



## BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, JUNE 10, 2025

### AGENDA

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Tuesday, June 10, 2025

1:30 PM

Hearing Room

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Invocation – Darrin Kessler

**1:30 PM**

**1. Call to Order**

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

**2. Ceremonies/Proclamations**

- a. Girl Scout Gold Award for Abigail Reynolds.

**3. Consent Agenda**

- a. Approval of Business Meeting Minutes from May 27, 2025.

**Attachments:**    [Minutes Business Meeting 05.27.2025](#)

- b. Approval of Land Use/Public Hearing Minutes from May 27, 2025.

**Attachments:**    [Minutes LU\\_PH Meeting 05.27.2025](#)

c. Approval of Vouchers June 3, 2025

Andrew Copland, Director of Finance — *Finance Department*

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 1,529,628.66
Electronic Funds Transfers	\$
Handwritten Checks	\$ 653,248.74
Purchasing Card Charges	\$
Election Judges	\$
<b>TOTAL:</b>	<b>\$ 2,182,877.40</b>

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

**Attachments:**     [06.03.25 BOCC](#)

d. Approval of Vouchers June 10, 2025

Andrew Copland, Director of Finance — *Finance Department*

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 2,950,210.87
Electronic Funds Transfers	\$
Handwritten Checks	\$ 157,502.45
Purchasing Card Charges	\$ 916,091.11
Election Judges	\$
<b>TOTAL:</b>	<b>\$ 4,023,804.43</b>

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

**Attachments:**     [06.10.25 BOCC](#)



- e. Following the Recommendation of Assessor's Office to Settle BAA Appeal.

Jeffrey Garcia, County Attorney — *County Attorney*

The Assessor's Office has requested a reduction in value for the following property. The values of the subject property has been appealed from the Board of County Commissioners ("BOCC") sitting as the Douglas County Board of Equalization ("BOE") to the State Board of Assessment Appeals ("BAA"). This case may not be settled without approval of the BOCC. The Attorney's Office will need settlement authority from the BOCC before signing the stipulation with the taxpayer. The information in this memo is a summary of the settlement justification offered by the Assessor's Office.

**Attachments:**     [Board Memo 6.10.25](#)

- f. Purchase Order to Power Equipment Company for \$168,496.00 Utilizing Sourcewell Contract #060122-BAI.

Brian Franklin, Assistant Director, Fleet Services — *Facilities and Fleet & Emergency Support Services*

The Fleet Services Division of Facilities, Fleet, and Emergency Support Services requests approval for a purchase order in the 2025 adopted budget to Power Equipment Company to purchase a Bomag 211 D-5 roller to replace unit 15015.

This acquisition will be funded from Road & Bridge 31000.474300.

Attachments

- Power Equipment Company     \$168,496.00
- Sourcewell-Caterpillar Contract #060122-BAI

**Attachments:**     [DOUGLAS COUNTY HWY.-2025-5-13 \(1\) \(1\)](#)  
                              [BOMAG Contract 060122](#)

- g. Contract and Purchase Order for the 2025 Douglas County Fair & Rodeo Concert Headliner in the Amount of \$150,000.00.

Zach Burns, Fairgrounds Manager, FFECS — *Fairgrounds Operations*

Staff recommends approval of the Agreement and Purchase Order with Foxfire, Inc. for Dustin Lynch's headliner performance at the 2025 Douglas County Fair & Rodeo opening concert. The Contract includes a guaranteed minimum payment of \$150,000.00, plus 80% of net box office receipts exceeding \$233,282.50.

Staff collaborated with Romeo Entertainment Group-awarded IFB #061-23 for Concert Production Services-to identify potential performers for the July 25, 2025, concert. Due to budget constraints and venue capacity, the list of available artists was limited. After outreach to several candidates, the staff received a verbal commitment from Dustin Lynch.

During a work session held on November 26, 2024, the Board of County Commissioners (BOCC) approved proceeding with contract negotiations with Romeo Entertainment to secure a headliner for the 2025 Fair & Rodeo.

**Attachments:**     [A - DUSTIN LYNCH - Castle Rock, CO - 07.25.25 \(1\)](#)

- h. Amendment No. 1 of the Denver Regional Council of Governments Older Americans Act Contract EX24015 in the Amount of \$704,422.00, with a Required County Contribution of \$88,094.00 for a Project Total of \$792,516.00.

Jennifer A. D'Ambrosio, Community Programs Coordinator — *Community Services*

This request is for approval of Amendment No. 1 of the Denver Regional Council of Governments (DRCOG) Older Americans Act (OAA) contract EX24015 for older adult services and assisted transportation in the amount of \$704,422. A County contribution of \$88,094 is required. The total cost of the project is \$792,516. The term of this contract is extended, through June 30, 2026.

**Attachments:**     [Amendment 1 EX24025 Staff Report](#)

- i. Fee Waiver Request in the Amount of \$250.00 for Douglas County School District Nutrition Services for the Free Summer Lunch Program at Challenger Regional Park.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver in the amount of \$250 from Douglas County School District Nutrition Services for the use of the Challenger Regional Park from May 28 through August 2, 2025, to hold the Free Summer Lunch Program.

**Attachments:**     [Staff Report - 2025 Free Lunch Program Fee Waiver](#)

- j. Fee Waiver Request from the Amateur Radio Emergency Service of Douglas and Elbert Counties in the Amount of \$1,560.00 for the Amateur Radio Field Days at 2025 at Rueter-Hess Reservoir.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver from the Amateur Radio Emergency Service of Douglas and Elbert Counties for their use of Rueter-Hess Reservoir Pavilion and parking to host the annual Amateur Radio Relay League Field Days on June 27-29, 2025.

**Attachments:**     [Staff Report - Fee Waiver ARESDEC](#)

- k. Fee Waiver Request in the Amount of \$7,260.00 from Highlands Ranch Community Association for the Annual Race Series at the East-West Regional Trail.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver in the amount of \$7,260 from Highlands Ranch Community Association for the use of the East-West Regional Trail to host their annual race series.

**Attachments:**     [Staff Report - 2025 Race Series Fee Waiver](#)

- l. Fee Waiver Request in the Amount of \$8,470.00 from Highlands Ranch Community Association for the 2025 Concert Series at Highland Heritage Regional Park.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver in the amount of \$8,470 from Highlands Ranch Community Association and Highlands Ranch Cultural Affairs Association for the use of the Highland Heritage Regional Park to host the 2025 Concert Series.

**Attachments:**     [Staff Report - 2025 Summer Concert Series](#)

- m. Fee Waiver Request in the Amount of \$2,420.00 from Highlands Ranch Community Association for the Annual Haunted Forest at the East-West Regional Trail.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver in the amount of \$2,420 from Highlands Ranch Community Association for the use of the East-West Regional Trail to host their annual Haunted Forest.

**Attachments:**     [Staff Report - Haunted Forest Fee Waiver](#)

- n. Public Contract for Services to provide Field Inspection and Support Services for Grigs Road Paving Phase 1 Project, with Ground Engineering Consultants, Inc., for an Amount not to Exceed \$112,600.00, Douglas County Project No. CI 2021-032.

Brian Schultz, CPII, Engineering Construction Manager — *Department of Public Works Engineering*

This Public Contract for Services (PCS) consists of professional services for project-specific inspection and management work in support of the Grigs Road Paving Phase 1 Project.

Ground Engineering Consultants, Inc., was previously selected to provide supporting inspection and testing services in 2023 on new development projects throughout Douglas County. We are requesting a new contract with Ground Engineering for field inspection and support services for the Grigs Road Paving Phase 1 Project, based on their qualifications, previous work performed, knowledge of the work, and fair and reasonable rates.

The total proposed contract amount is \$112,600.00. These funds will provide funding for two contracted project inspection staff, a primary inspector, and a secondary backup inspector, for the duration of the Grigs Road Paving Phase 1 Project's ninety (90) day contract.

Funding for this project will be provided by Business Unit 800100.478200, in Fund 200, for a total amount of \$112,600.00.

**Attachments:**     [CONTRACT Ground Eng - Grigs Rd Paving Project Phase 1 - Brian Schultz CI2021-032](#)

- o. Payment Agreement to CORE Electric Cooperative Associated with the Hilltop Road Improvement Project, for a Total Amount of \$1,437,068.84, Douglas County Project Number CI 2020-029.

Benjamin Pierce, P.E., Capital Improvement Projects Supervisor — *Department of Public Works Engineering*

The County has been coordinating utility relocations with CORE Electric Cooperative (CORE) to advance the widening and reconstruction of Hilltop Road from Legend High School to Alpine Drive. The coordination involves relocating CORE's distribution line that is located adjacent to Hilltop Road. Since CORE's existing overhead distribution line is 55% located within County right-of-way and 45% located on private property within easements, CORE has agreed to split the relocation costs on a 55% County / 45% CORE basis. Douglas County's share of the Construction fee for this work is \$1,727,103.59 but the County has previously paid \$290,034.75 for design and easement acquisitions which is credited to the construction cost for a total payment agreement amount of \$1,437,068.84. Douglas County funding for this work is set aside in Fund 230, Business Unit 800156.

**Attachments:**     [Agreement for Service - CORE](#)

- p. Award of a Public Contract for Services to Olsson, Inc. for the Highlands Ranch Parkway (Broadway to Burntwood) Improvements Project, in the Amount of \$412,284.00, Douglas County Project Number CI2025-023.

Amy Strouthopoulos, P.E., Pavement Management Supervisor — *Department of Public Works Engineering*

Highlands Ranch Parkway between Broadway and Burntwood is a concrete road that has exceeded its design life, with extensive chloride and fatigue damage. This section of roadway requires a high level of maintenance and replacement in the very near future.

This contract will evaluate various design alternatives and ultimately determine the final roadway design concept to improve this intersection. It will also include all necessary design components to prepare construction documents for the bidding phase of the reconstruction project, which is currently planned for 2026.

Olsson Inc. was selected to complete the 2050 Transportation Master Plan based on a Request for Proposals (RFP) selection process, which included the corridor study of Highlands Ranch Parkway referenced in the previous section. The proposed Public Contract for Services for Douglas County Project Number CI2025-023, Highlands Ranch Parkway, Broadway to Burntwood Improvements Project to Olsson Inc., will piggyback on that RFP selection process, as a Preferred Vendor. Olsson will be awarded a contract for an amount not to exceed \$412,284.00. The contract expiration date will be December 31, 2025.

Funding in the full amount of \$412,284.00 will come from Business Unit 800100, Fund 200.

**Attachments:**     [Contract Olsson Inc - HR Parkway with Exhibits](#)

- q. Public Contract for Services to TST Infrastructure, LLC, for the 2023 Bannock Local Improvements District Project, in the Amount of \$452,000.00, Douglas County Project Number CI 2023-032.

Amy Strouthopoulos, P.E., Pavement Engineering Supervisor — *Department of Public Works Engineering*

The County created the 2023 Bannock LID after petitions were received from the property owners within the LID. This LID will construct water and sanitary sewer mains, natural gas and electric mains, and roadway and drainage improvements that will allow the lots within the LID to become buildable lots. The County and the Perry Park Water and Sanitation District (PPWSD) are partnering to manage the design and construction of the improvements. The lot owners within the LID will be assessed an equal share of the total project costs of the improvements, including the cost of this design contract.

TST Infrastructure is the PPWSD civil engineering consultant currently under contract to design water and sanitary sewer mains for the district, including for LIDs. To reduce costs and provide design efficiency for this LID, the County will utilize TST to complete the design of the roadway and drainage improvements in conjunction with the design of the water and sanitary sewer mains. Based on past performance on similar LID projects completed for the County and PPWSD, and their unique knowledge of the project and associated infrastructure (including a water storage tank and sanitary sewer lift station), staff is recommending using TST for the design work associated with the 2023 Bannock LID.

Funding for this project is available in Business Unit 800732.443600, in Fund 350, for the amount of \$452,000.00, to be reimbursed to this account in 2026 from the bank loan for the LID to be obtained once the construction contract is awarded.

**Attachments:**     [PCS Contract Only TST\\_BANNOCK LID Contract - BOCC 6\\_10\\_25 - Dan R Amy S](#)

- r. Change Order No. 2 with Chato's Concrete, LLC, for the 2025 Sidewalk Repair and Curb Ramp Retrofit Project, for an Additional Amount of \$600,000.00, Douglas County Project Number CI 2025-001.

Amy Strouthopoulos, P.E., Pavement Management Supervisor — *Department of Public Works Engineering*

On March 11, 2025, the Board of County Commissioners approved a contract with Chato's Concrete LLC in the amount of \$2,737,650.00 for the 2025 Sidewalk Repair and Curb Ramp Retrofit Project (PO #2025333). Change Order Number 1 added \$95,000.00 for the additional concrete work in the Rueter Hess Reservoir area for the Community Planning Department (funded by BU 850903, Fund 245). The current total contract amount is \$2,832,650.00.

For Change Order Number 2, there is a need for asphalt repairs within the Remuda Ranch subdivision, new curb and gutter construction along Russellville Rd., new intersection improvements at Miller Rd./East Parker Rd., curb and gutter repairs along Quebec St., and various emergency Repairs throughout Douglas County. The net result of Change Order Number 2 for this additional scope of work is \$600,000.00. If approved, the new contract amount will be \$3,432,650.00.

Funding for this change order will come from Business Unit 800117, in Fund 230, for an additional \$600,000.00. A budget reallocation approved by the Board of County Commissioners at the Business Meeting on May 27, 2025, was completed and provides this additional funding in BU 800117. A new PO will be requested. We are also requesting to extend the contract term by 60 additional days, or through September 13, 2025.

**Attachments:**     [Change Order #2 - 2025 Sidewalk Project - Chatos - new PO - Amy S](#)



- s. An Intergovernmental Agreement Between the Urban Drainage and Flood Control District dba Mile High Flood District and the Board of County Commissioners of the County of Douglas, Colorado, Regarding Funding of Major Drainageway Planning for Rampart Gulch and Unnamed Tributaries, Douglas County Project Number FC2025-004.

Brad Robenstein, P.E., Drainage and Flood Control Engineer — *Department of Public Works Engineering*

The Urban Drainage and Flood Control District (UDFCD) dba Mile High Flood District and Douglas County desire to work cooperatively on Major Drainageway Planning for the Rampart Gulch and Unnamed Tributaries watersheds. The purpose of this project is to develop a drainageway master plan to provide efficient stormwater drainage within this area. The proposed work includes mapping, fieldwork, hydrologic and hydraulic analyses, and the development of all reasonable alternatives so the most feasible master plan can be determined and justified within the area. In developing the master plan, consideration is typically given to cost, land use, existing drainage systems, known drainage and flooding problems, known and anticipated channel erosion problems, stormwater quality, right-of-way needs, existing wetland and riparian areas, and open space and wildlife habitat benefits. The Engineering Division has funding available for this project in business unit 30300, Fund 100. A Purchase Order will be processed to provide payment to UDFCD (dba MHFD) using these funds.

Agency funding contributions required with this agreement are as follows:

Douglas County: \$100,000

UDFCD: \$100,000

**Attachments:**     [IGA MHFD - Rampart Gulch and Unnamed Tributaries - Brad Robenstein](#)

- t. An Intergovernmental Agreement Between the Urban Drainage and Flood Control District dba Mile High Flood District and the Board of County Commissioners of the County of Douglas, Colorado, Regarding Funding of Major Drainageway Planning and Flood Hazard Delineation for Willow Creek Tributaries Upstream of Englewood Dam, Douglas County Project Number FC2024-007.

Brad Robenstein, P.E., Drainage and Flood Control Engineer — *Department of Public Works Engineering*

The Urban Drainage and Flood Control District (UDFCD) dba Mile High Flood District and Douglas County desire to work cooperatively on Major Drainageway Planning for the Willow Creek Tributaries upstream of Englewood Dam. The purpose of the project is to develop a drainageway master plan to provide efficient stormwater drainage within this area. The proposed work includes mapping, fieldwork, hydrologic and hydraulic analyses, and the development of all reasonable alternatives so the most feasible master plan can be determined and justified within the area. In developing the master plan, consideration is typically given to cost, land use, existing drainage systems, known drainage and flooding problems, known and anticipated channel erosion problems, stormwater quality, right-of-way needs, existing wetland and riparian areas, and open space and wildlife habitat benefits. The Engineering Division has funding available for this project in business unit 30300, Fund 100. A Purchase Order will be processed to provide payment to UDFCD (dba MHFD) using these funds.

Agency funding contributions required with this agreement are as follows:

Douglas County:       \$10,100.00

**Attachments:**     [IGA MHFD - Willow Creek](#)

- u. Construction Contract for the Grigs Road Paving Project - Phase 1 to ESI (Elite Surface Infrastructure), in the Amount of \$2,046,020.60, Douglas County Project Number CI 2021-032.

Brian Schultz, Engineering Construction Manager — *Department of Public Works Engineering*

This project consists of extending the asphalt roadway west on Grigs Road from Daniels Park Road for approximately 1 mile to the East/West Trailhead and Pavilion parking lot. The project will also construct eight (8) new storm inlets including curb and gutter, in addition to replacing four (4) existing culvert crossings with new twenty-four (24) inch reinforced concrete pipe crossings and flared end sections.

Bids were accepted on Tuesday, April 29, 2025, at 2:30 p.m. Six (6) bids were accepted and read. ESI (Elite Surface Infrastructure) was the low bidder. The low bid has been reviewed and determined to be in compliance with Douglas County's contract requirements. Bid results are as follows:

<b><u>CONTRACTOR</u></b>	<b><u>TOTAL BID</u></b>
ESI	\$2,546,020.60
Chavez Construction	\$2,662,107.25
HCG Construction	\$2,820,159.00
Brannan Sand & Gravel	\$3,327,189.08
Elevated Excavating	\$3,785,860.00
<u>JARCCO Construction</u>	<u>\$4,394,116.15</u>
Engineer's Estimate	\$3,235,391.00
Average of Six (6) Bidders	\$3,255,908.68

Staff is recommending entering a contract with ESI (Elite Surface Infrastructure). The total bid amounts include \$750,000.00 in minor contract revisions; this amount will be decreased to \$250,000.00. The contract will be awarded for the total amount of \$2,046,020.60, for the Grigs Road Paving Project - Phase 1. Funding for this project will come from Business Unit 800117.478200, in Fund 230, for a funding amount of \$2,000,000 and from Business Unit 800100.478200, in Fund 200, for a funding amount of \$46,020.60.

**Attachments:**     [Contract - ESI for Grigs Rd Paving](#)

- v. Change Order Funded by Douglas County 911 Authority Board on Behalf of the County for Civil and Environmental Requirements for the Deckers Radio Site in the Amount of \$596,148.00.

Taylor Davis, Division Chief — *Sheriff*

As a result of the environmental and historical studies the changes as described on the attached change order had to be made to the original contract with Motorola for the Deckers radio site.

The Douglas County 911 Authority Board (DCECA) has agreed to fund this change order on behalf of the county as their additional contribution to the overall costs of this vital public safety communications project.

**Attachments:**     [CO1\\_Motorola Solutions\\_Decker Tower\\_PO2022993](#)  
[11CCO Deckers Civil and Envromental Dec DRAFT\\_brl\\_v2](#)

- w. FY2025 RMHIDTA Grant Agreement in the Amount of \$1,104,204.00.

Andrew Copland, Director of Finance — *Finance Department*

Since 1997, Douglas County has applied for High Intensity Drug Trafficking Areas (HIDTA) funding through the Office of National Drug Control Policy (ONDCP). Douglas County also serves as the fiscal agent for the Rocky Mountain HIDTA program and as such is required to accept the annual grant award as well as any modifications to the original grant award made by the national HIDTA organization.

The 2025 Grant Agreement totals \$1,104,204.00 and runs from January 1, 2025, through December 31, 2026. Breakdown of initiatives is included in the official award document.

This agreement requires the approval of the Board of County Commissioners. The funding for these initiatives has been appropriated in the 2025 Adopted Budget.

**Attachments:**     [RMHIDTA Award HID2525G0588-00](#)

- x. Resolution Prohibiting Signs in the Douglas County Board of County Commissioners' Chambers.

Jeff Garcia, County Attorney — *County Attorney*

A resolution prohibiting signs and other display material in the Board of County Commissioners hearing room.

**Attachments:**     [Resolution Signs](#)

#### 4. Regular Agenda

- a. Resolution in Support of Creating a Home Rule Charter Commission.  
Jeff Garcia, County Attorney — *County Attorney*  
A resolution supporting the creation of a Home Rule Commission at the June 24, 2025 special election.

**Attachments:**     [Resolution Home Rule](#)

**5. Citizen Comments / Organization Comments - If Time Allows**

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Any Disruptive behavior, such as impeding officials, refusing to leave when asked, or attempting to disrupt the meeting, may result in criminal charges.
- Commissioner comments, if any, will follow all citizen comments.

**6. Commissioner Comments**

**7. Other Business**

**8. County Manager**

- a. County Manager Report.

**Attachments:**     [County Manager Report 6.10.25](#)

**9. Adjournment**

*\*\*The Next Business Meeting Will be Held on Tuesday, June 24, 2025 @ 1:30 p.m. \*\**

**MEETING DATE:** June 10, 2025

**DESCRIPTION:** Girl Scout Gold Award for Abigail Reynolds.

**MEETING DATE:** June 10, 2025

**DESCRIPTION:** Approval of Business Meeting Minutes from May 27, 2025.

**ATTACHMENTS:**

Minutes Business Meeting 05.27.2025



## BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, MAY 27, 2025

### MINUTES

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Tuesday, May 27, 2025

1:30 PM

Hearing Room

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Invocation – Reverend Doctor Caressa Murray, Senior Pastor

**1:30 PM**

Rollcall

**PRESENT:** Chairperson Abe Laydon  
Commissioner Kevin Van Winkle  
Vice Chair George Teal

a. Pledge of Allegiance

**1. Call to Order**

b. Attorney Certification of Agenda

Jeff Garcia, County Attorney, said that all items on today's agenda have been reviewed by his office and they all meet legal approval.

c. Commissioners Disclosure for Items on This Agenda

**2. Ceremonies/Proclamations**

a. Recognition of Dale Erickson.

Commissioner Teal presented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

Commissioner Teal commented on this Item.

Dale Erickson provided comment.

Commissioner Teal commented on this Item.

Commissioner Laydon commented on this Item.

b. Eagle Scout Sam Callery Presentation.

Carolyn Frizell addressed the Board to introduce this Item.

Samuel Callery addressed the Board to present on this Item.



Commissioner Laydon commented on this Item.

Commissioner Teal commented on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

### 3. Consent Agenda

This is Motion No. 025-075

Commissioner Teal moved that the Board approve the requests in all Items "a" through "v" of the Consent Agenda.

**RESULT:** ADOPTED THE CONSENT AGENDA

**MOVER:** George Teal

**SECONDER:** Kevin Van Winkle

**AYES:** Laydon, Van Winkle, Teal

- a. Approval of Business Meeting Minutes from May 13, 2025.
- b. Approval of Land Use/Public Hearing Minutes from May 13, 2025.
- c. Approval of Vouchers May 20, 2025
- d. Approval of Vouchers May 27, 2025
- e. Resolution Approving the Recommendation of the Abatement Hearing Referee.  
Resolution No: R-025-046
- f. Following the Recommendation of Assessor's Office to Settle BAA Appeal.
- g. Controlled Equipment Request Forms for DJI Matrice 4 Thermal SP Drones for the Douglas County Sheriff's Office Impact Team and DC Search and Rescue.
- h. Purchase Order to DC Group for the Dispatch UPS Replacement at the Robert A. Christensen Justice Center in the Amount of \$126,691.61, Award IFB #035-21.
- i. Contract with Open Space and Welch Cattle Brothers, LLC for Amount of 20 Dollars per Head per Month for Contractor Owned Cattle Occupying Greenland Ranch.
- j. Water Supply Reserve Fund Grant Application for the 2050 Comprehensive Douglas County Water Plan in the Amount of \$125,000.00 and a County Contribution of \$54,783.00.
- k. Colorado Water Plan Grant Application for the 2050 Comprehensive Douglas County Water Plan in the Amount of \$260,806.00 and a County Contribution of \$137,997.00.
- l. Robert Half PCS Amendment for Budget Support with Dynamics in the Amount of \$224,640.00.
- m. Purchase of Cisco Thousand Eyes Network Visibility Management Tool in the Amount of 112,746.00.

- n. Public Contract for Services with Felsburg, Holt & Ullevig, Inc. for the Waterton - Moore Infrastructure Project, in the Amount of \$325,000.00, Douglas County Project Number CI 2025 - 019.
- o. Amendment No. 2 to the Public Contract for Services for the 2024 General Public Information Services Project to Communication Infrastructure Group, in the Amount of \$60,000.00, in Addition to Extending the Contract Term through February 28, 2026, Douglas County Project Number CI 2024-013.
- p. Change Order Number 1 with Brannan Sand and Gravel Company, LLC, for the 2025 Asphalt Overlay Project, for the Additional Amount of \$2,000,000.00, and Extending the Contract Term through September 30, 2025, Douglas County Project Number CI 2025-003.
- q. Four Budget Reallocations in Order to Advance Several Other Capital Improvements Projects due to Favorable Bid Results from the Hilltop Road Phase 1 Improvement Project, Douglas County Project Number CI 2020-029.
- r. Construction Contract with 53 Corporation, Inc. for the Pinery Lakeshore Drive Storm Sewer Installation Project in the Amount of \$224,500.00, Douglas County Project # SP2025-008.
- s. Materials Only Purchase with Econolite Control Products, Inc., for Ten Advanced Traffic Controller Cabinets and Ten Uninterrupted Power Supply Systems with Super Capacitors, in the Amount of \$360,526.30. Douglas County Project Number TF 2025-015.
- t. Acceptance of Quitclaim Deed from Elora Commercial Metropolitan District Regarding a Segment of Right-of-Way for Delbert Road Located Adjacent to the Elora Subdivision Development in Elbert County.
- u. Resolution Authorizing the Acquisition of Real Property from Pine Corporate Solutions, LLC as Public Right-of-Way for the Pine Drive Widening Project (Lincoln Avenue to Inspiration Drive), in the Amount of \$23,850.00; Douglas County Project No. CI 2020-019. Resolution No: R-025-047
- v. Special Warranty Deed for Apache Drive, Douglas County Project Number DV 2020-165

#### **4. Regular Agenda**

- a. Resolution Subdividing and Aligning Multiple Precincts as a Result of Increased Numbers of Active Eligible Electors in Existing Precincts, in Accordance with Section 1-5-101(3), C.R.S. and Resolution R-022.005 and Modifying Existing Precinct Boundaries and Establishing Six New Election Precincts in Accordance with Section 1-5-104(1), C.R.S. Sheri Davis, Douglas County Clerk and Recorder, addressed the Board to present on this Item.

Commissioner Laydon commented on this Item.

Commissioner Teal commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

Public Comment: None

Commissioner Van Winkle commented on this Item.

This is Motion No. 025-076

Commissioner Van Winkle moved that the Board approve Resolution Subdividing and Aligning Multiple Precincts as a Result of Increased Numbers of Active Eligible Electors in Existing Precincts, in Accordance with Section 1-5-101(3), C.R.S. and Resolution R-022.005 and Modifying Existing Precinct Boundaries and Establishing Six New Election Precincts in Accordance with Section 1-5-104(1), C.R.S.

**RESULT:** ADOPTED

**MOVER:** Kevin Van Winkle

**SECONDER:** George Teal

**AYES:** Laydon, Van Winkle, Teal  
Resolution No: R-025-045

- b. Public Contract for Services to TST Infrastructure, LLC, for the Spring Canyon 2023 Local Improvements District Project, in the Amount of \$957,000.00, Douglas County Project Number CI 2023-019.

Dan Roberts, Department of Public Works Engineering, addressed the Board to present on this Item.

Commissioner Laydon commented on this Item and asked a clarifying question.  
Mr. Roberts addressed the Board to answer the Commissioner's question.

Public Comment:

Jennifer Ertler addressed the Board to provide public comment.

Kathryn Hart, Perry Park, addressed the Board to provide public comment.

Mike Palumbo addressed the Board to provide public comment and submitted an Item as an Exhibit into the record.

Commissioner Teal commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

Mr. Roberts addressed the Board to comment on this Item.

This is Motion No. 025-077

Commissioner Teal moved that the Board approve Public Contract for Services to TST Infrastructure, LLC, for the Spring Canyon 2023 Local Improvements District Project, in the

Amount of \$957,000.00, Douglas County Project Number CI 2023-019.

**RESULT:** ADOPTED

**MOVER:** George Teal

**SECONDER:** Kevin Van Winkle

**AYES:** Laydon, Van Winkle, Teal

**5. Citizen Comments / Organization Comments - If Time Allows**

Gary Wood, Perry Park, addressed the Board to provide citizen comment.

Kim Greer, Larkspur, addressed the Board to provide citizen comment.

Kathryn Hart, Perry Park, addressed the Board to provide citizen comment.

**6. Commissioner Comments**

Commissioner Van Winkle provided comment.

Commissioner Laydon provided comment.

**7. Other Business**

**8. County Manager**

a. County Manager Report.

**9. Adjournment**

*\*\*The Next Business Meeting Will be Held on Tuesday, June 10, 2025 @ 1:30 p.m. \*\**

**MEETING DATE:** June 10, 2025

**DESCRIPTION:** Approval of Land Use/Public Hearing Minutes from May 27, 2025.

**ATTACHMENTS:**

Minutes LU\_PH Meeting 05.27.2025



**BOARD OF COUNTY COMMISSIONERS LAND USE  
MEETING/PUBLIC HEARING**

**TUESDAY, MAY 27, 2025**

**MINUTES**

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**Tuesday, May 27, 2025**

**2:30 PM**

**Hearing Room**

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**2:30 PM**

Rollcall

**PRESENT:** Vice Chair George Teal, Abe Laydon and Kevin Van Winkle

**1. Call to Order**

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Jeff Garcia, County Attorney, said that all items on today's agenda have been properly noticed and the Board has jurisdiction to proceed.

c. Commissioners Disclosure for Items on This Agenda

**2. Land Use Meeting Agenda Items**

**3. Public Hearing Agenda Items**

a. Range Preliminary Plan - Project File: SB2024-048.

Mike Pesicka, Department of Community Development, addressed the Board to present on this Item.

Commissioner Van Winkle asked clarifying questions.

Mr. Pesicka addressed the Board to answer the Commissioner's questions.

Ken Murphy, Engineering, addressed the Board to help answer the Commissioner's questions.

Rob Fitch, Rick Engineering, addressed the Board to further present on this Item.

Commissioner Teal commented on this Item and asked clarifying questions.

Mr. Fitch addressed the Board to answer the Commissioner's questions.

Commissioner Van Winkle commented on this Item and asked clarifying questions.

Mr. Fitch addressed the Board to answer the Commissioner's questions.

Commissioner Laydon commented on this Item and asked clarifying questions.

Andrea Cole, Dominion Water and Sanitation District, addressed the Board to help answer

the Commissioner's questions.

Mr. Fitch addressed the Board to help answer the Commissioner's questions.

Public Comment:

Randall Poet, Sedalia, addressed the Board to provide public comment.

Susan Poet, Sedalia, addressed the Board to provide public comment and entered an Item as an Exhibit into the record.

Commissioner Teal commented on this Item.

Commissioner Laydon asked the applicant if they were in agreement to the conditions as presented.

Mr. Fitch agreed to the conditions as presented.

Commissioner Laydon commented on this Item and asked clarifying questions.

Mr. Fitch addressed the Board to comment on this Item.

Ms. Cole addressed the Board to comment on this Item and helped answer the Commissioner's questions.

Commissioner Teal commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

This is Motion No. 025-078

Commissioner Teal moved that the Board approve Range Preliminary Plan because it does meet all of the approval criteria with 13 Conditions as Presented- Project File: SB2024-048.

**RESULT:** ADOPTED

**MOVER:** George Teal

**SECONDER:** Kevin Van Winkle

**AYES:** Teal, Chairperson Laydon and Commissioner Van Winkle

- b. Castle View Filing 1, 2nd Amendment, Lots 1-A and 2-A - Use by Special Review - Project File: US2024-009.

Matt Jakubowski, Department of Community Development, addressed the Board to present on this Item.

Commissioner Van Winkle asked clarifying questions.

Mr. Jakubowski addressed the Board to answer the Commissioner's questions.

Jeanette Bare, Department of Community Development, addressed the Board to help answer the Commissioner's questions.

Commissioner Laydon commented on this Item.

Lane Gearhart, The Garrett Companies, addressed the Board to further present on this Item.

Commissioner Van Winkle commented on this Item and asked clarifying questions.

Mr. Gearhart addressed the Board to answer the Commissioner's questions.

Commissioner Laydon commented on this Item and asked clarifying questions.

Mr. Gearhart addressed the Board to answer the Commissioner's questions.

Commissioner Teal commented on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Public Comment: None

Commissioner Laydon asked if the applicant was in agreement to the conditions as presented.

Mr. Gearhart agreed to the conditions as presented.

Commissioner Teal commented on this Item.

Commissioner Van Winkle commented on this Item and asked clarifying questions.

Ms. Bare addressed the Board to comment on this Item and answer the Commissioner's questions.

Commissioner Teal commented on this Item and asked a clarifying question.

Ms. Bare addressed the Board to answer the Commissioner's question.

Mr. Gearhart addressed the Board to comment on this Item.

Commissioner Laydon commented on this Item.

Mr. Gearhart addressed the Board to comment on this Item.

Ms. Bare addressed the Board to comment on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Mr. Gearhart addressed the Board to comment on this Item.

Commissioner Teal commented on this Item.



Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

Mr. Gearhart addressed the Board to answer additional questions.

Commissioner Teal commented on this Item.

Commissioner Van Winkle commented on this Item.

This is Motion No. 025-079

Commissioner Van Winkle moved that the Board approve Castle View Filing 1, 2nd Amendment, Lots 1-A and 2-A - Use by Special Review because it does meet all of the approval criteria with 9 Conditions as Presented and with concessions made by the applicant - Project File: US2024-009.

**RESULT:** ADOPTED

**MOVER:** Kevin Van Winkle

**SECONDER:** George Teal

**AYES:** Teal, Chairperson Laydon and Commissioner Van Winkle

#### 4. Adjournment

*\*\*The Next Land Use Meeting / Public Hearing Will be Held on Tuesday, June 10, 2025 @ 2:30 p.m. \*\**

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www.douglas.co.us

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Andrew Copland, Director of Finance

**DESCRIPTION:** Approval of Vouchers June 3, 2025

**SUMMARY:** The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 1,529,628.66
Electronic Funds Transfers	\$
Handwritten Checks	\$ 653,248.74
Purchasing Card Charges	\$
Election Judges	\$
<b>TOTAL:</b>	<b>\$ 2,182,877.40</b>

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

**RECOMMENDED ACTION:** Approval.

**REVIEW:**

Andrew Copland	Approve	5/28/2025
Jeff Garcia	Escalated	6/3/2025
Amy Williams	Approve	6/4/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**

06.03.25 BOCC

## VOUCHERS

R55AP001

DOUGLAS COUNTY GOVERNMENT  
Payment Register Report5/27/2025  
11:09:32

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
108767	06/04/25	3M COMPANY	9433916358	200	31600	ENG - TRAFFIC SIGNS/STRIPING	436500	Sign Parts & Supplies	2,052.00	SIGN FILM
108768	06/04/25	A CREATIVE CANVAS COMPANY INC	4594	100	55250	COUNTY FAIR	474800	Other Machinery & Equip.	11,875.00	SHADE SAILS
108769	06/04/25	ABSOLUTE GRAPHICS INC	34631	220	822110	SWAT TEAM	433500	Clothing & Uniforms	504.04	POLO SHIRTS
			34632	100	22400	COMMUNITY RESOURCES	433500	Clothing & Uniforms	147.59	POLO SHIRTS
			34630	100	21127	RADIO SYSTEMS	433500	Clothing & Uniforms	455.30	POLO SHIRTS
			34632	100	23150	MAJOR CRIMES SECTION	433500	Clothing & Uniforms	192.62	POLO SHIRTS
								<b>Total Payment</b>	<b>1,299.55</b>	
108770	06/04/25	ACORN PETROLEUM INC	14771IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	13,139.83	FUEL FOR CASTLE ROCK
			15020IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	13,602.92	FUEL FOR CASTLE ROCK
			16513IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	2,663.02	FUEL FOR SEDALIA
			16512IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	1,793.46	FUEL FOR FAIRGROUNDS
			15048IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	17,499.03	FUEL FOR CASTLE ROCK
			14783IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	17,593.04	FUEL FOR PARKER
								<b>Total Payment</b>	<b>66,291.30</b>	
108771	06/04/25	AKKODIS INC	13485715	100	800900	TECHNOLOGY FUND	432100	Contract Work/Temporary Agency	23,760.00	WORKFORCE DEVELOPER
108772	06/04/25	ALLIED UNIVERSAL SECURITY SERVICES	17027682	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	6,535.98	GUARD SERVICES - LANSING POINT
			17021485	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	13,643.95	GUARD SERVICES - DOWNTOWN
			17021482	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	6,535.98	GUARD SERVICES - ELECTIONS
			17021481	100	21400	COURT SERVICES	443350	Security Services	53,959.05	GUARD SERVICES - JUSTICE CENTER
			17021484	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	6,535.98	GUARD SERVICES - HIGHLANDS RANCH SUBSTATION
			17021486	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	6,535.98	GUARD SERVICES- PMC
			17021483	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	6,544.23	GUARD SERVICES - WILDCAT
			17023128	100	21400	COURT SERVICES	443350	Security Services	6,535.98	GUARD SERVICES - HIGHLANDS RANCH SUBSTATION
								<b>Total Payment</b>	<b>106,827.13</b>	
108773	06/04/25	APPLIED CONTROL EQUIPMENT LLLP	AD40002356	100	19150	JUSTICE CENTER FACILITY MGMT	438800	C.A.-Other Equipment	2,474.36	ELECTRIC ACTUATOR
108774	06/04/25	ARCHITERRA GROUP INC	8155	250	850808	BLUFFS REGIONAL PARK (STX)	443600	Other Professional Services	5,844.00	BLUFFS REGIONAL PARK
108775	06/04/25	ASSOCIATED BAG COMPANY	G603458	100	21500	DETENTION	433400	Operating Supplies	450.46	MONEY BAGS
108776	06/04/25	AUTOAUTO WASH LLC	WO57413	100	19920	FLEET-CAR WASH FACILITY	436600	Other Repair & Maint. Supplies	460.69	CAR WASH SUPPLIES
			WO57411	100	19920	FLEET-CAR WASH FACILITY	436600	Other Repair & Maint. Supplies	1,266.94	CAR WASH SUPPLIES
								<b>Total Payment</b>	<b>1,727.63</b>	
108777	06/04/25	AXIOM HUMAN RESOURCE SOLUTIONS	QB21954	210	44100	ADMINISTRATION BLOCK GRANT	433210	Computer Supplies	217.62	APR 2025 USER FEE
108778	06/04/25	AXON ENTERPRISE INC	INUS344303	100	800900	TECHNOLOGY FUND	444500	Software/Hardware Supp./Maint.	3,812.72	DA23 AXON INTERVIEW SUPPORT
			INUS344303	100	800900	TECHNOLOGY FUND	444550	Software/Hardware Subscription	291.52	DA23 AXON INTERVIEW LICENSE
								<b>Total Payment</b>	<b>4,104.24</b>	
108779	06/04/25	AZTEC SURVEYING AND LOCATING	1613	200	800100	CONTRACTED MAJOR ROAD MAINT	473100	Roads, St., Drainage-Eng.	1,170.00	TRAFFIC CONTROL AND UTILITY LOCATE
108780	06/04/25	BENESCH	319673	230	800129	I-25 FRONTAGE RD(TOMAH-DAWSON)	473100	Roads, St., Drainage-Eng.	29,115.50	CONSTRUCTION MANAGEMENT - WEST FRONTAGE RD
108781	06/04/25	BOBCAT OF THE ROCKIES	14283967	200	31400	MAINTENANCE OF CONDITION	436200	Equip. & Motor Vehicle Parts	2,895.00	HAND HELD JACK HAMMER
108782	06/04/25	BOUCHARD, DREW P	EDITINGAESTHETICS	100	17100	HR ADMIN	446200	Tuition Reimbursement	1,170.00	TUITION REIMBURSEMENT
108783	06/04/25	BREAKTHROUGHS INC	515250S	250	53500	OPEN SPACE	446100	Conference,Seminar, Train Fees	8,987.50	HIGH PERFORMANCE CULTURE TRAINING
108784	06/04/25	BROWNSTEIN HYATT FARBER SCHRECK LLP	1033725	100	11200	COUNTY ATTORNEY	443200	Legal Services	4,559.63	LEGAL SERVICES

DOUGLAS COUNTY GOVERNMENT  
Payment Register Report

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
108785	06/04/25	CARRELL, HOLLY	052025	100	11100	OFFICE OF THE BOARD	445200	Metro Area Meeting Expense	173.40	MEETING EXPENSE REIMBURSEMENT
108786	06/04/25	CENTER COPY BOULDER, INC.	70167	220	22270	HR DIVISION ADMIN	440100	Printing/Copying/Reports	73.50	BUSINESS CARDS
			70166	100	21115	SHERIFF TRAINING	440100	Printing/Copying/Reports	73.50	BUSINESS CARDS
			70143	100	12500	ELECTIONS AND REGISTRATION	440100	Printing/Copying/Reports	1,852.50	ENVELOPES
								<b>Total Payment</b>	<b>1,999.50</b>	
108787	06/04/25	CENTRAL SALT LLC	PSI2504535	200	31500	SNOW AND ICE REMOVAL	448400	Salt & Other Ice Removal	4,410.05	BULK SALT PARKER
108788	06/04/25	CHANDLER ASSET MANAGEMENT INC	2504DOUGLASC	100	13100	TREASURER	443150	Acctg & Financial Services	10,958.33	APR 2025 INVESTMENT ADVISOR FEE
108789	06/04/25	CHATO'S CONCRETE LLC	1927	330	33550	FAIRGROUND LAND and FACILITIES	478300	Major Maint. Repair Projects	30,550.00	CONCRETE WORK FAIRGROUNDS
			CI2024001APP9RTNG	200	800100	CONTRACTED MAJOR ROAD MAINT	211810	Retainage Payable	1,609.76	CONCRETE WORK FAIRGROUNDS
								<b>Total Payment</b>	<b>32,159.76</b>	
108790	06/04/25	CHURCH OF THE ROCK	043025	210	44400	TANF BLOCK GRANT	443600	Other Professional Services	7,614.00	APR 2025 SERVICES
108791	06/04/25	COLORADO COMMUNITY MEDIA	136307	100	30300	STORMWATER MANAGEMENT	440200	Newspaper Notices/Advertising	1,324.98	MAY 2025 STORMWATER ADS
108792	06/04/25	COLOVAX LLC	250505	217	861457	IMMUNIZATION & VACCINATN CHILD	443600	Other Professional Services	4,923.32	VACCINE SERVICES
108793	06/04/25	CONTINUUM OF COLORADO	TANF40	210	44400	TANF BLOCK GRANT	443600	Other Professional Services	12,845.00	APR 2025 TANF
108794	06/04/25	CORE ELECTRIC COOPERATIVE	43469900/052025	100	32100	WASTE TRANSFER SITES	450210	Electric	192.82	7826 COUNTY LINE RD 67
108795	06/04/25	CORE ELECTRIC COOPERATIVE	85017301/052125	200	31400	MAINTENANCE OF CONDITION	450210	Electric	134.90	SEDALIA SHOP
108796	06/04/25	DANA, MARTY	050625	100	12500	ELECTIONS AND REGISTRATION	445300	Travel Expense	27.58	MILEAGE REIMBURSEMENT
108797	06/04/25	ECO COUNTER INC	160564	100	51100	PARK MAINTENANCE	433200	Office Supplies	190.00	ECO COUNTERS
108798	06/04/25	EMERGENCY SYSTEMS COMPLIANCE SERVICES	INV13840	100	19150	JUSTICE CENTER FACILITY MGMT	444400	Service Contracts	2,040.43	PREVENTATIVE MAINTENANCE - JUSTICE CENTER
108799	06/04/25	ERO RESOURCES CORPORATION	107756	100	60100	NATURAL RESOURCES	443600	Other Professional Services	342.87	HCP RENEWAL
			107755	100	60100	NATURAL RESOURCES	443600	Other Professional Services	594.00	HCP RENEWAL
								<b>Total Payment</b>	<b>936.87</b>	
108800	06/04/25	FORSGREN ASSOCIATES INC	18858	100	890020	WATER INITIATIVES	443600	Other Professional Services	24,234.31	PROJECT COORDINATION & ADMINISTRATION
108801	06/04/25	GALLS LLC	BC2177262	100	21150	PROFESSIONAL STANDARDS	433500	Clothing & Uniforms	1,053.15	BALLISTIC VEST
108802	06/04/25	GARTNER INC	1GI00060890	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	86,178.00	LEADERSHIP MEMBERSHIP
108803	06/04/25	GIS PEACE LLC	2106	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	4,000.00	GIS ANALYSIS
108804	06/04/25	GROUND ENGINEERING CONSULTANTS	25402504	200	800100	CONTRACTED MAJOR ROAD MAINT	478100	Road Repair, Maint. & Overlay	28,330.00	2025 CONSTRUCTION INSPECTIONS
108805	06/04/25	HAMPTON, MARCOS	INTROPUBADMINSERVICE	100	17100	HR ADMIN	446200	Tuition Reimbursement	2,496.31	TUITION REIMBURSEMENT
108806	06/04/25	HDR ENGINEERING INC	1200717086	230	800998	US HWY 85 IMPROVEMENTS	467400	State-CDOT	15,873.54	DESIGN SERVICES - US-85
			1200717136	200	800435	PINE DRIVE IMPROVEMENTS	443600	Other Professional Services	24,408.69	DESIGN SERVICES - PINE DR/PINE LN
								<b>Total Payment</b>	<b>40,282.23</b>	
108807	06/04/25	HEALTH ADVOCATE SOLUTIONS INC	DOUGLASCOUNT250515	100	100	GENERAL FUND	219806	Accrued Advocacy Fees	1,589.00	JUN 2025 HEALTH ADVOCATE SERVICES
			DOUGLASCOUNT250515	100	100	GENERAL FUND	219834	Accrued Emp'e Asst. Plan (EAP)	1,906.80	JUN 2025 HEALTH ADVOCATE SERVICES
								<b>Total Payment</b>	<b>3,495.80</b>	
108808	06/04/25	HEALTH MANAGEMENT ASSOCIATES	2112370000007	100	802031	HB22-1281 CYF SFY2025	443600	Other Professional Services	4,976.25	MAR & APR 2025 YOUTH CARE COMPACT PROGRAM DEVELOPMENT

DOUGLAS COUNTY GOVERNMENT  
Payment Register Report

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
108809	06/04/25	HEISINGER, KAYCEE	112	217	861618	E&E GAE FUNDING	447500	Other Purchased Services	2,029.66	EARLY CHILDHOOD COUNCIL CONTRACTOR
			110	217	861618	E&E GAE FUNDING	447500	Other Purchased Services	413.91	EARLY CHILDHOOD COUNCIL CONTRACTOR
			111	217	861618	E&E GAE FUNDING	447500	Other Purchased Services	759.46	EARLY CHILDHOOD COUNCIL CONTRACTOR
			107	217	861618	E&E GAE FUNDING	447500	Other Purchased Services	110.45	EARLY CHILDHOOD COUNCIL CONTRACTOR
								<b>Total Payment</b>	<b>3,313.48</b>	
108810	06/04/25	HOLCIM-WCR INC	720999579	200	31400	MAINTENANCE OF CONDITION	448200	Aggregate Products	1,878.07	CONCRETE SAND
			720999578	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	736.22	ASPHALT FOR PAVING
								<b>Total Payment</b>	<b>2,614.29</b>	
108811	06/04/25	HOPSKIPDRIVE INC	28908	210	44500	CHILD WELFARE	443600	Other Professional Services	4,762.39	APR 2025 CLIENT TRANSPORTATION
108812	06/04/25	HUERTA, JENNIFER M	042725-052025	210	44500	CHILD WELFARE	455200	Direct Relief Payments	13.10	CLIENT VISITATION
			042725-052025	210	44500	CHILD WELFARE	445300	Travel Expense	224.00	MILEAGE REIMBURSEMENT
								<b>Total Payment</b>	<b>237.10</b>	
108813	06/04/25	IDEMIA IDENTITY & SECURITY USA	180899	100	21350	TECHNOLOGY SECTION	444500	Software/Hardware Supp./Maint.	13,172.08	ANNUAL SOFTWARE MAINTENANCE
108814	06/04/25	INDIGOLD CONSULTING LLC	1796	100	17200	HR EMPLOYEE AND ORG DEVL	446550	Leadership Academy	6,850.00	LEADERSHIP ACADEMY
108815	06/04/25	LIGHTING ACCESSORY & WARNING SYSTEMS	25800	221	27480	FLEET SCHOOL SAFETY	474300	Cars, Vans, Pickups	2,735.00	VEHICLE UPFIT
108816	06/04/25	LOSE DESIGN	20250445	245	850902	Trailhead Plan & Construction	443600	Other Professional Services	4,638.38	PROJECT SERVICES AND DESIGN
108817	06/04/25	MAINTENANCE RESOURCES	A2505124	100	55200	FAIRGROUND OPERATIONS	444400	Service Contracts	1,014.43	JANITORIAL SERVICES
108818	06/04/25	MARTIN MARIETTA MATERIALS INC	45751645	200	31400	MAINTENANCE OF CONDITION	448200	Aggregate Products	3,779.45	CONCRETE REPAIRS
108819	06/04/25	MOORE ENGINEERING INC	SIN002212	100	16200	PLANNING & ZONING SERVICES	443600	Other Professional Services	1,814.50	COMMUNITY DEVELOPMENT
108820	06/04/25	MORGAN STANLEY INSTITUTIONAL INVESTMENTS ADVISORS, LLC	11367525126	100	17100	HR ADMIN	443600	Other Professional Services	15,000.00	CONSULTING FEES
108821	06/04/25	OLSSON INC	536187	230	800854	HAZARD ELIM/CONGESTION MGMT	473100	Roads, St., Drainage-Eng.	39,109.89	TOMAHAWK RD/E PARKER RD INTERSECTION
108822	06/04/25	OPTUM FINANCIAL INC	580830515A	100	17100	HR ADMIN	443600	Other Professional Services	1,251.47	RETIREMENT ACCOUNT SERVICES
108823	06/04/25	PEAK OFFICE FURNITURE INC	74741	330	33110	WILCOX BUILDING	474400	Furniture & Office Equipment	160,566.79	OFFICE FURNITURE & EQUIPMENT
			74742	200	31100	ROAD AND BRIDGE ADMIN	438400	C.A.-Furniture/Office Systems	8,194.73	OFFICE FURNITURE & EQUIPMENT
			74712	100	19700	COMMUNITY JUSTICE SERVICES	474400	Furniture & Office Equipment	8,250.79	OFFICE FURNITURE & EQUIPMENT
								<b>Total Payment</b>	<b>177,012.31</b>	
108824	06/04/25	PIPES, CONNIE	PIP0325	100	15100	FINANCE ADMINISTRATION	432100	Contract Work/Temporary Agency	650.00	PROFESSIONAL SERVICES
			PIP0225	100	15100	FINANCE ADMINISTRATION	432100	Contract Work/Temporary Agency	900.00	PROFESSIONAL SERVICES
								<b>Total Payment</b>	<b>1,550.00</b>	
108825	06/04/25	PORTER LEE CORPORATION	31609	100	23200	CRIME LAB/EVIDENCE SECTION	444500	Software/Hardware Supp./Maint.	1,055.00	SOFTWARE RENEWAL
108826	06/04/25	PRO FORCE LAW ENFORCEMENT	573632	220	22100	PATROL-LEA	438200	C.A.-Firearms/Tasers	8,891.64	RIFLES
			571973	100	21116	REGULATORY TRAINING	438200	C.A.-Firearms/Tasers	2,943.70	RIFLES
								<b>Total Payment</b>	<b>11,835.34</b>	
108827	06/04/25	PROULX, COREY	14	100	21130	EMPLOYEE WELLNESS	443600	Other Professional Services	1,450.00	EMPLOYEE WELLNESS
108828	06/04/25	RELATE FAMILY THERAPY & COUNSELING	12438	210	44500	CHILD WELFARE	443600	Other Professional Services	280.00	THERAPY SERVICES
108829	06/04/25	RIGHT ON LEARNING	618	210	44500	CHILD WELFARE	443600	Other Professional Services	12,933.38	APR 2025 EDUCATION NAVIGATION
108830	06/04/25	RMS RECOVERY MONITORING SOLUTIONS	10100564	210	44500	CHILD WELFARE	447500	Other Purchased Services	1,265.00	TESTING SERVICES
108831	06/04/25	ROBERT HALF TECHNOLOGY	64997024	100	800900	TECHNOLOGY FUND	432100	Contract Work/Temporary Agency	3,492.72	TEMPORARY POSITION -BUDGET

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108832	06/04/25	ROCKSOL CONSULTING GROUP INC	518788	230	800998	US HWY 85 IMPROVEMENTS	443600	Other Professional Services	105,813.05	US 85 INSPECTIONS & TESTING
108833	06/04/25	RS & H INC	102401790012	235	801507	C470 TRAIL OVER UNIVERSITY	443600	Other Professional Services	3,247.50	C470 TRAIL OVER UNIVERSITY PROJECT
108834	06/04/25	RUARK, WENDY	MGMTINFOSYSTEMS	100	17100	HR ADMIN	446200	Tuition Reimbursement	987.30	TUITION REIMBURSEMENT
108835	06/04/25	SANDOVAL ELEVATOR COMPANY LLC	11241	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	122.00	ELEVATOR PREVENTATIVE MAINTENANCE
108836	06/04/25	SCIORE, ALEXANDRA	040125-042925	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	147.07	MILEAGE REIMBURSEMENT
108837	06/04/25	SECURITY CENTRAL INC	994465	100	19200	FUND ADMIN.-GENERAL	474800	Other Machinery & Equip.	5,913.00	ALARM MONITORING
108838	06/04/25	SHUMS CODA ASSOCIATES	19025A	100	24100	BUILDING DEVELOPMENT SERVICES	447280	New Elevator Installations	270.00	ELEVATOR PLAN REVIEW
108839	06/04/25	SOURCE OFFICE & TECHNOLOGY	49773110 49766941 49767411	100 100 100	21500 14100 21500	DETENTION ASSESSOR ADMINISTRATION DETENTION	433200 433200 433200	Office Supplies Office Supplies Office Supplies	6.55 9.00 20.74	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES
								<b>Total Payment</b>	<b>36.29</b>	
108840	06/04/25	SOURCES INC	53396 50150 50150 52384 52384 50152 52384 50152 52269 53395 53393	223 200 200 200 200 200 200 200 100 100 100	28001 31400 31400 30200 31600 31400 31620 31400 802034 802034 16200	DA 23RD - DISTRICT MO ALLOC MAINTENANCE OF CONDITION MAINTENANCE OF CONDITION ENGINEERING ENG - TRAFFIC SIGNS/STRIPING MAINTENANCE OF CONDITION TRAFFIC ENGINEERING MAINTENANCE OF CONDITION COMMUNITY MENTAL HEALTH SFY25 COMMUNITY MENTAL HEALTH SFY25 PLANNING & ZONING SERVICES	433400 443600 433500 433500 433500 433500 433500 433500 443600 433500 433500 433500	Operating Supplies Other Professional Services Clothing & Uniforms Clothing & Uniforms Clothing & Uniforms Clothing & Uniforms Clothing & Uniforms Clothing & Uniforms Other Professional Services Clothing & Uniforms Clothing & Uniforms Clothing & Uniforms	237.75 187.50 500.00 90.00 64.50 1,328.50 38.71 232.50 39.68 157.35 579.37	TABLES FOR OFFICE EVENT EMBROIDERY CLOTHING & UNIFORMS CLOTHING & UNIFORMS CLOTHING & UNIFORMS CLOTHING & UNIFORMS CLOTHING & UNIFORMS CLOTHING & UNIFORMS EMBROIDERY CLOTHING & UNIFORMS CLOTHING & UNIFORMS CLOTHING & UNIFORMS
								<b>Total Payment</b>	<b>3,455.86</b>	
108841	06/04/25	SWARCO REFLEX LLC	900326675	200	31600	ENG - TRAFFIC SIGNS/STRIPING	448500	Paint & Road Striping	28,160.00	RETROREFLECTIVE GLASS BEADS
108842	06/04/25	TAILOR STUDIO	12464 12491 12491 12491 12491	220 100 100 100 100	22260 22150 21650 22100 21500	PATROL-DISTRICT 8 TRAFFIC SECTION CSV PROGRAM PATROL-LEA DETENTION	433500 433500 433500 433500 433500	Clothing & Uniforms Clothing & Uniforms Clothing & Uniforms Clothing & Uniforms Clothing & Uniforms	9.00 3.00 3.00 42.00 21.00	UNIFORM ALTERATIONS UNIFORM ALTERATIONS UNIFORM ALTERATIONS UNIFORM ALTERATIONS UNIFORM ALTERATIONS
								<b>Total Payment</b>	<b>78.00</b>	
108843	06/04/25	TELLIGEN	INV0000123375 INV0000123363 INV0000123377	100 100 100	17100 17100 17100	HR ADMIN HR ADMIN HR ADMIN	447975 447975 447975	Wellness Programs - Carrier Wellness Programs - Carrier Wellness Programs - Carrier	1,280.59 1,718.26 2,658.44	AT RISK/LIFESTYLE COACHING DISEASE MANAGEMENT WELLNESS PORTAL
								<b>Total Payment</b>	<b>5,657.29</b>	
108844	06/04/25	TRANS AERO LIMITED	3585	100	19275	COUNTY EMERGENCY PREPAREDNESS	443600	Other Professional Services	3,000.00	HELICOPTER SERVICES
108845	06/04/25	TRINITY SERVICES GROUP INC	3011500182	100	21500	DETENTION	447150	Inmate Meals	16,110.15	INMATE MEALS
108846	06/04/25	UBEO BUSINESS SERVICES	4897512	100	12200	RECORDING	443600	Other Professional Services	500.00	PROFESSIONAL SERVICES
108847	06/04/25	US IMAGING	26198	100	871000	E-RECORDING	443600	Other Professional Services	10,872.39	APR 2025 INDEXING
108848	06/04/25	VANCE BROTHERS LLC	AC00091791	200	31400	MAINTENANCE OF CONDITION	448700	Other Constr/Maint. Materials	2,880.00	ASPHALT
108849	06/04/25	WATER & EARTH TECHNOLOGIES INC	5337	200	800506	STORMWATER PRIORITY PROJECTS	478300	Major Maint. Repair Projects	22,686.10	FLOOD GAUGE
108850	06/04/25	WEAR PARTS & EQUIPMENT COMPANY INC	62869	200	31400	MAINTENANCE OF CONDITION	436200	Equip. & Motor Vehicle Parts	2,706.00	MOTOR GRADER

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108851	06/04/25	WELLPATH LLC	INV0128136 INV0127931	100 100	21500 21500	DETENTION DETENTION	443100 443100	Medical, Dental & Vet Services Medical, Dental & Vet Services	10,757.34 (7,878.16)	MAR 2025 AGGREGATE JAN-MAR 2025 STAFFING CREDITS
								<b>Total Payment</b>	<b>2,879.18</b>	
108852	06/04/25	WESTERN PAPER DISTRIBUTORS	5171953 5170715 5167091 5170136 5167907 5169204	100 100 100 100 100 100	19150 19150 19150 19150 19150 19150	JUSTICE CENTER FACILITY MGMT JUSTICE CENTER FACILITY MGMT JUSTICE CENTER FACILITY MGMT JUSTICE CENTER FACILITY MGMT JUSTICE CENTER FACILITY MGMT JUSTICE CENTER FACILITY MGMT	433900 433900 433900 433900 433900 433900	Janitorial Supplies Janitorial Supplies Janitorial Supplies Janitorial Supplies Janitorial Supplies Janitorial Supplies	866.36 43.41 2.58 (40.83) 40.83 874.10	JANITORIAL SUPPLIES JANITORIAL SUPPLIES JANITORIAL SUPPLIES REFUND FOR RETURNED MERCHANDISE JANITORIAL SUPPLIES JANITORIAL SUPPLIES
								<b>Total Payment</b>	<b>1,786.45</b>	
108853	06/04/25	WESTSIDE TOWING	25151406	220	22100	PATROL-LEA	444600	Vehicle Tow Services	349.73	VEHICLE TOWS
527096	06/03/25	ADOPTION OPTIONS	040125-043025	210	44500	CHILD WELFARE	443600	Other Professional Services	444.86	LIFE SKILLS COURSE
527097	06/03/25	ADVENTURES IN BETHEL INC	041825	217	861619	TSQJ CSQJ GAE FUNDING	447500	Other Purchased Services	800.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
527098	06/03/25	ALKU TECHNOLOGIES LLC	598921	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	5,200.00	TECHNOLOGY CONSULTANTS
527099	06/03/25	ALLEGIAN MORTUARY TRANSPORT	APRIL2025	100	23100	CORONER	443600	Other Professional Services	1,715.00	TRANSPORT SERVICES
527100	06/03/25	ANSTEDT, AUTUMN F	042125	217	46100	DC HEALTH DEPT ADMIN	443600	Other Professional Services	20.00	VITAL RECORDS REFUND
527101	06/03/25	ARAPAHOE COUNTY PUBLIC HEALTH	1302025	217	861451	WIC - WOMEN, INFANT, CHILDREN	443600	Other Professional Services	134.99	MEDIA RELEASE
527102	06/03/25	BRAVO COMPANY MFG INC	26151	100	824100	SORT TEAM	433700	Firearm Supplies	4,470.66	RECEIVER FOR RIFLES
527103	06/03/25	CASTLE ROCK HISTORICAL SOCIETY	DC002498	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	155.00	SECURITY DEPOSIT REFUND
527104	06/03/25	CHRISTOFFERSON COMMERCIAL BUILDERS INC	SD2024017	100	100	GENERAL FUND	221632	Landscape Surety	38,279.71	SURETY RETURN
527105	06/03/25	COLORADO BUREAU OF INVESTIGATION	A251000021	100	100	GENERAL FUND	214628	Due to CBI - Concealed Handgun	23,554.50	APR 2025 CONCEALED HANDGUN FEES
527106	06/03/25	COLORADO EARLY COLLEGES	DC002495	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	344.00	SECURITY DEPOSIT REFUND
527107	06/03/25	COLORADO STATE TREASURER	1317051/033125	620	19400	UI/WC/DISABILITY SELF-INS.	458200	Unemployment Claims	39,323.00	UNEMPLOYMENT CHARGES
527108	06/03/25	CONTIGUGLIA, TIFFENI R	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	54.37	REGISTRATION REFUNDS
527109	06/03/25	CORECIVIC INC	B2504000119	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	497.63	COMMUNITY CORRECTIONS
527110	06/03/25	CURTIS BLUE LINE	INV945894	220	822110	SWAT TEAM	474800	Other Machinery & Equip.	4,966.40	BASE MOUNTS
527111	06/03/25	CYMAX MEDIA LLC	9950040784	217	861627	EARLY CHILDHOOD COUNCIL CRRSA	447500	Other Purchased Services	780.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
527112	06/03/25	D L ADAMS ASSOCIATES	105236	100	16200	PLANNING & ZONING SERVICES	443600	Other Professional Services	1,327.50	NOISE IMPACT STUDY
527113	06/03/25	DAUFENBACH, CONRAD	050825	100	803072	STATE CRIMINAL ALIEN ASST	445300	Travel Expense	1,106.60	RENTAL CAR REIMBURSEMENT
527114	06/03/25	DESIGN WORKSHOP INC	81234 81234A	330 100	33550 33550	FAIRGROUND LAND and FACILITIES FAIRGROUND LAND and FACILITIES	443600 443600	Other Professional Services Other Professional Services	29,020.66 8.75	DESIGN SERVICES - FAIRGROUNDS DESIGN SERVICES - FAIRGROUNDS
								<b>Total Payment</b>	<b>29,029.41</b>	
527115	06/03/25	DIAMOND CLEANING LLC	3392	100	100	GENERAL FUND	211400	A/P - General	350.00	CLEANING SERVICES
527116	06/03/25	DOUGLAS COUNTY SHERIFFS OFFICE	2625 2624 2623	223 223 223	28501 28501 28501	DA 23RD - STATE MANDATED COSTS DA 23RD - STATE MANDATED COSTS DA 23RD - STATE MANDATED COSTS	443650 443650 443650	Process Services-State Mandate Process Services-State Mandate Process Services-State Mandate	5.00 13.50 13.50	PROCESS SERVICES PROCESS SERVICES PROCESS SERVICES
								<b>Total Payment</b>	<b>32.00</b>	

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527117	06/03/25	DUMONT, DANIEL	060425-060725PERDIEM	100	21116	REGULATORY TRAINING	445300	Travel Expense	240.00	VEHICLE INTERDICTION CLASS, RENO, NV
527118	06/03/25	EASTERN COLORADO WOMEN ON THE WING	DC002486	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	2.00	SECURITY DEPOSIT REFUND
527119	06/03/25	ESTRADA, MELANIE	PLANMAKING	100	17100	HR ADMIN	446200	Tuition Reimbursement	1,000.00	TUITION REIMBURSEMENT
527120	06/03/25	FLESSNER, STEPHEN	MV REFUND2	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	75.00	REGISTRATION REFUNDS
527121	06/03/25	FRONTIER BUSINESS PRODUCTS	973410	295	861305	RMHIDTA INTELLIGENCE	444500	Software/Hardware Supp./Maint.	2,925.00	IT NETWORK SUPPORT
527122	06/03/25	FRONTIER FIRE PROTECTION LLC	10002568	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	18.00	FIRE EXTINGUISHER INSPECTION
			10002563	100	19175	HIGHLANDS RANCH SUBSTATION FAC	444400	Service Contracts	700.00	FIRE EXTINGUISHER INSPECTION
			10002634	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	232.00	FIRE EXTINGUISHER INSPECTION
			10002562	100	19150	JUSTICE CENTER FACILITY MGMT	444400	Service Contracts	9,062.00	FIRE EXTINGUISHER INSPECTION
			10002803	100	55200	FAIRGROUND OPERATIONS	444400	Service Contracts	561.00	FIRE EXTINGUISHER INSPECTION
			10002567	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	1,292.00	SPRINKLER & EXTINGUISHER INSPECTION
								<b>Total Payment</b>	<b>11,865.00</b>	
527123	06/03/25	GALEN AND TERRI GINDER TRUST	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	309.63	REGISTRATION REFUNDS
527124	06/03/25	GALLO, VANITA L	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	117.98	REGISTRATION REFUNDS
527125	06/03/25	GUARANTEE ELECTRICAL COMPANY	DC002492	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	100.00	SECURITY DEPOSIT REFUND
527126	06/03/25	GUILE, TIANA S	042925	217	46100	DC HEALTH DEPT ADMIN	443600	Other Professional Services	20.00	VITAL RECORDS REFUND
527127	06/03/25	HAMRE, RODRIGUEZ, OSTRANDER & PRESCOTT	2321	100	11200	COUNTY ATTORNEY	443200	Legal Services	32,460.00	LEGAL SERVICES
527128	06/03/25	HAYES, PAULA	042725	217	46100	DC HEALTH DEPT ADMIN	443600	Other Professional Services	20.00	VITAL RECORDS REFUND
527129	06/03/25	I CHOOSE MY FUTURE CONSULTING INC	25007	295	861350	RMHIDTA TRAINING	443600	Other Professional Services	7,000.00	MULTI-STATE SPEAKING SERVICES
527130	06/03/25	IMAGEFIRST	266194996	100	23100	CORONER	443600	Other Professional Services	57.45	LAUNDRY SERVICE
527131	06/03/25	INJURY CARE ASSOCIATES	3307	100	21155	HIRING	447900	Recruitment Costs	6,630.00	PRE-EMPLOYMENT PHYSICALS
527132	06/03/25	JAMIE BROWER PSYCHOLOGICAL SERVICES & CONSULTING INC	6039	100	802024	PEACE OFFICER MENTAL HEALTH	443600	Other Professional Services	450.00	COUNSELING SERVICES
527133	06/03/25	JOHNSON, SIMONE	050625	100	12500	ELECTIONS AND REGISTRATION	445300	Travel Expense	25.20	MILEAGE REIMBURSEMENT
527134	06/03/25	KANN, ASHLEY	ENTERPRISECOMPUTINGSYSIN	100	17100	HR ADMIN	446200	Tuition Reimbursement	2,500.00	TUITION REIMBURSEMENT
527135	06/03/25	KELLY, SAMUEL	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	124.68	REGISTRATION REFUNDS
527136	06/03/25	KEMER, ARASO M	042825	217	46100	DC HEALTH DEPT ADMIN	443600	Other Professional Services	40.00	VITAL RECORDS REFUND
527137	06/03/25	LAKESHORE LEARNING MATERIALS LLC	90764654	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	367.31	EARLY CHILDHOOD COUNCIL CONTRACTOR
527138	06/03/25	LARRY H MILLER CHRYSLER DODGE JEEP RAM	31674	220	22120	FLEET - LEA	474300	Cars, Vans, Pickups	43,550.00	2025 DODGE DURANGO
			31672	220	22120	FLEET - LEA	474300	Cars, Vans, Pickups	44,230.00	2025 DODGE DURANGO
								<b>Total Payment</b>	<b>87,780.00</b>	
527139	06/03/25	LEVASSEUR, LENA	4078PRKSREFND	100	51100	PARK MAINTENANCE	344200	Facilities Use Fees	76.64	SHELTER RENTAL REFUND
527140	06/03/25	MARUCCO, STODDARD, FERENBACH & WALSH INC	8246	100	11900	CENTRAL SERVICES	443600	Other Professional Services	1,072.50	APR 2025 ACCESSIBILITY TRAINING



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527141	06/03/25	MCCALL, KEENAN C	041325	217	46100	DC HEALTH DEPT ADMIN	443600	Other Professional Services	20.00	VITAL RECORDS REFUND
527142	06/03/25	MONTGOMERY, FRANKIE T	042225	217	46100	DC HEALTH DEPT ADMIN	443600	Other Professional Services	20.00	VITAL RECORDS REFUND
527143	06/03/25	MORENO, DAVID	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	214.81	REGISTRATION REFUNDS
527144	06/03/25	MULLER ENGINEERING COMPANY INC	40378	200	800100	CONTRACTED MAJOR ROAD MAINT	473100	Roads, St., Drainage-Eng.	8,598.75	QUEBEC/LINCOLN/UNIVERSITY TURN LANE DESIGN
527145	06/03/25	NATIONAL COUNCIL FOR MENTAL WELLBEING	MHFA145209A	100	802032	HB22-1281 CI SFY2025	446500	Other Training Services	21,000.00	MENTAL HEALTH FIRST AID COURSES
527146	06/03/25	OUTREACH SMARTPHONE MONITORING	ER42025	100	19700	COMMUNITY JUSTICE SERVICES	443600	Other Professional Services	108.00	BREATHALYZER MONITORING
527147	06/03/25	PRIORITYWORKFORCE INC	3813	100	11400	COUNTY MANAGER	432100	Contract Work/Temporary Agency	696.00	FRONT DESK TEMPORARY POSITION
527148	06/03/25	RAFFA, SUE	DC002363	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	50.00	SECURITY DEPOSIT REFUND
527149	06/03/25	RAMOS, STEVEN M & CYNTHIA I POTTER	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	350.42	REGISTRATION REFUNDS
527150	06/03/25	ROADSAFE TRAFFIC SYSTEMS	238086	200	31600	ENG - TRAFFIC SIGNS/STRIPING	436200	Equip. & Motor Vehicle Parts	223.15	BRAKE PARTS
527151	06/03/25	ROCKY MTN PRESCHOOL OF DOVE VALLEY	RMP001	217	861619	TSQI CSQI GAE FUNDING	447500	Other Purchased Services	1,521.52	EARLY CHILDHOOD COUNCIL CONTRACTOR
527152	06/03/25	ROGERS, RICHARD R	MV REFUND/052125	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	205.74	REGISTRATION REFUNDS
527153	06/03/25	ROGUE FITNESS	13347513	240	870069	HIGHLANDS RANCH SHERIFF SUBSTA	474800	Other Machinery & Equip.	27,801.35	FITNESS EQUIPMENT
527154	06/03/25	SAFE SOFTWARE INC	INV115346	100	18900	SOFTWARE MAINTENANCE	444550	Software/Hardware Subscription	25,000.00	2025 FME SOFTWARE
527155	06/03/25	SKIRDE, LAURA	050125-051225	100	12100	CLERK ADMINISTRATION	445300	Travel Expense	226.07	MILEAGE REIMBURSEMENT
527156	06/03/25	SMARTSAFETY SOFTWARE INC	TLSMN0002109	100	21350	TECHNOLOGY SECTION	444500	Software/Hardware Supp./Maint.	11,334.51	SOFTWARE MAINTENANCE
527157	06/03/25	STATE OF COLORADO	46430	100	12400	MOTOR VEHICLE	444400	Service Contracts	4,087.76	APR 2025 SERVICE CONTRACTS
			46430	100	12400	MOTOR VEHICLE	439200	Postage & Delivery Svc.	11,207.03	APR 2025 POSTAGE
								<b>Total Payment</b>	<b>15,294.79</b>	
527158	06/03/25	STEADMAN GROUP LLC	DOUGLAS22406	770	73000	OPIOID SETTLEMENT FUND ADMIN	443600	Other Professional Services	9,337.50	OPIOID COUNCIL
527159	06/03/25	STONEGATE VILLAGE METROPOLITAN	7523	200	31400	MAINTENANCE OF CONDITION	443600	Other Professional Services	4,390.40	CHALLENGER PARK - STORM DRAIN REPLACEMENT
			7051	200	31400	MAINTENANCE OF CONDITION	443600	Other Professional Services	260.00	CHALLENGER PARK - STORM DRAIN REPLACEMENT
								<b>Total Payment</b>	<b>4,650.40</b>	
527160	06/03/25	TALBOT, CHRISTOPHER L	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	662.76	REGISTRATION REFUNDS
527161	06/03/25	TITLE LICENSING AND COURIER INC	MV REFUND/052225	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	189.70	REGISTRATION REFUNDS
527162	06/03/25	TRAINING COLLABORATIVE LLC	1023	210	44500	CHILD WELFARE	443600	Other Professional Services	1,750.00	CONSULTING SERVICES
527163	06/03/25	TRANSLATIONLINKS	JDO23043025	223	28014	DA 23RD - DISTRICT JD ALLOC	443640	Interpretation Services	109.00	TRANSLATION SERVICES
527164	06/03/25	TRES RIOS SILVER	697	100	55250	COUNTY FAIR	447850	County Fair Awards/Fair Market	270.00	ROYALTY BRACELETS FOR FAIR
527165	06/03/25	UNIFIRST CORPORATION	2260166432	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	195.19	UNIFORMS SERVICE
			2260166310	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	49.33	UNIFORMS SERVICE
								<b>Total Payment</b>	<b>244.52</b>	
527166	06/03/25	URBINA, DEMETRIO	DC002348	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	150.00	SECURITY DEPOSIT REFUND
527167	06/03/25	ARTHUR, RYAN J	050625-050925	100	861541	CDOT 5310 GRANT	445300	Travel Expense	110.46	COLORADO ASSOCIATION OF TRANSIT AGENCIES CONFERENCE, RENO, NV

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527168	06/03/25	CENTENNIAL WATER & SANITATION DISTRICT	DV2022036	200	200	ROAD AND BRIDGE	221630	Escrow Payable	2,500.00	ESCROW RELEASE
527169	06/03/25	GILL, DAVID M	041725	100	13100	TREASURER	445300	Travel Expense	41.58	MILEAGE REIMBURSEMENT
527170	06/03/25	MAHANA, ROYA	DV2025013	200	200	ROAD AND BRIDGE	221630	Escrow Payable	3,500.00	ESCROW RELEASE
527171	06/03/25	REMUDA RANCH DEVELOPMENT COMPANY	DV2017258	200	200	ROAD AND BRIDGE	221630	Escrow Payable	2,500.00	ESCROW RELEASE
527172	06/03/25	RYAN, HOLLY	101424 -042525	100	13200	PUBLIC TRUSTEE-COUNTY	445300	Travel Expense	438.91	COLORADO COUNTY TREASURER ASSOCIATION SEMINAR, LOVELAND, CO
527173	06/03/25	WHITE, JOEL	062425-090725PERDIEM	220	22100	PATROL-LEA	445300	Travel Expense	2,216.80	FBI NATIONAL ACADEMY, QUANTICO, VA
527174	06/03/25	FRANKTOWN ANIMAL CLINIC	767219	100	802034	COMMUNITY MENTAL HEALTH SFY25	447500	Other Purchased Services	246.63	VETERINARY SERVICES
527175	06/03/25	MOURNINGBADGE.US	208	100	21100	SHERIFF ADMINISTRATION	433500	Clothing & Uniforms	904.79	BADGES
527176	06/03/25	VERIZON WIRELESS - VSAT	9022398371	100	23150	MAJOR CRIMES SECTION	443600	Other Professional Services	675.00	TOWER DUMPS
Grand Total:									<u>1,529,628.66</u>	

R55AP001

DOUGLAS COUNTY GOVERNMENT  
Payment Register Report5/27/2025  
11:19:36

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
108753	05/27/25	BELL, BRIAN	051925	630	19450	LIABILITY AND PROPERTY INS.	458150	Insurance Claims-Liability	380.59	INSURANCE CLAIM
108754	05/27/25	BLACK HILLS ENERGY	9773152288/051425	100	19100	FACILITIES ADMINISTRATION	450220	Gas	496.73	125 STEPHANIE PL
108755	05/27/25	BLACK HILLS ENERGY	6548784439/042325	100	19100	FACILITIES ADMINISTRATION	450220	Gas	59.33	3030 INDUSTRIAL WAY
108756	05/27/25	BLACK HILLS ENERGY	6675672133/042325	100	19920	FLEET-CAR WASH FACILITY	450220	Gas	311.16	3030 INDUSTRIAL WAY
108757	05/27/25	BLACK HILLS ENERGY	7210915724/042325	100	19100	FACILITIES ADMINISTRATION	450220	Gas	1,144.01	301 WILCOX ST
108758	05/27/25	CHANDLER ASSET MANAGEMENT INC	2503DOUGLASC	100	13100	TREASURER	443150	Acctg & Financial Services	10,958.33	MAR 2025 INVESTMENT ADVISOR FEE
108759	05/27/25	DENVER REGIONAL COUNCIL OF GOVERNMENTS	26411	100	81200	OTHER REGIONAL BOARDS	466200	DRCOG-Participation Fees	61,600.00	MEMBER CONTRIBUTION
108760	05/27/25	FARIS MACHINERY COMPANY LLC	M11998	200	31000	FUND ADMIN.-ROAD BRIDGE	474100	Heavy Equipment	161,540.00	TRANSPORT TRAILER
108761	05/27/25	TOWN OF PARKER	SHAREBACKMARAPR2025	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468400	Intergovernmental-Parker	277,788.99	MAR 2025 ROAD SALES TAX SHAREBACK
			SHAREBACKMARAPR2025	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468400	Intergovernmental-Parker	(11,831.89)	MAR 2025 DEDUCT OUT OF TOWN SALES TAX
			SHAREBACKMARAPR2025	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468400	Intergovernmental-Parker	41,987.74	APR 2025 ROAD AUTO USE TAX SHAREBACK
								<b>Total Payment</b>	<b>307,944.84</b>	
108766	05/28/25	18TH JUDICIAL DISTRICT JUVENILE ASSESSMENT CENTER	SF1563	100	861538	JUVENILE ACCOUNTABILITY BLK GT	465100	Contributions - Misc.	106,941.00	2025 ASSESSMENT CENTER CONTRIBUTION
527084	05/20/25	BROWN, KRISTINA	060125-060425PERDIEM	100	802034	COMMUNITY MENTAL HEALTH SFY25	445300	Travel Expense	240.80	CO-RESPONDER CONFERENCE, ATLANTA, GA
527085	05/20/25	DOUBERLY, KALIE L	060125-060425PERDIEM	100	802034	COMMUNITY MENTAL HEALTH SFY25	445300	Travel Expense	240.80	CO-RESPONDER CONFERENCE, ATLANTA, GA
527088	05/23/25	MITCHELL, MICHAEL D	040725	223	28501	DA 23RD - STATE MANDATED COSTS	445300	Travel Expense-State Mandated	115.00	MILEAGE REIMBURSEMENT
527089	05/23/25	SOLISZ, JOYCE	051125-051425	100	21350	TECHNOLOGY SECTION	445300	Travel Expense	917.85	TYLER CONNECT CONFERENCE, SAN ANTONIO, TX
527090	05/23/25	XCEL ENERGY	5319854772/051525	100	19100	FACILITIES ADMINISTRATION	450210	Electric	358.30	9651 S QUEBEC ST
							<b>Grand Total:</b>		<b>653,248.74</b>	

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**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Andrew Copland, Director of Finance

**DESCRIPTION:** Approval of Vouchers June 10, 2025

**SUMMARY:** The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 2,950,210.87
Electronic Funds Transfers	\$
Handwritten Checks	\$ 157,502.45
Purchasing Card Charges	\$ 916,091.11
Election Judges	\$
<b>TOTAL:</b>	<b>\$ 4,023,804.43</b>

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

**RECOMMENDED ACTION:** Approval.

**REVIEW:**

Andrew Copland	Approve	6/3/2025
Jeff Garcia	Approve	6/4/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**  
06.10.25 BOCC

## VOUCHERS

R55AP001

DOUGLAS COUNTY GOVERNMENT  
Payment Register Report6/3/2025  
9:35:44

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
108875	06/11/25	ABSOLUTE GRAPHICS INC	34663	100	23150	MAJOR CRIMES SECTION	433500	Clothing & Uniforms	248.90	POLO SHIRTS
			34662	100	21500	DETENTION	433500	Clothing & Uniforms	46.92	POLO SHIRTS
			34663	100	21200	INVESTIGATIONS	433500	Clothing & Uniforms	50.03	POLO SHIRTS
								<b>Total Payment</b>	<b>345.85</b>	
108876	06/11/25	ACORN PETROLEUM INC	15052IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	15,169.26	FUEL FOR PARKER
			15964IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	14,385.04	FUEL FOR PARKER
			16511IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	8,104.92	FUEL FOR HIGHLANDS RANCH SUBSTATION
			16245IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	938.29	FUEL FOR EMERGENCY VEHICLE OPERATIONS CENTER
			16864IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	785.54	FUEL FOR TRUMBULL
			15901IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	5,618.66	FUEL FOR HIGHLANDS RANCH SUBSTATION
			15717IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	2,047.81	FUEL FOR TRUMBULL
			15718IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	1,071.43	FUEL FOR EMERGENCY VEHICLE OPERATIONS CENTER
			15898IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	5,618.66	FUEL FOR HIGHLANDS RANCH SUBSTATION
			17493IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	1,943.98	FUEL FOR TRUMBULL
			16863IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	231.08	FUEL FOR EMERGENCY VEHICLE OPERATIONS CENTER
								<b>Total Payment</b>	<b>55,914.67</b>	
108877	06/11/25	ADAMS, CHELSEA I	040125-043025	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	391.19	MILEAGE REIMBURSEMENT
108878	06/11/25	ADVANCED PROPERTY MAINTENANCE	41949	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	580.00	FENCE REPAIRS & IRRIGATION SERVICES
			41944	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	4,395.00	TRASH SERVICES & WASTE BAGS
			41942	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	225.00	TRASH SERVICES & WASTE BAGS
								<b>Total Payment</b>	<b>5,200.00</b>	
108879	06/11/25	ADVOCATES FOR CHILDREN CASA	MAY2025	210	44175	JUVENILE JUSTICE SVCS/1451	455200	Direct Relief Payments	4,419.54	MAY 2025 JUVENILE SERVICES
			MAY2025	210	44175	JUVENILE JUSTICE SVCS/1451	443600	Other Professional Services	10,090.68	MAY 2025 JUVENILE SERVICES
								<b>Total Payment</b>	<b>14,510.22</b>	
108880	06/11/25	ALSTON, MARSHA	052025	100	19250	YOUTH SERVICES PROGRAM MGMT	447570	Community Outreach	1,289.62	MAY 2025 DOUGLAS COUNTY YOUTH INITIATIVE ACTIVITIES
108881	06/11/25	ALVIS, JUSTIN	060425-060725PERDIEM	100	21116	REGULATORY TRAINING	445300	Travel Expense	240.00	VEHICLE INTERDICTION TECHNIQUES CLASS, RENO, NV
108882	06/11/25	APPLEGATE GROUP INC	54998	100	16200	PLANNING & ZONING SERVICES	443600	Other Professional Services	1,925.00	WATER DEVELOPMENT REVIEW
108883	06/11/25	ARMORED KNIGHTS INC	9918	210	44100	ADMINISTRATION BLOCK GRANT	447500	Other Purchased Services	121.00	ARMORED CAR SERVICES
			9917	100	12400	MOTOR VEHICLE	444400	Service Contracts	930.90	ARMORED CAR SERVICES
								<b>Total Payment</b>	<b>1,051.90</b>	
108884	06/11/25	AUTOAUTO WASH LLC	WO57469	100	19920	FLEET-CAR WASH FACILITY	444700	Other Repair & Maint. Service	450.00	CASTLE ROCK CAR WASH PREVENTATIVE MAINTENANCE
			WO57482	100	19920	FLEET-CAR WASH FACILITY	444700	Other Repair & Maint. Service	450.00	PARKER CAR WASH PREVENTATIVE MAINTENANCE
								<b>Total Payment</b>	<b>900.00</b>	
108885	06/11/25	BASLINE ASSOCIATES INC	5084	100	21155	HIRING	447900	Recruitment Costs	1,980.00	PRE-EMPLOYMENT TESTING
108886	06/11/25	BENESCH	320990	235	801507	C470 TRAIL OVER UNIVERSITY	467400	State-CDOT	44,722.70	CONSTRUCTION MANAGEMENT - C470 & UNIVERSITY
			320709	230	800437	BRIDGE REPAIR PROJECTS	473100	Roads, St., Drainage-Eng.	14,114.50	CONSTRUCTION MANAGEMENT - HESS RD BRIDGE
								<b>Total Payment</b>	<b>58,837.20</b>	
108887	06/11/25	BOB BARKER COMPANY	INV2130659	100	21500	DETENTION	433800	Prisoner Maint. Supplies	871.14	DETENTION SUPPLIES
			INV2127928	100	21500	DETENTION	433400	Operating Supplies	4,810.82	DETENTION SUPPLIES
								<b>Total Payment</b>	<b>5,681.96</b>	
108888	06/11/25	BOBCAT OF THE ROCKIES	14284460	200	31400	MAINTENANCE OF CONDITION	444300	Equipment Rental	1,505.80	COMPACT EXCAVATOR
			14284654	200	31400	MAINTENANCE OF CONDITION	433400	Operating Supplies	43.98	CHAINSAW SPROCKET COVER
			14284463	200	31400	MAINTENANCE OF CONDITION	449055	Fuel Charges	110.50	FUEL FOR RENTED EXCAVATOR
								<b>Total Payment</b>	<b>1,660.28</b>	
108889	06/11/25	BUILT FOR TEAMS INC	2407	100	800900	TECHNOLOGY FUND	444550	Software/Hardware Subscription	3,400.00	BUILT PLATFORM
108890	06/11/25	CASI COLORADO ASPHALT SERVICES INC	67482	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	2,872.75	COLD MIX PARKER

DOUGLAS COUNTY GOVERNMENT  
Payment Register Report

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
108891	06/11/25	CASTLE ROCK SENIOR CENTER	MAY25OAI	100	861587	ARPA - AGING RESOURCES OLDER A	447500	Other Purchased Services	42,610.56	DEVELOPMENTAL DISABILITY MILL LEVY GRANT AWARD
108892	06/11/25	CCMSI	174590IN	620	19400	UI/WC/DISABILITY SELF-INS.	458400	Workers Compensation Claims	8,860.42	APR 2025 WC DEDUCTIBLES
108893	06/11/25	CCMSI	168913IN	620	19400	UI/WC/DISABILITY SELF-INS.	449700	Review Fees/Bonds	486.25	APR 2025 WC ADMIN FEES
108894	06/11/25	CDW GOVERNMENT LLC	AE1WA2U	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	33,104.64	CLOUDFLARE WEB SECURITY 2025
108895	06/11/25	CEMEX MATERIALS INC	9451880292	200	31400	MAINTENANCE OF CONDITION	448200	Aggregate Products	6,926.89	BULK GREY CEMENT POWDER
108896	06/11/25	CENTER COPY BOULDER, INC.	70189	100	19700	COMMUNITY JUSTICE SERVICES	440100	Printing/Copying/Reports	156.92	OFFICE SUPPLIES
108897	06/11/25	CHARM-TEX INC	400462IN	100	21500	DETENTION	433800	Prisoner Maint. Supplies	1,511.40	DETENTION SUPPLIES
108898	06/11/25	COAST TO COAST CALIBRATIONS INC	147314	100	19910	FLEET MAINTENANCE	443600	Other Professional Services	4,074.72	TORQUE WRENCH CALIBRATION
108899	06/11/25	COLORADO CHILLER SERVICES	7808	100	19150	JUSTICE CENTER FACILITY MGMT	444700	Other Repair & Maint. Service	925.00	JUSTICE CENTER BOILER SERVICE CALL
108900	06/11/25	COLORADO COMMUNITY MEDIA	136579 136550	210 100	44500 16200	CHILD WELFARE PLANNING & ZONING SERVICES	440200 440200	Newspaper Notices/Advertising Newspaper Notices/Advertising <b>Total Payment</b>	67.36 86.36 <b>153.72</b>	LEGAL AD & BIDS SETTLEMENT PUBLIC NOTICE
108901	06/11/25	COLORADO DEPARTMENT OF HUMAN SERVICES	APR2025	100	100	GENERAL FUND	214415	Due to State-CO TBI Trust	6,620.00	APR 2025 TBI TRUST
108902	06/11/25	COLORADO DEPARTMENT OF LABOR & EMPLOYMENT	05282025	100	65500	ECONOMIC DEVELOPMENT SERVICES	446300	Prof. Membership & Licenses	230.00	Q4 2024 MICRODATA
108903	06/11/25	CORE ELECTRIC COOPERATIVE	23719802/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	302.19	11815 SPRING VALLEY RD
108904	06/11/25	CORE ELECTRIC COOPERATIVE	95543683/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	82.54	104 FOURTH ST
108905	06/11/25	CORE ELECTRIC COOPERATIVE	95634857/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	142.14	2801 US HWY 85
108906	06/11/25	CORE ELECTRIC COOPERATIVE	27214600/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	2,427.76	2965 US HWY 85
108907	06/11/25	CORE ELECTRIC COOPERATIVE	25760600/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,275.12	410 FAIRGROUNDS RD
108908	06/11/25	CORE ELECTRIC COOPERATIVE	20158900/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	289.94	410 FAIRGROUNDS RD
108909	06/11/25	CORE ELECTRIC COOPERATIVE	83538001/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	140.65	7865 LOUVIERS BLVD
108910	06/11/25	CORE ELECTRIC COOPERATIVE	27620100/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	6,173.17	4400 CASTLETON CT
108911	06/11/25	CORE ELECTRIC COOPERATIVE	81003200/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	93.93	THIRD ST & ELBERT - HHS LIGHTS
108912	06/11/25	CORE ELECTRIC COOPERATIVE	87172507/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	911.39	3026 N INDUSTRIAL WAY
108913	06/11/25	CORE ELECTRIC COOPERATIVE	87141407/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,244.32	3020 N INDUSTRIAL WAY
108914	06/11/25	CORE ELECTRIC COOPERATIVE	87132101/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	4,633.41	3030 INDUSTRIAL WAY
108915	06/11/25	CORE ELECTRIC COOPERATIVE	81557601/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	4,407.12	301 N WILCOX ST
108916	06/11/25	CORE ELECTRIC COOPERATIVE	95535968/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,420.55	9040 TAMMY LN
108917	06/11/25	CORE ELECTRIC COOPERATIVE	95493122/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	3,206.59	5747 E PETERSON RD
108918	06/11/25	CORE ELECTRIC COOPERATIVE	86156700/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	31.57	100 THIRD ST - PS MILLER GARAGE

