



BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, FEBRUARY 11, 2025

AGENDA

Tuesday, February 11, 2025

1:30 PM

Hearing Room

Invocation – Darrin Keesler

1:30 PM

1. Call to Order

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. Presentation

- a. 2024 Wildfire Mitigation Program Summary and Presentation.
Jill Welle, Wildfire Mitigation and Resilience Coordinator - Building Department
Ryan Smith, Senior Land Management Specialist/Ranger - Open Space & Natural Resources
Dan Dertz, Director Open Space and Natural Resources - Open Space & Natural Resources
Wildfire mitigation staff will present 2024 program highlights and accomplishments including our cost share program, community networking sessions, grant acquisition and distribution, and project implementation using an ArcGIS StoryMap. Through our partnership with Open Space and Natural Resources (OSNR) and Colorado State Forest Service (CSFS), Douglas County continues to grow and strengthen our collective investment in wildfire mitigation and resilience.

Attachments: [Agenda Item 2024 Wildfire Mitigation Program Summary](#)

b. Wildlife Watch Program.

Tiffany McCauley, Land Management Specialist/Ranger and Caroline Frizell, Interim Director of Public Affairs

Open Space and Natural Resources and Public Affairs staff will present an overview of the County's wildlife watch program. The purpose of the wildlife watch program is to provide an educational opportunity for open space users and to allow those who are unable to visit our properties the ability to view and learn about wildlife in Douglas County

3. Consent Agenda

a. Approval of Business Meeting Minutes from January 1, 2025.

Attachments: [Minutes Business Meeting 01.28.2025](#)

b. Approval of Land Use/Public Hearing Minutes from January 28, 2025.

Attachments: [Minutes LU PH Meeting 01.28.2025](#)

c. Approval of Vouchers February 4, 2025

Approval. — *Finance Department*

Andrew Copland, Director of Finance

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 2,572,401.77
Electronic Funds Transfers	\$ 32,500.13
Handwritten Checks	\$ 760,226.14
Purchasing Card Charges	\$
Election Judges	\$
TOTAL:	\$ 3,365,128.04

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

Attachments: [02.04.25 BOCC](#)

d. Approval of Vouchers February 11, 2025

Approval. — *Finance Department*

Andrew Copland, Director of Finance

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 1,986,146.90
Electronic Funds Transfers	\$
Handwritten Checks	\$ 1,926,510.33
Purchasing Card Charges	\$ 1,449,689.81
Election Judges	\$
TOTAL:	\$ 5,362,347.04

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

Attachments: [02.11.25 BOCC](#)

e. Resolution Making the Appointment of Douglas County's Representative to the Scientific and Cultural Facilities District (SCFD).

Approve Resolution — *County Administration*

Douglas County Commissioners

Pursuant to C.R.S. §32-13-106:

(1) The district created in section 32-13-104 shall be governed by a board of directors, to be appointed as follows:

(a) One director each shall be appointed by the boards of county commissioners of each county in the district, one director shall be appointed by the city council of the city and county of Denver, one director shall be appointed by the city council of the city and county of Broomfield; and (c) A director appointed pursuant to this subsection (1) shall be appointed to serve for a term of three years, but no director shall serve more than two succeeding terms.

Douglas County would like to reappoint Dan Brown as its representative on the SCFD Board of Directors.

Attachments: [Resolution Making Appointment to SCFD](#)

- f. Following the Recommendation of Assessor's Office to Settle BAA Appeals
Approval of the Settlement Agreements as Recommended by the Assessor's Office and to
Authorize the Douglas County Attorney's Office to Sign the Proposed Stipulations. —
County Attorney
Ashley Chamberlain, Paralegal

The Assessor's Office has requested a reduction in value for the following properties. The values of the subject properties have been appealed from the Board of County Commissioners ("BOCC") sitting as the Douglas County Board of Equalization ("BOE") to the State Board of Assessment Appeals ("BAA"). These cases may not be settled without approval of the BOCC. The Attorney's Office will need settlement authority from the BOCC before signing the stipulations with the taxpayers. The information in this memo is a summary of the settlement justification offered by the Assessor's Office.

