



## BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, JUNE 10, 2025

### AGENDA

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Tuesday, June 10, 2025

1:30 PM

Hearing Room

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Invocation – Darrin Kessler

1:30 PM

1. **Call to Order**

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. **Ceremonies/Proclamations**

- a. Girl Scout Gold Award for Abigail Reynolds.

3. **Consent Agenda**

- a. Approval of Business Meeting Minutes from May 27, 2025.

**Attachments:** [Minutes Business Meeting 05.27.2025](#)

- b. Approval of Land Use/Public Hearing Minutes from May 27, 2025.

**Attachments:** [Minutes LU\\_PH Meeting 05.27.2025](#)

c. Approval of Vouchers June 3, 2025

Andrew Copland, Director of Finance — *Finance Department*

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 1,529,628.66
Electronic Funds Transfers	\$
Handwritten Checks	\$ 653,248.74
Purchasing Card Charges	\$
Election Judges	\$
<b>TOTAL:</b>	<b>\$ 2,182,877.40</b>

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

**Attachments:**     [06.03.25 BOCC](#)

d. Approval of Vouchers June 10, 2025

Andrew Copland, Director of Finance — *Finance Department*

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 2,950,210.87
Electronic Funds Transfers	\$
Handwritten Checks	\$ 157,502.45
Purchasing Card Charges	\$ 916,091.11
Election Judges	\$
<b>TOTAL:</b>	<b>\$ 4,023,804.43</b>

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

**Attachments:**     [06.10.25 BOCC](#)

- e. Following the Recommendation of Assessor’s Office to Settle BAA Appeal.  
Jeffrey Garcia, County Attorney — *County Attorney*  
The Assessor's Office has requested a reduction in value for the following property. The values of the subject property has been appealed from the Board of County Commissioners (“BOCC”) sitting as the Douglas County Board of Equalization (“BOE”) to the State Board of Assessment Appeals (“BAA”). This case may not be settled without approval of the BOCC. The Attorney's Office will need settlement authority from the BOCC before signing the stipulation with the taxpayer. The information in this memo is a summary of the settlement justification offered by the Assessor's Office.
- Attachments:**     [Board Memo 6.10.25](#)
- f. Purchase Order to Power Equipment Company for \$168,496.00 Utilizing Sourcewell Contract #060122-BAI.  
Brian Franklin, Assistant Director, Fleet Services — *Facilities and Fleet & Emergency Support Services*  
The Fleet Services Division of Facilities, Fleet, and Emergency Support Services requests approval for a purchase order in the 2025 adopted budget to Power Equipment Company to purchase a Bomag 211 D-5 roller to replace unit 15015.

This acquisition will be funded from Road & Bridge 31000.474300.

Attachments

- Power Equipment Company     \$168,496.00
- Sourcewell-Caterpillar Contract #060122-BAI

**Attachments:**     [DOUGLAS COUNTY HWY.-2025-5-13 \(1\) \(1\)](#)  
                                 [BOMAG Contract 060122](#)

- g. Contract and Purchase Order for the 2025 Douglas County Fair & Rodeo Concert Headliner in the Amount of \$150,000.00.

Zach Burns, Fairgrounds Manager, FFECS — *Fairgrounds Operations*

Staff recommends approval of the Agreement and Purchase Order with Foxfire, Inc. for Dustin Lynch's headliner performance at the 2025 Douglas County Fair & Rodeo opening concert. The Contract includes a guaranteed minimum payment of \$150,000.00, plus 80% of net box office receipts exceeding \$233,282.50.

Staff collaborated with Romeo Entertainment Group-awarded IFB #061-23 for Concert Production Services-to identify potential performers for the July 25, 2025, concert. Due to budget constraints and venue capacity, the list of available artists was limited. After outreach to several candidates, the staff received a verbal commitment from Dustin Lynch.

During a work session held on November 26, 2024, the Board of County Commissioners (BOCC) approved proceeding with contract negotiations with Romeo Entertainment to secure a headliner for the 2025 Fair & Rodeo.

**Attachments:**     [A - DUSTIN LYNCH - Castle Rock, CO - 07.25.25 \(1\)](#)

- h. Amendment No. 1 of the Denver Regional Council of Governments Older Americans Act Contract EX24015 in the Amount of \$704,422.00, with a Required County Contribution of \$88,094.00 for a Project Total of \$792,516.00.