DOUGLAS COUNTY GOVERNMENT  
Payment Register Report

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
108919	06/11/25	CORE ELECTRIC COOPERATIVE	21845501/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	10,026.33	100 THIRD ST - PS MILLER
108920	06/11/25	CORE ELECTRIC COOPERATIVE	27240000/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	47.39	7870 N I-25 - CASTLE PINES RTD
108921	06/11/25	CORE ELECTRIC COOPERATIVE	26013603/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	2,384.55	125 STEPHANIE PL
108922	06/11/25	CORE ELECTRIC COOPERATIVE	95629967/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	26.45	125 STEPHANIE PL
108923	06/11/25	CORE ELECTRIC COOPERATIVE	95565859/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	830.81	410 S WILCOX ST
108924	06/11/25	CORE ELECTRIC COOPERATIVE	26633300/051325	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	71.04	BAYOU GULCH RD
108925	06/11/25	CORE ELECTRIC COOPERATIVE	23838700/051325	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	78.81	THIRD ST LIGHT
108926	06/11/25	CORE ELECTRIC COOPERATIVE	95694350/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	263.39	410 S WILCOX ST
108927	06/11/25	CORE ELECTRIC COOPERATIVE	23095300/051325	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	32.75	BURNING TREE
108928	06/11/25	CORE ELECTRIC COOPERATIVE	26989800/051325	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	34.59	SKY VIEW LN
108929	06/11/25	CORE ELECTRIC COOPERATIVE	95587028/050525	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	58.70	VEHICLE MESSAGE SIGN
108930	06/11/25	CRISIS CENTER	DV181845	210	44400	TANF BLOCK GRANT	443600	Other Professional Services	3,938.00	APR 2025 SERVICES
108931	06/11/25	CROWE LLP	C1195756	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	19,000.00	WORKSMART DYNAMICS IMPLEMENTATION
108932	06/11/25	DAWN B HOLMES INC	1616	223	28501	DA 23RD - STATE MANDATED COSTS	445300	Travel Expense-State Mandated	432.18	HEARING SERVICES
			1616	223	28001	DA 23RD - DISTRICT MO ALLOC	433992	Witness Expense	386.45	HEARING SERVICES
								<b>Total Payment</b>	<b>818.63</b>	
108933	06/11/25	DENVER DUMB FRIENDS LEAGUE	294	100	19220	ANIMAL CONTROL - DDFL	447500	Other Purchased Services	6,894.50	APR 2025 ANIMAL SERVICES
108934	06/11/25	DOBBS, DALLAS R	052025	100	21116	REGULATORY TRAINING	433700	Firearm Supplies	105.73	REIMBURSEMENT FOR FIREARMS SUPPLIES
		060425-060725PERDIEM		100	21116	REGULATORY TRAINING	445300	Travel Expense	240.00	VEHICLE INTERDICTION TECHNIQUES CLASS, RENO, NV
								<b>Total Payment</b>	<b>345.73</b>	
108935	06/11/25	DOBBS, DUSTIN B	060425-060725PERDIEM	100	21116	REGULATORY TRAINING	445300	Travel Expense	240.00	VEHICLE INTERDICTION TECHNIQUES CLASS, RENO, NV
108936	06/11/25	DOUGLAS COUNTY DEPUTY SHERIFF'S ASSOCIATION	12402	210	44100	ADMINISTRATION BLOCK GRANT	447500	Other Purchased Services	8,568.00	MAY 2025 DHS SECURITY
108937	06/11/25	DUNNAWAY, KELLY	062225-062625PERDIEM	100	11200	COUNTY ATTORNEY	445300	Travel Expense	318.20	NATIONAL SHERIFFS ASSOCIATION CONFERENCE 2025, FT LAUDERDALE , FL
108938	06/11/25	EMERGENCY SYSTEMS COMPLIANCE SERVICES	INV13875	100	19150	JUSTICE CENTER FACILITY MGMT	444400	Service Contracts	648.00	PREVENTATIVE MAINTENANCE ROCKY POINT TOWER
108939	06/11/25	ERO RESOURCES CORPORATION	107973	250	807015	ROCKSHELTER HISTORIC	443600	Other Professional Services	12,436.50	ROCKSHELTER MONITORING
		107974		250	807022	BAYOU GULCH HISTORIC PRESERVAT	443600	Other Professional Services	1,991.60	BAYOU GULCH SITE ASSESSMENT
								<b>Total Payment</b>	<b>14,428.10</b>	
108940	06/11/25	FAMILY TREE INC	APR25GLSDOUGCO25	210	44500	CHILD WELFARE	443600	Other Professional Services	20,945.21	APR 25 DRAWDOWN
108941	06/11/25	FEHR & PEERS	185455	235	861606	TRANSIT AND MULTI-MODAL STUDY	443400	General Engineering Services	52,147.38	TRANSIT AND MULTIMODAL STUDY
108942	06/11/25	FELSBURG, HOLT AND ULLEVIG	44804	200	800506	STORMWATER PRIORITY PROJECTS	473100	Roads, St., Drainage-Eng.	8,683.75	DESIGN SERVICES - CULVERT CROSSING
		44781		200	31660	TRAFFIC SIGNAL ASSET MGMT PROG	443400	General Engineering Services	7,212.50	BIKE MAP
		44803		200	800506	STORMWATER PRIORITY PROJECTS	443600	Other Professional Services	4,237.50	DESIGN SUPPORT
								<b>Total Payment</b>	<b>20,133.75</b>	
108943	06/11/25	FINLAYSON, HEATHER	5102025	250	53600	HISTORIC RESOURCES	443600	Other Professional Services	2,897.22	CONSERVATION SERVICES

DOUGLAS COUNTY GOVERNMENT  
Payment Register Report

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
108944	06/11/25	GALLS LLC	BC2179403	220	22150	TRAFFIC SECTION	474800	Other Machinery & Equip.	8,517.25	BALLISTIC SHIELD
108945	06/11/25	GRAINGER	9509528676	200	31600	ENG - TRAFFIC SIGNS/STRIPING	436500	Sign Parts & Supplies	272.40	KRAFT PAPER ROLL
			9507331461	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	433400	Operating Supplies	110.66	CABLE CLIP AND EXTENSION CORD
			9507331453	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	433400	Operating Supplies	102.97	CABLE TIES AND SCREWS
								<b>Total Payment</b>	<b>486.03</b>	
108946	06/11/25	GROUND ENGINEERING CONSULTANTS INC	25353501	200	800100	CONTRACTED MAJOR ROAD MAINT	478200	Major Maint. of Assets	2,080.00	2025 MATERIAL TESTING/INSPECTIONS
			25353502	200	800100	CONTRACTED MAJOR ROAD MAINT	478200	Major Maint. of Assets	1,430.00	2025 MATERIAL TESTING/INSPECTIONS
								<b>Total Payment</b>	<b>3,510.00</b>	
108947	06/11/25	HEALTHCARE MEDICAL WASTE SERVICES	W148973	100	23100	CORONER	442700	Biohazard Waste Removal	161.70	BIOHAZARD WASTE
108948	06/11/25	HEARTLAND VIDEO SYSTEMS INC	INV098481	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	2,350.00	CABLECAST REFLECT 2025
108949	06/11/25	HR GREEN INC	187932	100	16200	PLANNING & ZONING SERVICES	443600	Other Professional Services	236.25	DEVELOPMENT REVIEW
108950	06/11/25	HUERTA, JENNIFER M	042725-050125PERDIEM	210	44500	CHILD WELFARE	445300	Travel Expense	264.00	2025 CONVENING ON CHILDREN YOUTH & FAMILIES CONFERENCE, VAIL, CO
108951	06/11/25	HUMANE SOCIETY OF PIKES PEAK	JUN2025	100	55500	ANIMAL CONTROL	447460	Animal Control Services	43,921.67	JUN 2025 ANIMAL SERVICES
108952	06/11/25	IDEAL FENCING CORPORATION LLC	CI2024009APP3RTNG	200	800100	CONTRACTED MAJOR ROAD MAINT	211810	Retainage Payable	10,142.03	FAIRVIEW/GRACE NEW GUARDRAIL
108953	06/11/25	INSIGHT PUBLIC SECTOR INC	1101269872	100	800900	TECHNOLOGY FUND	444550	Software/Hardware Subscription	4,293.75	DATAVERSE SUBSCRIPTION
108954	06/11/25	INSTITUTE ON DISABILITY	3523150	100	802031	HB22-1281 CYF SFY2025	446100	Conference,Seminar, Train Fees	5,970.00	CARE COORDINATOR TRAINING
108955	06/11/25	INTOXIMETERS	787133	100	21500	DETENTION	433400	Operating Supplies	175.00	DETENTION SUPPLIES
108956	06/11/25	JANZ, JILL	030625-050225	100	15100	FINANCE ADMINISTRATION	445200	Metro Area Meeting Expense	85.77	SEFA ANALYSIS MEETING
			030625-050225	100	15100	FINANCE ADMINISTRATION	445200	Metro Area Meeting Expense	72.36	CFMS UPLOAD ANALYSIS MEETING
			062525-070225PERDIEM	100	15100	FINANCE ADMINISTRATION	445300	Travel Expense	542.80	2025 GOVERNMENT FINANCE OFFICERS ASSOCIATION CONFERENCE, WASHINGTON, DC
								<b>Total Payment</b>	<b>700.93</b>	
108957	06/11/25	KNOTHEAD TREE AND LAWN CARE	19578	200	31400	MAINTENANCE OF CONDITION	444700	Other Repair & Maint. Service	5,600.00	TREE SERVICES
108958	06/11/25	KRAEMER NORTH AMERICA LLC	CI2022021APP31RTNG	235	801502	US 85 IMPROVEMENTS	211810	Retainage Payable	(79,413.68)	US 85
			CI2022021APP31/2023207	235	801502	US 85 IMPROVEMENTS	467400	State-CDOT	530,944.85	US 85
			CI2022021APP31/2023207	235	801502	US 85 IMPROVEMENTS	467400	State-CDOT	1,057,328.68	US 85
								<b>Total Payment</b>	<b>1,508,859.85</b>	
108959	06/11/25	LECOMPTTE, BOBBY L	042625	200	31600	ENG - TRAFFIC SIGNS/STRIPING	445300	Travel Expense	61.60	MILEAGE REIMBURSEMENT
108960	06/11/25	LOVEGROVE, JESSE	042625-042725	100	19150	JUSTICE CENTER FACILITY MGMT	445300	Travel Expense	66.36	MILEAGE REIMBURSEMENT
108961	06/11/25	MANNA RESOURCE CENTER	APR2025TANF	210	44400	TANF BLOCK GRANT	443600	Other Professional Services	2,414.00	APR 2025 SERVICES
108962	06/11/25	MOTOROLA SOLUTIONS INC	8282127946	240	33220	DSO COMMUNICATIONS NETWORK	474350	Capital Com.SystemsRadio	389,245.77	RADIOS
108963	06/11/25	MYTHICS LLC	222689	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	2,397.65	ORACLE DATABASE
108964	06/11/25	O'PRY, MARY	012425-022625	100	55400	HISTORIC PRESERVATION	445200	Metro Area Meeting Expense	25.48	MILEAGE REIMBURSEMENT
108965	06/11/25	OLSSON INC	534639	230	800834	TRAFFIC ENGINEERING STUDIES	443400	General Engineering Services	25,764.17	DOUGLAS COUNTY TRANSPORTATION PLAN
108966	06/11/25	OTODATA TECHNOLOGIES USA INC	INV390805	100	19150	JUSTICE CENTER FACILITY MGMT	443600	Other Professional Services	5.00	NETWORK MONITOR
108967	06/11/25	PACIFIC OFFICE AUTOMATION INC	DCH62025KS3	295	861300	RMHIDTA MGMT & COORDINATION	440300	Copier Charges	305.20	QUARTERLY COPIER METER



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108968	06/11/25	PEAK OFFICE FURNITURE INC	74739	100	33190	OTHER GENERAL GOVT. BLDGS.	474400	Furniture & Office Equipment	5,998.78	OFFICE FURNITURE
108969	06/11/25	PETERSON, AUDRA	051925-052225	295	861350	RMHIDTA TRAINING	445300	Travel Expense	451.19	NATIONAL TRAINING COORDINATORS WORKSHOP, MIAMI, FL
108970	06/11/25	PHOENIX SUPPLY LLC	37629	100	21500	DETENTION	433800	Prisoner Maint. Supplies	526.05	DETENTION SUPPLIES
108971	06/11/25	POLYGLOT INTERPRETATIONS LLC	DC0120	210	44500	CHILD WELFARE	443600	Other Professional Services	410.10	APR 2025 GENERAL INTERPRETING
108972	06/11/25	PRECISION DYNAMICS CORPORATION	9359004136	100	21500	DETENTION	433400	Operating Supplies	1,501.80	DETENTION SUPPLIES
			9359034899	100	21500	DETENTION	433400	Operating Supplies	45.29	DETENTION SUPPLIES
								<b>Total Payment</b>	<b>1,547.09</b>	
108973	06/11/25	PSYCHOLOGICAL DIMENSIONS LLC	9374	100	21155	HIRING	447900	Recruitment Costs	8,150.00	PRE-EMPLOYMENT TESTING
108974	06/11/25	RESPEC CONSULTING & SERVICES	INV04250478	200	800506	STORMWATER PRIORITY PROJECTS	443600	Other Professional Services	2,475.00	STORM SEWER REHAB & REPLACEMENT PROGRAM
			INV04250476	200	800503	EMERGENCY STORM DRAINAGE	443600	Other Professional Services	4,291.08	OUTFALL INSPECTIONS
			INV04250476	200	800503	EMERGENCY STORM DRAINAGE	443600	Other Professional Services	2,650.12	OUTFALL INSPECTIONS
			INV04250479	200	800506	STORMWATER PRIORITY PROJECTS	443600	Other Professional Services	4,105.00	PINERY POND DRAINAGE ANALYSIS
			INV04250478	200	800506	STORMWATER PRIORITY PROJECTS	443600	Other Professional Services	7,357.50	STORM SEWER REHAB & REPLACEMENT PROGRAM
								<b>Total Payment</b>	<b>20,878.70</b>	
108975	06/11/25	ROBERT HALF TECHNOLOGY	65017137	100	800900	TECHNOLOGY FUND	432100	Contract Work/Temporary Agency	3,537.00	TEMPORARY POSITION - BUDGET
108976	06/11/25	RUNBECK ELECTION SERVICES INC	257213	100	12500	ELECTIONS AND REGISTRATION	440100	Printing/Copying/Reports	145,941.42	ENVELOPES
			257226	100	12500	ELECTIONS AND REGISTRATION	440100	Printing/Copying/Reports	1,674.89	BLANK STOCK
								<b>Total Payment</b>	<b>147,616.31</b>	
108977	06/11/25	SCHUTZENBERGER, CHRIS	012425-022525	100	55400	HISTORIC PRESERVATION	445200	Metro Area Meeting Expense	34.72	MILEAGE REIMBURSEMENT
108978	06/11/25	SEIBOLD, ABIGAYLE	050525-052725	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	55.30	MILEAGE REIMBURSEMENT
108979	06/11/25	SHELBOURN ENTERPRISES LLC	15	200	800506	STORMWATER PRIORITY PROJECTS	478300	Major Maint. Repair Projects	16,000.00	LINCOLN AVE STORM CLEANING
108980	06/11/25	SHUMS CODA ASSOCIATES	19137A	100	24100	BUILDING DEVELOPMENT SERVICES	447280	New Elevator Installations	550.00	ELEVATOR PLAN REVIEW
			19135	100	24100	BUILDING DEVELOPMENT SERVICES	447280	New Elevator Installations	135.00	ELEVATOR REVISION REVIEW
								<b>Total Payment</b>	<b>685.00</b>	
108981	06/11/25	SOURCE OFFICE & TECHNOLOGY	C49747090	100	21500	DETENTION	433200	Office Supplies	(12.60)	CREDIT FOR RETURNED ENVELOPES
			49778290	100	14100	ASSESSOR ADMINISTRATION	433200	Office Supplies	28.37	OFFICE SUPPLIES
								<b>Total Payment</b>	<b>15.77</b>	
108982	06/11/25	SOURCES INC	50145	100	16200	PLANNING & ZONING SERVICES	433500	Clothing & Uniforms	28.98	UNIFORMS
108983	06/11/25	SUMMIT PATHOLOGY	250528AU1003	100	23100	CORONER	443560	Forensic Testing	324.00	HISTOLOGY
108984	06/11/25	SWARCO REFLEX LLC	900321570	200	31600	ENG - TRAFFIC SIGNS/STRIPING	448500	Paint & Road Striping	28,160.00	RETROREFLECTIVE GLASS BEADS
108985	06/11/25	THE LITTLE CLINIC OF COLORADO	4436042025	217	861457	IMMUNIZATION & VACCINATN CHILD	443600	Other Professional Services	641.00	IMMUNIZATION SERVICES
108986	06/11/25	THIRDERA LLC	US4810000000842	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	20,280.00	MAY 2025 SERVICE NOW MANAGED SERVICE
108987	06/11/25	TRINITY SERVICES GROUP INC	3011500183	100	21500	DETENTION	447150	Inmate Meals	16,303.11	INMATE MEALS
108988	06/11/25	TWISTED TIMBER	052125	296	861572	AMERICAN RESCUE PLAN ACT	447500	PURCH SVCS/2025 FMWRM Wildfire	2,000.00	WILDFIRE MITIGATION PROGRAM
108989	06/11/25	UNCC - UTILITY NOTIFICATION CENTER OF COLORADO	225050463	200	30200	ENGINEERING	443600	Other Professional Services	1,919.86	MAY 2025 UTILITY NOTIFICATION SERVICES
108990	06/11/25	WEBOLUTIONS INC	INV55055	217	861057	TPEP - TOBACCO PREV & ED PROG	443600	Other Professional Services	3,600.00	WEBSITE MARKETING

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			INV55113	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	1,886.25	WEBSITE TROUBLESHOOTING
			INV55112	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	1,706.25	WEBSITE TROUBLESHOOTING
			INV55049	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	6,650.00	WEBSITE HOSTING & SUPPORT
								<b>Total Payment</b>	<b>13,842.50</b>	
108991	06/11/25	WESTERN PAPER DISTRIBUTORS	5165454	100	21500	DETENTION	433400	Operating Supplies	577.92	DETENTION SUPPLIES
			5175956	100	21500	DETENTION	433400	Operating Supplies	123.84	DETENTION SUPPLIES
			5171952	100	19125	FACILITIES MANAGEMENT	433900	Janitorial Supplies	502.02	JANITORIAL SUPPLIES
			5160699	100	21500	DETENTION	433400	Operating Supplies	206.40	DETENTION SUPPLIES
			5165454	100	21500	DETENTION	433900	Janitorial Supplies	3,689.90	DETENTION SUPPLIES
								<b>Total Payment</b>	<b>5,100.08</b>	
108992	06/11/25	WICHT, JEREMY	051925-052225	295	861350	RMHIDTA TRAINING	445300	Travel Expense	824.04	NATIONAL TRAINING COORDINATORS WORKSHOP, MIAMI, FL
527206	06/10/25	18TH JUDICIAL DISTRICT VALE FUND	APR2025	100	100	GENERAL FUND	214627	Due to 18th Judicial Dist-VALE	4,726.00	APR 2025 VALE SURCHARGE
527207	06/10/25	ADAM, MICHAEL R	050525	100	19150	JUSTICE CENTER FACILITY MGMT	445300	Travel Expense	5.32	MILEAGE REIMBURSEMENT
527208	06/10/25	ADVANCED EXTERIORS INC	052225	100	24100	BUILDING DEVELOPMENT SERVICES	322800	Roofing Permit Fees	153.25	PERMIT REFUND
527209	06/10/25	AMOS JR, WILLIAM H	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	124.03	REGISTRATION REFUND
527210	06/10/25	AVANESOVA, NARINE K	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	235.15	REGISTRATION REFUND
527211	06/10/25	BAKER, MACY L	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,123.27	REGISTRATION REFUND
527212	06/10/25	BLACK HILLS COLORADO GAS INC	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	140.00	REGISTRATION REFUND
527213	06/10/25	BONDS, KARLIE A & BRYANT L	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	79.67	REGISTRATION REFUND
527214	06/10/25	BROCESKY, TODD	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	183.42	REGISTRATION REFUND
527215	06/10/25	CASTLE ROCK CHAMELEON GYMNASTICS	DC002291	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	200.00	SECURITY DEPOSIT REFUND
527216	06/10/25	CATES, DAVID C	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	19.85	REGISTRATION REFUND
527217	06/10/25	CHAVEZ, CODY M	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	67.54	REGISTRATION REFUND
527218	06/10/25	COAXUM, DERRIAN MONIQUE	MV REFUND/053025	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	70.54	REGISTRATION REFUND
527219	06/10/25	COLORADO INFORMATION SHARING CONSORTIUM	1753	295	861305	RMHIDTA INTELLIGENCE	444500	Software/Hardware Supp./Maint.	300.00	2025 MEMBERSHIP
527220	06/10/25	COLORADO JUDICIAL DEPARTMENT	APR2025	100	100	GENERAL FUND	214416	Due to State - Fam Frndly Crt	474.00	APR 2025 FAMILY FRIENDLY
527221	06/10/25	COVA TREE	24671	200	800100	CONTRACTED MAJOR ROAD MAINT	443600	Other Professional Services	750.00	ARBORIST SERVICES
527222	06/10/25	D'AMBROSIA, ROBERT D & PETER A	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,711.96	REGISTRATION REFUND
527223	06/10/25	DAWSON, MICHAEL C	062625-062725PERDIEM	100	16200	PLANNING & ZONING SERVICES	445300	Travel Expense	88.40	COLORADO ASSOCIATION OF CODE ENFORCEMENT OFFICIALS TRAINING, GLENWOOD SPRINGS, CO
527224	06/10/25	DENVER HEALTH & HOSPITAL AUTHORITY	NT5606	100	23100	CORONER	443560	Forensic Testing	20.60	MEDICAL SERVICES
527225	06/10/25	DERTZ, DAN	050925-052125	250	53500	OPEN SPACE	445200	Metro Area Meeting Expense	209.41	MAY 2025 LUNCH MEETINGS
527226	06/10/25	DIAMOND CLEANING LLC	3379	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	198.00	JANITORIAL SERVICES
527227	06/10/25	DOUGLAS COUNTY SCHOOL DISTRICT	10003421	210	44500	CHILD WELFARE	443600	Other Professional Services	313.02	APR 2025 ESSA BILLING
			10003422	210	44500	CHILD WELFARE	443600	Other Professional Services	1,082.44	APR 2025 ESSA BILLING

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			10003423	210	44500	CHILD WELFARE	443600	Other Professional Services	2,154.39	APR 2025 ESSA BILLING
								<b>Total Payment</b>	<b>3,549.85</b>	
527228	06/10/25	DUNSFORD, RAEANNE	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,174.50	REGISTRATION REFUND
527229	06/10/25	ELBERT COUNTY GOVERNMENT	205	217	861057	TPEP - TOBACCO PREV & ED PROG	443600	Other Professional Services	272.10	TOBACCO PREVENTION INITIATIVE
527230	06/10/25	ELBERT COUNTY SHERIFF'S OFFICE	169	223	28501	DA 23RD - STATE MANDATED COSTS	443650	Process Services-State Mandate	47.00	PROCESS SERVICES
			182	223	28501	DA 23RD - STATE MANDATED COSTS	443650	Process Services-State Mandate	15.50	PROCESS SERVICES
			177	223	28501	DA 23RD - STATE MANDATED COSTS	443650	Process Services-State Mandate	59.50	PROCESS SERVICES
								<b>Total Payment</b>	<b>122.00</b>	
527231	06/10/25	ET TECHNOLOGIES INC	85139	100	19910	FLEET MAINTENANCE	443600	Other Professional Services	298.00	SERVICE CALL
527232	06/10/25	EVANS, LARRY S & JUDITH A	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	85.94	REGISTRATION REFUND
527233	06/10/25	EVERLY, CHASE T	051825-052325PERDIEM	250	53500	OPEN SPACE	446100	Conference,Seminar, Train Fees	416.00	RANGER EXCELLENCE SCHOOL, ESTES PARK, CO
527234	06/10/25	FARO TECHNOLOGIES INC	91860393	220	22150	TRAFFIC SECTION	444500	Software/Hardware Supp./Maint.	2,202.00	SCENE MAPPING SOFTWARE RENEWAL
527235	06/10/25	FIRST RESPONDER COMMUNICATIONS	52515REV1	100	21700	EMERGENCY MGMT.	438350	C.A.-Communication Equipment	3,531.40	MOBILE RADIO
			52514REV1	100	890040	EOC/IMT/COAD SUPPORT	438350	C.A.-Communication Equipment	2,983.80	MOBILE RADIO
								<b>Total Payment</b>	<b>6,515.20</b>	
527236	06/10/25	FORENSIC TECHNOLOGY INC	INV002058	100	23200	CRIME LAB/EVIDENCE SECTION	444400	Service Contracts	32,267.00	2025 BRASSTRAX SOFTWARE RENEWAL
527237	06/10/25	FRANKTOWN ANIMAL CLINIC	768414	220	800540	K-9 UNIT	443100	Medical, Dental & Vet Services	108.60	VETERINARY SERVICES
527238	06/10/25	FRATER, SUSANA	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	35.16	REGISTRATION REFUND
527239	06/10/25	FRONTIER BUSINESS PRODUCTS	974080	295	861305	RMHIDTA INTELLIGENCE	444500	Software/Hardware Supp./Maint.	6,240.00	BARRACUDA SOFTWARE RENEWAL
527240	06/10/25	FRONTIER FIRE PROTECTION LLC	10003883	100	55200	FAIRGROUND OPERATIONS	444400	Service Contracts	1,274.00	EXTINGUISHER INSPECTION
			10003249	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	335.00	EXTINGUISHER INSPECTION
			10003866	100	55200	FAIRGROUND OPERATIONS	444400	Service Contracts	24.00	EXTINGUISHER INSPECTION
			10003246	100	19920	FLEET-CAR WASH FACILITY	444700	Other Repair & Maint. Service	8.00	EXTINGUISHER INSPECTION
			10003247	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	24.00	EXTINGUISHER INSPECTION
			10003253	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	2,832.50	EXTINGUISHER INSPECTION
			10003251	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	24.00	EXTINGUISHER INSPECTION
			10003252	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	84.00	EXTINGUISHER INSPECTION
			10003250	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	489.00	EXTINGUISHER INSPECTION
								<b>Total Payment</b>	<b>5,094.50</b>	
527241	06/10/25	GARCHA, HARINDER S & SHARON E	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	173.42	REGISTRATION REFUND
527242	06/10/25	GERHARDT, SUSAN I & WILLIAM H	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	235.00	REGISTRATION REFUND
527243	06/10/25	GONZALEZ, SANDRA E	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	745.19	REGISTRATION REFUND
527244	06/10/25	GREEN, JAMIE R & RENEE D	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	60.72	REGISTRATION REFUND
527245	06/10/25	GROSS, LINDSEY A	050625	100	12500	ELECTIONS AND REGISTRATION	445300	Travel Expense	12.60	MILEAGE REIMBURSEMENT
527246	06/10/25	HART, KALLISTA J & DAVID C	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	27.73	REGISTRATION REFUND
527247	06/10/25	HELMS, KRISTY L	23T4619	100	19700	COMMUNITY JUSTICE SERVICES	342217	CJS-DC-MOP Elec Mntr Fees	710.00	OVERPAYMENT REFUND
527248	06/10/25	HOFF'S LANDSCAPE CONTRACTORS	145084	200	800506	STORMWATER PRIORITY PROJECTS	473100	Roads, St., Drainage-Eng.	2,350.00	DRAINAGEWAY TREE REPLACEMENT
527249	06/10/25	IMAGEFIRST	266243403	100	23100	CORONER	443600	Other Professional Services	57.45	LAUNDRY SERVICE

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527250	06/10/25	J&H SERVICES LLC	525	223	28001	DA 23RD - DISTRICT MO ALLOC	443645	Substance Screening Services	370.00	SCREENING SERVICES
527251	06/10/25	JEFFERSON COUNTY DEPARTMENT OF HUMAN SERVICES	APR2025/05152025	210	44500	CHILD WELFARE	443600	Other Professional Services	1,048.47	APR 2025 COLLAB EXPENSES
527252	06/10/25	KIEWIT INFRASTRUCTURE COMPANY	9100889008	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	1,736.66	ASPHALT FOR PAVING
527253	06/10/25	KOWALSKI, KYLE A	051825-052025PERDIEM	250	53500	OPEN SPACE	446100	Conference,Seminar, Train Fees	200.00	RANGER EXCELLENCE SCHOOL, ESTES PARK, CO
527254	06/10/25	KRESL, ROBERT D	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	242.95	REGISTRATION REFUND
527255	06/10/25	MAAS, JEFFREY J & JESSICA B	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	732.08	REGISTRATION REFUND
527256	06/10/25	MILLER, SUVI H	51625	223	28501	DA 23RD - STATE MANDATED COSTS	445300	Travel Expense-State Mandated	767.00	HEARING SERVICES
527257	06/10/25	MINICUCCI, CONRAD	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	140.28	REGISTRATION REFUND
527258	06/10/25	MOMENTUM TELECOM INC	569871	295	861300	RMHIDTA MGMT & COORDINATION	442400	Telephone/Communications	205.61	TELECOM SERVICES
			569871	295	861350	RMHIDTA TRAINING	442400	Telephone/Communications	117.49	TELECOM SERVICES
			569871	295	861305	RMHIDTA INTELLIGENCE	442400	Telephone/Communications	264.36	TELECOM SERVICES
								<b>Total Payment</b>	<b>587.46</b>	
527259	06/10/25	NIKITA KING COUNSELING LLC	466	100	802024	PEACE OFFICER MENTAL HEALTH	443600	Other Professional Services	160.00	COUNSELING SERVICES
			423	100	802024	PEACE OFFICER MENTAL HEALTH	443600	Other Professional Services	160.00	COUNSELING SERVICES
			435	100	802024	PEACE OFFICER MENTAL HEALTH	443600	Other Professional Services	160.00	COUNSELING SERVICES
			457	100	802024	PEACE OFFICER MENTAL HEALTH	443600	Other Professional Services	160.00	COUNSELING SERVICES
			492	100	802024	PEACE OFFICER MENTAL HEALTH	443600	Other Professional Services	160.00	COUNSELING SERVICES
								<b>Total Payment</b>	<b>800.00</b>	
527260	06/10/25	OBRIEN, ROBERT J & PATRICK J	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	85.34	REGISTRATION REFUND
527261	06/10/25	POSTMORTEM PATHOLOGY SERVICES INC	2505DOU	100	23100	CORONER	443100	Medical, Dental & Vet Services	27,840.00	MAY 2025 AUTOPSIES
527262	06/10/25	PRICE, GEORGE	012425-022625	100	55400	HISTORIC PRESERVATION	445200	Metro Area Meeting Expense	40.04	MILEAGE REIMBURSEMENT
527263	06/10/25	PRO POLICE RALLY COLORADO	DC001985	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	200.00	SECURITY DEPOSIT REFUND
527264	06/10/25	R.E. MONKS CONSTRUCTION	25007DOCO1	230	800267	WATERTON ROAD	443600	Other Professional Services	5,476.25	WATERTON YARD STOCKPILE AREA CLEAN UP
527265	06/10/25	RAISE THE FUTURE	SINV103435	210	44500	CHILD WELFARE	443600	Other Professional Services	2,068.33	FOSTER & ADOPT SERVICES
527266	06/10/25	RILEYS ASPHALT LLC	40	200	31400	MAINTENANCE OF CONDITION	443600	Other Professional Services	16,615.00	FURROW RD APRON PAVING
527267	06/10/25	SAFECO INSURANCE	5879881501	620	19450	LIABILITY AND PROPERTY INS.	458150	Insurance Claims-Liability	4,633.11	INSURANCE CLAIM
527268	06/10/25	SCHROEDER, RACHEL	040925-051425	100	12400	MOTOR VEHICLE	445300	Travel Expense	49.91	MILEAGE REIMBURSEMENT
527269	06/10/25	SHIELDSPIKE LLC	951	220	22100	PATROL-LEA	438800	C.A.-Other Equipment	33,865.00	SHIELD LIGHTS
527270	06/10/25	SINGH, DURGESH	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	16.06	REGISTRATION REFUND
527271	06/10/25	SPOCK, LINDSAY Q	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	184.55	REGISTRATION REFUND
527272	06/10/25	STEPHENSON, FAITH	DC002339	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	200.00	SECURITY DEPOSIT REFUND
527273	06/10/25	STOCK ENTERPRISES LLC	50151	100	21116	REGULATORY TRAINING	446100	Conference,Seminar, Train Fees	2,030.00	INSTRUCTOR TRAINING
			50151	100	21116	REGULATORY TRAINING	433930	Operating Equip. Accessories	750.00	ACCESSORIES
			50151	100	21116	REGULATORY TRAINING	474800	Other Machinery & Equip.	5,472.83	GRAPPLER UNIT
								<b>Total Payment</b>	<b>8,252.83</b>	
527274	06/10/25	TAKAHARA, DEBORAH	041625	100	21100	SHERIFF ADMINISTRATION	444550	Software/Hardware Subscription	187.55	REIMBURSEMENT FOR PURCHASE OF ANNUAL SOFTWARE

DOUGLAS COUNTY GOVERNMENT  
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Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
527275	06/10/25	TROYANEK, CATHERINE S	1136	223	28501	DA 23RD - STATE MANDATED COSTS	433990	Transcriptions-State Mandated	496.80	TRANSCRIPTION SERVICES
527276	06/10/25	TWITE, JACK	051925-052025	100	12500	ELECTIONS AND REGISTRATION	445300	Travel Expense	68.32	MILEAGE REIMBURSEMENT
527277	06/10/25	UNIFIRST CORPORATION	2260167789 2260167718	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	49.33	UNIFORM SERVICE
				100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	131.02	UNIFORM SERVICE
								<b>Total Payment</b>	<b>180.35</b>	
527278	06/10/25	VISITING ANGELS	VAHMKR0425 VAPC0425	100	861001	STATE SENIOR SERVICES GRANT	443600	OPS/OAA VA HOMEMAKER 2024	819.00	DRCOG SENIOR HOMEMAKER GRANT
				100	861001	STATE SENIOR SERVICES GRANT	443600	OPS/OAA VA PERSONAL CARE 2024	2,093.00	DRCOG SENIOR PERSONAL CARE GRANT
								<b>Total Payment</b>	<b>2,912.00</b>	
527279	06/10/25	WALTERS, WESLEY J	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	206.28	REGISTRATION REFUND
527280	06/10/25	WARNE CHEMICAL & EQUIPMENT COMPANY	11023975	200	31550	WEED CONTROL	433400	Operating Supplies	135.61	WEED CONTROL
527281	06/10/25	ARTHUR, RYAN J	050625-050925PERDIEM	100	861541	CDOT 5310 GRANT	445300	Travel Expense	216.00	COLORADO ASSOCIATION OF TRANSIT AGENCIES CONFERENCE, LOVELAND, CO
527282	06/10/25	DEATS, BRADLEY	042925	100	21650	CSV PROGRAM	445200	Metro Area Meeting Expense	1,055.79	FOOD FOR GRADUATION SERVICE
527283	06/10/25	JACKSON, BRADLEY ALEXANDER	050625-051625	100	30200	ENGINEERING	445300	Travel Expense	104.48	MILEAGE REIMBURSEMENT
527284	06/10/25	STAHL, KELSEY	062625-062725PERDIEM	100	16200	PLANNING & ZONING SERVICES	445300	Travel Expense	54.40	COLORADO ASSOCIATION OF CODE ENFORCEMENT OFFICIALS TRAINING, GLENWOOD SPRINGS, CO
527285	06/10/25	TOWN OF LARKSPUR	REC REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	75.00	ESCROW ACCOUNT REFUND
527286	06/10/25	VELOCITY PUBLIC RECORDS	REC REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	109.25	ESCROW ACCOUNT REFUND
<b>Grand Total:</b>									<b>2,950,210.87</b>	

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DOUGLAS COUNTY GOVERNMENT  
Payment Register Report

6/2/2025  
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Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
108854	05/30/25	CENTER COPY BOULDER, INC.	70277	100	11100	OFFICE OF THE BOARD	439200	Postage & Delivery Svc.	77,251.46	ELECTION INFORMATION BOOKLET
108855	06/03/25	AUTOAUTO WASH LLC	WO57481	100	19920	FLEET-CAR WASH FACILITY	444700	Other Repair & Maint. Service	207.77	PARKER CAR WASH PREVENTATIVE MAINTENANCE & REPAIRS
108856	06/03/25	BLACK HILLS ENERGY	7843906157/052325	100	19100	FACILITIES ADMINISTRATION	450220	Gas	1,313.55	301 WILCOX ST
108857	06/03/25	BLACK HILLS ENERGY	4648262628/052325	100	19100	FACILITIES ADMINISTRATION	450220	Gas	356.16	3026 INDUSTRIAL WAY
108858	06/03/25	BLACK HILLS ENERGY	6675672133/052325	100	19920	FLEET-CAR WASH FACILITY	450220	Gas	254.05	3030 INDUSTRIAL WAY
108859	06/03/25	BLACK HILLS ENERGY	8272853933/052325	100	19100	FACILITIES ADMINISTRATION	450220	Gas	647.53	2965 HWY 85
108860	06/03/25	BLACK HILLS ENERGY	7233076932/051425	100	19100	FACILITIES ADMINISTRATION	450220	Gas	1,134.61	100 THIRD ST
108861	06/03/25	BLACK HILLS ENERGY	7210915724/052325	100	19100	FACILITIES ADMINISTRATION	450220	Gas	726.78	301 WILCOX ST
108862	06/03/25	BLACK HILLS ENERGY	7014265168/052325	100	19100	FACILITIES ADMINISTRATION	450220	Gas	921.66	4400 CASTLETON CT
108863	06/03/25	BLACK HILLS ENERGY	2154604510/052325	100	19100	FACILITIES ADMINISTRATION	450220	Gas	44.98	3030 INDUSTRIAL WAY
108864	06/03/25	BLACK HILLS ENERGY	3257275256/051225	100	55200	FAIRGROUND OPERATIONS	450220	Gas	205.61	500 FAIRGROUNDS RD
108865	06/03/25	BLACK HILLS ENERGY	6548784439/052325	100	19100	FACILITIES ADMINISTRATION	450220	Gas	613.88	3030 INDUSTRIAL WAY
108866	06/03/25	BLACK HILLS ENERGY	4648262628/042325	100	19100	FACILITIES ADMINISTRATION	450220	Gas	438.08	3026 INDUSTRIAL WAY
108867	06/03/25	BLACK HILLS ENERGY	7843906157/042325	100	19100	FACILITIES ADMINISTRATION	450220	Gas	3,000.00	301 WILCOX ST
108868	06/03/25	GUTHRIE, CHRISTIE	062625-070225PERDIEM	100	15100	FINANCE ADMINISTRATION	445300	Travel Expense	542.80	2025 GOVERNMENT FINANCE OFFICERS ASSOCIATION CONFERENCE, WASHINGTON, DC
			011525	100	15100	FINANCE ADMINISTRATION	445300	Travel Expense	695.96	2025 GOVERNMENT FINANCE OFFICERS ASSOCIATION CONFERENCE, WASHINGTON, DC
								<b>Total Payment</b>	<b>1,238.76</b>	
108869	06/03/25	LEXISNEXIS RISK SOLUTIONS	1300109229	223	28001	DA 23RD - DISTRICT MO ALLOC	444550	Software/Hardware Subscription	7,650.00	SOFTWARE ANNUAL SUBSCRIPTION
527184	06/02/25	CENTURY COMMUNITIES	SD2023022	100	100	GENERAL FUND	221632	Landscape Surety	45,594.00	SURETY RETURN
527185	06/02/25	TOSHIBA AMERICA BUSINESS SOLUTIONS	6200253	100	19200	FUND ADMIN.-GENERAL	440300	Copier Charges	3,618.68	COPIER LEASES
			6200254	100	19200	FUND ADMIN.-GENERAL	440300	Copier Charges	439.02	COPIER LEASES
								<b>Total Payment</b>	<b>4,057.70</b>	
527186	06/02/25	XCEL ENERGY	5300123634256/052325	100	19180	UNIFIED METROPOLITAN FORENSIC	450220	Gas	2,674.26	8555 DOUBLE HELIX CT - GAS
			5300123634256/052325	100	19180	UNIFIED METROPOLITAN FORENSIC	450210	Electric	4,678.83	8555 DOUBLE HELIX CT - ELECTRIC
								<b>Total Payment</b>	<b>7,353.09</b>	
527187	06/02/25	XCEL ENERGY	5340381811/051925	100	19100	FACILITIES ADMINISTRATION	450220	Gas	153.05	9651 S QUEBEC ST - GAS
			5340381811/051925	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,131.03	9651 S QUEBEC ST - ELECTRIC
								<b>Total Payment</b>	<b>1,284.08</b>	
527188	06/02/25	XCEL ENERGY	5340382016/052125	100	19100	FACILITIES ADMINISTRATION	450210	Electric	780.67	2224 N WILDCAT RESERVE PKWY
527189	06/02/25	XCEL ENERGY	5340380616/051925	100	19100	FACILITIES ADMINISTRATION	450210	Electric	214.19	9651 S QUEBEC ST
527190	06/02/25	XCEL ENERGY	5340381888/051925	100	19100	FACILITIES ADMINISTRATION	450210	Electric	519.38	9651 S QUEBEC ST - LIGHTS
527191	06/02/25	XCEL ENERGY	5300151499670/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	523.03	SAFE HOUSE

DOUGLAS COUNTY GOVERNMENT  
Payment Register Report

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
527192	06/02/25	XCEL ENERGY	5341164978/052025	100	19100	FACILITIES ADMINISTRATION	450210	Electric	1,057.60	8717 MIDWAY DR - ELECTRIC
			5341164978/052025	100	19100	FACILITIES ADMINISTRATION	450220	Gas	53.06	8717 MIDWAY DR - GAS
								Total Payment	1,110.66	
527193	06/02/25	XCEL ENERGY	5319739830/051925	100	19100	FACILITIES ADMINISTRATION	450220	Gas	60.77	2223 N WILDCAT RESERVE PKWY
Grand Total:									157,502.45	

<u>Payment Number</u>	<u>Payment Date</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Amount</u>	<u>Remark</u>
108874	06/03/25	J P MORGAN CHASE BANK	053125	916,091.11	2025 PCARD PURCHASES - 053125
				<u><u>916,091.11</u></u>	



J.P.Morgan

JPMORGAN CHASE BANK NA  
P.O. BOX 15918  
MAIL SUITE DE1-1404  
WILMINGTON DE 19850

ACCOUNT NUMBER	
PAYMENT DUE DATE	06/13/2025
AMOUNT DUE	\$916,091.11
CURRENT BALANCE	\$916,091.11

Remit To: JPMORGAN CHASE BANK NA  
P.O. BOX 4475  
CAROL STREAM, IL 60197-4475

AMOUNT  
ENCLOSED \$

DOUGLAS COUNTY GOVT  
CAROLYN RIGGS  
100 THIRD STREET  
SUITE 130  
CASTLE ROCK CO 80104-2425

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PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY
ORGANIZATION NAME: DOUGLAS COUNTY GOVT
ACCOUNT NUMBER:

CLOSING DATE	05-30-25	PREVIOUS BALANCE	915,751.85
CREDIT LIMIT	2,000,000	PURCHASES AND OTHER CHARGES	928,203.84
AVAILABLE CREDIT	1,083,909	CASH ADVANCES	.00
		CREDITS	12,112.73
FOR CUSTOMER SERVICE CALL: 1-800-316-6056		PAYMENTS	915,751.85-
FOR TTY/TDD SERVICE CALL: 1-800-955-8060		LATE PAYMENT CHARGES	.00
		CASH ADVANCE FEE	.00
		FINANCE CHARGES	.00
SEND BILLING INQUIRIES TO:		NEW BALANCE	916,091.11
JPMORGAN CHASE BANK NA		TOTAL PAYMENT DUE	916,091.11
COMMERCIAL CARD SOLUTIONS		DISPUTED AMOUNT	.00
P.O. BOX 2015			
MAIL SUITE IL1-6225			
ELGIN, IL 60121			

## Spend Analysis by Merchant

Run Date: 06/02/2025

Report ID: 10013

Posting Date: 05/01/2025 - 05/31/2025

DOUGLAS COUNTY GOVT  
CAROLYN RIGGS  
100 THIRD STREET  
CASTLE ROCK, CO 80104-2425 USA

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
PINNACOL ASSURANCE	127,567.22	13.57	31,891.81	4	4.00
VZWRLSS*MY VZ VB P	44,829.46	4.77	14,943.15	3	3.00
TOWN OF CASTLE ROCK	33,924.04	3.61	4,240.51	8	8.00
EVENT PRO SOFTWARE	21,335.00	2.27	4,267.00	5	5.00
481A PURCELL TIRE	17,940.87	1.91	1,495.07	12	12.00
JOHN ELWAY CHEVROLET-	14,624.87	1.62	7,312.44	2	2.00
INSIGHT PUBLIC SECTOR	14,176.86	1.51	2,362.81	6	6.00
UNITED AIRLINES	13,070.03	1.39	242.04	54	54.00
SOUTHWEST AIRLINES	12,780.47	1.93	271.92	47	47.00
SOURCES INC	12,318.76	1.31	1,539.85	8	8.00
MARRIOTT	10,665.59	1.13	1,523.66	7	7.00
WICKED COLLISION CENTE	10,657.86	1.13	2,131.57	5	5.00
UNITED SITE SERVICES	10,517.47	1.12	420.70	25	25.00
CINTAS CORP	9,887.41	1.05	706.24	14	14.00
APPLE.COM/US	9,480.29	1.01	498.96	19	19.00
IN *SENSERA SYSTEMS IN	9,177.00	0.98	9,177.00	1	1.00
TRINITY GROUP COMPANIE	9,030.00	0.96	9,030.00	1	1.00
RSD - CENTENNIAL#74	8,904.53	0.95	1,113.07	8	8.00
L.A.W.S.	8,445.80	0.90	1,206.54	7	7.00
WESTERN DETENTION PR	7,744.80	0.82	1,936.20	4	4.00
SQ *KENZ & LESLIE DIST	7,647.25	0.81	2,549.08	3	3.00
WAGNER EXCHANGE, LLC	6,964.85	0.74	435.30	16	16.00
WCI*WC OF COLORADO	6,801.96	0.72	2,267.32	3	3.00
ZORO TOOLS INC	6,551.05	0.70	727.89	9	9.00
BOBCAT OF ROCKIES OAKL	6,493.72	0.69	3,246.86	2	2.00
ACE EQUIPMENT AND SUPP	6,346.60	0.68	6,346.60	1	1.00
BI, INC AP	6,283.65	0.67	6,283.65	1	1.00
APEX WASTE SOLUTIONS -	6,271.31	0.67	6,271.31	1	1.00
SOURCE MANAGEMENT	6,000.46	0.65	125.01	48	48.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
SQ *EL CHAMACO'S MY LE	6,000.00	0.64	2,000.00	3	3.00
SP REP FITNESS	5,983.98	0.64	5,983.98	1	1.00
FARIS MACHINERY	5,768.61	0.61	1,153.72	5	5.00
INTERSTATE BATTERIES P	5,732.34	0.61	1,910.78	3	3.00
GOVCONNECTION	5,246.78	0.56	749.54	7	7.00
THOMSON WEST*TCD	5,236.54	0.56	2,618.27	2	2.00
FSP*IFMA DENVER	5,200.00	0.55	2,600.00	2	2.00
HSS	4,995.00	0.53	2,497.50	2	2.00
BROTHERS BBQ 8	4,782.71	0.51	4,782.71	1	1.00
BAVCO	4,706.10	0.50	2,353.05	2	2.00
ACTION FIREARMS	4,640.00	0.49	2,320.00	2	2.00
COLORADO PETROLEUM	4,621.28	0.49	2,310.64	2	2.00
GRACIE GLOBAL LLC	4,500.00	0.48	1,500.00	3	3.00
USPS.COM POSTAL STORE	4,334.55	0.46	2,167.28	2	2.00
CATTRON NORTH AMERICA	4,293.69	0.46	4,293.69	1	1.00
BOBCAT PARKER	4,273.79	0.60	388.53	11	11.00
PHOENIX PARK HOTEL	4,224.24	0.45	2,112.12	2	2.00
SQ *DOS GRINGOS	4,200.00	0.45	2,100.00	2	2.00
RF *THE SPRUCERY GAR	4,196.00	0.45	4,196.00	1	1.00
THE PIONEER MANUFACTUR	3,981.48	0.42	3,981.48	1	1.00
DOCUVAULT DELAWARE VAL	3,965.00	0.42	3,965.00	1	1.00
BRAVO COMPANY USA INC	3,892.97	0.41	3,892.97	1	1.00
THE HOME DEPOT #1531	3,791.70	0.40	164.86	23	23.00
C&C SAND AND STONE CO.	3,747.76	0.40	1,873.88	2	2.00
STOP STICK, LTD.	3,653.00	0.39	3,653.00	1	1.00
TRIARC SYSTEMS	3,399.34	0.36	3,399.34	1	1.00
KUBAT EQUIPMENT DENVER	3,327.60	0.35	554.60	6	6.00
SUPPLYHOUSE.COM	3,312.99	0.35	1,104.33	3	3.00
TRIGON SPORTS INTL	3,220.73	0.34	1,610.37	2	2.00
TAP MASTER	3,190.00	0.34	3,190.00	1	1.00
GOOGLE *CLOUD W5KV3H	3,180.83	0.34	3,180.83	1	1.00
IN *ALL ANIMAL RECOVER	3,100.00	0.33	3,100.00	1	1.00
AMERICAN FLOOR MATS	3,077.20	0.33	3,077.20	1	1.00
MCCANDLESS TRUCK CENTE	3,062.84	0.33	510.47	6	6.00
2517 - CPS DSTRBTRS	3,045.85	0.32	761.46	4	4.00
THE CHANGE COMPANIES	3,031.50	0.32	3,031.50	1	1.00
SP MODLITE SYSTEMS	3,017.85	0.32	1,508.93	2	2.00
FIRST IN LIGHTS AND...	3,016.06	0.32	3,016.06	1	1.00
IN *FIRST IMPRESSION P	2,981.78	0.32	2,981.78	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
SQ *AUTO GLASS WORKS	2,958.00	0.31	227.54	13	13.00
AUTOMATED BUILDING SOL	2,942.00	0.31	1,471.00	2	2.00
GIH*GLOBALINDUSTRIALEQ	2,830.06	0.30	2,830.06	1	1.00
VERSATUBE	2,822.56	0.30	2,822.56	1	1.00
COMFORT INNS	2,798.20	0.30	932.73	3	3.00
N AMERICA RESCUE PRODU	2,759.26	0.29	2,759.26	1	1.00
AT&T PAYMENT	2,725.05	0.29	181.67	15	15.00
IN *KEWLEY VENTURES LL	2,680.00	0.29	2,680.00	1	1.00
TST* DOG HAUS - CENTEN	2,609.20	0.28	2,609.20	1	1.00
WESTSIDE TOWING	2,588.00	0.28	129.40	20	20.00
THE HOME DEPOT 1531	2,510.02	0.27	132.11	19	19.00
ORACLE AMERICA, INC.	2,443.27	0.26	1,221.64	2	2.00
SHERWIN-WILLIAMS707457	2,440.88	0.26	406.81	6	6.00
WWW.MUGABUGPESTCONTROL	2,439.00	0.45	813.00	3	3.00
ROCKY MOUNTAIN AIR SOL	2,388.23	0.25	796.08	3	3.00
CASTLEROCK CHEV GMC SV	2,371.28	0.25	2,371.28	1	1.00
KEYSTONE RESV	2,367.76	0.25	591.94	4	4.00
LOWES #02274*	2,302.35	0.26	109.64	21	21.00
HYATT HOTELS	2,288.10	0.24	1,144.05	2	2.00
SQ *M&M WESTERN GRILL	2,258.00	0.24	2,258.00	1	1.00
PROMOTION PROS LLC	2,255.48	0.24	2,255.48	1	1.00
CORE ELECTRIC COOPERAT	2,207.75	0.23	275.97	8	8.00
B&H PHOTO 800-606-696	2,193.33	0.23	548.33	4	4.00
GRAINGER	2,168.39	0.23	271.05	8	8.00
FOG FINE ART LLC	2,092.80	0.22	2,092.80	1	1.00
HIGHLANDS RANCH WATER	2,057.32	0.22	228.59	9	9.00
KING SOOPERS #0125	2,056.94	0.22	257.12	8	8.00
TAGAWA GARDENS	2,038.99	0.22	1,019.50	2	2.00
COLORADO DOORWAYS INC	2,028.67	0.22	2,028.67	1	1.00
GDP*GDP*LEXISNEXIS TRA	2,000.00	0.21	1,000.00	2	2.00
SANDBAG STORE LLC	1,995.00	0.21	1,995.00	1	1.00
RESCUE ESSENTIALS	1,987.00	0.21	993.50	2	2.00
CPS HR	1,985.00	0.21	1,985.00	1	1.00
AVTECH ELECTRONICS INC	1,958.78	0.21	326.46	6	6.00
OUTDOOR PROMOTIONS OF	1,828.75	0.19	1,828.75	1	1.00
LEE/WRANGLER	1,818.30	0.19	1,818.30	1	1.00
(PC) 1872 CED	1,744.56	0.19	436.14	4	4.00
WCI*WASTE CONNECTIONS	1,742.73	0.19	1,742.73	1	1.00
NCI MANKATO	1,729.64	0.18	1,729.64	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
ACCU-TECH CORPORATION	1,724.99	0.18	575.00	3	3.00
AMAZON MKTPL*NZ54FY1	1,442.66	0.18	1442.66	3	3
FASTSIGNS 371801	1,694.77	0.18	423.69	4	4.00
IN *EMERGENETICS INTER	1,672.69	0.18	836.35	2	2.00
MOUNTAIN VIEW ELECTRIC	1,652.33	0.18	1,652.33	1	1.00
ACCOUNTS RECEIVABLE ON	1,650.00	0.18	550.00	3	3.00
STARLINK INTERNET	1,645.49	0.18	411.37	4	4.00
COVA TREE	1,599.00	0.17	1,599.00	1	1.00
IN *AUSLYN GROUP INC.	1,595.00	0.17	1,595.00	1	1.00
EXPEDIA 73109172665238	1,570.23	0.17	1,570.23	1	1.00
WESTIN	1,554.68	0.17	1,554.68	1	1.00
MAINTENANCE RESOURCES	1,500.00	0.16	1,500.00	1	1.00
WPY*JAS LLC	1,500.00	0.16	1,500.00	1	1.00
STEAMBOAT MTN RESERVAT	1,497.02	0.16	1,497.02	1	1.00
TPC TRAINING	1,495.00	0.16	1,495.00	1	1.00
IN *STRIPES LETTERING	1,445.17	0.15	1,445.17	1	1.00
LVW ELECTRONICS	1,435.00	0.15	1,435.00	1	1.00
IDX EQUIPMENT - 2	1,415.20	0.15	1,415.20	1	1.00
FARM DEALER	1,411.99	0.15	176.50	8	8.00
BEVELGARDNER.COM	1,400.00	0.15	700.00	2	2.00
GOVERNMENT FINANCE OFF	1,400.00	0.15	466.67	3	3.00
SMARTSIGN	1,350.64	0.14	1,350.64	1	1.00
ESTES PARK LODGING	1,320.00	0.14	660.00	2	2.00
HILTON GARDEN INN	1,318.82	0.16	263.76	5	5.00
HOMEDEPOT.COM	1,295.01	0.14	323.75	4	4.00
ALL COLORADO TRUCKS AN	1,266.82	0.13	1,266.82	1	1.00
DAHL PLUMB 158	1,249.71	0.13	1,249.71	1	1.00
THE HOME DEPOT 1540	1,249.68	0.13	178.53	7	7.00
HAVIS INC	1,245.00	0.13	1,245.00	1	1.00
EXPEDIA 73100806287848	1,242.28	0.13	1,242.28	1	1.00
CASTLE ROCK WINNELSON	1,217.93	0.13	304.48	4	4.00
WAL-MART #0984	1,208.64	0.13	134.29	9	9.00
CASTLE PINES WINWTR WR	1,192.47	0.13	298.12	4	4.00
PROPANE CO. PROCESSING	1,189.67	0.13	1,189.67	1	1.00
E&G TERMINAL CORPORATI	1,180.93	0.13	236.19	5	5.00
FAMILIES RISING-NACAC	1,180.00	0.13	1,180.00	1	1.00
ALAMEDA WHOLESALE NURS	1,158.00	0.12	1,158.00	1	1.00
ROCKVIEW HOTEL	1,125.00	0.12	562.50	2	2.00
WM SUPERCENTER #984	1,121.28	0.12	224.26	5	5.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
PANERA BREAD #202448 O	1,102.95	0.12	220.59	5	5.00
RF *THE SHED YARD	1,100.89	0.12	1,100.89	1	1.00
COLORADOLAND TIRE 7301	1,095.48	0.12	365.16	3	3.00
COLORADO GARAGE DOOR S	1,078.00	0.11	1,078.00	1	1.00
TFOG WHEELSPORTS	1,077.47	0.11	1,077.47	1	1.00
HAMPTON INN HOTELS	1,059.68	0.20	117.74	9	9.00
COMCAST BUSINESS	1,046.40	0.11	1,046.40	1	1.00
PDM STL SVC CTR-128	1,043.46	0.11	1,043.46	1	1.00
MINUTEMAN PRESS - CAST	1,030.40	0.11	515.20	2	2.00
IN *HAZELBROOK SOBER L	1,025.00	0.11	1,025.00	1	1.00
IN *RYAN WOOLVERTON HU	1,019.15	0.11	339.72	3	3.00
DENVER BRONCOS CHEERLE	1,000.00	0.11	1,000.00	1	1.00
J D POWER ECOMM	997.16	0.11	997.16	1	1.00
TST*SCILEPPIS AT THE O	977.69	0.10	244.42	4	4.00
STANLEY STEEMER 29R	960.00	0.10	960.00	1	1.00
MURDOCH'S RANCH&HOME #	955.51	0.10	136.50	7	7.00
ROCKY MOUNTAIN TACTICA	947.60	0.10	947.60	1	1.00
KING SOOPERS #0132	942.96	0.13	67.35	14	14.00
DEN PUBLIC PARKING	937.00	0.10	78.08	12	12.00
ULINE *SHIP SUPPLIES	936.70	0.10	312.23	3	3.00
LIND ELECTRONICS LLC	918.00	0.10	918.00	1	1.00
MOPARWITECHSECTURITYIN	915.58	0.10	915.58	1	1.00
LA QUINTA INN AND SUITES	903.00	0.10	180.60	5	5.00
LS MIKES BIKES HIGHLA	889.93	0.09	296.64	3	3.00
LEDLIGHT.COM	882.00	0.09	882.00	1	1.00
IN *FLUID COOLING SYST	878.13	0.09	439.07	2	2.00
TAB	874.18	0.09	437.09	2	2.00
CENTURYLINK LUMEN	869.55	0.09	434.78	2	2.00
DENVER POST ADV-DAILY	850.25	0.09	850.25	1	1.00
INLAND TRUCK PARTS	822.05	0.09	274.02	3	3.00
IN *MALCO AUTO SUPPLY	805.80	0.09	201.45	4	4.00
EWING IRRIGATION PRD 5	800.89	0.09	800.89	1	1.00
ACCU-TECH CORP-VT	792.52	0.08	396.26	2	2.00
EXPEDIA 73114167849240	782.56	0.08	782.56	1	1.00
IN *JOHANN'S HAULING SE	765.00	0.08	765.00	1	1.00
WALMART.COM	746.96	0.08	248.99	3	3.00
USPS PO 0714410156	744.88	0.08	248.29	3	3.00
CBI ONLINE	720.00	0.08	12.41	58	58.00
CELLHIRE USA	715.34	0.08	357.67	2	2.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
RED HILL SUPPLY-SOURCE	707.78	0.08	707.78	1	1.00
CES 691	707.20	0.08	353.60	2	2.00
DELTA	693.37	0.07	693.37	1	1.00
BUDGET RENT-A-CAR	692.81	0.07	173.20	4	4.00
THE OLD NO 77 HOTEL	692.64	0.07	692.64	1	1.00
SP FLAGMAN OF AMERIC	691.44	0.07	691.44	1	1.00
TST* NOTHING BUNDT CAK	688.24	0.07	344.12	2	2.00
SANTIAGOS MEXICAN REST	687.84	0.07	114.64	6	6.00
AMAZON MKTPL*NN7KF4F30	687.00	0.07	687.00	1	1.00
OJ WATSON	672.02	0.07	336.01	2	2.00
USPS.COM CLICKNSHIP	672.00	0.07	23.17	29	29.00
SQ *ABSOLUTE GRAPHICS,	660.47	0.07	660.47	1	1.00
DOOLEY ENTERPRISES INC	655.76	0.07	655.76	1	1.00
LEXISNEXIS RISK SOL	654.65	0.07	654.65	1	1.00
AMAZON MKTPL*N11IP1NS1	651.85	0.07	651.85	1	1.00
IN *INTRINSIC INTERVEN	632.75	0.07	632.75	1	1.00
AMAZON MKTPL*N16EK8660	630.40	0.07	630.40	1	1.00
AMAZON MKTPL*NZ3AD15G1	626.30	0.07	626.30	1	1.00
5.11 TACTICAL	622.00	0.07	311.00	2	2.00
IPROMOTEU	618.51	0.07	618.51	1	1.00
LAPEL PINS PLUS	613.00	0.07	613.00	1	1.00
MAILCHIMP	611.55	0.07	152.89	4	4.00
GOLF AND SPORT SOLUTIO	601.99	0.06	601.99	1	1.00
MIDSTATES INC	596.07	0.06	596.07	1	1.00
SAMSClub #4853	590.23	0.06	98.37	6	6.00
COMCAST / XFINITY	589.85	0.06	294.93	2	2.00
AMAZON MKTPL*NN23147G2	588.20	0.06	588.20	1	1.00
SIFORCE	583.81	0.06	583.81	1	1.00
SAFEWAY #1877	579.57	0.06	115.91	5	5.00
INTERNATIONAL FACILITY	577.05	0.06	288.53	2	2.00
AMAZON MKTPL*NB0IE5620	575.80	0.06	575.80	1	1.00
ZERO TO THREE	570.00	0.06	570.00	1	1.00
AMAZON MKTPL*NZ1F29ZG0	568.99	0.06	568.99	1	1.00
BADGEANDWALLET.COM	568.00	0.06	284.00	2	2.00
HYDRAFLEX	563.43	0.06	563.43	1	1.00
DIVERSIFIED PRODUCT DE	559.56	0.06	559.56	1	1.00
THE HOME DEPOT #1540	530.23	0.06	106.05	5	5.00
AMERICAN AIRLINES	526.83	0.07	131.71	4	4.00
ATGTRAINING.COM	518.87	0.06	518.87	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
OFFICE DEPOT #2192	516.27	0.05	172.09	3	3.00
AMAZON MKTPL*NB9PU29V1	515.50	0.05	515.50	1	1.00
PLIVO.COM	515.00	0.05	515.00	1	1.00
CO DEPT OF AGRICULTURE	512.79	0.05	256.40	2	2.00
COCPA.ORG* 13757415-ID	510.00	0.05	510.00	1	1.00
COCPA.ORG* 13777849-ID	510.00	0.05	510.00	1	1.00
CENTER COPY PRINTING	506.58	0.05	506.58	1	1.00
AWARDS WITH MORE	506.30	0.05	253.15	2	2.00
TAMALE KITCHEN	504.40	0.05	252.20	2	2.00
A&A TOPPER SALES LITTL	504.00	0.05	252.00	2	2.00
AMAZON MKTPL*N65SF64H2	501.10	0.05	501.10	1	1.00
GOOGLE*ADS6207507262	500.00	0.05	500.00	1	1.00
IACP	500.00	0.05	500.00	1	1.00
IAPMO	500.00	0.05	500.00	1	1.00
IN *MOSER TRAINING SOL	500.00	0.05	500.00	1	1.00
MIL+SPEC LINER	500.00	0.05	500.00	1	1.00
SCHOOL OF PUBLIC AFFAI	500.00	0.05	500.00	1	1.00
WAVE - *VISIBLE DIGIT	499.50	0.05	499.50	1	1.00
ENTERPRISE RENT-A-CAR	499.15	0.05	124.79	4	4.00
AMAZON.COM*NW89S1AR1	497.39	0.05	497.39	1	1.00
B2G, LLC* O #131381	495.00	0.05	495.00	1	1.00
STREET CRIMES	495.00	0.05	495.00	1	1.00
SP HEIMAN FIRE EQUIP	494.80	0.05	247.40	2	2.00
E 470 EXPRESS TOLLS	494.25	0.05	494.25	1	1.00
THRIVE BLACK LIMO TRAN	490.00	0.05	490.00	1	1.00
AMAZON MKTPL*N29OB9RU1	489.08	0.05	489.08	1	1.00
HOTEL RES-INTERCONTIN	487.54	0.05	487.54	1	1.00
MENGER HOTEL	485.82	0.05	485.82	1	1.00
COLORADO PUBLIC HEALTH	479.00	0.05	479.00	1	1.00
EXTRA SPACE 1458	479.00	0.05	479.00	1	1.00
1000BULBS.COM	478.57	0.05	478.57	1	1.00
ADVANCED TELEMETRY SYS	475.50	0.05	475.50	1	1.00
COWATERCON* CO	475.00	0.05	475.00	1	1.00
HPTC-PRO.COM	475.00	0.05	475.00	1	1.00
RAINMASTER	474.20	0.05	474.20	1	1.00
IN *NATIONAL ASSOCIATI	470.00	0.05	470.00	1	1.00
GRAND PRIX MOTORSPORTS	465.26	0.05	232.63	2	2.00
DEPT OF REGULATORY-TTC	460.00	0.05	460.00	1	1.00
FSP*COLORADO BAR ASSOC	459.00	0.05	229.50	2	2.00



Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
TST* GRANELLI'S PIZZER	458.61	0.05	458.61	1	1.00
HOLIDAY INNS	457.40	0.05	114.35	4	4.00
ACT*PARKER REC/CULTURE	455.00	0.05	227.50	2	2.00
AFP*PRIA	450.00	0.05	450.00	1	1.00
ATSSA* AMERICAN TRAFFI	450.00	0.05	450.00	1	1.00
FSP*CACEO	450.00	0.05	450.00	1	1.00
SCHEELS JOHNSTOWN	442.98	0.05	442.98	1	1.00
THE WEBSTaurant STORE	437.57	0.05	437.57	1	1.00
MSFT * E0500WAW1H	437.00	0.05	437.00	1	1.00
SP RUFFLAND PERFORMANC	431.03	0.05	431.03	1	1.00
AMAZON MKTPL*NN1CX7X81	429.99	0.05	429.99	1	1.00
IKEA 475929052	425.93	0.05	425.93	1	1.00
HORIZON DIST - H410	421.34	0.04	421.34	1	1.00
THE DONUT HOUSE - WILC	421.20	0.04	210.60	2	2.00
TST*OBRIENS CAFE- SEDA	420.00	0.04	420.00	1	1.00
HILTON	418.32	0.04	209.16	2	2.00
OPENAI *CHATGPT SUBSCR	418.08	0.04	139.36	3	3.00
COMCAST CABLE COMM	411.84	0.04	102.96	4	4.00
THE BUSINESS JOURNALS	400.00	0.04	200.00	2	2.00
AMAZON MKTPL*NI5OM7622	399.98	0.04	399.98	1	1.00
ALL-ACCESS-PASS-TIERS	399.00	0.04	399.00	1	1.00
EMBASSY SUITES	399.00	0.05	199.50	2	2.00
SP RAPIDRADIOS.COM	399.00	0.04	399.00	1	1.00
AMAZON.COM*NI1KW7CF2	397.89	0.04	397.89	1	1.00
GOOGLE *ADS6207507262	397.64	0.04	397.64	1	1.00
QDOBA 2094 ONLINE	389.00	0.04	389.00	1	1.00
HALLMARK BUILDING SUPP	388.42	0.04	388.42	1	1.00
TRIP.COM	388.40	0.04	388.40	1	1.00
AMAZON MKTPL*NN9MH5UA2	387.43	0.04	387.43	1	1.00
PRSA MEMBERSHIPS	385.00	0.04	385.00	1	1.00
AMAZON MKTPL*NZ8N65Z30	384.00	0.04	384.00	1	1.00
AMAZON MKTPL*NZ9OB4EY0	382.09	0.04	382.09	1	1.00
MAD GREENS B	376.29	0.04	376.29	1	1.00
CMP	375.00	0.04	375.00	1	1.00
EXITLIGHTCO	375.00	0.04	375.00	1	1.00
AMAZON MKTPL*NZ49A5E40	374.99	0.04	374.99	1	1.00
THE UPS STORE 1840	372.37	0.04	124.12	3	3.00
AMAZON MKTPL*N28OG2R60	365.00	0.04	365.00	1	1.00
AMAZON MKTPL*NB57T0CA1	365.00	0.04	365.00	1	1.00

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WWW.CFSCINC.ORG	365.00	0.04	365.00	1	1.00
AMAZON MKTPL*NW5JS7761	364.93	0.04	364.93	1	1.00
LPY*PRIMARY EVNT RNTL	360.50	0.04	360.50	1	1.00
AUTOPAY/DISH NTWK	360.40	0.04	90.10	4	4.00
AMAZON MKTPL*NZ5344YT2	359.40	0.04	359.40	1	1.00
CALIBRE PRESS	359.00	0.04	359.00	1	1.00
EZCATER*PANERA BREAD	357.67	0.04	357.67	1	1.00
AMAZON MKTPL*N18BG6DI0	357.00	0.04	357.00	1	1.00
SAMSClub.COM	351.60	0.04	351.60	1	1.00
LLRMI	350.00	0.04	350.00	1	1.00
PSI EXAMS	350.00	0.04	175.00	2	2.00
AMAZON MKTPL*NB7O53WA1	349.99	0.04	349.99	1	1.00
DIVERSIFIED BODY AND P	347.39	0.04	347.39	1	1.00
HID GLOBAL CORPORATION	347.31	0.04	347.31	1	1.00
AMAZON MKTPL*NZ8PI63P0	343.11	0.04	343.11	1	1.00
AMAZON MKTPL*N17UU3MO1	337.25	0.04	337.25	1	1.00
HOBBY LOBBY #21	334.13	0.04	83.53	4	4.00
RAM PRODUCTS, LTD.	334.04	0.04	167.02	2	2.00
AMAZON.COM*NB37G7MT1	332.51	0.04	332.51	1	1.00
SUMMIT COVE INC	330.49	0.04	330.49	1	1.00
REXEL 7327	326.35	0.03	326.35	1	1.00
ST. ANTHONY HOTEL	326.34	0.03	163.17	2	2.00
AMAZON MKTPL*N164538D0	322.87	0.03	322.87	1	1.00
POTBELLY #433	319.44	0.03	319.44	1	1.00
BATTERIES PLUS #801	318.65	0.03	159.33	2	2.00
EASTERN SLOPE RURAL TE	318.30	0.03	318.30	1	1.00
EB *EXHIBITOR REGISTRA	316.89	0.03	316.89	1	1.00
CLEAR BALLOT GROUP	315.18	0.03	315.18	1	1.00
AMAZON MKTPL*NZ6DE6OS2	314.81	0.03	314.81	1	1.00
AMAZON MKTPL*NZ7O54VH0	313.90	0.03	313.90	1	1.00
AMAZON MKTPL*N10ES04J1	310.44	0.03	310.44	1	1.00
AMAZON MKTPL*NB16N37A2	302.15	0.03	302.15	1	1.00
T-M SERVICE COMPANY	302.08	0.03	302.08	1	1.00
COSMICGIANT	300.00	0.03	300.00	1	1.00
GLOCK PROFESSIONAL INC	300.00	0.03	300.00	1	1.00
SQ *PIKES PEAK OR BUST	300.00	0.03	300.00	1	1.00
AMAZON MKTPL*NB90J3RW0	299.99	0.03	299.99	1	1.00
CORPORATE TRANSLATE	299.90	0.03	149.95	2	2.00
DROPBOX*Y7NLM82QFCJ4	299.88	0.03	299.88	1	1.00

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EQUIPMENT RENTAL SOURC	298.76	0.03	298.76	1	1.00
SPI*DENVER WATER	297.92	0.03	297.92	1	1.00
AMAZON MKTPL*NZ81T3AQ1	295.97	0.03	295.97	1	1.00
QDOBA 2329 ONLINE	290.15	0.03	290.15	1	1.00
AMAZON.COM*N8F61GQ1	289.73	0.03	289.73	1	1.00
BEAVER RUN RESORT	289.20	0.03	144.60	2	2.00
AMAZON MKTPL*N28SE6IL1	288.48	0.03	288.48	1	1.00
JIMMY JOHNS - 1335 - E	278.96	0.03	278.96	1	1.00
AMAZON MKTPL*NW2HO9JA0	276.60	0.03	276.60	1	1.00
O'REILLY 3550	275.37	0.03	137.69	2	2.00
SQ *REGIONAL TRANSPORT	275.00	0.03	275.00	1	1.00
CHICK-FIL-A #01580	271.50	0.03	271.50	1	1.00
AMAZON.COM*N14IB5XC2	267.49	0.03	267.49	1	1.00
CHARLES D JONES/ENGLE	266.13	0.03	88.71	3	3.00
AMAZON.COM*NW4855CQ2	261.30	0.03	261.30	1	1.00
TST* ANTHONY'S - CO-12	260.35	0.03	130.18	2	2.00
AMAZON MKTPL*NW2M210J0	259.75	0.03	259.75	1	1.00
CASTLE ROCK FIRE DEPAR	255.00	0.03	255.00	1	1.00
H&M TRANSMISSION AND A	255.00	0.03	85.00	3	3.00
ATSIP* O #47583	250.00	0.03	250.00	1	1.00
HD SIGNS	250.00	0.03	250.00	1	1.00
EXTENDED STAY	248.16	0.03	124.08	2	2.00
AMAZON MKTPL*NZ2GT2AD0	247.95	0.03	247.95	1	1.00
SAMS CLUB #4853	245.93	0.03	61.48	4	4.00
KING SOOPERS #0008	245.64	0.03	122.82	2	2.00
PEGASUS RESTAURANT	242.62	0.03	242.62	1	1.00
AMAZON.COM*NW2YV42R1	242.23	0.03	242.23	1	1.00
CO MOTOR VEHICLE SERVI	241.24	0.03	34.46	7	7.00
INT'L CODE COUNCIL INC	240.00	0.03	240.00	1	1.00
SP BOREDOM KILLS	240.00	0.03	240.00	1	1.00
AMAZON MKTPL*N17376ZT1	239.99	0.03	239.99	1	1.00
AMAZON MKTPL*NZ0RV8ET2	239.95	0.03	239.95	1	1.00
CANVA* I04525-79469361	239.40	0.03	239.40	1	1.00
EXCEL DIESEL & SUV	238.68	0.03	79.56	3	3.00
UBER *TRIP	237.66	0.03	29.71	8	8.00
AMAZON MKTPL*NZ98X2OG1	229.99	0.02	229.99	1	1.00
AMAZON MKTPL*NZ3CX3OQ1	228.89	0.02	228.89	1	1.00
REMINGTON	225.60	0.02	225.60	1	1.00
AMAZON MKTPL*N824Z6Q50	225.46	0.02	225.46	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
360TRAINING.COM	225.00	0.02	225.00	1	1.00
BHN*GIFTCARDS	225.00	0.02	112.50	2	2.00
AMAZON.COM*NZ7TJ6RB2	223.48	0.02	223.48	1	1.00
WCI*MOUNTAIN VIEW WAST	222.76	0.02	222.76	1	1.00
AIRPORT WINDSOCK CORP	221.90	0.02	221.90	1	1.00
AMAZON.COM*N25A37UQ1	219.99	0.02	219.99	1	1.00
AMAZON MKTPL*NN64L9C80	218.96	0.02	218.96	1	1.00
AMAZON MKTPL*NZ5T66942	218.10	0.02	218.10	1	1.00
AMAZON MKTPL*NZ34070X2	217.26	0.02	217.26	1	1.00
CASTLE ROCK FLORISTS	215.24	0.02	215.24	1	1.00
ALIEN GEAR HOLSTER	214.74	0.02	214.74	1	1.00
AMAZON.COM*N68A94CY2	212.64	0.02	212.64	1	1.00
REDE GROUP - EVENT	210.80	0.02	210.80	1	1.00
AMAZON MKTPL*3Q32K4VL3	209.99	0.02	209.99	1	1.00
CENTENNIAL GUN CLUB	209.97	0.02	209.97	1	1.00
ARROWHEAD FORENSICS	207.72	0.02	207.72	1	1.00
PETSMART # 1343	206.94	0.02	206.94	1	1.00
WHELEN ENGINEERING CO	205.20	0.02	205.20	1	1.00
AMAZON MKTPL*NI9NZ0LU0	203.16	0.02	203.16	1	1.00
AMAZON MKTPL*NZ2Q49RF2	201.81	0.02	201.81	1	1.00
TRACTOR SUPPLY CO #180	200.48	0.02	66.83	3	3.00
HNS*HUGHESNET.COM	199.93	0.02	199.93	1	1.00
SAVAGE TRAINING GROUP	199.00	0.02	199.00	1	1.00
PROJECT MANAGEMENT INS	194.00	0.02	194.00	1	1.00
SPYPOINT PREM-ANNUAL	192.00	0.02	96.00	2	2.00
PARRYS PIZZERIA - CAS	191.52	0.02	191.52	1	1.00
AMAZON MKTPL*NI27S2IQ1	190.83	0.02	190.83	1	1.00
TARGET 00013268	190.04	0.02	63.35	3	3.00
SATCOM DIRECT, INC	187.80	0.02	46.95	4	4.00
LOWES #01755*	186.72	0.02	46.68	4	4.00
FACEBK *2KD39PGBM2	186.36	0.02	186.36	1	1.00
FC* CO COMMUNITY ACTIO	185.63	0.02	185.63	1	1.00
AMAZON MKTPL*NZ45C51O0	184.80	0.02	184.80	1	1.00
CHEWY.COM	184.45	0.02	92.23	2	2.00
AMAZON MKTPL*NZ5ZW4T51	182.26	0.02	182.26	1	1.00
AMAZON MKTPL*NZ8EF4OS0	177.41	0.02	177.41	1	1.00
THETRANZONICCOMPANIES	176.20	0.02	176.20	1	1.00
HITT MARKING DEVICES	175.12	0.02	175.12	1	1.00
WWW COSTCO COM	171.19	0.02	171.19	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
BOOT BARN #85	170.95	0.02	170.95	1	1.00
AMAZON.COM*NI8UK32Z1	168.93	0.02	168.93	1	1.00
FIREHOUSE SUBS 0500 QS	167.90	0.02	167.90	1	1.00
QR-CODE-GENERATOR.COM	169.38	0.02	167.70	2	2
AMAZON.COM*NI5RB6OQ0	166.97	0.02	166.97	1	1.00
AMAZON MKTPL*N21XB82D1	165.73	0.02	165.73	1	1.00
TBL * PILOT INSTITUTE	165.36	0.02	165.36	1	1.00
AMAZON MKTPL*NB88E9NN1	165.35	0.02	165.35	1	1.00
VARITECH INDUSTRIES IN	164.92	0.02	54.97	3	3.00
AMAZON MKTPL*NB9RR8U12	164.68	0.02	164.68	1	1.00
AMAZON MKTPL*NN1NI33L2	162.93	0.02	162.93	1	1.00
AMAZON MKTPL*NB9EP3QA0	159.90	0.02	159.90	1	1.00
AMAZON.COM*NN65E7VL0	158.10	0.02	158.10	1	1.00
WALMART.COM 8009256278	155.91	0.02	77.96	2	2.00
TROPICAL SMOOTHIE CAFE	92.05	0.02	51.72	4	4
NEXTDOOR ADS	155.00	0.02	155.00	1	1.00
VIP ENGRAVERS	153.86	0.02	153.86	1	1.00
AMAZON MKTPL*NI75Z29H2	153.59	0.02	153.59	1	1.00
AMAZON MKTPL*NW3LC9LM2	152.89	0.02	152.89	1	1.00
ALLIANZ INSURANCE	152.00	0.02	50.67	3	3.00
MSFT * E0500WAT6K	152.00	0.02	152.00	1	1.00
SP PATCHPANEL.CA-9647	152.00	0.02	152.00	1	1.00
ALECA HANDLER PAYMENT	150.00	0.02	150.00	1	1.00
IAFCI	150.00	0.02	150.00	1	1.00
AMAZON MKTPL*NN8KF9MB0	148.95	0.02	148.95	1	1.00
AMAZON.COM*N22UZ0Y60	145.99	0.02	145.99	1	1.00
AMAZON MKTPL*NN9Z580L0	145.90	0.02	145.90	1	1.00
MSB*CRSENIORCENTEWEB	145.00	0.02	145.00	1	1.00
GRAMMARLY CO*M5VADC8	144.00	0.02	144.00	1	1.00
AMAZON MKTPL*NZ34P0P01	143.92	0.02	143.92	1	1.00
WAL-MART #1252	143.70	0.02	71.85	2	2.00
AMAZON MKTPL*NB5NN7GX1	140.59	0.01	140.59	1	1.00
AMAZON MKTPL*NZ6UR6AJ2	139.95	0.01	139.95	1	1.00
PRICELN*BEST WESTERN C	137.67	0.01	137.67	1	1.00
AMAZON MKTPL*NB92D9UC2	136.99	0.01	136.99	1	1.00
AMAZON MKTPL*NI01764E1	135.00	0.01	135.00	1	1.00
DENVER OIL	135.00	0.01	135.00	1	1.00
WORDFENCE.COM	134.10	0.01	134.10	1	1.00
GARMIN	134.09	0.04	44.70	3	3.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
CASTLE ROCK ZIPLINE TO	133.34	0.01	133.34	1	1.00
AMAZON MKTPL*NZ7X035R0	132.75	0.01	132.75	1	1.00
AMAZON.COM*NZ5M14101	130.83	0.01	130.83	1	1.00
AMAZON MKTPL*NN3ZP4JG2	130.00	0.01	130.00	1	1.00
FORUM ENGRAVING COMPAN	130.00	0.01	130.00	1	1.00
AMAZON MKTPL*NB0NU6QW1	129.99	0.01	129.99	1	1.00
AMAZON MKTPL*N27914YU1	129.76	0.01	129.76	1	1.00
AMAZON MKTPL*NB6EL4SL0	128.69	0.01	128.69	1	1.00
SUPERIOR PRESS INC	128.03	0.01	128.03	1	1.00
AMAZON MKTPL*NZ58R9J11	127.89	0.01	127.89	1	1.00
LAWSON PRODUCTS	127.20	0.01	127.20	1	1.00
CONOCO - TWIN STAR ENE	127.18	0.01	63.59	2	2.00
METRO 024-UNION STN S	125.50	0.01	62.75	2	2.00
RESIDENCE INN	125.46	0.01	125.46	1	1.00
JIMMY JOHNS - 1335	125.18	0.01	125.18	1	1.00
AMAZON.COM*NB4AF5FL1	120.69	0.01	120.69	1	1.00
WWW.IIBA.ORG	120.00	0.01	120.00	1	1.00
AMAZON MKTPL*NW9FI4Z11	119.80	0.01	119.80	1	1.00
AMAZON MKTPL*NW7AV0ZB0	119.61	0.01	119.61	1	1.00
WPMANAGENINJA LLC	119.40	0.01	119.40	1	1.00
AMAZON MKTPL*N28RW3Y40	118.75	0.01	118.75	1	1.00
HYATT REGENCY DENVER P	115.00	0.01	38.33	3	3.00
AMAZON.COM*NI36G9BO2	114.74	0.01	114.74	1	1.00
AMAZON MKTPL*NI5HQ4QV2	114.54	0.01	114.54	1	1.00
CLICKUP	114.00	0.01	114.00	1	1.00
AMAZON MKTPL*NB6RN3N51	113.98	0.01	113.98	1	1.00
ZABBRACCI PIZZA PASTA	113.55	0.01	113.55	1	1.00
AMAZON.COM*NB6N09ZQ1	112.25	0.01	112.25	1	1.00
EBAY O*24-13133-84571	110.96	0.01	110.96	1	1.00
SNARFS 37 WILCOX	110.77	0.01	55.39	2	2.00
LYFT *RIDE FRI 8AM	110.39	0.01	110.39	1	1.00
AMAZON MKTPL*NI7Y05OA2	109.99	0.01	109.99	1	1.00
DENVER WINPUMP CO	108.84	0.01	108.84	1	1.00
TST*THE OFFICE CO. BAR	108.31	0.01	54.16	2	2.00
AMAZON MKTPL*NN97P2F72	107.98	0.01	107.98	1	1.00
AMAZON MKTPL*NB1JQ2631	107.97	0.01	107.97	1	1.00
AMAZON MKTPL*N60A26TT2	107.94	0.01	107.94	1	1.00
AMAZON MKTPL*NB2TH8YH2	107.73	0.01	107.73	1	1.00
WAVE - *MRS SHRED AME	105.95	0.01	105.95	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
SHERWIN-WILLIAMS708590	105.83	0.01	105.83	1	1.00
BATTERIES PLUS 1101	105.20	0.01	105.20	1	1.00
AMAZON MKTPL*NW8SS0AO1	105.00	0.01	105.00	1	1.00
AMAZON.COM*NW71V1YZ2	103.28	0.01	103.28	1	1.00
AMAZON MKTPL*NB87Q09N2	103.10	0.01	103.10	1	1.00
DUKE S STEAKHOUSE	103.06	0.01	103.06	1	1.00
AMAZON MKTPL*NB5Z62AA1	102.27	0.01	102.27	1	1.00
BRIMAR INDUSTRIES	100.37	0.01	100.37	1	1.00
DNH*GODADDY.COM	99.99	0.01	99.99	1	1.00
MICRO CENTER #181 RETA	99.98	0.01	99.98	1	1.00
AMAZON MKTPL*NI36G39F2	98.99	0.01	98.99	1	1.00
PAYPAL *MIKESCAMERA	98.29	0.01	98.29	1	1.00
AMAZON MKTPL*NZ5G92Q72	97.13	0.01	97.13	1	1.00
SMARTRULES	97.00	0.01	97.00	1	1.00
AMAZON MKTPL*N64N06F02	96.87	0.01	96.87	1	1.00
LYFT *1 RIDE 05-09	95.44	0.01	95.44	1	1.00
IN *WALK-N-ROLL	95.13	0.01	95.13	1	1.00
TST* COURTYARD SOCIAL	95.00	0.01	95.00	1	1.00
AMAZON MKTPL*NN0XZ4JZ0	94.69	0.01	94.69	1	1.00
AMAZON.COM*NN25K10Z1	91.98	0.01	91.98	1	1.00
AMAZON MKTPL*NZ20G5FO0	91.64	0.01	91.64	1	1.00
PETSMART # 1183	91.10	0.01	91.10	1	1.00
AMAZON MKTPL*NW4I10NO2	90.41	0.01	90.41	1	1.00
AMAZON MKTPL*NIO866PA0	89.95	0.01	89.95	1	1.00
SNAP ON TOOLS	87.75	0.01	87.75	1	1.00
AMAZON MKTPL*NW0AQ0QT2	87.00	0.01	87.00	1	1.00
AMAZON MKTPL*NN33187G2	84.98	0.01	84.98	1	1.00
SQ *DC DEPUTY SHERIFF'	84.75	0.03	21.19	4	4.00
MICHAELS #9490	83.72	0.01	27.91	3	3.00
AMAZON MKTPL*NW2YN0W11	83.65	0.01	83.65	1	1.00
JRS VILLAGE REPAIR	83.58	0.01	83.58	1	1.00
LINDE GAS & EQUIPMENT	83.30	0.01	41.65	2	2.00
CURB PHL TAXI	82.86	0.01	41.43	2	2.00
THE HOME DEPOT 1516	82.59	0.01	41.30	2	2.00
VZWRLSS*APOCC VISB	81.07	0.01	81.07	1	1.00
PAYPAL *RMDIAI	80.00	0.01	40.00	2	2.00
AMAZON MKTPL*NW9S47RH0	79.99	0.01	79.99	1	1.00
AMAZON.COM*NI7SK8FZ2	79.95	0.01	79.95	1	1.00
DEWALT MOBILELOCK	79.80	0.01	79.80	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
SAMS CLUB #6634	78.04	0.01	78.04	1	1.00
CO COMM MEDIA	77.04	0.01	77.04	1	1.00
AMAZON MKTPL*NI6GW2RX2	76.17	0.01	76.17	1	1.00
VOX TECHNOLOGY INC	75.60	0.01	75.60	1	1.00
IPMBA	75.00	0.01	75.00	1	1.00
MHEVENTS* MAINEHEALTH	75.00	0.01	75.00	1	1.00
TLO TRANSUNION	75.00	0.01	75.00	1	1.00
LIFELOC TECHNOLOGIES	74.62	0.01	74.62	1	1.00
AMAZON.COM*NW3U34CB1	73.08	0.01	73.08	1	1.00
AMAZON MKTPL*NI1359CB2	72.98	0.01	72.98	1	1.00
MAG TORONTO - DIV. COU	73.62	0.01	73.62	2	2
AMAZON MKTPL*NI1Y02ST1	72.20	0.01	72.20	1	1.00
AMAZON MKTPL*NB8YC0W20	72.09	0.01	72.09	1	1.00
AMAZON MKTPL*NZ78P81Z2	71.11	0.01	71.11	1	1.00
AMAZON.COM*NB26W8W81	70.69	0.01	70.69	1	1.00
AMAZON MKTPL*NB3M098S1	70.29	0.01	70.29	1	1.00
ONLINE LABELS, INC.	70.07	0.01	70.07	1	1.00
BRANCH AUTOMOTIVE	70.00	0.01	70.00	1	1.00
AMAZON MKTPL*NN1V35GV0	69.86	0.01	69.86	1	1.00
AMAZON MKTPL*W431W3RJ3	69.54	0.01	69.54	1	1.00
SQ *AMBROSIA FLOWERS A	69.18	0.01	69.18	1	1.00
AMAZON MKTPL*NN8DK7841	67.96	0.01	67.96	1	1.00
PROPANE SHACK	67.79	0.01	33.90	2	2.00
KING SOOPERS #0091	67.53	0.01	33.77	2	2.00
TEEX ECOMMERCE	67.00	0.01	67.00	1	1.00
REVGear SPORTS CO	66.94	0.01	66.94	1	1.00
AMAZON MKTPL*NB33N0S80	66.75	0.01	66.75	1	1.00
MARGARITAVILLE HOLLYWO	66.75	0.01	66.75	1	1.00
SPEEDWAY 43296	66.03	0.01	66.03	1	1.00
BOMBSHELLS AUSTIN	65.84	0.01	65.84	1	1.00
AMAZON.COM*NW96E3840	65.79	0.01	65.79	1	1.00
QDOBA MEXICAN EATS #30	64.90	0.01	32.45	2	2.00
AMAZON MKTPL*NB2933811	64.28	0.01	64.28	1	1.00
AMAZON MKTPL*NW0TM0SE2	63.96	0.01	63.96	1	1.00
TST* DESTINATION GRILL	63.72	0.01	63.72	1	1.00
AMAZON MKTPL*NW7KM38B1	63.63	0.01	63.63	1	1.00
AMAZON MKTPL*NB4757I01	63.25	0.01	63.25	1	1.00
SIERRA RESTAURANT, LLC	63.00	0.01	63.00	1	1.00
TEXAS ROADHOUSE #2480	62.18	0.01	62.18	1	1.00



Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
RECOLORADO	62.00	0.01	62.00	1	1.00
AMAZON.COM*NN5B891P1	61.85	0.01	61.85	1	1.00
AMAZON MKTPL*NZ3RF8HV1	61.80	0.01	61.80	1	1.00
IDI	61.50	0.01	61.50	1	1.00
AMAZON.COM*NB3MX6CO0	61.16	0.01	61.16	1	1.00
RAY ALLEN MANUFACTURIN	60.95	0.01	60.95	1	1.00
IN *THE COLORADO SADDL	60.64	0.01	60.64	1	1.00
AMOCO#9775313MOUNDSQPS	60.23	0.01	60.23	1	1.00
BUFFER PLAN	60.00	0.01	60.00	1	1.00
AMAZON MKTPL*NI9AA8031	59.80	0.01	59.80	1	1.00
KING SOOPERS #0691 FUE	59.38	0.01	59.38	1	1.00
TST* WILD BLUE YONDER	59.38	0.01	59.38	1	1.00
AMAZON MKTPL*047151O23	59.33	0.01	59.33	1	1.00
SAMSClub #6634	58.92	0.01	58.92	1	1.00
AMAZON MKTPL*NW1905C02	58.86	0.01	58.86	1	1.00
AMAZON MKTPL*NZ2CR2WW2	58.32	0.01	58.32	1	1.00
HARBOR FREIGHT TOOLS29	57.92	0.01	57.92	1	1.00
OLD SPAGHETTI FCTRY 69	57.50	0.01	57.50	1	1.00
AMAZON MKTPL*Ni91T9BL2	57.27	0.01	57.27	1	1.00
PHX T3 BEER CO 6291560	57.02	0.01	57.02	1	1.00
AMAZON MKTPL*NW9O86IT0	56.98	0.01	56.98	1	1.00
AMAZON MKTPL*NZ3CG33G2	56.80	0.01	56.80	1	1.00
EINSTEIN BROS BAGELS26	56.38	0.01	56.38	1	1.00
AMAZON MKTPL*Ni1AH95Y0	56.08	0.01	56.08	1	1.00
AMAZON MKTPL*NZ20T5NF1	55.75	0.01	55.75	1	1.00
AMAZON MKTPL*NN8A76462	55.65	0.01	55.65	1	1.00
FSP*CONTINUING LEGAL E	55.59	0.01	55.59	1	1.00
APPRAISAL INSTITUTE	55.00	0.01	55.00	1	1.00
BLOCK & BOTTLE	55.00	0.01	55.00	1	1.00
AMAZON MKTPL*NN4M68VX0	54.48	0.01	54.48	1	1.00
GALLS	54.03	0.01	54.03	1	1.00
SAFEWAY FUEL1466	53.25	0.01	53.25	1	1.00
TST* SNOOZE LONETREE	53.19	0.01	53.19	1	1.00
AMAZON MKTPL*NB6LH6X60	53.13	0.01	53.13	1	1.00
DUNKIN #353280	52.89	0.01	52.89	1	1.00
KING SOOPERS #0088	52.72	0.01	52.72	1	1.00
AMAZON MKTPL*NB3GM29A0	52.63	0.01	52.63	1	1.00
LS BIKESOURCE HR	52.49	0.01	52.49	1	1.00
STAMPS.COM	51.32	0.01	25.66	2	2.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*NZ49G8EX0	50.97	0.01	50.97	1	1.00
AMAZON MKTPL*Ni4771XD1	50.95	0.01	50.95	1	1.00
AMAZON MKTPL*Ni22206V2	50.94	0.01	50.94	1	1.00
AMAZON.COM*Ni7EK7YW2	50.88	0.01	50.88	1	1.00
FEDEX36853918	50.83	0.01	50.83	1	1.00
CHILI'S CEDAR CITY	50.72	0.01	50.72	1	1.00
CHICK FIL A- PENA	50.59	0.01	25.30	2	2.00
AMAZON MKTPL*Nb8AX01X0	50.54	0.01	50.54	1	1.00
AMAZON MKTPL*Nb6VX8RM0	50.48	0.01	50.48	1	1.00
TST*SPUR OF THE MOMENT	50.40	0.01	50.40	1	1.00
AMAZON MKTPL*NZ1OP0022	50.07	0.01	50.07	1	1.00
BC *UBER CASH	50.00	0.01	50.00	1	1.00
AMAZON MKTPL*NW6AP63Y2	49.99	0.01	49.99	1	1.00
AMAZON MKTPL*Ni9D421E0	49.98	0.01	49.98	1	1.00
ISTOCKPHOTO	49.00	0.01	49.00	1	1.00
AMAZON MKTPL*Ni2Q59XG2	48.95	0.01	48.95	1	1.00
VCN*MICHIGANVITALREC	48.00	0.01	48.00	1	1.00
AMAZON MKTPL*NZ1WV8ZT1	47.98	0.01	47.98	1	1.00
AMAZON MKTPL*Ni3GV7US2	47.96	0.01	47.96	1	1.00
DENVER POST CIRCULATIO	47.67	0.01	47.67	1	1.00
AMAZON.COM*Ni64Y9H71	47.29	0.01	47.29	1	1.00
AMAZON.COM*Nb78P4P20	46.98	0.00	46.98	1	1.00
CITY MARKET #7414 FUE	46.88	0.00	46.88	1	1.00
AMAZON MKTPL*NZ2C73VM0	46.69	0.00	46.69	1	1.00
AMAZON MKTPL*NW9CM94Z2	46.56	0.00	46.56	1	1.00
TAMARIND INDIAN CUISIN	46.49	0.00	46.49	1	1.00
AMAZON.COM*Nb0YO48E1	45.88	0.00	45.88	1	1.00
AMAZON MKTPL*Ni60R5YV1	45.79	0.00	45.79	1	1.00
AMAZON.COM*Ni2OK0XX2	45.72	0.00	45.72	1	1.00
WCI*WCI OF COLORADO SP	45.02	0.00	45.02	1	1.00
STARBUCKS STORE 11995	45.00	0.00	45.00	1	1.00
AMAZON MKTPL*Nb81K6IM1	44.99	0.00	44.99	1	1.00
AMAZON MKTPL*Nb3885HQ1	44.54	0.00	44.54	1	1.00
AMAZON MKTPL*NN0LQ8DK1	43.87	0.00	43.87	1	1.00
AMAZON MKTPL*NZ8G03P62	43.74	0.00	43.74	1	1.00
ORIGINAL PANCAKE DORAL	43.70	0.00	43.70	1	1.00
CASA REYNOSO TEMPE	43.22	0.00	43.22	1	1.00
EBAY O*23-13004-48067	42.65	0.00	42.65	1	1.00
AMAZON MKTPL*NN97I0472	41.18	0.00	41.18	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*NZ1KN4X00	41.00	0.00	41.00	1	1.00
AMAZON MKTPL*NW5LN4ZQ1	40.98	0.00	40.98	1	1.00
MCDONALD'S F13573	40.65	0.00	20.33	2	2.00
AMAZON MKTPL*N67W19FV2	40.60	0.00	40.60	1	1.00
CITY OF WOODLAND PARK	40.56	0.00	40.56	1	1.00
SHERATON DENVER GARAGE	40.50	0.00	40.50	1	1.00
AMAZON.COM*NZ0C72440	40.49	0.00	40.49	1	1.00
MICHAELS STORES 7778	40.47	0.00	20.24	2	2.00
PORTILLOS HOT DOGS #61	40.25	0.00	40.25	1	1.00
AMAZON MKTPL*NW7QO81A2	40.00	0.00	40.00	1	1.00
WEST JUSTICE CENTER T	40.00	0.00	40.00	1	1.00
AMAZON MKTPL*NN3PL0SS2	39.95	0.00	39.95	1	1.00
TST*MOONLITE DINER	39.41	0.00	39.41	1	1.00
TWIN PEAKS TEMPE	39.06	0.00	39.06	1	1.00
AMAZON.COM*NI7N01S12	39.00	0.00	39.00	1	1.00
DUNKIN #352462 Q35	38.98	0.00	38.98	1	1.00
AMAZON MKTPL*NI3L85JY0	38.11	0.00	38.11	1	1.00
AMAZON.COM*NZ36V1JM2	38.00	0.00	38.00	1	1.00
AMAZON MKTPL*NB72Z6EK1	37.97	0.00	37.97	1	1.00
SAFEWAY #1480	37.93	0.00	37.93	1	1.00
MARINER BUSINESS SOLUT	37.50	0.00	37.50	1	1.00
AMAZON MKTPL*NI7E04112	37.31	0.00	37.31	1	1.00
TST* THE AZAR GROUP LL	37.20	0.00	37.20	1	1.00
BURGER KING #13389 Q07	36.87	0.00	36.87	1	1.00
AMAZON MKTPL*N63M64OT2	36.48	0.00	36.48	1	1.00
APPLE.COM/BILL	36.46	0.01	12.15	3	3.00
AMAZON.COM*NI6UL7J22	36.26	0.00	36.26	1	1.00
PHX T3 SCRAMBLE 629112	35.59	0.00	35.59	1	1.00
UBER *TRIP HELP.UBER.C	35.55	0.00	35.55	1	1.00
AMAZON.COM*NB27Q6740	35.38	0.00	35.38	1	1.00
SQ *DOWNTOWN	35.27	0.00	35.27	1	1.00
AMAZON MKTPL*NB7OU0AE1	35.02	0.00	35.02	1	1.00
EIG*CONSTANTCONTACT.C	35.00	0.00	35.00	1	1.00
BIG TOOL BOX (PARKER)	34.98	0.00	34.98	1	1.00
AMAZON MKTPL*NI5903222	34.43	0.00	34.43	1	1.00
AMAZON MKTPL*N67UQ9OY2	34.39	0.00	34.39	1	1.00
DENVER ARTS COMPLEX GA	34.00	0.00	17.00	2	2.00
SP VOOMI SUPPLY	33.99	0.00	33.99	1	1.00
LOAF N JUG 0068	33.98	0.00	33.98	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*NZ7496ZI1	32.99	0.00	32.99	1	1.00
WASABI TECHNOLOGIES	32.51	0.00	32.51	1	1.00
AMAZON MKTPL*O21PS3VV3	32.50	0.00	32.50	1	1.00
SP MYFONTS INC	32.38	0.00	32.38	1	1.00
AMAZON MKTPL*NB8YK6UO1	32.21	0.00	32.21	1	1.00
AMAZON MKTPL*NW0RP0NX1	32.18	0.00	32.18	1	1.00
AMAZON MKTPL*NI5UX9M11	32.17	0.00	32.17	1	1.00
AMAZON MKTPL*NW4ZV0050	32.00	0.00	32.00	1	1.00
AMAZON MKTPL*NI26M4Z61	31.19	0.00	31.19	1	1.00
PHILLIPS 66 - CF UNITE	30.41	0.00	15.21	2	2.00
WWW.PACER.GOV	30.30	0.00	30.30	1	1.00
AMAZON MKTPL*NZ9RJ60P1	29.98	0.00	29.98	1	1.00
SHERWIN-WILLIAMS728116	29.77	0.00	29.77	1	1.00
AMAZON MKTPL*NZ8YO2FS0	29.74	0.00	29.74	1	1.00
TST*INNER CIRCLE - CEN	29.62	0.00	29.62	1	1.00
AMAZON.COM*NI2UV4J72	29.53	0.00	29.53	1	1.00
AMAZON.COM*NI5V28SJ0	29.49	0.00	29.49	1	1.00
AMAZON MKTPL*NB8QZ22C1	28.98	0.00	28.98	1	1.00
AMAZON MKTPL*NW5D59562	28.97	0.00	28.97	1	1.00
AMAZON.COM*NW7CR1JK0	28.96	0.00	28.96	1	1.00
TST*CASA RIO 2.0	28.84	0.00	28.84	1	1.00
SHELL OIL 57446024903	28.74	0.00	28.74	1	1.00
AMAZON MKTPL*NW14X6582	28.64	0.00	28.64	1	1.00
KING SOOPERS #0047	28.47	0.00	28.47	1	1.00
AMAZON MKTPL*NZ9H77T40	28.33	0.00	28.33	1	1.00
OFFERDAHL CAFE T1 FLL	28.22	0.00	28.22	1	1.00
MAVERIK #521	28.17	0.00	28.17	1	1.00
NORTHFIELD COMMONS	28.16	0.00	28.16	1	1.00
AMAZON MKTPL*NI2DO6RT0	28.06	0.00	28.06	1	1.00
T J MAXX #1458	27.93	0.00	27.93	1	1.00
LYFT *1 RIDE 05-14	27.36	0.00	27.36	1	1.00
AUTOZONE #0834	27.01	0.00	27.01	1	1.00
AMAZON MKTPL*NIOOI70N1	26.99	0.00	26.99	1	1.00
AMAZON MKTPL*NI2B75QH0	26.98	0.00	26.98	1	1.00
AMAZON MKTPL*NI37A3021	26.98	0.00	26.98	1	1.00
SUBWAY 59573	26.63	0.00	26.63	1	1.00
AMAZON MKTPL*NN0E315B1	26.58	0.00	26.58	1	1.00
AMAZON MKTPL*NB1H93O11	26.49	0.00	26.49	1	1.00
STARBUCKS STORE 65254	26.44	0.00	26.44	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON.COM*NW4OG9CS2	26.33	0.00	26.33	1	1.00
AMAZON MKTPL*N20ID39F1	25.98	0.00	25.98	1	1.00
EINSTEIN KIOSK - DEN	25.56	0.00	25.56	1	1.00
AIR CARE COLORADO COUN	25.50	0.00	25.50	1	1.00
AMAZON MKTPL*NZ0PM30P1	25.38	0.00	25.38	1	1.00
UPS*1Z72F0440398947238	25.26	0.00	25.26	1	1.00
CASEYS #3275	25.02	0.00	25.02	1	1.00
SWIFTCOMPLY BACKFLOW	25.00	0.00	12.50	2	2.00
FEDEX37086923	24.28	0.00	24.28	1	1.00
AMAZON MKTPL*NN1XF01U2	23.26	0.00	23.26	1	1.00
DNH*GODADDY#368132344	23.17	0.00	23.17	1	1.00
AMAZON.COM*NW12O54K0	22.86	0.00	22.86	1	1.00
AMAZON.COM*NN2XW1O42	22.31	0.00	22.31	1	1.00
PIZZA CLASSICS	22.03	0.00	22.03	1	1.00
ACE PARKING 3871	22.00	0.00	22.00	1	1.00
CIRCLE K 09905	21.65	0.00	21.65	1	1.00
AMAZON MKTPL*N25LY0KS0	21.49	0.00	21.49	1	1.00
CIRCLE K # 41161	21.13	0.00	21.13	1	1.00
FEDEX37086916	21.08	0.00	21.08	1	1.00
ETSY.COM*GIFTBAGTIME	21.06	0.00	21.06	1	1.00
FIVE BELOW 3063	21.00	0.00	10.50	2	2.00
PRIMO BRANDS/WATERSERV	20.97	0.00	20.97	1	1.00
AMAZON MKTPL*Ni60K2GN0	20.94	0.00	20.94	1	1.00
EXXON SUNSHINE 85	20.55	0.00	20.55	1	1.00
SHEETZ 2353	20.33	0.00	20.33	1	1.00
CIRCLE K # 41189	20.18	0.00	20.18	1	1.00
AMAZON MKTPL*Ni2YR2FR2	19.99	0.00	19.99	1	1.00
GOOGLE *GOOGLE ONE	19.99	0.00	19.99	1	1.00
GOOGLE ONE	19.99	0.00	19.99	1	1.00
UPS*1Z72F0440390005224	19.99	0.00	19.99	1	1.00
COLLEGE TRANSCRIPT	19.95	0.00	19.95	1	1.00
REPAIR RITE AUTOMOTIVE	19.75	0.00	19.75	1	1.00
AMAZON MKTPL*NZ7CO29Y1	19.53	0.00	19.53	1	1.00
PODSERVE.FM	19.00	0.00	19.00	1	1.00
AMAZON MKTPL*NW3BZ47L0	18.97	0.00	18.97	1	1.00
AMAZON MKTPL*NW7L24O62	18.90	0.00	18.90	1	1.00
QT 4206 OUTSIDE	18.65	0.00	18.65	1	1.00
CIRCLE K # 41157	18.59	0.00	18.59	1	1.00
AMAZON.COM*Ni7YZ4HJ0	18.38	0.00	18.38	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
TIME PARK LLC LOT 15	18.00	0.00	18.00	1	1.00
HOTELBOOKING*SERVFEE	17.99	0.00	17.99	1	1.00
AMAZON MKTPL*NZ4D64ZD2	17.78	0.00	17.78	1	1.00
UPS*299IB8EE56C	17.41	0.00	17.41	1	1.00
LAZ PARKING L26939	17.34	0.00	17.34	1	1.00
TAILWIND CONCESSION SG	17.20	0.00	17.20	1	1.00
AMAZON MKTPL*NIOJ962C2	16.98	0.00	16.98	1	1.00
AMAZON MKTPL*NW7MP53X1	16.98	0.00	16.98	1	1.00
WM SUPERCENTER #3566	16.96	0.00	16.96	1	1.00
FEDEX489632078	16.75	0.00	16.75	1	1.00
AMAZON MKTPL*NI8MI4LS0	16.70	0.00	16.70	1	1.00
AMAZON MKTPL*NN1EM6XH0	16.65	0.00	16.65	1	1.00
SPI*DIRECTV SERVICE	16.00	0.00	16.00	1	1.00
AMAZON MKTPL*NI7BG8Y20	15.98	0.00	15.98	1	1.00
AMAZON MKTPL*NI1EI8YY2	15.73	0.00	15.73	1	1.00
QED - LITTLETON	15.63	0.00	15.63	1	1.00
AMAZON MKTPL*NI5459YO1	15.18	0.00	15.18	1	1.00
AMAZON.COM*NB1R110G1	15.18	0.00	15.18	1	1.00
AMAZON MKTPL*NN5Z71GZ0	15.00	0.00	15.00	1	1.00
TIME PARK LLC LOT 19	15.00	0.00	15.00	1	1.00
AMAZON.COM*NW0HP3AG1	14.99	0.00	14.99	1	1.00
CANVA* 04508-88196534	14.99	0.00	14.99	1	1.00
AMAZON MKTPL*NI7KB3W81	14.98	0.00	14.98	1	1.00
TA# 148 COMMERCE CIT	14.75	0.00	14.75	1	1.00
USPS PO 0755830270	14.60	0.00	14.60	1	1.00
AMAZON MKTPL*NW36W9830	14.48	0.00	14.48	1	1.00
MCDONALD'S F13570	14.47	0.00	14.47	1	1.00
1200 LINCOLN PARKING	14.00	0.00	14.00	1	1.00
AMAZON.COM*NI4NN0ZB0	13.88	0.00	13.88	1	1.00
AMAZON MKTPL*NZ7D77PG1	13.74	0.00	13.74	1	1.00
SP SAFARILAND	13.50	0.05	6.75	2	2.00
SQ *LOST COFFEE	12.98	0.00	12.98	1	1.00
SP MILUNISUPP 3212	12.94	0.00	12.94	1	1.00
AMAZON MKTPL*NI3XO77Y1	12.38	0.00	12.38	1	1.00
STARBUCKS 77698	12.34	0.00	12.34	1	1.00
CIRCLE K # 44059	12.00	0.00	12.00	1	1.00
SKYBITZ TANK MONITORIN	12.00	0.00	12.00	1	1.00
STLR NEWS MARKET ST287	11.97	0.00	11.97	1	1.00
AMAZON MKTPL*NN1TK0L21	11.58	0.00	11.58	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
MARATHON PETRO171389	11.02	0.00	11.02	1	1.00
RTD COUNTY LINE	11.00	0.00	11.00	1	1.00
USPS PO 0781180318	10.99	0.00	10.99	1	1.00
DENVER GAZETTE	10.98	0.00	5.49	2	2.00
AMAZON MKTPL*N28TZ6WN0	10.90	0.00	10.90	1	1.00
MSFT * E0500WAW1G	10.00	0.00	10.00	1	1.00
SIGNUPGENIUS	9.99	0.00	9.99	1	1.00
SHELL OIL 57543665004	9.57	0.00	9.57	1	1.00
QT 4007	9.48	0.00	9.48	1	1.00
CIRCLE K 08689	8.86	0.00	8.86	1	1.00
FEDEX36382131	8.85	0.00	8.85	1	1.00
AMAZON.COM*NN4BD0GE2	7.92	0.00	7.92	1	1.00
AMAZON MKTPL*NB2H06941	7.87	0.00	7.87	1	1.00
AMAZON MKTPL*N146K2WH2	7.26	0.00	7.26	1	1.00
AMAZON MKTPL*N10PE00S1	6.99	0.00	6.99	1	1.00
MOORE LUMBER-CASTLE RO	6.99	0.00	6.99	1	1.00
ERACTOLL 786041481	6.27	0.00	6.27	1	1.00
ERACTOLL 786119083	6.27	0.00	6.27	1	1.00
FEDEX36382339	5.67	0.00	5.67	1	1.00
REMARKABLE	3.24	0.00	3.24	1	1.00
PUBLIC WORKS-PRKG METR	3.00	0.00	3.00	1	1.00
USPS PO 0750760255	2.31	0.00	2.31	1	1.00
IKEA 475768669	2.24	0.07	1.12	2	2.00
PRICELN*QUALITY INN	0.00	0.02	0.00	2	2.00
ZAZZLE INC	(1.95)	0.00	(1.95)	1	1.00
ACE RENT A CAR	(30.07)	0.00	(30.07)	1	1.00
AMAZON.COM	(51.95)	0.01	(25.98)	2	2.00
EDGEBANDING SERVICES D	(225.00)	0.02	(225.00)	1	1.00
PRECISION ROLLER	(273.95)	0.03	(273.95)	1	1.00
LARIMER CO DEPT OF	(300.00)	0.03	(300.00)	1	1.00
WAGNER EQUIPMENT CO	(387.37)	0.04	(387.37)	1	1.00
LHM FORD LAKEWOOD	(440.00)	0.05	(440.00)	1	1.00
AMAZON MKTPLACE PMTS	(852.23)	0.09	(71.02)	12	12.00
TYLER USER CONFERENCE	(1,199.00)	0.13	(1,199.00)	1	1.00
RAMPART SUPPLY - 73 -	(1,697.49)	0.18	(1,697.49)	1	1.00
Total	916,091.11	100.00	527.29	1,743	1,743.00

## Account Statement (Version 2)

Run Date: 06/02/2025

Report Id: sd11080

Posting Date: 05/01/2025 - 05/31/2025

DOUGLAS COUNTY GOVT  
CAROLYN RIGGS  
100 THIRD STREET  
CASTLE ROCK, CO 80104-2425 USA

Account Name	Transaction Count	Transaction Amount
AARON J STEPANICH	3	0.00
ABBY R FITHIAN	7	1,399.86
ADAM C LEWIS	1	1,000.00
ADIANA S ALDRIDGE	9	1,176.93
ALAN R STANTON	3	985.21
ALISSA K HUFF	4	1,848.34
ALYSSA M DE JESUS	4	475.00
AMANDA PETERSON	7	2,925.40
AMY J FORTNER	11	32,302.55
AMY T WILLIAMS	3	3,512.56
ANDREA FARROW	1	64.28
ANDREW C STEERS	1	30.30
ANDREW N COPLAND	2	560.00
ANGELA K WHITE	18	4,286.92
ANGELA L BAIN	1	1,497.02
ANGELA M BYLIN	7	2,975.43
ANGELA N BROGLIO	3	894.80
ANITA MONICA BABBITT	5	378.15
ANNE L WALTON	1	357.67
ANNE WEEKLY	12	3,449.85
ANTONIN JURKA	1	1,415.20



Account Name	Transaction Count	Transaction Amount
ASHLEY CHAMBERLAIN	2	396.88
ASHLEY E PENNICK	1	144.00
ATILIO D QUINTANILLA	4	2,554.14
ATILIO QUINTANILLA	4	659.09
AUDRA D PETERSON	5	1,238.01
BECKY A FISCHER	2	605.00
BRADEN H DAVIS	2	342.71
BRADLEY D MARQUARDT	1	63.34
BRANDON LENDERINK	1	89.78
BRENDA M HERRERA	5	2,436.79
BRETT W BANISTER	1	79.92
BRIAN CORBIN	1	206.94
BRIAN D FRANKLIN	5	23,081.07
BRIAN E MCKNIGHT	4	401.27
BRIAN K PHILLIPS	2	105.06
BRIAN W ROSS	1	1,000.00
BRIANNA N SMITH	1	95.44
BRYNN TURNBAUGH	13	2,697.01
CALEB J WEYDERT	3	2,229.09
CARMEN ZAMBRANA	4	409.17
CAROLINE FRIZELL	7	7,120.56
CAROLYN K VOLKERT	1	479.00
CELESTE M DEAL	8	1,006.59
CHARLES W BUCKNER	4	404.90
CHASE EVERLY	5	1,154.77
CHRISTIE GUTHRIE	2	1,660.00
CHRISTINA K TAYLOR	7	698.37
CHRISTINE M LYLE	5	400.89
CHRISTOPHER J DUMAS	3	4,707.76
CHRISTOPHER L BURNETT	2	507.79
CLAY A GYSIN	3	3,320.68
CODIE L WINSLOW	2	83.00
COLLEEN M VOGEL	4	1,415.32
CONRAD DAUFENBACH	4	868.56
CURTIS L MARSHALL	2	264.14
CYNTHIA A KIEFUS	1	632.75
DA23 ATTORNEYS OFFICE	2	73.62
DALLAS DOBBS	3	671.10

Account Name	Transaction Count	Transaction Amount
DANIEL L BRITE	5	735.73
DARCY WILSON	28	15,596.80
DARREN M WEEKLY	1	15.00
DAVID C WALCHER	1	53.19
DAVID E KNAUB	4	2,319.12
DAVID M GILL	1	46.49
DC SHERIFFS OFFICE 14	3	453.97
DC SHERIFFS OFFICE 15	4	2,249.86
DC SHERIFFS OFFICE 16	2	2,174.87
DC SHERIFFS OFFICE 4	3	250.29
DEAN L GRAFFT	17	4,496.02
DEANNE M STEVENSON	8	933.25
DEBORAH A TAKAHARA	7	533.47
DEBORAH KULA	1	40.50
DECLAN C LAWSON	11	1,344.50
DENI J SHINN	1	(1,199.00)
DJ BOETTCHER	7	4,923.92
DONALD A WAGNER	23	3,322.37
DONALD FRITZ MOORE	1	231.06
DONTE G YOUNG	3	323.16
DOUGLAS COUNTY GOVT	0	0.00
DOUGLAS J DEBORD	1	103.06
DRU E CAMPBELL	17	6,830.63
DUSTIN B DOBBS	5	3,779.73
ELIJAH KNECHT	2	719.65
ELLIE J FURUTA	4	57.68
EMILY A CORDES	4	617.95
ERIC J MCDONOUGH	4	583.94
FELICE A ENTRATTER	1	55.00
FIDEL A LEON	7	5,209.17
GEORGE BRAUCHLER	7	304.88
GEORGE P TEAL	3	97.00
GREGORY K MATTHEWS	1	339.00
HAYLEY C HALL	23	3,015.14
HOLLY RYAN	4	528.59
IAN M AUSTIN	1	442.98
J MARK LONGACHER	1	62.00
JACK W TWITE JR	2	9,217.00

Account Name	Transaction Count	Transaction Amount
JACKIE L SANDERSON	1	475.50
JANEE PETERSEN	1	45.02
JANET L PETERSON	5	110.71
JANETTE TELLER	44	16,323.28
JANETTE TELLER	4	257.24
JASON A LOWNSDALE	2	403.40
JASON EILERS	1	343.44
JASON HAWKINS	20	5,203.21
JASON J PETALAS	17	9,825.00
JASON M WALKER	95	59,388.20
JASON S KONECNY	3	93.06
JASON ZILLMAN	8	827.76
JAY C WILLIAMS	4	3,822.13
JAYSON C EVANS	5	3,474.45
JEFF D WOODS	1	34.98
JEFFERY A GARCIA	1	18.00
JEFFREY D ULRICH	1	350.00
JEFFREY J DEHART	5	2,123.69
JEFFREY P BUDD	8	5,687.73
JEFFREY PELLE	6	1,197.22
JENNIFER B STRINGER	1	2.31
JENNIFER J FISHER	1	75.00
JENNIFER L GOSKO	3	316.83
JENNIFER R OSORIO	4	1,264.02
JEREMIAH J PETERSON	12	7,786.16
JEREMY W HIRSCH	1	11.96
JESSE W LOVEGROVE	9	5,699.65
JIMMIE L BECHLE	24	6,354.61
JOEL A ESTABROOK	5	3,630.61
JOEL D WHITE	3	666.28
JOEY D PASTORIUS	14	3,668.35
JOHN C RUSIN	6	826.70
JOHN J KADLEC	2	142.83
JOHNNY MANAHAN	2	58.74
JOSE E MEJIA	1	11.00
JOSEPH A FLONNES	1	18.41
JOSEPH R HARTLEY	3	1,027.40
JOSH LEWIS	1	5,983.98

Account Name	Transaction Count	Transaction Amount
JULIE A WARE	25	6,919.97
JULIE BROWNE	4	657.30
JULIE L PATEL	4	1,733.65
JUSTIN MILLER	8	381.04
JUSTIN R PUCKETT	1	174.59
JUVAILA R PAVLICEK	4	702.86
K TROY DUNNING	9	3,215.75
K TROY DUNNING	1	15.00
K TROY DUNNING 2	4	127,567.22
KARISSA K SANDERS	6	1,707.94
KATHARINE R KLABON	2	184.18
KATRINA A MCLELAND	1	95.00
KATRINA L GAINES	3	9.33
KEEGAN Q DOHENEY	1	33.98
KEENAN G SNELL	14	8,995.43
KELLY CALDWELL	1	316.89
KENNETH R GALLUP	3	804.95
KEVIN J COURSEY	1	14.99
KEVIN VAN WINKLE	4	93.62
KEVIN W BOND	7	1,014.90
KIRK INDERBITZEN	2	192.00
KRISTIN KOLSTEDT	1	1,985.00
KRISTIN M RANDLETT	6	695.26
KYLE A KRUZEL	9	14,708.59
KYLE KOWALSKI	8	2,336.93
LARA J MOONEY	6	2,413.68
LARRY D HECK	2	334.04
LASIE L ZION	12	6,408.46
LAURA H SKIRDE	2	124.71
LAURA LARSON	1	1,061.25
LAUREN D STOCKTON	2	142.00
LEETA J MCCLARD	10	932.80
LEETA J MCCLARD	8	526.30
LINDSAY A WILLIAMS	3	161.29
LINDSEY A GROSS	11	561.75
LINDSEY C SPURLOCK	9	9,305.16
LINNANE M CARRASCO	19	7,490.19
LUANNE R LEE	2	9,764.03

Account Name	Transaction Count	Transaction Amount
LUCAS A DECHANT	6	5,883.15
LUKE T THORNTON	2	2,038.99
LUKE W ROBERTS	1	2,822.56
LYNNE A WILSON	5	915.55
MAGGIE B COOPER	12	1,717.40
MAKENZIE BOYER	14	3,884.40
MAKENZIE BOYER 2	20	9,554.91
MALISA A GOUDY	8	8,279.28
MARGARET WINGERTER	2	73.09
MARILYN L BARTLETT	11	14,632.78
MARK A STACKS	1	250.00
MARK E ECKHARDT	3	337.94
MARYNA SHEVERIA 2	1	500.00
MATTHEW DZIUBANSKI	2	609.22
MATTTHEW A OVERMAN	2	30.41
MEEGAN WOOD-TROMBLEY	1	2,759.26
MEGAN GRANDSARD	7	6,008.67
MELINDA SPAULDING	5	1,407.00
MELISSA A BLOODWORTH	2	112.27
MELISSA A INGALLS	1	365.00
MELODY DHAILLECOURT	1	185.63
MICHAEL C JOACHIM	4	1,067.85
MICHAEL DOYLE	6	2,503.28
MICHAEL R ADAM	2	1,404.11
MICHAEL R NICHOLAS	7	284.91
MICHAEL T ADAMS	2	3,451.83
MICHELLE L MANNES	3	421.10
MISTY R ARMIJO	2	432.97
MONICA DINCLER	2	540.00
NICHOLAS A JAMES	1	655.76
NICK V GIAUQUE	2	5,354.00
NICOLE HOLLIDAY	13	2,680.07
NICOLE M DEINDOERFER	30	374.00
PARIS PERAZZO	9	347.09
PATRICK J COLLINS	2	3,286.86
PATRICK J HASS	2	2,883.05
PAULA K BOLEJACK	2	341.55
PHILLIP K RYAN	1	191.04

Account Name	Transaction Count	Transaction Amount
RACHEL M EILERS	28	663.60
RACHEL M HALES	7	1,091.16
RANA RASTEH	1	240.00
RAND M CLARK	1	75.45
REBECCA MACPHERSON	58	26,358.24
REIKO L REIGRUT	1	10.99
RICHARD J SMYTH	1	279.96
RICHARD M HARBOUR	22	6,233.07
RICHARD MICHAEL HILL	2	865.96
RICHARD S GUNGLER	17	2,546.84
ROBERT A HOUGH	14	918.05
ROBERT D BAILIN	45	18,222.97
ROBERT GAYFIELD	1	626.90
ROBERT H ROTHERHAM JR	8	827.43
RYAN FALKNER	4	186.28
RYAN J ARTHUR	2	399.00
RYAN L YEGGY	1	420.00
RYAN SMITH	1	1,599.00
SAMANTHA R HUTCHISON	3	790.01
SAN J CASTILLO-JONES	14	8,043.46
SCOTT A MATSON	1	6,283.65
SCOTT R MCELDOWNEY	1	50.40
SHANE CLARK	2	95.54
SHANE FAULK	4	379.70
SHANE HUGHES	3	162.15
SHARON L HINES	16	2,625.57
SHAWN M COLEMAN	4	2,304.48
SHAWNA F POTTER	34	36,861.41
SHELLY L ANDREAS	3	105.72
SKYLER SICARD	4	111.91
SONIA M STERANKO	1	352.00
SPENCER D HALES	14	97.95
STANLEY D DRINNON	9	850.02
STEPHANIE N RUSCIANO	2	88.00
STEVEN S PATTERSON	1	63.81
SUSAN L QUINN	3	245.77
SUSAN N WOODRUFF	39	49,207.84
SUSAN N WOODRUFF2	19	31,491.11

Account Name	Transaction Count	Transaction Amount
TANYA S BURNSIDE	4	395.52
TAYLOR L WEST	2	1,187.47
TAYLOR M DAVIS	1	120.00
TERESA Z KUTT	5	7,045.19
THANE HOFFMAN 2	1	16,201.56
THOMAS KENNY	1	51.97
THOMAS R MUSTIN	2	28.99
TIFFANY M MCCAULEY	1	36.46
TIFFANY MARSITTO	6	2,473.93
TIMOTHY C RALPH	5	709.22
TIMOTHY D HALLMARK	14	4,484.73
TIMOTHY VAN NOORDT	1	150.00
TOBY B DAMISCH	2	54.54
TODD R KRANIG	18	7,607.05
TOMMY J HANSON	13	1,505.22
TORI THELEN	4	950.95
TRACE J WARRICK	1	1,077.47
TRENT A DUDECK	2	33.22
TROY D BAHR	3	3,084.66
TROY L CROSWHITE	34	3,146.15
TROY U MEISSNER	5	794.97
TYLER J HUNTSMAN	3	338.42
VICTORIA L HOFSCHEIER	1	275.00
WALTER G SCHMIDT	12	12,699.33
WILLIAM STIENS	4	3,115.16
ZACHARY J BURNS	10	(123.68)
ZACHARY L HUMBLE	2	94.94
ZACHARY L ROMBERGER	1	53.25
ZACHARY VINCENT	5	100.20
ZEKE E LYNCH	1	55.00
ZOE A LAIRD	1	3.00
<b>Report Totals</b>	<b>1,743</b>	<b>916,091.11</b>

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**MEETING DATE:** June 10, 2025

**STAFF PERSON  
RESPONSIBLE:** Jeffrey Garcia, County Attorney

**DESCRIPTION:** Following the Recommendation of Assessor's Office to Settle BAA Appeal.

**SUMMARY:** The Assessor's Office has requested a reduction in value for the following property. The values of the subject property has been appealed from the Board of County Commissioners ("BOCC") sitting as the Douglas County Board of Equalization ("BOE") to the State Board of Assessment Appeals ("BAA"). This case may not be settled without approval of the BOCC. The Attorney's Office will need settlement authority from the BOCC before signing the stipulation with the taxpayer. The information in this memo is a summary of the settlement justification offered by the Assessor's Office.

**RECOMMENDED  
ACTION:** Approval of the Settlement Agreement as Recommended by the Assessor's Office and to Authorize the Douglas County Attorney's Office to Sign the Proposed Stipulation.

**REVIEW:**

Jeff Garcia	Approve	5/30/2025
Andrew Copland	Approve	5/30/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**  
Board Memo 6.10.25



## COUNTY ATTORNEY'S OFFICE



### MEMORANDUM

**TO:** BOARD OF COUNTY COMMISSIONERS

**APPROVED BY:** ANDREW C. STEERS,  
DEPUTY COUNTY ATTORNEY

**DATE:** June 10, 2025

**RE:** PROPOSED SETTLEMENT AGREEMENTS

The Assessor's Office has requested a reduction in value for the following properties. The values of the subject properties have been appealed from the Board of County Commissioners ("BOCC") sitting as the Douglas County Board of Equalization ("BOE") to the State Board of Assessment Appeals ("BAA"). These cases may not be settled without approval of the BOCC. The Attorney's Office will need settlement authority from the BOCC before signing the stipulations with the taxpayer. The information in this memo is a summary of the settlement justifications offered by the Assessor's Office.

***Englewood Two LLC v. Douglas County BOE,***  
**BAA Docket No. 2023BAA2471**

*BOE Decision:* November 01, 2023

*BOE Action:* Petition denied

*Current Status:* Protest Tax Year 2023; Scheduled at BAA

*Property Profile:* Address: 9785 Pyramid Court, Englewood 80112

*Type:* Office Building

The subject property is a 4-story, multi-tenant office building located in the Meridian Office Park and built in 2001. The 122,068 SF building is situated on a 3.88-acre lot at the south boundary of the office park off Pyramid Court. This property also utilizes parking on a separate lot shared with the Englewood One, LLC property under a separate appeal docket. This property utilizes ~88% of this additional parking parcel which is considered a tie-back parcel for both office parcels. The petitioner provided study period rent rolls and income & expense statements for the

study period. For the BAA analysis, the appraiser re-examined the sales comparison and income approaches. The property has suffered from on-going above-market vacancy since 2019. Further, both approaches to value required the appraiser to consider a lease-up analysis to determine the costs associated with attracting new tenants, completing tenant improvements, and carrying costs during the stabilization period (2 to 3 years). Based upon discussions with the owner's agent, and upon approval of the property owner, a stipulation was accepted to change the Tax Year 2023 appeal value from \$13,427,481 to \$10,986,000. **Entire adjustment applied to account #R0426518.** The difference between the Douglas County rebate for Tax Year 2023 paid and the adjusted rebate amount based on this stipulation will be deducted from the final settlement refund amount.

Please note: The Exempt Leasehold deduction is related to an exempt tenant which occupied 18% of the space during the entire study period and thus the actual value for tax purposes is adjusted for that portion of the overall value in the current and final value calculations. The difference between the Douglas County rebate for Tax Year 2023 paid and the adjusted rebate amount based on this stipulation will be deducted from the final settlement refund amount.

***Englewood Two LLC v. Douglas County BOE,***  
**BAA Docket No. 2024BAA2494**

*BOE Decision:* October 29, 2024

*BOE Action:* Petition denied

*Current Status:* Protest Tax Year 2024; Scheduled at BAA

*Property Profile:* Address: 9785 Pyramid Court, Englewood 80112

*Type:* Office Building

The subject property is a 4-story, multi-tenant office building located in the Meridian Office Park and built in 2001. The 122,068 SF building is situated on a 3.88-acre lot at the south boundary of the office park off Pyramid Court. This property also utilizes parking on a separate lot shared with the Englewood One, LLC property under a separate appeal docket. This property utilizes ~88% of this additional parking parcel which is considered a tie-back parcel for both office parcels. The petitioner provided study period rent rolls and income & expense statements for the study period. For the BAA analysis, the appraiser re-examined the sales comparison and income approaches. The property has suffered from on-going above-market vacancy since 2019. Further, both approaches to value required the appraiser to consider a lease-up analysis to determine the costs associated with attracting new tenants, completing tenant improvements, and carrying costs during the stabilization period (2 to 3 years). Based upon discussions with the owner's agent, and upon approval of the property owner, a stipulation was accepted to change the Tax Year 2024 appeal value from \$13,427,481 to \$10,986,000. **Entire adjustment applied to account #R0426518.**

Please note: The Exempt Leasehold deduction is related to an exempt tenant which occupied 18% of the space during the entire study period and thus the actual value for tax purposes is adjusted for that portion of the overall value in the current and final value calculations.

***Ochsner Properties LLC & Hilltop Partnership LLC v. Douglas County BOE,***  
**BAA Docket No. 2024BAA2784**

*BOE Decision:* October 29, 2024

*BOE Action:* Petition denied

*Current Status:* Protest Tax Year 2024; Scheduled at BAA

*Property Profile:* Address: 10168 Parkglenn Way, Parker 80138

*Type:* *Medical Office*

The subject property is a 2-story, medical office building built in 2008 which is 100% occupied by Kaiser Permanente. The property is located off South Parker Road just south of East Lincoln Avenue in the Town of Parker. The improvements are situated on a 1.35-acre site. The petitioner provided study period income and expense statements as well as the most recent amendments to the lease. For the BAA analysis, the appeals appraiser revisited the sales comparison and income approaches to value. The tax year 2023 valuation of the property was adjusted at an abatement hearing in September 2024 based on the single-tenant occupancy of the subject and the lower income expectations based on a single tenant lease. At the hearing, the property was adjusted from \$5,931,750 to \$4,625,000. Given that there are no unusual conditions between the re-appraisal year (2023) and the intervening year (2024) a stipulation was adopted to match the 2023 abatement decision. This stipulation was approved by the petitioner's representative and the ownership of the property.

***St Paul Fire & Marine Insurance Company v. Douglas County BOE,***  
**BAA Docket No. 2024BAA1569**

*BOE Decision:* November 1, 2023

*BOE Action:* Petition denied

*Current Status:* Protest Tax Year 2023; Scheduled at BAA

*Property Profile:* Address: 9780 Meridian Blvd., Englewood, 80112

*Type:* *Office Building*

The subject property consists of a Class A, multi-tenant, 5-story office building with a total of 180,810 SF located in the Meridian Office Park in Englewood. The building was constructed in 1997 and is situated on a 11.5-acre lot. The petitioner provided Study Period rent rolls and profit & loss statements for review. While the property was at stabilized vacancy as of June 30, 2022, it experienced higher vacancy and concession expenditures early in the study period. For the BAA

analysis, the appeals appraiser re-examined the Sales Comparison and Income approaches. While sales generally supported the current value, the income approach reflected the need for adjustment. Given the investment nature of the ownership the income approach was given greater weight. After discussions with the petitioner's representative and upon approval of the property owner, the Tax Year 2023 value was adjusted from \$19,889,100 to \$18,880,000. The difference between the Douglas County rebate for Tax Year 2023 paid and the adjusted rebate amount based on this stipulation will be deducted from the final settlement refund amount

***St Paul Fire & Marine Insurance Company v. Douglas County BOE,***  
**BAA Docket No. 2024BAA1569**

*BOE Decision:*           October 29, 2024

*BOE Action:*           Petition denied

*Current Status:*       Protest Tax Year 2024; Scheduled at BAA

*Property Profile:*     Address: 9780 Meridian Blvd., Englewood, 80112

*Type:*                 *Office Building*

The subject property consists of a Class A, multi-tenant, 5-story office building with a total of 180,810 SF located in the Meridian Office Park in Englewood. The building was constructed in 1997 and is situated on a 11.5-acre lot. The petitioner provided Study Period rent rolls and profit & loss statements for review. While the property was at stabilized vacancy as of June 30, 2022, it experienced higher vacancy and concession expenditures early in the study period. For the BAA analysis, the appeals appraiser re-examined the Sales Comparison and Income approaches. While sales generally supported the current value, the income approach reflected the need for adjustment. Given the investment nature of the ownership the income approach was given greater weight. After discussions with the petitioner's representative and upon approval of the property owner, the Tax Year 2024 value was adjusted from \$19,889,100 to \$18,880,000.

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**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Brian Franklin, Assistant Director, Fleet Services

**DESCRIPTION:** Purchase Order to Power Equipment Company for \$168,496.00 Utilizing Sourcewell Contract #060122-BAI.

**SUMMARY:** The Fleet Services Division of Facilities, Fleet, and Emergency Support Services requests approval for a purchase order in the 2025 adopted budget to Power Equipment Company to purchase a Bomag 211 D-5 roller to replace unit 15015.

This acquisition will be funded from Road & Bridge 31000.474300.

Attachments

- Power Equipment Company \$168,496.00
- Sourcewell-Caterpillar Contract #060122-BAI

**RECOMMENDED ACTION:** Approval of Purchase Order to Power Equipment Company for \$168,496.00 utilizing Sourcewell Contract #060122-BAI.

**REVIEW:**

Tim Hallmark	Approve	6/2/2025
Jeff Garcia	Approve	6/2/2025
Andrew Copland	Approve	6/3/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**

DOUGLAS COUNTY HWY.-2025-5-13 (1) (1)  
BOMAG Contract 060122

## PROPOSAL

Proposal # 30319

TO: DOUGLAS COUNTY HWY.  
3030 NORTH INDUSTRIAL WAY  
CASTLE ROCK, CO 80104

ATTENTION: Doug Boettcher  
303/502-4984  
dboettcher@douglas.co.us

Quantity of One, New  
BOMAG BW 211 D-5  
Standard Equipment  
Self locking differential  
Rear axle with twin spring accumulator brakes  
Hydrostatic travel and vibration drive  
Hydrostatic articulated steering  
Articulated joint lock  
Battery disconnect switch  
Single lever control for travel and vibration  
Warning, information and operation displays with LCD  
Emergency STOP  
Back-up alarm  
2 Scraper  
Operator seat  
Warning horn  
Optional Equipment (Included in Price)  
ROPS/FOPS cabin with seat belts, heat and A/C  
Rotary beacon  
Operator Comfort Package  
Radio  
Economizer  
Telematics  
Wireless Rear View Camera System



**POWER EQUIPMENT COMPANY**



**Andy Remmo**  
Municipal Sales Manager

Denver Branch  
500 E 62nd Avenue  
Denver, CO 80216

Office: (303) 288-6801  
Cell: (303) 961-8957  
Fax: (866) 852-3382  
aremmo@power-equip.com

### Pricing Summary

Sourcewell Quote Price	\$168,496
<b>Total Price</b>	<b>\$168,496</b>

All prices subject to applicable taxes and freight. This Quote is valid for thirty (30) days; subject to prior sale. FOB: Power Equipment Yard

All prices are subject to surcharges applied by the OEM manufacturers and will be applied to the final invoice. Material surcharges are subject to change the price at any time from the date of the order to the time of delivery.

**EXCLUSION OF WARRANTIES OF MERCHANTABILITY AND WARRANTIES OF FITNESS:** Customer is skilled and experienced in use and operation of machinery of the type described in the quotation and will make his selection and decision to order on the basis of his own judgment. SELLER DOES NOT MAKE ANY WARRANTY OF MERCHANTABILITY NOR ANY OTHER WARRANTY EXCEPT THOSE SPECIFICALLY STATED. THIS STATEMENT BECOMES A PART OF ANY PURCHASE.

**Solicitation Number: RFP #060122****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and BOMAG Americas, Inc., 125 Blue Granite Parkway, Ridgeway, SC 29130 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Roadway Paving Equipment from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

**1. TERM OF CONTRACT**

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires August 1, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

**2. EQUIPMENT, PRODUCTS, OR SERVICES**

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

### **3. PRICING**

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be



returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

#### **4. PRODUCT AND PRICING CHANGE REQUESTS**

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;

- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Request Form will become an amendment to this Contract and will be incorporated by reference.

## **5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS**

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

## **6. PARTICIPATING ENTITY USE AND PURCHASING**

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell

contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

**B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM.** Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

**C. SPECIALIZED SERVICE REQUIREMENTS.** In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

**D. TERMINATION OF ORDERS.** Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

**E. GOVERNING LAW AND VENUE.** The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

## **7. CUSTOMER SERVICE**

**A. PRIMARY ACCOUNT REPRESENTATIVE.** Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

## **8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT**

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased

by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

## **9. AUTHORIZED REPRESENTATIVE**

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

## **10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE**

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

## **11. INDEMNITY AND HOLD HARMLESS**

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

## **12. GOVERNMENT DATA PRACTICES**

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

## **13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT**

### **A. INTELLECTUAL PROPERTY**

1. *Grant of License.* During the term of this Contract:
  - a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
  - b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers,

resellers, marketing representatives, and agents (collectively “Permitted Sublicensees”) in advertising and promotional materials for the purpose of marketing the Parties’ relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

**3. *Use; Quality Control.***

- a. Neither party may alter the other party’s trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.
- b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party’s trademarks only in good faith and in a dignified manner consistent with such party’s use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

**4. *Termination.*** Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party’s name or logo (excepting Sourcewell’s pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell’s written directions.

**B. PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

**C. MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

**D. ENDORSEMENT.** The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

## **14. GOVERNING LAW, JURISDICTION, AND VENUE**

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.



## 15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

## 16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

## 17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:



- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

## 18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for products liability-completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other

insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

## **19. COMPLIANCE**

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcwell and Participating Entities.

## **20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION**

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcwell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcwell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcwell if this certification changes at any time.

## **21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS**

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all

references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of

not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any

person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers, and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.



M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

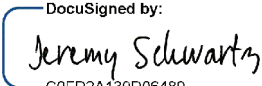
## **22. CANCELLATION**

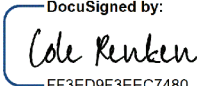
Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's

Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.


Sourcewell

BOMAG Americas, Inc.

DocuSigned by:  
  
By: C0FD2A139D06489...  
Jeremy Schwartz  
Title: Chief Procurement Officer  
Date: 7/29/2022 | 12:59 PM CDT

DocuSigned by:  
  
By: FF3ED9F3EEC7480...  
Cole Renken  
Title: VP Sales & Marketing  
Date: 10/17/2022 | 5:35 AM PDT

Approved:

DocuSigned by:  
  
By: 7E42B8F817A64CC...  
Chad Coauette  
Title: Executive Director/CEO  
Date: 10/17/2022 | 7:37 AM CDT



# RFP 060122 - Roadway Paving Equipment

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## Vendor Details

Company Name: BOMAG  
125 Blue Granite Pkw  
Address: Ridgeway, SC 29130  
Contact: Christoph Thiesbrummel  
Email: christoph.thiesbrummel@bomag.com  
Phone: 803-338-1270  
HST#:

## Submission Details

Created On: Monday May 09, 2022 14:58:34  
Submitted On: Tuesday May 31, 2022 07:22:44  
Submitted By: Christoph Thiesbrummel  
Email: christoph.thiesbrummel@bomag.com  
Transaction #: d1ff7301-0d7e-412d-ad62-15abd0738572  
Submitter's IP Address: 97.107.102.155

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## Specifications

**Table 1: Proposer Identity & Authorized Representatives**

**General Instructions** (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	BOMAG Americas, Inc. 125 Blue Granite Parkway Ridgeway, SC 29130 803-337-0700 EIN#34-160223	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	BOMAG Americas	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	BOMAG Americas, Inc. or BOMAG	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	80924 (BOMAG Americas) L0BQ4 (BOMAG Canada)	*
5	Proposer Physical Address:	North American Headquarters 125 Blue Granite Parkway Ridgeway, SC 29130	*
6	Proposer website address (or addresses):	<a href="https://www.bomag.com/us-en/">https://www.bomag.com/us-en/</a>	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Cole Renken VP Sales & Marketing Cole.Renken@bomag.com (828)551-5860	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Cole Renken VP Sales & Marketing Cole.Renken@bomag.com (828)551-5860	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Christoph Thiesbrummel Manager Market Development Christoph.thiesbrummel@bomag.com (803)338-1270	

**Table 2: Company Information and Financial Strength**

Line Item	Question	Response *	
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10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	<p>BOMAG recently celebrated its 60th anniversary as a company. Back in 1957, BOMAG was the first to introduce hand guided and ride on compaction rollers to the German market. Today, BOMAG has become a global market player and industry leader with representation in 150 countries and a global dealer network of more than 400 independent dealers and distributors. We take great pride in the fact that we are a family-owned company with focused business on roadbuilding equipment – covering the entire roadbuilding lifecycle!</p> <p>BOMAG is considered an expert in our construction segment/field and not generalists like several of our full line competitors. Being a family owned company, we firmly believe in our Mission Statement and Core Values that guide our daily business.</p> <p>Mission Statement: To be the global leader in road construction solutions, recognized for the best application knowledge, technology and service.</p> <p>Corporate Values:</p> <p>1) Autonomy - Respecting the companies identity, developing a team spirit and trusting</p> <p>2) Commitment - Keeping our promises, managing project pragmatically with customer focus</p> <p>3) Audacity - Entrepreneur spirit and taking calculated business risks</p>	*
11	What are your company's expectations in the event of an award?	With cooperative purchasing contracts, we expect to streamline the municipal sales/purchasing process and strengthen our business relationships with the municipal entities wanting to save time and money in their bid process. Additionally, we expect to continue to grow our municipal sales volumes annually due through the cooperative purchasing process that allows BOMAG representatives to sell the features and benefits of BOMAG equipment at a competitive price.	*
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	<p>BOMAG Americas is a wholly owned subsidiary of BOMAG GMBH of Boppard, Germany, which is owned by a privately held family (FAYAT Group). BOMAG Americas, Inc. is a \$230M+ business annually. BOMAG GMBH generates approximately \$850M Euro (=900-950M USD) per year revenue and the FAYAT Group worldwide generates over \$4.5B Euro (=4.7-4.9B USD) in revenue globally.</p> <p>BOMAG Americas, Inc. has approximately 135 employees in the United States which are part of over 2,500 employees of BOMAG GMBH. The FAYAT Group has over 18,000 employees globally operating in over 50 countries. The FAYAT Group is debt free and has over \$1B in cash on its balance sheet to fund future growth and investment opportunities.</p>	*
13	What is your US market share for the solutions that you are proposing?	For the United States market, BOMAG products are sold through 46 independent contracted dealers. Market share today in the United States does vary by the different product lines, but remains in the 15-25% range in 2021.	*
14	What is your Canadian market share for the solutions that you are proposing?	For the Canadian market, BOMAG products are sold through SMS Equipment. SMS Equipment covers all of Canada for BOMAG. Market share today in Canada does vary by the different product lines, but remains in the 15-35% range in 2021.	*
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No	*
16	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Manufacturer. The BOMAG Americas field sales team consists of regional BOMAG employees that support the independent contracted dealerships across the United States and Canada. The BOMAG field team consists of the Territory Sales Manager, Rental Sales Managers and the Area Service Solution Managers that are all employees of BOMAG Americas, not a third party.	*

17	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	BOMAG Americas, Inc. is licensed to do business by the state of South Carolina in Fairfield County. Bomag Americas, Inc. operates as a manufacturer/importer in the United States of America and holds a federal EIN # certification.	*
18	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	None	*

**Table 3: Industry Recognition & Marketplace Success**

Line Item	Question	Response *	
19	Describe any relevant industry awards or recognition that your company has received in the past five years	BOMAG Americas compaction, milling and paving products were named in the 2021 industry's Top 100 products for development by Construction Equipment Magazine for Innovation and Technology solutions. BOMAG won various design and innovation awards such as the iF Design Award (2020) for BOMAG's fully automated tandem roller ROBOMAG or the PLANTWORX Innovation Award (2019) recognizing BOMAP, a simplified compaction measurement app, as an innovative solution for intelligent compaction. BOMAG Americas is a sustaining member of the National Asphalt Pavement Association (NAPA), Association of Equipment Manufacturers (AEM) and the American Reclamation and Rehabilitation Association (ARRA) and a member in many State Asphalt Associations. BOMAG Americas is an associate member of the America Equipment Distributors (AED) Association and actively involved in these associations.	*
20	What percentage of your sales are to the governmental sector in the past three years	For the past 3 years, roughly 10-15% of our annual sales are to government or education entities. We do not track government and education separately today.	*
21	What percentage of your sales are to the education sector in the past three years	For the past 3 years, roughly 10-15% of our annual sales are to government or education entities. We do not track government and education separately today.	*
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	Today, BOMAG Americas does not hold any other state, provincial or cooperative contracts directly. These government contracts are held by our independent contracted dealers.	*
23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Today, BOMAG Americas does not have a federal GSA contract or other Federal supply contracts. BOMAG would use a third party company for products sold through a Federal Contract due to the complexity of compliance in these supply contracts.	*

**Table 4: References/Testimonials**

**Line Item 24.** Supply reference information from three customers who are eligible to be Sourcwell participating entities.

Entity Name *	Contact Name *	Phone Number *	
City of Pompano Beach, FL	Forrest Hall Fleet Manager	+1 954 786 4507	*
Adams County, CO	Mike A. Gutierrez Operations Manager	+1 303 853 7051	*
City of Margate Purchasing, FL	Kimberly Smiley CPP Purchasing Specialist	+ 954 935 5346	*

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
Adams County	Government	Colorado - CO	Asphalt Rollers & Paving	Heavy Tandem Roller (1x) Light Tandem Roller (1x) Paver (2x)	838,870 USD	*
City of Enid	Government	Oklahoma - OK	Soil compaction Asphalt Roller Landfill	Single Drum Roller (1x) Landfill Compactor (1x) Heavy Tandem Roller (1x)	814,363 USD	*
Summit County Waste	Government	Colorado - CO	Landfill	Landfill compactor (1x)	812,032 USD	*
County of Surry	Government	North Carolina - NC	Landfill	Landfill compactor (1x)	721,769 USD	*
Delaware Cuntty	Government	New York - NY	Landfill	Landfill compactor (1x)	697,832 USD	*

**Table 6: Ability to Sell and Deliver Service**

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	BOMAG has 10 Territory Managers that handle sales covering the US and Canada. These 10 Territory Sales Managers are responsible for all sales through heavy equipment dealers and sales to municipal agencies. There are 5 Product Sales Specialists that support the Territory Managers and dealers in customer training and product delivery and start ups. Additionally, 3 Product Marketing Managers and 4 Inside Sales Support Specialists that order and sales support function to the entire sales field sales team. Last year, BOMAG also implemented a dedicated business unit for milling & paving to strengthen our focus on asphalt products.	*
27	Dealer network or other distribution methods.	BOMAG Americas has a dealer network in the US and Canada with 46 contracted heavy equipment dealers that have over 275 locations to support contractors and government agencies today.	*
28	Service force.	All Bomag customer service is provided by BOMAG employees as secondary support to the local contracted BOMAG heavy equipment dealer. The local BOMAG dealer will be responsible for all localized customer sales, service and support on a direct basis. The BOMAG employees are available both in person as well as through electronic and telephone correspondence in support of the dealer network. When customer service or support is required, the local government agency will first contact their local authorized BOMAG dealer for assistance. BOMAG personnel will be contacted or involved as requested help is needed from the local distributor. Our Service team is comprised of 9 Area Service Managers that are responsible for supporting the contracted heavy dealerships throughout the United States and Canada. Furthermore, our service call center is comprised of four service engineers with up to 40 years of industry experience. The spare parts team with six employees build the backbone of the service and solutions department.	*
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	BOMG Americas team supports the dealers in all their quotes through the Sourcewell contract. The territory Managers review and approve all quotes before submission to the government agency.	*
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	BOMG Americas team supports the dealers in all their quotes through the Sourcewell contract. The territory Managers review and approve all quotes before submission to the government agency. Response times are with in 24-48hrs for standard machine quotes pending all the machine specifications are known.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	BOMAG will offer an awarded contract to qualifying member agencies in United States with superior service and support.	*
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	BOMAG can offer an awarded contract to qualifying member agencies in Canada with the same sales structure, service and product support as the U.S. BOMAG has a strong dealer in Canada, covering the entire country with almost 40 sales and service locations.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	BOMAG Americas has dealers and coverage in all 50 states and all Canadian providences. No servicing restrictions.	*
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	All Sourcewell participating agencies will be eligible and supported through our contract.	*
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	There are no specific requirements or restrictions based on Hawaii, Alaska or the US Islands other than applicable shipping requirements.	*

**Table 7: Marketing Plan**

Line Item	Question	Response *
36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	The BOMAG Americas sales team would continue to aggressively promote this contract through use of promotional marketing materials for the government channel, e-mail campaigns to our dealer network, attendance at regional governmental shows, and marketing on websites. The Sales Administration team is responsible for training of the field Territory Managers. The TMs are responsible for training their dealers within their territory and support local government shows with their dealers. These are normally completed 2x years with all their dealers. The BOMAG Marketing team support dealers in their local advertising needs and support materials for local government show and promotion of the Sourcewell contract. The dealer can use his COOP budget for Sourcewell marketing activities. As a manufacturer BOMAG offers a Sourcewell branded price list and will continue to develop and invest into the BOMAG & Sourcewell partnership (e.g. Sourcewell section on our new website).
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	BOMAG Americas has our social media platform on LinkedIn, Twitter, Instagram and Facebook. These social media platforms will be used to build awareness and promotion of the Sourcewell contract. BOMAG also has a Learning Management System (LMS) available to all internal and dealer personnel that provides "e-Learning" modules to efficiently train on the products and support services offered. BOMAG also rolled out a CRM system in 2021. Going forward, we will capture governmental contacts, track and provide leads to the Territory Managers and develop Sourcewell marketing campaigns.
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	BOMAG plan to promote and integrate the awarded Sourcewell contract into the normal quarterly dealer meetings when sales activity is reviewed. The Territory Managers discuss sales activity monthly with their dealers, then during the quarterly meeting they highlight the activity and market opportunities in the product channels and market segments (govt, contractor, etc). These are key meetings to promote the Sourcewell contract with dealer principals and sales management as most dealers have dedicated government sales people.
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	All equipment purchases are routed through our local contracted dealers. We do not offer an online equipment purchase process today.

**Table 8: Value-Added Attributes**

Line Item	Question	Response *
40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	BOMAG Americas offer end customer training on all products in Ridgeway, SC. Normally this customer training is handled through our dealer network as part of the equipment purchase process. Furthermore, many dealers offer additional (advanced) training programs (e.g., paving school, operator and application training). The local dealer will determine the costs of the classes. The dealer network is undergoing various sales, service and engine trainings on an annual base. The trainings are provided by our members of the sales, service, engineering, and product specialist team. It is mandatory for the dealers to attend trainings to ensure that they have the competency to offer trainings on a local level to end customers.
41	Describe any technological advances that your proposed products or services offer.	BOMAG is offering many solutions for intelligent compaction. The BOMAG Economizer package is one of our most popular and highly utilized technological features for compaction equipment. This package allows the operator to monitor the compaction process, identifying any weakness while he or she is working. This is a simple inexpensive package that adds great value for the end user. BOMAG telematics systems are installed on much of the BOMAG large specialty equipment and optional on all other ride on models. This web based package allows not only the customer but the dealer and BOMAG to monitor the use of the machine to support troubleshooting and proper notification. Last year BOMAG introduced BOMAP, an app with real-time access and documentation of the compaction process identifying any weak-spots within seconds. The entire fleet of compaction machines on a jobsite can be connected – both BOMAG and competitor models.



42	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	<p>Technologies: (a) The BOMAG ECOMODE is an intelligent control system that operates the motor in an optimum range and reduces fuel consumption by up to 30%. (b) ECOSTOP shuts down the engines after a defined period in idle to prevent unnecessary fuel consumption and CO2 emissions. (c) In a similar vein, BOMAG intelligent compaction tools and system (BOMAP; Asphalt Manager) help to save fuel by reducing the number of unnecessary passes – optimizing the efficiency on every jobsite. (d) BOMAG Magma Life Screeds heat up within 20mins (vs. 60mins) and is considered as one of the most robust screeds on the market (&gt;3000hrs) reducing waste and fuel consumption every time a BOMAG screed and paver is used. (e) The patented ion dust shield for our milling machines protect both the environment as well as the operator by filtering out small particles out of the dirty air around the milling drum. Overall, BOMAG puts a great emphasis on developing new technologies reducing fuel, waste and CO2 emissions ultimately helping both the customer and the environment at the same time.</p> <p>Machines: BOMAG has test machines in all electric sectors and continues to invest in alternative drives to reduce dependence on fossil fuels. Last year, BOMAG announced a strategic partnership with Wacker Neuson to develop a common battery platform for tamperers and plates pushing the electrification in our industry. BOMAG is also looking in other directions (e.g LPG) and intensively works together with customers to ensure that "green" solutions fit to the market. For example, a hybrid heavy tandem roller was introduced to the north American market two years ago.</p> <p>Corporate initiatives: The factory in Germany (manufactures approx. 70% of the units for the North American market) continuously improves the carbon footprint. For example, the solar panels generate approx. 950.000 kWh of green energy. The factory is replacing all light bulbs to LED, already reducing the consumption by 45%. And the powder coating facility ensures a solvent-free operation.</p>	*
43	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	<p>Technologies: (a) The BOMAG ECOMODE is an intelligent control system that operates the motor in an optimum range and reduces fuel consumption by up to 30%. (b) ECOSTOP shuts down the engines after a defined period in idle to prevent unnecessary fuel consumption and CO2 emissions. (c) In a similar vein, BOMAG intelligent compaction tools and system (BOMAP; Asphalt Manager) help to save fuel by reducing the number of unnecessary passes – optimizing the efficiency on every jobsite. (d) BOMAG Magma Life Screeds heat up within 20mins (vs. 60mins) and is considered as one of the most robust screeds on the market (&gt;3000hrs) reducing waste and fuel consumption every time a BOMAG screed and paver is used. (e) The patented ion dust shield for our milling machines protect both the environment as well as the operator by filtering out small particles out of the dirty air around the milling drum. Overall, BOMAG puts a great emphasis on developing new technologies reducing fuel, waste and CO2 emissions ultimately helping both the customer and the environment at the same time.</p> <p>Machines: BOMAG has test machines in all electric sectors and continues to invest in alternative drives to reduce dependence on fossil fuels. Last year, BOMAG announced a strategic partnership with Wacker Neuson to develop a common battery platform for tamperers and plates pushing the electrification in our industry. BOMAG is also looking in other directions (e.g LPG) and intensively works together with customers to ensure that "green" solutions fit to the market. For example, a hybrid heavy tandem roller was introduced to the north American market two years ago.</p> <p>Corporate initiatives: The factory in Germany (manufactures approx. 70% of the units for the North American market) continuously improves the carbon footprint. For example, the solar panels generate approx. 950.000 kWh of green energy. The factory is replacing all light bulbs to LED, already reducing the consumption by 45%. And the powder coating facility ensures a solvent-free operation.</p>	*
44	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	Not applicable.	*
45	What unique attributes does your company, your products, or your services offer to Sourcwell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcwell participating entities?	BOMAG manufactures and distributes world class equipment, and we offer features that truly assist customers perform their jobs efficiently and effectively as well as add bottom line saving to their business. BOMAG has one of the leading Research and Development facilities in the industry and continually is reinvesting in our entire product line. BOMAG offers extensive training, service, operational, preventative maintenance and whatever else the customer needs year round at our State of the Art training center at our corporate office in Ridgeway, SC. Our parts fill rates to our dealers is 95+% same day shipment from our warehouse.	*



**Table 9A: Warranty**

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
46	Do your warranties cover all products, parts, and labor?	Yes. BOMAG Factory Warranty. Machine - 12mo/1000hrs Engine - 24mo/2000hrs	*
47	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Yes. BOMAG Factory Warranty covers defects in material and/or workmanship. It does not cover misuse or abuse. Machine - 12mo/1000hrs Engine - 24mo/2000hrs	*
48	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Yes, an allowance for travel time and mileage is covered under the base warranty program.	*
49	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	BOMAG Americas has dealer coverage throughout the United States and Canada. The contracted dealers will provide any/all required warranty repairs on machines sold through the Sourcewell contract.	*
50	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	BOMAG Americas warranty coverage is for BOMAG products. The local dealer that sold Open Market options will provide the warranty support of those options per their warranty agreement with that manufacturer.	*
51	What are your proposed exchange and return programs and policies?	If customers are having an issue with a machine, BOMAG Americas will do what is required to keep the customer satisfied in a machine. No formal return policy for machines.	*
52	Describe any service contract options for the items included in your proposal.	BOMAG Americas offers our contracted dealers service contracts and extended warranty options for BOMAG machines.	*

**Table 9B: Performance Standards or Guarantees**

Describe in detail your performance standards or guarantees, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your performance materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
53	Describe any performance standards or guarantees that apply to your services	BOMAG Americas offers industry standard factory warranty.	*
54	Describe any service standards or guarantees that apply to your services (policies, metrics, KPIs, etc.)	BOMAG Americas measures dealer performance through a dealer standards programs that focuses on parts stocking levels and service training levels annually for all there locations. These standards apply to product sales training requirements and other investments required to support the BOMAG products.	*

**Table 10: Payment Terms and Financing Options**

Line Item	Question	Response *	
55	Describe your payment terms and accepted payment methods.	BOMAG Americas standard payment terms are NET 30 days. These payment terms are made to our authorized heavy equipment dealers as they provide all local billing, sales and service.	*
56	Describe any leasing or financing options available for use by educational or governmental entities.	BOMAG Americas offers municipal lease program options through out third party finance partners. These programs are set up through the third party finance partners and offered on a request basis. The local BOMAG heavy equipment dealer arranges the financial lease packages to respective government agency as requested. Our finance partners today are Wells Fargo, Bank of the West, DLL and Komatsu Finance.	*
57	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	The government agency places their equipment order with the authorized local BOMAG dealer. The BOMAG dealer will place the order with BOMAG Americas to satisfy the requirement. All government agency orders are placed through our dealer channel. The dealers will be directly involved in the entire process. A BOMAG dealer listing is included electronically with this proposal. BOMAG will notify Sourcwell annually on dealer territory changes or responsibility.	*
58	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcwell participating entities for using this process?	All payment transactions are through the local dealer and subject to their discretion.	*

**Table 11: Pricing and Delivery**

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
59	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	The discount offered would be 28.5% Off List price for all products offered under this contract - this includes the base machine, factory installed options as well as field installation kits ordered with the machine.	*
60	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Sourcewell contract pricing would a % off List Price or MSRP. For the product offered, there would be a 28.5% Off List Price offered.	*
61	Describe any quantity or volume discounts or rebate programs that you offer.	Traditionally, most sales are single machine purchases through the Sourcewell contract. BOMAG will offer the following volume discounts under the Sourcewell program:  a) Rollers (Single Drum, Light Tandem, Heavy Tandem, Pneumatic Tired Rollers): 3-5 units: +2% >5 units: +3%  b) Milling & Paving 2-3 units: +2% >3 units: +3%  c) Landfill compactors: 2 units: +2 % > 2 units: +3%  d) Recycler/Stabilizer: 2 or more units: +2%	*
62	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	For BOMAG Americas, the sourced products would be machines and/or options offered by BOMAG. If there are Options or Kits not offered by BOMAG, the local dealer would include these options as Open Market options. BOMAG personnel work with the local dealer on the pricing offered for Open Market items to manage the sell price to the local government agency. Dealers use a cost plus approach on local Open Market options.	*
63	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Additional costs not included in the machine pricing: 1) Factory freight 2) Local delivery freight from dealer to 3) Dealer pre-delivery inspection 4) Cost of open market options The local dealer will communicate the costs (1) thru (4) to the Sourcewell customer. BOMAG is auditing that the costs are in line with BOMAG guidelines.	*
64	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	BOMAG Americas charge dealers freight from the factory in Ridgeway, SC to their preferred location based upon a freight flat rate program per freight zone and product lines. The BOMAG flat rate program provides attractive/competitive rates to our dealers, approx. 95% of our US dealers use this program.	*
65	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	For sales to Hawaii, Alaska or the US Islands, the local dealer handles freight from the US mainland to their locations. BOMAG freight rates apply to their preferred port of shipment out to their location.	*
66	Describe any unique distribution and/or delivery methods or options offered in your proposal.	BOMAG Americas has a proven process in handling Sourcewell quotes through our dealer to government agencies. If questions arise, the Inside Sales Admin team addresses with the dealer or customer.	*

**Table 12: Pricing Offered**

Line Item	The Pricing Offered in this Proposal is: *	Comments
67	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	The Sourcwell pricing offered to municipal agencies is structured to the most favorable price on cooperative contracts held by BOMAG Americas.

**Table 13: Audit and Administrative Fee**

Line Item	Question	Response *
68	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcwell. This process includes ensuring that Sourcwell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcwell. Provide sufficient detail to support your ability to report quarterly sales to Sourcwell as described in the Contract template.	BOMAG Americas will have our Territory Manager and Sales Admin team review and verify all Sourcwell sales quotes prior to sending to the government agency to ensure compliance with the contract price structure and other guidelines outlined. The pricing and discount structures are preloaded - both - on the own Sourcwell price sheets to quote units as well as in our ERP system to eliminate pricing errors. For all sold Sourcwell units, the system is automatically adding a "Sourcwell" flag to ensure proper sales reporting and administrative fee calculation. BOMAG will provide the quarterly sales report withing 30-45 days following the request or compliance schedule.
69	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	The Sales Administration Manager is responsible to report out quarterly on the sales tracking and quotes through the Sourcwell contract. This is then reviewed with the Territory Managers to show their progress tracking in YoY sales. If sales are down, discussions and actions are defined to increase sales quoting activity on the contract. The Government sales channel is important to BOMAG and tracked along with overall sales.
70	Identify a proposed administrative fee that you will pay to Sourcwell for facilitating, managing, and promoting the Sourcwell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	BOMAG Americas will agree to offer a 2.0% administration fee for Sourcwell to manage and promote this contract.

**Table 14A: Depth and Breadth of Offered Equipment Products and Services**

Line Item	Question	Response *
71	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	BOMAG Americas provide a complete portfolio of road building and compaction equipment that support the soil, asphalt and landfill segments. Light Equipment: tampers, (reversible) plates and trench compactors Light tandem rollers (1ton to 4.9 tons, 15 models) Heavy tandem rollers (5tons to 16 tons, 30 models) Pneumatic rollers (12tons to 30 tons, 2 models) Milling: 20in to 98in drum width (15 models) Paving: 8ft to 18ft highway class track/rubber tire tractors and screed (4 models) Paving: 4ft & 6ft commercial class pavers (2 models) Recycler/Stabilizer: 78in to 96in drum, up to 650hp (3 models) Landfill compactors: 57,000lb to 125,000 lb (10 models) Single drum rollers (3tons to 26 tons, 30 models)
72	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	The products that BOMAG Americas offers for this RFP category would include but are listed under and not limited to: Landfill Compactors, Paving tractors, Paver Screeds, Cold Planers (milling) machines, Road Recycler and Soil Stabilizer, Single drum compaction rollers, Light Tandem rollers, Heavy Tandem rollers, Pneumatic tire rollers, Trench roller, Light hand held equipment.

**Table 14B: Depth and Breadth of Offered Equipment Products and Services**

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments
73	Asphalt pavers, screeds, distributors, and loaders	<input checked="" type="radio"/> Yes <input type="radio"/> No	Highway pavers: CR 820T CR 820W CR 1030T CR 1030W
74	Steel-wheeled and pneumatic tire rollers	<input checked="" type="radio"/> Yes <input type="radio"/> No	Pneumatic tire roller: BW 28 BW 11
75	Wideners, tack distributors, cold planers, and compactors	<input checked="" type="radio"/> Yes <input type="radio"/> No	Cold planers: BMx00/15 (2 models) BM1x00/30 (3 models) BM 1x00/35 (3 models) BM 2x00/60 (2 models) BM 2x00/75 (3 models) BM 2x00/65 (2 models)
76	Concrete mixers, and gunite or shotcrete delivery equipment	<input type="radio"/> Yes <input checked="" type="radio"/> No	No product offering
77	Other	<input type="radio"/> Yes <input checked="" type="radio"/> No	No product offering

**Table 15: Exceptions to Terms, Conditions, or Specifications Form**

**Line Item 78. NOTICE:** To identify any exception, or to request any modification, to the Sourcwell template Contract terms, conditions, or specifications, a Proposer must submit the exception or requested modification on the **Exceptions to Terms, Conditions, or Specifications Form** immediately below. The contract section, the specific text addressed by the exception or requested modification, and the proposed modification must be identified in detail. Proposer's exceptions and proposed modifications are subject to review and approval of Sourcwell and will not automatically be included in the contract.

Contract Section	Term, Condition, or Specification	Exception or Proposed Modification

## Documents

**Ensure your submission document(s) conforms to the following:**

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
2. Documents should NOT have a security password, as Sourcwell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcwell.
3. Sourcwell may reject any response where any document(s) cannot be opened and viewed by Sourcwell.
4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- [Pricing](#) - Pricelist2022\_USA\_Sourcewell.xlsm - Thursday May 19, 2022 13:17:55
- [Financial Strength and Stability](#) - Sourcewell - BOMAG Americas.pdf - Thursday May 19, 2022 14:48:12
- [Marketing Plan/Samples](#) - LinkedIn\_Marketing\_Sourcewell.JPG - Thursday May 26, 2022 14:13:05
- WMBE/MBE/SBE or Related Certificates (optional)
- [Warranty Information](#) - BOMAG\_Warranty Coverage.pdf - Thursday May 19, 2022 13:16:37
- [Standard Transaction Document Samples](#) - Machine Quote template.pdf - Thursday May 19, 2022 13:16:24
- [Upload Additional Document](#) - BOMAG PRUS 101 337 2021\_Line Card.pdf - Thursday May 19, 2022 13:17:19

## Addenda, Terms and Conditions

### PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
  1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
  2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
  3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Cole Renken, VP Sales & Marketing, BOMAG Americas, Inc

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
<b>Addendum_4_Roadway_Paving_Eqpt_RFP_060122</b> Tue May 24 2022 04:31 PM	<input checked="" type="checkbox"/>	1
<b>Addendum_3_Roadway_Paving_Eqpt_RFP_060122</b> Thu May 19 2022 09:01 AM	<input checked="" type="checkbox"/>	1
<b>Addendum_2_Roadway_Paving_Eqpt_RFP_060122</b> Fri April 29 2022 04:09 PM	<input checked="" type="checkbox"/>	1
<b>Addendum_1_Roadway_Paving_Eqpt_RFP_060122</b> Fri April 15 2022 03:54 PM	<input checked="" type="checkbox"/>	1



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www.douglas.co.us

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Zach Burns, Fairgrounds Manager, FFECS

**DESCRIPTION:** Contract and Purchase Order for the 2025 Douglas County Fair & Rodeo Concert Headliner in the Amount of \$150,000.00.

**SUMMARY:** Staff recommends approval of the Agreement and Purchase Order with Foxfire, Inc. for Dustin Lynch's headliner performance at the 2025 Douglas County Fair & Rodeo opening concert. The Contract includes a guaranteed minimum payment of \$150,000.00, plus 80% of net box office receipts exceeding \$233,282.50.

Staff collaborated with Romeo Entertainment Group-awarded IFB #061-23 for Concert Production Services-to identify potential performers for the July 25, 2025, concert. Due to budget constraints and venue capacity, the list of available artists was limited. After outreach to several candidates, the staff received a verbal commitment from Dustin Lynch.

During a work session held on November 26, 2024, the Board of County Commissioners (BOCC) approved proceeding with contract negotiations with Romeo Entertainment to secure a headliner for the 2025 Fair & Rodeo.

**RECOMMENDED ACTION:** Approval of Agreement and Purchase Order to Foxfire, Inc. for Dustin Lynch totaling \$150,000.00 minimum guarantee, plus the right to receive 80% of the Net box office receipts over \$233,282.50.

**REVIEW:**

Tim Hallmark	Approve	5/23/2025
Jeff Garcia	Escalated	5/29/2025
Amy Williams	Approve	5/30/2025
Andrew Copland	Approve	5/30/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**

A - DUSTIN LYNCH - Castle Rock  
CO - 07.25.25 (1)



1201 Demonbreun Street, 15th Floor  
Nashville, TN 37203

PURCHASER'S ADDENDUM IS ATTACHED & INCORPORATED HERETO

USA

Phone: +1 615-963-3387

email: LA@wmeagency.com

**DUSTIN LYNCH**

FOXFIRE, INC.

ARTIST RIDER AND ADDENDA ATTACHED HERETO HEREBY MADE A PART OF THIS CONTRACT **AS AMENDED**

Agreement made 07 May 2025 between **FOXFIRE, INC.** (hereinafter referred to as "PRODUCER") furnishing the services of **DUSTIN LYNCH** (hereinafter referred to as "ARTIST") and **DOUGLAS COUNTY FAIR & RODEO/Tim Hallmark** (hereinafter referred to as "PURCHASER")

It is mutually agreed between the parties as follows:

The PURCHASER hereby engages the PRODUCER to furnish the services of ARTIST for the Engagement (as described herein) upon all the terms and conditions herein set forth, including, without limitation, Addendum "A" (Additional Terms and Conditions), the Artist Rider, and any other PRODUCER addenda referenced herein (if any), all of which are attached hereto and fully incorporated herein by reference. **each as amended**

**1. ENGAGEMENT VENUE(S):**

DOUGLAS COUNTY FAIR & RODEO – DOUGLAS COUNTY EVENT CENTER  
500 Fairgrounds Drive  
Castle Rock, CO 80104  
USA

**2. DATE(S) OF ENGAGEMENT:**

**Fri 25 Jul 2025**

- a. Number of Shows: 1
- b. Show Schedule(s):  
06:00 PM: Doors  
07:30 PM: Support - Pending: Lakeview; (60 min.)  
09:00 PM: Headliner: DUSTIN LYNCH; (75-90 min.); Confirmed; To Close  
12:00 AM: Curfew

**3. BILLING (in all forms of advertising):**

100% ~~Sole~~ Headline Billing

THE ARTIST MAY BE SUBJECT TO LOCAL,  
STATE OR FEDERAL INCOME OR SIMILAR  
TAXES REQUIRED BY ANY GOVERNMENTAL  
AUTHORITY EXERCISING CONTROL OR  
TAXING AUTHORITY OVER THIS EVENT.

**4. COMPENSATION:**

**\$150,000.00 USD (One Hundred Fifty Thousand U.S. Dollars) minimum GUARANTEE, plus the right to receive 80.00% of the ~~gross~~ box office receipts over ~~\$238,650.00~~ USD.**  
**\$233,282.50**

**Net**

**DEPOSIT requirements and PAYMENT TERMS are further set forth below in Section 10.**

**5. PRODUCTION AND CATERING:**

- Venue to provide a first class sound and light system, which is pre-set for the Venue. Additional equipment, unless otherwise previously agreed upon, (including backline, in-ear monitors, artist specified consoles, moving lights, and any other non-standard equipment) is to be provided by Artist and installed in accordance with venue safety protocols. Sound level shall be mutually agreed upon between Artist and Venue. **see addendum #7**
- Purchaser to provide and pay for 12 professional hands and 4 professional loaders and one (1) five thousand pound forklift with a qualified driver. All must be professionals, no volunteers.
- PURCHASER will ensure that the following are provided for ARTIST for the PERFORMANCE: Seven (7) 50lb CO2 (Carbon Dioxide) tanks with Siphon tubes.
- Purchaser to provide and pay for festival catering, per advance. Meals will be limited to food & beverage consumed on-site during the day of the performance. No food or beverages will be provided for off-site consumption. No alcohol will be provided. **No bus stock or after show food will be provided.**

**Production Contact:**

James Cutler  
(303) 757-8400 (off.)  
jcutler@psiiusa.com

**6. TRANSPORTATION AND ACCOMMODATIONS:**

- ~~a) Air transportation:~~
- ~~b) Accommodations:~~
- ~~c) Air freight and excess baggage:~~
- d) Ground transportation: - Purchaser agrees to provide and pay for ground transportation consisting of one (1) fifteen (15) passenger van or two (2) SUVs of equivalent size, defined as being within thirty (30) miles of the venue, per advance.
- ~~e) Meals and incidentals:~~
- ~~f) Other:~~

Any changes to the above-mentioned arrangements are subject to the ~~sole and exclusive prior written~~ approval of PRODUCER.

**7. SPECIAL PROVISIONS:**

**PURCHASER AGREES TO:**

- Purchaser agrees to hold announce/advertising until after Artist's show in Morrison, CO on April 16, 2025 either plays or sells out.
- Purchaser to advance this engagement with David Stallings at David@dustinlynchmusic.com AND production@dustinlynchmusic.com or 615-853-0795.
- There may be NO announcements, listings, inclusions in public calendars, websites, postings etc. of any kind, anywhere without the prior written approval of Stefanie Billue at WME (SBillue@WMEAgency.com). All marketing and advertising plans, including, but not limited to, presenting radio stations, promotional comps, approved admats, artist and fan club holds, radio/tv spots and ticket header must be approved in writing by Stefanie Billue at WME.
- Any changes to lineup or show order stated in this contract must be approved in writing by Artist's manager, agent, or authorized representative. Any changes without prior approval shall constitute a breach of contract and Artist shall be entitled to cancel the performance, retain any amounts previously received, and receive the full guarantee due under this agreement.
- Artist touring party to provide photographers for M&G. No cell phones nor venue photographer needed.
- Purchaser must provide a mock-up of any event merchandise that includes artist name and/or likeness to artist management for approval prior to production. There shall be no use or association of Artist's name, likeness, logo, image or otherwise, either directly or indirectly, in connection with any product or service, including without limitation, merchandise, program, poster, souvenir book, clothing, signage, banners or otherwise, without Producer's written approval in each instance.
- Purchaser understands and agrees that attendance and monetary figures for this engagement shall not be released to any media outlet before or after stated engagement plays. Artist Management shall hold the exclusive right to release any information regarding this engagement. **to the extent permitted by law**
- Purchaser must provide a detailed breakdown of all ticketing fees.
- Purchaser to provide a seating chart, color-coded according to scaling, with every offer. Ticketing diagram to be provided on request.
- Purchaser must receive prior management approval before charging costs incurred with activating VIP programs back to the Artist.
- No "skip the line", early entry, VIP program, or venue / promoter upgrades of any kind are approved aside from ARTIST originated and controlled VIP offers, unless approved in writing by ARTIST.
- Purchaser agrees that Artist/Artist management shall have final approval of all direct support acts.
- When Artist is asked to perform on an outdoor stage that is not part of a secure permanent structure, Purchaser agrees to provide a licensed structural engineer to inspect and certify that all structures (below, around, and above the performance and surrounding area) meet safety standards, can withstand moderate wind & rain conditions, and safely support all production equipment either hanging from or otherwise attached to any part of the structure.
- NO allocation of ticket inventory to Value Channels (e.g. Groupon) without written approval from WME.
- NO local, venue or promoter holds in the GA pit except for approved platinum.
- Purchaser to provide weekly ticket counts and gross.

