



HISTORIC PRESERVATION BOARD

WEDNESDAY, JUNE 4, 2025

MINUTES

Wednesday, June 4, 2025

6:00 PM

100 Third Street, Castle Rock, CO
Conference Room – A and B

1. Call to Order

The meeting was called to order at 6:02 pm.

a. Roll Call

PRESENT

Board Member Chris E. Schutzenberger
Board Member George Price
Board Member Jeffrey E. Popp
Board Member Mary O'Pry
Board Member Michael R. Drennan

STAFF

PRESENT

Lauren Pulver, Planning Supervisor
Brittany Cassell, Curator
Celeste Deal, County Liaison

b. Approval of the Agenda

Board Chair, Chris Schutzenberger, requested a change to the order of agenda items. He proposed the Cherokee Ranch and Castle Funding Request Update be moved to the top of the agenda. There was no opposition. The agenda was accepted as modified.

Board Chair, Chris Schutzenberger, asked for a second to approve today's agenda as modified.

RESULT: ACCEPTED AS AMENDED

MOVER: Chris E. Schutzenberger

SECONDER: George Price

AYES: Schutzenberger, Price, Popp, O'Pry, Drennan

2. Approval of Minutes

Board Chair, Chris Schutzenberger, asked for a second to approve the Minutes from February 26, 2025.

RESULT: APPROVED

MOVER: Chris E. Schutzenberger

SECONDER: Mary O'Pry

AYES: Schutzenberger, Price, Popp, O'Pry, Drennan

3. Citizen Comment (5 min. per participant)

There were none.

4. Discussion and Action Items**a. Cherokee Ranch and Castle Funding Request Update**

James Holmes, Executive Director of Cherokee Ranch and Castle Foundation (CRCF) gave an update to the HPB on current costs and needs at the Castle since September of 2024 when they presented their funding request for 2025. James presented a request for funding for \$500,000 to address immediate needs of the property.

CRCF received a \$250,000 donation and they are in the process of searching for matching funds.

Questions were asked and answered by James Holmes, Executive Director of CRCF following the update.

b. Parks, Trails, and Rueter-Hess Update May 2025

No discussion.

c. 2026 Historic Resources Budget Requests

Brittany Cassell, Curator, presented the 2026 Historic Resources Budget Requests. Staff presented each property and the amounts for the proposed work requested touching on the urgency of what items are most critical and showed photos from the recent completed phases.

Lauren Pulver, Planning Supervisor, reminded the HPB about the need to partner with County Open Space Advisory Committee (COSAC). Many of these properties are on Open Space land and the HPB may need to collaborate with funding percentages and recommendations.

Some Budget Asks from 2025 that were not funded will roll over into 2026.

d. Curator Updates

Brittany Cassell, Curator, shared updates on projects and work being completed at the Repository. Before and after pictures were shown to explain the work completed and in progress.

Staff updated the HPB on the following:

Projects

- Evans Homestead
- Hidden Mesa Chicken Coop
- Spring Valley School

Repository

- Fossils
- Wagon
- Site Stewardship Program
- New space 2026

5. Other Business and Discussion

a. 2025 Fair and Rodeo Update

Vice Chair, Mary O’Pry, gave the HPB a 2025 Fair and Rodeo update. This year we will have a single booth. The schedule will be discussed at the next HPB meeting on June 25, 2025.

b. Elbert County Historical Society & Museum

Vice Chair, Mary O’Pry, visited the Elbert County Historical Society & Museum. The museum has an exemplary display of artifacts and is free of charge to the public.

6. Adjournment

Board Chair, Chris Schutzenberger, adjourned the meeting at 7:08 pm.

The Next Regular Meeting Will be Held on Wednesday June 25, 2025 @ 6:00 p.m.