Attachments: [Board Memo 2.11.25](#)

- g. Disaster Recovery Lifecycle Replacement in the Amount of \$530,965.37.
Approval of the Disaster Recovery Lifecycle Replacement in the Amount of \$530,965.37.
— *Information Technology*
Jim Brown, Chief Technology Officer

Seeking approval for the lifecycle replacement of the County's Disaster Recovery and Business Continuity system. This system allows IT to safeguard county data and quickly resume normal operational activities following a catastrophic event at either the Miller or Justice center datacenters. This purchase in the amount of \$530,965.37 is budgeted from the Maintenance Fund, 802009.

Attachments: [CDWG Dell Servers 154,140.53 QUOTE 1.22.25](#)
 [CDWG NetApp 376824.84 QUOTE 1.24.25](#)

- h. Purchase Order to Swank Family Properties, LLC, for a Total Sum of \$107,450.86 for the Annual Ground Lease Agreement.

Approval of Purchase Order to Swank Family Properties, LLC for a total sum of \$107,450.86 for the annual lease agreement. — *Facilities and Fleet & Emergency Support Services*
Tim Hallmark, Facilities, Fleet & Emergency Support Services Director

Douglas County has a Ground Lease Agreement with Swank Family Properties, LLC for the lease of a site for a public safety telecommunications tower site (“Tower Site”), including an easement for access to the Tower Site (“Access Easement”). The annual lease has a 6% escalation each year.

Attachments: [Swank Executed Ground Lease Agreement April 2015](#)
[RE_Swank Tower - Douglas County Lease Extension](#)

- i. Professional Services Contract in the Amount of \$120,000.00 with the EIS Solutions, LLC dba 76 Group.

Staff recommends approval of the contract. — *County Administration*
Dan Avery, Special Projects Manager

The request is for approval of a professional services contract between Douglas County and the 76 Group in the amount of \$120,000 to provide Federal legislative and regulatory affairs services. Douglas County issued a Request for Proposals (RFP) for a Federal legislative and regulatory affairs consultant on December 9, 2024, and responses were due on January 10, 2025. Six responses were received, each with applicable qualifications and experience. In its administrative meeting on January 28, 2025, the Board selected the 76 Group from among the RFP respondents. As provided in the contract, 76 Group will provide Federal advocacy, identification of and support for securing Federal funding, and strategic planning and advice related to Federal legislation.

Attachments: [final 76 group PCS 1.29.25](#)

- j. Purchase Orders to John Elway Chevrolet for a Total of \$703,050.00 Under Sourcewell Contract 091521-NAF.

Approval of Purchase Orders to John Elway Chevrolet for a total of \$703,050.00 under Sourcewell Contract 091521-NAF. — *Facilities and Fleet & Emergency Support Services*
Brian Franklin, Fleet Services Manager

The Fleet Services Division of Facilities, Fleet & Emergency Support Services requests approval for purchase orders from the General and LEA Funds to John Elway Chevrolet for the acquisition of fourteen (14) replacement and ADD vehicles as approved in the 2025 Adopted Budget.

General Fund (100) Replacements - 19210.474300

Unit 1315 - Chevy Tahoe SSV	\$54,225.00	
Unit 1418 - Chevy Equinox	\$35,295.00	
Unit 15036 - Chevy Colorado	\$39,125.00	
<u>Unit 16043 - Chevy Colorado</u>	<u>\$39,125.00</u>	
	Total	\$167,770.00

LEA (Fund 210) Replacements & ADDS

Chevy Tahoe PPV- \$53,528.00 each - 22120.474300		
Replacements for units 1831, 1832, 1731, 1657, 1935, 1607, 1664		\$374,696.00
3 Risk Management ADDS	\$160,584.00	
	Total	\$535,280.00

Documents Attached:

- John Elway Chevrolet Colorado Quote
- John Elway Chevrolet Equinox Quote
- John Elway Chevrolet Tahoe SSV Quote
- John Elway Chevrolet Tahoe PPV Quote
- Sourcewell Contract 091521-NAF

- Attachments:**
- [DOUGLAS- 25 COLORADO X3 WT](#)
 - [DOUGLAS- 25 EQUINOX LAKESHORE BLUE SL152478 HERE](#)
 - [DOUGLAS- 25 TAHOE PPV PATROL](#)
 - [DOUGLAS- 25 TAHOE SSV SILVER ICE](#)
 - [Sourcewell Contract 091521-NAF](#)

- k. Purchase Orders to John Elway Chevrolet for a Total of \$370,624.00 Under Sourcewell Contract 091521-NAF.

