BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING
TUESDAY, JUNE 23, 2026
AGENDA

Tuesday, June 23, 2026 **1:30 PM** **Hearing Room**

Invocation – Jason Van Divier

1:30 PM

1. Call to Order

a. Pledge of Allegiance

b. Attorney Certification of Agenda

c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

a. Resolution Proclaiming June as Elder Abuse Awareness Month.
Julie Patel, Protection Program Manager & Michelle Kane, Adult Protection Supervisor — *Human Services*

Attachments: Cover Page
Resolution Proclaiming June as Elder Abuse Awareness Month 2026

b. Resolution Proclaiming July 2026 as Parks and Recreation Month
Steve Shoultz, Parks Director — *Parks and Recreation Department*

Attachments: Cover Page
Staff Report July 2026 Proclamation

c. Parks Employee Recognition.
Morgan Moreheart, Parks Operations Manager — *Parks and Recreation Department*

3. Consent Agenda

a. Approval of Business Meeting Minutes from May 26,2026.

Attachments: Minutes Business Meeting 05.26.2026

b. Approval of Land Use/Public Hearing Minutes from May 26, 2026.

Attachments: Minutes LU_PH Meeting 05.26.2026

c. Approval of Vouchers June 16, 2026
Christie Guthrie, Director of Finance — *Finance Department*

Attachments: Cover Page
06.16.26 BOCC

d. Approval of Vouchers June 23, 2026
Christie Guthrie, Director of Finance — *Finance Department*

Attachments: Cover Page
06.23.26 BOCC

e. Request for Amendment and Budget Increase for Schmidt Open Space Forest Treatment Project in the Amount of $1,830,456.00.
Dan Dertz, Director of Open Space and Natural Resources — *Department of Open Space and Natural Resources*

Attachments: Cover Page
2026 BOCC Dove Ammendment Contract Agenda Item

f. Contract and Purchase Order for the 2026 Douglas County Fair & Rodeo Concert Headliner, AWOLNATION in the Amount of $100,000.00.
Zach Burns, Fairgrounds Manager, Facilities & Fleet Services — *Fairgrounds Operations*

Attachments: Cover Page
Awolnation contract Castle Roc CO 2026-REVISED

g. Fee Waiver Request in the Amount of $1,260.00 for Live Free Association at Fairgrounds Regional Park and Trail.
Morgan Morehart, LICT, CPSI, Parks Operations Manager — *Parks and Recreation Department*

Attachments: Cover Page
Fee Waiver Staff Report Rock It Run July 4

h. Fee Waiver Request in the Amount of $1,560.00 for Amateur Radio Emergency Service of Douglas & Elbert Counties at Rueter-Hess Reservoir.
Amy Knopp, Manager of Rueter-Hess Reservoir — *Parks and Recreation Department*

Attachments: Cover Page
Staff Report Fee Waiver ARESDEC 2026

i. FY2026 Healthy Forests & Vibrant Communities Grant Application in the Amount of $750,000.00.
Dylan Williams, Wildfire Mitigation & Resilience Coordinator — *Emergency Management*

Attachments: Cover Page
HFVC grant application

j. FY2027 High Visibility Enforcement Driving Under the Influence Grant Award Acceptance in the Amount of $65,000.00.
Robert H. Rotherham, Jr., Commander — *Sheriff*

Attachments: Cover Page
Douglas Co SO HVE SFY27 Award Notification $65000.00
SFY27 HVE Application_submitted 03232026
Douglas Co SO HVE SFY27 PO 411044684

k. 2026-2028 Peace Officer Behavioral Health Support and Community Partnership Grant Application for Department of Local Affairs Funding in the Amount of $302,000.00.
Ron Hanovan, Division Chief — *Sheriff*

Attachments: Cover Page
Budget
Draft Application

l. 2026-2027 Colorado Department of Human Services, Jail Based Behavioral Health Services Program: Subrecipient All Health Network Public Contract for Services in the Amount of $361,028.00.
Philip Domenico, Detentions Division Chief — *Sheriff*

Attachments: Cover Page
AllHealth 2026-2027_06102026

m. 2026 Purchase Request for Annual Radio Equipment Replacements in the Amount of $383,511.10 to Motorola Solutions Under Pricing Contract #19860 - NASPO 173765 Agreement.
Taylor Davis, DCSO Division Chief Support Services — *Sheriff*

Attachments: Cover Page
33220_Motorola Annual APX 8000 Portables_$383,511.10_June 23

n. County Participation Agreement for The Work Number Services in the Amount of $104,611.00
Ruby Richards, Director of Human Services — *Human Services*

Attachments: Cover Page
Work Number 26-27

o. Intergovernmental Agreement Between Arapahoe and Douglas Counties for Temporary Assistance for Needy Families for $230,000.00
Erin Johnson, Assistant Director — *Human Services*

Attachments: Cover Page
ADW IGA 26-27- TANF

p. Contract with Manna Resource Center for Temporary Assistance to Needy Families in the Amount of $60,000.00.
Erin Johnson, Assistant Director — *Human Services*

Attachments: Cover Page
DC- SOSA- Exhibit B- TANF Manna- 26-27

q. Contract with Advocates for Children on Behalf of the Douglas County Collaborative Management Program for Collaborative Management Staffing in the Amount of $291,541.86.
Nicole Adams, Assistant Director of Protection Programs — *Human Services*

Attachments: Cover Page
DC- SOSA- Advocates for Children 26-27

r. Contract with Axon Enterprises in the Amount of $200,000.00.
George Brauchler, District Attorney and Jeff Ulrich, Chief of Staff — *District Attorney*

Attachments: Cover Page
CO 23rd SOW and Quote

s. Contract Extension for Callie Jacobs - Early Childhood Coach in the Amount of $50,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $200,000.00.
From: Diane Smith, Executive Director
Through: Michael Hill, Director — *Douglas County Health Department*

Attachments: Cover Page
DC - Amend 3 - Callie Jacobs

t. Contract Extension with Dana Correll - Early Childhood Coach in the Amount of $60,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $285,000.00.
From: Diane Smith, Executive Director
Through: Michael Hill, Director — *Douglas County Health Department*

Attachments: Cover Page
DC - Amend 3 - Dana Correll

u. 424Contract Extension with Katie Nester - Early Childhood Lead Coach, Quality Improvement Navigator and EQIT Teacher In the Amount of $125,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $424,999.00.
From: Diane Smith, Executive Director
Through: Michael Hill, Director — *Douglas County Health Department*

Attachments: Cover Page
DC - Amend 3 - Katie Nester

v. Cisco Network Equipment End-of-Life Hardware Replacement in the Amount of $287,873.82.
Mike Wise, Sr. Manager Application Services — *Information Technology*

Attachments: Cover Page
ANM 2026 Lifecycle 287,873.82 QT-000111195

w. Computronix Sustainment Annual Renewal for 2026/2027 in the Amount of $60,000.00.
Mike Wise, Sr. Manager Application Services — *Information Technology*

Attachments: Cover Page
Computronix SOSA 2026-10 60,000 App Sustain

x. 2026 Colorado Department of Transportation Multimodal Option Program Funds Grant Contract in the Amount of $328,210.00 with a Required Local Contribution of $328,210.00 for a Project Total of $656,420.00.
Ryan Arthur, Community Programs Coordinator — *Community Services*

Attachments: Cover Page
2026-CDOT-MMOF-Contract_Staff Report

y. 2026 Colorado Department of Transportation Clean Transit Enterprise SB230 Formula Program Grant Contract in the Amount of $150,000.00 with a Required Local Match of $37,500.00 for a Project Total of $187,500.00.
Ryan Arthur, Community Programs Coordinator — *Community Services*

Attachments: Cover Page
2026 CDOT CTE SB230 Contract Staff Report

z. Public Contract for Services with Y2K Engineering, LLC for Crowfoot Valley Road Corridor Improvements in the Amount of $221,920.00, Douglas County Project Number TF 2026-022.
Katherine Haire, PTP, Principal Traffic Engineer — *Department of Public Works Engineering*

Attachments: Cover Page
Contract Y2K Enginerering - Crowfoot Valley Rd

aa. Acceptance of this Drainage Easement from Heidi Messer Whose Address is 2006 Kelty Court, Franktown, CO 80116; Douglas County Project Number DV2024-435.
Al Peterson, Engineer IV — *Department of Public Works Engineering*

Attachments: Cover Page
DC - Storm Drainage Easement - Heidi Messer - AP 6-23

4. Regular Agenda

a. Construction Contract and Purchase Order for The Douglas County Regional Joint Public Safety Training Complex Helitack Hangar to TCC Corporation, for a Total Contract Amount of $4,221,302.00.
Tim Hallmark, Director, Facilities & Fleet Services — *Facilities and Fleet & Emergency Support Services*

Attachments: Cover Page
DC Construction Contract_TCC Corporation_060226

b. 2026-2027 Public Contract for Services to Share Costs for the School Resource Officer Program.
Derek Castellano, Commander — *Sheriff*

Attachments: Cover Page
2026-2027 STEM_school signature
2026-2027 Valor_school signature
IGA- DCSO SRO-26-27_04172026
2026-2027 American Academy_school signature
2026-2027 Arma Dei_school signature
2026-2027 Ben Franklin_school signature
2026-2027 Cherry Hills Christian School_school signature
2026-2027 Colorado Christain Academy_05152026
2026-2027 North Star_school signature
2026-2027 Parker Core Knowledge_school signature
2026-2027 Platte River Academy_school signature
2026-2027 Skyview_school signature

c. Public Contract for Services with RS&H, Inc. for the Colorado Blvd. Bike-Ped Bridge Over C-470 Project, for a Total Amount of $980,925.50, Douglas County Project Number CI 2024-021.
Brolin Bundy, P.E., Capital Improvements Project Manager — *Department of Public Works Engineering*

Attachments: Cover Page
Contract RS&H - CO Blvd Bike Ped Bridge C470

5. Commissioner Comments

6. Other Business

7. County Manager

a. County Manager Report.

Attachments: County Manager Report 6.23.26

8. Adjournment

The Next Business Meeting Will be Held on Tuesday, July 14, 2026 @ 1:30 p.m.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Julie Patel, Protection Program Manager & Michelle Kane, Adult Protection Supervisor

DESCRIPTION: Resolution Proclaiming June as Elder Abuse Awareness Month.

SUMMARY: Douglas County highlights the importance of respecting and supporting older adults while recognizing the serious impact of elder abuse, which generated over 1,100 hotline reports in 2025. This proclamation urges the community to stay engaged, report concerns, and help maintain strong social supports that prevent abuse. June 2026 is officially declared Elder Abuse Awareness Month to honor older adults and their contributions.

RECOMMENDED ACTION: Approve Resolution.

REVIEW:

Ruby Richards	Approve	6/9/2026
Jeff Garcia	Approve	6/11/2026
Christie Guthrie	Approve	6/14/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
Resolution Proclaiming June as Elder Abuse Awareness Month 2026

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Julie Patel, Protection Program Manager & Michelle Kane, Adult Protection Supervisor

DESCRIPTION: Resolution Proclaiming June as Elder Abuse Awareness Month.

SUMMARY: Douglas County highlights the importance of respecting and supporting older adults while recognizing the serious impact of elder abuse, which generated over 1,100 hotline reports in 2025. This proclamation urges the community to stay engaged, report concerns, and help maintain strong social supports that prevent abuse. June 2026 is officially declared Elder Abuse Awareness Month to honor older adults and their contributions.

RECOMMENDED ACTION: Approve Resolution.

REVIEW:

Ruby Richards	Approve	6/9/2026
Jeff Garcia	Approve	6/11/2026
Christie Guthrie	Approve	6/14/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Resolution Proclaiming June as Elder Abuse Awareness Month 2026

Resolution No. R-026-

Resolution Proclaiming June as Elder Abuse Awareness Month

WHEREAS: Douglas County Older adults deserve to be treated with respect and dignity to enable them to serve as leaders, mentors, volunteers and vital participating members of our communities;

WHEREAS: Elder abuse and exploitation affect every segment of our community and preventing the maltreat of our most vulnerable adults requires awareness, collaboration, and action from individuals and organizations across Douglas County; and

WHEREAS: Douglas County Human services received 1,117 reports to its Adult Protection Hotline in 2025

WHEREAS: The National Center on Elder Abuse (NCEA) and Douglas County recognize the importance of taking action to raise awareness, prevent and address elder abuse; and

WHEREAS: As our population lives longer, we are presented with an opportunity to think about our collective needs and future as a county; and

WHEREAS: Ageism and social isolation are major causes of elder abuse in the United States; and

WHEREAS: Recognizing that it is up to all of us, to ensure that proper social structures exist so people can retain community and societal connections, reducing the likelihood of abuse; and

WHEREAS: Preventing abuse of older adults through maintaining and improving social supports like senior centers, human services and transportation will allow everyone to continue to live as independently as possible and contribute to the life and vibrancy of our communities; and

WHEREAS: Community members play a critical role in protecting vulnerable adults by reporting suspected abuse, mistreatment or exploitation to 303-663-6270 or 1-844- 264-5437

WHEREAS: Join us in our engaging and empowering movement, and putting an end to abuse.

NOW, THEREFORE, BE IT RESOLVED That the Board of County Commissioners of the County of Douglas, Colorado, hereby proclaims June 2026 as Elder Abuse Awareness Month in Douglas County, and encourages all of our residents to recognize and celebrate older adults and

their ongoing contributions to the success and vitality of our community.

PASSED AND ADOPTED this day of June 23rd, 2026, in Castle Rock, Douglas County, Colorado

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

BY:

_____

GEORGE TEAL, Chair

ATTEST:

_____

HAYLEY HALL, Clerk to the Board

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Steve Shoultz, Parks Director

DESCRIPTION: Resolution Proclaiming July 2026 as Parks and Recreation Month

SUMMARY: Since 1985, people in the United States have celebrated Parks and Recreation Month in July to promote the power of parks and recreation in building strong communities. This resolution recognizes the more than 160,000 full-time park and recreation professionals, along with the many seasonal workers and volunteers that maintain our country's local, state, and community parks.

RECOMMENDED ACTION: Enter Recommendation Here.

REVIEW:

Steve Shoultz	Approve	6/9/2026
Dan Avery	Approve	6/11/2026
Jeff Garcia	Approve	6/11/2026
Christie Guthrie	Approve	6/14/2026
Doug DeBord	Approve	6/17/2026
Megan Grandsard - FYI	Notified - FYI	6/17/2026
Celeste Deal - FYI	Notified - FYI	6/17/2026

ATTACHMENTS:

Cover Page
Staff Report July 2026 Proclamation

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Steve Shoultz, Parks Director

DESCRIPTION: Resolution Proclaiming July 2026 as Parks and Recreation Month

SUMMARY: Since 1985, people in the United States have celebrated Parks and Recreation Month in July to promote the power of parks and recreation in building strong communities. This resolution recognizes the more than 160,000 full-time park and recreation professionals, along with the many seasonal workers and volunteers that maintain our country's local, state, and community parks.

RECOMMENDED ACTION: Enter Recommendation Here.

REVIEW:

Steve Shoultz	Approve	6/9/2026
Dan Avery	Approve	6/11/2026
Jeff Garcia	Approve	6/11/2026
Christie Guthrie	Approve	6/14/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Staff Report July 2026 Proclamation

DOUGLAS COUNTY
COLORADO

Proclamation Staff Report

Date:

To: Douglas County Board of County Commissioners

Through: Dan Avery, Deputy County Manager

From: Steve Shoultz, CPRE, Director of Parks and Recreation SS

CC: Nick Giauque, CPRP, Parks Programs Manager

Subject: **Resolution Proclaiming July 2026 as Parks and Recreation Month**

Board of County Commissioners Hearing: **June 23, 2026 @ 1:30 p.m.**

I. REQUEST

Since 1985, people in the United States have celebrated Parks and Recreation Month in July to promote the power of parks and recreation in building strong communities. This resolution recognizes the more than 160,000 full-time park and recreation professionals, along with the many seasonal workers and volunteers that maintain our country's local, state, and community parks.

In honor of this nationwide event, the attached resolution is provided to proclaim July as Parks and Recreation Month.

ATTACHMENTS **PAGE**

Resolution Proclaiming July as Parks and Recreation Month..... 1

RESOLUTION NO. R-026-_____

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

A RESOLUTION PROCLAIMING JULY 2026 AS
PARKS AND RECREATION MONTH

WHEREAS, parks and recreation is an integral part of communities throughout this country, including Douglas County, Colorado; and

WHEREAS, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks: and

WHEREAS, parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illness such as depression, attention deficit disorders, and Alzheimer's; and

WHEREAS, parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS, parks and recreation is a leading provider of healthy meals, nutrition services and education; and

WHEREAS, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increase tourism, the attraction and retention of businesses, and crime reduction: and

WHEREAS, parks and recreation is essential and adaptable infrastructure that makes our community resilient in the face of natural disasters; and

WHEREAS, parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, Douglas County, Colorado recognizes the benefits derived from parks and recreation resources.

BE IT RESOLVED, by the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO**, hereby proclaim that July 2024 shall be commemorated as Parks and Recreation Month.

PASSED AND ADOPTED this **23rd** of **June 2026**, in Castle Rock, Douglas County, Colorado.

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO

By: _____
, Chair

ATTEST: _____
, Clerk to the Board

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Morgan Moreheart, Parks Operations Manager

DESCRIPTION: Parks Employee Recognition.

MEETING DATE: June 23, 2026

DESCRIPTION: Approval of Business Meeting Minutes from May 26,2026.

ATTACHMENTS:

Minutes Business Meeting 05.26.2026

DOUGLAS COUNTY COLORADO

BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, MAY 26, 2026

MINUTES

Tuesday, May 26, 2026 **1:30 PM** **Hearing Room**

Invocation – Jason Van Divier

1:30 PM

Rollcall

PRESENT: Chairperson Abe Laydon
Commissioner Kevin Van Winkle
Vice Chair George Teal

1. Call to Order

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Jeff Garcia, County Attorney, said that all items on today's agenda have been reviewed by his office and they all meet legal approval.

c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

a. Recognition of the Communities that Identified Zero Unsheltered Homelessness During the 2026 Point in Time Count.

Tiffany Marsitto, Community Services, addressed the Board to present on this Item.

Chief McIntosh, Douglas County Sheriff's Office, addressed the Board to further present on this Item.

Ms. Marsitto readdressed the Board to further present on this Item.

Renee Anderson, Highlands Ranch Metro District, addressed the Board to comment on this Item.

Mayor Mindy Kazurova, Town of Larkspur, addressed the Board to comment on this Item.

Jessica Gottschalk, Sterling Ranch, addressed the Board to comment on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

Commissioner Laydon commented on this Item.

b. Recognition of CORE21 System Launch Success.

Sheri Davis, Clerk and Recorder, addressed the Board to present on this Item.

Electra Bustle, Sr. Director of Colorado Division of Motor Vehicles, addressed the Board to comment on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

c. Resolution Proclaiming May 2026 as Older Americans Month in Douglas County.

Jennifer D'Ambrosio, Community Services, addressed the Board to present on this Item.

Kelsey Thiessen, Aging Resources, addressed the Board to read the Resolution.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

This is Motion No. 026-083

Commissioner Van Winkle moved that the Board approve Resolution Proclaiming May 2026 as Older Americans Month in Douglas County.

RESULT: ADOPTED
MOVER: Kevin Van Winkle
SECONDER: Abe Laydon
AYES: Laydon, Van Winkle, Teal
Resolution No: R-026-040

3. Consent Agenda

Commissioner Laydon moved that the Board approve the Requests in Items "a" through "ac" of the Consent Agenda.

RESULT: ADOPTED THE CONSENT AGENDA

MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Laydon, Van Winkle, Teal

a. Approval of Business Meeting Minutes from May 12, 2026.

b. Approval of Land Use/Public Hearing Minutes from May 12, 2026.

c. Approval of Vouchers May 19, 2026

d. Approval of Vouchers May 26, 2026

e. Fee Waiver Request of 100% of Fees Associated with Tenant Finish Building Permit for Project Jade.

f. Fee Waiver Request of 100% of all Fees Associated with a Tenant Finish Building Permit and Plan Review for Sodern America, Inc.

g. Public Contract for Services with River North Transit LLC for Regional Rideshare Consulting Services in the Amount of $141,000.00.

h. Co-Responder Services Program Grant Contract Amendment Between the Colorado Department of Human Services, Behavioral Health Administration and Douglas County to Fund Clinical Staff and Other Program Operating Costs for the Douglas County Community Response Team Program.

i. Contract with Family Tree for Generational Opportunities to Achieve Long-Term Success Program in the Amount of $300,000.00.

j. Intergovernmental Agreement Between Arapahoe, Douglas, and Jefferson Counties - Collaborative Foster Care Program in the Amount of $276,666.37.

k. Budget Request for Wildfire and Prescription Fire Equipment in the Amount of Up to $90,000.00.

l. Public Contract for Service for Trail and Trailhead Maintenance on all Open Spaces Properties in an Amount Not to Exceed $150,000.00.

m. Budget Request for Sandstone Ranch Road Maintenance in the Amount of Up to $90,000.00.

n. Budget Request for Spruce Mountain Open Space Maintenance in the Amount of Up to $80,000.00.

o. 2027 Colorado Department of Transportation Federal Transit Administration 5310 Grant Application in the Amount of $437,176.00.

p. Acceptance of the FY26 Backcountry Search and Rescue County Allocation BSAR-CA-25-011 in the Amount of $52,039.00.

q. Contract Amendment with Tyler Technologies to Reduce Annual Price for Douglas County Sheriff's Office.

r. Purchase Order to Ken Garff Ford in the Amount of $128,501.00 Under Douglas County IFB #027-25.

s. Douglas County Sheriff's Office is Requesting Board of County Commissioners Approval of Purchase Order to Ken Garff Ford in the Amount of $128,501.00 for the Replacement of

Unit #1946 a Mercedes Sprinter Van. This Immediate Replacement is Necessary Because of the Need for a Reliable Inmate Transport Vehicle.

t. Public Contract for Services with Stanley Consultants for On-Call Civil Engineering Design Services for Small Public Works Projects in the Amount of $250,000.00, Douglas County Project Number CI 2026-014.

u. Intergovernmental Agreement Between Highlands Ranch Metro District and the Douglas County Board of Commissioners Regarding Financial Contribution for the US 85 Landscaping Repairs, Douglas County Project Number CI 2022-021.

v. Public Contract for Services with Matrix Design Group for On-Call Civil Engineering Design Services for Small Public Works Projects in the Amount of $250,000.00, Douglas County Project Number CI 2026-014.

w. Construction Contract with Denver Dirt Works, Inc. for the Pinery Glen Storm Sewer Repairs Project in the Amount of $250,000.00, Douglas County Project Number SP2026-013.

x. Materials-Only Purchase Order to Valmont Industries Through Build26 for $134,164.70 to Acquire Traffic Signal Poles for the Town Center Drive and Chris Falkel Drive Intersection Project, Douglas County Project Number TF 2025-024.

y. Acceptance of Quitclaim Deed from JEN Colorado 23, LLC Conveying Any Interest it May Have in a Right-Of-Way Tract Adjacent to State Highway 83. Douglas County Project Number DV2025-564.

z. Storm Drainage Easement from Bruce Ray Trunck and Sherry Lee Trunck, Co-Trustees of the Bruce R Trunck and Sherry L Trunck Joint Revocable Trust for Grass Swales and Grass Buffers at 15804 Furrow Rd, Larkspur, Douglas County Project Number DV2024-210.

aa. Vacation of an Access Easement (Reception No. 2018001593) Pertains to a Temporary Turnaround Located at the Existing End of Pinery Center Blvd. The Pinery Meadows Development Will Complete Pinery Center Blvd to Scott Ave. Thus Eliminating the Need for This Access Easement. Douglas County Project Number DV2025-564.

ab. Acceptance of Quitclaim Deed from Douglas County School District RE-1 Regarding Right-of-Way for the Cresthill Lane Right-Turn Lane Improvement Project; Douglas County Project Number DV2025-504.

ac. FY2025 RMHIDTA Grant Modification #3.

4. Regular Agenda

a. 6912 Rainbow Creek Rd. Fee Waiver Request in the Amount of $1,456.54.

Tim Pendleton, Deputy Chief Building Official, addressed the Board to present on this Item.

Scott Czarnek, Shea Homes, addressed the Board to present on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

Public Comment: None

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

This is Motion No. 026-085

Commissioner Van Winkle moved that the Board approve 6912 Rainbow Creek Rd. Fee Waiver Request in the Amount of $1,456.54.

RESULT:	ADOPTED
MOVER:	Kevin Van Winkle
SECONDER:	Abe Laydon
AYES:	Laydon, Van Winkle, Teal

b. Children's Hospital Colorado Public Contract for Services Regarding the Development of a Mental Health Emergency Unit at Highlands Ranch South Campus in the Amount of $3,400,000.00.

Laura Ciancone, Human Services, addressed the Board to present on this Item.

Katie Denman, Pediatric Mental Health Institute, addressed the Board to present on this Item.

Ms. Ciancone readdressed the Board to comment on this Item.

Commissioner Laydon commented on this Item.

Commissioner Van Winkle commented on this Item.

Public Comment: None

Commissioner Van Winkle commented on this Item.

Commissioner Teal commented on this Item.

Commissioner Laydon commented on this Item.

Ms. Denman addressed the Board to comment on this Item.

This is Motion No. 026-086

Commissioner Laydon moved that the Board approve Children's Hospital Colorado Public Contract for Services Regarding the Development of a Mental Health Emergency Unit at Highlands Ranch South Campus in the Amount of $3,400,000.00.

RESULT: ADOPTED
MOVER: Abe Laydon
SECONDER: Kevin Van Winkle
AYES: Laydon, Van Winkle, Teal

c. Agreement Between BNSF Railway Company and The Board of County Commissioners of the County of Douglas, State of Colorado, for the Financial Contributions Concerning the Construction and Design Costs for the Clay Street Railroad Crossing Design Project, for the Total Amount of $209,980.00.

Dan Roberts, Department of Public Works Engineering, addressed the Board to present on this Item.

Commissioner Teal commented on this Item.

Public Comment: None

Commissioner Van Winkle commented on this Item.

Commissioner Laydon commented on this Item.

This is Motion No. 026-087

Commissioner Van Winkle moved that the Board approve Agreement Between BNSF Railway Company and The Board of County Commissioners of the County of Douglas, State of Colorado, for the Financial Contributions Concerning the Construction and Design Costs for the Clay Street Railroad Crossing Design Project, for the Total Amount of $209,980.00.

RESULT: ADOPTED
MOVER: Kevin Van Winkle
SECONDER: Abe Laydon
AYES: Laydon, Van Winkle, Teal

5. Commissioner Comments

Commissioner Van Winkle provided comment.

Commissioner Laydon provided comment.

Commissioner Teal provided comment.

6. Other Business

7. County Manager

a. County Manager Report.

8. Adjournment

The Next Business Meeting Will be Held on Tuesday, June 9, 2026 @ 1:30 p.m.

MEETING DATE: June 23, 2026

DESCRIPTION: Approval of Land Use/Public Hearing Minutes from May 26, 2026.

ATTACHMENTS:

Minutes LU_PH Meeting 05.26.2026

BOARD OF COUNTY COMMISSIONERS LAND USE MEETING/PUBLIC HEARING

TUESDAY, MAY 26, 2026

MINUTES

Tuesday, May 26, 2026 **2:30 PM** **Hearing Room**

2:30 PM

Rollcall

PRESENT: Vice Chair George Teal
Chairperson Abe Laydon
Kevin Van Winkle

1. Call to Order

a. Pledge of Allegiance

b. Attorney Certification of Agenda

Jeff Garcia, County Attorney, said that all items on today's agenda have been properly noticed and the Board has jurisdiction to proceed.

c. Commissioners Disclosure for Items on This Agenda

2. Land Use Meeting Agenda Items

3. Public Hearing Agenda Items

a. Pinery Meadows Planned Development, 1st Amendment - Major Planned Development Amendment - Project File: ZR2026-003 - Continued from May 12, 2026.

Eric Pavlinek, Department of Community Development, addressed the Board to present on this Item.

Mitch Black, applicant, addressed the Board to present on this Item.

Commissioner Laydon commented on this Item and asked a clarifying question.
Jackson Gibens, Integrity Land Ventures, addressed the Board to help answer the Commissioner's question.

Commissioner Teal commented on this Item.

Public Comment: None

Commissioner Laydon commented on this Item.

This is Motion No. 026-088

Commissioner Laydon moved that the Board approve Pinery Meadows Planned Development, 1st Amendment - Major Planned Development Amendment because it does meet all of the approval criteria, with 2 conditions as presented - Project File: ZR2026-003

RESULT:	ADOPTED
MOVER:	Abe Laydon
SECONDER:	Kevin Van Winkle
AYES:	Vice Chair Teal, Laydon and Commissioner Van Winkle

4. Adjournment

The Next Land Use Meeting / Public Hearing Will be Held on Tuesday, June 9, 2026 @ 2:30 p.m.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Christie Guthrie, Director of Finance

DESCRIPTION: Approval of Vouchers June 16, 2026

SUMMARY: The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	$	2,586,594.30
Electronic Funds Transfers	$	
Handwritten Checks	$	814,605.99
Purchasing Card Charges	$	832,925.58
Election Judges	$	
TOTAL:	**$**	**4,234,125.87**

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

RECOMMENDED ACTION: Approval.

REVIEW:

Christie Guthrie	Approve	6/9/2026
Jeff Garcia	Escalated	6/16/2026
Amy Williams	Approve	6/17/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
06.16.26 BOCC

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ATTACHMENTS:

06.16.26 BOCC

R55AP001 DOUGLAS COUNTY GOVERNMENT 6/9/2026
Payment Register Report 10:07:01

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
115550	06/17/26	53 CORPORATION LLC	5212601	200	800100	CONTRACTED MAJOR ROAD MAINT	478200	Major Maint. of Assets	78,140.50	SAXEBOROUGH DR CULVERT REPAIR PROJECT
115551	06/17/26	ABRAMSON, MICHELLE L	050126-052726	217	46100	DC HEALTH DEPT ADMIN	445300	Travel Expense	21.63	MILEAGE REIMBURSEMENT
115552	06/17/26	ACORN PETROLEUM INC	40699IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	28,649.24	FUEL FOR PARKER
			41149IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	22,400.51	FUEL FOR PARKER
			46619IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	5,546.81	FUEL FOR SOUTHEAST FACILITY
			41152IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	26,914.74	FUEL FOR CASTLE ROCK
			46620IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	9,424.46	FUEL FOR HIGHLANDS RANCH SUBSTATION
			40698IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	28,656.63	FUEL FOR CASTLE ROCK
			46618IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	1,098.41	FUEL FOR SEDALIA
			46441IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	754.21	FUEL FOR EMERGENCY VEHICLE OPERATIONS CENTER
								Total Payment	**123,445.01**	
115553	06/17/26	ADAMS, MARK L	062826-070326PERDIEM	221	27150	SCHOOL RESOURCE OFFICERS	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115554	06/17/26	ADAMS, MICHAEL T	062826-070326PERDIEM	221	27150	SCHOOL RESOURCE OFFICERS	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115555	06/17/26	ADVOCATES FOR CHILDREN CASA	MAY2026	210	44175	JUVENILE JUSTICE SVCS/1451	443600	Other Professional Services	18,477.72	MAY 2026 JUVENILE SERVICES
115556	06/17/26	AGTERRA TECHNOLOGIES INC	265463	200	31550	WEED CONTROL	444550	Software/Hardware Subscription	1,900.00	ANNUAL SOFTWARE RENEWAL
115557	06/17/26	AKI, AMELIA S	062826-070326PERDIEM	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115558	06/17/26	ALARY, JAMES	062826-070326PERDIEM	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115559	06/17/26	ALKU TECHNOLOGIES LLC	690787	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	6,000.00	IT SUPPORT
115560	06/17/26	ALLHEALTH NETWORK	2608	100	21525	RESTRICTED BOOKING FEES (40%)	443600	Other Professional Services	2,944.06	APR 2026 RE-ENTRY PROGRAM
115561	06/17/26	AMRIZE WEST CENTRAL INC	722660387	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	743.44	ASPHALT FOR PAVING
			722415034	200	31400	MAINTENANCE OF CONDITION	448200	Aggregate Products	1,162.61	ROAD BASE
			722669589	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	530.05	ASPHALT FOR PAVING
			722669588	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	522.01	ASPHALT FOR PAVING
								Total Payment	**2,958.11**	
115562	06/17/26	ARAIN, SHEFALI	062826-070326PERDIEM	221	27200	DCSD MIDDLE SCHOOL SRO PROGRAM	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115563	06/17/26	ARCHITERRA GROUP INC	8494	100	51125	PARK MAINTENANCE-Cash in Lieu	473500	Parks & Recreation Improvement	14,591.40	MACANTA CONTRACT MANAGEMENT
			8496	100	51100	PARK MAINTENANCE	443600	Other Professional Services	1,257.55	MACANTA CONTRACT MANAGEMENT
			8498	100	802036	STRONG COMMUNITIES GRANT	465100	Contributions - Misc.	4,045.50	HAPPY CANYON CONTRACT MANAGEMENT
								Total Payment	**19,894.45**	
115564	06/17/26	ARMORED KNIGHTS INC	11271	100	13100	TREASURER	443530	Other Bank Fees	310.30	ARMORED CAR SERVICES
115565	06/17/26	ATTP ALL TRUCK & TRAILER PARTS	25721/053126	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	8,161.92	FLEET PARTS
115566	06/17/26	AUTOMATED BUILDING SOLUTIONS INC	A37827	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	72.73	JUN 2026 BUILDING AUTOMATION
			A37827	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	72.73	JUN 2026 BUILDING AUTOMATION
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			A37827	100	19175	HIGHLANDS RANCH SUBSTATION FAC	444400	Service Contracts	72.72	JUN 2026 BUILDING AUTOMATION
			A37827	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	72.73	JUN 2026 BUILDING AUTOMATION
			A37827	100	19150	JUSTICE CENTER FACILITY MGMT	444400	Service Contracts	72.73	JUN 2026 BUILDING AUTOMATION
			A37827	100	55200	FAIRGROUND OPERATIONS	444400	Service Contracts	72.72	JUN 2026 BUILDING AUTOMATION
			A37827	100	55200	FAIRGROUND OPERATIONS	444400	Service Contracts	72.72	JUN 2026 BUILDING AUTOMATION
			A37827	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	72.73	JUN 2026 BUILDING AUTOMATION
								Total Payment	**800.00**	
115567	06/17/26	BASELINE ASSOCIATES INC	5296	100	21150	PROFESSIONAL STANDARDS	447900	Recruitment Costs	660.00	PRE-EMPLOYMENT TESTING
115568	06/17/26	BASIS PARTNERS	2529	230	800156	HILLTOP RD (REATA-SINGING HILL	473100	Roads, St., Drainage-Eng.	89,881.49	HILLTOP CONSTRUCTION MANAGEMENT
115569	06/17/26	BOWMAN CONSTRUCTION SUPPLY	BCS205398	200	31400	MAINTENANCE OF CONDITION	448700	Other Constr/Maint. Materials	8,100.00	EROSION CONTROL MATERIALS
115570	06/17/26	BRODY CHEMICAL	INV79716	100	51100	PARK MAINTENANCE	433900	Janitorial Supplies	110.90	JANITORIAL SUPPLIES
115571	06/17/26	BUCK, SAMANTHA	052726	210	44500	CHILD WELFARE	445300	Travel Expense	32.19	MILEAGE REIMBURSEMENT
115572	06/17/26	BUCKEYE CLEANING CENTER OF DENVER	90756156	100	21500	DETENTION	433400	Operating Supplies	1,926.24	DETENTION SUPPLIES
			90756156	100	21500	DETENTION	433900	Janitorial Supplies	1,337.93	DETENTION SUPPLIES
			90756156	100	21500	DETENTION	433800	Prisoner Maint. Supplies	1,628.64	DETENTION SUPPLIES
								Total Payment	**4,892.81**	
115573	06/17/26	BURRIESCI, BIAGIO	062826-070326PERDIEM	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115574	06/17/26	BUSS, JORDAN	062826-070326PERDIEM	221	27477	SRO - ARMA DEI ACADEMY	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115575	06/17/26	CALDWELL, KELLY A	050126-052926	217	861456	MCH-MATERNAL & CHILD HEALTH	445300	Travel Expense	167.11	MILEAGE REIMBURSEMENT
115576	06/17/26	CAMPBELL, CHRIS R	062826-070326PERDIEM	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115577	06/17/26	CASTELLANO, DEREK	062826-070326PERDIEM	220	22270	HR DIVISION ADMIN	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115578	06/17/26	CASTLE ROCK CHEVROLET BUICK GMC	247886/053126	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	24,070.32	FLEET PARTS
115579	06/17/26	CCMSI	202764IN	620	19400	UI/WC/DISABILITY SELF-INS.	458400	Workers Compensation Claims	4,018.48	MAY 26 WC DEDUCTIBLES
115580	06/17/26	CENTER COPY BOULDER, INC.	73359	223	862304	DA23 - Victim Comp Admin (561)	440100	Printing/Copying/Reports	472.82	BROCHURES
			73355	223	28001	DA 23RD - DISTRICT MO ALLOC	440100	Printing/Copying/Reports	134.40	BUSINESS CARDS
			73295	220	22100	PATROL-LEA	440100	Printing/Copying/Reports	378.00	FORMS
			73354	220	22100	PATROL-LEA	440100	Printing/Copying/Reports	279.30	FORMS
			73360	100	19100	FACILITIES ADMINISTRATION	440100	Printing/Copying/Reports	540.00	BUSINESS CARDS
								Total Payment	**1,804.52**	
115581	06/17/26	CENTURY LINK	69677894/052426	100	18800	PHONE/COMMUNICATIONS	442400	Telephone/Communications	23.49	MILLER LONG DISTANCE MAY 2026
115582	06/17/26	CHANCE, COREY	062826-070326PERDIEM	221	27400	SRO-NORTHSTAR ACADEMY	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115583	06/17/26	CINTAS CORPORATION	9374809796	245	47100	RUETER-HESS REC OPS & MAINT	433450	First Aid Supplies	203.94	RUETER-HESS AED'S
115584	06/17/26	COLES SCREEN PRINTING	44568	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	167.86	UNFORMS
			44588	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	281.07	UNFORMS

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
			44587	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	345.40	UNFORMS
			44576	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	295.00	UNFORMS
			44571	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	365.41	UNFORMS
			44572	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	320.94	UNFORMS
			44569	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	254.25	UNFORMS
			44563	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	305.48	UNFORMS
			44565	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	327.64	UNFORMS
			44573	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	352.61	UNFORMS
			44570	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	354.60	UNFORMS
			44566	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	334.53	UNFORMS
			44567	200	31400	MAINTENANCE OF CONDITION	433500	Clothing & Uniforms	339.19	UNFORMS
			44610	100	24100	BUILDING DEVELOPMENT SERVICES	433500	Clothing & Uniforms	13.49	UNFORMS
			44634	100	30200	ENGINEERING	433500	Clothing & Uniforms	147.31	UNFORMS
			44633	100	30200	ENGINEERING	433500	Clothing & Uniforms	76.48	UNFORMS
			44683	100	30200	ENGINEERING	433500	Clothing & Uniforms	49.23	UNFORMS
			44618	100	30200	ENGINEERING	433500	Clothing & Uniforms	175.02	UNFORMS
			44610	100	30200	ENGINEERING	433500	Clothing & Uniforms	155.00	UNFORMS
			44458	100	30200	ENGINEERING	433500	Clothing & Uniforms	188.70	UNFORMS
			44620	100	30200	ENGINEERING	433500	Clothing & Uniforms	162.91	UNFORMS
								Total Payment	**5,012.12**	
115585	06/17/26	COLORADO COMMUNITY MEDIA	JQXIUHML0001	210	44500	CHILD WELFARE	440200	Newspaper Notices/Advertising	66.66	LEGAL NOTICE
			2026CI11701	100	30300	STORMWATER MANAGEMENT	440200	Newspaper Notices/Advertising	1,378.00	LEGAL NOTICE
								Total Payment	**1,444.66**	
115586	06/17/26	COLORADO DEPARTMENT OF LABOR & EMPLOYMENT	Q42025060226010	100	65500	ECONOMIC DEVELOPMENT SERVICES	446300	Prof. Membership & Licenses	230.00	Q4 2025 MICRODATA
115587	06/17/26	COLORADO VETERINARY SPECIALTY GROUP LLC	781962	217	46200	EMERGENCY PREP/DISEASE CONTROL	443100	Medical, Dental & Vet Services	50.00	VETERINARY SERVICES
			781981	217	46200	EMERGENCY PREP/DISEASE CONTROL	443100	Medical, Dental & Vet Services	50.00	VETERINARY SERVICES
			782749	217	46200	EMERGENCY PREP/DISEASE CONTROL	443100	Medical, Dental & Vet Services	90.00	VETERINARY SERVICES
								Total Payment	**190.00**	
115588	06/17/26	COLOVAX LLC	260514D	217	861457	IMMUNIZATION & VACCINATN CHILD	443100	Medical, Dental & Vet Services	3,256.86	VACCINE SERVICES
115589	06/17/26	COLUMBINE PAPER & MAINTENANCE	92229	100	51100	PARK MAINTENANCE	433900	Janitorial Supplies	1,207.76	JANITORIAL SUPPLIES
115590	06/17/26	COMPUTRONIX (USA) INC	7881	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	2,600.00	DBA SERVICES JUN 2026
115591	06/17/26	CORE ELECTRIC COOPERATIVE	23795200/060426	100	51100	PARK MAINTENANCE	450210	Electric	338.82	7575 E PARK DR WLS
115592	06/17/26	CORE ELECTRIC COOPERATIVE	21306400/060426	100	51100	PARK MAINTENANCE	450210	Electric	1,924.29	701 GILBERT ST #L
115593	06/17/26	CORE ELECTRIC COOPERATIVE	20546500/060426	100	51100	PARK MAINTENANCE	450210	Electric	590.94	9918 JORDAN RD
115594	06/17/26	CORE ELECTRIC COOPERATIVE	25299000/060426	100	51100	PARK MAINTENANCE	450210	Electric	594.91	4815 FOX SPARROW RD
115595	06/17/26	CORE ELECTRIC COOPERATIVE	83507503/060426	100	51100	PARK MAINTENANCE	450210	Electric	685.59	800 MAIN ST
115596	06/17/26	CORE ELECTRIC COOPERATIVE	24684000/060426	100	51100	PARK MAINTENANCE	450210	Electric	5,275.57	701 GILBERT ST
115597	06/17/26	CORE ELECTRIC COOPERATIVE	83021003/060326	200	31400	MAINTENANCE OF CONDITION	450210	Electric	137.68	SEDALIA SHOP
115598	06/17/26	CORE ELECTRIC COOPERATIVE	55251301/060426	100	51100	PARK MAINTENANCE	450210	Electric	33.24	8176 HILLCREST WAY
115599	06/17/26	CORE ELECTRIC COOPERATIVE	23007800/060426	100	51100	PARK MAINTENANCE	450210	Electric	178.67	17299 LINCOLN AVE

