

**TO:** The Board of County Commissioners  
**FROM:** Douglas J. DeBord, County Manager  
**DATE:** September 24, 2024  
**RE:** **County Manager Report**

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- **Vote by Oct. 4 to help determine winners of the Douglas County Elections Student Art Contest** ([full story](#))



Pictured: 2020 Elections Student Art Contest Winner in the elementary division, “Faces of America” by Anirudh Rao, 3rd grade, STEM School Highlands Ranch

Douglas County students, Kindergarten through 12th grade, have submitted original artwork in four categories as part of the Douglas County Elections Student Art Contest. [Visit DouglasVotes.com to vote now](#) on your favorite artwork in four categories:

- Kindergarten-2nd grade: America the Beautiful
- 3rd-5th grade: Presidential History
- 6th-8th grade: Stars and Stripes
- 9th-12th grade: Let Freedom Ring

Voting is open from Sept. 16 through Oct. 4. Winners will be determined based on a combination of public voting and a panel of judges. Your vote will help beautify the halls of County government buildings with student artwork. Learn more about the [Elections Student Art Contest at DouglasVotes.com](#).

## Community Development

### Community Services

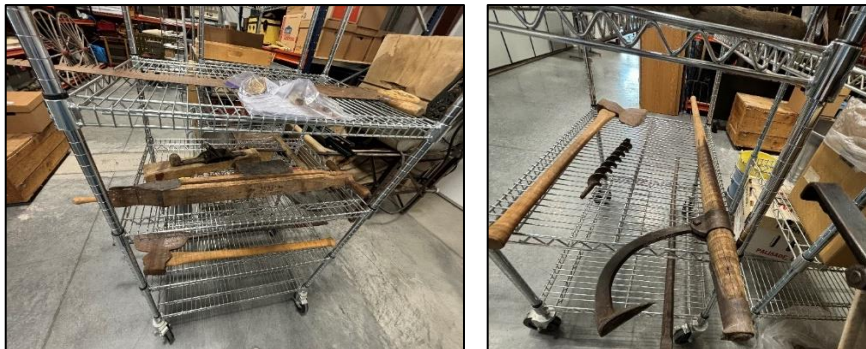
- **Homeless Resolution Program Notice of Funding Application** - On August 12, 2024, the Colorado Department of Local Affairs (DOLA) through its Division of Housing (DOH) and the Office of Homeless Initiatives (OHI) released the Notice of Funding Application (NOFA) for the 2024 Homeless Resolution Program (HRP), formerly known as the Emergency Solutions Grant (ESG). Community Development received approval from the BOCC to apply for the 2024 HRP NOFA in the amount of \$50,000 to provide homeless prevention services. The use of these funds, if awarded, will be applied to the continued implementation of the homeless prevention pilot program established from the ESG 23 award funds.
- **Developmental Disabilities Grants** - Douglas County received 38 applications from 28 different organizations during this year's application period. Douglas County will be awarding approximately \$543,814 to organizations supporting Douglas County individuals living with an Intellectual Developmental Disability (IDD). The advisory council is currently midway through the review process and will be presenting its awarding recommendations to the BCC when complete.

- **Older Adult Roadshows** - The Older Adult Initiative (OAI) led by Commissioner Teal concluded its series of roadshow events in September. These roadshows aimed to present results from the OAI executive committee's proposed priorities based on outcomes from last year's listening tours and survey and gather resident feedback to fine-tune these strategies. The events were held throughout Douglas County providing an opportunity to hear from a broad-spectrum of citizens. Nearly 200 residents attended the thirteen events, with many expressing positive feedback and gratitude for the chance to contribute to the decision-making process. Overall, the OAI has been well-received, with residents valuing the acknowledgment of their perspectives and needs.



### Planning Resources

- **Historic Preservation - Lifetime Douglas County Resident Donates Artifacts to Repository** - Bill Noe, a lifetime resident of the Greenland and Larkspur area, donated artifacts to the Repository on August 28th. The artifacts mainly represent early railroads in Douglas County and are a great contribution to the Repository as the current collection does not include many artifacts that represent the railroad history in the County. Other artifacts are tools from Bill's grandfather, also a county resident. These artifacts will be great for future displays.



- **Site Stewardship Program** - The Douglas County History Repository is partnering with the State to pilot a site stewardship program. The State is helping train volunteers to monitor County sites and assist in the protection of historic and cultural resources. The program is offered to people who are a part of the Colorado Archaeology Society (CAS) or the Program for Avocational Archaeological Certification (PAAC). The PAAC program is a mutually beneficial educational program for avocational and professional archaeologists.



On September 7, the first State and County training kicked off with day one of lecture, which was offered both online and in person. History Colorado Museum hosted the in-person training for 23 people. The lecture was led by the South Park Site Stewardship Program and Assistant State Archaeologist.

On September 8, day 2 of training, staff led 14+ people on site tours and training at Spring Valley Schoolhouse, then Blackfoot Cave, and ended at the William Converse Ranch at Hidden Mesa Open Space. As a result, 16 volunteer participants are now trained and able to volunteer with the County for monitoring and protection.

### ***Parks, Trails, And Building Grounds***

- **Rueter-Hess Reservoir Visitation:** Over Labor Day weekend at Rueter-Hess Reservoir, the ranger staff inspected over 277 watercraft and welcomed over 535 visitors who came to recreate. The reservoir had 61 adult and youth anglers. Fishermen on watercraft were successful in catching Largemouth Bass and Walleye. Rangers were watchful and made sure all recreationists wore their life vests while on the water.



- **Unique Wildlife at Rueter-Hess Reservoir** - Visitors to Rueter-Hess Reservoir routinely ask about the wildlife seen across the property. Rangers talk about the more common wildlife, such as mule deer, elk, prairie rattlesnakes, mallards, and bald eagles. As Colorado begins to cool off, the fall bird migration begins, and rare species can make an uncommon appearance. Several uncommon wildlife species were documented recently, and visitors may catch a glimpse of them. These sightings include a belted kingfisher, common loon (non-breeding plumage), and a yellow-bellied racer snake.



### **Open Space and Natural Resources**

- **Stargazers** - On August 30<sup>th</sup>, members of the public along with the Denver Astronomical Society gathered at Sandstone Ranch Open Space to enjoy a perfectly clear dark sky filled with stars, the Milky Way, and at least half a dozen large meteors that were viewed throughout the evening. These were no shooting stars but chunks of space rock that broke into smaller pieces as they burned up, delighting those who were fortunate enough to be looking in the right direction.



A gathering of stargazers on the lawn of the Sandstone Ranch house setting up telescopes at dusk in preparation of the night sky viewing



- **Learning about the Stones of Sandstone** - On August 17<sup>th</sup> members of the public along with Open Space volunteers and various professional geologists toured and presented information on the layers of rock, sandstone, and many other unusual features that can be viewed at Sandstone Ranch. This event is a continuation of and complements the presentations that were given at the Philip S. Miller Building Hearing Room where the public was able to hear the story about the formation of the geological landscape of the Front Range and Douglas County.



Members of the public and volunteers standing in front of a sandstone formation and hearing a presentation made by a geologist holding and pointing at a map

- **Partnering for Process Improvement, Efficiency and Public Service** - Once again, Open Space and Natural Resources had the opportunity to partner with Public Works Operations on several projects to benefit the citizens of Douglas County. Together these two Douglas County teams worked on the continuation of the planned work to improve accessibility at Open Space trailhead parking. Last fall, the planned work began with improvements to Dawson Butte and Bayou Gulch at Two Bridges trailheads. The latest improvements occurred to complete the installation of accessible parking areas and walkways at both Lincoln Mountain and Spruce Mountain Open Space trailheads. These parking areas and walkways will provide all users accessibility to the interpretive signage and informational kiosks located at both properties.

