. May occur in community. Following initial assessment meeting and observation, parents and therapist collaborate to identify skill building areas, and develop goals and tasks for each parenting family time. Sibling family time includes age appropriate guidance and interventions to foster healthy bonds. Therapeutic sibling family time provides clinically guided, goal-focused time. Outcomes include: 1) improvement of health parent-child and sibling relationships, 2) child safety, and 3) increased parental ability to recognize child's cues. Therapeutic Parenting Time is provided by a Master's or Bachelor's level therapist. Therapeutic sibling visitation is provided by a Master's level therapist.		
42	Supervised Family Time – therapeutic with transportation, in-office parent or sibling, or in-home	Same as above.	Same as above.	$120.00 per hour
43	One-on-One Staffing-Awaiting Emergency	When youth in a qualified residential treatment program	Various - Documentation as requested to ensure continued quality improvement,	$45.00 per hour

	Department Hospitalization	(QRTP) or residential child care facility (RCCF) is awaiting hospital emergency department admission, Contractor will provide one-on-one staffing at the hospital until the youth is admitted.	e.g., quarterly outcome reports and utilization reviews.	Rate applies regardless of day of the week, time of day, or length of time needed. Rate also applies to drive time to and from the hospital if needed. If drive time is needed and two staff are in attendance only one person's time will be invoiced.
44	One-to-one staffing – for QRTP and RCCF Youth	Contractor will provide one-to-one individualized supervision in order to increase the client's engagement, safety, and regulation within the program. Will provide a multitude of interventions to meet the client's needs, while assisting the client to practice and develop effective coping skills strategies and healthy relationship skills. Monthly reassessments will be held to consider reduction in hours. Indicators of success are:1) Increased engagement, 2) Increased safety, 3) Increased regulation, and 4) Decreased one-to-one hours.	Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 13) Therapist's/clinician's/provider's signature.	$45.00 per hour

45	Rapid Response-Crisis Intervention Program- (In-home) Treatment Package High (7-9 hours per week)	Short-term, preventative mental health assessment and intervention services to youth and families with the intentions of bridging access to care and reducing further need for intervention by county social services. Treatment Packages include 75% face-to-face time with family and 25% other duties, including but not limited to Team Decision Meetings, Administrative Review Conferences, Case Management, resource and community support building, and MDT related activities.	Intake/Assessment - Completed to determine appropriateness of service within 10 days of the service start date. Contractor will notify Department of assessment outcome when done for services to continue. Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14)	$5,070.00 per month

			Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	
46	Rapid Response-Crisis Intervention Program- (In-home) Treatment Package Moderate (4-6 hours per week)	Same as above	Same as above	$3,380.00 per month
47	Rapid Response-Crisis Intervention Program- (In-home) Treatment Package Low (2-3 hours per week)	Same as above	Same as above	$1,690.00 per month
48	Rapid Response-Crisis Intervention Program- (In-office)	Same as above except for location	Same as above	$3,705.00 per month

	Treatment Package High (7-9 hours per week)			
49	Rapid Response-Crisis Intervention Program- (In-office) Treatment Package Moderate (4-6 hours per week)	Same as above except for location	Same as above	$2,470.00 per month
50	Rapid Response-Crisis Intervention Program- (In-office) Treatment Package Low (2-3 hours per week)	Same as above except for location	Same as above	$1,235.00 per month
51	Aligning for Success Meetings (AFS)	Attendance at the AFS at the Department's request. Generally, a one (1) hour meeting every 90 days, but may vary based on case. Attendance may be done via phone or video call.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	Rate will be reimbursed at the same hourly rate as the service listed in the referral that caused the Department to invite Contractor to AFS (up to $100/hour). To be billed in 15-minute increments.
52	Court Testimony (for staff holding a Bachelor's or Master's, or less)	With proper notice, staff will waive formal service of a subpoena and provide court testimony about services rendered under this Contract	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	Court Testimony- $75.00 per hour, or as mutually agreed upon by the Contractor and the County Attorney's

		including Contractor's opinions and/or observations. This applies when the Department subpoenas the Contractor (as opposed to client's counsel, the State, or District Attorney for example). The rate outlined in this Attachment applies if the service is provided to the client regardless of whether the Contactor was paid for the service by Medicaid, CHP+, or other third-party insurance.		Office. If Contractor is released from subpoena within 24 hours or less of the scheduled testimony time, they may invoice for up to one hour of court testimony. No charges will apply if the subpoena is released more than 24 hours before the scheduled testimony time. Preparation Time: $37.50 per hour, up to the amount of preparation time agreed upon with the County Attorney's Office upon receipt of the subpoena. Drive Time: $18.75 per hour. All time is billable in 15-minute increments.
53	Court Testimony (for Staff licensed as an MD, Psychiatrist, LCSW, LPC, LMFT or Psychologist)	Same as above.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	Court Testimony: $200.00 per hour, or as mutually agreed upon by the Contractor and the County Attorney's Office. If Contractor is

				released from subpoena within 24 hours or less of the scheduled testimony time, they may invoice for up to one hour of court testimony. No testimony charges will apply if the subpoena is released more than 24 hours before the scheduled testimony time. Preparation Time: $100.00 per hour, up to the amount of preparation time agreed upon with the County Attorney's Office upon receipt of the subpoena Drive Time: $50.00 per hour. All time is billable in 15-minute increments.

EXHIBIT A4
REFERRAL FOR SERVICES

R550

Colorado Department of Human Service
Trails System Report
Division of Child Welfare

Service Referral Form - CW/DYC

General Information

CW Service Referral

Referral ID/Case ID: 123456 **Referral/Case Name:** Brane **Case Open or Referral Date:** 04/14/2011

Created By: **Worker:** Wilson, Brad

Created Date: 07/21/2011 **Email Address:**

Phone Number:

County Name: Douglas

Individuals Referred

Client(s) Name	Date of Birth	Age	Gender	State ID	Client ID
Melon Brane	08/08/1994	16	Male	G95959	251111
Edgar Brane	06/09/1963	48	Male		251112
Somar T. Brane	05/31/1964	47	Male		251113

Contact Information

Name: Edgar Branes **Home Phone:** (303) 668-6868

Address: 444 Common Sense DR
Highlands Ranch CO 80126 **Work Phone:**

Provider Contact Information

Provider ID: 95968 **Provider Name:** Magic Wand Counseling

Provider Address: 166 South Colorado
Suite 200
Denver, CO 80220 **Provider Phone:** (303) 946-4654

Service Category: Core Services **Service Type:** Multi Systemic Therapy

Funding Source: Core

Srvc Ref Start Date: 07/21/2011 **Srvc Ref End Date:** 10/21/2011

Reason for Referral: Melon was in placement at Youth Recovery Center. MST is part of the approved after care program. Permanency goal is to remain home. Primary drugs of choice are alcohol and marijuana.

Services Requested:

Units Authorized

Service Detail: Treatment Package-Intensive **Start Date:** 07/21/2011

Unit Type: MONTHLY **End Date:** 10/21/2011

Units Authorized: **Per:** **Selected Rate:** $1,200.00

Adjusted Rate:

EXAMPLE REFERRAL FORM

EXHIBIT A5
MONTHLY REPORT EXAMPLE

Provider/ Company Name
Provider Address
Provider email and phone

Client: Name
Therapist: Name
Reporting Month: Month
Case Worker: Name
Sessions Dates: List dates of service
Missed Sessions: List dates of missed appointments
Level of family participation: indicate if Low Medium High

Initial Goals of Service: Indicate why services were referred and goals of service.

Progress: Yes No Partial

Notes: Give progress update here.

Concerns and Ongoing Service: indicate reason services are either still needed or are closing out. what is left to work on in therapy. Treatment goals etc.

Therapist Recommendations: Therapeutic recommendations to include any recommended changes to referral or frequency of service etc.

Therapist: sign and date

EXHIBIT B
SCOPE OF SERVICES AGREEMENT 2026-2027
SHILOH HOME, INC. dba SHILOH HOUSE

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into this _____ day of _____ 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **SHILOH HOME, INC. dba SHILOH HOUSE**, authorized to do business in Colorado (the "Contractor"). The County and Contractor are sometimes collectively referred to herein as the "Parties".

RECITALS

WHEREAS, the County has an active Master Services Agreement dated April 22, 2025, (the "MSA") with the Contractor to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County is undertaking certain activities in its role as the local Human Services Agency, in accordance with Colorado State laws and mandates; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.

2. **SCOPE OF WORK:** All services described in Exhibit B1, attached hereto and incorporated herein, shall be performed by Contractor.

3. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is five hundred and one thousand, four hundred and fifty seven dollars and zero cents ($501,457.00) for the Term. Payment terms are as described in Exhibit B2. The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

   Federal rule prohibits entities from supplanting, i.e., replacing or substituting, state or local funds with federal funds. Therefore, if the Contractor is already receiving state or local funds for a specific purpose described in Exhibit B1, the Contractor attests by virtue of executing this Public Contract for Services that they will not now use payments made under this Contract (which include federal funds) to cover costs related to those services that were previously covered by state or local funds. Federal funds may be used to supplement existing state or federal funds, but not replace them.

The Contractor will make reasonable efforts to review requirements to become a Medicaid provider and invoice all Medicaid services accordingly should they become a Medicaid provider. The Contractor will reimburse the Department for any funds paid by the Department for a service previously or subsequently paid for by Medicaid.

In the event that third-party payment is available for any service described in Exhibit B1 and the Contractor agrees to accept that payment, said compensation is payment in full. The Contractor will not subsequently invoice the County for any shortfall in third-party payments. Examples of third-party payors include Medicaid or Children's Health Plan from any state, private health insurance, victim's compensation, trust fund or disability trust, or settlement. Amounts paid by third-parties do not count against the Maximum Contract Expenditure.

In select circumstances if the Contractor accepts private insurance for a service described in Exhibit B1 and as mutually agreed upon between the Contractor and the County, should a client co-pay or deductible be due to the Contractor, the County will pay the client's co-pay and/or deductible. Such payments do count against the Maximum Contract Expenditure. Prior to this being considered, the Contractor agrees to verify allowable covered benefits, co-pays, and/or deductibles. The County will provide written approval should this circumstance be approved.

4. **TERM:** It is mutually agreed by the parties that the term of this SOSA shall commence as of 12:01 a.m. on June 1, 2026 and terminate at 11:59 p.m. on May 31, 2027. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

5. **HEADINGS; RECITALS:** The headings contained in this SOSA are for reference purposes only and shall not in any way affect the meaning or interpretation of this SOSA. The Recitals and Exhibits B1-B5 to this SOSA are incorporated herein.

6. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

(Remainder of Page Intentionally Blank)

IN WITNESS WHEREOF, the County and the Contractor have executed this Contract as of the above date.

SHILOH HOME, INC. dba SHILOH HOUSE

BY: _____
Steven Ramirez, CEO

DATE: _____

EXHIBIT B1

The Family Resource Pavilion is fully owned and operated by Shiloh Home Inc. located at 9700 E. Easter Lane, Centennial, CO 80112.

A. Scope for initial assessment of out-of-home placement and/or transition to community-based services
    1. The Contractor shall provide four (4) Residential Child Care Facility (RCCF) beds for the exclusive use of Douglas County Department of Human Services (DCDHS) youth male and/or female ages eight (8) through seventeen (17). Shiloh House is committed to providing a safe, supportive and nurturing environment for youth. For this to occur, Shiloh House must be able to meet the needs of youth who come into our care. The existence of one of the following issues will result in the Family Resource Pavilion.
    2. Respite Program (RCCF) criteria for not being able to admit a youth into the program:
        a. Violent crime offender
        b. Registered as a Juvenile who has committed a sexual offense or is a juvenile known to have committed a sexual offense.
        c. Ongoing medical issues that cannot be supervised/managed by our trained staff members or youth refusing medical services.
        d. Actively demonstrating suicidal, homicidal or psychotic behaviors
        e. Females with elevated risk pregnancies or those at imminent risk of delivering.
        f. Significantly impaired by substance use requiring medical intervention and clearance for safety.
        g. Severely limited cognitive abilities.
        h. The inability or a significantly impaired ability to understand and/or communicate in English.
        i. Youth under the age of eight (8) or older than the age of seventeen (17).
    3. Shiloh House will work with the county caseworkers and/or parents to help find a treatment alternative if youth cannot be admitted into the Family Resource Pavilion-Respite Program.

B. Respite Programming (RCCF):
    1. Within forty-eight (48) standard business hours the Contractor agrees to hold a facilitated family meeting, complete an assessment of the youth's mental health needs and family needs surrounding therapeutic intervention. If determined appropriate by the Contractor and the County Caseworker, the Contractor will attempt to immediately provide community-based interventions including home-based therapy within the forty-eight (48) hours even if the child (ren)/youth are not back in the home, unless otherwise determined that it is not safe.
    2. Within the initial seven (7) days the child/youth can transition between the facility and his/her residence with Douglas County Department of Human Services Caseworker approval provided services are being provided to the family and child/youth through an agreed-upon provider which may include the Contractor. Such services may include, home-based individual therapy, home-based family therapy, transportation from the facility to the child/youth's educational setting, life skills, supervised

visitation, therapeutic visitation, and educationally based services and support if necessary.

3. During the 7-day assessment period the facility will coordinate a referral to the Mental Health provider for a mental health/medication evaluation if determined appropriate.
4. Within 48 hours of placement the facility will utilize a clinical staffing or Family Partnership Meeting involving the multidisciplinary team (which includes, the child/youth, County Caseworker, Shiloh House staff, Legal Guardian, and if necessary Probation Department, Guardian ad Litem, Diversion Program, and/or Pretrial services, and identified family supports) to discuss recommendations for treatment and a transition to the community. The facility agrees that the child/youth may return home prior to the 48-hour mark if approved by the Department Caseworker.

C. Scope of work when the contractor is providing RCCF/Respite Care while the child(ren) youth is initially placed at the facility, or a determination is made the child/youth shall remain in RCCF care beyond 7 days:

1. The Contractor shall provide four (4) Residential Child Care Facility (RCCF) beds for the exclusive use of DCDHS youth male and/or female ages eight (8) through seventeen (17) excluding; registered sex offenders, or psychotic and suicidal youth.
2. The Contractor shall arrange and document medical and dental appointments. Medical appointments shall be scheduled within fourteen (14) days of admission and dental examination shall be scheduled within thirty (30) days of admission.
3. The Contractor shall obtain approval from the child/youth's parent or authorized Douglas County Director or designee for non-routine or emergency medical and/or dental care. Surgical authorizations are to be requested in a timely manner and emergency medical and dental interventions need to be reported to the Douglas County Department of Human Services and the Legal Guardian immediately.
4. In the event that the child(ren)/youth requires educational services; the facility will provide on grounds school; immediately requesting any Individual Learning Plan or Individual Education Plan through the appropriate school district.
5. If the child (ren)/youth are receiving educational services in the community; the Contractor agrees to provide transportation to and from the child(ren)/youth's educational setting/ home school unless otherwise determined in a BID meeting.
6. All personal items and clothing brought to the Contractor at the time of placement shall be inventoried and documented in the youth's file and reviewed at the time of discharge.
7. The Contractor shall obtain approval from the child(ren)/youth's legal guardian/custodian and DCDHS prior to the child(ren)/youth being placed on any psychiatric or psychotropic medications. DCDHS will provide the Contractor with a response within forty-eight (48) hours. When there is a change in dosage of medication, DCDHS must be notified; however, prior approval is not necessary.
8. The Contractor shall fill prescriptions as needed and must lock up all medication(s).
9. The Contractor agrees to contact mental health or law enforcement authorities if deemed that the youth's behavior poses imminent danger to self or others. The Contractor will not remove a child (ren)/youth from the facility without approval from DCDHS unless under a mental health hold or by law enforcement in an emergency.
10. The Contractor is not equipped to provide mental health stabilization if a child (ren)/youth require hospitalization due to threats to self-harm or seriously harm others. Any child (ren)/youth threatening to harm themselves, expressing suicidal ideation,

suicidal or homicidal statements shall be immediately evaluated by a qualified professional.

11. The Contractor is not equipped to provide inpatient detox services for juveniles. If a child (ren)/youth enters placement under the influence of alcohol or drugs and deemed to be unsafe or in need of medical care; the child will be taken an emergency room or juvenile detox facility.

D. Reporting Abuse/Neglect and Critical Incidents
    1. The Contractor will report immediately to DCDHS and/or local investigating agency when there exists reasonable cause to believe that a child(ren)/youth has been abused or neglected.
    2. The Contractor will immediately notify DCDHS if a child(ren)/youth is injured and/or runs away from placement.
    3. The Contractor will notify the legal guardian/custodian and DCDHS immediately if the child(ren)/youth becomes dangerous to themselves or others requiring further evaluation for potential hospitalization.

E. Colorado Department of Human Services Rules and Regulations
    1. The Contractor and Douglas County Department of Human Services Department shall conform with and abide by all rules and regulations of the Colorado Department of Human Services, the Department of Health Care Policy and Financing (if appropriate), the State of Colorado and any federal laws and regulations, as such, which may be amended from time to time, and shall be binding on Contractor.
    2. The Contractor shall maintain current Residential Child Care Facility license and maintain license requirements as specified under State Law and Rule.

F. Confidentiality
    1. Both parties acknowledge that information obtained and exchanged about clients in the performance of this contract is confidential. Both parties will protect all confidential information pursuant to the requirements of the state and federal law. Both parties acknowledge that the release of this information is subject to the requirements of federal and state law.

G. Credentialing Criteria
    1. The Contractor shall obtain reference and background checks, including fingerprint-based police (CBI and/or FBI) checks if required by statute or regulation, check of Department records (Child Welfare), Sexual Offender Registry checks and receive, at a minimum, preliminary results before assigning/hiring employees/subcontractors to perform under this contract. If County becomes dissatisfied with the Contractor's employee(s)/subcontractor(s), the County will notify of its concerns about the employee(s)/subcontractor(s). Disciplinary measures, if any, will be the sole responsibility of the Contractor. However, if the concerns/issues cannot be resolved to the County's satisfaction, the Contractor's employee(s)/subcontractor(s) may not be allowed to provide services under this contract.

(Remainder of Page Intentionally Blank)

EXHIBIT B2
METHOD OF PAYMENT

1. Guarantee Bed Rate

The Department of Human Services agree to pay up to the maximum contract expenditure as follows:

#	Services	Budget
1	Four (4) guaranteed beds (State daily bed rate is $326.34)	$476,456.40
2	Funds may be used as follows: a) Additional bed with Administrator approval only with length of stay defined (State daily bed rate is $326.34), and b) To accommodate an increase in the daily bed rate as published by the Colorado Department of Human Services (CDHS) via an Information Memo. If this State rate increases, an Amendment to this contract is not required as long as the maximum contract expenditure is not surpassed. The effective date of the rate increase is the date of the CDHS Information Memo or the date specified within the Information Memo.	$25,000.00
	Total	$501,456.40

The Contractor will not be paid for beds that are paid for by the State, private insurance or another County Department of Human/Social Services.

2. Invoices must be submitted by the 15th of each month after the month in which service(s) were rendered, except June 2026 is due July 7, 2026 by noon. Failure to submit invoices timely or without required deliverables may result in non-payment.

3. The Department does not receive federal or state reimbursement for delinquent claims. **Contractors are encouraged to reconcile their accounts every sixty (60) days** to ensure all services have been invoiced and paid. **Delinquent invoices are subject to non-payment.**

4. Invoices and back-up documentation may only be sent via:
   a) secure email to CWAccounting@douglas.co.us,
   b) posted to the Department's OneDrive contractor folder, or
   c) mailed to:

   Douglas County Human Services
   Attn: Business Office
   4400 Castleton Court
   Castle Rock, CO 80109

   The Contractor will email CWAccounting@douglas.co.us when new invoices have been added to OneDrive or existing documents edited in OneDrive.

EXHIBIT C
INSURANCE REQUIREMENTS

The Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE
Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.

2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if the Contractor has no owned autos, Code 8 (hired) and 9 (non- owned), with limit no less than **$1,000,000** per accident for bodily injury and property damage.

3. **Workers' Compensation:** Insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease.

4. **Professional Liability (Errors and Omissions)**: Insurance appropriate to the Contractor's profession, with limit no less than **$1,000,000** per occurrence or claim, $2,000,000 aggregate.

The Insurance obligations under this Contract shall be the minimum Insurance coverage requirements and/or limits shown in this Contract; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the County. No representation is made that the minimum Insurance requirements of this Contract are sufficient to cover the obligations of the Contractor under this Contract.

OTHER INSURANCE PROVISIONS
The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. The County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at

least as broad as ISO Form ISO CG 20 01 04 13 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the Contractor's insurance coverage shall be primary insurance. Any insurance or self- insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess and non-contributory to the Contractor's insurance.

Notice of Cancellation. Each insurance policy required above shall state that coverage shall not be canceled, except with a 30-day notice to the County.

Waiver of Subrogation. The Contractor hereby grants to the County a waiver of any right to subrogation which any insurer of said Contractor may acquire against the County by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether the County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The Contractor agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. The County may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the County. The Contractor will indemnify the County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.

2. Insurance must be maintained, and evidence of insurance must be provided for at least three (3) years after completion of the Contract of work.

3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of three (3) years after completion of Contract work.

Verification of Coverage. The Contractor shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be

received and approved by the County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, the County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the Contractor to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which the County may immediately terminate this Contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within twenty (20) days of cancellation, termination, or material change will be sent via mail or e-mail to:

Douglas County
Government Attn:
Risk Management
100 Third Street
Castle Rock, Colorado
80104
risk@douglas.co.us

Subcontractors. The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure the County is an additional insured on insurance required from subcontractors.

Failure to Procure or Maintain Insurance. The Contractor will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the Contractor to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which the County may immediately terminate this Contract.

Governmental Immunity. The Parties hereto understand and agree that the County is relying on and does not waive or intend to waive by any provision of this Contract, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to the County, its commissioners, officers, officials, employees or volunteers.

Special Risks or Circumstances. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Nicole Adams, Assistant Director of Protection Programs

DESCRIPTION: Contract with Savio House for Child Welfare Core Services in the Amount of $200,000.00.

SUMMARY: The Department of Human Services (Department) released a Request for Qualifications #043-22, Human Services Client and Staff Services and Savio House was identified as a preferred vendor following a qualifications review. This contract provides core services for Child Welfare involved clients and families.

RECOMMENDED ACTION: Approve and sign.

REVIEW:

Ruby Richards	Approve	3/18/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Cover Page
Exhibit A-Savio House (Core) SOSA-26-27

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Nicole Adams, Assistant Director of Protection Programs

DESCRIPTION: Contract with Savio House for Child Welfare Core Services in the Amount of $200,000.00.

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Ruby Richards	Approve	3/18/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Exhibit A-Savio House (Core) SOSA-26-27

EXHIBIT A
SCOPE OF SERVICES AGREEMENT 2026-2027
SAVIO HOUSE-CORE

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into this _____ day of _____ 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **SAVIO HOUSE**, authorized to do business in Colorado (the "Contractor"). The County and Contractor are sometimes collectively referred to herein as the "Parties".

RECITALS

WHEREAS, the County has an active Master Services Agreement dated March 25, 2025, (the "MSA") with the Contractor to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County is undertaking certain activities in its role as the local Human Services Agency, in accordance with Colorado State laws and mandates; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the County and Contractor on April 8, 2025.

2. **SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by Contractor.

3. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is two hundred thousand dollars and zero cents ($200,000.00) for the Term. Payment terms are as described in Exhibit 2. The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

   Federal rule prohibits entities from supplanting, i.e., replacing or substituting, state or local funds with federal funds. Therefore, if the Contractor is already receiving state or local funds for a specific purpose described in Exhibit 1, the Contractor attests by virtue of executing this Public Contract for Services that they will not now use payments made under this Contract (which include federal funds) to cover costs related to those services that were previously covered by state or local funds. Federal funds may be used to supplement existing state or federal funds, but not replace them.

The Contractor will make reasonable efforts to review requirements to become a Medicaid provider and invoice all Medicaid services accordingly should they become a Medicaid provider. The Contractor will reimburse the Department for any funds paid by the Department for a service previously or subsequently paid for by Medicaid.

In the event that third-party payment is available for any service described in Exhibit 1 and the Contractor agrees to accept that payment, said compensation is payment in full. The Contractor will not subsequently invoice the County for any shortfall in third-party payments. Examples of third-party payors include Medicaid or Children's Health Plan from any state, private health insurance, victim's compensation, trust fund or disability trust, or settlement. Amounts paid by third-parties do not count against the Maximum Contract Expenditure.

In select circumstances if the Contractor accepts private insurance for a service described in Exhibit 1 and as mutually agreed upon between the Contractor and the County, should a client co-pay or deductible be due to the Contractor, the County will pay the client's co-pay and/or deductible. Such payments do count against the Maximum Contract Expenditure. Prior to this being considered, the Contractor agrees to verify allowable covered benefits, co-pays, and/or deductibles. The County will provide written approval should this circumstance be approved.

4. **TERM:** It is mutually agreed by the parties that the term of this SOSA shall commence as of 12:01 a.m. on June 1, 2026 and terminate at 11:59 p.m. on May 31, 2027. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

5. **HEADINGS;** RECITALS: The headings contained in this SOSA are for reference purposes only and shall not in any way affect the meaning or interpretation of this SOSA. The Recitals and Exhibits 1-5 to this SOSA are incorporated herein.

6. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

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IN WITNESS WHEREOF, the County and the Contractor have executed this Contract as of the above date.

SAVIO HOUSE

BY: _____
Norma Aguilar-Dave, Executive Director

DATE: _____

EXHIBIT 1

The Contractor agrees to provide service(s) and deliverables outlined herein and specifically listed in Exhibit 3. Services provided outside of this Exhibit 1 will be deemed gratuitous to and are subject to non-payment by the Department of Human Services' (the "Department") discretion.

1. General Provisions
    a. The Contractor will comply with all applicable federal and state laws including Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973; Title II of the Americans with Disabilities Act of 1990; the Age Discrimination Act of 1975; and the regulations of the U.S. Department of Health and Human Services issued pursuant to the above statutes at Title 45 Code of Federal Regulations (CFR) Parts 80, 84, and 91, and Title 28 CFR Part 35.
    b. The Contractor will comply with all mandatory child abuse and neglect reporting laws and policies outlined in §§ 19-3-307 and 19-3-304, C.R.S.
    c. Client missed appointments shall be reported to the Department as soon as possible but no more than forty-eight (48) hours after the missed appointment.
    d. Any safety concerns or events considered clinically significant, i.e., family deaths, discovery of new relevant mental health issues, or other events that could be considered pertinent to client welfare shall also be reported to the Department as soon as possible but no more than forty-eight (48) hours after the Contractor becomes aware of such issue or information; and may require immediate action determined by legal mandated reporting responsibilities.
    e. The Contractor's staff will attend periodic meetings or calls to discuss overall service delivery, utilization, and specific case issues as requested. The Contractor as listed under the term Notices in paragraph 16 of the Master Service Agreement (MSA), and/or senior member(s) of Contractor's organization, will attend meetings as requested by the Department to review contract performance or related issues should they arise.
    f. If subpoenaed, the Contractor will accept service of the subpoena via e-mail and will sign and return a Waiver of Service regarding the subpoena. The Contractor will provide the Department a curriculum vitae for any person subpoenaed within two (2) business days of receipt of the subpoena.
    g. The Contractor's internal policies do not supersede or replace any terms contained within this Contract.

2. Staff Background Checks
    a. Various required checks are outlined in this section. The Department reserves the right to review all background checks at any time. The costs of the background checks are not reimbursable under this Contract. The Contractor accepts the disqualifying offenses as listed in 12 CCR 2509-8 and Colorado Department of Human Services Volume VII, 7.701.33, D. 7. The Contractor will notify the Department within two (2) business days of any staff charged with a disqualifying crime.
    b. The Contractor will complete Colorado Bureau of Investigations (CBI) and Federal Bureau of Investigations (FBI) background checks as follows:
        i. The Contactor shall ensure all employees, subcontractors, interns, mentors and volunteers who may have client contact or provide services under this Contract have submitted to and passed a fingerprint-based CBI and FBI

criminal background check prior to commencing provision of services under this Contract.

ii. Any items listed in the results of the background checks must be communicated by the Contractor to the Authorized Representative (or their designee) and cleared prior to allowing the subject of the background check to have contact with clients.

iii. Confirmation of results or clearance letters of these criminal background checks must be kept by the Contractor in a secure location as directed by CBI and FBI guidance. Results must be made available for review by the Department upon request and maintained for three (3) calendar years after the date of the Contractor's final payment from the County under this Contract.

iv. Contractors eligible for automatic CBI and FBI updates, i.e., with five (5) or more employees, will timely review updates and inform the Department of any changes. Contractors that are not eligible for or are not receiving automatic CBI and FBI updates for any reason will ensure that every five (5) years an updated fingerprint-based CBI and FBI criminal background check will be run on each employee, subcontractor, intern, mentor and volunteer, and kept in their secure file for review by the Department.

v. If these conditions cannot be met, the Contractor will immediately notify the County's Authorized Representative.

c. The Contractor will complete Colorado Department of Early Childhood (CDEC) background checks as follows:

i. The Contractor shall also conduct a Child Abuse and Neglect background check through the Colorado Department of Early Childhood (CDEC), Background Investigations Unit (BIU) on all employees, subcontractors, interns, mentors and volunteers prior to them providing services to Department clients under this Contract.

ii. The Contractor shall notify the Authorized Representative (or their designee) of any employee, subcontractor, or volunteer who has findings of child abuse or neglect; the Authorized Representative will provide a decision on whether the Department will allow that individual to provide services under this Contract.

iii. The Contractor must retain copies of all background check results in the employee, subcontractor, intern, mentor or volunteer secured files; copies must be available for review upon the Department's request and be maintained for three (3) calendar years after the date of the Contractor's final payment from the County under this Contract.

iv. The Contractor will ensure that every five (5) years an updated Child Abuse and Neglect background check will be run on each employee, subcontractor, intern, mentor and volunteer.

d. When applicable, Contractor shall retain copies of employee credentialing qualifications from Colorado Department of Regulatory Affairs (DORA) in personnel files and make such records available to the County Representative upon request. The Contractor shall immediately notify the County of any suspension or revocation by DORA of an employee or subcontractor.

e. The Contractor will complete a Sexual Offender Registry check and receive, at minimum, preliminary results before assigning and/or hiring employees, subcontractors, interns, mentors or volunteers to perform under this Contract.

3. Staff Assignments and Performance
    a. The Department has the right to approve or disapprove the Contractor's employees, subcontractors, interns, mentors or volunteers performing services under this Contract prior to the commencement of the work and shall have the right to review the employment files prior to granting approval. The Contractor will ensure said staff are familiar with the term Conflict of Interest in paragraph 7 of the Master Service Agreement (MSA) prior to commencing work under this Contract.
    b. If the Department becomes dissatisfied with the Contractor's performance (inclusive of employees, subcontractors, interns, mentors or volunteers), the Department will notify the Contractor. Disciplinary measures, if any, will be the sole responsibility of the Contractor. However, if the concerns are not resolved to the Department's satisfaction, the Contractor's staff will not be allowed to provide services under this Contract.
    c. The Contractor and its employees, subcontractors, interns, mentors or volunteers shall remain in good standing with the appropriate licensing authority(ies) if applicable to performance of service provided. Temporary suspension, permanent loss, or any change of a license status that renders the person ineligible to provide service at any time during this Contract is considered a Breach of Contract, and payment will not be rendered for any services performed when required licensure was not in effect and good standing and may result in Contract termination.

4. Referrals
    a. The Department will request service using the "Referral for Services" (See Exhibit 4.) for the person, services(s), unit(s), and rate(s) identified in Exhibit 3.
    b. The services will be provided at the location(s) noted on the "Referral for Service".
    c. The "Referral for Services" will include identifying information such as the name and address of the family, social history, medical and educational information, as appropriate.
    d. The "Referral for Services" must be received by the provider prior to the commencement of services.
    e. The Contractor may only provide service(s) listed in a <u>current</u> "Referral for Services" for services described in Exhibit 3. Services provided without a current Referral, any additional service(s), or an activity not outlined in the service description is subject to non-payment. Questions about the Referral, services and dates should be directed back to the Case Workers.
    f. In rare circumstances, the Department may wish to utilize services outlined herein for clients participating in another program or where services will be paid for using an alternate funding stream. Should this occur, Exhibit 3 will not be applicable. Rather, the Department will outline all required referral elements in writing, and the Contractor agrees to provide services as outlined in paragraph 5, Services and Deliverables (below) and Exhibit 2. The rates for services contained in Exhibit 3 will still apply as to any services provided under this paragraph.

5. Services and Deliverables
    a. Services and deliverables are listed in Exhibit 3.
    b. The Contractor will ensure staff are appropriately credentialed. This includes: 1) required training, certifications and licenses; 2) insurance; and 3) background checks as required by law and specified in this Contract, to render these services.

c. Missing or incomplete deliverables with insufficient detail will result in slower invoice review and payment processing due to additional follow-up. Required deliverable(s) never provided or late deliverable(s) are subject to non-payment.

6. End-of-Year Child Welfare Outcomes Reporting
    a. Outcome-Based Reporting Requirement
        i. The Contractor shall submit an end-of-year outcomes report to the Department no later than May 31, 2027. The report shall evaluate the effectiveness and impact of services provided under this Contract and support the Department's child welfare quality assurance and continuous quality improvement efforts.
    b. Service Success Measures and Analysis
        i. The report shall include quantitative and qualitative data demonstrating service effectiveness and outcomes based on service success measures identified by the Contractor. The report shall also include an analysis of performance trends and an explanation of any significant variance between anticipated and actual results.
    c. Continuous Quality Improvement and Collaboration
        i. The Contractor shall describe how service success data is used to inform service delivery and improve performance, including any corrective actions taken or planned to strengthen child safety, permanency, and well-being outcomes. The Contractor may also be required to participate in quarterly or biannual quality assurance or service delivery meetings with the Department, including question-and-answer discussions related to service performance, outcomes, and improvement efforts.
    d. Data Integrity and Documentation
        i. The Contractor certifies that all data submitted is accurate, complete, and supported by source documentation. Records related to service success measures, outcomes, and performance shall be maintained in accordance with applicable record retention requirements and made available to the Department upon request for monitoring, audit, or quality assurance purposes.
    e. Non-Compliance
        i. Failure to submit the required outcomes report in a timely and complete manner, or failure to demonstrate service effectiveness through service success measures, may be considered non-compliance and may impact future contracting opportunities.

During the course of this Contract, the Department will:

1. Use appropriate funding streams and will solely determine the appropriate eligibility for services and applicable funding streams;
2. Provide clients information regarding rights and fair hearings;
3. Monitor the provision of services which includes various expenditure and outcomes analyses, practice enhancements, and meetings with the Contractor; and
4. Schedule meetings, inclusive of background check reviews, with the Contractor as needed.

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EXHIBIT 2
METHOD OF PAYMENT

1. The Contractor will provide service(s) and deliverable(s) for the rate(s) listed in Exhibit 3 and accept any and all forms of payment.

2. Providers will only be paid for services authorized on an approved "Referral for Service." Verbally discussed rates between the Department staff and the Contractor are not binding. Required deliverable(s) never provided will result in non-payment, reduction of future payment, or demand for reimbursement.

3. Rates outlined in Exhibit 3 constitute payment in full and the Contractor will not be paid for any additional fees, amounts, or costs. The Contractor will not charge the Department rates greater than those charged to other persons in the same geographic area. The Contractor will not be paid more than one time for the same service, or more than the Maximum Contract Liability as outlined in paragraph 3 of this Contract.

4. If the Contractor or client misses an appointment or service, it will not be paid. Monthly rates will be pro-rated depending on when services begin or end in the month.

5. The Contractor will not charge any fees or co-pays for services to clients or use any part of payment made under this Contract as a co-pay or partial payment to any third-party unless otherwise noted in the "Referral for Services" or other Department documentation. When applicable, documentation of a denial of benefits from a third-party provider may be requested by the Department.

6. Invoices submitted must reflect actual services rendered and cannot be estimates or requests for pre-payment. Monthly rates will be pro-rated to accurately reflect when clients begin services and end dates for services in partial months. Partial payment for services rendered without full completion of the service and/or deliverable(s), inclusive of court testimony, may be provided at the Department's discretion.

7. Invoices must be submitted by the 15th of each month after the month in which service(s) were rendered, except June 2026 is due July 7, 2026 by noon. Complete invoices will only use the service names listed in Exhibit 3 and include the required deliverable(s) listed in Exhibit 3. Failure to submit invoices timely or without required deliverables may result in non-payment.

8. The Department does not receive federal or state reimbursement for delinquent claims. **Contractors are encouraged to reconcile their accounts every sixty (60) days** to ensure all services have been invoiced and paid. **Delinquent invoices are subject to non-payment.**

9. Invoices and back-up documentation may only be sent via:
   a) secure email to CWAccounting@douglas.co.us,
   b) posted to the Department's OneDrive contractor folder, or
   c) mailed to:

   Douglas County Human Services
   Attn: Business Office

4400 Castleton Court
Castle Rock, CO 80109

The Contractor will email CWAccounting@douglas.co.us when new invoices have been added to OneDrive or existing documents edited in OneDrive.

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EXHIBIT 3
SERVICES, DELIVERABLES AND RATES

Invoices must be submitted by the 15th of each month after the month in which service(s) were rendered. Complete invoices will only use the service names listed in Exhibit 3 and include the required deliverable(s) listed in Exhibit 3. Failure to submit invoices timely or without required deliverables may result in non-payment.

#	Service	Description	Deliverable(s)	Rate & Unit
1	Multi-Systemic Therapy (MST)	An intensive home-based, evidence-based program for adolescents 11 to 18 exhibiting antisocial behavior such as repeated legal involvement (truancy, serios defiance and rule violation, aggression, property destruction, running away) and/or illegal substance use. Model assesses various areas to include school, family, peers and community. The key is full family cooperation and effective communication with other systemic areas. Adolescents and family members should NOT be actively involved in additional treatment, e.g., substance abuse, individual/family therapy, during MST unless clinically indicated and agreed upon by the treatment team.	Intake/Assessment - Completed to determine appropriateness of service within 10 days of the service start date. Contractor will notify Department of assessment outcome when done for services to continue. Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Attachment A3, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress,	$2,254.00 per month

			11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	
2	Multi-Systemic Therapy with Contingency Management (MST-CM)	Intensive home-based, evidenced-based program for working with adolescents between the ages of 11 and 18 exhibiting antisocial behavior such as repeated legal involvement (truancy, serious defiance and rule violation, aggression, property destruction, running away) and/or illegal substance use. Assesses various areas of the adolescent's life to include school, family, peers and community. The key is the full cooperation of the family and effective communication with other systemic areas. Adolescents and family members involved in MST should not be actively involved in additional treatment (substance abuse, individual/family therapy, etc.) during	Same as above.	$2,554.00 per month

		MST unless clinically indicated and agreed upon by the treatment team Contingency Management protocol (CM) is available and has been built-in to the program to support various contributing problems to include substance abuse. May be provided up to 12 hours per week. The frequency of visits varies by family need.		
3	Multi-Systemic Therapy with Problematic Sexual Behaviors (MST-PSB)	A family and community-based treatment approach for adolescents with problem sexual behaviors designed to promote victim's safety and reduce risk of future problem behaviors and criminal activity. Focuses on the wide range of individual, family, peer and academic problems commonly associated with juvenile sexual offending. Not an exclusive service and may work with other providers during treatment. May be provided up to 12 hours per week. The frequency of visits varies by family need.	Same as above.	$2,803.00 per month
4	Functional Family Therapy (FFT)	An evidence-based, community and/or in-home intervention designed to increase family skills to promote positive family relationships. This is a phasic model designed to engage and motivate families to reduce or eliminate the problem behaviors, negative family relational patterns through individualized family interventions. The program serves are adolescents	Same as above.	$1,250.00 per month

		ages 12-17 at imminent risk of placement or are in out-of-home placement and may be returned home within 2 weeks from the service begin date.		
5	Functional Family Therapy with Gang Affiliation (FFT-G)	A family intervention designed to help youth that are gang-involved or at-risk for becoming gang involved. Utilizes the core Functional Family Therapy model and has been shown to work with gang-involved or at-risk youth. Targets risk factors relevant to gang-involved youth (conflictual family relationships, antisocial behaviors, impulsivity, substance use, lack of supervision). Treatment is intensive, and all sessions are conducted in the family home or at a location convenient to the youth and family. Family is defined broadly to include individuals that are important to the youth, which may include other members of the youth's gang. Works closely with community partners to support the intervention and help youth and families meet their individual and family goals. Has demonstrated significant recidivism reductions for drug charges, adjudicated delinquency, property charges, along with reductions in arrests (felony and crimes against persons).	Same as above.	$1,400.00 per month
6	Functional Family	An evidence-based community/in-home intervention designed to increase family	Same as above.	$1,550.00 per month

	Therapy with Contingency Management (FFT-CM)	skills to promote positive family relationships. Functional Family Therapy is a phasic model designed to engage and motivate families to reduce or eliminate the problem behaviors, negative family relational patterns through individualized family interventions. The eligible population being served by this program are adolescents, ages 12-17, who are in imminent risk of placement or are in out-of-home placement and may be returned home within 2 weeks from the FFT begin date. Contingency Management protocol (CM) has been built-in to the program to support various contributing problems to include substance abuse.		
7	Community-Based Services – Child Protection (Intensive Package with 5-6 hours)	A community-based program that focuses on providing intensive in-home child protection services for families with young children ages birth to 12 years who have come to the attention of Child Welfare because of an abuse and / or neglect complaint. Services include parenting classes, in-home parenting instruction, individual and family counseling and safety planning. The goal of this service is to prevent out-of-home placement or to smoothly transition children from out-of-home care safely back into their homes. Parents attend and complete a 12-week	Same as above.	$2,476.00 per month

		Parenting Skill Enhancement Training program as well as receive individualized in-home parenting skill instruction. Services provided by Master's level individual. Package level is mutually agreed upon by Department and Contactor based on client and case needs.		
8	Community-Based Services - Child Protection (Moderate Package - Package with 3-4 hours)	Same as above except 3-4 hours per week.	Same as above.	$1,850.00 per month
9	Community-Based Services – Child Protection (Low Package with 1-2 hours)	Same as above except 1-2 hours per week.	Same as above.	$1,170.00 per month
10	Community-Based Services – Adolescents (Intensive Package with 5-6 hours)	A community-based program focusing on reducing out-of-control behaviors of youth (ages 13-18) by addressing identified issues that contribute to the behavior. The goal is to prevent out-of-home placement or to smoothly transition children from out-of-home care safely back into their homes. This strength-based model may incorporate	Same as above.	$2,476.00 per month

		cognitive behavioral therapy and family group conferencing principles. Services provided by Master's level individual. Package level is mutually agreed upon by Department and Contactor based on client and case needs.		
11	Community-Based Services – Adolescents (Moderate Package with 3-4 hours)	Same as above except 3-4 hours per week.	Same as above.	$1,850.00 per month
12	Community-Based Services – Adolescents (Low Package with 1-2 hours)	Same as above except 1-2 hours per week.	Same as above.	$1,170.00 per month
13	Trauma Systems Therapy - Home-Based	A model of care for traumatized children addressing the child's emotional needs as well as social environment. Focuses on breaking down barriers between service systems, understanding the child's symptoms in the context of his or her world, and building on family strengths. Both a clinical and organizational model targeted for ages 6-19 years. Model involves choosing a series of interventions that correspond to the fit between the traumatized child's own emotional regulation capacities and the	Same as above.	$1,819.00 per month

		ability of the child's social environment and system of care to help him or her manage their emotions. Also includes regulation skills building, exposure therapy, and cognitive processing based on Cognitive Behavioral approaches.		
14	Trauma Focused Cognitive Behavioral Therapy (TF-CBT) – Home-based	An evidenced-based treatment for children 3 – 18 years experiencing trauma-related difficulties as the result of one or multiple traumatic events and their non-offending parent/caretaker. Can be delivered in a variety of settings including an office, family home, kinship home, adoptive home, residential treatment facility, group home, etc. Designed to be a relatively short intervention lasting 12 – 20 sessions typically. Longer lengths of stay do occur with more complex trauma symptoms. One 90-minute session each week.	Same as above.	$1,128.00 per month
15	Trauma Focused Cognitive Behavioral Therapy (TF-CBT) - Office-based	Same as above except location.	Same as above.	$775.00 per month
16	Supervised Family Time (English)	Provides a safe, child-friendly environment that allows parents to engage in monitored contact with their child(ren). Used primarily when children are placed out-of-home	Same as above.	$120.00 per hour

		because of abuse or neglect and are unable to return to their home. Upon entry, an assessment will be conducted to ascertain parenting abilities, strengths, needs and potential risks. Results are used by family time workers to guide the level of monitoring, support, and education to be provided to parents during sessions. Family time workers ensure child safety and confidentiality by assisting the transition between foster home parent/caretaker, family time, and back to foster home parent/caretaker. During family time, workers maintain the safety of the child while educating, mentoring and training parents to encourage bonding and healthy parenting. Workers also provide role modeling to foster healthy parent and child interactions. Service assists clients to make positive changes in the quality of parenting interactions with their child(ren).		
17	Supervised Family Time (Spanish)	Same as above except language.	Same as above.	$132.00 per hour For this service missed appointments must be invoiced separately and will be paid out of

				a different funding stream.
18	Therapeutic Family Time (English)	Provides a safe, child-friendly environment, which allows parents with high safety risks to have contact with children facilitated by therapist. Include an element of intervention akin to family therapy. Cognitive, emotional, and behavioral welfare of children will be enhanced during family time. In most cases, will include an accountability and empathy process in which parents write a letter to their children under the direction of therapist. Will occur in office, unless a different location is necessary per Caseworker. Therapists will always be within earshot and line-of-sight. Therapists ensure child safety and confidentiality by assisting the transition between caregiver and parent. During sessions, therapist maintains the safety of the children, while educating, mentoring, and encouraging bonding and healthy parenting. Also provide role modeling to foster healthy parent-child interactions. As a result, parents can make positive changes in quality of each interaction with children and become ready for a step-down to a lower level of supervision. Occur in 3-month increments at Department discretion. Services will be re-	Same as above.	$140.00 per hour For this service missed appointments must be invoiced separately and will be paid out of a different funding stream.

		evaluated by the professional team every 30 days.		
19	Therapeutic Family Time (Spanish)	Same as above except language.	Same as above.	$154.00 per hour For this service missed appointments must be invoiced separately and will be paid out of a different funding stream.
20	Sexual Abuse Intervention (SAI) (Intensive Package with 5-6 hours; all ages)	Includes family therapy, offense specific treatment group, individual therapy, in-home supervision and safety contracts, school containment contracts, polygraphs, and weekly caretaker groups. Providers will be involved in the Multi-Disciplinary Facilitation Team as an integral component of treatment decisions. Participants will be able to identify offending patterns, control and resist deviant fantasies, utilize coping skills, demonstrate knowledge of the relapse prevention program. Caretakers will be able to identify behaviors, sequences and patterns, identify risk factors/symptoms related to victimization and abuse, demonstrate consistent and appropriate supervision of children and enforcement of safety plans, and demonstrate healthy	Same as above.	$2,576.00 per month

		boundaries for all family members with consistent ability to provide structure and appropriate discipline. Package level is mutually agreed upon by Department and Contactor based on client and case needs.		
21	Sexual Abuse Intervention (SAI) (Moderate Package with 3-4 hours; all ages)	Same as above except 3-4 hours per week.	Same as above.	$1,850.00 per month
22	Sexual Abuse Intervention (SAI) (Low Package with 1-2 hours; all ages)	Same as above except 1-2 hours per week.	Same as above.	$1,170.00 per month
23	Community-based Skills Coaching for Adolescents (Intensive Package with 5-6 hours)	Youth may have treatment needs in drug and alcohol services; tracking; mentoring; family intervention; educational support; employment/vocational support; restorative justice; independent living skills; crisis intervention; and aftercare. Specialized services, e.g., mental health treatment, is provided. Contractor staff are a support system for youth and family with the goal to increase their ability to access ecological networks of	Same as above.	$2,250.00 per month

		support. Establishing this network enables the youth and family to maintain learned skills and increase likelihood of success after discharge. Package level is mutually agreed upon by Department and Contactor based on client and case needs.		
24	Community-based Skills Coaching for Adolescents (Moderate Package with 3-4 hours)	Same as above except 3-4 hours per week.	Same as above.	$1,650.00 per month
25	Community-based Skills Coaching for Adolescents (Low Package with 1-2 hours)	Same as above except 1-2 hours per week.	Same as above.	$1,015.00 per month
26	Family Coaching (High Package with 5-6 hours)	Utilized with a goal to stop families from becoming involved in the system by connecting them to necessary resources that ensure basic needs are met. Includes, but not limited to, child care, school enrollment, financial and medical assistance programs, furniture and housing, local food bank and thrift store connections, and helping establish a usable network of support services and people. Provide an initial	Same as above.	$2,250.00 per month

		assessment, that includes the stabilization of immediate crisis situations. Once family is stabilized, ongoing needs assessments will be conducted with family and other relevant professionals including the caseworker to determine the goals. Provides in-home coaching to improve parenting skills, communication, and overall family functioning. Based on the Homebuilders Model that engages families by delivering services in their own homes and communities. Can provide therapeutic services on an as needed basis with a therapist or refer the family to a community resource to meet this need. Services provided by bachelor's level individual. Package level is mutually agreed upon by Department and Contactor based on client and case needs.		
27	Family Coaching (Moderate Package with 3-4 hours)	Same as above except 3-4 hours per week.	Same as above.	$1,650.00 per month
28	Family Coaching (Low Package with 1-2 hours)	Same as above except 1-2 hours per week.	Same as above.	$1,015.00 per month

29	Child First (Home-based)	A two-generation mental health intervention for children (0-5 years) and their families who likely have current or past Department involvement. For young children who experienced trauma and/or have social-emotional, behavioral, developmental and/or learning problems. Most will live in environments where there is violence, neglect, mental illness, substance abuse or homelessness. Goals are to help family heal from the effects of trauma and adversity; improve child and parent mental health; improve child development; and reduce child abuse and neglect.	Same as above.	$1,956.00 per month
30	Eye Movement Desensitization and Reprocessing (EMDR)	Focuses on traumatic memories. Intended to change the way memories are stored thus reducing and eliminating problematic symptoms. An accelerated learning process is stimulated by EDMR's standardized procedures which incorporate the use of eye movements and other forms of rhythmic bilateral stimulation. While client focuses on trauma memory and simultaneously experience bilateral stimulation, vividness and emotion of memory are reduced. Insights gained are more from client's own accelerated intellectual and emotional processes.	Same as above.	$1,128.00 per month
31	SafeCare	Only for Court-ordered families, an in-home evidence-based parent training	Same as above.	$970.00 per month

		program for families with children age birth to 5 years. Offers parenting skills in four key areas: 1) health, 2) home safety, 3) parent-child/parent-infant interactions, and problem solving and communication.		
32	Adolescent Sibling Rate for Any Bundled Service	If the Department initially requests a bundled service for a specific child and an additional sibling is added to the service, instead of Contractor charging the same rate this is the rate charged per additional sibling. This applies to services #1-15, 20-22 and 24-32 of this Attachment.	Same deliverable(s) as corresponds to service(s) provided to the initial sibling receiving services.	$1,227.00 per month
33	Spanish Language for Monthly Services	This rate is added to any of the bundled services (#1-15, 20-22, 23-32 of this Attachment). It is added per month, per authorization when applicable.	Same deliverable(s) as corresponds to service(s) provided to the client initially.	$100.00 per month, per authorization for a bundled service
34	Transportation	The Contractor may provide transportation for children and/or parents only with prior written approval from the Department. Transportation services under this Agreement shall apply solely to Services #1 through #34 identified in the Attachment and shall be limited to transportation to community-based service locations located more than thirty-five (35) miles one way. Transportation services shall not include transportation of Contractor staff to or from their normal office, assigned	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	$50.00 per hour prorated in 15-minute increments for actual drive time

		worksite, or service locations for the day, as such costs are included in the applicable service rates. No additional transportation-related expenses, including but not limited to parking fees, tolls, mileage, or incidental costs, shall be invoiced or reimbursed. Transportation services shall be billed when provided, regardless of whether the associated service session occurs or is completed. The Contractor shall comply with all applicable federal and state laws and regulations governing the transportation of children, including requirements for age- and size-appropriate car seats and child restraint systems. Contractor staff responsible for transporting children shall be properly trained and shall demonstrate knowledge of current state car seat laws, safety standards, and proper installation and use of child restraint systems. The Contractor shall ensure that appropriate car seats are available and used at all times when required.		
35	Rate Modifier	To be used when a Core bundled service for families occurs outside of Savio's 35- mile catchment area. Miles are calculated based on the assigned office for the staff and the address where services will be delivered.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	$500.00 per month

36	Aligning for Success Meetings (AFS)	Attendance at the AFS at the Department's request. Generally, a one (1) hour meeting every 90 days, but may vary based on case. Attendance may be done via phone or video call.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	Rate will be reimbursed at the same hourly rate as the service listed in the referral that caused the Department to invite Contractor to AFS (up to $100/hour). To be billed in 15-minute increments.
37	Court Testimony (for staff holding a Bachelor's or Master's, or less)	With proper notice, staff will waive formal service of a subpoena and provide court testimony about services rendered under this Contract including Contractor's opinions and/or observations. This applies when the Department subpoenas the Contractor (as opposed to client's counsel, the State, or District Attorney for example). The rate outlined in this Attachment applies if the service is provided to the client regardless of whether the Contactor was paid for the service by Medicaid, CHP+, or other third-party insurance.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	Court Testimony- $75.00 per hour, or as mutually agreed upon by the Contractor and the County Attorney's Office. If Contractor is released from subpoena within 24 hours or less of the scheduled testimony time, they may invoice for up to one hour of court testimony. No charges will apply

				if the subpoena is released more than 24 hours before the scheduled testimony time. Preparation Time: $37.50 per hour, up to the amount of preparation time agreed upon with the County Attorney's Office upon receipt of the subpoena. Drive Time: $18.75 per hour. All time is billable in 15-minute increments.
38	Court Testimony (for Staff licensed as an MD, Psychiatrist, LCSW, LPC, LMFT or Psychologist)	Same as above.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	Court Testimony: $200.00 per hour, or as mutually agreed upon by the Contractor and the County Attorney's Office. If Contractor is released from subpoena within

				24 hours or less of the scheduled testimony time, they may invoice for up to one hour of court testimony. No testimony charges will apply if the subpoena is released more than 24 hours before the scheduled testimony time. Preparation Time: $100.00 per hour, up to the amount of preparation time agreed upon with the County Attorney's Office upon receipt of the subpoena Drive Time: $50.00 per hour. All time is billable in 15-minute increments.

EXHIBIT 4
REFERRAL FOR SERVICES

R550

Colorado Department of Human Service
Trails System Report
Division of Child Welfare

Service Referral Form - CW/DYC

General Information

CW Service Referral

Referral ID/Case ID: 123456 **Referral/Case Name:** Brane **Case Open or Referral Date:** 04/14/2011

Created By: **Worker:** Wilson, Brad

Created Date: 07/21/2011 **Email Address:**

Phone Number:

County Name: Douglas

Individuals Referred

Client(s) Name	Date of Birth	Age	Gender	State ID	Client ID
Melon Brane	08/08/1994	16	Male	G95959	251111
Edgar Brane	06/09/1963	48	Male		251112
Somar T. Brane	05/31/1964	47	Male		251113

Contact Information

Name: Edgar Branes **Home Phone:** (303) 668-6868

Address: 444 Common Sense DR
Highlands Ranch CO 80126 **Work Phone:**

Provider Contact Information

Provider ID: 95968 **Provider Name:** Magic Wand Counseling

Provider Address: 166 South Colorado
Suite 200
Denver, CO 80220 **Provider Phone:** (303) 946-4654

Service Category: Core Services **Service Type:** Multi Systemic Therapy

Funding Source: Core

Srvc Ref Start Date: 07/21/2011 **Srvc Ref End Date:** 10/21/2011

Reason for Referral: Melon was in placement at Youth Recovery Center. MST is part of the approved after care program. Permanency goal is to remain home. Primary drugs of choice are alcohol and marijuana.

Services Requested:

Units Authorized

Service Detail: Treatment Package-Intensive **Start Date:** 07/21/2011

Unit Type: MONTHLY **End Date:** 10/21/2011

Units Authorized: **Per:** **Selected Rate:** $1,200.00

Adjusted Rate:

EXAMPLE REFERRAL FORM

EXHIBIT 5
MONTHLY REPORT EXAMPLE

Provider/ Company Name
Provider Address
Provider email and phone

Client: Name
Therapist: Name
Reporting Month: Month
Case Worker: Name
Sessions Dates: List dates of service
Missed Sessions: List dates of missed appointments
Level of family participation: indicate if Low Medium High

Initial Goals of Service: Indicate why services were referred and goals of service.

Progress: Yes No Partial

Notes: Give progress update here.

Concerns and Ongoing Service: indicate reason services are either still needed or are closing out. what is left to work on in therapy. Treatment goals etc.

Therapist Recommendations: Therapeutic recommendations to include any recommended changes to referral or frequency of service etc.

Therapist: sign and date

Exhibit B
INSURANCE REQUIREMENTS

The Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE
Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.

2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if the Contractor has no owned autos, Code 8 (hired) and 9 (non- owned), with limit no less than **$1,000,000** per accident for bodily injury and property damage.

3. **Workers' Compensation:** Insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease.

4. **Professional Liability (Errors and Omissions)**: Insurance appropriate to the Contractor's profession, with limit no less than **$1,000,000** per occurrence or claim, $2,000,000 aggregate.

The Insurance obligations under this Contract shall be the minimum Insurance coverage requirements and/or limits shown in this Contract; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the County. No representation is made that the minimum Insurance requirements of this Contract are sufficient to cover the obligations of the Contractor under this Contract.

OTHER INSURANCE PROVISIONS
The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. The County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at

least as broad as ISO Form ISO CG 20 01 04 13 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the Contractor's insurance coverage shall be primary insurance. Any insurance or self- insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess and non-contributory to the Contractor's insurance.

Notice of Cancellation. Each insurance policy required above shall state that coverage shall not be canceled, except with a 30-day notice to the County.

Waiver of Subrogation. The Contractor hereby grants to the County a waiver of any right to subrogation which any insurer of said Contractor may acquire against the County by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether the County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The Contractor agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. The County may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the County. The Contractor will indemnify the County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.

2. Insurance must be maintained, and evidence of insurance must be provided for at least three (3) years after completion of the Contract of work.

3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of three (3) years after completion of Contract work.

Verification of Coverage. The Contractor shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be

received and approved by the County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, the County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the Contractor to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which the County may immediately terminate this Contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within twenty (20) days of cancellation, termination, or material change will be sent via mail or e-mail to:

Douglas County
Government Attn:
Risk Management
100 Third Street
Castle Rock, Colorado
80104
risk@douglas.co.us

Subcontractors. The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure the County is an additional insured on insurance required from subcontractors.

Failure to Procure or Maintain Insurance. The Contractor will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the Contractor to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which the County may immediately terminate this Contract.

Governmental Immunity. The Parties hereto understand and agree that the County is relying on and does not waive or intend to waive by any provision of this Contract, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to the County, its commissioners, officers, officials, employees or volunteers.

Special Risks or Circumstances. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Nicole Adams, Assistant Director of Protection Programs

DESCRIPTION: Contract with McLaughlin Counseling LLC for Child Welfare Services in the Amount of $980,000.00.

SUMMARY: The Department of Human Services (Department) released Request for Qualifications *#043-22 Human Services Client and Staff Services* and McLaughlin Counseling LLC was identified as a preferred vendor following qualifications review. This contract outlines services that will be provided to Child Welfare involved clients and families.

Family time services for Child Welfare involved families is the most frequently utilized service as it is a statutory right for parents to continue to have contact with their children.

RECOMMENDED ACTION: Approve and sign.

REVIEW:

Ruby Richards	Approve	3/19/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Cover Page
DC-SOSA- McLaughlin Counseling LLC 26-27

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ATTACHMENTS:

DC-SOSA- McLaughlin Counseling LLC 26-27

EXHIBIT A
SCOPE OF SERVICES AGREEMENT 2026-2027
McLAUGHLIN COUNSELING LLC

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into this _____ day of _____ 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **McLAUGHLIN COUNSELING LLC** authorized to do business in Colorado (the "Contractor"). The County and Contractor are sometimes collectively referred to herein as the "Parties".

RECITALS

WHEREAS, the County has an active Master Services Agreement dated April 8, 2025, (the "MSA") with the Contractor to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County is undertaking certain activities in its role as the local Human Services Agency, in accordance with Colorado State laws and mandates; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.

2. **SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by Contractor.

3. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is nine hundred eighty thousand dollars and zero cents ($980,000.00) for the Term. Payment terms are as described in Exhibit 2. The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

   Federal rule prohibits entities from supplanting, i.e., replacing or substituting, state or local funds with federal funds. Therefore, if the Contractor is already receiving state or local funds for a specific purpose described in Exhibit 1, the Contractor attests by virtue of executing this Public Contract for Services that they will not now use payments made under this Contract (which include federal funds) to cover costs related to those services that were previously covered by state or local funds. Federal funds may be used to supplement existing state or federal funds, but not replace them.

   The Contractor will make reasonable efforts to review requirements to become a Medicaid provider and invoice all Medicaid services accordingly should they become a Medicaid

provider. The Contractor will reimburse the Department for any funds paid by the Department for a service previously or subsequently paid for by Medicaid.

In the event that third-party payment is available for any service described in Exhibit 1 and the Contractor agrees to accept that payment, said compensation is payment in full. The Contractor will not subsequently invoice the County for any shortfall in third-party payments. Examples of third-party payors include Medicaid or Children's Health Plan from any state, private health insurance, victim's compensation, trust fund or disability trust, or settlement. Amounts paid by third-parties do not count against the Maximum Contract Expenditure.

In select circumstances if the Contractor accepts private insurance for a service described in Exhibit 1 and as mutually agreed upon between the Contractor and the County, should a client co-pay or deductible be due to the Contractor, the County will pay the client's co-pay and/or deductible. Such payments do count against the Maximum Contract Expenditure. Prior to this being considered, the Contractor agrees to verify allowable covered benefits, co-pays, and/or deductibles. The County will provide written approval should this circumstance be approved.

4. **TERM:** It is mutually agreed by the parties that the term of this SOSA shall commence as of 12:01 a.m. on June 1, 2026 and terminate at 11:59 p.m. on May 31, 2027. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

5. **HEADINGS; RECITALS:** The headings contained in this SOSA are for reference purposes only and shall not in any way affect the meaning or interpretation of this SOSA. The Recitals and Exhibits 1-6 to this SOSA are incorporated herein.

6. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

(Remainder of Page Intentionally Blank)

IN WITNESS WHEREOF, the County and the Contractor have executed this Contract as of the above date.

McLAUGHLIN COUNSELING LLC

BY: Maureen McLaughlin, LPC
Maureen McLaughlin, Owner

DATE: 3/5/26

EXHIBIT 1

The Contractor agrees to provide service(s) and deliverables outlined herein and specifically listed in Exhibit 3. Services provided outside of this Exhibit 1 will be deemed gratuitous to and are subject to non-payment by the Department of Human Services' (the "Department") discretion.

1. General Provisions
    a. The Contractor will comply with all applicable federal and state laws including Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973; Title II of the Americans with Disabilities Act of 1990; the Age Discrimination Act of 1975; and the regulations of the U.S. Department of Health and Human Services issued pursuant to the above statutes at Title 45 Code of Federal Regulations (CFR) Parts 80, 84, and 91, and Title 28 CFR Part 35.
    b. The Contractor will comply with all mandatory child abuse and neglect reporting laws and policies outlined in §§ 19-3-307 and 19-3-304, C.R.S.
    c. Client missed appointments shall be reported to the Department as soon as possible but no more than forty-eight (48) hours after the missed appointment.
    d. Any safety concerns or events considered clinically significant, i.e., family deaths, discovery of new relevant mental health issues, or other events that could be considered pertinent to client welfare shall also be reported to the Department as soon as possible but no more than forty-eight (48) hours after the Contractor becomes aware of such issue or information; and may require immediate action determined by legal mandated reporting responsibilities.
    e. The Contractor's staff will attend periodic meetings or calls to discuss overall service delivery, utilization, and specific case issues as requested. The Contractor as listed under the term Notices in paragraph 16 of the Master Service Agreement (MSA), and/or senior member(s) of Contractor's organization, will attend meetings as requested by the Department to review contract performance or related issues should they arise.
    f. If subpoenaed, the Contractor will accept service of the subpoena via e-mail and will sign and return a Waiver of Service regarding the subpoena. The Contractor will provide the Department a curriculum vitae for any person subpoenaed within two (2) business days of receipt of the subpoena.
    g. The Contractor's internal policies do not supersede or replace any terms contained within this Contract.

2. Staff Background Checks
    a. Various required checks are outlined in this section. The Department reserves the right to review all background checks at any time. The costs of the background checks are not reimbursable under this Contract. The Contractor accepts the disqualifying offenses as listed in 12 CCR 2509-8 and Colorado Department of Human Services Volume VII, 7.701.33, D. 7. The Contractor will notify the Department within two (2) business days of any staff charged with a disqualifying crime.
    b. The Contractor will complete Colorado Bureau of Investigations (CBI) and Federal Bureau of Investigations (FBI) background checks as follows:
        i. The Contactor shall ensure all employees, subcontractors, interns, mentors and volunteers who may have client contact or provide services under this Contract have submitted to and passed a fingerprint-based CBI and FBI

criminal background check prior to commencing provision of services under this Contract.

ii. Any items listed in the results of the background checks must be communicated by the Contractor to the Authorized Representative (or their designee) and cleared prior to allowing the subject of the background check to have contact with clients.

iii. Confirmation of results or clearance letters of these criminal background checks must be kept by the Contractor in a secure location as directed by CBI and FBI guidance. Results must be made available for review by the Department upon request and maintained for three (3) calendar years after the date of the Contractor's final payment from the County under this Contract.

iv. Contractors eligible for automatic CBI and FBI updates, i.e., with five (5) or more employees, will timely review updates and inform the Department of any changes. Contractors that are not eligible for or are not receiving automatic CBI and FBI updates for any reason will ensure that every five (5) years an updated fingerprint-based CBI and FBI criminal background check will be run on each employee, subcontractor, intern, mentor and volunteer, and kept in their secure file for review by the Department.

v. If these conditions cannot be met, the Contractor will immediately notify the County's Authorized Representative.

c. The Contractor will complete Colorado Department of Early Childhood (CDEC) background checks as follows:

i. The Contractor shall also conduct a Child Abuse and Neglect background check through the Colorado Department of Early Childhood (CDEC), Background Investigations Unit (BIU) on all employees, subcontractors, interns, mentors and volunteers prior to them providing services to Department clients under this Contract.

ii. The Contractor shall notify the Authorized Representative (or their designee) of any employee, subcontractor, or volunteer who has findings of child abuse or neglect; the Authorized Representative will provide a decision on whether the Department will allow that individual to provide services under this Contract.

iii. The Contractor must retain copies of all background check results in the employee, subcontractor, intern, mentor or volunteer secured files; copies must be available for review upon the Department's request and be maintained for three (3) calendar years after the date of the Contractor's final payment from the County under this Contract.

iv. The Contractor will ensure that every five (5) years an updated Child Abuse and Neglect background check will be run on each employee, subcontractor, intern, mentor and volunteer.

d. When applicable, Contractor shall retain copies of employee credentialing qualifications from Colorado Department of Regulatory Affairs (DORA) in personnel files and make such records available to the County Representative upon request. The Contractor shall immediately notify the County of any suspension or revocation by DORA of an employee or subcontractor.

e. The Contractor will complete a Sexual Offender Registry check and receive, at minimum, preliminary results before assigning and/or hiring employees, subcontractors, interns, mentors or volunteers to perform under this Contract.

3. Staff Assignments and Performance
    a. The Department has the right to approve or disapprove the Contractor's employees, subcontractors, interns, mentors or volunteers performing services under this Contract prior to the commencement of the work and shall have the right to review the employment files prior to granting approval. The Contractor will ensure said staff are familiar with the term Conflict of Interest in paragraph 7 of the Master Service Agreement (MSA) prior to commencing work under this Contract.
    b. If the Department becomes dissatisfied with the Contractor's performance (inclusive of employees, subcontractors, interns, mentors or volunteers), the Department will notify the Contractor. Disciplinary measures, if any, will be the sole responsibility of the Contractor. However, if the concerns are not resolved to the Department's satisfaction, the Contractor's staff will not be allowed to provide services under this Contract.
    c. The Contractor and its employees, subcontractors, interns, mentors or volunteers shall remain in good standing with the appropriate licensing authority(ies) if applicable to performance of service provided. Temporary suspension, permanent loss, or any change of a license status that renders the person ineligible to provide service at any time during this Contract is considered a Breach of Contract, and payment will not be rendered for any services performed when required licensure was not in effect and good standing and may result in Contract termination.

4. Referrals
    a. The Department will request service using the "Referral for Services" (See Exhibit 4) for the person, services(s), unit(s), and rate(s) identified in Exhibit 3.
    b. The services will be provided at the location(s) noted on the "Referral for Service".
    c. The "Referral for Services" will include identifying information such as the name and address of the family, social history, medical and educational information, as appropriate.
    d. The "Referral for Services" must be received by the provider prior to the commencement of services.
    e. The Contractor may only provide service(s) listed in a <u>current</u> "Referral for Services" for services described in Exhibit 3. Services provided without a current Referral, any additional service(s), or an activity not outlined in the service description is subject to non-payment. Questions about the Referral, services and dates should be directed back to the Case Workers.
    f. In rare circumstances, the Department may wish to utilize services outlined herein for clients participating in another program or where services will be paid for using an alternate funding stream. Should this occur, Exhibit 3 will not be applicable. Rather, the Department will outline all required referral elements in writing, and the Contractor agrees to provide services as outlined in paragraph 5, Services and Deliverables (below) and Exhibit 2. The rates for services contained in Exhibit 3 will still apply as to any services provided under this paragraph.

5. Services and Deliverables
    a. Services and deliverables are listed in Exhibit 3.
    b. The Contractor will ensure staff are appropriately credentialed. This includes: 1) required training, certifications and licenses; 2) insurance; and 3) background checks as required by law and specified in this Contract, to render these services.

c. Missing or incomplete deliverables with insufficient detail will result in slower invoice review and payment processing due to additional follow-up. Required deliverable(s) never provided or late deliverable(s) are subject to non-payment.
d. QTT Family Time Group Email
    i. When Contractor receives a referral, a group email will be created which will include the following participants:
        1) Parent
        2) Respondent Parent Counsel
        3) Respondent Parent Counsel Social Worker
        4) Parent Guardian ad Litem
        5) Department Caseworker
        6) Department Caseworker Supervisor
        7) County Attorney
        8) Child's Guardian ad Litem and/or Counsel for Youth
        9) QTT Family Time Supervisor(s),
        10) QTT Business Manager
        11) QTT Director
    ii. The Group email will be used throughout the time that QTT services are being rendered for that parent(s), for purposes of consistent, timely, and helpful communication. Some examples include:
        1) When a parent misses a Family Time session.
        2) If a PAP is needed or needs to be considered.
        3) When a parent moves to Flex Status.
        4) When any important topics need to be shared, addressed, or discussed regarding Family Time.
    iii. All participants and professionals involved will be asked to utilize the QTT Family Time Group email.
    iv. Emails that involve professionals only should be sent separately.
e. Grace Periods
    v. If a parent is late to Family Time, QTT allows for a 15-minute grace period before Caregivers or QTT transport the children home.
    vi. If a parent is in communication with QTT about running late, QTT may extend the grace period if it is reasonable for the children.
f. No-Show Policy
    i. A No-Show is defined as a parent's failure to arrive, failure to arrive in a reasonable time, or a same day cancellation.
    ii. Family Time Supervisors will be partially compensated for no-shows. A no show rate equals one hour of the service that would have been offered.
    iii. QTT will immediately notify parent(s) and professionals via the QTT Family Time Group email that the parent missed Family Time.
    iv. If a parent No-Shows on three (3) occasions, they may be placed in a Flex Status, and the Department will not be charged for no-shows while the parent is in a Flex Status
g. Flex Status
    i. A parent will be moved to a Flex Status if they have a history of no-shows for their regularly scheduled Family Time.
    ii. The Contractor will notify the QTT Family Time Group via email of the parent's Flex Status and the parent will have to contact the Contractor directly to sign up for a Flex Family Time session.

iii. The parent will be required to confirm 24 hours before the Flex Family Time session so that the Contractor has time to arrange for the caregivers to bring the children.
iv. Flex Family Time Sessions will be available one (1) session per week, for two (2) hours per session. Sessions will be held one (1) weekend each week and will be available to parents who have been moved to a Flex Status, or when the Department has an urgent need to schedule a family time session within 72 hours.
v. Flex Family Time can accommodate two families simultaneously if deemed appropriate by the QTT supervisor. If it is not appropriate, QTT will seek to assign a second supervisor for that Flex Family Time session.
vi. If a parent attends two (2) Flex Family Time sessions within thirty (30) days of one another, QTT may move them back to a regularly set Family Time schedule. This will include a return to their previous Family Time Plan, such as community or in-home locations, approved hours, etc.
vii. Flex Family Time sessions can also be utilized by the Department when there is an urgent need to schedule a family within seventy-two (72) hours.
    1) The Department will need to inform the Contractor that they have booked a family for a Flex Session and submit the regularly require referrals within twenty-four (24) hours of the Flex Family Time session.
viii. Flex Family Time sessions may also be used as make-up time for families.
ix. The Cost of Family Flex Time is listed in Exhibit 3. Administrative time spent on Family Flex Time is included in this rate.
x. If the Contractor needs to add additional supervisors to a Flex Session due to the number of families or the needs of a particular family, the additional supervisors will be paid for their supervision at the rate of their open QTT referral.

h. Parent Accountability Plan (PAP)
i. If a parent(s) is a no-show or is consistently late to a Family Time session on more than one occasion, the Contractor will notify the parent's and professionals via the QTT Family Time Group Email, referenced above in 5. Services and Deliverables, c. QTT Family Time Group Email.
ii. The Contractor will request that the parent(s) agree to a PAP by replying to the email in writing. Respondent Parent Counsel replies will be accepted.
iii. If requested, QTT will provide a phone staffing to discuss the concerns and to brainstorm what is necessary to ensure timely and consistent family time attendance.
iv. The PAP may be agreed upon by the parent (in writing) or a court order may be sought by the Department.
v. Often times, a PAP will require a parent(s) to arrive early to the QTT office or community location. Early arrival time will be based on how long travel time is for the caregiver and/or QTT supervisor to transport the children to the session location.
vi. QTT will charge when client contact begins in the case of early arrival.

vii. If the parent(s) is compliant with the PAP for thirty (30) consecutive days, the PAP may be discontinued.

i. Family Coaching
   i. Family Coaching is targeted toward the whole family system in efforts to avoid the breakdown of kin-supervised family time and/or to strengthen parents' skills and abilities with their children.
   ii. Family Coaching may occur in the home (of parents, caregivers, kin, etc.) but may also occur in the community or QTT office as appropriate. Elements of Family Coaching may occur virtually but typically the coaching will occur in person.
   iii. QTT will meet with parent(s), kin, and children, as appropriate for an intake. Additional information will be provided by the Department and other professionals. After gathering the strengths and challenges, QTT will create a plan for the Family Time Coaching service to be approved by the Department. Coaching will occur two (2) to eight (8) hours per week and may include:
      1) Parenting Education- QTT will utilize aspects of the curriculum from Love and Logic, Nurturing Parenting, Everyday Parenting, and child development principles from the American Pediatric Association.
      2) Family Time Orientation-Services include an orientation among the parties (parents and kin) led by QTT. The purpose of the orientation would be to establish Family Time Expectations that all parties agree to during the meeting.
      3) Kin-Supervised Family Time Support- Coaching services can be utilized when extra support is needed in a kin-supervised family time setting. QTT will assess the current dynamic of family time and will work with parents and kin to improve dynamics so that kin-supervised family time can continue.
      4) Unsupervised Time Support- Coaching services can be utilized when parents are at an unsupervised status, or the children have returned home, and extra education and support are needed to preserve or promote the reunification.

6. End-of-Year Child Welfare Outcomes Reporting
   a. Outcome-Based Reporting Requirement
      i. The Contractor shall submit an end-of-year outcomes report to the Department no later than May 31, 2027. The report shall evaluate the effectiveness and impact of services provided under this Contract and support the Department's child welfare quality assurance and continuous quality improvement efforts.
   b. Service Success Measures and Analysis
      i. The report shall include quantitative and qualitative data demonstrating service effectiveness and outcomes based on service success measures identified by the Contractor. The report shall also include an analysis of performance trends and an explanation of any significant variance between anticipated and actual results.
   c. Continuous Quality Improvement and Collaboration
      i. The Contractor shall describe how service success data is used to inform service delivery and improve performance, including any corrective

actions taken or planned to strengthen child safety, permanency, and well-being outcomes. The Contractor may also be required to participate in quarterly or biannual quality assurance or service delivery meetings with the Department, including question-and-answer discussions related to service performance, outcomes, and improvement efforts.

d. Data Integrity and Documentation
    i. The Contractor certifies that all data submitted is accurate, complete, and supported by source documentation. Records related to service success measures, outcomes, and performance shall be maintained in accordance with applicable record retention requirements and made available to the Department upon request for monitoring, audit, or quality assurance purposes.
e. Non-Compliance
    i. Failure to submit the required outcomes report in a timely and complete manner, or failure to demonstrate service effectiveness through service success measures, may be considered non-compliance and may impact future contracting opportunities.

During the course of this Contract, the Department will:

1. Use appropriate funding streams and will solely determine the appropriate eligibility for services and applicable funding streams;
2. Provide clients information regarding rights and fair hearings;
3. Monitor the provision of services which includes various expenditure and outcomes analyses, practice enhancements, and meetings with the Contractor; and
4. Schedule meetings, inclusive of background check reviews, with the Contractor as needed.

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EXHIBIT 2
METHOD OF PAYMENT

1. The Contractor will provide service(s) and deliverable(s) for the rate(s) listed in Exhibit 3 and accept any and all forms of payment.

2. Providers will only be paid for services authorized on an approved "Referral for Service." Verbally discussed rates between the Department staff and the Contractor are not binding. Required deliverable(s) never provided will result in non-payment, reduction of future payment, or demand for reimbursement.

3. Rates outlined in Exhibit 3 constitute payment in full and the Contractor will not be paid for any additional fees, amounts, or costs. The Contractor will not charge the Department rates greater than those charged to other persons in the same geographic area. The Contractor will not be paid more than one time for the same service, or more than the Maximum Contract Liability as outlined in paragraph 3 of this Contract.

4. If the Contractor or client misses an appointment or service, it will not be paid. Monthly rates will be pro-rated depending on when services begin or end in the month.

5. The Contractor will not charge any fees or co-pays for services to clients or use any part of payment made under this Contract as a co-pay or partial payment to any third-party unless otherwise noted in the "Referral for Services" or other Department documentation. When applicable, documentation of a denial of benefits from a third-party provider may be requested by the Department.

6. Invoices submitted must reflect actual services rendered and cannot be estimates or requests for pre-payment. Monthly rates will be pro-rated to accurately reflect when clients begin services and end dates for services in partial months. Partial payment for services rendered without full completion of the service and/or deliverable(s), inclusive of court testimony, may be provided at the Department's discretion.

7. Invoices must be submitted by the 15th of each month after the month in which service(s) were rendered, except June 2026 is due by noon on July 7, 2026. Complete invoices will only use the service names listed in Exhibit 3 and include the required deliverable(s) listed in Exhibit 3. Failure to submit invoices timely or without required deliverables may result in non-payment.

8. The Department does not receive federal or state reimbursement for delinquent claims. **Contractors are encouraged to reconcile their accounts every sixty (60) days** to ensure all services have been invoiced and paid. **Delinquent invoices are subject to non-payment.**

9. Invoices and back-up documentation may only be sent via:
   a) secure email to CWAccounting@douglas.co.us,
   b) posted to the Department's OneDrive contractor folder, or
   c) mailed to:

Douglas County Human Services
Attn: Business Office
4400 Castleton Court
Castle Rock, CO 80109

The Contractor will email CWAccounting@douglas.co.us when new invoices have been added to OneDrive or existing documents edited in OneDrive.

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EXHIBIT 3
SERVICES, DELIVERABLES AND RATES

Invoices must be submitted by the 15th of each month after the month in which service(s) were rendered. Complete invoices will only use the service names listed in this Exhibit and include the required deliverable(s). Failure to submit invoices timely or without required deliverables may result in non-payment.

#	Service	Description	Deliverable(s)	Rate & Unit
1	Family Time Intake Assessment	Assessment to ascertain parenting abilities, strengths, needs, and potential risks. Results will be used to determine the level of supervision, support, and education to be provided to parents during family time. Will also outline recommendations for family time frequency, duration, locations and transportation needs. Includes intake with parent(s), caregiver(s), and child(ren) when appropriate; report and recommendations; and phone staffing with professional team to confirm plan. Two 90-minute sessions. Contact with parent and caregiver will be made within 24 hours of referral. Assessment and report completed within two (2) weeks of receipt of Trails referral.	Written Intake/Assessment - Completed to determine appropriateness of service within (2) two weeks of the service start date. Contractor will notify Department of assessment outcome when done for services to continue. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	$1,100.00 per episode
2	Therapeutic Family Time (office-based)	Provides a safe, child-friendly environment, which allows parents with high safety risks to have contact with children facilitated by therapist. (See	Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes	$130.00 per hour No-show rate is one hour of the

		QTT TSV Guide for 6 high risk criteria) Cognitive, emotional, and behavioral welfare of children will be enhanced during family time. Therapeutic visits will occur in office, unless a different location is necessary per Caseworker. Therapists will always be within earshot and line-of-sight. Therapists ensure child safety and confidentiality by assisting the transition between caregiver and parent. During sessions, therapist maintains the safety of the children, while educating, mentoring, and encouraging bonding and healthy parenting. Also provide role modeling to foster healthy parent-child interactions. As a result, parents can make positive changes in quality of each interaction with children and become ready for a step-down to a lower level of supervision. Occur in 3 month increments at Department discretion. Services will be re-evaluated by the professional team every 30 days. Includes debriefing before and after visits.	including target dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Exhibit 6, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature.	service that would have been offered
3	Therapeutic Family Time (home or community-based)	Same as above except location.	Same as above.	$150.00 per hour 1-hour minimum for home/community-

				based family time. Rate includes cost of Contract staff transportation. No-show rate is one hour of the service that would have been offered
4	Supervised Family Time (office-based)	A safe, child-friendly environment which allows parents to engage in supervised contact with children. Services are used primarily when children are placed out-of-home because of child abuse or neglect. Ensures child safety and confidentiality by assisting the transition between caregiver and parent. Will always be within earshot and line-of-sight. Can occur in office, community or home settings per Caseworker agreement. During sessions, supervisors maintain the safety of the child while educating, mentoring, and training parents to encourage bonding and healthy parenting. Also provide role modeling to foster healthy parent-child interactions. As a result, parents can make positive changes in the quality of each parenting interaction with their children. If parents are successful in making positive changes,	Same as above	$90.00 per hour No-show rate is one hour of the service that would have been offered

		supervised family time can step down to monitored family time upon Department agreement. Occur in 3 month increments at the Department's discretion. Services will be re-evaluated by the professional team every 30 days. Includes debriefing before and after visits.		
5	Supervised Family Time (home or community-based)	Same as above except location.	Same as above.	$110.00 per hour 1-hour minimum for home/community-based family time. Rate includes cost of Contract staff transportation. No-show rate is one hour of the service that would have been offered
6	Monitored Family Time (office-based)	Lowest level of supervision before completely unsupervised contact begins. Appropriate when parents and children demonstrate safe interactions. Provide a range of oversight by the family time supervisor, which may include random pop-ins, scheduled check-ins, and/or partial supervision of sessions – either in person or virtually, depending on the	Same as above.	$55.00 per hour No-show rate is one hour of the service that would have been offered

		needs of each family. In office monitoring occurs via video monitoring and random room pop-ins. Occur in 3-month increments at the Department's discretion. Services will be re-evaluated by the professional team every 30 days. Includes debriefing before and after sessions.		
7	Monitored Family Time (home or community-based)	Same as above except location. Typically occur in home but may occur in community.	Same as above.	$85.00 per hour Rate includes cost of Contract staff transportation. No-show rate is one hour of the service that would have been offered
8	Family Coaching Service	Family Coaching is targeted toward the whole family system in efforts to avoid the breakdown of kin-supervised family time and/or to strengthen parents' skills and abilities with their children. Family Coaching may occur in the home (of parents, caregivers, kin, etc.) but may also occur in the community or QTT office as appropriate. Elements of Family Coaching may occur virtually but typically the coaching will occur in person.	Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Exhibit 6, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving	$120.00 per hour Regardless of location. No drive time will be charged.

		QTT will meet with parent(s), kin, and children, as appropriate for an intake. Additional information will be provided by the Department and other professionals. After gathering the strengths and challenges, QTT will create a plan for the Family Time Coaching service to be approved by the Department. Coaching will occur two (2) to eight (8) hours per week and may include; 1) Parenting Education- QTT will utilize aspects of the curriculum from Love and Logic, Nurturing Parenting, Everyday Parenting, and child development principles from the American Pediatric Association. 2) Family Time Orientation-Services include an orientation among the parties (parents and kin) led by QTT. The purpose of the orientation would be to establish Family Time Expectations that all parties agree to during the meeting 3) Kin-Supervised Family Time Support- Coaching services can be utilized when extra support is needed in a kin-supervised family time setting. QTT will assess the current dynamic of family time and will work with parents and kin to improve dynamics so that	services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	

		kin-supervised family time can continue. 4) Unsupervised Time Support-Coaching services can be utilized when parents are at an unsupervised status or the children have returned home and extra education and support is needed to preserve or promote the reunification.		
9	Transportation	The Contractor may provide transportation for children and/or parents, subject to prior approval by the Department. Transportation services under this agreement do not include transportation of Contractor staff to or from service locations, as such costs are already reflected in the applicable service rates. All transportation services shall be billed when provided, regardless of whether the associated session ultimately occurs. The Contractor shall comply with all applicable state and federal laws and regulations governing the transportation of children, including requirements related to the use of age- and size-appropriate car seats and child restraint systems. Contractor staff responsible for transporting children shall be properly trained and demonstrate familiarity with	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	$50.00 per hour Rate for actual drive time if Contactor transports child(ren) and/or parent(s). Billed round-trip from Contractor's office to visitation site. Rate is billable in 15-minute increments.

		current state car seat laws, safety standards, and proper installation and use of child restraint systems. The Contractor shall ensure that appropriate car seats are available and used at all times when required. In the event a parent or guardian does not attend a scheduled session, the Parent Accountability Plan (PAP) shall be updated to require advance confirmation of the next scheduled session date and time prior to transporting the child(ren). The PAP may also require that parents or guardians arrive at the service location before children are transported, as appropriate, to prevent recurrence of missed appointments.		
10	Individual Therapy	Therapeutic service between a licensed therapist and a singular client with the goal of achieving a mental, emotional, and behavioral state where children are kept safe from harm in any form. Modalities of treatment may include cognitive-behavioral therapy, solution-focused therapy, psychoeducation, and/or trauma-informed therapy to potentially include Eye Movement Desensitization and Reprocessing (EMDR). Referrals will identify the	Treatment Plan - Completed within two (2) weeks of intake/assessment for child(ren) and family treatment objectives and outcomes including target dates from Referral. Plan is subject to Department approval. Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Exhibit 6, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's	$150.00 per hour This will be billed in 30-minute increments if needed, i.e., a 90-minute session will be invoiced at $225.00 for the session.

		frequency and length of sessions needed. Generally, referrals will be for 90-minute sessions unless a two (2) hour session is necessary in a given week or for a certain period of time.	name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature. Discharge Summary - Due within 10 business days following close of service. Report will include documentation of outcome of services, achievement of treatment objectives, and recommendation for family. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	
11	Flex Family Time (office-based)	Flex Family Time Sessions will be available two (2) sessions per week, for two (2) hours per session. Sessions will be held one (1) weekday evening and one (1) weekend and will be available to parents who have been moved to a Flex Status, or when the Department has an urgent need to schedule a family time session within 72 hours. A parent will be moved to Flex Status if they have a history of no-shows for their regularly scheduled Family Time. The	Monthly Report - Written reports detailing specific treatment progress toward goals. An example is provided in Exhibit 6, but any report must include: 1) Client name, 2) Court case number, if known and applicable, 3) Department Case Worker's name, 4) Clinician's/provider's name, 5) Date(s) of service, 6) Date(s) of missed sessions, 7) All family members receiving services, 8) Level of family participation, if appropriate, 9) Initial service goal(s), 10) Weekly or monthly progress, 11) Concerns or barriers to achieving goals, 12) Ongoing assessment of child safety, 13) Appropriateness and need of	$150.00 per hour If two families are scheduled for Flex Family Time and a parent(s) No-Show's, the Department will not be charged a No-Show fee. If more than two families are

		Contractor will notify the QTT Family Time Group via email of the parent's Flex Status and the parent will have to contact the Contractor directly to sign up for a Flex Family Time session. The parent will be required to confirm 24 hours before the Flex Family Time session so that the Contractor has time to arrange for the caregivers to bring the children. Flex Family Time can accommodate two families simultaneously if deemed appropriate by the QTT supervisor. If it is not appropriate, QTT will seek to assign a second supervisor for that Flex Family Time session. If more than one family is scheduled for Flex Family Time and that family requires a therapeutic supervisor, QTT will staff a therapeutic supervisor for Flex Family Time at the therapeutic rate and not the Flex Family Time rate. In the case of non-therapeutic family time, a non-therapeutic supervisor may be assigned, in which case billing will occur at the regular supervised family time rate. The Department is paying for a guaranteed supervisor at the hourly Flex Family Time rate for Flex Family Time	ongoing services or therapeutic recommendation, and 14) Therapist's/clinician's/provider's signature. Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	scheduled for Flex Family Time and an additional supervisor is required, the No-show rate is one hour of the service that would have been offered.

		Sessions. If a parent(s) no-show for a Flex Family Time session, the Department will only be responsible for paying the hourly rate for the guaranteed Flex Family Time hours only.		
12	Professional Staffing (In person, phone or virtual)	At the request of the Department, the Family Time provider may be requested to attend various professional case specific staffings to discuss various topics such as, 1) case progress, 2) issues and barriers, and 3) difficult cases that require additional coordination or work beyond normal check-in's and progress updates.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	Rate will be reimbursed at the same hourly rate as the service listed in the referral. Time will pro-rated into 15-minute increments.
13	Family Partnership Meetings (FPM)	Visitation provider will be invited to all FPMs, and will participate as their schedule allows and when there are items regarding visitation that are critical to the discussion. Regular (routine) visitation updates will be provided in the monthly reports. However, if the Case Worker reaches out seven (7) days prior to the FPM, they can obtain a more current report or update. The most current report will be used in the FPM. Generally, a 1 hour meeting every 90 days, but may vary based on case. Attendance may be done via phone or video call.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	Rate will be reimbursed at the same hourly rate as the service listed in the referral that caused the Department to invite Contractor to FPM (up to $100/hour). Time will pro-rated into 15-minute increments with a

				one hour minimum.
14	Court Testimony (for staff holding a Bachelor's or Master's, or less)	With proper notice, staff will waive formal service of a subpoena and provide court testimony about services rendered under this Contract including Contractor's opinions and/or observations. This applies when the Department subpoenas the Contractor (as opposed to client's counsel, the State, or District Attorney for example). The rate outlined in this Attachment applies if the service is provided to the client regardless of whether the Contactor was paid for the service by Medicaid, CHP+, or other third-party insurance.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	Court Testimony- $75.00 per hour, or as mutually agreed upon by the Contractor and the County Attorney's Office. If Contractor is released from subpoena within 24 hours or less of the scheduled testimony time, they may invoice for up to one hour of court testimony. No charges will apply if the subpoena is released more than 24 hours before the scheduled testimony time. Preparation Time: $37.50 per hour, up to the amount of preparation time agreed upon with the County

				Attorney's Office upon receipt of the subpoena. Drive Time: $18.75 per hour. All time is billable in 15-minute increments.
15	Court Testimony (for Staff licensed as an MD, Psychiatrist, LCSW, LPC, LMFT or Psychologist)	Same as above.	Various - Documentation as requested to ensure continued quality improvement, e.g., quarterly outcome reports and utilization reviews.	$200.00 per hour, or as mutually agreed upon by the Contractor and the County Attorney's Office. If Contractor is released from subpoena within 24 hours or less of the scheduled testimony time, they may invoice for up to one hour of court testimony. No testimony charges will apply if the subpoena is released more than 24 hours before the

				scheduled testimony time. $100.00 up to the amount of preparation time agreed to between Contractor and County Attorney's Office following receipt of subpoena. $50.00 for drive time All time is billable in 15-minute increments.

EXHIBIT 4
REFERRAL FOR SERVICES

R550

Colorado Department of Human Service
Trails System Report
Division of Child Welfare

Service Referral Form - CW/DYC

General Information

CW Service Referral

Referral ID/Case ID: 123456 **Referral/Case Name:** Brane **Case Open or Referral Date:** 04/14/2011

Created By: **Worker:** Wilson, Brad

Created Date: 07/21/2011 **Email Address:**

Phone Number:

County Name: Douglas

Individuals Referred

Client(s) Name	Date of Birth	Age	Gender	State ID	Client ID
Melon Brane	08/08/1994	16	Male	G95959	251111
Edgar Brane	06/09/1963	48	Male		251112
Somar T. Brane	05/31/1964	47	Male		251113

Contact Information

Name: Edgar Branes **Home Phone:** (303) 668-6868

Address: 444 Common Sense DR
Highlands Ranch CO 80126 **Work Phone:**

Provider Contact Information

Provider ID: 95968 **Provider Name:** Magic Wand Counseling

Provider Address: 166 South Colorado
Suite 200
Denver, CO 80220 **Provider Phone:** (303) 946-4654

Service Category: Core Services **Service Type:** Multi Systemic Therapy

Funding Source: Core

Srvc Ref Start Date: 07/21/2011 **Srvc Ref End Date:** 10/21/2011

Reason for Referral: Melon was in placement at Youth Recovery Center. MST is part of the approved after care program. Permanency goal is to remain home. Primary drugs of choice are alcohol and marijuana.

Services Requested:

Units Authorized

Service Detail: Treatment Package-Intensive **Start Date:** 07/21/2011

Unit Type: MONTHLY **End Date:** 10/21/2011

Units Authorized: **Per:** **Selected Rate:** $1,200.00

Adjusted Rate:

EXAMPLE REFERRAL FORM

EXHIBIT 5
MONTHLY REPORT EXAMPLE

Provider/ Company Name
Provider Address
Provider email and phone

Client: Name
Therapist: Name
Reporting Month: Month
Case Worker: Name
Sessions Dates: List dates of service
Missed Sessions: List dates of missed appointments
Level of family participation: indicate if Low Medium High

Initial Goals of Service: Indicate why services were referred and goals of service.

Progress: Yes No Partial

Notes: Give progress update here.

Concerns and Ongoing Service: indicate reason services are either still needed or are closing out. what is left to work on in therapy. Treatment goals etc.

Therapist Recommendations: Therapeutic recommendations to include any recommended changes to referral or frequency of service etc.

Therapist: sign and date

EXHIBIT 6
QTT Referral

(See following two pages



QTT FAMILY TIME PROGRAM REFERRAL FORM

McLaughlin Counseling, LLC

Case Name:
Trails Case ID:
Court Case Number:
Assistant County Attorney's name:

Caseworker's name:
Caseworker's e-mail address:
Caseworker's cell phone number:

Client's name (parent requiring supervision):
Client's DOB:
Client's email address:
Client's phone number:
Client's home address:

Client's name (second parent requiring supervision, if applicable):
Client's DOB:
Client's email address:
Client's phone number:
Client's home address:

Children's names with DOB:

Caregiver's name:
Caregiver's title (father, foster parent, grandparent etc.):
Caregiver's e-mail address:
Caregiver's phone number:
Caregiver's home address:

GAL and/or CFY name:
Respondent Counsel name:

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GAL for parent name (if applicable):

TRAILS Referral start date:
TRAILS Referral end date:
Next FPM date:

<u>FOR THE FOLLOWING QUESTIONS, PLEASE PROVIDE AS MUCH INFORMATION AS POSSIBLE</u>

What are the child welfare safety concerns; reason for DHS involvement?:

Why is professional supervision necessary for this case?

What do you see as the biggest risk factors for the children during family time?

How many family time sessions per week and how many hours per session are you requesting?

Are you requesting therapeutic family time, regular family time, or monitored family time (monitored family time means in person pop-ins and virtual check-ins) and why?

Where would you like family time to occur initially (QTT office, DHS family room, community, kin/caregiver's home, parent's home, other)?

Who will be transporting the children to and from family time?

Are there any current Court Orders regarding level of supervision, frequency of visits or anything else related to family time?

Are there any specific rules for family time in this particular case (i.e. no-contact between parents and caregivers, other protection orders, families cannot go for walks or play outside with QTT supervisor, family time must be video/audio recorded, parents cannot take photographs of their children, parents are not allowed to provide food, etc.)

Is there anything else you would like us to know before we start family time?

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EXHIBIT B
INSURANCE REQUIREMENTS

The Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE
Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.

2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if the Contractor has no owned autos, Code 8 (hired) and 9 (non- owned), with limit no less than **$500,000** per accident for bodily injury and property damage.

3. **Workers' Compensation:** Insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease.

4. **Professional Liability (Errors and Omissions)**: Insurance appropriate to the Contractor's profession, with limit no less than **$1,000,000** per occurrence or claim, $2,000,000 aggregate.

The Insurance obligations under this Contract shall be the minimum Insurance coverage requirements and/or limits shown in this Contract; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the County. No representation is made that the minimum Insurance requirements of this Contract are sufficient to cover the obligations of the Contractor under this Contract.

OTHER INSURANCE PROVISIONS
The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. The County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at

least as broad as ISO Form ISO CG 20 01 04 13 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the Contractor's insurance coverage shall be primary insurance. Any insurance or self- insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess and non-contributory to the Contractor's insurance.

Notice of Cancellation. Each insurance policy required above shall state that coverage shall not be canceled, except with a 30-day notice to the County.

Waiver of Subrogation. The Contractor hereby grants to the County a waiver of any right to subrogation which any insurer of said Contractor may acquire against the County by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether the County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The Contractor agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. The County may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the County. The Contractor will indemnify the County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.

2. Insurance must be maintained, and evidence of insurance must be provided for at least three (3) years after completion of the Contract of work.

3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of three (3) years after completion of Contract work.

Verification of Coverage. The Contractor shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be

received and approved by the County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, the County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the Contractor to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which the County may immediately terminate this Contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within twenty (20) days of cancellation, termination, or material change will be sent via mail or e-mail to:

Douglas County
Government Attn:
Risk Management
100 Third Street
Castle Rock, Colorado
80104
risk@douglas.co.us

Subcontractors. The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure the County is an additional insured on insurance required from subcontractors.

Failure to Procure or Maintain Insurance. The Contractor will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the Contractor to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which the County may immediately terminate this Contract.

Governmental Immunity. The Parties hereto understand and agree that the County is relying on and does not waive or intend to waive by any provision of this Contract, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to the County, its commissioners, officers, officials, employees or volunteers.

Special Risks or Circumstances. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Steve Shoultz, CPRE, Director of Parks and Recreation

DESCRIPTION: Fee Waiver Request in the Amount of $1,210.00 for the ShamROCK Stampede Run at Fairgrounds Regional Park.

SUMMARY: The Live Free Association (LFA) requests a fee waiver in the amount of $1210 for the use ofFairgrounds Regional Park (FGRP) trail for the ShamROCK Stampede Run on March 14, 2026.

STAFF ASSESSMENT: The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the use fee of $1,210 for the Live Free Association.

REVIEW:

Steve Shoultz	Approve	3/10/2026
Dan Avery	Approve	3/13/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Megan Grandsard - FYI	Notified - FYI	3/20/2026
Celeste Deal - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
Staff Report - Parks Fee Waiver_ShamrockRun2026.pdf

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Steve Shoultz, CPRE, Director of Parks and Recreation

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Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Staff Report - Parks Fee Waiver_ShamrockRun2026.pdf

DOUGLAS COUNTY
COLORADO

Fee Waiver Staff Report

Date:

To: Douglas County Board of County Commissioners

Through: Dan Avery, Deputy County Manager

From: Steve Shoultz, CPRE, Director of Parks and Recreation SS

CC: Morgan Morehart, Operations Manager
Nick Giauque, CPRP, Programs Manager
Amy Knopp, MSOL, Rueter-Hess Recreation Manager

Subject: **Fee Waiver Request in the amount of $1,210 for the ShamROCK Stampede Run at Fairgrounds Regional Park**

Board of County Commissioners Hearing: **March 24, 2026 @ 2:30 p.m.**

I. EXECUTIVE SUMMARY

The Live Free Association (LFA) requests a fee waiver in the amount of $1210 for the use of Fairgrounds Regional Park (FGRP) trail for the ShamROCK Stampede Run on March 14, 2026.

II. BACKGROUND

Live Free Association is a 501(c)(3) non-profit organization supporting other nonprofits working in the space of mental health, PTSD, and other invisible disabilities. ShamROCK Stampede Run has been an annual event since 2019. In exchange for the fee waiver, Douglas County will be named as a sponsor of the 8th Annual ShamROCK Stampede.

III. REQUEST

LFA requests a fee waiver in the amount of $1,210 for the use of the FGRP trail for the ShamROCK Stampede Run.

IV. STAFF ASSESSMENT

The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the use fee of $1,210 for the LFA.

ATTACHMENTS **PAGE**

Fee Waiver Request 2
ShamROCK Stampede Racecourse Maps 3

January 4th, 2026

Board of County Commissioners
Douglas County Parks and Trails
100 Third St.
Castle Rock, CO 80104

Board of County Commissioners,

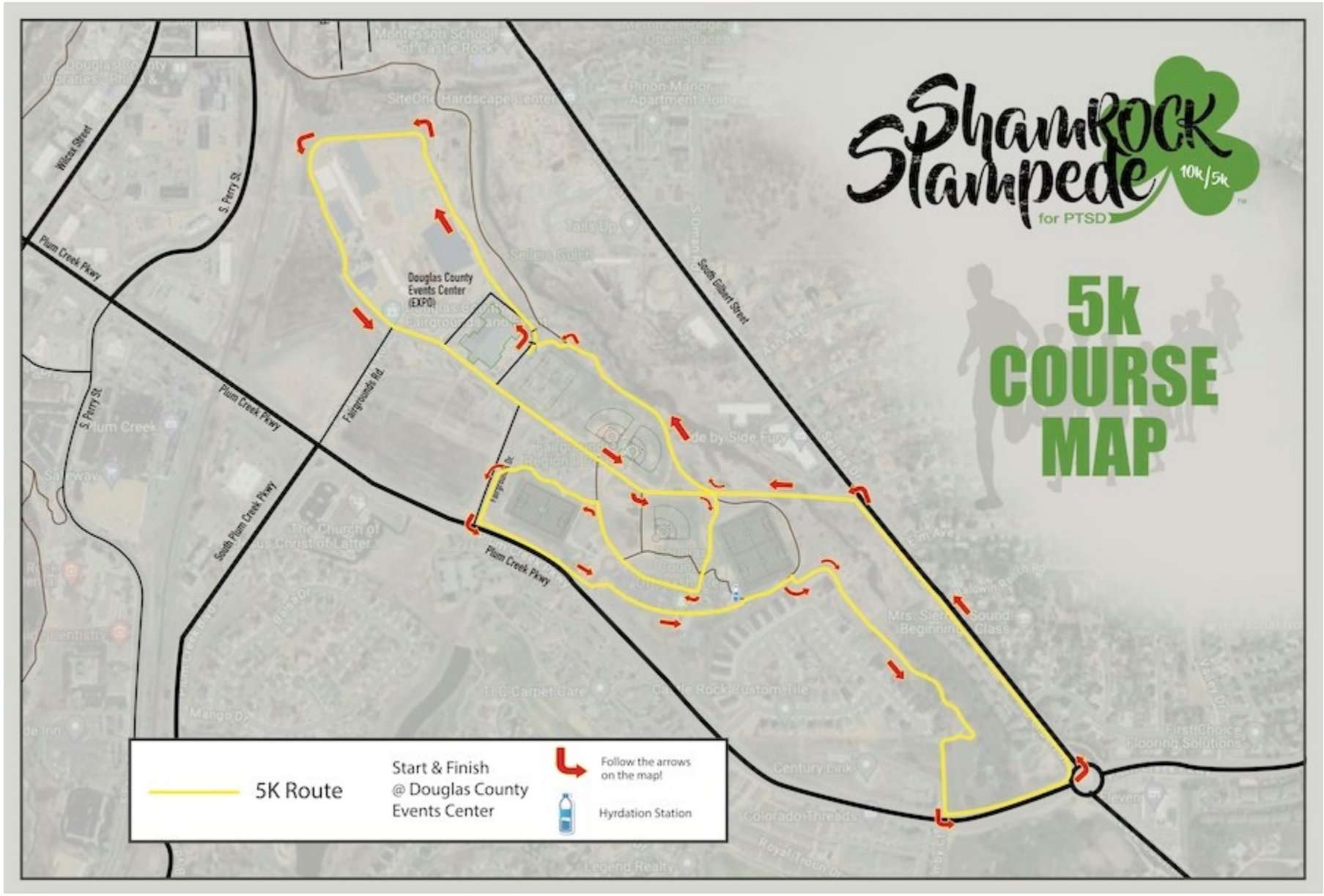
Live Free Association (LFA), a Colorado non-profit, respectfully requests the donation of trail space by Douglas County Parks and Trails for the 8th Annual ShamROCK Stampede on Saturday, March 14th from 8:30am – 11:30am. Included in this request is the use of trails, Sellers Gulch and East Plum Creek, surrounding the Douglas County Fairgrounds and Field #4.

Live Free Association is a non-profit and 501c3 supporting other nonprofits working in the space of mental health, PTSD, and other invisible disabilities.

We appreciate your support over the years and acknowledge we could only be successful with your amazing crew. In exchange for your donation, Douglas County Parks and Open Space will be named as a sponsor of the 8th Annual ShamROCK Stampede.

Thank you for your consideration, and don't hesitate to contact us if you have any questions.

Sincerely grateful,
Jason Anguiano
Founder and President
Live Free Association


ShamROCK Stampede
10k/5k
for PTSD
5k COURSE MAP
Douglas County Events Center (EXPO)
Fairgrounds Rd
Plum Creek Pkwy
South Plum Creek Pkwy
S Perry St
Wilcox Street
South Gilbert Street
5K Route
Start & Finish @ Douglas County Events Center
Follow the arrows on the map!
Hyrdation Station


ShamROCK Stampede
10k/5k
for PTSD
10k COURSE MAP
4th Street
3rd Street
2nd Street
Elbert Street
Jerry Street
S. Perry St
Wilcox Street
Front Street
South Street
Plum Creek Pkwy
Douglas County Events Center (EXPO)
10K Turns Right On Return
Fairgrounds Rd.
South Gilbert Street
10K U-Turn Here
Great Divide Brewery & Roadhouse
Castle Rock Fire Department
Festival Park
Sellars Gulch
Side by Side Fury
25

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Brian Franklin, Assistant Director, Fleet Services

DESCRIPTION: Purchase Order to Larry H Miller Dodge-Jeep-Ram for a Total of $169,444.00 under Douglas County IFB #027-25.

SUMMARY: The Fleet Services Division of Facilities, Fleet & Emergency Support Services, requests approval for purchase orders from the General and School Safety Funds to Larry H Miller Dodge-Jeep-Ram for the acquisition of four (4) replacement assets as approved in the 2026 Adopted Budget.

General Fund Replacements (Fund 100) 19210.474300.

• Unit 1407		$42,361.00
• Unit 1617		$42,361.00
• Unit 1749	$42,361.00	
Total	$127,083.00	

School Safety Fund Replacements (Fund 221) 27100.474300.

• Unit 1988	$42,361.00

Agenda Total $169,444.00

Documents Attached:

- LHM Dodge-Jeep-Ram Quote:
  - (4) Jeep Grand Cherokee Laredo's Quote - $169,444.00
- Douglas County IFB #027-25 Bid Award to LHM Dodge-Jeep-Ram

RECOMMENDED ACTION: Approval of a Purchase Order to Larry H Miller Dodge-Jeep-Ram for a total of $169,444.00 under Douglas County IFB #027-25.

REVIEW:

Tim Hallmark	Approve	3/12/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Cover Page
26MY WLJ-22D version 03.02.26
IFB #027-25 Award - LHM Jeep Dodge Ram

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Brian Franklin, Assistant Director, Fleet Services

DESCRIPTION: Purchase Order to Larry H Miller Dodge-Jeep-Ram for a Total of $169,444.00 under Douglas County IFB #027-25.

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- Unit 1407 $42,361.00
- Unit 1617 $42,361.00
- Unit 1749 $42,361.00

Total $127,083.00

School Safety Fund Replacements (Fund 221) 27100.474300.

- Unit 1988 $42,361.00

Agenda Total $169,444.00

Documents Attached:

- LHM Dodge-Jeep-Ram Quote:
  - (4) Jeep Grand Cherokee Laredo's Quote - $169,444.00
- Douglas County IFB #027-25 Bid Award to LHM Dodge-Jeep-Ram

RECOMMENDED ACTION: Approval of a Purchase Order to Larry H Miller Dodge-Jeep-Ram for a total of $169,444.00 under Douglas County IFB #027-25.

