



**OPEN SPACE ADVISORY COMMITTEE
THURSDAY, AUGUST 7, 2025
AGENDA**

**Thursday, AUGUST 7, 2025
80104**

5:30 PM

100 Third St. Castle Rock, CO

Conference Rooms A&B

Instructions for virtually joining the meeting
can be found at:

<https://www.douglas.co.us/board-county-commissioners/boards-commissions/open-space-advisory-committee/>

The purpose of the Douglas County Open Space Advisory Committee is to advise and make recommendations to the Douglas County Board of County Commissioners (Board) and municipal officials regarding disbursement of funds from the Parks, Trails, Historic Resources, Open Space Sales and Use Tax Fund, and to select open space land to be proposed for acquisition, maintenance, or preservation, to establish priorities, and to make recommendations to the Board on lands involving conservation easements acquired with such funds.

COSAC Administrative Pre-Meeting 5:00 PM

CALL TO ORDER – 5:30 PM

- I. Roll Call**
- II. COSAC Disclosures**
- III. Adoption of Agenda**
- IV. Approval of Minutes – July 10, 2025**
- V. Administrative Announcements**
 - i. Parks & Trails Updates**
 - ii. Historic Preservation Updates**
 - iii. Open Space Updates**
 - 1. Ranger Response to Dupont North Fire, ongoing work, and plans to remediate**
 - 2. HRCA Transfer**
 - 3. Macanta Site Tour Update**

4. **BioChar Facility**
5. **Disc Golf**
6. **COSA 2025**
7. **30th Anniversary Events**
8. **Fair Parade Participation and Update**
9. **Natural Resources**
 - a. **Columbine – Reed Canarie Grass**
 - b. **Fire Mitigation – Dead Gambel Oak Various Properties**
 - c. **Noxious Weeds – Contracting Services**
 - d. **Elk Sampling Collection**

iv. Other Updates

- VI. Public comment (Provisions for additional public comment will be made as deemed appropriate by Chair)**

Open Space Advisory Committee

AGENDA

August 7, 2025

NEW BUSINESS

- VII. 2026 Budget Concept and Process**
VIII. Board of County Commissioners Resolution regarding Camping at Sandstone Ranch

EXECUTIVE SESSION
ADJOURN REGULAR MEETING

*****The Next Meeting Will be Held on Thursday, September 4, 2025 @ 5:30 p.m.*****

**OPEN SPACE ADVISORY COMMITTEE
REGULAR MEETING
THURSDAY, JULY 10, 2025
MINUTES**

Call to Order

I. RECURRING ITEMS

ROLL CALL

Jay Sage, Chair – Present
Jim Guerra, Vice Chair – Present
Jennifer Drybread, Committee Member – Present
Mark Giebel, Committee Member – Excused
Patti Hostetler, Committee Member – Present
Brian O’Malley, Committee Member – Present
Tom Rundell, Committee Member – Excused
Elizabeth Snow, Committee Member – Present
Kathie Shandro, Committee Member – Excused

II. Disclosure for Items on the Agenda

None.

III. Motion to Approve Agenda

RESULT: Approved
MOVER: O’Malley
SECONDER: Guerra
AYES: Drybread, Guerra, Hostetler, O’Malley, Sage, Snow

IV. Motion to Approve Minutes from June 5, 2025

RESULT: Approved
MOVER: O’Malley
SECONDER: Hostetler
AYES: Drybread, Guerra, Hostetler, O’Malley, Sage, Snow

V. Public Comment

None.

VI. Administrative Announcements

Brittany Cassell, County Curator, gave an update on the historic resources in Douglas County and presented the Historic Preservation 2026 Budget Request to COSAC.

Dan Dertz, Director, informed COSAC that the BOCC is moving forward with funding improvements to Cherokee Ranch and Castle Foundation in the amount of \$100,000.

The Macanta trail project is moving forward with Board of County Commissioner approval. Planning and design work will be paid for with funds collected from the developers for the approval of the planned development. Construction for the trailhead and trail network will be identified during each phase, and will primarily come from the Trails and Acquisition account, Open Space Account, or the Parks Account, as appropriate, within the Parks, Trails, Historic Resources, and Open Space Sales Tax.

COSAC members requested a meeting with the County Manager, Doug Debord. COSAC members are concerned about the 2025 capital budget requests not moving forward for Board direction. COSAC members also wish to discuss the budgeting process in order to prepare for the 2026 budget.

NEW BUSINESS

None.

ADJOURN REGULAR MEETING

VII. Motion to adjourn the regular COSAC meeting.

RESULT: Approved

MOVER: Hostetler

SECONDER: Snow

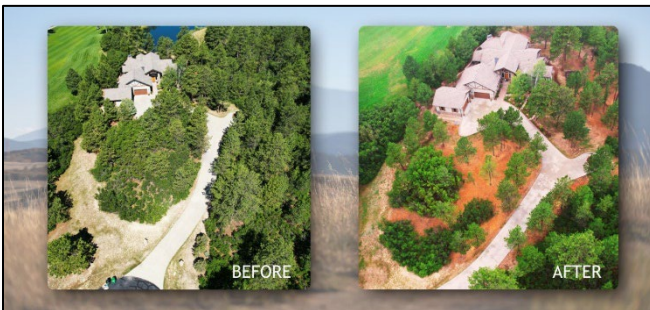
AYES: Drybread, Guerra, Hostetler, O'Malley, Sage, Snow

TO: The Board of County Commissioners
FROM: Douglas J. DeBord, County Manager
DATE: July 22, 2025
RE: County Manager Report

- **Douglas County's Helitack team and helicopter response were critical to containing Louviers fire, experts say** – Beginning on Sunday, July 13, we saw Douglas County's investment in wildfire mitigation resources in action. After receiving reports of multiple spot fires, crews responded swiftly and achieved 90% containment by the following morning. The availability of Douglas County's Helitack team and helicopter were pivotal in this situation, according to emergency response leaders. [Visit our webpage for more information.](#)



- **Have you mitigated for wildfire? Let's split the cost this summer** - Whether you're new to Douglas County or just getting settled in, you know that fast-moving wildfires can hit anywhere at any time. Wildfires are the No. 1 natural hazard in Douglas County, which means living in the peace and tranquility of our beautiful natural areas comes with the personal responsibility to mitigate for wildfires. You can act this summer to protect your home, property, and neighborhood – we can help. [Visit our webpage to learn about resources available to homeowners.](#)



- **The countdown is on to the award-winning 2025 Douglas County Fair & Rodeo!** Are you still looking for one last taste of summer fun before the kids head back to school? Get your tickets now to the 2025 Douglas County Fair & Rodeo, packed with fun for every member of your family. [Visit our webpage to check out this year's lineup and join us!](#)



Emergency Management

- **Airport and Backcountry Fire Incident Action Plan – July 15, 2025:** Douglas County accepted a delegation of authority from South Metro Fire Rescue for operational and financial responsibility to extinguish the Airport fire.



Lightning from a passing thunderstorm ignited a 5-acre wildfire in the HRCA Backcountry property this afternoon. Aggressive fire attack by the DC Helicopter, DC Bulldozer, South Metro Fire and assisting Fire Departments, Helitack Crew, and resources

from the Airport Fire quickly contained this incident. The proximity of our Incident Command Post and already assigned resources on the nearby Airport fire aided in a rapid response. HRCA campers in the area had already taken shelter from the thunderstorm and were never in danger from the fire. The Backcountry fire will be rolled into the County's delegation for responsibility to control. Airport Fire is now 100% contained at 130 acres. Backcountry Fire is 100% contained at 5 acres.



Community Services

- **People experiencing homelessness in Douglas County continue to receive help, thanks to you** - Your



compassion continues to make a difference in the lives of people who may have fallen on hard times in Douglas County. Thanks to your generosity to DouglasHasHeart.org, as part of the countywide "Handouts Don't Help" campaign, a \$2,500 donation was presented to the Homeless Engagement, Assistance and Resource Team (HEART) during a Douglas County Homeless Initiative meeting Thursday, July 10. [Visit our webpage to donate and learn more about how the money is used.](#)

- **Seeking help for an unhoused person in the community is now just a text away** - When you see an



unhoused person near your business or home, we know you want to find a way to connect them with resources and expert help. Now, the specially trained Navigators with Douglas County's Homeless Engagement, Assistance and Resource Team (HEART) can receive your text messages as well as phone calls and emails. To contact a member of HEART, please call or text 303-660-7301. [Visit our webpage to learn](#)

[more about HEART and the help they offer.](#)

Activity Report July 3 – July 17, 2025

- **Worried about the cost of back-to-school? Help is available to families in need in 2025** - Summer vacation

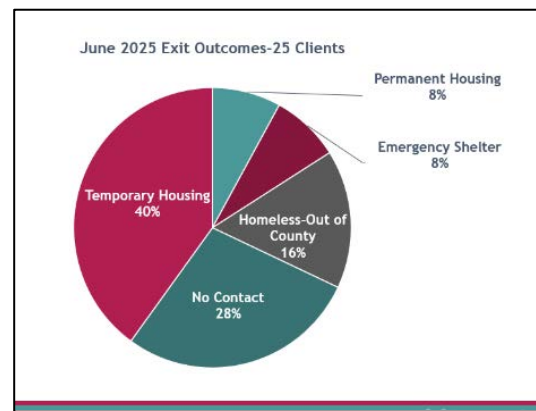
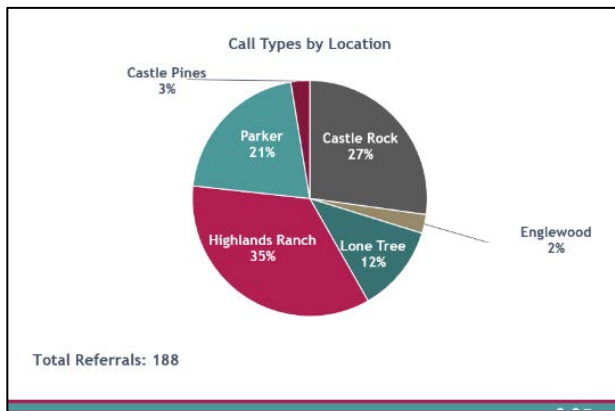


is quickly passing by, and not all families may be in a financial position to buy required school supplies, clothing and other back-to-school necessities.