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115600	06/17/26	CORE ELECTRIC COOPERATIVE	83555100/060426	100	51100	PARK MAINTENANCE	450210	Electric	34.41	800 MAIN ST STE B
115601	06/17/26	CORE ELECTRIC COOPERATIVE	20718400/060426	100	51100	PARK MAINTENANCE	450210	Electric	56.70	6900 N PINERY PKWY
115602	06/17/26	CORE ELECTRIC COOPERATIVE	23007700/060426	100	51100	PARK MAINTENANCE	450210	Electric	108.63	9918 JORDAN RD
115603	06/17/26	CROWE LLP	CI324787	100	800900	TECHNOLOGY FUND	432100	Contract Work/Temporary Agency	8,729.35	WORKSMART DYNAMICS BUDGET SUPPORT
115604	06/17/26	DAVIS, TAYLOR D	062826-070326PERDIEM	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115605	06/17/26	DB CORRELL CONSULTING LLC	060126/1	217	861625	EARLY CHILDHOOD COUNCIL ARP	443600	Other Professional Services	315.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			060126	217	861619	TSQI CSQI GAE FUNDING	443600	Other Professional Services	6,050.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
								Total Payment	**6,365.00**	
115606	06/17/26	DIGISTREAM DENVER INC	275457T6D2W3	630	19450	LIABILITY AND PROPERTY INS.	458150	Insurance Claims-Liability	6,805.00	INSURANCE CLAIMS
115607	06/17/26	DONAHUE, MARIELA	050226-051426	217	861457	IMMUNIZATION & VACCINATN CHILD	445300	Travel Expense	34.80	MILEAGE REIMBURSEMENT
115608	06/17/26	DOSSEY, MICHELLE	050826-052826	210	44500	CHILD WELFARE	445300	Travel Expense	86.13	MILEAGE REIMBURSEMENT
115609	06/17/26	DOUGLAS COUNTY DEPUTY SHERIFF'S ASSOCIATION	13065	210	44100	ADMINISTRATION BLOCK GRANT	443350	Security Services	7,752.00	SECURITY SERVICES
			13093	100	21750	EMERGENCY SERVICES UNIT	447510	Emergency Response Services	3,560.00	SECURITY SERVICES
								Total Payment	**11,312.00**	
115610	06/17/26	DYER-JONES, LARA	051526-052726	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	500.62	MILEAGE REIMBURSEMENT
115611	06/17/26	EAN SERVICES LLC	42036548	295	861350	RMHIDTA TRAINING	445300	Travel Expense	155.35	VEHICLE RENTAL
			42036548	295	861305	RMHIDTA INTELLIGENCE	445300	Travel Expense	143.68	VEHICLE RENTAL
			42036548	295	861350	RMHIDTA TRAINING	457200	Instructor Travel	220.02	VEHICLE RENTAL
			42036548	295	861300	RMHIDTA MGMT & COORDINATION	445300	Travel Expense	143.68	VEHICLE RENTAL
								Total Payment	**662.73**	
115612	06/17/26	ECONOLITE CONTROL PRODUCTS INC	INV238528	200	801012	CROWFOOT VALLEY RD IMPROVEMENT	474370	Traffic Signal Eqpmnt - Engr	40,426.12	TRAFFIC SIGNAL EQUIPMENT
115613	06/17/26	EON WORKPLACE	OE23379441	217	861457	IMMUNIZATION & VACCINATN CHILD	433400	Operating Supplies	5,134.70	OFFICE FURNITURE
115614	06/17/26	ESKER SOFTWARE INC	460333850	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	586.69	FAX SERVICES
115615	06/17/26	ESPINOZA, BENJAMIN	062826-070326PERDIEM	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115616	06/17/26	FILEVINE INC	INV091489	100	18900	SOFTWARE MAINTENANCE	444550	Software/Hardware Subscription	9,938.88	FILEVINE LICENSES
115617	06/17/26	FISHER, JENNIFER JEAN	052626-052826	217	861632	CHRONIC DISEASE PILOT	445300	Travel Expense	60.03	MILEAGE REIMBURSEMENT
115618	06/17/26	FORSGREN ASSOCIATES INC	305	100	890020	WATER INITIATIVES	443600	Other Professional Services	26,769.95	2050 DOUGLAS COUNTY WATER PLAN
115619	06/17/26	GALLS LLC	BC2299697	221	27150	SCHOOL RESOURCE OFFICERS	433500	Clothing & Uniforms	6,485.15	BALLISTIC VEST
			BC2301642	220	861611	COMMUNITY RESPONSE TEAM- LEA	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			BC2299316	220	22500	IMPACT UNIT/LEA	433500	Clothing & Uniforms	4,965.30	IMPACT VESTS
			BC2299320	220	861612	HEART - LEA	433500	Clothing & Uniforms	2,064.65	BALLISTIC VEST
			BC2302926	100	21160	INTERNAL AFFAIRS	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
								Total Payment	**17,935.60**	

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115620	06/17/26	GARCIA, RICHARD	042926-052226	220	800595	MOUNTED PATROL	433400	Operating Supplies	300.00	MOUNTED PATROL HORSE RENTAL REIMBURSEMENT
115621	06/17/26	GIGI DODSON WHALEN LLC	32	217	861615	CHILD CARE DEVELOPMENT BLOCK G	432100	Contract Work/Temporary Agency	5,350.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
115622	06/17/26	GRIFFIN, SIERRA	051826-052126	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	58.51	MILEAGE REIMBURSEMENT
115623	06/17/26	HAMON INFRASTRUCTURE INC	CI2020019APP1	235	801504	PINE DRIVE CORRIDOR	473200	Road-St Drainage Construction	337,373.23	PINE DR/PINE LN CONSTRUCTION MANAGEMENT
			CI2020019APP1RTNG	235	801504	PINE DRIVE CORRIDOR	211810	Retainage Payable	(16,868.66)	PINE DR/PINE LN CONSTRUCTION MANAGEMENT
								Total Payment	**320,504.57**	
115624	06/17/26	HATHAWAY, CHRISTOPHER	062826-070326PERDIEM	221	27476	SRO-PLATTE RIVER ACADEMY	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115625	06/17/26	HAYS, JOSHUA R	062826-070326PERDIEM	221	27150	SCHOOL RESOURCE OFFICERS	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115626	06/17/26	HDR ENGINEERING INC	1240030356	230	800156	HILLTOP RD (REATA-SINGING HILL	473100	Roads, St., Drainage-Eng.	10,902.00	DESIGN SERVICES - HILLTOP RD
115627	06/17/26	HEALTH ADVOCATE SOLUTIONS INC	DOUGLASCOUNT260515	100	100	GENERAL FUND	219834	Accrued Emp'e Asst. Plan (EAP)	1,938.00	JUN 2026 HEALTH ADVOCATE SERVICES
			DOUGLASCOUNT260515	100	100	GENERAL FUND	219806	Accrued Advocacy Fees	1,615.00	JUN 2026 HEALTH ADVOCATE SERVICES
								Total Payment	**3,553.00**	
115628	06/17/26	HIRERIGHT LLC	G4357470	100	17100	HR ADMIN	447900	Recruitment Costs	3,022.19	BACKGROUND SCREENING
115629	06/17/26	HOCHSTETLER, KRISTIN M	061026-061326PERDIEM	217	46300	ENVIRONMENTAL HEALTH	445300	Travel Expense	224.00	SOILS COURSE, DURANGO, CO
115630	06/17/26	HOKE, SARAH E	060326	295	861305	RMHIDTA INTELLIGENCE	445300	Travel Expense	67.50	FACING FENTANYL PRESENTATION, ALAMOSA, CO
115631	06/17/26	HUTH, RILEY K	050626-052726	217	46400	COMMUNITY HEALTH	445300	Travel Expense	55.10	MILEAGE REIMBURSEMENT
115632	06/17/26	INCEED LLC	742111	100	800900	TECHNOLOGY FUND	432100	Contract Work/Temporary Agency	22,250.00	TEMPORARY POSITION - IT
			742109	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	27,808.00	TEMPORARY POSITION - IT
								Total Payment	**50,058.00**	
115633	06/17/26	INTEGRITY COACHING & CONSULTING LLC	81MAY2026	217	861627	EARLY CHILDHOOD COUNCIL CRRSA	432100	Contract Work/Temporary Agency	6,710.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
115634	06/17/26	JEFFERS, BRIAN T	1	295	861350	RMHIDTA TRAINING	457200	Instructor Travel	444.05	INSTRUCTOR TRAVEL
			1	295	861350	RMHIDTA TRAINING	443600	Other Professional Services	1,600.00	INSTRUCTOR FEE
								Total Payment	**2,044.05**	
115635	06/17/26	JOHN ELWAY CHEVROLET	7429/053126	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	13,839.51	FLEET PARTS
115636	06/17/26	JON P DICKEY LLC	26DC10	100	24100	BUILDING DEVELOPMENT SERVICES	443600	Other Professional Services	1,530.00	ROOFING SERVICES
115637	06/17/26	KALIHER, MEGHAN	050126-052826	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	354.82	MILEAGE REIMBURSEMENT
115638	06/17/26	KATHERINE NESTER	050126-052926/3	217	861619	TSQI CSQI GAE FUNDING	443600	Other Professional Services	5,100.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			050126-052926/2	217	861615	CHILD CARE DEVELOPMENT BLOCK G	443600	Other Professional Services	3,059.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			050126-052926	217	861627	EARLY CHILDHOOD COUNCIL CRRSA	443600	Other Professional Services	1,193.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			050426-051226	217	861624	EARLY CHILDHOOD COUNCIL PDG	443600	Other Professional Services	1,344.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
								Total Payment	**10,696.00**	
115639	06/17/26	KERR, AVERY H	050826-052926	210	44500	CHILD WELFARE	445300	Travel Expense	171.39	MILEAGE REIMBURSEMENT
115640	06/17/26	KIESOW, RICK	062826-070326PERDIEM	221	27100	SCHOOL PROGRAM ADMINISTRATION	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV

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115641	06/17/26	KNOTHEAD TREE AND LAWN CARE	26318	200	31400	MAINTENANCE OF CONDITION	443600	Other Professional Services	3,100.00	TREE REMOVAL
			26325	200	31400	MAINTENANCE OF CONDITION	443600	Other Professional Services	600.00	TREE REMOVAL
								Total Payment	**3,700.00**	
115642	06/17/26	KOSKI, RYAN L	062826-070326PERDIEM	221	27150	SCHOOL RESOURCE OFFICERS	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115643	06/17/26	KOSKI, SHIRIN N	051226-051826	217	46200	EMERGENCY PREP/DISEASE CONTROL	445300	Travel Expense	31.18	MILEAGE REIMBURSEMENT
115644	06/17/26	KUBL GROUP LLC	2848	240	33215	JUSTICE CNTR FACIL IMPRVMNTS	474800	Other Machinery & Equip.	9,300.00	HARDWARE EQUIPMENT UPGRADE
			2849	240	33215	JUSTICE CNTR FACIL IMPRVMNTS	474800	Other Machinery & Equip.	4,719.00	HARDWARE EQUIPMENT UPGRADE
								Total Payment	**14,019.00**	
115645	06/17/26	LARSON, LAURA	071326-071626PERDIEM	217	861456	MCH-MATERNAL & CHILD HEALTH	445300	Travel Expense	320.00	NATIONAL ASSOCIATION OF COUNTY & CITY HEALTH OFFICIALS CONFERENCE, LOUISVILLE, KY
115646	06/17/26	LEADSONLINE LLC	425803	100	23275	UNITED FORENSIC LAB	444550	Software/Hardware Subscription	36,677.60	SAFEGUARD WARRANTY & PROTECTION PLAN
115647	06/17/26	LEE, MICHAEL	050126-052726	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	792.64	MILEAGE REIMBURSEMENT
			050126-052726	210	44500	CHILD WELFARE	455200	Direct Relief Payments	19.66	CLIENT VISITATION
								Total Payment	**812.30**	
115648	06/17/26	LEVEL 3 COMMUNICATIONS	5KK5TQCBQ/060126	100	100	GENERAL FUND	121314	Acct. Rec. - Sheriff Admin	7,792.77	DCSO CIRCUITS
			55R7HCHDM/060126	100	18800	PHONE/COMMUNICATIONS	442400	Telephone/Communications	1,254.01	JUN 2026 LONG DISTANCE
			5KK5TQCBQ/060126	100	18800	PHONE/COMMUNICATIONS	442400	Telephone/Communications	792.46	DCSO CIRCUITS
			205293003/060126	100	18800	PHONE/COMMUNICATIONS	442440	Data Communication Lines	3,527.69	JUN 2026 INTERNET
			5GJSRDGHR/060126	100	18800	PHONE/COMMUNICATIONS	442440	Data Communication Lines	7,392.00	10G INTERNET CIRCUITS
								Total Payment	**20,758.93**	
115649	06/17/26	LIGHTING ACCESSORY & WARNING SYSTEMS	27189	220	22120	FLEET - LEA	474300	Cars, Vans, Pickups	3,800.00	VEHICLE UPFIT
115650	06/17/26	LOWE, JAMES E	062826-070326PERDIEM	221	27200	DCSD MIDDLE SCHOOL SRO PROGRAM	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115651	06/17/26	LUJAN, NATASHA	052026-052826	210	44500	CHILD WELFARE	445300	Travel Expense	124.34	MILEAGE REIMBURSEMENT
115652	06/17/26	MAES, KIRA	050526-052826	210	44500	CHILD WELFARE	445300	Travel Expense	223.30	MILEAGE REIMBURSEMENT
115653	06/17/26	MAGNUM-DIEGO PRIORITY SERVICES	14647021	210	44900	CHILD SUPPORT ENFORCEMENT	443650	Process Services	131.75	PROCESS SERVICES
115654	06/17/26	MAINTENANCE RESOURCES INC	2606049	100	55200	FAIRGROUND OPERATIONS	444400	Service Contracts	422.00	JANITORIAL SERVICES
			2606050	100	55200	FAIRGROUND OPERATIONS	444400	Service Contracts	1,497.00	JANITORIAL SERVICES
			2606048	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	29,811.00	JANITORIAL SERVICES
			2606052	100	19175	HIGHLANDS RANCH SUBSTATION FAC	444400	Service Contracts	5,512.00	JANITORIAL SERVICES
			2606053	100	19180	UNIFIED METROPOLITAN FORENSIC	444400	Service Contracts	1,725.00	JANITORIAL SERVICES
			2606051	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	618.00	JANITORIAL SERVICES
								Total Payment	**39,585.00**	
115655	06/17/26	MATRIX DESIGN GROUP INC	50486	230	800117	CONTRACTED MAINTENANCE	473100	Roads, St., Drainage-Eng.	31,724.21	JONES RD REDESIGN
115656	06/17/26	MAURO, NOAH	062826-070326PERDIEM	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115657	06/17/26	MITHUEN, MARK	062826-070326PERDIEM	221	27150	SCHOOL RESOURCE OFFICERS	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115658	06/17/26	MTM RECOGNITION	6287585	100	17100	HR ADMIN	447700	Recognition Programs	416.58	EMPLOYEE SERVICE AWARDS

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			6288421	100	17100	HR ADMIN	447700	Recognition Programs	68.85	EMPLOYEE SERVICE AWARDS
								Total Payment	**485.43**	
115659	06/17/26	MULTIFORCE SYSTEMS CORPORATION	925723	100	800900	TECHNOLOGY FUND	444550	Software/Hardware Subscription	21,377.79	FUEL FORCE SOFTWARE
			925723	100	800900	TECHNOLOGY FUND	444500	Software/Hardware Supp./Maint.	5,648.00	FUEL FORCE SOFTWARE SUPPORT
			925723	100	800900	TECHNOLOGY FUND	444500	Software/Hardware Supp./Maint.	2,311.00	FUEL FORCE SOFTWARE SUPPORT
								Total Payment	**29,336.79**	
115660	06/17/26	NATIONAL ELECTRICAL CONSTRUCTION INC	202601A1	245	850903	Entrance Improvements	473500	Parks & Recreation Improvement	1,340.00	ELECTRICAL SERVICES
115661	06/17/26	NEIDOW, CAITLIN	051126	217	861469	WIC - ADDITIONAL OPERATING EXP	445300	Travel Expense	18.05	MILEAGE REIMBURSEMENT
115662	06/17/26	OTODATA TECHNOLOGIES USA INC	INV557392	100	19100	FACILITIES ADMINISTRATION	444500	Software/Hardware Supp./Maint.	15.00	FUEL TANK MONITORING
115663	06/17/26	OUTPUT SERVICES INC	P5388	100	12400	MOTOR VEHICLE	439200	Postage & Delivery Svc.	12,400.00	POSTAGE - MV RENEWAL CARDS
115664	06/17/26	PACIFIC OFFICE AUTOMATION INC	AR00281046	295	861300	RMHIDTA MGMT & COORDINATION	440300	Copier Charges	70.01	QUARTERLY COPIER CHARGES
115665	06/17/26	PAIGE, LUKE	031726-040126	100	21750	EMERGENCY SERVICES UNIT	445300	Travel Expense	225.00	FIRE ASSIGNMENT - MORRILL & ASHBY FIRES
115666	06/17/26	PALERMO, DANIEL F	062826-070326PERDIEM	221	27300	SRO-VALOR HIGH SCHOOL	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115667	06/17/26	PAVLICEK, JUVAILA R	050126-052826	217	861469	WIC - ADDITIONAL OPERATING EXP	445300	Travel Expense	78.08	MILEAGE REIMBURSEMENT
115668	06/17/26	PAWS 4 PRODUCTIVITY LLC	384	210	44100	ADMINISTRATION BLOCK GRANT	447500	Other Purchased Services	525.00	WELLNESS VISIT
115669	06/17/26	PETERSON, AUDRA	060126-060326	295	861350	RMHIDTA TRAINING	445300	Travel Expense	618.88	DRUG IDENTIFICATION, SYMPTOMOLOGY &TRENDS TRAINING, LEHI, UT
115670	06/17/26	PETERSON, LYLE D	062826-070326PERDIEM	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115671	06/17/26	PINERY HOMEOWNERS ASSOCIATION	335	100	51100	PARK MAINTENANCE	443350	Security Services	950.91	SAFETY PATROLS
115672	06/17/26	PINERY WATER DISTRICT	6042026	200	31400	MAINTENANCE OF CONDITION	448600	Bulk Water	2,633.35	BULK WATER ROAD MAINTENANCE
115673	06/17/26	POLYGLOT INTERPRETATIONS LLC	2162	210	44500	CHILD WELFARE	443600	Other Professional Services	423.07	INTERPRETATION SERVICES
115674	06/17/26	POO CREW LLC, THE	939223626060183383896	100	51100	PARK MAINTENANCE	450240	Waste Disposal Services	633.93	WASTE REMOVAL
115675	06/17/26	PROCTOR, KELSEY	050426-052826	210	44500	CHILD WELFARE	445300	Travel Expense	121.37	MILEAGE REIMBURSEMENT
115676	06/17/26	RHYMER, ERIC	062826-070326PERDIEM	221	27350	SRO-AMERICAN ACADEMY	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115677	06/17/26	RODRIGUE, PAUL F	062826-070326PERDIEM	221	27150	SCHOOL RESOURCE OFFICERS	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115678	06/17/26	ROTHERHAM JR, ROBERT H	032526-052226	220	800595	MOUNTED PATROL	433400	Operating Supplies	350.00	MOUNTED PATROL FARRIER REIMBURSEMENT
115679	06/17/26	ROYAL PROCESS SERVING & PARALEGAL SERVICES	37698	100	11200	COUNTY ATTORNEY	443200	Legal Services	65.00	PROCESS SERVICES
115680	06/17/26	S-COMM FIBER INC	13043	330	33800	Lansing Point Facilities Impro	472500	Buildings & Structures	32,120.00	CABLE INSTALLATION
			13043	330	33800	Lansing Point Facilities Impro	472500	Buildings & Structures	67,000.00	CABLE INSTALLATION
			13043	330	33800	Lansing Point Facilities Impro	472500	Buildings & Structures	8,038.00	CABLE INSTALLATION

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			13044	100	33800	Lansing Point Facilities Impro	474800	Other Machinery & Equip.	6,465.00	CABLE INSTALLATION
								Total Payment	**113,623.00**	
115681	06/17/26	SEDALIA WATER & SANITATION DISTRICT	WATERALTSTUDY	100	890020	WATER INITIATIVES	465100	Contributions - Misc.	70,000.00	SEDALIA WATER INFRASTRUCTURE IMPROVEMENTS
115682	06/17/26	SEELEY, BRANT	062826-070326PERDIEM	221	27450	SRO-COLORADO CHRISTIAN ACADEMY	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115683	06/17/26	SEMPERA	DCO053126BC	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	7,616.00	NEXTGEN SUPPORT
115684	06/17/26	SPRADLIN PRINTING INC	24447	100	21700	EMERGENCY MGMT.	440100	Printing/Copying/Reports	677.00	DOUGCOALERT HANDOUT CARDS
			24412	100	55250	COUNTY FAIR	440100	Printing/Copying/Fair Livestoc	537.00	LIVESTOCK SALE FORMS
								Total Payment	**1,214.00**	
115685	06/17/26	STAHL, GREGORY M	062826-070326PERDIEM	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115686	06/17/26	STANLEY, LAUREN A	050726	217	861469	WIC - ADDITIONAL OPERATING EXP	445300	Travel Expense	21.17	MILEAGE REIMBURSEMENT
115687	06/17/26	SWARCO REFLEX LLC	900390425	200	31600	ENG - TRAFFIC SIGNS/STRIPING	448500	Paint & Road Striping	28,160.00	RETROREFLECTIVE GLASS BEADS FOR TRAFFIC PAINT
115688	06/17/26	TAILOR STUDIO	14620	100	21400	COURT SERVICES	433500	Clothing & Uniforms	12.00	UNIFORM ALTERATIONS
			14620	100	800540	K-9 UNIT	433500	Clothing & Uniforms	26.00	UNIFORM ALTERATIONS
			14620	100	27425	SRO - BEN FRANKLIN ACADEMY	433500	Clothing & Uniforms	12.00	UNIFORM ALTERATIONS
			14620	100	27200	DCSD MIDDLE SCHOOL SRO PROGRAM	433500	Clothing & Uniforms	3.00	UNIFORM ALTERATIONS
			14620	100	23150	MAJOR CRIMES SECTION	433500	Clothing & Uniforms	3.00	UNIFORM ALTERATIONS
			14620	100	22650	RESERVE PROGRAM	433500	Clothing & Uniforms	12.00	UNIFORM ALTERATIONS
			14620	100	22150	TRAFFIC SECTION	433500	Clothing & Uniforms	29.00	UNIFORM ALTERATIONS
			14620	100	22100	PATROL-LEA	433500	Clothing & Uniforms	201.00	UNIFORM ALTERATIONS
			14620	100	21100	SHERIFF ADMINISTRATION	433500	Clothing & Uniforms	18.00	UNIFORM ALTERATIONS
			14620	100	800595	MOUNTED PATROL	433500	Clothing & Uniforms	6.00	UNIFORM ALTERATIONS
			14620	100	21500	DETENTION	433500	Clothing & Uniforms	33.00	UNIFORM ALTERATIONS
			14620	100	21650	CSV PROGRAM	433500	Clothing & Uniforms	114.00	UNIFORM ALTERATIONS
								Total Payment	**469.00**	
115689	06/17/26	THE RESOURCEFUL EDUCATOR LLC	1048	217	861624	EARLY CHILDHOOD COUNCIL PDG	443600	Other Professional Services	1,750.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			1047	217	861619	TSQI CSQI GAE FUNDING	443600	Other Professional Services	4,500.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			1048	217	861627	EARLY CHILDHOOD COUNCIL CRRSA	443600	Other Professional Services	200.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			1048	217	861625	EARLY CHILDHOOD COUNCIL ARP	443600	Other Professional Services	175.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
								Total Payment	**6,625.00**	
115690	06/17/26	THOMSON REUTERS WEST	853704959	223	28001	DA 23RD - DISTRICT MO ALLOC	444550	Software/Hardware Subscription	325.50	SOFTWARE SUBSCRIPTION
115691	06/17/26	UNCC - UTILITY NOTIFICATION CENTER OF COLORADO	226050527	100	30200	ENGINEERING	443600	Other Professional Services	1,830.60	MAY 2026 UTILITY NOTIFICATION SERVICES
115692	06/17/26	UNIFIRST CORPORATION	2260255824	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	83.87	UNIFORMS SERVICE
			2260255692	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	240.43	UNIFORMS SERVICE
								Total Payment	**324.30**	
115693	06/17/26	UPM MECHANICAL LLC	5180	100	802021	TRANSFORMATIONAL HOMELESS RESP	447500	Other Purchased Services	8,646.00	HVAC SERVICE AGREEMENT
115694	06/17/26	VANCE BROTHERS LLC	51	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	343.00	TACK OIL
			4561	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	298.79	FLEET PARTS
								Total Payment	**641.79**	
115695	06/17/26	VEOCI INC	3951	100	21775	OEM HELI PROGRAM	443600	Other Professional Services	1,900.00	CONSULTING SERVICES

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			3951	100	21775	OEM HELI PROGRAM	444550	Software/Hardware Subscription	22,008.00	SOFTWARE & LICENSES SUBSCRIPTION
								Total Payment	**23,908.00**	
115696	06/17/26	VETTER, ERIK	062826-070326PERDIEM	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	400.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115697	06/17/26	WAGNER EQUIPMENT COMPANY	B7398201	200	31000	FUND ADMIN.-ROAD BRIDGE	474800	Other Machinery & Equip.	66,850.00	SIDE DUMP TRAILER
115698	06/17/26	WALTER, JARED	062826-070326PERDIEM	221	27200	DCSD MIDDLE SCHOOL SRO PROGRAM	445300	Travel Expense	480.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115699	06/17/26	WELLPATH LLC	INV0139910	100	21500	DETENTION	443100	Medical, Dental & Vet Services	345.97	MAR 2026 STAFFING
			INV0140224	100	21500	DETENTION	443100	Medical, Dental & Vet Services	41,466.57	JUN 2026 MAT PROGRAM
			INV0140223	100	21500	DETENTION	443100	Medical, Dental & Vet Services	398,609.11	JUN 2026 MONTHLY BASE
			INV0139912	100	21500	DETENTION	443100	Medical, Dental & Vet Services	(4,421.79)	MAR 2026 STAFFING CREDITS
								Total Payment	**435,999.86**	
115700	06/17/26	WEMBER INC	20253111	250	850844	ZEBULON PARK PROJECT	472200	Design/Soft Costs	16,585.00	ZEBULON DESIGN SERVICES
115701	06/17/26	WESTERN PAPER DISTRIBUTORS	5476627	100	19150	JUSTICE CENTER FACILITY MGMT	433900	Janitorial Supplies	884.97	JANITORIAL SUPPLIES
115702	06/17/26	WINN-MARION BARBER LLC	INV63934	100	19910	FLEET MAINTENANCE	444700	Other Repair & Maint. Service	2,610.00	SERVICE CALL
115703	06/17/26	ZUKOWSKI, FRED	031726-040126	100	21750	EMERGENCY SERVICES UNIT	445300	Travel Expense	225.00	FIRE ASSIGNMENT - MORRILL & ASHBY FIRES
533304	06/16/26	AAPEX LEGAL SERVICES LLC	20261407	100	11200	COUNTY ATTORNEY	443200	Legal Services	137.60	TRANSCRIPTION SERVICES
533305	06/16/26	AL LLC	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	50.00	REGISTRATION REFUNDS
533306	06/16/26	ALIMONTI, JOSEPH G	062826-070326PERDIEM	221	27375	SRO-STEM SCHOOL	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
533307	06/16/26	AMERICAN BIOIDENTITY INC	526158	210	44500	CHILD WELFARE	443600	Other Professional Services	172.50	MAY 26 FINGERPRINT SUBMISSION
533308	06/16/26	BARE, JEANETTE	030626-042726	100	16200	PLANNING & ZONING SERVICES	445300	Travel Expense	123.25	MILEAGE REIMBURSEMENT
533309	06/16/26	BIERWAG, GERALD	DC003232	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	500.00	SECURITY DEPOSIT REFUND
533310	06/16/26	BLANCHARD, JASON R	062826-070326PERDIEM	221	27426	SRO - PARKER CORE KNOWLEDGE	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
533311	06/16/26	BOWMAN, ANDREW N	062826-070326PERDIEM	221	27150	SCHOOL RESOURCE OFFICERS	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
533312	06/16/26	BRAZIL, JENNIFER & NANCY	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	486.93	REGISTRATION REFUNDS
533313	06/16/26	BROOKS, DARRIN	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	79.67	REGISTRATION REFUNDS
533314	06/16/26	BROWN, TERRY A	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	228.87	REGISTRATION REFUNDS
533315	06/16/26	CASTLE ROCK CHRYSLER DODGE JEEP	247886/053126	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	1,684.41	FLEET PARTS
533316	06/16/26	CASTLE ROCK FORD	247886/053126	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	23,305.71	FLEET PARTS
533317	06/16/26	CASTRUITA, JESUS	DC003231	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	500.00	SECURITY DEPOSIT REFUND
533318	06/16/26	CENTURY LINK	333812324/060126	100	18800	PHONE/COMMUNICATIONS	442400	Telephone/Communications	14,565.89	MAY 2026 MILLER CIRCUITS

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533319	06/16/26	CHOVAN, JEFFREY L	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	257.42	REGISTRATION REFUNDS
533320	06/16/26	CHRASTIL, JESSE L	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	464.59	REGISTRATION REFUNDS
533321	06/16/26	COLORADO EARLY CHILDHOOD CONSULTING, LLC	1217	217	861619	TSQI CSQI GAE FUNDING	443600	Other Professional Services	4,000.00	EARLY CHILDHOOD COUNCIL CONTRACTOR
			1215	217	861625	EARLY CHILDHOOD COUNCIL ARP	443600	Other Professional Services	487.50	EARLY CHILDHOOD COUNCIL CONTRACTOR
			1216	217	861627	EARLY CHILDHOOD COUNCIL CRRSA	443600	Other Professional Services	157.50	EARLY CHILDHOOD COUNCIL CONTRACTOR
								Total Payment	**4,645.00**	
533322	06/16/26	COLORADO HUNTSMAN TRANSPORT LLC	112DCCO	100	21175	CIVIL WARRANTS SECTION	444400	Service Contracts	2,470.00	EXTRADITION SERVICES
533323	06/16/26	COLORADO PUMP SERVICE & SUPPLY	052826	100	51100	PARK MAINTENANCE	444700	Other Repair & Maint. Service	5,980.00	FAIRGROUNDS BOOSTER PUMP REPLACEMENT
533324	06/16/26	CONTACT WIRELESS	41429222	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	1,325.49	TEXTING SERVICE
533325	06/16/26	CONTOS, KATHLEEN A & FRANK D CONTOS JR	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	54.69	REGISTRATION REFUNDS
533326	06/16/26	CORBIN, BRIAN R	062826-070326PERDIEM	221	27200	DCSD MIDDLE SCHOOL SRO PROGRAM	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
533327	06/16/26	COYLE, DANIEL	062826-070326PERDIEM	221	27475	SRO-CHERRY HILLS CHRISTIAN	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
533328	06/16/26	CROOKS, GRANT & KATHY KEASLER-CROOKS	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	140.76	REGISTRATION REFUNDS
533329	06/16/26	DENVER HEALTH & HOSPITAL AUTHORITY	G115179	217	861457	IMMUNIZATION & VACCINATN CHILD	443100	Medical, Dental & Vet Services	2,095.00	VACCINE SERVICES
533330	06/16/26	DOUGLAS COUNTY HEALTHY YOUTH COALITION	053126	217	861057	TPEP - TOBACCO PREV & ED PROG	443600	Other Professional Services	3,499.45	CONTRACTING SERVICES
533331	06/16/26	DOUGLAS COUNTY SHERIFFS OFFICE	3474	223	28501	DA 23RD - STATE MANDATED COSTS	443650	Process Services	11.00	PROCESS SERVER FEE
533332	06/16/26	DRESSLER, JACOB W	062826-070326PERDIEM	221	27150	SCHOOL RESOURCE OFFICERS	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
533333	06/16/26	DUSTPODS LLC	INV000445	200	31400	MAINTENANCE OF CONDITION	448800	Dust Suppressant	26,414.54	DUST SUPPRESSANT
533334	06/16/26	E&G TERMINAL INC	120711/053126	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	2,941.40	FLEET PARTS
			120711/053126	100	19910	FLEET MAINTENANCE	433400	Operating Supplies	8,605.33	FLEET PARTS
								Total Payment	**11,546.73**	
533335	06/16/26	ELBERT WATER & SANITATION DISTRICT	INVAPR2026	200	31400	MAINTENANCE OF CONDITION	448600	Bulk Water	1,875.00	BULK WATER ROAD MAINTENANCE
533336	06/16/26	ESTRADA, MELANIE	URPL6900PLANNINGCAPST	100	17100	HR ADMIN	446200	Tuition Reimbursement	1,000.00	TUITION REIMBURSEMENT
533337	06/16/26	ET TECHNOLOGIES INC	89889	100	19910	FLEET MAINTENANCE	444700	Other Repair & Maint. Service	369.00	SERVICE CALL
			89854	100	800900	TECHNOLOGY FUND	474800	Other Machinery & Equip.	189.98	FUEL CONTROLLER INSTALLATION SUPPORT
			89854	100	800900	TECHNOLOGY FUND	474800	Other Machinery & Equip.	30,915.09	FUEL CONTROLLER
								Total Payment	**31,474.07**	
533338	06/16/26	FELIX, MATTHEW	052726	100	12400	MOTOR VEHICLE	445300	Travel Expense	13.34	MILEAGE REIMBURSEMENT
533339	06/16/26	FRONTIER BUSINESS PRODUCTS	1038992	295	861305	RMHIDTA INTELLIGENCE	444500	Software/Hardware Supp./Maint.	6,500.00	SOFTWARE RENEWAL

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533340	06/16/26	GALLAGHER, COLBY D	062826-070326PERDIEM	221	27150	SCHOOL RESOURCE OFFICERS	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
533341	06/16/26	GARCIA, TAMARA K	053126-060326PERDIEM	210	44900	CHILD SUPPORT ENFORCEMENT	445300	Travel Expense	168.00	COLORADO FAMILY SUPPORT COUNCIL CONFERENCE, LOVELAND, CO
533342	06/16/26	GEISTERFER, HEATHER M	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	72.20	REGISTRATION REFUNDS
533343	06/16/26	GLASSBURNER JR, JOHN L	062826-070326PERDIEM	221	27100	SCHOOL PROGRAM ADMINISTRATION	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
533344	06/16/26	GLINCHE, LISA D & CHARLES E	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	50.00	REGISTRATION REFUNDS
533345	06/16/26	HEMPEL, RANDY A & NANCY C	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	249.97	REGISTRATION REFUNDS
533346	06/16/26	HOLUB, SPENCER	031726-040126	100	21750	EMERGENCY SERVICES UNIT	445300	Travel Expense	225.00	FIRE ASSIGNMENT - MORRILL & ASHBY FIRES
533347	06/16/26	HUFFMAN, JOSEPH	062826-070326PERDIEM	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
533348	06/16/26	IHLI, DUANE G	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	65.64	REGISTRATION REFUNDS
533349	06/16/26	IMAGEFIRST	268682767	100	23100	CORONER	447500	Other Purchased Services	81.70	LAUNDRY SERVICE
533350	06/16/26	JENSEN, SHANNON	062826-070326PERDIEM	221	27425	SRO - BEN FRANKLIN ACADEMY	445300	Travel Expense	424.00	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
533351	06/16/26	KALLIMAKULA, JEEVANI	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	310.27	REGISTRATION REFUNDS
533352	06/16/26	KASPAR, RYAN	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	76.94	REGISTRATION REFUNDS
533353	06/16/26	LAWRENCE, JOHN D	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	92.00	OVERPAYMENT REFUND
533354	06/16/26	LILLY, CORY	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,065.09	REGISTRATION REFUNDS
533355	06/16/26	LONGORIA, ERIC M & BRITTANY S	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	72.20	REGISTRATION REFUNDS
533356	06/16/26	MANNINO, MICHAEL V	MV REFUND/060326	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	433.74	REGISTRATION REFUNDS
533357	06/16/26	MANWARING, TERRY J	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	12.64	REGISTRATION REFUNDS
533358	06/16/26	MARR, G TREVOR	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	514.38	REGISTRATION REFUNDS
533359	06/16/26	MARTINEZ, LUKE J	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	242.39	OVERPAYMENT REFUND
533360	06/16/26	MASON JUSTICE MOORE	15290	223	28014	DA 23RD - DISTRICT JD ALLOC	443600	Other Professional Services	165.00	CLINICAL SUPERVISION
533361	06/16/26	MASTER'S TOUCH, THE	101000	100	14100	ASSESSOR ADMINISTRATION	440100	Printing/Copying/Reports	4,387.37	POSTCARDS & PDF FILES
533362	06/16/26	MAZZINI, KAREN M	040726-042426	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	61.48	MILEAGE REIMBURSEMENT
533363	06/16/26	MCGHEE, JAMES C	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	368.06	REGISTRATION REFUNDS
533364	06/16/26	MEADE, ALEXANDER C	042426-051126	100	12100	CLERK ADMINISTRATION	445300	Travel Expense	46.84	MILEAGE REIMBURSEMENT
533365	06/16/26	MOCK, CORY R	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	261.16	REGISTRATION REFUNDS

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533366	06/16/26	MODLITE SYSTEMS	180386	220	822110	SWAT TEAM	433710	Firearm Accessories	7,221.00	LIGHTING FOR SWAT WEAPONS
533367	06/16/26	NATIONAL FIRE & SAFETY INC	10029670	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	54.00	FIRE EXTINGUISHER INSPECTIONS
533368	06/16/26	NEKKAB, RAMY	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	50.28	REGISTRATION REFUNDS
533369	06/16/26	ORACLE AMERICA INC	102431300	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	2,434.26	LINUX PREMIER SUPPORT
			102431317	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	2,266.38	LINUX PREMIER SUPPORT
			102431300	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	2,853.96	LINUX PREMIER SUPPORT
								Total Payment	**7,554.60**	
533370	06/16/26	PATEL, MEET V	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	968.25	REGISTRATION REFUNDS
533371	06/16/26	PAULRAJ, NESAMANI	DC003235	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	500.00	SECURITY DEPOSIT REFUND
533372	06/16/26	PEDALPOINT EVTERRA RECYCLING LLC	INV23449	275	32500	SOLID WASTE DISPOSAL	450240	Waste Disposal Services	10,261.89	ELECTRONIC RECYCLING
533373	06/16/26	PHIL LONG FORD OF DENVER LLC	208152	275	32600	BIOCHAR - OPERATING	474300	Cars, Vans, Pickups	52,340.00	2026 FORD F-150
			207125	250	53500	OPEN SPACE	474300	Cars, Vans, Pickups	85,050.95	2026 FORD F-350
			207127	250	53500	OPEN SPACE	474300	Cars, Vans, Pickups	85,050.95	2026 FORD F-350
			207126	250	53500	OPEN SPACE	474300	Cars, Vans, Pickups	85,050.95	2026 FORD F-350
			207498	245	47100	RUETER-HESS REC OPS & MAINT	474300	Cars, Vans, Pickups	52,340.00	2026 FORD F-150
								Total Payment	**359,832.85**	
533374	06/16/26	PIONEER ATHLETICS	INV293475	100	51100	PARK MAINTENANCE	433400	Operating Supplies	3,887.75	PAINT
533375	06/16/26	RAISE THE FUTURE	INV00149	210	44500	CHILD WELFARE	443600	Other Professional Services	3,133.92	FOSTER & ADOPTION SERVICES
			INV00122	210	44500	CHILD WELFARE	443600	Other Professional Services	3,133.92	FOSTER & ADOPTION SERVICES
								Total Payment	**6,267.84**	
533376	06/16/26	RITE OF PASSAGE INC	I54653	210	44500	CHILD WELFARE	443600	Other Professional Services	430.00	MORRISON HOME FOR EDUCATION
533377	06/16/26	ROCKY MOUNTAIN BOTTLED WATER	1240994	223	28001	DA 23RD - DISTRICT MO ALLOC	433220	Food & Beverage Supplies	36.95	WATER FILTER SYSTEM
			1240967	223	28001	DA 23RD - DISTRICT MO ALLOC	433220	Food & Beverage Supplies	36.95	WATER FILTER SYSTEM
								Total Payment	**73.90**	
533378	06/16/26	RODRIGUEZ, MARTHA I	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	60.00	OVERPAYMENT REFUND
533379	06/16/26	ROSS JR, DONALD O & JODY A ROSS	MV REFUND/060526	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	479.14	REGISTRATION REFUNDS
533380	06/16/26	SCOPED HOLDINGS LLC	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	10.16	REGISTRATION REFUNDS
533381	06/16/26	SCOTT, DAVID L	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	348.07	REGISTRATION REFUNDS
533382	06/16/26	SHERRARD, KASIE N	053126-060326PERDIEM	210	44900	CHILD SUPPORT ENFORCEMENT	445300	Travel Expense	168.00	COLORADO FAMILY SUPPORT COUNCIL CONFERENCE, LOVELAND, CO
533383	06/16/26	SITEONE LANDSCAPE SUPPLY LLC	167023006001	200	31400	MAINTENANCE OF CONDITION	448200	Aggregate Products	156.80	LANDSCAPE MATERIALS
			166737770001	100	51100	PARK MAINTENANCE	436700	Grounds Keeping Supplies	6,305.00	LANDSCAPE MATERIALS
								Total Payment	**6,461.80**	
533384	06/16/26	SMITH, JOSHUA B	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	474.32	REGISTRATION REFUNDS
533385	06/16/26	STUCKEY, SONIA N	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	40.50	REGISTRATION REFUNDS
533386	06/16/26	SULLIVAN, DANIEL	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	229.07	REGISTRATION REFUNDS