Jennifer A. D'Ambrosio, Community Programs Coordinator — *Community Services*

This request is for approval of Amendment No. 1 of the Denver Regional Council of Governments (DRCOG) Older Americans Act (OAA) contract EX24015 for older adult services and assisted transportation in the amount of \$704,422. A County contribution of \$88,094 is required. The total cost of the project is \$792,516. The term of this contract is extended, through June 30, 2026.

**Attachments:**     [Amendment 1 EX24025 Staff Report](#)

- i. Fee Waiver Request in the Amount of \$250.00 for Douglas County School District Nutrition Services for the Free Summer Lunch Program at Challenger Regional Park.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver in the amount of \$250 from Douglas County School District Nutrition Services for the use of the Challenger Regional Park from May 28 through August 2, 2025, to hold the Free Summer Lunch Program.

**Attachments:**     [Staff Report - 2025 Free Lunch Program Fee Waiver](#)

- j. Fee Waiver Request from the Amateur Radio Emergency Service of Douglas and Elbert Counties in the Amount of \$1,560.00 for the Amateur Radio Field Days at 2025 at Rueter-Hess Reservoir.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver from the Amateur Radio Emergency Service of Douglas and Elbert Counties for their use of Rueter-Hess Reservoir Pavilion and parking to host the annual Amateur Radio Relay League Field Days on June 27-29, 2025.

**Attachments:**     [Staff Report - Fee Waiver ARESDEC](#)

- k. Fee Waiver Request in the Amount of \$7,260.00 from Highlands Ranch Community Association for the Annual Race Series at the East-West Regional Trail.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver in the amount of \$7,260 from Highlands Ranch Community Association for the use of the East-West Regional Trail to host their annual race series.

**Attachments:**     [Staff Report - 2025 Race Series Fee Waiver](#)

- l. Fee Waiver Request in the Amount of \$8,470.00 from Highlands Ranch Community Association for the 2025 Concert Series at Highland Heritage Regional Park.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver in the amount of \$8,470 from Highlands Ranch Community Association and Highlands Ranch Cultural Affairs Association for the use of the Highland Heritage Regional Park to host the 2025 Concert Series.

**Attachments:**     [Staff Report - 2025 Summer Concert Series](#)

- m. Fee Waiver Request in the Amount of \$2,420.00 from Highlands Ranch Community Association for the Annual Haunted Forest at the East-West Regional Trail.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver in the amount of \$2,420 from Highlands Ranch Community Association for the use of the East-West Regional Trail to host their annual Haunted Forest.

**Attachments:**     [Staff Report - Haunted Forest Fee Waiver](#)

- n. Public Contract for Services to provide Field Inspection and Support Services for Grigs Road Paving Phase 1 Project, with Ground Engineering Consultants, Inc., for an Amount not to Exceed \$112,600.00, Douglas County Project No. CI 2021-032.

Brian Schultz, CPII, Engineering Construction Manager — *Department of Public Works Engineering*

This Public Contract for Services (PCS) consists of professional services for project-specific inspection and management work in support of the Grigs Road Paving Phase 1 Project.

Ground Engineering Consultants, Inc., was previously selected to provide supporting inspection and testing services in 2023 on new development projects throughout Douglas County. We are requesting a new contract with Ground Engineering for field inspection and support services for the Grigs Road Paving Phase 1 Project, based on their qualifications, previous work performed, knowledge of the work, and fair and reasonable rates.

The total proposed contract amount is \$112,600.00. These funds will provide funding for two contracted project inspection staff, a primary inspector, and a secondary backup inspector, for the duration of the Grigs Road Paving Phase 1 Project's ninety (90) day contract.

Funding for this project will be provided by Business Unit 800100.478200, in Fund 200, for a total amount of \$112,600.00.

**Attachments:**     [CONTRACT Ground Eng - Grigs Rd Paving Project Phase 1 - Brian Schultz CI2021-032](#)

- o. Payment Agreement to CORE Electric Cooperative Associated with the Hilltop Road Improvement Project, for a Total Amount of \$1,437,068.84, Douglas County Project Number CI 2020-029.