- Purchaser will implement all COUNTY MANDATED safety measures in connection with conducting the Engagement to safeguard the health, safety, and well-being of all: attendees; Company/Artist and Company's and Artist's personnel, representatives, and invitees; Purchaser's employees, affiliates, contractors, vendors, representatives, and any other person engaged by or at the direction of Purchaser, generally, and also specifically in connection with COVID-19 including, without limitation, all then current guidance with respect to best safety practices.

- In addition to Purchaser's other indemnification obligations, Purchaser will indemnify, defend, and hold Company and Artist and Artist's accountants, attorneys, agents, representatives, and their respective contractors, employees, licensees, and designees harmless from and against any and all third party claim, liability, and/or loss arising out of or in connection with the foregoing obligation, unless such is directly due to negligence of company or Artist or their staff.

- NO changes to ticket scaling, including dynamically pricing tickets and comp allocations, without prior written approval from WME.

- All terms relative to COVID-19, coronavirus, and/or the ongoing coronavirus pandemic as set forth herein are agreed on a most favored nation's basis. Should any other performer at the Engagement receive more favorable terms relative to COVID-19, coronavirus, and/or the ongoing coronavirus pandemic, Producer/Artist shall be entitled to the same.

- Due to current conditions related to the Coronavirus pandemic, Artist is not currently participating in meet & greets. Any meet & greet request to be at Artist's sole discretion. **OK - Purchaser requests 30 people at the artist's convenience. In the event that an artist has his or her own fan club meet and greet the fair shall be granted up to thirty meet and greet passes**

- There shall be absolutely NO audio and/or video recording, live broadcasts, webcasts, photography, and/or any other recording, broadcast and/or exploitation of ARTIST or ARTIST'S performance. Any requests for the foregoing shall be subject to PRODUCER'S prior written approval and terms in all instances.

**Still non-professional photos permitted by the audience. Event photographer and Videographer shall be allowed to shoot artist performance and capture b-roll images solely for archival purposes only. See addendum #15**

- Purchaser is not permitted, in any manner, to sell (or sell access to) any permitted meet and greet (if any) in any manner (e.g., as a standalone charge, part of a ticket package, or otherwise) pursuant to this Agreement absent Producer's separate, express, written approval. Purchaser is advised that Producer and Artist take the unauthorized sale of meet and greet opportunities (or access thereto) very seriously.

#### ARTIST AGREES TO:

~~- There shall be no cancellation privileges for this engagement. Notwithstanding the foregoing, Producer retains the right to cancel this engagement, in its sole discretion, as a result of a force majeure event, inclement weather, and/or Purchaser breach, whereupon Producer shall be entitled to, without limitation, all rights and remedies available under this Agreement and at law and equity.~~ **see addendum #2**

- Purchaser requests that Artist make best efforts to participate in a thirty (30) minute maximum meet & greet for up to thirty (30) people. Time, location and duration to be determined by Artist's tour manager, per advance. Participation in Meet & Greet per Artist's discretion subject to the status of the current national health crisis.

- A current rider must be issued with the contract, as no new updated artist rider will be signed and returned after the original contract and rider are issued.

- Venue reserves the right to permit the Stage sponsor to place certain signage around or adjacent to the stage during the Artist's performance.

- Sponsor signage represents stage and/or event sponsorship and is not connected specifically to Artist.

- Terms of any Artist's sponsorship are to be negotiated upfront with Buyer.

- Artist to make best efforts to assist in promotions and marketing for event as their schedule allows.

- Artist to make best efforts to conduct interviews, radio and video liners, meet & greet passes for contest winners, and merchandise giveaways.

- Artist to make best efforts to make a post upon announcement of the show and a post the week of the show on all social networks that the Artist is on.

- Artist to make best efforts to provide a 15-30 second announcement video liner.

- The Artist / Producer may be subject to local, state or federal income or similar taxes required by any governmental authority exercising control or taxing authority over this event.

- Any radio welcomes or presents to be mutually agreed upon.

- Artist sponsorship needs will be accommodated, within reason, per advance.

- Artist will be responsible for paying cleaning fee of up to \$1,000 if they smoke in, trash, or otherwise cause damage to any provided artist trailer, if one is provided, or any dressing rooms, restrooms or green rooms at the venue.

**PURCHASER COVID LANGUAGE:**

The parties agree and understand that the COVID-19 pandemic creates unique health and safety issues that could prevent this engagement from occurring. With full knowledge of this situation, the parties hereby agree to engage in good faith to discuss any then current circumstances caused by the COVID-19 pandemic that may affect the engagement and shall abide by the guidelines outlined below.

- a. If any state, federal, or county governmental entity cancels/denies permits (e.g., ban on mass gatherings) this shall be a Force Majeure event and all parties shall bear their own costs and risk and all deposits shall be promptly refunded to Purchaser. The parties shall work in good faith to try and reschedule the engagement.
- b. If any state, federal, or county governmental entity requires a reduction in venue capacity or imposition of other COVID-19 measures (e.g., no camping, temperature checks, staggered entry) that Purchaser decides makes the show impossible the Purchaser shall have the right to attempt to reschedule the engagement, propose new deal terms for the existing engagement (e.g. two shows in the same day, reduced guarantee) or cancel the event. If Purchaser makes a determination of impossibility under this clause 31 days or more prior to the engagement Producer shall promptly refund any deposit monies paid. If Purchaser makes a determination of impossibility under this clause within 30 days or less of the performance date, Producer shall have the right to retain ten (10%) of the artist guarantee to cover expenses and any remaining deposit monies shall be promptly refunded to Purchaser.
- c. Poor ticket sales are NOT an excuse to cancel.

Artist shall not perform publicly or advertise any performance within a radius of 150 miles from the Location listed above for a period beginning from the time of confirmation/acceptance of Buyer's offer, and running 30 days following the Performance Date and shall not announce, leak, or advertise any performance within a radius of 150 miles from the Location listed above until the Engagement is sold out or the Performance Date has passed. **see addendum #4**

**8. ARTIST RIDER:**

PURCHASER shall provide and pay for all terms and conditions contained in the ARTIST rider and shall fully comply with all provisions thereof. **each as amended**

**9. CURRENCY AND EXCHANGE RATE:**

**10. PAYMENT TERMS:**

- a. ~~DEPOSIT in the amount of~~ shall be paid to and in the name of PRODUCER's agent, ~~WILLIAM MORRIS ENDEAVOR ENTERTAINMENT, LLC~~ (FAIR DOES NOT PAY DEPOSITS; MFN)

~~All deposit payments shall be paid via certified or cashier's check sent to:~~

~~WILLIAM MORRIS ENDEAVOR ENTERTAINMENT, LLC  
ATTN: Lance Alleman  
1201 Demonbreun Street, 15th Floor  
Nashville, TN 37203  
USA~~

~~OR via bank wire as follows:~~

CITY NATIONAL BANK  
~~1005 17th Ave. S  
Suite 600  
Nashville, TN 37212~~

ABA no.: 064009445  
~~William Morris Endeavor Account No.: 684001426  
ORG: Douglas County Fair & Rodeo / REF: Dustin Lynch / Jul 25, 2025  
WME booking code: PAC 1099190~~

~~Please be sure to specify the following to avoid confusion and/or misapplication of funds: your company name  
(as sender), name of the artist, start date of the Engagement(s).~~

**Event Check**

- b. BALANCE of the monies shall be paid to and in the name of PRODUCER by ~~certified or cashier's check or bank wire (as designated by PRODUCER)~~, to be received by PRODUCER not later than ~~prior to the first show of the Engagement.~~  
**immediately following**

- c. Earned percentages, overages and/or bonuses, if applicable, are to be paid to PRODUCER in ~~cash (if requested by PRODUCER, and to the extent permitted by law), or by certified or cashier's check or bank wire (as designated by PRODUCER)~~, immediately following the last show of the Engagement.  
**Event Check**

- d. ~~In the event the full price agreed upon to be paid by PURCHASER does not include percentages or overages, and the actual gross box office receipts from the Engagement exceed the gross potential as stated herein, such amounts shall be paid in full to PRODUCER in cash (if required by~~

~~PRODUCER and to the extent permitted by law) or by certified or cashier's check or bank wire (as designated by PRODUCER), immediately following the last show of the Engagement.~~

#### 11. SCALING AND TICKET PRICES:

	CAP.	TYPE	PRICE	COMPS	KILLS	SELLABLE	FAC.FEE	PARKING	CHARITY	TIC.FEE	VIP	SCNDRY	OTHER	NET PRICE	GROSS POT.
Fri 25 Jul 9:00 PM	545	2,300	Reserved	\$50.00 \$60	100	0	2,200	545					\$5.00	\$45.00	\$110,000.00
		8,500	GA Standing	\$60.00 \$70	250	0	8,250						\$5.00	\$55.00	\$495,000.00
	10,800			350	0	10,450									\$605,000.00
	9045			250		8795									\$533,150

#### SCALING NOTES:

Day of show ticket price increase: \$5.00 USD  
 - Outdoor Show / Covered Stage / Rain or Shine  
 - Fair Admission: \$5  
 - Artist Comps: 30

ADJUSTED GROSS POTENTIAL:	\$552,750.00
<del>25 Jul 2025</del>	
TAXES <del>7.9%</del> NO SALES TAX ON TICKETS	(\$40,470.11)
NET POTENTIAL:	\$533,150.00 \$512,279.89

#### 12. EXPENSES:

TYPE	FLAT AMOUNT	% AMOUNT	PER TICKET	MAX AMOUNT	NOTES
House Expense	\$57,000.00				
Support	\$15,000.00	\$10,000			
Expense Totals:	\$72,000.00	\$67,000			

~~PURCHASER understands that PRODUCER has relied on the above show expenses. PURCHASER agrees to furnish PRODUCER, not later than settlement of the Engagement(s) with a final statement of actual expenses, including certified paid bills, receipts, advertising tear sheets and venue contract. If the final actual expenses total less than the expenses stated herein, then the split figure or total expenses used to determine the percentage of the net, will be reduced by the difference between the total expenses previously submitted by PURCHASER and the total actual expenses. Any increases to the above expenses are subject to PRODUCER's approval.~~

#### 13. MERCHANDISING: see addendum #3

If the artists needs festival assistance on merch selling the artist is responsible for paying a minimum of \$150 to merch seller. Fair requires 15 day notice to secure merch seller or assistants.  
 Artist is responsible for sales tax in relation to merch sales.  
 Artist sells; CD/DVD: 90.00% of proceeds to ARTIST. MFN  
 Artist sells; T-Shirts/Soft: 80.00% of proceeds to ARTIST. MFN

#### 14. VISAS AND WORK PERMITS:

#### 15. TAXES:

ADDENDUM "A" (ADDITIONAL TERMS AND CONDITIONS), ARTIST RIDER, AND ANY OTHER PRODUCER ADDENDA REFERENCED HEREIN (IF ANY), ARE ALL ATTACHED HERETO AND FULLY INCORPORATED HEREIN BY REFERENCE.

IN WITNESS WHEREOF, the parties hereto have hereunto set their names and seals on the day and year first above written.



By:

DOUGLAS COUNTY FAIR & RODEO  
Tim Hallmark  
500 Fairgrounds Drive  
Castle Rock, CO 80104  
USA

Care of: Mark Gramm  
Romeo Entertainment Group

By:

FOXFIRE, INC.  
Fed ID: 45-2460994

*Return all signed contracts to WILLIAM MORRIS ENDEAVOR ENTERTAINMENT, LLC at the address above; Attention: Alleman*

-INSURANCE: SEE ADDENDUM #8

-Event will NOT pay for publicity materials

-The Fully Executed Contract must be returned to Romeo Entertainment Group at least 30 days prior to the date of the engagement in order for checks to be processed in time for payment to the artist on day of show.

Douglas County is not responsible for any indemnification required by the terms and conditions to the extent that such indemnification is prohibited by applicable law.

## ADDITIONAL TERMS AND CONDITIONS

## A. COMPENSATION

vendor/third party estimates, credit card charges,

(1) Unless otherwise specified, all payments shall be made in full without any deductions whatsoever. If not already indicated on the face page of this Agreement, PURCHASER will advise PRODUCER, or PRODUCER's agent, ~~promptly~~ upon request (but in no event later than the on-sale date), of the net admissions prices for the entertainment presentation and shall further disclose any added charges and applicable tax in connection therewith.

(2) In the event the payment to PRODUCER shall be based in whole or in part on receipts of the performance(s) hereunder, PURCHASER agrees to deliver to PRODUCER a ~~certified~~ statement of the gross receipts of each performance within ~~two (2) hours~~ <sup>one (1) business day</sup> following such performance. ~~PRODUCER shall have the right to have a representative present in the box office at all times and such representative shall have access to box office records of PURCHASER relating to gross receipts of the Engagement.~~

(3) In the event that the payment of PRODUCER's share of said performance(s) receipts is based in whole or in part upon expenses related to the Engagement, PURCHASER shall verify by paid receipts, cancelled check or similar documents all such expenses, or they shall not be included as an expense of the Engagement.

(4) ~~In the event the payment to PRODUCER does not include a percentage payment, if the actual gross box office receipts from the Engagement exceed the gross potential as stated on the face of this Agreement or as otherwise agreed in writing between the parties, such excess shall be immediately paid in full to PRODUCER in cash.~~

upon providing PRODUCER statement of gross receipts

unless otherwise mutually agreed upon

## B. TICKETS

individually identifiable

from this Agreement

(1) PURCHASER shall not announce, advertise, promote or sell tickets to the Engagement until authorization in writing has been received from PRODUCER.

(2) ~~ALL TICKETS MUST BE NUMBERED. NO TICKETS SHALL BE PRICED AT MORE THAN THE AGREED UPON PRICE EXCLUSIVE OF VALUE ADDED TAX OR OTHER SALES-BASED TAX WITHOUT PRODUCER'S PRIOR APPROVAL,~~ such approval not to be unreasonably withheld.

(3) If ticket price scaling shall be varied in any respect, the percentage of compensation payable to PRODUCER shall be based upon ~~whichever of the following is more favorable to PRODUCER: (i) the ticket price scaling set forth on the face page of this Agreement or as otherwise agreed in writing by the parties, or (ii) the actual ticket price scaling in effect for the Engagement.~~

material

(4) ~~The PRODUCER's representative shall have the right to inspect ticket racks and all box office and other records with respect to such receipts, including, but not limited to, unsold tickets, printed but unsold tickets (so-called "deadwood") and stubs of tickets sold, for the purpose of verifying the statements. PRODUCER's representative will upon request be admitted to the box office at all times during the sale of tickets for the Engagement hereunder.~~

material

(5) There shall be no dynamic ticket pricing unless mutually agreed upon by PRODUCER and PURCHASER in writing. In the event the parties agree to participate in dynamic ticket pricing all terms thereof shall be subject to mutual written approval including, ~~without limitation, all ticket prices and adjustments thereto,~~ scaling, gross box office potential ~~and additional ticketing charges (if any).~~ All elements thereof, including, ~~without limitation, all ticket pricing/scaling/adjustments, ticketing charges (if any) and final gross revenue must be transparent and presented at settlement in writing to PRODUCER to evidence compliance with the foregoing.~~

reasonably

(6) ~~PURCHASER agrees that any inclusion of ARTIST's performance hereunder in a subscription or other type of series is subject to the prior written consent of PRODUCER.~~

(7) PURCHASER shall not commit ARTIST to any interviews, promotional appearances, meet & greets, or otherwise without PRODUCER's prior, written consent, which shall be given or withheld in PRODUCER's sole discretion, ~~such approval not to be unreasonably withheld.~~

## C. FACILITIES See Addendum #7

(1) PURCHASER agrees to furnish at its sole cost and expense on the date(s), time(s) and place(s) of the performance(s) all that is necessary for the proper and lawful presentation of the Engagement, including, without limitation, a suitable venue, well-heated, ventilated, lighted, clean and in good order, ~~stage curtains, properly tuned grand piano or pianos~~ and all necessary first class sound equipment in perfect working condition including amplifiers, microphones in number and quality required by PRODUCER, dressing rooms (clean, comfortable, properly heated and air-conditioned and near the stage), all necessary electricians and stage hands, all necessary first class lighting, tickets, house programs, all licenses (including musical performing rights licenses), adequate security, ushers, ticket sellers, ticket takers, appropriate and sufficient advertising in all media and PURCHASER shall pay all other necessary expenses in connection therewith.

(2) PURCHASER shall also provide at its sole cost and expense all necessary equipment for the Engagement hereunder as provided on the face of the Agreement, or as designated in the attached ARTIST Rider, unless otherwise agreed by PRODUCER and PURCHASER in writing. Exact requirements to be advised if same differs from ARTIST Rider specifications.

(3) PURCHASER will pay all music royalties in connection with PRODUCER's use of music, and in addition, the costs of any musicians (including contractor) other than those furnished by PRODUCER as part of PRODUCER's regular company.

(4) PURCHASER agrees to pay all amusement taxes, if applicable.

(5) PURCHASER shall comply with all regulations and requirements of any union(s) that may have jurisdiction over any of the said materials, facilities and personnel to be furnished by PURCHASER and PRODUCER.

(6) If PRODUCER so requires, PURCHASER will furnish at its expense all necessary facilities, electricians, stage hands and other personnel for lighting and dress rehearsals. PURCHASER shall furnish at its own expense all other items and personnel including, but not limited to, any and all personnel, including musicians, as may be required by any national or local union(s) required for the proper presentation of the performance hereunder, and any rehearsals therefore, except for those items and personnel which PRODUCER herein specifically agrees to furnish.

(7) PURCHASER shall ensure compliance with all applicable requirements of laws and regulations as to health and safety, licensing, insurance, hygiene, fire, access, egress, security, and generally in relation to the performance(s) and the venue(s) for such performance(s).

(8) PURCHASER shall be ~~solely~~ responsible for providing a safe environment for the Engagement, including but not limited to with respect to the staging, stage covering, grounding, supervision and direction of the Engagement, and security, so that the Engagement and all persons and equipment are free from adverse weather and other conditions, situations and events ("Adverse Conditions"). PRODUCER/ARTIST shall not have any liability for any damage or injury caused by such Adverse Conditions.

**PROVIDED SUCH IS NOT THE DIRECT RESULT OF PRODUCER'S NEGLIGENCE OR THAT OF ITS EMPLOYEES AND/OR AGENTS.**



## D. PRODUCTION CONTROL

- (1) PRODUCER shall have the sole exclusive creative control over the production and presentation of ARTIST's performance at the Engagement hereunder, including, but not limited to, the details, means and methods of the performance of the performing artists hereunder, and PRODUCER shall have the sole right, as PRODUCER may see fit, to designate and change at any time the performing personnel other than the ARTIST herein specifically named.
- (2) ARTIST shall at all times be the headline act and will be the closing act of each show, unless otherwise specified herein. PURCHASER agrees that no performers other than those to be furnished by PRODUCER hereunder will appear on or in connection with the Engagement hereunder. PURCHASER agrees to supply and pay for all supporting acts, if any, which must be requested and/or approved by PRODUCER.
- (3) PURCHASER agrees to promptly comply with PRODUCER's directions as to stage settings for the performance hereunder.
- (4) It is understood that no stage seats are to be sold or used without PRODUCER's prior written consent.

## E. EXCUSED PERFORMANCE See Addendum #10

If, as the result of a Force Majeure Event (as defined below), PRODUCER or ARTIST is unable to, or is prevented from, performing the Engagement or any portion thereof or any material obligation under this Agreement, then PRODUCER's and ARTIST's obligations hereunder will be fully excused, there shall be no claim for damages or expenses by PURCHASER, and PURCHASER shall bear its own costs and expenses in connection with this Agreement. Notwithstanding the foregoing: (i) PURCHASER shall be obligated and liable to PRODUCER for such proportionate amount of the payment provided for herein as may be due hereunder for any performance(s) which PRODUCER may have rendered up to the time of the inability to perform by reason of such Force Majeure Event; ~~and (ii) in the event of such non-performance as a result of a Force Majeure Event, if ARTIST is ready, willing, and able to perform (but for the occurrence of such Force Majeure Event), then PURCHASER shall nevertheless pay PRODUCER an amount equal to the full GUARANTEE plus all other payments and compensation due hereunder. For clarification, in the event of cancellation due to any Force Majeure Event, and whether or not ARTIST is ready, willing and able to perform, PURCHASER shall remain responsible for all transportation, accommodations, expense reimbursements and any other payments or compensation for PRODUCER/ARTIST and entourage pursuant to the terms of this Agreement.~~

A "Force Majeure Event" shall mean any one or more of the following acts which makes any performance(s) by PRODUCER or ARTIST contemplated by this Agreement impossible, infeasible or unsafe: acts of God; act(s) or regulation(s) of any public authority or bureau, civil tumult, epidemic, act(s) of the public enemy; act(s) or threats of terrorism; threats; insurrections; riots or other forms of civil disorder in, or around, the Engagement venue or which PRODUCER and/or ARTIST reasonably believe jeopardizes the safety of ARTIST, any of ARTIST's equipment, musicians or other performers, or any of PRODUCER's key personnel; embargoes; labor disputes (including, without limitation, strikes, lockouts, job actions, or boycotts); fires; explosions; floods; shortages of energy or other essential services; failure of technical facilities; failure or delay of transportation; death, disability, illness, injury or other inability to perform of ARTIST, any of ARTIST's musicians, other performers, crew, representatives or advisors, any of ARTIST's family members, any of PRODUCER's key personnel, ~~or any other person personally known to ARTIST whose death, disability, illness or injury adversely impacts ARTIST's ability to perform in connection with the Engagement;~~ or other similar or dissimilar causes beyond the control of ARTIST or PRODUCER which make any performance(s) contemplated by this Agreement impossible, infeasible or unsafe.

## F. INCLEMENT WEATHER See Addendum #11

Notwithstanding anything contained to the contrary herein, inclement weather shall not be deemed a Force Majeure event and PURCHASER shall remain liable for payment to PRODUCER of the full GUARANTEE plus all other compensation due hereunder if the performance(s) is rendered impossible, infeasible or unsafe by such weather conditions. For clarification, PURCHASER shall remain responsible for all other terms and conditions of this Agreement, including, without limitation accommodations, transportation, and expense reimbursements for ARTIST and touring party. **AS PREVIOUSLY NEGOTIATED AND AGREED UPON TO ON THE CONTRACT FACE AND WHERE APPLICABLE, SUCH COSTS ARE ACTUALLY INCURRED.**

## G. PRODUCER'S RIGHT TO CANCEL See Addendum #2

~~PURCHASER agrees that PRODUCER may cancel the Engagement hereunder without liability by giving the PURCHASER notice thereof at least thirty (30) days prior to the commencement date of the Engagement hereunder. Upon termination of the Agreement in accordance with this Section G, PRODUCER shall return to PURCHASER any deposit previously received by PRODUCER in connection with the Engagement. Subject to the foregoing, upon such termination, the parties shall have no further rights or obligations hereunder, and each of the parties shall bear its own costs incurred in connection with this Agreement.~~

## H. BILLING

- (1) ARTIST shall receive billing in such order, form, size and prominence as directed by PRODUCER in all advertising and publicity issued by or under the control of the PURCHASER, including, but not limited to, displays, newspapers, radio and television ads, electric lights, posters, houseboards and announcements.
- (2) PURCHASER may only use ARTIST's name and pre-approved: voice, likeness, materials, pictures, photographs, image, or other identification of ARTIST (collectively, "ARTIST's Likeness") in connection with PURCHASER's advertising and publicizing of the Engagement, however PURCHASER's use of ARTIST's Likeness shall not be as an endorsement or indication of use of any product or service and no corporate or product/service name or logo shall be included in any such advertising and publicity absent PRODUCER's prior written approval in each instance. Notwithstanding the foregoing, the placement, form, content, appearance, and all other aspects of PURCHASER's use of ARTIST's Likeness shall at all times be subject to the prior written approval of PRODUCER.

## I. MERCHANDISING See Addendum #3

PRODUCER shall have the exclusive right to sell souvenir programs, ballet books, photographs, records and any and all types of merchandise including, but not limited to, articles of clothing (i.e. T-shirts, hats, etc.), posters, stickers, etc., on the premises of the place(s) of performance without any participation in the proceeds by PURCHASER subject, however, to concessionaire's requirements, if any, as specified in this Agreement.

## J. NO RECORDING/BROADCAST

professionally film or photograph

PURCHASER shall not itself, nor shall it permit or authorize others (including, without limitation, PURCHASER or venue employees, representatives or contractors) to record, broadcast, televise, film, ~~photograph~~, webcast, or otherwise reproduce the visual and/or audio performances hereunder (or any part thereof) and/or ARTIST and/or PRODUCER's personnel at any time during the Engagement. In the event PRODUCER does so grant any of the aforementioned rights, such rights shall be subject to a separate written agreement and PURCHASER shall be responsible, at PURCHASER's sole cost and expense, for securing any and all necessary third party rights, licenses, clearances, and permissions (including, but not limited to, all necessary publishing and record label clearances) required in connection with PURCHASER's capture and/or exploitation of the same. Notwithstanding the foregoing, and further to any additional obligations of PURCHASER to indemnify PRODUCER/ARTIST contained in this Agreement, PURCHASER shall indemnify and hold harmless PRODUCER and ARTIST from any and all damage(s) it, or they, may sustain as a result of PURCHASER's failure to comply herewith.

## K. PURCHASER DEFAULT

\*PURCHASER SHALL BE GRANTED A REASONABLE OPPORTUNITY TO CURE SAID BREACH. SUCH CURE NOT TO OCCUR LATER THAN WITHIN A REASONABLE AMOUNT OF TIME PRIOR TO PERFORMANCE.

(1) In the event PURCHASER refuses or neglects to provide any of the ~~terms~~ <sup>MATERIAL</sup> herein stated or comply with any provisions hereunder, and/or fails to promptly make any of the payments as provided herein and/or fails to proceed with the Engagement and/or fails to furnish PRODUCER or ARTIST with any documentation, tickets or notice or proof thereof as required hereunder, at the times herein specified, then any such failure shall be deemed a substantial and material breach of this Agreement and PRODUCER shall have the right (in PRODUCER's sole discretion), without prejudice to any other rights and remedies to: (i) immediately terminate this Agreement and cancel any or all remaining Engagement hereunder; (ii) retain all amounts already paid to PRODUCER by PURCHASER as partial compensation for such breach; (iii) receive the full GUARANTEE (or the unpaid balance thereof) plus all other payments and other compensation due pursuant to this Agreement and all out of pocket expenses incurred by PRODUCER and ARTIST in connection with the Engagement or the transactions contemplated by this Agreement; and (iv) PRODUCER and ARTIST shall have no further liabilities and/or obligations in connection with the Engagement or the transactions contemplated by this Agreement. For the avoidance of doubt, in all instances PURCHASER shall remain responsible for all transportation, accommodations, and expense reimbursements for PRODUCER/ARTIST and entourage pursuant to the terms of this Agreement. \*\*

\*\*AS PREVIOUSLY NEGOTIATED AND AGREED TO ON THE CONTRACT

FACE AND WHERE APPLICABLE, SUCH COSTS ARE ACTUALLY INCURRED.

(2) If, on or before the date of any scheduled engagement, PURCHASER has failed, neglected, or refused to perform any contract with PRODUCER/ARTIST, and/or any contract with any third party relating to this Engagement, and/or any other contract with any other performer for any other engagement (whether or not related), or if the financial standing or credit of PURCHASER has been impaired or is in PRODUCER's opinion unsatisfactory, PRODUCER shall have the right to demand payment of the full GUARANTEE and all other compensation due pursuant to this Agreement. If PURCHASER fails or refuses to make such payment forthwith, then any such failure shall be deemed a substantial and material breach of this Agreement, and PRODUCER shall have the right (in PRODUCER's sole discretion), without prejudice to any other rights and remedies, to: (i) immediately terminate this Agreement and cancel any or all remaining Engagement hereunder; (ii) retain all amounts already paid to PRODUCER by PURCHASER as partial compensation for such anticipatory breach; (iii) receive the full GUARANTEE (or balance thereof) and all other compensation due pursuant to this Agreement and all out of pocket expenses incurred by PRODUCER and ARTIST in connection with the Engagement or the transactions contemplated by this Agreement; and (iv) PRODUCER and ARTIST shall have no further liabilities and/or obligations in connection with the Engagement or the transactions contemplated by this Agreement. For the avoidance of doubt, in all instances PURCHASER shall remain responsible for all transportation, accommodations, and expense reimbursements for PRODUCER/ARTIST and entourage pursuant to the terms of this Agreement. \*\*

## L. INSURANCE/INDEMNIFICATION

PURCHASER SHALL OBTAIN GENERAL LIABILITY INSURANCE IN THE FOLLOWING AMOUNTS (AT MINIMUM) FOR THE EVENTS WITH CAPACITIES SEALED AS FOLLOWS:  
0-2,500 - \$1M; 2,501-10,000 - \$3M; 10,001-15,000 - \$4M; 15,001-25,000 - \$6M; 25,001+ - \$10M

(1) PURCHASER shall obtain and maintain, from the date hereof through completion of the Engagement, commercial general liability insurance coverage, including a contractual liability endorsement as respects this Agreement, ~~liquor liability (either from PURCHASER, if PURCHASER is furnishing liquor, or from PURCHASER's designated concessionaire), in an amount of not less than Five Million Dollars (\$5,000,000) per occurrence (but in no event in amounts less than the limits required by the venue and/or as set forth in the ARTIST rider, if any); business automobile liability insurance covering all owned, non-owned and hired vehicles used by or on behalf of PURCHASER with a minimum combined bodily injury and property damage liability limit of Five Million Dollars (\$5,000,000) per occurrence; and workers compensation and employer's liability insurance (including stop gap liability where applicable) with minimum limits of One Million Dollars (\$1,000,000) per claim (but in no event in limits less than those required by law and/or less than the limits required by the venue and/or as set forth in the ARTIST rider, if any). Notwithstanding the foregoing, for any Engagement at which the allowable capacity is in excess of Twenty-Five Thousand (25,000) attendees, but less than Fifty Thousand (50,000) attendees, the required commercial general liability insurance coverage limit shall be in an amount of not less than Ten Million Dollars (\$10,000,000) per occurrence, and for any Engagement at which the allowable capacity is Fifty Thousand (50,000) or more attendees, the required commercial general liability insurance coverage limit shall be in an amount of not less than Fifteen Million Dollars (\$15,000,000) per occurrence.~~ All of the insurance requirements set forth above shall not be construed as a limitation of any potential liability on behalf of PURCHASER. All such insurance required above shall be primary and non-contributory, and shall be written by insurance companies qualified to do business in the state(s) of the Engagement(s) with A.M. Best ratings not less than A minus or better. Such insurance policies shall contain a waiver(s) of subrogation with respect to the PRODUCER, ARTIST and their respective officers, directors, principals, agents, employees and representatives and shall provide that the coverage thereunder may not be materially changed, reduced or canceled unless <sup>fifteen (15)</sup> ~~thirty (30)~~ days prior written notice thereof is furnished to PRODUCER/ARTIST. ~~Not less than ten (10) days~~ prior to each Engagement, PURCHASER shall furnish PRODUCER/ARTIST with <sup>a copy</sup> ~~an appropriate certificate(s)~~ of insurance evidencing compliance with the insurance requirements set forth above and naming PRODUCER, ARTIST and PRODUCER/ARTIST's respective officers, directors, principals, agents, employees and representatives as additional insureds. PRODUCER's failure to request, review or comment on any such certificates shall not affect PRODUCER's rights or PURCHASER's obligations hereunder. Upon request, PURCHASER shall immediately furnish to PRODUCER/ARTIST a full and complete copy of all insurance policies required to be maintained by PURCHASER herein.

(2) PURCHASER hereby agrees to save, indemnify and hold harmless PRODUCER and ARTIST, and their respective agents, representatives, principals, employees, officers and directors, from and against any claims, suits, arbitrations, liabilities, penalties, losses, charges, costs, damages or expenses, including, without limitation, reasonable attorney's fees and legal expenses, incurred or suffered by or threatened against PRODUCER or ARTIST or any of the foregoing in connection with or as a result of any claim including without limitation, a claim for death, personal injury or property damage or otherwise brought by or on behalf of any third party person, firm or corporation as a result of or in connection with the Engagement, or any acts or omissions of PURCHASER or its employees, agents, or other representatives in connection with the transactions contemplated by this Agreement, which claim does not directly result from the gross negligence of the ARTIST and/or PRODUCER.

UNLESS SUCH IS DIRECTLY DUE TO NEGLIGENCE OF ACT OR ACTS, AGENTS OR EMPLOYEES

## M. ROLE OF AGENT

WILLIAM MORRIS ENDEAVOR ENTERTAINMENT, LLC acts only as agent for PRODUCER and assumes no liability hereunder and in furtherance thereof and for the benefit of William Morris Endeavor Entertainment, LLC, it is agreed that neither PURCHASER nor PRODUCER/ARTIST will name or join William Morris Endeavor Entertainment, LLC, or any of its parents, subsidiaries, officers, directors, principals, agents, employees and representatives (collectively, "WME") as a party in any civil action or suit anywhere in the world, arising out of, in connection with, or related to any acts of commission or omission pursuant to or in connection with this Agreement by either PURCHASER or PRODUCER/ARTIST. To the extent applicable, without limiting the generality of the foregoing and for the avoidance of doubt, WME expressly assumes no liability hereunder for any claims, losses, damages, complications, consequences, or other events that may occur as a result of the failure of either party hereto to obtain any of the visas, work permits, and/or other documentation required for the performance of the parties' obligations hereunder (hereinafter, the "Travel Documents"). It is agreed that neither PURCHASER nor PRODUCER/ARTIST will name or join WME as a party in any civil action or suit anywhere in the world, arising out of, in connection with, or related to any failure of either party hereto to obtain, secure, or procure the Travel Documents.

## N. NOTICES

All notices required hereunder shall be given in writing at the addresses stated in the preamble of this Agreement.

## O. CONTROLLING PROVISIONS

~~In the event of any inconsistency or conflict between the provisions of this Agreement and the provisions of any riders, addenda, exhibits or any other attachments hereto, the parties agree that the provisions most favorable to PRODUCER and ARTIST shall control.~~

## P. LIMITATION OF LIABILITY

~~In no event shall PRODUCER and/or ARTIST (nor any of their respective agents, representatives, principals, employees, officers, directors and affiliates) be liable to PURCHASER (or any third party) for any indirect, incidental, consequential, special, punitive (or exemplary), or any similar damages, including, without limitation, lost profits, loss of revenue or income, cost of capital, or loss of business reputation or opportunity, as to any matter under, relating to, or arising out of the Engagement or the transactions contemplated by this Agreement, whether in contract, tort or otherwise, even if PRODUCER and/or ARTIST has been advised of the possibility of such damages. Under no circumstances shall the liability of PRODUCER and/or ARTIST (or any of their respective agents, representatives, principals, employees, officers, directors or affiliates) exceed, in the aggregate, an amount equal to the lesser of (i) the amount of reasonably necessary out-of-pocket expenses directly incurred by PURCHASER in connection with ARTIST's performance at the Engagement taking into account any amounts PURCHASER has recovered using its best efforts to mitigate losses; or (ii) the amount of the GUARANTEE which ARTIST and/or PRODUCER have actually received in accordance with the terms of this Agreement. PURCHASER agrees that it shall not (and shall cause its affiliates not to) seek indirect, incidental, consequential, special, punitive (or exemplary), or any other similar damages as to any matter under, relating to, or arising out of the Engagement or the transactions contemplated by this Agreement.~~

## Q. MISCELLANEOUS PROVISIONS

(1) Nothing in this Agreement shall require the commission of any act contrary to applicable law or to any rules or regulations of any union, guild or similar body having jurisdiction over the services and personnel to be furnished by PRODUCER to PURCHASER hereunder. In the event of any conflict between any provision of this Agreement and any such law, rule or regulation, such law, rule or regulation shall prevail and this Agreement shall be curtailed, modified, or limited only to the extent necessary to eliminate such conflict.

(2) Purchaser shall comply, and shall ensure that its affiliates, subsidiaries, directors, managers, officers, employees, agents, and representatives comply, at Purchaser's expense, with all applicable laws, rules, and regulations in relation to its operations and performance of its obligations under this Agreement, including without limitation, any law, regulation, statute, prohibition, or other measure maintained by any agency or department of any national government, regional body, multilateral institution or other body which is responsible for the adoption, implementation or enforcement of sanction laws, including, but not limited to, the United Nations Security Council, ~~the Council of the European Union, the European Commission, the relevant competent authorities of individual European Union Member States,~~ the United States Department of Treasury's Office of Foreign Assets Control, the United States Department of Commerce, ~~the relevant competent authorities of Australia,~~ or any replacement or other regulatory body responsible for sanctions laws in any country relating to the implementation, application and enforcement of economic sanctions, export controls, trade embargos or any other restrictive measures, including but not limited to those measures which prohibit or otherwise restrict either party's ability to make a service available either directly or indirectly to a sanctioned person and those measures which restrict or prohibit either party from engaging in specified dealings with a specified class of person, whether defined by nationality, business sector or otherwise.

(3) Purchaser represents and warrants that neither it nor its affiliates, subsidiaries, directors, managers, officers, employees, agents, or representatives is (i) a person or entity or, (ii) controlled by a person or entity, on the U.S. Treasury Department's list of Specially Designated Nationals and Foreign Sanctions Evaders List, the U.S. Commerce Department's Denied Persons List or Entity List, the U.K. HM Treasury Consolidated List of Financial Sanctions Targets, the U.K. Export Control Organisation's Iran List, the Australian Government Sanctions Consolidated List, or otherwise designated as subject to financial sanctions or prohibited from receiving Australian, U.S., or U.K. services, or any other equivalent local provisions. Purchaser agrees to notify both Producer and WME immediately in writing of any change in ownership or control that might violate this Section of the Agreement. Producer or WME may terminate this Agreement upon providing written notice of termination to Purchaser, if Producer or WME's performance of its obligations or receipt of consideration hereunder would, as reasonably determined by WME or Producer, result in non-compliance with any laws, rules and regulations applicable to Producer or WME.

(4) Purchaser agrees to comply with all applicable laws and regulations, including, but not limited to, the US Foreign Corrupt Practices Act, the UK Bribery Act and the laws of the country in which any transactions are made or services are provided under this Agreement. Purchaser further agrees that Purchaser and any person or entity working on Purchaser's behalf in connection with the services provided under this Agreement shall not make any payment or transfer anything of value, directly or indirectly, to: (i) any governmental official or employee (including employees of government-owned and government-controlled corporations and public international organizations); (ii) any political party, official of a political party, or candidate for public office; (iii) any intermediary, including, but not limited to, agents, close associates or family members of government officials, for payment to any government official; (iv) any other person or entity in a corrupt or improper effort to obtain or retain business or any advantage, in

connection with Purchaser's affairs; or (v) any other person or entity; if such payment or transfer would violate the US Foreign Corrupt Practices Act, the UK Bribery Act, and/or laws of the country in which the transaction is made and/or services are provided under this ~~Agreement~~ <sup>as amended</sup>

(5) This (and any of PRODUCER's: riders, addenda, exhibits or attachments ~~hereto~~) constitutes the sole, complete and binding agreement between the parties hereto, ~~and may not be amended, supplemented, altered or discharged except by an instrument in writing signed by the parties~~. If any part of this Agreement is determined to be void, invalid or unenforceable, such invalid or void portion shall be deemed to be separate and severable from the other portions of this Agreement, and the other portions shall be given full force and effect, as though the void and invalid portions or provisions were never a part of this Agreement.

(6) This Agreement shall be construed in accordance with the laws of the State of Tennessee applicable to agreements entered into and wholly to be performed therein. Unless stipulated to the contrary in writing, all disputes arising out of this Agreement, wherever derived, shall be resolved in Nashville, Davidson County in the State of Tennessee in accordance with the laws of that State; in the event of any such dispute, either party may effect service of process on the other party by certified mail, return receipt requested, and said service shall be equivalent to personal service and shall confer personal jurisdiction on the courts in Nashville, Davidson County in the State of Tennessee and shall be deemed effective upon the earlier of the recipient's mail receipt date or ten (10) days after the mailing of such process, provided that a duplicate of such process shall have been mailed to the other party by ordinary mail at the same time as the certified mailing.

<sup>Neither Party</sup>  
(7) ~~PURCHASER~~ shall ~~not~~ have the right to assign or transfer this Agreement, or any provision thereof.

(8) The waiver of any breach of any provision of this Agreement shall not be deemed a continuing waiver, and no delay in exercise of a right shall constitute a waiver.

(9) Nothing herein contained shall ever be construed as to constitute the parties hereto as a partnership, or joint venture, nor to make PRODUCER and/or ARTIST liable in whole or in part for any obligation that may be incurred by PURCHASER, in PURCHASER's carrying out any of the provisions hereof, or otherwise. THE PERSON EXECUTING THIS AGREEMENT ON PURCHASER'S BEHALF WARRANTS HIS/HER AUTHORITY TO DO SO, ~~AND SUCH PERSON HEREBY PERSONALLY ASSUMES LIABILITY FOR THE PAYMENT OF SAID PRICE IN FULL.~~

(10) The terms "ARTIST" and "PURCHASER" as used herein shall include and apply to the singular and the plural and to all genders.

(11) This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one (1) and the same instrument. Delivery of an executed counterpart of a signature page to this Agreement by telecopier or electronic delivery (i.e. PDF format), including electronically signed versions of the same, shall be as effective as delivery of a manually executed counterpart of this Agreement and shall be sufficient to bind the Parties to the terms and conditions of this Agreement.

## CONTRACT ADDENDUM

**Producer: FOXFIRE, INC.**

**Buyer: Douglas County Fair & Rodeo**

**Performance Date: Friday, July 25, 2025**

**Location: Castle Rock, CO**

1. **CONFLICT WITH CONTRACT:** All terms of this Addendum shall supersede any conflicting terms in the Contract/Producer rider, solely to the extent of conflict.
2. **CANCELLATION:** There are no cancellation privileges for this contract by either party unless such cancellation is due to a material breach of the contract, force majeure, or inclement weather.
3. **MERCHANDISING:** Except as may otherwise be stated in the agency-issued agreement ("Contract Face"), Producer shall pay twenty percent (20%) of merchandise sales to venue, less any tax, however Producer shall only be required to pay ten percent (10%) to venue for sales derived from cd's/dvd's and books, less any tax and Producer shall provide all necessary sellers. Credit Card Fees shall be an expense deducted from the Gross at the actual credit card rate and no more than 3.5%.
4. **RADIUS PROTECTION FOR PERFORMANCE AND PROMOTION:** Except as may otherwise be stated on the contract face, Artist / Producer shall not perform publicly within a radius of **150 miles** from the Location listed above for a period beginning from the time of confirmation/acceptance of Buyer's offer, and running until **30 days following** the Performance Date, unless Producer obtains Buyer's express written consent. Such consent shall not be unreasonably withheld.
5. **SOUND LEVEL CONTROL:** It is an express condition of this contract that the Buyer shall have control of the maximum sound level volume at all times, in consultation with Producer. And Producer's sound engineer shall reasonably cooperate with Buyer to achieve a satisfactory maximum level. **THIS WILL BE STRICTLY ENFORCED.**
6. **MEET & GREET / MARKETING:** Subject to the terms of the Contract Face and Producer/Artist Rider, Artist agrees to conduct a meet & greet with no more than 30 individuals at a time convenient for Artist. The meet & greet will be well organized and run smoothly and quickly. Event may request up to 30 photos signed by Artist. Artist agrees to assist in promotions and marketing for the event as their schedule allows. Buyer may request Artist interviews, radio and video liners, meet & greet passes for contest winners, and merchandise giveaways. Producer and Artist will limit on-site promotions to official Engagement sponsors and media partners, unless otherwise agreed. In the event Artist has any sponsorship and/or related obligations, Buyer and Producer will work in good faith to reasonably accommodate any such obligations without unduly interfering with Engagement sponsor and media partner rights.
7. **ADVANCE WITH BUYER:** Producer's representative shall contact **MARK GRAMM @ 605-290-8116**, not less than two (2) weeks prior to the Performance Date to advance all production and technical aspects related to Artist's performance. Producer shall make reasonable efforts to supplement any of their required production specifications with any equipment already provided by Buyer. Buyer shall make best efforts to accommodate as much production equipment as possible, subject to safety and structural limitations. In no event shall Buyer be required to use all of Producer's supplied production. If Producer requires any additional production equipment, which Buyer is not otherwise obligated to provide, such requests shall be subject to Buyer's approval. Additional equipment, unless otherwise previously agreed upon, (including backline, in-ear monitors, artist specified consoles, moving lights, and any other non-standard equipment) is to be provided by Producer and installed in accordance with venue safety protocols, to which Producer is made aware of in a separate writing.
8. **TAX & INSURANCE INFORMATION/PAYMENT:** Producer shall complete and return the proper tax form (WT-11, W-9 or W4-NA which has been supplied to artists booking agency). All cash requests are subject to Buyer's approval. Producer shall maintain its current insurance policy with limits to be not less than \$1 million per occurrence and \$2 million aggregate, and Producer shall have reasonable opportunity to cure any breach of policy limits. Upon request, Producer shall provide proof of such insurance. Producer shall be responsible for paying all of its own applicable taxes or dues in connection with the compensation received from Buyer, including, but not limited to, any employment withholding tax, union dues, and pension plans. For clarification, Buyer shall remain responsible (as stated under the applicable law) for withholding any tax on the compensation paid from Buyer to Producer (e.g., Buyer shall withhold any non-resident entertainer tax). In the event the Producer contracts with Buyer as an individual, as opposed to a legal entity, Buyer will require a COI (Certificate of Insurance) as detailed in this paragraph. If Producer contracts directly as an individual, they acknowledge that they shall carry their own general liability and workers compensation insurance as required by law in order to perform at this event. Producer's failure to comply with any workers compensation obligation imposed on Producer by applicable law shall be considered a breach of this agreement and Purchaser may, as its sole right and remedy, cancel the engagement as a result thereof (subject to Producer's reasonable opportunity to cure same upon timely, separate, and written notice from Purchaser). Artist/Producer further acknowledges that they must provide a COI to Romeo Entertainment Group/Buyer within ten (10) days of written request by Buyer. For clarification, It is expressly understood and agreed that the parties hereto are acting as independent contractors with respect to one another and not as partners, co-venturers, joint venturers, employee-employer, agency or other affiliate relationship and, as such, neither party (including their respective contractors, agents, or employees) shall be eligible for the other's worker's compensation insurance benefits.
9. **CATERING:** All catering requirements and requests must be mutually agreed upon between Producer and Buyer. All special food requests and allergy information should be submitted within two weeks prior to the Performance Date.
10. **FORCE MAJEURE:** If either Party's obligations under this agreement are rendered impossible, hazardous or is otherwise prevented or impaired for reasons beyond a Party's control including, without limitation, a venue accident, a venue interruption, or failure as related to the venue, act(s) of God, riots, strikes, labor difficulties, epidemics, earthquakes, any act or order of any public authority, and/or any other cause or event including, but not limited to, acts of terrorism, similar or dissimilar, beyond either Party's control, then both Party's oblig



with respect to the performance of the Contract shall be excused and neither Party shall have any liability to the other in connection therewith.

11. **INCLEMENT WEATHER:** Notwithstanding anything contained to the contrary herein, inclement weather shall not be deemed a Force Majeure event and Buyer shall remain liable for payment to Producer of the full guarantee plus all other compensation due hereunder if the performance(s) is rendered impossible, infeasible or unsafe by such weather conditions provided that such inclement weather is in or near the city of the Engagement and Artist made a good faith effort to perform in accordance with this Agreement. For clarification, Buyer shall remain responsible for all other terms and conditions of this Agreement, including, without limitation accommodations, transportation and expense reimbursements for Artist and touring party, only as previously negotiated and agreed to on the contract face and, where applicable, such costs are actually incurred.
12. **PERFORMANCE TIME:** Artist shall perform at the stage location as set forth in the Agreement. In the event of inclement weather or Buyer's scheduling or logistic difficulties, Buyer shall have the right to delay Artist's performance for a reasonable time period from the scheduled performance time set forth in the Agreement, subject to the approval of the Producer, which will not be unreasonably withheld (a "Delay"). In the event a "Delay" cannot be agreed upon despite reasonable efforts of both parties, Producer shall, nonetheless, remain entitled to the full Guarantee due under the Agreement.

In the event that a non-performance is due to Producer or Artist's negligence and/or Artist refuses or neglects to provide any of the material items or to perform any of its material obligations per the Agreement; provided that Artist fails to cure such breach within a reasonable amount of time, any deposit or monies previously paid to Producer shall be refunded to Buyer within a reasonable time (unless the parties agree to apply any such amounts to a mutually agreed reschedule date) and Buyer and Producer/Artist shall engage in good faith efforts to determine a mutually approved reschedule time for the Engagement. In the event Buyer and Producer/Artist are unable to determine a mutually agreed rescheduled time, each party shall, have no further obligation in relation to the Engagement except pursuant to any payment obligations that may remain despite a non-performance (e.g., as set forth in paragraph fifteen (15) herein or as may be due as a result of Purchaser's uncured material breach).

In the event that a material delay (for clarification, not a "Delay") is due to Artist or Producer's sole negligence or intentional conduct, Buyer may be entitled to request a reduction in the Guarantee, provided that any grant of a reduction shall be dependent upon mutual agreement between all parties.

13. **LIMITED LIABILITY:** Buyer shall not be liable to Artist for any injury or damage to Artist or the Artist's equipment, unless such injury or damage is caused by the negligence or intentional conduct of Buyer, its agents, employees, contractors, or volunteers. Artist shall remove all of Artist's equipment and personal effects from the stage location and dressing rooms within a reasonable time following performance, unless prevented or prohibited from doing so through no fault of the Artist/Producer.
14. **INDEMNIFICATION:** Producer agrees to indemnify and hold harmless Buyer and Buyer's officers, agents and employees from any loss, damage, or expenses as a result of any third party claim for death, personal injury, or property damage where such claim is the direct result of Producer's or Artist's negligence or intentional wrongful act or omission (including reasonable outside attorneys' fees, expenses, and liabilities incurred in the defense of any such claims) where such claim is reduced to a final adverse judgment by a court of competent jurisdiction.
15. **PHOTOGRAPHY/TAPING:** Producer and Artist acknowledges that photography, videotaping and audio taping by the general public are impossible to completely control. Notwithstanding the foregoing, Buyer shall use reasonable efforts to prevent any professional grade or excessive recording (audio or video) and photography by the general public. The parties recognize the prevalent use of "smartphone" cameras and, subject to Buyer's obligations set forth herein, agree that such use shall not be deemed a breach of the Agreement.
16. **CHOICE OF LAW & VENUE:** The choice of law and choice of venue shall be the City, County and State in which the performance is to take place.
17. **COVID-19:** The parties agree and understand that the COVID-19 pandemic creates unique health and safety issues that could prevent this engagement from occurring. With full knowledge of this situation, the parties hereby agree to engage in good faith to discuss any then current circumstances caused by the COVID-19. pandemic that may affect the engagement and shall abide by the guidelines outlined below.
- a. If any state, federal, or county governmental entity cancels/denies permits (e.g., ban on mass gatherings) this shall be a Force Majeure event and all parties shall bear their own costs and risk and all deposits shall be promptly refunded to Purchaser. The parties shall work in good faith to try and reschedule the engagement.
  - b. If any state, federal, or county governmental entity requires a reduction in venue capacity or imposition of other COVID-19 measures (e.g., no camping, temperature checks, staggered entry) that Purchaser decides makes the show impossible the Purchaser shall have the right to attempt to reschedule the engagement, propose new deal terms for the existing engagement (e.g. two shows in the same day, reduced guarantee) or cancel the event. If Purchaser makes a determination of impossibility under this clause 31 days or more prior to the engagement Producer shall promptly refund any deposit monies paid. If Purchaser makes a determination of impossibility under this clause within 30 days or less of the performance date, Producer shall have the right to retain ten (10%) of the artist's guarantee to cover expenses and any remaining deposit monies shall be promptly refunded to Purchaser.
  - c. Poor ticket sales are NOT an excuse to cancel.

**ACCEPTED AND AGREED:**

\_\_\_\_\_  
PRODUCER



**ACCEPTED AND AGREED:**

\_\_\_\_\_  
BUYER

# Dustin Lynch

## KILLED THE COWBOY TOUR

### TOUR CONTACTS

PURCHASER'S ADDENDUM IS ATTACHED & INCORPORATED HERETO

#### TOUR MANAGER

David Stallings

(615) 853-0795

[david@dustinlynchmusic.com](mailto:david@dustinlynchmusic.com)

*Contact David for:*

*Anything Artist related*

*Meet & Greet*

*Show Settlement*

*Security*

#### ASSISTANT TOUR MANAGER

Lindsay Freeman

(256) 283-4229

[lindsay@dustinlynchmusic.com](mailto:lindsay@dustinlynchmusic.com)

*Contact Lindsay for:*

*Hospitality*

*Catering*

*Dressing room needs*

#### PRODUCTION MANAGER

Taylor Heineman

(817) 395-3296

[production@dustinlynchmusic.com](mailto:production@dustinlynchmusic.com)

*Contact Taylor for:*

*Any technical and production needs*

*Anything show related*

#### MERCHANDISE MANAGER

Jonathan Werner

(850) 346-8512

[jwernertourmerch@gmail.com](mailto:jwernertourmerch@gmail.com)

*Contact Jon for:*

*All things merchandise*

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## PARKING

- Two (2) 45' Tour Buses
- Two (2) 53' Tractor & Trailer Semi's
- Shore power for buses is preferred. TOUR carries 50' of cable. Shore power for trucks is not needed.
- Please provide an overhead map of parking locations for all four vehicles. As well as any special directions coming into the venue.

## LABOR PER ADVANCE

Depending upon the load in logistics, it may be necessary to adjust stagehand call for both the load in and the load out. Please note that these numbers are subject to revision at the time of advance by the Production Manager, Taylor Heineman [Production@dustinlynchmusic.com](mailto:Production@dustinlynchmusic.com)

### LOAD IN - TBD ON ADVANCE

- One (1) Union Steward/Crew chief
- Two (2) Fork w/driver (Confirm on advance)
- One (1) Electrician
- Four (4) Loaders
- Twelve (12) Hands
- One (1) Up rigger
- One (1) Down Rigger
- Two (2) All day runners

### SHOW CALL - TBD ON ADVANCE

- One (1) Steward
- One (1) Electrician
- Four (4) Hands
- Four (4) FOH Spot Operators
- One (1) House light operator

### LOAD OUT -TBD ON ADVANCE

- One (1) Union Steward/Crew chief
- Two (2) Fork w/driver (Confirm on advance)
- One (1) Electrician
- Four (4) Loaders
- Twelve (12) Hands
- One (1) Up rigger
- One (1) Down Rigger

PER ADVANCE

## POWER

Below are the minimum power requirements for the tour production. Each service should be dedicated to tour. Please inform production manager of anything that differs from below.

## AUDIO

- One (1) – 100A – Three Phase CAM disconnect. TOUR carries 150' of feeder and one set of tails. Any additional feeder must be provided by the venue. Please ensure that this disconnect is Stage Left.

## LIGHTING

- One (1) – 400A – Three Phase CAM disconnect. TOUR carries 150' of feeder and one set of tails. Any additional feeder must be provided by the venue. Touring LX feeder has reversed neutral and ground. If the venue chooses to not tie in the provided tails, cam turn arounds must be provided.

## VIDEO

- TOUR video will pull power from TOUR lighting distro.

## BARRICADE

- TOUR requires a mojo-style aluminum barricade be installed in front of the stage for all performances. Due to the use of cryo jets and other stage elements, mojo-style is preferred.
- Barricade should be placed no further than four (4) feet from the downstage edge. (The goal is safety, not separation)
- Bike rack and other improvised barriers ARE NOT acceptable for front of stage security.
- In some cases, barricade will be required at FOH. Please discuss on advance.
- Please have six (6) sections of bike rack available for backstage VIP area.

## MISCELLANEOUS

- Six (6) 10x10 pop-up tents with sandbags or anchors to cover FOH, MON, and SL/SR tech worlds.
- Two (2) – 20'x100' rolls of 6 mil visqueen

## AUDIO

### EXISTING EVENT PRODUCTION WILL BE IN PLACE

### PER ADVANCE

- Tour does NOT travel with PA.
- Tour travels with a complete audio control package (FOH/Monitor consoles, mics, cables, stands etc.)
- Please provide at minimum one local house technician with working knowledge of all audio systems for load in, soundcheck, performance and load out.

### Guidelines regarding house PA

- The provided PA must be capable of even coverage of every seat sold, including plenty of front fills, and out fills should the audience be outside the coverage of the main pa.
- The provided PA should have ample headroom and be capable of maintaining 110 DB(A) at FOH with no audible distortion or compression. (This is NOT an indication of show volume, this is solely to provide a clear mix with plenty of headroom)
- Subs should be deployed in such way that minimizes power alleys. The goal is even, and clear reproduction, versus how loud the subs are.
- Individual control of Left/Right/Sub/Fill is required. Preferably fed from FOH.
- Patching TOUR audio through another console is unacceptable in any case.
- All components of the provided PA must be from the same manufacturer.

### Preferred PA Manufacturers *(in order of preference)*

- D&B Audiotehnik (SL series is preferred)
- L'Acoustics
- JBL (A-Series only)

**Please discuss any anomalies with production manager on advance.**

### EXISTING EVENT PRODUCTION WILL BE IN PLACE

### PER ADVANCE

## Lighting/Video/Rigging

The following 2 pages outline what is needed and what will be carried in the lighting department.

- Tour travels with a complete lighting ground package (drawing at the end of this document.)
- These fixtures will be used for Dustin Lynch performance ONLY. No exceptions.
- Part of the lighting rig includes two vertically flown trusses (see rigging section)
- Tour travels with two GrandMA3 Lite consoles for control.

### Atmosphere

- Tour uses heavy haze as a part of the show. Should there be any restrictions please inform production manager on advance.

### SFX

- Tour travels with seven (7) cryo jets and hoses
- Tour requires seven (7) 50 LB Co2 tanks WITH siphon tubes ONSITE AT LOAD IN. Please confirm with production manager on advance.

### SPOTLIGHTS

TWO (2)

- Tour requires the use of ~~four (4)~~ manned spotlights.
- Each spotlight will need to have an operator.
- Com from FOH to each spot position should be in place at load in.
- Spotlights should be positioned at least 100' away from the stage and minimum of 12' above the performance area.
- Please confirm these details with production manager on advance.

### VIDEO

- Tour travels with a flown upstage LED wall. (See drawing, and rigging section)
- This wall will be flown on four upstage points with one-ton motors.
- The dimensions of the wall are 30'w x 15'h.
- Tour travels with a media server that lives at FOH and will feed all content to US LED wall.
- Tour will NOT send content to any house IMAG screens.

### Rigging

- At the end of this document is a rigging plot.
- Please direct any questions, comments, or concerns to production manager.

## Catering & Hospitality PER ADVANCE

### Backstage Room Assignments

- One (1) - Lockable production office, complete with the following:
  - HARDWIRED internet line
  - Four (4) - 6' tables
  - Six (6) - Soft chairs
  - Four (4) - Desk lamps and 2 floor lamps.
  - This room is for the exclusive use of the ARTIST's Tour Manager and Production Staff.
- Two (2) private, lockable dressing rooms as follows:
  - One (1) Dustin Lynch BAND Room WITH showers to accommodate 10 people.
  - One (1) Dustin Lynch CREW Room WITH showers to accommodate 14 people.
    - Dressing rooms must be available at time of artist arrival.
    - Dressing rooms must be clean, well-lit, have climate control, full length mirrors, showers, and AC outlets.
    - Dressing rooms must have adequate soft furniture (couches & chairs) for the number of people that the rooms will hold.
- One (1) catering room with seating for 24 people and banquet type tables with clean tablecloths.
- One (1) VIBE room to accommodate up to 12 people with two 6' tables and 4 floor lamps.

### Catering Requirements SEE ADDENDUM #9-PER ADVANCE

- Tour headcount is 24 unless advanced otherwise.
- \*Please note that we have 1 person with a dairy and egg intolerance\*
- Beverages available from load in until load out to include bottled water, sodas, juices, and coffee.
- Smoothie bar to include but not limited to - fresh fruits, yogurts, spinach, kale, almond milk, coconut water, etc.
- Breakfast, lunch, and dinner. Please send menus to Lindsay for approval.
- ~~After show Food — will be confirmed and ordered day of show.~~
- All times will be confirmed during advance.

ALCOHOL, BUS STOCK, AFTER SHOW FOOD NOT PROVIDED

## ALCOHOL, BUS STOCK, AFTER SHOW FOOD NOT PROVIDED

## Dressing Room Hospitality

PER ADVANCE

## Vibe Room

~~All non-perishable items should be placed during load in~~ Perishables placed 30 minutes prior to doors.

- Two (2) - Cases bottled water, room temperature.
- One (1)- 12pk Coke cans
- Two (2)- 8pk Lime Bubly
- Two (2) - 8pk Cherry Bubly
- One (1) - 12pk Sugar Free flavored Monster Energy
- ~~Two (2) - 24pk Busch Light Cans, leave in case.~~
- ~~Two (2) - 12pk Happy Dad Seltzer variety pack, leave in case.~~
- ~~Two (2) - 750ml Casamigos Reposado~~
- ~~One (1) - 750ml George Dickel~~
- One (1) - Bag of Tortilla Chips
- One (1) - Medium fresh salsa
- One (1) - Mixed nuts or trail mix
- One Hundred 100 - Red Solo cups
- Four (4) - 20lb Bags of ice

## Production Office PER ADVANCE

- Sixteen (16) - Black prewashed hand towels
- Forty (40) - prewashed bath towels
- One (1) - case bottled water
- ~~One (1) - 24pk of Busch Light Cans, leave in case.~~

## Bus 1

- One (1) - Case of bottled water
- ~~One (1) - 12pk Smart water~~
- One (1) - 20lb bag of ice

## Bus 2

- One (1) - Case of bottled water
- One (1) - 20lb bag of ice

**PER ADVANCE****Security**

PURCHASER shall employ professional security to ensure the safety of the ARTIST's personnel, equipment, and personal property before, during and after the engagement.

In the event the house security consists of ushers, PURCHASER shall employ a separate professional security team for front of stage, mix position and backstage areas.

Professional security will be defined by ARTIST's security representative in the advance. Security will only be dismissed from all applicable locations by ARTIST's security representative.

PURCHASER shall ensure a security meeting with ARTIST's representative to be held approximately 90 minutes prior to the opening of doors will be attended by Head of Security and the PURCHASER's representative.

**Security Positions**

- From load-in until buses have departed:
  - One (1) - person at all backstage entries.
  - One (1) - person in bus compound.
- From one hour prior to sound check until the buses have departed:
  - One (1) - person at each entry of the dressing room area.
- During ARTIST's performance:
  - Stage MUST be protected with barricade to cover full width of stage and thrust along with any access points to backstage.
  - Six persons for front of stage. All upstage ramps and/ or stairs shall be guarded as well. Exact location to be determined by ARTIST's security representative in security meeting.

**Passes**

Artist's Tour Manager will supply all passes to include local working crew, production, and opening acts. No other passes will be accepted.

All members of Artist's entourage will display a laminated pass. Only persons wearing this laminated pass or otherwise approved by tour manager will be permitted on stage during Artist's performance. Persons abusing pass privileges are subject to ejection by touring personnel. A sample pass sheet will be distributed to security and will be discussed in detail at the security meeting.

Meet and Greet: **PER ADVANCE**

Two security personnel and one uniformed officer. All guests must be re screened with metal wand before coming backstage. This is typically 75 mins prior to ARTIST's show time and will be confirmed during the security meeting.

PURCHASER shall provide adequate security and barricade for FOH mix position and merchandising locations as per ARTIST's security representative.

Should ARTIST be performing consecutive nights at the venue, PURCHASER shall provide overnight security to be present on stage with ARTIST's equipment until relieved by ARTIST's representative each day.

ARTIST's security representative will determine number of floating security personnel required for show day.

ARTIST photographer will take all pictures and download instructions will be provided for each guest.



## Drawings

The following pages contain drawings of the tour set, rigging plot and suggested house lighting rig.

ENIGMA

SHOW\_CONTROL

DUSTIN LYNCH

Title	Dustin Lynch 2024		Revision	Revision 0.006
Drawn by	Opt A - Grey Front	Drawn by	D	Date
CD / File Name	DL_2024 v4.vwx	Reviewed by	Joey Herring	12/4/23

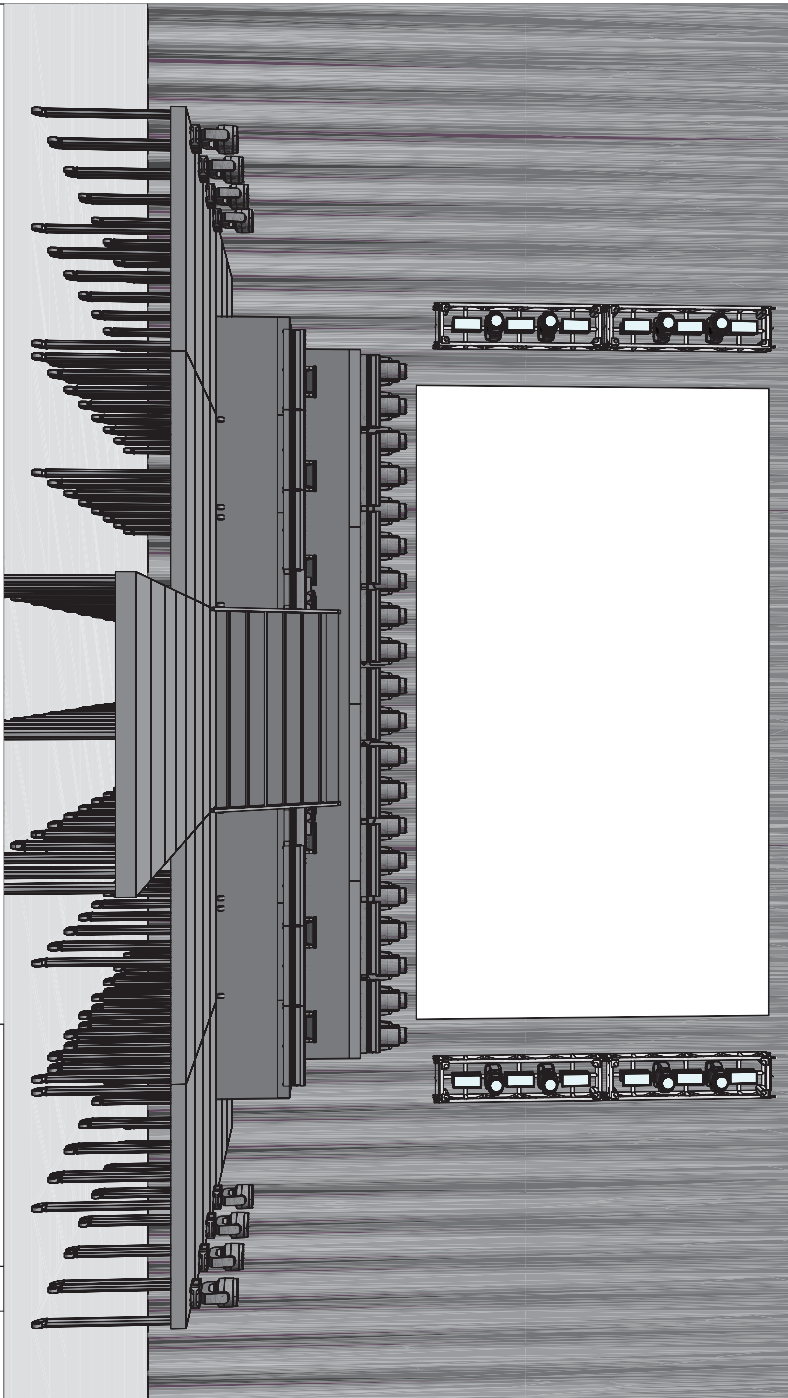
ENIGMA

SHOW CONTROL

DUSTIN LYNCH

Title		Revision	
Dustin Lynch 2024		D	Revision Date
Drawing Name	Drawn By	Date	
OptA - Grey Right	Joey Herring	12/4/23	
CAD File Name	Revision Note		
DL 2024 v4.vwx			

An architectural rendering of a stage set. The set features a large, dark, textured backdrop with a white, rectangular area in the center. In the foreground, there are several rows of dark, rectangular tables or platforms, each equipped with small, round, white objects, possibly lights or microphones. The overall scene is dimly lit, with the white area on the backdrop providing a focal point.

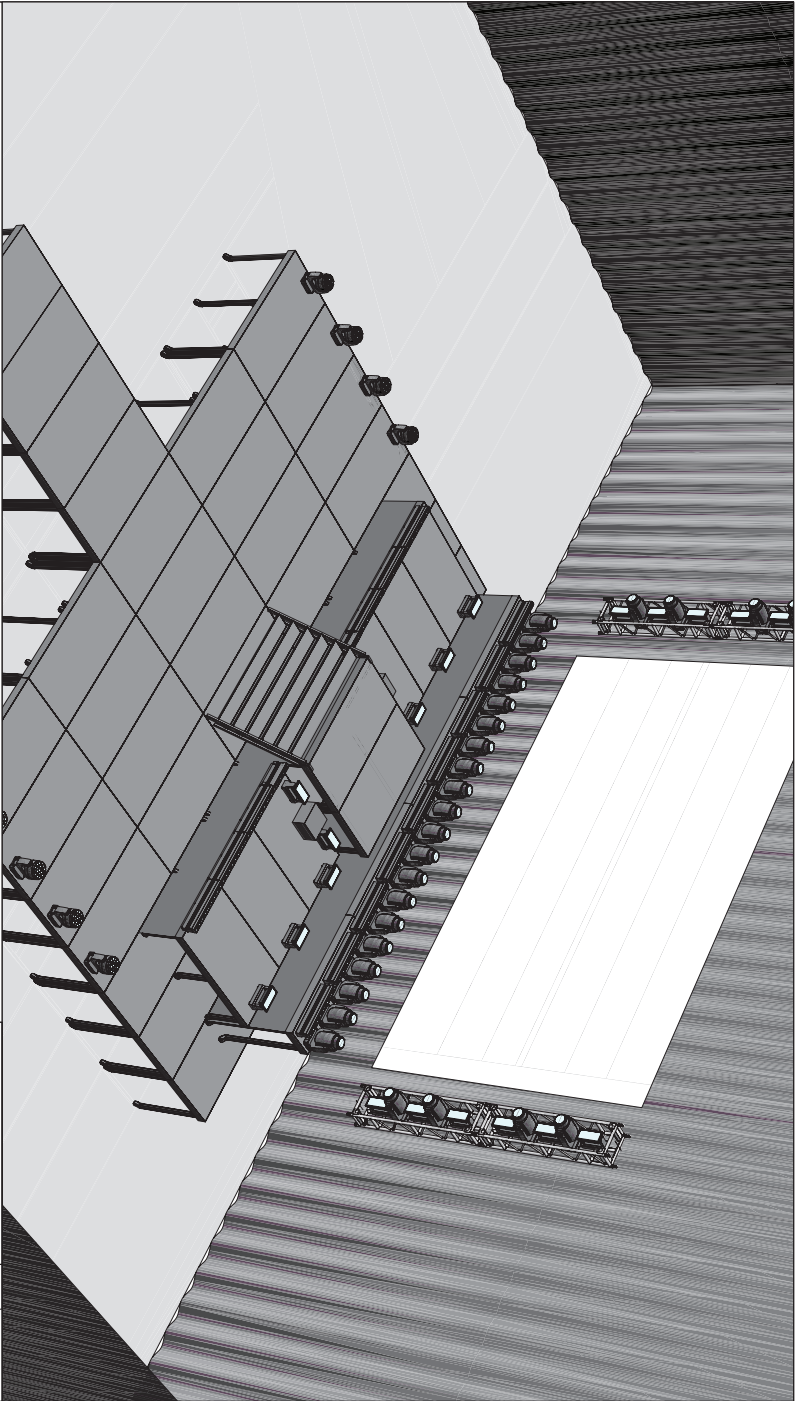


# ENIGMA SHOW\_CONTROL

DUSTIN LYNCH

Title	Revision	Revision Date
Dustin Lynch 2024	D	
Drawn Name Opt B - Grey Front	Drawn By Joey Herring	Date 12/4/23
CAD File Name DL 2024 v4.vwx	Revision Note	

Cont. Next Page



ENIGMA  
SHOW CONTROL

DUSTIN LYNCH

Title		Revision	
Dustin Lynch 2024		D	
Drawing Name	Opt B - Grey Right	Drawn By	Joey Herring
CAD File Name	DL 2024 v4.vwx	Revision Note	
		Date	12/4/23

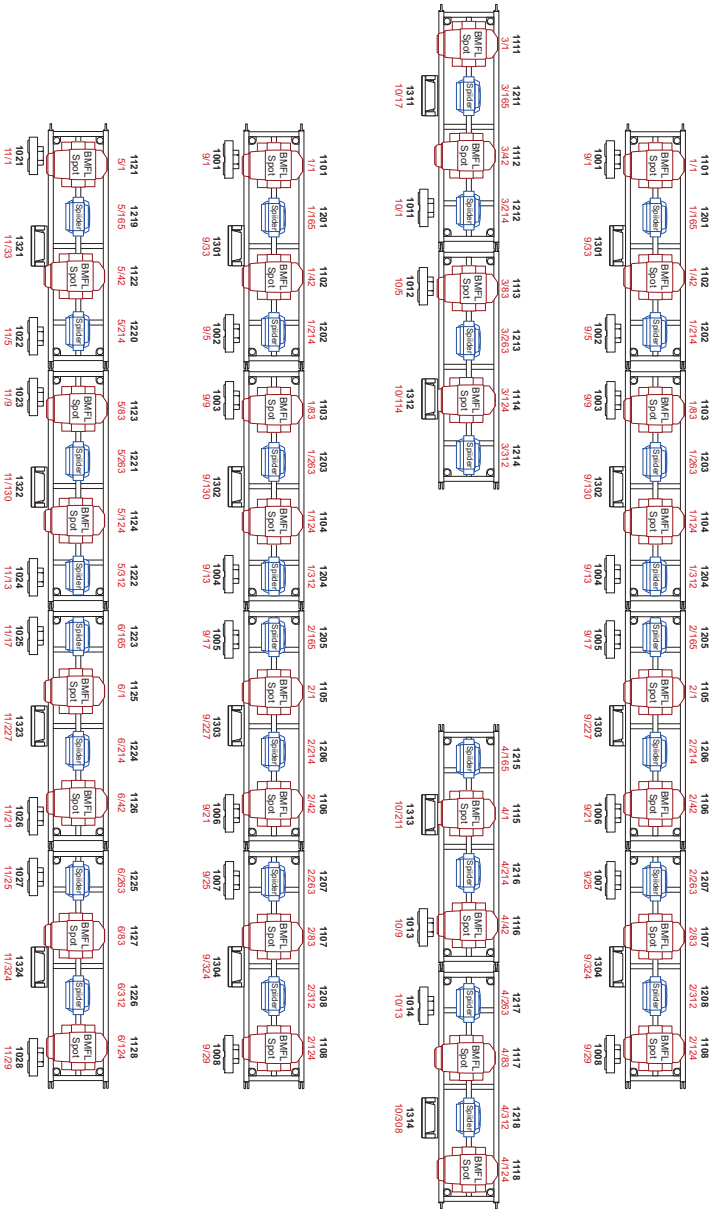
2024  
 DUSTIN LYNCH  
 DL 2024 WEIGHTS  
 2024  
 ENGLISH  
 TOURING

**IPS**  
**410 MARKET STREET, SUITE 200**  
**MEMPHIS, TN 38102**  
**901/440-1440**



# DUSTIN LYNCH

Title		Revision	
Dustin Lynch 2024			
Drawing Name	Drawn By	Date	
Adv Plot - Trusses	Joey Herring	12/4/23	
CAD File Name	Revision Note		
DL 2024 v4.vwx			



# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Foxfire, Inc.	
	<b>2</b> Business name/disregarded entity name, if different from above	
	<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i>
	<b>5</b> Address (number, street, and apt. or suite no.) See instructions. PO BOX 41504	Requester's name and address (optional)
	<b>6</b> City, state, and ZIP code NASHVILLE, TN 37204	
<b>7</b> List account number(s) here (optional)		

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.


<b>Social security number</b>									
			-				-		
<b>or</b>									
<b>Employer identification number</b>									
4	5		-	2	4	6	0	9	4

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	<b>Signature of U.S. person ►</b> 	<b>Date ►</b> 1/1/23
------------------	--	----------------------

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



# Request for Taxpayer Identification Number and Certification

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Print or type. See Specific Instructions on page 3.	<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Foxfire, Inc	
	<b>2</b> Business name/disregarded entity name, if different from above	
	<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i>
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4	5		-	2	4	6	0	9	4

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<b>Sign Here</b>	<b>Signature of U.S. person</b> 	<b>Date</b> 1/1/24
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www.douglas.co.us

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Jennifer A. D'Ambrosio, Community Programs Coordinator

**DESCRIPTION:** Amendment No. 1 of the Denver Regional Council of Governments Older Americans Act Contract EX24015 in the Amount of \$704,422.00, with a Required County Contribution of \$88,094.00 for a Project Total of \$792,516.00.

**SUMMARY:** This request is for approval of Amendment No. 1 of the Denver Regional Council of Governments (DRCOG) Older Americans Act (OAA) contract EX24015 for older adult services and assisted transportation in the amount of \$704,422. A County contribution of \$88,094 is required. The total cost of the project is \$792,516. The term of this contract is extended, through June 30, 2026.

**RECOMMENDED ACTION:** Staff recommends approval of Amendment No. 1 of DRCOG OAA contract EX24015 in the amount of \$792,516 as it complies with all federal, state and county approval standards and policies.

**REVIEW:**

Jennifer Eby	Approve	5/27/2025
Jeff Garcia	Approve	6/3/2025
Andrew Copland	Approve	6/3/2025
Doug DeBord	Approve	6/4/2025
Jennifer Eby - FYI	Notified - FYI	6/4/2025

**ATTACHMENTS:**

Amendment 1 EX24025 Staff Report

## Contract Amendment Staff Report

**Date:** May 27, 2025

**To:** Douglas County Board of County Commissioners

**Through:** Douglas J. DeBord, County Manager

**From:** Jennifer L. Eby, AICP, Director of Community Services

**CC:** Jennifer A. D'Ambrosio, Community Programs Coordinator  
Allison E. Cutting, Supervisor, Community Services  
Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services

**Subject:** **Amendment No. 1 of the Denver Regional Council of Governments Older Americans Act contract EX24015 in the amount of \$704,422 with a required County contribution of \$88,094 for a project total of \$792,516.**

---

**Board of County Commissioners' Business Meeting**

**June 10, 2025 @ 1:30 p.m.**

---

### **I. EXECUTIVE SUMMARY**

This request is for approval of Amendment No. 1 of the Denver Regional Council of Governments (DRCOG) Older Americans Act (OAA) contract EX24015 for older adult services and assisted transportation in the amount of \$704,422. A County contribution of \$88,094 is required. The total cost of the project is \$792,516. The term of this contract is extended, through June 30, 2026.

### **II. REQUEST**

Staff requests approval of Amendment No. 1 of DRCOG OAA contract EX24015 in the amount of \$792,516.

### **III. BACKGROUND**

DRCOG accepts grant applications for a two-year funding cycle and executes an annual contract for each year of the grant cycle as funding is awarded.

The Board of County Commissioners (BCC) approved the July 2024 through June 2025 DRCOG OAA contract EX24015 for older adult services and assisted transportation at the Business Meeting on June 11, 2024. The BCC approved the 2025-2026 renewal application for contract EX24015 at the Business Meeting on January 21, 2025. Douglas County was notified that the renewal application has been recommended for funding by DRCOG and issued Amendment No. 1 to contract EX24015.

### **IV. DISCUSSION**

DRCOG OAA grant funds provide community-based services that enable older adults to remain independent, continue to live in their own homes and be connected to their communities.

The County does not provide older adult and transit services directly. Instead, subgrantee agreements will be executed with local area providers, selected through an open Request for Proposals (RFP) issued in October 2024, to offer these services. Douglas County partners utilize multiple funding sources and volunteers to leverage grant funds and keep costs low.

Project Awards by Provider	Units	Amount
<b>CHORE</b>		
Aging Resources of Douglas County	534	\$ 16,000
<b>Sub-total</b>	<b>534</b>	<b>\$ 16,000</b>
<b>HOMEMAKER</b>		
ACASA	1,400	\$ 51,892
Home Instead	2,699	\$ 100,041
Visiting Angels	1,350	\$ 50,039
<b>Sub-total</b>	<b>5,449</b>	<b>\$ 201,972</b>
<b>PERSONAL CARE</b>		
ACASA	1,160	\$ 43,667
Home Instead	2,648	\$ 99,680
Visiting Angels	1,153	\$ 43,403
<b>Sub-total</b>	<b>4,961</b>	<b>\$ 186,750</b>
<b>ASSISTED TRANSPORTATION</b>		
Aging Resources of Douglas County	3,939	\$ 137,860
Castle Rock Senior Activity Center	4,624	\$ 161,840
<b>Sub-total</b>	<b>8,563</b>	<b>\$ 299,700</b>
<b>COUNTY CONTRIBUTION</b>		
County Cash Match		\$ 34,358
County Additional Match		\$ 53,736
<b>Sub-total</b>		<b>\$ 88,094</b>
<b>PROJECT TOTAL</b>	<b>19,507</b>	<b>\$ 792,516</b>

The required County contribution of \$88,094 will be met through \$34,358 in General Fund cash to augment the cost of direct services and \$53,736 of additional match, including a percentage of budgeted staff salary, the EmpowOR system, and leveraged grant funds.

## V. RECOMMENDED ACTION

Staff recommends approval of Amendment No. 1 of DRCOG OAA contract EX24015 in the amount of \$792,516 as it complies with all federal, state and county approval standards and policies.

ATTACHMENTS	PAGE
Amendment No. 1 to DRCOG OAA Contract EX24015 .....	3

**AMENDMENT NO. 1 TO THE CONTRACT BY AND BETWEEN THE**

**DENVER REGIONAL COUNCIL OF GOVERNMENTS**

1001 17<sup>th</sup> Street, Suite 700  
Denver, Colorado 80202

and

**DOUGLAS COUNTY GOVERNMENT**

100 Third Street  
Castle Rock, Colorado 80104

Project Number: 624026, 554026

Contract Number EX24015

**RECITALS**

- A. The parties hereto have entered into a Contract dated July 8, 2024.
- B. A change to the Contract has been mutually agreed upon by the parties hereto.

NOW THEREFORE, the parties hereto mutually agree that the original Contract dated July 8, 2024, is hereby modified and amended in the following respect, to wit:

**TERMS**

- 1. Section 2.0, of the Contract titled, “**Scope of work**” has been replaced in its entirety and attached hereto.
- 2. Section 4.0, of the Contract titled, “**Term**” is amended to read as follows.

The term of this Contract shall commence upon execution and shall terminate on June 30, 2026.

- 3. Section 5.0 has been amended to include the following subsection:

5.4 Contractor shall expend no more than forty percent (40%) of the contracted funds detailed in Section 5.1 prior to September 30 for each service category. If Contractor fails to comply with these limitations, DRCOG may in its sole discretion and in addition to any other remedies it may have, including termination of this Contract, require a corrective action plan and suspend payments under the Contract pursuant to Section B.43.

EXCEPT FOR the modifications and alterations hereinabove specified, the aforesaid Agreement shall remain in full force and effect and without further alteration.

IN WITNESS WHEREOF, the parties have executed this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and acknowledge that electronic or digital signatures hereto are the legally binding equivalent to handwritten signatures.

**DENVER REGIONAL COUNCIL  
OF GOVERNMENTS**

By: \_\_\_\_\_  
Douglas W. Rex  
Executive Director

ATTEST:

By: \_\_\_\_\_  
Jenny Hunnings  
Director, Administration and Finance

**DOUGLAS COUNTY  
GOVERNMENT**

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Exhibit A: Scope of Services

Agency Information

**Organization Name:** Douglas County Government

**Doing Business As:** Department of Community Development

**Address:** 100 Third Street Castle Rock, CO 80104

**Phone:** (303) 814-4302

**Unique Entity ID:** LXE5XEA44AH6

**Organization URL:**  
<https://www.douglas.co.us/>

**Agency Director:** George Teal

**Agency Director Phone:** (303) 660-7401

**Agency Director Email:**  
[BOCC@douglas.co.us](mailto:BOCC@douglas.co.us)

**Approved Indirect Rate w/Base:** NA

**Agency Description:**  
Douglas County's goal is quality of life for all citizens. This includes keeping people safe, ensuring access to resources and services, and supporting the most vulnerable County residents.

**Project Term Date:** July 1, 2025 – June 30, 2026

Primary Contact

**Primary Contact Name:** Jennifer D'Ambrosio

**Primary Contact Email:** jdambrosio@douglas.co.us

**Primary Contact Phone:** (303) 814-4302

Grant General Information

**Title of Proposal:** Douglas County OAA Funding Opportunity - 2025-2026

Purpose

The Denver Regional Council of Governments is contracting with the provider for the services identified in this scope of work. The scope of work is generated from the proposal submitted to DRCOG the notice of funding opportunity that was issued for Older Americans Act and State Funding for Senior Services funds. Contractor must adhere to the information contained within the proposal that was submitted and the detailed budgets provided in DRCOG's grant management system.

Total Project Budget

Revenue Source	Amount
Total Contracted Funds	\$704,422.00
Total Cash Match	\$88,094.00
Total In-kind Match	\$ 0.00

<b>Total State Part E Match</b>	\$ 0.00
<b>Total Estimated Program Income</b>	\$ 0.00
<b>Total Revenue (Less Program Income)</b>	<b>\$792,516.00</b>

## Appropriations

<b>Service</b>	<b>Project Number</b>	<b>CFDA</b>	<b>Description</b>	<b>Amount</b>
<b>Assisted Transportation</b>	624026	N/A	State	\$50,182.00
<b>Assisted Transportation</b>	554026	93.044	Federal Part B	\$249,518.00
<b>Chore</b>	624026	N/A	State	\$16,000.00
<b>Homemaker</b>	624026	N/A	State	\$201,972.00
<b>Personal Care</b>	624026	N/A	State	\$186,750.00

## Service: Assisted Transportation

### Service Description

This funding will allow Douglas County to continue to provide door-to-door, demand-response transportation services for vulnerable residents aged 60 and over. Sub-grantee agreements with community partners will be utilized to provide these transportation services.

Individuals seeking transit service may contact Douglas County First Call, the information and assistance line, or an established provider to plan and schedule trips. Trips are arranged based upon program requirements for qualification, originating location, physical mobility needs of the traveler, and travel destination. Those individuals with the greatest economic and social need are prioritized, as are medical visit trips.

### State Service Definition

Assistance and transportation, including escort, to a person who has difficulties (physical or cognitive) using regular vehicular transportation.

1 Unit = 1 One-Way Trip

## Service Budget

### Revenue

<b>Funding Source</b>	<b>Amount</b>
<b>Contracted Funds</b>	\$299,700.00
<b>Cash Match</b>	\$33,300.00
<b>In-kind Match</b>	\$0.00
<b>State Part E Match</b>	\$0.00
<b>Estimated Program Income</b>	\$0.00
<b>Total Revenue (Less Program Income)</b>	<b>\$333,000.00</b>

### Expenses

<b>Expense Category</b>	<b>Amount</b>
<b>Personnel</b>	\$0.00
<b>Travel</b>	\$0.00
<b>Equipment</b>	\$0.00
<b>Contractual Services</b>	\$333,000.00
<b>Supplies</b>	\$0.00



<b>Indirect</b>	<b>\$0.00</b>
<b>Other Expenses</b>	<b>\$0.00</b>
<b>Total Expenses</b>	<b>\$333,000.00</b>

## Contracted Units

<b>County</b>	<b>Units</b>
<b>Adams</b>	<b>0</b>
<b>Arapahoe</b>	<b>0</b>
<b>Broomfield</b>	<b>0</b>
<b>Clear Creek</b>	<b>0</b>
<b>Denver</b>	<b>0</b>
<b>Douglas</b>	<b>8,563</b>
<b>Gilpin</b>	<b>0</b>
<b>Jefferson</b>	<b>0</b>
<b>Total</b>	<b>8,563</b>

**Reimbursement Rate:** Actual Cost

## Contracted Clients

<b>County</b>	<b>Low Income</b>	<b>Low Income Minority</b>	<b>Minority</b>	<b>Rural</b>	<b>Total Clients</b>
<b>Adams</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Arapahoe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Broomfield</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Clear Creek</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Denver</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Douglas</b>	<b>115</b>	<b>19</b>	<b>44</b>	<b>1</b>	<b>435</b>
<b>Gilpin</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Jefferson</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>115</b>	<b>19</b>	<b>44</b>	<b>1</b>	<b>435</b>

## Service: Chore

### Service Description

Douglas County will utilize a sub-grantee agreement and partner with a community partner to provide chore services to adults aged 60 and over. Chore services provide assistance performing certain household tasks, such as yard work and home repairs. Potential clients contact partner organizations to be enrolled to receive services. If the partner organization receives a referral from another source (ex. Douglas County Community Services, Human Services, a community partner organization such as a church, food bank), the contracted community-based provider reaches out to the potential client per the referral. The community-based service provider speaks with the potential client over the phone or conducts an in-person assessment of the client's eligibility and scope of work to ensure requests are assigned appropriately. Certain data to establish eligibility for OAA funded chore services collected, which includes the following information: demographic info, age, physical location and need. The potential client also receives information about other services for which they may be eligible, as well as a copy of the grievance procedure and a copy of the non-discrimination policies.

Depending on the service required, a volunteer or service worker(s) performs the task. Chore services, such as yard clean-up, are usually performed by groups.

## State Service Definition

Chore services are those services designed to increase the safety of older adults living at home such as assistance with heavy housework, yard work or sidewalk maintenance. Chore service activities are one-time, seasonal or occasional in nature, and shall be planned with input from the older adult based on an evaluation of the older adult's strengths and needs, and the degree of physical and/or cognitive impairment of the older adult.