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533387	06/16/26	THREE PEAKS VETERINARY PLLC	105	220	800595	MOUNTED PATROL	443100	Medical, Dental & Vet Services	163.36	VETERINARY SERVICES
			110	220	800595	MOUNTED PATROL	443100	Medical, Dental & Vet Services	98.36	VETERINARY SERVICES
			107	220	800595	MOUNTED PATROL	443100	Medical, Dental & Vet Services	143.36	VETERINARY SERVICES
			108	220	800595	MOUNTED PATROL	443100	Medical, Dental & Vet Services	143.36	VETERINARY SERVICES
			106	220	800595	MOUNTED PATROL	443100	Medical, Dental & Vet Services	143.36	VETERINARY SERVICES
			109	220	800595	MOUNTED PATROL	443100	Medical, Dental & Vet Services	98.36	VETERINARY SERVICES
								Total Payment	**790.16**	
533388	06/16/26	VIGILANTE, AL	DC003233	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	500.00	SECURITY DEPOSIT REFUND
533389	06/16/26	WAHLE, ELENA R	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	174.70	REGISTRATION REFUNDS
533390	06/16/26	WASTE MANAGEMENT OF COLORADO	215148040	275	32500	SOLID WASTE DISPOSAL	450240	Waste Disposal Services	24,012.54	HOUSEHOLD HAZARDOUS WASTE
533391	06/16/26	WEVER, DERIK	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	352.19	REGISTRATION REFUNDS
533392	06/16/26	WURSTER, MICHAEL W	MV REFUND/060526-2	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	396.79	REGISTRATION REFUNDS
			MV REFUND/060526-3	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	18.52	REGISTRATION REFUNDS
			MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	340.70	REGISTRATION REFUNDS
			MV REFUND/060526-4	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	73.31	REGISTRATION REFUNDS
			MV REFUND/060526	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	428.27	REGISTRATION REFUNDS
								Total Payment	**1,257.59**	
533393	06/16/26	YERASI, MAHENDRANADHA R	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	113.42	REGISTRATION REFUNDS
533394	06/16/26	YONCE, JOSEPH D	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	208.86	REGISTRATION REFUNDS
533395	06/16/26	LAIL, MCKAYLA J	050126-052826	210	44150	ADULT PROTECTION	445300	Travel Expense	119.55	MILEAGE REIMBURSEMENT
533396	06/16/26	GLOCK PROFESSIONALS INC	113297	100	21116	REGULATORY TRAINING	446100	Conference,Seminar, Train Fees	3,000.00	GLOCK ARMORER COURSE
533397	06/16/26	NAPA AUTO PARTS	15572337/053126	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	2,855.39	FLEET PARTS
			15572337/053126	100	19910	FLEET MAINTENANCE	433400	Operating Supplies	460.79	FLEET PARTS
								Total Payment	**3,316.18**	
533398	06/16/26	ROXBOROUGH WATER & SANITATION DISTRICT	7129571/053126	200	31400	MAINTENANCE OF CONDITION	448600	Bulk Water	2,142.00	BULK WATER ROAD MAINTENANCE
533399	06/16/26	TACTICAL ENERGETIC ENTRY SYSTEMS LLC	7262	220	822120	BOMB SQUAD	446100	Conference,Seminar, Train Fees	4,425.00	BREACHING COURSE, HORN LAKE, MS
								Grand Total:	**2,586,594.30**	

HANDWRITES

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
115538	06/04/26	ECONOLITE CONTROL PRODUCTS INC	INV237401	200	31660	TRAFFIC SIGNAL ASSET MGMT PROG	474370	Traffic Signal Eqpmnt - Engr	12,600.00	GENERATOR PLUGS
115539	06/04/26	PINERY WEST METROPOLITAN DISTRICT NUMBER 2	04202026	200	31600	ENG - TRAFFIC SIGNS/STRIPING	436500	Sign Parts & Supplies	6,800.00	PRADERA NEIGHBORHOOD NO PARKING SIGNS
115540	06/08/26	DOC-11045 LANSING CIRCLE MOB LLC	JUNE3RDFLR	100	19100	FACILITIES ADMINISTRATION	451100	Building/Land Lease/Rent	62,200.45	JUN 2026 LANSING CIRCLE LEASE - 3RD FLOOR
115541	06/08/26	EWING, CHANEL	05272026	630	19450	LIABILITY AND PROPERTY INS.	458150	Insurance Claims-Liability	532.48	INSURANCE CLAIMS
115542	06/30/26	SEDAM, PENNY	060126-063026	295	861300	RMHIDTA MGMT & COORDINATION	443600	Other Professional Services	14,687.75	JUN 2026 COMPENSATION
115543	06/30/26	WEIS, KEITH	JUN2026	295	861300	RMHIDTA MGMT & COORDINATION	445100	Employee Auto Allowance	800.00	JUN 2026 AUTO
			060126-063026	295	861300	RMHIDTA MGMT & COORDINATION	443600	Other Professional Services	18,147.08	JUN 2026 COMPENSATION
								Total Payment	**18,947.08**	
115544	07/01/26	BOSTON ENGLEWOOD LLC	JUL2026/ADMIN	295	861300	RMHIDTA MGMT & COORDINATION	451100	Building/Land Lease/Rent	2,801.67	JUL 2026 ADMIN LEASE
			JUL2026/TRAINING	295	861350	RMHIDTA TRAINING	451100	Building/Land Lease/Rent	4,902.66	JUL 2026 TRAINING LEASE
			JUL2026/INTEL	295	861305	RMHIDTA INTELLIGENCE	454225	Lease Principal	6,304.00	JUL 2026 INTEL LEASE
								Total Payment	**14,008.33**	
115545	06/09/26	ALLHEALTH NETWORK	2587	100	861577	ARPA-REVENUE REPLACEMENT	443600	OPS/Veterans MH	7,911.76	MAY 2026 ARPA VETERANS MENTAL HEALTH
115546	06/09/26	ALLIANT INSURANCE SERVICES INC	3555830	630	19450	LIABILITY AND PROPERTY INS.	449300	Liability Insurance	42,502.00	AVIATION/DRONE INSURANCE RENEWAL
115547	06/09/26	DEFY THEM ALL LLC	16061	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Mkt &	10,500.00	DOUGLAS COUNTY FAIR MARKETING MATERIAL
			16062	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Mkt &	6,000.00	DOUGLAS COUNTY FAIR SOUVENIR PROGRAM
								Total Payment	**16,500.00**	
115548	06/09/26	DEVELOPMENTAL PATHWAYS INC	MAY2026	215	45100	DEVELOPMENTAL DISABILITIES-ADM	443600	Other Professional Services	526,845.16	MILL LEVY DISTRIBUTION FOR MAY 2026
115549	06/09/26	LIGHTING ACCESSORY & WARNING SYSTEMS	27035	100	19210	VEHICLE REPLACEMENT	474300	Cars, Vans, Pickups	3,724.57	VEHICLE UPFIT
533229	06/02/26	XCEL ENERGY	5300123634256/052826	100	19180	UNIFIED METROPOLITAN FORENSIC	450210	Electric	5,877.02	8555 DOUBLE HELIX - ELECTRIC
			5300123634256/052826	100	19180	UNIFIED METROPOLITAN FORENSIC	450220	Gas	2,384.19	8555 DOUBLE HELIX - GAS
								Total Payment	**8,261.21**	
533230	06/02/26	XCEL ENERGY	5389108889/051526	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	197.03	VEHICLE MESSAGE SIGN
533231	06/03/26	PLUM CREEK GOLF CLUB	61026DCEMP	100	17100	HR ADMIN	447975	Wellness Programs - Carrier	11,625.00	2026 GOLF TOURNAMENT
533232	06/03/26	STONEGATE VILLAGE METROPOLITAN DISTRICT	7816/053126	100	51100	PARK MAINTENANCE	450230	Water & Sewer	280.30	CHALLENGER PARK - RECREATION CENTER IRRIGATION
			5053/053126	100	51100	PARK MAINTENANCE	450230	Water & Sewer	6,789.19	CHALLENGER PARK - SOFTBALL FIELD IRRIGATION
								Total Payment	**7,069.49**	
533233	06/03/26	XCEL ENERGY	5340380672/052926	100	19100	FACILITIES ADMINISTRATION	450210	Electric	5,092.46	9350 HERITAGE HILLS CIR - ELECTRIC
			5340380672/052926	100	19100	FACILITIES ADMINISTRATION	450220	Gas	696.72	9350 HERITAGE HILLS CIR - GAS
								Total Payment	**5,789.18**	
533234	06/03/26	ADLER, NATASHA	2608	223	28501	DA 23RD - STATE MANDATED COSTS	445300	Travel Expense-State Mandated	708.00	EXPERT SERVICES
533269	06/05/26	XCEL ENERGY	5320791280/052226	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	669.35	9717 FAIRVIEW PKWY - TRAFFIC LIGHTS
533270	06/05/26	XCEL ENERGY	5320791280/052126	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	202.15	9717 FAIRVIEW PKWY - TRAFFIC LIGHTS

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533278	06/08/26	BEAR HOLLOW WOOD CARVERS	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	6,000.00	2026 DOUGLAS COUNTY FAIR
533279	06/08/26	BEARDSLEE, FREDDIE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533280	06/08/26	BREWER, PERRY D	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
			FAIR2026	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	150.00	2026 DOUGLAS COUNTY FAIR JUDGE
								Total Payment	**275.00**	
533281	06/08/26	CABLE-MCKINNEY, BRENDA ANN	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533282	06/08/26	FLIPPIN' FLAPJACKS LLC	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	6,450.00	2026 DOUGLAS COUNTY FAIR
533283	06/08/26	FORD, STEVE R	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533284	06/08/26	GARNETT, BARBIE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533285	06/08/26	GOLDEN, ERIC	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	2,000.00	2026 DOUGLAS COUNTY FAIR
533286	06/08/26	GOODWIN JR, JEFFREY T	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	4,000.00	2026 DOUGLAS COUNTY FAIR
533287	06/08/26	HAYES, JULIE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	150.00	2026 DOUGLAS COUNTY FAIR JUDGE
533288	06/08/26	JEFFREY ALAN BAND	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	2,000.00	2026 DOUGLAS COUNTY FAIR
533289	06/08/26	KODIAK RANCH LLC	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	6,000.00	2026 DOUGLAS COUNTY FAIR
533290	06/08/26	LOOBEY, JESSICA	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	3,675.00	2026 DOUGLAS COUNTY FAIR
533291	06/08/26	NELSON, JONI	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533292	06/08/26	O'BRIEN'S CAFE	2026FAIR	100	55250	COUNTY FAIR	445500	Catered Meal/Fair Livestock Sl	8,000.00	2026 DOUGLAS COUNTY FAIR
533293	06/08/26	PRATHER, JOY	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533294	06/08/26	PRIME, RANDI	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533295	06/08/26	SAWYER, SANDY	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533296	06/08/26	SILICI, FRANK	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533297	06/08/26	SILVERADO RANCH	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	800.00	2026 DOUGLAS COUNTY FAIR
533298	06/08/26	SOUTHWEST DAIRY MUSEUM INC	52026	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	5,700.00	2026 DOUGLAS COUNTY FAIR
533299	06/08/26	SYLVIS, KATIE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	150.00	2026 DOUGLAS COUNTY FAIR JUDGE
533300	06/08/26	THE CARICATURE ENTERTAINMENT	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	6,000.00	2026 DOUGLAS COUNTY FAIR
533301	06/08/26	WEIR, TEAGHAN	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	250.00	2026 DOUGLAS COUNTY FAIR JUDGE
533302	06/08/26	WILKINS, WILLIE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533303	06/08/26	WOMMACK, KATLYN	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
								Grand Total:	814,605.99	

PCARD

R55AP001 | DOUGLAS COUNTY GOVERNMENT | 6/8/2026

Payment Register Report | 12:22:57

Payment Number	Payment Date	Vendor Name	Invoice Number	Amount	Remark
115529	06/03/26	J P MORGAN CHASE BANK	053126	832,925.58	2026 PCARD PURCHASES - 053126
				832,925.58	

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	[redacted]
PAYMENT DUE DATE	06/12/2026
AMOUNT DUE	$832,925.58
CURRENT BALANCE	$832,925.58

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT ENCLOSED $

DOUGLAS COUNTY GOVT
CRAIG KRONHART
100 3RD ST STE 130
CASTLE ROCK CO 80104-2425

** □□□□□□□

[redacted]

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY

ORGANIZATION NAME: DOUGLAS COUNTY GOVT

ACCOUNT NUMBER: [redacted]

CLOSING DATE	05-29-26
CREDIT LIMIT	2,000,000
AVAILABLE CREDIT	1,167,074

FOR CUSTOMER SERVICE CALL:
1-800-316-6056

FOR TTY/TDD SERVICE CALL:
1-800-955-8060

SEND BILLING INQUIRIES TO:

JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

PREVIOUS BALANCE	873,497.57
PURCHASES AND OTHER CHARGES	846,470.24
CASH ADVANCES	.00
CREDITS	13,544.66
PAYMENTS	873,497.57-
LATE PAYMENT CHARGES	.00
CASH ADVANCE FEE	.00
FINANCE CHARGES	.00
NEW BALANCE	**832,925.58**
TOTAL PAYMENT DUE	832,925.58
DISPUTED AMOUNT	.00

Spend Analysis by Merchant

Run Date: 06/01/2026

Report ID: 10013

Posting Date: 05/01/2026 - 05/31/2026

DOUGLAS COUNTY GOVT
CRAIG KRONHART
100 THIRD STREET
SUITE 130
CASTLE ROCK, CO 80104-2425 USA

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
TOWN OF CASTLE ROCK	34,598.99	4.02	1,193.07	29	29.00
CAMFIL USA, INC	31,523.42	3.67	15,761.71	2	2.00
481A PURCELL TIRE	29,043.48	3.38	2,420.29	12	12.00
GOVCONNECTION	27,755.70	3.42	1,541.98	18	18.00
VZWRLSS*APOCC VISB	27,707.62	3.22	27,707.62	1	1.00
WAGNER EQUIPMENT CO	20,000.17	2.33	1,111.12	18	18.00
THE LAUGHING GIRAFFE	18,564.00	2.16	18,564.00	1	1.00
INSIGHT PUBLIC SECTOR	15,527.78	1.81	15,527.78	1	1.00
WCI*WC OF COLORADO	12,905.78	1.50	3,226.45	4	4.00
ALL AMERICAN TRAILERS	12,500.00	1.45	12,500.00	1	1.00
BI INC AP	12,004.35	1.40	6,002.18	2	2.00
ATSSA	11,625.00	1.35	5,812.50	2	2.00
CINTAS CORP	10,937.62	1.27	1,093.76	10	10.00
OJ WATSON	10,730.50	1.25	1,788.42	6	6.00
WICKED COLLISION CENTE	10,250.12	1.19	5,125.06	2	2.00
B&H PHOTO 800-606-6969	9,948.02	1.16	9,948.02	1	1.00
SHERWIN-WILLIAMS707457	9,801.22	1.14	576.54	17	17.00
SQ *SMOKIN' J'S BBQ	8,780.00	1.02	1,756.00	5	5.00
HIGHLANDS RANCH WATER	8,600.00	1.00	573.33	15	15.00
4TE*SECURITY CENTRAL,	8,496.94	0.99	2,124.24	4	4.00
L.A.W.S.	8,334.56	0.97	1,666.91	5	5.00
HSS	7,693.00	0.89	1,923.25	4	4.00
MUSCO SPORTS LIGHTING	6,914.00	0.80	6,914.00	1	1.00
UNITED AIRLINES	6,900.30	1.55	156.83	44	44.00
AFP*INTERNATIONAL CO-R	6,850.00	0.80	6,850.00	1	1.00
BOBCAT PARKER	6,727.10	0.78	1,345.42	5	5.00
COLORADO PETROLEUM SER	6,387.25	0.74	3,193.63	2	2.00
BWY*BRM INSTITUTE	6,185.00	0.72	2,061.67	3	3.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
IN *H.D. INDUSTRIES	6,065.53	0.71	3,032.77	2	2.00
SQ *EL CHAMACO'S MY LE	6,000.00	0.70	2,000.00	3	3.00
ARTTHEHARDWAY.COM	5,958.08	0.69	2,979.04	2	2.00
MONDAY.COM	5,700.00	0.66	5,700.00	1	1.00
AMERICAN AIRLINES	5,682.23	0.66	162.35	35	35.00
EVENT PRO SOFTWARE	5,599.97	0.65	1,866.66	3	3.00
THOMSON WEST*TCD	5,496.29	0.64	2,748.15	2	2.00
HOLIDAY INNS	5,447.78	1.08	419.06	13	13.00
AFW-COMPARK #61	5,379.45	0.63	5,379.45	1	1.00
KWIZCOM CORPORATION	5,290.00	0.62	5,290.00	1	1.00
DATAPILOT, INC.	5,100.00	0.59	5,100.00	1	1.00
PAYPAL *THIRDPLACE	5,000.00	0.58	5,000.00	1	1.00
USPS.COM POSTAL STORE	4,966.50	0.58	4,966.50	1	1.00
TRACTOR SUPPLY CO #180	4,772.73	0.55	954.55	5	5.00
RANDALL REILLY00 OF 00	4,676.50	0.54	4,676.50	1	1.00
ALAMEDA WHOLESALE NURS	4,605.28	0.54	4,605.28	1	1.00
SP HEIMAN FIRE WILDLAN	4,591.51	0.53	4,591.51	1	1.00
WWW.PROSCI.COM	4,500.00	0.52	4,500.00	1	1.00
INTERSTATE BATTERIES P	4,458.30	0.52	2,229.15	2	2.00
IN *BLADES GROUP LLC	4,399.00	0.51	4,399.00	1	1.00
FS COM INC	4,325.40	0.50	2,162.70	2	2.00
BOBCAT OF ROCKIES OAKL	4,221.40	0.49	4,221.40	1	1.00
4IMPRINT, INC	4,193.54	0.49	1,397.85	3	3.00
ALL AMERICAN RECORDS M	3,904.50	0.45	3,904.50	1	1.00
GRAINGER	3,686.92	0.43	460.87	8	8.00
CENTER COPY PRINTING	3,660.24	0.43	406.69	9	9.00
SOURCE MANAGEMENT	3,527.21	0.41	117.57	30	30.00
IN *BASELINE ASSOCIATE	3,520.00	0.41	1,760.00	2	2.00
RSD - CENTENNIAL#74	3,514.78	0.41	390.53	9	9.00
RUGBY HOLDINGS LLC	3,454.80	0.40	3,454.80	1	1.00
STARLINK INTERNET	3,449.92	0.40	862.48	4	4.00
SP FORESTRY DOORS	3,382.00	0.39	3,382.00	1	1.00
SOUTHWEST AIRLINES	3,365.41	0.54	120.19	28	28.00
VICEROY WASHINGTON DC	3,365.26	0.39	1,682.63	2	2.00
WWP*MUG-A-BUG PEST CON	3,305.00	0.38	3,305.00	1	1.00
TRINITY GROUP COMPANIE	3,261.00	0.38	3,261.00	1	1.00
AMAZON MKTPL*BF7CE5M02	3,201.12	0.37	3,201.12	1	1.00
HYATT HOTELS	3,116.06	0.44	623.21	5	5.00
IN *E. G. STAATS & CO.	3,058.24	0.36	3,058.24	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
ULINE *SHIP SUPPLIES	2,982.99	0.35	1,491.50	2	2.00
COLORADO ORGAN00 OF 00	2,975.00	0.35	595.00	5	5.00
SCHWEIZER EMBLEM COMPA	2,925.00	0.34	2,925.00	1	1.00
SQ *AUTO GLASS WORKS	2,840.00	0.33	189.33	15	15.00
BT *PALMER'S ELECT	2,828.57	0.33	2,828.57	1	1.00
HONEY BUCKET	2,806.10	0.33	1,403.05	2	2.00
DCAC CACC* DALLAS CHIL	2,685.00	0.31	1,342.50	2	2.00
PROPPER E-COMMERCE, IN	2,654.86	0.31	2,654.86	1	1.00
IN *QDC RANCH SERVICES	2,543.75	0.30	2,543.75	1	1.00
EVENT TICKETS	2,500.00	0.29	2,500.00	1	1.00
KEYSTONE RESV	2,475.76	0.29	618.94	4	4.00
COMCAST BUSINESS	2,359.85	0.27	2,359.85	1	1.00
THE HOME DEPOT #1531	2,301.62	0.28	100.07	23	23.00
THE HOME DEPOT 1531	2,291.55	0.27	152.77	15	15.00
FERRO CONCEPTS	2,287.20	0.27	1,143.60	2	2.00
COLORADO PETROLEUM	2,286.60	0.27	1,143.30	2	2.00
AMAZON MKTPL*4O25Z0UK3	2,257.12	0.26	2,257.12	1	1.00
KARMAN INC	2,210.91	0.74	368.49	6	6.00
CORE ELECTRIC COOPERAT	2,161.22	0.25	270.15	8	8.00
JRBADGES	2,030.00	0.24	2,030.00	1	1.00
AMAZON MKTPL*GK58T4LX3	1,978.20	0.23	1,978.20	1	1.00
LEE/WRANGLER	1,935.60	0.23	967.80	2	2.00
ASSN *ORDER	1,935.50	0.23	1,935.50	1	1.00
E 470 EXPRESS TOLLS	1,925.99	0.22	321.00	6	6.00
PERFORMANCE CYCLE OF C	1,924.97	0.22	1,924.97	1	1.00
ROCKY MOUNTAIN AIR SOL	1,895.84	0.22	947.92	2	2.00
AMAZON MKTPL*MD7E64D93	1,880.96	0.22	1,880.96	1	1.00
LUBRICATION ENGINEERS	1,831.84	0.21	1,831.84	1	1.00
LOWES #02274*	1,803.25	0.21	78.40	23	23.00
IN *JT PUMPING, LLC	1,717.33	0.20	1,717.33	1	1.00
WESTSIDE TOWING	1,710.00	0.20	131.54	13	13.00
AMAZON MKTPL*AS8PI19B3	1,709.50	0.20	1,709.50	1	1.00
THE HOTEL AT AUBURN UN	1,701.99	0.20	851.00	2	2.00
FORCE SCIENCE INSTITUT	1,695.00	0.20	1,695.00	1	1.00
SQ *KENZ & LESLIE DIST	1,670.70	0.19	835.35	2	2.00
JOHN M ELLSWORTH CO IN	1,639.71	0.19	819.86	2	2.00
FAIRFIELD INN	1,633.50	0.19	544.50	3	3.00
BIL*PSYCHOLOGICAL DIME	1,622.04	0.19	1,622.04	1	1.00
NRPA CONFERENCE	1,590.00	0.18	1,590.00	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
MOUNTAIN VIEW ELECTRIC	1,546.56	0.18	1,546.56	1	1.00
SP MIKESBIKES 949	1,539.72	0.18	1,539.72	1	1.00
MARRIOTT	1,538.55	0.18	512.85	3	3.00
MAINTENANCE RESOURCES	1,500.00	0.17	1,500.00	1	1.00
AMAZON.COM*BV9LF40Q0	1,487.94	0.17	1,487.94	1	1.00
MGM GRAND HOTEL	1,478.48	0.17	739.24	2	2.00
USPS PO 0714410156	1,474.14	0.17	491.38	3	3.00
MCGEE COMPANY	1,445.22	0.17	1,445.22	1	1.00
BSN SPORTS LLC	1,435.14	0.17	1,435.14	1	1.00
1000BULBS.COM	1,398.85	0.16	1,398.85	1	1.00
APEX WASTE SOLUTIONS -	1,393.52	0.16	1,393.52	1	1.00
WCI*WASTE CONNECTIONS	1,359.97	0.16	679.99	2	2.00
ZORO TOOLS INC	1,354.21	0.16	84.64	16	16.00
MERCEDES BENZ LITTLETO	1,353.78	0.23	169.22	8	8.00
SUPPLYHOUSE.COM	1,343.90	0.16	335.98	4	4.00
IAEI	1,305.00	0.15	1,305.00	1	1.00
SP KIWI BREACHING	1,229.94	0.14	1,229.94	1	1.00
DAHL PLUMB 158	1,218.35	0.14	609.18	2	2.00
CHARLES D JONES SOUTH	1,206.19	0.14	402.06	3	3.00
DOUGLAS COUNTY FAIR FO	1,200.00	0.14	1,200.00	1	1.00
EXPEDIA 73451456958258	1,193.30	0.14	1,193.30	1	1.00
AT&T MOBILITY EPAY	1,169.04	0.14	167.01	7	7.00
SHERWIN-WILLIAMS701831	1,168.49	0.14	584.25	2	2.00
3CMA ONLIN* DC	1,160.00	0.13	1,160.00	1	1.00
LEGACY PLOW & TRAILER	1,146.89	0.13	1,146.89	1	1.00
CHEMSTATION INTER	1,134.90	0.13	1,134.90	1	1.00
INLAND TRUCK PARTS	1,115.31	0.13	557.66	2	2.00
STOCKYARD RANCH SUPPLY	1,111.78	0.13	1,111.78	1	1.00
AMAZON.COM*BF38G2332	1,105.28	0.13	1,105.28	1	1.00
COLORADOCO* COLORADOCO	1,091.98	0.13	363.99	3	3.00
CHICK-FIL-A #01580	1,078.98	0.13	359.66	3	3.00
BADGEANDWALLET.COM	1,056.80	0.12	264.20	4	4.00
AMAZON.COM*3V6N31WQ3	1,049.97	0.12	1,049.97	1	1.00
2517 - CPS DSTRBTRS	1,039.15	0.12	1,039.15	1	1.00
FSP*SOUTHWEST MOBILE S	1,034.00	0.12	517.00	2	2.00
AMAZON MKTPL*BF3A97A50	999.31	0.12	999.31	1	1.00
AMAZON MKTPL*EN2406HT3	988.58	0.11	988.58	1	1.00
SP CASTERSPECIALIS	981.94	0.11	981.94	1	1.00
CENTURYLINK LUMEN	980.88	0.11	326.96	3	3.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
LA QUINTA INN AND SUITES	979.00	0.11	195.80	5	5.00
CASTLE ROCK WINNELSON	973.32	0.11	324.44	3	3.00
IN *MALCO AUTO SUPPLY	964.34	0.11	321.45	3	3.00
SAMSCLUB #4853	963.43	0.11	160.57	6	6.00
RAMPART SUPPLY - 73 -	961.33	0.11	320.44	3	3.00
AFP*PRIA	960.00	0.11	480.00	2	2.00
BARCODES GROUP, INC.	956.95	0.11	956.95	1	1.00
CBI ONLINE	954.00	0.11	15.90	60	60.00
PRSA	925.00	0.11	462.50	2	2.00
CITY OF WOODLAND PARK	922.04	0.11	922.04	1	1.00
AUTEL.COM/US	895.00	0.10	895.00	1	1.00
IN *AUTOAUTO WASH LLC	893.09	0.10	446.55	2	2.00
AMAZON.COM*TS74V1NZ3	867.10	0.10	867.10	1	1.00
FAST STOP 1132	860.67	0.10	71.72	12	12.00
IN *CASTLE PINES CONNE	850.00	0.10	850.00	1	1.00
BTS*CROWNEQUIPMENT	845.62	0.10	845.62	1	1.00
AMAZON MKTPL*BV8QY5QR1	844.95	0.10	844.95	1	1.00
PLUM CREEK CASTLE ROCK	838.90	0.10	419.45	2	2.00
GOOGLE *CLOUD HW39GX	835.07	0.10	835.07	1	1.00
4 ALL PROMOS	833.32	0.10	833.32	1	1.00
IN *AIR RESCUE SYSTEMS	825.00	0.10	825.00	1	1.00
INT'L CODE COUNCIL INC	820.00	0.10	205.00	4	4.00
AMAZON MKTPL*VF6L937B3	819.00	0.10	819.00	1	1.00
SHERATON	816.24	0.09	816.24	1	1.00
UNITY TACTICAL	816.00	0.09	816.00	1	1.00
IN *EMERGENETICS INTER	801.00	0.09	801.00	1	1.00
IN-N-OUT BURGERS-COOKO	800.00	0.09	800.00	1	1.00
AMAZON.COM*X684C3363	799.98	0.09	799.98	1	1.00
PROJECT MANAGEMENT INS	798.00	0.09	798.00	1	1.00
DICKEYS.CO* SN: CO-076	774.59	0.09	774.59	1	1.00
COLORADO DOORWAYS INC	769.23	0.09	769.23	1	1.00
HYATT PLACE	762.66	0.09	762.66	1	1.00
ENTERPRISE RENT-A-CAR	762.12	0.09	762.12	1	1.00
THETRANZONICCOMPANIES	746.22	0.09	248.74	3	3.00
(PC) 1872 CED	734.46	0.09	367.23	2	2.00
EXTENDED STAY	730.51	0.08	121.75	6	6.00
BHN*GIFTCARDS	725.00	0.08	145.00	5	5.00
TRANE SUPPLY-111621	710.66	0.08	236.89	3	3.00
PWSD	709.15	0.08	236.38	3	3.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
SP AEON PART 107	699.00	0.08	699.00	1	1.00
GENERAL AIR SERVICE &	696.00	0.08	696.00	1	1.00
KLEEN RITE CORP	681.49	0.08	340.75	2	2.00
LIMELIGHT BOULDER FRON	676.68	0.08	338.34	2	2.00
ODVSOM* COLORADO DEPAR	675.68	0.08	337.84	2	2.00
ESTES PARK LODGING	675.00	0.08	337.50	2	2.00
MAILCHIMP	666.50	0.08	222.17	3	3.00
SP SCOPOS LLC	663.23	0.08	663.23	1	1.00
RESIDENCE INN	650.48	0.08	325.24	2	2.00
COMCAST / XFINITY	649.79	0.08	162.45	4	4.00
ALAMIA	649.01	0.08	324.51	2	2.00
OPENAI *CHATGPT SUBSCR	645.28	0.09	129.06	5	5.00
KAIVAC	632.05	0.07	632.05	1	1.00
AMAZON MKTPL*BV4RH1WO0	629.04	0.07	629.04	1	1.00
HYDRAFLEX	616.72	0.07	308.36	2	2.00
AMAZON.COM*BF2NY14B0	616.20	0.07	616.20	1	1.00
VZWRLSS*MY VZ VB P	615.44	0.07	615.44	1	1.00
CELLHIRE USA	608.00	0.07	608.00	1	1.00
LAKE RIDGE ACE HDWE	607.00	0.07	607.00	1	1.00
EXPEDIA 73442721131076	602.59	0.07	602.59	1	1.00
AMAZON.COM*BJ15K89X0	600.00	0.07	600.00	1	1.00
AMAZON.COM*BJ4LG2OP0	600.00	0.07	600.00	1	1.00
CONFERENCE REG	600.00	0.07	150.00	4	4.00
EXTRA SPACE 1458	599.00	0.07	599.00	1	1.00
AMAZON MKTPL*BV35S3YP0	588.00	0.07	588.00	1	1.00
AMAZON MKTPL*BV06Q2BC0	585.12	0.07	585.12	1	1.00
IN *MILITARY PILOT SUP	578.00	0.07	578.00	1	1.00
KING SOOPERS #0132	577.92	0.07	82.56	7	7.00
ARROWHEAD FORENSICS	576.81	0.07	288.41	2	2.00
CO DEPT OF LABOR AND E	575.68	0.07	143.92	4	4.00
ACFE	564.00	0.07	564.00	1	1.00
CES 691	562.50	0.07	187.50	3	3.00
CAMP GUERNSEY	560.00	0.07	280.00	2	2.00
POTESTIO BROTHERS	550.73	0.24	91.79	6	6.00
FBI NATIONAL ACADEMY	550.00	0.06	550.00	1	1.00
LOAF N JUG 0011	542.49	0.06	49.32	11	11.00
HALO BRANDED SOLUTIONS	540.25	0.06	540.25	1	1.00
BROWNELLS INC	539.55	0.06	539.55	1	1.00
AMAZON MKTPL*BJ25989J0	538.20	0.06	538.20	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
-LAPELPINNOW*885774101	537.00	0.06	537.00	1	1.00
OMNI HOTELS	535.92	0.06	535.92	1	1.00
PFG*PROFORMA	535.24	0.06	535.24	1	1.00
SYMBOLARTS LLC	526.75	0.06	526.75	1	1.00
SQ *ROCKVIEW HOTEL CAS	525.00	0.06	175.00	3	3.00
COCPA.ORG* 14319622-ID	519.00	0.06	519.00	1	1.00
FARIS MACHINERY	513.87	0.06	256.94	2	2.00
SAMS CLUB #4853	512.58	0.06	128.15	4	4.00
TST*GRANELLIS PIZZERIA	509.13	0.06	254.57	2	2.00
AMAZON.COM*W47WL6YO3	507.87	0.06	507.87	1	1.00
TST*COLONNAS PIZZA- PA	506.03	0.06	506.03	1	1.00
AMAZON MKTPL*QI0XI3AG3	505.38	0.06	505.38	1	1.00
WAVE - *VISIBLE DIGITA	499.50	0.06	499.50	1	1.00
BRAND24.COM	499.00	0.06	499.00	1	1.00
CSU EXTENDED CAMPUS ON	499.00	0.06	499.00	1	1.00
AMAZON.COM*BS4F17220	496.30	0.06	496.30	1	1.00
LUCIDCHART.COM/CHARGE	493.20	0.06	493.20	1	1.00
AMAZON.COM*BF40K5C41	477.99	0.06	477.99	1	1.00
TST* MICI HIGHLANDS RA	477.57	0.06	238.79	2	2.00
SQ *HIGH PLAINS ENVIRO	477.40	0.06	238.70	2	2.00
RAINMASTER	474.20	0.06	474.20	1	1.00
EWING IRRIGATION PRD 5	469.70	0.05	234.85	2	2.00
AMAZON.COM*CL0K381V3	467.21	0.05	467.21	1	1.00
LANGUAGE LINE	464.66	0.05	464.66	1	1.00
MURDOCHS CASTLE ROCK	460.26	0.05	153.42	3	3.00
AMAZON MKTPL*F312K6LZ3	446.40	0.05	446.40	1	1.00
AMAZON MKTPL*BJ4AG1HB1	439.94	0.05	439.94	1	1.00
STEAMBOAT MTN RESERVAT	432.86	0.05	216.43	2	2.00
2300 SAHARA HOTEL	428.58	0.06	214.29	2	2.00
WHELEN ENGINEE00 OF 00	425.40	0.05	212.70	2	2.00
FILLABLE-PDFS - AGENCY	420.00	0.05	420.00	1	1.00
AMAZON MKTPL*BV7D19G21	415.26	0.05	415.26	1	1.00
AMAZON MKTPL*9P07U2EO3	414.98	0.05	414.98	1	1.00
AMAZON MKTPL*BF1IK8G80	406.63	0.05	406.63	1	1.00
AMAZON MKTPL*O875601F3	406.40	0.05	406.40	1	1.00
NATIONAL ASSOCIATION O	399.00	0.05	399.00	1	1.00
AMAZON.COM*BF51D68M2	397.68	0.05	397.68	1	1.00
SNARFSSANDWICHES	397.01	0.05	99.25	4	4.00
TST*SCILEPPIS AT THE O	396.75	0.05	132.25	3	3.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON.COM*BV1U419G0	396.00	0.05	396.00	1	1.00
AMAZON MKTPL*NZ9R03KK3	395.56	0.05	395.56	1	1.00
CENTRAL AUTO PARTS	394.63	0.05	394.63	1	1.00
RED HILL SUPPLY-SOURCE	387.74	0.05	387.74	1	1.00
QED - LITTLETON	386.67	0.04	386.67	1	1.00
FSP*CONTINUING LEGAL E	386.58	0.04	386.58	1	1.00
COURTYARD BY MARRIOTT	384.20	0.04	192.10	2	2.00
AMAZON MKTPL*BF48X1MQ1	384.00	0.04	384.00	1	1.00
AMAZON.COM*9046Q9BH3	382.50	0.04	382.50	1	1.00
AMAZON MKTPL*BV6S85DQ0	377.05	0.04	377.05	1	1.00
ALLIANZ TRAVEL INS	370.02	0.04	92.51	4	4.00
MSFT * E0500ZIM8H	368.00	0.04	368.00	1	1.00
THE HOME DEPOT #1540	367.89	0.04	183.95	2	2.00
AMAZON MKTPL*BV1VQ3LH1	367.03	0.04	367.03	1	1.00
SP COLES PRINTING	366.62	0.04	366.62	1	1.00
SNAP ON TOOLS	366.00	0.04	122.00	3	3.00
USPS.COM CLICKNSHIP	365.21	0.04	20.29	18	18.00
IN *COOL SHADE UNLIMIT	365.00	0.04	365.00	1	1.00
EXPEDIA 73436313245232	362.19	0.04	362.19	1	1.00
LOWES #01755*	361.38	0.04	180.69	2	2.00
KULLY SUPPLY	359.20	0.04	359.20	1	1.00
AMAZON MKTPL*OE4BZ45T3	359.00	0.04	359.00	1	1.00
SUMMIT SAFETY/HIVIS SU	358.90	0.04	179.45	2	2.00
KING SOOPERS #0125	352.69	0.04	44.09	8	8.00
FSP*CSTMA	350.00	0.04	175.00	2	2.00
HARBOR FREIGHT TOOLS29	349.36	0.04	116.45	3	3.00
BITLY.COM	348.00	0.04	348.00	1	1.00
AMAZON.COM*BJ7R14Q31	346.60	0.04	346.60	1	1.00
AMAZON MKTPL*MU0A49Y93	344.85	0.04	344.85	1	1.00
ROUGH COUNTRY	339.95	0.04	339.95	1	1.00
GRIZZLYSPOR	336.00	0.04	336.00	1	1.00
AXON	333.00	0.04	333.00	1	1.00
AMAZON MKTPL*413I73U33	331.98	0.04	331.98	1	1.00
AMAZON MKTPL*BV0DO1RZ0	319.99	0.04	319.99	1	1.00
EASTERN SLOPE RURAL TE	318.28	0.04	318.28	1	1.00
TEXTLINE	314.00	0.04	314.00	1	1.00
QDOBA 2329 ONLINE	311.00	0.04	311.00	1	1.00
AMAZON MKTPL*WE1V11GW3	305.75	0.04	305.75	1	1.00
APPLE.COM/BILL	300.97	0.03	100.32	3	3.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*TB39S5QV3	299.97	0.03	299.97	1	1.00
DROPBOX*XN11V69GNKKL	299.88	0.03	299.88	1	1.00
AMAZON MKTPL*YU7WQ97H3	299.00	0.03	299.00	1	1.00
APPLE.COM/US	299.00	0.04	149.50	2	2.00
RCI*OFFROADWEB	297.49	0.03	297.49	1	1.00
RS WAREHOUSE STAMPS	296.58	0.04	98.86	3	3.00
AMAZON.COM*1K1OM8BE3	294.98	0.03	294.98	1	1.00
KING SOOPERS #0075	294.54	0.03	147.27	2	2.00
RAY ALLEN MANUFACTURIN	293.92	0.03	293.92	1	1.00
SP SHEEPDOGMICS.COM	291.60	0.03	291.60	1	1.00
AMAZON MKTPL*TA7GN0DW3	288.47	0.03	288.47	1	1.00
BEST WESTERN HOTELS	288.00	0.03	288.00	1	1.00
SPYPOINT	288.00	0.03	288.00	1	1.00
MS* GRAVITYHAUSSTEAMB	286.14	0.03	286.14	1	1.00
SPI*DENVER WATER	283.58	0.03	283.58	1	1.00
USA CLEAN BY JON-DON	283.50	0.03	141.75	2	2.00
QDOBA 1717 ONLINE	281.75	0.03	281.75	1	1.00
HAMPTON INN HOTELS	281.22	0.03	140.61	2	2.00
TITAN MACHINERY NORTH	279.55	0.03	279.55	1	1.00
RAM PRODUCTS, 00 OF 00	278.08	0.03	92.69	3	3.00
AUTOPAY/DISH NTWK	276.36	0.03	92.12	3	3.00
AMAZON MKTPL*BF3CJ9JF2	276.04	0.03	276.04	1	1.00
NAT'LBRDFORCERTIFIEDCO	275.00	0.03	275.00	1	1.00
RECOLORADO	275.00	0.03	275.00	1	1.00
TST*OBRIENS CAFE- SEDA	275.00	0.03	275.00	1	1.00
AMAZON MKTPL*BF4P93LR0	273.54	0.03	273.54	1	1.00
PEAVEY CORP.	273.30	0.03	273.30	1	1.00
GORDON ELECTRIC SUPPLY	270.24	0.03	270.24	1	1.00
TARGET 00020230	268.93	0.03	134.47	2	2.00
LEXISNEXIS RISK SOL	265.89	0.03	265.89	1	1.00
AMAZON.COM*UT7GZ0PQ3	265.17	0.03	265.17	1	1.00
AMAZON MKTPL*N82D48AT3	261.00	0.03	261.00	1	1.00
AMAZON MKTPL*U95241B93	258.91	0.03	258.91	1	1.00
SPO*GREATDIVIDEBREWERY	258.00	0.03	258.00	1	1.00
TARGET T-1326	257.55	0.03	257.55	1	1.00
MURDOCHS IN PARKER	256.44	0.03	85.48	3	3.00
H&M TRANSMISSION AND A	255.00	0.03	85.00	3	3.00
AMAZON MKTPL*BF6HA54G1	253.03	0.03	253.03	1	1.00
AMAZON MKTPL*E88Y56PC3	250.74	0.03	250.74	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
ATSIP* O #49052	250.00	0.03	250.00	1	1.00
SSP*MC1FOUNDATION	250.00	0.03	250.00	1	1.00
WALMART EGIFT CARD	250.00	0.03	250.00	1	1.00
WCI*MOUNTAIN VIEW WAST	245.80	0.03	245.80	1	1.00
SP BD LASER DESIGN	244.00	0.03	244.00	1	1.00
AMAZON MKTPL*BV1NR9BL2	243.96	0.03	243.96	1	1.00
AMAZON MKTPL*BF5GO8JA1	243.66	0.03	243.66	1	1.00
MERIDIAN METROPOLITAN	240.90	0.03	60.23	4	4.00
AMAZON MKTPL*BF39S3VP1	240.64	0.03	240.64	1	1.00
ACCUTECH	238.00	0.03	238.00	1	1.00
AMAZON MKTPL*BS9MY82L0	235.98	0.03	235.98	1	1.00
MOORE LUMBER-CASTLE RO	235.63	0.03	235.63	1	1.00
AMAZON MKTPL*BF86Q0MW1	231.90	0.03	231.90	1	1.00
BATTERIES PLUS #801	231.80	0.03	115.90	2	2.00
AMAZON MKTPL*BF1OU3OU1	231.06	0.03	231.06	1	1.00
CO CITY SERVICES - SIP	230.83	0.03	230.83	1	1.00
DEN PUBLIC PARKING	230.00	0.03	76.67	3	3.00
THE BUSINESS JOURNALS	230.00	0.03	230.00	1	1.00
AMAZON MKTPL*BV5CS31C0	229.18	0.03	229.18	1	1.00
TST*BAGL - ECCLESIA	228.07	0.03	114.04	2	2.00
MSFT * E0500ZIPZK	228.00	0.03	228.00	1	1.00
WESTERN DETENTION PR	227.22	0.03	227.22	1	1.00
SP SAFARILAND	226.50	0.03	226.50	1	1.00
AMAZON.COM*BF4QV30I2	225.90	0.03	225.90	1	1.00
B2G, LLC* O #202255	225.00	0.03	225.00	1	1.00
IPTI	225.00	0.03	225.00	1	1.00
BAVCO	224.90	0.03	224.90	1	1.00
EBAY O*05-14671-39777	224.08	0.03	224.08	1	1.00
AMAZON MKTPL*BV5I461T2	220.62	0.03	220.62	1	1.00
APHA EDONOREDUEPUBS	220.00	0.03	110.00	2	2.00
CANDLEWOOD SUITES	220.00	0.03	220.00	1	1.00
CHAMONIX HOTEL	220.00	0.03	110.00	2	2.00
CLAUDE.AI SUBSCRIPTION	220.00	0.03	110.00	2	2.00
WAL-MART #0984	219.78	0.03	219.78	1	1.00
AMAZON MKTPL*BJ2ND59Q1	218.85	0.03	218.85	1	1.00
OFFICE DEPOT #2192	214.95	0.02	71.65	3	3.00
QUALITY LANDSCAPE SOI	214.75	0.02	214.75	1	1.00
AMAZON MKTPL*BS9F83ID0	213.40	0.02	213.40	1	1.00
SUMMIT COUNTY MOUNTAIN	211.77	0.02	211.77	1	1.00

