



## DOUGLAS COUNTY BOARD OF HEALTH

THURSDAY, MARCH 13, 2025

### MINUTES

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Thursday, March 13, 2025

5:00 PM

Hearing Room

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**1. Call to Order**

**PRESENT** Board Member Linda Fielding  
Board Member Douglas Benevento  
Commissioner Kevin Van Winkle  
George Teal  
Kim Muramoto

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Chris Pratt, County Attorney's Office, said that all items on today's agenda have been reviewed by his office and meet legal approval.

c. Member Disclosure for Items on This Agenda  
None.

**2. Election of Officers**

President Benevento addressed the Board to present on this item.

Vice President Teal commented on this Item.

Secretary Van Winkle commented on this Item.

Kevin Van Winkle moved that George Teal be the Vice President. Vice President Teal moved that President Benevento remain the President. This is Motion No. 025-001.

**RESULT:** ACCEPTED

**MOVER:** Kevin Van Winkle

**SECONDER:** George Teal

**AYES:** Fielding, Benevento, Van Winkle, Teal, Muramoto

**3. Consent Agenda**

Vice President Teal moved that the Board approve the consent agenda items. This is Motion No. 025-002.

**RESULT:** ACCEPTED

**MOVER:** George Teal

**SECONDER:** Kevin Van Winkle

**AYES:** Fielding, Benevento, Van Winkle, Teal, Muramoto

- a. Review/Approve Minutes of December 19, 2024
- b. Review/Approve Final Financial Report for 2024
- c. Review/Approve Financial Report through 02/28/2025

#### **4. Regular Agenda**

##### **Information Only Items**

- a. Executive Director Update Michael Hill - Executive Director

Director Mike Hill, Health Department, addressed the Board to present on this Item.

President Benevento asked a clarifying question.

Director Hill answered the question.

President Benevento asked a clarifying question.

Elizabeth Walker-Short, epidemiologist, answered the question.

Linda Fielding, Board Member, asked a clarifying question,

Elizabeth answered the question.

President Benevento asked a clarifying question.

Director Hill, answered the question.

Linda commented on this Item.

Vice President Teal asked a clarifying question.

Laura Larson, Assistant Director of Community Health, addressed the Board to present on this Item.

Vice President Teal asked a clarifying question.

Laura answered the question.

Vice President Teal asked a clarifying question.

Laura answered the question.

Kim Muramoto, Board Member, asked a clarifying question.

Director Hill answered the question.

- c. Environmental Health Division Update Skyler Sicard - Assistant Director (Written Report Only)
- d. Community Health Division Update Laura Larson - Assistant Director (Written Report Only)
- e. Early Childhood Council Update Diane Smith - Early Childhood Council Executive Director (Written Report Only)
- f. Financial Update Richard Miura - Accounting Supervisor (Written Report Only)

- b. EPR and Disease Surveillance Division Update Jon Surbeck - Division Manager (Written Report Only)

### Action Items

- g. Request to Accept Funding Received from the State Since December Michael Hill - Executive Director

Director Hill, addressed the Board to present on this Item.

President Benevento asked a clarifying question.

Laura Larson, Assistant Director of Community Health and Jenny Fisher, Community Health Educator, answered the question.

Kevin Van Winkle asked a clarifying question.

Jon Surbeck, Assistant Director of Emergency Prep and Response, answered the question.

Vice President Teal moved that the Board accept funding received from the State since December. This is Motion

No.025-003.

**RESULT:** ACCEPTED

**MOVER:** George Teal

**SECONDER:** Kevin Van Winkle

**AYES:** Fielding, Benevento, Van Winkle, Teal, Muramoto

- h. DCHD Annual Report 2024 Richard Miura - Accounting Supervisor (Available to answer questions)

Director Hill addressed the Board to present on this Item.

Vice President Teal commented on this Item.

President Benevento commented on this Item.

Kevin Van Winkle moved that the Board approve the DCHD Annual Report. This is Motion

No.025-004.

**RESULT:** ACCEPTED

**MOVER:** Kevin Van Winkle

**SECONDER:** Kim Muramoto

**AYES:** Fielding, Benevento, Van Winkle, Teal, Muramoto

### 5. Citizen Comments

John Fielding, Pinery, addressed the Board to provide public comment.

Marcus Brooks, Highlands Ranch, addressed the Board to provide public comment.

Director Hill commented on this Item.

**6. Adjournment**

Vice President Teal moved that the Board adjourn. This is Motion No. 025-005.

**RESULT:** ACCEPTED

**MOVER:** George Teal

**SECONDER:** Linda Fielding

**AYES:** Fielding, Benevento, Van Winkle, Teal, Muramoto