



## BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, JULY 23, 2024

### AGENDA

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Tuesday, July 23, 2024

1:30 PM

Hearing Room

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**Disclaimer - This packet is provided for informational purposes only and is subject to change. Some documents may have been unavailable at the time this agenda was prepared. For additional information, contact the responsible staff person.**

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Invocation – Moment of Silence

**1:30 PM**

**1. Call to Order**

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

**2. Ceremonies/Proclamations**

- a. Officer K-9 Memorial Project - Samuel Callery

**Attachments:** [Eagle Scout Project \(4\)](#)

**3. Consent Agenda**

- a. Approval of Business Meeting Minutes from July 9, 2024

**Attachments:** [Minutes Business Meeting 07.09.2024](#)

- b. Approval of Land Use/Public Hearing Minutes from July 9, 2024.

**Attachments:**     [Minutes LU PH Meeting 07.09.2024](#)

- c. Approval of Vouchers July 9, 2024

Andrew Copland, Director of Finance — *Finance Department*

**Attachments:**     [07.09.24 BOCC](#)

- d. Approval of Vouchers July 16, 2024

Andrew Copland, Director of Finance — *Finance Department*

**Attachments:**     [07.16.24 BOCC](#)

- e. Approval of Vouchers July 23, 2024

Andrew Copland, Director of Finance — *Finance Department*

**Attachments:**     [07.23.24 BOCC](#)

- f. Following the Recommendation of Assessor's Office to Settle BAA Appeal.

Ashley Chamberlain, Paralegal — *County Attorney*

**Attachments:**     [Board Memo 07.23.24.pdf](#)

- g. Contract Extension for Callie Jacobs - Early Childhood Coach in the Amount of \$50,000.00 for 7/1/24 - 6/30/25 Bringing the Total Contract Amount to \$100,000.00.

Diane Smith, Executive Director — *Douglas County Health Department*

**Attachments:**     [Callie Jacobs Contract Extension](#)  
                              [Callie Notarized Contract Extension](#)

- h. Contract Extension with Dana Correll - Early Childhood Coach in the Amount of \$75,000.00 for 7/1/24 - 6/30/25 Bringing the Total Contract Amount to \$150,000.00.

Diane Smith, Executive Director — *Douglas County Health Department*

**Attachments:**     [Dana Correll Contract Extension](#)  
                              [Dana Notarized Contract Extension](#)

- i. Contract Extension with Gigi Whalen - LCO Project Manager in the Amount of \$85,000.00 for 7/1/24 - 6/30/25 Bringing the Total Contract Amount to \$170,000.00.  
Diane Smith, Executive Director — *Douglas County Health Department*

**Attachments:**     [Gigi Notarized Contract Extension](#)  
                                 [Gigi Notarized Contract Extension](#)

- j. Contract Extension with Katie Nester - Early Childhood Lead Coach, Quality Improvement Navigator and EQIT Teacher In the Amount of \$99,999.00 for 7/1/24 - 6/30/25 Bringing the Total Contract Amount to \$199,999.00.

Diane Smith, Executive Director — *Douglas County Health Department*

**Attachments:**     [Katie Nester Contract Extension](#)  
                                 [Katie Notarized Contract Extension - Copy](#)

- k. Contract Extension with Mahdyeh Phillips -Early Childhood Coach, LENA Coach and EQIT Teacher in the Amount of \$60,000.00 for 7/1/24 - 6/30/25 Bringing the Total Contract to \$105,000.00.

Diane Smith, Executive Director — *Douglas County Health Department*

**Attachments:**     [Mahdyeh Phillips Contract Extension](#)  
                                 [Mahdyeh Notarized Contract Extension](#)

- l. 2024 Election Judge Pay Increase Grant Application in the Amount of \$30,000.00.  
Codie Winslow, Chief Deputy Clerk & Recorder — *Clerk and Recorder*

**Attachments:**     [2024 Nov Election Judge Pay Grant Application](#)  
                                 [2024 Nov Election Judge Pay Grant Description](#)

- m. Purchase Agreement Between Douglas County, Government State of Colorado and Runbeck, Inc., for Purchase of 25 new Sentio Ballot Printing Units in the Amount of \$196,750.00.

Codie Winslow, Chief Deputy Clerk & Recorder — *Clerk and Recorder*

**Attachments:**     [CO\\_Douglas County\\_Sentio \(25\) Purchase\\_Exp 07 2029](#)  
                                 [Approval for Single Source Acquisition](#)  
                                 [RES\\_Sentio Quote\\_Douglas County\\_CO\\_04\\_24\\_2024](#)

- n. Public Contract for Services - Purchase of a Safety Boat for Rueter-Hess Reservoir in an Amount Not to Exceed \$150,000.00.  
Jason Trujillo, Park Ranger of Parks, Trails and Building Grounds — *Department of Community Development*  
**Attachments:**     [Staff Report - Public Contract for Services - Safety Boat for Rueter-Hess Reservoir](#)
- o. Contract with Shiloh House for Six County Child Welfare Multi County Project in the Amount of \$997,468.80.  
Ruby Richards, Deputy Director — *Human Services*  
**Attachments:**     [Shiloh 24-25- Multi County](#)
- p. Contract with Savio House for Six County Child Welfare Multi County Project in the Amount of \$302,279.00.  
Ruby Richards, Deputy Director — *Human Services*  
**Attachments:**     [Savio 24-25- Multi County](#)
- q. Colorado Department of Human Services Intergovernmental Agreement, Multi County Pilot Holdover in the Amount of \$65,534.00.  
Ruby Richards, Deputy Director — *Human Services*  
**Attachments:**     [CDHS Assessment & bed Multi County IGA CY22-Hold Over Letter 6.24.24](#)
- r. Agreement Between Douglas County School District and Human Services for Transportation.  
Ruby Richards, Deputy Director — *Human Services*  
**Attachments:**     [DCSD IGA SFY24-25 -final](#)
- s. GovConnection DA23 IT Hardware in the Amount of \$506,673.01  
Jim Brown, Chief Technology Officer — *Information Technology*  
**Attachments:**     [GovConnection DA23 506673.01 QUOTE 1668493574 QUOTE ONLY](#)
- t. Cartegraph Asset Management Renewal in the Amount of \$203,626.20.  
Mike Wise, Sr. Manager Application Services — *Information Technology*  
**Attachments:**     [OpenGov SOSA 2024-05 203626.20 Cartegraph 2024](#)