Benjamin Pierce, P.E., Capital Improvement Projects Supervisor — *Department of Public Works Engineering*

The County has been coordinating utility relocations with CORE Electric Cooperative (CORE) to advance the widening and reconstruction of Hilltop Road from Legend High School to Alpine Drive. The coordination involves relocating CORE's distribution line that is located adjacent to Hilltop Road. Since CORE's existing overhead distribution line is 55% located within County right-of-way and 45% located on private property within easements, CORE has agreed to split the relocation costs on a 55% County / 45% CORE basis. Douglas County's share of the Construction fee for this work is \$1,727,103.59 but the County has previously paid \$290,034.75 for design and easement acquisitions which is credited to the construction cost for a total payment agreement amount of \$1,437,068.84. Douglas County funding for this work is set aside in Fund 230, Business Unit 800156.

**Attachments:**     [Agreement for Service - CORE](#)

- p. Award of a Public Contract for Services to Olsson, Inc. for the Highlands Ranch Parkway (Broadway to Burntwood) Improvements Project, in the Amount of \$412,284.00, Douglas County Project Number CI2025-023.

Amy Strouthopoulos, P.E., Pavement Management Supervisor — *Department of Public Works Engineering*

Highlands Ranch Parkway between Broadway and Burntwood is a concrete road that has exceeded its design life, with extensive chloride and fatigue damage. This section of roadway requires a high level of maintenance and replacement in the very near future.

This contract will evaluate various design alternatives and ultimately determine the final roadway design concept to improve this intersection. It will also include all necessary design components to prepare construction documents for the bidding phase of the reconstruction project, which is currently planned for 2026.

Olsson Inc. was selected to complete the 2050 Transportation Master Plan based on a Request for Proposals (RFP) selection process, which included the corridor study of Highlands Ranch Parkway referenced in the previous section. The proposed Public Contract for Services for Douglas County Project Number CI2025-023, Highlands Ranch Parkway, Broadway to Burntwood Improvements Project to Olsson Inc., will piggyback on that RFP selection process, as a Preferred Vendor. Olsson will be awarded a contract for an amount not to exceed \$412,284.00. The contract expiration date will be December 31, 2025.

Funding in the full amount of \$412,284.00 will come from Business Unit 800100, Fund 200.

**Attachments:**     [Contract Olsson Inc - HR Parkway with Exhibits](#)

- q. Public Contract for Services to TST Infrastructure, LLC, for the 2023 Bannock Local Improvements District Project, in the Amount of \$452,000.00, Douglas County Project Number CI 2023-032.

Amy Strouthopoulos, P.E., Pavement Engineering Supervisor — *Department of Public Works Engineering*

The County created the 2023 Bannock LID after petitions were received from the property owners within the LID. This LID will construct water and sanitary sewer mains, natural gas and electric mains, and roadway and drainage improvements that will allow the lots within the LID to become buildable lots. The County and the Perry Park Water and Sanitation District (PPWSD) are partnering to manage the design and construction of the improvements. The lot owners within the LID will be assessed an equal share of the total project costs of the improvements, including the cost of this design contract.

TST Infrastructure is the PPWSD civil engineering consultant currently under contract to design water and sanitary sewer mains for the district, including for LIDs. To reduce costs and provide design efficiency for this LID, the County will utilize TST to complete the design of the roadway and drainage improvements in conjunction with the design of the water and sanitary sewer mains. Based on past performance on similar LID projects completed for the County and PPWSD, and their unique knowledge of the project and associated infrastructure (including a water storage tank and sanitary sewer lift station), staff is recommending using TST for the design work associated with the 2023 Bannock LID.

Funding for this project is available in Business Unit 800732.443600, in Fund 350, for the amount of \$452,000.00, to be reimbursed to this account in 2026 from the bank loan for the LID to be obtained once the construction contract is awarded.

**Attachments:**     [PCS Contract Only TST\\_BANNOCK LID Contract - BOCC 6\\_10\\_25 - Dan R Amy S](#)

- r. Change Order No. 2 with Chato's Concrete, LLC, for the 2025 Sidewalk Repair and Curb Ramp Retrofit Project, for an Additional Amount of \$600,000.00, Douglas County Project Number CI 2025-001.

Amy Strouthopoulos, P.E., Pavement Management Supervisor — *Department of Public Works Engineering*

On March 11, 2025, the Board of County Commissioners approved a contract with Chato's Concrete LLC in the amount of \$2,737,650.00 for the 2025 Sidewalk Repair and Curb Ramp Retrofit Project (PO #2025333). Change Order Number 1 added \$95,000.00 for the additional concrete work in the Rueter Hess Reservoir area for the Community Planning Department (funded by BU 850903, Fund 245). The current total contract amount is \$2,832,650.00.