REVIEW:

Tim Hallmark	Approve	3/12/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

26MY WLJ-22D version 03.02.26
IFB #027-25 Award - LHM Jeep Dodge Ram

Larry H Miller
Chrysler Dodge Jeep Ram 104th

1800 West 104th Avenue • Thornton, CO 80234
main: 303-469-1931 • fax: 303-469-2520
www.lhmdenverjeep.com

March 2nd, 2026

Douglas County Colorado
Fleet Services Department
3026 North Industrial Way
Castle Rock, CO 80109
Attn: Brian Franklin, Fleet Services Manager
Re: Medium-size SUV

Mr. Franklin,

Per your request, revised government price quote (supersedes quote's dated 02/09/2026 and 02/10/2026) for a **Jeep Grand Cherokee**:

1. Per Douglas County Contract #IFB-027-25, Passenger Utility Medium 4x4 Class (2026 Jeep Grand Cherokee Laredo – 2BB); **$45,005.00**
2. Exterior Color Charge (Various*); **$595.00**
3. Dealer Provided Extra Keys/Fobs (4 Total Per Vehicle); **$896.00**
4. Darkest Legal Tint (Front to Match Rear OEM); **$450.00**
5. WeatherTech HP FloorLiner HP (1st and 2nd Row); **$215.00**
6. OEM Option ERC (3.6L V6 Engine) 22D; **-$4,800.00**
7. Delivery Charge; **$0.00**

Total is **$42,361.00 per unit x 4 Units = $169,444.00 FOB**
***Baltic Gray x 2, Diamond Black x 1, Silver Zynith x 1**

FOB is delivery to Douglas County Public Works Department in Castle Rock, CO and is 90 to 180-Days ARO.

Mel Glover
Fleet/Commercial Sales Manager
Larry H Miller Chrysler Dodge Jeep Ram 104th
Direct: 720-240-2025
Email: mel.glover@lhmauto.com

December 8, 2025

LHM Jeep Dodge Ram
Attn: Mel Glover
1800 West 104th Avenue
Thornton, CO 80234

Dear Mr. Glover,

Douglas County Facilities, Fleet, and Emergency Support Services (FFESS) is pleased to inform you that we have selected LHM Jeep Dodge Ram's bid response to IFB #027-25, dated November 7, 2025, as one of our preferred vendors for the Douglas County Fleet Vehicles.

We are excited to partner with LHM Jeep Dodge Ram. As specific vehicles are identified, we will process purchase orders as needed for your review and approval.

We look forward to a successful collaboration with you and your team.

Sincerely,

Luanne Lee
Business Services & Operations Manager

Cc: Tim Hallmark, FFESS Director
Brian Franklin, Assistant Director, Fleet Services
Dean Grafft, Fleet Services Manager
Carolyn Riggs, Purchasing Supervisor

DOUGLAS COUNTY INVITATION FOR BID (IFB) #027-25		
DOUGLAS COUNTY FLEET VEHICLES		
BIDDER - DEALER	**LHM JEEP DODGE RAM**	
DEALER ADDRESS	**1800 WEST 104TH AVENUE THORNTON, CO. 80234**	
DEALER CONTACT	**MEL GLOVER**	
CONTACT PHONE NUMBER	**(720) 240-2025**	
CONTACT EMAIL ADRRESS	**mel.glover@lhmauto.com**	
CLASS / MODEL		
Passenger Utility - Extra Small 4x4		
Jeep Wrangler	$	47,200.00
Passenger Utility Small 4x4		
Jeep Compass	$	35,400.00
Jeep Cherokee	$	36,980.00
Passenger Utility Medium, 4x4 5+Pass		
Dodge Durango	$	36,800.00
Jeep Grand Cherokee	$	45,005.00
Passenger Utility Medium, 4x4 Patrol		
Dodge Durango Pursuit	$	41,790.00
Passenger Utility Large, 4x4 5+ Pass		
Jeep Grand Wagoneer	$	60,510.00
Passenger Utility Large, 4x4 8+Pass		
Jeep Grand Wagoneer L	$	64,600.00
Passenger utility Large 4x4 Patrol		
Jeep Grand Wagoneer COV	$	70,400.00
1/2 Ton 4x4 PU		
Ram 1500	$	42,350.00
1/2 Ton 4x4 PU - Patrol		
Ram 1500 SSV	$	46,950.00
3/4 Ton 4x4 PU		
Ram 2500	$	44,850.00
1 Ton 4x4 PU		
Ram 3500	$	45,650.00
Cab/Chassis - 1 Ton 4x4 (DRW)		
Ram 3500	$	50,820.00
Cab/Chassis - 1.5 Ton 4x4 (DRW)		
Ram 4500	$	51,650.00
Cab/Chassis - 2 Ton 4x4 (DRW)		
Ram 5500	$	52,650.00
Cargo Van - 1/2 Ton		
Ram Promaster 1500	$	40,150.00
Cargo Van - 3/4 Ton		
Ram Promaster 2500	$	44,080.00
Cargo Van Maxi - 1 Ton		
Ram Promaster 3500	$	44,930.00

DOUGLAS COUNTY GOVERNMENT

Finance Department ~ Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Telephone: 303-660-7434
www.douglas.co.us

INVITATION FOR BID (IFB)
NO. 027-25
DOUGLAS COUNTY FLEET VEHICLES

YOUR BID RESPONSE MUST BE RECEIVED NO LATER THAN
NOVEMBER 7, 2025 @ 3:00PM

BIDDER'S CERTIFICATION

We offer to provide to Douglas County the materials, supplies, products and/or services requested in accordance with the specifications and subject to the terms and conditions of the purchase(s) described herein:

BIDDER: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

TELEPHONE NUMBER: _____ **FAX NUMBER:** _____

EMAIL: _____

BY: _____
(Printed or Typed Name)

_____
(Signature)

TAXPAYER I.D. NUMBER: _____

Signature constitutes acceptance of all terms and conditions listed on this form and all documents attached.

Bids shall be received **ELECTRONICALLY ONLY** through the Rocky Mountain E-Purchasing/BidNet System website at (www.bidnetdirect.com/colorado/douglas-county-government). All bid responses should consist of one (1) PDF document, without password protection. It is the sole responsibility of the bidder to ensure that their bid response is received on time. Bids will not be considered which are received after the time stated.

Douglas County distributes solicitation documents through the Rocky Mountain E-Purchasing/BidNet System only. Copies of solicitations obtained from other sources are not considered official copies and the County cannot attest to their accuracy. All BidNet System questions must be addressed with BidNet Vendor Support at 800-835-4603.

Douglas County Government reserves the right to reject any or all bids, to waive formalities, informalities, or irregularities contained in the said bid and furthermore, to award an agreement/contract for items herein, either in whole or in part, if it is deemed to be in the best interest of the County to do so. Additionally, the County reserves the right to negotiate optional items and/or services with the successful bidder.

OVERVIEW:

Through this Invitation for Bid (IFB), the Department of Facilities, Fleet, and Emergency Support Services of Douglas County Government, hereinafter referred to as the County, respectfully requests bids from responsible and highly-qualified automotive dealerships capable of fulfilling the anticipated vehicle volume needs of Douglas County, as specified.

The initial agreement/contract, issued as a result of this IFB, will be for a period of one (1) year, beginning approximately January 1, 2026, to and including December 31, 2026. All pricing shall be firm and fixed for the initial agreement/contract period. The County shall have the option to renew the award for four (4) additional periods of one (1) year each, with the same terms and conditions. This agreement/contract and any extension to the original period of a subject agreement/contract shall be contingent upon annual funding being appropriated, budgeted, and otherwise made available for such purposes and subject to the County's unanimous satisfaction with the products and services received during the preceding agreement/contract period.

BID CONDITIONS AND PROVISIONS:

All bids must be submitted on the forms provided and in accordance with all terms, conditions, specifications, and stipulations contained herein. Bidders shall carefully read and be familiar with all terms, conditions, specifications, and stipulations contained in this IFB, which shall become part of the final agreement/contract.

All bids must be signed by a duly-authorized official of the company. The completed and signed bidder certification page (together with all required attachments) must be uploaded to the Rocky Mountain E-Purchasing/BidNet System before the due date and time shown on page one (1).

All participating bidders, by their signature on the certification page, shall agree to comply with all terms, conditions, specifications, and stipulations of this IFB as stated or implied herein. Any alteration, erasure or interlineation by the bidder in this IFB shall constitute cause for rejection by the County. Exceptions or deviations to this IFB must not be added to the IFB pages and must be on company letterhead and accompany the bid response.

All bidders are required to complete all of the information requested in this IFB. Failure to do so may result in the disqualification of your bid response. When omitting a bid on an item, please insert the words "NO BID".

Prices stated must be in the units specified. In the case of a discrepancy between the unit price and extension price, the unit price shall be considered correct. Minor details omitted by oversight will not constitute an excuse for their omission.

Bid pricing shall be fixed and subject to acceptance or rejection within ninety (90) days of the bid due date.

The County will not be responsible for any goods delivered and/or services performed without its purchase order, signed by an authorized representative of the County's Purchasing Division.

The successful bidder will be required to provide proof of and the required limits of liability insurance, including Workers' Compensation. This proof of insurance must be in the form of a "Certificate of Insurance" and must show coverage in the amounts specified by the laws of the State of Colorado for the duration of any agreement/contract issued as a result of this IFB. Additionally, the County must be notified of any changes occurring in this coverage and the successful bidder must demonstrate to the County that such changes do not, in any way, affect the minimum liability insurance required for this bid.

All information submitted in response to this IFB may be subject to disclosure under the Colorado Open Records Act. Bidders are discouraged from providing information that they consider confidential and/or privileged as part of their response to this IFB. If any portion of your response is identified as proprietary and/or confidential, a redacted copy must be uploaded to the Rocky Mountain E-Purchasing/BidNet System with your original/complete response.

The successful bidder may be required, as a provision of this IFB, to submit proof of compliance with governmental health and safety codes, regulations and standards, as appropriate.

The successful bidder shall be in complete compliance with all terms, conditions, specifications, and stipulations of this IFB as outlined herein. The County shall have the right to inspect the facilities and equipment of the successful bidder to ensure such compliance.

No bid shall be accepted from, and no agreement/contract will be awarded to, any person, firm or corporation that is in arrears to the County, upon debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the County, or that has failed to attain or demonstrate compliance with any law, ordinance, regulation, or agreement/contract term or condition as may be provided for or required in any County agreement/contract, or that may be deemed irresponsible or unreliable by the County. Bidders may be required to submit satisfactory evidence that they have a practical knowledge of the particular work bid upon and that they have the necessary financial resources to perform and complete the work outlined in this IFB.

All bidders agree to abide by all of the laws, regulations, and administrative rulings of the United States, the State of Colorado, and the County of Douglas, securing all necessary licenses/permits in connection with this IFB.

All materials furnished or services performed under the terms of this agreement/contract issued as a result of this IFB shall comply with the requirements and standards specified in the Williams-Steiger Occupational Safety and Health Act (OSHA) of 1970 (Public Law 91-596), as well as with other applicable federal, state, and local codes.

In the event that this IFB requires a formal contract to be prepared by the County, the successful bidder will properly sign and furnish any bonds, insurance, Workers' Compensation, etc. as may be required by the County within ten (10) days (unless a longer period is allowed by the County) from the date of receipt of the formal contract forms.

All bidders must take into consideration that only the County's documents will be used in the finalization of any contract issued as a result of this IFB. Bidders are responsible for reviewing such documents prior to submitting their bid response.

All bidders must submit written disclosure of any known potential conflicts of interest that may result during the purchase of goods and/or the performance of the services listed herein.

BADGE ACCESS TO COUNTY FACILITIES:

This agreement/contract may require access to multiple facilities within Douglas County, including law enforcement and judicial buildings that may contain Criminal Justice Information Services (CJIS) material. As such, Douglas County will perform prescreening background checks of successful bidders and associated personnel. In addition, successful bidders and associated personnel must pass state and federal fingerprint and background checks prior to the start of work and access to any Douglas County facility. To complete the fingerprinting and background checks, successful bidders and associated personnel must set up vendor accounts with the Colorado Bureau of Investigations (CBI): https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/new-accounts. Depending on access requirements, the successful bidders and associated personnel may be required to sign an additional CJIS security addendum.

The successful bidder shall supply a complete list of associated personnel to Douglas County with at least two potential alternative workers who will be responsible for performing services under this agreement/contract. Only these individuals will be allowed on Douglas County premises to perform services once confirmed to have passed background checks and CJIS Training.

ETHICAL STANDARDS:

It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other capacity in any proceeding of application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or an agreement/contract or subcontract, or to any solicitation or IFB, therefore.

It shall be a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under an agreement/contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

In the event that any gratuities or kickbacks are offered or tendered to any County employee or representative, the bid response shall be disqualified and shall not be reinstated.

ETHICSPOINT/NAVEX GLOBAL:

Douglas County is committed to an environment where open, honest communication is the expectation, not the exception. Douglas County has implemented a phone and Internet-based reporting system called EthicsPoint/Navex Global. The reporting system allows employees to report issues or concerns that they may have in an anonymous and confidential manner. We consider it a critical component in providing a safe, secure, and ethical workplace.

An option within the system allows vendors to also report an issue. As a vendor, you are in a position to observe not only questionable or unethical behavior by our employees but also identify areas that you would like to make a suggestion for change. By calling 1-888-337-3094 or logging-in on the Internet to www.ethicspoint.com and entering Douglas County Government, you can file a report, offer a suggestion or voice a concern. Online instructions are available on how to use the system. The EthicsPoint/Navex Global system also offers a follow-up/response mechanism. You can be assured that this is a fast, easy, and confidential system.

NON-COLLUSIVE BIDDING CERTIFICATION:

By the submission of your bid response, the bidder certifies that:

1) The bid has been arrived at by the bidder independently and has been submitted without collusion with any other bidder.

2) The contents of the bid have not been communicated by the bidder; nor, to the best of their knowledge and belief, by any of their employees or agents, to any person not an employee or agent of the bidder or the surety on any bond furnished herewith, and will not be communicated to any such person prior to the official opening of this bid.

3) No bidder shall submit more than one (1) bid for this purchase.

NON-DISCRIMINATION IN EMPLOYMENT:

In connection with the performance of the work under an agreement/contract issued as a result of this IFB, the successful bidder must agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability. The successful bidder must further agree to insert the foregoing provision into all subcontracts.

INDEMNIFICATION:

The County cannot and by this agreement/contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the vendor/company/contractor or any other person or entity whatsoever, for any purpose whatsoever. The vendor/company/contractor shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this agreement/contract; provided, however, that the vendor/company/contractor need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

INDEPENDENT CONTRACTOR:

The vendor/company/contractor is an Independent Contractor and is free to perform services for other clients. Notwithstanding any provision of this agreement/contract, all personnel assigned by the vendor/company/contractor to perform work under this agreement/contract shall be, and remain at all times, employees of the vendor/company/contractor for all purposes. The County shall have no responsibility for any federal and state taxes and contributions for Social Security, unemployment insurance, income withholding tax, and other taxes measured by wages paid to employees of the vendor/company/contractor and/or its designated agents. The vendor/company/contractor acknowledges that it and its employees are not entitled to Workers' Compensation benefits or Unemployment Insurance benefits from the County, unless the vendor/company/contractor or a third party provides such coverage, and that the County does not pay for or otherwise provide such coverage. The vendor/company/contractor shall provide and keep in force Workers' Compensation (and provide proof of such insurance when requested by the County) and Unemployment Compensation insurance in the amounts required by law, and shall be solely responsible for its own actions, its employees and agents.

ASSIGNMENT OF PURCHASE ORDER OR CONTRACT:

The successful bidder may not assign or otherwise transfer any of its rights or obligations under any purchase order or agreement/contract made and entered into pursuant to the County IFB without the prior written approval of the County Purchasing Division.

CANCELLATION:

The County reserves the right to cancel the whole or any part of an agreement/contract issued as a result of this IFB due to the failure of the successful bidder to carry out any term, promise or condition of the agreement/contract. The County will issue a written notice of default to the successful bidder for failing to act in compliance with the terms and conditions of such an agreement/contract.

EXAMINATION OF RECORDS:

The successful bidder agrees that the County shall, until the expiration of three (3) years after the final payment under an agreement/contract issued as a result of this IFB, have access to and the right to examine any directly pertinent books, documents, papers, and records of the bidder involving transactions of such agreement/contract.

PRICE, PAYMENT, AND DELIVERY:

1) All prices shall be firm and fixed for the specified time frame.

2) All payment terms shall be "Net 30"; consideration will be given to any discounts offered for payments made earlier than "Net 30", please explain.

3) In an effort to improve efficiency, Douglas County encourages the use of purchasing cards to make payments. Under this method, payments are made after the verification of the receipt of the goods and services and following the receipt of a proper invoice. Please confirm if this would be an acceptable payment option.

4) All deliveries will be "F.O.B. ~ Destination – Douglas County Fleet Services, 3030 North Industrial Way, Castle Rock, Colorado 80109"

TAXES:

All pricing shall reflect all applicable tax exemptions for Douglas County:

1) Federal Registration Number: 84-6000761

2) State Registration Number: 98-04428

COOPERATIVE PURCHASING:

Douglas County encourages cooperative purchasing in an effort to assist other agencies to reduce their cost of bidding and to make better use of taxpayer dollars through volume purchasing. Vendors may, at their discretion, agree to extend the prices and/or terms of the resulting award to other state or local government agencies, school districts, or political subdivisions in the event they would have a need for the same product/service. Usage by any entity shall not have a negative impact on Douglas County in the current term or in any future terms. The vendor must deal directly with any governmental agency concerning the placement of purchase orders/agreements, freight/delivery charges, contractual disputes, invoices, and payments. Douglas County shall not be liable for any costs or damages incurred by any other entity.

REFERENCE LISTING:

Bidders shall furnish a list of three (3) current government/fleet references to include name, title, address, telephone number, and email address for which they are currently furnishing/selling vehicles on a same or similar agreement/contract. The inability to contact references may be cause for the rejection of your bid response.

QUESTIONS/INQUIRIES/ADDENDUMS:

All questions related to this IFB must be submitted **ELECTRONICALLY ONLY** through the Rocky Mountain E-Purchasing/BidNet System website at (www.bidnetdirect.com/colorado/douglas-county-government). Please enter only one (1) question per line.

Questions will be received until 5:00pm on Monday, October 20, 2025. Responses to all questions will be posted on the Rocky Mountain E-Purchasing/BidNet System no-later-than Friday, October 24, 2025.

If it becomes necessary to revise any part of this IFB or if additional data is necessary to enable an exact interpretation of the provisions of this request, an addendum will be issued. It is the responsibility of the potential bidder to ensure that they have received all addendums prior to submitting their IFB response.

INVITATION FOR BID (IFB) #027-25
DOUGLAS COUNTY FLEET VEHICLES

SCOPE OF SERVICES & SPECIFICATIONS

SCOPE OF SERVICES:

Douglas County (the County) is seeking responses from qualified automotive dealerships capable of fulfilling the anticipated vehicle volume needs of Douglas County. The respondents may elect to submit a bid on one or more vehicle body types. No decals or insignia identifying the dealer are to be affixed to any vehicles purchased utilizing this solicitation. The agreements/contracts that result from this Invitation for Bid (IFB) will primarily be used by Douglas County to purchase vehicles, although other agencies may piggyback off the award(s).

Douglas County currently maintains approximately 700 light-duty vehicles and has averaged around sixty (60) vehicle acquisitions per year in each of the past three years. The number of vehicles that Douglas County may purchase each year will vary.

SPECIFICATIONS:

At a minimum, the respondent shall include manufacturer-standard new vehicle equipment for the current model year vehicles unless otherwise specified. Respondents shall indicate the least expensive Trim Level package that meets all listed Standard Specifications for the given vehicle description/class. Respondents shall provide Original Equipment Manufacturer ("OEM") product designation codes, where applicable. Douglas County reserves the right to modify vehicle configurations (i.e., regular cab, crew cab, extended cab, etc.), trim levels, packages, and options, as needed for each vehicle order. Respondents are encouraged to identify, in a separate attachment, the options available for each model vehicle being bid.

Tires will be specified as All-Season/ Mud and Snow radials. When specified, All-Terrain tires with open side lugs and open side tread should be provided.

A color chart listing all available interior and exterior colors, with their correct factory names, will be provided with the available free colors noted.

All current model year vehicles ordered within the dealership and manufacturer's ordering guidelines will be delivered and invoiced no later than the last business day of the third quarter of the year that the order is placed, unless declared and agreed upon in the quote/estimate. In the event the automotive dealership is not able to deliver the ordered vehicle(s) within the model year ordered, the County may choose to order, out of dealer stock, a unit(s) as close to original specifications as possible. Vehicles ordered within the OEM ordering and build periods are expected to be delivered through the dealership within six (6) to nine (9) months of the vehicle order date/purchase order issue date. Vehicles not built and delivered by OEM on a timely basis, except in such cases where the delivery will be delayed due to acts of God, strikes, or other causes beyond the control of the dealership, will be documented as delivery and performance issues that may jeopardize future orders/awards with Douglas County. Vehicles ordered by the County after the final order date has been announced by the OEM do not apply to this stipulation. If the current model year becomes unavailable due to manufacturer build-out dates, the dealership will be expected to work with the County to secure a current year model that meets the specifications from an alternative source or provide the next model-year vehicle at the current model year's pricing.

OPTIONS:

Options shall be bid and provided as factory-installed under the terms of the full, factory-backed, bumper-to-bumper warranty. Dealer-installed options will not be permitted unless pre-approved in writing by the County.

If a dealership substitutes an OEM option with a non-OEM option, the County may return the vehicle for a correctly equipped vehicle. The County may require the dealership to reimburse the County for all expenses and fees related to the repair of a non-OEM option that fails within the standard warranty period. If, at any time, the County discovers the dealership is substituting an OEM option with a non-OEM option, the County reserves the right to cancel the award in the best interest of the County.

The price and OEM Code for each option listed on the Vehicle Specification Sheet shall be specified. If an option is no charge (N/C) or included in the standard vehicle base price (STD or INC) write the appropriate designation. If an option is not available, write "N/A". The price for options will not exceed the Manufacturer's Suggested Retail Price (MSRP).

DELIVERY REQUIREMENTS:

All vehicles shall be delivered complete with all manufacturers' standard new vehicle equipment and must comply with the Vehicle Specifications and requested optional items as listed in the quote/estimate. The County reserves the right to return any vehicle, after acceptance, that is found to be incomplete and/or in violation of the Vehicle Specifications for the body code and purchase order. The County shall have the discretion whether to accept the vehicle and be reimbursed for monies already paid or to choose to have the dealer bring the vehicle up to specifications.

Scheduling of a vehicle delivery appointment must be completed with a minimum of forty-eight (48) hours notice, prior to delivery with Douglas County Fleet Services. The dealership will be asked to provide the purchase order number and the number of vehicles to be delivered when calling to schedule an appointment. The dealership shall deliver all vehicles requested through the award of this IFB to Douglas County Fleet Services, which is located at 3030 North Industrial Way, Castle Rock, CO 80109. Official inspection and acceptance of the vehicles shall occur at this location. Vehicle deliveries are accepted between the hours of 8:00 AM and 12:00 PM and 1:00 PM and 5:00 PM, Monday through Friday, excluding County Holidays, which are as follows:

1) New Year's Day
2) Martin Luther King, Jr. Day
3) Presidents' Day
4) Memorial Day
5) Juneteenth
6) Independence Day
7) Labor Day
8) Veterans' Day
9) Thanksgiving Day
10) Friday after Thanksgiving
11) Christmas Eve Day
12) Christmas Day

The following documentation/items must be included in the vehicle at the time of the scheduled delivery. No handwritten documents will be accepted.

1) All titling documents are to be completed as:
   DOUGLAS COUNTY OF
   PO BOX 1390
   CASTLE ROCK, CO 80104
2) The dealerships invoice with a typed Vehicle Identification Number (VIN), the Douglas County Purchase Order number, and the Dealer Stock Number.
3) A copy of the Douglas County Purchase Order, signed by the Dealership Sales Representative, verifying Quality Control and dealer check.
4) The manufacturer's window sticker with price and option information (do not leave the sticker on the vehicle door glass).
5) The manufacturer's "Certificate of Origin".
6) The Application for Title and odometer statement.

7) Weight slip and VIN verification will be provided whenever a vehicle body has been modified (i.e., dump bodies, cube vans, box trucks, etc.)
8) A sixty (60) day permit attached to the license plate area on the rear of the vehicle.

All vehicles will be delivered washed, have license plate brackets and screws installed on the vehicle, serviced, and with a minimum of one-quarter (1/4) tank of fuel in the vehicle.

Douglas County Fleet Services will inspect the delivered vehicle's condition and options to expedite the delivery process. If any problems are discovered after delivery, the County will have four (4) weeks to inspect and reject the vehicle while it is still located at the Fleet Services location. If rejected, the dealership will retrieve the vehicle within three (3) business days of notification for correction/repairs and redeliver the vehicle as soon as the repairs are complete.

VEHICLE VISIBILITY REPORTS:

The County requires vehicle visibility reports to be provided monthly. Failure to provide these reports may result in the cancellation of said order/award. These reports must be submitted to Fleet Services and must contain the following information:
1) The solicitation number (IFB #027-25)
2) Douglas County Purchase Order Number
3) Vehicle Type
4) Status of the vehicle
5) Vehicle location
6) Anticipated delivery date

Additional mandatory factory options required by the ordering of any given option will be specified under the "Actual/Comments" section of the Vehicle Specification Sheet.

LIMITED AGREEMENT/CONTRACT EXTENSION TO COMPLETE WORK:

Any specific work assignment which commences prior to the termination date of this award, and which will extend beyond the termination date, shall, unless terminated by mutual agreement by both parties, continue until completion at the same prices, terms, and conditions as set forth herein.

LOCAL DEALERSHIP SHALL BE REQUIRED:

Due to the service level required in conjunction with this award, the awarded automotive dealerships shall maintain a primary location within the Metro Denver, Colorado, area. This location must be staffed by a competent company representative who can be contacted during normal working hours and who is authorized to discuss matters pertaining to this potential award. Metro Denver consists of those communities within a 100-mile radius of Castle Rock, CO. These communities may include, but will not be limited to, the City and County of Denver, City of Ft. Collins and surrounding counties, City of Colorado Springs and surrounding counties, Arapahoe County, Jefferson County, Adams County, Boulder County, Douglas County, City and County of Broomfield, Clear Creek County, and Gilpin County, Colorado.

CURRENT MODEL/VERSION:

This IFB states a specific model or version and an estimated number of items or units to be purchased. It is understood and agreed that the County may purchase additional vehicles from the dealerships, including subsequent product releases or replacement vehicles/products; provided that these additional items represent the same manufacturer and essential functionality.

VEHICLES/EQUIPMENT SHALL BE THE MOST RECENT MODEL AVAILABLE:

Vehicles/Equipment offered by the dealership shall be the most recent model available. Any optional components that are required in accordance with the specifications shall be considered standard equipment for purposes of this award. An omission of any essential detail from these specifications does not relieve the dealership from furnishing a complete vehicle. The vehicle shall conform to all applicable OSHA, State of Colorado, and Federal safety requirements. All components, including but not limited to, assists, wiring, accessory mounting, parts, connectors, and adjustments, are to be in accordance with current SAE standards and recommended practices. The engineering, materials, and workmanship shall exhibit a high level of quality and appearance consistent with, or exceeding, industry standards.

DEFICIENCIES, DEFECTS, AND/OR DAMAGES TO VEHICLES SHALL BE CORRECTED BY THE DEALERSHIP:

The dealership shall promptly correct all deficiencies, defects, and/or damages to vehicles delivered to the County in accordance with this potential award. All corrections shall be made within fifteen (15) calendar days after such deficiencies, defects, and/or damages are verbally reported to the dealership by Fleet Services. The dealership shall be responsible for filing, processing, and collecting all damage claims against the shipper, when applicable.

PRICE DECREASE DURING AGREEMENT:

If prices decrease during the term of this award agreement, the dealership must notify the County of the lower prices so that all subsequent orders will reflect accurate pricing.

PURCHASE ORDERS PLACED WITH THE DEALERSHIP:

All orders placed with the dealership during the term of this award shall be issued by the County's Purchasing Division through a purchase order bearing a unique purchase order number. The dealership shall not fill any orders until a purchase order has been received from the County. A verbal purchase order number or letter of intent, may be issued to the dealership by Fleet Services under emergency circumstances in advance of a written purchase order.

PURCHASE OF OTHER VEHICLES NOT LISTED ON THE SOLICITATION BASED ON PERCENTAGE DISCOUNTS:

While the County has listed all major vehicles within this solicitation, which are utilized by the County and/or departments in conjunction with their operations, there may be ancillary vehicles that must be purchased by the County during the term of this Agreement. For this reason, respondents are requested to quote a percentage discount from the dealerships price list that will be offered to the County for vehicles that did not appear in this IFB. The County reserves the right to award these ancillary vehicles to the said dealership or another dealership based on the lowest actual price offered.

PRODUCT RECALL:

The awarded dealerships shall notify Douglas County Fleet Services of any manufacturer's recalls regarding vehicles ordered under this Agreement. The dealership shall contact the County by email within one (1) week of notification by the manufacturer. Failure to comply with this requirement may be cause for termination of the award.

BACK ORDERS MUST BE FILLED WITHIN A REASONABLE TIME:

If the dealership experiences a back order of vehicles from its manufacturer or distributor, the dealership must ensure that such back orders are filled within a reasonable period of time. In these cases, the dealership must notify the County of these backorders in advance of the delivery date so appropriate steps can be taken by the County. The dealership shall not invoice the County for back-ordered vehicles until such back orders are delivered and accepted by the County's authorized representative. It is understood and agreed that the County shall be the sole judge of what constitutes a reasonable period of time and may, at its discretion, verbally cancel back orders and seek the vehicles from another dealership.

DISCOUNTS OFFERED DURING THE TERM OF THE AGREEMENT/CONTRACT:

During the term of this award, the dealership may offer the County discounts below the original prices quoted in their bid response. In addition, the dealerships are encouraged to offer additional discounts below the original prices quoted in their bid response for large single orders.

DUPLICATE SHIPMENTS ARE NOT ALLOWED:

The County will not accept duplicate vehicle shipments. If the dealership sends duplicate shipments to a County location, the dealership shall either retrieve the vehicles at no cost to the County or allow the County to retain the vehicles at no cost to the County.

ADJUSTMENTS/SURCHARGES:

The County will not accept adjustments or surcharges from the dealership unless a negotiated request for such adjustment/surcharge is agreed upon by both parties as to amount and a very specific timeframe. Such an adjustment/surcharge must be documented in writing. The County will not honor such adjustments/surcharges invoiced without the attachment, of such agreement, to the invoice.

SHIPPING TERMS FOB DESTINATION:

All deliveries are F.O.B. Destination – Douglas County Fleet Services, 3030 North Industrial Way, Castle Rock, Colorado 80109. The dealership will hold the title to the vehicle(s) until such time as they are delivered to, and accepted by, an authorized County representative.

METHOD OF PAYMENT FOR VEHICLES DELIVERED:

The County shall provide payment for the vehicles delivered. The dealership shall provide a fully documented invoice upon delivery of the vehicle to Douglas County Fleet Services. Payment terms are Net 30. The invoice shall identify critical, descriptive data, including, but not limited to, model numbers, serial numbers, VIN numbers, and purchase order numbers. It shall be understood that such invoices shall not be authorized for payment until such time as a County representative has inspected and approved the vehicles.

LOGOS:

The County logo is trademarked and property solely of the County. Bidders do not have permission to use our logo on any documentation or presentation materials, and to do so would be a violation of our trademark.

STANDARD EQUIPMENT REQUIREMENTS/SPECIFICATIONS:

Below are the General Vehicle Specifications to be included, but not limited to, on all Douglas County vehicles. The 2026 Vehicle Specification sheets, attached and incorporated herein as Exhibit "A" – "V", must be completed and returned with your bid response.

Standard Equipment Requirements (All Vehicles)

- The primary color for Douglas County vehicles is white
- Power door locks
- Power windows
- Cruise control
- Automatic transmission
- Remote keyless entry
- 3x keys/fobs for non-law enforcement vehicles
- AM/FM radio with Bluetooth/Hands-Free cellular capabilities
- Spray in bedliners for pickups
- Backup camera/sensors
- Weather Tech or comparable floor liners (front and rear).
- Factory Warranties

Optional Equipment

- Additional/higher trim levels or packages, as needed
- Additional color options, as needed
- Front windows tinted to match rear window tint
- 5x keys/fobs for law enforcement vehicles
- All law enforcement units are to be fleet-keyed

Additional upfitting options to be available through dealers, as needed

- Toppers
- Amber lighting
- Law Enforcement lighting
- Snowplows
- Sanders
- Headache racks
- Tonneau covers
- Lift gates
- Cab/chassis - upfitting, including but not limited to dump, utility, box, service, crane, bucket, etc.
- Front bumper/grill guard combo with winch
- This list is not all-inclusive, and additional upfit requirements may be added at any time and per vehicle order.

All SUVs (Small, Mid, and Full-Sized)

- Four (4) doors
- Push button 4-wheel drive or all-wheel drive
- Limited-slip differential
- Towing package
- Transmission cooler

Small Pickup Truck (Canyon, Colorado, Ranger)

- Class 1 light truck
- 0 to 6,000 GVWR
- Gas engine
- Limited-slip differential
- Push button 4-wheel drive or all-wheel drive

1/2 Ton Pickup Truck - 4x4 (F150 & 1500 Series Pickups)

- Class 2A Light-Duty Truck
- 6,001 – 8,500 GVWR
- Gas or diesel engine
- Limited-slip differential
- Push button 4-wheel drive or all-wheel drive
- Heavy-duty towing package
- Transmission cooler

3/4 Ton Pickup Truck - 4x4 (F250 & 2500 Series Pickups)

- Class 2B Light-Duty Truck
- 8,501 - 10,000 GVWR
- Gas or Turbocharged Diesel Engine
- Limited-slip differential
- Heavy-duty towing package
- Transmission cooler
- Upfitter switches
- Snowplow prep package
- Factory Gooseneck prep

1-Ton Pickup Truck - 4x4 (F350 & 3500 Series Pickups)

- Class 3 Medium-Duty Truck
- 10,001 - 14,000 GVWR
- Gas or Turbocharged Diesel Engine
- Limited-slip differential
- Heavy-duty towing package w/ 2.5-inch receiver
- Transmission cooler
- Upfitter switches
- Snowplow prep package
- Factory Gooseneck prep

1-Ton Cab & Chassis DRW - 4x4 (F350 & 3500 DRW Series Trucks)

- Class 3 Medium-Duty Truck
- 10,001 - 14,000 GVW
- Gas or Turbocharged Diesel Engine
- Limited-slip differential
- Heavy-duty towing package
- Transmission cooler
- Upfitter switches
- Snowplow prep package
- 2.5-inch hitch receiver
- Factory Gooseneck prep

1.5-Ton Cab & Chassis DRW - 4x4 (F450 & 4500 Series Trucks)

- Class 4 Medium-Duty Truck
- 14,001 - 16,000 GVWR
- Gas or Turbocharged Diesel Engine
- Limited-slip differential
- Heavy-duty towing package
- Transmission cooler
- Upfitter switches
- Snowplow prep package

2-Ton Cab & Chassis DRW - 4x4 (F550 & 5500 Series trucks)

- Class 5 Medium-Duty Truck
- 16,001 -19,500 GVWR
- Gas or Turbocharged Diesel Engine

- Limited-slip differential
- Heavy-duty towing package
- Transmission cooler
- Upfitter switches
- Snowplow prep package

All Cargo and Passenger Vans

- Gas or Turbocharged Diesel Engine
- Front or All Wheel Drive
- Limited-slip differential

EXHIBITS:

The 2026 Vehicle Specification sheets, attached and incorporated herein as Exhibit "A" – "V", must be completed and returned with your bid response.

1) Exhibit "A" ~ DC_Pass Util Medium 4x4 5+ Pass – Base
2) Exhibit "B" ~ DC_Pass Van 15 Passenger – Base
3) Exhibit "C" ~ DC_PU BEV 1500 4x4 – Base
4) Exhibit "D" ~ DC_Pass Util Large 4x4 Patrol – Base
5) Exhibit "E" ~ DC_Pass Van 12 Passenger – Base
6) Exhibit "F" ~ DC_PU 2500 4x4 – Base
7) Exhibit "G" ~ DC_Pass Util Large 4x4 8+ Pass – Base
8) Exhibit "H" ~ DC_Pass Util Small 4x4 - Base
9) Exhibit "I" ~ DC_Police 1500 4X4 - Base
10) Exhibit "J" ~ DC_Pass Util Large 4x4 5+ Pass - Base
11) Exhibit "K" ~ DC_Pass Util Medium 4x4 Patrol - Base
12) Exhibit "L" ~ DC_PU 3500 4x4 - Base
13) Exhibit "M" ~ DC_Pass Util Ex Small 4x4 Util - Base
14) Exhibit "N" ~ DC_Cargo Van Maxi 1 Ton - Base
15) Exhibit "O" ~ DC_Pass Van 8 Passenger - Base
16) Exhibit "P" ~ DC_Cargo Van 1500 - Base
17) Exhibit "Q" ~ DC_Cab-Chassis 1.5 Ton DRW - Base
18) Exhibit "R" ~ DC_Pass Util Electric 4x4 - Base
19) Exhibit "S" ~ DC_PU 1500 4X4 - Base
20) Exhibit "T" ~ DC_Cab-Chassis 1 Ton DRW - Base
21) Exhibit "U" ~ DC_Cab-Chassis 2 Ton DRW – Base
22) Exhibit "V" ~ DC_Cargo Van 2500 - Base

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Troy Bahr, Facilities Manager, FFESS

DESCRIPTION: Purchase Orders and Contract Amendment to Strong Contractors for Silicone Roof Coating Projects at the Park Meadows Center, and CSU Facilities for a Total Contact Amount of $492,000.00. IFB Award #027-22.

SUMMARY: Douglas County Facilities, Fleet & Emergency Support Services (FFESS) entered into a Contract with Strong Contractors for the phase 6 silicone roof project at the Robert Christensen Justice Center with a total contract amount of $321,000.00.

Douglas County Facilities also received funding approval in the 2026 Adopted Budget for additional silicone roof coating projects at the Park Meadows Center and CSU Facilities, in addition to the Justice Center project.

In September 2022, an invitation for bid process was completed, and IFB #027-22 was awarded to Strong Contractors as one of the successful bidders.

This agenda item requests approval of additional purchase orders totaling $171,000.00 that have been submitted to Douglas County Purchasing for processing to complete the silicone roof projects.

RECOMMENDED ACTION: Approval of Purchase Orders and Contract Amendment to Strong Contractors in the amount of $171,000.00 to complete the silicone roof coating projects at the Park Meadows Center and CSU Facilities in response to IFB #027-22.

REVIEW:

Tim Hallmark	Approve	3/18/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Cover Page
2026 DC_1st Amendment to PCS -Strong Contractor_030426

MEETING DATE: March 24, 2026

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ATTACHMENTS:

2026 DC_1st Amendment to PCS -Strong Contractor_030426

FIRST AMENDMENT TO PUBLIC CONTRACT FOR SERVICES

THIS FIRST AMENDMENT TO PUBLIC CONTRACT FOR SERVICES (the "Amendment") is made and entered into as of this _____day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (The "County"), and **STRONG CONTRACTORS, INC.**, authorized to do business in Colorado (the "Contractor"). The County and the Contractor are hereinafter collectively referred to as the "Parties" and individually to as a "Party."

RECITALS

WHEREAS, the Parties entered into a certain Public Contract for Services dated February 24, 2026, (the "Contract") for the Contractor to provide all planning, design, engineering, permitting, mobilization, materials, labor, and construction installation, bonding, and insurance needed for various roofing projects and repairs throughout Douglas County. The County would like to proceed with Phase 6 Roof Replacement at the Robert A. Christensen Justice Center, located at 4000 Justice Way, Castle Rock, CO 80109; and

WHEREAS, the Contract had an original maximum contract expenditure of $321,000.00 and a term from March 4, 2026, through November 1, 2026; and

WHEREAS, the Parties desire to amend the Contract the first time by increasing the Maximum Contract Expenditure by $171,000.00 and updating the scope of services and method of payment exhibits; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in the Contract; and

WHEREAS, the Parties have now determined that additional clarifications are needed; and

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1. Section 4 of the Contract is hereby amended to read:

> **MAXIMUM CONTRACT EXPENDITURE:** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **FOUR HUNDRED NINETY-TWO THOUSAND DOLLARS AND ZERO CENTS ($492,000.00).** The funds appropriated for this First Amendment are **ONE HUNDRED SEVENTY-ONE THOUSAND DOLLARS AND ZERO CENTS ($171,000.00)** for the fiscal year 2026. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract, nor is anything set forth herein a limitation of liability for the Contractor. Any potential expenditure for this

Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

2. Exhibit A is replaced with **Exhibit A-1**.

3. Exhibit B is replaced with **Exhibit B-1**.

4. **OTHER TERMS AND CONDITIONS REMAIN:** In the event of any inconsistencies between the Contract and First Amendment, the terms of this First Amendment shall control. Except as expressly set forth in this First Amendment, the Contract otherwise is unmodified and remains in full force and effect. Each reference in the Contract to itself shall be deemed also to refer to this First Amendment.

4. **CAPITALIZED TERMS:** All capitalized terms used but not defined herein shall have the same meanings as defined in the Contract.

(Remainder of Page Intentionally Blank)

EXHIBIT A-1
SCOPE OF SERVICES

SILICONE ROOF COATING PROPOSAL
PROJECT ADDRESS:
CSU Building
410 Fairgrounds Rd.
Castle Rock, CO 80104

Silicone Roof Coating System Over Ballasted EPDM, Total: $38,500

Inspection and Repairs
- Inspect the roof for existing leaks, saturated areas, and existing application defects
- Remove and treat saturated areas as necessary
- Inspect and clean all scuppers and/or roof drains to create a watertight seal
- Repair EPDM as necessary to maintain manufacturer standards and create a watertight seal
- Install seam seal and mesh, per manufacturer specification
- Fasten and caulk any existing loose metals

Substrate Preparation and Coating
- Relocate approximately 15 SQ of existing rock ballast, as necessary
- Power wash roof with Everest AF Cleaner Concentrate to water test and ensure proper adhesion of silicone
- Mask the building, as necessary
- Install accessories, including liquid flashing and mesh on seams and penetration, per manufacturer specifications
- Coat with Everest Siloxy-EZ silicone (44 dry mils) liquid-applied system over the existing 60 mil EPDM for a total of 104 mils to create a seamless membrane
- Install a ballast protection mat over the newly coated areas
- Install coating 10" up parapet wall
- Remove and replace any damaged concrete pavers
- Replace approximately 10-15 SQ of the removed rock ballast and begin the process again until the system has been entirely replaced
- Clean debris created from installing the new roofing system
- Repair any damage to landscaping caused by construction efforts

OPTIONAL 20-Year Manufacturer Warranty, Total: $2,500
20-year Everest Systems Labor & Material Warranty

TOTAL INCLUDING 20-Year NDL Warranty: $41,000

INCLUSIONS
- Approximately 4,200 SF (42 SQ) white silicone coating, including walls
- Bond Fee

- Map reference below

EXCLUSIONS
- Permit fees
    - Heavy equipment (not foreseen to be needed)



SILICONE ROOF COATING PROPOSAL
PROJECT ADDRESS:
Park Meadows Center Building
9350 Heritage Hills Cir.
Lone Tree, CO 80124

Silicone Roof Coating System Over Ballasted EPDM, Total: $126,000

Inspection and Repairs
- Inspect the roof for existing leaks, saturated areas, and existing application defects
- Remove and treat saturated areas as necessary
- Inspect and clean all scuppers and/or roof drains to create a watertight seal
- Repair EPDM as necessary to maintain manufacturer standards and create a watertight seal
- Install seam seal and mesh, per manufacturer specification
- Fasten and caulk any existing loose metals

Substrate Preparation and Coating
- Relocate approximately 15 SQ of existing rock ballast, as necessary
- Power wash roof with Everest AF Cleaner Concentrate to water test and ensure proper adhesion of silicone
- Mask the building, as necessary
- Install accessories, including liquid flashing and mesh on seams and penetration, per manufacturer specifications
- Coat with Everest Siloxy-EZ silicone (44 dry mils) liquid-applied system over the existing 60 mil EPDM for a total of 104 mils to create a seamless membrane
- Install a ballast protection mat over the newly coated areas
- Install coating 10" up parapet wall
- Remove and replace any damaged concrete pavers
- Replace approximately 10-15 SQ of the removed rock ballast and begin the process again until the system has been entirely replaced
- Clean debris created from installing the new roofing system
- Repair any damage to landscaping caused by construction efforts

OPTIONAL 20-Year Manufacturer Warranty, Total: $4,000
20-year Everest Systems Labor & Material Warranty

TOTAL INCLUDING 20-Year NDL Warranty: $130,000

INCLUSIONS
- Approximately 16,073 SF (161 SQ) white silicone coating, including walls
- Bond Fee

- Map reference below

EXCLUSIONS
- Permit fees
- Heavy equipment (not foreseen to be needed)



EXHIBIT B-1
METHOD OF PAYMENT

Original Total for Services: $321,000.

Additional Services:

1. **CSU Extension** – $41,000
2. **Park Meadows Center** - $130,000

New Total for All Services: **$492,000.00**

A Purchase Order will be issued to the Contractor for this project, and the Purchase Order number must be included on all invoices/payment applications.

A fifty percent (50%) material deposit will be due at material delivery upon receipt of the invoice. The remaining balance will be paid upon completion of the specified work.

Payment terms are Net 30.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Troy Bahr, Facilities Manager, FFESS

DESCRIPTION: Purchase Order to Environments Denver, for the Approved Lansing Point Space Furniture to Support the Phase II Human Services and Community Services Departments Located at 11045 East Lansing Circle, Englewood, CO. 80112 in the Amount of $1,140,864.25.

SUMMARY: Douglas County Facilities, Fleet & Emergency Support Services (FFESS) respectfully requests approval of a Purchase Order totaling $1,140,864.25 for the procurement and installation of office furniture on the 1st and 2nd floors of the new 23rd Judicial District satellite facility. This space will serve the District Attorney's Diversion Program, Probations, Douglas County Health Department (DCHD), Community Justice Services, Community Services, and Human Services Departments.

In January 2024, an Invitation for Bid process was completed, and IFB #048-23 was awarded to Environments Denver (EON Workplace), as one of the successful bidders.

A purchase order request totaling $1,140,864.25 has been submitted to Douglas County Purchasing for processing to complete this furniture purchase.

RECOMMENDED ACTION: Approval of Purchase Order to Environments Denver (EON Workplace), totaling $1,140,864.25 to complete the furnishing of 1st and 2nd floors at Lansing Point at 11045 East Lansing Circle, Englewood, CO. 80112 satellite space (Furniture Purchase/Install) under IFB #048-23.

REVIEW:

Tim Hallmark	Approve	3/18/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Cover Page
DC 2026 - Environments Denver EON Workplace_031326

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Troy Bahr, Facilities Manager, FFESS

DESCRIPTION: Purchase Order to Environments Denver, for the Approved Lansing Point Space Furniture to Support the Phase II Human Services and Community Services Departments Located at 11045 East Lansing Circle, Englewood, CO. 80112 in the Amount of $1,140,864.25.

SUMMARY: Douglas County Facilities, Fleet & Emergency Support Services (FFESS) respectfully requests approval of a Purchase Order totaling $1,140,864.25 for the procurement and installation of office furniture on the 1st and 2nd floors of the new 23rd Judicial District satellite facility. This space will serve the District Attorney's Diversion Program, Probations, Douglas County Health Department (DCHD), Community Justice Services, Community Services, and Human Services Departments.

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Tim Hallmark	Approve	3/18/2026
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Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

DC 2026 - Environments Denver EON Workplace_031326

PUBLIC CONTRACT FOR SERVICES

THIS PUBLIC CONTRACT FOR SERVICES (the "Contract") is made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **EON WORKPLACE dba ENVIRONMENTS DENVER**, authorized to do business in Colorado (the "Consultant"). The County and the Contractor hereinafter collectively referred to as the "Parties" and individually to as a "Party."

RECITALS

WHEREAS, the County advertised and awarded (IFB #048-23) to Environments Denver, for furnishing all labor, tools, supplies, and equipment, and everything necessary and required to complete furniture purchase and installation on the 1st and 2nd floors of the new 23rd Judicial District satellite facility; and

WHEREAS, the County desires to engage the Consultant to render certain professional services and assistance in connection with such undertakings of the County; and

WHEREAS, the Consultant has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

1. LINE OF AUTHORITY: Troy Bahr, Facilities Manager (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the Consultant under this Contract.

2. SCOPE OF SERVICES: All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Consultant.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the County and Consultant, shall be in writing and shall become part of this Contract upon execution.

The Consultant agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Consultant shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Consultant and the County for the use and occupancy by the Consultant of any County facilities or space.

3. COMPENSATION: Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Consultant, and the Consultant agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

4. MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **one million one hundred forty thousand eight hundred sixty-four dollars and twenty-five cents ($1,140,864.25)** for the Term of this Contract. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract, nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. TERM: It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on this **MARCH 24, 2026**, and terminate at 12:00 a.m. on **JULY 31, 2026**. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted, and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. INVOICING PROCEDURES: Payments shall be made to the Consultant based upon invoices submitted by the Consultant, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Consultant within thirty (30) days or within a mutually agreed-upon period after County has received complete invoices from the Consultant. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Consultant's activities and services rendered, as the County deems appropriate to support the payments to the Consultant. The signature of an officer of the Consultant shall appear on all invoices certifying that the invoice has been examined and found to be correct.

7. CONFLICT OF INTEREST: The Consultant agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of County.

8. INDEMNIFICATION: The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever, for any purpose whatsoever. The Consultant shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Consultant need not indemnify or save

harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees.

9. INDEPENDENT CONTRACTOR: The Consultant is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Consultant to perform work under this Contract shall be and remain at all times, employees of the Consultant for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

11. ASSIGNMENT: The Consultant covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Consultant to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Consultant hereunder.

12. COUNTY REVIEW OF RECORDS: The Consultant agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Consultant shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

13. OWNERSHIP OF DOCUMENTS: Drawings, specifications, guidelines, and any other documents prepared by the Consultant in connection with this Contract shall be the property of the County.

14. ASSIGNMENT OF COPYRIGHTS: The Consultant assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Consultant waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

15. TERMINATION: The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Consultant of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant pursuant to this Contract shall become the County's property. The

Consultant shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Consultant.

16. NOTICES: Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Consultant to:	Douglas County Attn: Luanne Lee 100 Third Street Castle Rock, CO 80104 Ph: (303) 660-7351 Email: llee@douglas.co.us
with a copy to:	Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104Ph: (303) 660-7414 Email: attorney@douglas.co.us
and by the County to:	EON Workplace/Environments Denver Attn: Bonita Betthauser 60 Tejon Street Denver, CO 80223 Ph: (303) 506-7011 E-mail: bbetthauser@eonoffice.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time-to-time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. NONDISCRIMINATION: In connection with the performance of work under this Contract, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

18. GOVERNING LAW; VENUE: This Contract shall be deemed to have been made in, and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Consultant

expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

19. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Contract by the Consultant shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Consultant shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

20. SEVERABILITY: In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

21. NO THIRD-PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Consultant, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

22. ADVERTISING AND PUBLIC DISCLOSURE: The Consultant shall not include any reference to this Contract or services performed pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant County Manager, and the Board of County Commissioners.

23. PRIORITY OF PROVISIONS: In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

1st This Contract, Sections 1 through 29
2nd Exhibit C- Insurance Requirements
3rd Exhibit A- Scope of Services
4th Exhibit B- Method of Payment

24. HEADINGS; RECITALS: The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

25. CONFLICT WITH EXHIBITS: If any Exhibit to this Contract, conflicts with the express terms of the Contract proceeding the Parties signatures, for the purpose of interpretation and enforcement the express terms of the contract are superior, supersede, and prevail.

26. ENTIRE AGREEMENT: The parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any

commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

27. INSURANCE: The Consultant shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The Consultant shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Consultant's insurance coverage during the term of this Contract.

28. COUNTY EXECUTION OF AGREEMENT: This Contract is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

29. FORCE MAJEURE: No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party such as, but not limited to, weather conditions, acts of God, strikes, work stoppages, unavailability of or delay in receiving labor or materials, faults by contractors, subcontractors, utility companies or third parties, fire or other casualty or action of government authorities.

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EXHIBIT A
SCOPE OF SERVICES

environments DENVER

Quote #: LAN-DHHS-031926
Date Printed: 3/19/2026
Sales Name: Bonita Betthauser
Sales Phone: 303-506-7011

SOLD TO:

Douglas County - Lansing Point
11045 Lansing Circle
Englewood CO 80112

NOTES:

PROPOSAL

DOUGLAS COUNTY LANSING POINT - DEPT OF HUMAN SERVICES

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
BREAK ROOM					
1		3	36" Dia. x 29"h, Round Table w/Metal 4 Leg Tapered Blade Base, ANYWHERE TABLES	$249.81	$749.43
			Material Type {19} 1TF M-1" Thick Thermally Fused Laminate Top Finish {20} ~ATOP Anywhere Table Top Finish Top Finish {F1} ACJ 1-Absolute Acajou ACJ Top Edge Type {45} 2S F-2MM Flat Top Edge Finish {46} ACJ M-Absolute Acajou ACJ Metal Base Finish {50} ~ATB Metal Base Finish {50} Metal Base Finish {F2} TBL 2-Black TBL		
2		10	24"h, Counter Height Stool, Armless, Wall Saver, Upholstered Seat, Plastic Back, Std Sled Base, Chrome Frame, Std Non-Marking Glides, Stacks 5 High on Floor, DUET	$263.81	$2,638.10
			Plastic Back Finish {20} ~DPLS Plastic Back Selections Plastic Back Finish {F1} BLK 1-Night BLK Textile Seat {10|10} ~01 Grade 01 Grade 01 Textile {GR} ~URBA Urban (Global) Urban (Global) - {FR} UR22 2-Black Coal Frame Finish {*I} CH F-Chrome Frame CHM Glide Type {65} CG M-(STD) Clear Glides Commercial or GSA Offering ~STD Commercial Furniture Offering		
3		12	Stacking Chair	$101.25	$1,215.00
				BREAK ROOM Subtotal	**$4,602.53**

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
CONF ROOMS							
4		28	Honeycomb Back, Medium Back, Flip Seating Nesting Chair, Std Fixed Arms, Std 4 Legged Base, Std 2" Dual Wheel Carpet Casters , ROMA			$362.69	$10,155.32
			Textile {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR22	1-Black Coal		
			Frame Finish {45}	TBL	F-Black TBL		
			Caster Type or Glide Type {60}	C1	C-2" Black Caster for Carpeted Surfaces		
5		2	48"d x 120"w x 30"h, Racetrack Boardroom Table, Top is 2 Pieces, Includes 3 Bases w/ Wire Access Doors and Wire Concealment Between Bases, ZIRA			$2,469.25	$4,938.50
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	C3	F-1.5" Top, Standard Edge		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Inner Base Trim Finish {52}	BLK	M-Black, Inner Base Trim BLK		
			Grommet/Electric Cut-Out Opt - LT	~	Grommet/Electrical Not Required - Left Position		
			Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical Not Required - Center Position		
			Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical Not Required - Right Position		
			Custom Cut-Out Locations (Applica	~	Grommet/Electrical Not Required - Custom Grommet Lo		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
6		20	Mesh Back, Medium Back, Task, Std Adj. Height & Width T-arms w/ Front to Back Sliding Armcap, Std Molded Black Base, Std 2" Dual Wheel Carpet Casters, VION			$374.94	$7,498.80
			Mesh Finish {70}	MS69	M-Vion Black MS69		
			Textile {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR22	1-Black Coal		
			Back Frame and Base Finish {20}	BK	F-Black w/ Black Base TBL		
			Arm Type {45}	C	A-Fixed C Arm, Black		
			Seat Size and Foam Type {91}	ST	M-Regular Seat with Standard Foam		
			Lumbar Type {LS}	NL	M-No Lumbar		
			Caster or Glide Type {60}	C1	C-2" Black Caster for Carpeted Surfaces		
			Seat Foam Type {80}	ST	M-Standard Foam		
			Packaging Type {75}	ST	M-(STD) RTA Code in Pricebook per Model		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
7		14	60"W x 24"D Flip T Base with Casters			$285.61	$3,998.54
			METAL FINISH SELECTION	BLACK	FIN:Black		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
8		1	PRAIRIE, 73.5"w x 29"d x 30.5"h, 3 Seat Sofa, Std Fully Upholstered, Std w/ Tapered Wood Skirt & Legs, GLOBAL SEATING USA			$3,188.06	$3,188.06
			Textile {10|04}	~08	Grade 08		
			Grade 08 Textile {GR}	~GPM8	Graded In Grade 08		
			Graded In Grade 08 Textile {FR}	GPM8	1-Graded In Grade 08 Fabrics		
				RO18	Momentum Row, Color: Stone		
			Wood Skirt and Leg Finish {20}	AA	F-Absolute, Wood Legs AAM		
			Back Cushion {70}	ST	M-(STD) Back Cushion w/ a Button		
9		14	Rectangular Top, 24" x 60"			$107.16	$1,500.24
			LAMINATE SELECTION	NEWPORT G	LAM: Newport Gray		
10		4	Credenza Top, 22" x 71"			$91.12	$364.48
			LAMINATE SELECTION	NEWPORT G	LAM: Newport Gray		
11		8	Storage Cabinet with Laminate Doors, 22" x 36", 29"H			$261.14	$2,089.12
			LAMINATE SELECTION	NEWPORT G	LAM: Newport Gray		
			HANDLE COLOR SELECTION	BLACK	FIN: Black		
12		4	48" x 72" Magnetic Whiteboard (Glass)			$429.82	$1,719.28
						CONF ROOMS Subtotal	**$35,452.34**
PO EAST							
13		20	40"w x 5"d, Worksurface Support Channel, Use with 54"w Surface, Channel Should be 14" Shorter Than Top, Screws Included, Black Only			$32.25	$645.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
14		20	19"d x 16"w x 22"h, Pedestals, Mobile w/Box/File Drawers, ZIRA	$467.69	$9,353.80

Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic
Top Finish {20}	ACJ	1-Absolute Acajou ACJ
Base Finish {50}	~ZBSE	Zira Chassis Finish
Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ
Drawer Front Finish {86}	ACJ	1-Absolute Acajou ACJ
Handle Type	~	Handle Option
Handle Type {80}	HX	M-Flared Handle - Black
Lock Finish {89}	BK	M-Black Lock BLK
Keys{40}	K-STD	C-Key Random (STD)
Commercial GSA Offering	~NGSA	Commercial Furniture Offering

15		4	Armchair, Wall Saver, Std 4 Legged Base, Black Polypropylene Foot, Stacks 5 high on Floor, Stacks 8 High on Dolly, SIDERO	$271.69	$1,086.76

Textile {10|04}	~01	Grade 01
Grade 01 Textile {GR}	~URBA	Urban (Global)
Urban (Global) {FR}	UR20	1-Granite Rock
Frame Finish {45}	TBL	F-Black Frame TBL
Glide Type {65}	GLD	M-(STD) Black Glide
Abrasion Resistant Polyester Back	CBD	M-Standard Chair Back Design
Packing Type {75}	ST	M-(STD) RTA Code in Pricebook per Model
Commercial or GSA Offering	~STD	Commercial Furniture Offering

16		20	16"d x 36"w x 35.5"h, Table Top Bookcases, For Top of 29.5"h Units (Includes 2 Adjustable Shelves), ZIRA	$323.75	$6,475.00

Top Finish {20}	ACJ	1-Absolute Acajou ACJ
Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge
Base Finish {50}	~ZBSE	Zira Chassis Finish
Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ
Commercial GSA Offering	~NGSA	Commercial Furniture Offering

17		2	29.7"d x 60"w x 29.5"h, Non-Handed Desk Shell, Rectangular Top,Two Laminate End Panels & Laminate Modesty Panel, ZIRA	$479.94	$959.88

Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic
Top Finish {20}	ACJ	1-Absolute Acajou ACJ
Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge
Base Finish {50}	~ZBSE	Zira Chassis Finish
Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ
Grommet/Electric Cut-Out Opt - L1	~	Grommet/Electrical Not Required - Left Position
Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical Not Required - Center Position
Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical Not Required - Right Position
Custom Grommet Location {Applic	~	Grommet/Electrical Not Required - Custom Grommet Lo
Commercial GSA Offering	~NGSA	Commercial Furniture Offering

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
18		20	24"d x 42"w, Universal Laminate Top, No Drill Holes, ZIRA	$148.31	$2,966.20

Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic
Top Finish {20}	ACJ	1-Absolute Acajou ACJ
Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge
Grommet/Electric Cut-Out Opt - LT	~	Grommet/Electrical/Villa Not Required - Left Position
Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical/Villa Not Required - Center Position
Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical/Villa Not Required - Right Position
Custom Grommet/ Electrical/ Villa	~	Grommet/Electrical/Villa Not Required - Custom Gromm
Commercial GSA Offering	~NGSA	Commercial Furniture Offering

19		20	36" Dia. x 29"h, Round Table w/Metal Trumpet Base, ANYWHERE TABLES	$392.44	$7,848.80

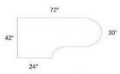
Material Type {19}	1TF	M-1" Thick Thermally Fused Laminate
Top Finish {20}	~ATOP	Anywhere Table Top Finish
Top Finish {F1}	ACJ	1-Absolute Acajou ACJ
Top Edge Type {45}	2S	F-2MM Flat
Top Edge Finish {46}	ACJ	M-Absolute Acajou ACJ
Metal Base Finish {50}	~ATB	Metal Base Finish {50}
Metal Base Finish {F2}	TBL	2-Black TBL

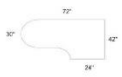
20		20	20"d x 36"w x 29.5"h, Storage Modules w/ 2 Box Drawers on Left, 1 File Drawer on Right, 1 Lateral File Drawer on Bottom, ZIRA	$900.81	$18,016.20

Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic
Top Finish {20}	ACJ	1-Absolute Acajou ACJ
Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge
Base Finish {50}	~ZBSE	Zira Chassis Finish
Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ
Drawer Front Finish {86}	ACJ	1-Absolute Acajou ACJ
Handle Type	~HAN	Handle Option (Required)
Handle Type {80}	HX	P-Flared Handle - Black
Keys{40}	K-STD	C-Key Random (STD)
Commercial GSA Offering	~NGSA	Commercial Furniture Offering

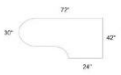
21		22	Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, SORA	$686.44	$15,101.68

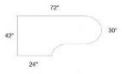
Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19
Textile Seat {10|10}	~01	Grade 01
Grade 01 Textile {GR}	~URBA	Urban (Global)
Urban (Global) {FR}	UR22	1-Black Coal
Arm Type {45}	E2	A-(STD) Height Adjustable Arms
Seat Size {80}	GS	M-Generous Seat Size
Cylinder Type {85}	5L	M-5" Range Lower Seat Height
Base Finish {50}	A7	F-Polished Aluminum Base ALU
Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces
Commercial or GSA Offering	~STD	Commercial Furniture Offering

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
22		20	Desk Mount Bracket			$28.68	$573.60
23		20	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$14,520.00
			HAT Base Finish Selection	BK	Black		
24		2	23.4"d x 16"w x 28.5"h, Storage Shell w/2 Box and 1 File Drawer, ZIRA			$435.75	$871.50
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Drawer Front Finish {86}	ACJ	1-Absolute Acajou ACJ		
			Convert File to Box Box (Pos.1) {65	~	File Drawer (STD)		
			Handle Type	~HAN	Handle Option (Required)		
			Handle Type {80}	HX	P-Flared Handle - Black		
			Keys{40}	K-STD	C-Key Random (STD)		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
25		20	36" x 48" Magnetic Whiteboard (Glass)			$207.07	$4,141.40
26		40	Flat bracket (Available in Black Only)			$8.62	$344.80
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
27		10	*SPECIAL* Right-Handed 42" x 24" x 30" x 72", Extended Corner J-Top Top, No Drill Holes, ZIRA			$583.62	$5,836.20
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Grommet/Electric Cut-Out Opt - L	~	Grommet/Electrical/Villa Not Required - Left Position		
			Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical/Villa Not Required - Center Position		
			Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical/Villa Not Required - Right Position		
			Custom Grommet/ Electrical/ Villa	~	Grommet/Electrical/Villa Not Required - Custom Gromm		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
28		10	*SPECIAL* Left-Handed 42" x 24" x 30" x 72", Extended Corner J-Top Top, No Drill Holes, ZIRA			$583.62	$5,836.20
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Grommet/Electric Cut-Out Opt - LT	~	Grommet/Electrical/Villa Not Required - Left Position		
			Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical/Villa Not Required - Center Position		
			Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical/Villa Not Required - Right Position		
			Custom Grommet/ Electrical/ Villa	~	Grommet/Electrical/Villa Not Required - Custom Gromm		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
29		40	Armchair, Wall Saver, Std 4 Legged Base, Std 2" Dual Wheel Carpet Casters, Stacks 3 High on Floor, SIDERO			$309.31	$12,372.40
			Textile {10|04}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR20	1-Granite Rock		
			Frame Finish {45}	TBL	F-Black Frame TBL		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Abrasion Resistant Polyester Back	CBD	M-Standard Chair Back Design		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
30		20	15"H Acrylic Modesty Panel - 54"			$97.88	$1,957.60
						PO EAST Subtotal	**$108,907.02**
PO WEST							
31		15	36" Dia. x 29"h, Round Table w/Metal Trumpet Base, ANYWHERE TABLES			$392.44	$5,886.60
			Material Type {19}	1TF	M-1" Thick Thermally Fused Laminate		
			Top Finish {20}	~ATOP	Anywhere Table Top Finish		
			Top Finish {F1}	ACJ	1-Absolute Acajou ACJ		
			Top Edge Type {45}	2S	F-2MM Flat		
			Top Edge Finish {46}	ACJ	M-Absolute Acajou ACJ		
			Metal Base Finish {50}	~ATB	Metal Base Finish {50}		
			Metal Base Finish {F2}	TBL	2-Black TBL		
32		15	15"H Acrylic Modesty Panel - 54"			$97.88	$1,468.20

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
33		15	Desk Mount Bracket	$28.68	$430.20
34		17	Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, SORA	$686.44	$11,669.48
			Mesh Back Finish {70} VU19 M-Coal Black, Mesh Back VU19 Textile Seat {10|10} ~01 Grade 01 Grade 01 Textile {GR} ~URBA Urban (Global) Urban (Global) {FR} UR22 1-Black Coal Arm Type {45} E2 A-(STD) Height Adjustable Arms Seat Size {80} GS M-Generous Seat Size Cylinder Type {85} 5L M-5" Range Lower Seat Height Base Finish {50} A7 F-Polished Aluminum Base ALU Caster Type {60} C82 C-2.5" Black Caster for Carpeted Surfaces Commercial or GSA Offering ~STD Commercial Furniture Offering		
35		15	40"w x 5"d, Worksurface Support Channel, Use with 54"w Surface, Channel Should be 14" Shorter Than Top, Screws Included, Black Only	$32.25	$483.75
			Commercial or GSA Offering STD Commercial Furniture Offering		
36		4	Armchair, Wall Saver, Std 4 Legged Base, Black Polypropylene Foot, Stacks 5 high on Floor, Stacks 8 High on Dolly, SIDERO	$271.69	$1,086.76
			Textile {10|04} ~01 Grade 01 Grade 01 Textile {GR} ~URBA Urban (Global) Urban (Global) {FR} UR20 1-Granite Rock Frame Finish {45} TBL F-Black Frame TBL Glide Type {65} GLD M-(STD) Black Glide Abrasion Resistant Polyester Back CBD M-Standard Chair Back Design Packing Type {75} ST M-(STD) RTA Code in Pricebook per Model Commercial or GSA Offering ~STD Commercial Furniture Offering		
37		2	29.7"d x 60"w x 29.5"h, Non-Handed Desk Shell, Rectangular Top,Two Laminate End Panels & Laminate Modesty Panel, ZIRA	$479.94	$959.88
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Grommet/Electric Cut-Out Opt - LT ~ Grommet/Electrical Not Required - Left Position Grommet/Electric Cut-Out Opt - C ~ Grommet/Electrical Not Required - Center Position Grommet/Electric Cut-Out Opt - R ~ Grommet/Electrical Not Required - Right Position Custom Grommet Location {Applic ~ Grommet/Electrical Not Required - Custom Grommet Loc Commercial GSA Offering ~NGSA Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
38		30	Armchair, Wall Saver, Std 4 Legged Base, Std 2" Dual Wheel Carpet Casters, Stacks 3 High on Floor, SIDERO	$309.31	$9,279.30
			Textile {10|04} ~01 Grade 01 Grade 01 Textile {GR} ~URBA Urban (Global) Urban (Global) {FR} UR20 1-Granite Rock Frame Finish {45} TBL F-Black Frame TBL Caster Type {60} C82 C-2.5" Black Caster for Carpeted Surfaces Abrasion Resistant Polyester Back CBD M-Standard Chair Back Design Commercial or GSA Offering ~STD Commercial Furniture Offering		
39		2	23.4"d x 16"w x 28.5"h, Storage Shell w/2 Box and 1 File Drawer, ZIRA	$435.75	$871.50
			Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Drawer Front Finish {86} ACJ 1-Absolute Acajou ACJ Convert File to Box Box (Pos.1) {65 ~ File Drawer (STD) Handle Type ~HAN Handle Option (Required) Handle Type {80} HX P-Flared Handle - Black Keys{40} K-STD C-Key Random (STD) Commercial GSA Offering ~NGSA Commercial Furniture Offering		
40		7	*SPECIAL* Left-Handed 42" x 24" x 30" x 72", Extended Corner J-Top Top, No Drill Holes, ZIRA	$583.62	$4,085.34
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Grommet/Electric Cut-Out Opt - LT ~ Grommet/Electrical/Villa Not Required - Left Position Grommet/Electric Cut-Out Opt - C ~ Grommet/Electrical/Villa Not Required - Center Position Grommet/Electric Cut-Out Opt - R ~ Grommet/Electrical/Villa Not Required - Right Position Custom Grommet/ Electrical/ Villa ~ Grommet/Electrical/Villa Not Required - Custom Gromm Commercial GSA Offering ~NGSA Commercial Furniture Offering		
41		15	20"d x 36"w x 29.5"h, Storage Modules w/ 2 Box Drawers on Left, 1 File Drawer on Right, 1 Lateral File Drawer on Bottom, ZIRA	$900.81	$13,512.15
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Drawer Front Finish {86} ACJ 1-Absolute Acajou ACJ Handle Type ~HAN Handle Option (Required) Handle Type {80} HX P-Flared Handle - Black Keys{40} K-STD C-Key Random (STD) Commercial GSA Offering ~NGSA Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
42		30	Flat bracket (Available in Black Only)			$8.62	$258.60
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
43		8	*SPECIAL* Right-Handed 42" x 24" x 30" x 72", Extended Corner J-Top Top, No Drill Holes, ZIRA			$583.62	$4,668.96
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Grommet/Electric Cut-Out Opt - LT	~	Grommet/Electrical/Villa Not Required - Left Position		
			Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical/Villa Not Required - Center Position		
			Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical/Villa Not Required - Right Position		
			Custom Grommet/ Electrical/ Villa	~	Grommet/Electrical/Villa Not Required - Custom Gromm		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
44		15	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$10,890.00
			HAT Base Finish Selection	BK	Black		
45		15	36" x 48" Magnetic Whiteboard (Glass)			$207.07	$3,106.05
46		15	16"d x 36"w x 35.5"h, Table Top Bookcases, For Top of 29.5"h Units (Includes 2 Adjustable Shelves), ZIRA			$323.75	$4,856.25
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
47		15	19"d x 16"w x 22"h, Pedestals, Mobile w/Box/File Drawers, ZIRA			$467.69	$7,015.35
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Drawer Front Finish {86}	ACJ	1-Absolute Acajou ACJ		
			Handle Type	~	Handle Option		
			Handle Type {80}	HX	M-Flared Handle - Black		
			Lock Finish {89}	BK	M-Black Lock BLK		
			Keys{40}	K-STD	C-Key Random (STD)		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		

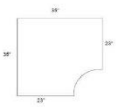
LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
48		15	24"d x 42"w, Universal Laminate Top, No Drill Holes, ZIRA			$148.31	$2,224.65
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Grommet/Electric Cut-Out Opt - LT	~	Grommet/Electrical/Villa Not Required - Left Position		
			Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical/Villa Not Required - Center Position		
			Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical/Villa Not Required - Right Position		
			Custom Grommet/ Electrical/ Villa	~	Grommet/Electrical/Villa Not Required - Custom Gromm		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
					PO WEST Subtotal		**$82,753.02**
RECEPTION							
49		2	PRAIRIE, 52.5"w x 29"d x 30.5"h, 2 Seat Sofa, Std Fully Upholstered, Std w/ Tapered Wood Skirt & Legs, GLOBAL SEATING USA			$2,429.44	$4,858.88
			Textile {10|04}	~08	Grade 08		
			Grade 08 Textile {GR}	~GPM8	Graded In Grade 08		
			Graded In Grade 08 Textile {FR}	GPM8	1-Graded In Grade 08 Fabrics		
				RO18	Momentum Row, Color: Stone		
			Wood Skirt and Leg Finish {20}	AA	F-Absolute, Wood Legs AAM		
			Back Cushion {70}	ST	M-(STD) Back Cushion w/ a Button		
50		9	Armless, Wall Saver, Plastic Seat & Back, Std Sled Base, Chrome Frame, Std Non-Marking Glides, Stacks 12 High on Floor, 40 High on Dolly, DUET			$120.75	$1,086.75
			Plastic Finish {20}	~DPLS	Plastic Back / Seat Selections		
			Plastic Finish {F1}	BLK	1-Night BLK		
			Frame Finish {*I}	CH	F-Chrome Frame CHM		
			Glide Type {65}	CG	M-(STD) Clear Glides		
			Packaging Type {75}	SFA	M-(STD) Fully Assembled		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
51		16	Armchair, Wall Saver, Std 4 Legged Base, Black Polypropylene Foot, Stacks 5 high on Floor, Stacks 8 High on Dolly, SIDERO			$293.12	$4,689.92
			Textile {10|04}	~02	Grade 02		
			Grade 02 Textile {GR}	~VITA	Vitality (Morbern)		
			Vitality (Morbern) {FR}	VY37	1-Hot Spring		
			Frame Finish {45}	TBL	F-Black Frame TBL		
			Glide Type {65}	GLD	M-(STD) Black Glide		
			Abrasion Resistant Polyester Back	CBD	M-Standard Chair Back Design		
			Packing Type {75}	ST	M-(STD) RTA Code in Pricebook per Model		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
52		5	Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, SORA			$686.44	$3,432.20
			Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19		
			Textile Seat {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~QULT	Quilt (Global)		
			Quilt (Global) {FR}	QL23	1-Cadet		
			Arm Type {45}	E2	A-(STD) Height Adjustable Arms		
			Seat Size {80}	GS	M-Generous Seat Size		
			Cylinder Type {85}	5L	M-5" Range Lower Seat Height		
			Base Finish {50}	A7	F-Polished Aluminum Base ALU		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
53		7	Additional Silver Top Mount Brackets			$12.38	$86.66
					Silver		
54		7	Enclave - Desk Divider EchoScape 3/4" (18mm), 23"w x 24"h, No Banner Cutout, (2) Silver Top Mount Clamps			$141.75	$992.25
				P305	Slate		
55		1	48"w x 24"d x 17.25"h, Rectangular Coffee Table, CALIDON			$518.44	$518.44
			Top Finish and Power {19}	LP	M-Thermally Fused Laminate		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Leg Finish {50}	AAM	2-Absolute, Frame AAM		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
					RECEPTION Subtotal		**$15,665.10**
WS-1 EAST							
56		6	66"h, 3 Way Post, Includes Post, Hardware & Aluminum Trims			$166.88	$1,001.28
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
57		20	66"h, 2 Way Post, Includes Post, Hardware & Aluminum Trims			$128.62	$2,572.40
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
58		4	66"h, 4 Way Post, Includes Post, Hardware & Top Cap			$193.88	$775.52
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
59		20	18"h, 2 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$61.50	$1,230.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
60		4	18"h, 4 Way Post, Slotted, Extension Connector, Includes Post & Hardware			$79.50	$318.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
61		72	Flat bracket (Available in Black Only)			$8.62	$620.64
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
62		18	#2 Utility Circuit, Duplex Receptacle, Black			$14.62	$263.16
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
63		42	36", Power Distribution Housing			$93.00	$3,906.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
64		38	18" - Flexible Mesh Jumper Cable, Used to Connect 2 Power Distrubution Housings Separated by Post			$62.62	$2,379.56
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
65		18	Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, SORA			$686.44	$12,355.92
			Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19		
			Textile Seat {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR20	1-Granite Rock		
			Arm Type {45}	E2	A-(STD) Height Adjustable Arms		
			Seat Size {80}	GS	M-Generous Seat Size		
			Cylinder Type {85}	5L	M-5" Range Lower Seat Height		
			Base Finish {50}	A7	F-Polished Aluminum Base ALU		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
66		18	3.30"h x 5.3"w x 1.25"h, Name Plate Attaches to 1" Increment Slots, Can be Single Sided or Double Sided, Includes Two Slide-in Name Cards (Black Only)			$60.38	$1,086.84
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
67		12	24"h x 36"w, Writeboard, Panel Mounted			$147.38	$1,768.56
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
68		18	#1 Utility Circuit, Duplex Receptacle, Black			$14.62	$263.16
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
69		18	23.875"h x 18.625"d x 15"w, Mobile Box/File w/ 60mm Castors			$326.25	$5,872.50
			Storage Paint Finish {20}	EVO	Evolve Paint Colors (Storage Only)		
			Standard Paint Finish {F1}	SIL	Silver		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
			Key Options {40}	WSTD	Key Random (STD)		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
70		6	18"h, 3 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$72.00	$432.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
71		6	WALL MOUNTED Fusion Nano-Clean Magnetic 24" x 36" Whiteboard			$131.76	$790.56
72		4	72" Long, Floor Power Entry, Front Fed, Snaps into Knockout of Base Raceway			$147.38	$589.52
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
73		18	40"w x 5"d, Worksurface Support Channel, Use with 54"w Surface, Channel Should be 14" Shorter Than Top, Screws Included, Black Only			$32.25	$580.50
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
74		18	14.733"d x 36"w x 7.453"h, Panel Mounted Open Shelf, PRIME			$67.12	$1,208.16
			Paint Finishes {20}	STD	Standard Paint Colors		
			Standard Paint Finishes {F1}	SIL	Silver		
			Mounting Hardware {87}	1	Evolve On Module		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
75		36	23"d x 36"w, Height Adjustable Return Worksurface without Scoops, Used w/Extended Corners, (Height Adjustable Base Sold Separate), 3mm PVC Edge Trim			$64.12	$2,308.32
			Worksurface Laminates {SF}	LP	Thermally Fused Laminates (1" Thickness)		
			Thermally Fused Laminates {20}	ACJ	Absolute Acajou		
			PVC Trim Finishes {45}	AAE	Absolute Acajou		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
76		30	18"h, Inline, Slotted, Extension Panel Connector, Includes Post & Hardware, No Trim			$25.12	$753.60
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors {Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
77		30	66"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$43.50	$1,305.00
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors {Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
78		18	QT# EV13417 - 23"d x 35"w, Curved Corner Worksurface, 3mm PVC Edge Trim			$261.75	$4,711.50
				LP	Thermally Fused Laminate		
				ACJ	Absolute Acajou		
				AAE	Absolute Acajou		
				STD	Commercial Furniture Offering		
79		18	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$13,068.00
			HAT Base Finish Selection	BK	Black		
80		78	66"h x 36"w, Segmented Premium Fabric Acoustic Panel			$313.88	$24,482.64
			30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap		
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Top Cap Paint Finish {80}	SIL	Silver		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
81		22	66"h, End of Run Post, Includes Post, Hardware & Aluminum Trim			$57.75	$1,270.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
82		22	18"h, End of Run, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$27.38	$602.36
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
83		78	18"h x 36"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules			$270.38	$21,089.64
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Glazing - Position 1 {01}	GT	Glazing - Position 1		
			Tempered Glazing {54}	CLR	Clear		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
84		18	Pedestal Hanging File Bar, Allows for Side to Side Filing, Available in Grey Only			$12.00	$216.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
						WS-1 EAST Subtotal	**$107,821.84**
WS-1 WEST							
85		18	18"h, Inline, Slotted, Extension Panel Connector, Includes Post & Hardware, No Trim			$25.12	$452.16
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
86		12	66"h, 2 Way Post, Includes Post, Hardware & Aluminum Trims			$128.62	$1,543.44
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
87		12	3.30"h x 5.3"w x 1.25"h, Name Plate Attaches to 1" Increment Slots, Can be Single Sided or Double Sided, Includes Two Slide-in Name Cards (Black Only)			$60.38	$724.56
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
88		12	14.733"d x 36"w x 7.453"h, Panel Mounted Open Shelf, PRIME			$67.12	$805.44
			Paint Finishes {20}	STD	Standard Paint Colors		
			Standard Paint Finishes {F1}	SIL	Silver		
			Mounting Hardware {87}	1	Evolve On Module		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
89		24	23"d x 36"w, Height Adjustable Return Worksurface without Scoops, Used w/Extended Corners, (Height Adjustable Base Sold Separate), 3mm PVC Edge Trim			$64.12	$1,538.88
			Worksurface Laminates {SF}	LP	Thermally Fused Laminates (1" Thickness)		
			Thermally Fused Laminates {20}	ACJ	Absolute Acajou		
			PVC Trim Finishes {45}	AAE	Absolute Acajou		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
90		4	66"h, 4 Way Post, Includes Post, Hardware & Top Cap			$193.88	$775.52
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
91		48	66"h x 36"w, Segmented Premium Fabric Acoustic Panel			$313.88	$15,066.24
			30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap		
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Top Cap Paint Finish {80}	SIL	Silver		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
92		1	66"h, Pos.1 42", 2 66", 3 42", Base Raceway, 3 Way Variable Height Post, Aluminum Trim			$166.88	$166.88
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
93		2	42"h x 24"w, Segmented Fabric Acoustic Panel	$175.50	$351.00

30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap
Frame Finish {20}	STD	Standard Paint Options
Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal
Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal
Top Cap Paint Finish {80}	SIL	Silver
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Commercial or GSA Offering	STD	Commercial Furniture Offering

94		13	66"h, End of Run Post, Includes Post, Hardware & Aluminum Trim	$57.75	$750.75

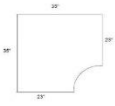
Paint Finish {20}	STD	Standard Paint Colors
Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc
Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines
Commercial or GSA Offering	STD	Commercial Furniture Offering

95		2	42"h, End of Run Post, Includes Post, Hardware & Aluminum Trim	$43.50	$87.00

Paint Finish {20}	STD	Standard Paint Colors
Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc
Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines
Commercial or GSA Offering	STD	Commercial Furniture Offering

96		13	18"h, End of Run, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim	$27.38	$355.94

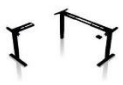
Paint Finish {20}	STD	Standard Paint Colors
Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc
Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines
Commercial or GSA Offering	STD	Commercial Furniture Offering

97		12	QT# EV13417 - 23"d x 35"w, Curved Corner Worksurface, 3mm PVC Edge Trim	$261.75	$3,141.00

LP		Thermally Fused Laminate
ACJ		Absolute Acajou
AAE		Absolute Acajou
STD		Commercial Furniture Offering

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
98		2	66"h, 3 Way Post, Includes Post, Hardware & Aluminum Trims			$166.88	$333.76
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
99		48	18"h x 36"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules			$270.38	$12,978.24
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Glazing - Position 1 {01}	GT	Glazing - Position 1		
			Tempered Glazing {54}	CLR	Clear		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
100		8	24"h x 36"w, Writeboard, Panel Mounted			$147.38	$1,179.04
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
101		18	66"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$43.50	$783.00
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
102		12	Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, SORA			$686.44	$8,237.28
			Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19		
			Textile Seat {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR20	1-Granite Rock		
			Arm Type {45}	E2	A-(STD) Height Adjustable Arms		
			Seat Size {80}	GS	M-Generous Seat Size		
			Cylinder Type {85}	5L	M-5" Range Lower Seat Height		
			Base Finish {50}	A7	F-Polished Aluminum Base ALU		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		

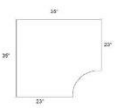
LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
103		2	18"h, 3 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$72.00	$144.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
104		12	23.875"h x 18.625"d x 15"w, Mobile Box/File w/ 60mm Castors			$326.25	$3,915.00
			Storage Paint Finish {20}	EVO	Evolve Paint Colors (Storage Only)		
			Standard Paint Finish {F1}	SIL	Silver		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
			Key Options {40}	WSTD	Key Random (STD)		
105		2	WALL MOUNTED Fusion Nano-Clean Magnetic 24" x 36" Whiteboard			$131.76	$263.52
106		12	Pedestal Hanging File Bar, Allows for Side to Side Filing, Available in Grey Only			$12.00	$144.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
107		1	18"h, 1 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$48.38	$48.38
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
108		4	18"h, 4 Way Post, Slotted, Extension Connector, Includes Post & Hardware			$79.50	$318.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
109		48	Flat bracket (Available in Black Only)			$8.62	$413.76
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

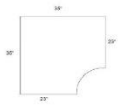
LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
110		12	18"h, 2 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$61.50	$738.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
111		12	#1 Utility Circuit, Duplex Receptacle, Black			$14.62	$175.44
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
112		24	36", Power Distribution Housing			$93.00	$2,232.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
113		1	24", Power Distribution Housing			$65.62	$65.62
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
114		12	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$8,712.00
			HAT Base Finish Selection	BK	Black		
115		2	72" Long, Floor Power Entry, Front Fed, Snaps into Knockout of Base Raceway			$147.38	$294.76
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
116		12	40"w x 5"d, Worksurface Support Channel, Use with 54"w Surface, Channel Should be 14" Shorter Than Top, Screws Included, Black Only			$32.25	$387.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
117		23	18" - Flexible Mesh Jumper Cable, Used to Connect 2 Power Distrubution Housings Separated by Post			$62.62	$1,440.26
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
118		12	#2 Utility Circuit, Duplex Receptacle, Black			$14.62	$175.44
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
					WS-1 WEST Subtotal		**$68,737.31**
WS-116							
119		2	18"h, Inline, Slotted, Extension Panel Connector, Includes Post & Hardware, No Trim			$25.12	$50.24
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
120		16	Flat bracket (Available in Black Only)			$8.62	$137.92
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
121		2	18"h, 2 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$61.50	$123.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
122		8	66"h, End of Run Post, Includes Post, Hardware & Aluminum Trim			$57.75	$462.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
123		2	66"h, 2 Way Post, Includes Post, Hardware & Aluminum Trims			$128.62	$257.24
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
124		8	18"h, End of Run, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$27.38	$219.04
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
125		8	66"h x 36"w, Segmented Premium Fabric Acoustic Panel			$313.88	$2,511.04
			30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap		
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Top Cap Paint Finish {80}	SIL	Silver		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
126		4	Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, SORA			$686.44	$2,745.76
			Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19		
			Textile Seat {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR20	1-Granite Rock		
			Arm Type {45}	E2	A-(STD) Height Adjustable Arms		
			Seat Size {80}	GS	M-Generous Seat Size		
			Cylinder Type {85}	5L	M-5" Range Lower Seat Height		
			Base Finish {50}	A7	F-Polished Aluminum Base ALU		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
127		8	18"h x 36"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules			$270.38	$2,163.04
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Glazing - Position 1 {01}	GT	Glazing - Position 1		
			Tempered Glazing {54}	CLR	Clear		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
128		4	23.875"h x 18.625"d x 15"w, Mobile Box/File w/ 60mm Castors			$326.25	$1,305.00
			Storage Paint Finish {20}	EVO	Evolve Paint Colors (Storage Only)		
			Standard Paint Finish {F1}	SIL	Silver		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
			Key Options {40}	WSTD	Key Random (STD)		
129		4	40"w x 5"d, Worksurface Support Channel, Use with 54"w Surface, Channel Should be 14" Shorter Than Top, Screws Included, Black Only			$32.25	$129.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
130		4	14.733"d x 36"w x 7.453"h, Panel Mounted Open Shelf, PRIME			$67.12	$268.48
			Paint Finishes {20}	STD	Standard Paint Colors		
			Standard Paint Finishes {F1}	SIL	Silver		
			Mounting Hardware {87}	1	Evolve On Module		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
131		4	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$2,904.00
			HAT Base Finish Selection	BK	Black		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
132		2	66"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$43.50	$87.00
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors {Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
133		2	Wall Adapter (Pair)			$37.12	$74.24
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Finish {F1}	SIL	Silver		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
134		4	QT# EV13417 - 23"d x 35"w, Curved Corner Worksurface, 3mm PVC Edge Trim			$261.75	$1,047.00
				LP	Thermally Fused Laminate		
				ACJ	Absolute Acajou		
				AAE	Absolute Acajou		
				STD	Comercial Furniture Offering		
135		4	3.30"h x 5.3"w x 1.25"h, Name Plate Attaches to 1" Increment Slots, Can be Single Sided or Double Sided, Includes Two Slide-in Name Cards (Black Only)			$60.38	$241.52
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
136		4	Pedestal Hanging File Bar, Allows for Side to Side Filing, Available in Grey Only			$12.00	$48.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
137		8	23"d x 36"w, Height Adjustable Return Worksurface without Scoops, Used w/Extended Corners, (Height Adjustable Base Sold Separate), 3mm PVC Edge Trim			$64.12	$512.96
			Worksurface Laminates {SF}	LP	Thermally Fused Laminates (1" Thickness)		
			Thermally Fused Laminates {20}	ACJ	Absolute Acajou		
			PVC Trim Finishes {45}	AAE	Absolute Acajou		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
					WS-116 Subtotal		**$15,286.48**

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
WS-2 EAST							
138		19	QT# EV13417 - 23"d x 35"w, Curved Corner Worksurface, 3mm PVC Edge Trim			$261.75	$4,973.25
				LP	Thermally Fused Laminate		
				ACJ	Absolute Acajou		
				AAE	Absolute Acajou		
				STD	Commercial Furniture Offering		
139		19	3.30"h x 5.3"w x 1.25"h, Name Plate Attaches to 1" Increment Slots, Can be Single Sided or Double Sided, Includes Two Slide-in Name Cards (Black Only)			$60.38	$1,147.22
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
140		41	36", Power Distribution Housing			$93.00	$3,813.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
141		38	23"d x 36"w, Height Adjustable Return Worksurface without Scoops, Used w/Extended Corners, (Height Adjustable Base Sold Separate), 3mm PVC Edge Trim			$64.12	$2,436.56
			Worksurface Laminates {SF}	LP	Thermally Fused Laminates (1" Thickness)		
			Thermally Fused Laminates {20}	ACJ	Absolute Acajou		
			PVC Trim Finishes {45}	AAE	Absolute Acajou		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
142		37	18"h, Inline, Slotted, Extension Panel Connector, Includes Post & Hardware, No Trim			$25.12	$929.44
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
143		26	66"h, End of Run Post, Includes Post, Hardware & Aluminum Trim			$57.75	$1,501.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
144		93	18"h x 36"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules			$270.38	$25,145.34
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Glazing - Position 1 {01}	GT	Glazing - Position 1		
			Tempered Glazing {54}	CLR	Clear		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
145		93	66"h x 36"w, Segmented Premium Fabric Acoustic Panel			$313.88	$29,190.84
			30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap		
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Top Cap Paint Finish {80}	SIL	Silver		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
146		19	Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, SORA			$686.44	$13,042.36
			Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19		
			Textile Seat {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR20	1-Granite Rock		
			Arm Type {45}	E2	A-(STD) Height Adjustable Arms		
			Seat Size {80}	GS	M-Generous Seat Size		
			Cylinder Type {85}	5L	M-5" Range Lower Seat Height		
			Base Finish {50}	A7	F-Polished Aluminum Base ALU		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
147		37	66"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$43.50	$1,609.50
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
148		37	18" - Flexible Mesh Jumper Cable, Used to Connect 2 Power Distrubution Housings Separated by Post			$62.62	$2,316.94
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
149		19	14.733"d x 36"w x 7.453"h, Panel Mounted Open Shelf, PRIME			$67.12	$1,275.28
			Paint Finishes {20}	STD	Standard Paint Colors		
			Standard Paint Finishes {F1}	SIL	Silver		
			Mounting Hardware {87}	1	Evolve On Module		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
150		19	24"h x 36"w, Writeboard, Panel Mounted			$147.38	$2,800.22
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
151		19	40"w x 5"d, Worksurface Support Channel, Use with 54"w Surface, Channel Should be 14" Shorter Than Top, Screws Included, Black Only			$32.25	$612.75
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
152		19	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$13,794.00
			HAT Base Finish Selection	BK	Black		
153		19	Pedestal Hanging File Bar, Allows for Side to Side Filing, Available in Grey Only			$12.00	$228.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
154		21	18"h, 2 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$61.50	$1,291.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
155		5	18"h, 4 Way Post, Slotted, Extension Connector, Includes Post & Hardware			$79.50	$397.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
156		76	Flat bracket (Available in Black Only)			$8.62	$655.12
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
157		19	#2 Utility Circuit, Duplex Receptacle, Black			$14.62	$277.78
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
158		4	180" Long, Ceiling Power Entry			$225.00	$900.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
159		19	23.875"h x 18.625"d x 15"w, Mobile Box/File w/ 60mm Castors			$326.25	$6,198.75
			Storage Paint Finish {20}	EVO	Evolve Paint Colors (Storage Only)		
			Standard Paint Finish {F1}	SIL	Silver		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
			Key Options {40}	WSTD	Key Random (STD)		
160		8	18"h, 3 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$72.00	$576.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
161		19	#1 Utility Circuit, Duplex Receptacle, Black			$14.62	$277.78
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
162		5	66"h, 4 Way Post, Includes Post, Hardware & Top Cap			$193.88	$969.40
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
163		21	66"h, 2 Way Post, Includes Post, Hardware & Aluminum Trims			$128.62	$2,701.02
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
164		4	82"H, Post Extension - Data/Comm Lay-in			$88.50	$354.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Finish {F1}	SIL	Silver		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
165		26	18"h, End of Run, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$27.38	$711.88
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
166		8	66"h, 3 Way Post, Includes Post, Hardware & Aluminum Trims			$166.88	$1,335.04
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
					WS-2 EAST Subtotal		**$121,461.97**
WS-2 WEST							
167		30	66"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$43.50	$1,305.00
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors {Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
168		24	66"h, End of Run Post, Includes Post, Hardware & Aluminum Trim			$57.75	$1,386.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
169		3	18"h, 3 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$72.00	$216.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
170		21	Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, SORA	$686.44	$14,415.24
			Mesh Back Finish {70} VU19 M-Coal Black, Mesh Back VU19 Textile Seat {10|10} ~01 Grade 01 Grade 01 Textile {GR} ~URBA Urban (Global) Urban (Global) {FR} UR20 1-Granite Rock Arm Type {45} E2 A-(STD) Height Adjustable Arms Seat Size {80} GS M-Generous Seat Size Cylinder Type {85} 5L M-5" Range Lower Seat Height Base Finish {50} A7 F-Polished Aluminum Base ALU Caster Type {60} C82 C-2.5" Black Caster for Carpeted Surfaces Commercial or GSA Offering ~STD Commercial Furniture Offering		
171		24	18"h, End of Run, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim	$27.38	$657.12
			Paint Finish {20} STD Standard Paint Colors Standard Paint Options {*I} STDP Connectors w/ Matching Inlines (Use w/ Matching Horizc Connectors w/ Matching Inlines (L SIL Silver w/ Silver Inlines Commercial or GSA Offering STD Commercial Furniture Offering		
172		79	18"h x 36"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules	$270.38	$21,360.02
			Frame Finish {20} STD Standard Paint Options Standard Paint Options {*I} STDP Panels w/ Matching Horizontal Reveal Panels w/ Matching Horizontal Rev SIL Silver w/ Silver Horizontal Reveal Glazing - Position 1 {01} GT Glazing - Position 1 Tempered Glazing {54} CLR Clear Commercial or GSA Offering STD Commercial Furniture Offering		
173		3	42"h, Inline Panel Connector, Includes Post & Hardware, No Trim	$36.75	$110.25
			Paint Finish {20} STD Standard Paint Options Standard Paint Options {*I} STDP Inline Connectors (Use w/ Matching Horizontal Reveal) Inline Connectors (Use w/ Matchir SIL Silver Inline (Use w/ Matching Horizontal Reveal) Commercial or GSA Offering STD Commercial Furniture Offering		
174		30	18"h, Inline, Slotted, Extension Panel Connector, Includes Post & Hardware, No Trim	$25.12	$753.60
			Paint Finish {20} STD Standard Paint Options Standard Paint Options {*I} STDP Inline Connectors (Use w/ Matching Horizontal Reveal) Inline Connectors (Use w/ Matchir SIL Silver Inline (Use w/ Matching Horizontal Reveal) Commercial or GSA Offering STD Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
175		1	66"h x 30"w, Segmented Premium Fabric Acoustic Panel	$296.62	$296.62

30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap
Frame Finish {20}	STD	Standard Paint Options
Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal
Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal
Top Cap Paint Finish {80}	SIL	Silver
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Commercial or GSA Offering	STD	Commercial Furniture Offering

176		2	66"h, Pos.1 42", 2 66", 3 42", Base Raceway, 3 Way Variable Height Post, Aluminum Trim	$166.88	$333.76

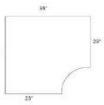
Paint Finish {20}	STD	Standard Paint Colors
Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc
Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines
Commercial or GSA Offering	STD	Commercial Furniture Offering

177		42	23"d x 36"w, Height Adjustable Return Worksurface without Scoops, Used w/Extended Corners, (Height Adjustable Base Sold Separate), 3mm PVC Edge Trim	$64.12	$2,693.04

Worksurface Laminates {SF}	LP	Thermally Fused Laminates (1" Thickness)
Thermally Fused Laminates {20}	ACJ	Absolute Acajou
PVC Trim Finishes {45}	AAE	Absolute Acajou
Commercial or GSA Offering	STD	Commercial Furniture Offering

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
178		21	14.733"d x 36"w x 7.453"h, Panel Mounted Open Shelf, PRIME			$67.12	$1,409.52
			Paint Finishes {20}	STD	Standard Paint Colors		
			Standard Paint Finishes {F1}	SIL	Silver		
			Mounting Hardware {87}	1	Evolve On Module		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
179		1	18"h x 30"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules			$247.88	$247.88
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Glazing - Position 1 {01}	GT	Glazing - Position 1		
			Tempered Glazing {54}	CLR	Clear		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
180		21	40"w x 5"d, Worksurface Support Channel, Use with 54"w Surface, Channel Should be 14" Shorter Than Top, Screws Included, Black Only			$32.25	$677.25
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
181		1	42"h, End of Run Post, Includes Post, Hardware & Aluminum Trim			$43.50	$43.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
182		21	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$15,246.00
			HAT Base Finish Selection	BK	Black		
183		1	66"h, Pos.1 42", 2 66", Base Raceway, 2 Way Variable Height Post, Aluminum Trim			$128.62	$128.62
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
184		79	66"h x 36"w, Segmented Premium Fabric Acoustic Panel			$313.88	$24,796.52
			30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap		
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Top Cap Paint Finish {80}	SIL	Silver		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
185		2	24"h x 30"w, Writeboard, Panel Mounted			$130.50	$261.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
186		20	66"h, 2 Way Post, Includes Post, Hardware & Aluminum Trims			$128.62	$2,572.40
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
187		21	3.30"h x 5.3"w x 1.25"h, Name Plate Attaches to 1" Increment Slots, Can be Single Sided or Double Sided, Includes Two Slide-in Name Cards (Black Only)			$60.38	$1,267.98
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
188		3	66"h, 3 Way Post, Includes Post, Hardware & Aluminum Trims			$166.88	$500.64
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
189		21	QT# EV13417 - 23"d x 35"w, Curved Corner Worksurface, 3mm PVC Edge Trim			$261.75	$5,496.75
				LP	Thermally Fused Laminate		
				ACJ	Absolute Acajou		
				AAE	Absolute Acajou		
				STD	Commercial Furniture Offering		
190		13	24"h x 36"w, Writeboard, Panel Mounted			$147.38	$1,915.94
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
191		21	Pedestal Hanging File Bar, Allows for Side to Side Filing, Available in Grey Only			$12.00	$252.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
192		21	23.875"h x 18.625"d x 15"w, Mobile Box/File w/ 60mm Castors			$326.25	$6,851.25
			Storage Paint Finish {20}	EVO	Evolve Paint Colors (Storage Only)		
			Standard Paint Finish {F1}	SIL	Silver		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
			Key Options {40}	WSTD	Key Random (STD)		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
193		6	42"h x 36"w, Segmented Fabric Acoustic Panel			$217.50	$1,305.00
			30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap		
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Top Cap Paint Finish {80}	SIL	Silver		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
194		41	18" - Flexible Mesh Jumper Cable, Used to Connect 2 Power Distrubution Housings Separated by Post			$62.62	$2,567.42
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
195		6	WALL MOUNTED Fusion Nano-Clean Magnetic 24" x 36" Whiteboard			$131.76	$790.56
196		21	#1 Utility Circuit, Duplex Receptacle, Black			$14.62	$307.02
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
197		21	#2 Utility Circuit, Duplex Receptacle, Black			$14.62	$307.02
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
198		84	Flat bracket (Available in Black Only)			$8.62	$724.08
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

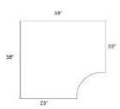
LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
199		6	18"h, 4 Way Post, Slotted, Extension Connector, Includes Post & Hardware			$79.50	$477.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
200		3	18"h, 1 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$48.38	$145.14
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
201		4	72" Long, Floor Power Entry, Front Fed, Snaps into Knockout of Base Raceway			$147.38	$589.52
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
202		20	18"h, 2 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$61.50	$1,230.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
203		45	36", Power Distribution Housing			$93.00	$4,185.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
204		6	66"h, 4 Way Post, Includes Post, Hardware & Top Cap			$193.88	$1,163.28
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
					WS-2 WEST Subtotal		**$118,984.94**

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
WS-3 EAST							
205		4	66"h, 4 Way Post, Includes Post, Hardware & Top Cap			$193.88	$775.52
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
206		6	18"h, 3 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$72.00	$432.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
207		6	66"h, 3 Way Post, Includes Post, Hardware & Aluminum Trims			$166.88	$1,001.28
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
208		18	18"h, End of Run, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$27.38	$492.84
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

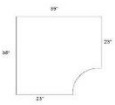
LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
209		71	66"h x 36"w, Segmented Premium Fabric Acoustic Panel			$313.88	$22,285.48
			30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap		
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Top Cap Paint Finish {80}	SIL	Silver		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
210		15	14.733"d x 36"w x 7.453"h, Panel Mounted Open Shelf, PRIME			$67.12	$1,006.80
			Paint Finishes {20}	STD	Standard Paint Colors		
			Standard Paint Finishes {F1}	SIL	Silver		
			Mounting Hardware {87}	1	Evolve On Module		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
211		28	18"h, Inline, Slotted, Extension Panel Connector, Includes Post & Hardware, No Trim			$25.12	$703.36
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
212		30	23"d x 36"w, Height Adjustable Return Worksurface without Scoops, Used w/Extended Corners, (Height Adjustable Base Sold Separate), 3mm PVC Edge Trim			$64.12	$1,923.60
			Worksurface Laminates {SF}	LP	Thermally Fused Laminates (1" Thickness)		
			Thermally Fused Laminates {20}	ACJ	Absolute Acajou		
			PVC Trim Finishes {45}	AAE	Absolute Acajou		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
213		17	66"h, 2 Way Post, Includes Post, Hardware & Aluminum Trims			$128.62	$2,186.54
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
214		15	Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, SORA			$686.44	$10,296.60
			Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19		
			Textile Seat {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR20	1-Granite Rock		
			Arm Type {45}	E2	A-(STD) Height Adjustable Arms		
			Seat Size {80}	GS	M-Generous Seat Size		
			Cylinder Type {85}	5L	M-5" Range Lower Seat Height		
			Base Finish {50}	A7	F-Polished Aluminum Base ALU		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
215		2	82"H, Post Extension - Data/Comm Lay-in			$88.50	$177.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Finish {F1}	SIL	Silver		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
216		71	18"h x 36"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules			$270.38	$19,196.98
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Glazing - Position 1 {01}	GT	Glazing - Position 1		
			Tempered Glazing {54}	CLR	Clear		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
217		17	18"h, 2 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$61.50	$1,045.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
218		28	66"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$43.50	$1,218.00
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
219		60	Flat bracket (Available in Black Only)			$8.62	$517.20
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
220		4	18"h, 4 Way Post, Slotted, Extension Connector, Includes Post & Hardware			$79.50	$318.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
221		15	24"h x 36"w, Writeboard, Panel Mounted			$147.38	$2,210.70
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
222		15	23.875"h x 18.625"d x 15"w, Mobile Box/File w/ 60mm Castors			$326.25	$4,893.75
			Storage Paint Finish {20}	EVO	Evolve Paint Colors (Storage Only)		
			Standard Paint Finish {F1}	SIL	Silver		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
			Key Options {40}	WSTD	Key Random (STD)		
223		2	180" Long, Ceiling Power Entry			$225.00	$450.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
224		15	40"w x 5"d, Worksurface Support Channel, Use with 54"w Surface, Channel Should be 14" Shorter Than Top, Screws Included, Black Only			$32.25	$483.75
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
225		15	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$10,890.00
			HAT Base Finish Selection	BK	Black		
226		15	QT# EV13417 - 23"d x 35"w, Curved Corner Worksurface, 3mm PVC Edge Trim			$261.75	$3,926.25
				LP	Thermally Fused Laminate		
				ACJ	Absolute Acajou		
				AAE	Absolute Acajou		
				STD	Commercial Furniture Offering		
227		15	3.30"h x 5.3"w x 1.25"h, Name Plate Attaches to 1" Increment Slots, Can be Single Sided or Double Sided, Includes Two Slide-in Name Cards (Black Only)			$60.38	$905.70
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
228		18	66"h, End of Run Post, Includes Post, Hardware & Aluminum Trim			$57.75	$1,039.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
229		2	72" Long, Floor Power Entry, Front Fed, Snaps into Knockout of Base Raceway			$147.38	$294.76
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
230		36	18" - Flexible Mesh Jumper Cable, Used to Connect 2 Power Distrubution Housings Separated by Post			$62.62	$2,254.32
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
231		37	36", Power Distribution Housing			$93.00	$3,441.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
232		15	#1 Utility Circuit, Duplex Receptacle, Black			$14.62	$219.30
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
233		15	#2 Utility Circuit, Duplex Receptacle, Black			$14.62	$219.30
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
234		15	Pedestal Hanging File Bar, Allows for Side to Side Filing, Available in Grey Only			$12.00	$180.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
					WS-3 EAST Subtotal		**$94,985.03**
WS-3 WEST							
235		3	Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, SORA			$686.44	$2,059.32
			Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19		
			Textile Seat {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR20	1-Granite Rock		
			Arm Type {45}	E2	A-(STD) Height Adjustable Arms		
			Seat Size {80}	GS	M-Generous Seat Size		
			Cylinder Type {85}	5L	M-5" Range Lower Seat Height		
			Base Finish {50}	A7	F-Polished Aluminum Base ALU		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
236		6	42"h x 36"w, Segmented Fabric Acoustic Panel			$217.50	$1,305.00
			30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap		
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Top Cap Paint Finish {80}	SIL	Silver		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
237		3	QT# EV13417 - 23"d x 35"w, Curved Corner Worksurface, 3mm PVC Edge Trim			$261.75	$785.25
				LP	Thermally Fused Laminate		
				ACJ	Absolute Acajou		
				AAE	Absolute Acajou		
				STD	Commercial Furniture Offering		
238		3	66"h, 2 Way Post, Includes Post, Hardware & Aluminum Trims			$128.62	$385.86
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
239		1	72" Long, Floor Power Entry, Front Fed, Snaps into Knockout of Base Raceway			$147.38	$147.38
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
240		3	3.30"h x 5.3"w x 1.25"h, Name Plate Attaches to 1" Increment Slots, Can be Single Sided or Double Sided, Includes Two Slide-in Name Cards (Black Only)			$60.38	$181.14
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
241		8	18" - Flexible Mesh Jumper Cable, Used to Connect 2 Power Distrubution Housings Separated by Post			$62.62	$500.96
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
242		3	#2 Utility Circuit, Duplex Receptacle, Black			$14.62	$43.86
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
243		12	Flat bracket (Available in Black Only)			$8.62	$103.44
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
244		3	18"h, 2 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$61.50	$184.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
245		3	#1 Utility Circuit, Duplex Receptacle, Black			$14.62	$43.86
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
246		2	66"h, 3 Way Post, Includes Post, Hardware & Aluminum Trims			$166.88	$333.76
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
247		9	36", Power Distribution Housing			$93.00	$837.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
248		3	66"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$43.50	$130.50
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
249		3	18"h, 1 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$48.38	$145.14
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
250		3	18"h, End of Run, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$27.38	$82.14
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
251		3	40"w x 5"d, Worksurface Support Channel, Use with 54"w Surface, Channel Should be 14" Shorter Than Top, Screws Included, Black Only			$32.25	$96.75
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
252		2	24"h x 36"w, Writeboard, Panel Mounted			$147.38	$294.76
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
253		1	WALL MOUNTED Fusion Nano-Clean Magnetic 24" x 36" Whiteboard			$131.76	$131.76
254		3	42"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$36.75	$110.25
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
255		1	42"h, End of Run Post, Includes Post, Hardware & Aluminum Trim			$43.50	$43.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
256		3	66"h, End of Run Post, Includes Post, Hardware & Aluminum Trim			$57.75	$173.25
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
257		3	Pedestal Hanging File Bar, Allows for Side to Side Filing, Available in Grey Only			$12.00	$36.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
258		2	66"h, Pos.1 42", 2 66", 3 42", Base Raceway, 3 Way Variable Height Post, Aluminum Trim			$166.88	$333.76
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
259		3	23.875"h x 18.625"d x 15"w, Mobile Box/File w/ 60mm Castors			$326.25	$978.75
			Storage Paint Finish {20}	EVO	Evolve Paint Colors (Storage Only)		
			Standard Paint Finish {F1}	SIL	Silver		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
			Key Options {40}	WSTD	Key Random (STD)		
260		3	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$2,178.00
			HAT Base Finish Selection	BK	Black		
261		3	14.733"d x 36"w x 7.453"h, Panel Mounted Open Shelf, PRIME			$67.12	$201.36
			Paint Finishes {20}	STD	Standard Paint Colors		
			Standard Paint Finishes {F1}	SIL	Silver		
			Mounting Hardware {87}	1	Evolve On Module		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
262		6	23"d x 36"w, Height Adjustable Return Worksurface without Scoops, Used w/Extended Corners, (Height Adjustable Base Sold Separate), 3mm PVC Edge Trim			$64.12	$384.72
			Worksurface Laminates {SF}	LP	Thermally Fused Laminates (1" Thickness)		
			Thermally Fused Laminates {20}	ACJ	Absolute Acajou		
			PVC Trim Finishes {45}	AAE	Absolute Acajou		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
263		9	18"h x 36"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules			$270.38	$2,433.42
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Glazing - Position 1 {01}	GT	Glazing - Position 1		
			Tempered Glazing {54}	CLR	Clear		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
264		3	18"h, Inline, Slotted, Extension Panel Connector, Includes Post & Hardware, No Trim			$25.12	$75.36
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
265		9	66"h x 36"w, Segmented Premium Fabric Acoustic Panel			$313.88	$2,824.92
			30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap		
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Top Cap Paint Finish {80}	SIL	Silver		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
266		1	66"h, Pos.1 42", 2 66", Base Raceway, 2 Way Variable Height Post, Aluminum Trim			$128.62	$128.62
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
					WS-3 WEST Subtotal		**$17,694.29**
WS-SOUTH							
267		2	WALL MOUNTED Fusion Nano-Clean Magnetic 24" x 36" Whiteboard			$131.76	$263.52

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
268		6	24"h x 36"w, Writeboard, Panel Mounted			$147.38	$884.28
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
269		8	Pedestal Hanging File Bar, Allows for Side to Side Filing, Available in Grey Only			$12.00	$96.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
270		8	23.875"h x 18.625"d x 15"w, Mobile Box/File w/ 60mm Castors			$326.25	$2,610.00
			Storage Paint Finish {20}	EVO	Evolve Paint Colors (Storage Only)		
			Standard Paint Finish {F1}	SIL	Silver		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
			Key Options {40}	WSTD	Key Random (STD)		
271		8	14.733"d x 36"w x 7.453"h, Panel Mounted Open Shelf, PRIME			$67.12	$536.96
			Paint Finishes {20}	STD	Standard Paint Colors		
			Standard Paint Finishes {F1}	SIL	Silver		
			Mounting Hardware {87}	1	Evolve On Module		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
272		36	66"h x 36"w, Segmented Premium Fabric Acoustic Panel	$313.88	$11,299.68

30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap
Frame Finish {20}	STD	Standard Paint Options
Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal
Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal
Top Cap Paint Finish {80}	SIL	Silver
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4
Panel Grade 1 Textiles {GR}	LNEA	Linea
Linea {FR}	LN41	Queue
Commercial or GSA Offering	STD	Commercial Furniture Offering

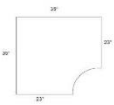
273		16	23"d x 36"w, Height Adjustable Return Worksurface without Scoops, Used w/Extended Corners, (Height Adjustable Base Sold Separate), 3mm PVC Edge Trim	$64.12	$1,025.92

Worksurface Laminates {SF}	LP	Thermally Fused Laminates (1" Thickness)
Thermally Fused Laminates {20}	ACJ	Absolute Acajou
PVC Trim Finishes {45}	AAE	Absolute Acajou
Commercial or GSA Offering	STD	Commercial Furniture Offering

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
274		8	Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, SORA			$686.44	$5,491.52
			Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19		
			Textile Seat {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR20	1-Granite Rock		
			Arm Type {45}	E2	A-(STD) Height Adjustable Arms		
			Seat Size {80}	GS	M-Generous Seat Size		
			Cylinder Type {85}	5L	M-5" Range Lower Seat Height		
			Base Finish {50}	A7	F-Polished Aluminum Base ALU		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
275		13	66"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$43.50	$565.50
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
276		8	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$5,808.00
			HAT Base Finish Selection	BK	Black		
277		4	42"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$36.75	$147.00
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
278		3	66"h, Pos.1 42", 2 66", 3 42", Base Raceway, 3 Way Variable Height Post, Aluminum Trim			$166.88	$500.64
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
279		25	18" - Flexible Mesh Jumper Cable, Used to Connect 2 Power Distrubution Housings Separated by Post			$62.62	$1,565.50
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
280		1	66"h, Pos.1 66", 2 42", Base Raceway, 2 Way Variable Height Post, Aluminum Trim			$128.62	$128.62
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
281		1	66"h, Pos.1 42", 2 66", Base Raceway, 2 Way Variable Height Post, Aluminum Trim			$128.62	$128.62
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
282		13	18"h, Inline, Slotted, Extension Panel Connector, Includes Post & Hardware, No Trim			$25.12	$326.56
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	SIL	Silver Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
283		8	42"h x 36"w, Segmented Fabric Acoustic Panel			$217.50	$1,740.00
			30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap		
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Top Cap Paint Finish {80}	SIL	Silver		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2		
			Panel Grade 1 Textiles {GR}	LNEA	Linea		
			Linea {FR}	LN41	Queue		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
284		12	18"h, End of Run, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$27.38	$328.56
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
285		8	40"w x 5"d, Worksurface Support Channel, Use with 54"w Surface, Channel Should be 14" Shorter Than Top, Screws Included, Black Only			$32.25	$258.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
286		3	66"h, 3 Way Post, Includes Post, Hardware & Aluminum Trims			$166.88	$500.64
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
287		10	66"h, 2 Way Post, Includes Post, Hardware & Aluminum Trims			$128.62	$1,286.20
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
288		36	18"h x 36"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules			$270.38	$9,733.68
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	SIL	Silver w/ Silver Horizontal Reveal		
			Glazing - Position 1 {01}	GT	Glazing - Position 1		
			Tempered Glazing {54}	CLR	Clear		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
289		10	18"h, 2 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$61.50	$615.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
290		32	Flat bracket (Available in Black Only)			$8.62	$275.84
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
291		3	18"h, 3 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$72.00	$216.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
292		8	QT# EV13417 - 23"d x 35"w, Curved Corner Worksurface, 3mm PVC Edge Trim			$261.75	$2,094.00
				LP	Thermally Fused Laminate		
				ACJ	Absolute Acajou		
				AAE	Absolute Acajou		
				STD	Commercial Furniture Offering		
293		12	66"h, End of Run Post, Includes Post, Hardware & Aluminum Trim			$57.75	$693.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
294		8	#2 Utility Circuit, Duplex Receptacle, Black			$14.62	$116.96
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
295		28	36", Power Distribution Housing			$93.00	$2,604.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
296		3	72" Long, Floor Power Entry, Front Fed, Snaps into Knockout of Base Raceway			$147.38	$442.14
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
297		5	18"h, 1 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$48.38	$241.90
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	SIL	Silver w/ Silver Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
298		8	3.30"h x 5.3"w x 1.25"h, Name Plate Attaches to 1" Increment Slots, Can be Single Sided or Double Sided, Includes Two Slide-in Name Cards (Black Only)			$60.38	$483.04
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
299		8	#1 Utility Circuit, Duplex Receptacle, Black			$14.62	$116.96
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
					WS-SOUTH Subtotal		**$53,124.24**
X:FREIGHT							
300		1	Mergeworks Factory Freight Charges			$250.00	$250.00
					X:FREIGHT Subtotal		**$250.00**
X:INSTALL							
301		1	Installation by Environments Denver during NORMAL business hours, one trip, no stairs.			$42,600.00	$42,600.00
					X:INSTALL Subtotal		**$42,600.00**
X:SURCHARGE							
302		1	Mergeworks Factory Surcharge			$250.00	$250.00

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
303		1	HAT Factory Surcharge	$3,950.00	$3,950.00

X:SURCHARGE Subtotal **$4,200.00**

1. Quoted prices are subject to change based on manufacturer price increases. Discounts are based on list price at the time of order.
2. All tariffs and surcharges implemented between the date of this quote and the time of order will be applied.
3. A 50% deposit is required at the time of order for all first time orders, and any order over $10,000.
4. Sales tax is not reflected in the grand total
5. Storage fees equalling 40% of the project total may be charged after 30 days.

