BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING
TUESDAY, JULY 14, 2026
AGENDA

Tuesday, July 14, 2026 **1:30 PM** **Hearing Room**

Invocation – Darrin Kessler

1:30 PM

1. Call to Order

a. Pledge of Allegiance

b. Attorney Certification of Agenda

c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

a. Recognition of the Douglas County Department of Human Services as CarePortal County of the Year for its collaboration with agencies, churches and community partners on behalf of families in need.
Michelle Dossey, Human Services Program Manager — *Human Services*

3. Consent Agenda

a. Approval of Business Meeting Minutes from June 9,2026.

Attachments: Minutes Business Meeting 06.09.2026

b. Approval of Land Use/Public Hearing Minutes from June 9, 2026.

Attachments: Minutes LU_PH Meeting 06.09.2026

c. Approval of Business Meeting Minutes from June 23, 2026.

Attachments: Minutes Business Meeting 06.23.2026

d. Approval of Land Use/Public Hearing Minutes from June 23, 2026.

Attachments: Minutes LU_PH Meeting 06.23.2026

e. Approval of Vouchers June 30, 2026
Christie Guthrie, Director of Finance — *Finance Department*

Attachments: 06.30.26 BOCC

f. Approval of Vouchers July 7, 2026
Christie Guthrie, Director of Finance — *Finance Department*

Attachments: HANDWRITES UPDATED

g. Bloom Metropolitan District - New Service Plan - Project File: SV2026-001.
DJ Beckwith, Principal Planner — *Department of Community Development*

Attachments: Cover Page
Staff Report - SV2026-001

h. Economic Development Incentive Agreement Between Douglas County and Riot Platforms, Inc. - Project File: ED2026-003.
DJ Beckwith, Principal Planner — *Department of Community Development*

Attachments: Cover Page
ED2026-003 Riot Platforms EDI Agreement - Staff Report

i. Professional Services Contract Between Douglas County and Douglas County Economic Development Corporation in the Amount of $937,500.00.
DJ Beckwith, Principal Planner — *Department of Community Development*

Attachments: Cover Page
Staff Report for DCEDC 2026 Contract

j. 2026 John Adams Academy Douglas County School Security Funding Agreement in the Amount of $200,000.00.
Allison Cutting, Community Services Supervisor — *Community Services*

Attachments: Cover Page
John Adams Staff Report
John Adams Funding Agreement_Redacted

k. Fee Waiver in the Amount of $935,00 for South Suburban Parks and Recreation 8K Trail Run at Bluffs Regional Park.
Morgan Morehart, LICT, CPSI, Parks Operations Manager — *Parks and Recreation Department*

Attachments: Cover Page
Fee Waiver Staff Report South Suburban Parks and Recreation

l. Resolution Approving BOK Financial as a Financial Institution for Douglas County.
Holly Ryan, Chief Deputy Public Trustee — *Public Trustee*

Attachments: Cover Page
Resolution Approve BOK 6.26.26

m. State Fiscal Year 2027 Law Enforcement Assistance Funding Award Grant Award Acceptance in the Amount of $19,696.74.
Robert H. Rotherham, Jr., Commander — *Sheriff*

Attachments: Cover Page
Douglas Co SO LEAF FFY27 Budget $19696.74
Douglas County LEAF SFY27 PO 411044926
SFY27 HVE Application_submitted 03232026
Doug Co SO LEAF SFY27 Award $19696.74

n. 2026 Amendment to the Cooperative Law Enforcement Agreement Between the Douglas County Sheriff's Office and the USDA Forest Service.
Alan Stanton, Commander — *Sheriff*

Attachments: Cover Page
22LE020Mod004_GMSSigned_06152026

o. Douglas County Department of Human Services Core Services Plan for Fiscal Year 26-27 in the Amount of $1,507,529.00.
Nicole Adams, Assistant Director — *Human Services*

Attachments: Cover Page
Douglas County DHS CORE Plan SFY 2026-2027

p. State Historical Fund Grant Agreement for Prairie Canyon Ranch Restoration in the Amount of $250,000.00 with a County Contribution of $129,903.65.
Brittany Cassell, Curator — *Department of Community Development*

Attachments: Cover Page
Staff Report - 2026 SHF Grant

q. Acceptance of a Secondary Storm Drainage Easement from Hidden Pines, LLC for 10615 Tomahawk Road to Provide Access to the Private Stormwater System to Perform Maintenance in the Event the Owner Fails to Adequately Maintain Said Facilities, Douglas County Project Number DV 2025-403.
Brad Jackson, Supervisor, Development Review — *Department of Public Works Engineering*

Attachments: Cover Page
DC - Storm Drainage Easement - Hidden Pines LLC - CS 7-14

r. Grant Application for FY2026 Continuum of Care Funds in the Amount of $573,750.00 with a Required County Contribution of $191,250.00 for a Project Total of $765,000.00.
Melody D'Haillecourt, Community Programs Coordinator — *Community Services*

Attachments: Cover Page
Staff Report - FY2026 HUD NOFO FINAL

s. Second Amendment to the Public Contract for Services Between Douglas County, the Region 12 Opioid Council, and OMNI Institute in the Amount of $266,076.00.
Jennifer DAmbrosio, Community Programs Coordinator — *Community Services*

Attachments: Cover Page
OMNI 2nd Amendment Staff Report

t. Request for Contract Amendment for Open Space Maintenance in the Amount of $65,000.00.
Dan Dertz, Director of Open Space and Natural Resources — *Open Space*

Attachments: Cover Page
2026 BOCC APM Ammendment Contract Agenda Item

u. ALKU First Amendment to the Public Contract for Services to Extend IT Support Services in the Amount of $160.000.
Jim Brown, Chief Technology Officer — *Information Technology*

Attachments: Cover Page
ALKU 2026 PCS 160,000 Dinah Suitor Extension DRAFT

v. Veeam Backup and Replication System Maintenance Renewal in the Amount of $114,340.90.
Jim Brown, Chief Technology Officer — *Information Technology*

Attachments: Cover Page
CDWG 2026 Veeam 114,340.90 QUOTE PXLN086

w. Request from Douglas County Public Works to the Board of County Commissioners to Approve Pursuit of a DRCOG Regional Transportation Operations and Technology Set-Aside to Fund the Purchase of Advanced Traffic Control Technologies for the South Broadway Corridor in Highlands Ranch in the Amount of $700,000.00. The Douglas County Match Would be 17.21% or $120,470.00. Match Amount is Available in Fund 200, Business Unit 800916.
Jason Oldham, Traffic Engineering and Operations Manager — *Department of Public Works Engineering*

Attachments: Cover Page
DRCOG Letter of Interest 2026
RTO&T Set-Aside Pre-Application Workshop APR16-26

x. Construction Contract with Mocon Pacific, Inc. for the Highlands Ranch 2026 Small Storm Sewer UV CIPP Lining Project in the Amount of $400,000.00, Douglas County Project Number SP 2026-014.
Deborah E. Kula, P.E., Special Projects Engineer — *Department of Public Works Engineering*

Attachments: Cover Page
Construction Contract - Mocon Pacific - Small Storm Sewer

y. Construction Contract for 2026 Pavement Markings Maintenance to RoadSafe Traffic Systems in the Amount of $115,290.00 with an Additional $10,000.00 for Project Contingency, for a Total of $125,290.00, for Douglas County Project Number TF 2026-010.
Robert Robles, Traffic Services Assistant Supervisor — *Department of Public Works Engineering*

Attachments: Cover Page
Construction Contract - RoadSafe Traffic Systems
2026 Pavement Markings Contract Draft

z. Change Order No. 1 with Chato's Concrete LLC. for the 2026 Sidewalk Repair and Curb Ramp Retrofit Project, Douglas County Project Number CI 2026-001, in the Amount of $623,137.00.
Amy Strouthopoulos, P.E., Pavement Management Supervisor — *Department of Public Works Engineering*

Attachments: Cover Page
Contract Change Order - Chatos Concrete

aa. Resolution for Temporary Road Closure for South Platte River Road Between Pine Creek Road and South County Highway 67, Associated with the Platte Canyon Road Repair Project, Douglas County Project Number SP 2026-002.
Zachary Humbles, P.E., Special Projects Engineer — *Department of Public Works Engineering*

Attachments: Cover Page
EX A - MHT Concept
Resolution2 for Temp_Road Closure-DC 67 Platte Canyon

ab. Resolution for Temporary Road Closures Associated with the Pine Drive and Pine Lane Improvements Project, Douglas County Project Numbers CI 2020-019 and CI 2020-020.
Brolin Bundy, P.E., Capital Improvement Project Manager — *Department of Public Works Engineering*

Attachments: Cover Page
Resolution _ County Line Road_Temp Closures 2025

ac. 2026-2027 Property, Boiler and Machinery, Cyber and Pollution Insurance Renewal in the Amount of $443,803.47.
Megan Datwyler, Risk Manager — *Risk Management*

Attachments: Cover Page
APIP Invoice-Douglascountycolorad

ad. 2026-2027 Denver Regional Council of Governments Older Adult Services Contract EX26040 in the Amount of $705,222.00 with a Required County Contribution of $92,929.00 for a Project Total of $798,151.00.
Kim Smith, Community Programs Coordinator — *Community Services*

Attachments: Cover Page
26-27 DRCOG OAA Grant Contract Staff Report

ae. Acceptance of this Drainage Easement from Jadeco Holdings, LLC Whose Address is 9509 Titan Park Circle, Littleton, CO 80125. Douglas County Project Number DV2025-075.
Al Peterson, Engineer IV — *Department of Public Works Engineering*

Attachments: Cover Page
DC - Drainage Easement - Jadeco Holding LLC - AP 7-14

af. 2026 Master Services Agreement and Scope of Services Agreement with River North LLC for Regional Rideshare Service in the Amount of $1,991,720.00.
Ryan Arthur, Community Programs Coordinator — *Community Services*

Attachments: Cover Page
Staff Report 2026 MSA SOSA 07142026

3. Regular Agenda

a. Intergovernmental Agreement Between the Board of County Commissioners of the County of Douglas and the City of Castle Pines Regarding Financial Contribution in the Amount of $15,000,000.00 Toward Construction of the Happy Canyon Road & I-25 Interchange Project, Douglas County Project Number CI 2012-011.
Benjamin Pierce, P.E., Capital Improvement Projects Supervisor — *Department of Public Works Engineering*

Attachments: Cover Page
IGA - City of Castle Pines - Happy Canyon Rd

b. Public Contract for Services with RS&H for Design of the Titan Road & US 85 Interchange Project, Douglas County Project Number CI 2026-012.
Benjamin Pierce, P.E., Capital Improvement Projects Supervisor — *Department of Public Works Engineering*

Attachments: Cover Page
Design RFP - Titan Road & US 85 Interchange
PCS-RS&H-Titan-&-US-85-Interchange-Design
Titan & US 85 - Consultant-Ranking-Packet

c. Master Services and Purchasing Agreement and 2026 Purchase Request Between the Douglas County Sheriff's Office and Axon Enterprises, Inc for Skydio Drones and Axon Outpost Technology in the Amount of $1,925,275.42.
Dan McMillan, Division Chief Investigations — *Sheriff*

Attachments: Cover Page
Axon Q-845030-46199NB_$22,772,754

d. Payment to Douglas County Search & Rescue for Douglas County Sheriff's Office Contributions for New Command Post and 2026 Annual Support in the Amount of $223,000.00.
Joel White, Division Chief Patrol — *Sheriff*

Attachments: Cover Page
Command Post Picture 1
Command Post Picture 2
2026 DCSAR Inv for DCSO

4. Commissioner Comments

5. Other Business

6. County Manager

a. County Manager Report.

Attachments: County Manager Report 7.14.26

7. Adjournment

The Next Business Meeting Will be Held on Tuesday,July 28, 2026 @ 1:30 p.m.

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Michelle Dossey, Human Services Program Manager

DESCRIPTION: Recognition of the Douglas County Department of Human Services as CarePortal County of the Year for its collaboration with agencies, churches and community partners on behalf of families in need.

MEETING DATE: July 14, 2026

DESCRIPTION: Approval of Business Meeting Minutes from June 9,2026.

ATTACHMENTS:

Minutes Business Meeting 06.09.2026

DOUGLAS COUNTY COLORADO

BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, JUNE 9, 2026

MINUTES

Tuesday, June 9, 2026 **1:30 PM** **Hearing Room**

Invocation – Darrin Kessler

1:30 PM

Rollcall

PRESENT: Chairperson Abe Laydon
Commissioner Kevin Van Winkle
Vice Chair George Teal

1. Call to Order

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Jeff Garcia, County Attorney, said that all items on today's agenda have been reviewed by his office and they all meet legal approval.

c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

a. Recognition of Dads of Parker and Dads of Castle Rock.

Commissioner Teal presented on this Item.

Alexander Lynne, Dads of Parker, addressed the Board to comment on this Item.

Jon Brusco, Dads of Parker, addressed the Board to comment on this Item.

Commissioner Teal commented on this Item.

Duane McHodgkins, Dads of Parker, addressed the Board to comment on this Item.

Brad Langerak, Dads of Castle Rock, addressed the Board to comment on this Item.

Curtis Anderson, Dads of Castle Rock, addressed the Board to comment on this Item.

Brett Miller, Dads of Castle Rock, addressed the Board to comment on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

3 Consent Agenda

This is Motion No. 026-089

Commissioner Van Winkle moved that the Board approve the requests in Items "a" through "n" of the Consent Agenda.

RESULT: ADOPTED THE CONSENT AGENDA
MOVER: Kevin Van Winkle
SECONDER: Abe Laydon
AYES: Laydon, Van Winkle, Teal

a. Approval of Business Meeting Minutes from May 26,2026.

b. Approval of Land Use/Public Hearing Minutes from May 26, 2026.

c. Approval of Vouchers June 2, 2026

d. Approval of Vouchers June 9, 2026

f. Resolution Approving the Abatement Settlement Recommendations of the Assessor's Office.
Resolution No: R-026-042

g. Resolution Approving the Recommendation of the Abatement Hearing Referee.
Resolution No: R-026-043

h. Fee Waiver Request in the Amount of $75.00 for Parker Veterans of Foreign Wars Post 4266.

i. Purchase Order to Sedalia Land Company, for a Total Sum of $105,000.00 for the Annual Commercial Lease Agreement Term August 1, 2026 Through July 31, 2027.

j. Purchase Order to Horizon Signal Technologies, Inc for Four Temporary Traffic Signal Trailer Equipment, No Services - in the Amount of $201,504.00, Douglas County Project Number TF 2026-015.

k. Amendment 2 to the Public Contract for Services with Alfred Benesch & Company, Inc. for the 2025 On-Call Construction Management & Inspection Services Project in the Amount of $102,510.00, and a Time Extension Through December 31, 2027, Douglas County Project Number SP 2025-009.

l. Acceptance of a Storm Drainage Easement from CORE Electric at Monte Ridge, 1st Amendment, Lot 1A and 2A for Reinforced Concrete Pipe, Manholes, Storm Sewer Inlets, Grass Swales, and a Stormwater Pond, Douglas County Project Number DV2025-113.

m. FY 2027 Colorado Correctional Treatment Board Local Funding Program for Recovery Support Services Award in the Amount of $30,000.00.

n. FY2025 RMHIDTA Grant Modification #4.

4. Regular Agenda

a. Adoption of Ordinance No. O-026-xxx, An Ordinance for the Regulation Of Low Powered Scooters and Off-Highway Vehicles in Douglas County, Repealing all Ordinances and Resolutions in Conflict Therewith, and Providing Penalties for Violation Thereof, First Reading.

Commander Alan Stanton, Douglas County Sheriff's Office, addressed the Board to present on this Item.

Division Chief Joel White, Douglas County Sheriff's Office, addressed the Board to present on this Item.

Commander Stanton readdressed the Board to further present on this Item.

Commissioner Laydon commented on this Item and asked clarifying questions.
Commander Stanton addressed the Board to answer the Commissioner's questions.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item

Public Comment:
Rudy Lukez, Highlands Ranch, addressed the Board to provide public comment.

Mark Gollaview addressed the Board to provide public comment.

Bridget Mchugh, Highlands Ranch, addressed the Board to provide public comment.

Julie Ort addressed the Board to provide public comment.

David Maynes, Parker, addressed the Board to provide public comment.

Jeff Garcia, County Attorney, addressed the Board to answer questions from public comment.

Commissioner Teal asked clarifying questions.
Commander Stanton addressed the Board to answer the Commissioner's questions.

Commissioner Van Winkle asked a clarifying question.
Commander Stanton addressed the Board to answer the Commissioner's question.

Commissioner Laydon commented on this Item and asked a clarifying question.
Commander Stanton addressed the Board to answer the Commissioner's question.
Caroline Frizell, Director of Communication and Public Affairs, addressed the Board to answer the Commissioner's question.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

This is Motion No. 026-090

Commissioner Laydon moved that the Board approve Adoption of Ordinance No. O-026-xxx, An Ordinance for the Regulation Of Low Powered Scooters and Off-Highway Vehicles in Douglas County, Repealing all Ordinances and Resolutions in Conflict Therewith, and Providing Penalties for Violation Thereof, First Reading.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Laydon, Van Winkle, Teal

b. An Ordinance Adopting the 2024 International Fire Code, with Amendments as Set Forth in Attachment 1 and Appendices B and C, and Repealing All Ordinances and Resolutions in Conflict Therewith.

Matthew Dziubanski, Building Department, addressed the Board to present on this Item.

Commissioner Laydon asked a clarifying question.
Mr. Dziubanski addressed the Board to answer the Commissioner's question.

Public Comment: None

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

This is Motion No. 026-091

Commissioner Van Winkle moved that the Board approve An Ordinance Adopting the 2024 International Fire Code, with Amendments as Set Forth in Attachment 1 and Appendices B and C, and Repealing All Ordinances and Resolutions in Conflict Therewith.

RESULT: ADOPTED
MOVER: Kevin Van Winkle
SECONDER: Abe Laydon
AYES: Laydon, Van Winkle, Teal

c. Resolution Establishing Expedited Review Policies for Affordable Housing Projects.

DJ Beckwith, Department of Community Development, addressed the Board to present on this Item.

Maria Ciano, Douglas County Housing Partnership, addressed the Board to comment on this Item.

Commissioner Laydon commented on this Item.

Public Comment: None

Commissioner Teal commented on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

This is Motion No. 026-092

Commissioner Laydon moved that the Board approve Resolution Establishing Expedited Review Policies for Affordable Housing Projects.

RESULT:	ADOPTED
MOVER:	Abe Laydon
SECONDER:	Kevin Van Winkle
AYES:	Laydon, Van Winkle, Teal
	Resolution No: R-026-041

5. Commissioner Comments

Commissioner Laydon provided comment.

Commissioner Teal provided comment.

6. Other Business

7. County Manager

a. County Manager Report.

8. Adjournment

The Next Business Meeting Will be Held on Tuesday, June 23, 2026 @ 1:30 p.m.

MEETING DATE: July 14, 2026

DESCRIPTION: Approval of Land Use/Public Hearing Minutes from June 9, 2026.

ATTACHMENTS:

Minutes LU_PH Meeting 06.09.2026

BOARD OF COUNTY COMMISSIONERS LAND USE MEETING/PUBLIC HEARING

TUESDAY, JUNE 9, 2026

MINUTES

Tuesday, June 9, 2026 **2:30 PM** **Hearing Room**

2:30 PM

Rollcall

PRESENT: Vice Chair George Teal
Chairperson Abe Laydon
Kevin Van Winkle

1. Call to Order

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Jeff Garcia, County Attorney, said that all items on today's agenda have been properly noticed and the Board has jurisdiction to proceed.

c. Commissioners Disclosure for Items on This Agenda

2. Land Use Meeting Agenda Items

3. Public Hearing Agenda Items

a. Redemption Church - Minor Development Final Plat - Project File: SB2026-005.

Eric Pavlinek, Department of Community Development, addressed the Board to present on this Item.

Joe Coco, applicant representative, addressed the Board to present on this Item.

Public Comment: None

Commissioner Teal asked the applicant if they agreed to the conditions as presented.
Mr. Coco addressed the Board to agree to the conditions.

This is Motion No. 026-093

Commissioner Van Winkle moved that the Board approve Redemption Church - Minor Development Final Plat because it does meet all of the approval criteria, with 3 conditions as presented - Project File: SB2026-005.

RESULT: ADOPTED

MOVER:	Kevin Van Winkle
SECONDER:	Abe Laydon
AYES:	Vice Chair Teal, Laydon and Commissioner Van Winkle

4. Adjournment

The Next Land Use Meeting / Public Hearing Will be Held on Tuesday, June 23, 2026 @ 2:30 p.m.

MEETING DATE: July 14, 2026

DESCRIPTION: Approval of Business Meeting Minutes from June 23, 2026.

ATTACHMENTS:

Minutes Business Meeting 06.23.2026

DOUGLAS COUNTY COLORADO

BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, JUNE 23, 2026

MINUTES

Tuesday, June 23, 2026 **1:30 PM** **Hearing Room**

Invocation – Jason Van Divier

1:30 PM

Rollcall

PRESENT: Chairperson Abe Laydon
Commissioner Kevin Van Winkle

EXCUSED: Vice Chair George Teal

1. Call to Order

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Jeff Garcia, County Attorney, said that all items on today's agenda have been reviewed by his office and they all meet legal approval.

c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

a. Resolution Proclaiming June as Elder Abuse Awareness Month.

Julie Patel and Michelle Kane, Human Services, addressed the Board to present on this Item and read the Resolution.

Commissioner Laydon commented on this Item and asked clarifying questions.
Ms. Kane addressed the Board to help answer the Commissioner's questions.
Caroline Frizell, Director of Communication and Public Affairs, addressed the Board to help answer the Commissioner's questions.

Public Comment: None

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

This is Motion No. 026-094

Commissioner Laydon moved that the Board approve Resolution Proclaiming June as Elder Abuse Awareness Month.

RESULT:	ADOPTED
MOVER:	Abe Laydon
SECONDER:	Kevin Van Winkle
AYES:	Laydon, Van Winkle
EXCUSED:	Teal
	Resolution No: R-026-044

b. Resolution Proclaiming July 2026 as Parks and Recreation Month

Steve Shoultz, Director of Parks and Recreation, addressed the Board to present on this Item.

Amanda Budimlya, Parks Advisory Board, addressed the Board to present on this Item and read the Resolution.

Kristy Thomas, Parks Advisory Board, addressed the Board to comment on this Item.

Jay Sage, COSAC, addressed the Board to comment on this Item.

Commissioner Laydon commented on this Item.

Public Comment:

Natalie addressed the Board to provide public comment.

Dimitri Georges, Highlands Ranch, addressed the Board to provide public comment.

Castle Rock resident addressed the Board to provide public comment.

Luke Thornton, Parks and Recreation Department, addressed the Board to comment on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

This is Motion No. 026-095

Commissioner Laydon moved that the Board approve Resolution Proclaiming July 2026 as Parks and Recreation Month

RESULT:	ADOPTED
MOVER:	Abe Laydon
SECONDER:	Kevin Van Winkle
AYES:	Laydon, Van Winkle
EXCUSED:	Teal

Proclamation No: R-026-045

c. Parks Employee Recognition.

Morgan Moreheart, Parks and Recreation, addressed the Board to present on this Item.

Wix Howard, addressed the Board to comment on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

3. Consent Agenda

This is Motion No. 026-096

Commissioner Laydon moved that the Board approve the requests in Items "a" through "o" and "q" through "aa" of the Consent Agenda. Item "p" is moved to the Regular agenda items.

RESULT: ADOPTED THE CONSENT AGENDA
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Laydon, Van Winkle
EXCUSED: Teal

a. Approval of Business Meeting Minutes from May 26,2026.

b. Approval of Land Use/Public Hearing Minutes from May 26, 2026.

c. Approval of Vouchers June 16, 2026

d. Approval of Vouchers June 23, 2026

e. Request for Amendment and Budget Increase for Schmidt Open Space Forest Treatment Project in the Amount of $1,830,456.00.

f. Contract and Purchase Order for the 2026 Douglas County Fair & Rodeo Concert Headliner, AWOLNATION in the Amount of $100,000.00.

g. Fee Waiver Request in the Amount of $1,260.00 for Live Free Association at Fairgrounds Regional Park and Trail.

h. Fee Waiver Request in the Amount of $1,560.00 for Amateur Radio Emergency Service of Douglas & Elbert Counties at Rueter-Hess Reservoir.

i. FY2026 Healthy Forests & Vibrant Communities Grant Application in the Amount of $750,000.00.

j. FY2027 High Visibility Enforcement Driving Under the Influence Grant Award Acceptance in the Amount of $65,000.00.

k. 2026-2028 Peace Officer Behavioral Health Support and Community Partnership Grant Application for Department of Local Affairs Funding in the Amount of $302,000.00.

l. 2026-2027 Colorado Department of Human Services, Jail Based Behavioral Health Services Program: Subrecipient All Health Network Public Contract for Services in the Amount of $361,028.00.

m. 2026 Purchase Request for Annual Radio Equipment Replacements in the Amount of $383,511.10 to Motorola Solutions Under Pricing Contract #19860 - NASPO 173765 Agreement.

n. County Participation Agreement for The Work Number Services in the Amount of $104,611.00

o. Intergovernmental Agreement Between Arapahoe and Douglas Counties for Temporary Assistance for Needy Families for $230,000.00

q. Contract with Advocates for Children on Behalf of the Douglas County Collaborative Management Program for Collaborative Management Staffing in the Amount of $291,541.86.

r. Contract with Axon Enterprises in the Amount of $200,000.00.

s. Contract Extension for Callie Jacobs - Early Childhood Coach in the Amount of $50,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $200,000.00.

t. Contract Extension with Dana Correll - Early Childhood Coach in the Amount of $60,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $285,000.00.

u. 424Contract Extension with Katie Nester - Early Childhood Lead Coach, Quality Improvement Navigator and EQIT Teacher In the Amount of $125,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $424,999.00.

v. Cisco Network Equipment End-of-Life Hardware Replacement in the Amount of $287,873.82.

w. Computronix Sustainment Annual Renewal for 2026/2027 in the Amount of $60,000.00.

x. 2026 Colorado Department of Transportation Multimodal Option Program Funds Grant Contract in the Amount of $328,210.00 with a Required Local Contribution of $328,210.00 for a Project Total of $656,420.00.

y. 2026 Colorado Department of Transportation Clean Transit Enterprise SB230 Formula Program Grant Contract in the Amount of $150,000.00 with a Required Local Match of $37,500.00 for a Project Total of $187,500.00.

z. Public Contract for Services with Y2K Engineering, LLC for Crowfoot Valley Road Corridor Improvements in the Amount of $221,920.00, Douglas County Project Number TF 2026-022.

aa. Acceptance of this Drainage Easement from Heidi Messer Whose Address is 2006 Kelty Court, Franktown, CO 80116; Douglas County Project Number DV2024-435.

4. Regular Agenda

a. Construction Contract and Purchase Order for The Douglas County Regional Joint Public Safety Training Complex Helitack Hangar to TCC Corporation, for a Total Contract Amount of $4,221,302.00.

Tim Hallmark, Director of Facilities & Fleet Services, addressed the Board to present on this Item.

Mike Alexander, Director of Emergency Management, addressed the Board to present on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item and asked clarifying questions. Mr. Alexander addressed the Board to help answer the Commissioner's questions.

Public Comment: None

Commissioner Laydon commented on this Item and asked a clarifying question. Mr. Alexander addressed the Board to help answer the Commissioner's question.

Commissioner Van Winkle commented on this Item.

This is Motion No. 026-097

Commissioner Laydon moved that the Board approve Construction Contract and Purchase Order for The Douglas County Regional Joint Public Safety Training Complex Helitack Hangar to TCC Corporation, for a Total Contract Amount of $4,221,302.00.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Laydon, Van Winkle
EXCUSED: Teal

b. 2026-2027 Public Contract for Services to Share Costs for the School Resource Officer Program.

Sheriff Darren Weekly addressed the Board to present on this Item.

Commissioner Laydon commented on this Item.

Commander Derek Castellano, Douglas County Sheriff's Office, addressed the Board to comment on this Item.

Commissioner Van Winkle commented on this Item.

Public Comment: None

Commissioner Laydon commented on this Item.

This is Motion No. 026-098

Commissioner Laydon moved that the Board approve 2026-2027 Public Contract for

Services to Share Costs for the School Resource Officer Program.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Laydon, Van Winkle
EXCUSED: Teal

c. Public Contract for Services with RS&H, Inc. for the Colorado Blvd. Bike-Ped Bridge Over C-470 Project, for a Total Amount of $980,925.50, Douglas County Project Number CI 2024-021.

Brolin Bundy, Department of Public Works Engineering, addressed the Board to present on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item and asked a clarifying question.
Mr. Bundy addressed the Board to answer the Commissioner's question.

Public Comment: None

This is Motion No. 026-099

Commissioner Laydon moved that the Board approve Public Contract for Services with RS&H, Inc. for the Colorado Blvd. Bike-Ped Bridge Over C-470 Project, for a Total Amount of $980,925.50, Douglas County Project Number CI 2024-021.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Laydon, Van Winkle
EXCUSED: Teal

p. Contract with Manna Resource Center for Temporary Assistance to Needy Families in the Amount of $60,000.00.

Erin Johnson, Human Services, addressed the Board to present on this Item.

Erin White addressed the Board to further present on this Item.

Commissioner Laydon commented on this Item and asked clarifying questions.
Ms. White addressed the Board to help answer the Commissioner's questions.

Public Comment: None

Commissioner Van Winkle commented on this Item.

This is Motion No. 026-100

Commissioner Laydon moved that the Board approve a Contract with Manna Resource Center for Temporary Assistance to Needy Families in the Amount of $60,000.00.

5. Commissioner Comments

6. Other Business

7. County Manager

a. County Manager Report.

8. Adjournment

The Next Business Meeting Will be Held on Tuesday, July 14, 2026 @ 1:30 p.m.

MEETING DATE: July 14, 2026

DESCRIPTION: Approval of Land Use/Public Hearing Minutes from June 23, 2026.

ATTACHMENTS:

Minutes LU_PH Meeting 06.23.2026

BOARD OF COUNTY COMMISSIONERS LAND USE MEETING/PUBLIC HEARING

TUESDAY, JUNE 23, 2026

MINUTES

Tuesday, June 23, 2026 **2:30 PM** **Hearing Room**

2:30 PM

Rollcall

PRESENT: Chairperson Abe Laydon
Kevin Van Winkle
EXCUSED: Vice Chair George Teal

1. Call to Order

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Jeff Garcia, County Attorney, said that all items on today's agenda have been properly noticed and the Board has jurisdiction to proceed.

c. Commissioners Disclosure for Items on This Agenda

3. Public Hearing Agenda Items

a. Adoption of An Ordinance for the Regulation Of Low Powered Scooters and Off-Highway Vehicles in Douglas County, Repealing all Ordinances and Resolutions in Conflict Therewith, and Providing Penalties for Violation Thereof, Second and Final Reading.

Commander Alan Stanton, Douglas County Sheriff's Office, addressed the Board to present on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item and asked clarifying questions.
Caroline Frizell, Director of Communication and Public Affairs, addressed the Board to help answer the Commissioner's questions.
Commander Stanton addressed the Board to help answer the Commissioner's questions.

Commissioner Van Winkle commented on this Item and asked a clarifying question.
Commander Stanton addressed the Board to help answer the Commissioner's question.

Commissioner Laydon commented on this Item and asked clarifying questions.
Ms. Frizell addressed the Board to help answer the Commissioner's questions.
Commander Stanton addressed the Board to help answer the Commissioner's questions.

Sheriff Darren Weekly addressed the Board to help answer the Commissioner's questions.

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

Sheriff Weekly addressed the Board to comment on this Item.

Public Comment:

Lynne Bussard, Franktown, addressed the Board to provide public comment.

Commander Stanton addressed the Board to answer questions from public comment.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

This is Motion No. 026-101

Commissioner Laydon moved that the Board approve Adoption of An Ordinance for the Regulation Of Low Powered Scooters and Off-Highway Vehicles in Douglas County, Repealing all Ordinances and Resolutions in Conflict Therewith, and Providing Penalties for Violation Thereof, Second and Final Reading.

RESULT:	ADOPTED
MOVER:	Abe Laydon
SECONDER:	Kevin Van Winkle
AYES:	Laydon and Commissioner Van Winkle
ABSENT:	Vice Chair Teal
	Ordinance No: O-026-003

This is Motion No. 026-102

Commissioner Laydon moved that the Board approve An Ordinance for the Regulation of Low Powered Scooters and Off-Highway Vehicles in Douglas County as an Emergency Ordinance for Public Safety and Effective Immediately.

RESULT:	ADOPTED
MOVER:	Abe Laydon
SECONDER:	Kevin Van Winkle
AYES:	Laydon and Commissioner Van Winkle
EXCUSED:	Vice Chair Teal

b. Resolution Supplementing the 2026 Adopted Budget for the County of Douglas, Colorado to Recognize New Revenues Received Since Annual Budget Adoption, Appropriate Restricted,

Committed, Assigned, and Unassigned Fund Balances in the Amount of $9,016,864.

Ryan Bolger, Budget, addressed the Board to present on this Item.

Public Comment: None

This is Motion No. 026-103

Commissioner Laydon moved that the Board approve Resolution Supplementing the 2026 Adopted Budget for the County of Douglas, Colorado to Recognize New Revenues Received Since Annual Budget Adoption, Appropriate Restricted, Committed, Assigned, and Unassigned Fund Balances in the Amount of $9,016,864.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Laydon and Commissioner Van Winkle
EXCUSED: Vice Chair Teal
Resolution No: R-026-046

2. Land Use Meeting Agenda Items

a. Ramblewood Final Plat - Project File: SB2026-009.

Trevor Bedford, Department of Community Development, addressed the Board to present on this Item.

Commissioner Laydon commented on this Item and asked clarifying questions.
Mr. Bedford addressed the Board to help answer the Commissioner's questions.

Commissioner Van Winkle asked a clarifying question.
Mr. Bedford addressed the Board to help answer the Commissioner's question.

David Jennings, applicant representative, addressed the Board to present on this Item.

Jim Whittlesee, property owner, addressed the Board to further present on this Item.

Dan Sheldon, applicant representative, addressed the Board to further present on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item and asked clarifying questions.
Mr. Sheldon addressed the Board to help answer the Commissioner's questions.

Commissioner Van Winkle asked the applicant if they agreed to the conditions as presented.
Mr. Sheldon addressed the Board to agree to the conditions.

Public Comment:

Scott Goldamer addressed the Board to provide public comment.

Ted Whitman addressed the Board to provide public comment.

This is Motion No. 026-104

Commissioner Laydon moved that the Board approve Ramblewood Final Plat because it does meet all of the approval criteria, with 6 conditions as presented - Project File: SB2026-009.

RESULT:	ADOPTED
MOVER:	Abe Laydon
SECONDER:	Kevin Van Winkle
AYES:	Laydon and Commissioner Van Winkle
EXCUSED:	Vice Chair Teal

4. Adjournment

The Next Land Use Meeting / Public Hearing Will be Held on Tuesday, July 9, 2026 @ 2:30 p.m.

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Christie Guthrie, Director of Finance

DESCRIPTION: Approval of Vouchers June 30, 2026

SUMMARY: The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	$	3,694,677.52
Electronic Funds Transfers	$	
Handwritten Checks	$	6,025,263.11
Purchasing Card Charges	$	
Election Judges	$	11,712.84
TOTAL:	**$**	**9,731,653.47**

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

RECOMMENDED ACTION: Approval.

REVIEW:

Christie Guthrie	Approve	6/23/2026
Jeff Garcia	Escalated	6/29/2026
Amy Williams	Escalated	6/30/2026
Christy Gordon	Approve	7/1/2026
Doug DeBord	Approve	7/1/2026

ATTACHMENTS:

06.30.26 BOCC

R55AP001 | DOUGLAS COUNTY GOVERNMENT | 6/23/2026
Payment Register Report | 9:03:26

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
		23RD JUDICIAL DISTRICT JUVENILE								
115867	07/01/26	ASSESSMENT CENTER	1037	210	44500	CHILD WELFARE	443600	Other Professional Services	9,999.00	ELECTRONIC MONITORING SERVICE
115868	07/01/26	53 CORPORATION LLC	6042601	250	53500	OPEN SPACE	473600	Other Improvements	33,700.00	GLENDALE DOG PARK PROJECT
115869	07/01/26	ABRAMSON, MICHELLE L	061226-061726	217	46100	DC HEALTH DEPT ADMIN	445300	Travel Expense	35.02	MILEAGE REIMBURSEMENT
115870	07/01/26	ABSOLUTE GRAPHICS INC	36711	220	822120	BOMB SQUAD	433500	Clothing & Uniforms	78.22	POLOS
			36709	100	21126	CRIMINAL JUSTICE RECORDS ACT	433500	Clothing & Uniforms	439.97	POLOS
			36709	100	21100	SHERIFF ADMINISTRATION	433500	Clothing & Uniforms	214.98	POLOS/JACKETS
			36712	100	22650	RESERVE PROGRAM	433500	Clothing & Uniforms	43.70	POLOS
			36712	100	21160	INTERNAL AFFAIRS	433500	Clothing & Uniforms	43.70	POLOS
			36712	100	21500	DETENTION	433500	Clothing & Uniforms	88.64	POLOS
			36710	100	21650	CSV PROGRAM	433500	Clothing & Uniforms	223.12	POLOS
			36712	100	22100	PATROL-LEA	433500	Clothing & Uniforms	176.04	POLOS
			36712	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	43.70	POLOS
								Total Payment	**1,352.07**	
115871	07/01/26	ACASA SENIOR CARE	ACASAHMKR0526	100	861001	STATE SENIOR SERVICES GRANT	443600	OPS/ACASA HOMEMAKER 2025	11,911.00	DRCOG SENIOR HOMEMAKER GRANT
			ACASAPC0526	100	861001	STATE SENIOR SERVICES GRANT	443600	Other Professional Services	3,784.00	DRCOG SENIOR PERSONAL CARE GRANT
								Total Payment	**15,695.00**	
115872	07/01/26	ACORN PETROLEUM INC	42016IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	21,011.57	FUEL FOR PARKER
			47545IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	502.96	FUEL FOR PARK MEADOWS
			42015IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	24,204.94	FUEL FOR CASTLE ROCK
			41754IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	25,368.03	FUEL FOR PARKER
			41753IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	28,460.13	FUEL FOR CASTLE ROCK
								Total Payment	**99,547.63**	
115873	07/01/26	ADAPTIVE INTERVENTIONS	20266	100	19700	COMMUNITY JUSTICE SERVICES	443600	Other Professional Services	21,993.33	THERAPY SERVICES
115874	07/01/26	ADVANCED NETWORK MANAGEMENT	IN119171	100	802009	IT INFRASTRUCTURE	474500	Computer Equipment	34,224.54	MERAKI MOBILE HARDWARE
			IN119174	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	99,383.51	ANNUAL SOFTWARE RENEWAL
								Total Payment	**133,608.05**	
115875	07/01/26	ADVANCED PROPERTY MAINTENANCE	42903	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	5,960.00	WASTE BAGS - MULTI LOCATIONS
			42974	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	1,597.50	MOWING - MULTI LOCATIONS
			42904	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	390.00	GLENDALE CEMENT PAD CLEANING
			42919	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	1,685.00	SNOW REMOVAL - MULTI LOCATIONS
			42973	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	214.00	WASTE BOX DISPENSER - GLENDALE
			42975	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	130.00	MOWING - SANDSTONE
			42754	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	5,960.00	WASTE BAGS - MULTI LOCATIONS
			42902	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	520.00	WASTE BAGS - SANDSTONE
								Total Payment	**16,456.50**	
115876	07/01/26	AGING RESOURCES OF DOUGLAS COUNTY	ARDCTRANS0526	100	861001	STATE SENIOR SERVICES GRANT	443600	OPS/OAA ARDC ASST TRANSPORT 25	5,525.00	DRCOG SENIOR TRANSPORTATION GRANT
			ARDCCHORE0526	100	861001	STATE SENIOR SERVICES GRANT	443600	OPS/OAA ARDC CHORES 2025	1,950.00	DRCOG SENIOR CHORE GRANT
								Total Payment	**7,475.00**	
115877	07/01/26	ALCOHOL MONITORING SYSTEMS INC	376087	100	19700	COMMUNITY JUSTICE SERVICES	443600	Other Professional Services	3,229.60	ALCOHOL MONITORING FEES
115878	07/01/26	ALKU TECHNOLOGIES LLC	694730	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	6,000.00	IT SUPPORT
			692749	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	6,000.00	IT SUPPORT
								Total Payment	**12,000.00**	
115879	07/01/26	ALLIED UNIVERSAL SECURITY SERVICES	18557700	100	21400	COURT SERVICES	443350	Security Services	51,242.04	GUARD SERVICES - JUSTICE CENTER

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
115880	07/01/26	AMRIZE WEST CENTRAL INC	722703046	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	520.78	ASPHALT FOR PAVING
			722660388	200	31400	MAINTENANCE OF CONDITION	448200	Aggregate Products	47,337.95	ROAD BASE
			722716925	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	1,243.80	ASPHALT FOR PAVING
			722698211	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	1,152.27	ASPHALT FOR PAVING
			722710453	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	1,348.33	ASPHALT FOR PAVING
								Total Payment	**51,603.13**	
115881	07/01/26	APPLEGATE GROUP INC	56031	100	16200	PLANNING & ZONING SERVICES	443600	Other Professional Services	560.00	CONSULTING SERVICES
			56032	100	16200	PLANNING & ZONING SERVICES	443600	Other Professional Services	605.00	CONSULTING SERVICES
								Total Payment	**1,165.00**	
115882	07/01/26	ARCHITERRA GROUP INC	8517	100	802036	STRONG COMMUNITIES GRANT	465100	Contributions - Misc.	6,295.37	HAPPY CANYON CREEK TRAIL CONNECTION
115883	07/01/26	ARMORED KNIGHTS INC	11347	210	44100	ADMINISTRATION BLOCK GRANT	447500	Other Purchased Services	121.00	ARMORED CAR SERVICES
115884	07/01/26	AURORA MENTAL HEALTH & RECOVERY	11540	210	802031	HB22-1281 CYF SFY2025	443600	Other Professional Services	1,077.50	APR 2026 GENERAL INTERPRETING
115885	07/01/26	AVALON CABINETRY COMPANY	AB260051D	330	33600	PARK MEADOWS CENTER FAC. IMP.	474400	Furniture & Office Equipment	3,682.79	PARK MEADOWS MOTOR VEHICLE CABINETS
115886	07/01/26	BASIS PARTNERS	2588	230	800156	HILLTOP RD (REATA-SINGING HILL	473100	Roads, St., Drainage-Eng.	100,801.57	HILLTOP CONSTRUCTION MANAGEMENT
			2591/2025478	230	800854	HAZARD ELIM/CONGESTION MGMT	443600	Other Professional Services	37,306.92	QUEBEC/PARK MEADOWS DR DESIGN SERVICES
			2591/2026266	200	800100	CONTRACTED MAJOR ROAD MAINT	473100	Roads, St., Drainage-Eng.	41,115.81	QUEBEC/PARK MEADOWS DR DESIGN SERVICES
								Total Payment	**179,224.30**	
115887	07/01/26	BENESCH	363694	235	801507	C470 TRAIL OVER UNIVERSITY	467400	State-CDOT	672.00	CONSTRUCTION MANAGEMENT - C470 & UNIVERSITY
			363691	230	800461	COUNTY LINE/HOLLY TO BROADWAY	473200	Road-St Drainage-Construction	43,604.25	COUNTY LINE RD CONSTRUCTION MANAGEMENT
			363691	230	800461	COUNTY LINE/HOLLY TO BROADWAY	468250	Intergovernmental-Centennial	43,604.25	COUNTY LINE RD CONSTRUCTION MANAGEMENT
			363691	230	800461	COUNTY LINE/HOLLY TO BROADWAY	468200	Intergovernmental-Littleton	9,689.84	COUNTY LINE RD CONSTRUCTION MANAGEMENT
			363703	230	800267	WATERTON ROAD	473100	Roads, St., Drainage-Eng.	60,997.00	CONSTRUCTION MANAGEMENT - WATERTON RD/EAGLE ROUNDABOUT PROJECT
								Total Payment	**158,567.34**	
115888	07/01/26	BEYOND THE BADGE LLC	05026DCSO	100	802024	PEACE OFFICER MENTAL HEALTH	443600	Other Professional Services	8,850.00	EMPLOYEE WELLNESS
115889	07/01/26	BJORK, PATSY	051226-052726	100	19250	YOUTH SERVICES PROGRAM MGMT	445300	Travel Expense	80.04	MILEAGE REIMBURSEMENT
115890	07/01/26	BRIDGEVIEW IT INC	INV0530	100	18100	IT ADMINISTRATION	432100	Contract Work/Temporary Agency	8,968.00	IT SUPPORT
			INV0529	100	18100	IT ADMINISTRATION	432100	Contract Work/Temporary Agency	7,480.00	IT SUPPORT
			INV0528	100	18100	IT ADMINISTRATION	432100	Contract Work/Temporary Agency	8,496.00	IT SUPPORT
								Total Payment	**24,944.00**	
115891	07/01/26	BROWNE, JULIE	060226	100	55250	COUNTY FAIR	445300	Travel Exp/Fair Mkt & Spons	25.52	MILEAGE REIMBURSEMENT
115892	07/01/26	CARTER, KATHERINE	040826-052826	100	16200	PLANNING & ZONING SERVICES	445300	Travel Expense	490.32	MILEAGE REIMBURSEMENT
115893	07/01/26	CASTLE ROCK SENIOR ACTIVITY CENTER	CRSCTRANS0526	100	861001	STATE SENIOR SERVICES GRANT	443600	OPS/CRSAC ASST TRANSPORT 2025	19,495.00	DRCOG SENIOR TRANSPORTATION GRANT
115894	07/01/26	CENTER COPY BOULDER, INC.	73433	245	47100	RUETER-HESS REC OPS & MAINT	440100	Printing/Copying/Reports	69.39	BUSINESS CARDS
			73430	220	861611	COMMUNITY RESPONSE TEAM- LEA	440100	Printing/Copying/Reports	36.75	BUSINESS CARDS
			73473	220	22100	PATROL-LEA	440100	Printing/Copying/Reports	73.50	BUSINESS CARDS
			73431	100	21525	RESTRICTED BOOKING FEES (40%)	440100	Printing/Copying/Reports	1,677.35	MANUALS
			73415	100	21200	INVESTIGATIONS	440100	Printing/Copying/Reports	36.75	BUSINESS CARDS
								Total Payment	**1,893.74**	
115895	07/01/26	CHATO'S CONCRETE LLC	CI2026001APP2RTNG	200	800100	CONTRACTED MAJOR ROAD MAINT	211810	Retainage Payable	(40,305.38)	2026 SIDEWALK REPAIR PROGRAM

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
			CI2026001APP2	200	800100	CONTRACTED MAJOR ROAD MAINT	478200	Major Maint. of Assets	806,107.50	2026 SIDEWALK REPAIR PROGRAM
								Total Payment	**765,802.12**	
115896	07/01/26	CHURCH OF THE ROCK	053126CC	296	861582	ARPA - CARE COMPACT	443600	Other Professional/Partner Svs	3,735.75	MAY 2026 SERVICES
			053126	210	44400	TANF BLOCK GRANT	443600	Other Professional Services	6,037.96	MAY 2026 SERVICES
								Total Payment	**9,773.71**	
115897	07/01/26	CIRCULAR EDGE LLC	40642	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	3,250.00	JDE DATA MIGRATION
			40634	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	15,000.00	JDE SUPPORT MAY 2026
			40627	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	10,815.00	JDE SUPPORT MAY 2026
								Total Payment	**29,065.00**	
115898	07/01/26	COLES SCREEN PRINTING	44753	245	47100	RUETER-HESS REC OPS & MAINT	433500	Clothing & Uniforms	723.55	RANGER TACTICAL SHIRTS - PARKS
115899	07/01/26	COLORADO COMMUNITY MEDIA	5PGSXPH60012	100	15300	BUDGET	440200	Newspaper Notices/Advertising	27.94	LEGAL NOTICE
115900	07/01/26	COLORADO DEPARTMENT OF HUMAN SERVICES	MAY2026	100	100	GENERAL FUND	214415	Due to State-CO TBI Trust	9,520.00	MAY 2026 TBI TRUST
115901	07/01/26	COLORADO DEPARTMENT OF PUBLIC HEALTH	VR202600000000002364	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	13,528.00	VITAL RECORDS FEES
115902	07/01/26	COLUMBINE PAPER & MAINTENANCE	92415	100	51100	PARK MAINTENANCE	433900	Janitorial Supplies	318.60	JANITORIAL SUPPLIES
115903	07/01/26	COMMUNICATION INFRASTRUCTURE GROUP	26326	230	800156	HILLTOP RD (REATA-SINGING HILL	443600	Other Professional Services	2,180.50	HILLTOP RD PUBLIC INFORMATION SERVICES
			26327	230	800464	PINE LANE IMPROVEMENTS	443600	Other Professional Services	4,192.75	PINE DR PUBLIC INFORMATION SERVICES
								Total Payment	**6,373.25**	
115904	07/01/26	CORE ELECTRIC COOPERATIVE	95557336/060926	250	807011	SANDSTONE RANCH	450210	Electric	23.31	SANDSTONE RANCH
115905	07/01/26	CORE ELECTRIC COOPERATIVE	43469900/061726	100	32100	WASTE TRANSFER SITES	450210	Electric	87.82	7826 COUNTY LINE RD 67
115906	07/01/26	D'AMBROSIO, JENNIFER	042926-052026	100	16400	COMMUNITY SERVICES	445300	Travel Expense	39.30	MILEAGE REIMBURSEMENT
115907	07/01/26	DOVE CREEK FORESTRY INC	146227	100	890105	CO STRATEGIC WILDFIRE PROGRAM	447500	Other Purchased Services	33,600.00	JACKSON CREEK FOREST RESTORATION PROJECT
			146229	100	890105	CO STRATEGIC WILDFIRE PROGRAM	447500	Other Purchased Services	62,900.00	JACKSON CREEK FOREST RESTORATION PROJECT
								Total Payment	**96,500.00**	
115908	07/01/26	DS ENVIRONMENTAL CONSULTING	29750	100	21500	DETENTION	443600	Other Professional Services	825.00	CONSULTING SERVICES
			29750	100	21400	COURT SERVICES	443600	Other Professional Services	825.00	CONSULTING SERVICES
								Total Payment	**1,650.00**	
115909	07/01/26	EBY, JENNIFER	040626-061226	100	16400	COMMUNITY SERVICES	445300	Travel Expense	282.24	MILEAGE REIMBURSEMENT
115910	07/01/26	ELIME TECHNOLOGY	1488	100	802043	COMMUNITY MENTAL HEALTH SFY26	447500	Other Purchased Services	181.00	COLORADO CO-RESPONDER WEBSITE DEVELOPMENT
115911	07/01/26	EON WORKPLACE	FRFQ161	330	33190	OTHER GENERAL GOVT. BLDGS.	474400	Furniture & Office Equipment	3,336.00	OFFICE FURNITURE
			PPD500072	330	33600	PARK MEADOWS CENTER FAC. IMP.	474400	Furniture & Office Equipment	11,666.32	OFFICE FURNITURE
								Total Payment	**15,002.32**	
115912	07/01/26	GADES SALES COMPANY INC	89759IN	200	31600	ENG - TRAFFIC SIGNS/STRIPING	474370	Traffic Signal Eqpmnt - Engr	61,240.00	TRAFFIC EQUIPMENT
115913	07/01/26	GHD SERVICES INC	3400188788	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	38,800.50	WEBSITE REDESIGN
115914	07/01/26	GIS PEACE LLC	2258	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	4,500.00	GIS ANALYSIS & MANAGED SERVICES
115915	07/01/26	GRAYBAR ELECTRIC COMPANY INC	9353300596	330	870083	VETERAN SVS RELOCATION REMODEL	474800	Other Machinery & Equip.	2,353.00	LED LIGHTING
			9353339941	330	870083	VETERAN SVS RELOCATION REMODEL	474800	Other Machinery & Equip.	138.75	LED LIGHTING

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
			9353403260	240	33215	JUSTICE CNTR FACIL IMPRVMNTS	474800	Other Machinery & Equip.	6,168.04	LED LIGHTING
								Total Payment	**8,659.79**	
115916	07/01/26	GROUND ENGINEERING CONSULTANTS INC	26353603	330	870082	ELECTIONS REMODEL EXPANSION	472100	Construction	1,981.00	GEOTECHNICAL EVALUATION
			26422601	275	870079	BIOCHAR	472100	Construction	1,317.50	MATERIAL TESTING/INSPECTIONS
			254052012	200	800100	CONTRACTED MAJOR ROAD MAINT	478200	Major Maint. of Assets	27,718.75	MATERIAL TESTING/INSPECTIONS
			26353104	200	800100	CONTRACTED MAJOR ROAD MAINT	478200	Major Maint. of Assets	5,432.87	GEOTECHNICAL EVALUATION
			26417301	200	800100	CONTRACTED MAJOR ROAD MAINT	443600	Other Professional Services	275.00	BUILDING INSPECTIONS
								Total Payment	**36,725.12**	
115917	07/01/26	HARMS, ALYSSA	042326-060326	210	44500	CHILD WELFARE	445300	Travel Expense	306.53	MAY 2026 MILEAGE REIMBURSEMENT
			042326-060326	210	44500	CHILD WELFARE	445300	Travel Expense	34.80	JUN 2026 MILEAGE REIMBURSEMENT
			042326-060326	210	44500	CHILD WELFARE	445300	Travel Expense	109.33	APR 2026 MILEAGE REIMBURSEMENT
								Total Payment	**450.66**	
115918	07/01/26	HARRIS CORRECTIONS SOLUTIONS INC	HCORCT000216	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	10,065.00	OFFENDER360 SOFTWARE ENHANCEMENTS
115919	07/01/26	HDR ENGINEERING INC	1200834753	230	800156	HILLTOP RD (REATA-SINGING HILL	473100	Roads, St., Drainage-Eng.	5,243.70	DESIGN SERVICES - HILLTOP RD
			1200832761	230	800998	US HWY 85 IMPROVEMENTS	473100	Roads, (DO NOT USE)	1,306.23	DESIGN SERVICES - US 85
			1200834753	230	800156	HILLTOP RD (REATA-SINGING HILL	473100	Roads, St., Drainage-Eng.	8,482.30	DESIGN SERVICES - HILLTOP RD
			1200832763	200	800435	PINE DRIVE IMPROVEMENTS	443600	Other Professional Services	2,760.93	DESIGN SERVICES - PINE DR/PINE LN
								Total Payment	**17,793.16**	
115920	07/01/26	HEALTH ADVOCATE SOLUTIONS INC	DOUGLASCOUNT260615	100	100	GENERAL FUND	219806	Accrued Advocacy Fees	1,608.00	JUL 2026 HEALTH ADVOCATE SERVICES
			DOUGLASCOUNT260615	100	100	GENERAL FUND	219834	Accrued Emp'e Asst. Plan (EAP)	1,929.60	JUL 2026 HEALTH ADVOCATE SERVICES
								Total Payment	**3,537.60**	
115921	07/01/26	HOME INSTEAD	HIHMKR0526	100	861001	STATE SENIOR SERVICES GRANT	443600	OPS/OAA HI HOMEMAKER 2025	12,968.50	DRCOG SENIOR HOMEMAKER GRANT
115922	07/01/26	ICON ENGINEERING INC	20879	200	800506	STORMWATER PRIORITY PROJECTS	473100	Roads, St., Drainage-Eng.	3,362.50	MACANTA TURN LANE DESIGN
115923	07/01/26	INDIGOLD CONSULTING LLC	1855	100	17200	HR EMPLOYEE AND ORG DEVLP	446550	Leadership Academy	7,500.00	LEADERSHIP ACADEMY
			1854	100	17200	HR EMPLOYEE AND ORG DEVLP	446550	Leadership Academy	2,700.00	LEADERSHIP ACADEMY
								Total Payment	**10,200.00**	
115924	07/01/26	JON P DICKEY LLC	26DC11	100	24100	BUILDING DEVELOPMENT SERVICES	443600	Other Professional Services	2,595.00	ROOFING SERVICES
115925	07/01/26	KIMLEY-HORN & ASSOCIATES INC	677600100526	230	800267	WATERTON ROAD	473100	Roads, St., Drainage-Eng.	5,475.00	ZEBULON ENGINEERING SERVICES
115926	07/01/26	KNOTHEAD TREE AND LAWN CARE	26779	200	31400	MAINTENANCE OF CONDITION	443600	Other Professional Services	3,000.00	TREE REMOVAL
			25860	200	31400	MAINTENANCE OF CONDITION	443600	Other Professional Services	7,450.00	TREE REMOVAL
								Total Payment	**10,450.00**	
115927	07/01/26	KUSTOM SIGNALS INC	627168	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	494.00	FLEET PARTS
			627140	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	75.00	FLEET PARTS
								Total Payment	**569.00**	
115928	07/01/26	L L JOHNSON DISTRIBUTING COMPANY	197710800	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	300.23	FLEET PARTS
115929	07/01/26	LARSON, LAURA	050126-052826	217	46400	COMMUNITY HEALTH	445300	Travel Expense	124.12	MILEAGE REIMBURSEMENT
115930	07/01/26	LIGHTING ACCESSORY & WARNING SYSTEMS	27242	220	22120	FLEET - LEA	474300	Cars, Vans, Pickups	3,800.00	VEHICLE UPFIT
115931	07/01/26	LOVEGROVE, JESSE	061726-061926	100	19150	JUSTICE CENTER FACILITY MGMT	445300	Travel Expense	103.10	MILEAGE REIMBURSEMENT
115932	07/01/26	MANNA RESOURCE CENTER	SFY2526MAY	210	44500	CHILD WELFARE	443600	Other Professional Services	23,333.33	MAY 2026 FAMILY SERVICES

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115933	07/01/26	MTM RECOGNITION	6290559	100	17100	HR ADMIN	447700	Recognition Programs	564.55	EMPLOYEE SERVICE AWARDS
115934	07/01/26	NATIONAL ELECTRICAL CONSTRUCTION INC	202601F	100	51100	PARK MAINTENANCE	443600	Other Professional Services	1,542.00	ELECTRICAL SERVICES
115935	07/01/26	NEW GMCO LLC	CD202611825	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	53,151.92	LIQUID DEICER
115936	07/01/26	OPENGOV INC	INV26904	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	41,600.00	PROFESSIONAL SERVICES
			INV26904	100	800900	TECHNOLOGY FUND	444550	Software/Hardware Subscription	9,948.58	SOFTWARE SUBSCRIPTION
								Total Payment	**51,548.58**	
115937	07/01/26	PETERSEN, JANEE K	051726-052226	250	53500	OPEN SPACE	445300	Travel Expense	124.70	MILEAGE REIMBURSEMENT
115938	07/01/26	PMAM CORPORATION	202605111	220	822150	FALSE ALARM REDUCTION PROGRAM	447260	Alarm Administration Expenses	1,939.70	ALARM REGISTRATION MAY 2026
115939	07/01/26	PROCOM LLC	151524	100	17100	HR ADMIN	443115	Drug Testing	2,825.00	EMPLOYEE TESTING
115940	07/01/26	PSYCHOLOGICAL DIMENSIONS LLC	11393	100	21155	HIRING	447900	Recruitment Costs	4,000.00	EMPLOYMENT TESTING
115941	07/01/26	RICHARDS, RUBY	010626-060326	210	44100	ADMINISTRATION BLOCK GRANT	445300	Travel Expense	552.01	MILEAGE REIMBURSEMENT
115942	07/01/26	RIVER NORTH TRANSIT LLC	118796	230	861651	PARKER LINK 26PILOT	443600	Other Professional Services	100,463.04	PARKER LINK
			118787	230	861650	HR LINK 26PILOT	443600	Other Professional Services	266,837.25	HIGHLANDS RANCH LINK
								Total Payment	**367,300.29**	
115943	07/01/26	RMS RECOVERY MONITORING SOLUTIONS	10235523	100	19700	COMMUNITY JUSTICE SERVICES	443115	Drug Testing	1,850.00	TESTING SERVICES
115944	07/01/26	ROBERT HALF TECHNOLOGY	66180200	100	800900	TECHNOLOGY FUND	432100	Contract Work/Temporary Agency	24,192.00	TEMPORARY POSITION - FINANCE
			66180207	100	800900	TECHNOLOGY FUND	432100	Contract Work/Temporary Agency	16,866.02	TEMPORARY POSITION - FINANCE
								Total Payment	**41,058.02**	
115945	07/01/26	SATHER, ELIZABETH L PSY D	051826-051926	100	21525	RESTRICTED BOOKING FEES (40%)	446500	Other Training Services	4,200.00	MENTAL HEALTH SERVICES
115946	07/01/26	SEDAM, PENNY	060826-060926	295	861300	RMHIDTA MGMT & COORDINATION	445300	Travel Expense	136.57	MILEAGE REIMBURSEMENT
115947	07/01/26	SEMPERA	DCO053126RF	100	18100	IT ADMINISTRATION	432100	Contract Work/Temporary Agency	10,640.00	IT SUPPORT
115948	07/01/26	SK GLOBAL SOFTWARE LLC	PJINV109130	100	800900	TECHNOLOGY FUND	444500	Software/Hardware Supp./Maint.	245.00	MICROSOFT DYNAMICS SUPPORT
115949	07/01/26	SOURCE OFFICE & TECHNOLOGY	50144010	250	53500	OPEN SPACE	433200	Office Supplies	21.90	OFFICE SUPPLIES
115950	07/01/26	SOUTHLAND MEDICAL LLC	INV158101	100	23100	CORONER	433400	Operating Supplies	610.34	CORONER SUPPLIES
115951	07/01/26	SPRADLIN PRINTING INC	24471	100	55250	COUNTY FAIR	440100	Printing/Copy/Fair Mkt & Spon	149.00	2026 DOUGLAS COUNTY FAIR POSTERS
115952	07/01/26	SR CONSTRUCTION LLC	ZEBULONINV#1	240	870055	EVOC FACILITY	473600	Other Improvements	373,973.75	ZEBULON & EMERGENCY VEHICLE OPERATIONS CENTER GRADING
115953	07/01/26	STANLEY, LAUREN A	071326-071726PERDIEM	217	861462	CDC INFRASTRUCTURE OPHP	445300	Travel Expense	352.00	NATIONAL ASSOCIATION OF COUNTY & CITY HEALTH OFFICIALS CONFERENCE, LOUISVILLE, KY
115954	07/01/26	STEVENSON, DEANNE	042826-050126PERDIEM	200	31600	ENG - TRAFFIC SIGNS/STRIPING	445300	Travel Expense	184.00	OPENGOV CONFERENCE, CHICAGO, IL
115955	07/01/26	TOWLIFT	M78222	200	31000	FUND ADMIN.-ROAD BRIDGE	474100	Heavy Equipment	82,468.94	FORKLIFT
115956	07/01/26	TRANS AERO LLC	3998	100	21775	OEM HELI PROGRAM	443600	Other Professional Services	115,354.66	HELICOPTER SERVICES
115957	07/01/26	TRINITY SERVICES GROUP INC	3011500248	100	21500	DETENTION	447150	Inmate Meals	15,107.09	INMATE MEALS

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			3011500245	100	21500	DETENTION	443600	Other Professional Services	2,499.00	KITCHEN FLOOR RESURFACE
								Total Payment	**17,606.09**	
115958	07/01/26	TST INFRASTRUCTURE LLC	12228	350	800731	SPRING CANYON LID	443600	Other Professional Services	95,487.14	SPRING CANYON LID DESIGN
			12229	350	800732	BANNOCK DR 2023 LID	443600	Other Professional Services	43,265.13	BANNOCK LID DESIGN
								Total Payment	**138,752.27**	
115959	07/01/26	TWOPENNY PRODUCTIONS LLC	TWP26027	100	21525	RESTRICTED BOOKING FEES (40%)	446500	Other Training Services	5,184.00	TRAINING SERVICES
115960	07/01/26	ULINE	209401999	200	802047	DOLA BACKCOUNTRY S&R 25-011	433400	Operating Supplies	1,094.19	TOOL CABINETS
115961	07/01/26	UNIFIRST CORPORATION	2260259209	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	240.43	UNIFORM SERVICE
			2260259377	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	87.43	UNIFORM SERVICE
								Total Payment	**327.86**	
115962	07/01/26	VOLKERT, INC	505006	230	800464	PINE LANE IMPROVEMENTS	473100	Roads, St., Drainage-Eng.	56,283.41	PINE DR/PINE LN CONSTRUCTION MANAGEMENT
115963	07/01/26	WEBOLUTIONS INC	INV56874	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	7,830.00	WEB HOSTING & SUPPORT
			INV56893	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	1,650.00	WEB HOSTING & SUPPORT
								Total Payment	**9,480.00**	
115964	07/01/26	WEIS, KEITH	061526-061626	295	861300	RMHIDTA MGMT & COORDINATION	445300	Travel Expense	242.20	LAW ENFORCEMENT COORDINATING COMMITTEE MEETING, FREMONT, WY
			060826-060926	295	861300	RMHIDTA MGMT & COORDINATION	445300	Travel Expense	299.50	EXECUTIVE BOARD MEETING, LARAMIE, WY
								Total Payment	**541.70**	
115965	07/01/26	WELLPATH LLC	INV0140828	100	802045	JAIL BASED BEHAVIORAL 25-26	443100	Medical, Dental & Vet Services	1,426.74	MAY 26 MAT PHARMACY
			INV0140536AA	100	802045	JAIL BASED BEHAVIORAL 25-26	433400	Operating Supplies	1,119.78	DENTAL CURING LIGHT SYSTEM
								Total Payment	**2,546.52**	
115966	07/01/26	WESTERN PAPER DISTRIBUTORS	5483274	100	19125	FACILITIES MANAGEMENT	433900	Janitorial Supplies	140.37	JANITORIAL SUPPLIES
			5486554	100	19150	JUSTICE CENTER FACILITY MGMT	433900	Janitorial Supplies	470.97	JANITORIAL SUPPLIES
			5488873	100	19150	JUSTICE CENTER FACILITY MGMT	433900	Janitorial Supplies	561.60	JANITORIAL SUPPLIES
			5488872	100	19150	JUSTICE CENTER FACILITY MGMT	433900	Janitorial Supplies	16.00	JANITORIAL SUPPLIES
								Total Payment	**1,188.94**	
115967	07/01/26	WHITE, RYAN D	062826-070226PERDIEM	220	822120	BOMB SQUAD	445300	Travel Expense	244.80	BREACHING COURSE, PALATKA, FL
115968	07/01/26	WILLIAMS, SHANE E	060126	100	23275	UNITED FORENSIC LAB	445300	Travel Expense	58.00	MILEAGE REIMBURSEMENT
115969	07/01/26	ZION, LASIE	060826-060926	295	861305	RMHIDTA INTELLIGENCE	445300	Travel Expense	54.40	EXECUTIVE BOARD MEETING, LARAMIE, WY
533626	06/30/26	18TH JUDICIAL DISTRICT VALE FUND	MAY2026	100	100	GENERAL FUND	214627	Due to 18th Judicial Dist-VALE	5,440.00	MAY 2026 VAIL SURCHARGE
533627	06/30/26	3CMA	INV2865	100	11600	PUBLIC AFFAIRS	447500	Other Purchased Services	105.00	SAVVY AWARD ENTRY FEE
			INV2866	100	11600	PUBLIC AFFAIRS	447500	Other Purchased Services	105.00	SAVVY AWARD ENTRY FEE
			INV2862	100	11600	PUBLIC AFFAIRS	447500	Other Purchased Services	105.00	SAVVY AWARD ENTRY FEE
			INV2775	100	11600	PUBLIC AFFAIRS	447500	Other Purchased Services	105.00	SAVVY AWARD ENTRY FEE
			INV2867	100	11600	PUBLIC AFFAIRS	447500	Other Purchased Services	105.00	SAVVY AWARD ENTRY FEE
			INV2868	100	11600	PUBLIC AFFAIRS	447500	Other Purchased Services	105.00	SAVVY AWARD ENTRY FEE
			INV2864	100	11600	PUBLIC AFFAIRS	447500	Other Purchased Services	105.00	SAVVY AWARD ENTRY FEE
			INV2863	100	11600	PUBLIC AFFAIRS	447500	Other Purchased Services	105.00	SAVVY AWARD ENTRY FEE
								Total Payment	**840.00**	
533628	06/30/26	ADAMS 12 FIVE STAR SCHOOLS	14118	210	44500	CHILD WELFARE	443600	Other Professional Services	87.99	TRANSPORTATION COST-SHARE

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533629	06/30/26	ADVENTHEALTH LITTLETON	061126	100	21200	INVESTIGATIONS	443100	Medical, Dental & Vet Services	750.00	MEDICAL EXAMS
			060926	100	21200	INVESTIGATIONS	443100	Medical, Dental & Vet Services	750.00	MEDICAL EXAMS
								Total Payment	**1,500.00**	
533630	06/30/26	ANARCHY OUTDOORS	196979	220	822110	SWAT TEAM	433500	Clothing & Uniforms	2,941.88	SWAT UNIFORMS
533631	06/30/26	ANDRES, JOANNE M	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	500.87	REGISTRATION REFUND
533632	06/30/26	ARTHUR, RYAN J	051226-051526	100	861541	DRCOG 5310 GRANT	445300	Travel Expense	73.81	MILEAGE REIMBURSEMENT
			051226-051526PERDIEM	100	861541	DRCOG 5310 GRANT	445300	Travel Expense	160.00	COLORADO ASSOCIATION OF TRANSIT AGENCIES CONFERENCE, BOULDER, CO
								Total Payment	**233.81**	
533633	06/30/26	BOATENG, PRECIOUS	061826	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	25.00	VITAL RECORDS REFUND
533634	06/30/26	CARMICHAEL JR, PETER	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	904.23	REGISTRATION REFUND
533635	06/30/26	CATO, JASON & DOLORES T GALINDO	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,240.13	REGISTRATION REFUND
533636	06/30/26	CHILDREN'S HOSPITAL COLORADO	SN0000000066	100	21200	INVESTIGATIONS	443100	Medical, Dental & Vet Services	800.00	MEDICAL EXAMS
533637	06/30/26	CLARK, RAND M	040326-060326	100	16400	COMMUNITY SERVICES	445300	Travel Expense	258.83	MILEAGE REIMBURSEMENT
533638	06/30/26	COLORADO JUDICIAL DEPARTMENT	MAY2026	100	100	GENERAL FUND	214416	Due to State - Fam Frndly Crt	544.00	MAY 2026 FAMILY FRIENDLY
533639	06/30/26	COLORADO POLICE CANINE ASSOCIATION	3CDF684B0007	220	800540	K-9 UNIT	446100	Conference,Seminar, Train Fees	1,100.00	COLORADO POLICE CANINE ASSOCIATION REGISTRATION
533640	06/30/26	COLORADO PRESERVATION INC	IAD261010	100	16200	PLANNING & ZONING SERVICES	443600	Other Professional Services	5,000.00	INTERNATIONAL ARCH DAY SPONSORSHIP
533641	06/30/26	COLORADO STATE TREASURER	1317051/061126	620	19400	UI/WC/DISABILITY SELF-INS.	458200	Unemployment Claims	4,451.85	UNEMPLOYMENT CHARGES
533642	06/30/26	CSU VETERINARY DIAGNOSTIC LABORATORY	I26070917	217	46200	EMERGENCY PREP/DISEASE CONTROL	443100	Medical, Dental & Vet Services	75.00	ANIMAL SERVICES
533643	06/30/26	DERTZ, DAN	060926	250	53500	OPEN SPACE	445200	Metro Area Meeting Expense	43.66	LUNCH MEETING REIMBURSEMENT
533644	06/30/26	DODRILL, STEVEN	050426-052626	100	861549	COMMUNITY SERVICES BLOCK GRANT	445300	Travel Expense	32.84	MILEAGE REIMBURSEMENT
533645	06/30/26	ERGOMETRICS & APPLIED PERSONNEL RESEARCH	156227	100	21150	PROFESSIONAL STANDARDS	443600	Other Professional Services	25,046.10	DOUGLAS COUNTY SHERIFF SERGEANT & COMMANDER PROMOTIONAL PROCESSES
533646	06/30/26	FRANKTOWN ANIMAL CLINIC	795958	221	27200	DCSD MIDDLE SCHOOL SRO PROGRAM	443100	Medical, Dental & Vet Services	80.00	VETERINARY SERVICES
533647	06/30/26	FRONTIER BUSINESS PRODUCTS	1040467	295	861305	RMHIDTA INTELLIGENCE	444500	Software/Hardware Supp./Maint.	2,955.34	IT DESKTOP SUPPORT
533648	06/30/26	GRAY & ASSOCIATES PLLC	061526	223	28001	DA 23RD - DISTRICT MO ALLOC	433992	Witness Expense	531.00	FORENSIC SERVICES
533649	06/30/26	GRUBBS, BENTON M	051726-052426	100	12500	ELECTIONS AND REGISTRATION	445300	Travel Expense	193.22	MILEAGE REIMBURSEMENT
533650	06/30/26	HARKEN INC	SO454236	100	802047	DOLA BACKCOUNTRY S&R 25-011	433400	Operating Supplies	9,080.00	RESCUE EQUIPMENT
533651	06/30/26	IMAGEFIRST	268775483	100	23100	CORONER	447500	Other Purchased Services	81.70	LAUNDRY SERVICE
533652	06/30/26	KEN GARFF FORD GREELEY	33845	200	31000	FUND ADMIN.-ROAD BRIDGE	474300	Cars, Vans, Pickups	64,768.00	2026 FORD F-550
533653	06/30/26	KING, MAGGIE	042326-061926	210	44500	CHILD WELFARE	445300	Travel Expense	125.42	APR 2026 MILEAGE REIMBURSEMENT
			042326-061926	210	44500	CHILD WELFARE	445300	Travel Expense	105.77	JUN 2026 MILEAGE REIMBURSEMENT

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			042326-061926	210	44500	CHILD WELFARE	445300	Travel Expense	307.41	MAY 2026 MILEAGE REIMBURSEMENT
								Total Payment	**538.60**	
533654	06/30/26	KOWALSKI, KYLE A	051926-052026PERDIEM	250	53500	OPEN SPACE	445300	Travel Expense	160.00	RANGER EXCELLENCE TRAINING/CONFERENCE, ESTES PARK, CO
533655	06/30/26	MALEPATI, SURYA K	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	85.15	REGISTRATION REFUND
533656	06/30/26	MASON JUSTICE MOORE	15356	223	862301	DA23 - DCJ DIVERSION GRT (513)	443600	Other Professional Services	165.00	CLINICAL SUPERVISION
533657	06/30/26	MASTER'S TOUCH, THE	E103275	100	14100	ASSESSOR ADMINISTRATION	439200	Postage & Delivery Svc.	5,041.77	POSTAGE
533658	06/30/26	NATIONAL FIRE & SAFETY INC	10030409	100	19150	JUSTICE CENTER FACILITY MGMT	444400	Service Contracts	7,781.00	PORTABLE EXTINGUISHERS INSPECTION DEFICIENCY REPAIRS
			10030143	100	19150	JUSTICE CENTER FACILITY MGMT	444700	Other Repair & Maint. Service	1,825.00	SERVICE CALL
								Total Payment	**9,606.00**	
533659	06/30/26	NORTH AMERICAN RESCUE LLC	IN972260	220	22100	PATROL-LEA	433400	Operating Supplies	5,191.00	PATROL SUPPLIES
533660	06/30/26	NUEVA VIDA MINISTRIES	1	100	19250	YOUTH SERVICES PROGRAM MGMT	447570	Community Outreach	2,500.00	UNIFORM SPONSORSHIP
533661	06/30/26	OMNI INSTITUTE INC	8863	770	73000	OPIOID SETTLEMENT FUND ADMIN	443600	Other Professional Services	9,825.00	MAY 2026 OPIOID CONSULTANTS
533662	06/30/26	ORBIS PARTNERS LLC	INVORB11232	223	862301	DA23 - DCJ DIVERSION GRT (513)	444550	Software/Hardware Subscription	2,538.00	SOFTWARE LICENSE
533663	06/30/26	PRIORITYWORKFORCE INC	4683	100	11400	COUNTY MANAGER	432100	Contract Work/Temporary Agency	130.50	FRONT DESK TEMPORARY POSITION
533664	06/30/26	RAISE THE FUTURE	INV00178	210	44500	CHILD WELFARE	443600	Other Professional Services	3,133.92	FOSTER & ADOPTION SERVICES
533665	06/30/26	READINESS NETWORK INC	2026199	295	861350	RMHIDTA TRAINING	443600	Other Professional Services	3,000.00	LEADERSHIP PRESENTATION
533666	06/30/26	REYES, TIFFANY	060226	100	19700	COMMUNITY JUSTICE SERVICES	445300	Travel Expense	10.44	MILEAGE REIMBURSEMENT
533667	06/30/26	REYHER, MARC	031626-061526	100	16300	PLANNING COMMISSION	445300	Travel Expense	27.84	MILEAGE REIMBURSEMENT
533668	06/30/26	RKE ADVISORY LLC	26202	223	28501	DA 23RD - STATE MANDATED COSTS	445300	Travel Expense-State Mandated	450.00	EXPERT WITNESS SERVICES
533669	06/30/26	SAILOR, ERIC J	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	180.90	REGISTRATION REFUND
533670	06/30/26	SMUKLER, KAIDEN T	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	40.00	REGISTRATION REFUND
533671	06/30/26	STAR-BATT LLC	710	100	802047	DOLA BACKCOUNTRY S&R 25-011	433400	Operating Supplies	800.00	PORTABLE BATTERY SYSTEM
533672	06/30/26	STATE LANDSCAPE LLC	2543	230	800202	BAYOU GULCH RD-PRADERA TO SCOT	473100	Roads, St., Drainage-Eng.	6,120.00	LANDSCAPE SERVICES
			2545	230	800202	BAYOU GULCH RD-PRADERA TO SCOT	473100	Roads, St., Drainage-Eng.	4,859.00	LANDSCAPE SERVICES
								Total Payment	**10,979.00**	
533673	06/30/26	STERICYCLE INC	8014394136	217	861469	WIC - ADDITIONAL OPERATING EXP	443600	Other Professional Services	144.45	OSHA COMPLIANCE SUBSCRIPTION
533674	06/30/26	STERLING RANCH COMMUNITY AUTHORITY BOARD	REQUEST10	250	850859	PROSPECT VILLAGE COMMUNITY PAR	465100	Contributions - Misc.	60,842.09	PROSPECT PARK
533675	06/30/26	TITLE LICENSING AND COURIER INC	MV REFUND/061626	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	578.14	REGISTRATION REFUND
533676	06/30/26	UCHEALTH	2089692021/013126	100	21200	INVESTIGATIONS	443100	Medical, Dental & Vet Services	1,261.81	MEDICAL SERVICES
533677	06/30/26	UMPUNG, MILLENIA E	061826	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	85.00	VITAL RECORDS REFUND

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533678	06/30/26	US DOOR AND DOCK SERVICE	402	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	441.50	GATE REPAIR
533679	06/30/26	VITU	MV REFUND/061626	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,026.37	REGISTRATION REFUND
533680	06/30/26	WATERWAY GAS & WASH COMPANY	8824421	220	27325	SRO-SKYVIEW ACADEMY	449059	Fleet Car Washes	1,094.25	MAY 2026 CAR WASHES
533681	06/30/26	WILSON, LYNNE	052826-061726	100	65500	ECONOMIC DEVELOPMENT SERVICES	445500	Catered Meal Service	21.87	RED TAPE REDUCTION MEETING REIMBURSEMENT
			052826-061726	100	16300	PLANNING COMMISSION	445500	Catered Meal Service	51.26	PLANNING COMMISSION MEETING REIMBURSEMENT
			052826-061726	100	16300	PLANNING COMMISSION	433220	Food & Beverage Supplies	18.98	SUPPLIES REIMBURSEMENT
								Total Payment	**73.13**	
533682	06/30/26	WOODMOOR MOUNTAIN HOMEOWNERS ASSOCIATION	052126	100	890106	FOREST TO FAUCETS 3 DENVER WAT	447500	Other Purchased Services	29,859.40	WILDFIRE MITIGATION PROGRAM
533683	06/30/26	YOUNGERS, ALYSON L	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	141.38	REGISTRATION REFUND
533684	06/30/26	CHAPMAN, DOUG	040226-050826	100	18100	IT ADMINISTRATION	445300	Travel Expense	17.26	MILEAGE REIMBURSEMENT
								Grand Total:	**3,694,677.52**	

HANDWRITES

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
115839	06/18/26	BLACK HILLS ENERGY	3652893639/061226	100	19100	FACILITIES ADMINISTRATION	450220	Gas	29.81	104 4TH ST
115840	06/18/26	BLACK HILLS ENERGY	9989042724/061226	100	19100	FACILITIES ADMINISTRATION	450220	Gas	242.64	301 WILCOX ST
115841	06/18/26	BLACK HILLS ENERGY	3099396829/061226	100	19100	FACILITIES ADMINISTRATION	450220	Gas	133.86	410 WILCOX ST
115842	06/18/26	BLACK HILLS ENERGY	9773152288/061226	100	19100	FACILITIES ADMINISTRATION	450220	Gas	250.67	125 STEPHANIE PL
115843	06/18/26	BLACK HILLS ENERGY	7233076932/061226	100	19100	FACILITIES ADMINISTRATION	450220	Gas	810.56	100 THIRD ST
115844	06/18/26	CIRCULAR EDGE LLC	27855	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	10,500.00	JDE SUPPORT APR 2026
115845	06/18/26	OUTPUT SERVICES INC	INV129836	100	12400	MOTOR VEHICLE	439200	Postage & Delivery Svc.	4,420.00	MV RENEWAL CARDS
115846	06/18/26	ROGGEN FARMERS ELEVATOR ASSOCIATION	8967	100	19100	FACILITIES ADMINISTRATION	450220	Gas	475.76	PROPANE
115850	06/23/26	ALLHEALTH NETWORK	2562	100	861577	ARPA-REVENUE REPLACEMENT	443600	OPS/Veterans MH	8,035.10	FEB 2026 ARPA VETERANS MENTAL HEALTH
			2644	100	802045	JAIL BASED BEHAVIORAL 25-26	443600	Other Professional Services	34,232.17	MAY 2026 SERVICES
			2607	100	861577	ARPA-REVENUE REPLACEMENT	443600	OPS/Veterans MH	7,913.44	APR 2026 ARPA VETERANS MENTAL HEALTH
			2662	100	802045	JAIL BASED BEHAVIORAL 25-26	443600	Other Professional Services	33,687.10	JUN 2026 SERVICES
								Total Payment	**83,867.81**	
115851	06/23/26	ARMORED KNIGHTS INC	11346	100	12400	MOTOR VEHICLE	444400	Service Contracts	930.90	ARMORED CAR SERVICES
115852	06/23/26	CITY OF CASTLE PINES	SHAREBACKMARAPR2026	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468650	Intergovernmental-Castle Pines	14,388.68	MAR 2026 ROAD SALES TAX SHAREBACK
			SHAREBACKMARAPR2026	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468650	Intergovernmental-Castle Pines	(1,618.86)	MAR 2026 DEDUCT OUT OF TOWN SALES TAX
			SHAREBACKMARAPR2026	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468650	Intergovernmental-Castle Pines	14,566.71	APR 2026 ROAD AUTO USE TAX SHAREBACK
			MAY2026	100	100	GENERAL FUND	214517	Due to Castle Pines Auto Use	183,269.35	MV SALES TAX - MAY 2026
			MAY2026	100	100	GENERAL FUND	214516	Due to Castle Pines MV License	3,904.59	MV LICENSE FEES - MAY 2026
								Total Payment	**214,510.47**	
115853	06/23/26	CITY OF LITTLETON	MAY2026	100	100	GENERAL FUND	214503	Due to Littleton-MV License	689.38	MV LICENSE FEES - MAY 2026
			MAY2026	100	100	GENERAL FUND	214506	Due to Littleton-Auto Use Tax	3,946.24	MV SALES TAX - MAY 2026
								Total Payment	**4,635.62**	
115854	06/23/26	CITY OF LONE TREE	SHAREBACKMARAPR2026	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468600	Intergovernmental-Lone Tree	11,177.10	APR 2026 ROAD AUTO USE TAX SHAREBACK
			SHAREBACKMARAPR2026	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468600	Intergovernmental-Lone Tree	(5,674.45)	MAR 2026 DEDUCT OUT OF TOWN SALES TAX
			SHAREBACKMARAPR2026	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468600	Intergovernmental-Lone Tree	182,693.70	MAR 2026 ROAD AUTO USE TAX SHAREBACK
			MAY2026	100	100	GENERAL FUND	214504	Due to Lone Tree-MV License	3,679.41	MV LICENSE FEES - MAY 2026
								Total Payment	**191,875.76**	
115855	06/23/26	CLEAR BALLOT GROUP INC	CBG33823	100	12500	ELECTIONS AND REGISTRATION	444500	Software/Hardware Supp./Maint.	15,360.00	SOFTWARE SUPPORT
115856	06/23/26	COLORADO DEPARTMENT OF HEALTH & ENVIRONMENT	MAY2026	100	100	GENERAL FUND	214406	Due to State-PH Marriage Licen	891.00	MARRIAGE LICENSE FEES - MAY 2026
115857	06/23/26	COLORADO DEPARTMENT OF HUMAN SERVICES	MAY2026	100	100	GENERAL FUND	214411	Due to State-HS Marriage Licen	5,940.00	MARRIAGE LICENSE FEES - MAY 2026
115858	06/23/26	COLORADO DEPARTMENT OF REVENUE	MAY2026	100	100	GENERAL FUND	214414	Due to State - MV	3,983,723.44	DUE TO STATE-MV-MAY 2026
115859	06/23/26	COLORADO DEPARTMENT OF REVENUE	MAY2026/DL	100	100	GENERAL FUND	214518	Due to State -Drivers License	15,634.90	DRIVERS LICENSE - MAY 2026
115860	06/23/26	COLORADO DEPARTMENT OF STATE	MAY2026	100	100	GENERAL FUND	214430	Due to State - eRecording	10,388.00	E-RECORDING FEES - MAY 2026
115861	06/23/26	DIAMOND DRUGS INC	IN001582496	100	802045	JAIL BASED BEHAVIORAL 25-26	443100	Medical, Dental & Vet Services	3,897.00	PHARMACY SERVICES
115862	06/23/26	GRAYBAR ELECTRIC COMPANY INC	9353133946	330	870083	VETERAN SVS RELOCATION REMODEL	474800	Other Machinery & Equip.	4,475.00	LED LIGHTS

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
			9353124686	330	870083	VETERAN SVS RELOCATION REMODEL	474800	Other Machinery & Equip.	2,875.00	LED LIGHTS
			9353004055	240	33215	JUSTICE CNTR FACIL IMPRVMNTS	474800	Other Machinery & Equip.	9,173.62	LED LIGHTS
								Total Payment	**16,523.62**	
115863	06/23/26	TARIAN GROUP LLC	SI21094	330	33550	FAIRGROUND LAND and FACILITIES	474800	Other Machinery & Equip.	74,810.00	SECURITY CAMERA REPLACEMENT
115864	06/23/26	TOWN OF CASTLE ROCK	MAY2026	100	100	GENERAL FUND	214502	Due to Castle Rock-Auto U-Tax	767,300.95	MV SALES TAX - MAY 2026
			MAY2026	100	100	GENERAL FUND	214501	Due to Castle Rock-MV License	21,437.27	MV LICENSE FEES - MAY 2026
								Total Payment	**788,738.22**	
115865	06/23/26	TOWN OF PARKER	MAY2026	100	100	GENERAL FUND	214513	Due to Parker - MV License	15,517.87	MV LICENSE FEES - MAY 2026
			MAY2026	100	100	GENERAL FUND	214505	Due to Parker - Auto Use Tax	362,218.93	MV SALES TAX - MAY 2026
								Total Payment	**377,736.80**	
115866	06/23/26	TRANQUILITY AI INC	INV1017	100	23150	MAJOR CRIMES SECTION	474600	Computer Software	100,000.00	SOFTWARE RENEWAL
533531	06/17/26	JOCHUM, REBECCA M	090925-091225PERDIEM	223	28001	DA 23RD - DISTRICT MO ALLOC	445300	Travel Expense	243.60	CONSUMER DATA INDUSTRY ASSOCIATION CONFERENCE, VAIL, CO
533532	06/17/26	PUBLICATION PRINTERS CORPORATION	172118	100	11600	PUBLIC AFFAIRS	443600	Other Professional Services	37,574.85	NEIGHBOR MAILING/POSTAGE
533533	06/17/26	XCEL ENERGY	5340381720/061526	100	19100	FACILITIES ADMINISTRATION	450220	Gas	78.37	7865 LOUVIERS BLVD
533534	06/17/26	BELLITT, BRITANY	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	150.00	2026 DOUGLAS COUNTY FAIR JUDGE
533535	06/17/26	BOOTH BINGO LLC	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	1,500.00	2026 DOUGLAS COUNTY FAIR MARKETPLACE SUPPORT
533536	06/17/26	BROCK, MARIA T	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533537	06/17/26	CAMBLIN, CHELSEE	2026FAIR2	100	55250	COUNTY FAIR	443570	County Fair Srvs/Fair Show Mgm	8,500.00	2026 DOUGLAS COUNTY SHOW ANIMAL PHOTOS
			2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Services/Fair Live	2,500.00	2026 DOUGLAS COUNTY FAIR LIVESTOCK SALE PHOTOS
								Total Payment	**11,000.00**	
533538	06/17/26	DOUGLAS COUNTY FAIR FOUNDATION	2026FAIR	100	55200	FAIRGROUND OPERATIONS	440200	Newspaper Notices/Advertising	430.00	2026 DOUGLAS COUNTY FAIR WINDOW PAINTING
533539	06/17/26	GREEN, EMILY	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	100.00	2026 DOUGLAS COUNTY FAIR JUDGE
533540	06/17/26	HACK, JENNIFER	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	100.00	2026 DOUGLAS COUNTY FAIR JUDGE
533541	06/17/26	LEONE, LOUISE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	100.00	2026 DOUGLAS COUNTY FAIR JUDGE
533542	06/17/26	LOVE, AMANDA	2026FAIR2	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	3,750.00	2026 DOUGLAS COUNTY FAIR MARKETPLACE COORDINATOR
533543	06/17/26	MASEK ROCKY MOUNTAIN GOLF CARS	2026FAIR	100	55250	COUNTY FAIR	444300	Equip Rental/Fair Admin	12,289.00	2026 DOUGLAS COUNTY FAIR GOLF CARTS
533544	06/17/26	SOUTHWEST DAIRY MUSEUM INC	62026	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	5,700.00	2026 DOUGLAS COUNTY FAIR MOBILE DAIRY CLASSROOM
533545	06/17/26	STERKEL, MICHELLE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	75.00	2026 DOUGLAS COUNTY FAIR JUDGE
533546	06/17/26	XCEL ENERGY	5320791280/060326	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	313.18	9717 FAIRVIEW PKWY - TRAFFIC LIGHTS
533614	06/22/26	BIGFOOT TURF FARMS INC	152531	100	51100	PARK MAINTENANCE	473500	Parks & Recreation Improvement	19,823.80	BALLFIELD REINSTALLATION
533615	06/22/26	XCEL ENERGY	5319854772/061626	100	19100	FACILITIES ADMINISTRATION	450210	Electric	123.98	9649 S QUEBEC ST
533616	06/22/26	ATWATER, KANDI	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	100.00	2026 DOUGLAS COUNTY FAIR JUDGE
533617	06/22/26	BEZONA GARBO, BAYLEE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	100.00	2026 DOUGLAS COUNTY FAIR JUDGE

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533618	06/22/26	FISHER, REANNA	030526-052826	100	12400	MOTOR VEHICLE	445300	Travel Expense	50.90	MILEAGE REIMBURSEMENT
533619	06/22/26	GAUCK, KELLY	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	75.00	2026 DOUGLAS COUNTY FAIR JUDGE
533620	06/22/26	LANDAVAZO, WILLIAM A	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533621	06/22/26	MOUNTAIN VIEW TENT COMPANY	726008	100	55250	COUNTY FAIR	444300	Equip Rental/Farm to Table	15,376.50	2026 DOUGLAS COUNTY FAIR FARM TO TABLE TENT
533622	06/22/26	TRES AMIGOS STEER ROPING	52926	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	1,500.00	2026 DOUGLAS COUNTY FAIR ENTERTAINMENT
			61726	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	4,500.00	2026 DOUGLAS COUNTY FAIR ENTERTAINMENT
								Total Payment	**6,000.00**	
533623	06/22/26	XT CATTLE COMPANY	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Rodeo	3,550.00	2026 DOUGLAS COUNTY FAIR LIVESTOCK & RODEO SERVICES
533624	06/22/26	XCEL ENERGY	5321350461/061526	200	31400	MAINTENANCE OF CONDITION	450220	Gas	82.09	5469 CLAY ST
								Grand Total:	**6,025,263.11**	

Payment Number	Payment Date	Vendor No.	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533552	06/22/26	1123516	ABBEY , EUNICE SANTOS	12640000EJ_JOB_1	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	199.20	2026 STATEWIDE PRIMARY
533553	06/22/26	1582122	AUHLL , NANETTE	12640001EJ_JOB_2	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	94.40	2026 STATEWIDE PRIMARY
				12640001EJ_JOB_3	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	49.86	2026 STATEWIDE PRIMARY
									Total Payment	**144.26**	
533554	06/22/26	1656556	BENNETT III , WALTER HENRY	12640002EJ_JOB_4	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	80.16	2026 STATEWIDE PRIMARY
533555	06/22/26	1582085	BLEY , ANN	12640003EJ_JOB_5	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	339.84	2026 STATEWIDE PRIMARY
533556	06/22/26	1678599	BOLTZ , DAVID THOMAS	12640004EJ_JOB_6	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	50.08	2026 STATEWIDE PRIMARY
533557	06/22/26	1539093	BORGOS , CAROLYN	12640005EJ_JOB_7	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	40.86	2026 STATEWIDE PRIMARY
533558	06/22/26	1529221	BRADFORD , BRET	12640006EJ_JOB_8	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	199.20	2026 STATEWIDE PRIMARY
533559	06/22/26	1642189	BRAY , TRAVIS	12640007EJ_JOB_9	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	305.44	2026 STATEWIDE PRIMARY
533560	06/22/26	1037337	BRUMMETT , SHERYL	12640008EJ_JOB_10	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	407.04	2026 STATEWIDE PRIMARY
533561	06/22/26	1356657	BUFFETTI , PAULA SUE	12640009EJ_JOB_11	00100	12500	ELECTIONS AND	447400	Election Judges/Referee	71.68	2026 STATEWIDE

Payment Number	Payment Date	Vendor No.	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
							REGISTRATION		Fees		PRIMARY
533562	06/22/26	1622562	CACCO , JUDITH	12640010EJ_JOB_12	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	328.00	2026 STATEWIDE PRIMARY
533563	06/22/26	1002425	CHADDERDON , KEITH E	12640011EJ_JOB_13	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	25.28	2026 STATEWIDE PRIMARY
533564	06/22/26	1582088	CHAULEY , NAVINDER SINGH	12640012EJ_JOB_14	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	193.60	2026 STATEWIDE PRIMARY
533565	06/22/26	1710315	COHEA , RICHARD ANTHONY	12640013EJ_JOB_15	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	413.12	2026 STATEWIDE PRIMARY
533566	06/22/26	1711365	COLLINS , KYRIE	12640014EJ_JOB_16	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	50.40	2026 STATEWIDE PRIMARY
533567	06/22/26	1075412	CROW , WILLIAM	12640015EJ_JOB_17	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	85.12	2026 STATEWIDE PRIMARY
533568	06/22/26	1125874	DEMKO DIJULIO , DEBORAH	12640016EJ_JOB_18	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	414.56	2026 STATEWIDE PRIMARY
				12640016EJ_JOB_19	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	453.60	2026 STATEWIDE PRIMARY
									Total Payment	**868.16**	
533569	06/22/26	1582093	DENNIS , AMANDA JEAN	12640017EJ_JOB_20	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	53.60	2026 STATEWIDE PRIMARY
533570	06/22/26	1656564	DIJULIO , MICHAEL DANTE	12640018EJ_JOB_21	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	68.00	2026 STATEWIDE PRIMARY

Payment Number	Payment Date	Vendor No.	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533571	06/22/26	1711366	ELLINGSON , KATHERINE HEAPES	12640019EJ_JOB_22	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	210.88	2026 STATEWIDE PRIMARY
533572	06/22/26	1592353	ELMBLADE , ALISA	12640020EJ_JOB_23	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	200.16	2026 STATEWIDE PRIMARY
533573	06/22/26	1678603	EVERETTE , LEONARD	12640021EJ_JOB_24	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	49.92	2026 STATEWIDE PRIMARY
533574	06/22/26	1356674	FABER , MICHAEL EDWARD	12640022EJ_JOB_25	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	39.96	2026 STATEWIDE PRIMARY
533575	06/22/26	1656566	FALLER , JULI-ANNE MARY	12640023EJ_JOB_26	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	190.40	2026 STATEWIDE PRIMARY
				12640023EJ_JOB_27	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	201.12	2026 STATEWIDE PRIMARY
									Total Payment	**391.52**	
533576	06/22/26	1653260	GIBSON , MARIA DELCARMEN	12640024EJ_JOB_28	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	333.00	2026 STATEWIDE PRIMARY
533577	06/22/26	1711367	GILBERT , JAMES	12640025EJ_JOB_29	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	46.08	2026 STATEWIDE PRIMARY
533578	06/22/26	1537149	GOLDEN , JOHN	12640026EJ_JOB_30	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	49.60	2026 STATEWIDE PRIMARY
533579	06/22/26	1711368	HAMMERBECK , KATHRYN	12640027EJ_JOB_31	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	202.56	2026 STATEWIDE PRIMARY

Payment Number	Payment Date	Vendor No.	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533580	06/22/26	1582099	HAMMERSMITH , JAMES	12640028EJ_JOB_32	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	53.60	2026 STATEWIDE PRIMARY
533581	06/22/26	1539140	HANRAHAN , PATRICIA	12640029EJ_JOB_33	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	40.50	2026 STATEWIDE PRIMARY
533582	06/22/26	1521962	HANSON , MILLARD D	12640030EJ_JOB_34	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	83.84	2026 STATEWIDE PRIMARY
533583	06/22/26	1565569	HARRIS , VINCE	12640031EJ_JOB_35	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	343.26	2026 STATEWIDE PRIMARY
533584	06/22/26	1529229	HERLIN , CAROLYN	12640032EJ_JOB_36	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	56.32	2026 STATEWIDE PRIMARY
533585	06/22/26	1005532	HERRING , KATHERINE	12640033EJ_JOB_37	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	212.48	2026 STATEWIDE PRIMARY
533586	06/22/26	1529230	HOWELL , CHARLES	12640034EJ_JOB_38	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	82.40	2026 STATEWIDE PRIMARY
533587	06/22/26	1678606	HUSSON , JEFFRY ROBERT	12640035EJ_JOB_39	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	298.88	2026 STATEWIDE PRIMARY
533588	06/22/26	1513860	JOHNSON , LINDA	12640036EJ_JOB_40	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	414.08	2026 STATEWIDE PRIMARY
				12640036EJ_JOB_41	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	455.94	2026 STATEWIDE PRIMARY
									Total Payment	**870.02**	
533589	06/22/26	1469999	JOSWICK , PATRICIA L	12640037EJ_JOB_42	00100	12500	ELECTIONS AND	447400	Election Judges/Referee	82.08	2026 STATEWIDE

Payment Number	Payment Date	Vendor No.	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
							REGISTRATION		Fees		PRIMARY
533590	06/22/26	1539156	KRIEGER , BENJAMIN	12640038EJ_JOB_43	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	465.12	2026 STATEWIDE PRIMARY
533591	06/22/26	1653269	LEHMAN , WILLIAM H	12640039EJ_JOB_44	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	331.56	2026 STATEWIDE PRIMARY
533592	06/22/26	1123626	LILLY , KREGG BRYAN	12640040EJ_JOB_45	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	34.08	2026 STATEWIDE PRIMARY
533593	06/22/26	1592383	LOPEZ , CARLOS M	12640041EJ_JOB_46	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	357.84	2026 STATEWIDE PRIMARY
533594	06/22/26	1631239	MAAS , KENNETH W	12640042EJ_JOB_47	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	43.84	2026 STATEWIDE PRIMARY
533595	06/22/26	1582107	MATESE , CRYSTAL	12640043EJ_JOB_48	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	441.54	2026 STATEWIDE PRIMARY
533596	06/22/26	1656590	MAZZ , VINCENT MICHAEL	12640044EJ_JOB_49	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	48.48	2026 STATEWIDE PRIMARY
533597	06/22/26	1711369	MCDERMOTT , STEVEN MARK	12640045EJ_JOB_50	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	49.92	2026 STATEWIDE PRIMARY
533598	06/22/26	1711370	MCDOUGALL , DENISE	12640046EJ_JOB_51	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	192.00	2026 STATEWIDE PRIMARY

Payment Number	Payment Date	Vendor No.	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533599	06/22/26	1653275	MINCH , KEITH EUGENE	12640047EJ_JOB_52	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	440.46	2026 STATEWIDE PRIMARY
533600	06/22/26	1409740	MISARE , SALLY A	12640048EJ_JOB_53	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	51.66	2026 STATEWIDE PRIMARY
533601	06/22/26	1123649	MURPHY , PATRICIA JANIECE	12640049EJ_JOB_54	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	49.60	2026 STATEWIDE PRIMARY
533602	06/22/26	1164841	PARKER , JERRY LEIGHTON	12640050EJ_JOB_55	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	87.20	2026 STATEWIDE PRIMARY
533603	06/22/26	1448861	PETERS , JANELLE I	12640051EJ_JOB_56	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	40.50	2026 STATEWIDE PRIMARY
533604	06/22/26	1539178	PIPAL , TOM	12640052EJ_JOB_57	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	78.56	2026 STATEWIDE PRIMARY
533605	06/22/26	1470006	READ , EDWARD J	12640053EJ_JOB_58	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	70.56	2026 STATEWIDE PRIMARY
533606	06/22/26	1690471	SIMPSON-SCHULTZ , SHERI	12640054EJ_JOB_59	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	34.20	2026 STATEWIDE PRIMARY
533607	06/22/26	1620104	SLOAN , LELAND	12640055EJ_JOB_60	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	87.84	2026 STATEWIDE PRIMARY
533608	06/22/26	1409743	VITEK , MICHAEL R	12640056EJ_JOB_61	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	42.08	2026 STATEWIDE PRIMARY

Payment Number	Payment Date	Vendor No.	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533609	06/22/26	1537182	VOGEL , RICHARD	12640057EJ_JOB_62	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	40.50	2026 STATEWIDE PRIMARY
533610	06/22/26	1529249	WENGER , COLLEEN	12640058EJ_JOB_63	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	415.52	2026 STATEWIDE PRIMARY
533611	06/22/26	1529250	WHEELER-CLOUSE , SAMMYE	12640059EJ_JOB_64	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	324.00	2026 STATEWIDE PRIMARY
533612	06/22/26	1592432	WILLIAMS , JERI	12640060EJ_JOB_65	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	196.48	2026 STATEWIDE PRIMARY
533613	06/22/26	1529253	WRIGHT , JOHN	12640061EJ_JOB_66	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	219.20	2026 STATEWIDE PRIMARY
									Grand Total:	**11,712.84**	

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Christie Guthrie, Director of Finance

DESCRIPTION: Approval of Vouchers July 7, 2026

SUMMARY: The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	$	
Electronic Funds Transfers	$	
Handwritten Checks	$	1,362,107.38
Purchasing Card Charges	$	
Election Judges	$	
TOTAL:	**$**	**1,362,107.38**

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

RECOMMENDED ACTION: Approval.

REVIEW:

Christie Guthrie	Approve	7/2/2026
Jeff Garcia	Approve	7/2/2026
Doug DeBord	Approve	7/2/2026

ATTACHMENTS:
HANDWRITES UPDATED

HANDWRITES

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
115970	06/25/26	BLACK HILLS ENERGY	8272853933/062326	100	19100	FACILITIES ADMINISTRATION	450220	Gas	404.83	2965 HWY 85
115971	06/25/26	BLACK HILLS ENERGY	7014265168/062326	100	19100	FACILITIES ADMINISTRATION	450220	Gas	1,005.91	4400 CASTLETON CT
115972	06/25/26	BLACK HILLS ENERGY	7843906157/062326	100	19100	FACILITIES ADMINISTRATION	450220	Gas	826.44	301 WILCOX ST
115973	06/25/26	BLACK HILLS ENERGY	7210915724/062326	100	19100	FACILITIES ADMINISTRATION	450220	Gas	276.04	301 WILCOX ST
115974	06/25/26	BLACK HILLS ENERGY	4648262628/062326	100	19100	FACILITIES ADMINISTRATION	450220	Gas	266.77	3026 HWY 85
115975	06/25/26	BLACK HILLS ENERGY	2154604510/062326	100	19100	FACILITIES ADMINISTRATION	450220	Gas	54.48	2801 HWY 85
115976	06/25/26	BLACK HILLS ENERGY	6675672133/062326	100	19920	FLEET-CAR WASH FACILITY	450220	Gas	199.00	3030 INDUSTRIAL WAY
115977	06/25/26	BLACK HILLS ENERGY	6548784439/062326	100	19100	FACILITIES ADMINISTRATION	450220	Gas	254.09	3020 HWY 85
115978	06/25/26	CORE ELECTRIC COOPERATIVE	20159002/061726	100	55200	FAIRGROUND OPERATIONS	450210	Electric	118.72	500 FAIRGROUNDS RD
			20159002/061726	100	55200	FAIRGROUND OPERATIONS	450210	Electric	728.07	500 FAIRGROUNDS RD
			20159002/061726	100	55200	FAIRGROUND OPERATIONS	450210	Electric	135.77	500 FAIRGROUNDS RD
			20159002/061726	100	55200	FAIRGROUND OPERATIONS	450210	Electric	323.57	432 PERRY ST
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	4,955.92	301 N WILCOX ST
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	105.29	100 THIRD ST
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	6,767.25	4400 CASTLETON CT
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	51.91	7870 N I-25
			20159002/061726	100	55200	FAIRGROUND OPERATIONS	450210	Electric	5,341.20	701 GILBERT ST
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	2,253.62	125 STEPHANIE PL
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	2,706.60	2965 N US HWY 85
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,964.03	410 FAIRGROUNDS RD
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	197.73	1115 SPRING VALLEY RD
			20159002/061726	100	55200	FAIRGROUND OPERATIONS	450210	Electric	8,903.59	701 GILBERT ST
			20159002/061726	100	55200	FAIRGROUND OPERATIONS	450210	Electric	1,232.76	500 FAIRGROUNDS RD
			20159002/061726	100	19150	JUSTICE CENTER FACILITY MGMT	450210	Electric	39,829.07	4000 JUSTICE WAY
			20159002/061726	100	19150	JUSTICE CENTER FACILITY MGMT	450210	Electric	36,409.72	4000 JUSTICE WAY
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	10,819.51	100 THIRD ST
			20159002/061726	100	19920	FLEET-CAR WASH FACILITY	450210	Electric	694.99	3030 N US HWY 85
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	482.36	410 FAIRGROUNDS RD
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	36.89	159 N COUNTY HWY 67
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,932.71	5 IND WY MOUNT DEPT
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	5,615.66	3030 INDUSTRIAL WAY
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,258.86	3020 INDUSTRIAL WAY
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,229.04	3026 INDUSTRIAL WAY
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	4,146.78	9040 TAMMY LN
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,542.65	9040 TAMMY LN
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	99.90	104 4TH ST
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	674.45	410 S WILCOX ST
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	31.45	125A STEPHANIE PL
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	193.59	2801 HWY 85
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	95.52	2801 HWY 85
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	22.04	6090 N US HWY 85
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	21.17	6046 N US HWY 85
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	30.81	5950 N US HWY 85
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	78.56	6142 N US HWY 85
			20159002/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	134.36	6437 FIRST ST
								Total Payment	**141,166.12**	

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
115979	06/25/26	KT DEVELOPMENT LLC	1016	250	850844	ZEBULON PARK PROJECT	472100	Construction	163,779.00	ZEBULON PROGRAMMING & SCHEMATIC DESIGN
115980	06/25/26	PROFESSIONAL RODEO COWBOY'S ASSOCIATION	2026FAIR2	100	55250	COUNTY FAIR	447850	County Fair Awards/Fair Rodeo	54,000.00	2026 DOUGLAS COUNTY RODEO BARREL RACE PRIZE MONEY
115981	06/25/26	PROFESSIONAL RODEO COWBOY'S ASSOCIATION	2026FAIR	100	55250	COUNTY FAIR	447850	County Fair Awards/Fair Rodeo	189,000.00	2026 DOUGLAS COUNTY RODEO PERFORMANCES
115982	06/25/26	S-COMM FIBER INC	13037	330	33800	Lansing Point Facilities Impro	474800	Other Machinery & Equip.	1,100.00	CABLE INSTALLATION
115983	06/25/26	TOWN OF LARKSPUR	MAY2026	100	100	GENERAL FUND	214512	Due to Larkspur-MV License	84.88	MV LICENSE FEES - MAY 2026
115984	06/25/26	UPM MECHANICAL LLC	5038	245	850903	Entrance Improvements	474800	Other Machinery & Equip.	17,204.43	MINI SPLIT AIR CONDITIONER
115985	06/25/26	WELLPATH LLC	INV0138658	100	21500	DETENTION	443100	Medical, Dental & Vet Services	7,818.54	FEB 2026 STAFFING
			INV0140664	100	802045	JAIL BASED BEHAVIORAL 25-26	443100	Medical, Dental & Vet Services	3,587.34	MAR 2026 MAT PROGRAM
			INV0140665	100	802045	JAIL BASED BEHAVIORAL 25-26	443100	Medical, Dental & Vet Services	1,380.16	APR 2026 MAT PROGRAM
								Total Payment	**12,786.04**	
115987	06/29/26	76 GROUP	INV021122	100	802000	LEGISLATIVE SERVICES	443600	Other Professional Services	10,000.00	LOBBYING SERVICES
115988	06/29/26	ACORN PETROLEUM INC	42598IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	20,438.49	FUEL FOR CASTLE ROCK
			48266IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	9,415.42	FUEL FOR HIGHLANDS RANCH SUBSTATION
								Total Payment	**29,853.91**	
115989	06/29/26	AGING RESOURCES OF DOUGLAS COUNTY	ARDCOAIT0526	100	861587	ARPA - AGING RESOURCES OLDER A	443600	OPS/ ARPA OAI ARDC Trips	2,553.00	OAI TRANSPORTATION GRANT
115990	06/29/26	AIRVAC SERVICES INC	6336850	100	19100	FACILITIES ADMINISTRATION	447500	Other Purchased Services	2,445.96	VACUUM PUMP CAR WASH
115991	06/29/26	AQUA TECH PLUMBING LLC	3202	100	19100	FACILITIES ADMINISTRATION	444700	Other Repair & Maint. Service	5,906.00	REPAIR SERVICES
115992	06/29/26	AUTOAUTO WASH LLC	WO53017B	100	19920	FLEET-CAR WASH FACILITY	444700	Other Repair & Maint. Service	6,334.61	CASTLE ROCK CAR WASH SERVICE CALL
115993	06/29/26	AVERY, DANIEL	012126-060326	100	11400	COUNTY MANAGER	445300	Travel Expense	393.97	MILEAGE REIMBURSEMENT
115994	06/29/26	AXIOM HUMAN RESOURCE SOLUTIONS	QB26045	210	44100	ADMINISTRATION BLOCK GRANT	433210	Computer Supplies	80.75	MAY 2026 USER FEE
115995	06/29/26	BENESCH	363040	230	861070	Mobility Transit Service Proj	443600	Other Professional Services	28,457.50	MAY 26 SERVICES
115996	06/29/26	BLACK HILLS ENERGY	3383073735/062326	100	19150	JUSTICE CENTER FACILITY MGMT	450220	Gas	12,139.98	4000 JUSTICE WAY
115997	06/29/26	BROWNSTEIN HYATT FARBER SCHRECK LLP	1082907	100	11200	COUNTY ATTORNEY	443200	Legal Services	1,205.83	LEGAL SERVICES
			1090300	100	11200	COUNTY ATTORNEY	443200	Legal Services	484.31	LEGAL SERVICES
								Total Payment	**1,690.14**	
115998	06/29/26	CARRELL, HOLLY	15201623	100	17100	HR ADMIN	447700	Recognition Programs	600.00	RETIREMENT PARTY REIMBURSEMENT
115999	06/29/26	CASTLE ROCK SENIOR ACTIVITY CENTER	CRSCOAIT0526	100	861587	ARPA - AGING RESOURCES OLDER A	443600	OPS/ ARPA OAI CRSAC Trips	1,850.00	OAI SENIOR TRANSPORTATION GRANT
			CRSCOAICC0526	100	861587	ARPA - AGING RESOURCES OLDER A	443600	OPS/ ARPA OAI CRSAC Calls	1,725.00	OAI SENIOR TRANSPORTATION GRANT
								Total Payment	**3,575.00**	
116000	06/29/26	CENTER COPY BOULDER, INC.	73476	210	802020	CRT - MENTAL HEALTH INITIATIVE	440100	Printing/Copying/Reports	33.60	BUSINESS CARDS

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
116001	06/29/26	CITY OF AURORA	MAY2026	100	100	GENERAL FUND	214515	Due to Aurora - Auto Use Tax	45,891.10	MV SALES TAX - MAY 2026
			MAY2026	100	100	GENERAL FUND	214514	Due to Aurora - MV License Fee	1,210.85	MV LICENSE FEES - MAY 2026
								Total Payment	**47,101.95**	
116002	06/29/26	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	18721999366	240	33215	JUSTICE CNTR FACIL IMPRVMNTS	474800	Other Machinery & Equip.	6,110.05	CIRCUIT BREAKERS
			18721985997	240	33215	JUSTICE CNTR FACIL IMPRVMNTS	474800	Other Machinery & Equip.	3,972.87	CIRCUIT BREAKERS
			18721990502A	240	33215	JUSTICE CNTR FACIL IMPRVMNTS	474800	Other Machinery & Equip.	341.87	CIRCUIT BREAKERS
			18721990502	240	33215	JUSTICE CNTR FACIL IMPRVMNTS	474800	Other Machinery & Equip.	10,213.93	CIRCUIT BREAKERS
								Total Payment	**20,638.72**	
116003	06/29/26	DAVID R KEMP PLUS INC	826	100	33550	FAIRGROUND LAND and FACILITIES	478200	Major Maint. of Assets	2,900.00	LARGE ANIMAL BARN DOOR PAINTING
116004	06/29/26	DENVER DUMB FRIENDS LEAGUE	308	100	19220	ANIMAL CONTROL - DDFL	447500	Other Purchased Services	6,782.00	MAY 2026 ANIMAL SERVICES
116005	06/29/26	EMERGENCY SYSTEMS COMPLIANCE SERVICES	INV15652	100	19100	FACILITIES ADMINISTRATION	444700	Other Repair & Maint. Service	286.21	BATTERY REPLACEMENT
116006	06/29/26	ERO RESOURCES CORPORATION	111193	100	60100	NATURAL RESOURCES	443600	Other Professional Services	157.87	HCP RENEWAL
116007	06/29/26	FLEMING, STEVEN M	052326-052626	100	19150	JUSTICE CENTER FACILITY MGMT	445300	Travel Expense	22.33	MILEAGE REIMBURSEMENT
116008	06/29/26	HOKE, SARAH E	061726-061926	295	861305	RMHIDTA INTELLIGENCE	445300	Travel Expense	40.98	PARKING FEES - OPIOID CONFERENCE, DENVER, CO
116009	06/29/26	LYLES, CELESTENE (TENA)	050126-052126	100	19250	YOUTH SERVICES PROGRAM MGMT	445300	Travel Expense	69.83	MILEAGE REIMBURSEMENT
116010	06/29/26	MCLAUGHLIN COUNSELING	ACMCCOURT398	210	44500	CHILD WELFARE	443200	Legal Services	885.94	COURT TESTIMONY
116011	06/29/26	MTM RECOGNITION	6291620	100	17100	HR ADMIN	447700	Recognition Programs	59.14	EMPLOYEE RECOGNITION AWARDS
116012	06/29/26	RMS RECOVERY MONITORING SOLUTIONS	10235527	210	44500	CHILD WELFARE	443115	Drug Testing	1,418.06	TESTING SERVICES
116013	06/29/26	RUNBECK ELECTION SERVICES INC	267494	100	12500	ELECTIONS AND REGISTRATION	440100	Printing/Copying/Reports	227,935.15	BALLOT PRINTING
116014	06/29/26	SEWALD HANFLING PUBLIC AFFAIRS	8256	100	802000	LEGISLATIVE SERVICES	443600	Other Professional Services	6,250.00	CONSULTING SERVICES
116015	06/29/26	SPRADLIN PRINTING INC	24464	100	11600	PUBLIC AFFAIRS	440100	Printing/Copying/Reports	148.00	BIOCHAR FLYERS & STICKERS
116016	06/29/26	TESSA	DC009	100	802021	TRANSFORMATIONAL HOMELESS RESP	443600	Other Professional Services	31,241.95	COMMUNITY SHELTER
			DC008	100	802021	TRANSFORMATIONAL HOMELESS RESP	443600	Other Professional Services	22,594.75	COMMUNITY SHELTER
								Total Payment	**53,836.70**	
116017	06/29/26	THIRDERA LLC	US4810000001552	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	2,370.00	SERVICE NOW PORTAL UPDATES
116018	06/29/26	TRANS AERO LLC	3998A	100	21775	OEM HELI PROGRAM	443600	Other Professional Services	3,498.00	HELICOPTER SERVICES
			3998A1	100	21750	EMERGENCY SERVICES UNIT	443600	Other Professional Services	5,932.05	HELICOPTER SERVICES
								Total Payment	**9,430.05**	
116019	06/29/26	WEBBER, SCOTT M	SOC3400-CHILD&ADOLESC	100	17100	HR ADMIN	446200	Tuition Reimbursement	1,304.67	TUITION REIMBURSEMENT
116020	06/29/26	WESTERN PAPER DISTRIBUTORS	5492134	100	19150	JUSTICE CENTER FACILITY MGMT	433900	Janitorial Supplies	974.16	JANITORIAL SUPPLIES
116021	06/29/26	WESTPHAL, STEPHANIE	051226-052726	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	203.07	MILEAGE REIMBURSEMENT

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
116022	06/29/26	WICHT, JEREMY	061526-061626	295	861350	RMHIDTA TRAINING	445300	Travel Expense	213.75	EXECUTIVE BOARD MEETING, CHEYENNE, WY
533688	06/24/26	GAIKWAD, TEJA	DC003271	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	500.00	SECURITY DEPOSIT REFUND
533689	06/24/26	PARKER WATER & SANITATION DISTRICT	1021691/060426	100	19100	FACILITIES ADMINISTRATION	450230	Water & Sewer	2,700.90	9040 TAMMY LN
533690	06/24/26	RAMIREZ, MARCO	DC003270	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	200.00	SECURITY DEPOSIT REFUND
533691	06/24/26	BENNETT, CASSIE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	100.00	2026 DOUGLAS COUNTY FAIR JUDGE
533692	06/24/26	COLORADO GARDEN TRACTOR PULLERS ASSOCIATION	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	500.00	2026 DOUGLAS COUNTY FAIR LAWN TRACTOR PULL
533693	06/24/26	DAVIS, CHRISTINE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	400.00	2026 DOUGLAS COUNTY FAIR JUDGE
533694	06/24/26	DELSIGNORE, DAVID	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	200.00	2026 DOUGLAS COUNTY FAIR JUDGE
533695	06/24/26	DIAMOND CLEANING LLC	62126	100	55200	FAIRGROUND OPERATIONS	444700	Other Repair & Maint. Service	198.00	CLEANING SERVICES
			61426	100	55200	FAIRGROUND OPERATIONS	444700	Other Repair & Maint. Service	198.00	CLEANING SERVICES
			61526	100	55200	FAIRGROUND OPERATIONS	444700	Other Repair & Maint. Service	198.00	CLEANING SERVICES
			62026	100	55200	FAIRGROUND OPERATIONS	444700	Other Repair & Maint. Service	585.00	CLEANING SERVICES
			61826	100	55200	FAIRGROUND OPERATIONS	444700	Other Repair & Maint. Service	198.00	CLEANING SERVICES
								Total Payment	**1,377.00**	
533696	06/24/26	FIRST IMPRESSION PRINT SOLUTIONS INC	2495	100	55250	COUNTY FAIR	440100	Printing/Copying/Fair Livestoc	1,596.20	2026 DOUGLAS COUNTY FAIR LIVESTOCK SALES SIGN & SITE MAPS
			2491	100	55250	COUNTY FAIR	440100	Printing/Copy/Fair Mkt & Spon	1,042.60	2026 DOUGLAS COUNTY FAIR RODEO SIGNS
			2494	100	55250	COUNTY FAIR	433400	OS/Fair Guest Svcs	101.24	2026 DOUGLAS COUNTY FAIR TICKET SIGNS
			2492	100	55250	COUNTY FAIR	440100	Printing/Copy/Fair Mkt & Spon	1,070.80	2026 DOUGLAS COUNTY FAIR FLOOR GRAPHICS & DIRECTION SIGNS
			2492	100	55250	COUNTY FAIR	433400	OS/Fair Guest Svcs	535.37	2026 DOUGLAS COUNTY FAIR FLOOR GRAPHICS & DIRECTION SIGNS
			2493	100	55250	COUNTY FAIR	433400	OS/Fair Administration	276.83	2026 DOULGAS COUNTY FAIR WHITE VINYL STARS
								Total Payment	**4,623.04**	
533697	06/24/26	GRANT, JILL	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	100.00	2026 DOUGLAS COUNTY FAIR JUDGE
533698	06/24/26	HAMILTON, TRAVIS	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	100.00	2026 DOUGLAS COUNTY FAIR JUDGE
533699	06/24/26	SUMMIT PRO RODEO LLC	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Rodeo	134,165.00	2026 DOUGLAS COUNTY FAIR RODEO STOCK CONTRACTOR
533700	06/24/26	THE DUSTY QUAILS LLC	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	800.00	2026 DOUGLAS COUNTY FAIR ENTERTAINMENT
533701	06/24/26	XCEL ENERGY	5319739830/061826	100	19100	FACILITIES ADMINISTRATION	450220	Gas	55.52	2223 W WILDCAT RESERVE PKWY
533702	06/24/26	XCEL ENERGY	5300104521330/061726	100	19100	FACILITIES ADMINISTRATION	450220	Gas	100.00	8500 N MOORE RD
			5300104521330/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	227.17	8500 N MOORE RD
								Total Payment	**327.17**	
533703	06/24/26	XCEL ENERGY	5340381811/061726	100	19100	FACILITIES ADMINISTRATION	450220	Gas	85.79	9651 S QUEBEC ST
			5340381811/061726	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,372.22	9651 S QUEBEC ST
								Total Payment	**1,458.01**	
533704	06/24/26	XCEL ENERGY	5340380616/061626	100	19100	FACILITIES ADMINISTRATION	450210	Electric	254.42	9651 S QUEBEC ST

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533705	06/24/26	XCEL ENERGY	5340381888/061626	100	19100	FACILITIES ADMINISTRATION	450210	Electric	206.98	9651 S QUEBEC ST
533706	06/24/26	XCEL ENERGY	5340382016/061826	100	19100	FACILITIES ADMINISTRATION	450210	Electric	827.46	2223 W WILDCAT RESERVE PKWY
533707	06/24/26	XCEL ENERGY	5341164978/061926	100	19100	FACILITIES ADMINISTRATION	450210	Electric	745.26	3026 INDUSTRIAL WAY
			5341164978/061926	100	19100	FACILITIES ADMINISTRATION	450220	Gas	59.85	3026 INDUSTRIAL WAY
								Total Payment	**805.11**	
533708	06/24/26	XCEL ENERGY	5397826603/061826	100	19175	HIGHLANDS RANCH SUBSTATION FAC	450220	Gas	1,657.59	9250 ZOTOS DR
			5397826603/061826	100	19175	HIGHLANDS RANCH SUBSTATION FAC	450210	Electric	7,775.60	9250 ZOTOS DR
								Total Payment	**9,433.19**	
533711	06/25/26	ADAMS, JEFFREY D	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	443.54	REGISTRATION REFUND
533712	06/25/26	ADLER, NATASHA	62326	223	28501	DA 23RD - STATE MANDATED COSTS	445300	Travel Expense-State Mandated	339.25	EXPERT WITNESS SERVICES
533713	06/25/26	BIG BITE ENTERTAINMENT LLC	BBE202628	100	11600	PUBLIC AFFAIRS	443655	Video Production Services	1,550.00	VIDEO PRODUCTION SERVICES
533714	06/25/26	BLAS, CHRISTOPHER J	060726	100	861572	AMERICAN RESCUE PLAN ACT	445300	Travel/ARPRRCRT	32.56	AIRPORT PARKING REIMBURSEMENT
533715	06/25/26	CAMPAGNOLA ENTERPRISES INC	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	565.07	REGISTRATION REFUND
533716	06/25/26	CAMPBELL, RONALD	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	105.92	REGISTRATION REFUND
			MV REFUND/062226A	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	34.93	REGISTRATION REFUND
			MV REFUND/062226B	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	12.13	REGISTRATION REFUND
			MV REFUND/062226	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	31.84	REGISTRATION REFUND
								Total Payment	**184.82**	
533717	06/25/26	COLORADO STATE UNIVERSITY EXTENSION	CY262NDQTR	100	55100	EXTENSION	447500	Other Purchased Services	74,329.42	Q2 2026 COLORADO STATE UNIVERSITY PAYROLL
533718	06/25/26	DERTZ, DAN	050526-060526	250	53500	OPEN SPACE	445300	Travel Expense	350.90	MILEAGE REIMBURSEMENT
533719	06/25/26	FEDEX	932512486	100	18100	IT ADMINISTRATION	439200	Postage & Delivery Svc.	12.78	POSTAGE
			930620014	100	18100	IT ADMINISTRATION	439200	Postage & Delivery Svc.	29.08	POSTAGE
			935420251	100	18100	IT ADMINISTRATION	439200	Postage & Delivery Svc.	199.31	POSTAGE
			933527452	100	18100	IT ADMINISTRATION	439200	Postage & Delivery Svc.	12.78	POSTAGE
			931582082	100	18100	IT ADMINISTRATION	439200	Postage & Delivery Svc.	18.39	POSTAGE
			913993109	100	19100	FACILITIES ADMINISTRATION	439200	Postage & Delivery Svc.	21.00	POSTAGE
			923922347	100	18100	IT ADMINISTRATION	439200	Postage & Delivery Svc.	11.90	POSTAGE
								Total Payment	**305.24**	
533720	06/25/26	GRIFFIN, JILL	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	244.70	REGISTRATION REFUND
533721	06/25/26	HAQUE, ROKSHANA	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	112.53	REGISTRATION REFUND
533722	06/25/26	HONEY BUCKET	308794/060126	250	53500	OPEN SPACE	450240	Waste Disposal Services	6,996.29	PORTABLE RESTROOMS
533723	06/25/26	HOWLAND, CAMPBELLE J	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	274.42	REGISTRATION REFUND
533724	06/25/26	JONES, VALERIE	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	49.50	REGISTRATION REFUND
533725	06/25/26	KEN CARYL GLASS INC	286053IN	330	870083	VETERAN SVS RELOCATION REMODEL	472100	Construction	7,527.00	VETERAN SERVICES OFFICE DOOR & FRAME
533726	06/25/26	KOVACS, JASON L	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	225.43	REGISTRATION REFUND

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533727	06/25/26	NATIONAL FIRE & SAFETY INC	10030088	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	2,854.00	FIRE EXTINGUISHERS
533728	06/25/26	OGLE, MARY JANE G	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	171.43	REGISTRATION REFUND
533729	06/25/26	ONEILL, ANN E & FRANCIS P	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	350.95	REGISTRATION REFUND
533730	06/25/26	PIONEER ATHLETICS	INV301220	100	51100	PARK MAINTENANCE	433400	Operating Supplies	210.78	HOSE NOZZLE
533731	06/25/26	QUANTE, CRYSTAL R	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	399.66	REGISTRATION REFUND
533732	06/25/26	ROXBOROUGH WATER & SANITATION DISTRICT	7130848/062426	100	19100	FACILITIES ADMINISTRATION	450230	Water & Sewer	148.25	BULK WATER
533733	06/25/26	SCHIEBOUT, MICHAEL T	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	74.47	REGISTRATION REFUND
533734	06/25/26	SKAGGS COMPANIES INC	999A05360	100	21150	PROFESSIONAL STANDARDS	433500	Clothing & Uniforms	31,818.00	UNIFORMS
533735	06/25/26	SMITH, KIM	040126-052726	100	16400	COMMUNITY SERVICES	445300	Travel Expense	92.38	MILEAGE REIMBURSEMENT
533736	06/25/26	SMITH, RANDY D & KATHLEEN A	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	65.64	REGISTRATION REFUND
533737	06/25/26	WEST, PHILLIP	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	126.54	REGISTRATION REFUND
533738	06/25/26	WINTER, JEFFREY D	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	2,142.25	REGISTRATION REFUND
533739	06/25/26	XCEL ENERGY	5300151499670/062326	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,000.39	DCSH
533740	06/25/26	FELTON, RODNEY	051326-052026	100	18100	IT ADMINISTRATION	445300	Travel Expense	258.94	AIRPORT & CONFERENCE TRANSPORTATION
			051326-052026PERDIEM	100	18100	IT ADMINISTRATION	445300	Travel Expense	225.20	ASSOCIATION FOR TALENT DEVELOPMENT CONFERENCE, LOS ANGELES, CA
								Total Payment	**484.14**	
								Grand Total:	**1,362,107.38**	

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: DJ Beckwith, Principal Planner

DESCRIPTION: Bloom Metropolitan District - New Service Plan - Project File: SV2026-001.