1 Unit = 1 Hour

## Service Budget

### Revenue

Funding Source	Amount
Contracted Funds	\$16,000.00
Cash Match	\$1,778.00
In-kind Match	\$0.00
State Part E Match	\$0.00
Estimated Program Income	\$0.00
<b>Total Revenue (Less Program Income)</b>	<b>\$17,778.00</b>

### Expenses

Expense Category	Amount
Personnel	\$0.00
Travel	\$0.00
Equipment	\$0.00
Contractual Services	\$17,778.00
Supplies	\$0.00
Indirect	\$0.00
Other Expenses	\$0.00
<b>Total Expenses</b>	<b>\$17,778.00</b>

## Contracted Units

County	Units
Adams	0
Arapahoe	0
Broomfield	0
Clear Creek	0
Denver	0
Douglas	534
Gilpin	0
Jefferson	0
<b>Total</b>	<b>534</b>

**Reimbursement Rate:** Actual Cost

## Contracted Clients

County	Low Income	Low Income Minority	Minority	Rural	Total Clients
Adams	0	0	0	0	0
Arapahoe	0	0	0	0	0
Broomfield	0	0	0	0	0
Clear Creek	0	0	0	0	0
Denver	0	0	0	0	0
Douglas	8	2	5	0	47
Gilpin	0	0	0	0	0
Jefferson	0	0	0	0	0
<b>Total</b>	<b>8</b>	<b>2</b>	<b>5</b>	<b>0</b>	<b>47</b>

## Service: Homemaker

### Service Description

Douglas County will utilize community partner organizations to provide services through use of sub-grantee agreements. Homemaker services provide light housekeeping services to eligible clients. Potential clients contact partner organizations to be enrolled in order to receive services. If the partner organization receives a referral from another source (ex. Douglas County Community Services, Human Services, a community partner organization such as a church, food bank), the contracted community-based provider reaches out to the potential client per the referral. The community-based service provider speaks with the potential client over the phone or conducts an in-person assessment of the client's eligibility and scope of work to ensure requests are assigned appropriately. Certain data to establish eligibility for OAA funded homemaker services is collected, which includes the following information: demographic info, age, physical location and need. The potential client also receives information about other services for which they may be eligible, as well as a copy of the grievance procedure and a copy of the non-discrimination policies. A volunteer or paid service worker performs the homemaker services, working closely with the client to ensure their homemaker needs are met.

### State Service Definition

Assistance to persons who meet the eligibility requirements for in-home services and who are unable to perform two or more of the following instrumental activities of daily living: preparing meals, laundry, shopping for personal items, managing money, using the telephone, or doing light housework.

1 Unit = 1 Hour

## Service Budget

### Revenue

Funding Source	Amount
Contracted Funds	\$201,972.00
Cash Match	\$32,266.00
In-kind Match	\$0.00
State Part E Match	\$0.00
Estimated Program Income	\$0.00
<b>Total Revenue (Less Program Income)</b>	<b>\$234,238.00</b>

## Expenses

Expense Category	Amount
Personnel	\$0.00
Travel	\$0.00
Equipment	\$0.00
Contractual Services	\$234,238.00
Supplies	\$0.00
Indirect	\$0.00
Other Expenses	\$0.00
<b>Total Expenses</b>	<b>\$234,238.00</b>

## Contracted Units

County	Units
Adams	0
Arapahoe	0
Broomfield	0
Clear Creek	0
Denver	0
Douglas	5,449
Gilpin	0
Jefferson	0
<b>Total</b>	<b>5,449</b>

Reimbursement Rate: \$ 37.07

## Contracted Clients

County	Low Income	Low Income Minority	Minority	Rural	Total Clients
Adams	0	0	0	0	0
Arapahoe	0	0	0	0	0
Broomfield	0	0	0	0	0
Clear Creek	0	0	0	0	0
Denver	0	0	0	0	0
Douglas	63	11	26	0	253
Gilpin	0	0	0	0	0
Jefferson	0	0	0	0	0
<b>Total</b>	<b>63</b>	<b>11</b>	<b>26</b>	<b>0</b>	<b>253</b>

## Service: Personal Care

### Service Description

Douglas County will utilize a sub-grantee agreement with a community partner organization to provide services in the community.

Personal care services aid with bathing, dressing, walking and medication reminders. Potential clients contact the partner organization providing personal care to be enrolled to receive services. If the partner organization receives a referral from another source, the contracted community-based provider will reach out to the potential client to schedule an intake appointment. An intake specialist, whose primary function is to identify seniors who need care, completes a screening to identify if the individual meets OAA funded personal care

requirements and to identify if the individual is one with great economic or social need. The intake specialist makes the potential client aware of the grant-funded care and requests the opportunity to perform an in-home visit.

The in-home consultations are performed by care consultants, employees dedicated to performing in-home assessments. During these face-to-face visits, these specialists work to identify what care is needed, how much care will be given and when it will need to be performed. The specifics of the grant are discussed, and the potential client also receives information about other services for which they may be eligible. A copy of the grievance procedure and a copy of the non-discrimination policies is provided at this time. Grant dollars are prioritized so that the funds go to assist those seniors most disadvantaged and at-risk

## State Service Definition

Assistance (Personal assistance, stand-by assistance, supervision or cues) with Activities of Daily Living (ADLs) and/or health-related tasks provided in a person's home and possibly other community settings. Personal care may include assistance with Instrumental Activities of Daily Living (IADLs) for persons who meet the requirements for in-home services.

1 Unit = 1 Hour

## Service Budget

### Revenue

Funding Source	Amount
Contracted Funds	\$186,750.00
Cash Match	\$20,750.00
In-kind Match	\$0.00
State Part E Match	\$0.00
Estimated Program Income	\$0.00
<b>Total Revenue (Less Program Income)</b>	<b>\$207,500.00</b>

### Expenses

Expense Category	Amount
Personnel	\$0.00
Travel	\$0.00
Equipment	\$0.00
Contractual Services	\$207,500.00
Supplies	\$0.00
Indirect	\$0.00
Other Expenses	\$0.00
<b>Total Expenses</b>	<b>\$207,500.00</b>

## Contracted Units

County	Units
Adams	0
Arapahoe	0
Broomfield	0
Clear Creek	0
Denver	0
Douglas	4,961
Gilpin	0

<b>Jefferson</b>	0
<b>Total</b>	<b>4,961</b>

**Reimbursement Rate: \$ 37.65**

## Contracted Clients

<b>County</b>	<b>Low Income</b>	<b>Low Income Minority</b>	<b>Minority</b>	<b>Rural</b>	<b>Total Clients</b>
<b>Adams</b>	0	0	0	0	0
<b>Arapahoe</b>	0	0	0	0	0
<b>Broomfield</b>	0	0	0	0	0
<b>Clear Creek</b>	0	0	0	0	0
<b>Denver</b>	0	0	0	0	0
<b>Douglas</b>	6	1	4	0	26
<b>Gilpin</b>	0	0	0	0	0
<b>Jefferson</b>	0	0	0	0	0
<b>Total</b>	6	1	4	0	26

## Non-Compensated Services

<b>Services</b>	<b>Units</b>
<b>Information and Assistance</b>	50
<b>Outreach</b>	520
<b>Nutrition Education</b>	0
<b>Nutrition Counseling</b>	0

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds

**DESCRIPTION:** Fee Waiver Request in the Amount of \$250.00 for Douglas County School District Nutrition Services for the Free Summer Lunch Program at Challenger Regional Park.

**SUMMARY:** The request is for a fee waiver in the amount of \$250 from Douglas County School District Nutrition Services for the use of the Challenger Regional Park from May 28 through August 2, 2025, to hold the Free Summer Lunch Program.

**STAFF ASSESSMENT:** The Board of County Commissioners has the sole authority to waive or reduce all parks use fees and may choose to waive or reduce the event fees of \$250 for Douglas County School District Nutrition Services.

**REVIEW:**

Terence T Quinn - FYI	Notified - FYI	5/27/2025
Steve Shoultz	Approve	5/27/2025
Jeff Garcia	Approve	5/30/2025
Andrew Copland	Approve	5/30/2025
Doug DeBord	Approve	6/4/2025
Samantha Hutchison - FYI	Notified - FYI	6/4/2025

**ATTACHMENTS:**

Staff Report - 2025 Free Lunch Program Fee Waiver

## Fee Waiver Staff Report

**Date:** May 20, 2025  
**To:** Douglas County Board of County Commissioners  
**Through:** Douglas J. DeBord, County Manager  
**From:** Terence T. Quinn, AICP, Director of Community Development *TQ*  
**CC:** Steven Shoultz, CPRP, Assistant Director of Parks, Trails and Building Grounds  
**Subject:** **Fee Waiver Request in the amount of \$250 for Douglas County School District Nutrition Services for the Free Summer Lunch Program at Challenger Regional Park**

**OWNER:**  
DOUGLAS COUNTY  
100 THIRD STREET  
CASTLE ROCK, CO 80104

**REPRESENTATIVE:**  
TARA JOHNSON  
DCSD NUTRITION SERVICES  
12812 NORTH HWY 85, BLDG E  
CASTLE ROCK, CO 80109

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**Board of County Commissioners Meeting:**

**June 10, 2025 @ 1:30 p.m.**

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**I. EXECUTIVE SUMMARY**

Douglas County School District Nutrition Services (DCSD NS) requests a fee waiver in the amount of \$250 to hold Free Summer Lunch Program at Challenger Regional Park.

**II. BACKGROUND**

DCSD has operated the Free Summer Lunch Program for the last 11 years. This federally assisted meal program aims to expand access for children to healthy and nutritious meals while school is not in session. DCSD NS provides free meals to any child 18 years of age and under. Current sites include apartment complexes, city parks, schools, city pools, etc. Most sites serve 50-200 meals per day. All meals are served by Nutrition Services personnel, who have been fingerprinted and background checked. All meals include hot and cold entrees, fresh fruits, vegetables, and a choice of milk. Sites are determined by a US Census map showing areas in the district with 50% or more kids who qualify for free and reduced lunch. Challenger Park is one of the only areas in Parker that qualifies. Also, many parents have reached out to DCSD NS about the need for the site in Parker.

**III. REQUEST**

The request is for a fee waiver in the amount of \$250 from DCSD NS for the use of the Challenger Regional Park from May 28 through August 2, 2024, to hold the Free Summer Lunch Program.



**IV.     STAFF ASSESSMENT**

The Board of County Commissioners has the sole authority to waive or reduce all parks use fees and may choose to waive or reduce the event fees of \$250 for DCSD NS.

**ATTACHMENTS**

**PAGE**

Fee Waiver Request .....	Page 3
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Douglas County School District – Nutrition Services

Tara Johnson

Chef & Training Specialist

2812 N. US. HWY 85, Bldg E

Castle Rock, CO 80109

(303) 387-0322

tnjohnson1@dcsdk12.org

**To: Douglas County Board of Commissioners**

I hope this letter finds you well. Douglas County School District Nutrition Services is expressing our interest in utilizing Challenger Park as a site for the Summer Food Service Program (SFSP) to serve free meals to children aged 18 and under in our community.

The SFSP plays a crucial role in addressing food insecurity among children, particularly during the summer months when access to school meals is limited. By providing nutritious meals at convenient locations within the community, the program ensures that children have access to the sustenance they need to thrive, regardless of their socioeconomic background.

We believe that Challenger Park would serve as an ideal site for the SFSP again this year. Last year, we served 37,000 summer meals around Douglas County, with 3,500 lunches at Challenger Park alone. Your willingness to partner with us in this endeavor would greatly contribute to the success of the summer 2025 program, and make a positive impact on the lives of numerous children and families in our community.

If you are open to the idea of hosting the SFSP at your location, we would be happy to discuss our logistics and operational details further. We understand that you may have questions or concerns about hosting the SFSP, and we would welcome the opportunity to address them. Our team is committed to ensuring a seamless and mutually beneficial partnership. We also are seeking the waiver of the fee of \$250 for using the park during the summer to serve free meals to the children of our community.

Thank you for considering our proposal. We look forward to the possibility of working together to bring the Summer Food Service Program to Challenger Park and making a positive impact on the lives of those we serve. Please feel free to contact me to discuss this further or to schedule a meeting at your convenience.

**With appreciation,**

*Tara Johnson*

Douglas County School District – Nutrition Services

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds

**DESCRIPTION:** Fee Waiver Request from the Amateur Radio Emergency Service of Douglas and Elbert Counties in the Amount of \$1,560.00 for the Amateur Radio Field Days at 2025 at Rueter-Hess Reservoir.

**SUMMARY:** The request is for a fee waiver from the Amateur Radio Emergency Service of Douglas and Elbert Counties for their use of Rueter-Hess Reservoir Pavilion and parking to host the annual Amateur Radio Relay League Field Days on June 27-29, 2025.

**STAFF ASSESSMENT:** The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the use fee of \$1,560 for the Amateur Radio Emergency Service of Douglas and Elbert Counties.

**REVIEW:**

Terence T Quinn - FYI	Notified - FYI	5/27/2025
Steve Shoultz	Approve	5/27/2025
Jeff Garcia	Approve	5/30/2025
Andrew Copland	Approve	5/30/2025
Doug DeBord	Approve	6/4/2025
Samantha Hutchison - FYI	Notified - FYI	6/4/2025

**ATTACHMENTS:**

Staff Report - Fee Waiver ARESDEC

## Fee Waiver Staff Report

**Date:****To:** Douglas County Board of County Commissioners**Through:** Douglas J. DeBord, County Manager**From:** Terence T. Quinn, AICP, Director of Community Development

TQ

**CC:** Amy Knopp, Recreation Manager, Rueter-Hess Reservoir  
Steven Shoultz, CPRP, Assistant Director of Parks, Trails and Building Grounds**Subject:** **FEE WAIVER REQUEST FROM THE AMATEUR RADIO EMERGENCY SERVICE OF DOUGLAS AND ELBERT COUNTIES IN THE AMOUNT OF \$1,560 FOR THE AMATUER RADIO FIELD DAYS 2025 AT RUETER-HESS RESERVOIR****OWNER:**  
DOUGLAS COUNTY  
100 THIRD STREET  
CASTLE ROCK, CO 80104**REPRESENTATIVE:**  
PERRY LUNDQUIST  
ARES OF DOUGLAS  
AND ELBERT COUNTIES  
P.O. BOX 441  
PARKER, CO 80134

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**Board of County Commissioners Meeting:****June 10, 2025 @ 1:30 p.m.**

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**I. EXECUTIVE SUMMARY**

The Amateur Radio Emergency Service of Douglas and Elbert Counties (ARESDEC) requests a fee waiver of \$1,560 for their use fees for Rueter-Hess Reservoir Pavilion and 22 parking spaces per day to host their annual Amateur Radio Relay League (ARRL) Field Days for approximately 30 people on June 27-29, 2025. Rueter-Hess will remain open to the public during the event.

**II. BACKGROUND**

ARRL Field Days are the single most popular on-the-air radio event across the United States and Canada. This event helps to train and prepare for emergencies or disasters. During the field days, clubs or groups practice emergency response capabilities and how they might serve their communities in an emergency situation. Approximately 170,000 FCC-licensed Amateurs participate across the country ranging in age from youngsters to grandparents.

This is a public safety partnership among Parker Water and Sanitation District, Parks, Trails & Building Grounds, Rueter-Hess Recreation, the Douglas County Emergency Management, and ARESDEC. This event helps to train and prepare for emergencies or disasters.

**III. REQUEST**

The Amateur Radio Emergency Service of Douglas and Elbert Counties (ARESDEC) requests a fee waiver in the amount of \$1,560 for their use of Rueter-Hess Reservoir Pavilion and parking to host the annual Amateur Radio Relay League Field Days on June 27-29, 2025.

**IV. STAFF ASSESSMENT**

The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the use fee of \$1,560 for ARESDEC.

**ATTACHMENTS**

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Special Event Online Submission .....	3
Rueter-Hess Invoice for Use .....	5

## Celeste Deal

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**From:** 'wordpress-admin@webolutions.com' <wordpress-admin@webolutions.com>  
**Sent:** Friday, May 9, 2025 12:10 PM  
**To:** Celeste Deal  
**Subject:** New submission from Rueter-Hess Special Use Application

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

<b>Name</b>
Perry Lundquist
<b>Email</b>
<a href="mailto:w6aun@aresdec.org">w6aun@aresdec.org</a>
<b>Phone</b>
303-908-9533
<b>Organization Name</b>
Amateur Radio Emergency Service of Douglas & Elbert Counties
<b>Type of Organization</b>
Non-profit
<b>Address</b>
P.O. Box 441 Parker, CO 80134 <a href="#">Map It</a>
<b>Website</b>
<a href="http://aresdec.org">http://aresdec.org</a>
<b>Event name</b>
Field Day 2025
<b>Event Start Date</b>
06/27/2025
<b>Event End Date</b>
06/29/2025
<b>Event Start time</b>
08:00 am
<b>Event End time</b>
05:00 pm
<b>Event location</b>
Rueter-Hess Reservoir
<b>Please tell us about your event. Be as specific as possible.</b>

Requesting 24-hour use of the parking area at the end of the main reservoir recreation road, from 6/27 to 6/29 for the amateur radio Field Day event. This event is open to the public, visitors to the reservoir are welcome. We are requesting the use of two proximity cards for after hours front gate access. We are also requesting the reservation of the picnic pavilion during our event. We will be setting up five trailers located along the parking area's perimeter leaving the parking spaces in front of the picnic pavilion and porta-potties open for other reservoir guests. We will also be setting up antennas in the grass areas along the west and south edges of the parking area. We will be using solar panels, batteries, and generators for electrical power. Setup begins Friday morning 6/27. Tear down begins at noon Sunday 6/29, to be completed by 5:00 PM.

Note: On the attached site plan, the hashed yellow areas mean no parking for our participants.

**Expected number of attendees:**

30

**Access to public:**

Free access

**Map of Event (shows the location of the event, the route if applicable, location of aid stations, staff, volunteers etc.)**

- [ARESDEC-Field-Day-2025-Site-Plan.pdf](#)

# Invoice

Date: May 2025  
Invoice # ARESDEC2025

To: Perry Lundquist  
ARESDEC  
P.O. Box 441  
Parker, CO 80134

Description	Total
Amateur Radio Emergency Service of Douglas and Elbert Counties	
Pavilion (\$300 X 3 days = \$900)	\$900.00
Parking (22 Stalls X 3 Days = \$660)	\$660.00
Total Due Upon Receipt	\$1560.00

Make all checks payable to Douglas County Government



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www.douglas.co.us

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds

**DESCRIPTION:** Fee Waiver Request in the Amount of \$7,260.00 from Highlands Ranch Community Association for the Annual Race Series at the East-West Regional Trail.

**SUMMARY:** The request is for a fee waiver in the amount of \$7,260 from Highlands Ranch Community Association for the use of the East-West Regional Trail to host their annual race series.

**STAFF ASSESSMENT:** The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive the event fee of \$7,260.

**REVIEW:**

Terence T Quinn - FYI	Notified - FYI	5/27/2025
Steve Shoultz	Approve	5/27/2025
Jeff Garcia	Approve	5/30/2025
Andrew Copland	Approve	5/30/2025
Doug DeBord	Approve	6/4/2025
Samantha Hutchison - FYI	Notified - FYI	6/4/2025

**ATTACHMENTS:**

Staff Report - 2025 Race Series Fee Waiver

## Fee Waiver Staff Report

**Date:** May 19, 2025  
**To:** Douglas County Board of County Commissioners  
**Through:** Douglas J. DeBord, County Manager  
**From:** Terence T. Quinn, AICP, Director of Community Development *TQ*  
**CC:** Steven Shoultz, CPRP, Assistant Director of Parks, Trails and Building Grounds  
**Subject:** **Fee Waiver Request in the amount of \$7,260 from Highlands Ranch Community Association for the Annual Race Series at the East-West Regional Trail**

**OWNER:**  
DOUGLAS COUNTY  
100 THIRD STREET  
CASTLE ROCK, CO 80104

**REPRESENTATIVE:**  
SARAH MIRICK  
HIGHLANDS RANCH COMM ASSN.  
9568 S. UNIVERSITY BLVD  
HIGHLANDS RANCH, CO 80126

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**Board of County Commissioners Meeting:**

**June 10, 2025 @ 1:30 p.m.**

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**I. EXECUTIVE SUMMARY**

The Highlands Ranch Community Association (HRCA) request a fee waiver in the amount of \$7,260 to use the East-West Regional Trail to host their annual race series.

**II. BACKGROUND**

HRCA has been utilizing the East-West Regional Trail for its race series since 2005. The HRCA mountain bike races are scheduled for July 10, 17, 31 and August 7 with up to 200 participants per day. The Wildcat Mountain Trail Run is set for September 28, expecting around 300 participants. The Backcountry Wilderness Half Marathon is set for November 8, expecting 700 participants.

**III. REQUEST**

The request is for a fee waiver in the amount of \$7,260 from HRCA for the use of the East-West Regional Trail to host their annual race series.

**IV. STAFF ASSESSMENT**

The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive the event fee of \$7,260.

**ATTACHMENTS**

Fee Waiver Request ..... **PAGE**  
Page 2



# HIGHLANDS RANCH

COMMUNITY ASSOCIATION

April 23, 2025

Board of County Commissioners  
Douglas County Parks and Trails  
100 Third Street  
Castle Rock, CO 80104

Dear Board of County Commissioners,

The Highlands Ranch Community Association respectfully requests a reduction in the trail use fee for our HRCA Race Series events:

Event	Date	Estimated Attendance
MTB Series #1	7/9/25	200
MTB Series #2	7/23/25	200
MTB Series #3	7/30/25	200
MTB Series #4	8/6/25	200
Wildcat Mtn Trail Races	9/6/25	300
Backcountry Wilderness Half Marathon	11/8/25	700

The total cost of trail rental would be \$7,260 and we request a reduction to \$0.

We value the partnership with Douglas County Parks and Trails. We are seeking this reduction because the events are self-operating and we will handle posting signage, participant safety, and clean up.

If you have any questions regarding this request, please contact me at 303-471-7048. I look forward to hearing from you.

Sarah Mirick  
Community Events Manager and Race Director  
Highlands Ranch Community Association

[www.HRCAonline.org](http://www.HRCAonline.org)



# Invoice

<b>Bill To:</b> Mirick, Sarah	<b>Invoice #:</b> DC-002413
<b>Address:</b>	<b>Invoice Date:</b> 04/24/2025
	<b>Invoice Due:</b> 07/09/2025
	<b>Online Payment Validation:</b> 424B
<b>C/O:</b> Mirick, Sarah	

<b>For:</b>	<b>2025 HRCA Race Series:</b>
<b>Event:</b>	<b>4145: 2025 HRCA Race Series</b>

## Wednesday, July 09, 2025

<b>Location: Trail - East/West Regional</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	2025 HRCA Race Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

## Wednesday, July 23, 2025

<b>Location: Trail - East/West Regional</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	2025 HRCA Race Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

## Wednesday, July 30, 2025

<b>Location: Trail - East/West Regional</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	2025 HRCA Race Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

## Wednesday, August 06, 2025

<b>Location: Trail - East/West Regional</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	2025 HRCA Race Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

## Saturday, September 06, 2025

<b>Location: Trail - East/West Regional</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	2025 HRCA Race Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

## Saturday, November 08, 2025



Invoice

<b>Bill To:</b> Mirick, Sarah	<b>Invoice #:</b> DC-002413
<b>Address:</b>	<b>Invoice Date:</b> 04/24/2025
	<b>Invoice Due:</b> 07/09/2025
	<b>Online Payment Validation:</b> 424B
<b>C/O:</b> Mirick, Sarah	

Saturday, November 08, 2025

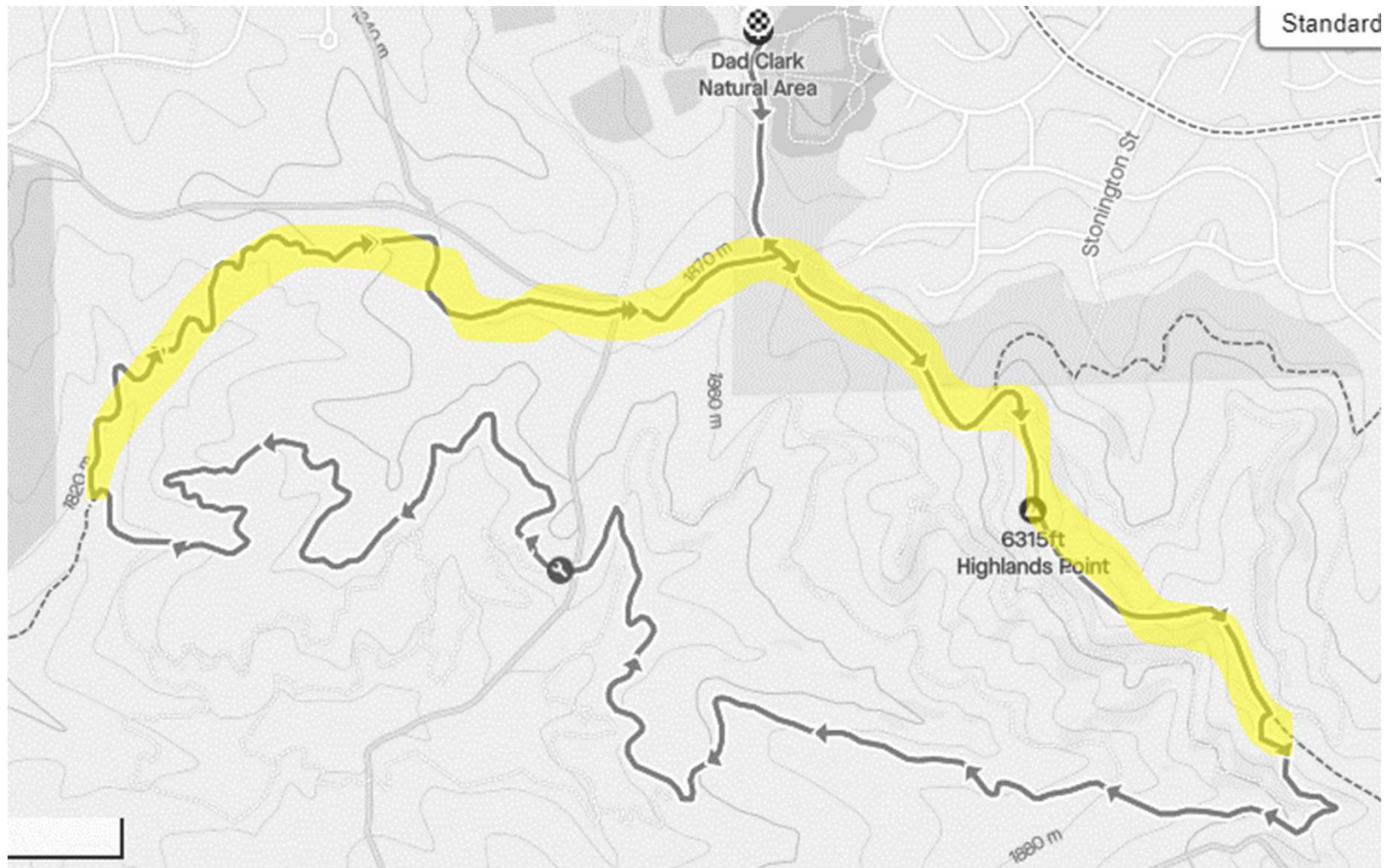
Location: Trail - East/West Regional

From - To

Starts - Ends	Description	Status	Charge	Tax
8:00 AM-10:00 PM	2025 HRCA Race Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				

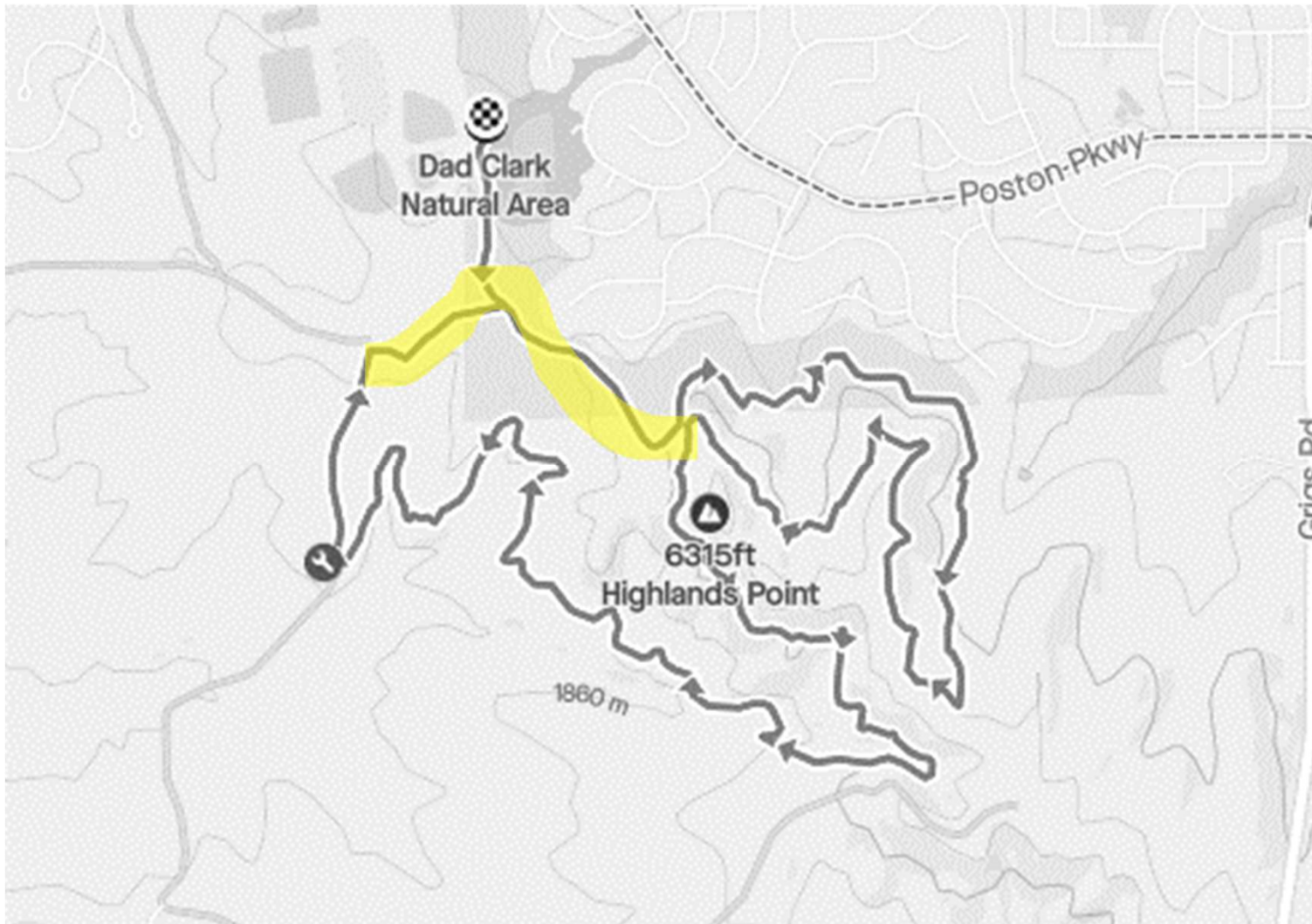
	<b>Surcharge:</b>	\$1,210.00
	<b>Total Amount:</b>	\$0.00
	<b>Surcharges:</b>	\$7,260.00
	<b>Net Amount:</b>	\$7,260.00
	<b>Invoice Total:</b>	\$7,260.00
	<b>Payments/Credits:</b>	\$0.00
	<b>Amount Due:</b>	\$7,260.00

## July 9, 2025 - MTB: Highlands Point Circuit

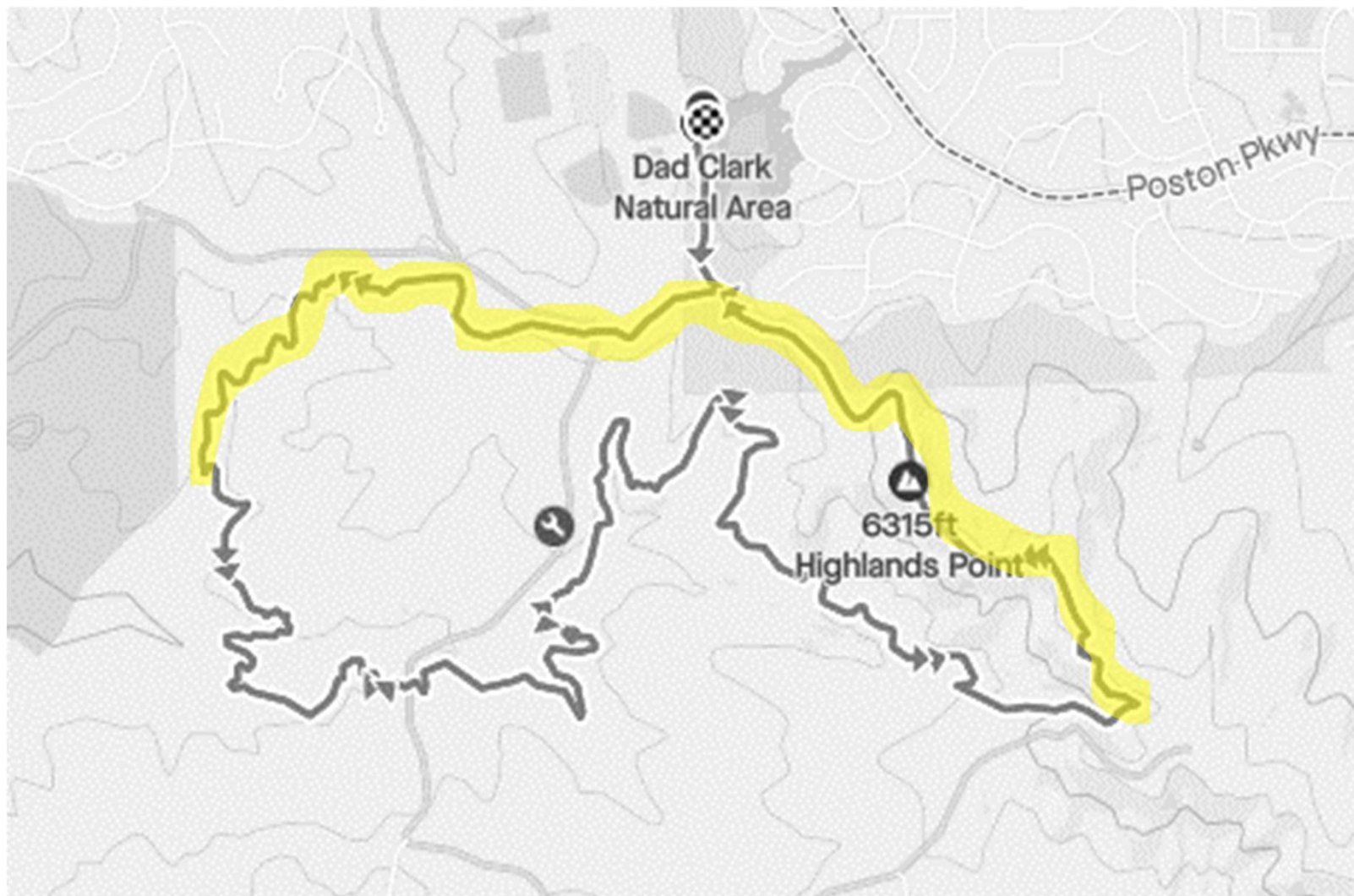




## July 23, 2025 – MTB: Rocky Gulch Circuit



## July 30, 2025 – MTB: Badlands Circuit

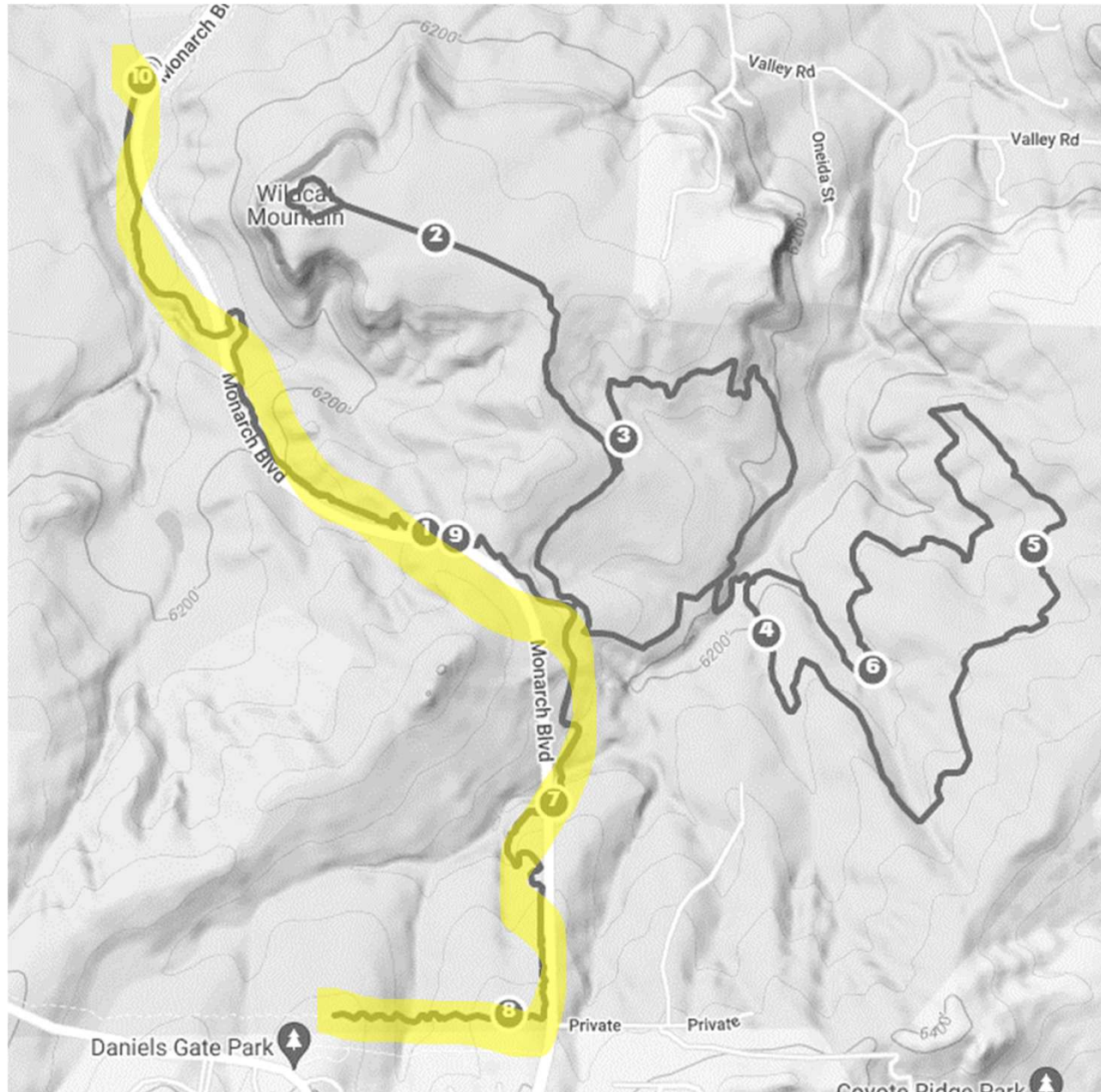




## August 6, 2025 - MTB: Wildcat Circuit

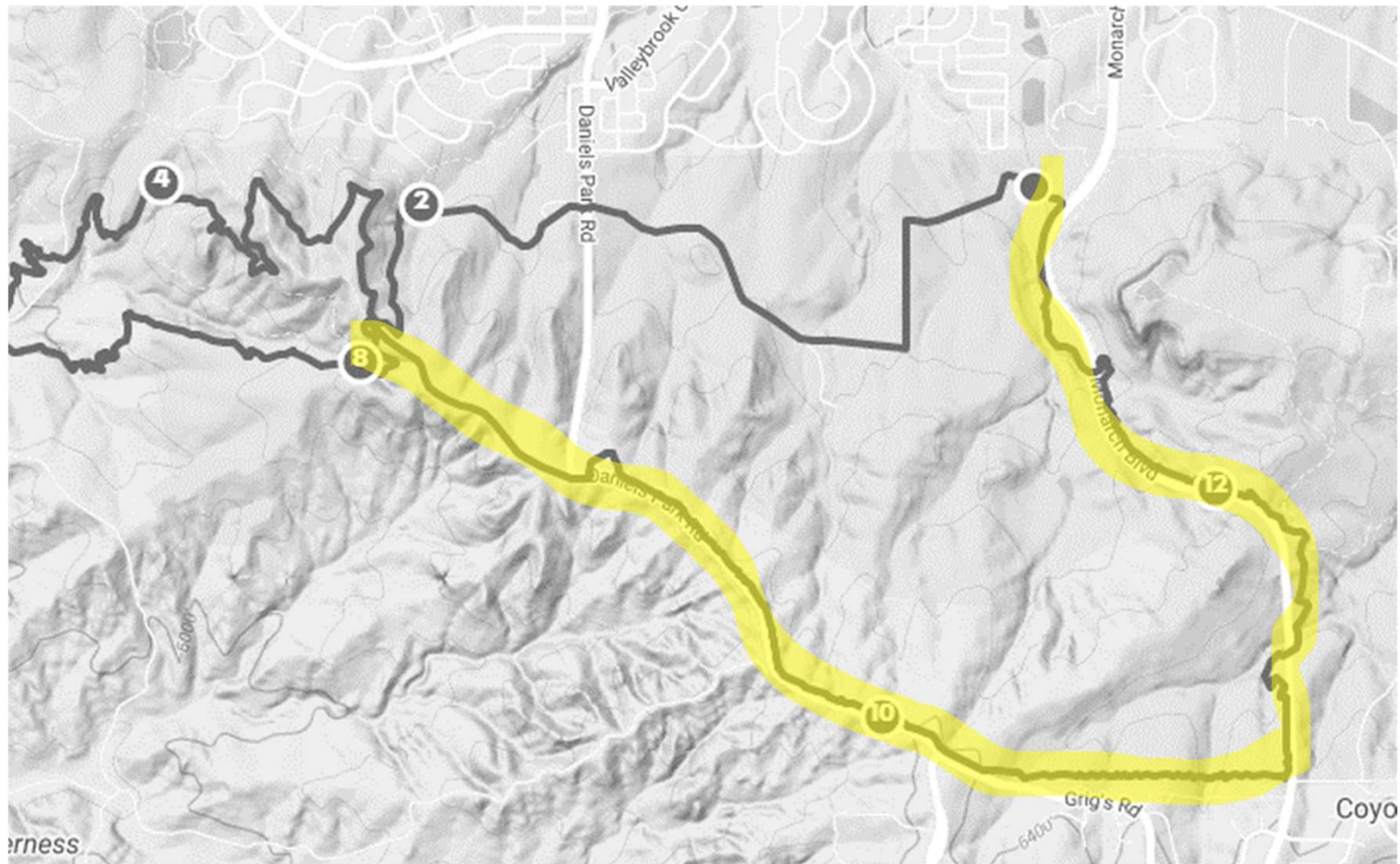


## September 6, 2025 - Wildcat Mtn 10M | 10K





## November 8, 2025 - Backcountry Wilderness Half Marathon



**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds

**DESCRIPTION:** Fee Waiver Request in the Amount of \$8,470.00 from Highlands Ranch Community Association for the 2025 Concert Series at Highland Heritage Regional Park.

**SUMMARY:** The request is for a fee waiver in the amount of \$8,470 from Highlands Ranch Community Association and Highlands Ranch Cultural Affairs Association for the use of the Highland Heritage Regional Park to host the 2025 Concert Series.

**STAFF ASSESSMENT:** The Board of County Commissioners has the sole authority to waive or reduce all parks use fees and may choose to waive or reduce the event fees of \$8,470 for Highlands Ranch Community Association and Highlands Ranch Cultural Affairs Association.

**REVIEW:**

Terence T Quinn - FYI	Notified - FYI	5/27/2025
Steve Shoultz	Approve	5/27/2025
Jeff Garcia	Approve	5/30/2025
Andrew Copland	Approve	5/30/2025
Doug DeBord	Approve	6/4/2025
Samantha Hutchison - FYI	Notified - FYI	6/4/2025

**ATTACHMENTS:**

Staff Report - 2025 Summer Concert Series

## Fee Waiver Staff Report

**Date:** May 20, 2025  
**To:** Douglas County Board of County Commissioners  
**Through:** Douglas J. DeBord, County Manager  
**From:** Terence T. Quinn, AICP, Director of Community Development *TQ*  
**CC:** Steven Shoultz, CPRP, Assistant Director of Parks, Trails and Building Grounds  
**Subject:** **Fee Waiver Request in the amount of \$8,470 from Highlands Ranch Community Association for the 2025 Concert Series at Highland Heritage Regional Park**

**OWNER:**  
DOUGLAS COUNTY  
100 THIRD STREET  
CASTLE ROCK, CO 80104

**REPRESENTATIVE:**  
SARAH MIRICK  
HIGHLANDS RANCH COMM ASSN.  
9568 S. UNIVERSITY BLVD  
HIGHLANDS RANCH, CO 80126

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**Board of County Commissioners Meeting:**

**June 10, 2025 @ 1:30 p.m.**

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**I. EXECUTIVE SUMMARY**

The Highlands Ranch Community Association (HRCA) and the Highlands Ranch Cultural Affairs Association (HRCAA) 501(c)(3) request a fee waiver in the amount of \$8,470 to host the 2025 Concert Series at Highland Heritage Regional Park (HHRP).

**II. BACKGROUND**

Since 1993 HRCA and HRCAA have partnered with Douglas County to provide a free eight-week concert series each summer at HHRP. The 2025 Concert Series is planned for Thursday evenings from June 5 through July 31, from 6:30 p.m. to 8:00 p.m. This request includes the use of the amphitheater, grass area, and surrounding parking at HHRP.

The Concert Series offers residents the chance to spend time with family and friends, have a picnic dinner, and listen to great local music, all for free. For many residents, it has become a summer tradition. It is made possible with the donation of staff by the HRCAA and funding through the Scientific and Cultural Facilities District (SCFD). The attendance is estimated at 2,000+ attendees per concert.

In return for the donation, Douglas County will be listed as a sponsor on all event publicity and promotion materials.

**III.     REQUEST**

The request is for a fee waiver in the amount of \$8,470 from HRCA and HRCAA for the use of the Highland Heritage Regional Park to host the 2025 Concert Series.

**IV.     STAFF ASSESSMENT**

The Board of County Commissioners has the sole authority to waive or reduce all parks use fees and may choose to waive or reduce the event fees of \$8,470 for HRCA and HRCAA.

**ATTACHMENTS**

**PAGE**

Fee Waiver Request .....	Page 3
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# HIGHLANDS RANCH

COMMUNITY ASSOCIATION

May 5, 2025

Board of County Commissioners  
Douglas County Parks and Trails  
100 Third Street  
Castle Rock, CO 80104

Dear Board of County Commissioners,

The Highlands Ranch Community Association respectfully requests a reduction in the park use fee for our Summer Concert Series events:

Event	Date	Estimated Attendance
Summer Concert Series	6/5/25	2,000
Summer Concert Series	6/12/25	2,000
Summer Concert Series	6/19/25	2,000
Summer Concert Series	7/10/25	2,000
Summer Concert Series	7/17/25	2,000
Summer Concert Series	7/24/25	2,000
Summer Concert Series	7/31/25	3,000

The total cost of trail rental would be \$8,470 and we request a reduction to \$0. We value the partnership with Douglas County Parks and Trails. We are seeking this reduction because the events are self-operating and we will handle posting signage, participant safety, and clean up.

If you have any questions regarding this request, please contact me at 303-471-7048. I look forward to hearing from you.

Sarah Mirick  
Community Events Manager  
Highlands Ranch Community Association &  
Highlands Ranch Cultural Affairs Association

[www.HRCAonline.org](http://www.HRCAonline.org)



# Invoice

<b>Bill To:</b> Highlands Ranch Community Association	<b>Invoice #:</b> DC-002429
<b>Address:</b> 9568 S. University Blvd.	<b>Invoice Date:</b> 04/25/2025
Highlands Ranch, CO 80126	<b>Invoice Due:</b> 06/05/2025
USA	<b>Online Payment Validation:</b> 1497
<b>C/O:</b> Finance, Team	

<b>For:</b>	<b>HRCA Summer Concert Series:</b>
<b>Event:</b>	<b>3867: HRCA Summer Concert Series</b>

## Thursday, June 05, 2025

<b>Location: Amphitheater - Highland Heritage Regional Park</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	HRCA Summer Concert Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

## Thursday, June 12, 2025

<b>Location: Amphitheater - Highland Heritage Regional Park</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	HRCA Summer Concert Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

## Thursday, June 19, 2025

<b>Location: Amphitheater - Highland Heritage Regional Park</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	HRCA Summer Concert Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

## Thursday, July 10, 2025

<b>Location: Amphitheater - Highland Heritage Regional Park</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	HRCA Summer Concert Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

## Thursday, July 17, 2025

<b>Location: Amphitheater - Highland Heritage Regional Park</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	HRCA Summer Concert Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

## Thursday, July 24, 2025





# Invoice

<b>Bill To:</b> Highlands Ranch Community Association	<b>Invoice #:</b> DC-002429
<b>Address:</b> 9568 S. University Blvd.	<b>Invoice Date:</b> 04/25/2025
Highlands Ranch, CO 80126	<b>Invoice Due:</b> 06/05/2025
USA	<b>Online Payment Validation:</b> 1497
<b>C/O:</b> Finance, Team	

## Thursday, July 24, 2025

<b>Location: Amphitheater - Highland Heritage Regional Park</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	HRCA Summer Concert Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

## Thursday, July 31, 2025

<b>Location: Amphitheater - Highland Heritage Regional Park</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	HRCA Summer Concert Series	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	
<b>Total Amount:</b>			\$0.00	
<b>Surcharges:</b>			\$8,470.00	
<b>Net Amount:</b>			\$8,470.00	
<b>Invoice Total:</b>			\$8,470.00	
<b>Payments/Credits:</b>			\$0.00	
<b>Amount Due:</b>			\$8,470.00	

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www.douglas.co.us

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds

**DESCRIPTION:** Fee Waiver Request in the Amount of \$2,420.00 from Highlands Ranch Community Association for the Annual Haunted Forest at the East-West Regional Trail.

**SUMMARY:** The request is for a fee waiver in the amount of \$2,420 from Highlands Ranch Community Association for the use of the East-West Regional Trail to host their annual Haunted Forest.

**STAFF ASSESSMENT:** The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive the event fee of \$2,420.

**REVIEW:**

Terence T Quinn - FYI	Notified - FYI	5/27/2025
Steve Shoultz	Approve	5/27/2025
Jeff Garcia	Approve	5/30/2025
Andrew Copland	Approve	5/30/2025
Doug DeBord	Approve	6/4/2025
Samantha Hutchison - FYI	Notified - FYI	6/4/2025

**ATTACHMENTS:**

Staff Report - Haunted Forest Fee Waiver

## Fee Waiver Staff Report

**Date:** May 19, 2025  
**To:** Douglas County Board of County Commissioners  
**Through:** Douglas J. DeBord, County Manager  
**From:** Terence T. Quinn, AICP, Director of Community Development *TQ*  
**CC:** Steven Shoultz, CPRP, Assistant Director of Parks, Trails and Building Grounds  
**Subject:** **Fee Waiver Request in the amount of \$2,420 from Highlands Ranch Community Association for the Annual Haunted Forest at the East-West Regional Trail**

**OWNER:**  
DOUGLAS COUNTY  
100 THIRD STREET  
CASTLE ROCK, CO 80104

**REPRESENTATIVE:**  
SARAH MIRICK  
HIGHLANDS RANCH COMM ASSN.  
9568 S. UNIVERSITY BLVD  
HIGHLANDS RANCH, CO 80126

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**Board of County Commissioners Meeting:**

**JUNE 10, 2025 @ 1:30 p.m.**

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**I. EXECUTIVE SUMMARY**

The Highlands Ranch Community Association (HRCA) request a fee waiver in the amount of \$2,420 to use the East-West Regional Trail to host their annual Haunted Forest.

**II. BACKGROUND**

HRCA has been utilizing the East-West Regional Trail for its Haunted Forest since 2005. The Backcountry Haunted Forest event will be held on October 18 and 19, historically attracting up to 500 participants per day. HRCA are requesting the fee waiver as this event is self-operating, and HRCA will handle posting signage and clean up.

**III. REQUEST**

The request is for a fee waiver in the amount of \$2,420 from HRCA for the use of the East-West Regional Trail to host their annual Haunted Forest.

**IV. STAFF ASSESSMENT**

The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive the event fee of \$2,420.

**ATTACHMENTS**

Fee Waiver Request ..... **PAGE**  
Page 2



# HIGHLANDS RANCH

COMMUNITY ASSOCIATION

April 23, 2025

Board of County Commissioners  
Douglas County Parks and Trails  
100 Third Street  
Castle Rock, CO 80104

Dear Board of County Commissioners,

The Highlands Ranch Community Association and Backcountry Wilderness Area respectfully request a reduction in the trail use fee for our Haunted Forest events taking place on October 17 and 18, 2025. An estimated 500 people will attend each day. The total cost of trail rental would be \$2,420 and we request a reduction to \$0.

We value the partnership with Douglas County Parks and Trails. We are seeking this reduction because the events are self-operating and we will handle posting signage, participant safety, and clean up.

If you have any questions regarding this request, please contact me at 303-471-7048. I look forward to hearing from you.

Sarah Mirick  
Community Events Manager and Race Director  
Highlands Ranch Community Association

[www.HRCAonline.org](http://www.HRCAonline.org)



# Invoice

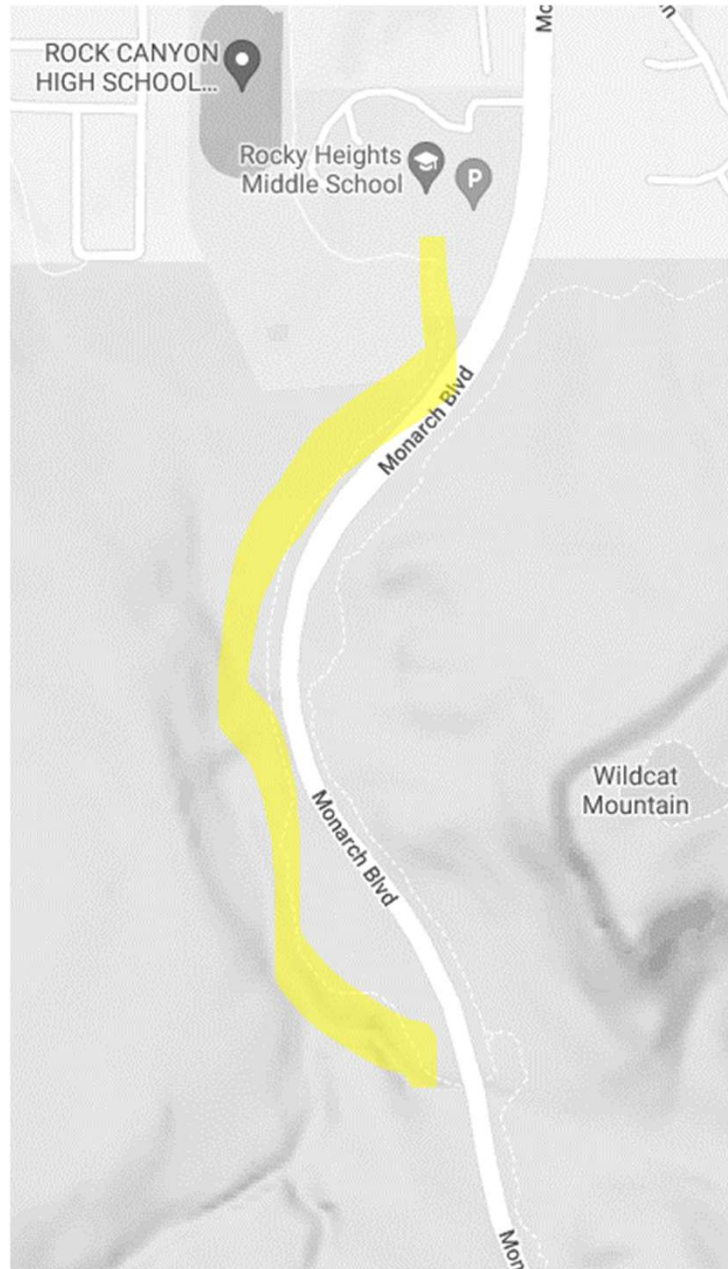
<b>Bill To:</b> Mirick, Sarah	<b>Invoice #:</b> DC-002414
<b>Address:</b>	<b>Invoice Date:</b> 04/24/2025
	<b>Invoice Due:</b> 10/17/2025
	<b>Online Payment Validation:</b> B33E
<b>C/O:</b> Mirick, Sarah	

<b>For:</b>	<b>Haunted Forest 2025:</b>
<b>Event:</b>	<b>4146: Haunted Forest 2025</b>
<b>Friday, October 17, 2025</b>	

<b>Location: Trail - East/West Regional</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	Haunted Forest 2025	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	

<b>Saturday, October 18, 2025</b>				
<b>Location: Trail - East/West Regional</b>				
<b>From - To</b>				
<b>Starts - Ends</b>	<b>Description</b>	<b>Status</b>	<b>Charge</b>	<b>Tax</b>
8:00 AM-10:00 PM	Haunted Forest 2025	BOOKED	\$0.00	
8:00 AM-10:00 PM				
<b>Surcharge:</b>			\$1,210.00	
<b>Total Amount:</b>			<b>\$0.00</b>	
<b>Surcharges:</b>			<b>\$2,420.00</b>	
<b>Net Amount:</b>			<b>\$2,420.00</b>	
<b>Invoice Total:</b>			<b>\$2,420.00</b>	
<b>Payments/Credits:</b>			<b>\$0.00</b>	
<b>Amount Due:</b>			<b>\$2,420.00</b>	

## October 17-18, 2025 - Haunted Forest



**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Brian Schultz, CPII, Engineering Construction Manager

**DESCRIPTION:** Public Contract for Services to provide Field Inspection and Support Services for Grigs Road Paving Phase 1 Project, with Ground Engineering Consultants, Inc., for an Amount not to Exceed \$112,600.00, Douglas County Project No. CI 2021-032.

**SUMMARY:** This Public Contract for Services (PCS) consists of professional services for project-specific inspection and management work in support of the Grigs Road Paving Phase 1 Project.

Ground Engineering Consultants, Inc., was previously selected to provide supporting inspection and testing services in 2023 on new development projects throughout Douglas County. We are requesting a new contract with Ground Engineering for field inspection and support services for the Grigs Road Paving Phase 1 Project, based on their qualifications, previous work performed, knowledge of the work, and fair and reasonable rates.

The total proposed contract amount is \$112,600.00. These funds will provide funding for two contracted project inspection staff, a primary inspector, and a secondary backup inspector, for the duration of the Grigs Road Paving Phase 1 Project's ninety (90) day contract.

Funding for this project will be provided by Business Unit 800100.478200, in Fund 200, for a total amount of \$112,600.00.

**RECOMMENDED ACTION:** Staff recommends approval of the Public Contract for Services to provide Field Inspection and Support Services for the Grigs Road Paving Phase 1 Project, with Ground Engineering Consultants, Inc., for an amount not to exceed \$112,600.00, Douglas County Project No. CI 2021-032.

**REVIEW:**

Kristina Mann	Approve	5/28/2025
Jeff Garcia	Approve	6/2/2025
Andrew Copland	Approve	6/3/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**

CONTRACT Ground Eng - Grigs Rd Paving Project Phase 1 - Brian Schultz CI2021-032



## PUBLIC CONTRACT FOR SERVICES

**THIS PUBLIC CONTRACT FOR SERVICES** (the “Contract”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the “County”), and **GROUND ENGINEERING CONSULTANTS INC.**, a CORPORATION authorized to do business in Colorado (the “Consultant”).

### RECITALS

**WHEREAS**, the County is undertaking certain activities for CI 2021-032, GRIGS ROAD PAVING PROJECT PHASE 1; and

**WHEREAS**, the County desires to engage the Consultant to render certain professional services and assistance in connection with such undertakings of the County; and

**WHEREAS**, the Consultant has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

**NOW, THEREFORE**, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

**1. LINE OF AUTHORITY:** Amy Strouthopoulos, P.E., (the “Authorized Representative”), is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Consultant under this Contract.

**2. SCOPE OF SERVICES:** All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Consultant.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Consultant’s compensation, which are mutually agreed upon between the County and Consultant, shall be in writing and shall become part of this Contract upon execution.

The Consultant agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Consultant shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Consultant and the County for the use and occupancy by the Consultant of any County facilities or space.

**3. COMPENSATION:** Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Consultant, and the Consultant agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

**4. MAXIMUM CONTRACT EXPENDITURE:** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is ONE HUNDRED TWELVE THOUSAND SIX HUNDRED Dollars (\$112,600.00) for fiscal year 2025. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

**5. TERM:** It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on July 1, 2025 and terminate at 12:00 a.m. on October 31, 2025. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

**6. INVOICING PROCEDURES:** Payments shall be made to the Consultant based upon invoices submitted by the Consultant, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Consultant within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Consultant. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Consultant's activities and services rendered, as the County deems appropriate to support the payments to the Consultant. The signature of an officer of the Consultant shall appear on all invoices certifying that the invoice has been examined and found to be correct.

**7. CONFLICT OF INTEREST:** The Consultant agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of County.

**8a. INDEMNIFICATION-GENERAL:** The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever, for any purpose whatsoever. Provided that the claims, demands, suits, actions or proceedings of any kind are not the result of professional negligence, the Consultant shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Consultant need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees. Further, this indemnification is intended to comply with and be subject to C.R.S. 13-50.5-102 (8), as amended from time to time.

**8b. INDEMNIFICATION FOR PROFESSIONAL NEGLIGENCE:** The Consultant shall indemnify and hold harmless the County and any of its commissioners, officials, officers, directors, agents and employees from and against damages, liability, losses, costs and expenses, including reasonable attorney's fees, but only to the extent caused by the negligent acts, errors or omissions of the Consultant, its employees, agents or subcontractors, or others for whom the Consultant is legally liable, in the performance of professional services under this Contract. The Consultant is not obligated under this sub-section 8b to indemnify the County for the negligent acts of the County or any of its commissioners, officials, officers, directors, agents and employees.

**9. INDEPENDENT CONTRACTOR:** The Consultant is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Consultant to perform work under this Contract shall be and remain at all times, employees of the Consultant for all purposes. **THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.**

**10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT:** The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

**11. ASSIGNMENT:** The Consultant covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Consultant to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Consultant hereunder.

**12. COUNTY REVIEW OF RECORDS:** The Consultant agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Consultant shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

**13. OWNERSHIP OF DOCUMENTS:** Drawings, specifications, guidelines and any other documents prepared by the Consultant in connection with this Contract shall be the property of the County.

**14. ASSIGNMENT OF COPYRIGHTS:** The Consultant assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the

right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Consultant waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

**15. TERMINATION:** The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Consultant of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant pursuant to this Contract shall become the County's property. The Consultant shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Consultant.

**16. NOTICES:** Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Consultant to:	Amy Strouthopoulos, P.E. Douglas County Department of Public Works 100 Third Street, Suite 220 Castle Rock, CO 80104 (303) 660-7490
with a copy to:	E-mail: astrouthopoulos@douglas.co.us  Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104 (303) 660-7414 E-mail: attorney@douglas.co.us
and by the County to:	Ground Engineering Consultants, Inc. 41 Inverness Drive East Englewood, Co 80112 Attn: Andrew J. Suedkamp, P.E. Phone: (303) 289-1989 E-mail: andrew.suedkamp@groundeng.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time-to-time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

**17. NONDISCRIMINATION:** In connection with the performance of work under this Contract, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

**18. GOVERNING LAW; VENUE:** This Contract shall be deemed to have been made in and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Consultant expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

**19. COMPLIANCE WITH ALL LAWS AND REGULATIONS:** All of the work performed under this Contract by the Consultant shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Consultant shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

**20. SEVERABILITY:** In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

**21. NO THIRD-PARTY BENEFICIARIES:** The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Consultant, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

**22. ADVERTISING AND PUBLIC DISCLOSURE:** The Consultant shall not include any reference to this Contract or services performed pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant County Manager, and the Board of County Commissioners. Notwithstanding the foregoing, upon completion of the project, Consultant shall have the right to accurately represent their role, contractual relationship, and work performed under this Contract in client proposals for the purposes of establishing work experience.

**23. PRIORITY OF PROVISIONS:** In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

- |                 |                                      |
|-----------------|--------------------------------------|
| 1 <sup>st</sup> | This Contract, Sections 1 through 28 |
| 2 <sup>nd</sup> | Request for Proposal (if applicable) |
| 3 <sup>rd</sup> | Exhibit C- Insurance Requirements    |

- 4<sup>th</sup> Exhibit A- Scope of Services
- 5<sup>th</sup> Exhibit B- Method of Payment
- 6<sup>th</sup> Response to Request for Proposal (if applicable).

**24. HEADINGS; RECITALS:** The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

**25. ENTIRE AGREEMENT:** The parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

**26. INSURANCE:** The Consultant shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The Consultant shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Consultant's insurance coverage during the term of this Contract.

**27. COUNTY EXECUTION OF AGREEMENT:** This Contract is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

**28. FORCE MAJEURE:** No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts, such as, but not limited to, natural disasters of overwhelming proportions, exceptional adverse weather conditions, acts of God, acts of war, strikes, work stoppages, fire or other catastrophic casualty or action of non-party government authorities.

**IN WITNESS WHEREOF,** the County and the Consultant have executed this Contract as of the above date.

**GROUND ENGINEERING CONSULTANTS, INC.**

**BY:** \_\_\_\_\_

**ATTEST: (if a corporation)**

**Printed Name** \_\_\_\_\_

\_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Signature of Notary Public Required:**

**STATE OF** \_\_\_\_\_ )

)

**ss.**

**COUNTY OF** \_\_\_\_\_ )

)

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2025, by \_\_\_\_\_.

Witness my hand and official seal

\_\_\_\_\_  
**Notary Public**

**My commission expires:** \_\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
**ABE LAYDEN, CHAIR** **Date**

\_\_\_\_\_  
**DOUGLAS J. DEBORD** **Date**  
**County Manager**

**ATTEST**

\_\_\_\_\_  
**Deputy Clerk** **Date**

**DEPARTMENT OF PUBLIC WORKS ENGINEERING:**

\_\_\_\_\_  
**JANET HERMAN, P. E.** **Date**  
**Director of Public Works**

**APPROVED AS TO FISCAL CONTENT:** **APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
**ANDREW COPLAND** **Date**  
**Director of Finance**

\_\_\_\_\_  
**CHRIS PRATT** **Date**  
**Managing County Attorney**

**Exhibit A**  
**SCOPE OF SERVICES**

**(insert)**

Please be specific.



**Exhibit B**  
**METHOD OF PAYMENT**

**(insert)**

Make sure we have rates if hourly, discrete tasks, if phased, and a definite schedule of invoices  
(i.e. monthly)

**Exhibit C**  
**INSURANCE REQUIREMENTS**

**(insert)**

## **EXHIBIT A**

### **Scope of Services**

The construction of this project will consist of extending the asphalt roadway west on Grigs Road from Daniels Park Road for approximately one (1) mile west to the East/West Trailhead and Pavilion parking lot. The project will also construct eight (8) new storm inlets including curb and gutter, replace four (4) existing culvert crossings with new twenty-four (24) inch reinforced concrete pipe crossings and flared end sections. The project is anticipated to start on mid-July 2025.

Consultant to provide construction management and project-specific inspection/management services for the project, as well as senior construction management/project management support on an as-needed basis. The project will be primarily managed by Douglas County staff, but additional field support from Ground Engineering will be required. The project team shall contain a Project Manager and a full time Senior Inspector.

### **Construction Management and Materials Testing Services**

- A. Ground Engineering will assist the County by providing the following construction administration and observation services:
1. Upon receipt of a Notice to Proceed, the Ground Engineering inspector shall assist the County in conducting the pre-construction conference to be held prior to any construction activity. The pre-construction conference to be attended by Ground Engineering, the County, the Engineer, the Contractor, the Surveyor, any sub-consultants, and any affected utilities. At this meeting the project schedule and the responsibilities of each party will be outlined.
  2. During construction, Ground Engineering will advise the County and as directed, act as the County's representative. As directed, the Ground Engineering inspector shall have authority to act on behalf of the County to the extent provided in the construction Contract Documents, except as otherwise directed in writing by the County and as established in the Pre-Construction Conference.
  3. Ground Engineering shall be on site to observe the contractor's daily work (where a major portion of the consultants time is spent observing the work in progress), evaluate the quality of the executed work and to determine, in general, if the work is proceeding in accordance with the Contract Documents, and make recommendations to the County of the need for corrective action. Ground Engineering shall keep the County Project Manager informed on a daily basis as to how the work is progressing and notify the County immediately about deficiencies and issues of noncompliance.

4. Ground Engineering representative(s) shall be required to inspect all major items of work as it progresses on a daily basis, which will include daily inspection of traffic control for compliance with the approved / applicable Method of Handling Traffic (MHT) for the various construction phases. The contractor's completion date for the project is anticipated to be **mid-October**; however, Ground Engineering shall anticipate providing limited hours to assist in observing the completion of punch list items and as needed to close out the project - which is anticipated to extend to **the first week of November 2025** but will require only part-time offsite CONSULTANT assistance to the County.
5. Douglas County anticipates a contractor Notice to Proceed date of **mid-July 2025**. The Consultant services shall be provided based on the estimated man-hours and fees including but not limited to the following: administrative services, review, and approval of various contractor submittals, pay applications, change orders, and other staff services required for this project. Unless noted otherwise, all travel time of staff and their sub-consultants to the project site, any vehicle costs, laptop computer and cellular phone charges, shall not be billed to the project separately, but shall be included in the rate provided in Exhibit B.
6. The Ground Engineering inspector may be required to work weekends and extended hours at rates shown in Exhibit B, (Any overtime premium the Consultant must pay its employees shall be included in the hourly rates submitted and not the responsibility of Douglas County). The construction management hours per week may vary depending on the Contractor's schedule of the various activities required for this project. There may be suspended work periods at the County or Contractor's discretion. The County will require the contractor to provide notification of their intent to work the weekends as noted in the Contractor's Contract with Douglas County in order to provide the Ground Engineering staff adequate time to provide staffing for the project on weekends.
7. The Ground Engineering inspector shall review and be acquainted with any mix designs, materials, traffic control plans, schedules, soils samples, results of material testing (including slump tests, density and moisture tests), inspections and other data which the contractor is required to submit, as requested by the County, to determine conformance and compliance with the Contract Documents; collect from the contractor certificates of inspections, shipping / scale tickets (including, but is not limited to the following items: aggregate base course, topsoil, HBP, concrete paving, riprap, structural concrete, reinforcing steel, erosion control devices, culverts, traffic control devices), in accordance with the Contract Documents.
8. Ground Engineering shall be given direction to issue instructions directly to the contractor on behalf of the County. Ground Engineering may, as

the County's representative, require special inspection or testing of the work. As directed by the County, Ground Engineering may make recommendations or decisions, where warranted, on claims of the County and the contractor(s) relating to the execution and progress of the work and other matters and questions related thereto.

9. Ground Engineering will review the contractor's monthly progress payment application and supporting data and compare with the Ground Engineering inspector's independent daily inspection reports and said inspection reports should include documentation of daily quantities completed, as this information is needed in order to determine / confirm the amount owed to the contractor(s) and submit appropriate recommendations for payment to the County for such amounts as deemed appropriate. Ground Engineering's recommendation shall constitute a representation to the County, based on such observations and review, that the work has progressed to the point indicated and that, to the best of the Consultants knowledge and professional opinion, the quantity and quality of the work is in accordance with the Contract Documents.
10. Ground Engineering shall assist the County in scheduling and conducting the weekly progress meetings, which includes assisting in contacting the impacted parties. The weekly meetings should be attended by the County, other agencies, the impacted utility companies, metro-district(s), construction surveyor, engineer (as required), traffic control supervisor, the contractor, and subcontractors (as required).
11. Ground Engineering shall determine if the project conforms to the requirements of the Contract Documents, adheres to the contractor's project schedule, and evaluate if the contractor is progressing according to schedule. Ground Engineering shall maintain a record of the contractor's revisions / updates to the project schedule and inform the County on a weekly basis of any concerns that the schedule is negatively impacted.
12. Ground Engineering shall assist the County in conducting a formal inspection (walk-through) with representatives of the contractor to determine if the project is substantially complete and prepare a letter of "Substantial Completion" indicating uncompleted work (punch list items) for review and approval by the County prior to issuance.
13. Ground Engineering shall assist the County in conducting the final inspection and evaluate whether the project has been completed in accordance with the Contract Documents, and that the uncompleted work identified in the punch list has been completed. Ground Engineering shall submit any recommendations concerning project status, as it may affect the County's final payment to the contractor(s).

14. Ground Engineering shall work with County staff to verify that all field revisions (as-built modifications) have been properly documented on the plans throughout the duration of the construction. Ground Engineering shall review the contractor's as-builts on monthly basis (as part of pay application and quantity verification review) and inform the County and remind the contractor of his/her responsibility to keep the as built / as constructed modification / field revisions current within **seven (7) days** throughout the project duration.
15. Ground Engineering shall verify pay quantities monthly as required to verify accuracy of the contractor's monthly progress payment applications using an excel spreadsheet or other suitable program agreed to by the County. This should be completed by the end of each month or as determined at the pre-construction meeting.
16. Ground Engineering shall keep a daily log of events and an ongoing photo log of the project. A digital cloud-based storage system containing the entire photo log and all of the daily reports shall be kept current during the project and, upon request, made available for review by the County. The Ground Engineering representative shall have his/her own cell phone and vehicle on site each day he/she is required to work.
17. Material testing, Quality Acceptance, for this project shall be provided by the Ground Engineering, LLC and / or its Sub-consultants through the 2025 Materials Testing for Contracted Maintenance Projects, Douglas County project CI2025-012. The Ground Engineering inspector shall coordinate construction activities with the materials tester to ensure that all phases of work on each item are adequately tested for compliance with the plans and specifications.
18. The Ground Engineering inspector will collect materials tickets and record the locations used as well as verify the quantities. All delivery tickets will be entered into the digital cloud-based storage system as well as bound and submitted to the County at the end of the project or as directed by the County.
19. Ground Engineering shall coordinate QA material testing and review and distribute geotechnical report documents generated for the project. These reports shall include but shall not be limited to the following: concrete testing, asphalt testing, soils testing, and other materials testing as required in the Douglas County, MGPEC, and CDOT Specifications in accordance with the contract documents. Geotechnical staff/subconsultants shall be responsible to have their work reviewed and approved by a qualified Professional Engineer.

**Additional Requirements for this project:**

- i. Work Order Billings - The Consultant will submit invoices of actual time and material cost to the County on a monthly basis. Billing rates used will correspond to rates contained in the contract between Ground Engineering and the County. Rates submitted shall remain fixed during the Contract / Agreement duration which is anticipated to extend through **December 31, 2025**.
- ii. Ground Engineering's monthly invoices shall include copies of weekly time sheets for all employees and subcontractor charging to this project. Furthermore, copies of the previous weeks' time sheets and daily inspection reports shall be submitted to the County representative by Wednesday of the following week.
- iii. Notwithstanding anything in this Agreement, the Consultant shall not have control or charge of and shall not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety measures, precautions and programs including enforcement of Federal and State safety requirements, in connection with construction work performed by County's construction contractors. Notwithstanding anything in this agreement, the Consultant shall have no responsibility for the discovery, presence, handling, removal, and disposal of, or exposure of persons to hazardous materials in any form at the project site. Notwithstanding anything contained in this agreement, the parties acknowledge that the Consultant shall not be responsible for any claims, demands, suits, actions, or proceedings to the extent the same are caused solely by the negligence of the County, the County's Contractor or its subcontractors or any other cause beyond Consultant's control.

# GROUND ENGINEERING

## FEE SCHEDULE - CONSTRUCTION SERVICES

**MATERIAL TESTING AND SPECIAL INSPECTION**

(Time is round trip from office to project site and return)

• Soil, Concrete and Asphalt Testing (hourly)	\$65.00
• Rebar, Masonry, Piers (hourly)	\$65.00
• Post Tension, Spray Applied Fireproofing (hourly)	\$75.00
• Wastewater Pipe Inspection (hourly)	\$85.00
• Floor Flatness, Pull-Testing (hourly)	\$95.00
• Coring and Concrete Humidity/Moisture (hourly)	\$95.00
• Certified Welding Inspector (CWI) (hourly)	\$95.00
• Certified Building Inspector (hourly)	\$95.00
• Certified Fire Stop Inspector (hourly)	\$105.00

**MANAGEMENT AND ENGINEERING**

• Project Management-Review/Supervision (hourly)	\$115.00
• Senior Project Engineer/Geologist (hourly)	\$190.00
• Project Engineer/Geologist (hourly)	\$150.00
• Staff Engineer/Geologist (hourly)	\$110.00
• Open Hole, Field Engineer (hourly)	\$110.00
• Principal Engineer, Senior Project Manager	\$225.00
• Overtime (Over 8hrs/day, weekends, after 6pm)	rate + \$15.00
• Trip Charge (covers vehicle and equipment)	\$15.00
• Interest charged after 30 days from invoice date	1.5%

**MISCELLANEOUS**

(These units are on a project by project basis and will only apply as detailed in the proposal)

• Construction Management, Civil Inspection	Quote	• Mobile Laboratory	Quote
• Quality Management	Quote	• Outside Laboratory Services	Quote
• Out-of-town living expenses, commercial travel costs, equipment rental, etc.	Quote	• Vibration Monitoring/Geotechnical Instrumentation Services, Thermal Conductivity and Resistivity	Quote
• Pile Dynamic Analysis, Ground Penetrating Radar, Cross Hole Sonic Logging, Sonic Echo, Falling Weight Deflectometer			Quote
• Late Notice Request (per occurrence)			\$75.00

Fees for late notice service requests include requests made after 5:00 PM the weekday prior to or the day of the requested service. The unit fee will only be charged if our office can accommodate the request, there are no guarantees that late notice requests will be accommodated but we will make every reasonable effort.

**LABORATORY TESTING**

Soil and Aggregate		Concrete	
Proctor Compaction	\$120.00	Concrete Compression Test, Cylinders (each)	\$16.00
Atterberg Limit	\$75.00	Concrete Comp. St. Cylinders (high strength concrete)	\$75.00
Gradation	\$70.00	Compressive Strength-CLSM Cylinders	\$30.00
No. 200 Wash	\$45.00	Concrete Flexural Test, Beams	\$65.00
Gradation and Hydrometer	\$175.00	Maturity Data Logger (each)	\$200.00
Specific Gravity of Fine Aggregate	\$95.00	Moisture Coupons (each)	\$105.00
Natural Density and Moisture Content	\$16.00	Relative Humidity Sensors (ASTM F2170) (each)	\$105.00
"R"-Value	\$400.00	Shotcrete Comp. Str. (per panel)	\$225.00
Soil Cement Proctor	\$150.00	Maturity Meter Strength Correlation	\$2,500.00
Unconfined Comp. Str.-Soil Stab. (per set)	\$275.00	Concrete Mix Trial Blend	\$6,000.00
pH Test	\$55.00	Asphalt	
Water Soluble Sulfates Test	\$55.00	AC Content and Extracted Gradation	\$175.00
Triaxial Permeability	\$425.00	Sp.G.(SSD), Stability, Flow (Marshall) (per test)	\$425.00
Alkali Silica Reactivity (to 28 days)	\$450.00	Specific Gravity (SSD) and Voids (Gyratory) (per test)	\$300.00
Denver Swell	\$80.00	Theoretical Maximum Specific Gravity	\$110.00
Direct Shear	\$525.00	Modified Lottman (TSR)	\$350.00
Sand Equivalent	\$100.00	Ignition Oven Calibration	\$500.00
Relative Density	\$250.00	Specific Gravity (SSD) and Voids (per Core)	\$45.00
Clay Lumps and Friable Particles	\$55.00	Coring-Asphalt (Dia. (in.) X Depth (in.) X No. cores)	\$1.50
Flat or Elongated Particles	\$65.00	Stability (Gyratory)	\$150.00
Sulfate Soundness	\$350.00	Asphalt Moisture Content	\$25.00
Fractured Faces Test	\$65.00	Micro Deval	\$250.00
Los Angeles Abrasion Test	\$175.00	Masonry	
Uncompacted Voids Test	\$110.00	Mortar Compressive Strength	\$30.00
Specific Gravity of Coarse Aggregate	\$65.00	Masonry Prism Comp. Strength	\$115.00
Soil Stabilization Mixture Analysis	\$3,500.00	Grout Compressive Strength	\$50.00
		Compressive Strength CMU/Brick Coupon	\$100.00

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**Exhibit C**  
**INSURANCE REQUIREMENTS**

CONSULTANT or CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, Contractor, its agents, representatives, or employees.

**MINIMUM SCOPE AND LIMIT OF INSURANCE**

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. \$2,000,000.
2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if CONSULTANT or CONTRACTOR has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers’ Compensation** insurance as required by the State of Colorado, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease
4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the CONSULTANT or CONTRACTOR’s profession, with limit no less than **\$1,000,000** per occurrence or claim, \$2,000,000 aggregate.

The Insurance obligations under this agreement shall be the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the COUNTY. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the CONSULTANT or CONTRACTOR under this agreement.

**OTHER INSURANCE PROVISIONS:**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

**Additional Insured Status.** Douglas County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT or CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT or CONTRACTOR’s insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

**Primary Coverage.** For any claims related to this contract, the **CONSULTANT or CONTRACTOR's insurance coverage shall be primary** insurance. Any insurance or self-insurance maintained by Douglas County, its officers, officials, employees, or volunteers shall be excess and non-contributory to the CONSULTANT or CONTRACTOR's insurance.

**Notice of Cancellation.** Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to Douglas County.**

**Waiver of Subrogation.** CONSULTANT or CONTRACTOR hereby grants to Douglas County a waiver of any right to subrogation which any insurer of said CONSULTANT or CONTRACTOR may acquire against Douglas County by virtue of the payment of any loss under such insurance. CONSULTANT or CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Douglas County has received a waiver of subrogation endorsement from the insurer.

**Self-Insured Retentions, Deductibles and Coinsurance.** The CONSULTANT or CONTRACTOR agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. Douglas County may require the CONSULTANT or CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Douglas County. The CONSULTANT or CONTRACTOR will indemnify Douglas County, in full, for any amounts related to the above.

**Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Douglas County.

**Claims Made Policies.** If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided ***for at least three (3) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Date*** prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***three (3)*** years after completion of contract work.

**Verification of Coverage.** CONSULTANT or CONTRACTOR shall furnish Douglas County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by Douglas County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT or CONTRACTOR's obligation to provide them. Douglas County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, Douglas County reserves the right, but

not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the CONSULTANT or CONTRACTOR to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation or termination will be sent via mail or e-mail to:

Douglas County Government  
Attn: Risk Management  
100 Third Street  
Castle Rock, Colorado 80104  
[risk@douglas.co.us](mailto:risk@douglas.co.us)

**Subcontractors.** Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONSULTANT or CONTRACTOR shall ensure Douglas County is an additional insured on insurance required from subcontractors. Any subcontractors will not be required to maintain professional liability insurance if their scope of work does not include any: (a) engineering or design; (b) construction inspection; or (c) survey work.

**Failure to Procure or Maintain Insurance.** The CONTRACTOR will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the CONTRACTOR to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

**Governmental Immunity.** The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to Douglas County, its officers, or its employees

**Special Risks or Circumstances**

Douglas County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

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Megan Datwyler, Risk Manager

Date

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Benjamin Pierce, P.E., Capital Improvement Projects Supervisor

**DESCRIPTION:** Payment Agreement to CORE Electric Cooperative Associated with the Hilltop Road Improvement Project, for a Total Amount of \$1,437,068.84, Douglas County Project Number CI 2020-029.

**SUMMARY:** The County has been coordinating utility relocations with CORE Electric Cooperative (CORE) to advance the widening and reconstruction of Hilltop Road from Legend High School to Alpine Drive. The coordination involves relocating CORE's distribution line that is located adjacent to Hilltop Road. Since CORE's existing overhead distribution line is 55% located within County right-of-way and 45% located on private property within easements, CORE has agreed to split the relocation costs on a 55% County / 45% CORE basis. Douglas County's share of the Construction fee for this work is \$1,727,103.59 but the County has previously paid \$290,034.75 for design and easement acquisitions which is credited to the construction cost for a total payment agreement amount of \$1,437,068.84. Douglas County funding for this work is set aside in Fund 230, Business Unit 800156.

**RECOMMENDED ACTION:** Approval of Payment Agreement to CORE Electric Cooperative (CORE) associated with the Hilltop Road Improvement Project, for a total of \$1,437,068.84, Douglas County Project Number CI 2020-029.

**REVIEW:**

Kristina Mann	Approve	5/30/2025
Jeff Garcia	Approve	6/5/2025
Andrew Copland	Approve	6/5/2025
Doug DeBord	Approve	6/6/2025

**ATTACHMENTS:**

Agreement for Service - CORE

Dear Recipient:

Thank you for your request to extend, relocate, or upgrade service. Enclosed please find the Agreement for Service ("Agreement") that is being issued to you per your request.

The price stated in the enclosed Agreement will be valid for a period of 60 days from the Effective Date set forth on the Agreement Cover Page. After 60 days the stated price will expire, and a new design (and updated Agreement) may be required.

Please understand that CORE will not begin any construction on your project until **all** documentation has been signed and received **with** full payment. This Agreement must be signed by the Applicant specified on the Agreement Cover Page and such Applicant must be the owner of the property where the construction will occur. If the Applicant is not an individual, the person signing on behalf of Applicant must have the legal capacity and authority to do so. If the listed signatory does not have such capacity or authority, please contact Engineering Services at (303) 688-3100, option 4, so that we may issue a revised Agreement to reflect the appropriate signatory immediately. Please be advised that incorrect information may delay the project construction.

If you have any questions regarding the Agreement or any enclosed documentation, please do not hesitate to contact us. Thank you.

Sincerely,

CORE Electric Cooperative

**AGREEMENT FOR SERVICE**  
**(COVER PAGE)**

This Agreement for Service (this "*Agreement*") is made and entered into by and between CORE Electric Cooperative ("*CORE*") and the Applicant (who is the owner of the Project Property) to be effective as of the Effective Date. Applicant and CORE shall be referred to herein together as the "*Parties*" and each individually as a "*Party*."

This Agreement includes this Cover Page, the General Terms and Conditions attached hereto, and any other exhibits, addendums, riders or attachments hereto. This Agreement provides the terms and conditions pursuant to which CORE shall provide construction and/or installation services to Applicant relating to the Project described below (the "*Services*").

<b>Effective Date:</b>	4/16/25
<b>Work Order Number:</b>	23035494
<b>MR Account Number:</b>	8291
<b>Applicant:</b>	DOUGLAS COUNTY PUBLIC WORKS
<b>Project Description:*</b>	RELOCATE
<b>Project Property:</b>	HILLTOP RELOCATE - HILLTOP RD TO SINGING HILLS
<b>Project Manager:</b>	AMAISON
<b>Service Voltage (Volts):</b>	N/A
<b>Phase (1PH or 3PH):</b>	N/A
<b>Amperage (Amps):</b>	N/A
<b>Construction Fee and Total Amount Due:</b>	<p>The "<i>Construction Fee</i>" is \$ 1,727,103.59</p> <p>less the design fee amount paid of \$ <u>290,034.75</u></p> <p><b>For a "<i>Total Amount Due</i>" of \$ 1,437,068.84</b></p>
<b>Notice Address for Applicant:</b>	DOUGLAS COUNTY PUBLIC WORKS 303 N INDUSTRIAL WAY CASTLE ROCK CO 80109 Attn: BEN PIERCE Phone: (720) 672-6245 Email: BPEIRCE@DOUGLAS.CO.US
<b>Notice Address for CORE:</b>	CORE Electric Cooperative Attn: Engineering Services 5496 N. US Highway 85 Sedalia, CO 80135 Phone: (800) 332-9540 Email: <a href="mailto:EngineeringServices@CORE.coop">EngineeringServices@CORE.coop</a>

Electric services requested are as follows:

Service Type	Rate and Number of Services			
<b>Residential Services:</b>	A:			
	C:			
<b>Commercial Services:</b>	SG1:		SG3:	
	I:		IS:	
	LPS:		S:	
<b>Coincident Peak Services:</b>	CPD:		CPS:	
<b>Other Services:</b>	L <sup>1</sup> :		L <sup>2</sup> :	
	F:		Other:	

\*If the Project Description includes:

- Temporary Services, the Construction Fee includes the cost for installation and removal of the temporary facilities. When the temporary facilities are no longer required, Applicant must submit a written request to remove the temporary facilities to CORE's Engineering Services Department at [EngineeringServices@CORE.coop](mailto:EngineeringServices@CORE.coop).
- Current Transformers (CT's) or Potential Transformers (PT's), Applicant shall contact CORE's Metering Department at [Metering@CORE.coop](mailto:Metering@CORE.coop) to schedule pick-up of CT's /PT's.
- Electric main feed line installations, the Services do not include the design or installation of distribution facilities required for metered service.

Rates shall be per CORE's Rates and Regulations, as amended from time to time, and are available at [www.CORE.coop](http://www.CORE.coop).

BY ITS SIGNATURE BELOW, APPLICANT REPRESENTS AND WARRANTS TO CORE THAT IT IS THE OWNER OF THE PROJECT PROPERTY AND AGREES TO THE TERMS OF THIS AGREEMENT (INCLUDING THIS COVER PAGE, THE GENERAL TERMS AND CONDITIONS, AND ANY OTHER ATTACHMENTS HERETO), WITH THE INTENT TO ENTER INTO A LEGALLY BINDING AGREEMENT

**APPLICANT:**

**DOUGLAS COUNTY PUBLIC**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**CORE:**

**CORE Electric Cooperative**

By:  \_\_\_\_\_

Name: \_\_\_\_\_

Brian Richter

Title: \_\_\_\_\_

Engineering Director

<sup>1</sup> 175W Metal Halide or LED Equivalent (UML-MLED)

<sup>2</sup> 250W Metal Halide or LED Equivalent (UML-MXLED)

**AGREEMENT FOR SERVICE**  
**(GENERAL TERMS AND CONDITIONS)**

These General Terms and Conditions are incorporated by reference into the Agreement for Service to which this is attached (together, the “*Agreement*”) and relate to the performance of services by CORE Electric Cooperative (“*CORE*”) for the Applicant described on the Cover Page of the Agreement. Capitalized terms used herein but not defined herein have the meanings set forth on the Cover Page.