That's why the Strive to Thrive Resource Fair was created. This free biannual event, hosted by Douglas County's Community of Care Network, will be from 4 p.m. to 6 p.m. Tuesday, July 29, at Cherry Hills Community Church, 3900 Grace Blvd., Highlands Ranch. [Visit our webpage for details to attend and to register for supplies](#)

- **HEART June 2025 Report:**





- The HEART team participated in the **Economic Development Corporation's Annual Breakfast**, where they presented on the Homeless Initiative and the HEART Program. Informational posters and postcards promoting the *Douglas Has HEART* campaign were distributed to attendees, encouraging support through donations.



- Grant Provider empowOR Training** – Community Services staff worked with the Castle Rock Senior Activity Center and ACASA Senior Care to provide virtual empowOR training on July 11. The Senior Center had several new staff members they wanted trained in the software and ACASA is a new provider that just received first-time funding for the new grant program year. The empowOR grant software is used to track funding, units of service and compliance with DRCOG requirements.
- Highlands Ranch Link On Demand Outreach** – Community Services staff and Link drivers participated in the Highlands Ranch 4th of July Parade and the Highlands Ranch Community Association's Summer Concert Series to promote the new Link On Demand microtransit expansion. Drivers provided valuable behind the wheel perspective, enhancing the public engagement.



Sheriff's Office

- The Douglas County Sheriff's Office is now accepting applications for the 2025 Community Academy** - Ever wonder what happens behind the scenes at your Sheriff's Office? Here's your chance to find out! This FREE 38-hour program gives citizens an inside look at law enforcement operations, built on the principles of Community Policing, Partnerships, and Problem Solving. Locations: Douglas County Sheriff's Office, Castle Rock Highlands Ranch Sub Station



Schedule: Starts: Tuesday, Sept. 16, 2025 Meets: Tuesdays & Thursdays | 6–9 PM through Oct. 16 One required Saturday class: Oct. 11 | 8 AM – 4 PM Graduation: Oct. 16 | 6 PM

Open to 30 participants, ages 18+. Online registration is now open. Apply by August 31, 2025. Must submit a photo ID and pass a background check. Apply now and become part of the community policing partnership! <https://dcsheriff.net/community/community-academy/>

Community Development

Planning Resources

- **Exciting updates ahead for fishing and boating at Rueter-Hess Reservoir** - Get ready for enhanced fishing



and boating experiences with new regulation updates this month at Rueter-Hess Reservoir. Over the past two years, staff have collaborated with Parker Water & Sanitation District to evaluate visitation patterns, recreational trends, and natural resources to understand the impact of recreation on the property and its effects on the water quality. [Visit our webpage to learn about new regulations, including limited catch-and keep-fishing and the limited use of electric trolling motors.](#)

Planning Resources

- **History Repository Partnerships** - On July 2, the Director of the Elbert County Museum came for a tour of the Repository to learn how the County curates and stores collections. The Elbert County Museum is preparing to catalog and organize their collections and looked to Douglas County as an example and for advice. The visit also included a discussion of museum software and the benefits and drawbacks of tracking artifacts with museum software.

On July 3, the President of the Roxborough Area Historical Society (RAHS) visited the Repository to bring 2 small boxes of artifacts collected by citizens from a historic site in Roxborough. The Repository will identify, catalog, and re-house the artifacts for RAHS and then the artifacts will be displayed in the Roxborough community center.

Public Works

Activity Report July 6 – July 18

Active Projects ([Cone Zone Webpage](#))

- **[East Parker Road Median Project and Resurfacing](#)** – This Project started the week of May 27, 2025 and all work is completed. In the first phase of this project, Douglas County installed traffic safety medians on the south side of East Parker Road at Miller Road. Asphalt work followed in phase 2 of the project.



- **[West Frontage Road Relocation \(aka Dawson Trails Blvd.\)](#)** - The West Frontage Road Relocation (Dawson Trails Boulevard) is part of a series of projects aimed at improving access and safety at the southern end of Castle Rock. Construction started on Sept. 9, 2024. The estimated 18-month road closure will enable crews to safely construct the new interchange and relocate this portion of the West Frontage Road to its permanent location, west of the BNSF Railway tracks.



Motorists can expect flaggers, increased safety barrier and narrower lanes, and alternating single lane traffic Monday through Friday, from 7 a.m. to 7 p.m. Delays should be no more than 15 minutes, but drivers should give themselves extra time to reach their destination.

- **Palmer Divide Avenue Paving Project** – Phase 3 construction started May 5, 2025 and was completed on June 30. This is the final phase of a multi-year project to extend the paving on Palmer Divide Avenue from Thunder Road East to S. East Cherry Creek Road, a total of two miles. This project will also include drainage improvements by replacing five existing culvert crossings with new reinforced concrete pipe and flared end sections.



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Over the four-year construction period, the average price increased by approximately 20%, totaling \$2.58 million in combined costs. This was an essential segment of the overall roadway network that was paved in the southeast corner of Douglas County. In the next few years, the gravel portions of S. East Cherry Creek Road will be paved, completing this connection.

- **Kendrick Castillo Way / Plum Valley Lane Intersection Signal Project** – This project consists of installing a new traffic signal and making upgrades to meet current ADA requirements at the intersection of Kendrick Castillo Way and Plum Valley Lane. Traffic signal and roadway construction started on May 5, 2025, and traffic control will be in place until early September 2025. Traffic will be reduced to one lane in both north and southbound directions of Kendrick Castillo Way. Traffic control (which includes signage) will start at C-470 and go north to end at County Line Road.



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- **US 85 Widening from Highlands Ranch Parkway to C-470** - The US 85 Widening Project is in its final phases of construction and is expected to be completed later this year.

- **Hilltop Road (Legend High School to Crest View Drive) Improvements Project** – For segment 1 of this project, the construction began on April 16, 2025, and the contractor began implementing public notifications on message boards. This is the first of three projects planned over the next few years to reconstruct and widen the Hilltop Road and Singing Hills Road corridors. The project has a 16-month completion date and is anticipated to be finished by September 2026. Phase 2 of Construction is anticipated to begin in 2027; and will take 9 to 12 months to construct. Phase 3 of construction is anticipated to begin in 2029 (pending funding); and will take 12 to 18 months to construct.



in 2029 (pending funding); and will take 12 to 18 months to construct.

There have been questions from citizens about the new roundabout construction at the intersection of Crestview Drive and Village Road on Hilltop Road, which will eliminate the existing two-way stop-controlled intersection. Here is the map: [Roundabout Rendition/Map](#)

Watch for on-going flagging operations near Crestview Drive as crews safely move equipment in the area. Flagging operations are Monday through Friday, 7 a.m. to 7 p.m. Minor delays up to five minutes can be expected.

- **Quebec and Park Meadows Drive Intersection Improvements** – Work is underway by Basis Partners, the design consultant. They are working closely with internal and external partners to develop several concept designs for the corridor. Douglas County expects initial recommendations by early August and a final concept design submittal, including cost estimates, by late October.

- **[C-470 Trail and University Blvd Pedestrian Grade Separation Project](#)** - Douglas County and CDOT are



partnering on advancing the construction of a new bridge to improve pedestrian and cyclist safety by eliminating the need for users of the C-470 Trail to cross University Blvd at-grade. This currently requires four separate roadway crossings, across a total of eight lanes of traffic. The proposed grade separated C-470 Trail crossing will also improve traffic operations, since the numerous bicyclists and pedestrians currently crossing at-grade, adversely impact signal progression along University Blvd and traffic entering or existing the C-470 ramps, especially on the weekends when trail use is highest. HEI Civil started construction on January 27, 2025. The completion date of the project is anticipated to be on or before December 31, 2025.

In order to build the new pedestrian bridge, crews have built a [pedestrian detour](#). Cyclists will be required to dismount and walk through the area. Cyclists and pedestrians should slow down and follow signage through the area. This detour will remain in place throughout the project.



- **2025 Pavement Management Projects**

- The 2025 Pavement Management projects under contract currently total YTD is \$16,601,051.30 and expenditures to date are \$5,479,368.44; work is 33% complete.
- The **2025 Sidewalk Repair Project** has been awarded a contract amount of \$3,432,650.00. The project is 99% complete. Work is complete on Gleneagles Village Pkwy and is paused until the fall when additional funds will be added to the contract for additional pavement, curb and gutter repair.
- The **2025 Asphalt Overlay Project** has been awarded with a contract amount of \$11,011,969.30 with an additional \$2M added on May 27. Construction began on June 2 and the project is 16% completed based on funding. Work continues in Bayou Hills and Dutch Creek neighborhoods. Ideal Fencing will continue guardrail installation and repair this summer. Repairs will be performed on Coronado Dr, Rainbow Creek Rd, and on Lincoln Ave and Stonegate Pkwy. A new guardrail will be installed on Russellville Rd near Red Deer Rd.