SUMMARY: The applicant requests a hearing for consideration of, and Board action on, a new service plan application for Bloom Metropolitan District.

STAFF ASSESSMENT: Staff recommends that the Board set the hearing for consideration of, and action on a new service plan application for Bloom Metropolitan District for July 28, 2026.

REVIEW:

Steven E Koster	Approve	7/1/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026
Samantha Hutchison - FYI	Notified - FYI	7/9/2026

ATTACHMENTS:

Cover Page
Staff Report - SV2026-001

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: DJ Beckwith, Principal Planner

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STAFF ASSESSMENT: Staff recommends that the Board set the hearing for consideration of, and action on a new service plan application for Bloom Metropolitan District for July 28, 2026.

REVIEW:

Steven E Koster	Approve	7/1/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Staff Report - SV2026-001

DOUGLAS COUNTY
COLORADO

Service Plan Staff Report

Date:	July 1, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Kati Carter, AICP, Director of Community Development SK for KCC
CC:	DJ Beckwith, Principal Planner Lauren Pulver, Planning Manager Steven E. Koster, AICP, Deputy Director of Community Development
Subject:	**Bloom Metropolitan District – New Service Plan**
Project File:	**SV2026-001**

Planning Commission Meeting:	**June 15, 2026 @ 6:00 p.m.**
Board of County Commissioners Meeting:	**July 14, 2026 @ 1:30 p.m.**
Board of County Commissioners Hearing:	**July 28, 2026 @ 2:30 p.m.**

BACKGROUND

Colorado Revised Statutes Title 32 requires the Board of County Commissioners (Board) to set a date for a public hearing on the service plan of a proposed special district or service plan amendment at the next regular meeting of the Board following Planning Commission (PC) action on the item.

REQUEST

A. Applicant
Affinity Holdings, LLC
13330 Red Deer Trail
Parker, CO 80134

B. Applicant's Representative
Megan Murphy
WBA PC
2154 East Commons Avenue, Suite 2000
Centennial, CO 80122

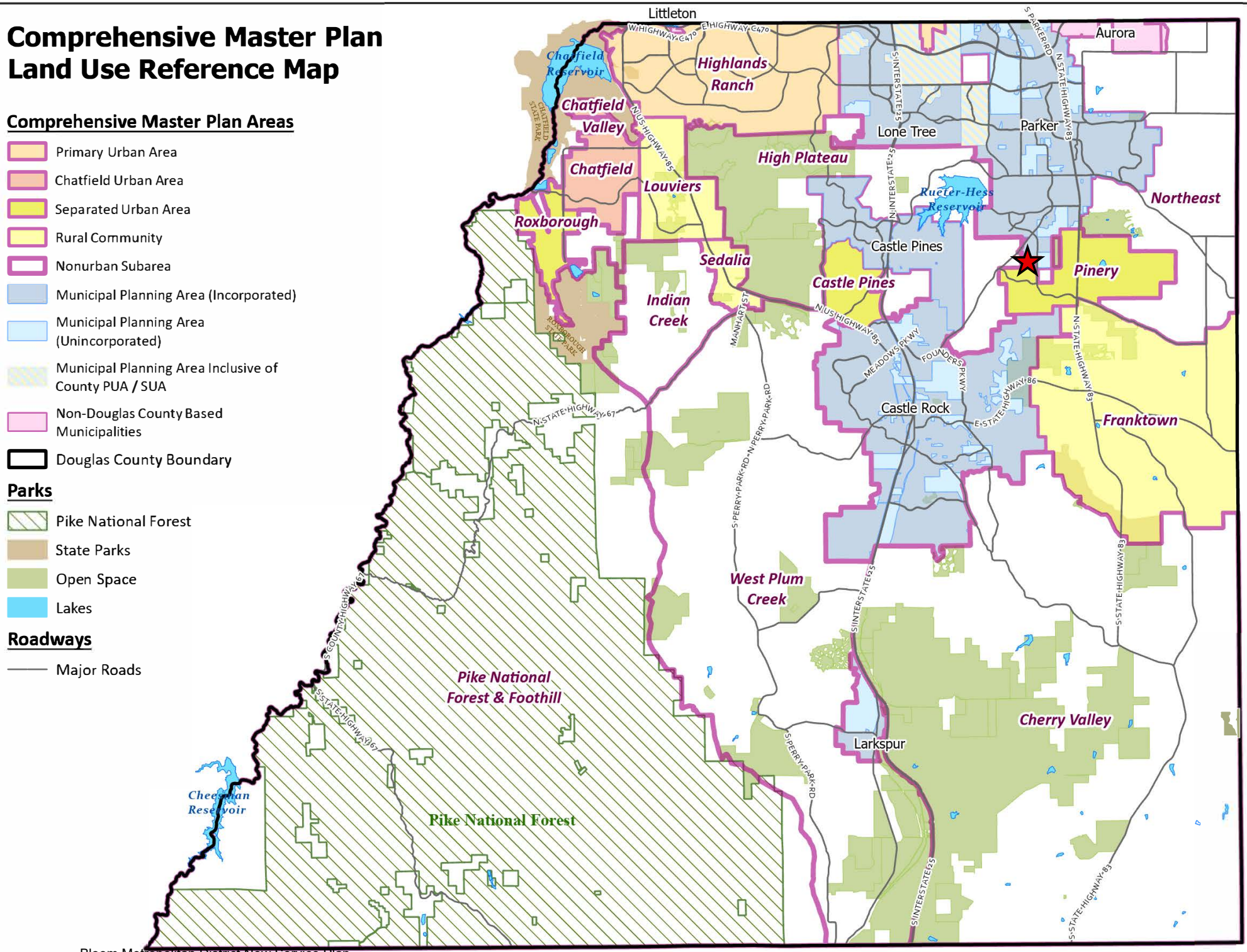
C. Request
The applicant is requesting a hearing for consideration of, and Board action on, a new service plan application for Bloom Metropolitan District.

Staff recommends that the Board set the hearing for consideration of, and action on a new service plan application for Bloom Metropolitan District for July 28, 2026.

ATTACHMENTS **PAGE**

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Comprehensive Master Plan Land Use Reference Map



Comprehensive Master Plan Areas

- Primary Urban Area
- Chatfield Urban Area
- Separated Urban Area
- Rural Community
- Nonurban Subarea
- Municipal Planning Area (Incorporated)
- Municipal Planning Area (Unincorporated)
- Municipal Planning Area Inclusive of County PUA / SUA
- Non-Douglas County Based Municipalities
- Douglas County Boundary

Parks

- Pike National Forest
- State Parks
- Open Space
- Lakes

Roadways

- Major Roads

Bloom Metropolitan District - SV2026-001

DOUGLAS COUNTY COLORADO



Disclaimer: All data and information ("Products") contained herein are for informational purposes only. Although such Products are believed to be accurate at the time they were published, Douglas County does not warrant that such Products are error free.

Date Saved: 2/12/2026 2:13 PM

- PD - PLANNED DEVELOPMENT
- OS - OPEN SPACE CONSERVATION
- PARCELS
- A1 - AGRICULTURAL ONE
- LRR - LARGE RURAL RESIDENTIAL
- RR - RURAL RESIDENTIAL
- ER - ESTATE RESIDENTIAL

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: DJ Beckwith, Principal Planner

DESCRIPTION: Economic Development Incentive Agreement Between Douglas County and Riot Platforms, Inc. - Project File: ED2026-003.

SUMMARY: The request is for the final execution of an Economic Development Incentive Agreement between Dougals County and Riot Platforms, Inc.

STAFF ASSESSMENT: Staff has reviewed the Incentive Agreement with the County Attorney's Office. The Board may execute the Incentive Agreement.

REVIEW:

Steven E Koster	Approve	7/1/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026
Samantha Hutchison - FYI	Notified - FYI	7/9/2026

ATTACHMENTS:

Cover Page
ED2026-003 Riot Platforms EDI Agreement - Staff Report

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: DJ Beckwith, Principal Planner

DESCRIPTION: Economic Development Incentive Agreement Between Douglas County and Riot Platforms, Inc. - Project File: ED2026-003.

SUMMARY: The request is for the final execution of an Economic Development Incentive Agreement between Dougals County and Riot Platforms, Inc.

STAFF ASSESSMENT: Staff has reviewed the Incentive Agreement with the County Attorney's Office. The Board may execute the Incentive Agreement.

REVIEW:

Steven E Koster	Approve	7/1/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Staff Report - ED2026-003

DOUGLAS COUNTY
COLORADO

Economic Development Incentive Agreement Staff Report

Date:	July 1, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Kati Carter, AICP, Director of Community Development SK for KCC
CC:	DJ Beckwith, Principal Planner Lauren Pulver, Planning Resources Manager Steven E. Koster, AICP, Deputy Director of Community Development
Subject:	**Economic Development Incentive Agreement Between Douglas County and Riot Platforms, Inc.**
Project File:	**ED2026-003**

Board of County Commissioners Meeting: **July 14, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

Riot Platforms, Inc. (Riot), has requested an economic development incentive to support its expansion in Douglas County. The Board of County Commissioners (Board) previously approved this incentive for Riot at a work session. The proposed agreement provides $3,000 per new job created or retained in Douglas County for 24 months. The maximum expenditure of the contract is $100,000.

II. REQUEST

A. Business

Riot Platforms, Inc.
3855 Ambrosia Street, Suite 301
Castle Rock, CO 80104

B. Representative

Ryan Werner
Riot Platforms, Inc.
3855 Ambrosia Street, Suite 301
Castle Rock, CO 80104

C. Request

This request is for the final execution of an Economic Development Incentive Agreement between Douglas County and Riot.

D. Background

Riot is a Nasdaq-listed Bitcoin mining and digital infrastructure company that originated in Castle Rock in 2002 under the name AspenBio, Inc. While the company pivoted from life sciences to cryptocurrency in 2017, it has maintained its corporate headquarters in Castle Rock for over two decades. Today, Riot operates large-scale mining facilities in Texas and Kentucky and an engineering facility in Denver, employing over 650 people nationwide.

This agreement will support the retention of 25 full-time jobs, 13 new jobs, and 5 part-time jobs. The County will provide $3,000 for each position up to $100,000. All jobs must be retained for 24 months. Riot is expanding to 85 Rio Grande, Suites 200 & 300, Castle Rock, Colorado 80104 where these jobs will be located.

III. STAFF ASSESSMENT

Staff has reviewed the Incentive Agreement with the County Attorney's Office. The Board may execute the Incentive Agreement.

ATTACHMENTS **PAGE**

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DCEDC Incentive Program.....14
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ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT
RIOT PLATFORMS, INC.

THIS ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT (the "Agreement") is made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **RIOT PLATFORMS, INC.**, authorized to do business in Colorado (the "Recipient"). The County and the Recipient are hereinafter collectively referred to as the "Parties" and individually to as a "Party."

RECITALS

WHEREAS, the County has developed incentives to stimulate economic growth in Douglas County; and

WHEREAS, the County desires to extend the County's Job Creation & Retention Incentive (the "Incentive") to Recipient; and

NOW, THEREFORE, where all conditions of the Incentive and terms of this Agreement are met, the Parties agree as follows:

1. LINE OF AUTHORITY: Director of the Department of Community Development (the "Authorized Representative") is designated as Authorized Representative of the County for the purpose of administering, coordinating, and approving the conditions, terms, and performance by the Parties under this Agreement.

2. JOB CREATION & RETENTION INCENTIVE CONDITIONS:

The County shall compensate Recipient three thousand dollars ($3,000) per new job created or retained as described in Exhibit A, Economic Development Incentive Recommendation – Riot Platforms, Inc., attached and incorporated herein.

Recipient shall complete and meet all incentive application and approval requirements as described in Exhibit B, Douglas County Economic Development Corporation Business & Development Incentive Program, attached and incorporated herein, including approval from the County.

Recipient must own or lease commercial or industrial property within Douglas County.

Recipient must operate a business which aligns with Douglas County goals and vision, and benefit Douglas County residents.

Retained or created jobs must have an annual salary greater than sixty thousand dollars ($60,000).

Retained or created jobs must not replace or supplant an existing Recipient's employee or employment position within Douglas County nor reduce Recipient's total workforce or business investment in Douglas County.

Retained or created jobs must be retained for a minimum of twenty-four (24) months.

Recipient shall start submitting quarterly reports within thirty (30) days of execution of this Agreement. These quarterly reports shall include the facility address, dates of new hires, number of retained employees with job titles and dates of employment, work hours including full-time or part-time status, brief description of work performed, salary amount per position, and employee residency. The quarterly reports must be documented as provided in Exhibit C, Quarterly Report, attached hereto and incorporated herein. Recipient shall submit each Quarterly Report to the County prior to the end of each quarter of each calendar year in which jobs are being reported and tracked in order to document retention performance as described above.

Recipient shall submit to the County a completed Initial Conditions Report, Exhibit D, attached hereto and incorporated herein. The Initial Conditions Report shall include the facility address, number of existing employees with job titles and dates of employment, work hours including full-time or part-time status, brief description of work performed, salary amount per position, and employee residency, to document retention performance as described above.

Recipient must comply with the terms of this and any related Economic Development Incentive Agreement. The County may upon written notice to and consent of Recipient change the terms of this Agreement.

3. COMPENSATION: Subject to the maximum contract expenditure and all other provisions of this Agreement, the County agrees to pay, and the Recipient agrees to accept, incentive funds upon the Parties' mutual written determination that the Recipient has satisfactorily fulfilled the requirements of this Agreement. The Recipient must submit a written request for payment within six (6) months following the date of such mutual determination.

4. MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Agreement notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Agreement is **ONE HUNDRED THOUSAND DOLLARS AND ZERO CENTS ($100,000.00)** for the Term of this Agreement. In no event shall the County be liable for payment under this Agreement for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Agreement, nor is anything set forth herein a limitation of liability for the Recipient. Any potential expenditure for this Agreement outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. TERM: It is mutually agreed by the Parties that the term of this Agreement shall commence upon execution of this Agreement and shall continue in full force and effect for two (2) years from issuance of Certificate of Occupancy of 85 Rio Grande, Suites 200 & 300, Castle Rock, Colorado 80104, unless terminated earlier in accordance with the provisions herein. If necessary to meet the conditions of this Agreement, any extension of the term of this Agreement shall be contingent upon approval of the Board of County Commissioners, annual funding being

appropriated, budgeted, and otherwise made available for such purposes and subject to the County's satisfaction with Recipient's performance of the terms of this Agreement.

6. CONFLICT OF INTEREST: The Recipient agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the Recipient's participation in the Incentive as described herein, and the Recipient further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Recipient by placing the Recipient's own interests, or the interest of any party with whom the Recipient has a contractual arrangement, in conflict with those of County.

7. INDEMNIFICATION: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Recipient or any other person or entity whatsoever, for any purpose whatsoever. The Recipient shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from this Agreement; provided, however, that the Recipient need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents or employees.

8. LEGAL RELATIONSHIP: The Parties are not each other's agents and no agency exists between the Parties. The Recipient has no legal relationship with Douglas County. The Recipient is neither an employee nor independent contractor of Douglas County.

9. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The Parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

10. ASSIGNMENT: The Recipient covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Recipient to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Agreement and all rights of the Recipient hereunder.

11. COUNTY REVIEW OF RECORDS: The Recipient agrees that, upon request of the Authorized Representative, at any time during the term of this Agreement, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with this Agreement for the purpose of making an audit, examination or excerpts. The Recipient shall maintain such records until the expiration of three (3) years following the end of the term of this Agreement.

12. TERMINATION: Each Party shall have the right to terminate this Agreement, with or without cause, by giving written notice to the other Party of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. The Recipient shall be entitled to receive compensation earned under this Agreement prior to the effective date of such termination. Notwithstanding the above, termination of this Agreement shall not relieve the Recipient of liability to the County for damages sustained by the County by virtue of any breach of the contract by the Recipient.

13. NOTICES: Notices concerning termination of this Agreement, notices of alleged or actual violations of the terms or provisions of this Agreement, and all other notices shall be made as follows:

by the Recipient to:	Douglas County Government Attn: Director of Community Development 100 Third Street Castle Rock, CO 80104 Ph: (303) 660-7460 Email: planning@douglas.co.us
with a copy to:	Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104 Ph: (303) 660-7414 Email: attorney@douglas.co.us
and by the County to:	Riot Platforms, Inc. 3855 Ambrosia Street, Suite 301 Castle Rock, CO 80109 Email: legal@riotplatforms.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, or other method authorized in writing by the Party receiving such notice. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The Parties may from time-to-time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

14. NONDISCRIMINATION: In connection with the performance of work under this Agreement, the Recipient agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

15. GOVERNING LAW; VENUE: This Agreement shall be deemed to have been made in, and construed in accordance with the laws of, the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Recipient

expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

16. COMPLIANCE WITH ALL LAWS AND REGULATIONS: Under this Agreement, the Recipient shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado.

17. SEVERABILITY: In the event any of the provisions of this Agreement are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Agreement it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

18. NO THIRD-PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Agreement and all rights of action relating to such enforcement shall be strictly reserved to the County and the Recipient, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person under such contract.

19. ADVERTISING AND PUBLIC DISCLOSURE: The Recipient shall not include any reference to this Agreement in any of Recipient's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant County Manager, and the Board of County Commissioners.

20. HEADINGS; RECITALS: The headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. The Recitals to this Agreement are incorporated herein.

21. ENTIRE AGREEMENT: The Parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Agreement, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by the Parties with the same formality as this Agreement.

22. COUNTY EXECUTION OF AGREEMENT: This Agreement is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

23. FORCE MAJEURE: No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Agreement may be terminated if such delay makes performance of the Agreement impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party such as, but not limited to, weather conditions, acts of God, strikes, work stoppages, unavailability of or delay in receiving labor or materials, faults by

contractors, subcontractors, utility companies or third parties, fire or other casualty or action of government authorities.

(Remainder of Page Intentionally Blank)

IN WITNESS WHEREOF, the County and the Recipient have executed this Agreement as of the above date.

RIOT PLATFORMS INC.

By: Ryan Werner

Printed Name: Ryan Werner

Title: SVP, Chief Accounting Officer

Date: 7/8/26

ATTEST: (if a corporation)

_____

Title: _____

Signature of Notary Public Required:

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this 8 day of July, 2026, by Ryan Werner.

Witness my hand and official seal

GABRIELA SCHARLEMANN
Notary Public
State of Colorado
Notary ID # 20194009221
My Commission Expires 03-07-2027

Gabriela Scharlemann
Notary Public

My commission expires: March 7, 2027

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, STATE OF COLORADO:

By:_____
Chair

Date:_____

_____
Deputy Clerk to the Board

Date:_____

APPROVED AS TO CONTENT:

_____
Doug DeBord,
County Manager

Date:_____

APPROVED AS TO FORM:

_____
Arielle J. Denis,
Assistant County Attorney

Date:_____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie,
Director of Finance

Date:_____

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Exhibit A
Economic Development Incentive Recommendation – Riot Platforms, Inc.

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Douglas County
ECONOMIC DEVELOPMENT
CORPORATION

CASTLE ROCK EDC ECONOMIC DEVELOPMENT COLORADO

County Commissioners
Douglas County
100 Third Street
Castle Rock, CO 80104

Re: Economic Development Incentive Recommendation – Riot Platforms, Inc.

Dear County Commissioners,

On behalf of Douglas County EDC and the Castle Rock Economic Development Council, we formally request the County Commissioners consider partnering with the Town of Castle Rock to support the retention and expansion of Riot Platforms, Inc. ("Riot"). Our request is that Douglas County consider matching the Town of Castle Rock's proposed economic incentive package of **$100,000** (currently under review by Town Council). This collaboration would significantly strengthen our collective effort to retain a major publicly traded employer and its workforce within Douglas County.

Background and Company Overview Riot Platforms, Inc. (formerly Riot Blockchain, Inc.) is a Nasdaq-listed Bitcoin mining and digital infrastructure company that originated in Castle Rock in 2002 under the name AspenBio, Inc. While the company pivoted from life sciences to cryptocurrency in 2017, it has maintained its corporate headquarters in Castle Rock for over two decades. Today, Riot operates large-scale mining facilities in Texas and Kentucky and an engineering facility in Denver, employing over 650 people nationwide.

The Retention Challenge Riot's current corporate office at the Ambrosia Building (5,000 sq. ft. in the Meadows Town Center) no longer meets its operational needs. The company requires 8,000–12,000 sq. ft. of Class A office space to accommodate its growing corporate staff.

Through a site selection process, Riot has identified a critical disparity in real estate costs. Suitable office space in the Denver Tech Center (DTC) is available at rates significantly lower than comparable options in Castle Rock. Specifically, DTC properties are generally listing at under $25.00/sq. ft. Gross, creating a cost differential of approximately $15.00/sq. ft. compared to Castle Rock. Over a standard five-year lease term, this difference amounts to roughly **$960,000** in additional occupancy costs for remaining in Town.

Strategic Rationale for Incentive Despite the financial argument for relocating to DTC, Riot's leadership has expressed a strong desire to keep their headquarters in Castle Rock. The majority of their corporate staff reside in Castle Rock and Douglas County, contributing to our local economy and community fabric. Retaining a publicly traded technology company aligns directly with the Town and County's economic development goals of fostering primary employment.

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The following points outline the rationale for the disparity between Castle Rock and DTC:

1. Extreme Supply Constraint in Castle Rock vs. Oversupply in DTC

- **Castle Rock (Low Supply):** The office market in Castle Rock is characterized by an acute shortage of available inventory. With a vacancy rate hovering near **5.0%** (and retail even tighter at ~1.7%), businesses are competing for a very limited number of spaces. This scarcity allows landlords to maintain and increase asking rents.
- **DTC (High Supply):** Conversely, the DTC and broader Centennial area are experiencing elevated vacancy rates, reported around **22–26%** in 2024. The shift toward hybrid work has left many large corporate campuses and Class A towers with significant blocks of empty space. Landlords in the DTC are under pressure to fill these vacancies, leading to aggressive pricing, concessions, and lower effective rental rates to attract tenants.

2. Inventory Profile: New Construction vs. Legacy Product

- **Castle Rock (Newer, Higher Cost Inventory):** Much of the Class A office product available in Castle Rock is relatively new construction. New construction commands significantly higher rents ($30–$40+ PSF NNN) to offset modern construction costs and loans that require lease rates to cover the cost of debt service. There is very little "legacy" or older Class B inventory available to bring down the average asking rate.
- **DTC (Aging Legacy Inventory):** The DTC has a vast supply of older office stock, built in the 1980s and 1990s. These properties have a significantly lower financial basis and can compete as the low-cost provider within the Front Range when vacancy rates rise.

3. The difference between Primary Employers and Service Employers

- **Primary employers,** by definition, sell the majority (51%) of their goods and services outside of the community. From a community perspective this is positive, as it brings new dollars into the community that are distributed among employees that ultimately purchase goods and services, increasing the Town and County's sales tax collection. This dynamic, however, affects how primary employers navigate their real estate decisions as the location they choose is not based on proximity to their customer base and is more often tied to real estate cost/availability, access to qualified employees and desirability of the host community.
- **Service employers,** in contrast, make real estate decision based on proximity to customers. They are far more likely to pay more for real estate so long as the local customer can support their business model (which includes real estate costs). When inventory is low, as is the case in Castle Rock and Douglas County, service employers and primary employers often compete for available space.

Recommendation To secure Riot's long-term presence, both the Douglas County EDC and Castle Rock EDC recommended the approval of a performance-based incentive from the Town of Castle Rocks Economic Development Fund and request that Douglas County consider matching the proposed incentive as a way to bridge a portion of the competitive gap of the project. Bringing the total incentive to $200,000. Despite the remaining cost disparity between

Castle Rock and the DTC markets, Riot is prepared to commit to the 85 Rio Grande Dr location, retain its staff and add additional FTE, provided the Town and the County supports the project through their established Economic Development Policies, with an employee retention/expansion incentive, **not to exceed a total of $200,000** ($100,000 from the Town and $100,000 from the County - closing the identified gap by 20%).

- Job Retention Credit: $3,000 per job retained and created paid out per the Town and County's policies over a two-year period.

Approval of this request would secure the retention of 25 full-time, primary employment positions and the commitment to grow an additional 13 Full-time positions and 5 Part-time positions.

We request your review and support of this recommendation. Retaining Riot Platforms ensures that Douglas County continues to be the Headquarters of a significant primary employer.

Sincerely,

Ellie Reynolds
President and CEO
Douglas County EDC

Frank Gray
President and CEO
Castle Rock EDC

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Exhibit B
Douglas County Economic Development Corporation
Business & Development Incentive Program

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Douglas County
ECONOMIC DEVELOPMENT
CORPORATION

DOUGLAS COUNTY

Business & Development Incentive Program

JUNE 2024

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The Douglas County Board of County Commissioners strongly supports Douglas County's primary employers and encourages companies receiving incentives to demonstrate involvement in the community and investment in Douglas County's economic future. For that reason, the Douglas County Board of County Commissioners requests that each recipient investigate membership and sponsorship opportunities in the member organizations of Douglas County Economic Development Corporation.

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6 CAPITAL INFRASTRUCTURE IMPROVEMENTS

7 TARGETED INDUSTRIES

8 RAPID RESPONSES

9 BUSINESS PERSONAL PROPERTY TAX REBATE

9 OFFICE LOAN & LEASE PROGRAMS

10 ADDITIONAL INCENTIVES

Riot Platforms, Inc. Economic Development Incentive Agreement Project File: ED2026-003
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Incentive Program Overview

The Incentive Program provides incentives to support core economic development priorities in unincorporated Douglas County, including attraction and expansion of primary employers; investments in economically significant projects; or serving as economic catalysts. The Incentive Program is designed to create jobs, expand the property tax base for Douglas County, encourage existing businesses to invest in new capital projects and new employees, and spur the construction and expansion of office, industrial, and retail development.

FUNDS

Funds available for the Incentive Program are finite — with approval — incentives are granted on a first-come, first-served basis. Funding for this program is allocated annually.

- Project incentives of $100,000 or less may be administrated by BOCC.
- Project incentives totaling more than $100,000 require approval of the Douglas County BOCC.

APPLICATIONS

Applications for incentives shall include a formal application and submission of information and supporting documentation and required by BOCC and DCEDC based on criteria established below. Submissions based on insufficient information may be a basis for rejecting an application. Because Douglas County is subject to the Colorado Open Records Act, (CORA), C.R.S. 24-72-201 et al, applicants are encouraged to identify any propr-ietary business information in their application as confidential or a trade secret.

Incentives may only be awarded under the incentive program for valid public purposes under Colorado law. Incentives cannot take the form of a donation to a company, nor can any incentive cause the BOCC any liability. This incentive program remains subject to repeal or modification at any time at the discretion of the BOCC. Approval of a given incentive does not create a precedent for consideration or approval of another application, nor does it create any rights or benefits upon any prospective applicant or business. Decisions are final and not subject to appeal. Unsuccessful applicants may submit a new application the following calendar year.

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Job Creation & Retention

INCENTIVES

$5,000

per job created (>$60,000)

$1,000

Additional $1,000 per job if it meets target industry criteria

CRITERIA

1. **Create Jobs:** Minimum number based on company size:
   a. Small (20 or fewer employees)
   b. Medium (21-49 employees)
   a. Large (50+ employees)
2. **Retain Jobs:** Commit to retaining created jobs for a minimum of 24 months.
3. **Location:** Own or lease commercial or industrial property within Douglas County.
4. **Business Activity:** Align with Douglas County's goals and vision.
5. **Approval:** Be approved by the Douglas County Board of County Commissioners (BOCC).
6. **Reporting:** Document employment details (dates, part-time, full-time, salary, residency) for all employees during the incentive agreement.

1. **Targeted Industry:** Aerospace, Healthcare, Finance and Clean Energy

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Capital Infrastructure Improvements

INCENTIVES

- Public funding provided for public infrastructure to support corporate growth and development.
- Funding of major arterial road extensions or expansions to serve commercial, multifamily, or retail development.

CRITERIA

The Board of County Commissioners may increase the infrastructure investment amount for projects demonstrating a significant public benefit.

- Construction of a new building;
- Seek tenant improvement permits; or structured parking; or major arterial extensions*; or intersection improvements*; or traffic control devices; or roundabouts; or pedestrian crosswalks; or improved traffic flow (acceleration/deceleration lanes)
- The metro district approves of the proposed arterial extension*
- Applicant has demonstrated the proposed project would significantly expand employment, sales tax, property taxes, or provide affordable or attainable housing opportunities*

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Targeted Industries

Aerospace, Healthcare, Finance,
& Clean Energy

INCENTIVES

- Up to a 50% rebate (up to 100%) for development and permit fees and taxes in addition to the other job creation and capital improvement incentives.
- Primary employers that qualify

CRITERIA

1. Commercial enterprise (not a nonprofit)
2. Applicants requesting a Target Industry Incentive must meet or exceed the definition of a 2nd State Company as defined below:
   a. Demonstrated operational history past the “startup” stage
   b. Employ 6 or more full-time equivalent W-2 employees for at least six months
   c. Have minimum annual revenue of $750,000
   d. Demonstrate the intent and capacity to grow
   e. Would significantly expand employment, sales tax, property taxes, or provide affordable or attainable housing opportunities*

Riot Platforms, Inc. Economic Development Incentive Agreement Project File: ED2026-003
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Rapid Response

INCENTIVE

With Douglas County Development Corporation (DCEDC), Douglas County's Rapid Response Team (RRT) provides qualifying primary employers with expedited review and approval of land use applications and building permits. The RRT service is valuable in that it reduces the time it generally takes for plans to move through the approval process.

1. **Predictable Permitting Process:**
    a. Guarantees that plans go to the top of the review stack for each reviewing agency (South Metro Fire, Metro Districts, Town & Local Economic Development Divisions, Douglas County Health Department, Engineering Development Review Division, Land Use Review (Planning & Development) Department, etc.

2. **One-Round Reviews**
    a. Typically starts with a company filling out the pre-rapid response form, then meeting with RRT (1 representative from each entity).

        Meeting includes:

        i. Company provides a project overview (including preliminary drawings).
        ii. Entities give feedback.
        iii. After the initial meeting, DCEDC is the mediator if the companies can't work things out on their own with the agencies.

3. **Expedited Entitlements**
        i. Businesses that participate in the program get through the permit process twice as fast.

CRITERIA

1. **Create Jobs:** Based on same criteria for the Job Creation & Retention Incentive.

2. **Retain Jobs:** Commit to retaining created jobs for 24 months.

3. **Location:** Own or lease a commercial or industrial property within Douglas County.

4. **Business Activity:** Align with Douglas County's goals and vision.

5. **Approval:** Be approved by the Douglas County Board of County Commissioners.

6. **Reporting:** Document employment details (dates, part-time, full-time, salary, residency) for all employees during the incentive agreement.

Riot Platforms, Inc. Economic Development Incentive Agreement Project File: ED2026-003
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Business Personal Property Tax Rebate

Over an 8-year period, last recorded in 2023, Douglas County properties have received this tax credit totaling more than $8.7 million countywide.

INCENTIVE

- Douglas County business property owners receive exemptions of $100,000 for property taxes as of 2015.
- The State of Colorado exempts the first $52,000 from the actual value of business personal property per business.

The Douglas County exemption only applies to the Douglas County Government's General Tax, while all other tax authorities remain at the state exemption level.

CRITERIA

1. Apply with BOCC

Office Loan & Lease Programs

The Board of County Commissioners may increase the infrastructure investment amount for projects demonstrating a significant public benefit.

Riot Platforms, Inc. Economic Development Incentive Agreement Project File: ED2026-003
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Additional Incentives

In addition to the Unincorporated Douglas County Business and Development Incentive Program, the **State of Colorado's Office of Economic Development and International Trade** offers several targeted incentive programs for businesses looking to start or expand operations in the state (over 100 different opportunities) – Visit OEDIT Programs and Funding.

The *Business Funding and Incentives Division* works closely with the *Global Business Development Division* and the *Colorado Economic Development Commission* to provide the funding and performance-based incentives needed to create and retain jobs in Colorado.

The **Douglas County Economic Development Corporation** can help you and your business navigate state and county incentives.

Riot Platforms, Inc. Economic Development Incentive Agreement Project File: ED2026-003
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Douglas County
ECONOMIC DEVELOPMENT
CORPORATION

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Exhibit C
Quarterly Report

As stated in the Economic Development Incentive Agreement (Agreement) between Douglas County and Riot Platforms, Inc. (Recipient), Recipient is required to submit quarterly reports with the following data and prior to end of each quarter of the current calendar year to:

Douglas County
Attn: Community Development Director
Submitted by e-mail to planning@douglas.co.us

Recipient shall report all jobs created and retained and provide any additional documentation and information Douglas County may request to demonstrate Recipient compliance with the Agreement.

Company Name	Click or tap here to enter text.
Industry	Click or tap here to enter text.
Number of retained employees, including job titles, dates of employment, and unique "position number" for tracking	Click or tap here to enter text.
Facility Address	Click or tap here to enter text.
Dates of new hires	Click or tap here to enter text.
Period of time new hires have been retained	Click or tap here to enter text.
Brief description of work performed	Click or tap here to enter text.
Work hours, including full-time or part-time status	Click or tap here to enter text.
Salary amount per position	Click or tap here to enter text.
Employee residency – City, County only (please do not include full address details)	Click or tap here to enter text.
I certify that all information provided in this report is true and accurate to the extent of my knowledge.	
Title:	
Print Name:	
Signature:	Date:Click or tap to enter a date.

Docusign Envelope ID: 0913D1AC-69E3-8650-80B2-B5B4AB98F8E2

Exhibit D
Initial Conditions Report

Douglas County
Attn: Community Development Director
Submitted by e-mail to planning@douglas.co.us

Company Name	Click or tap here to enter text.
Industry	Click or tap here to enter text.
Facility Address	Click or tap here to enter text.
Number of existing employees with job titles and dates of employment	Click or tap here to enter text.
Work hours, including full-time or part-time status	Click or tap here to enter text.
Brief description of work performed	Click or tap here to enter text.
Salary amount per position	Click or tap here to enter text.
Employee residency – City, County only (please do not include full address details)	Click or tap here to enter text.
I certify that all information provided in this report is true and accurate to the extent of my knowledge.	
Title:	
Print Name:	
Signature:	Date:Click or tap to enter a date.

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: DJ Beckwith, Principal Planner

DESCRIPTION: Professional Services Contract Between Douglas County and Douglas County Economic Development Corporation in the Amount of $937,500.00.

SUMMARY: The request is for approval of a Professional Services Contract between Douglas County and Douglas County Economic Development Corporation in the amount of $937,500 for the period between January 1st to December 31st of 2026.

STAFF ASSESSMENT: Staff recommends approval of the professional services contract with Douglas County Economic Development Corporation.

REVIEW:

Steven E Koster	Approve	7/1/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026
Samantha Hutchison - FYI	Notified - FYI	7/9/2026

ATTACHMENTS:

Cover Page
Staff Report for DCEDC 2026 Contract

MEETING DATE: July 14, 2026

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ATTACHMENTS:

Staff Report - DCEDC Contract

DOUGLAS COUNTY
COLORADO

Professional Services Contract Staff Report

Date:	July 1, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Kati Carter, AICP, Director of Community Development SK for KCC
CC:	DJ Beckwith, Principal Planner Lauren Pulver, Planning Manager Steven E. Koster, AICP, Deputy Director of Community Development
Subject:	**Professional Services Contract Between Douglas County and Douglas County Economic Development Corporation in the Amount of $937,500**

Board of County Commissioners Business Meeting: **July 14, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

In support of the Board of County Commissioners' (Board) Economic Foundations Core Priority, Douglas County contracts with economic development organizations (EDO) to provide services within the County. The Douglas County Economic Development Corporation (DCEDC) is requesting $937,500 from the County for services to be provided for the period between January 1, 2026, and December 31, 2026.

II. REQUEST

Approval of a professional services contract between Douglas County and DCEDC for $937,500.

III. BACKGROUND

Services provided by the DCEDC are intended to expand the commercial tax base of Douglas County and create, build, and retain strong cooperative partnerships with the economic development and business support organizations and agencies in Douglas County.

DCEDC will provide a written report annually and share resources with other partners to ensure a unified approach for supporting economic development in the County. DCEDC will manage funding for these partners and various other entities throughout the County, like municipal partner chambers of commerce. These organizations represent the varying interests of the region, specific areas of the County, and private sector business. These investments enable the County to leverage economic development tools aptly delivered by our partners and provide an efficient approach to meet various business needs.

The contract amount total is $937,500. Services to be rendered by DCEDC are detailed in Exhibit A of the contract and reflect a robust approach to economic development activities on behalf of the County.

IV. RECOMMENDED ACTION

Staff recommends approval of the professional services contract with Douglas County Economic Development Corporation.

ATTACHMENTS **PAGE**

Professional Services Contract.....3

PUBLIC CONTRACT FOR SERVICES

THIS PUBLIC CONTRACT FOR SERVICES (the "Contract") is made and entered into this ____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **DOUGLAS COUNTY ECONOMIC DEVELOPMENT CORPORATION**, a Colorado Corporation authorized to do business in Colorado (the "Consultant").

RECITALS

WHEREAS, the County is undertaking certain activities for fostering the growth of local businesses and the local economy by maintaining contacts and communication with local business leaders; and

WHEREAS, the County desires to engage the Consultant to render certain professional services and assistance in connection with such undertakings of the County; and

WHEREAS, the Consultant has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

1. LINE OF AUTHORITY: Kati Carter, (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Consultant under this Contract.

2. SCOPE OF SERVICES: All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Consultant.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the County and Consultant, shall be in writing and shall become part of this Contract upon execution.

The Consultant agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Consultant shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Consultant and the County for the use and occupancy by the Consultant of any County facilities or space.

3. COMPENSATION: Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Consultant, and the Consultant agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

4. MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **NINE HUNDRED THIRTY-SEVEN THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS ($937,500.00).** In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. TERM: It is mutually agreed by the parties that the term of this Contract shall commence as of 12:00 a.m. on **January 1, 2026**, and terminate at 11:59 p.m. on **December 31, 2026**. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. INVOICING PROCEDURES: Payment shall be made to the Consultant based upon an invoice submitted by the Consultant, provided such invoice has been approved by the Authorized Representative. Payment will be made to the Consultant within thirty (30) days, or within a mutually agreed upon period after County has received a complete invoice from the Consultant. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Consultant's activities and services rendered, as the County deems appropriate to support the payment to the Consultant. The signature of an officer of the Consultant shall appear on the invoice certifying that the invoice has been examined and found to be correct.

7. CONFLICT OF INTEREST: The Consultant agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of County.

8. INDEMNIFICATION: The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever, for any purpose whatsoever. The Consultant shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Consultant need not indemnify or save harmless the County, its officers, agents and employees from damages resulting solely from the negligence of the County's commissioners, officials, officers, directors, agents and employees.

9. INDEPENDENT CONTRACTOR: The Consultant is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Consultant to perform work under this Contract shall be

and remain at all times, employees of the Consultant for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

11. ASSIGNMENT: The Consultant covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Consultant to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Consultant hereunder.

12. COUNTY REVIEW OF RECORDS: The Consultant agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Consultant shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

13. OWNERSHIP OF DOCUMENTS: Drawings, specifications, guidelines and any other documents prepared by the Consultant in connection with this Contract shall be the property of the County.

14. ASSIGNMENT OF COPYRIGHTS: The Consultant assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Consultant waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

15. TERMINATION: The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Consultant of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant pursuant to this Contract shall become the County's property. The Consultant shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be

relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Consultant.

16. NOTICES: Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Consultant to:	Kati Carter, Director of Community Development Department of Community Development 100 Third Street Castle Rock, CO 80104 Email: kcarter@douglas.co.us
with a copy to:	Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104 (303) 660-7414 E-mail: attorney@douglas.co.us
and by the County to:	Douglas County Economic Development Corporation 300 Plaza Dr, Suite 225 Highlands Ranch, CO 80129 Attn: Ellie Reynolds Email: ereynolds@nwdouglascounty.org

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time to time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. NONDISCRIMINATION: In connection with the performance of work under this Contract, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

18. GOVERNING LAW; VENUE: This Contract shall be deemed to have been made in, and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Consultant expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

19. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Contract by the Consultant shall comply with all applicable laws, rules,

regulations and codes of the United States and the State of Colorado. The Consultant shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

20. SEVERABILITY: In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

21. NO THIRD-PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Consultant, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

22. ADVERTISING AND PUBLIC DISCLOSURE: The Consultant shall not include any reference to this Contract or services performed pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant County Manager, and the Board of County Commissioners.

23. PRIORITY OF PROVISIONS: In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

1st This Contract, Sections 1 through 28
2nd Exhibit C- Insurance Requirements
3rd Exhibit A- Scope of Services

24. HEADINGS; RECITALS: The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

25. ENTIRE AGREEMENT: The parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

26. INSURANCE: The Consultant shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The

Consultant shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Consultant's insurance coverage during the term of this Contract.

27. COUNTY EXECUTION OF AGREEMENT: This Contract is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

28. FORCE MAJEURE: No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party such as, but not limited to, weather conditions, acts of God, strikes, work stoppages, unavailability of or delay in receiving labor or materials, faults by contractors, subcontractors, utility companies or third parties, fire or other casualty or action of government authorities.

(Remainder of Page Intentionally Blank)

IN WITNESS WHEREOF, the County and the Consultant have executed this Contract as of the above date.

DOUGLAS COUNTY ECONOMIC DEVELOPMENT CORPORATION

BY: _____ **ATTEST: (if a corporation)**

Printed Name Ellie Reynolds _____

Title: CEO/President **Title:** _____

DATE: 5/11/2026

Signature of Notary Public Required:

STATE OF Colorado)
) **ss.**
COUNTY OF Douglas)

The foregoing instrument was acknowledged before me this 11th **day of** May **, 20**26**, by** Ellie Reynolds **.**

Witness my hand and official seal

Kaylan Bockenfeld
Notary Public

My commission expires: June 20, 2027

KAYLAN BOCKENFELD
NOTARY PUBLIC,
STATE OF COLORADO
NOTARY ID 20194021858
MY COMMISSION EXPIRES JUNE 20, 2027

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, STATE OF COLORADO:

By:_____
Chair

Date:_____

_____
Deputy Clerk to the Board

Date:_____

APPROVED AS TO CONTENT:

_____
Doug DeBord,
County Manager

Date:_____

APPROVED AS TO FORM:

_____
Arielle J. Denis,
Assistant County Attorney

Date:_____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie,
Director of Finance

Date:_____

Exhibit A

SCOPE OF SERVICE

Purpose: Expand the commercial tax base of Douglas County. Create, build, and retain strong cooperative partnerships with the economic development and business support organizations and agencies in Douglas County.

Background: Douglas County and Douglas County Economic Development Corporation values its economic development partners. Douglas County wants to maintain the valuable and cooperative relationships between various entities in different areas of the County, including the Castle Rock Economic Development Council, Denver South, and municipal economic development programs while continuing to develop and promote the resources available to businesses in Douglas County.

Tasks: Services to be provided include:

1. 2026 Programming Plan and Strategic Initiatives described and incorporated herein as Exhibit B.

2. Receive, analyze, and make recommendations related to economic development funding requests submitted to Douglas County. Receive, manage, and distribute economic development funds issued by Douglas County, as described below:
    - Castle Rock Economic Development Corporation -$75,000
    - Denver South - $70,000
    - Castle Pines Chamber of Commerce - $1,000
    - Castle Rock Chamber of Commerce - $1,000
    - Lone Tree Chamber of Commerce - $1,000
    - Parker Chamber of Commerce - $1,000
    - Aurora / South Metro SBDC - $15,000
    - South Metro Denver Chamber - $1,000
    - Metro Denver EDC - $12,500
3. Provide an annual written progress report to the County no later than January 31, 2027. The report will summarize efforts to implement the Douglas County Economic Development Corporation Strategic Plan, reassess and identify priorities for the upcoming year, and summarize progress towards achieving the tasks and services outlined in this Agreement.

4. Develop a robust business attraction program; identify targeted industries, develop a marketing plan, and respond to business prospects considering relocation to Douglas County.

5. Implement a business retention and expansion program; identify business needs and organizational strategies to meet those needs.

6. Collaborate with the business community, development community and service providers to identify projects that support the real estate, development, and economic development needs (for instance, attainable housing, infrastructure, or industry master plans) in Douglas County.

7. Develop and share resources, information, and technical capabilities (e.g. web site enhancements, data analysis, and business intelligence).

8. Cooperate and collaborate with other economic development- related agencies and organizations in Douglas County to ensure a unified approach for supporting economic development in the County, while respecting the needs and desires of the individual organizations, agencies, and communities.

9. At the direction of the Douglas County Board of County Commissioners, act as the County's representative on community organizations and other economic development organizations.

Douglas County

ECONOMIC DEVELOPMENT CORPORATION

TO: Douglas County Commissioners

FROM: Douglas County Economic Development Corporation (DCEDC)

DATE: March 3, 2026

SUBJECT: 2026 Programming Plan and Strategic Initiatives

The following outlines details of the DCEDC's 2026 strategic roadmap, focusing on business *retention* legislative *advocacy*, and *global* recruitment. Our goal is to leverage Douglas County's elite workforce and infrastructure to secure high-wage job growth and maintain a competitive edge in sectors such as aerospace, life sciences, and cybersecurity.

Key Initiatives for 2026:

Legislative & Advocacy Initiatives

The DCEDC will maintain a direct presence in regional and national policy discussions to ensure a pro-business environment.

- **DCBA Session Kick-Off Event:** (Jan 9) Aligning regional legislative priorities.
- **D.C. Fly-In for Advocacy:** (Nov 9) A mission for local leaders to advocate for federal funding for infrastructure and workforce development before the Colorado Congressional Delegation and federal agencies.
- **Southern Colorado Business Alliance - SCBA:** A unified platform to advocate for pro-business regulations and skilled workforce development.

Targeted Global Recruitment

To capture a larger share of the global economy, the DCEDC will represent Douglas County at several elite international assemblies. Focusing on our target industries *(Aerospace, Finance, Healthcare)*

- **Space Symposium:** (Apr 13-16) Showcasing Douglas County to aerospace leaders within Colorado's "Aerospace Alley". Biggest and most anticipated conference of the year.
- **BIO International Convention:** (Jun 22-25) Positioning the county as a hub for life sciences to 20,000 industry leaders.
- **Farnborough International Airshow:** (Jul 20-24) A global platform in the UK to recruit international aerospace firms and secure foreign direct investment.
- **Black Hat USA:** (Aug 1-6) Engaging with cybersecurity executives to promote Douglas County as a "Secure Hub" for regional headquarters.
- **AMOS International Conference:** (Sept 15-18) Direct engagement with tech innovators in Space Domain Awareness and satellite security.
- **Castle Rock & Metro Denver Target Trip:** (TBD) Potentially in California.

Business Retention and Local Expansion

Sustaining our existing base is critical to long-term stability.

- **Quarterly Business Appreciation Events:** Proactive tools to celebrate local milestones and identify expansion opportunities.
    - **Ravenna Lunch** (Feb 19): A briefing on DCEDC efforts to expand business in 2025.
    - **Business Retention Event** (Apr 1): With HCA Health One.
    - **LEX Trip** (Sep 16-18): Partnership with Denver Metro to travel to Nashville, TN.
    - **November Event:** (TBD) Looking for a business in Parker.
- **Aerospace Day at the Capitol:** (Mar 16) Participation in celebrating the industry leaders, policymakers, and innovators in Colorado aerospace.
- **Annual Breakfast** (May 20): Hosted at the Sanctuary Golf Course. In communication with Nick Sly to be our speaker of the morning. (Vice President, Economist, and Denver Branch Executive at the Federal Reserve Bank of Kansas City)
- **State of Aerospace with Bisnow:** (Aug) A targeted event highlighting aerospace industry opportunities to expand this critical sector within the region.
- **Metro Denver EDC Site Selection Conference:** (Oct 6–9) Provides a platform to engage directly with national site selectors, featuring a dedicated "Douglas County Day" to showcase regional assets and industry clusters.
- **Annual Space Roundup:** (Dec 2–3) Colorado's premier space industry update and networking event, bringing together state aerospace leaders, government, and academia to shape the future of space exploration.
- **Lockheed Martin Supplier Event:** (TBD) Bridging the gap between local manufacturers and global aerospace procurement.

- **Rocket Launch with ULA:** (TBD) A high-profile recruitment delegation at Kennedy Space Center designed to attract new aerospace investment and strengthen prime contractor partnerships.
- **Commercial Broker Event** (TBD): Targeted sponsorship to gain visibility among real estate and economic development professionals, highlighting the county's immense growth potential.

Regional Growth & Sector Development

- **Denver South EDC Roundtable** (Apr 30): A collaborative forum in Lone Tree for regional leaders to align on I-25 corridor growth, infrastructure, and regulatory efficiency.
- **Rocky Mountain Life Sciences - Beaver Run** (Sept 30–Oct 2): A premier investor conference used to secure capital and partnerships for Douglas County's health innovation economy.
- **Denver Chamber Leadership Exchange** (TBD): A strategic sponsorship to cultivate deep collaboration and regional economic cohesion.

Strategic Research & Marketing

- **SCIF Feasibility Study:** Partnering with JLL to evaluate high-security facility infrastructure for defense sectors.
- **National Competitive Edge Analysis:** Hiring expert consultants to benchmark Douglas County against national competitors to optimize our value proposition.
- **Implementation Grant (Phase 2):** End of 2026 deadline to secure funding through Chips Grant, facilitated by OEDIT.
- **Contract Grant Writer**: A way for us to prioritize securing state and federal funding to win competitive awards.
- **OCO Site Selector Consultants**: Providing direct access to a global network of consultants who influence major corporate relocation decisions.
- **ReSimplifi**: A data-driven site selection tool providing prospective businesses with instant access to property data and regional demographics.

Next Steps for the DCEDC

We remain committed to fostering a pro-business ecosystem that attracts global talent while supporting our local anchors like Lockheed Martin and newly acquired Sodern America. We are prepared to move forward with the 2026 roadmap and welcome any specific feedback or tactical priorities from the Board of Commissioners.

Exhibit B

METHOD OF PAYMENT

The Consultant shall submit invoices to the County for services rendered from January 1, 2026 through December 31, 2026. Payment shall be structured in such a manner that 50% will be provided at the time of contract execution and 50% will be provided during the 3rd quarter of 2026.

The County shall pay the Consultant within thirty (30) days of receipt of the invoice, pursuant to Section 6 of the Contract.

Total not to exceed amount of Contract: Nine Hundred Thirty-Seven Thousand Five Hundred Dollars and Zero Cents ($937,500.00).

Exhibit C
INSURANCE REQUIREMENTS

CONSULTANT or CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.
2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if CONSULTANT or CONTRACTOR has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease
4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the CONSULTANT or CONTRACTOR's profession, with limit no less than **$1,000,000** per occurrence or claim, $2,000,000 aggregate.

The Insurance obligations under this agreement shall be the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the COUNTY. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the CONSULTANT or CONTRACTOR under this agreement.

OTHER INSURANCE PROVISIONS:

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. Douglas County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT or CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT or CONTRACTOR's insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the **CONSULTANT or CONTRACTOR's insurance coverage shall be primary** insurance. Any insurance or self-insurance maintained by Douglas County, its officers, officials, employees, or volunteers shall be excess and non- contributory to the CONSULTANT or CONTRACTOR's insurance.

Notice of Cancellation. Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to Douglas County**.

Waiver of Subrogation. CONSULTANT or CONTRACTOR hereby grants to Douglas County a waiver of any right to subrogation which any insurer of said CONSULTANT or CONTRACTOR may acquire against Douglas County by virtue of the payment of any loss under such insurance. CONSULTANT or CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Douglas County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The CONSULTANT or CONTRACTOR agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. Douglas County may require the CONSULTANT or CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Douglas County. The CONSULTANT or CONTRACTOR will indemnify Douglas County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Douglas County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least three (3) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Dat***e prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***three (3)*** years after completion of contract work.

Verification of Coverage. CONSULTANT or CONTRACTOR shall furnish Douglas County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by Douglas County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT or CONTRACTOR's obligation to provide them. Douglas County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, Douglas County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the CONSULTANT or CONTRACTOR to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation, termination, or material change will be sent via mail or e-mail to:

Douglas County Government
Attn: Risk Management
100 Third Street
Castle Rock, Colorado 80104
risk@douglas.co.us

Subcontractors Consultant or Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONSULTANT or CONTRACTOR shall ensure Douglas County is an additional insured on insurance required from subcontractors.

Failure to Procure or Maintain Insurance. The CONTRACTOR will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the CONTRACTOR to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

Governmental Immunity. The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq*. as from time to time amended, or otherwise available to Douglas County, its officers, or its employees

Special Risks or Circumstances

Douglas County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Allison Cutting, Community Services Supervisor

DESCRIPTION: 2026 John Adams Academy Douglas County School Security Funding Agreement in the Amount of $200,000.00.

SUMMARY: John Adams Academy Douglas County (John Adams) submitted a request for $200,000 in school security funding to enhance safety for their students, faculty and staff.

RECOMMENDED ACTION: Staff recommends approval of the 2026 John Adams Academy Douglas County Funding Agreement in the amount of $200,000, as it complies with all federal, state and county approval standards and policies.

REVIEW:

Jennifer Eby	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026
Jennifer Eby - FYI	Notified - FYI	7/9/2026

ATTACHMENTS:

Cover Page
John Adams Staff Report
John Adams Funding Agreement_Redacted

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Allison Cutting, Community Services Supervisor

DESCRIPTION: 2026 John Adams Academy Douglas County School Security Funding Agreement in the Amount of $200,000.00.

SUMMARY: John Adams Academy Douglas County (John Adams) submitted a request for $200,000 in school security funding to enhance safety for their students, faculty and staff.

RECOMMENDED ACTION: Staff recommends approval of the 2026 John Adams Academy Douglas County Funding Agreement in the amount of $200,000, as it complies with all federal, state and county approval standards and policies.

REVIEW:

Jennifer Eby	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

John Adams Staff Report

DOUGLAS COUNTY
COLORADO

Agreement Staff Report

Date:

To: Douglas County Board of County Commissioners

Through: Douglas J. DeBord, County Manager

From: Jennifer L. Eby, AICP, Director of Community Services

CC: Allison E. Cutting, Supervisor, Community Services
Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services

Subject: **2026 John Adams Academy Douglas County School Security Funding Agreement in the amount of $200,000**

Board of County Commissioners' Business Meeting **July 14, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

John Adams Academy Douglas County (John Adams) submitted a request for $200,000 in school security funding to enhance safety for their students, faculty, and staff.

II. REQUEST

Staff requests approval of the 2026 John Adams Academy Douglas County School Security Funding Agreement in the amount of $200,000.

III. BACKGROUND

The Board of County Commissioners (BCC) responded to the STEM Highlands Ranch school shooting in May 2019 by approving $10 million for security upgrades and mental health initiatives to Douglas County schools. To date, the Douglas County School District, fifteen charter schools and eight private schools have been allocated $9,803,329. There is $196,671 remaining in the fund. Approval of the full funding request will require an additional $3,329 from the general fund

IV. DISCUSSION

On June 11, 2026, John Adams submitted a request for $200,000 in school security funding. Specific project details are confidential and have been redacted from the attachment referenced below.

V. RECOMMENDED ACTION

Staff recommends approval of the 2026 John Adams Academy Douglas County Funding Agreement in the amount of $200,000, as it complies with all federal, state, and county approval standards and policies.

ATTACHMENTS **PAGE**

2026 John Adams Academy School Security Funding Agreement 2

2026 John Adams Academy School Security Funding Agreement

Project Title John Adams Academy school security	**Agreement Number** JAADougCo2026
Grantee John Adams Academy Douglas County	**Agreement Performance Beginning Date**
Grantee Unique Entity ID: N/A	**Agreement Performance Expiration Date**
Grant Maximum Amount: $	**CFDA Number:** N/A

Agreement Purpose

The purpose of this agreement is to provide for the acquisition, installation, and related system components of the school safety system.

Exhibits and Order of Precedence

The following Exhibits and attachments are included with this Agreement:

1. Exhibit A, Scope of Work
2. Exhibit B, Payment Terms
3. Exhibit C, Reporting Requirements

In the event of a conflict or inconsistency between this Agreement and any Exhibit or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

1. The provisions of the other sections of the main body of this Agreement.
2. Exhibit A, Scope of Work
3. Exhibit B, Payment Terms
4. Exhibit C, Reporting Requirements
5. Executed Option Letters (if any).

Principal Representatives:

For Douglas County:
Allison Cutting
100 Third Street
Castle Rock, CO 80104
(303) 660-7460
CRSgrants@douglas.co.us

For Grantee:
John Adams Academy Douglas County
Attn: Sarah Kiesewetter
7979 Butte Creek Street
Littleton, CO 80125
(303) 654-9688
Sarah.Kiesewetter@jaadougco.org

REDACTED

SCHOOL SAFETY AND PROTECTION AND MENTAL HEALTH SERVICES FUNDING AGREEMENT

Project Title: **John Adams Academy Technology**

Grant Award: **$**

PARTIES TO AGREEMENT:

DOUGLAS COUNTY: The Board of County Commissioners of the County of Douglas, State of Colorado (the "Board")
Address: 100 Third Street
Castle Rock, CO 80104
Telephone: (303) 660-7401

GRANTEE: John Adams Academy Douglas County

Address: 7979 Butte Creek Street
Littleton, CO 80125

Contact Name: Sarah Kiesewetter
Telephone: (303) 654-9688
Email: Sarah.Kiesewetter@jaadougco.org

RECITALS

A. In 2019, the Douglas County Commissioners approved making available to the schools of the County a one time $10 million grant that will fund school physical security and supportive mental health for student projects that can assist all schools in Douglas County to be safer for students. Of the original grant, $196,671 is currently available.

B. Grantee submitted a proposal to the Board that contemplates the execution of the project entitled above (the "Scope of Work"). The Scope of Work is described in **Exhibit A**

C. Grantee shall adhere to the payment terms outlined in **Exhibit B** and the reporting requirements outlined in **Exhibit C**.

D. The Board approved Grantee's Project on **DATE** subject to the execution of this grant agreement (the "Agreement").

REDACTED

AGREEMENT

NOW, THEREFORE, in consideration of the parties' mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **Incorporation of Recitals and Exhibits A, B and C.** The recitals set forth above and all exhibits are hereby incorporated herein.

2. **Grant and Project.** Subject to the terms and conditions set forth in this Agreement, the Board hereby awards to Grantee a sum not to exceed **$** (the "Grant Award"). The Grant Award shall be used by Grantee solely to complete the Project, in substantial conformity with **Exhibit A**.

3. **Project Scope.** Grantee shall not materially modify the Project without the prior written approval of the Board. Any material modification to the Project undertaken without the Board's prior written consent may be deemed a breach of this Agreement, entitling the Board to all remedies available under this Agreement.

4. **Authorized Representative.** Allison Cutting, (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the Consultant under this Agreement.

5. **Payment of Grant.** Subject to the Board's determination in its sole discretion that Grantee is in compliance with this Agreement, the Board shall disburse the funds for the Grant subject to the terms described in **Exhibit B** (the "Payment Terms"). Any other provision of this Agreement notwithstanding and pursuant to § 29-1-110, C.R.S., the amount of funds appropriated for this Agreement is **Two hundred thousand dollars ($)**. In no event shall the County be liable for payment under this Agreement for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Agreement nor is anything set forth herein a limitation of liability for the Grantee. Any potential expenditure for this Agreement outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

6. **Reporting Requirement.** Grantee agrees to submit the reports as described in **Exhibit C.**

7. **Compliance with Regulatory Requirements and Federal and State Mandates.** Grantee hereby assumes responsibility for compliance with all regulatory requirements in all applicable areas, including, but not limited to, nondiscrimination, worker safety, local labor preferences, preferred vendor programs, equal employment opportunity, use of competitive bidding, and other similar requirements. In addition, Grantee agrees to comply with all necessary licensing and permitting requirements imposed by an agency of a local, state or federal government.

8. **Confidentiality.** The parties agree to keep any specialized details of security arrangements or physical or cyber assets, confidential to the extent possible under the law. Any Party will notify the other of any request to disclose such information prior to its release in order to elicit consent or concerns regarding such disclosure.

9. **Indemnification**. The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Grantee or any other person or entity

whatsoever, for any purpose whatsoever. The Grantee shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including workers' compensation claims, in any way resulting from or arising from this Agreement; provided, however, that the Grantee need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees.

10. Independent Contractor. The Grantee is an independent contractor. Notwithstanding any provision of this Agreement, all personnel and volunteers of the Grantee shall be and remain at all times, employees or volunteers of the Grantee for all purposes. It is not intended nor shall it be construed that the Grantee, its employees or volunteers are agents, employees or officers of the County for any purpose whatsoever.

11. No Waiver of Governmental Immunity Act. The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

12. Audits and Accounting. Grantee shall maintain standard financial accounts, documents, and records relating to the use, management, and operation of the Project. The Board shall have the right, upon reasonable notice to Grantee, to audit the books and records of Grantee which pertain to the Project and to the use and disposition of the Board funds. The Board shall retain the authority to audit for two years after Project completion.

13. Inspection. The Board shall have the right to inspect the Project area to ascertain compliance with this Agreement during business hours at any time during the Project and up to six months after termination or completion of the Project.

14. Termination by County for Convenience. The County may terminate this Agreement at any time and for any reason by providing Grantee written notice of such termination at least thirty (30) calendar days prior to the effective date of such termination. Upon such termination, Grantee shall be entitled to compensation for activities performed in accordance with this Agreement which were incurred prior to the effective date of the termination, but not exceeding the available budget balance at the time of the effective date of the termination.

15. Effect of Project Completion or Termination. Grantee agrees that Project completion or termination of this Agreement does not invalidate continuing obligations imposed on Grantee by this Agreement. Project completion or termination of this Agreement does not alter the County's authority to disallow costs and recover funds on the basis of a later audit or other review, and does not alter Grantee's obligation to return any funds due to the County as a result of later refunds, corrections, or other transactions.

16. Notices. Notices concerning termination of this Agreement, notices of alleged or actual violations of the terms or provisions of this Agreement, and all other notices shall be made as follows:

by the Grantee to: Douglas County

Community Services Department
Allison Cutting
100 Third Street
Castle Rock, CO 80104
(303) 660-7460
E-mail CRSgrants@douglasco.gov

with a copy to:

Douglas County Attorney's Office
100 Third Street
Castle Rock, CO 80104
(303) 660-7414
E-mail attorney@douglas.co.us

and by the County to:

John Adams Academy
Sarah Kiesewetter
7979 Butte Creek Street
Littleton, CO 80125
(303) 654-9688
Sarah.Kiesewetter@jaadougco.org

Said notices shall be delivered personally during normal business hours to the appropriate office above, by prepaid first-class U.S. mail, via facsimile, via electronic mail, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time to time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. Assignment. Grantee may not assign its rights under this Agreement.

18. Applicable Law and Venue. This Agreement shall be governed by the laws of the State of Colorado and venue for any dispute hereunder shall lie exclusively in the County of Douglas, State of Colorado.

19. Severability. If any provision of this Agreement, or the is found to be invalid, the remainder of the provisions of this Agreement, or the application of such provision other than those as to which it is found to be invalid, shall remain in full force and effect.

20. Fax and Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be an original, but all of which when taken together shall constitute one Agreement. In addition, the parties agree to recognize signatures of this Agreement transmitted by fax, email or PDF, as if they were original signatures.

21. Third Party Beneficiary. The Board and Grantee hereby acknowledge and agree that this Agreement is intended only to cover the relative rights and obligations between the Board and Grantee, and that no third-party beneficiaries are intended.

22. Waiver. The failure of either party to enforce a term hereof shall not be deemed a waiver of such term or right of enforcement as to that breach or any subsequent breach of the same, similar,

REDACTED

or different nature. No waiver shall be enforceable hereunder unless signed by the party against whom the waiver is sought to be enforced.

23. Entire Agreement. Except as expressly provided herein, this Agreement constitutes the entire agreement of the parties. No oral understanding or agreement not incorporated in this Agreement shall be binding upon the parties. No changes in this Agreement shall be valid, unless made as an amendment to this Agreement, approved by the Board, and signed by the parties in this Agreement.

(remainder of page intentionally blank)

REDACTED

IN WITNESS WHEREOF, the parties by signature below of their authorized representatives execute this Agreement effective as of the _____ day of _____ 20__.

GRANTEE: John Adams Academy

By: _____

Name: _____

Title: _____

Date: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, _____ by _____.
(name of signatory)

My commission expires: _____

Witness my hand and official seal

_____
Notary Public

REDACTED

APPROVED AS TO CONTENT:

Douglas J. DeBord
County Manager

Date: _____

APPROVED AS TO CONTENT:

Jennifer L. Eby
Director, Community Services

Date: _____

APPROVED AS TO LEGAL FORM:

Arielle Denis
Assistant County Attorney

Date: _____

APPROVED AS TO FISCAL CONTENT:

Christie Guthrie
Director of Finance

Date: _____

REDACTED

EXHIBIT A

PHYSICAL SCHOOL SECURITY IMPROVEMENTS

Douglas County will provide **John Adams Academy Douglas County** funding of up to **$** for:

- s $

PROCUREMENT: To the extent possible, Grantee shall adhere to the Douglas County Government purchasing policy or an equivalent selection process that will ensure fair and competitive bids/quotes are obtained for the use of any Grant Award funds under this Agreement. If Grantee will significantly deviate from such a process, express written permission from the County must be obtained prior to proceeding with the Project.

REDACTED

EXHIBIT B

PAYMENT TERMS

A. Grant Award

The County shall provide Grantee with a total grant award of $, to be used as described in Exhibit A.

B. Eligible Expenses

Eligible expenses under this grant include:

Grant funds will not be used for general operating or unrelated school programming.

C. Grant Closeout

1. Carryforward of Unused Funds

In no event shall the total reimbursement over the four-year contract term exceed .

The funding will be paid according to the following schedule:

- Reimbursements based on itemized invoices **John Adams Academy Douglas County** received for work completed on the Project by their contractors or a certified invoice of other costs incurred by **John Adams Academy Douglas County** in the course of completing the Project. Eligible expenses must occur after the execution date, based on the last signature on this agreement.

- Such invoices will be paid within 30 days of receipt unless there is a dispute about the amounts to be released in which case the County reserves the right to require such additional documentation, including monthly activity reports detailing the activities and services rendered, as the County deems appropriate to support the payments indicated in an invoice.

- Invoices will not be submitted more often than once a month without prior written consent by the County.

- Any amounts invoiced for the Project in excess of the total funds awarded under the Agreement are the responsibility of **John Adams Academy Douglas County**.

- Costs to be covered by the County funds awarded for this Project are only for those directly incurred for actual work completed designing or constructing the Project. No administrative, legal, maintenance, or other indirect design/construction costs will be reimbursed.

No official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and **John Adams Academy Douglas County** shall not to hire, pay, or contract for services of any official, officer or employee of the

REDACTED

County or otherwise take any action that could constitute or create a conflict of interest with the County.

REDACTED

EXHIBIT C

REPORTING REQUIREMENTS

Provide a final report within 90 days of the completion of the Project or a status report 90 days after the end of the school year for multi-year projects. The purpose of this report is to describe the results of the funding award. Focus your answers on how the Project was beneficial to the students served and the outcomes you observed. Provide as much narrative as needed to demonstrate success and tell your story. A sample report is shown below. Any reports containing sensitive specialized information of security arrangements of public schools should be clearly marked "Not Intended For Public Disclosure" at the top and bottom of each page. Please review the organizational information and correct any information that may have changed.

Project Period: **From** _____ **To** _____

Organization: John Adams Academy Douglas County

Project Name: Physical Security Improvements

Grant Amount: $

Contact Name: Sarah Kiesewetter **Title:** Headmistress

Phone: 303-654-9688 **Email:** sarah.kiesewetter@jaadougco.org

1. Describe how the Project funds were used, the progress made toward your goals and objectives and the impact on your facility (e.g. results or outcomes).

2. Describe any feedback you have received from outside your organization as a result of the Project.

3. Did you form any new partnerships? If yes, please describe the partnership(s) and the impact on your efforts.

4. Were you able to leverage additional funds for this Project, through a grant, contribution, or other means?

5. If there were any major variances in the anticipated expenditures as compared to the approved scope of work (Exhibit A) in your contract agreement, please describe what changed.

6. How many individuals are served by your organization that will be impacted by the Project?

_____ _____

Signature **Date**

REDACTED

2026 John Adams Academy School Security Funding Agreement

Project Title John Adams Academy School Security	**Agreement Number** JAADougCo2026
Grantee John Adams Academy Douglas County	**Agreement Performance Beginning Date** July 14, 2026
Grantee Unique Entity ID: N/A	**Agreement Performance Expiration Date** July 14, 2030
Grant Maximum Amount: $200,000	**CFDA Number:** N/A

Agreement Purpose

The purpose of this agreement is to [redacted]

Exhibits and Order of Precedence

The following Exhibits and attachments are included with this Agreement:

1. Exhibit A, Scope of Work
2. Exhibit B, Payment Terms
3. Exhibit C, Reporting Requirements

In the event of a conflict or inconsistency between this Agreement and any Exhibit or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

1. The provisions of the other sections of the main body of this Agreement.
2. Exhibit A, Scope of Work
3. Exhibit B, Payment Terms
4. Exhibit C, Reporting Requirements
5. Executed Option Letters (if any).

Principal Representatives:

For Douglas County:
Allison Cutting
100 Third Street
Castle Rock, CO 80104
(303) 660-7460
CRSgrants@douglasco.gov

For Grantee:
John Adams Academy Douglas County
Attn: Sarah Kiesewetter
7979 Butte Creek Street
Littleton, CO 80125
(303) 654-9688
Sarah.Kiesewetter@jaadougco.org

SCHOOL SAFETY AND PROTECTION AND MENTAL HEALTH SERVICES FUNDING AGREEMENT

Project Title: **John Adams Academy School Security**

Grant Award: **$200,000**

PARTIES TO AGREEMENT:

DOUGLAS COUNTY: The Board of County Commissioners of the County of Douglas, State of Colorado (the "Board")
Address: 100 Third Street
Castle Rock, CO 80104
Telephone: (303) 660-7401

GRANTEE: John Adams Academy Douglas County

Address: 7979 Butte Creek Street
Littleton, CO 80125

Contact Name: Sarah Kiesewetter
Telephone: (303) 654-9688
Email: Sarah.Kiesewetter@jaadougco.org

RECITALS

A. In 2019, the Douglas County Commissioners approved making available to the schools of the County a one time $10 million grant that will fund school physical security and supportive mental health for student projects that can assist all schools in Douglas County to be safer for students. Of the original grant, $196,671 is currently available.

B. Grantee submitted a proposal to the Board that contemplates the execution of the project entitled above (the "Scope of Work"). The Scope of Work is described in **Exhibit A**

C. Grantee shall adhere to the payment terms outlined in **Exhibit B** and the reporting requirements outlined in **Exhibit C**.

D. The Board approved Grantee's Project on **July 14, 2026** subject to the execution of this grant agreement (the "Agreement").

AGREEMENT

NOW, THEREFORE, in consideration of the parties' mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Incorporation of Recitals and Exhibits A, B and C. The recitals set forth above and all exhibits are hereby incorporated herein.

2. Grant and Project. Subject to the terms and conditions set forth in this Agreement, the Board hereby awards to Grantee a sum not to exceed **$200,000** (the "Grant Award"). The Grant Award shall be used by Grantee solely to complete the Project, in substantial conformity with **Exhibit A**.

3. Project Scope. Grantee shall not materially modify the Project without the prior written approval of the Board. Any material modification to the Project undertaken without the Board's prior written consent may be deemed a breach of this Agreement, entitling the Board to all remedies available under this Agreement.

4. Authorized Representative. Allison Cutting, (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the Grantee under this Agreement.

5. Payment of Grant. Subject to the Board's determination in its sole discretion that Grantee is in compliance with this Agreement, the Board shall disburse the funds for the Grant subject to the terms described in **Exhibit B** (the "Payment Terms"). Any other provision of this Agreement notwithstanding and pursuant to § 29-1-110, C.R.S., the amount of funds appropriated for this Agreement is **Two Hundred Thousand Dollars ($200,000)**. In no event shall the County be liable for payment under this Agreement for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Agreement nor is anything set forth herein a limitation of liability for the Grantee. Any potential expenditure for this Agreement outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

6. Reporting Requirement. Grantee agrees to submit the reports as described in **Exhibit C.**

7. Compliance with Regulatory Requirements and Federal and State Mandates. Grantee hereby assumes responsibility for compliance with all regulatory requirements in all applicable areas, including, but not limited to, nondiscrimination, worker safety, local labor preferences, preferred vendor programs, equal employment opportunity, use of competitive bidding, and other similar requirements. In addition, Grantee agrees to comply with all necessary licensing and permitting requirements imposed by an agency of a local, state or federal government.

8. Confidentiality. The parties agree to keep any specialized details of security arrangements or physical or cyber assets, confidential to the extent possible under the law. Any party will notify the other of any request to disclose such information prior to its release in order to elicit consent or concerns regarding such disclosure.

9. **Indemnification**. The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Grantee or any other person or entity whatsoever, for any purpose whatsoever. The Grantee shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including workers' compensation claims, in any way resulting from or arising from this Agreement; provided, however, that the Grantee need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees.

10. **Independent Contractor.** The Grantee is an independent contractor. Notwithstanding any provision of this Agreement, all personnel and volunteers of the Grantee shall be and remain at all times, employees or volunteers of the Grantee for all purposes. It is not intended nor shall it be construed that the Grantee, its employees or volunteers are agents, employees or officers of the County for any purpose whatsoever.

11. **No Waiver of Governmental Immunity Act**. The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

12. **Audits and Accounting**. Grantee shall maintain standard financial accounts, documents, and records relating to the use, management, and operation of the Project. The Board shall have the right, upon reasonable notice to Grantee, to audit the books and records of Grantee which pertain to the Project and to the use and disposition of the Board funds. The Board shall retain the authority to audit for two years after Project completion.

13. **Inspection**. The Board shall have the right to inspect the Project area to ascertain compliance with this Agreement during business hours at any time during the Project and up to six months after termination or completion of the Project.

14. **Termination by County for Convenience.** The County may terminate this Agreement at any time and for any reason by providing Grantee written notice of such termination at least thirty (30) calendar days prior to the effective date of such termination. Upon such termination, Grantee shall be entitled to compensation for activities performed in accordance with this Agreement which were incurred prior to the effective date of the termination, but not exceeding the available budget balance at the time of the effective date of the termination.

15. **Effect of Project Completion or Termination.** Grantee agrees that Project completion or termination of this Agreement does not invalidate continuing obligations imposed on Grantee by this Agreement. Project completion or termination of this Agreement does not alter the County's authority to disallow costs and recover funds on the basis of a later audit or other review, and does not alter Grantee's obligation to return any funds due to the County as a result of later refunds, corrections, or other transactions.

16. **Notices.** Notices concerning termination of this Agreement, notices of alleged or actual violations of the terms or provisions of this Agreement, and all other notices shall be made as follows:

by the Grantee to:	Douglas County Community Services Department Allison Cutting 100 Third Street Castle Rock, CO 80104 (303) 660-7460 E-mail CRSgrants@douglasco.gov
with a copy to:	Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104 (303) 660-7414 E-mail attorney@douglasco.gov
and by the County to:	John Adams Academy Sarah Kiesewetter 7979 Butte Creek Street Littleton, CO 80125 (303) 654-9688 Sarah.Kiesewetter@jaadougco.org

Said notices shall be delivered personally during normal business hours to the appropriate office above, by prepaid first-class U.S. mail, via facsimile, via electronic mail, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time to time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. Assignment. Grantee may not assign its rights under this Agreement.

18. Applicable Law and Venue. This Agreement shall be governed by the laws of the State of Colorado and venue for any dispute hereunder shall lie exclusively in the County of Douglas, State of Colorado.

19. Severability. If any provision of this Agreement is found to be invalid, the remainder of the provisions of this Agreement, or the application of such provision other than those as to which it is found to be invalid, shall remain in full force and effect.

20. Fax and Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be an original, but all of which when taken together shall constitute one Agreement. In addition, the parties agree to recognize signatures of this Agreement transmitted by fax, email or PDF, as if they were original signatures.

21. Third Party Beneficiary. The Board and Grantee hereby acknowledge and agree that this Agreement is intended only to cover the relative rights and obligations between the Board and Grantee, and that no third-party beneficiaries are intended.

22. **Waiver.** The failure of either party to enforce a term hereof shall not be deemed a waiver of such term or right of enforcement as to that breach or any subsequent breach of the same, similar, or different nature. No waiver shall be enforceable hereunder unless signed by the party against whom the waiver is sought to be enforced.

23. **Entire Agreement.** Except as expressly provided herein, this Agreement constitutes the entire agreement of the parties. No oral understanding or agreement not incorporated in this Agreement shall be binding upon the parties. No changes in this Agreement shall be valid, unless made as an amendment to this Agreement, approved by the Board, and signed by the parties in this Agreement.

(remainder of page intentionally blank)

IN WITNESS WHEREOF, the parties by signature below of their authorized representatives execute this Agreement effective as of the _____ day of _____ 20__.

GRANTEE: John Adams Academy

By: _____

Name: _____

Title: _____

Date: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, _____ by _____.
(name of signatory)

My commission expires: _____

Witness my hand and official seal

_____
Notary Public

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS

_____
George Teal
Chair of the Board

Date: _____

APPROVED AS TO CONTENT:

_____
Douglas J. DeBord
County Manager

Date: _____

APPROVED AS TO CONTENT:

_____
Jennifer L. Eby
Director, Community Services

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Arielle J. Denis
Assistant County Attorney

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie
Director of Finance

Date: _____

EXHIBIT A

PHYSICAL SCHOOL SECURITY IMPROVEMENTS SCOPE OF WORK

A. Project Purpose

A grant of **$200,000** is awarded to **John Adams Academy Douglas County** to support [redacted].

- [redacted]

B. Procurement Requirements

To the extent possible, Grantee shall adhere to the Douglas County Government purchasing policy or an equivalent selection process that will ensure fair and competitive bids/quotes are obtained for the use of any Grant Award funds under this Agreement. If Grantee will significantly deviate from such a process, express written permission from the County must be obtained prior to proceeding with the Project.

EXHIBIT B

PAYMENT TERMS

A. Grant Award

The County shall provide Grantee with a total grant award of $200,000, to be used as described in Exhibit A.

B. Eligible Expenses

Eligible expenses under this grant include:

- [redacted]

Grant funds will not be used for general operating or unrelated school programming.

C. Reimbursement of Eligible Costs

All eligible expenses will be reimbursed by the County over a four-year period. Reimbursement in any given year shall not exceed the Annual Maximum set forth below.

Calendar Year	Purpose	Maximum Annual Amount
[redacted]	[redacted]	[redacted]
Total		**$ 200,000**

Grantee must submit itemized invoices with supporting documentation for all expenditures to receive reimbursement. Reimbursements are subject to verification and compliance with the terms of this agreement.

D. Grant Closeout

1. Carryforward of Unused Funds

Unused funds from an annual maximum may be carried forward, upon prior written approval by the County, and added to the following year's Annual Maximum. Requests must be submitted no later than January 31 of each calendar year. Approval of any carryforward is at the County's discretion.

In no event shall the total reimbursement over the four-year contract term exceed $200,000.

Grant funds shall be reimbursed in accordance with the following procedures:

- Reimbursements based on itemized invoices **John Adams Academy Douglas County** received for work completed on the Project by their contractors or a certified invoice of other costs incurred by **John Adams Academy Douglas County** in the course of completing the Project. Eligible expenses must occur after the execution date, based on the last signature on this agreement.

- Such invoices will be paid within 30 days of receipt unless there is a dispute about the amounts to be released in which case the County reserves the right to require such additional documentation, including monthly activity reports detailing the activities and services rendered, as the County deems appropriate to support the payments indicated in an invoice.

- Invoices will not be submitted more often than once a month without prior written consent by the County.

- Any amounts invoiced for the Project in excess of the total funds awarded under the Agreement are the responsibility of **John Adams Academy Douglas County**.

- Costs to be covered by the County funds awarded for this Project are only for those directly incurred for actual work completed designing or constructing the Project. No administrative, legal, maintenance, or other indirect design/construction costs will be reimbursed.

No official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and **John Adams Academy Douglas County** shall not hire, pay, or contract for services of any official, officer or employee of the County or otherwise take any action that could constitute or create a conflict of interest with the County.

EXHIBIT C

REPORTING REQUIREMENTS

Provide a final report within 90 days of the completion of the Project or a status report 90 days after the end of the school year for multi-year projects. The purpose of this report is to describe the results of the funding award. Focus your answers on how the Project was beneficial to the students served and the outcomes you observed. Provide as much narrative as needed to demonstrate success and tell your story. A sample report is shown below. Any reports containing sensitive specialized information of security arrangements of public schools should be clearly marked "Not Intended For Public Disclosure" at the top and bottom of each page. Please review the organizational information and correct any information that may have changed.

Project Period: **From** _____ **To** _____

Organization: John Adams Academy Douglas County

Project Name: John Adams School Security

Grant Amount: $200,000

Contact Name: Sarah Kiesewetter **Title:** Headmistress

Phone: 303-654-9688 **Email:** sarah.kiesewetter@jaadougco.org

1. Describe how the Project funds were used, the progress made toward your goals and objectives and the impact on your facility (e.g. results or outcomes).

2. Describe any feedback you have received from outside your organization as a result of the Project.

3. Did you form any new partnerships? If yes, please describe the partnership(s) and the impact on your efforts.

4. Were you able to leverage additional funds for this Project, through a grant, contribution, or other means?

5. If there were any major variances in the anticipated expenditures as compared to the approved scope of work (Exhibit A) in your contract agreement, please describe what changed.

6. How many individuals are served by your organization that will be impacted by the Project?

_____ _____

Signature **Date**

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Morgan Morehart, LICT, CPSI, Parks Operations Manager

DESCRIPTION: Fee Waiver in the Amount of $935,00 for South Suburban Parks and Recreation 8K Trail Run at Bluffs Regional Park.

SUMMARY: This request is for South Suburban Parks and Recreation for a fee waiver of $935 for the use of Bluffs Regional Park for the Bluffs 8K Trail Run Event on August 30, 2026.

STAFF ASSESSMENT: The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the event fee for South Suburban Parks and Recreation.

REVIEW:

Steve Shoultz	Approve	6/29/2026
Dan Avery	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026
Megan Grandsard - FYI	Notified - FYI	7/9/2026
Celeste Deal - FYI	Notified - FYI	7/9/2026

ATTACHMENTS:

Cover Page
Fee Waiver Staff Report South Suburban Parks and Recreation

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Morgan Morehart, LICT, CPSI, Parks Operations Manager

DESCRIPTION: Fee Waiver in the Amount of $935,00 for South Suburban Parks and Recreation 8K Trail Run at Bluffs Regional Park.

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REVIEW:

Steve Shoultz	Approve	6/29/2026
Dan Avery	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Fee Waiver Staff Report South Suburban Parks and Recreation

DOUGLAS COUNTY
COLORADO

Fee Waiver Staff Report

Date:

To: Douglas County Board of County Commissioners

Through: Dan Avery, Deputy County Manager

From: Steve Shoultz, CPRE, Director of Parks and Recreation

CC: Morgan Morehart, Parks Operations Manager
Nick Giauque, CPRP, Parks Programs Manager
Amy Knopp, MSOL, Rueter-Hess Recreation Manager

Subject: **Fee Waiver in the amount of $935 for South Suburban Parks and Recreation 8K Trail Run at Bluffs Regional Park**

Board of County Commissioners Hearing: **July 14, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

South Suburban Parks and Recreation request a fee waiver of $935 for the use of Bluffs Regional Park for the Bluffs 8K Trail Run Event on August 30, 2026.

II. BACKGROUND

South Suburban Parks and Recreation has hosted the Bluffs 8K Trail Run at Bluffs Regional Park each August for the past ten years. The event attracts approximately 250 participants and is organized by South Suburban Parks and Recreation with support from the City of Lone Tree. Registration fees are kept minimal to ensure the event remains affordable and accessible to the community. The fee waiver will reduce their cost from $1,210 to $275 making their event affordable for community members.

South Suburban is committed to minimizing impacts on the trail system by staffing water stations, collecting and removing all event-related trash, and implementing measures to reduce trail wear.

III. REQUEST

South Suburban Parks and Recreation request a fee waiver of $935 for the use of Bluffs Regional Park for the Bluffs 8K Trail Run Event on August 30, 2026.

IV. STAFF ASSESSMENT

The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the event fee for South Suburban Parks and Recreation.

ATTACHMENTS **PAGE**

Fee Waiver Request 3

SOUTH SUBURBAN PARKS & RECREATION

Administration

4810 E. County Line Rd.
Littleton, CO 80126
303.798.5131

Dear Douglas County Board of County Commissioners:

South Suburban Parks and Recreation has been hosting a regional 8K trail run at Bluffs Regional Park in the month of August for the last ten (10) years. This race is organized by South Suburban Parks and Recreation and supported by the City of Lone Tree.

In 2022, and years prior, South Suburban paid a permit fee of $100 to host the community race. In 2023, the permit cost increased to $275. Currently, the overall permit cost for this event would be $1,210.

The Bluffs 8K Trail run, scheduled to take place on Sunday, August 30 at 8:00am, is a community-focused event that draws about 250 people. While South Suburban collects minimal registration fees, the goal is to provide this recreation amenity at an affordable cost to anyone interested.

As a government partner, South Suburban is requesting that the permit fee to use the Bluffs Regional Park Trail for the 200+ participant race be the same as 2023, $275, or waived, if feasible.

As a Park and Recreation entity that also manages trails, we can understand the impact a large volume of people can have on a trail. To minimize these conditions, we take steps to ensure that significant trail damage does not occur, and careful to maintain the trails' quality.

The three (3) water stations are all equipped with multiple staff and/or volunteers, who collect all the trash and pack it out upon completion. The trash is then disposed of in our own trash receptors and removed from the site. We have taken pride in upholding the trail and ensure Douglas County Trails staff are not impacted.

Thank you for taking the time to consider our request for a fee waiver or reduction. We look forward to our continued partnership in the future.

Ryan Daberkow

Athletics Manager

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Holly Ryan, Chief Deputy Public Trustee

DESCRIPTION: Resolution Approving BOK Financial as a Financial Institution for Douglas County.

SUMMARY: A resolution approving the use of BOK Financial as depository for public trustee.

RECOMMENDED ACTION: Approve Resolution

REVIEW:

Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
Resolution Approve BOK 6.26.26

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Holly Ryan, Chief Deputy Public Trustee

DESCRIPTION: Resolution Approving BOK Financial as a Financial Institution for Douglas County.

SUMMARY: A resolution approving the use of BOK Financial as depository for public trustee.

RECOMMENDED ACTION: Approve Resolution

REVIEW:

Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Resolution Approve BOK 6.26.26

RESOLUTION NO. R-026-

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

A RESOLUTION APPROVING BOK FINANCIAL AS A FINANCIAL INSTITUTION FOR DOUGLAS COUNTY

***WHEREAS*,** pursuant to C.R.S. §30-10-708, the Board of County Commissioners ("Board") for Douglas County, Colorado ("County") approve BOK Financial – CO as financial institution for use by the County Public Trustee's Office.

BE IT RESOLVED, BOK Financial – CO ("BOK") is designated as the depository financial institution of the County with the unconditional authority to accept at any time for the credit on behalf of the County deposits made of funds in whatever form and whatever manner endorsed or, if not endorsed, to supply any endorsement necessary to obtain the right to collect the proceeds of such deposit, and BOK may rely on any waiver of a restrictive endorsement made by the County.

BOK is hereby authorized to pay or to otherwise honor or apply checks, drafts, notes, bills of exchange, acceptances, undertakings and other instruments or orders for the payment, transfer or withdrawal of money for whatever purpose and to whomever payable without inquiry, and without regard to the application or use of the proceeds.

***BE IT FURTHER RESOLVED*,** the County Public Trustee and his or her authorized representative for the benefit of the County are hereby authorized and empowered to accept for the County all drafts, notes, bills of exchange, acceptances, undertakings or other papers accompanying them.

***BE IT FURTHER RESOLVED*,** the County Public Trustee and his or her authorized representative for the benefit of the County are hereby authorized to obtain digital access to the County's depository account(s) and to enroll in all account services for which digital self-enrollment is offered.

***BE IT FURTHER RESOLVED*,** the County Public Trustee and his or her authorized representative for the benefit of the County is hereby authorized and empowered to enter into agreements and to execute orders for transfers of funds electronically, by public or private wire transfer systems or otherwise from or to accounts at BOK or any other financial institution. BOK may accept the representations of the County Public Trustee or a person expressly designated in writing by the County Public Trustee giving telephone or wire instructions for transfer of funds.

***BE IT FURTHER RESOLVED*,** the County Public Trustee and his or her authorized representative for the benefit of the County is hereby authorized and empowered to sign such account-related and Treasury agreements for the conduct of and for rights and liabilities relating

to this account as may be from time to time required by BOK and receive all orders for the payment of money drawn on the County with documents, instruments, or securities accompanying them.

***BE IT FURTHER RESOLVED*,** the County Public Trustee and his or her authorized representative for the benefit of the County are hereby authorized to order BOK to stop payment of any item drawn on said account.

***BE IT FURTHER RESOLVED*,** the County Public Trustee and his or her authorized representative for the benefit of the County has the authority and ability to add and delete any treasury or bank services made available or provided by BOK.

***BE IT FURTHER RESOLVED*,** the County Public Trustee has the authority to appoint representatives for his or her Office and to add or remove any of the Authorized Signers from the accounts of the County held and maintained at BOK without further resolution or action by the County.

BE IT FURTHER RESOLVED, the County agrees that BOK may rely on the foregoing authority granted by the County through this resolution until BOK receives a new written resolution of the County modifying, amending, or terminating the authority hereby provided.

PASSED AND ADOPTED this 14th day of July 2026, in Castle Rock, Douglas County, Colorado.

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

BY:

_____
George Teal, Chair

ATTEST:

_____
Hayley Hall, Clerk to the Board

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Robert H. Rotherham, Jr., Commander

DESCRIPTION: State Fiscal Year 2027 Law Enforcement Assistance Funding Award Grant Award Acceptance in the Amount of $19,696.74.

SUMMARY: On June 12, 2026, the Sheriff's Office received an award letter approving funding in the amount of $19,696.74 in the form of a State of Colorado Purchase Order through the Colorado Department of Transportation (CDOT) for the State Fiscal Year 2027 Law Enforcement Assistance Funding Award (LEAF) Grant for the purchase of equipment to use for DUI enforcement.

The purpose of the HVE funding is to reimburse the Sheriff's Office for the purchase of equipment for the use in DUI detection and enforcement within the enforcement period of July 1, 2026 through June 30, 2027.

The application, award, approved budget and the State of Colorado Purchase Order are included for reference.

RECOMMENDED ACTION: Request that the Board accept the FY2027 Law Enforcement Assistance Funding Award (LEAF) Grant Award Acceptance - $19,696.74- no signatures are required.

REVIEW:

Darren Weekly	Approve	7/9/2026
Jeff Garcia	Approve	7/9/2026
Christie Guthrie	Approve	7/9/2026
Doug DeBord	Approve	7/10/2026

ATTACHMENTS:

Cover Page
Douglas Co SO LEAF FFY27 Budget $19696.74
Douglas County LEAF SFY27 PO 411044926
SFY27 HVE Application_submitted 03232026
Doug Co SO LEAF SFY27 Award $19696.74

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Robert H. Rotherham, Jr., Commander

DESCRIPTION: State Fiscal Year 2027 Law Enforcement Assistance Funding Award Grant Award Acceptance in the Amount of $19,696.74.

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The application, award, approved budget and the State of Colorado Purchase Order are included for reference.

RECOMMENDED ACTION: Request that the Board accept the FY2027 Law Enforcement Assistance Funding Award (LEAF) Grant Award Acceptance - $19,696.74- no signatures are required.

REVIEW:

Darren Weekly	Approve	7/9/2026
Jeff Garcia	Approve	7/9/2026
Christie Guthrie	Approve	7/9/2026
Doug DeBord	Approve	7/10/2026

ATTACHMENTS:

Douglas Co SO LEAF FFY27 Budget $19696.74
Douglas County LEAF SFY27 PO 411044926
SFY27 HVE Application_submitted 03232026
Doug Co SO LEAF SFY27 Award $19696.74

Docusign Envelope ID: 4083BC9E-F731-8455-83AC-F62507795A0E

Application reviewed by LEAF Review Committee 05/05/2026. Approved for : Kustom Signals(2) LaserCams, Lifeloc: (15) PBTs. Application approved for LEAF SFY27 funding amount: $19696.74 ljt

LAW ENFORCEMENT ASSISTANCE FUND (LEAF)

APPLICATION FOR SUPPLEMENTAL IMPAIRED DRIVING & HVE PROVISIONS FUNDING

State Fiscal Year (SFY) 2027

Due April 10, 2026

CDOT's Office of Transportation Safety (OTS) may provide funding to compliant Law Enforcement Agencies for supplemental provisions to be used to support Colorado's impaired driving laws through the Law Enforcement Assistance Fund (LEAF).

TO APPLY FOR FUNDING

The OTS will review and evaluate which applicants can most effectively demonstrate that an award of funds from LEAF shall have the greatest impact on impaired driving related crashes, injuries and fatalities. This application shall be evaluated based on the following:

Applicant must currently receive impaired driving funding through the HSO (via State HVE or NHTSA) Impaired Driving programs.

A complete description of current/past awarded Impaired Driving, HVE programs from the Office of Transporation Safety, Highway Safety Office in the last three years. Include current applications that have been submitted for 2027.

Provide a brief statement about why there is a necessary, reasonable and relevant need for the requested provisions. When and how the requested provisions will be used and expected outcome of use during OTS awarded grant programs.

Agency must remain compliant with C.R.S. 24-31-903 – Division of Criminal Justice Report; Law Enforcement Integrity Reporting. (Agency may contact cdps_dcj_lei@state.co.us or visit **Law Enforcement Integrity** for compliance information.)

Copies of all vendor quotes with per each pricing, shipping and handling, must be provided.

To apply for funding, return completed form (page 1 & 2) plus copies of all provision quote(s) via email no later than April 10, 2026 to your Law Enforcement Liaison or HSO Grant Program Manager.

All highlighted sections must be filled in; tab to advance through fields. Scroll down to advance to page 2.

Agency Name:	Douglas County Sheriff's Office
Agency Address:	4000 Justice Way, Castle Rock, CO 80109

Grant Project Coordinator:	Sergeant Trace Warrick
Email:	twarrick@dcsheriff.net
Phone:	720-648-0463
Secondary Contact:	Sergeant Mark O'Haorld
Email:	moharold@dcsheriff.net
Phone:	720-474-6298
Budget/ Financial Contact:	Kim Browning
Email:	kbrowning@dcsheriff.net
Phone Number:	303-660-7534
Head of Agency/ Chief:	Sheriff Darren Weekly
Email:	dweekly@dcsheriff.net
Phone:	303-660-7505

Current Population in Jurisdiction:	393995
Current Sworn Personnel:	444
Authorized Sworn Capacity:	444
Problem Identification Data 1/1/2025 - 12/31/2025	
# of impaired driving arrests:	361
# of impaired driving crashes:	99
# of impaired driving injury crashes:	18
# of impaired driving fatal crashes:	1
check this box if Law Enforcement Agency is in compliance with C.R.S. 24-31-903.	☑

Vendor Quote #	Name of Part/Provision	Manufacturer	Part Number	Price per each	Quantity	$ REQUESTED
00020840	LaserCam4	Kustom Signals	2100	$ 6,495.00	2	$ 12,990.00
00020840	LaserCam4 S&H	Kuston Signals		$ 96.00	1	$ 96.00
189262	FC10Plus	Lifeloc Technologies	11111	$ 438.00	15	$ 6,570.00
119262	FC10Plus S&H	Lifeloc Technologies		$ 40.74	1	$ 40.74
						$ 0.00
						$ 0.00
						$ 0.00
						$ 0.00
						$ 0.00
						$ 0.00
						$ 0.00
						$ 0.00
						$ 0.00

Approved for :
Kustom Signals(2) LaserCams, Lifeloc: (15) PBTs.
Freight as quoted.

Application approved for LEAF SFY27 funding amount: $19696.74

Tab to advance through fields.	**Total LEAF Grant funds Requested:** $ 19,696.74
(HSO Office Only) Approved by: HSO reviewer name	Total Grant Funds Approved by OTS $ 0.00 cccccc

LEAF Review Committee 05/5/2026

$19,696.74

Docusign Envelope ID: 4083BC9E-F731-8455-83AC-F62507795A0E

LEAF SFY27 Supplemental Application

The completed following sections will be used to evaluate this application on the effectiveness in having the greatest impact on impaired driving crashes, injuries, and fatalities. (Be brief and concise)

Agency must currently receive impaired driving funding through the HSO (via State HVE or NHTSA) Impaired Driving programs. Provide a list of current/past awarded NHTSA Impaired Driving and/or State High Visibility Enforcement grants for the last 5 years. Include Program Titles and awarded amounts for each grant, as well as FY27 State and Federal funding applications as submitted to the Highway safety Office.

FY2023- CDOT HVE grant- awarded $35,000
FY2024- CDOT HVE grant- awarded $50,000
FY2025- CDOT HVE grant- awarded $65,000
FY2026- CDOT HVE grant- awarded $65,000
FY2027- CDOT HVE grant- awarded $ TBD

Provide a list of the requested provisions, supplies and tools. Attach copies of all vendor quotes for all items requested.

Preliminary Breath Test instruments

Lidar speed measuring devices

Provide a brief statement about why there is a necessary, reasonable and relevant need for the requested equipment. When and how the requested equipment will be used and expected outcome of use during OTS approved/awarded Impaired Driving and HVE programs.

Our traffic unit deputies are the primary deputies conducting DUI investigations within unincorporated Douglas County. We have a rotating DUI car that each member of the unit is assigned to throughout the year. Our traffic deputies respond to take over DUI investigations when suspected DUI drivers are located by patrol either through calls for service (REDDI, crashes, other criminal investigations,, etc.) or through proactive contacts (traffic stops, suspicious vehicles, etc.). Having a PBT assigned to each deputies car will give them the extra tool to determine impairment by alcohol and confirm the clues they are seeing as impairment.

Our deputies each have assigned lidar units (LTI SBX) but they do not have any means of providing photo or video evidence unless the deputy physically takes a photo of the laser reading and uploads it for court. Our DA's office has informed us there is difficulty in obtaining convictions on traffic related cases including DUI cases they prosecute without photo/video evidence of the speeding violation or reason for the stop. The lasers requested have built in photo/video capability and will show not only the readout but also the violator vehicle and license plate information to aid in a photo or short video clip that can be uploaded to evidence for prosecution.

Both of these pieces of equipment will allow our deputies to better detect and apprehend DUI drivers, and will also allow better prosecution of those drivers in court so they are held responsible for their choices.

Is your Agency in Compliance with the Department of Public Safety? If not, explain. ☑ YES ☐ NO

Application submitted by: Signed by: Division Chief Joel White 56DA3D02785D410... 4/9/2026

Div. Chief

Docusign Envelope ID: 4083BC9E-F731-8455-83AC-F62507795A0E

KUSTOM SIGNALS INC®

MPH INDUSTRIES

Address 10901 W. 84th Terrace, Suite 100
Lenexa, KS 66214

Quote Number 00020840

MPH Industries, Inc.
316 East 9th Street
Owensboro KY 42303

Created Date 3/31/2026

Expiration Date 6/30/2026

Prepared By Judy Beiriger
Phone (913) 428-3276
Email jbeiriger@kustomsignals.com

Quote To:

Name Sergeant Trace Warrick
Bill To Name DOUGLAS CO SHERIFF'S OFFICE
Bill To 4000 JUSTICE WAY
CASTLE ROCK, CO 80109
USA

Ship To Name DOUGLAS CO SHERIFF'S OFFICE
Ship To 4000 JUSTICE WAY
CASTLE ROCK, CO 80109
USA

Product Code	Quantity	Product Description	Sales Price	Total Price
2100	2.00	LaserCam® 4 powered by ProLaser® 4 bundle includes AutoTrak, Wi-Fi, low power wireless, AES 256 encryption, inclinometer, GPS, Li-polymer rechargeable battery, AC battery charger, USB to PC Cable, 32 GB video memory, hard carry case and ProLog LITE video laser back office.	USD 6,495.00	USD 12,990.00

Totals

Subtotal	USD 12,990.00
Shipping and Handling	USD 96.00
Total Amount	USD 13,086.00

* Applicable Sales Tax Not Included. Seller may charge Buyer a 25% restocking fee.

Current lead time is 45 days

Kustom Signals quote review.
LaserCam4 Bundle (2) @ 6495.00 ea
Freight 96.00

Quote accepted for LEAF SFY27 funding amount: 13086.00

Quote Acceptance

Signature _____

Name _____

Title _____

Date _____

Email Invoice To _____

Docusign Envelope ID: 4083BC9E-F731-8455-83AC-F62507795A0E

KUSTOM SIGNALS INC®

MPH INDUSTRIES

Address 10901 W. 84th Terrace, Suite 100
Lenexa, KS 66214

Quote Number 00020840

MPH Industries, Inc.
316 East 9th Street
Owensboro KY 42303

Created Date 3/31/2026

Expiration Date 6/30/2026

Prepared By Judy Beiriger

Phone (913) 428-3276

Email jbeiriger@kustomsignals.com

KUSTOM SIGNALS, INC.
TERMS AND CONDITIONS

1. **APPLICABILITY.** Unless otherwise specified in a written bid, quote or contract, the following terms and conditions shall apply.

2. **PRICES AND TAXES.** Prices will be Kustom Signals, Inc.'s ("Seller") prices in effect on the date a purchase order is accepted by Seller, and Seller may change its prices at any time, in its sole discretion. All prices will be F.O.B. Chanute, Kansas, and net of any duties, sales, use or similar taxes, fees or assessments, and do not include shipping, packaging or any insurance costs, all of which are Buyer's responsibility.

3. **PAYMENT.** Unless otherwise provided on the face of the invoice, payment is due **30 days after invoice date** in US dollars. Partial payments are not permitted unless authorized in writing. Partial payments will be treated as non-payment. Each invoice is independent from shipping sequence and disputes relating to other invoices. Failure to pay an invoice within 30 days will be considered a default.

4. **DELIVERY AND PERFORMANCE.** Delivery dates are approximate. Seller disclaims all liability for late or partial delivery. Seller may deliver in such lots and at such times as is convenient for Seller.

5. **LOSS IN TRANSIT.** Risk of loss will pass to Buyer upon delivery of the goods to the carrier. In case of breakage or loss in transit, Buyer will have notation of same made on expense bill before paying freight. Seller may reject claims for shortages not made within 15 days of Buyer's receipt of the goods.

6. **TERMINATION, RESTOCKING CHARGES.** Buyermay terminate this purchase order for its convenience, in whole or in part, by written, faxed or telegraphic notice at any time. If Buyer terminates this purchase order for convenience, Buyer will be liable to Seller for Seller's reasonable costs incurred in the performance of this purchase order that Seller cannot mitigate. Unless otherwise agreed upon in advance in writing by Seller, Seller may charge Buyer a 25% restocking fee, if: (a) upon approval by Seller, the Buyer returns any non-defective goods covered by this invoice; or (b) prior to shipment, but after the goods are produced by Seller, Buyer cancels the order for the subject goods.

7. **WARRANTY.** Seller's warranty is provided separately.

8. **LIMITATION OF LIABILITY.** SELLER IS NOT LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, OR INCIDENTAL DAMAGES OR ANY LOST PROFITS OR

9. **INDEMNIFICATION.** Buyer will indemnify, defend and hold Seller harmless from all losses, damages, liabilities and costs, including attorneys' fees, incurred or sustained by Seller as a result of any third party claim made against Seller, including a claim by a customer of Buyer, arising from its negligent, reckless, willful, or intentional actions in marketing and reselling the goods.

10. **EXPORT RULES.** Exports and re-exports of the goods may be subject to United States export controls and sanctions administered by the U.S. Department of Commerce Bureau of Industry and Security under its Export Administration Regulations ("EAR"). Buyer shall comply with all laws, rules and regulations applicable to the export or re-export of goods including but not limited to EAR which includes, among other things, screening potential transactions against the U.S. Government's (i) list of prohibited end users, and (ii) list of prohibited countries. Buyer represents and warrants that (i) it has not been charged with, convicted of, or penalized for, any violation of EAR or any statute referenced in EAR §766.25, and (ii) it has not been notified by any government official of competent authority that it is under investigation for any violation of EAR or any statute referenced in EAR §766.25.

11. **MISCELLANEOUS.** These terms and conditions, together with any other written agreement between Buyer and Seller, if any: (i) are the exclusive statements of the parties with respect to the subject matter and supersedes any prior or contemporaneous communications; (ii) may not be amended except in writing executed by the parties and will prevail in any case where the terms of Buyer's purchase order or other communication are inconsistent; (iii) will be interpreted and enforced in accordance with the laws of the State of Kansas, without giving effect to principles of conflicts of law. These terms and conditions are: (1) solely for the benefit of the parties, and no provision of these terms and conditions will be deemed to confer upon any other person any remedy, claim, liability, reimbursement, cause of action or other right. Each party consents to the exclusive personal jurisdiction of the state and federal courts located in the State of Kansas for purposes of any suit, action or other proceeding arising out of this Agreement, waives any argument that venue in any such forum is not convenient and agrees that the venue of any litigation initiated by either of them in connection with this Agreement will be in either the District Court of Johnson County, Kansas, or the United States District Court, District of Kansas. If any provision of these terms and conditions is unenforceable, the remaining provisions will remain in effect. No waiver (whether by course of dealing or otherwise) is effective unless it is made in writing and signed by the party to be charged with such waiver. Unless otherwise specified in writing, notices must be given in writing by registered or certified mail, return receipt requested, addressed to:

Quote Acceptance

Signature _____

Name _____

Title _____

Date _____

Email Invoice To _____

Docusign Envelope ID: 4083BC9E-F731-8455-83AC-F62507795A0E

KUSTOM SIGNALS INC®

MPH INDUSTRIES

Address 10901 W. 84th Terrace, Suite 100
Lenexa, KS 66214

Quote Number 00020840

MPH Industries, Inc.
316 East 9th Street
Owensboro KY 42303

Created Date 3/31/2026

Expiration Date 6/30/2026

Prepared By Judy Beiriger

Phone (913) 428-3276

Email jbeiriger@kustomsignals.com

LOST SAVINGS, EVEN IF A SELLER REPRESENTATIVE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS, DAMAGES, CLAIMS OR COSTS, NOR IS SELLER LIABLE FOR ANY CLAIM BY ANY THIRD PARTY. SELLER'S AGGREGATE LIABILITY UNDER OR IN CONNECTION WITH THIS PURCHASE ORDER IS LIMITED TO THE AMOUNT PAID FOR THE GOODS.

Kustom Signals, Inc.
Attn: Sales Dept.
9652 Loiret
Lenexa, KS 66219

Quote Acceptance

Signature _____

Name _____

Title _____

Date _____

Email Invoice To _____

Docusign Envelope ID: 4083BC9E-F731-8455-83AC-F62507795A0E

Lifeloc TECHNOLOGIES

Quote Number: 189262

Cust No: 22DS80104

QUOTE

Sold To:
Douglas County Sheriff's Office
100 Third St
Castle Rock, CO 80104
United States

Ship To:
Douglas County Sheriff's Office
100 Third St
Castle Rock, CO 80104
United States

Tel: (303) 660-7559
Date: 3/17/2026

Sales Person: Lifeloc Technologies
Expires: 4/16/2026

USD

Part/Description	Price	Qty	Discount	Extension
11111	448.00	15.00	150.00	6,570.00
FC10Plus Includes Portable FC10Plus Alcohol Tester, Water Proof Carrying Case, Grip, 10 Mouthpieces, Wrist Strap, Calibration Adapter, Operation's CD and 1 Year Warranty.				

Part/Description	Price	Qty	Discount	Extension
52044	40.74	1.00		40.74
S&H Charges				

FedEx Ground
Box 1: 19"x15"x19" @ 27Lbs.
Box 2: 19"x15"x13" @ 14Lbs

Total: 6,610.74

Lifeloc Quote review:
(15) FC10+ PBTs @ 438.00 ea
Freight 40.74
Quote accepted for LEAF SFY27 funding amount: 6610.74

Certificate Of Completion

Envelope Id: 4083BC9E-F731-8455-83AC-F62507795A0E
Status: Completed
Subject: Complete with Docusign: LEAF SFY27 Application - DUE 4/10/26
Contract Type:
Tuition Reimbursement Application:
Source Envelope:
Document Pages: 9
Signatures: 1
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Envelope Originator:
Kim Browning
100 Third St.
Castle Rock, CO 80104
kbrowning@dcsheriff.net
IP Address: 67.135.162.25

Record Tracking

Status: Original
4/8/2026 10:30:55 AM
Holder: Kim Browning
kbrowning@dcsheriff.net
Location: DocuSign

Signer Events	Signature	Timestamp
Sonia Steranko ssteranko@dcsheriff.net Budget & Logistics Manager Douglas County Sheriff's Office Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 67.135.160.225	Sent: 4/8/2026 10:35:57 AM Viewed: 4/9/2026 2:50:54 PM Signed: 4/9/2026 2:52:00 PM
Division Chief Joel White jwhite@dcsheriff.net Div. Chief Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/9/2026 4:03:14 PM ID: 39a4d16c-21fb-410d-b08b-0c6e47c2c604	Signed by: Division Chief Joel White 56DA3D02785D410... Signature Adoption: Pre-selected Style Using IP Address: 67.135.160.225	Sent: 4/9/2026 2:52:02 PM Viewed: 4/9/2026 4:03:14 PM Signed: 4/9/2026 4:05:17 PM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/8/2026 10:35:57 AM

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	4/9/2026 4:03:14 PM
Signing Complete	Security Checked	4/9/2026 4:05:17 PM
Completed	Security Checked	4/9/2026 4:05:17 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

Colorado Dept of Transportation
2829 W. Howard Place
Denver CO 80204

Buyer: Richard Clark
Phone Number:
Agency Contact: Josephine Oldaker
Phone Number: 303-365-7044

DATE: 05/26/2026

IMPORTANT
The PO# and Line# must appear on all invoices, packing slips, cartons and correspondence

Purchase Order
State of Colorado

PO# 411044926
Award#:
BID#:

Vendor Master#: 2000062
Phone: 720-673-4251-...
Vendor Contact:

VENDOR
DOUGLAS COUNTY
4000 JUSTICE WAY
CASTLE ROCK CO 80109

Invoice
TO: CDOT OFFICE OF TRANSP. SAFETY
2829 W. Howard Place
DENVER CO 80204

Payment will be made by this agency

Ship
TO: Colorado Dept of Transportation
2829 W Howard Pl
Denver CO 80204

Delivery/Installation Date: **12/31/2026**
PO Expiration Date: **06/30/2027**

INSTRUCTIONS TO VENDOR

1. If for any reason, delivery of this order is delayed beyond the delivery/Installation date shown, please notify the agency contact named at the top left (Right of cancellation is reserved in instances in which timely delivery is not made). 2. All chemicals, equipment and materials must conform to the standards required by OSHA. 3. NOTE: Additional terms and conditions on reverse side or at address shown in Special Instructions.

SPECIAL INSTRUCTIONS
***Office of Transportation Safety Location: Douglas County SO Law Enforcement Assistance Fund (LEAF) Effective 07/01/2026 through 06/30/2027**

LINE	PRODUCT NUMBER / PRODUCT CATEGORY / DESCRIPTION	UOM / PLANT	QUANTITY	UNIT COST	TOTAL ITEM COST
00001	92585 Douglas Co SO LEAF SFY27	AU 7001	19,696.74 0	1.00	19,696.74

DOCUMENT TOTAL: 19,696.74

THIS PO IS ISSUED IN ACCORDANCE WITH STATE AND FEDERAL REGULATIONS
https://osc.colorado.gov/spco/central-contracts-unit/purchase-order-terms-conditions
DP-01 (R-02/06)

FOR THE STATE OF COLORADO

Authorized Signature **Date**

Signature not required if PO transmitted electronically.