As a result of this partnership, construction cost savings of 15-25% was seen with each of each of these projects, along with a savings in staff-time for contracting work and administration. It also resulted in a significantly shorter completion time for both of these projects, allowing these public benefits to be delivered to the citizens of Douglas County in less time.



Newly installed concrete pad and walkway at the Spruce Mountain (left) and Lincoln Mountain (right) Open Space trailhead parking lots

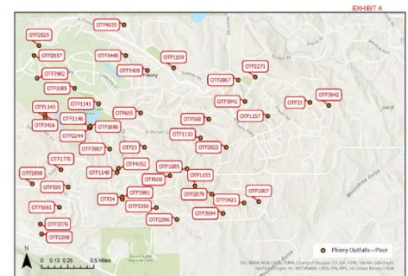
## Public Works

### Activities for September 9 - 20, 2024

#### Active Projects

- **West Frontage Road Relocation (aka Dawson Trails Blvd Project)** - Douglas County and the Town of Castle Rock have partnered to construct the new road called Dawson Trails Blvd. Construction started on September 9, 2024 and is anticipated to be completed in the fall of 2025. For further information about this project, visit: [West Frontage Road Relocation Project](#)
  - Traffic Impacts: Construction will occur Mon - Fri from 7 a.m. to 7 p.m. Saturday work may occur if approved. There will be no construction work on major holidays.
- **US 85 Widening from Highlands Ranch Pkwy to C-470:**
  - Traffic impacts: Daily single lane closures on northbound and southbound US 85 and on the C-470 ramps at US 85 from 9 a.m. to 3 p.m. throughout the corridor. As a reminder, pedestrians and bicyclists are not permitted in the work zone. Please heed the closure signage and follow the signed detours. [Project webpage](#)
- **Pinery Outfall Repair Project:** Began on July 17, 2024 and is active.
  - The Pinery Outfall Repair Project will clean and expose the outfalls that have been located and inspected in the Pinery Subdivision. There are about 40 outfalls that are in poor condition that need cleaning and then repairs. The work being done at this time involves cleaning and exposing the outfalls only, no repairs at this time. Work will be intermittent as crew availability allows. (See map for all locations).
- **County Line Road and Quebec Street Drainage Improvements:** Construction began on September 3 and was completed on September 12 (5 days earlier than expected.) The Southeast Metro Stormwater Authority (SEMSWA), in partnership with the City of Lone Tree and Douglas County, is working with L&M Enterprises Inc. to replace the deteriorated 15" corrugated metal storm sewer that runs north-south across County Line Road at Quebec Street with a new 15" reinforced concrete pipe. The existing pipe has severely degraded and poses a risk to County Line Road.
- **Ridgeglen Way Storm Sewer Replacement Project** - This project started on September 16, 2024, and is anticipated to be completed on November 15, 2024. Traffic Impacts are minimal.

Summary of project: Locates were marked the week of September 16<sup>th</sup> and potholing will begin the week September 23<sup>rd</sup>. Excavation will begin October 9, 2024. This project is going to replace approximately 343 LF of corrugated metal pipe that has reached its life expectancy and install two new manholes for access for future maintenance needs. Driveway and street access will be maintained but there may be minor delays as Ridgeglen will be a one-lane road during this project.





- **West Frontage Road (Town of Castle Rock project)- Long-term Closure between Territorial and Tomah Roads** - On August 19, crews closed the section of the West Frontage Road between Territorial and Tomah roads. Local access to businesses and residences along West Frontage Road will remain, but no through traffic will be allowed. This estimated 18-month closure will allow crews to safely build the new interchange and relocate this portion of the West Frontage Road to its new permanent location, west of the BNSF Railway tracks. [Closure and detour information](#)
- **Sterling Ranch Filing #7-A** - Three Sons Construction is installing storm pipe and drainage structures (DV #2023-410).



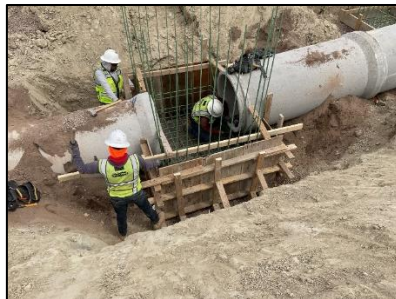
- **Cross Creek Subdivision** - Martin Marietta Materials is placing and compacting asphalt in Phases 1A & B (DV #2023-121).



- **Cielo Subdivision** - Thoutt Brothers is removing and replacing concrete panels (DV#2016-195).



- **Canyons Subdivision** - Clyde Construction is installing storm sewer and inlets in Filing #4 (DV#2023-323).



## Building

- **Inspections, Permits and Valuations from September 2 – 13, 2024:**

Inspections		
	Building	982
	Electrical	792
	Mechanical/Plumbing	541
	Roofing	282
Permits		
	Accessory Use	38
	New Commercial	2
	Residential Alteration	0
	New Residential	36
	Roofing	146
Valuations		
	Accessory Use	\$699,382
	Commercial	\$902,126
	Residential Alteration	\$1,530,588
	New Residential	\$12,330,640

## Maintenance Programs

- **Gravel Road Program:** The County maintains a network of approximately 300 miles of gravel roads. The following outlines the project information from each program.

Type of Program	Miles YTD	Total Costs and Status
Grading Operations	2,849	\$92,893.19



- **Grading Operations:** During this reporting period, a total of 124 lane miles were graded on 31 county roads.
- **Culvert Inspection Report:** During this reporting period, inspections were completed at 10 locations.
  - Summary (YTD)
    - Total Inspections Completed – 617
    - Good – 336
    - Fair – 125
    - Poor – 1,110
    - Severe - 46

- Upcoming inspections scheduled for: Canyons South Filings 2 and 3 and Sterling Ranch Filings 5 and 6.



- **Paved Road Repairs:**
  - **Asphalt Repairs (including pothole patching)** - During this reporting period, potholes were repaired at 12 locations.
- **Concrete Patching** – During this reporting period, concrete patching was completed on three streets.
  - Total Cost of Paved Surface Construction for the month of August: \$58,114.18
- **Sweeping Program:** Sweeping operations removes particulate matter and improves air quality to meet metro area quality standards. Regular sweeping removes sand, debris, leaves, and trash that can cause unsafe conditions for motorists, bicyclist, and pedestrians. And protects and improves water quality before it can enter storm sewers and drainage ways.

During this reporting period, sweeping was completed in 17 areas.

- A total of 1,378 yards of debris YTD were swept and removed from residential and arterial roads.
- Total Cost of Sweeping Maintenance for the month of August: \$9,273.64
- **Invasive Weeds Management Program:** In the 3<sup>rd</sup> quarter mowing took place on 31 county roadways. YTD: 1,428 swath miles have been mowed and 334 acres have been sprayed. Total cost for invasive weed control during this reporting period: \$31,553.29.
- **Surveying:** Survey reconnaissance has commenced tying down neighboring platted developments and current rights-of-way along Plaza Drive for future roadway improvements for Ben Franklin Academy. Findings were slim, but Section Corners and miscellaneous random lot corners were able to tie things down. Enhancements will include integrating more beneficial turn lanes and access to and from the school.

A survey will be needed in Chatfield Acres to determine rights-of-way for Public Works to address and rectify drainage concerns. The work will require the removal of numerous trees and miscellaneous foliage, so the staking accuracy of the Right-of-way is pertinent.

During this reporting period: 552 locates received and 146 located.

### **Traffic**

- The afternoon of September 12<sup>th</sup>, Traffic Signal and Signs and Marking Crews experienced a close call. Crews were installing new pedestrian push buttons and crosswalk markings at the intersection of Colorado Boulevard and Siskin Avenue in Highlands Ranch when a two-vehicle crash occurred and one vehicle spun to the edge of the intersection close to where crews were working.