- **Quebec and Lincoln Turn Lane (Post Office Corner)** - Muller Engineering, the designer of the intersection reconstruction project, provided two concept designs. Douglas County staff reviewed each option and feedback was provided to the design engineer on July 7th. Muller Engineering will provide a new fee estimate for the additional design work and the contract will be amended accordingly.



- **I-25 Douglas County Monument Signs** – The Board of County Commissioners hosted a working session on June 30 to review the proposed site locations and design options with the consultant. The Commissioners provided input on both the site locations and design, which the consultant will use to further refine the options. A follow-up meeting will be scheduled in August.

- Grigs Road Paving Project - Douglas County** - The Grigs Road Phase 1 Project (Daniels Park Road to the Trailhead) began construction on July 7, 2025. Traffic control, a full road closure, and a detour are in place. This project is anticipated to be completed in 90 days (by October 15, 2025). Monarch Blvd. will serve as a detour route. Inlets are being constructed, which will be followed by rip-rap installation and rough grading of the road.
 

Phase 1 of the Grigs Road Paving Project will involve extending the existing asphalt pavement from Daniels Park Road to the East/West Regional Trailhead and Pavilion parking lot. This section of Grigs Road has a gravel road surface and roadside ditches on both sides for drainage purposes. The project will span one mile in length and will require significant earthwork, installation of new curb and gutter, and the construction of six-inch asphalt pavement. Additionally, drainage enhancements will be implemented throughout the installation of eight new inlet structures. The existing metal pipe culvert crossings will be replaced with upgraded reinforced concrete pipes and flared-end sections.
- Highlands Ranch Pkwy Reconstruction, Broadway to Burntwood** - Olsson has been selected for design; the kick-off meeting occurred on July 3. Olsson has begun the survey and geotechnical work. The 30% design review is scheduled in October. The concrete in this section is in poor condition and reconstruction is planned for 2026, so that the project is complete prior to the Broadway / Highlands Ranch Pkwy safety improvement project planned for 2027.
- 2023 Spring Canyon LID** – The design consultant, TST, is expected to deliver design plans in September. The geotechnical firm has finished soil sampling and is working on the geotechnical report. The project is on track for mid-2026 construction bidding. (Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.)
 
- County Line Road Widening and Reconstruction (University to Broadway) - Douglas County** - This project will include a new traffic signal at the Clarkson Street / County Line Road intersection, a mill and overlay for the portion of the road within the City of Littleton located between Phillips Avenue and Broadway, as well as adding sidewalks. Construction is anticipated to start in summer 2025.
 
- 2023 Bannock LID** - The contract with TST for the preliminary design was presented to the Board on June 10th. Notice to proceed for design was June 12th. The geotechnical engineer plans to drill at the end of July and will begin working on the geotechnical report. Once the preliminary design is complete (towards the end of 2025), financing will be executed, and plans will be prepared for bidding. (Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.)
 

Development Review

- Letters of Credit and Warranties:**
 - A Sight Draft was presented for signature to draw upon a Letter of Credit (\$100,297.00) for Lincoln Creek Village Filing 1, 8th Amendment DV2016-286. This is the Cardel Parker, L.P. GESC Permit for

the project. No action will be taken if an amendment to extend the expiration date (07/31/2025) is submitted to the County.

- o A second Sight Draft was presented for signature to draw upon a Letter of Credit (\$191,301.45) for Sterling Ranch Filing 5A, DV2019-342. This is for the Tri Pointe Homes Holdings, Inc. GESC Permit for the project. No action will be taken if an amendment to extend the expiration date (08/06/2025) is submitted to the County.

- **Sterling Ranch Filing #7:** All phases of construction ongoing throughout site (storm, curb, asphalt, overlay, etc.) Initial Acceptance on Ph. 2, 3, 4, 6 currently being sought by developer. (pictured right)



- **CommonSpirit Demolition at 9197 South Peoria Street:** Demolition is underway at the old Teletech building. CommonSpirit Health will utilize the land to build a 42-acre medical campus. (pictured below)



- **Willow Creek – Mile High Flood District:** Three Sons Contracting is installing boulders and grouting boulders (DV # 2023-410). (pictured right)



- **Emergency Sewer Repair:** Hyper Flow Service Company is replacing and backfilling a sanitary sewer at 13123 Spica Drive. (pictured near right)



- **Sterling Ranch Filing #7-A:** Three Sons Inc. is installing an 84-inch diameter storm sewer, and Concrete Curb & Gutter is installing a concrete roundabout (DV #2023-410). (pictured far right and below)



- **5886 Country Club Drive, Castle Pines:** JHL Constructors is installing headwall footings and walls (DV #2024-225). (pictured right)



- **Pinery Center Parkway – King Soopers:** Fiore and Son's is installing storm sewer and box base manholes (DV #2018-453). (pictured right)



Operations and Pavement Management

- **Maintenance Projects:**

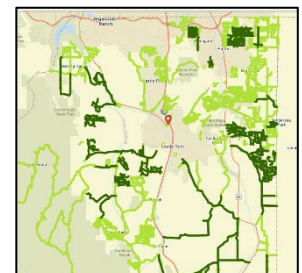
Project	Timeline	Maintenance Details
Maintenance Improvements on Spruce Mountain Road	June 1 – Aug 4	Patching asphalt on Spruce Mountain Road from Larkspur – S. County Line.
Emergency Repairs on Plaza Dr, Centennial Blvd and Quebec St	July 14 – July 24	Patching asphalt on these roadways
Happy Canyon	July 7 – Aug 31	Laying recycled asphalt millings on Outer Marker Rd
Jackson Creek Rd	July 14 – Aug 31	Installing rip rap for erosion control

- **Emergency Responses:**



Response Type	Emergency Team	Details
Broadway	District 4	Traffic control in response to 24" watermain break
Louviers Fire	Heavy Equipment Operator Team (HEQT)	HEQT was dispatched by Wildland Fire Team in response to dozer needed to cut fire lines in Louviers
Highlands Ranch Pkwy & Broadway	On-call	Hydraulic spill on Highlands Ranch Parkway and Broadway
Burberry @ Chadwich Circle	On-call	Sink hole

- **Roadside Mowing** – The map shows all mowing activities planned for this year. Scheduled mowing is highlighted in light green and completed mowing is highlighted in dark green. YTD - 266 miles have been mowed.
- **Street Sweeping Program:** In June, 255 lane miles were swept and 108 square yards of debris was removed from County roadways.



- **Gravel Road Blading:** In June, 246 lane miles were graded for a total YTD of 1,712 lane miles.
- **Paved Surface Maintenance:** In June, 15,760 pounds of pothole patching material was applied to County roads for a YTD total of 193,454 pounds of cold mix. During the same month, 9,440 pounds of crack sealing material was used for a YTD total of 150,720 pounds of cold mix.
- **Culvert Inspections** - During this reporting period, culvert inspections were completed on nine county roads. Condition reports from 384 total inspections (YTD):
 - o 27 Excellent
 - o 151 Good
 - o 102 Fair
 - o 79 Poor
 - o 22 Severe



Building

- **Inspections, Permits and Valuations for July 3 – July 16, 2025:**

Inspections	
Building	716
Electrical	602
Mechanical/Plumbing	416
Roofing	83
Permits	
Accessory Use	23
New Commercial	4
Residential Alteration	1
New Residential	10
Roofing	112
Valuations	
Accessory Use	\$1,138,262
Commercial	\$5,041,911
Residential Alteration	\$981,342
New Residential	\$4,049,229

Traffic

- **Special Events:** The Traffic Division is responsible for administering and processing Special Event Permits in unincorporated Douglas County for events that occur on or near county roadways, which may impact the transportation system due to the activity type or number of participants attending the event, and potentially increase traffic congestion. Applications are received year-round. However, the season for the majority of these permitted events starts in March and goes through the end of November. On average, we approve and issue approximately 25 permits per year, with most events returning from previous years. [Additional details for Special Event Permits](#)
- **Special Events In Review:**
 - o 08/10/25 – New Event – ETF2025-034: Saddles & Spurs Parade
 - o 09/06/25 – Repeat Event – ETF2025-027: ADA Tour De Cure Rocky Mountain
 - o 09/17/25 – Repeat Event – ETF2025-025: Ponderosa High School Homecoming Parade
 - o 09/26/25 – Repeat Event – ETF2025-026: ThunderRidge Homecoming Parade
 - o 10/09/25 – New Event – ETF2025-032: Bataan Death March Colorado

Open Space and Natural Resources

- **Join in celebrating Douglas County's Open Spaces this summer** - To thank you for 30 years of support for the Parks, Trails, Historic Resources, and Open Space Fund, our Open Space and Natural Resources Department is hosting a series of public events.



Join one of these unique experiences in July:

- Sunset yoga at Sandstone Ranch: 5:30 p.m. Friday, July 18
- July Star party at Sandstone Ranch: 7 p.m. Friday, July 25
- Wildflower hike at Dawson Butte: 8 a.m. Saturday, July 26
- Mountain biking with a Ranger at Greenland: 7 a.m. Sunday, July 27 (*Participants must provide their own bike*)
- Guided equestrian ride at Sandstone Ranch: 5 p.m. Sunday, July 27 (*Participants must provide their own horse*)

[Please visit our webpage](#) to create an account and register yourself or your family for these rare opportunities. A **limited number** of spaces are available. Stay tuned to your email and the [Douglas County Outdoors Facebook page](#) for more upcoming events.

