

### THIRD AMENDMENT TO PUBLIC CONTRACT FOR SERVICES

**THIS THIRD AMENDMENT TO PUBLIC CONTRACT FOR SERVICES** (the “Third Amendment”) is entered into as of this \_\_\_\_\_ day of \_\_\_\_\_ 2025, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the “County”), and **DOCUVAULT SECURE SHREDDING CO, LLC**, authorized to do business in Colorado (the “Contractor”). The County and the Contractor hereinafter referred to collectively as the “Parties.”

#### RECITALS

**WHEREAS**, the Parties entered into a certain Public Contract for Services dated February 9, 2023, (the “Contract”) to provide secure containers and document destruction services at various County facilities;

**WHEREAS**, the Parties originally agreed to a Maximum Contract Expenditure for services in the amount of fifty thousand dollars and zero cents (\$50,000.00) and Term from February 1, 2023, through December 31, 2023; and

**WHEREAS**, the Parties entered into a First Amendment to the Contract dated April 25, 2024, (“First Amendment”) to (i) increase the Maximum Contract Expenditure by forty-eight thousand five hundred dollars and zero cents (\$48,500.00) for the fiscal year 2024, for a total amount of ninety-eight thousand five hundred dollars and zero cents (\$98,500.00); (ii) extend the Term from February 1, 2023, through December 31, 2024; and (iii) update payment terms to Exhibit B-3; and

**WHEREAS**, the Parties entered into a Second Amendment to the Contract dated October 4, 2024, (“Second Amendment”) to update the Notices section with the Contractor’s change in name, address, and entity type; and

**WHEREAS**, the Parties have agreed to amend the Contract a third time by increasing the Maximum Contract Expenditure and extending the Term; and

**WHEREAS**, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in the Contract; and

**WHEREAS**, the Parties now have determined that additional clarifications are needed.

**NOW, THEREFORE**, the Parties hereto mutually agree as follows:

1. Paragraph 4 of the Contract is hereby amended to read:

**MAXIMUM CONTRACT EXPENDITURE:** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the total amount of funds appropriated for this Contract is **ONE HUNDRED SIXTY-EIGHT THOUSAND**

**FIVE HUNDRED DOLLARS AND ZERO CENTS (\$168,500.00).** The funds appropriated for this Third Amendment is **SEVENTY THOUSAND DOLLARS AND ZERO CENTS (\$70,000.00)** for fiscal year 2025. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for the Contractor. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

2. Paragraph 5 of the Contract is hereby amended to read:

**TERM:** It is mutually agreed by the Parties that the Term of this Contract shall commence as of 12:01 a.m. **February 9, 2023**, and terminate at 12:00 a.m. on **December 31, 2025**. This Contract and/or any extension of its original Term shall be contingent upon annual funding being appropriated, budgeted, and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding Term.

3. Exhibit B-3 of the Contract is hereby amended by adding the revised payment terms contained in the attached **Exhibit B-4**, incorporated herein by this reference.
4. **OTHER TERMS AND CONDITIONS REMAIN:** In the event of any inconsistencies between the Contract, First Amendment, Second Amendment, and this Third Amendment, the terms of this Third Amendment shall control. Except as expressly set forth in this Amendment, the Contract otherwise is unmodified and remains in full force and effect. Each reference in the Contract to itself shall be deemed also to refer to this Third Amendment.
5. **CAPITALIZED TERMS:** All capitalized terms used but not defined herein shall have the same meanings as defined in the Contract.
6. The remainder of the Contract shall remain in full force and effect.

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Exhibit B-4  
(Next Two Pages)

