



**DOUGLAS COUNTY FAIR BOARD
THURSDAY, OCTOBER 17, 2024
EVENTS CENTER CONFERENCE ROOMS
AGENDA**

6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE

Public Meeting

Public Comment

Approval of Last Meeting Minutes

Consent Agenda – Committee Minutes

Executive

- The committee recommends that volunteers receive a tangible souvenir instead of a gathering.
- The committee requested that the committee planning worksheets be submitted in November.
- The committee recommends a shared drive for fair documents
- The committee recommends all committees submit their supplemental requests for 2025.

Entertainment- No October Meeting.

Guest Services

- The committee recommends the updated purpose and activities description for the committee.
- The committee recommends the communication plan to engage volunteers year-round.
- The committee recommends Gary Turner to serve as Chair for the 2025 Fair.

Livestock Sale – No October Meeting.

Administration – No October Meeting.

Marketing

- The committee discussed the creative direction of the 2025 Fair and recommends that the search for a designer and development of a scope of work be created by the end of 2024.
- The committee recommends developing materials – business cards, a flyer & lip balm – for distribution at the Western Stock Show.

Rodeo

- Summit Pro was the only bid for the 2025 Stock Contractor, which is \$8,000 more than 2024.
- A bid for the Video Board will be posted soon.
- The committee recommends Payson, Littleton Equine, and Shamrock Livestock return for Hometown Rodeo 2025.
- The committee recommends changes to Hometown Rodeo Rules. The changes are as follows: online entries only, removal of the reference to the Bob Thomas Scholarship, and move to the FF website.

Show Management

- The Committee discussed the 2024 Fair with pros and cons.
- All recommended rule changes are due to the committee by October 18.

Treasurer's Report**Reports from other groups****Regular Agenda****Staff Report****Master Plan updates (if any)****Old Business****2025 Committee Workplans due in November****Election of Committee Chairs and Appointment of Associate Members****New Business****Burns et al Presentation****Volunteer Recognition Update****Other Business****Director Comments****Adjournment****Next Meeting: November 21, 2024****Rules for Citizen Engagement at Fair Board Meeting**

In order to have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens that have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
3. Public comment section is limited to ten minutes collectively.
4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
6. Clapping, cheering, booing and the like are not permitted at Board meetings.
7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.

Mission Statement: The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.