

TO: The Board of County Commissioners
FROM: Douglas J. DeBord, County Manager
DATE: November 19, 2024
RE: **County Manager Report**

- **New Heroes Hall to provide fellowship opportunities, centralized services for Veterans in Douglas County - Vision for new facility at the Douglas County Fairgrounds takes shape ([full story](#))**



With a vision in mind, Commissioner Teal met Mike McNairy, Commander of the American Legion Post 1187 in Castle Rock, who had a similar idea. He served 21 years in the United States Air Force. Together, they worked to identify vacant space, landing on an undeveloped parcel at the Douglas County Fairgrounds. The concept was presented to the Board of Douglas County Commissioners and ultimately included in the

first draft of a new Fairgrounds Master Plan.

With their shared vision – and now a place to make it come to life – Teal and McNairy engaged the Douglas County's Veterans Service Office and the leadership of other Veteran-focused organizations in the County, including Veterans of Foreign Wars and Douglas County Veterans Monument Foundation to create the new Heroes Hall Foundation, dedicated to building the Douglas County Heroes Hall.

The new Heroes Hall will be a central gathering place for Veterans and a one-stop-shop for their needs, including offices for Douglas County Veterans Service Office and the founding organizations – American Legion, Veterans of Foreign Wars and Douglas County Veterans Monument Foundation. There will also be event space and a conference center in the 14,000-square-foot building and 7,000-square-foot basement. The Heroes Hall is estimated to cost \$15 million to build, primarily funded through private donations. A fundraising campaign will kick off at the County's Veteran's Day ceremony on Saturday, Nov. 9. The ceremony begins at 11 a.m. at the Veterans Monument Plaza, 301 Wilcox St. in Castle Rock.

Office of Emergency Management

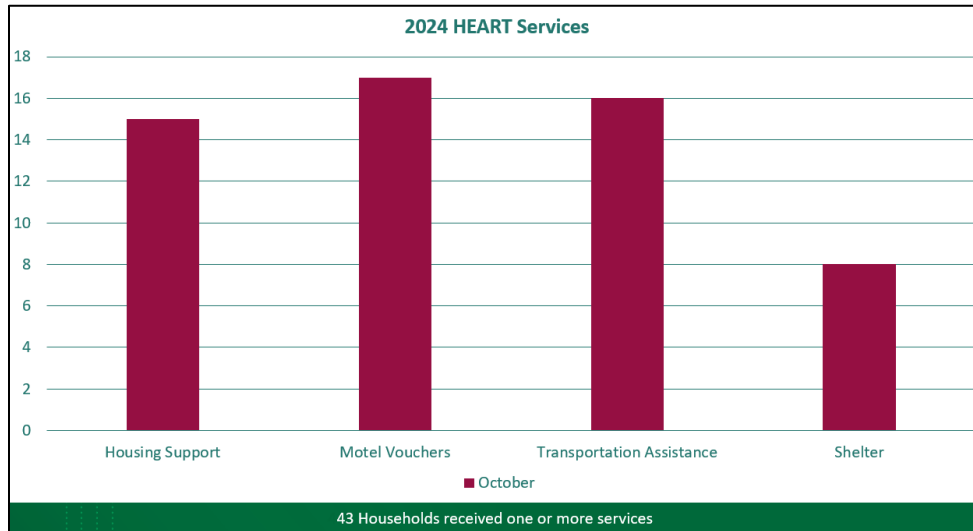
- Douglas County Helitack responded to three wildfires, including the Turkey Tracks 7 and Plum Creek fires in the Pike National Forest area of Douglas County, and the Magic Dog fire in Elbert County. All fires were quickly extinguished with the aid of Douglas County's helicopter and Helitack firefighters.
- Staff concluded the 2024 CERT cohort training with a culminating disaster exercise and issued certificates of completion to all participants.
- The 4th quarter Douglas County Emergency Management Coordinating Group meeting was held on 10/15.
- The 4th quarter Douglas County IMT meeting was held on 10/25 and provided an opportunity to prepare for the upcoming annual IMT/EOC exercise on 11/8.



Community Development

Community Services

- HEART Activity Report – October 2024



- **HEART Success Story** - HEART received a call from a concerned citizen regarding a male walking alongside the highway. Once contacted, HEART learned that the male was trying to get to a regional shelter. HEART provided the man with transportation to a bus station, along with some food, and information about the Ready to Work (RTW) Program. The male eventually checked into a regional shelter, but also applied for the RTW Program and was later accepted. The client is currently doing well at RTW and is actively engaged.


Planning Resources

- **International Archaeology Day at Red Rocks** - On Saturday, October 19, 2024, International Archaeology Day 2024 welcomed 1,000 attendees to Red Rocks with nearly 50 exhibitors, creating meaningful connections between professionals, community members, and archaeology enthusiasts.




Douglas County History Repository staff and Historic Preservation Board members hosted a large booth with a mini pop-up museum inside for people to enjoy artifacts from the Metzler Ranch. Staff held a contest so that citizens may try to guess what some artifacts were in order to win a Douglas County Water bottle - it was fun for the attendees and fostered good discussion with citizens! The most popular artifact at this year's booth was a pressure cooker from 1936. Red Rocks continues to be a great location for the event. A couple of new activities this year to attract attendees included a portable rock-climbing wall and Native American dance demonstrations.



- 2024 Scientific and Cultural Facilities District Tier III Grant Distribution** - The Board of Douglas County Commissioners (BCC) distributed grant award letters to Douglas County Tier III Scientific and Cultural Facilities District (SCFD) grant recipients at the November 4, 2024, Business Meeting. The BCC certified the allocation, in the amount of \$1,302,123.82, at a work session on August 6, 2024. Grant funds were awarded for 10 general operating support and 51 project grants. The primary purpose of these funds is to enlighten and entertain Douglas County residents through visual arts, performing arts, cultural history, natural history, or natural sciences.
 
- Douglas County Community Foundation Recommendations for 2024 Philip S. Miller Grant Funds** - Douglas County staff, in collaboration with the Douglas County Community Foundation (DCCF), presented the 2024 Philip S. Miller (PSM) grant award recommendations to the Board of County Commissioners (BCC) at a work session on October 29, 2024. DCCF recommended awarding \$67,500 through the competitive grant process to 15 organizations proposing projects providing self-sufficiency, mental health, suicide prevention, and services for vulnerable residents. An additional \$67,500 was recommended for four organizations that provide older adult services. The BCC approved the DCCF's total recommendations in the amount of \$135,000 and grant checks are expected to be distributed at the November 19, 2024, Business Meeting.

Parks, Trails and Building Grounds

- Irrigation Winterization** - Every fall, Parks staff performs the annual task of winterizing all 32-irrigation systems maintained by the Division. This consists of attaching a tow behind an air compressor unit to each system and blowing air through every irrigation zone until there is no water remaining in the lines. Using two compressor units, staff can complete winterization in approximately two weeks.
- Bingham Lake Fishing Dock Vandalism** - The fishing dock at Bingham Lake was vandalized on October 18-19, 2024. Rails were broken off and posts were damaged. The Douglas County Sheriff Office was notified as was Douglas County Risk Management. Parks Staff secured the area for safety and made the necessary repairs by Tuesday October 22, 2024.
 
- Parks Program Updates**
 - Volunteer Program Update**
 - Four volunteer events were hosted in October. On October 6, 2024, Douglas County Parks hosted Cherry Hills Community Church at Highland Heritage Regional Park for a branch of their "Love Extended" day, where they serve the community after Sunday services. We were also joined by members of the Douglas County Sheriff's Office. They were able to plant 38 trees and paint the box culvert underneath Quebec Street. All together 79 volunteers provided 158 hours of service.



One volunteer provided two hours of service on October 14, 2024, planting flower bulbs in front of the Philip S. Miller Building. These flowers will bring plenty of beauty in the spring.