- **Volunteer Weed Warriors** - Douglas County Open Space has a dedicated group of volunteers called the 'Weed Warriors' who go out into the field to mitigate noxious weeds on OS properties. On Friday, July 2nd, the Weed Warriors went to Lincoln Mountain OS where they worked at the trailhead and the Eastern meadow to tackle what they described as 'mullein mania'. During this time of year mullein is in its growing stage, boasting overlapping, fuzzy green leaves that can grow up to a foot long. The plant has a long stem with sulfur-yellow flowers that can produce 100,000 to 250,000 seeds per plant. Volunteers use shovels to dig out the entire rosette before the plant dries out and drops its seeds, typically around early fall.



Common mullein is a noxious weed species that spreads rapidly and pushes out native plants important for maintaining soil health, wildlife, and seasonal pollinators. The volunteer weed crew plays a vital role in managing noxious weed growth on Open Space properties and their consistent efforts contribute to the overall health of the ecosystem. The Weed Warriors were at Columbine Open Space on Friday, July 18th to focus on mullein, Canada thistle, musk thistle, knapweed and dalmatian toadflax.



- **Ranger Response to Airport Fire** - On Sunday, July 13th, as the Airport Fire started to break out, one of the Land Manager/Rangers was on scene to unlock gates by giving fire crews quick access to the area. When the town of Louviers was put under mandatory evacuations, staff jumped in to help deputies in going door to door to inform homeowners where to go during the evacuation. Staff was also on hand with Incident Command to provide insight into the Open Space, if needed. Open Space maintains a strong relationship with local fire crews and the DC sheriff's office to assist with efficient wildfire response.



Facilities, Fleet and Emergency Support Services

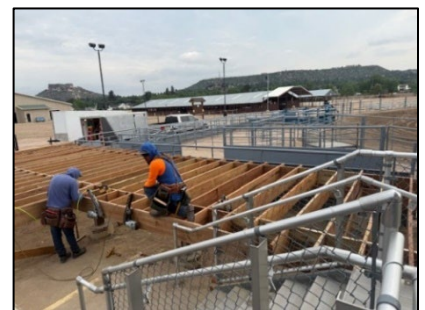
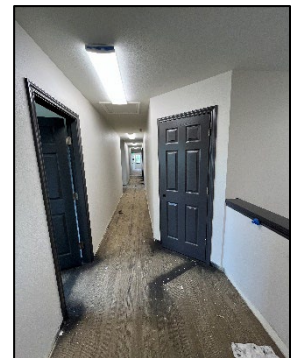
Douglas County Fairgrounds and James R. Sullivan Events Center

- **Fairgrounds Events:** Fourth of July Run, Mile High Golden Retrievers, Hindu Wedding Rehearsal, Hindu Wedding, Plum Creek Farmers Market, Srienha's Half Saree Ceremony, 4-H Ride Night, 4-H Parker Barkers, Public Works Training, 4-H Summer Outreach, 4-H Cowboys Club Practice, Roaring Fork Kennel Club Dog Show, 4-H Summer Outreach, Mile Hi Barrels July Race, Celebrating Americas Heroes. Mile High Golden Retrievers, Damian Birthday Party, Sr Ben E Keith Food Show, Market Rabbit ID Day, 4-H Ride Night, 4-H Parker Barkers, 4-H Summer Outreach, 4-H Cowboys Club, Plum Creek Kennel Club, 4-H Cloverbud Camp, SRP Training, CPR Training, Rebel Tatters, Western Dressage Clinic, Halau Kalama Luau, Romo Quince, 4-H Rocket Fly Day, Plum Creek Farmers Market, Elite K-9, 4-H Shooting Sports Awards Night, 4-H Livestock Test Night, Mock Sale, 4-H Exhibit Day, Whiskey Festival, Plum Creek Farmers Market
- **Fair & Rodeo Committee Meetings:**
 - Fair Board 7/17



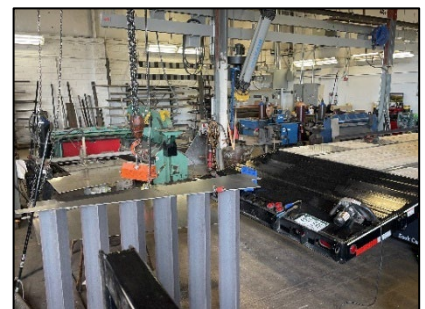
Facilities Projects:

- **Fairgrounds:**
 - Kirk Hall South Door Replacement: 100%
 - Midway Stage Shade Sails: 100% complete (pictured near right)
 - Fairgrounds Premium Seating Deck: Expected to be complete on 7/18 (pictured below right)
 - Indoor Arena Ticket Office Updates: 90% complete
- **Justice Center:**
 - Elevator Modernization J, K, L, M – 80% complete
 - DCSO Lobby Control and Records Remodel – 96% complete
- **Lansing Point** - Diversion, Probation, CJS and Health Dept – 99% complete
- **Douglas County Safehouse Remodel** - 60% complete (pictured above far right)
- **PMC:** Fire panel replacement – 90% complete
- **Parks and Trails:** HVAC update – 75% complete



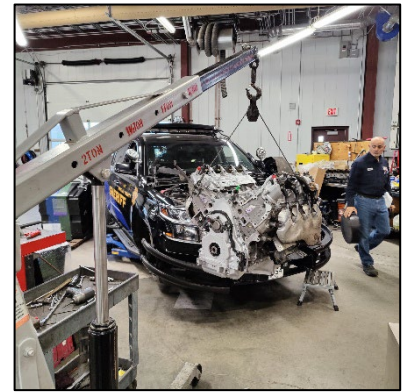
Fleet

- **Recently Completed:**
 - In Served units 2424, 25032 and 26002.
 - Decommissioned units 1736, 2337, 6910, 10007 and 19076.
 - 2026 Budget forecasting and submittals.
 - John Deere Wheel Loader lease buyout.
 - Purchased 2 Risk Management replacement vehicles for DCSO.
 - JD23 FTE ADD assets.
- **Working On:**
 - JD23 ADD assets
 - 2025 Budget asset and upfit specs
 - 2026 Budget Fleet Replacements



- **Fleet Acquisitions:**

- 2024 Asset Replacements & ADDs (85 assets)
 - Budgeted – 2 PO; 27 at upfitter, 40 received
 - Additional/Unbudgeted – 4 at upfitter, 8 received
 - Risk Mgt Replacement – 4 received
- 2025 Asset Replacements & ADDs (74 assets)
 - Budgeted – 17 PO, 29 at upfitter, 18 received
 - Additional/Unbudgeted – 6 received
 - Risk Management – 2 in process, 1 at upfitter, 1 received



Safety and Security / Emergency support Services

- The Douglas County Fair & Rodeo Security Command setup as begun. We will be maintaining security starting Friday, July 25 until the Fair ends on Sunday, August 3, 2025.
- Fire Drills will take place in the coming months. If you are unsure of your department meeting space, please check with your ERC. Thanks for your cooperation during this life-saving drill.
- The Lansing Point security project is complete.
- The Fairgrounds camera upgrade is complete.
- The CSU Extension security upgrade is complete.

Information Technology

Completed IT Projects

- **POSSE Upgrade** - The POSSE system was successfully upgraded to version 7.4.3 for the Departments of Community Development and Public Works. This upgrade brings several key benefits, ensuring the system operates efficiently while meeting the county's evolving needs. Enhancements include improved system performance, more robust reporting capabilities, and strengthened security. This update ensures the platform remains stable, efficient, and adaptable for future needs.
- **CJMS Replacement** - IT partnered with the Community Justice Services department to successfully launch RollCall23, a modern case management system that replaces the legacy system. This rollout included the launch of Socrates, a powerful mobile application that extends system functionality, boosts staff efficiency, and enhances the quality of client service. The new system streamlines workflows, improves accuracy in check-ins and case management, and enhances staff productivity. These advancements position Community Justice Services to deliver faster, innovative, and more client-focused outcomes.
- **Delivering Technical Support for June's Special Election** - The Information Technology Department provided vital support to ensure a smooth, secure, and uninterrupted voting process for the June election. This included setting up essential infrastructure, establishing reliable network connectivity, and offering on-site assistance to election judges and poll workers. IT's proactive involvement helped prevent technical disruptions, thus allowing the Elections team to focus on delivering a seamless voting experience for the community.