Approval of Purchase Orders to John Elway Chevrolet for a total of \$370,624.00 under Sourcewell Contract 091521-NAF. — *Facilities and Fleet & Emergency Support Services*
Brian Franklin, Fleet Services Manager

The Fleet Services Division of Facilities, Fleet & Emergency Support Services requests approval for purchase orders from the General and Human Services Funds to John Elway Chevrolet for the acquisition of ten vehicles as approved in the 2025 Adopted Budget for the replacement of Enterprise leased vehicles.

Douglas County entered into a pilot lease program with Enterprise in 2022 to see if leasing was a viable option. This program was initiated with the lease of eleven vehicles, including one Ford Ranger and ten Chevrolet Blazers. One Blazer was deemed a total loss in 2024, and a replacement was not ordered, bringing the number of leased assets in the initial program to ten.

After three years in the program and reviewing the proposed price increases to continue with another round of leases, Fleet Services and Budget have determined that leasing is not cost-beneficial for Douglas County over the average ten-year life cycle of County fleet vehicles.

- General Fund (100) Replacements 19210.474300
 - Unit 22825 - Chevy Blazer \$39,042.00
 - Unit 22826 - Chevy Equinox \$33,064.00
 - Unit 22827 - Chevy Blazer \$39,042.00
 - Unit 22828 - Chevy Blazer \$39,042.00
 - Unit 22829 - Chevy Blazer \$39,042.00
 - Unit 22830 - Chevy Colorado \$39,125.00
 - Total \$228,357.00
- Human Services Fund (210) Replacements 44100.474300
 - Unit 22822 - Chevy Equinox \$33,064.00
- Human Services Fund (210) Replacements 44500.474300
 - Unit 22821 - Chevy Traverse \$43,075.00
 - Unit 22823 - Chevy Equinox \$33,064.00
 - Unit 22824 - Chevy Equinox \$33,064.00
 - Total \$109,203.00

Documents Attached

- John Elway Chevrolet Blazer Quote
- John Elway Chevrolet Colorado Quote
- John Elway Chevrolet Equinox Quote
- John Elway Chevrolet Traverse Quote
- Sourcewell Contract 091521-NAF

Attachments: [DOUGLAS- 25 BLAZER WHITE X3 WILL HAVE TO ORDER RETAIL](#)
[DOUGLAS- 25 COLORADO X3 WT](#)
[DOUGLAS- 25 EQUINOX LT X13](#)
[DOUGLAS- 25 TRAVERSE WHITE ORDER FBFPWP](#)
[Sourcewell Contract 091521-NAF](#)

1. Purchase Order to John Elway Chevrolet for a Total of \$297,576.00 Under Sourcewell Contract 091521-NAF.

Approval of Purchase Orders to John Elway Chevrolet for a total of \$297,576.00 under Sourcewell Contract 091521-NAF. — *Facilities and Fleet & Emergency Support Services*
Brian Franklin, Fleet Services Manager

The Fleet Services Division of Facilities, Fleet & Emergency Support Services is requesting approval for a purchase order from the Health Department Fund to John Elway Chevrolet for the acquisition of nine vehicles as approved in the 2025 Adopted Budget for the replacement of Enterprise leased vehicles.

Douglas County entered into a pilot lease program of eleven vehicles with Enterprise in 2022 to see if leasing was a viable option. The additional lease of nine Health Department Chevrolet Traverse's in 2023 was a continuation of that pilot program as the intended mission of the vehicles was similar to those units in the initial 2022 Enterprise lease program. The use of leases was also beneficial in lowering the startup costs of the Health Department in 2023.

After two years in the program and reviewing the proposed price increases to continue with another round of leases, Fleet Services and Budget have determined that leasing is not cost-beneficial for Douglas County over the average ten-year life cycle of County fleet vehicles.

