



## BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, NOVEMBER 19, 2024

### AGENDA

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Tuesday, November 19, 2024

1:30 PM

Hearing Room

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**Disclaimer - This packet is provided for informational purposes only and is subject to change. Some documents may have been unavailable at the time this agenda was prepared. For additional information, contact the responsible staff person.**

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Invocation – Jason Van Divier

**1:30 PM**

**1. Call to Order**

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

**2. Ceremonies/Proclamations**

- a. 2024 Philip S. Miller Grant Distribution.  
Kim Smith, Community Resource Program Coordinator — *Department of Community Development*  
**Attachments:**    [Staff Report: 2024 Philip S. Miller Grant Distribution](#)
- b. Resolution Proclaiming the Week of November 18th, 2024, as Colorado Crash Responder Safety Week.  
Zeke Lynch P.E., Assistant Public Works Director, Engineering — *Department of Public Works Engineering*

3. Consent Agenda

- a. Approval of Business Meeting Minutes from November 4, 2024.

**Attachments:** [Minutes Business Meeting 11.04.2024](#)

- b. Approval of Vouchers November 12, 2024

Andrew Copland, Director of Finance — *Finance Department*

**Attachments:** [11.12.24 BOCC](#)

- c. Approval of Vouchers November 19, 2024

Andrew Copland, Director of Finance — *Finance Department*

**Attachments:** [11.19.24 BOCC](#)

- d. Following the Recommendation of Assessor's Office to Settle a BAA Appeal.

Ashley Chamberlain, Paralegal — *County Attorney*

**Attachments:** [Board Memo 11.19.24](#)

- e. Resolution Approving a List of Arbitrators for Property Valuation Appeals from Decisions of the Douglas County Board of Equalization.

Ashley Chamberlain, Paralegal — *County Attorney*

**Attachments:** [2023 - 2024 List of Arbitrators.pdf](#)  
[2023 - 2024 Arbitrator Resolution.doc](#)

- f. Resolution Adopting the 2023-2024 Rules and Procedures for the Arbitration of Property Valuation Appeals of Decisions of the Board of Equalization.

Ashley Chamberlain, Paralegal — *County Attorney*

**Attachments:** [2023 - 2024 Arbitration Rules and Procedures.pdf](#)  
[2023 and 2024 arbitration rules resolution.doc](#)

- g. Resolution to Establish the Holiday Schedule for 2025.

Cristy Cobb, Benefits Manager — *Human Resources*

**Attachments:** [2025 Holiday Schedule Agenda](#)

- h. Zivaro ServiceNow Annual Renewal in the Amount of \$236,510.10.  
Jim Brown, Chief Technology Officer — *Information Technology*  
**Attachments:**     [Zivaro SNOW 2025 236510.10 Q165601](#)
- i. Resolution Levying General Property Taxes for the Year 2024 To Pay Judgment Against the Westfield Metropolitan District 1 Judgment, in the Amount of \$110,530.22 for the 2025 Fiscal Year Collection.  
Martha Marshall, Director of Budget — *Budget*  
**Attachments:**     [Westfield Metro District 1](#)
- j. Resolution Levying General Property Taxes for the Year 2024 To Pay Judgment Against the Westfield Metropolitan District 2 Judgment, in the Amount of \$92,032.40 for the 2025 Fiscal Year Collection.  
Martha Marshall, Budget Director — *Budget*  
**Attachments:**     [Westfield Metro District 2 Backup](#)
- k. Change Order Contract with Harris Corrections in the Amount of \$19,315.00.  
Mike Wise — *Information Technology*  
**Attachments:**     [Harris Corrections co 19315.00 PO 2023942 Partial FE](#)
- l. Contract with Circular Edge- JD Edwards Functional Support Managed Services in the Amount of \$120,000.  
Mike Wise — *Information Technology*  
**Attachments:**     [Circular Edge SOSA 2024-04 120000.00](#)
- m. Harris Govern Annual Maintenance in the Amount of \$225,393.00.  
Mike Wise, Sr. Manager Application Services — *Information Technology*  
**Attachments:**     [Harris Govern 2025 \\$225,393.00 DC Assessor](#)
- n. Annual Renewal of CISCO SmartNet, Identity Services Engine and VoIP Support from Advanced Network Management for the Amount of \$561,231.80.  
Jim Brown, Chief Technology Officer — *Information Technology*  
**Attachments:**     [ANM Smartnet Flex ISE Voice 2025 561531.80  
QT-81751-QT-81746-QT-84489](#)

- o. Annual Renewal Clear of Ballot Election Software in the Amount of \$122,025.99.  
Mike Wise — *Information Technology*

**Attachments:**     [Clear Ballot Clear Vote 2025](#)

- p. Microsoft Unified Enterprise Support Agreement in the Amount of \$114,780.90.  
Jim Brown, Chief Technology Officer — *Information Technology*

**Attachments:**     [Microsoft Unified Support 2025 114,780.90](#)  
[GVS12501-1005709-1005709 U5668506](#)

**4. Citizen Comments / Organization Comments - If Time Allows**

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Obscenity and any comments calling for criminal or violent action are prohibited.
- Commissioner comments, if any, will follow all citizen comments.

**5. Commissioner Comments**

**6. Other Business**

**7. County Manager**

- a. County Manager Report.

**Attachments:**     [County Manager Report 11.19.24](#)

**8. Adjournment**

*\*\*The Next Business Meeting Will be Held on Tuesday, December 10, 2024 @ 1:30 p.m. \*\**