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MEETING DATE: September 2, 2025

STAFF PERSON RESPONSIBLE: Amy Strouthopoulos, P.E., Pavement Management Supervisor

DESCRIPTION: Public Contract for Services with Matrix Design Group, Inc. for Evaluation and Design of the Jones Road Improvement Project, in the Amount of \$346,380.00, Douglas County Project Number CI 2025-029.

SUMMARY: **Background Information:**

Jones Road serves as an east-west thoroughfare in the southeast portion of the county. This is a gravel road that has been identified by the High Priority Gravel Road Paving Program as a paving candidate.

This project will extend from Highway 83 to S. East Cherry Creek Road. The scope of this project includes paving a roughly 3.3 mile section and implementing drainage improvements. The project will be constructed in two phases.

Consultant Selection Process:

Matrix was selected from the Douglas County Engineering Statement of Qualifications (SOQ) Shortlist. They submitted a proposal for the Grigs Road Phase 2 Improvement Project but were not selected. The determination was made to select a different design firm for the Jones Road project and Matrix is a highly qualified firm and well-suited for the project.

The team recommends entering into a design contract with Matrix for an amount not to exceed \$346,380.00. The contract end date will be March 31, 2026.

Funding for the total amount of \$346,380.00 will come from Business Unit 800117, Fund 230.

RECOMMENDED ACTION: Staff recommends approval of a Public Contract for Services (PCS) with Matrix for design of the Jones Road Improvement Project, in the amount of

REVIEW:

Kristina Mann	Approve	8/20/2025
Jeff Garcia	Approve	8/22/2025
Andrew Copland	Approve	8/25/2025
Christie Guthrie	Approve	8/25/2025
Doug DeBord	Approve	8/28/2025

ATTACHMENTS:

PCS Contract only_Matrix_Jones-Amy S
Exhibit A
Exhibit B
Exhibit C
Cover Page