NEW Projects/ Initiatives	Project Description	DeptOffice
Cisco 1k Eyes Network Performance Monitoring	Cisco Thousand Eyes will improve network and application performance visibility. This tool helps quickly identify and resolve issues across internal systems, internet and cloud services and ensures more reliable access to tools like Microsoft Teams and Zoom.	Enterprise

DC Services Refresh	Upgrade our current ServiceNow ESS portal to the ServiceNow Employee Center Portal. This project enhances multidepartment service delivery by offering a modern, unified experience for employees, improving service access and operational visibility across the organization.	Enterprise
CURRENT Proj/Initiatives	Project Description	Dept/Office
Tax Roll Interim Enhancements	Replaces the Tax Roll Application to maintain validation and integration of Assessor and Treasurer data for tax processing. Since the current system is being retired, a new, reliable solution will be implemented to keep tax processing running smoothly.	Assessor, Budget, Treasurer
BITS Rewrite	Move the outdated BITS application to a new, in-house Microsoft-based system to align with IT's technology stack.	Clerk & Recorder
Zoning Statutes Codification Project	Implement a modern zoning and subdivision codification solution to streamline the update and maintenance of municipal codes, thereby enhancing efficiency.	Community Dev
Copilot Use/Rollout Strategy	Evaluate the County's technology infrastructure, security, risk, governance, compliance, and data privacy landscape to ensure the safe and ethical adoption of Microsoft M365 Copilot. Implementation will be phased: first addressing identified gaps, then launching a targeted pilot, and ultimately expanding to broader use case rollouts.	Enterprise
.gov Migration Project	Enhance security and citizen confidence by migrating Douglas County websites to a .gov domain (from the CO.US domain), transitioning all county email addresses and login credentials to .gov, and updating all county business collateral and processes to reflect the .gov migration.	Enterprise
ArcGIS Web AppBuilder Migration	Migrate GIS applications from the retiring ArcGIS Web AppBuilder to modern Esri-supported tools like Instant Apps and Experience Builder, ensuring ongoing functionality, security, and supportability.	Enterprise
E. Lansing Point Bldg. – Tech Infra/Conf Room AV/Relo Moves	Full construction buildout of the E. Lansing Building, the extension of necessary County technology, and the relocation of Public Health, Community Justice Services, DA23 Diversion, and State JD23 Probation departments and their staff.	Enterprise
WorkSMART Budget/Finance	As part of the JDE replacement program, we aim to streamline business processes and improve data accuracy through efficient data entry and integration across systems. This project will modernize the County's outdated finance, accounting, budget, and procurement processes by implementing a modern Enterprise Resource Planning system.	Enterprise
WorkSMART HR/Payroll	As part of the JDE replacement program, we aim to streamline business processes and improve data accuracy through efficient data entry and integration across systems. This project focuses on implementing a Human Capital Management platform to monitor and enhance the entire employee lifecycle comprehensively.	Enterprise
Next-Gen Teams and SharePoint	Streamline collaboration by leveraging Microsoft Teams and SharePoint. With clear guidelines, training, and ongoing support, departments will have the tools to work together more efficiently and securely.	Enterprise
2025 Fair and Rodeo IT Support	Coordinate IT support for the 2025 Fair and Rodeo. This includes infrastructure setup, ticketing support, vendor coordination, and network connectivity.	Facilities

EventPro Fair & Parks DB Split	The EventPro Fairgrounds Database Split project will configure the Fairgrounds system to meet specific operational needs, allowing for more flexibility and control. This shift will improve staff efficiency and support a better client experience.	Fairgrounds, Parks & Trails
Dynamics CE - Public Health Nurse: Operational Initiative	This initiative involves implementing a case management system for the County Nurse program. The application will be built using a Microsoft Dynamics-based solution, providing tools to manage client records, cases, referrals, appointments, and reporting. The goal is to streamline and modernize the County Nurse's workflow, replacing manual processes with an intuitive, centralized workflow system.	Public Health, Human Services
Recreation Opportunity Public Map	Develop a comprehensive, up-to-date map showcasing recreational opportunities across the county. This initiative is designed to improve public access to information about parks, trails, open spaces, and other amenities, making it easier for residents and visitors to explore and enjoy the county's outdoor offerings.	Parks
Address Verification Program	Develop a comprehensive mapping system for multi-unit addresses to improve the accuracy and efficiency of emergency response. This initiative supports dispatch operations and ensures compliance with Next Gen 911 standards while meeting key stakeholders' operational needs, such as the Assessor, Treasurer, and Community Development departments.	Sheriff's Office

Communication and Public Affairs

Campaign Highlights

- **Douglas County honors Wildfire Preparedness Month** - The 2025 wildfire mitigation awareness campaign



began on Jan. 28 and is ongoing.

In May, Douglas County celebrated Wildfire Preparedness Month by sharing tips and resources on how residents can mitigate the risk of a wildfire spreading to their home. Throughout the quarter, Douglas County shared information about services, strategies, and programs in the County that work to mitigate wildfires.

- Communication Objectives: Raise awareness among residents of wildfire prevention strategies being employed in Douglas County. Raise awareness among residents of how they can mitigate wildfires on their property. Tactics have been primarily digital and include Douglas County's online newsroom, email distribution, a YouTube video, earned media, and organic social media.
- Results:
 - Newsroom Post Views: 764
 - Social Media Impressions: 83,482; Facebook: 49,905; Instagram: 2,117; LinkedIn: 1,233; X: 2,572; NextDoor: 27,655
 - YouTube video views: 286
 - Email Open Rate: 45.0%
- Media:
 - Total number of media mentions (online and print): 19
 - Estimated Reach (online and print): 333,963
 - Estimated Ad Equivalency Value (online and print): \$146,095
 - Total number of media mentions (broadcast): 2
 - Estimated Reach (broadcast): 158,830
 - Estimated Ad Equivalency Value (broadcast): \$58,767.10

- **Board of Douglas County Commissioners pursues the process of becoming a Home Rule County** - The



Home Rule education and awareness campaign began March 25 and completed on June 24. On March 25, the Board of Douglas County Commissioners adopted a resolution to transition from a statutory form of government to a Home Rule County Charter. Throughout the quarter, Douglas County Communication and Public Affairs provided residents with information on Home Rule and the process. In partnership with the Clerk and

Recorder's Office, the team also provided voters with clear information about how to vote in the June 24 Special Election.

- o Communication Objectives: Inform and engage Douglas County stakeholders leading up to the June 24 Special Election. Tactics were a broad mix of digital and traditional means, including: the county's online newsroom, earned media, new webpages, email distribution, two Live Town Halls, organic social media, a printed election booklet mailed to voters, a printed postcard mailed to voters and paid SEO.
 - o Results:
 - Newsroom Post Views: 28,034
 - Social Media Impressions: 419,764: Facebook: 153,791; Instagram: 8,663; LinkedIn: 10,941; X: 15,157; NextDoor: 231,212
 - Email Open Rate: 48.7%
 - Home Rule Email List Sign-Ups: 1,088
 - o Media:
 - Total number of media mentions (online and print): 100
 - Estimated Reach (online and print): 570,296
 - Estimated Ad Equivalency Value (online and print): \$189,806
 - Total number of media mentions (broadcast): 396
 - Estimated Reach (broadcast): 144,622,904
 - Estimated Ad Equivalency Value (broadcast): \$53,510,474.50
 - o Print
 - Election Booklet: Mailed to more than 140,000 voters.
 - Election Postcard: Mailed to more than 140,000 voters
 - A QR code printed on both mailers had 990 scans
 - o Paid SEO Campaign
 - Total spend: \$2,046.90
 - Impressions: 13,895
 - Clicks: 3,132
 - Average Cost Per Click (CPC): \$0.65
 - Click-through Rate: 26%
 - o Live Town Halls
 - May 28: 8,709 total attendees online/phone attendees; 100 in the room; 3,051 views on YouTube recording
 - June 17: 3,852 total online/phone attendees; 999 views on YouTube recording
- **US 85 Project Milestones: C-470 and High Line Canal Trails Reopening and Paving Updates** - In partnership with Public Works, communication efforts on US 85 began in October 2022 and are ongoing. In April, the highly anticipated C-470 Trail and High Line Canal Trail underpasses beneath US 85 opened, a major milestone in Douglas County's ongoing efforts to improve safety and mobility for pedestrians and cyclists

along this important corridor. In May, the final layer of asphalt along 2.5 miles of US 85 (Santa Fe) was paved between Highlands Ranch Parkway and north of County Line Road.



- o Communication Objectives: Provide Douglas County residents with up-to-date information on US 85 roadwork. Tactics have been primarily digital and include Douglas County's online newsroom, earned media, an updated webpage, ribbon cutting event, email distribution, and organic social media.
- o Results:
 - Newsroom Post Views: 4,505
 - Social Media Impressions: 231,772 - Facebook: 189,400; Instagram: 1,375; LinkedIn: 3,869; X: 3,433; NextDoor: 33,695
 - Email Open Rate: 54.9%
- o Media:
 - Total number of media mentions (online and print): 15
 - Estimated Reach (online and print): 114,770
 - Estimated Ad Equivalency Value (online and print): \$28,763
 - Total number of media mentions (broadcast): 32
 - Estimated Reach (broadcast): 34,998,498
 - Estimated Ad Equivalency Value (broadcast): \$12,949,444.3

• **Douglas County prepares for the 2025 Fair & Rodeo** (Campaign began April 18 and is ongoing) - Since April,

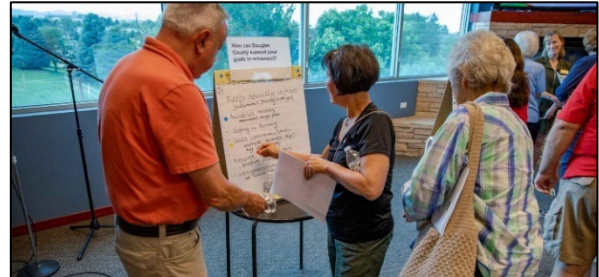


Douglas County Communication and Public Affairs – in partnership with Fair staff - has been promoting the 2025 Fair & Rodeo, including joining the County Fair Board, opportunities to enter the [Creative Arts or Agriculture/Floriculture Open Class competitions](#), serving as a volunteer, the Dustin Lynch concert, the Farm-to-Table brunch, and free tickets for military service members, veterans

and first responders.