- A. Obligations of CORE.** Upon execution of this Agreement and Applicant's performance of all pre-construction requirements, CORE will:
1. Provide all labor and material for the engineering, construction, and supervision of the Services. The time of completion of the requested electrical facilities is subject to personnel, equipment, and material availability and weather conditions.
  2. If necessary to address material changes to the Project design, issue a change order to amend this Agreement pursuant to the procedures set forth in Section C.2 below.
  3. Publish wiring guides and specifications on CORE's website.
  - 2.2 coordinate all proposed joint use of CORE's trench and submit the proposal to CORE for approval, which shall not be unreasonably withheld;
  - 2.3 provide final grade for the entire length and width of the proposed service route, including all roads and public rights-of-way in order to prevent additional cost to Applicant due to relocation of the electric facilities; and
  - 2.4 provide CORE with the location, number and size of any privately-owned underground facilities at the Project Property (including but not limited to gas, phone, CATV, water, sewer, irrigation, secondary electric, etc.). In the event that Applicant's failure to adequately locate or provide CORE with information regarding such facilities results in damages, then Applicant shall pay all related costs and expenses.
- B. Obligations of Applicant.** Within the timeframe stated in this Agreement or as otherwise specified by CORE, Applicant will:
1. Prior to scheduling the construction:
    - 1.1 pay to CORE the Construction Fee as set forth on the Cover Page. All payments must include a copy of this executed agreement;
    - 1.2 provide a final plat approved by a city or county authority, if required, or a certified survey of the Project Property;
    - 1.3 obtain any and all required permits, easements, rights-of-way, consents and/or approvals and provide CORE with evidence of same; and
    - 1.4 provide CORE any additional rights-of-way, if required, in order to complete construction.
  2. Prior to construction:
    - 2.1 flag, number, and pin all lot corners and appropriately mark all rights-of-way;
    3. Provide a tax exemption certificate to CORE if the project location or account is tax exempt.
    4. Comply with the change order procedures set forth in Section C below and, if applicable, pay any outstanding portion of the final Construction Fee following Final Completion as set forth in Section D.2 below.
    5. Keep easements and roads free of debris and obstacles during the construction period.
    6. Comply at all times with CORE's Rates and Regulations available at [www.CORE.coop](http://www.CORE.coop), including without limitation provisions granting CORE reasonable access to the Project Property for any proper purpose incidental to the supplying of electric service.
    7. In accordance with CORE's latest Builder/Developer Service Requirements available at [www.CORE.coop](http://www.CORE.coop), install and maintain the meter housing and conductor from the point of connection to the Applicant's panel.



8. Obtain the required electrical inspectors' approval of the temporary or permanent service connection installation from all required jurisdictions. (Note that CORE will not be able to connect your service until this is complete.)
9. Pay any costs resulting from damages to CORE's facilities (including changes in grade or dig-ins) caused by Applicant, including without limitation Applicant's employees, agents, and representatives. When digging around underground circuits, work must be done in accordance with Colorado Revised Statutes Section 9, Article 1.5.
10. Pay all costs resulting from vandalism or the willful destruction of CORE's facilities within this Agreement.
11. Promptly notify CORE of any changes to the information listed on the Cover Page under Notice Address for Applicant.

**C. Change Order Procedures.**

1. The "*Construction Fee*" set forth on the Cover Page is CORE's initial estimated cost of the Services and is subject to modifications due to unforeseen circumstances (such as design changes, supply chain costs, line reroutes, additional construction requirements, increased fuel or material costs, and/or unforeseen changes during construction) some of which cannot be determined until Final Completion.
2. Any change order issued by CORE pursuant to Section A.2 above shall be delivered to Applicant by email. Such email will include a delivery receipt request and will be considered received by Applicant upon CORE's receipt of such delivery confirmation.
3. If the additional costs identified in a change order exceed 20% of the initial estimated Construction Fee, Applicant shall have 48 hours from its receipt of the change order to either (a) execute the change order and delivering it to CORE via email, or (b) email CORE a written rejection to such change order. If CORE does not receive any response from Applicant within such 48-hour period, then Applicant shall be deemed to have accepted the change order and CORE may proceed with the Project accordingly. Notwithstanding the foregoing, CORE will not be liable for any delays in

construction due to Applicant's failure to promptly respond to a change order request or the actions or inactions of any third parties (e.g., CORE's subcontractors) in connection therewith.

4. Comply with the change order procedures set forth in Section C above and, if applicable, pay any outstanding portion of the final Construction Fee following Final Completion as set forth in Section D.2 below.

**D. Final Completion.**

1. As used herein, "*Final Completion*" means completion of the Project construction by CORE, including CORE's receipt of all third party invoicing necessary for CORE to calculate the final Construction Fee.
2. Upon Final Completion, CORE will confirm to Applicant in writing if there have been any adjustments to the Construction Fee, and if any portion of the final Construction Fee remains outstanding or if any portion is unapplied. Applicant shall be invoiced for any outstanding portion of the final Construction Fee, which shall be payable by Applicant within thirty (30) days. Alternatively, if there is an unapplied balance, then CORE shall refund such amount to Applicant within thirty (30) days of Final Completion. CORE reserves the right to include any outstanding portion of the Construction Fee on Applicant's monthly electric bill(s) and disconnect power in accordance with CORE's Rates and Regulations.

- E. Collection.** In the event any suit or other action is commenced by CORE to collect the amounts due or otherwise enforce any provision of this Agreement, Applicant agrees to pay all reasonable costs and attorney's fees incurred by CORE as a result of Applicant's failure to make payment as required herein.

- F. Term and Termination.** This proposed Agreement is valid for sixty (60) days from the Effective Date set forth on the Cover Page. If this Agreement is not executed and returned to CORE together with payment of the Construction Fee within that period, then this Agreement shall be deemed null and void. Furthermore, if the Applicant has not provided all relevant information regarding the existence (or non-existence) of improvements, easements, and rights-of-way necessary to perform the work and satisfied all other obligations set forth in Sections B.1 and B.2 within sixty (60) days from the Effective Date,

CORE reserves the right to either recalculate the Construction Fee or terminate this Agreement and refund the Construction Fee. If CORE recalculates the Construction Fee and any additional amounts owed are not paid by Customer within thirty (30) days of notice from CORE, then this Agreement shall terminate and CORE will refund any Construction Fee previously paid by the Applicant. If this Agreement is terminated pursuant to this provision, then the work order will be canceled, and the design fee will be nonrefundable.

**G. Consent to Electronic Signatures and Communications.**

The parties agree to the use of electronic signatures (including the email exchange of any .PDF or the use of any authenticated electronic signature technology such as DocuSign or Adobe Sign) for this Agreement and any change orders or other documentation issued pursuant to this Agreement. Applicant understands that its electronic signature has the same effect as a hard copy wet ink signature. Applicant further agrees to receive any change orders and/or other communications and notices hereunder by email. Applicant represents to CORE that its email address as set forth on the Cover Page is Applicant's correct email address as of the Effective Date. Applicant shall promptly provide CORE with any changes to its contact information so that at all times CORE has on file an accurate email address where Applicant can receive notices and other communications hereunder electronically.

**H. Miscellaneous.**

1. Governing Law. This Agreement shall be governed by Colorado law.
2. Independent Contractor. Nothing contained in this Agreement shall be deemed or construed to create any relationship between the parties other than the relationship of an independent contractor.
3. No Third Party Rights. No provision of this Agreement is intended or shall be construed to confer on any person or entity, other than the parties hereto, any rights hereunder.
4. Entire Agreement. This Agreement contains the entire agreement of the parties and may not be amended except in writing signed by both parties.
5. Survival. The provisions set forth in Sections B.11, B.12, B.14, B.15, and D through H of this Section H expressly survive any termination or expiration of this Agreement.
6. Successors and Assigns. This Agreement is not assignable or transferable by Applicant without CORE's written consent. This Agreement shall be binding on any permitted successors and assigns.

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Amy Strouthopoulos, P.E., Pavement Management Supervisor

**DESCRIPTION:** Award of a Public Contract for Services to Olsson, Inc. for the Highlands Ranch Parkway (Broadway to Burntwood) Improvements Project, in the Amount of \$412,284.00, Douglas County Project Number CI2025-023.

**SUMMARY:** Highlands Ranch Parkway between Broadway and Burntwood is a concrete road that has exceeded its design life, with extensive chloride and fatigue damage. This section of roadway requires a high level of maintenance and replacement in the very near future.

This contract will evaluate various design alternatives and ultimately determine the final roadway design concept to improve this intersection. It will also include all necessary design components to prepare construction documents for the bidding phase of the reconstruction project, which is currently planned for 2026.

Olsson Inc. was selected to complete the 2050 Transportation Master Plan based on a Request for Proposals (RFP) selection process, which included the corridor study of Highlands Ranch Parkway referenced in the previous section. The proposed Public Contract for Services for Douglas County Project Number CI2025-023, Highlands Ranch Parkway, Broadway to Burntwood Improvements Project to Olsson Inc., will piggyback on that RFP selection process, as a Preferred Vendor. Olsson will be awarded a contract for an amount not to exceed \$412,284.00. The contract expiration date will be December 31, 2025.

Funding in the full amount of \$412,284.00 will come from Business Unit 800100, Fund 200.

**RECOMMENDED ACTION:** Staff recommends approval of a Public Contract for Services to Olsson, Inc. for the Highlands Ranch Parkway (Broadway to Burntwood) Improvements Project, in the amount of \$412,284.00, Douglas County Project Number CI2025-023.

**REVIEW:**

Kristina Mann	Approve	6/2/2025
Jeff Garcia	Approve	6/2/2025
Andrew Copland	Approve	6/3/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**

Contract Olsson Inc - HR Parkway with Exhibits

## PUBLIC CONTRACT FOR SERVICES

**THIS PUBLIC CONTRACT FOR SERVICES** (the “Contract”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the “County”), and OLSSON, INC., a Corporation authorized to do business in Colorado (the “Consultant”).

### RECITALS

**WHEREAS**, the County is undertaking certain activities for CI2025-023, HIGHLANDS RANCH BOULEVARD, BROADWAY TO BURNTWOOD, IMPROVEMENTS PROJECT and

**WHEREAS**, the County desires to engage the Consultant to render certain professional services and assistance in connection with such undertakings of the County; and

**WHEREAS**, the Consultant has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

**NOW, THEREFORE**, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

**1. LINE OF AUTHORITY:** Amy Strouthopoulos, P.E., (the “Authorized Representative”), is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Consultant under this Contract.

**2. SCOPE OF SERVICES:** All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Consultant.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Consultant’s compensation, which are mutually agreed upon between the County and Consultant, shall be in writing and shall become part of this Contract upon execution.

The Consultant agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Consultant shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Consultant and the County for the use and occupancy by the Consultant of any County facilities or space.

**3. COMPENSATION:** Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Consultant, and the Consultant agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

**4. MAXIMUM CONTRACT EXPENDITURE:** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is Four Hundred Twelve Thousand, Two Hundred Eighty-Four Dollars and Zero Cents (\$412,284.00) for fiscal year 2025. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

**5. TERM:** It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on June 12, 2025, and terminate at 12:00 a.m. on December 31, 2025. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

**6. INVOICING PROCEDURES:** Payments shall be made to the Consultant based upon invoices submitted by the Consultant, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Consultant within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Consultant. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Consultant's activities and services rendered, as the County deems appropriate to support the payments to the Consultant. The signature of an officer of the Consultant shall appear on all invoices certifying that the invoice has been examined and found to be correct.

**7. CONFLICT OF INTEREST:** The Consultant agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of County.

**8a. INDEMNIFICATION-GENERAL:** The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever, for any purpose whatsoever. Provided that the claims, demands, suits, actions or proceedings of any kind are not the result of professional negligence, the Consultant shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Consultant need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees. Further, this indemnification

is intended to comply with and be subject to C.R.S. 13-50.5-102 (8), as amended from time to time.

**8b. INDEMNIFICATION FOR PROFESSIONAL NEGLIGENCE:** The Consultant shall indemnify and hold harmless the County and any of its commissioners, officials, officers, directors, agents and employees from and against damages, liability, losses, costs and expenses, including reasonable attorney's fees, but only to the extent caused by the negligent acts, errors or omissions of the Consultant, its employees, agents or subcontractors, or others for whom the Consultant is legally liable, in the performance of professional services under this Contract. The Consultant is not obligated under this sub-section 8b to indemnify the County for the negligent acts of the County or any of its commissioners, officials, officers, directors, agents and employees.

**9. INDEPENDENT CONTRACTOR:** The Consultant is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Consultant to perform work under this Contract shall be and remain at all times, employees of the Consultant for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

**10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT:** The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

**11. ASSIGNMENT:** The Consultant covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Consultant to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Consultant hereunder.

**12. COUNTY REVIEW OF RECORDS:** The Consultant agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Consultant shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

**13. OWNERSHIP OF DOCUMENTS:** Drawings, specifications, guidelines and any other documents prepared by the Consultant in connection with this Contract shall be the property of the County.

**14. ASSIGNMENT OF COPYRIGHTS:** The Consultant assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Consultant waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

**15. TERMINATION:** The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Consultant of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant pursuant to this Contract shall become the County's property. The Consultant shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Consultant.

**16. NOTICES:** Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Consultant to: Amy Strouthopoulos, P.E.  
Douglas County Department of Public Works  
100 Third Street, Suite 220  
Castle Rock, CO 80104  
(303) 660-7480  
E-mail: astrouthopoulos@douglas.co.us

with a copy to: Douglas County Attorney's Office  
100 Third Street  
Castle Rock, CO 80104  
(303) 660-7414  
E-mail: attorney@douglas.co.us

and by the County to: Olsson Inc.  
121 S. Tejon St., Suite 111  
Colorado Springs, CO 80902  
Attn: Ted Ritschard, P.E.  
Phone: (719) 309-1476  
E-mail: tritschard@olsson.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time to time



designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

**17. NONDISCRIMINATION:** In connection with the performance of work under this Contract, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

**18. GOVERNING LAW; VENUE:** This Contract shall be deemed to have been made in and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Consultant expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

**19. COMPLIANCE WITH ALL LAWS AND REGULATIONS:** All of the work performed under this Contract by the Consultant shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Consultant shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

**20. SEVERABILITY:** In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

**21. NO THIRD-PARTY BENEFICIARIES:** The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Consultant, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

**22. ADVERTISING AND PUBLIC DISCLOSURE:** The Consultant shall not include any reference to this Contract or services performed pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant County Manager, and the Board of County Commissioners. Notwithstanding the foregoing, upon completion of the project, Consultant shall have the right to accurately represent their role, contractual relationship, and work performed under this Contract in client proposals for the purposes of establishing work experience.

**23. PRIORITY OF PROVISIONS:** In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

1<sup>st</sup> This Contract, Sections 1 through 28

- 2<sup>nd</sup> Request for Proposal (if applicable)
- 3<sup>rd</sup> Exhibit C- Insurance Requirements
- 4<sup>th</sup> Exhibit A- Scope of Services
- 5<sup>th</sup> Exhibit B- Method of Payment
- 6<sup>th</sup> Response to Request for Proposal (if applicable).

**24. HEADINGS; RECITALS:** The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

**25. ENTIRE AGREEMENT:** The parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

**26. INSURANCE:** The Consultant shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The Consultant shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Consultant's insurance coverage during the term of this Contract.

**27. COUNTY EXECUTION OF AGREEMENT:** This Contract is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

**28. FORCE MAJEURE:** No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts, such as, but not limited to, natural disasters of overwhelming proportions, exceptional adverse weather conditions, acts of God, acts of war, strikes, work stoppages, fire or other catastrophic casualty or action of non-party government authorities.

IN WITNESS WHEREOF, the County and the Consultant have executed this Contract as of the above date.

**OLSSON INC.**

**BY:** \_\_\_\_\_

**ATTEST: (if a corporation)**

**Printed Name** \_\_\_\_\_

\_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Signature of Notary Public Required:**

**STATE OF** \_\_\_\_\_ )

)

ss.

**COUNTY OF** \_\_\_\_\_ )

)

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2025, by \_\_\_\_\_.

Witness my hand and official seal

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

**DOUGLAS COUNTY BOARD OF COMMISSIONERS:**

**ATTEST:**

\_\_\_\_\_  
ABE LAYDON, CHAIR                      Date

\_\_\_\_\_  
HAYLEY HALL, Clerk to Board                      Date

**APPROVED AS TO CONTENT:**

**DEPARTMENT OF PUBLIC WORKS ENGINEERING:**

\_\_\_\_\_  
DOUGLAS J. DEBORD                      Date  
County Manager

\_\_\_\_\_  
JANET HERMAN, P. E.                      Date  
Director of Public Works

**APPROVED AS TO FISCAL CONTENT:**

**APPROVED AS TO LEGAL FORM:**

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**ANDREW COPLAND**                      **Date**  
Director of Finance

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**Chris Pratt**    **Date**  
Sr. Asst. County Attorney

# Exhibit A

## **Task 1 – Topographic & Boundary Survey**

Highlands Ranch Parkway between Broadway and Burntwood Way is a seven-lane arterial road with high traffic volumes. With a posted speed limit of 45mph and multiple curved sections, the roadway presents a challenge for mapping existing conditions. Typical surveying methods will not work within the roadway. It is unsafe for survey crews and the traveling public. For these reasons, Olsson proposes to map the corridor with mobile lidar. Using our Leica Pegasus TRK 700 Neo, Olsson will collect existing conditions along the corridor at the speed of traffic and without shutting down lanes or disrupting traffic.

The Pegasus TRK 700 Neo is equipped with a dual scanner system that captures up to 1,000,000 measurements per second. This ensures high-density point clouds and detailed data capture, even in complex environments. With MultiReturn technology, each laser pulse provides detailed, multi-layered data, enhancing point cloud classification and ensuring to capture every detail, from the ground to the top of buildings.

Ground Control Points (GCP) will be strategically placed throughout the project corridor on the sidewalks and outside of traffic lanes. The horizontal control will be tied to the North American Datum of 1983 (NAD83), projected to the Colorado Coordinate System of 1983, Central Zone and established through redundant base/rover GNSS measurements. Vertically, Olsson will perform closed loop level runs to elevate control within the North American Vertical Datum of 1988 (NAVD88). During this phase, Olsson will also establish Validation Points which are set to the same precision as the GCPs. GCPs are used to correct and adjust the lidar data during processing, ensuring accurate georeferencing, while validation points are used to assess the accuracy of the final dataset without influencing the processing itself.

Once the GCPs final values are established, Olsson will mobilize the scanner. On site, Olsson will drive each lane of traffic to ensure comprehensive coverage and accurate data capture. This practice helps in capturing detailed point clouds across all lanes, minimizing shadowing effects and ensuring that no part of the roadway is missed. By driving each lane, a higher density of data points can be achieved, which is crucial for detailed analysis and mapping of transportation corridors. Travelling at the posted speed limit, Olsson will complete the data collection process within a couple of hours. The mobile lidar data will then be transferred to the office for processing.

First, Olsson will adjust the trajectory data to ensure accurate alignment of the point clouds, refining the GNSS/IMU data to correct any discrepancies in the vehicle's path. Control points within the dataset will be used to geo-reference the data and ensure spatial accuracy. Then visual matching will be performed to align overlapping point clouds, ensuring that data from different passes is accurately merged.

Once registered, Olsson will clean and filter the point cloud data to remove noise and outliers, producing a clean dataset classified into different categories, such as ground, vegetation, buildings, and other features.

With a clean model, the accuracy of the classified data will be validated using the validation points. This step involves performing an error analysis to identify and correct any discrepancies.

One of our professional licensed surveyors will review the error analysis and once satisfied, the data will be exported to various formats suitable for integration into GIS, CAD, or other spatial analysis tools.

Mobile lidar is the ultimate tool for collecting existing conditions within traffic corridors. Not only does the lidar sensor pick up minute details while scanning, it also takes 360-degree photos, up to eight frames per second. The 24MP photos are used to colorize the point cloud and will show all aspects of the corridor. This data collection process ensures the data will be collected safely. Once processed, Olsson can deliver any aspect of the data, but our delivery package will be an existing conditions DTM surface, within a Civil3D drawing with approximate right-of-way lines, topographic, and utility features. Olsson will also prepare a Land Survey Control Diagram.

### **Task 2 – Subsurface Utility Engineering (QL-B)**

Olsson has engaged T2 Utility Engineers (T2) to provide Subsurface Utility Engineering (SUE) for this project. T2's proposal assumes a Quality Level B investigation for the full project limits. Additionally, eight Quality Level A Test Holes will be provided as part of the optional Ridgeway traffic signal design. Exact limits of the investigation will be refined when the anticipated excavation depths and limits are better understood. This work includes the development of drawings and an electronic file showing the location of the utilities within the investigated area.

### **Task 3 – Geotechnical Engineering & Pavement Design**

#### *Drilling Services*

#### 1. Field Exploration

- Olsson proposes to use a truck-mounted drill rig to complete the following soil test borings for the geotechnical exploration:
  - Sixteen (16) pavement borings to a depth of 10 feet each.  
Approximate locations shown in Figure 1.
- The soil borings will be advanced to the depths proposed or to auger refusal, whichever is shallower. This proposal is based on a total drilling footage of 160 linear feet.
- Soils will be sampled with thin-walled tube, lined split-spoon, or unlined split-spoon samplers as part of the Standard Penetration Test (SPT).
- Subsurface water levels will be obtained in the test borings at the time of drilling and upon completion of the drilling operations.
- After obtaining subsurface water level readings, borings will be backfilled with controlled low-strength material and patch pavements as necessary.

#### 2. Field Exploration General Notes and Assumptions

- Olsson will contact Colorado 811 to locate underground utilities. Private utilities are not a part of Colorado 811. To ensure the safety of the crew onsite, Client must inform Olsson of the location of all private utilities and private utility service connections.
- Olsson will obtain the necessary right-of-way occupation/excavation permits as part of our scope of services and provide traffic control during the field exploration.

- Each boring location must be readily accessible by a truck-mounted drilling rig, and Client must provide access for all properties to conduct the exploration. This proposal is based on completing the field activities during favorable weather conditions and within existing right-of-way.
- Drilling equipment may cause disturbance to natural surroundings including but not limited to soil indentations, concrete and asphalt pavement damage, and damage to underground sprinkler systems.

### *Laboratory Analysis*

As soil conditions dictate, laboratory testing may include visual soil classification, moisture content, unit weight, Atterberg limits, fines content or mechanical sieve analysis, one-dimensional swell/consolidation, R-value, and sulfate tests.

### *Engineering Analysis and Report Preparation*

Olsson will perform geotechnical/pavement engineering analyses and provide conclusions and recommendations regarding the following:

- Soil descriptions and characteristics along with depth to bedrock and groundwater, if encountered.
- Lift thickness, moisture control, and compaction criteria for backfill and embankment.
- Shrink/swell characteristics of the on-site soils and recommendations for mitigating unsuitable soils.
- Preparation of subgrade soils supporting pavements, including an estimate of the resilient modulus based on laboratory test results.
- Anticipated groundwater concerns and recommendations for addressing these concerns during construction, if required.
- Discussion of excavation concerns related to subsurface conditions.
- Asphaltic concrete (AC) pavement sections and Portland Concrete Cement (PCC) sections.
- Discussion regarding the corrosion potential of site soils including laboratory results for sulfates.
- Pavement Life Cycle Cost Analysis (LCCA)

Olsson will present conclusions and recommendations in a written report that will include a map of boring locations, soil boring logs, and a summary of laboratory tests.

### Assumptions/Exclusions

- Fees for private utility locating and/or hydro-excavation are excluded from this scope of services.
- Fees for site restoration efforts of any site disturbance resulting from bringing drilling equipment onsite is Client's responsibility and is excluded from this scope of services. Olsson will backfill borings and patch pavements with pre-approved materials.

- Nightwork is not anticipated. If requested this can be provided for a negotiated fee.

#### Deliverables

- Engineering Analysis and Pavement Recommendation Report
- Life-Cycle Cost Analysis



**Figure 1: Proposed Boring Location Plan**

#### **Task 4 – Roadway Design**

Olsson will prepare design plans for the reconstruction of Highlands Ranch Parkway between the east side of the Broadway intersection and approximately 50 feet east of Burntwood Way. It is assumed the existing roadway section will be re-established as is. No improvements to existing bus stops, sidewalks, storm drainage facilities, utility facilities, or potential trail crossing locations are anticipated.

Olsson will begin with 30% level design after the topographic survey is completed. Designs will be prepared using Douglas County Roadway Design and Construction Standards supplemented by CDOT and national standards where needed. A 30%-level plan set depicting the proposed improvements will be prepared and submitted to the County for review, along with a preliminary construction cost estimate. Quality control reviews will be performed on all documents prior to submission to the County. No specifications are anticipated at the 30% level. Plan sheets will be 11" x 17" prepared in Autodesk Civil3D. The following plan sheets are anticipated with the 30% submittal.

- Title Sheet (1)
- General Notes (1)
- Typical Sections (2)
- Survey Control Plan (Task 1)
- Geometric Control Layout (1)
- Summary of Quantities (1)
- Removal Plans (8)
- Roadway Plan and Profile (8)



- Curb Ramp / Intersection Details (5)
- Signage and Striping Plans (8)

Following receipt of County comments on the 30% design submittal, Olsson will begin 90% level design and plan production. Comments supplied by the County on the 30% layout will be incorporated into the design and tracked via a comment response form. The following additional sheets are anticipated for the 90% submittal:

- Survey Tabulation (Task 1)
- Grading, Erosion, and Sediment Control (GESC) Plans (8)
- Subsurface Utility Engineering Plans (Task 2)
- Construction Phasing Plans (16)
- Cross Sections at 50 Foot Intervals (26)

In addition to the plans, a 90% level specifications package, construction cost estimate, and GESC report will be prepared. Comments supplied by the County on the 90% documents will be incorporated and tracked via a comment response form. Additional detail will be added to the design and plans resulting in a complete, construction ready document package. The following additional sheets are anticipated with the 100% submittal:

- Removal Tabulation
- Roadway Tabulation
- Construction Traffic Control Tabulation
- Signage and Striping Tabulation
- Traffic Signal Tabulation

The 100% documents will be signed and sealed by a Colorado licensed Professional Engineer.

#### Assumptions/Exclusions

- All proposed improvements will be within right-of-way – no right-of-way acquisition or easements will be required.
- No utility impacts are expected and coordination with utility companies is excluded.
- Proposed drainage will match existing, and no drainage analysis, design, improvements or report is included.
- Landscape and irrigation design is excluded – it is assumed final stabilization for disturbed areas will match existing conditions.
- Assume comments supplied on 90% and 100% documents will not result in substantive changes to approach.
- Assume existing bus stops and trail connections will remain as-is. No improvements to these facilities are included.
- Design of replacement curb ramps at the Highlands Ranch Parkway and Broadway intersection are excluded.
- Construction administration is excluded but is available upon requested.
- Existing loop detection at signalized intersections within the project limits will NOT need to be replaced.

#### Deliverables

- 30% Plans
- 30% Preliminary Cost Estimate
- 90% Plans
- 90% Specifications
- 90% Preliminary Cost Estimate
- 90% GESC Report
- 100% Plans
- 100% Specifications
- 100% Cost Estimate
- 100% GESC Report
- Electronic design files (upon request)

### **Task 5 – Highlands Ranch Parkway Typical Section & Intersection Alternatives**

Olsson will prepare up to ten exhibits for the Alternative A1 roadway section from the Highlands Ranch Parkway study which may include but not be limited to:

- A third lane replacing the buffer lane.
- Buffer lane delineators replaced with another type of delineation.
- A raised concrete median with concrete median cover.
- The cross-hatched buffer area shown as a low-speed vehicle lane.

Other possible scenarios to improve bicycle safety in the corridor will also be evaluated with those scenarios depicted in the exhibits. Olsson understands Douglas County may request additional modifications to the section for exhibit purposes. In addition, Olsson will prepare a conceptual intersection design where bicycles are transitioned to a multi-use path on approach to the intersection. This concept design will be depicted in exhibit format. Furthermore, high level considerations on mid-block crossing best practices will be evaluated and provided.

#### Assumptions/Exclusions

- Modifications to the Alternative A1 section will be depicted in cross section form only.

#### Deliverables

- Up to ten Alternative A1 cross section exhibits.
- Bicycle lane transition intersection design exhibit.
- Narrative on high level mid-block crossing best practices.

### **Task 6 – Allowance for Ridgelen Way Signal Design**

This task will only be initiated upon written authorization from Douglas County.

Olsson will design a new traffic signal for the intersection of Highlands Ranch Parkway at Ridgelen Way. Design of the signal will include street lighting mounted on the signal poles, detection, and components as needed to meet Douglas County requirements. Signal design will consider current year needs as well as future year anticipated operations. Operations analysis is not included as part of this task.

The signal plans will include basic timing parameters to operate in “free operation” to include the minimum green time and calculating the yellow and red clearance intervals. The contractor/supplier is responsible for the signal turn on and any additional controller settings.

Plan Sheets to be included in the per Douglas County Requirements:

- Notes Sheet (1)
- Traffic Signal Plan (1)
- Traffic Signal Plan with turning templates, cone of vision, and stop line distance requirements (30% submittal only) (1)

Traffic Signal plans will be included with 30% design, 90% design and 100% design.

Assumptions/Exclusions

- Traffic Signal Interconnect Plans are excluded.
- Fiber Termination Diagram is excluded.

Deliverables

- Signal plans will be included in the overall construction plan set and follow the deliverable schedule outlined in Task 4.

**Task 7 – Contingency**

This task covers as-needed additional design services as directed by the County. Olsson will not initiate work under this task unless directed by the County in writing.

**Fee Estimate\***

<b><u>TASK</u></b>	<b><u>Total Fee</u></b>
<b>Task 1 – Topographic &amp; Boundary Survey</b>	<b>\$43,205</b>
<b>Task 2 – Subsurface Utility Engineering (QL-B)</b>	<b>\$66,810</b>
<b>Task 3 – Geotechnical Engineering &amp; Pavement Design</b>	<b>\$46,776</b>
<b>Task 4 – Roadway Design</b>	<b>\$134,066</b>
<b>Task 5 – Highlands Ranch Pkwy Typ. Section &amp; Intersection Alts.</b>	<b>\$10,562</b>
<b>Task 6 – Allowance for Ridgeglen Way Signal Design</b>	<b>\$60,865</b>
<b>Task 7 – Contingency</b>	<b>\$50,000</b>
<b>TOTAL</b>	<b>\$412,284</b>

\*See attached Fee Estimate Spreadsheets and subconsultant proposal for more information.

**Preliminary Design Schedule**

The exact design schedule will be determined upon receipt of notice to proceed. The following approximate milestone schedule is anticipated:

- 30% Design Submittal – 10 weeks from NTP.
- 90% Design Submittal – 8 weeks from receipt of 30% comments.
- 100% Design Submittal – 6 weeks from receipt of 90% comments.

## SCOPE OF WORK

The scope of services identified below provides for a QLD, QLC, and QLB investigation.

T2 UES, Inc. shall conduct, document, stamp, and seal a Subsurface Utility Engineering (SUE) investigation of the project area to document existing utilities within the project limits. As part of the SUE investigation for this project, T2 UES, Inc. will work on the following tasks:

### UTILITY RECORDS RESEARCH

- Submit a Subsurface Utility Engineering ticket to Colorado 811 to aid in the identification of Utility Owners that may have facilities on, or be affected by, the project.
- Request, collect and review applicable utility facility records available through Utility Owner(s), such as one-call notification, service maps, as-built drawings, standard drawings, service plats, construction plans from prior projects, local government or Agency permit exhibit drawings, and oral histories gained through interviews with Utility Owner officials and authorities.
- Compile a list of all utility companies contacted for information. Note information received with contact information for each response and note non-response if applicable.

### FIELD UTILITY INVESTIGATION (UTILITY DESIGNATION)

- Utilize appropriate surface geophysical techniques to determine the approximate horizontal position of utilities within the project area. Once designated (horizontally positioned), verified utilities are marked using appropriate pink paint and flagging which is the standard industry color for temporary survey markings. Utilities type or ownership that cannot be confirmed by the field investigation will be termed “unknown”. T2 UES, Inc. will utilize a suite of equipment including pipe and cable locators (PCL), Ground Penetrating Radar (GPR), magnetometers, and detectable sondes.
- If accessible, structures connected to gravity-fed systems will be opened, and inverts will be measured. Invert information and, where accessible, pipe size/material for the sewers will be collected at manholes/catch-basins from the surface and shown on the drawings accordingly. The alignment of the sewer pipes will be shown on the drawing based on a combination of record information received, results of the invert investigation, surveyed manholes/catch-basins, and professional judgment. If chambers are full of water or confined space entry is required, extra costs will be incurred and will be discussed with the Client in advance.
- T2 UES, Inc. will survey the utility designation marks and utility appurtenances referenced to the project survey controls. The results of this utility investigation and any survey work performed in conjunction with the investigation will be tied to the project datum as specified by the client and existing survey grade control points provided to T2 UES, Inc. for their use if available. In the absence of direction from the client or a control diagram, T2 UES, Inc. will choose a Local Coordinate System based on either local or NAVD88 vertical datum.

### QA/QC AND PROFESSIONAL SERVICES

- Review the field investigation documents and records collected as a part of records research. Use professional judgment to assign quality levels and horizontal positions to subsurface utilities.
- Consolidate and draft the collected field information in an AutoCAD Civil 3D deliverable.
- A SUE Report is not included. The SUE report will be completed in accordance with the ASCE/UES/CI 38-22 standard. The SUE report complements the utility drawings, assists the end user in better understanding the utility landscape and risks, and provides any meta-data collected by T2 UES, Inc. during the course of the SUE investigation. The SUE report is signed and sealed by a Professional Engineer.



#### QLB/C/D UTILITY INVESTIGATION ASSUMPTIONS, EXCLUSIONS, AND STIPULATIONS

- T2 UES, Inc. will do everything within our control to access all areas of this project; however, some areas may be inaccessible due to unsuitable terrain, limited access, weather conditions, truck limitations, human limitations, safety concerns, etc., and may not be accessible. If any of these instances occur, they will be discussed with the Client and noted accordingly.
- Right-of-entry to private property or access to secured areas is to be coordinated and granted to T2 UES, Inc. by the Client and/or Owner.
- T2 UES, Inc. cannot guarantee we will find all unknown, abandoned, retired, or inactive utilities.
- Due to material makeup, design, and as-built installation of irrigation systems, T2 UES, Inc. cannot guarantee we will discover and depict all existing irrigation systems. However, undocumented irrigation systems may be present in the project area that were not discoverable by the scoped effort and are therefore not depicted. T2 UES, Inc. will not be responsible for damage to documented or undocumented irrigation systems during construction.
- Individual utility services to homes and buildings will include water, electricity, and natural gas. Telephone, CATV, and Fiber Optic services are excluded.
- Underground storage tanks (USTs), septic fields, traffic loop systems, thrust blocks, cathodic protection systems, drain tiles, irrigation channels, irrigation gates, irrigation valves, irrigation piping, irrigation headwalls, irrigation boxes, and landscape irrigation (both public & private) are excluded.
- Invert information and, where accessible, pipe size/material for the sewers will be collected at manholes/catch-basins from the surface and shown on the drawings accordingly. The alignment of the sewer pipes will be shown on the drawing based on a combination of record information received, results of the invert investigation, surveyed manholes/catch-basins, and professional judgment. If chambers are full of water or confined space entry is required, extra costs will be incurred and will be discussed with the Client in advance. Confined space entry is excluded.
- Utility vault dimensions and/or diagrams are excluded but can be performed at an additional out-of-scope cost to the Client.
- Butterfly diagrams or 3D modeling (with pipe networks) are excluded. Diagrams of the conduits within vaults are excluded but can be performed at an additional out-of-scope cost to the Client.
- Overhead utility lines will be shown as a singular line running pole to pole with the number of lines called out based on ownership. We will attempt to identify both ownership & connections on the poles and incorporate this information into the plans.
- Pole diagrams, images, and/or spreadsheets (or some combination thereof) as best suits this project and existing site conditions are excluded but can be performed at an additional out-of-scope cost to the Client.
- The removal of Colorado 811 paint marks or designation marks is excluded.
- Utility coordination, utility relocation design, or conflict analysis is excluded but can be performed at an additional out-of-scope cost to the Client.
- T2 UES, Inc. will provide (2) days of traffic protection in accordance with local municipality specifications and permit requirements. This item will be subcontracted to a local traffic control company. The fee provided for this service is estimated based on quoted daily rates from the provider.
- The degree of success of a ground-penetrating radar (GPR) investigation is based entirely on the composition of the soils and the depth and scale of subsurface targets. Electrically less-conductive soils, such as quartz sands, typically allow for the detection of some utilities and/or their trenches at depths greater than 10 feet. Electrically conductive soils, such as clay, moist silt, or saline soils, typically preclude the investigation of targets deeper than three to six feet. Due to the unknown receptiveness of specific site soils to the passage of radar energy, conclusive results cannot be guaranteed from GPR.



## QLA INVESTIGATION

T2 UES, Inc. will perform 8 Quality Level A test holes to determine the location, size, depth, and material of existing utilities. T2 UES, Inc. shall use minimally intrusive excavation techniques, which ensure the safety of the excavation and the integrity of the utility line to be documented. Other lines which may be encountered during the excavation will be noted. The excavation shall be conducted by means of air or hydro-assisted vacuum excavation equipment manufactured specifically for this purpose. To help minimize the number of test holes required, T2 UES, Inc. will lay out the holes and re-designate the associated utility prior to excavation. Test Hole Data Reports will be signed and sealed by a professional engineer and shall include project-specific coordinates, depth of the utility from the existing ground, material, and size of the utility found.

## QLA UTILITY INVESTIGATION ASSUMPTIONS, EXCLUSIONS, AND STIPULATIONS

- It is assumed that each hole will be excavated with the intent of finding one utility per hole. If additional utilities are discovered within a hole, data for each additional utility will be collected and a separate test hole report will be provided. Each test hole report for an unintended utility will be billed as a reimbursable expense at \$250/test hole report.
- If a test hole is proposed over multiple utilities with the intent of exposing multiple utilities within one test hole, T2 UES, Inc. will invoice the Client at a per test hole rate multiplied by the number of utilities that were exposed.
- The Client will have test hole locations determined and provide test hole coordinates prior to the commencement of T2 UES, Inc.'s services.
- If the parameters of the QLA investigation change after T2 UES, Inc. has initiated QLA services, T2 UES, Inc. will discuss the implications for workflow, traffic control, and other activities with the Client and determine if a change order or additional funds are needed to account for the changes.
- T2 UES, Inc. will do everything within our control to access the test hole location(s); however, some areas may be inaccessible due to unsuitable terrain, limited access, weather conditions, truck limitations, safety concerns, etc., and may not be excavated. If any of these instances occur, they will be discussed with the Client and noted accordingly.
- T2 UES, Inc. will perform (8) concrete or asphalt cores. If additional cores are required, the cores will be completed under the reimbursable section for \$200 per hole.
- T2 UES, Inc. will repair utility test holes to near existing conditions prior to the test holes being performed.
- The standard price for test hole excavations is to a width of 36". For every additional 12" of width over 36", an additional \$250/foot will be billed as a reimbursable expense.
- The standard price for test hole excavations is to a depth of 6'. For every additional foot of depth over 6', an additional \$125/foot will be billed as a reimbursable expense.
- T2 UES, Inc. cannot guarantee we will find utilities within a 6' deep and 36" wide test hole. If a utility cannot be found in a 6' deep and 36" wide test hole, the Client will be notified before further test hole excavation activities are performed.
- If utilities cannot be designated, T2 UES, Inc. will excavate to a maximum depth of 6' and no more than 36" wide.
- T2 UES, Inc. will produce traffic control plans and obtain a City of Fort Collins permit to perform traffic control/test hole excavations.
- T2 UES, Inc. will provide (2) days of traffic protection in accordance with local municipality specifications and permit requirements. This item will be subcontracted to a local traffic control company. The fee provided for this service is estimated based on quoted daily rates from the provider.
- Traffic Control Flag men for QLA test hole excavations is excluded but can be performed at an additional out-of-scope cost to the Client.
- Removal of One-Call marks and designation paint, concrete panel replacement or restoration, landscape restoration, and shoring are not included.



# T2 Utility Engineers

## Scope and Fee – Rev 2

### Highlands Ranch Parkway

#### SUE INVESTIGATION DELIVERABLES

Deliverables produced from this Subsurface Utility Engineering (SUE) investigation will be:

- A drawing showing the location of the utilities within the investigation area at the achieved ASCE 38-22 Quality Level. Utility line work will be depicted according to the standard APWA utility colors. This drawing will be a digital 11" x 17" PDF plan set that is signed and sealed by a licensed PE. See Figure 2 for an example SUE drawing deliverable.
- Invert elevations that reference the Client's specified project datum (if provided).
- An electronic file containing utility line work in an AutoCAD Civil 3D deliverable.
- A utility contact list to include the utility provider, contact name, email address, and phone numbers shown in the utility general notes and specifications.
- A SUE Report signed and sealed by a Professional Engineer is not included.

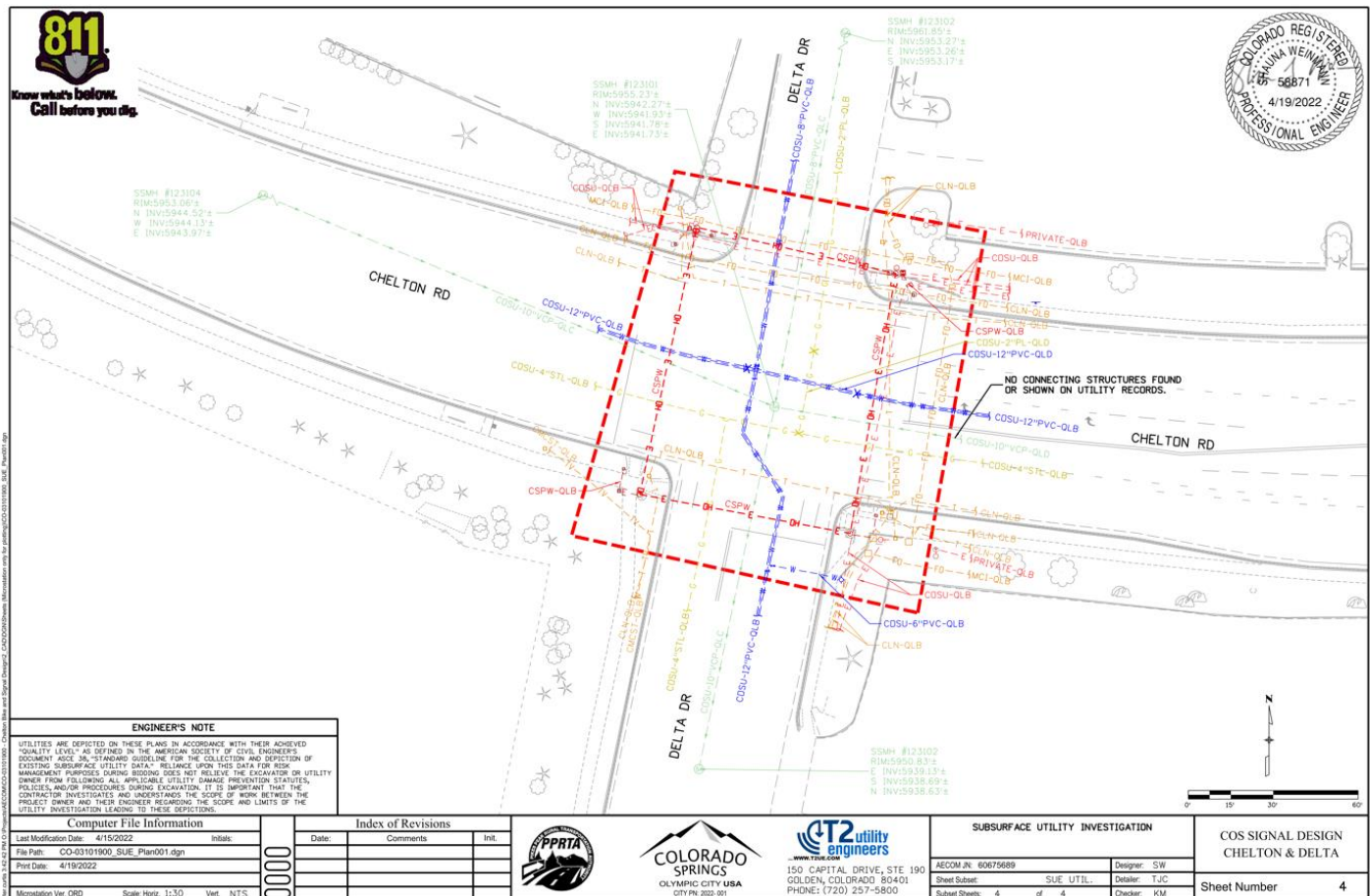


Figure 2: SUE Investigation Deliverable Example



## **SURVEY**

T2 UES, Inc.'s survey sub-consultant will prepare a survey as depicted within the limits in Figure 1. The following information will be located and obtained for specific visible utilities where access is possible and safe for personnel:

- The alignment of non-visible underground utilities based upon the survey of surface designations (markings) as performed by T2 UES, Inc.
- Location of visible surface evidence of the various utility systems, such as utility poles, manholes, inlets, catch basins, culverts, valves, and fire hydrants.
- The location of each main, pipe, conduit line, and other structures will be indicated based upon safely observable evidence.
- Sanitary and Storm Sewers: Rim and invert elevations and/or flow of all manholes, inlets and catch basins.
- Water Mains: location of all valves and hydrants.
- Gas Mains: location of valves.
- Telephone pedestals, electric pedestals, and transformers.
- Other visible utility surface features.
- The Horizontal datum will be based upon Colorado State Plane coordinates.
- Vertical datum will be based upon NAVD 88 (North American Vertical Datum of 1988) unless otherwise defined by the Client.

## **CLIENT RESPONSIBILITIES**

The Client and/or their representative will provide the following services:

- The Client will have right-of-entry secured prior to the commencement of T2 UES, Inc.'s services.
- Client to provide topo and survey control and other relevant files in support of the SUE work to be completed by T2 UES, Inc.
- If changes occur to the project limits after T2 UES, Inc. has reviewed the plans, any recognized changes to workflow, traffic control, access, schedule, or other miscellaneous activities will be discussed with the Client to see if a change order or additional funds are needed to account for the changes.
- In situations beyond the control of the SUE Consultant, the Client will provide assistance in obtaining required data/information from other local, regional, State, and federal agencies.
- The Client will provide a timely review, comment, or direction as required to aid T2 UES, Inc. in completing an assigned task or maintaining the established project schedule.
- The Client will provide applicable general notes, special specifications, and special provisions.
- If not readily available online, the Client may provide graphic file data, standards, font libraries, and AutoCAD cell/block libraries, etc. as required.
- The Client will provide any and all CAD and/or PDF files of the design provided by others and those files will be accurate and suitable for use by T2 UES, Inc. T2 UES, Inc. assumes that these files are approved and that they are the most current and up-to-date files available, including any and all approved addendums.

## **SCHEDULE**

The project will commence with the project upon receipt of a fully executed contract and written notice to proceed (NTP) from the Client. Upon receiving a fully executed contract and written NTP, T2 UES, Inc. will work with the Client to develop a schedule that works for the Client based on T2 UES, Inc.'s current workload and the Client-specified project deadlines and Stakeholders expectations.





# T2 Utility Engineers

## Scope and Fee – Rev 2

### Highlands Ranch Parkway

#### GENERAL ASSUMPTIONS

- This Scope of Services has been detailed to ensure we are providing the services desired and agreed to by the Client and T2 UES, Inc. Services not specifically listed are assumed to be excluded from T2 UES, Inc.'s scope.
- Topographic, ROW and/or boundary work will not be completed by T2 UES, Inc. as part of this scope and fee. Any Topographic, ROW, or boundary line work that T2 UES, Inc. is asked to incorporate into our plans will need to be provided to T2 UES, Inc. for its use. If this information is unable to be provided, it will not be included or shown on the SUE utility plans prepared and submitted by T2 UES, Inc.
- If the parameters of the SUE investigation change after T2 UES, Inc. has initiated services, T2 UES, Inc. will discuss the implications for workflow, access, traffic control, schedule, and other activities with the Client and determine if a change order, additional funds, or revisions to the schedule are needed to account for the changes.
- Possible delays to the schedule including weather delays will be discussed with the Client as soon as they are identified.

#### SUPPLEMENTAL TASKS (NOT INCLUDED WITHIN THIS SCOPE OF WORK)

To achieve the Client's project goals, the following tasks can be included as supplemental tasks for an additional fee if requested:

#### PERFORM ADVANCED GEOPHYSICS INVESTIGATION

T2 UES, Inc. uses Stream EM and Stream C which are Multi-Channel Ground Penetrating Radar (MCGPR) solutions dedicated to utility locating and mapping. These units employ 40 separate channels with double polarized antennas, enabling the system to gather data simultaneously for both longitudinal and transversal purposes. The high number of antennas increases the quality of the data and allows us to detect utilities even in sub-optimal soil conditions. The Stream EM and Stream C are both equipped with a GPS unit that enables the data set to be georeferenced to the project survey datum easily. The system is generally towed behind a vehicle at speeds up to 12 MPH which permits the gathering of GPR data with minimal traffic control thereby reducing the impact on local traffic.

#### CCTV

T2 UES, Inc. can perform video inspection within drainage facilities, as directed by the Client. Specifically, the consultant ensures the interior of the inspected pipe is visible by means of appropriate illumination and camera equipment; and records all video and images captured during the inspection.

#### UTILITY COORDINATION

T2 UES, Inc.'s utility coordination team can coordinate with the Client, Owner, and all other affected municipalities throughout the design process. Utility coordination and project management tasks include working with the design team as well as coordination with all utilities within the project limits. By attending all project milestone meetings, our utility coordination team is able to establish a utility base map, test hole log, and Utility Conflict Matrix. T2 UES, Inc.'s utility coordination team uses data collected from the Utility Records Research and Utility Drawing Scope of work to collect utility information (including existing permits) contact each utility owner and hold early utility coordination meetings, if necessary.

#### ESTIMATED FEE

Please see the attached sheets for the full cost breakdown. T2 UES, Inc. will not exceed the estimated fee without prior authorization from the Client. An invoice will be prepared monthly with one final invoice upon completion for the actual work performed, up to the estimated budget amount. T2 UES, Inc. appreciates this opportunity to provide professional Subsurface Utility Engineering services for this project. Should you have any questions or require additional information, please do not hesitate to call.



EXHIBIT B



Project Name: Douglas County Transportation Master Plan - Amendment 1 - Highlands Ranch Parkway Design

Project Number: 024-00874

Project Manager: Ted Ritschard

TASK	Estimated Hours													Total Labor Cost (\$)	Sub-Consultant (\$)	Reimb Expenses (\$)	Percent of Fee
	Lead Engineer	Senior Engineer	Project Engineer	Engineer	Associate Engineer	Assistant Engineer	Senior Surveyor	Senior Technician	2-Person Survey Crew	Drilling Manager	Assistant Scientist	Associate Driller	Admin				
HOURLY RATES	\$252.00	\$239.00	\$200.00	\$172.00	\$154.00	\$137.00	\$174.00	\$125.00	\$210.00	\$163.00	\$128.00	\$89.00	\$87.00				
Task 1 - Topographic & Boundary Survey																	
1 Topographic & Boundary Survey		4		0	0	0	21	93	57	0	0	0	0	\$ 28,205.00	\$ -	\$ 15,000.00	10.48%
Task 1 Total	0	4	0	0	0	0	21	93	57	0	0	0	0	\$ 28,205.00	\$ -	\$ 15,000.00	10.48%
Task 2 - Subsurface Utility Engineering																	
1 Subsurface Utility Engineering (QL-B)					0									\$ -	\$ 66,810.00	\$ -	16.20%
Task 2 Total	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ -	\$ 66,810.00	\$ -	16.20%
Task 3 - Geotechnical Engineering & Pavement Design																	
1 Drilling - Roadway														\$ -	\$ -	\$ 16,910.00	4.10%
2 Laboratory Analysis - Roadway														\$ -	\$ -	\$ 8,550.00	2.07%
3 Geotechnical Report - Roadway		12		60	16						27		4	\$ 19,456.00	\$ -	\$ 1,860.00	5.17%
Task 3 Total	0	12	0	60	16	0	0	0	0	0	27	0	4	\$ 19,456.00	\$ -	\$ 27,320.00	11.35%
Task 4 - Roadway Design																	
1 30% Design & Document Production	5	12	12		118	168	0	0	0				0	\$ 47,716.00	\$ -	\$ -	11.57%
2 90% Design & Document Production	5	16	16		146	216	0	0	0				0	\$ 60,360.00	\$ -	\$ -	14.64%
3 Final Design & Document Production	5	8	10		48	98	0	0	0				0	\$ 25,990.00	\$ -	\$ -	6.30%
Task 4 Total	15	36	38	0	312	482	0	0	0	0	0	0	0	\$ 134,066.00	\$ -	\$ -	32.52%
Task 5 - Highlands Ranch Pkwy Typ. Section & Intersection Alts.																	
1 Typical Section Alternatives	4	10				8								\$ 4,494.00	\$ -	\$ -	1.09%
2 Intersection Alternatives	4	12				16								\$ 6,068.00	\$ -	\$ -	1.47%
Task 5 Total	8	22	0	0	0	24	0	0	0	0	0	0	0	\$ 10,562.00	\$ -	\$ -	2.56%
Task 6 - Allowance for Ridgeglen Way Signal Design																	
1 Traffic Signal Design	11		24	16	82	28								\$ 26,788.00	\$ -	\$ -	6.50%
2 QL-A Test Holes and associated Permits, and Maintenance of Traffic														\$ -	\$ 18,869.00		4.58%
3 Optional Drilling - Traffic Signals														\$ -		\$ 6,160.00	1.49%
4 Optional Laboratory Analysis - Traffic Signals														\$ -		\$ 1,610.00	0.39%
5 Optional Geotechnical Report - Traffic Signals		5		20	8						10		3	\$ 7,408.00		\$ 30.00	1.80%
Task 6 Total	11	0	24	16	82	28	0	0	0	0	0	0	0	\$ 34,196.00	\$ 18,869.00	\$ 7,800.00	14.76%
Task 7 - Contingency																	
1 Contingency														\$ 50,000.00	\$ -	\$ -	12.13%
Task 7 Total	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 50,000.00	\$ -	\$ -	12.13%
PROJECT TOTAL HOURS	34	74	62	76	410	534	21	93	57	0	27	0	4	\$ 276,485.00	\$ 85,679.00	\$ 50,120.00	100.00%
TOTAL																\$ 412,284.00	

# T2 Utility Engineers

## Scope and Fee – Rev 2

### Highlands Ranch Parkway

5/6/2025  
 Subsurface Utility Engineering  
 SUE Quality Levels "A" (Locating) & "B" (Designating)  
 T2 UES, Inc. Proposal



PROJECT ESTIMATE					
SUE QUALITY LEVEL B, C, & D					
Geophysical Investigation "Designation"					
Designating (1-man crew)	0	hours @	\$215	per hour	\$0.00
Designating (2-man crew)	96	hours @	\$285	per hour	\$27,360.00
Subtotal:					\$27,360.00
Survey					
Survey Subconsultant	Reimbursable @ Cost + 10%				\$12,000.00
Subtotal:					\$12,000.00
Professional Services					
Professional Engineer	18	hours @	\$205	per hour	\$3,690.00
Project Manager	40	hours @	\$170	per hour	\$6,800.00
SUE Manager	24	hours @	\$165	per hour	\$3,960.00
Assistant Project Manager / EIT	10	hours @	\$125	per hour	\$1,250.00
CADD Technician	60	hours @	\$120	per hour	\$7,200.00
Administration	12	hours @	\$100	per hour	\$1,200.00
Subtotal:					\$24,100.00
Permits, Maintenance of Traffic, & Miscellaneous Expenses					
<sup>A</sup> Permits: (Douglas County permit)	Reimbursable @ Cost + 10%				\$150.00
<sup>A</sup> Traffic Control + MOT Plan (assumes 2 days w/TCS)	Reimbursable @ Cost + 10%				\$3,200.00
Subtotal:					\$3,350.00
SUE Quality Level B, C, & D Total					\$66,810.00
SUE QUALITY LEVEL A					
Test Hole Excavation					
<sup>B,C</sup> Quality Level A Test Hole	8	holes @	\$1,370	per hole	\$10,960.00
Quality Level A Test Hole (Non-targeted utility reports)	0	holes @	\$250	per hole	\$0.00
Excessive Depth - Depth Over 6 feet	0	feet @	\$125	per foot	\$0.00
Excessive Width - Width Over 3 feet	0	feet @	\$250	per foot	\$0.00
Asphalt or Concrete Coring	8	cores @	\$200	per core	\$1,600.00
<sup>A</sup> Restoration and Backfill	8	holes @	\$200	per core	\$1,600.00
Subtotal:					\$15,969.00
Permits & Maintenance of Traffic					
<sup>A</sup> Permits: (Local permits)	Reimbursable @ Cost + 10%				\$500.00
<sup>A</sup> Traffic Control + MOT Plan (assumes 2 days)	Reimbursable @ Cost + 10%				\$2,400.00
Subtotal:					\$2,900.00
SUE Quality Level A Total					\$18,869.00
GRAND TOTAL					\$85,679.00

<sup>A</sup> Proposal estimate only, the cost may vary plus or minus due to unknown field conditions & municipalities requirements. Proposal assumes a minimum working time of 8 hours/day. Proposal estimate is valid for a full 60 days from date listed above.

<sup>B</sup> QLA Test Holes include One Call Management, Project Management, 2-Man Crew and Equipment, Survey, and QLA Test Hole Reports Stamped by CO PE

<sup>C</sup> The vacuum excavation truck utilized by T2 UES, Inc. for Test Holes (potholes) employs an air-lance system and is not hydro-based. As a cost saving measure on this project, native backfill compacted in 6" lifts and cold patch are recommended to restore test holes if permissible. If a different backfill material is required, the cost for the new material and dumping of the native material will be completed as an additional expense.

Note: In the event the estimated hours for mapping of utilities for this project is over the estimated amount, a change order will be completed prior to the completion of the project to account of the project overage. If less utilities are found, only the utilities hours used will be invoiced.



**Exhibit C**  
**INSURANCE REQUIREMENTS**

CONSULTANT or CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, Contractor, its agents, representatives, or employees.

**MINIMUM SCOPE AND LIMIT OF INSURANCE**

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. \$2,000,000.
2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if CONSULTANT or CONTRACTOR has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers’ Compensation** insurance as required by the State of Colorado, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease
4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the CONSULTANT or CONTRACTOR’s profession, with limit no less than **\$1,000,000** per occurrence or claim, \$2,000,000 aggregate.

The Insurance obligations under this agreement shall be the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the COUNTY. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the CONSULTANT or CONTRACTOR under this agreement.

**OTHER INSURANCE PROVISIONS:**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

**Additional Insured Status.** Douglas County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT or CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT or CONTRACTOR’s insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

**Primary Coverage.** For any claims related to this contract, the **CONSULTANT or CONTRACTOR's insurance coverage shall be primary** insurance. Any insurance or self-insurance maintained by Douglas County, its officers, officials, employees, or volunteers shall be excess and non-contributory to the CONSULTANT or CONTRACTOR's insurance.

**Notice of Cancellation.** Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to Douglas County.**

**Waiver of Subrogation.** CONSULTANT or CONTRACTOR hereby grants to Douglas County a waiver of any right to subrogation which any insurer of said CONSULTANT or CONTRACTOR may acquire against Douglas County by virtue of the payment of any loss under such insurance. CONSULTANT or CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Douglas County has received a waiver of subrogation endorsement from the insurer.

**Self-Insured Retentions, Deductibles and Coinsurance.** The CONSULTANT or CONTRACTOR agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. Douglas County may require the CONSULTANT or CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Douglas County. The CONSULTANT or CONTRACTOR will indemnify Douglas County, in full, for any amounts related to the above.

**Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Douglas County.

**Claims Made Policies.** If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided ***for at least three (3) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Date*** prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***three (3)*** years after completion of contract work.

**Verification of Coverage.** CONSULTANT or CONTRACTOR shall furnish Douglas County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by Douglas County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT or CONTRACTOR's obligation to provide them. Douglas County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, Douglas County reserves the right, but

not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the CONSULTANT or CONTRACTOR to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation or termination will be sent via mail or e-mail to:

Douglas County Government  
Attn: Risk Management  
100 Third Street  
Castle Rock, Colorado 80104  
[risk@douglas.co.us](mailto:risk@douglas.co.us)

**Subcontractors.** Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONSULTANT or CONTRACTOR shall ensure Douglas County is an additional insured on insurance required from subcontractors. Any subcontractors will not be required to maintain professional liability insurance if their scope of work does not include any: (a) engineering or design; (b) construction inspection; or (c) survey work.

**Failure to Procure or Maintain Insurance.** The CONTRACTOR will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the CONTRACTOR to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

**Governmental Immunity.** The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to Douglas County, its officers, or its employees

**Special Risks or Circumstances**

Douglas County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

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Megan Datwyler, Risk Manager

Date

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Amy Strouthopoulos, P.E., Pavement Engineering Supervisor

**DESCRIPTION:** Public Contract for Services to TST Infrastructure, LLC, for the 2023 Bannock Local Improvements District Project, in the Amount of \$452,000.00, Douglas County Project Number CI 2023-032.

**SUMMARY:** The County created the 2023 Bannock LID after petitions were received from the property owners within the LID. This LID will construct water and sanitary sewer mains, natural gas and electric mains, and roadway and drainage improvements that will allow the lots within the LID to become buildable lots. The County and the Perry Park Water and Sanitation District (PPWSD) are partnering to manage the design and construction of the improvements. The lot owners within the LID will be assessed an equal share of the total project costs of the improvements, including the cost of this design contract.

TST Infrastructure is the PPWSD civil engineering consultant currently under contract to design water and sanitary sewer mains for the district, including for LIDs. To reduce costs and provide design efficiency for this LID, the County will utilize TST to complete the design of the roadway and drainage improvements in conjunction with the design of the water and sanitary sewer mains. Based on past performance on similar LID projects completed for the County and PPWSD, and their unique knowledge of the project and associated infrastructure (including a water storage tank and sanitary sewer lift station), staff is recommending using TST for the design work associated with the 2023 Bannock LID.

Funding for this project is available in Business Unit 800732.443600, in Fund 350, for the amount of \$452,000.00, to be reimbursed to this account in 2026 from the bank loan for the LID to be obtained once the construction contract is awarded.

**RECOMMENDED ACTION:** Approval of the Public Contract for Services (PCS) to TST Infrastructure, LLC, for the 2023 Bannock Local Improvements District (LID) Project, in the amount of \$452,000.00, Douglas County Project Number CI 2023-032.

**REVIEW:**

Kristina Mann	Approve	5/14/2025
Jeff Garcia	Escalated	5/21/2025
Amy Williams	Escalated	5/23/2025
Christy Gordon	Approve	6/2/2025
Andrew Copland	Approve	6/2/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**

PCS Contract Only TST\_BANNOCK LID Contract - BOCC 6\_10\_25 - Dan R Amy S



## PUBLIC CONTRACT FOR SERVICES

**THIS PUBLIC CONTRACT FOR SERVICES** (the “Contract”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the “County”), and **TST INFRASTRUCTURE, LLC**, an LLC authorized to do business in Colorado (the “Consultant”).

### RECITALS

**WHEREAS**, the County is undertaking certain activities for **CI 2023-032, 2023 BANNOCK LID PRELIMINARY DESIGN**; and

**WHEREAS**, the County desires to engage the Consultant to render certain professional services and assistance in connection with such undertakings of the County; and

**WHEREAS**, the Consultant has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

**NOW, THEREFORE**, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

**1. LINE OF AUTHORITY:** Amy Strouthopoulos, P.E., (the “Authorized Representative”), is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Consultant under this Contract.

**2. SCOPE OF SERVICES:** All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Consultant.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Consultant’s compensation, which are mutually agreed upon between the County and Consultant, shall be in writing and shall become part of this Contract upon execution.

The Consultant agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Consultant shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Consultant and the County for the use and occupancy by the Consultant of any County facilities or space.

**3. COMPENSATION:** Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Consultant, and the Consultant agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

**4. MAXIMUM CONTRACT EXPENDITURE:** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **FOUR HUNDRED FIFTY-TWO THOUSAND Dollars (\$452,000.00)** for fiscal year 2025. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

**5. TERM:** It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on June 12, 2025, and terminate at 12:00 a.m. on December 31, 2025. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

**6. INVOICING PROCEDURES:** Payments shall be made to the Consultant based upon invoices submitted by the Consultant, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Consultant within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Consultant. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Consultant's activities and services rendered, as the County deems appropriate to support the payments to the Consultant. The signature of an officer of the Consultant shall appear on all invoices certifying that the invoice has been examined and found to be correct.

**7. CONFLICT OF INTEREST:** The Consultant agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of County.

**8a. INDEMNIFICATION-GENERAL:** The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever, for any purpose whatsoever. Provided that the claims, demands, suits, actions or proceedings of any kind are not the result of professional negligence, the Consultant shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Consultant need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees. Further, this indemnification is intended to comply with and be subject to C.R.S. 13-50.5-102 (8), as amended from time to time.

**8b. INDEMNIFICATION FOR PROFESSIONAL NEGLIGENCE:** The Consultant shall indemnify and hold harmless the County and any of its commissioners, officials, officers, directors, agents and employees from and against damages, liability, losses, costs and expenses, including reasonable attorney's fees, but only to the extent caused by the negligent acts, errors or omissions of the Consultant, its employees, agents or subcontractors, or others for whom the Consultant is legally liable, in the performance of professional services under this Contract. The Consultant is not obligated under this sub-section 8b to indemnify the County for the negligent acts of the County or any of its commissioners, officials, officers, directors, agents and employees.

**9. INDEPENDENT CONTRACTOR:** The Consultant is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Consultant to perform work under this Contract shall be and remain at all times, employees of the Consultant for all purposes. **THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.**

**10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT:** The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

**11. ASSIGNMENT:** The Consultant covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Consultant to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Consultant hereunder.

**12. COUNTY REVIEW OF RECORDS:** The Consultant agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Consultant shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

**13. OWNERSHIP OF DOCUMENTS:** Drawings, specifications, guidelines and any other documents prepared by the Consultant in connection with this Contract shall be the property of the County.

**14. ASSIGNMENT OF COPYRIGHTS:** The Consultant assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the

right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Consultant waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

**15. TERMINATION:** The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Consultant of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant pursuant to this Contract shall become the County's property. The Consultant shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Consultant.

**16. NOTICES:** Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Consultant to:	Amy Strouthopoulos, P.E. Douglas County Department of Public Works 100 Third Street, Suite 220 Castle Rock, CO 80104 (303) 660-7480
with a copy to:	E-mail: <a href="mailto:drroberts@douglas.co.us">drroberts@douglas.co.us</a>  Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104 (303) 660-7414 E-mail: <a href="mailto:attorney@douglas.co.us">attorney@douglas.co.us</a>
and by the County to:	TST Infrastructure 5655 S Yosemite Street, Suite 101 Greenwood Village, CO 80111 Attn: Michael Gerstner, P.E. Phone: (303)-799-5197 E-mail: <a href="mailto:mgerstner@tstinfrastucture.com">mgerstner@tstinfrastucture.com</a>

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time to time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

**17. NONDISCRIMINATION:** In connection with the performance of work under this Contract, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

**18. GOVERNING LAW; VENUE:** This Contract shall be deemed to have been made in and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Consultant expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

**19. COMPLIANCE WITH ALL LAWS AND REGULATIONS:** All of the work performed under this Contract by the Consultant shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Consultant shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

**20. SEVERABILITY:** In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

**21. NO THIRD-PARTY BENEFICIARIES:** The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Consultant, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

**22. ADVERTISING AND PUBLIC DISCLOSURE:** The Consultant shall not include any reference to this Contract or services performed pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant County Manager, and the Board of County Commissioners. Notwithstanding the foregoing, upon completion of the project, Consultant shall have the right to accurately represent their role, contractual relationship, and work performed under this Contract in client proposals for the purposes of establishing work experience.

**23. PRIORITY OF PROVISIONS:** In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

- |                 |                                      |
|-----------------|--------------------------------------|
| 1 <sup>st</sup> | This Contract, Sections 1 through 28 |
| 2 <sup>nd</sup> | Request for Proposal (if applicable) |
| 3 <sup>rd</sup> | Exhibit C- Insurance Requirements    |

- 4<sup>th</sup> Exhibit A- Scope of Services
- 5<sup>th</sup> Exhibit B- Method of Payment
- 6<sup>th</sup> Response to Request for Proposal (if applicable).

**24. HEADINGS; RECITALS:** The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

**25. ENTIRE AGREEMENT:** The parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

**26. INSURANCE:** The Consultant shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The Consultant shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Consultant's insurance coverage during the term of this Contract.

**27. COUNTY EXECUTION OF AGREEMENT:** This Contract is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

**28. FORCE MAJEURE:** No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts, such as, but not limited to, natural disasters of overwhelming proportions, exceptional adverse weather conditions, acts of God, acts of war, strikes, work stoppages, fire or other catastrophic casualty or action of non-party government authorities.

IN WITNESS WHEREOF, the County and the Consultant have executed this Contract as of the above date.

TST INFRASTRUCTURE, LLC

BY: \_\_\_\_\_

ATTEST: (if a corporation)

Printed Name \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

DATE: \_\_\_\_\_

Signature of Notary Public Required:

STATE OF \_\_\_\_\_ )

)

ss.

COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2025, by \_\_\_\_\_.

Witness my hand and official seal

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS

APPROVED AS TO CONTENT:

\_\_\_\_\_  
ABE LAYDON, CHAIR Date

\_\_\_\_\_  
DOUGLAS J. DEBORD Date  
COUNTY MANAGER

ATTEST

\_\_\_\_\_  
Deputy Clerk Date

DEPARTMENT OF PUBLIC WORKS ENGINEERING:

\_\_\_\_\_  
JANET HERMAN, P. E. Date  
Director of Public Works

APPROVED AS TO FISCAL CONTENT: APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
ANDREW COPLAND Date  
Director of Finance

\_\_\_\_\_  
CHRIS PRATT Date  
Senior Assistant County Attorney

- Preliminary design of the drainage analysis and improvements
  - Calculations for the drainage areas
  - Sizing of drainage structures
  - Note: Does not include final drainage memo. The final drainage memo will be completed in final design.
- Preliminary roadway features
  - Complete design survey of the LID area.
  - Define required resets and removals of existing features
  - Coordinate and incorporate geotechnical design for the project
    - Geotechnical design will be contracted and paid directly by Douglas County but pricing is included to relay project costs.
  - Define horizontal and vertical geometry of roadway to be improved
  - Define revegetation requirements and finalize the special grading aspects for the roadway side slopes
  - Define Grading Erosion and Sediment Control (GESC) features required
    - Note GESC report will not be completed during preliminary design. The GESC report will be completed in final design.
- Water, Sanitary Sewer, Natural Gas & Electric Design Coordination
  - Utilize geotechnical report to update estimated water and sanitary sewer cost estimate
  - Contact and coordinate preliminary design requirements for natural gas main design with Black Hills Energy. Design fees from Black Hills Energy are not included.
  - Contact and coordinate preliminary design requirements for electrical main design with CORE Electric Cooperative. Design fees from CORE Electric Cooperative are not included.
- 30% Construction Plans
  - Title Sheet
  - Standard Plans List
  - General Notes
  - Survey Control Diagram
  - Typical Section
  - Demolition Plan
  - Geometric Plan
  - Road Plan and Profile Drawings
  - Grading Drawings
  - Culvert Drawings
  - Douglas County ROW Details
  - GESC Plans
- Douglas County Review and Status Update Meetings (Assume 3)
- Updated Project Cost Estimate

The scope of work specifically excludes, but could be incorporated for an additional fee if requested:

- Permit or Plan Review Fees
- Planning Commission specific submittals or approvals
- Water, Sanitary Sewer, Electric, Natural Gas Design
- SUE Report or Potholing existing utilities
- New easement acquisition, if required
- Traffic Control Plan



### Water and Sewer Utility Design

TST will perform preliminary design services for water and sewer utilities in coordination with Perry Park Water and Sanitation District. The scope of services for the water and sewer utility design will be coordinated with Perry Park Water and Sanitation District and

- Preliminary pressure and sizing analysis of water mains.
- Preliminary sizing and flow analysis of gravity sewer mains.
- Coordination of utility design and location with site survey and geotechnical information.
- Coordinate design of water and sewer utilities with natural gas main design from Black Hills Energy. Design fees from Black Hills Energy are not included.
- Coordinate design of water and sewer utilities with electrical main design from CORE Electric Cooperative. Design fees from CORE Electric Cooperative are not included.
- Construction Plans – Water and Sewer Utilities
  - Cover / Index Sheets
  - Standard Plans List
  - Key Map
  - Survey Control Diagram
  - Water Plan and Profile Drawings
  - Water Connection Details
  - PRV Vault Details
  - Water Standard Details
  - Sewer Plan and Profile Drawings
  - Sewer Connection Details
  - Sewer Standard Details

### Compensation

The estimated fee for design services are as follows:

#### Douglas County Roadway's and Storm Design

- Preliminary Design Services (assumes work in 2025)
  - TST Estimated Fee: \$157,000
  - Design Survey (subconsultant): \$45,000
  - Geotechnical Engineering Study (Pass Through- Douglas County Contracted): \$25,000
  - Contingency: \$30,000
  - Total Estimated Preliminary Design: \$257,000

#### Water and Sanitary Sewer Utility Design

- Preliminary Water and Sewer Utility Design Services
  - TST Estimated Fee: \$170,000
  - Design Boring (subconsultant estimate): \$25,000
  - Total Estimated Preliminary Design: \$195,000

### **Combined Total Cost for Roadway, Storm, Water and Sanitary Sewer Design: \$452,000**

Estimated engineering fees were developed based on the Scope of Services as described above and the attached manhour matrix. Actual engineering fees will be per actual hours to complete the project based on standard hourly rates.

# EXHIBIT A



Job Number: \_\_\_\_\_

Job Name: LID-Group #7 - Preliminary Design (30%)

Task Description	Number of Hours							Total
	PE	SE		MG		CK		
<u>30-50% General Items:</u>								
Project Administration/Work Plan Development	4.0			5.0		2.0		11
Project Planning and Scheduling	50.0			20.0				70
<u>Preliminary Design</u>								
<u>Subtask Drainage Design:</u>								0
- Preliminary Drainage Analysis and Proposed Improvements	20.0	24.0		1.0				45
- TST Internal Review				4.0				4
<u>Subtask Roadway Design and Roadway Features:</u>								
- Resets and Removals of Existing Features	2.0	6.0						8
- Review and Incorporation of Geotechnical Design/Recommendations	2.0	6.0						8
- Horizontal and Vertical Geometry Design	2.0	24.0						26
- Roadside Grading and Revegetation	4.0	16.0						20
- Define Removal, Reset and New Fencing Requirements	2.0	6.0						8
- TST Internal Review				12.0				12
<u>Subtask Water, Sanitary Sewer, Natural Gas &amp; Electric Design Coordination:</u>								
- Coordinate Roadway and Drainage Design with District Water & Sanitary Sewer Design		8.0						8
- Coordinate Roadway and Drainage Design with Black Hills Energy Gas Main Design		16.0						16
- Coordinate Roadway and Drainage Design with CORE Electric Main Design		16.0						16
- SUE Coordination		24.0						24
- TST Internal Review	8.0			4.0				12
<u>Prepare Construction Plans:</u>								0
- Review Base Drawings / Setup Base	2.0	16.0						18
- Title Sheet	1.0	2.0						3
- Standard Plans List	1.0	2.0						3
- General Notes (2 shts)	1.0	2.0						3
- Survey Control Diagram (ROW/Ownership) (16 shts)	1.0	8.0						9
- Typical Sections (1 sheet)	1.0	8.0						9
- Demolition Plan (3 shts)	2.0	16.0						18
- Geometric Plan (Bannock Dr., Quivas Rd. and Crow Pl.)	4.0	24.0						28
- Road Plan and Profile Drawings (11 shts)	44.0	176.0						220
- Grading Drawings (11 shts)	44.0	132.0						176
- Culvert Drawings (3 shts)	3.0	48.0						51
- Douglas County ROW Details (3 shts)	1.0	3.0						4

# EXHIBIT A



**Job Number:** \_\_\_\_\_

**Job Name:** LID-Group #7 - Preliminary Design (30%)

Task Description	Number of Hours							Total
	PE	SE		MG		CK		
- Cross Sections (For Information Only) (37 shts)	19.0	74.0						93
- GESC Plans (6 shts)	6.0	48.0						54
								0
DC Meetings (Assume 3)	12.0			16.0				28
Internal TST Plan and Constructability Review Meetings	6.0	6.0		24.0				36
Internal TST QA/QC Review				40.0				40
								0
Cost Estimate Update	8.0	8.0		1.0				17
<b>Total Hours</b>	<b>250.0</b>	<b>719.0</b>	<b>0</b>	<b>127</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1098</b>

# EXHIBIT A



Job Number: \_\_\_\_\_

Job Name: LID-Group #7 - Preliminary Utilities Design (30%)

Task Description	Number of Hours							Total
	PE	SE		MG		CK		
<u>30-50% General Items:</u>								
Project Administration/Work Plan Development	4.0			5.0		2.0		11
Project Planning and Scheduling	50.0			20.0				70
<u>Preliminary Design</u>								
<u>Subtask Potable Water and Sewer Design:</u>								0
- Preliminary Pressure and Sizing Analysis of Water Mains and Sewer Mains	2.0	16.0		4.0				22
- Coordinate Design with Roadway and Culvert Design	3.0	12.0						15
- Coordinate Design with Black Hills Energy Gas Main Design	3.0	12.0						15
- Coordinate Design with CORE Electric Main Design	3.0	12.0						15
<u>Prepare Construction Plans:</u>								0
- Review Base Drawings / Setup Base	8.0	32.0						40
- Title Sheet	1.0	2.0						3
- Standard Plans List (2 shts)	1.0	4.0						5
- Key Map (2 shts)	2.0	8.0						10
- Survey Control Diagram (ROW/Ownership) (10 shts)	1.0	6.0						7
- Water Plan and Profile Drawings (12 shts)	48.0	240.0						288
- Water Connection Details (4 shts)	16.0	40.0						56
- PRV Vault Details (1 sht)	2.0	8.0						10
- Water Standard Details (3 shts)	8.0	30.0						38
- Sewer Plan and Profile Drawings (12 shts)	48.0	240.0						288
- Sewer Connection Details (2 shts)	8.0	24.0						32
- Sewer Standard Details (3 shts)	8.0	30.0						38
								0
PPWSD Meetings (Assume 3)	12.0			16.0				28
Internal TST Plan and Constructability Review Meetings	18.0	18.0		24.0				60
Internal TST QA/QC Review	24.0			60.0				84
								0
Cost Estimate Update	8.0	8.0		2.0				18
<b>Total Hours</b>	<b>278.0</b>	<b>742.0</b>	<b>0</b>	<b>131</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1153</b>

## 2025 Standard Hourly Rates

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**Personnel Charges:** Personnel charges are for technical work not covered by fixed fee agreements. Personnel are assigned to various tasks based on the skill required to perform the services properly. Charges are also made for technical typing, as in preparation of reports, for OWNER-requested accounting, and for time and costs of printing, as in the production of reports. Current personnel charges are as follows:

### HOURLY RATES

#### ENGINEERS

Design Engineer	\$	110 – 150
Project Engineer	\$	145 – 190
Project Manager	\$	165 – 200
Principal Engineer	\$	190 – 270

#### TECHNICIANS

CAD Technicians	\$	110 – 145
GIS Specialist	\$	150 – 190

#### ADMINISTRATIVE

Typist/Coordinator	\$	90 – 150
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**Exhibit C**  
**INSURANCE REQUIREMENTS**

CONSULTANT or CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, Contractor, its agents, representatives, or employees.

**MINIMUM SCOPE AND LIMIT OF INSURANCE**

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. \$2,000,000.
2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if CONSULTANT or CONTRACTOR has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers’ Compensation** insurance as required by the State of Colorado, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease
4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the CONSULTANT or CONTRACTOR’s profession, with limit no less than **\$1,000,000** per occurrence or claim, \$2,000,000 aggregate.

The Insurance obligations under this agreement shall be the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the COUNTY. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the CONSULTANT or CONTRACTOR under this agreement.

**OTHER INSURANCE PROVISIONS:**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

**Additional Insured Status.** Douglas County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT or CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT or CONTRACTOR’s insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

**Primary Coverage.** For any claims related to this contract, the **CONSULTANT or CONTRACTOR's insurance coverage shall be primary** insurance. Any insurance or self-insurance maintained by Douglas County, its officers, officials, employees, or volunteers shall be excess and non-contributory to the CONSULTANT or CONTRACTOR's insurance.

**Notice of Cancellation.** Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to Douglas County.**

**Waiver of Subrogation.** CONSULTANT or CONTRACTOR hereby grants to Douglas County a waiver of any right to subrogation which any insurer of said CONSULTANT or CONTRACTOR may acquire against Douglas County by virtue of the payment of any loss under such insurance. CONSULTANT or CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Douglas County has received a waiver of subrogation endorsement from the insurer.

**Self-Insured Retentions, Deductibles and Coinsurance.** The CONSULTANT or CONTRACTOR agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. Douglas County may require the CONSULTANT or CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Douglas County. The CONSULTANT or CONTRACTOR will indemnify Douglas County, in full, for any amounts related to the above.

**Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Douglas County.

**Claims Made Policies.** If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided ***for at least three (3) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Date*** prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***three (3)*** years after completion of contract work.

**Verification of Coverage.** CONSULTANT or CONTRACTOR shall furnish Douglas County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by Douglas County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT or CONTRACTOR's obligation to provide them. Douglas County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, Douglas County reserves the right, but

not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the CONSULTANT or CONTRACTOR to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation or termination will be sent via mail or e-mail to:

Douglas County Government  
Attn: Risk Management  
100 Third Street  
Castle Rock, Colorado 80104  
[risk@douglas.co.us](mailto:risk@douglas.co.us)

**Subcontractors.** Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONSULTANT or CONTRACTOR shall ensure Douglas County is an additional insured on insurance required from subcontractors. Any subcontractors will not be required to maintain professional liability insurance if their scope of work does not include any: (a) engineering or design; (b) construction inspection; or (c) survey work.

**Failure to Procure or Maintain Insurance.** The CONTRACTOR will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the CONTRACTOR to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

**Governmental Immunity.** The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to Douglas County, its officers, or its employees

**Special Risks or Circumstances**

Douglas County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

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Megan Datwyler, Risk Manager

Date



**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Amy Strouthopoulos, P.E., Pavement Management Supervisor

**DESCRIPTION:** Change Order No. 2 with Chato's Concrete, LLC, for the 2025 Sidewalk Repair and Curb Ramp Retrofit Project, for an Additional Amount of \$600,000.00, Douglas County Project Number CI 2025-001.

**SUMMARY:** On March 11, 2025, the Board of County Commissioners approved a contract with Chato's Concrete LLC in the amount of \$2,737,650.00 for the 2025 Sidewalk Repair and Curb Ramp Retrofit Project (PO #2025333). Change Order Number 1 added \$95,000.00 for the additional concrete work in the Rueter Hess Reservoir area for the Community Planning Department (funded by BU 850903, Fund 245). The current total contract amount is \$2,832,650.00.

For Change Order Number 2, there is a need for asphalt repairs within the Remuda Ranch subdivision, new curb and gutter construction along Russellville Rd., new intersection improvements at Miller Rd./East Parker Rd., curb and gutter repairs along Quebec St., and various emergency Repairs throughout Douglas County. The net result of Change Order Number 2 for this additional scope of work is \$600,000.00. If approved, the new contract amount will be \$3,432,650.00.

Funding for this change order will come from Business Unit 800117, in Fund 230, for an additional \$600,000.00. A budget reallocation approved by the Board of County Commissioners at the Business Meeting on May 27, 2025, was completed and provides this additional funding in BU 800117. A new PO will be requested. We are also requesting to extend the contract term by 60 additional days, or through September 13, 2025.

**RECOMMENDED ACTION:**

Staff recommends approval of Change Order No. 2 with Chato's Concrete, LLC, for the 2025 Sidewalk Repair and Curb Ramp Retrofit Project, for an additional amount of \$600,000.00, Douglas County Project Number CI 2025-001.

**REVIEW:**

Kristina Mann	Approve	6/2/2025
Jeff Garcia	Approve	6/2/2025
Andrew Copland	Approve	6/3/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**

Change Order #2 - 2025 Sidewalk Project - Chatos - new PO - Amy S



Douglas County  
Contract Change Order

**OWNER:** Douglas County Government  
Department of Public Works  
100 Third Street, Suite, 220  
Castle Rock, CO 80104

**PROJECT:** 2025 Sidewalk Repair and Curb Ramp  
Retrofit Project

**PROJECT NO.:** CI 2025-001  
**BOCC AGREEMENT DATE:** March 11, 2025

**CONTRACTOR:** Chato's Concrete, LLC  
8326 Quivas Wy  
Denver, CO 80221  
720.252.7959

**CHANGE ORDER NO.:** 2

**ACCOUNT NO.** (new PO)/800117.478200

Description of Work and Justification:

This change order adds funding for asphalt repairs within the Remuda Ranch subdivision, new curb and gutter construction along Russellville Rd., new intersection improvements at Miller Rd. and East Parker Rd., Curb and gutter repairs along Quebec St., and Emergency Repairs throughout Douglas County. This work will be ahead of proposed asphalt overlay work.

This change order also adds 60 days to the contract time to allow completion of the original contracted and change ordered work.

CHANGE ORDER NO. 2

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	SUBTOTAL
202	REMOVAL OF CONCRETE PAVEMENT	1,200	SY	\$20.00	\$24,000.00
203	UNCLASSIFIED EXCAVATION	1,500	CY	\$40.00	\$60,000.00
208	CONCRETE WASHOUT STRUCTURE	4	EA	\$2,000.00	\$8,000.00
304	AGGREGATE BASE COURSE (Class 6)(Haul and Place)	750	CY	\$32.00	\$24,000.00
403	HMA(Grading S)((75)(Haul and Place)(Full Depth)	500	TN	\$125.00	\$62,500.00
412	CONCRETE PAVEMENT (10 inch)(Class P)	1,200	SY	\$105.00	\$126,000.00
609	CURB AND GUTTER, Type 2 (Section II-B)(6 Inch)	2,500	LF	\$40.00	\$100,000.00
630	VARIABLE MESSAGE BOARD	4	EA	\$900.00	\$3,600.00
203	F/A (Minor Contract Revisions)	1	F/A	\$191,900.00	\$191,900.00

TOTAL - CHANGE ORDER NO. 2      \$600,000.00

The additional funds for this change order will come from Business Unit 800117.478200 in Fund 230, and we will request a new PO.

This Change Order agreed to herein is a fair and equitable adjustment to the Contractor's direct and indirect costs. This modification provides full compensation for the changed work, including both Contract cost and Contract time, and does not impact the critical path. The Contractor hereby releases the County from any and all liability under this Contract for further equitable adjustment attributable to this Change Order.

Original Contract Price: \$2,737,650.00  
Change Orders To Date: \$95,000.00  
Current Contract Price: \$2,832,650.00  
This Change Order: \$600,000.00  
New Contract Price: \$3,432,650.00

Contract Time:  
The Contract Time will increase by 60 days.  
The completion date for all work shall be September 13, 2025.  
All other terms and conditions of this Contract shall remain in effect.

Approved By: \_\_\_\_\_  
Amy Strouthopoulos, P.E., Pavement Management Supervisor

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_  
Janet Herman, P.E., Director of Public Works

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_  
Marlene Andrade, Chato's Concrete, LLC

Date: \_\_\_\_\_

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Brad Robenstein, P.E., Drainage and Flood Control Engineer

**DESCRIPTION:** An Intergovernmental Agreement Between the Urban Drainage and Flood Control District dba Mile High Flood District and the Board of County Commissioners of the County of Douglas, Colorado, Regarding Funding of Major Drainageway Planning for Rampart Gulch and Unnamed Tributaries, Douglas County Project Number FC2025-004.

**SUMMARY:** The Urban Drainage and Flood Control District (UDFCD) dba Mile High Flood District and Douglas County desire to work cooperatively on Major Drainageway Planning for the Rampart Gulch and Unnamed Tributaries watersheds. The purpose of this project is to develop a drainageway master plan to provide efficient stormwater drainage within this area. The proposed work includes mapping, fieldwork, hydrologic and hydraulic analyses, and the development of all reasonable alternatives so the most feasible master plan can be determined and justified within the area. In developing the master plan, consideration is typically given to cost, land use, existing drainage systems, known drainage and flooding problems, known and anticipated channel erosion problems, stormwater quality, right-of-way needs, existing wetland and riparian areas, and open space and wildlife habitat benefits. The Engineering Division has funding available for this project in business unit 30300, Fund 100. A Purchase Order will be processed to provide payment to UDFCD (dba MHFD) using these funds.