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DOMINO'S 8663	208.94	0.02	208.94	1	1.00
AMAZON MKTPL*BJ50325K0	206.97	0.02	206.97	1	1.00
AMAZON MKTPL*AX92D65E3	205.56	0.02	205.56	1	1.00
PP*VERITAS KENNELS AND	202.16	0.02	202.16	1	1.00
DVL GROUP INC	202.00	0.02	202.00	1	1.00
AMAZON MKTPL*PX0DO0X33	201.87	0.02	201.87	1	1.00
AMAZON.COM*FW5LS4FI3	200.70	0.02	200.70	1	1.00
PANERA BREAD #202448 O	200.18	0.02	200.18	1	1.00
AMAZON.COM*BJ5CZ9BD0	200.00	0.02	200.00	1	1.00
CAREPORTAL/GO PROJECT	200.00	0.02	200.00	1	1.00
DNH*GODADDY#4077234305	199.98	0.02	199.98	1	1.00
HNS*HUGHESNET.COM	199.93	0.02	199.93	1	1.00
AMAZON MKTPL*5H8JN0JZ3	196.99	0.02	196.99	1	1.00
AMAZON MKTPL*5X32C29A3	194.00	0.02	194.00	1	1.00
STERICYCLE, INC	193.31	0.02	193.31	1	1.00
RED ROBIN NO 96	193.24	0.02	193.24	1	1.00
IAAO	191.25	0.02	191.25	1	1.00
SATCOM DIRECT, INC	187.80	0.02	46.95	4	4.00
HILTON	186.57	0.02	186.57	1	1.00
HOWSHAR HARDWARE	184.94	0.02	61.65	3	3.00
GREYHOUND	182.95	0.02	182.95	1	1.00
AMAZON MKTPL*BF3113LT0	182.31	0.02	182.31	1	1.00
DEPT OF REGULATORY-TTC	180.00	0.02	180.00	1	1.00
AMAZON MKTPL*BJ3SV67Q0	179.99	0.02	179.99	1	1.00
AMAZON MKTPL*BV55U9W22	179.90	0.02	179.90	1	1.00
CANVA* 04890-35578083	179.40	0.02	179.40	1	1.00
AMAZON.COM*H59D44I03	178.96	0.02	178.96	1	1.00
GIH*GLOBALINDUSTRIALEQ	178.28	0.02	89.14	2	2.00
E & G TERMINAL CO	177.11	0.02	177.11	1	1.00
WESTIN DIA- RETAIL	177.00	0.02	177.00	1	1.00
DBC IRRIGATION SUPPLY	176.58	0.02	88.29	2	2.00
THE HOME DEPOT 1516	176.32	0.02	44.08	4	4.00
QR-CODE-GENERATOR.COM	177.98	0.02	177.98	2	2.00
SAFEWAY #1877	176.18	0.02	35.24	5	5.00
DENVER METRO CHAMBER	175.00	0.02	175.00	1	1.00
PSI EXAMS	175.00	0.02	175.00	1	1.00
ROCKYARD BREWING CO.	175.00	0.02	175.00	1	1.00
AMERICAN CONSERV & BIL	174.94	0.02	174.94	1	1.00
24 7 TRAVEL ST	174.30	0.02	87.15	2	2.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
SQ *INTERMOUNTAIN SWEE	174.25	0.02	174.25	1	1.00
H AND H LOVELAND AUTO	173.40	0.02	173.40	1	1.00
AMAZON.COM*BV5CF97S0	173.10	0.02	173.10	1	1.00
AMAZON MKTPL*BF2AS44R0	172.74	0.02	172.74	1	1.00
MAVERIK #5373	172.25	0.02	43.06	4	4.00
BLUE OCTANE MEDIA, INC	170.00	0.02	170.00	1	1.00
AMAZON MKTPL*BV2D16AA0	168.54	0.02	168.54	1	1.00
TEAM ONE NEWPORT, INC.	165.18	0.02	165.18	1	1.00
AMAZON MKTPL*XO9VU7YT3	162.30	0.02	162.30	1	1.00
LPY*LL JOHNSON DIST CO	161.13	0.02	161.13	1	1.00
MAD MATT'S LTD	160.57	0.02	80.29	2	2.00
SP LANCASTER ARCHERY	158.30	0.02	158.30	1	1.00
AMAZON MKTPL*BV6E192Z0	156.16	0.02	156.16	1	1.00
LOAF N JUG 0068	155.34	0.02	51.78	3	3.00
AMAZON.COM*BV0PB4YK1	154.96	0.02	154.96	1	1.00
AMAZON MKTPL*4M2DE6813	154.04	0.02	154.04	1	1.00
GEORGE T SANDERS COMPA	153.23	0.02	153.23	1	1.00
AMAZON MKTPL*BV7DS9CO1	152.47	0.02	152.47	1	1.00
COUNTY SHE* REG1FFDTB6	150.00	0.02	150.00	1	1.00
IABTI.ORG	150.00	0.02	75.00	2	2.00
IN *KYLE MORTENSEN	150.00	0.02	150.00	1	1.00
IAP CAREER COLLEGE	149.00	0.02	149.00	1	1.00
FLOOR JACK PARTS INC.	148.57	0.02	148.57	1	1.00
AMAZON MKTPL*BV1ZN98C0	145.65	0.02	145.65	1	1.00
IN *CRIME SCENE CLEANE	145.00	0.02	145.00	1	1.00
SP OTTE GEAR.COM	144.95	0.02	144.95	1	1.00
CHEWY.COM	144.36	0.02	144.36	1	1.00
GRAMMARLY CO*9FRUQUS	144.00	0.02	144.00	1	1.00
AMAZON MKTPL*845A210O3	142.82	0.02	142.82	1	1.00
AMAZON MKTPL*BF5N33AZ1	142.57	0.02	142.57	1	1.00
AMAZON MKTPL*GR1J86S43	142.44	0.02	142.44	1	1.00
CONOCO - SEI 37198	142.34	0.02	47.45	3	3.00
REMARKABLE	141.95	0.02	70.98	2	2.00
WM SUPERCENTER #984	141.41	0.02	70.71	2	2.00
SP BURCHSTORETRACTOR	140.95	0.02	140.95	1	1.00
AMAZON MKTPL*5Y6LY54P3	139.90	0.02	139.90	1	1.00
COLORADOCHAPTERICC.ORG	139.59	0.02	46.53	3	3.00
(PC) 0990 CED	135.83	0.02	135.83	1	1.00
BUDGET RENT-A-CAR	135.52	0.02	67.76	2	2.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*BJ3WW2W31	135.30	0.02	135.30	1	1.00
AMAZON MKTPL*BF8NP2ZO0	135.21	0.02	135.21	1	1.00
PARRYS PIZZERIA - CAS	135.06	0.02	135.06	1	1.00
SITEONE LANDSCAPE SUPP	134.37	0.02	134.37	1	1.00
AMAZON MKTPL*O69SE5V33	132.99	0.02	132.99	1	1.00
AMAZON.COM*BJ6EE9T61	132.65	0.02	132.65	1	1.00
BIG TOOL BOX (PARKER)	130.58	0.02	65.29	2	2.00
FORUM ENGRAVING COMPAN	130.00	0.02	130.00	1	1.00
AMAZON MKTPL*BJ8H12G01	129.90	0.02	129.90	1	1.00
AMAZON MKTPL*TL6PQ4SG3	129.22	0.02	129.22	1	1.00
UBER *TRIP	129.03	0.02	43.01	3	3.00
AMAZON MKTPL*BV0II1G02	129.00	0.01	129.00	1	1.00
AMAZON MKTPL*BJ6M78XI1	128.55	0.01	128.55	1	1.00
AMAZON MKTPL*BJ6DY2DU0	127.70	0.01	127.70	1	1.00
EDCO AWARDS AND SPECIA	127.68	0.01	127.68	1	1.00
SAFEWAY #1548	127.08	0.01	31.77	4	4.00
AMAZON MKTPL*BV37T1UX0	125.14	0.01	125.14	1	1.00
AMAZON MKTPL*U30R16E53	124.99	0.01	124.99	1	1.00
AMAZON MKTPL*EQ37H4LK3	124.95	0.01	124.95	1	1.00
AMAZON MKTPL*4S6IK7TL3	122.58	0.01	122.58	1	1.00
7-ELEVEN 38633	121.35	0.01	121.35	1	1.00
AMAZON MKTPL*BF0UJ3811	121.20	0.01	121.20	1	1.00
AMAZON MKTPL*BV6ZG4E41	120.28	0.01	120.28	1	1.00
AUTOAUTH SERVICE	120.00	0.01	120.00	1	1.00
AMAZON MKTPL*BJ37N9DO0	119.99	0.01	119.99	1	1.00
CANVA* I04873-50642923	119.99	0.01	119.99	1	1.00
AMAZON MKTPL*GP8P361W3	119.98	0.01	119.98	1	1.00
DROPBOX*597S7GJKV3RL	119.88	0.01	119.88	1	1.00
AMAZON MKTPL*BF7PL3L00	117.83	0.01	117.83	1	1.00
SQ *YOLANDA'S TACOS	117.22	0.01	117.22	1	1.00
AMAZON MKTPL*BJ6QK3M70	116.86	0.01	116.86	1	1.00
PRIMO BRANDS/WATERSERV	116.37	0.01	116.37	1	1.00
MARLOW WHITE U01 OF 01	115.00	0.01	115.00	1	1.00
TST* WILD BLUE YONDER	114.96	0.01	114.96	1	1.00
AMAZON MKTPL*0D6DL1TY3	113.93	0.01	113.93	1	1.00
AMAZON MKTPL*BJ40V31Y1	113.19	0.01	113.19	1	1.00
WAL-MART #2892	111.98	0.01	111.98	1	1.00
AMAZON MKTPL*VC84A8RU3	110.97	0.01	110.97	1	1.00
SWIFTCOMPLY BACKFLOW	110.00	0.01	55.00	2	2.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*LH3CR7663	109.99	0.01	109.99	1	1.00
AMAZON MKTPL*BJ5FT9B20	109.96	0.01	109.96	1	1.00
TST*CASTLE CAFE AND BI	109.50	0.01	54.75	2	2.00
ECP*CANVASPRINTS	108.81	0.01	54.41	2	2.00
EDGEBANDING SERVICES D	108.68	0.01	108.68	1	1.00
O'REILLY 3550	107.78	0.01	53.89	2	2.00
WWW.PACER.GOV	106.40	0.01	53.20	2	2.00
USPS PO 0781180318	106.38	0.01	106.38	1	1.00
SNARFS 37 WILCOX	105.90	0.01	105.90	1	1.00
AMAZON MKTPL*OC93B8N73	105.58	0.01	105.58	1	1.00
JCPH-CLINIC	105.00	0.01	105.00	1	1.00
CO MOTOR VEHICLE SERVI	103.86	0.01	25.97	4	4.00
CORNWELL TOOLS	103.78	0.01	103.78	1	1.00
AMAZON MKTPL*1Q3ES80Z3	102.78	0.01	102.78	1	1.00
AMAZON MKTPL*9I4OW0YC3	102.73	0.01	102.73	1	1.00
UBER *EATS	102.13	0.01	102.13	1	1.00
OFFICEMAX/DEPOT 6763	102.05	0.01	102.05	1	1.00
AMAZON.COM*BF68I7ZN2	102.00	0.01	102.00	1	1.00
AMAZON MKTPL*N54FJ6YI3	101.95	0.01	101.95	1	1.00
AMAZON MKTPL*W09O66L23	101.25	0.01	101.25	1	1.00
SOCIETY FOR RANGE MANA	100.00	0.01	100.00	1	1.00
SQ *ARAPAHOE COUNTY TR	100.00	0.01	100.00	1	1.00
TLO TRANSUNION	100.00	0.01	100.00	1	1.00
VICKERY MOTORSPORTS	99.96	0.01	99.96	1	1.00
CIRCLE K # 04585	99.01	0.01	99.01	1	1.00
AMAZON.COM*1P2SR92Y3	99.00	0.01	99.00	1	1.00
ANYTIME POLICE TRAIN	99.00	0.01	99.00	1	1.00
PAYPAL *PILOTINSTIT	99.00	0.01	99.00	1	1.00
SHELL OIL 57444234504	98.66	0.01	98.66	1	1.00
VELDKAMPS FLOWERS & GI	97.87	0.01	97.87	1	1.00
AMAZON MKTPL*BF5HK0042	96.98	0.01	96.98	1	1.00
AMAZON MKTPL*X59531JJ3	96.60	0.01	96.60	1	1.00
SPYPOINT PREM-ANNUAL	96.00	0.01	96.00	1	1.00
AMAZON MKTPL*BF57Q9P22	95.49	0.01	95.49	1	1.00
AMAZON MKTPL*IA0AY4VN3	94.88	0.01	94.88	1	1.00
WASABI TECHNOLOGIES	94.86	0.01	94.86	1	1.00
AMAZON MKTPL*BV3SN9CB1	94.74	0.01	94.74	1	1.00
AMAZON MKTPL*BJ6EI1TI0	92.15	0.01	92.15	1	1.00
CIRCLE K 09881	92.00	0.01	92.00	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
PETSMART # 1343	90.99	0.01	90.99	1	1.00
LYFT *BLK RIDE 05-14	90.47	0.01	30.16	3	3.00
JIMMY JOHNS - 1335	90.18	0.01	90.18	1	1.00
TST*2FIFTY BBQ --WASHI	90.15	0.01	90.15	1	1.00
TST* NOTHING BUNDT CAK	90.00	0.01	45.00	2	2.00
AMAZON.COM*UL4GZ2FJ3	89.99	0.01	89.99	1	1.00
AMAZON MKTPL*ZL3HL5YQ3	89.98	0.01	89.98	1	1.00
WWW.ONXMAPS.COM	89.50	0.01	89.50	1	1.00
PILOT 912	88.45	0.01	88.45	1	1.00
LYFT *1 RIDE 05-11	88.29	0.01	88.29	1	1.00
AMAZON MKTPL*HE4GR9UE3	88.14	0.01	88.14	1	1.00
AMAZON MKTPL*NR7WY3H63	86.96	0.01	86.96	1	1.00
LYFT *1 RIDE 05-02	86.92	0.01	86.92	1	1.00
LOWES #00311*	85.98	0.01	85.98	1	1.00
CIRCLE K 09905	85.69	0.01	85.69	1	1.00
WWW.IIBA.ORG	85.00	0.01	85.00	1	1.00
PHILLIPS 66 - FOOD MAR	84.86	0.01	84.86	1	1.00
AMAZON.COM*BF8U971Z0	84.65	0.01	84.65	1	1.00
EXXON GOOD TO GO STORE	84.00	0.01	84.00	1	1.00
DUKE'S STEAKHOUSE	83.14	0.01	83.14	1	1.00
OTC BRANDS *OTC BRAND	82.99	0.01	82.99	1	1.00
LYFT *RIDE WED 9AM	82.92	0.01	82.92	1	1.00
AMAZON MKTPL*0X26M9AS3	82.78	0.01	82.78	1	1.00
CASEYS #3577	82.47	0.01	82.47	1	1.00
ALPINE TROPHIES INC	81.90	0.01	40.95	2	2.00
LOVE'S #0310 OUTSIDE	81.23	0.01	81.23	1	1.00
MURDOCHS IN LITTLETON	80.98	0.01	80.98	1	1.00
HOMEDEPOT.COM	80.79	0.01	40.40	2	2.00
AMAZON MKTPL*BJ7BF4GZ1	80.56	0.01	80.56	1	1.00
AMAZON.COM*BF27O9NO2	80.18	0.01	80.18	1	1.00
AMAZON.COM*BJ4BQ2EJ0	80.03	0.01	80.03	1	1.00
AMAZON MKTPL*BF0T46FV0	79.98	0.01	79.98	1	1.00
AMAZON MKTPL*BF5I98NN2	79.98	0.01	79.98	1	1.00
AMAZON.COM*BJ1Q228F0	79.82	0.01	79.82	1	1.00
DEWALT MOBILELOCK	79.80	0.01	79.80	1	1.00
CONOCO - SEI 34504	79.68	0.01	26.56	3	3.00
LYFT *RIDE TUE 10AM	78.95	0.01	78.95	1	1.00
AMAZON MKTPL*V69D23X33	78.80	0.01	78.80	1	1.00
AMAZON MKTPL*BS0ME2RA0	78.76	0.01	78.76	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*BV9DV2I20	78.46	0.01	78.46	1	1.00
ROCKY MOUNTAIN BOTTLED	78.45	0.01	78.45	1	1.00
ACA - AMERICAN CORRECT	77.75	0.01	77.75	1	1.00
AMAZON MKTPL*HF9VH3VF3	76.98	0.01	76.98	1	1.00
GEIGER	76.38	0.01	76.38	1	1.00
AMAZON MKTPL*GA37Q5283	75.98	0.01	75.98	1	1.00
MAVERIK #647	75.73	0.01	75.73	1	1.00
AMAZON.COM*BV7VV3RG2	75.52	0.01	75.52	1	1.00
AMAZON.COM*CB3930RP3	75.00	0.01	75.00	1	1.00
SQ *AMBROSIA FLOWERS A	75.00	0.01	75.00	1	1.00
VSP*GAYLORD ARCHIVAL	75.00	0.01	75.00	1	1.00
LYFT *RIDE WED 7AM	73.97	0.01	73.97	1	1.00
SHELL OIL 57444238406	73.69	0.01	73.69	1	1.00
PHILLIPS 66 - SEI 3823	73.36	0.01	24.45	3	3.00
COLUMN PUBLIC NOTICE	72.82	0.01	72.82	1	1.00
AMAZON MKTPL*HQ5M83YT3	72.42	0.01	72.42	1	1.00
AMAZON MKTPL*BF8L70OD0	71.38	0.01	71.38	1	1.00
CORPORATE TRANSLATE	71.25	0.01	71.25	1	1.00
DNH*GODADDY	70.57	0.01	70.57	1	1.00
DOMINO'S 6367	70.36	0.01	70.36	1	1.00
AMAZON.COM*BV08A9OM0	69.98	0.01	69.98	1	1.00
AMAZON MKTPL*BV02Z6600	69.82	0.01	69.82	1	1.00
AMAZON MKTPL*BV6X14P90	69.00	0.01	69.00	1	1.00
AMAZON MKTPL*XE0K22443	68.95	0.01	68.95	1	1.00
AMAZON MKTPL*BF4X77T31	68.48	0.01	68.48	1	1.00
AMAZON MKTPL*BF3TK7461	67.98	0.01	67.98	1	1.00
CHICK-FIL-A #04027	67.86	0.01	67.86	1	1.00
AMAZON MKTPL*D743P35Q3	67.70	0.01	67.70	1	1.00
AMAZON MKTPL*BF2ZC2LY0	67.28	0.01	67.28	1	1.00
5280 BEAUTY BAR	66.00	0.01	66.00	1	1.00
SQ *DC DEPUTY SHERIFF'	66.00	0.01	66.00	1	1.00
AMAZON MKTPL*PG9ZD4863	65.98	0.01	65.98	1	1.00
TST*APRES COFFEE - ECC	65.00	0.01	65.00	1	1.00
EINSTEIN BROS BAGELS C	63.78	0.01	63.78	1	1.00
TARGET 00022194	63.75	0.01	63.75	1	1.00
AMAZON MKTPL*BS8814DM0	63.09	0.01	63.09	1	1.00
METRO 070-MT VERN SQ-C	62.75	0.01	62.75	1	1.00
METRO 070-MT. VERN SQ-	62.75	0.01	62.75	1	1.00
DENVER POST CIRCULATIO	62.66	0.01	31.33	2	2.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
FEDEX92803209	62.63	0.01	62.63	1	1.00
WWWMUGABUGPESTCONTROLC	62.00	0.01	62.00	1	1.00
CBI*FLIPPINGBOOK LTD.	61.00	0.01	61.00	1	1.00
AMAZON MKTPL*BV2BX8G51	60.45	0.01	60.45	1	1.00
CIRCLE K 09901	60.00	0.01	20.00	3	3.00
HIGH PLAINS FOOD	60.00	0.01	60.00	1	1.00
TIME PARK LLC LOT 20	60.00	0.01	20.00	3	3.00
AMAZON.COM*BF8DR1980	59.97	0.01	59.97	1	1.00
EXXON BETHEL FOOD MART	59.61	0.01	59.61	1	1.00
QUALITY LLAMA PRODUCTS	58.40	0.01	58.40	1	1.00
AMAZON MKTPL*BF67185Z1	58.18	0.01	58.18	1	1.00
AMAZON MKTPL*V522I3LX3	57.97	0.01	57.97	1	1.00
TST*HOMEGROWN TAP & DO	57.90	0.01	57.90	1	1.00
CIRCLE K # 40666	57.60	0.01	57.60	1	1.00
AMAZON MKTPL*BV8MM2T41	57.50	0.01	57.50	1	1.00
AMAZON MKTPL*EI6WV0BB3	57.27	0.01	57.27	1	1.00
IN *DAVID MOSCHNER	57.00	0.01	57.00	1	1.00
AMAZON MKTPL*BJ34622X0	56.98	0.01	56.98	1	1.00
AMAZON MKTPL*9F90B0PK3	55.88	0.01	55.88	1	1.00
AMAZON MKTPL*0X72L8A83	55.26	0.01	55.26	1	1.00
AMAZON.COM*BZ7ZO7WC3	55.21	0.01	55.21	1	1.00
THE HOME DEPOT 1508	54.73	0.01	27.37	2	2.00
AMAZON MKTPL*1A8MJ3V53	54.47	0.01	54.47	1	1.00
AMAZON MKTPL*OD6TU8ZV3	54.30	0.01	54.30	1	1.00
AMAZON MKTPL*DZ6N164F3	52.82	0.01	52.82	1	1.00
AMAZON MKTPL*GY27R2OE3	51.97	0.01	51.97	1	1.00
AMAZON MKTPL*PY96D9XG3	51.46	0.01	51.46	1	1.00
AMAZON MKTPL*K424G7QD3	51.07	0.01	51.07	1	1.00
AMAZON MKTPL*OP6HK3TQ3	50.98	0.01	50.98	1	1.00
KING SOOPERS # 0107	50.62	0.01	50.62	1	1.00
WWW.BLUESPRUCEANIMALCL	50.00	0.01	50.00	1	1.00
AMAZON MKTPL*G63Q35DN3	49.99	0.01	49.99	1	1.00
TESTS.COM LLC 00 OF 00	49.95	0.01	49.95	1	1.00
AMER ASSOC NOTARIES	49.57	0.01	49.57	1	1.00
AUTOZONE #0834	49.49	0.01	49.49	1	1.00
AMAZON MKTPL*BF5XK9FU0	49.43	0.01	49.43	1	1.00
AMAZON MKTPL*BS9SI37K0	49.36	0.01	49.36	1	1.00
TST*PHO KING WING	49.16	0.01	49.16	1	1.00
BEAVER RUN - H LODGING	49.00	0.01	49.00	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
ELECTRICALLICENSE	49.00	0.01	49.00	1	1.00
ISTOCKPHOTO	49.00	0.01	49.00	1	1.00
WWW.DJI.COM	49.00	0.01	49.00	1	1.00
AMAZON.COM*8S3E19CW3	48.22	0.01	48.22	1	1.00
AMAZON.COM*BJ0OE76J0	48.20	0.01	48.20	1	1.00
AMAZON MKTPL*BV3M457N1	48.16	0.01	48.16	1	1.00
AMAZON MKTPL*NS9PI45M3	48.06	0.01	48.06	1	1.00
GARMIN	47.98	0.01	47.98	1	1.00
COPQUEST INC	47.31	0.01	47.31	1	1.00
VRBO FEE	46.60	0.01	46.60	1	1.00
AMAZON MKTPL*BV6PG8970	46.55	0.01	46.55	1	1.00
P.F.CHANG'S 1700 POS	46.42	0.01	46.42	1	1.00
AMAZON MKTPL*DS6CV8LS3	45.97	0.01	45.97	1	1.00
AMAZON MKTPL*BF51131W1	45.81	0.01	45.81	1	1.00
AMAZON MKTPL*EQ8BW3JJ3	44.39	0.01	44.39	1	1.00
CONOCO - NPV FUEL STOP	43.51	0.01	43.51	1	1.00
AMAZON MKTPL*Y68LG4VH3	43.50	0.01	43.50	1	1.00
AMAZON MKTPL*BV3NJ3PI0	43.47	0.01	43.47	1	1.00
AMAZON MKTPL*RW4Y89PV3	43.47	0.01	43.47	1	1.00
THE HOME DEPOT #1516	43.05	0.01	43.05	1	1.00
CCI*CONSTANT-CONTACT	43.00	0.00	43.00	1	1.00
AMAZON MKTPL*561Z30RQ3	42.84	0.00	42.84	1	1.00
AMAZON MKTPL*BV9BJ7UF1	42.00	0.00	42.00	1	1.00
AMAZON MKTPL*YV7MN4WP3	41.99	0.00	41.99	1	1.00
AMAZON.COM*BV13U75I2	41.90	0.00	41.90	1	1.00
AMAZON MKTPL*L84CO9IR3	40.18	0.00	40.18	1	1.00
SMARTSIGN	40.16	0.00	40.16	1	1.00
PEAK HONDA WORLD	40.13	0.00	40.13	1	1.00
AMAZON MKTPL*BJ7VK3D00	40.00	0.00	40.00	1	1.00
AMAZON MKTPL*KJ5ML7K93	40.00	0.00	40.00	1	1.00
AMAZON MKTPL*BF26S3152	39.99	0.00	39.99	1	1.00
AMAZON MKTPL*BV8TA5G30	39.99	0.00	39.99	1	1.00
AMAZON MKTPL*N79K605K3	39.99	0.00	39.99	1	1.00
AMAZON.COM*ZN4RC1K33	39.99	0.00	39.99	1	1.00
WHOLEFDS CSR#10459	39.85	0.00	19.93	2	2.00
AMAZON MKTPL*Y691N73Z3	39.59	0.00	39.59	1	1.00
AMAZON MKTPL*BF5TO00Y2	39.32	0.00	39.32	1	1.00
DUNKIN #352462 Q35	38.98	0.00	38.98	1	1.00
ETRAILER CORPORATION	38.95	0.00	38.95	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON.COM*BJ53C56Q0	38.75	0.00	38.75	1	1.00
CONOCO - SEI 37221	38.56	0.00	38.56	1	1.00
AMAZON MKTPL*BF2IH6AW0	38.00	0.00	38.00	1	1.00
AMAZON MKTPL*LI7DX4NH3	37.99	0.00	37.99	1	1.00
AMAZON.COM*BV19Y7MD1	37.85	0.00	37.85	1	1.00
AMAZON MKTPL*BF55L0AM1	37.23	0.00	37.23	1	1.00
AMAZON MKTPL*BV6TM7OG0	36.98	0.00	36.98	1	1.00
FIREHOUSE SUBS 872 ECO	36.95	0.00	36.95	1	1.00
AMAZON MKTPL*BS60P4S60	36.90	0.00	36.90	1	1.00
GRAND PRIX MOTORSPORTS	36.69	0.00	36.69	1	1.00
KING SOOPERS #0063	36.04	0.00	36.04	1	1.00
AMAZON MKTPL*BF77U4HF2	35.99	0.00	35.99	1	1.00
AMAZON.COM*618B965K3	35.96	0.00	35.96	1	1.00
AMAZON MKTPL*ZQ3UP3N53	35.81	0.00	35.81	1	1.00
KING SOOPERS #0091	35.28	0.00	35.28	1	1.00
WAL-MART #1252	35.22	0.00	35.22	1	1.00
AMAZON MKTPL*BV0WK3L11	35.14	0.00	35.14	1	1.00
MYPILOTSTORE.COM	34.94	0.00	34.94	1	1.00
AMAZON MKTPL*XV3CB7CG3	34.91	0.00	34.91	1	1.00
AMAZON.COM*BJ03T4P81	34.85	0.00	34.85	1	1.00
FEDEX92585482	34.66	0.00	34.66	1	1.00
AMAZON.COM*IW0860JG3	33.99	0.00	33.99	1	1.00
AMAZON MKTPL*4U0IP5DQ3	33.96	0.00	33.96	1	1.00
AMAZON MKTPL*BF3AH0LA0	33.20	0.00	33.20	1	1.00
AMAZON MKTPL*BJ5M89MZ0	32.97	0.00	32.97	1	1.00
AMAZON MKTPL*9V6OM26G3	32.68	0.00	32.68	1	1.00
AMAZON.COM*4M0TQ9TB3	31.99	0.00	31.99	1	1.00
LYFT *2 RIDES 05-12	31.94	0.00	31.94	1	1.00
SP 13 FIFTY APPAREL	31.48	0.00	31.48	1	1.00
AMAZON.COM*BJ6C48MN0	31.47	0.00	31.47	1	1.00
AMAZON MKTPL*BV0TD0JW0	30.97	0.00	30.97	1	1.00
CIRCLE K # 09304	30.91	0.00	30.91	1	1.00
AMAZON MKTPL*BV4FB6GY1	30.78	0.00	30.78	1	1.00
AMAZON MKTPL*TF16X3VS3	30.59	0.00	30.59	1	1.00
AMAZON.COM*BV4F368K2	30.00	0.00	30.00	1	1.00
ROCKY MOUNTAIN CHAPTER	30.00	0.00	30.00	1	1.00
AMAZON MKTPL*AV02D1KG3	29.99	0.00	29.99	1	1.00
DAIRY QUEEN #13724	29.98	0.00	29.98	1	1.00
AMAZON MKTPL*BF5C75MW1	29.69	0.00	29.69	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
ERACTOLL 2WD933	29.25	0.00	29.25	1	1.00
AMAZON MKTPL*BV3UB9GE2	28.99	0.00	28.99	1	1.00
MICHAELS STORES 7778	28.95	0.00	28.95	1	1.00
CIRCLE K # 41189	28.65	0.00	28.65	1	1.00
AMAZON MKTPL*BV5XX4471	28.47	0.00	28.47	1	1.00
IN *LANGUAGERS INC.	28.33	0.00	28.33	1	1.00
T J MAXX #1458	28.15	0.00	28.15	1	1.00
CIRCLE K 09892	28.01	0.00	28.01	1	1.00
DOS AMIGOS MEXICAN GRI	28.00	0.00	28.00	1	1.00
CONOCO - SEI 35610	27.87	0.00	27.87	1	1.00
AMAZON MKTPL*BV1YO5NL1	27.78	0.00	27.78	1	1.00
THE HOME DEPOT #1508	27.73	0.00	13.87	2	2.00
MURPHY 7983	27.66	0.00	27.66	1	1.00
AMAZON MKTPL*RJ3AW6KS3	27.63	0.00	27.63	1	1.00
MCDONALD'S F17005	27.27	0.00	27.27	1	1.00
KING SOOPERS #0008	27.26	0.00	27.26	1	1.00
AMAZON MKTPL*BV4TN98Y1	27.15	0.00	27.15	1	1.00
KING SOOPERS #0608 FUE	27.07	0.00	27.07	1	1.00
DONUT HOUSE CASTLEROCK	27.04	0.00	27.04	1	1.00
CONOCO - SEDALIA	26.91	0.00	26.91	1	1.00
FEDEX91975844	26.77	0.00	26.77	1	1.00
AMAZON MKTPL*BV26B74P1	26.63	0.00	26.63	1	1.00
GOOGLE *CLOUD NXZCSW	26.59	0.00	26.59	1	1.00
AMAZON MKTPL*BV6SE61W2	25.99	0.00	25.99	1	1.00
NATIONWIDE PARKING	25.99	0.00	25.99	1	1.00
AMAZON.COM*WT3MQ6TK3	25.95	0.00	25.95	1	1.00
AMAZON MKTPL*909JM3733	25.27	0.00	25.27	1	1.00
AMAZON MKTPL*PC8627XB3	25.15	0.00	25.15	1	1.00
GAMMA.APP	25.00	0.00	25.00	1	1.00
STATE OF COLOADO DEPAR	25.00	0.00	25.00	1	1.00
AMAZON MKTPL*9R5QF3RB3	24.97	0.00	24.97	1	1.00
AMAZON MKTPL*268105MR3	24.96	0.00	24.96	1	1.00
TXT180COM	24.95	0.00	24.95	1	1.00
AMAZON MKTPL*BV9K44VT1	24.72	0.00	24.72	1	1.00
CIRCLE K # 41161	24.70	0.00	24.70	1	1.00
FEDEX91989342	24.47	0.00	24.47	1	1.00
AMAZON MKTPL*BF3YB7MY1	24.37	0.00	24.37	1	1.00
CIRCLE K # 41159	24.32	0.00	24.32	1	1.00
AMAZON MKTPL*PX8BZ0D73	23.99	0.00	23.99	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
DENVER GAZETTE	23.98	0.00	11.99	2	2.00
AMAZON MKTPL*BV2IA8CF0	23.49	0.00	23.49	1	1.00
AMAZON MKTPL*BV26X3DD0	23.39	0.00	23.39	1	1.00
UPS*1Z1JY0T00300000611	23.36	0.00	23.36	1	1.00
FEDEX91931053	23.35	0.00	23.35	1	1.00
DNH*GODADDY#4054699520	23.19	0.00	23.19	1	1.00
AMAZON MKTPL*BJ7I349X0	22.93	0.00	22.93	1	1.00
WIN*PARKER WINNELSON	22.87	0.00	22.87	1	1.00
PHILLIPS 66 - MERIDIAN	22.79	0.00	22.79	1	1.00
AMAZON MKTPL*BJ0K26730	22.07	0.00	22.07	1	1.00
FEDEX91976517	22.02	0.00	22.02	1	1.00
AMAZON MKTPL*696TE2AE3	21.60	0.00	21.60	1	1.00
ARCO 916955	21.50	0.00	21.50	1	1.00
BINO S PIZZA	21.34	0.00	21.34	1	1.00
CARIBOU & EINSTEIN #36	20.99	0.00	20.99	1	1.00
STAMPS.COM	20.99	0.00	20.99	1	1.00
AMAZON MKTPL*JA2XI2VG3	20.98	0.00	20.98	1	1.00
UDEMY: ONLINE COURSES	20.98	0.00	10.49	2	2.00
AMAZON.COM*BJ7102SN1	20.95	0.00	20.95	1	1.00
FSP*COLORADO BAR ASSOC	20.40	0.00	20.40	1	1.00
CANVA* I04871-46670628	20.00	0.00	20.00	1	1.00
DP 1670 BROADWAY	20.00	0.00	20.00	1	1.00
AMAZON.COM*BF6AQ78T1	19.99	0.00	19.99	1	1.00
GOOGLE ONE	19.99	0.00	19.99	1	1.00
AMAZON MKTPL*BF1AI10W2	19.98	0.00	19.98	1	1.00
AMAZON MKTPL*BO3614163	19.91	0.00	19.91	1	1.00
AMAZON MKTPL*BJ0WE5MB0	19.88	0.00	19.88	1	1.00
PODSERVE.FM	19.00	0.00	19.00	1	1.00
FEDEX92585717	18.70	0.00	18.70	1	1.00
NAPA STORE 3600105	18.44	0.00	18.44	1	1.00
AMAZON MKTPL*MX9OL7U83	17.53	0.00	17.53	1	1.00
EINSTEIN BROS #3942	17.39	0.00	17.39	1	1.00
MAVERIK #579	17.01	0.00	17.01	1	1.00
AMAZON.COM*9I6Q583J3	16.98	0.00	16.98	1	1.00
AMAZON.COM*BS63R39I0	16.96	0.00	16.96	1	1.00
TST*FABULOUS BURGER BA	16.78	0.00	16.78	1	1.00
UPS*29678C2F2A5	15.75	0.00	15.75	1	1.00
LONE TREE POSTAL SERVI	15.60	0.00	15.60	1	1.00
PAYPAL *VOICE RSS	15.00	0.00	15.00	1	1.00

Merchant Name	Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*BF6BA30H2	14.99	0.00	14.99	1	1.00
AMAZON MKTPL*TF1IO8DX3	14.99	0.00	14.99	1	1.00
AMAZON MKTPL*EW6TU0QD3	14.84	0.00	14.84	1	1.00
PAYMENTUS CORPORATION	14.40	0.00	3.60	4	4.00
TEZPARK-COLORADO CONVE	14.00	0.00	14.00	1	1.00
AMAZON MKTPL*BF56V7JW0	13.54	0.00	13.54	1	1.00
CO CONV CTR PARKING	13.00	0.00	13.00	1	1.00
AMAZON MKTPL*BV6188XV2	12.99	0.00	12.99	1	1.00
20TH & CHAMPA-00 OF 00	12.95	0.00	12.95	1	1.00
TST*THE OFFICE CO. BAR	12.00	0.00	12.00	1	1.00
AMAZON MKTPL*CB75X3663	11.99	0.00	11.99	1	1.00
AMAZON MKTPL*LG5YA9SG3	11.99	0.00	11.99	1	1.00
AMAZON MKTPL*BV4I09DD0	11.97	0.00	11.97	1	1.00
AMAZON.COM*IY9DT4Z03	11.41	0.00	11.41	1	1.00
AMAZON MKTPL*XE8GX3U23	11.39	0.00	11.39	1	1.00
INTERCONTINENTAL HOTELS	11.39	0.00	11.39	1	1.00
AMAZON.COM*DP6JO3V33	11.14	0.00	11.14	1	1.00
AMAZON MKTPL*H82WR3HI3	10.98	0.00	10.98	1	1.00
AMAZON MKTPL*7G1TV1CA3	10.88	0.00	10.88	1	1.00
SMUGMUG SOURCE	10.00	0.00	10.00	1	1.00
SIGNUPGENIUS	9.99	0.00	9.99	1	1.00
UBER *ONE MEMBERSHIP	9.99	0.00	9.99	1	1.00
AMAZON MKTPL*ZC0OZ4I13	9.69	0.00	9.69	1	1.00
AMAZON MKTPL*YZ1PP4U73	9.49	0.00	9.49	1	1.00
FEDEX91705084	9.22	0.00	9.22	1	1.00
AMAZON MKTPL*DP07V1ZX3	8.90	0.00	8.90	1	1.00
AMAZON MKTPL*BV9TP84X1	8.44	0.00	8.44	1	1.00
AMAZON MKTPL*828DH2BO3	7.99	0.00	7.99	1	1.00
AMAZON MKTPL*BF60620T2	7.98	0.00	7.98	1	1.00
AMAZON MKTPL*RK9A645G3	7.58	0.00	7.58	1	1.00
AMAZON.COM*BF9FH5HJ1	7.57	0.00	7.57	1	1.00
AMAZON.COM*BF0317O12	7.54	0.00	7.54	1	1.00
SQ *NO COW BAKERY	7.50	0.00	7.50	1	1.00
AMAZON MKTPL*BF9YL5OX2	7.49	0.00	7.49	1	1.00
AMAZON MKTPL*Y07PU2AM3	7.47	0.00	7.47	1	1.00
AMAZON MKTPL*UX34S2NJ3	6.56	0.00	6.56	1	1.00
AMAZON.COM*BF8356OP2	6.13	0.00	6.13	1	1.00
SAFEWAY #1480	5.98	0.00	5.98	1	1.00
ROYCE INDUSTRIES DEN	5.87	0.00	5.87	1	1.00