- o Communication Objectives: Raise awareness among residents of everything the 2025 Fair & Rodeo has to offer and ways to get involved. Tactics have been primarily digital and include Douglas County's online newsroom, email distribution, YouTube videos, digital and print ads, and organic social media.
- o Results:
 - Newsroom Post Views: 931
 - Social Media Impressions: 73,600 - Facebook: 39,851; Instagram: 2,189; LinkedIn: 447; X: 4,124; NextDoor: 26,989
 - Email Open Rate: 44.5%
 - YouTube video views: 510
- o Media:
 - Total number of media mentions (online and print): 3

- Estimated Reach (online and print): 1,157
 - Estimated Ad Equivalency Value (online and print): \$428
 - Total number of media mentions (broadcast): N/A
 - Estimated Reach (broadcast): N/A
 - Estimated Ad Equivalency Value (broadcast): N/A
- **Douglas County increases resources and services for older adults** (Campaign began May 14 and is ongoing)
 - In May, the Douglas County Board of Commissioners formally adopted a resolution declaring May as Older Americans Month and announced a June 11 Live Town Hall and Resource Fair. In June, the Board announced their investment of \$1.5 million into solutions that address service gaps identified during public meetings and direct feedback to Commissioners as part of their Older Adult Initiative. Douglas County also announced [a new webpage that convenes local support organizations](#) in one place.



- o Communication Objectives: Raise awareness among older adults of resources and services available to them in Douglas County and the progress made on increasing these offerings as part of the Board's Older Adult Initiative. Tactics have been primarily digital and include Douglas County's online newsroom, an updated webpage, Live Town Hall and Resource Fair, email distribution, and organic social media.
- o Results:
 - Newsroom Post Views: 2,084
 - Social Media Impressions: 45,490 - Facebook: 17,094; Instagram: No posts; LinkedIn: 487; X: 2,980; NextDoor: 24,929
 - Email Open Rate: 47.1%
- o Media:
 - There were no media mentions for this campaign.
- o Live Town Hall - Total attendees online and via phone: 4,179; 75 in the room; 218 views on YouTube video recording

- **Douglas County celebrates the expansion of Link On Demand, a free, on-demand transportation service, into Highlands Ranch** (Campaign began May 27 and is ongoing)
 - On May 27, the Board of Douglas County Commissioners joined partners from the City of Lone Tree and transportation provider Via to officially launch the Highlands Ranch expansion of Link On Demand, a free, on-demand transportation service. The group marked the occasion with a ribbon-cutting event at Highland Heritage Regional Park.



- o Communication Objectives: Raise awareness about the service expansion and its key benefits (free, accessible and safe). Educate users on how to request a ride through the Link-On-Demand app. Highlight the County's leadership in innovative public transportation. Tactics have been primarily digital and include Douglas County's online newsroom, email distribution, a YouTube video, earned media, organic social media and paid social.
- o Results:
 - Newsroom Post Views: 4,092

- Social Media Impressions: 6,516 - Facebook: 2,546; Instagram: No posts; LinkedIn: No posts; X: 1,063; NextDoor: 2,907
 - Email Open Rate: 49.7%
 - YouTube video views: 363
- o Media:
 - Total number of media mentions (online and print): 10
 - Estimated Reach (online and print): 78,434
 - Estimated Ad Equivalency Value (online and print): \$18,413
 - Total number of media mentions (broadcast): 2 (radio)
 - Estimated Reach (broadcast): N/A
 - Estimated Ad Equivalency Value (broadcast): N/A
- o Meta Campaign
 - Impressions: 143,300
 - Reach: 33,600
 - Link Clicks: 2115
 - Cost Per Click: \$0.60
- o Rides - There were nearly 5,000 rides provided in June

• **Douglas County celebrates individuals who go above and beyond to strengthen our community**



(Campaign began March 2025 and is ongoing) - From neighbors who lend a hand without being asked, to students pushing boundaries in the classroom and on the field to local businesses quietly giving back, Douglas County is filled with people making a difference. The Douglas County Hall of Fame celebrated several individuals this quarter on our Hall of Fame webpage, during Business Meetings, and on social media.

- o Communication Objective: Celebrate and raise awareness of the above and beyond efforts of Douglas County residents. Tactics have been primarily digital and include Douglas County's online newsroom, email distribution, YouTube videos, earned media, and organic social media.
- o Results:
 - Newsroom Post Views: 181
 - Social Media Impressions: 27,875 - Facebook: 7,639; Instagram: 2,313; LinkedIn: No posts; X: 517; NextDoor: 17,406
 - Email Open Rate: 46.1%
 - YouTube video views: 297
- o Media:
 - Total number of media mentions (online and print): 6
 - Estimated Reach (online and print): 48,731
 - Estimated Ad Equivalency Value (online and print): \$10,260
 - Total number of media mentions (broadcast): 14
 - Estimated Reach (broadcast): 2,684,371
 - Estimated Ad Equivalency Value (broadcast): \$993,217.27

• **Heroes Hall** - In April, the Board of Douglas County Commissioners approved the Heroes Hall Lease Agreement, allowing the Foundation to continue moving forward with plans to fundraise and eventually construct Heroes Hall.

- o Communication Objectives: Raise awareness among residents of the need for a central gathering place for Veterans and a one-stop-shop for their needs,



including offices for Douglas County Veterans Service Office and the founding organizations – American Legion, Veterans of Foreign Wars and Douglas County Veterans Monument Foundation. Kickoff a fundraising campaign for the Heroes Hall. Tactics have been primarily digital and include Douglas County’s online newsroom, email distribution, a YouTube video, earned media, and organic social media.

o Results:

- Newsroom Post Views: 467
- Social Media Impressions: 19,024 - Facebook: 6,958; Instagram: 722; LinkedIn: 1,612; X: 394; NextDoor: 9,338
- Email Open Rate: 41.2%
- YouTube video views: 295

o Media:

- Total number of media mentions (online and print): 4
- Estimated Reach (online and print): 15,265
- Estimated Ad Equivalency Value (online and print): \$5,648
- Total number of media mentions (broadcast): 4
- Estimated Reach (broadcast): 1,806,872
- Estimated Ad Equivalency Value (broadcast): \$668,542.64

Commissioner Work Sessions – July 8, 2025

- **Zebulon Sports Complex – Executive Session – No Notes**
- **Douglas County Zoning Resolution – Planned Development Amendment Process** – Staff provided an overview of the various proposed changes to improve the PD amendment process. The changes are considered time and cost saving for applicants and staff. Time was limited for a detailed review so this will be scheduled for further discussion in the coming weeks.
- **Proposed Developer Agreement with Sterling Ranch** - The Sterling Ranch Community Association Board and Sterling Ranch LLC are proposing a Developer Agreement to formalize financial commitments outlined in their Planned Development (PD). The PD was approved in 2013 under the County's "concurrency management," which allowed the county to require developers to pay 100% for certain off-site roadway improvements. However, in 2014, the county shifted to a "fair share participation" model based on traffic generation, which is considered more equitable and the Agreement will accomplish this. Discussion included the details of the revised fee structure and road projects covered by the Agreement that all parties have agreed to. At the request of Commissioner Van Winkle, staff will provide him the calculations done to reach the percentages for his review. The Agreement will be submitted to a future Business Meeting for approval.

Commissioner Work Sessions – July 14, 2025

- **Community Services Briefing** – The Commissioners were given updates on the following projects:
 - o **Highlands Ranch Link on Demand** – in operation for a full month now and showing significant early success and ridership exceeding expectations. Discussions included future county-wide expansion and potential funding sources. Next steps - Monthly reports will be provided, host a municipal roundtable and include representatives from RTD, DRCOG and Denver South.
 - o **Domestic Violence Safehouse** – renovations complete week of July 21, opening target date first week in August, ceremonial ribbon cutting tentative August 27.
 - o **Youth Initiative 20th Anniversary** - discussion included celebration planned for August 15, youth policy issues and challenges.
 - o **Aging Resources of Douglas County Space Request** – discussion included seeking administrative office space and feasibility of a satellite model for service delivery due to cramped space in current

facility, potential locations being evaluated, colocation possibilities with Veteran Services in Plum Creek building that has been vacated by the Health Department's move to Lansing Point.

- **Douglas County Cultural Council Recommendations for 2025 SCFD Grant Funds** – Staff provided the recommended distribution of the 2025 SCFD funds in the amount of \$1,290,475.62. Funds to go to 11 organizations for General Operating Support and 47 project-based funding requests. Commissioners requested that the list be updated with two additional columns – number of Douglas County Served (estimate) and if the organizations are Douglas County based or not – and check with SCFD to determine if there is flexibility to fund organizations beyond their applied amount. Commissioners will review the updated list and flag any organizations of concern.
- **Board of Human Services – Executive Session – No Notes**

Commissioner Administrative Session – July 15, 2025

- **2025 Fair and Rodeo Drone Show Design** – Staff and the Vendor received feedback from the Board on the desired design.
- **Turkey Tracks Update** – The Board was briefed on the status of the project and the challenges they have had getting the Forest Service approvals on every step. Grant funds have been awarded and will be available in 2026. Staff is recommending the County apply for a Special Use Permit from the Forest Service that will turn the project over to the County and the County will have authorization to finally build the Shooting Range that has been in process for 10 years.
Motion – Direct staff to engage the U.S. Forest Service in a Special Use Permit for purposes of creating a shooting range at Turkey Tracks.
- **Boards and Commissions Appointments**
Motion #1 – Appoint Patti Russell and Ryan Johson as Douglas County Fair Board of Directors. Passes 3-0.
Motion #2 – Appoint Mark Witkiewicz to the position of Alternate for District 2 on the Douglas County Planning Commission. Passes 3-0
Christian Schilder was discussed for appointment to the Planning Commission for District 1 as a regular member. Commissioner Van Winkle asked to meet with him before appointing him. Staff will arrange the meeting.
- **Citizen Correspondence** – Was not discussed due to lack of time.