Docusign Envelope ID: EF44CEA9-CE7E-463B-B19B-27FE2CD465BB

DRIVE SOBER OR GET PULLED OVER

COLORADO
Department of Transportation
2829 W. Howard Place Denver, CO 80204-2305

THE HEAT IS ON

STATE FISCAL YEAR 2027 (July 1, 2026 - June 30, 2027)

HIGH VISIBILITY IMPAIRED DRIVING ENFORCEMENT
APPLICATION FOR FUNDING

CDOT's Office of Transportation Safety (OTS) provides funding for overtime enforcement of Colorado's impaired driving laws for the enforcement waves listed below. The selection and funding of participating agencies will be based on eligibility, problem identification, and available funds. Funding is provided and secured by the C.R.S. 43-4-903 *High-Visibility Alcohol and Drug Impaired Driving Enforcement Funding*. The official rules can be found under C.R.S. 43-4-902.

Minimum qualifications:

- Applicant must be a municipality, city and county, or county within the State of Colorado that establishes a qualified program to conduct high visibility impaired driving enforcement and endorce the laws pertaining to alcohol and drug related offenses.
- Agencies must be compliant with C.R.S. 24-31-903 Division of Criminal Justice Report; Law Enforcement Integrity Reporting. You may contact cdps_dcj_lei@state.co.us or visit Law Enforcement Integrity (https://dcj.colorado.gov/dcj-offices/ors/dsub-cuf) for compliance information.
- Agency is NOT qualified to receive Colorado State Funded awards if subject to a judicially ordered consent decree.
- Agencies must provide a copy of their profiling policy pursuant to C.R.S. 24-31-309.

If awarded, your law enforcement agency agrees to:

- Provide overtime opportunity to SFST-certified officers in good standing for enforcement of Colorado's impaired driving laws at checkpoints, saturations patrols, increased patrols, or as dedicated enforcement cars in **at least 10 of the enforcement periods** listed below.
- Accurately verify and report all overtime worked under this grant.
- Report all enforcement plans and activity through the CDOT Traffic Safety Portal before the deadlines specified on the attached HVE Calendar

  If you need access to the traffic safety portal, notify your LEL. Link: Traffic Safety Portal
- Submit Reimbursement Claims for overtime enforcement activities at the agency's overtime rate (time and a half), or a flat rate of $50.00 per hour. Claims for reimbursement should be submitted using CDOT's provided claim workbook form or through allocated data software, along with the requested data, within **45 days** of each enforcement period to your LEL. *Late reimbursement submissions may not be accepted.*
- Optionally provide Community Engagement Efforts by connecting with and educating your community members about the dangers of impaired driving. This is an excellent opportunity to supplement enforcement operations — More details are provided on the page 2.

To apply for funding, email this completed form to your Law Enforcement Liaison by Monday, March 30, 2026 ***(Late applications will not be accepted).***

All fields highlighted in yellow are required. If any fields highlighted in yellow are left blank, your application may not be accepted.

Agency Name:	Douglas County Sheirff's Office
Agency Address:	4000 Justice Way, Castle Rock, CO 80109

Enforcement Periods SFY27		$ Requested
4th of July Weekend *	July 1 - July 7, 2026	$ 5,000.00
Sturgis Rally	August 6 - August 17, 2026	$ 2,000.00
Labor Day Crackdown *	September 3 - September 9, 2026	$ 5,000.00
Fall Festivals	September 24 - October 21, 2026	$ 10,000.00
Halloween Weekend*	October 28 - November 3, 2026	$ 8,000.00
Thanksgiving Week*	November 20 - December 1, 2026	$ 2,000.00
Holiday Parties thru NYE Weekend *	December 10 ,2026 - January 4, 2027	$ 8,000.00
Winter Blitz	January 14 - January 25, 2027	$ 5,000.00
Superbowl/Presidents Week *	February 11 - February 22, 2027	$ 10,000.00
St. Patrick's Day Weekend *	March 11 - March 22, 2027	$ 5,000.00
Spring Events	April 1 - April 21, 2027	$ 5,000.00
Memorial Day Weekend	May 27 - June 2, 2027	$ 5,000.00
Summer Blitz	June 10 - June 24, 2027	$ 5,000.00
Community Engagement (optional, see next page)		$ 0.00

***National Enforcement Mobilization**

Total Grant Request: $ 75,000.0

Agency Contacts	
Grant Project Coordinator:	Sergeant Trace Warrick
Email:	twarrick@dcsheriff.net
Phone:	720-648-0463
Secondary Contact:	Sergeant Mark O'Haorld
Email:	moharold@dcsheriff.net
Phone:	720-474-6298
Budget/ Financial Contact:	Kim Browning
Email:	kbrowning@dcsheriff.net
Phone Number:	303-660-7534
Head of Agency/ Chief:	Sheriff Darren Weekly
Email:	dweekly@dcsheriff.net
Phone:	303-660-7505

Current Population in Jurisdiction:	393995
Current Sworn Personnel:	444
Authorized Sworn Capacity:	444

Problem Identification Data 1/1/2025 - 12/31/2025

# of impaired driving arrests:	361
# of impaired driving crashes:	99
# of impaired driving injury crashes:	18
# of impaired driving fatal crashes:	1

Application Agreement & Signature

I attest this agency is compliant with C.R.S. 24-31-903 – Division of Criminal Justice Report; Law Enforcement Integrity Reporting. You may contact cdps_dcj_lei@state.co.us or visit Law Enforcement Integrity for compliance information.	*Initial:* TW
I declare under penalty of perjury in the second degree, and any of the applicable state or federal laws, that the statements made within this application are true and complete to the best of my knowledge.	*Initial:* TW
I have read and understand the above Reporting and Reimbursement requirements and will report all enforcement plans and subsequent results to the Traffic Safety Portal.	*Initial:* TW

Applicant/Agency Authorizing Official Signature:
Typed Signature is acceptable "/S/ Full Name"

/S/ **Signed by:** Division Chief Joel White Date: 3/23/2026

56DA6D27 [illegible]

CDOT USE ONLY

Award Amount to be issued in the form of a Purchase Order:
This amount may differ from the amount requested by the applicant

Awarded by: Colorado Highway Safety Office HVE Coordinator, Josephine Oldaker, josephine.oldaker@state.co.us Date:

Docusign Envelope ID: EF44CEA9-CE7E-463B-B19B-27FE2CD465BB

COLORADO
Department of Transportation
2829 W. Howard Place Denver, CO 80204-2305

Community Engaged Education

(optional)

CDOT's Office of Transportation Safety (OTS) will provide funding for law enforcement agencies to engage with their communities for the purposes of educating them on the dangers, risks, and consequences of impaired driving ahead of High Visibility Enforcement Periods. Events can include, but are not limited to: county fairs, rodeos, festivals, or other community events that tend to correlate with alcohol or drug consumption. During these community engagements, law enforcement officers will discuss the upcoming High Visiblity Enforcement Episode and encourage community members to plan ahead for sober rides. Further guidelines will be provided along with award letter that contain ideas for engaging with your community.

This optional component is designed to **supplement impaired driving enforcement efforts.** Agencies must be participating in High Visibility Enforcement Campaigns in order to be eligible to add the Community Engaged Education component.

Agencies interested in participating should provide a narrative describing how they will educate the public and inform communities about alcohol and drug-related traffic offenses to support High Visibility Alcohol and Drug Impaired Driving Enforcement episodes.

Allowable Charges: Reimbursement for Officer overtime expenses at the agency's overtime rate (time and a half).

If awarded, your agency agrees to:

- Attend community events and engage in transparent, candid conversations with attendees about the dangers and consequences of impaired and drugged driving, including DUI-related impacts.
- Collect basic demographic information on the audience reached (e.g., estimated number of people, approximate age ranges, race, and any other relevant details).
- Conduct community engagement activities in advance of the corresponding enforcement period.

  Reach out to your Law Enforcement Liaison (LEL) if you need more information or guidance.

Please provide a narrative on how your agency plans to conduct Community Engaged Education. Please include any community events that you will attempt to pursue, dates, locations, types of locations, etc. Please include the type of content you plan to provide and any other ideas you have for community engagement.:

N/A

Approximately, how many community events would your agency like to attend?

Approximately, how many officers will attend each event?

Dollar Amount Requested for Community Engaged Education:

Docusign Envelope ID: EF44CEA9-CE7E-463B-B19B-27FE2CD465BB

COLORADO
Department of Transportation
2829 W. Howard Place Denver, CO 80204-2305

Profiling Policy Attachment

Please provide a copy of your agency's profiling policy pursuant to C.R.S. 24-31-309.
The policy may be copy/pasted in the space below or attached as a separate document and submitted with this application.

P&P-B-101 Racial/Bias Based Profiling/Policing

I. RELEVANT STATUTES
24-31-309 C.R.S. Profiling – officer identification – training – definition

II. PURPOSE
To provide guidelines for uniformed members to prevent racial or biased profiling or policing.

III. DEFINITION OF TERMS
Reasonable Belief
Having knowledge of facts, which, although not amounting to direct knowledge, would cause a reasonable officer, knowing the same facts, to reasonably conclude the same thing.
Reasonable Suspicion
That quantity of proof or evidence that is more than a hunch but less than probable cause. Reasonable suspicion must be based on the officer's observation or specific and objective facts, and any rationally derived inferences from those facts about the conduct of an individual that would lead a reasonable officer to suspect that the individual may be committing is about to commit or has committed a crime.
Probable Cause
Exists when a set of facts or circumstances based on reliable information, personal knowledge, or observation by an officer, reasonably shows and would lead an ordinarily prudent person to believe that a particular person has committed an offense, or that certain items are connected with a crime and therefore may be seized or searched.
Contact
The act of communication between a person and a law enforcement officer in which the officer does not use his authority (express or implied) or any physical force to restrict that person's freedom of movement. A contact does not require reasonable suspicion for its justification.
Stop
Occurs when a law enforcement officer uses his authority (express or implied) to temporarily detain a person based on reasonable suspicion that the individual may be committing, has committed, or is about to commit a crime.
Racial
Pertaining to a group of people classified together based on their common history, ethnicity, and culture.
Racial / Biased Profiling
The practice of relying solely on race, ethnicity, gender, national origin, language, religion, sexual orientation, gender identity, age, or disability in determining the existence of probable cause to place an individual in custody or reasonable suspicion to detain or conduct an investigatory stop of a vehicle, or determining the scope, substance, or duration of an investigation.

IV. POLICY
This Office's policy is that every uniformed member shall be educated on the issue of racial / bias-based profiling/policing. Racial/bias-based profiling is a form of illegal discrimination and is strictly prohibited. <LE 1.2.9a> This Office will take a proactive approach to address these issues and investigate any profiling allegations from members of the Office or citizens. The Office will complete a documented annual administrative review of this policy (PP-B-101), and the agency's activities with potential for bias to include, but not limited to, traffic and field contacts, asset forfeiture efforts, citizen complaints and any corrective measures taken, with agency member names omitted.

V. PROCEDURE

A. Traffic Enforcement
1. Motorists shall only be subjected to stops, seizures, or detentions upon probable cause for arrest or reasonable suspicion. (Traffic stops will be made in accordance with the Patrol Standard Operating Procedures).
2. In the absence of a specific, credible report that includes many descriptors of a specific suspect, no racial or bias descriptors or combination of bias descriptors shall be used to determine probable cause for an arrest or reasonable suspicion for a stop. The exception would be if members are instructed to be on the lookout for one or more specific suspects who have been identified or described in part by age, race, ethnicity, gender, or national origin. A member may consider and rely on such information in determining whether there is reasonable articulable suspicion to believe a given individual is the person being sought.
3. In compliance with Section 24-31-309(4)(a) C.R.S. Profiling – officer identification – training – definition, a deputy will provide his business card to any citizen who is stopped and not issued a citation or arrested. The card will minimally contain the deputy's name, assignment, employee identification number, and an appropriate telephone number for the Sheriff's Office. Appropriate enforcement action should always be completed, generally in the form of a warning, citation, or arrest.
4. No motorist, once cited or warned, shall be detained beyond the point where no reasonable suspicion of further criminal activity exists (the exception to this rule is voluntary consent to search given by the motorist).
5. Search and seizures will be conducted in accordance with the Patrol Standard Operating Procedures.

B. Training
1. The Training Unit shall develop and deliver annual training for all staff specifically designed to address racial / biased-based profiling / policing and include legal aspects. The Training Unit shall also develop and deliver remedial training to identified members when requested by a member of Command Staff.
2. Training programs will emphasize the need to respect the rights of all citizens to be free from unreasonable government intrusion or police action, and will include an examination of the patterns, practices, and protocols that prevent biased based policing.
3. Traffic enforcement, citizen contacts, and any asset seizure and forfeiture effort will be accompanied by consistent, ongoing supervisory oversight to ensure that deputies do not exceed the parameters of reasonableness in conducting such activities.
4. Initial anti-bias training, to include legal aspects, is required for all new employees, prior to assignment. All new employees will receive this training during the onboarding process. Deputies will also receive annual training in proactive enforcement tactics, including training in officer safety, courtesy, cultural diversity, laws governing search and seizure, and interpersonal communications skills.

C. Complaints of Racial / Biased-Based Profiling / Policing
1. Any person may file a complaint with the Office if they feel they have been stopped, detained, or searched based on racial/bias-based profiling. No person shall be discouraged, intimidated, or coerced into not filing such a complaint, or discriminated against because they have filed such a complaint.
2. Any deputy contacted by someone who wishes to file a complaint shall refer the complainant to a supervisor or Professional Standards. (Complaints will be handled in accordance with Office Policy and Procedures).
3. Supervisors shall review complaints on traffic enforcement and citizen contacts and respond, at random, to back-up deputies on these stops, if the complaint is in progress. Supervisors shall take appropriate action when this policy is being violated, being cognizant of any pattern or practice of possible discriminatory treatment by individuals or teams. Personnel determined to have conducted or participated in bias-based profiling will be subject to counseling or discipline and remedial training.
4. In accordance with 24-31-309(4)(c) C.R.S. Profiling – officer identification – training – definition, The Internal Affairs Commander, or their designee, will provide statistical information on complaints received by the Sheriff's Office alleging racial / biased based profiling to any member of the public upon request.

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COLORADO
Department of Transportation

2026-2027 HIGH VISIBILITY ENFORCEMENT

IMPAIRED DRIVING ENFORCEMENT PERIODS

***All claims are due by the 45th day after the enforcement period**

DRIVE SOBER OR GET PULLED OVER

ENFORCEMENT PERIOD	HOLIDAY DATE	ENFORCEMENT PLAN DUE ON WEBSITE	ENFORCEMENT STARTS @ 1800	ENFORCEMENT ENDS @ 0600	ARREST DATA DUE ON WEBSITE	*CLAIM DUE DATE
4TH OF JULY WEEKEND	JULY 4, 2026 SATURDAY	JUNE 26 FRIDAY	JULY 1 WEDNESDAY	JULY 7 TUESDAY	JULY 13 MONDAY	AUGUST 21
STURGIS RALLY	AUGUST 7-16 FRIDAY	JULY 31 FRIDAY	AUGUST 6 THURSDAY	AUGUST 17 MONDAY	AUGUST 24 MONDAY	OCTOBER 1
LABOR DAY CRACKDOWN	SEPTEMBER 7, 2026 MONDAY	AUGUST 28 FRIDAY	SEPTEMBER 3 THURSDAY	SEPTEMBER 9 WEDNESDAY	SEPTEMBER 14 MONDAY	OCTOBER 26
FALL FESTIVALS	N/A	SEPTEMBER 18 FRIDAY	SEPTEMBER 24 THURSDAY	OCTOBER 21 WEDNESDAY	OCTOBER 26 MONDAY	DECEMBER 7
HALLOWEEN WEEKEND	OCTOBER 31, 2026 SATURDAY	OCTOBER 23 FRIDAY	OCTOBER 28 WEDNESDAY	NOVEMBER 3 TUESDAY	NOVEMBER 9 MONDAY	DECEMBER 18
THANKSGIVING WEEK	NOVEMBER 26, 2026 THURSDAY	NOVEMBER 13 FRIDAY	NOVEMBER 19 THURSDAY	DECEMBER 1 TUESDAY	DECEMBER 7 MONDAY	JANUARY 15
HOLIDAY PARTIES through NYE WEEKEND	DECEMBER 31, 2026 THURSDAY	DECEMBER 4 FRIDAY	DECEMBER 10 THURSDAY	JANUARY 4 MONDAY	JANUARY 11 MONDAY	FEBRUARY 18
WINTER BLITZ	N/A	JANUARY 8 FRIDAY	JANUARY 14 THURSDAY	JANUARY 25 MONDAY	FEBRUARY 1 MONDAY	MARCH 11
SUPERBOWL through PRESIDENTS WEEK	FEBRUARY 14, 2027 SUPERBOWL SUNDAY FEBRUARY 15, 2027 PRESIDENTS DAY	FEBRUARY 5 FRIDAY	FEBRUARY 11 THURSDAY	FEBRUARY 22 MONDAY	MARCH 1 MONDAY	APRIL 8
ST. PATRICK'S DAY WEEKEND	MARCH 17, 2027 WEDNESDAY	MARCH 5 FRIDAY	MARCH 11 THURSDAY	MARCH 22 MONDAY	MARCH 29 MONDAY	MAY 6
SPRING EVENTS	N/A	MARCH 26 FRIDAY	APRIL 1 THURSDAY	APRIL 21 WEDNESDAY	APRIL 26 MONDAY	JUNE 7
MEMORIAL DAY WEEKEND	MAY 31, 2027 MONDAY	MAY 21 FRIDAY	MAY 27 THURSDAY	JUNE 2 WEDNESDAY	JUNE 7 MONDAY	JULY 19
SUMMER BLITZ	N/A	MAY 28 FRIDAY	JUNE 10 THURSDAY	JUNE 24 THURSDAY	JUNE 28 MONDAY	AUGUST 9

CLICK HERE TO SUBSCRIBE TO THE ENFORCEMENT WAVE CALENDAR

Certificate Of Completion

Envelope Id: EF44CEA9-CE7E-463B-B19B-27FE2CD465BB
Status: Completed
Subject: Complete with Docusign: SFY27 HVE Application.pdf
Contract Type:
Tuition Reimbursement Application:
Source Envelope:
Document Pages: 4
Signatures: 1
Envelope Originator:
Certificate Pages: 4
Initials: 0
Kim Browning
AutoNav: Enabled
100 Third St.
EnvelopeId Stamping: Enabled
Castle Rock, CO 80104
Time Zone: (UTC-07:00) Mountain Time (US & Canada)
kbrowning@dcsheriff.net
IP Address: 67.135.162.25

Record Tracking

Status: Original
3/18/2026 12:41:05 PM
Holder: Kim Browning
kbrowning@dcsheriff.net
Location: DocuSign

Signer Events	Signature	Timestamp
Division Chief Joel White jwhite@dcsheriff.net Security Level: Email, Account Authentication (None)	Signed by: Division Chief Joel White 56DA3D02785D410... Signature Adoption: Pre-selected Style Using IP Address: 67.135.160.225	Sent: 3/18/2026 12:43:21 PM Resent: 3/23/2026 10:46:38 AM Viewed: 3/23/2026 11:11:24 AM Signed: 3/23/2026 11:11:35 AM

Electronic Record and Signature Disclosure:
Accepted: 3/23/2026 11:11:24 AM
ID: 02aec4c5-16e6-49f0-8627-361ef1693bfa

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/18/2026 12:43:21 PM
Certified Delivered	Security Checked	3/23/2026 11:11:24 AM
Signing Complete	Security Checked	3/23/2026 11:11:35 AM
Completed	Security Checked	3/23/2026 11:11:35 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Carahsoft OBO County of Douglas, CO (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO County of Douglas, CO:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: joleson@douglas.co.us

To advise Carahsoft OBO County of Douglas, CO of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at joleson@douglas.co.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Carahsoft OBO County of Douglas, CO

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to joleson@douglas.co.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO County of Douglas, CO

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to joleson@douglas.co.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft OBO County of Douglas, CO as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft OBO County of Douglas, CO during the course of your relationship with Carahsoft OBO County of Douglas, CO.

COLORADO
Department of Transportation
Office of Transportation
Safety & Risk Management
2829 W. Howard Place
Denver, CO 80204-2305

June 12, 2026

To: Douglas County Sheriff's Office, Kim Browning

From: Josephine Oldaker, Highway Safety Office, Colorado Department of Transportation

Re: State Fiscal Year 2027 Law Enforcement Assistance Funding Award (LEAF)

The Colorado Highway Safety Office (HSO) would like to thank you for your dedication to improving traffic safety in your community. We are pleased to inform you that your State Fiscal Year 2027 (SFY27) Law Enforcement Assistance Funded grant application has been approved. ***Effective July 1, 2026 through December 31,2026***.

Your agency has been awarded **$19,696.74** LEAF funding for purchasing the below approved supplemental materials:

- **Grant approved for:**
- **Kustom Signals (2) LaserCams @ 6495.00 ea, freight 96.00**
- **Lifeloc (15) PBT's @ 438.00ea + freight 40.74**

Attached you will find a packet containing:

a. Agency awarded purchase order (**PO #411044926**)

b. Copy of the approved application with your provided quotations. All approvals and changes have been noted on these quotations. ***Please pay close attention to the notations! Some of the requested materials were not acceptable for this application process***.

NOTE: Claims workbook for your reimbursement submittals will follow shortly. Be advised, all purchase reimbursements must be submitted ***by December 31, 2026***. **You are encouraged to order the approved materials starting July 1, 2026.** ***(Do not order approved items before July 1, 2026)*** It is the intent that all equipment is received and implemented as soon as possible to assist your agency with your HVE and Impaired driving efforts.

Important:

- The materials that have been approved are to be used for HVE and Impaired Driving activities. Should OTS determine the materials are not being used for this intended purpose, your agency will be required to pay back the funding.

- Only materials and specified freight fees that were approved by the LEAF Review Committee are allowed for reimbursement. (Again, review the attached approved application packet for approved quotes and notations.) Invoices and proof of payments are required for all purchases.

- **Agency Mandatory Compliance with C.R.S. 24-31-903.** Agency must remain compliant with C.R.S. 24-31-903 – Division of Criminal Justice Report - Law Enforcement Integrity Reporting. You may contact cdps_dcj_lei@state.co.us or visit Law Enforcement Integrity for compliance information. ***Agency Grant will be rescinded if your Agency is 4 or more months out of Compliance***.

Please contact me at josephine.oldaker@state.co.us, HVE Program Manager Robert Wynkoop at robert.wynkoop@state.co.us or your Law Enforcement Liaison at erin.brannan@state.co.us with any questions or concerns.

Thank you for your commitment toward traffic safety.

Sincerely,

Josephine Oldaker

Josephine Oldaker
Program Coordinator
Colorado Highway Safety office

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Alan Stanton, Commander

DESCRIPTION: 2026 Amendment to the Cooperative Law Enforcement Agreement Between the Douglas County Sheriff's Office and the USDA Forest Service.

SUMMARY: The Sheriff's Office has had a cooperative agreement with the USDA Forest Service since 1984. The Forest Service has prepared a new Cooperative Law Enforcement Agreement for CY2026.

The 2026 reimbursement amount for law enforcement activities conducted in the Pike National Forest shall not exceed $20,000 based upon a $0.725 per mile patrolled and wages at their outlined prevailing rate of $47.41 per hour.

RECOMMENDED ACTION: Request that the Board review, approve, and sign the 2026 Law Enforcement Agreement through DocuSign.

REVIEW:

Darren Weekly	Approve	7/2/2026
Jeff Garcia	Approve	7/9/2026
Christie Guthrie	Approve	7/9/2026
Doug DeBord	Approve	7/10/2026

ATTACHMENTS:

Cover Page
22LE020Mod004_GMSSigned_06152026

MEETING DATE: July 14, 2026

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ATTACHMENTS:

22LE020Mod004_GMSSigned_06152026

GRANT OR AGREEMENT AWARD COVER SHEET

FS-1500-0100
OMB No. 0596-0217
EXP: 05/31/2027

IDENTIFICATION INFORMATION

1. Federal Award Identification Number (FAIN): 22-LE-11021200-020 *(Agreement Number)*	2. Cooperator Agreement/Instrument #:
3. New ☐ Modification ☑ Mod. Number 004 FFA Award ☐ Master ☐ Stand-Alone ☐ SPA ☐	4. Instrument (Project) Title: Law Enforcement Activities within Douglas County
5. Authority U.S.C and Title: Cooperative Law Enforcement Act, 16 U.S.C. 551a	6. Assistance Listing Number and Title: 10.704 - Law Enforcement Agreements
7. Cooperator/Recipient Information (Must match SAM.gov): Name: Douglas County Government Address: 100 3rd St City: Castle Rock State CO Zip: 80104	8. U.S. Forest Service Unit Address (where the work is being managed): Name: Region 2 Law Enforcement & Investigations Address: 1617 Cole Blvd, Bldg 17 City: Lakewood State CO Zip: 80401
9. Cooperator Unique Entity Identifier (UEI): LXE5XEA44AH6	10. Master Agreement Number if SPA:
11. Period of Performance: Start Date: 05/10/2022 Expiration Date: 12/31/2026	12. Master Agreement Expiration Date: (SPA expiration date cannot exceed the Master)
13. Cooperator Program Manager: Name: Joel White, Patrol Division Chief Phone: (303) 814-7056 Email: jwhite@dcsheriff.net	14. U.S. Forest Service Program Manager: Name: Thomas Dunfee, Patrol Captain Phone: (303) 325-4055 Email: thomas.dunfee@usda.gov

FINANCIAL INFORMATION

15. Federal Funding to be Obligated to Cooperator: $20,000.00	16. Cooperator Contribution Funds: $0.00
17. Payment Method: No Funds ☐ Reimbursable ☑ Advance ☐ Advance Period	18. Cooperator Match Percentage: 00.00% 20. Cooperator Indirect Cost Rate (approved rate charged to award):
19. Program Income/Revenue: No ☑ Yes ☐	De minimis ☐ NICRA ☐ Rate 00.00%

REPORTING REQUIREMENTS

21. Performance Report Frequency: Quarterly ☐ Semi-Annual ☐ Annual ☑ N/A ☐	22. Financial Report Frequency: Quarterly ☐ Semi-Annual ☐ Annual ☑ N/A ☐

ATTACHMENTS

The attachments listed below are hereby incorporated and made a part of this instrument.

23. REQUIRED FOR ALL INSTRUMENTS:	24. REQUIRED DEPENDENT ON INSTRUMENT TYPE:
☑ USDA FFA/MIA General Terms and Conditions	☐ Statement of Mutual Benefit and Interest
☑ FS FFA/MIA/R&D General Terms and Conditions	☐ Federal Financial Assistance Forms/Assurances
☐ Purpose/Scope of Work Narrative	☐ TFPA/638 Project Proposals
☐ Budget/Financial Plan	☑ Modification Purpose and/or Description
☑ Other (specify): Annual Operating Plan FS 5300-5 - Law Enforcement Activity Report	☐ Other (specify):

25. By signing this instrument, the signer certifies that they are vested with the authority to enter into this instrument.

Cooperator Signature:	Name and Title: DARREN WEEKLY Sheriff, Douglas County	Date:

26. This instrument, subject to the provisions above, is executed by The U.S. Forest Service Authorized Signatory:

Signature:	U.S. Forest Service Signatory Official (SO) Name and Title: NICHOLAS WALTERS Special Agent in Charge, Rocky Mountain Region	Date:

27. The authority and format of this instrument have been reviewed and approved for signature.

Signature: SARA WOLF Digitally signed by SARA WOLF Date: 2026.06.15 13:48:40 -06'00'	U.S. Forest Service Grants Management Specialist Name: SARA WOLF	Date:

Additional Contacts (if applicable):

28. Cooperator: Commander Name: Alan Stanton Phone: (303) 814-7047 Email: astanton@dcsheriff.net	29. U.S. Forest Service: LEI Program Support Assistant Name: Misty Mitchell Phone: (970) 874-6638 Email: misty.mitchell@usda.gov
30. Cooperator: Name: Phone: Email:	31. U.S. Forest Service: Grants Management Specialist Name: Sara Lindberg Phone: (720) 689-7425 Email: sara.lindberg@usda.gov

Any additional contacts shall be included in an attachment to this instrument.

Additional Signatories (if applicable):

By signing this instrument, the signer certifies that they are vested with the authority to enter into this instrument.

32.	Cooperator Signature:	Name and Title: GEORGE TEAL Chair, Douglas County	Date:
33.	Cooperator Signature:	Name and Title:	Date:

This instrument, subject to the provisions above, is executed by The U.S. Forest Service Authorized Signatory:

34.	Signature:	U.S. Forest Service: RYAN NEHL, Forest & Grassland Supervisor, PSICC	Date:
35.	Signature:	U.S. Forest Service:	Date:

Any additional signatories shall be included in an attachment to this instrument.

PAPERWORK REDUCTION ACT STATEMENT

According to the Paperwork Reduction Act of 1995, a Federal agency may not conduct or sponsor, and a person is not required to respond to, an information collection request unless it displays a valid Office of Management and Budget (OMB) control number. The valid OMB control number for this information collection request is 0596-0217. Response to this information collection request is mandatory to obtain or retain benefits. The authority for this information collection request is Paperwork Reduction Act (Pub. L. No. 96-511, 94 Stat. 2812, as amended by Pub. L. 104-13) 44 U.S.C. §§ 3501–3521. The time required to complete this information collection request is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, collecting and maintaining the data needed, and completing and reviewing the information collection request. Send comments regarding this burden estimate or any other aspect of this information collection request, including suggestions for reducing the burden, to Forest Service Information Collections Officer, SM.FS.InfoCollect@usda.gov, with OMB control number 0596-0217 in the subject line.

NONDISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

COOPERATIVE LAW ENFORCEMENT
2026 ANNUAL OPERATING AND FINANCIAL PLAN

The purpose of this modification no. 004 is to add funding to the amount of $20,000.00 and update the annual operating plan.

Previous Year Carry-over: $ 0.00
Current Obligation: $20,000.00
Total Operating Plan Amount: $20,000.00

Effective upon the execution of this modification, the following terms are incorporated into the grant or agreement. If any duplications or contradictions are identified by applying these new requirements, the USDA and Forest Service General Terms and Conditions and FS-1500-0100 take precedence.

U.S. DEPARTMENT OF AGRICULTURE GENERAL TERMS AND CONDITIONS. In accordance with Secretarial Memorandum 1078-021, the USDA General Terms & Conditions for Mutual Interest Agreements dated, December 31, 2025, and its implementing regulations, 2 CFR 400, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These Departmental policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement and located at: https://www.usda.gov/about-usda/general-information/staff-offices/office-chief-financial-officer/federal-financial-assistance-policy/usda-general-terms-and-conditions?utm_medium=email&utm_source=govdelivery.

FOREST SERVICE GENERAL TERMS AND CONDITIONS. The Forest Service General Terms & Conditions Mutual Interest Agreement dated February 14, 2026, and its implementing regulations, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These federal policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement, located at https://www.fs.usda.gov/working-with-us/grants/terms-conditions.

I. GENERAL:

A. The contacts identified on the FS-1500-0100 shall be the designated and alternate representative(s) of each party to make or receive requests for special enforcement activities.

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

$ .725 per mile patrolled
Wages at the prevailing rate of $47.41/hour

II. PATROL ACTIVITIES:

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

B. The Cooperator agrees to make vehicular patrols on National Forest System Roads. Patrols will be conducted based on the agreed upon hourly rate and mileage listed above. Expenditures will not exceed the amount specified below. Patrols will be staggered during the week and the hours will vary with each trip to increase the visibility of their presence. A trip log will be furnished by the Cooperator with each submitted invoice.

1. Patrol on the following U.S. Forest Service Roads.

Patrols are not specifically scheduled. No single route or area will receive extensive coverage to the exclusion of others.

- Rampart Range Road
- Rim Road
- Jackson Creek Road
- Dakan Road
- Fern Creek/Long Hollow Road
- Sugar Creek Road
- FSR 343 (Turkey Tracks)

2. Patrol in the following campgrounds, developed sites or dispersed areas:

- Colorado Trail Trailhead
- Osprey CG
- Willow Bend PG
- Scraggy View PG
- Ouzel CG
- Indian Creek CG and TH

3. Trailheads along

- Rampart Range Road
- Flat Rocks CG
- Cabin Ridge PG
- Devils Head CG and PG,
- Topaz Point PG

Total reimbursement for this category shall not exceed the amount of: $20,000.00.

III. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed on the FS-1500-0100. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Operating Plan.

1. Drug Enforcement: This will be handled on a case-by-case basis. The request will normally come from the Patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.

2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated, or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed on the FS-1500-0100 for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

IV. BILLING FREQUENCY:

A. Itemized billing for reimbursement for Items listed under II-A, and III (as applicable) will be invoiced annually to the address below. Please include the Agreement #22-LE-11021200-020, as well as the dates of patrols. Additionally, please send copies of all documents to Patrol Captain Thomas Dunfee at thomas.dunfee@usda.gov.

EMAIL: SM.FS.ASC_GA@USDA.GOV (preferred)

POSTAL: USDA, Forest Service
Albuquerque Service Center
Payments - Grants & Agreements
4000 Masthead Street, NE
Albuquerque, NM 87109

B. Complete and furnish annually, Form FS-5300-5, Cooperative Law Enforcement Activity Report, identifying the number of crimes occurring on NFS lands. The report shall follow the FBI Uniform Crime Reporting groupings, Part I and Part II offenses. Offenses and arrest information shall be combined and reported for each crime. This report shall separate the crimes handled under this agreement from those handled during regular duties and submitted to the U.S. Forest Service contacts identified on the FS-1500-0100.

C. The following is a breakdown of the total estimated costs associated with this Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	$20,000.00	100%
Total	**$20,000.00**	**100%**

D. Any remaining funding in this Operating Plan may be carried forward to the next Annual Operating Plan (if applicable) and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service.

USDA Forest Service

LAW ENFORCEMENT ACTIVITY REPORT

(Ref. FSM 5300)

Agreement Number

Initial ☐ **Follow Up** ☐

1. Cooperator (Department Name):	2. National Forest:

3. Record (1)	4. Action Code (2) (FS Use Only) U-Update	5. Unit Identification (3-11)				6. Date (12-5)	
		Region	Forest	State	County	Month	Year

7. Patrol Units (16-18)	8. Search and Rescue Missions Hours (19-22)	No. (23-24)	9. Property Stolen (25-30) Dollars

10. Property Recovered (31-36) Dollars	11. Controlled Substances Seized (37-45) Dollars (Street Value)

12. Record (1)	13. Number of Crimes Occurring on National Forest System Lands

13a. Item # (16-17)	13b. Type of Crime	13c. Coop Agreement Reimbursed Activity (18-20)	13d. Non-Coop Agreement Activities (21-23)
PART I - FBI UNIFORM CRIME REPORTING			
01	Criminal Homicide		
02	Forcible Rape		
03	Robbery		
04	Aggravated Assault		
05	Burglary - Breaking or Entering		
06	Larceny - Theft (Except Motor Vehicle)		
07	Motor Vehicle - Theft		
08	Arson		
PART II - FBI UNIFORM CRIME REPORTING			
09	Other Assaults (simple)		
10	Stolen Property by Buying, Receiving, Possessing		
11	Vandalism		
12	Weapons - Carry, Possessing		
13	Narcotic Drug Law		
14	Driving Under the Influence		
15	Liquor Laws		
16	Drunkenness		
17	Disorderly Conduct		
18	All Other Offenses		
PART III - COOPERATOR ASSISTS			
19	Assists to Forest Service Officers		
20	Assists to Public		

Remarks:

NOTE: This document is for OFFICIAL USE ONLY. It and its contents are not to be distributed outside your agency, nor duplicated, without prior approval of the USDA, Forest Service, Law Enforcement and Investigations.

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Nicole Adams, Assistant Director

DESCRIPTION: Douglas County Department of Human Services Core Services Plan for Fiscal Year 26-27 in the Amount of $1,507,529.00.

SUMMARY: The Core Services Program Plan outlines the projected Core spending for the Douglas County Department of Human Services for state fiscal year 2026-27. This plan must be submitted to the Colorado Department of Human Services (CDHS), Office of Children, Youth & Families, for approval. Each year, CDHS approves the county-designed services included in the Core Services Plan. The Department is eligible for an 80% reimbursement for child welfare Core services, provided all State program and fiscal requirements are met.

RECOMMENDED ACTION: Approve and sign.

REVIEW:

Ruby Richards	Approve	7/6/2026
Jeff Garcia	Approve	7/9/2026
Christie Guthrie	Approve	7/9/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
Douglas County DHS CORE Plan SFY 2026-2027

MEETING DATE: July 14, 2026

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Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Douglas County DHS CORE Plan SFY 2026-2027

Core Plan Template

(Last Revised 02/16/2026)

CORE SERVICES PLAN

THIRD YEAR OF A THREE-YEAR PLAN

SFY 2024 - 2025

SFY 2025 - 2026

SFY 2026 - 2027

Douglas	COUNTY(IES):

Please complete all REQUIRED sections of the plan template and any additional sections that may pertain to your county Core Services Program. Once complete, upload a copy of this plan into Docusign to route for signatures. Completed Core Services Plans with signatures are due by August 3, 2026.

REQUEST FOR STATE APPROVAL OF PLAN

Signatures from the Human Services County Director(s), Boards of County Commissioners, and Placement Alternatives Commission are required. ***If the Board of County Commissioners has granted signing authority to the Human Services County Director, please note that on the Board of Commissioners signature line.

This Core Services Plan is hereby submitted for Indicate county name(s) and lead county if this is a multi-county plan, for the period contract years June 1, 2026, through May 31, 2027, fiscal years July 1, 2026, through June 30, 2027.

The Douglas County Plan includes the following:

- Completed “Statement of Assurances” (Required);
- Completed "County Designed Service" for **EACH** County Designed Service (If Applicable);
- Completed “Core Service Availability Per Program Area” (Required);
- Completed "Combined Core Budget” (Required).

This Core Services Program Plan has been developed in accordance with the Colorado Department of Human Services rules and is hereby submitted to the Colorado Department of Human Services, Division of Child Welfare for review and approval. If the enclosed proposed Core Services Program Plan is approved, the Plan will be administered in conformity with its provisions and the provisions of Code of Colorado Department of Human Services rules. If the proposed plan is not approved, Division of Child Welfare staff will advise the county of needed revisions and a subsequent re-submission by the county is required for final approval.

- The primary contact person for the Core Services Plan is Christina McNeal;
- The primary contact person can be reached at 303-814-5353;
- The primary contact receives e-mail at cmcneal@douglasco.gov; and
- The primary contacts business address is 4400 Castleton Court, Castle Rock, CO 80109.

In the event the primary contact person is not available, the secondary contact person is Nicole Adams and they can be reached at 303-814-5354 or nadams@douglasco.gov.

CORE SERVICES STATEMENT OF ASSURANCES

Douglas County Department of Human Services assures that, upon approval of the Core Services Program Plan the following will be adhered to in the implementation of the Program:

Core Services Assurances:

- Core Services will conform to the provisions of the Plan;
- Provision of Core Services will conform to state rules;
- Core Services, provided or purchased, will be accessible to children and their families who meet the eligibility criteria set forth in Rule Volume 7, at 7.303;
- Provision of Core Services will not discriminate against any individual on the basis of race, sex, national origin, religion, age or mental/physical disability who applies for or receives services through the Core Services program;
- Provision of Core Services will recognize and support cultural and religious background and customs of children and their families;
- Out-of-state travel will not be paid for with Core Services funds;
- All forms used in the completion of the Core Services Plan will be state prescribed or state approved forms;
- Only the salaries, fringe and operating costs directly related to Core Service funded FTE positions will be reimbursed. Consultation, training, and staff development for county Core service staff when necessary for the delivery of a Core service may be reimbursed;
- The purchase of services will be in conformity with State purchase of service rules including contract form, content, and monitoring requirements;
- Core Services Program expenditures will not be reimbursed when the expenditures may be reimbursed by some other source, such as Medicaid or private insurance, set forth in Rule Volume 7, at 7.414,B;
- Details about contracted, purchased, and/or provided services must be recorded in Trails. This information may be entered as Core Contracts and/or service authorizations to confirm program eligibility, track statistical data, and identify financial needs;
- To provide Core Services that require state licensure, all delivering providers must be registered with the Colorado Department of Regulatory Agencies (DORA) and maintain good standing. The burden of this proof falls to the county entering into a contract with the provider;
- County staff must monitor payments to their Program providers and ensure compliance with all statutory and regulatory requirements by both the county and the providers;
- The provision of all Core Services is determined by the specific needs of each child, youth, or family; and
- Any contracts for services utilizing Core Services Program funding must incorporate all the mandatory components found within the attached example contract template. Each county has the

discretion to create its unique contract template, but the sections in the example must be included.

If two or more counties propose this plan, the required signatures below are to be completed by each county, as appropriate. Please attach an additional signature page as needed.

Signature, DIRECTOR, COUNTY DEPARTMENT OF HUMAN/SOCIAL SERVICES DATE

Signature, CHAIR, PLACEMENT ALTERNATIVES COMMISSION DATE

Please check here if your county does not have a Placement Alternative Commission: ☐

Signature, CHAIR, BOARD OF COUNTY COMMISSIONERS DATE

1. THIS CONTRACT, made this _____day of_____, 20 Select from dropdown by and between the _____ County Department of Human/Social Services at _____(address), hereinafter called "County" and _____ (name) at _____(address), hereinafter called "Contractor". _____(Tax I.D. or Social Security Number)

2. This contract will be effective from _____ until _____.

3. County agrees to purchase, and Contractor agrees to provide _____(Core Service) to_____(population to be served) at _____ (location service is to be provided). This service is described in Rule Manual Volume 7, Section 7.303.1 Select from dropdown, and, if appropriate, the State-approved County Core Service Plan.

4. County agrees to purchase, and the contractor agrees to furnish _____units of _____ service at the cost of _____per unit of service for a maximum amount of this contract of $_____.

5. The parties agree that the Contractor's relationship with the county is that of an independent Contractor.

6. The parties agree that payment pursuant to this Contract is subject to and contingent upon the continuing availability of funds for the purpose thereof.

7. County agrees:
   a) To determine child eligibility and, as appropriate, to provide information regarding rights to fair hearings.
   b) To provide the Contractor with written prior authorization on a child or family basis for services to be purchased.
   c) To provide the Contractor with referral information, including name and address of family, social, medical, and educational information as appropriate to the referral.
   d) To monitor the provision of contracted service.
   e) To pay the Contractor after receipt of billing statements for services rendered satisfactorily and in accordance with this Contract.

8. Contractor agrees:
   a) Not to assign any provision of this Contract to a subcontractor.
   b) Not to charge clients any fees related to services provided under this contract.
   c) To hold the necessary license(s) which permits the performance of the service to be purchased, and/or to meet applicable Colorado Department of Human Services qualification requirements.
   d) To comply with the requirements of the Civil Rights Act of 1964 and Section 504, Rehabilitation Act of 1973 concerning discrimination on the basis of race, color, sex, age, religion, political beliefs, national origin, or handicap.
   e) To provide the service described herein at a cost not greater than that charged to other persons in the same community.
   f) <u>To submit a billing statement in a timely manner, no later than forty-five (45) days after services. Failure to do so may result in non-payment.</u>
   g) To safeguard the information and confidentiality of the child and the child's family in accordance with the rules of the Colorado Department of Human Services and the County Department of Human/Social Services.
   h) To provide County with reports on the provision of services as follows:
      - Within _____ weeks of enrollment/participation, submission of a treatment plan for the child/child's family with specific objectives and target dates. The treatment plan is subject to county approval.
      - At intervals of _____ months, from the time of enrollment/participation, submit reports that include progress and barriers in achieving provisions of the treatment plan.

i) To provide access for any duly authorized representative of the County or the Colorado Department of Human Services until the expiration of five (5) years after the final payment under this Contract, involving transactions related to this Contract.
j) Indemnify the County and the Colorado Department of Human Services from the action based upon or arising out of damage or injury, including death, to persons or property caused or sustained in connection with the performance of this contract or by conditions created thereby, or based upon any violation of any statute, regulation, and the defense of any such claims or actions.

9. In addition to the foregoing, the County and Contractor also agree:

10. Termination: Either party may terminate this Contract by thirty (30) days prior notification in writing.

11. All payments will be paid through the State's approved automated system, as appropriate.

- Core Services Program expenditures will not be reimbursed when the expenditures may be reimbursed by some other source. (As set forth in Rule Manual Volume 7, at 7.414, B (12 CCR 2509-5).

ADDITIONAL PROVISIONS:

County Director's Signature Date

Contractor's Signature Date

Contractor's Title

Original to Contractor
Copy to the Case File
Copy to County Bookkeeping
Copy to State Accounting
Attach Core II Plan Documentation Here - if applicable

CORE SERVICES PLAN II (IF APPLICABLE)

Is your County submitting a Core Services Plan II? No

What is a Core Services Plan II?

Counties that were over-spent in their Core Allocation during the previous fiscal year, and wish to request additional funds beyond the current year allocation, have the option to complete a Core Services Plan II.

This Core Services Plan II should focus exclusively on outlining the additional or expanded services planned, contingent upon the availability of extra funding. If these funds are intended for a County Designed service or program not already detailed in the current Core Services Plan, supplemental information must be included.

Procedure to submit a Core Services Program Plan, Part II:

1.Access the Core Services Plan II document via this **[LINK]** (Google Doc)
2.Download and save a copy of the Core Services Plan II to your system; and
3.Complete the sections outlined in the document and email the completed Plan to Amy Sciangula (amy.sciangula@state.co.us) and Yerson Padilla (yerson.padilla@state.co.us)

***Funding for Core Services Plan II is not guaranteed. The Colorado Department of Human Services (CDHS) monitors the submission of each Core Services Plan II. Counties that submitted a plan and overspent in the previous State Fiscal Year (SFY) will be notified if funds become available, along with the approved portion of their Core Services Plan II. This notification typically occurs between September and December, after finance confirms the availability of funding.

COUNTY DESIGNED SERVICES NARRATIVE SECTION

(IF APPLICABLE)

County Designed Services are approved on an annual basis and are submitted as part of a county's Core Services Plan. To be extended beyond one year, this portion of the plan must be submitted yearly and approved by the State Department.

Given that County Designed programs are not standardized across counties, it is important to provide detailed information as outlined below.

The information listed below is to be completed for **EACH** County Designed Service and included in the County(ies) Core Services Program Plan. If each question is not addressed, the Plan submitted may be denied until subsequent information is received.
** Volume 7 - Core Services Program begin at **7.303**

Service Name: **Quality Time Together: Family Time Program**

1. Is this an Evidence-Based Service (Title IV-E Prevention Services Clearinghouse)? Select from dropdown If yes, what is the name of the EBS and rating? No
2. What Program Area(s) is the service available through (e.g. PA3, 4, 5, and/or 6)? Family Time can be used for Program areas 4, 5, or 6.
3. What is the name of the service or program? **7.303.1 Definitions** Quality Time Together: Family Time Program includes Monitored, Supervised, Therapeutic, Flex and Assessment.
4. Describe the service and components; define the goals of the program **7.303.11 Program Goals**

Monitored- Lowest level of supervision before completely unsupervised contact begins. It is appropriate when parents and children demonstrate safe interactions. Provide a range of oversight by the family time supervisor, which may include random pop-ins, scheduled check-ins, and/or partial supervision of sessions – either in person or virtually, depending on the needs of each family. In office monitoring occurs via video monitoring and random room pop-ins. Occur in 3-month increments at the Department's discretion. Services will be re-evaluated by the professional team every 30 days. Includes debriefing before and after sessions.

Supervised Family Time - Supervised family time provides a safe, child-friendly environment that allows parents to engage in contact with their children under supervision. These services are primarily used when

children have been placed out of the home due to abuse or neglect. This type of family time ensures the safety and confidentiality of the child by assisting in the transition between caregivers and the parent. A supervisor is always within earshot and visible to the child and parent during visits. Supervised family time can occur in office settings, community locations, or the home, depending on the agreement with the caseworker. During each session, the supervisor is responsible for maintaining the child's safety while also educating, mentoring, and training the parent. The goal is to encourage bonding and promote healthy parenting practices. Supervisors also serve as role models to support positive parent-child interactions. As a result of this support, parents may begin to make positive changes in how they interact with their children. If progress is demonstrated and agreed upon by the Department, supervised family time may transition to monitored family time. Supervised visits typically occur in three-month increments, based on the discretion of the Department. The professional team re-evaluates services every 30 days. Each session includes a debriefing before and after the visit.

Therapeutic Family Time- Therapeutic family time is not the same as family therapy. If parents and their children require ongoing family therapy, they should be referred to a licensed family therapist for that service. The goals of therapeutic family time are similar to those of supervised family time. These goals include parents demonstrating safe and effective parenting skills, showing stability and capability as caregivers, and building loving, healthy bonds with their children. The main difference between therapeutic family time and supervised family time is the person facilitating the visits. Therapeutic family time is facilitated by licensed or registered therapists. In situations where there are higher safety risks, therapists have the education and training needed to assess the situation, intervene appropriately, and report on the family's progress in maintaining safety. Therapists who supervise therapeutic family time may provide immediate, in-the-moment therapeutic support to create a positive and safe environment during visits. However, more in-depth therapeutic interventions—such as processing past trauma or developing long-term plans for family wellness—should take place in a confidential family therapy setting. It is important to note that one individual cannot serve as both the family therapist and the family time supervisor for the same family.

Flex and Make-Up Family Time - Flex and Make-Up Family Time exists to ensure that caregivers always know they can access time with their children, even if they have been removed from a regular schedule. The goal of this service is to maintain consistency in parent-child relationships and to reinforce that family time remains a priority, regardless of scheduling challenges. Flex Family Time sessions are available twice per week, with each session lasting two hours. One session is offered on a weekday evening and the other on a weekend. These sessions are available to parents who have been placed on Flex Status or when the Department has an urgent need to schedule a family time session within 72 hours. A parent is placed on Flex Status if they have a history of missing regularly scheduled family time visits. Once a parent is moved to Flex Status, the contractor will notify the QTT Family Time Group by email. After being notified, the parent is responsible for contacting the contractor directly to sign up for a Flex Family Time session. The parent must confirm attendance at least 24 hours in advance so that the contractor can arrange for the caregivers to bring the children. Flex Family Time sessions can accommodate two families at the same time, if the QTT supervisor determines that it is appropriate. If it is not appropriate for two families to attend at once, QTT will attempt to assign a second supervisor to support the session.

Family Time Assessment- The Family Time Assessment is designed to evaluate parenting abilities, identify strengths and needs, and assess any potential risks. The results of this assessment help determine the appropriate level of supervision, support, and education that should be provided to parents during family time. The assessment also includes recommendations regarding the frequency, duration, and location of

family time visits, as well as transportation needs. It consists of an intake process involving the parent or parents, the caregiver or caregivers, and the child or children when appropriate. The assessment includes a written report with recommendations and a phone staffing with the professional team to review and confirm the family time plan. The assessment includes two sessions, each lasting 90 minutes. Contact with both the parent and the caregiver will be made within 24 hours of receiving the referral. The final assessment and report will be completed within two weeks of receiving the Trails referral.

5. Which Core Goal will the County Designed Service meet? This can be more than one.
   - Focus on the family strengths by directing intensive services that support and strengthen the family and/or protect the child
   - Prevent out-of-home placement of the child
   - Return children in placement to their own home
   - Unite children with their permanent families
   - Provide services that protect the child
   - To return children in placement to their own home or to unite children with their permanent families" is defined as return to the home of a parent, an adoptive placement, guardianship, supervised independent living placement, foster-adoption placement or to live with a relative/kin if the goal for the child in the Family Services Plan is to remain in the placement on a permanent basis.

6. Is this service innovative and/or otherwise unavailable in this county? Yes, Quality Time Together (QTT)/ Mclaughlin Counseling is our primary provider for these services and have designed the family time services to specifically meet Douglas County needs. Flex time and the family time assessment are unique programs developed by QTT at the request of Douglas County to meet the FFPSA rules around family time.

7. Who will provide the service? Is a new Trails service detail necessary or is the service detail already in Trails? **7.303.12 Access:** Family Time should be the TRAILS option not family visitation. There is not currently a Flex option or an Assessment option for family time in TRAILS.

8. Define the eligible population to be served. **7.303.13 Program Eligibility:** Any family/caregiver within an active case that requires family time supervision regardless of court involvement.

9. Define the time frame of the service. **7.303.15 Service Time Frames:** The services continue until there are no longer safety concerns regarding unsupervised contact between the child and the caregiver or until alternative kin or kin like supervision is secured.

10. Define the workload standard for the program. **7.303.16 Workload Standards:** QTT family time staff have a varying workload depending on part-time or full-time status and can range between 5-12 families.

11. Define the staff qualifications for the service (e.g., Social Caseworker I/III or equivalent in rule). Monitored and supervised staff are required to possess a bachelor's degree in a Human Services related field with one year of experience and are eligible to provide services. Therapeutic level supervisors are required to possess a master's degree in a Human Service-related field with one year of experience.

12. Which performance indicators will be achieved by the service? **7.303.17 Performance Indicators.** Performance indicators include peer and family conflict management, advocacy, focused listening, action-planning, and coping with change.

13. What is the rate of payment (e.g., $100.00 per session/episode).
    Monitored- $50-$75 per hour
    Supervised- $100-$120 per hour
    Therapeutic- $120-$150 per hour
    Flex/Make Up- $150 per hour
    Family Assessment - $1,100 per episode/evaluation

14. Can this service be funded by Medicaid or private insurance instead of Core? If yes, why is the county seeking to fund the service through Core? What is the process the county will follow to confirm the service cannot be covered by Medicaid, private insurance, or another entity prior to Core use? What is the process the county will follow to work with their local Regional Accountability Entity (RAE) and/or the Behavioral Health Administration (BHA) to address coverage needs in the area? No, Core or self-pay are the only options for this service type.

CORE SERVICE AVAILABILITY PER PROGRAM AREA

Using the chart below, identify what program area populations will be captured under your Core Services for each Service:

SERVICE	Included in (PA3) (Prevention)	Included in (PA4) (Youth in Conflict)	Included in (PA5)	Included in (PA6) (Adoption at risk of disruption, FYIT)
Home-Based Intervention	Yes	Yes	Yes	Yes
Intensive Family Therapy	Yes	Yes	Yes	Yes
Sexual Abuse Treatment	Yes	Yes	Yes	Yes
Day Treatment	Yes	Yes	Yes	Yes
Life Skills	Yes	Yes	Yes	Yes
SEA - (Special Economic Assistance)	Yes	Yes	Yes	Yes
Aftercare Services	Yes	Yes	Yes	Yes
Mental Health Services	Yes	Yes	Yes	Yes
Substance Abuse Treatment	Yes	Yes	Yes	Yes
County-Designed Service (Optional)	No	Yes	Yes	Yes

Reminders:

- Definition of services that may be included in Core Services Programs - Volume 7.303.1.
- Definition of service elements that may be included in Core Services Programs (Collateral, Concrete, Crisis Intervention, Diagnostic and Treatment Planning, Hard, Therapeutic) Volume 7.303.14.
- Special Economic Assistance is limited to no more than $2,000 per family, per 12-month time frame, in the form of cash and/or vendor payment to purchase hard services.
- Any services or service elements that are eligible for coverage by Medicaid, private insurance, or another entity shall not be paid for with Core dollars. Core may only be used when private insurance and/or other funding sources are exhausted, insufficient, or inappropriate (7.304.662) and the service is needed to prevent out of home placement or to facilitate a return home from out of home placement.

COUNTY STAFF FUNDED BY THE CORE SERVICES PROGRAM (N/A)

County(ies): N/A

How many county staff are funded using your county's Core Services Allocation? 0

Using the list below, please document the total number of FTEs according to what area of child welfare they spend the most time working in.

Example: FTE job duties include 50% Family Engagement Facilitator funded through Core and 50% Intake funded through Child Welfare Block. Only list the Family Engagement Facilitator portion of the position.

Position	Total Number of FTEs	Program Area
Example: Family Engagement Facilitator	*.50*	*PA3*

Position	Total Number of FTEs	Program Area
Total number of county staff funded through Core:		

CORE SERVICES PROGRAM

OVERHEAD/PROGRAM ADMINISTRATION COST for CORE SERVICES STAFF

*****OPTIONAL PAGE – ONLY USE IF YOUR COUNTY WISHES TO CLAIM OVERHEAD/PROGRAM ADMINISTRATION COSTS*****

1. DIRECT SERVICE
    a. Total Core Services salary/Fringe/Travel/Operating Costs of Line Core Service Workers and their Immediate Supervisors _____
    b. Formula Percentage Allowed for Overhead/Program Administration Costs ____8%____
    c. Provided Service Overhead/Program Administration Costs (A X B)
    _____
2. PURCHASED SERVICE
    a. Purchased Service Dollar Amount _____
    b. Formula Percentage Allowed for Overhead/Program Administration Costs _____ $0 - 50,000 = 5%; $50,001 -100,000 = 4.9%
    c. For each $50,000 (in total expenditure) increase, the Overhead/Program Administration decreases by **.1** %.
    d. Allowed Amount for Overhead/Program Administration Costs (A X B)
    _____
    e. Base Overhead/Program Administration Cost Allowed $500.00_____
    f. Purchased Service Overhead/Program Administration Costs (C + D)
    _____
3. TOTAL OVERHEAD? PROGRAM ADMINISTRATION COSTS (1C + 2F) _____

Formula to determine overhead/program administration cost by service:

Step 1: Total provided service cost (by service) x 8% = provided service overhead/program administration cost

Step 2: Total purchased service cost (by service) x % listed in 2B = Y, $500 divided by number of purchased service = Z, then Y + Z = overhead/program administration cost

Step 3: Provided service overhead/program administration cost plus purchased service overhead cost equals total overhead/program administration cost

COMBINED BUDGET / CORE SERVICES PROGRAM

County(ies):			
CFMS Function Code (N/A if not applicable):	**Service Name:**	**80/20 Allocation Percentage**	**100% Allocation Percentage**
	Home-Based Intervention	5%	5%
	Intensive Family Therapy	5%	5%
	Sexual Abuse Treatment	10%	10%
	Day Treatment	1%	1%
	Life Skills	10%	10%
	Substance Abuse Treatment	5%	5%
	SEA - (Special Economic Assistance)	5%	5%
	Aftercare Services	5%	5%
	Mental Health Services	10%	10%
N/A	County-Designed Service (Optional)	44%	44%
Totals: ***The percentage for each column must total 100%***		***100%***	***100%***

*** CFMS Function Codes 17xx denotes 80/20 allocation and 18xx denotes 100% allocation funded Core Service

RESOURCE LIST

1. Core Contract Mandatory Language Example (Google Doc)
2. Example SFY 2026-2027 Core Services Plan (Google Doc)
3. SYF 2026-2027 Core Services Plan II Template (Google Doc)
4. Volume 7 - Child Welfare (12 CCR 2509-4)
5. Volume 7 - Overview of Child Welfare Services (12 CCR 2509-1)
6. Volume 7 - Child Welfare Services (12 CCR 2509-4)
7. Core Services Handbook (Google Doc)
8. DocuSign Visual Guide (PDF)

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Brittany Cassell, Curator

DESCRIPTION: State Historical Fund Grant Agreement for Prairie Canyon Ranch Restoration in the Amount of $250,000.00 with a County Contribution of $129,903.65.

SUMMARY: The request is for approval for the County Manager to execute the attached Acknowledgement of Award Conditions for the State Historical Fund Grant Agreement for Prairie Canyon Ranch Restoration.

STAFF ASSESSMENT: Staff has evaluated the State Historical Fund Grant Agreement, and the Board may authorize the County Manager to execute the document as it complies with County standards and policies.

REVIEW:

Steven E Koster	Approve	7/1/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026
Samantha Hutchison - FYI	Notified - FYI	7/9/2026

ATTACHMENTS:

Cover Page
Staff Report - 2026 SHF Grant

MEETING DATE: July 14, 2026

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Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Staff Report - 2026 SHF Grant

DOUGLAS COUNTY
COLORADO

Grant Agreement Staff Report

Date:	June 30, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Kati Carter, AICP, Director of Community Development SK for KEC
CC:	Brittany Cassell, Curator Lauren Pulver, Planning Manager Steven E. Koster, AICP, Deputy Director of Community Development
Subject:	**State Historical Fund grant agreement for Prairie Canyon Ranch restoration in the amount of $250,000 with a County contribution of $129,903.65**

Board of County Commissioners Meeting: **July 14, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

On June 20, 2026, the History Colorado State Historical Fund (SHF) notified staff that the County will receive a grant for $250,000 for restoration work at Prairie Canyon Ranch. The cash match funds are requested from the 2026 Parks, Trails, Historic Resources, and Open Space tax fund in the amount of $129,903.65. The total funding for the project is $379,903.65.

II. REQUEST

Staff requests the Board of County Commissioners' (Board) approval for the County Manager to execute the attached Acknowledgement of Award Conditions.

The State of Colorado requires any grantee to verify that certain performance standards will be met, such as verification that cash match funds are available, the project will meet the Secretary of the Interior's Standards, and the grantee agrees to all terms of the grant agreement. In order to receive a SHF grant, the County is required to accept a Covenant on the property, which gives History Colorado the authority to review any alterations proposed on the property to ensure that they meet the Secretary of the Interior's Standards for the Treatment of Historic Properties, for a period of 20 years.

Once these documents are executed, the State will finalize the grant agreement and provide the County with a copy of the fully executed agreement.

III. BACKGROUND

This grant will continue restoration on the barn and address the siding, foundation, and roof needs for the saloon. In addition to the barn and saloon, the bunkhouse foundation will be stabilized in this phase of work. These grant funds will help to address the most urgent structural needs in order to retain the historic integrity of the property and allow for future public access.

Prairie Canyon Ranch is a significant County landmarked property because of its wildlife habitat and natural resources, contribution to Colorado and Douglas County history, and architecture and archeology. It also serves as a valuable example of ranching history in Douglas County.

Based upon staff research, the architectural period of significance is from 1887 – 1947 as this is when most of the buildings were constructed. The buildings reflect the history of the ranching industry in Douglas County and serve as examples of vernacular ranch architecture with a strong German influence.

IV. RECOMMENDED ACTION

Staff has evaluated the SHF Grant Agreement, and the Board may authorize the County Manager to execute the document as it complies with County standards and policies.

ATTACHMENTS **PAGE**

SHF Grant Acknowledgement of Award Conditions 3-4
Covenant Property Letter 5
Exhibit E: Covenant Property Protection 6-11

Acknowledgement of Award Conditions

Project #2026-02-013
Exterior Rehabilitation
Bartruff-Bihlmeyer Ranch-Prairie Canyon Ranch

As a grant recipient, you will enter a State of Colorado grant agreement as a state grantee. As such, there are conditions associated with a State Historical Fund grant you must accept prior to us creating your grant award contract.

1. Read all statements below and initial each statement. **Check marks are not accepted.**
2. Obtain the signature of the **authorized officer** for your organization.
3. Write in the date the letter was signed by the appropriate authorized officer.
4. Print the name and title of the appropriate authorized officer.

My organization is ready to Go Under Contract with the State Historical Fund, and I confirm the following:

____ I understand and accept my organization will enter into a grant agreement with the State of Colorado. My organization will be responsible for meeting the terms of the grant agreement, and will not “pass through” fiscal or project responsibility to another organization.

____ I understand and accept that no work may start, no supplies purchased, and no contracts with contractors or consultants may be signed until I have a fully executed grant contract from the State. Any costs incurred before the grant contract start date will be ineligible toward the project.

____ I understand and accept that State grant agreements contain non-negotiable terms. I have reviewed the enclosed grant template, and my organization agrees with those terms.

____ I understand and accept that my organization is solely responsible for determining if my cash match sources are eligible for use with State Historical Fund grant programs.

____ I understand and accept that my organization must adhere to all program policies, state regulations, provisions, and laws.

____ I understand and accept that my organization will work in partnership with the State Historical Fund to meet the Secretary of the Interior’s Standards and Guidelines for Archaeology and Historic Preservation. I will comply with review expectations, and will refrain from carrying out work until I have the approval of my State Historical Fund Resource Specialist to proceed. For archaeology and survey projects, I will adhere to the current Colorado Cultural Resource Manual. (See Program Guidebook pages 5 and 25, *Secretary of the Interior Standards* section and *Survey Manual* link)

____ I understand and accept State funds will only pay for work that takes place within the grant agreement period.

___ I understand and accept all project expenses must be associated with one of the task items in the Grant Agreement Exhibit B: Budget and reported as such. (See Program Guidebook 34 and 37, *Grant Award/Agreement Document* and *Payment Review Process* sections)

___ I understand and accept project cost savings will be shared with State Historical Fund based on the percentage shown in Exhibit B: Budget. (See Program Guidebook page 34, *Grant Award/Agreement Document* section)

____ I understand and accept I am required to provide documentation of grant administration and indirect expenditures with time sheets and rates, and clear calculations. (See Program Guidebook page 36, *Supporting Documentation* section)

____ I understand and accept my organization and the property owner, if applicable, cannot have or enter into a relationship that may result in an actual or perceived conflict of interest, nor use funds in a manner that may result in an actual or perceived conflict of interest. (See Program Guidebook page 41, *Conflict of Interest* section)

____ The full cash match balance of $129,904.00 is now readily available and in-hand in a bank account. (See Program Guidebook page 6, *Cash Match* section)

____ I understand and accept the property protection contained in Exhibit E: Property Protection (enclosed) and have signed (and notarized, if applicable) Exhibit E. (See Program Guidebook page 8, *Property Protections* section)

Please be advised that the State Historical Fund processes grant agreements in the order that the required information is received in good order, and it can take up to 8 weeks for the agreement to be executed. If you have questions or need additional information, please do not hesitate to contact our office.

Grant Recipient Organization

Douglas County

_____

Signature of Authorized Officer Date

_____

Print Name of Authorized Officer

History Colorado

Dear Brittany:

Congratulations on receiving a grant from the State Historical Fund to assist with the Exterior Rehabilitation of Bartruff-Bihlmeyer Ranch-Prairie Canyon Ranch.

All applications that include physical work as a part of their project (Acquisition & Development projects) are evaluated at the time of submission to determine whether a property protection will be required should the project be funded. This includes identifying the specific type and duration of the protection, which is based on the **cumulative** total of previously awarded Acquisition & Development grant funds, in addition to the grant funds requested in your recent application. A table showing the different types and levels of property protections, and the parameters in which they are determined, can be found on Pages 7-8 of the Spring 2026 Program Guidebook. Property Protection provisions have been in place since the SHF grant program was first established, and are there to both safeguard the investment of state funds and the historic property itself.

To go under contract with History Colorado, the property owner will be required to accept a Covenant on the property, which gives History Colorado the authority to review any alterations proposed on the property to ensure that they meet the Secretary of the Interior's Standards for the Treatment of Historic Properties, for a period of 20 years.

The covenant period starts the day that a grant agreement (contract) is fully executed between the applicant, property owner (if different from the applicant), and History Colorado. Once the project is complete, covenants are recorded with the county and run with the land for the duration. Changes in ownership do not affect the covenant. Note that we cannot negotiate changes to this language or make exceptions to the policy.

If you have any questions regarding property protection requirements, please do not hesitate to contact me.

Sincerely,

M. Chichester

Michelle Chichester
Property Protection Coordinator
State Historical Fund
Michelle.Chichester@state.co.us
History Colorado | 1200 Broadway | Denver, CO 80203

History Colorado STATE HISTORICAL FUND Preservation for a New Day

Exhibit E: Covenant Property Protection

I. Parties:

This Agreement is by and between the State of Colorado for the use and benefit of the Department of Higher Education, History Colorado, the Colorado Historical Society, 1200 Broadway, Denver, Colorado 80203 and the Board of County Commissioners of Douglas County**,** Property Owner, 100 Third Street Castle Rock, Colorado 80104.

II. Effective Date:

The effective date of this agreement is _____ and is the same effective date shown on the Cover Page for the Project #2026-02-013 Grant Award. The State and Property Owner shall not be bound by any provision of this Agreement before the Effective Date.

III. Property:

The real property in Douglas County which has been designated in a listing of local landmarks, as the Bartruff-Bihlmeyer Ranch-Prairie Canyon Ranch is located south of Franktown on Highway 83, across the Highway from Castlewood Canyon State Park more particularly described as

30 foot wide ingress-egress easement - state highway no. 83 to initial parcel a 30.00 foot wide ingress-egress easement in section 36, township 8 south, range 66 west of the sixth principal meridian and in section 1, township 9 south, range 66 west of the sixth principal meridian, county of Douglas, state of Colorado, being 15.00 feet on each side of the following described centerline:

Basis of bearings:

The west line of the northwest quarter of section 6, township 9 south, range 65 west of the sixth principal meridian, being monumented at the west quarter corner by a 2-1/2" steel pipe with 3-1/4" aluminum surveyor's cap stamped "IR developers ltd RLS 10377 1986" and at the township corner by a 2-1/2" iron post with 3-1/2" brass cap stamped "general land office survey 1934", bears n01d06'03"w, a distance 2651.63 feet per Colorado coordinate system of 1983 central zone, as determined by a global positioning

Commencing at a point on the easterly right-of-way line of Colorado state highway no. 83, point "a", from whence the northeast corner of said section 1 bears n52d30'27"e, a distance of 5757.30 feet, said point being the point of beginning; thence on the arc of a curve to the left, whose center bears n36d29'30"w, having a delta of 04d25'30", a radius of 170.00 feet, a distance of 13.13 feet to a point of compound curve; thence on the arc of a curve to the left, having a delta of 07d40'00", a radius of 840.00 feet, a distance of 112.40 feet to a point of tangent; thence n41d25'00"e, a distance of 324.00 feet to a point of curve; thence on the arc of a curve to the right, having a delta of 42d42'00", a radius of 610.00 feet, a distance of 454.61 feet to a point of tangent; thence n84d07'00"e, a distance of 205.00 feet to a point of curve; thence on the arc of a curve to the left, having a delta of 23d27'00", a radius of 400.00 feet, a distance of 163.71 feet to a point of tangent; thence

n60d40'00"e, a distance of 208.00 feet to a point of curve; thence on the arc of a curve to the left, having a delta of 06d30'00", a radius of 1800.00 feet, a distance of 204.20 feet to a point of tangent; thence n54d10'00"e, a distance of 35.00 feet to a point of curve; thence on the arc of a curve to the right, having a delta of 06d38'00", a radius of 800.00 feet, a distance of 92.62 feet to a point of tangent; thence n60d48'00"e, a distance of 108.00 feet to a point of curve; thence on the arc of a curve to the left, having a delta of 15d53'00", a radius of 1200.00, a distance of 332.66 feet to a point of tangent; thence n44d55'00"e, a distance of 64.00 feet to a point of curve; thence on the arc of a curve to the right, having a delta of 15d05'00", a radius of 360.00 feet, a distance of 94.77 feet to a point of tangent; thence n60d00'00"e, a distance of 49.00 feet to a point of curve; thence on the arc of a curve to the left, having a delta of 55d00'00", a radius of 120.00 feet, a distance of 115.19 feet to a point of tangent; thence n05d00'00"e, a distance of 120.00 feet to a point of curve; thence on the arc of a curve to the right, having a delta of 10d12'00", a radius of 960.00 feet, a distance of 170.90 feet to a point of tangent; thence n15d12'00"e, a distance of 185.00 feet to a point of curve; thence on the arc of a curve to the left, having a delta of 05d22'00", a radius of 1200.00 feet, a distance of 112.40 feet to a point of reverse curve; thence on the arc of a curve to the right, having a delta of 08d45'00", a radius of 3000.00 feet, a distance of 458.15 feet to a point of tangent; thence n18d35'00"e, a distance of 757.00 feet to a point of curve; thence on the arc of a curve to the right, having a delta of 00d40'00", a radius of 4200.00 feet, a distance of 48.87 feet to a point of tangent; thence n19d15'00"e, a distance of 347.85 feet to a point on the north line of said section 1, point "b"; thence n19d15'00"e, a distance of 28.15 feet to a point of curve; thence on the arc of a curve to the right, having a delta of 14d12'00", a radius of 810.00 feet, a distance of 200.75 feet to a point of tangent; thence n33d27'00"e, a distance of 131.00 feet to a point of curve; thence on the arc of a curve to the left, having a delta of 08d50'00", a radius of 1500.00 feet, a distance of 231.26 feet to a point of tangent; thence n24d37'00"e, a distance of 317.00 feet to a point of curve; thence on the arc of a curve to the right, having a delta of 70d06'20", a radius of 150.00 feet, a distance of 183.54 feet to a point on the west line of the east half of the southeast quarter of said section 36, point "c"; thence continuing on the arc of a curve to the right, whose center bears s04d43'20"w, having a delta of 03d39'40", a radius of 150.00 feet, a distance of 9.58 feet to a point of tangent; thence s81d37'00"e, a distance of 177.00 feet to a point of curve; thence on the arc of a curve to the left, having a delta of 41d57'00", a radius of 120.00 feet, a distance of 87.86 feet to a point of tangent; thence n56d26'00"e, a distance of 74.00 feet to a point of curve; thence on the arc of a curve to the right, having a delta of 24d01'00", a radius of 990.00 feet, a distance of 414.98 feet to a point of tangent;

Thence n80d27'00"e, a distance of 24.54 feet to a point on tangent; thence s09d33'00"e, a distance of 9.65 feet to a point of curve; thence on the arc of a curve to the right, having a delta of 44d17'00", a radius of 50.00 feet, a distance of 38.64 feet to a point of tangent; thence s34d44'00"w, a distance of 26.00 feet to a point of curve; thence on the arc of a curve to the left, having a delta of 47d55'00", a radius of 150.00 feet, a distance of 125.45 feet to a point of tangent; thence s13d11'00"e, a distance of 105.00 feet to a point of curve; thence on the arc of a curve to the left, having a delta of 35d25'00", a radius of 660.00 feet, a distance of 407.97 feet to a point of tangent; thence s48d36'00"e, a distance of

46.00 feet to a point of curve; thence on the arc of a curve to the right, having a delta of 19d41'00", a radius of 50.00 feet, a distance of 17.18 feet to a point of tangent; thence s28d55'00"e, a distance of 39.00 feet to a point of curve; thence on the arc of a curve to the left, having a delta of 54d10'00", a radius of 50.00 feet, a distance of 47.27 feet to a point of tangent; thence s83d05'00"e, a distance of 230.00 feet to a point of curve; thence on the arc of a curve to the right, having a delta of 89d02'53", a radius of 35.00 feet, a distance of 54.40 feet to a point of tangent; thence s05d57'53"w, a distance of 240.19 feet to a point of curve; thence on the arc of a curve to the left, having a delta of 06d58'34", a radius of 50.00 feet, a distance of 6.09 feet to a point on the north line of said section 1, point "d"; thence continuing on the arc of a curve to the left, whose center bears s88d59'19"e, having a delta of 90d05'22", a radius of 50.00 feet, a distance of 78.62 feet to a point on the east line of said section 1, said point being the point of terminus from whence the northeast corner of said section 1 bears n01d06'03"w, a distance of 50.00 feet; the sidelines of the above described easement being extended or shortened to begin on the easterly right-of-way line of state highway no. 83

IV. Preservation of Property:

A. Covenant

The Property Owner hereby agrees to the following for a period of 20 years commencing on the effective date of this agreement.

i. Without the express written permission of History Colorado, no construction, alteration, movement, relocation or remodeling or any other activity shall be undertaken or permitted to be undertaken on the Property which would alter the architectural appearance of the Property, adversely affect the structural soundness of the Property, encroach on the open land area of the Property, or adversely affect such prominent landscape features as trees, hedges, fences, walls or paths. Such work, when permitted shall be performed according to the Secretary of the Interior's *Standards for the Treatment of Historic Properties and the Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings*, issued and as may from time to time be amended by the U.S. Secretary of the Interior, hereinafter collectively referred to as the "*Standards*". In all events, the Property Owner further agrees at all times to maintain the Property in a good and sound state of repair and to maintain the Property according to the *Standards* so as to prevent deterioration of the Property.

ii. Property insurance shall be maintained covering the building, including the premises, its equipment, and owner's interest in improvements and betterments on an "all risk" basis, including where appropriate the perils of fire, flood, and earthquake. Coverage shall be written with a replacement cost valuation and include an agreed value provision. Coverage shall also include restoration back to the original state. The deductible amount shall not exceed $25,000.

iii. In the event of severe damage or total destruction to the Property (defined, for the purpose of this provision, as sudden damage or loss caused by fire,

earthquake, inclement weather, acts of the public enemy, riot or other similar casualty) not due to the fault of the Property Owner this provision shall terminate as of the date of such damage or destruction.

iv. History Colorado, or a duly appointed representative of History Colorado, shall be permitted to inspect the Property at all reasonable times in order to ascertain if the above conditions are being observed.

v. Within sixty (60) days of the completion of this Award, Property Owner covenants and agrees that History Colorado will record this Exhibit with the county clerk and recorder for the county in which the property is located. Property Owner further covenants and agrees that this Exhibit will constitute a binding covenant that will run with the land.

Signature Page

*Persons signing for Owner hereby swear and affirm that they are authorized to act on Parties' behalf and acknowledge that the State is relying on their representations to that effect.

Owner Signature

Board of County Commissioners of Douglas County

_____
*Signature of Authorized Officer for Owner

Date: _____

_____
Printed Name of Authorized Officer

_____
Title of Authorized Officer

Property Owner Notarization:

State of Colorado, Douglas County:

On this _____day of _____, _____, before me the undersigned, a Notary Public for said State, personally appeared _____, to me personally known, who stated that he/she is _____, that no seal has been procured by said entity, and that the foregoing instrument was signed on behalf of said entity by authority of its Board of County Commissioners, and that as such officer, he/she acknowledged that he/she executed the foregoing instrument as his/her voluntary act and the voluntary act of the entity.

_____
Notary Public

State of Colorado Signature

Jared S. Polis, Governor
History Colorado
Dawn DiPrince, President/CEO or Designee

_____
By: Dawn DiPrince, President/CEO or Designee

Date: _____

State of Colorado, City & County of Denver:

On this _____day of _____, _____, before me the undersigned, a Notary Public for said State, personally appeared **Dawn DiPrince*,*** to me personally known, who stated that she is **President/CEO of History Colorado**, that no seal has been procured by said organization, and that the foregoing instrument was signed on behalf of said organization by authority of its Board of Directors, and that as such officer, she acknowledged that she executed the foregoing instrument as her voluntary act and the voluntary act of the State of Colorado-Department of Higher Education, History Colorado, the Colorado Historical Society.

_____
Notary Public

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Brad Jackson, Supervisor, Development Review

DESCRIPTION: Acceptance of a Secondary Storm Drainage Easement from Hidden Pines, LLC for 10615 Tomahawk Road to Provide Access to the Private Stormwater System to Perform Maintenance in the Event the Owner Fails to Adequately Maintain Said Facilities, Douglas County Project Number DV 2025-403.

SUMMARY: This Storm Drainage Easement is located at 10615 Tomahawk Road and encompasses swales, pipes, and an infiltration pond. The stormwater infrastructure serves the site improvements. This Storm Drainage Easement will provide Douglas County with access to the private stormwater system to perform maintenance in the event the owner fails to adequately maintain said facilities.

RECOMMENDED ACTION: Approval of the Storm Drainage Easement

REVIEW:

Kristina Mann	Approve	7/8/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
DC - Storm Drainage Easement - Hidden Pines LLC - CS 7-14

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Brad Jackson, Supervisor, Development Review

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Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

DC - Storm Drainage Easement - Hidden Pines LLC - CS 7-14

GRANT OF EASEMENT
STORM DRAINAGE

THIS GRANT OF EASEMENT ("Grant") is given this ____ day of _____, 20___, by Hidden Pines LLC ("Grantor"), whose address is 10615 Tomahawk Rd. Parker, CO _____, to THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO ("Grantee"), whose address is 100 Third Street, Castle Rock, Colorado, 80104.

The parties hereby covenant and agree as follows:

1. Easement Property. The "Easement Property" shall mean the real property owned by Grantor and located in the County of Douglas, State of Colorado, more particularly described on **Exhibit A**, attached hereto and incorporated herein, and substantially as depicted on **Exhibit B**, attached hereto and incorporated herein.

2. Consideration. Grantor makes this Grant as a gift without consideration other than the keeping by Grantee of the covenants and agreements herein contained.

3. Grant of Easement. Grantor hereby grants to Grantee, its successors and assigns, a non-exclusive easement ("Easement") on, over, under, through and across the Easement Property for the purpose of accessing, maintaining, and repairing storm water management improvements, including, but not limited to, inlets, pipes, culverts, channels, ditches, hydraulic structures, riprap, detention basins, forebays, micro-pools, and water quality facilities (collectively, the "Facilities") in the event Grantor fails to satisfactorily maintain or repair said Facilities.

4. Maintenance and Repair. The maintenance and repair of the Facilities located on the Easement Property shall be the responsibility of Grantor. In the event such maintenance and repair are not performed by Grantor to the satisfaction of Grantee, then Grantee shall have the right, but not the obligation, to enter said Easement Property after ten (10) days prior written notice to Grantor, unless there is an emergency, in which case Grantee shall give notice as soon as practicable, to perform all necessary work, the cost of which shall be paid by Grantor upon billing. In the event Grantor fails to reimburse Grantee within thirty (30) days after submission of the bill for the costs incurred, Grantee shall have the right to enforce such obligation by appropriate legal action. It is Grantor's responsibility to construct, maintain and repair the Facilities in a manner consistent with all applicable plans approved or accepted by Grantee.

5. Retained Rights of Grantor. Grantor reserves the right of ownership, use and occupancy of the Easement Property insofar as said ownership, use and occupancy does not impair the rights granted to Grantee in this Grant. Grantee's rights hereunder are non-exclusive, and Grantor shall have the full right and authority to grant other easements or rights to use the Easement Property. It is also understood by Grantee that Grantor may in the future desire to modify and/or eliminate the Facilities. Such a modification and/or elimination shall not be realized until written approval is obtained for said modifications and/or elimination from Grantee. Upon such approval, both the Grantee and Grantor agree to vacate this Easement.

6. Binding Effect. This Grant shall extend to and be binding upon the successors and assigns of the respective parties hereto. The terms, covenants, agreements and conditions in this Grant shall be construed as covenants running with the land.

IN WITNESS WHEREOF, the parties hereto have executed this Grant the day and year first above written.

GRANTOR:

Hidden Pines LLC

By: _____

Name: Dana L Vollbracht

Title: Manager

Attest:

By: _____

Name: Benjamin J. Placak

Title: President

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this 16 day of June, 2026, by Dana Vollbracht as manager of Hidden Pines LLC.

My commission expires: May 15, 2029.

LUCY QUINN GIBBS
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20254018682
MY COMMISSION EXPIRES MAY 15, 2029

Witness my hand and official seal.

_____
Notary Public

GRANTEE:

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS,
STATE OF COLORADO

BY: _____
_____, Chair

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this ____ day of _____, 20___ by _____ as Chair of the Board of County Commissioners of the County of Douglas, State of Colorado.

My commission expires: _____

Witness my hand and official seal.

_____
Notary Public

THE AZION GROUP, INC.

EXHIBIT 'A'

ACCESS EASEMENT

LEGAL DESCRIPTION

MAY 5, 2026

AN ACCESS EASEMENT, BEING A PORTION OF THAT PARCEL DESCRIBED IN WARRANTY DEED RECORDED IN THE OFFICIAL RECORDS OF DOUGLAS COUNTY, COLORADO UNDER RECEPTION NO. 2025007492. GENERALLY LOCATED ON THE WEST SIDE OF TOMAHAWK ROAD, AND IN THE NORTHEAST ONE-QUARTER OF SECTION 19, TOWNSHIP 6 SOUTH, RANGE 65 WEST OF THE 6TH PRIINCIPLE MERIDIAN, COUNTY OF DOUGLAS, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING AT THE NORTHEAST CORNER OF SAID PARCEL, FROM WHICH THE NORTHEAST CORNER OF SAID SECTION 19, MONUMENTED BY A 3.25" ALUMINUM CAP ON #6 REBAR AND STAMPED LS 26403 IN A SURVEY RANGE BOX, BEARS N 00° 34' 04" E (BASIS OF BEARINGS) AT A DISTANCE OF 1333.47' FEET (U.S. SURVEY FOOT), THENCE THE FOLLOWING TWO COURSES TO **THE POINT OF BEGINNING**;

THENCE S 00°33'23 W A DISTANCE OF 609.23' FEET;

THENCE S 89°52'06" W A DISTANCE OF 30.00' FEET TO **THE POINT OF BEGINNING**;

THENCE N 88°27'03" W A DISTANCE OF 101.60' FEET;

THENCE S 44°20'06" W A DISTANCE OF 69.98' FEET;

THENCE S 00°33'23 W A DISTANCE OF 437.02' FEET;

THENCE S 84°32'01" W A DISTANCE OF 192.06' FEET;

THENCE N 04°21'04" E A DISTANCE OF 7.00' FEET;

THENCE N 85°38'56" W A DISTANCE OF 196.33' FEET;

THENCE S 76°34'04" W A DISTANCE OF 45.69' FEET;

THENCE N 08°38'41" W A DISTANCE OF 33.13' FEET;

THENCE S 81°21'19" W A DISTANCE OF 34.74' FEET;

THENCE S 28°15'04" W A DISTANCE OF 249.81' FEET;

THENCE N 89°51'15" E A DISTANCE OF 259.48' FEET;

THENCE N 00°22'44 E A DISTANCE OF 168.93' FEET;

THENCE S 85°38'56" E A DISTANCE OF 135.36' FEET;

THENCE N 04°21'04" E A DISTANCE OF 11.85' FEET;

THENCE N 84°32'01" E A DISTANCE OF 202.79' FEET;

THENCE N 00°33'23 E A DISTANCE OF 442.00' FEET;

THENCE N 44°20'06" E A DISTANCE OF 61.59' FEET;

THENCE S 88°27'03" E A DISTANCE OF 97.41' FEET;

THE AZION GROUP, INC.

THENCE N 00°33'23" E A DISTANCE OF 10' FEET TO **THE POINT OF BEGINNING**.

CONTAINING AN AREA OF 54,058 SQUARE FEET OR 1.241 ACRES, MORE OR LESS.

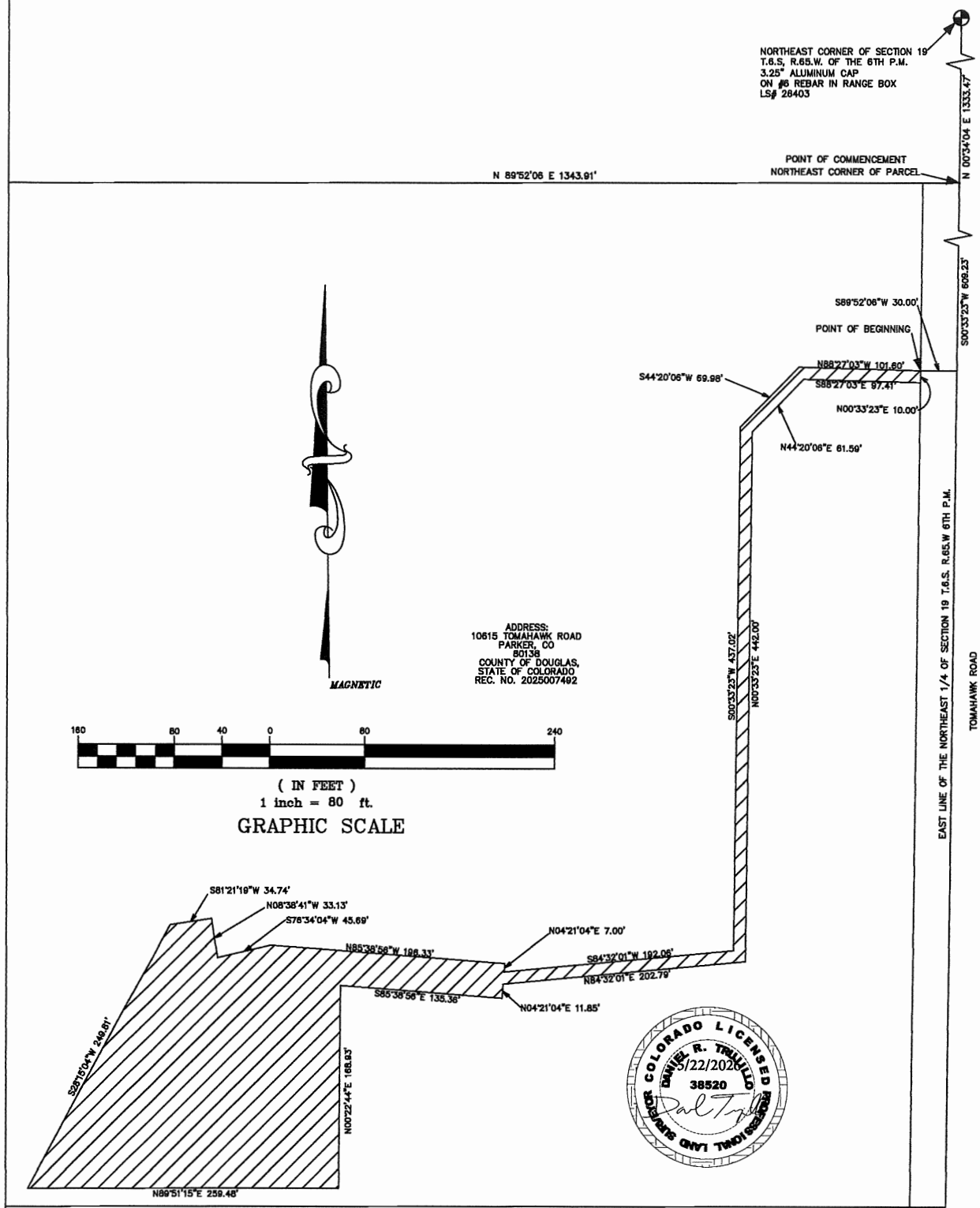


DANIEL TRUJILLO
COLORADO PLS 38520
DATE: 5/22/2026
PROJECT: WHITE HORSE FARMS
FOR AND ON BEHALF OF THE AZION GROUP, INC.

NOTES:

1. ACCORDING TO COLORADO LAW YOU MUST COMMENE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY EXHIBIT WITHIN THREE YEARS AFTER YOU FIRST DISCOVERED SUCH DEFECT. IN NO EVENT, MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY EXHIBIT BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.
2. LEGAL DESCRIPTION FOR THIS EASEMENT WAS PREPARED BY DANIEL R. TRUJILLO PLS 38520.

ACCESS EASEMENT EXHIBIT B



The Azion Group	WHITE HORSE FARMS ACCESS EASEMENT SCALE 1"=80'							
	DES.	CK.	NO.	SHEET	NO.	DATE	REVISION	BY
	DWN. DT	DATE5/22/2025	WHF-FAC. CONT.	3 OF 3				
								S19-T6S-R65W-6PM

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Melody D'Haillecourt, Community Programs Coordinator

DESCRIPTION: Grant Application for FY2026 Continuum of Care Funds in the Amount of $573,750.00 with a Required County Contribution of $191,250.00 for a Project Total of $765,000.00.

SUMMARY: On June 1, 2026, the U.S. Department of Housing and Urban Development (HUD) released the FY2026 Continuum of Care (CoC) Competition and Youth Homeless Demonstration Program Grants Notice of Funding Opportunity (NOFO). Staff requests authorization by the Board of County Commissioners (BCC) to apply for this funding opportunity, as required by HUD, through the Metro Denver Homeless Initiative (MDHI) for $573,750 with a required County contribution of $191,250 for a project total of $765,000. This application supports the efforts of the Douglas County Homeless Initiative (DCHI) through the Homeless Engagement, Assistance and Resource Team (HEART).

RECOMMENDED ACTION: Staff recommend the BCC authorize application to the FY2026 CoC NOFO in the amount of $573,750 with a required County contribution of $191,250 for a project total of $765,000.

REVIEW:

Jennifer Eby	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026
Jennifer Eby - FYI	Notified - FYI	7/9/2026

ATTACHMENTS:

Cover Page
Staff Report - FY2026 HUD NOFO FINAL

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Melody D'Haillecourt, Community Programs Coordinator

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Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Staff Report - FY2026 HUD NOFO FINAL

DOUGLAS COUNTY
COLORADO

Grant Application Staff Report

Date:	June 30, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Jennifer L. Eby, AICP, Director of Community Services
CC:	Melody D'Haillecourt, Community Programs Coordinator Tiffany Marsitto, Community Services Supervisor Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services
Subject:	**Grant application for FY2026 Continuum of Care funds in the amount of $573,750 with a required County contribution of $191,250 for a project total of $765,000.**

Board of County Commissioners' Business Meeting **July 14, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

On June 1, 2026, The U.S. Department of Housing and Urban Development (HUD) released the FY2026 Continuum of Care (CoC) Competition and Youth Homeless Demonstration Program Grants Notice of Funding Opportunity (NOFO). Staff requests authorization by the Board of County Commissioners (BCC) to apply for this funding opportunity, as required by HUD, through the Metro Denver Homeless Initiative (MDHI) for $573,750 with a required County contribution of $191,250 for a project total of $765,000. This application supports the efforts of the Douglas County Homeless Initiative (DCHI) through the Homeless Engagement, Assistance and Resource Team (HEART).

II. REQUEST

Staff requests the BCC authorize application to the FY2026 CoC NOFO in the amount of $573,750 with a required County contribution of $191,250 for a project total of $765,000.

III. BACKGROUND

The annual CoC grant is designed to promote a community-wide commitment to end homelessness. The FY2026 CoC NOFO directs all federal discretionary funding to focus on ending the crisis of homelessness, prioritizing treatment and recovery, advancing public safety, promoting self-sufficiency through employment opportunities, improving outcomes, and minimizing trauma. The NOFO priorities include improving outcomes by creating competition to improve innovation and accountability, prioritizing treatment and recovery, promoting economic self-sufficiency, and advancing public safety.

The NOFO removes the requirements of "housing first" policies and shifts the focus towards Transitional Housing and supportive services including street outreach, mental health, and substance use disorder services. Project applicants must certify that they will not engage in racial preferences or other forms of illegal discrimination, will not operate "safe consumption sites", will not participate in any activities under the pretext of "harm reduction", have experience providing outreach services, have a history of partnering with law enforcement and first responders, and will not interfere with enforcement of public camping and drug use laws.

IV. DISCUSSION

HUD released the FY2026 NOFO on June 1, 2026. The period of performance is January 1, 2027, through December 31, 2027. MDHI is the HUD appointed collaborative applicant for the Metro Denver area CoC. Approximately $37,000,000 in total funding will be made available to the Metro Denver CoC through MDHI. Applications are due on July 15, 2026.

Staff recommends requesting funding for Supportive Services Street Outreach (SSO). Funding will support one year of salary and benefits for five HEART Navigators, one supervisor, and operating expenses to strategically assist people who are unhoused and have mental and behavioral health needs in Douglas County.

SSO funding will allow staff to provide targeted assistance to unhoused individuals who are actively participating in services and demonstrating readiness for housing-focused interventions including comprehensive mental and behavioral health. This funding opportunity replaces existing grant funds that are scheduled to expire at the end of 2026.

The NOFO requires a 25% local contribution for all projects. The budget for the project will be as follows:

FY2026 COC NOFO Budget	
Grant Request	
Supportive Services Street Outreach: HEART Salaries and Benefits	$528,300
Ongoing Operating Costs	$ 45,450
Required Match	
County Contribution	$ 191,250
Grand Total	**$ 765,000**

V. RECOMMENDED ACTION

Staff recommend the BCC authorize application to the FY2026 CoC NOFO in the amount $573,750 with a required county contribution of $191,250 for a project total of $765,000.

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Metro Denver Homeless Initiative (MDHI)
FY 2026 CoC Program NOFO
Request for Proposals (RFP)
Issued June 16, 2026

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Section I. Introduction

The Continuum of Care (CoC) for the seven-county Metro Denver region, with the Metro Denver Homeless Initiative (MDHI) serving as the Collaborative Applicant, is accepting proposals for the FY 2026 Continuum of Care (CoC) Notice of Funding Opportunity (NOFO). On February 3, 2026, the President signed H.R. 7148 authorizing the Consolidated Appropriations Act, 2026 (Public Law 119-75) which makes approximately $4,010,000,000 in CoC Program funding available for FY 2026, authorizing homeless services organizations to apply for competitive funding to provide supportive services and housing programs for individuals and families experiencing homelessness.

FY2026 HUD Goals and Objectives

1. Improving Outcomes
2. Creating Competition to Improve Innovation and Accountability
3. Restoring Balance to the Continuum of Care
4. Prioritizing Treatment and Recovery
5. Promoting Economic Self-Sufficiency
6. Advancing Public Safety for All
7. Minimizing Trauma for Vulnerable Populations
8. Expanding Access based on Merit, and not Ideology

Funding and Project Types

Metro Denver is eligible to apply for approximately $37 million in the upcoming Continuum of Care (CoC) Program competition. This allocation covers the following eligible activities: transitional housing (TH), permanent housing (PSH and RRH), street outreach, data and HMIS infrastructure, coordinated entry, CoC planning, and standalone supportive services only. Applicants should note a significant change in this year's funding emphasis: there is a new focused emphasis on funding for supportive services only, street outreach and transitional housing projects.

Section II. Submission Instructions and Deadline

The following components must be included in each proposal and submitted via email to nofa@mdhi.org with the subject "Organization Name FY26 CoC Program NOFO Proposal" no later than 5:00pm on July 15, 2026.

Selection Timeline

HUD FY26 CoC Program NOFO Released	June 1, 2026
MDHI Local RFP Released	June 17, 2026
RFP Submissions Due	July 15, 2026
Follow up questions/Budget and program adjustments (if applicable)	MDHI may request additional information from grantees as needed to make a funding decision. MDHI may ask applicants to make program or budget adjustments prior to a final funding decision.
Notification to Applicants of Final Funding Recommendation	August 11, 2026
All approved applications completed in eSnaps	August 20, 2026
Final Submission to HUD via eSnaps (MDHI and Selected Agencies)	August 24, 2026
HUD Submission Deadline	August 26, 2026
HUD Conditional Awards Announcement	December 1, 2026

Resources

HUD CoC Program Website

MDHI website

To submit technical questions email cocnofo@hud.gov

For questions regarding the local competition, email MDHI at nofa@mdhi.org

Section III. Threshold Requirements & Eligible Applicants

Review the Threshold requirements below and answer yes or no if your organization meets them. If you answer no to any of the questions, your project is not eligible to apply for funding based on HUD's threshold requirements.

Threshold Requirements (Mark X under Yes/No)			
#	**Threshold Requirement**	**Yes**	**No**
1	**Active SAM.gov Registration:** Entity status is active with no exclusions.	X	
2	**Unique Entity Identifier (UEI):** Valid 12-character alphanumeric code.	X	
3	**100% Coordinated Entry Agreement:** Applicant agrees that 100% of project vacancies will be filled exclusively via referrals from the regional Coordinated Entry System (Onehome).	X	
4	**HMIS/Comparable Database:** Applicant agrees to HMIS or HMIS Comparable Database Participation.	X	
5	**Match:** 4 CFR 578.73 of the Rule requires that recipients must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources. 24 CFR 578.73. Project applicants that intend to use program income as a match must provide an estimate of how much program income will be used for the match. HUD will not require YHDP Renewal or replacement projects to meet the 25 percent match requirement if the applicant is able to demonstrate it has taken reasonable steps to maximize resources available for youth experiencing homelessness.	X	
6	**Racial Discrimination:** The project applicant will NOT engage in illegal racial discrimination. This is consistent with the requirements of 2 CFR 200.300(a).	X	
7	**Safe Consumption Sites:** The project applicant will NOT operate drug injection sites or "safe consumption sites" in violation of 21 U.S.C. 856(a)(1), knowingly permit the use or distribution of illicit drugs on property under their control in violation of 21 U.S.C. 856(a)(2), or knowingly distribute drug paraphernalia in violation of 21 U.S.C. 863.	X	

Organization Types Allowed to Apply

Organizations are invited to apply if they are an eligible entity type and meet all funding conditions included in the NOFO. HUD will review all applications based on the criteria detailed in Section V of the NOFO. To be eligible for funding, an applicant must be one of the following entity types:

- Governmental Entities: State, County, City/Township, and Special District Governments.
- Tribal Entities: Native American Tribal Governments (Federally recognized) and Tribal Organizations.
- Housing Authorities: Public Housing Authorities/Indian Housing Authorities.
- Nonprofits: Nonprofits having a 501(c)(3) status with the IRS (other than institutions of higher education).
- Other: Entities specified in the NOFO's "Additional Information on Eligibility."

Key Eligibility Notes

- Faith-based organizations may apply on the same basis as any other eligible organization.
- Individuals are ineligible applicants.
- All project applicants must meet all statutory and regulatory requirements in the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11381–11389) and the CoC Program Rule (24 CFR part 578).

Section IV. Contact Information and FY26 CoC Program NOFO Proposal

Submission Instructions: Please complete the following form and send as a PDF named as follows: "FY26 CoC Program NOFO Proposal. Organization Name. Project Name" to nofa@mdhi.org

If you are applying for funding for multiple project types, please submit a separate proposal for each project.

I. Organization and Contact Information

A. Organization Information

Field	Response
Agency/Organization Name	Douglas County, CO
Employer Identification Number (EIN)	84-6000761
Unique Entity ID (UEI)	LXESXEA44AH6
Administrative Address	100 Third Street
City, State, Zip	Castle Rock, CO 80104
Phone	303-660-7460
Fax	
Website	www.douglasco.gov
Department Name	Department of Community Services, Rand Clark
Assistant Director	303-660-7460x4116
Assistant Director Email	rclark1@douglasco.gov

B. Contact Information

Please list below the names and contact information for those staff who should receive correspondence regarding this proposal in addition to the Executive Director.

Contact Role	Name	Title	Phone	Email
Primary Contact	Steven Dodrill	Community Programs Administrator	303-814-4317	sdodrill@douglasco.gov
Secondary	Melody	Community	303-814-4380	mdhaillecourt@douglas

Contact	**D'Haillecourt**	**Programs Coordinator**		**co.gov**

II. Organization & Proposal Information

Field	Response
Project Name	**Douglas County**
Site Address (if different than administrative address)	
Proposal Request (Total Funding Amount)	$573,750
Total Project Budget	**$765,000**
Total Agency Budget	**$191,250**

1. Is your organization a victim service provider defined in 24 CFR 578.3?
(Victim service provider means a private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. This term includes rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.)

☐ Yes **X** No

2. Has the subrecipient ever received a federal grant, either directly from a federal agency or through a State/local agency?

X Yes ☐ No

Project Component Type (Select One)

☐ Permanent Supportive Housing
☐ Rapid Rehousing
☐ Transitional Housing
X Supportive Services Only

Application Type

X New project application
☐ Transition Grant
☐ Expansion Grant (Skip to "Section V. Project Component Details - Application Type: Expansion Projects Only")

Target Populations (Select All That Apply)

☐ People experiencing chronic homelessness ☐ Seniors ☐ Veterans ☐ Families with children
☐ Youth (18-24) ☐ Persons living with disabilities ☐ Persons living with mental illness
☐ Persons living with substance use disorder ☐ Fleeing domestic violence ☐ Persons living with HIV/AIDS
X N/A – Project serves all subpopulations ☐ Other _____

Section V. Project Component Details

Instructions: Please complete only the subsection corresponding to the Project Component Type you selected in Section IV (e.g., if you selected "Rapid Rehousing," complete only the "Project Type: Rapid Re-housing" subsection). For all housing projects (PSH, RRH, TH), you must provide the total unit/bed counts and break down the expected households by characteristic.

Project Type: Permanent Supportive Housing

Total Number of Units	Total Number of Beds

Housing Type:

☐ Clustered apartments ☐ Scattered-site apartments ☐ Single family homes/townhouses

Household Characteristics	Households with at Least 1 Adult & 1 Child (#)	Adult Households without Children (#)	Total (#)
Persons Over 24			
Persons age 18-24			
Accompanied Children under age of 18			
Total			

Project Type: Rapid Re-housing (PH-RRH)

Total Number of Units	Total Number of Beds

Housing Type:

☐ Clustered apartments ☐ Scattered-site apartments ☐ Single family homes/townhouses

Household Characteristics	Households with at Least 1 Adult & 1 Child (#)	Adult Households without Children (#)	Total (#)
Persons Over 24			
Persons age 18-24			
Accompanied Children under age of 18			
Total			

Project Type: Transitional Housing (TH)

Total Number of Units	Total Number of Beds

Housing Type:

☐ Dormitory ☐ Single Room Occupancy ☐ Clustered apartments ☐ Scattered-site apartments ☐ Single family homes/townhouses

Household Characteristics	Households with at Least 1 Adult & 1 Child (#)	Adult Households without Children (#)	Total (#)
Persons Over 24			
Persons age 18-24			
Accompanied Children under age of 18			
Total			

What is the funding source for these units and beds?

☐ CoC ☐ ESG ☐ Section 8 ☐ HUD VASH ☐ Mixed Funding ☐ Other

If Mixed Funding or Other provide details:

Project Type: Supportive Services Only (SSO)

Services Type:

☐ Supportive Services Only – Standalone

X Supportive Services Only – Street Outreach

Application Type: Transition Grants Only

This section should be completed if your organization is submitting a new project application to transition an existing CoC renewal project to a new project component. After completing this section, applicants must also complete **Section VII: All Project Types**, and the applicable **New Project Application** questions for the proposed project type. Lastly, you must also complete the **Summary Budget** in **Section VIII.**

Field	Response
Renewal Project Name (as listed on GIW)	
Renewal Grant Number (as listed on GIW)	

Renewal Project Program Type (Component you are transitioning from):
☐ PSH ☐ RRH ☐ SSO

New Project Program Type (Component you are transitioning to):
☐ TH ☐ SSO – Standalone ☐ SSO – Street Outreach

Please describe in detail how you plan to transition the project from the prior program type to the new program type within one year.

Application Type: Expansion Projects Only

This section should only be completed if your organization is submitting a new project application to expand an existing CoC renewal project that is also being submitted for renewal funding. ***NOTE: Expansion Projects only need to complete Sections III, IV, V and VI.***

Field	Response
Renewal Project Name (as listed on GIW)	
Renewal Grant Number (as listed on GIW)	

Reason for Requested Increase (Check all that apply):

☐ Increase the number of homeless persons served.

☐ Increase the number of units.

☐ Increase the number of beds.

☐ Increase the number of or expand supportive services provided.

☐ Increase the frequency or intensity of supportive services Coordinated entry/access.

☐ Expansion Project will bring the existing facility up to state or local government health or safety standards.

Indicate how the project is proposing to "increase the number of homeless persons served."

Current Level of Effort	New Effort (Additional Capacity)
Number of persons served at a point-in-time:	Number of additional persons served at a point in time that this project will provide:
Number of Units:	Number of additional units this project will provide:
Number of Bed:	Number of additional beds this project will provide:

Please describe in detail why you are requesting an increase in funding and how you intend to utilize the funds if awarded.

Section VI. Certification and Submission

By signing below, the Assistant Director certifies that all information contained within this proposal is true, complete, and accurate, and that the organization commits to complying with all CoC Program requirements, including the execution of required agreements, submission of data to the CoC's HMIS, and participation in the Coordinated Entry system.

Project applicants must certify affirmatively to the following:

- The project applicant will not engage in racial preferences or other forms of illegal discrimination.
- The project applicant will not operate drug injection sites or “safe consumption sites,” knowingly distribute drug paraphernalia on or off of property under their control, permit the use or distribution of illicit drugs on property under their control, or conduct any of these activities under the pretext of “harm reduction.”

Signature of Assistant Director: _____

Printed Name: ____Rand Clark_____

Date: _____

Thank you for your commitment to ending homelessness in the Metro Denver Continuum of Care. Proposals must be submitted electronically as a single PDF document to nofa@mdhi.org no later than 5pm on July 15th, 2026. Late or incomplete submissions will not be considered.

Section VII. New Project Application Questions

Possible Points across all questions (All Project Types + Specific Project Questions): 100

All Project Types

Answer the "All Project Types" questions regardless of the type of project you're applying for. (Possible Total Point – 30)

Fiscal Controls & Drawdown Capacity (Possible Points – 5): Provide a brief narrative demonstrating your agency's capacity to fully utilize grant funds within a strict 12-month operating cycle. What internal fiscal controls, regular billing workflows, and oversight structures are in place to ensure your project maintains a 100% drawdown rate and avoids unspent federal funds? Response (Max 200 words):

Douglas County employs robust oversight and internal control mechanisms to ensure the proper management of grant funds and prevent waste, fraud, or abuse. The County has multiple levels of control to review program eligibility of recipients and the eligibility of expenses before authorizing payments. This includes the designation of spending authority based on role and division of responsibility, which helps to ensure against the misuse of funds. Additionally, the County conducts an annual Single Audit with an outside entity. These practices reflect the County's commitment to maintaining high standards of accountability and transparency in managing grant funds.

Douglas County holds itself accountable through a comprehensive system of self-monitoring and compliance checks. The County has established policies, practices, and procedures to avoid prohibited or unallowable activities. When non-compliance or ineffectiveness is identified, or when complaints are brought forth by participants, staff, or others, the County takes prompt and appropriate action to address the issues. The County has a Title VI administrator who is responsible for responding to any complaints regarding civil rights concerns. This role ensures that all complaints are handled in accordance with federal and state regulations, and that corrective actions are implemented as necessary.

Federal Grant Management (Possible Points – 10): Describe your agency's capacity and readiness to successfully administer a U.S. Department of Housing and Urban Development (HUD) Continuum of Care grant.
Your response should address the following:

- Experience managing federal, state, local, or private grants of similar size and complexity.
- Financial management systems and internal controls used to ensure compliance with federal requirements, including budgeting, invoicing, documentation, and record retention.
- Staffing structure responsible for program management, fiscal oversight, contract compliance, HMIS participation, and reporting.
- Procedures for monitoring project performance, ensuring compliance with HUD regulations, and addressing findings or corrective actions if identified.
- Organizational capacity to meet grant start-up requirements, expend funds timely, and maintain uninterrupted project operations throughout the grant term.
- Training and technical assistance plans for staff who will be responsible for implementing and administering the project.

Applicants should provide specific examples demonstrating organizational readiness rather than general statements of intent. (Max. 350 words):

The County has successfully administered several federal grant awards. The Department of Community Services currently manages multiple state and federal grants including Community Services Block Grant, Federal Transportation Administration 5310 funds, Older American Act funds, Homelessness Resolution Program, Department of Justice Grant, and State Transformational Homeless Response Grant. In the past, the Department has also managed the Community Development Block Grant. Since 2016, the County has utilized and leveraged several grants to support the Douglas County Cares collaborative. This multi-partner collaborative provides supportive services to families and to residents by

providing access to housing through rental assistance. Additionally, through ERA 1 and 2, the County has worked collaboratively with partners to successfully provide over $12 million in rent assistance and support.

The following policies will help ensure sound fiscal management: Budgets are adopted on an annual basis consistent with Colorado Revised Statutes (C.R.S) Title 29; Article 1. Every effort will be made to prepare the budget in accordance with generally accepted accounting principles as defined by the Governmental Accounting Standards Board (GASB). Budgets are required, and adopted, for all County governmental and proprietary funds. Vouchers $25,000 and over require accounting review and the signatures of the Director of Finance and the County Manager. Vouchers $100,000 and over require accounting review and the signatures of the Director of Finance, the County Manager, and the approval of a County Commissioner. Prior approval at a public business meeting is sufficient evidence of the approval of a County Commissioner. Purchase Orders and changes to purchase orders that are less than $100,000 are approved by the County Manager. Purchase Orders and changes to purchase orders that are $100,000 or more are approved by the Board of County Commissioners at a public business meeting. The County undergoes an annual single audit and makes the findings available to the public to hold itself accountable.

HMIS/Comparable Database Data Quality & Completeness (Possible Points – 5): Detail your agency's data entry workflows. How will you ensure that Universal Data Elements are entered accurately and within the CoC's mandated data-entry timeline (e.g., within 72 hours of project start/exit)? What internal auditing processes will you use to keep your project's data error rate under 5%? (Max. 200 words)

Homeless Engagement, Assistance and Resource Team (HEART) navigators gather information on those experiencing homelessness in the community through the Homeless Management Information System (HMIS) within 72 hours of contact. HMIS is utilized regionally by those who provided services to the unhoused to gather demographic data, document services provided, support the development of the By Name List (BNL) for all populations and coordinate with local and regional providers. All HEART members are trained in HMIS to ensure that coordinating with nonprofits and local shelters results in real-time data collection and coordinated efforts. The data recorded in HMIS will be used to report on the achievement of goals through quality data.

Reports are generated monthly by staff from the Department of Community Services and presented to the HEART leadership and the Doulgas County Homeless Initiative (DCHI) for review. This data includes the total number of people on the NL on the final day of each month, the median length of stay, the total number of completed Coordinated Entry Assessments, housing outcomes achieved, the number and types of call for service, the quantity and type of service provided, and the outreach activity accomplished by the HEART. This provides leadership with a regular opportunity to give data driven feedback and achieve desired program outcomes.

Regional Coordination & Policy Compliance (Possible Points – 5): Confirm your agency's commitment to active participation in regional CoC planning and sub-committees. Additionally, explicitly describe your operational partnerships with local outpatient healthcare, mental health, or substance use recovery programs to provide voluntary, wraparound treatment options. (Max. 200 words):

The HEART maintains strong partnerships with law enforcement agencies across the County to provide a coordinated co-response to community calls and homelessness-related referrals. This collaborative model allows the team to reach more individuals experiencing homelessness, including those who may not otherwise seek assistance.

HEART also participates actively in regional coordination efforts with the Metro Denver Homeless Initiative (MDHI) and neighboring counties. Staff members attend MDHI’s Monthly Regional Stakeholder Forum, Outreach Collaborative meetings, and annual conferences to align local strategies with broader regional goals.

In April 2025, Douglas County launched the Coordinated Services Matching (CSM) collaboration, a strategic initiative designed to reduce housing instability by uniting a wide range of community-based partners. The CSM builds on the County’s successful joint case management efforts through initiatives such as DC Cares and Pathways. Partner

organizations include local nonprofits, Douglas County Human Services, the Health Department, the Mental Health Collaborative, A/D Works!, Housing Partnership, the VA, Douglas County School District, and a local domestic violence service provider. Together, these partners streamline access to appropriate resources and benefits, ensuring households receive timely, housing-focused support.

Through this collaborative approach, Douglas County became the first Denver Metro municipality to achieve functional zero for veterans experiencing homelessness.

Housing Retention and Tenancy Success (Possible Points – 5): Describe the interventions your project will use to maximize housing retention and tenancy success. Include, where applicable, Eviction prevention, Landlord mediation, Financial coaching, Behavioral health supports, Crisis intervention. (Max. 200 words):

Douglas County uses the Colorado Family Support Assessment (CFSA) 2.0 as the primary tool to measure individual and family progress toward self-sufficiency. The CFSA 2.0, validated by the Family Resource Center Association (FRCA), is a strengths-based assessment designed to evaluate functioning across multiple domains, including income, employment, housing stability, education, health, and social connections.

The CFSA 2.0 is administered by trained case managers and is grounded in the nationally recognized Standards of Quality for Family Strengthening and Support. It provides a structured framework to track changes over time, allowing case managers to tailor services to individual needs and monitor progress consistently. The tool uses a five-point scale to assess each domain.

Douglas County also operates a Housing Stability Program (HSP) that assists households with eviction and homeless prevention, offering a critical resource for residents facing housing crises. Douglas County ensures that improvements in health, education, employment, and housing stability are tracked and supported through individualized case planning and coordinated services. Case managers may refer clients to eviction prevention programs, mental health supports, or financial coaching as appropriate. Lastly, HEART utilizes HMIS to document housing placement, income and employment gains, and benefit acquisition.

Transitional Housing (TH)

The following narrative questions require applicants to fully justify their project's eligibility for the points available in the Transitional Housing scoring section. Only complete this section if you are applying for a TH project type. (Possible Total Points – 70) **Responses must not exceed the stated word limits.**

The next several questions are specific to the FY 26 CoC NOFO. Projects must score a specific number of points in these areas to qualify under HUD's guidelines.

TH.1. Supportive Services Strategy (Possible Points – 10)

Demonstrate that the project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing (i.e., case management, behavioral healthcare, employment training, etc.) (Max. 200 words):

TH.2. Prior Successful Project Experience (Possible Points - 5)

Illustrate any prior experience your organization has operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months or has a plan in place to ensure homeless individuals and families will exit homelessness within 24 months. (Max. 200 words):

TH.3. Demonstrated Exit Outcomes (Permanent Housing & Income) (Possible Points - 5)

Illustrate if and how you have previously operated or currently operate transitional housing or another homelessness project, or any plans in place to ensure that at least 50 percent of participants exit to a positive destination within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant. (Max. 200 words):

TH.4. Leveraging Supplemental Resources (Possible Points - 5)

Explain how the project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. (Max. 200 words):

TH.5. Service Participation (Possible Points - 10)

First, describe how the proposed project will:

- assess the service needs of program participants,
- and provide individualized services for program participants during their time in Transitional Housing that will result in at least 20 hours per week of engagement in services, activities or employment for all program participants, except for a program participant over age 62 or who is an individual with handicaps as defined in 24 CFR 8.3 or a with a developmental disability as defined under 24 CFR 578.3 (examples of services or activities include case management, counseling, treatment, volunteering, work therapy, education, job training, community building activities, etc.) Employment may contribute to the 20 hours per week of engagement. The project description provided here does not constitute a reporting or documentation requirement.

Second, describe how the proposed project will create service plans for each program participant that include:

- the services to be provided, when and how often services will be provided, by whom all services will be provided;
- program participant goals, strategies for achieving those goals, and target dates for achievement to focus on improved health and wellness, housing stability, and increased employment income leading to financial stability and self-sufficiency.

(Max. 350 words):

TH.7. Cost Reasonableness Per Household (Possible Points - 5)

Demonstrate the average cost per household served for the project is reasonable. (Max. 200 words):

The next questions will assist project scorers in better understanding your programs' design and operation.

TH. 8. Exit to Permanent Housing & Independence For your proposed model (e.g., RRH, TH, Joint TH-RRH) (Possible Points – 15): Further detail your programmatic strategy for moving participants into independent, permanent housing situations that do not rely on long-term federal subsidies. What does your "graduation" or step-down service model look like? (Max. 200 words):

TH. 9. Minimizing Length of Time Homeless (Possible Points – 10): Detail your operational plan to minimize the time between a participant's enrollment in your project and their successful placement into a residential unit. What potential

barriers to rapid placement have you identified in the 7-county region, and how will your team mitigate them? (Max. 200 words):

TH. 10. Vulnerability & Age-Based Intake Preferences (Possible Points – 5): Does this project intend to utilize HUD's expanded preference allowances to prioritize elderly individuals (ages 55 and older) or individuals with severe, documented disabilities? If so, describe how your program design, physical environment, and community partnerships are uniquely equipped to support the aging-in-place or specific clinical needs of this demographic. (Max. 200 words):

Supportive Services Only (SSO) Standalone

The following narrative questions require applicants to fully justify their project's eligibility for the points available in the SSO Standalone scoring section. Only complete this section if you are applying for a SSO Standalone project. (Possible Total Points – 70) **Responses must not exceed the stated word limits.**

The next several questions are specific to the FY 26 CoC NOFO. Projects must score a specific amount of points in these areas to qualify under HUD's guidelines.

SSO.1. Necessity for Exit & Annual Service Assessment (Possible Points – 5): Provide narrative on how the Supportive Services project is necessary to assist people in exiting homelessness, addressing barriers to stable housing (e.g., substance use disorder, unemployment, childcare, etc.) and increasing self-sufficiency and the Recipient will conduct an annual assessment of the service needs of the program participants. (Max. 200 words):

SSO.2. Strategy for Unsheltered and Non-Engagers (Possible Points - 10)
Explain the proposed project's strategy for providing supportive services to eligible program participants, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services. (Max. 200 words):

SSO.3. Leveraging Supplemental Resources (Possible Points - 5)
Explain how the project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. (Max. 200 words):

SSO.4. Cost-Effective Service Delivery (Possible Points - 5)
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404. (Max. 200 words):

The next questions will assist project scorers in better understanding your programs' design and operation.