Agency funding contributions required with this agreement are as follows:

Douglas County: \$100,000

UDFCD: \$100,000

**RECOMMENDED ACTION:** Approval of the Intergovernmental Agreement (IGA) Between the Urban Drainage and Flood Control District dba Mile High Flood District and the Board of County Commissioners of the County of Douglas, Colorado, Regarding Funding of Major Drainageway Planning for Rampart Gulch and

**REVIEW:**

Kristina Mann	Approve	5/22/2025
Jeff Garcia	Approve	6/2/2025
Andrew Copland	Approve	6/2/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**

IGA MHFD - Rampart Gulch and Unnamed Tributaries - Brad Robenstein

AGREEMENT REGARDING FUNDING OF  
MAJOR DRAINAGEWAY PLANNING FOR  
RAMPART GULCH AND UNNAMED TRIBUTARIES  
Agreement No. 25-03.14  
Project No. 110395  
Agreement Amount \$200,000

THIS AGREEMENT, by and between URBAN DRAINAGE AND FLOOD CONTROL DISTRICT D/B/A MILE HIGH FLOOD DISTRICT (hereinafter called "DISTRICT"), Unincorporated Douglas County (hereinafter called "COUNTY"); (hereinafter "COUNTY" shall be known as "PROJECT SPONSOR" and DISTRICT and PROJECT SPONSOR(S) shall be collectively known as "PARTIES");

WITNESSETH THAT:

WHEREAS, DISTRICT in a policy statement previously adopted (Resolution No. 14, Series of 1970), expressed an intent to assist public bodies which have heretofore enacted floodplain zoning measures; and

WHEREAS, DISTRICT has previously established a Work Program for 2025 (Resolution No. 82, Series of 2024) which includes master planning; and

WHEREAS, PARTIES now desire to proceed with development of a drainageway master plan for Rampart Gulch and Unnamed Tributaries (hereinafter called "PROJECT"); and

WHEREAS, DISTRICT's Board of Directors has authorized DISTRICT financial participation for PROJECT (Resolution No. 29, Series of 2025); and

WHEREAS, the governing board (officials) of PROJECT SPONSOR(S) has budgeted, by appropriation or resolution, all of its share of PROJECT costs; and

WHEREAS, PARTIES desire to acquire mapping needed to conduct the engineering studies for PROJECT; and

WHEREAS, PARTIES desire to engage an engineer to render certain technical and professional advice and to compile information, evaluate, study, and recommend design solutions to such drainage problems for PROJECT which are in the best interest of PARTIES.

NOW, THEREFORE, in consideration of the mutual promises contained herein, PARTIES hereto agree as follows:

**Part 1**

**1.01. SCOPE OF AGREEMENT**

This Agreement defines the responsibilities and financial commitments of PARTIES with respect to PROJECT.

**1.02. PROJECT AREA**

DISTRICT shall engage an engineer and obtain mapping as needed to perform or supply necessary services in connection with and respecting the planning of PROJECT of the area and watershed shown on the attached Exhibit A dated February 6, 2025, (hereinafter called "AREA").

**1.03. SCOPE OF PROJECT**

The purpose of PROJECT is to develop a drainageway master plan including hydrologic information and the locations, alignments, and sizing of storm sewers, channels, detention/retention basins, and other facilities and appurtenances needed to provide efficient stormwater drainage within AREA. The proposed work shall include, but not be limited to, mapping; compilation of existing data; necessary field work; and development and consistent evaluation of all reasonable alternatives so that the most feasible drainage and flood control master plan can be determined and justified for AREA. Consideration shall be given to costs, existing and proposed land use, existing and proposed drainage systems, known drainage or flooding problems, known or anticipated erosion problems, stormwater quality, right-of-way

needs, existing wetlands and riparian zones, open space and wildlife habitat benefits, and legal requirements. Schematic alternative plans shall be developed such that comparison with other alternatives can be made.

1.04 PUBLIC NECESSITY

PARTIES agree that the work performed pursuant to this Agreement is necessary for the health, safety, comfort, convenience, and welfare of all the people of the State, and is of particular benefit to the inhabitants of PARTIES and to their property therein.

1.05 PROJECT COSTS

PARTIES agree that for the purposes of this Agreement PROJECT costs shall consist of, and be limited to, mapping, master planning and related services and contingencies mutually agreeable to PARTIES. Project costs are not to exceed \$200,000 without amendment to this Agreement.

1.06 FINANCIAL COMMITMENTS OF PARTIES

PARTIES shall each contribute the following percentages and maximum amounts for PROJECT costs as defined in Section 1.05:

	<u>Percentage Share</u>	<u>Master Plan Contribution</u>	<u>Maximum Contribution</u>
COUNTY	50%	\$100,000	\$100,000
DISTRICT	50%	\$100,000	\$100,000
TOTAL	100%	\$200,000	\$200,000

Each PARTY'S payment obligation, whether direct or contingent, extends only to funds budgeted by appropriation or resolution annually by each PARTY'S governing body (officials), paid into the treasury of that PARTY, and encumbered for the purpose of this AGREEMENT. Each PARTY does not by this Agreement irrevocably pledge present cash reserves for payment or performance in future fiscal years. This Agreement does not and is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of each PARTY.

1.07 MANAGEMENT OF FINANCES

As set forth in DISTRICT policy (Resolution No. 11, Series of 1973, Resolution No. 49, Series of 1977, and Resolution No. 37, Series of 2009), the funding of a PROJECT SPONSOR's one-half share may come from its own revenue sources or from funds received from state, federal, or other sources of funding without limitation and without prior DISTRICT approval.

Payment of each party's full share COUNTY - \$100,000; DISTRICT - \$100,000) shall be made to DISTRICT subsequent to execution of this Agreement and within 30 days of request for payment by DISTRICT. The payments by PARTIES shall be held by DISTRICT in a special fund to pay for increments of PROJECT as authorized by PARTIES, and as defined herein. DISTRICT shall provide an accounting of PROJECT funds as well as notification to PROJECT SPONSOR(S) of any unpaid obligations upon request. Any interest earned by the monies contributed by PARTIES shall be accrued to the special fund established by DISTRICT for PROJECT and such interest shall be used only for PROJECT upon approval by the contracting officers (Section 2.03).

Within one year of completion of PROJECT if there are monies including interest earned remaining in excess of 10,000, which are not committed, obligated, or disbursed, each party shall be refunded proportional to the PARTY'S contribution; or, at PROJECT SPONSOR request, PROJECT SPONSOR share of remaining monies shall be transferred to another special fund held by DISTRICT.

1.08 PROJECT MAPPING

DISTRICT shall provide a Digital Elevation Model (DEM) and elevation contour mapping of AREA with a contour interval of one-foot. Upon execution of this Agreement DISTRICT shall engage a land surveyor judged by DISTRICT to be responsible and qualified to perform the work to supplement the DEM data at hydraulic structures.

1.09 MASTER PLANNING

Upon execution of this Agreement, PARTIES shall select an engineer mutually agreeable to PARTIES. DISTRICT shall contract with the selected engineer, shall administer the contract, and shall supervise and coordinate the planning for the development of alternatives and of conceptual design subject to approval of PROJECT SPONSOR(S).

1.10 PUBLISHED REPORTS AND PROJECT DATA

DISTRICT will provide to PROJECT SPONSOR(S) access to all draft and final electronic report files. Upon completion of PROJECT, electronic files of all mapping, drawings, and hydrologic and hydraulic calculations developed by the engineer contracted for PROJECT shall be provided to PROJECT SPONSOR(S) upon request. This Paragraph shall survive termination of this Agreement.

1.11. RESPONSIBILITIES OF PARTIES

DISTRICT shall be responsible for coordinating with PROJECT SPONSOR(S) the information developed by the various consultants hired by DISTRICT and for obtaining all concurrences from PROJECT SPONSOR(S) needed to complete PROJECT in a timely manner. PROJECT SPONSOR(S) agrees to review all draft reports and to provide comments within 21 calendar days after the draft reports have been provided by DISTRICT to PROJECT SPONSOR(S). PROJECT SPONSOR(S) also agree(s) to evaluate the alternatives presented in the alternatives analysis sections of the report, to select an alternative, and to notify DISTRICT of their decision(s) within 30 calendar days after the alternatives analysis report is provided to PROJECT SPONSOR(S) by DISTRICT.

1.12 PUBLIC RELATIONS

It shall be at the sole discretion of the PROJECT SPONSOR(S) to initiate and to carry out any public relations program to inform the residents in PROJECT area as to the purpose of PROJECT and what impact it may have on them. Technical information shall be presented to the public by the selected engineer, if requested by PROJECT SPONSOR(S). In any event DISTRICT shall have no responsibility for a public relations program, but shall assist PROJECT SPONSOR(S) as needed and appropriate.

1.13 EXECUTION IN COUNTERPARTS – ELECTRONIC SIGNATURES

Electronic signatures shall be permitted to bind PARTIES to this Agreement, and all subsequent documents requiring the signatures of the PARTIES to this Agreement. Documents requiring notarization may also be notarized by electronic signature. All use of electronic signatures shall be governed by the Colorado Uniform Electronic Transactions Act, §§ 24-71.3-101-121, C.R.S. However, the PARTIES agree that only electronic signatures created by electronic software including but not limited to DocuSign shall be permitted.

**Part 2**

2.01 TERM OF THE AGREEMENT

The term of this Agreement shall commence upon the execution by all PARTIES and shall terminate two years after the final master planning report is delivered to DISTRICT and the final accounting of funds on deposit at DISTRICT is provided to all PARTIES pursuant to Section 1.07 herein.



2.02 LIABILITY

Each party hereto shall be responsible for any suits, demands, costs or actions at law resulting from its own negligent or wrongful acts or omissions and may insure against such liabilities as appropriate.

2.03 CONTRACTING OFFICERS

- A. The contracting officer for PROJECT SPONSOR(S) shall be the County Engineer, 100 Third Street, Castle Rock, Colorado 80104.
- B. The contracting officer for DISTRICT shall be the Executive Director, 12575 W. Bayaud Ave. Lakewood, Colorado 80228.
- C. The contracting officers for PARTIES each agree to designate and assign a PROJECT representative to act on the behalf of said PARTIES in all matters related to PROJECT undertaken pursuant to this Agreement. Each representative shall coordinate all PROJECT related issues between PARTIES, shall attend all progress meetings, and shall be responsible for providing all available PROJECT related file information to the engineer upon request by DISTRICT or PROJECT SPONSOR(S). Said representatives shall have the authority for all approvals, authorizations, notices, or concurrences required under this Agreement. In the case of amendments to this Agreement, contracting officers shall determine which PARTIES are impacted by the amendment and ensure that such PARTIES provide their approval in writing. Unaffected PARTIES shall only be required to acknowledge the amendment in writing, and their acknowledgement shall be sufficient to meet the requirements of this Agreement.

2.04 AMENDMENTS

This Agreement contains all of the terms agreed upon by and among PARTIES. Any amendments to this Agreement shall be in writing. Amendments affecting only specific PARTIES, whether through changes in scope or additional funding contributions, shall require the written approval of the impacted PARTIES. All other PARTIES unaffected by the amendment shall acknowledge the amendment in writing, and their acknowledgement shall be sufficient to meet the requirements of this Agreement.

2.05 SEVERABILITY

If any clause or provision herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, such invalid or unenforceable clause or provision shall not affect the validity of the Agreement as a whole and all other clauses or provisions shall be given full force and effect.

2.06 APPLICABLE LAWS

This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado. Jurisdiction for any and all legal actions regarding this Agreement shall be in the State of Colorado and venue for the same shall lie in the County where the Project is located.

2.07 ASSIGNABILITY

No party to this Agreement shall assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party or parties to this Agreement.

2.08 BINDING EFFECT

The provisions of this Agreement shall bind and shall inure to the benefit of PARTIES hereto and to their respective successors and permitted assigns.

2.09 ENFORCEABILITY

PARTIES hereto agree and acknowledge that this Agreement may be enforced in law or in equity, by decree of specific performance or damages, or such other legal or equitable relief as may be available subject to the provisions of the laws of the State of Colorado.

2.10 TERMINATION OF AGREEMENT

This Agreement may be terminated upon thirty (30) days' written notice by any party to this Agreement, but only if there are no contingent, outstanding contracts. If there are contingent, outstanding contracts, this Agreement may only be terminated upon the cancellation of all contingent, outstanding contracts. All costs associated with the cancellation of the contingent contracts shall be shared between PARTIES in the same ratio(s) as were their contributions.

2.11. NO DISCRIMINATION IN EMPLOYMENT

In connection with the performance of work under this Agreement, PARTIES agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified on the basis of race, color, ancestry, creed, religion, national origin, gender, age, military status, sexual orientation, gender identity, marital status, or physical or mental disability and further agrees to insert the foregoing provision in all contracts stemming from this Agreement.

2.12. APPROPRIATIONS

Notwithstanding any other term, condition, or provision herein, each and every obligation of the PARTIES stated in this Agreement is subject to the requirement of a prior appropriation or resolution of funds therefore by the appropriate governing body (officials) of the respective PARTIES.

2.13. NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to PARTIES, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement. It is the express intention of PARTIES that any person or party other than PROJECT SPONSOR(S) or DISTRICT receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

2.14 GOVERNMENTAL IMMUNITIES

The PARTIES hereto intend that nothing herein shall be deemed or construed as a waiver by any PARTY of any rights, limitations, or protections afforded to them under the Colorado Governmental Immunity Act (§ 24-10-101, *et seq.*, C.R.S.) as now or hereafter amended or otherwise available at law or equity.

2.15 INTENT OF AGREEMENT

Except as otherwise stated herein, this Agreement is intended to describe the rights and responsibilities of and between PARTIES and is not intended to and shall not be deemed to confer rights upon any person or entities not named as PARTIES, nor to limit in any way the powers and responsibilities of PROJECT SPONSOR(S), DISTRICT or any other entity not a party hereto. WHEREFORE, PARTIES hereto have caused this instrument to be executed by properly authorized signatories as of the date and year written below.

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS**

**APPROVED AS TO CONTENT:**

---

**Abe Laydon, CHAIR**

**Date**

---

**DOUGLAS J. DEBORD  
COUNTY MANAGER**

**Date**

**ATTEST**

---

**Deputy Clerk**

**Date**

**DEPARTMENT OF PUBLIC WORKS ENGINEERING:**

---

**JANET HERMAN, P. E.  
Director of Public Works**

**Date**

**APPROVED AS TO FISCAL CONTENT:    APPROVED AS TO LEGAL FORM:**

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**ANDREW COPLAND  
Director of Finance**

**Date**

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**Chris Pratt  
Senior Assistant County Attorney**

**Date**

URBAN DRAINAGE AND  
FLOOD CONTROL DISTRICT D/B/A  
MILE HIGH FLOOD DISTRICT

By \_\_\_\_\_

Name Laura A. Kroeger

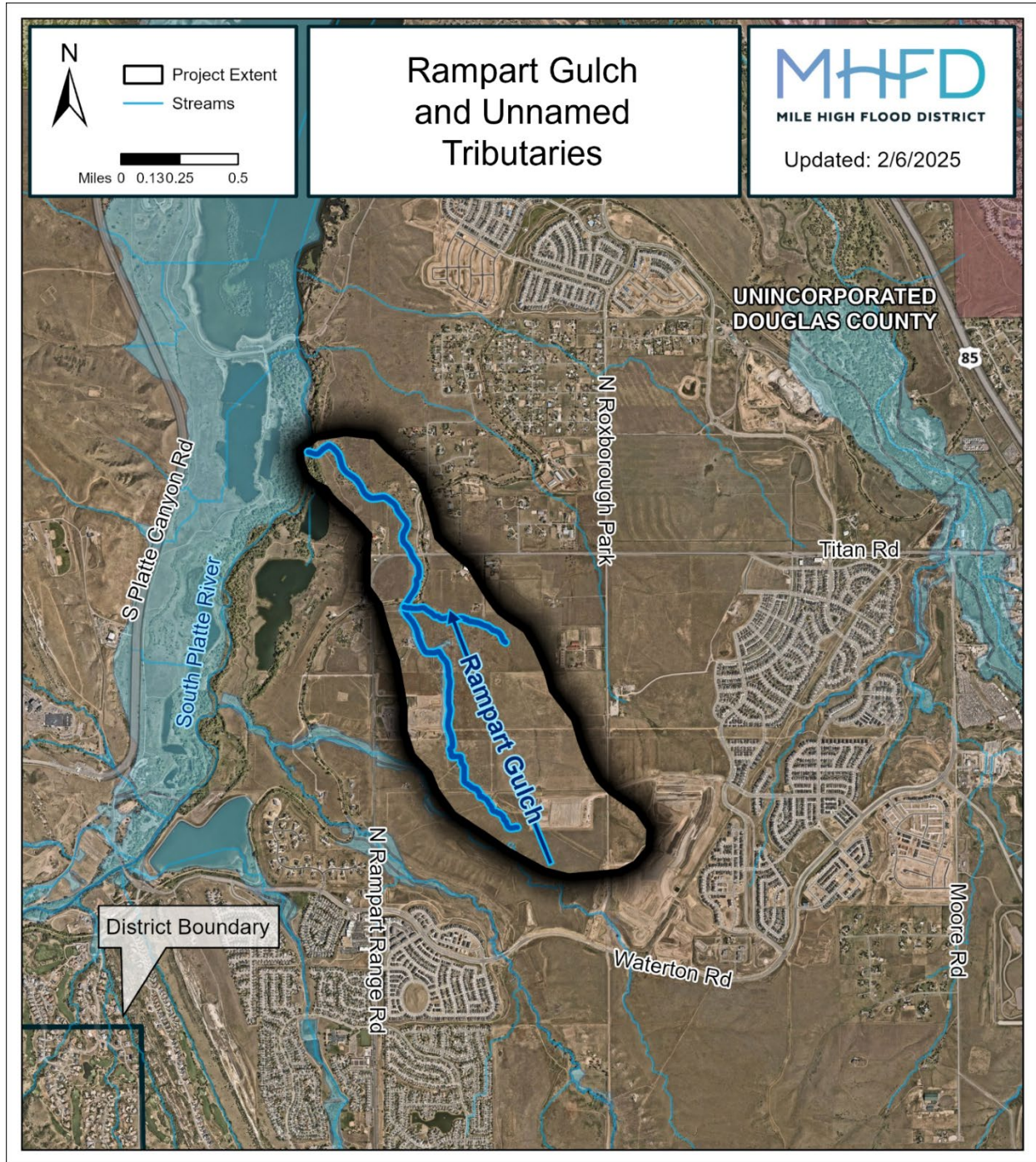
Title Executive Director

Date

\_\_\_\_\_

\_\_\_\_\_  
Checked By

GREEMENT REGARDING FUNDING OF  
MAJOR DRAINAGEWAY PLANNING FOR  
RAMPART GULCH AND UNNAMED TRIBUTARIES  
Agreement No. 25-03.15  
Project No. 110395  
EXHIBIT A



**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Brad Robenstein, P.E., Drainage and Flood Control Engineer

**DESCRIPTION:** An Intergovernmental Agreement Between the Urban Drainage and Flood Control District dba Mile High Flood District and the Board of County Commissioners of the County of Douglas, Colorado, Regarding Funding of Major Drainageway Planning and Flood Hazard Delineation for Willow Creek Tributaries Upstream of Englewood Dam, Douglas County Project Number FC2024-007.

**SUMMARY:** The Urban Drainage and Flood Control District (UDFCD) dba Mile High Flood District and Douglas County desire to work cooperatively on Major Drainageway Planning for the Willow Creek Tributaries upstream of Englewood Dam. The purpose of the project is to develop a drainageway master plan to provide efficient stormwater drainage within this area. The proposed work includes mapping, fieldwork, hydrologic and hydraulic analyses, and the development of all reasonable alternatives so the most feasible master plan can be determined and justified within the area. In developing the master plan, consideration is typically given to cost, land use, existing drainage systems, known drainage and flooding problems, known and anticipated channel erosion problems, stormwater quality, right-of-way needs, existing wetland and riparian areas, and open space and wildlife habitat benefits. The Engineering Division has funding available for this project in business unit 30300, Fund 100. A Purchase Order will be processed to provide payment to UDFCD (dba MHFD) using these funds.

Agency funding contributions required with this agreement are as follows:

Douglas County: \$10,100.00

**RECOMMENDED ACTION:** Approval of the Intergovernmental Agreement (IGA) Between the Urban Drainage and Flood Control District dba Mile High Flood District and the Board of County Commissioners of the County of Douglas, Colorado, Regarding Funding of Major Drainageway Planning and Flood Hazard Area Delineation for Willow Creek Tributaries Upstream of Englewood Dam Douglas County Project Number FC2024-007.

**REVIEW:**

Kristina Mann	Approve	5/22/2025
Jeff Garcia	Approve	6/2/2025
Andrew Copland	Approve	6/2/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**

IGA MHFD - Willow Creek



AGREEMENT REGARDING FUNDING OF  
MAJOR DRAINAGEWAY PLANNING  
AND FLOOD HAZARD AREA DELINEATION FOR  
WILLOW CREEK TRIBUTARIES UPSTREAM OF ENGLEWOOD DAM

Agreement No. 24-07.20  
Project No. 107021  
Agreement Amount \$10,100

THIS AGREEMENT, by and between URBAN DRAINAGE AND FLOOD CONTROL DISTRICT D/B/A MILE HIGH FLOOD DISTRICT (hereinafter called "DISTRICT"), and DOUGLAS COUNTY (hereinafter called "COUNTY"); (hereinafter "COUNTY" shall be known as "PROJECT SPONSOR" and DISTRICT and PROJECT SPONSOR shall be collectively known as "PARTIES");

WITNESSETH THAT:

WHEREAS, DISTRICT in a policy statement previously adopted (Resolution No. 14, Series of 1970), expressed an intent to assist public bodies which have heretofore enacted floodplain zoning measures; and

WHEREAS, DISTRICT has previously established a Work Program for 2024 (Resolution No. 89, Series of 2023) which includes master planning; and

WHEREAS, PARTIES now desire to proceed with development of a drainageway master plan and a flood hazard area delineation (FHAD) report for Willow Creek Tributaries Upstream of Englewood Dam (hereinafter called "PROJECT"); and

WHEREAS, DISTRICT's Board of Directors has authorized DISTRICT financial participation for PROJECT (Resolution No. 07, Series of 2018); and

WHEREAS, the governing board (officials) of PROJECT SPONSOR(S) has budgeted, by appropriation or resolution, all of its share of PROJECT costs; and

WHEREAS, PARTIES desire to acquire mapping needed to conduct the engineering studies for PROJECT; and

WHEREAS, PARTIES desire to engage an engineer to render certain technical and professional advice and to compile information, evaluate, study, and recommend design solutions to such drainage problems for PROJECT which are in the best interest of PARTIES.

NOW, THEREFORE, in consideration of the mutual promises contained herein, PARTIES hereto agree as follows:

**Part 1**

**1.01. SCOPE OF AGREEMENT**

This Agreement defines the responsibilities and financial commitments of PARTIES with respect to PROJECT.

**1.02. PROJECT AREA**

DISTRICT shall engage an engineer and obtain mapping as needed to perform or supply necessary services in connection with and respecting the planning of PROJECT of the area and watershed shown on the attached Exhibit A dated 2018, (hereinafter called "AREA").

**1.03. SCOPE OF PROJECT**

The purpose of PROJECT is to develop a drainageway master plan and FHAD, including hydrologic information and the locations, alignments, and sizing of storm sewers, channels, detention/retention basins, and other facilities and appurtenances needed to provide efficient stormwater drainage within AREA. The proposed work shall include, but not be limited to, mapping; compilation of existing data; necessary field work; and development and consistent evaluation of all reasonable alternatives so that the most feasible drainage and flood control



master plan can be determined and justified for AREA. Consideration shall be given to costs, existing and proposed land use, existing and proposed drainage systems, known drainage or flooding problems, known or anticipated erosion problems, stormwater quality, right-of-way needs, existing wetlands and riparian zones, open space and wildlife habitat benefits, and legal requirements. Schematic alternative plans shall be developed such that comparison with other alternatives can be made.

1.04 PUBLIC NECESSITY

PARTIES agree that the work performed pursuant to this Agreement is necessary for the health, safety, comfort, convenience, and welfare of all the people of the State, and is of particular benefit to the inhabitants of PARTIES and to their property therein.

1.05 PROJECT COSTS

PARTIES agree that for the purposes of this Agreement PROJECT costs shall consist of, and be limited to, mapping, master planning, FHAD, and related services and contingencies mutually agreeable to PARTIES. Project costs are not to exceed \$10,100 without amendment to this Agreement.

1.06 FINANCIAL COMMITMENTS OF PARTIES

PARTIES shall each contribute the following percentages and maximum amounts for PROJECT costs as defined in Section 1.05:

	Master Plan Percentage <u>Share</u>	Previous Master Plan Funding*	Master Plan Contribution	Previous FHAD Funding*	FHAD Contribution	Maximum Contribution
COUNTY	4.8%	-0-	\$10,100	-0-	-0-	\$10,100
DISTRICT	47.6%	\$100,000	-0-	\$60,000	-0-	\$160,000
Other Funding*	47.6%	\$100,000	-0-	-0-	-0-	\$100,000
<b>TOTAL</b>	<b>100%</b>	<b>\$200,000</b>	<b>\$10,100</b>	<b>\$60,000</b>	<b>-0-</b>	<b>\$270,100</b>

\*Note: For previous and other funding, see Agreement 18-08.07

Each PARTY'S payment obligation, whether direct or contingent, extends only to funds budgeted by appropriation or resolution annually by each PARTY'S governing body (officials), paid into the treasury of that PARTY, and encumbered for the purpose of this AGREEMENT. Each PARTY does not by this Agreement irrevocably pledge present cash reserves for payment or performance in future fiscal years. This Agreement does not and is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of each PARTY.

1.07 MANAGEMENT OF FINANCES

As set forth in DISTRICT policy (Resolution No. 11, Series of 1973, Resolution No. 49, Series of 1977, and Resolution No. 37, Series of 2009), the funding of a PROJECT SPONSOR's one-half share may come from its own revenue sources or from funds received from state, federal, or other sources of funding without limitation and without prior DISTRICT approval. Payment by District of \$160,000 has already been made with Agreement 18-08.07.

Payment of each party's full share (PROJECT SPONSOR - \$10,100; DISTRICT - \$160,000) shall be made to DISTRICT subsequent to execution of this Agreement and within 30 days of request for payment by DISTRICT. The payments by PARTIES shall be held by DISTRICT in a special fund to pay

for increments of PROJECT as authorized by PARTIES, and as defined herein. DISTRICT shall provide an accounting of PROJECT funds as well as notification to PROJECT SPONSOR(S) of any unpaid obligations upon request. Any interest earned by the monies contributed by PARTIES shall be accrued to the special fund established by DISTRICT for PROJECT and such interest shall be used only for PROJECT upon approval by the contracting officers (Section 2.03).

Within one year of completion of PROJECT if there are monies including interest earned remaining which are not committed, obligated, or disbursed, each party shall receive a share of such monies, which shares shall be computed as were the original shares; or, at PROJECT SPONSOR's request, PROJECT SPONSOR's share of remaining monies shall be transferred to another special fund held by DISTRICT.

1.08 PROJECT MAPPING

DISTRICT shall provide a Digital Elevation Model (DEM) and elevation contour mapping of AREA with a contour interval of one-foot. Upon execution of this Agreement DISTRICT shall engage a land surveyor judged by DISTRICT to be responsible and qualified to perform the work to supplement the DEM data at hydraulic structures.

1.09 MASTER PLANNING AND FHAD

Upon execution of this Agreement, PARTIES shall select an engineer mutually agreeable to PARTIES. DISTRICT shall contract with the selected engineer, shall administer the contract, and shall supervise and coordinate the planning for the development of alternatives and of conceptual design subject to approval of PROJECT SPONSOR(S).

1.10 PUBLISHED REPORTS AND PROJECT DATA

DISTRICT will provide to PROJECT SPONSOR(S) access to all draft and final electronic report files. Upon completion of PROJECT, electronic files of all mapping, drawings, and hydrologic and hydraulic calculations developed by the engineer contracted for PROJECT shall be provided to PROJECT SPONSOR(S) upon request. This Paragraph shall survive termination of this Agreement.

1.11. RESPONSIBILITIES OF PARTIES

DISTRICT shall be responsible for coordinating with PROJECT SPONSOR(S) the information developed by the various consultants hired by DISTRICT and for obtaining all concurrences from PROJECT SPONSOR(S) needed to complete PROJECT in a timely manner. PROJECT SPONSOR(S) agrees to review all draft reports and to provide comments within 21 calendar days after the draft reports have been provided by DISTRICT to PROJECT SPONSOR(S). PROJECT SPONSOR(S) also agree(s) to evaluate the alternatives presented in the alternatives analysis sections of the report, to select an alternative, and to notify DISTRICT of their decision(s) within 30 calendar days after the alternatives analysis report is provided to PROJECT SPONSOR(S) by DISTRICT.

1.12 PUBLIC RELATIONS

It shall be at the sole discretion of the PROJECT SPONSOR(S) to initiate and to carry out any public relations program to inform the residents in PROJECT area as to the purpose of PROJECT and what impact it may have on them. Technical information shall be presented to the public by the selected engineer, if requested by PROJECT SPONSOR(S). In any event DISTRICT shall have no responsibility for a public relations program, but shall assist PROJECT SPONSOR(S) as needed and appropriate.

1.13 EXECUTION IN COUNTERPARTS – ELECTRONIC SIGNATURES

Electronic signatures shall be permitted to bind PARTIES to this Agreement, and all subsequent documents requiring the signatures of the PARTIES to this Agreement. Documents requiring notarization may also be notarized by electronic signature. All use of electronic signatures shall be governed by the Colorado Uniform Electronic Transactions Act, §§ 24-71.3-101-121, C.R.S. However, the PARTIES agree that only electronic signatures created by electronic software including but not limited to DocuSign shall be permitted.

## **Part 2**

### **2.01 TERM OF THE AGREEMENT**

The term of this Agreement shall commence upon the execution by all PARTIES and shall terminate two years after the final master planning report is delivered to DISTRICT and the final accounting of funds on deposit at DISTRICT is provided to all PARTIES pursuant to Section 1.07 herein.

### **2.02 LIABILITY**

Each party hereto shall be responsible for any suits, demands, costs or actions at law resulting from its own negligent or wrongful acts or omissions and may insure against such liabilities as appropriate.

### **2.03 CONTRACTING OFFICERS**

- A. The contracting officer for PROJECT SPONSOR shall be the County Engineer, 100 Third Street, Castle Rock, Colorado 80104.
- B. The contracting officer for DISTRICT shall be the Executive Director, 12575 W. Bayaud Ave. Lakewood, Colorado 80228.
- C. The contracting officers for PARTIES each agree to designate and assign a PROJECT representative to act on the behalf of said PARTIES in all matters related to PROJECT undertaken pursuant to this Agreement. Each representative shall coordinate all PROJECT related issues between PARTIES, shall attend all progress meetings, and shall be responsible for providing all available PROJECT related file information to the engineer upon request by DISTRICT or PROJECT SPONSOR(S). Said representatives shall have the authority for all approvals, authorizations, notices, or concurrences required under this Agreement. However, in regard to any amendments or addenda to this Agreement, said representative shall be responsible to promptly obtain the approval of the proper authority.

### **2.04 AMENDMENTS**

This Agreement contains all of the terms agreed upon by and among PARTIES. Any amendments to this Agreement shall be in writing and executed by PARTIES hereto to be valid and binding.

### **2.05 SEVERABILITY**

If any clause or provision herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, such invalid or unenforceable clause or provision shall not affect the validity of the Agreement as a whole and all other clauses or provisions shall be given full force and effect.

### **2.06 APPLICABLE LAWS**

This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado. Jurisdiction for any and all legal actions regarding this Agreement shall be in the State of Colorado and venue for the same shall lie in the County where the Project is located.

### **2.07 ASSIGNABILITY**

No party to this Agreement shall assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party or parties to this Agreement.

### **2.08 BINDING EFFECT**

The provisions of this Agreement shall bind and shall inure to the benefit of PARTIES hereto and to their respective successors and permitted assigns.

### **2.09 ENFORCEABILITY**

PARTIES hereto agree and acknowledge that this Agreement may be enforced in law or in equity, by decree of specific performance or damages, or such other legal or equitable relief as may be available subject to the provisions of the laws of the State of Colorado.

2.10 TERMINATION OF AGREEMENT

This Agreement may be terminated upon thirty (30) days' written notice by any party to this Agreement, but only if there are no contingent, outstanding contracts. If there are contingent, outstanding contracts, this Agreement may only be terminated upon the cancellation of all contingent, outstanding contracts. All costs associated with the cancellation of the contingent contracts shall be shared between PARTIES in the same ratio(s) as were their contributions.

2.11. NO DISCRIMINATION IN EMPLOYMENT

In connection with the performance of work under this Agreement, PARTIES agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified on the basis of race, color, ancestry, creed, religion, national origin, gender, age, military status, sexual orientation, gender identity, marital status, or physical or mental disability and further agrees to insert the foregoing provision in all contracts stemming from this Agreement.

2.12. APPROPRIATIONS

Notwithstanding any other term, condition, or provision herein, each and every obligation of the PARTIES stated in this Agreement is subject to the requirement of a prior appropriation or resolution of funds therefore by the appropriate governing body (officials) of the respective PARTIES.

2.13. NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to PARTIES, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement. It is the express intention of PARTIES that any person or party other than PROJECT SPONSOR(S) or DISTRICT receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

2.14 GOVERNMENTAL IMMUNITIES

The PARTIES hereto intend that nothing herein shall be deemed or construed as a waiver by any PARTY of any rights, limitations, or protections afforded to them under the Colorado Governmental Immunity Act (§ 24-10-101, et seq., C.R.S.) as now or hereafter amended or otherwise available at law or equity.

2.15 INTENT OF AGREEMENT

Except as otherwise stated herein, this Agreement is intended to describe the rights and responsibilities of and between PARTIES and is not intended to and shall not be deemed to confer rights upon any person or entities not named as PARTIES, nor to limit in any way the powers and responsibilities of PROJECT SPONSOR(S), DISTRICT or any other entity not a party hereto.

WHEREFORE, PARTIES hereto have caused this instrument to be executed by properly authorized signatories as of the date and year written below.

URBAN DRAINAGE AND  
FLOOD CONTROL DISTRICT D/B/A  
MILE HIGH FLOOD DISTRICT

By \_\_\_\_\_

Name Laura A. Kroeger

Title Executive Director

Date  
\_\_\_\_\_

\_\_\_\_\_  
Checked By

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS**

**APPROVED AS TO CONTENT:**

---

**Abe Laydon, CHAIR**

**Date**

---

**DOUGLAS J. DEBORD  
COUNTY MANAGER**

**Date**

**ATTEST**

---

**Deputy Clerk**

**Date**

**DEPARTMENT OF PUBLIC WORKS ENGINEERING:**

---

**JANET HERMAN, P. E.  
Director of Public Works**

**Date**

**APPROVED AS TO FISCAL CONTENT:    APPROVED AS TO LEGAL FORM:**

---

**ANDREW COPLAND  
Director of Finance**

**Date**

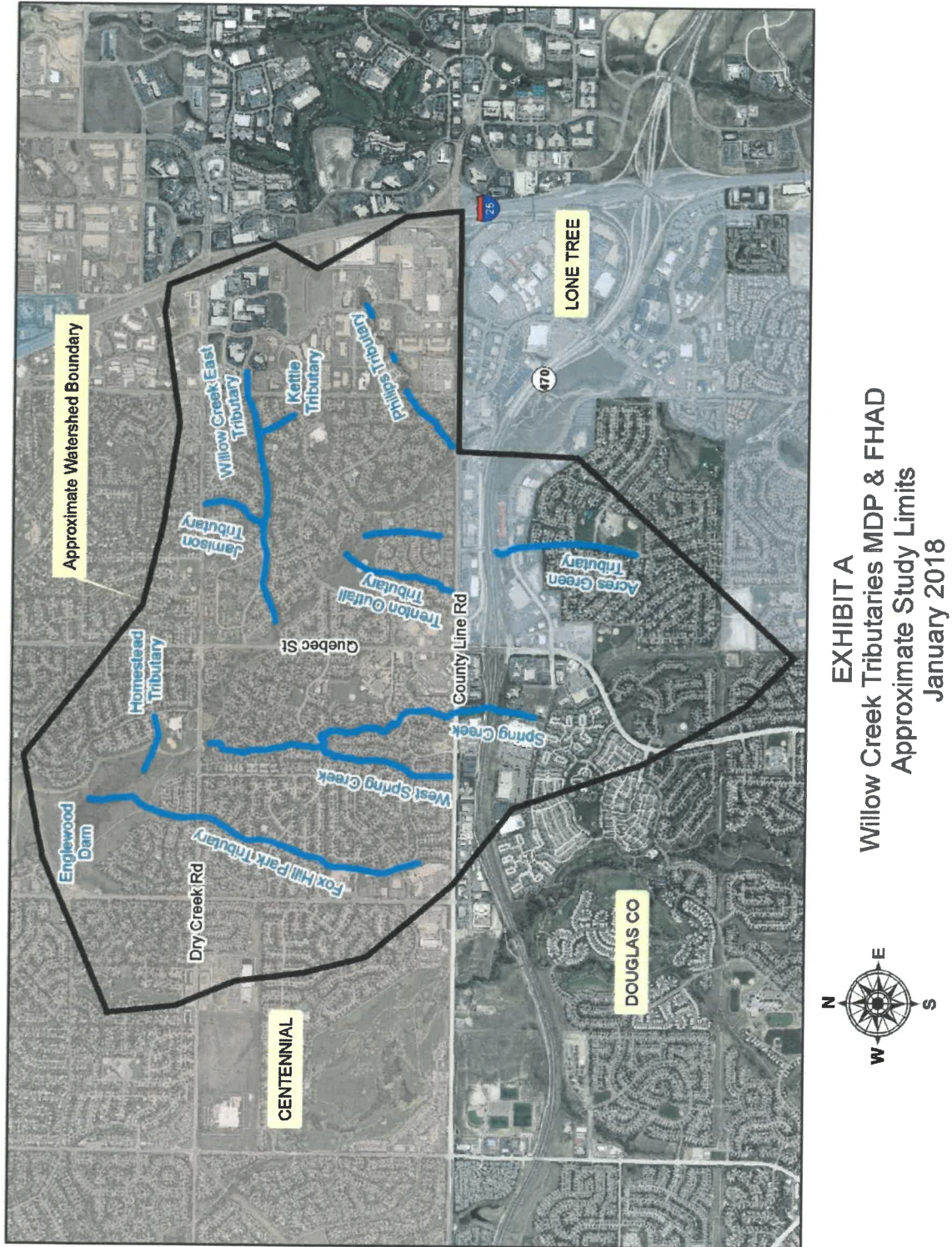
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**Chris Pratt  
Senior Assistant County Attorney**

**Date**

AGREEMENT REGARDING FUNDING OF  
MAJOR DRAINAGEWAY PLANNING  
AND FLOOD HAZARD AREA DELINEATION FOR  
WILLOW CREEK TRIBUTARIES UPSTREAM OF ENGLEWOOD DAM

EXHIBIT A



**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Brian Schultz, Engineering Construction Manager

**DESCRIPTION:** Construction Contract for the Grigs Road Paving Project - Phase 1 to ESI (Elite Surface Infrastructure), in the Amount of \$2,046,020.60, Douglas County Project Number CI 2021-032.

**SUMMARY:** This project consists of extending the asphalt roadway west on Grigs Road from Daniels Park Road for approximately 1 mile to the East/West Trailhead and Pavilion parking lot. The project will also construct eight (8) new storm inlets including curb and gutter, in addition to replacing four (4) existing culvert crossings with new twenty-four (24) inch reinforced concrete pipe crossings and flared end sections.

Bids were accepted on Tuesday, April 29, 2025, at 2:30 p.m. Six (6) bids were accepted and read. ESI (Elite Surface Infrastructure) was the low bidder. The low bid has been reviewed and determined to be in compliance with Douglas County's contract requirements. Bid results are as follows:

<b><u>CONTRACTOR</u></b>	<b><u>TOTAL BID</u></b>
ESI	\$2,546,020.60
Chavez Construction	\$2,662,107.25
HCG Construction	\$2,820,159.00
Brannan Sand & Gravel	\$3,327,189.08
Elevated Excavating	\$3,785,860.00
<u>JARCCO Construction</u>	<u>\$4,394,116.15</u>
Engineer's Estimate	\$3,235,391.00
Average of Six (6) Bidders	\$3,255,908.68

Staff is recommending entering a contract with ESI (Elite Surface Infrastructure). The total bid amounts include \$750,000.00 in minor contract revisions; this amount will be decreased to \$250,000.00. The contract will be awarded for the total amount of \$2,046,020.60, for the Grigs Road Paving



Project - Phase 1. Funding for this project will come from Business Unit 800117.478200, in Fund 230, for a funding amount of \$2,000,000 and from Business Unit 800100.478200, in Fund 200, for a funding amount of \$46,020.60.

**RECOMMENDED  
ACTION:**

Staff recommends entering into a Construction Contract for the Grigs Road Paving Project - Phase 1 with ESI (Elite Surface Infrastructure), in the amount of \$2,046,020.60, Douglas County Project Number CI 2021-032.

**REVIEW:**

Kristina Mann	Approve	5/21/2025
Jeff Garcia	Escalated	5/28/2025
Amy Williams	Escalated	5/29/2025
Christy Gordon	Approve	6/2/2025
Andrew Copland	Approve	6/2/2025
Doug DeBord	Approve	6/4/2025

**ATTACHMENTS:**

Contract - ESI for Grigs Rd Paving



CONTRACT DOCUMENTS  
AND  
CONSTRUCTION SPECIFICATIONS  
DOUGLAS COUNTY

GRIGS ROAD PAVING PROJECT  
DOUGLAS COUNTY PROJECT NUMBER CI 2021-032

PRIOR TO SUBMITTING A BID PROPOSAL FOR THIS PROJECT, THE BIDDER SHALL HAVE RECEIVED PRE-QUALIFICATION STATUS (ACTIVE STATUS) WITH THE COLORADO DEPARTMENT OF TRANSPORTATION (CDOT) TO BID ON INDIVIDUAL PROJECTS OF THE SIZE AND KIND OF WORK AS SET FORTH IN THE CONTRACT DOCUMENTS. THE BIDDER SHALL BE REQUIRED TO PRODUCE DOCUMENTED EVIDENCE VERIFYING THAT THE BIDDER’S ACTIVE STATUS EXISTED PRIOR TO THE BID OPENING. FAILURE TO PRODUCE SAID EVIDENCE WILL DISQUALIFY THE BIDDER FROM BEING ELIGIBLE FOR AN AWARD OF THIS CONTRACT.




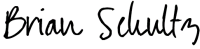
For use with the Colorado Department of Transportation (CDOT) Standard Specifications for Road and Bridge Construction, dated 2023; CDOT Standard Plans, as current at the time of Bid.

**PRE-BID CONFERENCE: TUESDAY, APRIL 15, 2025, at 9:00 A.M.**

**BID-OPENING: TUESDAY, APRIL 29, 2025, at 2:30 P.M.**

This is a Completion Date Contract. The Contract Time of 90 calendar days will be used to determine the Completion Date, once the Notice to Proceed is established. No extension of the contract time shall be allowed for inclement weather, foreseeable causes or conditions under control of the Contractor. If all work under the Contract is not completed on or before the specified Completion Date, Contract Time shall be assessed for each additional calendar day in accordance with Subsection 108.08 (a) 2 - Determination and Extension of Contract Time. All requests for extensions must be submitted in writing within seven (7) days in accordance with Subsection 108.08 (d). Liquidated Damages will be charged in accordance with Subsection 108.09 – Failure to Complete Work on Time.

Approved By:

 B477B17498F24DA Zeke Lynch, P.E., Director of Public Works	4/10/2025	Zeke Lynch, P.E., Asst. Dir of Public Works on behalf of Janet Herman, P.E.
 106319C2D81DD Ben Pierce, P.E., Engineering CIP Supervisor	4/9/2025	
 5B7A9CE0D9F0404 Amy Strouthopoulos, P.E. Pavement Management Supervisor	4/9/2025	
 1C7161818A274C Brian Schultz, Project Manager	4/9/2025	

**GRIGS ROAD PAVING PROJECT  
DOUGLAS COUNTY PROJECT NUMBER CI 2021-032  
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**GRIGS ROAD PAVING PROJECT  
DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**

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## INVITATION TO BID

**COUNTY:** Douglas County Government  
Department of Public Works  
Philip S. Miller Building  
100 Third Street, Suite 220  
Castle Rock, CO 80104

Separate sealed bids for the: **GRIGS ROAD PAVING PROJECT**  
**DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**

Will be received by: Douglas County Government  
Department of Public Works  
Philip S. Miller Building  
100 Third Street, Suite 220  
Castle Rock, CO 80104

Bids shall be received electronically through the Rocky Mountain E-Purchasing System website ([www.rockymountainbidsystem.com](http://www.rockymountainbidsystem.com)): until **2:30 P.M.** (local time), **TUESDAY, APRIL 29, 2025**. The Contract Documents may be obtained **after 10:00 A.M., MONDAY, APRIL 7, 2025**, at the same Douglas County Rocky Mountain E-Purchasing System website.

**All questions are due to Brian Schultz, Project Manager by 5:00 P.M. (local time), on TUESDAY, APRIL 22, 2025.**

Bid opening will be conducted at **2:30 P.M. on: TUESDAY, APRIL 29, 2025**, via Microsoft Teams and:

Douglas County Government  
Department of Public Works  
Philip S. Miller Building  
100 Third Street, Suite 220  
Castle Rock, CO 80104

County: Douglas County Government  
By: **Brian Schultz, Project Manager**

A Pre-Bid conference will be held at **9:00 A.M. on: TUESDAY, APRIL 15, 2025** at:

Douglas County Government  
Department of Public Works  
Philip S. Miller Building  
100 Third Street, Suite 220  
Castle Rock, CO 80104

## CONFERENCES PROCEDURES AND INSTRUCTIONS

Douglas County believes in open and transparent government and, as such, requires that the business of County government should be open to effective public review. This includes access to information as well as the knowledge of the ability to participate in public discussion so that diverse opinions and ideas may be heard and considered.

**The following requirements are needed to attend remotely via the provided link:**

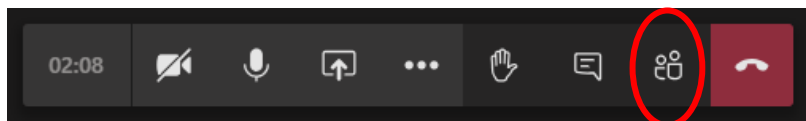
- Bandwidth – Internet connection of 3mbps or greater
- Audio – *Headset with a microphone plugged into PC*
- Computer – Recommended browser: Chrome, Edge, Safari
- Recommended OS: Windows 10 or MacOS

**You may access the Pre-Bid or Bid Opening Meetings virtually the following ways:**

- Click on the “Click here to join the meeting” link on the next page for the meeting you wish to join.
- OR Call the provided telephone number - ***You will not be able to participate in the Q&A or provide comments during the meeting via telephone – you will be joining as an anonymous attendee and will remain muted – we strongly encourage*** submitting all questions to the Engineer directly *before* the meeting if you intend to call via telephone
- You can also email Joanna Miller at [jemiller@douglas.co.us](mailto:jemiller@douglas.co.us) to have the Teams meeting invitation sent to you via email

**The following protocol and procedures will take place for Pre-Bid Conference remote attendees:**

- You will be entered into the meeting and automatically muted – *Do Not Unmute until called upon by a Meeting Mediator*
- All questions will be saved for the end of the meeting unless otherwise arranged; if you are attending via a computer, look for the “Raise Your Hand” button on the options in the middle of your screen – a Meeting Mediator will call on you to ask your question



- As soon as you are done talking, your microphone will be re-muted to avoid audio looping/feedback – *Do Not Unmute until called upon by Meeting Mediator*
- Unwarranted disruptions will result in muting of attendee or expulsion from the meeting

**The following protocol and procedures will take place for the Bid Opening Conference:**

- **Bid submission procedures have not changed;** see Notice to Bidders for acceptable submission protocol
- Attendees will be entered into the meeting and automatically muted – *Do Not Unmute your microphone*
- Live video feed will be available via the provided link for the opening of the submitted Bid Packages or for audio only call the provided number
- There will no questions allowed during the Bid Opening; any raised hands must wait until the end of the conference and are subject to the Engineer’s approval – *Do Not Unmute*

### **Pre-Bid Conference**

Scheduled for **9:00 A.M. on: TUESDAY, APRIL 15, 2025**

The Pre-Bid Conference will be held at:

Douglas County Government  
Department of Public Works  
Philip S. Miller Building  
100 Third Street, Suite 220  
Castle Rock, CO 80104

*And Via Microsoft Teams:*

Meeting ID: 222 854 835 427

Passcode: QA9XB9Mj

[+1 720-739-2066,,464270646#](https://teams.microsoft.com/join/222854835427?passcode=QA9XB9Mj)

Phone conference ID: 464 270 646#

### **Bid Opening**

Scheduled for **2:30 P.M. on: TUESDAY, APRIL 29, 2025**

The Bid Opening will be conducted electronically on the Rocky Mountain E-Purchasing website and via teams at:

Meeting ID: 278 192 750 253

Passcode: XS6iX63D

[+1 720-739-2066,,298709109#](https://teams.microsoft.com/join/278192750253?passcode=XS6iX63D)

Phone conference ID: 298 709 109#

Interested parties may watch the Bid Opening via Microsoft Teams and call in to hear the Bid Opening. Questions will NOT be accepted or addressed during the call.

## NOTICE TO BIDDERS

**Bidding Documents:** The Bidding Documents shall include the Information for Bidders, the Plans and Specifications for the Project, the Bid Proposal, Bid Bond, all Addenda issued during the bidding process, Statement of Bidders' Qualifications and Non-Collusion Affidavit of Prime Bidder.

**Receipt of Sealed Bids** - Bids will be received by:

Douglas County Government  
Department of Public Works  
Philip S. Miller Building  
100 Third Street, Suite 220  
Castle Rock, CO 80104  
**Attn: Brian Schultz, Project Manager**

until **2:30 P.M, local time on: TUESDAY, APRIL 29, 2025**

**Submission of Bids** - All Bids must be submitted on the form provided in the Bidding Documents

Each Bid must be submitted via electronic submission online at Rocky Mountain E-Purchasing System ([www.bidnetdirect.com//douglas-county-engineering](http://www.bidnetdirect.com//douglas-county-engineering)). Required Submittal Attachments shall reference **GRIGS ROAD PAVING PROJECT, DOUGLAS COUNTY PROJECT NUMBER CI 2021-032.**

Douglas County utilizes the Rocky Mountain E-Purchasing System for electronic solicitation submittals. It is the Bidders responsibility to ensure that the submittal process is started with enough time to meet the Bid Opening deadline. For example, do not start the upload process at ten minutes prior to Bid Opening with an expectation that your submittal will be received prior to the Bid Opening deadline. If the Bidder experiences any problems, has questions or technical difficulties when uploading documents, PLEASE contact Bidnet Vendor Support Team (800) 835-4603, option 2. If Bidnet is unable to resolve the problem, contact **Brian Schultz, Project Manager OR JOANNA MILLER** Phone: 303.814.4338 Email: [jemiller@douglas.co.us](mailto:jemiller@douglas.co.us) a minimum of **30 minutes prior to the Bid Opening time** for a submittal resolution.

All blank spaces in the Bid Form must be completely filled out when submitted. All Bid Documents shall be filled out completely and submitted in total. **THIS IS A REQUIREMENT FOR ALL BIDDERS SUBMITTING BIDS FOR THIS PROJECT.**

All information submitted in response to this may be subject to disclosure under the Open Records Act. Bidders are discouraged from providing information that the Bidder considers confidential and/or privileged as part of a response to this invitation.

**Examination of Contract Documents and Project Site** - Before submitting any Bid, the Bidder shall examine the Contract Documents as defined in the General Conditions, including all Addenda, the Project Site, and become totally familiar with each. Any inconsistencies, ambiguities, errors or omissions found in the Contract Documents or at the Project Site shall be brought immediately to the attention of the County Representative.

The submission of a Bid shall be a representation by the Bidder that he has complied with the



requirements of the above paragraph.

The field conditions set forth shall not constitute a representation or warranty, expressed or implied, that such conditions are actually existent. Bidders shall make their own investigations and form their own estimates of the actual site conditions.

No claim that there was any misunderstanding as to the quantities, conditions, or nature of the work will be entertained after submission of Bids. Any questions during the bidding process can be addressed to the following County Representative: **Brian Schultz, Project Manager at 303.660.7490 or by fax at 303.379.4198.**

Specifications and Plans - The work embraced herein shall be in accordance with CDOT Standard Specifications for Road and Bridge Construction, dated 2023; the CDOT Standard Plans, as current at time of Bid; and in accordance with the Douglas County Roadway Design and Construction Standards, as current at the time of Bid, insofar as the same may apply, and in accordance with the plans and these special provisions.

Interpretation of Contract Documents - The Bidder shall present all questions requiring an interpretation of the Contract Documents in writing to the County Representative. If the County Representative's decision requires a modification of the Contract Documents, such modification shall be contained in an Addendum, which shall be sent to all Bidders having received copies of the Contract Documents. All Addenda issued by the County Representative shall become part of the Contract Documents and shall have been considered and included as part of any Bid. Any decisions or interpretations by the County Representative, which are not contained in any properly issued Addendum, shall have no effect.

Addenda - When interpretations of the Contract Documents are requested, or if errors, omissions, ambiguities, discrepancies or inconsistencies have been brought to the attention of the County Representative, and a modification of the Contract Documents is required, the County Representative shall issue an Addendum containing all pertinent information. **Such Addenda shall be posted on the Rocky Mountain E-Purchasing System and shall become a part of the Contract Documents.**

Modification and Withdrawal of Bids - Bids may be modified or withdrawn at any time prior to the opening of Bids. All modifications or withdrawals must be completed through the Rocky Mountain E-Purchasing System and modified or withdrawn prior to the time for the opening of Bids. A Bid modification shall not reveal the total amount of the original Bid.

Bonds - Each Bid shall be accompanied by cash, certified check or a Bid Bond on the form provided in the Bidding Documents payable to the County, in an amount not less than **five percent (5%)** of the total Bid. The County shall retain the Bid Bond of any Bidder that the County believes to have a reasonable chance of receiving the award of the Contract until the successful bidder executes the Contract with the County and provides the County with a Performance Bond, Payment Bond, Certificates of Insurance, and Warranty required by the Bidding Documents. All other Bid Bonds shall be returned to the respective Bidders within **ninety (90) calendar days** of the opening of Bids. **ANY BID NOT ACCOMPANIED BY A CONFORMING BID BOND IN THE AMOUNT OF AT LEAST FIVE PERCENT OF THE BID PRICE WILL BE REJECTED.**

The County prefers an electronic Bid Bond. Bidders submitting cash, certified check, or standard (original, paper) Bid Bond shall ensure receipt to the County prior to Bid Opening. Information shall

be clearly labeled with the words: **GRIGS ROAD PAVING PROJECT, DOUGLAS COUNTY PROJECT NUMBER CI 2021-032, Name of Bidder, Date and Time of Bid Opening.** Information shall be delivered to the Department of Public Works, Engineering Division, located in the Philip S. Miller Building, 100 Third Street, Suite 220, Castle Rock, CO 80104 and to no other Department of the County. Further, the outside envelope shall be marked:

**ATTENTION: BRIAN SCHULTZ PROJECT MANAGER - DO NOT OPEN (IN LARGE 1 - 1/2 INCH LETTERS.)**

## **DOUGLAS COUNTY, COLORADO**

### **DEPARTMENT OF PUBLIC WORKS**

#### **ENGINEERING DIVISION**

**If the BID BOND submitted is determined to be non-conforming after the Bid has been read, then that Bid will be determined to be non-conforming and will be rejected. If the successful bidder fails to execute a Contract with the County within ten (10) days of the receipt of the Notice of Intent to Award, the County shall retain his Bid Bond as liquidated damages.**

PAYMENT BOND AND A PERFORMANCE BOND, each in the amount of 100 percent (100%) of the CONTRACT PRICE, with a corporate surety approved by the County, will be required for the faithful performance of the contract and payment of the subcontractors, material supplies and laborers.

Attorneys-in-Fact who sign BID BONDS, PAYMENT BONDS AND PERFORMANCE BONDS must file with each BOND a certified and dated copy of their Power of Attorney.

Applicable Laws - The submission of a Bid shall be a representation by the Bidder that he has familiarized himself with all laws applicable to the Project and will comply therewith throughout the Contract.

Award of the Contract - The award will be made to the lowest responsive, responsible Bidder, who will serve the best interests of the County, and the County reserves the right to make this determination. Award may be made for any one section of the Bid Form separately, for the total Bid, or for any combination thereof.

The County reserves the right to accept or reject any and all Bids, to waive any informality or technicality in any Bid, and to disregard all non-conforming, non-responsive, conditional or Alternate Bids whenever such rejection or waiver is in the County's best interest. Before making any award of a contract, the County will investigate any Bidder in such manner as it deems appropriate to determine the qualifications of that Bidder to perform the work under the Contract.

Statement of Bidder's Qualifications - In addition to the prequalification of Bidders, as referred to in Section 102.01 "Prequalification of Bidders," of the CDOT Standard Specifications for Road and Bridge Construction, Dated 2023, a Statement of Bidder's Qualifications shall accompany the proposal. A form for this statement will be found following the Project Addenda Form.

**Prior to submitting a Bid Proposal for this Project, the Bidder shall have received**

**prequalification status (active status) with the Colorado Department of Transportation to bid on individual projects of the size and kind of work as set forth in the General Statement.**

Notice of Intent to Award - The County shall notify the successful bidder, in writing, in accordance with Section 103 of the Douglas County Standard Special Provisions (SSPs), as revised. The Notice of Intent to Award will be accompanied by this Contract and the necessary Bond Forms. Within **ten (10) days** of the date of the Notice of Intent to Award has been issued, the successful bidder shall present, properly executed, a Payment Bond, Performance Bond, the necessary Certificates of Insurance and Warranty required by the Contract Documents, all other formal Contract Documents and sign the Contract.

Failure to Execute this Contract - In the event that the successful bidder fails to execute this Contract, or provide a properly executed Performance Bond, Payment Bond, the necessary Certificates of Insurance, and Warranty as required by the Contract Documents, the County may elect to hold the Bidder in default and retain the Bid Bond as liquidated damages.

After the Notice of Intent to Award has been issued, **if the County fails to execute** this Contract within **sixty (60) days** of receipt of a properly executed Payment Bond, Performance Bond, receipt of the necessary Certificates of Insurance and Warranty required by the Contract Documents, and all other formal Contract Documents, then the successful bidder may, by written Notice to the County, withdraw from the Contract.

Notice of Withdrawal shall be effective upon receipt by the County and shall not be cause for the County to retain the Bid Bond of the successful bidder.

Notice to Proceed - The Notice to Proceed, stating the date on which the work is to commence, shall be issued within **thirty (30) days** of the execution of this Contract by the County and the Contractor.

Tax Exemptions - The Bidder shall determine those sales taxes from which the County may be exempted under Colorado law that may be applied to purchases required for the Project and exclude all such sales taxes from his Bid. The County shall provide all pertinent tax-exempt certificates.

Substitution of Materials or Equipment - All Bids are to be based on those materials and equipment specified in the Contract Documents. The County Representative shall be the sole judge of the acceptability of substitute materials and equipment and may accept or reject such substitutes at any time. If a Bid is based on substitute material or equipment, the County may require a Bidder to supply those materials or equipment specified in the Contract Documents at no increase in contract price and with no extension of the period of performance.

County – The Board of County Commissioners of the County of Douglas County, (“County”) has an address of 100 Third Street, Suite 220, Castle Rock, Colorado 80104.

County Representative -       The County Representative for this Project is:  
  **Brian Schultz, Project Manager**  
  **303.660.7490**

Commencement of Work and Time of Completion - Attention is directed to the provisions in Section 108 – “Prosecution and Progress,” of the CDOT Standard Specifications, the Douglas County

Standard Special Provisions (SSPs), the Douglas County Project Special Provisions (PSPs) and to the information below.

The Contractor shall commence work on or before the **tenth day** following the date stipulated in the "Notice to Proceed" and shall diligently prosecute the work to completion before the expiration of the contract time. Contract time for this Completion Date Contract project will be **90 calendar days**.

**Contract time shall be charged commencing with the date stipulated in the "Notice to Proceed."**

This Completion Date Contract may extend through the winter months of December, January, February and March, which has been accounted for in determining the completion date. Douglas County reserves the right to suspend all or parts of the work during these months, if the County determines (at its sole discretion) that it is in the best interest of the County to do so. Any anticipated suspension of work will be addressed in the "**Special Instructions/and or information to the Contractor**" portion of the Contract, and no additional compensation will be granted to the Contractor.

Contractor- The Contractor shall have a period of **fifteen (15) days** after award of the Contract for submission of data substantiating any request for a substitution of an "equal" item.

Liquidated Damages - The Contractor shall pay to Douglas County a sum determined from the schedule of liquidated damages set forth in Subsection 108.09 "Failure to Complete Work on Time," of the CDOT Standard Specifications for Road and Bridge Construction, or as revised, per day for each and every calendar day of delay in completing all or any designated portion of the work called for under the Contract, in all parts and requirements, within the time set forth in these special provisions.

Pre-Bid Conference – Bidders are **strongly encouraged to attend** the Pre-Bid Conference scheduled for **9:00 A.M. on: TUESDAY, APRIL 15, 2025**. The purpose of the Pre-Bid Conference is to allow Bidders an opportunity to ask questions and seek clarification on any issues they may have concerning the Project.

Pre-Bid Conference Agenda and Minutes **will not** be considered part of the Contract Documents. The Pre-Bid Conference will be held at:

Douglas County Government  
Department of Public Works  
Philip S. Miller Building  
100 Third Street, Suite 220  
Castle Rock, CO 80104

***And via Microsoft Teams.***

**Special Instructions and/or information to the Contractor:**

1. The County anticipates construction to start on or around 07/07/2025
2. Engineer to identify one of the following:  
    Standing DRB      Yes           No X  
    On Demand DRB    Yes X      No

**BID DOCUMENTS**  
**FOR CONSTRUCTION OF**  
**GRIGS ROAD PAVING PROJECT**  
**DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**

**SEALED BID REQUIREMENTS**

NOTE: Bid Documents, including the Bid Proposal, the Bid Guaranty, the Project Addenda, the Statement of Bidder's Qualifications and the Non-Collusion Affidavit shall be submitted electronically at the Rocky Mountain E-Purchasing System website ([www.bidnetdirect.com//douglas-county-engineering](http://www.bidnetdirect.com//douglas-county-engineering)). Required Attachment Submittals shall be clearly labeled with the words:

**GRIGS ROAD PAVING PROJECT, DOUGLAS COUNTY**  
**PROJECT NUMBER CI 2021-032**

**DOUGLAS COUNTY, COLORADO**

**DEPARTMENT OF PUBLIC WORKS**

**ENGINEERING DIVISION**

**If the BID BOND submitted is determined to be non-conforming after the Bid has been read, then that Bid will be determined to be non-conforming and will be rejected.**

## BID PROPOSAL

TO: Douglas County Government  
Department of Public Works  
Philip S. Miller Building  
100 Third Street, Suite 220  
Castle Rock, CO 80104  
**Attention: Brian Schultz, Project Manager**  
(County)

FROM: RME Ltd., LLC dba Elite Surface Infrastructure  
\_\_\_\_\_  
(hereinafter Bidder)

Amount - The above-named Bidder hereby proposes and agrees to furnish all the necessary labor, materials, equipment, tools and services necessary for **GRIGS ROAD PAVING PROJECT DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**, for the County in accordance with the Contract Documents, (Plans and Specifications) and all other Contract Documents pertaining to the Project for the sum of \$ 2,546,020.60. The Contract amount shall be payable based upon actual measured and approved quantities per the Bid Schedule(s).

Knowledge of Contract Documents and Site - The Bidder hereby represents that he has examined and become familiar with all conditions of the Contract Documents associated with the **GRIGS ROAD PAVING PROJECT DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**, and has become familiar with the Project site.

Bid Bond - Attached to this Bid is cash, certified check, or a Bond in an amount not less than **five percent (5%)** of the amount above, to be retained or returned by the County in accordance with the terms of the Contract Documents.

County's Rights Reserved - The Bidder understands that the County reserves the right to accept or reject any and all Bids and to waive any informality or technicality in any Bid in the best interests of the County. The Bidder represents that all Bid Documents described in the Notice to Bidders are filled out completely and attached, and that should any of the Bid Documents be missing or not be completely filled out, the Bidder acknowledges that it understands and agrees that the County may reject the entire Bid.

**GRIGS ROAD PAVING PROJECT  
DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	COST
201	CLEAR AND GRUBBING	1	LS	\$ 26676.50	\$ 26676.50
202	REMOVAL OF ASPHALT PAVEMENT	1,040	SY	\$ 16.50	\$ 17,160.00
202	REMOVAL OF GROUND SIGN AND POST	17	EACH	\$ 122.00	\$ 2,074.00
202	REMOVAL OF CMP	205	LF	\$ 35.00	\$ 7,175.00
202	REMOVAL FENCE	900	LF	\$5.70	\$ 5,130.00
203	UNCLASSIFIED EXCAVATION (COMPLETE IN PLACE)	6,474	CY	\$ 7.50	\$ 48,555.00
203	EMBANKMENT MATERIAL (COMPLETE IN PLACE)	6,076	CY	\$ 8.30	\$ 50,430.80
203	POTHOLING (UTILITY)	200	HOURL	\$ 238.00	\$ 47,600.00
203	BLADING	16	HOURL	\$ 195.00	\$ 3,120.00
207	TOPSOIL (FURNISH AND DISTRIBUTE)	1,003	CY	\$ 49.15	\$ 49,297.45
208	EROSION CONTROL LOG (6 INCH)	11,299	LF	\$ 3.25	\$ 36,721.75
208	CONCRETE WASHOUT STRUCTURE	1	EACH	\$ 3,354.00	\$ 3,354.00
208	PREFABRICATED VEHICLE TRACKING PAD	1	EACH	\$ 19,170.50	\$ 19,170.50
208	REINFORCED ROCK BERM (10 FOOT)	8	EACH	\$ 233.00	\$ 1,864.00
208	REMOVAL AND DISPOSAL OF SEDIMENT (LABOR AND EQUIPMENT)	8	EACH	\$ 753.00	\$ 6,024.00
208	INLET PROTECTION	8	EACH	\$ 458.00	\$ 3,664.00
208	EROSION CONTROL MANAGEMENT	200	DAY	\$ 127.00	\$ 25,400.00
212	SEEDING (NATIVE)	1.77	ACRE	\$ 320.00	\$ 566.40
213	MULCHING	1.77	ACRE	\$ 1070.00	\$ 1,893.90



**GRIGS ROAD PAVING PROJECT  
DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	COST
213	MULCH TACKIFIER	354	LB	\$ 4.00	\$ 1,416.00
213	SOIL AMENDMENT	1.77	ACRE	\$ 800.00	\$ 1,416.00
304	AGGREGATE BASE COURSE (CLASS 6) (HAUL AND PLACE)	8,473	CY	\$ 23.50	\$ 199,115.50
403	HOT MIX ASPHALT (GRADING S) (75) (PG64-22) (PAVING) (HAUL AND ASPHALT)	2,394	TON	\$ 103.00	\$ 246,582.00
403	HOT MIX ASPHALT (GRADING SX) (75) (PG64-22) (PAVING) (HAUL AND ASPHALT)	2,394	TON	\$ 110.00	\$ 263,340.00
412	CONCRETE PAVEMENT (CLASS P) (6 INCH)	38	SY	\$ 79.80	\$ 3,032.40
420	GEOTEXTILE (DRAINAGE) (CLASS 2)	360	SY	\$ 4.00	\$ 1,440.00
506	RIPRAP (9 INCH)	12	CY	\$ 197.00	\$ 2,364.00
603	24" REINFORCED CONCRETE PIPE	179	LF	\$ 156.20	\$ 27,968.75
603	24" REINFORCED CONCRETE PIPE FLARED END SECTION	4	EACH	\$ 6,916.00	\$ 27,664.00
604	INLET TYPE R (5 FOOT)	8	EACH	\$ 10,930.30	\$ 87,442.40
607	FENCE (3 STRAND SMOOTH WIRE) (METAL POST)	900	LF	\$ 4.20	\$ 3,780.00
608	CONCRETE CURB RAMP (6 INCH)	10	SY	\$ 490.00	\$ 4,900.00
609	CURB AND GUTTER, TYPE 2 (SECTION II-B) (CLASS P)	10,875	LF	\$ 20.95	\$ 227,831.25
612	DELINEATOR (TYPE I) (1 WHITE)	88	EACH	\$ 122.00	\$ 10,736.00
614	SIGN PANEL (CLASS I)	103	SF	\$ 24.00	\$ 2,472.00
614	STEEL SIGN POST (2" X 2" SQUARE POST)	160	LF	\$ 28.00	\$ 4,480.00
615	EMBANKMENT PROTECTOR (TYPE 5)	2	EACH	\$ 2,940.00	\$ 5,880.00
620	SANITARY FACILITY	1	EACH	\$ 611.00	\$ 611.00

**GRIGS ROAD PAVING PROJECT  
DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	COST
625	CONSTRUCTION SURVEYING	1	LS	\$ 50,000.00	\$ 50,000.00
626	MOBILIZATION	1	LS	\$ 50,000.00	\$ 50,000.00
627	PAVEMENT MARKING PAINT (WATERBORNE)	160	GAL	\$ 104.00	\$ 16,640.00
627	PREFORMED THERMOPLASTIC PAVEMENT MARKINGS (90 MIL) (CROSSWALK / STOP BAR)	80	SF	\$ 17.00	\$ 1,360.00
630	TRAFFIC CONTROL (SPECIAL)	1	LS	\$ 122,183.00	\$ 122,183.00
630	VARIABLE MESSAGE BOARD	3	EACH	\$ 9,163.00	\$ 27,489.00
700	F/A EROSION CONTROL	1	F/A	\$ 50,000.00	\$50,000.00
700	F/A MINOR CONTRACT REVISIONS	1	F/A	\$250,000	\$250,000
				\$ 750,000.00	\$750,000.00
				<b>\$2,046,020.60</b>	
				<b>\$ 2,546,020.60</b>	

\_\_\_\_\_  
Douglas County Acknowledgment of edits    Date

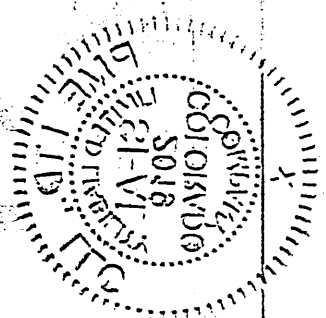
**TOTAL BID**

\_\_\_\_\_  
Bidder/ Contractor Acknowledgment of edits    Date

**THE COMPLETED SAMPLE BID SCHEDULE IS TO BE INCLUDED IN THE COMPLETE BID PACKAGE WITH ITEMIZED PRICING. BID AMOUNTS ARE TO ALSO BE ENTERED USING THE ELECTRONIC ITEM-BASED PRICING ENTERED THROUGH THE ROCKY MOUNTAIN E-BID SYSTEM. IN THE EVENT THERE ARE INCONSISTENCIES IN PRICING BETWEEN THIS SAMPLE BID SCHEDULE AND THE PRICING ENTERED ON THE ELECTRONIC BID THE ELECTRONIC BID SCHEDULE SHALL GOVERN. FINAL CONTRACT PRICING WILL BE BASED ON THE PRICING ENTERED AND SUBMITTED THROUGH THE ELECTRONIC BIDDING PROCESS.**

**BID BOND**  
**(To be included in Bid Proposal)**

*[Faint, mostly illegible handwritten text, possibly a letter or report.]*



*[Handwritten signature or name, possibly "CARTER".]*

FORM

**BID BOND**  
**- continued -**

ATTEST:

Axis Insurance Company

SURETY

BY:

(Surety) Secretary- Andrew Thome, Attorney-in-Fact

(SEAL)



10000 Avalon Boulevard, Suite 200  
Alpharetta, GA 30009

(Address)

(Witness as to Surety) Ashley Miller, Witness

10000 Avalon Boulevard, Suite 200  
Alpharetta, GA 30009

(Address)

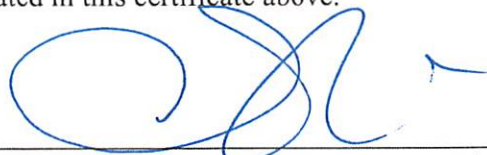
State of Missouri  
County of St. Louis

On 4/29/2025, before me, a Notary Public in and for said County and State,  
residing therein, duly commissioned and sworn, personally appeared Andrew Thome  
known to me to be Attorney-in-Fact of

**Axis Insurance Company**

the corporation described in and that executed the within and foregoing instrument, and known to  
me to be the person who executed the said instrument in behalf of said corporation, and he duly  
acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and  
year stated in this certificate above.



**Ashley Miller**, Notary Public

My Commission Expires: \_\_\_\_\_



## POWER OF ATTORNEY

Know All Men by These Presents: That AXIS Insurance Company, an Illinois property and casualty company, (the "Company") does hereby appoint:

Andrew Thome, Blake Messer, Donna Robson, Christina Culotta and Dana Johnessee.

as its true and lawful Attorney(s)-In-Fact, to make, execute, seal and deliver for and on its behalf as surety, bonds and undertakings, such documents to be valid as though executed by the Company on its own behalf. ~~The Company may revoke this appointment at any time.~~

EXCEPTION: NO AUTHORITY is granted to make, execute, seal and deliver bonds or undertakings that guarantee the payment or collection of any promissory note, check, draft or letter of credit.

This Power of Attorney is signed, sealed and certified under and by the authority of resolutions adopted by unanimous written consent of the Board of Directors of the Company on September 27, 2023:

RESOLVED, that in connection with the Agreements, any one of the Chief Executive Officer, President, any Executive Vice President, any Senior Vice President of the Company, or any Vice President - Surety (each an "Authorized Officer"), acting singly, shall have the power and authority to appoint and revoke Attorneys-In-Fact, and to allow such Attorneys-In-Fact to further delegate their power and authority pursuant to appropriate written agreements, to make, execute, seal and deliver for and on behalf of the Company as surety, bonds and undertakings, such documents to be valid as though executed by the Company on its own behalf; and

RESOLVED FURTHER, that each of the each of the Authorized Officers and any Secretary or Assistant Secretary of the Company, hereby is, acting singly, authorized, empowered and directed to perform such acts and things as may be necessary or appropriate to carry out the foregoing resolution and the transactions contemplated thereby.

In Witness Whereof, AXIS Insurance Company has caused this instrument to be signed and its corporate seal to be affixed by a duly elected and qualified officer, this 10th day of October, 2023.

Attested and Certified  
AXIS Insurance Company

By: \_\_\_\_\_

Printed Name: Andrew M. Weissert

Title: Senior Vice President



STATE OF GEORGIA  
COUNTY OF FULTON

Before me personally came Andrew M. Weissert, Senior Vice President of AXIS Insurance Company, to me known to be the individual and officer described herein, who acknowledged that they, being duly authorized, signed, sealed with the corporate seal and delivered the foregoing instrument by the authority and direction of said Company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal.

Angela Grubbs  
Notary Public



## CERTIFICATION

I, Frances R. Mathis, Assistant Secretary of AXIS Insurance Company, do hereby certify that the attached Power of Attorney the 10th day of October, 2023, on behalf of the person(s) as listed above is a true and correct copy and the same has been in full force and effect since the date thereof and is in full force and effect on the date of this certificate; and I do further certify that the said Andrew M. Weissert, who executed the Power of Attorney, was a duly elected Senior Vice President of AXIS Insurance Company on the date of the execution of the attached Power of Attorney.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the corporate seal of AXIS Insurance Company on this the 29 day of April, 2025.

By: \_\_\_\_\_

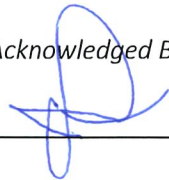
Printed Name: Frances R. Mathis

Title: Assistant Secretary



**PROJECT ADDENDA**  
**(To be completed and included as part of the Bid Proposal)**

**The Bidder is required to acknowledge receipt of all Addenda issued by the County for this Project.** The Bidder shall provide the information requested on **this page** of the Contract Document. The Bidder shall fill in the information for all Addenda as requested below.

<i>Addendum Number</i>	<i>Date of Addendum</i>	<i>Date Received</i>	<i>Acknowledged By</i>
None issued	N/A	N/A	



**STATEMENT OF BIDDER'S QUALIFICATIONS**

**GRIGS ROAD PAVING PROJECT  
DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**

**(To be included in Bid Proposal)**

**DATE SUBMITTED** 4/29/2025

All questions must be answered, and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information that is pertinent.

1. Name of Bidder? RME Ltd., LLC dba Elite Surface Infrastructure
2. Permanent main office address? 115 Inverness Dr East, Suite 100, Englewood, CO 80112
3. If a corporation, where incorporated? Colorado
4. How many years have you been engaged in this type of construction? Under what firm or trade names and how long under each?  
Rocky Mountain Excavating, Inc. - 21 years  
PLM Asphalt and Concrete, LLC 16 years
5. Contracts on hand (show gross dollar amount of each contract and the anticipated date of completion):  
See the attached list of projects on hand
6. Are you licensed as a Municipal Contractor or any other title?  
Yes ☒ No ☐ If Yes, in what city, county and state?  
See the attached list of licenses  
  
What Class license and number? See the attached list of licenses

7. General character of work performed by your firm? Earthwork, underground utilites, asphalt milling, asphalt paving, site concrete

8. Has your firm ever failed to complete any work awarded to you?  
Yes \_\_\_\_\_ No ☒ If Yes, where and why?

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9. Has your firm ever defaulted on a contract?  
Yes \_\_\_\_\_ No ☒ If Yes, where and why?

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10. List the more important contracts recently completed by your firm, stating approximate gross cost for each, the month and year started and completed and location and type of construction. (Use additional sheets if necessary.)

See the attached list of completed projects

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11. List your firm's experience in construction work similar in importance to this Project. **DETAIL** (Use additional sheets if necessary.)

ESI has completed numerous roadway paving improvement and paving projects with similar socpe to the Griggs Road Paving project for various municipalities and Fedral government entities throughout Colorado.

Refere to the attached list of similar projects and project recaps for highlighted projects that ESI has completed. More detailed infomration is available upon request.

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12. List your firm's major equipment available for this contract.

See the attached list of owned equipment. If there is a specific piece of equipment not available at time of project, ESI will rent that equipment from a local rental company.

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13. Background and experience of the principal members of your firm, including the officers.

**NAME**

Christopher A. Weems - CEO

Nathan Amsinger - COO

Jeremiah Kamp - Vice President

Jake Rae - Vice President

**EXPERIENCE**

28 years in civil construction

21 years in civil construction

19 years in civil construction

30+ years in civil construction

14. Are any lawsuits pending against you or your firm at this time?

Yes \_\_\_\_\_ No ☒ If Yes, PROVIDE DETAILS.

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15. Have any charges been filed against you or your firm or the bidding entity with the Office of Contract Compliance, the Equal Opportunity Commission, the State of Colorado Civil Rights Commission, or any other similarly constituted entity charged by any state or local government with the enforcement of anti-discrimination legislation or regulations?

Yes \_\_\_\_\_ No ☒ If Yes, PROVIDE DETAILS.

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16. Attach copies of all current Department of Labor Forms EEO-1 which have hitherto been filed by your firm. For sample of this form please go to <https://www.eeoc.gov/employers/reporting.cfm>

17. Give bank reference. UMB Bank, NA - Gregory Hottman (303) 839-2217 gregory.hottman@umb.com

18. What are the limits of your firm's public liability? DETAIL.

See the attached sample Certificate of Insurance

What Insurance Company? Amerisure Partners Insurance Company

19. What are your firm's bond limitations? \$40MM single project and \$100MM aggregate

20. Credit Available? \$10MM line of credit with \$2MM balance

21. Will you, upon request, fill out a detailed financial statement for your firm and furnish any other information that may be required by the County of Douglas?

Yes ☒ No \_\_\_\_\_

22. Is your firm currently prequalified with the Colorado Department of Transportation for contracts of the size and type as set forth in your Bid Proposal?

Yes ☒ No \_\_\_\_\_

23. The Bidder shall provide a complete list of all subcontractors to be used, work to be performed by item, and dollar amount of subcontracted work. No change in this subcontractor list shall be made without written authorization by the Project Engineer.

Subcontractor	Items of Work	Dollar Amount
<u>Powell Restoration</u>	<u>Seeding, Erosion Control, Inlet Prot.</u>	<u>\$59,414.60</u>
<u>Souder Miller &amp; Associates</u>	<u>Construciton Surveying</u>	<u>\$62,240.00</u>
<u>Leadens Contracting, Inc.</u>	<u>Permanent Signage, Thermoplastic</u>	<u>\$22,110.00</u>
<u>GDT Traffic Control</u>	<u>Traffic Control</u>	<u>\$100,000.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

24. The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the County of Douglas in verification of the recitals comprising this Statement of Bidder's Qualifications.

DATED AT 10:00 am, this 29th day of April, 2025.

RME Ltd., LLC dba Elite Surface Infrastructure

(Name of Bidder)

By Jeremiah Kamp

Jeremiah Kamp - Vice President

Title \_\_\_\_\_

STATE OF Colorado)

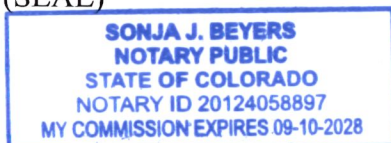
) ss

COUNTY OF Arapahoe)

Sonja Beyers being first duly sworn, deposes and says that Jeremiah Kamp is the Vice President of RME Ltd LLC dba Elite Surface Infrastructure the Bidder that has submitted the attached Bid, and that the answers to the foregoing questions and all statements therein contained are true and correct. Subscribed and sworn to me before this 29th day of April, 2025

Sonja J. Beyers  
(Notary Public)

(SEAL)



My commission expires: 9-10-2028

**NON-COLLUSION AFFIDAVIT OF PRIME BIDDER**  
**(To be included in Bid Proposal)**

STATE OF Colorado \_\_\_\_\_)

COUNTY OF Arapahoe \_\_\_\_\_)

Jeremiah Kamp \_\_\_\_\_, being first duly sworn, deposes and says that:

- (1) He/She is the Vice President of \_\_\_\_\_  
RME Ltd., LLC dba Elite Surface Infrastructure \_\_\_\_\_, the Bidder that  
has submitted the attached Bid;
- (2) He/She is fully informed respecting the preparation and contents of the attached Bid and of  
all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives,  
employees or parties in interest, including this affiant, has in any way colluded, conspired,  
connived or agreed, directly or indirectly, with any other Bidder, firm or person to submit a  
collusive or sham Bid in connection with the Contract for which the attached Bid has been  
submitted or to refrain from bidding in connection with such Contract, or has in any manner,  
directly or indirectly, sought by agreement or collusion or communication or conference with  
any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other  
Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any  
other Bidder, or to secure through the collusion, conspiracy, connivance or unlawful  
agreement any advantage against Douglas County or persons interested in the proposed  
Contract; and
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any  
collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of  
its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signed: \_\_\_\_\_

Jeremiah Kamp

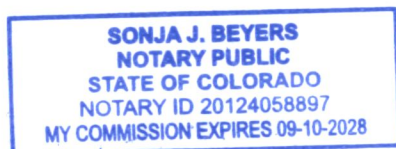
(Print Name)

Vice President

(Title)

**NON-COLLUSION AFFIDAVIT OF PRIME BIDDER**  
**- continued -**

Subscribed and sworn to before me this 29<sup>th</sup> day of April, 2025.



Sonja J. Beyers  
 (Notary Public)

(SEAL)

My commission expires: 9-10-2028.

## AGREEMENT

Project Name: **GRIGS ROAD PAVING PROJECT**  
**DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**

1. **Parties.** This Agreement is made and entered into this **10TH** day of **JUNE, 2025**, between the Board of County Commissioners of the County of Douglas, State of Colorado (hereinafter "County") and **RME LTD., LLC DBA ELITE SURFACE INFRASTRUCTURE** (hereinafter "Contractor").

2. **Contract Documents.** The entire contract between the Parties shall consist of and include:

- A. This Contract, which includes the Cover Page and Table of Contents;
- B. Standard Specifications for Road and Bridge Construction, **dated 2023** adopted by the Colorado Department of Transportation;
- C. CDOT Standard Plans-M&S Standards, as current at time of Bid;
- D. Douglas County Roadway Design and Construction Standards, as current at time of Bid;
- E. The Invitation to Bid;
- F. Notice to Bidders;
- G. Douglas County's Standard Special Provisions (SSPs), Project Special Provisions (PSPs) and Project Addenda;
- H. Plans and Drawings;
- I. Proposal Form and Bid Bond Form;
- J. Payment and Performance Bonds;
- K. Notice of Intent to Award;
- L. Notice to Proceed;
- M. Change Orders;
- N. Non-Collusion Affidavit;
- O. Warranty;
- P. County's Payment Policies;
- Q. Bid Proposal and Schedule;
- R. Insurance Certificates; and
- S. Appendix and other attachments.

3. Except as otherwise provided in this Contract, the Project shall be constructed in accordance with the CDOT Standard Specifications for Road and Bridge Construction, **dated 2023**.

4. **Scope of Work.** Contractor shall complete all work as specified or indicated in the Contract Documents. The work is generally described as follows: **This project consists of the extension of the existing asphalt pavement from Daniels Park Road to the East/West Regional Trailhead & Pavilion parking lot. The project will span 1 mile in length and will require significant earthwork, the installation of new curb and gutter, and the construction of six-inch asphalt pavement. Additionally, drainage enhancements will be implemented throughout the installation of eight (8) new inlet structures. The existing metal pipe culvert crossings will be replaced with upgraded reinforced concrete pipes and flared-end sections.** The Contractor shall furnish all of the necessary supervision, materials, tools and supplies and perform all of the labor and other services necessary to complete this Contract.

5. **Contract Time.** This is a Completion Date Contract. The Contract Time of 90 calendar days will be used to determine the Completion Date, once the Notice to Proceed is established. The work shall be completed and ready for Final Acceptance by the Completion Date determined in the Notice to Proceed. The Contractor agrees that time is of the essence and agrees to proceed with due diligence, taking all precautions, and making all necessary arrangements to insure the completion of the work within the prescribed time period.

6. **Compensation.** As consideration for the completion of the Project as required by the Contract Documents, the County shall pay the Contractor the sum of \$2,046,020.60 which amount shall be payable pursuant to the Contract Documents.

7. **Amount of Money Appropriated.** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is \$2046,020.60 for fiscal year 2025. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for the Contractor. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

8. **Change Orders.** No change order, or other form of order or directive of the County requiring additional compensable work to be performed, which work is in excess of that specified in Paragraph 7 above, shall be issued unless the Contractor is given written assurance by the County that lawful appropriations to cover the costs of the additional work will be or have been made.

9. **Taxes.** The Contractor shall apply to the State Revenue Department for an exemption certificate in order to exempt it from having to pay sales and use tax.

10. **Bonds.** The Contractor shall secure and maintain, at the Contractor's expense, Payment and Performance Bonds as required by statute executed by a corporate surety licensed to do business in the State of Colorado. Such bonds shall be in the full amount of the contract price and shall be filed with the County prior to the commencement of any work on the Project.

11. **Indemnification and Insurance.** Contractor agrees to:

- A. Indemnification. To the fullest extent permitted by law, the Contractor and each of its subcontractors shall indemnify and hold harmless the County, its officers, employees and insurers from and against all claims, damages, losses, expenses and demands, including court costs, attorney's fees and expenses, due to injuries, losses or damages arising out of, resulting from, or in any manner connected with Contractor's services on behalf of the County pursuant to this Contract, if any such injury, loss or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, mistake, negligence, or other fault of Contractor, any subcontractor, any officer, employee, representative or agent of any of them, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable; provided, however, that except for workers' compensation, disability benefits or other similar employee benefit claims, Contractor is not obligated to indemnify the County hereunder for that portion of any claims, damages, losses, demands, and expenses arising out of or resulting from any negligent act or omission of the County, or its agents and employees. Contractor's indemnification obligation hereunder shall not be construed to negate, abridge, or otherwise reduce any other right



or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph. With respect to any and all claims against the County, or any of its officers, employees, or agents by any employee of Contractor, any of its subcontractors, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation described above shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any of its subcontractors under workers' compensation acts, disability benefit acts, or other employee benefit acts. Further, this indemnification is intended to comply with and be subject to § 13-50.5-102(8), C.R.S., as amended from time to time.

- B. Procure and maintain commercial general liability insurance including completed operations, contractual liability, products liability and automobile liability, affording coverage for all claims for bodily injury including death and all claims for destruction of or damage to property, arising out of or in connection with any operations under this Contract, whether such operations be by the Contractor, by subcontractors under it or anyone directly or indirectly employed by the Contractor or by subcontractor under it. Required coverage is outlined in **Revision of Section 107 of the Standard Special Provisions and made a part of this Contract.**
- C. Obtain and maintain during the term of this Contract worker's compensation insurance as required by law. This insurance shall cover all of its employees employed under the terms of this Contract. If any of the work on the Project is sublet, the Contractor shall require each of its subcontractors to provide similar coverage for all of the subcontractor's employees to be engaged in such work.
- D. Contractor is an independent contractor under this Contract. Notwithstanding any provision of this Contract, all personnel assigned by the Contractor to perform work under this Contract shall be and remain at all times employees of the Contractor for all purposes. Contractor is required to maintain workers' compensation insurance for such employees as set forth in paragraph 11.C herein. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACTUAL RELATIONSHIP.

12. **No Waiver of Governmental Immunity Act.** The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

13. **Assignment.** The Contractor covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part, without the prior written approval of the Project Engineer. Any attempt by the Contractor to assign or transfer its rights hereunder shall, at the option of the County, void the assignment or automatically terminate this Contract and all rights of the Contractor hereunder.

14. **Subletting of Contract.** The Contractor shall not sublet, sell, transfer, assign or otherwise dispose of the Contract, or its right, title or interest therein, without the written consent of the County. The Contractor may utilize the services of specialty contractors on those parts of the Project which, under normal contracting practices, are performed by specialty subcontractors. The Contractor shall be fully responsible to the County for the acts and omissions of the subcontractors and of persons directly employed by them, as it is for the acts and omissions of persons directly employed by it. The Contractor shall provide appropriate provisions to be inserted on all subcontracts relative to the Project to bind the subcontractors to the Contractor by the terms of the Contract Documents to give the Contractor the same power in regard to termination of any subcontractor that the County may exercise over the Contractor under any provision of the Contract Documents.

15. **Non-Discrimination and Federal Assurances in Connection with Performance of Work.** The Contractor agrees not to refuse to hire, discharge, promote or demote, or discriminate in matters of compensation against any person otherwise qualified, solely because of race, creed, sex, age, color, national origin, or ancestry and further agrees to insert the foregoing provision in all subcontracts hereunder. Further, Contractor agrees to comply with the Standard Title VI Non-Discrimination Appendices A and E attached hereto and incorporated herein, and the foregoing shall be a provision in all subcontracts hereunder.