Planning Services Activity Report

Completed Projects					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	07/02/25	Piney Lake Trails, Metro District 1	Correct plat references to the legal name of the Metropolitan District for Piney Lake Trails.	Administrative Replat	SB2025-022
1	07/03/25	Looking Glass Filing 34	Referral request from the Town of Parker for the final plat of Looking Glass Filing 34.	External Referral	RE2025-104
2	07/03/25	Bella Mesa South	Town of Castle Rock - SDP for 93 townhomes.	Ext Referral	RE2025-111
1	07/07/25	Park Meadows Town Center Filing 1A, 9th Amendment	City of Lone Tree for a replat of the Park Meadows Town Center to break a lot into 3 lots.	External Referral	RE2025-110
	07/08/25	42190 Vista Ridge	Elbert County for an 864 sq. ft. ADU including a 2000-gallon water storage tank.	External Referral	RE2025-113
2	07/08/25	12327 A S SH 83, 1 st Rev, 4th Mod	Upgrade equipment on existing Verizon Wireless communication facility/tower.	SIP Modification	SP2025-017

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	07/09/25	9375 Cresthill Lane	12,000 SF addition to the Highlands Ranch High School for automotive career space.	Location and Extent	LE2025-007
1	07/11/25	Looking Glass Filing 36	Town of Parker for the final plat of Looking Glass Filing 36.	External Referral	RE2025-116
1	07/11/25	Looking Glass Filing 37	Town of Parker for the final plat of Looking Glass Filing 37.	External Referral	RE2025-115
2	07/11/25	9876 Democrat Road	Black Hills Energy for gas regulator station and pipelines.	Location and Extent	LE2025-008
2	07/11/25	Maier Ranch Water Tank Site Annexation	Town of Castle Rock for an annexation of the Maier Ranch Water Tank Site.	External Referral	RE2025-118
	07/14/25	Together Jeffco 2045 & Transportation & Mobility Plan	2 nd referral request - Jefferson County for the preliminary "Together Jeffco" 2045 Comp Plan & Transportation & Mobility Plan (drafts)	External Referral	RE2025-112

Referrals					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	06/25/25	Erickson Filing 1, 8th Amendment	Lot Line Vacation to combine two lots.	Administrative Replat	SB2025-024
2	06/27/25	Woodmoor Mt Filing 1, Lot 35	Request for variance to reduce street setback from 40' to 19' due to a construction error.	Variance	VA2025-008
3	06/27/25	Reynolds Ind'l Park, 4 th Amd, Lot 26A, 2 nd Rev	Build an addition to existing commercial site	SIP Revision	SP2025-015
3	06/27/25	Sterling Ranch PD, 10 th Amd	Amend the distribution of 12,050 residential dwelling units.	Planned Dev Admin Amd	ZR2025-003
2	07/02/25	3640 N State Highway 67	Entertainment Event Permit for fundraising event and concert for 250 people.	Minor Ent Event	EE2025-005
1	07/03/25	Compark Business Campus Metro Dist 1 st Amd	Compark Business Campus Metro District, 1st Amendment.	Material Modification	SV2025-006
2	07/03/25	Legends Club, Tract D1	Request for an administrative variance for telecommunication facility equipment.	Administrative Variance	VA2025-007
2	07/07/25	13350 South Perry Park Road	Veterans Mental Health event with an expected attendance of 200-300 individuals.	Minor Ent Event	EE2025-004
1	07/08/25	Bloom Preliminary Plan	Request to subdivide into 32 single family residential lots.	Preliminary Plan	SB2025-017
3	07/08/25	5377 N SH 67	Request to change use from residence to office	Site Imp Plan	SP2025-050
3	07/09/25	John Adams Academy Exemption	Single lot of approximately 26.07 acres for conveyance to a public charter school.	Exemption	EX2025-005
3	07/10/25	Highlands Ranch Filing 103A, 1 st Amd	Request to adjust boundaries between one lot and two tracts.	Administrative Replat	SB2025-021
1	07/11/25	Crest View, 2nd Amendment	Request to subdivide an existing single family residential lot into 2 lots.	Replat	SB2025-020

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	07/11/25	Twin Oaks Rd & Clarkes Circle Rd Vacations	Vacate portions of Twin Oaks Road and Clarkes Circle for Metro District gate installation.	Roadway Vacation	SB2025-026
3	07/14/25	Highlands Ranch Planned Dev, 81st Amendment	Request for a Major Amendment to the Highlands Ranch Planned Development (PD) to add uses and adjust planning areas in OSCA.	Planned Development Major Amd	ZR2025-004
2	07/15/25	Monte Ridge, 2nd Amendment	Request for a lot line vacation to combine two lots.	Administrative Replat	SB2025-025

Upcoming BOA Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	07/29/25	Woodmoor Mt Filing 1, Lot 35	Request for variance to reduce street setback from 40' to 19' due to a construction error.	Variance	VA2025-008

Upcoming PC Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	07/21/25	Keene Ranch Planned Dev 3 rd Amd	Amend the Keene Ranch PD to change fencing standards for allowed distance from ROW	Planned Dev - Major Amd	ZR2023-007
3	07/21/25	Highlands Ranch Planned Dev, 80th Amd	Request for a Major Amendment to Planning Area 85 of the Highlands Ranch Planned Development to add residential units.	Planned Development - Major Amd	ZR2025-001
2	07/21/25	Ramblewood Planned Dev	Rezone from A1 and RR to PD for future subdivision and residential development.	Rezoning	ZR2024-031
2	07/21/25	Ramblewood Metro District	New Service Plan for Ramblewood Metropolitan District.	New Service Plan	SV2025-002
2	07/21/25	Pinery Meadows Metro District	New Service Plan for Pinery Meadows Metropolitan District.	New Service Plan	SV2025-003
1	07/21/25	Piney Lake Trails Metro Dist 1 & 2, 1 st Amd	Piney Lake Trails Metropolitan District Nos. 1 & 2, 1 st Amendment.	Material Modification	SV2025-001
3	08/04/25	Solstice Filing 5, Tract A	Begin development of park amenities for Fun Shade Park.	Location and Extent	LE2025-006
3	08/04/25	Highlands Ranch Planned Dev, 80 th Amd	Amendment to Planning Area 85 of the Highlands Ranch Planned Development to add residential units.	Planned Dev Major Amd	ZR2025-001
1	08/04/25	Sundown Oaks Metro District	New Service Plan for Sundown Oaks Metropolitan District.	New Service Plan	SV2025-005

Upcoming BCC Land Use Hearings or Meetings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	07/22/25	Pinery Planned Dev, 31 st Amd	Increase dwelling units in PA 63 for future development of up to 45 residential lots.	Planned Dev - Major Amd	ZR2023-002
2	07/22/25	Waiver of Central Services Req in the Comm Zone Dist – 2006 Kelty Rd	At the May 13, 2025, BCC Meeting, the Board voted to table the request. Request to reconsider zoning waiver.	Waiver	SP2024-081

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	07/22/25	Fee Waiver- HRHS Falcon Family Committee Picnic	Request from HRHS Falcon Family Committee Picnic for \$75 to use of HHRP Shelter C on Aug 8, 2025, for the beginning of the year picnic.	Fee Waiver	
2	07/22/25	SHFG Agreement for Greenland Post Office for \$168,006 & Co. Contribution of \$56,003	Request for approval to execute the Acknowledgement of Award Conditions and Covenant Property Protection documents.	Grant Agreement	
2	07/22/25	PTHROS Sales Tax Funding Request for Cherokee Ranch & Castle for \$575,000	Request for funding from the Parks, Trails, Historic Resources and Open Space (PTHROS) sales tax in the amount of \$575.000.	Funding Request	
1	07/22/25	EdgeConneX Holdings, Inc – Economic Dev Incentive Request fee waiver for \$99,886.46	Request for fee waiver of development review, permit, and inspection fees associated with a tenant finish project at 8451 Highfield Parkway.	Fee Waiver	
2	08/12/25	Pinery Meadows Metropolitan Dist	New Service Plan for Pinery Meadows Metro District. Meeting to set a hearing date.	New Service Plan	SV2025-003
2	08/12/25	Ramblewood Metropolitan Dist	New Service Plan for Ramblewood Metro District. Meeting to set a hearing date.	New Service Plan	SV2025-002
2	08/12/25	Keene Ranch Planned Dev, 3 rd Amd	Amend the Keene Ranch Planned Development to change fencing standards relating to allowed distance from right-of-way.	Planned Development Major Amd	ZR2023-007
3	08/12/25	Highlands Ranch Planned Dev, 80 th Amd	Request for a Major Amendment to Planning Area 85 of the Highlands Ranch Planned Development to add residential units.	Planned Development Major Am	ZR2025-001
1	08/26/25	Sundown Oaks Metropolitan Dist	New Service Plan for Sundown Oaks Metro District. Meeting to set a hearing date.	New Service Plan	SV2025-005
2	08/26/25	Pinery Meadows Metropolitan Dist	New Service Plan for Pinery Meadows Metropolitan District.	New Service Plan	SV2025-003
2	08/26/25	Ramblewood Metropolitan Dist	New Service Plan for Ramblewood Metropolitan District.	New Service Plan	SV2025-002
1	09/09/25	Sundown Oaks Metro District	New Service Plan for Sundown Oaks Metropolitan District.	New Service Plan	SV2025-005
3	09/09/25	6359 Airport Road	Request for a 2-day Colorado Highland Games Festival in September.	Major Ent Event	EE2025-007

Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	07/08/25	1433 Lake Gulch Rd	Seasonal pumpkin patch fundraiser.	Minor Ent Event	PS2025-136
2	07/08/25	501 Tenderfoot Dr	Perry Park Water and Sanitation District, proposes a new water treatment facility.	Location and Extent	PS2025-137
2	07/08/25	McHenry Subdivision, Lot 2	Establish a sports-based recreation facility with indoor and outdoor uses.	Use by Special Review	PS2025-131