SSO.5. Permanent Housing Placement Strategy (Possible Points - 15): Describe the specific strategies your project will use to help participants obtain and maintain permanent housing. Include how staff will conduct housing navigation, landlord engagement, housing search assistance, and problem-solving conversations. Explain how you will track housing placement outcomes and evaluate success. (Max. 350 words):

SSO.6. Income and Employment Growth (Possible Points - 15): Describe how your project will assist participants in increasing earned income and/or obtaining employment. Include any partnerships with workforce development, public benefits, or educational organizations. (Max. 200 words):

SSO.7. Housing Stability and Returns to Homelessness (Possible Points – 15): Describe how your project will support participants after housing placement or service connection to promote long-term housing stability and reduce returns to homelessness. Include any follow-up services, community partnerships, and case management practices. (Max. 200 words):

Supportive Services Only (SSO) Street Outreach

The following narrative questions require applicants to fully justify their project's eligibility for the points available in the SSO Street Outreach scoring section. Only complete this section if you are applying for a SSO Street Outreach project. (Possible Total Points – 70) **Responses must not exceed the stated word limits.**

The next several questions are specific to the FY 26 CoC NOFO. Projects must score a specific amount of points in these areas to qualify under HUD's guidelines.

SSO-O.1. Leveraging Supplemental Resources (Possible Points - 5)
Explain how the project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. (Max. 200 words):

Douglas County will provide a cash contribution to meet the 25% match requirement. HEART's co-response teams use a hands-on, barrier-reducing approach to connect unsheltered individuals to mainstream benefits while conducting street outreach. Navigators complete individualized assessments, assist with applications for Medicaid, SNAP, SSI/SSDI, and VA benefits, and help participants gather documentation or obtain identification. They also connect individuals to local nonprofits and faith-based organizations for food, transportation assistance, and other essential resources that support daily stability.

Through this comprehensive approach, HEART Navigators ensure participants can access and maintain the critical benefits and support needed for long-term stability and housing success.

SSO-O.2. Strategy for Unsheltered and Non-Engagers (Possible Points - 10)
Explain the proposed project's strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services. (Max. 350 words):

HEART Navigators and deputies conduct regular street outreach in high-frequented areas, parks and trails, wooded areas, transit stations, and other locations where unsheltered residents reside. This persistent presence helps build trust with individuals who may have had negative experiences with systems or who are hesitant to enter traditional service environments. The team prioritizes rapport-building, motivational interviewing, and participant-driven goal setting to encourage voluntary engagement.

HEART offers immediate, on-site problem-solving and resource navigation to overcome barriers and promote connections to services that include assistance with obtaining identification, accessing medical and behavioral health services, enrolling in benefits, and connecting to shelter. HEART utilizes weekly case conferencing sessions with behavioral health providers, medical professionals, veteran service agencies, victim services organizations, shelter staff, and local nonprofits for individuals with complex needs to ensure warm handoffs and a seamless continuum of care.

Many individuals with chronic unsheltered homelessness require flexible, long-term support, and HEART maintains that ongoing follow-up, and adjusts service plans as needs change. The team also leverages community partnerships with law enforcement municipalities throughout the county, faith-based organizations, and nonprofit resources to fill gaps and provide assistance that strengthens engagement.

HEART Navigators effectively connect individuals who are disconnected from traditional systems to supportive services through compassionate, person-centered strategies that are necessary for housing stability and improved well-being.

SSO-O.3. Partnership with First Responders (Possible Points – 5)
Demonstrate that the applicant has a history of, or a plan for, partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. The applicant must cooperate and not interfere or impede with the enforcement of local laws such as public camping and public drug use laws and assist/be willing to

assist first responders in their efforts to engage homeless individuals. (Max. 200 words):

Since 2022, Douglas County's HEART has paired civilian navigators with law enforcement to proactively assist unhoused individuals in the community. Co-response teams bring together specialized staff with expertise in mental health and homelessness that provide supportive services using the framework of the Four Cs – Compassion, Code Enforcement, Communication, and Community Services.

Team members build trust through respectful, consistent engagement while recognizing the dignity and unique circumstances of each individual. Teams assess needs, offer mental health and substance use support, food, water, and discuss goals and barriers.

HEART's co-response model balances compassion with public safety. County camping restrictions and municipal ordinances support safe and healthy public spaces. When encampments or safety issues occur, HEART provides outreach, resources and information, and assists people in moving to safer places. This coordinated response emphasizes safety for the community and individuals engaged, ensuring enforcement actions are accompanied by supportive service opportunities.

Deputies assigned to HEART work with local businesses on trespassing laws when unhoused individuals are camping or loitering on private property. These initiatives help achieve performance objectives such as connecting with unsheltered individuals, gathering reliable data, and enhancing outreach coordination to foster accountability and assist people in moving toward permanent housing.

SSO-O.4. Outreach Experience and Effectiveness (Possible Points - 5)
Explain the applicant's experience providing outreach services, or a plan for providing outreach services, consistent with the activity description at 24 CFR 578.53(e)(13) and has a plan for or has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs. (Max. 200 words):

The Summer 2022 Point-in-Time (PIT) Count was the first full census conducted by HEART and established a reliable baseline of homelessness in Douglas County. That count identified 96 individuals experiencing homelessness, including 33 sheltered and 63 unsheltered: 43 sleeping outdoors and 20 residing in vehicles.

Since 2022, HEART has strengthened coordinated responses with law enforcement, improved data collection, and deepened collaboration with local and regional providers to support housing stability. As a result of these targeted efforts, the 2026 PIT identified 45 individuals experiencing homelessness, representing a 53 percent decrease from 2022. Of these, 23 were sheltered and 22 unsheltered, including 18 sleeping in vehicles and four outdoors.

HEART continued to expand impact through direct engagement in 2025. The program discharged 327 individuals during 2025 with 60 obtaining permanent housing, 79 securing temporary housing, and 76 wanted emergency shelter. The remaining 112 individuals either moved out of the county while still unhoused or were closed due to loss of contact.

HEARTs approach addresses both immediate crises and long-term barriers to stability. Navigators maintain consistent communication with hospitals, mental health providers, and service agencies to coordinate care transitions, reduce duplication, and ensure services are tailored to each participant's unique needs.

SSO-O.5. Cost-Effective Service Delivery (Possible Points - 5)
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404. (Max. 200 words):

HEART highlights client accountability and works collaboratively with participants to set goals, track progress, and actively engage in the steps needed to achieve housing stability and self-reliance. Emergency hotel vouchers have been strategically used to support 1,448 bed nights since January 2024, providing short-term stability while clients pursue long-term housing solutions. HEART has enrolled 484 individuals into their Emergency Hotel Voucher Program which resulted in 368 households.

HEART connects participants to mental health and substance use treatment, employment services, and other critical supports, helping them take an active role in their own stabilization. In 2025, the program delivered 3,241 services to 333 enrolled individuals, at an annual cost of approximately $2,051 per participant.

HEART Navigators build on a strong network of nonprofit and faith-based community partners who provide essential support at no additional cost to the program. Through these partnerships, Navigators routinely secure financial assistance to help participants meet basic needs, obtain temporary lodging, access transportation, complete minor vehicle repairs, and address other stabilization needs. This collaborative model ensures that federal funding is used strategically for navigator staffing and housing-focused services, while community partners offer flexible, participant-centered resources that enhance overall program impact.

The next questions will assist project scorers in better understanding your programs' design and operation.

SSO-O.6. Outreach Engagement Strategy (Possible Points – 10): Describe your approach to engaging individuals experiencing unsheltered homelessness. Include outreach schedules, staffing models, geographic coverage, relationship-building strategies, and methods used to engage individuals who may be reluctant to accept services. (Max. 350 words):

HEART conducts outreach Monday-Sunday between the hours of 6:00a.m.-6:00p.m. to those experiencing homelessness in Douglas County. HEART partners with deputies from the Douglas County Sheriff's Office (DCSO) through a co-response model. They proactively engage unsheltered individuals who are living in encampments, on the streets, and in vehicles while offering critical resources and support to address immediate and long-term needs. The HEART has low-barrier access points, including proactive outreach, phone calls, text messaging, and referrals from faith-based and nonprofit agencies, hospitals, and law enforcement. HEART Navigators use motivational interviewing and trauma-informed care to connect individuals to a broad range of services, including access to public benefits, employment assistance, food, mental health services, transportation, and other basic necessities. Outreach interactions focus on consistent engagement rather than one-time contact, allowing staff to understand each individual's unique circumstances, strengths, and barriers.

All staff are trained in cultural humility and trauma-informed care as this ensures service delivery in a way that respects participants' backgrounds and avoids re-traumatization. Participants are offered incentives including hygiene kits, food boxes, or transportation services to encourage initial engagement, demonstrate responsiveness, and build trust. To ensure that participants are not lost between providers, the county uses weekly CSM meetings to discuss participants and provides housing support through OneHome's Coordinated Entry Assessments, Family Tree's GOALS Emergency Shelter Program, the Douglas County Cares Program, and the Aurora Regional Navigation Campus. When appropriate, HEART may utilize motel vouchers as a temporary intervention while securing stable housing, facilitating family reunification, or connecting individuals to other housing-focused services. Warm handoffs between outreach, case management, and housing services are standard practice. Participant feedback is regularly collected, evaluated, and adjusted to ensure that engagement strategies remain responsive and effective.

DCSO Deputies assigned to HEART provide a balanced and compassionate response by enforcing local code and trespassing laws while prioritizing engagement and support. When unhoused individuals are camping or loitering on private property, deputies work directly with local businesses to address concerns and ensure safety. Staff use "no trespassing" letters as an intervention tool, encouraging hesitant individuals to connect with services and seek safer, more appropriate accommodations.

SSO-O.7. Pathways to Shelter and Housing (Possible Points – 10): Describe how your project will connect unsheltered participants to emergency shelter, interim housing, rapid rehousing, permanent supportive housing, or other permanent housing opportunities. Include partnerships and referral workflows that support successful transitions indoors. (Max. 200 words):

In April 2025, Douglas County launched the CSM collaboration, a strategic initiative designed to address housing instability by bringing together a variety of local, community-based partners. This collaboration meets weekly, leveraging

the collective expertise and resources of its members to match needed services and housing solutions to individuals and families experiencing housing instability. CSM partners include local nonprofits, Douglas County Human Services, the Health Department, the Mental Health Collaborative, A/D Works!, DCHP, the VA, Douglas County School District, and a local domestic violence services provider. This collaborative approach expedites access to the appropriate resources and benefits while ensuring that households receive timely, housing-focused support. Through this partnership, Douglas County was the first Denver Metro municipality to achieve functional zero for veterans experiencing homelessness.

CSM uses a By Name List to monitor households facing housing instability. Cases are reviewed and matched to options like emergency shelter, transitional housing via DC Cares, homeless prevention through the Housing Stability Program (HSP), Family Shelter provided in partnership with the GOALS program through Family Tree, DV Safehouse services, and other partner agency programs.

SSO-O.8. HMIS Outreach Data Quality (Possible Points – 10): Describe your agency's procedures for documenting outreach contacts, enrollments, referrals, and outcomes in HMIS. Include quality assurance processes used to ensure data accuracy and timeliness. (Max. 200 words):

HEART utilizes HMIS to gather information on those experiencing homelessness in the community. HMIS is used to gather demographic data, support the development of the BNL and coordinate with local and regional services. All HEART team members are trained in HMIS to ensure that coordinating with nonprofits and shelters results in real-time data collection and coordinated efforts.

HEART management works closely and regularly with team members to ensure timely, accurate, and consistent data entry into the HMIS and BNL. This is accomplished through scheduled weekly check-ins, as well as ad hoc discussions throughout the week, to discuss caseloads, focus on complex cases, and to coordinate client support within the team and between community partners.

SSO-O.9. Reducing Unsheltered Homelessness Through Outreach (Possible Points – 10): Describe how your project will contribute to reducing unsheltered homelessness within the service area. Include how outreach activities will be coordinated with local governments, shelters, housing providers, and other system partners to create pathways from unsheltered homelessness to housing. (Max. 200 words):

By using the innovative strategies noted throughout the above responses and emphasizing comprehensive, community-based support, HEART has helped reduce homelessness in the county by 53% by comparing the Winter 2022 Point-in-Time (PIT) Count to the 2026 Winter PIT. In the Winter 2022 PIT Count, 29 individuals were sleeping outdoors, compared to just 4 individuals during the Winter 2026 PIT Count. Winter 2026 Survey data indicated that 23 individuals were sheltered and 22 were unsheltered, including 18 sleeping in vehicles and four sleeping outdoors. This significant decrease reflects the effectiveness of HEART's proactive, compassionate outreach approach by consistently connecting people to permanent housing, shelter options, and appropriate services.

Since January 2025, HEART has served 414 individuals, representing 301 households. HEART Navigators have delivered more than 2,955 services and resources and issued 629 emergency hotel vouchers to help participants bridge the gap to safer, more stable housing solutions. Douglas County remains committed to improving the lives of individuals and families experiencing housing instability.

HEART continues to use the co-response model to engage unhoused community members and connect them with community partners and relevant resources to address housing and other needs that promote health, wellness, and stability of all Douglas County Residents.

Section VIII. Summary Budget

Please complete the funding request for the total term of the project on the dedicated budget form below. The dollar amounts referenced in the narrative must match the final amounts in the budget form.

Eligible Costs	Annual Assistance Requested (Applicant)	Grant Term (Applicant)	Applicant CoC Program Costs Requested
1a. Acquisition			$0
1b. Rehabilitation			$0
1c. New Construction			$0
2a. Leased Units	$0	1 Year	$0
2b. Leased Structures	$0	1 Year	$0
3. Rental Assistance	$0	1 Year	$0
4. Supportive Services	$0	1 Year	$528,300
5. Operating	$0	1 Year	$45,450
6. HMIS	$0	1 Year	$0
7. VAWA	$0	1 Year	$0
8. Rural (Only for HUD CoC Program approved rural areas)	$0	1 Year	$0
9. Sub-total of CoC Program Costs Requested			$0
10. Admin (Up to 10% of Sub-total in #9)			$0
11. HUD funded Sub-total + Admin. Requested			$0
12. Cash Match			$191,250
13. In-Kind Match			$0
14. Total Match			$0
15. Total Project Budget for this grant, including Match			$765,000

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Jennifer DAmbrosio, Community Programs Coordinator

DESCRIPTION: Second Amendment to the Public Contract for Services Between Douglas County, the Region 12 Opioid Council, and OMNI Institute in the Amount of $266,076.00.

SUMMARY: The request is for approval of the Second Amendment to the Public Contract for Services with OMNI Institute for support of the Region 12 Opioid Council ("Council"). The amendment expands the scope of work, extends the term through May 31, 2027, and increases the maximum contract expenditure by $159,970, for a total contract amount of $266,076.

RECOMMENDED ACTION: Staff recommends approval of the Second Amendment to the Public Contract for Services between Douglas County, the Region 12 Opioid Council and OMNI Institute in the amount of $266,076 as it complies with all federal, state, and county approval standards and policies.

REVIEW:

Jennifer Eby	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026
Jennifer Eby - FYI	Notified - FYI	7/9/2026

ATTACHMENTS:

Cover Page
OMNI 2nd Amendment Staff Report

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Jennifer DAmbrosio, Community Programs Coordinator

DESCRIPTION: Second Amendment to the Public Contract for Services Between Douglas County, the Region 12 Opioid Council, and OMNI Institute in the Amount of $266,076.00.

SUMMARY: The request is for approval of the Second Amendment to the Public Contract for Services with OMNI Institute for support of the Region 12 Opioid Council ("Council"). The amendment expands the scope of work, extends the term through May 31, 2027, and increases the maximum contract expenditure by $159,970, for a total contract amount of $266,076.

RECOMMENDED ACTION: Staff recommends approval of the Second Amendment to the Public Contract for Services between Douglas County, the Region 12 Opioid Council and OMNI Institute in the amount of $266,076 as it complies with all federal, state, and county approval standards and policies.

REVIEW:

Jennifer Eby	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

OMNI 2nd Amendment Staff Report

DOUGLAS COUNTY
COLORADO

Contract Amendment Staff Report

Date:	June 30, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Jennifer L. Eby, AICP, Director of Community Services
CC:	Jennifer A. D'Ambrosio, Community Programs Coordinator Allison E. Cutting, Supervisor, Community Services Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services
Subject:	**Second Amendment to the Public Contract for Services between Douglas County, the Region 12 Opioid Council, and OMNI Institute in the amount of $266,076.**

Board of County Commissioners' Business Meeting **July 14, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

The request is for approval of the Second Amendment to the Public Contract for Services with OMNI Institute for support of the Region 12 Opioid Council ("Council"). The amendment expands the scope of work, extends the term through May 31, 2027, and increases the maximum contract expenditure by $159,970, for a total contract amount of $266,076.

II. REQUEST

Staff requests approval of the Second Amendment to the Public Contract for Services between Douglas County, the Region 12 Opioid Council, and OMNI Institute in the amount of $266,076.

III. BACKGROUND

Douglas County serves as the fiscal agent and provides administrative oversight on behalf of the Council. Douglas County, the Council, and OMNI Institute entered into a Public Contract for Services on June 6, 2025. A First Amendment to this contract was approved on March 24, 2026. At its meeting on June 26, 2026, the Council voted to adopt a second amendment to the contract.

IV. DISCUSSION

The Second Amendment expands the scope of work with OMNI Institute to continue facilitation, backbone support, and evaluation services for the Council, extends the contract through May 31, 2027, and increases the maximum contract amount by $159,970, for a total contract amount of $266,076. These activities support the Council's administrative and coordination needs.

Under the Colorado Opioids Settlement Memorandum of Understanding (MOU), reasonable administrative costs for a Regional Council are allowable expenses, provided they do not exceed actual costs or 10 percent of the Region's allocation. The contract, including this amendment, remains well below the 10 percent cap.

V. RECOMMENDED ACTION

Staff recommends approval of the Second Amendment to the Public Contract for Services between Douglas County, the Region 12 Opioid Council and OMNI Institute in the amount of $266,076 as it complies with all federal, state, and county approval standards and policies.

ATTACHMENTS **PAGE**

Second Amendment to the Public Contract for Services..... 3

SECOND AMENDMENT TO PUBLIC CONTRACT FOR SERVICES

THIS SECOND AMENDMENT TO PUBLIC CONTRACT FOR SERVICES (the "Second Amendment") is made and entered into as of this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), the **REGION 12 OPIOID COUNCIL** (the "Council"), and **OMNI INSTITUTE**, authorized to do business in Colorado (the "Contractor"). The County, the Council, and the Contractor are hereinafter collectively referred to as the "Parties" and individually as a "Party."

RECITALS

WHEREAS, the Parties entered into a Public Contract for Services on June 6, 2025, (the "Contract") to provide certain organizational and oversight activities on behalf of the Council; and

WHEREAS, the Parties originally agreed to a Maximum Contract Expenditure for services in the amount of $97,106.00 and Term of June 1, 2025, through May 31, 2026; and

WHEREAS, the Parties entered into a First Amendment to the Contract dated March 24, 2026, (the "First Amendment") to increase funds to $106,106.00 and update the scope of services exhibit; and

WHEREAS, the Parties desire to amend the Contract a second time by (i) increasing funds in the amount of one hundred fifty-nine thousand nine hundred seventy dollars and zero cents ($159,970.00) for a new total amount of two hundred sixty-six thousand seventy-six dollars and zero cents ($266,076.00), (ii) extend the term through May 31, 2027, and (iii) replace the scope of services exhibit; and

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1. Section 4 of the Contract is hereby amended to read:

   MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the total amount of funds appropriated for this Contract is **TWO HUNDRED SIXTY-SIX THOUSAND SEVENTY-SIX DOLLARS AND ZERO CENTS ($266,076.00)**. The amount of funds appropriated for this Second Amendment is **ONE HUNDRED FIFTY-NINE THOUSAND NINE HUNDRED SEVENTY DOLLARS AND ZERO CENTS ($159,970.00)** for the Term of this Contract. In no event shall the County be liable for payment under the Contract for any amount in excess thereof, except as otherwise provided in Exhibit B to the Contract. The County is not under obligation to make any future apportionment or allocation to the Contract, nor is anything set forth herein a limitation of liability for the Contractor. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

2. Section 5 of the Contract is hereby amended to read:

   TERM: It is mutually agreed by the Parties that the Term of the Contract shall commence as of 12:01 a.m. on **JUNE 1, 2025**, and terminate at 11:59 p.m. on **MAY 31, 2027**. This Contract and/or any extension of its original Term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding Term.

3. **Exhibit A-1** is replaced with **Exhibit A-2**.

4. **OTHER TERMS AND CONDITIONS REMAIN:** In the event of any inconsistencies between the Contract, First Amendment, and this Second Amendment, the terms of this Second Amendment shall control. Except as expressly set forth in this Second Amendment, the Contract otherwise is unmodified and remains in full force and effect. Each reference in the Contract to itself shall be deemed also to refer to this Second Amendment.

5. **CAPITALIZED TERMS:** All capitalized terms used but not defined herein shall have the same meanings as defined in the Contract.

(Remainder of Page Intentionally Blank)

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, COLORADO:

_____
George Teal
Chair, Board of County Commissioners

Date: _____

ATTEST:

_____
Hayley Hall
Clerk to the Board

Date: _____

APPROVED AS TO CONTENT:

_____
Abraham Laydon
Region 12 Opioid Council Chair

Date: _____

APPROVED AS TO CONTENT:

_____
Jennifer L Eby
Director of Community Services

Date: _____

APPROVED AS TO CONTENT:

_____
Douglas J. DeBord
County Manager

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie
Director of Finance

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Arielle J. Denis
Assistant County Attorney

Date: _____

OMNI INSTITUTE

_____
By (Signature)

_____
Title

_____
Address

_____
City, State, Zip Code

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day

of _____, 2026, by _____.
(month) (name of Subgrantee signatory)

My commission expires:

Witness my hand and official seal

_____
Notary Public

Exhibit A-2

SCOPE OF SERVICES

Douglas County Opioid Council
June 2026 - 2027

Work Area	Key Activities and Deliverables	Budget
Facilitation of the Douglas County Opioid Council	• Develop meeting agendas • Develop all slides and content for meetings • Facilitate monthly Council meetings • Attend up to 4 in person meetings annually • Record and distribute meeting minutes • Manage Council membership, including onboarding new members and handling ongoing engagement efforts • Hold monthly Leadership meetings with County/Council staff and Leadership • Provide subject matter expertise pertaining to opioid settlement best practices and overall behavioral health	$51,850
Backbone Support and Planning	• Hold monthly Leadership meetings with County/Council staff and Leadership. • Prepare agendas and minutes for Leadership meetings • Support ad hoc meetings and planning with County support staff including Procurement, Finance, and Communications • Submit all COST funding requests to State/Colorado Opioid Abatement Council • Support completion of all expenditure reporting in collaboration with County Finance and submit to State • Manage ROAC roster updates to State • Support Council in development of up to 3 RFPs (or other funding mechanism as selected by the Council) annually. • Oversee ad hoc workgroups necessary to develop scopes of work or evaluate applications • Facilitate the selection process (executive sessions) in collaboration with Council Leadership • Support the County in the management of the Emergency Fund • Attend monthly Learning Forums and represent DCOC. Stay abreast of State rules, requirements, opportunities, etc. and bring back to Council	$27,840

Evaluation of Douglas County Opioid Council Funded Efforts	• Data collection and reporting for existing 11 funded programs • Data collection and reporting for up to an additional 10 funded programs (26'-27') • Develop quarterly grantee data summaries and present to Council • Provide as needed TA to grantees to ensure strong evaluations • Establish internal infrastructure to effectively evaluate DCOC funded programs • Complete annual comprehensive evaluation report • Develop and distribute annual community survey to assess priority areas for funding.	$80,280
Estimated Total		$159,970.00

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Dan Dertz, Director of Open Space and Natural Resources

DESCRIPTION: Request for Contract Amendment for Open Space Maintenance in the Amount of $65,000.00.

SUMMARY: Douglas County Open Space and Natural Resources (DCOSNR) requests an amendment to add $65,000.00 to the September 22, 2025 Advanced Property Maintenance (APM) contract of $99,000.00. Additional costs and expanded services have been identified that will support public safety and access on Open Space properties and help reduce long-term maintenance cost. The additional funding for this contract will be reallocated within the 2026 budget that was approved for Open Space Operations, Maintenance and Capital Improvement Fund within the Parks, Trails, Historic Resources and Open Space Sales Tax.

RECOMMENDED ACTION: Approval of contract amendment.

REVIEW:

Dan Dertz	Approve	6/30/2026
Jeff Garcia	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026
Scott McEldowney - FYI	Notified - FYI	7/9/2026

ATTACHMENTS:

Cover Page
2026 BOCC APM Ammendment Contract Agenda Item

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Dan Dertz, Director of Open Space and Natural Resources

DESCRIPTION: Request for Contract Amendment for Open Space Maintenance in the Amount of $65,000.00.

SUMMARY: Douglas County Open Space and Natural Resources (DCOSNR) requests an amendment to add $65,000.00 to the September 22, 2025 Advanced Property Maintenance (APM) contract of $99,000.00. Additional costs and expanded services have been identified that will support public safety and access on Open Space properties and help reduce long-term maintenance cost. The additional funding for this contract will be reallocated within the 2026 budget that was approved for Open Space Operations, Maintenance and Capital Improvement Fund within the Parks, Trails, Historic Resources and Open Space Sales Tax.

RECOMMENDED ACTION: Approval of contract amendment.

REVIEW:

Dan Dertz	Approve	6/30/2026
Jeff Garcia	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

2026 BOCC APM Ammendment Contract Agenda Item

DOUGLAS COUNTY
COLORADO

Contract Amendment Request – Open Space Maintenance

Date:	7/14/2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Dan Dertz, Director of Open Space and Natural Resources
CC:	Ryan Smith, Ranger Supervisor Scott McEldowney, Assistant Director Open Space and Natural Resources
Subject:	**Request for Contract Amendment for Open Space Maintenance**

Board of County Commissioners Meeting: 7/14/2026

I. EXECUTIVE SUMMARY

Douglas County Open Space and Natural Resources (DCOSNR) requests an amendment to add $65,000.00 to the September 22, 2025 Advanced Property Maintenance (APM) contract of $99,000.00. Additional costs and expanded services have been identified that will support public safety and access on Open Space properties and help reduce long-term maintenance cost. The additional funding for this contract will be reallocated within the 2026 budget that was approved for Open Space Operations, Maintenance and Capital Improvement Fund within the Parks, Trails, Historic Resources and Open Space Sales Tax.

II. REQUEST

Douglas County Open Space and Natural Resources (DCOSNR) requests an amendment to the original contract of $99,000.00 for continued maintenance activities on County Open Space properties. The amendment request is $65,000.00 bringing the total contract expenditure to $164,000.00.

III. CONTEXT

As planning efforts and field assessments have progressed across County Open Space properties, DCOSNR staff have identified additional operational needs essential to meeting DCOSNR maintenance and stewardship objectives. These expanded requirements include:

- **Maintenance and access improvements** on County Open Space trails and trailheads to ensure safe, reliable, and compliant access for Open Space users including mowing and snow and ice removal.

- **Vegetation management operations**, including the use of equipment and methods determined to be the most effective and least disruptive for addressing dense,

overgrown, or difficult to access areas within Open Space trailheads including noxious weed treatments, mowing and trimming.

- **Refuse and debris removal**, including the collection and disposal of accumulated waste, illegal dumping, and natural debris that obstructs access, impacts ecological health, or poses public safety concerns.

- **Structural maintenance and repair**, including upkeep of fences, gates, kiosks, signage, and other essential infrastructure necessary to maintain safe public access, protect natural resources, and support ongoing management activities.

IV. STAFF ASSESSMENT

Staff recommends approval of the APM amendment of $65,000.00 to allow APM to complete required work safely, efficiently, and in alignment with County stewardship standards.

DCOSNR remains committed to ensuring safe, well maintained Open Space properties and to upholding the highest standards of public stewardship. The proposed contract amendment will support continued progress toward longterm resource protection, operational efficiency, and the overall safety and accessibility of County managed lands.

ATTACHMENT

First Amendment to Public Contract for Services

FIRST AMENDMENT TO PUBLIC CONTRACT FOR SERVICES

THIS FIRST AMENDMENT TO THE PUBLIC CONTRACT FOR SERVICES (the "First Amendment") is made and entered into as of this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County") and **ADVANCED PROPERTY MAINTENANCE,** a corporation authorized to do business in Colorado (the "Contractor"). The County and the Contractor hereinafter referred to collectively as the "Parties."

RECITALS

WHEREAS, the Parties entered into a certain Public Contract for Services dated September 22, 2025, (the "Contract") for building maintenance work and general contractor services for Open Space projects with initial maximum contract expenditure of $99,000.00 and term from June 30, 2025, through December 31, 2026; and

WHEREAS, the Parties have agreed to amend the Contract by increasing the maximum contract expenditure by an additional $65,000.00 for new total $164,000.00; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in the Contract.

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1. Section 4 of the Contract is hereby amended to read:

   MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the total amount of funds appropriated for this Contract is **ONE HUNDRED SIXTY-FIVE THOUSAND DOLLARS AND ZERO CENTS ($164,000.00)**. The funds appropriated for this First Amendment are **SIXTY-FIVE THOUSAND DOLLARS AND ZERO CENTS ($65,000.00)** for the Term of this Contract. In no event shall the County be liable for payment under this Contract for any amount in excess thereof, except as otherwise provided in Exhibit B to the Contract. The County is not under obligation to make any future apportionment or allocation to this Contract, nor is anything set forth herein a limitation of liability for the Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

2. **OTHER TERMS AND CONDITIONS REMAIN:** In the event of any inconsistencies between the Contract and this First Amendment, the term of this First Amendment shall control. Except as expressly set forth in this First Amendment, the Contract otherwise is unmodified and remains in full force and effect. Each reference in the Contract to itself shall be deemed also to refer to this First Amendment.

3. **CAPITALIZED TERMS:** All capitalized terms used but not defined herein shall have the same meanings as defined in the Contract.

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Jim Brown, Chief Technology Officer

DESCRIPTION: ALKU First Amendment to the Public Contract for Services to Extend IT Support Services in the Amount of $160.000.

SUMMARY: Seeking approval for a contract extension for staff augmentation in the Douglas County Information Technology Department. The extension will retain the resource through February 12, 2027. The original request was for $99,000. This purchase in the amount of $160,000 will bring the annual expenditure to $259,000. The expense is budgeted from the IT Technology Fund, 18950.

RECOMMENDED ACTION: ALKU First Amendment to the Public Contract for Services to Extend IT Support Services in the Amount of $160.000.

REVIEW:

Jim Brown	Approve	7/9/2026
Jeff Garcia	Approve	7/10/2026
Christie Guthrie	Approve	7/10/2026
Doug DeBord	Approve	7/10/2026
Suzi Woodruff - FYI	Notified - FYI	7/10/2026

ATTACHMENTS:

Cover Page
ALKU 2026 PCS 160,000 Dinah Suitor Extension DRAFT

..staff
Jim Brown, Chief Technology Officer

..title
ALKU First Amendment to the Public Contract for Services to Extend IT Support Services in the Amount of $160.000.

..summary
Seeking approval for a contract extension for staff augmentation in the Douglas County Information Technology Department. The extension will retain the resource through February 12, 2027. The original request was for $99,000. This purchase in the amount of $160,000 will bring the annual expenditure to $259,000. The expense is budgeted from the IT Technology Fund, 18950.

..recommendation
ALKU First Amendment to the Public Contract for Services to Extend IT Support Services in the Amount of $160.000.

FIRST AMENDMENT TO PUBLIC CONTRACT FOR SERVICES

THIS FIRST AMENDMENT TO PUBLIC CONTRACT FOR SERVICES (the "Contract") is made and entered into this ____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **ALKU LLC**, a corporation authorized to do business in Colorado (the "Consultant"). The County and the Contractor hereinafter collectively referred to as the "Parties" and individually to as a "Party."

RECITALS

WHEREAS, the Parties entered into a certain Public Contract for Services dated February 18, 2026, (the "Contract") for work that requires a Senior Azure Database Developer; and

WHEREAS, the Parties have agreed to amend the Contract by updating the Line of Authority and increasing the maximum contract expenditure by an additional $160,000.00 for a new total amount of $259,000.00; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in the Contract.

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1. Section 1 of the Contract is hereby amended to read:

LINE OF AUTHORITY: Terry Lyons, Senior IT Manager (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the Consultant under this Contract.

2. Section 4 of the Contract is hereby amended to read:

MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **two hundred fifty-nine thousand dollars and zero cents ($259,000.00)**. The funds appropriated for this First Amendment are o**ne hundred sixty thousand dollars and zero cents ($160,000.00)** for fiscal year 2026. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract, nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

3. OTHER TERMS AND CONDITIONS REMAIN: In the event of any inconsistencies between the Contract and First Amendment, the terms of this First Amendment

shall control. Except as expressly set forth in this First Amendment, the Contract otherwise is unmodified and remains in full force and effect. Each reference in the Contract to itself shall be deemed also to refer to this First Amendment.

4. **CAPITALIZED TERMS:** All capitalized terms used but not defined herein shall have the same meanings as defined in the Contract.

(Remainder of Page Intentionally Blank)

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Jim Brown, Chief Technology Officer

DESCRIPTION: Veeam Backup and Replication System Maintenance Renewal in the Amount of $114,340.90.

SUMMARY: Seeking approval for the Veeam Backup and Replication system. This system allows IT to safeguard county data and restore files or systems. This purchase in the amount of $114,340.90 is budgeted for by the Maintenance Fund, 18900.

RECOMMENDED ACTION: Approval of the Veeam Backup and Replication System Maintenance Renewal in the Amount of $114,340.90.

REVIEW:

Jim Brown	Approve	7/9/2026
Jeff Garcia	Approve	7/9/2026
Christie Guthrie	Approve	7/9/2026
Doug DeBord	Approve	7/10/2026
Suzi Woodruff - FYI	Notified - FYI	7/10/2026

ATTACHMENTS:

Cover Page
CDWG 2026 Veeam 114,340.90 QUOTE PXLN086

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Jim Brown, Chief Technology Officer

DESCRIPTION: Veeam Backup and Replication System Maintenance Renewal in the Amount of $114,340.90.

SUMMARY: Seeking approval for the Veeam Backup and Replication system. This system allows IT to safeguard county data and restore files or systems. This purchase in the amount of $114,340.90 is budgeted for by the Maintenance Fund, 18900.

RECOMMENDED ACTION: Approval of the Veeam Backup and Replication System Maintenance Renewal in the Amount of $114,340.90.

REVIEW:

Jim Brown	Approve	7/9/2026
Jeff Garcia	Approve	7/9/2026
Christie Guthrie	Approve	7/9/2026
Doug DeBord	Approve	7/10/2026

ATTACHMENTS:

CDWG 2026 Veeam 114,340.90 QUOTE PXLN086

Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

JOHN GARNER,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PXLN086	6/24/2026	VEEAM RENEWAL	2924778	$114,340.90

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
VEEAM DATA PLTFM ADV UNIV SUB LIC 1Y Mfg. Part#: D-ADVVUL-0I-SU1AR-00 08/27/2026 to 08/25/2027 Contract: 03760152 Electronic distribution - NO MEDIA Contract: Sourcewell 121923 CDWG-Software GOV ONLY (121923)	30	8371107	$1,581.77	$47,453.10
VEEAM DATA PTFM ADV UNIV SUB Mfg. Part#: D-ADVVUL-0I-SU1MR-00 10/17/2026 to 08/25/2027 Contract: 03484683 Electronic distribution - NO MEDIA Contract: Sourcewell 121923 CDWG-Software GOV ONLY (121923)	100	8376325	$131.82	$13,182.00
VEEAM DATA PLTFM ADV UNIV SUB+SUP 1Y Mfg. Part#: D-ADVVUL-0I-SU1YP-00 08/20/2026 to 08/25/2027 Electronic distribution - NO MEDIA Contract: Sourcewell 121923 CDWG-Software GOV ONLY (121923)	10	8397260	$1,756.94	$17,569.40
VEEAM DATA PLTFM ADV ENT+ MNT RNW 1Y Mfg. Part#: D-ADVPLS-VS-PP1AR-00 08/27/2026 to 08/26/2027 Contract: 03760153 Electronic distribution - NO MEDIA Contract: Sourcewell 121923 CDWG-Software GOV ONLY (121923)	30	8375185	$1,155.74	$34,672.20

QUOTE DETAILS (CONT.)				
VEEAM DATA PLTFM ADV UNIV CT SUB+SUP Mfg. Part#: D-ADVVUL-0I-SU1MP-00 08/20/2026 to 08/25/2027 Electronic distribution - NO MEDIA Contract: Sourcewell 121923 CDWG-Software GOV ONLY (121923)	10	8397257	$146.42	$1,464.20

SUBTOTAL	$114,340.90
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$114,340.90**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: DOUGLAS COUNTY BUDGET AND FINANCE DEPT 100 3RD ST STE 130 CASTLE ROCK, CO 80104-2425 **Phone:** (303) 660-7464 **Payment Terms:** Net 30 Days-Govt State/Local	**Shipping Address:** DOUGLAS COUNTY JOHN GARNER 100 3RD ST STE 130 CASTLE ROCK, CO 80104-2425 **Phone:** (303) 660-7464 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Ashton Ryan | (866) 811-6523 | ashtsel@cdwg.com

Need Help?

My Account | Support | Call 800.800.4239

About Us | Privacy Policy | Terms and Conditions

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

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MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Jason Oldham, Traffic Engineering and Operations Manager

DESCRIPTION: Request from Douglas County Public Works to the Board of County Commissioners to Approve Pursuit of a DRCOG Regional Transportation Operations and Technology Set-Aside to Fund the Purchase of Advanced Traffic Control Technologies for the South Broadway Corridor in Highlands Ranch in the Amount of $700,000.00. The Douglas County Match Would be 17.21% or $120,470.00. Match Amount is Available in Fund 200, Business Unit 800916.

SUMMARY: South Broadway is one of Douglas County's most heavily traveled north-south corridors, serving as a critical connection between residential neighborhoods, commercial centers, regional transit routes, and adjacent jurisdictions. As travel demand continues to grow, the corridor experiences recurring congestion, extended delays at key intersections, and limited operational flexibility due to aging signal infrastructure.

Preliminary operational assessments indicate that modernizing the South Broadway signal system in 2027 could reduce intersection delay by 10% or more, improve travel-time reliability, and support measurable reductions in emissions and fuel consumption. These improvements will benefit not only Douglas County residents but also the broader region, given South Broadway's role as a key multimodal arterial roadway.

The proposed 2027 project includes upgrades at ten (10) signalized intersections.

This project will replace outdated equipment with modern Advanced Traffic Controller (ATC) systems, improving reliability, safety, and operational efficiency.

RECOMMENDED ACTION: Enter Recommendation Here.Staff recommends BOCC approval to pursue DRCOG RTO&T Set-Aside with a Douglas County match of 17.21% ($120,470.00). Match amount is available in Fund 200, Business Unit 800916.

REVIEW:

Janet Herman	Approve	7/6/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
DRCOG Letter of Interest 2026
RTO&T Set-Aside Pre-Application Workshop APR16-26

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Jason Oldham, Traffic Engineering and Operations Manager

DESCRIPTION: Request from Douglas County Public Works to the Board of County Commissioners to Approve Pursuit of a DRCOG Regional Transportation Operations and Technology Set-Aside to Fund the Purchase of Advanced Traffic Control Technologies for the South Broadway Corridor in Highlands Ranch in the Amount of $700,000.00. The Douglas County Match Would be 17.21% or $120,470.00. Match Amount is Available in Fund 200, Business Unit 800916.

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REVIEW:

Janet Herman	Approve	7/6/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

DRCOG Letter of Interest 2026
RTO&T Set-Aside Pre-Application Workshop APR16-26

Douglas County
100 Third Street
Castle Rock, CO 80104

April 30th 2026

Denver Regional Council of Governments (DRCOG)
1001 17th Street
Denver, CO 80202

Re: Letter of Interest – Regional Transportation Operations and Technology (RTO&T) Set-Aside Call-for-Projects

To the DRCOG Selection Committee,

I am writing to express the County's strong interest in pursuing DRCOG RTO&T Set-Aside to support the deployment of advanced traffic controller solution along the South Broadway corridor in Douglas County in 2027. This project directly supports DRCOG's regional priorities of safe operations, efficient travel, travel time reliability, equitable access, environmental sustainability, and advancing intelligent transportation technologies across the Denver metro area.

South Broadway is one of Douglas County's most heavily traveled north–south corridors, serving as a critical connection between residential neighborhoods, commercial centers, regional transit routes, and adjacent jurisdictions. As travel demand continues to grow, the corridor experiences recurring congestion, extended delays at key intersections, and limited operational flexibility due to aging signal infrastructure.

Preliminary operational assessments indicate that modernizing the South Broadway signal system in 2027 could reduce intersection delay by 10% or more, improve travel-time reliability, and support measurable reductions in emissions and fuel consumption. These improvements will benefit not only Douglas County residents but also the broader region, given South Broadway's role as a key multimodal arterial roadway.

The proposed 2027 project includes upgrades at ten (10) signalized intersections:

- South Broadway & Back Country Dr / Wildcat Reserve Pkwy
- South Broadway & Winterthur Way / Fairchild Dr
- South Broadway & Salford Ln / Sylvestor Rd
- South Broadway & Kendrick Castillo Way / Burgundy Dr
- South Broadway & East Highlands Ranch Pkwy
- South Broadway & Northridge Recreation Center
- South Broadway & Plaza Dr / Northridge Rd
- South Broadway & Dad Clark Dr / Centennial Blvd
- South Broadway & Eastbound C-470 Ramp
- South Broadway & Westbound C-470 Ramp

This project will replace outdated equipment with modern Advanced Traffic Controller (ATC) systems, improving reliability, safety, and operational efficiency. Each intersection will be equipped with:

- ATC Cabinet – $37,000 (Approx.)
- ATC Controller – $5,500 (Approx.)
- Advance Detection @ 900' – $25,000 (Approx.)

The estimated total (equipment only) cost per intersection is approximately $67,500, resulting in a total project cost of around $675,000 for all ten intersections. With inflation factored in we are estimating a total project cost of $700,000 with a 17.5% county match of $122,500.

Upgrading the corridor with next-generation traffic controllers, cabinets and detection will allow us to:

- Implement traffic responsive signal timing that responds to real-time traffic fluctuations in vehicles, pedestrians and bicycles.
- Enhance functionality to mitigate vehicle & pedestrian conflicts by supporting flashing yellow arrow signal heads improving safety for vehicles, pedestrians, cyclists, and transit riders
- Enhance corridor coordination to reduce stops, queues, and travel-time variability
- Leverage high-resolution data for performance monitoring and ongoing optimization
- Prepare the corridor for future technologies, including connected-vehicle applications

This project aligns closely with DRCOG's vision for a connected, data-driven transportation network and supports long-term regional goals related to congestion mitigation, air quality, and system efficiency. South Broadway has a planned DRCOG re-timing project beginning in 2026 which only adds additional validity to a well-positioned, well-defined project with clear operational needs, and complimented by an experienced staff familiar with the technology proposed for deployment. The project is also entirely within Douglas County Right-of-Way and is isolated from CDOT's ITS infrastructure.

We appreciate DRCOG's continued leadership in advancing innovative transportation solutions and welcome the opportunity to submit a full application. We look forward to collaborating on a project that delivers meaningful, measurable benefits to the traveling public and strengthens the region's transportation system.

Thank you for your consideration.

Sincerely,

Jason Oldham
Traffic Engineering and Operations Manager
Douglas County
720-673-4201
joldham@doulgasco.gov



Regional transportation operations and technology set-aside call-for-projects

Pre-Application Workshop – April 16, 2026

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DENVER REGIONAL COUNCIL OF GOVERNMENTS

Workshop Logistics

- Please add your agency to your display name.
  Right click on your name and click “Rename” to add your agency.
- Feel free to use the chat box.
- Questions will be addressed periodically during the webinar. If necessary, some answers will be addressed by e-mail afterward.
- Please answer the short quizzes throughout this workshop.

Workshop Purpose

- Initiate the call-for-projects for the Regional Transportation Operations and Technology Set-Aside.
- Support project sponsors' submission of high-quality applications.
- Provide an understanding of expectations and observed pitfalls.
- Highlight the multiagency and multimodal theme of the set-aside program.

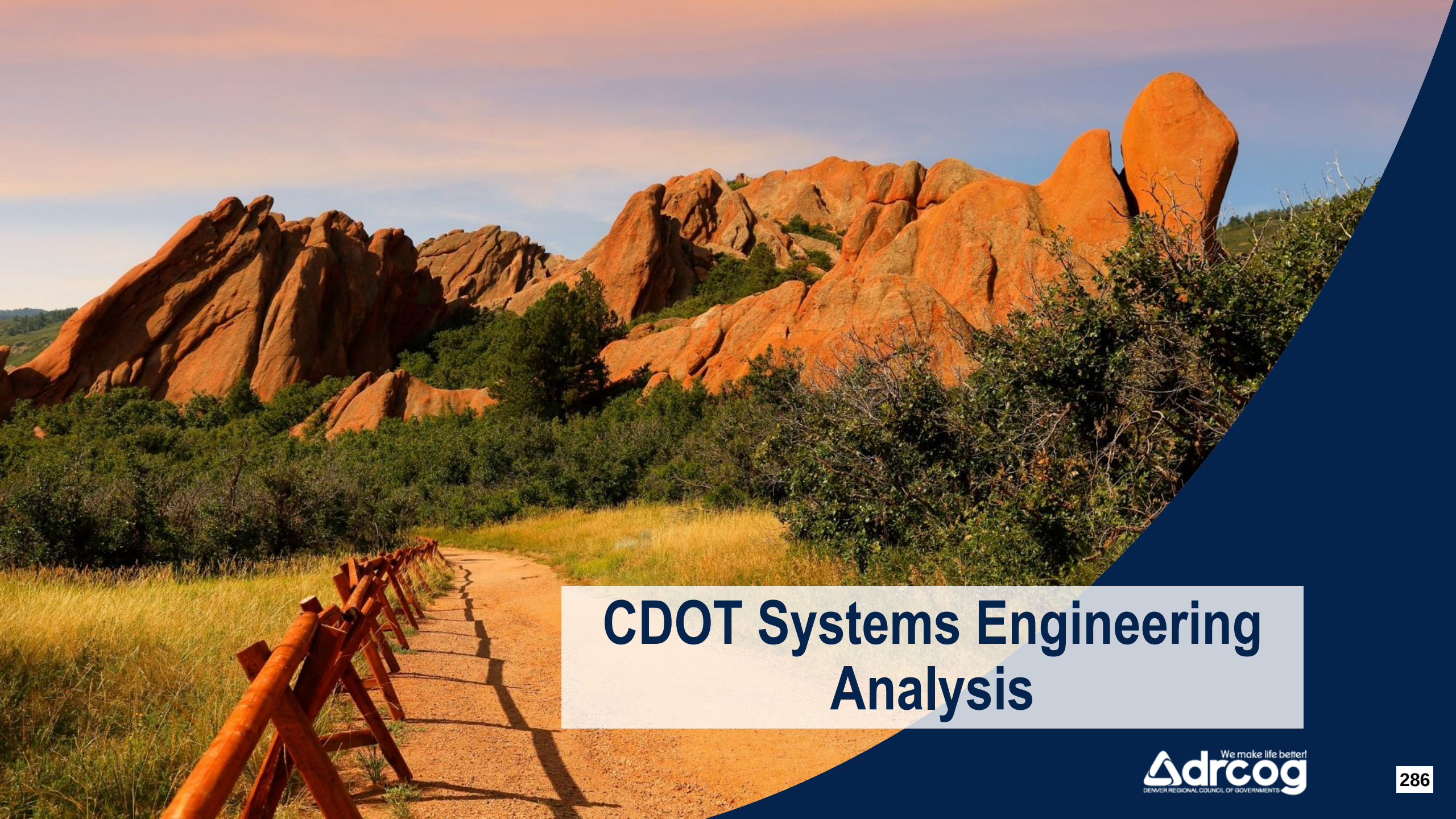
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Workshop Agenda

- CDOT Systems Engineering Analysis and Utility Account Matrix process and requirements.
- CDOT Local Agency process and requirements.
- DRCOG Regional Transportation Operations and Technology Set-Aside Call-for-Projects Overview.
- Questions.

Presenters

- Emma Boff - Colorado Department of Transportation.
- Caren Cunico - Colorado Department of Transportation.
- Nashat Sawaged - Colorado Department of Transportation.
- Greg MacKinnon - Denver Regional Council of Governments.



CDOT Systems Engineering Analysis

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Quiz 1

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CDOT Local Agency Process

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Quiz 2



Regional Transportation Operations and Technology Set-Aside Call-for-Projects

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Program Vision

Transportation systems serving all travel modes across the DRCOG region are interconnected and collaboratively operated, managed, and maintained to optimize safe, reliable and efficient travel for all system users, contributing to the region's economic prosperity and high quality of life.

Program Goals

Safe operations – operational improvements to reduce crashes and achieve zero fatalities.

Efficient, seamless travel – systems interconnected across jurisdictions and modes operated cooperatively.

Travel time reliability – multimodal travel times monitored and managed cooperatively.

Equitable access – all travelers have access to safe and reliable mobility options.

Environmental sustainability – reduce energy consumption and harmful emissions.

Project Sponsor Eligibility

- Project sponsors must be eligible to be subrecipients of federal transportation funds, administered through the Colorado Department of Transportation.
- Private, for-profit companies (e.g., contractors, suppliers, or consultants), nonprofits and transportation management associations/organizations (TMA/Os) are **not eligible** sponsors.
- Project sponsors must pledge local matching funds (depending on the type of project).

Project Eligibility

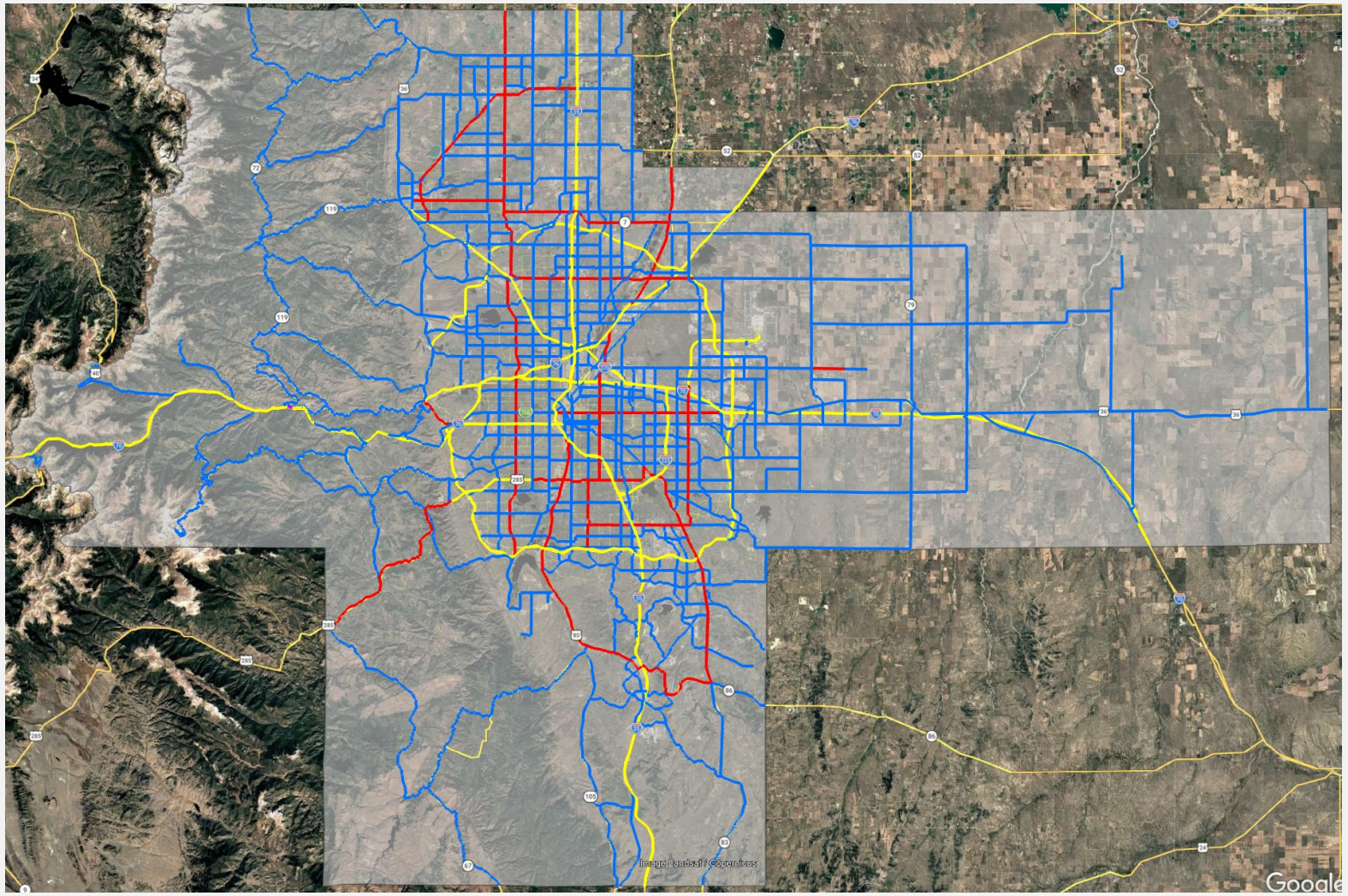
- Must be an operational improvement project.
- Must be in or benefit DRCOG region's nonattainment or maintenance areas and focus improvements on the 2050 Regional Roadway System.
- Must meet federal eligibility guidelines.

- Must be represented in the DRCOG Regional ITS Architecture (23 CFR §940.11)
- Not eligible:
  - Routine maintenance and rehabilitation projects.
  - Dynamic message signs.
  - Equipment and technology evaluations.

DRCOG Metropolitan Planning Organization Area



2050 MVRTP Regional Roadway System



- Freeways/Tollways
- Major Regional Arterials
- Principal Arterials

Strategic Plan Priority Initiatives

- Regional Situational Awareness platform.
- Regional Performance Monitoring platform.
- Deploy strategies and processes to collaboratively manage operations regionwide.
- Traffic camera sharing.
- Traffic Incident Management standard operating procedures.
- Standardize and deploy transit signal priority performance management.

Advancing Strategic Plan Priority Initiatives

- Regionally led projects with funding set-aside.
- Agencies partner on regional project.
- Capital projects that support priority initiatives:
  - ATC controllers.
  - Robust communications.
  - Signal control systems meeting minimum requirements.
  - Coordination with regional transit signal priority deployment.
  - Support for traffic incident management coordination.

DRCOG Regional ITS Architecture

- Key starting point for SEA form.
- SEA form will be part of subsequent application submission.
- DRCOG will distribute a simplified table to provide context for application.
- DRCOG will provide direct architecture support during application development.

Funding Availability and Requirements

- At least $8 million from Surface Transportation Block Grant (STBG) Program.
- Applicants may request funding for either or both 2027 and 2028.
- Funding minimum is $100,000 (Federal portion).
- No maximum defined.
- Minimum non-Federal cash match required: 17.21% of total project cost

Increased Federal Share Eligibility

- Traffic signal system.
- Traffic signal controllers supporting ATSPM and advanced operations.
- Traffic signal cabinets.
- Traffic signal system communications equipment and infrastructure.
- Priority control systems at signalized intersections.
- Traffic signal detection (system or advance detectors).
- Vehicle-to-infrastructure communications equipment.



Letter of Interest

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Letter of Interest

- Contact information
- Project information
- Project goals and outcomes
- Project readiness
- Form wrap-up

Letter of Interest Submission

- Please submit one form per project.
- Please submit by no later than **May 1 at 5:00 pm**.
- DRCOG staff will review Letters of Interest and may reach out for clarification.
- Letter of Interest Forum scheduled for **May 20 at 1:30 pm (in-person at Lakewood)**.



Quiz 3

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Summary

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Federally-Funded Projects

- Using federal funds requires compliance with several federal and state regulations.
- FHWA ultimately responsible for project authorization.
- CDOT administers the federal funds, providing oversight.
- Follow Local Agency Process to avoid delays.

Federally-Funded Projects (second slide)

- Coordinate with project partners and stakeholders early.
- Confirm resource availability and impacts on schedule.
- Confirm right-of-way is not an existing issue.
- Account for Subsurface Utility Engineering.
- Account for Systems Engineering Analysis tasks and milestones.
- Consider the need for multi-phase projects when preparing scope and estimate.

Federally-Funded Projects (third slide)

- Applicants must update their technology inventory information with DRCOG annually.
- Include DRCOG in all project-related distributions with CDOT.
- DRCOG monitors for scope revisions, TIP delays, SEA progress, and architecture revisions.
- Reach out to DRCOG early for Regional ITS Architecture support.

Resources

- CDOT Local Agency Resources & Training webpage
- FHWA Federal-Aid Essentials for Local Public Agencies webpage
- Surface Transportation Block Grant Program guidance
- DRCOG Regional Transportation Operations and Technology Set-Aside webpage
- DRCOG TIP Data Tool
- DRCOG Regional ITS Architecture

Thank you. Questions?

If you need digital accessibility assistance, submit a request at drcog.org/access or call 303-455-1000. Please expect a response within 72 hours (three business days).

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Deborah E. Kula, P.E., Special Projects Engineer

DESCRIPTION: Construction Contract with Mocon Pacific, Inc. for the Highlands Ranch 2026 Small Storm Sewer UV CIPP Lining Project in the Amount of $400,000.00, Douglas County Project Number SP 2026-014.

SUMMARY: The Highlands Ranch 2026 Small Storm Sewer UV CIPP Lining Project will repair approximately 2,452 linear feet of 15-36-inch storm sewer pipe in various locations. The pipes incorporated into this project are located at Crosspointe & University, Centennial & Plaza, Wildcat Reserve Pkwy at Stone Mountain & Foothills Canyon. These pipes were identified by the storm sewer video program as needing maintenance. These systems will be rehabilitated with Ultraviolet Cured in Place Pipe (UV CIPP); this process provides least amount of disruption, least amount of environmental impacts and the strongest pipe rehabilitation. These safety improvements will extend the service life of these pipes.

County staff requested quotes from four contractors that have completed similar work for the County in the past. The quotes received are as follows:

Mocon Pacific, Inc.	**$357,551.00**
Insituform Technologies	$415,264.00
American West Construction	$448,874.00
Inliner Solutions, LLC	$472,902.00

Engineer's Estimate $418,550.00

Mocon Pacific, Inc. was the most cost effective for this project throughout the more rural areas associated with this project.

The contract with Mocon Pacific, Inc. will be for a total of $400,000.00, which includes $42,449.00 in Field Modifications as contingency for any additional work items that arise (and are approved by the County in writing) during construction for the project.

Funding for this construction contract is set aside in Fund 200, Business Unit 800506.

RECOMMENDED ACTION: Approval of the Construction Contract with Mocon Pacific for the Highlands Ranch 2026 Small Storm Sewer UV CIPP Lining Project in the amount of $400,000.00, Douglas County Project Number SP 2026-014.

REVIEW:

Kristina Mann	Approve	6/29/2026
Jeff Garcia	Escalated	7/6/2026
Amy Williams	Escalated	7/7/2026
Christy Gordon	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
Construction Contract - Mocon Pacific - Small Storm Sewer

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Deborah E. Kula, P.E., Special Projects Engineer

DESCRIPTION: Construction Contract with Mocon Pacific, Inc. for the Highlands Ranch 2026 Small Storm Sewer UV CIPP Lining Project in the Amount of $400,000.00, Douglas County Project Number SP 2026-014.

SUMMARY: The Highlands Ranch 2026 Small Storm Sewer UV CIPP Lining Project will repair approximately 2,452 linear feet of 15-36-inch storm sewer pipe in various locations. The pipes incorporated into this project are located at Crosspointe & University, Centennial & Plaza, Wildcat Reserve Pkwy at Stone Mountain & Foothills Canyon. These pipes were identified by the storm sewer video program as needing maintenance. These systems will be rehabilitated with Ultraviolet Cured in Place Pipe (UV CIPP); this process provides least amount of disruption, least amount of environmental impacts and the strongest pipe rehabilitation. These safety improvements will extend the service life of these pipes.

County staff requested quotes from four contractors that have completed similar work for the County in the past. The quotes received are as follows:

Mocon Pacific, Inc.	**$357,551.00**
Insituform Technologies	$415,264.00
American West Construction	$448,874.00
Inliner Solutions, LLC	$472,902.00

Engineer's Estimate $418,550.00

Mocon Pacific, Inc. was the most cost effective for this project throughout the more rural areas associated with this project.

The contract with Mocon Pacific, Inc. will be for a total of $400,000.00, which includes $42,449.00 in Field Modifications as contingency for any additional work items that arise (and are approved by the County in writing) during construction for the project.

Funding for this construction contract is set aside in Fund 200, Business Unit 800506.

RECOMMENDED ACTION: Approval of the Construction Contract with Mocon Pacific for the Highlands Ranch 2026 Small Storm Sewer UV CIPP Lining Project in the amount of $400,000.00, Douglas County Project Number SP 2026-014.

REVIEW:

Kristina Mann	Approve	6/29/2026
Jeff Garcia	Escalated	7/6/2026
Amy Williams	Escalated	7/7/2026
Christy Gordon	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Construction Contract - Mocon Pacific - Small Storm Sewer

HIGHLANDS RANCH 2026 SMALL STORM SEWER UV CIPP LINING PROJECT SP2026-014

Construction Contract

1. **Parties.** This Contract, made and entered into this _____day of **July, 2026,** between the Board of County Commissioners of the County of Douglas (hereinafter "County") and **Mocon Pacific, Inc.,** a Hawaii corporation authorized to do business in Colorado (hereinafter "Contractor").

2. **Contract Documents.** The entire contract between the Parties shall consist of and include:

A. Contract, which includes the Cover Page and Table of Contents;
B. Approved Construction Plans (Exhibit A);
C. Bid Schedule (Exhibit B);
D. Douglas County Roadway Design and Construction Standards;
E. Douglas County Grading, Erosion and Sediment Control Manual, (GESC);
F. Douglas County Storm Drainage Design & Technical Criteria Manual
G. CDOT, Standard Specifications for Road & Bridge Construction;
H. CDOT, Standard Plans, M & S Standards;
I. County's Payment Policies;
J. Insurance Requirements, Revision of Section 107 of the Standard Special Provisions; and
K. Payment and Performance Bonds

3. Except as otherwise provided in this Contract, the project shall be constructed in accordance with the current as amended versions of the Douglas County Roadway Design & Construction Standards, Douglas County Grading, Erosion and Sediment Control Manual, (GESC), the Douglas County Storm Drainage Design & Technical Criteria Manual, the CDOT Standard Specifications for Road and Bridge Construction, dated 2021, and the CDOT M&S Standards. If there is a conflict between any of these standards, the Douglas County standards and manuals shall control.

4. **Scope of Work.** All services described in Exhibit A - (Construction Plans), attached hereto and incorporated herein, shall be performed by Contractor.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the County and Contractor, shall be in writing and shall become part of this Contract upon execution.

The Contractor agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Contractor shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Contractor and the County for the use and occupancy by the Contractor of any County facilities or space.

5. **Term:** It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on June 11, 2026, and terminate at 12:00 a.m. on June 10, 2027. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. **Compensation:** Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Contractor, and the Contractor agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

7. **Maximum Contract Expenditure:** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **Four Hundred Thousand Dollars ($400,000.00)** for fiscal year **2026**. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Contractor. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

8. **Change Orders.** No change order, or other form of order or directive of the County requiring additional compensable work to be performed, which work is in excess of that specified in Paragraph 4 above, shall be issued unless the Contractor is given written assurance by the County that lawful appropriations to cover the costs of the additional work will be or have been made.

9. **Taxes.** The Contractor shall apply to the State Revenue Department for an exemption certificate in order to exempt it from having to pay sales and use tax.

10. **Indemnification and Insurance.** Contractor agrees to:

A. Indemnification. The Contractor shall defend, release, indemnify and save and hold harmless the County, its officers, agents and employees from and against (1) any and all damages, including but not limited to loss of use, to property, or injuries to or death of any person or persons, including property and officers, agents and employees of the County, and (2) any and all claims, demands, suits, actions, liabilities, costs, expenses (including but not limited to reasonable attorney fees, expert witness fees and all associated defense fees), causes of action, or other legal, equitable or administrative proceedings of any kind or nature whatsoever, of or by anyone whomsoever, regardless of the legal theory(ies) upon which premised, including but not limited to contract, tort, express and/or implied warranty, strict liability, and workers compensation, in any way resulting from, connected with, or arising out of, directly or indirectly, actions or omissions of the Contractor or those performing under it in connection with its operations or performance herewith or its use or occupancy of real or personal property hereunder, including actions or omissions of Subcontractors and Suppliers, and acts or omissions of officers, employees, agents, representatives, invitees or licensees of the Contractor or its Subcontractors or Suppliers; provided however, that the Contractor need not indemnify the County or its officers, agents and employees from damages proximately caused by and apportioned to the negligence of the County's officers, agents and employees. This indemnification is for an amount represented by the degree or percentage of negligence or fault attributable to the indemnity obligor or the indemnity obligor's agents, representatives, subcontractors, or suppliers. Further, this indemnification is intended to comply with and be subject to § 13-50.5-102(8), C.R.S., as amended from time to time.

This indemnity clause shall also cover the County's defense costs, in the event that the County, in its sole discretion elects to provide its own defense. The County retains the right to disapprove counsel, if any, selected by Contractor to fulfill the forgoing defense indemnity obligation, which right of disapproval shall not be unreasonably exercised.

B. Procure and maintain commercial general liability insurance including completed operations, contractual liability, products liability and automobile liability, affording coverage for all claims for bodily injury including death and all claims for destruction of or damage to property, arising out of or in connection with any operations under this Contract, whether such operations be by the Contractor, by subcontractors under it or anyone directly or indirectly employed by the Contractor or by subcontractor under it. Required coverage is outlined in **Revision of Section 107 of the Standard Special Provisions and made a part of this Contract.**

C. Obtain and maintain during the term of this Contract worker's compensation insurance as required by law. This insurance shall cover all of its employees employed under the terms of this Contract. If any of the work on the Project is sublet, the Contractor shall require each of its subcontractors to provide similar coverage for all of the subcontractor's employees to be engaged in such work.

D. Contractor is an independent contractor under this Contract. Notwithstanding any provision of this Contract, all personnel assigned by the Contractor to perform work under this Contract shall be and remain at all times, employees of the Contractor for all purposes, except as otherwise provided for subcontractors herein.

E. Contractor shall comply with any reasonable request by the Department of Labor and Employment made in the course of an investigation that the Department is undertaking.

F. If Contractor violates this provision of this Contract, the County may terminate the Contract for a breach of contract. If the Contract is so terminated, Contractor shall be liable for actual and consequential damages to the County as required by law.

G. The County will notify the Office of the Secretary of State if Contractor violates this provision of this Contract and the County terminates the Contract for such breach.

11. **No Waiver of Governmental Immunity Act.** The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

12. **Assignment.** The Contractor covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Project Engineer. Any attempt by the Contractor to assign or transfer its rights hereunder shall, at the option of the County, void the assignment or automatically terminate this Contract and all rights of the Contractor hereunder.

13. **Subletting of Contract.** The Contractor shall not sublet, sell, transfer, assign or otherwise dispose of the Contract, or its right, title or interest therein, without the written consent of the County. The Contractor may utilize the services of specialty contractors on those parts of the Project which, under normal contracting practices, are performed by specialty subcontractors. The Contractor shall be fully responsible to the County for the acts and omissions of the subcontractors and of persons directly employed by them, as it is for the acts and omissions of persons directly employed by it. The Contractor shall provide appropriate provisions to be inserted on all subcontracts relative to the Project to bind the subcontractors to the Contractor by the terms of the Contract Documents to give the Contractor the same power in regard to termination of any subcontractor that the County may exercise over the Contractor under any provision of the Contract Documents.

14. **Non-Discrimination and Federal Assurance in Connection with Performance of Work.** The Contractor agrees not to refuse to hire, discharge, promote or demote, or discriminate in matters of compensation against any person otherwise qualified, solely because of race, creed, sex, color, national origin, or ancestry and further agrees to insert the foregoing provision in all subcontracts hereunder. Further, Contractor agrees to comply with the Standard Title VI Non-Discrimination Appendices A and E attached hereto and incorporated herein, and the foregoing shall be a provision in all subcontracts hereunder.

15. **Cancellation of Contract.** Failure of the Contractor to comply with any of the requirements of this Contract may be considered by the County as evidence of the inability on the part of the Contractor to maintain the quality and service standards necessary under this Contract and shall be sufficient cause for termination of the Contract and the County initiating legal action against the Performance Bond of the Contractor.

16. **Patented Devices, Materials and Processes.** If a Contractor is required or desires to use any design, device, invention, product, material or process covered by letters of patent or copyright, it shall provide for such use by suitable legal Contract with the patentee or copyright owner and the County and shall pay all license fees and royalties and assume all costs incident to such use and construction of the Project or incorporation in the Project. The Contractor agrees to defend, indemnify and save harmless the County from any and all claims for infringement by reason of the use of such patented design, device, invention, project, material, or process or any trademark or copyright in connection with the construction of the Project pursuant to the Contract Documents and shall defend and indemnify the County for any costs, expense, and damages, including attorney's fees, which the County may be obliged to pay for any such infringement at any time such claim is made or prosecuted, including, but not limited to, after the completion of the Project. If the County determines, in the reasonable exercise of its discretion, that a joint defense for the County and the Contractor creates a conflict of interest, the County shall be permitted to select its own counsel, and the Contractor shall pay all reasonable attorneys' fees, expenses (including expert fees and expenses), and costs of the County's defense. The County may, if it so desires, withhold any payment due the Contractor so long as it shall be reasonably necessary to indemnify the County on account of such injuries or damage.

17. **Compliance with Safety and Health.** Contractor agrees, in the performance of this Contract, to comply with all safety orders, rules and regulations imposed pursuant to the Colorado Occupational Safety and Health Program, commonly referred to as COSHA and/or all other safety orders and regulations properly imposed by any other regulatory governmental agency of the State of Colorado or of the United States.

18. **Permits and Licenses.** Unless otherwise provided, the Contractor shall procure all permits and licenses, and, give all notices necessary and incidental to the due and lawful construction of the Project. County may assist Contractor, when necessary, in obtaining such permits and licenses. All County permits will be at no cost to the Contractors.

19. **Venue.** Any and all legal actions pertaining or related to this Contract shall be filed and tried in the District Court in and for the County of Douglas, State of Colorado.

20. **Colorado Labor Preference.** The provisions of §§ 8-17-101 through 8-17-107, C.R.S., are applicable to this Contract. Colorado labor must be employed to perform the work to the extent of not less than eighty percent (80%) of each type of class of labor in the several classifications of skilled and common labor employed on the Project. The 80% requirement for Colorado labor shall be waived by the County if there is reasonable evidence to demonstrate insufficient Colorado labor to perform the work of the Project and if compliance with this requirement would create an undue burden that would substantially prevent the Project from proceeding to completion. Colorado labor means any person who is a resident of the State of Colorado at the time of the public works project, without discrimination as to race, color, creed, sex, sexual orientation, marital status, national origin, ancestry, age, or religion except when sex is a bona fide occupational qualification. A resident of the State

of Colorado is a person who can provide Colorado driver's license, a valid Colorado state issued photo identification, or documentation that he or she has resided in Colorado for the last 30 days. This section is not applicable to any project that receives Federal funds. Enforcement for violation of this section is pursuant to rules and regulations to be promulgated by the Colorado Department of Labor pursuant to §§ 8-17-104, 8-1 7-105 and 8-17-106, C.R.S.

21. **Conflict of Interest.** The Contractor agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Contractor further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Contractor by placing the Contractor's own interests, or the interest of any party with whom the Contractor has a contractual arrangement, in conflict with those of County.

22. **Compliance with All Laws and Regulations.** All of the work performed under this Contract by the Contractor shall comply with all applicable laws, rules, regulations and codes of the United States, State of Colorado and County of Douglas.

23. **No Third-Party Beneficiary.** The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved by the County and the Contractor, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

24. **Force Majeure:** No party shall be liable for failure to perform hereunder if such failure is the result of force majeure. Any time limit shall be extended for the period of any delay resulting from any force majeure, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. Force majeure shall mean causes beyond the reasonable control of a party against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts, such as, but not limited to, natural disasters of overwhelming proportions, exceptional adverse weather conditions, acts of God, acts of war, strikes, work stoppages, fire or other catastrophic casualty or action of non-party government authorities.

25. **Bond.** At the time of the execution of this Contract, the Contractor shall furnish a Contract Payment Bond and a Contract Performance Bond. Each bond shall be in the penal sum equal to the nearest integral one hundred dollars in excess of the Contract value or amount, plus all force account items, if any, specified in the project special conditions to be included in the payment and performance bonds. The bonds and the security shall be in a form and issued by an entity acceptable to the County.

26. **County Execution of Contract:** This Contract is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

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STANDARD TITLE VI NON-DISCRIMINATION: APPENDIX A

During the performance of this contract, the Contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

1. **Compliance with Regulations:** The Contractor shall comply with the Regulation relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

1. **Non-discrimination:** The Contractor, with regard to the work performed by it during the Contract, will not discriminate on the grounds of race, color, or national origin, in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the Contract covers any activity, project, or ~~a~~ program set forth in Appendix B of 49 CFR Part 21.

2. **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, or sex.

3. **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County, the Colorado Department of Transportation or the Federal Highway Administration be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the County, the Colorado Department of Transportation or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

4. **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this Contract, the County shall impose such contract sanctions as it, the Colorado Department of Transportation or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

    a. withholding of payments to the Contractor under the Contract until the Contractor complies, and/or
    b. cancellation, termination or suspension of the Contract, in whole or in part.

5. **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Contractor shall take such action with respect to any subcontract. or procurement as the County, the Colorado Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the County to enter into such litigation to protect the interests of the County, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

STANDARD TITLE VI NON-DISCRIMINATION: APPENDIX E

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U .S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S. C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC§ 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

IN WITNESS WHEREOF, the parties have set their hands and seal the day herein first above written.

MOCON Pacific, Inc.

SIGNED: _____

PRINT NAME & TITLE: Darin Fogg, President

DATE: _____

ATTEST:

_____

TITLE: _____

Signature of Notary Public Required:

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____.

Witness my hand and official seal

_____
Notary Public

My commission expires: _____

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS

_____ Date
Abe Laydon, Chair

APPROVED AS TO CONTENT:

_____
DOUGLAS J. DEBORD Date
County Manager

ATTEST

_____
Deputy Clerk Date

DEPARTMENT OF PUBLIC WORKS ENGINEERING:

JANET HERMAN, P. E. **Date**
Director of Public Works

APPROVED AS TO FISCAL CONTENT:

CHRISTIE GUTHRIE **Date**
Director of Finance

APPROVED AS TO LEGAL FORM:

Chris Pratt **Date**
Senior Assistant County Attorney

PROJECT MANAGER REQUIRED TO COMPLETE:

Name of Contact at Contractor's Place of Business: (example: Joe Smith, Concrete Company, Inc.): Garrett Fogg, Mocon Pacific, Inc.

Email Address of Contact: garrettfogg@moconpacific.com

Phone # of Contact: (720)793-3888

Address of Contact: 200 Clifton Ave/PO Box 84, Yampa, CO 80483

COUNTY'S PAYMENT POLICIES

The following policies have been formulated to assure timely and accurate payments by Douglas County Government to its Contractors. Invoices submitted which are not in complete accordance with these policies will be returned (mailed) without payment to the Contractor for completion.

1. Each invoice for progress payment and/or final payment must list the description and location of the work being performed. Contractor's invoice for materials being billed must also be attached.

2. All invoices are to be submitted to Douglas County Department of Public Works - Engineering Division, Philip S. Miller Building, 100 Third Street, Suite 220, Castle Rock, CO 80104; Attention: Deborah Kula, PE, Project Manager.

3. Invoices must be submitted by the 25th of the month to be paid by the 25th of the following month. Under no circumstances will a Contractor be paid more than once a month. Errors will be corrected on the next pay cycle.

4. Checks will be mailed on or about the 25th of each month. When payment dates occur on Saturday or Sunday, payment will be made on the first working day following such date.

ACKNOWLEDGMENT

I have read the above procedures and understand that any deviation therefrom will cause delays in the payment of those invoices involved.

Contractor: _____

Signed by: _____

Print Name: _____

Title: _____

Date: _____

REVISION OF SECTION 107
LEGAL RELATIONS AND RESPONSIBILITY TO PUBLIC

Section 107 of the Standard Specifications is hereby revised as follows:

107.12 PROTECTION AND RESTORATION OF PROPERTY AND LANDSCAPE

In Subsection 107.12, delete the last paragraph and replace with the following:

Measures to minimize damage to existing trees have been incorporated into the design of this Project. Due to the value of existing trees located within the Project limits, removal of trees has been minimized through the extensive use of ditch adjustments, grade and alignment adjustments and other techniques.

The Contractor shall take all precautions necessary to protect all trees not designated for transplanting and/or removal on the Project. Failure of the Contractor to protect existing trees will result in assessment of liquidated damages as follows:

First occurrence of failure to protect trees - $5,000
Second occurrence of failure to protect trees - $10,000
Any Subsequent occurrence of failure to protect trees - Potential Removal of Contractor from Project plus $10,000 per occurrence

If the Contractor knowingly harms any existing tree(s), he shall immediately notify the Engineer of the tree(s) location and damage. Damage to trees that have been identified in the plans to be protected (or not identified for removal) outside the Project limits (County ROW and / or easements), or on private property, shall be subject to the above liquidated damages, and, potentially, any additional fines pursued by the owner(s) of the private property.

107.15 RESPONSIBILITY FOR DAMAGE CLAIMS, INSURANCE TYPES AND COVERAGE LIMITS

Delete the first paragraph of Subsection 107.15, prior to subparagraph (a), in its entirety and replace with the following:

The Contractor shall exercise proper precaution at all times for the protection of persons and property and shall be responsible for all damage to persons or property, either on or off the site, which occur as a result of his prosecution of the work.

The safety provisions of applicable laws and building and construction codes shall be observed, and the Contractor shall take or cause to be taken such additional safety and health measures as deemed necessary.

The Contractor shall maintain an accurate record of all cases of death, occupational disease, and injury requiring medical attention or causing loss of time from work arising out of, and in the course of, employment on the work under this Contract. The Contractor shall promptly furnish the Engineer with reports concerning these matters.

The Contractor expressly binds himself to defend, indemnify and save harmless the County, its commissioners, officials, officers, directors and employees, against all third-party suits, actions, claims, costs, fees, and expenses, including but not limited to expert fees and attorneys' fees, of any kind and nature brought, or which may be brought against the County, for or on account of any injuries or damage received or sustained by any person, firm, partnership or corporation, or persons, firms, partnerships or corporations, or by any property, in connection with or on account of the operations of the Contractor; or failure to comply with the provisions of the Contract; or on account of or in consequence of neglect of the Contractor in safeguarding the work; or because of the performance of the work under this Contract or by or in consequence of any negligence in connection with the same; or on account of the use of any improper or defective materials or workmanship; or on account of any act or omission, neglect, or misconduct of the Contractor, or a subcontractor, agents, servants or employees; or because of any claims or amounts recovered from any infringements of patent, trademark, or copyright, unless the design, device, material or process involved is specifically required by the Contract; or from any claims or amounts arising or recovered under the Worker's Compensation Act, or other law, ordinance, order or decree; or for any cause arising out of the performance of any subcontractor, agents, servants or employees relating to this Contract. If the County determines, in the reasonable exercise of its discretion, that a joint defense for the County and the Contractor creates a conflict of interest, the County shall be permitted to select its own counsel, and the Contractor shall pay all reasonable attorneys' fees, expenses (including expert fees and expenses), and costs of the County's defense. The County may, if it so desires, withhold any payment due the Contractor so long as it shall be reasonably necessary to indemnify the County on account of such injuries or damage.

Subsection 107.15 (f) is hereby revised to include the following:

(f) The certificates of insurance shall be provided to Douglas County by the Contractor's insurance agent or carrier as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect. Insurance limits must be on each Certificate of Insurance. Each Certificate of Insurance shall be reviewed and approved by Douglas County prior to commencement of the Contract. No other form of certificate shall be used. The certificates shall identify this Contract.

Subsection 107.15 (g) is hereby revised to include the following:

(g) Any completed certificates of insurance, including renewals and amendments or modifications, shall be sent to:

Douglas County Project Engineer	Megan Datwyler
Department of Public Works Engineering	Douglas County Risk Management
100 Third Street, Suite 220	100 Third Street, 3rd Floor
Castle Rock, Colorado 80104	Castle Rock, Colorado 80104

Any notices of cancellation, termination, or material change shall be sent to the above addresses within **thirty (30) calendar days** prior to the date upon which the noticed action

(i.e., cancellation, termination or material change) is to take effect.

Add the following new Subsection 107.15(i) :

(i) Failure on the part of the Contractor to procure or maintain policies providing the required coverage, conditions and minimum limits shall constitute a material breach of contract upon which the County may immediately terminate this Contract, or, in the County's sole discretion, it may suspend the Contractor's performance and/or procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the County shall be repaid by the Contractor to the County upon demand, or the County may offset the cost of the premiums against any monies due to the Contractor from the County.

107.16 OPENING SECTIONS OF PROJECT TO TRAFFIC

Subsection 107.16 is hereby revised to include the following:

The County has the right, subject to reasonable advance notice to the Contractor, to take possession of and use any completed or partially completed portions of the work. The County has this right even though the entire work or any portions thereof may, or may not, have been completed. Such possession and use shall not be deemed an acceptance of any work until all work has been completed in accordance with the Contract. Possession taken by the County pursuant to this paragraph shall not change the period of warranty requirements pursuant to the Revision of Sections 105 and 107.

107.17 CONTRACTOR'S RESPONSIBILITY FOR WORK

Subsection 107.17 is hereby revised to include the following:

Should an excavation become flooded, by any cause, the Contractor shall remove excess water, excavate the unsuitable material to a depth satisfactory to the Engineer and replace it with other suitable material as approved by the Engineer, at the Contractor's expense.

Until final written acceptance of the Project by the County, the Contractor shall have the charge and care thereof and shall take every precaution against injury or damage to any part thereof by the action of the elements, groundwater, surface runoff, floods or from any other cause, whether arising from the execution or from the non-execution of the work. The Contractor shall rebuild, repair, restore, and make good all injuries or damages to any portion of the work occasioned by any of the above causes before final acceptance and shall bear the expense thereof.

The Contractor shall be responsible for the Project and shall take such precautions as may be necessary to construct the Project in a dry condition, provide for drainage, groundwater, underground water, surface runoff; and shall erect any necessary temporary structures or other facilities (including pumping and all other dewatering costs) at the Contractor's expense that are needed to complete the requirements for this Project.

No separate measurement and payment will be made of the work, equipment and materials, including, but not limited to, any additional shoring, rock stabilization, diversions, cofferdams, sheeting, pumping and well points required to control the surface and subsurface water in the work area throughout the duration of the Project (until the Project is completed and accepted by the Engineer). This work shall be a subsidiary obligation of the Contractor for this Project.

In an emergency affecting the safety of life or property, on or adjoining the Project site, the Contractor shall act, either at his own discretion, or as instructed by the Engineer, to prevent such threatened loss or injury. Any compensation claimed by the Contractor on account of such emergency work will be determined by the Engineer as provided in Subsections 104.03 and 109.04.

107.19 FURNISHING RIGHT OF WAY

Subsection 107.19 is hereby revised to include the following:

The Contractor shall construct this Project within the right-of-way, permanent slope easements, permanent drainage easements, permanent utility easements and temporary construction easements, or as otherwise provided in writing and as shown on the plans. The Contractor, at his expense, shall obtain any additional temporary construction easements that the Contractor wants. The Contractor shall provide the County with a written copy of all third-party agreements pertaining to this contract. Upon written approval by the Engineer, the County may agree to incorporate the adjacent additional temporary construction easements into the Project limits. The Contractor will be responsible for obtaining all applicable Federal, State and Local permits associated with the work outside the Project limits. No time extensions will be granted by the County for the Contractor to obtain these additional easements. When required, temporary fence will be constructed within the limits of the temporary construction easements.

107.25 WATER QUALITY CONTROL

Subsection 107.25 is hereby revised as follows:

Subsection 107.25(a) Definitions 1 through 4 are hereby deleted.

Subsection 107.25(b) Items 2 and 6 are hereby deleted.

Subsection 107.25(c) is hereby deleted.

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned_____, a corporation organized under the laws of the State of_____, hereinafter referred to as the "Contractor", and_____, a corporation organized under the laws of the State of _____, and authorized to transact business in the State of Colorado, hereinafter referred to as the "Surety", are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum of Four Hundred Thousand Dollars ($400,000.00), lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above Contractor has on the ____ day of _____, _____, entered into a written contract with the County for furnishing all labor, materials, tools, superintendence, and other facilities and accessories for the construction of H**IGHLANDS RANCH 2026 SMALL STORM SEWER UV-CIPP LINING PROJECT, DOUGLAS COUNTY PROJECT NUMBER SP2026-014**, in accordance with all Contract Documents therefore which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

NOW, **THEREFORE**, the condition of this payment bond obligation is such that if the Contractor shall at all times promptly make payments of all amounts lawfully due to all persons supplying or furnishing it or its subcontractors with labor and materials, rental machinery, tools, or equipment, used or performed in the prosecution of work provided for in the above Contract and shall indemnify and save harmless the County to the extent of any and all payments in connection with the carrying out of such Contract which the County may be required to make under the law, then this obligation shall be null and void, otherwise, it shall remain in full force and effect;

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract, or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this ____ day of _____, _____.

_____
(Contractor)

BY: _____
(President)

_____
(Surety Company)

BY: _____
(Attorney-in-Fact)

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond.)

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned _____, a corporation organized under the laws of the State of Colorado, hereinafter referred to as the "Contractor", and _____, a corporation organized under the laws of the State of _____, and authorized to transact business in the State of Colorado, hereinafter referred to as the "Surety", are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum of Four Hundred Thousand Dollars ($400,000.00), lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally by these presents.

WHEREAS, the above Contractor has on the ____ day of _____, _____, entered into a written contract with the County for furnishing all labor, materials, equipment, tools, superintendence, and other facilities and accessories for the construction of the **HIGHLANDS RANCH 2026 SMALL STORM SEWER UV CIPP LINING PROJECT, DOUGLAS COUNTY PROJECT NUMBER SP2026-014**, in accordance with all Contract Documents therefore which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

NOW, **THEREFORE**, the condition of this performance bond is such that if the Contractor:

1. Promptly and faithfully observes, abides by and performs each and every covenant, condition and part of said Contract, including, but not limited to, its warranty provisions, in the time and manner prescribed in the Contract, and

2. Pays the County all losses, damages (liquidated or actual, including, but not limited to, damages caused by delays in the performance of the Contract), expenses, costs and attorneys' fees that the County sustains resulting from any breach or default by the Contractor under the Contract, then this bond is void; otherwise, it shall remain in full force and effect.

IN ADDITION, if said Contractor fails to duly pay for any labor, materials, team hire, sustenance, provisions, provender, or any other supplies used or consumed by said Contractor or its subcontractors in its performance of the work contracted to be done or fails to pay any person who supplies rental machinery, tools, or equipment, all amounts due as the result of the use of such machinery, tools, or equipment in the prosecution of the work, the Surety shall pay the same in an amount not exceeding the amount of this obligation, together with interest as provided by law.

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this ____ day of _____, _____.

PERFORMANCE BOND
(CONTINUED)

_____
(Contractor)

BY: _____
(President)

_____
(Surety Company)

BY: _____
(Attorney-in-Fact)

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond.)

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Robert Robles, Traffic Services Assistant Supervisor

DESCRIPTION: Construction Contract for 2026 Pavement Markings Maintenance to RoadSafe Traffic Systems in the Amount of $115,290.00 with an Additional $10,000.00 for Project Contingency, for a Total of $125,290.00, for Douglas County Project Number TF 2026-010.

SUMMARY: This Project consists of supplying and installing pavement marking materials at various locations throughout Highlands Ranch in the northern part of the County; primarily remove and replace of old pavement marking with inlaid Modified Epoxy. Request for quotes were solicited to three (3) contractors, with two (2) bids received. RoadSafe Traffic Systems bid has been reviewed and determined to be the most responsive bid. Bid results are as follows:

CONTRACTOR	TOTAL BID
RoadSafe Traffic Systems	$115,290.00
Kolbe Striping, Inc.	$145,300.00
Colorado Barricade	No Response
Average of two (2) Bids	$130,295.00

Funding is available using Fund 200, Account No. 31600.447360 - Contractor Road Marking.

RECOMMENDED ACTION: Staff recommends approval of a Construction Contract for the 2026 Pavement Markings Maintenance to RoadSafe Traffic Systems in the amount of $115,290.00 with an additional $10,000 for project contingency, for a total of $125,290.00, for Douglas County Project Number TF 2026-010.

REVIEW:

Kristina Mann	Approve	7/1/2026
Jeff Garcia	Approve	7/10/2026
Christie Guthrie	Approve	7/10/2026
Doug DeBord	Approve	7/10/2026

ATTACHMENTS:

Cover Page
Construction Contract - RoadSafe Traffic Systems
2026 Pavement Markings Contract Draft

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Robert Robles, Traffic Services Assistant Supervisor

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REVIEW:

Kristina Mann	Approve	7/1/2026
Jeff Garcia	Approve	7/10/2026
Christie Guthrie	Approve	7/10/2026
Doug DeBord	Approve	7/10/2026

ATTACHMENTS:

Construction Contract - RoadSafe Traffic Systems
2026 Pavement Markings Contract Draft

Douglas County Government
Finance Department, Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Phone: 303-660-7430

Date Requested: 06/10/26 **County Contact:** Robert Robles

Department Name: Signs & Markings **Telephone Number:** Ext. 6179

Delivery Address: 3080 N Industrial Way, Castle Rock, CO 80109

Account Number: 31600.447360

Department Authorization

I certify that the purchase listed below is necessary for the proper operation of Douglas County and to my knowledge funds are available in the current budget.

Authorized Department Official

Vendor (Name & Address)

RoadSafe Traffic Systems
7909 S. Chambers Rd.
Englewood, CO 80112
Attn: Noah West nwest@roadsafetraffic.com, Joshua Maher jmaher@roadsafetraffic.com

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
		TF2026-025 Pavement Markings Maintenance - multiple locations in Highlands Ranch area, see quote for details		$115,290.00
		Project Contingency		$10,000.00
			Total Price	**$125,290.00**

Special Instructions:
Copy of invoice to be sent electronically to traffic@douglasco.gov; cc rrobles@douglasco.gov, kbond@douglasco.gov

**** PLEASE ATTACH A COPY OF THE AGENDA ITEM FOR ALL BOCC APPROVED PURCHASES ****

FOR PURCHASING USE ONLY

Purchase Order No.: _____
Vendor Number: _____
Date Entered: _____
Entered By: _____

Accounting Review: _____
Budget Review: _____
Cty Manager Approval: _____
BOCC Approval: _____
BOCC Approval: _____

2026 DOUGLAS COUNTY PAVEMENT MARKING - REVISED

RoadSafe Traffic Systems, Inc.

7909 S. Chambers Road

Englewood, CO 80112

Contact: **Ashley Sotelo, Josh Maher**

Phone: **720-601-8911, 720-641-1786**

Email: **asotelo@roadsafetraffic.com, jmaher@roadsafetraffic.com**

Bid Date: 05/12/2026
Location: COLORADO BLVD & KENDRICK CASTIL
City/County: DOUGLAS COUNTY
Project #: 2026
Estimate #: 260420-01P

BLACK SKIPS ARE BID TO BE INSTALLED IN PAVEMENT MARKING PAINT.

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
202-105	REMOVAL OF PVMT MRKG (GROOVING)	53,200.00	SF	0.60	31,920.00
202-107	REMOVAL OF PVMT MRKG (SKIPS/SKIPETS)	3,400.00	SF	0.60	2,040.00
627-110	MOBILIZATION	1.00	LSU	6,000.00	6,000.00
627-120	MODIFIED EPOXY PVMT MRKG	600.00	GAL	107.50	64,500.00
627-130	PAVEMENT MARKING PAINT(HIGH BUILD) (BLACK)	76.00	GAL	142.50	10,830.00
GRAND TOTAL					**$115,290.00**

NOTES:

1.) Bond is not included. Performance and Payment Bond upon request.
2.) Quantities are estimated, billing will be based on actual quantities installed.
3.) TRAFFIC CONTROL FOR PAVEMENT MARKING OPERATION IS INCLUDED IN THE QUOTE.
4.)Douglas County can choose which glass bead to use (Epoxy, Megalux Type III, modified Megalux Type III).

At your earliest convenience, please inform me of the status of our quote.
Regards,

Josh Maher
Pavement Marking Estimator

PROPOSAL

KOLBE STRIPING, INC.
550 Topeka Way
Castle Rock, CO 80109-3109
Main: 303-688-9516
E-mail: Bids@KolbeStriping.com
www.KSI.co

Proposal Information:

Project Name:	**Douglas County Inlaid Epoxy**
Project Location:	**Highlands Ranch, CO**
Proposal Number:	**26-04-230**
KSI Estimator:	**Jim Tisdall**
Bid Date:	**04/20/2026**

	DESCRIPTION	QUANTITY	U/M	UNIT PRICE	EXTENDED PRICE
10	Modified Epoxy Pavement Marking Yellow (Inlaid)	240.000	GAL	$ 205.00	$49,200.00
20	Modified Epoxy Pavement Marking White (Inlaid)	360.000	GAL	$ 220.00	$79,200.00
30	Modified Epoxy Pavement Marking Black (Inlaid)	65.000	GAL	$ 260.00	$16,900.00
				TOTAL*:	**$145,300.00**

Project Notes:

General Notices:

- Please note: *Total indicated does not include items such as Paint Day Charges or Additional Mobilizations. Those items are an additional cost to the total outlined. Further, this is not a fixed price proposal and payment is expected on the placed, verified quantities, unless the unit of measure on a particular item is “Lump Sum”, in which case that particular item will be billed in full.
- Any invoice not paid within thirty (45) days of the invoice date shall accrue interest at a rate of 10.0% per annum, calculated daily, on the outstanding balance.
- For any project where Kolbe Striping, Inc. has ordered materials in accordance with the agreed-upon scope of work, the Contractor shall be responsible for full payment of such materials within 60 days from the date of invoice, regardless of project delays caused by Contractor’s failure to organize, schedule, or provide necessary access, or due to any other factors beyond Kolbe Striping, Inc.’s reasonable control (including but not limited to weather, site readiness, or third-party delays).
- This proposal excludes Surface Preparation, Coning, Traffic Control, Permits, Taxes (Except Payroll Taxes) and Attenuator unless otherwise explicitly stated above.
- Temporary marking removal will be billed at, and payment is expected on the removal price outlined above regardless of Owner Specification (meaning payment for removal not paid by the Owner is due from you’re Organization). KSI is unable to control the total removal that will be required due to paving and construction operations, and therefore we require payment for the full removal amount completed.
- Full compliance traffic control meeting MUTCD standard is required to be set up prior to us beginning any work. If full compliance traffic control is unavailable, we may reschedule at a later date to ensure traffic control is available (a cancellation fee may be charged in the case of rescheduling).
- We require a minimum 24 hour notice of cancellation, except in cases of inclement weather.
- Please note that KSI requires a fully executed contract outlining payment terms prior to any mobilization.
- Please visit www.KSI.co and click on “General Notices” for other notices and Material Safety Data Sheets applicable to this Proposal.

We appreciate you taking the time in reviewing our Proposal and we look forward to the possibility of working with you and your Organization. We ask that you please accept this Proposal in writing within 90 days from the Proposal Date. After 90 days, please contact our Estimating Department for an updated quote.

If you have any questions, please contact Jim Tisdall at 303.688.9516 or Bids@KolbeStriping.com

2026 Pavement Markings Maintenance Project
TF 2026-010

Construction Contract

1. **Parties.** This Contract, made and entered into this **14** day of **July , 2026,** between the Board of County Commissioners of the County of Douglas (hereinafter "County") and **RoadSafe Traffic Systems,** a Colorado corporation (hereinafter "Contractor").

2. **Contract Documents.** The entire contract between the Parties shall consist of and include:

A. This Contract, which includes the Cover Page and Table of Contents;
B. Approved Construction Plans (Exhibit A);
C. Bid Schedule (Exhibit B);
D. Douglas County Roadway Design and Construction Standards
E. Douglas County Grading, Erosion and Sediment Control Manual, (GESC)
F. Douglas County Storm Drainage Design & Technical Criteria Manual
G. CDOT, Standard Specifications for Road & Bridge Construction
H. CDOT, Standard Plans, M & S Standards
I. County's Payment Policies;
J. Insurance Requirements, Revision of Section 107 of the Standard Special Provisions; and
K. Payment and Performance Bonds

3. Except as otherwise provided in this Contract, the project shall be constructed in accordance with the current as amended versions of the Douglas County Roadway Design & Construction Standards, Douglas County Grading, Erosion and Sediment Control Manual, (GESC), the Douglas County Storm Drainage Design & Technical Criteria Manual, CDOT M&S Standard and the CDOT Standard Specifications for Road and Bridge Construction, dated 2021. If there is a conflict between any of these standards, the Douglas County standards and manuals shall control.

4. **Scope of Work.** All services described in Exhibit A - (Construction Plans), attached hereto and incorporated herein, shall be performed by Contractor.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the County and Contractor, shall be in writing and shall become part of this Contract upon execution.

The Contractor agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Contractor shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Contractor and the County for the use and occupancy by the Contractor of any County facilities or space.

5. **Term:** It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on **July 14, 2026**, and terminate at 12:00 a.m. on **October 31, 2026.** This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. **Compensation:** Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Contractor, and the Contractor agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

7. **Maximum Contract Expenditure:** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **ONE HUNDRED FIFTEEN THOUSAND TWO HUNDRED AND NINTY DOLLARS AND NO CENTS ($115,290.00)** for fiscal year **2026**. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Contractor. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

8. **Change Orders.** No change order, or other form of order or directive of the County requiring additional compensable work to be performed, which work is in excess of that specified in Paragraph 4 above, shall be issued unless the Contractor is given written assurance by the County that lawful appropriations to cover the costs of the additional work will be or have been made.

9. **Taxes.** The Contractor shall apply to the State Revenue Department for an exemption certificate in order to exempt it from having to pay sales and use tax.

10. **Indemnification and Insurance.** Contractor agrees to:

A. Indemnification. The Contractor shall defend, release, indemnify and save and hold harmless the County, its officers, agents and employees from and against (1) any and all damages, including but not limited to loss of use, to property, or injuries to or death of any person or persons, including property and officers, agents and employees of the County, and (2) any and all claims, demands, suits, actions, liabilities, costs, expenses (including but not limited to reasonable attorney fees, expert witness fees and all associated defense fees), causes of action, or other legal, equitable or administrative proceedings of any kind or nature whatsoever, of or by anyone whomsoever, regardless of the legal theory(ies) upon which premised, including but not limited to contract, tort, express and/or implied warranty, strict liability, and workers compensation, in any way resulting from, connected with, or arising out of, directly or indirectly, actions or omissions of the Contractor or those performing under it in connection with its operations or performance herewith or its use or occupancy of real or personal property hereunder, including actions or omissions of Subcontractors and Suppliers, and acts or omissions of officers, employees, agents, representatives, invitees or licensees of the Contractor or its Subcontractors or Suppliers; provided however, that the Contractor need not indemnify the County or its officers, agents and employees from damages proximately caused by and apportioned to the negligence of the County's officers, agents and employees. This indemnification is for an amount represented by the degree or percentage of negligence or fault attributable to the indemnity obligor or the indemnity obligor's agents, representatives, subcontractors, or suppliers. Further, this indemnification is intended to comply with and be subject to § 13-50.5-102(8), C.R.S., as amended from time to time.

This indemnity clause shall also cover the County's defense costs, in the event that the County, in its sole discretion elects to provide its own defense. The County retains the right to disapprove counsel, if any, selected by Contractor to fulfill the forgoing defense indemnity obligation, which right of disapproval shall not be unreasonably exercised.

B. Procure and maintain commercial general liability insurance including completed operations, contractual liability, products liability and automobile liability, affording coverage for all claims for bodily injury including death and all claims for destruction of or damage to property, arising out of or in connection with any operations under this Contract, whether such operations be by the Contractor, by subcontractors under it or anyone directly or indirectly employed by the Contractor or by subcontractor under it. Required coverage is outlined in **Revision of Section 107 of the Standard Special Provisions and made a part of this Contract.**

C. Obtain and maintain during the term of this Contract worker's compensation insurance as required by law. This insurance shall cover all of its employees employed under the terms of this Contract. If any of the work on the Project is sublet, the Contractor shall require each of its subcontractors to provide similar coverage for all of the subcontractor's employees to be engaged in such work.

D. Contractor is an independent contractor under this Contract. Notwithstanding any provision of this Contract, all personnel assigned by the Contractor to perform work under this Contract shall be and remain at all times, employees of the Contractor for all purposes, except as otherwise provided for subcontractors herein.

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E. Contractor shall comply with any reasonable request by the Department of Labor and Employment made in the course of an investigation that the Department is undertaking.

F. If Contractor violates this provision of this Contract, the County may terminate the Contract for a breach of contract. If the Contract is so terminated, Contractor shall be liable for actual and consequential damages to the County as required by law.

G. The County will notify the Office of the Secretary of State if Contractor violates this provision of this Contract and the County terminates the Contract for such breach.

11. **No Waiver of Governmental Immunity Act.** The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

12. **Assignment.** The Contractor covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Project Engineer. Any attempt by the Contractor to assign or transfer its rights hereunder shall, at the option of the County, void the assignment or automatically terminate this Contract and all rights of the Contractor hereunder.

13. **Subletting of Contract.** The Contractor shall not sublet, sell, transfer, assign or otherwise dispose of the Contract, or its right, title or interest therein, without the written consent of the County. The Contractor may utilize the services of specialty contractors on those parts of the Project which, under normal contracting practices, are performed by specialty subcontractors. The Contractor shall be fully responsible to the County for the acts and omissions of the subcontractors and of persons directly employed by them, as it is for the acts and omissions of persons directly employed by it. The Contractor shall provide appropriate provisions to be inserted on all subcontracts relative to the Project to bind the subcontractors to the Contractor by the terms of the Contract Documents to give the Contractor the same power in regard to termination of any subcontractor that the County may exercise over the Contractor under any provision of the Contract Documents.

14. **Non-Discrimination and Federal Assurance in Connection with Performance of Work.** The Contractor agrees not to refuse to hire, discharge, promote or demote, or discriminate in matters of compensation against any person otherwise qualified, solely because of race, creed, sex, color, national origin, or ancestry and further agrees to insert the foregoing provision in all subcontracts hereunder. Further, Contractor agrees to comply with the Standard Title VI Non-Discrimination Appendices A and E attached hereto and incorporated herein, and the foregoing shall be a provision in all subcontracts hereunder.

15. **Cancellation of Contract.** Failure of the Contractor to comply with any of the requirements of this Contract may be considered by the County as evidence of the inability on the part of the Contractor to maintain the quality and service standards necessary under this Contract and shall be sufficient cause for termination of the Contract and the County initiating legal action against the Performance Bond of the Contractor.

16. **Patented Devices, Materials and Processes.** If a Contractor is required or desires to use any design, device, invention, product, material or process covered by letters of patent or copyright, it shall provide for such use by suitable legal Contract with the patentee or copyright owner and the County and shall pay all license fees and royalties and assume all costs incident to such use and construction of the Project or incorporation in the Project. The Contractor agrees to defend, indemnify and save harmless the County from any and all claims for infringement by reason of the use of such patented design, device, invention, project, material, or process or any trademark or copyright in connection with the construction of the Project pursuant to the Contract Documents and shall defend and indemnify the County for any costs, expense, and damages, including attorney's fees, which the County may be obliged to pay for any such infringement at any time such claim is made or prosecuted, including, but not limited to, after the completion of the Project. If the County determines, in the reasonable exercise of its discretion, that a joint defense for the County and the Contractor creates a conflict of interest, the County shall be permitted to select its own counsel, and the Contractor shall pay all reasonable attorneys' fees, expenses (including expert fees and expenses), and costs of the County's defense. The County may, if it so desires, withhold any payment due the Contractor so long as it shall be reasonably necessary to indemnify the County on account of such injuries or damage.

17. **Compliance with Safety and Health.** Contractor agrees, in the performance of this Contract, to comply with all safety orders, rules and regulations imposed pursuant to the Colorado Occupational Safety and Health Program, commonly referred to as COSHA and/or all other safety orders and regulations properly imposed by any other regulatory governmental agency of the State of Colorado or of the United States.

18. **Permits and Licenses.** Unless otherwise provided, the Contractor shall procure all permits and licenses, and, give all notices necessary and incidental to the due and lawful construction of the Project. County may assist Contractor, when necessary, in obtaining such permits and licenses. All County permits will be at no cost to the Contractors.

19. **Venue.** Any and all legal actions pertaining or related to this Contract shall be filed and tried in the District Court in and for the County of Douglas, State of Colorado.

20. **Colorado Labor Preference.** The provisions of §§ 8-17-101 through 8-17-107, C.R.S., are applicable to this Contract. Colorado labor must be employed to perform the work to the extent of not less than eighty percent (80%) of each type of class of labor in the several classifications of skilled and common labor employed on the Project. The 80% requirement for Colorado labor shall be waived by the County if there is reasonable evidence to demonstrate insufficient Colorado labor to perform the work of the Project and if compliance with this requirement would create an undue burden that would substantially prevent the Project from proceeding to completion. Colorado labor means any person who is a resident of the State of Colorado at the time of the public works project, without discrimination as to race, color, creed, sex, sexual orientation, marital status, national origin, ancestry, age, or religion except when sex is a bona fide occupational qualification. A resident of the State

of Colorado is a person who can provide Colorado driver's license, a valid Colorado state issued photo identification, or documentation that he or she has resided in Colorado for the last 30 days. This section is not applicable to any project that receives Federal funds. Enforcement for violation of this section is pursuant to rules and regulations to be promulgated by the Colorado Department of Labor pursuant to §§ 8-17-104, 8-1 7-105 and 8-17-106, C.R.S.

21. **Conflict of Interest.** The Contractor agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Contractor further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Contractor by placing the Contractor's own interests, or the interest of any party with whom the Contractor has a contractual arrangement, in conflict with those of County.

22. **Compliance with All Laws and Regulations.** All of the work performed under this Contract by the Contractor shall comply with all applicable laws, rules, regulations and codes of the United States, State of Colorado and County of Douglas.

23. **No Third-Party Beneficiary.** The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved by the County and the Contractor, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

24. **Force Majeure:** No party shall be liable for failure to perform hereunder if such failure is the result of force majeure. Any time limit shall be extended for the period of any delay resulting from any force majeure, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. Force majeure shall mean causes beyond the reasonable control of a party against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts, such as, but not limited to, natural disasters of overwhelming proportions, exceptional adverse weather conditions, acts of God, acts of war, strikes, work stoppages, fire or other catastrophic casualty or action of non-party government authorities.

25. **Bond.** At the time of the execution of this Contract, the Contractor shall furnish a Contract Payment Bond and a Contract Performance Bond. Each bond shall be in the penal sum equal to the nearest integral one hundred dollars in excess of the Contract value or amount, plus all force account items, if any, specified in the project special conditions to be included in the payment and performance bonds. The bonds and the security shall be in a form and issued by an entity acceptable to the County.

26. **County Execution of Contract:** This Contract is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

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STANDARD TITLE VI NON-DISCRIMINATION: APPENDIX A

During the performance of this contract, the Contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

1. **Compliance with Regulations:** The Contractor shall comply with the Regulation relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. **Non-discrimination:** The Contractor, with regard to the work performed by it during the Contract, will not discriminate on the grounds of race, color, or national origin, in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the Contract covers any activity, project, or ~~a~~ program set forth in Appendix B of 49 CFR Part 21.

3. **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, or sex.

4. **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County, the Colorado Department of Transportation or the Federal Highway Administration be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the County, the Colorado Department of Transportation or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this Contract, the County shall impose such contract sanctions as it, the Colorado Department of Transportation or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

    a. withholding of payments to the Contractor under the Contract until the Contractor complies, and/or
    b. cancellation, termination or suspension of the Contract, in whole or in part.

6. **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract. or procurement as the County, the Colorado Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the County to enter into such litigation to protect the interests of the County, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United State

STANDARD TITLE VI NON-DISCRIMINATION: APPENDIX E

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U .S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S. C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC§ 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

IN WITNESS WHEREOF, the parties have set their hands and seal the day herein first above written.

RoadSafe Traffic Systems:

SIGNED: _____

PRINT NAME & TITLE: _____

DATE: _____

ATTEST:

_____

TITLE: _____

Signature of Notary Public Required:

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____.

Witness my hand and official seal

_____
Notary Public
My commission expires: _____

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS

_____
GEORGE TEAL, Chair Date

APPROVED AS TO CONTENT:

_____
DOUGLAS J. DEBORD Date
County Manager

ATTEST

_____
Deputy Clerk Date

DEPARTMENT OF PUBLIC WORKS ENGINEERING:

_____
JANET HERMAN, P. E. Date
Director of Public Works

APPROVED AS TO FISCAL CONTENT:

_____
CHRISTIE GUTHRIE Date
Director of Finance

APPROVED AS TO LEGAL FORM:

_____
Chris Pratt Date
Senior Assistant County Attorney

APPROVED AS TO CONTENT:

_____
DOUGLAS J. DEBORD Date
COUNTY MANAGER

DEPARTMENT OF PUBLIC WORKS ENGINEERING:

_____
JANET HERMAN, P. E. Date
Director of Public Works

APPROVED AS TO FISCAL CONTENT:

_____
CHRISTIE GUTHRIE Date
Director of Finance

APPROVED AS TO LEGAL FORM:

_____
Chris Pratt Date
Senior Assistant County Attorney

PROJECT MANAGER REQUIRED TO COMPLETE:

Name of Contact at Contractor's Place of Business: (example: Joe Smith, Concrete Company, Inc.): _____Josh Maher_____

Email Address of Contact: ___jmaher@roadsafetraffic.com_____

Phone # of Contact: ____(303) 298-8407_____

Address of Contact: 7909 S Chambers Rd. Englewood, CO 80112_____

_____

COUNTY'S PAYMENT POLICIES

The following policies have been formulated to assure timely and accurate payments by Douglas County Government to its Contractors. Invoices submitted which are not in complete accordance with these policies will be returned (mailed) without payment to the Contractor for completion.

1. Each invoice for progress payment and/or final payment must list the description and location of the work being performed. Contractor's invoice for materials being billed must also be attached.

2. All invoices are to be submitted to Douglas County Department of Public Works - Engineering Division, Philip S. Miller Building, 100 Third Street, Suite 220, Castle Rock, CO 80104; Attention: **Kevin Bond**

3. Invoices must be submitted by the 25th of the month to be paid by the 25th of the following month. Under no circumstances will a Contractor be paid more than once a month. Errors will be corrected on the next pay cycle.

4. Checks will be mailed on or about the 25th of each month. When payment dates occur on Saturday or Sunday, payment will be made on the first working day following such date.

ACKNOWLEDGMENT

I have read the above procedures and understand that any deviation therefrom will cause delays in the payment of those invoices involved.

Contractor: _____

Signed by: _____

Print Name: _____

Title: _____

Date: _____

REVISION OF SECTION 107
LEGAL RELATIONS AND RESPONSIBILITY TO PUBLIC

Section 107 of the Standard Specifications is hereby revised as follows:

107.12 PROTECTION AND RESTORATION OF PROPERTY AND LANDSCAPE

In Subsection 107.12, delete the last paragraph and replace with the following:

Measures to minimize damage to existing trees have been incorporated into the design of this Project. Due to the value of existing trees located within the Project limits, removal of trees has been minimized through the extensive use of ditch adjustments, grade and alignment adjustments and other techniques.

The Contractor shall take all precautions necessary to protect all trees not designated for transplanting and/or removal on the Project. Failure of the Contractor to protect existing trees will result in assessment of liquidated damages as follows:

First occurrence of failure to protect trees - $5,000
Second occurrence of failure to protect trees - $10,000
Any Subsequent occurrence of failure to protect trees - Potential Removal of Contractor from Project plus $10,000 per occurrence

If the Contractor knowingly harms any existing tree(s), he shall immediately notify the Engineer of the tree(s) location and damage. Damage to trees that have been identified in the plans to be protected (or not identified for removal) outside the Project limits (County ROW and / or easements), or on private property, shall be subject to the above liquidated damages, and, potentially, any additional fines pursued by the owner(s) of the private property.

107.15 RESPONSIBILITY FOR DAMAGE CLAIMS, INSURANCE TYPES AND COVERAGE LIMITS

Delete the first paragraph of Subsection 107.15, prior to subparagraph (a), in its entirety and replace with the following:

The Contractor shall exercise proper precaution at all times for the protection of persons and property and shall be responsible for all damage to persons or property, either on or off the site, which occur as a result of his prosecution of the work.

The safety provisions of applicable laws and building and construction codes shall be observed, and the Contractor shall take or cause to be taken such additional safety and health measures as deemed necessary.

The Contractor shall maintain an accurate record of all cases of death, occupational disease, and injury requiring medical attention or causing loss of time from work arising out of, and in the course of, employment on the work under this Contract. The Contractor shall promptly furnish the Engineer with reports concerning these matters.

The Contractor expressly binds himself to defend, indemnify and save harmless the County, its commissioners, officials, officers, directors and employees, against all third-party suits, actions, claims, costs, fees, and expenses, including but not limited to expert fees and attorneys' fees, of any kind and nature brought, or which may be brought against the County, for or on account of any injuries or damage received or sustained by any person, firm, partnership or corporation, or persons, firms, partnerships or corporations, or by any property, in connection with or on account of the operations of the Contractor; or failure to comply with the provisions of the Contract; or on account of or in consequence of neglect of the Contractor in safeguarding the work; or because of the performance of the work under this Contract or by or in consequence of any negligence in connection with the same; or on account of the use of any improper or defective materials or workmanship; or on account of any act or omission, neglect, or misconduct of the Contractor, or a subcontractor, agents, servants or employees; or because of any claims or amounts recovered from any infringements of patent, trademark, or copyright, unless the design, device, material or process involved is specifically required by the Contract; or from any claims or amounts arising or recovered under the Worker's Compensation Act, or other law, ordinance, order or decree; or for any cause arising out of the performance of any subcontractor, agents, servants or employees relating to this Contract. If the County determines, in the reasonable exercise of its discretion, that a joint defense for the County and the Contractor creates a conflict of interest, the County shall be permitted to select its own counsel, and the Contractor shall pay all reasonable attorneys' fees, expenses (including expert fees and expenses), and costs of the County's defense. The County may, if it so desires, withhold any payment due the Contractor so long as it shall be reasonably necessary to indemnify the County on account of such injuries or damage.

Subsection 107.15 (f) is hereby revised to include the following:

(f) The certificates of insurance shall be provided to Douglas County by the Contractor's insurance agent or carrier as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect. Insurance limits must be on each Certificate of Insurance. Each Certificate of Insurance shall be reviewed and approved by Douglas County prior to commencement of the Contract. No other form of certificate shall be used. The certificates shall identify this Contract.

Subsection 107.15 (g) is hereby revised to include the following:

(g) Any completed certificates of insurance, including renewals and amendments or modifications, shall be sent to:

Douglas County Project Engineer	Megan Datwyler
Department of Public Works Engineering	Douglas County Risk Management
100 Third Street, Suite 220	100 Third Street, 3rd Floor
Castle Rock, Colorado 80104	Castle Rock, Colorado 80104

Any notices of cancellation, termination, or material change shall be sent to the above addresses within **thirty (30) calendar days** prior to the date upon which the noticed action

(i.e., cancellation, termination or material change) is to take effect.

Add the following new Subsection 107.15(i) :

(i) Failure on the part of the Contractor to procure or maintain policies providing the required coverage, conditions and minimum limits shall constitute a material breach of contract upon which the County may immediately terminate this Contract, or, in the County's sole discretion, it may suspend the Contractor's performance and/or procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the County shall be repaid by the Contractor to the County upon demand, or the County may offset the cost of the premiums against any monies due to the Contractor from the County.

107.16 OPENING SECTIONS OF PROJECT TO TRAFFIC

Subsection 107.16 is hereby revised to include the following:

The County has the right, subject to reasonable advance notice to the Contractor, to take possession of and use any completed or partially completed portions of the work. The County has this right even though the entire work or any portions thereof may, or may not, have been completed. Such possession and use shall not be deemed an acceptance of any work until all work has been completed in accordance with the Contract. Possession taken by the County pursuant to this paragraph shall not change the period of warranty requirements pursuant to the Revision of Sections 105 and 107.

107.17 CONTRACTOR'S RESPONSIBILITY FOR WORK

Subsection 107.17 is hereby revised to include the following:

Should an excavation become flooded, by any cause, the Contractor shall remove excess water, excavate the unsuitable material to a depth satisfactory to the Engineer and replace it with other suitable material as approved by the Engineer, at the Contractor's expense.

Until final written acceptance of the Project by the County, the Contractor shall have the charge and care thereof and shall take every precaution against injury or damage to any part thereof by the action of the elements, groundwater, surface runoff, floods or from any other cause, whether arising from the execution or from the non-execution of the work. The Contractor shall rebuild, repair, restore, and make good all injuries or damages to any portion of the work occasioned by any of the above causes before final acceptance and shall bear the expense thereof.

The Contractor shall be responsible for the Project and shall take such precautions as may be necessary to construct the Project in a dry condition, provide for drainage, groundwater, underground water, surface runoff; and shall erect any necessary temporary structures or other facilities (including pumping and all other dewatering costs) at the Contractor's expense that are needed to complete the requirements for this Project.

No separate measurement and payment will be made of the work, equipment and materials, including, but not limited to, any additional shoring, rock stabilization, diversions, cofferdams, sheeting, pumping and well points required to control the surface and subsurface water in the work area throughout the duration of the Project (until the Project is completed and accepted by the Engineer). This work shall be a subsidiary obligation of the Contractor for this Project.

In an emergency affecting the safety of life or property, on or adjoining the Project site, the Contractor shall act, either at his own discretion, or as instructed by the Engineer, to prevent such threatened loss or injury. Any compensation claimed by the Contractor on account of such emergency work will be determined by the Engineer as provided in Subsections 104.03 and 109.04.

107.19 FURNISHING RIGHT OF WAY

Subsection 107.19 is hereby revised to include the following:

The Contractor shall construct this Project within the right-of-way, permanent slope easements, permanent drainage easements, permanent utility easements and temporary construction easements, or as otherwise provided in writing and as shown on the plans. The Contractor, at his expense, shall obtain any additional temporary construction easements that the Contractor wants. The Contractor shall provide the County with a written copy of all third-party agreements pertaining to this contract. Upon written approval by the Engineer, the County may agree to incorporate the adjacent additional temporary construction easements into the Project limits. The Contractor will be responsible for obtaining all applicable Federal, State and Local permits associated with the work outside the Project limits. No time extensions will be granted by the County for the Contractor to obtain these additional easements. When required, temporary fence will be constructed within the limits of the temporary construction easements.

107.25 WATER QUALITY CONTROL

Subsection 107.25 is hereby revised as follows:

Subsection 107.25(a) Definitions 1 through 4 are hereby deleted.

Subsection 107.25(b) Items 2 and 6 are hereby deleted.

Subsection 107.25(c) is hereby deleted.

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned_____, a corporation organized under the laws of the State of_____, hereinafter referred to as the "Contractor", and_____, a corporation organized under the laws of the State of _____, and authorized to transact business in the State of Colorado, hereinafter referred to as the "Surety", are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum of **ONE HUNDRED FIFTEEN THOUSAND, TWO HUNDRED AND NINTY DOLLARS AND NO CENTS ($115,290.00)**, lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above Contractor has on the ____ day of _____, _____, entered into a written contract with the County for furnishing all labor, materials, tools, superintendence, and other facilities and accessories for the construction of **2026 PAVEMENT MARKING MAINTENANCE, DOUGLAS COUNTY PROJECT NUMBER TF2026-010**, in accordance with all Contract Documents therefore which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

NOW, **THEREFORE**, the condition of this payment bond obligation is such that if the Contractor shall at all times promptly make payments of all amounts lawfully due to all persons supplying or furnishing it or its subcontractors with labor and materials, rental machinery, tools, or equipment, used or performed in the prosecution of work provided for in the above Contract and shall indemnify and save harmless the County to the extent of any and all payments in connection with the carrying out of such Contract which the County may be required to make under the law, then this obligation shall be null and void, otherwise, it shall remain in full force and effect;

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract, or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this ____ day of _____, _____.

_____
(Contractor)

BY: _____
(President)

_____
(Surety Company)

BY: _____
(Attorney-in-Fact)

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned _____, a corporation organized under the laws of the State of Colorado, hereinafter referred to as the "Contractor", and _____, a corporation organized under the laws of the State of _____, and authorized to transact business in the State of Colorado, hereinafter referred to as the "Surety", are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum of **ONE HUNDRED FIFTEEN THOUSAND, TWO HUNDRED AND NINTY DOLLARS AND NO CENTS ($115,290.00)**, lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally by these presents.

