



BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING
TUESDAY, OCTOBER 28, 2025
AGENDA

Tuesday, October 28, 2025

1:30 PM

Hearing Room

Invocation – Jason Van Divier

1:30 PM

1. Call to Order

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

- a. Induction of Castle Pines Golf Club into the Hall of Fame for the BMW Golf Tournament that was Named PGA Tour of the Year.
Commissioner Van Winkle

3. Consent Agenda

- a. Approval of Business Meeting Minutes from October 14, 2025.
Attachments: [Minutes Business Meeting 10.14.2025](#)
- b. Approval of Land Use/Public Hearing Minutes from October 14, 2025.
Attachments: [Minutes LU_PH Meeting 10.14.2025](#)
- c. Approval of Vouchers October 21, 2025
Christie Guthrie, Director of Finance — *Finance Department*
Attachments: [10.21.25 BOCC](#)

- d. Fee Waiver Request in the Amount of \$250.00 for Nueva Vida Ministries at Fairgrounds Regional Park Field 1.

Steve Shoultz, CPRE, Asst. Dir. of Parks, Trails & Building Grounds — *Department of Community Development*

Attachments: [Cover Page](#)
 [Staff Report - La Liga Soccer Fee Waiver 2025](#)

- e. Fee Waiver Request in the Amount of \$1,210.00 for the Turkey ROCK Trot at Fairgrounds Regional Trail.

Steven E. Koster, AICP, Assistant Director of Planning Services — *Department of Community Development*

Attachments: [Cover Page](#)
 [Staff Report - Turkey Rock Trot Fee Waiver](#)

- f. Public Contract for Services with Forvis Mazars, LLP for Audit Services for Fiscal Year 2025 in the Amount of \$247,350.00.

Christie Guthrie, Director of Finance — *Finance Department*

Attachments: [Cover Page](#)
 [PCS Forvis Mazars LLP year ending 12.31.25_Updated 10.15.2025](#)
 [with Mapping Language](#)

- g. Funding Request from the Colorado State Forest Service Through the Forest Restoration and Wildfire Risk Mitigation Grant Program,

Holly Carrell, Special Project Manager — *County Administration*

Attachments: [Cover Page](#)
 [2025-26-FRWRM-Capacity-App_FINAL](#)

- h. Purchase Request to CDW-G for Replacement Panasonic Toughbooks in the Amount of \$124,902.00 for the Douglas County Sheriff's Office.

Taylor Davis, Support Services Division Chief at DCSO and Jim Brown, CIO Douglas County IT — *Sheriff*

Attachments: [Cover Page](#)
 [800900_CDWG 27 MDT Replacements_\\$124,902](#)

- i. Acceptance of the BSAR YE Distribution - BSAR-YE-25-011 Douglas County 2025 Search and Rescue Year-End Distribution - \$11,076.60
Michael McIntosh, Division Chief — *Sheriff*

Attachments: [Cover Page](#)
 [2025 Grant Application Submitted_062725](#)
 [2025 KCW YE Distribution Notification_Douglas](#)

- j. Cognizant Annual Renewal of the ServiceNow Application Support in the Amount of \$243,360.00.
Jim Brown, Chief Technology Officer — *Information Technology*

Attachments: [Cover Page](#)
 [Cognizant SOW SNOW 2026 243,360 DRAFT](#)
 [Cognizant SNOW 2025 243,360 Final-2 10.20.25](#)

- k. Intergovernmental Agreement Between Douglas County and Elbert County for the Period up to July 1, 2030.
Daniel Roberts, Assistant Director, Operations — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
 [Elbert County Page 1](#)
 [Elbert County Page 2](#)
 [Elbert County Page 3](#)
 [Signed by Elbert](#)

- l. Intergovernmental Agreement Between Castlewood Canyon State Park and Douglas County.
Daniel Roberts, Assistant Director, Operations — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
 [IGA Castelwood Canyon State Park](#)

- m. Anti-Icing Deicing Material Bid Award.
Daniel Roberts, Assistant Director, Operations — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
 [Anti Icing Deicing Bid Award Extension Letters 2025_2026](#)

- n. Amendment No. One (1) to the Public Contract for Services (PCS) with Felsburg, Holt & Ullevig, Inc. for the Waterton - Moore Infrastructure Project, in the Amount of \$300,000.00, Douglas County Project Number CI 2025 - 019.

Sean P. Owens, PE, Special Projects Manager — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
[PCS AMEND 1- FHU Waterton-Moore Infrastructure Project CI2025-019 Oct 2025](#)

- o. ConvergeOne (C1) Contract Approval of Public Safety Managed Services and Service Level Agreement with Guaranteed Pricing through 2030. Funding Provided by Douglas County Emergency Communication Authority in the Amount of \$207,000.00.

Taylor Davis, Division Chief Support Services — *Sheriff*

Attachments: [2025 Professional Services Agreement 10222025](#)

- p. Resolution Approving the Draw in the Amount of \$195,420.15 on Irrevocable Letter of Credit No. 100107380-3, issued by AMG Bank, National Trust Bank, In Connection with Arrowpoint Subdivision - DV2020-197 - Warranty Performance Security.

Janet Peterson, Engineering Agreements Technician — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
[Arrowpoint Correspondence](#)
[Resolution - LOC AMG Bank - Arrowpoint DV2020-197](#)

4. Regular Agenda

- a. Amendment of Exhibit B, Private Parking Restricted Areas, Including Additional Locations within the County to Control and Regulate the Movement and Parking of Motor Vehicles on Private Property, from Ordinance O-25-001, An Ordinance for the Regulation of Traffic and Parking.

Commander Alan Stanton — *Sheriff*

Attachments: [Cover Page](#)
[Ordinance No. O-025-001 An Ordinance for the Regulation of Traffic and Parking Amended Exhibit B 101025](#)

- b. Fairgrounds Business Model Adjustment

Zach Burns, Fairgrounds Manager — *Fairgrounds Operations*

Attachments: [Cover Page](#)
[FG Facility Use Policies and Procedures 10.23.2025](#)

5. Citizen Comments / Organization Comments - If Time Allows

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Any Disruptive behavior, such as impeding officials, refusing to leave when asked, or attempting to disrupt the meeting, may result in criminal charges.
- Commissioner comments, if any, will follow all citizen comments.

6. Commissioner Comments

7. Other Business

8. County Manager

- a. County Manager Report.

Attachments: [County Manager Report 10.28.25](#)

9. Adjournment

The Next Business Meeting Will be Held on Tuesday, November 3, 2025 @ 1:30 p.m.