On October 17, 2024, two volunteers provided four hours of service planting wildflower seeds at Bluffs Regional Park. One volunteer provided two hours of service planting wildflower seeds at the Schweiger Ranch trailhead on October 18, 2014. Both events will bring extra color and beauty to these trails.



○ **Volunteer Statistics for 2024**

2024	# of Events	# of Volunteers	Hours of Service	Bags of Trash Collected	Trees Planted	Beds Maintained	Mullein Weeds Eradicated	Culverts Painted	Miles of Trail Maintained
March	3	9	18	11	-	-	-	-	-
April	3	52	104	14	500	-	-	-	-
May	5	39	114	1	255	22	-	-	-
June	5	17	33	5	2	3	2,000	-	1
July	3	19	32	5	8	-	-	-	1
August	3	9	16	-	4	-	-	1	2
September	4	109	230	13	250	-	-	-	-
October	4	83	166	-	38	2	-	1	-
Totals	30	337	713	49	1,057	27	2,000	2	4

○ **Counter Update – as of 10/28/24**

Location	2023 Total through October	2024 Total through October
Bayou Gulch Regional Park – Dog Park	20,925	15,243
Bingham Lake	68,310	70,425
Bluffs Regional Park	123,865	131,712
Cherry Creek Regional Trail – Pinery	36,814	26,351
East/West Regional Trail – Grigs Trailhead	35,729	41,213
East/West Regional Trail – Monarch Trailhead	N/A	17,021
East/West Regional Trail – Schweiger Ranch	5,018	12,895
East/West Regional Trail – Stepping Stone	N/A	34,833
Fairgrounds Regional Park – Dog Park	48,884	42,252
High Line Canal – West	45,552	26,428
Rueter-Hess Reservoir – Coyote Run Loop	5,467	8,599
Rueter-Hess Reservoir – Incline Trailhead	58,355	61,388
Rueter-Hess Reservoir – Newlin's Gold	N/A	1,011
Totals	448,919	489,371

- **Rueter-Hess Reservoir Updates**

- **Rental Rowboats and Pedal Pontoon Boats Were a Welcome Addition to Recreation at Rueter-Hess**



- In partnership with Parker Water and Sanitation District and the Rueter-Hess Recreation Advisory Board, Douglas County offered rental rowboats and pedal pontoon boats for the first time this year. The rental boats made it possible for people to access the water and to experience the property from the new vantage point.

As of August 31, 2024, the rowboats were rented 20 times, and the pedal pontoons were rented 46 times, providing 99 hours of fishing, and recreating on the water. Public feedback for the new ways to explore and enjoy the reservoir was positive.

- **Outdoor Education**



- On October 23, 2024, 14 students from Rock Canyon High School arrived at Colorado's Rueter-Hess Reservoir with fishing poles in hand to enjoy the great outdoors. This outing was part of their Outdoor Education Class, designed to teach them essential fishing skills such as setup, casting, reeling, and safely releasing fish back into the water. The reservoir is stocked with various warm-water fish species, including Walleye, Largemouth Bass, Wiper, Black Crappie,

Bluegill, Yellow Perch, Channel Catfish, and Grass Carp. So far, the property has hosted 980 adult anglers and 416 youth anglers. Fishing will continue through the fall until the reservoir begins to freeze over.

Public Works

- **Snow doubt, winter weather is on the way! ([full story](#))** - 'Tis the season to start watching the skies for snow. While we don't predict the weather, our crews are ready for whatever it may bring, and we're asking for your help.

Removing snow and ice is a public safety priority for Douglas County and a shared responsibility for us all.



Each snowstorm is different. That's why Douglas County makes a unique plan for each winter weather event – and the planning begins as soon as weather is in the forecast. Snow forecasts are continually monitored to determine when the storm will arrive, what snow accumulations can be expected, storm intensity, duration, and anticipated air temperatures. Roads are cleared of snow based on

road priority. [Learn more about snow removal on our website.](#)

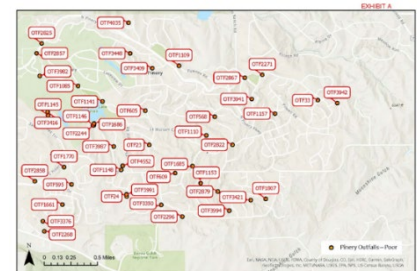
Here's what you can do to help:

- Be prepared! Check your tires and windshield wipers, fill windshield wiper fluid and make sure your snowbrush is back in your car.
- Property owners in Douglas County must remove snow and ice from sidewalks adjacent to their property within 24 hours after snow stops.
- Place snow on landscaped areas, not in the street, to avoid snow and ice buildup on the roads and provide an increased benefit to vegetation.
- When snow is predicted, move your car from County streets to make room for plows.
- Drive safely near plows. Don't pass plows in operation and stay back.
- If you spot a snow-related safety hazard, [let us know.](#)

For statewide weather and traffic news, visit [CDOT's newsroom](https://www.cdot.gov/newsroom). For current road conditions, visit cotrip.org. Remember – snow and ice left on sidewalks can be dangerous, especially for the elderly, children, or people with disabilities. When driving in winter conditions, pay extra attention. We can work together to keep our communities safe this winter.

Active Projects

- West Frontage Road Relocation (aka Dawson Trails Blvd Project)** - Douglas County and the Town of Castle Rock have partnered to construct the new road called Dawson Trails Blvd. Construction started on September 9, 2024 and is anticipated to be completed in the fall of 2025. For further information about this project, visit: [West Frontage Road Relocation Project](#)
 - Traffic Impacts: Construction will occur Mon - Fri from 7 a.m. to 7 p.m. Saturday work will occur with approval. There will be no construction work on major holidays.
- Westcreek Road (84" Storm Sewer Culvert Replacement)** - Construction starts Monday, October 21: The 84-inch CMP culvert at 14522 Westcreek Rd is experiencing failures within the top of the pipe. Douglas County Special Projects Engineering will begin replacing this storm culvert on Monday, October 21, 2024. Weather-dependent, it will last for approximately 60 days (December 20, 2024).
- Pinery Outfall Repair Project:** Began on July 17, 2024 and is on-going. The Pinery Outfall Repair Project will clean and expose the outfalls that have been located and inspected in the Pinery Subdivision. There are about 40 outfalls that are in poor condition that need cleaning and then repairs. The work being done at this time involves cleaning and exposing the outfalls only, no repairs at this time. Work will be intermittent as crew availability allows. (See map for all locations).
- Pinery Ponds Vegetation Removal Project:** This project started on Tuesday, October 8, 2024: Douglas County is analyzing the existing publicly owned detention ponds within the Pinery. The ponds that Douglas County owns are located within Douglas County Open Space. Several of these ponds have large amounts of vegetation that are impacting the surveying of the ponds to determine the next steps in the maintenance process.
- US 85 Widening from Highlands Ranch Pkwy to C-470 Improvements - Traffic impacts (October 13 - 19, 2024):** The last extended closure in a series of paving operations will occur at County Line Road east of US 85 from October 14 – 19. For more information about these closures, visit the [project webpage](#).



- **Ridgeglen Way Storm Sewer Replacement Project:** This project began on September 16, 2024 and is anticipated to conclude on November 15, 2024.

Summary of project: Excavation will begin October 9, 2024. This project is going to replace approximately 343 LF of corrugated metal pipe that has reached its life expectancy and install two new manholes for access for future maintenance needs. Driveway and street access will be maintained, but there may be minor delays as Ridgeglen will be a one-lane road during this project.



