



BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, SEPTEMBER 23, 2025

AGENDA

Tuesday, September 23, 2025

1:30 PM

Hearing Room

Invocation – Jason Van Divier

1:30 PM

1. Call to Order

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

- a. Memorial Bench Program Recognition – Carol Hansen, Douglas County resident and Caroline Frizell, Communication and Public Affairs.
- b. Resolution Proclaiming September as Workforce Development Month.
DJ Beckwith, Principal Planner — *Department of Community Development*

Attachments: [Resolution - Workplace Development](#)

3. Consent Agenda

- a. Approval of Business Meeting Minutes from September 2, 2025.
- b. Approval of Land Use/Public Hearing Minutes from September 2, 2025.

Attachments: [Minutes Business Meeting 09.02.2025](#)

Attachments: [Minutes LU_PH Meeting 09.02.2025](#)

- c. Approval of Business Meeting Minutes from September 9, 2025.

Attachments: [Minutes Business Meeting 09.09.2025](#)

- d. Approval of Land Use/Public Hearing Minutes from September 9, 2025.

Attachments: [Minutes LU PH Meeting 09.09.2025](#)

- e. Approval of Vouchers September 16, 2025

Christie Guthrie, Assistant Director of Finance — *Finance Department*

Attachments: [09.16.25 BOCC](#)

- f. Approval of Vouchers September 23, 2025

Christie Guthrie, Assistant Director of Finance — *Finance Department*

Attachments: [09.23.25 BOCC](#)

- g. Resolution of the Board of County Commissioners of Douglas County Regarding Participation in the Centennial State Liquid Investment Pool.

Dave Gill, Treasurer — *Treasurer*

Attachments: [Resolution Treasurer - Investment Pool](#)

- h. 2025-2026 Public Contract for Services with ForceMetrics in the Amount of \$124,880.00, and No-Cost Extension MOU Amendment Between the Office of Civil and Forensic Mental Health (Colorado Department of Human Services), Douglas County Sheriff's Office, and the Competency Fines Committee.

Michael McIntosh, Division Chief — *Sheriff*

Attachments: [Douglas County Sheriff's Office MOU Amendment \(Draft 090325\)](#)
 [2025-2026 ForceMetrics PCS 09042025](#)

- i. Fee Waiver Request in the Amount of \$175.00 for the Platte River Academy Cross Country Meet at Bluffs Regional Trail.

Steve Shoultz, CPRE, Asst. Dir. of Parks, Trails & Building Grounds — *Department of Community Development*

Attachments: [Fee Waiver - Platte River Academy](#)

- j. Public Contract for Services with Bolton & Menk, Inc. for the University Boulevard & Post Office (9611) Traffic Signal Design Project in the Amount of \$110,763.00, Douglas County Project Number TF-2025-25.

Danny Montoya, P.E., Principal Traffic Engineer — *Department of Public Works Engineering*

Attachments: [Contract - Bolton & Menk University and PO Traffic Signal](#)

- k. Purchase Order to HSS, for Turnstiles for Lansing Point 1st Floor Remodel. County Locations per Award of IFB #035-24 with an Estimated Amount of \$134,640.00.

Jason Petalas, FFECS Security Manager — *Facilities and Fleet & Emergency Support Services*

Attachments: [Douglas County Gunnebo Turnstiles Box Sale Quote REV 1 08.08.2025](#)

- l. Purchase Order to Four Rivers Equipment (formerly Honnen Equipment) for \$2,047,027.98 under Douglas County IFB#042-22.

Brian Franklin, Assistant Director, Fleet Services — *Facilities and Fleet & Emergency Support Services*

Attachments: [Douglas County 0076631 Customer Invoice](#)
[2023_JD_Master Lease Agreement](#)
[2023_JD_Motor Grader Lease Schedule](#)
[Douglas County Award_Honnen Equipment_IFB042-22_December 2022](#)

- m. Contract with Loclyz Media Services for Video Production and State of the County Livestream Services with an Amount not to Exceed \$175,000.00.

Caroline Frizell, Communication and Public Affairs Director — *County Administration*

Attachments: [2025 DC - Loclyz Media Services PCS - draft 08.15.2025](#)
[2025 Preferred Vendor Loclyz](#)

- n. Crowe, LLP WorkSMART Microsoft Dynamics Implementation in the Amount of \$597,070.00.