Thankfully, no one was hurt, but crews were understandably shaken up by the crash. Unfortunately, working in 'live' traffic is a real risk to our Public Works personnel. One of our traffic signal vans and a piece



of marking equipment were impacted by the errant vehicle, but both are repairable. Learning that all our people were wearing the proper personal protective equipment (PPE), that the work zone was well defined with the correct lane tapers and cone placement, and that crews aided the distressed drivers until emergency personnel could arrive were great reminders of the strong safety culture we have in public works. Supervisors used the incident to remind everyone to continue their commitment to safety and watch out for distracted drivers. Stay safe out there!



Snapshot from Traffic Camera – Post crash

- In Review:
  - Sept 21 – Repeat Event: ETF2024-036: Miles for Madison
  - Sept 21 – Repeat Event: ETF2024-017 Battle by the Brook
  - Sept 26 – Repeat Event: ETF2024-026 HRHS 2024 Homecoming Parade
- Final Approval:
  - Sept 21 – ETF2024-025: Prospects of Fall Festival
- Approved:
  - Sept 19 – Repeat Event: ETF2024-034 Rock Canyon High School Homecoming Parade
  - Sept 21 – Repeat Event: ETF2024-028 ThunderRidge Homecoming Parade
  - Oct 5 – Repeat Event: ETF2024-020 Sterling Ranch Concert in the Park

Special Events - [Additional details for Special Event Permits](#)

## Human Services

- **Thousands of lives saved in your community thanks to partnerships between law enforcement, mental health clinicians** - Board of County Commissioners marked Douglas County Co-Responders Week Sept. 15-21, honoring both Crisis Response Teams and HEART ([full story](#))



Pictured: Members of Douglas County CRT and HEART with Douglas County Commissioners

You've read the research that unaddressed mental health issues can lead to much larger issues – no matter where you live. But did you know there are dedicated teams in Douglas County prepared to respond to those who need support where they are? Seven days a week, across the county, crisis-trained, master's

level mental health clinicians are responding to the scene alongside law enforcement, ensuring those in crisis get the mental health resources and services they need.

The Board of Douglas County Commissioners is honored the extraordinary contributions of these unique partnerships by declaring Sept. 15-21, 2024, as Douglas County Co-Responders Week. Douglas County currently has 13 teams using the co-response model to respond to a variety of calls for service including those in need of mental health resources and help for those experiencing homelessness.

In 2017, Douglas County launched [Community Response Teams](#), which pair a law enforcement officer with a mental health professional to help adults and youth experiencing a mental health crisis avoid the emergency room or jail and, instead, find the support they need to heal. In 2022, Douglas County launched another co-response team, called Homeless Engagement Assistance and Resource Team ([HEART](#)), focused on helping people experiencing homelessness.

- Other Announcements:

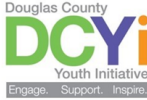
**2024 Douglas County Youth Congress October 7<sup>th</sup> 2024**

**REGISTER TODAY, SEE BELOW LINK!**

NEW LOCATION FOR 2024: LEGACY CAMPUS (THE FORMER WILDLIFE EXPERIENCE)  
10035 S. Peoria Street, Lone Tree, CO 80134


**NEW LOCATION FOR 2024!**

**DCSD's LEGACY CAMPUS!**



- Douglas County youth, 9-12 grade, meet your elected officials and community leaders – ask them questions and let them hear from YOU!
- All topics for discussion have been selected by YOUTH!
- Oct. 7<sup>th</sup>, 2024 / 9:30-3:30 / Legacy Campus is our new location for the event! 10035 S Peoria St., Lone Tree, CO 80134 / Questions? Call or email Marsha Alston, 303-814-5327 or malston@douglas.co.us
- Lunch and snacks included
- Receive 6 hours of community service; this is an excused absence
- Must have parent/guardian permission to attend


**LA LIGA JUNIOR**




SCAN ME WITH YOUR PHONE TO REGISTER YOUR KID

SOCCER FOR YOUTH FROM 3 TO 5 GRADE! SOCCER, UNIFORMS, LUNCH AND MORE ARE PROVIDED... FREE!

STARTING SATURDAY, THE 5 OF OCTOBER AT 10 AM  
500 FAIRGROUNDS ROAD, CASTLE ROCK 80104, FIELD 3  
TO REGISTER: [BIT.LY/LALIGASPORTSCLUB](https://bit.ly/LALIGASPORTSCLUB)  
(720) 298-7200




**LA LIGA JUNIOR**



ESCANÉAME CON SU CELULAR PARA INSCRIBIR A SU HIJO

¡FÚTBOL PARA NIÑOS/NIÑAS DE 3 A 5 GRADO! SE OFRECE FÚTBOL, UNIFORMES, ALMUERZO Y MÁS... ¡GRATIS!

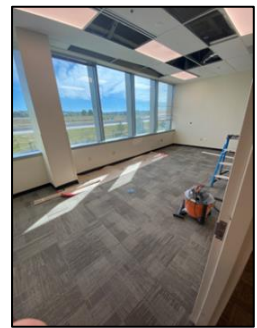
COMIENZA SÁBADO, EL 5 DE OCTUBRE A LAS 10 AM  
500 FAIRGROUNDS ROAD, CASTLE ROCK 80104, FIELD 3  
PARA INSCRIBIR: [BIT.LY/LALIGADEPORTES](https://bit.ly/LALIGADEPORTES)  
(720) 298-7200



## Facilities, Fleet and Emergency Support Services

### Facilities (County-wide)

- **Justice Center:**
  - Patrol Furniture Capital Project - 96% complete
  - Clerk of Courts Phase III, IV and V - 98% complete
  - Liebert BAS Upgrade – 50% complete
  - DA's remodel – 75% complete (far right photo)
  - Elevator Modernization J, K, L, M – 10% complete
- **Louviers:** Entry points wood replacements – 80% complete
- **Miller:** Variable Frequency Drive Project - 90% complete
- **Parks and Trails:** 2<sup>nd</sup> Floor Training Room – 100% complete (see near photo above)



### Fleet

- **Recently Completed:**
  - In-serviced unit 2343.
  - Decommissioned unit 1318.
  - Fleet pool parking area (see photo right)
  - Enterprise lease renewals
  - 2025 Fleet budget submittal adjustments
  - DCECA IDT van order
- **Working on:**
  - Fuel site management software upgrade.
  - Emergency fuel site backup systems.
  - 2024 Budget Acquisitions specs/quotes.
    - Two units remaining to be spec'd and P.O.'d.
  - Auto glass service provider RFQ/IFB.
  - Trello, project management software implementation.
  - Addition of Kybato subframe to unit 20043 (see photo right)
  - Snow removal equipment ahead of 2024/2025 season.
- **Fleet Acquisitions:**
  - 2022 Asset Replacements & ADDs (103 Assets)
    - Budgeted – 1 at upfitter, 65 received
    - Additional/Unbudgeted – 2 at upfitter, 31 received
    - Risk Management Replacements – 1 at upfitter, 3 received
  - 2023 Asset Replacements & ADDs (72 Assets)
    - Budgeted – 8 at upfitter, 53 received
    - Additional/Unbudgeted – 9 received
    - Risk Management Replacements - 2 received
  - 2024 Asset Replacements & ADDs (83 assets)
    - Budgeted – 2 in process, 34 P.O.d; 18 at upfitter, 15 received
    - Additional/Unbudgeted – 4 in process, 7 received
    - Risk Management Replacement – 3 received





### ***Douglas County Fairgrounds and James R. Sullivan Events Center***

- **Fairgrounds Events (past two weeks):** Art Fest Parking, Mile Hi Barrels, Farmers Market, Douglas County Dems, Parks & Rec Vendor Day, Town of Castle Rock Meeting, Plum Creek Kennel Club, Workplace Security & Safety Training, Open Riding, PE Plus, FRAT, Antique Bottle Collectors, GOP Breakfast, Ponderosa Homecoming, Church Gathering, Born Wild, Just Between Friends Consignment Sale (pictured below), DC Rabbit Ears Club Meeting, Arabian Horse Show, Running Rovers Practice, Colorado Saddle Makers, Farmers Market, Elite K-9, DC Aging Well



- **Fair & Rodeo:**
  - Fair Board 9/26
- **Projects:** Kirk Hall restroom painting – 100% complete

### ***Safety and Security/Emergency Support Services:***

- Fire Drills continue throughout the County. Please check with your ERC on your designated evacuation point.
- Site ERC meetings started taking place the week of September 9<sup>th</sup>.
- We have installed a new JC Transfer Switch notification system.
- The JC elevator upgrade is 85% complete.