Health Department - Replacement Chevrolet Equinox's to be funded from 46100.474300.

- Units (9) - 23801, 23802, 23803, 23804, 23805, 23806, 23807, 23808, and 23809. \$297,576.00

Documents Attached

- John Elway Chevrolet Equinox Quote of \$33,064.00 per unit.
- Sourcewell Contract 091521-NAF

Attachments: [DOUGLAS- 25 EQUINOX LT X13](#)
[Sourcewell Contract 091521-NAF](#)

- m. Award of a Public Contract for Services for the 2025 On-Call Arborist Services Contract to Knothead Tree and Lawn Care in the Amount of \$175,000.00, Douglas County Project Number CI 2025-007.

Staff recommends approval of a Public Contract for Services for the 2025 On-Call Arborist Services Contract to Knothead Tree and Lawn Care in the amount of \$175,000.00, Douglas County Project Number CI 2025-007. — *Public Works Operations*
Daniel R. Roberts, P.E., Assistant Director

This Public Contract for Services (PCS) consists of providing on call services primarily related to removal of dead trees in the public right-of-way that pose a safety hazard. The contract supplements existing Public Works Operations staff when specialized tree removal equipment is needed, and when the backlog of work requires additional resources. Work also includes tree and shrub pruning and removal when needed.

Requests for Proposals were sent to five (5) local contractors on November 5, 2024. Proposals were received from two contractors on November 22, 2024. A staff selection committee evaluated the two proposals and interviewed both contractors on December 5, 2024. Following the interviews, the contractors were ranked separately based on their qualifications, experience, specialized equipment, and ability to respond within the timeframes expected for the work. The final rankings of the two responsive contractors were as follows:

<u>RANK</u>	<u>CONTRACTOR</u>
1	Knothead Tree and Lawn Care
2	COVA Tree

As the top ranked contractor, Knothead Tree and Lawn Care’s pricing proposal for the six tasks included in the on-call contract was 27% lower than the next ranked contractor (\$40,604 compared to \$55,000) for a sample subset of the work to be performed in this contract which was used for comparison.

Based on these ranking, and because of the ability to provide specialized services to Public Works Operations as needed, Knothead Tree and Lawn Care has been selected for the 2025 On-Call Arborist Services Contract, in support of Douglas County Public Works Operations, for an amount not to exceed \$175,000.00. The contract end date will be January 1, 2026. Funding for this project will come from Business Unit 31400.443600, in Fund 200, for the total amount of \$175,000.00.

Attachments: [Revised PCS Contract with Bond Language - Knothead Tree and Lawn - 2025 Arborist Services - Keith Burke](#)

- n. Public Contract for Services with Felsburg Holt & Ullevig Inc. for Design Services During Construction on the County Line Road (University to Broadway) Project, Douglas County Project Number CI2020-013 in the Amount of \$174,140.00.

Approval of Public Contract for Services (PCS) with Felsburg Holt & Ullevig Inc. (FHU) for Design Services during construction on the County Line Road (University to Broadway) Project, Douglas County Project Number CI2020-013. — *Department of Public Works Engineering*

Benjamin Pierce, P.E., Capital Improvements Projects Supervisor

The proposed PCS with FHU is for consulting services during construction of the proposed widening and reconstruction of the segment of County Line Road between University Boulevard and Broadway.

In March of 2020 the Douglas County Board of County Commissioners approved a PCS with FHU to prepare final design plans and construction bid documents for the segment of County Line Road from University Boulevard to Broadway. The final documents have been completed, and the project is ready for construction once the County is awarded concurrence to advertise from the Colorado Department of Transportation.

The proposed PCS with FHU is for \$174,140.00 which will be used to provide consulting support services through the duration of construction. These services include assisting the County with the bid process, answering contractor requests for information, reviewing contractor provided shop drawings, providing additional design services for minor revisions during construction, attending meetings with the contractor regarding design questions, and other ancillary duties as needed to support Douglas County throughout construction of the project.

Funding for the proposed PCS is set aside in Fund 230, Business Unit 800461.473100.