Mike Wise, Deputy Director Application Services — *Information Technology*

Attachments: [Crowe SOW 5 597,070.00 draft](#)

- o. Akkodis Extension of Services for WorkSMART Support in the Amount of \$277,760.00 with a Cumulative Spend of \$552,760.00 in 2026.
Mike Wise, Sr. Manager Application Services — *Information Technology*
Attachments: [Akkodis 2nd Amend to PCS - Dave Sutton](#)

- p. DevIQ WorkSMART Middleware Construction Phase in the Amount of \$132,561.00
Mike Wise, Deputy Director, IT — *Information Technology*
Attachments: [DevIQ SOSA-08 - ERP Integration Construction v0.1_legal_reviewed](#)

- q. Public Contract for Services with Benesch, Inc. for the University Boulevard and Cresthill Lane Traffic Signal Design Project in the Amount of \$119,545.00, Douglas County Project Number TF-2025-26.
Danny Montoya, P.E., Principal Traffic Engineer — *Department of Public Works Engineering*
Attachments: [Contract - Bensche Inc - University and Cresthill Traffic Signal](#)

- r. State Historical Fund Grant Application for Prairie Canyon Ranch Restoration in the Amount of \$250,000.00 and a County Contribution of \$106,951.00.
Brittany Cassell, Curator — *Department of Community Development*
Attachments: [Staff Report - Prairie Canyon Ranch](#)

- s. State Historical Fund Grant Agreement for Site Stewardship Project 5DA.265 Restoration in the Amount of \$250,000.00 and a County Contribution of \$62,500.00.
Brittany Cassell, Curator — *Department of Community Development*
Attachments: [Staff Report - Site 5DA.265](#)

- t. Grant of Easement – Storm Drainage
Ken Murphy, P.E. — *Department of Public Works Engineering*
Attachments: [Secondary Drg Esmt - Inverness I LLC](#)

- u. Vacation of 2 Storm Drainage Easements from Grace Chapel for Castle View #1 - 2nd Amendment - Lots 1A & 1B (Reception Numbers 2005016023 & 2005016024). The storm Drainage Improvements Were Never Constructed. Grace Chapel is the Current Owner of the Property, and The Garrett Companies are Purchasing the Property to Construct an Apartment Complex. Douglas County Project No. DV 2024-332.

Chuck Smith, Engineer III — *Department of Public Works Engineering*

Attachments: [Vacation of Storm Drainage Easement #1](#)
 [Vacation of Storm Drainage Easement #2](#)

- v. Compark Business Campus Metropolitan District – Service Plan Amendment – Project File: SV2025-006.

DJ Beckwith, Principal Planner — *Department of Community Development*

Attachments: [Staff Report - SV2025-006](#)

- w. Larkspur Shareback Request from the Parks, Trails, Historic Resources and Open Space Sales Tax in the Amount of \$25,000.00.

Dan Dertz, Director of Open Space and Natural Resources — *Open Space*

Attachments: [BOCC Larkspur Shareback Request 2025](#)

- x. Intergovernmental Agreement Between the City of Castle Pines and the Board of County Commissioners of the County of Douglas, State of Colorado Regarding a Financial Contribution of \$600,000.00 for the Construction of a Roundabout at the Intersection of Monarch Boulevard and Buffalo Trail, and Approval of Two Budget Reallocations, Associated with Douglas County Project Number CI 2025-028.

Art Griffith, P.E. Transportation CIP Manager — *Department of Public Works Engineering*

Attachments: [IGA- City of CP - Monarch-Buffalo-Roundabout-FINAL-w-Exhibit-A](#)

4. Regular Agenda

- a. First Amendment to an Intergovernmental Agreement Between the Colorado Department of Transportation, Highlands Ranch Metropolitan District, and the Board of County Commissioners of the County of Douglas, State of Colorado, Regarding Permanent Water Quality Facilities Associated the C-470 Tolled Express Lanes Design-Build Project Segment 1, Douglas County Project Number CI 2011-011.

Art Griffith, P.E. Transportation CIP Manager — *Department of Public Works Engineering*

Attachments: [IGA Amd - CDOT HRMD - C470 Toll Lanes](#)

- b. Request to Approve and Sign the Secondary Manufacturers Participation Forms.
Maureen Waller, Project Coordinator — *County Administration*

Attachments: [Action_Required_Secondary_Manufacturers_Nati \(1\)](#)

- c. Resolution Endorsing the County's Inclusion into the DRCOG Economic Development District.

DJ Beckwith, Principal Planner — *Department of Community Development*

Attachments: [Resolution - DRCOG Development District](#)

5. Citizen Comments / Organization Comments - If Time Allows

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Any Disruptive behavior, such as impeding officials, refusing to leave when asked, or attempting to disrupt the meeting, may result in criminal charges.
- Commissioner comments, if any, will follow all citizen comments.

6. Commissioner Comments

7. Other Business

8. County Manager

- a. County Manager Report.

Attachments: [County Manager Report 9.23.25](#)

9. Adjournment

The Next Business Meeting Will be Held on Tuesday, October 14, 2025 @ 1:30 p.m.