



## PLANNING COMMISSION REGULAR MEETING

MONDAY, NOVEMBER 17, 2025

### MINUTES

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Monday, November 17, 2025

6:00 PM

Hearing Room

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#### 1. Call to Order

Commissioner Gilmartin presented virtual hearing instructions.

a. Pledge of Allegiance

b. Roll Call

##### **PRESENT**

Commissioner Stephen Allen

Commissioner Calvin Downs

Commissioner Jack Gilmartin

Commissioner Mark Hampton

Commissioner Ed Kubly

Commissioner Michael McKesson

Alternate Mark Witkiewicz

##### **EXCUSED**

Commissioner Len Abruzzo

Commissioner Ed Rhodes

Commissioner Jim Smallwood

c. Attorney Certification of the Agenda

Chris Pratt, Managing County Attorney, stated that all items on today's agenda have been reviewed by the County Attorney's Office, they have been properly noticed, and the Commission has jurisdiction to hear them.

d. Planning Commission Disclosures

#### 2. Approval of Minutes

a. Unofficial Minutes from November 3, 2025.

Commissioner Ed Kubly moved that the Commission approve the Minutes from November 3, 2025 as amended.

**RESULT:** APPROVED

**MOVER:** Ed Kubly

**SECONDER:** Mark Witkiewicz

**AYES:** Stephen Allen, Calvin Downs, Jack Gilmartin, Mark Hampton, Ed Kubly,  
Mike McKesson, Mark Witkiewicz

**3. Land Use Hearing Items**

- a. 501 Tenderfoot Drive, Sage Port Water Treatment Plant Chemical Building – Location and Extent – Project File: LE2025-020.

Carolyn Washee-Freeland, AICP, Senior Planner - Department of Community Development - presented the proposed application.

The applicant's representative, Connor Lindholm, TST Infrastructure – provided additional information.

Commissioner Gilmartin opened public comment.

There was no public comment.

Commissioner Gilmartin closed public comment.

Commissioner Gilmartin opened Planning Commission discussion.

Commissioner Calvin Downs moved to recommend approval of the 501 Tenderfoot Drive, Sage Port Water Treatment Plant Chemical Building – Location and Extent – Project File: LE2025-020 under the (1) condition as stated.

**RESULT:** APPROVED  
**MOVER:** Calvin Downs  
**SECONDER:** Ed Kubly  
**AYES:** Stephen Allen, Calvin Downs, Jack Gilmartin, Mark Hampton, Ed Kubly,  
Mike McKesson, Mark Witkiewicz  
**NAYS:** None

**4. Adjournment**

The meeting was adjourned at 6:33 p.m.

  
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Calvin Downs, Secretary

  
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Samantha Hutchison, Recording Secretary