



**BOARD OF COUNTY COMMISSIONERS LAND USE
MEETING/PUBLIC HEARING
TUESDAY, MARCH 25, 2025
AGENDA**

Tuesday, March 25, 2025

2:30 PM

Hearing Room

2:30 PM

1. Call to Order

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. Land Use Meeting Agenda Items

- a. Fields Filing 2 - Final Plat - Project File: SB2024-027.
Heather Scott, AICP, Principal Planner — *Department of Community Development*
The request is for approval of a final plat for 5 single-family detached residential lots, 2 tracts, one public road, and additional right-of-way for Hilltop Road on 60.45 acres.

Attachments: [Staff Report - SB2024-027](#)

3. Public Hearing Agenda Items

- a. Resolution Supplementing the 2025 Adopted Budget for the County of Douglas, Colorado to Appropriate Restricted, Committed, and Assigned Fund Balances in the Amount of \$16,578,240.00 for the Re-Appropriation of Prior Year Purchase Orders.

Ryan Bolger, Budget Analyst — *Budget*

This 1st supplemental budget of 2025 will re-appropriate restricted, committed, and assigned fund balance in the amount of \$16,578,240 for purchase orders (POs) encumbered in the prior year but not fulfilled. In other words, reauthorize the spending of funds that were appropriated in 2024 for specific commitments that span multiple years. Each year the Budget Department collaborates with County Departments and Elected Officials to identify purchase orders that are no longer needed to prevent unnecessary re-appropriation in the subsequent year. We watch closely how long POs have been open and encourage departments to close POs that are older than one year. However, in some cases, we have contracts/projects that span multiple years that require us to re-appropriate remaining balances several years in a row. In the event a PO in the General Fund is re-appropriated into the subsequent year, and then closed, the Budget Department will require those funds be moved into contingency, so that departments do not inappropriately increase their spending authority. We do not necessarily use this same approach in other funds, since their funding sources are dedicated to the fund’s specific purpose. Attached is a copy of the supplemental budget, which outlines the amounts being re-appropriated by fund, as well as the detail by vendor and PO (the first four digits of the PO number represents the year it was opened) along with explanations for re-appropriating POs older than one year. Fund summaries are also included to show the impact of amending the budget.

This resolution amends the fiscal year 2025 Adopted Budget by increasing appropriations for purchase orders being carried over from the prior fiscal year as follows:

- \$3,297,839 General Fund
- \$4,689,973 Road & Bridge Fund
- \$11,233 Human Services Fund
- \$58,100 Health Fund
- \$507,604 Law Enforcement Authority Fund
- \$39,067 School Safety Fund
- \$2,633,472 Justice Center Sales & Use Tax Fund
- \$2,416,228 Parks & Open Space Sales & Use Tax Fund
- \$401,304 Conservation Trust Fund
- \$2,401,507 American Rescue Plan Act Fund
- \$98,307 Capital Expenditures Fund
- \$23,606 Liability & Property Insurance Fund
- **\$16,578,240** TOTAL

The total amended budget for 2025 is now \$625,203,375.

Each supplemental budget amends the adopted budget. The Budget Department will publish the supplemental budget and an additional spreadsheet reflecting how the budget has been amended.

Attachments: [Upload Combined March Supplemental 3.25.2025](#)

4. Adjournment

The Next Land Use Meeting / Public Hearing Will be Held on Tuesday, April 8, 2025 @ 2:30 p.m.