WHEREAS, the above Contractor has on the ____ day of _____, _____, entered into a written contract with the County for furnishing all labor, materials, equipment, tools, superintendence, and other facilities and accessories for the construction of **2026 PAVEMENT MARKING MAINTENANCE, DOUGLAS COUNTY PROJECT NUMBER TF2026-010**, in accordance with all Contract Documents therefore which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

NOW, **THEREFORE**, the condition of this performance bond is such that if the Contractor:

1. Promptly and faithfully observes, abides by and performs each and every covenant, condition and part of said Contract, including, but not limited to, its warranty provisions, in the time and manner prescribed in the Contract, and

2. Pays the County all losses, damages (liquidated or actual, including, but not limited to, damages caused by delays in the performance of the Contract), expenses, costs and attorneys' fees that the County sustains resulting from any breach or default by the Contractor under the Contract, then this bond is void; otherwise, it shall remain in full force and effect.

IN ADDITION, if said Contractor fails to duly pay for any labor, materials, team hire, sustenance, provisions, provender, or any other supplies used or consumed by said Contractor or its subcontractors in its performance of the work contracted to be done or fails to pay any person who supplies rental machinery, tools, or equipment, all amounts due as the result of the use of such machinery, tools, or equipment in the prosecution of the work, the Surety shall pay the same in an amount not exceeding the amount of this obligation, together with interest as provided by law.

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this ____ day of _____, _____.

PERFORMANCE BOND
(CONTINUED)

_____
(Contractor)

BY: _____
(President)

_____
(Surety Company)

BY: _____
(Attorney-in-Fact)

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond.)

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Amy Strouthopoulos, P.E., Pavement Management Supervisor

DESCRIPTION: Change Order No. 1 with Chato's Concrete LLC. for the 2026 Sidewalk Repair and Curb Ramp Retrofit Project, Douglas County Project Number CI 2026-001, in the Amount of $623,137.00.

SUMMARY: On January 13, 2026, the Board of County Commissioners approved a contract with Chato's Concrete LLC, in the amount of $2,279,120.00 for the 2026 Sidewalk Repair and Curb Ramp Retrofit Project (PO #2026120).

The net result of Change Order Number 1 for this additional scope of work is$623,137.00 for additional ADA curb ramp retrofit in the Indigo Hills subdivision as well as the installation of traffic calming devices in Tallman Gulch, the installation of a median extension on Lincoln Avenue, and the installation of a median on Bayou Gulch Road. If approved, the new contract amount will be $2,902,257.00.

Funding for this change order will come from Business Unit 800100, in Fund 200, for $400,000.00, to be added to PO #2026120 and Business Unit 800853, in Fund 200, for $223,137.00 to be added to a new PO. We are also requesting to extend the contract term by 200 additional days, or through December 31, 2026.

RECOMMENDED ACTION: Staff recommends approval of Change Order No. 1 to the Construction Contract for the 2026 Sidewalk repair and Curb Ramp Retrofit Project, Douglas County Project Number CI 2025-001 with Chato's Concrete LLC, for the amount of $623,137.00.

REVIEW:

Janet Herman	Approve	7/6/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
Contract Change Order - Chatos Concrete

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Amy Strouthopoulos, P.E., Pavement Management Supervisor

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REVIEW:

Janet Herman	Approve	7/6/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Contract Change Order - Chatos Concrete

Douglas County
Contract Change Order

OWNER: Douglas County Government
Department of Public Works
100 Third Street, Suite, 220
Castle Rock, CO 80104

PROJECT: 2026 Sidewalk Repair and Curb Ramp Retrofit Project

PROJECT NO.: CI 2026-001

BOCC AGREEMENT DATE: January 13, 2026

CONTRACTOR: Chato's Concrete, LLC
1680 E. 69th Ave.
Denver, CO 80229
720.252.7959

CHANGE ORDER NO.: 1

ACCOUNT NO. 2026120/800100.478200
New PO/800853.xxxxxx

Description of Work and Justification:
This change order adds funding for additional ADA curb ramp retrofit in the Indigo Hills subdivision as well as collaborative work with the Traffic department including speed humps in Tallman Gulch, a median extension on Lincoln Avenue and a median installation on Bayou Gulch Rd.

This change order also adds 200 days to the contract time to allow completion of the original contracted and change ordered work.

CHANGE ORDER NO. 2

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	SUBTOTAL
202	REMOVAL OF CONCRETE PAVEMENT	3,100	SY	$20.00	$62,000.00
202	REMOVAL OF CURB AND GUTTER, Type 2 (Section II-B)	250	LF	$8.00	$2,000.00
208	CONCRETE WASHOUT STRUCTURE	3	EA	$1,200.00	$3,600.00
304	AGGREGATE BASE COURSE (Class 6)(Haul and Place)	300	CY	$32.00	$9,600.00
412	CONCRETE CURB RAMP (6 inch)	3,100	SY	$98.00	$303,800.00
609	CURB AND GUTTER, Type 2 (Section II-B)(6 Inch)	250	LF	$40.00	$10,000.00
630	VARIABLE MESSAGE BOARD	10	EA	$900.00	$9,000.00
203	F/A (Minor Contract Revisions)(Traffic Projects)	1	F/A	$223,137.00	$223,137.00

TOTAL - CHANGE ORDER NO. 4 $623,137.00

The additional funds for this change order will come from the following accounts: $400,000.00 from Business Unit 800100.478200 in Fund 200 to be added to PO 2026120 and $223,137.00 from BU 800853 in Fund 200 to be added to a new PO.

This Change Order agreed to herein is a fair and equitable adjustment to the Contractor's direct and indirect costs. This modification provides full compensation for the changed work, including both Contract cost and Contract time, and does not impact the critical path. The Contractor hereby releases the County from any and all liability under this Contract for further equitable adjustment attributable to this Change Order.

Original Contract Price: $2,279,120.00
Change Orders To Date: $0.00
Current Contract Price: $2,279,120.00
This Change Order: $623,137.00
New Contract Price: $2,902,257.00

Contract Time:
The Contract Time will increase by 200 days.
The completion date for all work shall be December 31, 2026.
All other terms and conditions of this Contract shall remain in effect.

Approved By: _____ Date: _____
Amy Strouthopoulos, P.E., Pavement Management Supervisor

Approved By: _____ Date: _____
Janet Herman, P.E., Director of Public Works

Approved By: _____ Date: _____
Marlene Andrade, Chato's Concrete, LLC

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Zachary Humbles, P.E., Special Projects Engineer

DESCRIPTION: Resolution for Temporary Road Closure for South Platte River Road Between Pine Creek Road and South County Highway 67, Associated with the Platte Canyon Road Repair Project, Douglas County Project Number SP 2026-002.

SUMMARY: Staff is requesting a temporary closure of South Platte River Road between Pine Creek Road and South County Highway 67 for repair of a failing section of the roadway due to significant groundwater flows.

Staff is requesting a maximum of 28 consecutive days of temporary road closure to complete the Project. Once final dates can be set for the closure, the following actions will be taken: a detour route will be signed and in place during the closure; variable message signs will be placed in advance of the closure; and the school district and emergency services will be notified prior to the closure.

The closure dates will be set when weather allows an adequate window of days to complete the work.

RECOMMENDED ACTION: Approval of a Resolution for Temporary Road Closure for South Platte River Road between Pine Creek Road and South County Highway 67, associated with the Platte Canyon Road Repair Project, Douglas County Project Number SP 2026-002.

REVIEW:

Kristina Mann	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
EX A - MHT Concept
Resolution2 for Temp Road Closure-DC 67 Platte Canyon

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Zachary Humbles, P.E., Special Projects Engineer

DESCRIPTION: Resolution for Temporary Road Closure for South Platte River Road Between Pine Creek Road and South County Highway 67, Associated with the Platte Canyon Road Repair Project, Douglas County Project Number SP 2026-002.

SUMMARY: Staff is requesting a temporary closure of South Platte River Road between Pine Creek Road and South County Highway 67 for repair of a failing section of the roadway due to significant groundwater flows.

Staff is requesting a maximum of 28 consecutive days of temporary road closure to complete the Project. Once final dates can be set for the closure, the following actions will be taken: a detour route will be signed and in place during the closure; variable message signs will be placed in advance of the closure; and the school district and emergency services will be notified prior to the closure.

The closure dates will be set when weather allows an adequate window of days to complete the work.

RECOMMENDED ACTION: Approval of a Resolution for Temporary Road Closure for South Platte River Road between Pine Creek Road and South County Highway 67, associated with the Platte Canyon Road Repair Project, Douglas County Project Number SP 2026-002.

REVIEW:

Kristina Mann	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

EX A - MHT Concept
Resolution2 for Temp Road Closure-DC 67 Platte Canyon



MHT Concept – DC 67 Platte River Project

RESOLUTION NO. R-026-

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

A RESOLUTION APPROVING THE TEMPORARY ROAD CLOSURE OF SOUTH PLATTE RIVER ROAD BETWEEN PINE CREEK ROAD AND SOUTH COUNTY HIGHWAY 67

WHEREAS, Douglas County Engineering Division is requesting a temporary road closure for South Platte River Road between Pine Creek Road and South County Highway 67. The closure will allow for the emergency repair of the failing roadway; and

WHEREAS, South Platte River Road is a County-maintained roadway; and

WHEREAS, the Board of County Commissioners (the "Board") has the authority to temporarily prohibit the operation of vehicles upon roads within its jurisdiction, pursuant to sections 42-4-106(1) and (6), C.R.S.; and

WHEREAS, the temporary road closure of South Platte River Road will be needed for a maximum of approximately 28 days, occurring between August 1st, 2026 and September 30th, 2026, when weather allows the completion of the Project; and

WHEREAS, the Douglas County Engineering Division will prepare a detour – signage plan prior to the closure of South Platte River Road, now, therefore,

BE IT RESOLVED, by the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO**, hereby authorizes the approval of the temporary road closure of South Platte River Road between Pine Creek Road and South County Highway 67 for twenty-eight (28) consecutive days between August 1st, 2026 and September 30th, 2026 when weather allows completion of the Project.

BE IT FURTHER RESOLOVED that a signed detour route, approved warning signs and barricades shall be erected at designated locations, as shown on the attached Exhibit A, prior to the temporary closure authorized herein.

BE IT FURTHER RESOLVED that such warning signs and barricades shall be removed and such road shall be reopened upon expiration of the temporary closure approved herein, or at such earlier time as determined by Douglas County Engineering Division.

PASSED AND ADOPTED this _____ of **July**, **2026**, in Castle Rock, Douglas County, Colorado.

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

By: _____
Chair

ATTEST: _____
_____, Clerk to the Board

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Brolin Bundy, P.E., Capital Improvement Project Manager

DESCRIPTION: Resolution for Temporary Road Closures Associated with the Pine Drive and Pine Lane Improvements Project, Douglas County Project Numbers CI 2020-019 and CI 2020-020.

SUMMARY: Douglas County Public Works Engineering and the Contractor selected for the Pine Drive and Pine Lane Improvements Project has identified four temporary road closures that are necessary for construction of the project. These closures will take place during the projects contractual time period, between July 15, 2026 and July 29, 2027.

The first, second, and third closures are needed for installation of a new 96-inch culvert that passes under the intersection of Pine Lane and Ponderosa Drive, as well as associated roadway improvements. The large culvert extends through the entire intersection at an angle and these closures allow for the culvert to be installed in segments safely. This first closure will be on the south side of the Pine Drive and Ponderosa Drive intersection and extend approximately 1000 feet to the south on Pine Lane. The closure will be for a maximum of 18 days, up to 6 days at a time, between Monday and Saturday. The second closure will be on Ponderosa Drive on the west side of the intersection of Ponderosa Drive and Pine Drive, and will extend 1000 feet to the west. This closure will be for a maximum of 85 days. The third closure will be on Ponderosa Drive on the east side of the intersection of Ponderosa Drive and Pine Drive, and will extend 500 feet to the east. The closure will be for a maximum of 25 days, up to 2 days at a time, on Saturday and Sunday. Access to all residents, churches, and businesses will remain open throughout the duration of this road closure.

The fourth closure is needed for installation for required storm infrastructure improvements, new roadway construction and ancillary roadway improvements on Pine Lane. This closure starts at the western side of the Pine Lane and Pine Drive intersection and extends west on Pine Lane to Crown Crest Boulevard. This closure will be for a maximum of 85 days.

All temporary road closures provide a safer condition for the construction crews and the traveling public. These road closures were identified as necessary during project design and discussed at a staff level and with the County's engineering consultant who prepared the final construction plans. Pine Lane and Ponderosa Drive will not be closed at the same time. Public information efforts for notification of this work and closures have already begun with nearby residents, churches and businesses. Detailed detour instructions will be communicated through the proper channels to the residents, churches, businesses and traveling public ahead of the closures.

The method for handling traffic (MHT) will be reviewed and approved by Douglas County Engineering staff prior to implementation of these road closures.

RECOMMENDED ACTION:

Approval of a Resolution for Temporary Road Closures associated with the Pine Drive and Pine Lane Improvements Project, Douglas County Project Numbers CI 2020-019 and CI 2020-020.

REVIEW:

Kristina Mann	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
Resolution _ County Line Road_Temp Closures 2025

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Brolin Bundy, P.E., Capital Improvement Project Manager

DESCRIPTION: Resolution for Temporary Road Closures Associated with the Pine Drive and Pine Lane Improvements Project, Douglas County Project Numbers CI 2020-019 and CI 2020-020.

SUMMARY: Douglas County Public Works Engineering and the Contractor selected for the Pine Drive and Pine Lane Improvements Project has identified four temporary road closures that are necessary for construction of the project. These closures will take place during the projects contractual time period, between July 15, 2026 and July 29, 2027.

The first, second, and third closures are needed for installation of a new 96-inch culvert that passes under the intersection of Pine Lane and Ponderosa Drive, as well as associated roadway improvements. The large culvert extends through the entire intersection at an angle and these closures allow for the culvert to be installed in segments safely. This first closure will be on the south side of the Pine Drive and Ponderosa Drive intersection and extend approximately 1000 feet to the south on Pine Lane. The closure will be for a maximum of 18 days, up to 6 days at a time, between Monday and Saturday. The second closure will be on Ponderosa Drive on the west side of the intersection of Ponderosa Drive and Pine Drive, and will extend 1000 feet to the west. This closure will be for a maximum of 85 days. The third closure will be on Ponderosa Drive on the east side of the intersection of Ponderosa Drive and Pine Drive, and will extend 500 feet to the east. The closure will be for a maximum of 25 days, up to 2 days at a time, on Saturday and Sunday. Access to all residents, churches, and businesses will remain open throughout the duration of this road closure.

The fourth closure is needed for installation for required storm infrastructure improvements, new roadway construction and ancillary roadway improvements on Pine Lane. This closure starts at the western side of the Pine Lane and Pine Drive intersection and extends west on Pine Lane to Crown Crest Boulevard. This closure will be for a maximum of 85 days.

All temporary road closures provide a safer condition for the construction crews and the traveling public. These road closures were identified as necessary during project design and discussed at a staff level and with the County's engineering consultant who prepared the final construction plans. Pine Lane and Ponderosa Drive will not be closed at the same time. Public information efforts for notification of this work and closures have already begun with nearby residents, churches and businesses. Detailed detour instructions will be communicated through the proper channels to the residents, churches, businesses and traveling public ahead of the closures.

The method for handling traffic (MHT) will be reviewed and approved by Douglas County Engineering staff prior to implementation of these road closures.

RECOMMENDED ACTION:

Approval of a Resolution for Temporary Road Closures associated with the Pine Drive and Pine Lane Improvements Project, Douglas County Project Numbers CI 2020-019 and CI 2020-020.

REVIEW:

Kristina Mann	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Resolution _ County Line Road_Temp Closures 2025

RESOLUTION NO. R-024-_____

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

A RESOLUTION APPROVING THE TEMPORARY ROAD CLOSURES OF COUNTY LINE ROAD BETWEEN UNIVERSITY BOULEVARD AND BROADWAY

WHEREAS, Douglas County PW Engineering staff is requesting four temporary road closures for associated with the Pine Drive and Pine Lane Improvements Project, Douglas County Project Numbers CI 2020-019 and CI 2020-020; and

WHEREAS, the first, second, and third closures are needed for installation of a new 96-inch culvert that passes under the intersection of Pine Lane and Ponderosa Drive, as well as associated roadway improvements; and

WHEREAS, Pine Lane and Ponderosa Drive are County-maintained roadways; and

WHEREAS, the Board of County Commissioners (the "Board") has the authority to temporarily prohibit the operation of vehicles upon roads within its jurisdiction, pursuant to sections 42-4-106(1) and (6), C.R.S.; and

WHEREAS, the first closure shall not exceed 18 days (up to 6 days at a time), the second closure shall not exceed 85 days, and the third closure shall not exceed 25 days (closures up to 2 days at a time) and will all take place July 15, 2026 and July 29, 2027, depending on the project phasing and contractor's approved construction schedule; and

WHEREAS, the first closure will be on the south side of the Pine Drive and Ponderosa Drive intersection and extend approximately 1000 feet to the south on Pine Drive, the second closure will be on Ponderosa Drive on the west side of the intersection of Ponderosa Drive and Pine Drive, and will extend 1000 feet to the west, and the third closure will be on Ponderosa Drive on the east side of the intersection of Ponderosa Drive and Pine Lane, and will extend 500 feet to the east; and

WHEREAS, the fourth closure is needed for required storm infrastructure improvements, new roadway construction and ancillary roadway improvements on Pine Lane; and

WHEREAS, the fourth closure shall not exceed 85 days and will take place July 15, 2026 and July 29, 2027, depending on the project phasing and contractor's approved construction schedule; and

WHEREAS, the fourth closure starts at the western side of the Pine Lane and Pine Drive intersection and extends west on Pine Lane to Crown Crest Boulevard; and

WHEREAS, during all closures, access to all residents, churches, and businesses will remain open throughout the duration of these closures; and

WHEREAS, Douglas County PW Engineering staff will review and approve detour and signage plans for the closures of Pine; now, therefore,

BE IT RESOLVED, by the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO**, hereby authorizes the approval of four temporary road closures for associated with the Pine Drive and Pine Lane Improvements Project, Douglas County Project Numbers CI 2020-019 and CI 2020-020.

BE IT FURTHER RESOLVED that the first closure shall not exceed 18 days (up to 6 days at a time), the second closure shall not exceed 85 days, and the third closure shall not exceed 25 days (closures up to 2 days at a time) and will take place between July 15, 2026 and July 29, 2027 on Pine Drive and Ponderosa Drive.

BE IT FURTHER RESOLVED that the second closure will take place between July 15, 2026 and July 29, 2027 and is for required storm infrastructure improvements, new roadway construction and ancillary roadway improvements on Pine Lane between Pine Drive and Crown Crest Boulevard.

BE IT FURTHER RESOLVED that a signed detour route with approved warning signs and barricades shall be erected at designated locations, prior to the temporary closure authorized herein.

BE IT FURTHER RESOLVED that such warning signs and barricades shall be removed and such road shall be reopened upon expiration of the temporary closure approved herein, or at such earlier time as determined by PW Engineering staff.

PASSED AND ADOPTED this **14th** of **July 2026**, in Castle Rock, Douglas County, Colorado.

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

By: _____

, Chair

ATTEST: _____

, Clerk to the Board

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Megan Datwyler, Risk Manager

DESCRIPTION: 2026-2027 Property, Boiler and Machinery, Cyber and Pollution Insurance Renewal in the Amount of $443,803.47.

SUMMARY: Property, Boiler and Machinery, Cyber, and Pollution insurance coverages for Douglas County renew annually on July 1. Coverage is placed in the Alliant Property Insurance Program (APIP) and is specific to public entities. The program covers unique assets such as specialty-trained animals (K-9, Police horses), Sales Tax revenue from major retail sources such as Park Meadows (up to $3M), and Terrorism Coverage that is not available elsewhere in the market. It also bundles cyber coverage and pollution, which are substantially less expensive through the APIP program than stand-alone policy placement.

Insurance Renewal and Market Update:
After years of an incredibly difficult hard property market, conditions have shifted. Rate per $100 of value is down 11.15% leading to a $53,671 decrease over the last renewal. The Cyber market for public entities in general has been an unstable coverage line. Ransomware remains one of the most pressing issues for cyber insurers today. Both Cyber and Pollution coverage was higher. The Cyber coverage provided by APIP still represents one of the best values in the marketplace. The resulting total 2026-2027 renewal premium for all coverages is a 10.58% decrease for a total premium of $443,803.47

Competitive process:
The county surveyed the property market to benchmark the APIP program against other available insurance. Zurich and Liberty Mutual both have 5% wind/hail deductibles, and Travelers offers a 3% deductible; all are inferior to APIP's 1% deductible.

Year-over-Year Comparison:

	2024-2025	2025-2026	2026-2027	2025 to 2026 Variance
Total Insurable Values (TIV):	$342,318,145	$352,136,772	$362,386,450	2.91%
* Property Annual Cost:	$501,724.16	$481,343.53	$427,672.06	-11.15%
Cyber Liability Annual Cost:	$10,572.95	$11,267.74	$12,318.06	9.32%
Pollution Liability Annual Cost:	$3,485.52	$3,706.05	$3,813.55	2.90%
Total Account Rate ($/100):	0.1506735	0.1409445	0.1224669	-13.11%
****Total Annual Cost:**	**$515,782.63**	**$496,317.32**	**$443,803.47**	**-10.58%**

RECOMMENDED ACTION: The Board of County Commissioners approve Alliant renewal invoice for the July 1, 2026- June 30, 2027 policy term for $443,803.47.

REVIEW:

Doug DeBord	Approve	7/1/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026

ATTACHMENTS:

Cover Page
APIP Invoice-Douglascountycolorad

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Megan Datwyler, Risk Manager

DESCRIPTION: 2026-2027 Property, Boiler and Machinery, Cyber and Pollution Insurance Renewal in the Amount of $443,803.47.

SUMMARY: Property, Boiler and Machinery, Cyber, and Pollution insurance coverages for Douglas County renew annually on July 1. Coverage is placed in the Alliant Property Insurance Program (APIP) and is specific to public entities. The program covers unique assets such as specialty-trained animals (K-9, Police horses), Sales Tax revenue from major retail sources such as Park Meadows (up to $3M), and Terrorism Coverage that is not available elsewhere in the market. It also bundles cyber coverage and pollution, which are substantially less expensive through the APIP program than stand-alone policy placement.

Insurance Renewal and Market Update:
After years of an incredibly difficult hard property market, conditions have shifted. Rate per $100 of value is down 11.15% leading to a $53,671 decrease over the last renewal. The Cyber market for public entities in general has been an unstable coverage line. Ransomware remains one of the most pressing issues for cyber insurers today. Both Cyber and Pollution coverage was higher. The Cyber coverage provided by APIP still represents one of the best values in the marketplace. The resulting total 2026-2027 renewal premium for all coverages is a 10.58% decrease for a total premium of $443,803.47

Competitive process:
The county surveyed the property market to benchmark the APIP program against other available insurance. Zurich and Liberty Mutual both have 5% wind/hail deductibles, and Travelers offers a 3% deductible; all are inferior to APIP's 1% deductible.

Year-over-Year Comparison:

	2024-2025	2025-2026	2026-2027	2025 to 2026 Variance
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Pollution Liability Annual Cost:	$3,485.52	$3,706.05	$3,813.55	2.90%
Total Account Rate ($/100):	0.1506735	0.1409445	0.1224669	-13.11%
****Total Annual Cost:**	**$515,782.63**	**$496,317.32**	**$443,803.47**	**-10.58%**

RECOMMENDED ACTION:

The Board of County Commissioners approve Alliant renewal invoice for the July 1, 2026- June 30, 2027 policy term for $443,803.47.

REVIEW:

Doug DeBord	Approve	7/1/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026

ATTACHMENTS:

APIP Invoice-Douglascountycolorad

Alliant Insurance Services Inc.

APIP INVOICE

NAMED INSURED: **Douglas County, CO**	**INVOICE DATE:** **PAYMENT DUE DATE:** **CUSTOMER NUMBER:** **EFFECTIVE DATE:**	June 5, 2026 **July 23, 2026** DOUGCOU-13 July 1, 2026
TOTAL INVOICE DUE AT THIS TIME:		**$ 443,803.47**

INSURANCE CO: Various Reference #: APIP2026 (Dec 14) 0786	INVOICE NUMBER:	10187437
Total Property Premium: **Total Pollution Premium:** **Total Cyber Premium:** **Total Boiler & Machinery Premium:** **ABS Fee:** **Estimated SLT&F:** **Broker Fee:**		$ 407,448.00 $ 3,696.00 $ 11,939.00 $ 4,806.00 $ 2,329.00 $ 13,585.47 $ 0.00
TOTAL DUE AT THIS TIME:		**$ 443,803.47**

Total Due includes Premiums, Taxes and Fees where applicable. The Cyber Enhancement premium, should you have elected to purchase this coverage, is not included as part of this invoice.

Please return a copy of the invoice with your payment. Premiums are due and payable upon receipt of this invoice but no later than 30 days of Binding. If payment is not received by the due date, policies may be subject to cancellation.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account contact us at: Alliant Insurance Services, Inc. Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

Coverages, limits, sub-limits, terms and conditions could change. All changes will be advised prior to binding and accompany the Binder Confirmation for July 1, 2026 bound terms.

Important Notice of Remittance Payment Address

We have implemented lockbox deposit services with our Bank.
Please use to avoid delays in processing your payments.

Effective immediately, please mail all future checks along with your remittance detail invoice to the following:

Standard Mail Remittance Address:

AIS Trust Account Newport
P.O. Box 744963
Los Angeles, CA 90074-4963

Overnight/Courier Remittance Address:

Bank of America Lockbox Services
Lockbox 744963
2706 Media Center Drive
Los Angeles, CA 90065-1733

ACH/WIRE PAYMENTS

Bank of America
Alliant Insurance Services Trust Account
Account Number: 1453355421

ACH Routing Number: 122000661

Wire Routing: Number: 026009593

SWIFT: BOFAUS3N (US Domestic)

SWIFT: BOFAUS6S (Foreign Currency)

ACH/Wire Reference: Include your ten-digit Client Account Number and Invoice Number (both can be found at the top right of this invoice)
E-mail remittances to AccountsReceivable@alliant.com

Pay your Invoice via ACH using AlliantPay: https://billpay.alliant.com

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Kim Smith, Community Programs Coordinator

DESCRIPTION: 2026-2027 Denver Regional Council of Governments Older Adult Services Contract EX26040 in the Amount of $705,222.00 with a Required County Contribution of $92,929.00 for a Project Total of $798,151.00.

SUMMARY: This request is for approval of the 2026-2027 Denver Regional Council of Governments (DRCOG) Older Adult Services Contract EX26040 for older adult services and assisted transportation in the amount of $705,222. A County contribution of $92,929 is required for a project total of $798,151. The term of the contract is through June 30, 2027.

RECOMMENDED ACTION: Staff recommends approval of the 2026-2027 DRCOG Older Adult Services Contract EX26040 in the amount of $705,222 with a County contribution of $92,929 for a project total of $798,151, as it complies with all federal, state and county approval standards and policies.

REVIEW:

Jennifer Eby	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026
Jennifer Eby - FYI	Notified - FYI	7/9/2026

ATTACHMENTS:

Cover Page
26-27 DRCOG OAA Grant Contract Staff Report

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Kim Smith, Community Programs Coordinator

DESCRIPTION: 2026-2027 Denver Regional Council of Governments Older Adult Services Contract EX26040 in the Amount of $705,222.00 with a Required County Contribution of $92,929.00 for a Project Total of $798,151.00.

SUMMARY: This request is for approval of the 2026-2027 Denver Regional Council of Governments (DRCOG) Older Adult Services Contract EX26040 for older adult services and assisted transportation in the amount of $705,222. A County contribution of $92,929 is required for a project total of $798,151. The term of the contract is through June 30, 2027.

RECOMMENDED ACTION: Staff recommends approval of the 2026-2027 DRCOG Older Adult Services Contract EX26040 in the amount of $705,222 with a County contribution of $92,929 for a project total of $798,151, as it complies with all federal, state and county approval standards and policies.

REVIEW:

Jennifer Eby	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

26-27 DRCOG OAA Grant Contract Staff Report

DOUGLAS COUNTY
COLORADO

Grant Contract Staff Report

Date:

To: Douglas County Board of County Commissioners

Through: Douglas J. DeBord, County Manager

From: Jennifer L. Eby, AICP, Director of Community Services

CC: Kim Smith, Community Programs Coordinator
Allison E. Cutting, Supervisor, Community Services
Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services

Subject: **2026-2027 Denver Regional Council of Governments Older Adult Services Contract EX26040 in the amount of $705,222 with a required County contribution of $92,929 for a project total of $798,151**

Board of County Commissioners' Business Meeting **July 14, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

This request is for approval of the 2026-2027 Denver Regional Council of Governments (DRCOG) Older Adult Services Contract EX26040 for older adult services and assisted transportation in the amount of $705,222. A County contribution of $92,929 is required for a project total of $798,151. The term of the contract is through June 30, 2027.

II. REQUEST

Staff requests approval of the 2026-2027 DRCOG Older Adult Services Contract EX26040 in the amount of $705,222 with a County contribution of $92,929 for a project total of $798,151.

III. BACKGROUND

DRCOG accepts applications for a two-year funding cycle and executes annual contracts for each year as funding becomes available. Funding supports community-based services that help adults aged 60 and older remain independent. The Board of County Commissioners (BCC) approved the 2026-2027 DRCOG Older Adult Services application at the Business Meeting on January 13, 2026.

IV. DISCUSSION

Douglas County was notified that the application has been recommended for funding by DRCOG and issued Contract EX26040 in the amount of $705,222 with a required County contribution of $92,929, for a total project cost of $798,151. The project budget is as follows:

Project Allocations	Service Units	Grant	County Cash	County In-Kind	Total
Chore	577	$16,800	$1,664	$3,726	**$ 22,190**
Homemaker	5,504	$201,972	$18,188	$7,451	**$227,611**
Personal Care	5,100	$186,750	$17,250	$7,451	**$211,451**
Assisted Transportation	8,904	$299,700	$29,748	$7,451	**$336,899**
PROJECT TOTAL	**20,085**	**$705,222**	**$66,850**	**$26,079**	**$798,151**

The required County contribution will be met through $66,850 in General Fund cash for direct services and $26,079 of in-kind match from budgeted staff salary, the empowOR data system, and leveraged grant funds.

Douglas County does not directly provide these services and awards funds to local, community-based providers through a competitive application process. Staff will execute subgrantee agreements as proposed below:

Provider Awards by Project	Units	Amount
CHORE		
Aging Resources of Douglas County	577	$ 18,464
Sub-total	**577**	**$ 18,464**
HOMEMAKER		
ACASA	2,752	$118,336
Home Instead	2,752	$101,824
Sub-total	**5,504**	**$220,160**
PERSONAL CARE		
ACASA	2,550	$109,650
Home Instead	2,550	$ 94,350
Sub-total	**5,100**	**$204,000**
ASSISTED TRANSPORTATION		
Aging Resources of Douglas County	3,252	$120,324
Castle Rock Senior Activity Center	5,652	$209,124
Sub-total	**8,904**	**$329,448**
COUNTY CONTRIBUTION		
County In-Kind Match		$26,079
Sub-total		**$26,079**
PROJECT TOTAL	**20,085**	**$798,151**

V. RECOMMENDED ACTION

Staff recommends approval of the 2026-2027 DRCOG Older Adult Services Contract EX26040 in the amount of $705,222 with a County contribution of $92,929 for a project total of $798,151, as it complies with all federal, state and county approval standards and policies.

ATTACHMENTS **PAGE**

2026-2027 DRCOG Older Adult Services Contract EX26040.....3

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CONTRACT BY AND BETWEEN THE

DENVER REGIONAL COUNCIL OF GOVERNMENTS
1001 17th Street, Suite 700
Denver, Colorado 80202
("DRCOG")

and

DOUGLAS COUNTY GOVERNMENT
100 Third Street
Castle Rock, Colorado 80104
("CONTRACTOR")

for

Older Adult Services
("Contract")

Project Number 554027/624027 **Contract Number EX26040**

RECITALS:

A. DRCOG is the recipient of grant funds under Title III of the Older Americans Act (OAA) and the State of Colorado (State) Funding for Senior Services (SFSS).
B. DRCOG desires Contractor to render certain services hereinafter described in connection with an undertaking which is expected to be financed under the OAA and SFSS.
C. The Contractor agrees to comply with all relevant provisions of the Contract between DRCOG and the State for OAA/SFS, incorporated herein by reference and made a part of this Contract, as if fully set forth, in the monitoring and administration of this Contract.

NOW THEREFORE, the parties hereto mutually agree as follows:

1.0 SELECTION OF CONTRACTOR

DRCOG hereby selects the Contractor, and the Contractor hereby agrees to perform the services hereinafter set forth in connection with the project of DRCOG under the OAA, and SFSS.

2.0 SCOPE OF WORK

The Contractor shall do, perform, and carry out, in a satisfactory manner, as determined by DRCOG, all work elements described in the Contractor's Proposal submitted for funding (as approved and as may be amended, from time to time, by DRCOG) which is herein incorporated by reference and made a part of this Contract and which is summarized in Exhibit A, Scope of Work, of this Contract. The Contractor will administer services funded under this Contract in accordance with the Older Americans Act; all applicable provisions of the Colorado Revised Statutes; 12 CCR 2510-1, Older Americans Act Programs (Rule Manual Volume 10); Colorado

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Department of Human Services, Division of Aging and Adult Services, State Unit on Aging (SUA) Policy and Procedures Manual; and the DRCOG Contract Management Manual, as from time to time may be amended.

3.0 ADMINISTRATIVE REQUIREMENTS

In performance of its obligations under this Contract, Contractor shall comply with all applicable provisions of 45 CFR, Part 74 and 45 CFR, Part 92 regarding uniform requirements for the administration of Department of Health and Humans Services (HHS) grants and principles for determining costs applicable to activities assisted by HHS grants. Contractor is subject to all provisions of DRCOG's contract with CDHS (see Section 18B of the State contract). In addition, Contractor must also comply with the State Unit on Aging Policy and Procedure Manual, as may be amended.

4.0 TIME OF PERFORMANCE

Services of the Contractor shall commence upon Contract execution or July 1, 2026 whichever comes later. Services shall be undertaken in such sequence as to assure completion of all services required hereunder by June 30, 2027. Funding levels shall be awarded annually, and funding of this Contract is conditioned upon funds being made available to DRCOG for such purposes.

Services cannot commence prior to an executed contract.

After the initial term, at DRCOG's discretion, this contract may be extended for one (1) additional one-year terms. Services eligible for the extension are determined annually by DRCOG. If eligible, Contractor shall receive notice from DRCOG no later than January 31 of the then current year. Contractor shall submit to DRCOG a proposal including but not limited to, a detailed budget (outlining administrative, travel, equipment, contractual services, staff training/education and indirect costs), the number of units of services proposed to be provided (both compensated and non-compensated), the proposed unduplicated clients to be served, proposed matching funds (cash and in-kind), and anticipated program income by 5:00 P.M. on March 1 of the then current year,. The scope of compensated services proposed shall not change without DRCOG's written permission. Contract amounts for the additional terms may vary according to the level of available funds.

5.0 PAYMENT TERMS

5.1 Maximum Amount

DRCOG agrees to reimburse the Contractor for allowable project expenses up to but not exceeding the sum of **$705,222.00** in **OAA and SFSS** funds and based on the cumulative number of service units delivered after applying program income. The total **OAA and SFSS** dollars, contracted units of service, and cost reimbursement rate are outlined in Exhibit A, Scope of Services attached hereto.

5.2 Other Contributions

Contractor cash match, Contractor in-kind services, Contractor program income/client contributions, and State cash match contributions, if applicable, are also outlined in Exhibit A, Scope of Services attached hereto.

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5.3 In-Kind Contributions

Valuation of in-kind contributions shall show how the contribution was computed and must be incorporated into the Contractor's accounting records. Supplies, volunteer services and other contributions shall be valued as described under 45 CFR, Part 74, Subpart C.

6.0 HHS GRANT

It is agreed by the above parties that should the HHS or the State disapprove this Contract or refuse or fail to make the grant to DRCOG as contemplated by this Contract, then this Contract shall be void and shall not be binding on any parties hereto. Unearned payments under this Contract may be suspended or terminated in the event that the Contractor refuses to accept additional terms or conditions to this Contract that may be imposed by HHS, the State or DRCOG after the effective date of this Contract.

7.0 CHANGES

Except as may be expressly provided in this Contract, including its Exhibits and Attachments, any changes, including, without limitation, any increase in the amount of this Contract, changes in the scope of services, or service unit reimbursement rate which are mutually agreed upon by and between DRCOG and the Contractor, shall be incorporated in a written amendment to this Contract.

8.0 DEBARMENT, SUSPENSION

By signing this Agreement, the Contractor represents that its organization and its principals and employees are not suspended, debarred, excluded from participation, declared ineligible, voluntarily excluded, or otherwise ineligible to participate in a "federal health care program" as defined in 42 U.S.C. § 1320a-7b(f) or in any other government payment program by any federal or State of Colorado department. If Contractor, its principals, employees or agents become ineligible to participate in any such program during the term of this Contract, Contractor shall notify DRCOG in writing within three (3) days after such event. Upon the occurrence of such event, whether or not such notice is given to Contractor, the State may immediately terminate this Contract.

9.0 UNIQUE ENTITY ID

System for Award Management (SAM) and Unique Entity ID Requirements: Contractor must obtain a unique entity identifier (UEI), but is not required to fully register in Sam.gov. Contractor shall provide its Unique Entity ID to DRCOG, and shall update Contractor's information at http://www.sam.gov at least annually after the initial registration, and more frequently if required by changes in Contractor's information Start here to request a new UEI in SAM.gov .

10.0 CERTIFICATE OF GOOD STANDING

Proof of Registration with Colorado Secretary of State: Contractor shall furnish a Certificate of Good Standing from the Colorado Secretary of State's Office, as proof that it is properly registered to do business in the State of Colorado. Such Certificate shall be provided with the signed Agreement; **provided however, the foregoing shall not apply to the State, its agencies, municipalities, counties, political subdivisions, special districts, or other public entities.**

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11.0 CORA DISCLOSURE

To the extent not prohibited by federal or state law, this Contract and the Work are subject to public release through the Colorado Open Records Act, CRS § 24-72-200.1, *et seq.*, as may be updated from time to time.

12.0 COLORADO LAW FOR PERSONS WITH DISABILITIES

To the full extent possible, Contractor shall comply with and the Work Product provided under this Contract shall be in compliance with all applicable provisions of §§24-85-101, et seq., C.R.S., and the Accessibility Standards for Individuals with a Disability, as established by OIT pursuant to Section §24-85-103 (2.5), C.R.S. Contractor shall also comply with all State of Colorado technology standards related to technology accessibility and with Level A and Level AA of the most current version of the Web Content Accessibility Guidelines (WCAG), incorporated in the State of Colorado technology standards.

The State may require Contractor's compliance to the State's Accessibility Standards to be determined by a third party selected by the State to attest to Contractor's Work Product and software is in compliance with §§24-85-101, et seq., C.R.S., and the Accessibility Standards for Individuals with a Disability as established by OIT pursuant to Section §24-85-103 (2.5), C.R.S.

13.0 TERMS AND CONDITIONS

The parties agree that this Contract is also subject to the provisions set forth in the Exhibits and Attachments of this Contract, attached hereto and incorporated herein.

14.0 AUTHORITY

The undersigned signatories of Contractor represent that they have been duly authorized to execute this Agreement and have full power and authority to bind Contractor to the terms and conditions hereof, and certify that their signatures below, whether handwritten, electronic, or digital or submitted by facsimile or electronic mail are their own. Contractor further understands and agrees that no further certification authority or third-party verification is necessary to validate any signature hereto and that the lack of such certification or verification will not in any way affect the enforceability of the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the _____ day of _____, 20___ and acknowledge that the signatures hereon, whether handwritten, typed, electronic, or digital or submitted by facsimile or electronic mail, are sufficient and legally binding.

DENVER REGIONAL COUNCIL OF GOVERNMENTS	**DOUGLAS COUNTY GOVERNMENT**
By: _____	By: _____
Douglas W. Rex, Executive Director	Title: _____
ATTEST:	ATTEST:
By: _____	By: _____
Roberta Cole, Manager Contracts & Budget	Title: _____

Exhibit A: SCOPE OF WORK

Agency Information

Organization Name: Douglas County Government

Doing Business As: Department of Community Development

Address: 100 Third Street Castle Rock, CO 80104

Phone: (303) 660-7400

Unique Entity ID: LXE5XEA44AH6

Organization URL: https://www.douglas.co.us/

Agency Director: George Teal

Agency Director Phone: (303) 660-7401

Agency Director Email: BOCC@douglas.co.us

Approved Indirect Rate w/Base: N/A

Agency Description: Douglas County's goal is quality of life for all citizens. This includes keeping people safe, ensuring access to resources and services, and supporting the most vulnerable County residents

Project Term Date: July 1, 2026 – June 30, 2027

Primary Contact
Primary Contact Name: Kimberly Smith
Primary Contact Email: 303-660-7347
Primary Contact Phone: ksmith@douglasco.gov

Grant General Information
Title of Proposal: Douglas County Older Adult Services 26-27

Purpose
DRCOG is sub-awarding funds to the above subrecipient for the services identified within this scope of work. The scope of work is generated from the proposal submitted to DRCOG the notice of funding opportunity issued for Older Americans Act and State Funding for Senior Services funds. Subrecipient must adhere to the information contained within the proposal that was submitted and the detailed budgets provided in DRCOG's grant management system. This includes the budget narrative and service narrative section submitted.

Total Project Budget

Revenue Source	Amount
Total Contracted Funds	$705,222.00
Total Cash Match	$66,850.00
Total In-kind Match	$26,079.00
Total State Part E Match	$ 0.00
Total Estimated Program Income	$ 0.00
Total Revenue (Less Program Income)	**$798,151.00**

Appropriations

Service	Project Number	CFDA	Description	Amount
Assisted Transportation	554027	93.044	Federal Older Americans Act Title III Part B	$299,700.00
Chore	554027	93.044	Federal Older Americans Act Title III Part B	$16,800.00
Homemaker	554027	93.044	Federal Older Americans Act Title III Part B	$201,972.00
Personal Care	624027	N/A	State Funding for Senior Services	$186,750.00

Service: Assisted Transportation

Service Description

Douglas County will provide assisted, door-to-door transportation services to support older adults who need reliable access to medical care, essential errands, and community resources. Assisted transportation addresses mobility limitations, safety concerns, and lack of access to private and public transportation options, allowing older adults to remain independent and connected while meeting basic daily needs.

To deliver this service, Douglas County contracts with Aging Resources of Douglas County (ARDC) and the Castle Rock Senior Activity Center (CRSAC), both of which have extensive experience operating demand-response transportation programs for older adults. Douglas County provides active oversight by reviewing service data, monitoring performance, ensuring accurate reporting, and guiding providers on program expectations and Older Americans Act requirements.

Older adults may access assisted transportation through self-referral or referral from Douglas County First Call, Human Services, or community-based organizations. Providers screen individuals to confirm eligibility and assess trip needs, including mobility requirements and trip purpose. Priority is given to older adults with the greatest economic and social need, with medical and health-related trips prioritized when capacity is limited. Clients are informed of grievance procedures, nondiscrimination policies, and voluntary contribution guidelines.

Trips are scheduled on a door-to-door basis to ensure safety and accessibility. To better meet growing demand, Douglas County will increase planned assisted transportation units from 8,563 to 8,904 in the current year while maintaining the same funding request. This increase will be achieved through overmatching the grant and increasing the County's cash match contribution to nearly 10 percent of the total grant request, demonstrating Douglas County's commitment to maximizing service delivery and leveraging local resources to meet older adult transportation needs.

With continued grant support, this coordinated and cost-effective approach will ensure assisted transportation remains an essential service for older adults who would otherwise face significant barriers to accessing care and community resources.

State Service Definition

Assistance and transportation, including escort, to a person who has difficulties (physical or cognitive) using regular vehicular transportation.

1 Unit = 1 One-Way Trip

Service Budget

Revenue

Funding Source	Amount
Contracted Funds	$299,700.00
Cash Match	$29,748.00
In-kind Match	$7,451.00
State Part E Match	$0.00
Estimated Program Income	$0.00
Total Revenue (Less Program Income)	**$336,899.00**

Expenses

Expense Category	Amount
Personnel	$7,451.00
Travel	$0.00
Equipment	$0.00
Contractual Services	$329,448.00
Supplies	$0.00
Indirect	$0.00
Other Expenses	$0.00
Total Expenses	**$336,899.00**

Contracted Units

County	Units
Adams	0
Arapahoe	0
Broomfield	0
Clear Creek	0
Denver	0
Douglas	8,904
Gilpin	0
Jefferson	0
Total	8,904

Reimbursement Rate: Actual Cost

Contracted Clients

County	Low Income	Low Income Minority	Minority	Rural	Total Clients
Adams	0	0	0	0	0
Arapahoe	0	0	0	0	0

Broomfield	0	0	0	0	0
Clear Creek	0	0	0	0	0
Denver	0	0	0	0	0
Douglas	120	20	47	1	470
Gilpin	0	0	0	0	0
Jefferson	0	0	0	0	0
Total	120	20	47	1	470

Service: Chore

Service Description
Douglas County will provide chore services that address essential safety-related household tasks, such as yard clean-up, debris removal, and minor home safety activities. These services reduce fall risks and help older adults with mobility or functional limitations remain safe in their homes.
Douglas County contracts with Aging Resources of Douglas County (ARDC) to deliver these services. ARDC uses trained paid staff and screened volunteers, allowing the program to complete a wide range of tasks efficiently while maximizing resources. The County provides oversight through monthly data reviews, performance monitoring, and verification of compliance with OAA requirements.

Clients may enter the program through self-referral or referrals from County departments, churches, and other community agencies. ARDC conducts an eligibility assessment and collects all OAA-required demographic and functional information. Clients also receive information on grievance procedures, nondiscrimination policies, and other available services.
Once enrolled, chore tasks are scheduled based on need and safety priorities, with volunteers typically handling group yard projects and staff completing tasks that require additional skills or physical capacity. All services are documented, and changes in client needs are addressed through referrals to complementary support.

To better meet rising demand, Douglas County will increase planned chore service units from 534 to 1,030 in the current year while maintaining a cost-effective unit rate. This increase will be achieved through overmatching the grant and increasing the County's cash match contribution to 10 percent of the total grant request, demonstrating Douglas County's commitment to maximizing service delivery and leveraging local resources to ensure more older adults receive essential assistance that supports aging in place.

Through strong provider partnerships, trained personnel, and consistent County oversight, chore services remain a dependable, essential resource for older adults in Douglas County.

State Service Definition

Chore services are those services designed to increase the safety of older adults living at home such as assistance with heavy housework, yard work or sidewalk maintenance. Chore service activities are one-time, seasonal or occasional in nature, and shall be planned with input from the older adult based on an evaluation of the older adult's strengths and needs, and the degree of physical and/or cognitive impairment of the older adult.

1 Unit = 1 Hour

Service Budget

Revenue

Funding Source	Amount
Contracted Funds	$16,800.00
Cash Match	$1,664.00
In-kind Match	$3,726.00
State Part E Match	$0.00
Estimated Program Income	$0.00
Total Revenue (Less Program Income)	**$22,190.00**

Expenses

Expense Category	Amount
Personnel	$3,726.00
Travel	$0.00
Equipment	$0.00
Contractual Services	$18,464.00
Supplies	$0.00
Indirect	$0.00
Other Expenses	$0.00
Total Expenses	**$22,190.00**

Contracted Units

County	Units
Adams	0
Arapahoe	0
Broomfield	0
Clear Creek	0
Denver	0
Douglas	577
Gilpin	0
Jefferson	0
Total	577

Reimbursement Rate: Actual Cost

Contracted Clients

County	Low Income	Low Income Minority	Minority	Rural	Total Clients
Adams	0	0	0	0	0
Arapahoe	0	0	0	0	0
Broomfield	0	0	0	0	0
Clear Creek	0	0	0	0	0
Denver	0	0	0	0	0
Douglas	13	3	6	0	75
Gilpin	0	0	0	0	0
Jefferson	0	0	0	0	0
Total	13	3	6	0	75

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Service: Homemaker

Service Description

Douglas County will provide homemaker services to support older adults who need assistance maintaining a clean, safe, and healthy home environment. These basic housekeeping supports, including removing clutter, dusting, vacuuming, mopping, bathroom and kitchen cleaning, laundry, and changing bed linens, allow clients to remain safe in their homes and help reduce health and safety risks associated with declining mobility and functional limitations.

To deliver these services, Douglas County contracts with three licensed Colorado in-home care providers: Visiting Angels, Home Instead, and ACASA Senior Care. Each agency has extensive experience serving older adults and maintains established working relationships with local hospitals, clinics, and community partners. Douglas County plays an active oversight role by monitoring performance, reviewing monthly service data, ensuring accuracy of all required reporting, and guiding providers on program expectations and grant metrics. All agencies comply with the state home care licensing requirements and employ trained, screened, and supervised homemaker staff who follow consistent quality and safety standards.

Clients may access the program through self-referral or referral from Douglas County Community Services, Human Services, health care partners, or community organizations. Once a referral is received, a contracted provider contacts the individual to complete an in-home eligibility assessment. Staff collect all OAA-required information, which includes age, demographic details, residential address, functional limitations, and the client's specific homemaker needs. Clients are also informed about additional services for which they may be eligible, along with the program's grievance procedures, nondiscrimination, and voluntary contribution policies.

After enrollment, trained homemaker staff provide services based on an individualized service plan. Providers make every effort to assign consistent staff to support continuity, and they maintain regular supervision and quality assurance oversight. Douglas County reviews service trends across agencies, monitors adherence to contract requirements, and collaborates with providers to address any service gaps or challenges. All visits and units delivered are documented, and providers respond when client needs change or when additional support may be appropriate.

To better meet growing community demand, Douglas County is increasing its planned homemaker service units from 5,449 to 5,504 this year while keeping the funding request the same. This allows the program to serve more older adults at a stable and competitive unit cost. With continued grant support, this coordinated and professionally managed approach will ensure that homemaker services remain a reliable and essential resource for older adults who would otherwise be unable to afford these services.

State Service Definition

Assistance to persons who meet the eligibility requirements for in-home services and who are unable to perform two or more of the following instrumental activities of daily living: preparing meals, laundry, shopping for personal items, managing money, using the telephone, or doing light housework.

1 Unit = 1 Hour

Service Budget

Revenue

Funding Source	Amount
Contracted Funds	$201,972.00
Cash Match	$18,188.00
In-kind Match	$7,451.00
State Part E Match	$0.00
Estimated Program Income	$0.00
Total Revenue (Less Program Income)	**$227,611.00**

Expenses

Expense Category	Amount
Personnel	$7,451.00
Travel	$0.00
Equipment	$0.00
Contractual Services	$220,160.00
Supplies	$0.00
Indirect	$0.00
Other Expenses	$0.00
Total Expenses	**$227,611.00**

Contracted Units

County	Units
Adams	0
Arapahoe	0
Broomfield	0
Clear Creek	0
Denver	0
Douglas	5,504
Gilpin	0
Jefferson	0
Total	5,504

Reimbursement Rate: $36.70

Contracted Clients

County	Low Income	Low Income Minority	Minority	Rural	Total Clients
Adams	0	0	0	0	0
Arapahoe	0	0	0	0	0
Broomfield	0	0	0	0	0
Clear Creek	0	0	0	0	0
Denver	0	0	0	0	0
Douglas	63	11	26	1	253
Gilpin	0	0	0	0	0
Jefferson	0	0	0	0	0
Total	63	11	26	1	253

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Service: Personal Care

Service Description

Douglas County will provide personal care services to support older adults who need hands-on assistance with activities of daily living, including bathing, dressing, grooming, mobility assistance, toileting, and medication reminders, to remain safe and independent at home. These services are critical for older adults with declining physical function and lacking a support network.

To deliver personal care services, Douglas County contracts with three licensed Colorado in-home care providers: Visiting Angels, Home Instead, and ACASA Senior Care. Each agency has extensive experience serving older adults and maintains established working relationships with local hospitals, clinics, and community partners. Douglas County plays an active oversight role by monitoring performance, reviewing monthly service data, ensuring accuracy of all required reporting, and guiding providers on program expectations and grant metrics. All agencies comply with state home care licensing requirements and employ trained, screened, and supervised personal care staff who follow consistent quality and safety standards.

Clients may self-refer or be referred by Douglas County Community Services, Human Services, Adult Protective Services, health care partners, or community organizations. A contracted provider completes an in-home eligibility assessment, gathers all OAA-required demographic and functional information, and develops an individualized care plan. Clients also receive information about other available services, voluntary contribution policies, and grievance and nondiscrimination procedures.

After enrollment, providers assign consistent personal care staff whenever possible and adjust services when client needs change. Douglas County monitors service trends, collaborates with providers to address gaps, and ensures that grant-funded hours are directed to older adults with the greatest need. All visits and units delivered are documented, and providers respond when client needs change or when additional support may be appropriate.

To better meet community demand, Douglas County is increasing planned personal care units from 4,961 to 5,100 this year while keeping the funding request the same. This efficiency allows the County to serve more vulnerable residents at a stable, competitive unit cost. With continued grant support, personal care services will remain a vital resource enabling older adults to safely age in place and avoid institutionalization.

State Service Definition

Assistance (Personal assistance, stand-by assistance, supervision or cues) with Activities of Daily Living (ADLs) and/or health-related tasks provided in a person’s home and possibly other community settings. Personal care may include assistance with Instrumental Activities of Daily Living (IADLs) for persons who meet the requirements for in-home services.

1 Unit = 1 Hour

Service Budget

Revenue

Funding Source	Amount
Contracted Funds	$186,750.00
Cash Match	$17,250.00
In-kind Match	$7,451.00
State Part E Match	$0.00
Estimated Program Income	$0.00
Total Revenue (Less Program Income)	**$211,451.00**

Expenses

Expense Category	Amount
Personnel	$7,451.00
Travel	$0.00
Equipment	$0.00
Contractual Services	$204,000.00
Supplies	$0.00
Indirect	$0.00
Other Expenses	$0.00
Total Expenses	**$211,451.00**

Contracted Units

County	Units
Adams	0
Arapahoe	0
Broomfield	0
Clear Creek	0
Denver	0
Douglas	5,100
Gilpin	0
Jefferson	0
Total	5,100

Reimbursement Rate: $36.62

Contracted Clients

County	Low Income	Low Income Minority	Minority	Rural	Total Clients
Adams	0	0	0	0	0
Arapahoe	0	0	0	0	0
Broomfield	0	0	0	0	0
Clear Creek	0	0	0	0	0
Denver	0	0	0	0	0
Douglas	10	1	5	1	35
Gilpin	0	0	0	0	0
Jefferson	0	0	0	0	0
Total	10	1	5	1	35

Non-Compensated Services

Services	Units
Information and Assistance	50
Outreach	520
Nutrition Education	0
Nutrition Counseling	0

Performance Standards

1. Performance will be reviewed throughout the grant agreement. Subrecipient will need to report to DRCOG whenever one or more of the following occurs:
    a. Budget changes in excess of 10% of the total budget for any expense.
    b. Project schedule changes.
    c. Project outcomes were not met.
    d. Identification of problem areas and how the problems will be solved.
    e. Expected impacts and the efforts to recover from delays.
2. Prior written approval from DRCOG must be obtained for budget changes in excess of 10% of the total project or for any expense, project schedule changes, and any changes to this scope of work or services provided.
3. DRCOG will periodically review the estimated unit and clients served by county in this scope of work against the actual clients and units provided. Subrecipient will need to provide an explanation and details on outreach efforts to counties identified in the proposals are not served. Variances greater than 10% may require an explanation to be submitted to DRCOG.
4. Subrecipient must submit monthly claims to DRCOG for eligible costs incurred after the date of execution of this Grant through WebGrants. Claims must be submitted on the 15th of the month following the month expenses were incurred. For example, for expenses incurred in January, invoice(s) should be submitted by February 15. If the 15th falls on a weekend or holiday, the reimbursement request will be due the business day before.
    a. For actual cost services, monthly claim submissions must include supporting documentation for costs incurred. Expenses incurred will be reviewed for allowability prior to payment being made.
    b. For all services, monthly claim submissions must include units of service provided by county to be reimbursed. Expense cannot be reimbursed without units being provided.
5. Subrecipient must utilize the most recent State Participant Information Assessment forms or ask the same questions and enter that data timely into SUDS. DRCOG will review required data reporting quarterly and subrecipient must enter in any missing data identified during this review with the timelines identified by DRCOG staff.

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Exhibit B: TERMS AND CONDITIONS

The following supplemental terms and conditions apply to the Contract herein and take precedence over any conflicting language within the Contract.

1. Personnel.
The Contractor represents that it has, or will secure at its own expense, all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with DRCOG.

2. Employment Eligibility Verification (Federal requirement).
If this Contract includes an award of Federal funds of more than $3,000, Contractor must also comply with the E-Verify Federal Contractor Rule set forth in Exhibit H, attached hereto and incorporated herein by reference, which requires the Contactor to use the E-Verify program to verify the employment eligibility of all employees assigned to the Contract and all new hires. If Contractor uses one or more subcontractors to provide services under the Contract, Contractor shall include the language set forth in Exhibit H in any subcontract that is: (1) for commercial or noncommercial services or construction; (2) has a value of more than $3,000; and (3) includes work performed in the United States. Contractors who are State or local governments, institutions of higher education, or governments of a Federally recognized Indian tribe are not exempt from these requirements; however, such entities may choose to verify only those employees who are assigned to the Contract, whether existing employees or new hires, as further detailed in Exhibit H.

3. Qualifications.
All of the services required hereunder will be performed by the Contractor or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized under State and local law to perform such services.

4. Background Check; Driver's License.
Contractor shall ensure that prior to delivery of services, a records check through the Colorado Bureau of Investigations (CBI) or another background check system that provides information at the same level of detail or higher than the CBI records check, shall be conducted for all employees, volunteers, and contractors of Contractor providing services delivered via one-to-one contact or as specified in the SUA Policy and Procedure Manual, Subsection 401.15. Contractor shall ensure that appropriate follow-up of the background check is completed according to the SUA Policy and Procedure Manual, Subsection 401.15, and shall ensure that its employees, volunteers, and contractors are in compliance with the restrictions of said Subsection. Effective January 1, 2019, Contractor shall comply with the requirements outlined in SUA Policy and Procedure Manual Subsection 401.16 and the correlated DRCOG policy in which it is stipulated that a Colorado Adult Protective Services (CAPS) background check is conducted prior to hiring or contracting with a new employee who will provide direct care to an at-risk adult. Employees, volunteers, or contractors responsible for transporting consumers shall have a valid Colorado driver's license and shall not have any alcohol related offenses in the past three years, or two or more convictions or chargeable accidents within the past two years.

5. Sub-grant or Subcontract.
None of the work or services covered by this Contract shall be sub-granted or subcontracted to any other party except for those listed on Exhibit E (*without the prior written approval of*

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DRCOG). Failure to obtain DRCOG's prior approval of any additional sub-grantors or subcontractors shall result in the disallowance of reimbursements for any services provided by sub-grantor or subcontractors not previously approved. Contractor shall verify that all sub-grantees and subcontractors have not been excluded or disqualified pursuant to 2 CFR Part 376 prior to submitting such sub-grantees or subcontractors to DRCOG for approval and shall certify that the proposed sub-grantees and subcontractors are neither excluded nor disqualified by a Federal agency. Any approval by DRCOG of a sub-grantee or subcontractor shall be effective only through the current contract fiscal year and subject to the continuing requirement of non-exclusion or non-disqualification pursuant to 2 CFR Part 376. It shall be Contractor's responsibility to submit verification of such non-exclusion or non-disqualification upon request. See also section 8.0 herein.

6. Licensure.
Where the State or local public jurisdictions require licensure for the provision of social services provided hereunder, the Contractor shall be licensed and shall meet all requirements of licensure. Contractor shall provide DRCOG notice of any action to revoke or suspend any such licenses as well as any actual suspension or revocation of any licenses within 48 hours of Contractor receiving notice.

7. Contractor Training.
Contractor shall complete mandatory training through DRCOG at least biannually (or more often if deemed appropriate by DRCOG) regarding contract management of this Contract.

8. Monitoring and Reporting Program Performance.
The activities of Contractor in providing the services set forth under this Contract shall be monitored by DRCOG in accordance with the applicable provisions of 45 CFR Part 74 and 45 CFR Part 92, other applicable Federal regulations, and this Contract. DRCOG will monitor all activities of Contractor supported by this Contract to assure that the services being performed are consistent with the Contract and applicable Federal and State regulations. Contractor acknowledges that disclosure of protected health information to DRCOG is permitted pursuant to Federal law.

9. Performance Management.
Contractor shall meet or exceed applicable Performance Measures and Contract Performance Measures as outlined in the State Contract with DRCOG. Contractor acknowledges that such performance measures shall evolve to meet the objective of measuring key performance outcome indicators for the work of the Contractor. DRCOG may, at its discretion, require periodic progress reports from the Contractor describing the current status of the service program or project. Notwithstanding, Contract shall promptly notify DRCOG of any issues or concerns that may materially impact contract performance.

10. Monthly Data Entry.
The Federal Administration on Community Living requires certain Older Americans Act data to be reported in the Older Americans Act Performance System (OAAPS). To assist in the data collection for NAPIS, the State requires all Contractors to report services provided in the State software system as designated and assigned by the State. The State software system is currently the State Unit Data System, also referred to as SUDS. System training is available each year and is mandatory for all of Contractor's staff who have been granted access to the State's software system. Contractor shall enter the previous month's service data into the State software system **no later than the fifteenth of the following month**. If the fifteenth of the month falls on a holiday or weekend, then entering of all data shall be due the business day

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prior to the fifteenth. Contractor may not seek reimbursement for services that have not been adequately entered into the State system unless otherwise approved in writing by DRCOG. Failure to enter the State software system data correctly and timely is a violation of this Contract and DRCOG may exercise any remedies available under the Contract or at law, including withholding payments.

11. Cost Analysis/Grant Close-out Report.
Contractor shall prepare and submit to DRCOG by no later than July 31 of the State fiscal year then ended, a cost analysis report in a form approved by DRCOG, comparing actual costs incurred to reimbursements received from DRCOG. In addition, Contractor must maintain adequate supporting documentation of costs reimbursed and submit such backup information with the cost analysis report. If requested by DRCOG at any other time during the contract term, and/or if additional documentation is required, Contractor shall comply with such request.

12. Services Performance Report and Reimbursement Requests.
Contractor shall submit a monthly service performance report and reimbursement request in a form prescribed by DRCOG. Such report and request shall be filed on or before the fifteenth day of the month following the month in which services are provided, throughout the term of the Contract. If the fifteenth of the month falls on a holiday or weekend, then submissions shall be due the business day prior to the fifteenth. Failure to submit the monthly report and reimbursement request by the prescribed due date may delay processing of payments until the next calendar month or in the case of the final months' reports due on July 15 may result in denied payment by DRCOG. Contractor is responsible for the timely filing, completeness and accuracy of all service performance reports and reimbursement requests. All reports are subject to verification by DRCOG.

Contractor may not receive reimbursement for more than the actual costs incurred for the contracted service. The monthly reimbursement request must reflect actual costs incurred that can be adequately supported with documentation and that are within the calculated limit of grant funds available for drawing down that month. Costs must abide by the service budget approved by DRCOG and, notwithstanding, must be both reasonable and allowable. DRCOG agrees to reimburse Contractor via Electronic Funds Transfer (EFT) (Attachment A) into the bank account designated by Contractor upon approval of reimbursement request during regularly scheduled payment cycles.

13. Waiting Lists.
Waiting lists shall be established by the Contractor when services are available but cannot be provided to all eligible consumers requesting services. In such circumstances, Contractor shall place eligible consumers on a waiting list. Waiting list procedures must be consistent for and equitable to all eligible consumers. Contractor shall give priority to Older Americans Act targeted populations and to persons in emergency situations where the health, safety, and welfare of the applicant is in jeopardy. Additionally, due consideration shall be given to the individual's time kept on a wait list. Persons shall be removed from the waiting list in accordance with SUA Policy and Procedure Manual, Subsection 205c. Contractor shall develop a waiting list procedure in compliance with the policies set forth in Subsections 205b and 205c of the SUA Policy and Procedure Manual, as amended from time to time and, regardless of whether or not there are consumers waiting for service. Waiting list documentation may be kept in hard copy or electronically but must be printable and made available for review upon request by DRCOG or the SUA. Contractor shall retain waiting list documentation and shall not destroy any such records until notified by DRCOG.

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14. Consumer Complaint/Appeal Process.
The Contractor shall develop a procedure for service recipients to use in the event that they wish to file a complaint. In addition to receiving such procedures, all consumers must be informed of their rights in the complaint and appeal process. Procedures must be in compliance with SUA Policy and Procedure Subsection 501 and as directed by DRCOG. Complaint/appeals documentation may be kept in hard copy or electronically but must be printable. Contractor shall retain complaint/appeal documentation and shall retain records in accordance with Section 21 herein.

15. Evaluation.
Contractor shall implement a quality improvement process, which includes, at a minimum, monitoring of service quality and consumer satisfaction. Methods of receiving consumer input on the quality of services shall be established, documented and utilized by the Contractor on a regular basis throughout the term of this Contract. Examples include site councils, projects councils, consumer forums, consumer satisfaction surveys, telephone interviewed, and visits. Contractor shall, upon DRCOG's request provide information evidencing Contractor's compliance with these requirements. In addition, Contractor shall distribute an annual consumer satisfaction survey designed by the State to a minimum of fifty percent (50%) of registered consumers starting in the month of February. Responses from such surveys shall be collected for reporting by the Contractor per instructions from DRCOG.

16. Voluntary Contributions and Non-eligible Recipient Fees.
Contractor shall (1) provide each recipient with an opportunity to voluntarily contribute to the cost of the service; (2) clearly inform each recipient that there is no obligation to contribute and that the contribution is purely voluntary; (3) protect the privacy and confidentiality of each recipient with respect to the recipient's contribution or lack of contribution; (4) establish appropriate accounting procedures to safeguard and account for all contributions; (5) use all collected contributions to expand or enhance the service for which the contributions were given; and (6) identify the income as program income and expend it in accordance with Section 26 below. Contractor shall establish minimum standards and procedures for the responsible collection of, handling, and safeguarding of consumer contributions and non-eligible recipient fees in compliance with SUA Policy and Procedure Manual, Subsection 310.

17. On-Site Evaluation.
The Contractor may be subject to an on-site evaluation by DRCOG and/or the State and shall upon such notice, cooperate fully with requirements for the on-site evaluation, as instructed by DRCOG and/or the State.

18. Policy Changes.
From time to time during the term of this Contract, DRCOG and/or the State Unit on Aging may revise or adopt policies and procedures that relate to services provided under this Contract. Upon written notice of such changes to policies or procedures, Contractor shall incorporate them into their practices and comply with the provisions thereof.

19. Eligibility Assessments.
The Contractor shall conduct an assessment of individual eligibility prior to the delivery of any registered services and for specified services, at least annually thereafter as outlined in the SUA Policy and Procedure Manual for such services. The standardized assessment form provided by DRCOG must be utilized and may not be altered, although an addendum to the assessment may be attached to collect additional information for use by the Contractor. Contractor may conduct assessments in an electronic format provided that the form collects the same

information as required by the DRCOG assessment and has been preapproved in writing by DRCOG. Any addendum to the assessment must also be approved in advance by DRCOG. Eligibility for services provided under this Contract shall be only that the individual receiving service is age 60 or above unless other eligibility requirements exists within Rule Manual Volume 10 or SUA Policy and Procedure for the contracted service. A means test may not be utilized to determine eligibility for OAA/SFSS services.

20. Target Populations.
The Contractor shall assure compliance with federal and state requirements to target the following populations of older adults: (1) greatest social need, (2) greatest economic need, (3) at risk for institutional placement, (4) low-income minority, (5) limited English proficiency, and (6) residing in rural areas. Contractor shall develop and implement a plan that directs outreach and prioritizes services to such targeted populations.

21. Records.
The Contractor agrees to retain all records pertinent to this Contract for a period of three years after final payment hereunder. In the event that activities or costs are questioned by audit, records shall be retained until all questioned items are resolved. Contractor shall maintain confidentiality of information relating to specific consumers by ensuring that such information is gathered only with the informed consent of the consumer, such information is used only for the purposes gathered, adequate security of records is maintained to prevent unauthorized use, access to consumer records and identifiable information is limited only to program staff, and consumer files are kept under lock and key after use. Contractor shall maintain the confidentiality of protected health information as required by law, including the consumer's individually identifiable health information.

22. Accounting Records.
Records which identify adequately the source and application of funds for Contract activities shall be maintained for the period provided in Section 21 above and shall comply with the requirements of the Older Americans Act, Colorado Revised Statutes, Rule Manual Volume 10 and the SUA Policy and Procedure Manual, as from time to time amended.

23. Contractor Audits.
The Contractor shall ensure that an annual independent audit is conducted of the Contractor's financial records in accordance with the requirements of Title II Part 200 of the Code of Federal Regulations. The Contractor shall send a copy of the most recent audit to DRCOG for review. All activities and costs charged under this Contract shall be in accordance with the provisions of the Older Americans Act, Colorado Revised Statutes, Rule Manual Volume 10 and the SUA Policy and Procedure Manual, as from time to time amended, including but not limited to compliance with cost principles set forth in: Title II Part 200 of the Code of Federal Regulations and Government Audit Standards regardless of the amount of Federal funding the Contractor receives. Federal Acquisition Regulations at 48 C.F.R. Part 31.2 shall also apply when applicable. Should an audit or other financial review disallow any reimbursed costs, the disallowed funds shall be returned to DRCOG or, in DRCOG's discretion and to the extent permitted by Federal and State law and regulations, offset against current or future payments to Contractor. Failure to fulfill these audit obligations is a breach of this Contract and will subject Contractor to all remedies available herein and at law, including all funds being due and payable back to DRCOG.

24. Audits and Inspections.
During the Contract period, the retention period and as long thereafter as the records are maintained, at any time during normal business hours, Contractor shall make available to DRCOG, HHS, the State and the Comptroller General of the United States, or their authorized representatives, any books, documents, papers or other records of the Contractor with respect to all matters covered by this Contract in order to make audit, examination, excerpts, and transcripts. Contractor acknowledges that disclosure of protected health information to DRCOG, HHS, the State and the Comptroller General of the United States and their authorized representatives is permitted pursuant to Federal law. Failure to make records available for inspection within 72 hours of notice shall be deemed a violation of the Contract.

25. Additional Records Required.
Contractors shall develop and maintain the records required by applicable laws and regulations including but not limited to Section 401.7 of the SUA Policy and Procedure Manual and including the following records: personnel records for each employee to include documentation of training, documentation of supervision, and documentation of current licensure if applicable; a Targeting Plan; Emergency Response Plan (if nutrition and/or transportation provider); client confidentiality procedures; procedures for handling and reporting of critical incidents, including accidents, suspicion of abuse, neglect or exploitation, and criminal activity; a log of all complaints and critical incidents; records for each older adult served; and travel documentation policies and procedures. These shall be maintained by the Contractor and made available to DRCOG, SUA and/or their authorized representatives upon request.

26. Income.
Program income, including participant contributions, earned by the Contractor from activities which are supported by this Contract shall be added to funds committed to the project or program and used for allowable costs of services under the Contract to further the objectives of this Contract as provided under 45 CFR 74.24(b)(1). Program income must be fully expended within the reporting month it was received and cannot be carried over for any period of time.

27. Income Accounting Records.
Program income must be accounted for according to the additional costs alternative specified in Section 26 above and pursuant to 45 CFR, Section 74.24.

28. Equal Employment Opportunity.
The Contractor agrees to comply with all applicable Federal laws, regulations, and orders regarding "Equal Employment Opportunity", as from time to time amended, and to execute such provisions as are required under Exhibit "C" attached hereto. **The parties hereby incorporate the requirements of 41 C.F.R. § 60-1.4(a) and 29 C.F.R. § 471, Appendix A to Subpart A, if applicable.**

This contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), if applicable. These regulations prohibit discrimination against qualified protected veterans and qualified individuals with disabilities, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and qualified individuals with disabilities.

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29. Handicapped.
The Contractor will not discriminate in employment on the basis of handicap against any qualified handicapped person and agrees to take positive steps to employ and advance in employment qualified handicapped persons and to comply with Department of Human Services Regulations (45 CFR Part 84), as from time to time amended.

30. Identification of Documents.
Contractor shall designate on the front cover or title page of all reports, maps and other documents completed as part of this Contract, other than documents exclusively for internal use by the Contractor, an acknowledgement of the support received under "the Older Americans Act."

31. Publication, Reproduction and Use of Material.
Material produced in whole or in part under this Contract may not be subject to copyright laws.

32. Procurement.
All procurement transactions for supplies, equipment and services shall be conducted in a manner to provide, to the maximum extent practicable, open and free competition as provided under 45 CFR, Part 74, Subpart C, as from time to time amended, and shall comply with the provisions of 45 CFR, Part 74, Subpart C.

33. Work Hours.
The Contractor shall comply with the Contract Work Hours and Safety Standards Act and comply with the Department of Labor Regulations (29 CFR Part 5), as from time to time amended.

34. Interest of Contractor.
The Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. No person having any such interest shall be employed or participate in any decision relative to this Contract.

35. Assignability.
The Contractor shall not assign any interest in this Contract and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of DRCOG thereto; provided, however, that claims for money due or to become due to the Contractor from DRCOG under this Contract may be assigned to a bank or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished to DRCOG.

36. Influencing Legislation.
To the extent prohibited by Federal or State law, as from time to time amended, no part of this Contract shall be used to pay the salary or expenses of any person or any organization acting for the Contractor to engage in any activity designed to influence legislation or appropriations pending before the Congress, or legislation or appropriations pending before the State General Assembly.

37. Termination for Cause.
If, through any cause, the Contractor shall fail to meet performance measures set forth by the State, fail to fulfill in timely and proper manner with Contractor obligations under this Contract or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, DRCOG shall thereupon have the right to terminate this Contract by giving written notice to the

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Contractor of such termination, the reasons for such termination, and specifying the effective date thereof, at least 5 days before the effective date of such termination, unless a shorter time is set forth herein for any failure to fulfill Contractor's obligations.

38. Termination Due to Loss of Funding.
The parties hereto expressly recognize that the Contractor is to be paid, reimbursed, or otherwise compensated with funds provided to DRCOG for the purpose of contracting for the services provided for herein, and therefore, the Contractor expressly understands and agrees that all its rights, demands, and claims to compensation arising under this Agreement are contingent upon receipt of such funds by DRCOG. In the event that such funds or any part thereof are not received by DRCOG, DRCOG may immediately terminate this Agreement without liability, including costs for termination.

39. Termination for the Convenience of DRCOG.
DRCOG may terminate this Contract at any time by giving written notice to the Contractor of such termination, which shall be effective upon receipt of the written notice. If the Contract is terminated by DRCOG as provided herein, the Contractor shall be entitled to receive compensation for services performed prior to the effective date of such termination, subject to such services being completed to the satisfaction of DRCOG, and except as provided in Section 6.0 of this Contract.

40. Project Material.
In the event of termination, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports or other material prepared by the Contractor under this Contract shall, at the option of DRCOG, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

41. Liability.
Notwithstanding the above, the Contractor shall not be relieved of liability to DRCOG for damages sustained by DRCOG by virtue of any breach of the Contract by the Contractor, and DRCOG may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due DRCOG from the Contractor is determined.

42. Remedies.
Where the Contractor violates or breaches terms of this Contract, DRCOG, at its discretion, shall terminate said Contract subject to the provisions hereinabove stated, and, in addition, may institute such administrative, contractual or legal remedies available to DRCOG as may be appropriate. In addition to the corrective actions set forth below, DRCOG may take one or more of the following actions, as appropriate in the circumstances:

1. Temporarily withhold payments pending correction of deficiency by the Contractor.

2. Disallow all or part of the cost of the activity or action not in compliance.

3. Wholly or partly suspend or terminate the Contract, including suspending the Contract and services provided under the Contract pending any audit or other investigation.

4. Withhold further Contracts with Contractor.

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5. Take any other remedies that may be legally available.

43. Corrective Action.
In the event the Contractor fails to expend by December 31 of the current fiscal year of the contract term at least forty percent (40%) of the contracted funds detailed in Section 5.1; fails to expend by March 31 of the current fiscal year of the contract term at least seventy percent (70%) of the contracted funds detailed in Section 5.1; or fails to provide adequate documentation as requested by DRCOG, or in the event DRCOG finds that Contractor is failing to conform to the terms and conditions of this Contract, then DRCOG may, in its sole discretion and in addition to any other remedies it may have, including termination of this Contract, require that a corrective action plan be prepared by a date specified by DRCOG and suspend payments under the Contract, such payments to begin only upon production by the Contractor of and compliance with a corrective action plan satisfactory to DRCOG. Further, DRCOG shall have the right, upon issuance of notice to the Contractor and without necessity of an amendment, to retain and reallocate to other contractor's funds remaining under this Contract in the event of any termination or any failure of the Contractor to provide the service units listed in Exhibit A in accordance with this Contract or any corrective action plan. Nothing in this subsection shall require that DRCOG accept a corrective action plan in lieu of exercising its rights to terminate this Contract.

44. Erroneous Payments.
Unless prohibited by Federal or State law or regulation, any costs incurred by the Contractor that are later found to be disallowed or ineligible for payment under this Contract shall be reimbursed by the Contractor to DRCOG or offset against current or future payments due by DRCOG to the Contractor, at DRCOG's election.

45. Provisions of Services: Expenditures of Funds.
DRCOG intends to require that the service units provided by Contractor pursuant to this Contract be provided throughout the entire duration of the fiscal year. As such, Contractor shall expend no more than sixty percent (60%) of the contracted funds detailed in Section 5.1 prior to December 31 of the then current fiscal year and no more than ninety percent (90%) of said funds prior to March 31 of the then current fiscal year without the express prior written consent of DRCOG. If Contractor fails to comply with these limitations, DRCOG may in its sole discretion and in addition to any other remedies it may have, including termination of this Contract, require a corrective action plan and suspend payments under the Contract pursuant to the guidelines listed above. Contractor understands and agrees that nothing in this section limits DRCOG's authority set forth in Section 6.0 of this Contract, including but not limited to, its authority to require the return of funds previously paid to Contractor for services provided hereunder because of sequestration.

46. Safeguarding Personally Identifiable Information (PII).
If Contractor will or may receive PII under this Contract, the Contractor shall provide for the security of such PII in a manner and form acceptable to DRCOG, including without limitation, State non-disclosure requirements, use of appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections, and audits. Contractor shall be a "Third-Party Service Provider" as defined in C.R.S. § 24-73-103(1)(i), shall maintain security procedures and practices consistent with C.R.S. § 24-73-101, et seq., and has a statutory duty to notify and cooperate with DRCOG in the event of a security breach that compromises personal information in the most expedient time and without unreasonable delay. For purpose of this Contract, "Personally Identifiable Information" or "PII" means any information maintained about an individual that can be used to

distinguish or trace an individual‘s identity, such as name, social security number, date and place of birth, mother‘s maiden name, or biometric records; and any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information. PII includes, but is not limited to, all information defined as personally identifiable information in C.R.S. § 24-72-501.

47. Litigation Reporting.
If Contractor is served with a pleading or other document in connection with an action before a court or other administrative decision-making body, and such pleading or document relates to this Contract or may affect Contractor’s ability to perform its obligations under this Contract, Contractor shall, within 5 days after being served, notify DRCOG of such action and deliver copies of such pleading or document to DRCOG.

48. Compliance with Laws.
In addition to the “Administrative Requirements” set forth in Section 3.0 herein, the Contractor and its agent(s) shall at all times during the term of this contract, be bound by and strictly adhere to the following Federal and State laws, rules, regulations and the State Unit on Aging (SUA) Policies and Procedures as they currently exist and may hereafter be amended, which documents are incorporated herein by this reference:

A. Federal Older Americans Act;
B. Code of Federal Regulation (CFR), Title 45 Public Welfare;
C. Older Coloradans Act, C.R.S. 26-11-100.1 et seq.;
D. C.R.S. Title 25 Health and 26 Human Services Code;
E. Colorado Long-Term Care Ombudsman Act, C.R.S. 26-11.5 et seq.;
F. Colorado Department of Human Services Staff Manual Volume 10;
G. Administration on Aging Fiscal Guide, Older Americans Act, Titles III and VII;
H. Colorado Retail Food Establishment Rules and Regulations;
I. Dietary Guidelines for Americans;
J. Dietary Reference Intakes (DRIs);
K. SUA Policy and Procedures Manual;
L. SUA Policy Directives;
M. Code of Federal Regulation (CFR) Title 48 Section 3.908 Whistleblower Protection;
N. Title II Part 200 of the Code of Federal Regulations; and
O. CAPS Fees C.R.S. 24-75-402; CAPS Statute C.R.S. 26-3.1-111; CAPS Implementation Regulation 12 CCR 2518-1, Volume 30.960
P. DRCOG AAA Contract Management Manual

49. Independent Contractor.
Contractor shall perform its duties hereunder as an independent contractor and not as an employee. Neither Contractor nor any agent or employee of Contractor shall be deemed to be an agent or employee of DRCOG. Contractor shall not have authorization, express or implied, to bind DRCOG to any agreement, liability or understanding, except as expressly set forth herein. **Contractor and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through DRCOG and DRCOG shall not pay for or otherwise provide such coverage for Contractor or any of its agents or employees. Contractor shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this Contract. Contractor shall (i) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (ii) provide proof thereof when requested by DRCOG, and (iii) be solely responsible for its acts and those of its employees and agents.**

50. No Third-Party Beneficiaries.
It is expressly understood and agreed that enforcement of the terms and conditions of this Contract, and all rights of action relating to such enforcement, shall be strictly reserved to DRCOG and Contractor, and nothing contained in this Contract shall give or allow any such claim or right of action by any other third party on such Contract.

51. Choice of Law, Venue, Jurisdiction.
Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Contract. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. All suits or actions related to this Contract shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver.

THIS CONCLUDES the provisions of these supplementary terms and conditions.

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Exhibit C: ASSURANCE OF COMPLIANCE WITH THE DEPARTMENT OF HEALTH AND HUMAN SERVICES REGULATION UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND SECTION 504 OF THE REHABILITATION ACT OF 1973

The Contractor HEREBY AGREES to comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to Regulations of the Department of Health and Human Services (HHS) (45 CFR Part 80) issued pursuant to that title, and to comply with Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112) and all requirements imposed by or pursuant to the Regulations of the HHS (45 CFR Part 84) issued pursuant to the Act, all as from time to time amended, to the end that, in accordance with Title VI, the Act and Regulations, no person in the United States shall, on the grounds of race, color, national origin, or non-qualified handicap, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Contractor receives Federal financial assistance from DRCOG, a recipient of Federal financial assistance from HHS; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Contractor by DRCOG, this assurance shall obligate the Contractor, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Contractor for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Contractor for the period during which the Federal financial assistance is extended to it by DRCOG.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Contractor by DRCOG, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Contractor recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that DRCOG or the United States or both shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Contractor, its successors, transferees, and assignees.

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Exhibit D: INDEMNIFICATION & INSURANCE

Section 1. Indemnification.
To the extent allowable by law, the Contractor agrees to indemnify and hold harmless the State of Colorado, DRCOG, their officers, employees, and insurers, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Contract, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of the Contractor, any subcontractor or subcontractor of the Contractor, or any officer, employee, representative, or agent of the Contractor or of any subcontractor or subcontractor of the Contractor, or which arise out of any workers' compensation claim of any employee of the Contractor or of any employee of any subcontractor or subcontractor of the Contractor. The Contractor agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims, or demands at the sole expense of the Contractor. The Contractor also agrees to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims, or demands alleged are groundless, false, or fraudulent.

No term or condition of this Contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protection, or other provisions for the parties, of the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 *et seq*. or the Federal Tort Claims Act, 28 U.S.C. § 2671 *et seq*. as applicable, as now or hereafter amended. The Contractor, by execution of this Contract containing this indemnification clause, is relying upon and does not waive the operation of any law concerning the Contractor's ability to indemnify.

Section 2. Insurance.

2.1 Procure and Maintain
The Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Contractor pursuant to Section 1 of this Exhibit D. Such insurance shall be in addition to any other insurance requirements imposed by this agreement or by law. The Contractor shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to Section 1 of this Exhibit D by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types.

2.2 Coverage Amounts
(a) Contractor shall procure and maintain and shall cause each subcontractor hired to perform services under this Agreement pursuant to its' obligations herein to procure and maintain, the minimum insurance coverages listed below. Such coverages shall be procured and maintained with forms and insurers acceptable to DRCOG.

(b) All coverages shall be continuously maintained through the term of this contract to cover all liability, claims, demands, and other obligations assumed by the Contractor pursuant to Section 1 of this Exhibit D.

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(c) In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage for a period of three years beyond the expiration of the contract. Evidence of qualified self-insured status may be substituted for the insurance requirements listed below.

(1) Workers' Compensation insurance to cover obligations imposed by applicable laws for any employee engaged in the performance of work under this agreement, and Employers' Liability insurance with minimum limits of ONE HUNDRED THOUSAND DOLLARS ($100,000) each accident, FIVE HUNDRED THOUSAND DOLLARS ($500,000) disease policy limit, and ONE HUNDRED THOUSAND DOLLARS ($100,000) disease - each employee. Provide a waiver of subrogation in favor of DRCOG.

(2) General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS ($1,000,000) each occurrence; ONE MILLION DOLLARS ($1,000,000) aggregate; ONE MILLION DOLLARS ($1,000,000) products and completed operations aggregate; and FIFTY THOUSAND DOLLARS ($50,000) any one fire. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal and advertising injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations.

(3) Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than ONE MILLION DOLLARS ($1,000,000) each occurrence and ONE MILLION DOLLARS ($1,000,000) aggregate with respect to each of Contractor's owned, hired or non-owned vehicles assigned to or used in performance of the services.

(4) Security & Privacy Liability or Cyber Risk insurance to cover loss of protected information, including without limitation Protected Health Information ("PHI") and Personally Identifiable Information ("PII") data and claims based upon alleged violations of privacy rights through improper use or disclosure of protected information with minimum annual limits as follows:

- Contractors with 10 or less clients **or** revenues of $250,000 or less shall maintain limits on Privacy Liability Insurance of not less than $50,000.
- Contractors with 25 or less clients **or** revenues of $500,000 or less shall maintain limits on Privacy Liability Insurance of not less than $100,000.
- Contractors with more than 25 clients **or** revenues of more than $500,000 shall maintain limits on Privacy Liability Insurance of not less than $1,000,000 each occurrence and $2,000,000 general aggregate.

(5) Professional Liability insurance in the amount of ONE MILLION DOLLARS ($1,000,000) each claim in the aggregate for coverage to defend against allegations as well as damages resulting from failure to perform on the part of, financial loss caused by, and error or omission in the service or product of the policy holder.

2.3 Additional Insured

Every policy required above shall be primary insurance, and any insurance carried by DRCOG, its officers, or its employees, shall be excess and not contributory insurance to that provided by Contractor. No additional insured endorsement to the policy required by paragraph (1) above shall contain any exclusion for bodily injury or property damage arising from completed

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operations. The Contractor shall be solely responsible for any deductible losses under any policy required above.

2.4 Certificates of Insurance

A certificate of insurance evidencing coverage and naming DRCOG, its officers, its employees and the State of Colorado as additional insureds on all general liability policies and shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be reviewed and approved by DRCOG prior to commencement of the agreement. In the case of qualified self-insurance status, DRCOG may require satisfactory evidence of sufficient funding for such purposes. The certificate shall identify this Contract and shall provide that coverages afforded under the policies shall not be cancelled, terminated or materially changed until at least 30 days prior written notice has been given to DRCOG. The completed certificate and/or evidence of qualified self-insured status must be sent with the signed Contract to:

Denver Regional Council of Governments
Attention: Contracts
1001 17th Street, Suite 700
Denver, Colorado 80202

2.5 Coverage Requirements

(a) Failure on the part of the Contractor to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of this agreement upon which DRCOG may immediately terminate this agreement, or at its discretion, DRCOG may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by DRCOG shall be repaid by Contractor to DRCOG upon demand, or DRCOG may offset the cost of the premiums against any monies due to Contractor from DRCOG.

(b) DRCOG reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

(c) The parties hereto understand and agree that DRCOG is relying on and does not waive or intend to waive by any provision of this agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, 24-10-101 et. seq., C.R.S., as from time to time amended, or otherwise available to DRCOG, its officers, or its employees.

(d) Notwithstanding the above provisions, the Contractor, if a governmental entity, may elect to self-insure for any of the coverage areas required by subsections (b)(1) – (b)(3) of this Section 2. In such case, the Contractor shall maintain a claims fund that is available solely to pay claims against the Contractor that are proven or otherwise settled by the Contractor in its sole discretion. Such claims fund is intended for and available for only those purposes and is not available or allocated to fund a commitment or obligation, if any, or to defend or indemnify any party. Payments out of such funds may require approval by the Contractor's governing body. It is understood and agreed that a commitment by the Contractor to self-insure by the creation of said claims fund does not commit the Contractor to otherwise appropriate funds to fund self-insurance for this Contract or for any other commitment of the Contractor, and it is further understood and agreed that the Contractor has not appropriated funds for such purpose. In case of such election to self-insure, the Contractor shall itself provide DRCOG with written confirmation of the Contractor's self-insured status and the existence of said claims fund.

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Exhibit E: APPROVED SUBCONTRACTORS

Subcontractor(s) will be incorporated into this contract only by written approval from DRCOG. Upon DRCOG approval and contract execution by both parties, approved Subcontractors (listed below, if applicable) shall be made part of this Contract and legally bound to all applicable provisions herein.

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Exhibit F: FIXED ASSETS

Note: This Exhibit F is applicable only to contracts that include funding of a fixed asset acquisition approved by DRCOG.

1.0 FIXED ASSETS

DRCOG hereby approves the acquisition of the fixed assets described in Contractor's Proposal, which is herein incorporated by reference and made a part of this Contract. Fixed assets may include (1) real property (land, buildings, and building improvements); (2) leasehold improvements (remodeling or redecorating of rented or leased spaces); and (3) tangible personal property (office furniture, kitchen equipment and vehicles) with a useful life of more than one year and an acquisition cost greater than $5,000 per unit.

1.1 Real Property.

Title to any real property shall vest in Contractor subject to the condition that the Contractor shall use the real property for the authorized purpose of the project as long as it is needed and shall not encumber the property without approval of DRCOG.

1.2 Equipment.

Title to equipment shall vest in Contractor subject to the following conditions:

1. Contractor shall not use equipment acquired hereunder to provide services to non-Federal organizations for a fee that is less than private companies charge for equivalent services. All user charges shall be treated as program income.

2. Contractor shall use the equipment in the project as long as needed, whether or not the project continues to be supported by Federal or State funds, and shall not encumber the equipment without the approval of DRCOG. When no longer needed for the original project, the Contractor shall use the equipment in compliance with applicable Federal and State regulations.

3. Contractor shall make the equipment available for use on other projects or programs if such other use will not interfere with the work on the program for which the equipment was originally acquired. First preference for such other use shall be given to other programs, projects, or activities sponsored by DRCOG. Use by others shall be in preference order consistent with applicable Federal and State regulations.

4. When acquiring replacement equipment, Contractor may use the equipment to be replaced as trade-in or sell the equipment and use the proceeds to offset the costs of the replacement equipment, subject to the approval of DRCOG.

5. Contractor shall maintain accurate equipment records and shall take a physical inventory of equipment and reconcile the results with the equipment records annually. Any discrepancies between quantities determined by the physical inspection and those shown in the accounting records shall be investigated to determine the causes of the differences. Contractor shall annually verify the existence, current utilization, and continued need for the equipment. Contractor shall submit to DRCOG annually a property inventory report for all fixed assets acquired under this Contract in the form attached hereto or other report template as approved by DRCOG.

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6. Contractor shall maintain a control system to insure adequate safeguards to prevent loss, damage, or theft of the equipment. Contractor shall implement adequate maintenance procedures to keep the equipment in good condition. In the event the Contractor no longer needs the equipment, Contractor shall contact DRCOG for instructions. In such event, DRCOG reserves the right to order the transfer of title of the equipment to the Federal Government or to a third party named by DRCOG when such third party is otherwise eligible.

1.3 Supplies.
Title to supplies shall vest in the Contractor upon acquisition. Contractor shall not use supplies acquired under this Contract to provide services to non-Federal organizations for a fee that is less than private companies charge for equivalent services, unless authorized by DRCOG. User charges shall be treated as program income.

2.0 ACQUISITION OF FIXED ASSETS

2.1 Acquire of Asset.
Contractor shall acquire the fixed assets as set forth in its Proposal in compliance with all applicable procurement standards set forth in either State or Federal regulations. Contractor is the responsible authority, without recourse to DRCOG, regarding the settlement and satisfaction of all contractual and administrative issues arising out of procurements entered into in support of this Contract.

2.2 Written Standards
Contractor shall maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts. No employee, officer, or agent of Contractor shall participate in the selection, award, or administration of a contract supported by this Contract if a real or apparent conflict of interest would be involved. The officers, employees, and agents of the Contractor shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to sub agreements.

2.3 Procurement
All procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, open and free competition. Awards shall be made to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to the Contractor, price, quality and other factors considered.

Contractor shall establish written procurement procedures in compliance with 45 CFR § 74.44.

3.0 ADMINISTRATIVE REQUIREMENTS

In performance of its obligations under this Contract, Contractor shall comply with all applicable provisions of Rule Manual Volume 10, SUA Policy and Procedure Manual Subsection 313, 45 CFR Part 74 and 45 CFR Part 92, as applicable, regarding acquisition, use and disposition of fixed assets.

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4.0 INSURANCE

In addition to Contractor's obligations to maintain insurance as set forth in the Contract, Contractor shall maintain, at a minimum, insurance coverage adequate to cover the replacement value of all fixed assets.

5.0 USE OF FIXED ASSETS

Fixed assets shall be used for the purposes set forth in this Contract and the Contractor's proposal. Fixed assets may be used on a part-time basis for non-contract purposes as follows:

1. By nonprofit agencies, provided that: (1) a minimum usage fee is charged in accordance with Program Income requirements pursuant to Rule Manual Volume 10; and (2) the part-time usage does not conflict with the use of the equipment for the purposes of the Contract.

2. By profit-making organizations, provided that: (1) a usage fee equal to or greater than the prescribed minimum is charged; (2) usage does not conflict with the use of the equipment for purposes of the Contract; and (3) prior approval has been obtained from DRCOG.

6.0 DISPOSITION OF FIXED ASSETS

6.1 Real Property.
In the event that the Contractor determines that real property acquired under this Contract is no longer needed for the purpose of the original project, Contractor shall obtain written approval from DRCOG for the use of the real property in other Federally sponsored projects. Use in other projects shall be limited to those Federally sponsored projects or programs that have purposes consistent with those authorized for support by DRCOG. If the real property is no longer needed for a Federally sponsored project, then Contractor shall request disposition instructions from DRCOG or its successor.

6.2 Equipment.
In the event Contractor determines that equipment acquired under this Contract is no longer needed for the purpose of the project, Contractor may use the equipment for other activities as follows: for equipment with a current per unit fair market value of $5,000 or more, the Contractor may retain the equipment for other uses provided that compensation is made to DRCOG. The amount of compensation shall be computed by applying the percentage of DRCOG's share in the cost of the original project or program to the current fair market value of the equipment. If the recipient has no need for the equipment, the recipient shall request disposition instructions from DRCOG.

6.3 Supplies.
If there is a residual inventory of unused supplies exceeding $5,000 in total aggregate value upon termination or completion of the project and the supplies are not needed for any other Federally sponsored program, the Contractor shall retain the supplies for use on non-Federally sponsored activities or sell them, but shall, in either case, compensate DRCOG for its share. The amount of compensation shall be computed by applying the percentage of DRCOG's share in the cost of the original project or program to the current fair market value of the supplies.

6.4 Disposition.
These provisions regarding disposition of fixed assets shall survive termination of the Contract.

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7.0 HHS GRANT

It is agreed by the above parties that should the Department of Health and Human Services ("HHS") or the State disapprove this Contract or refuse or fail to make the grant to DRCOG as contemplated by this Contract, then this Contract shall be void and shall not be binding on any parties hereto.

8.0 CHANGES

Any changes, including any increase in the amount of this Contract, which are mutually agreed upon by and between DRCOG and the Contractor, shall be incorporated in written amendments to this Contract.

9.0 TERMS AND CONDITIONS

The parties agree that this Contract is also subject to the provisions set forth in the Contract between DRCOG and Contractor. If Contractor does not comply with the requirements set forth herein or in the Contract, Contractor agrees to return the value of the fixed assets to DRCOG.

PROPERTY INVENTORY FORM

DENVER REGIONAL COUNCIL OF GOVERNMENT, AREA AGENCY ON AGING

Inventory Tag Number: _____ Date of physical inventory: _____

Description:
_____
_____
_____
_____

Manufacturer's serial number, model number, or other identification number:
_____

Source of equipment (include award number):
_____
_____

Title in (check one): □ Contractor □ DRCOG

□ Federal Government □ State

Acquisition Date: _____ Acquisition Cost: _____

Percentage of DRCOG share in cost of equipment (attach documentation to calculate percentage): _____

Location of equipment:
_____
_____
_____

Condition of equipment: _____

Unit acquisition cost: _____

Ultimate disposition data:
_____
_____
_____

Signature:_____ Date:_____

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Exhibit G: HIPAA BUSINESS ASSOCIATE ADDENDUM

This Business Associate Addendum ("Addendum") is a part of the Contract between the Denver Regional Council of Governments ("DRCOG"), Area Agency on Aging, and "Contractor". For purposes of this Addendum, DRCOG, Area Agency on Aging, is referred to as "AAA" and the Contractor is referred to as "Associate". Unless the context clearly requires a distinction between the Contract document and this Addendum, all references herein to "the Contract" or "this Contract" include this Addendum.

RECITALS

A. AAA entered into a HIPAA Business Associate Addendum ("State Addendum") with the Department of Human Services, Division of Aging and Adult Services ("Covered Entity" or "CE") as required by the HIPAA Regulations, the Privacy Rule (defined below), which requires the CE, prior to disclosing protected health information to AAA, to enter into a contract containing specific requirements as set forth in, but not limited to, Title 45, Sections 160.103, 164.502(e) and 164.504(e) of the Code of Federal Regulations ("CFR") and contained in this Addendum.

B. Associate, as a sub-grantee of AAA, has access to certain information, some of which may constitute Protected Health Information ("PHI") (defined below).

C. As a subgrantee with access to PHI, Associate is a Business Associate and subject to obligations with respect to PHI under HIPAA in the same manner as the State Addendum.

D. AAA and Associate intend to protect the privacy and provide for the security of PHI disclosed to Associate pursuant to this Contract in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA") and regulations promulgated thereunder by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws, as amended.

The parties agree as follows:

1. Definitions.

a. Except as otherwise defined herein, capitalized terms in this Addendum shall have the definitions set forth in the HIPAA Privacy Rule at 45 CFR Parts 160 and 164, as amended ("Privacy Rule"). In the event of any conflict between the mandatory provisions of the Privacy Rule and the provisions of this Contract, the Privacy Rule shall control. Where the provisions of this Contract differ from those mandated by the Privacy Rule, but are nonetheless permitted by the Privacy Rule, the provisions of this Contract shall control.

b. "Protected Health Information" or "PHI" means any information, whether oral or recorded in any form or medium: (i) that relates to the past, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (ii) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual, and shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 CFR Section 160.103.

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c. "Protected Information" shall mean PHI provided by CE or AAA to Associate or created or received by Associate on CE's or AAA's behalf.

2. Obligations of Associate.

a. Permitted Uses. Associate shall not use Protected Information except for the purpose of performing Associate's obligations under this Contract and as permitted under this Addendum. Further, Associate shall not use Protected Information in any manner that would constitute a violation of the Privacy Rule if so used by CE or AAA, except that Associate may use Protected Information: (i) for the proper management and administration of Associate; (ii) to carry out the legal responsibilities of Associate; or (iii) for Data Aggregation purposes for the Health Care Operations of CE. Additional provisions, if any, governing permitted uses of Protected Information are set forth in Attachment A to this Addendum.

b. Permitted Disclosures. Associate shall not disclose Protected Information in any manner that would constitute a violation of the Privacy Rule if disclosed by CE or AAA, except that Associate may disclose Protected Information: (i) in a manner permitted pursuant to this Contract; (ii) for the proper management and administration of Associate; (iii) as required by law; (iv) for Data Aggregation purposes for the Health Care Operations of CE; or (v) to report violations of law to appropriate federal or state authorities, consistent with 45 CFR Section 164.502(j)(1). To the extent that Associate discloses Protected Information to a third party, Associate must obtain, prior to making any such disclosure: (i) reasonable assurances from such third party that such Protected Information will be held confidential as provided pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to such third party; and (ii) an agreement from such third party to immediately notify Associate of any breaches of confidentiality of the Protected Information, to the extent it has obtained knowledge of such breach. Additional provisions, if any, governing permitted disclosures of Protected Information are set forth in Attachment A.

c. Appropriate Safeguards. Associate shall implement appropriate safeguards consistent with applicable law as are necessary to prevent the use or disclosure of Protected Information other than as permitted by this Contract. Associate shall maintain a comprehensive written information privacy and security program consistent with applicable law that includes administrative, technical and physical safeguards appropriate to the size and complexity of the Associate's operations and the nature and scope of its activities.

d. Reporting of Improper Use or Disclosure. Associate shall report to AAA in writing any use or disclosure of Protected Information other than as provided for by this Contract within five (5) days of becoming aware of such use or disclosure.

e. Associate's Agents. If Associate uses one or more subcontractors or agents to provide services under the Contract, and such subcontractors or agents receive or have access to Protected Information, each subcontractor or agent shall sign an agreement with Associate containing substantially the same provisions as this Addendum and further identifying CE and AAA as third party beneficiaries with rights of enforcement and indemnification from such subcontractors or agents in the event of any violation of such subcontractor or agent agreement. Associate shall implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation.

f. Access to Protected Information. Associate shall make Protected Information maintained by Associate or its agents or subcontractors in Designated Record Sets available to

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AAA by the deadline specified in a written request by AAA so that AAA may comply with any request(s) by CE to AAA for inspection and copying of records to enable CE to fulfill its obligations to permit individual access to PHI under the Privacy Rule, including, but not limited to, 45 CFR Section 164.524.

g. Amendment of PHI. By the deadline specified in a written request from AAA for an amendment of Protected Information or a record about an individual contained in a Designated Record Set, Associate or its agents or subcontractors shall make such Protected Information available to AAA to provide to CE so that CE may fulfill its obligations with respect to requests by individuals to amend their PHI under the Privacy Rule, including, but not limited to, 45 CFR Section 164.526. If any individual requests an amendment of Protected Information directly from Associate or its agents or subcontractors, Associate must notify AAA in writing within two (2) days of receipt of the request.

h. Accounting Rights. By the deadline specified in written notice by AAA of a request for an accounting of disclosures of Protected Information, Associate and its agents or subcontractors shall make available to AAA the information required to provide an accounting of disclosures so that AAA many forward such accounting disclosures on to CE so that CE may fulfill its obligations under the Privacy Rule, including, but not limited to, 45 CFR Section 164.528. As set forth in, and as limited by, 45 CFR Section 164.528, Associate shall not provide an accounting to AAA of disclosures: (i) to carry out treatment, payment or health care operations, as set forth in 45 CFR Section 164.506; (ii) to individuals of Protected Information about them as set forth in 45 CFR Section 164.502; (iii) pursuant to an authorization as provided in 45 CFR Section 164.508; (iv) to persons involved in the individual's care or other notification purposes as set forth in 45 CFR Section 164.510; (v) for national security or intelligence purposes as set forth in 45 CFR Section 164.512(k)(2); or (vi) to correctional institutions or law enforcement officials as set forth in 45 CFR Section 164.512(k)(5). Associate agrees to implement a process that allows for an accounting to be collected and maintained by Associate and its agents or subcontractors for at least six (6) years prior to the request, but not before the compliance date of the Privacy Rule. At a minimum, such information shall include: (i) the date of disclosure; (ii) the name of the entity or person who received Protected Information and, if known, the address of the entity or person; (iii) a brief description of Protected Information disclosed; and (iv) a brief statement of purpose of the disclosure that reasonably informs the individual of the basis for the disclosure, or a copy of the individual's authorization, or a copy of the written request for disclosure. In the event that the request for an accounting is delivered directly to Associate or its agents or subcontractors, Associate shall within five (5) days of the receipt of the request forward it to AAA in writing, which will forward such request to CE. It shall be CE's responsibility to prepare and deliver any such accounting requested. Associate shall not disclose any Protected Information except as set forth in Section 2(b) of this Addendum.

i. Governmental Access to Records. Associate shall make its internal practices, books and records relating to the use and disclosure of Protected Information available to the Secretary of the U.S. Department of Health and Human Services (the "Secretary"), in a time and manner designated by the Secretary, for purposes of determining CE's compliance with the Privacy Rule. Associate shall provide to AAA a copy of any Protected Information that Associate provides to the Secretary concurrently with providing such Protected Information to the Secretary. AAA shall subsequently provide such information to CE.

j. Minimum Necessary. Associate (and its agents or subcontractors) shall only request, use and disclose the minimum amount of Protected Information necessary, to the extent practicable, to accomplish the purpose of the request, use or disclosure, in accordance

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with the Minimum Necessary requirements of the Privacy Rule including, but not limited to 45 CFR Sections 164.502(b) and 164.514(d).

k. Data Ownership. Associate acknowledges that Associate has no ownership rights with respect to the Protected Information.

l. Retention of Protected Information. Notwithstanding Section 4(d) of this Addendum, Associate and its subcontractors or agents shall retain all Protected Information throughout the term of this Contract and shall continue to maintain the information required under Section 2(h) of this Addendum for a period of six (6) years after termination of the Contract.

m. Associate's Insurance. Associate shall maintain casualty and liability insurance to cover loss of PHI data and claims based upon alleged violations of privacy rights through improper use or disclosure of PHI. All such policies shall meet or exceed the minimum insurance requirements of the Contract (e.g., occurrence basis, combined single dollar limits, annual aggregate dollar limits, additional insured status and notice of cancellation).

n. Notification of Breach. During the term of this Contract, Associate shall notify AAA within twenty-four (24) hours of any suspected or actual breach of security, intrusion or unauthorized use or disclosure of PHI and/or any actual or suspected use or disclosure of data in violation of any applicable federal or state laws or regulations. Associate shall take (i) prompt corrective action to cure any such deficiencies and (ii) any action pertaining to such unauthorized disclosure required by applicable federal and state laws and regulations.

o. Audits, Inspection and Enforcement. Within ten (10) days of a written request by CE, Associate and its agents or subcontractors shall allow CE or AAA to conduct a reasonable inspection of the facilities, systems, books, records, agreements, policies and procedures relating to the use or disclosure of Protected Information pursuant to this Addendum for the purpose of determining whether Associate has complied with this Addendum; provided, however, that: (i) Associate and CE shall mutually agree in advance upon the scope, timing and location of such an inspection; (ii) CE shall protect the confidentiality of all confidential and proprietary information of Associate to which CE has access during the course of such inspection; and (iii) CE shall execute a nondisclosure agreement, upon terms mutually agreed upon by the parties, if requested by Associate. The fact that CE inspects, or fails to inspect, or has the right to inspect, Associate's facilities, systems, books, records, agreements, policies and procedures does not relieve Associate of its responsibility to comply with this Addendum, nor does CE's (i) failure to detect or (ii) detection, but failure to notify Associate or require Associate's remediation of any unsatisfactory practices, constitute acceptance of such practice or a waiver of CE's enforcement rights under the Contract.

p. Safeguards During Transmission. Associate shall be responsible for using appropriate safeguards to maintain and ensure the confidentiality, privacy and security of Protected Information transmitted to AAA pursuant to the Contract, in accordance with the standards and requirements of the Privacy Rule, until such Protected Information is received by AAA, and in accordance with any specifications set forth in Attachment A.

q. Restrictions and Confidential Communications. Within ten (10) business days of notice by CE of a restriction upon uses or disclosures or request for confidential communications pursuant to 45 C.F.R. 164.522, Associate will restrict the use or disclosure of

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an individual's Protected Information, provided Associate has agreed to such a restriction. Associate will not respond directly to an individual's requests to restrict the use or disclosure of Protected Information or to send all communication of Protect Information to an alternate address. Associate will refer such requests to the CE so that the CE can coordinate and prepare a timely response to the requesting individual and provide direction to Associate.

3. Obligations of AAA.

a. Safeguards During Transmission. AAA shall be responsible for using appropriate safeguards consistent with applicable law to maintain and ensure the confidentiality, privacy and security of PHI transmitted to Associate pursuant to this Contract, in accordance with the standards and requirements of the Privacy Rule, until such PHI is received by Associate, and in accordance with any specifications set forth in Attachment A.

b. Notice of Changes. AAA shall provide Associate with a copy of any notices of changes that it receives from the State pursuant to the State Addendum, including the following: 1) notice of privacy practices produced in accordance with 45 CFR Section 164.520, as well as any subsequent changes or limitation(s) to such notice, to the extent such changes or limitations may effect Associate's use or disclosure of Protected Information; 2) any changes in, or revocation of, permission to use or disclose Protected Information, to the extent it may affect Associate's permitted or required uses or disclosures; and 3) to the extent that it may affect Associate's permitted use or disclosure of PHI, any restriction on the use or disclosure of Protected Information that CE has agreed to in accordance with 45 CFR Section 164.522. CE may effectuate any and all such notices of non-private information via posting on CE's web site. Associate shall monitor CE's designated web site for notice of changes to CE's HIPAA privacy policies and practices.

4. Termination.

a. Material Breach. In addition to any other provisions in the Contract regarding breach, a breach by Associate of any provision of this Addendum, as determined by AAA, shall constitute a material breach of this Contract and shall provide grounds for immediate termination of this Contract by AAA pursuant to the provisions of the Contract covering termination for cause, if any. If the Contract contains no express provisions regarding termination for cause, the following terms and conditions shall apply:

(1) Default. If Associate refuses or fails to timely perform any of the provisions of this Contract, AAA may notify Associate in writing of the non-performance, and if not promptly corrected within the time specified, AAA may terminate this Contract. Associate shall continue performance of this Contract to the extent it is not terminated and shall be liable for excess costs incurred in procuring similar goods or services elsewhere.

(2) Associate's Duties. Notwithstanding termination of this Contract, and subject to any directions from AAA, Associate shall take timely, reasonable and necessary action to protect and preserve property in the possession of Associate in which AAA has an interest.

(3) Compensation. Payment for completed supplies delivered and accepted by AAA shall be at the Contract price. In the event of a material breach under paragraph 4a, AAA may withhold amounts due Associate as AAA deems necessary to protect AAA against loss from third party claims of improper use or disclosure and to reimburse AAA for the excess costs incurred in procuring similar goods and services elsewhere.

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(4) Erroneous Termination for Default. If after such termination it is determined, for any reason, that Associate was not in default, or that Associate's action/inaction was excusable, such termination shall be treated as a termination for convenience, and the rights and obligations of the parties shall be the same as if this Contract had been terminated for convenience, as described in this Contract.

b. Reasonable Steps to Cure Breach. If AAA knows of a pattern of activity or practice of Associate that constitutes a material breach or violation of the Associate's obligations under the provisions of this Addendum or another arrangement and does not terminate this Contract pursuant to Section 4(a), then AAA shall take reasonable steps to cure such breach or end such violation, as applicable. If CE's efforts to cure such breach or end such violation are unsuccessful, AAA shall either (i) terminate the Contract, if feasible or (ii) if termination of this Contract is not feasible, AAA shall report Associate's breach or violation to the Secretary of the Department of Health and Human Services.

c. Judicial or Administrative Proceedings. Either party may terminate the Contract, effective immediately, if (i) the other party is named as a defendant in a criminal proceeding for a violation of HIPAA, the HIPAA Regulations or other security or privacy laws or (ii) a finding or stipulation that the other party has violated any standard or requirement of HIPAA, the HIPAA Regulations or other security or privacy laws is made in any administrative or civil proceeding in which the party has been joined.

d. Effect of Termination.

(1) Except as provided in paragraph (2) of this subsection, upon termination of this Contract, for any reason, Associate shall return or destroy all Protected Information that Associate or its agents or subcontractors still maintain in any form and shall retain no copies of such Protected Information. If Associate elects to destroy the PHI, Associate shall certify in writing to AAA that such PHI has been destroyed.

(2) If Associate believes that returning or destroying the Protected Information is not feasible, Associate shall promptly provide AAA notice of the conditions making return or destruction infeasible. Upon mutual agreement of AAA and Associate that return or destruction of Protected Information is infeasible, Associate shall continue to extend the protections of Sections 2(a), 2(b), 2(c), 2(d) and 2(e) of this Addendum to such information, and shall limit further use of such PHI to those purposes that make the return or destruction of such PHI infeasible.

5. Injunctive Relief.

AAA shall have the right to injunctive and other equitable and legal relief against Associate or any of its subcontractors or agents in the event of any use or disclosure of Protected Information in violation of this Contract or applicable law. Associate acknowledges and agrees that in the event of such impermissible use or disclosure of Protected Information, AAA may seek injunctive relief if: (1) AAA will suffer real, immediate, and irreparable injury which will be prevented by injunctive relief; (2) that AAA has no plain, speedy, and adequate remedy at law; (3) that the granting of a preliminary injunction will promote the public interest in privacy rather than disserve the public interest; (4) that the balance of equities always favors the injunction in such cases; (5) that the injunction will preserve the status quo pending a trial on the merits; and (6) that AAA shall not be required to demonstrate a reasonable probability of success on the merits in order to obtain injunctive relief.

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6. No Waiver of Immunity.
No term or condition of this Contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protection, or other provisions of the Colorado Governmental Immunity Act, C.R.S. 24-10-101 et seq. or the Federal Tort Claims Act, 28 U.S.C. 2671 et seq. as applicable, as now in effect or hereafter amended.

7. Limitation of Liability.
Any limitation of Associate's liability in the Contract shall be inapplicable to the terms and conditions of this Addendum.

8. Disclaimer.
AAA makes no warranty or representation that compliance by Associate with this Contract, HIPAA or the HIPAA Regulations will be adequate or satisfactory for Associate's own purposes. Associate is solely responsible for all decisions made by Associate regarding the safeguarding of PHI.

9. Certification.
To the extent that CE determines an examination is necessary in order to comply with CE's legal obligations pursuant to HIPAA relating to certification of its security practices, CE or its authorized agents or contractors, may, at CE's expense, examine Associate's facilities, systems, procedures and records as may be necessary for such agents or contractors to certify to CE the extent to which Associate's security safeguards comply with HIPAA, the HIPAA Regulations or this Addendum.

10. Amendment.

a. Amendment to Comply with Law.
The parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of this Addendum may be required to provide for procedures to ensure compliance with such developments. This Addendum may be amended upon written notice by AAA to Associate, provided that such amendment is necessary to assure ongoing compliance with the State Addendum, HIPAA, the Privacy Rule and other applicable laws relating to the security or privacy of PHI. The parties understand and agree that CE and AAA must receive satisfactory written assurance from Contractor that Contractor will adequately safeguard all Protected Information. Upon the request of any party, the other party agrees to promptly enter into negotiations concerning the terms of an amendment to this Addendum embodying written assurances consistent with the standards and requirements of HIPAA, the Privacy Rule or other applicable laws. AAA may terminate this Contract upon thirty (30) days written notice in the event (i) Contractor does not promptly enter into negotiations to amend this Contract when requested by CE or AAA pursuant to this Section or (ii) Contractor does not enter into an amendment to this Contract providing assurances regarding the safeguarding of PHI that CE or AAA, in their discretion, deem sufficient to satisfy the standards and requirements of HIPAA and the Privacy Rule.

b. Amendment of Attachment A.
Attachment A may be modified or amended by mutual agreement of the parties in writing from time to time without formal amendment of this Addendum.

11. Assistance in Litigation or Administrative Proceedings.
Associate shall make itself, and any subcontractors, employees or agents assisting Associate in the performance of its obligations under the Contract, available to CE or AAA, at no cost to CE or AAA, to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against AAA, its directors, officers or employees based upon a claimed violation by associate, its subcontractors, employees or agent of HIPAA, the Privacy Rule or other laws relating to security and privacy or PHI covered by this Addendum, except where Associate or its subcontractor, employee or agent is a named adverse party.

12. No Third-Party Beneficiaries.
The Department of Human Services, Division of Aging and Adult Services, is a Third-Party Beneficiary to this Agreement with rights of enforcement and indemnification in the event of any violation of the Contract. Nothing express or implied in this Contract is intended to confer, nor shall anything herein confer, upon any person other than The Department of Human Services, Division of Aging and Adult Services, CE, Associate and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.

13. Interpretation and Order of Precedence.
The provisions of this Addendum shall prevail over any provisions in the Contract that may conflict or appear inconsistent with any provision in this Addendum. Together, the Contract and this Addendum shall be interpreted as broadly as necessary to implement and comply with HIPAA and the Privacy Rule. The parties agree that any ambiguity in this Contract shall be resolved in favor of a meaning that complies and is consistent with HIPAA and the Privacy Rule. This Contract supersedes and replaces any previous separately executed HIPAA addendum between the parties.

14. Survival of Certain Contract Terms.
Notwithstanding anything herein to the contrary, Associate's obligations under Section 4(d) ("Effect of Termination") shall survive termination of this Contract and shall be enforceable by CE as provided herein in the event of such failure to perform or comply by the Associate.

15. Representatives and Notice.

a. Representatives.
For the purpose of the Contract, the individuals identified elsewhere in this Contract shall be the representatives of the respective parties. If no representatives are identified in the Contract, the individuals listed below are hereby designated as the parties' respective representatives for purposes of this Contract. Either party may from time to time designate in writing new or substitute representatives.

b. Notices.
All required notices shall be in writing and shall be hand delivered or given by certified or registered mail to the representatives at the addresses set forth below.
AAA Representative:

Name:	Tim Feld
Title:	HIPAA Compliance Coordinator
Address:	1001 17th Street, Suite 700 Denver, CO 80202

Contractor/Business Associate Representative:

Name: _____

Title: _____

Department/Division: _____

Address: _____

_____

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ATTACHMENT to Exhibit G

This Attachment sets forth additional terms to the HIPAA Business Associate Addendum, which is part of the Contract between DRCOG and Contractor and is effective upon contract execution. This Attachment may be amended from time to time as provided in Section 10(b) of the Addendum.

1. Additional Permitted Uses. In addition to those purposes set forth in Section 2(a) of the Addendum, Associate may use Protected Information as follows:
None except as otherwise directed in writing by DRCOG

2. Additional Permitted Disclosures. In addition to those purposes set forth in Section 2(b) of the Addendum, Associate may disclose Protected Information as follows:
None except as otherwise directed in writing by DRCOG

3. Subcontractor(s). The parties acknowledge that the following subcontractors or agents of Associate shall receive Protected Information in the course of assisting Associate in the performance of its obligations under this Contract:
None except as otherwise directed in writing by DRCOG

4. Receipt. Associate's receipt of Protected Information pursuant to this Contract shall be deemed to occur as follows, and Associate's obligations under the Addendum shall commence with respect to such PHI upon such receipt: Upon the effective date of the contract

5. Additional Restrictions on Use of Data. CE is a Business Associate of certain other Covered Entities and, pursuant to such obligations of CE, Associate shall comply with the following restrictions on the use and disclosure of Protected Information:
As may be directed in writing by DRCOG or the State

6. Additional Terms. [This section may include specifications for disclosure format, method of transmission, use of an intermediary, use of digital signatures or PKI, authentication, additional security of privacy specifications, de-identification or re-identification of data and other additional terms.]
None

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Exhibit H: E-VERIFY FEDERAL CONTRACTOR RULE EMPLOYMENT ELIGIBILITY VERIFICATION

(a) Definitions. As used in this clause—

Commercially available off-the-shelf (COTS) item—

(1) Means any item of supply that is—
   i. A commercial item (as defined in paragraph (1) of the definition at 2.101);
   ii. Sold in substantial quantities in the commercial marketplace; and
   iii. Offered to the Government, without modification, in the same form in which it is sold in the commercial marketplace; and

(2) Does not include bulk cargo, as defined in section 3 of the Shipping Act of 1984 (46 U.S.C. App. 1702), such as agricultural products and petroleum products. Per 46 CFR 525.1(c)(2), "bulk cargo" means cargo that is loaded and carried in bulk onboard ship without mark or count, in a loose unpackaged form, having homogenous characteristics. Bulk cargo loaded into intermodal equipment, except LASH or Seabee barges, is subject to mark and count and, therefore, ceases to be bulk cargo.