Subtotal	$892,526.11
TOTAL	$892,526.11

environments DENVER

Quote #: LAN-COMM-031126
Date Printed: 3/11/2026
Sales Name: Bonita Betthauser
Sales Phone: 303-506-7011

SOLD TO:

Douglas County - Lansing Point
11045 Lansing Circle
Englewood CO 80112

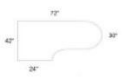
NOTES:

PROPOSAL

DOUGLAS COUNTY - LANSING 2nd FLOOR - COMMUNITY SERVICES

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
2004							
52		2	20"d x 36"w x 41.3"h, Storage Modules w/ 2 Adjustable Shelves and Doors, ZIRA			$692.12	$1,384.24
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Glazed Door Type {85}	~	Laminate Doors (STD)		
			Handle Type	~HAN	Handle Option (Required)		
			Handle Type {80}	HX	P-Flared Handle - Black		
			Keys{40}	K-404	C-Keyed for Lock #404		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
144		1	Six Hook Wall Rack			$91.88	$91.88
						2004 Subtotal	**$1,476.12**

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
2005					
53		6	SAXON, Heavy Duty, High Back, Multi-Tilter, Fold Up/ Std Adj. Height T-arms, Vari-Width Arm Extensions are Std , Std Molded Black Base, Std 2" Integrated Dual Wheel Carpet Casters, 24/7 Applications, Std Abrasion Resistant Outter Back (Blk Only), Weight Rated Up To 350 lbs. , GLOBAL SEATING USA	$840.44	$5,042.64
			Textile {10|04} ~02 Grade 02 Grade 02 Textile {GR} ~RELS Release (Morbern) Release (Global) {FR} RL33 1-Black Arm Type {45} ZT A-Height Adj., Swings Away and Folds Frame Finish {20} BK F-Black TBL Caster Type or Leg Type {60} C10 C-(STD) Black, 2" Integrated Dual Wheel Caster		
54		6	24"d x 42"w x 29.5"h, Freestanding Tables w/2 Full End Panels, ZIRA	$354.81	$2,128.86
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Modesty Height Options {MP} ~ M-Full Modesty Panel (1" A.F.F) Grommet/Electric Cut-Out Opt - LT ~ Grommet/Electrical Not Required - Left Position Grommet/Electric Cut-Out Opt - (S ~ Grommet Cover (Black), Cut-Out 3.25" x 1.875" - (STD) C Grommet/Electric Cut-Out Opt - R ~ Grommet/Electrical Not Required - Right Position Custom Grommet Location (Applic ~ Grommet/Electrical Not Required - Custom Grommet Lo Commercial GSA Offering ~NGSA Commercial Furniture Offering		
55		1	24"d x 60"w x 29.5"h, Freestanding Tables w/2 Full End Panels, ZIRA	$392.87	$392.87
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Modesty Height Options {MP} ~ M-Full Modesty Panel (1" A.F.F) Grommet/Electric Cut-Out Opt - LT ~ Grommet/Electrical Not Required - Left Position Grommet/Electric Cut-Out Opt - (S ~ Grommet Cover (Black), Cut-Out 3.25" x 1.875" - (STD) C Grommet/Electric Cut-Out Opt - R ~ Grommet/Electrical Not Required - Right Position Custom Grommet Location (Applic ~ Grommet/Electrical Not Required - Custom Grommet Lo Commercial GSA Offering ~NGSA Commercial Furniture Offering		
				2005 Subtotal	**$7,564.37**
277					
39		2	Flat bracket (Available in Black Only)	$8.63	$17.26
			Commercial or GSA Offering STD Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
85		1	*SPECIAL* Right-Handed 42" x 24" x 30" x 72", Extended Corner J-Top Top, No Drill Holes, ZIRA	$583.62	$583.62
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Grommet/Electric Cut-Out Opt - LT ~ Grommet/Electrical/Villa Not Required - Left Position Grommet/Electric Cut-Out Opt - C ~ Grommet/Electrical/Villa Not Required - Center Position Grommet/Electric Cut-Out Opt - R ~ Grommet/Electrical/Villa Not Required - Right Position Custom Grommet/ Electrical/ Villa ~ Grommet/Electrical/Villa Not Required - Custom Gromm Commercial GSA Offering ~NGSA Commercial Furniture Offering		
86		1	24"d x 24"w, Universal Laminate Top, No Drill Holes, ZIRA	$112.88	$112.88
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Grommet/Electric Cut-Out Opt - LT ~ Grommet/Electrical/Villa Not Required - Left Position Grommet/Electric Cut-Out Opt - C ~ Grommet/Electrical/Villa Not Required - Center Position Grommet/Electric Cut-Out Opt - R ~ Grommet/Electrical/Villa Not Required - Right Position Custom Grommet/ Electrical/ Villa ~ Grommet/Electrical/Villa Not Required - Custom Gromm Commercial GSA Offering ~NGSA Commercial Furniture Offering		
87		1	19"d x 16"w x 28.5"h, Pedestals, Mobile w/Box/Box/File Drawers, ZIRA	$501.38	$501.38
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Handle Type ~ Handle Option Handle Type {80} ~ (STD) Side Pull Lock Finish {89} BK M-Black Lock BLK Keys{40} K-407 C-Keyed for Lock #407 Commercial GSA Offering ~NGSA Commercial Furniture Offering		
88		1	20"d x 36"w x 29.5"h, Storage Modules w/ 2 Box Drawers on Left, 1 File Drawer on Right, 1 Lateral File Drawer on Bottom, ZIRA	$900.81	$900.81
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Handle Type ~HAN Handle Option (Required) Handle Type {80} HX P-Flared Handle - Black Keys{40} K-407 C-Keyed for Lock #407 Commercial GSA Offering ~NGSA Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
89		1	20"d x 36"w x 29.5"h, Storage Modules w/ 1 Adjustable Shelf and Doors, ZIRA	$557.81	$557.81

Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic
Top Finish {20}	ACJ	1-Absolute Acajou ACJ
Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge
Base Finish {50}	~ZBSE	Zira Chassis Finish
Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ
Glazed Door Type {85}	~	Laminate Doors (STD)
Handle Type	~HAN	Handle Option (Required)
Handle Type {80}	HX	P-Flared Handle - Black
Keys{40}	K-407	C-Keyed for Lock #407
Commercial GSA Offering	~NGSA	Commercial Furniture Offering

90		1	36" Dia. x 29"h, Round Table w/Metal Trumpet Base, ANYWHERE TABLES	$392.44	$392.44

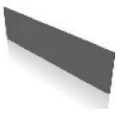
Material Type {19}	1TF	M-1" Thick Thermally Fused Laminate
Top Finish {20}	~ATOP	Anywhere Table Top Finish
Top Finish {F1}	ACJ	1-Absolute Acajou ACJ
Top Edge Type {45}	2S	F-2MM Flat
Top Edge Finish {46}	ACJ	M-Absolute Acajou ACJ
Metal Base Finish {50}	~ATB	Metal Base Finish {50}
Metal Base Finish {F2}	TBL	2-Black TBL

91		2	SIDERO, Armchair, Wall Saver, Std 4 Legged Base, Std 2" Dual Wheel Carpet Casters, Stacks 3 High on Floor, GLOBAL SEATING USA	$309.31	$618.62

Textile {10|04}	~01	Grade 01
Grade 01 Textile {GR}	~URBA	Urban (Global)
Urban (Global) {FR}	UR20	1-Granite Rock
Frame Finish {45}	TBL	F-Black Frame TBL
Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces
Abrasion Resistant Polyester Back	CBD	M-Standard Chair Back Design
Commercial or GSA Offering	~STD	Commercial Furniture Offering

108		1	SORA, Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, GLOBAL SEATING USA	$686.44	$686.44

Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19
Textile Seat {10|10}	~01	Grade 01
Grade 01 Textile {GR}	~URBA	Urban (Global)
Urban (Global) {FR}	UR22	1-Black Coal
Arm Type {45}	E2	A-(STD) Height Adjustable Arms
Seat Size {80}	GS	M-Generous Seat Size
Cylinder Type {85}	5L	M-5" Range Lower Seat Height
Base Finish {50}	A7	F-Polished Aluminum Base ALU
Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces
Commercial or GSA Offering	~STD	Commercial Furniture Offering

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
121		1	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$726.00
			HAT Base Finish Selection	BK	Black		
125		1	Support Bar, Affixed to underside of workstation unexposed, To fit SL4824TOP, SL4830TOP, (Black Only) OTG LAMINATE SUPERIOR			$19.80	$19.80
130		1	Desk Mount Bracket (Pair)			$26.58	$26.58
131		1	54" Acrylic Above Modesty Panel - 15"H			$91.12	$91.12
141		1	36" x 48" Magnetic Glassboard			$207.07	$207.07
						277 Subtotal	**$5,441.83**
278							
82		1	19"d x 16"w x 28.5"h, Pedestals, Mobile w/Box/Box/File Drawers, ZIRA			$501.38	$501.38
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Handle Type	~	Handle Option		
			Handle Type {80}	~	(STD) Side Pull		
			Lock Finish {89}	BK	M-Black Lock BLK		
			Keys{40}	K-408	C-Keyed for Lock #408		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
83		1	36"d x 96"w x 29.5"h, Rectangular Table w/Tapered Blade Base, 1 Piece - 2 Bases, ANYWHERE TABLES			$634.81	$634.81
			Material Type {19}	1TF	M-1" Thick Thermally Fused Laminate		
			Top Finish {20}	~ATOP	Anywhere Table Top Finish		
			Top Finish {F1}	ACJ	1-Absolute Acajou ACJ		
			Top Edge Type {45}	2S	F-2MM Flat		
			Top Edge Finish {46}	ACJ	M-Absolute Acajou ACJ		
			Metal Base Finish {50}	~ATB	Metal Base Finish {50}		
			Metal Base Finish {F2}	TBL	2-Black TBL		
			Grommet/Electric Cut-Out Opt - LT	~	Grommet/Electrical Not Required - Left Position		
			Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical Not Required - Center Position		
			Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical Not Required - Right Position		
			Custom Grommet Location {Applic	~	Grommet/Electrical Not Required - Custom Grommet Lo		
128		6	Nesting Chair			$163.26	$979.56
140		1	36" x 48" Magnetic Glassboard			$207.07	$207.07
						278 Subtotal	**$2,322.82**
279							
9		2	Flat bracket (Available in Black Only)			$8.63	$17.26
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
73		1	24"d x 42"w, Universal Laminate Top, No Drill Holes, ZIRA			$148.31	$148.31
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance {1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Grommet/Electric Cut-Out Opt - LT	~	Grommet/Electrical/Villa Not Required - Left Position		
			Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical/Villa Not Required - Center Position		
			Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical/Villa Not Required - Right Position		
			Custom Grommet/ Electrical/ Villa	~	Grommet/Electrical/Villa Not Required - Custom Gromm		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
74		1	19"d x 16"w x 28.5"h, Pedestals, Mobile w/Box/Box/File Drawers, ZIRA	$501.38	$501.38
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Handle Type ~ Handle Option Handle Type {80} ~ (STD) Side Pull Lock Finish {89} BK M-Black Lock BLK Keys{40} K-STD C-Key Random (STD) Commercial GSA Offering ~NGSA Commercial Furniture Offering		
75		1	16"d x 36"w x 35.5"h, Table Top Bookcases, For Top of 29.5"h Units (Includes 2 Adjustable Shelves), ZIRA	$323.75	$323.75
			Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Commercial GSA Offering ~NGSA Commercial Furniture Offering		
76		1	24"d x 36"w x 29.5"h, Storage Modules w 2 Box Drawers on Left, 1 File Drawer on Right, 1 Lateral File Drawer on Bottom, ZIRA	$959.00	$959.00
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Handle Type ~HAN Handle Option (Required) Handle Type {80} HX P-Flared Handle - Black Keys{40} K-409 C-Keyed for Lock #409 Commercial GSA Offering ~NGSA Commercial Furniture Offering		
77		1	24"d x 36"w x 29.5", Storage Modules w/ 1 Adjustable Shelf and Doors, ZIRA	$608.12	$608.12
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Glazed Door Type {85} ~ Laminate Doors (STD) Handle Type ~HAN Handle Option (Required) Handle Type {80} HX P-Flared Handle - Black Keys{40} K-409 C-Keyed for Lock #409 Commercial GSA Offering ~NGSA Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
78		1	36" Dia. x 29"h, Round Table w/Metal Trumpet Base, ANYWHERE TABLES	$392.44	$392.44

Material Type {19}	1TF	M-1" Thick Thermally Fused Laminate
Top Finish {20}	~ATOP	Anywhere Table Top Finish
Top Finish {F1}	ACJ	1-Absolute Acajou ACJ
Top Edge Type {45}	2S	F-2MM Flat
Top Edge Finish {46}	ACJ	M-Absolute Acajou ACJ
Metal Base Finish {50}	~ATB	Metal Base Finish {50}
Metal Base Finish {F2}	TBL	2-Black TBL

81		2	SIDERO, Armchair, Wall Saver, Std 4 Legged Base, Std 2" Dual Wheel Carpet Casters, Stacks 3 High on Floor, GLOBAL SEATING USA	$309.31	$618.62

Textile {10|04}	~01	Grade 01
Grade 01 Textile {GR}	~URBA	Urban (Global)
Urban (Global) {FR}	UR20	1-Granite Rock
Frame Finish {45}	TBL	F-Black Frame TBL
Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces
Abrasion Resistant Polyester Back	CBD	M-Standard Chair Back Design
Commercial or GSA Offering	~STD	Commercial Furniture Offering

92		1	SORA, Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, GLOBAL SEATING USA	$686.44	$686.44

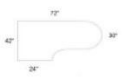
Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19
Textile Seat {10|10}	~01	Grade 01
Grade 01 Textile {GR}	~URBA	Urban (Global)
Urban (Global) {FR}	UR22	1-Black Coal
Arm Type {45}	E2	A-(STD) Height Adjustable Arms
Seat Size {80}	GS	M-Generous Seat Size
Cylinder Type {85}	5L	M-5" Range Lower Seat Height
Base Finish {50}	A7	F-Polished Aluminum Base ALU
Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces
Commercial or GSA Offering	~STD	Commercial Furniture Offering

94		1	*SPECIAL* Right-Handed 42" x 24" x 30" x 72", Extended Corner J-Top Top, No Drill Holes, ZIRA	$583.62	$583.62

Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic
Top Finish {20}	ACJ	1-Absolute Acajou ACJ
Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge
Grommet/Electric Cut-Out Opt - L	~	Grommet/Electrical/Villa Not Required - Left Position
Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical/Villa Not Required - Center Position
Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical/Villa Not Required - Right Position
Custom Grommet/ Electrical/ Villa	~	Grommet/Electrical/Villa Not Required - Custom Gromm
Commercial GSA Offering	~NGSA	Commercial Furniture Offering

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
119		1	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W HAT Base Finish Selection BK Black	$726.00	$726.00
126		1	Support Bar, Affixed to underside of workstation unexposed, To fit SL4824TOP, SL4830TOP, (Black Only) OTG LAMINATE SUPERIOR	$19.80	$19.80
139		1	36" x 48" Magnetic Glassboard	$207.07	$207.07
				279 Subtotal	**$5,791.81**
281					
70		1	36" Dia. x 29"h, Round Table w/Metal Trumpet Base, ANYWHERE TABLES Material Type {19} 1TF M-1" Thick Thermally Fused Laminate Top Finish {20} ~ATOP Anywhere Table Top Finish Top Finish {F1} ACJ 1-Absolute Acajou ACJ Top Edge Type {45} 2S F-2MM Flat Top Edge Finish {46} ACJ M-Absolute Acajou ACJ Metal Base Finish {50} ~ATB Metal Base Finish {50} Metal Base Finish {F2} TBL 2-Black TBL	$392.44	$392.44
80		1	24"d x 36"w x 29.5"h, Storage Modules w 2 Box Drawers on Left, 1 File Drawer on Right, 1 Lateral File Drawer on Bottom, ZIRA Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Handle Type ~HAN Handle Option (Required) Handle Type {80} HX P-Flared Handle - Black Keys{40} K-411 C-Keyed for Lock #411 Commercial GSA Offering ~NGSA Commercial Furniture Offering	$959.00	$959.00

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
93		1	16"d x 36"w x 35.5"h, Table Top Bookcases, For Top of 29.5"h Units (Includes 2 Adjustable Shelves), ZIRA			$323.75	$323.75
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
102		1	19"d x 16"w x 28.5"h, Pedestals, Mobile w/Box/Box/File Drawers, ZIRA			$501.38	$501.38
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Handle Type	~	Handle Option		
			Handle Type {80}	~	(STD) Side Pull		
			Lock Finish {89}	BK	M-Black Lock BLK		
			Keys{40}	K-411	C-Keyed for Lock #411		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
138		1	36" x 48" Magnetic Glassboard			$207.07	$207.07
						281 Subtotal	**$2,383.64**
282							
19		2	Flat bracket (Available in Black Only)			$8.63	$17.26
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
95		1	SORA, Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, GLOBAL SEATING USA			$686.44	$686.44
			Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19		
			Textile Seat {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR22	1-Black Coal		
			Arm Type {45}	E2	A-(STD) Height Adjustable Arms		
			Seat Size {80}	GS	M-Generous Seat Size		
			Cylinder Type {85}	5L	M-5" Range Lower Seat Height		
			Base Finish {50}	A7	F-Polished Aluminum Base ALU		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
106		1	*SPECIAL* Right-Handed 42" x 24" x 30" x 72", Extended Corner J-Top Top, No Drill Holes, ZIRA	$583.62	$583.62

Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic
Top Finish {20}	ACJ	1-Absolute Acajou ACJ
Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge
Grommet/Electric Cut-Out Opt - LT	~	Grommet/Electrical/Villa Not Required - Left Position
Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical/Villa Not Required - Center Position
Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical/Villa Not Required - Right Position
Custom Grommet/ Electrical/ Villa	~	Grommet/Electrical/Villa Not Required - Custom Gromm
Commercial GSA Offering	~NGSA	Commercial Furniture Offering

109		1	24"d x 42"w, Universal Laminate Top, No Drill Holes, ZIRA	$148.31	$148.31

Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic
Top Finish {20}	ACJ	1-Absolute Acajou ACJ
Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge
Grommet/Electric Cut-Out Opt - LT	~	Grommet/Electrical/Villa Not Required - Left Position
Grommet/Electric Cut-Out Opt - C	~	Grommet/Electrical/Villa Not Required - Center Position
Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical/Villa Not Required - Right Position
Custom Grommet/ Electrical/ Villa	~	Grommet/Electrical/Villa Not Required - Custom Gromm
Commercial GSA Offering	~NGSA	Commercial Furniture Offering

110		1	19"d x 16"w x 28.5"h, Pedestals, Mobile w/Box/Box/File Drawers, ZIRA	$501.38	$501.38

Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic
Top Finish {20}	ACJ	1-Absolute Acajou ACJ
Base Finish {50}	~ZBSE	Zira Chassis Finish
Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ
Handle Type	~	Handle Option
Handle Type {80}	~	(STD) Side Pull
Lock Finish {89}	BK	M-Black Lock BLK
Keys{40}	K-412	C-Keyed for Lock #412
Commercial GSA Offering	~NGSA	Commercial Furniture Offering

111		1	16"d x 36"w x 35.5"h, Table Top Bookcases, For Top of 29.5"h Units (Includes 2 Adjustable Shelves), ZIRA	$323.75	$323.75

Top Finish {20}	ACJ	1-Absolute Acajou ACJ
Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge
Base Finish {50}	~ZBSE	Zira Chassis Finish
Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ
Commercial GSA Offering	~NGSA	Commercial Furniture Offering

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
112		1	24"d x 36"w x 29.5"h, Storage Modules w/ 2 File Drawers, ZIRA	$841.31	$841.31
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Handle Type ~HAN Handle Option (Required) Handle Type {80} HX P-Flared Handle - Black Convert File to Box Box (Pos.1) {65 ~ File Drawer (STD) Convert File to Box Box (Pos.2) {92 ~ File Drawer (STD) Keys{40} K-412 C-Keyed for Lock #412 Commercial GSA Offering ~NGSA Commercial Furniture Offering		
113		2	SIDERO, Armchair, Wall Saver, Std 4 Legged Base, Std 2" Dual Wheel Carpet Casters, Stacks 3 High on Floor, GLOBAL SEATING USA	$309.31	$618.62
			Textile {10|04} ~01 Grade 01 Grade 01 Textile {GR} ~URBA Urban (Global) Urban (Global) {FR} UR20 1-Granite Rock Frame Finish {45} TBL F-Black Frame TBL Caster Type {60} C82 C-2.5" Black Caster for Carpeted Surfaces Abrasion Resistant Polyester Back CBD M-Standard Chair Back Design Commercial or GSA Offering ~STD Commercial Furniture Offering		
114		1	36" Dia. x 29"h, Round Table w/Metal Trumpet Base, ANYWHERE TABLES	$392.44	$392.44
			Material Type {19} 1TF M-1" Thick Thermally Fused Laminate Top Finish {20} ~ATOP Anywhere Table Top Finish Top Finish {F1} ACJ 1-Absolute Acajou ACJ Top Edge Type {45} 2S F-2MM Flat Top Edge Finish {46} ACJ M-Absolute Acajou ACJ Metal Base Finish {50} ~ATB Metal Base Finish {50} Metal Base Finish {F2} TBL 2-Black TBL		
120		1	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W	$726.00	$726.00
			HAT Base Finish Selection BK Black		
124		1	Support Bar, Affixed to underside of workstation unexposed, To fit SL4824TOP, SL4830TOP, (Black Only) OTG LAMINATE SUPERIOR	$19.80	$19.80

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
137		1	36" x 48" Magnetic Glassboard			$207.07	$207.07
						282 Subtotal	**$5,066.00**
284							
103		1	12"d x 33.9"w x 5.7"h, Pigeon Hole Storage, Horizontal, ZIRA			$210.00	$210.00
			Pigeon Hole Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
104		1	15"d x 36"w x 35.5"h, Closed Hutches w/Doors and 1 Fixed Shelf, ZIRA			$430.06	$430.06
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Glazed Door Type {85}	~	Laminate Doors (STD)		
			Handle Type	~HAN	Handle Option (Required)		
			Handle Type {80}	HX	P-Flared Handle - Black		
			Keys{40}	K-414	C-Keyed for Lock #414		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
105		3	24"d x 36"w x 41.3"h, Storage Modules w/ 2 Adjustable Shelves and Doors, ZIRA			$741.56	$2,224.68
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Glazed Door Type {85}	~	Laminate Doors (STD)		
			Handle Type	~HAN	Handle Option (Required)		
			Handle Type {80}	HX	P-Flared Handle - Black		
			Keys{40}	K-414	C-Keyed for Lock #414		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
						284 Subtotal	**$2,864.74**

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
294							
101		1	16"d x 36"w x 35.5"h, Table Top Bookcases, For Top of 29.5"h Units (Includes 2 Adjustable Shelves), ZIRA			$323.75	$323.75
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
107		1	36" Dia. x 29"h, Round Table w/Metal Trumpet Base, ANYWHERE TABLES			$392.44	$392.44
			Material Type {19}	1TF	M-1" Thick Thermally Fused Laminate		
			Top Finish {20}	~ATOP	Anywhere Table Top Finish		
			Top Finish {F1}	ACJ	1-Absolute Acajou ACJ		
			Top Edge Type {45}	2S	F-2MM Flat		
			Top Edge Finish {46}	ACJ	M-Absolute Acajou ACJ		
			Metal Base Finish {50}	~ATB	Metal Base Finish {50}		
			Metal Base Finish {F2}	TBL	2-Black TBL		
136		1	36" x 48" Magnetic Glassboard			$207.07	$207.07
						294 Subtotal	**$923.26**
295							
99		1	16"d x 36"w x 35.5"h, Table Top Bookcases, For Top of 29.5"h Units (Includes 2 Adjustable Shelves), ZIRA			$323.75	$323.75
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
100		1	36" Dia. x 29"h, Round Table w/Metal Trumpet Base, ANYWHERE TABLES			$392.44	$392.44
			Material Type {19}	1TF	M-1" Thick Thermally Fused Laminate		
			Top Finish {20}	~ATOP	Anywhere Table Top Finish		
			Top Finish {F1}	ACJ	1-Absolute Acajou ACJ		
			Top Edge Type {45}	2S	F-2MM Flat		
			Top Edge Finish {46}	ACJ	M-Absolute Acajou ACJ		
			Metal Base Finish {50}	~ATB	Metal Base Finish {50}		
			Metal Base Finish {F2}	TBL	2-Black TBL		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
135		1	36" x 48" Magnetic Glassboard	$207.07	$207.07
			295 Subtotal		**$923.26**
296					
68		1	19"d x 16"w x 28.5"h, Pedestals, Mobile w/Box/Box/File Drawers, ZIRA	$501.38	$501.38
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Handle Type ~ Handle Option Handle Type {80} ~ (STD) Side Pull Lock Finish {89} BK M-Black Lock BLK Keys{40} K-416 C-Keyed for Lock #416 Commercial GSA Offering ~NGSA Commercial Furniture Offering		
69		1	30"d x 72"w, Universal Laminate Top, No Drill Holes, ZIRA	$290.94	$290.94
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Grommet/Electric Cut-Out Opt - LT ~ Grommet/Electrical/Villa Not Required - Left Position Grommet/Electric Cut-Out Opt - C ~ Grommet/Electrical/Villa Not Required - Center Position Grommet/Electric Cut-Out Opt - R ~ Grommet/Electrical/Villa Not Required - Right Position Custom Grommet/ Electrical/ Villa ~ Grommet/Electrical/Villa Not Required - Custom Gromm Commercial GSA Offering ~NGSA Commercial Furniture Offering		
96		1	36" Dia. x 29"h, Round Table w/Metal Trumpet Base, ANYWHERE TABLES	$392.44	$392.44
			Material Type {19} 1TF M-1" Thick Thermally Fused Laminate Top Finish {20} ~ATOP Anywhere Table Top Finish Top Finish {F1} ACJ 1-Absolute Acajou ACJ Top Edge Type {45} 2S F-2MM Flat Top Edge Finish {46} ACJ M-Absolute Acajou ACJ Metal Base Finish {50} ~ATB Metal Base Finish {50} Metal Base Finish {F2} TBL 2-Black TBL		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
97		3	SIDERO, Armchair, Wall Saver, Std 4 Legged Base, Std 2" Dual Wheel Carpet Casters, Stacks 3 High on Floor, GLOBAL SEATING USA			$309.31	$927.93
			Textile {10|04}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR20	1-Granite Rock		
			Frame Finish {45}	TBL	F-Black Frame TBL		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Abrasion Resistant Polyester Back	CBD	M-Standard Chair Back Design		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
98		1	SORA, Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, GLOBAL SEATING USA			$686.44	$686.44
			Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19		
			Textile Seat {10|10}	~01	Grade 01		
			Grade 01 Textile {GR}	~URBA	Urban (Global)		
			Urban (Global) {FR}	UR22	1-Black Coal		
			Arm Type {45}	E2	A-(STD) Height Adjustable Arms		
			Seat Size {80}	GS	M-Generous Seat Size		
			Cylinder Type {85}	5L	M-5" Range Lower Seat Height		
			Base Finish {50}	A7	F-Polished Aluminum Base ALU		
			Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
122		1	Hi (3-stage) Height Adjustable Table Base, 2 Legs, T-legs, for worksurfaces 46-72"W			$483.75	$483.75
			HAT Base Finish Selection	BK	Black		
134		1	36" x 48" Magnetic Glassboard			$207.07	$207.07
						296 Subtotal	**$3,489.95**
297							
65		1	16"d x 36"w x 35.5"h, Table Top Bookcases, For Top of 29.5"h Units (Includes 2 Adjustable Shelves), ZIRA			$323.75	$323.75
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
72		1	36" Dia. x 29"h, Round Table w/Metal Trumpet Base, ANYWHERE TABLES			$392.44	$392.44
			Material Type {19}	1TF	M-1" Thick Thermally Fused Laminate		
			Top Finish {20}	~ATOP	Anywhere Table Top Finish		
			Top Finish {F1}	ACJ	1-Absolute Acajou ACJ		
			Top Edge Type {45}	2S	F-2MM Flat		
			Top Edge Finish {46}	ACJ	M-Absolute Acajou ACJ		
			Metal Base Finish {50}	~ATB	Metal Base Finish {50}		
			Metal Base Finish {F2}	TBL	2-Black TBL		
142		1	36" x 48" Magnetic Glassboard			$207.07	$207.07
						297 Subtotal	**$923.26**
298							
50		1	36" Dia. x 29"h, Round Table w/Metal Trumpet Base, ANYWHERE TABLES			$392.44	$392.44
			Material Type {19}	1TF	M-1" Thick Thermally Fused Laminate		
			Top Finish {20}	~ATOP	Anywhere Table Top Finish		
			Top Finish {F1}	ACJ	1-Absolute Acajou ACJ		
			Top Edge Type {45}	2S	F-2MM Flat		
			Top Edge Finish {46}	ACJ	M-Absolute Acajou ACJ		
			Metal Base Finish {50}	~ATB	Metal Base Finish {50}		
			Metal Base Finish {F2}	TBL	2-Black TBL		
51		1	16"d x 36"w x 35.5"h, Table Top Bookcases, For Top of 29.5"h Units (Includes 2 Adjustable Shelves), ZIRA			$323.75	$323.75
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
133		1	36" x 48" Magnetic Glassboard			$207.07	$207.07
						298 Subtotal	**$923.26**

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
OPEN LOUNGE							
56		1	Recessed Base, Heavy Duty, 24"Dia x 21"h, LAMINATE OCCASIONAL TABLES			$533.31	$533.31
			Laminate Table Finish {20}	~LTOP	Laminate Occasional Table Finish		
			Laminate Table Finish {F1}	ACJ	1-Absolute Acajou ACJ		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
57		2	DRIFT, 18.5"d x 18.5"w x 17.75"h, Ottoman Round Shaped, Weighted Bottom, Fully Upholstered, GLOBAL SEATING USA			$450.62	$901.24
			Seat Textile {10|10}	~02	Grade 02		
			Grade 02 Textile {GR}	?	------ UNSELECTED ------		
			Graded In Grade 02 Textile {FR}	GPM2	1-Graded In Grade 02 Fabrics		
			Shell Textile {10|01}	~02	Grade 02		
			Grade 02 Textile {GR}	?	------ UNSELECTED ------		
			Graded In Grade 02 Textile {FR}	GPM2	1-Graded In Grade 02 Fabrics		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
58		2	20" Dia x 1"h, TFL, Flat Edge, Round Offset Top, Top Only, 1 Base Required, Use w/ GSOB13H25 Base Only, SWAP, TABLES			$114.19	$228.38
			Laminate Top Type {30}	~	(STD) Thermally Fused Laminate, High Performance {1" T		
			Laminate Top Finish {20}	~SWT	SWAP Laminate Top Finish		
			Laminate Top Finish {F1}	ACJ	1-Absolute Acajou ACJ		
			Edge Type {45}	FE	F-2mm Flat Edge (Standard)		
			Standard Edge Finish {46}	AAE	M-Absolute Acajou, Edge AAE		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
59		2	12.5 Square Base, Offset Column, Seated Height, 24.5"H Column, Plate Base w/ 3"Dia x , 1/2" Adj. Glides, Fully Assembled, Use w/ Either GRBOTPxx or GSBOTPxx Tops, SWAP, TABLES			$361.37	$722.74
			Base Finish {50}	~SWB	SWAP Base Finish		
			Base Finish {F2}	TBL	2-Black TBL		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
60		2	RIVER+, 52"w x 30"d x 32"h, 2 Seat Sofa, Std with Metal Legs, Electrical Option Available, GLOBAL SEATING USA	$1,555.31	$3,110.62

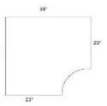
Back Textile {10|04}	~02	Grade 02
Grade 02 Textile {GR}	?	------ UNSELECTED ------
Graded In Grade 02 Textile {FR}	GPM2	1-Graded In Grade 02 Fabrics
Seat Textile {10|10}	~02	Grade 02
Grade 02 Textile {GR}	?	------ UNSELECTED ------
Graded In Grade 02 Textile {FR}	GPM2	1-Graded In Grade 02 Fabrics
Seat to Back Connector Finish {30}	NGT	M-(STD) Night BLK
Seat Height - Leg Type - Counterwe	S6	P-(STD) 17.5in Seat Height w/ 6.5in Leg
Counterweight {90}	CU	M-(STD) Counterweight Not Required
Leg Finish {47}	?	------ UNSELECTED ------
Seat Bottom Type - Power Module	SSB	M-(STD) Under Seat Liner
Power Module Finish {64}	NP	M-Power/USB Module not Required
Sealed Seam Back {01}	SNK	M-(STD) No Sealed Seams on Back
Sealed Seam Seat {02}	NSS	M-(STD) No Sealed Seams on Seat
Moisture Barrier {70}	NMB	M-(STD) Moisture Barrier Not Required
Tamper-Proof Screws {99}	FRT	M-(STD) Standard Fasteners
Commercial or GSA Offering	~STD	Commercial Furniture Offering

61		1	RIVER+, 37.5"w x 37.5"d 32"h, 90 Degree, Corner Unit, Corner Sofa, Armless, Std with Metal Legs, Electrical Options Available, GLOBAL SEATING USA	$2,110.50	$2,110.50

Back Textile {10|04}	~02	Grade 02
Grade 02 Textile {GR}	?	------ UNSELECTED ------
Graded In Grade 02 Textile {FR}	GPM2	1-Graded In Grade 02 Fabrics
Seat Textile {10|10}	~02	Grade 02
Grade 02 Textile {GR}	?	------ UNSELECTED ------
Graded In Grade 02 Textile {FR}	GPM2	1-Graded In Grade 02 Fabrics
Seat to Back Connector Finish {30}	NGT	M-(STD) Night BLK
Seat Height - Leg Type - Counterwe	S6	P-(STD) 17.5in Seat Height w/ 6.5in Leg
Counterweight {90}	CU	M-(STD) Counterweight Not Required
Leg Finish {47}	?	------ UNSELECTED ------
Seat Bottom Type {55}	SSB	M-(STD) Under Seat Liner
Sealed Seam Back {01}	SNK	M-(STD) No Sealed Seams on Back
Sealed Seam Seat {02}	NSS	M-(STD) No Sealed Seams on Seat
Moisture Barrier {70}	NMB	M-(STD) Moisture Barrier Not Required
Tamper-Proof Screws {99}	FRT	M-(STD) Standard Fasteners
Commercial or GSA Offering	~STD	Commercial Furniture Offering

66		2	PRAIRIE, 32"w x 29"d x 30.5"h, Lounge Chair, Std Fully Upholstered, Std w/ Tapered Wood Skirt & Legs, GLOBAL SEATING USA	$1,068.37	$2,136.74

Textile {10|04}	~02	Grade 02
Grade 02 Textile {GR}	~RELS	Release (Morbern)
Release (Global) {FR}	RL33	1-Black
Wood Skirt and Leg Finish {20}	AA	F-Absolute, Wood Legs AAM
Back Cushion {70}	ST	M-(STD) Back Cushion w/ a Button

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
67		1	RIVER+, 36" Dia. x 17"h, Round Coffee Table, Std with Metal Legs, Electrical Option Available, GLOBAL SEATING USA			$889.44	$889.44
			Table Finish {20}	~RVL	River Laminate Options		
			Table Finish {F1}	ACJ	1-Absolute Acajou ACJ		
			Seat Height - Leg Type {48}	S6	P-(STD) 17.5in Seat Height w/ 6.5in Leg		
			Leg Type {49}	AST	M-(STD) Straight Leg		
			Power Module Finish {64}	NP	M-Power/USB Module not Required		
			Leg Finish {47}	TBL	F-Black Frame TBL		
			Additional Weight {90}	CU	M-None		
			Tamper-Proof Screws {99}	FRT	M-(STD) Standard Fasteners		
			Commercial or GSA Offering	~STD	Commercial Furniture Offering		
						OPEN LOUNGE Subtotal	**$10,632.97**
WORKSTATIONS							
3		16	QT# EV13417 - 23"d x 35"w, Height Adjustable Curved Corner Worksurface without Scoops, (Height Adjustable Base Sold Seprate) 3mm PVC Edge Trim			$261.75	$4,188.00
			Worksurface Laminates {SF}	LP	Thermally Fused Laminates (1" Thickness)		
			Thermally Fused Laminates {20}	ACJ	Absolute Acajou		
			PVC Trim Finishes {45}	AAE	Absolute Acajou		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
4		9	66"h, 2 Way Post, Includes Post, Hardware & Aluminum Trims			$122.25	$1,100.25
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	BLK	Black w/ Black Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
5		18	18"h, 3 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$68.25	$1,228.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	BLK	Black w/ Black Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
6		9	18"h, 2 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$58.50	$526.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	BLK	Black w/ Black Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
7		10	18"h, 1 Way Post, Slotted, Extension Connector, Includes Post, Hardware & Aluminum Trim			$45.75	$457.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines {L	BLK	Black w/ Black Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
8		64	Flat bracket (Available in Black Only)			$8.63	$552.32
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
10		35	#1 Utility Circuit, Duplex Receptacle, Black			$14.62	$511.70
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
11		6	30", Power Distribution Housing			$88.50	$531.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
12		17	24", Power Distribution Housing			$65.62	$1,115.54
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
13		5	72" Long, Floor Power Entry, Front Fed, Snaps into Knockout of Base Raceway			$147.38	$736.90
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
14		2	144" Long, Ceiling Power Entry			$199.50	$399.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
15		79	18" - Flexible Mesh Jumper Cable, Used to Connect 2 Power Distrubution Housings Separated by Post			$62.62	$4,946.98
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
16		2	82"H, Post Extension - Data/Comm Lay-in			$88.50	$177.00
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Finish {F1}	BLK	Black		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
17		16	24"h x 36"w, Writeboard, Panel Mounted			$147.38	$2,358.08
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
18		16	3.30"h x 5.3"w x 1.25"h, Name Plate Attaches to 1" Increment Slots, Can be Single Sided or Double Sided, Includes Two Slide-in Name Cards (Black Only)			$60.38	$966.08
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
20		32	14.733"d x 36"w x 7.453"h, Panel Mounted Open Shelf, PRIME			$67.13	$2,148.16
			Paint Finishes {20}	STD	Standard Paint Colors		
			Standard Paint Finishes {F1}	BLK	Black		
			Mounting Hardware {87}	1	Evolve On Module		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
21		16	23"d x 35"w, Height Adjustable Return Worksurface without Scoops, (Height Adjustable Base Sold Separate), 3mm PVC Edge Trim			$72.38	$1,158.08
			Worksurface Laminates {SF}	LP	Thermally Fused Laminates (1" Thickness)		
			Thermally Fused Laminates {20}	ACJ	Absolute Acajou		
			PVC Trim Finishes {45}	AAE	Absolute Acajou		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
22		2	66"h, Pos.1 66", 2 66", 3 42", Base Raceway, 3 Way Variable Height Post, Aluminum Trim			$158.62	$317.24
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	BLK	Black w/ Black Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
23		18	66"h, 3 Way Post, Includes Post, Hardware & Aluminum Trims			$158.62	$2,855.16
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	BLK	Black w/ Black Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
24		6	84"h x 36"w, Door Panel, Left			$1,147.50	$6,885.00
			Frame Finish {80}	STD	Standard Paint Colors		
			Standard Paint Finish {F1}	BLK	Black		
			Top Cap Paint Finish {70}	BLK	Black		
			High Pressure Laminates {20}	ACJ	Absolute Acajou		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
25		64	36", Power Distribution Housing			$93.00	$5,952.00
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
26		16	Lever Lock Set			$65.62	$1,049.92
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
27		8	66"h, Pos.1 42", 2 66", 3 42", Base Raceway, 3 Way Variable Height Post, Aluminum Trim			$158.62	$1,268.96
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	BLK	Black w/ Black Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
28		2	66"h, Pos.1 42", 2 66", 3 42", Base Raceway, 3 Way Variable Height Post, Aluminum Trim			$158.62	$317.24
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	BLK	Black w/ Black Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
29		1	66"h, Pos.1 66", 2 42", Base Raceway, 2 Way Variable Height Post, Aluminum Trim			$122.25	$122.25
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	BLK	Black w/ Black Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
30		2	66"h, Pos.1 42", 2 66", Base Raceway, 2 Way Variable Height Post, Aluminum Trim			$122.25	$244.50
			Paint Finish {20}	STD	Standard Paint Colors		
			Standard Paint Options {*I}	STDP	Connectors w/ Matching Inlines (Use w/ Matching Horizc		
			Connectors w/ Matching Inlines (L	BLK	Black w/ Black Inlines		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
31		82	18"h, Inline, Slotted, Extension Panel Connector, Includes Post & Hardware, No Trim			$23.62	$1,936.84
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	BLK	Black Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
32		10	84"h x 36"w, Door Panel, Right			$1,147.50	$11,475.00
			Frame Finish {80}	STD	Standard Paint Colors		
			Standard Paint Finish {F1}	BLK	Black		
			Top Cap Paint Finish {70}	BLK	Black		
			High Pressure Laminates {20}	ACJ	Absolute Acajou		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
33		24	12"h, Inline, Slotted, Extension Panel Connector, Includes Post & Hardware, No Trim			$19.88	$477.12
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	BLK	Black Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
34		82	66"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$41.25	$3,382.50
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	BLK	Black Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
35		33	42"h, Inline Panel Connector, Includes Post & Hardware, No Trim			$34.88	$1,151.04
			Paint Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Inline Connectors (Use w/ Matching Horizontal Reveal)		
			Inline Connectors (Use w/ Matchir	BLK	Black Inline (Use w/ Matching Horizontal Reveal)		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
36		84	18"h x 36"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules	$257.25	$21,609.00
			Frame Finish {20} STD Standard Paint Options Standard Paint Options {*I} STDP Panels w/ Matching Horizontal Reveal Panels w/ Matching Horizontal Rev BLK Black w/ Black Horizontal Reveal Glazing - Position 1 {01} GT Glazing - Position 1 Tempered Glazing {54} CLR Clear Commercial or GSA Offering STD Commercial Furniture Offering		
37		23	18"h x 24"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules	$220.12	$5,062.76
			Frame Finish {20} STD Standard Paint Options Standard Paint Options {*I} STDP Panels w/ Matching Horizontal Reveal Panels w/ Matching Horizontal Rev BLK Black w/ Black Horizontal Reveal Glazing - Position 1 {01} GT Glazing - Position 1 Tempered Glazing {54} CLR Clear Commercial or GSA Offering STD Commercial Furniture Offering		
38		16	23"d x 24"w, Height Adjustable Return Worksurface without Scoops, Used w/Extended Corners, (Height Adjustable Base Sold Separate), 3mm PVC Edge Trim	$60.00	$960.00
			Worksurface Laminates {SF} LP Thermally Fused Laminates (1" Thickness) Thermally Fused Laminates {20} ACJ Absolute Acajou PVC Trim Finishes {45} AAE Absolute Acajou Commercial or GSA Offering STD Commercial Furniture Offering		
40		12	12"h x 24"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules	$153.75	$1,845.00
			Frame Finish {20} STD Standard Paint Options Standard Paint Options {*I} STDP Panels w/ Matching Horizontal Reveal Panels w/ Matching Horizontal Rev BLK Black w/ Black Horizontal Reveal Glazing - Position 1 {01} GT Glazing - Position 1 Tempered Glazing {54} CLR Clear Commercial or GSA Offering STD Commercial Furniture Offering		
41		3	66"h, End of Run Post, Includes Post, Hardware & Aluminum Trim	$54.75	$164.25
			Paint Finish {20} STD Standard Paint Colors Standard Paint Options {*I} STDP Connectors w/ Matching Inlines (Use w/ Matching Horizc Connectors w/ Matching Inlines (L BLK Black w/ Black Inlines Commercial or GSA Offering STD Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
42		3	66"h x 60"w, Segmented Premium Fabric Acoustic Panel	$440.62	$1,321.86

30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap
Frame Finish {20}	STD	Standard Paint Options
Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal
Panels w/ Matching Horizontal Rev	BLK	Black w/ Black Horizontal Reveal
Top Cap Paint Finish {80}	BLK	Black
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Commercial or GSA Offering	STD	Commercial Furniture Offering

43		15	42"h x 24"w, Segmented Fabric Acoustic Panel	$166.88	$2,503.20

30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap
Frame Finish {20}	STD	Standard Paint Options
Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal
Panels w/ Matching Horizontal Rev	BLK	Black w/ Black Horizontal Reveal
Top Cap Paint Finish {80}	BLK	Black
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Commercial or GSA Offering	STD	Commercial Furniture Offering

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
44		6	42"h x 30"w, Segmented Fabric Acoustic Panel	$193.12	$1,158.72

30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap
Frame Finish {20}	STD	Standard Paint Options
Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal
Panels w/ Matching Horizontal Rev	BLK	Black w/ Black Horizontal Reveal
Top Cap Paint Finish {80}	BLK	Black
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Commercial or GSA Offering	STD	Commercial Furniture Offering

45		75	66"h x 36"w, Segmented Premium Fabric Acoustic Panel	$298.88	$22,416.00

30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap
Frame Finish {20}	STD	Standard Paint Options
Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal
Panels w/ Matching Horizontal Rev	BLK	Black w/ Black Horizontal Reveal
Top Cap Paint Finish {80}	BLK	Black
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Commercial or GSA Offering	STD	Commercial Furniture Offering

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
46		17	66"h x 24"w, Segmented Premium Fabric Acoustic Panel			$259.50	$4,411.50
			30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap		
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	BLK	Black w/ Black Horizontal Reveal		
			Top Cap Paint Finish {80}	BLK	Black		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1		
			Panel Grade 1 Textiles {GR}	ACRG	Anchorage		
			Anchorage {FR}	AN53	Quarry Blue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2		
			Panel Grade 1 Textiles {GR}	ACRG	Anchorage		
			Anchorage {FR}	AN53	Quarry Blue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 3		
			Panel Grade 1 Textiles {GR}	ACRG	Anchorage		
			Anchorage {FR}	AN53	Quarry Blue		
			Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 4		
			Panel Grade 1 Textiles {GR}	ACRG	Anchorage		
			Anchorage {FR}	AN53	Quarry Blue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1		
			Panel Grade 1 Textiles {GR}	ACRG	Anchorage		
			Anchorage {FR}	AN53	Quarry Blue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2		
			Panel Grade 1 Textiles {GR}	ACRG	Anchorage		
			Anchorage {FR}	AN53	Quarry Blue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 3		
			Panel Grade 1 Textiles {GR}	ACRG	Anchorage		
			Anchorage {FR}	AN53	Quarry Blue		
			Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 4		
			Panel Grade 1 Textiles {GR}	ACRG	Anchorage		
			Anchorage {FR}	AN53	Quarry Blue		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		
47		24	12"h x 36"w, Tempered Glass Extension Module, Top Trims are not Included with Extension Modules			$193.12	$4,634.88
			Frame Finish {20}	STD	Standard Paint Options		
			Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal		
			Panels w/ Matching Horizontal Rev	BLK	Black w/ Black Horizontal Reveal		
			Glazing - Position 1 {01}	GT	Glazing - Position 1		
			Tempered Glazing {54}	CLR	Clear		
			Commercial or GSA Offering	STD	Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
48		30	42"h x 36"w, Segmented Fabric Acoustic Panel	$207.00	$6,210.00

30-Panel Top Cap Removal Option	STR	(STD) Panel Top Cap
Frame Finish {20}	STD	Standard Paint Options
Standard Paint Options {*I}	STDP	Panels w/ Matching Horizontal Reveal
Panels w/ Matching Horizontal Rev	BLK	Black w/ Black Horizontal Reveal
Top Cap Paint Finish {80}	BLK	Black
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 1
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Outside Posit	01	Grade 1 Textiles - Outside Position 2
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 1
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Panel Textile Grade - Inside Positio	01	Grade 1 Textiles - Inside Position 2
Panel Grade 1 Textiles {GR}	ACRG	Anchorage
Anchorage {FR}	AN53	Quarry Blue
Commercial or GSA Offering	STD	Commercial Furniture Offering

62		16	SORA, Mesh Back, Medium Back, Weight Sensing Synchro-Tilter, Std Height Adjustable Arms, Std Molded Black Base, 2.5" Dual Wheel Carpet Caster, GLOBAL SEATING USA	$686.44	$10,983.04

Mesh Back Finish {70}	VU19	M-Coal Black, Mesh Back VU19
Textile Seat {10|10}	~01	Grade 01
Grade 01 Textile {GR}	~URBA	Urban (Global)
Urban (Global) {FR}	UR22	1-Black Coal
Arm Type {45}	E2	A-(STD) Height Adjustable Arms
Seat Size {80}	GS	M-Generous Seat Size
Cylinder Type {85}	5L	M-5" Range Lower Seat Height
Base Finish {50}	A7	F-Polished Aluminum Base ALU
Caster Type {60}	C82	C-2.5" Black Caster for Carpeted Surfaces
Commercial or GSA Offering	~STD	Commercial Furniture Offering

63		3	SAXON, Heavy Duty, High Back, Multi-Tilter, Fold Up/ Std Adj. Height T-arms, Vari-Width Arm Extensions are Std , Std Molded Black Base, Std 2" Integrated Dual Wheel Carpet Casters, 24/7 Applications, Std Abrasion Resistant Outter Back (Blk Only), Weight Rated Up To 350 lbs. , GLOBAL SEATING USA	$840.44	$2,521.32

Textile {10|04}	~02	Grade 02
Grade 02 Textile {GR}	~RELS	Release (Morbern)
Release (Global) {FR}	RL33	1-Black
Arm Type {45}	ZT	A-Height Adj., Swings Away and Folds
Frame Finish {20}	BK	F-Black TBL
Caster Type or Leg Type {60}	C10	C-(STD) Black, 2" Integrated Dual Wheel Caster

LINE	IMAGE	QTY	PRODUCT	UNIT SELL	EXT SELL
64		16	SIDERO, Armchair, Wall Saver, Std 4 Legged Base, Std 2" Dual Wheel Carpet Casters, Stacks 3 High on Floor, GLOBAL SEATING USA	$309.31	$4,948.96
			Textile {10|04} ~01 Grade 01 Grade 01 Textile {GR} ~URBA Urban (Global) Urban (Global) {FR} UR20 1-Granite Rock Frame Finish {45} TBL F-Black Frame TBL Caster Type {60} C82 C-2.5" Black Caster for Carpeted Surfaces Abrasion Resistant Polyester Back CBD M-Standard Chair Back Design Commercial or GSA Offering ~STD Commercial Furniture Offering		
71		16	24"d x 36"w x 29.5"h, Storage Modules w 2 Box Drawers on Left, 1 File Drawer on Right, 1 Lateral File Drawer on Bottom, ZIRA	$959.00	$15,344.00
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Handle Type ~HAN Handle Option (Required) Handle Type {80} HX P-Flared Handle - Black Keys{40} K-STD C-Key Random (STD) Commercial GSA Offering ~NGSA Commercial Furniture Offering		
79		2	20"d x 36"w x 53"h, Storage Modules w/ 4 File Drawers, ZIRA	$1,324.75	$2,649.50
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Top Thickness/ Edge Type {45} A3 F-1" Top, Standard Edge Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Handle Type ~HAN Handle Option (Required) Handle Type {80} HX P-Flared Handle - Black Convert File to Box Box (Pos.1) {65 ~ File Drawer (STD) Convert File to Box Box (Pos.2) {92 ~ File Drawer (STD) Convert File to Box Box (Pos.3) {92 ~ File Drawer (STD) Convert File to Box Box (Pos.4) {93 ~ File Drawer (STD) Keys{40} K-430 C-Keyed for Lock #430 Commercial GSA Offering ~NGSA Commercial Furniture Offering		
84		16	19"d x 16"w x 22"h, Pedestals, Mobile w/Box/File Drawers, ZIRA	$442.31	$7,076.96
			Material Type {19} TFL M-Thermally Fused Laminate, High Performance (1" Thic Top Finish {20} ACJ 1-Absolute Acajou ACJ Base Finish {50} ~ZBSE Zira Chassis Finish Base Finish - {F2} ACJ 2-Absolute Acajou ACJ Handle Type ~ Handle Option Handle Type {80} ~ (STD) Side Pull Lock Finish {89} BK M-Black Lock BLK Keys{40} K-STD C-Key Random (STD) Commercial GSA Offering ~NGSA Commercial Furniture Offering		

LINE	IMAGE	QTY	PRODUCT			UNIT SELL	EXT SELL
115		3	29.69"d x 60"w x 29.5"h, Freestanding Tables w/ 2 Full End Panel, ZIRA			$438.81	$1,316.43
			Material Type {19}	TFL	M-Thermally Fused Laminate, High Performance (1" Thic		
			Top Finish {20}	ACJ	1-Absolute Acajou ACJ		
			Top Thickness/ Edge Type {45}	A3	F-1" Top, Standard Edge		
			Base Finish {50}	~ZBSE	Zira Chassis Finish		
			Base Finish - {F2}	ACJ	2-Absolute Acajou ACJ		
			Modesty Height Options {MP}	~	M-Full Modesty Panel (1" A.F.F)		
			Grommet/Electric Cut-Out Opt - {T	~	Grommet/Electrical Not Required - Left Position		
			Grommet/Electric Cut-Out Opt - {S	~	Grommet Cover (Black), Cut-Out 3.25" x 1.875" - (STD) C		
			Grommet/Electric Cut-Out Opt - R	~	Grommet/Electrical Not Required - Right Position		
			Custom Grommet Location {Applic	~	Grommet/Electrical Not Required - Custom Grommet Lo		
			Commercial GSA Offering	~NGSA	Commercial Furniture Offering		
118		16	Hi (3-stage) Height Adjustable Table Base, 3 Legs, T-legs, for worksurfaces 48-84"W			$726.00	$11,616.00
			HAT Base Finish Selection	BK	Black		
					WORKSTATIONS Subtotal		**$189,289.74**
X:INSTALL							
1		1	Installation by Environments Denver during NORMAL business hours, one trip, no stairs.			$7,750.00	$7,750.00
					X:INSTALL Subtotal		**$7,750.00**
X:SURCHARGE							
117		1	HAT Factory Surcharge			$571.11	$571.11
					X:SURCHARGE Subtotal		**$571.11**

1. Quoted prices are subject to change based on manufacturer price increases. Discounts are based on list price at the time of order.
2. All tariffs and surcharges implemented between the date of this quote and the time of order will be applied.
3. A 50% deposit is required at the time of order for all first time orders, and any order over $10,000.
4. Sales tax is not reflected in the grand total
5. Storage fees equalling 40% of the project total may be charged after 30 days.

Subtotal	$248,338.14
TOTAL	$248,338.14

EXHIBIT B
METHOD OF PAYMENT

The Contractor will invoice the County monthly for services and will be paid within the Net 30 terms.

Billing Information:
Douglas County Facilities
3026 North Industrial Way
Castle Rock, CO 80109

Please email all invoices to **ffessadmin@douglas.co.us.**

1. Quote # LAN-DHHS-031126
   Total: $930,897.96

2. Quote # LAN-COMM-031126
   Total: $248,338.14

Contract Total: $1,179,236.10

EXHIBIT C
INSURANCE REQUIREMENTS

Insurance.

1. The Consultant agrees to procure and maintain with insurers with an A- or better rating as determined by Best's Key Rating Guide, at its own expense, the following policies of insurance:

(a) Workers' Compensation insurance to cover obligations imposed by applicable laws for any employee engaged in the performance of work under this Contract, and Employers' Liability insurance with the following limits:

Workers' Compensation:	Statutory
Employers' Liability:	$1,000,000

(b) Commercial General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS ($1,000,000) each occurrence and ONE MILLION DOLLARS ($1,000,000) aggregate. The policy will be applicable to all premises and operations. The policy will include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy will include coverage for explosion, collapse and underground hazards. The policy will contain a severability of interests provision.

(c) Commercial Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than ONE MILLION DOLLARS ($1,000,000) each occurrence with respect to each of Consultant's owned, hired and non-owned vehicles assigned to or used in performance of the services. The policy will contain a severability of interests provision.

(d) Professional Liability Insurance Coverage in an amount not less than One Million Dollars ($1,000,000.00), and Consultant shall maintain such coverage for at least two (2) years from the termination of this Contract.

2. The required Commercial General Liability and Commercial Automobile Liability policies will be endorsed to include Douglas County as a Certificate Holder and name Douglas County, its officers and employees as additional insureds. The required Workers' Compensation policy will be endorsed to include Douglas County as a Certificate Holder. Douglas County reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

3. The certificates of insurance will be attached to this Contract as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect. The completed certificates of insurance and any notices, within 20 days of cancellation, termination, or material change will be sent to:

Megan Datwyler
Douglas County
Risk Management
100 Third Street
Castle Rock, Colorado 80104

4. The Consultant will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types.

5. Failure on the part of the Consultant to procure or maintain policies providing the required coverages, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this Contract.

6. The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Contract, the monetary limitations (presently $350,000 per person and $990,000 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, Sections 24-10-101 et seq., C.R.S., as from time to time amended, or otherwise available to Douglas County, its officers, or its employees.

Approved by: _____
Megan Datwyler
Risk Manager

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Daniel Roberts, Assistant Director, Operations

DESCRIPTION: Purchase Order of Hot Bituminous Asphalt.

SUMMARY: Douglas County Public Works Operations went out to bid for Hot Bituminous Asphalt per IFB 006-26.

Five bids were received and analyzed by Operations staff.

Hot Mix Asphalt Grading SX:

Amrize	$61.85/ton	8339 Concord Center Dr, Centennial
Asphalt Specialties	$58.00/ton	2400 W Oxford, Englewood
Brannan Sand & Gravel	$61.00/ton	5775 Airport Rd, Sedalia
Kiewit Infrastructure	$66.00/ton	6055 Peterson Rd, Sedalia
Schmidt Construction	$60.00/ton	1101 Topeka Wy, Castle Rock

Hot Mix Asphalt Grading S:

Amrize	$61.25/ton	8339 Concord Center Dr, Centennial
Asphalt Specialties	$56.00/ton	2400 W Oxford, Englewood
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Schmidt Construction	$60.00/ton	1101 Topeka Wy, Castle Rock

Public Works Operations would like to award each vendor based up locations

of asphalt plants.

Centennial and Englewood asphalt plants would be more cost effective for the North and the East parts of the County. Whereas Castle Rock or Sedalia asphalt plants would be more cost-effective to pick up asphalt for the Southern and Western parts of the County.

Availability is also another reason to go with all five. Operations are not always able to plan many times it is in the moment and be able to go where it is available.

RECOMMENDED ACTION:

Public Works Operations recommend the Board of County Commissioners award IFB 006-26 to the following Vendors by Purchase Order as follows.

Amrize - Purchase Order in the amount of $60,000 for the purchase of Hot Bituminous Asphalt, Grade SX and S depending upon availability and budget.

Asphalt Specialties - Purchase Order in the amount of $30,000 for the purchase of Hot Bituminous Asphalt, Grade SX and S depending upon availability and budget.

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Schmidt Construction - Purchase order in the amount of $31,000 for the purchase of Hot Mix Bituminous Asphalt, Grade SX and S depending upon availability and budget.

REVIEW:

Janet Herman	Approve	3/4/2026
Jeff Garcia	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Cover Page
SIGNED-1st Amrize Asphalt PO Request-Hot Bituminous Asphalt-Shawna P (002)
SIGNED-2nd Asphalt Specialties PO Request-Hot Bituminous Asphalt-Shawna P
SIGNED-3rd Brannan Sand and Gravel PO Request-Hot Bituminous Asphalt-Shawna P
SIGNED-4th Kiewit Infrastructure PO Request-Hot Bituminous Asphalt -Shawna p
SIGNED- 5th Schmdit Construction PO Request-Hot Bituminous Asphalt-Shawna P
IFB 006-26 Bid Abstract

MEETING DATE: March 24, 2026

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Doug DeBord	Approve	3/19/2026

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SIGNED- 5th Schmdit Construction PO Request-Hot Bituminous Asphalt-Shawna P
IFB 006-26 Bid Abstract

Docusign Envelope ID: 8C57F880-BA51-4C47-B798-2B134B5CC30C

Douglas County Government
Finance Department, Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Phone: 303-660-7430

Date Requested: 03/24/26 **Requested By:** Shawna Potter

Department Number: 31400 **Telephone Number:** 6274

Department Name: Public Works Operations **Delivery Address:** 3030 Industrial Way

Account Number: 31400.448300

Department Authorization

I certify that the purchase listed below is necessary for the proper operation of Douglas County and to my knowledge funds are available in the current budget.

DocuSigned by:
Janet Herman 3/3/2026
9C085BDBE87489...
Authorized Department Official

Vendor

Amrize
1687 Cole Blvd Suite 300
Golden CO 80401
303-716-5200

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
		IFB 006-26 Hot Bituminous Asphalt		$60.000.00
		Purchase of Hot Bituminous Asphalt for Asphalt Repairs		
		on County Right of Way. Mainly in Northern Sector of the County		
		Purchase not to exceed $60.000 based upon availability and budget		
		Type SX: $ 61.85/ton		
		Type S: $ 61.25/ton		
			Total Price	**$60,000.00**

Special Instructions:

**** PLEASE ATTACH A COPY OF THE AGENDA ITEM FOR ALL BOCC APPROVED PURCHASES ****

FOR PURCHASING USE ONLY

Purchase Order No.: _____ **Accounting Review:** _____
Vendor Number: _____ **Budget Review:** _____
Date Entered: _____ **Cty Manager Approval:** _____
Entered By: _____ **BOCC Approval:** _____
BOCC Approval: _____

Docusign Envelope ID: 8C57F880-BA51-4C47-B798-2B134B5CC30C

Douglas County, Colorado

Staff Report

File #: 4453 **Agenda Date:** 3/24/2026 **Agenda #:**

Daniel Roberts, Assistant Director, Operations

Purchase of Hot Bituminous Asphalt

Douglas County Public Works Operations went out to bid for Hot Bituminous Asphalt per IFB 006-26.

Five bids were received and analyzed by Operations staff.

Hot Mix Asphalt Grading SX:

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Public Works Operations would like to award each vendor based up locations of asphalt plants.

Centennial and Englewood asphalt plants would be more cost effective for the North and the East parts of the County. Whereas Castle Rock or Sedalia asphalt plants would be more cost-effective to pick up asphalt for the

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Southern and Western parts of the County.

Availability is also another reason to go with all five. Operations are not always able to plan many times it is in the moment and be able to go where it is available.

Public Works Operations recommend the Board of County Commissioners award IFB 006-26 to the following Vendors by Purchase Order as follows.

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Schmidt Construction - Purchase order in the amount of $31,000 for the purchase of Hot Mix Bituminous Asphalt. Grade SX and S depending upon availability and budget.

IFB 006-26 HOT MIX ASPHALT BID ABSTRACT

Vendor	Amrize	Asphalt Specialties Company, Inc.	Brannan Sand & Gravel	Kiewit Infrastructure Co.	Schmidt Construction Company
Contact	Nic Hartman	Daniel W Hunt	Jason Clark	Mike McDonald	Kevin Hunter
Email	nic.hartman@amrize.com	calvinh@asphaltspecialties.com	jclark@brannan1.com	Mike.McDonald@kiewit.com	khunter@schmidtco.co
Phone	303-716-5200	303-289-8555	303-534-1231	303-325-0300/719-491-3654	719-392-4200
Hot Mix Asphalt Grading SX					
Cost Per Ton:	$61.85	$58.00	$61.00	$66.00	$60.00
Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
Hot Mix Asphalt Grading S					
Cost Per Ton:	$61.25	$56.00	$59.00	$66.00	$60.00
Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
Comments	Centennial Plant Location: 8339 Concord Center Drive Centennial, CO 80112	N/A	New plant location opening April 1, 2026 if approved by Douglas County and there are no construction delays	N/A	N/A
References included?	No	No	No	Yes	Yes

1772

Docusign Envelope ID: 8C57F880-BA51-4C47-B798-2B134B5CC30C

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Douglas County Government
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Date Requested: 03/24/26 **Requested By:** Shawna Potter

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DocuSigned by:
Janet Herman 3/3/2026
8C085BBDBE07489...
Authorized Department Official

Vendor

Asphalt Specialites
345 W 62nd Ave
Denver CO 80216
303-289-8555

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
		IFB 006-26 Hot Bituminous Asphalt		$30,000.00
		Purchase of Hot Bituminous Asphalt for Asphalt Repairs		
		on County Right of Way. Mainly in Northern Sector of the County		
		Purchase not to exceed $30,000 based upon availability and budget		
		Type SX: $ 58.00/ton		
		Type S: $ 56.00/ton		
			Total Price	**$30,000.00**

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Douglas County, Colorado

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Kiewit Infrastructure	$66.00/ton	6055 Peterson Rd, Sedalia
Schmidt Construction	$60.00/ton	1101 Topeka Wy, Castle Rock

Hot Mix Asphalt Grading S:

Amrize	$61.25/ton	8339 Concord Center Dr, Centennial
Asphalt Specialties	$56.00/ton	2400 W Oxford, Englewood
Brannan Sand & Gravel	$59.00/ton	5775 Airport Rd, Sedalia
Kiewit Infrastructure	$66.00/ton	6055 Peterson Rd, Sedalia
Schmidt Construction	$60.00/ton	1101 Topeka Wy, Castle Rock

Public Works Operations would like to award each vendor based up locations of asphalt plants.

Centennial and Englewood asphalt plants would be more cost effective for the North and the East parts of the County. Whereas Castle Rock or Sedalia asphalt plants would be more cost-effective to pick up asphalt for the

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Southern and Western parts of the County.

Availability is also another reason to go with all five. Operations are not always able to plan many times it is in the moment and be able to go where it is available.

Public Works Operations recommend the Board of County Commissioners award IFB 006-26 to the following Vendors by Purchase Order as follows.

Amrize - Purchase Order in the amount of $60,000 for the purchase of Hot Bituminous Asphalt, Grade SX and S depending upon availability and budget.

Asphalt Specialties - Purchase Order in the amount of $30,000 for the purchase of Hot Bituminous Asphalt, Grade SX and S depending upon availability and budget.

Brannan Sand and Gravel - Purchase order in the amount of $31,000 for the purchase of Hot Bituminous Asphalt, Grade SX and S depending upon availability and budget.

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Schmidt Construction - Purchase order in the amount of $31,000 for the purchase of Hot Mix Bituminous Asphalt, Grade SX and S depending upon availability and budget.

IFB 006-26 HOT MIX ASPHALT BID ABSTRACT

Vendor	Amrize	Asphalt Specialties Company, Inc.	Brannan Sand & Gravel	Kiewit Infrastructure Co.	Schmidt Construction Company
Contact	Nic Hartman	Daniel W Hunt	Jason Clark	Mike McDonald	Kevin Hunter
Email	nic.hartman@amrize.com	calvinh@asphaltspecialties.com	jclark@brannan1.com	Mike.McDonald@kiewit.com	khunter@schmidtco.co
Phone	303-716-5200	303-289-8555	303-534-1231	303-325-0300/719-491-3654	719-392-4200
Hot Mix Asphalt Grading SX					
Cost Per Ton:	$61.85	$58.00	$61.00	$66.00	$60.00
Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
Hot Mix Asphalt Grading S					
Cost Per Ton:	$61.25	$56.00	$59.00	$66.00	$60.00
Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
Comments	Centennial Plant Location: 8339 Concord Center Drive Centennial, CO 80112	N/A	New plant location opening April 1, 2026 if approved by Douglas County and there are no construction delays	N/A	N/A
References included?	No	No	No	Yes	Yes

1772

Docusign Envelope ID: 8C57F880-BA51-4C47-B798-2B134B5CC30C

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Douglas County Government
Finance Department, Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Phone: 303-660-7430

Date Requested: 03/24/26 **Requested By:** Shawna Potter

Department Number: 31400 **Telephone Number:** 6274

Department Name: Public Works Operations **Delivery Address:** 3030 Industrial Way

Account Number: 31400.448300

Department Authorization

I certify that the purchase listed below is necessary for the proper operation of Douglas County and to my knowledge funds are available in the current budget.

DocuSigned by:
Janet Herman 3/3/2026
8C085BBDBE87489...
Authorized Department Official

Vendor

Brannan Sand and Gravel
2500 E Brannan Way
Denver CO 80229
303-534-1231

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
		IFB 006-26 Hot Bituminous Asphalt		$31.000.00
		Purchase of Hot Bituminous Asphalt for Asphalt Repairs		
		on County Right of Way. Mainly in West and Southern areas		
		Purchase not to exceed $31.000 based upon availability and budget		
		Type SX: $ 61.00/ton		
		Type S: $ 61.00/ton		
			Total Price	**$31,000.00**

Special Instructions:

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FOR PURCHASING USE ONLY

Purchase Order No.: _____ **Accounting Review:** _____
Vendor Number: _____ **Budget Review:** _____
Date Entered: _____ **Cty Manager Approval:** _____
Entered By: _____ **BOCC Approval:** _____
BOCC Approval: _____

Docusign Envelope ID: 8C57F880-BA51-4C47-B798-2B134B5CC30C

Douglas County, Colorado

Staff Report

File #: 4453 **Agenda Date:** 3/24/2026 **Agenda #:**

Daniel Roberts, Assistant Director, Operations

Purchase of Hot Bituminous Asphalt

Douglas County Public Works Operations went out to bid for Hot Bituminous Asphalt per IFB 006-26.

Five bids were received and analyzed by Operations staff.

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IFB 006-26 HOT MIX ASPHALT BID ABSTRACT

Vendor	Amrize	Asphalt Specialties Company, Inc.	Brannan Sand & Gravel	Kiewit Infrastructure Co.	Schmidt Construction Company
Contact	Nic Hartman	Daniel W Hunt	Jason Clark	Mike McDonald	Kevin Hunter
Email	nic.hartman@amrize.com	calvinh@asphaltspecialties.com	jclark@brannan1.com	Mike.McDonald@kiewit.com	khunter@schmidtco.co
Phone	303-716-5200	303-289-8555	303-534-1231	303-325-0300/719-491-3654	719-392-4200
Hot Mix Asphalt Grading SX					
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References included?	No	No	No	Yes	Yes

1772.

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Douglas County Government
Finance Department, Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Phone: 303-660-7430

Date Requested: 03/24/26 **Requested By:** Shawna Potter

Department Number: 31400 **Telephone Number:** 6274

Department Name: Public Works Operations **Delivery Address:** 3030 Industrial Way

Account Number: 31400.448300

Department Authorization

I certify that the purchase listed below is necessary for the proper operation of Douglas County and to my knowledge funds are available in the current budget.

DocuSigned by:
Janet Herman 3/3/2026
8C085BBDBE87489...
Authorized Department Official

Vendor

Kiewit Infrastructure
10055 Trainstation Cir
Lone Tree CO 80124
303-325-0300

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
		IFB 006-26 Hot Bituminous Asphalt		$31.000.00
		Purchase of Hot Bituminous Asphalt for Asphalt Repairs		
		on County Right of Way. Mainly in West and Southern areas		
		Purchase not to exceed $31.000 based upon availability and budget		
		Type SX: $ 66.00/ton		
		Type S: $ 66.00/ton		
			Total Price	**$31,000.00**

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Entered By: _____ **BOCC Approval:** _____
BOCC Approval: _____

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Douglas County, Colorado

Staff Report

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Daniel Roberts, Assistant Director, Operations

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IFB 006-26 HOT MIX ASPHALT BID ABSTRACT

Vendor	Amrize	Asphalt Specialties Company, Inc.	Brannan Sand & Gravel	Kiewit Infrastructure Co.	Schmidt Construction Company
Contact	Nic Hartman	Daniel W Hunt	Jason Clark	Mike McDonald	Kevin Hunter
Email	nic.hartman@amrize.com	calvinh@asphaltspecialties.com	jclark@brannan1.com	Mike.McDonald@kiewit.com	khunter@schmidtco.co
Phone	303-716-5200	303-289-8555	303-534-1231	303-325-0300/719-491-3654	719-392-4200
Hot Mix Asphalt Grading SX					
Cost Per Ton:	$61.85	$58.00	$61.00	$66.00	$60.00
Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
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References included?	No	No	No	Yes	Yes

1772

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Douglas County Government
Finance Department, Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Phone: 303-660-7430

Date Requested: 03/24/26 **Requested By:** Shawna Potter

Department Number: 31400 **Telephone Number:** 6274

Department Name: Public Works Operations **Delivery Address:** 3030 Industrial Way

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DocuSigned by:
Janet Herman 3/3/2026
8C085BBDBE87489...
Authorized Department Official

Vendor

Schmidt Construction
2635 Delta Drive
Colorado Springs CO 80910
719-392-4200

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
		IFB 006-26 Hot Bituminous Asphalt		$31,000.00
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		on County Right of Way. Mainly in West and Southern areas		
		Purchase not to exceed $31,000 based upon availability and budget		
		Type SX: $ 60.00/ton		
		Type S: $ 60.00/ton		
			Total Price	**$31,000.00**

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Douglas County, Colorado

Staff Report

File #: 4453 **Agenda Date:** 3/24/2026 **Agenda #:**

Daniel Roberts, Assistant Director, Operations

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Email	nic.hartman@amrize.com	calvinh@asphaltspecialties.com	jclark@brannan1.com	Mike.McDonald@kiewit.com	khunter@schmidtco.co
Phone	303-716-5200	303-289-8555	303-534-1231	303-325-0300/719-491-3654	719-392-4200
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References included?	No	No	No	Yes	Yes

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References included?	No	No	No	Yes

Schmidt Construction Company
Kevin Hunter
khunter@schmidtco.co
719-392-4200

$60.00
1101 Topeka Way, Castle Rock, CO 80109

$60.00
1101 Topeka Way, Castle Rock, CO 80109

N/A

Yes

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Robert Robles, Traffic Services Assistant Supervisor

DESCRIPTION: Purchase Order to Swarco Colorado Paint Company for 2026 Paint Purchase - Paint Only, No Services - in the Amount of $360,675.00, Douglas County Project Number TF 2026-010.

SUMMARY: Douglas County Signs and Markings division has a business need to purchase Paint for their 2026 Traffic Operations long line striping projects. Swarco Colorado Paint Company is the preferred vendor because Managers and Chemists from Swarco Colorado Paint, along with input from County personnel, developed a water-based formula that is of much higher quality than the previous Colorado Department of Transportation (CDOT) Spec paint. The Douglas County Formula is 1166HV and 1160HV. The paint needs to be delivered in 250-gallon totes. Water-based paint has proven not only to be more durable but also creates less waste than previously used products, resulting in cost savings for the County.

The amount of paint needed for 2026 consists of:

- 15,000 gallons of White Paint @ $11.45/gallon totaling$171,750.00
- 16,500 gallons of Yellow Paint @ $11.45/gallon totaling$188,925.00Total Purchase Order Amount = $360,675.00

The Purchase Order Request will be submitted to Finance upon Board of County Commissioners' approval. Funding is available in Business Unit 31600.448500, Fund 200.

RECOMMENDED ACTION: Approval of a Purchase Order to Swarco Colorado Paint Company for 2026 Paint Purchase - paint only, no services - in the Amount of$360,675.00, Douglas County Project Number TF 2026-010.

REVIEW:

Kristina Mann	Approve	3/16/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Cover Page
2026 Justification Memo_Swarco Colorado Paint Company

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Robert Robles, Traffic Services Assistant Supervisor

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REVIEW:

Kristina Mann	Approve	3/16/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

2026 Justification Memo_Swarco Colorado Paint Company

MEMORANDUM

DATE: January 23rd, 2026

TO: Janet Herman, P.E., Director of Public Works

THRU: Jason Oldham, Traffic Manager

FROM: Robert Robles, Traffic Services Assistant Supervisor

SUBJECT: 2026 Traffic Paint Purchase – Materials Only – TF2026-010

Copy: Ashley Pennick, Kathie Haire, Kevin Bond, Deanne Stevenson

ATTACH: Quote

Action Item #1:

Attached for your review and approval is the acceptance of Swarco – Colorado Paint for the 2026 Traffic Paint purchase. The amount of the proposed agreement will exceed $100,000.00 and will require approval by the Board of County Commissioner's (BOCC) at a regular business meeting.

Background Information:

Douglas County Traffic Services uses Water Based Traffic Paint for maintenance for long line striping and various other pavement markings. Water Based paint has proven not only to be more durable but also creates less waste than previously used products, resulting in cost savings for the County. This is a "Materials Only" purchase and there will not be any services that Swarco – Colorado Paint will provide.

Consultant Selection Process (Includes Proposed Amount (Price and Time)):

Swarco – Colorado Paint is the preferred vendor. Managers and Chemists from Colorado Paint along with input from County personnel developed a formula that is a much higher quality than the previous CDOT Spec paint. The Douglas County Formula is 1166LF-DC and 1160-DC. The paint needs to be delivered in 250-gallon IBC Totes. The White Paint is $11.45 per gallon, the Yellow Paint is $11.45 per gallon. The amount of paint we need to purchase is 15,000 gallons of White and 16,500 gallons of Yellow. The total for White Paint is $171,750.00 and the total for the Yellow Paint is $188,925.00. The total paint purchase is $360,675.00.

Funding:

Please use Business Unit 31600.448500, fund 200.

If you approve of the above mentioned actions, please sign below:

_____

Janet Herman, P.E.

Director of Public Works

If you approve of the use of a Sole Source / Preferred Vendor Contract (signatures are required ALWAYS from Doug Debord and Janet Herman below no matter the amount of the contract ($$), otherwise type or print in "N/A" for not applicable) for this work, then please sign below:

_____ _____

(Signature required if greater than $25K)

Janet Herman, P.E.

Director of Public Works

(Signature required if greater than $25K)

Douglas J. Debord

County Manager

Upon completion of your review and approval, please return the signed documents (including this memorandum) to **Ashley Pennick** in order to complete the next steps required to move this request forward. If you have any questions or require additional information, please contact Robert Robles, ext. 6179 (Traffic Services Assistant Supervisor).

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Jason Oldham, P.E., Traffic Engineering and Operations Manager

DESCRIPTION: Budget Reallocation Request to Transfer Monies in Fund 230 for the Following Business Unit(s) (BU): (1) Transfer / Reallocate $266,581.00 from BU 861564.473200 Perry Park Rd Traffic Safety to BU 800414.443400 Safe Streets and Roads. (2) Transfer / Reallocate $244,098.00 from BU 861565.478300 Perry Park Rumbles to BU 800414.443400 Safe Streets and Roads.

SUMMARY: Purpose: This budget reallocation is needed to pay for additional expenses under 800414 involving ongoing safety projects and the planned Douglas County Safety Action Plan totaling over $400k. Surplus funding is available to be transferred out of BU 861564 & BU 861565 which are unspent rural safety project remaining funds to BU 800414.

RECOMMENDED ACTION: Approval of two Budget Reallocations to transfer monies in Fund 230 From BU 861564.473200 Perry Park Rd Traffic Safety and from BU 861565.478300 Perry Park Rumbles to BU 800414.443400 Safe Streets and Roads. Total transfer into 800414.443400 is $510,679.

REVIEW:

Kristina Mann	Approve	3/6/2026
Jeff Garcia	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Cover Page
Justification Memo Budget Reallocation_861564_861565 to 800414

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Jason Oldham, P.E., Traffic Engineering and Operations Manager

DESCRIPTION: Budget Reallocation Request to Transfer Monies in Fund 230 for the Following Business Unit(s) (BU): (1) Transfer / Reallocate $266,581.00 from BU 861564.473200 Perry Park Rd Traffic Safety to BU 800414.443400 Safe Streets and Roads. (2) Transfer / Reallocate $244,098.00 from BU 861565.478300 Perry Park Rumbles to BU 800414.443400 Safe Streets and Roads.

SUMMARY: Purpose: This budget reallocation is needed to pay for additional expenses under 800414 involving ongoing safety projects and the planned Douglas County Safety Action Plan totaling over $400k. Surplus funding is available to be transferred out of BU 861564 & BU 861565 which are unspent rural safety project remaining funds to BU 800414.

RECOMMENDED ACTION: Approval of two Budget Reallocations to transfer monies in Fund 230 From BU 861564.473200 Perry Park Rd Traffic Safety and from BU 861565.478300 Perry Park Rumbles to BU 800414.443400 Safe Streets and Roads. Total transfer into 800414.443400 is $510,679.

REVIEW:

Kristina Mann	Approve	3/6/2026
Jeff Garcia	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Justification Memo Budget Reallocation_861564_861565 to 800414

Reviewed By:

Zeke Lynch _____

Janet Herman _____

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Jason Oldham, P.E., Traffic Engineering and Operations Manager

DESCRIPTION: **Budget Reallocation** request to transfer monies in **Fund 230** for the following Business Unit(s) (BU):

(1) Transfer / Reallocate **$266,581.00**

From: **BU 861564.473200 Perry Park Rd Traffic Safety**
To: **BU 800414.443400 Safe Streets and Roads**

(2) Transfer / Reallocate **$244,098.00**

From: **BU 861565.478300 Perry Park Rumbles**
To: **BU 800414.443400 Safe Streets and Roads**

SUMMARY: **Purpose:** This budget reallocation is needed to pay for additional expenses under 800414 involving ongoing safety projects and the planned Douglas County Safety Action Plan totaling over **$400k**. Surplus funding is available to be transferred out of **BU 861564 & BU 861565 which are unspent rural safety project remaining funds to BU 800414**.

RECOMMENDED ACTION: Approval of two Budget Reallocations to transfer monies in Fund 230 From BU 861564.473200 Perry Park Rd Traffic Safety and from BU 861565.478300 Perry Park Rumbles to BU 800414.443400 Safe Streets and Roads. Total transfer into 800414.443400 is $510,679.

ATTACHMENT(S): Justification Memo

Review:

Janet Herman

Legal Department

Finance Department

County Administration

Board of County Commissioners

MEMORANDUM

DATE: 3/04/2026

TO: Janet Herman, P.E., Director of Public Works

THRU: Zeke Lynch, P.E., Assistant Director of Public Works

FROM: Jason Oldham, P.E., Traffic Engineering and Operations Manager

SUBJECT: **Budget Reallocation Request for 861564 & 861565 Closed Perry Park Projects**

Origin Account #(s): 861564 & 861565 (BU 230)

Destination Account #: 800414 (BU 230)

Copy: Ashley Pennick, Deanne Stevenson

Action Item #1:

Budget Reallocation request to transfer monies in **Fund 230**
for the following Business Unit(s) (BU):

(1) Transfer / Reallocate **$266,581.00**

From: **BU 861564.473200 Perry Park Rd Traffic Safety**
To: **BU 800414.443400 Safe Streets and Roads**

(2) Transfer / Reallocate **$244,098.00**

From: **BU 861565.478300 Perry Park Rumbles**
To: **BU 800414.443400 Safe Streets and Roads**

Purpose: This budget reallocation is needed to pay for additional expenses under 800414 involving ongoing safety projects and the planned Douglas County Safety Action Plan totaling over **$400k**. Surplus funding is available to be transferred out of **BU 861564 & BU 861565 which are unspent rural safety project remaining funds to BU 800414**.

If you approve of the above-mentioned actions, please sign below:

_____

Janet Herman, P.E., Director of Public Works

Upon completion of your review and approval, please return the signed documents (including this memorandum) to **Ashley Pennick** in order to complete the next steps required to move this request forward. If you have any questions or require additional information, please contact Jason Oldham x4201 (Project Manager).

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Zachary Humbles, P.E., Special Projects Engineer

DESCRIPTION: Public Contract for Services with Icon Engineering, for the Macanta Park Access Project in the Amount of $115,438.00, Douglas County Project # SP2026-005.

SUMMARY: The Douglas County Parks Department has been attempting to construct the Macanta Park trailhead which will require a modification of the County roadway in that area. In an effort to ensure the trailhead does not inadvertently create a traffic hazard, the Engineering department is supporting the effort by securing design support services for this project with Icon Engineering.

Icon Engineering was competitively selected through a Request for Proposal Process (RFP) process. Selection criteria was based on their design approach and responsive proposal, as well as a proven performance history serving Douglas County with excellent results. A RFP was sent to 5 engineering firms, listed below. Douglas County received 5 proposals back, which staff evaluated according to the advertised selection criteria. Following the result of the scoring, Icon was found to be the most responsive, proposed the best approach, and highly qualified, as follows:·

- ICON Engineering
- SK Design
- Benesch
- Olsson
- Felsburg Holt & Ullevig

Funding for this contract is available in Business Unit 800506, Fund 200.

RECOMMENDED ACTION: Approval of the Public Contract for Services (PCS) with Icon Engineering, for the Macanta Park Access Project in the amount of $115,438.00, Douglas County Project # SP2026-005.

REVIEW:

Kristina Mann	Approve	3/11/2026
Jeff Garcia	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Cover Page
Contract Icon Engineering - Macanta Access-Zak H

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Zachary Humbles, P.E., Special Projects Engineer

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Funding for this contract is available in Business Unit 800506, Fund 200.

RECOMMENDED ACTION: Approval of the Public Contract for Services (PCS) with Icon Engineering, for the Macanta Park Access Project in the amount of $115,438.00, Douglas County Project # SP2026-005.

REVIEW:

Kristina Mann	Approve	3/11/2026
Jeff Garcia	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Contract Icon Engineering - Macanta Access-Zak H

PUBLIC CONTRACT FOR SERVICES

THIS PUBLIC CONTRACT FOR SERVICES (the "Contract") is made and entered into this _____ day of March, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **ICON ENGINEERING, INC.**, a Colorado Corporation, authorized to do business in Colorado (the "Consultant").

RECITALS

WHEREAS, the County is undertaking certain activities for Macanta Park Access Project, Douglas County Project Number SP 2026-005; and

WHEREAS, the County desires to engage the Consultant to render certain professional services and assistance in connection with such undertakings of the County; and

WHEREAS, the Consultant has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

1. LINE OF AUTHORITY: Zachary Humbles, PE, (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Consultant under this Contract.

2. SCOPE OF SERVICES: All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Consultant.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the County and Consultant, shall be in writing and shall become part of this Contract upon execution.

The Consultant agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Consultant shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Consultant and the County for the use and occupancy by the Consultant of any County facilities or space.

3. COMPENSATION: Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Consultant, and the Consultant agrees to accept payment as described in Exhibit A, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

4. MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is One Hundred Fifteen Thousand Four Hundred Thirty Eight Dollars ($115,438.00) for fiscal year 2026. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. TERM: It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on March 30th, 2026, and terminate at 12:00 a.m. on March 29th, 2027. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. INVOICING PROCEDURES: Payments shall be made to the Consultant based upon invoices submitted by the Consultant, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Consultant within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Consultant. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Consultant's activities and services rendered, as the County deems appropriate to support the payments to the Consultant. The signature of an officer of the Consultant shall appear on all invoices certifying that the invoice has been examined and found to be correct.

7. CONFLICT OF INTEREST: The Consultant agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of County.

8a. INDEMNIFICATION-GENERAL: The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever, for any purpose whatsoever. Provided that the claims, demands, suits, actions or proceedings of any kind are not the result of professional negligence, the Consultant shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Consultant need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees. Further, this indemnification

is intended to comply with and be subject to C.R.S. 13-50.5-102 (8), as amended from time to time.

8b. INDEMNIFICATION FOR PROFESSIONAL NEGLIGENCE: The Consultant shall indemnify and hold harmless the County and any of its commissioners, officials, officers, directors, agents and employees from and against damages, liability, losses, costs and expenses, including reasonable attorney's fees, but only to the extent caused by the negligent acts, errors or omissions of the Consultant, its employees, agents or subcontractors, or others for whom the Consultant is legally liable, in the performance of professional services under this Contract. The Consultant is not obligated under this sub-section 8b to indemnify the County for the negligent acts of the County or any of its commissioners, officials, officers, directors, agents and employees.

9. INDEPENDENT CONTRACTOR: The Consultant is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Consultant to perform work under this Contract shall be and remain at all times, employees of the Consultant for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

11. ASSIGNMENT: The Consultant covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Consultant to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Consultant hereunder.

12. COUNTY REVIEW OF RECORDS: The Consultant agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Consultant shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

13. OWNERSHIP OF DOCUMENTS: Drawings, specifications, guidelines and any other documents prepared by the Consultant in connection with this Contract shall be the property of the County.

14. ASSIGNMENT OF COPYRIGHTS: The Consultant assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Consultant waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

15. TERMINATION: The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Consultant of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant pursuant to this Contract shall become the County's property. The Consultant shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Consultant.

16. NOTICES: Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Consultant to:	Zachary Humbles, PE Douglas County Department of Public Works 100 Third Street, Suite 220 Castle Rock, CO 80104 (303) 660-7328
with a copy to:	E-mail: zhumbles@douglas.co.us Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104 (303) 660-7414 Email: attorney@douglas.co.us
and by the County to:	ICON Engineering 7000 S. Yosemite St, Ste 120 Centennial, CO 80112 Attn: Tyler Rosburg, PE Phone: (303)221-0802 E-mail: trosburg@iconeng.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time to time

designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. NONDISCRIMINATION: In connection with the performance of work under this Contract, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

18. GOVERNING LAW; VENUE: This Contract shall be deemed to have been made in and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Consultant expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

19. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Contract by the Consultant shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Consultant shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

20. SEVERABILITY: In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

21. NO THIRD-PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Consultant, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

22. ADVERTISING AND PUBLIC DISCLOSURE: The Consultant shall not include any reference to this Contract or services performed pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant County Manager, and the Board of County Commissioners. Notwithstanding the foregoing, upon completion of the project, Consultant shall have the right to accurately represent their role, contractual relationship, and work performed under this Contract in client proposals for the purposes of establishing work experience.

23. PRIORITY OF PROVISIONS: In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

1st This Contract, Sections 1 through 28
2nd Request for Proposal (if applicable)
3rd Exhibit C- Insurance Requirements
4th Exhibit A- Scope of Services
5th Exhibit B- Method of Payment
6th Response to Request for Proposal (if applicable).

24. HEADINGS; RECITALS: The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

25. ENTIRE AGREEMENT: The parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

26. INSURANCE: The Consultant shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The Consultant shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Consultant's insurance coverage during the term of this Contract.

27. COUNTY EXECUTION OF AGREEMENT: This Contract is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

28. FORCE MAJEURE: No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts, such as, but not limited to, natural disasters of overwhelming proportions, exceptional adverse weather conditions, acts of God, acts of war, strikes, work stoppages, fire or other catastrophic casualty or action of non-party government authorities.

IN WITNESS WHEREOF, the County and the Consultant have executed this Contract as of the above date.

ICON ENGINEERING, INC.

BY:_____ **ATTEST: (if a corporation)**

Printed Name_____ _____

Title:_____ **Title:**_____

DATE:_____

Signature of Notary Public Required:

STATE OF _____)
) **ss.**
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2020, by _____.

Witness my hand and official seal

_____
Notary Public

My commission expires: _____

APPROVED BY DOUGLAS COUNTY Dept of PUBLIC WORKS ENGINEERING

_____
JANET HERMAN, P. E. Date
Director of Public Works Engineering

APPROVED TO AS CONTENT

_____
DOUG DEBORD Date
County Manager

APPROVED AS TO FISCAL CONTENT:

_____
ANDREW COPLAND Date
Finance Director

APPROVED AS TO LEGAL FORM:

_____
Chris Pratt Date
Senior Assistant County Attorney

Exhibit A
SCOPE OF WORK FOR PROFESSIONAL SERVICES
FOR THE DESIGN OF MACANTA PARK ACCESS
Douglas County Project Number SP 2026-005
(Generated on 03/02/2026)

Project Overview:

The Macanta Park Access Project involves designing safe and effective access onto Crowfoot Valley Road from/to the future Macanta Park. The work will include limited drainage analysis, traffic analysis, roadway design, and applicable permitting requirements that may be required to initiate work. The Project will include:

- ✓ reviewing conceptual design provided by the County;
- ✓ completing a topographic survey of Crowfoot Valley Road and the proposed access;
- ✓ inspecting the existing intersection site;
- ✓ checking existing regulatory requirements, particularly traffic related;
- ✓ assess efficacy of existing proposed design (by others, County);
- ✓ redesign and/or finalize design;
- ✓ complete SUE clearances for any utilities within proximity of the proposed improvements;
- ✓ complete any required permitting;
- ✓ prepare any required report, project special provisions, engineer's opinion of probable costs, and construction plans.

The following Scope of Services identifies exclusions and assumptions upon which ICON Engineering, LLC (ICON) has relied upon in determining our effort, fee, scope and schedule for the project. A detailed workhour and fee estimate is provided in the attached **EXHIBIT B.** ICON and Douglas County agree to renegotiate these terms in the event an assumption or exclusion becomes invalid. ICON's scope includes the tasks listed below:

Task 1 – Project Management, Design Criteria & Documentation

ICON shall use the most current of the following design guidelines, criteria and references for "English Units" to complete the professional services for this project:

- ➢ Douglas County Roadway Design and Construction Standards, May 1990, amended May 2013.
- ➢ Douglas County Grading, Erosion and Sediment Control Manual (GESC), as amended 2013.
- ➢ Douglas County Storm Drainage Design and Technical Criteria, 2008.
- ➢ AASHTO, A Policy on Geometric Design of Highways and Streets, 2004.
- ➢ AASHTO Standard Specifications for Highway Bridges.
- ➢ Manual on Uniform Traffic Control Devices (MUTCD).

- Applicable CDOT M&S Standards, 2012.
- CDOT Standard Specifications for Road & Bridge Construction, 2011.
- CDOT Staff Bridge Design Memorandums and other applicable structural design criteria.
- AASHTO, Roadside Design Guide, 2002, 3rd Edition.
- Urban Storm Drainage Criteria Manual by UDFCD (Urban Drainage Flood Control District).

The design criteria for this project will follow Douglas County, CDOT and AASHTO Standards. Conflicts between the listed references and design criteria shall be brought to the County's attention in order to be resolved by the County Project Manager and ICON's Project Manager. The County will determine if a written variance shall be granted and what criteria will be used to move forward with design.

ICON is responsible for utilizing the design criteria and ensuring compliance with the design standards. ICON and County Project Manager will work together to develop the design criteria to be utilized for the project.

ICON shall document the decisions made and provide minutes from meetings to the County Project Manager. As the project progresses, if revisions or clarifications are needed, they should be documented in project file memorandums and made part of the final drainage report (appendix and / or summary). All further changes are to be submitted and approved by the County Project Manager as the project proceeds.

ICON shall document work progress utilizing a project schedule or spreadsheet to illustrate and track percentage of tasks completed as part of the monthly progress reports (which shall be included with your monthly invoice submitted to the County Project Manager).

Task 2 – Site Visits and Existing Conditions Inspection and Review

Review of Existing Drainage Conditions:

The County will collaborate with ICON as ICON reviews and develops drainage related elements for the intersection design. This project is located within the Cherry Creek Basin Water Quality Authority (CCBWQA) jurisdiction. The CCBWQA is tasked with preserving, protecting and enhancing the water quality of Cherry Creek and the Cherry Creek Reservoir. ICON will send CCBWQA a referral email/memo early in the project planning process. The County's MS4 should explain if only the additional impervious or if all

impervious area needs to be considered for stormwater management. Most likely, a roadside ditch enhancement to improve infiltration could be adequate to address the need. ICON will prepare the memo that will be sent to CCBWQA along with any correspondence required to clear this project.

Topographic Survey:

(Tasks to be completed by AzTec Consultants, Inc.)

1. **Control Survey**
   Establish horizontal and vertical survey control for the site based on NGS and/or ***Douglas County*** control points. The coordinate system will be a NAD83 Colorado State Plane ***Central*** Zone modified to ground coordinates. Vertical Datum will be NAVD88.
   Set 2 control points near the proposed Macanta Park Access for future construction to use.
   Prepare a Survey Control Diagram.

2. **Boundary**

   The subject parcel is Crowfoot Valley Road Right-of-Way between the entrance to Castleview Baptist Church running northeast for approximately 3,100 feet.

   Research County records to obtain subdivision plats, Land Survey Plats and deeds relevant to the site.

   Field survey to locate section corners, property corners and range points controlling the boundaries of the subject parcels.

   Figure 1 Survey Limits

   Resolve any discrepancies between field measured data and record data.

   Add the boundary data to the AutoCAD base map.

   This scope of services does not include preparing an ALTA Survey or Land Survey

Plat.

This scope of services does not include setting missing property corner monuments.

3. **Title Commitment Review (Easements)**

   Review a current title commitment ***(to be provided by owner or client)*** to identify and plot existing easements and encumbrances. If no title commitment is provided, then only platted easements will be shown.

   Add the easement data to the AutoCAD base map.

4. **Topography**

   Perform a topographic field survey to locate all visible above ground improvements, ground features and utilities within the survey limits. The survey limits are outlined in red as shown in **Figure 1.**

   Field survey to locate all dry utilities and utility markings within the survey limits.

   As-built survey of existing sanitary and storm structures, manholes and inverts within the survey limits.

   Prepare an AutoCAD base map containing points, planimetrics, utilities, 1' contours and DTM.

   Prepare an XML surface file.

5. **Underground Utility Locating**

   Coordinate the underground utilities within the mapping limits with T2 and survey in the utility markings.

Subsurface Utility Engineering (SUE):

(Tasks to be completed by T2 Utility Engineers, Inc.)

T2 will provide services to comply with the requirements outlined in Colorado Revised Statutes, Title 9, Article 1.5 (CRS 9-1.5) and perform an ASCE/UESI/CI 38-22: Standard Guideline for Investigating and Documenting Existing Utilities compliant SUE investigation that is signed and sealed by a Professional Engineer. T2 will utilize the ASCE/ UESI/CI 38-22 standard for collecting and documenting the existing utilities and building a high-quality representation of the existing utilities.

This process will include an iterative field investigation and drawings signed and sealed by a Professional Engineer licensed in Colorado in accordance with all of the requirements outlined in the State Law.

T2 performed a preliminary utility investigation for the project limits and identified 3 utility owners. There are an estimated 2,000 feet of subsurface utilities within the limits of this SUE investigation. T2 will complete the SUE investigation for the limits outlined in red as shown in **Figure 2.**



Figure 2 SUE Investigation Limits

1. **SUE Workflow**
   - Perform records research.
   - Perform a geophysical investigation (field designating).
   - Perform a survey of utility appurtenances and markings placed by our designators.
   - Complete utility depictions as outlined in the ASCE/UESI/CI 38-22 standard.
   - QA/QC of T2s investigation's findings based on existing records and our fieldwork.
   - Review the investigation's findings with the design team and project stakeholders.
   - Coordinate and perform QLA test holes.
   - Provide documentation of the completed utility investigation findings – signed and sealed by a licensed engineer.

2. **SUE Scope of Services**

The scope of services identified below provides for a QLA, QLB, QLC, and QLD investigation. T2 shall conduct, document, stamp, and seal a Subsurface Utility

Engineering (SUE) investigation of the project area to document existing utilities within the project limits. As part of the SUE investigation for this project, T2 will work on the following tasks:

QLB/C/D Investigation

Utility Records Research

- ✓ Submit a Subsurface Utility Engineering ticket to Colorado 811 to aid in the identification of Utility Owners that may have facilities on or be affected by the project.
- ✓ Request, collect, and review applicable utility facility records available through Utility Owner(s), such as one-call notification, service maps, as-built drawings, standard drawings, service plats, construction plans from prior projects, local government or Agency permit exhibit drawings, and oral histories gained through interviews with Utility Owner officials and authorities.
- ✓ Compile a list of all utility companies contacted for information. Note information received with contact information for each response and note non-response if applicable.

Field Utility Investigation (Utility Designation)

- ✓ Utilize appropriate surface geophysical techniques to determine the approximate horizontal position of utilities within the project area. Once designated (horizontally positioned), verified utilities are marked using appropriate pink paint and flagging, the standard industry color for temporary survey markings. Utilities type or ownership that the field investigation cannot confirm will be termed “unknown.” T2 will utilize equipment including pipe and cable locators (PCL), Ground Penetrating Radar (GPR), magnetometers, and detectable sondes.
- ✓ If accessible, structures connected to gravity-fed systems will be opened, and inverts will be measured. Invert information and, where accessible, pipe size/material for the sewers will be collected at manholes/catch-basins from the surface and shown on the drawings accordingly. The alignment of the sewer pipes will be shown on the drawing based on a combination of record information received, results of the invert investigation, surveyed manholes/catch-basins, and professional judgment. If chambers are full of water or confined space entry is required, extra costs will be incurred and discussed with the County and/or ICON in advance.

- ✓ T2 will work with AzTec Consultants to survey the utility designation marks and utility appurtenances referenced to the project survey controls. The results of this utility investigation and any survey work performed in conjunction with the investigation will be tied to the project datum specified by the County and/or ICON and existing survey grade control points provided to T2.

QA/QC and Professional Services

- ✓ Generate and review permits and Maintenance of Traffic plans.
- ✓ Review the field investigation documents and records collected for records research. Use professional judgment to assign quality levels and horizontal positions to subsurface utilities.
- ✓ Consolidate and draft the collected field information in an AutoCAD and PDF deliverable.

QLB/C/D Utility Investigation Assumptions, Exclusions, and Stipulations

- T2 cannot guarantee we will find all unknown, abandoned, retired, or inactive utilities.
- Individual utility services to homes and buildings will include water, electricity, and natural gas. Telephone, CATV, and sanitary services are excluded.
- Underground storage tanks (USTs), septic fields, traffic loop systems, thrust blocks, cathodic protection systems, drain tiles, irrigation channels, irrigation gates, irrigation valves, irrigation piping, irrigation headwalls, and landscape irrigation two inches in diameter or less (both public & private) are excluded.
- Overhead utility lines will be shown as a singular line running pole to pole. We will attempt to identify both ownership & connections on the poles and incorporate this information into the plans using pole diagrams, images, and/or spreadsheets (or some combination thereof) as best suits this project and existing site conditions.
- No butterfly diagrams or 3D modeling (with pipe networks) will be included in this scope.
- The removal of Colorado 811 paint marks or designation marks is not included.
- The degree of success of a ground-penetrating radar (GPR) investigation is based entirely on the soils' composition and the subsurface targets' depth and scale. Electrically less-conductive soils, such as quartz sands, typically allow for the detection of some utilities and/or their trenches at depths greater than 10 feet. Electrically conductive soils, such as clay, moist silt, or saline soils,

typically preclude the investigation of targets deeper than three to six feet. Due to the unknown receptiveness of specific site soils to the passage of radar energy, conclusive results cannot be guaranteed from GPR.