Merchant Name		Amount	Amount % Of Total	Average Amount	Count	Count % Of Total
AMAZON MKTPL*2Z4EO7Z73		5.73	0.00	5.73	1	1.00
PAYMENTUS CORP		5.16	0.00	5.16	1	1.00
AMAZON MKTPL*737134DK3		5.09	0.00	5.09	1	1.00
CFC CIVIC CTR PARKING		4.00	0.00	4.00	1	1.00
UPS*ADJ00374435441961		3.31	0.00	3.31	1	1.00
COLORADO SPRINGS PARKI		1.50	0.00	1.50	1	1.00
BATTERIES PLUS #081		0.00	0.03	0.00	2	2.00
SP MIKESBIKES 575		0.00	0.16	0.00	2	2.00
CO SECRETARY STATE FEE		(20.00)	0.02	(4.00)	5	5.00
DOUBLETREE		(25.10)	0.00	(25.10)	1	1.00
LARIMER CO DEPT OF		(350.00)	0.04	(350.00)	1	1.00
AMAZON.COM		(600.81)	0.07	(300.41)	2	2.00
SP CAMERA SOURCE		(656.00)	0.08	(656.00)	1	1.00
AMAZON MKTPLACE PMTS		(725.69)	0.08	(90.71)	8	8.00
	Total	**832,925.58**	**100.00**	**493.15**	**1,690**	**1,690.00**

Account Statement (Version 2)

Run Date: 06/01/2026

Report Id: sd11080

Posting Date: 05/01/2026 - 05/31/2026

DOUGLAS COUNTY GOVT
CRAIG KRONHART
100 THIRD STREET
SUITE 130
CASTLE ROCK, CO 80104-2425 USA

Account Name	Transaction Count	Transaction Amount
AARON J STEPANICH	2	81.45
ABBY R FITHIAN	8	1,169.98
ADIANA S ALDRIDGE	5	1,450.36
ALAN R STANTON	2	108.94
ALEXANDER CE MEADE	4	76.94
ALEXANDER GARCIA	1	131.95
ALLISON E CUTTING	1	15.99
ALYSSA M DE JESUS	6	811.91
AMY J FORTNER	11	43,616.72
AMY J FORTNER 1	40	45,023.50
AMY T WILLIAMS	6	3,398.76
ANDREW C STEERS	2	(277.40)
ANGELA K WHITE	8	2,526.54
ANGELA M BYLIN	6	4,564.69
ANGELA N BROGLIO	1	72.11
ANNE L WALTON	1	(25.10)
ANNE WEEKLY	10	2,890.35
ANTHONY R WOLF	18	2,666.40
ANTONIN JURKA	7	821.74

Account Name	Transaction Count	Transaction Amount
ARIELLE J DENIS	2	60.00
ASHELY S MOORE	1	595.00
ASHLEY E PENNICK	1	144.00
ATILIO D QUINTANILLA	1	180.00
AUDRA A GARTON-NORVELL	1	208.94
AUDRA D PETERSON	2	483.42
AUGUST K STEFFEN	2	1,227.18
BAILEY M WILSON	1	535.92
BENTON GRUBBS	11	2,886.61
BETH BONCZEK	1	845.62
BRADEN H DAVIS	5	501.35
BRADLEY D MARQUARDT	2	557.30
BRADLEY M PROULX	1	816.00
BRENDA M HERRERA	7	759.80
BRETT HUGHES	1	68.95
BRIAN CORBIN	1	90.99
BRIAN D FRANKLIN	2	13,515.00
BRIAN E MCKNIGHT	2	653.12
BRIAN K PHILLIPS	3	91.18
BRIAN L PEREIRA	1	1.50
BRYNN TURNBAUGH	30	9,632.55
CALEB J WEYDERT	11	8,100.62
CAROL L KONECNY	1	145.36
CAROLINE FRIZELL	8	3,798.97
CASSIDY BROWN	3	(111.50)
CELESTE M DEAL	2	123.36
CHALLAN WOODS	3	171.15
CHARLES W BUCKNER	3	519.30
CHASE EVERLY	1	100.00
CHELSEY N CRAWFORD	1	216.43
CHRISTIE GUTHRIE	2	777.00
CHRISTINA K TAYLOR	7	764.18
CHRISTINE M LYLE	6	200.29
CHRISTOPHER K PRATT	1	117.22
CHRISTOPHER L BURNETT	4	924.09
CLAY A GYSIN	2	517.37
CODIE L WINSLOW	2	425.49
COLLEEN M VOGEL	3	(258.81)

Account Name	Transaction Count	Transaction Amount
COLTON D JONES	3	260.74
CONNIE S CROUSE	7	1,195.12
CONRAD DAUFENBACH	1	100.00
CURTIS L MARSHALL	2	131.92
CYNTHIA A KIEFUS	2	647.86
DALLAS DOBBS	3	627.32
DANIEL L BRITE	2	650.39
DANIEL W AVERY	5	3,705.26
DANIELA JIMENEZ	1	595.00
DARCY WILSON	15	8,085.77
DARREN M WEEKLY	2	40.00
DAVID A MATEWOSIAN	5	3,891.82
DAVID A WEAVER	3	4,060.83
DAVID E KNAUB	5	1,919.41
DAVID M GILL	2	202.50
DC SHERIFFS OFFICE 14	3	(1,771.07)
DC SHERIFFS OFFICE 20	4	2,062.87
DC SHERIFFS OFFICE 21	12	2,311.73
DC SHERIFFS OFFICE 4	1	75.73
DEAN L GRAFFT	16	6,461.00
DEANNE M STEVENSON	4	1,081.46
DEBORAH A TAKAHARA	5	2,405.39
DECLAN C LAWSON	3	1,239.80
DENIS NOVITSKIY	8	260.24
DIANE L SMITH	2	935.37
DJ BOETTCHER	3	2,891.35
DOUGLAS COUNTY GOVT	0	0.00
DUSTIN B DOBBS	14	2,085.49
DUSTIN O CLARK	1	117.44
EDGAR BONILLA	1	134.37
EMILY A CORDES	8	1,488.68
EMILY D RILEY	4	0.00
ERIC J MCDONOUGH	7	510.02
FIDEL A LEON	7	1,521.66
GARRETT BROWN	9	271.28
GARRETT J WYATT	4	307.44
GEORGE P TEAL	1	55.00
GERARDO N RAMIREZ	4	848.24

Account Name	Transaction Count	Transaction Amount
GREGORY K MATTHEWS	2	300.00
GREGORY L LILLMARS	2	1,354.00
HAYLEY C HALL	5	409.62
HELENA M LUNA-LEONARD	1	17.39
HOLLY RYAN	9	657.48
IAN M AUSTIN	2	1,405.70
J MARK LONGACHER	4	446.84
JACOB I LANDERS	1	599.00
JACQUELINE WILLIAMS	10	2,515.35
JACQUELINE WILLIAMS	5	(250.41)
JAMES STILTNER	4	357.82
JANEE PETERSEN	1	550.00
JANET L PETERSON	5	111.37
JANETTE TELLER	10	1,748.17
JASON HAWKINS	8	9,626.78
JASON J PETALAS	19	11,511.74
JASON M WALKER	63	64,881.97
JASON SANCHEZ	2	0.00
JASON ZILLMAN	7	3,604.99
JAY C WILLIAMS	3	1,098.73
JAYSON C EVANS	1	112.32
JEANNE V BORZYCH	1	3,904.50
JEFFERY A GARCIA	1	194.25
JEFFREY J DEHART	3	2,027.99
JENNIFER J FISHER	4	1,005.24
JENNIFER L EBY	2	56.95
JENNIFER M SCHAFFER	4	1,448.37
JENNIFER R OSORIO	2	262.41
JENNIFER WARD	1	69.98
JEREMIAH J PETERSON	19	8,652.79
JEREMY W HIRSCH	1	4.14
JESSE W LOVEGROVE	16	5,415.03
JESSICA SVOBODA	24	738.00
JILL JANZ	2	154.74
JILLIAN B HUMPHRYES	2	59.57
JOEL A ESTABROOK	9	2,625.87
JOEL T FOREMAN	4	277.63
JOEY D PASTORIUS	14	3,593.72

Account Name	Transaction Count	Transaction Amount
JOHN DAUM	1	39.40
JOHN J KADLEC	1	49.49
JOHN KNOTH	1	175.00
JONATHAN ESCOBEDO	2	631.47
JOSH LEWIS	3	945.40
JULIE A WARE	17	15,780.53
JULIE L PATEL	4	608.48
JULIET C TUNKS	2	156.49
JUSTIN R PUCKETT	2	360.14
K TROY DUNNING 2	7	3,291.92
KARISSA K SANDERS	3	261.76
KATHARINE R KLABON	8	359.93
KATRINA L GAINES	26	1,029.36
KEEGAN Q DOHENEY	3	155.34
KEENAN G SNELL	17	4,712.65
KELLEY M DZIEDZIC	11	1,565.08
KELLY CALDWELL	2	19,259.49
KENNETH R GALLUP	3	474.73
KEVIN VAN WINKLE	8	500.18
KEVIN W BOND	3	385.25
KIMBERLY A SMITH	1	36.90
KIRK INDERBITZEN	3	271.99
KRISTIN M RANDLETT	4	5,782.65
KRISTINE ALLEN	2	503.18
KYLE A KRUZEL	11	15,231.78
KYLE KOWALSKI	5	415.88
LARA J MOONEY	4	1,318.26
LARRY D HECK	3	278.08
LASIE L ZION	11	7,103.94
LAURA E CIANCONE	1	154.96
LAURA H SKIRDE	3	470.49
LAURA LARSON	2	2,762.70
LAUREN D STOCKTON	3	241.47
LAURIE L ANDERSON	3	267.81
LEANDRA MONTOYA	40	12,158.62
LEETA J MCCLARD	14	2,121.00
LEONARD K HERSTEIN	2	154.92
LETA M OCONNELL	1	77.75

Account Name	Transaction Count	Transaction Amount
LINDSAY A WILLIAMS	2	171.22
LINDSEY A GROSS	7	1,117.60
LINNANE M CARRASCO	16	2,311.23
LOGAN R VAWTER	1	42.99
LORA L BRONNER	1	(100.00)
LUCAS A DECHANT	9	7,747.89
LUKE M PAIGE	1	607.00
LUKE T THORNTON	3	506.37
LYNNE A WILSON	2	199.71
MADISON EUTSLER	12	1,864.35
MADISON L LENGEL	1	152.00
MALISA A GOUDY	4	9,337.53
MARGARET A WHITLEY	1	200.18
MARGARET WINGERTER	1	36.04
MARIELA DONAHUE	1	63.75
MARK A STACKS	1	250.00
MARK E ECKHARDT	4	364.28
MARTHA M MARSHALL	1	1,935.50
MARYNA SHEVERIA 2	2	112.12
MATTHEW DZIUBANSKI	3	139.59
MATTTHEW A OVERMAN	3	66.90
MEGAN GRANDSARD	12	12,431.04
MELINDA SPAULDING	1	895.00
MELISSA A BLOODWORTH	3	168.43
MICHAEL C JOACHIM	1	59.94
MICHAEL D ALEXANDER	1	25.99
MICHAEL R NICHOLAS	7	6,660.19
MICHAEL T ADAMS	2	390.60
MICHAEL T MCINTOSH	1	30.00
MICHELLE L KANE	1	22.93
MICHELLE L MANNES	6	2,599.91
MILES MCCLURE	4	174.23
MISTY R ARMIJO	7	1,614.44
MONICA DINCLER	3	432.95
NICK V GIAUQUE	2	6,040.42
NICOLE L BECKETT	1	(0.81)
NICOLE M DEINDOERFER	24	144.00
PARIS PERAZZO	7	537.37

Account Name	Transaction Count	Transaction Amount
PATRICIA E VENETTE	1	595.00
PATRICK J COLLINS	4	1,368.98
PAULA K BOLEJACK	3	746.22
PENELOPE D GERDES	2	391.37
PHILLIP K RYAN	1	275.42
RACHEL M HALES	11	6,117.30
RAEANN L BROWN	3	586.11
RANA RASTEH	2	385.00
RAND M CLARK	1	14.00
REBECCA MACPHERSON	43	26,121.83
RICHARD J SMYTH	6	970.34
RICHARD L MIURA	1	25.00
RICHARD S GUNGLER	2	170.92
ROBERT A HOUGH	8	1,060.13
ROBERT D BAILIN	27	11,767.13
ROBERT GAYFIELD	2	239.10
ROBERT H ROTHERHAM JR	1	27.98
ROBERT L SIMONICH	1	59.94
ROBERT W ROBLES-LYNN	3	483.90
RONNIE DORRELL	5	2,612.13
RUBY A RICHARDS	1	487.62
RUSSELL D DEROCHE	3	263.40
RYAN J ARTHUR	2	676.68
RYAN L YEGGY	31	21,650.17
RYAN P SHINN	9	1,151.73
RYAN WHITE	1	1,229.94
SAMANTHA R HUTCHISON	10	2,155.46
SAN J CASTILLO-JONES	5	3,142.56
SARAH A BROCK	6	2,526.93
SCOTT A MATSON	2	12,004.35
SHANE CLARK	3	183.00
SHANE FAULK	5	1,465.51
SHANE HUGHES	3	514.40
SHARON L HINES	20	7,112.23
SHAWNA F POTTER	26	41,933.38
SHELLY L ANDREAS	3	358.46
SHERRY A CORCORAN	1	216.43
SKYLER SICARD	2	92.00

Account Name	Transaction Count	Transaction Amount
SONIA M STERANKO	6	16,124.06
SPENCER A HOLUB	1	26.97
SPENCER D HALES	12	72.00
STANLEY D DRINNON	7	1,857.40
STEPHANIE DORRELL	2	77.20
STEPHANIE N RUSCIANO	1	25.00
STEVEN E OBRIEN	1	53.68
STEVEN M FLEMING	8	283.27
STEVEN S PATTERSON	8	979.47
STEVEN W DAVIS	2	0.00
SUSAN L QUINN	7	214.61
SUSAN N WOODRUFF	50	51,949.82
SUSAN N WOODRUFF2	9	29,484.66
SUSANNAH J MITCHELL	2	479.80
TANNER J BUETTNER	1	80.98
TAYLOR L WEST	1	50.62
TERESA Z KUTT	4	0.00
TEREZA LEWIS	10	5,678.59
THOMAS KENNY	6	608.58
THOMAS PEACE	7	366.27
THOMAS R MUSTIN	3	45.98
TIFFANY M MCCAULEY	2	787.00
TIFFANY MARSITTO	15	3,503.92
TIFFANY R ZICKUS	2	131.95
TIMOTHY C RALPH	1	49.00
TIMOTHY D HALLMARK	10	575.81
TIMOTHY G PENDLETON	1	255.00
TIMOTHY VAN NOORDT	7	796.69
TOBY B DAMISCH	3	374.20
TODD R KRANIG	39	45,249.61
TOMMY J HANSON	10	1,575.69
TRACE J WARRICK	8	2,102.50
TRENT A DUDECK	1	600.00
TROY D BAHR	1	5,379.45
TROY U MEISSNER	6	286.84
TYLER D WARD	1	130.00
TYLER J HUNTSMAN	8	3,299.42
VALERIE M BREWSTER	1	12.95

Account Name	Transaction Count	Transaction Amount
VICTORIA L HOFSHEIER	2	91.82
WALTER G SCHMIDT	18	4,694.14
WILLIAM STIENS	5	485.58
YOSEF RATNER	3	167.03
ZACHARY J BURNS	3	298.94
ZACHARY L ROMBERGER	2	191.01
ZACHARY VINCENT	7	224.04
ZOE A LAIRD	1	106.38
Report Totals	**1,690**	**832,925.58**

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Christie Guthrie, Director of Finance

DESCRIPTION: Approval of Vouchers June 23, 2026

SUMMARY: The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	$	6,324,891.35
Electronic Funds Transfers	$	
Handwritten Checks	$	743,810.43
Purchasing Card Charges	$	
Election Judges	$	1,136.96
TOTAL:	**$**	**7,069,838.74**

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

RECOMMENDED ACTION: Approval.

REVIEW:

Christie Guthrie	Approve	6/16/2026
Jeff Garcia	Approve	6/17/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
06.23.26 BOCC

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REVIEW:

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Jeff Garcia	Approve	6/17/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

06.23.26 BOCC

R55AP001 | DOUGLAS COUNTY GOVERNMENT | 6/16/2026
Payment Register Report | 9:36:50

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
115724	06/24/26	1ST RESPONDER HEALTHCARE	1180	100	21130	EMPLOYEE WELLNESS	443100	Medical, Dental & Vet Services	5,400.00	EMPLOYEE WELLNESS
115725	06/24/26	23RD JUDICIAL DISTRICT JUVENILE ASSESSMENT CENTER	SF1828	223	862301	DA23 - DCJ DIVERSION GRT (513)	443600	Other Professional Services	15,000.00	Q2 COMMUNITY ASSESSMENT
115726	06/24/26	ACORN PETROLEUM INC	47296IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	5,138.46	FUEL FOR CASTLE ROCK
			47203IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	6,099.27	FUEL FOR HIGHLANDS RANCH SUBSTATION
			47412IN	100	19910	FLEET MAINTENANCE	436150	Fleet Tanks Fuel	2,478.30	FUEL FOR TRUMBULL
								Total Payment	**13,716.03**	
115727	06/24/26	ADAMS, CHELSEA I	050526-052926	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	387.51	MILEAGE REIMBURSEMENT
115728	06/24/26	ADVANCED PROPERTY MAINTENANCE	42841	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	5,960.00	WASTE BAGS - MULTI LOCATIONS
			42830	250	53500	OPEN SPACE	444700	Other Repair & Maint. Service	5,960.00	WASTE BAGS - MULTI LOCATIONS
								Total Payment	**11,920.00**	
115729	06/24/26	AGING RESOURCES OF DOUGLAS COUNTY	DRCOG5310CCMAY26	100	861541	DRCOG 5310 GRANT	443600	OPS/2025 ARDC/ TRIPS	1,514.30	DRCOG TRANSPORTATION GRANT
			DRCOG5310MAY26	100	861541	DRCOG 5310 GRANT	443600	OPS/2025 ARDC/ TRIPS	19,647.00	DRCOG TRANSPORTATION GRANT
			OAIARDCSHJUN26	100	861587	ARPA - AGING RESOURCES OLDER A	447500	Other Purchased Services	823.75	OAI TRANSPORTATION GRANT
			CDOT5310MAY26	100	861633	2026 CDOT FTA 5310 CRSAC	443600	Other Professional Services	8,753.00	CDOT TRANSPORTATION GRANT
			MMOFMAY26	100	802039	CDOT MMOF - MULIT-MODAL OPTION	443600	Other Professional Services	140.00	CDOT MMOF TRANSPORTATION GRANT
								Total Payment	**30,878.05**	
115730	06/24/26	ALLHEALTH NETWORK	2642	296	861582	ARPA - CARE COMPACT	443600	Other Professional/Partner Svs	12,526.85	MAY 2026 DOUGLAS COUNTY MENTAL HEALTH INITIATIVE
			2645	296	861582	ARPA - CARE COMPACT	443600	Other Professional/Partner Svs	8,596.50	MAY 2026 DOUGLAS COUNTY MENTAL HEALTH INITIATIVE
								Total Payment	**21,123.35**	
115731	06/24/26	ALLIED UNIVERSAL SECURITY SERVICES	18557701	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	6,156.00	GUARD SERVICES - ELECTIONS
			18557703	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	6,156.00	GUARD SERVICES - HUMAN SERVICES
			18557704	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	12,692.88	GUARD SERVICES - DOWNTOWN
			18557702	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	6,156.00	GUARD SERVICES - WILDCAT
			18557705	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	6,156.00	GUARD SERVICES - PMC
			18563223	100	19100	FACILITIES ADMINISTRATION	443350	Security Services	14,124.60	GUARD SERVICES - LANSING POINT
								Total Payment	**51,441.48**	
115732	06/24/26	AMRIZE WEST CENTRAL INC	722415035	200	31400	MAINTENANCE OF CONDITION	448200	Aggregate Products	3,534.09	ROAD BASE
			722698210	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	659.94	ASPHALT FOR PAVING
			722680570	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	996.41	ASPHALT FOR PAVING
								Total Payment	**5,190.44**	
115733	06/24/26	ARGIS SOLUTIONS	INV039315	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	3,807.00	GIS PLATFORM SERVICES
			INV039316	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	282.00	GIS PLATFORM MAINTENANCE
								Total Payment	**4,089.00**	
115734	06/24/26	ASA PROCESS SERVICE	MAY2026APS	210	44150	ADULT PROTECTION	443650	Process Services	75.00	PROCESS SERVICES
			MAY2026APS	210	44500	CHILD WELFARE	443650	Process Services	75.00	PROCESS SERVICES
								Total Payment	**150.00**	
115735	06/24/26	AURORA MENTAL HEALTH & RECOVERY	12003	210	44500	CHILD WELFARE	443600	Other Professional Services	89.00	MAY 2026 GENERAL INTERPRETATION SERVICES
115736	06/24/26	AVALON CABINETRY COMPANY	AB260042F	330	870083	VETERAN SVS RELOCATION REMODEL	472300	Improvements	7,622.80	VETERAN SERVICES REMODEL
115737	06/24/26	AZTEC SURVEYING AND LOCATING	1696	100	30300	STORMWATER MANAGEMENT	443600	Other Professional Services	7,987.50	UTILITY LOCATION
115738	06/24/26	BEACON COMMUNICATIONS LLC	45614	100	18100	IT ADMINISTRATION	444700	Other Repair & Maint. Service	782.00	SERVICE CALL

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
115739	06/24/26	BENESCH	362091	230	800461	COUNTY LINE/HOLLY TO BROADWAY	473200	Road-St Drainage-Construction	72,911.43	COUNTY LINE CONSTRUCTION MANAGEMENT
			362091	230	800461	COUNTY LINE/HOLLY TO BROADWAY	468200	Intergovernmental-Littleton	16,202.54	COUNTY LINE CONSTRUCTION MANAGEMENT
			362091	230	800461	COUNTY LINE/HOLLY TO BROADWAY	468250	Intergovernmental-Centennial	72,911.43	COUNTY LINE CONSTRUCTION MANAGEMENT
								Total Payment	**162,025.40**	
115740	06/24/26	BOB BARKER COMPANY	INV2243079	100	21500	DETENTION	433800	Prisoner Maint. Supplies	630.72	DETENTION SUPPLIES
115741	06/24/26	BOBCAT OF THE ROCKIES	14308201	200	31400	MAINTENANCE OF CONDITION	436400	Consumable Tools	111.97	CONCRETE TOOLS
115742	06/24/26	BRINKWORTH, THOMAS	042326-052226	220	800595	MOUNTED PATROL	433400	Operating Supplies	350.00	MOUNTED PATROL FARRIER REIMBURSEMENT
115743	06/24/26	BURRIESCI, BIAGIO	060526	221	27100	SCHOOL PROGRAM ADMINISTRATION	445300	Travel Expense	14.00	AIRPORT PARKING REIMBURSEMENT
115744	06/24/26	CALDWELL, KELLY A	071326-071726PERDIEM	217	861456	MCH-MATERNAL & CHILD HEALTH	445300	Travel Expense	400.00	NATIONAL ASSOCIATION OF COUNTY & CITY HEALTH OFFICIALS CONFERENCE, LOUISVILLE, KY
115745	06/24/26	CARAHSOFT TECHNOLOGY CORPORATION	IN2306335	100	800900	TECHNOLOGY FUND	444550	Software/Hardware Subscription	35,640.00	CHATGPT ENTERPRISE RENEWAL
115746	06/24/26	CARBON DYNAMICS LLP	131	275	870079	BIOCHAR	443600	Other Professional Services	750.00	PROJECT DEVELOPMENT
115747	06/24/26	CASTLE ROCK SENIOR ACTIVITY CENTER	DC003256	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	217.00	SECURITY DEPOSIT REFUND
			CDOT5310MAY26	100	861633	2026 CDOT FTA 5310 CRSAC	443600	Other Professional Services	8,547.00	CDOT TRANSPORTATION GRANT
								Total Payment	**8,764.00**	
115748	06/24/26	CCMSI	177651IN	620	19400	UI/WC/DISABILITY SELF-INS.	449700	Review Fees/Bonds	421.25	MAY 2026 WC ADMIN FEES
115749	06/24/26	CDW GOVERNMENT LLC	AJ5NR3Z	240	33210	RA CHRISTENSEN JUSTICE CENTER	438500	C.A.-Computer-Related	80,605.65	MOBILE PRINTERS
115750	06/24/26	CENTER COPY BOULDER, INC.	73414	220	22100	PATROL-LEA	440100	Printing/Copying/Reports	110.25	BUSINESS CARDS
			73435	100	14100	ASSESSOR ADMINISTRATION	440100	Printing/Copying/Reports	201.60	BUSINESS CARDS
								Total Payment	**311.85**	
115751	06/24/26	CHANDLER ASSET MANAGEMENT INC	2605DOUGLASC	100	13100	TREASURER	443150	Acctg & Financial Services	10,958.33	MAY 2026 INVESTMENT ADVISOR FEE
115752	06/24/26	COLES SCREEN PRINTING	44556	100	51100	PARK MAINTENANCE	433500	Clothing & Uniforms	512.70	HATS - FACILITIES
115753	06/24/26	COLORADO COMMUNITY MEDIA	5PGSXPH60011	230	800267	WATERTON ROAD	440200	Newspaper Notices/Advertising	55.21	LEGAL NOTICE
115754	06/24/26	COMMUNICATION INFRASTRUCTURE GROUP	26325	200	31400	MAINTENANCE OF CONDITION	443600	Other Professional Services	19,855.50	CONSULTING SERVICES
115755	06/24/26	COMPUTRONIX (USA) INC	7890	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	7,387.50	POSSE SUSTAIN MAY 2026
			7891	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	4,700.00	POSSE SUSTAIN MAY 2026
								Total Payment	**12,087.50**	
115756	06/24/26	CORDANT HEALTH SOLUTIONS	FS2560053126	100	19700	COMMUNITY JUSTICE SERVICES	443115	Drug Testing	172.30	TESTING SERVICES
115757	06/24/26	CORE ELECTRIC COOPERATIVE	95567070/060926	200	31400	MAINTENANCE OF CONDITION	450210	Electric	76.85	LARKSPUR YARD
115758	06/24/26	CORE ELECTRIC COOPERATIVE	95587028/060226	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	65.11	VEHICLE MESSAGE SIGN
115759	06/24/26	CROWE LLP	CI324787/060526	100	800900	TECHNOLOGY FUND	443600	Other Professional Services	5,723.97	BUDGET SUPPORT
115760	06/24/26	CUSHING TERRELL	211131	230	800117	CONTRACTED MAINTENANCE	473100	Roads, St., Drainage-Eng.	25,596.64	MONUMENT SIGNAGE
115761	06/24/26	DASTOURY, KAMRAN	050126-053026	217	46400	COMMUNITY HEALTH	443100	Medical, Dental & Vet Services	375.00	MEDICAL CONSULTING SERVICES

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
			040126-043026	217	46400	COMMUNITY HEALTH	443100	Medical, Dental & Vet Services	525.00	MEDICAL CONSULTING SERVICES
								Total Payment	**900.00**	
115762	06/24/26	DAVID R KEMP PLUS INC	8261	100	33550	FAIRGROUND LAND and FACILITIES	478200	Major Maint. of Assets	2,750.00	PAINTING FAIRGROUNDS DOORS
115763	06/24/26	DEVELOPMENTAL PATHWAYS INC	20	296	861582	ARPA - CARE COMPACT	443600	Other Professional/Partner Svs	6,304.31	MAY 2026 CASE MANAGEMENT
115764	06/24/26	DLH ARCHITECTURE LLC	25086	330	870083	VETERAN SVS RELOCATION REMODEL	472100	Construction	1,762.50	DESIGN SERVICES - VETERANS SERVICES
			242115	330	870076	HEROES HALL - FAIRGROUNDS	472200	Design/Soft Costs	16,000.00	DESIGN SERVICES - HEROES HALL
			250914	330	870080	SEDALIA PW FACILITY	472100	Construction	2,333.75	DESIGN SERVICES - SEDALIA FACILITY
			251012	240	870055	EVOC FACILITY	472100	Construction	29,304.00	DESIGN SERVICES - EMERGENCY VEHICLE OPERATIONS CENTER
								Total Payment	**49,400.25**	
115765	06/24/26	DOUGLAS COUNTY DEPUTY SHERIFF'S ASSOCIATION	13073	250	53500	OPEN SPACE	443350	Security Services	2,720.00	SECURITY SERVICES
			13090	200	800100	CONTRACTED MAJOR ROAD MAINT	443600	Other Professional Services	4,272.00	SECURITY SERVICES
								Total Payment	**6,992.00**	
115766	06/24/26	DOVE CREEK FORESTRY INC	146224	100	890105	CO STRATEGIC WILDFIRE PROGRAM	447500	Other Purchased Services	231,950.00	JACKSON CREEK FOREST RESTORATION PROJECT
			146225	100	890105	CO STRATEGIC WILDFIRE PROGRAM	447500	Other Purchased Services	39,100.00	JACKSON CREEK FOREST RESTORATION PROJECT
								Total Payment	**271,050.00**	
115767	06/24/26	EDGECONNEX REAL ESTATE HOLDINGS LLC	2026REBATE	100	65500	ECONOMIC DEVELOPMENT SERVICES	453250	BPPT Rebate	249.75	BUSINESS TANGIBLE PERSONAL PROPERTY TAX REBATE
115768	06/24/26	ELLIOTT, MARY B	050126-051926	217	861623	NURSE SUPPORT	445300	Travel Expense	61.63	MILEAGE REIMBURSEMENT
115769	06/24/26	EMPLOYMENT LAW SOLUTIONS INC	052926	100	21150	PROFESSIONAL STANDARDS	446500	Other Training Services	2,400.00	LEADERSHIP TRAINING
115770	06/24/26	EON WORKPLACE	FR911	330	33190	OTHER GENERAL GOVT. BLDGS.	474400	Furniture & Office Equipment	696.50	OFFICE FURNITURE
115771	06/24/26	ERO RESOURCES CORPORATION	111194	100	60100	NATURAL RESOURCES	443600	Other Professional Services	473.38	HCP RENEWAL
115772	06/24/26	FELSBURG, HOLT AND ULLEVIG	47998R	230	800461	COUNTY LINE/HOLLY TO BROADWAY	473100	Roads, St., Drainage-Eng.	11,220.00	DESIGN SERVICES - COUNTY LINE RD
115773	06/24/26	FIRE ASIDE INC	1142	100	21700	EMERGENCY MGMT.	444500	Software/Hardware Supp./Maint.	10,000.00	SOFTWARE RENEWAL
115774	06/24/26	FREESE AND NICHOLS INC	1402736	200	800506	STORMWATER PRIORITY PROJECTS	473100	Roads, St., Drainage-Eng.	2,072.00	DRAINAGE ANALYSIS
115775	06/24/26	FULLER, KATHERINE L	050426-052826	210	44150	ADULT PROTECTION	445300	Travel Expense	385.48	MILEAGE REIMBURSEMENT
			040626-042926	210	44150	ADULT PROTECTION	445300	Travel Expense	409.55	MILEAGE REIMBURSEMENT
								Total Payment	**795.03**	
115776	06/24/26	GADES SALES COMPANY INC	89738IN	200	31600	ENG - TRAFFIC SIGNS/STRIPING	474370	Traffic Signal Eqpmnt - Engr	2,200.00	TRAFFIC EQUIPMENT
115777	06/24/26	GALLS LLC	1001751958/053126	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	463.49	LEATHER GEAR
			1001751958/053126	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	(37.06)	LEATHER GEAR RETURN
			1001751958/053126	100	21135	COLD CASE UNIT	433500	Clothing & Uniforms	113.53	BADGES
			1001751958/053126	100	21175	CIVIL WARRANTS SECTION	433500	Clothing & Uniforms	84.19	SHIRTS
			1001751958/053126	100	21400	COURT SERVICES	433500	Clothing & Uniforms	90.96	SHIRTS
			1001751958/053126	100	21500	DETENTION	433500	Clothing & Uniforms	223.78	PANTS & NAME TAGS
			1001751958/053126	100	21500	DETENTION	433500	Clothing & Uniforms	915.60	BALLISTIC PLATES
			1001751958/053126	100	21500	DETENTION	433500	Clothing & Uniforms	385.19	PANTS & SHIRTS
			1001751958/053126	100	22100	PATROL-LEA	433500	Clothing & Uniforms	32.75	NAME TAGS
			1001751958/053126	100	22100	PATROL-LEA	433500	Clothing & Uniforms	282.82	BADGES
			1001751958/053126	100	22100	PATROL-LEA	433500	Clothing & Uniforms	2,210.25	BALLISTIC VEST
			1001751958/053126	100	22100	PATROL-LEA	433500	Clothing & Uniforms	107.89	NAME TAGS

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
			1001751958/053126	100	22100	PATROL-LEA	433500	Clothing & Uniforms	514.64	BADGES
			1001751958/053126	100	21500	DETENTION	433500	Clothing & Uniforms	143.83	JACKETS
			1001751958/053126	100	21500	DETENTION	433500	Clothing & Uniforms	230.97	PANTS
			1001751958/053126	100	21500	DETENTION	433500	Clothing & Uniforms	73.98	PANTS
			1001751958/053126	100	21500	DETENTION	433500	Clothing & Uniforms	353.32	SHIRTS
			1001751958/053126	100	21500	DETENTION	433500	Clothing & Uniforms	469.85	SHIRTS
			1001751958/053126	100	22100	PATROL-LEA	433500	Clothing & Uniforms	271.32	BADGES
			1001751958/053126	100	22100	PATROL-LEA	433500	Clothing & Uniforms	844.40	SHIRTS & PANTS
			1001751958/053126	100	22100	PATROL-LEA	433500	Clothing & Uniforms	300.90	SHIRTS
			1001751958/053126	100	22100	PATROL-LEA	433500	Clothing & Uniforms	528.64	BADGES
			1001751958/053126	100	22100	PATROL-LEA	433500	Clothing & Uniforms	128.52	VEST CARRIER
			1001751958/053126	100	27150	SCHOOL RESOURCE OFFICERS	433500	Clothing & Uniforms	191.61	SHIRTS
			1001751958/053126	100	27250	DCSD ELEMENTARY SRO PROG	433500	Clothing & Uniforms	181.95	SHIRTS
			1001751958/053126	100	27300	SRO-VALOR HIGH SCHOOL	433500	Clothing & Uniforms	151.78	PANTS
			1001751958/053126	100	800540	K-9 UNIT	433500	Clothing & Uniforms	282.81	BADGES
			1001751958/053126	100	800540	K-9 UNIT	433500	Clothing & Uniforms	341.58	PANTS
			1001751958/053126	100	21500	DETENTION	433500	Clothing & Uniforms	153.98	PANTS
			1001751958/053126	100	21500	DETENTION	433500	Clothing & Uniforms	257.32	BADGES
			1001751958/053126	100	21500	DETENTION	433500	Clothing & Uniforms	207.98	PANTS
			1001751958/053126	100	21650	CSV PROGRAM	433500	Clothing & Uniforms	16.52	NAME TAGS
			1001751958/053126	100	21725	ENVIRONMENTAL HAZARDS	433500	Clothing & Uniforms	211.44	SHIRTS
			1001751958/053126	100	22100	PATROL-LEA	433500	Clothing & Uniforms	231.38	PANTS
			1001751958/053126	100	22150	TRAFFIC SECTION	433500	Clothing & Uniforms	207.98	PANTS
			1001751958/053126	100	23150	MAJOR CRIMES SECTION	433500	Clothing & Uniforms	144.00	JACKETS
			1001751958/053126	100	23150	MAJOR CRIMES SECTION	433500	Clothing & Uniforms	275.96	PANTS
			1001751958/053126	100	23150	MAJOR CRIMES SECTION	433500	Clothing & Uniforms	(282.52)	PANTS RETURN
			1001751958/053126	100	800540	K-9 UNIT	433500	Clothing & Uniforms	341.58	PANTS
			1001751958/053126	100	822110	SWAT TEAM	433500	Clothing & Uniforms	2,117.70	PANTS
			1001751958/053126	100	861611	COMMUNITY RESPONSE TEAM- LEA	433500	Clothing & Uniforms	68.99	PANTS
			1001751958/053126	100	861611	COMMUNITY RESPONSE TEAM- LEA	433500	Clothing & Uniforms	84.98	SHIRTS
			1001751958/053126	100	21120	ACADEMY TRAINING	433500	Clothing & Uniforms	504.40	LEATHER GEAR
								Total Payment	**14,425.18**	
115778	06/24/26	HATLEY, AIMEE L	042026-060826	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	69.60	JUN 2026 MILEAGE REIMBURSEMENT
			042026-060826	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	47.70	APR 2026 MILEAGE REIMBURSEMENT
			042026-060826	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	160.59	MAY 2026 MILEAGE REIMBURSEMENT
								Total Payment	**277.89**	
115779	06/24/26	HEALTH ADVOCATE SOLUTIONS INC	DOUGLASCOUNT260415	100	100	GENERAL FUND	219834	Accrued Emp'e Asst. Plan (EAP)	1,935.60	MAY 2026 HEALTH ADVOCATE SERVICES
			DOUGLASCOUNT260315	100	100	GENERAL FUND	219806	Accrued Advocacy Fees	1,617.00	APR 2026 HEALTH ADVOCATE SERVICES
			DOUGLASCOUNT260315	100	100	GENERAL FUND	219834	Accrued Emp'e Asst. Plan (EAP)	1,940.40	APR 2026 HEALTH ADVOCATE SERVICES
			DOUGLASCOUNT260415	100	100	GENERAL FUND	219806	Accrued Advocacy Fees	1,613.00	MAY 2026 HEALTH ADVOCATE SERVICES
								Total Payment	**7,106.00**	
115780	06/24/26	HUMANE SOCIETY OF PIKES PEAK	JUL2026	100	55500	ANIMAL CONTROL	447460	Animal Control Services	45,239.33	JUL 2026 ANIMAL SERVICES
115781	06/24/26	INCEED LLC	742110	100	800900	TECHNOLOGY FUND	432100	Contract Work/Temporary Agency	13,230.00	TEMPORARY POSITION - IT
115782	06/24/26	JHL CONSTRUCTORS LLC	CI2020013APP7RTNG	230	800461	COUNTY LINE/HOLLY TO BROADWAY	211810	Retainage Payable	(83,970.57)	COUNTY LINE RD CONSTRUCTION MANAGEMENT
			CI2020013APP7	230	800461	COUNTY LINE/HOLLY TO BROADWAY	473200	Road-St Drainage-Construction	1,668,796.11	COUNTY LINE RD CONSTRUCTION MANAGEMENT
								Total Payment	**1,584,825.54**	
115783	06/24/26	LABORATORY CORPORATION OF AMERICA	87374668	210	44900	CHILD SUPPORT ENFORCEMENT	443200	Legal Services	114.00	TESTING SERVICES
115784	06/24/26	LANDERS, JACOB	CRJU5361CAPSTONESEMINAR	100	17100	HR ADMIN	446200	Tuition Reimbursement	2,312.39	TUITION REIMBURSEMENT
115785	06/24/26	LIGHTING ACCESSORY & WARNING SYSTEMS	27204	220	22150	TRAFFIC SECTION	447450	Vehicle Graphics	250.00	GRAPHIC REMOVAL