Employee assigned to the contract means an employee who was hired after November 6, 1986, who is directly performing work, in the United States, under a contract that is required to include the clause prescribed at 22.1803. An employee is not considered to be directly performing work under a contract if the employee—

(1) Normally performs support work, such as indirect or overhead functions; and
(2) Does not perform any substantial duties applicable to the contract.

Subcontract means any contract, as defined in 2.101, entered into by a subcontractor to furnish supplies or services for performance of a prime contract or a subcontract. It includes but is not limited to purchase orders, and changes and modifications to purchase orders.

Subcontractor means any supplier, distributor, vendor, or firm that furnishes supplies or services to or for a prime Contractor or another subcontractor.

United States, as defined in 8 U.S.C. 1101(a)(38), means the 50 States, the District of Columbia, Puerto Rico, Guam, and the U.S. Virgin Islands.

(b) Enrollment and verification requirements.

(1) If the Contractor is not enrolled as a Federal Contractor in E-Verify at time of contract award, the Contractor shall—
   i. Enroll. Enroll as a Federal Contractor in the E-Verify program within 30 calendar days of contract award;
   ii. Verify all new employees. Within 90 calendar days of enrollment in the E-Verify program, begin to use E-Verify to initiate verification of employment eligibility of all new hires of the Contractor, who are working in the United States, whether or not assigned to the contract, within 3 business days after the date of hire (but see paragraph (b)(3) of this section); and
   iii. Verify employees assigned to the contract. For each employee assigned to the contract, initiate verification within 90 calendar days after date of enrollment or within 30 calendar days of the employee's assignment to the contract, whichever date is later (but see paragraph (b)(4) of this section).

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(2) If the Contractor is enrolled as a Federal Contractor in E-Verify at time of contract award, the Contractor shall use E-Verify to initiate verification of employment eligibility of—

i. All new employees.

(A) Enrolled 90 calendar days or more. The Contractor shall initiate verification of all new hires of the Contractor, who are working in the United States, whether or not assigned to the contract, within 3 business days after the date of hire (but see paragraph (b)(3) of this section); or

(B) Enrolled in less than 90 calendar days. Within 90 calendar days after enrollment as a Federal Contractor in E-Verify, the Contractor shall initiate verification of all new hires of the Contractor, who are working in the United States, whether or not assigned to the contract, within 3 business days after the date of hire (but see paragraph (b)(3) of this section); or

ii. Employees assigned to the contract. For each employee assigned to the contract, the Contractor shall initiate verification within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever date is later (but see paragraph (b)(4) of this section).

(3) If the Contractor is an institution of higher education (as defined at 20 U.S.C. 1001(a)); a State or local government or the government of a Federally recognized Indian tribe; or a surety performing under a takeover agreement entered into with a Federal agency pursuant to a performance bond, the Contractor may choose to verify only employees assigned to the contract, whether existing employees or new hires. The Contractor shall follow the applicable verification requirements at (b)(1) or (b)(2), respectively, except that any requirement for verification of new employees applies only to new employees assigned to the contract.

(4) Option to verify employment eligibility of all employees. The Contractor may elect to verify all existing employees hired after November 6, 1986, rather than just those employees assigned to the contract. The Contractor shall initiate verification for each existing employee working in the United States who was hired after November 6, 1986, within 180 calendar days of—

i. Enrollment in the E-Verify program; or

ii. Notification to E-Verify Operations of the Contractor's decision to exercise this option, using the contact information provided in the E-Verify program Memorandum of Understanding (MOU).

(5) The Contractor shall comply, for the period of performance of this contract, with the requirements of the E-Verify program MOU.

i. The Department of Homeland Security (DHS) or the Social Security Administration (SSA) may terminate the Contractor's MOU and deny access to the E-Verify system in accordance with the terms of the MOU. In such case, the Contractor will be referred to a suspension or debarment official.

ii. During the period between termination of the MOU and a decision by the suspension or debarment official whether to suspend or debar, the Contractor is excused from its obligations under paragraph (b) of this clause. If the suspension or debarment official determines not to suspend or debar the Contractor, then the Contractor must reenroll in E-Verify.

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(c) Web site. Information on registration for and use of the E-Verify program can be obtained via the Internet at the Department of Homeland Security Web site: http://www.dhs.gov/E-Verify.

(d) Individuals previously verified. The Contractor is not required by this clause to perform additional employment verification using E-Verify for any employee—

(1) Whose employment eligibility was previously verified by the Contractor through the E-Verify program;
(2) Who has been granted and holds an active U.S. Government security clearance for access to confidential, secret, or top secret information in accordance with the National Industrial Security Program Operating Manual; or
(3) Who has undergone a completed background investigation and been issued credentials pursuant to Homeland Security Presidential Directive (HSPD)-12, Policy for a Common Identification Standard for Federal Employees and Contractors.

(e) Subcontracts. The Contractor shall include the requirements of this clause, including this paragraph (e) (appropriately modified for identification of the parties), in each subcontract that—

(1) Is for—(i) Commercial or noncommercial services (except for commercial services that are part of the purchase of a COTS item (or an item that would be a COTS item, but for minor modifications), performed by the COTS provider, and are normally provided for that COTS item); or (ii) Construction;
(2) Has a value of more than $3,000; and
(3) Includes work performed in the United States.

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ATTACHMENT A

DENVER REGIONAL COUNCIL OF GOVERNMENTS

ACH Payment Request Form

***Email request to: Accountspayable@drcog.org**

Section 1 Your Company Information:

Company Name: _____ FED ID: _____

Requested by: _____ Telephone Number: _____

Email address(s) (this is for payment notifications): _____

_____

Section 2 Bank Information*:

Name of Financial Institution: _____

Routing Number: _____

Account Number: _____

ACH Information: By submitting this form, you authorize DRCOG to initiate ACH transactions to the account noted above.

***Please include a voided check or official bank letter with this form.**

For Internal Use Only

Input in GP: _____ _____

Prenote completed: _____ Verified by: _____

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Al Peterson, Engineer IV

DESCRIPTION: Acceptance of this Drainage Easement from Jadeco Holdings, LLC Whose Address is 9509 Titan Park Circle, Littleton, CO 80125. Douglas County Project Number DV2025-075.

SUMMARY: This Drainage Easement encloses all onsite storm sewer structures associated with this lot.

This easement will give the County the right, but not the obligation, to enter the easement property in the event the owner fails to properly maintain the drainage structure. This easement is being dedicated to the County at no cost to the County.

RECOMMENDED ACTION: Approval of this Drainage Easement

REVIEW:

Kristina Mann	Approve	6/26/2026
Jeff Garcia	Escalated	7/3/2026
Amy Williams	Escalated	7/7/2026
Christy Gordon	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
DC - Drainage Easement - Jadeco Holding LLC - AP 7-14

MEETING DATE: July 14, 2026

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Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

DC - Drainage Easement - Jadeco Holding LLC - AP 7-14

DV25-075

GRANT OF EASEMENT
STORM DRAINAGE

THIS GRANT OF EASEMENT ("Grant") is given this _____ day of _____, 2026, by JADECO HOLDING, LLC ("Grantor"), whose address is 9509 Titan Park Cir. Littleton CO, to THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO ("Grantee"), whose address is 100 Third Street, Castle Rock, Colorado, 80104.

The parties hereby covenant and agree as follows:

1. Easement Property. The "Easement Property" shall mean the real property owned by Grantor and located in the County of Douglas, State of Colorado, more particularly described on **Exhibit A**, attached hereto and incorporated herein, and substantially as depicted on **Exhibit B**, attached hereto and incorporated herein.

2. Consideration. Grantor makes this Grant as a gift without consideration other than the keeping by Grantee of the covenants and agreements herein contained.

3. Grant of Easement. Grantor hereby grants to Grantee, its successors and assigns, a non-exclusive easement ("Easement") on, over, under, through and across the Easement Property for the purpose of accessing, maintaining, and repairing storm water management improvements, including, but not limited to, inlets, pipes, culverts, channels, ditches, hydraulic structures, riprap, detention basins, forebays, micro-pools, and water quality facilities (collectively, the "Facilities") in the event Grantor fails to satisfactorily maintain or repair said Facilities.

4. Maintenance and Repair. The maintenance and repair of the Facilities located on the Easement Property shall be the responsibility of Grantor. In the event such maintenance and repair are not performed by Grantor to the satisfaction of Grantee, then Grantee shall have the right, but not the obligation, to enter said Easement Property after ten (10) days prior written notice to Grantor, unless there is an emergency, in which case Grantee shall give notice as soon as practicable, to perform all necessary work, the cost of which shall be paid by Grantor upon billing. In the event Grantor fails to reimburse Grantee within thirty (30) days after submission of the bill for the costs incurred, Grantee shall have the right to enforce such obligation by appropriate legal action. It is Grantor's responsibility to construct, maintain and repair the Facilities in a manner consistent with all applicable plans approved or accepted by Grantee.

5. Restoration. Grantee agrees that after any maintenance or repair undertaken by Grantee, Grantee shall restore the surface of the Easement Property, as nearly as reasonably possible, to the grade and condition it was in immediately prior to said maintenance or repair.

6. Retained Rights of Grantor. Grantor reserves the right of ownership, use and occupancy of the Easement Property insofar as said ownership, use and occupancy does not impair the rights granted to Grantee in this Grant. Grantee's rights hereunder are non-exclusive, and Grantor shall have the full right and authority to grant other easements or rights to use the Easement Property. It is also understood by Grantee that Grantor may in the future desire to modify and/or eliminate the Facilities. Such a modification and/or elimination shall not be realized until written approval is obtained for said modifications and/or elimination from Grantee. Upon such approval, both the Grantee and Grantor agree to vacate this Easement.

7. Binding Effect. This Grant shall extend to and be binding upon the successors and assigns of the respective parties hereto. The terms, covenants, agreements and conditions in this Grant shall be construed as covenants running with the land.

IN WITNESS WHEREOF, the parties hereto have executed this Grant the day and year first above written.

GRANTOR:

By: Jay Corken

Title: Managing Member

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this 10th day of June, 2026 by Jay Corken as Managing Member of JADE CO HOLDINGS LLC

My commission expires: 8/14/2026.

Witness my hand and official seal.

KATHERINE SORAH
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20144031904
MY COMMISSION EXPIRES AUGUST 14, 2026

Katherine Sorah
Notary Public

GRANTEE:

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS,
STATE OF COLORADO

BY:_____
Chair

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this ____ day of _____, 200___ by _____ Chair of the Board of County Commissioners of the County of Douglas, State of Colorado.

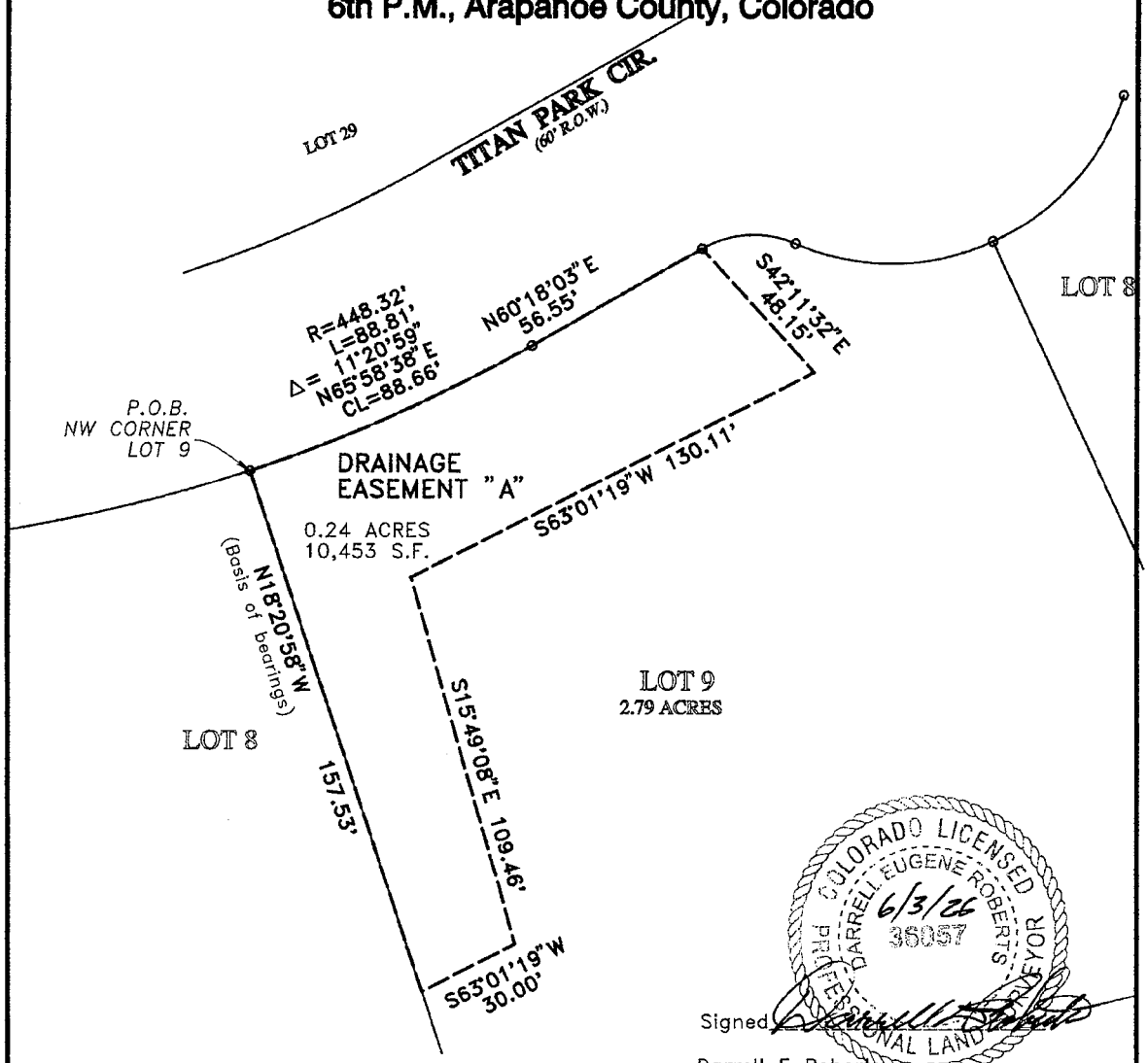
My commission expires:_____

Witness my hand and official seal.

_____
Notary Public

DRAINAGE EASEMENT EXHIBIT A

Lot 9, Titan Road Industrial Park
In Section 28, Township 6 South, Range 68 West, 6th P.M., Arapahoe County, Colorado



COLORADO LICENSED
DARRELL EUGENE ROBERTS
PROFESSIONAL LAND SURVEYOR
6/3/26
35057

Signed _____

Darrell E Roberts
for and on behalf of
David E. Archer & Assoc., Inc.

GRAPHIC SCALE 1"=50'

0 50 100

NOTE:
THIS EXHIBIT DOES NOT REPRESENT A MONUMENTED SURVEY.
IT IS INTENDED ONLY TO DEPICT THE ATTACHED DESCRIPTION.

SCALE: 1"=50'	
DATE: 6-03-26	

Job No. 24-0336

David E. Archer & Associates, Inc.
105 Wilcox Street
Castle Rock, CO 80104
303-688-4642
Wednesday, June 3, 2026 10:56:10 AM

PROJECT: 50\New Files & Storage\Drawings\2024\24-0336\Drainage Easement-DMH.pro

CLOSURE REPORT

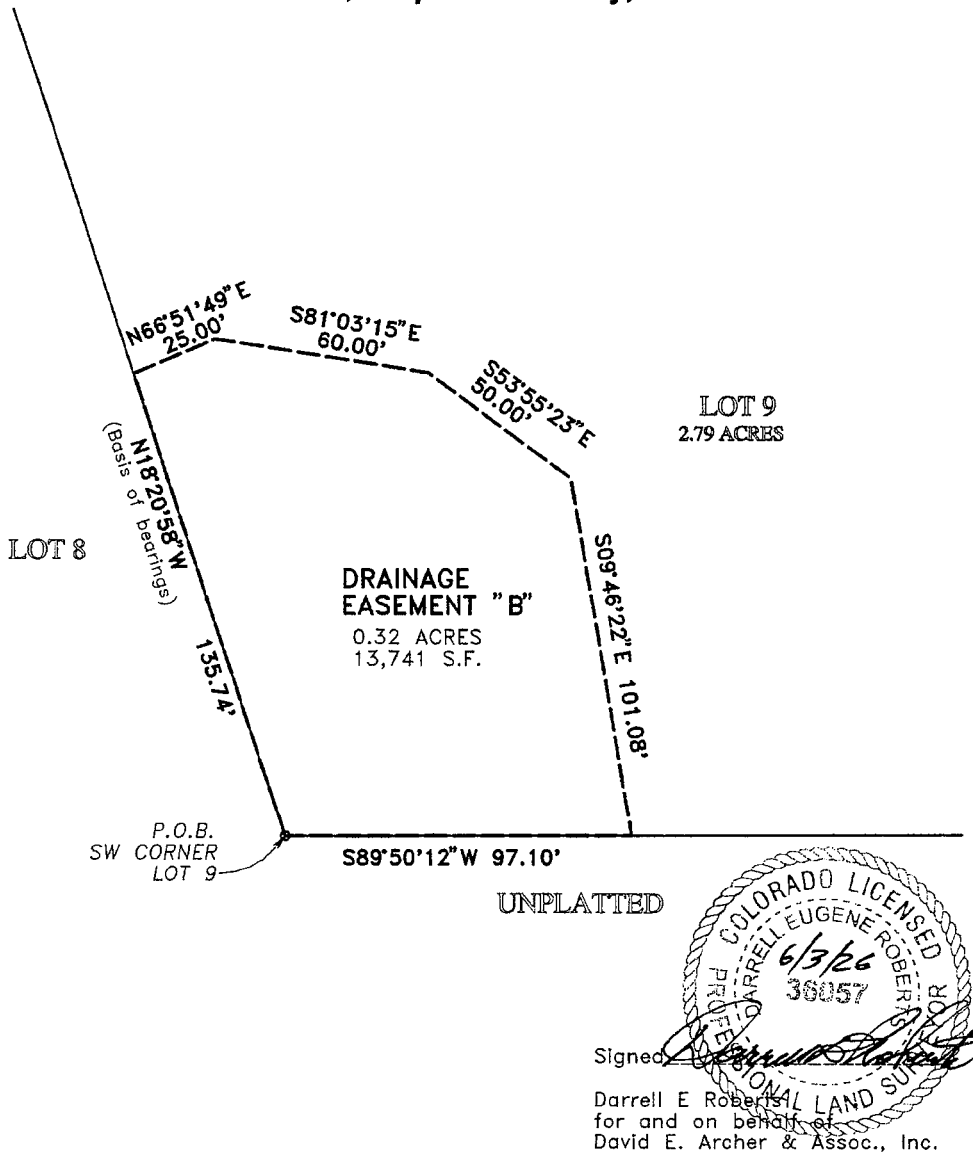
Coordinate values shown are computed based on the rounded bearing and distance, or chord bearing and chord lengths as indicated herein.
Boundary Name:

Point Number	Description	Sta	Northing	Easting	Elevation
77		-0+10.00	1606914.2884	3130304.3925	
S18°20'58"E 157.53 '					
83		1+47.53	1606764.7681	3130353.9847	
N63°01'19"E 30.00 '					
84		1+77.53	1606778.3776	3130380.7202	
N15°49'08"W 109.46 '					
85		2+86.98	1606883.6921	3130350.8816	
N63°01'19"E 130.11 '					
86		4+17.10	1606942.7164	3130466.8331	
N42°11'32"W 48.15 '					
53	PC	4+65.25	1606978.3906	3130434.4946	
S60°18'03"W 56.55 '					
52	PT	5+21.80	1606950.3731	3130385.3731	
	Center Point:	51	1607339.8012	3130163.2547	RP
	Radius:	448.32 '			
	Delta:	11°20'56"	Right		
	Arc Length:	88.80 '			
	Chord Bearing:	S65°58'38"W			
	Chord Length:	88.66 '			
	Middle Ordinate:	2.20 '			
	External:	2.21 '			
	Deg of Curvature:	12°46'48"	Arc Definition		
	Tangent:	44.55 '			
	Curve PI:		1606928.3173	3130346.6878	
77		6+10.60	1606914.2796	3130304.3925	

Closing latitude	= -0.00874
Closing departure	= 0.00003
Closing bearing	= N00°10'37"W
Closing distance	= 0.00874
Total traverse length	= 620.46 (620.60)
Total error of closure	= 1/71002
Error of closure in latitude	= 1/71003
Error of closure in departure	= 1/23004224
Area	= 10452.91 SQ FT
Area	= 0.24 ACRES

DRAINAGE EASEMENT EXHIBIT B

Lot 9, Titan Road Industrial Park
In Section 28, Township 6 South, Range 68 West, 6th P.M., Arapahoe County, Colorado



COLORADO LICENSED
DARRELL EUGENE ROBERTS
6/3/26
38057
PROFESSIONAL LAND SURVEYOR

Signed

Darrell E Roberts
for and on behalf of
David E. Archer & Assoc., Inc.

GRAPHIC SCALE 1"=50'

0 50 100

NOTE:
THIS EXHIBIT DOES NOT REPRESENT A MONUMENTED SURVEY.
IT IS INTENDED ONLY TO DEPICT THE ATTACHED DESCRIPTION.

SCALE: 1"=50'	
DATE: 6-03-26	

Wed Jun 03 15:46:59 2026

Job No. 24-0336

David E. Archer & Associates, Inc.
105 Wilcox Street
Castle Rock, CO 80104
303-688-4642
Wednesday, June 3, 2026 10:18:59 AM

PROJECT: 50\New Files & Storage\Drawings\2024\24-0336\Drainage Easement-DMH.pro

CLOSURE REPORT

Coordinate values shown are computed based on the rounded bearing and distance, or chord bearing and chord lengths as indicated herein.
Boundary Name:

Point Number	Description	Sta	Northing	Easting	Elevation
76		0+00.00	1606503.1528	3130440.7563	
N18°20'58"W	135.74 '				
78		1+35.74	1606631.9909	3130398.0237	
N66°51'49"E	25.00 '				
79		1+60.74	1606641.8140	3130421.0131	
S81°03'15"E	60.00 '				
80		2+20.74	1606632.4839	3130480.2832	
S53°55'23"E	50.00 '				
81		2+70.74	1606603.0404	3130520.6945	
S09°46'22"E	101.08 '				
82		3+71.81	1606503.4272	3130537.8520	
S89°50'12"W	97.10 '				
76		4+68.91	1606503.1504	3130440.7524	

Closing latitude	= -0.00238
Closing departure	= -0.00389
Closing bearing	= N58°35'15"E
Closing distance	= 0.00456
Total traverse length	= 468.92 (468.91)
Total error of closure	= 1/102766
Error of closure in latitude	= 1/197173
Error of closure in departure	= 1/120414
Area	= 13741.18 SQ FT
Area	= 0.32 ACRES

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Ryan Arthur, Community Programs Coordinator

DESCRIPTION: 2026 Master Services Agreement and Scope of Services Agreement with River North LLC for Regional Rideshare Service in the Amount of $1,991,720.00.

SUMMARY: Douglas County has completed the evaluation of applications submitted through the Request for Proposal (RFP) 019-26 to provide Link On Demand (Link) regional rideshare service in Douglas County. This request is for approval of a Master Service Agreement (MSA) between Douglas County and River North Transit LLC, a subsidiary of Via Transportation Inc. (Via), to provide Link service for the next two years. The initial Scope of Service Agreement (SOSA) in the amount of $1,991,720, contained within the MSA, establishes a pilot project to bring Link to the Town of Castle Rock this summer.

RECOMMENDED ACTION: Staff recommends approval of the 2026 MSA and SOSA between the Board of County Commissioners and River North Transit LLC to provide regional rideshare service in the amount of $1,991,720 as it complies with all federal, state and county approval standards.

REVIEW:

Jennifer Eby	Approve	7/2/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026
Jennifer Eby - FYI	Notified - FYI	7/9/2026

ATTACHMENTS:

Cover Page
Staff Report 2026 MSA SOSA 07142026

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ATTACHMENTS:

Staff Report 2026 MSA SOSA 07142026

DOUGLAS COUNTY
COLORADO

Agreement Staff Report

Date:	June 30, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Jennifer L. Eby, AICP, Director of Community Services
CC:	Ryan Arthur, Community Programs Coordinator Allison Cutting, Supervisor, Community Services Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services Janet Herman, P.E. Public Works Director Zeke Lynch, P.E. Assistant Public Works Director, Engineering
Subject:	**2026 Master Services Agreement and Scope of Services Agreement with River North LLC for regional rideshare service in the amount of $1,991,720.**

Board of County Commissioners' Business Meeting **July 14, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

Douglas County has completed the evaluation of applications submitted through the Request for Proposal (RFP) 019-26 to provide Link On Demand (Link) regional rideshare service in Douglas County. This request is for approval of a Master Service Agreement (MSA) between Douglas County and River North Transit LLC, a subsidiary of Via Transportation Inc. (Via), to provide Link service for the next two years. The initial Scope of Service Agreement (SOSA) in the amount of $1,991,720, contained within the MSA, establishes a pilot project to bring Link to the Town of Castle Rock this summer.

II. REQUEST

Staff requests approval of the 2026 MSA and SOSA between the Board of County Commissioners (BCC) and River North Transit LLC to provide regional rideshare service in the amount of $1,991,720.

III. BACKGROUND

The Douglas County Integrated Transit and Multimodal Study, completed in 2025, recommended microtransit service in Douglas County as a strategy to meet the transit and mobility needs of the community. The County partnered with the City of Lone Tree to expand the City's popular and successful Link service into Highlands Ranch in 2025 and portions of the Town of Parker in April 2026. To date Link has delivered over 125,000 trips with a rider rating of 4.9 out of 5 stars.

IV. DISCUSSION

Staff posted RFP 019-26 to provide regional rideshare service through Rocky Mountain E-Purchasing Bid Net system on May 18, 2026. The RFP closed on June 12, 2026 and three proposals were submitted. Staff reviewed and scored each proposal based on the following criteria:

1. Capabilities and qualifications
2. Past performance, relevant experience, and overall safety record

3. Program approach and understanding of critical issues
4. Availability and schedule
5. Integration with existing transit services
6. References
7. Cost of service

River North Transit LLC received the highest score and was determined to have submitted the most qualified proposal at the lowest cost. The MSA establishes the proposed pricing structure to provide Link for the next two years, with up to three additional one-year terms.

Exhibit A contains the initial SOSA and outlines the scope of work and cost to establish a Link pilot program in the Town of Castle Rock. Castle Rock Link will operate under that same service model established in Lone Tree, Highlands Ranch, and Parker. The service will include the entire Town of Castle Rock and neighboring portions of unincorporated Douglas County and overlap with the exiting Lone Tree zone. Link is scheduled to begin operations later this summer.

The cost of the Castle Rock pilot for one year is $1,991,720 and will be funded as follows:

Douglas County	$ 466,720
Town of Castle Rock	$ 400,000
Colorado Department of Transportation	$1,125,000
TOTAL	**$1,991,720**

The County contribution of $466,720 will come from Road and Bridge Sales and Use Tax funds budgeted by the BCC to support transit and mobility programs.

V. RECOMMENDED ACTION

Staff recommends approval of the 2026 MSA and SOSA between the Board of County Commissioners and River North Transit LLC to provide regional rideshare service in the amount of $1,991,720 as it complies with all federal, state and county approval standards.

ATTACHMENTS **PAGE**

2026 Master Services Agreement for Regional Rideshare 3
Exhibit A - 2026 Scope of Services Agreement for Castle Rock Link Pilot Project 12

MASTER SERVICES AGREEMENT (MSA)
RIVER NORTH TRANSIT, LLC

THIS MASTER SERVICES AGREEMENT ("Agreement") is made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **RIVER NORTH TRANSIT, LLC**, a wholly owned subsidiary of Via Transportation, Inc., authorized to do business in Colorado (the "Contractor"). The County and Contractor are sometimes collectively referred to herein as the "Parties" and individually to as a "Party."

RECITALS

WHEREAS, the County advertised Request for Proposals (RFP) #019-26 Douglas County Regional Rideshare Services to expand microtransit services in Douglas County; and

WHEREAS, bids from said advertisement have been received by the County and it has been recommended that a contract for said work be made and entered into with the above-named Contractor who was the responsive, responsible, qualified bidder therefore; and

WHEREAS, the Contractor has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. MASTER AGREEMENT SCOPE: This Agreement shall provide general terms of engagement and obligations between the Parties which shall apply to and control any Scope of Service Agreements (SOSA). The Contractor shall be responsible for the complete and turnkey delivery of services, including all operations, staffing, maintenance, technology, and customer service functions required to perform the services under this Agreement and any applicable SOSA. The SOSA shall later define and be limited to any specific Scope of Work and subsequent financial terms between the Parties.

Specific services provided by Contractor shall be defined by a separate Scope of Services Agreement (SOSA) that shall be approved independently but shall be incorporated by reference and subject to all the provisions of this Agreement. The County may, from time to time, request changes to the scope of services provided in the SOSA. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the Parties, shall be in writing and shall become part of the SOSA upon execution.

2. LINE OF AUTHORITY: Ryan Arthur, Community Programs Coordinator, (the "Authorized Representative") is designated the County representative for administering and clarifying the terms of this agreement for the County.

3. MAXIMUM ALLOWABLE RATE: The County agrees to pay the Contractor for services defined in all subsequent SOSAs according to the Fee and Rate Schedule, Exhibit C attached hereto and incorporated herein, during the Term hereof, in accordance with the terms set forth herein.

4. MAXIMUM AGREEMENT LIABILITY: Any other provisions of this Agreement notwithstanding, in no event shall the County be liable for any payments under this Agreement except as authorized in a fully executed SOSA and any payments stated in the SOSA shall be subject to the following:

> Any other provision of this Agreement notwithstanding and pursuant to Section 29-1-110, C.R.S., any funds appropriated for this Agreement are for the fiscal year in which the SOSA is executed. In no event shall the County be liable for payment under this Agreement for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Agreement nor is anything set forth herein a limitation of liability for Contractor. Any potential expenditure for this Agreement outside the fiscal year of the SOSA or subsequent SOSA is subject to future annual appropriation of funds for any such proposed expenditure.

5. SUSPENSION AND DISBARMENT: The County may not pay any vendor who is suspended or disbarred from receiving federal funds. The Contractor attests by virtue of executing this Agreement that: a) it is not suspended or disbarred at the time services begin or contract execution, b) it has no knowledge of or reason to believe suspension or disbarment is pending or forthcoming, c) it will report within three (3) business days to the County any changes in items a or b; and d) it understands that it may be required to repay all funds received if the County learns the Contractor was suspended or disbarred at any time during service delivery or while under contract, or that the Contractor failed to report any pending or forthcoming suspension or disbarment. The Contractor shall remain eligible for federal funding throughout the term of this Agreement and shall not be listed as excluded in the System for Award Management (SAM.gov).

6. TERM: It is mutually agreed by the Parties that the term of this Agreement shall commence as of 12:01 a.m. on **JULY 14, 2026**, and terminate at 11:59 p.m. on **JULY 31, 2028**. This Agreement and any SOSA executed that references this Agreement shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term. The County may choose to extend the term of this Agreement for up to three additional, one-year terms for a total of five years.

7. INVOICING PROCEDURES: Payments shall be made to the Contractor based upon invoices submitted by the Contractor, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Contractor within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Contractor for the specific SOSA. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Contractor's activities and services rendered, as the County deems appropriate to support the payments to the Contractor.

8. COOPERATIVE PURCHASING: Douglas County encourages cooperative purchasing in an effort to assist other agencies to reduce their cost of bidding and to make better use of taxpayer dollars through volume purchasing. Vendors may, at their discretion, agree to extend the prices and/or terms of the resulting award to other state or local government agencies, school districts, or political subdivisions in the event they would have a need for the same product/service. Usage by any entity shall not have a negative impact on Douglas County in the current term or in any future terms. The vendor must deal directly with any governmental agency concerning the placement of purchase orders/agreements, freight/delivery charges, contractual disputes, invoices, and payments. Douglas County shall not be liable for any costs or damages incurred by any other entity.

9. CONFLICT OF INTEREST: The Contractor agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Contractor further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Contractor by placing the Contractor's own interests, or the interest of any party with whom the Contractor has a contractual arrangement, in conflict with those of County.

10. INDEMNIFICATION: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Contractor or any other person or entity whatsoever, for any purpose whatsoever. The Contractor shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the Contractor's gross negligence or willful misconduct; provided, however, that the Contractor need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees. Neither Party will be liable for any indirect, incidental, special, consequential, reliance, or punitive damages or lost or imputed profits or lost data even if advised of the possibility of such damages. Other than with respect to fees paid or payable by the County under the Agreement, each Party's total liability for all claims arising under this Agreement will be limited to direct damages in an amount equivalent to the fees paid or payable to the Contractor with respect to the Contractor services, as applicable, out of which the claim arose during the twelve (12) months immediately preceding assertion of the claim.

11. INDEPENDENT CONTRACTOR: The Contractor is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Agreement, all personnel assigned by the Contractor to perform work under this Agreement shall be and remain at all times, employees of the Contractor for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

12. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The Parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents, and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, or any subsequent agreement subject to this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

13. ASSIGNMENT: The Contractor covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Contractor to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Agreement, or any subsequent agreement subject to this Agreement, and all rights of the Contractor hereunder. The Contractor shall include all applicable federal requirements, including those contained in Exhibit B, in all subcontracts and shall ensure compliance by all subcontractors.

14. COUNTY REVIEW OF RECORDS: The Contractor agrees that, upon request of the Authorized Representative, at any time during the term of this Agreement, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Agreement, or any subsequent agreement subject to this Agreement, for the purpose of making an audit, examination or excerpts. The Contractor shall maintain such records until the expiration of three (3) years following the end of the term of this Agreement. Such records shall also be made available to the Federal Transit Administration and any authorized federal representatives.

15. OWNERSHIP OF DOCUMENTS: Specifications, drawings, guidelines and any other documents prepared by the Contractor in connection with this Agreement, or any subsequent agreement subject to this Agreement, and required to be provided as a deliverable, shall be the property of the County, except for documentation identified as the Contractor's pre-existing intellectual property.

16. ASSIGNMENT OF COPYRIGHTS: The Contractor assigns to the County the copyrights to all works prepared under this Agreement and required to be provided as a deliverable under this Agreement, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Contractor waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

17. TERMINATION: Notwithstanding anything to the contrary in this exhibit or any agreement thereof, the Parties agree not to terminate for convenience within the first (6) six months of the respective SOSA. Any such termination of the MSA or a SOSA shall require written notice to the Contractor of such termination and specifying the effective date thereof, which notice shall be given at least ninety (90) days before the effective date of such termination

for cause or convenience. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor pursuant to this Contract shall become the County's property. The Contractor shall be entitled to receive compensation in accordance with this Agreement with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Contractor shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Contractor.

18. NOTICES: Notices concerning termination of this Agreement or for any SOSA referencing this Agreement, notices of alleged or actual violations of the terms or provisions of this Agreement, or any referencing SOSA, and all other notices shall be made as follows:

by the Contractor to:	Department of Community Services Attn: Ryan Arthur, Community Programs Coordinator 100 Third Street, 2nd Floor Castle Rock CO 80104 Ph: (303) 660-7460 Email: rarthur@douglasco.gov
with a copy to:	Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104 Ph: (303) 660-7414 Email: attorney@douglasco.gov
and by the County to:	River North Transit LLC Attn: Alex Lavoie 114 5th Avenue, Floor 17 New York, NY 10011 Ph: (888) 501-7501 Email: alex@ridewithvia.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via email, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The Parties may from time to time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

19. NONDISCRIMINATION: In connection with the performance of work under this Agreement, the Contractor agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

20. GOVERNING LAW; VENUE: This Agreement shall be deemed to have been made in and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Contractor expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

21. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Agreement by the Contractor shall comply with all applicable laws, rules, regulations, and codes of the United States and the State of Colorado. The Contractor shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Agreement. The Contractor shall comply with all applicable Federal Transit Administration (FTA) requirements, including those contained in Exhibit B – Federal Certifications and Assurances, which are incorporated herein by reference and made part of this Agreement.

22. SEVERABILITY: In the event any of the provisions of this Agreement are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either Party fail to enforce a specific term of this Agreement it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

23. NO THIRD PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Agreement and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person under such Agreement.

24. ADVERTISING AND PUBLIC DISCLOSURE: The Contractor may include reference to this Contract in a broad description of the services provided. Outside of this broad description, the Contractor shall not include any detailed discussion of clients or cases served under this Contract in any advertising or public relations materials without first obtaining the written approval of the Douglas County Director of Communication and Public Affairs. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, the Assistant County Manager, and the Board of County Commissioners.

25. HEADINGS; RECITALS: The headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. The Recitals to this Agreement are incorporated herein by this reference.

26. ENTIRE AGREEMENT: The Parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent, or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes, or modifications to this Agreement, except those which are expressly reserved herein to the

Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Agreement.

27. CONFLICT WITH EXHIBITS: If any Exhibit to this Agreement conflicts with the express terms of the Agreement proceeding the Parties signatures, for the purpose of interpretation and enforcement the express terms of the Agreement are superior, supersede, and prevail.

28. INSURANCE: The Contractor shall be required to maintain the insurance requirements provided in each SOSA executed under this MSA. The Contractor shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Contractor's insurance coverage during the term of this Agreement.

29. CONFIDENTIALITY OF INFORMATION: Both Parties understand and agree that data, materials, and information disclosed by a Party to the other Party may contain confidential, trade secret and/or protected information. To the extent permitted by law and except as required by the Open Records Act, each Party covenants that data, material, and information gathered, based upon or disclosed for the purpose of this Agreement, will not be disclosed to or discussed with third parties without prior written consent of the disclosing Party.

30. DATA SECURITY and COMPLIANCE WITH C.R.S. §§ 6-1-713, 6-1-713.5 AND 6-1-716 REGARDING PROTECTIONS FOR CONSUMER DATA PRIVACY: The Parties shall comply with all relevant provisions of the Colorado Revised Statues regarding Protections for Consumer Data Privacy. Specifically, C.R.S. §§ 6-1-713, 6-1-713.5, and 6-1-716 requiring the Disposal of personal identifying documents, Protection of personal identifying information, and Notification of security breach. In addition, the Contractor shall: a) employ acceptable security standards; and b) promptly notify the County of any breach of data containing personal identifiable information as defined in the Colorado Revised Statutes

32. DISPUTES: Without limiting, or diminishing in any way, the County's ability to cancel in accordance with this or any subsequent agreement subject to this Agreement, should any disputes arise with respect to this Agreement or referencing SOSA, the Parties agree to act immediately to resolve such disputes. Time is of the essence in the resolution of disputes. Both Parties agree to give best efforts to resolve disputes amicably whenever possible. As such, the Parties will try to resolve disputes at the lowest level possible, starting with each Party's Authorized Representative. Disputes may be elevated when appropriate to higher level decision makers if and as deemed appropriate under the circumstances. The Parties agree that, the existence of a dispute notwithstanding, each Party will continue without delay to carry out all of its respective responsibilities under this Agreement that are not affected by the dispute. In the event the grievance cannot be resolved to the mutual satisfaction of the Parties within a mutually agreed upon timeframe, the Parties may mutually agree to submit the dispute to mediation. The County may withhold payments on disputed items pending resolution of the dispute. The unintentional non-payment by the County to the Contractor of one or more invoices not in dispute in accordance with the terms of this Agreement will not be cause for Contractor to terminate this Agreement.

33. FORCE MAJEURE: No Party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party such as, but not limited to, weather conditions, acts of God, strikes, work stoppages, unavailability of or delay in receiving labor or materials, faults by contractors, subcontractors, utility companies or third parties, fire or other casualty or action of government authorities.

34. PRIORITY OF PROVISIONS: In the event that any terms of this Agreement and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

1st	Applicable federal requirements, including Federal Transit Administration (FTA) requirements, whether or not expressly included in this Agreement
2nd	This Agreement, Sections 1 through 34
3rd	Exhibit A - SOSA and subsequent agreements
4th	Exhibit B - Federal Certification and Assurance
5th	Exhibit C - Fee and Rate Schedule
6th	Request for Proposal (#0019-26)
7th	Response to Request for Proposals

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IN WITNESS WHEREOF, the County and the Contractor have executed this Agreement as of the above date.

RIVER NORTH TRANSIT, LLC

BY: _____
Name, Title

DATE: _____

Signature of Notary Public Required:

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2026, by _____.

Witness my hand and official seal

_____
Notary Public

My commission expires: _____

EXHIBIT A
SCOPE OF SERVICES AGREEMENT 2026-2027
RIVER NORTH TRANSIT, LLC

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into this day of 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **RIVER NORTH TRANSIT, LLC** , authorized to do business in Colorado (the "Contractor"). The County and Contractor are sometimes collectively referred to herein as the "Parties" and individually to as a "Party."

RECITALS

WHEREAS, the County has an active Master Services Agreement dated _____ , 2026, (the "MSA") with the Contractor to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County is undertaking certain activities to provide public services; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.

2. **SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by Contractor. The Contractor shall be responsible for the complete delivery of the services described in Exhibit 1, including all operations, staffing, maintenance, technology, customer service, and coordination necessary to meet the requirements of this SOSA.

3. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is ONE MILLION NINE HUNDRED NINETY-ONE THOUSAND SEVEN HUNDRED TWENTY AND 00/100 DOLLARS ($1,991,720.00) for the Term. Payment terms are as described in Exhibit 2. The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

   Federal rule prohibits entities from supplanting, i.e., replacing or substituting, state or local funds with federal funds. Therefore, if the Contractor is already receiving state or local funds for a specific purpose described in Exhibit 1, the Contractor attests by virtue

of executing this SOSA that they will not now use payments made under this Contract (which include federal funds) to cover costs related to those services that were previously covered by state or local funds. Federal funds may be used to supplement existing state or federal funds, but not replace them.

Invoices shall be submitted in a format acceptable to the County and consistent with applicable Federal Transit Administration (FTA) requirements, as applicable. The Contractor shall provide sufficient supporting documentation to substantiate all costs, including operating, administrative, and any optional service costs. The County reserves the right to request additional documentation as necessary to support invoiced amounts.

4. **REPORTING REQUIREMENTS:** The Contractor shall provide all reporting necessary to support County oversight and compliance with applicable requirements. Reporting shall include operational, financial, and performance data sufficient to support Federal Transit Administration (FTA) compliance and National Transit Database (NTD) reporting, as applicable. Reports shall be submitted in a format and frequency acceptable to the County. The County reserves the right to modify reporting requirements as necessary to ensure compliance with applicable federal or program requirements.

5. **TERM:** It is mutually agreed by the Parties that the term of this SOSA shall commence as of 12:01 a.m. **JULY 14, 2026**, and terminate at 11:59 p.m. on **JULY 30, 2027**. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. **INSURANCE:** The Contractor shall be required to maintain the insurance requirements provided in Exhibit 4, attached hereto and incorporated herein by reference. The Contractor shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Contractor's insurance coverage during the term of this Agreement.

7. **HEADINGS; RECITALS:** The headings contained in this SOSA are for reference purposes only and shall not in any way affect the meaning or interpretation of this SOSA. The Recitals to this SOSA are incorporated herein.

8. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

(Remainder of Page Intentionally Blank)

IN WITNESS WHEREOF, the County and the Consultant have executed this Contract as of the above date.

RIVER NORTH TRANSIT, LLC

BY: _____

Printed Name: _____

Title: _____

DATE: _____

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS:

APPROVED AS TO CONTENT:

GEORGE TEAL, Chair **Date**

DOUGLAS J. DEBORD **Date**
County Manager

ATTEST

HAYLEY HALL **Date**
Clerk to the Board

JENNIFER L. EBY **Date**
Director of Community Services

APPROVED AS TO FISCAL CONTENT:

APPROVED AS TO LEGAL FORM:

CHRISTIE GUTHRIE **Date**
Director of Finance

ARIELLE J. DENIS **Date**
Assistant County Attorney

APPROVED AS TO INSURANCE REQUIREMENTS:

MEGAN DATWYLER **Date**
Risk Manager

Exhibit 1

In accordance with the Master Services Agreement ("Agreement"), the Contractor shall provide services on behalf of the County to effectuate the delivery of the microtransit project, with technology and technology-enabled integration services (the "**Project**"). The Contractor will provide fleet managers, vehicle suppliers, driver partners, background check providers, customer service support agencies, a payment processor, and insurance brokers and underwriters.

The following are priorities for microtransit services in Castle Rock:

- Passenger safety: all patrons must feel safe for the service to be successful, particularly of the older adult, youth, and vulnerable populations.
- Interoperability with Link on Demand microtransit.
- Connections to commercial areas across the region for both employment and shopping
- Connections to local schools, parks, and recreation centers, local hospitals and medical centers, social and human services, bus and light rail
- Trips that are competitive in trip time and cost to a single-occupancy vehicle

The Contractor's Services shall include:

- Pooled ride real time microtransit/regional rideshare dynamic outing and service design management including, but not limited to, virtual stops, fixed stops, trip demand, zone-based vehicle assignment/dispatch, and ADA trip requests.

- Localization of a proprietary cloud-based dynamic vehicle routing and real-time passenger aggregation system;
- Access to the Via mobile rider application (available for iOS and Android) for individuals using the County's service ("**Riders**") to reserve and pay for rides through a smartphone;
- Access to reservations through a dedicated phone line for Riders who do not have access to a smartphone;
- Access to the Via mobile driver application for drivers to route and service rides through a smartphone or tablet;
- Established relationships with a vehicle rental company ("**Vehicle Partner**") for access to rental vehicles and independent contractor driver partners ("**Driver Partners**") for transportation services;
- Accompanying technical and operational support service;
- Marketing and outreach initiatives as described herein; and
- Data sharing and reporting as described herein.

Completion or Termination of Project

Upon service completion or termination of the Project, the Contractor will have 90 calendar days, or an earlier date as agreed upon by the parties, to submit to the County all final performance reports, a certification of expenses incurred that implement the Agreement, and the necessary audit reports of the Agreement.

Service Parameters

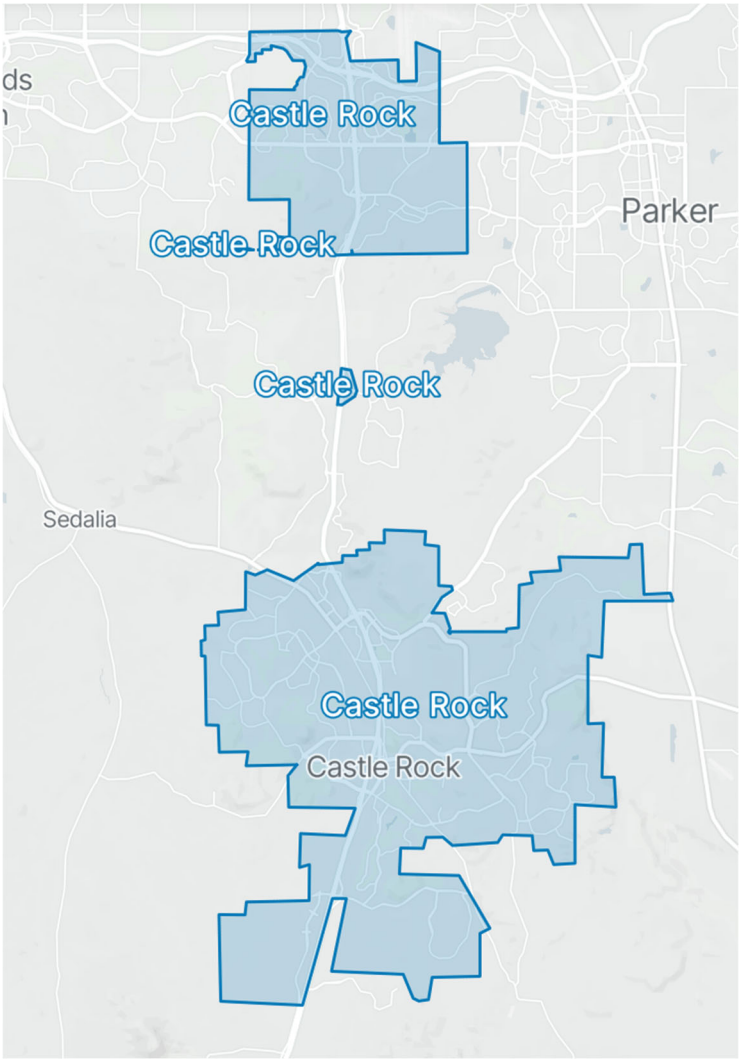
The Contractor shall provide access to a platform service (the "**Platform**") through which Riders will be able to reserve and pay for rides on a shared and on-demand basis and dedicated vehicles will be offered by the Vehicle Provider to Driver Partners on a rental basis.

- **Geographic Coverage Zone**: Approximately 54 square mile zone covering the incorporated borders for the Town of Castle Rock, the current Central Zone for Link on Demand in the City of Lone Tree, the Castle Pines Park-n-Ride located off Castle Pines Parkway and certain unincorporated areas of Douglas County as indicated in the service map below.

- **Vehicle Hours**: The Contractor estimated that serving the zone will require 29,000 vehicle hours. Performance metrics should be included in reports by the Contractor with the County's Project Manager as set forth in Exhibit 3.

- **Service Days/Hours**: Monday - Thursday (7AM - 7PM), Friday (7AM - 10PM), and Saturday (10AM – 10PM).

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- **App**: The Contractor shall provide a fully tested smartphone app interface to allow passengers to reserve and schedule microtransit trips. Beta versions are not allowed and the fully tested smartphone app interface must be publicly available to both iPhone and Android users, meeting ADA accessibility requirements. The App shall allow passengers to:
    - See the microtransit service zone and available vehicles on a map interface.
    - Rate drivers and service quality.
    - See information on the requested vehicle and driver prior to reserving a trip or pick up, including ability to see the estimated time of pick up at requested departure location and estimated time of arrival at requested destination.
    - Indicate if they need an ADA-accessible vehicle.
    - Indicate group size and specify if any children are in the group.
    - View real time audio/visual directions and notifications for drivers.
    - Create a passenger profile that identifies special needs of the rider in terms of vehicle type or accessibility.

- Upgrade the technology for current and future app users, as becomes available.
- Brand with the County service name and logo.
- View the address and name of business when making a reservation.
- Have easy passenger directions to a virtual stop or pickup point (for example, nearby cross street).
- Reserve trips in advance.

- **Phone**: At all times in which the microtransit service is operating, the Contractor shall provide access to microtransit passengers without a smartphone through a dispatch phone number.

- **Website**: The Contractor shall provide a website to showcase the service, communicate any service changes, and provide a reservation option for those who may not be able to use the App or call-in options to request microtransit trips.

- The Contractor will provide sufficient driver personnel, administrative staff, and call center/dispatch staff necessary to operate the microtransit/regional rideshare service. All staff must be properly screened, trained, licensed, and monitored, according to applicable federal, state, and local laws and ordinances.

The Contractor will conduct appropriate background checks, and drug and alcohol testing pursuant with 29 CFR Part 40 which lists required procedures for conducting workplace drug and alcohol testing for the Federally regulated transportation industry and 49 CFR Part 655 for the prevention of alcohol misuse and prohibited drug use in transit operations. To ensure the safety of at-risk adults, the Contractor will request background checks from the Adult Protective Services (APS) data system (called CAPS) to minimize the potential of employing persons with a history of mistreating at-risk adults. A reasonable number of drivers needed to provide ADA accessible trips shall be trained and certified to provide wheelchair service. Drivers shall be familiar with the service area and/or be given adequate time and training prior to implementing service.

- **Rider Fare**: The rider fare will be **$0**. During the duration of the Project, rider fare may be amended by mutual agreement between the parties.

- **Rider Payment**: The Contractor shall ensure acceptance of Rider payment through the app via credit cards and pre-paid debit cards.

- **Vehicle Fleet**: The Contractor shall provide the necessary vehicles to operate the microtransit service and be responsible for vehicle fueling, storage, appropriate licensing, preventative maintenance, cleaning twice weekly inside and out, and unscheduled maintenance of said vehicles, according to industry norms and best practices. Vehicles must be no more than four years old and must be set up for passenger service. Conversions from

freight vehicles will not be allowed. For safety, vehicles shall be outfitted with GPS, AVL, and CCTV for vehicle routing, vehicle tracking, and vehicle monitoring/recording onboard activities. The Contractor shall propose additional safety measures that they have found successful in other similar programs.

The cost of the fleet reflects the in-service and spare vehicles necessary to meet service demands. Initial service offering is planned to include a fleet of gasoline powered and hybrid vehicles. The Contractor shall highlight the pros, cons, and additional considerations of alternate fuel and electric vehicles.

The Contractor's vehicle fleet shall include a necessary number of branded, licensed, and insured vehicles, including Wheelchair Accessible Vehicles (WAVs), to provide adequate service to the public according to this scope of services. The Contractor's vehicle fleet shall be made available to independent contractor Driver Partners who will gain access to these vehicles after registering on the Platform. If the Contractor's vehicle fleet is not sufficient to meet service requirements for any reason, the Contractor has the flexibility to (1) supplement the fleet with a temporary fleet that would include other makes and models, and/or (2) allow for Driver Partners to drive their own personal vehicles, to be deployed for temporary short-term periods, as necessary, to increase the supply of vehicle hours. If Driver Partners are to drive their own personal vehicles, the Contractor will provide magnets for personal vehicles to indicate to the public that these drivers are a part of the Project. The magnets will have similar branding used for the regular fleet to place on the exterior and both sides of personal vehicles.

All vehicles utilized to provide service under this Agreement shall remain under the ownership, lease, or operational control of the Contractor unless otherwise approved in writing by Douglas County. To the extent the scope of services, funding structure, vehicle ownership structure, or applicable federal requirements change during the term of the Agreement, Douglas County reserves the right to require compliance with any additional Federal Transit Administration (FTA) rolling stock, Buy America, vehicle testing, audit, or related federal requirements determined to be applicable.

- **ADA**: Transit fleet shall include enough ADA accessible vehicles that any passenger using a mobility device such as a wheelchair or walker can have that trip fulfilled in the equivalent timeframe to that of a passenger without a mobility device.

- **Third Parties**: The Contractor shall accept and work with any third-party service providers that the County may need to contract with to improve the transit service. The Contractor shall investigate integrating transit trip planning with RTD, CDOT Bustang, Google Maps, and any other relevant transit providers.

- **Compliance**: The Contractor shall comply with all applicable local, state, and federal rules, requirements, certifications, clauses, and circulars. With the cooperation and assistance of the County, the Contractor shall ensure the execution of all necessary registrations and licensing required to perform the Services.

- **Storage**: The parties shall coordinate a storage area or facility within the service area. The Contractor is responsible for storing, maintaining, and fueling the vehicles and housing operations, maintenance, and administration. If the County is able to provide storage on behalf of the Contractor, the Contractor will provide a parking credit of $2,000 per month on each monthly invoice.

- **Service Adjustments**: The Contractor shall allow service adjustments to the transit service including fixed route schedule and routing, microtransit zone, service times, service days, and trip reservation parameters, as necessary to improve service over time. Service adjustments may require budget adjustments that may be discussed and agreed upon by the parties in writing as an amendment to the Contract.

Project Team & Governance

During the Project, the Contractor will be responsible for the integration of all relevant elements of the Project on a continuous basis and designate a project manager for this purpose who will lead the Contractor's Project Team. During the Project, the County will also designate a project manager to be the primary point of contact for the Contractor. The Contractor's Project Manager will be in regular contact with the County's Project Manager through informal and scheduled project meetings.

The Contractor's Project Manager may make day-to-day decisions related to the Services. The Contractor's Project Manager will appoint members to the Project Team to assist in the integration of the various elements of the Project, to include personnel with expertise in service scoping, independent contractor driver outreach and registration to the Platform, fleet maintenance procurement, marketing, and data analytics. The Contractor's Project Manager will have no power to serve notice or amend the Contract or its exhibits.

The Contractor's Project Team will be responsible for executing the following five primary tasks:

Task 1: Program Management and Oversight

- Program management plan including meetings, coordination, and communication.
- Establish a workplan that ensures the program meets the preferred service launch date, including a staffing plan.
- Provide a quality assurance/quality control plan/memo that outlines how the Contractor will proactively manage the operations and ensure the highest quality service possible.

Task 2: Service Design Verification and Refinement

- Analyze, verify, and finalize the proposed service plan and characteristics, in coordination with County staff, based on technology capabilities, costs, and service modeling.
- Make necessary final adjustments to service plan to optimize service delivery.

Task 3: Program Expansion

- Recruit and train all necessary staff ahead of launch.
- Field test of sample trip operations and make any additional service adjustments needed before launch.
- Provide the County's communications team with input on marketing and outreach of service based on previous experience with similar services or industry best practices.
- Participate in launch promotional event.

Task 4: Operation of Service

- Daily service provision of safe and compliant service according to the service plan and associated local, state, and federal requirements.
- Continuous and ongoing service improvements.
- Daily service oversight, management, monitoring, and troubleshooting.
- Crashes, incidents, and complaint investigation and reporting.

Task 5: Assessment and Evaluation

- Support Douglas County oversight activities, FTA compliance reviews, audits, and related documentation requests.
- Regular reporting of key performance metrics and benchmarking of performance, along with associated dashboard, graphics, and data.
- Monthly written reports to the County on Launch Program progress, performance, challenges, and adjustments.
- Quarterly Business Review meetings between the parties.
- Annual Business Review meetings between the parties.
- Service adjustment suggestions and associated service change implementation.

Rider and Driver Partner Support

The Contractor shall ensure the provision of customer service and support for Driver Partners and Riders on issues that arise in connection with use of the Platform.

Following each ride, the Rider will be prompted to submit a ride rating with feedback in the app. If an issue arises for a Rider or Driver Partner before, during, or after a ride, these parties will be able to reach customer support staff by phone, or by submitting an email ticket, which will be replied to promptly by such customer support staff through Via's global consolidated queues.

Branding

The Project, including the rider app will be co-branded as "powered by Via". The "powered by Via" banner must be used only in the exact format provided by the Contractor and will be prominent on all assets promoting the Project, including (but not limited to) printed collateral, digital materials, websites, and any vehicle wraps. The "powered by Via" banner will have equal prominence on all marketing materials to any additional partner logos or trademarks. The Contractor may provide pre-approved brand assets and guidelines that must be complied with in all marketing communications distributed by the County.

All County-developed content that pertains to Via's brand, technology, and operations must be reviewed and approved in writing (i.e. email) by the Contractor before distribution with a minimum five business days review time.

Data Security

The Contractor shall identify and implement commercially available data security measures to protect customer personal information, including the use of multifactor authentication if applicable. These measures must comply with applicable local, state, and federal laws and regulations including the County's policies, procedures, regulations, ordinances, and practices.

Data Sharing & Reporting

The Contractor will share data from the Project as set forth in Exhibit 3 (the "Data Sharing & Project Data"). The Data Sharing & Project Data shall be made available in formatted numerical and graphical reports. The information above constitutes proprietary trade secrets of the Contractor and Via and shall be subject to the confidentiality obligations set forth in the Contract.

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Exhibit 2
METHOD OF PAYMENT

The Fees for the Service are outlined below. The Contractor will require the County ongoing monthly fees based on vehicle hours. All regulatory fees related to the service will be charged as a pass-through cost. The Project shall include a fleet of vehicles as described in Exhibit 1, Scope of Services, subject to extension by mutual agreement of the parties on terms to be agreed, including any change in fees. The total amount for this Scope of Services Agreement shall not exceed **ONE MILLION NINE HUNDRED NINETY-ONE THOUSAND SEVEN HUNDRED TWENTY AND 00/100 DOLLARS** ($1,991,720.00)

Fees assume Launch Date occurs within four months of contract signing. If the Launch Date is delayed beyond four months of contract signing, the parties have the option to renegotiate the fees. Ongoing Invoice Fees will be billed payable in advance on the first of the month and as further specified below.

Ongoing Invoice Fees
The County shall be responsible for monthly ongoing fees of **SIXTY-EIGHT AND 68/100 DOLLARS** ($68.68) per vehicle hour (the "**Monthly Subscription Fees**"). A vehicle hour is defined as each hour during which a driver is paid on the Via platform. Notwithstanding the number of vehicle hours incurred per month, the County shall be responsible for a minimum Monthly Subscription Fee of xx dollars and zero cents ($25,000.00) per month (the "**Minimum Monthly Fees**"). The Minimum Monthly Fees shall be payable in advance on the first of the month provided that the first Minimum Monthly Fees shall be due upon execution of this Contract. If the Monthly Subscription Fees for any month exceed the Minimum Monthly Fees paid hereunder, the County shall be responsible for paying such difference (the "**Monthly True-up"**) on a monthly invoice basis. All fees set forth herein shall be payable by the County on a net fifteen basis. If the Contractor does not receive timely payment, the Contractor may charge the maximum monthly interest allowed by law or one percent, whichever is greater, suspend performance and seek cost of collection, including reasonable attorneys' fees.

The Contractor shall provide to the County an invoice statement showing the calculation of the Monthly Subscription Fees incurred based on the actual number of vehicle hours that Driver Partners performed during that month in the form included at the bottom of **Exhibit 2**. The County hereby agrees that the sample invoice form is satisfactory to the County, both in substance and format, and sufficient to process invoicing such that questions regarding invoice or invoice support format will not delay payment to the Contractor. If the County requires additional invoice support, the Contractor will use best efforts to provide it and additional costs may apply.

If changes in applicable federal, state, or local law result in a significant change in the Contractor's costs, the parties may opt to renegotiate the ongoing monthly fees. Should changes in applicable market dynamics result in an increase in the Contractor's cost per hour of ten percent (10%) or more to any of the following categories, compared to costs at the time of

contract signing, the parties may amend the ongoing on-demand vehicle hour rate to cover labor (driver pay), vehicle rental, and fuel.

Should the Contractor elect to adjust the per vehicle hour rate, the Contractor shall provide supporting documentation of the relevant cost increases to the County, and the Contract and/or its exhibits will be amended to reflect the new Fee structure and per vehicle hour rate so that, at the discretion of the County, either:

- The total not-to-exceed contract value is adjusted such that the total not-to-exceed number of vehicle hours remains unchanged, or
- The total not-to-exceed number of vehicle hours is adjusted such that the total not-to-exceed contract value remains unchanged.

Invoicing
The Contractor shall provide monthly invoices on or before the 15th of each month and by email to rarthur@douglasco.gov with line item break out maintenance, operating, and administration costs that make up the contracted hourly cost.

Invoice Sample
CONFIDENTIAL

Invoice

Date

RIVER NORTH TRANSIT, LLC
Via Transportation, Inc.
114 Fifth Ave, Floor 17
New York, NY 10011
United States

Invoice #

Terms Net 30
Due Date
PO #
Billing Period

Bill To
[Partner]
[Address]

Description	Rate	Quantity	Amount
Total Vehicle Hours			

Please make checks payable to:
[ ]
P.O. Box 741093
Chicago, IL 60674-0493

Wire Instructions:
Bank of America, N.A.
New York, NY 10038
Wire Routing #
ACH Routing #

Exhibit 3
DATA SHARING & PROJECT DATA

Authorized Users

The table below sets forth the members of the County's "Core Team" who are designated authorized users of the Via Solution and the Project Data. Any usage beyond the members of the Core Team would be in violation of the confidentiality provisions in the Contract.

Core Team

- Community Services Coordinator, Douglas County, Ryan Arthur
- Community Services Supervisor, Douglas County, Allison Cutting
- Assistant Director of Community Services, Douglas County, Rand Clark
- Transportation Planner, Town of Castle Rock, Tom Reiff

Data Sharing Plan

The Contractor shall provide data to the County for performance tracking and program evaluation. The data shall be available in the Via Operations Center and only available to members of the Core Team identified by the County to require access. Underlying data may not be shared through any other method than the Via Operations Center access. The data is considered trade secret by Via and is subject to the confidentiality and other protective provisions set forth in the Contract.

The Consultant shall share data with the County's Core Team including, but not limited to:

1. How new passengers learned about the service, made available through ad-hoc rider surveys.
2. Passenger counts (per day, per hour, per month, per vehicle).
3. Vehicle miles traveled, average trip length, on-time performance, and out of zone requests.
4. Unique new passenger numbers and statistics on rider retention over time.
5. Cancellation rates and how they may relate to other factors such as wait time (accounting for weather).
6. Trip fulfillment response time (time from when a passenger makes a trip request to when they are picked up), trip origin and destination pairs.
7. Service utilization (passengers per hour) by time of day and day of week.
8. Average distance required to walk from desired pick-up/drop-off locations to actual pick-up/drop-off locations.
9. Customer satisfaction and feedback for improvements.

To protect Via's intellectual property and the privacy of the Riders, the Contractor will provide the following data tables and dashboards in the form of aggregated Via Operations Center reports that shall be provided for the County's access. These reports will be refreshed daily. The reports are aggregated, de-identified, and do not include any personal information of the Riders.

Section A: STANDARD REPORTING SET	
Dashboard	**Data / Graphs provided**
Top Level Service Operations Metrics *Key service metrics filterable by time period*	**Total ride requests**: total number of attempts by riders to reserve a ride (or delivery) from an origin to a destination. **Requests during service hours**: "Total ride requests" made during service hours. **Met Demand**: total number of Ride Requests that received a ride proposal. **Met Demand Rate**: 'Met Demand' out of 'Total ride requests,' as a percentage. **Completed rides**: total number of riders (including additional passengers) successfully transported. **Completed Rides Rate**: 'Completed Rides' out of 'Total ride requests,' as a percentage. **Utilization**: average number of passengers transported per vehicle per hour.
Service Operations Metrics Graphs *Graphs/visualization of key metrics by day, week, month, or specific days of the week*	**Met Demand:** total number of Ride Requests broken out by met demand and rides unable to fulfill. **Detailed Ride Requests Status**: detailed breakdown of the outcome for each Ride Request (e.g., completed, cancelled, no show) **Utilization:** average number of passengers transported per hour by day
Rider Experience *Snapshot of quality of service and rider experience*	*Top Level Metrics* **Average Ride Duration**: average time in minutes from pick-up to drop-off (displayed for completed rides only). **Average Ride Rating:** average ride rating provided by riders (out of 5 stars). **Average Pickup Walking Distance:** walking distance from the origin requested by the rider to the actual pickup location assigned. *Rider Experience Graphs (filterable by day, week, month)* Average Ride Duration, Distance, Rating, and Pickup Walking Distance
Data Generator: Ride Request Table *Detailed table of every ride request made for the service*	*Data Columns in Table* Request Creation Date and Time; Request ID, Status, Rider ID Wheelchair Accessible; Number of Passengers Origin Address, Latitude and Longitude Destination Address, Latitude and Longitude Ride Price, Distance, Duration (minutes)

EXHIBIT 4
INSURANCE REQUIREMENTS

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE
Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.

2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **$1,000,000** per accident for bodily injury and property damage.

3. **Workers' Compensation** insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease

The Insurance obligations under this agreement shall be the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the County and the Town of Castle Rock (Municipal Partner). No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the Contractor under this agreement.

OTHER INSURANCE PROVISIONS:
The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. The County, the Municipal Partner, and their respective officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor, including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the **Contractor or Contractor's insurance coverage shall be primary** insurance. Any insurance or self-insurance maintained by the County, the Municipal Partner, or their respective officers, officials, employees, or volunteers shall be excess and non-contributory to the Contractor's insurance.

Notice of Cancellation. Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the County and the Municipal Partner.

Waiver of Subrogation. Contractor hereby grants to the County and the Municipal Partner a waiver of any right to subrogation which any insurer of said Contractor or Contractor may acquire against the County or the Municipal Partner by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County or the Municipal Partner has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. Contractor agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. The County and the Municipal Partner may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or County and/or Municipal Partner. The Contractor will indemnify the County and the Municipal Partner, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the County and the Municipal Partner.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.

2. Insurance must be maintained, and evidence of insurance must be provided *for at least three (3) years after completion of the contract of work.*

3. If coverage is canceled or non-renewed and not *replaced with another claims-made policy form with a Retroactive Dat*e prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of *three (3)* years after completion of contract work.

Verification of Coverage. Contractor shall furnish the County and the Municipal Partner with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the County and the Municipal Partner before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the

Contractor's obligation to provide them. The County and the Municipal Partner reserve the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, the County and the Municipal Partner reserve the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the Contractor to provide insurance policies to the County and the Municipal Partner within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which the County may immediately terminate its contract with the Contractor.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation or termination will be sent via mail or e-mail to:

Douglas County Government
Attn: Risk Management
100 Third Street
Castle Rock, Colorado 80104
Email: risk@douglasco.gov

with a copy to:

Douglas County Attorney's Office
100 Third Street
Castle Rock, CO 80104
Telephone: (303) 660-7414
Email: attorney@douglasco.gov

with a copy to:

Town of Castle Rock
Attn: Town Attorney
100 N. Wilcox Street
Castle Rock, Colorado 80104
Email: Legal@crgov.com

Subcontractors. Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure the County and the Municipal Partner are additional insureds on insurance required from subcontractors.

Failure to Procure or Maintain Insurance. The Contractor will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the Contractor to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of its contract with the County upon which the County may immediately terminate that contract.

Special Risks or Circumstances. Upon their agreement, the County and the Municipal Partner reserve the right to modify these insurance requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Exhibit B

This contract is classified as a federally funded operational service contract exceeding the Simplified Acquisition Threshold. Applicability of federal provisions has been determined using the "General Provisions Applicable to All Contracts" section of the FTA Third-Party Contract Provisions Matrix (March 2026), based on applicable dollar thresholds. Clause language was sourced from standard industry templates aligned with FTA Circular 4220.1 and the Best Practices Procurement Manual.

ACCESS TO RECORDS AND REPORTS

1. Record Retention. The Contractor will retain, and will require its subcontractors of all tiers to retain, complete and readily accessible records related in whole or in part to the contract, including, but not limited to, data, documents, reports, statistics, leases, subcontracts, arrangements, other third party Contracts of any type, and supporting materials related to those records.
2. Retention Period. The Contractor agrees to comply with the record retention requirements in accordance with 2 C.F.R. § 200.334. The Contractor shall maintain all books, records, accounts and reports required under this Contract for a period of at not less than three (3) years after the date of termination or expiration of this Contract, except in the event of litigation or settlement of claims arising from the performance of this Contract, in which case records shall be maintained until the disposition of all such litigation, appeals, claims or exceptions related thereto.
3. Access to Records. The Contractor agrees to provide sufficient access to FTA and its contractors to inspect and audit records and information, including such records and information the contractor or its subcontractors may regard as confidential or proprietary, related to performance of this contract in accordance with 2 CFR § 200.337.
4. Access to the Sites of Performance. The Contractor agrees to permit FTA and its contractors access to the sites of performance under this contract in accordance with 2 CFR § 200.337.

AMERICANS WITH DISABILITIES ACT (ADA)

The contractor agrees to comply with all applicable requirements of section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, which prohibits discrimination on the basis of handicaps, with the Americans with Disabilities Act of 1990 (ADA), as amended, 42 U.S.C. §§ 12101 et seq., which requires that accessible facilities and services be made available to persons with disabilities, including any subsequent amendments to that Act, and with the Architectural Barriers act of 1968, as amended, 42 U.S.C. §§ 4151 et seq., which requires that buildings and public accommodations be accessible to persons with disabilities, including any subsequent amendments to that Act. In addition, the contractor agrees to comply with any and all applicable requirements issued by the FTA, DOT, DOJ, U.S. GSA, U.S. EEOC, U.S. FCC, any subsequent amendments thereto and any other nondiscrimination statute(s) that may apply to the Project.

BUY AMERICA REQUIREMENTS

The contractor agrees to comply with 49 U.S.C. 5323(j) and 49 C.F.R. part 661 and 2 CFR § 200.322 Domestic preferences for procurements, which provide that Federal funds may not be obligated unless all steel, iron, and manufactured products used in FTA funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver. General waivers are listed in 49 C.F.R. § 661.7. Build America, Buy America Act. Construction materials used in the Project are subject to the domestic preference requirement of the Build America, Buy America Act, Pub. L. 117-58, div. G, tit. IX, §§ 70911 – 70927 (2021), as implemented by the U.S. Office of Management and Budget's "Buy America Preferences for Infrastructure Projects," 2 CFR Part 184. The Recipient acknowledges that this agreement is neither a waiver of § 70914(a) nor a finding under § 70914(b). In accordance with 2 CFR § 184.2(a), the Recipient shall apply the standards of 49 CFR Part 661 to iron, steel, and manufactured products. Separate requirements for rolling stock are set out at 49 U.S.C. 5323(j)(2)(C), 49 U.S.C. § 5323(u) and 49 C.F.R. § 661.11. Domestic preferences for procurements The bidder or offeror must submit to the Agency the appropriate Buy America certification. Bids

or offers that are not accompanied by a completed Buy America certification will be rejected as nonresponsive. For more information, please see the FTA's Buy America webpage at: https://www.transit.dot.gov/buyamerica

CHARTER SERVICE

The contractor agrees to comply with 49 U.S.C. 5323(d), 5323(r), and 49 C.F.R. part 604, which provides that Recipients and subrecipients of FTA assistance are prohibited from providing charter service using federally funded equipment or facilities if there is at least one private charter operator willing and able to provide the service, except as permitted under: 1. Federal transit laws, specifically 49 U.S.C. § 5323(d); 2. FTA regulations, "Charter Service," 49
C.F.R. part 604; 3. Any other federal Charter Service regulations; or 4. Federal guidance, except as FTA determines otherwise in writing.

The contractor agrees that if it engages in a pattern of violations of FTA's Charter Service regulations, FTA may require corrective measures or impose remedies on it. These corrective measures and remedies may include: 1. Barring it or any subcontractor operating public transportation under its Award that has provided prohibited charter service from receiving federal assistance from FTA; 2. Withholding an amount of federal assistance as provided by Appendix D to part 604 of FTA's Charter Service regulations; or 3. Any other appropriate remedy that may apply. The contractor should also include the substance of this clause in each subcontract that may involve operating public transit services.

CHANGES TO FEDERAL REQUIREMENTS

Federal requirements that apply to the Recipient or the Award, the accompanying Underlying Agreement, and any Amendments thereto may change due to changes in federal law, regulation, other requirements, or guidance, or changes in the Recipient's Underlying Agreement including any information incorporated by reference and made part of that Underlying Agreement; and

Applicable changes to those federal requirements will apply to each Third Party Agreement and parties thereto at any tier.

CIVIL RIGHTS LAWS AND REGULATIONS

The following Federal Civil Rights laws and regulations apply to all contracts.

The Contractor and any subcontractor agree to comply with all the requirements prohibiting discrimination on the basis of race, color, or national origin of the Title VI of the Civil Rights Action of 1964, as amended 52 U.S.C 2000d, and U.S. DOT regulation "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of the Title VI of the Civil rights Act, "49 C.F. R. Part 21 and any implementing requirement FTA may issue.

1. Federal Equal Employment Opportunity (EEO) Requirements. These include, but are not limited to:
    a. Nondiscrimination in Federal Public Transportation Programs. 49 U.S.C. § 5332, covering projects, programs, and activities financed under 49 U.S.C. Chapter 53, prohibits discrimination on the basis of race, color, religion, national origin, sex (including sexual orientation), disability, or age, and prohibits discrimination in employment or business opportunity.
    b. Prohibition against Employment Discrimination. Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, Title VI of the Civil Rights Act of 1964," 49 CFR Part 21, and 49 U.S.C. § 5332, prohibits discrimination in employment on the basis of race, color, religion, sex, or national origin.
2. Nondiscrimination on the Basis of Sex. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. § 1681 et seq. and implementing Federal regulations, "Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance," 49 C.F.R. part 25 prohibit discrimination on the basis of sex.
3. Nondiscrimination on the Basis of Age. The "Age Discrimination Act of 1975," as amended, 42 U.S.C. § 6101 et seq., and Department of Health and Human Services implementing regulations, "Nondiscrimination on the Basis of Age in Programs or Activities Receiving Federal Financial

Assistance," 45 C.F.R. part 90, prohibit discrimination by participants in federally assisted programs against individuals on the basis of age. The Age Discrimination in Employment Act (ADEA), 29 U.S.C. § 621 et seq., and Equal Employment Opportunity Commission (EEOC) implementing regulations, "Age Discrimination in Employment Act," 29 C.F.R. part 1625, also prohibit employment discrimination against individuals age 40 and over on the basis of age.

4. Federal Protections for Individuals with Disabilities. The Americans with Disabilities Act of 1990, as amended (ADA), 42 U.S.C. § 12101 et seq., prohibits discrimination against qualified individuals with disabilities in programs, activities, and services, and imposes specific requirements on public and private entities. Third party contractors must comply with their responsibilities under Titles I, II, III, IV, and V of the ADA in employment, public services, public accommodations, telecommunications, and other provisions, many of which are subject to regulations issued by other Federal agencies.

Civil Rights and Equal Opportunity

The Agency is an Equal Opportunity Employer. As such, the Agency agrees to comply with all applicable Federal civil rights laws and implementing regulations. Apart from inconsistent requirements imposed by Federal laws or regulations, the Agency agrees to comply with the requirements of 49 U.S.C. § 5323(h) (3) by not using any Federal assistance awarded by FTA to support procurements using exclusionary or discriminatory specifications. Under this Contract, the Contractor shall at all times comply with the following requirements and shall include these requirements in each subcontract entered into as part thereof.

1. Nondiscrimination. In accordance with Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, or age. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
2. Equal Employment Opportunity. In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e et seq., Title I of the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. §§ 12101, et seq.; and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements, without regard to their race, color, religion, national origin, or sex (including sexual orientation). In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.
3. Age. In accordance with the Age Discrimination in Employment Act, 29 U.S.C. §§ 621-634, U.S. Equal Employment Opportunity Commission (U.S. EEOC) regulations, "Age Discrimination in Employment Act," 29 C.F.R. part 1625, the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6101 et seq., U.S. Health and Human Services regulations, "Nondiscrimination on the Basis of Age in Programs or Activities Receiving Federal Financial Assistance," 45 C.F.R. part 90, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any Implementing requirements FTA may issue.
4. Disabilities. In accordance with section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 et seq., the Architectural Barriers Act of 1968, as amended, 42 U.S.C. § 4151 et seq., and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against individuals on the basis of disability. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.
5. Federal Law and Public Policy Requirements. The Contractor shall ensure that Federal funding is expended in full accordance with the U.S. Constitution, Federal Law, and statutory and public policy requirements: including, but not limited to, those protecting free speech, religious liberty, public welfare, the environment, and prohibiting discrimination.

CLEAN AIR ACT AND FEDERAL WATER POLLUTION CONTROL ACT

The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251-1387). Violations must be reported to FTA and the Regional Office of the Environmental Protection Agency. The following applies for contracts of amounts in excess of $150,000:

Clean Air Act

1. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
2. The contractor agrees to report each violation to the Agency and understands and agrees that the Agency will, in turn, report each violation as required to assure notification to the Agency, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
3. The contractor agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FTA.

Federal Water Pollution Control Act

1. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
2. The contractor agrees to report each violation to the Agency and understands and agrees that the Agency will, in turn, report each violation as required to assure notification to the Agency, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
3. The contractor agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FTA.

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

1. Applicability: This requirement applies to all FTA grant and cooperative agreement programs.
2. Where applicable (see 40 U.S.C. § 3701), all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations at 29 C.F.R. Part 5. See 2 C.F.R. Part 200, Appendix II.
3. Under 40 U.S.C. § 3702, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week.
4. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
5. The regulation at 29 C.F.R. § 5.5(b) provides the required contract clause concerning compliance with the Contract Work Hours and Safety Standards Act:

Compliance with the Contract Work Hours and Safety Standards Act.

1. Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
2. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with

respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of $10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

3. Withholding for unpaid wages and liquidated damages. The agency shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
4. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section."

DEBARMENT AND SUSPENSION

Debarment and Suspension (Executive Orders 12549 and 12689). A covered transaction (see 2 C.F.R. §§ 180.220 and 1200.220) must not be entered into with any party listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. 180 that implement Executive Orders 12549 (31 U.S.C. § 6101 note, 51 Fed. Reg. 6370,) and 12689 (31 U.S.C. § 6101 note, 54 Fed. Reg. 34131), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. The Recipient agrees to include, and require each Third Party Participant to include, a similar provision in each lower tier covered transaction, ensuring that each lower tier Third Party Participant:

1. Complies with federal debarment and suspension requirements; and
2. Reviews the SAM at https://www.sam.gov, if necessary to comply with U.S. DOT regulations, 2 CFR Part 1200.

DISADVANTAGED BUSINESS ENTERPRISE (DBE)

(Does not apply to projects fully funded by the Tribal Transportation Program (TTP).)

It is the policy of the Agency and the United States Department of Transportation ("DOT") that Disadvantaged Business Enterprises ("DBE's"), as defined herein and in the Federal regulations published at 49 C.F.R. part 26, shall have an equal opportunity to participate in DOT-assisted contracts.

The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 C.F.R. part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the Agency deems appropriate, which may include, but is not limited to:

1. Withholding monthly progress payments;
2. Assessing sanctions;
3. Liquidated damages; and/or
4. Disqualifying the contractor from future bidding as non-responsible. 49 C.F.R. § 26.13(b)

DOMESTIC PREFERENCES FOR PROCUREMENTS

1. The recipient or subrecipient should, to the greatest extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United

States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards, contracts, and purchase orders under Federal awards.

2. For purposes of this section:
    a. "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
    b. "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.
3. Federal agencies providing Federal financial assistance for infrastructure projects must implement the Buy America preferences set forth in 2 CFR 184.

ENERGY CONSERVATION

The contractor agrees to comply with mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C.§ 6201).

FLY AMERICA

1. Definitions. As used in this clause—
    a) “International air transportation” means transportation by air between a place in the United States and a place outside the United States or between two places both of which are outside the United States. 2) “United States” means the 50 States, the District of Columbia, and outlying areas. 3) “U.S.-flag air carrier” means an air carrier holding a certificate under 49 U.S.C. Chapter 411.
        a. When Federal funds are used to fund travel, Section 5 of the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. 40118) (Fly America Act) requires contractors, Agencys, and others use U.S.-flag air carriers for U.S. Government-financed international air transportation of personnel (and their personal effects) or property, to the extent that service by those carriers is available. It requires the Comptroller General of the United States, in the absence of satisfactory proof of the necessity for foreign-flag air transportation, to disallow expenditures from funds, appropriated or otherwise established for the account of the United States, for international air transportation secured aboard a foreign-flag air carrier if a U.S.-flag air carrier is available to provide such services.
2. If available, the Contractor, in performing work under this contract, shall use U.S.-flag carriers for international air transportation of personnel (and their personal effects) or property.
3. In the event that the Contractor selects a carrier other than a U.S.-flag air carrier for international air transportation, the Contractor shall include a statement on vouchers involving such transportation essentially as follows:

Statement of Unavailability of U.S.-Flag Air Carriers

International air transportation of persons (and their personal effects) or property by U.S.-flag air carrier was not available or it was necessary to use foreign-flag air carrier service for the following reasons. See FAR § 47.403. [State reasons]:

1. Contractor shall include the substance of this clause, including this paragraph (e), in each subcontract or purchase under this contract that may involve international air transportation.

INCORPORATION OF FEDERAL TRANSIT ADMINISTRATION (FTA) TERMS

The provisions within include, in part, certain Standard Terms and Conditions required under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR § 200), whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, detailed in 2 CFR § 200 or as amended by 2 CFR § 1201, or the most recent version of FTA Circular

4220.1 are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Contract. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any request which would cause a violation of the FTA terms and conditions.

NO GOVERNMENT OBLIGATION TO THIRD PARTIES

The Recipient and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying Contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this Contract and shall not be subject to any obligations or liabilities to the Recipient, Contractor or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying Contract. The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by the FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

NOTICE TO FTA AND U.S. DOT INSPECTOR GENERAL OF INFORMATION RELATED TO FRAUD, WASTE, ABUSE, OR OTHER LEGAL MATTERS

If a current or prospective legal matter that may affect the Federal Government emerges, the Recipient must promptly notify the FTA Chief Counsel and FTA Regional Counsel for the Region in which the Recipient is located. The Recipient must include a similar notification requirement in its Third Party Agreements and must require each Third Party Participant to include an equivalent provision in its subagreements at every tier, for any agreement that is a "covered transaction" according to 2 C.F.R. §§ 180.220 and 1200.220.

2. The types of legal matters that require notification include, but are not limited to, a major dispute, breach, default, litigation, or naming the Federal Government as a party to litigation or a legal disagreement in any forum for any reason.
3. Matters that may affect the Federal Government include, but are not limited to, the Federal Government's interests in the Award, the accompanying Underlying Agreement, and any Amendments thereto, or the Federal Government's administration or enforcement of federal laws, regulations, and requirements.
4. The Recipient must promptly notify the U.S. DOT Inspector General in addition to the FTA Chief Counsel or Regional Counsel for the Region in which the Recipient is located, if the Recipient has knowledge of potential fraud, waste, or abuse occurring on a Project receiving assistance from FTA. The notification provision applies if a person has or may have submitted a false claim under the False Claims Act, 31 U.S.C. § 3729 et seq., or has or may have committed a criminal or civil violation of law pertaining to such matters as fraud, conflict of interest, bribery, gratuity, or similar misconduct. This responsibility occurs whether the Project is subject to this Agreement or another agreement between the Recipient and FTA, or an agreement involving a principal, officer, employee, agent, or Third Party Participant of the Recipient. It also applies to subcontractors at any tier. Knowledge, as used in this paragraph, includes, but is not limited to, knowledge of a criminal or civil investigation by a Federal, state, or local law enforcement or other investigative agency, a criminal indictment or civil complaint, or probable cause that could support a criminal indictment, or any other credible information in the possession of the Recipient.

PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS AND RELATED ACTS

The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that

if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.
The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. chapter 53, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5323(l) on the Contractor, to the extent the Federal Government deems appropriate.
The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.

1. Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:
    a. Procure or obtain covered telecommunications equipment or services;
    b. Extend or renew a contract to procure or obtain covered telecommunications equipment or services; or
    c. Enter into a contract (or extend or renew a contract) to procure or obtain covered telecommunications equipment or services.
2. As described in section 889 of Public Law 115-232, “covered telecommunications equipment or services” means any of the following:
    a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
    b. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
    c. Telecommunications or video surveillance services provided by such entities or using such equipment;
    d. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country;
3. For the purposes of this section, “covered telecommunications equipment or services” also include systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.
4. In implementing the prohibition under section 889 of Public Law 115-232, heads of executive agencies administering loan, grant, or subsidy programs must prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered telecommunications equipment or services, to procure replacement equipment or services, and to ensure that communications service to users and customers is sustained.
5. When the recipient or subrecipient accepts a loan or grant, it is certifying that it will comply with the prohibition on covered telecommunications equipment and services in this section. The recipient or subrecipient is not required to certify that funds will not be expended on covered telecommunications equipment or services beyond the certification provided upon accepting the loan or grant and those provided upon submitting payment requests and financial reports.
6. For additional information, see section 889 of Public Law 115-232 and 200.471.

PROMPT PAYMENT

(Does not apply to projects fully funded by the Tribal Transportation Program (TTP).)

The contractor is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work. In addition, the contractor is required to return any retainage payments to those subcontractors within 30 days after the subcontractor's work related to this contract is satisfactorily completed.

The contractor must promptly notify the Agency, whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of the Agency.

PUBLIC TRANSPORTATION EMPLOYEE PROTECTIVE ARRANGEMENTS

The Contractor agrees to comply with the following employee protective arrangements of 49 U.S.C. § 5333(b):

1. U.S. DOL Certification. Under this Contract or any Amendments thereto that involve public transportation operations that are supported with federal assistance, a certification issued by U.S. DOL is a condition of the Contract.
2. Special Warranty. When the Contract involves public transportation operations and is supported with federal assistance appropriated or made available for 49 U.S.C. § 5311, U.S. DOL will provide a Special Warranty for its Award, including its Award of federal assistance under the Tribal Transit Program. The U.S. DOL Special Warranty is a condition of the Contract.
3. Special Arrangements. The conditions of 49 U.S.C. § 5333(b) do not apply to Contractors providing public transportation operations pursuant to 49 U.S.C. § 5310. FTA reserves the right to make case-by-case determinations of the applicability of 49 U.S.C. § 5333(b) for all transfers of funding authorized under title 23, United States Code (flex funds), and make other exceptions as it deems appropriate, and, in those instances, any special arrangements required by FTA will be incorporated herein as required.

RESTRICTIONS ON LOBBYING

1. Conditions on use of funds.
    a. No appropriated funds may be expended by the recipient of a Federal contract, grant, loan, or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
    b. Each person who requests or receives from an agency a Federal contract, grant, loan, or cooperative agreement shall file with that agency a certification, that the person has not made, and will not make, any payment prohibited by paragraph (a) of this section.
    c. Each person who requests or receives from an agency a Federal contract, grant, loan, or a cooperative agreement shall file with that agency a disclosure form if such person has made or has agreed to make any payment using nonappropriated funds (to include profits from any covered Federal action), which would be prohibited under paragraph (a) of this section if paid for with appropriated funds.
    d. Each person who requests or receives from an agency a commitment providing for the United States to insure or guarantee a loan shall file with that agency a statement, whether that person has made or has agreed to make any payment to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with that loan insurance or guarantee.

e. Each person who requests or receives from an agency a commitment providing for the United States to insure or guarantee a loan shall file with that agency a disclosure form if that person has made or has agreed to make any payment to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with that loan insurance or guarantee.

2. Certification and disclosure.
   a. Each person shall file a certification, and a disclosure form, if required, with each submission that initiates agency consideration of such person for:
      i. Award of a Federal contract, grant, or cooperative agreement exceeding $100,000; or
      ii. An award of a Federal loan or a commitment providing for the United States to insure or guarantee a loan exceeding $150,000.
   b. Each person shall file a certification, and a disclosure form, if required, upon receipt by such person of:
      i. A Federal contract, grant, or cooperative agreement exceeding $100,000; or
      ii. **A Federal loan or** a commitment providing for the United States to insure or guarantee a loan exceeding $150,000,
      iii. Unless such person previously filed a certification, and a disclosure form, if required, under paragraph (a) of this section.
   c. Each person shall file a disclosure form at the end of each calendar quarter in which there occurs any event that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by such person under paragraphs (a) or (b) of this section. An event that materially affects the accuracy of the information reported includes:
      i. A cumulative increase of $25,000 or more in the amount paid or expected to be paid for influencing or attempting to influence a covered Federal action; or
      ii. A change in the person(s) or individual(s) influencing or attempting to influence a covered Federal action; or,
      iii. A change in the officer(s), employee(s), or Member(s) contacted to influence or attempt to influence a covered Federal action.
   d. Any person who requests or receives from a person referred to in paragraphs (a) or (b) of this section:
      i. A subcontract exceeding $100,000 at any tier under a Federal contract;
      ii. A subgrant, contract, or subcontract exceeding $100,000 at any tier under a Federal grant;
      iii. A contract or subcontract exceeding $100,000 at any tier under a Federal loan exceeding $150,000; or,
      iv. **A contract** or subcontract exceeding $100,000 at any tier under a Federal cooperative agreement,

3. Shall file a certification, and a disclosure form, if required, to the next tier above.
   a. All disclosure forms, but not certifications, shall be forwarded from tier to tier until received by the person referred to in paragraphs (a) or (b) of this section. That person shall forward all disclosure forms to the agency.
   b. Any certification or disclosure form filed under paragraph (e) of this section shall be treated as a material representation of fact upon which all receiving tiers shall rely. All liability arising from an erroneous representation shall be borne solely by the tier filing that representation and shall not be shared by any tier to which the erroneous representation is forwarded. Submitting an erroneous certification or disclosure constitutes a failure to file the required certification or disclosure, respectively. If a person fails to file a required certification or disclosure, the United States may pursue all available remedies, including those authorized by section 1352, title 31, U.S. Code.
   c. For awards and commitments in process prior to December 23, 1989, but not made before that date, certifications shall be required at award or commitment, covering activities occurring

between December 23, 1989, and the date of award or commitment. However, for awards and commitments in process prior to the December 23, 1989 effective date of these provisions, but not made before December 23, 1989, disclosure forms shall not be required at time of award or commitment but shall be filed within 30 days.

d. No reporting is required for an activity paid for with appropriated funds if that activity is allowable under either subpart B or C.

SAFE OPERATION OF MOTOR VEHICLES

Seat Belt Use

The Contractor is encouraged to adopt and promote on-the-job seat belt use policies and programs for its employees and other personnel that operate company-owned vehicles, company rented vehicles, or personally operated vehicles. The terms "company-owned" and "company-leased" refer to vehicles owned or leased either by the Contractor or Agency.

Distracted Driving

The Contractor agrees to adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while using an electronic device supplied by an employer, and driving a vehicle the driver owns or rents, a vehicle Contactor owns, leases, or rents, or a privately-owned vehicle when on official business in connection with the work performed under this Contract.

SCHOOL BUS OPERATIONS

The contractor agrees to comply with 49 U.S.C. 5323(f), and 49 C.F.R. part 604, and not engage in school bus operations using federally funded equipment or facilities in competition with private operators of school buses, except as permitted under:

1. Federal transit laws, specifically 49 U.S.C. § 5323(f);
2. FTA regulations, "School Bus Operations," 49 C.F.R. part 605
3. Any other Federal School Bus regulations; or
4. Federal guidance, except as FTA determines otherwise in writing.

If Contractor violates this School Bus Agreement, FTA may:

1. Bar the Contractor from receiving Federal assistance for public transportation; or
2. Require the contractor to take such remedial measures as FTA considers appropriate.

When operating exclusive school bus service under an allowable exemption, the contractor may not use federally funded equipment, vehicles, or facilities.

The Contractor should include the substance of this clause in each subcontract or purchase under this contract that may operate public transportation services.

SOLID WASTES (RECOVERED MATERIALS)

1. A Recipient or subrecipient that is a State agency or agency of a political subdivision of a State and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976 as amended, 42 U.S.C. 6962. The requirements of Section 6002 include procuring only items designated in the guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
2. The recipient or subrecipient should, to the greatest extent practicable and consistent with law, purchase, acquire, or use products and services that can be reused, refurbished, or recycled; contain recycled content, are biobased, or are energy and water efficient; and are sustainable. This may include purchasing

compostable items and other products and services that reduce the use of single-use plastic products. See Executive Order 14057, section 101, Policy.

SPECIAL NOTIFICATION REQUIREMENTS FOR STATES

Applies to States –

1. To the extent required under federal law, the State, as the Recipient, agrees to provide the following information about federal assistance awarded for its State Program, Project, or related activities:
    a. The Identification of FTA as the federal agency providing the federal assistance for a State Program or Project;
    b. The Catalog of Federal Domestic Assistance Number of the program from which the federal assistance for a State Program or Project is authorized; and
    c. The amount of federal assistance FTA has provided for a State Program or Project.
2. Documents - The State agrees to provide the information required under this provision in the following documents:
    a. applications for federal assistance,
    b. requests for proposals or solicitations,
    c. forms,
    d. notifications,
    e. press releases,
    f. other publications.

SUBSTANCE ABUSE REQUIREMENTS

The Contractor agrees to establish and implement a drug and alcohol testing program that complies with 49 C.F.R. part 655, produce any documentation necessary to establish its compliance with part 655, and permit any authorized representative of the United States Department of Transportation or its operating administrations, the State Oversight Agency, or Agency, to inspect the facilities and records associated with the implementation of the drug and alcohol testing program as required under 49 C.F.R. part 655 and review the testing process. The Contractor agrees further to certify annually its compliance with part 655 and to submit the Management Information System (MIS) reports to the Agency.

CONFORMANCE WITH ITS NATIONAL ARCHITECTURE

Intelligent Transportation Systems (ITS) projects shall conform to the National ITS Architecture and standards pursuant to 23 CFR § 940. Conformance with the National ITS Architecture is interpreted to mean the use of the National ITS Architecture to develop a regional ITS architecture in support of integration and the subsequent adherence of all ITS projects to that regional ITS architecture. Development of the regional ITS architecture should be consistent with the transportation planning process for Statewide and Metropolitan Transportation Planning (49 CFR Part 613 and 621).

FEDERAL TAX LIABILITY AND RECENT FELONY CONVICTIONS

1. The contractor certifies that it:
    a. Does not have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
    b. Was not convicted of the felony criminal violation under any Federal law within the preceding 24 months.
    c. If the contractor cannot so certify, the Recipient will refer the matter to FTA and not enter into any Third Party Agreement with the Third Party Participant without FTA's written approval.
2. Flow-Down. The Recipient agrees to require the contractor to flow this requirement down to participants at all lower tiers, without regard to the value of any subagreement.

SEVERABILITY
The Contractor agrees that if any provision of this agreement or any amendment thereto is determined to be invalid, then the remaining provisions thereof that conform to federal laws, regulations, requirements, and guidance will continue in effect.

TRAFFICKING IN PERSONS
The contractor agrees that it and its employees that participate in the Recipient's Award, may not:

1. Engage in severe forms of trafficking in persons during the period of time that the Recipient's Award is in effect;
2. Procure a commercial sex act during the period of time that the Recipient's Award is in effect; or
3. Use forced labor in the performance of the Recipient's Award or subagreements thereunder.

(Remainder of Page Intentionally Blank)

GOVERNMENT-WIDE DEBARMENT AND SUSPENSION (NONPROCUREMENT)

Recipients, contractors, and subcontractors that enter into covered transactions are required to verify that the entity (as well as its principals and affiliates) with which they propose to contract or subcontract is not excluded or disqualified. This is done by: (a) checking the SAM exclusions; (b) collecting a certification from that person (found below); or (c) adding a clause or condition to the contract or subcontract.

Instructions for Certification: Signing below indicates the prospective lower tier participant is providing the signed certification.

(1) It will comply and facilitate compliance with U.S. DOT regulations, "Nonprocurement Suspension and Debarment," 2 CFR part 1200, which adopts and supplements the U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," 2 CFR part 180,

(2) To the best of its knowledge and belief, that its Principals and Subrecipients at the first tier:

a. Are eligible to participate in covered transactions of any Federal department or agency and are not presently:
   1. Debarred,
   2. Suspension,
   3. Proposed for debarment,
   4. Declared ineligible,
   5. Voluntarily excluded, or
   6. Disqualified

b. Its management has not within a three-year period preceding its latest application or proposal been convicted of or had a civil judgment rendered against any of them for:
   1. Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction, or contract under a public transaction,
   2. Violation of any Federal or State antitrust statute, or,
   3. Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making any false statement, or receiving stolen property,

c. It is not presently indicted for, or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in the preceding subsection 2.b of this Certification,

d. It has not had one or more public transactions (Federal, State, or local) terminated for cause or default within a three-year period preceding this Certification,

e. If, at a later time, it receives any information that contradicts the statements of subsections 2.a – 2.d above, it will promptly provide that information to FTA,

f. It will treat each lower tier contract or lower tier subcontract under its Project as a covered lower tier contract for purposes of 2 CFR part 1200 and 2 CFR part 180 if it:
   1. Equals or exceeds $25,000,
   2. Is for audit services, or,
   3. Requires the consent of a Federal official, and

g. It will require that each covered lower tier contractor and subcontractor:
   1. Comply and facilitate compliance with the Federal requirements of 2 CFR parts 180 and 1200, and
   2. Assure that each lower tier participant in its Project is not presently declared by any Federal department or agency to be:
      a. Debarred from participation in its federally funded Project,
      b. Suspended from participation in its federally funded Project,
      c. Proposed for debarment from participation in its federally funded Project,
      d. Declared ineligible to participate in its federally funded Project,

e. Voluntarily excluded from participation in its federally funded Project, or
f. Disqualified from participation in its federally funded Project, and

(3) It will provide a written explanation as indicated on a page attached in FTA's TrAMS platform or the Signature Page if it or any of its principals, including any of its first tier Subrecipients or its Third-Party Participants at a lower tier, is unable to certify compliance with the preceding statements in this Certification Group.

Certification

Name of Contractor: _____ Type or print name: _____

Signature of authorized representative:_____ Date___/_____/_____

(Remainder of Page Intentionally Blank)

CERTIFICATION AND RESTRICTIONS ON LOBBYING

I,_____hereby certify
(Name and title of official)
On behalf of _____that:
(Name of Contractor)

- No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- If any funds other than federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.,

Name of Contractor: _____ Type or print name: _____

Signature of authorized representative:_____ Date___/_____/_____

Exhibit C
Fee and Rate Schedule

Price per Vehicle Hour

	Year 1	Year 2	Year 3	Year 4	Year 5
Rate per Vehicle Hour	$68.68	$70.56	$72.88	$75.21	$77.85

Note: One-time costs of $28k per WAV retrofit and $3.5k per vehicle wrap to be billed separately for additional vehicles added to the fleet. Per-ride regulatory fees will also be treated as a pass-through.

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Benjamin Pierce, P.E., Capital Improvement Projects Supervisor

DESCRIPTION: Intergovernmental Agreement Between the Board of County Commissioners of the County of Douglas and the City of Castle Pines Regarding Financial Contribution in the Amount of $15,000,000.00 Toward Construction of the Happy Canyon Road & I-25 Interchange Project, Douglas County Project Number CI 2012-011.

SUMMARY: Douglas County and the City of Castle Pines desire to cooperate in advancing construction of the Happy Canyon Road & I-25 Interchange Project, Douglas County Project Number CI 2012-011.

This project focuses on modifying the interchange to address the long-term safety, mobility, capacity, and traffic operation needs at the Happy Canyon Road & I-25 Interchange. Significant housing development in the area adjacent to the existing interchange within both the City of Castle Pines and unincorporated Douglas County is driving the need for these infrastructure improvements. The traffic modeling conducted for the project estimated relatively equal shares of traffic from each local agency going through the interchange at full buildout in the planning year of 2050, therefore it was proposed for Douglas County and the City of Castle Pines to equally share the costs of construction. The City of Castle Pines is the lead agency on designing and constructing the interchange with staff support from Douglas County Public Works - Engineering.

The project construction is currently anticipated to be performed as two separate construction packages. Construction package one consists of a new bridge spanning I-25 north of the existing Happy Canyon Road bridge, and construction package two consists of replacing the existing Happy Canyon Road bridge over I-25, I-25 Interchange ramp modifications, and construction of the intersections of the I-25 ramps and Happy Canyon Road.

The proposed intergovernmental agreement (IGA) explains that the City of Castle Pines will own all improvements to the interchange except for the ramps

which will continue to be owned and maintained by the Colorado Department of Transportation (CDOT). The interchange improvements that will be owned by the City of Castle Pines will be jointly maintained by City of Castle Pines and Douglas County, meaning Douglas County is agreeing to pay for half of all long-term maintenance needs for the interchange except for the proposed architectural aesthetic monumentation and enhanced landscaping which will be maintained solely by the City of Castle Pines. Exhibit A to the proposed IGA includes a detailed map showing the extents of ownership and maintenance for each agency regarding the Happy Canyon Road & I-25 interchange project.

The cost of construction for the interchange improvements is estimated to be $42,000,000. The City of Castle Pines is currently negotiating an asset transfer agreement with CDOT, which will contribute approximately $11,000,000 to the project from the CDOT / Bridge and Tunnel Enterprise (BTE) fund to compensate the local agencies for costs associated with replacing CDOT's existing bridge that carries Happy Canyon Road over I-25. This contribution includes $600,000.00 for anticipated maintenance and repairs that are likely to occur during the initial 20-year period after the new bridge is constructed.

After considering the funds to be received from the asset transfer with CDOT, it was negotiated between Douglas County and the City of Castle Pines that the County's fair share contribution will be for a not-to-exceed amount of $15,000,000 occurring in two separate lump sum payments. The initial payment of $8,000,000 will be made once the City awards the construction contract for construction package one, and the remaining $7,000,000 will be provided once the City has awarded the construction contract for construction package two. It is currently anticipated that construction package one will be awarded in the fall of 2026, and the award of construction package two is anticipated in the spring of 2027.

The contribution from Douglas County to the City of Castle Pines for construction of the Happy Canyon Road & I-25 Interchange Project shall not exceed Fifteen Million Dollars and No Cents ($15,000,000.00) and is set aside in Fund 235, Business Unit 801513.

RECOMMENDED ACTION:

Approval of an Intergovernmental Agreement (IGA) Between the Board of County Commissioners of the County of Douglas and the City of Castle Pines Regarding Financial Contribution in the amount of $15,000,000.00 toward Construction of the Happy Canyon Road & I-25 Interchange Project, Douglas County Project Number CI 2012-011.

REVIEW:

Kristina Mann	Approve	7/1/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
IGA - City of Castle Pines - Happy Canyon Rd

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Benjamin Pierce, P.E., Capital Improvement Projects Supervisor

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which will continue to be owned and maintained by the Colorado Department of Transportation (CDOT). The interchange improvements that will be owned by the City of Castle Pines will be jointly maintained by City of Castle Pines and Douglas County, meaning Douglas County is agreeing to pay for half of all long-term maintenance needs for the interchange except for the proposed architectural aesthetic monumentation and enhanced landscaping which will be maintained solely by the City of Castle Pines. Exhibit A to the proposed IGA includes a detailed map showing the extents of ownership and maintenance for each agency regarding the Happy Canyon Road & I-25 interchange project.

The cost of construction for the interchange improvements is estimated to be $42,000,000. The City of Castle Pines is currently negotiating an asset transfer agreement with CDOT, which will contribute approximately $11,000,000 to the project from the CDOT / Bridge and Tunnel Enterprise (BTE) fund to compensate the local agencies for costs associated with replacing CDOT's existing bridge that carries Happy Canyon Road over I-25. This contribution includes $600,000.00 for anticipated maintenance and repairs that are likely to occur during the initial 20-year period after the new bridge is constructed.

After considering the funds to be received from the asset transfer with CDOT, it was negotiated between Douglas County and the City of Castle Pines that the County's fair share contribution will be for a not-to-exceed amount of $15,000,000 occurring in two separate lump sum payments. The initial payment of $8,000,000 will be made once the City awards the construction contract for construction package one, and the remaining $7,000,000 will be provided once the City has awarded the construction contract for construction package two. It is currently anticipated that construction package one will be awarded in the fall of 2026, and the award of construction package two is anticipated in the spring of 2027.

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REVIEW:

Kristina Mann	Approve	7/1/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

IGA - City of Castle Pines - Happy Canyon Rd

INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF CASTLE PINES AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO, REGARDING CONSTRUCTION, MAINTENANCE AND OPERATIONS FOR THE HAPPY CANYON ROAD / I-25 INTERCHANGE PROJECT

THIS INTERGOVERNMENTAL AGREEMENT (**"Agreement"**) is made and entered into this _____ day of _____, **2026** (**"Effective Date"**) by and between the City of Castle Pines, Colorado, a Colorado home rule municipality with offices at 7437 Village Square Drive, Suite 200, Castle Pines, Colorado 80108 (the "**City**"), and the Board of County Commissioners of Douglas County, State of Colorado, (the **"County"**), hereinafter collectively referred to as the "**Parties**."

RECITALS

WHEREAS, the Parties, as Colorado governments, are constitutionally and statutorily empowered pursuant to Colo. Const., Article XIV, §18 and C.R.S. § 29-1-201, et seq., to cooperate or contract via intergovernmental agreement with one another; and

WHEREAS, the City and County have been working together for several years to advance the design and construction for improving the Happy Canyon Road / Interstate 25 (I-25) Interchange, and the proposed improvements will be partially located within unincorporated Douglas County and partially located within the City jurisdictional boundary; and

WHEREAS, the Parties desire to jointly fund the construction of improvements that will address the long-term safety, mobility, capacity and traffic operational needs at the Happy Canyon Road / I-25 Interchange, hereinafter referred to as the **"Project"**; and

WHEREAS, construction is currently estimated to cost approximately **$42,000,000.00** to construct the **Project**; and

WHEREAS, the **Project** construction is currently anticipated to be performed as two separate construction packages. Construction package one consists of a new bridge spanning I-25 north of the existing Happy Canyon Road bridge, and construction package two consists of replacing the existing Happy Canyon Road bridge over I-25, I-25 Interchange Ramp Modifications, and construction of the intersections of the I-25 Ramps and Happy Canyon Road; and

WHEREAS, the Colorado Department of Transportation, (CDOT), currently owns and operates the existing Happy Canyon Road / I-25 Interchange; and

WHEREAS, as part of this **Project**, CDOT plans to transfer operation and maintenance responsibilities for specific interchange elements to the City utilizing a separate asset transfer agreement between the City and CDOT; and

WHEREAS, as part of the asset transfer agreement between the City and CDOT, CDOT / Bridge and Tunnel Enterprise (BTE) currently estimate they will contribute **$11,000,000.00** associated with the cost to replace CDOT's existing bridge that carries Happy Canyon Road over I-25, and this contribution includes **$600,000.00** for anticipated maintenance and repairs that are likely to occur during the initial 20-year period after the new bridge is constructed; and

WHEREAS, the Parties agree that the City shall set aside **$1,000,000.00** (from the CDOT asset transfer agreement) in a special project account to be used solely for repairs and maintenance on Happy Canyon Road as shown in **Exhibit A**; and the remaining CDOT asset transfer funds, currently estimated to be **$10,000,000.00** will be applied to construct the **Project**; and

WHEREAS, the Parties agree that Douglas County will contribute $15,000,000.00to construct the Project; and

WHEREAS, the Parties agree to share on a 50/50 basis for the long-term cost of maintaining and repairing the segment Happy Canyon Road that is located east of the Legae Roundabout and extends to east side of Lariat Drive Intersection, as shown in **Exhibit A** and the City agrees to oversee and manage all maintenance and repairs.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, the sufficiency of which is mutually acknowledged, the Parties hereto agree as follows:

1. ***Acknowledgment and Incorporation of Recitals.*** The foregoing recitals are hereby acknowledged by the Parties to be true and correct and are fully incorporated into this Agreement.

2. ***Purpose.*** The purpose of this Agreement is to memorialize the City's commitment to overseeing the construction activities for the **Project** and establish the Parties responsibilities to fund, operate and maintain elements of the Happy Canyon Road / I-25 Interchange improvement identified in **Exhibit A**.

3. ***General Description of the Project.*** The **Project** includes reconstructing the Happy Canyon Road / I-25 Interchange, and said improvements require approval by the Colorado Department of Transportation (CDOT) and Federal Highway Administration (FHWA) before construction can begin. The **Project** is anticipated to completed utilizing two or more construction packages.

4. ***Term and Termination.***

4.1 This Agreement shall commence upon the Effective Date and shall terminate **July 31, 2046,** or unless the conditions stipulated in **Section 7** apply.

4.2 Regarding the long-term maintenance commitments identified in this Agreement, the term provided herein shall automatically renew for an additional twenty (20) year term commencing on **August 1, 2046**, and consecutive additional twenty (20) year terms thereafter, unless either Party provides the other Party written notice of its intent to discontinue providing extended maintenance a minimum of two (2) years prior to the applicable expiration date, and said notice shall also detail how said future maintenance activities shall be funded.

5. ***City's Responsibilities and Contribution***.

5.1 The City agrees to manage the completion of the various pre-construction activities required for the **Project**, including but not limited to obtaining all necessary permits, managing consulting services related to the traffic modeling and traffic studies, prepare environmental clearance documents, complete preliminary plans and the final construction documents (plans and specifications), completing supplemental surveying and property ownership mapping, conducting subsurface utility engineering, identifying and advancing relocation of existing utilities in conflict with the proposed improvements, preparing right-of-way (ROW) plans, and acquire the additional ROW needed to construct the proposed improvements. The City agrees to provide Douglas County all final construction documents for review and concurrence prior to commencing with construction activities.

5.2 The City agrees to manage the **Project** during the construction phase, which includes, but is not limited to the following activities to be performed by the City, the contractor and the consultants: provide public notifications to the general public and all impacted agencies during construction, measure and document work completed, approval of monthly payments to the contractor and to the various consultants that are retained to provide professional services needed to conduct design reviews and field revisions, and provide construction management assistance, construction inspection and material testing, and preparing the necessary construction project documentation required for the Project and provide all necessary coordination with CDOT, State Patrol, City Police Department, Douglas County Sheriff's Department, Douglas County School District, the Fire Department and other emergency response agencies. The City agrees to provide Douglas County an opportunity to review and provide concurrence on all change orders greater than or equal to $100,000.00 in value during construction, that significantly alters the final configuration of the interchange improvements for which they will have a maintenance obligation per this agreement.

5.3 The Parties currently anticipate that CDOT will require the local agencies to pay CDOT for charges related to CDOT staff monitoring construction activities that will be constructed within CDOT right-of-way, and these charges will be included as part of the overall construction cost of the **Project**. The reasonable fee for CDOT involvement on the **Project** will need to be established in a separate agreement between CDOT and the City; and the City is responsible for executing said separate agreement.

5.4 The Parties recognize that the City financial responsibilities will likely include contributions from their developers that will benefit directly from the **Project**; and all developer contributions received by City, will be retained by the City and are included as part of the City's contributions.

5.5 The City shall be responsible for all **Project** expenses, except for the County's contribution.

5.6 The City is responsible for all **Project** costs in excess of the current cost estimate. The total construction costs, minus the County's total contribution shall constitute the City's contribution.

5.7 The City shall be responsible for securing all the necessary funding for the **Project** in excess of the County's contribution.

5.8 The City is responsible for all other construction costs in excess of the County's contribution, unless this Agreement is amended in writing by both parties.

5.9 The City shall not use the County's contribution for any other purpose unless agreed to by both Parties and by executing a formal written amendment to this Agreement.

5.10 The City is responsible for obtaining payment from CDOT / BTE associated with the asset transfer agreement, (for replacing the existing CDOT bridge), which is currently estimated to be **$11,000,000.00**.

5.11 The City agrees to execute a separate agreement with CDOT / BTE for the asset transfer funds associated with replacing CDOT's existing bridge that carries Happy Canyon Road over I-25.

5.12 The City agrees to set aside **$1,000,000.00** (a portion from the CDOT asset transfer funds) in a special project account to be used solely for repairs and maintenance on Happy Canyon Road as shown in **Exhibit A**; and the remaining CDOT asset transfer funds, currently estimated to be **$10,000,000.00** will be applied to construct the **Project**. Funds set aside in this account shall not be used for enhanced landscaping or for maintaining or repairing the proposed architectural aesthetic monumentation.

5.13 On an annual basis, the City agrees to track minor maintenance and repair costs for Happy Canyon Road as shown in **Exhibit A**. Minor maintenance and repair costs are for items ranging from **$2,500.00** to **$50,000.00** and City agrees to provide the County with a list of these expenditures in the first quarter of the following year the expenses were incurred. Expenditures of less than **$2,500.00** are considered incidental and do not need to be included in first quarter reports. Additionally, routine roadway maintenance activities, which include but are not limited to snow removal, sanding, sweeping, restriping and normally scheduled

sign and light bulb replacements, shall not utilize the funding set aside in the special project account mentioned above in **Section 5.12** but shall come another City revenue source. Maintenance and repair costs greater than **$50,000.00** are considered major and City will require concurrence from the County prior to utilizing the funds set aside in the special project account; and said concurrence will not be unreasonable withheld.

5.14 The City agrees to maintain and repair the proposed architectural aesthetic monumentation and enhanced landscaping (including Rock Mulch) utilizing City revenue other than that which is set aside solely for Happy Canyon Road as identified in **Section 5.12** above.

5.15 The City is currently pursuing additional Federal and / or State funds for the Project. If the City is successful in obtaining Federal and / or State funds, in addition to the asset transfer agreement funds, then both Parties will share equally, (on a 50/50 basis) in being able to further reduce each party's contribution by reducing their contingency funds set aside for the Project.

5.16 The City agrees to enter into a separate agreement with CDOT concerning maintenance responsibilities for the various elements installed as part of the Happy Canyon Road / I-25 Interchange improvements.

5.17 The Parties agree to share on a 50/50 basis for the long-term cost of maintaining and repairing the segment Happy Canyon Road that is located east of the Legae Roundabout and extends to east side of Lariat Drive Intersection, as shown in **Exhibit A** and the City agrees to perform all maintenance and repairs.

5.18 The City agrees to own, operate and maintain the traffic signals, the pedestrian lighting and intersection lighting associated with Happy Canyon Road / I-25 Interchange improvements.

5.19 The City agrees to provide emergency vehicle access to I-25 and access to the communities located east and west of I-25 during all phases of construction.

5.20 Upon execution of this agreement, the City may invoice the County, requesting the County's initial contribution of **$8,000,000.00** once the City has decided to award construction package one to the contractor. The City may invoice the County for the remaining funds, ($7,000,000), for construction package two within sixty (60) days of the City awarding construction package two.

5.21 A valid invoice shall be for the correct amount and include an invoice number and invoice date. The City invoices shall be sent electronically to the County to the following: Ashley Pennick at APennick@douglasco.gov and a copy sent to Benjamin Pierce at bpierce@douglasco.gov

5.22 The City shall provide electronic documentation of all applicable **Project** documents within sixty (60) days upon written request from the County.

6. ***County's Responsibilities and Contribution***.

6.1 Since the County agrees to share in the cost of immediate and long-term maintenance of the Happy Canyon Road / I-25 Interchange as shown in **Exhibit A**, the County's Public Works / Engineering Division will continue to support the **Project** and participate in critical meetings and offer technical support for major decisions. Douglas County staff will review all final construction documents for concurrence prior to the City commencing with construction activities. Additionally, Douglas County staff will review and provide concurrence for all construction change orders which have a value greater than or equal to $100,000.00 which significantly alters the final configuration of the interchange improvements for which the County will have a fiscal responsibility for maintenance per this agreement.

6.2 The County agrees to contribute two lump sum payments as indicated herein, which represents the County's full contribution to the project of:

Fifteen Million Dollars and No Cents **($15,000,000.00**).

6.3 In no event will the County be liable to pay the City any amount in excess of the **$15,000,000.00**, including for any unforeseen additional **Project** related costs or claims.

6.4 Upon execution of this Agreement, the County agrees to allocate funds for the **Project** and open one or more purchase orders to the City for the County's contribution identified in this Agreement.

6.5 The County shall pay the City within forty-five (45) days after receiving a valid invoice from the City for the applicable construction package.

6.6 The County agrees to share on a 50/50 basis the ongoing long-term maintenance cost for the Happy Canyon Road / I-25 Interchange for the limits shown on **Exhibit A**. Since the north bridge (construction package one) and the south bridge (construction package two) are both necessary to operate the diverging diamond interchange properly, the County agrees to share 50/50 in the cost to maintain both bridges. Since the $1,000,000 will be set aside for long-term maintenance and is jointly shared by the County and City, using the funds will result in the costs being shared equally.

6.7 The County agrees that all necessary maintenance and operation activities shall be performed by the City, including all routine maintenance activities, which include but is not limited to the following: operating traffic signals, snow removal, sanding and sweeping, restriping, sign replacement, guard rail and fence repairs, (except for Deer Fence that is maintained by CDOT), maintenance of rock mulch and other landscaping materials, weed control, and trash removal. See **Section 4** for duration of maintenance activities and responsibilities.

7. ***Time of Performance***. The Parties currently anticipate the first construction package will commence on or before **October 1, 2026**. If the City has **not** commenced, (Notice to Proceed has not been given by the City to the contractor), on or before **July 31, 2027**, then the County may terminate this Agreement, unless the Parties agree to an extension in writing before **July 31, 2027**. This Section shall survive the termination of this Agreement.

8. ***Remedies***. The Parties hereto acknowledge and agree that each Party may exercise all rights and remedies in law or in equity, by a decree in specific performance, or such other legal or equitable relief as may be available, including a return of the funds described in **Section 6** of this Agreement in the event of a default by the other Party. In the event of any litigation, arbitration or other proceedings to enforce the terms, covenants or conditions hereof, the prevailing party in such litigation, arbitration or other proceeding shall be entitled to obtain as part of its judgment or award its reasonable attorneys' fees.

9. ***Notice***. Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by certified mail or registered mail, postage and fees prepaid, addressed to the Party to whom such notice is to be given, at the address set forth below, or at such other address as has been previously furnished in writing, to the other Party. Such notice shall be deemed to have been given when deposited in the United States mail.

City of Castle Pines: City of Castle Pines
7437 Village Square Drive, Suite 200
Castle Pines, CO 80108
Attention: Larry Nimmo, Public Works Director
Larry.nimmo@castlepinesco.gov

With Copy to: City Attorney
Michow Guckenberger McAskin, LLP
5299 DTC Boulevard, Suite 300
Greenwood Village, CO 80111

Douglas County: Douglas County
100 Third Street
Castle Rock, Colorado 80104
Attention: Janet Herman, Public Works Director
jherman@douglasCO.gov

With an electronic copies sent to attorney@douglasCO.gov
and to Benjamin Pierce at bpierce@douglasco.gov

10. ***Appropriation***. Pursuant to section 29-1-110, C.R.S., any financial obligations of the County contained herein that are payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted and otherwise made available on an annual basis. Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the City not performed during the current fiscal year is subject

to annual appropriation, and thus any obligations of the City hereunder shall extend only to monies currently appropriated and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

11. ***Additional Documents***. The Parties agree to execute any additional documents or take any additional action that is necessary to carry out the intent of this Agreement.