- **West Frontage Road (Town of Castle Rock project)** - Long-term Closure between Territorial and Tomah Roads - On August 19, crews closed the section of the West Frontage Road between Territorial and Tomah roads. Local access to businesses and residences along West Frontage Road will remain, but no through traffic will be allowed. This estimated 18-month closure will allow crews to safely build the new interchange and relocate this portion of the West Frontage Road to its new permanent location, west of the BNSF Railway tracks. [Closure and detour information](#)

Traffic

- **Special Events** - [Additional details for Special Event Permits](#)
 - In Review:
 - Nov 28 – Repeat Event: ETF2024-039 Turkey Day 5K

Human Services

- **You don't have to struggle with heating costs. Help is available for the 2024-25 season. Eligible residents may apply for LEAP assistance Nov. 1, 2024, through April 2025 ([full story](#))**



Do you need a helping hand with the cost of heating? Douglas County residents who need help as cold weather approaches may apply for energy assistance through the State of Colorado's Low-Income Energy Assistance Program (LEAP).

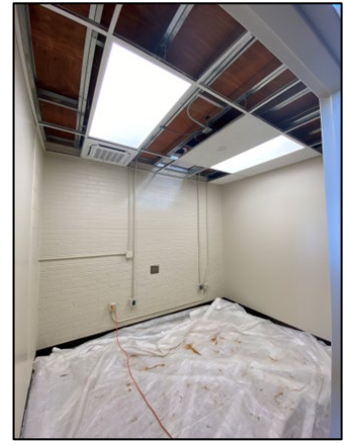
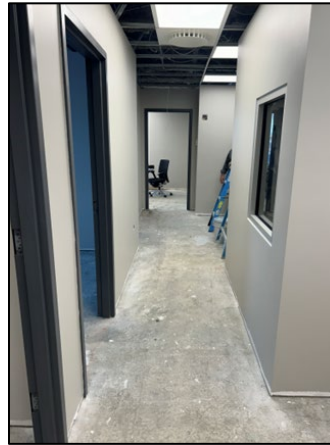
The program is seasonal, and help is available from Nov. 1, 2024, through April 30, 2025. While the program is not intended to pay the entire cost of home heating, if you are eligible, it aims to help alleviate some of the burdens that come with Colorado's colder months. [Learn more about the program, including qualifications and how to apply.](#)

Facilities, Fleet and Emergency Support Services

Facilities (County-wide)

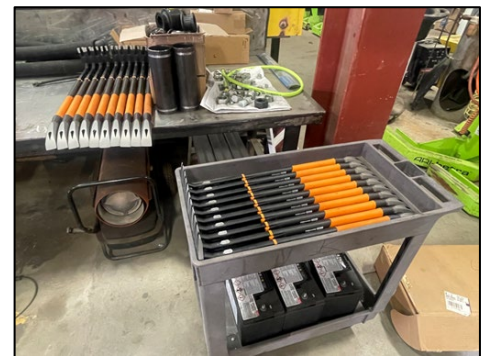
- **Justice Center:**
 - Radio Communications Remodel/New Office - 90% complete
 - Clerk of Courts Phase III, IV and V - 99% complete
 - Liebert BAS Upgrade – 100% complete
 - DA's remodel – 99% complete
 - K9 Memorial, entrance – 90% complete
 - Elevator Modernization J, K, L, M – 30% complete

- **Wilcox, Miller and Justice Center:** Operation Green Light – Install green lenses in flood lights for prominent signage honor of Veteran’s Day - 100% complete
- **Wilcox:**
 - Fabricated and installed the first solid surface countertop on the 1st floor – 100% complete
 - Clerk and Recorder Remodel Phase 1 – 70% complete (pictured)



Fleet

- **Recently Completed:**
 - In-serviced unit 24042, 2318 and 2304.
 - Tires replaced on unit 3590 950M Loader
 - Completed software update on truck lifts in Parker HD shop.
 - Fuel filter replacement on all County fuel sites is complete.
- **Working on:**
 - Fuel site management automatic tank gauge upgrades.
 - 2024 Budget Acquisitions specs/quotes.
 - Two units remaining to be spec’d and P.O.’d.
 - Trello, project management software implementation.
 - Sharepoint setup and file migration.
 - RFQs for tires and shop supplies.
 - Assisting PW Ops with sander calibrations.
 - 2025 Budget: asset and upfit specs
 - Modifying tools for the DCSO (pictured)
- **Fleet Acquisitions:**
 - 2022 Asset Replacements & ADDs (103 Assets)
 - Budgeted – 1 at upfitter, 65 received
 - Additional/Unbudgeted – 2 at upfitter, 31 received
 - Risk Mgt Replacements – 4 received
 - 2023 Asset Replacements & ADDs (72 Assets)
 - Budgeted – 8 at upfitter, 53 received
 - Additional/Unbudgeted – 9 received
 - Risk Mgt Replacements - 2 received
 - 2024 Asset Replacements & ADDs (83)
 - Budgeted – 2 in process, 25 P.O.d; 25 at upfitter, 17 received
 - Additional/Unbudgeted – 4 in process, 7 received
 - Risk Mgt Replacement – 3 received



Douglas County Fairgrounds and James R. Sullivan Events Center

- **Projects:**
 - Event Center Conference Room painting – 100% complete
 - Event Center Conference Room carpet replacement – early December

- **Fairgrounds Events (past two weeks):** 4H Achievement Night, Active threat training, PE Plus, Beagle Scent Work, Mounted Shoot, Elite K9, Dads of Castle Rock Trunk or Treat (Pictured), CACEO Certification, Barrels Practice, Elections, Anderson Memorial, Active Athletics Gymnastics, Birthday Party, Parker Trail Riders, Cirque Italia, 4-H Youth Council, Mile Hi Barrels, Plum Creek Kennel Club, Central Colorado Jackpot Cutting, 4-H Open House, Senior Craft Show, Girls Scout Event, Kali Pija



Safety and Security/Emergency Support Services

- The new Lansing Point facility security project has begun.
- CJS panic button project – 80% complete

Communication and Public Affairs

Campaign Highlights

- **Elections – Campaign Timeframe: Sept. 30 – Nov. 5**



Working together, the Clerk and Recorder's Office and Communication and Public Affairs planned and implemented a public information campaign for the Nov. 5 General Election.

Communication Objective: The continued focus of Election communication is to continue to solidify trust in the election process and remind voters that

DouglasVotes.com is the official source for Election information.

Tactics were primarily digital, including updates to the DouglasVotes.com section of douglas.co.us, emails to subscribers, organic social media, and our online newsroom. The team also utilized earned media and in-person meetings.

Results:

- Nextdoor (19 posts): 259,537 Impressions
 - Facebook/X (42 posts on Douglas County - Government social accounts): 30,603 Impressions
 - MailChimp Emails: 11 emails, average 11,644 recipients per email, and an average open rate of 46%
 - DouglasVotes.com: 43,479 unique visits
 - Online newsroom: 11 newsroom stories with a total 22,928 visits
 - Media: 62 stories with local audience of 813,959 viewers and total station viewership of 1,766,800
- **Healthy Families – Ongoing campaign, launched in September 24**
Fifteen community partners unite for your family's well-being, form new Healthy Families Partnership of Douglas County ([full story](#))

Your family knows that every season in a child's life comes with new reasons to smile and new challenges, too. Supporting your role as a parent, grandparent, or caregiver is the purpose of the new [Healthy Families Partnership of Douglas County](#) focused on maternal/child health and family wellness resources and services tailored to Douglas County families.



While Douglas County is the convener of the Partnership – led by the Douglas County Health Department and Douglas County Human Services – more than a dozen trusted subject matter experts and community partners will convene to support the aspirations of healthy families in Douglas County such as education and resources for: safe sleep practices; parental stressors; maternal mood disorders; child development at all ages and stages, and car seat safety. Visit YourHealthyFamily.org for access to partnership resources.

