

**DOUGLAS COUNTY PARKS ADVISORY BOARD
MINUTES OF THE OCTOBER 09, 2024, PUBLIC MEETING
100 THIRD STREET, CASTLE ROCK, CO 80104**

1. Call to Order

The meeting was called to order at 5:32 p.m.

a. Roll Call

PRESENT

Karen Hickman, Vice-Chair
Sean Duffy
Luke Niforatos
Jessica Johnson (remote)
Collin Cacchione (remote)
Amanda Budimlya
Larry Ziegler

STAFF

Morgan Morehart, Parks Operations Manager
Steve Shoultz, CRPR, Assistant Director, PT&BG
Casey Brown, Sr Assistant County Attorney (remote)
Celeste Deal, Staff Liaison

b. Approval of the Agenda

Vice-Chair Karen Hickman asked for a motion to approve the October 09, 2024, Public Meeting Agenda.

MOVER: Luke Niforatos

SECONDER: Sean Duffy

RESULT: APPROVED

AYES: Larry Ziegler, Amanda Budimlya, Karen Hickman; Collin Cacchione, Jessica Johnson, Luke Niforatos, Sean Duffy

NAYS: None

EXCUSED: None

c. Approval of the Meeting Minutes:

- i. Approval of the Meeting Minutes from September 11, 2024, Special Meeting

MOVER: Luke Niforatos

SECONDER: Sean Duffy

RESULT: APPROVED

AYES: Larry Ziegler, Amanda Budimlya, Karen Hickman; Collin Cacchione, Jessica Johnson, Luke Niforatos, Sean Duffy

NAYS: None

EXCUSED: None

- ii. Approval of the Meeting Minutes from September 11, 2024, Public Meeting

MOVER: Luke Niforatos

SECONDER: Larry Ziegler

RESULT: APPROVED

AYES: Larry Ziegler, Amanda Budimlya, Karen Hickman; Collin Cacchione, Jessica Johnson, Luke Niforatos, Sean Duffy

NAYS: None

EXCUSED: None

2. Citizen Comment

Only general comments will be accepted at this time. Comments related to specific topics will be accepted when those topics are discussed.

Michella Clark, President, Communique Consulting, LLC, introduced herself to the Parks Advisory Board (PAB) and gave a brief explanation of her past and current role with the County.

3. Other Business

The PAB went into Executive Session.

The PAB resumed regular session. Luke Niforatos addressed the PAB and nominated himself to be considered as the Interim Parks Advisory Board Chair until January's annual elections. The Board members discussed, and a motion was made.

Sean Duffy motioned to elect Luke Niforatos as the Interim Chair of the Douglas County Parks Advisory Board until annual elections in January 2025.

Approval of the election of Luke Niforatos as the Interim Chair of the Douglas County Parks Advisory Board until January 2025.

MOVER: Sean Duffy

SECONDER: Amanda Budimlya

RESULT: APPROVED

AYES: Larry Ziegler, Amanda Budimlya, Karen Hickman; Collin Cacchione, Jessica Johnson, Luke Niforatos, Sean Duffy

NAYS: None

EXCUSED: None

Vice-Chair Karen Hickman resigned as Vice-Chair effective immediately.

Amanda Budimlya motioned to table the election of a new Vice-Chair.

Approval to table the election of a new Vice-Chair.

MOVER: Amanda Budimlya

SECONDER: Collin Cacchione

RESULT: APPROVED

AYES: Larry Ziegler, Amanda Budimlya, Karen Hickman; Collin Cacchione, Jessica Johnson, Luke Niforatos, Sean Duffy

NAYS: None

EXCUSED: None

4. Discussion and Action Items

a. Town of Castle Rock Share Back Request

Jeff Smullen, Castle Rock Assistant Director of Parks and Recreation presented the Share Back Request for the Town of Castle Rock. The PAB discussed and asked questions.

Chair, Luke Niforatos, made a motion to grant the Share Back funds to the Town of Castle Rock.

Motion passed.

MOVER: Luke Niforatos

SECONDER: Larry Ziegler

RESULT: APPROVED

AYES: Larry Ziegler, Amanda Budimlya, Karen Hickman; Collin Cacchione, Jessica Johnson, Luke Niforatos, Sean Duffy NAYS: None

EXCUSED: Jessica Johnson (dropped from Teams)

b. Town of Parker Request for Share Back Funds

Mary Colton, Parks, Recreation and Open Space Director for the Town of Parker, and Brett Collins, Parks Project Manager for the Town of Parker, presented the Town's request for Share Back Funds to be used for the Salisbury Park North renovation and expansion project. Following the presentation, the Board held a question-and-answer session.