- u. Change Order No. 3 with Villalobos Concrete Inc. for an Amount not to Exceed \$920,226.80 for the Quebec/Lincoln/University Intersection and Signal Reconstruction Project, Douglas County Project Number CI 2020-002; and a Budget Reallocation Transferring Needed Funds to Project Fund 230.

Daniel Roberts, Assistant Director, Operations — *Public Works Operations*

**Attachments:**     [Copy of Change Order #3 - PO 2024496 - Villalobos - BU 800117 - QLU - Brian S and Dan R](#)

- v. Change Order No. 2 with Chato's Concrete LLC. for the 2024 Sidewalk Repair and Curb Ramp Retrofit Project, in the Amount of \$500,000.00, and Extends the Contract Expiration Date by 66 days, Through October 18, 2024, Douglas County Project Number CI 2024-001; and a Budget Reallocation Transferring Needed Funds for this Project in Fund 230.

Daniel R. Roberts, P.E., Assistant Director, Operations — *Public Works Operations*

**Attachments:**     [Revised Edits AP - Chatos - Change Order #2 - 2024 Sidewalks](#)

- w. Change Order No. 4 with Brannan Aggregates, Inc. for the 2024 Asphalt Overlay Project, in the Amount of \$250,000.00, Douglas County Project Number CI 2024-003.

Daniel R. Roberts, P.E., Assistant Director, Operations — *Public Works Operations*

**Attachments:**     [2024 Asphalt Overlay - Change Order 4](#)

- x. Public Contract for Services with Benesch for Construction Management, Inspection and Materials Testing for the County Line Road (University to Broadway) Project, for an Amount not to Exceed \$3,200,000.00, Douglas County Project Number CI 2020-013.

Benjamin Pierce, P.E., Capital Improvement Projects Supervisor — *Department of Public Works Engineering*

**Attachments:**     [PCS Benesch CLR](#)

- y. Construction Contract Change Order Number 1 to the Construction Contract with Shelbourn Enterprises, LLC for the Douglas County Storm Sewer Cleaning Project in the Amount of \$105,000.00, Douglas County Project Number SP 2023 - 024.

Deborah Kula, P.E., Special Projects Engineer — *Department of Public Works Engineering*

**Attachments:**     [Change Order 1 - Shelbourn - PO 2023827 - On-Call Storm Sewer Cleaning - Deb K](#)  
[SE Letter](#)

- z. Storm Drainage Easement at Sterling Ranch Filing 5C, Lot 2 for a Detention and Water Quality Pond, Douglas County Project Number DV 2023-327.

Brad Jackson, P.E., Development Review Supervisor — *Department of Public Works Engineering*

**Attachments:**     [Storm Drainage Easement - Executed](#)

- aa. Acceptance of Permanent Slope and Drainage Easement from Douglas County School District RE-1 Regarding Right-of-Way for the Hilltop Road Improvement Project, in the Amount of \$7,000.00; Douglas County Project Number CI 2020-029.

Dirk Zender, Real Property Acquisition Specialist II — *Department of Public Works Engineering*

**Attachments:**     [Hilltop Rd DCSD PSDE](#)

- ab. Request to Approve and Sign the Kroger Opioids Settlement Participation Form.

Maureen Waller, Special Project Manager — *County Administration*

**Attachments:**     [Teal Action Required Kroger National Opioid Settl \(1\)](#)

- ac. Intergovernmental Agreement for Law Enforcement Services Relating to the Enforcement of an Ordinance Limiting the Unloading of Commercially - Transported Passengers Between the Board of County Commissioners of Douglas County, on Behalf of the Douglas County Sheriff's Office, and the Town of Castle Rock, Colorado.

Jeff Garcia, County Attorney — *County Attorney*

**Attachments:**     [IGA - DougCo for enforcement of bus ordinance 7.16.24](#)

- ad. Resolution Approving the Draw in the Amount of \$67,596.00 on Irrevocable Letter of Credit No. 69610796, issued by Citibank, N.A., In Connection with Sterling Ranch Filing 1, 7th Amendment, Lot 2, Phase 1 Warranty and Phases 2 & 3 Performance Security. Douglas County Project Number DV 2016-376.

Janet Peterson, Engineering Agreements Technician — *Department of Public Works Engineering*

**Attachments:**     [Expiration of Letter of Credit](#)

#### 4. Regular Agenda

- a. Resolution Adopting an Abandoned Property Policy.

Holly Ryan, Chief Deputy Public Trustee — *Treasurer*

**Attachments:**     [Resolution Unclaimed Funds 7.24.24](#)

**5. Citizen Comments / Organization Comments**

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Obscenity and any comments calling for criminal or violent action are prohibited.
- Commissioner comments, if any, will follow all citizen comments.

**6. Commissioner Comments**

**7. Other Business**

**8. County Manager**

- a. County Manager Report.

**Attachments:**     [County Manager Report 7.23.24](#)

**9. Adjournment**

*\*\*The Next Business Meeting Will be Held on Tuesday, August 13, 2024 @ 1:30 p.m.\*\**