Communication Objectives:

- A partnership of community-based, subject matter experts will collaborate on a sustainable effort to promote maternal, child and family health, through the promotion of existing and new resources and services by:
 - Engaging hospital partners to educate new families on maternal, child and family health
 - Building momentum to recruit additional partnership members
 - Galvanizing the work underway in the County in support of maternal and child health and family wellness
 - Normalizing parenting highs and lows through positive prevention strategies

Tactics: In October, a launch event was held at UCHHealth Highlands Ranch, which included a follow-up social media campaign and news release.

October Results

- Nextdoor: 15,989 Impressions
- Facebook/X/LinkedIn (3 posts): 3,875 Impressions
- MailChimp on Oct. 25: 11,621 recipients and a 45% open rate
- Newsroom on Oct 25: 368 visits to the online story
- Healthy Families Partnership web page: 494 unique visits Oct. 25-Nov. 13

Veterans - Campaign Nov. 1-Nov. 16, 2024. (Results through Nov. 13)



About 7% of Douglas County's population is Veterans. That's about 27,000 Veterans living with us here in Douglas County. This year, in addition to honoring Veterans with the traditional ceremony and Operation Green Light, Douglas County and its partners announced the achievement of Functional Zero for Veteran Homelessness.

Communication Objectives

- Demonstrate our comprehensive support for veterans in Douglas County by:

- Announcing “Functional Zero” for Veteran Homelessness.
 - Explain how we got here together
 - Honor those who contributed to this outcome
- Reminding audiences of the services provided by the Veterans Service Office.
- Honoring veterans with the second year of participating in Operation Green Light.
- Announcing Heroes Hall and related fundraising effort.
- Honoring veterans during the Veterans Ceremony on Saturday, Nov. 9.
- Thank Veterans in Douglas County for their service

Tactics: The team primarily used digital assets (online newsroom, organic social media, paid social and email) and earned media for this campaign. In addition, Commissioners spoke during the annual Veterans Day Ceremony on Nov. 9.

Results

Social Media:

- Nextdoor (5 posts): 66,004 Impressions
- Facebook/X/LinkedIn (18 posts): 36,739 Impressions

MailChimp:

- 5 emails sent
- Average 11,483 recipients per email
- Average open rate of 45%

Newsroom:

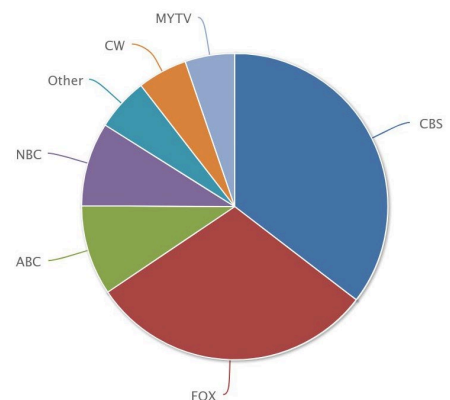
- 5 newsroom stories
- 2,335 visits to online stories

Earned Media:

- 9 broadcast stories on Heroes Hall and Functional Zero
- Local Viewership: 124,246
- Station Viewership: 202,800

Monthly Media Mentions

- From Oct. 15 to Nov. 13, Douglas County (including references to Douglas County deputies) was mentioned in television news 305 times, mostly on CBS and Fox. (See Marketshare Chart below.) Generally, coverage was of Pine Canyon, Board Censure, JD 23 office location, Elections, Fire Restrictions, snow, Elections, Veteran Homelessness, the Heroes Hall, and the FOP ruling.



Information Technology

Accomplishments

Delivered Technical Support for the County Board of Equalization (CBOE)

From August 1 to November 4, the IT Department supported the County Board of Equalization (CBOE) appeals process, focusing on seamless phone and teleconference hearings. Alongside providing technical support, IT also delivered a new business application to facilitate the process. This combined effort ensured that appeal hearings were efficient and accessible, allowing participants—including appellants, board members, and county representatives—to engage in virtual proceedings smoothly and without technical interruptions.

Provided Technical Support for November's General Election

From October 25 to November 5, the IT Department assigned 23 IT employees to support the Elections Team at the 21 Voter Service and Polling Centers (VSPC). Their role was to ensure a secure, efficient, and smooth voting process by providing on-site technical support, troubleshooting, and resolving any issues faced by the Elections Team, judges, and poll workers.

New IT Projects/Initiatives

Project Name/ Initiative	Project Description	Department/Office
Alfresco Retirement	Upgrade for the Assessor's Office document management system, retiring the Alfresco platform to improve efficiency, enhance search and supportability, and reduce costs.	Assessor
DA23 Axon Justice Premier	Design and implement an electronic evidence management, storage, and sharing system for the new DA23 office to ensure uniformity and ease of data transfer and sharing.	23rd District Attorney

Current IT Projects/Initiatives

Project Name/ Initiative	Project Description	Department/Office
Tax Roll Quality Improvements 2024	Enhance efficiency and accuracy in executing Tax Roll and Test Tax Roll activities while minimizing reliance on the custom Tax Roll application.	Assessor, Treasurer, Budget
Mill Levy Replatform	Rewrite the Mill Levy certification app to keep all current functions while boosting performance, scalability, and integration with Microsoft to support new statutory changes.	Budget, Assessor
CJMS Replacement	Replacement for CJMS System with a new system that will increase communications, compliance, and public safety.	Community Justice Services
Cohero Reimplementation	Configure the current Case Management system and increase its efficiency and effectiveness, enabling the Coroner's Office to leverage reporting, PowerBI, and GIS capabilities.	Coroner's Office
User Provisioning & Deprovisioning	The New User Provisioning and Deprovisioning project will improve and streamline the provisioning and de-provisioning process for new hires and terminations. The project will create documented processes and asset tracking and identify standards and owners for the different aspects of the process.	Countywide
WorkSMART Budget/Finance	As part of the JDE replacement program, our goal is to streamline business processes and improve data accuracy through efficient data entry and integration across systems. This project aims to modernize the County's outdated finance, accounting, budget, and procurement processes by implementing a modern Enterprise Resource Planning (ERP) system.	Enterprise
WorkSMART HR/Payroll	As part of the JDE replacement program, our goal is to streamline business processes and improve data accuracy through efficient data entry and integration across systems. This project focuses on implementing a Human Capital Management platform to comprehensively monitor and enhance the entire employee lifecycle.	Enterprise

Fleet Fuel Veeder Root Upgrade	Upgrade the outdated system to the latest technology and installing IT Network data and power to improve the operational effectiveness, reliability, and upgrade capabilities of the county's fleet services.	Facilities
Motor Vehicle Mortgage Mail Scanning	Deploy scanning system that will enable remote processing of mortgage mail document packages, enhancing scanning performance and streamlining the business process.	Clerk & Recorder
Motor Vehicle Data Warehouse	This phase of the data warehouse project consolidates data from the Motor Vehicle division's data sources into a single location, allowing the division to generate reports and dashboards via PowerBI. Project outcomes are to improve efficiency and service levels of motor vehicle services, create performance standards for staff, and enable the ability to report data to internal and external stakeholders.	Clerk & Recorder
DA23 Apps (16 Apps)	To discover, catalog, validate, contract/procure, set up, and determine the required level of ownership and support for all applications required by the new DA23 office – including business domain-specific applications and Douglas County enterprise applications.	23 rd District Attorney
DA23 Axon Justice Premier	Design and implement an electronic evidence management, storage, and sharing system. to ensure uniformity and ease of data transfer and sharing.	23 rd District Attorney
DA23 Conference Room AV	The new DA23 department/office will be constructing a conference room equipped with an AV system tailored to meet the specific needs of DA23.	23 rd District Attorney
DA23 Domain & Core Compute	Design and build the required base level Domain and Core Compute infrastructure following Douglas County architecture, security, and technology standards.	23 rd District Attorney
DA23 End Points	Design and build the required net new base level End Points and support infrastructure following Douglas County architecture, security, and technology standards.	23 rd District Attorney
DA23 Finance	To set up and onboard the new DA23 office onto Douglas County's ERP JDE system, including financial and business processes.	DA, Finance, Atty, Budget, Admin, Facilities, Treasurer
DA23 Network Infrastructure	Establish and manage IT infrastructure and support services before a newly elected District Attorney assumes office in January 2025.	23 rd District Attorney
DA23 – Onsite IT Support	Providing supplemental support to the DA18 staff at the Justice Center throughout the transition while preparing to take over full support for the DA23 in January.	23 rd District Attorney
DA23 Website coda23.gov	Establish a new 23rd District Attorney website.	23 rd District Attorney
Foreclosure App MDS	Transition the Public Trustee's Office from their outdated system to a new contemporary application offering better support for managing foreclosures and tax liens.	Public Trustee/Treasurer