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115786	06/24/26	LOPEZ, ALEXA K	060226-060726	223	28001	DA 23RD - DISTRICT MO ALLOC	445300	Travel Expense	301.60	MILEAGE REIMBURSEMENT
115787	06/24/26	MAINTENANCE RESOURCES INC	A2606428	100	55200	FAIRGROUND OPERATIONS	444400	Service Contracts	1,069.29	JANITORIAL SERVICES
115788	06/24/26	MANNA RESOURCE CENTER	MMOFMAY26	100	802039	CDOT MMOF - MULIT-MODAL OPTION	443600	OPS/2024 MRC TRIPS	138.92	CDOT MMOF TRANSPORTATION GRANT
115789	06/24/26	MARTIN MARIETTA MATERIALS INC	CI2026003APP1RTNG	200	800100	CONTRACTED MAJOR ROAD MAINT	211810	Retainage Payable	(104,264.74)	ASPHALT OVERLAY PROJECT
			CI2026003APP1	200	800100	CONTRACTED MAJOR ROAD MAINT	478200	Major Maint. of Assets	2,085,294.71	ASPHALT OVERLAY PROJECT
								Total Payment	**1,981,029.97**	
115790	06/24/26	MTM RECOGNITION	6289651	100	17100	HR ADMIN	447700	Recognition Programs	50.57	EMPLOYEE RECOGNITION AWARDS
115791	06/24/26	MURPHY, STEVIE	051326-052926	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	337.85	MILEAGE REIMBURSEMENT
115792	06/24/26	PACIFIC OFFICE AUTOMATION INC	DCS0626KS8	100	21125	SUPPORT SERVICES	440300	Copier Charges	4,742.88	QUARTERLY LEASE PAYMENT
115793	06/24/26	PEREZ, YESIKA L	061626-061926PERDIEM	100	21200	INVESTIGATIONS	445300	Travel Expense	142.80	CRIMINAL ANALYSIS ASSOCIATION SYMPOSIUM, CRIPPLE CREEK, CO
115794	06/24/26	PERMITIUM LLC	PER00042708	100	21350	TECHNOLOGY SECTION	444550	Software/Hardware Subscription	10,000.00	ANNUAL SUBSCRIPTION
115795	06/24/26	PHOENIX SUPPLY LLC	41539	100	21500	DETENTION	433800	Prisoner Maint. Supplies	1,595.00	DETENTION SUPPLIES
			41539	100	21500	DETENTION	433400	Operating Supplies	3,188.50	DETENTION SUPPLIES
								Total Payment	**4,783.50**	
115796	06/24/26	POTTER, SHAWNA	050126-053026	200	31100	ROAD AND BRIDGE ADMIN	445300	Travel Expense	213.15	MILEAGE REIMBURSEMENT
115797	06/24/26	PRO FORCE LAW ENFORCEMENT	603075	220	22100	PATROL-LEA	438200	C.A.-Firearms/Tasers	896.00	RIFLE CASES
115798	06/24/26	RG LANDSCAPING SERVICES LLC	801	200	800100	CONTRACTED MAJOR ROAD MAINT	444700	Other Repair & Maint. Service	1,150.00	LANDSCAPING SERVICES
115799	06/24/26	RUNBECK ELECTION SERVICES INC	267416	100	12500	ELECTIONS AND REGISTRATION	444500	Software/Hardware Supp./Maint.	1,586.56	SOFTWARE LICENSES & SUPPORT
115800	06/24/26	S-COMM FIBER INC	13041	250	807000	PRAIRIE CANYON RESTORATION	442440	Data Communication Lines	13,900.00	CABLE INSTALLATION
115801	06/24/26	SAVIO HOUSE	MAY2026	100	861608	Congressional Directed Spend	443600	Other Professional Services	23,836.26	THERAPY SERVICES
115802	06/24/26	SCHWEIZER EMBLEM COMPANY	27011	220	21725	ENVIRONMENTAL HAZARDS	433500	Clothing & Uniforms	1,169.00	PATCHES
115803	06/24/26	SCIORE, ALEXANDRA	040826-043026	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	213.59	APR 2026 MILEAGE REIMBURSEMENT
			050726-052926	210	44550	CHILD WELFARE ADDTL ALLOCATION	445300	Travel Expense	121.22	MAY 2026 MILEAGE REIMBURSEMENT
								Total Payment	**334.81**	
115804	06/24/26	SCOLLARD, ASHLEY L	050226-052826	217	46400	COMMUNITY HEALTH	445300	Travel Expense	75.06	MILEAGE REIMBURSEMENT
115805	06/24/26	SEDALIA LANDFILL	14054E313	200	31400	MAINTENANCE OF CONDITION	450240	Waste Disposal Services	380.38	CONSTRUCTION & ROADSIDE DEBRIS
115806	06/24/26	SENERGY PETROLEUM LLC	415543914	100	19910	FLEET MAINTENANCE	436100	Oil & Lubrication	758.52	DIESEL EXHAUST FLUID FOR CASTLE ROCK
			415543907	100	19910	FLEET MAINTENANCE	436100	Oil & Lubrication	553.84	DIESEL EXHAUST FLUID FOR PARKER
								Total Payment	**1,312.36**	
115807	06/24/26	SHILOH HOUSE	52001500526DOUGBG	210	44500	CHILD WELFARE	443600	Other Professional Services	30,349.62	MAY 2026 BED GUARANTEE
			52001500526DOUGBG/61026	210	44175	JUVENILE JUSTICE SVCS/1451	443600	Other Professional Services	6,200.46	MAY 2026 BED GUARANTEE
								Total Payment	**36,550.08**	
115808	06/24/26	SMARTEL LLC	10411	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	2,763.00	MOBILE MANAGED SERVICE
115809	06/24/26	SPRADLIN PRINTING INC	24419	100	55250	COUNTY FAIR	433400	OS/Fair Mkt & Spons	274.00	PROUD SPONSOR DECALS

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
			24462	100	11600	PUBLIC AFFAIRS	440100	Printing/Copying/Reports	208.00	USA FLYERS
			24440	100	55250	COUNTY FAIR	440100	Printing/Copying/Fair Livestoc	384.92	LIVESTOCK SALE POSTCARDS
								Total Payment	**866.92**	
115810	06/24/26	STATEWIDE INTERNET PORTAL AUTHORITY	12649	100	800900	TECHNOLOGY FUND	444500	Software/Hardware Supp./Maint.	1,300.05	DOCUSIGN
			12649	100	800900	TECHNOLOGY FUND	444550	Software/Hardware Subscription	8,700.00	DOCUSIGN
								Total Payment	**10,000.05**	
115811	06/24/26	STEVENSON, DEANNE	042326-050126	200	31600	ENG - TRAFFIC SIGNS/STRIPING	445300	Travel Expense	153.82	MILEAGE REIMBURSEMENT
115812	06/24/26	SUMMIT PATHOLOGY	260609AU1003	100	23100	CORONER	443560	Forensic Testing	222.00	HISTOLOGY
115813	06/24/26	SUPPLY 38 LLC	17627	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	436300	Traffic Signal Parts	13.58	TRAFFIC SIGNAL PARTS
115814	06/24/26	TELLIGEN	INV0000126173	100	17100	HR ADMIN	447975	Wellness Programs - Carrier	1,794.14	DISEASE MANAGEMENT
			INV0000126186	100	17100	HR ADMIN	447975	Wellness Programs - Carrier	1,333.26	AT RISK/LIFESTYLE COACHING
			INV0000126188	100	17100	HR ADMIN	447975	Wellness Programs - Carrier	2,781.74	WELLNESS PORTAL
								Total Payment	**5,909.14**	
115815	06/24/26	THEOREM DESIGN GROUP INC	25150102	230	800451	SH 83 IMPROVEMENTS	467400	State-CDOT	1,933.90	PRAIRIE CANYON RANCH PROJECT
115816	06/24/26	THINAIR COMMUNICATIONS INC	6202003CO	240	33220	DSO COMMUNICATIONS NETWORK	474350	Capital Com.SystemsRadio	7,725.20	DOUGLAS COUNTY POWER PLANTS
			6202003COA	100	21127	RADIO SYSTEMS	474350	Capital Com.SystemsRadio	1,924.80	DOUGLAS COUNTY POWER PLANTS
								Total Payment	**9,650.00**	
115817	06/24/26	THOMSON REUTERS WEST	853676330	100	21350	TECHNOLOGY SECTION	444550	Software/Hardware Subscription	1,230.59	CLEAR SERVICE
115818	06/24/26	TRANS AERO LLC	3990	100	21775	OEM HELI PROGRAM	443600	Other Professional Services	112,222.50	HELICOPTER SERVICES
115819	06/24/26	TRINITY GROUP COMPANIES INC	29403IN	200	31400	MAINTENANCE OF CONDITION	433400	Operating Supplies	6,955.65	TRAFFIC CONTROL CONES & STANDS
			29356IN	200	31400	MAINTENANCE OF CONDITION	433400	Operating Supplies	9,693.89	TRAFFIC CONTROL CONES & SIGNS
								Total Payment	**16,649.54**	
115820	06/24/26	TRINITY SERVICES GROUP INC	3011500244	100	21500	DETENTION	447150	Inmate Meals	39.87	INMATE SNACKS
115821	06/24/26	TST INFRASTRUCTURE LLC	12231	350	800732	BANNOCK DR 2023 LID	465100	Contributions - Misc.	6,210.00	BANNOCK LID DESIGN
			12230	200	800100	CONTRACTED MAJOR ROAD MAINT	473100	Roads, St., Drainage-Eng.	300.00	LID GIS MAINTENANCE
								Total Payment	**6,510.00**	
115822	06/24/26	TUBE SERVICE COMPANY	BO352858	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	1,700.00	FLEET PARTS
			CU352857	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	968.00	FLEET PARTS
								Total Payment	**2,668.00**	
115823	06/24/26	UNIFIRST CORPORATION	2260257648	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	83.37	UNIFORMS SERVICE
			2260257450	100	19910	FLEET MAINTENANCE	433500	Clothing & Uniforms	240.43	UNIFORMS SERVICE
								Total Payment	**323.80**	
115824	06/24/26	UNITED STATES POSTAL SERVICE	061226/EPS	100	12500	ELECTIONS AND REGISTRATION	439200	Postage & Delivery Svc.	25,000.00	POSTAGE
115825	06/24/26	VANDERBILT UNIVERSITY MEDICAL CENTER	VDCC5916111	100	18900	SOFTWARE MAINTENANCE	444550	Software/Hardware Subscription	124.30	REDCAP PROJECT FEES
115826	06/24/26	VETTER, ERIK	062826-070326	221	27250	DCSD ELEMENTARY SRO PROG	445300	Travel Expense	457.58	FLIGHT REIMBURSEMENT - NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115827	06/24/26	VILLALOBOS CONCRETE INC	CI2026011APP2RTNG	230	800267	WATERTON ROAD	211810	Retainage Payable	(35,366.03)	WATERTON RD/MIDDLE FORK ST ROUNDABOUT
			CI2026011APP2	230	800267	WATERTON ROAD	473200	Roads, St., Drainage-Contr	707,320.65	WATERTON RD/MIDDLE FORK ST ROUNDABOUT
								Total Payment	**671,954.62**	

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
115828	06/24/26	WALTER, GARY	051426	200	31100	ROAD AND BRIDGE ADMIN	445300	Travel Expense	25.81	MILEAGE REIMBURSEMENT
115829	06/24/26	WALTER, JARED	062826-070326	221	27200	DCSD MIDDLE SCHOOL SRO PROGRAM	445300	Travel Expense	457.58	MILEAGE REIMBURSEMENT - NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS CONFERENCE, RENO, NV
115830	06/24/26	WATER & EARTH TECHNOLOGIES INC	5647	200	800506	STORMWATER PRIORITY PROJECTS	473100	Roads, St., Drainage-Eng.	25,672.33	GAUGE MAINTENANCE
115831	06/24/26	WEAR PARTS & EQUIPMENT COMPANY INC	75439	200	31400	MAINTENANCE OF CONDITION	436200	Equip. & Motor Vehicle Parts	21,123.12	MOTOR GRADER BLADES
115832	06/24/26	WELLPATH LLC	INV0140188	100	21500	DETENTION	443100	Medical, Dental & Vet Services	1,380.16	APR 2026 MAT PHARMACY
115833	06/24/26	WELLS FARGO BANK - GOVERNMENT	MAY2026/SOC	210	44500	CHILD WELFARE	443550	Banking Service Fees	28.48	MAY 2026 BANK FEES
115834	06/24/26	WELLS FARGO BANK - GOVERNMENT	MAY2026	295	861350	RMHIDTA TRAINING	443550	Banking Service Fees	37.24	MAY 2026 BANK FEES
115835	06/24/26	WELLS FARGO BANK - GOVERNMENT	MAY 2026/2026437	100	13100	TREASURER	443550	Banking Service Fees	2,739.28	MAY 2026 BANK FEES
115836	06/24/26	WESTERN PAPER DISTRIBUTORS	5476622	100	21500	DETENTION	433900	Janitorial Supplies	1,967.46	JANITORIAL SUPPLIES
115837	06/24/26	WILLIAMS SCOTSMAN INC	9026304789	100	21775	OEM HELI PROGRAM	444300	Equipment Rental	1,495.25	MOBILE OFFICE FOR HELICOPTER CREW
115838	06/24/26	WILSON & COMPANY INC	149621	230	800269	COUNTY LINE RD/I-25 OPERAT IMP	443600	Other Professional Services	61,106.25	DESIGN SERVICES - COUNTY LINE/INVERNESS
533454	06/23/26	ADVANTAGE TREATMENT CENTER	B2605000158	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	417.26	COMMUNITY CORRECTIONS
533455	06/23/26	ALLEGIANT MORTUARY TRANSPORT	MAY2026	100	23100	CORONER	447500	Other Purchased Services	2,580.00	TRANSPORT SERVICES
533456	06/23/26	BAUMAN, BOB	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	44.42	REGISTRATION REFUND
533457	06/23/26	BONAPARTE, AMY C & KLAUS	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	66.02	REGISTRATION REFUND
533458	06/23/26	CAHILL, JEFFREY S	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	895.58	REGISTRATION REFUND
533459	06/23/26	CAHILL, JEFFREY S & LAURIE C	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	450.46	REGISTRATION REFUND
533460	06/23/26	COLORADO BUREAU OF INVESTIGATION	A261100019	100	100	GENERAL FUND	214628	Due to CBI - Concealed Handgun	6,163.50	MAY 2026 CONCEALED HANDGUN FEES
533461	06/23/26	COLORADO HUNTSMAN TRANSPORT LLC	113DCCO	100	21175	CIVIL WARRANTS SECTION	444400	Service Contracts	2,370.00	EXTRADITION SERVICES
533462	06/23/26	CORECIVIC INC	B2605000142	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	834.52	COMMUNITY CORRECTIONS
			B2605000061	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	18,422.96	COMMUNITY CORRECTIONS
			B2605000144	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	8,926.76	COMMUNITY CORRECTIONS
			B2605000059	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	1,596.62	COMMUNITY CORRECTIONS
								Total Payment	**29,780.86**	
533463	06/23/26	CSST HOLDINGS INC	854334756	100	18900	SOFTWARE MAINTENANCE	444500	Software/Hardware Supp./Maint.	72.75	DOCUMENT STORAGE ANALYSIS
533464	06/23/26	DEEP ROOTS CRAFTSMEN	16	250	807018	SPRING VALLEY	472300	Improvements	945.00	SPRING VALLEY SCHOOL RESTORATION
			16RTNG	250	807018	SPRING VALLEY	211810	Retainage Payable	(47.25)	SPRING VALLEY SCHOOL RESTORATION
								Total Payment	**897.75**	
533465	06/23/26	DILAURA, DANA K	060326	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	25.00	VITAL RECORDS REFUND
533466	06/23/26	DOUGLAS COUNTY FAIR FOUNDATION	6122026	100	14100	ASSESSOR ADMINISTRATION	440200	Newspaper Notices/Advertising	385.00	DOUGLAS COUNTY FAIR WINDOW PAINTING
533467	06/23/26	ET TECHNOLOGIES INC	89990	100	19910	FLEET MAINTENANCE	444700	Other Repair & Maint. Service	1,102.74	SERVICE CALL

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533468	06/23/26	FIKANY, SUSAN C	688	223	28501	DA 23RD - STATE MANDATED COSTS	433990	Transcriptions-State Mandated	558.00	TRANSCRIPTS
533469	06/23/26	GEO REENTRY INC	B2605000110	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	20,693.43	COMMUNITY CORRECTIONS
			B2605000202	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	417.26	COMMUNITY CORRECTIONS
			B2605000109	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	768.49	COMMUNITY CORRECTIONS
								Total Payment	**21,879.18**	
533470	06/23/26	GRIFFITH, LINDSAY	DC003239	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	500.00	SECURITY DEPOSIT REFUND
533471	06/23/26	HAMILTON, JEFFREY A	052026	100	11300	BOARD OF EQUALIZATION	443200	Legal Services	340.00	LEGALS SERVICES
533472	06/23/26	HARMONY DESIGN LLC	5073	100	11600	PUBLIC AFFAIRS	443600	Other Professional Services	4,050.00	BRAND DEVELOPMENT
533473	06/23/26	HARTWELL, LISA A	26013	223	28501	DA 23RD - STATE MANDATED COSTS	433990	Transcriptions-State Mandated	206.55	TRANSCRIPTS
			26014	223	28001	DA 23RD - DISTRICT MO ALLOC	443630	Transcription Services -not PH	392.40	TRANSCRIPTS
								Total Payment	**598.95**	
533474	06/23/26	HBS	FR6568340	250	807011	SANDSTONE RANCH	450240	Waste Disposal Services	312.06	WASTE DISPOSAL SERVICES
533475	06/23/26	HONEY BUCKET	292863/060126	245	47100	RUETER-HESS REC OPS & MAINT	450240	Waste Disposal Services	1,055.00	PORTABLE RESTROOMS
			268834/060126	100	51100	PARK MAINTENANCE	450240	Waste Disposal Services	12,285.00	PORTABLE RESTROOMS
								Total Payment	**13,340.00**	
533476	06/23/26	HTAW, NYAN	052726	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	25.00	VITAL RECORDS REFUND
533477	06/23/26	ID EDGE INC	106664	100	21180	CONCEALED HAND PERMITS	433400	Operating Supplies	520.00	PRINTER SUPPLIES
533478	06/23/26	IMAGEFIRST	268739486	100	23100	CORONER	447500	Other Purchased Services	84.15	LAUNDRY SERVICE
533479	06/23/26	INTERVENTION COMMUNITY CORRECTION SERVICES	B2605000097	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	2,299.27	COMMUNITY CORRECTIONS
			B2605000025	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	4,508.02	COMMUNITY CORRECTIONS
								Total Payment	**6,807.29**	
533480	06/23/26	J&H SERVICES LLC	626	223	28001	DA 23RD - DISTRICT MO ALLOC	443600	Other Professional Services	300.00	SCREENING SERVICES
533481	06/23/26	JEFFERSON COUNTY DEPARTMENT OF HUMAN SERVICES	060926	210	44500	CHILD WELFARE	443600	Other Professional Services	3,509.91	MAY 2026 HOME STUDY SERVICES
533482	06/23/26	KENNEDY, MICHELE A	061626-061926PERDIEM	100	21200	INVESTIGATIONS	445300	Travel Expense	142.80	CRIMINAL ANALYSIS ASSOCIATION SYMPOSIUM, CRIPPLE CREEK, CO
533483	06/23/26	KIEWIT INFRASTRUCTURE COMPANY	9100981650	200	31400	MAINTENANCE OF CONDITION	448300	Asphalt & Asphalt Filler	2,768.04	ASPHALT FOR PAVING
533484	06/23/26	KILTY AND COMPANY	26034	230	800434	BROADWAY/HRP INTERSECTION	443600	Other Professional Services	7,000.00	APPRAISAL SERVICES
533485	06/23/26	KNORPP, RICHARD	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	57.89	REGISTRATION REFUND
533486	06/23/26	LYFT INC	1001242680	100	802046	CORRECTIONAL TREATMENT 25-26	447500	Other Purchased Services	856.84	TRANSPORTATION SERVICES
533487	06/23/26	MALMGREN, MICHAEL L	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	61.54	REGISTRATION REFUND
533488	06/23/26	MANSION BUILDERS	DC003240	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	500.00	SECURITY DEPOSIT REFUND
533489	06/23/26	MARION JR, DANIEL	20251388	100	23100	CORONER	443600	Other Professional Services	1,038.15	FORENSIC SERVICES
533490	06/23/26	MASTER'S TOUCH, THE	E102313	100	13100	TREASURER	439200	Postage & Delivery Svc.	3,244.52	POSTAGE

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533491	06/23/26	MESA COUNTY GOVERNMENT	B2605000193	100	861061	Community Corrections Alloc.	447500	Other Purchased Services	2,321.59	COMMUNITY CORRECTIONS
533492	06/23/26	MINES-BRUCE, ERICA	042026-052826	100	12400	MOTOR VEHICLE	445300	Travel Expense	62.93	MILEAGE REIMBURSEMENT
533493	06/23/26	MULLER ENGINEERING COMPANY INC	42554	230	800434	BROADWAY/HRP INTERSECTION	473100	Roads, St., Drainage-Eng.	21,671.22	BROADWAY/HIGHLANDS RANCH PKWY DESIGN SERVICES
533494	06/23/26	MUNICIPAL SERVICES BUREAU (MSB)	MBMAYINV0327	100	16600	HOMELESSNESS INITIATIVES	447500	Other Purchased Services	6.00	CREDIT CARD CONVENIENCE FEE
533495	06/23/26	NAVARRO, CHRISTINE	DC003247	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	259.00	SECURITY DEPOSIT REFUND
533496	06/23/26	NEWMAN, ROBERT M	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	36.26	REGISTRATION REFUND
533497	06/23/26	NMS LABS	1311576	100	23100	CORONER	443560	Forensic Testing	7,180.00	TESTING SERVICES
533498	06/23/26	O'CONNELL, SHANNON	DC003241	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	500.00	SECURITY DEPOSIT REFUND
533499	06/23/26	OLMSTEAD, JOHN O	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	555.40	REGISTRATION REFUND
533500	06/23/26	PADELSKI, ALEXANDER E	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	1,232.50	REGISTRATION REFUND
533501	06/23/26	PARKER WATER & SANITATION DISTRICT	QTE0000203	100	802036	STRONG COMMUNITIES GRANT	447500	Other Purchased Services	188,126.00	TALL TALES RANCH WATER & SEWER INFRASTRUCTURE
			QTE0000143	100	802036	STRONG COMMUNITIES GRANT	447500	Other Purchased Services	203,874.00	TALL TALES RANCH WATER & SEWER INFRASTRUCTURE
								Total Payment	**392,000.00**	
533502	06/23/26	PAWNEE BUTTES SEED INC	252664493	200	31400	MAINTENANCE OF CONDITION	448700	Other Constr/Maint. Materials	2,268.92	EROSION CONTROL SUPPLIES
533503	06/23/26	PRESTIGE CHEMICAL PRODUCTS LLC	1144	200	31550	WEED CONTROL	433400	Operating Supplies	480.99	INVASIVE WEED CHEMICALS
533504	06/23/26	PROSCENO, LORA	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	50.78	REGISTRATION REFUND
533505	06/23/26	REGIONAL AIR QUALITY COUNCIL	14745	100	81200	OTHER REGIONAL BOARDS	466700	Regional Air Quality	10,000.00	CONTRIBUTION
533506	06/23/26	ROADSAFE TRAFFIC SYSTEMS	RC480410	200	800100	CONTRACTED MAJOR ROAD MAINT	444700	Other Repair & Maint. Service	6,020.00	TRAFFIC SIGNAL RENTAL
533507	06/23/26	ROCK ESTATES PROPERTY OWNERS ASSOCIATION	20261	200	31500	SNOW AND ICE REMOVAL	443580	Contracted Snow Removal	1,087.50	SNOW REMOVAL
			20251	200	31500	SNOW AND ICE REMOVAL	443580	Contracted Snow Removal	1,218.00	SNOW REMOVAL
								Total Payment	**2,305.50**	
533508	06/23/26	ROSS, SEQUOIA T	SR77	200	31400	MAINTENANCE OF CONDITION	446100	Conference,Seminar, Train Fees	4,097.50	COMMERCIAL DRIVERS LICENSE COURSE
533509	06/23/26	ROTH, JEFF	052826REIM	100	60100	NATURAL RESOURCES	433400	Operating Supplies	27.81	VOLUNTEER REIMBURSEMENT
			052826REIM	100	60100	NATURAL RESOURCES	433400	Operating Supplies	12.59	VOLUNTEER REIMBURSEMENT
								Total Payment	**40.40**	
533510	06/23/26	SCHNEIDER, BRAD R & REBECCA D RIPP	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	212.47	REGISTRATION REFUND
533511	06/23/26	SHEA HOMES LP	20250011189	100	24100	BUILDING DEVELOPMENT SERVICES	342450	Plan Checking Fees	541.29	FEE WAIVER
			20250011189	100	24100	BUILDING DEVELOPMENT SERVICES	322500	Building Permits	832.75	FEE WAIVER
			20250011189	100	30200	ENGINEERING	341791	DESC Plan Check Fee	32.50	FEE WAIVER
			20250011189	100	31000	FUND ADMIN.-ROAD BRIDGE	322311	GESC Permit - DESC	50.00	FEE WAIVER
								Total Payment	**1,456.54**	
533512	06/23/26	STATE OF COLORADO	66110	100	12400	MOTOR VEHICLE	439200	Postage & Delivery Svc.	12,004.56	JUN 2026 POSTAGE
			66110	100	12400	MOTOR VEHICLE	444400	Service Contracts	3,940.85	JUN 2026 SERVICE CONTRACTS
								Total Payment	**15,945.41**	

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533513	06/23/26	T-MOBILE USA INC	L2603100036	100	21200	INVESTIGATIONS	443600	Other Professional Services	50.00	TOWER DUMP
			L2603060195	100	21200	INVESTIGATIONS	443600	Other Professional Services	50.00	TOWER DUMP
								Total Payment	**100.00**	
533514	06/23/26	TACONHY ENTERTAINMENT LLC	DC003246	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	525.00	SECURITY DEPOSIT REFUND
533515	06/23/26	TAJIK, FAEZEH	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	150.17	REGISTRATION REFUND
533516	06/23/26	THE CORD	DC002818	100	100	GENERAL FUND	221610	Sec. Deposit Refund-Fairground	3,500.00	SECURITY DEPOSIT REFUND
533517	06/23/26	UCHEALTH	2090328188/022826	100	21200	INVESTIGATIONS	443100	Medical, Dental & Vet Services	1,261.81	TESTING SERVICES
533518	06/23/26	UNIVERSITY OF DENVER - DENVER	6202625578	100	21116	REGULATORY TRAINING	446100	Conference,Seminar, Train Fees	8,400.00	PUBLIC SAFETY LEADERSHIP DEVELOPMENT TUITION
533519	06/23/26	WIRESIDE COMMUNICATIONS LLC	2605	100	11600	PUBLIC AFFAIRS	443600	Other Professional Services	7,281.09	LIVE TOWN HALL - COURAGEOUS CONVERSATIONS
533520	06/23/26	WOODWARD, DANIELLE & TIM L	MV REFUND	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	27.07	REGISTRATION REFUND
533521	06/23/26	YOUNGER, KENNETH	052126	217	46100	DC HEALTH DEPT ADMIN	345100	Vital Record Fees	25.00	VITAL RECORDS REFUND
533522	06/23/26	ELLEN L JONES SEPARATE SHARE TRUST	223310406001	230	800770	PINE DRIVE WIDENING	471400	Right-of-Way-Temporary	1,700.00	TEMPORARY EASEMENT
533523	06/23/26	M-H REAL ESTATE LLC	DV2020146	200	200	ROAD AND BRIDGE	221630	Escrow Payable	51,950.00	ESCROW RELEASE
533524	06/23/26	OSTEEN, CHANTEL	040726-061026	210	44500	CHILD WELFARE	445300	Travel Expense	83.46	MAY 2026 MILEAGE REIMBURSEMENT
			040726-061026	210	44500	CHILD WELFARE	445300	Travel Expense	204.59	APR 2026 MILEAGE REIMBURSEMENT
			040726-061026	210	44500	CHILD WELFARE	445300	Travel Expense	99.54	JUN 2026 MILEAGE REIMBURSEMENT
								Total Payment	**387.59**	
533525	06/23/26	PARKER PRESBYTERIAN CHURCH	DV2020074	200	200	ROAD AND BRIDGE	221630	Escrow Payable	3,007.66	ESCROW RELEASE
533526	06/23/26	PT BALLERS LLC	DV2024068	200	200	ROAD AND BRIDGE	221630	Escrow Payable	12,000.00	ESCROW RELEASE
533527	06/23/26	HERITAGE TITLE COMPANY	REFUND REC	100	100	GENERAL FUND	211650	Fee Refunds - Clerk & Recorder	16.00	OVERPAYMENT REFUND
533528	06/23/26	NAPA AUTO PARTS	15572335/053126	100	19910	FLEET MAINTENANCE	433400	Operating Supplies	836.42	FLEET PARTS
			15572335/053126	100	19910	FLEET MAINTENANCE	436200	Equip. & Motor Vehicle Parts	5,613.44	FLEET PARTS
								Total Payment	**6,449.86**	
533529	06/23/26	PARKER WATER & SANITATION DISTRICT	1022405/060426	200	31400	MAINTENANCE OF CONDITION	448600	Bulk Water	116.61	BULK WATER ROAD MAINTENANCE
			1022403/060426	200	31400	MAINTENANCE OF CONDITION	448600	Bulk Water	119.30	BULK WATER ROAD MAINTENANCE
								Total Payment	**235.91**	
533530	06/23/26	WASTE MANAGEMENT OF COLORADO	13395803060	200	31400	MAINTENANCE OF CONDITION	450240	Waste Disposal Services	446.62	WASTE DISPOSAL SERVICES
								Grand Total:	**6,324,891.35**	

HANDWRITES

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
115708	06/12/26	AMERICAN TOWER CORPORATION	JUL2026	100	19150	JUSTICE CENTER FACILITY MGMT	451100	Building/Land Lease/Rent	3,533.59	JUL 2026 LEASE - SEDALIA TOWER
115709	06/12/26	ARCHITERRA GROUP INC	8477	100	51125	PARK MAINTENANCE-Cash in Lieu	473500	Parks & Recreation Improvement	35,524.95	MACANTA CONTRACT MANAGEMENT
115710	06/12/26	DOC-11045 LANSING CIRCLE MOB LLC	2026JULLEASE	100	19100	FACILITIES ADMINISTRATION	451100	Building/Land Lease/Rent	227,167.08	JUL 2026 -LANSING CIRCLE LEASE
115711	06/12/26	GOLF & SPORT SOLUTIONS LLC	55006	100	51100	PARK MAINTENANCE	473500	Parks & Recreation Improvement	24,432.43	INFIELD MIX FOR BALLFIELD REINSTALLATIONS
115712	06/12/26	SOUTH METRO FIRE RESCUE AUTHORITY	JUL2026	100	19150	JUSTICE CENTER FACILITY MGMT	451100	Building/Land Lease/Rent	619.57	JUL 2026 LEASE - RUETER-HESS TOWER
115714	06/16/26	ALLIANT INSURANCE SERVICES INC	3555991	630	19450	LIABILITY AND PROPERTY INS.	449300	Liability Insurance	6,846.30	LIABILITY INSURANCE RENEWAL
115715	06/16/26	BLACK HILLS ENERGY	459202297/061026	100	55200	FAIRGROUND OPERATIONS	450220	Gas	864.29	500 FAIRGROUNDS RD
115716	06/16/26	BLACK HILLS ENERGY	8021071449/061026	100	55200	FAIRGROUND OPERATIONS	450220	Gas	467.54	500 FAIRGROUNDS RD
115717	06/16/26	BLACK HILLS ENERGY	2915708002/061026	100	55200	FAIRGROUND OPERATIONS	450220	Gas	198.94	500 FAIRGROUNDS RD
115718	06/16/26	BLACK HILLS ENERGY	4504228038/061026	100	55200	FAIRGROUND OPERATIONS	450220	Gas	114.08	301 S LEWIS ST
115719	06/16/26	BLACK HILLS ENERGY	2468115937/061026	100	19100	FACILITIES ADMINISTRATION	450220	Gas	89.67	410 FAIRGROUNDS RD
115720	06/16/26	BLACK HILLS ENERGY	2054737143/061026	100	55200	FAIRGROUND OPERATIONS	450220	Gas	2,550.51	500 FAIRGROUNDS RD
115721	06/16/26	BLACK HILLS ENERGY	3257275256/061026	100	55200	FAIRGROUND OPERATIONS	450220	Gas	190.42	500 FAIRGROUNDS RD
115722	06/16/26	CITY OF LONE TREE	SHAREBACKFEBMAR2026	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468600	Intergovernmental-Lone Tree	10,662.34	MAR 2026 ROAD SALES TAX SHAREBACK
			SHAREBACKFEBMAR2026	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468600	Intergovernmental-Lone Tree	(4,355.93)	FEB 2026 DEDUCT OUT OF TOWN SALES TAX
			SHAREBACKFEBMAR2026	230	82305	ROAD S/U TAX SHAREBACK-MUNIS	468600	Intergovernmental-Lone Tree	147,398.43	FEB 2026 ROAD SALES TAX SHAREBACK
								Total Payment	**153,704.84**	
115723	06/16/26	PINERY WATER DISTRICT	2291/060526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	129.50	PINERY PARK
			3327/060526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	63.66	BAYOU GULCH DOG PARK
			4565/060526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	44.49	BINGHAM LAKE PARK
			4623/060526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	34.14	CHERRY CREEK TRAILHEAD
			4310/060526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	21.64	BAYOU GULCH FOUNTAIN
			4309/060526	100	51100	PARK MAINTENANCE	450230	Water & Sewer	120.02	BAYOU GULCH IRRIGATION
								Total Payment	**413.45**	
533400	06/11/26	COMMERCIAL FENCE & IRON WORKS	15226	100	19150	JUSTICE CENTER FACILITY MGMT	444700	Other Repair & Maint. Service	3,274.00	FENCE REPLACEMENT
533401	06/11/26	HAMILTON, JEFFREY A	041526	100	11300	BOARD OF EQUALIZATION	443200	Legal Services	340.00	LEGAL SERVICES
533402	06/11/26	NATIONAL FIRE & SAFETY INC	10028650	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	1,594.00	FIRE EXTINGUISHER REPAIR
			10028648	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	1,702.50	FIRE EXTINGUISHER REPAIR
			10028652	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	489.00	ANNUAL FIRE ALARM/SPRINKLERS INSPECTION
			10028742	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	946.00	ANNUAL FIRE ALARM/SPRINKLERS INSPECTION
			10027576	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	1,695.00	ANNUAL FIRE ALARM/SPRINKLERS INSPECTION
								Total Payment	**6,426.50**	
533403	06/11/26	BRISTOW, NYLA	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Mkt &	75.00	2026 DOUGLAS COUNTY FAIR JUDGE
533404	06/11/26	COLORADO EVENT TRAFFIC LLC	1780	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Guest	34,322.22	2026 DOUGLAS FAIR PARKING & TRAFFIC CONTROL

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533405	06/11/26	FOOTHILLS DOG AGILITY EQUIPMENT RENTAL	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Srvs/Fair Show Mgm	525.00	2026 DOUGLAS COUNTY FAIR DOG AGILITY EQUIPMENT
533406	06/11/26	GARBER, JILL	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533407	06/11/26	HARRIS, OLIVER	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533408	06/11/26	HONEY BUCKET	284236	100	55250	COUNTY FAIR	444300	Equip Rental/Fair Admin	26,040.00	2026 DOUGLAS COUNTY FAIR PORTABLE RESTROOMS
533409	06/11/26	JOHNSON, BARB	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Mkt &	75.00	2026 DOUGLAS COUNTY FAIR JUDGE
533410	06/11/26	KIEFER FARMS PERCHERONS	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Rodeo	4,120.00	2026 DOUGLAS COUNTY FAIR RODEO HITCH WAGON
533411	06/11/26	LANGSTON, MICHELLE L	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533412	06/11/26	LOVE, AMANDA	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	3,750.00	2026 DOUGLAS COUNTY FAIR MARKETPLACE & FOOD COORDINATOR
533413	06/11/26	MUNCHRATH, EMILEE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	1,000.00	2026 DOUGLAS COUNTY FAIR JUDGE
533414	06/11/26	PETERSON, PAYSON W	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Rodeo	475.00	2026 DOUGLAS COUNTY HOMETOWN RODEO ANNOUNCER
533415	06/11/26	PHIPPEN, ANNELIESE	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	125.00	2026 DOUGLAS COUNTY FAIR JUDGE
533416	06/11/26	REDD DAWG ENTERPRISES LLC	80	200	31400	MAINTENANCE OF CONDITION	446300	Prof. Membership & Licenses	2,710.00	COMMERCIAL DRIVERS LICENSE FEE
533417	06/11/26	SAREPTA INC	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Event	150,000.00	2026 DOUGLAS COUNTY FAIR CONCERT
533418	06/11/26	SATREE, DOUG	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	1,200.00	2026 DOUGLAS COUNTY FAIR JUDGE
533419	06/11/26	SAVE THE COWBOY	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Srvs/Fair Show Mgm	1,000.00	2026 DOUGLAS COUNTY FAIR CATTLE FOR WORKING RANCH HORSE SHOW - JUNIOR DIVISION
533420	06/11/26	STORMY PRODUCTIONS LLC	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Srvs/Fair Show Mgm	3,000.00	2026 DOUGLAS COUNTY FAIR LIVESTREAM FAIR & RODEO
533422	06/11/26	XCEL ENERGY	5320791280/052626	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	43.34	9717 FAIRVIEW PKWY - TRAFFIC LIGHTS
533423	06/11/26	XCEL ENERGY	5300112347562/060826	100	19100	FACILITIES ADMINISTRATION	450220	Gas	86.42	9040 TAMMY LN
533424	06/11/26	XCEL ENERGY	5300112347540/060826	100	19100	FACILITIES ADMINISTRATION	450220	Gas	59.70	9040 TAMMY LN
533425	06/11/26	XCEL ENERGY	5300119541631/060826	100	19100	FACILITIES ADMINISTRATION	450220	Gas	145.59	9040 TAMMY LN
533426	06/11/26	XCEL ENERGY	5300112347404/060826	100	19100	FACILITIES ADMINISTRATION	450220	Gas	553.52	9040 TAMMY LN
533427	06/11/26	XCEL ENERGY	5300112347584/060826	100	19100	FACILITIES ADMINISTRATION	450220	Gas	174.24	9040 TAMMY LN
533428	06/11/26	XCEL ENERGY	5300111764383/060826	100	19100	FACILITIES ADMINISTRATION	450220	Gas	273.00	9040 TAMMY LN
533439	06/15/26	HAZELBROOK SOBER LIVING LLC	2318	100	802045	JAIL BASED BEHAVIORAL 25-26	447505	Recovery Support	875.00	RECOVERY SUPPORT
533440	06/15/26	KNOX, RON	4634	100	51100	PARK MAINTENANCE	344200	Facilities Use Fees	150.00	PERMIT REFUND

Payment Number	Payment Date	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533441	06/15/26	NATIONAL FIRE & SAFETY INC	10026453	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	48.00	ANNUAL FIRE EXTINGUISHER INSPECTIONS
			10026636	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	24.00	ANNUAL FIRE EXTINGUISHER INSPECTIONS
			10026152	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	24.00	ANNUAL FIRE EXTINGUISHER INSPECTIONS
			10026631	100	19180	UNIFIED METROPOLITAN FORENSIC	444400	Service Contracts	625.00	ANNUAL FIRE ALARM/SPRINKLER INSPECTIONS
			10026447	100	19100	FACILITIES ADMINISTRATION	444400	Service Contracts	30.00	ANNUAL FIRE EXTINGUISHER INSPECTIONS
								Total Payment	**751.00**	
533442	06/15/26	STATE OF COLORADO-DEPARTMENT OF LOCAL AFFAIRS	GBMJ25111	100	861062	GRAY & BLACK MARIJUANA ENFORCE	334600	Other State Grants	295.93	GRAY & BLACK MARKET MARIJUANA ENFORCEMENT GRANT
533443	06/15/26	BLAS, CHRISTOPHER J	060726-061026PERDIEM	100	861572	AMERICAN RESCUE PLAN ACT	445300	Travel/ARPRRCRT	224.00	NATIONAL CO-RESPONDER CONFERENCE, DALLAS, TX
533444	06/15/26	BROWN, KRISTINA	060726-061026PERDIEM	296	861572	AMERICAN RESCUE PLAN ACT	445300	Travel/ARPRRCRT	224.00	NATIONAL CO-RESPONDER CONFERENCE, DALLAS, TX
533445	06/15/26	CAMPBELL, SCOTT	2026FAIR	100	55250	COUNTY FAIR	447400	Judges/Referees/Fair Show Mgmt	1,600.00	2026 DOUGLAS COUNTY FAIR JUDGE
533446	06/15/26	CASEY HARP LLC	2026FAIR	100	55250	COUNTY FAIR	443570	County Fair Service/Fair Rodeo	28,246.41	2026 DOUGLAS COUNTY FAIR PRODUCTION SERVICES
533447	06/15/26	CORRIEA, RACHEL M	060726-061026PERDIEM	296	861572	AMERICAN RESCUE PLAN ACT	445300	Travel/ARPRRCRT	224.00	NATIONAL CO-RESPONDER CONFERENCE, DALLAS, TX
533448	06/15/26	NICHOLS, ALISE L	060726-061026PERDIEM	296	861572	AMERICAN RESCUE PLAN ACT	445300	Travel/ARPRRCRT	224.00	NATIONAL CO-RESPONDER CONFERENCE, DALLAS, TX
533449	06/15/26	XCEL ENERGY	5319329652/060126	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	2,549.42	TRAFFIC SIGNALS
533450	06/15/26	XCEL ENERGY	5319329594/060126	200	31650	ENG-ITS/TRAFFIC SIGNAL OPS	450250	Traffic Signal Utilities	1,310.48	STREET LIGHTS 050126-053126
533453	06/15/26	HAZELBROOK SOBER LIVING LLC	2511	100	802045	JAIL BASED BEHAVIORAL 25-26	447505	Recovery Support	10,250.00	RECOVERY SUPPORT PRE-PAID HOUSING & PROGRAMS
								Grand Total:	**743,810.43**	

ELECTION JUDGES

Payment Number	Payment Date	Vendor No.	Vendor Name	Invoice Number	Fund	Business Unit	Business Unit Description	Object Acct	Account Description	Amount	Remark
533429	06/11/26	1582122	AUHLL , NANETTE	12500000EJ_JOB_1	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	121.60	2026 STATEWIDE PRIMARY
533430	06/11/26	1037337	BRUMMETT , SHERYL	12500001EJ_JOB_2	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	131.68	2026 STATEWIDE PRIMARY
533431	06/11/26	1622562	CACCO , JUDITH	12500002EJ_JOB_3	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	134.72	2026 STATEWIDE PRIMARY
533432	06/11/26	1710315	COHEA , RICHARD ANTHONY	12500003EJ_JOB_4	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	124.48	2026 STATEWIDE PRIMARY
533433	06/11/26	1125874	DEMKO DIJULIO , DEBORAH	12500004EJ_JOB_5	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	132.00	2026 STATEWIDE PRIMARY
533434	06/11/26	1656566	FALLER , JULI-ANNE MARY	12500005EJ_JOB_6	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	129.60	2026 STATEWIDE PRIMARY
533435	06/11/26	1513860	JOHNSON , LINDA	12500006EJ_JOB_7	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	131.20	2026 STATEWIDE PRIMARY
533436	06/11/26	1469999	JOSWICK , PATRICIA L	12500007EJ_JOB_8	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	100.48	2026 STATEWIDE PRIMARY
533437	06/11/26	1529249	WENGER , COLLEEN	12500008EJ_JOB_9	00100	12500	ELECTIONS AND REGISTRATION	447400	Election Judges/Referee Fees	131.20	2026 STATEWIDE PRIMARY

Grand Total: **1,136.96**

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Dan Dertz, Director of Open Space and Natural Resources

DESCRIPTION: Request for Amendment and Budget Increase for Schmidt Open Space Forest Treatment Project in the Amount of $1,830,456.00.

SUMMARY: Douglas County Open Space and Natural Resources (DCOSNR) respectfully request an amendment to the original project proposal for the Jackson Creek-Garber Creek Forest Restoration & Watershed Protection Project. As work has progressed, additional forest stand improvement and fuels reduction treatments have been identified as necessary to meet project objectives and reduce long term wildfire risk within the project area.

RECOMMENDED ACTION: Staff recommends approval of the expenditure increase to ensure the project can be completed safely, efficiently, and in alignment with regional wildfire mitigation and forest health objectives. Funding will come from the approved budget of Open Space operations and maintenance account of the Parks, Trails, Historic Resources, and Open Space sales tax resolution.