- Diagrams of the conduits within vaults are excluded.

QLA Investigation

✓ T2 will perform one day of Quality Level A test holes to determine the location and depth of the existing utility lines. T2 shall use minimally intrusive excavation techniques, which ensure the safety of the excavation and the integrity of the utility line to be documented. Other lines which may be encountered during the excavation will be noted. To help minimize the number of test holes required, T2 will lay out the holes and re-designate the associated utility before excavation. Test Hole Data Reports will be signed and sealed by a professional engineer and shall include project-specific coordinates, depth of the utility from the existing ground, material, and size of the utility found.

QLA Investigation Assumptions

- It is assumed that each hole will be excavated to find one utility per hole. If additional utilities are discovered within a hole, data for each will be collected, and a separate test hole report will be provided.
- The County and/or ICON will have test hole locations determined and right-of-entry secured before T2's services commence. If the parameters of the QLA investigation change after T2 has initiated QLA services, T2 will discuss the implications for workflow, traffic control, and other activities with the County and/or ICON and determine if a change order or additional funds are needed to account for the changes.
- T2 will do everything within our control to access the test hole locations; however, some areas may be inaccessible due to unsuitable terrain, limited access, weather conditions, truck limitations, safety concerns, etc., and may not be able to be excavated. If any of these instances occur, they will be discussed with the County and/or ICON and noted accordingly.
- T2 will provide traffic protection per local municipality specifications and permit requirements. This item will be subcontracted to a local traffic control company. The fee provided for this service is estimated based on quoted daily rates from the provider and a 10% coordination fee.
- Removal of One-Call marks and designation paint, concrete panel replacement

or restoration, landscape restoration, and shoring are not included.

- Traffic Control Flag men have not been included in the estimate for QLA test holes.

SUE Investigation Deliverables

Deliverables produced from this SUE investigation will be:

- ❖ A utility drawing showing the location of the utilities within the investigation area at the achieved ASCE 38-22 Quality Level. Utility line work will be depicted according to the standard APWA utility colors. This drawing will be a digital 11" x 17" PDF plan set signed and sealed by a licensed PE. The drawing will include invert elevations referencing the County's specified project datum and a utility contact list with utility providers, contact names, email addresses, and phone numbers, as well as other relevant information acquired during the utility records research.
- ❖ An electronic file containing utility line work in AutoCAD Civil3D format.
- ❖ Test hole Summary Reports presented in electronic format signed and sealed by a licensed PE. Test Hole Data Reports shall include project-specific coordinates, depth of the utility from the existing ground, material, and size of the utility found. The data collected in the
- ❖ QLA investigation will then be incorporated into the existing utility drawing.

Field Inspection:

ICON will attend at least one field meeting with County staff to evaluate the site.

Inspection Review Meeting:

ICON shall attend a meeting with County staff to review initial proposed courses of action and design and discuss design solution options.

Task 3 – Permitting

ICON shall utilize the approved design to initiate required permitting to support and enable the construction of the design plans. It is anticipated that this process begin prior to the finalized plan set in the interest of time.

Task 4 – Preliminary & Final Project Design

ICON shall complete the required preliminary and final design for the Project. ICON shall attend two design review meetings with County staff, typically at 50% (roll plot) and 90%

design (construction plan set).

Task 5 – Construction Plans

ICON shall complete Preliminary Construction Plans for the Project including Schedule of Approximate Quantities. ICON shall prepare preliminary construction cost estimates for the Project.

ICON shall complete the Final Construction Plans for the Project. ICON shall prepare final construction cost estimates.

Task 6 – Bidding & Construction

ICON shall aid the County during bidding of the Project, including attending a pre-bid meeting and answering questions during bidding.

ICON shall aid the County during construction of the Project, including reviewing submittals, reviewing shop drawings and answering Requests for Information.

Task 7 – Additional Services

The County shall include a scope item and fee (base on a percentage of the proposed Project fee) in the Project scope of work to cover Additional Services that are requested by the County during the course of the Project.

PROJECT: Macanta Park Access Project

CLIENT: Douglas County Public Works

EXHIBIT B

ICON

PREPARED BY: JWD
CHECKED BY: TJD
DATE: Generated February 13, 2026, Revised March 2, 2026

DESCRIPTION	cdj ICON Engineering, Inc. Infrastructure Group Mgr $220 Hours	td Project Manager I $195 Hours	es Design Engineer IV $175 Hours	jm CAD Technician II $120 Hours	au Admin $80 Hours	ICON Misc. Direct Costs	ICON Total Services	Subconsultants AzTec Consultants	T2 Engineers	Subconsultant Total Services	Total Services
	33.0	138.0	204.0	96.0	0.0	$200.00	$101,590	$12,200	$21,648	$33,847.50	$135,438
							$0			$0	$0
Task 1: Project Management, Design Criteria & Documentation	6.0	4.0					$2,100			$0	$2,100
Task 2: Site Visits and Existing Conditions Inspection & Review							$0			$0	$0
- Review of Existing Drainage Conditions		8.0	24.0				$5,760			$0	$5,760
- Topographic Survey/ROW/Project Control		2.0	8.0				$1,790	$12,200		$12,200	$13,990
- SUE Investigation		2.0	8.0				$1,790		$21,647.50	$21,648	$23,438
- Site Visit (to define/refine park access)	3.0	3.0				$100	$1,345			$0	$1,345
- Inspection Review Meeting	1.0	1.0					$415			$0	$415
Task 3: Permitting		4.0	12.0				$2,880			$0	$2,880
Task 4: Preliminary & Final Project Design							$0			$0	$0
- Roadway/Access Design	4.0	32.0	40.0	24.0			$17,000			$0	$17,000
- Drainage Design	4.0	32.0	40.0				$14,120			$0	$14,120
- Cost Estimate/Quantities	1.0	2.0	8.0				$2,010				
- Specifications	2.0	8.0					$2,000				
Task 5: Construction Plans							$0			$0	$0
- Preliminary Consruction Plans (50%)	4.0	8.0	24.0	36.0			$10,960			$0	$10,960
- Final Construction Plans (90%)	4.0	8.0	24.0	36.0			$10,960			$0	$10,960
Task 6: Bidding & Construction	4.0	24.0	16.0			$100	$8,460			$0	$8,460
Task 7: Additonal Services*							$20,000			$0	$20,000
*Additional Services will be completed at the direction of the County.											
Total Hours	33.0	138.0	204.0	96.0	0.0						
Total Fees	$7,260	$26,910	$35,700	$11,520	$0	$200	$101,590	$12,200	$21,648	$33,848	$135,438

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Deborah E. Kula, P.E., Special Projects Engineer

DESCRIPTION: Construction Contract with Denver Dirt Works, Inc. for the Highlands Ranch Bell Flower Way Manhole Project in the amount of $290,000.00, Douglas County Project # SP2025-013.

SUMMARY: This Project will install three (3) manholes over a 60" corrugated metal pipe storm sewer system (CMP) that was installed in 1984 with limited access ports and these access ports were not constructed at the angle points/bends within the pipe. Prior to conducting maintenance along the storm sewer system, Douglas County is proposing to install manholes for access to this existing storm sewer system.

This contract was awarded to Three Sons Construction, LLC in October 2025 and they recently requested to be released from the contract due to their workload. Special Projects Engineering reached out to Denver Dirt Works, Inc. the original second (2nd) lowest bidder and they have agreed to complete the project based on their bid from September 2025. Original bid information was as follows from September 2025:

Three Sons Construction $187,592.00
Denver Dirt Works $249,948.00
53 Corporation $257,490.00
American West Construction $421,512.00
ESI Too busy

Denver Dirt Works, Inc., was the most cost-effective for moving forward with this project.

The contract with Denver Dirt Works, Inc. will be for a total of $290,000.00, which includes $40,052.00 in Field Modifications as contingency for any additional work items that arise (and are approved by the County in writing) during construction for the project.

Funding for this construction contract is set aside in Fund 200, Business Unit 800506.473200.

RECOMMENDED ACTION: Approval of the Construction Contract with Denver Dirt Works, Inc. for the Highlands Ranch Bell Flower Way Manhole Project in the amount of $290,000.00, Douglas County Project # SP2025-013.

REVIEW:

Kristina Mann	Approve	3/6/2026
Jeff Garcia	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Cover Page
Contract Denver Dirt Works - HR Bell Flower Way SP2025-013

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ATTACHMENTS:

Contract Denver Dirt Works - HR Bell Flower Way SP2025-013

Highlands Ranch Bell Flower Way Manhole Project
SP2025-013

Construction Contract

1. **Parties.** This Contract, made and entered into this _____day of **April, 2026,** between the Board of County Commissioners of the County of Douglas (hereinafter "County") and **Denver Dirt Works, Inc.,** a Colorado corporation (hereinafter "Contractor").

2. **Contract Documents.** The entire contract between the Parties shall consist of and include:

A. Contract, which includes the Cover Page and Table of Contents;
B. Approved Construction Plans (Exhibit A);
C. Bid Schedule (Exhibit B);
D. Douglas County Roadway Design and Construction Standards;
E. Douglas County Grading, Erosion and Sediment Control Manual, (GESC);
F. Douglas County Storm Drainage Design & Technical Criteria Manual
G. CDOT, Standard Specifications for Road & Bridge Construction;
H. CDOT, Standard Plans, M & S Standards;
I. County's Payment Policies;
J. Insurance Requirements, Revision of Section 107 of the Standard Special Provisions; and
K. Payment and Performance Bonds

3. Except as otherwise provided in this Contract, the project shall be constructed in accordance with the current as amended versions of the Douglas County Roadway Design & Construction Standards, Douglas County Grading, Erosion and Sediment Control Manual, (GESC), the Douglas County Storm Drainage Design & Technical Criteria Manual, the CDOT Standard Specifications for Road and Bridge Construction, dated 2021, and the CDOT M&S Standards. If there is a conflict between any of these standards, the Douglas County standards and manuals shall control.

4. **Scope of Work.** All services described in Exhibit A - (Construction Plans), attached hereto and incorporated herein, shall be performed by Contractor.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the County and Contractor, shall be in writing and shall become part of this Contract upon execution.

The Contractor agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Contractor shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Contractor and the County for the use and occupancy by the Contractor of any County facilities or space.

5. **Term:** It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on March 16, 2026, and terminate at 12:00 a.m. on May 3, 2027. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. **Compensation:** Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Contractor, and the Contractor agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

7. **Maximum Contract Expenditure:** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **Two Hundred Ninety Thousand Dollars ($290,000.00)** for fiscal year **2026** . In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Contractor. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

8. **Change Orders.** No change order, or other form of order or directive of the County requiring additional compensable work to be performed, which work is in excess of that specified in Paragraph 4 above, shall be issued unless the Contractor is given written assurance by the County that lawful appropriations to cover the costs of the additional work will be or have been made.

9. **Taxes.** The Contractor shall apply to the State Revenue Department for an exemption certificate in order to exempt it from having to pay sales and use tax.

10. **Indemnification and Insurance.** Contractor agrees to:

A. Indemnification. The Contractor shall defend, release, indemnify and save and hold harmless the County, its officers, agents and employees from and against (1) any and all damages, including but not limited to loss of use, to property, or injuries to or death of any person or persons, including property and officers, agents and employees of the County, and (2) any and all claims, demands, suits, actions, liabilities, costs, expenses (including but not limited to reasonable attorney fees, expert witness fees and all associated defense fees), causes of action, or other legal, equitable or administrative proceedings of any kind or nature whatsoever, of or by anyone whomsoever, regardless of the legal theory(ies) upon which premised, including but not limited to contract, tort, express and/or implied warranty, strict liability, and workers compensation, in any way resulting from, connected with, or arising out of, directly or indirectly, actions or omissions of the Contractor or those performing under it in connection with its operations or performance herewith or its use or occupancy of real or personal property hereunder, including actions or omissions of Subcontractors and Suppliers, and acts or omissions of officers, employees, agents, representatives, invitees or licensees of the Contractor or its Subcontractors or Suppliers; provided however, that the Contractor need not indemnify the County or its officers, agents and employees from damages proximately caused by and apportioned to the negligence of the County's officers, agents and employees. This indemnification is for an amount represented by the degree or percentage of negligence or fault attributable to the indemnity obligor or the indemnity obligor's agents, representatives, subcontractors, or suppliers. Further, this indemnification is intended to comply with and be subject to § 13-50.5-102(8), C.R.S., as amended from time to time.

This indemnity clause shall also cover the County's defense costs, in the event that the County, in its sole discretion elects to provide its own defense. The County retains the right to disapprove counsel, if any, selected by Contractor to fulfill the forgoing defense indemnity obligation, which right of disapproval shall not be unreasonably exercised.

B. Procure and maintain commercial general liability insurance including completed operations, contractual liability, products liability and automobile liability, affording coverage for all claims for bodily injury including death and all claims for destruction of or damage to property, arising out of or in connection with any operations under this Contract, whether such operations be by the Contractor, by subcontractors under it or anyone directly or indirectly employed by the Contractor or by subcontractor under it. Required coverage is outlined in **Revision of Section 107 of the Standard Special Provisions and made a part of this Contract.**

C. Obtain and maintain during the term of this Contract worker's compensation insurance as required by law. This insurance shall cover all of its employees employed under the terms of this Contract. If any of the work on the Project is sublet, the Contractor shall require each of its subcontractors to provide similar coverage for all of the subcontractor's employees to be engaged in such work.

D. Contractor is an independent contractor under this Contract. Notwithstanding any provision of this Contract, all personnel assigned by the Contractor to perform work under this Contract shall be and remain at all times, employees of the Contractor for all purposes, except as otherwise provided for subcontractors herein.

E. Contractor shall comply with any reasonable request by the Department of Labor and Employment made in the course of an investigation that the Department is undertaking.

F. If Contractor violates this provision of this Contract, the County may terminate the Contract for a breach of contract. If the Contract is so terminated, Contractor shall be liable for actual and consequential damages to the County as required by law.

G. The County will notify the Office of the Secretary of State if Contractor violates this provision of this Contract and the County terminates the Contract for such breach.

11. **No Waiver of Governmental Immunity Act.** The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

12. **Assignment.** The Contractor covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Project Engineer. Any attempt by the Contractor to assign or transfer its rights hereunder shall, at the option of the County, void the assignment or automatically terminate this Contract and all rights of the Contractor hereunder.

13. **Subletting of Contract.** The Contractor shall not sublet, sell, transfer, assign or otherwise dispose of the Contract, or its right, title or interest therein, without the written consent of the County. The Contractor may utilize the services of specialty contractors on those parts of the Project which, under normal contracting practices, are performed by specialty subcontractors. The Contractor shall be fully responsible to the County for the acts and omissions of the subcontractors and of persons directly employed by them, as it is for the acts and omissions of persons directly employed by it. The Contractor shall provide appropriate provisions to be inserted on all subcontracts relative to the Project to bind the subcontractors to the Contractor by the terms of the Contract Documents to give the Contractor the same power in regard to termination of any subcontractor that the County may exercise over the Contractor under any provision of the Contract Documents.

14. **Non-Discrimination and Federal Assurance in Connection with Performance of Work.** The Contractor agrees not to refuse to hire, discharge, promote or demote, or discriminate in matters of compensation against any person otherwise qualified, solely because of race, creed, sex, color, national origin, or ancestry and further agrees to insert the foregoing provision in all subcontracts hereunder. Further, Contractor agrees to comply with the Standard Title VI Non-Discrimination Appendices A and E attached hereto and incorporated herein, and the foregoing shall be a provision in all subcontracts hereunder.

15. **Cancellation of Contract.** Failure of the Contractor to comply with any of the requirements of this Contract may be considered by the County as evidence of the inability on the part of the Contractor to maintain the quality and service standards necessary under this Contract and shall be sufficient cause for termination of the Contract and the County initiating legal action against the Performance Bond of the Contractor.

16. **Patented Devices, Materials and Processes.** If a Contractor is required or desires to use any design, device, invention, product, material or process covered by letters of patent or copyright, it shall provide for such use by suitable legal Contract with the patentee or copyright owner and the County and shall pay all license fees and royalties and assume all costs incident to such use and construction of the Project or incorporation in the Project. The Contractor agrees to defend, indemnify and save harmless the County from any and all claims for infringement by reason of the use of such patented design, device, invention, project, material, or process or any trademark or copyright in connection with the construction of the Project pursuant to the Contract Documents and shall defend and indemnify the County for any costs, expense, and damages, including attorney's fees, which the County may be obliged to pay for any such infringement at any time such claim is made or prosecuted, including, but not limited to, after the completion of the Project. If the County determines, in the reasonable exercise of its discretion, that a joint defense for the County and the Contractor creates a conflict of interest, the County shall be permitted to select its own counsel, and the Contractor shall pay all reasonable attorneys' fees, expenses (including expert fees and expenses), and costs of the County's defense. The County may, if it so desires, withhold any payment due the Contractor so long as it shall be reasonably necessary to indemnify the County on account of such injuries or damage.

17. **Compliance with Safety and Health.** Contractor agrees, in the performance of this Contract, to comply with all safety orders, rules and regulations imposed pursuant to the Colorado Occupational Safety and Health Program, commonly referred to as COSHA and/or all other safety orders and regulations properly imposed by any other regulatory governmental agency of the State of Colorado or of the United States.

18. **Permits and Licenses.** Unless otherwise provided, the Contractor shall procure all permits and licenses, and, give all notices necessary and incidental to the due and lawful construction of the Project. County may assist Contractor, when necessary, in obtaining such permits and licenses. All County permits will be at no cost to the Contractors.

19. **Venue.** Any and all legal actions pertaining or related to this Contract shall be filed and tried in the District Court in and for the County of Douglas, State of Colorado.

20. **Colorado Labor Preference.** The provisions of §§ 8-17-101 through 8-17-107, C.R.S., are applicable to this Contract. Colorado labor must be employed to perform the work to the extent of not less than eighty percent (80%) of each type of class of labor in the several classifications of skilled and common labor employed on the Project. The 80% requirement for Colorado labor shall be waived by the County if there is reasonable evidence to demonstrate insufficient Colorado labor to perform the work of the Project and if compliance with this requirement would create an undue burden that would substantially prevent the Project from proceeding to completion. Colorado labor means any person who is a resident of the State of Colorado at the time of the public works project, without discrimination as to race, color, creed, sex, sexual orientation, marital status, national origin, ancestry, age, or religion except when sex is a bona fide occupational qualification. A resident of the State

of Colorado is a person who can provide Colorado driver's license, a valid Colorado state issued photo identification, or documentation that he or she has resided in Colorado for the last 30 days. This section is not applicable to any project that receives Federal funds. Enforcement for violation of this section is pursuant to rules and regulations to be promulgated by the Colorado Department of Labor pursuant to §§ 8-17-104, 8-1 7-105 and 8-17-106, C.R.S.

21. **Conflict of Interest.** The Contractor agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Contractor further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Contractor by placing the Contractor's own interests, or the interest of any party with whom the Contractor has a contractual arrangement, in conflict with those of County.

22. **Compliance with All Laws and Regulations.** All of the work performed under this Contract by the Contractor shall comply with all applicable laws, rules, regulations and codes of the United States, State of Colorado and County of Douglas.

23. **No Third-Party Beneficiary.** The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved by the County and the Contractor, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

24. **Force Majeure:** No party shall be liable for failure to perform hereunder if such failure is the result of force majeure. Any time limit shall be extended for the period of any delay resulting from any force majeure, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. Force majeure shall mean causes beyond the reasonable control of a party against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts, such as, but not limited to, natural disasters of overwhelming proportions, exceptional adverse weather conditions, acts of God, acts of war, strikes, work stoppages, fire or other catastrophic casualty or action of non-party government authorities.

25. **Bond.** At the time of the execution of this Contract, the Contractor shall furnish a Contract Payment Bond and a Contract Performance Bond. Each bond shall be in the penal sum equal to the nearest integral one hundred dollars in excess of the Contract value or amount, plus all force account items, if any, specified in the project special conditions to be included in the payment and performance bonds. The bonds and the security shall be in a form and issued by an entity acceptable to the County.

26. **County Execution of Contract:** This Contract is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

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STANDARD TITLE VI NON-DISCRIMINATION: APPENDIX A

During the performance of this contract, the Contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

1. **Compliance with Regulations:** The Contractor shall comply with the Regulation relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

1. **Non-discrimination:** The Contractor, with regard to the work performed by it during the Contract, will not discriminate on the grounds of race, color, or national origin, in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the Contract covers any activity, project, or ~~a~~ program set forth in Appendix B of 49 CFR Part 21.

2. **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, or sex.

3. **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County, the Colorado Department of Transportation or the Federal Highway Administration be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the County, the Colorado Department of Transportation or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

4. **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this Contract, the County shall impose such contract sanctions as it, the Colorado Department of Transportation or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

    a. withholding of payments to the Contractor under the Contract until the Contractor complies, and/or
    b. cancellation, termination or suspension of the Contract, in whole or in part.

5. **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Contractor shall take such action with respect to any subcontract. or procurement as the County, the Colorado Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the County to enter into such litigation to protect the interests of the County, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

STANDARD TITLE VI NON-DISCRIMINATION: APPENDIX E

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U .S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S. C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC§ 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

IN WITNESS WHEREOF, the parties have set their hands and seal the day herein first above written.

Denver Dirt Works, Inc.

SIGNED: _____

PRINT NAME & TITLE: _____

DATE: _____

ATTEST:

_____

TITLE: _____

Signature of Notary Public Required:

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____.

Witness my hand and official seal

_____
Notary Public

My commission expires: _____

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS

_____ Date
GEORGE TEAL, Chair

APPROVED AS TO CONTENT:

_____
DOUGLAS J. DEBORD Date
County Manager

ATTEST

_____
Deputy Clerk Date

DEPARTMENT OF PUBLIC WORKS ENGINEERING:

JANET HERMAN, P. E. **Date**
Director of Public Works

APPROVED AS TO FISCAL CONTENT:

CHRISTIE GUTHRIE **Date**
Director of Finance

APPROVED AS TO LEGAL FORM:

Chris Pratt **Date**
Managing County Attorney

PROJECT MANAGER REQUIRED TO COMPLETE:

Name of Contact at Contractor's Place of Business: (example: Joe Smith, Concrete Company, Inc.): Sean Shelbourn, Denver Dirt Works, Inc.

Email Address of Contact: sean@denverdirtworks.com

Phone # of Contact: (720)708-6349

Address of Contact: 7390 S Fraser St Unit D, Centennial, CO 80112-4216

COUNTY'S PAYMENT POLICIES

The following policies have been formulated to assure timely and accurate payments by Douglas County Government to its Contractors. Invoices submitted which are not in complete accordance with these policies will be returned (mailed) without payment to the Contractor for completion.

1. Each invoice for progress payment and/or final payment must list the description and location of the work being performed. Contractor's invoice for materials being billed must also be attached.

2. All invoices are to be submitted to Douglas County Department of Public Works - Engineering Division, Philip S. Miller Building, 100 Third Street, Suite 220, Castle Rock, CO 80104; Attention: Deborah Kula, P.E.

3. Invoices must be submitted by the 25th of the month to be paid by the 25th of the following month. Under no circumstances will a Contractor be paid more than once a month. Errors will be corrected on the next pay cycle.

4. Checks will be mailed on or about the 25th of each month. When payment dates occur on Saturday or Sunday, payment will be made on the first working day following such date.

ACKNOWLEDGMENT

I have read the above procedures and understand that any deviation therefrom will cause delays in the payment of those invoices involved.

Contractor: _____

Signed by: _____

Print Name: _____

Title: _____

Date: _____

REVISION OF SECTION 107
LEGAL RELATIONS AND RESPONSIBILITY TO PUBLIC

Section 107 of the Standard Specifications is hereby revised as follows:

107.12 PROTECTION AND RESTORATION OF PROPERTY AND LANDSCAPE

In Subsection 107.12, delete the last paragraph and replace with the following:

Measures to minimize damage to existing trees have been incorporated into the design of this Project. Due to the value of existing trees located within the Project limits, removal of trees has been minimized through the extensive use of ditch adjustments, grade and alignment adjustments and other techniques.

The Contractor shall take all precautions necessary to protect all trees not designated for transplanting and/or removal on the Project. Failure of the Contractor to protect existing trees will result in assessment of liquidated damages as follows:

First occurrence of failure to protect trees - $5,000
Second occurrence of failure to protect trees - $10,000
Any Subsequent occurrence of failure to protect trees - Potential Removal of Contractor from Project plus $10,000 per occurrence

If the Contractor knowingly harms any existing tree(s), he shall immediately notify the Engineer of the tree(s) location and damage. Damage to trees that have been identified in the plans to be protected (or not identified for removal) outside the Project limits (County ROW and / or easements), or on private property, shall be subject to the above liquidated damages, and, potentially, any additional fines pursued by the owner(s) of the private property.

107.15 RESPONSIBILITY FOR DAMAGE CLAIMS, INSURANCE TYPES AND COVERAGE LIMITS

Delete the first paragraph of Subsection 107.15, prior to subparagraph (a), in its entirety and replace with the following:

The Contractor shall exercise proper precaution at all times for the protection of persons and property and shall be responsible for all damage to persons or property, either on or off the site, which occur as a result of his prosecution of the work.

The safety provisions of applicable laws and building and construction codes shall be observed, and the Contractor shall take or cause to be taken such additional safety and health measures as deemed necessary.

The Contractor shall maintain an accurate record of all cases of death, occupational disease, and injury requiring medical attention or causing loss of time from work arising out of, and in the course of, employment on the work under this Contract. The Contractor shall promptly furnish the Engineer with reports concerning these matters.

The Contractor expressly binds himself to defend, indemnify and save harmless the County, its commissioners, officials, officers, directors and employees, against all third-party suits, actions, claims, costs, fees, and expenses, including but not limited to expert fees and attorneys' fees, of any kind and nature brought, or which may be brought against the County, for or on account of any injuries or damage received or sustained by any person, firm, partnership or corporation, or persons, firms, partnerships or corporations, or by any property, in connection with or on account of the operations of the Contractor; or failure to comply with the provisions of the Contract; or on account of or in consequence of neglect of the Contractor in safeguarding the work; or because of the performance of the work under this Contract or by or in consequence of any negligence in connection with the same; or on account of the use of any improper or defective materials or workmanship; or on account of any act or omission, neglect, or misconduct of the Contractor, or a subcontractor, agents, servants or employees; or because of any claims or amounts recovered from any infringements of patent, trademark, or copyright, unless the design, device, material or process involved is specifically required by the Contract; or from any claims or amounts arising or recovered under the Worker's Compensation Act, or other law, ordinance, order or decree; or for any cause arising out of the performance of any subcontractor, agents, servants or employees relating to this Contract. If the County determines, in the reasonable exercise of its discretion, that a joint defense for the County and the Contractor creates a conflict of interest, the County shall be permitted to select its own counsel, and the Contractor shall pay all reasonable attorneys' fees, expenses (including expert fees and expenses), and costs of the County's defense. The County may, if it so desires, withhold any payment due the Contractor so long as it shall be reasonably necessary to indemnify the County on account of such injuries or damage.

Subsection 107.15 (f) is hereby revised to include the following:

(f) The certificates of insurance shall be provided to Douglas County by the Contractor's insurance agent or carrier as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect. Insurance limits must be on each Certificate of Insurance. Each Certificate of Insurance shall be reviewed and approved by Douglas County prior to commencement of the Contract. No other form of certificate shall be used. The certificates shall identify this Contract.

Subsection 107.15 (g) is hereby revised to include the following:

(g) Any completed certificates of insurance, including renewals and amendments or modifications, shall be sent to:

Douglas County Project Engineer	Megan Datwyler
Department of Public Works Engineering	Douglas County Risk Management
100 Third Street, Suite 220	100 Third Street, 3rd Floor
Castle Rock, Colorado 80104	Castle Rock, Colorado 80104

Any notices of cancellation, termination, or material change shall be sent to the above addresses within **thirty (30) calendar days** prior to the date upon which the noticed action

(i.e., cancellation, termination or material change) is to take effect.

Add the following new Subsection 107.15(i) :

(i) Failure on the part of the Contractor to procure or maintain policies providing the required coverage, conditions and minimum limits shall constitute a material breach of contract upon which the County may immediately terminate this Contract, or, in the County's sole discretion, it may suspend the Contractor's performance and/or procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the County shall be repaid by the Contractor to the County upon demand, or the County may offset the cost of the premiums against any monies due to the Contractor from the County.

107.16 OPENING SECTIONS OF PROJECT TO TRAFFIC

Subsection 107.16 is hereby revised to include the following:

The County has the right, subject to reasonable advance notice to the Contractor, to take possession of and use any completed or partially completed portions of the work. The County has this right even though the entire work or any portions thereof may, or may not, have been completed. Such possession and use shall not be deemed an acceptance of any work until all work has been completed in accordance with the Contract. Possession taken by the County pursuant to this paragraph shall not change the period of warranty requirements pursuant to the Revision of Sections 105 and 107.

107.17 CONTRACTOR'S RESPONSIBILITY FOR WORK

Subsection 107.17 is hereby revised to include the following:

Should an excavation become flooded, by any cause, the Contractor shall remove excess water, excavate the unsuitable material to a depth satisfactory to the Engineer and replace it with other suitable material as approved by the Engineer, at the Contractor's expense.

Until final written acceptance of the Project by the County, the Contractor shall have the charge and care thereof and shall take every precaution against injury or damage to any part thereof by the action of the elements, groundwater, surface runoff, floods or from any other cause, whether arising from the execution or from the non-execution of the work. The Contractor shall rebuild, repair, restore, and make good all injuries or damages to any portion of the work occasioned by any of the above causes before final acceptance and shall bear the expense thereof.

The Contractor shall be responsible for the Project and shall take such precautions as may be necessary to construct the Project in a dry condition, provide for drainage, groundwater, underground water, surface runoff; and shall erect any necessary temporary structures or other facilities (including pumping and all other dewatering costs) at the Contractor's expense that are needed to complete the requirements for this Project.

No separate measurement and payment will be made of the work, equipment and materials, including, but not limited to, any additional shoring, rock stabilization, diversions, cofferdams, sheeting, pumping and well points required to control the surface and subsurface water in the work area throughout the duration of the Project (until the Project is completed and accepted by the Engineer). This work shall be a subsidiary obligation of the Contractor for this Project.

In an emergency affecting the safety of life or property, on or adjoining the Project site, the Contractor shall act, either at his own discretion, or as instructed by the Engineer, to prevent such threatened loss or injury. Any compensation claimed by the Contractor on account of such emergency work will be determined by the Engineer as provided in Subsections 104.03 and 109.04.

107.19 FURNISHING RIGHT OF WAY

Subsection 107.19 is hereby revised to include the following:

The Contractor shall construct this Project within the right-of-way, permanent slope easements, permanent drainage easements, permanent utility easements and temporary construction easements, or as otherwise provided in writing and as shown on the plans. The Contractor, at his expense, shall obtain any additional temporary construction easements that the Contractor wants. The Contractor shall provide the County with a written copy of all third-party agreements pertaining to this contract. Upon written approval by the Engineer, the County may agree to incorporate the adjacent additional temporary construction easements into the Project limits. The Contractor will be responsible for obtaining all applicable Federal, State and Local permits associated with the work outside the Project limits. No time extensions will be granted by the County for the Contractor to obtain these additional easements. When required, temporary fence will be constructed within the limits of the temporary construction easements.

107.25 WATER QUALITY CONTROL

Subsection 107.25 is hereby revised as follows:

Subsection 107.25(a) Definitions 1 through 4 are hereby deleted.

Subsection 107.25(b) Items 2 and 6 are hereby deleted.

Subsection 107.25(c) is hereby deleted.

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned_____, a corporation organized under the laws of the State of_____, hereinafter referred to as the "Contractor", and_____, a corporation organized under the laws of the State of _____, and authorized to transact business in the State of Colorado, hereinafter referred to as the "Surety", are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum of Two Hundred Ninety Thousand Dollars ($290,000.00), lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above Contractor has on the ____ day of _____, _____, entered into a written contract with the County for furnishing all labor, materials, tools, superintendence, and other facilities and accessories for the construction of **Highlands Ranch Bell Flower Way Manhole Project, DOUGLAS COUNTY PROJECT NUMBER SP2025-013**, in accordance with all Contract Documents therefore which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

NOW, **THEREFORE**, the condition of this payment bond obligation is such that if the Contractor shall at all times promptly make payments of all amounts lawfully due to all persons supplying or furnishing it or its subcontractors with labor and materials, rental machinery, tools, or equipment, used or performed in the prosecution of work provided for in the above Contract and shall indemnify and save harmless the County to the extent of any and all payments in connection with the carrying out of such Contract which the County may be required to make under the law, then this obligation shall be null and void, otherwise, it shall remain in full force and effect;

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract, or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this ____ day of _____, _____.

_____
(Contractor)

BY: _____
(President)

_____
(Surety Company)

BY: _____
(Attorney-in-Fact)

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond.)

EXHIBIT A

DOUGLAS COUNTY

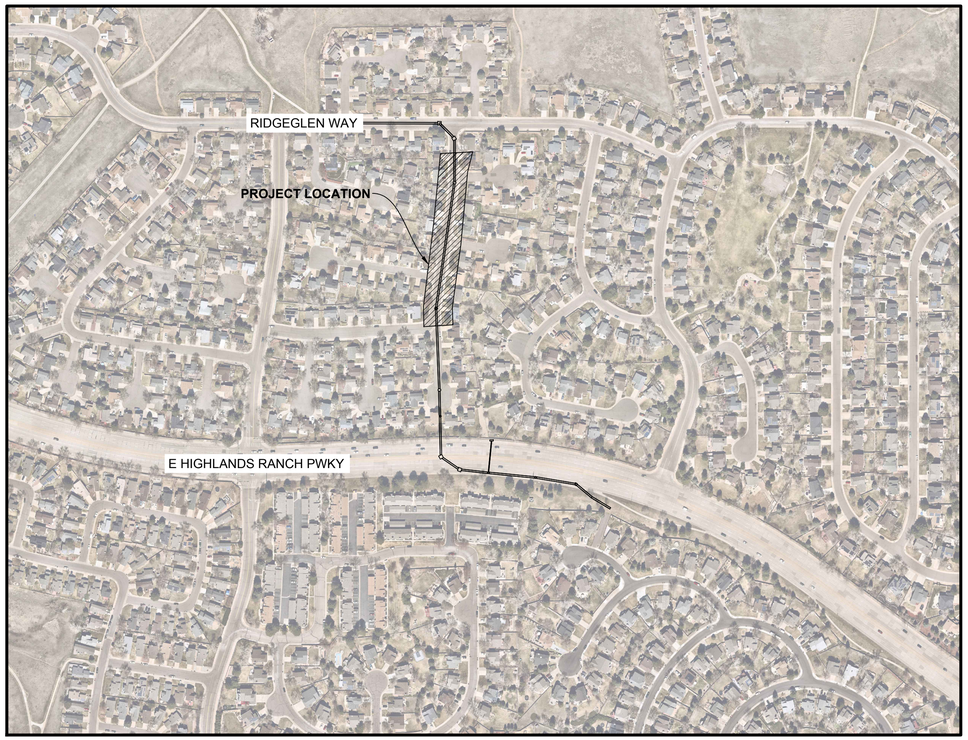
DOUGLAS COUNTY MANHOLE IMPROVEMENTS

HIGHLANDS RANCH PARKWAY MANHOLE INSTALLATIONS - IRIS COURT AND BELLFLOWER WAY

ICON ENGINEERING PROJECT NO.: 22-026-02

Sheet List Table	
Sheet Number	Sheet Title
1	COVER SHEET
2	GENERAL NOTES
3	PLAN AND PROFILE
4	DETAILS - 1 OF 5
5	DETAILS - 2 OF 5
6	DETAILS - 3 OF 5
7	DETAILS - 4 OF 5
8	DETAILS - 5 OF 5

T6S, R68W, SECTION 11



LOCATION MAP

NOT TO SCALE

APPROVALS

DOUGLAS COUNTY

DOUGLAS COUNTY DEPARTMENT OF PUBLIC WORKS ENGINEERING
100 THIRD ST.
CASTLE ROCK, COLORADO 80104
303-660-7490

Zeke Lynch — 2/11/2025
ZEKE LYNCH, PE, ASSISTANT DIRECTOR OF PUBLIC WORKS ENGINEERING — DATE

Sean Owens — 02/11/2025
SEAN OWENS, PE, SPECIAL PROJECT MANAGER — DATE

Deborah Kula — 02/11/2025
DEBORAH KULA, PE, SPECIAL PROJECTS ENGINEER — DATE

THESE CONSTRUCTION DRAWINGS HAVE BEEN REVIEWED BY DOUGLAS COUNTY FOR STORMWATER IMPROVEMENTS ONLY.

ENGINEERING ACCEPTANCE BLOCK

FOR AND ON BEHALF OF
ICON ENGINEERING, INC.

Tyler Rosburg — 2/10/2025
TYLER ROSBURG, PE
PROJECT MANAGER — DATE

Emerson Peaslee — 2/10/2025
EMERSON PEASLEE, EI
PROJECT ENGINEER — DATE

COLORADO LICENSED
TYLER THOMAS ROSBURG
0051808
PROFESSIONAL ENGINEER

ICON ENGINEERING

DOUGLAS COUNTY COLORADO

DOUGLAS COUNTY STANDARD NOTES:

1. THE DOUGLAS COUNTY ENGINEERING DIRECTOR SIGNATURE AFFIXED TO THIS DOCUMENT INDICATES THE ENGINEERING DIVISION HAS REVIEWED THE DOCUMENT AND FOUND IT IN GENERAL CONFORMANCE WITH THE DOUGLAS COUNTY ROADWAY DESIGN AND CONSTRUCTION STANDARDS AND THE DOUGLAS COUNTY SUBDIVISION RESOLUTION OR ACCEPTED VARIANCES TO THOSE REGULATIONS. THE DOUGLAS COUNTY ENGINEERING DOUGLAS COUNTY ROADWAY DESIGN AND CONSTRUCTION STANDARDS PAGE 3-2 DIRECTOR, THROUGH ACCEPTANCE OF THIS DOCUMENT, ASSUMES NO RESPONSIBILITY, OTHER THAN STATED ABOVE, FOR THE COMPLETENESS AND/OR ACCURACY OF THESE DOCUMENTS. THE OWNER AND ENGINEER UNDERSTAND THAT THE RESPONSIBILITY FOR THE ENGINEERING ADEQUACY OF THE FACILITIES DEPICTED IN THIS DOCUMENT LIES SOLELY WITH THE PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF COLORADO WHOSE STAMP AND SIGNATURE AFFIXED TO THIS DOCUMENT.

2. ALL CONSTRUCTION SHALL CONFORM TO DOUGLAS COUNTY STANDARDS. ANY CONSTRUCTION NOT SPECIFICALLY ADDRESSED BY THESE PLANS AND SPECIFICATIONS WILL BE BUILT IN COMPLIANCE WITH THE LATEST EDITION OF THE MOST STRINGENT OF THE FOLLOWING:
   - THE DOUGLAS COUNTY ROADWAY DESIGN AND CONSTRUCTION STANDARDS
   - THE COLORADO DEPARTMENT OF HIGHWAYS STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION
   - THE COLORADO DEPARTMENT OF TRANSPORTATION M STANDARDS

3. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO INSPECTION BY THE DOUGLAS COUNTY ENGINEERING DIVISION AS APPLICABLE. THE COUNTY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY SUCH MATERIALS AND WORKMANSHIP THAT DOES NOT CONFORM TO ITS STANDARDS AND SPECIFICATIONS.

4. THE CONTRACTOR SHALL NOTIFY THE DOUGLAS COUNTY ENGINEERING INSPECTION DIVISION, 303-660-7487, A MINIMUM OF 24-HOURS AND A MAXIMUM OF 72-HOURS PRIOR TO STARTING CONSTRUCTION. CONTRACTOR SHALL NOTIFY DOUGLAS COUNTY ENGINEERING INSPECTION WHEN WORKING OUTSIDE OF THE PUBLIC RIGHT-OF-WAY ON ANY FACILITY THAT WILL BE CONVEYED TO THE COUNTY, URBAN DRAINAGE & FLOOD CONTROL DISTRICT, OR OTHER SPECIAL DISTRICT FOR MAINTENANCE (STORM SEWER, ENERGY DISSIPATERS, DETENTION OUTLET STRUCTURES, OR OTHER DRAINAGE INFRASTRUCTURES). FAILURE TO NOTIFY THE ENGINEERING INSPECTION DIVISION TO ALLOW THEM TO INSPECT THE CONSTRUCTION MAY RESULT IN NON-ACCEPTANCE OF THE FACILITY/INFRASTRUCTURE BY THE COUNTY AND/OR URBAN DRAINAGE.

5. CONSTRUCTION WILL NOT BEGIN UNTIL ALL APPLICABLE PERMITS HAVE BEEN ISSUED. IF A DOUGLAS COUNTY ENGINEERING INSPECTOR IS NOT AVAILABLE AFTER PROPER NOTICE OF CONSTRUCTION ACTIVITY HAS BEEN PROVIDED, THE PERMITTEE MAY COMMENCE WORK IN THE INSPECTOR'S ABSENCE. HOWEVER, DOUGLAS COUNTY RESERVES THE RIGHT NOT TO ACCEPT THE IMPROVEMENT IF SUBSEQUENT TESTING REVEALS AN IMPROPER INSTALLATION.

6. THE LOCATION OF EXISTING UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO ACTUAL CONSTRUCTION. FOR INFORMATION CONTACT: COLORADO 811, AT 1-800-922-1987 (WWW.COLORADO811.ORG).

7. THE CONTRACTOR SHALL HAVE ONE (1) COPY OF THE PLANS SIGNED BY THE DOUGLAS COUNTY ENGINEERING DIRECTOR, ONE (1) COPY OF THE ROADWAY DESIGN AND CONSTRUCTION STANDARDS, AS AMENDED, AND ALL APPLICABLE PERMITS AT THE JOB SITE AT ALL TIMES.

8. ALL PROPOSED STREET CUTS TO EXISTING PAVEMENTS FOR UTILITIES, STORM SEWER OR FOR OTHER PURPOSES ARE LISTED AND REFERENCED BELOW:
   - SHEET 3 - BELL FLOWER WAY

9. A TRAFFIC CONTROL PLAN, IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, SHALL BE SUBMITTED TO DOUGLAS COUNTY FOR ACCEPTANCE WITH THE RIGHT-OF-WAY USE AND CONSTRUCTION PERMIT APPLICATION. A RIGHT-OF-WAY USE AND CONSTRUCTION PERMIT WILL NOT BE ISSUED WITHOUT AN ACCEPTED TRAFFIC CONTROL PLAN FOR TRAFFIC CONTROL DURING CONSTRUCTION.

10. THE CONSTRUCTION PLANS SHALL BE CONSIDERED VALID FOR THREE (3) YEARS FROM THE DATE OF COUNTY ACCEPTANCE, AFTER WHICH TIME THESE PLANS SHALL BE VOID AND WILL BE SUBJECT TO RE-REVIEW AND RE-ACCEPTANCE BY DOUGLAS COUNTY.

11. DOUGLAS COUNTY STANDARD DETAILS SHALL NOT BE MODIFIED. ANY NON-STANDARD DETAILS WILL BE CLEARLY IDENTIFIED AS SUCH.

12. PAVING, INCLUDING CONSTRUCTION OF CURB AND GUTTER (WHEN USED), SHALL NOT START UNTIL A PAVEMENT DESIGN REPORT AND SUBGRADE COMPACTION TESTS ARE ACCEPTED BY THE ENGINEERING INSPECTION DIVISION FOR ALL PUBLIC AND PRIVATE ROADS.

13. STANDARD DOUGLAS COUNTY HANDICAP RAMPS ARE TO BE CONSTRUCTED AT ALL CURB RETURNS AND AT MID-BLOCK LOCATIONS OPPOSITE OF ONE OF THE CURB RETURNS OF ALL "T" INTERSECTIONS AS IDENTIFIED ON THESE PLANS.

14. ALL STATIONING IS BASED ON CENTERLINE OF ROADWAYS UNLESS OTHERWISE NOTED.

15. ALL ELEVATIONS ARE ON UNITED STATES COAST AND GEODETIC SURVEY (USC&GS) (NAVD-88) DATUM WITH DATE. THE RANGE POINT OR MONUMENTS SHALL BE SHOWN ON CONSTRUCTION DRAWINGS.

16. ALL STORM SEWER IMPROVEMENTS (PUBLIC AND PRIVATE) INCLUDING, BUT NOT LIMITED TO, INLETS, PIPES, CULVERTS, CHANNELS, DITCHES, HYDRAULIC STRUCTURES, RIPRAP, DETENTION BASINS, FOREBAYS, MICROPOOLS, AND WATER QUALITY FACILITIES REQUIRE PERMITTING AND INSPECTIONS. PLEASE CONTACT THE DOUGLAS COUNTY ENGINEERING INSPECTIONS DIVISION AT 303- 660-7487 FOR PERMITTING REQUIREMENTS AND INSPECTIONS SCHEDULING.

17. TWO (2) MANHOLE ACCESS POINTS ARE REQUIRED ON ALL TYPE “R” CURB INLETS GREATER THAN OR EQUAL TO TEN (10) FEET IN LENGTH.

18. EPOXY COATED REBAR IS REQUIRED ON ALL DRAINAGE STRUCTURES.

19. DOUGLAS COUNTY REQUIRES CLASS D CONCRETE FOR ALL DRAINAGE STRUCTURES.

20. ALL RCP STORM SEWERS MUST USE ASTM C443 WATERTIGHT GASKETS PER THE CURRENT DOUGLAS COUNTY AND URBAN DRAINAGE DESIGN CRITERIA.

21. ALL RCP SHALL BE CLASS III STORM SEWER PIPE UNLESS OTHERWISE SPECIFIED.

22. JOINT RESTRAINTS ARE REQUIRED FOR A MINIMUM OF THE LAST TWO PIPE JOINTS AND FLARED END SECTION OF AN RCP OUTFALL.

23. PRECAST INLETS AND MANHOLE BASES ARE NOT ALLOWED.

24. TOE WALLS ARE REQUIRED ON FLARED END SECTIONS AT THE OUTLET END OF CULVERTS AND STORM SEWER OUTFALLS.

25. FILTER FABRIC IS REQUIRED UNDER ALL RIPRAP PADS.

26. THE PROFESSIONAL ENGINEER, REGISTERED IN THE STATE OF COLORADO, SIGNING THESE PLANS IS RESPONSIBLE FOR ENSURING THAT THE DETAILS INCLUDED ARE COMPATIBLE WITH THE STANDARD DOUGLAS COUNTY DETAILS CONTAINED IN THE LATEST VERSIONS OF THE CRITERIA MANUALS. THIS INCLUDES, BUT IS NOT LIMITED TO:
   - DOUGLAS COUNTY ROADWAY DESIGN AND CONSTRUCTION STANDARDS
   - DOUGLAS COUNTY STORM DRAINAGE DESIGN AND TECHNICAL CRITERIA
   - DOUGLAS COUNTY GRADING, EROSION AND SEDIMENT CONTROL CRITERIA
   - CDOT M & S STANDARDS
   - MUTCD
   - URBAN STORM DRAINAGE CRITERIA MANUAL VOLUMES 1,2 & 3

27. A TEMPORARY CONSTRUCTION ACCESS PERMIT FROM DOUGLAS COUNTY MAY BE REQUIRED FOR ANY PROJECT.

No.	DATE	REVISIONS	APPR.

DRAWN BY: EHP
DESIGNED BY: TTR
APPROVED BY: TWC

811 Know what's below. Call before you dig.

PREPARED FOR: DOUGLAS COUNTY COLORADO

PREPARED BY: ICON ENGINEERING

COLORADO LICENSED TYLER THOMAS ROBERTS 0051808 PROFESSIONAL ENGINEER

DOUGLAS COUNTY MANHOLE IMPROVEMENTS

BELL FLOWER WAY

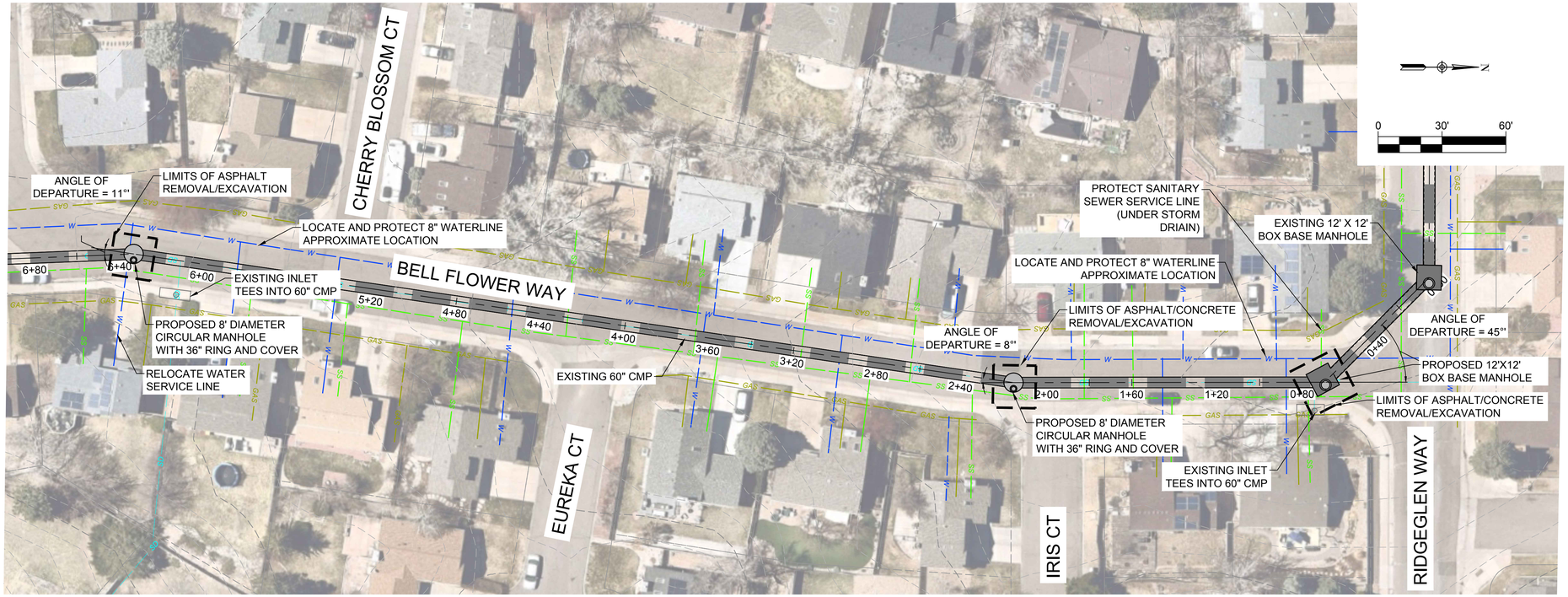
22-026-02

GENERAL NOTES

DATE FEB 2025

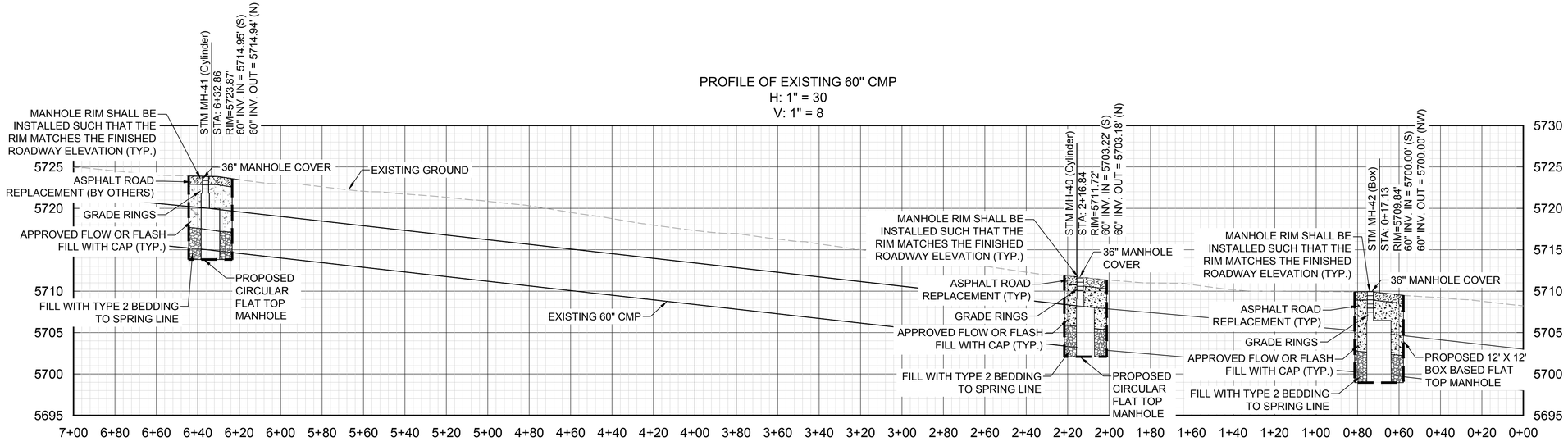
SHEET 2 OF 8

P:\P22-026-02_Daisy_MH_Install\06_DWG\04_CIVIL\04_PLAN SETS\SECOND PLANSET - APPLEBLOSSOM+RIS\STANDARD-NOTES.dwg Epeaslee Page Setup:---; ICON.stb; 2/10/2025 2:33 PM



NOTES:

1. THE EXISTING PIPE ALIGNMENT AND DEPTHS SHOWN IN THIS PLAN ARE APPROXIMATE AND SHOULD BE FIELD VERIFIED BY THE CONTRACTOR PRIOR TO COMMENCING CONSTRUCTION.
2. NO STORM WATER DIVERSION OR BYPASS PUMP SHALL BE UTILIZED FOR STORM FLOW THROUGH THE EXISTING 60" CMPS. IT IS ASSUMED THE MANHOLES SHALL BE CAST IN PLACE AROUND THE EXISTING 60" CMP AND THE PIPES SHALL BE CUT AFTER PLACEMENT AND CURING OF THE CAST-IN-PLACE MANHOLES, ELIMINATING THE NEED FOR ANY WATER DIVERISON OR BYPASS PUMPING. THE PIPE SHALL BE CUT AT LEAST 9" BELOW SPRING LINE.
3. CONCRETE ROADWAY REMOVAL SHALL INVOLVE THE REMOVAL AND REPLACEMENT OF FULL PANELS OF CONCRETE.
4. BACKFILL OF EXCAVATION AROUND MANHOLES SHALL CONSIST OF A DOUGLAS COUNTY APPROVED FLOW/FLASH FILL.
5. SEE DETAIL ON SHEET 6 FOR CURB AND GUTTER REPLACEMENT.
6. TRAFFIC CONTROL PLAN TO BE PROVIDED BY CONTRACTOR AND APPROVED BY DOUGLAS COUNTY PRIOR TO THE START OF CONSTRUCTION.
7. EXISTING UTILITIES IN THE PROPOSED AREA OF WORK, WITH THE EXCEPTION OF STORM SEWER, ARE SHOWN BASED ON AS-BUILTS AND AERIAL IMAGERY. THE CONTRACTOR SHALL CALL 811 FOR UTILITY MARKINGS PRIOR TO COMMENCING ANY EXCAVATION ACTIVITIES AND NOTIFY DOUGLAS COUNTY AND ENGINEER OF ANY POSSIBLE CONFLICTS. CONTRACTOR SHALL PROVIDE A LUMP SUM AMOUNT FOR UTILITY LOCATES THAT MAY INCLUDE MORE THAN ONE LOCATE. ADDITIONAL CHARGES SHALL NOT BE ACCEPTED.
8. EXCAVATION AND TRENCH STABILIZATION FOR MANHOLE CONSTRUCTION SHALL BE INCLUDED IN MANHOLE INSTALLATION COSTS.
9. ACCESS TO ALL ADJACENT DRIVEWAYS MUST BE MAINTAINED THROUGHOUT CONSTRUCTION.



No.	DATE	REVISIONS	APPR.

DRAWN BY: EHP
DESIGNED BY: TTR
APPROVED BY: TWC

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PREPARED BY: ICON ENGINEERING

COLORADO LICENSED TYLER THOMAS RUSSELL 0051808 PROFESSIONAL ENGINEER

DOUGLAS COUNTY MANHOLE IMPROVEMENTS

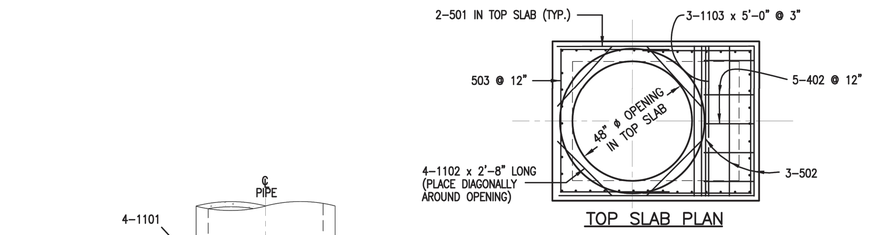
BELL FLOWER WAY

22-026-02 PLAN AND PROFILE

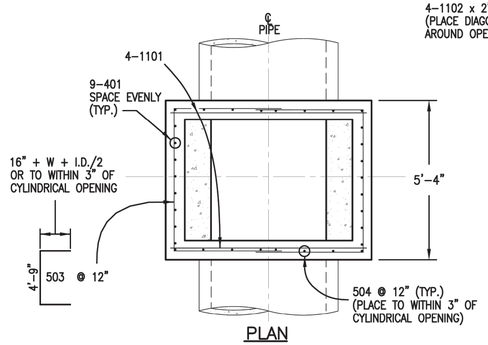
DATE FEB 2025

SHEET 3 OF 8

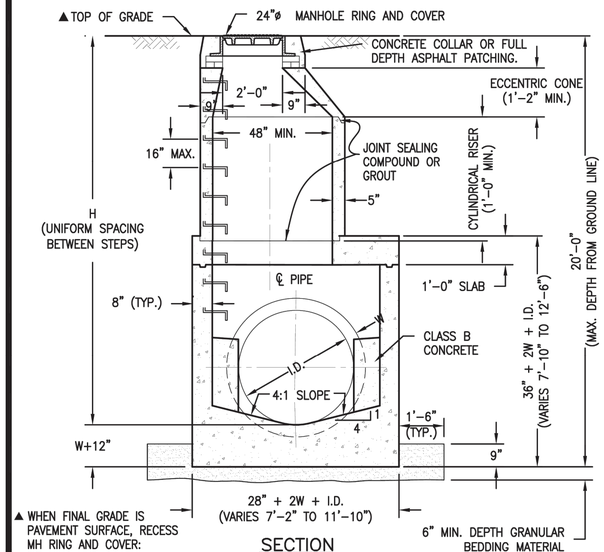
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TOP SLAB PLAN



PLAN



SECTION

MANHOLE BOX BASE

REFERENCE:

CDOT M & S STANDARDS
M-604-20

MANHOLES

DOUGLAS COUNTY COLORADO

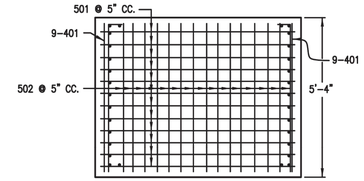
Issued: 05/2013

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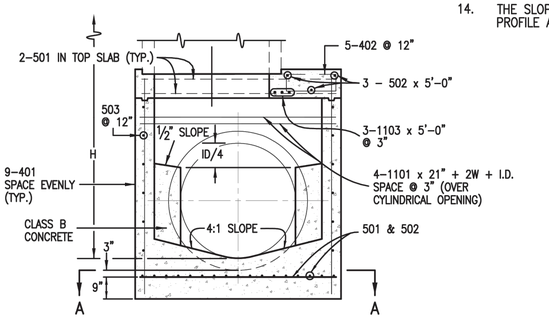
Drawing No.
SP.43a

GENERAL NOTES

1. SINCE ALL PIPE ENTRIES INTO THE BASE ARE VARIABLE, THE DIMENSIONS SHOWN ARE TYPICAL. ACTUAL DIMENSIONS AND QUANTITIES FOR CONCRETE AND REINFORCEMENT SHALL BE AS REQUIRED IN THE WORK.
2. THE PRECAST FLAT TOP MAY BE USED ON ANY MANHOLE. THE ECCENTRIC CONE MAY BE USED WHEN THE MANHOLE "H" HEIGHT IS AT LEAST 8'.
3. THE MH RING (FRAME) SHALL BE SET ON CONCRETE GRADE RINGS. THE FRAME SHALL BE SURROUNDED WITH A CONCRETE COLLAR IN UNPAVED AREA AND CONCRETE PAVEMENT, OR FULL DEPTH ASPHALT IN ASPHALT PAVEMENT. SEE DETAILS ON SHEETS 2 AND 3.
4. DESIGN OF BOX BASE IS BASED ON STRAIGHT RUNS OF CONDUIT OR CHANGE IN DIRECTION OF LESS THAN 45°. SPECIAL DESIGN IS REQUIRED FOR 45° OR GREATER.
5. PRECAST MANHOLES AND REINFORCEMENT SHALL CONFORM TO ASTM C 478 (AASHTO M 199).
6. CAST-IN-PLACE MANHOLES SHALL BE CLASS D CONCRETE.
7. STEPS SHALL BE REQUIRED WHEN THE MANHOLE DEPTH EXCEEDS 3'–6" AND SHALL BE IN ACCORDANCE WITH AASHTO M 199.
8. ALL REINFORCING STEEL SHALL HAVE A MINIMUM YIELD STRENGTH OF 60,000 PSI. VERTICAL STEEL SHALL BE PLACED AT ℄ OF WALL. ALL BARS SHALL HAVE A 2" MINIMUM CLEARANCE. ALL REINFORCING BARS SHALL BE EPOXY COATED.
9. IF ANY REBAR HAS TO BE CUT ON THE JOB SITE, THE EXPOSED BARE STEEL SHALL BE IMMEDIATELY COVERED WITH A MANUFACTURE APPROVED EPOXY PAINT PRIOR TO POUR.
10. ALL PIPE ENTRIES INTO THE BASE OF MANHOLE SHALL BE CONNECTED BY OPEN CHANNELIZATION ADJUSTED FOR PIPE SIZE, SHAPE, SLOPE, AND DIRECTION OF FLOW. DETAILS SHOWN ARE TYPICAL FOR INSTALLATIONS WITH ALL INVERTS OF SAME RELATIVE ELEVATION. FOR EXCESSIVE ELEVATION DIFFERENCE BETWEEN INVERTS, SPECIAL BASE/CHANNEL DETAILS WILL BE SHOWN ON THE PLANS.
11. FLOW CHANNELS AND INVERTS SHALL BE FORMED BY SHAPING WITH CLASS B CONCRETE.
12. STUB-OUTS SHALL EXTEND A MINIMUM OF 1 PIPE SECTION BEYOND OUTSIDE WALL SURFACE OF MANHOLE AND BE SATISFACTORILY PLUGGED.
13. CHECK WITH THE LOCAL GOVERNMENT AUTHORITY FOR ANY ADDITIONAL SANITARY SEWER SPECIFICATIONS, DETAILS, OR REGULATIONS.
14. THE SLOPE OF THE MANHOLE COVER SHALL MATCH THE ROADWAY PROFILE AND CROSS SLOPE.



SECTION A–A
(STEEL IN BOTTOM OF BASE)



SECTION

REFERENCE:

CDOT M & S STANDARDS
M-604-20

MANHOLES

DOUGLAS COUNTY COLORADO

Issued: 05/2013

Revised:

Drawing No.
SP.43b

No.	DATE	REVISIONS	APPR.

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DESIGNED BY: TTR
APPROVED BY: TWC

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PREPARED BY: ICON ENGINEERING

COLORADO LICENSED THOMAS ROSBERG 0051808 PROFESSIONAL ENGINEER

DOUGLAS COUNTY MANHOLE IMPROVEMENTS

BELL FLOWER WAY

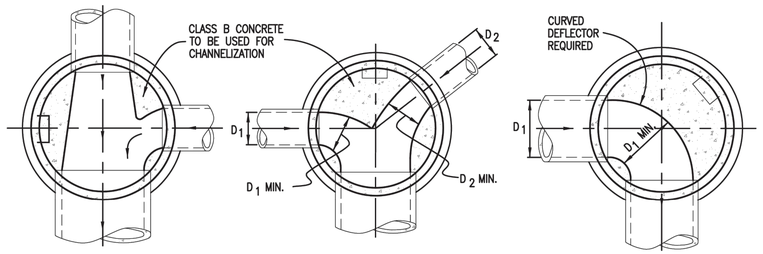
22-026-02

DETAILS - 1 OF 5

DATE
FEB 2025

SHEET
4 OF 8

P:\P'22-026-02_Daisy_MH_Install\06_DWG\04_CIVIL\04_PLAN SETS\SECOND PLANSET- APPLEBLOSSOM+IRIS\DETAILS.dwg, Epeaslee: Page Setup:-----, ICON stb:, 2/10/2025 2:34 PM



THROUGH PIPE ONE LATERAL | ANGLED LATERALS | SHARP ANGLE

TYPICAL CHANNELIZATION DETAILS

QUANTITIES FOR CONCRETE MANHOLE BOX BASE

MARK	SIZE	TYPE	WT. #/FT.	BARS	I.D. 60"	66"	72"	84"	96"	FORMULAS
401	4	I	0.668	NO. REQ'D.	18	18	18	18	18	401
				LENGTH	8'–8"	9'–3"	9'–10"	11'–0"	12'–2"	BAR LENGTH = 32"+2W+I.D.
				WEIGHT #	104.2	111.2	118.2	132.3	146.3	
402	4	III	0.668	NO. REQ'D.	5	5	5	5	5	402
				LENGTH	6'–0"	6'–7"	7'–2"	8'–4"	9'–6"	BAR LENGTH = I.D. + 2W
				WEIGHT #	20.0	22.0	23.9	27.8	31.7	
501	5	I	1.043	NO. REQ'D.	17	17	17	17	17	501
				LENGTH	8'–0"	8'–7"	9'–2"	10'–4"	11'–6"	BAR LENGTH = 24" + I.D. + 2W
				WEIGHT #	141.8	152.2	162.5	183.2	203.9	
502	5	I	1.043	NO. REQ'D.	23	25	26	29	32	502
				LENGTH	5'–0"	5'–0"	5'–0"	5'–0"	5'–0"	NUMBER BARS REQ'D. = $3+\left(\frac{24+I.D.+2W}{@\ 5"}+1\right)$
				WEIGHT #	119.9	130.4	135.6	151.2	166.9	
503	5	II	1.043	NO. REQ'D.	16	18	18	20	24	503
				LENGTH	13'–5"	14'–0"	14'–7"	15'–9"	16'–11"	NUMBER BARS REQ'D. = $2\left(\frac{13+I.D.+2W}{@\ 12"}+1\right)$
				WEIGHT #	223.9	262.8	273.8	328.5	423.5	BAR LENGTH = 4'–9"+2(16+W+I.D./2)
504	5	I	1.043	NO. REQ'D.	14	14	16	18	20	504
				LENGTH	8'–8"	9'–3"	9'–10"	11'–0"	12'–2"	NUMBER BARS REQ'D. = $2\left(\frac{2W+I.D.-4}{@\ 12"}+1\right)$
				WEIGHT #	126.6	135.1	164.1	206.5	253.8	BAR LENGTH = 32"+2W+I.D.
1101	11	I	5.313	NO. REQ'D.	4	4	4	4	4	1101
				LENGTH	7'–9"	8'–4"	8'–11"	10'–1"	11'–3"	BAR LENGTH = 21" + I.D. + 2W
				WEIGHT #	164.7	177.1	189.5	214.3	239.1	
1102	11	I	5.313	NO. REQ'D.	4	4	4	4	4	BENDING
				LENGTH	2'–8"	2'–8"	2'–8"	2'–8"	56.7	TYPE I STRAIGHT
				WEIGHT #	56.7	56.7	56.7	56.7	2'–8"	TYPE II 4'–9", 16"+W+I.D./2
1103	11	I	5.313	NO. REQ'D.	3	3	3	3	3	TYPE III 12", 12", 7", I.D.+2W–38"
				LENGTH	5'–0"	5'–0"	5'–0"	5'–0"	5'–0"	
				WEIGHT #	79.7	79.7	79.7	79.7	79.7	
REINFORCING STEEL TOTAL #					1,037.5	1,127.2	1,204.0	1,380.2	1,601.6	
CONCRETE – CUBIC YARDS – TOTAL					6.6	7.3	8.0	9.5	11.1	

NOTE: QUANTITIES ARE BASED ON SAME SIZE PIPE ENTRANCE TO AND EXIT FROM, BASE AND A 4 FT. MANHOLE ENTRANCE INTO TOP SLAB OF BASE.

REFERENCE: CDOT M & S STANDARDS M-604-20

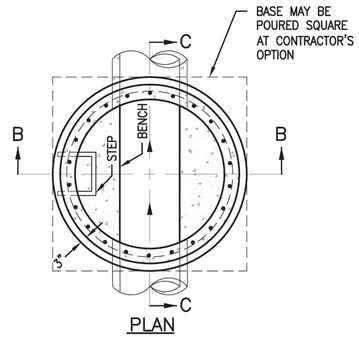
MANHOLES

DOUGLAS COUNTY COLORADO

Issued: 05/2013

Revised:

Drawing No. **SP.43c**



PLAN

LEGEND

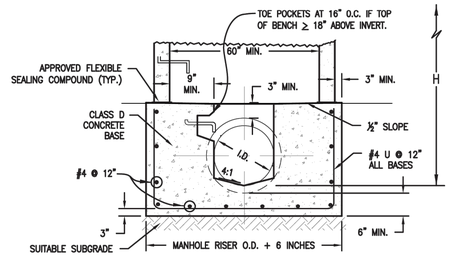
SUITABLE SUBGRADE

GRANULAR BEDDING MATERIAL

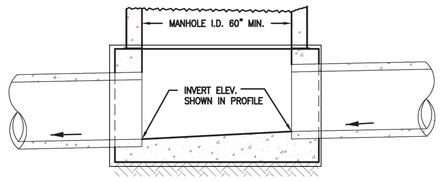
CONCRETE

MANHOLE BASES:

1. THE BASE SLAB SHALL BE POURED MONOLITHICALLY WITH BOTTOM RISER SECTION.
2. MANHOLE BASES SHALL FIT THE CONDITIONS AND LOCATIONS FOR WHICH THEY ARE INTENDED WITHOUT ANY FIELD MODIFICATIONS. ANY MANHOLE BASE WHICH REQUIRES FIELD CUTTING OR MODIFICATION IN ORDER TO FIT THE LOCATIONS INTENDED WILL BE REJECTED BY THE ENGINEER AND REMOVED AND REPLACED BY THE CONTRACTOR AT NO COST TO THE DEPARTMENT.
3. MANHOLE BASES SHALL BE BEDDED ON AN APPROVED GRANULAR BEDDING MATERIAL AS SHOWN ABOVE.



SECTION B–B



SECTION C–C

CAST–IN–PLACE SLAB BASE

REFERENCE: CDOT M & S STANDARDS M-604-20

MANHOLES

DOUGLAS COUNTY COLORADO

Issued: 05/2013

Revised:

Drawing No. **SP.43d**

No.	DATE	REVISIONS	APPR.

DRAWN BY: EHP

DESIGNED BY: TTR

APPROVED BY: TWC

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PREPARED BY: ICON ENGINEERING

COLORADO LICENSED THOMAS TYLER POSEY 0051808 PROFESSIONAL ENGINEER

DOUGLAS COUNTY MANHOLE IMPROVEMENTS

BELL FLOWER WAY

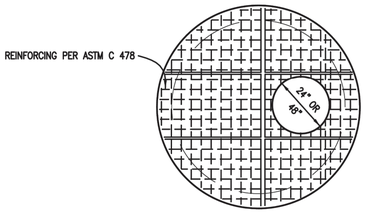
22-026-02

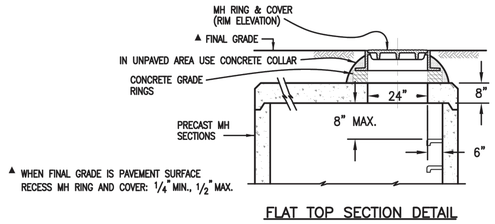
DETAILS - 2 OF 5

DATE FEB 2025

SHEET 5 OF 8

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FLAT TOP SECTION DETAIL

TOTAL WEIGHT: APPROXIMATELY 400 LBS. SHALL BE GRAY OR DUCTILE CAST IRON CONFORMING TO CDOT STANDARD SPECIFICATIONS, SUBSECTION 712.06.

SECTION A–A

MANHOLE RING AND COVER

REFERENCE:

CDOT M & S STANDARDS
M-604-20

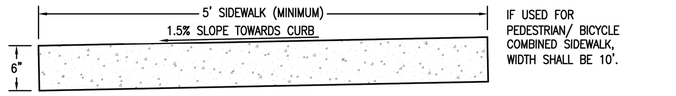
MANHOLES

DOUGLAS COUNTY COLORADO

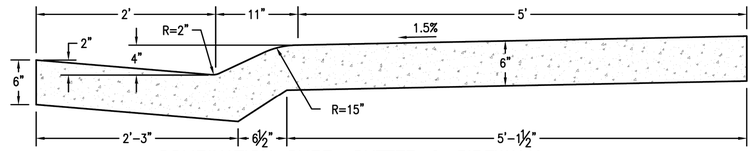
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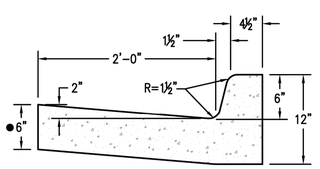
Drawing No.
SP.43e



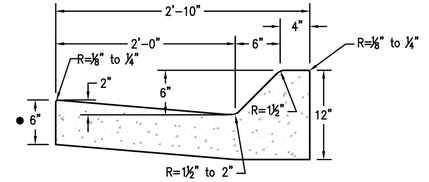
STANDARD ATTACHED OR DETACHED SIDEWALK



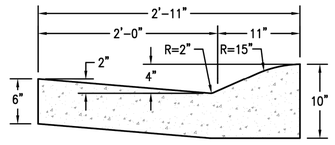
COMBINATION CURB, GUTTER & SIDEWALK



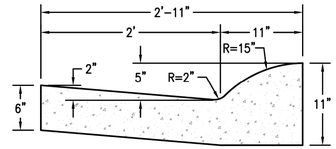
VERTICAL CURB & GUTTER



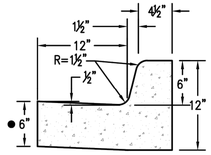
HIGH SPEED MOUNTABLE CURB & GUTTER
(DESIGN SPEED OF 45 M.P.H. OR HIGHER)



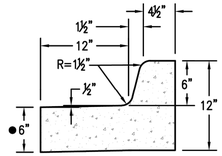
URBAN LOCAL MOUNTABLE CURB & GUTTER



RURAL LOCAL MOUNTABLE CURB & GUTTER



MEDIAN CURB & GUTTER (CATCH)



MEDIAN CURB & GUTTER (SPILL)

NOTES:
1. IF A SIDEWALK IS PLACED BEHIND THE CURB BUT IS NOT PLACED MONOLITHICALLY, EXPANSION JOINT MATERIAL AND A SILICONE BASE SEALER MUST BE APPLIED BETWEEN THE SIDEWALK AND THE CURB.
2. SEE DRAWING NUMBER SP.23a and SP.23b FOR TRENCH DRAIN.
3. SEE DRAWING NUMBER SP.31 AND SP.32 FOR CONCRETE JOINTS.
- ● GUTTER THICKNESS SHALL BE INCREASED TO MATCH CONCRETE PAVEMENT THICKNESS

APPROVED BY DOUGLAS COUNTY

Janet Herman

JANET HERMAN, P.E.
DIRECTOR OF PUBLIC WORKS ENGINEERING

DATE 10/1/2021

CURB & GUTTERS AND SIDEWALKS

DOUGLAS COUNTY COLORADO

Issued: 05/2013

Revised: 10/2021

Drawing No.
SP.17

No.	DATE	REVISIONS	APPR.

DRAWN BY: EHP
DESIGNED BY: TTR
APPROVED BY: TWC

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PREPARED BY: ICON ENGINEERING

COLORADO LICENSED THOMAS T. WELLER 0051808 PROFESSIONAL ENGINEER

DOUGLAS COUNTY MANHOLE IMPROVEMENTS

BELL FLOWER WAY

22-026-02

DETAILS - 3 OF 5

DATE FEB 2025

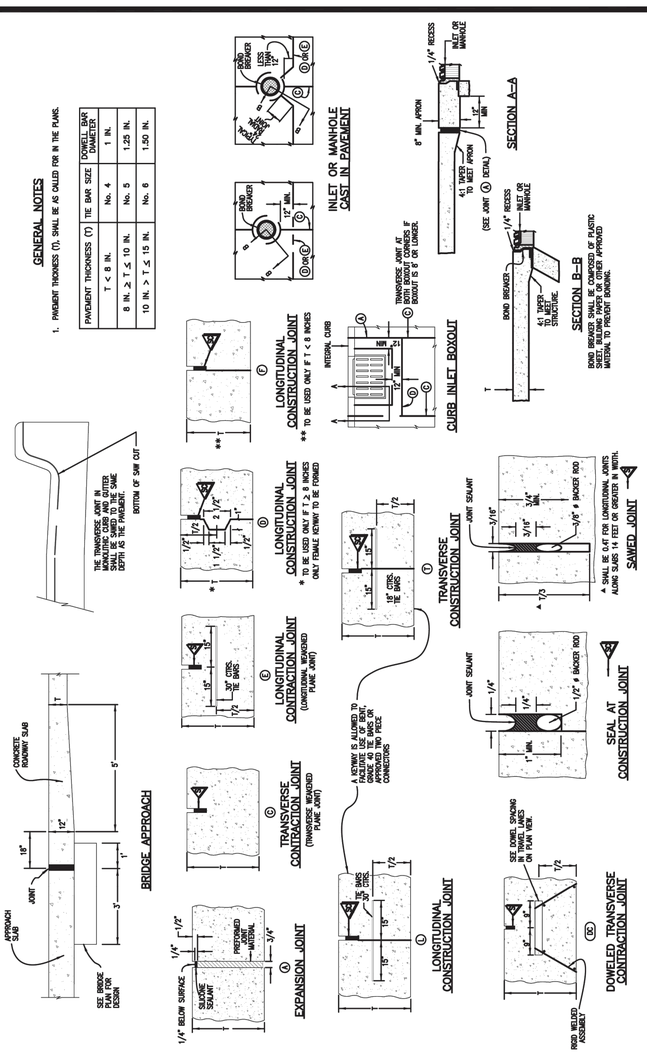
SHEET 6 OF 8

P:\JP\22-026-02_Daisy_MH_Install\06_DWG\04_CIVIL\04_PLAN SETS\SECOND PLANSET- APPLEBLOSSOM+IRISDETAILS.dwg; Epeaslee; Page Setup:-----; ICON.stb; 2/10/2025 2:34 PM

GENERAL NOTES

1. PAVEMENT THICKNESS (T), SHALL BE AS CALLED FOR IN THE PLANS.

PAVEMENT THICKNESS (T)	TIE BAR SIZE	DOWELL BAR DIAMETER
T < 8 IN.	No. 4	1 IN.
8 IN. ≥ T ≤ 10 IN.	No. 5	1.25 IN.
10 IN. > T ≤ 15 IN.	No. 6	1.50 IN.



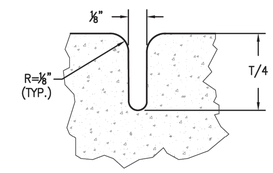
REFERENCE:

CDOT M & S STANDARDS
M-412-1

CONCRETE JOINTS

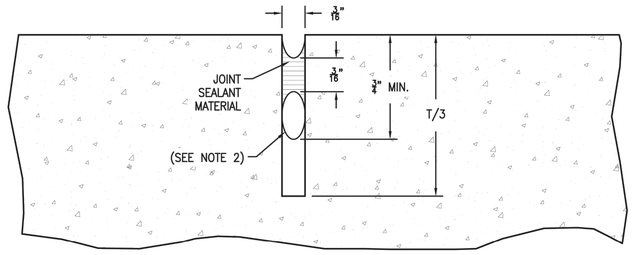
DOUGLAS COUNTY COLORADO

Issued: 05/2013
Revised:
Drawing No. **SP.32**



CONTRACTION OR WEAKEN PLANE JOINT

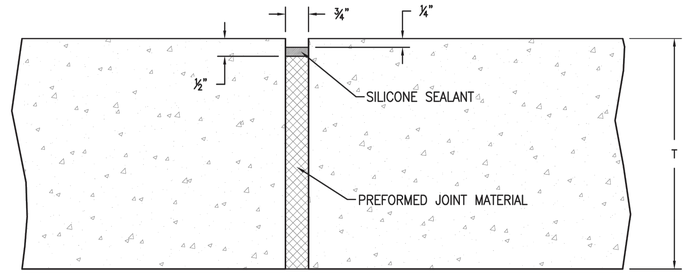
N.T.S.



NOTE: WASH & BLOW OUT WITH FORCED AIR UNTIL DRY BEFORE APPLYING SEALANT MATERIAL.

SAWED JOINT

N.T.S.



EXPANSION JOINT

N.T.S.

NOTES:

1. JOINT SEALANT MATERIAL MUST BE ON CDOT APPROVED PRODUCTS LIST.
2. ⅜" DIA. BACKER ROD.

APPROVED BY DOUGLAS COUNTY
Janet Herman
JANET HERMAN, P.E.
DIRECTOR OF PUBLIC WORKS ENGINEERING
DATE 06/18/2021

CONCRETE JOINTS

DOUGLAS COUNTY COLORADO

Issued: 05/2013
Revised: 07/2020
Drawing No. **SP.31**

No.	DATE	REVISIONS	APPR.

DRAWN BY: EHP
DESIGNED BY: TTR
APPROVED BY: TWC

811 Know what's below. Call before you dig.

PREPARED FOR: DOUGLAS COUNTY COLORADO

PREPARED BY: ICON ENGINEERING

COLORADO LICENSED TYLER THOMAS ROSBERG 0051808 Tyler Rosberg PROFESSIONAL ENGINEER

DOUGLAS COUNTY MANHOLE IMPROVEMENTS

BELL FLOWER WAY

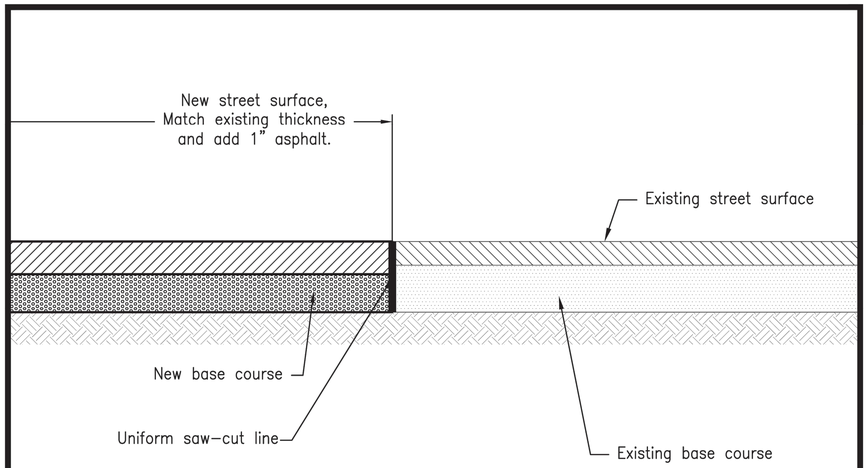
22-026-02

DETAILS - 4 OF 5

DATE FEB 2025

SHEET 7 OF 8

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NOTES:

1. This Street Cut/Patching detail specifies requirements in addition to those specified in the latest edition of the Colorado Department of Transportation's Standard Specifications for Road and Bridge Construction.
2. A Construction Traffic Control Plan shall be submitted to and approved by Douglas County prior to issuance of Construction Permits in the County Right–Of–Way.
3. Pavement edges shall be saw–cut and kept to a neat vertical edge prior to paving.
4. Edges shall be tack coated prior to patching.

APPROVED BY DOUGLAS COUNTY

Janet Herman

JANET HERMAN, P.E.
DIRECTOR OF PUBLIC WORKS ENGINEERING

DATE 06/18/2021

ASPHALT STREET CUT/PATCHING

DOUGLAS COUNTY COLORADO

Issued: 05/2013
Revised: 05/2021
Drawing No. **SP.62**

No.	DATE	REVISIONS	APPR.

DRAWN BY: EHP
DESIGNED BY: TTR
APPROVED BY: TWC

811 Know what's below. Call before you dig.

PREPARED FOR: DOUGLAS COUNTY COLORADO

PREPARED BY: ICON ENGINEERING

COLORADO LICENSED THOMAS TROSSEN 0051808 PROFESSIONAL ENGINEER

DOUGLAS COUNTY MANHOLE IMPROVEMENTS

BELL FLOWER WAY

22-026-02

DETAILS - 5 OF 5

DATE FEB 2025

SHEET 8 OF 8

P:\P22-026-02_Daisy_MH_Install\06_DWG\04_CIVIL\04_PLAN SETS\SECOND PLANSET- APPLEBLOSSOM+IRISDETAILS.dwg; Epeaslee; Page Setup:-----; ICON.stb; 2/10/2025 2:34 PM

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned _____, a corporation organized under the laws of the State of Colorado, hereinafter referred to as the "Contractor", and _____, a corporation organized under the laws of the State of _____, and authorized to transact business in the State of Colorado, hereinafter referred to as the "Surety", are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum of Two Hundred Ninety Thousand Dollars ($290,000.00), lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally by these presents.

WHEREAS, the above Contractor has on the ____ day of _____, _____, entered into a written contract with the County for furnishing all labor, materials, equipment, tools, superintendence, and other facilities and accessories for the construction of **Highlands Ranch Bell Flower Way Manhole Project, DOUGLAS COUNTY PROJECT NUMBER SP2025-013**, in accordance with all Contract Documents therefore which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

NOW, **THEREFORE**, the condition of this performance bond is such that if the Contractor:

1. Promptly and faithfully observes, abides by and performs each and every covenant, condition and part of said Contract, including, but not limited to, its warranty provisions, in the time and manner prescribed in the Contract, and

2. Pays the County all losses, damages (liquidated or actual, including, but not limited to, damages caused by delays in the performance of the Contract), expenses, costs and attorneys' fees that the County sustains resulting from any breach or default by the Contractor under the Contract, then this bond is void; otherwise, it shall remain in full force and effect.

IN ADDITION, if said Contractor fails to duly pay for any labor, materials, team hire, sustenance, provisions, provender, or any other supplies used or consumed by said Contractor or its subcontractors in its performance of the work contracted to be done or fails to pay any person who supplies rental machinery, tools, or equipment, all amounts due as the result of the use of such machinery, tools, or equipment in the prosecution of the work, the Surety shall pay the same in an amount not exceeding the amount of this obligation, together with interest as provided by law.

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this ____ day of _____, _____.

PERFORMANCE BOND
(CONTINUED)

_____
(Contractor)

BY: _____
(President)

_____
(Surety Company)

BY: _____
(Attorney-in-Fact)

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond.)

EXHIBIT B
HIGHLANDS RANCH - BELL FLOWER WAY MANHOLE PROJECT
SP2025-013

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	COST
202	REMOVAL ASPHALT PAVEMENT	151	SY	$ 18.00	$2,718.00
202	SAWCUT AND REMOVE EX. CMP & DISPOSE	3	EA	$ 565.00	$1,695.00
206	FLASH FILL WITH 4" FLASH FILL CAP (100 PSI MIN, 150PSI MAX AT 28 DAYS)	300	CY	$ 217.00	$65,100.00
206	MUCK EXCAVATION, REPLACE WITH SUITABLE MATERIAL	20	CY	$ 107.00	$2,140.00
208	EROSION CONTROL	1	LS	$ 1,825.00	$1,825.00
703	TYPE II BEDDING	120	CY	$ 91.00	$10,920.00
604	CAST IN PLACE 8' DIAMETER MANHOLE (10' DEPTH) WITH FLAT TOP	2	EA	$ 20,000.00	$40,000.00
604	CAST IN PLACE 12'X12' BOX BASE MANHOLE (15' DEPTH) WITH FLAT TOP	1	EA	$ 45,000.00	$45,000.00
604	36" WITH 24" INSET RING AND COVER	3	EA	$ 1,350.00	$4,050.00
626	MOBILIZATION	1	LS	$ 48,000.00	$48,000.00
630	CONSTRUCTION ZONE TRAFFIC CONTROL	1	LS	$ 18,500.00	$18,500.00
	UTLITY INVESTIGATION	1	LS	$ 10,000.00	$10,000.00
109	FIELD MODIFICATIONS	1	LS	TBD BY DOUGLAS COUNTY	

TOTAL BID $249,948.00

ACTUAL COMPLETED QUANTITIES SHALL BE BILLED MONTHLY

ASSUMPTIONS: CONTRACTOR RESPONSIBLE FOR VERIFYING MANHOLE LOCATION AND COORDINATE WITH DOUGLAS COUNTY PROJECT MANAGER REGARDING ANY CONFLICTS. CONTRACTOR RESPONSIBLE FOR PROVIDING ALL NECESSARY MEANS AND METHODS TO CONSTRUCT PROJECT.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Mike Wise, Sr. Manager Application Services

DESCRIPTION: Annual Maintenance Agreement Renewal with Northwoods in the Amount of $155,387.00.

SUMMARY: Human Services uses the Compass Pilot Electronic Content Management System application to manage documents and tasking. The renewal is needed to maintain the Northwoods software for 2026 maintenance. Funding is from IT Maintenance fund which is 18900.

RECOMMENDED ACTION: Approval of Annual Maintenance Agreement Renewal with Northwoods in the Amount of $155,387.

REVIEW:

John Huber	Approve	3/18/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Suzi Woodruff - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
Northwoods 2026 155,387 SIN004498

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Mike Wise, Sr. Manager Application Services

DESCRIPTION: Annual Maintenance Agreement Renewal with Northwoods in the Amount of $155,387.00.

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REVIEW:

John Huber	Approve	3/18/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Northwoods 2026 155,387 SIN004498

Northwoods Consulting Partners, Inc.
5200 Rings Rd
Suite 100
Dublin, OH 43017

Bill To:

Douglas County DHS (CO)
4400 Castleton Court
Castle Rock, CO 80109

Invoice #: SIN004498
Invoice Date: 4/1/2026
Customer ID: 1008
PO#:
Due Date: 4/30/26

Description	Quantity	Amount
OnBase Named User Client Subscription	18	$7,689.00
Compass Capture Desktop Support	20	$6,815.48
Compass Capture Station Support	1	$1,089.86
Compass Documents Support	155	$14,451.70
Compass Forms Support	155	$42,723.76
Compass People Support	155	$13,332.87
Compass Tasks Support	155	$11,349.81
OnBase Document Retention Support	1	$3,293.40
OnBase Multi-User Server Support	1	$2,722.50
OnBase Named User Client Support	134	$30,295.10
OnBase Unity Client Server Support	1	$3,402.30
OnBase Unity Integration Toolkit Support	1	$3,402.30
OnBase Virtual Print Driver Support	1	$1,699.50
OnBase Document Import Processor Support	1	$1,644.50
Compass Reports Support	1	$1,635.30
OnBase Single Sign-on for OnBase Entrust Subscription	1	$9,839.62

Annual Support Renewal – 5/1/2026 - 4/30/2027 (SILVER). Please note to avoid interruption of your support coverage, and to avoid any late payment fees for the OnBase software portion of this renewal, payment must be received by Northwoods by 4/30/2026. Support prices are subject to an annual increase.

For Questions regarding this invoice:
Email: accountsreceivable@teamnorthwoods.com
Phone: 614-781-7800

Subtotal	$155,387.00
Tax	$0.00
Payment/Credits	$0.00
Total	$155,387.00
Amount Due After 4/30/2026	*$161,786.00*

For ACH payments, remit to:
Bank Name: Huntington National Bank
Account Number: 01891768819
ABA Number: 044000024

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Brian Franklin, Assistant Director, Fleet Services

DESCRIPTION: Purchase Orders to Lighting Accessory & Warning Systems Totaling $784,063.91 Under Douglas County IFB #059-23.

SUMMARY: The Fleet Services Division of Facilities, Fleet, and Emergency Support Services is requesting approval, in the 2026 Adopted Budget, for purchase orders to Laws for the emergency lighting and law enforcement upfit of thirty-one (31) new and replacement assets funded through the DA23, General, School Safety, LEA, and Open Space Funds.

2026 DA23 Replacements Upfits - 28001.474300
- Unit 6202 - Laws Estimate 25768 $8,353.14

2026 General Fund Replacement Upfits - 19210.474300
- Unit 1402, 1617, & 1749 - Laws Estimate 25768 ($8,353.14 x 3) $25,059.42
- Unit 1813 - Laws Estimate 25769 $8,539.14
- Unit 18062 - Laws Estimate 24071 $3,724.57
- Unit 15030 - Laws Estimate 25770 $18,611.00

Total General Fund **$55,934.13**

2026 School Safety Fund Replacements 27100.474300
- Units 1971, 1982, & 1986- Laws Estimate 25774 ($33,208.75 x 3) $99,626.25
- Unit 1988 - Laws Estimate 25768 $8,353.14

Total School Safety Fund **$107,979.39**

2026 DCSO LEA Replacement & ADD Upfits - 22100.474300
- 8 Marked Patrol Tahoes- Laws Estimate 25584 ($34,010.02 x 8) $272,080.16
- 9 Patrol Interceptors- Laws Estimate 25575 ($33,063.75 x 9) $297,573.75

Total DCSO LEA Fund

$569,653.91

2026 Open Space Replacements and ADD Upfits 53500.474300

- 90042 & 07040 - Laws Estimate 25767 (14,047.78 x 2) $28,095.56
- ADD Ranger F350 - Laws Estimate 25767 $14,047.78

Total Open Space Fund $42,143.34

AGENDA TOTAL
$784,063.91

Documents Attached

- Laws Estimates 24071, 25575, 25584, 25767, 25768, 25769, 25770, & 25774.
- Douglas County IFB #059-23 Award.

RECOMMENDED ACTION: Approval of Purchase Orders to Lighting Accessory & Warning Systems (LAWS) totaling $784,063.91 under Douglas County IFB #059-23.

REVIEW:

Tim Hallmark	Approve	3/18/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Cover Page
Laws Est_25768_DCSO UC Jeep 3-5-26
Laws Est_25769_DCSO 1813 3-5-26
Laws Est_24071_BI Colorado 3-5-26
Laws Est_25770_OEM 15030 3-5-26
Laws Est_25774_DCSO SRO PIU 3-6-26
Laws Est_25584_DCSO Patrol Tahoe 3-5-26
Laws Est_25575_DCSO Patrol PIU 3-5-26
Laws Est_25767_OS Ranger 3-5-26
IFB #059-23 Bid Award_LAWS

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Brian Franklin, Assistant Director, Fleet Services

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Total DCSO LEA Fund

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2026 Open Space Replacements and ADD Upfits 53500.474300

- 90042 & 07040 - Laws Estimate 25767 (14,047.78 x 2) $28,095.56
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Total Open Space Fund
$42,143.34

AGENDA TOTAL
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Documents Attached

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Laws Est_25575_DCSO Patrol PIU 3-5-26
Laws Est_25767_OS Ranger 3-5-26
IFB #059-23 Bid Award_LAWS

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
WWW.LAWS1.COM

Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	3/5/26
		Estimate #
		25768

All Sales Estimates are Confidental and Proprietary between LAWS and it's customers only. Prices are good for 120 Days unless otherwiswe agreed.

LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 JEEP CHEROKEE	SHERIFFS INVEST

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
	2026 DCSO INVEST UC VEHICLES SHERIFFS OFFICE INVEST VEHICLES					
	UNDERCOVER LIGHITNG					
LS3 SHD WS2 010357...	BLACK ABS LOW PROFILE WINDOW SHROUD FOR DUAL LIGHTS SHD DUAL WS2 01035776264137	WINDSHIELD SHROUDS	2.00	ea	95.00	190.00
LS3 SHD SD1 0103577...	LS3 SINGLE SIDE WINDOW MOUNT SHROUD. ACCEPTS ONE MPOWER OR TRI COLOR LIGHT. ZERO FLASHBACK SHROUD. SHD SIDE SGL	SIDE SHROUDS	2.00	ea	65.00	130.00
LAWS FX6 RW 010357...	LAWS GAMMA FX6 DUAL COLOR RED/WHITE SILICONE OPTIC FX6RW 01035776266778	GR / WS / SIDE	5.00	ea	143.998	719.99
LAWS FX6 BW 010357...	LAWS GAMMA FX6 DUAL COLOR BLUE / WHITE. SILICONE OPTIC FX6 BW 01035776266777	GR / WS / SIDE	5.00	ea	143.998	719.99
SOS 200 SIREN 0103...	SOUND OFF SIGNAL UNDERCOVER SIREN. ETSA200R	UC SIREN	1.00	ea	333.74	333.74
SOS 100J 010357762...	SOUND OFF SIGNAL 100 WATT SIREN SPEAKER. (INCLUDES VEHICLE MOUNTING BRACKET) ETSS100J	siren speaker	1.00	ea	335.42	335.42
LAWS SW830 0103577...	LAWS MULTI PURPOSE 8 BUTTON SWITCH CONTROLLER. LSW830	MINI CONTROLLER	1.00	ea	355.00	355.00
WINDOW TINT 15%	WINDOW TINTING 3M CERAMIC PER WINDOW CERAMIC 15% TINTCER15	fronts	2.00	ea	85.00	170.00

1. ALL SALES ESTIMATES ARE GOOD FOR 180 DAYS FROM DATE LISTED UNLESS OTHERWISE STATED. PART RETURNS MAY BE ASSESSED A 30% RE-STOCKING FEE.
2. LAWS ACCEPTS RESPONSIBILITY FOR ALL STORED VEHICLES AND CUSTOMER SUPPLIED PARTS.
3. LAWS WILL NOT BE RESPONSIBLE FOR DAMAGE TO VEHICLES FROM CATASTROPHIC WEATHER RELATED INCIDENTS WHILE IN STORAGE AT THE LAWS FACILITY UNLESS OTHER WISE AGREED. CUSTOMERS WILL HOLD HARMELSS LAWS AND ITS AGENTS FOR DAMAGE AS A RESULT OF ACTS OF GOD. LAWS WILL BE RESPONSIBLE FOR REASONABLE SAFETY AND SECURITY OF THE VEHICLE WHILE ON LAWS PROPERTY TO INCLUDE DAMAGE AND VANDALISM.
4. LAWS WILL STORE AND HOLD CUSTOMER SUPPLIED PARTS FOR 90 DAYS BEFORE DISPOSING PARTS. TO INCLUDE OEM PARTS
5. LAWS LIMITED WARRANTY COVERS LAWS PURCHASED AND INSTALLED PARTS AND LABOR FOR 60 MONTHS. SEE TERMS AND CONDITIONS FOR WARRANTY SPECIFIC DETAILS.
6. VEHICLES DELIVERED WITHOUT SUFFICENT FUEL WILL ENCUR ADDITIONAL FUEL COSTS

Signature

Sales tax (0.0%)

TOTAL

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
WWW.LAWS1.COM

Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	3/5/26 Estimate # **25768**

All Sales Estimates are Confidental and Proprietary between LAWS and it's customers only. Prices are good for 120 Days unless otherwiswe agreed.

LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 JEEP CHEROKEE	SHERIFFS INVEST

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
WINDOW TINT 15%	WINDOW TINTING 3M CERAMIC PER WINDOW CERAMIC 15% TINTCER15	brow	1.00	ea	85.00	85.00
ANTENNA KIT 7/800 D...	LAWS 7-800 ANTENNA KIT FOR DTR MOBILE RADIOS. -LARSEN ANTENNA 698-906/1710-2500 MHz SLPT698-2170NMOHF -LARSEN HF NMO CABLE NMOKHFUD -LAIRD MINI UHF MALE CONNECTOR CRIMP ON FOR RG/58. CMUHF58	ANTENNA	1.00		80.00	80.00
LAWS ANT STL DTR 01...	LAWS COVERT DTR STEALTH BLADE 690-866 MHZ 4M CFD100 COAX P116 01035776267045	STEALTH ANTENNA	1.00	ea	95.00	95.00
LS3 1D MED PIU 0103...	LS3 INDUSTRIES STORAGE VAULT FOR MID-SIZE STORAGE COMPARTMENTS. -SINGLE DRAWER. -SINGLE KEY LOCKING PADDLE LATCH - 38" W 24" D 14"T - ALLOWS FOR FULL SIZE SPARE TIRE ACCESS IN EXPLORER AND INTERCEPTOR SUV LS3-STD-INT-UT-1DR-PL 01035776262253	VAULT	1.00	ea	1,889.00	1,889.00
SHOP SUP 3 01035776...	SHOP SUPPLIES AND MISC CONSUMABLE PARTS. (FULL INSTALL) INCLUDES DUAL CAT5 SHIELDED CABLE RUN AND LAWS PATROL HARNESS. 01035776264492		1.00	ea	500.00	500.00
LBR INSTALL 0103577...	LAWS INSTALLATION LABOR SERVICE EVT. LBRINST 01035776265845	INSTALL	1.00	ea	2,750.00	2,750.00

1. ALL SALES ESTIMATES ARE GOOD FOR 180 DAYS FROM DATE LISTED UNLESS OTHERWISE STATED. PART RETURNS MAY BE ASSESSED A 30% RE-STOCKING FEE.
2. LAWS ACCEPTS RESPONSIBILITY FOR ALL STORED VEHICLES AND CUSTOMER SUPPLIED PARTS.
3. LAWS WILL NOT BE RESPONSIBLE FOR DAMAGE TO VEHICLES FROM CATASTROPHIC WEATHER RELATED INCIDENTS WHILE IN STORAGE AT THE LAWS FACILITY UNLESS OTHER WISE AGREED. CUSTOMERS WILL HOLD HARMELSS LAWS AND ITS AGENTS FOR DAMAGE AS A RESULT OF ACTS OF GOD. LAWS WILL BE RESPONSIBLE FOR REASONABLE SAFETY AND SECURITY OF THE VEHICLE WHILE ON LAWS PROPERTY TO INCLUDE DAMAGE AND VANDALISM.
4. LAWS WILL STORE AND HOLD CUSTOMER SUPPLIED PARTS FOR 90 DAYS BEFORE DISPOSING PARTS. TO INCLUDE OEM PARTS
5. LAWS LIMITED WARRANTY COVERS LAWS PURCHASED AND INSTALLED PARTS AND LABOR FOR 60 MONTHS. SEE TERMS AND CONDITIONS FOR WARRANTY SPECIFIC DETAILS.
6. VEHICLES DELIVERED WITHOUT SUFFICENT FUEL WILL ENCUR ADDITIONAL FUEL COSTS

Signature

Sales tax (0.0%)	$0.00
TOTAL	$8,353.14

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
WWW.LAWS1.COM

Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	3/5/26 Estimate # **25769**

All Sales Estimates are Confidental and Proprietary between LAWS and it's customers only. Prices are good for 120 Days unless otherwiswe agreed.

LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 DODGET DURANGO	SHERIFFS INVEST

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
	2026 DCSO INVEST UC VEHICLES DODGE DURANGO UNIT 1813 SHERIFFS OFFICE INVEST VEHICLES					
	UNDERCOVER LIGHITNG					
LS3 SHD WS2 010357...	BLACK ABS LOW PROFILE WINDOW SHROUD FOR DUAL LIGHTS SHD DUAL WS2 01035776264137	WINDSHIELD SHROUDS	2.00	ea	95.00	190.00
LS3 SHD SD1 0103577...	LS3 SINGLE SIDE WINDOW MOUNT SHROUD. ACCEPTS ONE MPOWER OR TRI COLOR LIGHT. ZERO FLASHBACK SHROUD. SHD SIDE SGL	SIDE SHROUDS	2.00	ea	65.00	130.00
LAWS FX6 RW 010357...	LAWS GAMMA FX6 DUAL COLOR RED/WHITE SILICONE OPTIC FX6RW 01035776266778	GR / WS / SIDE	5.00	ea	143.998	719.99
LAWS FX6 BW 010357...	LAWS GAMMA FX6 DUAL COLOR BLUE / WHITE. SILICONE OPTIC FX6 BW 01035776266777	GR / WS / SIDE	5.00	ea	143.998	719.99
SOS 200 SIREN 0103...	SOUND OFF SIGNAL UNDERCOVER SIREN. ETSA200R	UC SIREN	1.00	ea	333.74	333.74
SOS 100J 010357762...	SOUND OFF SIGNAL 100 WATT SIREN SPEAKER. (INCLUDES VEHICLE MOUNTING BRACKET) ETSS100J	siren speaker	1.00	ea	335.42	335.42
LAWS SW830 0103577...	LAWS MULTI PURPOSE 8 BUTTON SWITCH CONTROLLER. LSW830	MINI CONTROLLER	1.00	ea	355.00	355.00

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Signature

Sales tax (0.0%)

TOTAL

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
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Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	3/5/26 Estimate # 25769

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 DODGET DURANGO	SHERIFFS INVEST

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
WINDOW TINT 15%	WINDOW TINTING 3M CERAMIC PER WINDOW CERAMIC 15% TINTCER15	fronts	2.00	ea	85.00	170.00
WINDOW TINT 5%	WINDOW TINTING 3M CERAMIC PER WINDOW CERAMIC 5% TINTCER5	brow	1.00	ea	85.00	85.00
WINDOW TINT 35%	WINDOW TINTING 3M CERAMIC PER WINDOW CERAMIC 35% TINTCER35	REARS	5.00	ea	85.00	425.00
ANTENNA KIT 7/800 D...	LAWS 7-800 ANTENNA KIT FOR DTR MOBILE RADIOS. -LARSEN ANTENNA 698-906/1710-2500 MHz SLPT698-2170NMOHF -LARSEN HF NMO CABLE NMOKHFUD -LAIRD MINI UHF MALE CONNECTOR CRIMP ON FOR RG/58. CMUHF58	ANTENNA	1.00		80.00	80.00
LAWS ANT STL DTR 01...	LAWS COVERT DTR STEALTH BLADE 690-866 MHZ 4M CFD100 COAX P116 01035776267045	STEALTH ANTENNA	1.00	ea	95.00	95.00
LS3 LG 1/2 VAULT	LS3 1/2 WIDTH VAULT FULL DEPTH SINGLE DOOR. 28" WIDE X 47.5" DEEP	VAULT	1.00	ea	1,650.00	1,650.00
SHOP SUP 3 01035776...	SHOP SUPPLIES AND MISC CONSUMABLE PARTS. (FULL INSTALL) INCLUDES DUAL CAT5 SHIELDED CABLE RUN AND LAWS PATROL HARNESS. 01035776264492		1.00	ea	500.00	500.00
LBR INSTALL 0103577...	LAWS INSTALLATION LABOR SERVICE EVT. LBRINST 01035776265845	INSTALL	1.00	ea	2,750.00	2,750.00

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Page 2

Signature

Sales tax (0.0%)	$0.00
TOTAL	$8,539.14

SALES ESTIMATE



EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
WWW.LAWS1.COM

Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/5/26
		Estimate #
		24071

All Sales Estimates are Confidental and Proprietary between LAWS and it's customers only. Prices are good for 120 Days unless otherwiswe agreed.

LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		CHEVROLET COLORADO	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
	2026 CHEVROLET COLORADO UNIT: VIN: MILES: PLATE:					
WHELEN ION THIN A/W	WHELEN ION THIN DUO AMBER / WHITE BLACK FLANGE. TLI2FX	GRILLE / REAR WINDOW	6.00		146.01	876.06
LS3 SHD SD1 0103577...	LS3 SINGLE SIDE WINDOW MOUNT SHROUD. ACCEPTS ONE MPOWER OR TRI COLOR LIGHT. ZERO FLASHBACK SHROUD. LS3-SSF-1	SHROUDS	2.00		19.525	39.05
LS3 SHD WS1 010357...	LAWS / LS3 SINGLE WINDSHIELD SHROUD. LS3-WS1	WINDSHIELD	2.00	ea	65.00	130.00
LAWS VERSA TG SERI...	LAWS VERSA 48" DUAL COLOR WARNING STRIP LIGHT. AMBER / WHITE IP67 RATED WITH INTERNAL IN LINE FLASHER. LAWS-VSA-F	TAILGATE	1.00		369.00	369.00
PATROL POWER TIMER	TIMER FOR MASTER RELAY EV7001		1.00		165.00	165.00
SHOP SUP 2 01035776...	SHOP SUPPLIES AND MISC CONSUMABLE PARTS. (INTERMEDIATE)		1.00		395.46	395.46
LABOR	INSTALLATION LABOR SERVICE. (EVT Certified Installer)	INSTALL	1.00		1,750.00	1,750.00

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Signature

Sales tax (0.0%)	$0.00
TOTAL	$3,724.57

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
WWW.LAWS1.COM

Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/5/26
		Estimate #
		25770

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 TAHOE SSV OEM	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
	2026 CHEVROLET TAHOE SSV / OEM UNIT: VIN: MILES: PLATE:					
CPE						
	CUSTOMER SUPPLIED PARTS/EQUIPMENT. -MOTOROLA APX 8500 REMOTE HEAD MOBILE					0.00
WHELEN ISFW54X	WHELEN INNER EDGE FST 10 MODULE 2 PIECE DUO FULL 2021+ CHEVROLET TAHOE. ISFW54X	FRONT WINDOW	1.00		1,387.25	1,387.25
WHELEN 2250 8	WHELEN 2250 SERIES WECAN X REAR LIGHT BAR DUO COLOR 8 MODULE 40" RED/AMBER - BLUE/AMBER	REAR WINDOW	1.00	ea	1,356.25	1,356.25
WHELEN ION THIN RWB	WHELEN ION THIN TRI COLOR . RWB TSSOJC	GR4 / SD4 / LP / LG / RB	16.00	ea	218.79	3,500.64
LS3 SHD SD2 010357...	LAWS / LS3 INDUSTRIES DUAL LIGHT SIDE ZERO FLASHBACK SHROUD. LS3 SHD SD2	SIDE SHROUDS	2.00	ea	95.00	190.00
WHELEN CORE C399	WHELEN CORE CONTROLL CENTER. INCLUDES CTL7 21 BUTTON CONTROL PANEL. C399 / CTL7	CORE	1.00	ea	1,359.78	1,359.78
WHELEN CORE SIREN ...	WHELEN CORE EXTERNAL SECONDARY SIREN AMPLIFIER FOR DUAL TONE SIREN CAPABILITY. CEXAMP	AUX AMP	1.00		308.22	308.22

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Signature

Sales tax (0.0%)

TOTAL

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
WWW.LAWS1.COM

Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/5/26
		Estimate #
		25770

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 TAHOE SSV OEM	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
WHELEN C399SP	WHELEN CORE SCAN PORT CAN BUS INTERFACE. C399SP	OBD 2	1.00	ea	189.00	189.00
WHELEN CEM24	WHELEN WECAN X EXPANSION MODULE 24 OUTPUT CEM24	EXPANSION MODULE	1.00	ea	349.02	349.02
WHELEN SA315U	WHELEN 100 WATT SIREN SPEAKER. WITH VEHICLE SPECIFIC MOUNTING BRACKET. SA315U. SAK70 TAHOE BKT	SIREN SPEAKER	2.00		295.005	590.01
WHELEN SAK70	WHELEN SIREN SPEAKER BRACKET TAHOE 21+ SAK70	SIREN BRACKETS	2.00	ea	35.915	71.83
WINDOW TINT 35%	WINDOW TINTING 3M CERAMIC PER WINDOW CERAMIC 35% TINTCER35	TINT FRONT / BROW	3.00	ea	85.00	255.00
LS3 TAH 21+ 0103577...	LS3 STORAGE SYSTEM FOR CHEVROLET TAHOE SSV / PPV WITH SECOND BATTERY ACCESS ON DRIVER SIDE AND SINGLE STORAGE DRAWER WITH STD PADDLE LATCH LOCKING. BLACK CARPETED EXTERIOR GRAY INTERIOR LS321TAH1D	tahoe vault	1.00		1,950.00	1,950.00
ANTENNA KIT 7/800 D...	LAWS 7-800 ANTENNA KIT FOR DTR MOBILE RADIOS. -LARSEN ANTENNA 698-906/1710-2500 MHz SLPT698-2170NMOHF -LARSEN HF NMO CABLE NMOKHFUD -LAIRD MINI UHF MALE CONNECTOR CRIMP ON FOR RG/58. CMUHF58	DTR	1.00		90.00	90.00

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Signature

Sales tax (0.0%)

TOTAL

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
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Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/5/26
		Estimate #
		25770

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 TAHOE SSV OEM	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
ANTENNA KIT VHF	LAWS VHF ANTENNA KIT FOR HIGH POWER NARROW BAND VHF MOBILE RADIOS. -MAXRAD B-MAX 1500D BLACK VHF 1/4 WAVE 200 WATT MAX POWER RATING. 150-174 Mhz. -LARSEN HF NMO CABLE NMOKFUD -LAIRD MINI UHF MALE CONNECTOR FOR RG58 CMUHF58	VHF COVERT	1.00		115.00	115.00
WE BOOST 470254 81...	WE-BOOST Drive 4G-X / 5g Fleet Cellular Phone Signal Booster; Used To Strengthen Cell Phone's Signal; Compatible With All Cellular Enabled Devices (Smartphones/ Tablets); Voice/ Text/ 4G Data; 50 decibels (dB) Maximum Gain; 700 MHz At Band 12/ 17/ 700 MHz At Band 13/ 850 MHz At Band 5/ 1700/2100 MHz At 4 Band/ 1900 MHz 2 Band; 5 Volt/ 4.5 Amps; 6 Inch Length x 4-1/2 Inch Width x 1-1/2 Inch Height; With 4G 470254	CELL BOOSTER	1.00		693.00	693.00
TROY AC-INBHG 0103...	TROY DUAL CUP HOLDER AC-INBGH 01035776264432	CUP HOLDER	1.00	ea	72.00	72.00
TROY CC-25TH-0909-OS	TROY 2025+ TAHOE 18" WIDE BODY CONSOLE WITH OPEN SIDE POCKET. CC-25TH-0909-OS	CONSOLE	1.00	ea	1,210.00	1,210.00
LAWS POWER FACEPLA...	LAWS POWER FACEPLATE KIT FITS JOTTO / HAVIS / TROY / GAMBER CENTER CONSOLES. INCLUES 1 12 VDC POWER OUTLET AND 2 USB A / C CHARGING PORTS. LAWSPWRFP	POWER FACPLATE	1.00		122.00	122.00
LAWS ARMREST	LAWS NEOPRENE PADDED ARM REST WITH ADJUSTABLE MOUNT BRACKET. L-ARM-1				125.00	125.00

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Signature

Sales tax (0.0%)

TOTAL

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
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Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/5/26
		Estimate #
		25770

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 TAHOE SSV OEM	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
LAWS POWER FACEPLA...	LAWS POWER FACEPLATE KIT FITS JOTTO / HAVIS / TROY / GAMBER CENTER CONSOLES. INCLUES 1 12 VDC POWER OUTLET AND 2 USB A / C CHARGING PORTS. LAWSPWRFP	POWER FACPLATE	1.00		122.00	122.00
TECNIQ E12-WB0RP 0...	TECNIQ DUAL COLOR RED / WHITE DOME / HATCH LIGHT. E12-WB0RP	DOME LIGHT F/ R	2.00	ea	90.00	180.00
SHOP SUP (BP) 01035...	SHOP SUPPLIES AND MISC CONSUMABLE PARTS. (BLUEPRINT)(CORE) BUILDS 01035776264493	CONSUMABLES	1.00	ea	725.00	725.00
LBR INSTALL 0103577...	LAWS INSTALLATION LABOR SERVICE EVT. LBRINST 01035776265845	INSTALL	1.00	ea	3,650.00	3,650.00

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Signature

Sales tax (0.0%)	$0.00
TOTAL	$18,611.00

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
WWW.LAWS1.COM

Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/6/26
		Estimate #
		25774

All Sales Estimates are Confidental and Proprietary between LAWS and it's customers only. Prices are good for 120 Days unless otherwiswe agreed.

LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	SRO	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
	2026 FORD PI UTILITY SRO 66A HEADLIGHT FORD OEM SPOTLIGHTS INSTALLED EXTERIOR COLOR: SHADOW BLACK INTERIOR COLOR: CHARCOAL GREY UNIT: VIN: MILES: PLATE: DOUGLAS COUNTY SHERIFF SUPPLIED ITEMS: - MOTOROLA APX 7500 DUAL BAND MID POWER 7/800 - VHF MOBILE REMOTE HEAD RADIO. - 800 MHZ & VHF ANTENNAS -CRADLEPOINT					
WHELEN LEGACY DUO ...	WHELEN LEGACY LED LIGHT BAR WITH THE FOLLOWING OPTIONS: FULL DUO HEAD LIGHT BAR 54" BAR WE-CANX SMOKED LENSES RED / AMBER REAR MODULES X 4 BLUE / AMBER REAR MODULES X4 RED / CLEAR FRONT FACING MODULES BLUE / CLEAR REAR FACING MODULES WE-CANX MODULE INCLUDED.	LIGHTBAR	1.00		2,399.00	2,399.00T
WHELEN CORE C399	WHELEN CENCOM CORE CONTROLL CENTER. INCLUDES CTL7 21 BUTTON CONTROL PANEL. C399 / CTL7	CORE	1.00		1,217.39	1,217.39T
WHELEN CEM24	WHELEN WECAN X EXPANSION MODULE 24 OUTPUT CEM24	EXPANSION MODULE	1.00	ea	288.21	288.21T

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2. LAWS ACCEPTS RESPONSIBILITY FOR ALL STORED VEHICLES AND CUSTOMER SUPPLIED PARTS.
3. LAWS WILL NOT BE RESPONSIBLE FOR DAMAGE TO VEHICLES FROM CATASTROPHIC WEATHER RELATED INCIDENTS WHILE IN STORAGE AT THE LAWS FACILITY UNLESS OTHER WISE AGREED. CUSTOMERS WILL HOLD HARMELSS LAWS AND ITS AGENTS FOR DAMAGE AS A RESULT OF ACTS OF GOD. LAWS WILL BE RESPONSIBLE FOR REASONABLE SAFETY AND SECURITY OF THE VEHICLE WHILE ON LAWS PROPERTY TO INCLUDE DAMAGE AND VANDALISM.
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5. LAWS LIMITED WARRANTY COVERS LAWS PURCHASED AND INSTALLED PARTS AND LABOR FOR 60 MONTHS. SEE TERMS AND CONDITIONS FOR WARRANTY SPECIFIC DETAILS.
6. VEHICLES DELIVERED WITHOUT SUFFICENT FUEL WILL ENCUR ADDITIONAL FUEL COSTS

Signature

Sales tax (0.0%)

TOTAL

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
WWW.LAWS1.COM

Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/6/26
		Estimate #
		25774

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	SRO	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
WHELEN C399K1	WHELEN OBDII CanPort™ Installation Kit for C399 for 2016-2019 Ford Interceptor Utility, 2020- 2021 Ford Interceptor Utility used with Factory Option 61B, 2016-2020 Ford F-150, 2018-2022 Ford, F-250/350 2018-2019 Ford, F-450/550, Expedition and Transit 150/250/350, 2017-2019 Ford Fusion (All Models), 2020 Ford Fusion Hybrid and 2016- 2017 Dodge Charger (Not for use with Core-R™) C399K1	OBD INTERFACE	1.00		181.25	181.25T
WHELEN CORE SIREN ...	WHELEN CORE EXTERNAL SECONDARY SIREN AMPLIFIER FOR DUAL TONE SIREN CAPABILITY. CEXAMP	WECAN X SIREN AMP	1.00		338.40	338.40T
INSTALL NOTES	ADD BRAKE OVERRIDE TO LICENSE PLATE LIGHTS ADD REVERSE OVERRIDE TO BRAKE LIGHTS ADD HIGH LOW SIREN TONE TO SELECTABLE SIREN TONE LIST	INSTALL NOTES			0.00	0.00T
WHELEN CV2V	WHELEN COREX VEHICLE TO VEHICLE MODULE. CV2V	CV2V	1.00		292.52	292.52T
WHELEN SA315U	WHELEN 100 WATT SIREN SPEAKER. WITH VEHICLE SPECIFIC MOUNTING BRACKET. SA315U.	SIREN SPEAKER	1.00		247.86	247.86T
WHELEN SA315U	WHELEN 100 WATT SIREN SPEAKER. WITH VEHICLE SPECIFIC MOUNTING BRACKET. SA315U.	SIREN SPEAKER	1.00		247.86	247.86T
WHELEN SAK75D	WHELEN SIREN SPEAKER BRACKET PIU DRIVER SIDE SAK75D	SIREN SPEAKER DR	1.00	ea	49.29	49.29T
WHELEN SAK75P	WHELEN SIREN SPEAKER BRACKET PIU PASS SIDE. SAK75P	SIREN SPEAKER PASS	1.00	ea	49.29	49.29T

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		Estimate #
		25774

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	SRO	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
WHELEN U180D	WHELEN U SERIES WCX DUO RED/WHITE U180D	mirror	1.00	ea	296.64	296.64T
WHELEN U180E	WHELEN U SERIES WCX DUP BLUE/WHITE. U180E	mirror	1.00	ea	296.64	296.64T
WHELEN U18050	WHELEN U 180 SERIES UNDER MOUNT BRACKETS FOR FORD PIU MIRRORS U18050	mirror kit	1.00	pr	33.60	33.60T
WHELEN ION THIN RWB	WHELEN ION THIN TRI COLOR . RWB TSSOJC	SIDE / LP / LG	6.00	ea	162.50	975.00T
WHELEN OEWS50	WHELENOUTER EDGE Six Lamp, Two Piece, For Chevy Ford Interceptor Utility 2020+ , Requires Six DUO™ OEI2 Lightheads OEWD54	REAR OUTER EDGE	1.00		1,606.50	1,606.50T
LAWS DOME LIGHT DU...	LAWS LED 5.5" ROUND LED DOME LIGHT RED / WHITE WITH EXTERNAL SWITCH. LAWS DOME RW	LED DOME LIGHT	2.00	ea	112.00	224.00T
SET PB45 4 PI20 010...	SETINA PB 450 LIGHTED BUMPER WITH FORWARD AND SIDE FACING SOUND OFF MPOWER TRI COLOR LED LIGHT HEADS RWB BK2168ITU20 01035776264688	PUSH BUMPER	1.00	ea	1,198.33	1,198.33T
SET PB9 PIU 20+	SETINA PB-9 FENDER WRAPS / PIT GUARDS FOR 2020 PI UTILITY. FK0402ITU20	PB WRAPS	1.00	ea	710.46	710.46T
SETINA 10VS-RP PIU 2...	SETINA 10 VS RP COATED PRISONER CAGE FOR 2020+ FORD PI UTILITY TALL MAN BRACKETS XL. PK1130ITU20TM	FULL CAGE	1.00		1,095.93	1,095.93T

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	SRO	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
SETINA PRISONER SEA...	SETINA FULL REPLACEMENT TRANSPORT SEAT WITH CENTER PULL SEAT BELTS AND 12 VS REAR BARRIER. QK0635ITU20	SEAT / REAR BARRIER	1.00		1,723.81	1,723.81T
SET PWG PIU 20+	SETINA POLY WINDOW GUARDS FOR PI UTILITY 2020+ WK0595ITU20	WINDOW GUARDS	1.00	ea	353.82	353.82T
SC SC-502 01035776...	SANTA CRUZ 18" LONG FLAT BAR FOR ADJUSTABLE GUN LOCKS SC-502	GUN LOCK ADJ BAR	1.00	ea	32.38	32.38T
SC SC6 01035776261...	SANTA CRUZ UNIVERSAL HANDCUFF STYLE GUN LOCK XTRA LARGE WITH HANDCUFF KEY OVERRIDE. SC6-H	GUN LOCKS	1.00	ea	246.98	246.98T
SC SC-1901 0103577...	SANTA CRUZ BUT PLATE SOLID SC-1901	SOLID BUTT PLATES	1.00	ea	37.00	37.00T
LAWS PRISONER LIGH...	LED PRISONER / AUX LIGHT. - CLEAR 3W DOMED LED - THREADED BASE FOR HEADLINER & FLUSH MOUNTED APPLICATIONS LAWS-PRIS-LED-C	PRISONER LIGHT	1.00		36.00	36.00T
MAGNETIC MIC 74825...	MAGNETIC MIC HOLDER. 425-3817	MAG MIC X 2	2.00		50.00	100.00T
TROY CC-BPD-15 0103...	TROY PRODUCTS 15" LOW PROFILE SLOPED CONSOLE. CC-BPD-15	CONSOLE	1.00		512.33	512.33T
TROY AC-INBHG 0103...	TROY DUAL CUP HOLDER AC-INBGH	DUAL CUP HOLDER	1.00		51.68	51.68T
TROY FP-CELL	TROY CELL PHONE FACEPLATE POCKET FP-CELL	CELL PHONE HOLDER	1.00	ea	47.25	47.25T

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	SRO	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
LAWS POWER FACEPLA...	LAWS POWER FACEPLATE KIT FITS JOTTO / HAVIS / TROY / GAMBER CENTER CONSOLES. INCLUES 1 12 VDC POWER OUTLET AND 2 USB A / C CHARGING PORTS. LAWSPWRFP	POWER FACEPLATE	1.00		90.00	90.00T
LUND OHPM-R	LUND BROTHER PRINTER MOUNT OVERHEAD. OHPM-RJ42B	OVERHEAD PRINTER MOUNT	1.00	ea	310.00	310.00T
GAM 7160-0995-00	GAMBER JOHNSON SCREW BASE CALL PHONE HOLDER. 7160-0995-00	CELL PHONE HOLDER	1.00	ea	43.75	43.75T
GAM DS-138 0418989...	GAMBER JOHNSON UNIVERSAL SIDE MOUNT TUBE. DS-138	SIDE MOUNT MDT LOWER	1.00	ea	92.40	92.40T
GAM 7160-0178	GAMBER JOHNSON 7" CENTER MOUNTED UPPER POLE. 7160-0178	UPPER POLE	1.00		81.00	81.00T
GAM 7160-0502	GAMBER JOHNSON 6" LOCKING SLIDE ARM WITH LOW SWIVEL ATTACHMENT. 7160-0502	UPPER MOTION ATTACHMENT	1.00	ea	320.05	320.05T
GAM MCS-ARMREST	GAMBER JOHNSON HEAVY DUTY PADDED ARMREST 11" WITH ROTATION AND FLIP UP. MSC-ARMREST	ARM REST	1.00	ea	255.30	255.30T
LIND PANASONIC CF-55	LIND ELECTRONICS POWER ADAPTOR FOR PANASONIC CF54 / 55 LAPTOP. PA1580-1921	power supply	1.00		210.94	210.94T
HAVIS DS-PAN-1111-2	HAVIS SHIELDS CF33 DOCKING STATION DS-PAN-1111-2	DOCKING STATION	1.00		1,281.84	1,281.84T
KUSTOM EAGLE 3 KA ...	KUSTOM SIGNAL EAGLE 3 RADAR DUAL ANTENNA KA BAND. CRS3003	RADAR	1.00		3,774.30	3,774.30T

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TOTAL

SALES ESTIMATE

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DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/6/26
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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	SRO	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
LS3 2D MED EQUIP	LS3 MED VAULT DUAL DRAWER WITH EQUIPMENT DRAWER ON TOP. LS32DEQUIP	VAULT	1.00	ea	2,400.00	2,400.00T
AA PIU20 FP 01-00339	ANGEL ARMOR 3A INSERT 20+ PI UTILITY DRIVERS SIDE. 00339	DOOR ARMOR	1.00		1,184.08	1,184.08T
AA PIU20 FP 01-00340	ANGEL ARMOR 3A INSERT 20+ PI UTILITY PASS SIDE. 00340	DOOR ARMOR	1.00		1,184.08	1,184.08T
BROTHER RJ4230BL	RuggedJet RJ4230B-L: Mobile 4" DT Printer w/USB, Bluetooth/MFi, NFC Pairing - Includes: 2 Year Premier Warranty, Li-Ion Battery, Doc Set, Roll Holder Stop and Reinforcement Spacers, Belt Clip & ZPL/CPCL	PRINTER	1.00		1,089.99	1,089.99T
BROTHER RJ DOCK	Printer Mountable Docking Station with Power and USB Connectivity (for use with RJ4230B and RJ4250WB)	PRINTER MOUNT	1.00		179.60	179.60T
BROTHER CAR ADAPTOR	BROTHER CAR ADAPTER HARD WIRED 14FT 1912881	car adaptor	1.00		99.00	99.00T
GRAPHICS	DOUGLAS COUNTY SHERIFFS APPROVED GRAPHICS PACKAGE FOR PATROL UTILITY ADD SCHOOL RESOURCE OFFICER GRAPHICS (NON INSTALLED)	GRAPHICS	1.00		695.00	695.00T
	INSTALL NOTES #1. run power and ground 16/2 for camera system to front center headliner terminating at rear view mirror #2. run 16/2 power and ground to rear prisoner area for rear camera. location (tbd) #3. ADD MICRO THIN R/B TO LEADING EDGE OF REAR HATCH.					
WINDOW TINT / SECU...	3M SAS / UV SECURITY FILM TINTED 35% 4 MIL THICK IMPACT RESISTANT FILM INSTALLED COST. 3MVLT35	WINDOW TINT	2.00		139.00	278.00T

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TOTAL

SALES ESTIMATE

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Customer Information	Ship To	Date
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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	SRO	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
SHOP SUP (BP) 01035...	SHOP SUPPLIES AND MISC CONSUMABLE PARTS. (BLUEPRINT) -INCLUDES 100A RESET BREAKER / MISC WIRE AND CONNECTIONS. -DUAL SHIELDED CAT5 WIRE RUNS.		1.00		750.00	750.00T
LAWS LBR INST 0103...	EVT INSTALL LABOR. LAWSLAB	install	1.00		4,000.00	4,000.00T

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Sales tax (0.0%)	$0.00
TOTAL	$33,208.75

SALES ESTIMATE

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6665 S Kenton St, Suite 205 Centennial, CO 80111
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Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/5/26
		Estimate #
		25584

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 PATROL MASTER	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
	2026 CHEVROLET TAHOE 9C1 / PPV EXTERIOR COLOR: SHADOW BLACK INTERIOR COLOR: CHARCOAL GREY UNIT: VIN: MILES: PLATE: DOUGLAS COUNTY SHERIFF SUPPLIED ITEMS: - MOTOROLA APX 7500 DUAL BAND MID POWER 7/800 - VHF MOBILE REMOTE HEAD RADIO. - 800 MHZ & VHF ANTENNAS -CRADLEPOINT					
WHELEN LEGACY DUO ...	WHELEN LEGACY LED LIGHT BAR WITH THE FOLLOWING OPTIONS: FULL DUO HEAD LIGHT BAR 54" BAR WE-CANX SMOKED LENSES RED / AMBER REAR MODULES X 4 BLUE / AMBER REAR MODULES X4 RED / CLEAR FRONT FACING MODULES BLUE / CLEAR REAR FACING MODULES WE-CANX MODULE INCLUDED.	LIGHTBAR	1.00		2,399.00	2,399.00T
WHELEN CORE C399	WHELEN CENCOM CORE CONTROLL CENTER. INCLUDES CTL7 21 BUTTON CONTROL PANEL. C399 / CTL7	CORE	1.00		1,217.39	1,217.39T
WHELEN CEM24	WHELEN WECAN X EXPANSION MODULE 24 OUTPUT CEM24	EXPANSION MODULE	1.00	ea	288.21	288.21T
WHELEN CANPORT	WHELEN CANPORT OBD2 CABLE KIT CHEVROLET. C3996	OBD INTERFACE	1.00		181.25	181.25T
WHELEN CORE SIREN ...	WHELEN CORE EXTERNAL SECONDARY SIREN AMPLIFIER FOR DUAL TONE SIREN CAPABILITY. CEXAMP	WECAN X SIREN AMP	1.00		338.40	338.40T

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Signature

Sales tax (0.0%)

TOTAL

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
WWW.LAWS1.COM

Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/5/26
		Estimate #
		25584

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 PATROL MASTER	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
WHELEN CV2V	WHELEN COREX VEHICLE TO VEHICLE MODULE. CV2V	CV2V	1.00		292.52	292.52T
WHELEN SA315U	WHELEN 100 WATT SIREN SPEAKER. WITH VEHICLE SPECIFIC MOUNTING BRACKET. SA315U. SAK70 TAHOE BKT	SIREN SPEAKER	1.00		268.00	268.00T
WHELEN SA315U	WHELEN 100 WATT SIREN SPEAKER. WITH VEHICLE SPECIFIC MOUNTING BRACKET. SA315U. SAK70 TAHOE BKT	SIREN SPEAKER	1.00		268.00	268.00T
WHELEN ION THIN RWB	WHELEN ION THIN TRI COLOR . RWB TSSOJC	SIDE / LP / LG /	6.00	ea	162.49833	974.99T
WHELEN M4DD	WHELEN M4 SERIES DUO WHITE / RED M4DD	GRILLE	1.00		234.09	234.09T
WHELEN M4DE	WHELEN M4 SERIES DUO WHITE / BLUE M4DE	GRILLE	1.00		234.09	234.09T
WHELEN U180D	WHELEN U SERIES WCX DUO RED/WHITE U180D	MIRROR	1.00	ea	296.64	296.64T
WHELEN U180E	WHELEN U SERIES WCX DUP BLUE/WHITE. U180E	MIRROR	1.00	ea	269.64	269.64T
WHELEN U18054	WHELEN U SERIES TAHOE MIRROR MOUNT. U18054	MIRROR MOUNTS	2.00	ea	30.45	60.90T

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		Estimate #
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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 PATROL MASTER	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
LS3 SHD SD1 0103577...	LS3 SINGLE SIDE WINDOW MOUNT SHROUD. ACCEPTS ONE MPOWER OR TRI COLOR LIGHT. ZERO FLASHBACK SHROUD. SHD SIDE SGL	side shrouds	2.00	ea	65.00	130.00T
LS3 TAH21 LG 01035...	LS3 INDUSTRIES LIFTGATE HOUSINGS FOR INSTALLATION OF LED WARNING LIGHTS IN REAR LIFTGATE ON 21 TAHOE PPV / SSV COMES AS A PAIR FOR LEFT AND RIGHT SIDE. LS3TAH21LGH	liftgate shrouds	1.00		95.00	95.00T
WHELEN OEWD54	WHELENOUTER EDGE Six Lamp, Two Piece, For Chevy Tahoe 2021-2022 and Chevy Suburban 2022, Requires Six DUO™ OEI2 Lightheads OEWD54	REAR OUTER EDGE	1.00		1,616.08	1,616.08T
LAWS DOME LIGHT DU...	LAWS LED 5.5" ROUND LED DOME LIGHT RED / WHITE WITH EXTERNAL SWITCH. LAWS DOME RW	LED DOME LIGHT	2.00	ea	112.00	224.00T
SET PB4 TAH25 ST 01...	SETINA PB 400 PUSH BUMPER STEEL BK0535TAH25	BUMPER	1.00	ea	588.49	588.49T
SET PB9 PIU25 01035...	SETINA PB9 PIT WRAPS FOR 2025+ FORD PIU. FK2271ITU25	PIT WRAPS	1.00	ea	690.13	690.13T
SETINA 10VS-RP TAH ...	SETINA 10VS-RP PRISONER PARTITION WITH RECESS PANEL AND SLIDING POLY WINDOW. PK0439TAH25	PRISONER PARTITION	1.00		1,223.15	1,223.15T
SETINA PRIS SEAT 12...	SETINA FULL "Full REPLACEMENT Transport Seat TPO Plastic With Center Pull Seat Belts *INCLUDES REQUIRED: -#12VS Stationary Window Vinyl Coated Expanded Metal Cargo Partition *Seat Belt Retractors Pre-Installed to Save 30 Minutes of Install Time" QK0215TAH21	REAR PARTITION / SEAT	1.00		1,928.00	1,928.00T

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DM		2026 PATROL MASTER	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
SET PWG TAH 21+	SETINA POLY WINDOW GUARDS 2021 CHEVROLET TAHOE. WK0595TAH21	WINDOW GUARDS	1.00		356.04	356.04T
SC SC-502 01035776...	SANTA CRUZ 18" LONG FLAT BAR FOR ADJUSTABLE GUN LOCKS SC-502	GUN LOCK ADJ BAR	1.00		25.00	25.00T
SC SC6 01035776261...	SANTA CRUZ UNIVERSAL HANDCUFF STYLE GUN LOCK XTRA LARGE WITH HANDCUFF KEY OVERRIDE. SC6-H	GUN LOCKS	1.00		190.68	190.68T
SC SC-1901 0103577...	SANTA CRUZ BUT PLATE SOLID SC-1901	SOLID BUTT PLATE	1.00		27.72	27.72T
LAWS PRISONER LIGH...	LED PRISONER / AUX LIGHT. - CLEAR 3W DOMED LED - THREADED BASE FOR HEADLINER & FLUSH MOUNTED APPLICATIONS LAWS-PRIS-LED-C	PRISONER LIGHT	1.00		36.00	36.00T
MAGNETIC MIC 74825...	MAGNETIC MIC HOLDER. 425-3817	MAG MIC X 2	2.00		50.00	100.00T
TROY CC-BPD-15 0103...	TROY PRODUCTS 15" LOW PROFILE SLOPED CONSOLE. CC-BPD-15	LOW CONSOLE	1.00		512.33	512.33T
GAM 7160-0995-00	GAMBER JOHNSON SCREW BASE CALL PHONE HOLDER. 7160-0995-00	CELL PHONE HOLDER	1.00	ea	43.75	43.75T
TROY FP-CELL	TROY CELL PHONE FACEPLATE POCKET FP-CELL	CELL POCKET	1.00	ea	47.25	47.25T
TROY FM21TH 010357...	TROY FLOOR MOUNT 21 TAHOE. FM-21TH	FLOOR MOUNT	1.00		151.47	151.47T

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Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 PATROL MASTER	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
TROY AC-INBHG 0103...	TROY DUAL CUP HOLDER AC-INBGH 01035776264432	DUAL CUP HOLDER	1.00	ea	57.02	57.02T
LAWS POWER FACEPLA...	LAWS POWER FACEPLATE KIT FITS JOTTO / HAVIS / TROY / GAMBER CENTER CONSOLES. INCLUES 1 12 VDC POWER OUTLET AND 2 USB A / C CHARGING PORTS. LAWSPWRFP	POWER FACEPLATE	1.00		95.00	95.00T
GAM DS-138 0418989...	GAMBER JOHNSON UNIVERSAL SIDE MOUNT TUBE. DS-138	SIDE MOUNT MDT LOWER	1.00	ea	109.77	109.77T
GAM 7160-0178	GAMBER JOHNSON 7" CENTER MOUNTED UPPER POLE. 7160-0178	UPPER POLE	1.00	ea	115.50	115.50T
GAM 7160-0500	GAMBER JOHNSON 6" LOCKING SLIDE ARM WITH 360 DEGREE CLEVIS. 7160-0500	UPPER MOTION ATTACHMENT	1.00	ea	320.05	320.05T
GAM MCS-ARMREST	GAMBER JOHNSON HEAVY DUTY PADDED ARMREST 11" WITH ROTATION AND FLIP UP. MSC-ARMREST	ARM REST	1.00	ea	255.30	255.30T
LIND PANASONIC CF-55	LIND ELECTRONICS POWER ADAPTOR FOR PANASONIC CF54 / 55 LAPTOP. PA1580-1921	POWER SUPPLY	1.00	ea	207.92	207.92T
HAVIS DS-PAN-1101-2...	HAVIS SHIELDS DOCKING STATION NO POWER WITH DUAL RF PASS FOR PANASONIC CF33 DOCKING STATIONS. DSPAN1101-2	DOCKING STATION	1.00		1,355.25	1,355.25T
KUSTOM EAGLE 3 KA ...	KUSTOM SIGNAL EAGLE 3 RADAR DUAL ANTENNA KA BAND. CRS3003	RADAR	1.00		3,692.25	3,692.25T

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DM		2026 PATROL MASTER	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
LS3 TAH21 2D 010357...	LS3 INDUSTRIES DUAL DRAWER STORAGE VAULT FOR 2021+ CHEVROLET TAHOE SSV/PPV. - VENTED EQUIPMENT DRAWER ON BOTTOM WITH LOCKING PADDLE LATCH. FULL CASE WIDTH. -STANDARD SINGLE TOP DRAWER FULL CASE WIDTH. -RE-ENFORCED HDPE FACIA WITH STEEL PRY PROTECTOR. - 2" TOP BORDER RAIL. - PASS SIDE DUAL LEVEL SHIELD / STORAGE CUBBY - BLACK CARPETED EXTERIOR / GRAY INTERIOR. 01035776265703	VAULT	1.00	ea	2,000.00	2,000.00T
UNITY TAH 21+ DR 0...	UNITY DRIVERS SIDE XLED SPOTLIGHT BLACK HEAD DRIVERS SIDE 21+ TAHOE. X219076-0002	SPOTLIGHT	1.00		462.00	462.00T
UNITY TAH 21+ PAS 0...	UNITY LED SPOTLIGHT PASS SIDE X SERIES FOR 21+ TAHOE. X219077-0002	SPOTLIGHT	1.00		462.00	462.00T
UNITY BKT 8996 0275...	UNITY SPOTLIGHT BRACKET KIT FOR 21+ TAHOE. DR 8996	BKT	1.00		70.00	70.00T
UNITY BKT 8997 0275...	UNITY BKT 8997 PASS SIDE TAHOE 2021+ 8997	BKT	1.00		70.00	70.00T
AA TAH21+ DR 01-003...	ANGEL ARMOR 3A BALLISTIC PANEL DRIVERS FOR 2021 CHEVROELT TAHOE. ANG ARM 00354	DOOR ARMOR	1.00		1,184.08	1,184.08T
AA TAH21+ PS 01-00355	ANGEL ARMOR 3A BALLISTIC PANEL PASS FT FOR 2021 CHEVROELT TAHOE. ANG ARM 00355	DOOR ARMOR	1.00		1,184.08	1,184.08T
BROTHER RJ4230BL	RuggedJet RJ4230B-L: Mobile 4" DT Printer w/USB, Bluetooth/MFi, NFC Pairing - Includes: 2 Year Premier Warranty, Li-Ion Battery, Doc Set, Roll Holder Stop and Reinforcement Spacers, Belt Clip & ZPL/CPCL	PRINTER	1.00		1,089.99	1,089.99T

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Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		2026 PATROL MASTER	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
BROTHER RJ DOCK	Printer Mountable Docking Station with Power and USB Connectivity (for use with RJ4230B and RJ4250WB)	PRINTER MOUNT	1.00		179.60	179.60T
BROTHER CAR ADAPTOR	BROTHER CAR ADAPTER HARD WIRED 14FT 1912881	car adaptor	1.00		99.00	99.00T
GRAPHICS	DOUGLAS COUNTY SHERIFFS APPROVED GRAPHICS PACKAGE FOR PATROL TAHOE.	GRAPHICS	1.00		665.00	665.00T
	INSTALL NOTES #1. run power and ground 16/2 for camera system to front center headliner terminating at rear view mirror #2. run 16/2 power and ground to rear prisoner area for rear camera. location (tbd) #3. ADD MICRO THIN R/B TO LEADING EDGE OF REAR HATCH.					
WINDOW TINT / SECU...	3M SAS / UV SECURITY FILM TINTED 35% 4 MIL THICK IMPACT RESISTANT FILM INSTALLED COST. 3MVLT35	WINDOW TINT	2.00		139.00	278.00T
SHOP SUP (BP) 01035...	SHOP SUPPLIES AND MISC CONSUMABLE PARTS. (BLUEPRINT)(CORE) BUILDS 01035776264493	MISC SHOP	1.00	ea	750.00	750.00T
LBR INSTALL 0103577...	LAWS INSTALLATION LABOR SERVICE EVT. LBRINST 01035776265845	INSTALL	1.00	ea	4,000.00	4,000.00T

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Sales tax (0.0%)	$0.00
TOTAL	$34,010.02

SALES ESTIMATE

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DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/5/26
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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	PATROL	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
	2026 FORD PI UTILITY PIU 66A HEADLIGHT FORD OEM SPOTLIGHTS INSTALLED EXTERIOR COLOR: SHADOW BLACK INTERIOR COLOR: CHARCOAL GREY UNIT: VIN: MILES: PLATE: DOUGLAS COUNTY SHERIFF SUPPLIED ITEMS: - MOTOROLA APX 7500 DUAL BAND MID POWER 7/800 - VHF MOBILE REMOTE HEAD RADIO. - 800 MHZ & VHF ANTENNAS -CRADLEPOINT					
WHELEN LEGACY DUO ...	WHELEN LEGACY LED LIGHT BAR WITH THE FOLLOWING OPTIONS: FULL DUO HEAD LIGHT BAR 54" BAR WE-CANX SMOKED LENSES RED / AMBER REAR MODULES X 4 BLUE / AMBER REAR MODULES X4 RED / CLEAR FRONT FACING MODULES BLUE / CLEAR REAR FACING MODULES WE-CANX MODULE INCLUDED.	LIGHTBAR	1.00		2,399.00	2,399.00T
WHELEN CORE C399	WHELEN CENCOM CORE CONTROLL CENTER. INCLUDES CTL7 21 BUTTON CONTROL PANEL. C399 / CTL7	CORE	1.00		1,217.39	1,217.39T
WHELEN CEM24	WHELEN WECAN X EXPANSION MODULE 24 OUTPUT CEM24	EXPANSION MODULE	1.00	ea	288.21	288.21T

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6. VEHICLES DELIVERED WITHOUT SUFFICENT FUEL WILL ENCUR ADDITIONAL FUEL COSTS

Signature

Sales tax (0.0%)

TOTAL

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
WWW.LAWS1.COM

Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/5/26
		Estimate #
		25575

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	PATROL	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
WHELEN C399K1	WHELEN OBDII CanPort™ Installation Kit for C399 for 2016-2019 Ford Interceptor Utility, 2020- 2021 Ford Interceptor Utility used with Factory Option 61B, 2016-2020 Ford F-150, 2018-2022 Ford, F-250/350 2018-2019 Ford, F-450/550, Expedition and Transit 150/250/350, 2017-2019 Ford Fusion (All Models), 2020 Ford Fusion Hybrid and 2016- 2017 Dodge Charger (Not for use with Core-R™) C399K1	OBD INTERFACE	1.00		181.25	181.25T
WHELEN CORE SIREN ...	WHELEN CORE EXTERNAL SECONDARY SIREN AMPLIFIER FOR DUAL TONE SIREN CAPABILITY. CEXAMP	WECAN X SIREN AMP	1.00		338.40	338.40T
INSTALL NOTES	ADD BRAKE OVERRIDE TO LICENSE PLATE LIGHTS ADD REVERSE OVERRIDE TO BRAKE LIGHTS ADD HIGH LOW SIREN TONE TO SELECTABLE SIREN TONE LIST	INSTALL NOTES			0.00	0.00T
WHELEN CV2V	WHELEN COREX VEHICLE TO VEHICLE MODULE. CV2V	CV2V	1.00		292.52	292.52T
WHELEN SA315U	WHELEN 100 WATT SIREN SPEAKER. WITH VEHICLE SPECIFIC MOUNTING BRACKET. SA315U.	SIREN SPEAKER	1.00		247.86	247.86T
WHELEN SA315U	WHELEN 100 WATT SIREN SPEAKER. WITH VEHICLE SPECIFIC MOUNTING BRACKET. SA315U.	SIREN SPEAKER	1.00		247.86	247.86T
WHELEN SAK75D	WHELEN SIREN SPEAKER BRACKET PIU DRIVER SIDE SAK75D	SIREN SPEAKER DR	1.00	ea	49.29	49.29T
WHELEN SAK75P	WHELEN SIREN SPEAKER BRACKET PIU PASS SIDE. SAK75P	SIREN SPEAKER PASS	1.00	ea	49.29	49.29T

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		Estimate #
		25575

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	PATROL	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
WHELEN U180D	WHELEN U SERIES WCX DUO RED/WHITE U180D	mirror	1.00	ea	296.64	296.64T
WHELEN U180E	WHELEN U SERIES WCX DUP BLUE/WHITE. U180E	mirror	1.00	ea	296.64	296.64T
WHELEN U18050	WHELEN U 180 SERIES UNDER MOUNT BRACKETS FOR FORD PIU MIRRORS U18050	mirror kit	1.00	pr	33.60	33.60T
WHELEN ION THIN RWB	WHELEN ION THIN TRI COLOR . RWB TSSOJC	SIDE / LP / LG	6.00	ea	162.50	975.00T
WHELEN OEWS50	WHELENOUTER EDGE Six Lamp, Two Piece, For Chevy Ford Interceptor Utility 2020+ , Requires Six DUO™ OEI2 Lightheads OEWD54	REAR OUTER EDGE	1.00		1,606.50	1,606.50T
LAWS DOME LIGHT DU...	LAWS LED 5.5" ROUND LED DOME LIGHT RED / WHITE WITH EXTERNAL SWITCH. LAWS DOME RW	LED DOME LIGHT	2.00	ea	112.00	224.00T
SET PB45 4 PI20 010...	SETINA PB 450 LIGHTED BUMPER WITH FORWARD AND SIDE FACING SOUND OFF MPOWER TRI COLOR LED LIGHT HEADS RWB BK2168ITU20 01035776264688	PUSH BUMPER	1.00	ea	1,198.33	1,198.33T
SET PB9 PIU 20+	SETINA PB-9 FENDER WRAPS / PIT GUARDS FOR 2020 PI UTILITY. FK0402ITU20	PB WRAPS	1.00	ea	710.46	710.46T
SETINA 10VS-RP PIU 2...	SETINA 10 VS RP COATED PRISONER CAGE FOR 2020+ FORD PI UTILITY TALL MAN BRACKETS XL. PK1130ITU20TM	FULL CAGE	1.00		1,095.93	1,095.93T

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	PATROL	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
SETINA PRISONER SEA...	SETINA FULL REPLACEMENT TRANSPORT SEAT WITH CENTER PULL SEAT BELTS AND 12 VS REAR BARRIER. QK0635ITU20	SEAT / REAR BARRIER	1.00		1,723.81	1,723.81T
SET PWG PIU 20+	SETINA POLY WINDOW GUARDS FOR PI UTILITY 2020+ WK0595ITU20	WINDOW GUARDS	1.00	ea	353.82	353.82T
SC SC-502 01035776...	SANTA CRUZ 18" LONG FLAT BAR FOR ADJUSTABLE GUN LOCKS SC-502	GUN LOCK ADJ BAR	1.00	ea	32.38	32.38T
SC SC6 01035776261...	SANTA CRUZ UNIVERSAL HANDCUFF STYLE GUN LOCK XTRA LARGE WITH HANDCUFF KEY OVERRIDE. SC6-H	GUN LOCKS	1.00	ea	246.98	246.98T
SC SC-1901 0103577...	SANTA CRUZ BUT PLATE SOLID SC-1901	SOLID BUTT PLATES	1.00	ea	37.00	37.00T
LAWS PRISONER LIGH...	LED PRISONER / AUX LIGHT. - CLEAR 3W DOMED LED - THREADED BASE FOR HEADLINER & FLUSH MOUNTED APPLICATIONS LAWS-PRIS-LED-C	PRISONER LIGHT	1.00		36.00	36.00T
MAGNETIC MIC 74825...	MAGNETIC MIC HOLDER. 425-3817	MAG MIC X 2	2.00		50.00	100.00T
TROY CC-BPD-15 0103...	TROY PRODUCTS 15" LOW PROFILE SLOPED CONSOLE. CC-BPD-15	CONSOLE	1.00		512.33	512.33T
TROY AC-INBHG 0103...	TROY DUAL CUP HOLDER AC-INBGH	DUAL CUP HOLDER	1.00		51.68	51.68T
TROY FP-CELL	TROY CELL PHONE FACEPLATE POCKET FP-CELL	CELL PHONE HOLDER	1.00	ea	47.25	47.25T

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	PATROL	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
LAWS POWER FACEPLA...	LAWS POWER FACEPLATE KIT FITS JOTTO / HAVIS / TROY / GAMBER CENTER CONSOLES. INCLUES 1 12 VDC POWER OUTLET AND 2 USB A / C CHARGING PORTS. LAWSPWRFP	POWER FACEPLATE	1.00		90.00	90.00T
LUND OHPM-R	LUND BROTHER PRINTER MOUNT OVERHEAD. OHPM-RJ42B	OVERHEAD PRINTER MOUNT	1.00	ea	310.00	310.00T
GAM 7160-0995-00	GAMBER JOHNSON SCREW BASE CALL PHONE HOLDER. 7160-0995-00	CELL PHONE HOLDER	1.00	ea	43.75	43.75T
GAM DS-138 0418989...	GAMBER JOHNSON UNIVERSAL SIDE MOUNT TUBE. DS-138	SIDE MOUNT MDT LOWER	1.00	ea	92.40	92.40T
GAM 7160-0178	GAMBER JOHNSON 7" CENTER MOUNTED UPPER POLE. 7160-0178	UPPER POLE	1.00		81.00	81.00T
GAM 7160-0502	GAMBER JOHNSON 6" LOCKING SLIDE ARM WITH LOW SWIVEL ATTACHMENT. 7160-0502	UPPER MOTION ATTACHMENT	1.00	ea	320.05	320.05T
GAM MCS-ARMREST	GAMBER JOHNSON HEAVY DUTY PADDED ARMREST 11" WITH ROTATION AND FLIP UP. MSC-ARMREST	ARM REST	1.00	ea	255.30	255.30T
LIND PANASONIC CF-55	LIND ELECTRONICS POWER ADAPTOR FOR PANASONIC CF54 / 55 LAPTOP. PA1580-1921	power supply	1.00		210.94	210.94T
HAVIS DS-PAN-1111-2	HAVIS SHIELDS CF33 DOCKING STATION DS-PAN-1111-2	DOCKING STATION	1.00		1,281.84	1,281.84T
KUSTOM EAGLE 3 KA ...	KUSTOM SIGNAL EAGLE 3 RADAR DUAL ANTENNA KA BAND. CRS3003	RADAR	1.00		3,774.30	3,774.30T

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SALES ESTIMATE

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DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109		3/5/26
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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	PATROL	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
LS3 2D MED EQUIP	LS3 MED VAULT DUAL DRAWER WITH EQUIPMENT DRAWER ON TOP. LS32DEQUIP	VAULT	1.00	ea	2,400.00	2,400.00T
AA PIU20 FP 01-00339	ANGEL ARMOR 3A INSERT 20+ PI UTILITY DRIVERS SIDE. 00339	DOOR ARMOR	1.00		1,184.08	1,184.08T
AA PIU20 FP 01-00340	ANGEL ARMOR 3A INSERT 20+ PI UTILITY PASS SIDE. 00340	DOOR ARMOR	1.00		1,184.08	1,184.08T
BROTHER RJ4230BL	RuggedJet RJ4230B-L: Mobile 4" DT Printer w/USB, Bluetooth/MFi, NFC Pairing - Includes: 2 Year Premier Warranty, Li-Ion Battery, Doc Set, Roll Holder Stop and Reinforcement Spacers, Belt Clip & ZPL/CPCL	PRINTER	1.00		1,089.99	1,089.99T
BROTHER RJ DOCK	Printer Mountable Docking Station with Power and USB Connectivity (for use with RJ4230B and RJ4250WB)	PRINTER MOUNT	1.00		179.60	179.60T
BROTHER CAR ADAPTOR	BROTHER CAR ADAPTER HARD WIRED 14FT 1912881	car adaptor	1.00		99.00	99.00T
GRAPHICS	DOUGLAS COUNTY SHERIFFS APPROVED GRAPHICS PACKAGE FOR PATROL UTILITY	GRAPHICS	1.00		675.00	675.00T
	INSTALL NOTES #1. run power and ground 16/2 for camera system to front center headliner terminating at rear view mirror #2. run 16/2 power and ground to rear prisoner area for rear camera. location (tbd) #3. ADD MICRO THIN R/B TO LEADING EDGE OF REAR HATCH.					
WINDOW TINT / SECU...	3M SAS / UV SECURITY FILM TINTED 35% 4 MIL THICK IMPACT RESISTANT FILM INSTALLED COST. 3MVLT35	WINDOW TINT	2.00		139.00	278.00T

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SALES ESTIMATE

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM	PATROL	2026 FORD PI UTILITY	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
SHOP SUP (BP) 01035...	SHOP SUPPLIES AND MISC CONSUMABLE PARTS. (BLUEPRINT) -INCLUDES 100A RESET BREAKER / MISC WIRE AND CONNECTIONS. -DUAL SHIELDED CAT5 WIRE RUNS.		1.00		725.00	725.00T
LAWS LBR INST 0103...	EVT INSTALL LABOR. LAWSLAB	install	1.00		3,900.00	3,900.00T

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Sales tax (0.0%)	$0.00
TOTAL	$33,063.75

SALES ESTIMATE

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Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	3/5/26 Estimate # 25767

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		OPEN SPACE RANGERS	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
	2026 FORD F350 CREW CAB OPEN SPACE RANGERS LEAVE CENTER SEAT SECTION IN PLACE					
GRAPHICS	GOUGLAS COUNTY RANGER / OPEN SPACE GRAPHICS PROOF TO BE APPROVED UNIT NUMBER TBD	GRAPHICS	1.00		695.00	695.00
SOS LB NXT PIU 0103...	SOUND OFF NFORCE NXT 48" LED LIGHTBAR FULL DUO COLOR. FOR 2020+ FORD 350 ENNLB020MT-3KV	QSF123359	1.00	ea	2,457.00	2,457.00
SOS 500 REM 200 010...	SOUND OFF 500 SERIES BLUEPRINT CONTROLLER REMOTE HEAD CONTROLLER 200 WATT DUAL TONE SIREN. ENGSA5200RSP	CONTROLLER	1.00	ea	1,376.00	1,376.00
SOS NODE 010357762...	SOUND OFF REMOTE NODE FOR USE WITH BLUEPRINT. ENGND04102	NODE	2.00	ea	290.00	580.00
SOS NODE HARNESS 0...	SOUND OFF NODE HARNESS KIT ENGHNK05	HARNESS	2.00	ea	81.60	163.20
SOS BP LINK 008 0103...	SOUND OFF BLUEPRINT LINKFord Transit 2020-2021 Ford Explorer / Police Interceptor Utility (PIU) 2016-2021 Ford F150 2017-2020 Ford F250-F550 2017-2021 ENGLMK008 ****ACTIVATE ISS FUNCTION****	OBD LINK	1.00	ea	454.00	454.00
SOS 100J 010357762...	SOUND OFF SIGNAL 100 WATT SIREN SPEAKER. (INCLUDES VEHICLE MOUNTING BRACKET) ETSS100J	SIREN SPEAKER	1.00	ea	290.00	290.00

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Sales tax (0.0%)

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SALES ESTIMATE

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Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	3/5/26 Estimate # 25767

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LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		OPEN SPACE RANGERS	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
LAWS GAMMA TA 8 01...	GAMMA SERIES 8 HEAD DUO TRAFFIC ADVISOR RED / BLUE WITH AMBER ARROW. GAMTN8RBA	REAR WINDOW	1.00	ea	625.00	625.00
LAWS FX6 AW 010357...	LAWS GAMMA FX6 DUAL COLOR AMBER /WHITE SILICONE OPTIC. FX6AW 01035776266779	GRILLE	4.00	ea	152.0025	608.01
LAWS FX6 RA 010357...	LAWS GAMMA FX6 DUAL COLOR RED / AMBER. SILICONE OPTIC FX6 RA 01035776267072 FLASH AMBER WITH AMBER / RED WITH WARNING	SIDE	1.00	ea	152.00	152.00
LAWS FX6 BA 0103577...	LAWS GAMMA FX6 DUAL COLOR BLUE / AMBER. SILICONE OPTIC FX6 RA 01035776267073 FLASH AMBER WITH AMBER / BLUE WITH WARNING	SIDE	1.00	ea	152.00	152.00
LAWS VSA 48" RB 010...	VERSA MAX G3 LINEAR LOW PROFILE LED WARNING LIGHT 48" VSAM48JG3	TAILGATE GAP	1.00	ea	409.00	409.00
JOTTO 425-6648	Ford F-150 SSV/PR (2018-2021), F-250-550 (2018-2022) Verticall Dash Mount Contour Console 425-6648	CONSOLE	1.00	ea	464.34	464.34
ANTENNA KIT 7/800 D...	LAWS 7-800 ANTENNA KIT FOR DTR MOBILE RADIOS. - ANTENNA 698-906MHz - HF NMO CABLE -MINI UHF MALE CONNECTOR CRIMP ON FOR RG/58. CMUHF58	ANTENNA KIT	1.00		115.00	115.00
MAGNETIC MIC 74825...	MAGNETIC MIC HOLDER. 425-3817	MAGNETIC MIC	1.00	ea	56.25	56.25

1. ALL SALES ESTIMATES ARE GOOD FOR 180 DAYS FROM DATE LISTED UNLESS OTHERWISE STATED. PART RETURNS MAY BE ASSESSED A 30% RE-STOCKING FEE.
2. LAWS ACCEPTS RESPONSIBILITY FOR ALL STORED VEHICLES AND CUSTOMER SUPPLIED PARTS.
3. LAWS WILL NOT BE RESPONSIBLE FOR DAMAGE TO VEHICLES FROM CATASTROPHIC WEATHER RELATED INCIDENTS WHILE IN STORAGE AT THE LAWS FACILITY UNLESS OTHER WISE AGREED. CUSTOMERS WILL HOLD HARMELSS LAWS AND ITS AGENTS FOR DAMAGE AS A RESULT OF ACTS OF GOD. LAWS WILL BE RESPONSIBLE FOR REASONABLE SAFETY AND SECURITY OF THE VEHICLE WHILE ON LAWS PROPERTY TO INCLUDE DAMAGE AND VANDALISM.
4. LAWS WILL STORE AND HOLD CUSTOMER SUPPLIED PARTS FOR 90 DAYS BEFORE DISPOSING PARTS. TO INCLUDE OEM PARTS
5. LAWS LIMITED WARRANTY COVERS LAWS PURCHASED AND INSTALLED PARTS AND LABOR FOR 60 MONTHS. SEE TERMS AND CONDITIONS FOR WARRANTY SPECIFIC DETAILS.
6. VEHICLES DELIVERED WITHOUT SUFFICENT FUEL WILL ENCUR ADDITIONAL FUEL COSTS

Signature

Sales tax (0.0%)

TOTAL

SALES ESTIMATE

L.A.W.S.
LIGHTING, ACCESSORY& WARNING SYSTEMS
EMERGENCY VEHICLE SPECIALISTS
6665 S Kenton St, Suite 205 Centennial, CO 80111
WWW.LAWS1.COM

Customer Information	Ship To	Date
DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	DOUGLAS COUNTY FLEET 3030 N. INDUSTRIAL WAY CASTLE ROCK, CO 80109	3/5/26 Estimate # 25767

All Sales Estimates are Confidental and Proprietary between LAWS and it's customers only. Prices are good for 120 Days unless otherwiswe agreed.

LOCATION CODES GR- GRILLE LP-LICENSE PLATE SDB - SIDE BUMPER SDW - SIDE WINDOW RR- REAR

Rep	Tag #	Vehicle / Info	PO SALES ORDER
DM		OPEN SPACE RANGERS	

ITEM	DESCRIPTION	LOCATION	QTY	U/M	PRICE	Total
LAWS - FAB - 10	LAWS FABRICATED DUAL VERTICAL GUN LOCK MOUNT. BLACK POWDER COATIN. MOUNTS TO FLOOR. LAWS - FAB -10	FREE STANDING GUN LOCK	1.00		450.00	450.00
SC SC-1901 0103577...	SANTA CRUZ BUT PLATE SOLID SC-1901	BUTT PLATES	2.00	ea	40.00	80.00
SC SC-502 01035776...	SANTA CRUZ 18" LONG FLAT BAR FOR ADJUSTABLE GUN LOCKS SC-502	ADJ BAR	2.00	ea	39.375	78.75
SC SC-9903 0103577...	SANTA CRUZ SQUARE BUTT PLATE BRACKET. SC-9903	BKT	2.00	ea	40.95	81.90
SC SC6 01035776261...	SANTA CRUZ UNIVERSAL HANDCUFF STYLE GUN LOCK XTRA LARGE WITH HANDCUFF KEY OVERRIDE. SC6-H	GUN LOCKS DUAL	1.00	ea	260.33	260.33
TECNIQ E12-WB0RP 0...	TECNIQ DUAL COLOR RED / WHITE DOME / HATCH LIGHT. E12-WB0RP	DOME LIGHT	1.00	ea	125.00	125.00
SHOP SUP (BP) 01035...	SHOP SUPPLIES AND MISC CONSUMABLE PARTS. (BLUEPRINT)(CORE) BUILDS 01035776264493		1.00	ea	725.00	725.00
LBR INSTALL 0103577...	LAWS INSTALLATION LABOR SERVICE EVT. LBRINST 01035776265845	INSTALL	1.00	ea	3,650.00	3,650.00

1. ALL SALES ESTIMATES ARE GOOD FOR 180 DAYS FROM DATE LISTED UNLESS OTHERWISE STATED. PART RETURNS MAY BE ASSESSED A 30% RE-STOCKING FEE.
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5. LAWS LIMITED WARRANTY COVERS LAWS PURCHASED AND INSTALLED PARTS AND LABOR FOR 60 MONTHS. SEE TERMS AND CONDITIONS FOR WARRANTY SPECIFIC DETAILS.
6. VEHICLES DELIVERED WITHOUT SUFFICENT FUEL WILL ENCUR ADDITIONAL FUEL COSTS

Signature

Sales tax (0.0%)	$0.00
TOTAL	$14,047.78

INVITATION FOR BID (IFB) #059-23
DOUGLAS COUNTY FLEET EMERGENCY LIGHTING and LAW ENFORCEMENT EQUIPMENT UPFITTING SERVICES

BIDDERS	L.A.W.S. ~ LIGHTING, ACCESSORY & WARNING SYSTEMS	WATTS UPFITTING, INC.
COMPANY CONTACT	DEVIN MARCIANO	JOHN WATTS
COMPANY TELEPHONE NUMBER	720-870-4965	719-683-5030
CONTACT EMAIL ADDRESS	sales@laws1.com	john@wattsupfitting.com
1) EXHIBIT A ~ DCSO MARKED PATROL UPFIT SPECIFICATIONS	$26,112.12	$34,501.65
2) EXHIBIT B ~ DCSO UNMARKED INVESTIGATIONS UFIT SPECIFICATIONS	$6,295.73	$11,314.12
3) EXHIBIT C ~ DCSO POLICE MOTORCYCLE UPFIT SPECIFICATIONS	$17,540.32	$22,037.36
4) EXHIBIT D ~ DOUGLAS COUNTY BASE AMBER LIGHTING UPFIT SPECIFICATIONS	$1,836.37	$3,452.18
REFERENCES	INCLUDED	INCLUDED
COMMENTS	SEE BID RESPONSE	SEE BID RESPONSE

DOUGLAS COUNTY GOVERNMENT

Finance Department ~ Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Telephone: 303-660-7434
www.douglas.co.us

INVITATION FOR BID (IFB)
NO. 059-23
DOUGLAS COUNTY FLEET EMERGENCY LIGHTING and LAW ENFORCEMENT EQUIPMENT UPFITTING SERVICES

YOUR BID RESPONSE MUST BE RECEIVED NO LATER THAN NOVEMBER 15, 2023 @ 2:00PM

BIDDER'S CERTIFICATION

We offer to furnish to Douglas County the materials, supplies, products and/or services requested in accordance with the specifications and subject to the terms and conditions of the purchase(s) described herein:

BIDDER: LAWS

ADDRESS: 7124 S. DILLON COURT

CITY: ENGLEWOOD **STATE:** CO **ZIP:** 80112

TELEPHONE NUMBER: 720-870-4965 **FAX NUMBER:** 720-870-4964

EMAIL: SALES@LAWS1.COM

BY: DEVIN MARCIANO (PRESIDENT)

LIGHTING ACCESSORY & WARNING SYSTEMS LLC LIMITED LIABILITY SEAL COLORADO

(Written Signature)

TAXPAYER I.D. NUMBER: 20-3321058

Signature constitutes acceptance of all terms and conditions listed on this form and all documents attached.

Please submit three (3) copies of your bid response in a sealed envelope that is clearly marked with the Invitation for Bid (IFB) information listed above. Mail or hand carry all bid responses to Douglas County Government, Finance Department, Purchasing Division, 100 Third Street, Suite 130, Castle Rock, Colorado 80104, prior to the due date and time. Electronic and/or faxed bid responses will not be accepted. It is the sole responsibility of the bidder to see that their bid response is received on time. Bids will not be considered which are received after the time stated, and any bids so received will be returned unopened. If closure of Douglas County buildings occurs on the day of a bid opening, the bid response must be delivered to the Purchasing Division before 12 noon on the following business day.

Douglas County Government reserves the right to reject any or all bids, to waive formalities, informalities, or irregularities contained in a said bid and furthermore, to award a contract for items herein, either in whole or in part, if it is deemed to be in the best interest of the County to do so. Additionally, we reserve the right to negotiate optional items and/or services with the successful bidder.

OVERVIEW:

Through this IFB, the Fleet Services Division of Douglas County Government, hereinafter referred to as the County, respectfully requests bids from responsible and highly-qualified companies to provide emergency lighting components and upfitting services for our fleet of vehicles.

The IFB documents may be reviewed and/or printed from the Rocky Mountain E-Purchasing System website at www.rockymountainbidsystem.com. IFB documents are not available for purchase from Douglas County Government and can only be accessed from the above-mentioned website. While the IFB documents are available electronically, Douglas County cannot accept electronic bid responses.

The initial contract, issued as a result of this IFB, will be for a period of approximately twelve (12) months, beginning in January 2024 and ending on December 31, 2024. The County shall have the option to renew this contract for four (4) additional periods of one (1) year each, with the same terms and conditions. All prices proposed shall be firm and fixed for the initial contract period and may be re-negotiated after the initial contract period. This agreement and/or extension to the original period of a subject contract shall be contingent upon annual funding being appropriated, budgeted, and otherwise made available for such purposes and subject to the County's satisfaction with services received during the preceding contract period.

TENTATIVE BID CALENDAR:

October 20, 2023	Invitation for Bid (IFB), Posted on the RM E-Purchasing System
October 26, 2023	Invitation for Bid (IFB), Advertised in the DC News-Press
November 1, 2023	Invitation for Bid (IFB), Deadline for submission of questions
November 6, 2023	Invitation for Bid (IFB), Posting of questions/responses
November 15, 2023	Invitation for Bid (IFB), Due Date (see page one)
November 2023	Vendor Interviews, if needed
December 2023	Contract Award

BID CONDITIONS AND PROVISIONS:

All bids must be submitted on the forms provided and in accordance with all terms, conditions, specifications, and stipulations contained herein. Bidders shall carefully read and be familiar with all terms, conditions, specifications, and stipulations contained in this IFB, which shall become part of the final contract.

All bids must be signed by a duly-authorized official of the company. The completed and signed bid (together with all required attachments) must be returned to the Purchasing Division on or before the due date and time shown on Page 1.

All participating bidders, by their signature hereunder, shall agree to comply with all of the conditions, requirements and instructions of this IFB as stated or implied herein. Any alteration, erasure or interlineation by the bidder in this IFB shall constitute cause for rejection by the County. Exceptions or deviations to this IFB must not be added to the IFB pages and must be on company letterhead and accompany the bid response. Should the County omit anything from this IFB that is necessary to a clear understanding of the work, or should it appear that various instructions are in conflict, then the bidder shall secure written instructions from the Purchasing Division; see page six (6) for submission of question information.

All bidders are required to complete all the information requested in this IFB. Failure to do so may result in the disqualification of the bid. When omitting a bid on an item, please insert the words "NO BID".

Prices stated must be in the units specified. In the case of a discrepancy between the unit price and extension, the unit price shall be considered correct. Minor details omitted by oversight will not constitute an excuse for their omission.

Bids shall be firm quotations subject to acceptance or rejection within ninety (90) days of the bid opening date.

A bidder may withdraw their bid at any time prior to the scheduled time of receipt; however, persons or firms withdrawing bids may not submit another bid in this matter.

The County will not be responsible for any goods delivered or services performed without its purchase order, signed by an authorized representative of the County's Purchasing Division.

The County reserves the right to negotiate optional items and/or services with the successful bidder.

The successful bidder will be required to provide proof of and the required limits of liability insurance, including Workers' Compensation. This proof of insurance must be in the form of a "Certificate of Insurance" and must show coverage in the amounts specified by the Laws of the State of Colorado for the duration of a contract issued as a result of this IFB. Additionally, the County must be notified of any changes occurring in this coverage and the successful bidder must demonstrate to the County that such changes do not in any way affect the minimum liability insurance required for this bid.

All information submitted in response to this IFB may be subject to disclosure under the Open Records Act. Bidders are discouraged from providing information that they consider confidential and/or privileged as part of a response to this IFB. If any portion of your response is identified as proprietary and/or confidential, a redacted flash drive copy must be provided with your original hard-copy response.

The successful bidder may be required, as a provision of this IFB, to submit proof of compliance with governmental health and safety codes, regulations and standards, as appropriate.

The County reserves the right to waive any technical or formal errors or omissions and to reject any and all bids, or to award a contract for the items herein, either in part or in whole, if it deems it to be in the best interest of the County to do so.

The successful bidder shall be in complete compliance with all of the specifications, terms and conditions of this IFB as outlined above. The County shall have the right to inspect the facilities and equipment of the successful bidder to ensure such compliance.

No bid shall be accepted from, and no contract will be awarded to, any person, firm or corporation that is in arrears to the County, upon debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the County, or that has failed to attain or demonstrate compliance with any law, ordinance, regulation, or contract term or condition as may be provided for or required in any County contract, or that may be deemed irresponsible or unreliable by the County. Bidders may be required to submit satisfactory evidence that they have a practical knowledge of the particular work bid upon and that they have the necessary financial resources to perform and complete the work outlined in this IFB.

The contractor agrees to abide by all the laws, regulations and administrative rulings of the United States, the State of Colorado and the County of Douglas, securing all necessary licenses and permits in connection with this IFB.

All materials furnished or services performed under the terms of a contractual agreement issued as a result of this IFB shall comply with the requirements and standards specified in the Williams-Steiger Occupational Safety and Health Act of 1970 (Public Law 91-596), as well as with other applicable federal, state and local codes.

In the event that this IFB requires a formal contract to be prepared by the County, the successful bidder will properly sign and furnish any performance bonds, insurance, Workers' Compensation, etc. as may be required by the County within ten (10) days (unless a longer period is allowed by the County) from the date of receipt of the formal contract forms.

All bidders must take into consideration that only the County's contract documents will be used in the finalization of any agreement issued as a result of this IFB. Bidders are responsible for reviewing such documents prior to submitting their response.

All bidders must submit written disclosure of any known potential conflicts of interest that may result during the course of performance of the services listed herein.

ETHICAL STANDARDS:

It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other capacity in any proceeding of application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or IFB therefore.

It shall be a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

In the event that any gratuities or kickbacks are offered or tendered to any County employee or representative, the bid response shall be disqualified and shall not be reinstated.

ETHICSPOINT/NAVEX GLOBAL:

Douglas County is committed to an environment where open, honest communications are the expectation, not the exception. Douglas County has implemented a phone and Internet-based reporting system called EthicsPoint/Navex Global. The reporting system allows employees to report issues or concerns that they may have in an anonymous and confidential manner. We consider it a critical component in providing a safe, secure, and ethical workplace.

An option within the system allows for vendors to also report an issue. As a vendor, you are in a position to observe not only questionable or unethical behavior by our employees but also identify areas that you would like to make a suggestion for change. By calling 1-888-337-3094 or logging-in on the Internet to www.ethicspoint.com and entering Douglas County Government, you can file a report, offer a suggestion or voice a concern. Online instructions are available on how to use the system. The EthicsPoint/Navex Global system also offers a follow-up/response mechanism. You can be assured that this is a fast, easy, and confidential system.

NON-COLLUSIVE BIDDING CERTIFICATION:

By the submission of this bid, the bidder certifies that:

1) The bid has been arrived at by the bidder independently and has been submitted without collusion with any other bidder.

2) The contents of the bid have not been communicated by the bidder; nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished herewith and will not be communicated to any such person prior to the official opening of this bid.

3) No bidder shall submit more than one bid, to include an alternate bid or bids, for this purchase.

NON-DISCRIMINATION IN EMPLOYMENT:

In connection with the performance of work under a contract issued as a result of this IFB, the successful bidder must agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability. The successful bidder must further agree to insert the foregoing provision in all subcontracts hereunder.

INDEMNIFICATION:

Indemnification by the County. The County cannot and by this agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the bidder or any other person or entity whatsoever, for any purpose whatsoever.

Indemnification by the Bidder. The bidder shall defend, indemnify and hold harmless the County, its officers, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising out of any agreement issued as a result of this IFB; provided, however, that the bidder need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the negligence of the County's officers, agents and employees.

INDEPENDENT CONTRACTOR:

The bidder is an independent contractor. Notwithstanding any provision of this Agreement, all personnel assigned by the bidder to perform work under this Agreement shall be and remain at all times, employees of the bidder for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

ASSIGNMENT OF PURCHASE ORDER OR CONTRACT:

A bidder may not assign or otherwise transfer any of its rights or obligations under any purchase order or contract made and entered into pursuant to the County IFB without the prior written approval of the County Purchasing Division.

CANCELLATION:

The County reserves the right to cancel the whole or any part of a contract issued as a result of this IFB due to failure of the bidder to carry out any term, promise or condition of the contract. The County will issue a written notice of default to the bidder for failing to act in compliance with the terms and conditions of such contract.

EXAMINATION OF RECORDS:

The bidder agrees that the County shall, until the expiration of three (3) years after the final payment under an agreement issued as a result of this IFB, have access to and the right to examine any directly pertinent books, documents, papers and records of the bidder involving transactions of such agreement.

PRICE, PAYMENT, AND DELIVERY:

1) All prices shall be firm and fixed for the specified time frame.

2) All payment terms shall be "Net 30"; consideration will be given to any discounts offered for payments made earlier than "Net 30". Please explain.

3) To improve efficiency, Douglas County encourages the use of purchasing cards to make payments. Under this method, payments are made after verifying the receipt of the goods and services and following the receipt of a proper invoice. Please confirm if this would be an acceptable payment option. All deliveries will be "F.O.B. ~ Destination".

4) The successful bidder will submit one (1) invoice per car to the County upon delivery of a street-ready/turnkey vehicle. This invoice shall be for the Emergency Equipment and Lighting, and it should reference the appropriate Purchase Order number, the vehicle ID number, and the vehicle unit number, as well as the delivery address.

5) The invoice date shall not exceed thirty (30) calendar days from the delivery date.

6) Under no circumstances shall the invoice be submitted to the County before the delivery and acceptance of the items.

TAXES:

All price quotations shall reflect all applicable tax exemptions for Douglas County:

1) Federal Registration Number: 84-6000761

2) State Registration Number: 98-04428

COOPERATIVE PURCHASING:

Douglas County encourages cooperative purchasing in an effort to assist other agencies to reduce their cost of bidding and to make better use of taxpayer dollars through volume purchasing. Contractor(s) may, at their discretion, agree to extend the prices and/or terms of the resulting award to other state or local government agencies, school districts, or political subdivisions in the event they would have a need for the same product/service. Usage by any entity shall not have a negative impact on Douglas County in the current term or in any future terms. The Contractor(s) must deal directly with any governmental agency concerning the placement of purchase orders/agreements, freight/delivery charges, contractual disputes, invoices, and payments. Douglas County shall not be liable for any costs or damages incurred by any other entity.

QUESTIONS/INQUIRIES/ADDENDUMS:

All questions related to this IFB must be directed to the attention of Carolyn Riggs, Purchasing Supervisor, 100 Third Street, Suite 130, Castle Rock, Colorado 80104, 303-660-7434, criggs@douglas.co.us. All questions must be in writing and responses will be shared with all potential respondents, as appropriate.

Questions will be received until 4:00pm on Wednesday, November 1, 2023. Responses to all questions will be posted on the Rocky Mountain E-Purchasing System no-later-than Monday, November 6, 2023.

If it becomes necessary to revise any part of this IFB or if additional data is necessary to enable an exact interpretation of the provisions of this request, an addendum will be issued. It is the responsibility of the respondent to ensure that they have received all addendums prior to submitting their IFB response.

EXHIBITS:

1) Exhibit A ~ DCSO Marked Patrol Upfit Specifications, Chevrolet Tahoe PPV – Black
2) Exhibit B ~ DCSO Unmarked Vehicle Upfit Specifications
3) Exhibit C ~ DCSO Police Motorcycle Upfit Specifications, Harley Davidson FLHTP – Black
4) Exhibit D ~ Douglas County Base Amber Lighting Upfit Specifications
5) Exhibit E ~ Public Contract for Services (for information only and under separate cover)

INVITATION FOR BID (IFB) #059-23
DOUGLAS COUNTY FLEET EMERGENCY LIGHTING and LAW ENFORCEMENT EQUIPMENT UPFITTING SERVICES

INSTRUCTIONS TO BIDDERS

GENERAL REQUIREMENTS:

1) The Fleet Services Division of Douglas County Government, hereinafter referred to as the County, respectfully requests bids from responsible and highly-qualified companies to provide emergency lighting components and upfitting services for our fleet of vehicles.

2) All bid responses must be submitted on the attached bid schedules. Bidders shall list, on a separate sheet of paper, boldly marked "EXCEPTIONS TO BID SPECIFICATIONS", any proposed deviations from the specifications contained within. Each deviation shall be explained in detail, listing its advantages and/or disadvantages. The County has the option of accepting or rejecting the "EXCEPTIONS TO BID SPECIFICATIONS" at its sole discretion. The selection of a vendor shall be made based on the bid response determined to be in the County's best interest and may not necessarily be the lowest bid.

3) If additional space is required on the bid schedule, bidders may provide information on company letterhead.

4) The successful bidder will furnish to Douglas County Government, at no additional cost, any reports that may be needed in tracking the ordering and usage of said products within the County. These reports will also be used to verify contract pricing.

5) All bidders shall furnish a list of three (3) current references to include name, title, address, telephone/fax numbers, and e-mail address for which they are currently furnishing or have in the past sold products and/or furnished services on a same or similar contract or agreement. The inability to contact references may be a cause for the rejection of your bid response.

SCOPE OF SERVICES:

Services shall include the following:

1) Law enforcement lighting systems, equipment upfitting, and /or direct purchase.

2) Design Production and Installation of Vinyl Graphics.

3) Upfitting and Installation of Emergency Vehicle Components.

4) Fabrication Services. Wood, Metal, Plastic.

5) Decommissioning of old law enforcement vehicles (i.e., removal of lighting systems and law enforcement equipment).

6) Warranty repairs, as needed.

ELIGIBILITY OF VENDORS:

Bids will only be considered from companies that have been engaged in the business of performing services, as described in this IFB. The vendors must be able to produce evidence that they have an established satisfactory

record of full-time performance for no less than five (5) years and have sufficient financial support, equipment, and organization to ensure that they can satisfactorily execute the services if awarded a contract. The term "equipment and organization", as used herein, shall be construed to mean a fully equipped and well-established company in line with the best business practices in the industry. The County reserves the right, before awarding the contract, to require a vendor to submit such evidence of its qualifications as it may deem necessary and may consider any evidence available to it (including, but not limited to, the financial, technical, and other qualifications and abilities of the vendor, including past performance and experience with the County) in making the award in the best interest of the County.

AWARDS:

Due to the nature of the items requested on this IFB and the importance of the equipment and/or services, the County reserves the right to award this contract to a primary and secondary vendor. If the item is unavailable locally and requires a special order, the primary vendor shall be allowed to provide it. Douglas County reserves the right to source critical materials from outside vendors.

ESTIMATED QUANTITIES:

Douglas County upfits between twenty (20) and fifty (50) vehicles each year. The vehicle count will vary yearly, and vehicle manufacturers may change due to availability or Agency Needs.

The quantities listed are the County's best estimate and do not obligate the bidder to order or accept more than the actual requirements during the period of this agreement, as determined by actual needs and availability of appropriated funds. It is expressly understood and agreed that the resulting contract is to supply the County with its complete actual requirement of the materials specified for the current contract period.

LOCAL OFFICE SHALL BE REQUIRED:

Due to the service level required in conjunction with this bid, the successful bidder shall maintain an office/service center within the Metro Denver, Colorado, area. This office shall be staffed by a competent company representative who can be contacted during normal working hours and who is authorized to discuss matters about the contract. Metro Denver consists of the City and County of Denver, the City of Ft. Collins and surrounding counties, the City of Colorado Springs and surrounding counties, Arapahoe County, Jefferson County, Adams County, Boulder County, Douglas County, City and County of Broomfield, Clear Creek County, and Gilpin County, Colorado.

CONSIGNMENT OF CONTRACT NOT ALLOWED:

Responses will only be considered from companies that are directly engaged in the business of manufacturing or distributing the goods and/or performing the services described in this IFB. Accordingly, no part of this contract can be consigned to another company without the prior written approval of Douglas County.

LOGOS:

Douglas County and the Douglas County Sheriff logos are trademarked and property solely of the County. Service providers do not have permission to use our logos on any documentation or presentation materials, and to do so would be a violation of our trademark.

LABOR, MATERIALS AND EQUIPMENT TO BE SUPPLIED BY THE BIDDER:

Unless otherwise provided in this IFB, the successful bidder shall furnish all labor, materials and equipment necessary for satisfactory contract performance. When not specifically identified in this IFB, such materials and equipment shall be of a suitable type and grade for the intended purpose. Any technical omissions of functions or types of work within these specifications shall not relieve the successful bidder from furnishing, installing or performing such work where required to the satisfactory completion of the project.

The successful bidder hereby agrees that all materials supplied by the company in conjunction with this bid shall be new, warranted for their merchantability, and fit for a particular purpose. In the event any of the materials supplied by the successful bidder are found to be defective or do not conform to the specifications, the County reserves the right to either cancel the order and return such materials to the company at the vendors expense or require the company to replace the materials at their own expense.

BRAND AND/OR TRADE NAMES:

The successful bidder shall agree to furnish the proposed services, equipment, or materials that are called for in strict accordance with the conditions, requirements, and specifications of this IFB. In the event the County includes trade names as a part of the work description of any item, any participating vendor may submit their bid on other trade-named products, providing they are equivalent unless the wording "No Substitute" / "Brand Name Only" / "No Approved Equals" is indicated. When the description includes the wording "No Substitute" / "Brand Name Only" / "No Approved Equals" in addition to the trade name, quotations of the price will be accepted only on the trade-named product indicated. **For this bid, all equipment identified as Whelen may not be substituted.**

PICK UP AND DELIVERY:

1) The successful bidder, at their expense, will be responsible for picking up the vehicles from the identified dealership or the County and installing all equipment at their location within four (4) to six (6) weeks from the receipt of the vehicle and specified parts/components. The successful bidder will be responsible for delivering to the County, the vehicles that are "street ready" or "turn-key" (this will include the application of all exterior graphics).

2) The delivery of these vehicles will be made between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding County Holidays, to Douglas County Fleet Services located at 3030 North Industrial Way, Castle Rock, Colorado 80109. The successful bidder must call the Fleet Management Division at 303-663-7701, a minimum of twenty-four (24) hours before to schedule delivery.

3) At their expense, the successful bidder will be responsible for picking up and delivering vehicles for warranty repairs to Douglas County Fleet Services located at 3030 North Industrial Way, Castle Rock, Colorado, 80109.

STORAGE:

The successful bidder shall maintain a secured storage area for all Douglas County-owned vehicles. For the purpose of this specification, "secured storage" means storage within a secured area inside the facility building and/or includes a locked and fenced area acceptable to Douglas County.

DEFICIENCIES, DEFECTS, AND/OR DAMAGES IN WORK AND/OR PRODUCT TO BE CORRECTED BY CONTRACTOR:

The successful bidder shall promptly correct all deficiencies, defects, and/or damages in any work and/or any product that fails to conform to the specifications and/or contract documents. All corrections shall be made within

five (5) business days after such rejected defects, deficiencies, damages, and/or non-conformances are verbally reported to the vendor by the County's Fleet Management team. The successful bidder shall bear all costs of correcting such rejected work. If the vendor fails to correct the work within the period specified in this IFB, the County reserves the right to place the vendor in default of its contractual obligations, obtain the services of another vendor to correct the deficiencies, and charge the successful bidder for these costs, either through a deduction from the final payment or through invoicing.

PRODUCT RECALL:

Vendor awarded contract(s) under this IFB shall be required to notify Douglas County Fleet Services of any manufacturer's recalls regarding items ordered under said contracts.

INVITATION FOR BID (IFB) #059-23
DOUGLAS COUNTY FLEET EMERGENCY LIGHTING and LAW ENFORCEMENT EQUIPMENT UPFITTING SERVICES

BID SCHEDULE

PLEASE PROVIDE BIDS ON THE FOLLOWING DOUGLAS COUNTY UPFITS, PER ALL TERMS, CONDITIONS, and SPECIFICATIONS, FOR PRICE COMPARISON:

1) Exhibit "A" ~ DCSO Marked Patrol Upfit Specification $ 26112.12

2) Exhibit "B" ~ DCSO Unmarked Investigations Upfit Specification $ 6295.73

3) Exhibit "C" ~ DCSO Police Motorcycle Upfit Specification $ 17540.32

4) Exhibit "D" ~ Douglas County Base Amber Lighting Upfit Specification $ 1836.37

1) Reference #1: TOWN OF PARKER COLORADO DJ SMITH DSMITH@PARKERONLINE.ORG

2) Reference #2: CITY OF GLENDALE LIEUTENANT ROY MARTIN RMARTIN@GLENDALE.CO.US

3) Reference #3: GRAND COUNTY SHERIFF LIEUTENANT CHAD YURICH CYURICH@CO.GRAND.CO.US

1) Comments: **BID AS REQUESTED**

VALUE ADDED SERVICES - LAWS WILL MAKE AVAILABLE TECHNICIANS FOR ON SITE REPAIR AND WORK AS NEEDED WITH NO ADDITIONAL TRANSPORTATION OR OFF SITE FEES. LAWS WILL MAINTAIN PARTS FOR BODY SHOP REPAIRS AS NEEDED.

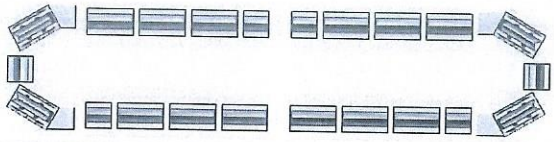
EXHIBIT A
INVITATION FOR BID (IFB) #059-23
DOUGLAS COUNTY FLEET EMERGENCY LIGHTING and LAW ENFORCEMENT EQUIPMENT UPFITTING

DCSO MARKED PATROL UPFIT SPECIFICATION
CHEVROLET TAHOE PPV – BLACK

Douglas County supplied parts to be installed:

a) Motorola APX8500 Dual Band DTR and VHF mobile Radio includes COAX Cables and Antennas.
b) CRADLEPOINT IBR900 Modem includes Roof Mounted DATA antenna.
c) AXON Fleet 3 In-car Camera System with Bluetooth Activator, 2 Cameras - 1 Forward Facing and 1 Rear Facing into prisoner area.

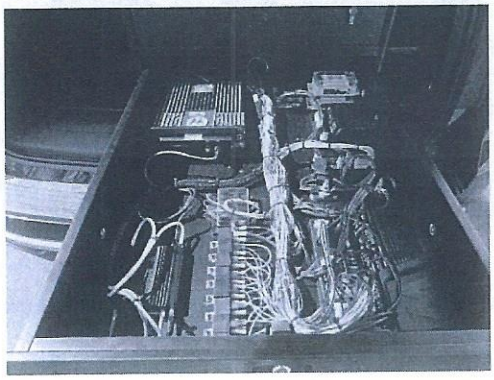
1) **Roof Mounted Lightbar** – Whelen Legacy WECANX Tinted Lenses 54" configured as attached: P/N EB8SP3J



2) Whelen Cencom core control center. Includes ctl7 21 button control panel. C399 / ctl7
3) Whelen Cencom core we can x 16 output expansion module. Cem16
4) Whelen canport obd2 cable kit Chevrolet. C3996
5) Whelen core external secondary siren amplifier for dual-tone siren capability. Cexamp
6) Whelen Corex vehicle to vehicle module. Cv2v
7) Whelen 100-watt siren speaker. With vehicle-specific mounting bracket. Sa315u. (Quantity 2)
8) Whelen siren speaker bracket. Sak70
9) Whelen ion thin duo blue/white. Tli2e - quantity 4 per vehicle liftgate/side push bumper / side quarter window and license plate.
10) Whelen ion thin duo red/white Tli2d tli2e - quantity 4 per vehicle liftgate/side push bumper / side quarter window and license plate.
11) Whelen outer edge six lamp, two-piece, for Chevy Tahoe 2021-2022 and Chevy Suburban 2023, requires six duo™ oei2 light heads red/amber - blue/amber. Oewd54
12) Whelen m4 series duo white/red M4dd (grille drivers side)
13) Whelen m4 series duo white/blue M4de (grille passenger side)
14) Sound off signal dome light - led/led univ mount. Ecvdmltal00. Qty 2 (1 liftgate mounted, 1 mounted in headliner)
15) Setina pb 400 push bumper steel Bk0535tah21
16) Setina 10vs-rp prisoner partition with recess panel and sliding poly window. Pk0439tah21.
17) Setina full replacement transport seat with 12vs expanded metal rear cargo barrier and center pull seat belts. For Tahoe 21+ Qk2023tah21.
18) Setina poly window guards 2021 Chevrolet Tahoe. Wk0595tah21.
19) Santa Cruz 18" long flat bar for adjustable gun locks Sc-502
20) Santa Cruz universal handcuff style gun lock extra-large with handcuff key override. sc6-h
21) Santa Cruz but plate solid sc-1901
22) Prisoner light. White led ¾" mounted flush in headliner with flange. Switch activated / or rear door open activated.
23) Magnetic mic holder. (Quantity 2)
24) Troy products 15" low profile sloped console. Cc-bpd-15

25) Troy floor mount 21 Tahoe. Fm-21st
26) Troy dual cup holder Ac-inbgh
27) Power faceplate 2 dcv 12v power sockets. 1 usb a , 1 usb c
28) Digital voltage meter in car faceplate mounted.
29) Gamber Johnson 7" center mounted upper pole. 7160-0178
30) Gamber Johnson 6" locking slide arm with 360-degree clevis. 7160-0500
31) Arm rest adjustable with foam pad.
32) Havis shields docking station no power with dual rf pass for Panasonic cf33 docking stations. Ds-pan1111-2
33) Kustom signal eagle 3 radar dual antenna ka band. Crs3003
34) Storage Vault / Electronics Storage – Custom Fabricated storage center with Dual Drawer, Upper Drawer Locking Equipment storage. 14" drawer minimum. Lower Drawer 6" tall. Locking for Equipment storage. Open on the driver's side, leaving a minimum 18" of space for access to OEM AUX battery and OEM Power distribution. Open Storage on passenger side for Ballistic Shield.

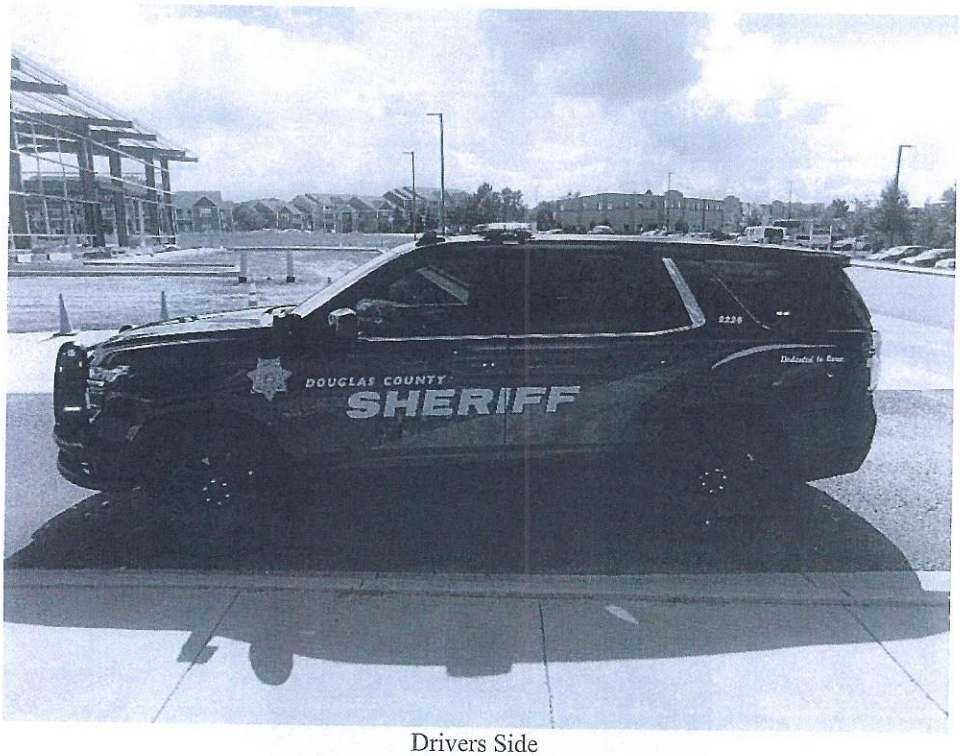




35) Unity drivers' side xled spotlight black head drivers side 21+ Tahoe. X219076-0002.
36) Unity spotlight bracket kit for 21+ Tahoe. Dr 8996
37) Unity led spotlight pass side x series for 21+ Tahoe. X219077-0002
38) Unity bkt 8997 pass side Tahoe 2021+ 8997
39) Angel armor 3a ballistic panel drivers for 2021 Chevrolet Tahoe. Ang arm 00354
40) Angel armor 3a ballistic panel pass ft for 2021 Chevrolet Tahoe. Ang arm 00355
41) Brother rj4230bl printer ruggedjet rj4230b-l: mobile 4" dt printer w/usb, Bluetooth/mfi, nfc pairing - includes: 2-year premier warranty, li-ion battery, doc set, roll holder stop and reinforcement spacers, belt clip & zpl/cpcl
42) Brother printer mountable docking station with power and usb connectivity (for use with rj4230b and rj4250wb)
43) Brother car adapter hard-wired 14ft. 1912881

44) Douglas County Sheriff approved graphics package for patrol Tahoe. 3m reflective vinyl only
45) 3m sas / uv security film tinted 35% 4 mil thick impact resistant film installed cost. 3mvlt35 (front windows)
46) Wire harness/power distribution system. Dedicated and labeled individual wires sheathed. Harness includes cat5 cables x 2 / manual shutoff component/power distribution for both constant and ignition.
47) Shrouds – side-mounted light shrouds that prevent 100% light flashback into the passenger compartment. Quantity 2 per vehicle for rear quarter glass lights.
48) Tahoe liftgate shrouds – abs formed recess light housings for the rear leading edge liftgate of Tahoe.
49) Passenger side a pillar cover- abs formed cover for passenger side a pillar handle delete where the spotlight will be installed.
50) Secondary gun lock release switch – manual push button installed pass side b pillar high mounted tied into gun lock release and timer.
51) Shop supplies and misc install parts (consumables)
52) Installation labor for complete install.

Below are pictures of a current upfitted vehicle. More detailed pictures will be made available to the awarded vendor.



Drivers Side

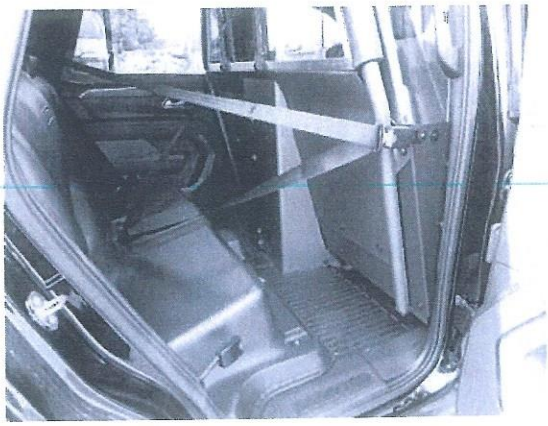


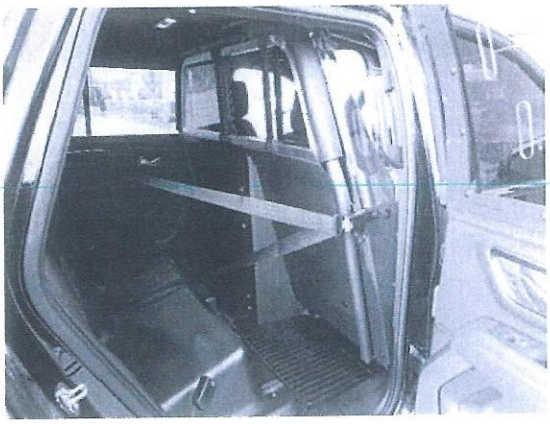
Passenger Side



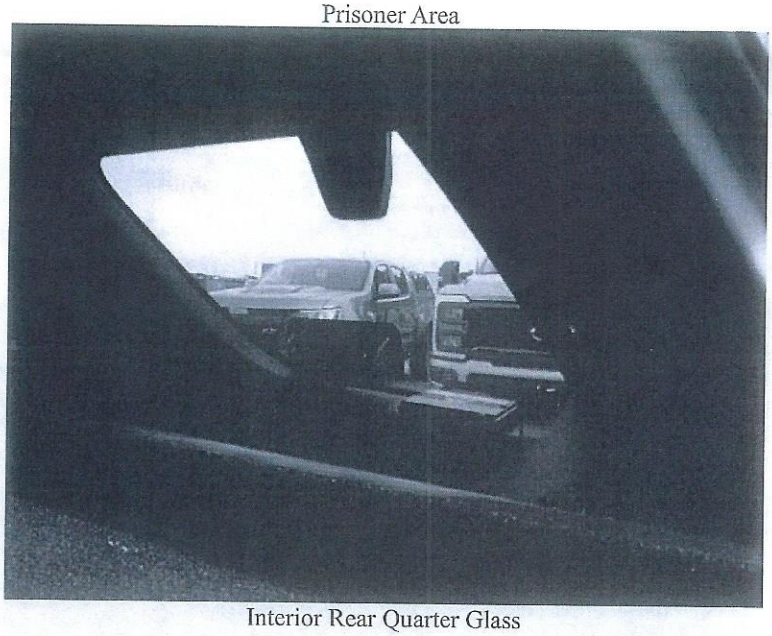


Rear





Prisoner Area



Interior Rear Quarter Glass

EXHIBIT B
INVITATION FOR BID (IFB) #059-23
DOUGLAS COUNTY FLEET EMERGENCY LIGHTING and LAW ENFORCEMENT EQUIPMENT UPFITTING

DCSO UNMARKED VEHICLE UPFIT SPECIFICATION

Package for multiple types of vehicles, generally
Chevrolet Equinox, Ford F150, and Jeep Cherokee - vehicles may vary

1) Whelen fst wecanx Tahoe 21+ R/w-b/wbsf45wx
2) Whelen ion thin tri-color red/white Tli2dx (qty 3) grille x 2 side quarter windows x 1)
3) Whelen ion thin duo blue/white Tli2ex (qty 3) grille x 2 side quarter window
4) Side window shrouds to prevent flashbacks from entering the vehicle
5) Whelen linz6 dominator 8+ head. Red/blue Dp8+rrrrbbbb x 1 rear window.
6) Led flasher for brake and reverse light. Red led insert vtx609r. Led insert rear reverse light white. White led insert vtx609c
7) Headlight flasher – uhf2150a
8) Whelen 100-watt siren speaker. With vehicle-specific mounting bracket. Sa315u x1 (may need to fabricate bracket for non-standard vehicle applications)
9) Whelen alpha sl covert siren alphasl
10) Storage vault ls3 industries storage vault for mid-size storage compartments.
Single drawer. single key locking paddle latch 38" w 24" d 14"t
Allows for full-size spare tire access in Explorer and Interceptor SUV
Ls3-std-int-ut-1dr-pl.
(Must allow for OEM spare tire access) (fab lift platform if needed)
11) Window tinting per window choice of darkness is specified at the time of order. 7 windows and windshield brow.
12) Shop supplies to include wiring harness, master cutoff breaker or switch, all consumables, and installation parts.
13) Installation labor to complete upfit to include delivery.

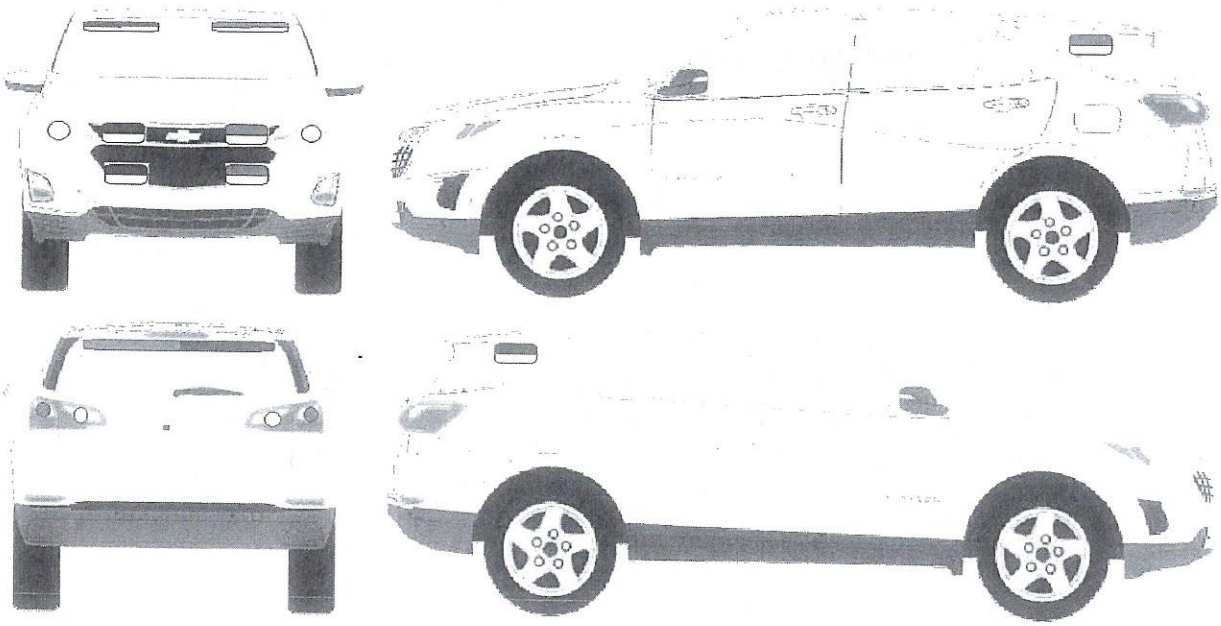
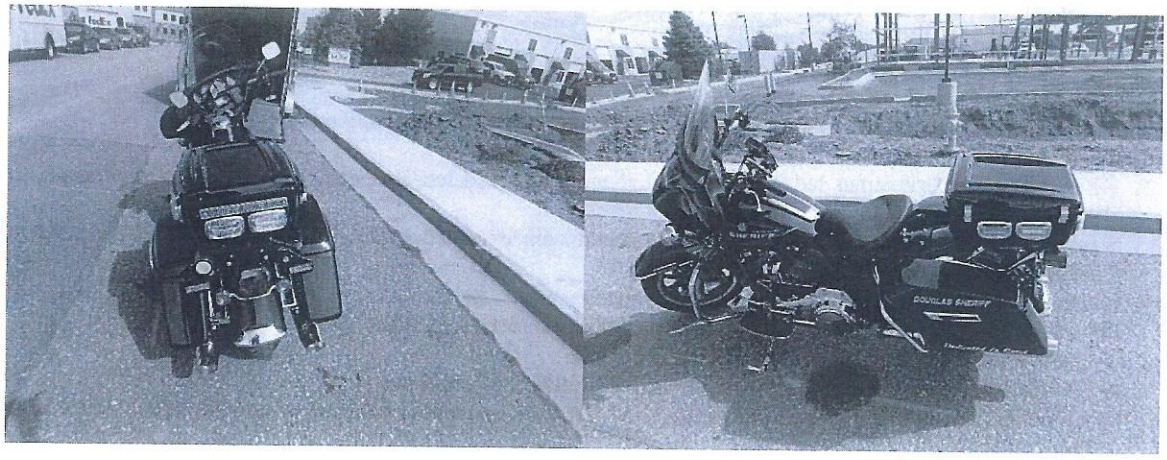


EXHIBIT C
INVITATION FOR BID (IFB) #059-23
DOUGLAS COUNTY FLEET EMERGENCY LIGHTING and LAW ENFORCEMENT EQUIPMENT UPFITTING

DCSO POLICE MOTORCYCLE UPFIT SPECIFICATION
HARLEY DAVIDSON FLHTP - BLACK

1) Graphics-Douglas County sheriffs approved graphics package for patrol Harley Davidson.
   3m reflective vinyl only
2) Blueprint 100-amp central controller
   Engcc01243. Qty 1
3) Sound off central harness kit
   Enghnk01. Qty 1
4) Ls3 front Harley light array housing.
5) Ls3-hrd011. Qty 1
6) Sound off mpower stud mount 4" duo red/white.
7) Emps2sts4d. Qty 2 (front array)
8) Sound off signal mpower stud mount 4" duo blue/white
9) Emps2sts4e. Qty 2 (front array)
10) Sound off mpower tri-color red/blue/white with white override. Surface/stud mount.
11) Emps2sts5rbw. Qty 1 (front array center)
12) Whelen 4" round super led warning light round with extended lens. Specify lens color when ordering. blue/clear lens 2eb00zcr.
13) Whelen 4" round super led warning light round with extended lens. Specify lens color when ordering. Red/clear lens 2er00zcr.
14) Sound off mpower 4" tri color raw/black housing.
    Emps2sts5raw. Qty 2 (1 under saddle bag – 1 front fender drivers' side)
15) Sound off mpower 4" tri color baw / black housing.
    Emps2sts5baw. Qty 2 (1 under saddle bag – 1 front fender passenger side)
16) Whelen 2014 Harley Electra glide passing/fog 90- and 45-degree mount kit for use with 2 linz6 light heads.
    Rbkthd8. Qty 2
17) Sound off signal mpower 4x2 dual color light. Red/white.
    Empsa05c2d. Qty 3 (rear low on bracket / front mod 90/45 bracket.)
18) Sound off signal mpower 4x2 dual color light. Blue/white.
    Empsa05c2e. Qty 3 (rear low on bracket / front mod 90/45 bracket.)
19) Whelen Harley Davidson motorcycle box configured with 6 Whelen m4 series right-hand curbside opening.
    M4b6r sides – rbrb rear – rb. Qty 1
20) Led insert 12 led single color blue
    Lha-12 blue qty 2 programmed to low power steady on the rear bracket in drive mode flash in pos 1 activation.
21) Whelen vertex black surface mount flange.
    Vtxfb. Qty 2
22) Sound off signal 200 series remote siren/air horn with pa
    Etsa200r-pa. Qty 1
23) Whelen 100-watt siren speaker for Harley Davidson wiring harness.
    Sa350mh. Qty 1
24) Whelen sa350m speaker mounting bracket
    Sa350mb1. Qty 1
25) Whelen separation plate for Harley boxes configured with second battery and isolator system.
    M4bsep. qty 1
26) Whelen battery charger with 120vac receptacle for m4b6b
    M4bgchrb. Qty 1

27) Kenwood 6.5" round speakers
Kfc1665s. Qty 2
28) Kenwood Bluetooth amplifier.
Kacm1824bt. Qty 1
29) Moto light Harley Davidson FLHTP front caliper mount light led with flasher.
30) Kustom signal raptor rp-1, dual Ka-band antenna, directional & same lane mode 849
31) Kustom Raptor motorcycle thumb remote, display separation kit & antenna mounts (at time of order only). Specify motorcycle make, model, and year. 843
32) Laser holsters - holster for lti 20/20 series lasers for Harley FLHTP.
Lti laser
33) Helmet communications kit, dual earphones, with Bluetooth cell phone interface, 736 interior mount mic, modular assembly, 12pin hirose Termination on 8-inch pigtail Vhka-736m3r10-b/m
34) Pvp motor one speaker mic with wireless system control auto-switching for Motorola xpr / apx series radios includes charger. Pvsm-xpr/xma
35) Pvp motor kit Harley auto switching wireless system control module for Motorola APX series radio and pa for trunk mount installation. Pvxtl-hra-ww/xt2
36) Shop supplies and consumable parts / wire harness.
37) Install labor.




SHERIFF

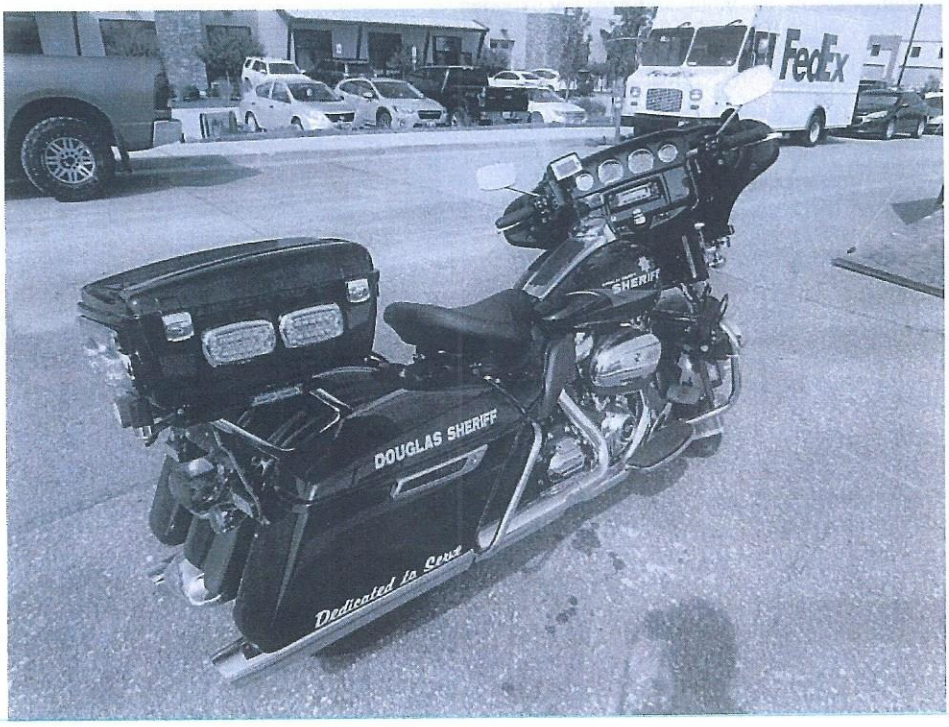
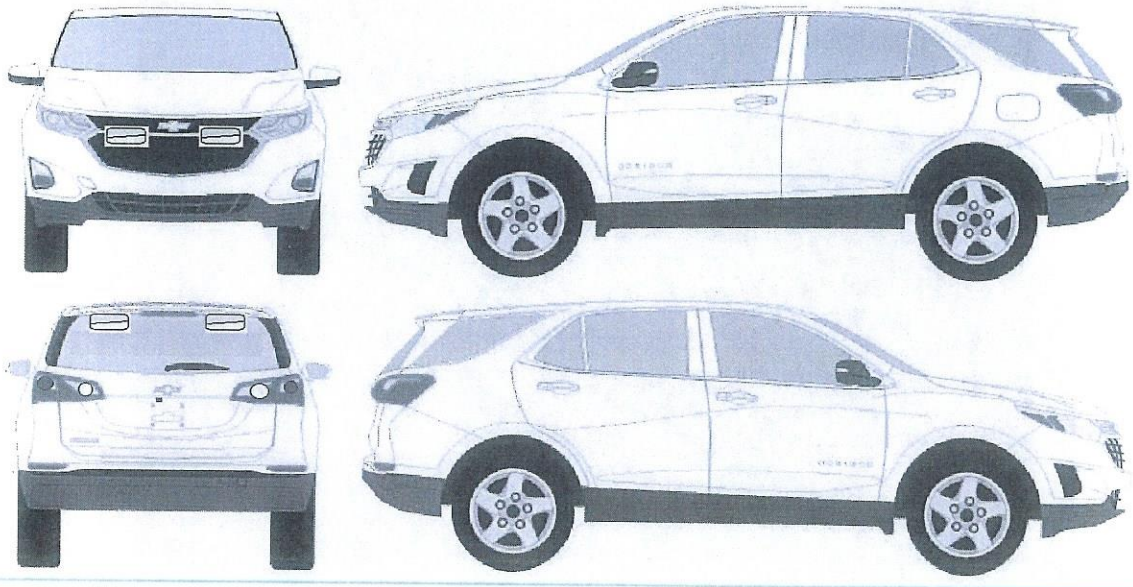

FedEx
SHERIFF
DOUGLAS SHERIFF

EXHIBIT D
INVITATION FOR BID (IFB) #059-23
DOUGLAS COUNTY FLEET EMERGENCY LIGHTING and LAW ENFORCEMENT EQUIPMENT UPFITTING

DOUGLAS COUNTY BASE AMBER LIGHTING UPFIT SPECIFICATION

Amber Fleet Vehicles Vary in Make and Model. Depending on vehicle availability and use case. Listed is a Typical Amber Install for the purposes of this IFB.

1) Whelen ION thin lights, duo color (Qty.4) - 2 installed in Grille, 2 installed in Rear window TLI2F.
2) Whelen LED insert Rear Red / White 4 per vehicle. 2 red 2 white
   - VTX609R
   - VTX609W
3) Light Shrouds for Lights mounted to the rear window to protect and prevent flashback in the vehicle.
4) System Timer – Patrol Power EV7001.
5) Shop supplies to include wiring harness, master cutoff breaker or switch all consumables, and installation parts.
6) Complete installation, labor, and delivery to customer.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 8/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Cindy Norris	
Madison Insurance Group 7600 E Eastman Ave Ste 500 Denver CO 80231	PHONE (A/C, No, Ext): (303) 322-0800	FAX (A/C, No): (303) 322-0874
	E-MAIL ADDRESS: cnorris@madisoninsurance.net	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Lighting Accessory & Warning System 7124 S Dillon Ct Ste 100 Englewood CO 80112-3966	INSURER A : AUTO OWNERS INS CO	18988
	INSURER B : AUTO OWNERS INS CO	18988
	INSURER C : EMPLOYERS PREFERRED INS CO	10346
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [ ] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			5214538703	04/19/2023	04/19/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$ 1,000,000 $ 300,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [X] HIRED AUTOS ONLY [X] SCHEDULED AUTOS [X] NON-OWNED AUTOS ONLY			52-145-387-03	04/19/2023	04/19/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) [ ]	$ 1,000,000 $ $ $ $
B	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000			5214538705	04/19/2023	04/19/2024	EACH OCCURRENCE AGGREGATE [ ]	$ 1,000,000 $ 1,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		EIG5069879-00	09/01/2023	09/01/2024	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

DOUGLAS COUNTY GOVERNMENT
100 3RD STREET
CASTLE ROCK, CO 80104

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cynthia Norris

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The ACORD name and logo are registered marks of ACORD

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Lighting, Accessory, & Warning Systems, LLC.

is a

Limited Liability Company

formed or registered on 08/17/2005 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20051314339 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 11/09/2023 that have been posted, and by documents delivered to this office electronically through 11/13/2023 @ 11:59:15 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 11/13/2023 @ 11:59:15 in accordance with applicable law. This certificate is assigned Confirmation Number 15482356 .

Jena Griswold

Secretary of State of the State of Colorado

**********End of Certificate**********

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, https://www.coloradosos.gov/biz/CertificateSearchCriteria.do entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, https://www.coloradosos.gov click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

L.A.W.S.