Commissioner Work Sessions – October 21, 2024

- **Current Issues Updates – Energy and Water** - A lengthy discussion was had related to recent issues with electric outages in Sterling Ranch and Lone Tree, as a result of Xcel policy on Public Safety Outages. OEM presented an overview of its Critical Action Plan for more widespread outages that primarily affect northern

Douglas County. The Commissioners directed staff to schedule meetings with both power providers (Xcel and CORE) for further discussion about concerns. The County Attorney also briefed the Board on a recent Supreme Court decision that affects water regulations for the many water districts in the County.

- **2025 Budget Discussion** – This work session focused on a wide range conversation on Board priorities and various funding mechanisms for requests for upcoming budget decisions including, one-time funds, unobligated ARPA-related funds and Opioid settlement funds, for a total amount of \$16 million. Staff presented the various requests, the amount of funding required and other potential funding sources from grants, partnerships, etc. Commissioners provided feedback on funding requests presented and additional funding requests desired that were not identified. No conclusive decisions reached - additional discussions will be scheduled.

Commissioner Work Sessions – October 22, 2024

- **2025 Road Budget (Continued)** – Discussion continued on the proposed 2025 Capital Improvement budget.
- **Legal Updates – Executive Session – No Notes**

Commissioner Work Session – October 28, 2024

- **Parks, Trails, Open Space, Historic Resources Updates** – Staff presented some maps showing the current fields and parks inventory and requests; the balance of funds from the Stadium District that could be used for youth programs in parks; potential open space acquisition opportunities; camping on open space pilot program; historic resources 2024 budget reprogramming and projected budget funds available for consideration of requests. Also discussed was the shareback funds requested for Castle Rock and Parker. Commissioner Laydon expressed his desire to discuss a more regional focus for use of these funds i.e; a regional sports complex to benefit all residents in partnership with the municipalities. A lengthy discussion was had that included geographic equity and consideration of the gap in available facilities, use of parcels set aside for schools, impacts on economic development for locations that benefit workforce housing, IDD and older adult uses.

Motion #1 – Support the Town of Parker shareback request for Salisbury Park in the amount of \$8,710,000. Passes 2-1. Commissioner Laydon voted no.

Motion #2 – Support the Town of Castle Rock shareback request for improvements to Mitchell Gulch in the amount of \$3,700,000.

Passes 2-1. Commissioner Laydon voted no.

- **Natural Medicine Facility Regulation-Follow Up Information** – At the Board’s request in a previous work session, staff reported on feedback obtained from the Board of Health, South Metro Fire and the Sheriff’s Office primarily related to the distance requirement. The discussion focused on the location allowing a distance and buffer restriction for the facilities, concerns about the availability of emergency services if needed and adopting the most restrictive regulations allowed and that it be processed as a USR.

Motion – That the Board of County Commissioners, in reviewing the recommendations from staff, adopts scenario 3 and the 1500 foot buffer for Natural Medicine Facilities. Passes 2-1. Commissioner Thomas expressed the preference of 1000 foot buffer consistent with what municipalities are considering. Staff will develop the regulations and bring back to the Board for final review before going out on referral.

- **Accessory Dwelling Unit Regulatory Approach Update** – Following a work session in August where a preliminary draft was provided, staff reviewed the impacts to the County regulations related to recent ADU legislation (HB24-1152). Those impacts and changes reflected in the redline copy of draft regulations was reviewed for Board acceptance prior to beginning the referral process.

- **County Revitalization Authority Process and Opportunities** – Staff provided a general overview of HB24-1172, County Revitalization Authorities, process for the creation, how it would be structured, and opportunities for how it can be applied. It is staff's recommendation that this could be a good economic development tool and the Commissioners supported staff looking into the concept further and to identify areas in the County that would benefit from this.

Commissioner Work Session – October 29, 2024

- **DCCF Recommendations for 2024 Philip S. Miller Grant Funds** – Representatives of the DCCF were present to provide an overview of the evaluation process, number of organizations contacted and requests received and categories identified for the funding. Grant funds in the amount of \$135,000 were available to grant - \$67,500 was designated to senior organizations and the balance was open to other non-profit organizations that provide community services.
Motion – Support the DCCF's 2024 Philip S Miller Grant recommendations. Passes 3-0.
- **External Organizations Funding** – Staff presented the list of 2025 external organizations the County funds. The line items for economic development organizations were discussed and it was suggested that the Douglas County EDC be elevated to be the clearinghouse for all EDC organizations in the County, assign the budget funds to them similar to what we do with the DCCF where they establish a subcommittee to vet requests and make recommendations. The suggested structure and process was shared, it would require executing MOUs with the various organizations and that it may not be timely for this year but to be considered for future. Additional line items, to include Legislative Affairs and Search and Rescue, were singled out for more detailed discussion or information. Staff will obtain the additional information requested for a future discussion.

Commissioner Work Sessions – November 4, 2024

- **Sheriff's Office Updates** – Discussion started with an executive session for legal update on a lawsuit decision by the Court and concluded with the request for additional FTEs in 2025.
- **Developmental Disabilities Mill Levy Recommendations** - Staff presented the recommendations of the Development Disabilities Mill Levy Advisory Council and the evaluation process. Total applications received from 38 organizations amounted to \$1,274,346 for a total available for grants of \$543,814, which the Council's recommendations considered.

Commissioner Work Sessions – November 5, 2024

- **DCEDC Update** - Douglas County EDC Director presented a 2025 budget that included multiple deal components. Commissioners asked that the distribution of the budget amounts be broken down to more specific amounts and brought back to a later Work Session this year.
- **Developmental Disability Mill Levy 2024 Grant Awards** – Staff gave the Board an overview of the Advisory Council review including evaluation criteria, and grant scoring, funding recommendations. The Board are good with the recommendations and move this to a Business Meeting for approval.
- **All Health Update** - AllHealth team gave a presentation to the Board on a walk-in center in Douglas County.
Motion – To support the AllHealth Network proposal as presented. Passes 2-1. Laydon opposed.
- **Update on ARPA-Related External Funding Requests and Board Initiatives** - Staff gave an update on the ARPA funding, interest and repayments, one-time funds and the agenda timeline for funds.
Motion#1 – To approve the EDC one time funding pursuant to the request today, anticipating that numbers will be provided to fully support what has already been briefed on in the past. Passes 2-1. Thomas opposed.

Motion#2 – To support the recommendations of staff with regard to the unobligated ARPA interest and repayments of \$6,000,000.00 Passes 2-1. Thomas supports the unity request and wildfire mitigation and does not support the hospital request and older adults initiative.

Motion#3 – To apply the \$500,000.00 unallocated funds to EDC. Passes 2-1. Thomas opposed.