## **Information Technology**

### ***Completed IT Projects***

- **Next Generation SharePoint/Teams Pilot** - IT staff partnered with Community Development and Human Services to successfully pilot the Next Gen project to modernize employee use of Microsoft 365 tools such as Teams, SharePoint, and OneDrive. Key outcomes of the pilot included:
  - Empowering departments to manage and standardize their collaboration across county departments
  - Implementing a robust governance framework for security and efficiency
  - Automating deployment processes
  - Providing tailored user training

Based on the pilot's success, the project will now be rolled out to the remaining departments in a phased approach.

- **Public Trustee Foreclosure System** - The Public Trustee Office is transitioning from the outdated MDS application to the GTS system to enhance operational efficiency, statutory compliance, and support capabilities. The current MDS system, used by only two counties in Colorado, is nearing the end of its lifecycle, with limited vendor support and no updates to meet evolving legal requirements. The new system, already adopted by 62 counties, offers ADA compliance, improved functionality, and an integrated

website. This project aims to ensure the continued effectiveness of Public Trustee operations, reduce risks associated with unsupported software, streamline transaction processing, and establish a strong vendor relationship for future needs.

***Current IT Projects/Initiatives***

<b>Project Name/ Initiative</b>	<b>Project Description</b>	<b>Department/ Office</b>
<b>Tax Roll Quality Improvements 2024</b>	Enhance efficiency and accuracy in executing Tax Roll and Test Tax Roll activities while minimizing reliance on the custom Tax Roll application.	Assessor, Treasurer, Budget
<b>CJMS Replacement</b>	The CJMS System will be replaced with the Harris Pre-Trial 360 system, including the Socrates smartphone app, to increase communications, compliance, and public safety. The new system will be implemented and ready for the new Judicial District 23.	Community Justice Services
<b>Cohero Reimplementation</b>	Configure the current case management system and increase its efficiency and effectiveness, enabling the Coroner's Office to leverage reporting, PowerBI, and GIS capabilities.	Coroner's Office
<b>User Provisioning &amp; Deprovisioning</b>	The New User Provisioning and Deprovisioning project will improve and streamline the provisioning and de-provisioning process for new hires and terminations. The project will create documented processes and asset tracking and identify standards and owners for all aspects of the process.	Countywide
<b>IT Support for County Board of Equalization</b>	From August 1 to November 4, IT will provide technical support to ensure seamless and efficient phone or teleconference hearings for the County Board of Equalization (CBOE) appeals process.	Assessor's Office
<b>IT Support for the 2024 General Election</b>	From October 25 to November 5, IT will provide technical support to ensure a secure, efficient, and smooth voting process.	Elections
<b>WorkSMART Budget/Finance</b>	As part of the JDE replacement program, our goal is to streamline business processes and improve data accuracy through efficient data entry and integration across systems. This project aims to modernize the County's outdated finance, accounting, budget, and procurement processes by implementing a modern Enterprise Resource Planning (ERP) system.	Enterprise
<b>WorkSMART HR/Payroll</b>	As part of the JDE replacement program, our goal is to streamline business processes and improve data accuracy through efficient data entry and integration across systems. This project focuses on implementing a Human Capital Management platform to comprehensively monitor and enhance the entire employee lifecycle.	Enterprise
<b>Fleet Fuel Veeder Root Upgrade</b>	Upgrade the outdated Veeder-Root fuel monitoring system to the latest Automated Tank Gage technology and installing IT Network data and power at the Northwest site, to improve the operational effectiveness, reliability, and upgrade capabilities of the county's fleet services.	Facilities
<b>Motor Vehicle Mortgage Mail Scanning</b>	Deploy MV Mortgage Mail scanning system that will enable remote processing of mortgage mail document packages, enhancing scanning performance and streamlining the business process.	Clerk & Recorder
<b>Motor Vehicle Data Warehouse</b>	This phase of the project consolidates data from the Motor Vehicle division's data sources into a single location, allowing the division to generate reports and dashboards via PowerBI. Project outcomes are to improve efficiency and service levels of motor vehicle services, create performance standards for staff, and enable the ability to report data to internal and external stakeholders.	Clerk & Recorder

<b>DA23 Network Infrastructure</b>	Douglas County IT will establish and manage IT infrastructure and support services before a newly elected District Attorney assumes office in January	23 <sup>rd</sup> District Attorney
<b>DA23 Conference Room AV</b>	The new DA23 department/office will be constructing a conference room equipped with an AV system tailored to meet the specific needs of DA23.	23 <sup>rd</sup> District Attorney
<b>DA23 Domain &amp; Core Compute</b>	Design and build the required base level Domain and Core Compute infrastructure following Douglas County architecture, security, and technology standards that enable a new DA23 standup by 1/1/2025.	23 <sup>rd</sup> District Attorney
<b>DA23 End Points</b>	Design and build the required net new base level End Points and support infrastructure following Douglas County architecture, security, and technology standards that enable a new DA23 standup by 1/1/2025.	23 <sup>rd</sup> District Attorney
<b>DA23 – Onsite IT Support</b>	Providing supplemental support to the DA18 staff at the Justice Center throughout the transition while preparing to take over full support for the DA23 in January.	23 <sup>rd</sup> District Attorney
<b>DA23 Apps (14 Apps)</b>	To discover, catalog, validate, contract/procure, set up, and determine the required level of ownership and support for all applications required by the new DA23 office – including business domain-specific applications and Douglas County enterprise applications.	23 <sup>rd</sup> District Attorney
<b>DA23 Website coda23.gov</b>	Establish a new 23rd District Attorney website.	23 <sup>rd</sup> District Attorney
<b>DA23 Finance</b>	To set up and onboard the new DA23 office onto Douglas County's ERP JDE system, including financial and business processes.	Admin, Atty, Budget, DA, Facilities, Finance, Treasurer,

## Communication and Public Affairs

### *Campaign Highlights*

- **Wildfire Mitigation Cost-Share Program** - Campaign ran Aug. 5-Sept. 2 - Douglas County Wildfire Mitigation Cost-Share Program offers homeowners 50% financial match toward qualified mitigation efforts.



Communication Objective: Recruit homeowners to participate in this year's cost-share program.

In partnership with the Building Division, Communication and Public Affairs launched a campaign to market this opportunity to homeowners, specifically those living in WUI conditions. Communication tactics included an updated online submission form, updated webpage, news release, email, earned media and social media. Results:

- 170 applications received
- Email: Emailed 11,375 recipients with 4,400 opens (40%)
- Facebook and X: Four posts for a total 10,818 impressions


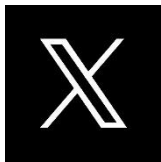


- Nextdoor: One post and 10,948 impressions
- Media: [1 story on Channel 7](#)
- **Parks, Trails Historic Resources and Open Space Investment Strategy – Citizen Survey is part of an ongoing campaign around this investment strategy. Survey campaign ran from Aug. 20-Aug. 27.**

Communication Objective: Inform the Board of Douglas County Commissioners and help our organization assess public opinion on Fund investment priorities. Survey findings are posted on the [Parks, Trails, Historic Resource and Open Space Fund web page](#).