Attachments: [FHU Contract Only - Ben Pierce -PCS-FHU-CLR-Feb-11-2025](#)

- o. Construction Contract with West Fork Construction, LLC for Hess Road over Access Road Project Bridge Douhess-3.35 Improvements, for an Amount not to Exceed \$430,673.00, Douglas County Project Number CI 2024-016.

Staff recommends awarding an approval of a Construction Contract with West Fork Construction, LLC for Hess Road over Access Road Project Bridge Douhess-3.35 Improvements, for an amount not to exceed \$430,673.00, Douglas County Project Number CI 2024-016. — *Department of Public Works Engineering*
Neil Sarno, Project Engineer

Attached for your review and approval is a Construction contract with West Fork Construction, LLC, for the Hess Road over Access Road Bridge Douhess-3.35 Improvements Project. This Project rehabilitates portions of the bridge structure and roadway crossing on Access Road. The project includes the removal of portions of the present structure, asphalt milling, sawing and sealing bridge joints, waterproofing membrane, hot mix asphalt placement, concrete pavement and patching, erosion control, traffic control, as well as other items.

On November 25, 2024, Douglas County Public Works Engineering solicited bids for the Hess Road Over Access Road Project Bridge Douhess-3.35 Improvements. Four (4) bids for the above-mentioned project were opened and read on Tuesday, December 17, 2024, at 1:30 p.m. After a mandatory and extensive due diligence investigation by Engineering Staff, it was determined that West Fork Construction, LLC bid is the lowest, most responsive, and responsible Bidder who will serve the County's best interests for this project. Bids are as follows:

CONTRACTOR	TOTAL BID
West Fork Construction	\$ 430,673.00
Hallmark, Inc.	\$ 585,337.00
Structures Inc.	\$ 627,512.00
Myers and Sons Construction LLC	\$ 657,579.00
Engineer's Estimate	\$ 415,449.50
Average of four (4) Bidders	\$ 575,275.25

Funds for this contract were approved as part of the 2025 adopted budget, and are in Fund 230, Business Unit 800438.

Attachments: [Contractor Signed Agreement](#)

- p. Public Contract for Services with Olsson, Inc. for the Waterton / Eagle River Roundabout Project in the Amount of \$328,992.20, Douglas County Project # CI2025-007.
Approval of the Public Contract for Services (PCS) with Olsson, Inc. for the Waterton / Eagle River Roundabout Project in the amount of \$328,992.20, Douglas County Project # CI2025-007. — *Department of Public Works Engineering*
Sean P. Owens, P.E., Special Projects Manager

Staff is moving forward with designing a roundabout at the Waterton Road and Eagle River Street intersection in Sterling Ranch.

County staff requested proposals from four (4) consultants on the County’s 2025 - 2026 Consultant Short List. The proposals received were ranked as follows:

OLSSON, INC.	1 (\$328,992.20)
Alfred Benesch	2 (\$345,269.00)
Basis Partners	3 (\$330,465.00)
<u>Muller Eng</u>	<u>4 (\$390,849.00)</u>
Engineer’s Estimate	\$350,000.00

Olsson’s proposal was ranked the most responsive by three staff reviewers.

This PCS Contract with Olsson will be for a total of \$328,992.20. Funding for this construction contract is set aside in Fund 230, Business Unit 800267.473100.

Attachments: [PCS Contract only_Olsson_Waterton-Eagle River Roundabout CI2025-007 Jan 2025](#)

- q. Construction Contract for the 2025 Asphalt Overlay Project to Brannan Sand and Gravel, in the Amount of \$11,011,969.30. Douglas County Project Number CI 2025-003.

Staff recommends approval of a Construction Contract for the 2025 Asphalt Overlay Project to Brannan Sand and Gravel, in the amount of \$11,011,969.30. Douglas County Project Number CI 2025-003. — *Department of Public Works Engineering*
Keith Burke, Engineering Inspector IV

This contract is associated with Douglas County’s annual Contract Maintenance program. This project consists of the placement of hot-mix asphalt overlays at various locations throughout Douglas County. Bid items include removal of asphalt mat, hot mix asphalt paving, adjustment of manholes and water valve boxes, replacement of pavement markings, and erosion control.