For Change Order Number 2, there is a need for asphalt repairs within the Remuda Ranch subdivision, new curb and gutter construction along Russellville Rd., new intersection improvements at Miller Rd./East Parker Rd., curb and gutter repairs along Quebec St., and various emergency Repairs throughout Douglas County. The net result of Change Order Number 2 for this additional scope of work is \$600,000.00. If approved, the new contract amount will be \$3,432,650.00.

Funding for this change order will come from Business Unit 800117, in Fund 230, for an additional \$600,000.00. A budget reallocation approved by the Board of County Commissioners at the Business Meeting on May 27, 2025, was completed and provides this additional funding in BU 800117. A new PO will be requested. We are also requesting to extend the contract term by 60 additional days, or through September 13, 2025.

**Attachments:**     [Change Order #2 - 2025 Sidewalk Project - Chatos - new PO - Amy S](#)

- s. An Intergovernmental Agreement Between the Urban Drainage and Flood Control District dba Mile High Flood District and the Board of County Commissioners of the County of Douglas, Colorado, Regarding Funding of Major Drainageway Planning for Rampart Gulch and Unnamed Tributaries, Douglas County Project Number FC2025-004.

Brad Robenstein, P.E., Drainage and Flood Control Engineer — *Department of Public Works Engineering*

The Urban Drainage and Flood Control District (UDFCD) dba Mile High Flood District and Douglas County desire to work cooperatively on Major Drainageway Planning for the Rampart Gulch and Unnamed Tributaries watersheds. The purpose of this project is to develop a drainageway master plan to provide efficient stormwater drainage within this area. The proposed work includes mapping, fieldwork, hydrologic and hydraulic analyses, and the development of all reasonable alternatives so the most feasible master plan can be determined and justified within the area. In developing the master plan, consideration is typically given to cost, land use, existing drainage systems, known drainage and flooding problems, known and anticipated channel erosion problems, stormwater quality, right-of-way needs, existing wetland and riparian areas, and open space and wildlife habitat benefits. The Engineering Division has funding available for this project in business unit 30300, Fund 100. A Purchase Order will be processed to provide payment to UDFCD (dba MHFD) using these funds.

Agency funding contributions required with this agreement are as follows:

Douglas County: \$100,000

UDFCD: \$100,000

**Attachments:** [IGA MHFD - Rampart Gulch and Unnamed Tributaries - Brad Robenstein](#)

- t. An Intergovernmental Agreement Between the Urban Drainage and Flood Control District dba Mile High Flood District and the Board of County Commissioners of the County of Douglas, Colorado, Regarding Funding of Major Drainageway Planning and Flood Hazard Delineation for Willow Creek Tributaries Upstream of Englewood Dam, Douglas County Project Number FC2024-007.

Brad Robenstein, P.E., Drainage and Flood Control Engineer — *Department of Public Works Engineering*

The Urban Drainage and Flood Control District (UDFCD) dba Mile High Flood District and Douglas County desire to work cooperatively on Major Drainageway Planning for the Willow Creek Tributaries upstream of Englewood Dam. The purpose of the project is to develop a drainageway master plan to provide efficient stormwater drainage within this area. The proposed work includes mapping, fieldwork, hydrologic and hydraulic analyses, and the development of all reasonable alternatives so the most feasible master plan can be determined and justified within the area. In developing the master plan, consideration is typically given to cost, land use, existing drainage systems, known drainage and flooding problems, known and anticipated channel erosion problems, stormwater quality, right-of-way needs, existing wetland and riparian areas, and open space and wildlife habitat benefits. The Engineering Division has funding available for this project in business unit 30300, Fund 100. A Purchase Order will be processed to provide payment to UDFCD (dba MHFD) using these funds.

Agency funding contributions required with this agreement are as follows:

Douglas County:       \$10,100.00

**Attachments:**     [IGA MHFD - Willow Creek](#)

- u. Construction Contract for the Grigs Road Paving Project - Phase 1 to ESI (Elite Surface Infrastructure), in the Amount of \$2,046,020.60, Douglas County Project Number CI 2021-032.