**Results:**

- More than 4,000 survey responses received
- Email: One email to 12,867 recipients with 6,505 opens (51%)
- Facebook and X: Four posts with 4,338 impressions
- Nextdoor: 2 posts with a total 32,800 impressions
- Media: 4 stories on CBS. Total local viewership of 66,073

August 2024	Audience	Growth	Audience Characteristics
	221,713 members	.9% increase from July 2024	Residents who use Nextdoor and live in Douglas County are automatically subscribed to our agency feed. Government agencies are one of only a few types of organizations that can have a business presence, and we are able to geo-locate messages by neighborhood. About 86% of households in Douglas County are represented in these followers, according to the platform. <b>Top growing neighborhoods: Lone Tree, Roxborough, Castle Pines Parkway, Stonegate</b>
	16,693 average post impressions	80% increase from July 2024	
	<b>August Top Posts:</b> Wildfires, Lucent Boulevard name change, target shooting		
	14,812 followers	1% increase from July 2024	X (formerly Twitter) does not provide demographic data for account followers. According to research by HootSuite, 62.9% of users in 2024 are male. Studies show that X popularity is rapidly growing in the Gen Z demographic. We have a significant following of media outlets and reporters as well as other local agencies and organizations.
	5.7% engagement	25% increase from July 2024	
	<b>August Top X's:</b> Live Wildfire Ready, Labor Day Closure, Tobacco Cessation		



**25,932  
Followers**

**.5%  
increase  
from  
July  
2024**

According to Sprout Social information, women between ages 35 and 55 have the most potential to see our information. The majority of our followers live in Castle Rock.

**3.3%  
engagement**

**40% decrease  
from July  
2024**

As of April 2024, Facebook changed the way it measures engagement. This deprecated the following page-level metrics: comments; shares; answers; event RSVPs. This is likely why we see a significant decrease in engagement this month.  
[Facebook Metric Deprecations April 2024 – Sprout Social Support](#)

**August Top Posts:** BMW Tournament Thank You, C470 and US 85 impacts, Lucent Boulevard name changed



**1,864  
subscribers**  
Our videos were viewed 12,672 times in August with 1,024 hours watched.

**2% increase in  
subscribers from  
July 2024**

YouTube was the most popular social media site in 2021. Nearly everyone in every age, income and education demographic has used it. Most of our viewers are between 35 and 44 years old, (though 10% were 65 or older). Viewers were about equally women and men.

**August Top videos:** August 13 Land Use Hearing, Wildcat Regional Park. Hayman Fire, August 13 BOCC meeting



**2,669  
followers**

**1%  
increase from  
July  
2024**

According to Sprout Social information, women between ages 35 and 55 have the most potential to see our information. 60% of our followers are in Douglas County.

**8.8%  
engagement**

**51% increase from  
July  
2024**

**August Top posts:** Baby Wildlife Watch, Fall Wildlife Watch video, Fair & Rodeo Kids Extravaganza



**5,966  
followers**

**1%  
increase  
from  
July  
2024**

More than half (57%) of our followers are in the Greater Denver area. Another 4% are in Colorado Springs. Most of our followers, according to Sprout Social, are either entry-level or senior employees. The top five fields are operations, business development, IT, Community/Social Services and Sales.

**6.9%  
engagement**

**2%  
decrease  
from  
July  
2024**

**August Top posts:** Homelessness News Conference, Opioid funding, Elections Art Contest (**4 posts this month**)



### Emails

**16,130**  
**subscribers**

**.5%**  
**increase**  
**from**  
**July**  
**2024**

Mailchimp is our email marketing provider, and demographic data is not provided. Our email audience is highly engaged with our emails. Our open rate averages well above the industry average open rate for government of 30% provided by Mailchimp. Email subscribers may select interests from a provided list, and we are able to target emails by topic.

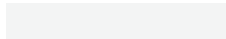
**August Top emails:** US 85 Weekly Updates, BMW Golf Tournament Traffic Impacts, August Traffic Alert, Impacts at Spruce Mountain and Lincoln Mountain Open Spaces

**Open Rate:** 45%



### Paid Social Ads

**4 Boosted Posts**  
**on Facebook**



In March 2024, we ended our contract with Colorado Community Newspapers print and online editions (Castle Pines, Lone Tree, Highlands Ranch, Parker and Castle Rock.)

We are in the process of developing a social media advertising strategy, along with per-issue grassroots campaigns.

**In August, we boosted five posts for a total cost of \$99.98**

**Topics:** Fact vs Fiction: \$0.18 per click, Mental Health First Aid: \$3.57 per click\*, Tobacco Cessation: \$1.79 per click, Live Wildfire Ready: \$0.10 per click

*\*this campaign was also shared in Facebook stories*



### Website

**450,693**  
**Sessions** (visits to  
any page on the  
site)

**3%**  
**decrease**  
**from**  
**July**  
**2024**

In partnership with content editors across the organization, we maintain douglas.co.us.

During August, the most visited webpages were the Assessor's webpage, the homepage and Department of Motor Vehicles and Drivers Licenses.

The average engagement time was 51 seconds.





## Online Newsroom

**36,884 views on stories posted in August**

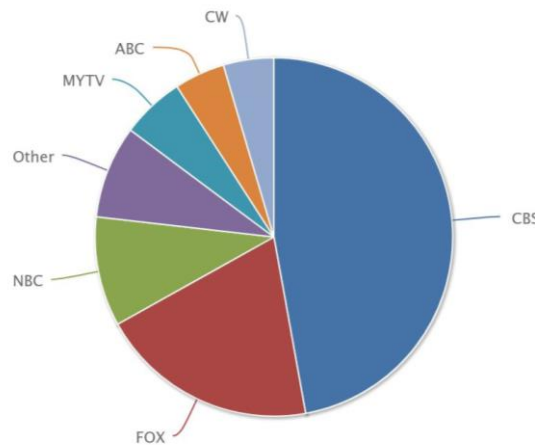
**62% increase from July 2024** (*important to note that we also had 6 more posts*)

There were 16 newsroom posts in August that had a total of 33,652 readers.

**August Top Stories:** Stage 2 Fire Restrictions; Parks, Trails, Open Space Funding Survey; Homelessness News Conference

## Monthly Media Mentions

- From Aug. 21-Sept. 17, Douglas County (including references to Douglas County deputies) was mentioned in television news 263 times, mostly on CBS and Fox. (See Marketshare Chart below.) Generally, coverage was of the BMW Championship; Parks, Trails Historic Resource and Open Space Survey; Pine Canyon Land Use; migrant lawsuit; homelessness/HEART; Greenland Wildlife Overpass; collective bargaining; opioid epidemic grants; and the renaming of Lucent Boulevard to Kendrick Castillo Way.



## Commissioner Work Sessions – September 3, 2024

- Legal Updates – Executive Session – No Notes**
- Castle Rock Adventist Hospital Funding Request** – Representatives of Advent Health presented a funding request to the Board in the amount of \$1m dollars. Discussion included the proposed cancer care treatment center in Castle Rock, the importance of offering the treatments and support care in Castle Rock, the funding campaign that will raise the funds for infusion and radiology equipment that will be a one-time purchase. Discussion included some commissioner support for funding provided the funds can be identified, suggestion of consideration of a Board seat for Commissioners with the donation, the request was made of the Hospital representatives to provide some options for what could be funded over a two-year period (2025 and 2026) for future budgetary consideration.  
**Motion** – Direct staff to explore a matching opportunity with our friends and colleagues from Castle Rock Adventist to be brought back to a future work session. Passes 2-0. Commissioner Thomas opposed.
- Proposed Douglas County Entry Signs** – At a request from the Board, staff reported on its research on the types and levels of signs and in what locations they would be allowed under DCOT standards, required maintenance, design, installation coordination, and price for each. There was a lengthy discussion about a monument type sign that could be contracted out under an RFP for the design and what size would go where. Suggested next steps would be for staff to make a list of appropriate locations and further discussion about the type of sign and design for those locations, with the primary purpose to let people know they are entering Douglas County.