There was no public comment in the room and no online comment.

Luke Niforatos asked for a motion to recommend approval of the Town of Parker's request for funding.

The PAB wrote comments and scored the project individually. The project was rated at 82% by the Board and will be recommended.

Karen Hickman motioned for the Board to recommend a split funding with Open Space contributing 1%.

MOVER: Karen Hickman

SECONDER: Sean Duffy

RESULT: APPROVED

AYES: Larry Ziegler, Amanda Budimlya, Karen Hickman; Collin Cacchione, Jessica Johnson, Luke Niforatos, Sean Duffy

NAYS: None

EXCUSED: None

c. Parks, Trails, and Rueter-Hess Reservoir Updates

Morgan Morehart, Parks Operations Manager, updated the Board on Parks operations, programing, and volunteer events. He also shared the Rueter-Hess Recreation Update and visitation statistics.

d. COSAC Update

Jay Osage, COSAC Chairman, updated the PAB on activities and volunteering hours.

5. Other Business/Discussion

6. Adjournment

Chair Luke Niforatos asked for a motion to adjourn the October 09, 2024, Parks Advisory Board Public Meeting.

MOVER: Larry Ziegler

SECONDER: Karen Hickman

RESULT: APPROVED

AYES: Larry Ziegler, Amanda Budimlya, Karen Hickman; Collin Cacchione, Luke Niforatos, Sean Duffy

NAYS: None

EXCUSED: None

The meeting adjourned at 7:58 p.m.

2024 - Parks Funding Requests External Criteria and Scoring					Project Name: Salisbury Park North Project Origin: Town of Parker Requested Amount: \$ 7,940,725						
			Karen Hickman	Larry Ziegler	Sean Duffy	Jessica Johnson	Luke Niforatos	Amanda Budimlya	Collin Cacchione	TOTAL	
Total Points	Criteria	Points	Score	Score	Score	Score	Score	Score	Score	Score	
12	Meets public demand based on citizen comment, survey results and outreach efforts	0 = Does not fill any need 4 = Fills minor need 7 = Fills moderate need 12 = Fills major need		12	12	12		12	12	12	12.00
10	Estimated impact on property tax	0 = No impact 3 = Minimal impact 6 = Moderate impact 10 = Substantial impact		3	4	5		5	5	5	4.50
10	Estimated visitor spending	0 = No visitor spending 3 = Minimal visitor spending 6 = Moderate visitor spending 10 = Substantial visitor spending		7	6	6		8	6	8	6.83
8	Leveraging of outside funds and percentage of project covered by requested funds.	0 = No outside funding. 100% funded by Douglas County 2 = Minimal outside funding. ≥90% funded by Douglas County 4 = Moderate outside funding. 50% funded by Douglas County 8 = Substantial outside funding. ≤10% funded by Douglas County		7	8	5		7	6	9	7.00
8	Project Impact. Meets the needs of a variety of users and groups	0 = Singular group/user needs met 4 = Several group/user needs met 8 = Numerous group/user needs met		8	7	8		8	8	7	7.67
5	Ongoing maintenance implications for Douglas County	0 = Fully maintained by DC 2 = Partially maintained by DC 5 = No DC maintenance		5	5	5		5	5	5	5.00
5	Creates a balance of recreation opportunities throughout the County by Comissioner District	0 = Creates major imbalance 2 = Creates minor imbalance 5 = Creates balance		5	5	5		5	4	5	4.83
3	Sufficiently detailed project scopes, plans, and cost estimates. Application is complete	0 = Insufficient and Incomplete 1 = Adequate 3 = Detailed and Complete		3	3	3		3	3	3	3.00
3	Collaborative project with Parks, Historic Resources, and Open Space	0 = Not collaborative 1 = Collaborative with 2 Divisions 3 = Collaborative with all 3 Divisions		1	1	1		1	1	1	1.00
3	Public access fees are equitable	0 = Fees are not equitable 1 = Fees are minorly inflated 3 = Fees are equitable or N/A		3	3	3		3	3	3	3.00
67											54.83
											82%