12. ***Colorado Law***. The laws of the State of Colorado shall govern this Agreement. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado, and the Parties waive any right to remove any action to any other court, whether state or federal.

13. ***Relationship of Parties***. The Parties enter into this Agreement as separate, independent governmental entities and shall maintain such status throughout. This Agreement does not and shall not be construed as creating a relationship of joint venturers, partners, or employer-employee between the Parties.

14. ***No Third-Party Beneficiaries.*** The enforcement of the terms and conditions of this Agreement and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person under such Agreement. Any beneficiary of the terms and conditions of this Agreement are not intended beneficiaries but are incidental beneficiaries only.

15. ***No Waiver of Sovereign Immunity***. The Parties hereto understand and agree that the City and County, and each of their respective commissioners, council members, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act (the "CGIA"), C.R.S. §§ 24-10-101 to 120, or otherwise available to the County and the City under applicable law. To the extent the CGIA imposes varying obligations or contains different waivers of immunity on the County or the City, the Parties agree that the County or City shall remain liable only as provided under the CGIA, whether due to acts or omissions or property interests, and no party shall be the agent of another or liable for the obligations of another under the provisions of the CGIA.

16. ***Entirety***. This Agreement merges and supersedes all prior negotiations, representations and agreements between the Parties hereto relating to the subject matter hereof and constitutes the entire agreement between the Parties concerning the subject matter hereof.

17. ***Severability***. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

18. ***Modification***. This Agreement may only be modified upon written agreement signed by the Parties.

19. ***No Waiver***. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by either Party shall not constitute a waiver of any of the other terms or obligations of this Agreement.

20. ***Assignment***. Neither this Agreement nor any of the rights or obligations of the Parties hereto, shall be assigned by either Party without the written consent of the other.

21. ***Survival***. Any terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

22. ***Agreement Controls***. In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit.

23. ***Force Majeure***. Neither the County nor the City shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "Force Majeure." As used in this Agreement, "Force Majeure" means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

24. ***Authority***. The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the City of Castle Pines and the County and bind their respective entities.

25. ***Counterparts***. This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

26. ***Headings.*** The headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.

[Reminder of page left blank - signature pages to follow]

IN WITNESS WHEREOF, this Agreement is executed by the Parties hereto as of the date first written above.

CITY OF CASTLE PINES, COLORADO

By: _____

Printed Name: **Tracy Engerman**

Title: **Mayor**

Date of Execution: _____

ATTEST:

_____

Tobi Duffey, City Clerk

APPROVED AS TO FORM (excluding exhibits):

_____

Linda Michow, City Attorney

[Douglas County signature page follows]

BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY

_____

George Teal, Chair

ATTEST:

_____

_____,

Clerk to the Board

APPROVED AS TO CONTENT:

_____

Douglas J. DeBord,
County Manager

APPROVED AS TO FORM:

_____

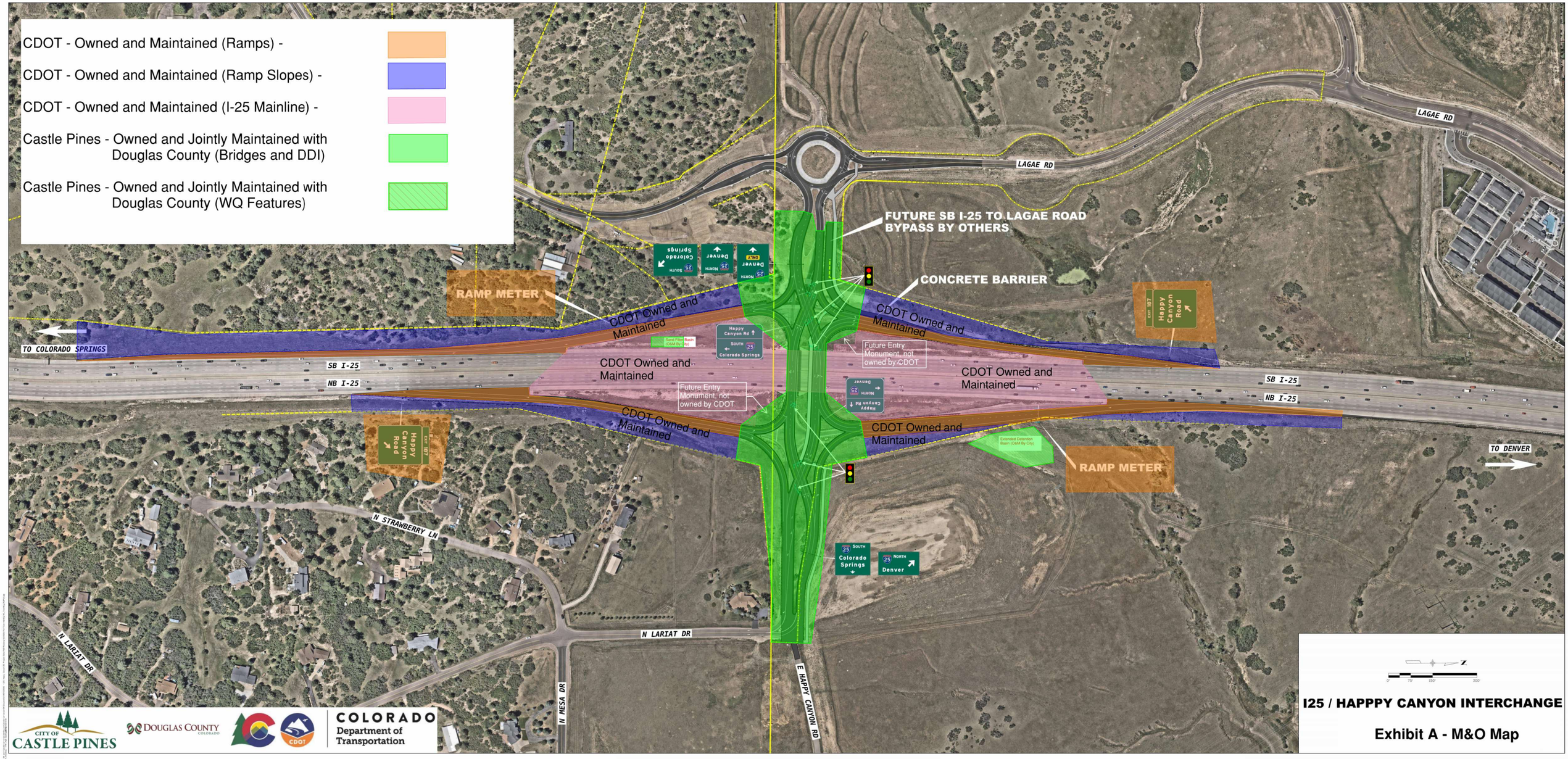
Chris Pratt,
Senior Assistant County Attorney

APPROVED AS TO FISCAL CONTENT:

_____

Christie Gutherie,
Director of Finance

Exhibit A


CDOT - Owned and Maintained (Ramps) -
CDOT - Owned and Maintained (Ramp Slopes) -
CDOT - Owned and Maintained (I-25 Mainline) -
Castle Pines - Owned and Jointly Maintained with Douglas County (Bridges and DDI)
Castle Pines - Owned and Jointly Maintained with Douglas County (WQ Features)
RAMP METER
TO COLORADO SPRINGS
SB I-25
NB I-25
CDOT Owned and Maintained
Future Entry Monument, not owned by CDOT
FUTURE SB I-25 TO LAGAE ROAD BYPASS BY OTHERS
CONCRETE BARRIER
LAGAE RD
Happy Canyon Road
EXIT 187
TO DENVER
RAMP METER
N STRAWBERRY LN
N LARIAT DR
N MESA DR
E HAPPY CANYON RD
Colorado Springs
Denver
I25 / HAPPPY CANYON INTERCHANGE
Exhibit A - M&O Map
CITY OF CASTLE PINES
DOUGLAS COUNTY COLORADO
COLORADO Department of Transportation

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Benjamin Pierce, P.E., Capital Improvement Projects Supervisor

DESCRIPTION: Public Contract for Services with RS&H for Design of the Titan Road & US 85 Interchange Project, Douglas County Project Number CI 2026-012.

SUMMARY: The primary objective of the project is to reconfigure the existing Titan Road & US 85 (Santa Fe Drive) interchange to accommodate the substantial traffic demands generated by ongoing development in the Chatfield Basin region. While the interchange reconfiguration is the central focus of this project, widening of US 85 from Highlands Ranch Parkway south to the Titan Road interchange is included as a separate task order under this contract.

This project represents the implementation phase of recommendations established in the 2014 Northwest Douglas County Feasibility Study and the 2016 Planning and Environmental Linkages (PEL) Report. These studies concluded that the existing interchange configuration is insufficient to handle the long-term regional mobility needs of the corridor. While the PEL provided a general framework for certain design concepts, the surrounding land use and traffic demands have changed considerably since that study was conducted. As part of this project, the consultant will perform a renewed evaluation of interchange concepts and configurations to meet the current and future needs.

To determine the most effective solutions for the interchange, the project team will need to conduct a new regional traffic study that will take into account multiple land use considerations including ongoing development in Sterling Ranch, the County's Zebulon Sports Complex, a future Front Range Rail station, and other regional growth that will affect traffic through the interchange.

The scope of work for Task Order 01 of the project includes topographic survey, subsurface utility engineering investigations, geotechnical investigation, traffic modeling, National Environmental Protection Act (NEPA) clearance documentation, other Colorado Department of Transportation (CDOT) coordination, interchange concept design (15% level), and 30% level

design of the chosen ultimate interchange configuration. Task Order 02 of the project focuses on preliminary and final design of the widening of US 85 from Highlands Ranch Parkway to Titan Road which is needed to support additional operational and capacity improvements at the Titan Road & US 85 interchange.

RS&H was selected by Douglas County and Colorado Department of Transportation staff based on a competitive consultant selection process as follows: On January 23, 2026, a Request for Proposals was sent out by Douglas County Staff to five consultants which had previously been selected (short listed) for 2025 - 2026 by the County to provide consultant services under the "Division 1 - Major Roadway" projects category. The following five firms each provided proposals:

AECOM, Atkins, HDR, RMS, and RS&H

Proposals were evaluated by four Douglas County Engineering staff members and two Colorado Department of Transportation staff members based on the following criteria with a total of one hundred (100) points possible:

1. Firm capabilities and qualifications for this project - 15 Points
2. Project team's past performance and relevant experience - 20 Points
3. Project approach and understanding of critical issues - 40 Points
4. Draft project schedule - 10 Points
5. Draft scope of services & list of deliverables - 15 Points

Each of the six evaluators submitted their rankings confidentially. The six evaluators' rankings were then combined to determine the overall ranking as shown below.

Consultant Teams Submitting a Proposal	Overall Ranking
AECOM	1 (interviewed)
RS&H	2 (interviewed)
HDR	3
Atkins	4 (tie)
RMS	4 (tie)

It was decided by the scoring committee that the top two firms were close enough in score to warrant a formal interview as allowed by the RFP. AECOM and RS&H were both interviewed at Douglas County offices on March 13, 2026, and the six panel scoring committee unanimously agreed to select RS&H

as the winning team.

Enclosed for reference and project records are copies of the final RFP, the individual consultant selection scoring forms, and the combined overall consultant scoring form.

The proposed PCS with RS&H is for an amount not to exceed Four Million Four Hundred Ninety-Nine Thousand Nine Hundred Sixty-One Dollars and Twenty-Five Cents ($4,499,961.25) using funds set aside as follows:

Fund 230, BU 800455 - $499,961.25
Fund 230, BU 801017 - $4,000,000.00

RECOMMENDED ACTION:

Approval of a Public Contract for Services with RS&H for an amount not to exceed Four Million Four Hundred Ninety-Nine Thousand Nine Hundred Sixty-One Dollars and Twenty-Five Cents ($4,499,961.25) for design of the Titan Road & US 85 Interchange Project, Douglas County Project Number CI 2026-012.

REVIEW:

Kristina Mann	Approve	6/29/2026
Jeff Garcia	Escalated	7/6/2026
Amy Williams	Escalated	7/7/2026
Christy Gordon	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
Design RFP - Titan Road & US 85 Interchange
PCS-RS&H-Titan-&-US-85-Interchange-Design
Titan & US 85 - Consultant-Ranking-Packet

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RS&H was selected by Douglas County and Colorado Department of Transportation staff based on a competitive consultant selection process as follows: On January 23, 2026, a Request for Proposals was sent out by Douglas County Staff to five consultants which had previously been selected (short listed) for 2025 - 2026 by the County to provide consultant services under the "Division 1 - Major Roadway" projects category. The following five firms each provided proposals:

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ATTACHMENTS:

Design RFP - Titan Road & US 85 Interchange
PCS-RS&H-Titan-&-US-85-Interchange-Design
Titan & US 85 - Consultant-Ranking-Packet

DOUGLAS COUNTY
COLORADO

REQUEST FOR PROPOSALS

DOUGLAS COUNTY ENGINEERING

TITAN ROAD & US 85 INTERCHANGE DESIGN

PROJECT NUMBER: CI 2026-012

Issue Date: January 23, 2026

Submittal Deadline: February 13, 2026 at 3:00 PM

Douglas County Engineering Offices
100 Third Street
Castle Rock, CO 80104
(303) 660-7490

Contact Person:
Benjamin Pierce
Capital Improvement Projects Supervisor
bpierce@douglas.co.us
(720) 672-6245

INTRODUCTION

Douglas County Department of Public Works Engineering (the "County") is requesting proposals for a professional service contract for design of the Titan Road & US 85 Interchange project.

This Request for Proposals (RFP) is not being advertised, but it is being distributed via email, to the consulting firms listed below, which were previously selected (short listed) for 2025-2026 by the County to provide consultant services under the "Division 1 - Major Roadway" projects category. A total of five firms were asked if they were interested in receiving an RFP for this project and all have requested this RFP be sent to them:

AECOM
Atkins
HDR
RMS
RS&H

If your firm elects to not submit proposal (or is unable to submit a proposal), please notify Ben Pierce, Project Manager via email at bpierce@douglas.co.us before January 30, 2026 as the County may elect to solicit other firms to submit a proposal for this project.

Project Background

The primary objective of the project is to reconfigure the existing Titan Road & US 85 (Santa Fe Drive) interchange to accommodate the substantial traffic demands generated by ongoing development in the Chatfield Basin region. While the interchange reconfiguration is the central focus of this project, the project is also anticipated to include the widening of US 85 from Highlands Ranch Parkway south to the Titan Road interchange.

This project represents the implementation phase of recommendations established in the 2014 Northwest Douglas County Feasibility Study and the 2016 Planning and Environmental Linkages (PEL) Report. These studies concluded that the existing interchange configuration is insufficient to handle the long-term regional mobility needs of the corridor. While the PEL provided a general framework for certain design concepts, the surrounding land use and traffic demands have changed considerably since that study was conducted. As part of this project, the County desires a renewed evaluation of interchange concepts and configurations to meet the current and future needs.

To determine the most effective solutions for the interchange, the project team will need to conduct a new regional traffic study that will take into account multiple land use considerations including ongoing development in Sterling Ranch, the County's Zebulon Sports Complex, and other regional growth that will affect traffic through the interchange.

Project Goals & Objectives

The following list of items are provided to guide the respondents on preparing their plan for how to approach the project. A successful proposal will address each of these items throughout the proposal and will be expanded upon to demonstrate how your team will meet these goals and minimize risks that may delay the project and increase cost to the County.

- **Flexible Travel Modeling** – The basis for the necessary improvements at the interchange and throughout the region will need to be supported by a carefully developed regional travel model which considers the surrounding land uses and ongoing development. Some of these land uses may need to be adjusted over the course of the project as developments currently in the planning phase, like the Zebulon Sport Complex, are progressed and better forecasting data becomes available. A successful proposal will provide a project specific approach to travel modeling and discussion regarding how to maintain flexibility while still progressing the other project tasks.

- **Right-sized Operational Improvements and Project Phasing** – A successful proposal will include a project specific plan for how best to right-size improvements based on near-term and long-term needs. Because land use and development will be continuing in the Chatfield Basin region for the foreseeable future, a successful proposal should include a detailed plan for how to evaluate alternatives based on near-term and long-term traffic needs. Proposals should also identify and evaluate potential phased construction solutions that can adapt to the expected growth in the area and surrounding infrastructure build out.

- **Efficient Collaboration with CDOT** – A successful proposal will highlight past success and project specific strategies to efficiently move through CDOT approvals including but not limited to 1601 TDM, NEPA, ROWPR, and project design milestones (DSR, FIR, FOR, concurrence to advertise). In particular, a successful proposal will include discussion about how a project with phased implementation can most effectively and efficiently be coordinated with CDOT staff and moved through the various approvals processes.

- **Risk Mitigation** – Potential interchange solutions for this project will carry different risk profiles as it relates to design schedule, construction schedule, and cost. Some project risks that have been identified by the County include but are not limited to Class 1 railroad coordination (UPRR & BNSF), modifications of existing infrastructure, stakeholder coordination, future land use changes, ROW acquisition, environmental clearances, and water quality challenges. A successful proposal will include a robust discussion of these, and any other project risks identified by the consultant and will propose strategies to minimize or otherwise mitigate these risks for Douglas County and other project stakeholders.

Project Scoping Considerations

The interchange project will generally consist of, but is not limited to, the following tasks:

- Travel modeling and analysis
- Interchange alternatives analysis with the development of a preferred alternative meeting NEPA and 1601 requirements including recent TDM
- Preliminary and final design of the preferred alternative
- CDOT environmental, utility, and right-of-way clearances.
- Accommodate the safe movement of pedestrians and cyclists through the project area
- CDOT Right-of-Way plan preparation
- Right-of-way acquisition professional services
- Typical final design data collection efforts including, but not limited to, traffic data collection, surveying and mapping, geotechnical investigation, and SUE investigation.

PROPOSAL DETAILS

Submittal Deadline

Proposal submittals shall be received electronically no later than **3:00 p.m. (MST), February 13, 2026** via email to Benjamin Pierce at bpierce@douglas.co.us.

Proposals received by Douglas County after the time and date specified shall be considered non-responsive and shall be returned to the Respondents and will not be evaluated.

RFP Schedule

The following schedule is tentative and is subject to change.

January 23, 2026	RFP sent to selected Consultants
January 30, 2026	Deadline for Respondents to notify Douglas County if not submitting a proposal
February 4, 2026	Deadline for written questions at 5:00 PM
February 13, 2026	Proposals due by 3:00 p.m.
February 26, 2026	Selection Committee completes review and ranking proposals
February 27, 2026	Notification of selected consultant (if no interview required)
March 2, 2026	Begin to finalize scope and negotiate final fees (if no interview required)
March 10, 2026	Deadline to have scope and fee finalized (if no interview required)
March 24, 2026	Anticipated award of contract date by BOCC (if no interview required)
March 25, 2026	Anticipated Notice to Proceed (if no interview required)
February 27, 2026	Notification to participate in an interview (if applicable)
March 11, 2026	Presentation and interview (if applicable)
March 13, 2026	Notification of selected consultant (if interview is required)
March 16, 2026	Begin to finalize scope and negotiate final fees (if interview is required)
March 31, 2026	Deadline to have scope and fee finalized (if interview is required)
April 14, 2026	Anticipated award of contract date by BOCC (if interview is required)
April 15, 2026	Anticipated Notice to Proceed (if interview is required)

Questions or Information Regarding the RFP

Questions about this RFP shall be directed by email to:

Benjamin Pierce, Project Manager via email at bpierce@douglas.co.us on or before 5:00 pm on February 4, 2026. All questions will be kept confidential except for those that are specifically related to corrections and / or clarifications in the County's RFP.

From the issuance date of this RFP until a selection is made, Ben Pierce is the sole point of contact for issues or clarifications concerning this RFP and all correspondence shall be done via email. Respondent questions should anticipate a response to their questions within five business days, so Respondents are encouraged to submit their questions early.

Legal Notice to Respondents

Distribution of this request for proposal via email is considered legal notice to those firms short listed to receive an RFP for this project. Respondents are individually responsible for ensuring that the contact information the County has available is current. The County has made a reasonable effort to ensure that the electronic contact information is correct based on all forms of contact that was provided to the County prior to the issuance of this RFP.

Notifications to Unsuccessful Respondents

Douglas County shall notify unsuccessful respondents in writing via email of exclusion from award and will also notify Respondents that were not selected to participate in the oral presentation / interview phase of the selection process (when applicable).

Consultants not selected can request a debrief with the Douglas County Project Manager, which will occur about 9 to 12 weeks after the selection process is completed.

Proposal Requirements

One "page" is defined as one standard 8-1/2 x 11 inch sheet of paper. All charts, graphic displays, etc. must be of readable size. 11 x 17 inch sheets to illustrate particular items are permitted in the proposal and in the Appendixes, however, If the respondent uses an 11 x 17 inch sheet within the main body of the proposal, then it will be considered two pages.

Signature - Proposals shall be signed by a duly authorized official.

Page Limitations - Proposals shall not exceed a total of eighteen (18) single-sided pages. The total page limitation does not include proposal cover, section dividers, or the required appendix materials for this proposal.

Only the successful respondent that receives the highest overall combined ranking will be asked to submit a formal fee proposal which will be negotiated between with Douglas County. If the County and the highest ranked firm cannot reach an agreement on negotiating a reasonable fee, then the County may terminate negotiations with the highest ranked firm and begin negotiations with next highest ranked firm.

Evaluation Criteria

Proposals will be evaluated and scored according to the following criteria:

i.	Firm capabilities and qualifications for this project	15 pts.
ii.	Project team's past performance and relevant experience	20 pts.
iii.	Project approach and understanding of critical issues	40 pts.
iv.	Draft project schedule	10 pts.
v.	Draft scope of services & list of deliverables	15 pts.

Proposal Content

Proposals should contain and will be evaluated based on the following sections:

a. Cover letter that serves as an executive summary of the proposal, highlighting the value and commitment your project team will bring to this project.
b. Firm capabilities and qualifications
c. Project team's past performance / relevant project experience
d. Project approach & understanding of critical issues including proposed improvement concepts and other graphics to depict project issues.
e. Consultant's draft project schedule (Appendix A)
f. Consultant's draft scope of services & list of deliverables (Appendix B)
g. Resumes of key members of the project team (Appendix C)

The consultant team should identify key staff that will be assigned to the project to deliver the items identified in the draft scope of services. Douglas County requires that each respondent identify a Project Manager in your proposal who will serve as a primary contact person. It is expected that the Project Manager will need to be available to answer questions via email or over the telephone regarding the Respondents proposal and attend an oral interview (if applicable) after evaluation of the written proposal. The proposed Project Manager shall be the primary point of contact throughout the project duration, which is anticipated to be at least three years.

Performance shall commence as of the date specified in the notice to proceed and shall continue until the work is completed.

Initial project milestones should be identified by the respondent in their draft project schedule and draft scope of services.

Selection Conditions

The selected consultant must be willing and able to enter into a contractual agreement with Douglas County under our standard Professional Contract for Services (PCS). This will be a task order type contract with the Douglas County Project Manager approving the scope and fee for each task on an ongoing basis throughout the project. As noted during the short list selection process, **The County will not accept any requested changes to the standard PCS.**

PUBLIC CONTRACT FOR SERVICES

THIS PUBLIC CONTRACT FOR SERVICES (the "Contract") is made and entered into this _____ day of _____, 20___, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **RS&H, Inc.**, a Florida corporation authorized to do business in Colorado (the "Consultant").

RECITALS

WHEREAS, the County is undertaking certain activities related to the **Titan Road & US 85 Interchange Design Project, Douglas County Project Number CI 2026-012**; and

WHEREAS, the County desires to engage the Consultant to render certain professional services and assistance in connection with such undertakings of the County; and

WHEREAS, the Consultant has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

1. LINE OF AUTHORITY: Benjamin Pierce, P.E., Project Manager, (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Consultant under this Contract.

2. SCOPE OF SERVICES: All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Consultant.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the County and Consultant, shall be in writing and shall become part of this Contract upon execution.

The Consultant agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Consultant shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Consultant and the County for the use and occupancy by the Consultant of any County facilities or space.

3. COMPENSATION: Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Consultant, and the Consultant agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

4. MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **Four Million Four Hundred Ninety-Nine Thousand Nine Hundred Sixty-One Dollars and Twenty-Five Cents ($4,499,961.25)** for fiscal year **2026**. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. TERM: It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on **July 15, 2026**, and terminate at 12:00 a.m. on **December 31, 2028**. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. INVOICING PROCEDURES: Payments shall be made to the Consultant based upon invoices submitted by the Consultant, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Consultant within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Consultant. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Consultant's activities and services rendered, as the County deems appropriate to support the payments to the Consultant. The signature of an officer of the Consultant shall appear on all invoices certifying that the invoice has been examined and found to be correct.

7. CONFLICT OF INTEREST: The Consultant agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of County.

8a. INDEMNIFICATION-GENERAL: The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever, for any purpose whatsoever. Provided that the claims, demands, suits, actions or proceedings of any kind are not the result of professional negligence, the Consultant shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Consultant need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees. Further, this indemnification

is intended to comply with and be subject to C.R.S. 13-50.5-102 (8), as amended from time to time.

8b. INDEMNIFICATION FOR PROFESSIONAL NEGLIGENCE: The Consultant shall indemnify and hold harmless the County and any of its commissioners, officials, officers, directors, agents and employees from and against damages, liability, losses, costs and expenses, including reasonable attorney's fees, but only to the extent caused by the negligent acts, errors or omissions of the Consultant, its employees, agents or subcontractors, or others for whom the Consultant is legally liable, in the performance of professional services under this Contract. The Consultant is not obligated under this sub-section 8b to indemnify the County for the negligent acts of the County or any of its commissioners, officials, officers, directors, agents and employees.

9. INDEPENDENT CONTRACTOR: The Consultant is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Consultant to perform work under this Contract shall be and remain at all times, employees of the Consultant for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

11. ASSIGNMENT: The Consultant covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Consultant to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Consultant hereunder.

12. COUNTY REVIEW OF RECORDS: The Consultant agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Consultant shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

13. OWNERSHIP OF DOCUMENTS: Drawings, specifications, guidelines and any other documents prepared by the Consultant in connection with this Contract shall be the property of the County.

14. ASSIGNMENT OF COPYRIGHTS: The Consultant assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Consultant waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

15. TERMINATION: The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Consultant of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant pursuant to this Contract shall become the County's property. The Consultant shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Consultant.

16. NOTICES: Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Consultant to:
Benjamin Pierce, P.E., Capital Improvement Projects Supervisor
Douglas County Department of Public Works
100 Third Street, Suite 220
Castle Rock, CO 80104
Phone: (303) 660-7490
E-mail: bpierce@douglas.co.us

with a copy to:
Douglas County Attorney's Office
100 Third Street
Castle Rock, CO 80104
(303) 660-7414
E-mail: attorney@douglas.co.us

and by the County to:
Randy Wampler, Senior Project Manager
RS&H, Inc.
4582 S. Ulster St., Suite 1100
Denver CO 80237
Phone: (303) 368-5452
E-mail: Randy.Wampler@rsandh.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time to time

designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. NONDISCRIMINATION: In connection with the performance of work under this Contract, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

18. GOVERNING LAW; VENUE: This Contract shall be deemed to have been made in and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Consultant expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

19. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Contract by the Consultant shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Consultant shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

20. SEVERABILITY: In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

21. NO THIRD-PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Consultant, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

22. ADVERTISING AND PUBLIC DISCLOSURE: The Consultant shall not include any reference to this Contract or services performed pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant County Manager, and the Board of County Commissioners. Notwithstanding the foregoing, upon completion of the project, Consultant shall have the right to accurately represent their role, contractual relationship, and work performed under this Contract in client proposals for the purposes of establishing work experience.

23. PRIORITY OF PROVISIONS: In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

1st This Contract, Sections 1 through 28
2nd Request for Proposal (if applicable)
3rd Exhibit C- Insurance Requirements
4th Exhibit A- Scope of Services
5th Exhibit B- Method of Payment
6th Response to Request for Proposal (if applicable).

24. HEADINGS; RECITALS: The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

25. ENTIRE AGREEMENT: The parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

26. INSURANCE: The Consultant shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The Consultant shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Consultant's insurance coverage during the term of this Contract.

27. COUNTY EXECUTION OF AGREEMENT: This Contract is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

28. FORCE MAJEURE: No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts, such as, but not limited to, natural disasters of overwhelming proportions, exceptional adverse weather conditions, acts of God, acts of war, strikes, work stoppages, fire or other catastrophic casualty or action of non-party government authorities.

IN WITNESS WHEREOF, the County and the Consultant have executed this Contract as of the above date.

RS&H, Inc.

BY: _____ **ATTEST: (if a corporation)**

Printed Name: George N. Tsiouvaras

Title: Senior Vice President **Title:** Vice President

DATE: June 29, 2026

Signature of Notary Public Required:

PAULA McMARTIN
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20114011679
MY COMMISSION EXPIRES 02/24/2027

STATE OF Colorado)
) **ss.**
COUNTY OF Douglas)

The foregoing instrument was acknowledged before me this 29th **day of** June **, 20**26**, by** George N. Tsiouvaras.

Witness my hand and official seal

Paula McMartin
Notary Public

My commission expires: 02/24/2027

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS

_____
, CHAIR **Date**

APPROVED AS TO CONTENT:

_____
DOUGLAS J. DEBORD **Date**
COUNTY MANAGER

ATTEST

_____
Deputy Clerk **Date**

DEPARTMENT OF PUBLIC WORKS ENGINEERING:

_____
JANET HERMAN, P. E. **Date**
Director of Public Works

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie **Date**
Director of Finance

APPROVED AS TO LEGAL FORM:

_____
Chris Pratt **Date**
Senior Assistant County Attorney

EXHIBIT A
TITAN ROAD & US 85
INTERCHANGE DESIGN

PROJECT NUMBER: CI 2026-012

Project Background

The primary objective of the project is to reconfigure the existing Titan Road & US 85 (Santa Fe Drive) interchange to accommodate the substantial traffic demands generated by ongoing development in the Chatfield Basin region. While the interchange reconfiguration is the central focus of this project, the project is also anticipated to include the widening of US 85 from Highlands Ranch Parkway south to the Titan Road interchange.

This project represents the implementation phase of recommendations established in the 2014 Northwest Douglas County Feasibility Study and the 2016 Planning and Environmental Linkages (PEL) Report. These studies concluded that the existing interchange configuration is insufficient to handle the long-term regional mobility needs of the corridor. While the PEL provided a general framework for certain design concepts, the surrounding land use and traffic demands have changed considerably since that study was conducted. As part of this project, the County desires a renewed evaluation of interchange concepts and configurations to meet the current and future needs.

To determine the most effective solutions for the interchange, the project team will need to conduct a new regional traffic study that will consider multiple land use considerations including ongoing development in Sterling Ranch, the County's Zebulon Sports Complex, and other regional growth that will affect traffic through the interchange.

Billing

RS&H will invoice Douglas County for hourly consultant support using the established category rates shown in Exhibit B. RS&H can request updates to the category rates on a yearly basis, at the discretion of the Douglas County Project Manager.

Task Order 01
Data Collection and Concept Development Phase

1. Project Management

The Consultant will be responsible for submitting invoices to the Douglas County PM as well as providing other project administration services throughout the project. The Consultant shall include a monthly summary report of the work completed in that pay period with the monthly invoices. The Consultant will be responsible for the day-to-day management and coordination of the tasks in the detailed Scope of Services and associated fee.

2. Meetings

Throughout the project, meetings will take place to coordinate work and design elements. Unless specified otherwise, these project meetings will generally include participants from the Consultant and Douglas County ("Project Team"). All project meetings shall be scheduled by the Consultant, and the Consultant shall be responsible for determining appropriate attendance from their team for the cost effectiveness of meetings.

Meeting agendas shall be prepared by the Consultant for all project meetings listed and shall be approved by the Douglas County PM prior to the meeting. The consultant shall be responsible for creating meeting minutes to detail the discussions, decisions, and resulting action items from each meeting. The Consultant shall distribute the meeting minutes to all attendees for review and input prior to issuing the final meeting minutes. It is anticipated that the meetings will take place at the Consultant's office (in the greater Denver area), Douglas County offices, at a CDOT facility, or through a virtual meeting software utilizing Microsoft Teams or other software approved by Douglas County.

Notice to Proceed Meeting
Upon receiving notice to proceed from Douglas County, the Consultant shall schedule a brief meeting to confirm the scope of work, discuss project schedule, request additional data, and confirm design-related issues and requirements.

Design Scoping Review (DSR) Meeting
Per the CDOT Local Agency Manual, a Design Scoping Review (DSR) Meeting shall be held with the Project Team and the assigned CDOT staff representatives. The Consultant shall schedule the Scoping Meeting within 3 weeks after Notice to Proceed has been given.

Project Meetings
The Consultant shall schedule project meetings every two weeks through FOR, and monthly thereafter to coordinate and discuss project status, project schedule, design decisions, and other coordination topics.

3. Survey & ROW Plans

This project and subsequent interim improvement projects require design survey and ROW plans. This scope includes survey for the Ultimate alternative development and interim widening of US 85 and Improvements to the ramps on the north side of the Titan Interchange, which are planned to be broken out as separate projects.

Project Control
The coordinate system will be Colorado State Plane - Central modified to ground utilizing the NAVD 88 Datum. HKS will recover NGS point designated as M 393 located just south of Titan Road and west of US Highway 85. This will be utilized as the project benchmark for the survey. HKS will utilize both Conventional and GPS methods for data collection.

Up to thirty (30) control points will be set up at five hundred (500) foot intervals on both the east and west sides of Hwy 85. Each control point will be a No.5 rebar with a cap. Control points will be set out of the proposed construction areas and will be inter-visible. HKS will run differential levels between these points to place differential elevations on the control points.

Topographic Survey

HKS will conduct a topographic survey suitable for design purposes for the project limits as defined above. HKS will also expand the limits to include the requested drainage areas along with nine (9) identified parcels that the ROW. Please see below for the limits provided.

HKS is proposing to use aerial mapping (Unmanned Aerial Vehicle) to acquire aerial photography along with Lidar data and supplementing this data with ground based scanning and conventional survey methods. This data will be processed, extracted, and compiled for use in an AutoCAD base drawing for the design team.

Traditional survey methods will be used to assist with both topographic features and the creation of the surface. Topographic features will include but not limited to fences, trees, concrete pads, sidewalks, buildings, miscellaneous structures, power poles, utilities, traffic striping, and telephone poles. Through both the Lidar data and the conventional surveys, HKS will locate any grade breaks, swales or topographic features that impact the drainage of the survey area.

HKS will perform the following task using conventional survey methods:

- Survey cross sections of the existing twelve (12) feet shoulder of both northbound and southbound of Hwy 85. The cross section will include the existing concrete edge of Hwy 85, the white stripe location of the adjacent travel lane and at the centerline of the existing shoulder. The cross sections will be at twenty-five (25) foot intervals.
- Scans of the Titan Road bridge over Hwy 85 and the Titan Road bridge over the existing BNSF & UP tracks, including the columns, bridge abutments, and the bottom of the girders.
- In depth survey of the intersection of the southbound off ramp at the east bridge abutment for the Titan Road bridge. This area has a settlement issue, and the survey will include the asphalt and the expansion joint to make a detailed surface to show the existing conditions of this area.
- HKS has included a limited budgeted for miscellaneous survey that the design team will require to support the proposed drainage areas and the proposed acquisition areas.
- Underground Utility Locates: Once HKS Utility Services designates the underground Utilities through the project area, HKS will survey in the marks and incorporate this data into the base drawing.

Utilizing the extracted topographic features from the Lidar data (both the aerial and ground based scans) along with the conventional survey data, HKS will process this data and a base

drawing in AutoCAD will be generated with the topographic features and a surface with one-foot contours.

At this stage, quality is controlled through our survey control network checks and by utilizing both our survey control and ground control for aerial operations. Quality is assured through review of our survey procedures and review of data sets for anomalous or irregular data points.

Traffic Control

HKS has assumed fifteen (15) days of traffic control along with five (5) traffic control plans for the required survey work on Hwy 85 that places the survey field crew near traffic on the highway. The survey of the existing Hwy 85 shoulder and the scanning of the bridge are two of the tasks identified that will require traffic control.

It is assumed that Douglas County will assist as needed with the permitting process with CDOT and that the cost of the permits will be waived. It is assumed that all survey work can be done during regular business hours and that all survey can be gathered without entering Railroad or other private property.

ROW Determination

HKS will review the public records for the project to determine the number and location of the monumentation that defines the ROW. These records include ROW plans, Subdivision Plats, Land Survey Plats, and deeds. After this research, HKS will draft the associated parcels both in the project limits and those that adjoin the defined limits for the generation of search coordinates for the recovery of existing monumentation. This monumentation includes section corners, reference monuments, and property corners. Once existing monumentation has been recovered, the data will be analyzed, and the right-of-way will be determined by one of HKS' Professional Land Surveyors. This linework will be inserted into the AutoCAD base drawing.

Producing any Land Survey Plats is not included in this scope of work.

Right-of-Way Plans

Once the ROW has been determined, HKS will prepare a set of Right-of-Way plans per the Colorado Department of Transportation (CDOT) specifications for the project. These plans will be signed and stamped by one of HKS's Professional Land Surveyors. It is assumed that required controlling section and property corners exist and can be recovered with minimal effort in order to determine the ROW.

Easements

HKS understands that the project will require easements – both temporary construction and permanent for acquisition. Once the design team has determined the limits of these easements, HKS will prepare a description and illustration for each easement to CDOT specifications. A total of eighteen (18) – nine (9) Temporary Construction and nine (9) Permanent easements are anticipated.

Title Commitments
HKS will acquire title commitments for the proposed nine (9) parcels that have been identified for ROW acquisition by the design team. The anticipated drainage ponds are located on the west side of the highway.
Geotechnical Boring Support
HKS will support Yeh with locating up to 50 potholes required for pavement design.

SUE Survey Support
Potholes: HKS survey will support HKS Utility Services for the pothole task for the SUE Investigation. Fifty (50) potholes are anticipated for the project. HKS has budgeted a total of four days – two to set the pothole locations and two to record the pothole locations once the utility has been exposed. This data will be provided to HKS Utility Services for the SUE Investigation.

Appraisal Staking
It is assumed that two (2) parcels will need to be staked. Once the ROW acquisitions have been determined, HKS will return when requested to stake the areas of acquisition for the stakeholders to see proposed acquisition in the field.

4. Subsurface Utility Engineering

The Consultant shall be responsible for producing subsurface utility engineering (SUE) plans in accordance with Colorado Senate Bill 18-167. All utilities present within the project limits shall be located at ASCE quality level B at a minimum. After initial data collection to obtain quality level B SUE data, the Consultant shall propose which, if any, utilities should be investigated to ASCE quality level A via test holes.

Currently, based on what is known, fifty (50) total standard test holes are estimated and included in the project, primarily for determining potential conflicts with updated drainage features. If Douglas County desires additional test holes to be performed, a contract amendment will be negotiated with the Consultant.

The Consultant is responsible for collecting SUE data and assembling plans with ample time to make critical design decisions relating to utility conflicts. The SUE utility plans shall consist of a tabulation of utility sheets, utility matrix sheets, and utility plan sheets.

The Consultant shall perform utility coordination activities with assistance from Douglas County PM.

5. Traffic Data Collection

The CDOT DSR meeting will confirm the scope of traffic data collection necessary to support the 1601 Process, locations of counts described below. RS&H will conduct field visits to better understand existing operations by collecting information like vehicle saturation flow, lane utilization, and other operational characteristics that are not captured though standard traffic counts.

Peak hour and daily traffic data collection will be conducted throughout and surrounding the study area. This effort will include 6 intersection peak hour count locations (two of which will

have 4-hour PM counts) done to capture school-related traffic patterns. Two of the six count locations will be re-counted during the summer (June-July) to help estimate/calibrate the share of trips associated with schools. In addition, there will be 16 locations with 24-hour hourly traffic counts. Intersection locations are listed below:

- All four sides of the US 85 & Titan interchange, including on and off ramps, and ramp intersections
- Moore Rd. And Titan Road
- Titan Road and Titan Circle
- Wadsworth and Waterton Rd
- US 85 and Highlands Ranch Parkway (to confirm potential capacity on north side)

Field traffic data will be taken by video to include sample "saturation flow rate" counts and calculations for key locations to calibrate Vistro and VISSIM models.

Crash data collection will be done with 5 years of crash data to be requested from CDOT for US 85 from Highlands Ranch Parkway south to ½ mile south of the Titan interchange. Crash data from the County will be reviewed for the Titan Road corridor. Crash data evaluation will be for concentrations or types of crashes that might indicate an unforeseen safety issue that can be corrected with the alternatives being developed.

6. Travel Demand Model and Concept Development

RS&H will customize a Travel Demand Model (TDM) that meets CDOT's and DRCOG's requirements for 2050 traffic forecasting in support of 1601 process. The model will also provide flexibility to test County-specific considerations, including sensitivity of traffic to land use assumptions.

Travel Demand Model

- Obtain the most current DRCOG Focus Model (Transcad) for the base year (2020 or 2025) and the Horizon year (2050).
- Obtain the travel demand model used for the Douglas County Transportation Plan Update and compare and compare the land use and network changes in our study area versus the DRCOG model.
- Verify the 2050 roadway network and land uses assumptions within the study area and confirm the 2050 conditions are acceptable with the stakeholders and for use in the official 1601 analysis and supporting documentation.
- Anticipated model revisions include modifying the facility type and capacity limits of the US 85 corridor north of the interchange to better reflect the operations and capacity limits of the recently completed widening and CFI project on US 85 from Highlands Ranch Parkway to C-470.
- Determine sensitivity inputs in coordination with stakeholders. Up to 3 sensitivity land use or roadway network changes scenarios will be modelled in addition to the official 1601 forecasts. Examples of sensitivity work may include: Widening of Titan Road to the west,

addition of a middle and high School in Sterling Ranch area, maximum residential buildout in Sterling Ranch area, etc.

- Land Use input data will be modified for the base-case model (2050 forecasts) to better reflect the forecasted development in the Sterling Ranch area. RS&H will coordinate with Douglas County Planning office to incorporate the County's land use information into the model. This may include a review of the recently completed Douglas County Transportation Plan model and confirmation of the land use inputs with the County staff.
- Vistro will be utilized to model trip generation in the Sterling Ranch area so that the land use can be revised and calibrated. This trip generation work will be manually transferred to the adjusted DRCOG Transcad model.
- Calibration and Post-Processing of the travel demand model runs to obtain 2050 peak hour traffic for analysis of the improvements needed at the interchange and on the Titan and US 85 corridors in 2050.
- "Model Runs" are defined for this scope as running the model, post-processing the outputs and utilizing the model run to create 2050 peak hour traffic for analysis. There may be multiple other runs of the model where the results and outputs are reviewed for reasonableness, then refinements adjustments made prior to making final model runs.
- Vistro will be used as the primary software to analyze intersections for the full range of interchange and intersection alternatives with the 2050 peak hour turning movements.
- Traffic analysis is described further in the 1601 section of the scope.

7. 1601 Process

The level of 1601 work is defined by Policy Directive, but can be refined in coordination with CDOT staff prior to initiating the work effort. By collaborating with CDOT early to confirm critical issues, it is anticipated that Titan Rd. would be classified as a Type 2a interchange modification which avoids the need for System Level Study and could be approved by the Regional Transportation Director. Type 2a includes minor interchange improvements, not on Interstate/Freeway System.

The primary steps we would use to obtain 1601 and NEPA clearances are:

Stakeholder Coordination: Early and ongoing engagement with CDOT, local agencies, and stakeholders, which is consistent with the team's approach to collaborative solution development for Titan Road.

2016 PEL: Determine relevant information from the 2016 PEL and clearances from prior US 85 corridor work that are still applicable, update as needed for use in this study

Alternatives Development, Evaluation, and Screening: The 1601 process requires an analysis of reasonable interchange alternatives that address the Goals and the Purpose and Need. The interchange layouts will be developed to an approximate 10% design level using aerial survey information. The design level will allow comparison of alternatives

against the evaluation criteria such as impact limits, cost estimating, assessment of environmental criteria, and visually clear to be understood by the stakeholders and the public.

The Consultant shall develop up to five (5) conceptual alternative designs based on future traffic needs and the goals set forth by the County. The current assumptions for 5 alternatives are listed below:

1. DDI using existing bridges (both inverted SB off ramp lanes or standard)
2. SPUI with existing or new bridges
3. Existing Tight Diamond with widened bridges as needed
4. Flyover to the south using old Titan alignment
5. Loop ramp in the southeast quadrant of the interchange, other associated improvements such as widening of bridges, revisions to ramps.

Common to all interchange alternatives would be widening of US 85 to 6 through lanes by the addition of a shoulder on each side of the highway, converting the existing 12' concrete shoulder to become lanes 5 and 6. This widening is anticipated to be a standalone construction project that may be combined with other near term interchange construction elements depending on schedule alignment.

Titan Road Alternatives: Develop up to 3 alternatives for the Titan Road corridor west of the interchange, including the Moore Rd intersection. The following intersection types will be considered:

1. Standard widening with 3-lanes each way using existing bridges and most of existing pavement
2. "Florida T" with WB traffic continuous through signal
3. CFI with WB lefts and NB rights using CFI lanes, maintain existing Plum Creek bridge .

The alternatives screening process will screen the range of alternatives described above down to the preferred alternative(s) for the interchange, for Titan Road west, and for US 85 widening. The process will be:

- Guide the stakeholders through an alternatives screening process based on comparing alternatives against project specific evaluation criteria:
- Project and location specific evaluation criteria to be developed during the stakeholder meetings
- The screening process will be guided by the Consultant with decisions on screening made by the stakeholders based on technical information provided by the Consultant. The information will be presented in an evaluation matrix that allows a comparison of alternatives against each other for each evaluation criteria.
- As the number of potential alternatives is reduced during the progression towards a Preferred Alternative, Alternatives will be refined, modified, combined, or other adjusted as necessary to respond to technical challenges or stakeholder concerns.

Traffic and Operational Analysis: For the comparative analysis of the 5 interchange alternatives and 3 Moore Road alternatives, Vistro will be utilized for the comparative analysis of the multiple alternatives. As lesser alternatives are screened out and a preferred alternative is defined, VISSIM will be utilized for detailed traffic analysis depending on what critical issues need evaluation. VISSIM will be used if there are issues such as queuing at ramp metering, queuing between signals, or on and off ramp merge / diverge / weaving on US 85 need additional analysis.

Phased Implementation and Cost Efficiency: The 1601 process allows for phased implementation and cost-effective alternatives, to prioritize immediate needs at Titan Road and remain flexible to easily modify roadways if warranted in the future. Opportunities for phased implementation for the primary interchange will be included as part of the screening criteria. Utilize traffic model sensitivity analysis to determine when triggers would be met to implement incremental pieces of the Preferred Alternative.

Documentation and Approval: All concepts for the interchange and US 85 components of the project, including innovative or value-engineered solutions, will be clearly documented and justified within the 1601 submittal, providing transparency and regulatory compliance. Improvements at Titan Circle and at Moore Rd and other non-CDOT locations will be included in the documentation but are not subject to CDOT approval.

Minor Interchange Modification Report (MIMR): Based on recent projects with CDOT, it is anticipated that a MIMR document for FHWA will need to be prepared for the preferred alternative for this interchange. This document would be a brief 2-3 page cover letter supplemented by the traffic analysis done as part of the 1601 work.

8. NEPA

The concepts for interim and ultimate interchanges by RS&H are anticipated to fall within the Documented Categorical Exclusion category of NEPA. The first step in this process would be to set up a scoping meeting with CDOT to confirm the approach. Key resources anticipated to be impacted by the project include:

- historic resources (including Section 4(f)) our team expects to make an initial eligibility determination for the railroad that would be formally consulted later as part of agency-to-agency consultation
- noise; non-historic Section 4(f) resources (e.g., parks/trails); identify sensitive noise receptors within the prescribed noise analysis zone, and noise modeling would be completed once the design is stable regarding the edge of travel
- hazardous materials there may be polluted ground water and or materials from prior property uses in the area. Borings done for geotechnical investigation will include monitoring pollutants
- Transportation resources will be extensively evaluated as part of the travel demand model and traffic analysis for alternatives in the 1601 process.

9. Public Involvement

Public Involvement for the NEPA/1601 process and two improvement projects are included in this scope of work. These projects include widening on US 85 from Highlands Ranch Parkway to Titan Road and Titan Road interchange improvements.

RS&H' team will develop a comprehensive strategic public involvement plan (PIP) that increases awareness of the benefits of the project and allows input on the preliminary and final designs. This will comprise of:

- Developing PIP
- Developing and updating project key messages as needed
- Maintaining a contact/outreach tracker spreadsheet

Anticipated meetings:

- Project kickoff meeting - once
- Two week CIG/Douglas County comms meetings (24 meetings)
- County/CDOT PM Meetings (Monthly, Conference call) (12 meetings)
- Internal coordination meetings –weekly (32 meetings)
- Weekly owners meeting – weekly (includes preparation) (24 meetings)
- Stakeholder work group meetings – quarterly (includes preparation and facilitation) (7 meetings)

Collateral and Graphics will include the following:

- Develop PIO, stakeholder and elected official updates as needed
- Develop mailers, contact cards, project maps/renderings and other collateral items
- Draft social media posts, press releases and other updates as needed
- Advertise for two virtual open houses/ public meetings
- Prepare materials for virtual open houses and public meetings
- Ensure all digital collateral is ADA compliant

Outreach to the general public, affected businesses and residents, major stakeholder and elected officials will comprise of:

- Establish a project hotline and email and monitor it each business day
- Draft monthly website updates
- Prepare for and facilitate two virtual open houses/ public meetings
- Send monthly email updates

Additional costs other than labor that are included in the fee:

- Establish a project hotline and email and monitor it each business day
- Draft monthly website updates
- Prepare for and facilitate two virtual open houses/ public meetings
- Send monthly email updates

10. Design 30% of Ultimate Solution

The preferred alternative for the Ultimate Solution at the Titan Road Interchange will be taken to 30% design level for Roadway, Structures, and Drainage to establish geometry and profiles, girder design (vertical clearance), and preliminary drainage design. This design is intended to be used to confirm that interim improvements can be tied into the ultimate solution to minimize waste. It is assumed that widening of the Railroad bridges (Structure Numbers DOU007-05.55 and DOU007-05.95) will not be required and not included in this scope.

Traffic

Design will include preliminary signal design layouts, major signing and striping and MOT phasing roll plots.

Drainage

A preliminary drainage design (approximate 30 percent level) of the ultimate interchange is included in this scope. A drainage plan set with quantity tabulations will be produced based on the preliminary ultimate roadway design and grading. The ultimate layout will be schematic. Assumptions will be made for storm sewer system size, depth, and capacity. The ultimate preliminary design will make conservative assumptions, when necessary, with the best available information to identify compatibility and fatal flaws with the Titan Road interchange improvements proposed in this scope. Preliminary calculations for the ultimate Water Quality pond are included in this scope. Development of a SUDA or StormCAD model is not included in this scope. Drainage profiles, drainage details, ditch design, and calculations are not included in this scope. Detailed grading or design of pond structures for the ultimate condition is not included in this scope. If retaining walls or additional infrastructure is needed to obtain required storage volumes they will be discussed in the preliminary drainage memo for the ultimate condition but not designed as part of this scope.

Roadway

Design will include preliminary Title sheet, geometric control, roadway plans and profiles, typical sections, grading, and cross sections.

Major Structure Design

A preliminary design of the ultimate interchange structure is included in this scope. The following scope elements are included:

- Develop 10% design of up to 5 alternatives for traffic evaluation and cost development
- Develop preliminary design and Structure Selection Report of one preferred alternative
- Develop preliminary quantities and cost estimates for 5 alternatives.

The Structure Selection Report (SSR) will be developed in accordance with the CDOT Bridge Manual. The initial draft SSR will be submitted just to Douglas County. After the County's initial review, the SSR will be submitted to CDOT Staff Bridge for review and approval prior to

the FIR meeting.

Two virtual meetings with the Consultant, Staff Bridge and the local agencies are anticipated and included in the scope of work.

Geotechnical

A geotechnical subsurface investigation is not included in this scope for the 30%-level design of the ultimate interchange reconfiguration. It is assumed that the existing geotechnical information is adequate to provide geotechnical recommendations.

Schedule

The schedule is estimated to be 12 months from notice to proceed.

Deliverables

Project Control Diagram
Topo Survey
Ownership Map
Right of Way Plans
Title Commitments
Travel Demand Model
Preferred alternative based on 1601 and NEPA process development, evaluation, and screening.
Public Involvement Plan
Design (30% level) of Ultimate Solution

Task Order 02
US 85 Widening
Preliminary and Final Design Phase

1. Project Management

The Consultant will be responsible for submitting invoices to the Douglas County PM as well as providing other project administration services throughout the project. The Consultant shall include a monthly summary report of the work completed in that pay period with the monthly invoices. The Consultant will be responsible for the day-to-day management and coordination of the tasks in the detailed Scope of Services and associated fee.

2. Project Meetings

Throughout the project, meetings will take place to coordinate work and design elements. Unless specified otherwise, these project meetings will generally include participants from the Consultant and Douglas County (Project Team). All project meetings shall be scheduled by the Consultant, and the Consultant shall be responsible for determining appropriate attendance from their team for the cost effectiveness of meetings.

Meeting agendas shall be prepared by the Consultant for all project meetings listed and shall be approved by the Douglas County PM prior to the meeting. The consultant shall be responsible for creating meeting minutes to detail the discussions, decisions, and resulting action items from each meeting. The Consultant shall distribute the meeting minutes to all attendees for review and input prior to issuing the final meeting minutes.

It is anticipated that the meetings will take place at the Consultant's office (in the greater Denver area), Douglas County offices, at a CDOT facility, or through a virtual meeting software utilizing Microsoft Teams or other software approved by Douglas County.

Project Meetings
The Consultant shall schedule project meetings every two weeks through FOR, and monthly thereafter to coordinate and discuss project status, project schedule, design decisions, and other coordination topics.

Environmental Clearance Kickoff Meeting
Per the CDOT Local Agency Manual, environmental clearance shall be obtained from CDOT prior to the plans being approved for construction. The Consultant shall attend a meeting with Douglas County staff and the assigned CDOT representatives to review the environmental clearance requirements which is anticipated to occur before the FIR meeting.

ROWPR Meeting
The CDOT Local Agency Manual requires a formal Right-of-Way Plan Review (ROWPR) meeting to obtain the ROW clearance needed for plans to be approved for construction. The Consultant shall plan on attending one ROWPR meeting with Douglas County staff and the assigned CDOT representatives to discuss the ROW

clearance sometime between the FIR and FOR meetings.

FIR Meeting
Per the CDOT Local Agency Manual, a Field Inspection Review (FIR) meeting shall be held with the Project Team and the assigned CDOT staff representatives. Following the FIR meeting, the Consultant shall use a comment resolution form to track and resolve outstanding project design issues and hold a virtual comment resolution meeting approximately four to six weeks after FIR.

The Consultant shall submit electronic PDF drawings of the FIR plans and cost estimate to the County a minimum of 30 working days in advance of the meeting to allow for review. The primary purpose of the FIR meeting is to finalize the project limits for ROW and Environmental review purposes; and confirm/discuss the primary design elements of the plans and discuss the FIR-level engineer's opinion of probable cost (OPC). Bluebeam session for comments resolution.

Public Meeting
Per the CDOT Local Agency Manual, a public meeting shall be held to communicate details of the project.

FOR Meeting

Per the CDOT Local Agency Manual, a Final Office Review (FOR) meeting shall be held with the Project Team and the assigned CDOT staff representatives. Following the FOR meeting, the Consultant shall use a comment resolution form to track and resolve outstanding project design issues; and hold a virtual comment resolution meeting approximately four to six weeks after FOR. These comments shall be reflected on the plans and memorialized in project meeting minutes. Bluebeam session for comments resolution.

Based on the level of design completed for the FIR plans, the FOR plans are expected to be advanced to a 90% design level. The Consultant shall submit electronic PDF drawings of the FOR plan, specification, and estimate (PS&E) documents to Douglas County for a minimum of 30 working days in advance of the meeting to allow for review. The primary objective of the FOR meeting will be to discuss any proposed changes or concerns with the PS&E documents prior to advertising the project for construction bids.

3. Environmental Clearance

Public Involvement Meeting Support

Pinyon will provide GIS mapping and language pertaining to the Purpose and Need as well as screening for incorporation into public meeting materials that will be created by RS&H and CIG. One Pinyon team member will attend two meetings.

Air Quality

Based on project review, a conformity analysis will be required as the project location is in the Denver/Front Range ozone nonattainment area. Pinyon will document the conformity findings in an air quality technical report that complies with CDOT's Air Quality Project-Level Analysis Guidance. This scope does not include a quantitative analysis for greenhouse gas (GHG) emissions as we assume that the project is exempt. Pinyon assumes a single meeting with CDOT to confirm quantitative analysis for GHG is not required. If required, a change order can be submitted to complete the GHG task.

Noise

Based on review of the project, it is likely that the criteria will be met that would classify the proposed action as a Type I project. Therefore, a detailed noise analysis, to include the collection of noise measurements and noise modeling, will be required. Pinyon will coordinate with the appropriate entities to agree upon noise measurement and receiver locations prior to performing measurements and modeling.

Pinyon will perform the noise analysis in accordance with all applicable highway traffic noise regulations, requirements, and guidelines. All findings will be documented and presented in a technical report that meets Noise Analysis and Abatement Guidelines (NAAG). This scope includes two rounds of review of draft reports by appropriate entities after which Pinyon will revise the report and submit the final noise technical report.

Based on review of the project, there is the possibility for impacted noise receptors. This scope includes the analysis of up to 3 barriers, including a feasibility assessment, and final noise barrier dimensions for inclusion with the design. The analysis does not include a benefit receptor survey.

So that Pinyon can properly perform the Type I noise analysis, the following information needs to be provided to Pinyon by the RS&H before Pinyon can begin the analysis:

Traffic volumes for existing conditions, the no-action alternative (if applicable), and future conditions action alternative(s).

1. The traffic volumes needed should be broken down to numbers of automobiles and light duty vehicles, medium trucks (all vehicles with two axles and six tires), and heavy trucks (three axles or greater). If classification data wasn't collected, a general assumption is needed at least on percent truck traffic.
2. A comprehensive traffic study if completed will provide most traffic information needed and could be provided instead of above.

Hazardous Materials

Pinyon will complete a Form 881, which will include an agency database (i.e., ERIS) review. The database will be secured by Pinyon. The Study Area will be the project's limits of disturbance. Ideally, the design team will have identified the horizontal and vertical limits of disturbance, including all right of way (ROW) and easement requirements. No soil or water testing is anticipated at this time (if determined necessary, a change order

would be required).

Biological Resources

Field Work:
The field survey will be completed by one Pinyon biologist in a one-day period. Field surveys for biological resources will be completed concurrently, as noted in the following subsections. Geographic Information System (GIS) data will be post-processed by a GIS specialist, and provided for incorporation into the project plans, and for impact analysis during advanced design, as applicable. GIS data will be projected in the local State Plane coordinate system. RS&H will calculate impacts using the provided GIS data.

Wetlands/ Waters of the US:
Pinyon will complete a wetlands/waters of the U.S. delineation, if any, in accordance with US Army Corps of Engineers (USACE) and CDOT protocols, where disturbances are expected (e.g., within the project footprint, and along presumed access/haul roads and staging areas). RS&H will provide these study areas prior to field surveys. Fees for the survey equipment (e.g., GPS receivers, waders, forms, camara's) are included with the field work task.

Pinyon will document the existing conditions regarding waters of the U.S., including wetlands, in the Biological Technical Memorandum (BTM). Impacts to wetlands/waters of the US, are presumed to be minimal. Therefore, it is assumed that impacts will be permitted under a USACE Nationwide Permit (NWP) (likely NWP 14 for Linear Transportation Project). Pinyon will draft a Pre-construction Notification (PCN) for submittal to the USACE.

CDOT mitigates permanent wetland impacts regardless of USACE jurisdiction on a 1:1 basis. It is assumed that mitigation (if required) would occur via wetland banking, purchased by the County. The cost for banking in not included in our fee. If mitigation on-site is desirable, Pinyon does offer full- service wetland mitigation design services; however, additional fee would be required for mitigation design support.

To provide the USACE with a complete submission package, Pinyon may require information from CDOT regarding compliance with the Endangered Species Act and/or Section 106 of the National Historic Preservation Act.

An Individual Permit is assumed not required.

It is assumed that impacts to wetlands will be minimal and a Wetland Finding will not be required for this project. If permanent wetland impacts are greater than 500 square feet (SF) (or combined temporary and permanent impacts greater than 1,000 SF), then a

Wetland Finding will be required and additional scope and fee will be required.

Vegetation and Noxious Weeds

List A and B noxious weeds will be mapped, as applicable (i.e., if located in discrete locations); however, if the density of weeds is significant, detailed mapping will be stopped and recommendations regarding weed controls will be presented in the BTM as well as applicable specifications. It is assumed that an Integrated Noxious Weed Management Plan (INWMP) will not be required for this project. If an INWMP is needed, additional scope and fee would be required.

SB 40 Resources (SB 40):

Pinyon will evaluate SB 40 resources within the study area and will map SB 40 resources (riparian trees and shrubs) concurrently with the wetland field survey. GIS shapefiles will be provided to RS&H for impact analysis during advanced design. Pinyon assumes that the client will calculate SB 40 impacts using the provided GIS data.

Because the magnitude of impacts to SB 40 resources is anticipated to be minor, it is assumed that a Programmatic SB 40 Certification will be required. Pinyon will prepare the Programmatic Certification documents for CDOT to submit to Colorado Parks and Wildlife (CPW). If onsite mitigation is required, it is assumed that RS&H will develop the Landscape Plans and Pinyon will provide support in the form of recommendations for plant species and spacing. If the level of impacts is greater than anticipated and a Formal SB 40 Certification is required, additional scope and fee would be necessary.

Threatened and Endangered Species/ Fish and Wildlife

Pinyon will conduct a survey for raptors and other migratory birds within the study area per Colorado Parks and Wildlife (CPW) guidelines. The results of the survey will be documented in the BTM. Pinyon will evaluate habitat within the study area for federally and state-listed species, and document within the BTM. Only a habitat assessment will be conducted; a species-specific survey is not included in this scope. If a species-specific survey is required, additional scope and fee would be necessary. Given the anticipated limited disturbance that will result from the project, Pinyon assumes that the impact assessment will reveal a No Effect to federally listed species. Therefore, coordination with the US Fish and Wildlife Service (USFWS) is not anticipated to be required. If the effects determination is May Affect, But Not Likely to Adversely Affect, coordination with USFWS in the form of a letter would be required, and additional scope and fee would be necessary.

Historic Resources

Pinyon will develop an Area of Potential Effects (APE), in coordination with CDOT. It is assumed that the APE will surround the estimated limits of disturbance, as well as all properties that will be impacted by the project (i.e., new ROW acquisitions or easements). Once the APE is established, Pinyon will research the Office of Archeology and Historic Preservation (OAHP) COMPASS database, the CDOT Historic Bridge Inventory,

topographic maps, and local assessor data for the presence of potential historic resources within the APE.

Preliminary review of the corridor indicates substantial development has occurred in the last 20 years. There are 2 linear resources that will need to be surveyed for compliance with Section 106 of the National Historic Preservation Act (NHPA). US 85 itself will also need to be evaluated as a linear resource.

Additionally, Pinyon estimates up to five potential historic architectural resources (properties with structures older than 50 years) may be identified for evaluation. If more than five potential historic properties will be impacted (including temporary and permanent easements), this scope and fee should be revised.

Pinyon will coordinate level of effort for evaluation with the CDOT Historian and provide documentation for compliance with Section 106 and historic Section 4(f), including historic site evaluation forms; eligibility and effects letter; APE map; and historic Section 4(f) de minimis form(s).

Assumptions:

- Up to 5 Architectural Inventory Forms
- Up to 2 Management Data/Linear Component Forms
- Eligibility and Effects Letter
- Up to 2 Section 4(f) De Minimis Forms
- Any Right of Entry will be coordinated and provided by the RS&H or the County.
- This scope assumes a Section 106 determination of no adverse effect; should the project result in a determination of adverse effect, this scope will need to be revisited and additional fee will be required.
- Should more than 8 resources for historic survey be identified, this scope will need to be revisited.

Archaeology Resources

Pinyon will conduct a Class III cultural resources inventory within the established Area of Potential Effects (APE or inventory area). Prior to conducting fieldwork, a file search will be conducted of the inventory area and a surrounding one-half-mile buffer area for previously documented historic and archaeological resources. The file search will include, at a minimum, a search of the OAHP COMPASS database, the National Register of Historic Places, general land office plats, historic USGS topographic maps, and aerial and topographic maps.

A permitted archaeologist will complete a Class III pedestrian survey of the inventory area to identify and document cultural resources. No archaeology resources are anticipated within the project APE that will require documentation. The results of the Class III inventory

will be documented to agency and Colorado OAHP reporting standards and guidelines using appropriate reports and forms as necessary.

Assumptions:

- Any Right of Entry will be coordinated and provided by the RS&H or the County.
- Agency oversite will be limited to CDOT and Colorado OAHP.
- Ground surface visibility requiring snow-free conditions.
- No archaeology resources requiring documentation will be identified. If archaeology resources are identified, they will require documentation, and this scope will need to be revisited, and additional fee will be required.

Non-historic Section 4(f) Resources

The Department of Transportation Act Section 4(f) regulation governs the use of land from publicly owned parks, recreation areas, wildlife and waterfowl refuges, and public or private historic sites. As this project has a DOT nexus, Section 4(f) will apply.

Temporary use of the Chatfield State Park, Highline Canal Trail, and the Chatfield East Park, all of which are Section 4(f) resources, could be required during project construction. Pinyon assumes this use of the 4(f) resources can be cleared by applying a Temporary Occupancy Exception as defined under Section 4(f) of the Department of Transportation Act. Approval of this Exception must be granted by the Official with Jurisdiction (OWJ). Further, a plan must be prepared that keeps the resources open at all typical times that they operate (temporary detour) during construction.

Pinyon will prepare a draft Temporary Occupancy OWJ letter with information provided by RS&H regarding design and temporary impacts. Any use of Section 4(f) resource requiring evaluation other than an exception would require additional scope and fee.

Environmental Summary Memorandum

Pinyon will prepare an Environmental Summary Memorandum denoting the clearance actions, existing conditions, and impacts by resource, for submittal to CDOT's Environmental Project Manager. The technical studies (and CDOT's internal clearances) will support this memorandum and the overall CE clearance of this project.

Resources CDOT will complete or that are not anticipated to be required include:

- Section 6(f)
- Paleontology
- Visual Impact Analysis
- Community Impact Assessment

4. Survey & ROW Plans

Survey and ROW for this project is included in TO1.

5. Right-of-Way Acquisition

Title: Review Title reports to verify ownership entity and identify any defects in title, liens, encumbrances or deeds of trust that may need to be addressed prior to closing the acquisition.

Valuation: WSLS has included a cost to subcontract with an independent third-party eminent domain appraiser for our two initial offers if necessary. If valuations are under $15k, an in-house waiver valuation can be utilized at a rate provided in the fee estimate.

Preparation of Documentation: Western States will work with the County to prepare the necessary notices, offers or final offers. We anticipate using standard County conveyance documents. All documents shall be reviewed and approved by the County before we use them. Our staff will use the templates approved by the County to prepare landowner specific packets. We assume we will use a statutory acquisition process and will ensure that our acquisition efforts meet all of the requirements for good faith negotiations.

Negotiations: Once Notices/Offers have been issued, Western States will attempt to meet with each property owner and/or their representatives in an effort to establish "good faith" negotiations and resolve the acquisition by voluntary settlement. Typically, federal and CDOT policies require that the negotiations remain open for at least 30-days in order to allow a reasonable opportunity for the property owner to consider and negotiate the County's Offer. During these negotiations, we will maintain current communication with the County regarding the status of the negotiations and any issues that may arise. At the conclusion of the 30-day negotiation period, in the event any right of way remains to be acquired, we will review with the County the status of the negotiations and the potential to obtain same through continued voluntary negotiations. A Final Offer may be issued at this time. If we believe that the negotiations are reaching a point of impasse with any particular property owner, we will review the specific circumstances with the County and request guidance as to whether or not the County wishes to pursue the acquisition of the right of way and/or easements through condemnation or consider alternatives. When appropriate, we can request that a property owner consider an interim Possession Agreement that will provide the County with the rights to occupy the area necessary for the project construction while negotiations continue.

Closings: Upon obtaining executed Agreements, the documentation will be forwarded for final review and approval by the County. Executed IRS W-9 forms will accompany signed Agreements from the property owners in order to facilitate payment requests. Upon acceptance of executed Agreements with property owners by the County we can act as the County's Agent for final closings or; if the County prefers to obtain title insurance, we can coordinate the closings with the title company. All closing fees will

be paid directly by the County.

Condemnation: If it is determined that the County must seek acquisition of any of the right of way and/or easements through condemnation, Western States will be available to provide support to the County's legal counsel and testimony in District Court relative to our negotiations, to provide for immediate possession of necessary property interests.

It is assumed that the County will provide legal assistance and advice relating to matters that may be raised during the negotiations, including contracts, contractual terms, etc.

6. Public Involvement

Public Involvement for this project is included in TO1

7. Railroad Coordination

The Railroads will be notified of the project, but no additional Railroad Coordination is anticipated for the US 85 Shoulder widening project.

8. Subsurface Utility Engineering and Utility Plans and ITS

SUE for this project is included in TO1

SUE Utility plans shall be included in FIR, FOR, and the final construction plans.

The Consultant shall perform utility coordination activities with assistance from Douglas County PM.

The Consultant shall coordinate with both CDOT and Douglas County regarding integration with their respective Intelligent Transportation Systems (ITS).

Along US 85, the Consultant shall coordinate directly with CDOT and complete the required System Engineering Analysis (SEA) documentation to ensure the project is consistent with applicable ITS architectures and incorporates all planned or potential ITS devices identified in the applicable master plans.

Street lighting exists at the north and southern ends of the project, but no street light design or modifications are anticipated.

9. Traffic Design

Traffic Control plans shall be developed to accommodate the phasing and traffic control needs during construction. The phasing approach to constructing the project will emphasize maintaining existing traffic capacity, safe speeds and intersections, and maximizing the work area behind concrete barriers.

Traffic control will be implemented on US 85 between Titan Parkway and Highlands Ranch Parkway to support construction activities associated with the addition of an

auxiliary travel lane and potential modifications to the existing drainage system. The work is anticipated to be completed primarily through lane shifts and overnight lane closures. Full closures of US 85 are not anticipated as part of this project.

10. Roadway Design

Roadway design will be conducted by, or under the direct supervision of a Colorado licensed registered professional engineer, in accordance with AASHTO methodologies, CDOT standards, CDOT's Access Code, the MUTCD, AASHTO's Roadside Design Guide, and CDOT's Region 1 Lane Closure Strategy. Design Criteria will be submitted to Douglas County and CDOT for US 85 for concurrence prior to commencing design work.

11. Drainage, Permanent Water Quality, and Stormwater Management Plan (SWMP)

Drainage design for the US 85 Widening project will be conducted by, or under the direct supervision of a Colorado licensed registered professional engineer, in accordance with the current CDOT Drainage Design Manual dated 2019, CDOT standards, and relevant FHWA (Federal Highway Administration) applicable Hydraulics Engineering Circulars. Water Quality will follow CDOT MS4 guidance and current MHFD (Mile High Flood District) design criteria. Design criteria will be submitted to Douglas County and CDOT for Titan Road concurrence during the FIR design phase.

A. Existing Analysis

Initiate and review the drainage survey and SUE for completeness. The consultant may require additional survey for drainage design that is not included in this scope. Evaluate existing hydrology limited to one basin delineation per existing outfall for up to three outfalls. Preliminary coordination with the High Line Canal irrigation company and floodplain review. The scope assumes no railroad impacts or associated coordination.

This scope assumes no impact to FEMA floodplains. A brief summary of no impact will be included in the drainage report. Obtaining a Floodplain Development Permit (FDP) is excluded from the scope.

B. Proposed Design

Proposed hydrology and hydraulics modeling for proposed storm sewer roadway networks along the US 85 Widening area. Drainage design will be modeled and evaluated utilizing Bentley OpenRoads. Design includes hydraulic analysis of structures, channels and outfalls to meet the governing standards and criteria.

C. Drainage Plans

The drainage plan package includes a maximum of one general notes sheet, two tabulations, nine drainage plan sheets, nine drainage profile sheets, six ditch table sheets, two ditch detail sheets, four typical drainage detail sheets, three special drainage detail sheets, and two grading detail sheets. At preliminary design the FIR

Drainage Plan package will only include general notes, tabulations, and drainage plan sheets. Drainage Plan deliverable milestones include client comment/review periods at FIR, FOR and the 100% design phases. An analysis of four outfall for the proposed storm system runoff conveyance for the US 85 Widening project is included in this scope.

D. Stormwater Management Plans

The SWMP will be required for environmental clearance at the FOR plan submittal. It is anticipated that all disturbed soil will be stabilized with a native seed mix. It is assumed that native seeding will be used to revegetate disturbed areas; and except for other typical slope stabilization items, no other landscaping or irrigation materials are anticipated.

The SWMP plan package includes the Stormwater Narrative Text for an area greater than one acre disturbance, nine initial phasing plans, nine interim phasing plans, nine final phasing plans and four detail sheet.

E. Water Quality

Coordination with CDOT is anticipated as they have jurisdiction over areas of the proposed construction. The need for water quality mitigation to treat the stormwater runoff shall be evaluated as part of this task. The findings and recommendations of the drainage investigation shall be summarized in the drainage report. This scope assumes the MS4 requirements for water quality will be triggered, pre/post analysis to evaluate downstream impacts and need for attenuation at a maximum of three outfalls, and design for a maximum of three Permanent Water Quality (PWQ) Structure.

Water quality design includes WQCV (Water Quality Capture Volume) volume and detail calculations, pond structure sizing and design, pond grading, pre/post analysis for two attenuation/detention structures and a PWQ plan package that includes a pond grading sheet, pond profile, and pond structure details for each PWQ Structure. PWQ structure details will not be provided until the FOR submittal.

F. Drainage Report

A drainage report is required for this project and shall identify additional impervious areas associated with the proposed improvements. The drainage report will contain the following:

- Soil Survey This scope assumes that soil tests were completed during the previous design project and will not be completed again for this project. Information about soils will be obtained utilizing the USDA's NRCS Web Soil Survey.
- Existing Hydrology – This scope assumes that existing hydrology previously completed will be reviewed to determine existing flow patterns and release rates for the project. The existing hydrology evaluation and calculations will be limited to one basin delineation per existing outfall.

- Proposed Hydrology – Rational Method will be utilized for onsite basins that are under 100 acres in size. Basins will be updated as design progresses.
- Existing Hydraulics – This scope includes analysis of no more than two culvert crossings as part of the pre/post conditions analysis.
- Proposed Hydraulics – Storm networks for roadway drainage will be modeled and evaluated utilizing Bentley OpenRoads. Design will include hydraulic analysis of structure elevations, flowlines, water surface profiles, velocity, capacity, spread, and Hydraulics Grade Lines (HGLs).
- A pipe selection memo to meet CDOT's pipe material selection policy.

G. Cost Estimate

A cost estimate will be provided at each deliverable milestone including FIR, FOR, 100% and AD design phases.

H. Operation and Maintenance Plans

Operation and Maintenance Plans are a CDOT requirement for PWQ structures and will be developed during the late phases of design after the PWQ designs have been finalized.

I. Exclusions

This scope of work assumes the drainage infrastructure is gravity driven and can be designed and implemented without special consideration for significant groundwater exfiltration. If high groundwater is encountered that requires specialized design or drainage infrastructure (e.g. pump stations, permanent dewatering system, impermeable channel liners, etc.), additional scope and fee will need to be negotiated.

12. Geotechnical and Materials Engineering

It is assumed that no new retaining walls or modifications will be required to widen US 85.

It is assumed that the pavement design and pipe selection reports for both the US 85 Widening project and the interchange are combined and that separate reports will not be required.

Pavement and Pipe Selection Geotechnical Subsurface Investigation

The pavement field investigation will support pavement design for the addition of 10-foot shoulders along US 85 from Highlands Ranch Parkway to Titan Road ramps (approximately 2 miles in length). The pavement investigation will also acquire subsurface information required for pipe selection.

1. Coordinate with the design team on roadway widening areas and proposed pipe locations.
2. Perform a geotechnical site reconnaissance, including a site visit to evaluate existing conditions, confirm access for drilling operations, identify surface features, and pre-mark proposed boring locations.

3. Obtain all necessary right-of-entry agreements, permits, and clearances required to perform the work, including utility locates and applicable CDOT permits (e.g., Special Use Permit).
4. Conduct a geotechnical subsurface investigation in general accordance with the current CDOT Pavement Design Manual and CDOT Field Materials Manual.
    A. Borings will be spaced to characterize subsurface conditions and define representative pavement design segments based on observed variability.
    B. For estimating purposes, we assume approximately 50 borings along the 2-mile corridor (nominal spacing of approximately 500 feet), with adjustments made in the field based on subsurface conditions.
    C. Borings will extend to an average depth of approximately 10 feet below existing ground surface or deeper as needed to adequately evaluate subgrade support conditions.
    D. Obtain approximately 10 pavement cores to determine existing pavement thickness and section composition.
    E. All boring and core locations are assumed to be accessible using a truck-mounted drill rig within CDOT right-of-way. All borings will be reclaimed to a condition acceptable to CDOT per the Special Use Permit
    F. Traffic control will be required within the travel lanes and shoulders as acceptable to CDOT and in conformance with the MUTCD. We assume nighttime closures will be required.
    G. Perform soil sampling and logging in accordance with CDOT protocols.
    H. Classify subsurface materials and document groundwater conditions, if encountered.
    I. Measure and record existing pavement and base course thicknesses at core locations.
5. Collect representative soil samples for laboratory testing to evaluate engineering properties relevant to pavement design and pipe selection reporting. Laboratory testing will be assigned in accordance with the CDOT Pavement Design Manual and Field Materials Manual.

PAVEMENT DESIGN AND RECOMMENDATIONS

1. Design feasible alternatives for the pavement section utilizing the previously collected subsurface investigation and laboratory test results. Design will utilize the current version of the ME Design for CDOT. Existing pavement rehabilitation and preferred pavement designs will be considered.
2. Prepare and submit a draft Preliminary Pavement Design Report that summarizes the data gathered from the subsurface investigation and laboratory testing.
3. Following comments received from CDOT and project stakeholders, including comment resolution, prepare and issue the final Preliminary Pavement Design Report.
4. Report review and quality assurance checks to ensure reports are in accordance with Yeh’s Quality Plan and the standard of care.

BRIDGE FOUNDATION RECOMMENDATIONS

1. Review existing geotechnical information for the proposed Titan Road bridge widening or new bridge structure. We assume the geotechnical information is available and will be provided to Yeh.
2. Perform geotechnical analysis for the bridge foundations and associated wingwalls required for the Titan Road bridge. This includes geotechnical design and construction recommendations for the proposed structure including recommendations for deep foundations based on the results of the existing geotechnical investigation. Design standards will follow the AASHTO LRFD Bridge Design Specifications (10th Edition) and the CDOT Bridge Design Manual.
3. Prepare and submit a draft Geotechnical Recommendations Report that summarizes the existing subsurface investigation. The report will provide geotechnical recommendations for the bridge foundation and associates wingwalls.
4. Following comments received from CDOT and comment resolution, prepare and issue the final Geotechnical Recommendations Report.
5. Perform review and quality assurance checks to ensure memorandums are in accordance with project Quality Plan and the standard of care.

PLANS, SPECIFICATIONS, AND QUANTITY ESTIMATES

1. Prepare plans, project special provisions, and quantity estimates of geotechnical and pavement engineering items for the FIR submittal. Participate and respond to internal QC comments. Review and respond to FIR submittal comments from CDOT and other stakeholders.
2. Prepare plans and project special provisions of pavement engineering items for the FOR submittal. Participate and respond to internal QC comments. Review and respond to FOR submittal comments from CDOT and other stakeholders.
3. Prepare plans and project special provisions of pavement engineering items for the Final submittal. Participate and respond to internal QC comments.

ASSUMPTIONS AND EXCLUSIONS

This Scope of Work and associated fees are based on the following assumptions and exclusions:

1. No work is anticipated outside CDOT ROW. Any additional permits and associated fees, including right-of-entry and traffic control permits for areas outside of CDOT ROW, are excluded from this scope.
2. Environmental sampling and testing are excluded. If potentially hazardous materials are encountered, drilling operations will be stopped and the project team will be notified.
3. Life Cycle Cost Analysis (LCCA) is not included in this scope. In accordance with CDOT Pavement Design Manual Section 13.2.7, minor roadway widening projects should utilize the same pavement type as the existing lanes. Since the proposed improvements consist of shoulder widening along US 85, the pavement type selection is predetermined, and an LCCA is therefore not applicable.

2. Structural Engineering

A sound wall northeast of the Titan interchange may be required, but will not be known until additional investigation is done. The design is not included in this scope. The following assumptions are made in this scope.

- It is assumed that no new retaining walls or modifications will be required to widen US 85
- Drainage Structures
    - Develop preliminary and final design plans for two Water Quality ponds

3. Specifications

The Consultant will develop construction specifications for the FOR and AD review packages. A comment resolution form will track all comments and final dispositions. Construction specifications consist of the CDOT Standard Specification for Road and Bridge Construction, the Standard Special Provisions, and the Project Special Provisions.

4. Post Design Support

Post Design Services and Certification of PWQ structures and are not included in this scope.

5. Project Submittals

The following sections are anticipated for the milestone submittals. Formal submittals shall be subject to review and comment periods by Douglas County and CDOT staff prior to acceptance.

Reports, Memorandums, Clearances, Forms, and Permits

- Public Outreach Plan
- Roadway Design Criteria Table
- Pavement Design Report (Preliminary and Final)
- Drainage Report (Preliminary and Final including SWMP plans)
- CDOT Forms 859 and 463 and Preliminary Construction Schedule
  Assumes no IGA's (Prepare Exhibit(s) for CDOT/Douglas County Maintenance IGA)

FIR Plan Submittal

- Plan Package
    - Title Sheet
    - Standards Plans List
    - General Notes
    - Typical Sections
    - Summary of Approximate Quantities
    - Tabulation of Quantities

    - Survey Tabulation and Control Diagram
    - Geometric Control Layout
    - Removal Plans
    - Roadway Plan and Profiles
    - Drainage Grading Plans
    - Drainage Plans and Profiles
    - Water Quality Plans/ details
    - Signing and Striping Plans
    - Subsurface Utility Engineering Plans
    - ITS Plans (CDOT & Douglas County)
    - Utility Plans
    - Maintenance of Traffic Plans
    - Roadway Cross Sections (100')
    - Ownership map
- Engineer's Opinion of Probable Cost

Schedule assumes 18 months from Notice to Proceed to Advertisement submittal. An additional 6 months is assumed from Ad submittal to the Advertisement date for Utility agreements and RR Acquisition. No formal meetings are planned after the Ad submittal, however bi-weekly email status updates will be provided.

FOR Plan Submittal

- Plan Package
    - Title Sheet
    - Standards Plans List
    - General Notes
    - Typical Sections
    - Summary of Approximate Quantities
    - Tabulation of Quantities
    - Survey Tabulation and Control Diagram
    - Geometric Control Layout
    - Removal Plans
    - Roadway Plan and Profiles
    - Drainage Grading Plans
    - Drainage Plans and Profiles
    - Water Quality Plans/ details
    - Stormwater Management Plans (SWMP)
    - Signing and Striping Plans
    - Subsurface Utility Engineering Plans
    - Utility Plans
    - ITS Plans (CDOT & Douglas County)
    - Water Quality Pond Plans
    - Maintenance of Traffic Plans
    - Roadway Cross Sections *(100')*
    - Ownership map/Right of Way plans

- Specification Package
- Engineer's Opinion of Probable Cost

EXHIBIT B
TITAN ROAD US 85 INTERCHANGE DESIGN
PROJECT NUMBER: CI 2026-012

Douglas County Titan Road & US 85	RS&H																							
Task Order 1 1601 & 30% Ultimate Deisgn	PM			Bridge					Traffic-Planning-1601				Traffic Design		Roadway		Drainage			Utilities/ITS		Admin	Traffic Counts	
	Proj Officer	PM	Deputy PM	Eng II	Eng II	Eng III		Bridge Eng Ass IV	Eng IV	Eng III	Eng I		Eng III	Eng Assoc I	Eng III	Eng Assoc I	Eng III	Eng III	Eng Assoc I	Eng III	Eng Assoc I	Proj Coordinator		
Task	Randal	Randy Wampler PM	Steven	Chad Bridge Task Lead	Roshan Prasain Bridge Eng.	Mike Burke Bridge Eng.	Treena Fulton Bridge Eng.	Mike Welch	David W. Trans. Modelling, Alts Concepts	TJ Scarberry - model to analysis	James McMackin - model, Vistro, analysis	Naresh Katori - Transcad program	TJ Scarberry design oversight, QC	Erin Chau - Traffic Design	Steven Roadway Task Lead	Roadway Eng	Mary Duke Drainage Lead	Drainage Eng	EIT I	TJ Engineer	Engineer	Admin. Paula McMartin	Ridgeview	TOTAL HOURS
1-2 Project Management and Meetings																								0
Project Meetings (12 Months)				2	2																			4
Initial project kick-off meeting	2	8	8	5					5				5				5				5			43
Progress Meetings																								0
County PM Meetings (2 week , Conference call) 24 mtgs		32	32										14			14	14				14			120
County/CDOT PM Meetings (Monthly, Conference call) 12 mtgs		24	20	8					8				8			8	8				8			92
Team Meetings																								0
i Internal Team Meetings (Weekly, 32 mtgs)		16	16	16	16	16			16	16	16		16	16		16	16	16		16	16			240
Internal Discipline Specific Meetings																								0
i Structures		16	12	16	16	16																		76
ii Roadway		16	12													16								44
iii Major and Minor Drainage		8	8													8	8	8						40
iv Utilities		8	4																	8	8			28
v Traffic		8	4						8	8	8		8	8										52
Public Involvement Meetings																								0
ins)		24																						24
Attend internal coordination meetings (assumes 30 minutes check-ins)																								0
Attend weekly owners meetings (assumes 1 hour) (24 meetings)		24																						24
Attend quarterly stakeholder group meetings (assumes 7 meetings - 2 hours of prep; 1 hour meeting)		14																						14
Project Administration																								0
Develop PIP and update yearly																								0
Develop and update key messages as needed										8														8
Maintain outreach tracker																								0
Project Administration																								0
Collateral and Graphics		32	32																					64
Develop PIO, stakeholder and elected official updates (Assumes bi-monthly)																								0
Develop mailers for open houses/public meetings (Assumes 2)										4														4
Develop project contact cards																								0
Develop graphics, maps, renderings																								0
Draft social media posts (assumes two posts a month)																								0
Draft press releases (assumes four press releases + reviews)																								0
Advertise for open houses/public meetings																								0
Prepare materials/boards for open houses/public meetings																								0
Remediate digital collateral for ADA compliance																								0
Outreach																								0
Manage project hotline and email																								0
Draft monthly website updates																								0
Prepare for and facilitate two open houses																								0
Prepare for and facilitate two public meetings																								0
Send monthly email updates to general public																								0
Project Management																								0
a. Budget/Billing/Contracting	8	40																				24		72
b. Communication and Coordination	12	160	60																					232
c. Decision and Action Items monitoring and tracking.		60	20																					80
Develop Project Schedule and Updates																								0
a. Project Design Schedule		60																						60
Quality Assurance/Quality Control (QA/QC)		40																						40
	22	590	228	47	34	32	0	0	37	36	24	0	51	24	0	62	51	24	0	24	51	24	0	1361
3 Survey and ROW Plans (See HKS Estimate)																								
Coordination and Review by Roadway Staff															40									40
4 SUE (See HKS Estimate)																								0
SUE and Utility Coordination																								0
Utility Records Research																								0
Utility Designation																								0
Utility Designation Permits* and Traffic Control.																								0
Existing Utility Plan																								0
Utility Locates (Test Holes)																								0
Utility Locates Permits* and Traffic Control																								0
Meetings and Coordination		40																						40
SUE and Utility Coordination																								0
a.) Location Maps																				16	36			52
b. i SUE QL B																				8	8			16
c. Draft SUE Plan and report, Incorporate 40 test holes into plans																		8	16	12	30			66
d. Utility Company Coordination - inform affected utility companies about project, schedule and request information on existing facilities/easements, planned facilities, and design criteria.																		4	8	24	58			94
e.) Relocation Recommendations - Utility Conflict Matrix																	16	16		16	16			64
f.) Develop FIR 30% Utility relocation plans and specifications																				16	32			48

EXHIBIT B
TITAN ROAD US 85 INTERCHANGE DESIGN
PROJECT NUMBER: CI 2026-012

Douglas County Titan Road & US 85	RS&H																							
Task Order 1 1601 & 30% Ultimate Deisgn	PM			Bridge					Traffic-Planning-1601				Traffic Design		Roadway		Drainage			Utilities/ITS		Admin	Traffic Counts	
	Proj Officer	PM	Deputy PM	Eng II	Eng II	Eng III		Bridge Eng Ass IV	Eng IV	Eng III	Eng I		Eng III	Eng Assoc I	Eng III	Eng Assoc I	Eng III	Eng III	Eng Assoc I	Eng III	Eng Assoc I	Proj Coordinator		
Task	Randal	Randy Wampler PM	Steven	Chad Bridge Task Lead	Roshan Prasain Bridge Eng.	Mike Burke Bridge Eng.	Treena Fulton Bridge Eng.	Mike Welch	David W. Trans. Modelling, Alts Concepts	TJ Scarberry - model to analysis	James McMackin - model, Vistro, analysis	Naresh Katori - Transcad program	TJ Scarberry - design oversight, QC	Erin Chau - Traffic Design	Steven Roadway Task Lead	Roadway Eng	Mary Duke Drainage Lead	Drainage Eng	EIT I	TJ Engineer	Engineer	Admin. Paula McMartin	Ridgeview	TOTAL HOURS
g.) Ditch Company Coordination																								0
5 Traffic Data Collection (RS&H coordination with Ridgeview)																								0
6-8 TDM and Concept Development (1601 & NEPA process)																								0
Note - Traffic Model and 1601 tasks included, row labels amended																								0
Consultant Disclosure Statement																								0
Project Initiation																								0
Environmental Scoping																								0
Review Applicable Existing Documents - PEL, SR traffic studies									4	4	8													16
Extent of Study Required Resources																								0
Preparation and Coordination of Requirements																								0
Extent of Narrative Required																								0
Project Study Area Limits/Logical Termini																								0
Administrative Record																								0
Environmental Analysis and Review																								0
Purpose and Need		8							8															16
Alternatives Analysis-2050 Traffic Model development to quantify needs									20	8	80	100												208
Evaluate Alternatives Impacts - Traffic analysis-comparative level for alts									8	24	80													112
Alternatives Screening Process - evaluation matrix-all criteria, 2 levels screening									24	24	40													88
Preliminary Design Alternatives - Conceptual 5 alternatives, refine to 2, then 1				40					120	8	8		8	16	50	40	40							330
Cost Estimates and Financial Analysis																								0
Develop Cost Estimates and Financial Analyses (NEPA)																								0
Incorporate Into NEPA Document																								0
Preliminary Construction Cost Estimates (NEPA)																								0
Data Collection, Field Investigation, Mitigation Measures																								0
Existing Roadway and Major Structures																								0
Geospatial Data																								0
Air Quality																								0
Geologic Resources and Soil																								0
Water Quality (RS&H)																	30	50						80
Floodplain Assessment (RS&H)																	8							8
Wetlands (Pinyon)																								0
Vegetation and Noxious Weeds																								0
Fish and Wildlife (Pinyon)																								0
Threatened and Endangered (T&E) Species																								0
Historic Properties																								0
Properties																								0
Historic Clearance																								0
Historic Bridge Clearance																								0
Area of Potential Effect																								0
Search for Recorded Resources																								0
Intensive Architectural Field Survey and NRHP Eligibility																								0
Identify and coordinate with consulting parties																								0
Historic Resources Survey Report																								0
Potential Impacts and Recommend Mitigation Strategies																								0
Correspondence for CDOT Region and SHPO																								0
Memorandum of Agreement																								0
Section 4(f) Documents																								0
Work with CDOT or EPB Staff Historian to Obtain Approvals																								0
Archaeology																								0
Paleontological Resources																								0
Land Use																								0
Social and Economic Resources																								0
Environmental Justice																								0
Bicycle and Pedestrian Facilities																								0
Residential/Business/Right-of-Way (ROW) Relocation																								0
Transportation Resources																								0
Utilities																				16	24			40
Section 4(f) and Section 6(f) Evaluation																								0
Farmlands																								0
Noise																								0
Visual Resources																								0
Energy																								0
Hazardous Materials																								0
Cumulative Impacts																								0
Public and Agency Involvement																								0
Develop an Agency Coordination Plan																								0
Stakeholder Involvement Plan																								0
Identify methods for public notification																								0
NEPA Documentation Process																								0
Preliminary Data Submission																								0
Report for Data Collection, Field Investigation, and Analysis																								0

EXHIBIT B
TITAN ROAD US 85 INTERCHANGE DESIGN
PROJECT NUMBER: CI 2026-012

Douglas County Titan Road & US 85	RS&H																							
Task Order 1 1601 & 30% Ultimate Deisgn	PM			Bridge					Traffic-Planning-1601				Traffic Design		Roadway		Drainage			Utilities/ITS		Admin	Traffic Counts	
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Task	Randal	Randy Wampler PM	Steven	Chad Bridge Task Lead	Roshan Prasain Bridge Eng.	Mike Burke Bridge Eng.	Treena Fulton Bridge Eng.	Mike Welch	David W. Trans. Modelling, Alts Concepts	TJ Scarberry - model to analysis	James McMackin - model, Vistro, analysis	Naresh Katori - Transcad program	TJ Scarberry - design oversight, QC	Erin Chau - Traffic Design	Steven Roadway Task Lead	Roadway Eng	Mary Duke Drainage Lead	Drainage Eng	EIT I	TJ Engineer	Engineer	Admin. Paula McMartin	Ridgeview	TOTAL HOURS
Draft and Final NEPA Documentation Preparation									8	8	8		8	4										36
Public Hearing																								0
Decision Document(FONSI/ROD) Preparation																	8	8						16
																								0
9 Public Involvement (See CIG Estimate)																								0
																								0
	0	48	0	40	0	0	0	0	192	76	224	100	16	20	90	40	102	86	24	108	204	0	0	1370
																								0
10 Design 30% of Ultimate Solution																								0
Traffic Engineering																								0
a.) Review locations for Accident history - Crash data, county and City									2	8	40													50
b.) Analyze project design with traffic projection data																								0
c.) Recommend the appropriate geometry																								0
d.) Review design for compatibility with existing signing																								0
e.) Use traffic data to develop detour alternatives																								0
f.) Develop the total ESAL for design life																								0
g.) Submit traffic data to CDOT -1601 Documentation & MIMR									48	40	88													176
h.) Safety Improvements Review																								0
i.) Traffic Data Collection - summarizing- field data - calibrate to land use									8	8	64													80
j.) 2050 Traffic Analysis - base design, phased implementation, VISSIM									24	48	160													232
k.) Recommended Traffic Design									8	8	16													32
l.) QAQC																								0
Traffic																								0
a.) Signal design layouts													4	16										20
b.) Major Signing and Striping Plans													10	25										35
c.) ITS Design Considerations													10	20										30
d) MOT Phasing Roll Plots													30	70										100
Drainage																								0
a) Existing Analysis																								0
Revise basins for Ultimate Tributary Areas																	8	4	4					16
Revised existing basin flow rate evaluation for the ultimate condition																	4	6	10					20
Revised Stormwater Site Plan for the ultimate condition (Existing Conditions analysis)																	16	16						32
b) Proposed Design																								0
Schematic Drainage Layout																	26	32	40					98
Hydrology																	8	44	22					74
Outfall Design																	1	5	4					10
c) Drainage Plans																	40	68	112					220
d) Water Quality																								0
Preliminary Permanent Water Quality (PWQ)																	20	20	40					80
Determine PWQ requirements																	12	12						24
Develop PWQ alternatives																	20	20						40
Identify right-of-way requirements and utility impacts for alternatives																		8						8
e) Preliminarly Design Ultimate Configuration Drainage Memo																								0
Text																	18	24	18					60
Appendices																	12	17	28					57
Basin Maps																	50	80	130					260
f) Cost Estimate																	12	16	12					40
g) QA/QC Review																	8							8
Roadway																								0
Coordinate all design activities with required CDOT specialty units and other outside entities.															24									24
a. Roadway Design																								0
i) Input, check, and plot survey data															16									16
463															4	6								10
iii) Input and check horizontal and vertical alignments against all design criteria. No variances or significant design decisions are anticipated.															12									12
iv) Provide alignments, toes of slope and pertinent design features, including permanent and temporary impacts, to the ROW, Utility and Environmental Managers.															16									16
v) Plot/develop all required information on the plans in accordance with all applicable CDOT policies and procedures.																								0
FIR Plan Sheet Development (30% of Full Effort)																								0
Title Sheet															4									4
Standard Plans List															0									0
Abbreviations and Symbols															0									0
General Notes															0									0
Typical Sections															8									8
Summary of Approximate Quantities - plan production - Create Sheet															54									54
Geometric Control Sheets															2	24								26
Removal and Reset Plans															0									0
Roadway Plan - 100 scale															40	120								160

EXHIBIT B
TITAN ROAD US 85 INTERCHANGE DESIGN
PROJECT NUMBER: CI 2026-012

Douglas County Titan Road & US 85	RS&H																								
Task Order 1 1601 & 30% Ultimate Deisgn	PM			Bridge					Traffic-Planning-1601				Traffic Design		Roadway		Drainage			Utilities/ITS		Admin	Traffic Counts	
	Proj Officer	PM	Deputy PM	Eng II	Eng II	Eng III		Bridge Eng Ass IV	Eng IV	Eng III	Eng I		Eng III	Eng Assoc I	Eng III	Eng Assoc I	Eng III	Eng III	Eng Assoc I	Eng III	Eng Assoc I	Proj Coordinator		
Task	Randal	Randy Wampler PM	Steven	Chad Bridge Task Lead	Roshan Prasain Bridge Eng.	Mike Burke Bridge Eng.	Treena Fulton Bridge Eng.	Mike Welch	David W. Trans. Modelling, Alts Concepts	TJ Scarberry - model to analysis	James McMackin - model, Vistro, analysis	Naresh Katori - Transcad program	TJ Scarberry design oversight, QC	Erin Chau - Traffic Design	Steven Roadway Task Lead	Roadway Eng	Mary Duke Drainage Lead	Drainage Eng	EIT I	TJ Engineer	Engineer	Admin. Paula McMartin	Ridgeview	TOTAL HOURS
Profile															18	40								58
Jointing Plans															0									0
Roadway Details															0									0
Gore Details															0									0
Intersection Plans															0									0
Property Details															0									0
Grading Plans including 3D Modeling															80	140								220
Profile Ret Wall Len = 1200 ft															0									0
Cross Sections															18									18
b. Roadside Development:																								0
Roadside Design: Evaluate clear zone and existing guardrail layouts to identify new guardrail needs															24									24
Major Structure Design																								0
Interchange Alternative - Prelim Plans and SSR		60	12	8	400		170	140																790
30% Design	0	60	12	8	400	0	170	140	90	112	368	0	54	131	320	330	255	372	420	0	0	0	0	3242	3242
Total	22	698	240	95	434	32	170	140	319	224	616	100	121	175	410	432	408	482	444	132	255	24	0	5973	5973
2026 Rates	370.00	283.00	232.00	234.00	255.00	233.00	201.00	179.00	347.00	262.00	160.00	267.00	262.00	124.00	232.00	124.00	235.00	179.00	133.00	262.00	125.00	169.00			
Subtotal Labor:	8,140.00	197,534.00	55,680.00	22,230.00	110,670.00	7,456.00	34,170.00	25,060.00	110,693.00	58,688.00	98,560.00	26,700.00	31,702.00	21,700.00	95,120.00	53,568.00	95,880.00	86,278.00	59,052.00	34,584.00	31,875.00	4,056.00	$15,000		

RS&H	$	1,269,396.00
Traffic Counts	$	15,000.00
PI CIG		$186,174.00
Survey (HKS) for all projects		
Project Management:	$	8,640.00
Control:	$	21,840.00
Topographic Survey:	$	138,660.00
Traffic Control:	$	20,150.00
NEPA (Pinyon)	$	74,573.75
SUE (HKS) for all projects		
Utility Records Research	$	4,800.00
Utility Designation	$	42,400.00
Utility Designation Permits* and Traffic Control.	$	40,740.00
Existing Utility Plan	$	38,000.00
Utility Locates (Test Holes)	$	46,340.00
Utility Locates Permits* and Traffic Control	$	18,400.00
Meetings and Coordination	$	3,040.00
1500 Miles at $0.65	$	975.00
Task Order 1 Total	**$**	**1,929,128.75**

EXHIBIT B
TITAN ROAD US 85 INTERCHANGE DESIGN
PROJECT NUMBER: CI 2026-012

Douglas County Titan Road & US 85	RS&H																			
Task Order 2: US 85 Widening	**PM**			**Bridge**					**Traffic Design**		**Roadway**			**Drainage**			**Utilities/ITS**		**Admin**	
Task	**Randal**	**Randy Wampler PM**	**Steven Assist PM**	**Chad Bridge Task Lead**	**Roshan Prasain Bridge Eng.**	**Mike Burke Bridge Eng.**	**Treena Fulton Bridge Eng.**	**Bridge Detailer**	**TJ Scarberry - design oversight, QC**	**Erin Chau - Traffic Design**	**Steven Roadway Task Lead**	**Roadway Eng**	**Roadway Detailer**	**Mary Duke Drainage Lead**	**Jake Drainage Eng**	**Josh EIT II**	**TJ Engineer**	**Engineer**	**Admin. Paula McMartin**	**TOTAL HOURS**
1-2 Project Management and Meetings																				
Project Meetings (16 Months)																				0
Initial project kick-off meeting		5	5	5	5				5					5	5			5		40
Progress Meetings																				0
County PM Meetings (Biweekly, Conference call) 32 mtgs		56	56	28					28			28		28				28		252
County/CDOT PM Meetings (Monthly, Conference call) 16 mtgs		32	32	16					16	8		16		16				16		152
Special Discipline Coordination mtgs																				0
i Structures		16	16	16																48
ii Roadway		16									16	16								48
iii Drainage		16	16											16	16					64
iv Utilities		8	8														8	8		32
v Traffic		8	8						8	8										32
vi Environmental		8	8											8						24
vii Geotechnical/Pavement		12	12	4																28
vii Communications (ITS)		16	16														16	16		64
Team Meetings																				0
Internal Team Meetings (Weekly, 52 mtgs)		26	26	16	16	16			26	16				26	16	10		26		220
CDOT Discipline coordination mtgs		40	40	16	16	16			16	16	16	16		16	16		16	16		256
Meeting Minutes																				0
Site Visit		8	8	8					8			8		8	8		8	8		72
Project Management																				0
a. Budget/Billing/Contracting	8	40	40																40	128
b. Communication and Coordination		80	80																	160
c. Decision and Action Items monitoring and tracking.		16	32																	48
Develop Project Schedule and Updates																				0
a. Project Design Schedule		24	32																	56
b. Construction Schedule Draft																				0
c. Construction Schedule Review and Final																				0
Quality Assurance/Quality Control (QA/QC)		24	24																	48
	8	451	459	109	37	32	0	0	107	48	32	84	0	123	61	10	48	123	40	1772
																				0
3 Environmental Clearance																				0
Note - Traffic Model and 1601 tasks included, row labels ammended																				0
Consultant Disclosure Statement																				0
Project Initiation																				0
Environmental Scoping																				0
Review Applicable Existing Documents - PEL, SR traffic studies																				0
Extent of Study Required Resources																				0
Preparation and Coordination of Requirements																				0
Extent of Narrative Required																				0
Project Study Area Limits/Logical Termini																				0
Administrative Record																				0
Environmental Analysis and Review																				0
Purpose and Need																				0
Alternatives Analysis-2050 Traffic Model development to quantify needs																				0
Evaluate Alternatives Impacts - Traffic analysis-comparative level for alts																				0
Alternatives Screening Process - evaluation matrix-all criteria, 2 levels screening																				0
Preliminary Design Alternatives - Conceptual 5 alternatives, refine to 2, then 1																				0
Cost Estimates and Financial Analysis																				0
Develop Cost Estimates and Financial Analyses (NEPA)																				0
Incorporate Into NEPA Document																				0
Preliminary Construction Cost Estimates (NEPA)																				0
Data Collection, Field Investigation, Mitigation Measures																				0
Existing Roadway and Major Structures																				0
Geospatial Data																				0
Air Quality																				0
Geologic Resources and Soil																				0
Water Quality (Pinyon)														16						16
Floodplain Assessment																				0
Wetlands (Pinyon)														24						24
Vegetation and Noxious Weeds																				0
Fish and Wildlife (Pinyon)																				0
Threatened and Endangered (T&E) Species																				0
Historic Properties																				0
Properties																				0
Historic Clearance																				0
Historic Bridge Clearance																				0
Area of Potential Effect																				0
Search for Recorded Resources																				0
Intensive Architectural Field Survey and NRHP Eligibility																				0
Identify and coordinate with consulting parties																				0
Historic Resources Survey Report																				0
Potential Impacts and Recommend Mitigation Strategies																				0
Correspondence for CDOT Region and SHPO																				0

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EXHIBIT B
TITAN ROAD US 85 INTERCHANGE DESIGN
PROJECT NUMBER: CI 2026-012

Douglas County Titan Road & US 85	RS&H																			
Task Order 2: US 85 Widening	**PM**			**Bridge**					**Traffic Design**		**Roadway**			**Drainage**			**Utilities/ITS**		**Admin**	
Task	**Randal**	**Randy Wampler PM**	**Steven Assist PM**	**Chad Bridge Task Lead**	**Roshan Prasain Bridge Eng.**	**Mike Burke Bridge Eng.**	**Treena Fulton Bridge Eng.**	**Bridge Detailer**	**TJ Scarberry - design oversight, QC**	**Erin Chau - Traffic Design**	**Steven Roadway Task Lead**	**Roadway Eng**	**Roadway Detailer**	**Mary Duke Drainage Lead**	**Jake Drainage Eng**	**Josh EIT II**	**TJ Engineer**	**Engineer**	**Admin. Paula McMartin**	**TOTAL HOURS**
Memorandum of Agreement																				0
Section 4(f) Documents																				0
Work with CDOT or EPB Staff Historian to Obtain Approvals																				0
Archaeology																				0
Paleontological Resources																				0
Land Use																				0
Social and Economic Resources																				0
Environmental Justice																				0
Bicycle and Pedestrian Facilities																				0
Residential/Business/Right-of-Way (ROW) Relocation																				0
Transportation Resources																				0
Utilities																	16	24		40
Section 4(f) and Section 6(f) Evaluation																				0
Farmlands																				0
Noise																				0
Visual Resources																				0
Energy																				0
Hazardous Materials																				0
Cumulative Impacts																				0
Public and Agency Involvement																				0
Develop an Agency Coordination Plan																				0
Stakeholder Involvement Plan																				0
Identify methods for public notification																				0
NEPA Documentation Process																				0
Preliminary Data Submission																				0
Report for Data Collection, Field Investigation, and Analysis																				0
Draft and Final NEPA Documentation Preparation																				0
Public Hearing																				0
Decision Document(FONSI/ROD) Preparation																				0
																				0
																				0
																				0
	0	0	0	0	0	0	0	0	0	0	0	0	0	40	0	0	16	24	0	80
																				0
4 Survey & ROW Plans (See HKS Estimate)																				0
Project Management:																				0
ROW Determination:																				0
ROW Plan Set:																				0
ROW & Easements:																				0
Title Commitments:																				0
Geotech Boring Support														4			16	8		28
Appraisal Staking:																				0
Hydraulics Survey Support														8	8					16
																				0
5 Right of Way Acquisition (See Western States Estimate)																				0
ROW Title Review, Valuation, Documentation, Negotiations, and Closing (2 properties)																				0
Third-Party Appraisal 2 x $6,500/each																				0
Direct Expense																				0
ROW Exhibits and Matrix and Coordination		12									40									52
6 Public Involvemnent (Included in TO1)																				0
																				0
7 Railroad Coordinaiton (Not Anticipated)																				0
																				0
	0	12	0	0	0	0	0	0	0	0	40	0	0	12	8	0	16	8	0	96
																				0
FIR 30% Design																				0
8 FIR SUE Utility Plans and ITS																				0
SUE (included in TO1)																				
Utility Plans																				
a. Location Maps																	30	70		100
b. i SUE QL B																	8	8		16
c. Draft SUE Plan and report, Incorporate up to 25 testholes into plans																	20	45		65
d. Utility Company Coordination - inform affected utility companies about project, schedule and request information on existing facilities/easements, planned facilities, and design criteria.																	20	45		65
e.) Relocation Recommendations - Utility Conflict Matrix																	16	16		32
f.) Develop FIR 30% Utility relocation plans and specifications																	16	32		48
g.) Ditch Company Coordination																				0
ITS Systems Engineering Analysis (SEA)																				0
a. SEA Assessment Form																	20	45		65
b. Alternative Analysis																	16	32		48
c. ConOps																	32	32		64
d. System Functional Requirements																	8	16		24
e. High Level System Design																	15	34		49

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EXHIBIT B
TITAN ROAD US 85 INTERCHANGE DESIGN
PROJECT NUMBER: CI 2026-012

Douglas County Titan Road & US 85	RS&H																			
Task Order 2: US 85 Widening	**PM**			**Bridge**					**Traffic Design**		**Roadway**			**Drainage**			**Utilities/ITS**		**Admin**	
Task	**Randal**	**Randy Wampler PM**	**Steven Assist PM**	**Chad Bridge Task Lead**	**Roshan Prasain Bridge Eng.**	**Mike Burke Bridge Eng.**	**Treena Fulton Bridge Eng.**	**Bridge Detailer**	**TJ Scarberry - design oversight, QC**	**Erin Chau - Traffic Design**	**Steven Roadway Task Lead**	**Roadway Eng**	**Roadway Detailer**	**Mary Duke Drainage Lead**	**Jake Drainage Eng**	**Josh EIT II**	**TJ Engineer**	**Engineer**	**Admin. Paula McMartin**	**TOTAL HOURS**
9 FIR Traffic Design																				0
a.) Signal design modificaitons (Higlands Ranch Parkway) - if needed									5	12										17
b.) Signing and Striping Plans									20	45										65
d) MOT Phasing Roll Plots - assume 3 phases									30	80										110
10 FIR Roadway Design																				0
Coordinate all design activities with required CDOT specialty units and other outside entities.		16																		16
a. Roadway Design																				0
i) Input, check, and plot survey data											16									16
ii) Develop Design Criteria, submit for review, update, and draft Form 463		1									2	6								9
iii) Input and check horizontal and vertical alignments against all design criteria. No variances or singnificant design decions are anticipated.											12									12
iv) Provide alignments, toes of slope and pertinent design features, including permanent and temporary impacts, to the ROW, Utility and Environmental Managers.											16									16
v) Plot/develop all required information on the plans in accordance with all applicable CDOT policies and procedures.																				0
Preliminary Plan Sheet Development (30% of Full Effort)																				0
Title Sheet											2	3								5
Standard Plans List											3									3
Abbreviations and Symbols											2									2
General Notes											6									6
Typical Sections											4	20								24
Summary of Approximate Quantities - plan production - Create Sheet											34									34
Project Quantity Tabulation sheets											54									54
Geometric Control Sheets											4	18								22
Removal and Reset Plans											20	40								60
Roadway Plan - 100 scale											30	60								90
Profile											10	20								30
Jointing Plans											6	24								30
Roadway Details											40	68								108
Gore Details																				0
Intersection Plans											11	20								31
Property Details											7									7
Grading Plans including 3D Modeling											30	60								90
Profile US85 Sound Wall Length = 2700 ft																				0
Cross Sections											6	24								30
b. Roadside Development:																				0
Roadside Design: Evaluate clearzone and existing guardrail layouts to identify new guardrail needs											8									8
b. ii) Coordinate the roadside items with Drainage design and the Storm Water Management Plan (SWMP).		8									20									28
b. iv) Dynamic Message Sign																				0
11 FIR Drainage, PWQ, and SWMP																				0
a) Existing Analysis																				0
Initiate and Review Drainage Survey														12	12					24
Existing Basin Flow rate evaluation														8	48	24				80
Stormwater Site Plan														20	40	20				80
High Line Canal Coordination														80	80					160
b) Proposed Design																				0
SUDA Model Design														24	52	32				108
Hydrology														16	32	40				88
Outfall Design														4	20	12				36
c) Drainage Plans						100								16	44	80				240
d) Stormwater Management Plans																				0
Stormwater Narrative Text (Greater than 1 acre disturbance) includes quantities														0	0	0				0
Initial Plans														0	0	0				0
Interim Plans														0	0	0				0
Final Plans														0	0	0				0
Details														0	0	0				0
e) Water Quality																				0
Determine PWQ requirements														8	24	0				32
PWQ preliminary design														40	52	0				92
Preliminary Permanent Water Quality (PWQ) plans (no pond structure sheets at FIR)														24	40	72				136
Impacts analysis: ROW/Stakeholders/Utilities/Environmental														20	20	0				40
PWQ meetings														12	6	0				18
f) Drainage Report																				0
Text														12	32	0				44
Appendicies														12	24	32				68
Basin Maps														36	60	60				156
g) Cost Estimate														12	24	16				52
																				0
12 FIR Geotechnical and Materials Engineering (See Yeh Estimate)																				
Pavement and Pipe Geotechnical Investigation (For US 85 and Titan Ramps)																				0
Coordinate with design team																				0

EXHIBIT B
TITAN ROAD US 85 INTERCHANGE DESIGN
PROJECT NUMBER: CI 2026-012

Douglas County Titan Road & US 85	RS&H																			
Task Order 2: US 85 Widening	**PM**			**Bridge**					**Traffic Design**		**Roadway**			**Drainage**			**Utilities/ITS**		**Admin**	
Task	**Randal**	**Randy Wampler PM**	**Steven Assist PM**	**Chad Bridge Task Lead**	**Roshan Prasain Bridge Eng.**	**Mike Burke Bridge Eng.**	**Treena Fulton Bridge Eng.**	**Bridge Detailer**	**TJ Scarberry - design oversight, QC**	**Erin Chau - Traffic Design**	**Steven Roadway Task Lead**	**Roadway Eng**	**Roadway Detailer**	**Mary Duke Drainage Lead**	**Jake Drainage Eng**	**Josh EIT II**	**TJ Engineer**	**Engineer**	**Admin. Paula McMartin**	**TOTAL HOURS**
Site reconnaissance																				0
Permits and utility clearances																				0
Conduct a subsurface exploration program																				0
Assign and perform soil tests																				0
Pavement Design and Recommendations																				0
Pavement design																				0
Prepare and issue Draft Preliminary Pavement Report																				0
Prepare and issue Final Preliminary Pavement Report																				0
QC for draft and final																				0
																				0
16 FIR Submittal and preparation for the FIR																				0
a.) Coordinate plan Inputs		6	6								24		20							56
b.) Preliminary Cost Estimates		24									40			12	16	12				104
c.) FIR Plan packaging for each Discipline											24		32							56
f.) Preliminary FIR Plan Review submittal																				0
																				0
FIR Meeting																				0
a) Attend FIR		8		4	4				4	4	8			8	8					48
b) Meeting Minutes		2									2			2						6
c) Comment Resolution		16		4	4				4	16	20	12	20	8	16					120
d) Design Decision Resolution and Log		12							4		18									34
Post-FIR Revisions		6	12								12	20								50
Update Project Schedule		8																		8
Coordinate activities		12																		12
	0	119	18	8	8	100	0	0	67	157	491	395	72	386	650	400	201	375	0	3447
FIR Sumbittal	8	582	477	117	45	132	0	0	174	205	563	479	72	561	719	410	281	530	40	5395
FINAL DESIGN																				0
8 Final SUE Utility Plans and ITS																				0
a. SUE QL-A test holes																	4	8		12
i) Develop a test hole approach (locations) in coordination with design team.																	16	16		32
ii) The Consultant shall complete Quality Level A Test Holes, at locations specified by CDOT after recommendations from Engineer and task designers following the examination of QL-B data on utility crossings, for verification of utilities in conflict with the proposed design. It is assumed that up to 60 test holes will be excavated, documented, and surveyed in.																	4	4		8
iii) Permit, manage, and document test holes. Provide test hole table and CAD for plan deliverables																	8	32		40
b. Final sealed SUE plan, report, DGN, and PointMan upload.																	32	40		72
c. Develop 3D utility surface																		25		25
d. Meet with affected utility companies to confirm timing, location, and cost with potential relocations. Assume two rounds of one-on-one meetings.																	60	60		120
e. Support design team to leverage SUE deliverables																	25	25		50
f. Prepare and provide utility relocation plans for 90% deliverable.																	8	32		40
i) Revise utility conflict matrix based on 90% plans.																	8	32		40
ii) Develop utility PSPs																	4	9		13
iii) Xcel Work Request and design coordination. Assume 4 coordination meetings																	12	12		24
iv) Prepare and provide agreement letters, and up to 4 additional coordination meetings																	25	40		65
Communication Systems																				0
a. Intelligent Transportation Systems (ITS)																	90	210		300
b. Dynamic Message Sign/CCTV's - Assume we are adding these																	15	34		49
c. Ramp Metering/Automatic Traffic Recorder																	10	26		36
d. Communications Electrical Design																				0
9 Final Traffic Engineering																				0
a. Prepare and provide permanent signing/pavement marking plans									39	90										129
a Sign-stripe-signcad-cross sections									15	34										49
b Prepare and provide the construction traffic control plans and quantities									90	120										210
10 Final Roadway Design																				0
i) Roadway design. Prepare and provide final roadway design plans incorporating all input from applicable CDOT specialties and outside entities.																				0
Final Plan Sheet Development (70% of Full Effort)																				0
Title Sheet											3	3	4							10
Standard Plans List											3	3	3							9
Abbreviations and Symbols											1	1	2							4
General Notes											4	4	6							14
Typical Sections											12	22	22							56
Summary of Approximate Quantities - plan production - Create Sheet											24	24	32							80
Project Quantity Tabulation sheets											20	56	51							127
Geometric Control Sheets											16	16	21							53
Removal and Reset Plans											32	52	56							140
Roadway Plan - 100 scale											40	86	84							210
Profile											21	21	28							70
Jointing Plans											21	21	28							70

3447
5395

EXHIBIT B
TITAN ROAD US 85 INTERCHANGE DESIGN
PROJECT NUMBER: CI 2026-012

Douglas County Titan Road & US 85	RS&H																			
Task Order 2: US 85 Widening	**PM**			**Bridge**					**Traffic Design**		**Roadway**			**Drainage**			**Utilities/ITS**		**Admin**	
Task	**Randal**	**Randy Wampler PM**	**Steven Assist PM**	**Chad Bridge Task Lead**	**Roshan Prasain Bridge Eng.**	**Mike Burke Bridge Eng.**	**Treena Fulton Bridge Eng.**	**Bridge Detailer**	**TJ Scarberry - design oversight, QC**	**Erin Chau - Traffic Design**	**Steven Roadway Task Lead**	**Roadway Eng**	**Roadway Detailer**	**Mary Duke Drainage Lead**	**Jake Drainage Eng**	**Josh EIT II**	**TJ Engineer**	**Engineer**	**Admin. Paula McMartin**	**TOTAL HOURS**
Roadway Details											80	122	51							253
Gore Details											0	0	0							0
Intersection Plans											22	22	29							73
Property Details											5	5	7							17
Grading Plans including 3D Modeling											60	108	42							210
Profile US85 Sound Wall Length = 2700 ft											6	6	8							20
Cross Sections											10	32	28							70
ii) Roadside Design: Guardrail length of need calculations and design layouts:																				0
iii) Clear Zone: Verify that an acceptable safe recovery distance exists between traveled way and obstructions including trees to be planted.											4									4
11 Final Drainage, PWQ, and SWMP																				0
a) Coordination																				0
Floodplain Documentation														12	20	8				40
Utilities Coordination														8	32	24				64
90% Design Coordination Meetings														8	2					10
b) Proposed Design																				0
SUDA Model Design Updates														16	32	32				80
Hydrology Updates														8	12	32				52
Outfall Design Updates														3	4	8				15
c) Drainage Plans																				0
30% Plan Review and Comment Incorporation														12	12	16				40
General Notes														1	5	3				9
Tabulations														18	36	12				66
Drainage Plan Sheets														22	80	72				174
Drainage Profiles														28	120	72				220
Ditch Tables														8	44	22				74
Ditch Details														3	15	8				26
Typical Drainage Details														4	20	10				34
Special Drainage Details														5	29	15				49
Grading Details														13	77	39				129
d) Stormwater Management Plans																				0
Stormwater Narrative Text (Greater than 1 acre disturbance) includes quantities														3	15	8				26
Initial Plans														9	27	54				90
Interim Plans														9	27	54				90
Final Plans														9	27	54				90
Details														4	12	24				40
e) Permanent Water Quality																				0
WQ Pond Plans														40	120	90				250
WQ Pond Calculations														32	52	24				108
WQ Pond Details (Structures)														60	120	72				252
IDR Review															12					12
f) Drainage Report														20	20	20				60
Outfall Protection Calcs and Details														4	6	8				18
g) Cost Estimate														2	4	2				8
h) Operation and Maintenance Plans														60	60	100				220
12 Final Geotechnical and Materials Engineering (See Yeh Estimate)																				0
a. Finalize design and provide Final Geotechnical Structures Report for bridges and walls																				0
b. Finalize design and provide Final Pavement Design Report																				0
c. Provide details.notes for foundations, walls, pavements, and earthwork to RS&H for incorporation into final plans and specs																				0
Permits																				0
This activity is concurrent with final design and must be completed prior to the advertisement for construction. Coordinate between the agencies, the Region Environmental Manager and the CDOT/PM and prepare and submit application and design information to the Region Environmental Manager for the following permits:																				0
a. 401 Permit Process (Water Quality Certification)																				0
b. 402 Permit Process (Point Source Discharge)																				0
c. 404 Permit Process (Individual Dredge and Fill)																				0
i) Determine impacts																				0
ii) Coordinate with the U.S. Army Corps of Engineers, Region and Staff Design																				0
iii) Incorporate permit stipulations into the final plans																				0
d. Wildlife Certification																				0
e. CDPS or NPDES Storm Water Permit for Construction Activities																				0
13 Final Structural Engineering																				0
Water Quality Ponds (2)		12		12		100	84	200												408
14 Project Special Provisions																				
b. Project Special Provisions shall be provided in the CDOT format and submitted with the project plans.		28			12															40
16 FOR Submittal and preparation for the Final Office Review (FOR)																				0

EXHIBIT B
TITAN ROAD US 85 INTERCHANGE DESIGN
PROJECT NUMBER: CI 2026-012

Douglas County Titan Road & US 85	RS&H																				
Task Order 2: US 85 Widening	**PM**			**Bridge**					**Traffic Design**		**Roadway**			**Drainage**			**Utilities/ITS**		**Admin**		
Task	**Randal**	**Randy Wampler PM**	**Steven Assist PM**	**Chad Bridge Task Lead**	**Roshan Prasain Bridge Eng.**	**Mike Burke Bridge Eng.**	**Treena Fulton Bridge Eng.**	**Bridge Detailer**	**TJ Scarberry - design oversight, QC**	**Erin Chau - Traffic Design**	**Steven Roadway Task Lead**	**Roadway Eng**	**Roadway Detailer**	**Mary Duke Drainage Lead**	**Jake Drainage Eng**	**Josh EIT II**	**TJ Engineer**	**Engineer**	**Admin. Paula McMartin**	**TOTAL HOURS**
Packaging of the plans and submittal: Collect plans from all design elements and collate the plan package. Include all items listed in the Project Development Manual.		6	12								8		32							58
Prepare FOR Estimate.											40									40
Final Office Review																				0
Attend the FOR		8		4	4						8			4	4					32
FOR comment resolution		30									40	20	40	24	24	32				210
Incorporate FOR comments											20	20	32							72
16 AD Submittal																				0
a. Final Plans											20	20	40	38	103	200				421
b. Cost Estimate											8			2	3	2				15
c. Specifications		8									8			24	16	0				56
d. Reports														24	24	12				60
e. Coordination mtgs		8	8								8			5	3	3				35
f. Quality Control Review		16									16			22	11	4				69
g. 100% Submittal											8		32	5	7	5				57
h. 100% Design Review mtg		4		4							4			4	4					20
PRIOR TO AD																				0
Construction Plan Package		12																		12
The bid plan construction contract package shall consist of the revised FOR plans and will completely describe the work required to build the project including project special provisions and detailed quantities.																				0
a. Electroniccopies of the following:		4	4																	8
i) Roadway			2																	2
a) Horizontal and vertical data											2									2
b) Earthwork quantities		4									2									6
ii) Major structures																				0
An independent set of the following shall be submitted to the CDOT Structural Reviewer for each major structure.																				0
a) Structure grades																				0
b) *Structure geometry*																				0
c) Final engineering package. The consultant shall submit copies, in electronically and in 3-ring binders (if requested) of the following:																				0
d) All project calculations or worksheets																				0
iii) All final reports and their approvals:		2																		2
Traffic, hydraulics, lighting, pavement design and economic analysis, geology foundation report, etc. All reports will have the latest revisions included.																				0
a) Copies of variances, design decisions, and variance approvals																				0
iv) Project meeting minutes																				0
v) Utility clearance package																	20	40		60
vi) Utility agreements and information regarding the utility location and clearance conditions (It is assumed no more than 8 agreement letters will be developed)																	35	50		85
vii) Maintain an environmental mitigation tracking tool for all environmental document commitments.																				0
viii) Bridge construction packet																				0
Includes bridge grades, geometry, and quantity calculations or worksheets																				0
ix) Any other information unique to this project and deemed important to the effectiveness of construction.																				0
b. Record plans sets		2									4									6
c. Ad and Bidding Assistance																				0
i) Respond to questions from potential bidders during the advertisement phase of the project. Provide addendum(s) to the bid		16		8					8		20			8						60
																				0
SUBTOTAL (HRS)	0	160	26	28	16	100	84	200	152	244	600	664	678	581	1241	1141	376	695	0	6986	6986
																				0	
Total Engineering	8	742	503	145	61	232	84	200	326	449	1163	1143	750	1142	1960	1551	657	1225	40	12381	12381
2026 Rates	370.00	283.00	232.00	234.00	255.00	233.00	201.00	179.00	262.00	124.00	232.00	124.00	124.00	235.00	179.00	133.00	262.00	125.00	169.00		
Subtotal Labor:	2,960.00	209,986.00	116,696.00	33,930.00	15,555.00	54,056.00	16,884.00	35,800.00	85,412.00	55,676.00	269,816.00	141,732.00	93,000.00	268,370.00	350,840.00	206,283.00	172,134.00	153,125.00	6,760.00		

RS&H	$	2,289,015
PI (In TO 1)	$	-
Survey (In TO 1)	$	-
ROW Survey(HKS)	$	41,000.00
SUE investigation (In TO 1)	$	-
ENV (Pinyon)	$	129,717.50
Materials & Geotech (Yeh)		$78,650.00
ROW Support	$	31,150.00
2000 Miles at $0.65	$	1,300.00
Task Order 2 Total	**$**	**2,570,832.50**

Total Contract Value (Task Order 1 + Task Order 2) Not To Exceed $ 4,499,961.25

Exhibit C

INSURANCE REQUIREMENTS

CONSULTANT or CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.
2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if CONSULTANT or CONTRACTOR has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease
4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the CONSULTANT or CONTRACTOR's profession, with limit no less than **$1,000,000** per occurrence or claim, $2,000,000 aggregate.