## Commissioner Work Session – September 9, 2024

- **2024 Citizen Survey Results Discussion** – Dr. David Hill presented the Board with an overall report on the results of the Parks, Open Space and Historic Resources citizen survey. Discussion was had and questions addressed. The full report with all data will be provided to the Board to review detail of the findings and results. The results will also be provided to the relevant citizen advisory board members and posted on the website for the public to view and will be used to inform the Board and respective citizen advisory boards on future funding decisions.

## Planning Services Activity Report

Completed Projects					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	09/04/24	Highlands Ranch Filing 149, 3 <sup>rd</sup> Amd, Lot 1C-2A, 1 <sup>st</sup> Mod	Request for exterior upgrades including paint, signage, and awnings to an existing restaurant.	SIP Modification	SP2024-066
3	09/06/24	Highlands Ranch Filing 118L, 1 <sup>st</sup> Amd, Most of Lot 88-B, 1 <sup>st</sup> Rev, 1 <sup>st</sup> Mod	Request for minor modifications to approved school plan.	SIP Modification	SP2024-057
3	09/06/24	Highlands Ranch Filing 149, 3 <sup>rd</sup> Amd, Lot 1C-2E, 3 <sup>rd</sup> Rev	Request to revise existing bank property to add electric vehicle charging facility.	SIP Revision	SP2023-081
1	09/09/24	Gladys Obrien House, Lot 1	Town of Parker – addition to an existing non-conforming Vet Clinic.	External Referral	RE2024-117
1	09/09/24	Inverness Filing 7, 6 <sup>th</sup> Amd, Lot 2, 2 <sup>nd</sup> Mod	Request for parking and landscape modifications to an existing private school.	SIP Modification	SP2024-070
1	09/11/24	Stonegate Filing 22, 8 <sup>th</sup> Amd, Lot 62 & 10 <sup>th</sup> Amd, Lots 54A & 63A	Request for Condo Map plat correction to include signatures from Stonegate Village Homeowners Association Inc.	Administrative Replat	SB2024-056
	09/12/24	Elora - Final Plat (2)	Elbert County for the 2 <sup>nd</sup> round submittal of the Elora PUD Final Plat.	External Referral	RE2024-105
2	09/12/24	Dawson Trails Filing 1	Town of Castle Rock for a revised plat.	Ext Referral	RE2024-112
2	09/12/24	The Canyons Filing 1, 5 <sup>th</sup> Amd, Block 1, Lot 1A, 1 <sup>st</sup> Revision	City of Castle Pines to update the site plan to remove the pickleball courts and replace them with a park space.	External Referral	RE2024-106
2	09/12/24	The Canyons Filing 1, 5 <sup>th</sup> Amd, Block 1, Lot 1A, 1 <sup>st</sup> Revision	City of Castle Pines to change the land designation for this area to Neighborhood Commercial to incorporate an amenity center.	External Referral	RE2024-116
2	09/13/24	Parker Pointe, Filing 1, 1 <sup>st</sup> Amd, Lot 3A	Town of Parker - 5,440 sf Mister Car Wash w/ wash tunnel and 18 self-service vacuum bays.	External Referral	RE2024-113
3	09/13/24	Kendrick Castillo Way, 1 <sup>st</sup> Amd	Request to rename Lucent Blvd to Kendrick Castillo Way.	Replat	SB2024-016
2	09/16/24	Castle Park West Lot 4, 1 <sup>st</sup> Amd	Town of Castle Rock – add 9,300 sf for a larger auditorium, classrooms & office space.	External Referral	RE2024-110

Referrals					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	08/22/24	Tallman Gulch Metro Dist, 2 <sup>nd</sup> Amd	2nd Amendment to the Tallman Gulch Metro District Service Plan.	Material Modification	SV2024-003
3	08/22/24	Sterling Ranch Filing 6B	Revisions to Character Zone Designation Charts on recorded plat.	Administrative Replat	SB2024-046
3	08/22/24	Sterling Ranch Filing 6C	Revisions to Character Zone Designation Charts on recorded plat.	Administrative Replat	SB2024-047
1	08/27/24	Meridian Int'l Business Center	Request for construction of warehouse facility.	Meridian Site Plan	SP2024-067

<b>Dist.</b>	<b>Date</b>	<b>Project Title</b>	<b>Project Description</b>	<b>Project Type</b>	<b>Project No.</b>
		Filing 6, 7 <sup>th</sup> Amd, Lot 2A-1A			
2	08/27/24	2180 S Interstate 25, 5th Revision	Request to add a building for classrooms at an existing church.	SIP Revision	SP2024-058
2	08/27/24	2044 N State Hwy 83	Reduce the street setback of 75' install 2 EV charging stations.	Administrative Variance	VA2024-003
1	08/28/24	9056 E Parker Rd, 10th Amendment	Development of an outdoor learning area at existing church and private school.	Administrative Amendment	US2024-012
1	08/30/24	Forest Hills Filing 1, Block 2, Lot 5	Request for a personal wireless communications facility.	Site Imp Plan	SP2023-072
1	09/05/24	Stonegate Filing 22, 8 <sup>th</sup> Amd, Lots 53, 55, 56 & 60	Condo map review for Stonegate Commons Condominiums - Building 56.	Administrative Replat	SB2024-050
2	09/05/24	1433 Lake Gulch Rd	Request for a Minor Entertainment Event permit for a Pumpkin Patch.	Minor Ent Event	EE2024-005
2	09/06/24	Woodmoor Mountain Filing 1, Lot 18	Variance request for a 15-foot encroachment into the 40-foot front setback.	Variance	VA2024-005
1	09/09/24	Meridian Office Park Filing 1, 41st Amd	Lot Line and Subdivision Boundary Adjustment for future townhomes.	Administrative Replat	SB2024-054
2	09/09/24	Happy Canyon Ranches, Block 1, Lot 3	Request to board up to 12 horses.	Administrative Horse Boarding	US2024-005
2	09/09/24	Meribel Village Filing 1, 8th Amendment	Lot Line Vacations and Adjustments resulting in 4 single family residential lots.	Administrative Replat	SB2024-049
2	09/11/24	Pinewood Knolls, Lots 7A and 8A	Request to adjust lot line between two residential lots.	Administrative Replat	SB2024-023
1	09/12/24	Castle View Filing 1, 2 <sup>nd</sup> Amd Lots 1A & 2A	Request for Use by Special Review for 317-unit multi-family residential development.	Use by Special Review	US2024-009
1	09/16/24	Pinery Meadows, TR IN S1/2 10-7-66	Request by Pinery Water District for new well.	Location and Extent	LE2024-022
2	09/16/24	Macanta Regional Park	Request from Douglas County Parks and Trails for construction of trail heads, parking, and various other public amenities.	Location and Extent	LE2024-023

### Upcoming BOA Hearings

<b>Dist.</b>	<b>Date</b>	<b>Project Title</b>	<b>Project Description</b>	<b>Project Type</b>	<b>Project No.</b>
2	09/30/24	Woodmoor Mountain Filing 1, Lot 18	Variance request for a 15-foot encroachment into the 40-foot front setback.	Variance	VA2024-005

### Upcoming PC Hearings

<b>Dist.</b>	<b>Date</b>	<b>Project Title</b>	<b>Project Description</b>	<b>Project Type</b>	<b>Project No.</b>
3	10/07/24	River Canyon Filing 2, 4 <sup>th</sup> Amd Minor Development Plat	Minor Development to create 8 lots. (Continued from 08/27/24)	Minor Development	SB2024-019
2	10/07/24	Macanta Regional Park	Request from Douglas County Parks and Trails for construction of trail heads, parking, and various other public amenities.	Location and Extent	LE2024-023
1	10/07/24	Pinery Meadows, TR IN S1/2 10-7-66	Request by Pinery Water District for new well.	Location and Extent	LE2024-022