LIGHTING, ACCESSORY & WARNING SYSTEMS

EMERGENCY VEHICLE SPECIALISTS

7124 S. DILLON COURT, SUITE 100
ENGLEWOOD, CO 80112
WWW.LAWS1.COM

Company Profile

7124 S. Dillon Court #100
Englewood, CO 80112
Phone: 720-870-4965
Fax: 720-870-4964
www.laws1.com
DUNS # 617486373

Lighting, Accessory, & Warning Systems LLC. (LAWS) was founded in 2005 by law enforcement professionals who saw the need to provide law enforcement agencies with a service-oriented provider for the sales and installation of emergency vehicle warning products. LAWS operates a full-service installation facility located in Englewood, Colorado and is available to travel to customer locations for installations.

LAWS offers all related components from LED warning lights, prisoner transport products, window tinting, and MDT parts. LAWS sells and installs all components on site and stocks a wide variety of products. LAWS also sells and installs mobile radio systems and components.

LAWS has Master distributor agreements with over 30 national vendors, including Sound Off Signal, Whelen, Code 3, Havis Shield's, Setina, Federal Signal, Setina, Gamber Johnson, Lind Electronics, Wilson Electronics Panorama Antennas, Angel Armor, Troy Products, LS3 Industries, and many more.

The LAWS facility offers secure parking depending on our customers' needs. LAWS is fully insured. All LAWS employees undergo a full background check and are in full compliance with state and federal security regulations regarding emergency vehicle installation.

LAWS was founded by Law Enforcement officers who understood the demands placed on law enforcement vehicles. Our installations are designed with the end user in mind, understanding how the vehicle will be used is an essential part of the parts selection and installation process.

LAWS currently serves over 150 Federal, State, and Local government agencies, in Colorado, and Wyoming. LAWS has references upon request and our facility is available for inspection.

LAWS is registered in good standing with Colorado BIDS, Rocky Mountain E-Purchasing, Federal GOV BIDS, and has been an approved Colorado Fleet Service Center for 12 Years. LAWS is also a certified warranty facility for UNICOR Federal Bureau of Prisons.

LAWS installers are Certified Emergency Vehicle Technicians, and many hold additional certifications for 12 volt and mobile electronics.

The LAWS facility encompasses 15,000 square feet of installation and parts warehouse, with an additional 30,000 square feet of outside vehicle storage. The laws storage lot is fenced and monitored by video 24 hours a day.

LAWS currently operates with a full-time staff of 30 employees and 3 part time employees. LAWS offers both drive up service and mobile service and repair.

LAWS is open Monday through Friday 0730 to 1800 and extended hours during special events. LAWS Extends its operational hours in peak times to keep up with demand.

LAWS has a Full in-house Graphics Department we design produce and install vinyl graphics and wraps. LAWS also has a full Fabrication division staffed by 3 fabricators specializing in CNC wood, plastic and Metal fabrication.

LAWS Holds Various Multi-Year contracts with a Number of Agencies. Cooperative purchasing is available as needed for like installs.

CONTRACTS:

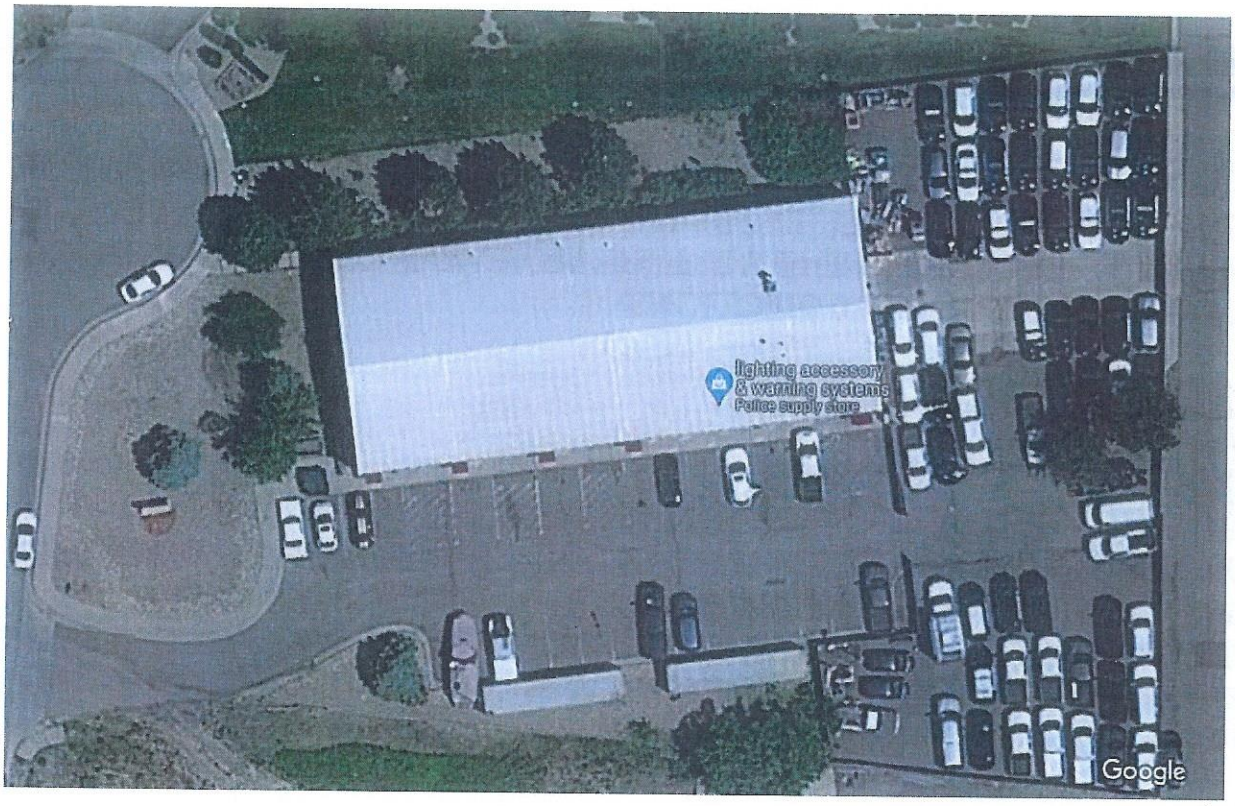
STATE OF COLORADO
CONTRACT NUMBER CAAA,202000000252
COLORADO DEPARTMENT OF CORRECTIONS PAROLE
INSTALLATION AND REMOVAL OF VARIOUS PARTS AND COMPONENTS FOR PAROLE OFFICERS VEHICLES. ESTIMATE 20 TO 40 VEHICLES PER YEAR. THIS IS OUR 14 TH YEAR BEING THE SOLE SOURCE VENDOR UNDER CONTRACT FOR CO DEPARTMENT OF CORRECTIONS.

STATE OF COLORADO
CONTRACT # 19-02
COLORADO PARKS AND WILDLIFE
INSTALLATION OF LAW ENFORCEMENT PACKAGES ON STATE LAW ENFORCEMENT VEHICLES FROM STATE PARKS TO DIVISION OF WILDLIFE AND VARIOUS OTHER AGENCIES WITHIN THE STATE. THIS IS OUR 1ST RENEWAL OF A 4 YEAR CONTRACT AND OUR 4TH TIME AWARDED THIS WORK. ESTIMATE BETWEEN 30 AND 50 VEHICLES WITH AN AVERAGE CONTRACT AMOUNT OF 200,000.

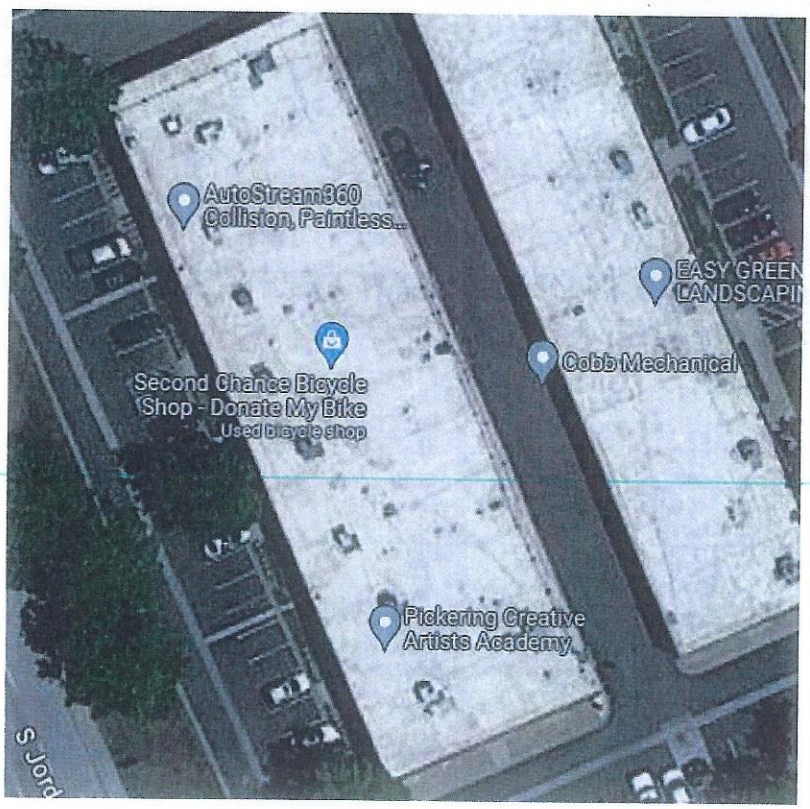
CITY OF WESTMINSTER
POLICE DEPARTMENT
CONTRACT NUMBER # GS-2-1-2022
THIS WILL BE OUR 2nd EXTENSION OF A 4 YEAR CONTRACT FOR UPFITTING POLICE AND FIRE LIGHT DUTY VEHICLES 10-15 PER YEAR INCLUDING MOTORCYCLES. ESTIMATED YEARLY CONTRACT AMOUNT 250,000

TOWN OF PARKER COLORADO
POLICE / FLEET
CONTRACT NUMBER 23-024
UPFITTING AND GRAPHICS ON POLICE AND FLEET VEHICLES AVERAGE VEHICLE BETWEEN 10 AND 20 VEHICLES PER YEAR.

LAWS MAIN FACILITY
7124 S. DILLON COURT



LAWS EAST FACILTIY
6920 S. JORDAN ROAD



MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Mike Wise, Sr. Manager Application Services

DESCRIPTION: WorkSMART Finance/Budget/Procurement Project in the Amount of $229,910.00

SUMMARY: ERP (D365 Finance & Operations) enhancement scope to strengthen budget tracking, Projects & Grants approval workflows, vendor portal governance, vendor master data requirements, and position control forecasting visibility. Multi-department benefits including Finance (Budget/AR/AP/Tax reporting), Procurement & Sourcing, Projects & Grants administration, and HR/Position Control (forecasting). The total request is for $229,910.00, budgeted from the Technology Fund: 800900.

RECOMMENDED ACTION: Approval WorkSMART Finance/Budget/Procurement Project in the Amount of $229,910.00.

REVIEW:

John Huber	Approve	3/18/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Suzi Woodruff - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
Crowe SOSA 2026-07 16,200 FE 01.112.26.26
Crowe SOSA 2026-08 114,210
Crowe SOSA 2026-06 99.500 FE 01.06.26

MEETING DATE: March 24, 2026

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Crowe SOSA 2026-07 16,200 FE 01.112.26.26
Crowe SOSA 2026-08 114,210
Crowe SOSA 2026-06 99.500 FE 01.06.26

Docusign Envelope ID: 3B204F60-B37B-4173-AFCA-9BD74493A438

EXHIBIT A
SCOPE OF SERVICES AGREEMENT 2026-07
Crowe LLP

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into this 12th day of January , 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **Crowe LLP**, authorized to do business in Colorado (the "Consultant"). The County and the Consultant are collectively referred to herein as the "Parties".

RECITALS

WHEREAS, the Parties entered into an active Master Services Agreement dated July 9, 2024, (the "MSA") for the Consultant to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County would like the Consultant to provide enhancements to Microsoft Dynamics configurations; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.

2. **CYBERSECURITY REQUIREMENTS:**
   a. The Contractor(s) shall complete the Douglas County Cyber Security Awareness training prior to the start of work and access to any Douglas County facility or information system. This training is issued up to four (4) times per year.
   b. The Contractor must pass state and federal fingerprint and background checks prior to the start of work and access to any Douglas County CJI facility or information system. The Douglas County Justice Center, located at 4000 Justice Way in Castle Rock, CO 80109, is an example of a county CJI facility
   c. To complete the required fingerprinting, the Contractor and/or its associated personnel must set up vendor accounts with the Colorado Bureau of Investigations (CBI) at https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/new-accounts. The Contractor shall be responsible for assigning all associated personnel to the account and complying with the section (b) fingerprint requirements under the CBI process.
   d. The Contractor agrees and acknowledges it shall adhere to the CJIS security policy.

3. **SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by the Consultant.

4. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding, in no event shall the County be liable for payment under this for any amount in excess of **SIXTEEN THOUSAND TWO HUNDRED DOLLARS AND ZERO CENTS ($16,200.00)**. The County is not

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under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. **TERM:** It is mutually agreed by the Parties that the term of this SOSA shall commence as of 12:01 a.m. on **January 9, 2026**, and terminate at 11:59 p.m. on **September 30, 2026**. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

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Exhibit A
Statement of Work

1. Client/Contract:

Douglas County

This Statement of Work outlines the additions to the scope of the Douglas County ("the County") Enterprise Resource Planning System and Services resulting from conference room pilot prep (CRP) activities during the Validation Phase. This Statement of Work is subject to the County Master Services Agreement for Enterprise Resource Planning System and Services ("the Contract") with Crowe LLP, effective July 9, 2024. The terms of the Contract are hereby incorporated into this Statement of Work.

2. Description of Services and Tasks

During CRP Prep and other Validation Phase activities the County and Crowe identified new enhancements that the County has requested to be added to the scope of the project as noted below. The breakdown of this Statement of Work includes the following:

A. Additional Requirements Added to Scope

- Vendor Portal – Designated Field Update Changes – Power automate
- Vendor Portal – Bank Account Update – Custom Alert on Batch Job

Crowe will perform design and develop the additional scope items consistent with the original Statement of Work.

3. Assumptions

1. The County will make resources available to assist with design decisions, and to review and approve the functional designs associated with the new changes being added to scope. It is assumed these activities will take place within the mutually agreed upon revised timeframes for the project.
2. The County will make resources available to answer questions during development and assist with testing the changes that were added to scope. It is assumed that the County will test the changes within **10 days** of Crowe deploying the change to a test environment, or a mutually agreed upon timeframe between Crowe and the County.
3. No additional post-implementation support hours have been factored into this change.
4. The Crowe Project Manager will integrate the work of this SOW into the Master Project Plan, including any of the standard project management artifacts and communication tools disseminated on a regular basis (status report, etc.).

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4. Fees and Billing

Based on discussions with the County, Crowe will provide the services described in this Statement of Work for an increase of our original contracted amount of **$16,200.**

- The completion of the development, along with the County's testing within the County's acceptance testing environment, will serve as the completion criteria for each change.
- Crowe will bill the County monthly for each of the changes as they are completed.

Additional Enhancement Scope

DevOps ID		COSTS
55325	Vendor Portal - Bank Account Update - Custom Alert on Batch Job	$8,100
55327	Vendor Portal - Designated Field Update Changes - Power Automate	$8,100
	Total:	**$16,200**

5. Authorization:

If the services to be performed by Crowe and the terms of this Statement of Work as described above are acceptable, please provide authorization to proceed by returning one copy of this document signed by the appropriate official of the County.

Douglas County
(Client)

DocuSigned by:
John Huber
A705DA1426E9438...

DS

Signed

John Huber
Printed

Chief Information Officer
Title

1/12/2026
Date

CROWE LLP
(Crowe)

Glendon Haney

Signed

Glendon Haney
Printed

Principal
Title

1/6/2026
Date

Docusign Envelope ID: 3B204F60-B37B-4173-AFCA-9BD74493A438

IN WITNESS WHEREOF, the County and the Consultant have executed this Contract as of the date in the first paragraph on the first page.

By: Signed by: Glendon Haney 80D4F0234287422...

Printed Name Glendon Haney

Title: Principal

Date: 1/12/2026

Docusign Envelope ID: 3B204F60-B37B-4173-AFCA-9BD74493A438

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS

DocuSigned by: DS
John Huber MW
BY: A705DA1426E9438...

John Huber

Chief Information Officer

DATE: 1/12/2026

APPROVED AS TO FISCAL CONTENT:

Signed by:
Christie Guthrie
BY: C371FCD771FC4CD...

Christie Guthrie

Finance Director

DATE: 1/12/2026

APPROVED AS TO LEGAL FORM:

Signed by:
Arielle Denis
BY: E31A124B1829457...

Arielle Denis

Assistant County Attorney

DATE: 1/12/2026

APPROVED AS TO INSURANCE REQUIREMENTS:

Signed by:
Megan Datwyler
BY: 33306CF1515540A...

Megan Datwyler

Risk Manager

DATE: 1/12/2026

Certificate Of Completion

Envelope Id: 3B204F60-B37B-4173-AFCA-9BD74493A438
Subject: Please DocuSign: Crowe SOSA 2026-07 $16,200
Contract Type: Public Services Agreement
Tuition Reimbursement Application:
Source Envelope:
Document Pages: 6
Certificate Pages: 6
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Signatures: 6
Initials: 2

Status: Completed

Envelope Originator:
Susan Woodruff
100 Third St.
Castle Rock, CO 80104
swoodruff@douglas.co.us
IP Address: 67.135.160.252

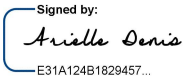
Record Tracking

Status: Original
1/9/2026 5:21:41 PM

Holder: Susan Woodruff
swoodruff@douglas.co.us

Location: DocuSign

Signer Events	Signature	Timestamp
Mike Wise mwise@douglas.co.us Deputy Director, Application Services Douglas County Government, Colorado Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 10/8/2019 11:14:11 AM ID: 944047ae-f7e2-459a-af4f-2961adc4a6ee	DS  Signature Adoption: Pre-selected Style Using IP Address: 67.135.162.252	Sent: 1/9/2026 5:27:45 PM Resent: 1/12/2026 12:10:35 PM Viewed: 1/12/2026 12:57:01 PM Signed: 1/12/2026 12:57:11 PM
Glendon Haney glendon.haney@crowe.com Principal Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 8/15/2025 7:27:36 PM ID: c41d9643-648b-46a8-98ad-d5779998f25d	Signed by:  80B4F6294287422... Signature Adoption: Pre-selected Style Using IP Address: 159.246.20.2	Sent: 1/12/2026 12:57:13 PM Viewed: 1/12/2026 12:59:48 PM Signed: 1/12/2026 1:00:07 PM
John Huber jhuber@douglas.co.us Chief Information Officer Douglas County Government, Colorado Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	DocuSigned by:  A705DA1426E9438... Signature Adoption: Pre-selected Style Using IP Address: 67.135.162.224	Sent: 1/12/2026 1:00:09 PM Viewed: 1/12/2026 1:52:02 PM Signed: 1/12/2026 1:52:57 PM
Amy Williams awilliam@douglas.co.us Paralegal Douglas County Colorado Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 67.135.162.224	Sent: 1/12/2026 1:52:58 PM Viewed: 1/12/2026 2:56:59 PM Signed: 1/12/2026 2:57:04 PM

Signer Events	Signature	Timestamp
Arielle Denis adenis@douglas.co.us Assistant County Attorney Security Level: Email, Account Authentication (None)	Signed by:  E31A124B1829457...	Sent: 1/12/2026 2:57:05 PM Viewed: 1/12/2026 4:37:45 PM Signed: 1/12/2026 4:38:05 PM
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Electronic Record and Signature Disclosure: Not Offered via Docusign		
Megan Datwyler mdatwyler@douglas.co.us Risk Manager Security Level: Email, Account Authentication (None)	Signed by:  33306CF1515540A...	Sent: 1/12/2026 4:38:06 PM Viewed: 1/12/2026 4:48:06 PM Signed: 1/12/2026 4:48:19 PM
	Signature Adoption: Pre-selected Style Using IP Address: 216.160.166.148 Signed using mobile	
Electronic Record and Signature Disclosure: Accepted: 1/12/2026 4:48:06 PM ID: b5be6ce6-0028-4c1b-9c62-8d75834d6ce6		
Craig Kronhart ckronhart@douglas.co.us Security Level: Email, Account Authentication (None)	**Completed** Using IP Address: 67.135.162.224	Sent: 1/12/2026 4:48:22 PM Viewed: 1/12/2026 4:59:07 PM Signed: 1/12/2026 5:01:15 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Christie Guthrie cguthrie@douglas.co.us Finance Director Security Level: Email, Account Authentication (None)	Signed by:  C371FCD771FC4CD...	Sent: 1/12/2026 5:01:17 PM Viewed: 1/12/2026 6:14:42 PM Signed: 1/12/2026 6:15:50 PM
	Signature Adoption: Pre-selected Style Using IP Address: 67.135.162.252	
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Amy Williams awilliam@douglas.co.us Paralegal Douglas County Colorado Security Level: Email, Account Authentication (None)	**Completed** Using IP Address: 67.135.162.224	Sent: 1/12/2026 6:15:52 PM Viewed: 1/13/2026 10:50:01 AM Signed: 1/13/2026 10:50:24 AM
Electronic Record and Signature Disclosure: Not Offered via Docusign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Meredith Gilbert mgilbert@douglas.co.us Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 1/9/2026 5:27:44 PM
Susan Woodruff swoodruff@douglas.co.us Business Services, IT Douglas County Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/23/2025 11:22:36 AM ID: d77cd777-1598-49b9-b6b0-5ab979988ef5	COPIED	Sent: 1/13/2026 10:50:26 AM Resent: 1/13/2026 10:50:31 AM Viewed: 1/13/2026 3:35:46 PM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	1/13/2026 10:50:01 AM
Signing Complete	Security Checked	1/13/2026 10:50:24 AM
Completed	Security Checked	1/13/2026 10:50:27 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Carahsoft OBO County of Douglas, CO (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO County of Douglas, CO:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: joleson@douglas.co.us

To advise Carahsoft OBO County of Douglas, CO of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at joleson@douglas.co.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Carahsoft OBO County of Douglas, CO

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to joleson@douglas.co.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO County of Douglas, CO

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to joleson@douglas.co.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft OBO County of Douglas, CO as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft OBO County of Douglas, CO during the course of your relationship with Carahsoft OBO County of Douglas, CO.

EXHIBIT A
SCOPE OF SERVICES AGREEMENT 2026-08
Crowe LLP

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **Crowe LLP** authorized to do business in Colorado (the "Consultant"). The County and the Consultant are collectively referred to herein as the "Parties".

RECITALS

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WHEREAS, the County would like the Consultant to design and develop enhancements to Microsoft Dynamics 365 F&O; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

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   a. If the Consultant has access to the Douglas County Network systems, the Consultant and its associated personnel shall complete the Douglas County Cyber Security Awareness training within the first 30 days of the contract and prior to accessing any Douglas County facility or information system. This training is issued up to four (4) times per year.
   b. If the Consultant has access to County facilities or systems that may contain Criminal Justice Information, the Consultant and its associated personnel must pass state and federal fingerprint and background checks prior to the start of work and prior to accessing any Douglas County facility or information system.
   c. To complete the required fingerprinting, the Consultant and/or its associated personnel must set up vendor accounts with the Colorado Bureau of Investigations (CBI) at https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/new-accounts. The Consultant shall be responsible for assigning all associated personnel to the account and complying with the section (b) fingerprint requirements under the CBI process.
   d. Depending on access requirements, the Consultant and/or its associated personnel may be required to sign additional CJIS security addendum.

3. **SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by the Consultant.

4. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding, in no event shall the County be liable for payment under this for any amount in excess of **ONE HUNDRED**

FOURTEEN THOUSAND TWO HUNDRED TEN DOLLARS AND ZERO CENTS ($114,210.00). The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. **TERM:** It is mutually agreed by the Parties that the term of this SOSA shall commence as of 12:01 a.m. on **March 25, 2026**, and terminate at 11:59 p.m. on **August 31, 2026.** This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted, and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

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Exhibit 1

Attach Exhibit Here

Exhibit A
Statement of Work
Number 007 Page 1 of 3

1. Client/Contract:

Douglas County

This Statement of Work outlines the additions to the scope of the Douglas County ("the County") Enterprise Resource Planning System and Services resulting from conference room pilot prep (CRP) activities during the Validation Phase. This Statement of Work is subject to the County Master Services Agreement for Enterprise Resource Planning System and Services ("the Contract") with Crowe LLP, effective July 9, 2024. The terms of the Contract are hereby incorporated into this Statement of Work.

2. Description of Services and Tasks

During CRP Prep and other Validation Phase activities the County and Crowe identified new enhancements that the County has requested to be added to the scope of the project as noted below. The breakdown of this Statement of Work includes the following:

A. Credits for Requirements Removed from Scope

- Removal of 1 Enhancement

B. Additional Requirements Added to Scope

- Project Workflow – Expenses
- Project Workflow - Hours
- Project Workflow - Adjustments
- Budget Request Number Field in Budget Plans
- Vendor DBA change to legal name and required field
- Budget warning on vendor portal
- Expand Budget Register Entry Line Comment to 300 Characters
- Extend Forecast Position Financial Dimensions to Forecast Position List Grid

Crowe will perform design and develop the additional scope items consistent with the original Statement of Work.

2A. Credits for Requirements Removed From Scope

During review of the enhancements approved and signed in SOW 006, the County determined that the enhancement listed below is no longer required and will be utilizing out of the box functionality to fulfill the requirement.

DevOps ID	Title	COSTS
55325	Vendor Portal - Bank Account Update - Custom Alert on Batch Job	$8,100

Cost Reductions
The cost reduction associated with the removal of the above item from scope, is as follows:

Vendor Portal - Bank Account Update - Custom Alert on Batch Job	($8,100)

Total Credit: ($8,100)

Note: As this enhancement was to be billed upon completion of testing but was cancelled before development started, the County will not be invoiced. This SOW serves to remove it from included scope.

2B. Additional Requirements added to Scope

ID	Title	Business Areas	Estimates
56501	Project Workflow – Expenses	Projects & Grants	$16,779
57893	Project Workflow – Hours	Projects & Grants	$16,779
57894	Project Workflow - Adjustments	Projects & Grants	$50,760
56902	Budget Request Number Field in Budget Plans	Budgeting	$9,024
56499	Vendor DBA change to legal name and required field	Accounts Receivable	$4,512
57357	Budget warning on vendor portal	Procurement and Sourcing	$5,076
58118	Expand Budget Register Entry Line Comment to 300 Characters	Budgeting	$5,640
57357	Extend Forecast Position Financial Dimensions to Forecast Position List Grid	Position Control	$5,640
		Total:	**$114,210**

3. Assumptions

1. The County will make resources available to assist with design decisions, and to review and approve the functional designs associated with the new changes being added to scope. It is assumed these activities will take place within the mutually agreed upon revised timeframes for the project.
2. The County will make resources available to answer questions during development and assist with testing the changes that were added to scope. It is assumed that the County will test the changes within **10 days** of Crowe deploying the change to a test environment, or a mutually agreed upon timeframe between Crowe and the County.
3. No additional post-implementation support hours have been factored into this change.
4. The Crowe Project Manager will integrate the work of this SOW into the Master Project Plan, including any of the standard project management artifacts and communication tools disseminated on a regular basis (status report, etc.).

4. Fees and Billing

Based on discussions with the County, Crowe will provide the services described in this Statement of Work for an increase of our original contracted amount of **$106,110** per the additions and reductions to scope defined above.

- The completion of the development, along with the County's testing within the County's acceptance testing environment, will serve as the completion criteria for each change.
- Crowe will bill the County monthly for each of the changes as they are completed.

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EXHIBIT A
SCOPE OF SERVICES AGREEMENT 2026-06
Crowe LLP

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into is made and entered into this 6th day of January, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **Crowe LLP**, authorized to do business in Colorado (the "Consultant"). The County and the Consultant are collectively referred to herein as the "Parties".

RECITALS

WHEREAS, the Parties entered into an active Master Services Agreement dated July 9, 2024, (the "MSA") for the Consultant to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County would like the Consultant to provide ERP system operational readiness support; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.

2. **CYBERSECURITY REQUIREMENTS:**

a. The Contractor(s) shall complete the Douglas County Cyber Security Awareness training prior to the start of work and access to any Douglas County facility or information system. This training is issued up to four (4) times per year.

b. The Contractor must pass state and federal fingerprint and background checks prior to the start of work and access to any Douglas County CJI facility or information system. The Douglas County Justice Center, located at 4000 Justice Way in Castle Rock, CO 80109, is an example of a county CJI facility

c. To complete the required fingerprinting, the Contractor and/or its associated personnel must set up vendor accounts with the Colorado Bureau of Investigations (CBI) at https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/new-accounts. The Contractor shall be responsible for assigning all associated personnel to the account and complying with the section (b) fingerprint requirements under the CBI process.

d. The Contractor agrees and acknowledges it shall adhere to the CJIS security policy.

3. **SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by the Consultant.

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4. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding, in no event shall the County be liable for payment under this for any amount in excess of **NINETY-NINE THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS ($99,500.00**). The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. **TERM:** It is mutually agreed by the Parties that the term of this SOSA shall commence as of 12:01 a.m. on **January 1, 2026**, and terminate at 11:59 p.m. on **December 31, 2026**. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

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Exhibit 1
Statement of Work

Project Name: Douglas County Budget Office – Change Adoption & Operational Readiness Support

Background
Douglas County is currently implementing Microsoft Dynamics 365, with go-live planned for July 1, 2026. The County's Budget Office, comprised of a Director, Assistant Director, and Analyst serves as the functional sponsor for the budgeting module and will be responsible for leading User Acceptance Testing (UAT) in early 2026 and operationalizing the new processes after go-live.

Current budgeting practices are highly manual, spreadsheet-driven, and will require modifications within the new Dynamics environment. This scale of change will also require hands-on support to adopt the new system and effectively champion the change across the organization.

The County seeks an embedded resource to quickly assess current workflows, translate them into Dynamics 365 capabilities, and prepare the Budget Office to successfully lead UAT, drive adoption, and support countywide transparency and self-service.

Project Objectives

- Build a quick understanding of current-state budgeting processes, tools, and decision workflows, and translate current practices into the Dynamics 365 future-state environment; identifying opportunities to streamline, modernize, and align with best practices.
- Prepare the Budget Office to operationalize the new system and confidently lead countywide adoption.
- Support readiness for UAT and go-live.

Project Approach
Crowe anticipates performing a variety of key activities to support system adoption including, but not limited to the tasks outlined in the table below:

Key Task	Activities
Adoption, Change Support & Hands-On Coaching	• Serve as a "bridge" between the Budget Office and ERP implementation team. • Provide ongoing coaching to help the team understand and perform their roles in the new system. • Facilitate learning sessions where Budget Office staff can see and practice their workflows in Dynamics. • Prepare the Budget Office champion system adoption across County departments. • Support the County's goal of expanding transparency and driving self-service budgeting and reporting.
UAT Preparation & Support	• Develop UAT scenarios and test scripts reflecting County budgeting activities. • Coach the Budget Office team on their UAT responsibilities and execution approach. • Support coordination with the ERP project team to ensure test coverage aligns with the County's business needs.
Go-Live Readiness Support	• Create a practical readiness plan outlining key tasks, ownership, and timelines. • Identify change risks and mitigation strategies prior to July 1, 2026. • Support preparation for the annual budget cycle, which begins immediately after go-live.
Ongoing Progress Reporting	• Weekly status meetings to monitor progress (virtual, on-site or hybrid), estimated ½ hour. • Regular alignment meetings to ensure recommendations reflect the configured Dynamics 365 environment.

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Deliverables
Specific deliverables will be on an as-needed basis.

Out-of-Scope (Optional Add-Ons Available)

- *Technical system configuration or development within Dynamics 365*
- *Broader countywide change management beyond the Budget Office*
- *Post–go-live stabilization support unless added as a separate work stream*
- *Detailed financial analysis or budget modeling unrelated to system adoption*

Project Team
Crowe will provide the following resources for this engagement:

Team Member	Proposed Role and Professional Summary
Bert Nuehring, Partner *CPA, CGMA*	**Engagement Partner** Bert is a Partner in the firm's public sector practice with over forty years of experience in public accounting, auditing and consulting. Mr. Nuehring has assisted government agencies with technical accounting and auditing issues. He has performed services for local, state and federal governmental financial statements, budgets, Single Audit Act audits, Performance Audits, examinations, agreed-upon procedures, and incurred cost audits.
Jill Willis, Managing Director *MBA, PMP, Prosci©, Certified Change Management Professional*	**Project Manager** Jill has over 20 years of professional experience working for nonprofit and government entities. Jill is an experienced Managing Director for Crowe's Consulting Public Sector Business Transformation Practice and leads the Crowe Strategy Lab offering. Jill has extensive knowledge in public sector organizational management and is a highly analytical professional with excellent communication and leadership skills; with a track record for managing complex projects in a thorough, thoughtful manner. Before joining the Crowe team, she was the Chief Financial Officer for a prominent Chicago non-profit, where she led efforts to transform the finance, accounting, payroll, purchasing, IT, and facility departments. She also worked at the Chicago Office of Tourism & Culture and City of Chicago.
Jason Lee, Senior Consultant *Certified Associate of Project Management (CAPM)*	**Lead Business Analyst** Jason is a Colorado resident and senior analyst for the Public Sector Business Transformation team. Jason holds a Bachelor of Arts in Business Management Economics from the University of California, Santa Cruz. Jason specializes in economic analysis, financial modeling, and program evaluation for state and local governments. He has supported agencies in designing and validating complex cost and revenue models, assessing incentive and capital programs, and delivering data-driven insights to inform strategic policy and operational decisions. Jason's experience spans multi-year financial forecasts, activity-based cost studies, compliance audits, and stakeholder-facing reports.

Timeline
The team anticipates work to begin in January 2026 and run through April 2026, with the option to extend in the months leading up to go-live. We will work with the County towards the end of April to determine if a timeline extension is necessary. If so, we will estimate time and materials budget based on the level of support required.

Fees
Our goal in setting fees is simple: to provide long-term, cost-effective pricing for our clients. We are confident that we can work together to achieve an optimized plan and budget for this engagement. We welcome the opportunity to discuss the approach with you and clarify our assumptions together to align on expectations. We have flexibility to scale our services up or down to best meet your needs. We are also flexible with our approach and welcome the opportunity to refine our scope of work, estimated timeline, and corresponding level of effort with you.

Our estimated time and materials across all team resources are outlined below. This does not include any services noted as optional within the approach section.

Resource Level	Blended Resource Rate	Estimated Hours (Time)	Estimated Fees
Engagement Partner	$235	385	$90,475
Project Manager			
Lead Business Analyst			
Materials (Travel)			$9,025
Total Time and Materials Estimate		**385**	**$99,500**

Assumptions:

- *Crowe reports directly to the County and not to any other third-party vendor or agency. the County will assist in facilitating work with the stakeholders as needed.*
- *The County will appoint a Project Manager to coordinate and oversee Crowe's work, including identifying stakeholder availability for meetings, arranging meeting logistics, and overseeing County's completion of assigned activities per the project schedule.*
- *We will only perform scope of work described above; implementation is not included in this scope of work. Only the deliverables and milestones described in our scope of work are included.*
- *The County's Project Manager will facilitate internal deliverable reviews and provide consolidated feedback to Crowe within 5 business days, unless otherwise noted in the Proposal.*
- *The County will make data, documentation, and subject matter experts available to our team as needed to complete project activities, including those identified that are outside of the County. County executives and staff will be available to assist in this effort, including by participating in meetings, surveys, information requests, and other appropriate points of engagement to successfully achieve the objectives of the project.*
- *We can perform work in a mix of virtual and onsite environments and estimate on average 2-4 days weekly. We can adjust this approach per County's preference at any time and estimate additional travel expenses in advance if requested.*
- *The County agrees to make all management decisions, including determining which, if any, recommendations to implement.*
- *The County will not send any sensitive information, including PII or PHI, to Crowe via unencrypted solutions. The County will notify Crowe of any information sent that is deemed to be confidential and it will be clearly marked as such.*
- *Crowe's deliverables are intended for County personnel only.*
- *Professional fees for special projects outside of the agreed-upon scope will be determined based on project factors, such as type of project, subject matter experience required, scope, and resource requirements. Prior to commencing additional services, we will obtain your approval and agreement on the scoping and pricing, as applicable.*

Authorization:

If the services to be performed by Crowe and the terms of this Statement of Work as described above are acceptable, please provide authorization to proceed by returning one copy of this document signed by the appropriate official of the County.

Douglas County
(Client)

DocuSigned by:
John Huber
A705DA1426E9438...
DS MW DS TC

Signed

John Huber

Printed

Chief Information Officer

Title

1/1/2026

Date

CROWE LLP
(Crowe)

DocuSigned by:
Bert Nuehring
1D6DDFAF34E2496...

Signed

Bert Nuehring

Printed

Partner

Title

12/31/2025

Date

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IN WITNESS WHEREOF, the County and the Consultant have executed this Contract as of the date in the first paragraph on the first page.

By: DocuSigned by: Bert Muehring 1D6DDFAF34E2496...

Printed Name Consultant Name

Title: Partner

Date: 12/31/2025

Docusign Envelope ID: 02FF3C68-F6E2-4C25-91F3-F03BA5B7FBC8

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS

BY: Signed by: Doug DeBord EB22981118E544C...

Doug DeBord

County Manager

DATE: 1/6/2026

BY: DocuSigned by: John Huber A705DA1426E9438... DS MW DS TC

John Huber

Chief Information Officer

DATE: 1/1/2026

APPROVED AS TO FISCAL CONTENT:

BY: Signed by: Christie Guthrie C371FCD771FC4CD...

Christie Guthrie

Finance Director

DATE: 1/6/2026

APPROVED AS TO LEGAL FORM:

BY: Signed by: Arielle Denis E31A124B1829457...

Arielle Denis

Assistant County Attorney

DATE: 1/2/2026

APPROVED AS TO INSURANCE REQUIREMENTS:

BY: Signed by: Megan Datwyler 33306CF1515540A...

Megan Datwyler

Risk Manager

DATE: 1/6/2026

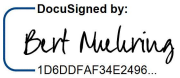
Certificate Of Completion

Envelope Id: 02FF3C68-F6E2-4C25-91F3-F03BA5B7FBC8
Status: Completed
Subject: Please DocuSign: Crowe SOSA 2026-06 $99,500 Budget Support
Contract Type:
Tuition Reimbursement Application:
Source Envelope:
Document Pages: 8
Signatures: 8
Certificate Pages: 6
Initials: 4
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Envelope Originator:
Susan Woodruff
100 Third St.
Castle Rock, CO 80104
swoodruff@douglas.co.us
IP Address: 67.135.160.252

Record Tracking

Status: Original
12/31/2025 8:39:50 AM
Holder: Susan Woodruff
swoodruff@douglas.co.us
Location: DocuSign

Signer Events	Signature	Timestamp
Mike Wise mwise@douglas.co.us Deputy Director, Application Services Douglas County Government, Colorado Security Level: Email, Account Authentication (None)	DS  Signature Adoption: Pre-selected Style Using IP Address: 67.135.162.252	Sent: 12/31/2025 9:47:53 AM Viewed: 12/31/2025 9:59:15 AM Signed: 12/31/2025 9:59:22 AM
Electronic Record and Signature Disclosure: Accepted: 10/8/2019 11:14:11 AM ID: 944047ae-f7e2-459a-af4f-2961adc4a6ee		
Thom Curtis tcurtis@douglas.co.us Sr. Manager - PMO Services Security Level: Email, Account Authentication (None)	DS  Signature Adoption: Pre-selected Style Using IP Address: 67.135.160.252	Sent: 12/31/2025 9:59:24 AM Viewed: 12/31/2025 10:06:17 AM Signed: 12/31/2025 10:06:26 AM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Bert Nuehring bert.nuehring@crowe.com Partner Crowe Horwath LLP Security Level: Email, Account Authentication (None)	DocuSigned by:  1D6DDFAF34E2496... Signature Adoption: Pre-selected Style Using IP Address: 159.246.20.2	Sent: 12/31/2025 10:06:28 AM Viewed: 12/31/2025 10:09:00 AM Signed: 12/31/2025 3:49:03 PM
Electronic Record and Signature Disclosure: Accepted: 12/30/2025 8:02:33 PM ID: eca11005-a5a8-4cb0-a236-6e3da470fbc7		
John Huber jhuber@douglas.co.us Chief Information Officer Douglas County Government, Colorado Security Level: Email, Account Authentication (None)	DocuSigned by:  A705DA1426E9438... Signature Adoption: Pre-selected Style Using IP Address: 2601:283:4e82:7370:cd4b:1c8f:b773:a17	Sent: 12/31/2025 3:49:05 PM Viewed: 1/1/2026 3:02:14 PM Signed: 1/1/2026 3:02:40 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		

Signer Events	Signature	Timestamp
Amy Williams awilliam@douglas.co.us 1-8472267263 Paralegal Douglas County Colorado Security Level: Email, SMS, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Signed by link sent to awilliam@douglas.co.us Using IP Address: 67.135.162.224	Sent: 1/1/2026 3:02:44 PM Viewed: 1/2/2026 8:11:41 AM Signed: 1/2/2026 8:11:45 AM
Arielle Denis adenis@douglas.co.us Assistant County Attorney Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	Signed by: Arielle Denis E31A124B1829457... Signature Adoption: Pre-selected Style Using IP Address: 67.135.162.252	Sent: 1/2/2026 8:11:47 AM Viewed: 1/2/2026 8:17:16 AM Signed: 1/2/2026 8:17:30 AM
Megan Datwyler mdatwyler@douglas.co.us Risk Manager Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 1/6/2026 7:45:15 AM ID: fcb7cc6b-8d8f-4e22-a0aa-27ce2cbe9366	Signed by: Megan Datwyler 33306CF1515540A... Signature Adoption: Pre-selected Style Using IP Address: 216.160.166.148 Signed using mobile	Sent: 1/2/2026 8:17:33 AM Resent: 1/5/2026 3:22:50 PM Viewed: 1/6/2026 7:45:15 AM Signed: 1/6/2026 7:45:25 AM
Craig Kronhart ckronhart@douglas.co.us 1-3038753429 Security Level: Email, SMS, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Signed by link sent to ckronhart@douglas.co.us Using IP Address: 67.135.162.224	Sent: 1/6/2026 7:45:28 AM Viewed: 1/6/2026 9:40:28 AM Signed: 1/6/2026 9:49:06 AM
Christie Guthrie cguthrie@douglas.co.us Finance Director Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	Signed by: Christie Guthrie C371FCD771FC4CD... Signature Adoption: Pre-selected Style Using IP Address: 67.135.162.224	Sent: 1/6/2026 9:49:09 AM Viewed: 1/6/2026 3:55:29 PM Signed: 1/6/2026 3:56:07 PM
Doug DeBord DDebord@douglas.co.us 1-7208847671 County Manager Security Level: Email, SMS, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	Signed by: Doug DeBord EB22981118E544C... Signature Adoption: Pre-selected Style Signed by link sent to DDebord@douglas.co.us Using IP Address: 67.135.162.224	Sent: 1/6/2026 3:56:10 PM Viewed: 1/6/2026 4:05:41 PM Signed: 1/6/2026 4:05:47 PM

Signer Events	Signature	Timestamp
Amy Williams awilliam@douglas.co.us Paralegal Douglas County Colorado Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 67.135.162.252	Sent: 1/6/2026 4:05:50 PM Viewed: 1/6/2026 4:11:53 PM Signed: 1/6/2026 4:12:20 PM

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Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Susan Woodruff swoodruff@douglas.co.us Business Services, IT Douglas County Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/23/2025 11:22:36 AM ID: d77cd777-1598-49b9-b6b0-5ab979988ef5	COPIED	Sent: 1/6/2026 4:12:22 PM Resent: 1/6/2026 4:12:28 PM Viewed: 1/8/2026 2:52:58 PM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

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Signing Complete	Security Checked	1/6/2026 4:12:20 PM
Completed	Security Checked	1/6/2026 4:12:22 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Carahsoft OBO County of Douglas, CO (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO County of Douglas, CO:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: joleson@douglas.co.us

To advise Carahsoft OBO County of Douglas, CO of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at joleson@douglas.co.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Carahsoft OBO County of Douglas, CO

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to joleson@douglas.co.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO County of Douglas, CO

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to joleson@douglas.co.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft OBO County of Douglas, CO as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft OBO County of Douglas, CO during the course of your relationship with Carahsoft OBO County of Douglas, CO.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Mike Wise, Sr. Manager Application Services

DESCRIPTION: Inceed WorkSMART Support Contract Extension in the Amount of $104,912.00.

SUMMARY: Seeking approval for a contract extension for the WorkSMART support contractor through Inceed. The extension will retain the resource through December 2026. This resource provides additional support for the ongoing implementation of WorkSMART Dynamics. This purchase in the amount of $104,912 is budgeted from the IT Tech Fund.

RECOMMENDED ACTION: Approval of the Inceed WorkSMART Support Contract Extension in the Amount of $104,912.00.

REVIEW:

John Huber	Approve	3/11/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Suzi Woodruff - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
Inceed 2026 104,912 Amend2 WillLavery

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Mike Wise, Sr. Manager Application Services

DESCRIPTION: Inceed WorkSMART Support Contract Extension in the Amount of $104,912.00.

SUMMARY: Seeking approval for a contract extension for the WorkSMART support contractor through Inceed. The extension will retain the resource through December 2026. This resource provides additional support for the ongoing implementation of WorkSMART Dynamics. This purchase in the amount of $104,912 is budgeted from the IT Tech Fund.

RECOMMENDED ACTION: Approval of the Inceed WorkSMART Support Contract Extension in the Amount of $104,912.00.

REVIEW:

John Huber	Approve	3/11/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Inceed 2026 104,912 Amend2 WillLavery

SECOND AMENDMENT TO PUBLIC CONTRACT FOR SERVICES
INCEED, LLC

THIS SECOND AMENDMENT TO PUBLIC CONTRACT FOR SERVICES ("Contract") is made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **INCEED, LLC**, authorized to do business in Colorado (the "Consultant"). The County and Consultant are sometimes collectively referred to herein as the "Parties".

RECITALS

WHEREAS, the Parties entered into a certain Public Contract for Services dated October 7, 2025, (PCS) for contracting staffing services for a Principal Systems Analyst, with a maximum contract expenditure $46,768.00 and term from October 13, 2025, through December 5, 2025; and

WHEREAS, the Parties entered into a First Amendment to Public Contract for Services dated November 18, 2025, to increase the maximum contract expenditure by $232,576.00 for a total amount of $279,344.00 and extend the term through August 31, 2026; and

WHEREAS, the Parties now desire to amend the Contract by adding funds in the amount of one hundred four thousand nine hundred twelve dollars and zero cents ($104,912.00) and extending the term through December 31, 2026; and

NOW, THEREFORE, the Parties hereto agree as follows:

1. Section 4 of the Contract is hereby amended to read:

   MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **three hundred eighty-four thousand two hundred fifty-six dollars and zero cents ($384,256.00)**. The funds appropriated for this Second Amendment are **one hundred four thousand nine hundred twelve dollars and zero cents ($104,912.00)** for approximately September 2026 through December 2026. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract, nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

2. Section 5 of the Contract is hereby amended to read:

   TERM: It is mutually agreed by the Parties that the term of this Agreement shall commence as of 12:01 a.m. on **October 13, 2025**, and terminate at 11:59 p.m. on **December 31, 2026**. This Agreement and any SOSA executed that references this Agreement shall be contingent upon annual funding being appropriated, budgeted and

otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

3. **OTHER TERMS AND CONDITIONS REMAIN:** In the event of any inconsistencies between the Contract, First Amendment, and this Second Amendment, the terms of this Second Amendment shall control. Except as expressly set forth in this Second Amendment, the Contract otherwise is unmodified and remains in full force and effect. Each reference in the Contract to itself shall be deemed also to refer to this Second Amendment.

4. **CAPITALIZED TERMS:** All capitalized terms used but not defined herein shall have the same meanings as defined in the Contract.

(Remainder of Page Intentionally Blank)

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Mike Wise, Sr. Manager Application Services

DESCRIPTION:

Cornerstone 2026 Contract Renewal in the Amount of $240,739.96.

SUMMARY: Seeking approval of the contract renewal of Cornerstone On Demand for 2026. This solution allows HR to continue standard recruiting, learning, performance, and onboarding activities, as well as to automate several processes tied to these activities. Cornerstone Quote Number Q-139931 is for two years, but we are requesting funds only for 2026-2027, totaling $240,739.96. This purchase in the amount of $240,739.96 is budgeted from the Maintenance Fund, 18900.

RECOMMENDED ACTION: Approval of the Cornerstone 2026 Contract Renewal in the Amount of $240,739.96.

REVIEW:

John Huber	Approve	3/18/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Suzi Woodruff - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
Cornerstone 2026 240,739.96 Multi-Year Q-139931

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Mike Wise, Sr. Manager Application Services

DESCRIPTION:

Cornerstone 2026 Contract Renewal in the Amount of $240,739.96.

SUMMARY: Seeking approval of the contract renewal of Cornerstone On Demand for 2026. This solution allows HR to continue standard recruiting, learning, performance, and onboarding activities, as well as to automate several processes tied to these activities. Cornerstone Quote Number Q-139931 is for two years, but we are requesting funds only for 2026-2027, totaling $240,739.96. This purchase in the amount of $240,739.96 is budgeted from the Maintenance Fund, 18900.

RECOMMENDED ACTION: Approval of the Cornerstone 2026 Contract Renewal in the Amount of $240,739.96.

REVIEW:

John Huber	Approve	3/18/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Cornerstone 2026 240,739.96 Multi-Year Q-139931

Quote Number: Q-139931
Order Effective Date: (Date of Last Signature Below)
Quote Expiration Date: 06/24/2026

Cornerstone OnDemand - ORDER			
Customer Name	**County of Douglas, CO**		
Order Start Date	03/27/2026		
Order End Date	03/26/2028		
Primary Customer Contact	Caitlin Forsyth	cforsyth@douglas.co.us	+1 720-258-5444
Customer Address (Ship To)	County of Douglas, CO,100 Third Street ,Castle Rock, Colorado, United States,80104		
Primary Billing (Invoice) Contact	Douglas Debord	ddebord@douglas.co.us	(303) 660-7401
Customer Billing (Invoice) Address	County of Douglas, CO,100 Third Street ,Castle Rock, Colorado, United States,80104		

Product(s)

	Period 1 3/27/2026 - 3/26/2027			Period 2 3/27/2027 - 3/26/2028		
Product	**Qty**	**Fee**	**Billing Frequency**	**Qty**	**Fee**	**Billing Frequency**
Cornerstone Learning Management	1,550	Included	Annual	1,550	Included	Annual
Cornerstone Content Subscriptions Public Sector	1,550	Included	Annual	1,550	Included	Annual
Cornerstone Recruiting	1,550	Included	Annual	1,550	Included	Annual
Cornerstone Performance	1,550	Included	Annual	1,550	Included	Annual
Choice Customer Success Package	1	Included	Annual	1	Included	Annual
Web Services with Integration Connector	1	Included	Annual	1	Included	Annual
Cornerstone Extend: HireRight Background Check Integration	1	Included	Annual	1	Included	Annual
Unlimited Video Hosting and Delivery	1	Included	Annual	1	Included	Annual
Cornerstone Extend Import	1	Included	Annual	1	Included	Annual
Cornerstone Content Subscriptions - Technology	80	Included	Annual	80	Included	Annual
Cornerstone Extend: Apply with Linkedin Integration	1	Included	Annual	1	Included	Annual
Outbound Data Feed - Recruiting (ODFR) Connector	1	Included	Annual	1	Included	Annual
Outbound Data Feed - Salary (ODFS) Connector (s)	1	Included	Annual	1	Included	Annual
Inbound Data Feed - Salary (IDFS) Connector	1	Included	Annual	1	Included	Annual
Period Subtotal:	**USD 240,739.96**			**USD 264,813.91**		

Special Terms

Customer agrees that Customer will be available as a customer reference for reference calls or onsite visits, and/or to present at Cornerstone public events, solely as approved by mutual agreement of the parties.

Invoicing Schedule

Payment terms for this Order shall be Net 30 (days).
Fees are invoiced beginning on the Start Date(s) in accordance with the Billing Frequency. If required, Fees are pro-rated based on the actual number of days in the billing frequency period. One-time fees are invoiced on the Order Start Date. Any usage product which invoicing is based on usage will be billed monthly in arrears based on actual usage. Notwithstanding the foregoing, one-time fees for services on a SOW shall be invoiced in accordance with the billing terms set out in the applicable SOW. Unless otherwise expressly provided in an applicable Statement of Work ("SOW"), one-time fees for Services shall be invoiced on the Order Start Date and are due in accordance with the payment terms set forth herein. Except as otherwise expressly set forth herein, all purchases are non-cancelable and non-refundable. Fees are exclusive of applicable sales, use, VAT, GST, digital tax, DST and other taxes and are net of withholding taxes.

Product Details

Cornerstone Recruiting includes:
Onboarding
Internal/External Career Sites
Manage Candidates
Share Feedback
Hiring Dashboard
Mobile Applications

Cornerstone Performance includes:
Goals
Reviews
Succession
Compensation
Observation Checklists
Competencies
View

Cornerstone Learning Management Includes:
Learner Home
Curricula
Certifications
Assignment
Instructor Led Training
Catalog Management
Observation Checklists
Skills Matrix

Choice Package:
New Functionality Readiness and Adoption – adopt and drive usage of new features
Optimization and Curation – keep your system relevant and easy to use, increase adoption and build competencies
S.O.S. (Sustain Our System) – get help with tasks and on-boarding new admins, and tune up your reports
Education – an efficient way to learn Cornerstone products, features and functions
Customer Success – proactive, strategic guidance and support to make the most of your investment
Technical Support – enhanced support and issue resolution
Customer Community – access self-help tools, connect with peers and stay up to speed on what's new
Product Collaboration and Engagement – have a voice in the future of Cornerstone
See Choice Package for detailed support descriptions.

Terms and Conditions

This Order is hereby incorporated into and made part of the parties' master agreement (the "Agreement"). If the term of the Agreement is set to expire prior to the end of the Order Term, the term of the Agreement is hereby extended through the end of the Order Term for the purposes of this Order.

Some Content is hosted by third-party content providers. These providers may process personal information (e.g., Active User identification, course tracking, etc.) only as necessary to provide the Content in accordance with AICC, SCORM, or equivalent standards. The list, locations, and security and privacy policies of such providers are available upon request.

Purchased course(s) shall be available from the Order Start Date above, through the earlier of: (i) the Order End Date above; or (ii) termination/ expiration of all Learning Orders; or (iii) termination of the Agreement, after which time all access / course registrations shall be terminated or expire without refund. Course loading and hosting services are included as a part of this Order. Content subscriptions are non-transferable; they are unique to individual users. Notwithstanding the foregoing, where Customer has purchased the Enterprise Content subscription, these subscriptions may each be reassigned one time per year of the Order. Subject to the foregoing. Cornerstone reserves the right to invoice Clients automatically for each subscription/registration exceeding the number purchased, based on the total Content price set forth in this Order, divided by the total number of Active Users subscribed to/registered for that Content.

Agreed and accepted:

By way of the initials, below, Customer's signatory confirms that they are knowledgeable about the Purchase Order process of Customer, and Customer hereby confirms that:

(Please select from the below options, and initial where indicated)

Customer will be sending a Purchase Order for this order (Yes/No): _____

If a Purchase Order will be sent, the number of such Purchase Order is: _____. If the Purchase Order number is not available at the time of signature, Customer agrees to provide same to Collections@finance.csod.com within seven (7) calendar days of the Order Effective Date. Following notice and a reasonable time to cure, Services are subject to suspension for failure to timely provide such Purchase Order. For the avoidance of doubt, Cornerstone does not require the Purchase Order to issue an invoice and may issue an invoice without waiting for the Purchase Order in the event of a delay. Regardless if a PO is required or not, Customer agrees to pay all invoices associated with this Order in accordance with the payment terms hereof.

Initial: ☐

Please note that Cornerstone may, at its sole discretion, elect to not process this Order if Customer does not provide the above information.

Customer		**Cornerstone OnDemand, Inc.**	
Signature :		Signature :	
Name:		Name:	
Title:		Title:	
Date:		Date:	

Order Validation

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Jim Brown, Chief Technology Officer

DESCRIPTION: Lansing Point Satellite Office Conference Room Construction in the Amount of $132,072.00.

SUMMARY:

- Beacon Communications will supply and install new audiovisual presentation and control systems in the newly constructed conference rooms on the 1st floor. These rooms will be equipped with video conferencing, audio conferencing, and video presentations, adhering to Douglas County's standardized room configurations.
- During this phase, the Human Services Department will utilize this technology.
- The project will be funded by the Lansing Project Budget.

RECOMMENDED ACTION: Approval of the Lansing Point Satellite Office Conference Room Construction in the Amount of $132,072.00.

REVIEW:

John Huber	Approve	3/13/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Suzi Woodruff - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
Beacon SOSA 2026-56 132,072 Lansing Point 2
1st Floor Conf Rooms

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Jim Brown, Chief Technology Officer

DESCRIPTION: Lansing Point Satellite Office Conference Room Construction in the Amount of $132,072.00.

SUMMARY:

- Beacon Communications will supply and install new audiovisual presentation and control systems in the newly constructed conference rooms on the 1st floor. These rooms will be equipped with video conferencing, audio conferencing, and video presentations, adhering to Douglas County's standardized room configurations.
- During this phase, the Human Services Department will utilize this technology.
- The project will be funded by the Lansing Project Budget.

RECOMMENDED ACTION: Approval of the Lansing Point Satellite Office Conference Room Construction in the Amount of $132,072.00.

REVIEW:

John Huber	Approve	3/13/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Beacon SOSA 2026-56 132,072 Lansing Point 2
1st Floor Conf Rooms

EXHIBIT A
SCOPE OF SERVICES AGREEMENT 2026-56
Beacon Communications, LLC

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into this _____ day of _____ , 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **BEACON COMMUNICATIONS, LLC**, authorized to do business in Colorado (the "Consultant"). The County and the Consultant are collectively referred to herein as the "Parties".

RECITALS

WHEREAS, the Parties entered into an active Master Services Agreement dated October 12, 2021, (the "MSA") for the Consultant to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County would like our AV Vendor to provide and install a new audio-visual presentation and control system for four conference rooms at Lansing point; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.

2. **CYBERSECURITY REQUIREMENTS:**
   a. If the Contractor has access to the Douglas County Network systems, the Contractor and its associated personnel shall complete the Douglas County Cyber Security Awareness training prior to the start of work and access to any Douglas County facility or information system. This training is issued up to four (4) times per year.
   b. If the Contractor has access to County facilities or systems that may contain Criminal Justice Information, the Contractor and its associated personnel must pass state and federal fingerprint and background checks prior to the start of work and access to any Douglas County facility or information system.
   c. To complete the required fingerprinting, the Contractor and/or its associated personnel must set up vendor accounts with the Colorado Bureau of Investigations (CBI) at https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/new-accounts. The Contractor shall be responsible for assigning all associated personnel to the account and complying with the section (b) fingerprint requirements under the CBI process.
   d. Depending on access requirements, the Contractor and/or its associated personnel may be required to sign additional CJIS security addendum.

3. **SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by the Consultant.

4. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding, in no event shall the County be liable for payment under this for any

amount in excess of **ONE HUNDRED THIRTY-TWO THOUSAND SEVENTY-TWO DOLLARS AND ZERO CENTS ($132,072.00)**. The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. **TERM:** It is mutually agreed by the Parties that the term of this SOSA shall commence as of 12:01 a.m. on **May 25, 2026**, and terminate at 11:59 p.m. on **May 24, 2027**. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

(Remainder of Page Intentionally Blank)

Exhibit 1
SCOPE OF WORK

7810 Shaffer Parkway, Suite 120, Littleton, CO 80127
Phone: 303-750-6500 Fax: 303-750-6400

Proposal #260240 REV1

Project:
Douglas County Lansing Point 1st Floor

Submitted on:
February 5, 2026

Proposed Systems:
Audio Visual Systems

System Scope of Work:

Conference Rooms 167, 169:

Beacon Communications will provide and install a new audio-visual presentation and control system in Conference Rooms 167, 169. Each system will support video conferencing, and video presentations, following Douglas County's standardized configuration for small to medium-sized rooms.

Display & Video System

- One (1) 75" commercial display will be mounted on an articulating mount to allow for easy servicing and troubleshooting of equipment behind the display.
- An owner-furnished PC will be installed behind the display and will handle video conferencing.
- A pan-tilt-zoom (PTZ) camera will be mounted below the display for video conferencing calls.

Audio System

- Two (2) tri-element drop-down microphones will be installed to capture participant audio.
- A digital signal processor (DSP) will manage microphones and other audio inputs/outputs.
- Four (4) ceiling speakers will provide sound reinforcement.

Control System

- A 7" touch panel, mounted on the wall, will control:
  - Display power on/off
  - Video source selection
  - Audio conferencing functions
  - Volume adjustments
- The touch panel interface will be programmed for consistency with other Douglas County conference rooms.

Networking & Cabling

- Beacon Communications will install new cabling for all AV devices.
- Douglas County will provide:
  - A Power over Ethernet (PoE) network switch
  - Necessary data drops for AV equipment
- The Crestron control system, touch panel, and QSC DSP will be integrated into the Douglas County network.
- Beacon will coordinate with the Douglas County team to determine the required number of network drops.

This installation will ensure seamless operation and alignment with Douglas County's existing AV standards.

*Network drops required for **each** conference room:*
7 Total
X3 at Display
X4 at Ceiling Enclosure

Conference Room 131:

Beacon Communications will provide and install a new audio-visual presentation and control system for in Conference Room 131. The system will support video conferencing, and video presentations, following Douglas County's standardized medium/large room configuration.

Display & Video System

- One (1) 86" & one (1) 75" commercial displays will be mounted on an articulating mount to allow for easy servicing and troubleshooting of equipment behind the display.
- An owner-furnished PC will be installed for video conferencing.
- Two (2) A pan-tilt-zoom (PTZ) cameras. One will be mounted below the display for video conferencing calls, 2nd camera location at 2nd display pointing at whiteboard.

Audio System

- Two (2) ceiling microphone arrays will be installed, each featuring eight highly directional pickup lobes. These lobes automatically adjust in real time to optimize participant voice capture.
- A new digital signal processor (DSP) will manage microphone and audio inputs/outputs.
- Six (6) ceiling speakers will provide sound reinforcement.

Control System

- A 7" touch panel, mounted on the wall, will control:
  - Display power on/off
  - Video source selection
  - Audio conferencing functions
  - Volume adjustments
- The touch panel interface will be programmed for consistency with other Douglas County conference rooms.

Equipment Rack

- New credenza rack will be provided and installed to house the audio-visual equipment.

Networking & Cabling

- Beacon Communications will install new cabling for all AV devices.
- Douglas County will provide:
  - A Power over Ethernet (PoE) network switch
  - Necessary data drops for AV equipment
- The Crestron control system, touch panel, and QSC DSP will be integrated into the Douglas County network.
- Beacon will coordinate with the Douglas County team to determine the required number of network drops.

This installation will ensure seamless operation and alignment with Douglas County's existing AV standards.

Network drops required for conference room:
8 Total
X5 at Credenza Equipment Rack
X2 in Ceiling for Microphones

Conference Room 181:

Beacon Communications will relocate and professionally reinstall the existing audio-visual system from the Perry Park conference room into Conference Room 181, preserving familiar operation while enhancing overall performance. To accommodate the larger room size and ensure a high-quality meeting experience, the existing Haining microphones will be upgraded to Shure microphone arrays, delivering superior audio pickup, improved speech clarity, and consistent coverage for both in-room and remote participants. Additionally, two (2) supplemental speakers will be installed to evenly distribute sound throughout the space, resulting in a more immersive and intelligible audio experience for all users.

Network drops required for conference room:
8 Total
X5 at Credenza Equipment Rack
X2 in Ceiling for Microphones

ALTERNATE OPTION – HDMI Wall Input Plate x3:

Beacon Communications will provide and install an HDMI wall input plate for an additional way to make presentations in the room.

Lansing Point 1st Floor Total: *$128,200.00

*This proposal is valid for a period of sixty (60) days. Due to volatility in the semiconductor and copper markets, after 60 days additional charges for inflationary increases or manufacture surcharges may occur. Lead times may be extended depending on supply. Please review project schedules with the Beacon Team to identify any cost impacts.

Lansing Point 1st Floor HDMI Wall Input Plate x3 Total: *$3,872.00

*This proposal is valid for a period of sixty (60) days. Due to volatility in the semiconductor and copper markets, after 60 days additional charges for inflationary increases or manufacture surcharges may occur. Lead times may be extended depending on supply. Please review project schedules with the Beacon Team to identify any cost impacts.

Material

Description	Customer Price
Material	$75,881.55
Sub Total	**$75,881.55**

Labor Cost

Description	Customer Price
Field Labor	$25,128.00
Shift Differential	$0.00
Project Management	$6,497.68
Commissioning	$4,481.16
IT PM	$0.00
Engineering	$6,497.68
Programming	$4,481.16
Project Coordination	$213.59
Testing	$0.00
Training	$0.00
Quality Control	$0.00
Travel Labor	$0.00
Remaining Support Labor	$0.00
Sub Total	**$47,299.27**

General Expenses

Description	Customer Price
Travel Mileage	$0.00
Travel Lodging	$0.00
Per Diem	$0.00
Subcontractor	$0.00
SMA	$0.00
Freight	$2,276.23
Remaining Support Matr'l	$2,742.71
Sub Total	**$5,018.94**
Total	**$128,199.76**
Bond	
Tax	
Grand Total	**$128,200.00**

Material

Description	Customer Price
Material	$1,921.08
Sub Total	**$1,921.08**

Labor Cost

Description	Customer Price
Field Labor	$984.00
Shift Differential	$0.00
Project Management	$219.35
Commissioning	$219.35
IT PM	$0.00
Engineering	$219.35
Programming	$219.35
Project Coordination	$0.00
Testing	$0.00
Training	$0.00
Quality Control	$0.00
Travel Labor	$0.00
Remaining Support Labor	$0.00
Sub Total	**$1,861.40**

General Expenses

Description	Customer Price
Travel Mileage	$0.00
Travel Lodging	$0.00
Per Diem	$0.00
Subcontractor	$0.00
SMA	$0.00
Freight	$19.20
Remaining Support Matr'l	$69.44
Sub Total	**$88.64**
Total	**$3,871.13**
Bond	
Tax	
Grand Total	**$3,872.00**

CONFERENCE ROOM EQUIPMENT:

Qty	Description	Model or Part #	Manufacturer	Unit Price	Material Price
	CONFERENCE ROOM 167				
	VIDEO				
1	75" COMMERCIAL DISPLAY	PN-E759	SHARP	$1,359.04	$1,359.04
1	ARTICULATING MOUNT	TS525TU	CHIEF	$684.82	$684.82
1	OWNER FURNISHED PC	OFCI	DELL	$0.00	$0.00
1	USB PTZ CONFERENCE CAMERA	COM520PR3	AVER	$1,580.73	$1,580.73
	AUDIO				
2	CEILING MICROPHONE ARRAY KIT	910-001-013-W	CLEARONE	$284.34	$568.68
1	DIGITAL SIGNAL PROCESSOR	CORE24F	QSC	$3,903.62	$3,903.62
4	6" CEILING SPEAKER	AC-C6T	QSC	$133.74	$534.96
1	POWER AMPLIFIER - 250W - 70V	SPA2-60	QSC	$574.70	$574.70
	CONTROL				
1	CONTROL SYSTEM PROCESSOR	RMC4	CRESTRON	$662.66	$662.66
1	7" TOUCH SCREEN CONTROLLER (wall mount)	TSW-770-B-S	CRESTRON	$1,192.78	$1,192.78
1	FACE PLATE FOR TOUCH SCREEN	TSW-770-FP-B-S	CRESTRON	$20.49	$20.49
1	OWNER FURNISHED NETWORK DROPS	OFOI	CISCO	$0.00	$0.00
1	OWNER FURNISHED WIRELESS KEYBOARD AND MOUS	OFCI	LOGITECH	$0.00	$0.00
	HARDWARE, RACKS, CABLE				
1	CEILING ENCLOSURE	CB-22+	FSR	$641.39	$641.39
1	W/ CB-22FAN	CB-22FAN+	FSR	$114.34	$114.34
2	COMPONENT STORAGE PANEL	CSSLP15X10	CHIEF	$205.79	$411.58
1	APC POWER FILTER 2 OUTLET	RLNK-215	MID ATLANTIC	$287.35	$287.35
1	6 OUTLET POWER STRIP	PZ62B	APC	$18.08	$18.08
1	USB OVER CATEGORY CABLE EXTENDER	USB-EXT-2 KIT	CRESTRON	$662.66	$662.66
1	DISPLAY PORT (M) TO HDMI (M) 6-FT	WII-91-729-06	WINDY CITY	$21.87	$21.87
2	6' HDMI CABLE	AHH2 0-6	WINDY CITY	$13.26	$26.52
1	AUDIO SUMMING ADAPTER	60-804-01	EXTRON	$51.81	$51.81
1	3.5MM TO RCA-F	ASMM2RCAF-.5	WINDY CITY	$3.02	$3.02
200	70V SPEAKER CABLE	16-2C-P-BLK	LIBERTY	$0.35	$70.00
200	CONTROL AND MIC/LINE WIRE	22-2C-PSH-BLK	LIBERTY	$0.16	$32.00
200	CATEGORY 6 SHIELDED PLENUM CABLE	24-4P-P-L6SH-WHT	LIBERTY	$0.75	$150.00
				$0.00	$0.00
	CONFERENCE ROOM 169				
	VIDEO				
1	75" COMMERCIAL DISPLAY	PN-E759	SHARP	$1,359.04	$1,359.04
1	ARTICULATING MOUNT	TS525TU	CHIEF	$684.82	$684.82
1	OWNER FURNISHED PC	OFCI	DELL	$0.00	$0.00
1	USB PTZ CONFERENCE CAMERA	COM520PR3	AVER	$1,580.73	$1,580.73
	AUDIO				
2	CEILING MICROPHONE ARRAY KIT	910-001-013-W	CLEARONE	$284.34	$568.68
1	DIGITAL SIGNAL PROCESSOR	CORE24F	QSC	$3,903.62	$3,903.62
4	6" CEILING SPEAKER	AC-C6T	QSC	$133.74	$534.96
1	POWER AMPLIFIER - 250W - 70V	SPA2-60	QSC	$574.70	$574.70
	CONTROL				
1	CONTROL SYSTEM PROCESSOR	RMC4	CRESTRON	$662.66	$662.66
1	7" TOUCH SCREEN CONTROLLER (wall mount)	TSW-770-B-S	CRESTRON	$1,192.78	$1,192.78
1	FACE PLATE FOR TOUCH SCREEN	TSW-770-FP-B-S	CRESTRON	$20.49	$20.49
1	OWNER FURNISHED NETWORK DROPS	OFOI	CISCO	$0.00	$0.00
1	OWNER FURNISHED WIRELESS KEYBOARD AND MOUS	OFCI	LOGITECH	$0.00	$0.00
	HARDWARE, RACKS, CABLE				
1	CEILING ENCLOSURE	CB-22+	FSR	$641.39	$641.39
1	W/ CB-22FAN	CB-22FAN+	FSR	$114.34	$114.34
2	COMPONENT STORAGE PANEL	CSSLP15X10	CHIEF	$205.79	$411.58
1	APC POWER FILTER 2 OUTLET	RLNK-215	MID ATLANTIC	$287.35	$287.35
1	6 OUTLET POWER STRIP	PZ62B	APC	$18.08	$18.08
1	USB OVER CATEGORY CABLE EXTENDER	USB-EXT-2 KIT	CRESTRON	$662.66	$662.66
1	DISPLAY PORT (M) TO HDMI (M) 6-FT	WII-91-729-06	WINDY CITY	$21.87	$21.87
2	6' HDMI CABLE	AHH2 0-6	WINDY CITY	$13.26	$26.52
1	AUDIO SUMMING ADAPTER	60-804-01	EXTRON	$51.81	$51.81
1	3.5MM TO RCA-F	ASMM2RCAF-.5	WINDY CITY	$3.02	$3.02
200	70V SPEAKER CABLE	16-2C-P-BLK	LIBERTY	$0.35	$70.00
200	CONTROL AND MIC/LINE WIRE	22-2C-PSH-BLK	LIBERTY	$0.16	$32.00
200	CATEGORY 6 SHIELDED PLENUM CABLE	24-4P-P-L6SH-WHT	LIBERTY	$0.75	$150.00
				$0.00	$0.00
	CONFERENCE ROOM 131				
	VIDEO				
1	86" COMMERCIAL DISPLAY	PN-E869	SHARP	$1,985.55	$1,985.55
1	ARTICULATING MOUNT	TS525TU	CHIEF	$684.82	$684.82
1	75" COMMERCIAL DISPLAY	PN-E759	SHARP	$1,359.04	$1,359.04
1	ARTICULATING MOUNT	TS525TU	CHIEF	$684.82	$684.82
1	PRESENTATION SWITCHER	DMPS3-4K-350-C	CRESTRON	$6,560.24	$6,560.24
1	DMPS POWER SUPPLY PODM	PW-5430DUS	CRESTRON	$198.80	$198.80
2	DM RECEIVER	DM-RMC-4KZ-100-C	CRESTRON	$591.57	$1,183.13
1	OWNER FURNISHED PC	OFCI	DELL	$0.00	$0.00
2	USB PTZ CONFERENCE CAMERA	COM520PR3	AVER	$1,580.73	$3,161.46
1	USB CAMERA SWITCHER	CAM300	INOGENI	$1,708.49	$1,708.49
	AUDIO				
2	CEILING MICROPHONE ARRAY	MXA920W-S	SHURE	$3,986.75	$7,973.50
1	DIGITAL SIGNAL PROCESSOR	CORE24F	QSC	$3,903.62	$3,903.62
1	DANTE LICENSE 8X8	SLDAN-8-P	QSC	$246.99	$246.99
6	6" CEILING SPEAKER	AC-C6T	QSC	$133.74	$802.44
1	POWER AMPLIFIER - 250W - 70V	SPA2-60	QSC	$574.70	$574.70
	CONTROL				
2	CONTROL PORT EXPANSION MODULE	C2N-IO	CRESTRON	$198.80	$397.59
1	7" TOUCH SCREEN CONTROLLER (wall mount)	TSW-770-B-S	CRESTRON	$1,192.78	$1,192.78
1	FACE PLATE FOR TOUCH SCREEN	TSW-770-FP-B-S	CRESTRON	$20.49	$20.49
1	OWNER FURNISHED NETWORK DROPS	OFOI	CISCO	$0.00	$0.00
1	OWNER FURNISHED WIRELESS KEYBOARD AND MOUS	OFCI	LOGITECH	$0.00	$0.00
	HARDWARE, RACKS, CABLE				
1	CREDENZA RACK	C3K3D1MHA5A5B00000	MID ATLANTIC	$4,870.49	$4,870.49
2	COMPONENT STORAGE PANEL	CSSLP15X10	CHIEF	$205.79	$411.58
1	APC POWER FILTER 2 OUTLET	RLNK-215	MID ATLANTIC	$287.35	$287.35
1	6 OUTLET POWER STRIP	PZ62B	APC	$18.08	$18.08
2	USB OVER CATEGORY CABLE EXTENDER	USB-EXT-2 KIT	CRESTRON	$662.66	$1,325.32
1	DISPLAY PORT (M) TO HDMI (M) 6-FT	WII-91-729-06	WINDY CITY	$21.87	$21.87
4	6' HDMI CABLE	AHH2 0-6	WINDY CITY	$13.26	$53.04
2	AUDIO SUMMING ADAPTER	60-804-01	EXTRON	$51.81	$103.62
2	3.5MM TO RCA-F	ASMM2RCAF-.5	WINDY CITY	$3.02	$6.04
300	70V SPEAKER CABLE	16-2C-P-BLK	LIBERTY	$0.35	$105.00
200	CONTROL AND MIC/LINE WIRE	22-2C-PSH-BLK	LIBERTY	$0.16	$32.00
400	CATEGORY 6 SHIELDED PLENUM CABLE	24-4P-P-L6SH-WHT	LIBERTY	$0.75	$300.00

	CONFERENCE ROOM 181 (re-use equipment from perry park)				
	VIDEO				
2	RE-USE 65" COMMERCIAL DISPLAY	4P-B65EJ2U	SHARP	$0.00	$0.00
2	RE-USE ARTICULATING MOUNT	TS525TU	CHIEF	$0.00	$0.00
1	RE-USE OWNER FURNISHED PC	OFCI	DELL	$0.00	$0.00
1	RE-USE PRESENTATION SWITCHER	DMPS3-4K-350-C	CRESTRON	$0.00	$0.00
1	RE-USE DMPS POWER SUPPLY PODM	PW-5430DUS	CRESTRON	$0.00	$0.00
2	RE-USE DM RECEIVER	DM-RMC-4KZ-100-C	CRESTRON	$0.00	$0.00
2	RE-USE DM HDMI TRANSMITTER	DM-TX-4KZ-100-C-1G-B-T	CRESTRON	$0.00	$0.00
1	RE-USE HUDDLY IQ CAMERA 120 DEGREE FIELD OF VIE	7090043790573	HUDDLY	$0.00	$0.00
1	RE-USE CAMERA MOUNT	7090043790191	HUDDLY	$0.00	$0.00
	AUDIO				
2	CANNOT RE-USE CEILING MICROPHONE ARRAY KIT	910-001-013-W	CLEARONE	$0.00	$0.00
2	CEILING MICROPHONE ARRAY	MXA920W-S	SHURE	$3,986.75	$7,973.50
1	RE-USE DIGITAL SIGNAL PROCESSOR	CORE110F-V2	QSC	$0.00	$0.00
2	RE-USE 6" CEILING SPEAKER	AC-C6T	QSC	$0.00	$0.00
2	6" CEILING SPEAKER	AC-C6T	QSC	$113.50	$227.00
1	RE-USE POWER AMPLIFIER - 250W - 70V	SPA2-60	QSC	$0.00	$0.00
	CONTROL				
1	RE-USE 7" TOUCH SCREEN CONTROLLER (Table Top)	TS-770-B-S	CRESTRON	$0.00	$0.00
1	RE-USE OWNER FURNISHED WIRELESS KEYBOARD AN	OFCI	LOGITECH	$0.00	$0.00
	HARDWARE, RACKS, CABLE				
1	RE-USE CREDENZA RACK	C3K3D1MHA5D4BKNOO	MID ATLANTIC	$0.00	$0.00
1	RE-USE POWER DISTRIBUTION	PD-915R	MID ATLANTIC	$0.00	$0.00
2	RE-USE APC POWER FILTER 2 OUTLET	APC-C2	APC	$0.00	$0.00
1	RE-USE USB OVER CATEGORY CABLE EXTENDER	USB-EXT-2 KIT	CRESTRON	$0.00	$0.00
1	RE-USE HuddlyUSB 3 Type Angled C to A 5.0m	7090043790368	HUDDLY	$0.00	$0.00
300	70V SPEAKER CABLE	16-2C-P-BLK	LIBERTY	$0.35	$105.00
200	CONTROL AND MIC/LINE WIRE	22-2C-PSH-BLK	LIBERTY	$0.16	$32.00
300	CATEGORY 6 SHIELDED PLENUM CABLE	24-4P-P-L6SH-WHT	LIBERTY	$0.75	$225.00
1	DEMO EXISTING EQUIPMENT	BEACON	BEACON	$0.00	$0.00

Qty	Description	Model or Part #	Manufacturer	Unit Price	Material Price
	WALL PLATE				
2	HDMI WALL PLATE TRANSMITTER DM LITE	HD-TXC-4KZ-101-1G-B	CRESTRON	$295.18	$590.36
2	HDMI RECEIVER DM LITE	HD-RXC-4KZ-101	CRESTRON	$259.04	$518.07
1	DM HDMI WALL PLATE TRANSMITTER	DM-TX-4KZ-100-C-1G-B-T	CRESTRON	$662.65	$662.65
200	CATEGORY 6 SHIELDED PLENUM CABLE	24-4P-P-L6SH-WHT	LIBERTY	$0.75	$150.00

Proposal Inclusion and Exclusions

Inclusions and Exclusions Matrix:

	Proposal Includes	Proposal Excludes		Proposal Includes	Proposal Excludes
System Equipment	X		Conduit		X
Device Termination	X		Sleeves		X
System Cable	X		Electrical Back boxes		X
Cable Installation	X		120V Requirements		X
Cable Tray or Ladder Rack		X	Grounding Bus Bar and Conductor		X
J-Hook or Bridle Rings	X		Fire Blocking (i.e. Fire Caulk)		X
Headend Termination	X		Prevailing Wage or Davis Bacon Labor Rates		X
System Programming	X		Applicable Permits		X
Testing	X		Applicable Taxes		X
Owner Training	X		Applicable Fees		X
Submittals and Shop Drawings	X		Termination of Equipment Provided by Others		X
As-Built Drawings	X		Freight to Job Site	X	
Warranty As Specified	X		Software Maintenance Agreement		X
Extended Warranty		X	Computers, Servers, Routers, etc.		X

Inclusions:

1. This proposal is based only on devices shown or as noted herein. Any requirement for additional devices, equipment, wire or labor will be addressed in a separate document.
2. This proposal is based only on devices and/or scope as described above. Any requirement for additional devices, equipment, wire or labor will be addressed in a separate document.
3. Furnish and install system cable and headend equipment as well as terminate system devices shown on drawings for the above referenced system(s).
4. Price is based upon standard labor rates.
5. Based on stated system functionality only. Any expanded functionality will be addressed in a separate scope of work.

Exclusions:

1. Network connectivity and any necessary voice/data.
2. Millwork or furniture modifications.
3. Patching, painting or finishing of architectural surfaces.
4. Firewall, ceiling, roof and floor penetration, patching and/or repair.
5. The removal of existing system devices, cable, and Headend Equipment.
6. Provision or Installation of required system cabling for the above referenced system(s).
7. Provision or Installation of required back boxes for the above reference system(s).
8. The software will be installed on the customer's network. No server, switches or computers are being provided as a part of this proposal.
9. Conduit, electrical boxes, sleeves, cable tray, 120V electrical requirements, computers, servers or routers.
10. Prevailing wage or Davis Bacon labor rates.
11. Furnishing or installing any other system not listed above.

Proposal Inclusion and Exclusions (continued)

Assumptions:

1. Beacon will be furnished with one set of "for construction" drawings and one soft copy of Computer Aided Design drawings (AutoCAD Version 2014) for submittal purposes, working drawings, etc. If CAD files are not provided, a charge of $120.00/hour will be added to the proposal price to cover the cost of the systems drawing preparation.
2. Allow for a minimum of 21 calendar days for the engineered drawings to be completed from Beacon's receipt of a purchase order and complete CAD files.
3. Beacon will be furnished with a copy of the project schedule with appropriate updates for our use to schedule manpower and lead-time for equipment.
4. Beacon will be kept advised as to inspection dates, completion dates, changes in the work, other contractor coordination, etc., in a timely manner.
5. Beacon will have the ability to store cable and equipment on site in a lockable room.
6. Normal business hours and workweek (7:30am to 4:30pm Monday through Friday). Evenings, weekend and holiday work is to be addressed in a separate document.

Proposal Terms and Conditions

Conditions of Sale:

The proposed special systems equipment information within this document is to be regarded as proprietary. The material contained therein shall not be duplicated in all or part without the written authorization from Beacon Communications, LLC.

Limited Liabilities:

With the exception of and subject to the indemnification provisions in MSA ¶¶ 8a. and 8b., Beacon Communications, LLC shall not be liable for any direct, indirect or consequential damages, including, but not limited to, lost time, lost money, lost profits, or otherwise, whether or not such damages are foreseen or unforeseen, due to the installation and use of any third-party products.

Beacon Communications, LLC does not represent that products sold under this agreement will prevent loss by fire or otherwise, or that the products will in all cases provide protection for which they are installed or intended. The buyer acknowledges that Beacon Communications, LLC is not an insurer and assumes no risk for any loss of or damage to life or property, direct, indirect, or consequential, arising out of the use or, failure of, or inability to use these products. Furthermore, Beacon Communicatio ns, LLC shall not be liable for any personal injury or loss of life which arises during, or because of, use of these products or repair of existing products.

Lead Based Paint and Asbestos:

This proposal assumes that all responsibilities related to the identification, isolation, sealing and/or abatement of lead-based paint and/or asbestos are provided by others. Furthermore, this proposal does not include funds for such work or the management of such work. It is the sole responsibility of the proposed to notify Beacon Communications, LLC if such work has not been assigned so that a separate proposal for these measures can be generated. Beacon Communications, LLC complies with all requirements of EPA 40 CFR part 745, Lead; Renovation, Repair, and Painting Program and EPA part 763-Asbestos.

Beacon Employees

Beacon Communications conducts initial background checks on all personnel and requires on-going yearly background checks for all field personnel. Databases including National Criminal Records and Sex Offender Registry Search, Colorado Criminal Records and Sex Offender Registry Search, SSN Trace, Alias Search and MVR are utilized for these inquiries.

Equipment Warranty:

Beacon Communications, LLC warrants products sold under this agreement for a period of twelve (12) months from the date of purchase or as specified by the manufacturer. Beacon Communications, LLC' obligation under this warranty is limited to repairing or replacing any part of the products sold under this agreement that we agree is defective in materials or workmanship under normal use and service during the warranty period.

This warranty is void if products have been altered or subjected to misuse, neglect, accident, damage or improper repair by non-certified personnel.

Warranty repair can be arranged by calling 303-750-6500 during normal business hours, 7:30 a.m. to 4:30 p.m. Monday through Friday.

Non-Solicitation:
During the period commencing on the Effective Date and ending one year following the Termination Date, the Customer shall not, without Beacon Communications, LLC prior written consent, directly or indirectly; (i) solicit or encourage any person to leave the employment or other service of Beacon Communications, LLC or its Affiliates; or (ii) hire, on behalf of the Customer or any other person or entity, any person who has left the employment within the one year period following the termination of that person's employment with Beacon Communications, LLC or its Affiliates. During the period commencing on the date hereof through and ending one year following the Termination Date, the Customer will not, whether for its own account or for the account of any other Person, intentionally interfere with the relationship of Beacon Communications, LLC or its Affiliates with, or endeavor to entice away from Beacon Communications, LLC or its Affiliates, any person who during the term of the Agreement is, or during the preceding one-year period, was a tenant, co-investor, co-developer, joint ventures or other customer of Beacon Communications, LLC or its Affiliates.

Proposal Terms and Conditions (continued)

Terms:
Beacon Communications, LLC will progressively invoice for labor and material, (both stored and installed) each month. Payment is expected net 30 days from date of invoice. Beacon Communications, LLC reserves all lien rights under the provisions and laws of the State of Colorado.

This proposal is valid for a period of sixty (60) days from the date of the proposal.

We hope that the above meets with your satisfaction. Please contact me should any questions or concerns arise.

Respectfully,

Phil Tourney
AV Solutions Manager
Beacon Communications, LLC
7810 Shaffer Parkway, Suite 120
Littleton, CO 80127
303.750.6500 Main
ptourney@beaconcom.com

Acceptance of Proposal
The above prices, scope of work and conditions are satisfactory and are hereby accepted. You are authorizing Beacon to perform the work and payment will be made as outlined per the terms stated above.

Signature of Approval_____

Print Name_____

Date of Approval_____Purchase Order No. _____

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Steve Shoultz, CPRE, Director of Parks and Recreation

DESCRIPTION: Construction Contract in the Amount of $508,741.00 Between Douglas County and 53 Corporation, LLC, for the Construction of the Happy Canyon Creek Trail Connection.

SUMMARY: Construction Contract in the amount of $508,741.00 for the construction of the Happy Canyon Creek Trail Connection in Lone Tree, Colorado. The Connection Trail will serve as a critical pedestrian link to the Happy Canyon Creek Trail. This project will be funded from the State's Strong Community Grant.

RECOMMENDED ACTION: Staff recommends approval of the Construction Contract between Douglas County and 53Corporation, LLC, in the amount of $508,741.00 for the construction of the Happy Canyon Creek Trail.

REVIEW:

Steve Shoultz	Approve	3/17/2026
Dan Avery	Approve	3/18/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Megan Grandsard - FYI	Notified - FYI	3/20/2026
Celeste Deal - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
Staff_Report_HCCT_Construction_3.2026

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Steve Shoultz, CPRE, Director of Parks and Recreation

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Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Staff_Report_HCCT_Construction_3.2026

DOUGLAS COUNTY
COLORADO

Staff Report

Date:

To: Douglas County Board of County Commissioners

Through: Dan Avery, Deputy County Manager

From: Steve Shoultz, CPRE, Director of Parks and Recreation

CC: Rand Clark, CCAP, NCRT, Assistant Director of Community Services

Subject: **Construction Contract in the amount of $508,741.00 between Douglas County and 53 Corporation, LLC, for the construction of the Happy Canyon Creek Trail Connection**

Board of County Commissioners Meeting: **March 24th, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

Staff requests Board of County Commissioners approval of a Construction Contract in the amount of $508,741.00 for the construction of the Happy Canyon Creek Trail Connection in Lone Tree, Colorado. The Connection Trail will serve as a critical pedestrian link to the Happy Canyon Creek Trail. This project will be funded from the State's Strong Community Grant.

II. PROJECT REQUEST

A. Background

The County partnered with Tall Tales Ranch to support residents with Intellectual and Developmental Disabilities (IDD) by developing 28 affordable rental housing units with on-site supportive services and employment opportunities. In August 2024, Douglas County was awarded State of Colorado, Strong Communities Grant Program funds to cover a portion of the project costs. The total project funding available, including grant and authorized local match, is $1,306,000.

B. Project Description

This project is for the construction of an 800-foot-long and 10-foot-wide trail connection and includes the installation of a prefabricated bridge previously approved by the BCC in January of 2026. The trail is part of a larger trail project that extends from the S. Havana Street sidewalk, adjacent to the proposed Tall Tales Ranch project, to the proposed Happy Canyon Creek Regional Trail on the east side of Happy Canyon Creek. When complete, the trail connection will provide a safe connection residents of Tall Tales and the general public to access the Happy Canyon Creek Trail and other amenities on the east side of the creek.

C. Location

This project is located south of Ridgegate Parkway on the east side of S. Havanna Street in Lone Tree. It is adjacent to the Ridgegate Parkway Light Rail Station and the future Tall Tales Ranch.

D. Process

This project was advertised on Rocky Mountain E-Purchasing with an Invitation for Bid in February 2026. Douglas County received 10 bids for evaluation. After evaluating pre-qualification specifications, the project was awarded to 53 Corporation, LLC as the lowest qualified bidder.

III. STAFF RECOMMENDATION

Staff recommends approval of the Construction Contract between Douglas County and 53 Corporation, LLC, in the amount of $508,741.00 for the construction of the Happy Canyon Creek Trail.

ATTACHMENTS **PAGE**

Construction Contract 3
Bid Abstract 15
Vicinity Map 23
Site Plan 24

CONSTRUCTION CONTRACT
HAPPY CANYON CREEK TRAIL CONNECTION PROJECT

THIS CONSTRUCTION CONTRACT (the "Contract") is made and entered into this ___ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County") and **53 CORPORATION, LLC**, authorized to do business in Colorado (the "Contractor"). The County and the Contractor are hereinafter collectively referred to as the "Parties" and individually to as a "Party."

RECITALS

WHEREAS, the County is to construct approximately 730 linear feet of concrete trail between the S. Havana St. sidewalk to the Happy Canyon Creek Trail as detailed in Exhibit A Scope of Services; and

WHEREAS, the Contractor is now willing and able to perform all of said work in accordance with the Contract Documents and its proposal.

NOW, THEREFORE, for and in consideration of the compensation to be paid the Contractor, the mutual agreements hereinafter contained, and subject to the terms hereinafter stated, the Parties agree as follows:

1. CONTRACT DOCUMENTS: It is agreed by the Parties hereto that the following list of instruments, drawings and documents which are attached hereto and bound herewith or incorporated herein by reference constitute and shall be referred to either as the Contract Documents or the Contract, and all of said instruments, drawings and documents taken together as a whole constitute the Contract between the Parties hereto, and they are as fully a part of and incorporated into this Agreement as if they were set out verbatim and in full herein:

Contract
Performance Bond
Payment Bond
General Contract Conditions (Standard Specifications for Construction)
IFB-0000000004
Exhibit A - Scope of Services
Exhibit B - Insurance Requirements

2. SCOPE OF WORK: The Contractor agrees to and shall furnish all labor and tools, supplies, equipment, superintendence, materials and everything necessary for and required to do, perform and complete all of the work described, drawn, set forth, shown and included in said Contract Documents.

The Contractor warrants that all work, materials, and equipment furnished under this Contract shall be free from defects in workmanship and materials for a period of one (1) year from the date of substantial completion, as defined in the Contract Documents. During the warranty period, the Contractor shall, at no cost to the County, promptly correct, repair, or replace any defects or deficiencies in the work that may appear, whether discovered by inspection or through normal use. This obligation includes all associated costs of removal, replacement, testing, re-inspection, and restoration of affected areas.

If the Contractor fails to make such repairs or adjustments within a reasonable time after receipt of written notice from the County, the County may make such repairs or replacements and deduct the cost thereof from amounts due or becoming due to the Contractor, or recover such costs from the Contractor directly. If the County must recover such costs from the Contractor directly, the Contractor shall repay such costs within ninety days (90) after receipt of such notice from the County with supporting receipts and documentation.

The warranty provided herein is in addition to, and not in limitation of, any other rights or remedies the Owner may have under the Contract Documents or at law. Acceptance of services and work or final payment by the County shall not relieve the Contractor of these warranty obligations.

3. TERMS OF PERFORMANCE: The Contractor agrees to begin the performance of the work required under this Contract within ten (10) days after being notified to commence work by the County's Authorized Representative pursuant to a Notice to Proceed and agrees to substantially complete said work in its entirety by **December 31, 2026**, exact number of days for completion to be determined upon Notice to Proceed. This period of performance is also referred to as the Contract Time. The Contractor is not authorized to commence work prior to its receipt of the Notice to Proceed.

4. LIQUIDATED DAMAGES: There will be no liquidated damages for this Contract.

5. TERMS OF PAYMENT: Subject to additions and deletions pursuant to Change Order and other provisions of the Contract Documents, The County agrees to pay the Contractor for the performance and completion of all of the work as required by the Contract Documents, and the Contractor agrees to accept as its full and only compensation therefore, subject to additions and deletions pursuant to Change Order and other provisions of the Contract Documents, the total lump sum amount of **FIVE HUNDRED EIGHT THOUSAND SEVEN HUNDRED FOURTEEN DOLLARS AND ZERO CENTS ($508,714.00)** payable pursuant to the Contract Documents. Any work accomplished and put in place by the Contractor above and beyond the appropriated and allocated funds for each budget year will be done at the Contractor's risk.

6. ANNUAL APPROPRIATIONS: This appropriation is for the fiscal year ending **December 31, 2026**. The County is not under obligation to make any future apportionment or allocation to this Contract. Any work performed in excess of amounts appropriated shall be solely the risk of the Contractor. Notwithstanding any other term of this Contract, it is expressly understood and agreed that: (1) any County financial obligation, whether direct or contingent, for all or any part of the work under this Contract, shall extend only to monies duly and lawfully appropriated and budgeted by the County and encumbered for the purposes of this Contract; (2) County does not by this Contract irrevocably pledge present cash reserves for payments in this or future fiscal years; (3) this Contract is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of County; (4) the obligation of County for expenditure obligations, if any, arising during any subsequent fiscal year in which this Contract could be extended and be in effect shall only extend to utilization and payment of monies appropriated and budgeted and encumbered for the purpose of this Contract in the fiscal year in which obligations arise; and (5) no change order may be issued requiring compensation work which causes the aggregate amount payable under the Contract to exceed the amounts appropriated, budgeted and encumbered for the payment of this Contract in the fiscal year in which such obligations arise, unless the Contractor is given written assurance by the County that lawful appropriations to cover the cost of the additional work have been made or unless such work is covered under a remedy-granting provision in the Contract. Any work completed for this Contract shall be secured from harm until future moneys are appropriated so that additional work may commence. In

the event a future appropriation is made by the County, County will inform contractor in writing of any amounts appropriated for work proposed herein.

7. TAXES: The Contractor shall apply to the State Revenue Department for an exemption certificate to exempt it from having to pay sales and use tax.

8. PERMITS AND LICENSES: Unless otherwise provided, the Contractor shall procure all permits and licenses pay all charges and fees including, but not limited to, all inspection charges of agencies having appropriate jurisdiction, give all notices necessary and incidental to the due and lawful construction of the Project. County may assist Contractor, when necessary, in obtaining such permits and licenses.

9. INDEMNIFICATION: The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the Contractor or any other person or entity whatsoever, for any purpose whatsoever. The Contractor shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Contractor need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees.

10. CONTRACT BINDING: It is agreed that this Contract shall be binding on and inure to the benefit of the Parties hereto, their heirs, executors, administrators, assigns and successors.

11. SEVERABILITY: If any part, portion or provision of this Contract shall be found or declared null, void, or unenforceable for any reason whatsoever by any court of competent jurisdiction or any governmental agency having authority thereover, only such part, portion or provision shall be affected thereby and all other parts, portions and provisions of this Contract shall remain in full force and effect.

12. ASSIGNMENT: The Contractor shall not assign the whole or any part of its duties, rights and interest in this Contract without first obtaining the written consent of the County.

13. JOINT VENTURE: If the Contractor is a Joint Venture, the partners to the Joint Venture shall be jointly and severally liable to the County for the performance of all duties and obligations of the Contractor which are set forth in the Contract.

14. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The Parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

15. INDEPENDENT CONTRACTOR: Contractor is an independent contractor. Notwithstanding any provision of this Contract, all personnel assigned by Contractor to perform work under this Contract shall be and remain at all times, employees of Contractor for all purposes. It is not intended nor shall it be construed that the Contractor, its employees or volunteers are agents, employees or officers of the County for any purpose whatsoever.

16. OWNERSHIP OF DOCUMENTS: Drawings, specifications, guidelines and any other documents prepared by Contractor in connection with this Agreement shall be the property of the County.

17. INSURANCE: The Contractor shall be required to maintain the insurance requirements provided in Exhibit B, attached hereto, and incorporated herein by reference.

18. POLITICAL CONTRIBUTIONS PROHIBITED: Pursuant to Section 15 of Article XXVIII of the Colorado Constitution, there is a presumption of impropriety between contributions to any campaign and sole source government contracts. Therefore, the Contractor agrees, that in the event Contractor is awarded sole source contracts by the State or any of its political subdivisions exceeding One Hundred Thousand Dollars ($100,000.00) cumulatively from any and all governmental entities within a calendar year, Contractor shall, for the duration of this Agreement and for two (2) years thereafter, cease making, causing to be made, or inducing by any means, a contribution, directly or indirectly, on behalf of any political party or for the benefit of any candidate for any elected office of the State or any of its political subdivisions. Further, pursuant to Section 16 of Article XXVIII of the Colorado Constitution, in the event that the Contractor is awarded sole source contracts in excel of the amounts discussed herein, Contractor shall promptly prepare and deliver to the executive director of the Colorado Department of Personnel, a true and correct "Government Contract Summary," for this Agreement in a form acceptable to that office.

19. COLORADO LABOR PREFERENCE: The provisions of Sections 8-17-101 and 102, C.R.S., are applicable to this Contract. Colorado labor must be employed to perform the work to the extent of not less than eighty percent of each type or class of labor in the several classifications of skilled and common labor employed on the Project. "Colorado labor" means any person who is a resident of the State of Colorado, at the time of employment, without discrimination as to race, color, creed, sex, age, or religion except when sex or age is a bona fide occupational qualification.

20. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Contract by the Contractor shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Contractor shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

21. ENTIRE AGREEMENT: The Parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent or employee of the respective Parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the Parties with the same formality as this Contract.

22. COUNTY EXECUTION OF CONTRACT: This Contract is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

23. FORCE MAJEURE: No Party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a Party such as, but not limited to, weather conditions, acts of God, strikes, work stoppages,

unavailability of or delay in receiving labor or materials, faults by contractors, subcontractors, utility companies or third parties, fire or other casualty or action of government authorities.

(Remainder of Page Intentionally Blank)

IN WITNESS WHEREOF, the County and Contractor have executed this Contract as of the above date.

53 CORPORATION, LLC

BY:_____ **ATTEST: (if a corporation)**

Printed Name:_____ _____

Title:_____ **Title:** _____

DATE: _____

Signature of Notary Public Required:

STATE OF COLORADO)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2026, by _____.

Witness my hand and official seal

_____

Notary Public
My commission expires: _____

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned **53 CORPORATION, LLC** a corporation organized under the laws of the State of Colorado, hereinafter referred to as the "Contractor" and **EMPLOYERS MUTUAL CASUALTY COMPANY ,** a corporation organized under the laws of the **State of Iowa,** and authorized to transact business in the State of Colorado, hereinafter referred to as Surety, are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum **FIVE HUNDRED EIGHT THOUSAND SEVEN HUNDRED FOURTEEN DOLLARS AND ZERO CENTS ($508,714.00)** of lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally by these presents.

WHEREAS, the above Contractor has on _____ , entered into a written contract with the County for furnishing all labor, materials, equipment, tools, superintendence, and other facilities and accessories for the construction of IFB-0000000004, in accordance with the all Contract Documents therefor which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

NOW, **THEREFORE**, the condition of this performance bond is such that if the Contractor:

1. Promptly and faithfully observes, abides by and performs each and every covenant, condition and part of said Contract, including, but not limited to, its warranty provisions, in the time and manner prescribed in the Contract, and

2. Pays the County all losses, damages (liquidated or actual, including, but not limited to, damages caused by delays in the performance of the Contract), expenses, costs and attorneys' fees, that the County sustains resulting from any breach or default by the Contractor under the Contract, then this bond is void; otherwise, it shall remain in full force and effect.

IN ADDITION, if said Contractor fails to duly pay for any labor, materials, team hire, sustenance, provisions, provender, or any other supplies used or consumed by said Contractor or its subcontractors in its performance of the work contracted to be done or fails to pay any person who supplies rental machinery, tools, or equipment, all amounts due as the result of the use of such machinery, tools, or equipment in the prosecution of the work, the Surety shall pay the same in an amount not exceeding the amount of this obligation, together with interest as provided by law.

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

[END OF PAGE]

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this day of _____, _____, 2026.

_____
CONTRACTOR

By:_____
President

_____
SURETY

By:_____
Attorney-in-Fact

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond.)

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned **53 Corporation, LLC.** a corporation organized under the laws of the State of Colorado, hereinafter referred to as the "Contractor" and **Employers Mutual Casualty Company**, a corporation organized under the laws of the **State of Iowa,** and authorized to transact business in the State of Colorado, hereinafter referred to as Surety, are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum of **FIVE HUNDRED EIGHT THOUSAND SEVEN HUNDRED FOURTEEN DOLLARS AND ZERO CENTS ($508,714.00)**, lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally by these presents.

The above Contractor has on the _____ , entered into a written contract with the County for furnishing all labor, materials, equipment, tools, superintendence, and other facilities and accessories for the construction of IFB-0000000004, in accordance with all Contract Documents therefor which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

NOW, **THEREFORE**, the condition of this payment bond obligation is such that if the Contractor shall at all times promptly make payments of all amounts lawfully due to all persons supplying or furnishing it or its subcontractors with labor and materials, rental machinery, tools, or equipment, used or performed in the prosecution of work provided for in the above Contract and shall indemnify and save harmless the County to the extent of any and all payments in connection with the carrying out of such Contract which the County may be required to make under the law, then this obligation shall be null and void, otherwise, it shall remain in full force and effect;

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract, or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

[END OF PAGE]

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this ____ day of _____, 2026.

_____
CONTRACTOR

By:_____
President

_____
SURETY

By:_____
Attorney-in-Fact

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond.)

EXHIBIT A
Scope of Work

The Contractor shall provide all materials, machinery, and labor necessary to complete this project. This project will include but not be limited to construction of concrete trail, concrete pedestrian bridge abutments and wing walls, concrete bridge deck and approach slab, corten steel wing wall railings, all necessary grading including imported fill material, sediment and erosion control components, installation of a 140 linear foot prefabricated corten steel pedestrian bridge (will be delivered to the site by the manufacturer), site furnishings, seeding, and clean up.

The Contractor shall provide professional services described in this Contract and Construction Documents for the Happy Canyon Creek Trail Connection in Lone Tree from the Contractor per the following quotes:

Item #	Item	Qty	Unit	Unit Cost	Total Cost
A1	Traffic control	1	LS	$2,500.00	$2,500.00
A2	Construction survey	1	LS	$11,000.00	$11,000.00
A3	Mobilization	1	LS	$45,000.00	$45,000.00
A4	Site preparation and demolition	1	LS	$8,000.00	$8,000.00
A5	Earthwork (including imported fill materials)	1	LS	$54,000.00	$54,000.00
A6	Structural backfill, base for wall foundations	164	CY	$47.00	$7,708.00
A7	Structural backfill behind walls	326	CY	$55.00	$17,930.00
A8	Vehicle tracking control	2	EA	$1,800.00	$3,600.00
A9	Stabilized staging area	800	SY	$8.00	$6,400.00
A10	Temporary stream crossing	1	EA	$7,000.00	$7,000.00
A11	Concrete washout areas	2	EA	$1,800.00	$3,600.00
A12	Erosion control blanket	213	SY	$5.00	$1,065.00
A13	Silt fence	3,752	LF	$2.00	$7,504.00
A14	Concrete pavement	6,631	SF	$10.00	$66,310.00
A15	Concrete abutment, wing, and retaining walls	106	CY	$1,300.00	$137,800.00
A16	Concrete approach slabs	392	SF	$16.00	$6,272.00
A17	Concrete bridge deck	1,680	SF	$15.00	$25,200.00
A18	Concrete thickened edge	15	LF	$55.00	$825.00
A19	Pedestrian bridge installation	1	LS	$38,000.00	$3,8000.00
A20	Abutment wall railings	52	LF	$575.00	$29,900.00
A21	Soil preparation, native seed and mulch	86,000	SF	$0.30	$25,800.00

A22	Wall drains	1	LS	$2,500.00	$2,500.00
A23	Class 6 roadbase	4	CY	$200.00	$800.00

EXHIBIT B
Insurance Requirements

The Contractor agrees to procure and maintain with insurers with an A- or better rating as determined by Best's Key Rating Guide, at its own expense, the following policies of insurance:

(a) Workers' Compensation insurance to cover obligations imposed by applicable laws for any employee engaged in the performance of work under this contract, and Employers' Liability insurance with the following limits:

Workers' Compensation:	Statutory
Employers' Liability:	$1,000,000

(b) Commercial General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS ($1,000,000) each occurrence and TWO MILLION DOLLARS ($2,000,000) aggregate. The policy will be applicable to all premises and operations. The policy will include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy will include coverage for explosion, collapse and underground hazards. The policy will contain a severability of interests provision.

(c) Commercial Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than ONE MILLION DOLLARS ($1,000,000) each occurrence with respect to each of Contractor's owned, hired and non-owned vehicles assigned to or used in performance of the services. The policy will contain a severability of interests provision.

The required Commercial General Liability and Commercial Automobile Liability policies will be endorsed to include Douglas County as a Certificate Holder and name Douglas County, its officers and employees as additional insureds. The required Workers' Compensation policy will be endorsed to include Douglas County as a Certificate Holder. Douglas County reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

The certificates of insurance will be provided to Douglas County by the Contractor's insurance agent or carrier as evidence that policies providing the required coverages,

conditions, and minimum limits are in full force and effect. The completed certificates of insurance and any notices, within 20 days of cancellation, termination, or material change will be sent to:

Megan Datwyler
Douglas County
Risk Management
100 Third Street
Castle Rock, Colorado 80104

The Contractor will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types.

Failure on the part of the Contractor to procure or maintain policies providing the required coverages, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

The Parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this contract, the monetary limitations (presently $150,000 per person and $600,000 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, Sections 24-10-101 et seq., C.R.S., as from time to time amended, or otherwise available to Douglas County, its officers, or its employees.

DOUGLAS COUNTY GOVERNMENT

Department of Community Development
100 Third Street
Castle Rock
303-660-7460
www.douglas.co.us

INVITATION FOR BID (IFB)

IFB-0000000004

HAPPY CANYON CREEK TRAIL CONNECTION PROJECT

YOUR BID RESPONSE MUST BE RECEIVED NO LATER THAN
FEBRUARY 25, 2026 @ 5:00 PM

BIDDER'S CERTIFICATION

We offer to provide to Douglas County the materials, supplies, products and/or services requested in accordance with the specifications and subject to the terms and conditions of the purchase(s) described herein:

BIDDER: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

TELEPHONE NUMBER: _____ **FAX NUMBER:** _____

EMAIL: _____

BY: _____
(Printed or Typed Name)

_____
(Signature)

TAXPAYER I.D. NUMBER: _____

Signature constitutes acceptance of all terms and conditions listed on this form and all documents attached.

Bids shall be received ELECTRONICALLY ONLY through the Rocky Mountain E-Purchasing/BidNet System website at (www.bidnetdirect.com/colorado/douglas-county-government). All responses should consist of **one (1) PDF document**. The title of your document should reflect "**Company Name and IFB Number**". It is the Contractors sole responsibility to ensure that their response is received on time.

Douglas County distributes solicitation documents through the Rocky Mountain E-Purchasing/BidNet System only. Copies of solicitations obtained from other sources are not considered official copies and the County cannot attest to their accuracy. All BidNet System questions must be addressed with BidNet Vendor Support at 800-835-4603.

Douglas County Government reserves the right to reject any or all bids, to waive formalities, informalities, or irregularities contained in the said bid and furthermore, to award an agreement/contract for items herein, either in whole or in part, if it is deemed to be in the best interest of the County to do so. Additionally, the County reserves the right to negotiate optional items and/or services with the successful bidder.