Planning Services Activity Report

Completed Projects					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	10/16/24	Castle Pines R-60 Subdivision, 1 st Amd, Lot 1, 1 st Mod	Request to add enclosed trash enclosure to existing office building.	SIP Modification	SP2024-083
1	10/16/24	Douglas County Ind'l Park Filing 1, Lot 5, 1st Rev, 7 th Mod	Request to install an Xcel Energy transformer in place of 2 parking spaces at existing commercial site.	SIP Modification	SP2024-087
1	10/17/24	Crown Point Filing 1, 6th Amendment, Lot 5	Referral request from Town of Parker for a site plan for a bank with drive-thru.	External Referral	RE2024-125
	10/17/24	Land Development Code - Natural Medicine Businesses	Arapahoe County for an amendment to their Land Development Code to regulate natural medicine businesses.	External Referral	RE2024-123
1	10/22/24	13682 E N SH 83, 6 th Amd, 7 th Mod	Eligible Facilities Request. Verizon Wireless to replace antennas and RRU's.	SIP Modification	SP2024-064
1	10/23/24	Lone Tree CMP Update	City of Lone Tree for an update to the City's Comprehensive Master Plan.	External Referral	RE2024-131
1	10/23/24	Monopine Cell Site Facility	Town of Parker for a stealth telecommunications tower and facility.	External Referral	RE2024-132
2	10/23/24	Mahe Ranch PD - subdivision	Town of Castle Rock - a pre-application review for a PD to develop 16 residential lots with 4 acres reserved for open space.	External Referral	RE2024-133
1	10/23/24	CDOT I-25 Mobility Hub	City of Lone Tree - SIP for The Mobility Hub to construct station platforms, plaza space, and pedestrian bridge with ramps and stairs.	External Referral	RE2024-126
3	10/24/24	Town of Sedalia, Block 18, Lots 1-3	Request for establishment of a restaurant and two residential apartments.	Site Imp Plan	SP2023-104
1	10/24/24	2259 Hess Rd	Parker Water & Sanitation District request for water tank and communication tower.	Location and Extent	LE2024-025
1	10/24/24	Parker Square, Tract 12	Referral request from Town of Parker for a site plan for a medical office building.	External Referral	RE2024-124
3	10/24/24	Sterling Ranch Filing 5C, 1st Amendment	Request for development of 109 attached townhome lots.	Minor Dev Residential	SB2024-022
1	10/29/24	Ponderosa Summit, Lot 3	Request to adjust residential building envelope.	Administrative Replat	SB2024-042
1	10/31/24	Meridian Office Park Filing 1, 41st Amd	Request for Lot Line and Subdivision Boundary Adjustment for future townhomes.	Administrative Replat	SB2024-054
2	11/01/24	Citadel Station - The Brickyard	Town of Castle Rock - PD Plan & Zoning Regulations for mixed use development with multi-family residential, a hotel, pool, retail, and restaurant spaces.	External Referral	RE2024-135
1	11/01/24	Perry Lane Filing 1	Town of Parker - 70 attached units with parks, open space, and landscaping.	External Referral	RE2024-128
1	11/01/24	Perry Lane Filing 1	Town of Parker - Minor Development Plat to divide 27 acres into 2 lots of commercial and residential uses and an open space tract.	External Referral	RE2024-129
1	11/01/24	Badger Gulch Park	City of Lone Tree for a Site Improvement Plan (SIP) for a 3.36-acre park.	External Referral	RE2024-134

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	11/04/24	Castle Pines Village Filing 10, 1st Amd, Lot 2-B, 2 nd Rev	Request to remove car wash replace with expanded convenience store.	SIP Revision	SP2023-107
3	11/04/24	Hunting Hill Filing 1, 10 th Amd, Lots 149A, 150A, 151A & Tract C3, 1 st Rev, 2 nd Mod	Request to replace screening elements and install 2 additional EV charging stations.	SIP Modification	SP2024-022
1	11/05/24	Parker Pro Park, Most of Lot 2 - Rezoning	Town of Parker - rezone to Mixed Use Commercial.	External Referral	RE2024-140
3	11/05/24	Highlands Ranch Filing 26 Lot 1 3 rd Rev 2 nd Mod	Change in use and minor improvements for a medical clinic at existing commercial site.	SIP Modification	SP2024-088
1	11/06/24	Meridian Office Park Filing 4, 10th Amd, Lot 3E-1, 2nd Revision	Recreate the original sports complex to reflect existing construction conditions on site. No other improvements are proposed.	SIP Revision	SP2024-072
2	11/07/24	Canyons South Filing 2, Lot 201 & Filing 3, Tract B	Request for development of 3 parks within the Canyons South Planned Development.	Location and Extent	LE2024-026
2	11/07/24	Citadel Station - The Brickyard	Town of Castle Rock for a plat for The Brickyard development.	External Referral	RE2024-141
1	11/07/24	Pinery Village Filing 1, Tracts C and H	PCMD for recreational & other improvements to the Cherry Creek Trail Pinery Trailhead.	Location and Extent	LE2024-024
3	11/07/24	Owens Ind'l Park Filing 1, 1 st Amd, Lot 1A & M/B Parcel 3rd Amd	Request for Brannon Sand and Gravel asphalt batch plant.	Use by Special Review	US2021-002

Referrals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	09/18/24	Meridian Office Park Filing 4, 10th Amd, Lot 3E-1, 2nd Revision	Recreate the original sports complex to reflect existing construction conditions on site. No other improvements are proposed.	SIP Revision	SP2024-072
3	09/19/24	Sterling Ranch Filing 7B	75 single-family lots, 72 townhome lots and 2 superblock lots for future development.	Final Plat	SB2024-052
3	09/19/24	Range Preliminary Plan	Request to subdivide 550 single-family residential lots.	Preliminary Plan	SB2024-048
3	09/24/24	7745 Moore Rd	Permit for 2 fundraising events during Halloween and Christmas.	Minor Ent Event	EE2024-006
1	09/30/24	Pinery Village Filing 1, Tracts C and H	PCMD for recreational & other improvements to the Cherry Creek Trail Pinery Trailhead.	Location and Extent	LE2024-024
1	09/30/24	2259 Hess Rd	Parker Water & Sanitation District request for water tank and communication tower.	Location and Extent	LE2024-025
2	10/01/24	Curtis / Stewart Exemption, 1st Amd	Request to adjust property lines for two exempt parcels.	Exemption	EX2024-003
3	10/02/24	Highlands Ranch Filing 112A, 4th Amendment	Request for various easement vacations and adjustments within a residential plat.	Administrative Replat	SB2024-057
2	10/03/24	Canyons South Filing 2, Lot 201 & Filing 3, Tract B	Request for development of 3 parks within the Canyons South Planned Development.	Location and Extent	LE2024-026
2	10/04/24	2006 Kelty Rd	Request for approval of coffee shop and other commercial uses.	Site Imp Plan	SP2024-081
1	10/07/24	2259 Hess Rd	Parker Water & Sanitation District request for water tank and communication tower.	Location and Extent	LE2024-025
3	10/08/24	Town of Sedalia, Block 18, Lots 4, 5 and 6	Reflect existing uses and improvements and for parking lot detention.	Site Imp Plan	SP2024-077
2	10/10/24	Perry Park Filing 12, 4th Amendment	Request to adjust lot line and subdivision boundary between two residential lots.	Administrative Replat	SB2024-062
2	10/11/24	Castle Pines Filing 2A, 9th Amendment	Request to adjust the lot line between two residential lots.	Administrative Replat	SB2024-059