The Insurance obligations under this agreement shall be the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the COUNTY. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the CONSULTANT or CONTRACTOR under this agreement.

OTHER INSURANCE PROVISIONS:

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. Douglas County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT or CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT or CONTRACTOR's insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the **CONSULTANT or CONTRACTOR's insurance coverage shall be primary** insurance. Any insurance or self-insurance maintained by Douglas County, its officers, officials, employees, or volunteers shall be excess and non- contributory to the CONSULTANT or CONTRACTOR's insurance.

Notice of Cancellation. Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to Douglas County**.

Waiver of Subrogation. CONSULTANT or CONTRACTOR hereby grants to Douglas County a waiver of any right to subrogation which any insurer of said CONSULTANT or CONTRACTOR may acquire against Douglas County by virtue of the payment of any loss under such insurance. CONSULTANT or CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Douglas County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The CONSULTANT or CONTRACTOR agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. Douglas County may require the CONSULTANT or CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Douglas County. The CONSULTANT or CONTRACTOR will indemnify Douglas County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Douglas County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided ***for at least three (3) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Dat***e prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***three (3)*** years after completion of contract work.

Verification of Coverage. CONSULTANT or CONTRACTOR shall furnish Douglas County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by Douglas County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT or CONTRACTOR's obligation to provide them. Douglas County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, Douglas County reserves the right, but

not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the CONSULTANT or CONTRACTOR to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation or termination will be sent via mail or e-mail to:

Douglas County Government
Attn: Risk Management
100 Third Street
Castle Rock, Colorado 80104
risk@douglas.co.us

Subcontractors. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONSULTANT or CONTRACTOR shall ensure Douglas County is an additional insured on insurance required from subcontractors. Any subcontractors will not be required to maintain professional liability insurance if their scope of work does not include any: (a) engineering or design; (b) construction inspection; or (c) survey work.

Failure to Procure or Maintain Insurance. The CONTRACTOR will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the CONTRACTOR to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

Governmental Immunity. The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to Douglas County, its officers, or its employees

Special Risks or Circumstances
Douglas County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

_____

Megan Datwyler, Risk Manager Date

Consultant Selection Process for Design of the US 85 & Titan Road Interchange Improvements

Douglas County Project Numbers CI 2026-012

Combined Overall Ranking

Completed Form by Ben Pierce, February 26, 2026

	Subcommittee Proposal Evaluator's Combined Overall Ranking Form								
RFP Respondent (Consultant Team)	Evaluator # 1	Evaluator # 2	Evaluator # 3	Evaluator # 4	Evaluator # 5	Evaluator # 6	Combined Overall Score	Combined Overall Ranking *	Interview Ranking
AECOM	2	4	1	1	2	1	11	1	2
Atkins	3	5	4	3	3	5	23	4	N/A
HDR	4	3	3	4	1	3	18	3	N/A
RMS	5	2	2	5	5	4	23	4	N/A
RS&H	1	1	5	2	4	2	15	2	1

*** Note: The Consultant Team with the lowest Combined Overall Score will receive the highest Combined Overall Ranking and be considered as the best Consultant Team.**

Note: Per the RFP, the scoring committee chose to interview the top two respondents to select a winning team. RS&H was unanimously chosen by the panel of 6 evaluators as the winning team after the interviews had been completed.

Consultant Selection Process for CM for the County Line Road (University to Broadway) Project

Douglas County Project Number CI 2026-012

Individual Subcommittee Member's (Evaluator) Scoring / Ranking Form

Base Evaluation FORM Prepared by Ben Pierce, February 13, 2026

	Assigned Proposal Evaluator # (1 thru 6): 1 Individual Subcommittee Member's (Evaluator) Proposal Scoring / Ranking Form						
RFP Respondent (Consultant Team)	Firm Capabilities and Qualifications for this Project	Project Team's Past Performance and Relevant Experience	Project Approach and Understanding of Critical Issues	Draft Project Schedule	Draft Scope of Services and List of Deliverables	Total Points	Evaluator's Overall Ranking
Maximum points possible	(15 Points)	(20 Points)	(40 Points)	(10 Points)	(15 Points)	(100 Points Max)	*
AECOM	15	15	35	10	15	90	2
Atkins	15	15	32	10	15	87	3
HDR	15	15	30	10	15	85	4
RMS	15	15	30	10	13	83	5
RS&H	15	15	40	10	14	94	1

Please complete this form and return as a PDF or hard copy to Ben Pierce via email at bpierce@douglas.co.us on or before 2:00 PM on February 26, 2026

*** After entering points for all Team's first then select the Overall Ranking for each Team as follows: assign a 1 to the Team with the most points (having the best Proposal), the second best proposal assign a 2, the third best proposal assign a 3 and so forth. The Evaluator can use each number only once (no ties are allowed).**

Consultant Selection Process for CM for the County Line Road (University to Broadway) Project

Douglas County Project Number CI 2026-012

Individual Subcommittee Member's (Evaluator) Scoring / Ranking Form

Base Evaluation FORM Prepared by Ben Pierce, February 13, 2026

	Assigned Proposal Evaluator # (1 thru 6): 2						
	Individual Subcommittee Member's (Evaluator) Proposal Scoring / Ranking Form						
RFP Respondent (Consultant Team)	Firm Capabilities and Qualifications for this Project	Project Team's Past Performance and Relevant Experience	Project Approach and Understanding of Critical Issues	Draft Project Schedule	Draft Scope of Services and List of Deliverables	Total Points	Evaluator's Overall Ranking
Maximum points possible	(15 Points)	(20 Points)	(40 Points)	(10 Points)	(15 Points)	(100 Points Max)	*
AECOM	12	17	30	9	13	81	4
Atkins	12	16	31	9	12	80	5
HDR	14	18	31	9	12	84	2
RMS	13	16	33	8	12	82	3
RS&H	13	17	35	9	13	87	1

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*** After entering points for all Team's first then select the Overall Ranking for each Team as follows: assign a 1 to the Team with the most points (having the best Proposal), the second best proposal assign a 2, the third best proposal assign a 3 and so forth. The Evaluator can use each number only once (no ties are allowed).**

Consultant Selection Process for CM for the County Line Road (University to Broadway) Project

Douglas County Project Number CI 2026-012

Individual Subcommittee Member's (Evaluator) Scoring / Ranking Form

Base Evaluation FORM Prepared by Ben Pierce, February 13, 2026

	Assigned Proposal Evaluator # (1 thru 6): 3						
	Individual Subcommittee Member's (Evaluator) Proposal Scoring / Ranking Form						
RFP Respondent (Consultant Team)	Firm Capabilities and Qualifications for this Project	Project Team's Past Performance and Relevant Experience	Project Approach and Understanding of Critical Issues	Draft Project Schedule	Draft Scope of Services and List of Deliverables	Total Points	Evaluator's Overall Ranking
Maximum points possible	(15 Points)	(20 Points)	(40 Points)	(10 Points)	(15 Points)	(100 Points Max)	*
AECOM	12	16	35	6	10	79	1
Atkins	11	17	32	6	10	76	4
HDR	12	15	33	7	10	77	3
RMS	11	15	35	7	10	78	2
RS&H	11	15	32	6	10	74	5

Please complete this form and return as a **PDF or hard copy** to Ben Pierce via email at **bpierce@douglas.co.us** on or before **2:00 PM on February 26, 2026**

* After entering points for all Team's first then select the Overall Ranking for each Team as follows: assign a 1 to the Team with the most points (having the best Proposal), the second best proposal assign a 2, the third best proposal assign a 3 and so forth. The Evaluator can use each number only once (no ties are allowed).

Consultant Selection Process for CM for the County Line Road (University to Broadway) Project

Douglas County Project Number CI 2026-012

Individual Subcommittee Member's (Evaluator) Scoring / Ranking Form

Base Evaluation FORM Prepared by Ben Pierce, February 13, 2026

	Assigned Proposal Evaluator # (1 thru 6): 4 Individual Subcommittee Member's (Evaluator) Proposal Scoring / Ranking Form						
RFP Respondent (Consultant Team)	Firm Capabilities and Qualifications for this Project	Project Team's Past Performance and Relevant Experience	Project Approach and Understanding of Critical Issues	Draft Project Schedule	Draft Scope of Services and List of Deliverables	Total Points	Evaluator's Overall Ranking
Maximum points possible	(15 Points)	(20 Points)	(40 Points)	(10 Points)	(15 Points)	(100 Points Max)	*
AECOM	15	17.5	37.5	10	15	95	1
Atkins	15	18	36.5	9.5	15	94	3
HDR	15	17.5	36	10	15	93.5	4
RMS	15	17.5	35.5	10	15	93	5
RS&H	15	18.5	36	10	15	94.5	2

Please complete this form and return as a PDF or hard copy to Ben Pierce via email at bpierce@douglas.co.us on or before 2:00 PM on February 26, 2026

*** After entering points for all Team's first then select the Overall Ranking for each Team as follows: assign a 1 to the Team with the most points (having the best Proposal), the second best proposal assign a 2, the third best proposal assign a 3 and so forth. The Evaluator can use each number only once (no ties are allowed).**

Consultant Selection Process for CM for the County Line Road (University to Broadway) Project

Douglas County Project Number CI 2026-012

Individual Subcommittee Member's (Evaluator) Scoring / Ranking Form

Base Evaluation FORM Prepared by Ben Pierce, February 13, 2026

	Assigned Proposal Evaluator # (1 thru 6): 5						
	Individual Subcommittee Member's (Evaluator) Proposal Scoring / Ranking Form						
RFP Respondent (Consultant Team)	Firm Capabilities and Qualifications for this Project	Project Team's Past Performance and Relevant Experience	Project Approach and Understanding of Critical Issues	Draft Project Schedule	Draft Scope of Services and List of Deliverables	Total Points	Evaluator's Overall Ranking
Maximum points possible	(15 Points)	(20 Points)	(40 Points)	(10 Points)	(15 Points)	(100 Points Max)	*
AECOM	14	19	36	10	15	94	2
Atkins	13	19	33	7	15	87	3
HDR	15	20	36	10	15	96	1
RMS	14	18	31	7	12	82	5
RS&H	13	19	32	8	12	84	4

Please complete this form and return as a PDF or hard copy to Ben Pierce via email at bpierce@douglas.co.us on or before 2:00 PM on February 26, 2026

*** After entering points for all Team's first then select the Overall Ranking for each Team as follows: assign a 1 to the Team with the most points (having the best Proposal), the second best proposal assign a 2, the third best proposal assign a 3 and so forth. The Evaluator can use each number only once (no ties are allowed).**

Consultant Selection Process for CM for the County Line Road (University to Broadway) Project

Douglas County Project Number CI 2026-012

Individual Subcommittee Member's (Evaluator) Scoring / Ranking Form

Base Evaluation FORM Prepared by Ben Pierce, February 13, 2026

	Assigned Proposal Evaluator # (1 thru 6): 6						
	Individual Subcommittee Member's (Evaluator) Proposal Scoring / Ranking Form						
RFP Respondent (Consultant Team)	Firm Capabilities and Qualifications for this Project	Project Team's Past Performance and Relevant Experience	Project Approach and Understanding of Critical Issues	Draft Project Schedule	Draft Scope of Services and List of Deliverables	Total Points	Evaluator's Overall Ranking
Maximum points possible	(15 Points)	(20 Points)	(40 Points)	(10 Points)	(15 Points)	(100 Points Max)	*
AECOM	14	17	38	8	15	92	1
Atkins	10	15	30	5	15	75	5
HDR	13	18	32	5	15	83	3
RMS	13	16	25	8	15	77	4
RS&H	14	18	35	7	15	89	2

Please complete this form and return as a PDF or hard copy to Ben Pierce via email at bpierce@douglas.co.us on or before 2:00 PM on February 26, 2026

*** After entering points for all Team's first then select the Overall Ranking for each Team as follows: assign a 1 to the Team with the most points (having the best Proposal), the second best proposal assign a 2, the third best proposal assign a 3 and so forth. The Evaluator can use each number only once (no ties are allowed).**

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Dan McMillan, Division Chief Investigations

DESCRIPTION: Master Services and Purchasing Agreement and 2026 Purchase Request Between the Douglas County Sheriff's Office and Axon Enterprises, Inc for Skydio Drones and Axon Outpost Technology in the Amount of $1,925,275.42.

SUMMARY: Douglas County Sheriff's Office is replacing aging equipment by adopting Axon integrated Skydio Drone as First Responder (DFR) and Axon Outpost (ALPR) technology, procured under Sourcewell Contract #101223-AXN. DFR provides rapid, real time situational awareness on priority calls, reduces unnecessary patrol responses, and supports search and rescue operations. It also enhances fire response capabilities, including wildland fires, by giving incident commanders early aerial assessments for safer, more coordinated decision making.

These tools operate under strict, transparent policies with strong privacy protections to ensure they are used only for specific incidents while strengthening the County's overall public safety readiness.

RECOMMENDED ACTION: Request the Board approve the Master Services and Purchasing Agreement and the 2026 purchaser request for $1,925,275.42.

REVIEW:

Darren Weekly	Approve	7/8/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
Axon Q-845030-46199NB_$22,772,754

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Dan McMillan, Division Chief Investigations

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RECOMMENDED ACTION: Request the Board approve the Master Services and Purchasing Agreement and the 2026 purchaser request for $1,925,275.42.

REVIEW:

Darren Weekly	Approve	7/8/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
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ATTACHMENTS:

Axon Q-845030-46199NB_$22,772,754

Axon Enterprise, Inc.
17800 N 85th St
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic:(800) 978-2737
International: +1.800.978.2737

Q-845030-46210NB

Issued: 07/07/2026

Quote Expiration: 09/30/2026

Estimated Contract Start Date: 10/01/2026

Account Number: 115238

Payment Terms: N30

Mode of Delivery: AUTO-GND

Credit/Debit Amount: $0.00

SHIP TO	BILL TO
Douglas County Sheriff's Office - CO 4000 Justice Way Castle Rock, CO 80109-7802 USA	Douglas County Sheriff's Office - CO 4000 Justice Way Castle Rock CO 80109-7802 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Nick Butier Phone: Email: nbutier@axon.com Fax:	Daniel McMillan Phone: (303) 814-7038 Email: dmcmilla@dcsheriff.net Fax: (215) 597-0351

Quote Summary

Program Length	120 Months
TOTAL COST	$22,772,754.11
ESTIMATED TOTAL W/ TAX	$22,772,754.11

Discount Summary

Average Savings Per Year	$43,885.53
TOTAL SAVINGS	$438,855.32

Payment Summary

Date	Subtotal	Tax	Total
Oct 2026	$1,925,275.42	$0.00	$1,925,275.42
Oct 2027	$2,629,275.41	$0.00	$2,629,275.41
Oct 2028	$2,629,275.41	$0.00	$2,629,275.41
Oct 2029	$2,629,275.41	$0.00	$2,629,275.41
Oct 2030	$2,629,275.41	$0.00	$2,629,275.41
Oct 2031	$2,629,275.41	$0.00	$2,629,275.41
Oct 2032	$1,925,275.41	$0.00	$1,925,275.41
Oct 2033	$1,925,275.41	$0.00	$1,925,275.41
Oct 2034	$1,925,275.41	$0.00	$1,925,275.41
Oct 2035	$1,925,275.41	$0.00	$1,925,275.41
Total	**$22,772,754.11**	**$0.00**	**$22,772,754.11**

Quote Unbundled Price:	**$7,072,715.46**
Quote List Price:	**$5,915,627.46**
Quote Subtotal:	**$22,772,754.11**

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
A00046	AXON AIR DFR PATROL PLAN	6	120			$1,731.95	$1,247,004.00	$0.00	$1,247,004.00
B00075	Donor Outpost Bundle	10	60	$308.18	$229.10	$0.00	$0.00	$0.00	$0.00
A00044	AXON AIR DFR DOCK PLAN	20	120			$6,198.49	$14,876,369.00	$0.00	$14,876,369.00
B00076	OUTPOST TAP PLAN	100	120	$357.44	$264.97	$211.98	$2,543,713.91	$0.00	$2,543,713.91
A la Carte Hardware									
A00031	AXON AIR R10 TEAM KIT BUNDLE	6	120		$51,020.91	$446.84	$321,724.80	$0.00	$321,724.80
A la Carte Software									
102011	AXON AI ASSISTANT	465	120		$36.35	$0.00	$0.00	$0.00	$0.00
102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	120		$199.92	$199.92	$143,942.40	$0.00	$143,942.40
102020	Skydio F10, 2 Robot System	2	60		$1.08	$29,333.33	$3,520,000.00	$0.00	$3,520,000.00
A la Carte Warranties									
102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	1		$1,200.00	$1,200.00	$120,000.00	$0.00	$120,000.00
Total							**$22,772,754.11**	**$0.00**	**$22,772,754.11**

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AXON AIR DFR DOCK PLAN	102768	AXON AIR - SKYDIO X10 DOCK DFR HW KIT	20	1	09/01/2026
AXON AIR R10 TEAM KIT BUNDLE	102465	AXON AIR - SKYDIO R10 TEAM HW KIT	6	1	09/01/2026
OUTPOST TAP PLAN	102032	AXON OUTPOST - CAMERA	100	1	09/01/2026
OUTPOST TAP PLAN	102032	AXON OUTPOST - CAMERA	3	1	09/01/2026
OUTPOST TAP PLAN	102488	AXON OUTPOST - SOLAR PANEL - 100W	100	1	09/01/2026
OUTPOST TAP PLAN	102538	AXON OUTPOST - TOP MOUNT END CAP - STANDARD	100	1	09/01/2026
OUTPOST TAP PLAN	102552	AXON OUTPOST - POLE - STANDARD	100	1	09/01/2026
OUTPOST TAP PLAN	102737	AXON OUTPOST - STANDARD SOLAR HARDWARE KIT	100	1	09/01/2026
OUTPOST TAP PLAN	103151	AXON OUTPOST - BATTERY & CHARGER ENCLOSURE - EXTENDED	100	1	09/01/2026
AXON AIR DFR PATROL PLAN	102765	AXON AIR - SKYDIO X10 PATROL DFR HW KIT	6	1	10/01/2026
Donor Outpost Bundle	102032	AXON OUTPOST - CAMERA	10	1	10/01/2026
Donor Outpost Bundle	102488	AXON OUTPOST - SOLAR PANEL - 100W	10	1	10/01/2026
Donor Outpost Bundle	102538	AXON OUTPOST - TOP MOUNT END CAP - STANDARD	10	1	10/01/2026
Donor Outpost Bundle	102552	AXON OUTPOST - POLE - STANDARD	10	1	10/01/2026
Donor Outpost Bundle	102737	AXON OUTPOST - STANDARD SOLAR HARDWARE KIT	10	1	10/01/2026
Donor Outpost Bundle	103151	AXON OUTPOST - BATTERY & CHARGER ENCLOSURE -	10	1	10/01/2026

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
		EXTENDED			
AXON AIR DFR DOCK PLAN	102771	AXON AIR - SKYDIO SAFE - X10 DOCK DFR OPS HW KIT - REFRESH 1	20	1	03/01/2029
AXON AIR R10 TEAM KIT BUNDLE	102476	AXON AIR - SKYDIO SAFE R10 TEAM HW KIT - REFRESH 1	6	1	03/01/2029
AXON AIR DFR PATROL PLAN	102767	AXON AIR - SKYDIO SAFE - X10 PATROL DFR HW KIT - REFRESH 1	6	1	04/01/2029
AXON AIR DFR DOCK PLAN	102770	AXON AIR - SKYDIO SAFE - X10 DOCK DFR HW KIT - REFRESH 2	20	1	09/01/2031
AXON AIR R10 TEAM KIT BUNDLE	102473	AXON AIR - SKYDIO SAFE R10 TEAM HW KIT - REFRESH 2	6	1	09/01/2031
OUTPOST TAP PLAN	102144	AXON OUTPOST - TAP REFRESH ONE - CAMERA	103	1	09/01/2031
OUTPOST TAP PLAN	102810	AXON OUTPOST - TAP REFRESH ONE - BATTERY ENCLOSURE EXTENDED	100	1	09/01/2031
AXON AIR DFR PATROL PLAN	102689	AXON AIR - SKYDIO SAFE - X10 PATROL DFR HW KIT - REFRESH 2	6	1	10/01/2031
AXON AIR DFR DOCK PLAN	102772	AXON AIR - SKYDIO SAFE - X10 DOCK DFR OPS HW KIT - REFRESH 3	20	1	03/01/2034
AXON AIR R10 TEAM KIT BUNDLE	102477	AXON AIR - SKYDIO SAFE R10 TEAM HW KIT - REFRESH 3	6	1	03/01/2034
AXON AIR DFR PATROL PLAN	102692	AXON AIR - SKYDIO SAFE - X10 PATROL DFR HW KIT - REFRESH 3	6	1	04/01/2034
OUTPOST TAP PLAN	102145	AXON OUTPOST - TAP REFRESH TWO - CAMERA	103	1	09/01/2036
OUTPOST TAP PLAN	102813	AXON OUTPOST - TAP REFRESH TWO - BATTERY ENCLOSURE EXTENDED	100	1	09/01/2036

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
AXON AIR DFR DOCK PLAN	102656	AXON AIR - AXON EVIDENCE UNLIMITED DATA STORAGE PER DRONE	20	10/01/2026	09/30/2036
AXON AIR DFR DOCK PLAN	102766	AXON AIR - SKYDIO X10 DOCK DFR SUBCRIPTION PLAN W/ DATA	20	10/01/2026	09/30/2036
AXON AIR DFR PATROL PLAN	102656	AXON AIR - AXON EVIDENCE UNLIMITED DATA STORAGE PER DRONE	6	10/01/2026	09/30/2036
AXON AIR DFR PATROL PLAN	102678	AXON AIR - SKYDIO X10 PATROL DFR SUBSCRIPTION PLAN W/ DATA	6	10/01/2026	09/30/2036
AXON AIR R10 TEAM KIT BUNDLE	102656	AXON AIR - AXON EVIDENCE UNLIMITED DATA STORAGE PER DRONE	6	10/01/2026	09/30/2036
Donor Outpost Bundle	102142	AXON VEHICLE INTELLIGENCE - ALPR LICENSE	10	10/01/2026	09/30/2031
OUTPOST TAP PLAN	102142	AXON VEHICLE INTELLIGENCE - ALPR LICENSE	100	10/01/2026	09/30/2036
A la Carte	102011	AXON AI ASSISTANT	465	10/01/2026	09/30/2036
A la Carte	102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	10/01/2026	09/30/2036
A la Carte	102020	Skydio F10, 2 Robot System	2	07/01/2027	06/30/2032

Services

Bundle	Item	Description	QTY
AXON AIR DFR DOCK PLAN	101498	AXON AIR - SKYDIO - IN-PERSON TRAINING - DOCK FOR X10	1
AXON AIR DFR DOCK PLAN	101499	AXON AIR - SKYDIO X10 DOCK COMMISSIONING	7
AXON AIR DFR DOCK PLAN	102287	AXON AIR - SKYDIO SAFE - X10 DOCK COMMISSIONING	7
AXON AIR DFR DOCK PLAN	102526	PSO 1-Day Onsite	1
AXON AIR DFR DOCK PLAN	102666	AXON AIR - SKYDIO X10 DOCK DFR SERVICES - PREMIUM SOLUTION	20
AXON AIR DFR DOCK PLAN	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1
AXON AIR DFR PATROL PLAN	102667	AXON AIR - SKYDIO X10 PATROL DFR SERVICES - PREMIUM SOLUTION	6

Services

Bundle	Item	Description	QTY
AXON AIR R10 TEAM KIT BUNDLE	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1
Donor Outpost Bundle	102136	AXON OUTPOST - STANDARD INSTALLATION	10
OUTPOST TAP PLAN	102136	AXON OUTPOST - STANDARD INSTALLATION	100
OUTPOST TAP PLAN	102143	AXON OUTPOST - UPGRADE INSTALLATION	100

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OUTPOST TAP PLAN	102135	AXON OUTPOST - EXT WARRANTY - CAMERA	100	09/01/2027	09/30/2036
OUTPOST TAP PLAN	102135	AXON OUTPOST - EXT WARRANTY - CAMERA	3	09/01/2027	09/30/2036
OUTPOST TAP PLAN	102137	AXON OUTPOST - MAINTENANCE	100	09/01/2027	09/30/2036
Donor Outpost Bundle	102135	AXON OUTPOST - EXT WARRANTY - CAMERA	10	10/01/2027	09/30/2031
Donor Outpost Bundle	102137	AXON OUTPOST - MAINTENANCE	10	10/01/2027	09/30/2031
A la Carte	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	10/01/2027	09/30/2036

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	4000 Justice Way	Castle Rock	CO	80109-7802	USA

Payment Details

Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 1	102011	AXON AI ASSISTANT	465	$0.00	$0.00	$0.00
Annual Payment 1	102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	$14,394.24	$0.00	$14,394.24
Annual Payment 1	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	$12,000.00	$0.00	$12,000.00
Annual Payment 1	A00031	AXON AIR R10 TEAM KIT BUNDLE	6	$32,172.48	$0.00	$32,172.48
Annual Payment 1	A00044	AXON AIR DFR DOCK PLAN	20	$1,487,636.91	$0.00	$1,487,636.91
Annual Payment 1	A00046	AXON AIR DFR PATROL PLAN	6	$124,700.40	$0.00	$124,700.40
Annual Payment 1	B00075	Donor Outpost Bundle	10	$0.00	$0.00	$0.00
Annual Payment 1	B00076	OUTPOST TAP PLAN	100	$254,371.39	$0.00	$254,371.39
Total				**$1,925,275.42**	**$0.00**	**$1,925,275.42**

Oct 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 1	102020	Skydio F10, 2 Robot System	2	$704,000.00	$0.00	$704,000.00
Annual Payment 2	102011	AXON AI ASSISTANT	465	$0.00	$0.00	$0.00
Annual Payment 2	102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	$14,394.24	$0.00	$14,394.24
Annual Payment 2	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	$12,000.00	$0.00	$12,000.00
Annual Payment 2	A00031	AXON AIR R10 TEAM KIT BUNDLE	6	$32,172.48	$0.00	$32,172.48
Annual Payment 2	A00044	AXON AIR DFR DOCK PLAN	20	$1,487,636.90	$0.00	$1,487,636.90
Annual Payment 2	A00046	AXON AIR DFR PATROL PLAN	6	$124,700.40	$0.00	$124,700.40
Annual Payment 2	B00075	Donor Outpost Bundle	10	$0.00	$0.00	$0.00
Annual Payment 2	B00076	OUTPOST TAP PLAN	100	$254,371.39	$0.00	$254,371.39
Total				**$2,629,275.41**	**$0.00**	**$2,629,275.41**

Oct 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 2	102020	Skydio F10, 2 Robot System	2	$704,000.00	$0.00	$704,000.00
Annual Payment 3	102011	AXON AI ASSISTANT	465	$0.00	$0.00	$0.00
Annual Payment 3	102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	$14,394.24	$0.00	$14,394.24
Annual Payment 3	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	$12,000.00	$0.00	$12,000.00
Annual Payment 3	A00031	AXON AIR R10 TEAM KIT BUNDLE	6	$32,172.48	$0.00	$32,172.48
Annual Payment 3	A00044	AXON AIR DFR DOCK PLAN	20	$1,487,636.90	$0.00	$1,487,636.90
Annual Payment 3	A00046	AXON AIR DFR PATROL PLAN	6	$124,700.40	$0.00	$124,700.40
Annual Payment 3	B00075	Donor Outpost Bundle	10	$0.00	$0.00	$0.00
Annual Payment 3	B00076	OUTPOST TAP PLAN	100	$254,371.39	$0.00	$254,371.39
Total				**$2,629,275.41**	**$0.00**	**$2,629,275.41**

Oct 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 3	102020	Skydio F10, 2 Robot System	2	$704,000.00	$0.00	$704,000.00

Oct 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 4	102011	AXON AI ASSISTANT	465	$0.00	$0.00	$0.00
Annual Payment 4	102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	$14,394.24	$0.00	$14,394.24
Annual Payment 4	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	$12,000.00	$0.00	$12,000.00
Annual Payment 4	A00031	AXON AIR R10 TEAM KIT BUNDLE	6	$32,172.48	$0.00	$32,172.48
Annual Payment 4	A00044	AXON AIR DFR DOCK PLAN	20	$1,487,636.90	$0.00	$1,487,636.90
Annual Payment 4	A00046	AXON AIR DFR PATROL PLAN	6	$124,700.40	$0.00	$124,700.40
Annual Payment 4	B00075	Donor Outpost Bundle	10	$0.00	$0.00	$0.00
Annual Payment 4	B00076	OUTPOST TAP PLAN	100	$254,371.39	$0.00	$254,371.39
Total				**$2,629,275.41**	**$0.00**	**$2,629,275.41**

Oct 2030

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 4	102020	Skydio F10, 2 Robot System	2	$704,000.00	$0.00	$704,000.00
Annual Payment 5	102011	AXON AI ASSISTANT	465	$0.00	$0.00	$0.00
Annual Payment 5	102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	$14,394.24	$0.00	$14,394.24
Annual Payment 5	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	$12,000.00	$0.00	$12,000.00
Annual Payment 5	A00031	AXON AIR R10 TEAM KIT BUNDLE	6	$32,172.48	$0.00	$32,172.48
Annual Payment 5	A00044	AXON AIR DFR DOCK PLAN	20	$1,487,636.90	$0.00	$1,487,636.90
Annual Payment 5	A00046	AXON AIR DFR PATROL PLAN	6	$124,700.40	$0.00	$124,700.40
Annual Payment 5	B00075	Donor Outpost Bundle	10	$0.00	$0.00	$0.00
Annual Payment 5	B00076	OUTPOST TAP PLAN	100	$254,371.39	$0.00	$254,371.39
Total				**$2,629,275.41**	**$0.00**	**$2,629,275.41**

Oct 2031

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 5	102020	Skydio F10, 2 Robot System	2	$704,000.00	$0.00	$704,000.00
Annual Payment 6	102011	AXON AI ASSISTANT	465	$0.00	$0.00	$0.00
Annual Payment 6	102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	$14,394.24	$0.00	$14,394.24
Annual Payment 6	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	$12,000.00	$0.00	$12,000.00
Annual Payment 6	A00031	AXON AIR R10 TEAM KIT BUNDLE	6	$32,172.48	$0.00	$32,172.48
Annual Payment 6	A00044	AXON AIR DFR DOCK PLAN	20	$1,487,636.90	$0.00	$1,487,636.90
Annual Payment 6	A00046	AXON AIR DFR PATROL PLAN	6	$124,700.40	$0.00	$124,700.40
Annual Payment 6	B00075	Donor Outpost Bundle	10	$0.00	$0.00	$0.00
Annual Payment 6	B00076	OUTPOST TAP PLAN	100	$254,371.39	$0.00	$254,371.39
Total				**$2,629,275.41**	**$0.00**	**$2,629,275.41**

Oct 2032

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 7	102011	AXON AI ASSISTANT	465	$0.00	$0.00	$0.00
Annual Payment 7	102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	$14,394.24	$0.00	$14,394.24
Annual Payment 7	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	$12,000.00	$0.00	$12,000.00
Annual Payment 7	A00031	AXON AIR R10 TEAM KIT BUNDLE	6	$32,172.48	$0.00	$32,172.48
Annual Payment 7	A00044	AXON AIR DFR DOCK PLAN	20	$1,487,636.90	$0.00	$1,487,636.90
Annual Payment 7	A00046	AXON AIR DFR PATROL PLAN	6	$124,700.40	$0.00	$124,700.40
Annual Payment 7	B00075	Donor Outpost Bundle	10	$0.00	$0.00	$0.00
Annual Payment 7	B00076	OUTPOST TAP PLAN	100	$254,371.39	$0.00	$254,371.39
Total				**$1,925,275.41**	**$0.00**	**$1,925,275.41**

Oct 2033

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 8	102011	AXON AI ASSISTANT	465	$0.00	$0.00	$0.00
Annual Payment 8	102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	$14,394.24	$0.00	$14,394.24
Annual Payment 8	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	$12,000.00	$0.00	$12,000.00
Annual Payment 8	A00031	AXON AIR R10 TEAM KIT BUNDLE	6	$32,172.48	$0.00	$32,172.48
Annual Payment 8	A00044	AXON AIR DFR DOCK PLAN	20	$1,487,636.90	$0.00	$1,487,636.90
Annual Payment 8	A00046	AXON AIR DFR PATROL PLAN	6	$124,700.40	$0.00	$124,700.40
Annual Payment 8	B00075	Donor Outpost Bundle	10	$0.00	$0.00	$0.00
Annual Payment 8	B00076	OUTPOST TAP PLAN	100	$254,371.39	$0.00	$254,371.39
Total				**$1,925,275.41**	**$0.00**	**$1,925,275.41**

Oct 2034

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 9	102011	AXON AI ASSISTANT	465	$0.00	$0.00	$0.00
Annual Payment 9	102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	$14,394.24	$0.00	$14,394.24
Annual Payment 9	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	$12,000.00	$0.00	$12,000.00
Annual Payment 9	A00031	AXON AIR R10 TEAM KIT BUNDLE	6	$32,172.48	$0.00	$32,172.48
Annual Payment 9	A00044	AXON AIR DFR DOCK PLAN	20	$1,487,636.90	$0.00	$1,487,636.90
Annual Payment 9	A00046	AXON AIR DFR PATROL PLAN	6	$124,700.40	$0.00	$124,700.40
Annual Payment 9	B00075	Donor Outpost Bundle	10	$0.00	$0.00	$0.00
Annual Payment 9	B00076	OUTPOST TAP PLAN	100	$254,371.39	$0.00	$254,371.39
Total				**$1,925,275.41**	**$0.00**	**$1,925,275.41**

Oct 2035

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 10	102011	AXON AI ASSISTANT	465	$0.00	$0.00	$0.00
Annual Payment 10	102468	AXON AIR - SKYDIO CONNECT DATA PLAN FOR R10	6	$14,394.24	$0.00	$14,394.24
Annual Payment 10	102703	AXON OUTPOST - WARRANTY - VANDALISM/ACCIDENT EXTENSION	100	$12,000.00	$0.00	$12,000.00
Annual Payment 10	A00031	AXON AIR R10 TEAM KIT BUNDLE	6	$32,172.48	$0.00	$32,172.48
Annual Payment 10	A00044	AXON AIR DFR DOCK PLAN	20	$1,487,636.90	$0.00	$1,487,636.90
Annual Payment 10	A00046	AXON AIR DFR PATROL PLAN	6	$124,700.40	$0.00	$124,700.40
Annual Payment 10	B00075	Donor Outpost Bundle	10	$0.00	$0.00	$0.00
Annual Payment 10	B00076	OUTPOST TAP PLAN	100	$254,371.39	$0.00	$254,371.39
Total				**$1,925,275.41**	**$0.00**	**$1,925,275.41**

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcewell #101223-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at https://www.axon.com/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

PROVISIONAL PRICING. 2 Vehicle 1 Dock F10 robot system, 5 year term. F10 and F10 Dock configurations are currently under development, with release anticipated in 2027;

details and timing remain subject to change. Any purchase will be subject to Skydio's then-current terms at the time of release and shipment. Product details, configurations, and features may change as development progresses, and product availability remain subject to change. Additional deployment and operational costs (pilots, site readiness, shipping, tax, internet, cellular data) may apply unless expressly included.

Rewrite Estimates

Estimated Amounts and Contract Terminations. Any amounts stated as due under existing or terminated contracts — including contract transfer balances carried forward to new or pending contracts — are estimates based on payments received as of the calculation date. These estimates may be adjusted if new contracts are not executed on the anticipated dates or if expected payments are not made.

Refresh Shipment Timing

Technology Assurance Plan (TAP) Refresh Prior to Renewal. For Customers with expiring agreements that include TAP refresh rights, Axon may, in its discretion, ship refresh hardware under the existing contract while renewal or replacement agreements are in progress. Any such shipments will be deemed made under the terms of the existing contract until the new contract is fully executed, after which any applicable updates, fees, or adjustments will apply.

Shipment Timing

Shipment Variance. Estimated shipment dates are provided for planning purposes only and are not guarantees. Axon may ship hardware before or after the estimated shipment date, and failure to meet an estimated shipment date will not, by itself, constitute a breach, provided Axon uses commercially reasonable efforts to meet estimated shipment dates.

Signature

Date Signed



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY
BY:

_____
George Teal
Chair

DATE:_____

ATTEST:

_____
Clerk to the Board

DATE:
_____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie
Director of Finance

DATE:
_____

DOUGLAS COUNTY SHERIFF'S OFFICE
BY:

_____
Darren Weekly
Sheriff

DATE:_____

APPROVED AS TO CONTENT:

_____
Douglas J. DeBord
County Manager

DATE:_____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway
Deputy County Attorney

DATE:_____

MEETING DATE: July 14, 2026

STAFF PERSON RESPONSIBLE: Joel White, Division Chief Patrol

DESCRIPTION: Payment to Douglas County Search & Rescue for Douglas County Sheriff's Office Contributions for New Command Post and 2026 Annual Support in the Amount of $223,000.00.

SUMMARY: In 2025, Douglas County Search & Rescue (DCSAR) brought forward to the Douglas County Sheriff's Office a request for the replacement of the unit's primary Command Post, a 2001 Ford F-350 4-wheel drive box style truck that responds to all DCSAR missions. The purpose is to provide a safe, self-contained all-weather environment for a full command staff with the ability to manage multiple SAR teams, communications and logistics over multiple operational periods and to carry basic complement of lifesaving first aid equipment for protection of the command staff and emergency responders. However, the unit was unable to carry such equipment due to weight restrictions and limited on the weight of portable mission equipment to be transported safely, especially on steep mountain roads. The truck chassis was undersized as it was originally built to be a mobile crime lab for the Sheriff's Office.

The estimated cost to replace the command post was $350,000 to be built with a F-550 AWD chassis that would be able to transport portable mission equipment, lifesaving first aid equipment, and accommodate workstations for staff when responding to all calls for service. A generous donor provided 50% of the funds for replacement and the Douglas County Sheriff's Office requested and received approval in the 2025 Adopted Budget for the remaining 50% ($175,000) to be billed to DSCO upon completion. DCSAR took possession of the new unit in late May 2026 as the build took approximately 15 months.

The invoice also includes the 2026 annual support for search and rescue services contribution of $48,000.

RECOMMENDED ACTION: Request the Board approve the payment to Douglas County Search & Rescue in the amount of $223,000.

REVIEW:

Darren Weekly	Approve	7/8/2026
Jeff Garcia	Approve	7/8/2026
Christie Guthrie	Approve	7/8/2026
Doug DeBord	Approve	7/9/2026

ATTACHMENTS:

Cover Page
Command Post Picture 1
Command Post Picture 2
2026 DCSAR Inv for DCSO

MEETING DATE: July 14, 2026

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ATTACHMENTS:

Command Post Picture 1
Command Post Picture 2
2026 DCSAR Inv for DCSO




DOUGLAS COUNTY
SEARCH
AND
RESCUE
MOUNTAIN RESCUE

Douglas County Search and Rescue

Board of Directors

David Miska
President

Keith Gray
Vice-President

Michele Miska
Treasurer

Bruce Fosdick
Secretary

Dave Arnett
Field Director

Lindsey McKnight
Director-at-Large

Joel White
Douglas County
Sheriff's Liaison

INVOICE

June 2, 2026

Darren Weekly, Sheriff
Douglas County Sheriff's Office
4000 Justice Way #3621
Castle Rock, CO 80109

2026 Annual Support - Search and Rescue Services	$48,000
One-Time Capital Contribution for New Command Post Truck	$175,000
Total	**$223,000**

Thank You!

MEETING DATE: July 14, 2026

DESCRIPTION: County Manager Report.

ATTACHMENTS:

County Manager Report 7.14.26

DOUGLAS COUNTY
COLORADO

TO: The Board of County Commissioners
FROM: Douglas J. DeBord, County Manager
DATE: July 14, 2026
RE: **County Manager Report**

Human Services

- **Douglas County and Children's Hospital Colorado partner for new youth mental health crisis services -** 
Today's youth face a fresh set of expectations and societal pressures that can be difficult to manage. That's why the Douglas County Board of Commissioners approved an agreement with Children's Hospital Colorado to expand youth mental health crisis stabilization services for children, adolescents and families in Douglas County. **Visit our webpage to learn more**.

Sheriff's Office

- At their Tuesday, June 23, Business Meeting, the Board of County Commissioners **approved the 2026-2027 Public Contract for Services to Share Costs for the School Resource Officer Program.**
  - The **total cost of the SRO program** for the 2026-2027 school year is $7.9 million. The Douglas County Sheriff's Office's share is $4.2 million and $3.7 million will be funded by the schools.
  - **The Douglas County SRO Program is the largest in Colorado**. It supports 57 schools across the county and is made up of 43 SROs and a therapy dog, with two additional therapy dogs joining their ranks soon.
  - In 2025, **SROs handled 4,497 calls** for service across the schools and an additional **2,500 Safe2Tell tips**. Safe2Tell is a 24/7 anonymous reporting system run by the Colorado Attorney General's Office. They provide students, families and communities a way to report threats without fear.



- **Douglas County Commissioners approve low-powered scooter and off-highway vehicle ordinance -** The Board of Douglas County Commissioners voted Tuesday, June 23, to approve an ordinance regulating the operation of low-powered scooters and off-highway vehicles on public roads, trails and other public property in unincorporated Douglas County.



The ordinance follows two public readings with opportunities for public comment and an online feedback process that gave residents multiple opportunities to weigh in before the Board's final decision. The Board received more than 200 comments online on the topic, with most writing in support of the changes.

Driven by growing safety concerns and an increase in incidents involving motorized vehicles operating unlawfully on public property, the ordinance establishes local regulations and penalties related to unsafe operation. **Visit our webpage** to read the ordinance and for more information on affected vehicles.

- **Go behind the scenes with the DCSO!** The Douglas County Sheriff's Office invites citizens to participate in the 2026 Community Academy. The academy has been redesigned to offer 38 hours of unique opportunities, built upon the principles of Community-Oriented Policing, Partnerships, and Problem Solving, and to provide attendees with a "behind the scenes" look at the Sheriff's Office.



  - The annual academy is held at the Douglas County Sheriff's Office, 4000 Justice Way in Castle Rock, and the Highlands Ranch Substation, 9250 Zotos Drive in Highlands Ranch.
  - Attendees must commit to the class schedule, which is three hours, two nights per week, for the five-week period, and one Saturday.
  - The Community Academy is free, but class size is limited to 30 participants aged 18 or older.
  - Classes will begin on Tuesday, Sept. 15, from 6 – 9 p.m. and continue every Tuesday and Thursday through Oct. 15. One Saturday class is required, which will be held on Oct. 10 from 8 a.m. to 4 p.m.
  - The graduation ceremony will be held on Thursday, Oct. 15 at 6 p.m.

  Online registration for the 2026 Community Academy is open now at https://dcsheriff.link/4xV4yfr Interested participants must complete the online application and include a copy of their photo ID/driver's license. Applications must be submitted by August 31, 2026. All applications are subject to a criminal background check, and applicants will not be allowed to participate unless the release of liability form has been signed and turned in prior to the start of the academy. Applicants will be notified once background checks are completed. For questions or additional information, please contact Corporal Brian McKnight at bmcknight@dcsheriff.net

Office of Emergency Management

- **Douglas County Commissioners approve construction contract for Helitack hangar, strengthening the County's wildfire response capabilities -** Protecting you, your family and your home from the threat of wildfire is a top priority for Douglas County. The Board of County Commissioners is adding another tool to that toolbox.

  During a Regular Business Meeting June 23, the Board of Douglas County Commissioners voted unanimously to approve a $4.2 million contract with TCC Corporation to build a dedicated Helitack hangar to support the County's aerial firefighting program. The new facility will provide a permanent home for Douglas County's Helitack helicopter and firefighting personnel, ensuring critical aerial resources are protected, maintained and ready to deploy when wildfire threatens the community. **Visit our webpage to learn more** about the County's investment in wildfire preparedness.



- **Don't miss the signs. Pine Beetles are on the move.** You might remember how Colorado's most significant mountain pine beetle outbreak—from the late 1990s through 2013—reshaped forests across the state. While these insects are native to Colorado and play a natural role in forest ecosystems, periodic outbreaks can kill large numbers of trees, particularly in dense or drought-stressed forests. This year, Douglas County is preparing for increased mountain pine beetle activity in Ponderosa pine forests along the Front Range. Visit our webpage to learn how to spot pine beetles and what to do if they are detected on your property.



The **Ponderosa Mountain Pine Beetle Task Force**, organized under executive action by Governor Jared Polis, has issued an updated briefing highlighting that the current Front Range beetle-kill crisis has reached a critical structural threshold. The widespread accumulation of dead pine canopies drastically alters forest fuel geometry, creating extreme hazards for utility transmission lines, municipal watersheds, and right-of-way transportation corridors.



The Colorado State Forest Service (CSFS) Franktown Field Office, which actively administers Douglas County, has deployed targeted field assistance and bark beetle identification protocols to help local property owners.

- **Lightning-caused Douglas County fire** (By Nicholas Fogleman June 21, 2026, Denver Gazette) - Firefighters stopped the forward progress of the Log Jumper fire, which prompted evacuation orders. The lightning-caused wildfire burned about 1 acre near Jackson Creek Road and Rampart Range Road, officials said.

  The fire was detected shortly after it started when a resident reported smoke and Pano AI cameras identified the plume, allowing emergency crews to respond quickly, according to Douglas County officials. An evacuation warning was issued for a 3-mile radius around the fire, including the Devils Head Recreation Area. The warning was lifted by 7 p.m. Saturday after firefighters halted the fire's growth.



Douglas County officials credited the rapid containment to early detection and a coordinated response among multiple agencies. The fire occurred amid ongoing dry conditions across Douglas County. As of June 18, the National Drought Mitigation Center reported that all of Douglas County was classified as abnormally dry, with 96% of the county experiencing moderate drought conditions and 38% in severe drought. Officials encouraged residents to sign up for emergency notifications through DougCo Alerts to receive information about incidents and emergencies in the county.

Community Services

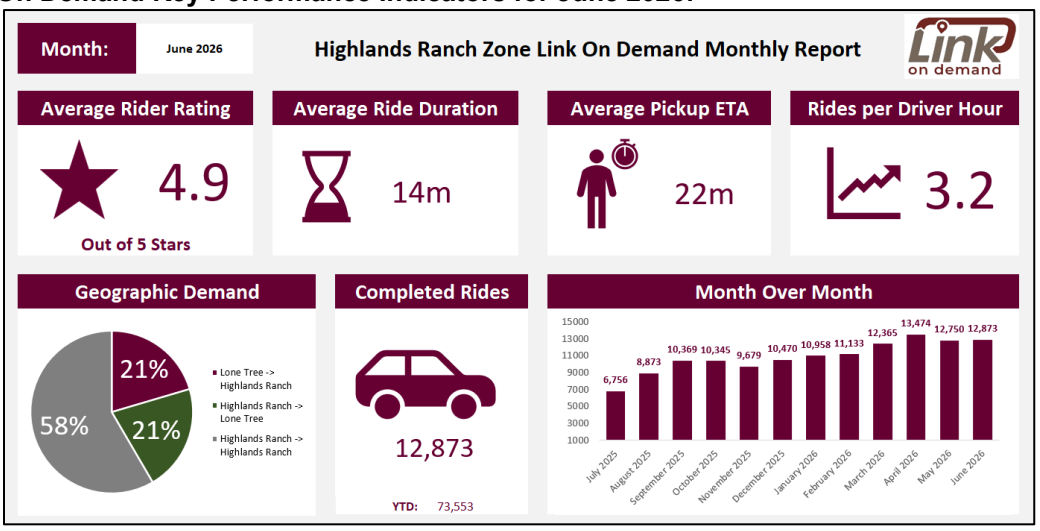
Activity Report for June 19 – July 9, 2026

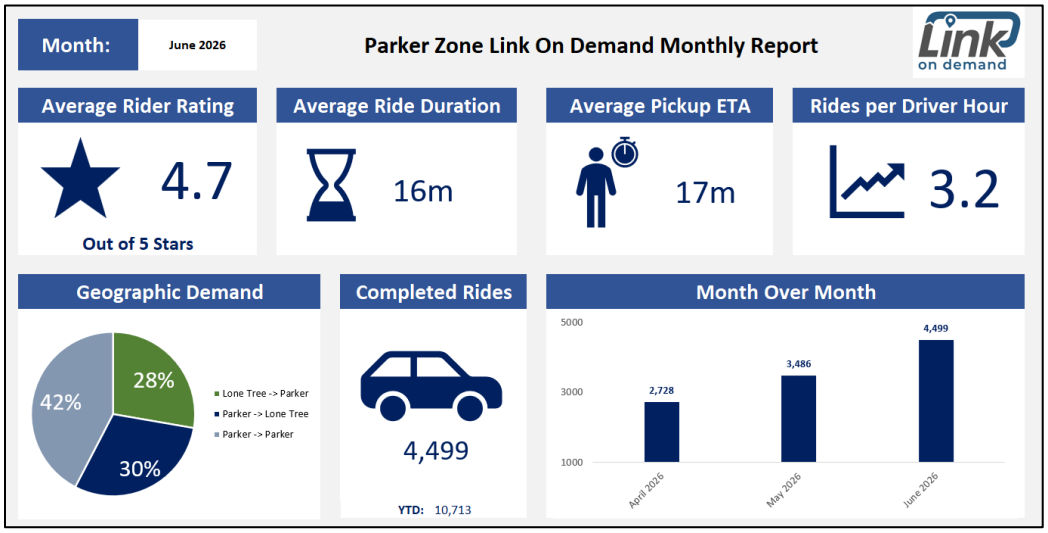
Projects or Grants

- **HEART Success Story -** A woman contacted the HEART hotline after her family informed her that she could no longer stay in their home. HEART Navigators worked alongside her to identify a sustainable plan that aligned with her long-term goals. Through this process, she applied to an affordable housing community in Austin, Texas, and was ultimately accepted. A nonprofit organization in Parker provided a limited number of hotel vouchers to ensure she had safe temporary lodging in the interim and a nonprofit based in Castle Rock contributed funding toward the cost of a moving truck. HEART purchased a bus ticket so she could travel to Texas. Once she arrived in Austin, she connected with local organizations that assisted with her security deposit and first month's rent. She is now thriving in her new community and is actively focusing on completing her online master's program.



- **Link On Demand Key Performance Indicators for June 2026:**





- **Grants for Older Adults for May 2026:**

Grant	# Of Trips/Units	Grant Amount Expended
CDOT MMOF – Transportation	10	$278.92
DRCOG 5310 – Transportation	531	$5,735.00
DRCOG AAA – Homemaker	627.50	$23,261.42
DRCOG AAA – Personal Care	395.50	$14,890.57
DRCOG AAA – Chore	65	$1,930.00
DRCOG AAA – Transportation	734	$25,020.00
OAI – Connect and Care Calls	115	$2,553.00
OAI – Transportation	69	$1,850.00
OAI – Shuttle Trips	158	

Outreach and Engagement

- **Highlands Ranch 4th of July Parade -** Community Services Staff from HEART participated alongside other Douglas County staff in the Highlands Ranch Parade on July 4th. This annual event has provided exposure for various programs supported through the Department of Community Services.



Parks and Recreation

Park Operations

- At their Tuesday, June 23, Business Meeting, the Board of County Commissioners **recognized two Parks and Recreation employees** whose quick actions made a real difference at the Douglas County Fairgrounds.



A resident out walking with his wife fainted unexpectedly and collapsed. His wife tried to help, but couldn't lift him on her own. Parks team members **Nickoli Graff** and **Andrew Blaser** saw what was happening and immediately stepped in. They safely helped him back to his vehicle—and when he began to fall again, they reacted instantly, preventing what could have been a serious injury.

The Board thanked Nickoli and Andrew for their compassion, professionalism and dedication to our community.



- **Arapahoe Youth League (AYL) Baseball World Series -** On June 27th, Douglas County hosted the 2026 World Series Tournament at Fairgrounds Regional Park. Fifteen games were held throughout the day, with approximately 3,000-4,000 people in attendance. Staff did an exceptional job preparing the three fields for all games and keeping the park well-maintained for the event. AYL is very pleased with the results and have expressed interest in continuing the tournament at this location in the future.

Rueter-Hess Recreation

- **Firefight Support -** On Sunday, July 5th, a fire was started beside I-25 near Castle Pines. Due to the proximity of the reservoir, Rueter-Hess, the Douglas County firefighting helicopter dipped water from the reservoir. Park Rangers used the patrol boat to secure a section of the reservoir for the dipping operation. The helicopter hovered over the reservoir and deployed a hose to draw up nearly 300 gallons of water. Four collections were made in the span of thirty minutes, successfully extinguishing the fire before it could spread.



- **Amateur Radio Emergency Services of Douglas and Elbert Counties (ARESDEC) Field Radio Weekend Event -** Reuter-Hess Reservoir hosted the ARESDEC for their fourth annual field radio weekend of June 26–28. Operators set up antennas and RV-based radio stations throughout the reservoir to communicate with partners worldwide. Rangers supported the group throughout the event, assisting with setup and ensuring smooth operations. ARESDEC invited the public and rangers to tour their stations and made radio contacts. Rangers also participated in a technical demonstration. ARESDEC partners with the Douglas County Sheriff's Office and other agencies to provide critical communication support during emergencies such as wildfires or severe weather. These exercises help ensure operators are trained and ready for real-world incidents.



- **Fun, Safe 4th of July Weekend at Rueter Hess -** Summer has officially arrived, and the Independence Day weekend made that unmistakably clear. This year, more people chose to celebrate at the Reservoir. While visitation grew by 12% this year, the property had plenty of water for paddleboarding, kayaking, and

canoeing. Over the four-day period, Rangers proactively assisted 16 visitors to ensure they had a fun, safe day on the water.



Rueter-Hess Reservoir continues to grow in popularity as an angling destination, with significant increases in visitor use. Adult angler participation is up 74%, and youth fishing has risen an impressive 67% compared to last year.

- **Keeping Trails Safe by Controlling Poison Hemlock -** Park Rangers discovered Poison Hemlock (Conium maculatum) along the Coyote Run Loop trail at Rueter-Hess Reservoir. This noxious weed is dangerous to both people and wildlife, with the Colorado Department of Agriculture classifying it as a "List C" species under the Colorado Noxious Weed Act. Plants touching the trail have been removed.

  Poison Hemlock can grow up to 8 feet tall and has purple-spotted stems, delicate white blooms, and lacy leaves, which may lead to misidentification with harmless plants like Queen Anne's Lace. Visitors should avoid contact with this plant and stay on designated trails to protect themselves. Rangers are dedicated to educating the public for a safe and enjoyable experience. To learn more about Poison hemlock, visit Colorado State University's website or Colorado Department of Agriculture's website.



Poison hemlock (Conium maculatum) Along Coyote Loop Trail (see left)

Poison Hemlock (Conium maculatum) Purple Spotted Stems (see right)



Parks Programming

- **Volunteer Program:** The Parks and Recreation Volunteer Program hosted nine events in June.
  - Three groups were hosted on June 2nd, 3rd, and 4th to plant the annual flower beds. A special thank you is extended to our volunteers from the community, the 23rd Judicial District, and the Clerk and Recorder's Office for adding such beautiful color to our parks!







  - Two separate events were hosted on July 12th. Two volunteers collected two bags of trash at Rueter-Hess Reservoir, and five football players from Chaparral High School enhanced the safety of the playgrounds at Challenger Regional Park by adding 74 yards of playground mulch.



- American Family Insurance volunteered with Parks and Recreation for the 3rd straight year. This year, the 12 volunteers helped convert the entry landscape bed at Bayou Gulch Regional Park to a fully native xeriscape bed.



- The shoreline cleanup at Bingham Lake on June 17th saw three volunteers collect four bags of trash.



- The Young Men's Service League spent two mornings on July 26th and 29th at the Unified Metropolitan Crime Lab. 27 volunteers planted four trees, 66 shrubs, laid 1,500 square feet of sod, and mulched 10 landscape beds.





The following events are being offered in July:

- July 15th – Shoreline Cleanup at Bingham Lake
- July 18th – Tree Planting at Fairgrounds Regional Park
- July 22nd – Playground Mulch at Perry Pines Park
- July 23rd – Trail Corridor Pruning on the E/W Regional Trail
- July 28th – Plant Replacement at Fairgrounds Regional Park (Private Event)
- July 29th – Trail Corridor Pruning on the E/W Regional Trail

Volunteers can sign up at douglasvolunteers.com

- **2026 Volunteer Statistics:**

2026	# of Hosted Events	# of Volunteers	Hours of Service	Bags of Trash Collected	Trees Planted	Beds Maintained	Miles of Trail Maintained	Cubic Yards of Playground Mulch Added
Feb	1	8	24	4	-	-	-	-
March	2	18	36	11	-	-	-	-
April	3	120	349	3	81	-	1	-
May	1	18	36	-	10	-	-	-
June	9	66	149	6	7	13	-	74
Totals	16	230	594	24	98	13	1	74

- **Private Volunteer Events:** The Parks and Recreation Volunteer Program offers the option of 'Build to Suit' events for groups, organizations, clubs, corporations, churches, and more. If you are interested in a private volunteer event with our Parks and Recreation Department, please contact Luke Thornton at lthornto@douglasco.gov

- **Trail Count Update:**

Location	2025 Totals through June	2026 Totals through June
Bayou Gulch Regional Park – Dog Park	11,910	12,296
Bingham Lake	41,135	51,215
Bluffs Regional Park*	54,157	85,707
Cherry Creek Regional Trail – Pinery	16,843	20,510
East/West Regional Trail – Grigs Trailhead	20,944	23,977
East/West Regional Trail – High Point**	18,009	26,781
East/West Regional Trail – Monarch Trailhead	8,691	10,451
East/West Regional Trail – Schweiger Ranch	7,197	8,450
East/West Regional Trail – Stepping Stone	19,005	23,977
Fairgrounds Regional Park – Dog Park	25,327	25,328
High Line Canal – East***	3,723	8,060
High Line Canal – West	22,150	16,994
Rueter-Hess Reservoir – Coyote Run Loop	6,219	6,302
Rueter-Hess Reservoir – Incline Trailhead	36,044	37,534
Rueter-Hess Reservoir – Newlin's Gold	794	451
Totals	**292,148**	**358,033**

*Portions of Bluffs were closed in March and April 2025 for construction, including the counter location.
**Counter installed in March 2025
***Installed on 5/15/25

Strategic Solutions

Douglas County Use Case Spotlight

- **Transforming Fair Board Meeting Minutes: Douglas County Fairgrounds** - The Douglas County Fairgrounds team reduced meeting minute preparation time by an estimated 80–90% using Microsoft Copilot and existing Microsoft 365 tools. The project demonstrates how tailored prompts and existing Microsoft 365 tools can automate routine administrative work without additional software or implementation costs. The same approach can be adapted for any County board, commission, committee, or recurring meeting that requires standardized meeting minutes.
    - The Challenge: The Fairgrounds team supports **one Fair Board meeting and eight committee meetings each month—approximately 100 meetings each year**. Preparing accurate meeting minutes for each meeting was a manual, time-intensive process.

      Depending on the meeting's length and complexity, preparing the minutes took **30 minutes to 2 hours per meeting**, representing a significant administrative workload over the course of the year. The manual process also made it more difficult to maintain consistent formatting, terminology, and the level of detail across meeting minutes prepared by different staff members and committees.

    - The AI Solution: The Fairgrounds team partnered with Strategic Solutions to redesign the meeting minute process using **Microsoft Copilot and Microsoft Teams** meeting transcripts—existing County-approved Microsoft 365 tools that required no additional software, implementation effort, or ongoing maintenance costs.

The team developed tailored prompts that transform Microsoft Teams meeting transcripts and agendas into draft meeting minutes that follow the unique format and requirements of the Fair Board and its committees. Staff perform a brief review for accuracy before finalizing the minutes.

- Results and Benefits
  - Reduced meeting minute preparation time from 30 minutes–2 hours per meeting to just minutes, **saving an estimated 80–90% of staff time**.
  - Improved **consistency** across Fair Board and committee meeting records.
  - Increased **staff confidence** in using AI to support administrative and documentation tasks.
  - Inspired broader conversations about **improving meeting effectiveness and maximizing the time** of both staff and board members.

- Team Reflection: "**What surprised me most** was Copilot's ability to capture important points our team sometimes overlooked and highlight different perspectives. It improved how we document discussions, making our meetings more effective. The **biggest lesson I learned** is that better meeting habits lead to better AI-generated results - the quality of the output depends on the quality of the discussion." Zach Burns, Fairgrounds Manager *(David Matewosian, Michelle Mannes, Julie Brown, Zach Burns from left to right)*



"**Before this experience**, I was somewhat skeptical of the entire AI process due to my limited knowledge and previous attempts using it, which produced only limited success. **I was impressed by** how accurate and useful the responses became once I learned how to write clear, intuitive prompts. That experience showed me that the quality of the result depended greatly on providing thoughtful instructions and context." David Matewosian, Fair & Rodeo Coordinator

"**Don't be afraid to explore how AI can assist you!** Start small, experiment with different prompts, and be open to learning as you go. **You may be surprised** by how much time it can save and how easily it can be integrated into your everyday work." Michelle Manes, IFMG, Fair & Rodeo Supervisor

- **Strategic Use of GovAI is Delivering Early Value in Douglas County Public Works -** Douglas County Public Works is realizing early value from the strategic use of GovAI in procurement and consultant selection. Recent applications demonstrate how artificial intelligence can improve efficiency, strengthen decision-making, and increase organizational capacity while maintaining staff oversight and accountability. In two recent case studies, GovAI helped streamline complex procurement activities, enhance analytical rigor, and identify significant cost-saving opportunities. These results highlight AI's potential as a practical business tool for improving operational effectiveness and service delivery.

Strengthening Procurement for Public Works and the GreenWorks eWaste Program - Public Works used GovAI to **improve procurement for GreenWorks electronic waste recycling program**, an annual contract valued at approximately $170,000. AI helped redesign the solicitation by organizing electronic waste into material categories, improving pricing transparency and enabling more accurate cost comparisons. GovAI also assisted in evaluating six vendor proposals by estimating material quantities and modeling anticipated costs.

Impact:

- 40+ Staff Hours Saved - $100,000–$150,000 in projected annual savings
- Improved pricing transparency
- Stronger competitive analysis

For another project, by **generating an initial shortlist and assisting with evaluation documentation**. Staff found the AI analysis closely aligned with an independent review, reinforcing confidence in the process while maintaining staff oversight.



Impact:

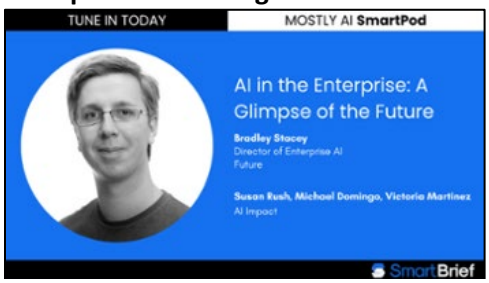
- 56 Hours Saved
- Reduced administrative workload
- Consistent evaluations
- Greater transparency
- Expanded staff capacity through responsible AI

These early applications demonstrate how GovAI can strengthen government operations by supporting research, analysis, and documentation while leaving all decisions with staff. By reducing administrative effort, AI allows employees to focus on higher-value work, improve process consistency, and deliver better business outcomes.

Looking Ahead**:** These early results demonstrate that responsible AI can improve procurement, strengthen documentation, reduce administrative workload, and identify cost-saving opportunities. As adoption expands, GovAI has the potential to enhance operational efficiency while maintaining staff oversight and accountability.

Innovation in the News – International City/County Management Association, SmartBrief

- **Enterprise AI: Moving from awareness to operational integration**



The Mostly AI SmartPod welcomes Bradley Stacey, director of enterprise AI at Future, SmartBrief's parent company. Stacey advises business leaders to focus on practical action rather than getting distracted by the constant influx of new AI trends. He emphasizes the importance of aligning AI initiatives with your fundamental business purpose, your end users and your employees. Stacey's guidance highlights the value of a purposeful, mission-driven approach to AI adoption for leaders looking to make 2026 a transformative year for AI. **Full Story:** SmartBrief/Technology

- **Harvard Business Review: Lead Your Employees Through the AI Revolution -** In a recent panel discussion, three CHROs—Daisy Auger-Domínguez of Digital Asset, Monique Herena of American Express, and Daniela Seabrook of the Adecco Group—discussed how successful AI transformation depends less on technology and more on how leaders guide people through change. Their advice:
  - **Start with business priorities.** Don't treat AI like a separate initiative. Connect new tools and workflows directly to your team's goals and priorities. If people understand why change matters, they're more likely to engage with it.
  - **Create space for experimentation.** You can't expect people to learn new systems while maintaining the same pace and workload. Build room for testing, small failures, and iteration. If everything feels urgent, learning won't happen.

- **Involve people in the change.** People resist change when it feels like it's being imposed on them. Instead, bring employees into conversations about new workflows, tools, and processes, so they feel ownership over what comes next.
- **Focus on clarity over certainty.** You won't have all the answers. Explain what you know, acknowledge what you don't, and communicate what happens next. Trust comes from consistency, not perfect predictions.
- **Keep developing judgment.** Technical skills matter, but the ability to make decisions, adapt, and navigate ambiguity will matter even more.

Open Space and Natural Resources

- **Prescribed Burn and Adaptive Management at Spruce Meadows Open Space -** OSNR is committed to adaptive land management. In November 2025, OSNR, in partnership with the Office of Emergency Management (OEM), conducted a prescribed burn at Spruce Meadows Open Space in the pasture along the west side of Spruce Mountain Road.



Throughout 2026, the pasture is being grazed by cattle to complement the effects of the prescribed burn. This combined approach, known as *pyric herbivory*, leverages the natural relationship between fire and grazing to improve grassland health. Low-intensity prescribed fire increases forage quality and palatability, encouraging cattle to graze recently burned areas. At Spruce Meadows, this response led cattle to graze Diffuse knapweed, a Colorado List B noxious weed they typically avoid. The targeted grazing reduced weed vigor and created favorable conditions for native perennial grasses and forbs to recover and flourish.

The success of this project demonstrates how integrating prescribed fire with well-timed grazing can support invasive species management, ecological restoration, and sustain productive agriculture on county-managed lands. OSNR will continue to monitor the site and evaluate how this paired treatment can be applied on other Open Space properties.

- **Imagine a place that transports you to rugged prairies where herds of elk and deer roam, a place where sunsets seem to stop time.** Join Agents of Discovery this July in discovering the wonder of Sharptail Ridge Open Space. Explore miles of trails that feel untouched as you learn along with Agent Douglas what it means to recreate under the summer skies. **Visit our webpage today to download the Agents of Discovery app and start your summer adventures.**



Public Works

Activity Report June 22 – July 9, 2026

- **Commissioner advocacy in partnership with Congresswoman Lauren Boebert ensures $16 million in federal funding for Colorado water and infrastructure projects** (*Information courtesy of the Office of Rep. Lauren Boebert)* - Rep. Lauren Boebert (CO-04) secured more than $16 million in critical community project funding requests for Colorado's Fourth Congressional District (including Douglas County) as part of the FY27 Appropriations Bills that have advanced through the House Appropriations Committee. Visit our webpage for details on funding for Douglas County projects, including:



  - Quebec and C-470 on-ramp improvements
  - I-25/Happy Canyon Interchange
  - Sedalia-Meadows Parkway Expansion
  - Sedalia Wastewater Collection Line Construction

- At their Tuesday, June 23, Business Meeting, the Board of County Commissioners **approved a $980,925 contract with RS&H, Inc.** for the design of a proposed **pedestrian/bike bridge** over C-470 alongside Colorado Blvd. Background:



  - The proposed pedestrian and bike bridge would **reduce conflicts with vehicle traffic and provide better access** to the C-470 Regional Trail and David A. Lorenz Regional Park.
  - Douglas County **received $550,000 in federal funding** for the design of this project through the DRCOG Transportation Improvement Program.
  - The Board approved an intergovernmental agreement with the Colorado Department of Transportation related to the federal funding on August 1, 2025.
  - RS&H was selected by staff through a competitive selection process that started with a **Request for Proposal released on Jan. 29, 2026**.
  - The design phase is expected to be completed in late 2027/early 2028 with construction to follow. The estimated construction cost is $6 million.

- **Staying Ahead of Summer Concrete Heaves** - As temperatures climb during the summer months, so does the potential for concrete pavement to heave. Concrete heaves occur when expanding pavement pushes upward, creating uneven driving surfaces that can quickly become a safety concern for motorists.

  Our crews take a proactive approach to managing these locations. Crews routinely monitor known problem areas throughout the county and, whenever possible, remove and repair sections of pavement before a heave develops into a hazard.Despite careful monitoring, sudden temperature changes can sometimes cause unexpected pavement movement. When that happens, Operations crews are ready to respond immediately.



  The repair process begins by removing the entire affected concrete panel. Crews safely clear away the broken concrete, add material to stabilize the subgrade, and restore the roadway with a temporary cold-mix asphalt patch. This allows the road to reopen quickly while maintaining a safe driving surface until a permanent repair can be completed.

  One recent emergency repair in Highlands Ranch showcased the professionalism and quick response of our Operations staff: Seth Aldridge, Alex Garcia, Mike Zapfe, Mike Quinton, and Anthony Magaraci. Their work restoring the roadway safely and efficiently was featured by FOX31 Denver, highlighting the team's commitment to protecting the traveling public.

  This summer, crews will continue closely monitor the Highlands Ranch area, where concrete heaves are more common, to identify and address issues before they impact the traveling public.

Active Projects (Cone Zone Webpage)

- **Second Roundabout Under Construction in Sterling Ranch** - Construction is underway on a second roundabout at the intersection of **Waterton Road and Middle Fork Street**. The project follows the successful completion of the roundabout at Waterton Road and Eagle River Street, which is featured on the cover, and continues efforts to improve mobility and safety throughout the growing Sterling Ranch community.



The Middle Fork Street roundabout will provide safer access for residents and students traveling to the new John Adams Academy campus, scheduled to open in fall 2026. Once complete, the roundabout will create a safer crossing near the school and surrounding neighborhoods while reducing long-term maintenance costs compared to a traditional traffic signal.

Douglas County was able to accelerate the project through a strategic construction approach. In October 2025, the County received bids from 13 contractors for the Eagle River Street roundabout project. Villalobos Concrete was selected as the most responsive bidder and later agreed to hold pricing where appropriate and construct the Middle Fork Street roundabout concurrently with the Eagle River Street project.



By coordinating the two projects, the County is completing construction more efficiently within a 120-day schedule, allowing the Middle Fork Street roundabout to open before the start of the school year. Sterling Ranch has agreed to reimburse Douglas County up to $2 million toward construction of the Middle Fork Street roundabout, recognizing the important transportation and safety benefits it will provide to the community. Construction is underway and is anticipated to be complete by Aug. 7, 2026. Detour Map (Waterton and Middle Fork) & Detour Route Map (Snake River and Eagle River)

- **Hilltop Road (Legend High School to Crest View Drive) Improvements Project** – For segment 1 of this project, construction began on April 16, 2025 and crews began paving operations on March 9, 2026. This is the first of three projects planned over the next few years to reconstruct and widen the Hilltop Road and Singing Hills Road corridors. The project has a 16-month completion date and is anticipated to be finished in September 2026. Roundabout Rendition/Map



Phase 2 of construction is anticipated to begin in 2027; and will take 9 to 12 months to construct. Phase 3 of construction is anticipated to begin in 2029 (pending funding); and will take 12 to 18 months to construct.

- **Highlands Ranch Storm Sewer Project:** Douglas County will be UV Lining a 60" storm sewer at 8664 Quebec Street, which is the signalized intersection for the shopping centers south of Business Center/Park Meadows Drive starting next week. The bike lane on the northbound lanes will be closed between Chestnut Hill and the shopping center access (Kohls) will be impacted.



- **Highlands Ranch Parkway Reconstruction Project** – Douglas County began reconstructing Highlands Ranch Parkway between Broadway and Burntwood Way in June 2026. The roadway, originally built in the early 1980s, has reached the end of its useful life, making full reconstruction the most cost-effective solution.

The project will improve safety, accessibility and long-term durability by replacing pavement, curb, gutter and sidewalk; adding a new raised median; upgrading ADA curb ramps; installing a new traffic signal at Ridgeglen Way; and replacing the signal at Burntwood Way. Construction is expected to end early October.



The project is fully funded through Douglas County maintenance funds. Castle Rock Construction Company of Colorado, LLC will serve as the contractor, with a project cost of $6,579,818. Visit our webpage to learn about impacts and how to stay up to date on the project for the duration of the work. (Ridgeglen Way Closure Alternate Neighborhood Access)

- **Pine Drive/Pine Lane Improvements Project** - Douglas County is constructing improvements to Pine Drive and Pine Lane, between Inspiration Drive and Lincoln Avenue, in Parker. See the Project Corridor Map for details. The $13.2 million project consists of:
    - Increasing roadway capacity by adding two additional lanes on Pine Drive from north of Lincoln Avenue to north of Pine Lane, creating a total of four travel lanes (two in each direction).
    - Improving mobility by installing traffic signals at the Ponderosa Drive/Pine Drive and Pine Lane/Pine Drive intersections.
    - Reducing congestion by widening Pine Lane to include a thru lane in each direction and a center turn lane, and providing a westbound right-turn deceleration lane at Dixon Drive/Pine Lane.



  These improvements will deliver a safer and more efficient corridor. Construction began on April 6, 2026 and is anticipated to finish at the end of July 2027.

- **I-25 Douglas County Monument Signs** – Cushing Terrell continues to work on the I-25 Monument Sign project. Cushing Terrell continues to work on the I-25 Monument Sign project. The targeted construction date is early fall. The design team is currently addressing the CDOT request for structural details on the RTD bridge sign. The south entry sign design is nearing completion and will next be submitted to CDOT for final review. Pending survey results, the south sign will likely require a review by FHWA. Recent coordination with CDOT indicates no design character changes are required, and CDOT approval is anticipated to be straightforward.

- **County Line Road Widening and Reconstruction (University to Broadway)** – Since 2019, Douglas County has worked with partners to advance the final design, acquire right-of-way and prepare utility relocation design for a major water line located within the project area.



  Douglas County is partnering with the Denver Regional Council of Governments, the City of Littleton and the City of Centennial to fund the project. The total construction cost is estimated to be approximately $30 million for budget planning purposes which includes contingency funds, construction costs and consultant engineering costs to provide project management, inspections, and material testing for the project.

  This project will include an additional travel lane in each direction, a new traffic signal at the Clarkson Street/County Line Road intersection, a mill and overlay for the portion of the road within the City of Littleton located between Phillips Avenue and Broadway, as well as adding sidewalks. Construction started in September 2025. (**Project Fact Sheet**)

- **Crowfoot Valley Road and Macanta Boulevard Traffic Signal Project** - Douglas County will be installing a new traffic signal at the intersection of Crowfoot Valley Rd and Macanta Blvd to address traffic issues at this intersection. The construction of this project started on April 13, 2026, and is anticipated to be completed by August 6, 2026. The travel lanes on both Crowfoot Valley Rd and Macanta Blvd will be restricted to one lane in all directions, following construction, which began on May 4.



- **Highlands Ranch Pkwy Reconstruction, Broadway to Burntwood** – The project bid on April 8th and Castle Rock Construction Company was the apparent low bidder and was 43% less than the engineer's estimate. This project includes the reconstruction of the pavement, sidewalk, curb and gutter along the corridor. Additionally, a new median will be constructed,



new signals will be constructed at Highlands Ranch Parkway and Ridgeglen, and the signals at Burntwood will be replaced. The construction contract is scheduled to be heard by the BCC on May 12gth. Construction is scheduled to begin in early June and end by October.

- **Dakan Road Bridge Replacement Project** – Coming soon. Douglas County Engineering staff is currently completing design for the replacement of the Dakan Road Bridge. This project consists of demolition of the existing structure and replacing 151 feet of bridge over West Plum Creek, as well as 1,750 feet of roadway improvements. The project includes removal and replacement of the present structure, hot mix asphalt, erosion control, site restoration, traffic control as well as other roadway items. The proposed structure will be built to the north of the existing structure, thereby allowing the existing structure to remain open to the traveling public and emergency service vehicles during construction. The anticipated construction start date is late spring/early summer 2026.



- **Highlands Ranch Fiber Improvements** - Several utility companies — CenturyLink/Lumen, Comcast, Google and BAM Broadband — are independently installing new or upgrading existing fiber optic networks throughout Highlands Ranch as part of broader broadband expansion efforts. Construction associated with these projects is expected to continue through spring 2027.



While Douglas County is not responsible for these installations, the County has established a fiber information hotline and email to help residents identify the correct utility provider when questions or concerns arise regarding construction, repair or maintenance activities. These include:

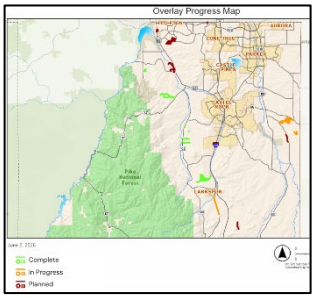
  - Connecting residents with the correct utility company contact when they have questions about fiber construction, repairs or maintenance occurring in their area.
  - Addressing communication gaps when residents are unable to obtain information directly from the providers, ensuring the public has access to the most current and accurate information available.

- **Jones Road** – Matrix Design Group was selected as the design consultant for the Jones Road project. The project includes asphalt paving of the roughly 3-mile road as well as drainage improvements. The project will be constructed in phases. Staff are reviewing the 90% plans for phase one while Matrix continues to work on phase two. Final design for the remainder of the project is expected by the end of the year.

- **2026 Sidewalk Repair Project** - If sidewalk or concrete repairs are needed, the first phase will consist of these repairs, which will be performed by the County's sidewalk repair contractor. Sidewalk repairs usually take between 2 and 4 weeks per neighborhood; work on a single block will generally take 3 to 4 days. For a specific list of 2026 Projects, please see the **webpage.** Construction dates will be updated on each Project's map link, once the schedules are determined.



- **2026 Pavement Management Projects** - The contracted work is complete, and the contractor is working on partnership projects with the County traffic department. The week of July 8th a new median extension is being constructed on Lincoln Avenue at Cottoncreek Drive. The week of July 13th a speed cushion pilot project will be constructed in the Tallman Gulch subdivision.



- **The 2026 Asphalt Overlay Project** was awarded to Martin Marietta Materials, Inc. Construction began on April 20 and is anticipated to be completed in August. Work continues on Russellville Rd, Furrow Rd and in the Indigo Hills neighborhood.

- **2023 Bannock LID** - FirstBank withdrew their offer to fund the Bannock LID. The County will send out a new request for proposals for financing in July. The design team is still working on completing final design and specifications for bidding. (Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.)



- **2023 Spring Canyon LID** – FirstBank withdrew their offer to fund the Spring Canyon LID. The County will send out a new request for proposals for funding to private lenders in July. The design team is still working on completing final design and specifications for bidding. (Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.)



- **Country Club Group 10 LID** - FirstBank withdrew their offer to fund the Country Club (Group 10) LID. The County will send out a new request for proposals for financing in July. TST Infrastructure has received survey data but is not moving forward with the design. (Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.)

- **Grigs Road Paving Project – Phase 2** - RS&H was selected as the design consultant for phase 2 of the Grigs Road project. Phase 2 will start where phase 1 ends, near the East-West Trailhead Parking Lot and will continue north onto the existing concrete road. The project includes realignment of the road, drainage improvements, a parallel pedestrian trail, and asphalt paving. The consultant has developed concept-level designs for the roadway and adjacent trail. **A virtual open house is now live** and will be used to share the concept designs and solicit feedback from the public. Survey and geotechnical work continue. This project is scheduled to be constructed in 2027.



- **Quebec and Park Meadows Dr Intersection Improvements** – The signing and striping project bid on May 26th. The County received one bid from Colorado Barricade in the amount of $94,888.00, which was 30% below the engineer's estimate. This project will make quick improvements to the intersection by refreshing the pavement markings and adding signage. The final design of the larger construction project has started with Basis Partners. All data collection is complete, and Basis Partners anticipated beginning design this month. Construction is planned for 2028.



Development Review

- **Letters of Credit (LOC), Full Term Acceptances, and Warranties:** Sterling Ranch Filing 1, Titan Rd., Phase 1 - Roundabout - Full Term Accept. DV2014-224

- **Sight Draft:** Sight Draft for Meridian Office Park Filing 1, 2nd Amd., GESC Permit 0623-0504-G to make a draw upon the security being held. If an Amd to extend is received prior to the expiration date, no action will be taken.

- **Sterling Ranch Filing #7-C**: CCP is installing concrete sidewalks (DV #2024-410). (Pictured far right)

- **Sterling Ranch – Roxborough Park Road**: ARS is installing Cement Treated Subgrade (DV #2024-410). (Pictured near right)

- **Xcel Energy – Surrey Ridge Feeder:** Hooper is installing electrical vaults at Oswego Street (DV #2025-517). (Pictured far right)

- **5675 Delva Way – Biochar Facility** - Bauen Studios is installing storm sewer pipe (DV #2026-145). (Pictured near right)

- **Piney Lake Trails Subdivision -** Claystone Construction is installing storm sewer infrastructure and ARS is installing Cement Treated Subgrade (DV #2022-517). (Pictured near right)







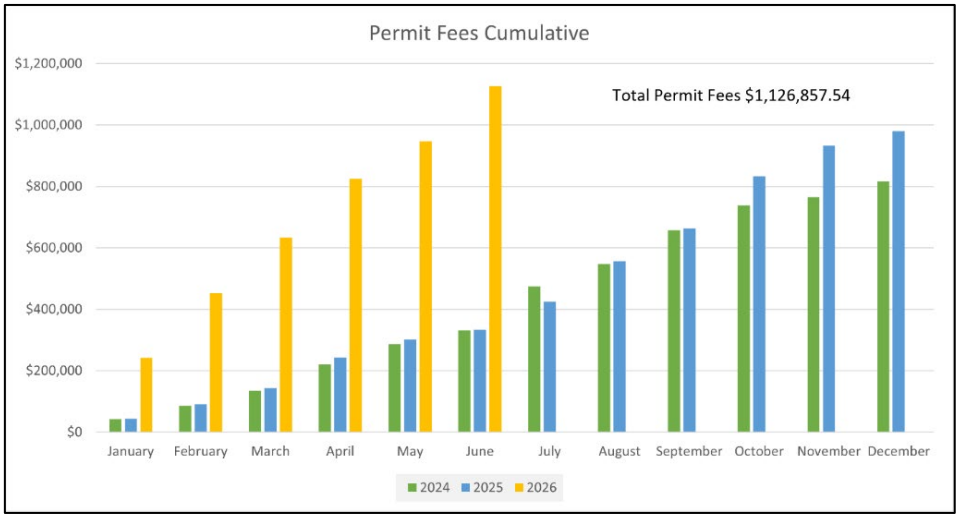

- **Delbert Road – Elora Subdivision -** Thoutt Brothers is installing concrete sidewalk and Martin Marietta is installing asphalt (DV #2024-507). (Pictured above far right)

Building

- **Inspections, Permits and Valuations**

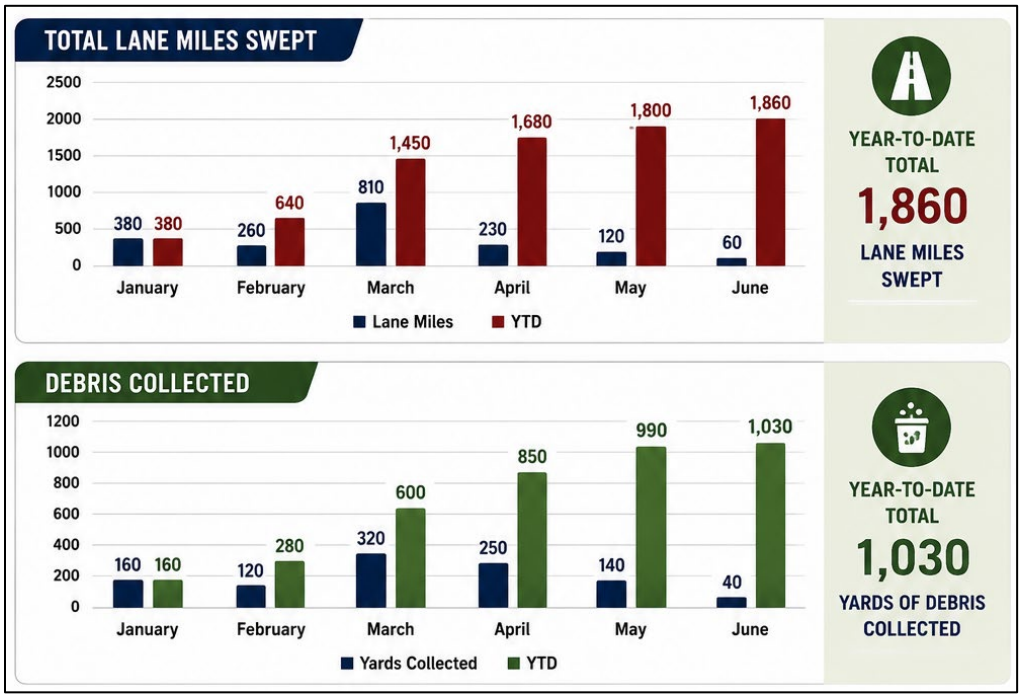
June 15, 2026 – July 8, 2026	
Inspections	
Building	1100
Electrical	1108
Mechanical/Plumbing	714
Roofing	82
Permits	
Accessory Use	53
New Commercial	10
Residential Alteration	65
New Residential	52
Roofing	108
Valuations	
Accessory Use	$1,879,555
Commercial	$14,758,489
Residential Alteration	$2,241,850
New Residential	$16,678,147

- **Permits Revenue**: YTD total permit fees collected have increased approx. 338% from 2025



Operations

- **Culvert Inspections**: 483 Inspections – 229 Video Inspections, 247 End of Pipe Inspections, 7 Entry Inspections





Facilities, Fleet and Emergency Support Services

Douglas County Fairgrounds and James R. Sullivan Events Center

- **Fairgrounds Events**: Rocky Mountain Voice Freedom Festival, Public Works Picnic, 4-H Rocket Fly Day, Viraj Birthday Party, 4-H Ride Night, Parker Barkers, 4-H Cowboys Club, Plum Creek Kennel Club, 1st Birthday Party, Mile Hi Golden Retrievers, 4-H Running Rovers, Gurunath Social Gathering, July 4th Rock-it Run, Plum Creek Farmers Market, Enrique Wedding, Cogwa Church Service, Surprise 50th Birthday Party, 4-H County Shoot, Air Rifle and Pistol, Roaring Fork Kennel Club Dog Show, Royalty Practice, 4-H County Shoot Archery, 4-H Written Test, 4-H Shooting Sports Awards Banquet, 4-H Livestock Written Test, 4-H Exhibit Day, GOP Breakfast, Royalty Contest, Hometown Rodeo.

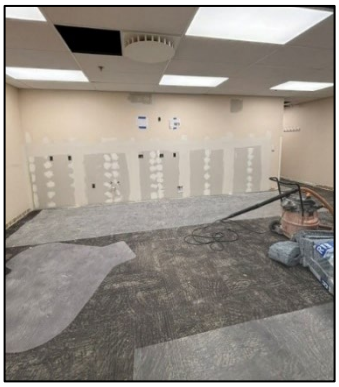


- **Event Spotlight:** The Douglas County Fairgrounds will host the Roaring Fork Kennel Club All-Breed Dog Shows on July 10–12, welcoming hundreds of exhibitors, handlers, and purebred dogs from across the region for three days of American Kennel Club-sanctioned competition. In just its second year at the Fairgrounds, the event has grown significantly and, for the first time, will maximize use of the entire Fairgrounds campus along with adjacent Parks facilities to accommodate expanded show rings, grooming areas, RV parking, specialty competitions, and spectator activities. The weekend features all-breed conformation shows, Junior Showmanship, obedience, rally, scent work, and multiple specialty breed events, highlighting the Fairgrounds' versatility as a premier destination for large-scale regional competitions that generate tourism and showcase the full capabilities of the campus.

- **Fair & Rodeo Committee Meetings:**
  - Show Management 7/6; Livestock Sale 7/6; Marketing 7/13; Guest Experience 7/13; Entertainment 7/9; Executive 7/9; Fair Board 7/20

Facilities:

- **Fairgrounds**
  - Exterior door re-paint: 100% complete
- **Justice Center**
  - 911 data room UPS replacement: 95% complete
  - Courtroom 7 & 8 lighting replacement: 15% complete
  - 2nd Floor DA & Probation carpet replacement: 70% complete
  - BAS Hardware upgrade: 100% complete



- **LED lighting conversions**
  - Operations: 70% complete
- **Lansing Point**: Phase II: 99% complete
- **Operations Office Build-Out – Rooms 104/104A**: 90% complete
- **Plum Creek VSO remodel - North side Vets**: 77% complete
- **PMC**: Clerk & Recorder Basement Training Area Remodel: 30% complete (pictured above right)



Fleet

- **Recently Completed:**
  - In serviced unit 2602.
  - Fabricated a lower hitch on 26003 OEM equipment truck
  - Fabricated man baskets for unit 20051, which is being converted to a traffic truck for Road and Bridge District 4. (pictured right)

- Received and in-serviced all 11 of our annual Bobcat rental loaders (pictured below) including new/additional units for Open Space and Biochar-Green Works.



- **Working On:**
  - 2026 asset acquisition specifications
  - 2027 budget forecast
  - Biochar facility equipment needs
  - Reviewing IFBs, RFQs, etc. that are due for renewal in 2026
  - DCSO Bearcat repairs

- **Safety and Security/Emergency Support Services:**
  - The Hazard Mitigation Plan is pending approval from the State. Following that approval, it will be sent to FEMA for review and approval. After that, each jurisdiction will adopt it, and finally, it will be presented to the Board of County Commissioners for adoption.
  - Countywide First Aid/Life Safety Checks have been completed and are compliant. Please email DCSecurity@douglasco.gov if you have any questions or concerns regarding first aid/life safety.

Community Development

Activity Report June 3 – June 16, 2026

Planning - Historic Resources

- **150/250 Celebration Event- Russellville: Land of Golden Opportunity** - On Thursday, June 18, the County hosted a presentation on the history of gold mining and archaeological investigations at the Russellville site in Douglas County. The presentation was held at the Parker Water and Sanitation District headquarters so the current artifact exhibit could be included in the event. This event was a part of the 150th celebration of Colorado's statehood and featured a presentation describing the historical background of the Russellville site and the role it played in bringing people to Colorado, eventually leading to Colorado statehood. About 30 citizens attended the presentation, many of which currently live in the Russellville area.

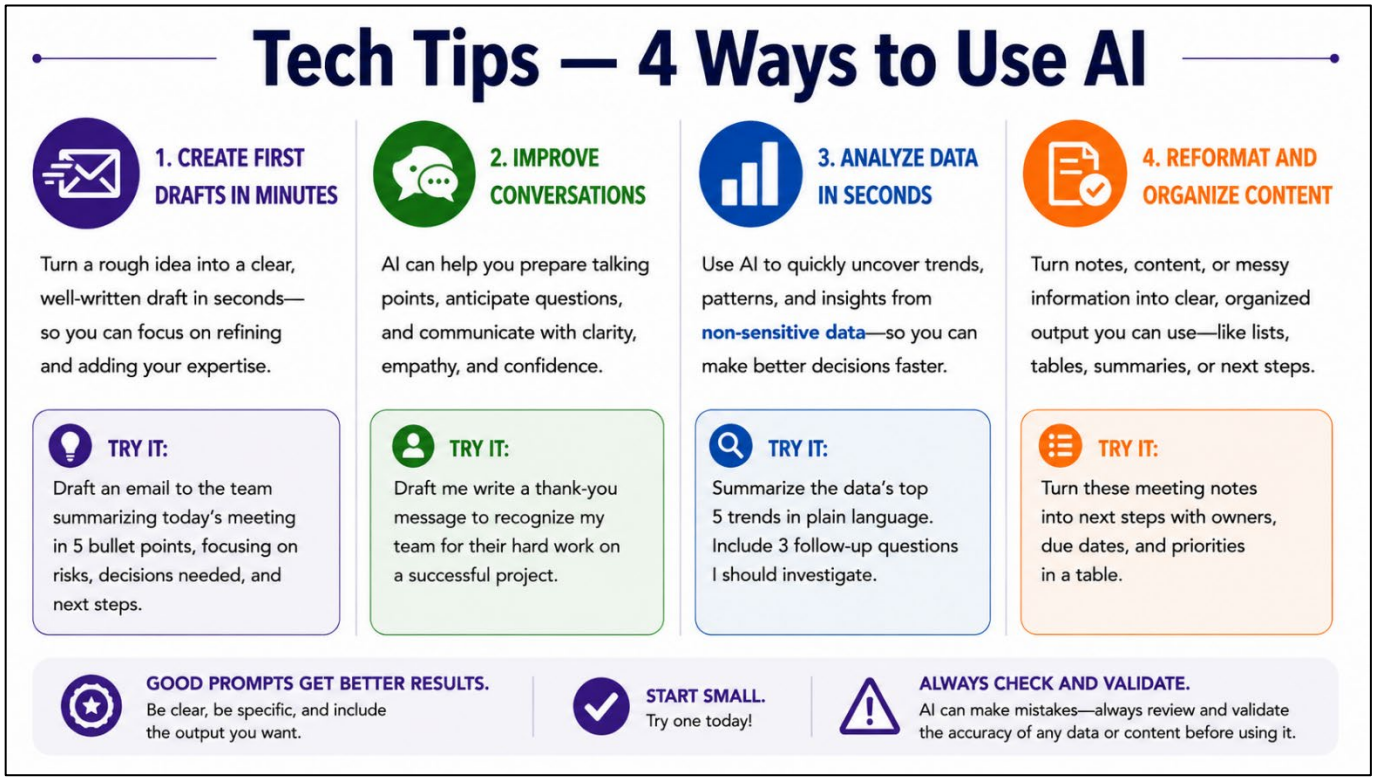








Information Technology





Commissioner Meetings – June 30, 2026

- **Work Session**: The Board met with Sheriff's Office leadership to discuss slaw enforcement technology and a proposed contract with AXON. A portion of these discussions occurred in executive session to protect confidential security matters and contract negotiations. Following executive session, the Board unanimously authorized the Sheriff's Office to proceed with negotiations for the new law enforcement technology vendor, citing improvements to both public safety and citizen privacy.

- **Work Session**: The Board voted 2-1 to proceed with planning a Fourth of July fireworks display at Highland Heritage Regional Park, contingent upon favorable weather and fire conditions, and public safety approvals. (On July 2nd, Douglas County entered Stage 2 Fire Restrictions, resulting in cancellation of the July 4th Firework Show in accordance with Board Directtion). Commissioners also reviewed a school security grant request for John Adams Academy and directed staff to schedule a technical briefing before bringing the funding request forward for formal consideration at a future business meeting.

- **Administrative Meeting**: The Board appointed Patrick Neville to the Planning Commission (2-0 vote), reviewed upcoming community events, and discussed transitioning the County magazine to a quarterly seasonal publication focused on major initiatives and community stories. Commissioners also directed continued public outreach on e-bike regulations and wildfire preparedness.

Commissioner Meetings – July 7, 2026

- **Work Session -** The Board considered a staffing proposal from the Douglas County Health Department and unanimously approved a new fully state-funded Early Childhood Council position to expand childcare navigation and referral services at no cost to the County. Community Development staff presented the draft 2050 Water Plan, and the Board adopted a motion authorizing the Plan's release for public review and comment. Based on previous Board direction, Community Development staff also presented additional information on Small Modular Reactors (SMRs), regulatory and health considerations related thereto, and information related to SMR feasibility studies under consideration by other jurisdictions. The Board directed staff to come back with cost estimates for an SMR feasibility study before any further action on the topic. Finally, the Board heard an initial 2027 Budget briefing from the County manager and Budget Department staff.

- **Administrative Meeting -** The Board reviewed administrative updates from Communications staff and discussed agenda topics for the upcoming 10-County Conference to be hosted by Douglas County in September.

Planning Activity Report

Completed Projects

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	06/26/26	RidgeGate Southwest Village Park Master Plan Amendment	Referral from the City of Lone Tree for a master plan Amd to reclassify parks in the Ridgegate SW development.	External Referral	RE2026-071
2	06/26/26	Sage Stone Assisted Living Development	Town of Larkspur - 16-bed Assisted Living Facility with plans for a 16-bed Memory Care Facility.	External Referral	RE2026-066

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	06/26/26	Parker Hills Estates, Most of Lot 7, 5th Amd	Request to update USR management plan to reflect current church operations.	Administrative Amd	US2025-018
2	06/29/26	McNeish Subdivision, Most Lot 1, 3rd Mod	Remove 3 antennas and add 6 antennas plus building modifications	SIP Modification	SP2026-073
2	06/30/26	Woodmoor Mountain Filing 3, Lot 62	Request for a Variance for a garage due to the topography of the site.	Variance	VA2026-004
2	06/30/26	Twin Oaks, 10th Amd, Lot 33	Request for a variance to alter side setback requirements from 100 feet to 67 feet to accommodate an addition.	Variance	VA2026-003
1	07/01/26	Ridgegate SW Village Preliminary Plan 2nd Amd	Referral request from the City of Lone Tree for a preliminary plan Amd to expand a park within the plat and adjust park dedication requirements for the plat.	External Referral	RE2026-070
3	07/01/26	Highlands Ranch Filing 20, 17th Amd, Lot2A-4C, 4th Modification	Request for a Site Improvement Plan (SIP) modification for a 168 sq ft detached structure.	SIP Modification	SP2026-098
3	07/01/26	3900 Grace Blvd, 16th Revision	Change an existing sports field to artificial turf.	SIP Revision	SP2026-054
1	07/01/26	RidgeGate SW Village Filing 4 Amd 1	City of Lone Tree - create two tracts from one tract for a neighborhood park.	External Referral	RE2026-072
2	07/02/26	Castle Pines Village Filing 20, 1st Amd, Lot 632A	Request for an Administrative Replat for a residential building envelope adjustment.	Administrative Replat	SB2026-012
3	07/02/26	13059 N US Hwy 85, 4th Modification	Reflect the changes to the exterior lighting.	SIP Modification	SP2026-080
2	07/02/26	Bennett, Benedik, and Colander Exemption	Establish 3 parcels currently housing three separately occupied residences.	Exemption	EX2025-007
3	07/02/26	Hockaday Heights, Block 1, Lot 3, 1st Rev, 4th Mod	Eligible Facilities Request (EFR) to remove and replace antennas on existing cell tower.	SIP Modification	SP2026-025
2	07/07/26	St. Francis Church PD Plan	Town of Castle Rock for a Planned Development Plan for St Francis of Assisi.	External Referral	RE2026-074
2	07/07/26	Dawson Trails Gold Crown Field House	Town of Castle Rock for a Site Development Plan.	External Referral	RE2026-073
2	07/07/26	The Meadows Castle Rock Restaurant	Town of Castle Rock - reflect the changes for The Meadows Castle Rock Restaurant.	External Referral	RE2026-075

Referrals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	06/17/26	Parker Hills Estates, Lot 8, 2nd Revision	Add parking to accommodate additional seating capacity at existing church.	SIP Revision	SP2026-053
2	06/17/26	Castle Crest, Most of Lot E	Installation of a Fiber Optic Utility Cabinet on private property.	Site Imp Plan	SP2026-077
1	06/23/26	Spring Creek Ranch, Lot 21	Building Envelope Adjustment for location of a new outbuilding.	Administrative Replat	SB2026-026
3	06/25/26	Highlands Ranch Filing 159, Lot 1	Add a tract for the new Highlands Ranch Metro District community park.	Administrative Replat	SB2026-030

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	06/29/26	Castle Pines North Metropolitan District	Castle Pines North Metropolitan District, 2nd Amd	Material Modification	SV2026-002
3	06/29/26	Rampart Delivery System Expansion	City of Aurora - capacity improvements to include 6.5 miles of new water pipelines.	Location and Extent	LE2026-008
2	07/01/26	2195 N State Highway 83, 4th Revision	Document the parking lot previously installed.	SIP Revision	SP2026-104
2	07/06/26	Oak Hills Filing 1, 1st Amd	Absorb unused County-owned right-of-way in one adjacent residential lot.	Replat	SB2026-028

Upcoming PC Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
	07/20/26	Single Family Attached Residential Process Streamlining, DCZR Amd, Section 27	Proposed Amds to streamline review of single-family attached residential developments.	Zoning Resolution Amd	DR2026-002
2	07/20/26	Crowsnest CMP Land Use Map Amendment	Change 15 parcels of approx. 745 acres from Nonurban to Urban.	CMP Amd	DR2026-003
1	07/20/26	Rampart Delivery System Expansion	Expand capacity through installation of approx. 6.5 miles of 76” diameter pipeline and construction of new valve building.	Location and Extent	LE2026-008

Upcoming BCC Land Use Hearings or Meetings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
	07/14/26	Professional Services Contract Between Douglas County and DCEDC in the Amount of $937,500	Professional Services Contract Between Douglas Co. and Douglas Co. Economic Development Corp in the Amount Of $937,500 for the period between January 1st to December 31st of 2026.	Contract	
2	07/14/26	Bloom Metro District New Service Plan	Set the Public Hearing date for the Bloom Metro Dist New Service Plan application.	New Service Plan	SV2026-001
	07/14/26	Economic Development Incentive Agreement Between Douglas County and Riot Platforms, Inc.	Request for approval of an Economic Development Incentive Agreement between Douglas County and Riot Platforms, Inc.	Agreement	ED2026-003
	07/14/26	State Historical Fund grant agreement - Prairie Canyon Ranch restoration for $250,000 with County contribution of $129,903.65	Request for approval for the County Manager to execute the Acknowledgement of Award Conditions.	Agreement	
2	07/14/26	Sundown	Subdivide into 17 single family residential lots with 50% open space.	Final Plat	SB2025-019
3	07/14/26	DCL Sterling Ranch Exemption	Request for an Exemption to create a parcel for Douglas County Libraries.	Exemption	EX2026-006

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	07/14/26	Stone Creek Ranch Filing 1, 2nd Amd	Convert Tracts M and T into 2 single-family residential lots	Replat	SB2022-038
2	07/14/26	Adragna Minor Development Final Plat	4.62-acre SR zoned parcel to establish 2 single-family residential lots.	Minor Dev – Residential	SB2024-030
2	07/28/26	Bloom Metro District New Service Plan	Approval of the Bloom Metropolitan District New Service Plan application.	New Service Plan	SV2026-001
	08/11/26	Proposed DCZR Amd to Streamline Review of Attached Single-Family Residential Development	Amendments to the DCZR to remove the requirement for the submittal of a SIP application for single-family attached developments when sufficient engineering, building, and fire-related details are provided at the time of plat approval.	Zoning Resolution Amendment	DR2026-002

Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	06/18/26	Sterling Ranch Filing 7D	Final Plat for Sterling Ranch Filing 7D.	Final Plat	PS2026-135
3	06/22/26	Highlands Ranch Filing 118M, 1st Amd, Lot 1A	Construct a Sacristy addition to the existing building.	SIP Revision	PS2026-137
2	06/30/26	Bell Mountain Ranch Filing 1B, Lot 88	Building Envelope Adjustment to reallocate 11,000 SF from the Secondary Use Zone to the Primary Building Zone.	Administrative Replat	PS2026-144
3	06/30/26	Roxborough Downs Replat Lot 234A Amd	Building envelope adjustment to make room for a potential deck.	Administrative Replat	PS2026-147
1	07/02/26	Cherry Ice Energy Storage LLC	Major Utility Facility battery storage facility.	Use by Special Review	PS2026-146

Streamline Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	06/17/26	Russellville Filing 3, Lot 68 and 67	Lot Line Adjustment to better accommodate existing uses and structures.	Administrative Replat	PS2026-141
2	06/18/26	Elk Ridge Estates, RSP, Lot 9	Building Envelope Adjustment to allow construction of an addition.	Exemption	PS2026-140
3	06/22/26	Hunting Hill Filing 1, 10th Amd, lot 149A	Add a rental unit increasing the unit count.	Planned Dev - Admin Amd	PS2026-136
3	07/02/26	Sterling Ranch 7C	Lot line adjustments to Lots 1-104 and 385-430.	Administrative Replat	PS2026-150

New Applications

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	06/17/26	13059 N US Hwy 85, 4th Mod	Reflect the changes to the exterior lighting.	SIP Mod	SP2026-080
3	06/18/26	10101 South Quebec Street	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-083
3	06/18/26	6363 McArthur Ranch Road	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-082

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	06/18/26	2930 Greensborough Drive	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-086
3	06/18/26	1444 West Wildcat Reserve Parkway	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-087
3	06/18/26	10840 Monarch Blvd	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-085
3	06/18/26	10392 Hollyhock Court	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-088
1	06/18/26	413 Maximus Drive	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-084
1	06/18/26	RidgeGate SW Village Filing 4 Amd 1	City of Lone Tree to create two tracts from one tract for a neighborhood park.	External Referral	RE2026-072
1	06/18/26	RidgeGate SW Village Park Master Plan Amd	City of Lone Tree to reclassify parks in the Ridgegate SW development.	External Referral	RE2026-071
1	06/18/26	Ridgegate SW Village Preliminary Plan 2nd Amd	City of Lone Tree to expand a park within the plat and adjust park dedication requirements for the plat.	External Referral	RE2026-070
3	06/18/26	9669 Kendrick Castillo Way	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-081
3	06/22/26	6044 Wildcat Ridge	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-096
3	06/22/26	2490 Plaza Drive	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-095
3	06/22/26	1806 West Wildcat Reserve Parkway	ew T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-089
3	06/22/26	10101 Fairview Parkway	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-091
2	06/22/26	Castle Pines North Metropolitan District	Castle Pines North Metropolitan District, 2nd Amd.	Material Modification	SV2026-002
3	06/22/26	9369 Ridgeline Boulevard	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-093
3	06/22/26	Rampart Delivery System Expansion	City of Aurora for capacity improvements including 6.5 miles of new water pipelines.	Location and Extent	LE2026-008
3	06/22/26	9254 Kendrick Castillo Way	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-094
3	06/22/26	1145 West Highlands Ranch Parkway	New T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-090
3	06/22/26	8668 South Gatewood Street	Request for a Site Improvement Plan (SIP) for a new T-Mobile wireless small cell telecommunications facility.	Site Improvement Plan	SP2026-092
2	06/23/26	The Meadows Castle Rock Restaurant	Town of Castle Rock - revision to the SDP to reflect the changes for the restaurant.	External Referral	RE2026-075
2	06/23/26	St. Francis Church PD Plan	Town of Castle Rock - PD Plan for St Francis of Assisi.	External Referral	RE2026-074
2	06/23/26	Pinery 40 Subdivision Preliminary Plan	Creation of 38 single family homes on 47 acres.	Preliminary Plan	SB2026-032
2	06/23/26	Dawson Trails Gold Crown Field House	Town of Castle Rock for a Site Development Plan (SDP) for a Gold Crown Field House.	External Referral	RE2026-073

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	06/24/26	Meridian Int'l Business Center Filing 1, 4th Amd, Lot 19 and Lot 20	Request for an Administrative Replat for a Lot Line Adjustment to reorient the two lots from north-south to east-west.	Administrative Replat	SB2026-033
3	06/24/26	Highlands Ranch Filing 20, 17th Amd, Lot2A-4C, 4th Modification	Request for a Site Improvement Plan (SIP) modification for a 168 sq ft detached structure.	SIP Modification	SP2026-098
	06/24/26	Riot Platforms, Inc.	Request for Economic Development for Riot Platforms, Inc.	Economic Development	ED2026-003
1	06/24/26	Pinery Village Filing 2, 2nd Amd, Lot 19	4,725 sf commercial structure w/ office, warehouse, and storage yard in rear of lot.	Site Imp Plan	SP2026-097
	06/24/26	Mountain Village Preliminary Plan	El Paso County for 72 single-family home lots & approx.. 100-acre wildlife sanctuary.	External Referral	RE2026-076
2	06/25/26	6206 D South SH 83, 6th Rev, 1st Mod	Eligible Facility Request to replace and update existing equipment.	SIP Modification	SP2026-102
3	06/25/26	Highlands Ranch Filing 148, 3rd Amd, Lot 1A-2A, 1st Rev, 3rd Mod	Eligible Facilities Request (EFR) to remove and replace existing antennas, internal racks, and corresponding equipment.	SIP Modification	SP2026-100
2	06/25/26	Trinity Acres, Lot 1A, 6th Rev, 6th Mod	Eligible Facility Request to replace and update existing equipment.	SIP Modification	SP2026-101
3	06/26/26	Highlands Ranch Filing 129-A, Lot 1, 1st Mod	4 new electrical car chargers.	SIP Modification	SP2026-103
2	07/01/26	Lagae Family Trust Minor Dev Lot 5	Referral request from the City of Castle Pines for a 6,912 sq. ft. auto parts store.	External Referral	RE2026-077
2	07/01/26	Crystal Valley Ranch Filing 14, Amd 1	2nd referral request - Town of Castle Rock for 112 single-family detached lots.	External Referral	RE2026-078
2	07/01/26	2195 N State Highway 83, 4th Revision	Document the parking lot previously installed.	SIP Revision	SP2026-104
1	07/01/26	Grand View Estates, 3rd Amd, Lot 4, 2nd Mod	Eligible Facilities Request - replacement of 3 antennas on existing cell site.	SIP Modification	SP2026-105
1	07/01/26	15636 Brookstone Drive	Request for a new T-Mobile wireless small cell telecommunications facility.	Site Imp Plan	SP2026-106
2	07/02/26	Promenade at Castle Rock Filing 1, Amd 25, Block 3, Lot 2A-4A-1	Referral request from the Town of Castle Rock for 9,312 sq. ft. retail building with three retail spaces.	External Referral	RE2026-079
	07/02/26	Adams County Development Standards Overhaul	Adams County - update the county's development standards and regulations.	External Referral	RE2026-080
2	07/02/26	Alexander Place Planned Dev Plan	2nd referral request - Town of Castle Rock to combine 2 business planning areas.	External Referral	RE2026-081
2	07/06/26	City of Castle Pines Zoning Ordinance Amd Section 27 SIP	City of Castle Pines for an Amd to Section 27 (Site Improvement Plans) of the city's zoning ordinance.	External Referral	RE2026-082
2	07/07/26	Founders Corner Zoning Annexation	Referral request from the Town of Castle Rock for the Founders Corner Zoning.	External Referral	RE2026-084
2	07/07/26	Villages Annexation	Referral request from the Town of Castle Rock for the Villages Annexation.	External Referral	RE2026-083

New Miscellaneous Jobs

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	07/01/26	8189 Triangle Dr, Gattoni	STR application for primary residence, 4 bedrooms, 8 max occupants	Short-Term Rental	MI2026-012

New Sign Permits

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	06/17/26	Highlands Ranch Filing 123A, Lot 5	Black Rock Coffee Bar - 9401 S University Blvd	Sign Permit	SG2026-057 & 2026-058
2	06/23/26	Castle Pines Filing 1-C, 2nd Amd, Tract B	Chateau Ridge - 4355 Chateau Ridge Rd	Sign Permit	SG2026-059
3	06/24/26	Highlands Ranch Filing 107B, Lot B	Sweat Houz (SWTHZ) 9364 S Colorado Blvd Bldg #C Unit #02	Sign Permit	SG2026-060
3	07/06/26	Highlands Ranch Filing 127A, 5th Amd, Lot 4A1	Advent Health - 9205 S Broadway	Sign Permit	SG2026-061 – 2026-066
3	07/07/26	Sterling Ranch Filing 3A, 3rd Amd, Lot 324-A	Sterling Ranch Prospect Village - 9880 Waterton Rd	Sign Permit	SG2026-067

Liquor Licenses

Dist.	Date	License Type	Business Name & Address	License No.
2	06/30/26	Retail Liquor Store - Transfer	Double D Liquor - 8570 S State Highway 67 Unit #E	LL2026-046

Special Event Liquor Permits

Dist.	Date	Event Name	Permittee Name & Event Address	Permit No.
2	06/10/26	Under a Wild Sky	Douglas Land Conservancy - 333 Faraway Pl	LL2026-043
2	06/18/26	Colorado Jumping Tour	Equine Network Foundation - 7522 S Pinery Dr	LL2026-044
3	06/25/26	Welcome Back Warriors	Arapahoe Hockey Club - 4790 E County Line Rd	LL2026-045
3	06/30/26	HRCA MTB Series - Race #1 Reschedule	Highlands Ranch Community Assoc - 2674 Pemberly Ave	LL2026-047

Public Works Bid Calendar

Updated 7/8/26

Project Description	Plans Available to Contractors	Contractor Pre-Bid Conference	Project Bid Opening	Tentative BCC Approval Date
Dakan Road Bridge Replacement Project CI 2007-021	June 22, 2026	July 1, 2026	July 21, 2026	Aug. 25, 2026
This project consists of demolition of the existing structure and replacing it with a 151 feet bridge over West Plum Creek as well as 1,750 feet of roadway improvements. The project includes removal and replacement of the present structure, hot mix asphalt, erosion control, site restoration, traffic control as well as other roadway items. The proposed structure will be built to the north of the existing structure, thereby allowing the existing structure to remain.				

University Blvd and Post Office Traffic Signal Infrastructure TF 2025-025	July 13, 2026	July 29, 2026	Aug. 11, 2026	Sept. 8, 2026
This project consists of the replacement of the existing traffic signal west of the intersection of University and Quebec at the exit from the Highlands Ranch Post Office on the southwest corner. Work includes the removal of the existing traffic signals, construction of a new signalized intersection including setting new traffic signal poles and mast arms provided by Douglas County, the removal and replacement of curb and gutter, sidewalk, curb ramps, and associated work. Bid items include traffic signal components, erosion control items, aggregate base course, pavement markings, construction surveying, topsoil, sod, and irrigation.				