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	07/08/25	Metes and Bounds at N Platte River Rd	Denver Water to perform a variety of site and system upgrades.	Location and Extent	PS2025-130
2	07/08/25	Part of ROW within Twin Oaks	Twin Mesa Metro Dist to vacate a portion of Twin Oaks Rd and Clarkes Circle.	Roadway Vacation	PS2025-149
3	07/08/25	7745 Moore Rd	Events on October 18, 2025, and December 13, 2025, at Zuma's Rescue Ranch.	Minor Ent Event	PS2025-148
3	07/08/25	Sterling Ranch Filing 7A, Tract U	Sterling Ranch CAB for the design and construction of a park.	Location and Extent	PS2025-138
1	07/09/25	M&B West of SH 83 North of Pinery Pkwy	PWSD to construct an electrical switchgear building and perform other upgrades.	Location and Extent	PS2025-142
2	07/09/25	7054 S State Hwy 83	Rezoning from A1 to LI for an online auction of farm and construction equipment.	Rezoning	PS2025-143
3	07/10/25	5997 Ron King Trail	HRCA proposes to make improvements and building additions to the Basecamp and Horse Corrals in the Backcountry.	SIP Revision	PS2025-154
2	07/15/25	Public ROW in Spruce Mountain Estates Unit 2 AKA Part Pine View Road	The applicant proposes a Right of Way Vacation of the portion of Pine View Circle which has never been utilized.	Roadway Vacation	PS2025-097
2	07/15/25	Public ROW in Spruce Mountain Ests Unit 2 AKA Part Pine View Road	Right of Way Vacation to use the center 30' as a private driveway to access 14420 S. Perry Park Rd.	Roadway Vacation	PS2025-084
3	07/15/25	7440 N US Highway 85	The applicant proposes a Final Plat submittal of Filing No. 1.	Final Plat	PS2025-146

Streamline Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	07/02/25	Grandview Ests Lot 3 & south ½ of Lot 2	Lot Line Vacation between the southern ½ of lot 2 and lot 3 to construct a new home.	Administrative Replat	PS2025-150
2	07/02/25	Sterling Tree Farm, Lot 25	Building Envelope Adjustment to better utilize the rear of the property.	Administrative Replat	PS2025-129
2	07/08/25	6597 S State Hwy 83	Event Center on a 103-acre property.	Site Imp Plan	PS2025-141
3	07/08/25	Sterling Ranch Filing 3A 3 rd Amd Lot 324-A	Sterling Ranch CAB proposes design and construction of a park.	Location and Extent	PS2025-140

New Applications

Dist.	Date	Project Title	Project Description	Project Type	Project No.
	07/02/25	42190 Vista Ridge	Elbert County for an 864 sq. ft. ADU including a 2000-gallon water storage tank.	External Referral	RE2025-113
1	07/02/25	Stonegate Filing 2, 2nd Amd, Tract A	Request for broadband equipment building.	Site Imp Plan	SP2025-052
2	07/02/25	13350 South Perry Park Road	Veterans Mental Health event with an expected attendance of 200-300 individuals.	Minor Ent Event	EE2025-004
2	07/02/25	3640 N State Highway 67	Entertainment Event Permit for fundraising event and concert for 250 people.	Minor Ent Event	EE2025-005
3	07/02/25	5377 N State Highway 67	Request to change use from residence to office	Site Imp Plan	SP2025-050

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	07/07/25	John Adams Academy Exemption	Single lot of approximately 26.07 acres for conveyance to a public charter school.	Exemption	EX2025-005
2	07/07/25	2485 South Russellville Road	Operate an event venue for up to 8 weddings per year with 65 guests per event.	Use by Special Review	US2025-010
2	07/08/25	East Plum Creek Trail Annexation	Referral Request from the Town of Castle Rock for an annexation of the East Plum Creek Trail.	External Referral	RE2025-114
3	07/09/25	7000 Roxborough Park Road, 2nd Amd	Expand operational features for Pepper's Senior Dog Sanctuary.	Administrative Amendment	US2025-011
1	07/09/25	Looking Glass Filing 36	Referral request from the Town of Parker for the final plat of Looking Glass Filing 36.	External Referral	RE2025-116
1	07/09/25	Looking Glass Filing 37	Referral request from the Town of Parker for the final plat of Looking Glass Filing 37.	External Referral	RE2025-115
2	07/09/25	Twin Oaks Rd & Clarkes Circle Rd Vacations	Request to vacate portions of Twin Oaks Road and Clarkes Circle to allow for Metro District gate installation.	Roadway Vacation	SB2025-026
2	07/10/25	Elk Ridge Estates Exemption, 1st Amd	Request for an administrative exemption amendment, building envelope adjustment.	Exemption	EX2025-006
2	07/10/25	6310 Dakan Road	One-day fundraising Event for 300 people for Forever Colorado BBQ.	Minor Ent Event	EE2025-006
2	07/10/25	Bears Den Rural Site Plan, 2 nd Exemption	Keeping of more than 4 household pets (kennel or aviary).	Use by Special Review	US2025-012
2	07/11/25	Maier Ranch Water Tank Site Annexation	Town of Castle Rock - annexation of the Maier Ranch Water Tank Site.	External Referral	RE2025-118
1	07/11/25	Looking Glass Filing 35	Referral request from the Town of Parker for the final plat of Looking Glass Filing 35.	External Referral	RE2025-119
	07/11/25	EdgeConneX Holdings LLC	Request for Economic Development Incentives and Fee Waiver for EdgeConneX Holdings LLC.	Economic Development	ED2025-003
3	07/11/25	Highlands Ranch Planned Dev, 81st Amd	Request for a Major Amendment to the Highlands Ranch Planned Development (PD) to add uses and adjust planning areas in OSCA.	Planned Development - Major Amd	ZR2025-004
2	07/14/25	9998 South Perry Park Road	115 acres from Rural Residential (RR) to Agricultural One (A-1).	Zoning Map Change	DR2025-004
2	07/14/25	Chateau Valley Site Development Plan	Third Request - Town of Castle Rock for the Chateau Valley Site Development Plan.	External Referral	RE2025-117
3	07/14/25	3280 Redstone Park Cir, 6th Revision	Replace an existing personal wireless communications facility approx. 7' away.	SIP Revision	SP2025-054
1	07/14/25	Inverness Sub Filing 9, 1st Modification	Change in use for a portion of an office building to youth theater.	Modification	SP2025-053
1	07/14/25	Grand View Ests Lot 3 & south ½ of Lot 2	Lot Line Vacation between Lot 3 & southern ½ of Lot 2 to construct a house.	Administrative Replat	SB2025-027
3	07/14/25	6359 Airport Rd	Request for 2-day Colorado Highland Games Festival in September.	Major Ent Event	EE2025-007

New Sign Permits

Dist.	Date	Project Title	Project Description	Project No.
2	07/11/25	Castleton Center Filing 1, Lot LI-2	Elevation Golf Club - 3194 N Industrial Way Unit #200	SG2025-078

Dist.	Date	Project Title	Project Description	Project No.
3	07/11/25	Highlands Ranch Filing 149, 4 th Amd, Lot 1C-1A-1	Facial Aesthetics - 1265 Sgt Jon Stiles Dr Building #J Unit #I	SG2025-077

Special Event Liquor Permits

Dist.	Date	Event Name	Permittee Name & Event Address	Permit No.
3	07/14/25	Fall Festival	Sterling Ranch Community Advisory Board - 9765 Middle Peak St	LL2025-047
3	07/14/25	Highlands Ranch Oktoberfest Celebration	Highlands Ranch Cultural Affairs Assoc. - 9288 Dorchester St	LL2025-044
3	07/14/25	Oktoberfest	Sterling Ranch Community Advisory Board - 8002 Titan Rd	LL2025-048
3	07/14/25	Sterling Ranch Days	Sterling Ranch Community Advisory Board - 9765 Middle Peak St	LL2025-046
3	07/14/25	Wildcat Mountain Trail Races	Highlands Ranch Community Association - 11035 Monarch Blvd	LL2025-045

Engineering Services Bid Calendar

Project Description	Plans Available to Contractors	Contractor Pre-Bid Conference	Project Bid Opening	Tentative BCC Approval Date
Geopolymer Lining Project SP 2025-019	Jul. 21, 2025	Jul. 30, 2025	Aug. 12, 2025	Sept. 9, 2025

This project consists of repair of 1,494 linear feet of 90"-126" CMP storm and 201 linear feet of 54" CMP storm in various locations within Highlands Ranch & Roxborough Village with geopolymer lining and minor site work as needed per site.

- **Geopolymer Lining Project, SP2025-019:** Staff is preparing final construction documents and specifications for this project. Bid dates have been established and are shown on the attached Engineering Services Bid Calendar. The Project consists of the will repair 1,494 linear feet of 90"-126" CMP storm and 201 LF of 54" CMP storm in various locations within Highlands Ranch & Roxborough Village with geopolymer lining and minor site work as needed per site.
- A **Pre-Construction Conference** was held on Friday, July 18, 2025, for the **County Line Road (Broadway to University) Project**, Douglas County Project Number CI 2020-013, STU C470-044. **JHL Constructors** will begin work on this project on Tuesday, Sept. 2, 2025. Work will be completed in 730 calendar days (September 2, 2027). This project involves widening and reconstructing County Line Road between Broadway and University. County Line Road will be widened from one lane to two lanes in each direction, and a new traffic signal will be installed at the intersection of Clarkson Street, providing noise mitigation on the north side of County Line Road.