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	10/11/24	Cherokee Ridge Estates Filing 1, Lot 16	Adjust the building envelope to allow for construction of a detached garage and pool.	Administrative Replat	SB2024-061
3	10/16/24	Highlands Ranch Filing 139, Lot 1, 1st Revision	Request for revisions to outdoor use areas at existing childcare center.	SIP Revision	SP2024-079
1	10/18/24	Stornoway, 1st Amendment, Lot 1C	Adjust Building Envelope for construction of an addition to an existing home.	Administrative Replat	SB2024-055
2	10/22/24	2044 N State Hwy 83	Install 2 level-3 EV charging stations at the CORE Electric Franktown Switching Yard.	Site Imp Plan	SP2024-018
2	10/23/24	4900 S Interstate 25, 1st Amendment	Extension for Castle Rock Mining operation to complete minerals extraction at the site.	USR Amendment	US2018-005
3	10/23/24	Sterling Ranch Filing 7C	Request to subdivide 432 lots and 22 tracts.	Final Plat	SB2024-060
2	10/24/24	Rocchio Luly Ex, Parcel 2, 8 th Amd	Update and extend existing cell tower by 65-ft for FM radio antennas.	USR Amendment	US2024-010
2	10/25/24	Pinery West Filing 1J, Tract H	New Stealth Monopine Personal Wireless Communication Facility (AT&T).	Site Imp Plan	SP2023-052
2	10/25/24	2096 S I-25, 2nd Rev	Request for approval of an RV storage area.	SIP Revision	SP2024-049
1	10/25/24	Inverness Filing 7, 1st Amd, Lot 1, 1st Rev	Construction of a 325-unit apartment complex with a clubhouse and amenities.	SIP Revision	SP2024-069
2	10/29/24	5280 N State Hwy 83	Self-storage and RV storage facility.	Site Imp Plan	SP2024-085
1	10/29/24	Parker Ridge Filing 3, Lot 9	Request to adjust residential building envelope.	Administrative Replat	SB2024-058
2	11/05/24	4477 Castle Butte Dr	Installation of a license plate reading camera at the entrance of Keene Ranch.	Site Imp Plan	SP2024-098
3	11/07/24	River Canyon Filing 1A, 4th Amendment	Development of 4 single family residential lots & adjust golf course & open space tracts	Minor Dev Residential	SB2024-064
3	11/07/24	13059 N US Hwy 85	Setback on northern property line.	Variance	VA2024-006
1	11/08/24	6484 Stroh Rd, 1st Amendment	Request for approval for added stadium lights around outdoor horse arena.	Administrative Amendment	US2024-013
3	11/08/24	River Canyon Filing 1A, 4 th Amd, Tracts J-1 and Y-1, 1st Revision	Request to revise golf course layout and facilities for holes 8 and 9.	SIP Revision	SP2024-094

Upcoming BOA Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	12/09/24	13059 N US Hwy 85	Setback on northern property line.	Variance	VA2024-006

Upcoming PC Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	11/18/24	Tallman Gulch Metro District, 2 nd Amd	2 nd Amendment to the Tallman Gulch Metro District Service Plan.	Material Modification	SV2024-003
2	12/02/24	Pinery Filing 30A, Tract F	HPFMD requests a new maintenance building.	Location and Extent	LE2024-027

Upcoming BCC Land Use Hearings or Meetings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	11/19/24	Canyons South Filing 5	Request to establish 182 single family residential lots.	Final Plat	SB2024-038
2	11/19/24	Pinery Planned Development, 31st Amendment	Increase dwelling units in PA 63 of up to 45 residential lots (<i>cont from 9/24/24, to be cont to 12/10/24</i>).	Planned Development - Major Amd	ZR2023-002
3	11/19/24	River Canyon Filing 2, 4 th Amd Minor Dev Plat	Request for 8 single family residential lots (<i>continued from September 24, 2024</i>).	Minor Dev Residential	SB2024-019
-	11/19/24	2024 Philip S. Miller Grant Distribution	Recognition of organizations receiving \$135,000 in Philip S. Miller grant funds.	Grant Recognition	-
1	12/10/24	Tallman Gulch Metro District - 2 nd Amd	Meeting to set the hearing date to revise the service plan's debt limit.	Material Modification	SV2024-003

Dist.	Date	Project Title	Project Description	Project Type	Project No.
-	12/10/24	2024 Developmental Disabilities Mill Levy Grant Funding Recommendations and Check Ceremony	2024 Developmental Disabilities Mill Levy Grant Funding Recommendations and Check Ceremony.	Grant Funding Recommendations	-
3	12/10/24	Sterling Ranch Filing 7B	Development of 75 single-family lots, 72 townhome lots, and 2 superblock lots	Final Plat	SB2024-052
2	12/10/24	Pinery Planned Development, 31 st Amendment	Increase dwelling units in PA 63 for future development of up to 45 residential lots <i>(continued from November 19, 2024)</i> .	Planned Development - Major Amd	ZR2023-002
3	12/10/24	Established District Determination - DWSD	Request from the Dominion Water and Sanitation District to be designated as an Established District	Established District Determination	MI2024-026
1	12/17/24	Tallman Gulch Metro District - 2 nd Amd	Second Amendment to revise the service plan's debt limit.	Material Modification	SV2024-003
2	12/17/24	Pine Canyon Planned Development	Develop approximately 540 acres for residential and community use.	Rezoning - Planned Dev	ZR2020-010

Upcoming LLA Hearings

Dist.	Date	License Type	Business Name & Address	Hearing Type	License No.
3	11/18/24	Fermented Malt Beverage and Wine – Off Premises	Natural Grocers - 1265 Sgt Jon Stiles Dr. Highlands Ranch, CO 80129.	Change of Location Request	LL2019-065
3	11/18/24	Hotel & Restaurant	Keke's Breakfast Café - 1164 Sgt Jon Stiles Dr. Highlands Ranch, CO 80129.	New License	LL2024-067

Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	10/22/24	Oak Ridge, Most Lot 1 & Oak Ridge 1st Amd, Part Lot 2A & M/B lots north of Crowfoot Valley Rd	The applicant proposes a Comprehensive Master Plan Amendment to establish rezoning for the construction of multiple single family residential units.	CMP Amendment	PS2024-214
1	10/23/24	McArthur Ranch Filing 3, Tract 62	Senior Daycare Facility for 12 people plus staff.	Use by Special Review	PS2024-207
3	10/23/24	Burns Regional Park	Development of Pickleball Courts in Burns Regional Park.	Location and Extent	PS2024-212
3	10/23/24	River Canyon Filing 2, 3rd Amd, Lot 2A-1	DWSD to upgrade existing sewer treatment plan with upgrades to increase capacity.	Location and Extent	PS2024-215
2	10/25/24	Castle Hills, Lot 5	The applicant proposes a Road Vacation on south and west sides of the property.	Roadway Vacation	PS2024-209
2	10/25/24	5054 Crowfoot Valley Rd	The applicant proposes a Site Improvement Plan Revision for exterior lighting plans and details.	SIP Revision	PS2024-210

Streamline Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	10/18/24	477 Scott Blvd	Change the fencing and bollards at an existing site.	Location and Extent	PS2024-211
3	10/23/24	Sterling Ranch Filing 7A	The applicant proposes Lot Line Adjustments to Lots 322-325 and 362-372.	Administrative Replat	PS2024-218
1	11/12/24	Parker East Unit 3, Lot 9 & Lot 6	Lot Line Adjustment between neighboring lots to reflect the location of the fence.	Replat	PS2024-229

