



DOUGLAS COUNTY FAIR BOARD

THURSDAY, APRIL 17, 2025

**DOUGLAS COUNTY FAIRGROUNDS – JAMES R. SULLIVAN EVENTS CENTER
CONFERENCE ROOM**

MINUTES

Dean Elliott - Chairperson, called the Douglas County Fair Board meeting to order at 6:30 p.m. on April 17, 2025. The meeting was held in the James R. Sullivan Conference Room. The Pledge of Allegiance was recited.

Board Members Present:

*John Adams
Pat Candelaria
Scott Candelaria
Dean Elliott
Sarah Fischer
Jennifer Foss
Tom Harris
Wes Jacobs
Scott McHenry
Debbie Mills
Phil Riesselman
Pat Salazar
Hayden Schmidt
Pam Spradlin
Lori Sorenson
Lora Talbert
Gary Turner
Lisa Turner*

Associate Members Present:

*Nick Candelaria
Tori Checkal
James Jamison
Ryan Kennedy
Kyle Moore
Patti Russell
Dick Sabulsky
Jean Sabulsky
Ted Sorenson
Danny Talbert*

Other Guests Present:

*Marcus Ballinger
Sofia Foss
Mercedes Glenn
Tristan Hastings
Addison Staninger
Kim Staninger*

Staff Members Present:

*Laurie Anderson
Zach Burns
Tim Hallmark
Sharon Hines
Teresa Kutt
Michelle Mannes
Tori Thelen*

Board Members Absent:

*Scott McHenry
Lora Talbert
Rob Tkach*

Associate Members Absent:

*Clay Adams
Matt Coyle
Deb Dilley
Josiah Fredericks
Lauren Heaton
John Holst
Linda Jefferies
Chayce Lutz
Garrett Northrop
Ty Quintana
Gabriel Ryan
Chris Spyke
Cynthia Tkach
Monica Wilson
Kate Wormington
Matt Wormington*

6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE**Public Meeting****No Public Comment**

Debbie introduced Douglas County Fair & Rodeo Princess Sofia Foss and Princess Attendant Addie Staninger who spoke about an upcoming food drive with the Parker Taskforce and invited the Fair Board to bring canned goods to the office.

Approval of Last Meeting Minutes: Scott C. moved to approve. Gary seconded. A correction to the Marketing minutes Spaulding Printing should be Spradlin Printing. No further discussion. All approved.

Treasurer's Report: Wes reported that revenue is currently at \$145,000 and expenses at are at \$189,659 for the year. The supplemental request will go to the BOCC next week.

Consent Agenda. John moved to approve. Gary seconded. Hayden asked that the second point under Show Management be pulled and moved to New Business on the meeting agenda. Correction under marketing item change from Spaulding Printing to Spradlin Printing. No further discussion. All approved.

REPORTS FROM OTHER GROUPS

4-H Foundation: Patti reported that the foundation has received applications for scholarships and interviews will begin by the end of April.

CSU/4-H: Mercedes announced that 4-H youth will sell items in the Farm-to-Table vendor tent. All purchases must be made with cash or a check. Exhibit Day judges are needed, and Fair Board members are encouraged to volunteer.

Youth Council: The youth are preparing for the June 6-7 Shows, and volunteers are needed for set-up on July 5. Sponsors are still needed,, and the council would appreciate any leads.

FFA: Sarah invited the Fair Board to the April 25 FFA Banquet. RSVPs are required. SALT will provide catering.

DCSO: Laurie and Zach had a kick-off meeting to discuss the 2025 DCF&R.

REGULAR AGENDA**Staff Report:**

Farm-to-Table: Tori reported that Farm-to-Table will be moved back to the grass field under the tent. A second tent will host a vendor market for attendees.

COMMITTEE REPORTS

Marketing: Debbie presented the poster art for 2025.

Rodeo: No April meeting but Debbie, Gabe and Matt C. attended the Association of Rodeo Committees Conference in Ft. Worth, TX.

Show Management: The committee is implementing a new structure to their meetings. Next month they will finalize judges and contracts.

Entertainment: For Farm-to-Table the committee is looking for local artisans to set up tables in the vendor area. Draft Horse show is looking for sponsors. All food vendors have been booked.

Awards: All proofs of awards have been reviewed and approved.

Guest Services: Volunteers were invited to the April Committee meeting for updates. All scanning will be done at the gates, and wristbands will be used to gain access to the arena. Forty percent of the volunteer shifts have been filled.

Livestock Sale: Fans are being installed to assist with air circulation. Cowboys After Hours will have a 10x10 tent behind the Pavilion for the group's use. All vendors are contracted.

Admin: Fair Board Shirts have been ordered. The committee is working on collecting items to include in a New Member packet. The committee will work with Debbie and staff to assist with the IAFE award process. Midway flower planting will take place in early June. The Admin Committee will create a historical tabletop display for Kirk Hall during the Fair that tells the history of the named places in the Fairgrounds – it will coincide with an article in the program. Pat S. is working on updating the downtown window. The Admin Committee will change its meeting time to 5:15 PM on the third Thursday of the month.

OLD BUSINESS

Accessible Rodeo: Debbie, Teresa, and Developmental Pathways have been working to solidify the plan for the Accessible Rodeo. The new name is to be determined. The event will occur inside the Indoor Arena and comprise an opening ceremony and different activities to serve the IDD community.

Poultry Update

Show Management continues to monitor the avian flu in Colorado, as well as recommendations from the State Vet's office. Currently, there are no concerns.

Other

Phil asked about the schedule and if there had been any updates since the March meeting. The staff replied that they were not aware of any. Teresa has updated the website.

Dean reminded everyone that it is 99 days to Fair.

Dean also mentioned that the BOCC will proclaim on April 22, recognizing volunteers. He will follow up with an invitation to attend the meeting.

NEW BUSINESS

Hayden motioned, seconded by John, to appoint Frank Silici as Associate Fair Board member. No further discussion. All approved.

Adjournment at 6:57 pm

Next Meeting: May 15, 2025, at 6:30 PM

Rules for Citizen Engagement at Fair Board Meeting

To have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens who have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
3. The public comment section is limited to ten minutes collectively.
4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
6. Clapping, cheering, booing, and the like are not permitted at Board meetings.
7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.

Mission Statement: The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.