OVERVIEW:

Through this Invitation for Bid (IFB), the Department of Parks and Recreation of Douglas County Government, Colorado, hereinafter referred to as the County, respectfully requests bids from qualified firms to construct approximately 730 linear feet of concrete trail between the S. Havana St. sidewalk to the Happy Canyon Creek Trail. The successful bidder shall provide all materials, machinery, and labor necessary to complete this project. This project will include but not be limited to construction of; concrete trail, concrete pedestrian bridge abutments and wing walls, concrete bridge deck and approach slab, corten steel wing wall railings, all necessary grading including imported fill material, sediment and erosion control components, installation of a 140 linear foot prefabricated corten steel pedestrian bridge (will be delivered to the site by the manufacturer), site furnishings, seeding, and clean up.

The initial agreement/contract, issued as a result of this IFB, will be for a period of **7 months**, beginning approximately **April 1, 2026** to and including **October 31, 2026.** All pricing shall be firm and fixed for the initial agreement/contract period. This agreement/contract and any extension to the original period of a subject agreement/contract shall be contingent upon annual funding being appropriated, budgeted, and otherwise made available for such purposes and subject to the County's unanimous satisfaction with the products and services received during the preceding agreement/contract period.

TIME REQUIREMENTS / TENTATIVE PROPOSAL CALENDAR:

FEBRUARY 04, 2026 - Posted on the RME-Purchasing System
FEBRUARY 10, 2026, 10:00 a.m. - Mandatory Site Visit – Schweiger Ranch Trailhead, 10822 S. Havana St., Lone Tree, 80134
FEBRUARY 17, 2026, 5:00 p.m. - Deadline for submission of questions
FEBRUARY 18, 2026, 5:00 p.m. - Posting of questions/responses
FEBRUARY 25, 2026, 5:00 p.m. - due date (see page one)
FEBRUARY 27, 2026 - Final Selection
APRIL 1, 2026 - Contract Start Date

MANDATORY Site Visit:

On **TUESDAY, FEBRUARY 10, 2026 @ 10:00 AM** there will be a mandatory site visit related to this project. The mandatory site visit will allow all potential contractors the opportunity to view the work site location and discuss the project details. The mandatory site visit will be held at **the address noted above.** Only those prospective contractors attending the mandatory site visit will be allowed to submit a response on this project. Please bring a business card to the meeting.

QUESTIONS/INQUIRIES/ADDENDUMS:

All questions related to this IFB must be submitted ELECTRONICALLY ONLY through the Rocky Mountain E-Purchasing/BidNet System website at (www.bidnetdirect.com/colorado/douglas-county-government). Please enter only **one (1) question per line.**

If it becomes necessary to revise any part of this IFB or if additional data is necessary to enable an exact interpretation of the provisions of this request, an addendum will be issued. It is the responsibility of the potential bidder to ensure that they have received all addendums prior to submitting their IFB response.

BID CONDITIONS AND PROVISIONS:

All bids must be submitted on the forms provided and in accordance with all terms, conditions, specifications, and stipulations contained herein. Bidders shall carefully read and be familiar with all terms, conditions, specifications, and stipulations contained in this IFB, which shall become part of the final agreement/contract.

All bids must be signed by a duly-authorized official of the company. The completed and signed bidder certification page (together with all required attachments) must be uploaded to the Rocky Mountain E-Purchasing/BidNet System before the due date and time shown on page one (1).

All participating bidders, by their signature on the certification page, shall agree to comply with all terms, conditions, specifications, and stipulations of this IFB as stated or implied herein. Any alteration, erasure or interlineation by the bidder in this IFB shall constitute cause for rejection by the County. Exceptions or deviations to this IFB must not be added to the IFB pages and must be on company letterhead and accompany the bid response.

All bidders are required to complete all of the information requested in this IFB. Failure to do so may result in the disqualification of your bid response. When omitting a bid on an item, please insert the words "NO BID".

Prices stated must be in the units specified. In the case of a discrepancy between the unit price and extension price, the unit price shall be considered correct. Minor details omitted by oversight will not constitute an excuse for their omission.

Bid pricing shall be fixed and subject to acceptance or rejection within ninety (90) days of the bid due date.

The County will not be responsible for any goods delivered and/or services performed without its purchase order, signed by an authorized representative of the County's Purchasing Division.

The successful bidder will be required to provide proof of and the required limits of liability insurance, including Workers' Compensation. This proof of insurance must be in the form of a "Certificate of Insurance" and must show coverage in the amounts specified by the laws of the State of Colorado for the duration of any agreement/contract issued as a result of this IFB. Additionally, the County must be notified of any changes occurring in this coverage and the successful bidder must demonstrate to the County that such changes do not, in any way, affect the minimum liability insurance required for this bid.

All information submitted in response to this IFB may be subject to disclosure under the Colorado Open Records Act. Bidders are discouraged from providing information that they consider confidential and/or privileged as part of their response to this IFB. If any portion of your response is identified as proprietary and/or confidential, a redacted copy must be uploaded to the Rocky Mountain E-Purchasing/BidNet System with your original/complete response.

The successful bidder may be required, as a provision of this IFB, to submit proof of compliance with governmental health and safety codes, regulations and standards, as appropriate.

The successful bidder shall be in complete compliance with all terms, conditions, specifications, and stipulations of this IFB as outlined herein. The County shall have the right to inspect the facilities and equipment of the successful bidder to ensure such compliance.

No bid shall be accepted from, and no agreement/contract will be awarded to, any person, firm or corporation that is in arrears to the County, upon debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the County, or that has failed to attain or demonstrate compliance with any law, ordinance, regulation, or agreement/contract term or condition as may be provided for or required in any County agreement/contract, or that may be deemed irresponsible or unreliable by the County. Bidders may be required to submit satisfactory evidence that they have a practical knowledge of the particular work bid upon and that they have the necessary financial resources to perform and complete the work outlined in this IFB.

All bidders agree to abide by all of the laws, regulations, and administrative rulings of the United States, the State of Colorado, and the County of Douglas, securing all necessary licenses/permits in connection with this IFB.

All materials furnished or services performed under the terms of this agreement/contract issued as a result of this IFB shall comply with the requirements and standards specified in the Williams-Steiger Occupational Safety and Health Act (OSHA) of 1970 (Public Law 91-596), as well as with other applicable federal, state, and local codes.

In the event that this IFB requires a formal contract to be prepared by the County, the successful bidder will properly sign and furnish any bonds, insurance, Workers' Compensation, etc. as may be required by the County within ten (10) days (unless a longer period is allowed by the County) from the date of receipt of the formal contract forms.

All bidders must take into consideration that only the County's documents will be used in the finalization of any contract issued as a result of this IFB. Bidders are responsible for reviewing such documents prior to submitting their bid response.

All bidders must submit written disclosure of any known potential conflicts of interest that may result during the purchase of goods and/or the performance of the services listed herein.

PROFILE OF DOUGLAS COUNTY:

Douglas County was formed in 1861 as one of the first sixteen Colorado counties originally stretching from the Rocky Mountains to the Kansas border. Today the County covers almost 844 square miles highlighting the beauty of the mountains, foothills and plains along the I-25 corridor between Denver and Colorado Springs. Urban areas, include unincorporated Highlands Ranch, the City of Lone Tree, the City of Castle Pines, and the towns of Castle Rock (county seat), Parker and Larkspur. We are recognized for being one of the most family friendly communities in Colorado. The County has a population of about 373,275 persons.

The County provides a wide range of services that include law enforcement and public safety, planning and zoning, parks and open space, highways and streets, culture and recreation, public health and human services, elections, and general administrative services.

The three-member Board of County Commissioners (BOCC) serves as the legislative, policy-making and administrative body governing the unincorporated area of the County. The commissioners are elected at large from one of three geographical districts and serve staggered four-year terms (term-limited to two terms).

Budget authorization is one of the few oversight roles the Board can legally exercise with the other elected officials, who derive their responsibilities and authorities from statute. Those six elected offices include Assessor, Clerk and Recorder, Coroner, Sheriff, Surveyor and Treasurer.

The County is one of four counties, along with Arapahoe, Elbert and Lincoln counties in the Eighteenth Judicial District served by the District Attorney, an elected official responsible for prosecuting all criminal case filings. On March 3, 2020, Governor Polis signed House Bill 20-1026 which split the 18th Judicial District and created a new 23rd District. Until 2025 the 18th Judicial District encompasses Arapahoe, Douglas, Lincoln, and Elbert Counties. Pursuant to House Bill 20-1026, Douglas, Lincoln, and Elbert counties will encompass the new 23rd Judicial District, and Arapahoe County will remain as the sole county within the 18th Judicial District. The creation of the new judicial district is driven by the area's population growth: the four counties' combined population now exceeds 1 million and is the largest district in existence. House Bill 20-1026 creates the 23rd Judicial District on January 7, 2025.

The Board is directly supported by the County Manager, and the County Attorney. Appointed officials manage the remainder of the County's functions, including a Deputy County Manager, Budget, Community Justice Services, Emergency Management, Engineering, Finance, Human Resources, Human Services, Information Technology, Facilities, Fleet and Emergency Support Services, Open Space and Natural Resources, Planning and Community Development, Public Affairs and Public Works.

The Board is charged with the responsibility of providing adequate budget appropriations to fund statutory functions, as well as responding to the service needs of the citizens. In turn, the other elected and appointed officials
are charged with managing their authorized budgets to meet their statutory obligations and service demands as cost-effectively as possible. The Board is required to adopt a final budget by no later than the end of the fiscal year. The adopted budget becomes the County's annual financial plan and mechanism to control spending.

The Board is also financially accountable for five blended component units, the Douglas County Law Enforcement Authority, the Douglas County Woodmoor Mountain General Improvement District, the Lincoln Station Local Improvement District, the Douglas County Deputy Sheriff's Association and the Fallen Officers Fund. The Sheriff's Forfeiture Fund, the Deputy Sheriff's Association and the Fallen Officers Fund are subject to audit, but not to budget law, and are also included in the financial statements of the County.

ETHICAL STANDARDS:

It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other capacity in any proceeding of application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or an agreement/contract or subcontract, or to any solicitation or IFB, therefore.

It shall be a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under an agreement/contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

In the event that any gratuities or kickbacks are offered or tendered to any County employee or representative, the bid response shall be disqualified and shall not be reinstated.

ETHICSPOINT/NAVEX GLOBAL:

Douglas County is committed to an environment where open, honest communication is the expectation, not the exception. Douglas County has implemented a phone and Internet-based reporting system called EthicsPoint/Navex Global. The reporting system allows employees to report issues or concerns that they may have in an anonymous and confidential manner. We consider it a critical component in providing a safe, secure, and ethical workplace.

An option within the system allows vendors to also report an issue. As a vendor, you are in a position to observe not only questionable or unethical behavior by our employees but also identify areas that you would like to make a suggestion for change. By calling 1-888-337-3094 or logging-in on the Internet to www.ethicspoint.com and entering Douglas County Government, you can file a report, offer a suggestion or voice a concern. Online instructions are available on how to use the system. The EthicsPoint/Navex Global system also offers a follow-up/response mechanism. You can be assured that this is a fast, easy, and confidential system.

NON-COLLUSIVE BIDDING CERTIFICATION:

By the submission of your bid response, the bidder certifies that:

1) The bid has been arrived at by the bidder independently and has been submitted without collusion with any other bidder.

2) The contents of the bid have not been communicated by the bidder; nor, to the best of their knowledge and belief, by any of their employees or agents, to any person not an employee or agent of the bidder or the surety on any bond furnished herewith, and will not be communicated to any such person prior to the official opening of this bid.

3) No bidder shall submit more than one (1) bid for this purchase.

NON-DISCRIMINATION IN EMPLOYMENT:

In connection with the performance of the work under an agreement/contract issued as a result of this IFB, the successful bidder must agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability. The successful bidder must further agree to insert the foregoing provision into all subcontracts.

INDEMNIFICATION:

The County cannot and by this agreement/contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the vendor/company/contractor or any other person or entity whatsoever, for any purpose whatsoever. The vendor/company/contractor shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this agreement/contract; provided, however, that the vendor/company/contractor need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

INDEPENDENT CONTRACTOR:

The vendor/company/contractor is an Independent Contractor and is free to perform services for other clients. Notwithstanding any provision of this agreement/contract, all personnel assigned by the vendor/company/contractor to perform work under this agreement/contract shall be, and remain at all times, employees of the vendor/company/contractor for all purposes. The County shall have no responsibility for any federal and state taxes and contributions for Social Security, unemployment insurance, income withholding tax, and other taxes measured by wages paid to employees of the vendor/company/contractor and/or its designated agents. The vendor/company/contractor acknowledges that it and its employees are not entitled to Workers' Compensation benefits or Unemployment Insurance benefits from the County, unless the vendor/company/contractor or a third party provides such coverage, and that the County does not pay for or otherwise provide such coverage. The vendor/company/contractor shall provide and keep in force Workers' Compensation (and provide proof of such insurance when requested by the County) and Unemployment Compensation insurance in the amounts required by law, and shall be solely responsible for its own actions, its employees and agents.

ASSIGNMENT OF PURCHASE ORDER OR CONTRACT:

The successful bidder may not assign or otherwise transfer any of its rights or obligations under any purchase order or agreement/contract made and entered into pursuant to the County IFB without the prior written approval of the County Purchasing Division.

CANCELLATION:

The County reserves the right to cancel the whole or any part of an agreement/contract issued as a result of this IFB due to the failure of the successful bidder to carry out any term, promise or condition of the agreement/contract. The County will issue a written notice of default to the successful bidder for failing to act in compliance with the terms and conditions of such an agreement/contract.

EXAMINATION OF RECORDS:

The successful bidder agrees that the County shall, until the expiration of three (3) years after the final payment under an agreement/contract issued as a result of this IFB, have access to and the right to examine any directly pertinent books, documents, papers, and records of the bidder involving transactions of such agreement/contract.

PRICE, PAYMENT, AND DELIVERY:

1) All prices shall be firm and fixed for the specified time frame.

2) All payment terms shall be "Net 30"; consideration will be given to any discounts offered for payments made earlier than "Net 30", please explain.

3) In an effort to improve efficiency, Douglas County encourages the use of purchasing cards to make payments. Under this method, payments are made after the verification of the receipt of the goods and services and following the receipt of a proper invoice. Please confirm if this would be an acceptable payment option.

4) All deliveries will be “F.O.B. ~ Destination”

TAXES:

All pricing shall reflect all applicable tax exemptions for Douglas County:

1) Federal Registration Number: 84-6000761

2) State Registration Number: 98-04428

COOPERATIVE PURCHASING:

Douglas County encourages cooperative purchasing in an effort to assist other agencies to reduce their cost of bidding and to make better use of taxpayer dollars through volume purchasing. Vendors may, at their discretion, agree to extend the prices and/or terms of the resulting award to other state or local government agencies, school districts, or political subdivisions in the event they would have a need for the same product/service. Usage by any entity shall not have a negative impact on Douglas County in the current term or in any future terms. The vendor must deal directly with any governmental agency concerning the placement of purchase orders/agreements, freight/delivery charges, contractual disputes, invoices, and payments. Douglas County shall not be liable for any costs or damages incurred by any other entity.

REFERENCE LISTING:
Refer to the Supplemental Contractor Pre-Qualification Form for required reference information.

EXHIBITS:

1. Exhibit “A” ~ Bid Schedule
2. Exhibit “B” ~ Supplemental Contractor Pre-Qualification Form
3. Exhibit “C” ~ Standard County Bid Bond Form*
4. Exhibit “D” ~ Standard County Payment & Performance Bond Forms*
5. Exhibit “E” ~ Standard Construction Contract (for information only)
6. Exhibit “F” ~ Project Specifications
7. Exhibit “G” ~ Project Construction Drawings

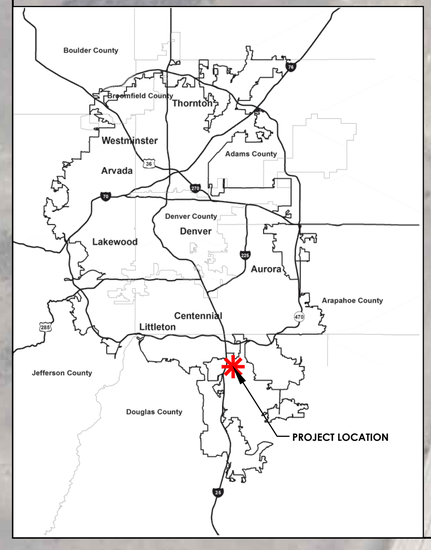
*Bonding forms are only required for projects in excess of $50,000.

RIDGEGATE PKWY.

I-25

S. HAVANA ST.

STANZA LN.



NORTH

0 100' 200' 400'

SCALE: 1" = 200'

SUBMITTALS:

ARCHITERRA GROUP
5881 south deframe street
littleton, colorado 80127
telephone 303.948.0766
www.architerragroup.com

PROJECT #: 2507 DRWN BY: JSGS DATE: 11-10-25 CHKD BY: DJP

LOCATION PLAN

HAPPY CANYON CREEK TRAIL CONNECTION
DOUGLAS COUNTY, COLORADO

SHEET:
L-1

TO RTD
LIGHT RAIL STATION

S. HAVANA STREET

TALL TALES
RANCH

39.5
ASSMD
39.2
2%
3:1
38
5:1
36
4:1
34
32
30
28
4.5%
26
24
22
20
18
17.8
2%
18.0
1.9%
20.6
2%
5:1
20.4
4.9%
32
24
5:1

6025
6020
6030
6035

85+00
86+00
87+00
88+00
81+00
83+00
82+00

CONCRETE CONNECTOR TRAIL
- 10' WIDE, 2' SHOULDERS
- MAX. SLOPE 4.9%

PREFAB. PEDESTRIAN BRIDGE
- 12' CLEAR WIDTH, 140' SPAN
- CORTEN STEEL, CONCRETE DECK

PROPOSED HAPPY CANYON CREEK GRADING (UNDER CONSTRUCTION)

HAPPY CANYON CREEK

HAPPY CANYON CREEK REGIONAL TRAIL

NORTH 0' 15' 30' 60'

HAPPY CANYON CREEK CONNECTOR TRAIL

PRELIMINARY TRAIL ALIGNMENT & GRADING PLAN

DOUGLAS COUNTY DEPARTMENT OF PARKS AND RECREATION 24

DOUGLAS COUNTY

ARCHITERRA GROUP

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Sean P. Owens, P.E., Special Projects Manager

DESCRIPTION: Construction Funding Agreement with Sterling Ranch Community Authority Board for the Waterton / Middle Fork Roundabout Project, Douglas County Project # CI 2026 - 011.

SUMMARY: The Department of Public Works Special Projects Engineering Staff is moving forward with the construction of a second roundabout at the Waterton Road and Middle Fork Street intersection in Sterling Ranch. Sterling Ranch Community Authority Board (SRCAB) is willing to reimburse the County for a portion ($2,000,000) of the construction costs for the second roundabout.

Because of the schedule for construction of the John Adams Charter School, which will open in the fall of 2026, staff worked with SRCAB to add the construction of a second roundabout at the Waterton - Middle Fork intersection to the Waterton - Eagle River Roundabout Project. Villalobos Concrete was willing to hold pricing where appropriate and complete the construction within 120 days which will complete the roundabout prior to the opening of the new school.

This Construction Funding Agreement with SRCAB will increase the project budget by $3,097,531.00 for a total contract of $6,089,027.22. Funding for the agreement is set aside in Fund 230, Business Unit 800267.

RECOMMENDED ACTION: Approval of a Construction Funding Agreement with Sterling Ranch Community Authority Board for the Waterton / Middle Fork Roundabout Project, Douglas County Project # CI 2026 - 011.

REVIEW:

Janet Herman	Approve	3/18/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Cover Page
Construction Funding Agreement-Sterling Ranch CAB-Waterton Rd Middle Fork Roundabout-Sean O

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ATTACHMENTS:

Construction Funding Agreement-Sterling Ranch CAB-Waterton Rd Middle Fork Roundabout-Sean O

CONSTRUCTION FUNDING AGREEMENT

Concerning the Construction of a Roundabout at Waterton Road and Middle Fork Street, Douglas County, Colorado

This CONSTRUCTION FUNDING AGREEMENT (this "**Agreement**") is made and entered into as of the _____ day of _____, 2026 (the "**Effective Date**"), by and between STERLING RANCH COMMUNITY AUTHORITY BOARD, a political subdivision and public corporation of the State of Colorado formed pursuant to C.R.S. Section 29-1-203.5 ("**CAB**") and the BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO ("**County**"). Individually, the County and the CAB may be referred to herein as a "**Party**", or collectively, the County and the CAB may be referred to herein as the "**Parties**".

RECITALS

A. The CAB exists to provide for the design, installation, financing, operations, repair, replacement, and maintenance of public improvements to serve the residents of a master-planned community commonly known as "**Sterling Ranch**" on behalf of Sterling Ranch Colorado Metropolitan District Nos. 1-7 (each, a "**District**" and collectively, the "**Districts**"). Sterling Ranch is more particularly described in the Sterling Ranch Planned Development recorded December 10, 2013 with the Douglas County Clerk and Recorder at Reception No. 2013095325, as subsequently amended.

B. The CAB and the County have a commitment to planned growth and development, and to the orderly extension of services, including roads and other transportation infrastructure.

C. The CAB and the County acknowledge that roundabouts, as opposed to traffic signals, provide enhanced pedestrian, vehicular, and bicycle safety at certain intersections, and ultimately lower the County's ongoing maintenance costs as compared to traffic signals.

D. The County is willing to construct a roundabout and related public improvements at the intersection of Waterton Road and Middle Fork Street (the "**Roundabout**"). The Roundabout is depicted on the preliminary plans attached hereto as **EXHIBIT A** (the "**Roundabout Preliminary Plans**").

E. The County is currently constructing a roundabout at Waterton Road and Eagle River Street, and it would be cost effective and timely to construct the Roundabout concurrently.

F. The CAB wishes to fund a portion of the construction of the Roundabout up to the Maximum Reimbursement Amount (as hereinafter defined). The CAB acknowledges that the construction of the Roundabout materially benefits the CAB and the residents of the Districts by supporting development of Sterling Ranch, and that the Roundabout provides for the safety of the students of John Adams Academy, and for the residents of Sterling Ranch that wish to cross Waterton Road at Middle Fork Street. The CAB and the County acknowledge that it is necessary and appropriate for the CAB to undertake the obligation to reimburse the Reimbursement Obligations (as hereinafter defined) set forth herein in order to facilitate the funding and construction of the Roundabout by the County.

G. Pursuant to Colorado Constitution Article XIV, Section I 8(2)(a) and C.R.S 29-1-203, the CAB and the County may cooperate or contract with each other to provide any function, service or facility lawfully authorized to each.

H. The Parties have determined it to be in their own best interests and that of their taxpayers and service users to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

AGREEMENT

For and in consideration of the Recitals and the mutual covenants and stipulations herein, the Parties agree as follows:

1. **Agreement to Construct the Public Improvements**. The County agrees to construct the Roundabout consistent with the applicable construction plans for Roundabout (the "**Construction Plans**"), which will be reviewed and approved the CAB, including any changes or modifications required by any other applicable governing law concerning the construction of the Roundabout. The County shall be solely responsible for obtaining all permitting, inspection, and approvals related to the construction of the Roundabout.

2. **Public Improvements Construction Standard**. The County shall cause the Roundabout to be constructed in accordance with the Public Improvements Construction Standard (as hereinafter defined). As used herein, the term "**Public Improvements Construction Standard**" means construction and installation in a good, workmanlike and claim free manner and in conformity with the Construction Plans (as may be modified pursuant to the terms hereof) and the applicable requirements of any Governmental Authorities (as hereinafter defined) who will accept any particular portion of the Roundabout. "**Governmental Authorities**" means the County or any other governmental or political subdivision of the State of Colorado accepting ownership and maintenance responsibilities for the Roundabout.

3. **Maximum Reimbursement Amount**. Subject to the satisfaction of all applicable requirements herein, the CAB agrees to pay and reimburse the County for a portion of the Verified Costs (as hereinafter defined) of the Roundabout as set forth herein. The maximum amount of Verified Costs authorized under this Agreement is **Two Million Dollars and Zero Cents ($2,000,000.00)** (the "**Maximum Reimbursement Amount**"). Any CAB funding for the Roundabout beyond the Maximum Reimbursement Amount shall require the additional approval and consent the CAB in its sole discretion, and nothing in this Agreement shall be construed as obligating the CAB to spend any amounts beyond the Maximum Reimbursement Amount without additional approval. The Parties acknowledge that any additional CAB funding is likely to require a formal amendment to this Agreement.

4. **Verified Costs**. The County shall submit the following along with any request for reimbursement for construction costs related to the Roundabout. Once the CAB has reasonably determined that the following requirements are met, such costs shall constitute "**Verified Costs**":

i. Evidence that the Roundabout or any portion thereof substantially complies with the Public Improvements Construction Standard;

ii. A statement that no mechanics' or materialmen's liens or draw on public surety have been asserted against the Roundabout or any portion thereof; and conditional lien waivers (conditional only on the issuing financial institution honoring the instrument used to pay the same) have been obtained from any service providers that constructed the Roundabout; and

iii. The County has provided the CAB with all contracts, change orders, pay requests, invoices or proof of payment for the County's actual out-of-pocket costs without fee or markup.

5. **Reimbursement Obligation**. The CAB's obligation to reimburse the County for Verified Costs, and together with any accrued Interest (as hereinafter defined), shall be the "**Reimbursement Obligation**." The CAB shall review any costs submitted by the County in conformance with Section 4, make a determination of Verified Costs and issue payment within forty five (45) days of initial submittal (the "**Payment Deadline**"). Interest on unpaid Reimbursement Obligations shall accrue on Verified Costs beginning on the day after the Payment Deadline. Interest shall accrue at the rate of four percent (4%) simple interest per annum ("**Interest**") until paid.

6. **Sources of Repayment**. The Parties agree that the CAB may pay the Reimbursement Obligations from any revenue source lawfully available to the CAB determined by the CAB, in its reasonable discretion, to be available for such purpose, including but not limited to, the net proceeds of bonds issued by the CAB, subject to any permitted uses of bond proceeds; taxes, fees, rates, tolls, charges; and any available moneys not otherwise pledged to payment of bonds, used for operation and maintenance expenses, or otherwise encumbered. In order to minimize the Interest paid, the CAB will use good faith, reasonable efforts to endeavor to reimburse the amounts owed under this Agreement as soon as reasonably possible. IT IS HEREBY AGREED AND ACKNOWLEDGED THAT THIS AGREEMENT EVIDENCES AN INTENT TO REIMBURSE THE COUNTY FOR THE REIMBURSEMENT OBLIGATIONS, BUT THAT THIS AGREEMENT SHALL NOT CONSTITUTE A DEBT OR INDEBTEDNESS OF THE CAB WITHIN THE MEANING OF ANY CONSTITUTIONAL OR STATUTORY PROVISION, NOR SHALL IT CONSTITUTE A MULTIPLE FISCAL YEAR FINANCIAL OBLIGATION, AND THE MAKING OF ANY REIMBURSEMENT HEREUNDER SHALL BE AT ALL TIMES SUBJECT TO ANNUAL APPROPRIATION BY THE CAB.

7. **Taxes, Fees and Permits**. The County or its service providers shall secure and pay for all approvals, easements, assessments, charges, permits and governmental fees, licenses and inspections necessary for completion of the Roundabout. The parties acknowledge that the County is exempt under Section 39-26-708(1), C.R.S. from the obligation to pay sales and use taxes applicable to materials furnished by or through its service providers pertaining to the Roundabout.

8. **Progress Reports**. During the construction of the Roundabout, the County shall provide, on a minimum of a monthly basis, a written report to the CAB on the status of construction and the estimated final construction costs.

9. **Ownership and Maintenance of Roundabout**. The Parties acknowledge that the Roundabout will be owned and maintained by the County excepting any landscaped areas which may be owned or maintained by the CAB as required by plat, zoning, or other agreement. The County agrees to reasonably cooperate with acceptance and warranty requirements of the CAB for such landscaped areas.

10. **Default**. If any party hereto breaches any provision of this Agreement and fails to cure such breach within 30 days after written notice thereof, the non-breaching party shall be entitled to any and all remedies, legal or equitable, which may be available including, without limitation, specific performance; provided, however, each of CAB and County waives any right to seek or recover consequential, exemplary, special, punitive, or indirect damages.

11. **Responsibility**. Each Party shall be responsible for its respective acts and omissions and those of its agents, employees, contractors, subcontractors, successors and assigns.

12. **Notices**. All notices, statements, demands, requirements, documents or other communications required or permitted to be given, served, or delivered by or to any Party or any intended recipient hereunder shall be in writing and shall be either delivered by hand, sent by a nationally recognized overnight courier service, or prepaid certified or registered mail, return receipt requested, to the Party or

intended recipient at its address stated below, or sent by email to the Party or intended recipient at its email address stated below or to such other address as any Party may from time to time have notified any other Party as being its address for purposes of this instrument to the exclusion of all previously applicable addresses (provided that, unless the receiving party acknowledges receipt of any email transmission, then notice shall be promptly followed by delivery pursuant to one of the other means permitted herein). Any such communications shall be deemed to have been given, served, or delivered:

(i) if delivered by hand, upon delivery;

(ii) if delivered by overnight courier, on the next business day following the date of delivery to the courier;

(iii) if sent by mail, four days after the date of mailing; or

(iv) if sent by email, upon transmission (receipt electronically confirmed) if during normal business hours of the recipient, otherwise on the next day that is not a Saturday, Sunday or federal legal holiday.

The addresses of the parties are as follows:

If to the CAB:

Sterling Ranch Community Authority Board
Attn: General Manager
9350 Roxborough Park Road Littleton, CO 80125
Gary.Debus@sterlingranchcab.com (720-830-5275)

With a copy to:

Sterling Ranch Community Authority Board
Attn: General Counsel
9350 Roxborough Park Road Littleton, CO 80125
legalnotices@sterlingranchcab.com

If to the County:

Douglas County Department of Public Works Engineering
Attn: Director of Public Works (jherman@dougals.co.us)
100 Third Street, Suite 250
Castle Rock, CO 80104

13. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the state of Colorado. In the event of a dispute between the Parties, which results in litigation, the exclusive venue for such action shall be Douglas County, State of Colorado.

14. **Attorneys' Fees**. In the event of any litigation relating to the rights and obligations of the parties pursuant to this Agreement, each Party will be responsible for its own costs and attorneys' fees.

15. **Amendment**. This Agreement may not be amended or modified except by an instrument in writing duly executed by the Parties, or all of their successors and assigns, and recorded in the real property records of Douglas County, Colorado.

16. **Assignment**. No Party shall have the right to assign its rights or obligations hereunder without the prior written consent of the Parties hereto, which may not be unreasonably withheld, conditioned or delayed.

17. **Benefit and Binding Effect**. This instrument and all of the terms and provisions hereof shall inure to the benefit of and be binding upon the Parties, and their successors and permitted assigns.

18. **Severability**. If any provision of this Agreement is held to be illegal, invalid or unenforceable under present or future laws effective during the term of this Agreement, then the legality, validity and enforceability of the remaining provisions of this Agreement shall not be affected thereby; and in lieu of each such illegal, invalid or unenforceable provision, there shall be added automatically as a part of this Agreement a provision as similar in terms to such illegal, invalid or unenforceable provision as may be possible and which shalt be legal, valid and enforceable.

19. **Counterparts**. This Agreement may be executed and delivered in any number of counterparts, each of which, when so executed and delivered, shall be deemed to be an original and all of which shall constitute one and the same instrument.

20. **Force Majeure Delays**. "**Force Majeure Delays**" shall mean delays suffered by a party in connection with the performance of any work hereunder as the result of causes beyond the reasonable control of such party, such as, but not limited to, acts of God, strikes, work stoppages, unavailability of or delay in receiving labor or materials, defaults by contractors or subcontractors, weather conditions, fire or other casualty, unreasonable delays by governmental authorities in processing and approvals, and governmental moratoriums. Any Party shall notify the other Parties of a Force Majeure Delay no later than 10 days after the commencement of such delay.

21. **Third Party Beneficiaries**. This Agreement shall not be intended to and shall not be deemed to confer rights or benefits to any persons or entities not named as Parties hereto. Nothing herein shall be deemed a land use approval, nor construed, in any way as approval of any future land use application.

22. **Sovereign Immunity**. Nothing contained in this Agreement shall constitute a waiver of sovereign immunity or be construed as a waiver of the rights and privileges available under the Colorado Governmental Immunity Act, §§ 24-10-101, et seq., C.R.S., as amended from time to time.

23. **Public Officials and Executives**. No elected official, director, officer, agent or employee of the County or the CAB, nor any director, officer, employee or personal representative of the County or the CAB shall be charged personally or held contractually liable by or to any other party under this Agreement or because of any breach hereof or because of its execution, approval or attempted execution of this Agreement.

24. **Entire Agreement**. This Agreement constitutes the entire understanding of the Parties with respect to the subject matters covered herein and any prior agreements, whether written or oral, with respect to any matters covered by this Agreement are superseded.

[signature pages follow]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first written above.

STERLING RANCH COMMUNITY AUTHORITY BOARD

By:_____
Harold R. Smethills, Jr., President

Attest:

_____
Secretary / Assistant Secretary

Approved as to legal form:

_____
General Counsel

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO

Attest:

By:_____
George Teal , Chair

By:_____
Name:_____
Deputy Clerk to the Board

Approved as to Fiscal Content:

_____
Christie Guthrie
Director of Finance

Approved as to Legal Form:

_____
Arielle Denis
Assistant County Attorney

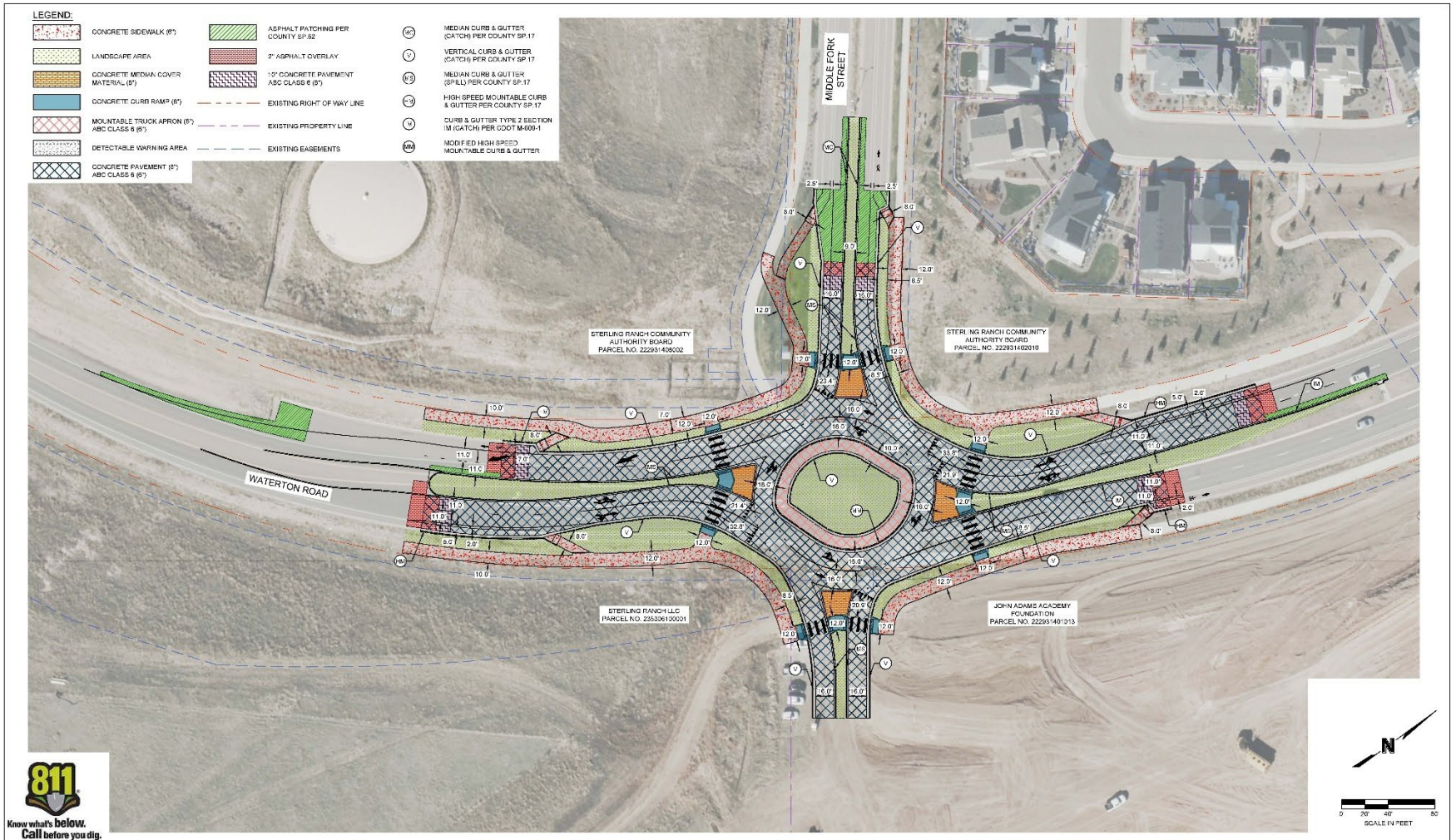
Approved as to Content:

_____
Douglas J. Debord
County Manager

EXHIBIT A

Roundabout Preliminary Plans

[see attached]



30% DESIGN - NOT FOR CONSTRUCTION	PRINT DATE: February 19, 2026 FILE NAME: ROLL PLOT EXHIBIT_A2407913.DWG HORIZ. SCALE: 1"=40' VERT. SCALE: UNIT INFORMATION olsson 1525 Raleigh St Suite 400 Denver, CO 80204		SHEET REVISIONS DATE / COMMENTS / INIT.	Douglas County - Department of Public Works DOUGLAS COUNTY COLORADO 100 Third Street, Suite 220 Castle Rock, CO 80104 Phone: 303-660-7490	AS CONSTRUCTED NO REVISIONS: REVISED: VOID:	WATERTON ROAD & MIDDLE FORK STREET 30% DESIGN LAYOUT DESIGNER: MJO STRUCTURE NUMBERS DETAILER: ZBD SHEET SUBSET: EXHIBIT SUBSET SHEETS: 1 OF 1	PROJECT NO./CODE PROJECT NO.: CI 2026-011 CODE: SHEET NUMBER: 1

DWG: F:\2024\07\50136000\24-07\913-Arl\6-Design\Exhibits_30% Design Exhibit\ROLL PLOT EXHIBIT_A2407913.dwg USER: zbeckell
DATE: Feb 19, 2026 9:22pm XREFS: T_BASE_A2407913 T_BASE_A2407913 T_ZBND7_A2407913 T_PRKT_A2407913_EXHIBIT T_AERL_A2407913 T_PARKG_A2407913

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Sean P. Owens, P.E., Special Projects Manager

DESCRIPTION: Construction Contract - Change Order No. 1 with Villalobos Concrete, LLC for the Waterton / Middle Fork Roundabout Project, Douglas County Project # CI 2026 - 011.

SUMMARY: The Department of Public Works Special Projects Engineering Staff is moving forward with the construction of a second roundabout at the Waterton Road and Middle Fork Street intersection in Sterling Ranch. Sterling Ranch is willing to reimburse the County for a portion ($2,000,000) of the construction costs for the second roundabout.

County staff received bids for the first roundabout at Waterton - Eagle River intersection from Thirteen (13) contractors on October 21, 2025. Villalobos Concrete's bid was ranked the most responsive by three department internal staff reviewers (staff).

Because of the schedule for construction of the John Adams Charter School, which will open in the fall of 2026, staff worked with Sterling Ranch to add the construction of a second roundabout at the Waterton - Middle Fork intersection. Villalobos Concrete was willing to hold pricing where appropriate and complete the construction within 120 days which will complete the roundabout prior to the opening of the new school.

This Construction Contract - Change Order No. 1 with Villalobos Concrete will increase the project budget by $3,097,531.00 for a total contract of $6,089,027.22. Funding for Change Order No. 1 is set aside in Fund 230, Business Unit 800267.473200. This Change Order No. 1 will create a new PO.

RECOMMENDED ACTION: Approval of a Construction Contract - Change Order No. 1 with Villalobos Concrete, LLC for the Waterton / Middle Fork Roundabout Project, Douglas County Project # CI 2026 - 011.

REVIEW:

Janet Herman	Approve	3/18/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Cover Page
Change Order 1 new PO-Villalobos-Waterton Middle Fork Roundabout-Sean O

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Sean P. Owens, P.E., Special Projects Manager

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RECOMMENDED ACTION: Approval of a Construction Contract - Change Order No. 1 with Villalobos Concrete, LLC for the Waterton / Middle Fork Roundabout Project, Douglas County Project # CI 2026 - 011.

REVIEW:

Janet Herman	Approve	3/18/2026
Jeff Garcia	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Change Order 1 new PO-Villalobos-Waterton Middle Fork Roundabout-Sean O

Douglas County

Contract Change Order

OWNER: Douglas County Government
The Department of Public Works Engineering
100 Third Street
Castle Rock, CO 80104

PROJECT: Waterton - Middle Fork Roundabout Project
PROJECT NO.: CI 2026 - 011
BOCC AGREEMENT DATE: November 18, 2025

CONTRACTOR: Villalobos Concrete
5472 Lincoln Street
Denver, CO 80216

CHANGE ORDER NO.: 1
PURCHASE ORDER NO.: New PO Required
BUSINESS UNIT: 800267

Description of Work and Justification:

The original contract was for the construction of a roundabout at the Waterton - Eagle River intersection in Sterling Ranch. The change order will add the construction of a second roundabout at the Waterton - Middle Fork intersection in Sterling Ranch to serve the new John Adams Charter School site. Sterling Ranch will be reimbursing the County for a portion of the construction costs of the second roundabout ($2,000,000). See attached Exhibit A - Scope of Work and Exhibit B - Change Order Unit Cost Breakdown.

The Overall Project Budget will increase with a new PO Number by $3,097,531.00, for a new total Contract amount of $6,089,027.22.

This Change Order agreed to herein is a fair and equitable adjustment to the Contractor's direct and indirect costs. This modification provides full compensation for the changed work, including both Contract cost and Contract time, and does not impact the critical path. The Contractor hereby releases the County from any and all liability under this Contract for further equitable adjustment attributable to this Change Order.

Original Contract Price:	$	2,991,496.22
Change Orders To Date:	$	-
Current Contract Price:	$	2,991,496.22
This Change Order:	**$**	**3,097,531.00**
New Contract Price:	$	6,089,027.22

Contract Time:
The Contract Time will increase by 122 days.
The completion date for all work shall be August 7, 2026
All other terms and conditions of this Contract shall remain in effect.

Approved By: _____ Date: _____

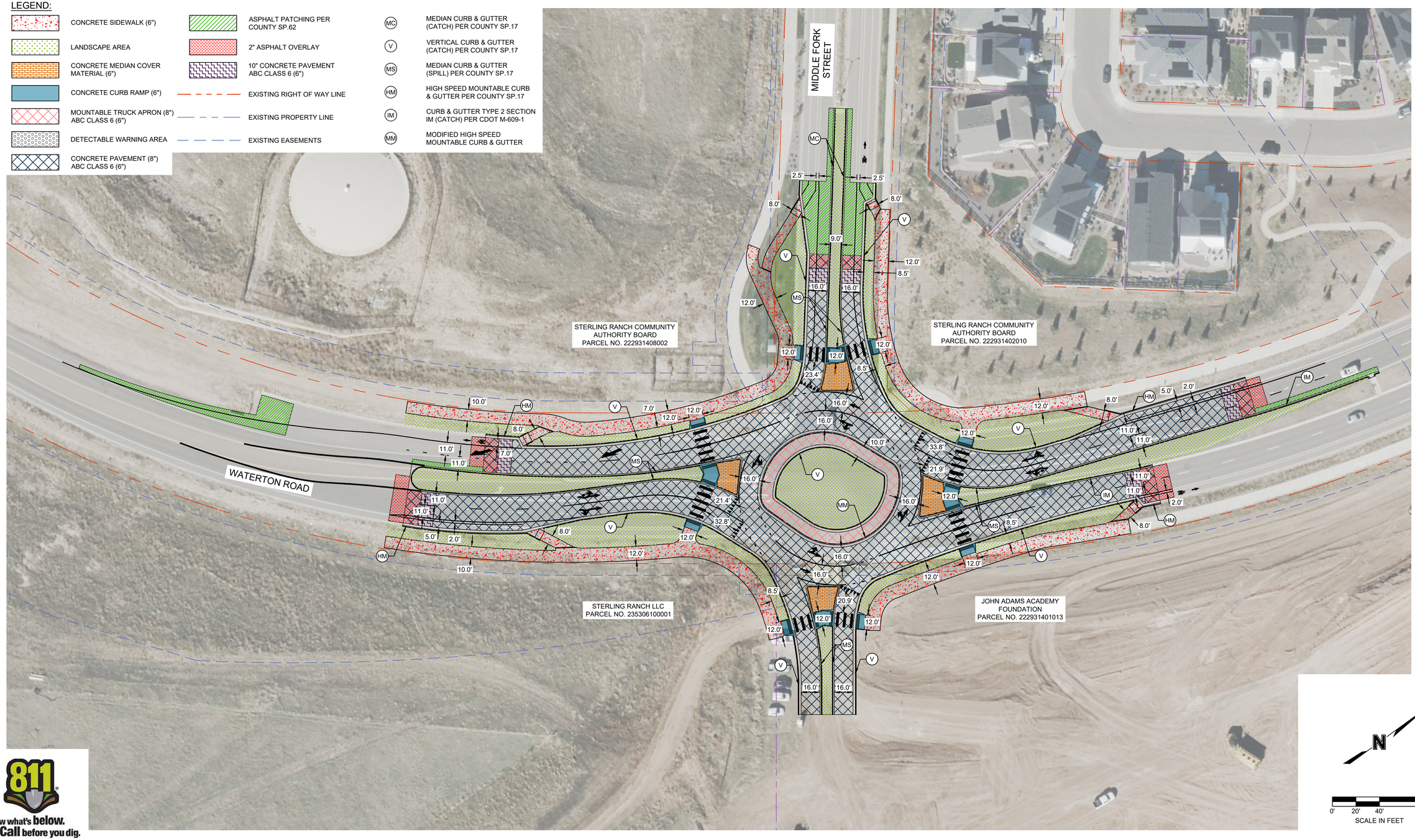
Approved By: *Sean P. Owens* Date: 3/17/2026
Sean P. Owens, PE, Special Projects Manager

Approved By: _____ Date: _____
Janet Herman, P.E., Director of Public Works

Approved By: _____ Date: _____
Villalobos Concrete

LEGEND:

- CONCRETE SIDEWALK (6")
- LANDSCAPE AREA
- CONCRETE MEDIAN COVER MATERIAL (6")
- CONCRETE CURB RAMP (6")
- MOUNTABLE TRUCK APRON (8") ABC CLASS 6 (6")
- DETECTABLE WARNING AREA
- CONCRETE PAVEMENT (8") ABC CLASS 6 (6")
- ASPHALT PATCHING PER COUNTY SP.62
- 2" ASPHALT OVERLAY
- 10" CONCRETE PAVEMENT ABC CLASS 6 (6")
- EXISTING RIGHT OF WAY LINE
- EXISTING PROPERTY LINE
- EXISTING EASEMENTS
- (MC) MEDIAN CURB & GUTTER (CATCH) PER COUNTY SP.17
- (V) VERTICAL CURB & GUTTER (CATCH) PER COUNTY SP.17
- (MS) MEDIAN CURB & GUTTER (SPILL) PER COUNTY SP.17
- (HM) HIGH SPEED MOUNTABLE CURB & GUTTER PER COUNTY SP.17
- (IM) CURB & GUTTER TYPE 2 SECTION IM (CATCH) PER CDOT M-609-1
- (MM) MODIFIED HIGH SPEED MOUNTABLE CURB & GUTTER



Know what's below. Call before you dig.

30% DESIGN - NOT FOR CONSTRUCTION

PRINT DATE: February 19, 2026
FILE NAME: ROLL PLOT EXHIBIT_A2407913.DWG
HORIZ. SCALE: 1"=40' VERT. SCALE:
UNIT INFORMATION

olsson
1525 Raleigh St
Suite 400
Denver, CO 80204

SHEET REVISIONS

DATE:	COMMENTS	INIT.

Douglas County - Department of Public Works
DOUGLAS COUNTY COLORADO
100 Third Street, Suite 220
Castle Rock, CO 80104
Phone: 303-660-7490

AS CONSTRUCTED
NO REVISIONS:
REVISED:
VOID:

WATERTON ROAD & MIDDLE FORK STREET
30% DESIGN LAYOUT

DESIGNER: MJO
DETAILER: ZBD
SHEET SUBSET: EXHIBIT
STRUCTURE NUMBERS:
SUBSET SHEETS: 1 OF 1

PROJECT NO./CODE
PROJECT NO.: CI 2026-011
CODE:
SHEET NUMBER: 1

DWG: F:\2024\07501.08000\024-07913-A140-DesignExhibits_30% Design Exhibit\ROLL PLOT EXHIBIT_A2407913.dwg USER: zdeobald
DATE: Feb 19, 2026 5:22pm XREFS: T_PBASE_A2407913 T_XBASE_A2407913 T_XBNDY_A2407913 T_PPATT_A2407913_EXHIBIT T_AERL_A2407913 T_PMRKG_A2407913

Waterton & Middle Fork Roundabout
Douglas County Project # CI 2026-011
Douglas County, CO
EXHIBIT B - CHANGE ORDER #1 BID

Project Summary

CDOT Item #	Item Description	Unit	Qty.	Unit Cost ($)	Total Cost ($)
201-00000	Clearing and Grubbing	L S	1	$ 7,500.00	$ 7,500.00
202-00019	Removal of Inlet	EACH	5	$ 3,000.00	$ 15,000.00
202-00035	Removal of Pipe	LF	75	$ 100.00	$ 7,500.00
202-00190	Removal of Concrete Median Cover Material	SY	19	$ 30.00	$ 570.00
202-00200	Removal of Sidewalk	SY	715	$ 19.00	$ 13,585.00
202-00203	Removal of Curb and Gutter	LF	2,503	$ 15.00	$ 37,545.00
202-00206	Removal of Concrete Curb Ramp	SY	128	$ 21.00	$ 2,688.00
202-00220	Removal of Asphalt Mat	SY	7,736	$ 8.00	$ 61,888.00
202-00240	Removal of Asphalt Mat (Planing)	SY	145	$ 16.00	$ 2,320.00
202-00250	Removal of Pavement Marking	SF	450	$ 4.50	$ 2,025.00
202-00705	Removal of Light Standard Foundation	EACH	2	$ 1,145.00	$ 2,290.00
202-00810	Removal of Ground Sign	EACH	6	$ 216.00	$ 1,296.00
202-00821	Removal of Sign Panel	EACH	1	$ 350.00	$ 350.00
202-00827	Removal of Pull Box	EACH	3	$ 98.00	$ 294.00
202-04010	Clean Inlet	EACH	6	$ 220.00	$ 1,320.00
203-00010	Unclassified Excavation (Complete In Place)	CY	3,715	$ 50.00	$ 185,750.00
203-01550	Dozing	HOUR	16	$ 300.00	$ 4,800.00
203-01594	Combination Loader	HOUR	16	$ 180.00	$ 2,880.00
203-01597	Potholing	HOUR	40	$ 300.00	$ 12,000.00
207-00606	Topsoil (Imported)	CY	100	$ 52.00	$ 5,200.00
207-00700	Topsoil (Onsite)	CY	1,700	$ 35.00	$ 59,500.00
208-00002	Sediment Control Log (12 Inch)	LF	1,400	$ 6.50	$ 9,100.00
208-00020	Silt Fence	LF	5,400	$ 2.00	$ 10,800.00
208-00035	Curb Sock	LF	790	$ 9.00	$ 7,110.00
208-00041	Check Dam	EACH	2	$ 2,300.00	$ 4,600.00
208-00046	Pre-fabricated Concrete Washout Structure (Type 1)	EACH	2	$ 5,000.00	$ 10,000.00
208-00061	Inlet Protection	LF	440	$ 15.00	$ 6,600.00
208-00071	Maintenance Aggregate (Vehicle Tracking Pad)	CY	75	$ 70.00	$ 5,250.00
208-00075	Pre-fabricated Vehicle Tracking Pad	EACH	2	$ 1,500.00	$ 3,000.00
208-00103	Removal and Disposal of Sediment (Labor)	HOUR	80	$ 60.00	$ 4,800.00
208-00105	Removal and Disposal of Sediment (Equipment)	HOUR	40	$ 100.00	$ 4,000.00
208-00106	Sweeping (Sediment Removal)	HOUR	80	$ 250.00	$ 20,000.00
208-00207	Erosion Control Management	DAY	32	$ 375.00	$ 12,000.00
208-00301	Diversion Ditch	LF	150	$ 86.00	$ 12,900.00
210-00050	Reset Fire Hydrant	EACH	1	$ 23,000.00	$ 23,000.00
210-00750	Reset Light Standard	EACH	2	$ 1,200.00	$ 2,400.00
210-00810	Reset Ground Sign	EACH	8	$ 400.00	$ 3,200.00
210-00815	Reset Sign Panel	EACH	1	$ 500.00	$ 500.00
210-00817	Reset Barricade	EACH	2	$ 350.00	$ 700.00
210-01715	Reset Test Station	EACH	4	$ 6,500.00	$ 26,000.00
210-04010	Adjust Manhole	EACH	2	$ 700.00	$ 1,400.00
210-04015	Modify Manhole	EACH	2	$ 4,300.00	$ 8,600.00
210-04050	Adjust Valve Box	EACH	8	$ 575.00	$ 4,600.00
210-04051	Adjust Valve Box (Special)	EACH	2	$ 1,500.00	$ 3,000.00
212-00006	Seeding (Native)	ACRE	2.21	$ 800.00	$ 1,768.00
212-00009	Seeding (Temporary)	ACRE	1.11	$ 525.00	$ 582.75
213-00004	Mulching (Weed Free Straw)	ACRE	2.21	$ 1,500.00	$ 3,315.00
213-00012	Spray-on Mulch Blanket	ACRE	1.11	$ 4,800.00	$ 5,328.00
213-00061	Mulch Tackifier	LB	221	$ 5.00	$ 1,105.00
216-00042	Soil Retention Blanket (Biodegradable Straw/Coconut)	SY	1,800	$ 4.00	$ 7,200.00
304-06007	Aggregate Base Course (Class 6)	CY	1,424	$ 42.00	$ 59,808.00
403-00720	Hot Mix Asphalt (Patching) (Asphalt)	TON	210	$ 155.00	$ 32,550.00
403-34741	Hot Mix Asphalt (Grading SX) (75) (PG 64-22)	TON	39	$ 310.00	$ 12,090.00
412-00800	Concrete Pavement (8 Inch)	SY	5,669	$ 96.00	$ 544,224.00
412-01000	Concrete Pavement (10 Inch)	SY	228	$ 130.00	$ 29,640.00
503-00018	Drilled Shaft (18 Inch)	LF	32	$ 335.00	$ 10,720.00
603-01185	18 Inch Reinforced Concrete Pipe (Complete In Place)	LF	95	$ 269.00	$ 25,555.00
603-01245	24 Inch Reinforced Concrete Pipe (Complete In Place)	LF	323	$ 280.00	$ 90,440.00

604-00310	Inlet Type C (10 Foot)	EACH	2	$ 14,000.00	$ 28,000.00
604-19110	Inlet Type R L 5 (10 Foot)	EACH	1	$ 15,500.00	$ 15,500.00
604-19210	Inlet Type R L 10 (10 Foot)	EACH	2	$ 18,800.00	$ 37,600.00
604-30010	Manhole Slab Base (10 Foot)	EACH	1	$ 11,500.00	$ 11,500.00
604-30020	Manhole Slab Base (20 Foot)	EACH	1	$ 12,700.00	$ 12,700.00
605-83590	Trench Drain	LF	2,780	$ 32.00	$ 88,960.00
605-84001	Trench Drain Cleanout	EACH	17	$ 2,150.00	$ 36,550.00
607-11525	Construction Fence	LF	600	$ 2.50	$ 1,500.00
608-00006	Concrete Sidewalk (6 Inch)	SY	1,963	$ 64.00	$ 125,632.00
608-00010	Concrete Curb Ramp	SY	324	$ 210.00	$ 68,040.00
608-00014	Tactile Directional Indicator	LF	122	$ 30.00	$ 3,660.00
609-20004	Modified Mountable Curb & Gutter	LF	335	$ 30.00	$ 10,050.00
609-21010	Median Curb & Gutter	LF	1,905	$ 30.00	$ 57,150.00
609-21011	Curb and Gutter Type 2 (Section I-M) (Catch)	LF	93	$ 42.00	$ 3,906.00
609-21020	Vertical Curb & Gutter	LF	1,804	$ 28.00	$ 50,512.00
609-21021	High Speed Mountable Curb & Gutter	LF	271	$ 34.00	$ 9,214.00
610-00030	Median Cover Material (Concrete)	SF	1,932	$ 15.00	$ 28,980.00
612-00001	Delineator (Type I)	EACH	36	$ 55.00	$ 1,980.00
612-00003	Delineator (Type III)	EACH	16	$ 55.00	$ 880.00
613-00200	2 Inch Electrical Conduit	LF	1,062	$ 23.00	$ 24,426.00
613-07000	Pull Box Type 1F	EACH	2	$ 1,650.00	$ 3,300.00
613-07001	Type One Pull Box	EACH	10	$ 2,050.00	$ 20,500.00
613-10000	Wiring	L S	1	$ 18,000.00	$ 18,000.00
613-13000	Luminaire (LED) (Special)	EACH	8	$ 1,000.00	$ 8,000.00
613-20110	Street Light Post Assembly	EACH	8	$ 5,550.00	$ 44,400.00
613-40010	Light Standard Foundation	EACH	8	$ 3,000.00	$ 24,000.00
614-00011	Sign Panel (Class I)	SF	300	$ 30.00	$ 9,000.00
614-00012	Sign Panel (Class II)	SF	210	$ 45.00	$ 9,450.00
614-00216	Steel Signpost (2x2 Inch Tubing)	LF	334	$ 33.00	$ 11,022.00
614-72860	Pedestrian Push Button	EACH	8	$ 1,150.00	$ 9,200.00
614-80003	Rectangular Rapid Flashing Beacon	EACH	8	$ 5,500.00	$ 44,000.00
614-84000	Traffic Signal Pedestal Pole Steel	EACH	8	$ 2,100.00	$ 16,800.00
619-00007	Connect To Existing Waterline	EACH	2	$ 2,800.00	$ 5,600.00
620-00002	Field Office (Class 2)	EACH	1	$ 38,000.00	$ 38,000.00
620-00020	Sanitary Facility	EACH	1	$ 6,500.00	$ 6,500.00
621-00450	Detour Pavement	SY	100	$ 60.00	$ 6,000.00
623-00604	4 Inch Plastic Pipe (Irrigation/Sleeve)	LF	415	$ 12.75	$ 5,291.25
625-00000	Construction Surveying	L S	1	$ 160,000.00	$ 160,000.00
626-00000	Mobilization	L S	1	$ 185,000.00	$ 185,000.00
627-00008	Modified Epoxy Pavement Marking	GAL	39	$ 481.50	$ 18,778.50
627-00016	Pavement Marking Paint (High Build) (Temporary)	GAL	25	$ 517.50	$ 12,937.50
627-00070	Preformed Thermoplastic Pavement Marking	SF	1,290	$ 22.50	$ 29,025.00
630-00016	Traffic Control (Special) LS	L S	1	$ 165,000.00	$ 165,000.00
630-80371	Reset Concrete Barrier	LF	30	$ 60.00	$ 1,800.00
700-70010	F/A Minor Contract Revisions	F A	1	$ 150,000.00	$ 150,000.00
700-70105	F/A Test Station	F A	1	$ 25,000.00	$ 25,000.00
700-70380	F/A Erosion Control	F A	1	$ 20,000.00	$ 20,000.00
				CONSTRUCTION TOTAL:	**$ 3,097,531.00**

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Jennifer DAmbrosio, Community Programs Coordinator

DESCRIPTION: 2026 Developmental Disabilities Mill Levy Housing with Supportive Services Grant Agreement with Wellspring Community in the Amount of $2,500,000.00.

SUMMARY: Seven organizations submitted applications for the Developmental Disability Mill Levy (DDML)Housing with Supportive Services competitive grant opportunity. The review committee has thoroughly reviewed the applications and recommends the Board of County Commissioners (BCC)fund Wellspring Community's Unity on Wolfensberger project to expand housing options for individuals with intellectual and developmental disabilities (IDD). This request is for approval of the grant agreement between the BCC and Wellspring Community in the amount of $2,500,000.

RECOMMENDED ACTION: Staff recommends approval of the 2026 DDML Housing with Supportive Services grant agreement with Wellspring Community in the amount of $2,500,000 for Unity on Wolfensberger.

REVIEW:

Jennifer Eby	Approve	3/18/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Jennifer Eby - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
IDD Supportive Housing Staff Report

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Jennifer DAmbrosio, Community Programs Coordinator

DESCRIPTION: 2026 Developmental Disabilities Mill Levy Housing with Supportive Services Grant Agreement with Wellspring Community in the Amount of $2,500,000.00.

SUMMARY: Seven organizations submitted applications for the Developmental Disability Mill Levy (DDML)Housing with Supportive Services competitive grant opportunity. The review committee has thoroughly reviewed the applications and recommends the Board of County Commissioners (BCC)fund Wellspring Community's Unity on Wolfensberger project to expand housing options for individuals with intellectual and developmental disabilities (IDD). This request is for approval of the grant agreement between the BCC and Wellspring Community in the amount of $2,500,000.

RECOMMENDED ACTION: Staff recommends approval of the 2026 DDML Housing with Supportive Services grant agreement with Wellspring Community in the amount of $2,500,000 for Unity on Wolfensberger.

REVIEW:

Jennifer Eby	Approve	3/18/2026
Jeff Garcia	Approve	3/20/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

IDD Supportive Housing Staff Report

DOUGLAS COUNTY
COLORADO

Grant Agreement Staff Report

Date:	March 10, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Jennifer L. Eby, AICP, Director of Community Services
CC:	Jennifer A. D'Ambrosio, Community Programs Coordinator Allison E. Cutting, Supervisor, Community Services Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services
Subject:	**2026 Developmental Disabilities Mill Levy Housing with Supportive Services grant agreement with Wellspring Community in the amount of $2,500,000**

Board of County Commissioners' Business Meeting **March 24, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

Seven organizations submitted applications for the Developmental Disability Mill Levy (DDML) Housing with Supportive Services competitive grant opportunity. The review committee has thoroughly reviewed the applications and recommends the Board of County Commissioners (BCC) fund Wellspring Community's Unity on Wolfensberger project to expand housing options for individuals with intellectual and developmental disabilities (IDD). This request is for approval of the grant agreement between the BCC and Wellspring Community in the amount of $2,500,000.

II. REQUEST

Staff requests approval of the 2026 DDML Housing with Supportive Services grant agreement with Wellspring Community in the amount of $2,500,000 for the Unity on Wolfensberger project.

III. BACKGROUND

On November 4, 2025, the BCC directed staff to retain $2,500,000 in DDML revenue for 2026-2028 to fund the Housing with Supportive Services grant for persons with IDD. Staff, working in cooperation with Developmental Pathways, developed review criteria and a weighted scoring tool. The scoring criteria considered several factors, including the number of Douglas County residents served, site readiness, plans for resident integration, organizational capacity and experience, leveraging of resources, and partnerships.

The request for proposals was posted and opened for response in January 2026. Seven organizations submitted applications to receive grant funding. The County-designated review committee thoroughly reviewed the applications and recommend the BCC fund Wellspring's application during a Work Session on February 23, 2026.

IV. DISCUSSION

Wellspring's Unity on Wolfensberger project repurposes a former hotel in downtown Castle Rock into a mixed-use building designed for affordability and long-term sustainability. The first floor

features supportive programing and commercial space, while the second floor offers residential units, with at least 12 units permanently designated for individuals with IDD.

Grant funding will support both housing development and person-centered supportive services to ensure safe, stable housing that promotes independence, and community inclusion.

V. RECOMMENDED ACTION

Staff recommends approval of the 2026 DDML Housing with Supportive Services grant agreement with Wellspring Community in the amount of $2,500,000 for Unity on Wolfensberger.

ATTACHMENTS **PAGE**

DDML Housing with Supportive Services Grant Agreement - Unity on Wolfensberger..... 3

Developmental Disabilities Mill Levy Housing with Supportive Services Grant Agreement
Unity on Wolfensberger

Project Title Unity on Wolfensberger	**Agreement Number** UnityWolf26
Grantee Wellspring Community	**Agreement Performance Beginning Date** March 24, 2026
Grantee Unique Entity ID: N/A	**Agreement Performance Expiration Date** December 31, 2028
Grant Maximum Amount: $2,500,000	**CFDA Number:** N/A

Agreement Purpose
The purpose of this agreement is to provide safe, stable housing with ongoing, person-centered supportive services that foster independence, safety, and community inclusion for individuals with I/DD.

Exhibits and Order of Precedence
The following Exhibits and attachments are included with this Agreement:

1. Exhibit A, Scope of Work
2. Exhibit B, Payment Terms

In the event of a conflict or inconsistency between this Agreement and any Exhibit or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

1. The provisions of the other sections of the main body of this Agreement.
2. Exhibit A, Scope of Work
3. Exhibit B, Payment Terms
4. Executed Option Letters (if any).

Principal Representatives:

For Douglas County:
Jennifer D'Ambrosio
100 Third Street
Castle Rock, CO 80104
(303) 814-4302
CRSgrants@douglas.co.us

For Grantee:
Wellspring Community
Attn: Nicole DeVries
826 Park Street, Suite #200
Castle Rock, CO 80109
(303) 660-1935
ndevries@wearewellspring.org

GRANT AGREEMENT

Project Title: Wellspring Community – Unity on Wolfensberger

Grant Period: March 24, 2026 – March 29, 2029

Grant Award: $2,500,000

PARTIES TO AGREEMENT:

DOUGLAS COUNTY: The Board of County Commissioners of the County of Douglas, State of Colorado (the "County")
Address: 100 Third Street
Castle Rock, CO 80104
Telephone: (303) 660-7401
Facsimile: (303) 688-1293

GRANTEE: Wellspring Community (the "Grantee")
Contact Name: Attn: Nicole DeVries
Address: 826 Park Street, Suite #200
Castle Rock, CO 80109
Telephone: (303) 660-1935
Email: ndevries@wearewellspring.org

The County and the Grantee hereinafter collectively referred to as the "Parties" and individually to as a "Party."

RECITALS

A. A one-mill property tax dedicated to services for persons with intellectual or developmental disabilities (I/DD) was established in 2001. The County distributes 93% of the Developmental Disabilities Mill Levy (DDML) funds to support Developmental Pathways, the County's Community-Centered Board (CCB) and Case Management Agency (CMA). An additional 5.5% is retained for a competitive grant program, and the remaining 1.5% covers Treasurer's fees.

For the 2026-2028 period, the County will retain an additional $2.5 million from DDML revenues to fund an I/DD Supportive Housing Grant Opportunity to support a new project of meaningful scale that expands housing options for individuals with I/DD in Douglas County. The purpose of this grant is to promote the development of new housing that combines safe, stable housing with ongoing, person-centered supportive services that foster independence, safety, and community inclusion for individuals with I/DD.

B. Grantee submitted a grant application to the Board that contemplates the execution of the project entitled above (the "Project"). The Project is described in **Exhibit A** (the "Scope of Work").

C. Grantee shall adhere to the reporting requirements outlined in the contract.

D. The County approved Grantee's Grant on **March 24, 2026,** subject to the execution of this grant agreement (the "Agreement").

AGREEMENT

NOW, THEREFORE, in consideration of the Parties' mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Incorporation of Recitals and Exhibits A and B. The recitals set forth above, and all exhibits are hereby incorporated herein.

2. Grant and Project. Subject to the terms and conditions set forth in this Agreement, the County hereby awards to Grantee a sum not to exceed **$2,500,000** (the "Grant Award"). The Grant Award shall be used by Grantee solely to complete the Project, in substantial conformity with **Exhibit A**.

3. Project Scope. Grantee shall not materially modify the Project without the prior written approval of the County. Any material modification to the Project undertaken without the County's prior written consent may be deemed a breach of this Agreement, entitling the County to all remedies available under this Agreement.

4. Authorized Representative. Jennifer D'Ambrosio, (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Grantee under this Agreement.

5. Payment of Grant. Subject to the County's determination in its sole discretion that Grantee is in compliance with this Agreement, the County shall disburse the funds for the Grant subject to the terms described in **Exhibit B** (the "Payment Terms"). Any other provision of this Agreement notwithstanding and pursuant to § 29-1-110, C.R.S., the amount of funds appropriated for this Agreement is **TWO MILLION FIVE HUNDRED THOUSAND DOLLARS ($2,500,000)**. In no event shall the County be liable for payment under this Agreement for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Agreement nor is anything set forth herein a limitation of liability for the Grantee. Any potential expenditure for this Agreement outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

6. Performance Management. Grantee shall meet or exceed applicable Performance Measures as outlined in Exhibit A "Scope of Work". Douglas County may, at its discretion, require periodic progress reports from the Grantee describing the current status of the project. Notwithstanding, Grantee shall promptly notify Douglas County of any issues or concerns that may materially impact contract performance.

7. Compliance with Regulatory Requirements and Federal and State Mandates. Grantee hereby assumes responsibility for compliance with all regulatory requirements in all applicable areas, including, but not limited to, nondiscrimination, worker safety, local labor preferences, preferred vendor programs, equal employment opportunity, use of competitive bidding, and other similar requirements. In addition, Grantee agrees to comply with all necessary licensing and permitting requirements imposed by an agency of a local, state or federal government.

The Project must serve Douglas County residents with disabilities who meet the Colorado definition of developmental disabilities in §27-10.5-102, C.R.S., as amended.

8. Personal Data. The Parties must comply with all applicable provisions of HB 18-1128 regarding "Personal Identifying Information" as defined in C.R.S. § 6-1-713(2)(b) and C.R.S. § 24-73-101(4)(b) and

to "Personal Information" as defined in C.R.S. 24-73-103(1)(g). Personal Identifying Information and Personal Information are referred to collectively herein as "Personal Data." Compliance shall include, without limitation:

Adopting and enforcing a written policy governing the destruction of electronic and paper documents containing Personal Data. The written policy must, at a minimum, require that when electronic or paper documents containing Personal Data are no longer needed, such documents will be destroyed by shredding, erasing or otherwise modifying the Personal Data so as to make it unreadable or indecipherable through any means;

Implementing and maintaining reasonable security procedures designed to protect Personal Data from unauthorized access, use, modification, disclosure or destruction. Such procedures must be appropriate in light of the nature of the Personal Data that is provided to the Party and the nature and size of the Party's business and operations;

Providing immediate written notification to the Douglas County Authorized Representative in the event a Party becomes aware that an unauthorized acquisition of Personal Data compromising the security, confidentiality or integrity of the Personal Data (hereinafter, a "Security Breach") has or may have occurred. The Party shall promptly and in good faith conduct an investigation to determine the likelihood that Personal Data has been or will be misused and shall coordinate with and promptly report the results of such investigation to the Douglas County Authorized Representative (jdambrosio@douglas.co.us or 303-814-4302) as requested;

Providing prompt written notification to affected Colorado residents, but in no event later than thirty (30) days after the date of determination that a Security Breach occurred, in accordance with the provisions of House Bill 18-1128; and

To the extent applicable, requiring any third-party service providers, as defined in C.R.S. § 6-1-716(i) and C.R.S. § 24-73-103, implement and maintain reasonable security procedures and practices appropriate to the nature of the Personal Data disclosed to the third-party service provider and reasonably designed to help protect the Personal Data from unauthorized access, use, modification, disclosure or destruction.

9. Liability. The Parties expressly agree that they do not contractually waive any limitations on liability or other immunities or defenses available to them by statute or common law, or activities undertaken pursuant to this Agreement. The Parties understand and agree that the County, its commissioners, officials, officers, directors, agents, and employees, are relying on, and do not waive or intend to waive by any provisions of the Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 through 120, or otherwise available to the County.

10. Indemnification. The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Grantee or any other person or entity whatsoever, for any purpose whatsoever. The Grantee shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including workers' compensation claims, in any way resulting from or arising from this Agreement; provided, however, that the Grantee need not indemnify or save harmless the County, its commissioners, officials, officers, directors, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees.

11. Independent Contractor. The Grantee is an Independent Contractor. Notwithstanding any provision of this Agreement, all personnel and volunteers of the Grantee shall be and remain at all times, employees or volunteers of the Grantee for all purposes. It is not intended, nor shall it be construed that the Grantee, its employees or volunteers are agents, employees or officers of the County for any purpose whatsoever. The County shall have no responsibility for any federal and state taxes and contributions for Social Security, unemployment insurance, income withholding tax, and other taxes measured by wages paid to employees of the Grantee and/or its designated agent(s). The Grantee acknowledges that it and its employees are not entitled to Workers' Compensation benefits or Unemployment Insurance benefits from the County, unless the Grantee or a third party provides such coverage, and that the County does not pay for or otherwise provide such coverage. The Grantee shall provide and keep in force Workers' Compensation (and provide proof of such insurance when requested by the County) and Unemployment Compensation insurance in the amounts required by law, and shall be solely responsible for its own actions, its employees and agents.

12. No Waiver of Governmental Immunity Act. The Parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

13. Audits and Accounting. Grantee shall maintain standard financial accounts, documents, and records relating to the use, management, and the operation of the Project. Grantee shall maintain standard financial accounts, documents, and records relating to the use, management, and operation of the Project. The County shall have the right, upon reasonable notice to Grantee, to audit the books and records of Grantee, to audit the books and records of Grantee which pertain to the Project and to the use and disposition of the Grant Award. The County shall retain the authority to audit for two years after Project completion.

14. Inspection. Throughout the term of this Agreement, the County shall have the right to inspect the Project area to ascertain compliance with this Agreement.

15. Termination by County for Convenience. The County may terminate this Agreement at any time and for any reason by providing Grantee written notice of such termination at least thirty (30) calendar days prior to the effective date of such termination. Upon such termination, Grantee shall be entitled to compensation for activities performed in accordance with this Agreement which were incurred prior to the effective date of the termination, but not exceeding the available Grant Award balance at the time of the effective date of the termination.

16. Effect of Project Closeout or Termination. Grantee agrees that Project closeout or termination of this Agreement does not invalidate continuing obligations imposed on Grantee by this Agreement. Project closeout or termination of this Agreement does not alter the County's authority to disallow costs and recover funds on the basis of a later audit or other review and does not alter Grantee's obligation to return any funds due to the County as a result of later refunds, corrections, or other transactions.

17. Notices. Notices concerning termination of this Agreement, notices of alleged or actual violations of the terms or provisions of this Agreement, and all other notices shall be made as follows:

by the Grantee to:	Douglas County Department of Community Services

Jennifer D'Ambrosio
100 Third Street
Castle Rock, CO 80104
(303) 814-4302
Email: jdambrosio@douglas.co.us

with a copy to:

Douglas County Attorney's Office
100 Third Street
Castle Rock, CO 80104
(303) 660-7414
Email: attorney@douglas.co.us

and by the County to:

Wellspring Community
Attn: Nicole DeVries
826 Park Street, Suite #200
Castle Rock, CO 80109
Ph: (303) 660-1935
E-mail: ndevries@wearewellspring.org

Said notices shall be delivered personally during normal business hours to the appropriate office above, by prepaid first-class U.S. mail, via facsimile, via electronic mail, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The Parties may from time-to-time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

18. Assignment. Grantee may not assign its rights under this Agreement.

19. Applicable Law and Venue. This Agreement shall be governed by the laws of the State of Colorado and venue for any dispute hereunder shall lie exclusively in the County of Douglas, State of Colorado.

20. Severability. If any provision of this Agreement, or the application thereof, is found to be invalid, the remainder of the provisions of this Agreement, or the application of such provision other than those as to which it is found to be invalid, shall remain in full force and effect.

21. Fax, Email and Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be an original, but all of which when taken together shall constitute one Agreement. In addition, the Parties agree to recognize signatures of this Agreement transmitted by fax or email as if they were original signatures.

22. Third Party Beneficiary. The Parties hereby acknowledge and agree that this Agreement is intended only to cover the relative rights and obligations between the County and Grantee, and that no third-party beneficiaries are intended.

23. Waiver. The failure of either Party to enforce a term hereof shall not be deemed a waiver of such term or right of enforcement as to that breach or any subsequent breach of the same, similar, or different nature. No waiver shall be enforceable hereunder unless signed by the Party against whom the waiver is sought to be enforced.

24. Entire Agreement. Except as expressly provided herein, this Agreement constitutes the entire agreement of the Parties. No oral understanding or agreement not incorporated in this Agreement shall be binding upon the Parties. No changes in this Agreement shall be valid, unless made as an amendment to this Agreement, approved by the County, and signed by the Parties to this Agreement.

25. Advertising, Marketing and Promotional Materials. Grantee shall not include any reference to this Agreement or services performed under this Agreement in any of Grantee's advertising or public relations materials without first obtaining the written approval of the County's Public Affairs Director.

(The remainder of this page left blank)

IN WITNESS WHEREOF, the Parties by signature below of their authorized representatives execute this Agreement effective as of the _____ day of _____ 2026.

THE BOARD OF COUNTY COMMISSIONERS:
OF THE COUNTY OF DOUGLAS, COLORADO

_____
George P. Teal
Chair, Board of County Commissioners

Date: _____

_____
Hayley Hall
Clerk to the Board

Date: _____

APPROVED AS TO CONTENT:

_____
Douglas J. DeBord
County Manager

Date: _____

APPROVED AS TO CONTENT:

_____
Jennifer L. Eby
Director of Community Services

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Arielle Denis
Assistant County Attorney

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christy Guthrie
Director of Finance

Date: _____

GRANTEE:

Wellspring Community

Name: (Signature) Nicole DeVries

Name: (Print) NICOLE DEVRIES

Title: EXECUTIVE DIRECTOR

Date: MARCH 12 2026

STATE OF COLORADO)
) ss.
COUNTY OF Douglas)

The foregoing instrument was acknowledged before me this 12th day of March, 2026 by Nicole DeVries.

My commission expires: May 11, 2027

Witness my hand and official seal

Helen Patin Swanson
Notary Public

HELLEN PATIN SWANSON
NOTARY PUBLIC - STATE OF COLORADO
NOTARY ID 20234017880
MY COMMISSION EXPIRES MAY 11, 2027

EXHIBIT A
DDML SUPPORTIVE HOUSING
SCOPE OF WORK

A. Project Purpose

A grant of **$2,500,000** is awarded to **Wellspring Community** to support the acquisition and development of the Unity on Wolfensberger property and provide residential supportive services to deliver measurable improvements in housing stability, independence, well-being, and community inclusion for adults with I/DD. Expected outcomes from this grant project include long-term housing stability, increased daily living skills, improved health and emotional well-being, meaningful social connections, and strengthened self-advocacy.

B. Performance Measures and Reporting Requirements

1. Participant Growth Targets

Grantee shall meet the following minimum annual participant levels:

Performance Measure	**2026**	**2027**	**2028**
Total Participants per Day	68	84	100
New Participants Added	24	60	45

2. Residential Occupancy Targets

Grantee shall achieve 75% occupancy in the residential community by December 31, 2026, and residential occupancy will increase 25% by December 31, 2027.

3. Outcome Measures

Grantee shall:

a) Ensure at least 85% of residents maintain stable housing for 12 consecutive months during the contract period.

b) At least 80% of residents will demonstrate progress toward one or more service goals during the contract year.

C. Capital Project and Property Requirements

For the Unity on Wolfensberger property acquisition, closing shall occur in April 2026 unless otherwise amended.

EXHIBIT B
DDML SUPPORTIVE HOUSING
PAYMENT TERMS

A. Grant Award

The County shall provide Grantee with a total grant award of $2,500,000, to be used as described in Exhibit A.

B. Eligible Expenses

Eligible expenses under this grant include property acquisition of the Unity on Wolfensberger building, capital acquisition to benefit the I/DD residents living in the building, and residential service program to directly support I/DD residents of Unity on Wolfensberger.

C. Reimbursement of Eligible Costs

All eligible expenses will be reimbursed by the County over a three-year period. Reimbursement in any given year shall not exceed the Annual Maximum set forth below.

Calendar Year	Maximum Annual Amount
2026	$ 833,334
2027	$ 833,333
2028	$ 833,333
Total	**$ 2,500,000**

Grantee must submit itemized invoices with supporting documentation for all expenditures to receive reimbursement. Reimbursements are subject to verification and compliance with the terms of this agreement.

D. Grant Closeout

1. Carryforward of Unused Funds

Unused funds from an annual maximum may be carried forward, upon prior written approval by the County, and added to the following year's Annual Maximum. Requests must be submitted no later than January 31 of each calendar year. Approval of any carryforward is at the County's discretion.

In no event shall the total reimbursement over the three-year contract term exceed $2,500,000.

2. **Within 90 days following the Agreement Performance Expiration date, Grantee shall complete all grant closeout activities.** Closeout requirements shall include, but are not limited to:
   a) Submitted a final itemized invoice for all eligible expenses incurred during the grant period.
   b) Submit all required final program and financial reports
   c) Provide any additional documentation requested by the County to complete the closeout process.

3. **No reimbursement requests will be accepted after the ninety (90) day closeout period.** Completion of closeout does not alter the County's authority to disallow costs and recover funds through later audit or review, consistent with the terms of this Agreement.

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Ryan Arthur, Community Programs Coordinator

DESCRIPTION: Intergovernmental Agreement Between the Town of Parker and Douglas County Regarding Cost Sharing to Establish the Link On Demand Parker Pilot Program.

SUMMARY: The request is for approval by the Board of County Commissioners (BCC) of an Intergovernmental Agreement (IGA) between the Town of Parker and Douglas County regarding cost sharing to establish the Link On Demand (Link) Parker pilot program. The Town of Parker has agreed to commit $250,000 to operate Link in select portions of Parker.

RECOMMENDED ACTION: Staff recommends approval of an IGA between the Town of Parker and Douglas County regarding cost sharing to establish the Link Parker pilot program.

REVIEW:

Jennifer Eby	Delegated	3/11/2026
Rand Clark	Approve	3/11/2026
Jeff Garcia	Escalated	3/18/2026
Amy Williams	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026
Jennifer Eby - FYI	Notified - FYI	3/20/2026

ATTACHMENTS:

Cover Page
Parker IGA Staff Report

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Ryan Arthur, Community Programs Coordinator

DESCRIPTION: Intergovernmental Agreement Between the Town of Parker and Douglas County Regarding Cost Sharing to Establish the Link On Demand Parker Pilot Program.

SUMMARY: The request is for approval by the Board of County Commissioners (BCC) of an Intergovernmental Agreement (IGA) between the Town of Parker and Douglas County regarding cost sharing to establish the Link On Demand (Link) Parker pilot program. The Town of Parker has agreed to commit $250,000 to operate Link in select portions of Parker.

RECOMMENDED ACTION: Staff recommends approval of an IGA between the Town of Parker and Douglas County regarding cost sharing to establish the Link Parker pilot program.

REVIEW:

Jennifer Eby	Delegated	3/11/2026
Rand Clark	Approve	3/11/2026
Jeff Garcia	Escalated	3/18/2026
Amy Williams	Approve	3/18/2026
Christie Guthrie	Approve	3/20/2026
Doug DeBord	Approve	3/20/2026

ATTACHMENTS:

Parker IGA Staff Report

DOUGLAS COUNTY
COLORADO

Intergovernmental Agreement Staff Report

Date:	March 10, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Jennifer L. Eby, AICP, Director of Community Services
CC:	Ryan J. Arthur, Community Programs Coordinator Allison E. Cutting, Community Services Supervisor Rand E. Clark, CCAP, NCRT, Assistant Director of Community Services Zeke Lynch, Assistant Director of Public Works Engineering Janet Herman, Director of Public Works
Subject:	**Intergovernmental Agreement between the Town of Parker and Douglas County regarding cost sharing to establish the Link On Demand Parker pilot program**

Board of County Commissioners' Business Meeting **March 24, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

The request is for approval by the Board of County Commissioners (BCC) of an Intergovernmental Agreement (IGA) between the Town of Parker and Douglas County regarding cost sharing to establish the Link On Demand (Link) Parker pilot program. The Town of Parker has agreed to commit $250,000 to operate Link in select portions of Parker.

II. REQUEST

Approval of an IGA between the Town of Parker and Douglas County regarding cost sharing to establish the Link Parker pilot program.

III. BACKGROUND

In 2025, Douglas County expanded the City of Lone Tree's Link program into Highlands Ranch in response to recommendations made in Douglas County's Integrated Transit and Multimodal Study (Study). The next phase of the Study's recommendations include expansion into other areas of Douglas County, including Meridian, Stonegate and select portions of the Town of Parker.

IV. DISCUSSION

The Town of Parker has agreed to a $250,000 contribution towards this project. This represents a 20% shared investment with the County of the $1,200,000 to operate Link within their jurisdiction. The Pilot covers the most densely populated areas of Parker and aligns with the Study's recommendations. The proposed IGA will facilitate a partnership between Douglas County and the Town of Parker through cost sharing and joint operational oversight.

The proposed contributions are as follows:

	Amount
Douglas County	$ 950,000
Town of Parker	$ 250,000
Total	**$ 1,200,000**

Douglas County's contribution is comprised of Road and Bridge Sales and Use Tax revenues and State, Federal, and other grant funding.

V. RECOMMENDED ACTION

Staff recommends approval of an IGA between the Town of Parker and Douglas County regarding cost sharing to establish the Link Parker pilot program.

ATTACHMENTS **PAGE**

Parker Intergovernmental Agreement 3

INTERGOVERNMENTAL AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY AND THE TOWN OF PARKER REGARDING COST SHARING TO ESTABLISH THE LINK ON DEMAND MICROTRANSIT PILOT PROGRAM

THIS INTERGOVERNMENTAL AGREEMENT (the "Agreement") is made and entered into this ____ day of _____, 2026, (the "Effective Date") by and between the Board of County Commissioners of Douglas County, State of Colorado (the "County"), and the Town of Parker, a Colorado home rule municipal corporation (the "Town"), hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the County is acting on recommendations made from its Integrated Transit and Multimodal Study (the "Study") for enhancements to the transit and multimodal transportation network throughout Douglas County; and

WHEREAS, the County is undertaking activities for microtransit services in Douglas County as recommended by the Study; and

WHEREAS, the County has established the Link on Demand microtransit service into the Highlands Ranch Metropolitan District in 2025 as the Study recommended; and

WHERAS, the Town of Parker was identified in the Study to have expanded microtransit services during the initial phases of transit implementation; and

WHERAS, the County requested the Town to partner on the expansion of microtransit services as recommended by the Study; and

WHEREAS, the proposed Targeted Zone for the Town of Parker identified in the Study will define the initial microtransit service zone for the Town; and

WHEREAS, the County will include the Grand View Estates, Meridian Village, Sierra Ridge, Stepping Stone, and Stonegate developments within the unincorporated Douglas County microtransit service area; and

WHEREAS, the combined areas for the Town of Parker and unincorporated Douglas County aforementioned, will comprise the zone for expanded microtransit services; and

WHEREAS, the Town and the County have agreed to share in the cost to enhance and expand the Link on Demand pilot program over a period of two (2) years, (the "Pilot"); and

WHEREAS, the Parties agreed to share in the cost to operate the initial year of the Pilot as part of the Funding Partnership, and the Town will contribute a total of Two Hundred Fifty Thousand Dollars and Zero Cents ($250,000.00) ("Town Contribution") to the County for one year; and

WHEREAS, the one-year cost for the enhancement and expansion of transit is associated with the Pilot and is estimated to cost One Million Six Hundred Thousand Dollars and Zero Cents ($1,600,000.00); and

WHEREAS, the Pilot is currently planned to commence in 2026 and provide microtransit services to the general public for operate for twelve (12) months; and

WHEREAS, the operational limits of the Pilot are depicted in **Exhibit A,** attached hereto, and incorporated herein, which includes the proposed Targeted Zone for the Town of Parker and the Grand View Estates, Meridian Village, Sierra Ridge, Stepping Stone, and Stonegate; and

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, the sufficiency of which is mutually acknowledged, the Parties hereto agree as follows:

1. County Responsibilities and Contribution for the Pilot.

The County shall enter into a contract for service with the selected vendor to implement and operate microtransit services for an initial term of at least twelve (12) months, with an option to extend services for the remainder of the Pilot.

The County is responsible for managing all operations and management activities associated with the Pilot. The County's responsibilities include but are not limited to the following: procurement, maintaining service contracts, overseeing all operations, determining service needs and monitoring all weather conditions that could negatively impact transit services, managing the contractor(s) and consultants that provide the County with transit services.

The Pilot will provide microtransit services available to the general public from 7 AM to 7 PM from Monday through Thursday, 7 AM to 10 PM on Friday, and 10 AM to 10 PM on Saturday, with no service on Sunday. A third-party vendor will operate the service daily, provide an information call center, conduct maintenance on the fleet, and make service adjustments in response to Pilot partner input. Pilot partners will collaborate to make operational decisions in response to conditions that would impact the service for riders within the Pilot boundary.

The County is responsible for securing all the necessary funding for the Pilot in excess of the Town Contribution.

The County is responsible for coordinating with the Town on owning, operating, and maintaining all the improvements associated with the Pilot, including any advertising, media relations and signage associated with the Pilot.

The County will collaborate with the Town on meeting key performance benchmarks of the Pilot. Target performance measurements, six months since the launch

of service, include wait times under 20 minutes on average, 2.5 - 3.0 rides per vehicle hour, trip completion times under 20 minutes on average, and an optimal number of vehicles during peak hours.

2. Town Responsibilities and Contribution for the Pilot.

The Town agrees to pay the County Two Hundred Fifty Thousand Dollars and Zero Cents ($250,000.00) to the County for the one-year service agreement. In no event will the Town be liable to pay the County any amount more than the Town Contribution, including for any unforeseen Pilot related costs or claims.

The Town Contribution for the Pilot is due to the County within thirty (30) days of the date that the County notifies the Town that the County has commenced the enhancement and expansion of the Pilot.

The Town Contribution shall be applied to the cost to operate the Pilot. The Contribution shall be utilized solely to fund direct expenses that are incurred for the operation of the Pilot, which include, but are not limited to, payments to contractor(s) and consultants providing the County with professional transit services.

The Town shall have no financial responsibility for owning, operating, or maintaining the Pilot.

The Town will fully cooperate with the County on marketing, media messaging, promotions, designs, operational meetings, service improvements, performance reporting, and incident reporting. The Town will be a part of the Project Team and shall be included in all collaborative decisions with the County that affect service within the Targeted Zone, with no decisions being made that affect the Pilot without prior approval from Town staff or leadership. The Town may select up to three staff who shall have access to the vendor's online operations center data portal for the purposes of collecting and reporting data from the Pilot.

3. Term and Time of Performance.

This Agreement shall commence upon the Effective Date and shall continue until completion of the initial year of the Pilot. If the County does not implement the Pilot before **July 31, 2026**, and unless an extension is agreed to in writing by both Parties prior to **July 15, 2026**, then the Town may terminate this Agreement and the County shall refund the Town Contribution to the Town.

The Parties acknowledge that the Pilot is intended to be two (2) years in duration. Therefore, the Parties shall have the option to extend this Agreement for one (1) additional one (1)-year term by mutual agreement, provided that adequate funding is available for an extension. The Parties shall memorialize this extension, including any changes in funding obligations, responsibilities, or program changes, in an amendment to this Agreement.

4. Remedies. The Parties hereto acknowledge and agree that each Party may exercise all rights and remedies in law or in equity, or such other legal or equitable relief as may be available.

5. Notice. Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by certified mail or registered mail, postage and fees prepaid, addressed to the party to whom such notice is to be given, at the address set forth below, or at such other address as has been previously furnished in writing, to the other party. Such notice shall be deemed to have been given when deposited in the United States mail.

Town of Parker: Town of Parker
Attn: Michelle Kivela, Town Manager
20120 E Mainstreet
Parker, Colorado 80138

With electronic copy sent to: mkivela@parkerco.gov

contracts@parkerco.gov

Douglas County: Douglas County
Attn: Director of Community Services
100 Third Street
Castle Rock, Colorado 80104

With electronic copy sent to: attorney@douglas.co.us

6. Appropriation. Pursuant to C.R.S. § 29-1-110, the financial obligations of the Town and the County contained herein which are payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted and otherwise made available.

7. No Waiver of Governmental Immunity Act. The Parties hereto understand and agree that the Parties, their commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-l 0-101 to 120, C.R.S., or otherwise available to the County.

8. Additional Documents. The Parties agree to execute any additional documents or take any additional action that is necessary to carry out the intent of this Agreement.

9. Amendments. The Town may propose amendments to this Agreement as necessary to reflect changes in operational needs, funding availability, or other material circumstances. Any such amendment shall be effective only upon mutual written agreement of both Parties, duly authorized and executed by their respective governing bodies.

10. Colorado Law. This Agreement shall be governed by the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado, and the Parties waive any right to remove any action to any other court, whether state or federal.

11. Separate Entities. The Parties enter into this Agreement as separate, independent governmental entities and shall maintain such status throughout.

12. No Third-Party Beneficiaries. The enforcement of the terms and conditions of this Agreement and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person under such Agreement. Any beneficiary of the terms and conditions of this Agreement are not intended beneficiaries but are incidental beneficiaries only.

13. Severability. In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

14. Recitals. The Recitals to this Agreement are incorporated herein by this reference.

15. Entirety. This Agreement merges and supersedes all prior negotiations, representations, and agreements between the Parties hereof and constitutes the entire agreement between the Parties concerning the subject matter hereof.

[Remainder of page intentionally left blank. Signatures on following page.]

IN WITNESS WHEREOF, this Agreement is executed by the Parties hereto as of the date first written above.

TOWN OF PARKER, COLORADO

_____
Joshua Rivero, Mayor

ATTEST:

_____
Chris Vanderpool, Town Clerk

APPROVED AS TO FORM:

_____
Jamie Wynn, Town Attorney

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY

_____
George Teal, Chair

ATTEST:

_____
Clerk to the Board

APPROVED AS TO CONTENT:

_____
Douglas J. DeBord, County Manager

APPROVED AS TO FORM:

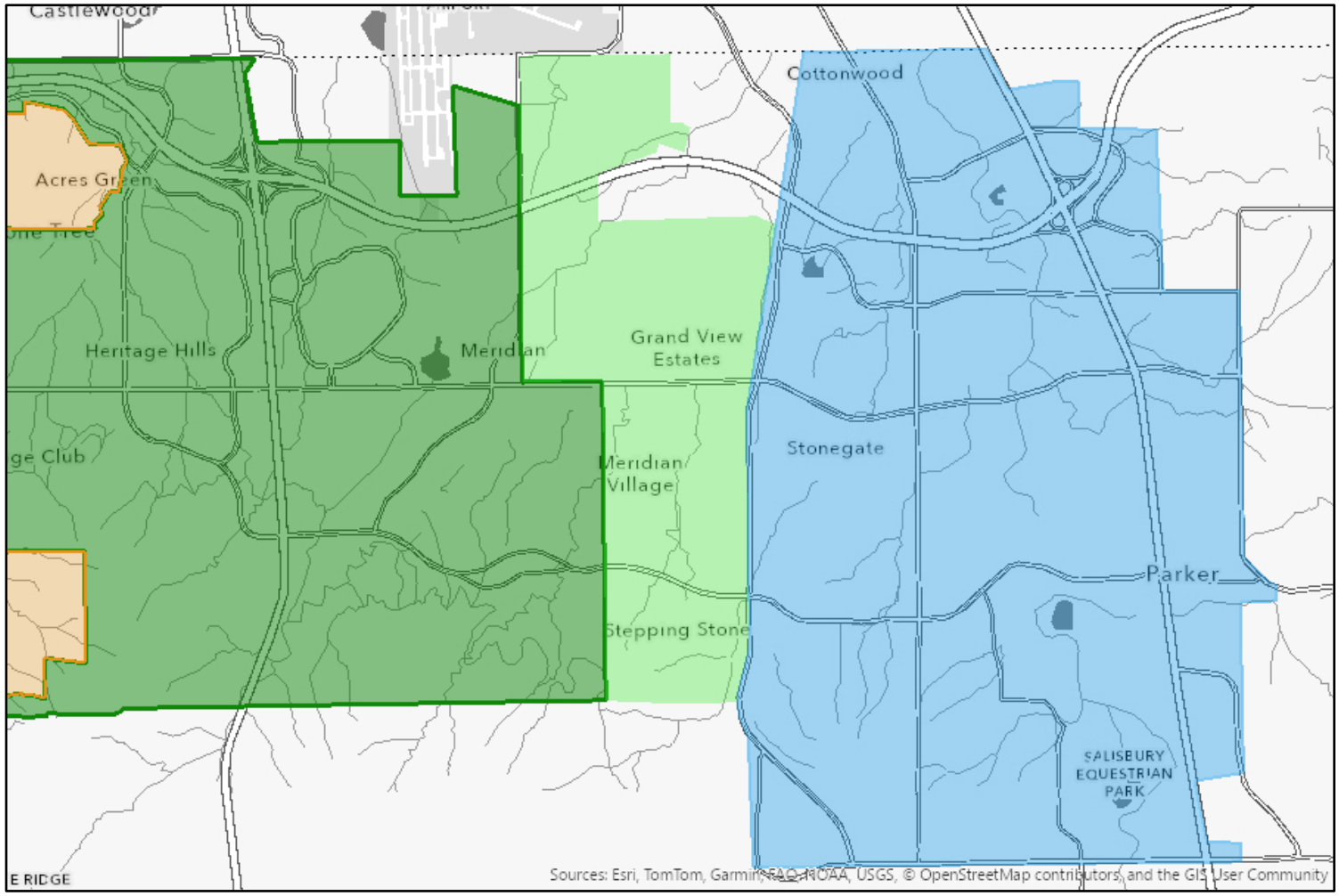
_____
Arielle J. Denis,
Assistant County Attorney

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Assistant Director of Finance

Exhibit A

Link on Demand Expanded Service Area



Legend

- Highlands Ranch Service Zone
- Lone Tree Service Zone
- Green Mile Service Zone
- Parker Service Zone

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Valerie Brewster, Senior Assistant County Attorney

DESCRIPTION: Intergovernmental Agreement with the Town of Castle Rock for Massage Licensing and Resolution.

SUMMARY: In June 2024 Colorado House Bill 24-1371 made it mandatory for all cities, municipalities and counties to have a massage business licensing scheme. Douglas County subsequently offered to incorporate local municipalities into the already established massage business licensing scheme through IGAs. The Town of Castle Rock has agreed that working in tandem with Douglas County on this new state mandate is the most fiscally responsible course of action for their town.

RECOMMENDED ACTION: Approval of IGA and Resolution

REVIEW:

Jeff Garcia	Approve	3/13/2026
Christie Guthrie	Approve	3/13/2026
Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

Cover Page
DC - IGA - Relating to the Enforcement of an Ordinance Establishing Business Licensure Requirements to Regulate Massage Facilities final

MEETING DATE: March 24, 2026

STAFF PERSON RESPONSIBLE: Valerie Brewster, Senior Assistant County Attorney

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Doug DeBord	Approve	3/19/2026

ATTACHMENTS:

DC - IGA - Relating to the Enforcement of an Ordinance Establishing Business Licensure Requirements to Regulate Massage Facilities final

Docusign Envelope ID: A10D7DBB-9A85-4F1F-9D6D-6DFF2A3255E6

INTERGOVERNMENTAL AGREEMENT RELATING TO THE ENFORCEMENT OF AN ORDINANCE ESTABLISHING BUSINESS LICENSURE REQUIREMENTS TO REGULATE MASSAGE FACILITIES AND TO REGULATE AND PROHIBIT UNLAWFUL ACTIVITES FOR THE SOLE PURPOSE OF DETERRING ILLICIT MASSAGE BUSINESS AND PREVENTING HUMAN TRAFFICKING BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY AND THE TOWN OF CASTLE ROCK, COLORADO

THIS AGREEMENT (the "IGA") is made and entered into this 17th day of February, 2026 (the "Effective Date"), by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY**, ("Board") State of Colorado, and the **TOWN OF CASTLE ROCK**, a home rule municipal corporation of the State of Colorado (the "Town")(collectively, the Board and the Town are referred to as the "Parties").

RECITALS:

WHEREAS, the Board of County Commissioners of the County of Douglas, Colorado, was authorized to enact an ordinance regulating massage facilities pursuant to C.R.S. 30-15-401.4 in order to establish a licensing authority to regulate massage businesses and to deter and shut down illicit massage businesses; and

WHEREAS, the Board exercised its authority to enact an ordinance and establish a massage facility licensing authority (the "Licensing Authority") in April of 2023, in Douglas County Ordinance No. 0-024-005; and

WHEREAS, the Board then enacted Douglas County Ordinance No. O-026- pursuant to House Bill 24-1371, which imposed new regulations pertaining to massage facility licensure and which required amendment of the original ordinance; and

WHEREAS, Douglas County Ordinance No. O-026- , attached as **Exhibit A**, specifies the requirements for licenses and background checks for any new or existing massage facility that operates in unincorporated Douglas County or where Douglas County is the licensing authority pursuant to a legal agreement; and

WHEREAS, the Board adopted Amended Resolution No. , attached as **Exhibit B**, establishing a procedural framework for administration of massage facility licensure in Douglas County, Colorado; and

WHEREAS, a municipality within a county may elect to have a county's resolution or ordinance that is adopted pursuant to C.R.S. § 30-15-401.4 apply to massage facilities operating within the jurisdictional boundaries of the municipality; and

WHEREAS, the Town wishes to elect to have the Board's ordinance and allow for the Licensing Authority to manage and facilitate massage facility licensure pursuant to C.R.S. § 30-15-401.4 and Douglas County Ordinance No. O-026- ; and

Docusign Envelope ID: A10D7DBB-9A85-4F1F-9D6D-6DFF2A3255E6

WHEREAS, the Town and Board desire to enter into this IGA in order to deter illicit massage business and prevent human trafficking by managing massage facility licensure in accordance with the terms herein provided.

NOW, THEREFORE, in consideration of the agreements contained herein, the Town and Board hereby agree as follows:

1. **Term**. The Board shall serve as the licensing authority for the Town pursuant to Douglas County Ordinance No. O-026- and C.R.S. 30-15-401.1. The effective date of the IGA shall be from the date of signing by the Board and the Town. This agreement shall remain in full force and effect unless either Party elects to terminate the IGA upon 30 days written notice to the other Party.

2. **Scope of Services**. The services to be provided by the Board to the Town with respect to the ordinance shall be substantially similar to the enforcement of this ordinance for any qualifying businesses in the unincorporated areas of the County.

A. The Board agrees that the Licensing Authority shall serve as the licensing authority for massage facility licenses pursuant to Douglas County Ordinance No. O-026- and C.R.S. 30-15-401.1 for all applicable businesses within the Town.

B. The Town agrees to provide the Licensing Authority information on any business that is licensed within the Town that is subject to these licensing requirements or qualifies for an exemption.

C. The Board acknowledges and agrees that the Town shall be responsible for determining whether the business is in compliance with Town business licensing and zoning requirements under the Town of Castle Rock Municipal Code. To ensure such compliance the Licensing Authority shall refer the application to the Town for review and a determination that the business is fully compliant with requirements. To the extent possible the Town's and Licensing Authority's review processes shall run concurrently as to avoid any unnecessary delays. The Licensing Authority shall not grant an application without proof that the business is fully compliant with the Town's business licensing and zoning requirements.

D. The Board and/or Licensing Authority will follow the procedures outlined in Resolution No. 2024-124 when serving as the Licensing Authority for massage facilities in the Town.

E. The Board and/or Licensing Authority agrees to provide notifications to the Town of the approval or denial of any applications or renewals.

F. To the extent it is lawfully necessary, the Town hereby: (i) consents to the adoption of the Ordinance by the Board and (ii) confers the authority and jurisdiction on the

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Board and the Licensing Authority to perform the requirements as stated in the Ordinance for any businesses that are subject to the licensing requirements.

G. The Board and/or Licensing Authority will submit any complaints of a criminal nature received related to the Town's massage businesses licensed under this Ordinance to the Town's Police Department.

3. **Collected Fines, Penalties, and Abatement Proceeds**. The Board and/or the Licensing Authority shall retain all revenues collected as a result of enforcing the Ordinance within the boundaries of the Town to which they would otherwise be entitled under state law if such services were performed entirely within the unincorporated County.

4. **Records and Reporting**. All records resulting from the enforcement of the Ordinance within the Town will be managed and maintained by the Board and/or the Licensing Authority. Any requests for records will be reviewed by the County Attorney's Office prior to the release of any records.

5. **No Waiver of the Colorado Governmental Immunity Act**. The Parties hereto understand and agree that the Town and the Board, their respective elected officials, officers, directors, employees, deputies, and agents are relying on, and do not waive or intend to waive by any provisions of this IGA, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act (the "CGIA"), §§ 24-10-101 to 120, C.R.S., or otherwise available to the Town or the Board. To the extent that the CGIA imposes varying obligations or contains different waivers of immunity for municipalities and counties, both the Town and the Board agree that each will remain liable for their independent obligations under the CGIA, and neither party shall be liable for the obligations of the other.

6. **Governing Law**. This IGA shall be governed by the laws of the State of Colorado.

7. **Integration and Amendment**. This IGA represents the entire agreement between the Parties regarding the matters contained herein and terminates any oral or collateral agreement or understandings regarding such matters. This IGA may only be amended via a writing signed by the Parties. If any provision of this IGA is held invalid or unenforceable, no other provision shall be affected by such holding, and the remaining provision of this IGA shall continue in full force and effect.

8. **Scope of the Agreement**. This agreement creates no new relationship other than the relationship contemplated by the underlying statute and ordinances, and as contained in this agreement. Furthermore, it is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of agents, partners, joint ventures, or associates between the parties hereto.

9. **Waiver of Rights and Remedies**. This IGA or any of its provisions may not be waived except in writing by a Party's authorized representative. The failure of a Party to enforce any right arising under this IGA on one or more occasions will not operate as a waiver of that or any other right on that or any other occasion.

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10. **No Third-Party Beneficiaries**. The enforcement of the terms and conditions of this IGA and all rights of action relating to such enforcement shall be strictly reserved to the Board and the Town, and nothing contained in this IGA shall give or allow any such claim or right of action by any other or third person under such IGA.

11. **Notices**. Except as otherwise provided herein, all notices required or permitted to be given under this IGA shall be in writing and shall be deemed to have been sufficiently given for all purposes if hand-delivered or sent by first class mail, postage prepaid, to the following addresses:

To the Town: Town of Castle Rock
100 N. Wilcox Street
Castle Rock, Colorado 80104
Attention: Jamie Authier, Revenue Manager

with a copy to: Michael J. Hyman, Town Attorney

To the County: Douglas County
100 Third Street
Castle Rock, Colorado 80104
Attention: Doug DeBord, County Manager

with a copy to: Jeffrey Garcia, County Attorney
& Massage Licensing Program; massagelicense@douglas.co.us

All notices or documents delivered or required to be delivered under the provisions of this Agreement shall be deemed received one (1) day after hand delivery or three (3) days after mailing. Either Party, by written notice so provided, may change the address to which future notices shall be sent.

12. **Effective Date.** This Agreement shall take effect the later of the date this Agreement is fully executed.

[Remainder of page intentionally left blank]

Docusign Envelope ID: A10D7DBB-9A85-4F1F-9D6D-6DFF2A3255E6

IN WITNESS WHEREOF, this IGA is executed by the Parties hereto as of the Effective Date.

TOWN:

ATTEST:

DocuSigned by:
Lisa Anderson
298A8A4EDEE34AF...

DS

Lisa Anderson, Town Clerk

TOWN OF CASTLE ROCK

DocuSigned by:
A7938A42F3A848A...

Jason Gray, Mayor

Approved as to form:

DocuSigned by:
Mike Hyman
57347F33A6794D1...

Michael J. Hyman, Town Attorney

Approved as to content:

Signed by:
David L. Corliss
1BB5457CFF75414...

David L. Corliss, Town Manager

COUNTY:

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY:

_____

DATE: _____

ATTEST:

_____
Clerk to the Board

DATE: _____

APPROVED AS TO CONTENT:

_____
Douglas J. DeBord, County Manager

DATE: _____

APPROVED AS TO LEGAL FORM:

_____
Jeffrey Garcia, County Attorney

DATE: _____

APPROVED AS TO FISCAL CONTENT:

_____

DATE: _____

Docusign Envelope ID: A10D7DBB-9A85-4F1F-9D6D-6DFF2A3255E6

EXHIBIT A
Douglas County Ordinance No. O-026-001
(see attached)

ORDINANCE NO. O-026-___

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

AN ORDINANCE ESTABLISHING BUSINESS LICENSURE REQUIREMENTS TO REGULATE MASSAGE FACILITIES AND TO REGULATE AND PROHIBIT UNLAWFUL ACTIVITIES FOR THE SOLE PURPOSE OF DETERRING ILLICIT MASSAGE BUSINESS AND PREVENTING HUMAN TRAFFICKING, WITHIN DOUGLAS COUNTY, COLORADO

WHEREAS, the Board of County Commissioners of the County of Douglas, Colorado, ("Board") was authorized to enact this ordinance pursuant to C.R.S. § 30-15-401.4, to establish a licensing authority that regulates massage businesses and to deter and shut down illicit massage businesses; and

WHEREAS, the Board exercised its authority to enact this ordinance and establish a massage facility licensing authority in April of 2023 through Douglas County Ordinance No. 0-024-005; and

WHEREAS, C.R.S. § 30-15-401.4 and Colorado Senate Bill 25-146 impose new regulations pertaining to massage facility licensure, which take effect in July of 2026, and which require amendment of the original ordinance; and

WHEREAS, C.R.S. § 12-235-101 et seq., known as "The Massage Therapy Practice Act" ("the Act"), regulates the profession of massage therapy to provide for consistent statewide certification and oversight of massage therapy professionals; and

WHEREAS, the Board finds that the purpose and intent of the Act and C.R.S. § 30-15-401.4 is to regulate and protect legitimate massage therapists and massage therapy businesses and safeguard and promote the public health, safety, and welfare of County residents, while recognizing that massage is a legitimate health care professional activity that provides benefits to County residents; and

WHEREAS, the reputation and success of legitimate massage therapy businesses is denigrated and undermined by persons who mask their unlawful sexual activities and human trafficking by falsely posing as massage therapy businesses; and

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, COLORADO, THAT:

PART I: GENERAL

Section 1. **Definitions**: Except as otherwise indicated by context, the following words, terms, and phrases shall have the following meanings for purposes of this ordinance:

(a) "Advertise" or "advertisement" means to publish, display, or disseminate information and includes, but is not limited to, the issuance of any card, sign, or direct mail, or causing or permitting any sign or marking to be placed on or in any building or structure or in any newspaper, magazine, or directory, or any announcement or display via any televised, computerized electronic or telephonic networks or media.