New Applications					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	10/17/24	Mahe Ranch PD - subdivision	Town of Castle Rock - a pre-application review for a PD to develop 16 residential lots with 4 acres of open space.	External Referral	RE2024-133
1	10/17/24	Badger Gulch Park	City of Lone Tree for a Site Improvement Plan for a 3.36-acre park.	External Referral	RE2024-134
2	10/21/24	Trout Creek Ranch Filing 1, Lot 14A	Request to vacate lot line to create 1 larger lot.	Administrative Replat	SB2024-063
	10/22/24	Lakewood Electric Company, Inc	Request for Business Personal Property Tax Rebate Incentive.	Economic Development	ED2024-001
2	10/23/24	Citadel Station - The Brickyard	Town of Castle Rock- Planned Development Plan and Zoning Regulations for mixed use development with multi-family residential, a hotel, pool, retail, and restaurant spaces.	External Referral	RE2024-135
1	10/24/24	6484 Stroh Rd, 1st Amendment	Request for approval for added stadium lights around outdoor horse arena.	Administrative Amendment	US2024-013
3	10/25/24	River Canyon Filing 1A, 4th Amendment	Development of 4 single family lots and adjust golf course & open space tracts	Minor Dev Residential	SB2024-064
2	10/25/24	6206-C S SH 83, 3 rd Rev, 4 th Mod	Request to install a backup generator at existing cell site.	SIP Modification	SP2024-091
3	10/28/24	Highlands Ranch Filing 126A, 4th Amd, Lot 6A, 2 nd Rev, 5 th Mod	Eligible Facilities Request. AT&T to replace equipment on existing cell site.	SIP Modification	SP2024-092
3	10/28/24	Highlands Ranch Filing 107B, Lot B, 8 th Rev, 4 th Mod	Replace asphalt, relocate parking stalls and construct a new curb ramp at existing bank.	SIP Modification	SP2024-090
1	10/29/24	9240A N Apache Rd, 1st Modification	Eligible Facilities Request - T-Mobile to replace equipment on existing monopine.	SIP Modification	SP2024-093
1	10/29/24	Enclave Part Lot 1, Property 2 - USR	Town of Parker - Use by Special Review for a water line for Parker Water and Sanitation.	External Referral	RE2024-136
2	10/29/24	Canyons Filing 1, 5th Amd, Lot 1A, Block 1	City of Castle Pines - major amendment to a Site Improvement Plan for The Canyons House Amenity Center to relocate the pickleball courts.	External Referral	RE2024-137
3	10/30/24	River Canyon Filing 1A, 4th Amd, Tracts J-1 and Y-1, 1st Revision	Request to revise golf course layout and facilities for holes 8 and 9.	SIP Revision	SP2024-094
2	10/30/24	2721 S. Ridge Rd, 8th Modification	Eligible Facilities Request - Verizon Wireless to replace antennas and equip.	SIP Modification	SP2024-095
-	10/31/24	Douglas County Zoning Resolution Amendment, Sections 11-14, and 21	Proposed amendments for Natural Medicine Business Regulations.	Document and Regulation	DR2024-003
-	10/31/24	Douglas County Zoning Resolution Amendment, Sections 3-7 and 36	Proposed amendments to allow for Accessory Dwelling Units (ADUs).	Document and Regulation	DR2024-001
-	10/31/24	Lost Valley Ranch - USR	Jefferson County - Special Use to increase maximum occupancy from 200 people to 250. Includes new structures, relocating existing facilities, and new circulation patterns for future development.	External Referral	RE2024-138
1	11/01/24	Parker Professional Park, Most of Lot 2 - Rezoning	Town of Parker to rezone the Parker Professional Park to Mixed Use Commercial.	External Referral	RE2024-140
1	11/01/24	Parker Prof Park, Most of Lot 2 - Annexation	Town of Parker to annex 2.34 acres of Parker Professional Park into the Town.	External Referral	RE2024-139

<u>Dist.</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
3	11/01/24	Highlands Ranch Filing 110F, Tract A, 1st Revision, 3rd Mod	Eligible Facilities Request T-Mobile to replace the existing antennas and mounts at 119' and install at 48.'	SIP Modification	SP2024-096
2	11/04/24	Citadel Station - The Brickyard	Town of Castle Rock for a plat for The Brickyard development.	External Referral	RE2024-141
2	11/05/24	4477 Castle Butte Dr	Installation of a license plate reading camera at the entrance of Keene Ranch.	Site Imp Plan	SP2024-098
2	11/05/24	Pinery Filing 30A, Tract F	High Prairie Farms Metro District requests construction of a new maintenance building.	Location and Extent	LE2024-027
3	11/06/24	13059 N US Hwy 85	Request for a Variance to the setback of northern property line.	Variance	VA2024-006
2	11/07/24	995 N Ridge Rd, 1st Revision	Request for the addition of classroom, restroom & office space at existing church	SIP Revision	SP2024-100
3	11/07/24	Chatfield Farms Filing 1A, 2 nd Amd Lot 117D, 1 st Mod	Request to upgrade patio seating area at existing tavern.	SIP Modification	SP2024-099

New Sign Permits

<u>Dist.</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
3	10/22/24	Highlands Ranch Filing 122V, Tract M	The Hearth - 10590 Wagon Box Cir.	Sign Permit	SG2024-132
3	10/24/24	Highlands Ranch Filing 2 Replat, Lot 8	St Lukes United Methodist Church - 8817 S Broadway	Sign Permit	SG2024-133
3	10/30/24	Highlands Ranch Filing 108-E, 1st Amd, Lot 3A	Schroll Cabinets-9385 S Colorado Blvd #101	Sign Permit	SG2024-134 – 2024-136
3	10/31/24	Highlands Ranch Filing 141, 8th Amd, Lot 4B1	Dave's Hot Chicken-1601 Mayberry Dr #104	Sign Permit	SG2024-137 – 2024-140
1	11/04/24	Cross Creek Filing 1, Tract A	Cross Creek - 6291 Moxie Cir.	Sign Permit	SG2024-142 – 2024-145
1	11/04/24	Meridian Office Park Filing 4, 7 th Amd, Lot 3D	Selenite Studio Aerial Arty - 12509 Lincoln Ave #303	Sign Permit	SG2024-141
3	11/06/24	Highlands Ranch Filing 108-E, 1st Amd, Lot 3A	Crepes & Dreams - 9385 S Colorado Blvd #107	Sign Permit	SG2024-146

Liquor Licenses

<u>Dist.</u>	<u>Date</u>	<u>License Type</u>	<u>Business Name & Address</u>	<u>License No.</u>
2	10/16/24	Hotel and Restaurant	The Stagecoach Saloon - 2077 N State Highway 83.	LL2024-069
1	10/18/24	Fermented Malt Beverage – Off Premises	Waterway - 12055 Lioness Way.	LL2024-072

Special Event Liquor Permits

<u>Dist.</u>	<u>Date</u>	<u>Event Name</u>	<u>Permittee Name & Event Address</u>	<u>Permit No.</u>
2	10/16/24	Turkey Bingo	St. Francis of Assisi Catholic Church - 2746 Fifth St.	LL2024-070
3	10/16/24	Holiday Fest	Friends of the Highlands Ranch Senior Center - 3280b Redstone Park Cir.	LL2024-071
2	10/18/24	Santa at the Ranch	Mount Saint Vincent - 14771 Spruce Mountain Rd.	LL2024-073
3	10/29/24	Hometown Holiday	Highlands Ranch Community Scholarship Fund - 9315 Dorchester St.	LL2024-075
3	10/29/24	Sparkling Wine Tasting	Highlands Ranch Community Scholarship Fund - 4800 MacArthur Ranch Rd.	LL2024-074

Engineering Services Bid Calendar

Project Description	Plans Available to Contractors	Contractor Pre-Bid Conference	Project Bid Opening	Tentative BCC Approval Date
C-470 Trail & University Blvd. Pedestrian Grade Separation Project CI 2021-050	Sept.23, 2024	Oct. 2, 2024	Oct. 22, 2024	Nov. 19, 2024

This project consists of construction of a grade separation for bicyclists and pedestrians on the C-470 Trail to cross over University Boulevard, north of the C-470 westbound on and off ramps. The bridge will be a three-span prefabricated truss with precast concrete girders for the approach spans on concrete piers. Additional work includes trail modifications to tie into the existing trail system, curb and gutter, curb ramps, and drainage improvements.

2025 Concrete Crushing and Recycling Project CI 2025-002	Nov. 4, 2024	Nov. 13, 2024	Nov. 26, 2024	TBD
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This project consists of crushing and screening the used concrete materials.