Bids were accepted on Tuesday, December 10, 2024, at 1:30 p.m. Five (5) bids were accepted and read. The apparent low bidder for this project was Brannan Sand and Gravel at \$11,011,969.30. They are verified as a CDOT-approved vendor and in good standing with SOS. The Contract will be awarded to Brannan Sand and Gravel for the bid amount of \$11,011,969.30.

Brannan Sand and Gravel have been reviewed and determined to be in compliance with Douglas County's contract requirements. Bid results are as follows:

Contractor Name	Bid Amount
Brannan Sand & Gravel	\$11,011,969.30
Martin Marietta Materials	\$ 11,484,094.62
Schmidt Construction	\$ 12,529,753.60
Asphalt Specialties	\$ 13,653,929.20
APC Construction	\$ 15,529,007.26

Engineer’s Estimate	\$ 12,634,460.95
Average of Five (5) Bidders	\$ 12,841,750.80

Funding for this project will come from the following Business Units:

- **Fund 100, BU 19150 for \$65,000** (Justice Center Parking Lot Maintenance).
- **Fund 240, BU 33215 for \$56,000** (Highlands Ranch Sub-Station Public Parking Lot Asphalt Repairs).
- **Fund 330, BU 33190 total of \$125,000 as listed below:**
 - (Phillip S. Miller Building) for **\$80,000** (Miller Building North Parking Lot Mill & Overlay).
 - (Wilcox Building) for **\$20,000** (Wilcox Bldg. North Parking Lot Mill & Overlay).
 - (PW/Ops) for a total of **\$25,000** (Northwest Parking Lot Asphalt

Maintenance)

- **Fund 200, BU 800100** (Contracted Maintenance Projects) in the amount of **\$10,765,969.30** for specific projects within the 2025 Asphalt Overlay Program that include Highlands Ranch, Ponderosa Hills, Cresthill Lane, Bell Cross Neighborhood, Lincoln Creek Neighborhood, Venneford Ranch Road (between University Blvd. & Colorado Blvd.), Chambers Road (between Lincoln Ave. and E-470), Charter Oaks Neighborhood, Bayou Hills Neighborhood, Irish Pat Murphy Drive (between Thunder Hill Rd. and S. Pinery Pkwy), Gillian and Steele, and East Palmer Divide Ave. (from Furrow Rd. to Hwy 83).

For a total contract amount of \$11,011,969.30 per the Construction Contract.

Attachments: [Signed by Janet H - Construction Contract- Brannan Sand and Gravel Co - 2025 ASPHALT OVERLAY - Keith Bur](#)

- r. Public Contract for Services for the 2025 On-Call Landscape Services Contract to RG Landscaping Services, LLC in the amount of \$100,000.00, Douglas County Project Number CI 2025-006.

Staff recommends approval of a Public Contract for Services for the 2025 On-Call Landscape Services Contract to RG Landscaping Services, LLC in the amount of \$100,000.00, Douglas County Project Number CI 2025-006. — *Department of Public Works Engineering*

Keith Burke, Engineering Inspector IV

This Public Contract for Services (PCS) consists of landscaping and property restoration services at various locations throughout Douglas County that are associated with the 2025 Contracted Maintenance projects, primarily for the projects associated with the 2025 Sidewalk Repair and Curb Ramp Retrofit Project. RG Landscaping Services has been selected for the 2025 On-Call Landscaping Services Contract. This selection process included requesting proposals from five (5) qualified contractors on November 12, 2024. Staff received only one proposal on December 13, 2024. Staff evaluated and ranked the proposals on December 13, 2024, and the final rankings of the proposals and interviews were as follows:

<u>RANK</u>	<u>CONTRACTOR</u>
1	RG Landscaping Services, LLC
N/A	Hall Contracting, LLC
N/A	Kentscapes Landscape
N/A	RMPS Landscaping of Castle Rock
N/A	Flemings Tree Care

RG Landscaping was selected for the 2025 On-Call Landscaping Services Contract, for an amount not to exceed \$100,000. The contract end date will be January 1, 2026.

