



DOUGLAS COUNTY PARKS ADVISORY BOARD

REGULAR MEETING

WEDNESDAY, JANUARY 28, 2026

AGENDA

Wednesday, January 28, 2026

5:30 PM

HHRP Conference Room

Disclaimer - This packet is provided for informational purposes only and is subject to change. Some documents may have been unavailable at the time this agenda was prepared. For additional information, contact the responsible staff person.

I. 5:30 PM

1. Call to Order

- a. Roll Call
- b. Approval of the Agenda
- c. Approval of the Meeting Minutes:
 - Approval of the Meeting Minutes of December 10, 2025, Public Meeting
 - Attachment** – Unofficial Meeting Minutes from December 10, 2025, Public Meeting

2. Citizen Comment

Only general comments will be accepted at this time. Comments related to specific topics will be accepted when those topics are discussed.

3. Action Items and Discussion

- a) Election of Officers

4. Other Business and Discussion

- a) 2026 Approved Parks Budget
- b) 2025 Parks Advisory Board Annual Report
- c) Parks End of Year Review
- d) Parks Advisory Board Member Vacancies
- e) Other Business

5. Adjournment

The Next Regular Meeting Will be Held on February 11, 2026 @ 5:30 p.m.

DOUGLAS COUNTY PARKS ADVISORY BOARD
MINUTES OF THE DECEMBER 10, 2025, PUBLIC MEETING
9651 S QUEBEC STREET, LITTLETON, CO 80130

1. Call to Order

The meeting was called to order at 5:28 p.m.

a. Roll Call

PRESENT

Amanda Budimly, Chair
Sean Duffy, Vice-Chair
Lynn Moffett
Collin Cacchione
Charisa Smaldone
Jessica Johnson, Remote
Larry Ziegler, Remote
Kristy Thomas

STAFF

Steve Shoultz, CPRE, Assistant Director, PT&BG
Nick Giaque, Parks Program Manager
Amy Knopp, Manager of Rueter-Hess Reservoir
Arielle Denis, Assistant County Attorney, Remote
Lynne Wilson, Supervisor, Resource Services

GUESTS

Jay Sage, Chair, County Open Space Advisory Committee

b. Approval of the Agenda

Sean Duffy asked for a motion to approve the December 10, 2025, Public Meeting Agenda.

MOTION: Approve the December 10, 2025, Public Meeting Agenda

MOVER: Sean Duffy

SECONDER: Lynn Moffett

RESULT: APPROVED

AYES: Amanda Budimly, Sean Duffy, Collin Cacchione, Lynn Moffett, Kristy Thomas, Larry Ziegler, Charisa Smaldone

NAYS: none

c. Approval of Meeting Minutes

Sean Duffy asked for comments or a motion to approve the November 12, 2025 Parks Advisory Board Meeting Minutes.

MOTION: Approve the November 12, 2025 Parks Advisory Board Meeting Minutes

MOVER: Sean Duffy

SECONDER: Charissa Smaldone

RESULT: APPROVED

AYES: Amanda Budimly, Sean Duffy, Collin Cacchione, Lynn Moffett, Kristy Thomas, Larry Ziegler, Charisa Smaldone

NAYS: none
ABSTAIN: none

2. Citizen Comment

Only general comments will be accepted at this time. Comments related to specific topics will be accepted when those topics are discussed.

Jay Sage, Highlands Ranch: Complimented staff for their support in sponsoring a memorial bench at Plum Creek Regional Park. He praised Megan Grandsard and Morgan Morehart for their excellent customer service and coordination throughout the process.

3. Other Business/Discussion

a. Zebulon Park Update

Discussion included the effectiveness of wildlife fencing near I-25, particularly in reducing elk and bear collisions near the Greenland exit and Larkspur area. Staff clarified that no finalized design or budget exists yet. Douglas County is in the process of selecting a delivery method. CDPHE has certified the site as safe. County Engineering is working on grading and infrastructure planning. Partnerships are being pursued to fund the project.

The Board and staff had a question-and-answers session. Questions discussed included: budget status, site safety, delivery methods, community messaging, and anticipated public engagement.

b. Parks Advisory Board Member Vacancies

There is one remaining vacancy in District I. Members were encouraged to refer potential candidates. Staff will follow up with Commissioners to check for pending applications.

c. Annexation of Land Adjacent to West Regional Park

Staff clarified that the Bluffs Regional Park is not being annexed. A nearby development in Lone Tree will cross the East-West Regional Trail. Plans include a bridge to preserve trail access and equestrian safety.

d. January 2026 Annual Meeting Planning

The Annual Meeting is scheduled for January 14, 2026. Officer elections will be held. Members were encouraged to consider nominations for Chair and Vice Chair. A work session is proposed for January 7, 2026, to finalize the Advisory Board Annual Report.

Arielle Denis reminded the Board that rescheduling the Annual Meeting requires a majority vote if quorum is not met.

e. 2025 Parks Advisory Board Annual Report

Staff presented materials for the annual report, including County Parks accomplishments, volunteer statistics, trail usage data, Rueter-Hess Reservoir updates, capital projects and funding partnerships. Board members were asked to submit district-specific aspirations and contributions by December 19, 2025.

4. Adjournment

Collin Cacchione asked for a motion to adjourn the December 10, 2025 Parks Advisory Board Meeting.

MOTION: Approve to adjourn December 10, 2025 Parks Advisory Board Meeting

MOVER: Collin Cacchione

SECONDER: Lynn Moffett

RESULT: APPROVED

AYES: Amanda Budimly, Sean Duffy, Collin Cacchione, Lynn Moffett, Kristy Thomas, Larry Zeigler, Charisa Smaldone

NAYS: none

ABSTAIN: none

The meeting adjourned at 6:55 p.m.