



## BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, JULY 22, 2025

### AGENDA

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Tuesday, July 22, 2025

1:30 PM

Hearing Room

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Invocation – Jason Van Divier

**1:30 PM**

**1. Call to Order**

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

**2. Ceremonies/Proclamations**

- a. 2025 Older Adult Initiative Grant Recognition.  
Jennifer A. D'Ambrosio — *Community Services*

**Attachments:**    [OAI Grant Recognition Staff Report](#)

**3. Consent Agenda**

- a. Approval of Business Meeting Minutes from July 8, 2025.

**Attachments:**    [Minutes Business Meeting 07.08.2025](#)

- b. Approval of Vouchers July 15, 2025  
Andrew Copland, Director of Finance — *Finance Department*

**Attachments:**    [07.15.25 BOCC](#)

- c. Approval of Vouchers July 22, 2025  
Andrew Copland, Director of Finance  
**Attachments:**     [07.22.25 BOCC](#)
- d. Fee Waiver Request in the Amount of \$75.00 for the Highlands Ranch High School Falcon Family Committee Picnic at Highland Heritage Regional Park.  
Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*  
**Attachments:**     [HRHS Picnic\\_Fee Waiver 1 \(1\)](#)
- e. Grant Award from the Colorado Department of Military and Veterans Affairs to the Douglas County Veterans Service in the Amount of \$10,000.00 for the State Fiscal Year beginning July 1, 2025, through June 30, 2026.  
Chris Maes, Supervisor Veterans Services Office — *County Administration*  
**Attachments:**     [VAG26-19 Douglas County Award Letter \(1\)](#)  
                              [SmallDollarGrantAwardTermsConditions \(1\)](#)
- f. Grant Agreement for Older Adult Resource Navigation Between Douglas County and Aging Resources of Douglas County in the Amount of \$305,978.00.  
Jennifer A. D'Ambrosio, Community Programs Coordinator — *Community Services*  
**Attachments:**     [ARDC OAI Resource Navigation Staff Report](#)
- g. 2026 Colorado Department of Transportation Federal Transit Administration 5310 Grant Application in the Amount of \$269,175.00 with a Required Local Contribution of \$269,175.00 for a Project Total of \$538,350.00.  
Ryan Arthur, Community Programs Coordinator — *Community Services*  
**Attachments:**     [2026 CDOT FTA 5310 Application Staff Report\\_2](#)
- h. 2025-2026 Denver Regional Council of Governments Federal Transit Administration 5310 Grant Contract in the Amount of \$270,747.00 with a Required Local Contribution of \$67,687.00 for a Project Total of \$338,434.00.  
Ryan Arthur, Community Programs Coordinator — *Community Services*  
**Attachments:**     [2025 DRCOG FTA 5310 Contract Staff Report](#)

- i. State Historical Fund Grant Agreement for Greenland Post Office Restoration in the Amount of \$168,006.00 and a County Contribution of \$56,003.00.

Brittany Cassell, Curator — *Department of Community Development*

**Attachments:**     [Staff Report - SHF Grant Approval GPO](#)

- j. Memorandum of Understanding Between Douglas County and the Douglas County Community Foundation to Administer the Philip S. Miller Grant.

Kim Smith, Community Programs Coordinator — *Community Services*

**Attachments:**     [MOU Staff Report 07-22-25](#)

- k. EdgeConneX Holdings, Inc. - Economic Development Incentive Request for a Fee Waiver in the Amount of \$99,886.46, Project Number ED2025-003.

Lauren Pulver, Planning Supervisor — *Department of Community Development*

**Attachments:**     [BCC Staff Report - EdgeConneX Holding, Inc - ED Fee Waiver Request.pdf](#)

- l. Intergovernmental Agreement with Health Care Policy and Financing for Medicaid Incentives in the Amount of \$160,561.15.

Ruby Richards, Human Services Director — *Human Services*

**Attachments:**     [HCPF-County Incentives- 2025-2026](#)

- m. Purchase Order Request and Master Services Agreement with Beacon Communications (County Approved Vendor) in the Amount of \$171,800.00.

Brandon Lenderink, Emergency Management Deputy Director — *Emergency Management*

**Attachments:**     [Beacon MSA](#)

- n. Insight / Broadcom VMWare Maintenance Renewal In the Amount of \$123,749.12.

Jim Brown, Chief Technology Officer — *Information Technology*

**Attachments:**     [Insight VMWare Cloud 2025 123,749.12 QUOTE 0228583479](#)

- o. ANM Network Life Cycle Refresh for the Justice Center in the Amount of \$466,186.79.

Jim Brown, Chief Technology Officer — *Information Technology*

**Attachments:**     [ANM Lifecycle Network Refresh 466186.79 QT-000095989, QT-000095981 Lifecycle Refresh](#)

- p. Public Contract for Services with Kimley Horn and Associates, Inc. (Kimley Horn) for the Zebulon Sports Complex - Phase 1 Site Civil Project, for the Total Amount of \$410,000.00, Douglas County Project Number SP 2025 - 018.

Sean P. Owens, P.E., Special Projects Manager — *Department of Public Works Engineering*

**Attachments:**     [Contract Kimley Horn - Zebulon Phase 1](#)

- q. Public Contract for Services to Benesch for Professional Services for the Chambers Road and Lincoln Avenue Intersection Improvements Project, for the Amount of \$650,000.00, Douglas County Project Number CI 2024-024.