16. **Cancellation of Contract.** Failure of the Contractor to comply with any of the requirements of this Contract may be considered by the County as evidence of the inability on the part of the Contractor to maintain the quality and service standards necessary under this Contract and shall be sufficient cause for termination of the Contract and the County initiating legal action against the Performance Bond of the Contractor.

17. **Patented Devices, Materials and Processes.** If a Contractor is required or desires to use any design, device, invention, product, material or process covered by letters of patent or copyright, it shall provide for such use by suitable legal agreement with the patentee or copyright owner and the County and shall pay all license fees and royalties and assume all costs incident to such use and construction of the Project or incorporation in the Project. The Contractor agrees to defend, indemnify and save harmless the County from any and all claims for infringement by reason of the use of such patented design, device, invention, project, material, or process or any trademark or copyright in connection with the construction of the Project pursuant to the Contract Documents and shall defend and indemnify the County for any costs, expense, and damages, including attorney's fees, which the County may be obliged to pay for any such infringement at any time such claim is made or prosecuted, including, but not limited to, after the completion of the Project. If the County determines, in the reasonable exercise of its discretion, that a joint defense for the County and the Contractor creates a conflict of interest, the County shall be permitted to select its own counsel, and the Contractor shall pay all reasonable attorneys' fees, expenses (including expert fees and expenses), and costs of the County's defense. The County may, if it so desires, withhold any payment due the Contractor so long as it shall be reasonably necessary to indemnify the County on account of such injuries or damage.

18. **Compliance with Safety and Health.** Contractor agrees, in the performance of this Contract, to comply with all safety orders, rules and regulations imposed pursuant to the Colorado Occupational Safety and Health Program, commonly referred to as COSHA, and/or all other safety orders and regulations properly imposed by any other regulatory governmental agency of the State of Colorado or of the United States.

19. **Permits and Licenses.** Unless otherwise provided, the Contractor shall procure all permits and licenses and pay all charges and fees including, but not limited to, all inspection charges of agencies having appropriate jurisdiction, give all notices necessary and incidental to the due and lawful construction of the Project. County may assist Contractor, when necessary, in obtaining such permits and licenses.

20. **Venue.** Any and all legal actions pertaining or related to this Contract shall be filed and tried in the District Court in and for the County of Douglas, State of Colorado.

21. **Colorado Labor Preference.** The provisions of §§ 8-17-101 through 8-17-107, C.R.S., are applicable to this Contract. Colorado labor must be employed to perform the work to the extent of not less than eighty percent (80%) of each type of class of labor in the several classifications of skilled and common labor employed on the Project. The 80% requirement for Colorado labor shall be waived by the County if there is reasonable evidence to demonstrate insufficient Colorado labor to perform the work of the Project and if compliance with this requirement would create an undue burden that would substantially prevent the Project from proceeding to completion. Colorado labor means any person who is a resident of the State of Colorado at the time of the public works project, without discrimination as to race, color, creed, sex, sexual orientation, marital status, national origin, ancestry, age, or religion except when sex is a bona fide occupational qualification. A resident of the State of Colorado is a person who can provide Colorado driver's license, a valid Colorado state issued photo identification, or documentation that he or she has resided in Colorado for the last 30 days. This section is not applicable to any project that receives Federal funds. Enforcement for violation of this section is pursuant to rules and regulations to be promulgated by the Colorado Department of Labor pursuant to §§ 8-17-104, 8-17-105 and 8-17-106, C.R.S.

22. **Conflict of Interest.** The Contractor agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Contractor further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Contractor by placing the Contractor's own interests, or the interest of any party with whom the Contractor has a contractual arrangement, in conflict with those of County.

## STANDARD TITLE VI NON-DISCRIMINATION: APPENDIX A

(Updated October, 2020)

During the performance of this contract, the Contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

1. **Compliance with Regulations:** The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the United States, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The Contractor, with regard to the work performed by it during the Contract, will not discriminate on the grounds of race, color, or national origin, in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the Contract covers any activity, project, or a program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County, the Colorado Department of Transportation or U.S. government be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor will so certify to the County, the Colorado Department of Transportation or U.S. government, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the Non-discrimination provisions of this Contract, the County will impose such contract sanctions as it, the Colorado Department of Transportation or U.S. government may determine to be appropriate, including, but not limited to:
  - a. withholding of payments to the Contractor under the Contract until the Contractor complies, and/or
  - b. cancellation, termination, or suspending a Contract, in whole or in part.
6. **Incorporation of Provisions:** The Contractor will include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract. or procurement as the County, the Colorado Department of Transportation or U.S. government may direct as a means of enforcing such provisions including sanctions for non-compliance. Provided, that, if the Contractor becomes involved in, or is threatened with litigation with a subcontractor, or supplier because of such direction, the Contractor may request the County to enter into any litigation to protect the interests of the County. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

## STANDARD TITLE VI NON-DISCRIMINATION: APPENDIX E

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

### **Pertinent Non-Discrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC§ 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

**IN WITNESS WHEREOF**, the parties have set their hands and seal the day herein first above written.

**RME LTD., LLC DBA ELITE SURFACE INFRASTRUCTURE**

SIGNED: \_\_\_\_\_

PRINT NAME &amp; TITLE:

DATE: \_\_\_\_\_

ATTEST:

TITLE:

**Signature of Notary Public Required:**

STATE OF \_\_\_\_\_ )  
 )  
COUNTY OF \_\_\_\_\_ )      **ss.**

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

**Witness my hand and official seal**

**Notary Public**

**My commission expires:** \_\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
ABE LAYDON Date  
Chair

\_\_\_\_\_  
DOUGLAS J. DEBORD Date  
County Manager

**ATTEST**

\_\_\_\_\_  
Deputy Clerk Date

**APPROVED BY DOUGLAS COUNTY DEPARTMENT OF PUBLIC WORKS:**

\_\_\_\_\_  
JANET HERMAN, P.E. Date  
Director of Public Works

**APPROVED AS TO FISCAL CONTENT:**

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
ANDREW COPLAND Date  
Director of Finance

\_\_\_\_\_  
CHRIS PRATT Date  
Sr. Assistant County Attorney

## PAYMENT BOND

**KNOW ALL MEN BY THESE PRESENTS**, that we, the undersigned \_\_\_\_\_, a corporation organized under the laws of the State of \_\_\_\_\_, hereinafter referred to as the "Contractor", and \_\_\_\_\_, a corporation organized under the laws of the State of \_\_\_\_\_, and authorized to transact business in the State of Colorado, hereinafter referred to as the "Surety", are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum of **\$2,046,020.60** lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, the above Contractor has on the \_\_\_\_ day of \_\_\_\_\_, entered into a written contract with the County for furnishing all labor, materials, tools, superintendence, and other facilities and accessories for the construction of **GRIGS ROAD PAVING PROJECT, DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**, in accordance with all Contract Documents therefore which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

**NOW, THEREFORE**, the condition of this payment bond obligation is such that if the Contractor shall at all times promptly make payments of all amounts lawfully due to all persons supplying or furnishing it or its subcontractors with labor and materials, rental machinery, tools, or equipment, used or performed in the prosecution of work provided for in the above Contract and shall indemnify and save harmless the County to the extent of any and all payments in connection with the carrying out of such Contract which the County may be required to make under the law, then this obligation shall be null and void, otherwise, it shall remain in full force and effect;

**PROVIDED FURTHER**, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract, or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

**IN WITNESS WHEREOF**, said Contractor and said Surety have executed these presents as of this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
(Contractor)

BY: \_\_\_\_\_  
(President)

\_\_\_\_\_  
(Surety Company)

BY: \_\_\_\_\_  
(Attorney-in-Fact)

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond.)



## PERFORMANCE BOND

**KNOW ALL MEN BY THESE PRESENTS**, that we, the undersigned \_\_\_\_\_, a corporation organized under the laws of the State of Colorado, hereinafter referred to as the "Contractor", and \_\_\_\_\_, a corporation organized under the laws of the State of \_\_\_\_\_, and authorized to transact business in the State of Colorado, hereinafter referred to as the "Surety", are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum of **\$2,046,020.60** lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally by these presents.

**WHEREAS**, the above Contractor has on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, entered into a written contract with the County for furnishing all labor, materials, equipment, tools, superintendence, and other facilities and accessories for the construction of **GRIGS ROAD PAVING PROJECT, DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**, in accordance with all Contract Documents therefore which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

**NOW, THEREFORE**, the condition of this performance bond is such that if the Contractor:

1. Promptly and faithfully observes, abides by and performs each and every covenant, condition and part of said Contract, including, but not limited to, its warranty provisions, in the time and manner prescribed in the Contract, and
2. Pays the County all losses, damages (liquidated or actual, including, but not limited to, damages caused by delays in the performance of the Contract), expenses, costs and attorneys' fees that the County sustains resulting from any breach or default by the Contractor under the Contract, then this bond is void; otherwise, it shall remain in full force and effect.

**IN ADDITION**, if said Contractor fails to duly pay for any labor, materials, team hire, sustenance, provisions, provender, or any other supplies used or consumed by said Contractor or its subcontractors in its performance of the work contracted to be done or fails to pay any person who supplies rental machinery, tools, or equipment, all amounts due as the result of the use of such machinery, tools, or equipment in the prosecution of the work, the Surety shall pay the same in an amount not exceeding the amount of this obligation, together with interest as provided by law.

**PROVIDED FURTHER**, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

**IN WITNESS WHEREOF**, said Contractor and said Surety have executed these presents as of this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**PERFORMANCE BOND  
(CONTINUED)**

\_\_\_\_\_  
(Contractor)

BY: \_\_\_\_\_  
(President)

\_\_\_\_\_  
(Surety Company)

BY: \_\_\_\_\_  
(Attorney-in-Fact)

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond.)

## WARRANTY

TO: Douglas County, Colorado

FOR: **GRIGS ROAD PAVING PROJECT**  
**DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**

The undersigned warrants the construction and installation of the above improvements in accordance with and as contemplated by the Project plans and specifications. Should any of the materials prove defective or should the work as a whole prove defective, due to faulty workmanship, material furnished or methods of installation, or should the work or any part thereof fail to operate properly as originally intended and in accordance with the plans and specifications, due to any of the above causes, all within **twelve months** after the date on which the Project is finally accepted by the County, the undersigned agrees to reimburse the County, upon demand, for its expenses incurred in restoring said work to the condition contemplated in said Project, including the cost of any such equipment or materials replaced and the cost of removing and replacing any other work necessary to make such replacement or repairs, or, upon demand by the County, to replace any such material and to repair said work completely without cost to the County so that said work will function successfully as originally contemplated.

The County shall have the unqualified option to make any needed replacements or repairs itself or to have such replacements or repairs done by the undersigned. In the event the County elects to have said work performed by the undersigned, the undersigned agrees that the repairs shall be made and such materials as are necessary shall be furnished and installed within a reasonable time after the receipt of demand from the County. If the undersigned shall fail or refuse to comply with his obligations under this warranty, the County shall be entitled to all costs and expenses, including attorneys' fees, reasonably incurred by reasons of the said failure or refusal.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, **2025**

CONTRACTOR: \_\_\_\_\_

SIGNED: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

**NOTICE OF INTENT TO AWARD  
FOR THIS COMPLETION DATE CONTRACT**

**TO: RME LTD., LLC DBA ELITE SURFACE INFRASTRUCTURE**

**PROJECT GRIGS ROAD PAVING PROJECT**  
**DESCRIPTION: DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**

The County has considered the Bid submitted by you for the above described work in response to its Bid Opening dated **APRIL 29, 2025**.

You are hereby notified that your Bid has been conditionally accepted in the amount of **\$2,046,020.60**, subject to approval by the Board of County Commissioners.

You are required by the Notice to Bidders to sign the Contract and furnish the required Contractor's Payment Bond, Performance Bond, Certificates of Insurance, Warranty and all other formal Contract Documents within **ten (10) calendar days from the date of this Notice of Intent to Award**.

If you fail to sign said Contract and to furnish said Bonds, Certificates of Insurance, Warranty and all other formal Contract Documents within **ten (10) days from the date of this Notice**, said County may consider your Bid as abandoned, and as a forfeiture of your Bid Bonds. The County will be entitled to such other rights as may be granted by law.

**You are required to return an acknowledged copy of this Notice of Intent to Award to the County within three (3) days from the date of receipt of this Notice.**

Dated \_\_\_\_\_

County: Douglas County

By: \_\_\_\_\_  
JANET HERMAN, P.E.

Title: Director of Public Works

**ACKNOWLEDGMENT: Receipt of the foregoing Notice of Intent to Award is hereby acknowledged. You are required to acknowledge and return this Notice of Intent to Award within three (3) days of receipt of this Notice:**

Contractor: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone: \_\_\_\_\_

**NOTICE TO PROCEED  
FOR THIS COMPLETION DATE CONTRACT**

TO: **RME LTD., LLC DBA ELITE SURFACE INFRASTRUCTURE**

FROM: **DOUGLAS COUNTY GOVERNMENT**

DATE: **JUNE 10, 2025**

REGARDING: **GRIGS ROAD PAVING PROJECT  
DOUGLAS COUNTY PROJECT NUMBER CI 2021-032**

You are hereby notified that work associated with this Completion Date Contract will commence on **JULY 7, 2025**. On that date, you are to start performing your obligations under the Contract between you and Douglas County, Colorado, dated **JUNE 10, 2025**. The Contract Time of **90 calendar days** will be used to establish the Completion Date. Therefore, the work shall be completed and ready for final acceptance by the Completion Date, which shall be **OCTOBER 5, 2025**. **You are required to return an acknowledged copy of this Notice to the County within three (3) days of receipt of this Notice.**

County: Board of County Commissioners of Douglas County

By: \_\_\_\_\_  
JANET HERMAN, P.E.

Title: Director of Public Works

Date: \_\_\_\_\_

**ACCEPTANCE OF NOTICE**

Receipt of the above Notice to Proceed is hereby acknowledged.

Contractor: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone: \_\_\_\_\_

## COUNTY'S PAYMENT POLICIES

The following policies have been formulated to assure timely and accurate payments by Douglas County Government to its Contractors. Invoices submitted which are not in complete accordance with these policies will be returned (mailed) without payment to the Contractor for completion.

1. Each invoice for progress payment and/or final payment must list the description and location of the work being performed. Contractor's invoice for materials being billed must also be attached.
2. All invoices are to be submitted to Douglas County Department of Public Works, Engineering Division, Philip S. Miller Building, 100 Third Street, Suite 220, Castle Rock, CO 80104, and Attention: **Brian Schultz, Project Manager.**
3. Invoices must be submitted by the last day of the month to be paid net 30 days. Under no circumstances will a Contractor be paid more than once a month. Errors will be corrected on the next pay cycle.
4. Checks will be mailed monthly. When payment dates occur on Saturday, Sunday or a County holiday, payment will be made on the first working day following such date.

## ACKNOWLEDGMENT

I have read the above procedures and understand that any deviation therefrom will cause delays in the payment of those invoices involved.

Contractor: \_\_\_\_\_

Signed by: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

---

www.douglas.co.us

**MEETING DATE:** June 10, 2025

**STAFF PERSON  
RESPONSIBLE:** Taylor Davis, Division Chief

**DESCRIPTION:** Change Order Funded by Douglas County 911 Authority Board on Behalf of the County for Civil and Environmental Requirements for the Deckers Radio Site in the Amount of \$596,148.00.

**SUMMARY:** As a result of the environmental and historical studies the changes as described on the attached change order had to be made to the original contract with Motorola for the Deckers radio site.

The Douglas County 911 Authority Board (DCECA) has agreed to fund this change order on behalf of the county as their additional contribution to the overall costs of this vital public safety communications project.

**RECOMMENDED  
ACTION:** Approve the attached Change Order Request

**REVIEW:**

Darren Weekly	Approve	6/4/2025
Jeff Garcia	Approve	6/5/2025
Andrew Copland	Approve	6/5/2025
Doug DeBord	Approve	6/6/2025

**ATTACHMENTS:**

CO1\_Motorola Solutions\_Decker Tower\_PO2022993  
11CCO Deckers Civil and Environmental Dec DRAFT\_br1\_v2

# DOUGLAS COUNTY, COLORADO

## REQUEST FOR PURCHASE ORDER CHANGE

**PO NUMBER ~ 2022993**

**VENDOR NAME ~ Motorola Solutions Inc**

**PO BALANCE ~ \$1,864,681.50**

**\*\*ENTER DOLLARS AND CENTS\*\***

G/L ACCOUNT # BUSINESS UNIT/OBJECT	LINE TYPE	ORIGINAL PO AMOUNT	NET \$\$ OF PREVIOUS CHANGE ORDERS	INCREASE (DECREASE)	TOTAL PO AMOUNT
870053.474350	J	\$2,486,242.00	\$0.00	\$596,148.00	\$3,082,390.00

**TOTALS**

**\$596,148.00**

☐

**CHECK HERE**

**MEETING DATE**

**CHANGE ORDER REQUIRES FURTHER DISCUSSION & SIGNATURES AND IS THEREFORE  
ON THE BOCC STAFF MEETING AGENDA, AS SPECIFIED ABOVE**

<b>DIVISION:</b>	<u>Support Services</u>	<b>REQUESTED BY:</b>	<u>Sonia Steranko</u>
<b>REASON FOR CHANGE:</b>	<u>Additional site engineering activities (environmental and civil construction) added to the SOW for a completion</u>		
	<u>date of December 30, 2025. (NOTE - \$1,000,000 was paid by DCECA for a project grand total - \$4,082,390.)</u>		
<b>DIVISION/DEPARTMENT</b>			
<b>APPROVAL SIGNATURE:</b>	<u></u>	<b>DATE:</b>	<u></u>

**NOTE #1: REQUIRES APPROVAL OF THE COUNTY MANAGER**

- a) If this change order, in addition to any previous change orders, increase the total purchase order amount to \$25,000 or more, or;
- b) When this change order increases the total amount of the purchase order and the amount of the original purchase order was issued for \$100,000 or more (and approved by two (2) Commissioners at an official business meeting).

**NOTE #2: REQUIRES APPROVAL OF THE COUNTY MANAGER AND TWO (2) COUNTY COMMISSIONERS**

- a) If this change order is in the amount of \$100,000 or more, or;
- b) If this change order, in addition to any previous change orders, increase the total purchase order amount to \$100,000 or more.

**COUNTY MANAGER:**

**DATE:**

**COUNTY COMMISSIONER:**

**DATE:**

**COUNTY COMMISSIONER:**

**DATE:**

**PURCHASING REVIEW:**

**DATE:**

**BUDGET REVIEW:**

**DATE:**

**ENTERED BY:**

**DATE:**



**Change Order Number:** 02  
**Date:** 4-10-25  
**Project Name and Number:** USCO22D084M – Deckers Site  
**Customer Name:** Douglas County Sheriff office  
**Customer Project Mgr:** Jeff Vaughn

**The purpose of this Change Order is to:** *(highlight the key reasons for this Change Order)*

The parties agree that the following additional site engineering activities must be performed, as further described herein:

- Environmental: findings from site walks and coordination with FWS and the SHPO have discovered an endangered species, requiring a full NEPA study
- Civil construction: input on the final design from the GESC review board has determined that additional soil stabilization and fabric work must be completed

**Contract Project**

**Identifier (Name or Number):** [USCO22D084M] **Contract Date:** 12-20-2022

In accordance with the terms and conditions of the contract identified above between

[[Douglas County Sheriff Office](#)] and Motorola Solutions, Inc., the following changes are approved:

**Contract Price\* Adjustments**

Original Contract Price:	\$3,486,242.00
Previous Change Order amounts for Change Order numbers [00] through [01]:	\$0
This Change Order:	\$596,148.00
Contract Credit (If Applicable):	\$
New Contract Price:	\$4,082,390.00

**\*“Contract Price” does not include taxes.**

## Completion Date Adjustments

Original Completion Date:	12-30-24
Current Completion Date prior to this Change Order:	12-30-24
New Completion Date:	12-30-25

**Equipment Changes:** *(additions, deletions or modifications)* Include attachments if needed.

NA

**Scope of Work Changes:** *(additions, deletions or modifications)* Include attachments if needed.

The following additional site engineering activities are added to Motorola's scope of work:

**Environmental:**

- Perform a full NEPA study, including the Biological Assessment (BA), Additional Archeological coordination on the privy site, re-walk and re-assessment of the new road pathway, preparation of the full Environmental Assessment (EA) Additionally the EPA has required that both sites be monitored an estimated 25 days during the site excavation and cutting of the access road:
  - For the Chessman site: an estimated 15 days to monitor site excavation as part of the NEPA clearance for that site;
  - For the Deckers site: an estimated 10 days to monitor the cutting in of the access road near where the privy site is located

**Civil Construction:**

- The road and retaining walls were scoped and priced prior to a final design and geo report. Based on the final design, with input from the GESC review board on allowable deviations from their guidelines, additional soil stabilization and fabric work must be completed along the road..
- The current design based on allowable slope and soils is yielding a 260' total wall length with similar soil stabilization to the surrounding slope of the new roadway

**SUA/Support Service Changes:** *(additions, deletions or modifications)* Include attachments if needed. Must be completed by Project CSM.

NA

**Schedule Changes:** *(describe change or N/A)*

The parties agree to change the completion date to provide sufficient time for the completion of the additional site engineering activities. Accordingly, the project completion date is changed from December 30, 2024 to December 30, 2025.

**Contract Price Changes:** *(describe change or N/A)*

The Contract Price is increased by \$596,148.00 resulting in a new Contract Price of \$4,082,390.00.

**Customer Responsibilities:** *(describe change or N/A)*

NA

**Payment Schedule for this Change Order:**

*(describe new payment terms applicable to this change order)*

50% of the cost of this Change Order #02 due upon execution of this change order  
25% of the cost of this Change Order #02 due upon delivery of the NEPA Study  
25% of the cost of this Change Order #02 due upon completion of the civil construction work being performed on the road

**Purchase Order Requirements for this Change Order (select only one).**

☒ A Purchase Order is required

☐ No Purchase Order is required – Customer affirms that this change order document is the only notice to proceed required, that funding has been encumbered for this change order in its entirety, and that no further purchase orders will be issued against this change order,

☐ No Purchase Order required – this is a \$0 Change Order, or a decrease in scope.

Unless amended above, all other terms and conditions of the Contract shall remain in full force. If there are any inconsistencies between the provisions of this Change Order and the provisions of the Contract, the provisions of this Change Order will prevail.

IN WITNESS WHEREOF the parties have executed this Change Order as of the last date signed below.

**Motorola Solutions, Inc.****Customer**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Printed Name: Abe Laydon  
Title: Chair, County Commissioners



**MOTOROLA SOLUTIONS**

## CHANGE ORDER

[ co# 2]

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_  
Motorola Solutions Project Manager

Date: \_\_\_\_\_

---

www.douglas.co.us

**MEETING DATE:** June 10, 2025

**STAFF PERSON RESPONSIBLE:** Andrew Copland, Director of Finance

**DESCRIPTION:** FY2025 RMHIDTA Grant Agreement in the Amount of \$1,104,204.00.

**SUMMARY:** Since 1997, Douglas County has applied for High Intensity Drug Trafficking Areas (HIDTA) funding through the Office of National Drug Control Policy (ONDCP). Douglas County also serves as the fiscal agent for the Rocky Mountain HIDTA program and as such is required to accept the annual grant award as well as any modifications to the original grant award made by the national HIDTA organization.

The 2025 Grant Agreement totals \$1,104,204.00 and runs from January 1, 2025, through December 31, 2026. Breakdown of initiatives is included in the official award document.

This agreement requires the approval of the Board of County Commissioners. The funding for these initiatives has been appropriated in the 2025 Adopted Budget.

**RECOMMENDED ACTION:** Request the Board review and approve the 2025 HIDTA Grant Agreement.

**REVIEW:**

Andrew Copland	Approve	6/5/2025
Jeff Garcia	Approve	6/5/2025
Doug DeBord	Approve	6/5/2025

**ATTACHMENTS:**

RMHIDTA Award HID2525G0588-00



Award# HID2525G0588-00

FAIN# HID2525G0588

Federal Award Date: 05/23/2025

**Recipient Information****1. Recipient Name**

DOUGLAS COUNTY GOVERNMENT  
100 3RD ST  
CASTLE ROCK, CO 80104-2425

**2. Congressional District of Recipient**

04

**3. Payment System Identifier (ID)**

184600761A1

**4. Employer Identification Number (EIN)**

846000761

**5. Data Universal Numbering System (DUNS)****6. Recipient's Unique Entity Identifier (UEI)**

LXE5XEA44AH6

**7. Project Director or Principal Investigator**

Jill Janz

n/a

jjanz@douglas.co.us

720-673-4189

**8. Authorized Official**

George Teal

gteal@douglas.co.us

303-660-7305

**Federal Agency Information**

Office of National Drug Control Policy (ONDCP)

**9. Awarding Agency Contact Information**

Shannon L. Kelly

Assistant Director

Shannon\_L\_Kelly@ondcp.eop.gov

202-841-5240

**10. Program Official Contact Information**

Shannon L. Kelly

Assistant Director

Shannon\_L\_Kelly@ondcp.eop.gov

202-841-5240

**Federal Award Information****11. Award Number**

HID2525G0588-00

**12. Unique Federal Award Identification Number (FAIN)**

HID2525G0588

**13. Statutory Authority**

P.L. 119-4

**14. Federal Award Project Title**

High Intensity Drug Trafficking Areas (HIDTA) Program Fiscal Year (FY) 2025 Grant Award

**15. Assistance Listing Number**

95.001

**16. Assistance Listing Program Title**

High Intensity Drug Trafficking Areas

**17. Award Action Type**

New

**18. Is the Award R&D?**

No

**Summary Federal Award Financial Information****19. Budget Period Start Date** 01/01/2025 - **End Date** 12/31/2026**20. Total Amount of Federal Funds Obligated by this Action** \$1,104,204.00

20a. Direct Cost Amount \$1,104,204.00

20b. Indirect Cost Amount \$0.00

**21. Authorized Carryover** \$0.00**22. Offset** \$0.00**23. Total Amount of Federal Funds Obligated this budget period** \$0.00**24. Total Approved Cost Sharing or Matching, where applicable** \$0.00**25. Total Federal and Non-Federal Approved this Budget Period** \$1,104,204.00**26. Period of Performance Start Date** 01/01/2025 - **End Date** 12/31/2026**27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance** \$1,104,204.00**28. Authorized Treatment of Program Income****29. Grants Management Officer - Signature**

Lisa Newton

Grants Management Specialist

**30. Remarks**

New Award

The funding amount in Box 33 may not necessarily reflects the budget breakout by object class. Refer to the attached budget reports for details.



Award# HID2525G0588-00

FAIN# HID2525G0588

Federal Award Date: 05/23/2025

Recipient Information						
<b>Recipient Name</b> DOUGLAS COUNTY GOVERNMENT 100 3RD ST CASTLE ROCK, CO 80104-2425						
<b>Congressional District of Recipient</b> 04						
<b>Payment Account Number and Type</b> 184600761A1						
<b>Employer Identification Number (EIN) Data</b> 846000761						
<b>Universal Numbering System (DUNS)</b>						
<b>Recipient's Unique Entity Identifier (UEI)</b> LXE5XEA44AH6						
<b>31. Assistance Type</b> Project Grant						
<b>32. Type of Award</b> Other						
<b>33. Approved Budget</b> (Excludes Direct Assistance)						
I. Financial Assistance from the Federal Awarding Agency Only						
II. Total project costs including grant funds and all other financial participation						
a. Salaries and Wages	\$0.00					
b. Fringe Benefits	\$0.00					
c. Total Personnel Costs	\$0.00					
d. Equipment	\$0.00					
e. Supplies	\$0.00					
f. Travel	\$0.00					
g. Construction	\$0.00					
h. Other	\$1,104,204.00					
i. Contractual	\$0.00					
j. TOTAL DIRECT COSTS	\$1,104,204.00					
k. INDIRECT COSTS	\$0.00					
l. TOTAL APPROVED BUDGET	\$1,104,204.00					
m. Federal Share	\$1,104,204.00					
n. Non-Federal Share	\$0.00					
<b>34. Accounting Classification Codes</b>						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
FY 2025 HIDTA	HID2525G0588	HID	410001	95.001	\$1,104,204.00	011202520261070000



## 35. Terms And Conditions

### Terms and Conditions

#### 1. A. GENERAL TERMS AND CONDITIONS

(1) This award is subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. § 200 (the “§ 200 Uniform Requirements”), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. § 3603. For this award, the § 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. §§ 66 and 70, as well as those of 2 C.F.R. §§ 215, 220, 225, and 230. For more information on the § 200 Uniform Requirements, see <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200>. For specific, award- related questions, recipients should contact ONDCP promptly for clarification.

(2) This award is subject to the following additional regulations and requirements:

- 28 C.F.R. § 69 – “New Restrictions on Lobbying”
- 2 C.F.R. § 25 – “Universal Identifier and System of Award Management”
- Conflict of Interest and Mandatory Disclosure Requirements
- Non-profit Certifications (when applicable)

(3) Audits conducted pursuant to 2 C.F.R. § 200, Subpart F, “Audit Requirements” must be submitted no later than 9 months after the close of the recipient’s audited fiscal year to [The Federal Audit Clearinghouse \(fac.gov\)](#)

(4) Recipients are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Payment Management Services (HHS/PMS). The Federal Financial Report is required to be submitted quarterly and within 90 days after the grant is closed out.

(5) The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.

(6) Recipients are not agents of ONDCP. Accordingly, the recipient, its fiscal agent(s), employees, contractors, as well as state, local, and federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.

(7) These general terms and conditions, as well as archives of previous versions of these general terms and conditions, are available online at the ONDCP website.

(8) Failure to adhere to the General Terms and Conditions as well as the Program Specific Terms and Conditions may result in the termination of the grant or the initiation of administrative action. ONDCP may also terminate the award if it no longer effectuates program goals or agency priorities. See 2 C.F.R. § 200.340.

(9) Conflict of Interest and Mandatory Disclosures

#### Conflict of Interest Requirements

As a recipient entity, you must follow ONDCP’s conflict of interest policies for federal awards. Recipients must disclose in writing any potential conflict of interest to an ONDCP Program Officer;





## Office of National Drug Control Policy

## Notice of Award

Award# [HID2525G0588-00](#)

FAIN# [HID2525G0588](#)

Federal Award Date: [05/23/2025](#)

recipients that are pass-through entities must require disclosure from sub-recipients or contractors. This disclosure must take place immediately whether you are an applicant or have an active ONDCP award.

The ONDCP conflict of interest policies apply to sub-awards as well as contracts, and are as follows:

As a recipient entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.

None of your employees may participate in the selection, award, or administration of a sub-award or contract supported by a federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a sub-award or contract. The officers, employees, and agents of the recipient entity must neither solicit nor accept gratuities, favors, or anything of monetary value from sub-recipients or contractors or parties to sub-awards or contracts.

If you have a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

### Mandatory Disclosure Requirement

As a recipient entity, you must disclose, in a timely manner, in writing to ONDCP all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Recipient entities that have received a federal award are required to report certain civil, criminal, or administrative proceedings, including the terms and conditions outlined in 2 C.F.R part 200, Subpart F, Appendix XII, to the System for Award Management (SAM), currently the Federal Awardee Performance and Integrity Information System. Failure to make required disclosures can result in any of the remedies described in 2 C.F.R. § 200.339. (See also 2 C.F.R. § 180, 31 U.S.C. § 3321, and 41 U.S.C. § 2313.)

None of the funds appropriated or otherwise made available by this grant or any other Act may be used to fund a contract, grant, or cooperative agreement with an entity that requires employees or contractors of such entity seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a federal department or agency authorized to receive such information. This limitation shall not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a federal department or agency governing the nondisclosure of classified information.

(10) Federal Funding Accountability and Transparency (FFATA) / Digital Accountability and Transparency Act (DATA Act). Each applicant is required to (i) be registered in SAM before submitting its application; (ii) provide a valid Unique Entity Identifier number in its application; (iii) continue to maintain an active SAM registration with current information at all times during which it has an active federal award; and (iv) provide all relevant recipient information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.



## Office of National Drug Control Policy

## Notice of Award

Award# [HID2525G0588-00](#)

FAIN# [HID2525G0588](#)

Federal Award Date: [05/23/2025](#)

- (11) Subawards are authorized under this grant award. Subawards must be monitored by the award recipient as outlined in 2 C.F.R. § 200.331.
- (12) Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 C.F.R. § 180, dealing with all sub-awards and contracts issued under the grant.
- (13) As specified in 2 C.F.R. § 200.303 Internal Controls, recipient must:
- Establish and maintain effective internal controls over the federal award that provides reasonable assurance that federal award funds are managed in compliance with federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in “Standards for Internal Control in the federal Government,” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
  - Comply with federal statutes, regulations, and the terms and conditions of the federal awards.
  - Evaluate and monitor the recipient entity’s compliance with statute, regulations, and the terms and conditions of the federal award.
  - Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
  - Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or pass-through entity designates as sensitive or the recipient entity considers sensitive consistent with applicable federal, state, and local laws regarding privacy and obligations of confidentiality.
- (14) Recipients are prohibited from using federal grant funds to purchase certain telecommunication and video surveillance services or equipment in alignment with § 889 of the National Defense Authorization Act of 2019, Pub. L. No. 115-232. See 2 C.F.R. §200.216.
- (15) Recipients should provide a preference, to the extent permitted by law, to maximize use of goods, products, and materials produced in the United States. See 2 C.F.R. § 200.322.
- (16) When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with federal money, all recipients receiving federal funds shall clearly state—
- the percentage of the total costs of the program or project which will be financed with federal money;
  - the dollar amount of federal funds for the project or program; and
  - percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

### B. RECIPIENT INTEGRITY AND PERFORMANCE MATTERS

#### Reporting of Matters Related to Recipient Integrity and Performance

##### (1) General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then you as the recipient during that period of time must maintain the currency of information reported to SAM that is made available in the designated integrity and



## Office of National Drug Control Policy

## Notice of Award

Award# [HID2525G0588-00](#)

FAIN# [HID2525G0588](#)

Federal Award Date: [05/23/2025](#)

performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under § 872 of Public Law 110-417, as amended (41 U.S.C. § 2313). As required by § 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for federal procurement contracts, will be publicly available. See 2 C.F.R. Part 200, Appendix XII.

### (2) Proceedings About Which You Must Report

Submit the information required about each proceeding that:

1. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the federal Government;
2. Reached its final disposition during the most recent 5-year period; and
3. Is one of the following:
  - A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;
  - A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
  - An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
  - Any other criminal, civil, or administrative proceeding if:

- (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
- (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
- (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

### (3) Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under federal procurement contracts that you were awarded.

### (4) Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent 5-year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

### (5) Definitions

For purposes of this award term and condition:



## Office of National Drug Control Policy

## Notice of Award

Award# [HID2525G0588-00](#)

FAIN# [HID2525G0588](#)

Federal Award Date: [05/23/2025](#)

(a) Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the federal and state level, but only in connection with performance of a federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

(b) Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

(c) Total value of currently active grants, cooperative agreements, and procurement contracts includes—

(1) Only the federal share of the funding under any federal award with a recipient cost share or match; and

(2) The value of all expected funding increments under a federal award and options, even if not yet exercised.

### C. PAYMENT BASIS

(1) A request for advance or reimbursement shall be made using the HHS/PMS system (<https://pms.psc.gov/>).

(2) The recipient, must utilize the object classes specified within the initial budget/grant application each time they submit a disbursement request to ONDCP. Requests for payment in the PMS system will not be approved unless the required disbursements have been entered using the corresponding object class designations. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be Federal Deposit Insurance Corporation (FDIC) insured. The account must be interest bearing.

(3) Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. § 6501 et seq.) and the Indian Self-Determination and Education Assistance Act (25 U.S.C. §§ 5301 — 5423) awardees and sub-awardees shall promptly, but at least annually, remit interest earned on advances to HHS/PMS using the remittance instructions provided below.

Remittance Instructions – Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as “addenda records” by Financial Institutions) as that will assist in the timely posting of interest earned on federal funds.

Pertinent details include the Payee Account Number (PAN), reason for check (remittance of interest earned on advance payments), check number (if applicable), awardee name, award number, interest period covered, and contact name and number. The remittance must be submitted as instructed in <https://pms.psc.gov/grant-recipients/returning-funds-interest.html>.

(4) The recipient or subrecipient may keep interest amounts up to \$500 per year for administrative purposes.



## Program Specific Requirements

### 1. D. PROGRAM SPECIFIC TERMS AND CONDITIONS

The grant conditions are as follows:

- This award is subject to the requirements in the SUPPORT for Patients and Communities Act, 21 U.S.C. §§ 1701 et seq. and in the ONDCP National HIDTA Program Office HIDTA Program Policy and Budget Guidance (September 9, 2021) (PPBG). The HIDTA PPBG is issued pursuant to authority granted the Director of ONDCP by the SUPPORT for Patients and Communities ACT (21U.S.C. § 1706) and the Uniform Administration Requirements (2 C.F.R. § 200) which provide the Director of ONDCP authority to coordinate funds and implement oversight and management function with respect to the HIDTA Program. The HIDTA PPBG can be accessed at the following website: [https://www.nhac.org/PDF/Program\\_Policy\\_and\\_Budget\\_Guidance2021.pdf](https://www.nhac.org/PDF/Program_Policy_and_Budget_Guidance2021.pdf)

In addition, as a condition for receiving this award, recipients must complete safe and respectful workplace trainings as outlined in the PPBG.

- Recipients are prohibited from using federal grant funds to purchase certain telecommunication and video surveillance services or equipment in alignment with § 889 of the National Defense Authorization Act of 2019, Pub. L. No. 115-232. See 2 C.F.R. §200.216. See also, HIDTA PPBG, § 7.20, Prohibited Uses of HIDTA Funds.

### E. FEDERAL AWARD PERFORMANCE GOALS

HIDTA award recipients must adhere to the performance measures, goals and requirements set forth in the PPBG Performance Management chapter (§ 10.0) and the HIDTA Performance Management Process (PMP) database.

# Initiative Cash by HIDTA

FY 2025

HID24000049

Awarded Budget (as approved by ONDCP)

HIDTA	Agency Name	Initiative	Cash	Type
Rocky Mountain	DOUGLAS COUNTY GOVERNMENT	Front Range Task Force	\$169,050.00	Investigation
		Investigative Support Center	\$430,744.00	Intelligence
		Management and Coordination	\$95,151.00	Administration
		R.A.V.E.N.	\$169,050.00	Investigation
		Training	\$240,209.00	Support
	Agency Total: DOUGLAS COUNTY GOVERNMENT		\$1,104,204.00	

# Budget Detail

## 2025 - Rocky Mountain

Initiative - Front Range Task Force

Award Recipient - DOUGLAS COUNTY GOVERNMENT (HID24000049)

Resource Recipient - DOUGLAS COUNTY GOVERNMENT

Investigation

Awarded Budget (as approved by ONDCP)		\$1,104,204.00
Personnel	Quantity	Amount
Investigative - Law Enforcement Officer	1	\$112,700.00
Total Personnel		\$112,700.00
Fringe	Quantity	Amount
Investigative - Law Enforcement Officer	1	\$56,350.00
Total Fringe		\$56,350.00
Total Budget		\$169,050.00

# Budget Detail

## 2025 - Rocky Mountain

Initiative - Investigative Support Center

Intelligence

Award Recipient - DOUGLAS COUNTY GOVERNMENT (HID24000049)

Resource Recipient - DOUGLAS COUNTY GOVERNMENT

<b>Awarded Budget (as approved by ONDCP)</b>		<b>\$1,104,204.00</b>
<b>Personnel</b>	<b>Quantity</b>	<b>Amount</b>
Analyst - Intelligence	3	\$46,454.00
Director - Investigative Support Center	1	\$55,300.00
Treatment, prevention, demand reduction	1	\$85,600.00
Information Technology staff	1	\$83,200.00
<b>Total Personnel</b>		<b>\$270,554.00</b>
<b>Fringe</b>	<b>Quantity</b>	<b>Amount</b>
Analyst - Intelligence	3	\$400.00
Director - Investigative Support Center	1	\$45,200.00
Information Technology staff	1	\$33,300.00
Treatment, prevention, demand reduction	1	\$34,240.00
<b>Total Fringe</b>		<b>\$113,140.00</b>
<b>Travel</b>	<b>Quantity</b>	<b>Amount</b>
Treatment, prevention, demand reduction	5	\$23,500.00
Administrative	1	\$6,000.00
Training	1	\$10,000.00
<b>Total Travel</b>		<b>\$39,500.00</b>
<b>Facilities</b>	<b>Quantity</b>	<b>Amount</b>
Lease	1	\$1,000.00
<b>Total Facilities</b>		<b>\$1,000.00</b>
<b>Services</b>	<b>Quantity</b>	<b>Amount</b>
National security clearance (DHS)	1	\$1,500.00
Service contracts		\$250.00
Communications - data lines		\$1,000.00
Software - maintenance		\$100.00
Communications - mobile phones & pagers		\$500.00
Subscriptions - database		\$1,000.00
Communications - office phones		\$500.00
Shipping & postage		\$200.00
<b>Total Services</b>		<b>\$5,050.00</b>
<b>Supplies</b>	<b>Quantity</b>	<b>Amount</b>



Initiative - Investigative Support Center

Intelligence

Award Recipient - DOUGLAS COUNTY GOVERNMENT (HID24000049)

Resource Recipient - DOUGLAS COUNTY GOVERNMENT

Office	\$500.00
Computers - desktop, laptop & notebook	\$1,000.00
<b>Total Supplies</b>	<b>\$1,500.00</b>
<hr/>	
<b>Total Budget</b>	<b>\$430,744.00</b>

## Budget Detail

### 2025 - Rocky Mountain

Initiative - Management and Coordination

Administration

Award Recipient - DOUGLAS COUNTY GOVERNMENT (HID24000049)

Resource Recipient - DOUGLAS COUNTY GOVERNMENT

<b>Awarded Budget (as approved by ONDCP)</b>		<b>\$1,104,204.00</b>
<b>Personnel</b>	<b>Quantity</b>	<b>Amount</b>
Administrative Staff	1	\$65,000.00
<b>Total Personnel</b>		<b>\$65,000.00</b>
<b>Fringe</b>	<b>Quantity</b>	<b>Amount</b>
Administrative staff	1	\$26,000.00
<b>Total Fringe</b>		<b>\$26,000.00</b>
<b>Travel</b>	<b>Quantity</b>	<b>Amount</b>
Administrative	1	\$500.00
Training	1	\$500.00
<b>Total Travel</b>		<b>\$1,000.00</b>
<b>Facilities</b>	<b>Quantity</b>	<b>Amount</b>
Lease	1	\$250.00
<b>Total Facilities</b>		<b>\$250.00</b>
<b>Services</b>	<b>Quantity</b>	<b>Amount</b>
Equipment rentals		\$500.00
Director, Executive Board, and HIDTA staff Insurance Liability		\$500.00
Shipping & postage		\$50.00
Communications - office phones		\$100.00
Contractor - Director	1	\$73.00
Communications - mobile phones & pagers		\$100.00
Service contracts		\$110.00
Contractor - Financial Manager	1	\$68.00
<b>Total Services</b>		<b>\$1,501.00</b>
<b>Supplies</b>	<b>Quantity</b>	<b>Amount</b>
Office		\$500.00
<b>Total Supplies</b>		<b>\$500.00</b>
<b>Other</b>	<b>Quantity</b>	<b>Amount</b>
Administrative costs	1	\$900.00
<b>Total Other</b>		<b>\$900.00</b>
<b>Total Budget</b>		<b>\$95,151.00</b>

# Budget Detail

## 2025 - Rocky Mountain

Initiative - R.A.V.E.N.

Award Recipient - DOUGLAS COUNTY GOVERNMENT (HID24000049)

Resource Recipient - DOUGLAS COUNTY GOVERNMENT

Investigation

Awarded Budget (as approved by ONDCP)		\$1,104,204.00
Personnel	Quantity	Amount
Investigative - Law Enforcement Officer	1	\$112,700.00
Total Personnel		\$112,700.00
Fringe	Quantity	Amount
Investigative - Law Enforcement Officer	1	\$56,350.00
Total Fringe		\$56,350.00
Total Budget		\$169,050.00

# Budget Detail

## 2025 - Rocky Mountain

Initiative - Training

Support

Award Recipient - DOUGLAS COUNTY GOVERNMENT (HID24000049)

Resource Recipient - DOUGLAS COUNTY GOVERNMENT

<b>Awarded Budget (as approved by ONDCP)</b>		<b>\$1,104,204.00</b>
<b>Personnel</b>	<b>Quantity</b>	<b>Amount</b>
Training Coordinator	1	\$99,500.00
Training Staff	1	\$68,500.00
<b>Total Personnel</b>		<b>\$168,000.00</b>
<b>Fringe</b>	<b>Quantity</b>	<b>Amount</b>
Training Coordinator	1	\$40,000.00
Training staff	1	\$27,500.00
<b>Total Fringe</b>		<b>\$67,500.00</b>
<b>Travel</b>	<b>Quantity</b>	<b>Amount</b>
Training	1	\$2,000.00
<b>Total Travel</b>		<b>\$2,000.00</b>
<b>Facilities</b>	<b>Quantity</b>	<b>Amount</b>
Lease	1	\$500.00
<b>Total Facilities</b>		<b>\$500.00</b>
<b>Services</b>	<b>Quantity</b>	<b>Amount</b>
Subscriptions - database		\$100.00
Shipping & postage		\$100.00
Communications - office phones		\$500.00
Training		\$165.00
Services	1	\$64.00
Communications - mobile phones & pagers		\$100.00
Service contracts		\$80.00
Printing & document support		\$100.00
<b>Total Services</b>		<b>\$1,209.00</b>
<b>Supplies</b>	<b>Quantity</b>	<b>Amount</b>
Office		\$1,000.00
<b>Total Supplies</b>		<b>\$1,000.00</b>
<b>Total Budget</b>		<b>\$240,209.00</b>

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www.douglas.co.us

**MEETING DATE:** June 10, 2025

**STAFF PERSON  
RESPONSIBLE:** Jeff Garcia, County Attorney

**DESCRIPTION:** Resolution Prohibiting Signs in the Douglas County Board of County Commissioners' Chambers.

**SUMMARY:** A resolution prohibiting signs and other display material in the Board of County Commissioners hearing room.

**RECOMMENDED  
ACTION:** Approve Resolution.

**REVIEW:**

Jeff Garcia	Approve	6/5/2025
Doug DeBord	Approve	6/5/2025

**ATTACHMENTS:**

Resolution Signs

**RESOLUTION NO. 2025-\_\_**

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

**A RESOLUTION PROHIBITING SIGNS IN THE DOUGLAS COUNTY BOARD OF  
COUNTY COMMISSIONERS' CHAMBERS**

**WHEREAS**, pursuant to C.R.S. §18-9-117(a), the Douglas County Board of County Commissioners has the duty and authority to establish regulations to administer, protect, and maintain County buildings and property.

**WHEREAS**, the Douglas County Board of County Commissioners recognizes the freedom of speech afforded by the First Amendment of the United States Constitution and Article 2 §10 of the Colorado Constitution, while balancing the need for efficient County operations and encouraging active public communication through public comment opportunities.

**WHEREAS**, pursuant C.R.S. §18-9-110, no person shall picket inside any public building owned or controlled by Douglas County.

**WHEREAS**, the Douglas County Board of County Commissioners adopt the Colorado General Assembly's long-standing rule, "Signs, placards, banners, pins, or other display materials are not allowed in a committee meeting" to prohibit such materials in the Board Chambers.

**NOW, THEREFORE BE IT RESOLVED,**

The Douglas County Board of County Commissioners prohibits the possession or display of signs, placards, banners, or other display materials inside the Douglas County Board of County Commissioners' Chambers.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2025, in Castle Rock, Colorado.

**THE BOARD OF COUNTY COMMISSIONERS OF  
THE COUNTY OF DOUGLAS, COLORADO**

**BY:**

\_\_\_\_\_  
Abe Laydon, Chair

**ATTEST:**

\_\_\_\_\_  
Haley Hall, Clerk to the Board

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www.douglas.co.us

**MEETING DATE:** June 10, 2025

**STAFF PERSON  
RESPONSIBLE:** Jeff Garcia, County Attorney

**DESCRIPTION:** Resolution in Support of Creating a Home Rule Charter Commission.

**SUMMARY:** A resolution supporting the creation of a Home Rule Commission at the June 24, 2025 special election.

**RECOMMENDED  
ACTION:** Approve Resolution.

**REVIEW:**

Jeff Garcia	Approve	6/5/2025
Doug DeBord	Approve	6/5/2025

**ATTACHMENTS:**  
Resolution Home Rule

**RESOLUTION NO. 2025-\_\_**

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

**A RESOLUTION IN SUPPORT OF CREATING A HOME RULE CHARTER  
COMMISSION**

**WHEREAS**, the Douglas County Board of County Commissioners recognize the profound need for the County to protect itself from the harmful state-wide policies adopted by the Colorado General Assembly, preserve the identity of Douglas County, and establish strong local control.

**WHEREAS**, pursuant to C.R.S. §1-45-117(1)(b)(III)(A), the Douglas County Board of County Commissioners adopt this Resolution advocating for the creation of a Home Rule Charter Commission at the June 24<sup>th</sup>, 2025 Special Election.

**WHEREAS**, pursuant Article XIV, §16 of the Colorado Constitution every county in the state has the authority to become a Home Rule County; Part 5 of Article 11 of Title 30 of the Colorado Revised Statutes prescribes the process for becoming a Home Rule County, including the creation of a Home Rule Charter Commission.

**WHEREAS**, the Douglas County Board of County Commissioners recognize Douglas County is the healthiest, safest, and most prosperous county in the state. The Board further recognizes in recent years, the General Assembly's policies have had a negative effect on the State; do not reflect the beliefs or identity of Douglas County; and fail to provide for the needs of Douglas County residents.

**WHEREAS**, while the Home Rule Charter Commission will ultimately create Douglas County's Home Rule Charter, becoming a Home Rule County will grant the County the opportunity to create local control; free itself from dangerous State mandates on issues of local concern; protect and preserve Douglas County residents' constitutional rights, including gun ownership; codify historic Colorado values; and protect the land, water, and environment of Douglas County.

**NOW, THEREFORE BE IT RESOLVED,**

The Douglas County Board of County Commissioners call on the residents of Douglas County to vote 'Yes' to the creation of a Home Rule Charter Commission at the June 24<sup>th</sup>, 2025 Special Election.

**PASSED AND ADOPTED** this \_\_\_\_day of \_\_\_\_\_, 2025, in Castle Rock, Colorado.

**THE BOARD OF COUNTY COMMISSIONERS OF  
THE COUNTY OF DOUGLAS, COLORADO**

**BY:** \_\_\_\_\_  
**Abe Laydon, Chair**

**ATTEST:** \_\_\_\_\_  
**Haley Hall, Clerk to the Board**



**MEETING DATE:** June 10, 2025

**DESCRIPTION:** County Manager Report.

**ATTACHMENTS:**

County Manager Report 6.10.25

**TO:** The Board of County Commissioners  
**FROM:** Douglas J. DeBord, County Manager  
**DATE:** June 10, 2025  
**RE:** County Manager Report

- **Board of County Commissioners to host more engagement meetings for Home Rule Charter proposal -**

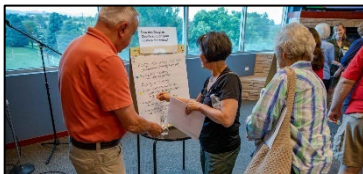


The Douglas County community is invited to two more opportunities for public engagement on Home Rule.

- During a Business Meeting on Tuesday, June 10, the Board of Douglas County Commissioners will consider a resolution in support of the formation of a Home Rule Charter Commission.
- At 6 p.m. on Tuesday, June 17, the Board will host a second Live Town Hall about Home Rule. This session will be mostly Q & A.

[Visit our webpage for details to attend these meetings.](#)

- **Learn how it's getting easier and better to age well in Douglas County -** What do you need to age well in



Douglas County? During meetings and open house events, and through surveys and one-on-one conversations, you have been telling Douglas County Commissioners what you need to age well in Douglas County. They're listening and have an update to share. [Visit our webpage for details to attend a June 11 Resource Fair and Live Town Hall.](#)

## Community Services

### Activity Report May 22 – June 6, 2025

- **Need a ride? Free Link On Demand now serves Highlands Ranch.** If you've ever needed a ride to a doctor's



appointment, grocery store, work or other destination, there's a new option in Highlands Ranch that might be just what you're looking for.

On Tuesday, May 27, the Board of Douglas County Commissioners joined partners from the City of Lone Tree and transportation provider Via to officially launch the Highlands Ranch expansion of Link On Demand, a free, on-demand transportation service. [Visit our webpage to learn about the service and to book your next ride.](#)

- **Senior Stroll** – Community Services staff attended the Town of Parker Recreation Department's Senior Stroll on May 28. Staff provided resources to approximately 60 participants pertaining to transportation, services for older adults and the upcoming Older Adult Town Hall event.



- **Older Adult Grant Funds and Services for April 2025:**

Grant	# Of Trips/Units	Grant \$ Expended
CDOT MMOF - Transportation	270 trips	\$9,450
DRCOG 5310 – Transportation	310 trips	\$19,102.54

DRCOG 5310 – Call Center	222 calls	
DRCOG AAA – Chore	48 units	\$66,023
DRCOG AAA – Homemaker	650 units	
DRCOG AAA – Personal Care	415 units	
DRCOG AAA – Transportation	692 trips	
DRCOG HST (FASTER) - Trips	126 trips	\$5,718.75
DRCOG HST (FASTER) – Call Center	333 calls	

- On May 29th, the Douglas County Youth Commissioners (DCYC) met with Commissioner Laydon and Commissioner Van Winkle to provide highlights from the 2024–2025 school year and present on the issue of youth vaping in Douglas County. DCYC shared firsthand observations of vaping behaviors among peers and offered thoughtful insights on effective strategies to reduce and prevent vaping in their schools and communities.



One notable recommendation was for DCYC to partner with the Douglas County Health Department to explore joint efforts in vaping prevention. This partnership represents a promising step forward in engaging youth as active stakeholders in public health efforts.

- DC Homeless Initiative:** On May 20<sup>th</sup>, Tiffany Marsitto and Melody D’Haillecourt participated in the launch of the Learning Initiative for Fighting Homelessness Together (LIFT) Academy. The LIFT Academy is accessible for organizations and communities that have been awarded Transformational Homelessness Response (THR) grants from the Division of Housing within the Colorado Department of Local Affairs. There were 64 recipients of THR funds totaling more than \$80 million in initiatives, projects, and organizations working to transform the landscape of homelessness. Over the next 16 months, the LIFT Academy will focus on the three key pillars of programmatic excellence, funding stability, and intentional inputs, to ensure that THR programs maximize outcomes and operate efficiently.



- HEART** – HEART attended the Douglas County Housing Partnership Board Meeting on May 22<sup>nd</sup> to present an overview of the Homeless Initiative and HEART’s ongoing efforts to connect individuals experiencing homelessness with essential services. During the presentation, staff highlighted the “Four C” framework, illustrating how these core principles reinforce the efforts of the Homeless Initiative.

## Office of Emergency Management

- Douglas County Showcases Cutting-Edge Wildfire Response Technology, Including New AI Detection System** - Douglas County, CO – Today, Douglas County leaders and emergency response partners demonstrated the County’s aggressive and forward-looking approach to wildfire preparedness, highlighting a suite of new tools including artificial intelligence (AI)-powered early wildfire detection, a Type 2 helicopter, and advanced brush truck capabilities.

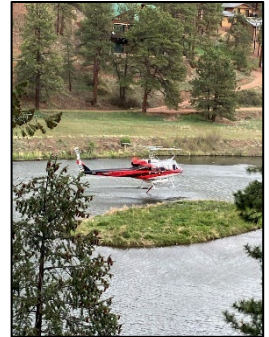


The County’s Type 2 helicopter, capable of delivering 300 gallons of water per drop, took flight during the event, demonstrating how quickly it can respond to remote or fast-moving fires. The aircraft, secured through a \$1.5 million investment by the Douglas County Board of Commissioners in January 2025. Pano AI, a company providing state-of-the-art wildfire detection powered by AI and real-time camera feeds, which continuously scans the landscape, detecting fires faster than traditional methods and allowing for faster response. <https://youtu.be/A-smprYiWaw>

- Members from the Heavy Operator Equipment Team (see right) recently attended media day for the Wildland Fire Team. All members of the team have also recently completed the qualification for their Red Card and play a critical role in the County's wildfire response strategy.



- Responded to two small wildfires in the Pike National Forest area: one at Turkey Tracks and one near the North Rainbow Falls community.
- Held kickoff meetings for the Local Hazard Mitigation Plan update.
- Delivered ICS training for DCSO Command Staff



## Public Works

### Activity Report May 26 – June 6

#### Active Projects ([Cone Zone Webpage](#))

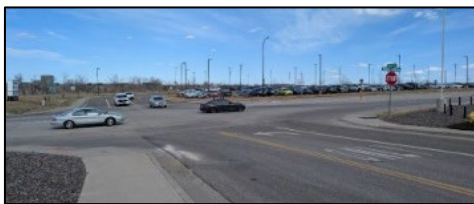
- [East Parker Road Median Project and Resurfacing](#)** - This Project started the week of May 27, 2025 and work is now complete. In the first phase of this project, Douglas County installed traffic safety medians on the south side of East Parker Road at Miller Road. Asphalt work will start on June 11 (weather dependent).



- [Palmer Divide Avenue Paving Project](#)** – Construction started May 5, 2025. A full road closure is in place for the duration of the project, which is anticipated to be completed on July 1, 2025. Final base course preparation is underway, and the contractor is scheduled to pave the asphalt on June 5-6, weather permitting. This project consists of extending the existing E. Palmer Divide Avenue asphalt pavement from approximately 660' west of Phoebe Grove to approximately 230' east of S. East Cherry Creek Road. This section of the roadway is currently paved in gravel. This project will also include drainage improvements by replacing five existing culvert crossings with new reinforced concrete pipe and flared end sections.



- [Kendrick Castillo Way / Plum Valley Lane Intersection Signal Project](#)** – This project consists of installing a new traffic signal and making upgrades to meet current ADA requirements at the intersection of Kendrick Castillo Way and Plum Valley Lane. Traffic signal and roadway construction started on May 5, 2025, and traffic control will be in place until early September 2025. Traffic will be reduced to one lane in both north and southbound directions of Kendrick Castillo Way. Traffic control (which includes signage) will start at C-470 and go north to end at County Line Road.



- [Hess Road over Access Road Bridge Rehabilitation Project](#)** – Construction started on April 14, 2025 and is complete. ahead of schedule. This Project consisted of rehabilitating approximately 258 feet of a bridge structure and roadway crossing an access road. The project included removal of portions of the present structure, asphalt milling, joint sealant, expansion device installation, waterproofing membrane, hot mix asphalt placement, concrete patching, erosion control, traffic control as well as other items.



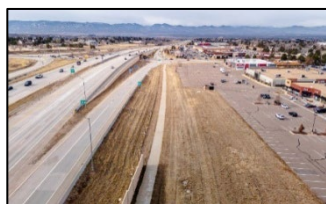


- [US 85 Widening from Highlands Ranch Parkway to C-470](#) - The US 85 Widening Project is in its final phases of construction and is expected to be completed later this year.

- [Hilltop Road \(Legend High School to Crest View Drive\) Improvements Project](#) – For segment 1 of this project, the construction began on April 16, 2025, and the contractor began implementing public notifications on message boards. This is the first of three projects planned over the next few years to reconstruct and widen the Hilltop Road and Singing Hills Road corridors. The project has a 16-month completion date and is anticipated to be finished by September 2026. Phase 2 of Construction is anticipated to begin in 2027; and will take 9 to 12 months to construct. Phase 3 of construction is anticipated to begin in 2029 (pending funding); and will take 12 to 18 months to construct.



- [C-470 Trail and University Blvd Pedestrian Grade Separation Project](#) - Douglas County and CDOT are partnering on advancing the construction of a new bridge to improve pedestrian and cyclist safety by eliminating the need for users of the C-470 Trail to cross University Blvd at-grade. This currently requires four separate roadway crossings, across a total of eight lanes of traffic. The proposed grade separated C-470 Trail crossing will also improve traffic operations, since the numerous bicyclists and pedestrians currently crossing at-grade, adversely impact signal progression along University Blvd and traffic entering or existing the C-470 ramps, especially on the weekends when trail use is highest. HEI Civil started construction on January 27, 2025. The completion date of the project is anticipated to be on or before December 31, 2025.



- **2025 Pavement Management Projects**

- The **2025 Sidewalk Repair Project's** contract total YTD is \$15,844,619.30 and expenditures to date are \$2,017,953.05; work is 13% complete. An additional \$600,000 is scheduled to be added to the total amount under contract in a change order planned for approval at the June 10 BOCC Business Meeting.



- The **2025 Asphalt Overlay Project** has been awarded with a contract amount of \$11,011,969.30 with an additional \$2M added on May 27. Construction began on June 2.

- **Quebec and Lincoln Turn Lane (Post Office Corner)** - Muller Engineering is preparing a preliminary design and benefit analysis of the proposed turn lane. The traffic study was received on April 16 and is being reviewed. The concept design is expected mid-June.



- **Quebec and Park Meadows Drive Intersection Improvements** – A kick-off meeting with Basis Partners is scheduled on May 29<sup>th</sup>, data collection and design will begin shortly afterward.
- **I-25 Douglas County Monument Signs** – The selected design firm is working on identifying site locations. A design charette took place on May 21. Next steps will include reviewing the initial designs provided by the consultant with the BCC.
- [Grigs Road Paving Project - Douglas County](#) - The Grigs Road Phase 1 Project (Daniels Park Road to the Trailhead) is anticipated to start in July and end in the fall. Phase 1 will involve the extension of the existing asphalt pavement from Daniels Park Road to the East/West Regional Trailhead and Pavilion parking lot. The

contract is scheduled to go before the BOCC on June 10, 2025 and the road closure requests is scheduled for consideration at the June 24, 2025 Business meeting.

This section of Grigs Road has a gravel road surface and roadside ditches on both sides for drainage purposes. The project will span one mile in length and will require significant earthwork, installation of new curb and gutter, and the construction of six-inch asphalt pavement. Additionally, drainage enhancements will be implemented throughout the installation of eight new inlet structures. The existing metal pipe culvert crossings will be replaced with upgraded reinforced concrete pipes and flared-end sections.



- Highlands Ranch Pkwy Reconstruction, Broadway to Burntwood** - A study is underway to develop and evaluate possible changes to roadway cross section for the corridor between Broadway and Fairview. Olsson, Inc. has been selected for design and the contract is scheduled to go before the BCC on June 10, 2025. A project kick-off meeting was held on April 30<sup>th</sup> where the consultant provided a revised scope of work and fees. Once the preferred option is selected, design will begin on the first section of the corridor. The concrete in this section is in poor condition and reconstruction is planned for 2026, so that the project is complete prior to the Broadway / Highlands Ranch Pkwy safety improvement project planned for 2027.
- 2023 Spring Canyon LID** – The contract to begin preliminary design was approved on May 27. Once preliminary design is complete (towards the end of 2025) plans will be prepared for bidding. Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.
- County Line Road Widening and Reconstruction (University to Broadway) - Douglas County** - This project will include a new traffic signal at the Clarkson Street / County Line Road intersection, a mill and overlay for the portion of the road within the City of Littleton located between Phillips Avenue and Broadway, as well as adding sidewalks. Construction is anticipated to start in early summer 2025.
- 2023 Bannock LID** - The contract with TST for preliminary design will go before the Board on June 10th. Notice to proceed for design is June 12th. Once the preliminary design is complete (towards the end of 2025), financing will be executed, and plans will be prepared for bidding. (Design work performed in advance of finalizing funding will be reimbursed to the County by the lender as part of the construction loan.) Construction is expected to be completed in 2027.



### Development Review

- MS4 and Stormwater Matters - South Metro Water Festival June 18, 2025** - Amphitheater at Philip S. Miller Park 2-6 pm. Our South Metro water organizations are hosting a festival to showcase all things water. Find out where your water comes from—and why it's important. How do we not get washed away in our watersheds? Get to ask experts about Colorado Scaping your yard. There will be science experiments and other interactive events to "wet" your appetite. There will be food vendors too. Geared toward the kids, but fun for everyone. Plus, the Come for the Water, Stay for the Beer After-Party, 6 to 8 p.m.





- **Sterling Ranch Filing #7-B** - Concrete Curb & Gutter is installing sidewalks. (See right)



- **Pinery Filing #1 – King Soopers** - Fiore and Sons is installing storm pipes (DV #2016-432). (See below & right)



- **Shea Helix Warehouse** - Murry and Stafford are installing storm pipe and manholes (DV #2024-378). (See right)



- **The Canyons Subdivision** - Northern Concrete is removing and replacing concrete (DV #2023-323). (See right)

- **Reata South Filing 1, 7th Amendment, 7853 Forest Keep Cir** (See below)



- **Toepfer Park** - Working with Highlands Ranch Metro District, Designsapes Colorado has begun stripping topsoil DV2025-049, 0425-0384-G (See right)



### Operations and Pavement Management

- **Maintenance Projects:**

Project	Timeline	Maintenance Details
<b>University Blvd and Dad Clark – Sidewalk Repair</b>	June 9-10	Remove and replace concrete on University Boulevard and Dad Clark in Highlands Ranch.
<b>Maintenance Improvements on Spruce Mountain Road</b>	June 1 – August 4	Patching asphalt on Spruce Mountain Road from Larkspur – S. County Line.
<b>Gravel Project on Apache Road</b>	June 9 - 13	Regraveling, cleaning the ditch line and culverts on Apache Road.
<b>Sandstone Observatory - Construction of T-intersection</b>	May 27 - June 5	Excavating hillside, grading, and hauling fill material to construct emergency turnaround and constructing a new parking area.
<b>Furrow Road - Improving Site Distance</b>	May 27 – Mid-July	Removing trees obstructing site distance, drainage improvements, and prepping road for paving.

- **Street Sweeping Program**

- In May, 844 lane miles were swept and 226 square yards of debris was removed from County roadways.

- **Gravel Road Blading:** In May, 390 lane miles were graded for a total YTD of 1,338 lane miles.

- **Paved Surface Maintenance:** In May, 27,702 pounds of pothole patching material was applied to County roads for a YTD total of 174,094 pounds of cold mix. During the same month, 13,670 pounds of crack sealing material was used for a YTD total of 141,280 pounds of cold mix.



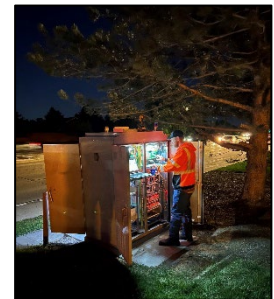
- **Culvert Inspections** - During this reporting period, culvert inspections were completed on 15 county roads. Condition reports from 242 total inspections (YTD)

- 24 Excellent
- 102 Good
- 50 Fair
- 55 Poor
- 11 Severe



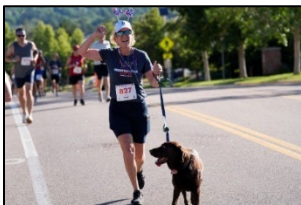
## Traffic

- **Traffic signal controller upgrades** were recently completed along the University Boulevard corridor. High resolution capable traffic signal controllers were installed that will support the planned fall 2025 implementation of Advanced Traffic Signal Performance Measures (ATSPM) along that roadway. This corridor is a pilot study of ATSPM which will provide Traffic Engineers with enhanced corridor operation metrics allowing for improved corridor management. In order to minimize impacts to the traveling public, staff volunteered to work through the night to swap out this equipment.



- **Lake Gulch Rd Speed Reduced to 35mph:** Traffic Engineering implemented a speed limit reduction along the unincorporated section of Lake Gulch Road between Plum Creek Parkway and Crystal Valley Parkway from 45 MPH to 35 MPH. The reduction in the speed limit was implemented after a thorough analysis of the speeding, crashes reported and wildlife collisions along the corridor. The 35 MPH speed limit aligns with the Town of Castle Rock's posted speed limit.

- The Traffic Division is charged with administering and processing Special Event Permits in unincorporated Douglas County for events that take place on or near county roadways that due to the activity type or number of participants attending the event may have an impact on our transportation system and increase traffic congestion. On average, we approve and issue roughly 25 permits a year, with the majority of the events returning from previous years. [Additional details for Special Event Permits](#)



In review:

- 06/21/25 – New Event – ETF2025-021: HRCA Clear the Clutter
- 07/04/25 –
  - Repeat Event - ETF2025-019: HRCA Independence Day 5K
  - Repeat Event - ETF2025-006: HRCA July 4th Parade
  - Repeat Event – ETF2025-018: Deerfield Annual 4th of July Tractor and Classic Vehicle Parade
  - Repeat Event – ETF2025-023: Perry Park Metro District 4th of July Parade



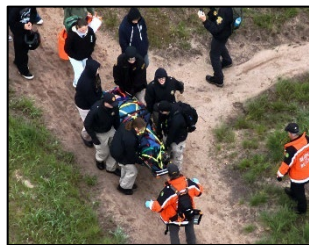
## Building

May 22 – June 4, 2025

Inspections	
Building	788
Electrical	623
Mechanical/Plumbing	384
Roofing	74
Permits	
Accessory Use	33
New Commercial	7
New Residential	13
Roofing	63
Valuations	
Accessory Use	\$936,656
Commercial	\$11,315,257
Residential Alteration	\$571,556
New Residential	\$4,432,625

## Open Space and Natural Resources

- Douglas County Search and Rescue hosted at Sandstone Ranch** - Douglas County Search and Rescue (SAR) along with Douglas County Sheriff's Office Youth Academy students were hosted at Sandstone Ranch on Tuesday June 3rd for a mock Search and Rescue mission. Students braved cold temperatures and rainy weather to complete their mission. They learned the basics of a SAR mission, assisted with a subject medical assessment, patient packaging and helped with litter carryout. Students also observed how drones support searches, subject communication and experienced a drone Automated External Defibrillator (AED) drop.



- 30th Anniversary of Open Space and Natural Resources** - This year marks the 30th anniversary of Open Space and Natural Resources. To celebrate, the theme will be "30 Days of Open Space" with 30 public events planned throughout the year. Events include naturalist guided hikes, mountain biking with Rangers, Astronomy events, and many more. Starting this month, the first event will be a guided hike at JA Ranch with Open Space staff, where the public will get insight to the importance of conservation in Douglas County. Open Space is looking forward to sharing this milestone with the residents of the County!



## Community Development

### Historic Preservation

- **Museum Exhibit at Parker Water Headquarters** - At the History Repository, more work has been completed



to prepare for the museum exhibit at Parker Water headquarters. Two lower mandible mammoth specimens from the Scott Spring site were cleaned, stabilized, and prepared for display. The lower jaws were still coated in dirt and plaster jackets from being excavated in the field. A professional fossil preparer carefully cleaned the dirt away, removed the field plaster jacket, and stabilized the fossilized jaw bones and

teeth. The final phase was creating a new permanent plaster jacket for each mandible to support and display the specimens.

### Parks, Trails and Building Grounds

- **Volunteer Program Update:** Six events were hosted in May.
  - A trail corridor pruning event on May 9th at the High Line Canal was attended by one person who provided two hours of service and cleared one mile of trail.
  - The tree planting event on May 17th at Fairgrounds Regional Park was attended by four people who planted three trees, providing six hours of service.
  - One volunteer provided an hour of service for shoreline cleanup at Bingham Lake on May 21st. Two bags of trash were collected.
  - From May 28th to May 30th three flower planting events were attended by 10 people at Bayou Gulch, Challenger, and Fairgrounds Regional Parks. They provided 20 hours of service and planted flowers that add remarkable beauty to the entrances of these parks!



- **Volunteer Statistics for 2025**

2025	Number of Hosted Events	Number of Volunteers	Hours of Service	Bags of Trash Collected	Trees Planted	Beds Maintained	Miles of Trail Maintained
March	2	6	12	5	-	-	-
April	3	86	243	14	45	-	-
May	6	116	35	2	3	3	1
<b>Totals</b>	<b>11</b>	<b>108</b>	<b>290</b>	<b>21</b>	<b>48</b>	<b>2</b>	<b>1</b>

The volunteer program is offering the following events in June:

- 6/5 – Plant Replacement at Challenger Regional Park
- 6/11 – Plant Replacement at Fairgrounds Regional Park
- 6/12 – Trail Underpass Painting at the East/West Regional Trail
- 6/14 – Tree Planting at Bayou Gulch Regional Park
- 6/18 – Shoreline Cleanup at Bingham Lake
- 6/25 – Pullin' Mullein at Bayou Gulch Regional Park
- 6/26 – Pullin' Mullein at Bayou Gulch Regional Park

- **Counter Update as of 5/27/2025**

Location	2024 totals through May	2025 totals through May
Bayou Gulch Regional Park – Dog Park	8,222	9,612
Bingham Lake	26,039	29,254
Bluffs Regional Park*	53,775	36,545
Cherry Creek Regional Trail – Pinery	10,716	12,096
East/West Regional Trail – Grigs Trailhead	16,811	16,112
East/West Regional Trail – High Point	N/A	12,236
East/West Regional Trail – Monarch Trailhead	4,620	5,960
East/West Regional Trail – Schweiger Ranch	3,792	5,316
East/West Regional Trail – Stepping Stone	9,258	13,966
Fairgrounds Regional Park – Dog Park	20,888	20,882
High Line Canal – East	-	717
High Line Canal – West	15,415	18,001
Rueter-Hess Reservoir – Coyote Run Loop	3,618	3,469
Rueter-Hess Reservoir – Incline Trailhead	26,629	27,739
Rueter-Hess Reservoir – Newlin's Gold	314	450
<b>Totals</b>	<b>200,097</b>	<b>212,355</b>
*Portions of Bluffs were closed in March and April 2025 for construction, including the counter location.		

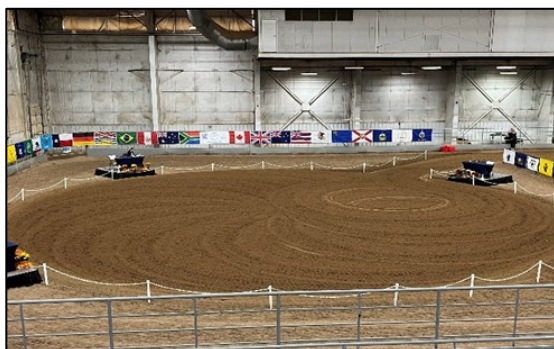
#### ***Rueter-Hess Reservoir Updates***

- **Basic Marine Operation Training Attendee Responds to Real-Life Emergency** - On May 21, 2025, Park Ranger Dylan Roberts participated in the Basic Marine Operation Training course at Boyd Lake State Park. During the course, Ranger Roberts and Colorado Parks and Wildlife Officer Scott Reffel responded to a real-life emergency on the water, successfully saving the life of a local boater. Although this incident did not occur in Douglas County, Ranger Roberts and Officer Reffel exemplified dedication, skill, and composure, demonstrating their unwavering commitment to public safety.

### **Facilities, Fleet and Emergency Support Services**

#### ***Douglas County Fairgrounds and James R. Sullivan Events Center***

- **Fairgrounds Events:** CPI Cup Horse Show (Pictured), Picardo Communion, Barrels Jackpot, 4-H Cowboys



Rehearsal

Club, Plum Creek Kennel Club, Honor Guard, Open Riding, DCSO Community Event, Elite K-9, Guntermann Graduation Party, 4-H Horse Ride Night, 4-H Parker Barkers, Douglas Conserves Workshop, Senior Life Expo, Open Riding, FFESS Spring Potluck, Church Gathering, Dads of Castle Rock Blood Drive, Noah's Graduation Party, 4-H June Show, 4-H Summer Outreach, 4-H Goat Clinic, GOP Breakfast, Plum Creek Farmers Market, Graduation Party, 4-H Poultry ID Day, 4-H Horse Camp, Public Works Training, 4-H Llama Show, 4-H Rabbit ID Day, Luau Dress

- **Fair & Rodeo Committee Meetings:** Fair Board 6/26, Show Management 6/4, Livestock Sale 6/4, Marketing 6/9, Guest Services 6/9, Rodeo 6/11, Admin 6/12, Entertainment 6/12, Executive 6/12



### Facilities Projects:

- **Fairgrounds:**
  - Kirk Hall Exterior Painting – 50% complete
  - Fence Staining – 10% complete
- **Justice Center:**
  - Elevator Modernization J, K, L, M – 80% complete
  - DCSO Lobby Control and Records Remodel – 95% complete (pictured)
- **Wilcox:**
  - Clerk and Recorder Remodel Phase II – 100% complete
- **Lansing Point** - Diversion, Probation, CJS and Health Dept – 90% complete
- **Douglas County Safehouse Remodel** - 15% complete
- **PMC:** Fire panel replacement – 20% complete



### Fleet

- **Recently Completed:**
  - In Served units 25002, 25020, 25024, 25025 and 25030
  - Decommissioned units 1110, 23801, 23802 and 13018
  - 2025 Budget Capital and forecasts
  - IFB for shop supplies has been submitted for posting
  - Annual rental Bobcat trade-outs (pictured)
  - Wrap of DCSO Hazmat Truck (pictured)
- **Working On:**
  - 2025 Budget asset and upfit specs
  - 2026 Budget Fleet Replacements
  - Reviewing options for additional vehicle upfitters given the extensive backlog
  - Receiving and in-servicing several new vehicles to replace leased units
- **Fleet Acquisitions:**
  - 2023 Asset Replacements & ADDs (72 Assets): 1 at upfitter
  - 2024 Asset Replacements & ADDs (84 assets)
    - Budgeted – 2 PO; 30 at upfitter, 37 received
    - Additional/Unbudgeted – 4 at upfitter, 8 received
    - Risk Mgt Replacement – 3 received
  - 2025 Asset Replacements & ADDs (70 assets)
    - Budgeted – 10 in process, 21 PO, 13 at upfitter, 20 received
    - Additional/Unbudgeted – 1 PO, 3 received
    - Risk Management – 1 at upfitter, 1 received



### Safety and Security / Emergency support Services

- Standard Response Protocol training will be offered to County leadership and then to all county staff.
- Check your email for sign-up links for various Workplace Safety and Security training offerings.

### Planning Services Activity Report

Completed Projects					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	05/23/25	Stroh Ranch Filing 16 Tract C	Town of Parker - restructure Stroh Road to accommodate additional traffic.	External Referral	RE2025-097

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	05/23/25	Dawson Trails Amendment 2	Town of Castle Rock for Dawson Trails Minor Planned Development (PD) Amendment 2.	External Referral	RE2025-095
2	05/23/25	HH Subdivision 1st Amendment, Lot 1	Town of Castle Rock for an administrative replat of the HH Subdivision.	External Referral	RE2025-094
3	05/27/25	Chatfield Farms Filing 1A, 2 <sup>nd</sup> Amd, Lot 117D, 1 <sup>st</sup> Mod	Request to remove and replace equipment on existing tower.	SIP Modification	SP2025-031
	05/28/25	County Line Annexation	Notice from Town of Palmer Lake for the County Line Annexation ROW in DC	External Referral	RE2025-083
2	05/28/25	Buc-ee's-County Line Annexation-Zoning-Sketch Plan	Referral request from the Town of Palmer Lake for the annexation, zoning, and sketch plan for Buc-ee's.	External Referral	RE2025-089
3	05/30/25	Cherokee Ridge Estates Filing 1, Lot 16	Adjust the building envelope to allow for construction of a detached garage and pool.	Administrative Replat	SB2024-061
3	06/02/25	Solstice Filing 1, 3rd Amendment	Lot line adjustment to move an existing line between two tracts.	Administrative Replat	SB2025-014

## Referrals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	05/07/25	Estates At Park Meadows, 5th Amd	Dog use area and outdoor amenities for an existing multi-family development.	Admin USR Amendment	US2025-007
2	05/07/25	Bears Den Rural Site Plan Ex, 17th Amd	Request to adjust residential building envelope.	Exemption	EX2025-002
2	05/07/25	Hemphill Subdivision, 2nd Amendment	Request to subdivide the 30-acre lot into 10 and 20 acre lots.	Replat	SB2025-013
1	05/09/25	Inverness Filing 7, 5th Amd, Lot 2D-1, 2 <sup>nd</sup> Rev	Request for a change of occupancy Site Improvement Plan Revision.	SIP Revision	SP2025-026
3	05/14/25	Sterling Ranch Planned Dev, 9th Amd	Alter current building height language and to update language and tables related to parks.	Planned Dev - Admin Amd	ZR2025-002
1	05/15/25	Piney Lake Trails Metropolitan District 1 & 2, 1st Amd	Piney Lake Trails Metropolitan District Nos. 1 and 2, 1st Amendment.	Material Modification	SV2025-001
2	05/15/25	Ramblewood Metropolitan District	New Service Plan for Ramblewood Metropolitan District.	New Service Plan	SV2025-002
1	05/16/25	Meridian Int'l Bus Center Filing 6, 8 <sup>th</sup> Amd Lot4A-1, 1 <sup>st</sup> Rev	Request to add automated vehicle inspection element to existing warehouse and distribution facility.	SIP Revision	SP2025-027
3	05/19/25	5970 N US Hwy 85, 2nd Amendment	Request for an expansion of the Sedalia Recycling Center and Depository.	USR Amendment	US2025-001
3	05/22/25	Reynolds Industrial Park, Lot 21	Request to construct a lumber storage and office structure.	Site Imp Plan	SP2025-025
3	05/23/25	Solstice Filing 5, Tract A	Begin development of park amenities for Fun Shade Park.	Location and Extent	LE2025-006
1	05/29/25	Pinery Meadows Metropolitan District	New Service Plan for Pinery Meadows Metropolitan District.	New Service Plan	SV2025-003
3	05/30/25	6490 N. US Hwy 85, 1st Amendment	Request for minor operational changes to existing wildlife rescue facility.	Administrative Amendment	US2025-006

## Upcoming PC Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
	06/16/25	Accessory Dwelling Unit, DCZR Amd, Sections 3-7 & 36	Proposed amendments to allow for Accessory Dwelling Units (ADUs)	Document and Regulation	DR2024-001
	06/16/25	Natural Medicine Businesses, DCZR Amd Sections 11-14 & 21	Proposed amendments for Natural Medicine Business Regulations.	Document and Regulation	DR2024-003
3	06/16/25	Solstice Filing 5, Tract A	Begin development of park amenities for Fun Shade Park.	Location and Extent	LE2025-006

## Upcoming BCC Land Use Hearings or Meetings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	06/10/25	Fee Waiver Request from DCSD Nutrition Services	Fee Waiver Request (\$250) for the use of Challenger Regional Park May 28 - August 2 for the Free Summer Lunch Program.	Fee Waiver	
2	06/10/25	Fee Waiver Request from the Amateur Radio Emergency Service of Douglas and Elbert Counties	Fee Waiver Request in the amount of \$1,560 for the annual Amateur Radio Relay Field Days June 27-29 at Rueter-Hess Reservoir.	Fee Waiver	
1	06/10/25	Fee Waiver Request from Highlands Ranch Community Assoc.	Fee Waiver Request in the amount of \$7,260 for the Annual Race Series at the East-West Regional Trail.	Fee Waiver	
3	06/10/25	Fee Waiver Request from HRCA	Fee Waiver Request for \$8,470 for the 2025 Concert Series at Highland Heritage Reg Park	Fee Waiver	
1	06/10/25	Fee Waiver Request from HRCA	Fee Waiver Request for \$2,420 for the Haunted Forest at the EWRT Oct 18-19	Fee Waiver	
1	06/10/25	Inverness Filing 9, Lot 3	Waiver of certain provisions of Section 19, CARA Overlay District of the DCZR	Use by Special Review	US2024-011
2	06/10/25	2096 S. Interstate 25	Change to the LI and A1 zone boundaries on a split-zoned lot.	Zone Map Change	DR2025-002
2	06/10/25	Cross Mountain	17.9 acres to preserve the top of Cross Mountain from future development.	Zone Map Change	DR2025-001
2	06/10/25	Happy Canyon Filing 4, Tracts F and G	Request for approval of a zone map change for two tracts in Happy Canyon Filing 4.	Zone Map Change	DR2024-005
2	06/24/25	Use Fee Modification from \$875 to \$500 at Rueter-Hess Reservoir	Request for a fee modification from the Girl Scouts of Colorado for \$875 to \$500 for a 5-day camp at Rueter-Hess Reservoir 7/14-18	Fee Modification	
1	06/24/25	Fee Waiver Request for SP2023-068, 6793 Scott Avenue	Waive Planning and Engineering review fees, building permit fees, and ROW permit fees	Fee Waiver	SP2023-068
	06/24/25	Accessory Dwelling Unit, DCZR Amd Sects 3-7 & 36	Proposed amendments to allow for Accessory Dwelling Units (ADUs)	Document and Regulation	DR2024-001

Dist.	Date	Project Title	Project Description	Project Type	Project No.
	06/24/25	Natural Medicine Businesses, DCZR Amd Sections 11-14 & 21	Proposed amendments for Natural Medicine Business Regulations.	Document and Regulation	DR2024-003
1	07/22/25	Pinery Planned Development 31 <sup>st</sup> Major Amendment	Increase dwelling units in Planning Area 63 from 15 single-family detached lots to 44 single-family detached lots.	Planned Dev - Major Amendment	ZR2023-022

### Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	05/23/25	9315 Sand Creek Rd	Create a second residential building lot.	Minor Dev Residential	PS2025-106
2	05/23/25	Castle Oaks Filing 1, Part Tract A	Non-Administrative Replat to allow construction of a single family residential.	Replat	PS2025-104
1	05/29/25	Ponderosa Hills Filing 1, Lot 16, Block 12	Increase the number of dog agility training lessons to 30 lessons per week.	Use by Special Review	PS2025-109
2	05/29/25	9358 Hilltop Rd	Establish an Event Center with various buildings and sites on the property	Use by Special Review	PS2025-095
3	05/29/25	Highlands Ranch Filing 57A, Lots 1 and 3	Establish a QuikTrip gas and convenience store.	SIP Revision	PS2025-107

### Streamline Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	06/03/25	9998 S. Perry Park Rd	Change from Rural Residential (RR) to Agriculture One (A1) zoning.	Zoning Map Change	PS2025-114
2	06/03/25	Solitude Colorado RSP Parcel 21	Building Envelope Adjustment to achieve better views.	Administrative Replat	PS2025-113

### New Applications

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	05/22/25	Solstice Filing 5, Tract A	Begin development of park amenities for Fun Shade Park.	Location and Extent	LE2025-006
2	05/23/25	Canyons South Filing 1, 4th Amendment	Request to adjust road and tract boundaries.	Replat	SB2025-018
2	05/23/25	Surrey Ridge, Lot 12A, Block B, 7th Mod	Request to modify an existing wireless communications facility.	SIP Modification	SP2025-036
2	05/27/25	Canyonside Prelim Plan 1, Amd 1	City of Castle Pines for the Canyonside Preliminary Plan 1, Amendment 1.	External Referral	RE2025-098
2	05/27/25	Dawson Trails Filing 3	Town of Castle Rock - final plat	Ext Referral	RE2025-099
1	05/28/25	Pinery Meadows Metropolitan District	New Service Plan for Pinery Meadows Metropolitan District.	New Service Plan	SV2025-003
3	05/29/25	Highlands Ranch Filing 16, Lot 4	Davey Jones Fireworks, 2550 E County Line Rd.	Seasonal Use	SU2025-001
1	05/30/25	Looking Glass Filing 32	Town of Parker - final plat	Ext Referral	RE2025-100
1	05/30/25	Looking Glass Filing 33	Town of Parker - final plat	Ext Referral	RE2025-101
1	06/02/25	Cottonwood Metropolitan District	First Amendment to the Cottonwood Metropolitan District Service Plan.	Material Modification	SV2025-004

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	06/02/25	New Horizon Filing 1, Block 1, Lot 1	Town of Parker - replat of the New Horizon Subdivision to allow for future development.	External Referral	RE2025-102
1	06/02/25	Reata North Filing 1, Tract T	Town of Parker – construct a building & piping to support an existing well house.	External Referral	RE2025-103
2	06/03/25	Sundown Oaks Metropolitan District	New Service Plan for Sundown Oaks Metropolitan District.	New Service Plan	SV2025-005

### New Miscellaneous Jobs

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	05/23/25	13960 Furrow Rd, Tobler	Primary residence, 5 bedrooms, 9 occupants maximum	Short-Term Rental	MI2025-013

### New Sign Permits

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	05/28/25	Metes and Bounds Parcel	Grace Chapel - 933 Evalena Rd	Sign Permit	SG2025-063 & 2025-064
3	06/02/25	Highlands Ranch Filing 127A, 4 <sup>th</sup> Amd, Lot 10A-1A	Area 51 Smoke and Vape - 9249 S Broadway Unit #100	Sign Permit	SG2025-065

### Liquor Licenses

Dist.	Date	License Type	Business Name & Address	License No.
3	06/03/25	Hotel and Restaurant - Transfer	On The Border Mexican Grill & Cantina - 8555 S Quebec St	LL2025-035

### Engineering Services Bid Calendar

Project Description	Plans Available to Contractors	Contractor Pre-Bid Conference	Project Bid Opening	Tentative BCC Approval Date
<b>Grigs Road Paving Project – CI 2021-032</b>	April 7, 2025	April 16, 2025	April 29, 2025 <i>Bids under review</i>	June 10, 2025

Phase 1 of the Grigs Road Paving Project will involve the extension of the existing asphalt pavement from Daniels Park Road to the East/West Regional Trailhead & Pavilion parking lot. Currently, this section of Grigs Road has a gravel road surface and has roadside ditches on both sides for drainage purposes. The project will span 1 mile in length and will require significant earthwork, the installation of new curb and gutter, and the construction of six-inch asphalt pavement. Additionally, drainage enhancements will be implemented throughout the installation of eight (8) new inlet structures. The existing metal pipe culvert crossings will be replaced with upgraded reinforced concrete pipes and flared-end sections.

<b>County Line Road - CI 2020-013</b>	Mar. 31, 2025	Apr. 9, 2025	May 6, 2025 <i>Bids under review</i>	TBD
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This project consists of widening and reconstruction of County Line Road between Broadway and University. County Line Road will be widened from one lane to two lanes in each direction and the project will install a new traffic signal at the intersection of Clarkson Street and provide noise mitigation on the north side of County Line Road.