| Facility Name and Address  | 95 Gallon Bins | 64 Gallon Bins | 37" Consoles | Contractor Schedule | Service Schedule | Monthly Cost        | Annual Rate |
|--|----------------|----------------|--------------|---------------------|------------------|---------------------|-------------|
| <i>CSU Extension<br/>410 Fairgrounds Rd<br/>Castle Rock, CO 80104</i>                      |                |                | 1            | Friday              | Every 4 weeks    | \$45.00             | \$585.00    |
| <i>Douglas County Health Dept<br/>410 Wilcox St<br/>Castle Rock, CO 80104</i>              |                |                | 3            | Friday              | Weekly           | \$220.00            | \$2,860.00  |
| <i>Elections HQ/Warehouse<br/>125 Stephanie Pl<br/>Castle Rock, CO 80109</i>               | 1              | 1              | 1            | Friday              | Every 4 weeks    | \$75.00             | \$975.00    |
| <i>Human Services<br/>4400 Castleton Ct<br/>Castle Rock, CO 80109</i>                      |                | 6              | 1            | Friday              | Weekly           | \$340.00            | \$4,420.00  |
| <i>Neighborhood Network Little White House<br/>104 4th St<br/>Castle Rock, CO 80104</i>    |                |                | 1            | Friday              | Quarterly        | \$55.00 PER QUARTER | \$220.00    |
| <i>Public Works Traffic Operations<br/>3080 N Industrial Way<br/>Castle Rock, CO 80109</i> |                |                | 1            | Friday              | Every 4 weeks    | \$45.00             | \$585.00    |
| <i>Public Works Operations<br/>3030 N Industrial Way<br/>Castle Rock, CO 80109</i>         |                |                | 1            | Friday              | Every 4 weeks    | \$45.00             | \$585.00    |
| <i>Public Works Operations Crew Building A<br/>9450 Tammy Ln Parker,<br/>CO 80134</i>      |                |                | 1            | Tuesday             | Every 4 weeks    | \$45.00             | \$585.00    |

|  |   |    |    |           |               |            |             |
|--|---|----|----|-----------|---------------|------------|-------------|
| <b>P.S. Miller</b><br>100 Third St<br>Castle Rock, CO 80104  | 3 | 5  | 5  | Friday    | Weekly        | \$640.00   | \$8,320.00  |
| <b>Wilcox</b><br>301 Wilcox St<br>Castle Rock, CO 80104  |   | 3  | 9  | Friday    | Weekly        | \$540.00   | \$7,020.00  |
| <b>Robert A Christensen<br/>Justice Center</b><br>4000 Justice Center<br>Way<br>Castle Rock, CO 80109                          |   | 18 | 14 | Friday    | Weekly        | \$2,520.00 | \$32,760.00 |
| <b>Douglas County<br/>Sheriff's Office<br/>Highlands Ranch<br/>Substation</b><br>9250 Zotos Dr<br>Highlands Ranch, CO<br>80129 | 2 |    |    | Thursday  | Every 4 weeks | \$65.00    | \$845.00    |
| <b>Douglas County Senior<br/>Center</b><br>200 Highlands Ranch<br>Pkwy<br>Highlands Ranch, CO<br>80126                         |   |    | 1  | Thursday  | Every 4 weeks | \$45.00    | \$585.00    |
| <b>Wildcat Motor Vehicle</b><br>2223 W Wildcat Pkwy<br>Unit G1-2<br>Highlands Ranch, CO<br>80129                               | 1 |    |    | Thursday  | Every 4 weeks | \$55.00    | \$715.00    |
| <b>Highland Heritage<br/>Regional Parks<br/>Administration</b><br>9651 S Quebec<br>Highlands Ranch, CO<br>80130                |   |    | 1  | Thursday  | Every 4 weeks | \$45.00    | \$585.00    |
| <b>United Metropolitan<br/>Forensics Crime Lab</b><br>8555 Double Helix<br>Englewood, CO 80112                                 |   |    | 3  | Wednesday | Every 4 weeks | \$65.00    | \$845.00    |

|  |   |   |   |           |               |   |                    |
|--|---|---|---|-----------|---------------|---|--------------------|
| <i><b>Park Meadows Center</b></i><br>9350 Heritage Hills Ct<br>Lone Tree, CO 80124 | 2 | 2 | 1 | Thursday  | Every 2 weeks | \$190.00                                  | \$2,470.00         |
|  |   |   |   |           |               |   |                    |
| <i><b>Lansing Point</b></i><br>11054 E Lansing Cir<br>Englewood, CO 80112          |   |   | 1 | Wed (2/5) | Every 2weeks  | \$70.00                                   | \$910.00           |
|  |   |   |   |           |               | <b>TOTAL<br/>ANNUAL<br/>2025<br/>COST</b> | <b>\$65,870.00</b> |

**BOX PURGES \$65 MINIMUM INCLUDES THE FIRST 20 BOXES, ADDITIONAL BOXES ARE \$4 OR \$6 EACH-WE TAKE BOXES AND  
ALL PURGE BINS ARE MINIMUM \$65 INCLUDES UP TO 2 BINS ON THE SAME TRIP, ADDITIONAL USED ARE \$30**