REVIEW:

Dan Dertz	Approve	6/11/2026
Jeff Garcia	Approve	6/15/2026
Doug DeBord	Approve	6/17/2026
Scott McEldowney - FYI	Notified - FYI	6/17/2026

ATTACHMENTS:

Cover Page
2026 BOCC Dove Ammendment Contract Agenda Item

MEETING DATE: June 23, 2026

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REVIEW:

Dan Dertz	Approve	6/11/2026
Jeff Garcia	Approve	6/15/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

2026 BOCC Dove Ammendment Contract Agenda Item

DOUGLAS COUNTY
COLORADO

Expenditure Increase Request – Schmidt Open Space

Date: 6/23/2026

To: Douglas County Board of County Commissioners

Through: Douglas J. DeBord, County Manager

From: Dan Dertz, Director of Open Space and Natural Resources

CC: Ryan Smith, Ranger Supervisor
Scott McEldowney, Assistant Director Open Space and Natural Resources**Subject:Request for Amendment and Budget Increase for Schmidt Open Space Forest Treatment Project**

Board of County Commissioners Meeting: 6/23/2026

I. EXECUTIVE SUMMARY

Douglas County Open Space and Natural Resources (DCOSNR) respectfully requests an amendment to the original project proposal for the Jackson Creek–Garber Creek Forest Restoration & Watershed Protection Project. As work has progressed, additional forest stand improvement and fuels-reduction treatments have been identified as necessary to meet project objectives and reduce long-term wildfire risk within the project area.

II. REQUEST

Douglas County Open Space and Natural Resources (DCOSNR) respectfully requests an amendment to the original proposal for the Jackson Creek–Garber Creek Forest Restoration & Watershed Protection Project to authorize an increase in project expenditures to a total of $1,830,456.00, which includes an additional $780,000. Of the total project budget, $1,500,000 is allocated from the approved COSWAP grant, County match, and DCOSNR funding, with additional funds provided through Forest to Faucet funding.

III. CONTEXT

As planning and field assessments have progressed, Colorado State Forest Service (CSFS) has identified additional operational needs essential to achieving the project's forest-health and wildfire-mitigation objectives. These expanded requirements include:

- **Road maintenance and access improvements on private property** to ensure safe and reliable equipment access for treatment crews.

- **Helicopter logging operations**, which have been determined to be the most effective and least environmentally disruptive method for removing material from steep, heavily forested terrain within the project area.

These additional activities are necessary to support fuels-reduction and forest-stand improvement treatments across approximately **510 acres** of mixed-conifer forest on the Douglas County Open Space Schmidt Property and adjacent private lands. The treatment area consists primarily of **Douglas fir** and **Ponderosa pine**, with a **Gambel oak** understory—vegetation types that currently present elevated fuel loads and increased wildfire risk.

DCOSNR has secured approval from key partner stakeholders—including the Colorado State Department of Natural Resources (CDNR), Douglas Land Conservancy (DLC), and the Chatfield Reservoir Mitigation Company (CRMC)—to proceed with these expanded treatments on Schmidt Open Space.

IV. STAFF ASSESSMENT

Staff recommends approval of the expenditure increase to ensure the project can be completed safely, efficiently, and in alignment with regional wildfire-mitigation and forest-health objectives. Funding will come from the approved budget of Open Space operations and maintenance account of the Parks, Trails, Historic Resources, and Open Space sales tax resolution.

Thank you for your consideration of this amendment request. DCOSNR remains committed to advancing forest health, wildfire mitigation, and watershed protection across the Jackson Creek–Garber Creek landscape.

FIRST AMENDMENT TO PUBLIC CONTRACT FOR SERVICES

THIS FIRST AMENDMENT TO THE PUBLIC CONTRACT FOR SERVICES (the "Amendment") is entered into as of this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County") and **DOVE CREEK FORESTRY**, a corporation authorized to do business in Colorado (the "Consultant"). The County and the Consultant hereinafter referred to collectively as the "Parties."

RECITALS

WHEREAS, the Parties entered into a certain Public Contract for Services dated December 9, 2025, (the "Contract") for forest maintenance and wildlife mitigation with initial maximum contract expenditure of $1,050,456.00 and term from December 9, 2025, through December 31, 2026; and

WHEREAS, the Parties have agreed to amend the Contract by increasing the maximum contract expenditure by an additional $780,000.00 for new total $1,830,456.00; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in the Contract.

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1. Section 4 of the Contract is hereby amended to read:

   MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the total amount of funds appropriated for this Contract is **ONE MILLION EIGHT HUNDRED THIRTY THOUSAND FOUR HUNDRED FIFTY-SIX DOLLARS AND ZERO CENTS ($1,830,456.00)**. The funds appropriated for this First Amendment are **SEVEN HUNDRED EIGHTY THOUSAND DOLLARS AND ZERO CENTS ($780,000.00)** for the Term of this Contract. In no event shall the County be liable for payment under this Contract for any amount in excess thereof, except as otherwise provided in Exhibit B to the Contract. The County is not under obligation to make any future apportionment or allocation to this Contract, nor is anything set forth herein a limitation of liability for the Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

2. Exhibit B is replaced with **Exhibit B-1**.

3. **OTHER TERMS AND CONDITIONS REMAIN:** In the event of any inconsistencies between

the Contract and this First Amendment, the term of this First Amendment shall control. Except as expressly set forth in this First Amendment, the Contract otherwise is unmodified and remains in full force and effect. Each reference in the Contract to itself shall be deemed also to refer to this First Amendment.

4. **CAPITALIZED TERMS:** All capitalized terms used but not defined herein shall have the same meanings as defined in the Contract.

(Remainder of Page Intentionally Blank)

Exhibit B-1
METHOD OF PAYMENT

INVITATION FOR BID (IFB) #021-25 DOUGLAS COUNTY
JACKSON CREEK FOREST RESTORATION PROJECT
REQUIRED COST AND PROJECT INFORMATION SCHEDULE

BID FOR IMPLEMENTING PRESCRIPTIONS AND OTHER REQUIREMENTS:

Mechanical Treatment

Acreage: 294 acres

Cost per acre: Forest thinning: $2,800.00/acre Gambel oak mastication: $1,400.56/acre

TOTAL COST: Forest Thinning (194 acres): $543,200.00 Gambel oak mastication (100 acres): $140,056.00

Total cost for Mechanical Treatment (294 acres): $683,256.00

Hand Treatment

Acreage: 216 acres

Cost per acre: $1,700.00

TOTAL COST: $367,200.00

Other Treatment (Optional)

Aerial logging:

Acreage: 75 acres- DCOS Upland Hand Treatment

Cost per acre: $10,251.00 max 20,000 tons per acre, does not include tub grinding and road maintenance.

TOTAL COST: $780,000.00

TOTAL COST OF BID: $1,830,456.00 for Mechanical Treatment, Hand Treatment and Aerial Logging.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Zach Burns, Fairgrounds Manager, Facilities & Fleet Services

DESCRIPTION: Contract and Purchase Order for the 2026 Douglas County Fair & Rodeo Concert Headliner, AWOLNATION in the Amount of $100,000.00.

SUMMARY: Staff recommends approval of the Agreement and Purchase Order with Combo Swell Beats Entertainment Inc. for AWOLNATION's headliner performance at the 2026 Douglas County Fair & Rodeo on Saturday, July 25th. The Contract includes a guaranteed payment of $100,000.00.

Staff collaborated with Romeo Entertainment Group-awarded IFB #061-23 for Concert Production Services-to identify potential performers for the July 25, 2026, concert. Due to budget constraints and venue capacity, the list of available artists was limited. After outreach to several candidates, the staff received a verbal commitment from AWOLNATION.

On December 12, 2025, the Board of County Commissioners (BOCC) approved proceeding with contract negotiations with Romeo Entertainment to secure a headliner for the 2026 Fair & Rodeo.

RECOMMENDED ACTION: Approval of Agreement and Purchase Order to Sarepta, Inc. for AWOLNATION totaling $100,000.00.

REVIEW:

Tim Hallmark	Approve	6/15/2026
Jeff Garcia	Approve	6/15/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
Awolnation contract Castle Roc CO 2026-REVISED

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Zach Burns, Fairgrounds Manager, Facilities & Fleet Services

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ATTACHMENTS:

Awolnation contract Castle Roc CO 2026-REVISED

1201 Demonbreun Street, 15th Floor
Nashville, TN 37203
USA
Phone: +1 615-963-3387
email: LA@wmeagency.com

PURCHASER'S ADDENDUM IS ATTACHED & INCORPORATED HERETO

AWOLNATION

COMBO SWELL BEATS ENTERTAINMENT INC.

ARTIST RIDER AND ADDENDA ATTACHED HERETO HEREBY MADE A PART OF THIS CONTRACT as amended

Agreement made 19 May 2026 between **COMBO SWELL BEATS ENTERTAINMENT INC.** (hereinafter referred to as "PRODUCER") furnishing the services of **AWOLNATION** (hereinafter referred to as "ARTIST") and **DOUGLAS COUNTY FAIR & RODEO**/~~Zach Burns~~ (hereinafter referred to as "PURCHASER")

It is mutually agreed between the parties as follows:

The PURCHASER hereby engages the PRODUCER to furnish the services of ARTIST for the Engagement (as described herein) upon all the terms and conditions herein set forth, including, without limitation, Addendum "A" (Additional Terms and Conditions), the Artist Rider, and any other PRODUCER addenda referenced herein (if any), all of which are attached hereto and fully incorporated herein by reference. each as amended

1. **ENGAGEMENT VENUE(S):**
   DOUGLAS COUNTY FAIR & RODEO – DOUGLAS COUNTY EVENT CENTER
   500 Fairgrounds Drive
   Castle Rock, CO 80104
   USA

2. **DATE(S) OF ENGAGEMENT:** **Sat 25 Jul 2026**
   a. Number of Shows: 1
   b. Show Schedule(s): TBA: Doors
   07:30 PM: Support - TBA: Artist Approved; (60 min.)
   09:00 PM: Headliner: AWOLNATION; (75-90 min.); Confirmed, to close.
   TBA: Curfew

3. **BILLING (in all forms of advertising):**
   100% ~~Sole~~ Headline Billing

4. **COMPENSATION:** THE ARTIST MAY BE SUBJECT TO LOCAL, STATE OR FEDERAL INCOME OR SIMILAR TAXES REQUIRED BY ANY GOVERNMENTAL AUTHORITY EXERCISING CONTROL OR TAXING AUTHORITY OVER THIS EVENT.
   $100,000.00 USD (One Hundred Thousand U.S. Dollars) flat GUARANTEE.

   REIMBURSEMENT(S):
   $500.00 USD for Catering due: 25 Jul 2026 -- Hospitality & Catering

   DEPOSIT *requirements and* ***PAYMENT TERMS*** *are further set forth below in* ***Section 10.***

5. **PRODUCTION AND CATERING:** EXISTING EVENT PRODUCTION WILL BE IN PLACE. SEE ADDENDUM #7
   - Venue to provide a first class sound and light system, which is pre-set for the Venue. Additional equipment, unless otherwise previously agreed upon, (including backline, in-ear monitors, artist specified consoles, moving lights, and any other non-standard equipment) is to be provided by Artist and installed in accordance with venue safety protocols. Sound level shall be mutually agreed upon between Artist and Venue.

   -Purchaser to provide and pay for mutually agreeable backline, per advance.

- Purchaser to provide a $500 catering and hospitality buyout. No food or beverages will be provided for off-site consumption. No alcohol will be provided. NO BUS STOCK OR AFTER SHOW FOOD PROVIDED.

Production Contact: Bill Hart
(303) 757-8400 (off.)
bhart@psiiusa.com

6. TRANSPORTATION AND ACCOMMODATIONS:

~~a) Air transportation:~~
~~b) Accommodations:~~
~~c) Air freight and excess baggage:~~
d) Ground transportation: - Purchaser to provide and pay for local ground transportation, defined as being within thirty (30) miles of the venue, per advance.
~~e) Meals and incidentals:~~
~~f) Other~~:

Any changes to the above-mentioned arrangements are subject to the ~~sole and exclusive prior written~~ approval of PRODUCER.

7. SPECIAL PROVISIONS:

PURCHASER AGREES TO THE FOLLOWING:

- Show advance and production questions should be coordinated with Eric Stenman (ericstenman@gmail.com).

- PURCHASER agrees to provide and pay for, at no cost to ARTIST, any and all rider requirements. AS AMENDED

- All marketing plans, final admats and press requests are to be submitted to John Adams (JPAD@WMEAgency.com). PURCHASER to only use ARTIST-supplied ad materials, photo, and logo in all advertising.

- There shall be no visible sponsor signage on, around or near the stage, nor there any sponsor signage inside the venue. No implied endorsements or "presents" of any kind. Any exceptions must be approved in advance in writing by Ron Opaleski (RO@WMEAgency.com) and/or Alex Bramwell (AXB@WMEAgency.com).

- There shall be no ARTIST meet & greets without prior written permission from Ron Opaleski and/or Alex Bramwell, or ARTIST management.
PURCHASER REQUESTS UP TO 30 MEET AND GREETS AT ARTIST'S CONVENIENCE, PER ADVANCE.

- No audio or video recording, live broadcasts or webcasts without prior written permission from John Adams (JPAD@WMEAgency.com), Ron Opaleski (RO@WMEAgency.com), or Alex Bramwell (AXB@WMEAgency.com).

- There shall be no use of ARTIST's name, likeness, logo or otherwise on any merchandise without prior written approval from Ron Opaleski (RO@WMEAgency.com) or Alex Bramwell (AXB@WMEAgency.com).

- ARTIST shall receive most favored nations terms on all merchandise sales.

- PURCHASER to provide ARTIST with a mutually agreed number of complimentary tickets. ARTIST COMPS: 20

- ~~PURCHASER shall pay PRODUCER in full for any cancellations due to force majeure~~. SEE ADDENDUM #2 AND #10

- It is understood and agreed there will be no charge-backs to ARTIST under any circumstances.

- There are to be no promoter or venue early entry / skip the line programs. TBD

- There are to be to no dB limit or lighting restrictions whatsoever. see addendum #5

Producer shall make reasonable efforts to supplement any of their required production specifications with any equipment already provided by Buyer. Buyer shall make best efforts to accommodate as much production equipment as possible, subject to safety and structural limitations. In no event shall Buyer be required to use all of Producer's supplied production. If Producer requires any additional production equipment, which Buyer is not otherwise obligated to provide, such requests shall be subject to Buyer's approval. Additional equipment, unless otherwise previously agreed upon, (including backline, in-ear monitors, artist specified consoles, moving lights, and any other non-standard equipment) is to be provided by Producer and installed in accordance with venue safety protocols, to which Producer is made aware of in a separate writing.

- ~~PURCHASER will provide hardcopy documentation for each submitted line item expense. Any line item expense for which there is no corroborative - vendor-originated - documentation will NOT be accepted as a show or ARTIST cost. Net advertising only. No gross advertising will be accepted. No miscellaneous or cleanup charges will be accepted.~~ N/A

- ~~If this is an outdoor show, the risk of weather cancellation shall be borne by PURCHASER. As such, PURCHASER shall pay PRODUCER in full for any cancellation due to weather, whether or not such is predictable, unpredictable, and/or weather related Acts of God~~. see addendum #11

- ~~Any language that may have been contained in your offer, which is not included in this agreement, shall not be considered part of the co~~ntract.

- ALL BANK WIRES SHOULD BE DIRECTED TO THE FOLLOWING ADDRESS:

WME Entertainment, LLC

City National Bank

400 N. Roxbury Dr.

Beverly Hills, CA 90210

ABA: 122016066

Account #: 113147172

- There shall be absolutely NO audio and/or video recording, live broadcasts, webcasts, photography, and/or any other recording, broadcast and/or exploitation of ARTIST or ARTIST'S performance. Any requests for the foregoing shall be subject to PRODUCER'S prior written approval and terms in all instances.
Still non-professional photos permitted by the audience. Event photographer and Videographer shall be allowed to shoot artist performance and capture b-roll images solely for archival purposes only. SEE WME fully negotiated Additional Terms and Conditions Letter I and the negotiated contract Addendum #15.

- All support acts and show line-up (and any changes to the foregoing) are subject to Artist's prior approval. Purchaser must submit list of potential support acts for management approval prior to confirming any Artist as support. DIRECT

- Purchaser is not permitted, in any manner, to sell (or sell access to) any permitted meet and greet (if any) in any manner (e.g., as a standalone charge, part of a ticket package, or otherwise) pursuant to this Agreement absent Producer's separate, express, written approval. Purchaser is advised that Producer and Artist take the unauthorized sale of meet and greet opportunities (or access thereto) very seriously.

- All meet & greet and media requests, including, but not limited to interviews, broadcasting, on-site interviews, video recordings, social media, and digital requests are not implicitly agreed to and are subject to Artist availability and management approval.

8. ARTIST RIDER: PER ADVANCE

PURCHASER shall provide and pay for all terms and conditions contained in the ARTIST rider and shall fully comply with all provisions thereof. EACH AS AMENDED

9. CURRENCY AND EXCHANGE RATE:

10. PAYMENT TERMS:

a. **DEPOSIT in the amount of** shall be paid to and in the name of PRODUCER's agent, WILLIAM MORRIS ENDEAVOR ENTERTAINMENT, LLC (FAIR DOES NOT PAY DEPOSITS; MFN)

All deposit payments shall be paid via certified or cashier's check sent to:

WILLIAM MORRIS ENDEAVOR ENTERTAINMENT, LLC
ATTN: Lance Alleman
1201 Demonbreun Street, 15th Floor
Nashville, TN 37203
USA

OR via bank wire as follows:

CITY NATIONAL BANK 1005 17th Ave. S Suite 600 Nashville, TN 37212	ABA no.: 064009445 William Morris Endeavor Account No.: 684001426 ORG: Douglas County Fair & Rodeo / REF: AWOLNATION / Jul 25, 2026 WME booking code: PANA 207324

Please be sure to specify the following to avoid confusion and/or misapplication of funds: your company name (as sender), name of the artist, start date of the Engagement(s).

EVENT CHECK

b. BALANCE of the monies shall be paid to and in the name of PRODUCER by ~~certified or cashier's check or bank wire (as designated by PRODUCER)~~, to be received by PRODUCER not later than ~~prior to the first show of~~ the Engagement.

IMMEDIATELY FOLLOWING

~~c. Earned percentages, overages and/or bonuses, if applicable, are to be paid to PRODUCER in cash (if requested by PRODUCER, and to the extent permitted by law), or by certified or cashier's check or bank wire (as designated by PRODUCER), immediately following the last show of the Engagement.~~

~~d. In the event the full price agreed upon to be paid by PURCHASER does not include percentages or overages, and the actual gross box office receipts from the Engagement exceed the gross potential as stated herein, such amounts shall be paid in full to PRODUCER in cash (if required by PRODUCER and to the extent permitted by law) or by certified or cashier's check or bank wire (as designated by PRODUCER), immediately following the last show of the Engagement~~.

11. SCALING AND TICKET PRICES:

	CAP.	TYPE	PRICE	COMPS	KILLS	SELLABLE	FAC.FEE	PARKING	CHARITY	TIC.FEE	VIP	SCNDRY	OTHER	NET PRICE	GROSS POT.
Sat 25 Jul 9:00 PM	560	Reserved	$75.00	0	0	560								$75.00	$42,000.00
	1,700	GA Seated	$65.00	0	0	1,700								$65.00	$110,500.00
	4,000	(other)	$65.00	0	0	4,000								$65.00	$260,000.00
	6,260			**0**	**0**	**6,260**									**$412,500.00**

SCALING NOTES:

- Outdoor Show / Covered Stage / Rain or Shine
- Fair Admission: $6.27 TBC
- ARTIST Comps: 20

SCALING BREAKDOWN:
- Reserved Grandstand Seating: 560 at $75
- GA Grandstand Seating: 1700 at $65
- Floor Standing: 4000 at $65

ADJUSTED GROSS POTENTIAL:	**$412,500.00**
TAX:	
NET POTENTIAL:	**$412,500.00**

12. EXPENSES:

TYPE	FLAT AMOUNT	% AMOUNT	PER TICKET	MAX AMOUNT	NOTES
Catering	$500.00				Hospitality & Catering
Expense Totals:	**$500.00**				

~~PURCHASER understands that PRODUCER has relied on the above show expenses. PURCHASER agrees to furnish PRODUCER, not later than settlement of the Engagement(s) with a final statement of actual expenses, including certified paid bills, receipts, advertising tear sheets and venue contract. If the final actual expenses total less than the expenses stated herein, then the split figure or total expenses used to determine the percentage of the net, will be reduced by the difference between the total expenses previously submitted by PURCHASER and the total actual expenses. Any increases to the above expenses are subject to PRODUCER's approval~~.

13. MERCHANDISING:

SEE ADDENDUM #3

If the artists needs festival assistance on merch selling the artist is responsible for paying a minimum of $150 to merch seller. Fair requires 15 day notice to secure merch seller or assistants.
Artist is responsible for sales tax in relation to merch sales.
Artist sells; CD/DVD: 90.00% of proceeds to ARTIST. MFN
Artist sells; T-Shirts/Soft: 80.00% of proceeds to ARTIST. MFN

~~14. VISAS AND WORK PERMITS:~~

~~15. TAXES:~~

ADDENDUM "A" (ADDITIONAL TERMS AND CONDITIONS), ARTIST RIDER, AND ANY OTHER PRODUCER ADDENDA REFERENCED HEREIN (IF ANY), ARE ALL ATTACHED HERETO AND FULLY INCORPORATED HEREIN BY REFERENCE.

IN WITNESS WHEREOF, the parties hereto have hereunto set their names and seals on the day and year first above written.

By: _____

DOUGLAS COUNTY FAIR & RODEO
Zach Burns
500 Fairgrounds Drive
Castle Rock, CO 80104
USA

Care of: Mark Gramm
Romeo Entertainment Group

By: _____

COMBO SWELL BEATS ENTERTAINMENT INC.

Return all signed contracts to WILLIAM MORRIS ENDEAVOR ENTERTAINMENT, LLC at the address above; Attention: Alleman

-RADIUS: SEE ADDENDUM #4-Artist / Producer shall not perform publicly, make an advertised appearance/host, and/or advertise any performance within a radius of 150 miles from the Venue Address listed above for a period beginning from the time of confirmation/acceptance of Purchaser's offer, and running 45 days following the Show Date and shall not announce, leak, or advertise any performance or public appearance within a radius of 150 miles from the Venue Address listed above until the Event is sold out or the Show Date has passed, unless Producer obtains Purchaser's express written consent. Such consent shall not be unreasonably withheld. Violation of this provision shall be deemed a material breach.
-Venue reserves the right to permit the Stage sponsor to place certain signage around or adjacent to the stage during the Artist's performance. Sponsor signage represents stage and/or event sponsorship and is not connected specifically to Artist. Terms of any Artist's sponsorship are to be negotiated upfront with Buyer. Artist agrees to assist in promotions and marketing for event as their schedule allows. Venue requests Artist interviews, radio and video liners, meet & greet passes for contest winners, and merchandise giveaways. Artist shall do a post upon announcement of the show and a post the week of the show on all social networks that the Artist is on. Artist shall provide a 15-30 second announcement video liner.
-Event will NOT pay for publicity materials
-Event does NOT list artist or their parties as additional insured
-The Fully Executed Contract must be returned to Romeo Entertainment Group at least 30 days prior to the date of the engagement in order for checks to be processed in time for payment to the artist on day of show.
-INSURANCE: SEE ADDENDUM #8
-A Current rider must be issued with the contract, as no new updated artist rider will be signed and returned after the original contract and rider are issued.
-Any radio welcomes or presents to be mutually agreed upon.
-Artist sponsorship needs will be accommodated, within reason, per advance.
-Artist will be responsible for paying a cleaning fee of up to $500 if they smoke in, trash, or otherwise cause damage to any provided artist trailer, if one is provided, or any dressing rooms or green rooms at the venue.

ADDENDUM "A" * Fully Negotiated*

ADDITIONAL TERMS AND CONDITIONS

A. COMPENSATION

(1) Unless otherwise specified, all payments shall be made in full without any deductions whatsoever. If not already indicated on the face page of this Agreement, PURCHASER will advise PRODUCER, or PRODUCER's agent, promptly upon request (but in no event later than the on-sale date), of the net admissions prices for the entertainment presentation and shall further disclose any added charges and applicable tax in connection therewith.
~~(2) In the event the payment to PRODUCER shall be based in whole or in part on receipts of the performance(s) hereunder, PURCHASER agrees to deliver to PRODUCER a certified statement of the gross receipts of each performance within two (2) hours following such performance. PRODUCER shall have the right to have a representative present in the box office at all times and such representative shall have access to box office records of PURCHASER relating to gross receipts of the Engagement.~~
~~(3) In the event that the payment of PRODUCER's share of said performance(s) receipts is based in whole or in part upon expenses related to the Engagement, PURCHASER shall verify by paid receipts, cancelled check or similar documents all such expenses, or they shall not be included as an expense of the Engagement.~~
~~(4) In the event the payment to PRODUCER does not include a percentage payment, if the actual gross box office receipts from the Engagement exceed the gross potential as stated on the face of this Agreement or as otherwise agreed in writing between the parties, such excess shall be immediately paid in full to PRODUCER in cash.~~

B. TICKETS

(1) PURCHASER shall not announce, advertise, promote or sell tickets to the Engagement until authorization in writing has been received from PRODUCER.
~~(2) ALL TICKETS MUST BE NUMBERED. NO TICKETS SHALL BE PRICED AT MORE THAN THE AGREED UPON PRICE EXCLUSIVE OF VALUE ADDED TAX OR OTHER SALES-BASED TAX WITHOUT PRODUCER'S PRIOR APPROVAL.~~
~~(3) If ticket price scaling shall be varied in any respect, the percentage of compensation payable to PRODUCER shall be based upon whichever of the following is more favorable to PRODUCER: (i) the ticket price scaling set forth on the face page of this Agreement or as otherwise agreed in writing by the parties, or (ii) the actual ticket price scaling in effect for the Engagement.~~
~~(4) The PRODUCER's representative shall have the right to inspect ticket racks and all box office and other records with respect to such receipts, including, but not limited to, unsold tickets, printed but unsold tickets (so-called "deadwood") and stubs of tickets sold, for the purpose of verifying the statements. PRODUCER's representative will upon request be admitted to the box office at all times during the sale of tickets for the Engagement hereunder.~~
~~(5) There shall be no dynamic ticket pricing unless mutually agreed upon by PRODUCER and PURCHASER in writing. In the event the parties agree to participate in dynamic ticket pricing all terms thereof shall be subject to mutual written approval including, without limitation, all ticket prices and adjustments thereto, scaling, gross box office potential and additional ticketing charges (if any). All elements thereof, including, without limitation, all ticket pricing/scaling/adjustments, ticketing charges (if any) and final gross revenue must be transparent and presented at settlement in writing to PRODUCER to evidence compliance with the foregoing.~~
~~(6) PURCHASER agrees that any inclusion of ARTIST's performance hereunder in a subscription or other type of series is subject to the prior written consent of PRODUCER.~~
(7) PURCHASER shall not commit ARTIST to any interviews, promotional appearances, meet & greets, or otherwise without PRODUCER's prior, written consent, which shall be given or withheld in PRODUCER's sole discretion.

C. FACILITIES See Addendum #7

(1) PURCHASER agrees to furnish at its sole cost and expense on the date(s), time(s) and place(s) of the performance(s) all that is necessary for the proper and lawful presentation of the Engagement, including, without limitation, a suitable venue, well-heated, ventilated, lighted, clean and in good order, ~~stage curtains, properly tuned grand piano or pianos~~ and all necessary first class sound equipment in perfect working condition including amplifiers, microphones in number and quality required by PRODUCER, dressing rooms (clean, comfortable, properly heated and air-conditioned and near the stage), all necessary electricians and stage hands, all necessary first class lighting, tickets, house programs, all licenses (including musical performing rights licenses), adequate security, ushers, ticket sellers, ticket takers, appropriate and sufficient advertising in all media and PURCHASER shall pay all other necessary expenses in connection therewith.
(2) PURCHASER shall also provide at its sole cost and expense all necessary equipment for the Engagement hereunder as provided on the face of the Agreement, or as designated in the attached ARTIST Rider, unless otherwise agreed by PRODUCER and PURCHASER in writing. Exact requirements to be advised if same differs from ARTIST Rider specifications.
(3) PURCHASER will pay all music royalties in connection with PRODUCER's use of music, and in addition, the costs of any musicians (including contractor) other than those furnished by PRODUCER as part of PRODUCER's regular company.
(4) PURCHASER agrees to pay all amusement taxes, if applicable.
(5) PURCHASER shall comply with all regulations and requirements of any union(s) that may have jurisdiction over any of the said materials, facilities and personnel to be furnished by PURCHASER and PRODUCER.
(6) If PRODUCER so requires, PURCHASER will furnish at its expense all necessary facilities, electricians, stage hands and other personnel for lighting and dress rehearsals. PURCHASER shall furnish at its own expense all other items and personnel including, but not limited to, any and all personnel, including musicians, as may be required by any national or local union(s) required for the proper presentation of the performance hereunder, and any rehearsals therefore, except for those items and personnel which PRODUCER herein specifically agrees to furnish.
(7) PURCHASER shall ensure compliance with all applicable requirements of laws and regulations as to health and safety, licensing, insurance, hygiene, fire, access, egress, security, and generally in relation to the performance(s) and the venue(s) for such performance(s).
(8) PURCHASER shall be ~~solely~~ responsible for providing a safe environment for the Engagement, including but not limited to with respect to the staging, stage covering, grounding, supervision and direction of the Engagement, and security, so that the Engagement and all persons and equipment are free from adverse weather and other conditions, situations and events ("Adverse Conditions"). PRODUCER/ARTIST shall not have any liability for any damage or injury caused by such Adverse Conditions.
PROVIDED SUCH IS NOT THE DIRECT RESULT OF PRODUCER'S NEGLIGENCE OR THAT OF ITS EMPLOYEES AND/OR AGENTS.

D. PRODUCTION CONTROL

(1) PRODUCER shall have the sole exclusive creative control over the production and presentation of ARTIST's performance at the Engagement hereunder, including, but not limited to, the details, means and methods of the performance of the performing artists hereunder, and PRODUCER shall have the sole right, as PRODUCER may see fit, to designate and change at any time the performing personnel other than the ARTIST herein specifically named.
(2) ARTIST shall at all times be the headline act and will be the closing act of each show, unless otherwise specified herein. PURCHASER agrees that no performers other than those to be furnished by PRODUCER hereunder will appear on or in connection with the Engagement hereunder. PURCHASER agrees to supply and pay for all supporting acts, if any, which must be requested and/or approved by PRODUCER.
(3) PURCHASER agrees to promptly comply with PRODUCER's directions as to stage settings for the performance hereunder.
(4) It is understood that no stage seats are to be sold or used without PRODUCER's prior written consent.

E. EXCUSED PERFORMANCE See Addendum #10

If, as the result of a Force Majeure Event (as defined below), PRODUCER or ARTIST is unable to, or is prevented from, performing the Engagement or any portion thereof or any material obligation under this Agreement, then PRODUCER's and ARTIST's obligations hereunder will be fully excused, there shall be no claim for damages or expenses by PURCHASER, and PURCHASER shall bear its own costs and expenses in connection with this Agreement. Notwithstanding the foregoing: (i) PURCHASER shall be obligated and liable to PRODUCER for such proportionate amount of the payment provided for herein as may be due hereunder for any performance(s) which PRODUCER may have rendered up to the time of the inability to perform by reason of such Force Majeure Event; ~~and (ii) in the event of such non-performance as a result of a Force Majeure Event, if ARTIST is ready, willing, and able to perform (but for the occurrence of such Force Majeure Event), then PURCHASER shall nevertheless pay PRODUCER an amount equal to the full GUARANTEE plus all other payments and compensation due hereunder. For clarification, in the event of cancellation due to any Force Majeure Event, and whether or not ARTIST is ready, willing and able to perform, PURCHASER shall remain responsible for all transportation, accommodations, expense reimbursements and any other payments or compensation for PRODUCER/ARTIST and entourage pursuant to the terms of this Agreement.~~

A "Force Majeure Event" shall mean any one or more of the following acts which makes any performance(s) by PRODUCER or ARTIST contemplated by this Agreement impossible, infeasible or unsafe: acts of God; act(s) or regulation(s) of any public authority or bureau, civil tumult, epidemic, act(s) of the public enemy; act(s) or threats of terrorism; threats; insurrections; riots or other forms of civil disorder in, or around, the Engagement venue or which PRODUCER and/or ARTIST reasonably believe jeopardizes the safety of ARTIST, any of ARTIST's equipment, musicians or other performers, or any of PRODUCER's key personnel; embargoes; labor disputes (including, without limitation, strikes, lockouts, job actions, or boycotts); fires; explosions; floods; shortages of energy or other essential services; failure of technical facilities; failure or delay of transportation; death, disability, illness, injury or other inability to perform of ARTIST, any of ARTIST's musicians, other performers, crew, representatives or advisors, any of ARTIST's family members, any of PRODUCER's key personnel, ~~or any other person personally known to ARTIST whose death, disability, illness or injury adversely impacts ARTIST's ability to perform in connection with the Engagement~~; or other similar or dissimilar causes beyond the control of ARTIST or PRODUCER which make any performance(s) contemplated by this Agreement impossible, infeasible or unsafe.

F. INCLEMENT WEATHER See Addendum #11

Notwithstanding anything contained to the contrary herein, inclement weather shall not be deemed a Force Majeure event and PURCHASER shall remain liable for payment to PRODUCER of the full GUARANTEE plus all other compensation due hereunder if the performance(s) is rendered impossible, infeasible or unsafe by such weather conditions. For clarification, PURCHASER shall remain responsible for all other terms and conditions of this Agreement, including, without limitation accommodations, transportation, and expense reimbursements for ARTIST and touring party. AS PREVIOUSLY NEGOTIATED AND AGREED UPON TO ON THE CONTRACT FACE AND WHERE APPLICABLE, SUCH COSTS ARE ACTUALLY INCURRED.

G. PRODUCER'S RIGHT TO CANCEL See Addendum #2

~~PURCHASER agrees that PRODUCER may cancel the Engagement hereunder without liability by giving the PURCHASER notice thereof at least thirty (30) days prior to the commencement date of the Engagement hereunder. Upon termination of the Agreement in accordance with this Section G, PRODUCER shall return to PURCHASER any deposit previously received by PRODUCER in connection with the Engagement. Subject to the foregoing, upon such termination, the parties shall have no further rights or obligations hereunder, and each of the parties shall bear its own costs incurred in connection with this Agreement.~~

H. BILLING

(1) ARTIST shall receive billing in such order, form, size and prominence as directed by PRODUCER in all advertising and publicity issued by or under the control of the PURCHASER, including, but not limited to, displays, newspapers, radio and television ads, electric lights, posters, houseboards and announcements.
(2) PURCHASER may only use ARTIST's name and pre-approved: voice, likeness, materials, pictures, photographs, image, or other identification of ARTIST (collectively, "ARTIST's Likeness") in connection with PURCHASER's advertising and publicizing of the Engagement, however PURCHASER's use of ARTIST's Likeness shall not be as an endorsement or indication of use of any product or service and no corporate or product/service name or logo shall be included in any such advertising and publicity absent PRODUCER's prior written approval in each instance. Notwithstanding the foregoing, the placement, form, content, appearance, and all other aspects of PURCHASER's use of ARTIST's Likeness shall at all times be subject to the prior written approval of PRODUCER.

I. MERCHANDISING See Addendum #3

PRODUCER shall have the exclusive right to sell souvenir programs, ballet books, photographs, records and any and all types of merchandise including, but not limited to, articles of clothing (i.e. T-shirts, hats, etc.), posters, stickers, etc., on the premises of the place(s) of performance without any participation in the proceeds by PURCHASER subject, however, to concessionaire's requirements, if any, as specified in this Agreement.

J. NO RECORDING/BROADCAST

professionally film or photograph

PURCHASER shall not itself, nor shall it permit or authorize others (including, without limitation, PURCHASER or venue employees, representatives or contractors) to record, broadcast, televise, film, ~~photograph,~~ webcast, or otherwise reproduce the visual and/or audio performances hereunder (or any part thereof) and/or ARTIST and/or PRODUCER's personnel at any time during the Engagement. In the event PRODUCER does so grant any of the aforementioned rights, such rights shall be subject to a separate written agreement and PURCHASER shall be responsible, at PURCHASER's sole cost and expense, for securing any and all necessary third party rights, licenses, clearances, and permissions (including, but not limited to, all necessary publishing and record label clearances) required in connection with PURCHASER's capture and/or exploitation of the same. Notwithstanding the foregoing, and further to any additional obligations of PURCHASER to indemnify PRODUCER/ARTIST contained in this Agreement, PURCHASER shall indemnify and hold harmless PRODUCER and ARTIST from any and all damage(s) it, or they, may sustain as a result of PURCHASER's failure to comply herewith.

K. PURCHASER DEFAULT*

*PURCHASER SHALL BE GRANTED A REASONABLE OPPORTUNITY TO CURE SAID BREACH. SUCH CURE NOT TO OCCUR LATER THAN WITHIN A REASONABLE AMOUNT OF TIME PRIOR TO PERFORMANCE.

MATERIAL

(1) In the event PURCHASER refuses or neglects to provide any of the ~~items~~ herein stated or comply with any provisions hereunder, and/or fails to promptly make any of the payments as provided herein and/or fails to proceed with the Engagement and/or fails to furnish PRODUCER or ARTIST with any documentation, tickets or notice or proof thereof as required hereunder, at the times herein specified, then any such failure shall be deemed a substantial and material breach of this Agreement and PRODUCER shall have the right (in PRODUCER's sole discretion), without prejudice to any other rights and remedies to: (i) immediately terminate this Agreement and cancel any or all remaining Engagement hereunder; (ii) retain all amounts already paid to PRODUCER by PURCHASER as partial compensation for such breach; (iii) receive the full GUARANTEE (or the unpaid balance thereof) plus all other payments and other compensation due pursuant to this Agreement and all out of pocket expenses incurred by PRODUCER and ARTIST in connection with the Engagement or the transactions contemplated by this Agreement; and (iv) PRODUCER and ARTIST shall have no further liabilities and/or ~~obligations in connection with the~~ Engagement or the transactions contemplated by this Agreement. For the avoidance of doubt, in all instances PURCHASER shall remain responsible for all transportation, accommodations, and expense reimbursements for PRODUCER/ARTIST and entourage pursuant to the terms of this Agreement. **

**AS PREVIOUSLY NEGOTIATED AND AGREED TO ON THE CONTRACT FACE AND WHERE APPLICABLE. SUCH COSTS ARE ACTUALLY INCURRED.

(2) If, on or before the date of any scheduled engagement, PURCHASER has failed, neglected, or refused to perform any contract with PRODUCER/ARTIST, and/or any contract with any third party relating to this Engagement, and/or any other contract with any other performer for any other engagement (whether or not related), or if the financial standing or credit of PURCHASER has been impaired or is in PRODUCER's opinion unsatisfactory, PRODUCER shall have the right to demand payment of the full GUARANTEE and all other compensation due pursuant to this Agreement. If PURCHASER fails or refuses to make such payment forthwith, then any such failure shall be deemed a substantial and material breach of this Agreement, and PRODUCER shall have the right (in PRODUCER's sole discretion), without prejudice to any other rights and remedies, to: (i) immediately terminate this Agreement and cancel any or all remaining Engagement hereunder; (ii) retain all amounts already paid to PRODUCER by PURCHASER as partial compensation for such anticipatory breach; (iii) receive the full GUARANTEE (or balance thereof) and all other compensation due pursuant to this Agreement and all out of pocket expenses incurred by PRODUCER and ARTIST in connection with the Engagement or the transactions contemplated by this Agreement; and (iv) PRODUCER and ARTIST shall have no further liabilities and/or obligations in connection with the Engagement or the transactions contemplated by this Agreement. For the avoidance of doubt, in all instances PURCHASER shall remain responsible for all transportation, accommodations, and expense reimbursements for PRODUCER/ARTIST and entourage pursuant to the terms of this Agreement. **

L. INSURANCE/INDEMNIFICATION

PURCHASER SHALL OBTAIN GENERAL LIABILITY INSURANCE IN THE FOLLOWING AMOUNTS (AT MINIMUM) FOR THE EVENTS WITH CAPACITIES SEALED AS FOLLOWS: 0-2,500 - $1M; 2,501-10,000 - $3M; 10,001-15,000 - $4M; 15,001-25,000 - $6M; 25,001+ - $10M

(1) PURCHASER shall obtain and maintain, from the date hereof through completion of the Engagement, commercial general liability insurance coverage, including a contractual liability endorsement as respects this Agreement, ~~liquor liability (either from PURCHASER, if PURCHASER is furnishing liquor, or from PURCHASER's designated concessionaire)~~, in an amount of not less than ~~Five~~ One 1 Million Dollars ($~~5~~1,000,000) per occurrence (but in no event in amounts less than the limits required by the venue and/or as set forth in the ARTIST rider, if any); ~~business automobile liability insurance covering all owned, non-owned and hired vehicles used by or on behalf of PURCHASER with a minimum combined bodily injury and property damage liability limit of Five Million Dollars ($5,000,000) per occurrence; and workers compensation and employer's liability insurance (including stop gap liability where applicable) with minimum limits of One Million Dollars ($1,000,000) per claim (but in no event in limits less than those required by law and/or less than the limits required by the venue and/or as set forth in the ARTIST rider, if any.) Notwithstanding the foregoing, for any Engagement at which the allowable capacity is in excess of Twenty-Five Thousand (25,000) attendees, but less than Fifty Thousand (50,000) attendees, the required commercial general liability insurance coverage limit shall be in an amount of not less than Ten Million Dollars ($10,000,000) per occurrence, and for any Engagement at which the allowable capacity is Fifty Thousand (50,000) or more attendees, the required commercial general liability insurance coverage limit shall be in an amount of not less than Fifteen Million Dollars ($15,000,000) per occurrence.~~ All of the insurance requirements set forth above shall not be construed as a limitation of any potential liability on behalf of PURCHASER. All such insurance required above shall be primary and non-contributory, and shall be written by insurance companies qualified to do business in the state(s) of the Engagement(s) ~~with A.M. Best ratings not less than A minus or better. Such insurance policies shall contain a waiver(s) of subrogation with respect to the PRODUCER, ARTIST and their respective officers, directors, principals, agents, employees and representatives and shall provide~~ that the coverage thereunder may not be materially changed, reduced or canceled unless ~~thirty (30)~~ fifteen (15) days prior written notice thereof is furnished to PRODUCER/ARTIST. ~~Not less than ten (10) days~~ prior to each Engagement, PURCHASER shall furnish PRODUCER/ARTIST with ~~an appropriate certificate(s)~~ a copy of insurance evidencing compliance with the insurance requirements set forth above ~~and naming PRODUCER, ARTIST and PRODUCER/ARTIST's respective officers, directors, principals, agents, employees and representatives as additional insureds.~~ PRODUCER's failure to request, review or comment on any such certificates shall not affect PRODUCER's rights or PURCHASER's obligations hereunder. Upon request, PURCHASER shall immediately furnish to PRODUCER/ARTIST a full and complete copy of all insurance policies required to be maintained by PURCHASER herein.