Brolin Bundy, P.E., Capital Improvements Project Manager — *Department of Public Works Engineering*

**Attachments:**     [PCS Contract Benesch-Chambers Rd and Lincoln-Brolin B](#)

- r. Public Contract for Services with HDR Engineering, Inc. for the US 85 and Ron King Trail Access Project, for a Total Amount of \$300,000.00, Douglas County Project Number CI 2025-020.

Brolin Bundy, P.E., Capital Improvements Project Manager — *Department of Public Works Engineering*

**Attachments:**     [Contract-HDR-US85-Ron-King-Access-Brolin B](#)

- s. Change Order No. 2 with Brannan Sand and Gravel Company, LLC for the 2025 Asphalt Overlay Project, in the Amount of \$365,000.00, Douglas County Project Number CI 2025-003.

Amy Strouthopoulos, P.E., Pavement Management Supervisor — *Department of Public Works Engineering*

**Attachments:**     [Contract Change Order - Brannan Sand and Gravel - Parks Dept mill overlay portion-2025 Asphalt Overlay-Amy S CI2025-003](#)

- t. Ratify Letter to Sterling Ranch CAB regarding First Amendments to the Sterling Ranch Metro Districts Service Plans.

Jeffrey Garcia, County Attorney — *County Attorney*

**Attachments:**     [Sterling Ranch Service Plan Letter](#)

#### 4. Regular Agenda

- a. Parks, Trails, Historic Resources (PTHROS) and Open Space Sales Tax Funding Request for Cherokee Ranch and Castle Foundation in the Amount of \$575,000.00.

Kati Carter, AICP, Assistant Director of Planning Resources

Dan Dertz, Director of Open Space and Natural Resources — *Department of Community Development*

**Attachments:**     [BCC Staff Report - PTHROS Sales Tax Funding Agreement with CRCF \(1\)](#)

- b. Commercial Lease Agreement Between Douglas County Board of County Commissioners and Sedalia Land Company for Leased Property at 6046-6142 US Highway 85, Sedalia, CO 80135.

Tim Hallmark, Director, FFESS — *Facilities and Fleet & Emergency Support Services*

**Attachments:**     [Draft Exhibit A - Lease Premises\(33967031.1\)](#)  
                              [Clean Draft Lease Agreement Sedalia Land\(33629805.7\)](#)

- c. Purchase Order to Complete Solutions Consulting International Inc. (CSCI) in the Amount of \$1,602,921.00 for Purchase of Biomass Energy Techniques Pyrolysis Rotating Drum Model BET31-PRD for the Proposed Douglas County Biochar Facility.

Dan Roberts, Assistant Director, Operations — *Public Works Operations*

**Attachments:**     [Equipment Proposal - BET31-PRD - Biochar](#)

- d. Purchase Order to Complete Solutions Consulting International Inc. (CSCI) for the Purchase of a Feedstock Handling System for the Proposed Douglas County Biochar Facility, in the Amount of \$496,045.00.

Dan Roberts, P.E., Asst. Public Works Director - PW Operations — *Public Works Operations*

**Attachments:**     [Equipment Proposal - Feedstock Handling Equipment - Biochar](#)

- e. Purchase Order to Complete Solutions Consulting International Inc. (CSCI) for the Purchase of a 17" Diameter Log Chipping and Grinding System for the proposed Douglas County Biochar Facility, in the Amount of \$1,114,041.28.

Dan Roberts, Assistant Director, Operations — *Public Works Operations*

**Attachments:**     [Updated 7\\_22 Equipment Rental Proposal - Log Chipping Equipment](#)

- f. Amendment One to Public Contract for Services to DLH Architecture, LLC for Architectural Services Providing Construction Documents and Specifications for the Delva Road Biochar and Future PW Maintenance Facility for Over Lot Grading. To now Include Facility Design and Construction Documents. Related to the Project for the New Contract Amount of \$252,910.00.

Tim Hallmark, Director, FFESS — *Facilities and Fleet & Emergency Support Services*

**Attachments:**     [Hallmark Sedalia Facility Design 7-10-25](#)  
[2025240\\_DLH\\_870077\\_SEDALIA-BIOCHAR](#)  
[PRJCT\\_2025\\_APPROVED](#)  
[2025 DC\\_1st Amendment to PCS - DLH Delva Rd\\_07.16.2025](#)

- g. 2025-2026 Property, Boiler & Machinery, Cyber and Pollution Insurance Renewal  
Megan Datwyler, Risk Manager — *Risk Management*

**Attachments:**     [APIP Invoice 25\\_26](#)

**5. Citizen Comments / Organization Comments - If Time Allows**

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Any Disruptive behavior, such as impeding officials, refusing to leave when asked, or attempting to disrupt the meeting, may result in criminal charges.
- Commissioner comments, if any, will follow all citizen comments.

**6. Commissioner Comments**

**7. Other Business**

**8. County Manager**

- a. County Manager Report.

**Attachments:**     [County Manager Report 7.22.25](#)

**9. Adjournment**

*\*\*The Next Business Meeting Will be Held on Tuesday, August 12, 2025 @ 1:30 p.m.\*\**