Brian Schultz, Engineering Construction Manager — *Department of Public Works Engineering*

This project consists of extending the asphalt roadway west on Grigs Road from Daniels Park Road for approximately 1 mile to the East/West Trailhead and Pavilion parking lot. The project will also construct eight (8) new storm inlets including curb and gutter, in addition to replacing four (4) existing culvert crossings with new twenty-four (24) inch reinforced concrete pipe crossings and flared end sections.

Bids were accepted on Tuesday, April 29, 2025, at 2:30 p.m. Six (6) bids were accepted and read. ESI (Elite Surface Infrastructure) was the low bidder. The low bid has been reviewed and determined to be in compliance with Douglas County's contract requirements. Bid results are as follows:

<b><u>CONTRACTOR</u></b>	<b><u>TOTAL BID</u></b>
ESI	\$2,546,020.60
Chavez Construction	\$2,662,107.25
HCG Construction	\$2,820,159.00
Brannan Sand & Gravel	\$3,327,189.08
Elevated Excavating	\$3,785,860.00
<u>JARCCO Construction</u>	<u>\$4,394,116.15</u>
Engineer's Estimate	\$3,235,391.00
Average of Six (6) Bidders	\$3,255,908.68

Staff is recommending entering a contract with ESI (Elite Surface Infrastructure). The total bid amounts include \$750,000.00 in minor contract revisions; this amount will be decreased to \$250,000.00. The contract will be awarded for the total amount of \$2,046,020.60, for the Grigs Road Paving Project - Phase 1. Funding for this project will come from Business Unit 800117.478200, in Fund 230, for a funding amount of \$2,000,000 and from Business Unit 800100.478200, in Fund 200, for a funding amount of \$46,020.60.

**Attachments:**     [Contract - ESI for Grigs Rd Paving](#)

- v. Change Order Funded by Douglas County 911 Authority Board on Behalf of the County for Civil and Environmental Requirements for the Deckers Radio Site in the Amount of \$596,148.00.

Taylor Davis, Division Chief — *Sheriff*

As a result of the environmental and historical studies the changes as described on the attached change order had to be made to the original contract with Motorola for the Deckers radio site.

The Douglas County 911 Authority Board (DCECA) has agreed to fund this change order on behalf of the county as their additional contribution to the overall costs of this vital public safety communications project.

**Attachments:**     [CO1\\_Motorola Solutions\\_Decker Tower\\_PO2022993](#)  
[11CCO Deckers Civil and Envromental Dec DRAFT brl v2](#)

- w. FY2025 RMHIDTA Grant Agreement in the Amount of \$1,104,204.00.

Andrew Copland, Director of Finance — *Finance Department*

Since 1997, Douglas County has applied for High Intensity Drug Trafficking Areas (HIDTA) funding through the Office of National Drug Control Policy (ONDCP). Douglas County also serves as the fiscal agent for the Rocky Mountain HIDTA program and as such is required to accept the annual grant award as well as any modifications to the original grant award made by the national HIDTA organization.

The 2025 Grant Agreement totals \$1,104,204.00 and runs from January 1, 2025, through December 31, 2026. Breakdown of initiatives is included in the official award document.

This agreement requires the approval of the Board of County Commissioners. The funding for these initiatives has been appropriated in the 2025 Adopted Budget.

**Attachments:**     [RMHIDTA Award HID2525G0588-00](#)

- x. Resolution Prohibiting Signs in the Douglas County Board of County Commissioners' Chambers.

Jeff Garcia, County Attorney — *County Attorney*

A resolution prohibiting signs and other display material in the Board of County Commissioners hearing room.

**Attachments:**     [Resolution Signs](#)

#### 4. Regular Agenda

- a. Resolution in Support of Creating a Home Rule Charter Commission.  
Jeff Garcia, County Attorney — *County Attorney*  
A resolution supporting the creation of a Home Rule Commission at the June 24, 2025 special election.

**Attachments:**     [Resolution Home Rule](#)

**5. Citizen Comments / Organization Comments - If Time Allows**

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Any Disruptive behavior, such as impeding officials, refusing to leave when asked, or attempting to disrupt the meeting, may result in criminal charges.
- Commissioner comments, if any, will follow all citizen comments.

**6. Commissioner Comments**

**7. Other Business**

**8. County Manager**

- a. County Manager Report.

**Attachments:**     [County Manager Report 6.10.25](#)

**9. Adjournment**

*\*\*The Next Business Meeting Will be Held on Tuesday, June 24, 2025 @ 1:30 p.m. \*\**