### Upcoming BCC Land Use Hearings or Meetings

<b>Dist.</b>	<b>Date</b>	<b>Project Title</b>	<b>Project Description</b>	<b>Project Type</b>	<b>Project No.</b>
1	09/24/24	Piney Lake Trails Final Plat and Open Space Agreement	176 single-family residential lots, 7 tracts, 2.5 miles of regional trails, 242.23 acres of open space, and assoc. public roads on 335 acres.	Final Plat	SB2022-048

<b>Dist.</b>	<b>Date</b>	<b>Project Title</b>	<b>Project Description</b>	<b>Project Type</b>	<b>Project No.</b>
2	09/24/24	Oak Bluff Preliminary Plan	Request for 21 single family residential lots.	Preliminary Plan	SB2019-038
2	09/24/24	Perry Park Filing 1, 14th Amendment	Request to subdivide a residential lot into 3 lots.	Replat	SB2024-024
2	09/24/24	Pinery Planned Development, 31 <sup>st</sup> Amd	Request for a continuance to November 19, 2024, at 2:30 p.m.	Planned Development - Major Amd	ZR2023-002
2	09/24/24	Sundown Preliminary Plan	Request for 17 single family residential lots.	Preliminary Plan	SB2019-046
3	09/24/24	County Line Storage Planned Development	Rezone from A-1 and GI to a PD. The site contains a closed landfill and is part of David Lorenz Regional Park. (Cont. from 9/10/24)	Rezoning - Planned Development	ZR2021-004
3	09/24/24	Arrowhead Colorado Metropolitan District New Service Plan	Request for approval of a service plan for Arrowhead Metro Dist to serve the "Homestead" project.	New Service Plan	SV2024-002
3	09/24/24	River Canyon Filing 2, 4 <sup>th</sup> Amendment	Request for 8 single family residential lots. Request for a continuance to October 8, 2024.	Minor Development	SB2024-019
-	09/24/24	2024 CDOT MMOF Agreement	Request for approval of the 2024 Colorado Dept of Transportation Multi-Modal Option Program Funds Agreement in the amount of \$161,713 with a required in-kind match of \$161,713 for a project total of \$323,426.	Grant Contract	-
2	09/24/24	State Historical Fund Grant Application for Greenland Post Office Restoration	Request for approval of a \$170,099 State Historical Fund grant application for restoration and stabilization work at the Greenland Post Office, with a County Contribution of \$56,700.	Grant Application	-
2	09/24/24	Construction Contract for Services with Empire Carpentry for \$350,000	Request for approval of a public contract with Empire Carpentry for continued stabilization of the Evans Homestead.	Construction Contract	-
-	09/24/24	Department of Justice, Byrne Discretionary Grant Award	Request to accept the Department of Justice, Byrne Discretionary Grant award in the amount of \$963,000 with a match amount of \$332,763 for a project total of \$1,295,763.	Grant Award	-
-	09/24/24	Resolution Proclaiming September as Workforce Development Month	Request to approve the resolution to proclaim September 2024 as Workforce Development Month.	Resolution	
3	10/08/24	River Canyon Planned Dev, 11 <sup>th</sup> Amd	Amend the PD and rezone a portion of golf course and open space to incorporate 4 lots into the community (Continued from 08/27/24)	Planned Development Major Amd	ZR2024-009
3	10/08/24	River Canyon Filing 2, 4 <sup>th</sup> Amd Minor Dev	Request for 8 single family residential lots. (Continued from 09/10/24)	Minor Dev Residential	SB2024-019
2	10/22/24	Pine Canyon Planned Development	Develop approx. 540 acres for residential and community use. (Continued from 09/16/24)	Rezoning Planned Development	ZR2020-010
2	11/19/24	Pinery Planned Development, 31 <sup>st</sup> Amendment	Increase dwelling units in PA 63 from 15 single-family detached lots to 45 single-family detached lots. (Continued from 09/24/24)	Planned Development - Major Amd	ZR2023-002

#### Upcoming Liquor License Authority Hearings

<b>Dist.</b>	<b>Date</b>	<b>License Type</b>	<b>Business Name &amp; Address</b>	<b>Hearing Type</b>	<b>License No.</b>
3	10/01/24	Beer & Wine	Dave's Hot Chicken - 1601 Mayberry Dr #104	Liquor License	LL2024-056



## Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	09/05/24	Highlands Ranch Filing 51A, 3 <sup>rd</sup> Amd, Lot 2A	Development of a 182-unit Active Adult living center.	Replat	PS2024-182
2	09/11/24	995 N. Ridge Rd	Addition of a classroom and restrooms.	SIP Revision	PS2024-190
2	09/11/24	Metes & Bounds west of SH 83, North of Fox Creek Trail	Study a conceptual possibility of a Planned Urban Development.	CMP Amendment	PS2024-188
3	09/11/24	5389 & 5391 Plum Ave	Construct 15 Hydroponic growing containers with potential future expansion to 128.	SIP Revision	PS2024-191
2	09/12/24	676 N Hwy 67, M & B Property south of N Hwy 67	The applicant proposes a USR Amendment to change the number of overnight stays.	USR Amendment	PS2024-189
3	09/12/24	Highlands Ranch Filing 150, 3 <sup>rd</sup> Amd Lots 1-A1, 1-A & 1-A3, 1st Rev	Install an electrically coded security gate and complete a section of missing fencing.	SIP Revision	PS2024-195
1	09/13/24	Cottonwood South, 1st Amd, Lot 1-B	Install a gate at the South entrance of the community	SIP Revision	PS2024-192
3	09/17/24	Sterling Ranch Filing 5C, 1st Amendment	The applicant proposes a Site Improvement Plan for Sterling Ranch Filing 5C.	Site Imp Plan	PS2024-193

## New Applications

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	09/04/24	Stornoway, 1st Amendment, Lot 1C	Adjust Building Envelope to construct an addition to an existing home.	Administrative Replat	SB2024-055
3	09/04/24	Sterling Ranch Filing 7B	75 single-family lots, 72 townhome lots and 1 superblock for future development.	Final Plat	SB2024-052
2	09/04/24	1433 Lake Gulch Rd	Request for a Minor Entertainment Event permit for a Pumpkin Patch.	Minor Ent Event	EE2024-005
1	09/05/24	Inverness Filing 7, 6 <sup>th</sup> Amd, Lot 2, 2 <sup>nd</sup> Mod	Request for parking and landscape modifications to an existing private school.	SIP Modification	SP2024-070
1	09/05/24	Meridian Office Park Filing 1, 41st Amd	Lot Line and Subdivision Boundary Adjustment for future townhomes.	Administrative Replat	SB2024-054
1	09/05/24	Stonegate Filing 22, 8 <sup>th</sup> Amd, Lot 62 & 10 <sup>th</sup> Amd, Lots 54A & 63A	Request for Condo Map plat correction to include signatures from Stonegate Village Homeowners Association Inc.	Administrative Replat	SB2024-056
2	09/05/24	Woodmoor Mountain Filing 1, Lot 18	Variance request for a 15-foot encroachment into the 40-foot front setback.	Variance	VA2024-005
2	09/06/24	The Canyons Filing 1, 5th Amd, Block 1, Lot 1A, 1st Revision	City of Castle Pines - change the land designation for this area to Neighborhood Commercial to incorporate an amenity center.	External Referral	RE2024-116
2	09/12/24	Macanta Regional Park	Request from Douglas County Parks and Trails for construction of trail heads, parking, and various other public amenities.	Location and Extent	LE2024-023
2	09/12/24	Castle Park West Lot 4, 1st Amd	Town of Castle Rock – 9,300 sf addition for a larger auditorium, classrooms & office space.	External Referral	RE2024-110
1	09/12/24	Ponderosa East Filing 2, Lot 71-A, 1st Modification	Eligible Facilities Request - AT&T to modify existing monopines by removing and installing antennas and removing and installing radio units.	SIP Modification	SP2024-071
1	09/12/24	Pinery Meadows	Request by Pinery Water and Wastewater District for new well.	Location and Extent	LE2024-022
1	09/12/24	Pine Curve	Town of Parker - 173 residential units and 34,500 sf commercial space with parks, open space, and landscaping.	External Referral	RE2024-119