(b) "Agent" means a person designated by a massage facility to act on behalf of the massage facility under this ordinance.

(c) "Applicant" means a person who has submitted an application to the licensing authority for an initial license or renewal of a license to operate a massage facility.

(d) "Background Check" means a fingerprint-based criminal history record check as described in section 5 of this ordinance, conducted in accordance with C.R.S. §§ 24-33.5-424.5 and 30-15-401.4, as amended from time to time, and includes, to the extent allowed or required, as applicable, when a fingerprint-based criminal history record check cannot be completed or reveals a record of arrest without disposition, a criminal history record check using the Colorado Bureau of Investigation ("CBI") records and a name-based judicial record check, as defined in C.R.S. § 22-2-119.3(6)(d).

(e) "Client" means a person who enters into an agreement for massage therapy for a fee, income, or compensation of any kind within the County.

(f) "Control" means the power to direct or cause the direction of the management and policies of an applicant, licensee, controlling person, manager, agent, or employee, in any way.

(g) "Controlling Person" means a person directly or indirectly possessing control of an applicant or licensee.

(h) "Director" means one who manages, guides, or orders, exercising control over other employees or officers.

(i) "Employee" means a person who is employed by a massage facility or an independent contractor who is hired by a massage facility to perform work that is part of the routine operations of the massage facility; except that, for the purpose of determining who is required to submit to a background check under this ordinance, "employee" does not

include a massage therapist, or an independent contractor who performs janitorial services or other routine facility maintenance services for a massage facility and has no contact with or only incidental contact with clients of the massage facility.

(j) "Erotic parlor" means a facility that entices clients through advertising or other business practices directed towards sexual desire, lust, or passion.

(k) "Fully clothed" means entirely opaque, nontransparent material that must not expose an employee's genitalia or substantially expose an employee's undergarments.

(l) "Home business" means a business, profession, occupation, or trade that is conducted within a residential dwelling unit for the economic gain or support of a resident of the dwelling and is incidental and secondary to the residential use of the lot, and that does not adversely or perceptively affect the character of the lot or surrounding area. This use shall not include an animal hospital, day care, health clinic, hospital, kennel, tearoom, or hemp fabrication, manufacturing, or processing.

(m) "Illicit massage business" means a business that may provide massage and engages in human trafficking-related offenses, as described in C.R.S. §§ 18-3-503, 18-3-504, and 18-3-502.

(n) "Licensing authority" means the governing body of the Board or any other government employee or hearing officer appointed by the Board to act on their behalf to receive, review, and approve or deny, applications for licensure of a massage facility and investigate and determine the eligibility of a person to be an owner or employee of a massage facility.

(o) "Designee" means any other government employee or government hearing officer appointed by the Board to act on their behalf.

(p) "Manager" is a person authorized by the licensee to exercise overall operational control of the business, to supervise employees, or to fulfill any of the functions required of a licensee or massage facility by this ordinance.

(q) "Massage facility" means any place of business where massage therapy or full-body-massage is practiced or administered. The term "massage facility" shall not include:

(1) Training rooms in public and nonpublic institutions of higher education, as defined in C.R.S. § 23-3.1-102(5).

(2) Training rooms of recognized professional or amateur athletic teams.

(3) Offices, clinics, and other facilities at which medical professionals licensed by the state of Colorado, or any other state, provide massage services to the public in the ordinary course of their medical profession.

(4) Medical facilities licensed by the state.

(5) Barber shops, beauty salons, and other facilities at which barbers and cosmetologists licensed by the state provide massage services to the public in the ordinary course of their professions.

(6) Bona fide athletic clubs not engaged in the practice of providing massage therapy to members or to the public for remuneration, or an athletic club that does not receive more than 10 percent of its gross income providing massages to the athletic club's members or to the public.

(7) A place of business where a person offers to perform or performs massage therapy:

(i) For 72 hours or less in any six-month period; and

(ii) As part of a public or charity event, the primary purpose of which is not to provide massage therapy.

(8) A place of business where a licensed massage therapist practices as a solo practitioner, and:

(i) Does not use a business name or assumed name; or

(ii) Uses a business name or assumed name and provides the massage therapist's full legal name or license number in each advertisement, and each time the business name or assumed name appears in writing; and

(iii) Does not maintain or operate a table shower.

(9) The licensing authority may verify the exempt status of a business or facility in keeping with the intent of this ordinance.

(10) The licensing authority may promulgate additional exemptions to the definition of "massage facility."

(11) If there is a pattern of criminal behavior regarding sexual misconduct, or criminal intent that is related to human trafficking disguised as a legitimate exemption, the licensing authority may, at its discretion, determine that a practice is no longer exempt from the definition of "massage facility."

(r) "Massage" or "massage therapy" means a system of structured touch, palpation, or movement of the soft tissue of another person's body in order to enhance or restore the general health and well-being of the recipient. Such system includes, but is not limited to, techniques such as effleurage, commonly called stroking or gliding; petrissage, commonly called kneading; tapotement or percussion; friction; vibration; compression; passive and active stretching within the normal anatomical range of movement; hydro massage; and thermal massage. Such techniques may be applied with or without the aid of lubricants,

salt or herbal preparations, water, heat, or a massage device that mimics or enhances the actions of human hands.

(s) "Massage therapist" means a person that has fulfilled the requirements for state licensure under C.R.S. § 12-235-108 and has a valid massage therapist license issued by the state of Colorado to engage in the practice of massage therapy. The terms "masseuse" and "masseur" are synonymous with the term "massage therapist."

(t) "Member" means one of the people composing a group.

(u) "Mobile Massage Unit" means a vehicle or other movable enclosure specifically equipped for a massage therapist to provide massage therapy inside the vehicle or enclosure.

(v) "Officer" means a person who holds an office of trust, authority, or command in relation to a massage facility.

(w) "Operator" means a person that is licensed by a licensing authority to operate a massage facility or, before a license is required to legally operate a massage facility only, a person who is operating a massage facility without a license.

(x) "Owner" means a person other than an operator that holds a legal ownership interest in a massage facility; except that a person that is not involved in the operation of a massage facility and whose ownership interest consists only of stock in a publicly traded company that owns or operates a massage facility is not an owner.

(y) "Principal Owner" means an owner who stands first in rank, importance, or fundamental value with respect to legal ownership interest in a massage facility. The term "principal owner" shall not include a person that is not involved in the operation of a massage facility and whose ownership interest consists only of stock in a publicly traded company that owns or operations a massage facility.

(z) "Partner" means a person who shares or takes part with another in a massage facility venture with shared benefits and shared risks.

(aa) "Person" means a natural person, owner, principal owner, officer, director, manager, partner, member, controlling person, agent, operator or employee of any of them.

(bb) "Sexual Act" means sexual contact, sexual intrusion, or sexual penetration as defined in C.R.S. § 18-3-401.

(cc) "Solo practitioner" means a licensed massage therapist, as defined in this ordinance, independently performing the practice of massage therapy.

(dd) "Table shower" means an apparatus for the bathing or massaging of a person on a table or in a tub.

PART II: MASSAGE FACILITY LICENSES AND BACKGROUND CHECKS

Section 2. **Licenses and background checks generally; minimum requirements.**

(a) The licenses and background checks required by this ordinance are in addition to any other applicable licenses, permits, or background checks required by municipality, county, or state. Massage facilities licensed and persons authorized to be employed under this ordinance shall comply with all other applicable ordinances and laws, including zoning ordinances. Background checks required by this ordinance shall comply with the requirements laid forth in C.R.S. § 24-33.5-424.5.

Section 3. **Licenses and background checks required.**

(a) As of May 11, 2023, each new massage facility in unincorporated Douglas County or where Douglas County was the licensing authority pursuant to a legal agreement, was required to obtain a massage facility license prior to opening for business and operating as a massage facility; and

(b) As of May 11, 2023 each existing massage facility that operated in unincorporated Douglas County or where Douglas County was the licensing authority pursuant to a legal agreement prior to May 11, 2023, and which continued to operate in Douglas County, thereafter, was required to submit a complete application for a massage facility license on or before December 31, 2023; and

(c) Now to maintain compliance with new regulations imposed by House Bill 24-1371, each existing massage facility without a current massage facility license that operated in unincorporated Douglas County or where Douglas County is the licensing authority pursuant to a legal agreement prior to [the second reading of this ordinance] must submit a complete application for a massage facility license on or before June 30, 2026.

(d) No person shall be permitted to own or operate a massage facility in Douglas County without a valid massage facility license; and

(e) On or after July 1, 2026, every prospective owner and prospective employee of a massage facility in unincorporated Douglas County or where Douglas County is the licensing authority pursuant to a legal agreement shall submit to a background check as described in section 5 of this ordinance before being granted a license to operate a massage facility, assuming an ownership interest in a massage facility that would make the prospective owner an owner, or commencing employment with a massage facility; and

(f) In addition to any existing background check requirements, on or after July 1, 2026, no person shall become or remain an owner, principal owner, officer, director, manager, partner, controlling person, employee, agent or operator of a massage facility in unincorporated Douglas County or where Douglas County is the licensing authority pursuant to a legal agreement without first submitting to a background check as described in section 5 of this ordinance.

Section 4. **Applications.**

(a) In addition to the requirements of any other applicable laws, codes, or regulations, each application for a massage facility license shall contain the following information:

(1) If the applicant is a person: satisfactory proof that he or she is 18 years of age or older.

(2) If the applicant is a legal entity: satisfactory proof that each of the applicants, owners, principal owners, officers, directors, managers, partners, members, controlling persons, employees, agents, operators, and/or anyone with a 10 percent or more financial interest of such entity are 18 years or older.

(3) Whether the applicant, or any of the other people required to be listed in the application pursuant to subsection (a)(2) of this section 4, have been convicted of, or entered a plea of guilty or "nolo contendere" that is accepted by the court, for a felony or misdemeanor, in any Federal, State, or Municipal court in any of the United States jurisdictions or possessions, for solicitation of prostitution, any human trafficking related offense, fraud, theft, embezzlement, money laundering, or similar crimes. Failure to disclose any such criminal conviction may result in denial of the license application.

(4) Whether the applicant, or any of the other people required to be listed in the application pursuant to subsection (a)(2) of this section 4, is registered as a sex offender or is required by law to register as a sex offender, as described in C.R.S. § 16-22-103.

(5) Whether the applicant, or any of the other people required to be listed in the application pursuant to subsection (a)(2) of this section 4, has a pending criminal action that involves or is related to any offense described in subsections (a)(3) or that could subject them to the registration requirements in subsection (a)(4) of this section 4.

(6) Whether the applicant, or any of the other people required to be listed in the application pursuant to subsection (a)(2) of this section 4, has had a previous license under this or any other similar massage facility law or regulation in another jurisdiction or possession of the United States, denied, suspended, or revoked, and if so, the name and location of the massage facility for which such license was denied, suspended, or revoked, as well as the date of such denial, suspension, or revocation.

(7) Whether the applicant, or any of the other people required to be listed in the application pursuant to subsection (a)(2) of this section 4, has been an owner, principal owner, officer, director, manager, partner, member, controlling person, employee, agent, or operator of any legal entity which currently operates or

previously operated a massage facility or business meeting the definition of massage facility in this ordinance and the name, dates of operation, and location of such business or businesses.

(8) Satisfactory proof of the applicant's ownership or right to possession of the premises wherein the massage facility will be operated. The applicant shall have a continuing obligation to provide, where applicable, subsequent evidence of the right to possession of the premises.

(9) Satisfactory proof that local government zoning or subdivision regulations allows for the operation of a massage facility at the premises wherein the massage facility will be operated.

(b) In addition to the requirements of any other applicable laws, codes, or regulations, each application for a person's background check shall contain the following information:

(1) Satisfactory proof that the applicant is 18 years of age or older.

(2) Whether the applicant or any of the other people required to be listed in the application pursuant to subsection (a)(2) of this section 4, has been convicted of or entered a plea of guilty, or "nolo contendere" that is accepted by the court for a felony or misdemeanor, in any Federal, State, or Municipal court in any of the United States jurisdictions or possessions, for prostitution, solicitation of prostitution, any human trafficking related offense, fraud, theft, embezzlement, money laundering, or similar crimes. Failure to disclose any such criminal conviction may result in denial of the application.

(3) Whether the applicant or any of the other people required to be listed in the application pursuant to subsection (a)(2) of this section 4, is registered as a sex offender or is required by law to register as a sex offender, as described in C.R.S. § 16-22-103.

(4) Whether the applicant or any of the other people required to be listed in the application pursuant to subsection (a)(2) of this section 4, has a pending criminal action that involves or is related to any offense described in subsections (b)(2) or that could subject them to the registration requirements in subsection (b)(3) of this section 4.

(6) Whether the applicant or any of the other people required to be listed in the application pursuant to subsection (a)(2) of this section 4, has had a previous license under this or any other similar massage facility law or regulation in another jurisdiction or possession of the United States, denied, suspended, or revoked, and if so, the name and location of the massage facility for which such license was denied, suspended, or revoked, as well as the date of such denial, suspension, or revocation.

(7) Whether the applicant has been an owner, principal owner, officer, director, manager, partner, member, controlling person, employee, agent or operator of any legal entity which currently operates or previously operated a massage facility or business meeting the definition of massage facility in this ordinance and the name, dates of operation, and location of such business or businesses.

(c) The licensing authority shall receive, review, approve, or deny license and background check applications for applicants, owners, principal owners, officers, directors, managers, partners, members, controlling persons, employees, agents and operators.

(d) The licensing authority may require the applicant to issue a reasonable administrative fee for issuing or renewing licensure as outlined pursuant to C.R.S. § 30-15-401.4.

Section 5. **Fingerprinting check; Sheriff's Office review.**

(a) In investigating the fitness of any applicant, or any of the other people required to be listed in the application pursuant to subsection (a)(2) of this section 4, the licensing authority shall require the applicant, or any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, to submit to a fingerprint-based criminal history record check. The applicant, or any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, shall have fingerprints taken by a local law enforcement agency or any third party approved by the CBI for the purpose of obtaining a fingerprint-based criminal history record check and shall pay the associated costs. The applicant, or any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, shall authorize the entity taking the fingerprints to submit, and the entity shall submit, the complete set of fingerprints to the CBI for the purpose of conducting a fingerprint-based criminal history check.

(b) If an approved third party takes the applicant's fingerprints or the fingerprints of any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, the fingerprints may be electronically captured using CBI -approved livescan equipment. Third party vendors must be approved by the CBI for the purpose of obtaining a fingerprint-based criminal history record check. Third party vendors shall not keep the applicant's information or the information for or any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, for more than 30 days. The CBI shall use the applicant's fingerprints or the fingerprints of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, to conduct a criminal history record check using the CBI's records. The CBI shall also forward the fingerprints to the Federal Bureau of Investigation ("FBI") for the purpose of conducting a national fingerprint-based criminal history check. The CBI, the applicant, any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, the licensing authority, and the entity taking fingerprints shall all comply with the FBI's requirements to conduct a fingerprint-based criminal history check.

(c) The CBI shall return the results of its criminal history record check to the licensing authority, and the licensing authority is authorized to receive the results of the FBI's criminal history check.

(d) When the results of a fingerprint-based criminal history record check reveal a record of arrest without a disposition, or when a finger-print based criminal history record check cannot be completed, the licensing authority shall require the applicant to submit to a name-based judicial record check, as defined in C.R.S. § 22-2-119.3(6)(d).

(e) The corresponding application and background check information shall be referred to the Douglas County Sheriff's Office ("DSCO"). The licensing authority, or the licensing authority's designee, shall utilize the criminal history records to determine whether the applicant, or any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, are approved or denied a license or employment eligibility based on the criminal history information. This ordinance authorizes the use of the FBI records for the screening of applicants identified herein.

(f) The DCSO shall not be authorized to approve or disapprove any license application.

Section 6. **Issuance; denial.**

(a) If, after reviewing the application and conducting an investigation, the licensing authority finds that the applicant and each of the persons required to be listed in the corresponding license or background check application satisfy the requirements in section 4 of this ordinance:

(1) Are 18 years of age or older; and

(2) Have not been convicted of, or pleaded guilty or nolo contendere to, an offense involving prostitution, solicitation of prostitution, any human trafficking related offense, fraud, theft, embezzlement, money laundering, or similar crimes; and

(3) Are not a registered sex offender or required by law to register as a sex offender; and

(4) Have not had (a) a license to operate a massage facility or similar license revoked or suspended by the State of Colorado, or a political subdivision of Colorado, or a regulatory board in another United States jurisdiction; or (b) has possession over a massage facility during an act that occurred in that jurisdiction that would be a violation of this ordinance; and

(5) The proposed location of the applied-for massage facility, as applicable, has not had a similar license revoked for cause; and

(6) Have paid the administrative fee.

Then the licensing authority shall, following receipt of the complete license application and background check, approve the issuance of a massage facility license to the applicant for use at the location identified in the license application as the situs of the business, or determine that an applicant, or any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, are eligible to be an owner, principal owner, officer, director, manager, partner, controlling person, employee, agent, or operator.

(b) The licensing authority shall be empowered to place reasonable conditions and restrictions, on a case-by-case basis, upon any massage facility license that would otherwise be denied, revoked, or suspended.

(c) The licensee shall have the right to a hearing before the licensing authority to review any such conditions or restrictions.

(d) If, after reviewing the application, the licensing authority finds, in addition to findings required by any other law, code, or regulation, that:

(1) The applicant has not paid the required administrative fee; or

(2) The County zoning or subdivision regulations do not allow for the operation of a massage facility at the proposed location; or

(3) The applicant or any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, has been convicted of, or has entered a plea of guilty or nolo contendere that is accepted by the court for a felony or misdemeanor for Solicitation of a Prostitute, as described in C.R.S. § 18-7-202; a human trafficking-related offense, as described in C.R.S. § 18-3-503 or 18-3-504; Money Laundering, as described in C.R.S. § 18-5-309; or similar crimes; or

(4) The applicant, or any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, is registered as a sex offender or is required by law to register as a sex offender, as described in C.R.S. § 16-22-103; or

(5) The applicant or any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, has one or more previous revocations or suspensions of a license to operate a massage facility.

Then the licensing authority may, following receipt of the complete license application and background check, issue a denial of the application, or determine that an owner or prospective owner or employee or prospective employee or any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, is ineligible to be an owner or employee. In the event of a denial or ineligibility determination, the licensing authority shall explain in writing, with reasonable detail, the reason for the denial or determination.

(e) The licensing authority or its designee shall have discretion to deny an application or determine that an owner or prospective owner, or employee or prospective employee, or any of the other persons required to be listed in the application pursuant to subsection (a)(2) of this section 4, is ineligible to be an owner or employee after considering, in accordance with C.R.S. § 24-5-101, an person's conviction of, or plea of guilty or nolo contendere that is accepted by the court for felony or misdemeanor Fraud, Theft, or Embezzlement, as described in C.R.S. § 18-4-401.

(f) In the event that the licensing authority takes into consideration information concerning criminal history, the licensing authority shall also consider any information provided by the applicant, owner or prospective owner, or employee or prospective employee regarding the criminal history, including, but not limited to, evidence of mitigating factors, rehabilitation, character references, and educational achievements, especially the mitigating factors pertaining to the period of time between the last criminal conviction and the consideration of the person's application for a license or renewal, ownership or prospective ownership of a massage facility, or employment or prospective employment by a massage facility.

Section 7. **Temporary license.**

(a) The licensing authority may issue a temporary massage facility license upon receipt of a complete massage facility license application involving the sale or change in ownership of a business. Such temporary license shall be valid for thirty days, and the licensing authority shall renew the temporary license every thirty days until approval or denial of the massage facility license.

PART III: REGULATION

Section 8. **Limitations on operation – prohibited acts.**

(a) It shall be unlawful for any person in the business of owning or operating a massage facility, or any manager or employee thereof, to:

(1) Allow a person who does not hold a valid massage therapy license pursuant to C.R.S. § 12-235-107 to perform massage in a massage facility.

(2) Fail to submit to a background check as required by this ordinance.

(3) Employ a person who has not submitted to a background check as required by this ordinance.

(4) Advertise to a prospective client that services including prostitution, sexual acts, escort services, sexual services, or services related to human trafficking disguised as legitimate services, are available.

(5) Permit sexual acts or sexual services within or near a massage facility or in relation to massage therapy.

(6) Deny inspection of a massage facility by law enforcement, a licensing authority, or a licensing authority's designees.

(7) Refuse, interfere with, or elude immediate identification of employees of the massage facility to law enforcement, a licensing authority, or a licensing authority's designees.

(8) Fail to immediately report to the DCSO any act of sexual misconduct occurring in a massage facility.

(9) Allow an employee of a massage facility to provide massage therapy without being fully clothed.

(10) Require client nudity as part of a massage without the client's prior consent.

(11) Allow a massage facility to be open and practice massage therapy without a licensed massage therapist on the premises.

(12) Permit a person in a massage facility to make an agreement with an employee or independent contractor to engage in any prostitution-related offense in the massage facility or any other location.

(13) Permit a massage facility to be used for housing, sheltering, or harboring any person, or as living or sleeping quarters for any person; except that an owner and the owner's family members who operate a massage facility as a home business are exempt from the prohibited activity in this subsection (a)(13).

(14) Operate an erotic parlor on the premises of a massage facility.

(15) Operate a massage facility without a valid massage facility license.

Section 9. **Required Acts.**

(a) Every licensed massage facility shall be required to:

(1) Maintain a list of all employees on site including each employee's full legal name, date of birth, home address, telephone number, start date of employment, and employment position.

(2) Require that all licensees, operators, and employees have at least one of the following forms of valid government identification, and immediately present such

identification to the licensing authority or the licensing authority's designees upon request:

(i) A United States military card or military dependent's identification card; or

(ii) A United States Coast Guard Merchant Mariner card; or

(iii) A Native American tribal document; or

(iv) A valid Colorado driver's license or Colorado identification card issued pursuant to Article 2 of Title 42, C.R.S., unless the applicant holds a license or card issued pursuant to Part 5 of Article 2 of Title 42, C.R.S.; or

(v) A valid driver's license or identification card issued by another state, the District of Columbia, Puerto Rico, the United States Virgin Islands, or any territory or insular possession subject to the jurisdiction of the United States that is compliant with the federal "REAL ID Act" as amended; or

(vi) A valid United States passport; or

(vii) A valid United States permanent resident card; or

(viii) Any other valid type of identification that is required to prove authorization to obtain employment in the United States.

(3) Require licensed massage therapists to maintain copies of valid massage therapy licensure, as required by C.R.S. § 12-235-107, and a form of identification containing the therapist's name, address, and social security number or person taxpayer identification number, that must be immediately presented to the licensing authority, the licensing authority's designees, or law enforcement upon request.

(4) Maintain a complete set of records including a log of all massage therapy administered at the facility. The records shall include all accounts, invoices, payroll, and employment records of the massage facility. The log shall include the date, time, and type of each massage therapy administered, and the name of the massage therapist administering the massage therapy. The licensee shall retain the records and log book for a minimum of one year following any massage therapy. The records and log book shall be subject to inspection upon request by the licensing authority, the licensing authority's designees, and law enforcement, during normal business hours, in compliance with applicable law.

(5) Operate or conduct business under only the designation specified in the license.

(6) Ensure that all operators, employees, and independent contractors remain fully clothed in professional attire while administering massage or otherwise visible to

clients on business premises, including premises designated by the client through an outcall massage service or mobile massage unit.

(7) Maintain a valid massage facility license prior to and during all hours of operation.

Section 10. **Inspections.**

(a) The licensing authority, or the licensing authority's designees, shall be responsible for enforcement of this ordinance including inspection of massage facilities.

(b) No owner, operator, manager, massage therapist, or employee shall fail to immediately grant full massage facility access any time such establishment is open for business, to the licensing authority, the licensing authority's designees, or any other person authorized or required by law to inspect the massage facility.

(c) All rooms, cabinets, and storage areas shall be subject to inspection and any locked rooms, cabinets, or storage areas shall be promptly opened for inspection.

(d) Each massage facility shall keep a complete book of records to include a log of all massage therapy administered at the facility, as required in section 9 (a)(4) of this ordinance, open to inspection without unreasonable delay.

(e) Inspectors may request to review a State-issued massage therapist license for any massage therapist or employee of the massage facility at any time during an inspection. All owners, managers, massage therapists, employees, independent contractors, or persons occupying the facility other than clients shall present identification and shall not elude identification.

Section 11. **Revocation or suspension of license; penalties.**

(a) The licensing authority, or the licensing authority's designees, may revoke or suspend a license for violating any prohibited act pursuant to section 8 of this ordinance.

(b) The licensing authority, or the licensing authority's designees, may temporarily suspend a massage facility license with a hearing to be scheduled within 15 days when the licensing authority finds:

(1) The licensee willfully failed to disclose any information on the application as required; or

(2) The licensee knowingly permitted a person who does not hold a valid license pursuant to C.R.S. § 12-235-107 to perform massage therapy; or

(3) A pattern of activity that the massage facility is committing human trafficking-related offenses as described in C.R.S. §§ 18-3-503 and 18-3-504; or

(4) The licensee failed to permit an inspection in accordance with section 10 of this ordinance any time the facility is open for business.

(c) A law enforcement officer may follow the penalty assessment procedure described in C.R.S. § 16-2-201 for any violation of this ordinance.

(d) The licensing authority or its designees may impose the following additional penalties when it is found that a licensee, owner, or employee has violated any of the prohibited activities described in section 8 of this ordinance:

(1) A fine of $300.00 for a first violation.

(2) A fine of $600.00 for a second violation by the same person or licensee.

(3) A fine of $1,000.00 for a third or subsequent violation by the same person or licensee.

(e) A massage facility that engages in two or more violations of this ordinance is a public nuisance, as described in C.R.S. § 16-13-303, unless the violation is already a public nuisance, as described in C.R.S. § 16-13-303. The County Attorney of Douglas County or the District Attorney acting pursuant to C.R.S. § 16-13-302 may bring an action in the District Court of Douglas County for an injunction against any massage facility that violates this ordinance.

(f) The licensee may appeal the revocation or suspension of a license in accordance with C.R.C.P. 106(a)(4).

Section 12. **Fees.**

(a) The application and annual license fees shall be established by the licensing authority in accordance with the provisions of section 4(d) of this ordinance.

Section 13. **Repeal.**

(a) All ordinances or parts of ordinances of the County of Douglas, Colorado, in conflict herewith are expressly repealed.

Section 14. **Adoption.**

(a) Pursuant to C.R.S. §§ 30-15-405 and 406, County ordinances are typically adopted on First Reading at a Board of County Commissioner Business Meeting. Subsequently, after notice has been provided in the newspaper, the Board will adopt an ordinance at Second and Final Reading, which is conducted at a public hearing. If adopted as an "emergency ordinance," the ordinance will take effect immediately. Otherwise, all ordinances go into effect 30 days after publication after Second and Final Reading.

PART IV: CERTIFICATION

The Douglas County Clerk shall certify to the passage of this ordinance and shall have on file copies of this ordinance available for inspection by the public during regular business hours.

INTRODUCED, READ AND ADOPTED ON FIRST READING on February 10, 2026, and ordered published in the DOUGLAS COUNTY NEWS-PRESS.

THE BOARD OF COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

By: /s/ *George Teal*
George Teal, Chair

ATTEST:
/s/ Hayley Hall
Hayley Hall, Deputy Clerk

Docusign Envelope ID: A10D7DBB-9A85-4F1F-9D6D-6DFF2A3255E6

EXHIBIT B
Amended Resolution No. 2026-____,
(see attached)

AMENDED RESOLUTION NO. : R-026-_____

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, COLORADO

A RESOLUTION ESTABLISHING A PROCEDURAL FRAMEWORK FOR ADMINISTRATION OF MASSAGE FACILITY LICENSURE IN DOUGLAS COUNTY

WHEREAS, the Board of County Commissioners of the County of Douglas, Colorado, ("Board") is authorized to enact an Ordinance pursuant to C.R.S. § 30-15-401.4, in order to establish a licensing authority to regulate massage businesses and to deter and shut down illicit massage businesses; and

WHEREAS, C.R.S. §12-235-101 et seq, known as "The Massage Therapy Practice Act" ("the Act") regulates the profession of massage therapy to provide for consistent statewide certification and oversight of massage therapy professionals; and

WHEREAS, the Board finds that the purpose and intent of the Act, and of C.R.S. § 30-15-401.4, is to regulate and protect legitimate massage therapy businesses in order to also safeguard and promote the public health, safety, and welfare of the citizens, including those residing within Douglas County, while recognizing that massage is a legitimate health care professional activity that provides benefits to the residents of the County; and

WHEREAS, the reputation and success of legitimate massage therapy businesses is denigrated and undermined by individuals who mask their unlawful sexual activities and human trafficking by falsely posing as massage therapy businesses; and

WHEREAS, the Board has enacted Douglas County Ordinance O-024-005 to establish a licensing authority to regulate massage businesses and to deter and shut down illicit massage businesses;

WHEREAS, the Board has amended Douglas County Ordinance 0-024- 005 to maintain compliance with the most recent Colorado Legislative requirements as they relate to § C.R.S. 30-15-401.4,, § Colorado Senate Bill 25-146, and § C.R.S. 12-235-101 and

WHEREAS, a procedural framework is necessary to facilitate and administer Douglas County Ordinance O-026-002

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, COLORADO, THAT:

The process and procedural framework in the attached Exhibit A shall govern massage facility licensure in Douglas County.

PASSED AND ADOPTED this ____ day of _____ 2026, in Castle Rock, Douglas County, Colorado.

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

BY:

_____
GEORGE TEAL, Chair

ATTEST:

_____
HAYLEY HALL, Clerk to the Board

Douglas County Massage Facility
Licensure and Background Check Procedures

Intent

To provide procedures for the review of Massage Facility licensure applications and background checks in unincorporated Douglas County or where Douglas County is the licensing authority pursuant to a legal agreement, in accordance with Douglas County Ordinance O-026-001, and Section 30-15-401.4 of Colorado Revised Statutes.

General Requirements

In the event of a conflict between these procedures and Douglas County Ordinance O-026-001, the ordinance shall supersede.

Submittal Requirements For License And Background Check Applications -

A complete Douglas County Massage Facility Licensure application for the appropriate license type (new, transfer, or renewal), and/or a complete Douglas County Massage Facility Background Check application, as applicable, including all required documentation.

Application Fee –

New license: $100
License Transfer: $50
Biennial Renewal: $25
There are no application fees for exemption requests or individual background checks that are not a part of a new or transfer license application.

Background Check and Fingerprinting–

A background check for all owners, prospective owners, operators, officers, directors, managers, partners, members, principal owners, employees, prospective employees, and anyone with ownership of ten percent (10%) or more financial interest, or other persons as required by Douglas County Ordinance O-026-001. The fingerprint results required for the background check must be received by the County for the application to be deemed complete.

General Procedure - New License

The application will be reviewed for completeness by staff and the applicant, owners, prospective owners, operators, officers, directors, managers, partners, members, principal owners, employees, prospective employees, and anyone with ownership of ten percent (10%) or more financial interest, or other persons as required by Douglas County Ordinance O-026-001, will be notified in writing of any incomplete information. An application will not be considered complete until the results of the background checks and finger printing are received.

Within 30 days of receipt of a complete application, if staff determines that the approval standards of Section 6(a) of Douglas County Ordinance O-026-001 have been met, the application will be scheduled for a hearing before the Douglas County Massage Facility Licensing Authority.

Within 30 days of receipt of a complete application, if staff determines that the approval standards in Section 6(a) of Douglas County Ordinance O-026-001 have not been met, or that the denial standards in Section 6(d) of Douglas County Ordinance O-026-001 are met, staff shall issue a finding recommending denial of the application. The finding shall be provided to the applicant in writing and shall explain with reasonable detail the reason for the denial. The application will be scheduled for a hearing before the Douglas County Massage Facility Licensing Authority.

The licensing authority may approve, approve with conditions, or deny the application.

General Procedure - License Transfer

Any entity wishing to obtain an existing massage facility license must complete a transfer of ownership.

The application will be reviewed for completeness by staff, and the applicant will be notified in writing of any incomplete information. An application will not be considered complete until the results of the background check and fingerprinting are received.

Within 30 days of receipt of a complete application, if staff determines that the approval standards of Section 6(a) of Douglas County Ordinance O-026-001 have been met, an approval shall be issued.

Within 30 days of receipt of a complete application, if staff determines that the approval standards in Section 6(a) of Douglas County Ordinance O-026-001 have not been met, or that the denial standards in Section 6(d) of Douglas County Ordinance O-026-001 are met, staff shall issue a finding recommending denial of the application. The finding shall be provided to the applicant in writing and shall explain with reasonable detail the reason for the denial. The application will be scheduled for a hearing before the Douglas County Massage Facility

Licensing Authority.

The licensing authority may approve, approve with conditions, or deny the application.

In accordance with Section 7 of Douglas County Ordinance O-026-001 the authority may issue a temporary license, valid for up to 30 days, and the licensing authority shall renew the temporary license every thirty days until approval or denial of the massage facility license by the Licensing Authority.

General Procedure - Biennial License Renewal

The application will be reviewed for completeness and the applicant will be notified in writing of any incomplete information.

Within 30 days of receipt of a complete application, if staff determines that the approval standards of Section 6(a) of Douglas County Ordinance O-026-001 have been met, an approval letter shall be issued.

Within 30 days of receipt of a complete application, if staff determines that the approval standards in Section 6(a) of Douglas County Ordinance O-026-001 have not been met, or that the denial standards in Section 6(d) of Douglas County Ordinance O-026-001 are met, staff shall issue a finding recommending denial of the application. The finding shall be provided to the applicant in writing and shall explain with reasonable detail the reason for the denial. The application will be scheduled for a hearing before the Douglas County Massage Facility Licensing Authority.

The licensing authority may approve, approve with conditions, or deny the application.

General Procedure – Individual Background Check not part of a new or transfer license application

Within 18 days of receipt of an individual background check, if staff determines that the standards of Douglas County Ordinance O-026-001 have been met, an approval letter shall be issued.

General Procedure - Exemption

The exemption request will be reviewed for completeness and the applicant will be notified in writing of any incomplete information.

Within 30 days of receipt of a complete exemption request, if staff determines that the exemption standards of Section 1(i) or 1(q) of Douglas County Ordinance O-026-001 have been met, an approval letter shall be issued.

Inspections, Suspension and Revocation

Inspections shall be conducted as enabled in Douglas County Ordinance O-026-001 and shall/may be conducted in conjunction with the Douglas County Sheriff's Office.

Suspension and Revocation actions shall occur as enabled in Douglas County Ordinance O-026-001.

MEETING DATE: March 24, 2026

DESCRIPTION: County Manager Report

ATTACHMENTS:

County Manager Report 3.24.26

DOUGLAS COUNTY
COLORADO

TO: The Board of County Commissioners
FROM: Douglas J. DeBord, County Manager
DATE: March 24, 2026
RE: **County Manager Report**

- **Are your children safe on the Internet? Learn what you can do from a panel of experts during a Live Town Hall at 6 p.m. March 25.**  Online child sexual exploitation or abuse does not discriminate, and these crimes are happening in Douglas County. What can parents, coaches, teachers or other trusted adults do? Start by getting informed during a Live Town Hall at 6 p.m. Wednesday, March 25. The Board of Douglas County Commissioners will host *Courageous Conversations – Our Children and the Internet* – an informative panel discussion designed to help us all keep children safe while using the Internet. Visit our webpage to learn more and for details to attend on the phone, online or in person.

Public Works

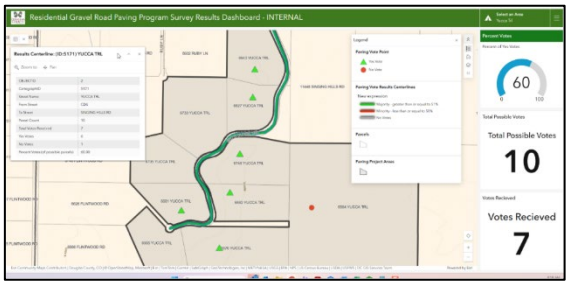
Activity Report March 9 – March 20, 2026

- **Douglas County slash-mulch site opens for the season at new location in Sedalia** - In 2025, your diligent yardwork and wildfire mitigation around your home helped Douglas County convert 32,841 cubic yards of tree limbs and yard debris into mulch – roughly the volume of 10 Olympic-sized swimming pools. Now, the resident-favorite slash-mulch and green yard waste programs return for the 2026 season at a **new location** with extended, early-season hours.



The new site, located at **5675 Delva Way in Sedalia**, will officially open Friday, April 3, and Saturday, April 4, from 7 a.m. to 5 p.m. each day. Visit our webpage to plan your visit to the new site and to learn more about services.

- **Turning Feedback into Better Roads: Gravel Pavement Survey App Now Live** - Public Works and the GIS team are excited to announce the launch of the Gravel Pavement Survey App, a new tool that helps the county better understand community feedback and plan improvements to gravel roads. The app brings together resident survey responses with current road project information, giving staff a clearer picture of where residents are requesting improvements and what work is already planned or underway. By putting this information in one place, the county can more easily identify priorities, support better planning, and communicate more clearly with the community about road maintenance and improvements.



The Gravel Pavement Survey App is now live and already helping staff better understand gravel road conditions and community priorities. By reducing manual work, keeping information current, and providing

a shared view of projects and feedback, the app supports greater transparency, collaboration, and more informed decision-making across the county.

- **I-25/Lincoln Avenue IGA with City of Lone Tree** - The I-25/Lincoln Avenue Traffic and Mobility Improvement Project has been a long-running, collaborative effort between Douglas County and the City of Lone Tree dating back to at least 2014, following a series of earlier interim improvements completed jointly by both jurisdictions. After securing funding from the Denver Regional Council of Governments (DRCOG) to begin formal study, the project team revisited and re-evaluated design concepts when the original approach proved too costly and lacked support from the Federal Highway Administration. With those issues resolved, the project is now prepared to move into final design focusing on long-term mobility solutions for one of the region's busiest corridors.



Staff presented an intergovernmental agreement (IGA) outlining shared financial responsibility for additional preconstruction activities. The estimated $3 million project will be funded equally by Douglas County ($1 million), the City of Lone Tree ($1 million) and DRCOG ($1 million). This phase will advance:

  - Final design for early-action bicycle and pedestrian improvements along the south side of Lincoln Avenue from Park Meadows Drive to Havana.
  - Design plans for a split-T intersection at Lincoln and Havana, including a new road connection into Coventry.
  - Design for the Lincoln–Cottonwood grade-separated bicycle/pedestrian crossing.
  - Construction of the early-action bicycle and pedestrian improvements is anticipated to begin in 2027, with completion expected by fall 2028.

At their Tuesday, March 10, Business Meeting, the Board of County Commissioners approved the IGA with the City of Lone Tree (Passes 3-0). The Board emphasized the project's regional importance and the strong partnership with Lone Tree that has helped advance several transportation priorities.

- **Pine Drive/Pine Lane Improvement Project** - Plans are underway for reconstruction and widening of Pine Drive to a four-lane roadway from Lincoln Avenue to just north of the Pine Drive/Pine Lane intersection. Pine Lane will be also be widened from Dixon Drive to Pine Drive with one through lane each way and a center turn lane. Traffic signals will be installed at the Pine Drive/Pine Lane and Ponderosa Drive/Pine Lane intersections. Bids for the construction project were advertised starting on Dec. 22, 2025, and the County received 10 bids by Jan. 27, 2026. Hamon Infrastructure submitted the lowest bid at $13,218,000, which was less than the engineer's estimate of $15 million.



County staff recommended awarding the contract to Hamon Infrastructure for the construction project. Staff also sought approval to reallocate a total of $3 million in other budget line items toward the project. $5,218,000 for the project will come from the Road Sales & Use Tax Fund (Fund 230) and $8 million will come from the Transportation Infrastructure Fund (Fund 235).

At their Tuesday, March 10, Business Meeting, the Board of County Commissioners approved the reallocation of $3 million toward the project and approved the contract with Hamon Infrastructure to not exceed $13,218,000 (Passes 3-0).

Active Projects (Cone Zone Webpage)

- **County Line Road Widening and Reconstruction –** Construction on County Line Road began in September 2025. As of Jan. 6, 2026, County Line Road was fully closed for approximately 100 days between Clarkson Street and the U-Haul business access. (Detour Map for County Line Road Closure at Clarkson St and Phillips Ave) This closure is required for crews to safely import, move and place large quantities of dirt, equal to filling 40,000 washing machines, at Lee Gulch. The fill operations, which are a key component of the widening and reconstruction work, will level out the roadway by removing the dip at Lee Gulch, improving drainage, driver line of sight and overall public safety. Visit our webpage for closure details beginning in January 2026 and lasting through mid-April



  Since 2019, Douglas County has worked with partners to advance the final design, acquire right-of-way, and prepare utility relocation design for a major water line located within the project area. Douglas County is partnering with the Denver Regional Council of Governments, City of Littleton, and City of Centennial to fund the project.

- **I-25 Douglas County Monument Signs** – Cushing Terrell has begun producing construction plans for both the north and south monument signs. The project team has received initial comments from CDOT and is working to address them. Once CDOT approves the design the application will continue to the Federal Highway Administration for approval. Approval is expected to take several months.

- **Hilltop Road (Legend High School to Crest View Drive) Improvements Project** – For segment 1 of this project, construction began on April 16, 2025 and crews began paving operations on March 9, 2026. This is the first of three projects planned over the next few years to reconstruct and widen the Hilltop Road and Singing Hills Road corridors. The project has a 16-month completion date and is anticipated to be finished in September 2026. Phase 2 of Construction is anticipated to begin in 2027; and will take 9 to 12 months to construct. Phase 3 of construction is anticipated to begin in 2029 (pending funding); and will take 12 to 18 months to construct.



  There have been questions from citizens about the new roundabout construction at the intersection of Crestview Dr and Village Rd on Hilltop Rd, which will eliminate the existing two-way stop-controlled intersection. Here is the map: Roundabout Rendition/Map.

- **Pine Creek and Highway 67 Culvert Replacement Project** - Two culverts on Pine Creek Rd and three culverts on Douglas County Highway 67 need to be replaced. The existing storm culverts vary in size from 36” diameter to 48” diameter and are made of metal. Construction started in Fall 2025 and will end in May 2026. These culvert replacements will have roadway impacts and travelers to the area should expect long delays.



- **Waterton and Eagle River Roundabout Project** - Construction started on December 8, 2025, and is anticipated to be completed by March 8, 2026. **View Roundabout Plan here**

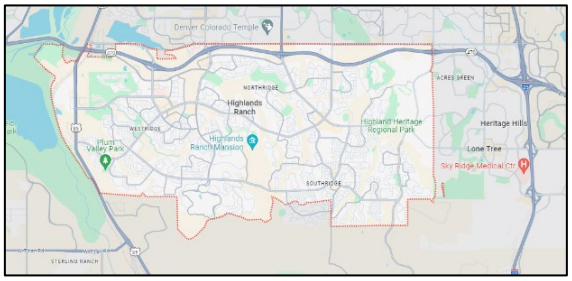


Phase 1 was completed on Friday, February 6, 2026.
Phase 2 Traffic switch will remain in configuration until the first week of April. This configuration includes opening lanes on Waterton Rd in both directions of traffic as well as opening Eagle River St to the south. The north side of Waterton Rd will be closed and access from Eagle River St to the north of the intersection will also be closed. Detour Map for the Work Zone

- **Highlands Ranch Pkwy Reconstruction, Broadway to Burntwood** - County staff are preparing the bid package; the bid opening is scheduled for April 7th. A cost-plus time bidding process will be used and both concrete and asphalt pavement will be bid. Contractors will provide the anticipated number of days to complete construction, and this will be factored into the bid. This project includes the reconstruction of the pavement, sidewalk, curb and gutter between Broadway and Burntwood. Additionally, a new median will be constructed, new signals will be constructed at Highlands Ranch Parkway and Ridgeglen, and the signals at Burntwood will be replaced. Construction is scheduled to begin in June, pending successful bidding.



- **Highlands Ranch Drainage Projects**
  - **Venneford Ranch Rd and Green Meadows Dr Storm Sewer Repair –** Douglas County recently completed storm sewer repair work on Venneford Ranch Road at Green Meadows Drive that took place from Feb. 24 through March 3, 2026**.**
  - **Highlands Parkway and Daisy Ct Storm Sewer UV CIPP Lining Project –** Douglas County's contractor will be conducting UV CIPP Lining within Highlands Ranch Parkway (between Burntwood Way and Windsor Way), during March 9 – 13, 2026. This project will have lane shifts in eastbound Highlands Ranch Parkway for the contractor to access the manholes in the eastbound outside lane/bike lane and center median lane. During the week, both directions on Highlands Ranch Parkway (between Burntwood and Windsor Way) will be reduced to 2 lanes.



- **Broadway at Northridge Recreation Center Storm Sewer Maintenance Project** – Staff have begun the maintenance phase of this project for the 54" Corrugated Metal Pipe (CMP) located along the front of the Northridge Recreation Center in Highlands Ranch, and the dual 126" CMP storm culverts that are located under Broadway at the Northridge Recreation Center. The project is expected to be completed on April 2, 2026.



On Monday, February 16, 2026, the contractor began lining the 90" storm sewer from Wildcat Reserve Pkwy and University to the outfall north of Lark Sparrow Dr. The right turn lane from northbound Wildcat Reserve Pkwy to eastbound University will be closed for approximately 6 weeks and the through lane will become the through/right turn lane during this time; and the sidewalk on the east side will also be closed. The contractor will also be staging on the north side of Lark Sparrow Dr and there will be a traffic shift there also, but lanes will remain open.

- **2026 Pavement Management**
  - The 2026 Sidewalk Repair Project was bid on December 9th. Chato's Concrete LLC was the apparent low bidder with a bid of $2,279,120.00. This is 9% below the engineer's estimate. Work is expected to begin in March.

  - The 2025 Concrete Crushing project is nearing completion. As the sidewalk project removes and replaces concrete, the old concrete is stockpiled at the Moore Road facility. The County has contracted with Western Wrecking to crush the concrete, which is then used on future road and sidewalk projects. The concrete removed during repairs is 100% recycled and reused. The project has produced roughly 20,000 cubic yards of recycled concrete base course.



  - The 2026 Guardrail Repair Project will begin in March with a guardrail installation at Wolfensberger Rd. and Hier Ln. as well as guardrail repairs at Waterton and Louviers, Waterton and Mt. Kataka, Chambers and Haseley, and Surrey Dr. and Heather Dr.
  - The 2026 Asphalt Overlay Project bid on December 2nd. The apparent low bidder was Martin Marietta Materials, Inc. with a bid of $10,230.041.55 which was 13% below the engineer's estimate. Work is expected to begin in May.



- **Jones Road** – Matrix Design Group was selected as the design consultant for the Jones Road project. The project includes asphalt paving of the roughly 3-mile road as well as drainage improvements. The project will be constructed in phases. A concept design has been selected, and the team is working towards the final design of the first phase. Staff are reviewing the 90% plans for phase one while Matrix continues to work on phase two. Final design for the remainder of the project is expected by the end of the year.

- **Grigs Road Paving Project – Phase 2** - RS&H was selected as the design consultant for phase 2 of the Grigs Road project. Phase 2 will start where phase 1 ends, near the East-West Trailhead Parking Lot and will continue north onto the existing concrete road. The project includes realignment of the road, drainage improvements, a parallel pedestrian trail, and asphalt paving. The consultant has developed concept-level designs for the roadway and adjacent trail. A virtual open house is being developed to share the concept designs and solicit feedback from the public. Survey and geotechnical work continue. This project is scheduled to be constructed in 2027.



- **Quebec and Park Meadows Dr Intersection Improvements** – The 30% design for the "quick action plan" was received and County staff is reviewing. The initial signing and striping improvement package is scheduled to bid in May and will be constructed in summer of 2026. The final design contract with Basis Partners was approved by the Board on February 24th. The Basis team is scheduling subconsultants for survey, SUE and geotechnical investigation. Final design for corridor improvements and pavement reconstruction is expected in the fall of 2026.



- **2023 Bannock LID** - The design consultant, TST, is working on the design, with a preliminary design expected by the end of the year. County staff have reviewed the initial roadway design and provided feedback. A design review meeting is scheduled for March 10 with TST and county staff. The final roadway design will be reviewed as well as the drainage plan. The project is scheduled for May 26 bid opening and construction will begin in summer 2026. (Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.)



- **2023 Spring Canyon LID** – The design consultant, TST, is nearing the end of preliminary design and will continue into final design. The CDPHE approval process for the proposed lift station continues. CORE and Black Hills Energy continue to work on the designs for electric and gas services. The county has received rough construction cost estimates as well as a proposal for final design and the project is on schedule for a June 23, 2026 bid opening date. TST has started reaching out to property owners to discuss design considerations. (Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.)



Operations

- **Street Sweeping** - March: 369 lane miles swept; 1,051 lane miles swept YTD
- **Grading -** March: 170 lane miles graded; 555 total lane miles graded YTD
- **Paved Surface Report**
  - Pothole Patching – March: 4,550; YTD: 21,080 pounds of material
  - Crack Sealing – March: 25,150; YTD: 91,865 pounds of material

- **Culvert Inspections**: 200 inspections completed YTD. This reporting period, 25 total inspections completed in the following locations: Bur Oak Ln, Meadow View, Red Oak Way, Pine Forest Ln and S. Pinery Pkwy.
  - 0 – excellent condition
  - 6 – good condition
  - 17 – fair condition
  - 2 – poor condition
  - 0 – severe condition





Development Review Projects

- **MS4 and Stormwater Matters**
  - **Annual Report to CDPHE –** Douglas County submitted the MS4 Permit Annual Report to CDPHE prior to the March 10, 2026, deadline. The Annual Report documents Douglas County's compliance with the provisions of the MS4 Permit.

COLORADO
Department of Public Health & Environment

- **Dad Clark Gulch Reach DCW 5.0 (FC2026-003)** - A GESC Permit was issued for the stabilization of a section of Dad Clark Gulch, north of Wildcat Reserve Parkway. This project is a collaborative effort between Douglas County, Highlands Ranch Metro District, and Mile High Flood District.



Community Services

Activity Report March 5 – March 18, 2026

Projects or Grants:

- **HEART Success Story** - In December 2022, HEART navigators encountered a male individual staying in a tunnel between Highlands Ranch and Lone Tree. During their initial contact, they learned he had been experiencing homelessness since 1993 and was not interested in housing or engaging with HEART services. Despite his reluctance to engage, HEART navigators continued to check on him whenever he was in the area to ensure his wellbeing.

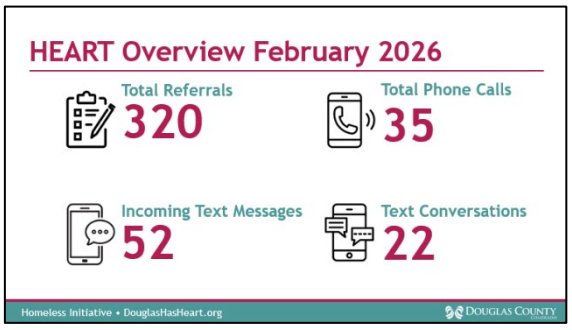


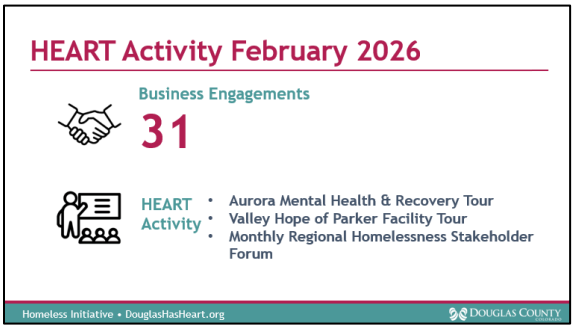
On February 22, 2026, the same individual flagged down a HEART unit in Lone Tree. He reported significant declines in his health and stated that Colorado's elevation was no longer compatible with his medical needs. He asked the team to help him begin making his way back to Texas. The team agreed and assisted him with this request.

The HEART team's ongoing efforts and consistent support meant that when he was finally ready to make a change in his situation, he knew exactly who he could turn to. He told the navigator that he appreciated HEART always being so kind to him and the team was always there for him when he needed them the most.

- **HEART February 2026 Report**









- **Castle Rock Town Council Approves Link Expansion** – On March 3, Douglas County Commissioners presented a proposal to Castle Rock Town Council about partnering with the County to expand Link On Demand services in Castle Rock. Castle Rock Town Council unanimously approved the proposal, allowing staff from both entities to coordinate the development of an Intergovernmental Agreement to launch Link On Demand services to Castle Rock residents as a pilot project.



- **Douglas County Youth Initiative (DCYI): Youth and Adult Leaders Meeting** – Youth leaders met with Douglas County elected officials on March 12 for a fun, interactive evening focused on conversation, connection, and collaboration. This relaxed gathering created space for teen leaders to share perspectives, exchange ideas, and connect directly with adult counterparts and county decision-makers. Topics discussed were Pathways to Leadership, Public Service and Civic Engagement, Future Workforce and Internships, and Current Issues.



Open Space and Natural Resources

- **Prairie Canyon Ranch Access Improvements -** Prairie Canyon Ranch Open Space has been difficult to access, and there are safety concerns with increased traffic along State Hwy 83 from visitors to the open space. The Colorado Department of Transportation conducted a detailed, qualifications-based consultant selection process for broader safety improvements along Hwy 83 between Franktown and El Paso County.



Since Douglas County is partnering with CDOT on the Hwy 83 improvement project, staff recommends using the same firm that CDOT selected, Theorem Design Group, Inc. This will lower costs and improve efficiency. The total cost for the County's Hwy 83 improvement project at Prairie Canyon Ranch Open Space is not to exceed $450,000 with funding coming from the Road Sales & Use Tax Fund (Fund 230).

At their Tuesday, March 10, Business Meeting, the Board of County Commissioners approved the contract with Theorem Design Group, Inc. to not exceed $450,000 (Passes 3-0).

- **Proactive Response to Mountain Pine Beetle Impacts in Douglas County -** In 2025, the Colorado State Forest Service (CSFS) partnered with the U.S. Forest Service to conduct pine beetle surveys across the Front Range. The data revealed widespread beetle activity in ponderosa pine forests, with Douglas County identified as an area experiencing significant infestation. Warmer temperatures and prolonged drought have further weakened local forests, creating conditions that favor beetle survival and spread. As tree mortality rises, beetle-killed trees can alter wildfire behavior and, under certain conditions, intensify fire severity.





In response, OSNR staff have prioritized early, proactive management to protect Douglas County's forests and watersheds. Working alongside CSFS and the Office of Emergency Management (OEM), staff have begun removing previously infested trees and initiating comprehensive assessments in high-risk areas. OSNR is also partnering with open space teams across the Front Range and collaborating with forest health professionals to reduce tree mortality and address the impacts of a growing mountain pine beetle outbreak. Together, these coordinated efforts are focused on strengthening forest resilience, lowering wildfire risk, and protecting the long-term health of Douglas County's natural landscapes.

- **Geology Field Trip to Sandstone Ranch Open Space with Colorado Early Colleges -** On Thursday, March 12th, a group of students from Colorado Early Colleges visited the guided side of Sandstone Ranch Open Space for a hands-on introduction to geology. The field trip was led by Open Space & Natural Resources

(OSNR) geology volunteers, who taught students how to identify igneous and sedimentary rock outcrops, how different rock types form, and practice writing detailed field notes.



Volunteers guided students on a hike into the quarry where they observed the Tava Sandstone and explored the Great Unconformity, a remarkable geologic feature representing a gap of millions of years in Earth's history.

OSNR staff were excited to host this experience and provide students with the opportunity to learn in the field. The department is committed to expanding educational programming throughout 2026 for all Douglas County residents to explore and connect with our diverse open space properties.

Sheriff's Office

- **Unified Forensic Laboratory -** Douglas County helped establish the Unified Forensic Laboratory (UFL) to reduce evidence backlogs and improve turnaround times for critical forensic work. The lab has already produced major public-safety results, including identifying a serial offender in the decades-old Rhonda Fisher homicide case after UFL analysts uncovered previously undetected DNA. These successes highlight the importance of strong partnerships and sustained staffing to support regional investigations.

The Douglas County Sheriff's Office proposed an addendum to the existing intergovernmental agreement (IGA) to formalize the 23rd Judicial District Attorney's Office as a full partner in the UFL. Under the agreement, the DA's office will fund a full-time DNA analyst, increasing capacity to process evidence, reduce backlogs and support cases requiring timely forensic analysis.

At their Tuesday, March 10, Business Meeting, the Board of County Commissioners approved the addendum to the IGA (Passes 3-0). The Board reaffirmed their commitment of investing in public safety services, including maintaining reliable forensic services.

- **Leading the Way: How Our Local Responders are Redefining Rescue -** Douglas County is setting a new standard for public safety by integrating cutting-edge flight technology into our local emergency response. Discover how local responders are using advanced drone technology to cut search times, protect volunteers, and save lives in our own backyard. Read more (source: DCEDC)



Community Development

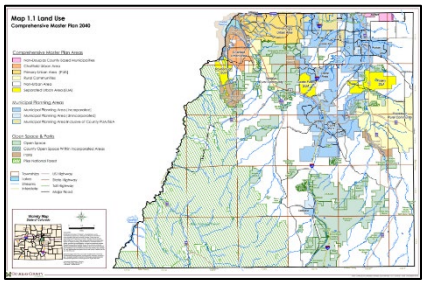
- **Agritourism Zoning Updates** - As farms and ranches look for ways to stay viable, agritourism offers new opportunities for landowners to share hands on agricultural experiences (festivals, farm visits and educational activities) while generating supplemental income. The County aims to support these operations, expand public access to rural experiences and update zoning rules so the process is easier for both landowners and visitors. A public referral/feedback period was open from Dec. 12, 2025 - Jan. 18, 2026. Feedback ranged from no objection agency responses to community concerns about traffic, noise, water and neighborhood impacts. A Jan. 8, 2026, public workshop also generated questions and input from residents. At the Board of County Commissioners' Work Session on Monday, March 9, county staff proposed zoning amendments creating a structured framework for agritourism activities.



Proposed zoning amendments would allow certain types of agritourism in agricultural and large lot rural areas with different levels of review depending on the size of an event, from small activities needing no special approval to larger events that require County staff review or a public meeting. It also introduces a new option for long term agritourism businesses, called Agritourism Centers, which would go through the County's established review processes.

Following staff's presentation and discussion of referral feedback, the Board approved a motion to move the agritourism zoning proposal forward to a future public hearing (Passes 3-0). This action allows the proposal to advance into the formal hearing process, during which the Planning Commission and the Board will each receive public testimony before considering final adoption. Learn more about agritourism

- **Laying the Groundwork for the CMP Interactive Map -** The CMP Interactive Map project has reached an exciting milestone, driven by a shared vision for innovation and change. Led by Curt Weitkunat, Planning Manager, Phase 1 has been successfully finalized following months of detailed analysis and teamwork. This accomplishment was enabled by our managed service partner, GIS Peace, who collaborated closely with the County's GIS team and Planning leadership to thoroughly evaluate, organize, and confirm the CMP's essential data.



The team has successfully completed the analysis and developed a strong and dependable database, setting the stage for future advancements. This effort has converted separate, static datasets into a unified and well-organized system intended for smooth interaction. Consequently, the CMP data is now consistent, well-documented, and ready to improve a contemporary, user-friendly mapping experience.

Looking ahead, the momentum continues to build. The next phase will unlock this work in a public-facing interactive map, making the CMP more accessible and engaging for the community. Through a strong partnership between GIS Peace, the DCIT GIS team, and Planning, the vision for a more transparent and dynamic CMP is well on its way to becoming a reality—coming soon.

- **Builder Realty Council of Metropolitan Denver -** On March 12, staff attended a meeting of the Builder Realty Council of Metropolitan Denver. Staff shared information on new businesses and developments in the County, demographics and permitting data, existing and proposed regulations such as short-term rentals and agritourism, the water plan, and using available information and tools like the Zoning Resolution and Zoning and Land Use Map. Attending the industry group meeting provided a valuable opportunity to build new connections with realtors and builders who operate in the Denver metro area.



Strategic Solutions

Process Improvement Showcase

- **Community Development Process Improvement Initiative - Advisory Board Meeting Minutes**
  - **Problem Identified:** Preparing advisory board meeting minutes was a time-intensive, repetitive process requiring 5–7 hours per meeting for the multiple boards and commissions the team supports (up to 336 hours annually). This created a heavy administrative burden, inconsistent documentation, delays during busy periods, and low staff satisfaction.



- **Improvement:** The Resource Services Team implemented a structured process improvement using Copilot Chat. They piloted the approach with one board, developed a standardized prompt, and maintained staff involvement and managerial oversight. After successful validation, the solution was expanded and integrated into the department's advisory board workflows.
- **Time Saving:** Documentation time was reduced to approximately 30 minutes per meeting, saving 4.5–6.5 hours per meeting and 216–312 hours annually, an 85–90% reduction.
- **Team Members Involved:** Community Development – Resource Services Team, including (left to right) Celeste Deal, Maryna Sheveria, Megan Grandsard, Samantha Hutchison and Lynne Wilson.

- **Situational Awareness Reports:** Since 4th quarter, 2025, the team at the Office of Emergency Management (OEM) has been testing a smarter way to keep ourselves informed and prepared. We launched an **AI-assisted** workflow designed to streamline our weekly Situational Awareness reports by automatically gathering data from a wide net of sources, including the National Weather Service, CDOT, and local utilities. While the AI does the heavy lifting of researching, aggregating and formatting the data into one consistent package, we haven't handed the keys over to the machines just yet. Every report still undergoes a rigorous "eyes-on" review to validate every critical information, ensuring that the final product is as accurate as it is efficient. (Provided by Office of Emergency Management, Debrah Schnackenberg)



The impact on our operations has been a total game-changer for Monday mornings. What used to be a tedious, 2-3 hour manual task has been compressed into a quick 15-to-20-minute process, allowing us to reclaim nearly 90% of that time. By slashing the hours spent on manual research, fact checking and content compilation, our staff can now shift their focus to high-priority tasks like active coordination, risk messaging, and community preparedness. It's a classic case of working smarter to serve you better, ensuring we spend less time formatting reports and more time keeping our county safe.

- **Red Tape Reduction Task Force** - Douglas County has a longstanding reputation as a business-friendly community. Building on this foundation, the County is exploring new opportunities to attract global businesses through strategic partnerships with the Douglas County Economic Development Corporation (DCEDC) and key service providers. This collaborative effort brings together staff from Community Development, Public Works, and Strategic Solutions to remove barriers to rapid development and reinforce Douglas County's position as a premier destination for expanding businesses. The project focuses on leveraging these partnerships and implementing proactive initiatives to drive sustained economic growth across the county.



Efficiency Tips and Tricks

- **Seven 'thinking prompts' to add to your AI library** (source)
  1. Explain this problem using first-principles thinking. Break it down to the most fundamental truths and rebuild the explanation from the ground up.
  2. Challenge the common assumption behind this idea. What might skeptics or critics say?
  3. Imagine a panel of experts discussing this problem. What would different experts disagree about?
  4. Explain this idea as clearly as possible for a beginner. Avoid jargon and use simple examples.
  5. Critique this idea and suggest ways it could be improved.
  6. Analyze this problem step by step and explain your reasoning.

Parks and Recreation

Parks Programing

- In partnership with the Highline Canal Conservancy, Parks staff have worked on completing the Location and Extent (L&E) process for the **Origin Trailhead project**. The Planning Commission approved the L&E at its March 16, 2026, meeting. This project will improve the trailhead parking lot off Waterton Road, provide a portable restroom at the trailhead, realign the trail between the parking lot and the highline canal trail, install interpretive signage about the canal's origins, and provide a shade shelter. The Board of County Commissioners approved funding for the project on January 13, 2026.



- **Dog Park Preparations** - One of the strategies that Parks staff uses in an attempt to manipulate Mother Nature is through the use of a product called Grow Blankets. Grass seed will only germinate when soil temperatures reach 50 degrees, and in Douglas County, that can be as late as May. Grow Blankets create a greenhouse effect, helping raise soil temperatures while allowing moisture and air to move freely through the material, giving the grass a head start on the season. Parks staff use this product in County dog parks and soccer goal areas to establish the grass earlier than normal, helping preserve high-traffic areas. The process for this preparation includes aerating the soil, applying a fast-germinating seed, and top dressing with high-quality compost before installing the Grow Blankets. This has proven successful in creating a thick, healthy turfgrass stand that can withstand heavy use in these areas.






- **Batter's Box Reconditioning** - Maintaining high-quality sports fields includes tasks that often go unnoticed but provide consistency and durability to the product. Batter's Boxes are very difficult to maintain at a high level due to the focused traffic they endure. A tactic used by professional baseball teams to solidify the surface is to remove some of the top layer and add compacted clay. The clay is then covered with the surfacing material, leaving a playable but firm profile.






Rueter-Hess Recreation

- **Winter Hiking at Rueter-Hess -** After a largely dry winter, seasonal snowfall arrived just before spring. The wintry conditions did not deter trail users. The incline continues to offer a distinctive, conveniently located recreational opportunity that does not require extensive travel. Visitation in February increased by 37 percent, as community members and guests utilized 6.5 miles of scenic trails and the 132-step incline, which provides a 232-foot elevation gain.



- **Pronghorn Wildlife Sighting at Rueter-Hess Reservoir -** On Wednesday, March 4th, a herd of 11 Pronghorn was spotted along the Percy-Hess trail at Rueter-Hess Reservoir. The herd was seen moving across open grassland habitat adjacent to the trail before continuing through the surrounding prairie landscape. These sightings highlight the importance of the reservoir property as an open habitat that supports native wildlife species.

  Similar ungulate species, including Elk and Mule Deer, have also been documented within the reservoir property in previous seasons. The presence of these large herbivores demonstrates the ecological value of the protected open space surrounding the reservoir. Ungulates can provide ecological benefits by naturally grazing vegetation, thereby helping maintain grassland health and plant diversity. Their movement across the landscape can also aid in seed dispersal and contribute to natural ecosystem processes. Continued wildlife observations help park staff document wildlife presence and better understand how ungulate species utilize the reservoir property.



Facilities, Fleet and Emergency Support Services

- **Freedom Fest** - On March 9, Freedom Fest organizers Jeff Hunt and Heidi Ganahl provided an update to the Board regarding their scheduled June 2026 event at the Douglas County Fairgrounds. Freedom Fest is intended to celebrate Colorado's 150th birthday through a mix of bipartisan political discourse, family activities and a rodeo. Commissioners discussed waiving rental fees in exchange for a County partnership to highlight local history and public safety. They voted to approve a sponsorship of $25,000, of which a portion will be in the form of fee waivers. A vote was taken following an executive session to discuss event security and logistical coordination. (Passes 3-0)



Douglas County Fairgrounds and James R. Sullivan Events Center

- **Fairgrounds Events**: Mile Hi Barrels, Valentine's Dinner Dance, 4-H Beef Weigh-In, Parker Trail Riders, Douglas County Leadership Academy Graduation, Palmer Divide Agility, Shamrock Stampede Race, Kingdom Cheer, PE+, 4-H Cake Decorating, Running Rovers, GOP Breakfast, 50th Birthday Party, DC GOP Rally, Mounted Shoot, 4-H Poultry Clinic, ICCR Holiday Party, Buckle Series Horse Show, Kurdish New Years, Cirque Italia Water Circus, Parker Barkers, DC IT Forum, Cowboys 4-H Practice, Plum Creek Kennel, Revive 1787, Honor Guard, DCSO Blood Drive, 4-H Shooting Sports Meeting, CDF Beef Tag Pick-up, Holistic Expo.

- **Event Spotlight:** From March 27th – March 30th, the Douglas County Fairgrounds is excited to welcome back Cirque Italia, the nation's premier water circus experience. This one-of-a-kind show features a custom-designed stage holding thousands of gallons of water, delivering a breathtaking mix of acrobatics, aerial performances, and theatrical production that has captivated audiences across the country.



New this year, Cirque Italia will be located in the upper Event Center parking lot, a shift expected to greatly improve overall event flow and accessibility. This updated footprint allows for better coordination with other fairgrounds events while also enhancing parking and entry for Cirque patrons.

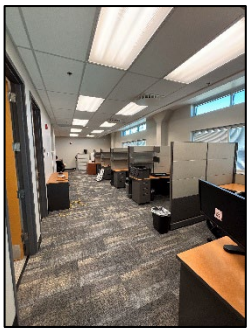
Douglas County staff have been working closely with the Cirque Italia team to support a smooth setup and operation, including site logistics, utilities, and guest services. This new location and continued partnership position the event for another successful return, providing a unique entertainment experience for our community while maximizing functionality across the fairgrounds.

- **Fair & Rodeo Committee Meetings:**
    - Show Management 4/1; Livestock Sale 4/1; Marketing 4/6; Guest Experience 4/6; Entertainment 4/9; Executive 4/9; Fair Board 4/16



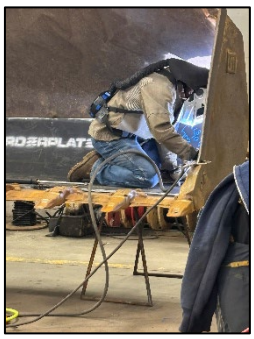
Facilities:

- **Fairgrounds -** Kirk Hall Floor Finish: 100% complete (pictured)
- **Justice Center**
    - Detention Kitchen Reseal: 15% complete
    - Judges Area Remodel Room #3026: 10% complete
- **LED Lighting Conversions**
    - Substation: 100% complete
    - Traffic: 15% complete
- **Lansing Point**: Phase II: 39% complete
- **Miller Building** – 3rd floor Attorney's file room #330 patched, painted, new carpet and base installed: 100% complete
- **PMC Clerk & Recorder Remodel**: 1st Floor - 100% complete (pictured)
- **Plum Creek VSO Remodel**: North side Vets: 5% complete



Fleet

- **Working On:**
    - Fuel site controller/pedestal upgrades with IT – anticipating April start for implementations
    - Overhaul of CAT950M bucket (pictured)



- **Fleet Acquisitions:**
    - 2024 Asset Replacements & ADDs
        - Budgeted (69) – 7 at upfitter, 62 received.
    - 2025 Asset Replacements & ADDS
        - Budgeted (64) – 28 at upfitter, 36 received.
    - 2026 Asset Replacements & ADDS
        - Budgeted (61) – 15 in progress, 40 POs, 6 received.

- **Recently Completed:**
    - In-Serviced units 2537, 2358, 2518, 2515, and 26005.
    - Agendas submitted for approval by the BOCC
        - LHM for the replacement of units 1402, 1617, 1749, and 1988.
        - TransWest for the replacement of R&B unit 14038 chassis.
        - 4 Rivers for the upfit of R&B unit 14038's replacement chassis.
    - The Harley Service IFB has been sent to purchasing to be posted.

- **Safety and Security/Emergency Support Services:**
  - The Emergency Notification System was tested on March 10th. Please contact DCSecurity@douglas.co.us with any questions.
  - The Hazard Mitigation Plan is available online at https://www.douglas.co.us/douglas-countys-hazard-mitigation-plan/ for public comment and review until April 6. At that time, it will be finalized, sent to the State and FEMA for approval, and finally adopted by the BOCC.
  - Crime Lab camera upgrade is complete.
  - The Wilcox exterior camera upgrade is complete.
  - County-Wide old badge readers upgrade is 40% complete.

Information Technology

Completed IT Projects

- **Gravel Pavement Survey App – Backend Automation –** IT and Public Works have launched improvements to the County's gravel road survey system. Public Works staff use a mobile app in the field to record road conditions during inspections. This project automatically connects those field survey results to the County's road network database, ensuring that updates to road conditions are immediately available in the systems used to plan and track paving and maintenance work.



This automation provides Public Works staff with timely and reliable information when deciding which roads need maintenance or improvement providing the following benefits:

  - Residents can more easily see which roads are scheduled for maintenance or paving and why.
  - Public Works can prioritize road repairs using more accurate and current field data.
  - Road condition information used in County maps and dashboards is more consistent and reliable.
  - Staff spend less time manually entering and correcting data and more time addressing road maintenance needs.

Active IT Projects

Project Name	Description	Dept/Office
Zoning Statutes Codification Project	Currently, zoning regulations are distributed through multiple PDF documents that can be difficult to search and navigate. The new system will place all zoning regulations into a single online platform where residents, businesses, and County staff can easily search, browse, and view the latest rules. This will make zoning information easier to access, ensure updates are clearly tracked, and help staff maintain accurate and legally compliant regulations.	Community Development
.gov Migration Project	This project will move Douglas County's websites and email addresses from the douglas.co.us domain to the more secure douglasco.gov domain. A .gov domain can only be issued to verified government entities and is managed under strict federal standards. This helps residents quickly recognize official County communications and reduces the risk of fraudulent or impersonated websites. The migration will update county websites, staff email addresses, and other public-facing materials to the new domain.	Countywide
WorkSMART Budget/Finance	The WorkSMART program will modernize the County's financial system. We are moving from manual, outdated processes to one connected system	Countywide

	that provides real-time data, simpler workflows, and better visibility to support smarter decisions and future growth.	
Next-Gen Teams and SharePoint	This initiative will establish clear standards and training for how departments use Microsoft Teams and SharePoint to share documents and collaborate. By organizing files and collaboration spaces in a consistent way, employees will be able to find information faster, reduce duplicate documents, and work together more effectively across departments.	Countywide
Recreation Opportunity Public Map	Douglas County is developing a comprehensive, up-to-date online map that highlights parks, trails, open spaces, and other recreational opportunities across the County. The map will make it easier for residents and visitors to discover nearby outdoor activities and plan visits using current information about available amenities.	Parks
DC Services Refresh	This project is upgrading IT's support service portal to provide a modern, user-friendly experience to request and track IT support. This update will introduce a simpler home page, improved search, one ticket for any request, and clearer views for My Tasks and My Requests.	Countywide
FFESS Fuel Management System Replacement	Douglas County is replacing its aging fuel management system used to track fuel usage across nine County fueling sites. The current system is outdated and difficult to maintain. The new cloud-based system will provide more reliable fuel tracking, stronger security, and improved reporting while reducing maintenance challenges for staff.	FFESS
Comprehensive Master Plan Interactive Map Phase 1	This phase focuses on preparing and organizing the geographic data used for the County's Comprehensive Master Plan so it can support a future public interactive map. By cleaning and standardizing the data now, the County will be able to provide residents with an easier way to explore planning information such as land use, development areas, and planning policies through an interactive map.	Community Development – Planning
Server Patching Tool	This new system will keep the County's modern computer servers updated with important security and reliability fixes. The new solution will make it easier to track updates, produce required reports, and schedule maintenance with minimal disruption.	IT
Windows Hello Deployment Project	This project will introduce a new way for employees to sign in to their County computers. Instead of typing a password, many employees will be able to sign in using a fingerprint, facial recognition, or a secure PIN. This change will make logging in faster for users while also strengthening protection against phishing and password theft.	Countywide
Bitwarden Password Management Project	Staff is implementing Bitwarden, a secure password manager that allows employees to safely store and manage their work passwords. The system helps staff create stronger passwords, securely share credentials when needed, and reduce the risks associated with reused or weak passwords.	Countywide
Microsoft Purview Security Tools Project	This project will introduce additional tools to better protect sensitive County information. These tools help identify and label sensitive data, enforce security policies, and detect unusual activity that may signal potential misuse or data exposure.	Countywide
Office Monthly Enterprise Channel Modernization Project	This initiative will standardize how Microsoft Office applications are updated across the County. Regular updates help keep applications secure, improve performance, and ensure employees have access to the latest features while maintaining stability across County systems.	Countywide

POSSE Mobile	POSSE is the County's system used by Planning, Engineering, and Building staff to manage permits, inspections, and development applications. This project will update the mobile version of the POSSE application used by field inspectors so it remains compatible with Apple's latest iOS software. The update will prevent service interruptions, improve performance, and ensure inspectors can continue to access permit and inspection information while working in the field.	IT, Planning, Engineering, Building
E. Lansing Point Bldg. – Technical Infrastructure Relocation Moves	Phase 2 of this project supports the completion of the E. Lansing Point building by installing the technology infrastructure needed for County operations. This includes network connectivity, computer systems, and workspace technology needed to support the relocation of staff as the County expands services in northern Douglas County.	Human Services, Community Services

Public Health



- **Upcoming Vaccination Clinic -** Douglas County Health Department is partnering with SECOR Cares and the Public Health Institute at Denver Health to offer a quick and convenient vaccination clinic. Vaccines will be provided on a first-come, first-served basis. Walk-ins are welcome!
  - Wednesday, March 25, 2026
  - 3:30 p.m. – 6:30 p.m.
  - SECOR Cares, 17151 Pine Lane, Parker CO
  - Available Vaccines – Flu, COVID, RSV and required school vaccines will be available for both adults and children
  - What to Bring – ID; Vaccination Record (from CO or prior state of country); Insurance card, if you have insurance No insurance? You are still welcome.
  - Pre-registration: Complete the online form and select 'SECOR Cares' as the location.

- **Turning 8,000 Paper Permits into Clicks -** In late November last year, Douglas County launched the OWTS Archive Scanning operational initiative, a major milestone in expanding public access to historical septic permit records. This effort builds on earlier GIS work by adding more than 8,000 previously paper-only OWTS permits into the County's public-facing GIS application, allowing citizens and contractors to search for and view archived permit documents directly from an interactive map. The initiative represents a significant step forward in transparency, accessibility, and long-term records preservation.



The OWTS Archive Scanning initiative highlights the power of strong collaboration across County teams and partners. By transforming thousands of legacy documents into a searchable GIS layer, the County has reduced manual retrieval efforts, improved service responsiveness, and preserved critical records for the future. It's a great example of how GIS, supported by trusted partners, continues to deliver meaningful, behind-the-scenes improvements with lasting public impact. **Click to View App**

Commissioner Meetings – March 9, 2026

- **State Lobbyist Call** - Douglas County Commissioners and State Lobbyists discuss legislative updates, grant requests, and local program revisions. The first session focuses on state lobbyist communications, with a motion to enter an executive session to address sensitive negotiations.

Douglas County Commissioners convened to establish official stances on several state legislative bills. Commissioners voted to oppose four measures, including House Bill 1203 and Senate Bill 103. Conversely, the board moved to support two Senate bills, specifically highlighting an interest in expanding farm-to-table freedoms and food service deregulation. They also reached a consensus to seek amendments for Senate Bill 116 to protect senior tax exemptions while removing unfavorable provisions.

- **Freedom Fest** - Organizers Jeff Hunt and Heidi Ganahl provided an update to the Board regarding the upcoming Freedom Fest event. Scheduled for June 2026, the festival aims to celebrate Colorado's 150th birthday through a mix of political discourse, family activities, and a rodeo. The organizers emphasize a grassroots focus and plan to invite a bipartisan range of candidates and high-profile speakers to the Douglas County Fairgrounds. During the session, the Board of Commissioners discussed waiving rental fees in exchange for a county partnership that highlights local history and public safety. The meeting concluded with a transition into an executive session to address specific concerns regarding event security and logistical coordination.

  Following a private executive session, the Board voted unanimously to provide financial support at a specific sponsorship tier and waive all rental fees for the use of the county fairgrounds. The officials expressed strong alignment with the event's mission, viewing the partnership to boost local tourism and showcase the community to a national audience. They believe the investment will yield significant economic benefits by attracting new residents and increasing tax revenue through increased travel spending. Ultimately, the board prioritized brand association with the festival, seeing the agreement as a mutually beneficial arrangement for the region.

- **Work Session – Various**
  Douglas County Commissioners and staff discuss draft applications for congressionally directed spending, specifically highlighting a $3 million grant request for dual right-turn lanes onto E470 from Quebec in Highlands Ranch. To discuss prioritization and negotiation tactics for these competitive funds, a motion was made and passed to enter into an executive session. Following this, the board discussed proposed amendments to establish agritourism regulations, opting to reject a suggestion to cap the number of small-scale events to prevent creating barriers for rural operations. A motion was then made and unanimously passed to advance the agritourism regulations to public hearings.

  Staff also presented a re-evaluation of the temporarily suspended Adopt-a-Road program, noting that the baseline program of two volunteer cleanups per year saves the county approximately $50,000 annually in labor costs. To improve the program, the board directed staff to take several actions: map high-incident areas that require more frequent cleanups, establish tier-based cleanup frequency requirements (such as up to six times a year for busy roads), and seek legal advice regarding the participation and signage rules for registered political campaign committees. Staff will complete these action items and return in a couple of weeks with a revised structure to relaunch the program

Commissioner Meetings – March 10, 2026

- **County Administrative Meeting -** County Attorney, Jeff Garcia introduces a specific legal concern that requires the group's immediate attention. He formally requests that the members transition into a private executive session to discuss the ongoing litigation. The motion is supported and unanimously approved by the Board.

  The board returned from executive session and discussed ways to honor a former colleague, scheduling the 2026 State of the County event, ultimately settling on December 17th. A significant portion of the session focuses on a childcare property tax incentive program, which the board officially moves toward a public hearing. Additionally, the members review and approve letters of support for regional water projects

and a navigation campus. The meeting concludes with brief remarks regarding facility maintenance and inter-jurisdictional cooperation before the commissioners adjourn.

Commissioner Meetings – March 16, 2026

- **State Lobbyist Call** - Commissioner Laydon initiated a motion to enter into an executive session under section 24642 for SEC to discuss confidential legislative negotiating tactics. The motion was seconded and passed with a 2-0 vote.
  Upon returning to the public session, the board moved to formally change the county's position on Senate Bill 2615 to an "amend" position. This motion included authorizing Commissioner Leaden to lead negotiations with the bill's sponsors. It was second and passed 2-0.
  A consolidated motion was made to establish official stances on several other pieces of legislation. The motion was seconded and passed 2-0, resulting in the following actions:
  - Support: Senate Bill 2611 (addressing child rape), Senate Bill 111, and Bill 1257 (addressing massage facilities).
  - Oppose**:** Senate Bill 102.

Planning Services Activity Report

Completed Projects

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	03/05/26	Crystal Valley Ranch Filing 14, Amendment 1	Town of Castle Rock for 112 single-family detached lots in Crystal Valley PD	External Referral	RE2026-009
1	03/05/26	Hillcamp Water Pump Booster Station	City of Lone Tree - USR for a new water booster pump to provide potable water	External Referral	RE2026-014
1	03/05/26	RidgeGate East Filing 5	City of Lone Tree for the Final Plat	Ext Referral	RE2026-021
1	03/05/26	Twenty Mile Ind'l Park Filing 2, Lot 6 Block 2	Town of Parker for a 8,910 square foot commercial building.	External Referral	RE2026-022
1	03/05/26	Twenty Mile Village Filing 2, Amd 1 - EV Chargers	Town of Parker for 4 EV Chargers.	External Referral	RE2026-018
2	03/05/26	The Meadows Filing 21, Amendment 1	Town of Castle Rock - New Hope Presbyterian Church is subdividing into 2 lots which will share the existing site improvements. The submitted amended SDP reflects the lot subdivision, relocation of the existing playground and previous minor improvements not reflected.	External Referral	RE2026-023
2	03/05/26	Public Improvement Construction Plan Soleana	2nd referral request - Town of Castle Rock for a Plat for a mix of 55 detached single-family lots, and 22 live-work homes.	External Referral	RE2026-019
2	03/05/26	Metzler Ranch Filing 3, Amendment 2 Lot 4C	Town of Castle Rock for Clocktower Family Dental.	External Referral	RE2026-025
3	03/05/26	Highlands Ranch Filing 26, Lot 1, 3rd Rev, 3rd Mod	Request for a minor change to the existing emergency medical facility.	SIP Modification	SP2026-019
2	03/05/26	Bella Mesa North Filing 1	Town of Castle Rock for a final plat	Ext Referral	RE2026-015
3	03/09/26	Owens Industrial Park Filing 1, 1st Amd, Lot 1A & M/B Parcel, 4th Amd	Install a heated enclosure to cover fire equipment, add fencing and clarify paved surfacing within the loop road.	Administrative USR Amendment	US2026-001
1	03/09/26	Inverness Filing 6, 9th Amd, Lot 2D-2A-1, 1st Mod	Add 2 new EV chargers & 2 wall mounted EV Chargers at existing commercial site.	SIP Modification	SP2026-016

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	03/10/26	13682 G N State Hwy 83, 2nd Revision, 4th Modd	Eligible Facilities Request for modifications to the site by American Tower.	SIP Modification	SP2026-014
2	03/10/26	Pinery Filing 30-B, Lot 5	Building envelope adjustment to construct an accessory structure.	Administrative Replat	SB2026-002
1	03/12/26	Ridgegate SW Village Filing 1	City of Lone Tree for a USR & SIP for a regional park.	External Referral	RE2026-020
3	03/12/26	7440 North US Highway 85	Range Metropolitan District for two water pump stations and a water storage tank.	Location and Extent	LE2025-027
2	03/16/26	Ramblewood Preliminary Plan	Request to subdivide into 70 single family residential lots and 8 tracts.	Preliminary Plan	SB2025-040
1	03/16/26	Crowsnest Annexation and Planned Dev Zoning	2nd referral request from the City of Castle Pines for Annexation & PD zoning.	External Referral	RE2026-024
1	03/17/26	Pinery Meadows	136 residential lots	Final Plat	SB2025-045

Referrals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	02/19/26	1619 A N Perry Park Rd	New Verizon Wireless Monopine Tower.	Site Imp Plan	SP2025-085
1	02/20/26	Pinery Meadows, Lots 16-53, 119 and 120	Request for Site Improvement Plan	Site Imp Plan	SP2026-011
2	02/23/26	8635 S SH 83, 2nd Amd	Minor changes to wall and facade materials, light fixture types, etc.	Administrative Amendment	US2025-017
3	02/23/26	High Line Canal Origin Trailhead	Douglas County to improve the parking lot & trail access along the High Line Canal	Location and Extent	LE2026-002
2	03/03/26	Double D Exemption, 1st Amendment	Request to vacate the common lot line between two exempt residential lots.	Exemption	EX2026-003
2	03/04/26	Perry Park Filing 1, Lot 1A, 15th Amendment	Request to subdivide one residential lot into two lots.	Replat	SB2025-048
2	03/12/26	495 Dawson Trails Boulevard	CORE requests to add a battery energy storage system to the Citadel Substation.	Location and Extent	LE2026-003
2	03/12/26	Westcreek Lakes Filing 2, Block 5, Lot 4 and Lot 5	Request for lot line vacation between Lots 4 and 5.	Administrative Replat	SB2026-008
1	03/13/26	Richlawn Hills, Lot 8	New wireless facility 47’ tall	Site Imp Plan	SP2026-003
1	03/16/26	Bloom Metropolitan District Service Plan	Request for a new service plan for the Bloom Metropolitan District.	New Service Plan	SV2026-001
3	03/16/26	River Canyon Filing 2, 5th Amd, Lot 3 and Tract E	Request to adjust the boundary of Lot 3 to reduce the lot and create a new tract.	Administrative Replat	SB2026-003
3	03/16/26	River Canyon Filing 2, Lot 3, 2nd Revision	Reconfigure the number and type of buildings.	SIP Revision	SP2026-005

Upcoming PC Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	04/06/26	495 Dawson Trails Blvd	Add a battery energy storage system	L&E	LE2026-003
2	04/06/26	Bloom Preliminary Plan	Subdivide 32 single-family residential lots	Prelim Plan	SB2025-017
3	04/06/26	Highlands Ranch Planned Development, 84th Amd	Assign 350 residential units to Planning Area 85 of the Highlands Ranch PD.	Planned Dev Major Amd	ZR2026-002
2	04/20/26	6067 Perry Park Blvd	New lift station to serve 74 future lots	L&E	LE2026-004

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	04/20/26	Vacation of a Portion of Cottonwood Avenue	Vacate the easternmost portion of Cottonwood Ave in Grand View Estates.	Roadway Vacation	SB2026-004
	04/20/26	Douglas County Zoning Resolution Amendment to Establish Agritourism Regulations	Allow agritourism activities and related uses in the Agricultural One (A-1) and Large Rural Residential (LRR) zone districts.	Amendment	DR2025-006
1	04/20/26	Stroh Exemption, 1st Amd, Parcels A & B1	Expand the Urban Area to provide residential and commercial development.	CMP Amendment	DR2025-008

Upcoming BCC Land Use Hearings or Meetings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	03/24/26	State Historical Fund Grant Application for Prairie Canyon Ranch Restoration	Apply for a State Historical Fund grant for restoration work in the Amount of $250,000 and a County Contribution of $129,903.65.	Grant Application	
1	03/24/26	Pinery Village Filing 2	Establish 3 commercial lots and 7 tracts	Minor Dev Non-Residential	SB2021-049
1	04/28/26	Vacation of a Portion of Cottonwood Avenue	Vacate the easternmost portion of Cottonwood Ave in Grand View Estates.	Roadway Vacation	SB2026-004
2	04/28/26	Bloom Preliminary Plan	Subdivide 32 single-family residential lots in the Estate Residential zone district.	Preliminary Plan	SB2025-017
3	05/12/26	Highlands Ranch Planned Development, 84th Amendment	Request for a Major PD Amendment to assign 350 residential units to Planning Area 85 of the Highlands Ranch PD.	Planned Development Major Amd	ZR2026-002
	05/12/26	Douglas County Zoning Resolution Amendment to Establish Agritourism Regulations	Allow agritourism activities and related uses in the Agricultural One (A-1) and Large Rural Residential (LRR) zone districts.	Amendment	DR202-006

Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	03/04/26	9757 Hilltop Rd	Sanitation infrastructure for Ramblewood Planned Development.	Location and Extent	PS2026-051
2	03/04/26	Canyons South Filing 5, Tracts B & C	Boundary adjustment in some form PD rezoning, Replat, M&B deed.	Replat	PS2026-053
3	03/05/26	M&B NE1/4 PART SE1/4, Off Waterton Road	Manufacturing building and office building on a proposed 10-acre lot.	Site Imp Plan	PS2026-063
2	03/06/26	905 N Highway 83	Discuss additions to the building, parking and other upgrades.	SIP Revision	PS2026-064
2	03/10/26	2129 N State Highway 83	Add to an existing storage building and convert the use from storage to business.	SIP Revision	PS2026-057
2	03/10/26	M/B property west of State Hwy 83 & north of State Hwy 86	The applicant proposes an As-built Site Improvement Plan Revision to document the parking lot previously installed.	Site Improvement Plan	PS2026-058
3	03/10/26	River Canyon Filing 2, 2nd Amendment, Lot 5A	Allow office use in the PA-6 Planning Area.	Planned Dev - Major Amd	PS2026-056

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	03/12/26	Pinery Village Filing 1, part Lot 2, and part of other lands	The applicant proposes a Site Improvement Plan for the construction of an auto oil change facility.	SIP Revision	PS2026-060
2	03/13/26	Country Club at Castle Pines Golf Course 3rd Amd, Part Lot 1B-1	Add to the height of a fence between the golf driving range and tennis courts for added protection.	SIP Revision	PS2026-061
3	03/13/26	Erickson Filing 1, 7th Amendment, Lot 1A	Construction of a small astronomical observatory.	SIP Revision	PS2026-066

Streamline Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	03/04/26	Solitude Colorado, Parcel 39	Building Envelope Adjustment to better position the home on the site.	Exemption	PS2026-046
1	03/11/26	Tallman Gulch Filing 1, Lot 76	Administrative Replat for an Easement Vacation.	Administrative Replat	PS2026-036
1	03/12/26	TR IN S1/2 10-7-66 (Pinery Meadows PD)	Allow alternative lot standards for clusters homes.	Planned Dev - Admin Amd	PS2026-055

New Applications

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	03/04/26	5054 Crowfoot Valley Road, 2nd Modification	Modification for onsite and off-site sanitary sewer improvements.	SIP Modification	SP2026-021
2	03/04/26	Metzler Ranch Filing 3, Amendment 2 Lot 4C	Town of Castle Rock for Clocktower Family Dental.	External Referral	RE2026-025
2	03/11/26	495 Dawson Trails Boulevard	CORE requests to add a battery energy storage system to the Citadel Substation.	Location and Extent	LE2026-003
1	03/12/26	Ridgegate Southwest Village Filing 5	City of Lone Tree for a final plat creating 242 residential lots and multiple tracts.	External Referral	RE2026-027
2	03/12/26	6067 Perry Park Boulevard	Install and operate a Sanitary Sewer Lift Station.	Location and Extent	LE2026-004
2	03/12/26	Dawson Trails Site Development Plan	Town of Castle Rock for an apartment complex.	External Referral	RE2026-026
2	03/12/26	Sanders Business Park Site Development Plan Amendment	Referral from the Town of Castle Rock for a Site Development Plan Amendment for Sanders Business Park.	External Referral	RE2026-028
3	03/12/26	Highlands Ranch Filing 2, Lot 8, 3rd Rev, 3rd Mod	Modification to install a rooftop solar energy system to existing church building.	SIP Modification	SP2026-022
2	03/16/26	Indian Creek Trail Improvements	Referral request from USFS Forest Service for the Indian Creek Trail Improvements.	External Referral	RE2026-029
3	03/16/26	Highlands Ranch Filing 122 1st Amd, Tract B, 3rd Mod	Request for an Eligible Facilities Request (EFR) for American Tower.	SIP Modification	SP2026-023
2	03/17/26	Crystal Valley Interchange East Annexation	Referral request from the Town of Castle Rock for the Crystal Valley Interchange East Annexation.	External Referral	RE2026-030

New Sign Permits

Dist.	Date	Project Title	Project Description	Project No.
3	03/04/26	Highlands Ranch Filing 148, 1st Amd, Lot 2A-3A	Littleton Wellness Center - 9137 Ridgeline Bldg #2 Unit #200	SG2026-018
3	03/11/26	Sterling Ranch Filing 1, 10th Amd, Lot 1B	Ranch Social - 8155 Piney River Ave	SG2026-019 & 2026-020
3	03/13/26	Highlands Ranch Filing 133A, Lot 6	Crumbl - 9557 S University Blvd Unit #102	SG2026-021
3	03/13/26	John Adams Academy, Lot 1	John Adams Academy - 7979 Butte Creek St	SG2026-022

Special Event Liquor Permits

Dist.	Date	Event Name	Permittee Name & Event Address	Permit No.
3	02/23/26	Bigfoot Bash	Highlands Ranch Backcountry Wilderness Area Fund - 6005 Ron King Trl	LL2026-015
3	02/23/26	Haunted Forest	Highlands Ranch Backcountry Wilderness Area Fund - 11165a Monarch Blvd	LL2026-016
3	02/27/26	Tequilla & Tacos	Highlands Ranch Community Scholarship Fund - 4800 McArthur Ranch Rd	LL2026-019
1	03/10/26	Colorado Christian Academy Futures in Bloom Fundraiser	Colorado Christian Academy - 333 Inverness Dr South	LL2026-022
2	03/10/26	Easter Brunch with Spruce Mountain Ranch	Mount Saint Vincent - 14771 Spruce Mountain Rd	LL2026-021

Public Works Bid Calendar

Updated 3/18/26

Project Description	Plans Available to Contractors	Contractor Pre-Bid Conference	Project Bid Opening	Tentative BCC Approval Date
Platte Canyon Repair DC 67 SP 2026-002	March 9, 2026	March 18, 2026	March 31, 2026	April 28, 2026
Removal and export failed benched section of DC 67 roadway immediately adjacent to the Platte River. Reconstruct roadway section with drainage layer and drainage pipe network. Project includes sustained traffic control, paving, earthwork, drainage work, armoring a sloped shoulder, and road section construction. Bid items include hot mix asphalt for patching, geotextile (drainage) and aggregate base course.				
Highlands Ranch Parkway (Broadway to Burntwood) CI 2026-005	Mar. 16, 2026	Mar. 25, 2026	Apr. 7, 2026	May 12, 2026
This project includes removing and replacing the concrete pavement, curb and gutter, and sidewalk and pedestrian improvements. A raised median will be installed in the center of the roadway to enhance driver safety. The bike lane will remain in the reconstructed roadway. Also included is the construction of a new traffic signal at the Ridgeglen Way/Highlands Ranch Pkwy intersection and the reconstruction and upgrade of the existing traffic signal for the Burntwood Way/Highlands Ranch Pkwy intersection.				

Docusign Envelope ID: 8C57F880-BA51-4C47-B798-2B134B5CC30C

Douglas County Government
Finance Department, Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Phone: 303-660-7430

Date Requested: 03/24/26 **Requested By:** Shawna Potter

Department Number: 31400 **Telephone Number:** 6274

Department Name: Public Works Operations **Delivery Address:** 3030 Industrial Way

Account Number: 31400.448300

Department Authorization

I certify that the purchase listed below is necessary for the proper operation of Douglas County and to my knowledge funds are available in the current budget.

DocuSigned by:
Janet Herman 3/3/2026
8C085BBDBE87489...
Authorized Department Official

Vendor

Schmidt Construction
2635 Delta Drive
Colorado Springs CO 80910
719-392-4200

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
		IFB 006-26 Hot Bituminous Asphalt		$31,000.00
		Purchase of Hot Bituminous Asphalt for Asphalt Repairs		
		on County Right of Way. Mainly in West and Southern areas		
		Purchase not to exceed $31,000 based upon availability and budget		
		Type SX: $ 60.00/ton		
		Type S: $ 60.00/ton		
			Total Price	**$31,000.00**

Special Instructions:

** PLEASE ATTACH A COPY OF THE AGENDA ITEM FOR ALL BOCC APPROVED PURCHASES **

FOR PURCHASING USE ONLY

Purchase Order No.: _____ **Accounting Review:** _____
Vendor Number: _____ **Budget Review:** _____
Date Entered: _____ **Cty Manager Approval:** _____
Entered By: _____ **BOCC Approval:** _____
BOCC Approval: _____

Docusign Envelope ID: 8C57F880-BA51-4C47-B798-2B134B5CC30C

Douglas County, Colorado

Staff Report

File #: 4453 **Agenda Date:** 3/24/2026 **Agenda #:**

Daniel Roberts, Assistant Director, Operations

Purchase of Hot Bituminous Asphalt

Douglas County Public Works Operations went out to bid for Hot Bituminous Asphalt per IFB 006-26.

Five bids were received and analyzed by Operations staff.

Hot Mix Asphalt Grading SX:

Amrize	$61.85/ton	8339 Concord Center Dr, Centennial
Asphalt Specialties	$58.00/ton	2400 W Oxford, Englewood
Brannan Sand & Gravel	$61.00/ton	5775 Airport Rd, Sedalia
Kiewit Infrastructure	$66.00/ton	6055 Peterson Rd, Sedalia
Schmidt Construction	$60.00/ton	1101 Topeka Wy, Castle Rock

Hot Mix Asphalt Grading S:

Amrize	$61.25/ton	8339 Concord Center Dr, Centennial
Asphalt Specialties	$56.00/ton	2400 W Oxford, Englewood
Brannan Sand & Gravel	$59.00/ton	5775 Airport Rd, Sedalia
Kiewit Infrastructure	$66.00/ton	6055 Peterson Rd, Sedalia
Schmidt Construction	$60.00/ton	1101 Topeka Wy, Castle Rock

Public Works Operations would like to award each vendor based up locations of asphalt plants.

Centennial and Englewood asphalt plants would be more cost effective for the North and the East parts of the County. Whereas Castle Rock or Sedalia asphalt plants would be more cost-effective to pick up asphalt for the

Docusign Envelope ID: 8C57F880-BA51-4C47-B798-2B134B5CC30C

Southern and Western parts of the County.

Availability is also another reason to go with all five. Operations are not always able to plan many times it is in the moment and be able to go where it is available.

Public Works Operations recommend the Board of County Commissioners award IFB 006-26 to the following Vendors by Purchase Order as follows.

Amrize - Purchase Order in the amount of $60,000 for the purchase of Hot Bituminous Asphalt, Grade SX and S depending upon availability and budget.

Asphalt Specialties - Purchase Order in the amount of $30,000 for the purchase of Hot Bituminous Asphalt, Grade SX and S depending upon availability and budget.

Brannan Sand and Gravel - Purchase order in the amount of $31,000 for the purchase of Hot Bituminous Asphalt, Grade SX and S depending upon availability and budget.

Kiewit Infrastructure - Purchase order in the amount of $31,000 for the purchase of Hot Bituminous Asphalt, Grade SX and S depending upon availability and budget.

Schmidt Construction - Purchase order in the amount of $31,000 for the purchase of Hot Mix Bituminous Asphalt, Grade SX and S depending upon availability and budget.

IFB 006-26 HOT MIX ASPHALT BID ABSTRACT

Vendor	Amrize	Asphalt Specialties Company, Inc.	Brannan Sand & Gravel	Kiewit Infrastructure Co.	Schmidt Construction Company
Contact	Nic Hartman	Daniel W Hunt	Jason Clark	Mike McDonald	Kevin Hunter
Email	nic.hartman@amrize.com	calvinh@asphaltspecialties.com	jclark@brannan1.com	Mike.McDonald@kiewit.com	khunter@schmidtco.co
Phone	303-716-5200	303-289-8555	303-534-1231	303-325-0300/719-491-3654	719-392-4200
Hot Mix Asphalt Grading SX					
Cost Per Ton:	$61.85	$58.00	$61.00	$66.00	$60.00
Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
Hot Mix Asphalt Grading S					
Cost Per Ton:	$61.25	$56.00	$59.00	$66.00	$60.00
Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
Comments	Centennial Plant Location: 8339 Concord Center Drive Centennial, CO 80112	N/A	New plant location opening April 1, 2026 if approved by Douglas County and there are no construction delays	N/A	N/A
References included?	No	No	No	Yes	Yes

1772

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Douglas County Government
Finance Department, Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Phone: 303-660-7430

Date Requested: 03/24/26 **Requested By:** Shawna Potter

Department Number: 31400 **Telephone Number:** 6274

Department Name: Public Works Operations **Delivery Address:** 3030 Industrial Way

Account Number: 31400.448300

Department Authorization

I certify that the purchase listed below is necessary for the proper operation of Douglas County and to my knowledge funds are available in the current budget.

DocuSigned by:
Janet Herman 3/3/2026
8C085BBDBE87489...
Authorized Department Official

Vendor

Kiewit Infrastructure
10055 Trainstation Cir
Lone Tree CO 80124
303-325-0300

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
		IFB 006-26 Hot Bituminous Asphalt		$31.000.00
		Purchase of Hot Bituminous Asphalt for Asphalt Repairs		
		on County Right of Way. Mainly in West and Southern areas		
		Purchase not to exceed $31.000 based upon availability and budget		
		Type SX: $ 66.00/ton		
		Type S: $ 66.00/ton		
			Total Price	**$31,000.00**

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Vendor Number: _____ **Budget Review:** _____
Date Entered: _____ **Cty Manager Approval:** _____
Entered By: _____ **BOCC Approval:** _____
BOCC Approval: _____

Docusign Envelope ID: 8C57F880-BA51-4C47-B798-2B134B5CC30C

Douglas County, Colorado

Staff Report

File #: 4453 **Agenda Date:** 3/24/2026 **Agenda #:**

Daniel Roberts, Assistant Director, Operations

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IFB 006-26 HOT MIX ASPHALT BID ABSTRACT

Vendor	Amrize	Asphalt Specialties Company, Inc.	Brannan Sand & Gravel	Kiewit Infrastructure Co.	Schmidt Construction Company
Contact	Nic Hartman	Daniel W Hunt	Jason Clark	Mike McDonald	Kevin Hunter
Email	nic.hartman@amrize.com	calvinh@asphaltspecialties.com	jclark@brannan1.com	Mike.McDonald@kiewit.com	khunter@schmidtco.co
Phone	303-716-5200	303-289-8555	303-534-1231	303-325-0300/719-491-3654	719-392-4200
Hot Mix Asphalt Grading SX					
Cost Per Ton:	$61.85	$58.00	$61.00	$66.00	$60.00
Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
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Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
Comments	Centennial Plant Location: 8339 Concord Center Drive Centennial, CO 80112	N/A	New plant location opening April 1, 2026 if approved by Douglas County and there are no construction delays	N/A	N/A
References included?	No	No	No	Yes	Yes

1772

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Douglas County Government
Finance Department, Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Phone: 303-660-7430

Date Requested: 03/24/26 **Requested By:** Shawna Potter

Department Number: 31400 **Telephone Number:** 6274

Department Name: Public Works Operations **Delivery Address:** 3030 Industrial Way

Account Number: 31400.448300

Department Authorization

I certify that the purchase listed below is necessary for the proper operation of Douglas County and to my knowledge funds are available in the current budget.

DocuSigned by:
Janet Herman 3/3/2026
8C085BBDBE87489...
Authorized Department Official

Vendor

Brannan Sand and Gravel
2500 E Brannan Way
Denver CO 80229
303-534-1231

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
		IFB 006-26 Hot Bituminous Asphalt		$31.000.00
		Purchase of Hot Bituminous Asphalt for Asphalt Repairs		
		on County Right of Way. Mainly in West and Southern areas		
		Purchase not to exceed $31.000 based upon availability and budget		
		Type SX: $ 61.00/ton		
		Type S: $ 61.00/ton		
			Total Price	**$31,000.00**

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Entered By: _____ **BOCC Approval:** _____
BOCC Approval: _____

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Douglas County, Colorado

Staff Report

File #: 4453 **Agenda Date:** 3/24/2026 **Agenda #:**

Daniel Roberts, Assistant Director, Operations

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IFB 006-26 HOT MIX ASPHALT BID ABSTRACT

Vendor	Amrize	Asphalt Specialties Company, Inc.	Brannan Sand & Gravel	Kiewit Infrastructure Co.	Schmidt Construction Company
Contact	Nic Hartman	Daniel W Hunt	Jason Clark	Mike McDonald	Kevin Hunter
Email	nic.hartman@amrize.com	calvinh@asphaltspecialties.com	jclark@brannan1.com	Mike.McDonald@kiewit.com	khunter@schmidtco.co
Phone	303-716-5200	303-289-8555	303-534-1231	303-325-0300/719-491-3654	719-392-4200
Hot Mix Asphalt Grading SX					
Cost Per Ton:	$61.85	$58.00	$61.00	$66.00	$60.00
Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
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References included?	No	No	No	Yes	Yes

1772.

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Douglas County Government
Finance Department, Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Phone: 303-660-7430

Date Requested: 03/24/26 **Requested By:** Shawna Potter

Department Number: 31400 **Telephone Number:** 6274

Department Name: Public Works Operations **Delivery Address:** 3030 Industrial Way

Account Number: 31400.448300

Department Authorization

I certify that the purchase listed below is necessary for the proper operation of Douglas County and to my knowledge funds are available in the current budget.

DocuSigned by:
Janet Herman 3/3/2026
8C085BBDBE07489...
Authorized Department Official

Vendor

Asphalt Specialites
345 W 62nd Ave
Denver CO 80216
303-289-8555

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
		IFB 006-26 Hot Bituminous Asphalt		$30,000.00
		Purchase of Hot Bituminous Asphalt for Asphalt Repairs		
		on County Right of Way. Mainly in Northern Sector of the County		
		Purchase not to exceed $30,000 based upon availability and budget		
		Type SX: $ 58.00/ton		
		Type S: $ 56.00/ton		
			Total Price	**$30,000.00**

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Entered By: _____ **BOCC Approval:** _____
BOCC Approval: _____

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Douglas County, Colorado

Staff Report

File #: 4453 **Agenda Date:** 3/24/2026 **Agenda #:**

Daniel Roberts, Assistant Director, Operations

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Hot Mix Asphalt Grading S:

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IFB 006-26 HOT MIX ASPHALT BID ABSTRACT

Vendor	Amrize	Asphalt Specialties Company, Inc.	Brannan Sand & Gravel	Kiewit Infrastructure Co.	Schmidt Construction Company
Contact	Nic Hartman	Daniel W Hunt	Jason Clark	Mike McDonald	Kevin Hunter
Email	nic.hartman@amrize.com	calvinh@asphaltspecialties.com	jclark@brannan1.com	Mike.McDonald@kiewit.com	khunter@schmidtco.co
Phone	303-716-5200	303-289-8555	303-534-1231	303-325-0300/719-491-3654	719-392-4200
Hot Mix Asphalt Grading SX					
Cost Per Ton:	$61.85	$58.00	$61.00	$66.00	$60.00
Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
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References included?	No	No	No	Yes	Yes

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Janet Herman 3/3/2026
9C085BDBE87489...
Authorized Department Official

Vendor

Amrize
1687 Cole Blvd Suite 300
Golden CO 80401
303-716-5200

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
		IFB 006-26 Hot Bituminous Asphalt		$60.000.00
		Purchase of Hot Bituminous Asphalt for Asphalt Repairs		
		on County Right of Way. Mainly in Northern Sector of the County		
		Purchase not to exceed $60.000 based upon availability and budget		
		Type SX: $ 61.85/ton		
		Type S: $ 61.25/ton		
			Total Price	**$60,000.00**

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Douglas County, Colorado

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Phone	303-716-5200	303-289-8555	303-534-1231	303-325-0300/719-491-3654	719-392-4200
Hot Mix Asphalt Grading SX					
Cost Per Ton:	$61.85	$58.00	$61.00	$66.00	$60.00
Location:	Centennial	2400 W Oxford Englewood, CO	5775 Airport Road Sedalia, CO 80135	6055 Peterson Rd. Sedalia, CO 80135	1101 Topeka Way, Castle Rock, CO 80109
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