Funding for this project will come from Business Unit 800100, Fund 200, for an amount not to exceed \$100,000.00.

Attachments: [PCS Contract Only - RG Landscaping - 2025 On-Call Landscaping Svcs - Keith Burke CI2025-006](#)

- s. Award of a Public Contract for Services for the 2025 Materials Testing Services Project, Douglas County Project No. CI2025-004, to Ground Engineering Consultants Inc. for an Amount not to Exceed \$250,000.00.

Staff recommends approval of the Public Contract for Services for the 2025 Construction Materials Testing Services Project, Project No. CI 2025-004 to Ground Engineering Consultants, Inc., for an amount not to exceed \$250,000.00. — *Department of Public Works Engineering*

Brian Schultz, CPII, Engineering Construction Manager

This Professional Services Contract (PSC) consists of materials testing for the 2025 Contracted Maintenance work program. The materials testing is in support of the 2025 Sidewalk Repair and Curb Ramp Retrofit Project, 2025 Asphalt Overlay Project, Palmer Divide Avenue Phase 3 Construction and Grigs Road Phase 1 Construction projects.

Ground Engineering Consultants, Inc. was selected to provide inspection and testing services in 2023. Staff would like to request a new contract with Ground Engineering Consultants, Inc for a third year based upon their qualifications, previous work performed, knowledge of the work, and fair and reasonable rates.

Funding for this project will come from Business Unit 800100.478200 Fund 200, for the full amount of \$250,000.00.

Attachments: [PCS Contract only - Ground Engineering - BOCC 2_11_25 - 2025 Materials Testing - Brian S Keith B](#)

- t. Public Utility Easement at Highlands Ranch Filing 112A, 3rd Amendment: Douglas County Project Number DV2023-251.

Grant of Public Utility Easement — *Department of Public Works Engineering*
Jacob Gabel, Development Review Engineer

This Public Utility Easement is located on the property at Highlands Ranch Filing 112A, 3rd Amendment. This easement will encompass future utilities to serve the home in the Westridge Development in northern Douglas County. The County is accepting the easement on behalf of the utility providers.

Attachments: [Utility Easement Highlands Ranch DV2023-251](#)

- u. Storm Drainage Easement at 9474 N Rampart Range Rd for Reinforced Concrete Pipe, Sewer Inlets, a Riprap Rundown, and Five Stormwater Ponds Douglas County Project Number DV2024-060

Staff recommends acceptance of this Drainage Easement. — *Department of Public Works Engineering*

Jacob Gabel, Development Review Engineer, Public Works Engineering

This Drainage Easement is located on the property at 9474 N Rampart Range Rd. This easement encompasses reinforced concrete pipe, sewer inlets, a riprap rundown, and five stormwater ponds. The stormwater infrastructure serves the Solon/Xcel Solar Farm Project in Northern Douglas County. This Drainage Easement will provide Douglas County with access to the private stormwater system to perform maintenance in the event the owner fails to adequately maintain said facilities.

Attachments: [Storm Drain Easement - Rampart Range Rd DV2024-060](#)

- v. Sidewalk Easement at Highlands Ranch Filing 112A, 3rd Amendment: Douglas County Project Number DV2023-251.

Staff recommends acceptance of this Sidewalk Easement — *Department of Public Works Engineering*

Jacob Gabel, Development Review Engineer

This Sidewalk Easement is located on the property at Highlands Ranch Filing 112A, 3rd Amendment. This easement the existing sidewalk in the Westridge Development in northern Douglas County. This Sidewalk Easement will provide Douglas County with access to the existing sidewalk for the purpose of maintain and repairing the public sidewalk.

Attachments: [Sidewalk Easement Highlands Ranch](#)

4. Citizen Comments / Organization Comments - If Time Allows

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Obscenity and any comments calling for criminal or violent action are prohibited.
- Commissioner comments, if any, will follow all citizen comments.

5. Commissioner Comments

6. Other Business

7. County Manager

- a. County Manager Report.

Attachments: [County Manager Report 2.11.25](#)

8. Adjournment

The Next Business Meeting Will be Held on Tuesday, February 18, 2025 @ 1:30 p.m.