<b>Dist.</b>	<b>Date</b>	<b>Project Title</b>	<b>Project Description</b>	<b>Project Type</b>	<b>Project No.</b>
1	09/12/24	Meridian Office Park Filing 4, 10 <sup>th</sup> Amd, Lot 3E-1, 2 <sup>nd</sup> Rev	Recreate the original sports complex to reflect existing construction conditions on site.	SIP Revision	SP2024-072
1	09/12/24	Mainstreet & Pine Marketplace 4 <sup>th</sup> Amd, Lot 4	Town of Parker for a mixed-use building with commercial and residential homes	External Referral	RE2024-118
3	09/13/24	Highlands Ranch Filing 112A, 4th Amd	Request for easement vacations and adjustments.	Administrative Replat	SB2024-057
1	09/13/24	Meridian Int'l Business Center Filing 5, 10 <sup>th</sup> Amd, Lot 3A-1A, 1 <sup>st</sup> Rev, 1 <sup>st</sup> Mod	Request for 6 customer vacuums to be installed in the parking lot for customer use.	SIP Modification	SP2024-073
1	09/16/24	Chambers Highpoint Filing 1, Lot 1	Town of Parker for 192 residential units with detached garages.	External Referral	RE2024-120
1	09/16/24	Parker Ridge Filing 3, Lot 9	Request to adjust building envelope to accommodate new pool house.	Administrative Replat	SB2024-058
3	09/16/24	Highlands Ranch Filing 141, 10th Amd, Lot 4C-1A, 2nd Mod	SIP Modification for PNC Bank to demo a portion of existing exterior wall for installation of an ATM and after-hours depository.	SIP Modification	SP2024-074

#### New Miscellaneous Jobs

<b>Dist.</b>	<b>Date</b>	<b>Project Title</b>	<b>Project Description</b>	<b>Project Type</b>	<b>Project No.</b>
2	09/04/24	Tract in 21-8-69	Request for Legal parcel Determination - 250121300005.	MI	MI2024-028
2	09/12/24	13246 Pine Creek Rd, STR - Jones	Short Term Rental Application - Primary Residence, 4 bedrooms, 8 occupants max.	MI	MI2024-030

#### New Sign Permits

<b>Dist.</b>	<b>Date</b>	<b>Project Title</b>	<b>Project Description</b>	<b>Project Type</b>	<b>Project No.</b>
3	09/05/24	Highlands Ranch Filing 20-B, Lot 1	Up Aerospace - 8955 Ridgeline Blvd Unit #1200.	Sign Permit	SG2024-114
3	09/09/24	Highlands Ranch Filing 122Z, 1st Amd, Lot 150B	Taco Bell - 3984 Red Cedar Dr.	Sign Permit	SG2024-115 – 2024-116

#### Special Event Liquor Permits

<b>Dist.</b>	<b>Date</b>	<b>Event Name</b>	<b>Permittee Name &amp; Event Address</b>	<b>Permit No.</b>
3	09/05/24	Dueling Planos	HRCAA (Highlands Ranch Cultural Affairs Association) - 4800 Mcarthur Ranch Rd.	LL2024-061
2	09/12/24	Rooster Ranch Pumpkin Patch Fundraiser	Rooster Ranch - 3879 N State Highway 83	LL2024-062

### Engineering Services Bid Calendar

<b>Project Description</b>	<b>Plans Available to Contractors</b>	<b>Contractor Pre-Bid Conference</b>	<b>Project Bid Opening</b>	<b>Tentative BCC Approval Date</b>
<b>C-470 Trail &amp; University Blvd. Pedestrian Grade Separation Project CI 2021-050</b>	Sept.23, 2024	Oct. 2, 2024	Oct. 22, 2024	Nov. 19, 2024

This project consists of construction of a grade separation for bicyclists and pedestrians on the C-470 Trail to cross over University Boulevard, north of the C-470 westbound on and off ramps. The bridge will be a three-span prefabricated truss with precast concrete girders for the approach spans on concrete piers. Additional work includes trail modifications to tie into the existing trail system, curb and gutter, curb ramps, and drainage improvements.

### Engineering Services Local Improvement District Activities

<p><b>Spring Canyon LID (Group 2) CI 2023-019</b> - 74 lot owners who are interested in grading, water, and sanitary sewer infrastructure, storm sewer infrastructure, aggregate base course, curb &amp; gutter, hot mix asphalt, and erosion control as the major construction items.</p>	<ul style="list-style-type: none"> <li>• May 12, 2023 – Lot Owners have ordered a Utility Study</li> <li>• August 8, 2023 - Initial scoping meeting held</li> <li>• October 30, 2023 – BCC Work Session</li> <li>• January 30, 2024 – PW Staff has completed review of financial feasibility March 4, 2024 - A work session took place, and the BCC has decided they will not contribute financially to the LIDs but will allow the LID projects to move to the petition phase for the residents.</li> <li>• April 29, 2024 – 74 Petitions were mailed to property owners to determine interest in continuing with the LID process.</li> <li>• June 3, 2024 - 54 of the 74 required petitions were returned.</li> <li>• July 9, 2024 – Regular Business Meeting to consider Preliminary Order Resolution to create LID and accept petitions.</li> <li>• August 27, 2024 – Public Hearing for Creation of LID and set TABOR Election question was approved by BOCC via Resolutions R-024-096 and R-024-097.</li> </ul> <p>Next: Election to be held on November 5, 2024.</p>
<p><b>2023 Bannock Drive LID</b> - 41 lot owners who in the Perry Park West region on Bannock Dr east of Cheyenne Dr, along Quivas Rd, and Delaware Dr southwest of Elati Rd. If approved, the LID project would consist of grading, water, and sanitary sewer infrastructure, storm sewer infrastructure, aggregate base course, curb &amp; gutter, hot mix asphalt, and erosion control as the major construction items.</p>	<ul style="list-style-type: none"> <li>• July 24, 2023 – Lot Owners have submitted a Utility Study</li> <li>• August 23, 2023 - Initial scoping meeting held</li> <li>• September 6, 2023 – Meeting with District to establish participation and financial contribution</li> <li>• October 8, 2023 – Utility Study completed</li> <li>• October 30, 2023 – BCC Work Session</li> <li>• January 30, 2024 – PW Staff has completed review of financial feasibility March 4, 2024 - A work session took place, and the BCC has decided they will not contribute financially to the LIDs but will allow the LID projects to move to the petition phase for the residents.</li> <li>• April 29, 2024 – 40 Petitions were mailed to property owners to determine interest in continuing with the LID process.</li> <li>• June 3, 2024 – 31 of the 40 required petitions were returned.</li> <li>• July 9, 2024 – Regular Business Meeting to consider Preliminary Order Resolution to create LID and accept petitions.</li> <li>• August 27, 2024 – Public Hearing for Creation of LID and set TABOR Election question was approved by BOCC via Resolution R-024-094 and R-024-095.</li> </ul> <p>Next: Election to be held on November 5, 2024.</p>
<p><b>Gore Drive and Independence Court LID</b> - 8 lot owners in Sageport Filing 4 interested in grading, water, and sanitary sewer infrastructure, storm sewer infrastructure, aggregate base course, curb &amp; gutter, hot mix asphalt, and erosion</p>	<ul style="list-style-type: none"> <li>• September 25, 2023 – Lot Owners have submitted a Utility Study</li> <li>• October 30, 2023 – BCC Work Session</li> <li>• October 31, 2023 – Initial scoping meeting held</li> <li>• January 30, 2024 – PW Staff has completed review of financial feasibility March 4, 2024 - A work session took place, and the BCC has decided they will not contribute financially to the LIDs but will allow the LID projects to move to the petition phase for the residents.</li> </ul>

control as the major construction items.	
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