(2) PURCHASER hereby agrees to save, indemnify and hold harmless PRODUCER and ARTIST, and their respective agents, representatives, principals, employees, officers and directors, from and against any claims, suits, arbitrations, liabilities, penalties, losses, charges, costs, damages or expenses, including, without limitation, reasonable attorney's fees and legal expenses, incurred or suffered by or threatened against PRODUCER or ARTIST or any of the foregoing in connection with or as a result of any claim including without limitation, a claim for death, personal injury or property damage or otherwise brought by or on behalf of any third party person, firm or corporation as a result of or in connection with the Engagement, or any acts or omissions of PURCHASER or its employees, agents, or other representatives in connection with the transactions contemplated by this Agreement, which claim does not directly result from the ~~gross~~ negligence of the ARTIST and/or PRODUCER.

UNLESS SUCH IS DIRECTLY DUE TO NEGLIGENCE OF ACT OR ACTS, AGENTS OR EMPLOYEES

M. ROLE OF AGENT

WILLIAM MORRIS ENDEAVOR ENTERTAINMENT, LLC acts only as agent for PRODUCER and assumes no liability hereunder and in furtherance thereof and for the benefit of William Morris Endeavor Entertainment, LLC, it is agreed that neither PURCHASER nor PRODUCER/ARTIST will name or join William Morris Endeavor Entertainment, LLC, or any of its parents, subsidiaries, officers, directors, principals, agents, employees and representatives (collectively, "WME") as a party in any civil action or suit anywhere in the world, arising out of, in connection with, or related to any acts of commission or omission pursuant to or in connection with this Agreement by either PURCHASER or PRODUCER/ARTIST. To the extent applicable, without limiting the generality of the foregoing and for the avoidance of doubt, WME expressly assumes no liability hereunder for any claims, losses, damages, complications, consequences, or other events that may occur as a result of the failure of either party hereto to obtain any of the visas, work permits, and/or other documentation required for the performance of the parties' obligations hereunder (hereinafter, the "Travel Documents"). It is agreed that neither PURCHASER nor PRODUCER/ARTIST will name or join WME as a party in any civil action or suit anywhere in the world, arising out of, in connection with, or related to any failure of either party hereto to obtain, secure, or procure the Travel Documents.

N. NOTICES

All notices required hereunder shall be given in writing at the addresses stated in the preamble of this Agreement.

O. CONTROLLING PROVISIONS

~~In the event of any inconsistency or conflict between the provisions of this Agreement and the provisions of any riders, addenda, exhibits or any other attachments hereto, the parties agree that the provisions most favorable to PRODUCER and ARTIST shall control.~~

P. LIMITATION OF LIABILITY

~~In no event shall PRODUCER and/or ARTIST (nor any of their respective agents, representatives, principals, employees, officers, directors and affiliates) be liable to PURCHASER (or any third party) for any indirect, incidental, consequential, special, punitive (or exemplary), or any similar damages, including, without limitation, lost profits, loss of revenue or income, cost of capital, or loss of business reputation or opportunity, as to any matter under, relating to, or arising out of the Engagement or the transactions contemplated by this Agreement, whether in contract, tort or otherwise, even if PRODUCER and/or ARTIST has been advised of the possibility of such damages. Under no circumstances shall the liability of PRODUCER and/or ARTIST (or any of their respective agents, representatives, principals, employees, officers, directors or affiliates) exceed, in the aggregate, an amount equal to the lesser of (i) the amount of reasonably necessary out-of-pocket expenses directly incurred by PURCHASER in connection with ARTIST's performance at the Engagement taking into account any amounts PURCHASER has recovered using its best efforts to mitigate losses; or (ii) the amount of the GUARANTEE which ARTIST and/or PRODUCER have actually received in accordance with the terms of this Agreement. PURCHASER agrees that it shall not (and shall cause its affiliates not to) seek indirect, incidental, consequential, special, punitive (or exemplary), or any other similar damages as to any matter under, relating to, or arising out of the Engagement or the transactions contemplated by this Agreement.~~

Q. MISCELLANEOUS PROVISIONS

(1) Nothing in this Agreement shall require the commission of any act contrary to applicable law or to any rules or regulations of any union, guild or similar body having jurisdiction over the services and personnel to be furnished by PRODUCER to PURCHASER hereunder. In the event of any conflict between any provision of this Agreement and any such law, rule or regulation, such law, rule or regulation shall prevail and this Agreement shall be curtailed, modified, or limited only to the extent necessary to eliminate such conflict.

(2) Purchaser shall comply, and shall ensure that its affiliates, subsidiaries, directors, managers, officers, employees, agents, and representatives comply, at Purchaser's expense, with all applicable laws, rules, and regulations in relation to its operations and performance of its obligations under this Agreement, including without limitation, any law, regulation, statute, prohibition, or other measure maintained by any agency or department of any national government, regional body, multilateral institution or other body which is responsible for the adoption, implementation or enforcement of sanction laws, including, but not limited to, the United Nations Security Council, ~~the Council of the European Union, the European Commission, the relevant competent authorities of individual European Union Member States~~, the United States Department of Treasury's Office of Foreign Assets Control, the United States Department of Commerce, ~~the relevant competent authorities of Australia~~, or any replacement or other regulatory body responsible for sanctions laws in any country relating to the implementation, application and enforcement of economic sanctions, export controls, trade embargos or any other restrictive measures, including but not limited to those measures which prohibit or otherwise restrict either party's ability to make a service available either directly or indirectly to a sanctioned person and those measures which restrict or prohibit either party from engaging in specified dealings with a specified class of person, whether defined by nationality, business sector or otherwise. PURCHASER SHALL BE GRANTED A REASONABLE OPPORTUNITY TO CURE SAID BREACH. SUCH CURE NOT TO OCCUR LATER THAN WITHIN A REASONABLE AMOUNT OF TIME PRIOR TO PERFORMANCE

(3) Purchaser represents and warrants that neither it nor its affiliates, subsidiaries, directors, managers, officers, employees, agents, or representatives is (i) a person or entity or, (ii) controlled by a person or entity, on the U.S. Treasury Department's list of Specially Designated Nationals and Foreign Sanctions Evaders List, the U.S. Commerce Department's Denied Persons List or Entity List, the U.K. HM Treasury Consolidated List of Financial Sanctions Targets, the U.K. Export Control Organisation's Iran List, the Australian Government Sanctions Consolidated List, or otherwise designated as subject to financial sanctions or prohibited from receiving Australian, U.S., or U.K. services, or any other equivalent local provisions. Purchaser agrees to notify both Producer and WME immediately in writing of any change in ownership or control that might violate this Section of the Agreement. Producer or WME may terminate this Agreement upon providing written notice of termination to Purchaser, if Producer or WME's performance of its obligations or receipt of consideration hereunder would, as reasonably determined by WME or Producer, result in non-compliance with any laws, rules and regulations applicable to Producer or WME.

(4) Purchaser agrees to comply with all applicable laws and regulations, including, but not limited to, the US Foreign Corrupt Practices Act, the UK Bribery Act and the laws of the country in which any transactions are made or services are provided under this Agreement. Purchaser further agrees that Purchaser and any person or entity working on Purchaser's behalf in connection with the services provided under this Agreement shall not make any payment or transfer anything of value, directly or indirectly, to: (i) any governmental official or employee (including employees of government-owned and government-controlled corporations and public international organizations); (ii) any political party, official of a political party, or candidate for public office; (iii) any intermediary, including, but not limited to, agents, close associates or family members of government officials, for payment to any government official; (iv) any other person or entity in a corrupt or improper effort to obtain or retain business or any advantage, in

connection with Purchaser's affairs; or (v) any other person or entity; if such payment or transfer would violate the US Foreign Corrupt Practices Act, the UK Bribery Act, and/or laws of the country in which the transaction is made and/or services are provided under this Agreement.

(5) This (and any of PRODUCER's: riders, addenda, exhibits or attachments hereto) constitutes the sole, complete and binding agreement between the parties hereto, ~~and may not be amended, supplemented, altered or discharged except by an instrument in writing signed by the parties~~. If any part of this Agreement is determined to be void, invalid or unenforceable, such invalid or void portion shall be deemed to be separate and severable from the other portions of this Agreement, and the other portions shall be given full force and effect, as though the void and invalid portions or provisions were never a part of this Agreement.

(6) This Agreement shall be construed in accordance with the laws of the State of Tennessee applicable to agreements entered into and wholly to be performed therein. Unless stipulated to the contrary in writing, all disputes arising out of this Agreement, wherever derived, shall be resolved in Nashville, Davidson County in the State of Tennessee in accordance with the laws of that State; in the event of any such dispute, either party may effect service of process on the other party by certified mail, return receipt requested, and said service shall be equivalent to personal service and shall confer personal jurisdiction on the courts in Nashville, Davidson County in the State of Tennessee and shall be deemed effective upon the earlier of the recipient's mail receipt date or ten (10) days after the mailing of such process, provided that a duplicate of such process shall have been mailed to the other party by ordinary mail at the same time as the certified mailing.

(7) Neither Party ~~PURCHASER~~ shall ~~not~~ have the right to assign or transfer this Agreement, or any provision thereof.

(8) The waiver of any breach of any provision of this Agreement shall not be deemed a continuing waiver, and no delay in exercise of a right shall constitute a waiver.

(9) Nothing herein contained shall ever be construed as to constitute the parties hereto as a partnership, or joint venture, nor to make PRODUCER and/or ARTIST liable in whole or in part for any obligation that may be incurred by PURCHASER, in PURCHASER's carrying out any of the provisions hereof, or otherwise. THE PERSON EXECUTING THIS AGREEMENT ON PURCHASER'S BEHALF WARRANTS HIS/HER AUTHORITY TO DO SO, ~~AND SUCH PERSON HEREBY PERSONALLY ASSUMES LIABILITY FOR THE PAYMENT OF SAID PRICE IN FULL.~~

(10) The terms "ARTIST" and "PURCHASER" as used herein shall include and apply to the singular and the plural and to all genders.

(11) This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one (1) and the same instrument. Delivery of an executed counterpart of a signature page to this Agreement by telecopier or electronic delivery (i.e. PDF format), including electronically signed versions of the same, shall be as effective as delivery of a manually executed counterpart of this Agreement and shall be sufficient to bind the Parties to the terms and conditions of this Agreement.

CONTRACT ADDENDUM

Producer: COMBO SWELL BEATS ENTERTAINMENT INC. **Buyer: Douglas County Fair & Rodeo**

Performance Date: Saturday, July 25, 2026 **Location: Castle Rock, CO**

1. **CONFLICT WITH CONTRACT**: All terms of this Addendum shall supersede any conflicting terms in the Contract/Producer rider, solely to the extent of conflict.

2. **CANCELLATION:** There are no cancellation privileges for this contract by either party unless such cancellation is due to a material breach of the contract, force majeure, or inclement weather.

3. **MERCHANDISING:** Except as may otherwise be stated in the agency-issued agreement ("Contract Face"), Producer shall pay twenty percent (20%) of merchandise sales to venue, less any tax, however Producer shall only be required to pay ten percent (10%) to venue for sales derived from cd's/dvd's and books, less any tax and Producer shall provide all necessary sellers. Credit Card Fees shall be an expense deducted from the Gross at the actual credit card rate and no more than 3.5%.

4. **RADIUS PROTECTION FOR PERFORMANCE AND PROMOTION**: Except as may otherwise be stated on the contract face, Artist / Producer shall not perform publicly within a radius of **150 miles** from the Location listed above for a period beginning from the time of confirmation/acceptance of Buyer's offer, and running until **45 days following** the Performance Date, unless Producer obtains Buyer's express written consent. Such consent shall not be unreasonably withheld.

5. **SOUND LEVEL CONTROL**: It is an express condition of this contract that the Buyer shall have control of the maximum sound level volume at all times, in consultation with Producer. And Producer's sound engineer shall reasonably cooperate with Buyer to achieve a satisfactory maximum level. THIS WILL BE STRICTLY ENFORCED.

6. **MEET & GREET / MARKETING:** Subject to the terms of the Contract Face and Producer/Artist Rider, Artist agrees to conduct a meet & greet with no more than 30 individuals at a time convenient for Artist. The meet & greet will be well organized and run smoothly and quickly. Event may request up to 30 photos signed by Artist. Artist agrees to assist in promotions and marketing for the event as their schedule allows. Buyer may request Artist interviews, radio and video liners, meet & greet passes for contest winners, and merchandise giveaways. Producer and Artist will limit on-site promotions to official Engagement sponsors and media partners, unless otherwise agreed. In the event Artist has any sponsorship and/or related obligations, Buyer and Producer will work in good faith to reasonably accommodate any such obligations without unduly interfering with Engagement sponsor and media partner rights.

7. **ADVANCE WITH BUYER**: Producer's representative shall contact **MARK GRAMM @ 605-290-8116**, not less than two (2) weeks prior to the Performance Date to advance all production and technical aspects related to Artist's performance. Producer shall make reasonable efforts to supplement any of their required production specifications with any equipment already provided by Buyer. Buyer shall make best efforts to accommodate as much production equipment as possible, subject to safety and structural limitations. In no event shall Buyer be required to use all of Producer's supplied production. If Producer requires any additional production equipment, which Buyer is not otherwise obligated to provide, such requests shall be subject to Buyer's approval. Additional equipment, unless otherwise previously agreed upon, (including backline, in-ear monitors, artist specified consoles, moving lights, and any other non-standard equipment) is to be provided by Producer and installed in accordance with venue safety protocols, to which Producer is made aware of in a separate writing.

8. **TAX & INSURANCE INFORMATION/PAYMENT**: Producer shall complete and return the proper tax form (WT-11, W-9 or W4-NA which has been supplied to artists booking agency). All cash requests are subject to Buyer's approval. Producer shall maintain its current insurance policy with limits to be not less than $1 million per occurrence and $2 million aggregate, and Producer shall have reasonable opportunity to cure any breach of policy limits. Upon request, Producer shall provide proof of such insurance. Producer shall be responsible for paying all of its own applicable taxes or dues in connection with the compensation received from Buyer, including, but not limited to, any employment withholding tax, union dues, and pension plans. For clarification, Buyer shall remain responsible (as stated under the applicable law) for withholding any tax on the compensation paid from Buyer to Producer (e.g., Buyer shall withhold any non-resident entertainer tax). In the event the Producer contracts with Buyer as an individual, as opposed to a legal entity, Buyer will require a COI (Certificate of Insurance) as detailed in this paragraph. If Producer contracts directly as an individual, they acknowledge that they shall carry their own general liability and workers compensation insurance as required by law in order to perform at this event. Producer's failure to comply with any workers compensation obligation imposed on Producer by applicable law shall be considered a breach of this agreement and Purchaser may, as its sole right and remedy, cancel the engagement as a result thereof (subject to Producer's reasonable opportunity to cure same upon timely, separate, and written notice from Purchaser).Artist/Producer further acknowledges that they must provide a COI to Romeo Entertainment Group/Buyer within ten (10) days of written request by Buyer. For clarification, It is expressly understood and agreed that the parties hereto are acting as independent contractors with respect to one another and not as partners, co-venturers, joint venturers, employee-employer, agency or other affiliate relationship and, as such, neither party (including their respective contractors, agents, or employees) shall be eligible for the other's worker's compensation insurance benefits.

9. **CATERING:** All catering requirements and requests must be mutually agreed upon between Producer and Buyer. All special food requests and allergy information should be submitted within two weeks prior to the Performance Date.

10. **FORCE MAJEURE:** If either Party's obligations under this agreement are rendered impossible, hazardous or is otherwise prevented or impaired for reasons beyond a Party's control including, without limitation, a venue accident, a venue interruption, or failure as related to the venue, act(s) of God, riots, strikes, labor difficulties, epidemics, earthquakes, any act or order of any public authority, and/or any other cause or event including, but not limited to, acts of terrorism, similar or dissimilar, beyond either Party's control, then both Party's oblig

with respect to the performance of the Contract shall be excused and neither Party shall have any liability to the other in connection therewith.

11. **INCLEMENT WEATHER:** Notwithstanding anything contained to the contrary herein, inclement weather shall not be deemed a Force Majeure event and Buyer shall remain liable for payment to Producer of the full guarantee plus all other compensation due hereunder if the performance(s) is rendered impossible, infeasible or unsafe by such weather conditions provided that such inclement weather is in or near the city of the Engagement and Artist made a good faith effort to perform in accordance with this Agreement. For clarification, Buyer shall remain responsible for all other terms and conditions of this Agreement, including, without limitation accommodations, transportation and expense reimbursements for Artist and touring party, only as previously negotiated and agreed to on the contract face and, where applicable, such costs are actually incurred.

12. **PERFORMANCE TIME**: Artist shall perform at the stage location as set forth in the Agreement. In the event of inclement weather or Buyer's scheduling or logistic difficulties, Buyer shall have the right to delay Artist's performance for a reasonable time period from the scheduled performance time set forth in the Agreement, subject to the approval of the Producer, which will not be unreasonably withheld (a "Delay"). In the event a "Delay" cannot be agreed upon despite reasonable efforts of both parties, Producer shall, nonetheless, remain entitled to the full Guarantee due under the Agreement.

    In the event that a non-performance is due to Producer or Artist's negligence and/or Artist refuses or neglects to provide any of the material items or to perform any of its material obligations per the Agreement; provided that Artist fails to cure such breach within a reasonable amount of time, any deposit or monies previously paid to Producer shall be refunded to Buyer within a reasonable time (unless the parties agree to apply any such amounts to a mutually agreed reschedule date) and Buyer and Producer/Artist shall engage in good faith efforts to determine a mutually approved reschedule time for the Engagement. In the event Buyer and Producer/Artist are unable to determine a mutually agreed rescheduled time, each party shall, have no further obligation in relation to the Engagement except pursuant to any payment obligations that may remain despite a non-performance (e.g., as set forth in paragraph fifteen (15) herein or as may be due as a result of Purchaser's uncured material breach).

    In the event that a material delay (for clarification, not a "Delay") is due to Artist or Producer's sole negligence or intentional conduct, Buyer may be entitled to request a reduction in the Guarantee, provided that any grant of a reduction shall be dependent upon mutual agreement between all parties.

13. **LIMITED LIABILITY**: Buyer shall not be liable to Artist for any injury or damage to Artist or the Artist's equipment, unless such injury or damage is caused by the negligence or intentional conduct of Buyer, its agents, employees, contractors, or volunteers. Artist shall remove all of Artist's equipment and personal effects from the stage location and dressing rooms within a reasonable time following performance, unless prevented or prohibited from doing so through no fault of the Artist/Producer.

14 **INDEMNIFICATION**: Producer agrees to indemnify and hold harmless Buyer and Buyer's officers, agents and employees from any loss, damage, or expenses as a result of any third party claim for death, personal injury, or property damage where such claim is the direct result of Producer's or Artist's negligence or intentional wrongful act or omission (including reasonable outside attorneys' fees, expenses, and liabilities incurred in the defense of any such claims) where such claim is reduced to a final adverse judgment by a court of competent jurisdiction.

15. **PHOTOGRAPHY/TAPING**: Producer and Artist acknowledges that photography, videotaping and audio taping by the general public are impossible to completely control. Notwithstanding the foregoing, Buyer shall use reasonable efforts to prevent any professional grade or excessive recording (audio or video) and photography by the general public. The parties recognize the prevalent use of "smartphone" cameras and, subject to Buyer's obligations set forth herein, agree that such use shall not be deemed a breach of the Agreement.

16. **CHOICE OF LAW & VENUE**: The choice of law and choice of venue shall be the City, County and State in which the performance is to take place.

ACCEPTED AND AGREED:

PRODUCER

ACCEPTED AND AGREED:



BUYER



AWOLNATION TOUR RIDER 2022

*Last edit Ben Wilcox – 9/5/2022

FOR CONTRACTING PURPOSES ONLY

Tour Contact Info

Artist Management:

RM64 MANAGEMENT

SCOTT SHELDON

ssheldon@rm64.com

Tour Manager:

WILLIAM JARVIS

williamjarvistm@gmail.com

C: +1.812.223.9267

Production Manager:

BEN WILCOX

benwilco@gmail.com

C: +1.785.312.4002

Sound Requirements

EXISTING EVENT PRODUCTION WILL BE IN PLACE. SEE ADDENDUM #7

Front of house
Mixing Console, minimum 40 mono inputs, high pass filter, phase reverse, with 4 bands of parametric eq and 8 auxsends, 8 VCA, and 8 Sub groups
Preferred consoles; Avid S6L, Profile, or SC48. Any console other than these must be advanced and approved by AWOLNATION PM.
System must be at stereo 4 way with enough power to run at 105 db, A weight, undistorted, at mix position, for the duration of the show. Center and in fills must be provided if the venue does not have adequate coverage in these areas.
Preferred Boxes - D&B, L'Acoustic, or JBL
Amplification must be professional touring quality equipment ie; Crown Macro-Tech series, Lab Gruppen FP series, QSC power-light series, Camco, Crest 10001, 9001, 8001 etc.
AWOLNATION engineer must have access to all stages of the sound system including crossovers, limiters and amplifiers.
FOH Processing – (if not digital)
- 8 channels of noise gates, Drawmer DS 201, DS 404, BSS DPR 504
- 12 channels of compression, Drawmer DL 241, DBX 160, BSS DPR 402
- 3 Reverb units, TC electronics M2000, M3000, SPX 990
- 2 Digital delay, TC electronics D-2, 2290 **Must have at least one D-2**

Monitors (Console)
Minimum 40 mono inputs, high pass filter, phase reverse, with 4 bands of parametric eq and 16 aux sends/outputs.
Preferred console is Avid. Can provide file for engineer.
Monitors (Wedges)
Minimum of 6 bi-amped wedges and 3-way, stereo, side-fills. See stage plot for mix positions.
Monitors (IEM)
8 Stereo mixes of Shure or Sennheiser professional units.
Microphones & Stands
Artist will supply all microphones/DI. Purchaser must provide stands, cables, and stage boxes.

Lighting Requirements

EXISTING EVENT PRODUCTION WILL BE IN PLACE. SEE ADDENDUM #7

Purchaser is required to supply adequate lighting to tastefully fill the entire performance area.
This is to include moving fixtures, both wash and point options in good working condition.
Purchaser to provide adequate strobe lights and a crowd wash.
Purchaser to provide professional grade hazer/hazers to adequately cover performance area.

Backdrop

AWOLNATION will be travelling with a backdrop and a reveal (per advance) to be hung from a designated truss/bar, safely able to bear multiple backdrops.
Fire Certifications available upon request.

Stage Requirements

Stage
The stage must be sturdy and safe with enough room for the entire band, including all backline. There must be enough room for support backline to be set up in front of AWOLNATION.
Barricade
There must also be a strong, sturdy MOJO style barricade in front of the stage.
Risers
We will require one (1) drum riser measuring 8 ft x 8 ft x 2 ft and one (1) keyboard riser measuring 4ft x 8ft x 1ft. If this is a festival, we will also require two skids measuring minimum 2'x6'.

EXISTING EVENT PRODUCTION WILL BE IN PLACE. SEE ADDENDUM #7

Power Requirements

EXISTING EVENT PRODUCTION WILL BE IN PLACE. SEE ADDENDUM #7

Lighting – 400A 3phase with camlock disconnect within 50 ft of stage
Audio – 100A 3phase with camlock disconnect within 50 ft of stage

If generator is required, this will be at sole cost of the purchaser.

Power drops are marked on stage plot as well. We need:
-one 4-way 120v drop up stage left, directly adjacent to drum riser.
-one 4-way 120v drop up stage right, directly adjacent to drum riser.
-one 4--way 120v drop up stage center (behind drum riser)
-one 4-way 120v drop at stage left guitar world.
-one 4-way 120v drop at stage right guitar world.

Labor/Show Call

- 1 (One) Venue Representative
- 1 (One) Promoter Representative
- 1 (One) Runner with clean 15 passenger van
- 4 (Four) designated Loaders
- 8 (Eight) pushers/stagehands
- 1 (One) Electrician
- 1 (One) FoH Audio Engineer
- 1 (One) Monitor Engineer
- 1 (One) Lighting tech/operator

LOAD IN/VENUE ACCESS:

Venue Access to be 9 (Nine) hours before contracted doors
Load In/Labor call to be 8 (Eight) hours before contracted doors
Dressing room Curfew to be no sooner than 1 (One) hour after end of load out for crew showers.

NON-SMOKING VENUE

Artist cannot perform in a venue that allows smoking, if the venue allows smoking, please be prepared to make it nonsmoking and enforce the no smoking.

Parking

AWOLNATION requires the following parking:
1 (One) 45ft Bus
1 (One) 45ft Bus w/ trailer
1 (One) 53ft trailer w/ cab

We will require the closest parking to the load in door at NO CHARGE to the band. We plan to arrive overnight, please have parking reserved starting at 5am. And for the sake of bus calls, please inform PM of the earliest time our bus can arrive and latest it can leave.

Merchandise

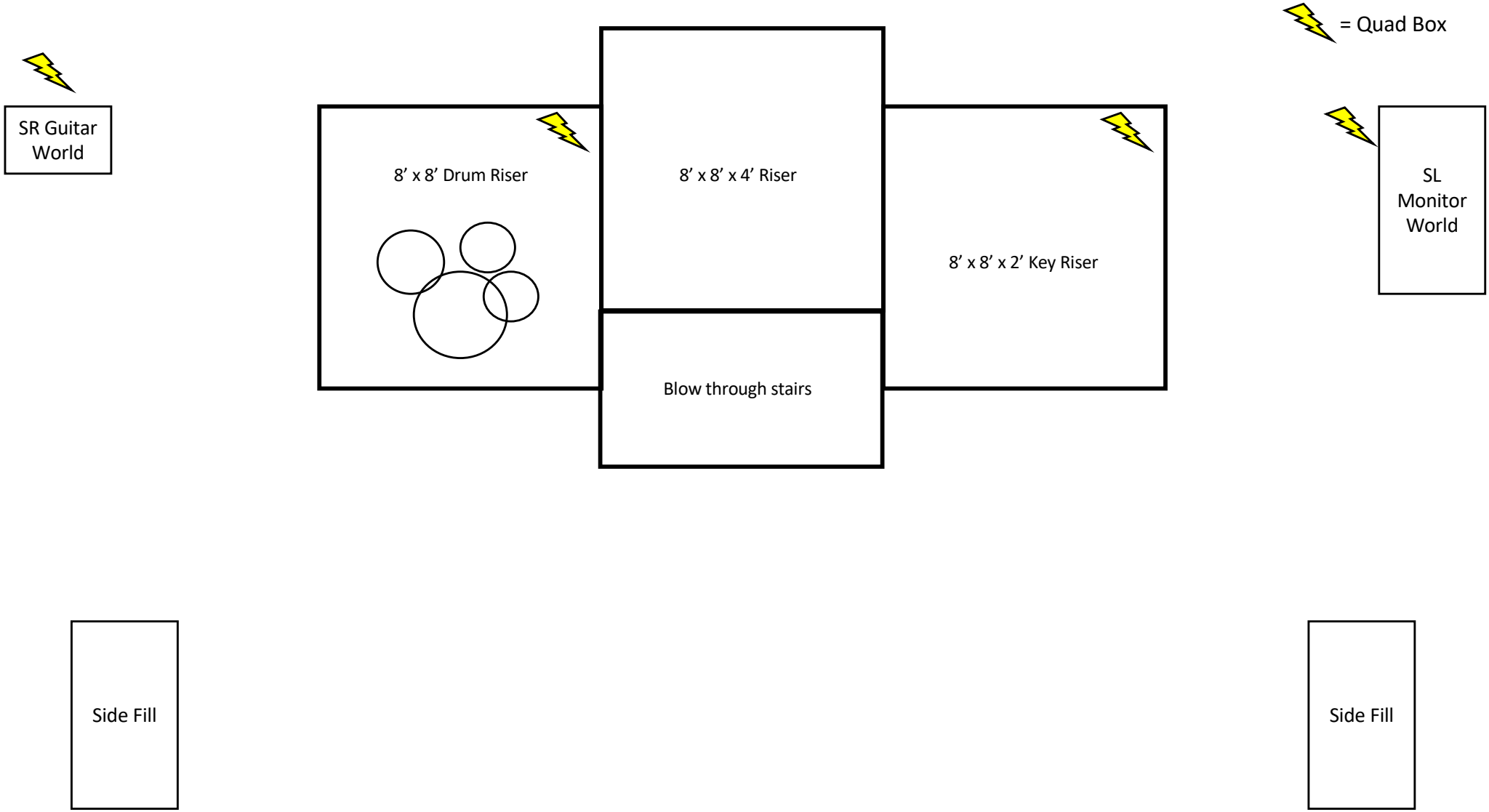
SEE ADDENDUM #3

AWOLNATION will be travelling with their own merchandiser. We require a 10’ x 10’, well lit area backed up against a wall for security. At minimum, two power outlets must be easily accessible. Venue must provide strong Wi-Fi signal for Credit Card transactions. Two (2) 8 ft tables required from venue.

AWOLNATION - "HERE COME THE RUNTS" INPUT LIST 2018

INPUT	CHANNEL NAME	48	SUB SNAKE CHAN	STAGE POSITION	MIC SELECTION	MIC STAND
1	KICK IN	Y	1	DRUM RISER	SM91	
2	KICK OUT	Y	2	DRUM RISER	M82	DRUM CLAW
3	SNARE TOP	N	3	DRUM RISER	M80	DRUM CLAW
4	SNARE BOTTOM	N	4	DRUM RISER	BETA98	DRUM CLAW
5	SIDE SNARE	N	5	DRUM RISER	PR30	DRUM CLAW
6	HATS	Y	6	DRUM RISER	KM184	DRUM CLAW
7	RACK	N	7	DRUM RISER	M81	
8	FLOOR 1	N	8	DRUM RISER	M81	
9	FLOOR 2	N	9	DRUM RISER	M81	
10	RIDE	Y	10	DRUM RISER	BETA98	
11	OVSR	Y	11	DRUM RISER	C414	TALL BOOM
12	OVSL	Y	12	DRUM RISER	C414	TALL BOOM
13	CLICK	N	1	DRUM RISER	JDI	
14	PERC 1	Y	2	DRUM RISER	SENN 914	DRUM CLAW
15	PERC 2	N	3	DRUM RISER	SM57	DRUM CLAW
16	Bass Di	Y	4	DRUM RISER	J48	
17	Bass Mic	N	5	DRUM RISER	Senn421	Z-Bar
18	GTR Dry 1	y	1	USR	JDX	
19	GTR Dry 2	N	2	USR	PR30	Z-Bar
20	GTR WET 1	Y	3	USR	JDX	
21	GTR WET 2	N	4	USR	PR30	Z-Bar
22	GTR BACK UP	N	5	USR	XLR FROM KEMP	
23	NORD LEFT	N	1	DSL	JDI	
24	NORD RIGHT	N	2	DSL	JDI	
25	PROFIT LEFT	N	3	DSL	JDI	
26	PROFIT RIGHT	N	4	DSL	JDI	
27	WURLITZER	N	5	DSL	JDI	
28	ZACK VOX	N	6	USR	M80	TALL BOOM
29	MIKE VOX	N	6	DRUM RISER	M80	TALL BOOM
30	ISSAC VOX	N	7	DRUM RISER	M80	TALL BOOM
31	AARON WL 1	N		MONITOR	M80	TALL BOOM
32	AARON WL 2	N		MONITOR	M80	
33	AARON HW BU	N	6	DSL	M80	
34	Drum TB					
35	Gtr World TB					
36	Stage TB					
37						
38						
39						
40						

AUDIO/BACKLINE
STAGE PLOT
2022



Dressing Room & Hospitality Rider

PER ADVANCE

This information is intended as a template for catering and hospitality for AWOLNATION show.

AWOLNATION is travelling with a party of 20

$500 CATERING & HOSPITALITY BUY-OUT PROVIDED.

~~THREE (3) meals should be provided as scheduled below and as follows. This should include at least ONE (1) Vegan and/or ONE (1) Vegetarian option. All menus should be advanced with Production Assistant.~~
~~*These numbers do not consider any local staff or Support band~~
*Food Allergies: Shell fish.

All Day Drinks:
• - Room temperature water
• ~~- Espresso machine~~
• ~~- Whole/Skim/Coconut/Almond milks (All plain unsweetened)~~
• ~~- Selection of Herbal teas~~
• ~~- Soda~~'s

~~Breakfast for 12 people~~
~~Hot breakfast with Smoothie station~~
~~- Cereal bar~~
~~- Hot Oatmeal~~
~~- Eggs, bacon/ham/sausage~~
~~- Bagels station~~

~~Lunch for 18 people (unless otherwise advance) 12:00 PM – 3:00 PM~~
~~- Make your own sandwich station (bread, cheeses, meats, tuna, veggie pate etc)~~
~~- Vegan soup~~
~~- Salad bar (please include plant based protein ie: Chickpeas, nuts and seeds, hemp hearts etc. - Crudités and hummus.~~
~~- Sandwich press~~

~~Dinner Catered for 20 people~~
~~Set up and ready by 4:00PM – 8:00 PM~~
~~- Make your own salad bar~~
~~- Vegan soup~~
~~- 2 Main entrées (with one fish option) with potatoes, rice or Quinoa, fresh vegetables, etc.~~
~~- 1 Main entrée Vegan dish to include plant based protein Tofu/Tempeh/Bean protein~~
~~(*Note that Mac & Cheese/Pasta and tomato sauce is NOT a suitable vegetarian or vegan option).~~
~~Dessert selection~~

~~*Vegetarian menu ideas:~~
~~Soyrizo/Tofu/Black Bean Veggie Burritos & Tacos with Plantains and Brown Rice, Asian Mock "Chicken" Stirfry, BBQ Tofu & BBQ Gardein "Chicken" Wings, Chargrilled Gardein Burgers & Sliders, Tempeh "Chicken" Parmesan, Spaghetti & Seitan Meatballs, Vegetarian Tofu Pho Soup, Make your own Buddha Bowl (grilled marinated Tempeh/Tofu, legumes, broccoli, quinoa or rice, Sweet Potato, Japanese dressing/tahini dressing)... etc~~

~~- After show food for 20 people.~~
~~We would like to invite you to get creative and offer different options of full meal menus; local foods, local specialties, or something you know of in the area that you recommend highly and that can be brought to the venue or picked up by the runner. Some of us LOVE vegan/vegetarian style restaurants, the hippier the better, even if they close a bit earlier.~~

ALCOHOL, BUS STOCK, AFTER SHOW FOOD NOT PROVIDED

- ~~Bus Stock: we will be sending a bus stock list daily~~.

ALCOHOL, BUS STOCK, AFTER SHOW FOOD NOT PROVIDED

DRESSING ROOMS:

PER ADVANCE

AWOLNATION DRESSING ROOM (Setup by 1:00 PM)

- ~~- 1x 750ml Bottle of Grey Goose Vodka~~
- ~~- 1x 750ml Bottle of Patron Silver (no substitute)~~
- ~~- 1x Bottle of good quality Tuscan red wine~~
- ~~- 6packofIPA~~
- ~~- 6 pack of Modelo or Pacifico beer~~
- ~~- 6x Cold Pressed All Natural Juices (Raw & Organic, like Suja Brand, Whole Foods)~~
- ~~- 4 bottles of Kombucha~~
- ~~- 4 cans of Yerba Matte *Guayaki Brand~~
- ~~- 4x 1L bottles of San Pellegrino~~
- ~~- 8x limes~~
- ~~- Bowl of clean drinking ice (replenished throughout the day)~~
- ~~- Knife and cutting board~~
- ~~- Wine bottle opener~~
- - 24 bottles of spring water (room temperature)

Furniture & Facilities: Capacity (8 people)

- - 6 foot table for hospitality with 4 chairs
- - 2 couches
- - Lamps (the more the better) (minimum 2)
- - Private shower
- - Private toilette
- - Full length mirror
- - Cloth rail & hanger

AWOLNATION PRODUCTION OFFICE (setup for Venue Access):

- - 24x bottle of water (room temperature)
- - 25x Bath towels
- - 20x stage towels (black)
- - 3x trash bins, 3 x small recycling bins
- - ~~1x 12 Pack Miller High Life (Bottles Only)~~
- ~~- 1x 6 Pack Perrier Sparkling Water~~
- ~~- Mixed nuts~~

PER ADVANCE

Furniture:

Capacity (4 people)

- - 3x 6 foot tables with 3 office chairs
- - 3x Lamps
- - Power outlets
- - Internet portal

CREW ROOM:

PER ADVANCE

Furniture & Facilities Capacity (8 people)

- - 1x 6 foot table with 4 chairs
- - 1x couch
- - Private shower and toilet

AWOLNATION
Venue Security Rider
PER ADVANCE

The following security rider will go over all aspects of security and safety not only for the band, but also for the fans and everyone involved in the show. It will also go over staffing requirements and pass/credential policies and will apply to everyone in the venue on day- of- show. Please review it carefully upon receipt.

The typical demographic of the band's audience is: age range from 16-40, female to male ratio is approximately 50%-50%. They are an energetic, but not out of control crowd. *There will be crowd surfing; it is encouraged by the band at some point during the set but note that this is not at all a hardcore/ metal show, not a violent crowd. We do NOT want to evict anyone for crowd surfing. Catch & Release!

It is very important that everyone involved in our show receive a copy of this security rider. The promoter will ensure proper security and safety of the band and it's touring crew, guests, fans attending the show and everyone working.
Any decisions regarding security and safety for our show must be discussed in advance with Dan McKay. If at any time, anyone has any questions or concerns regarding security and safety for our upcoming show, please do not hesitate to contact me.
Communication is key.

GENERAL SECURITY INFORMATION:
We will require enclosed and secure parking for the truck, buses, and vehicles in the backstage loading area. If an enclosed area is not available, we will need a proper number of security personnel to secure the vehicles from pedestrians and unauthorized personnel. The bands private vehicles will have priority for the closest and most secure parking.
We expect all security staff to be always professional and handle any situation in a calm and cool manner. "Polite, But Firm". Security personnel should never ask the band for pictures, autographs, or memorabilia at any time. All security personnel should look the part and wear the proper uniform clearly displaying they are "Security" or "Event Staff". They should remain alert, constantly watching their surroundings for unauthorized personnel and checking ALL passes. They should greet everyone and smile. At no time should anyone be talking or texting on their phones. Security personnel working in the immediate show area should refrain from watching the show or taking pictures. They should be always watching/scanning the crowd, watching for crowd surfers, fights or incidents and medical emergencies.

WE DO NOT TOLERATE SECURITY BEING ROUGH AND/OR HEAVY-HANDED WITH THE GUESTS AT ANY TIME.
Only those that have proper credentials should be in the backstage areas. Pass/credential boards will be distributed and explained in detail on day-of-show.

AWOLNATION require a security meeting/briefing approximately 1 to 1 1⁄2 hours prior to doors to go over all aspects of our performance and finalize our security plan for the evening. The following personnel will need to attend the meeting:
• Venue Manager
• Head of security
• Venue marketing person (to handle photographers) • Backstage security supervisor
• Barricade security supervisor
• Local promoter representative
Opening of doors should not be called until agreed upon by Tour Manager, Local Promoter and the Venue Manager together.
I would also need to make sure we have a medical team stationed close or, behind the barricade in case someone does get injured.
AWOLNATION do not use pyrotechnics during their performance. Strobe lights and hazers will be used. Please include signage at public entrances mentioning that there will be strobe lighting used for our performance.

PER ADVANCE

Patrons' entry to the venue /Prohibited items for our show:

Please ensure that a thorough security search be done with all patrons entering the venue:
- Pat downs
- Bag checks
- Metal detectors

This ensures not only to facilitate finding prohibited items but also forces your entry security staff to see EVERY single patron that comes in and pick out anything that they would find behaviorally out of the ordinary. Practice Situational Awareness!

Please include these on your entrance signs to prevent them from entering the venue:

Items NOT allowed into the venue for the AWOLNATION show:
• NO weapons (guns, knives, explosives, fireworks, wallet chains, etc.)
• NO laser pens, glow sticks or flashlights
• NO food or beverages, cans, or glass containers of any kind
• NO professional camera equipment/lenses or audio recording devices
• NO chairs
• NO backpacks or large bags

Please be sure there are plenty of signs and they are clearly stated on what is NOT permitted into the venue. If you have any questions or concerns, please let me know.

SECURITY STAFFING POSITIONS:

*The following is required for our show.

• Trucks & Bus compound gate (begin at Venue Access Time)
• Band Dressing Room Hallway (2 at load-in at each end of the hallway at doors) or at Band Dressing Room Door.
• Backstage/load-in entrance door (begin at venue access)
• Barricade x 4-8 (at main call)
• SL&SR Pass Gates x2 (at main call)
• FOH/Mix Position x 1 (at main call)
• All backstage access points in your venue (at main call)
• Catering Door (from lunch until the end of dinner)
• All other positions in your venue must be covered to your specifications as

SOUNDCHECK:

• AWOLNATION will perform a soundcheck. This soundcheck will be closed to all non- working personnel. Active working personnel only, no standing around and filming, or taking pictures of the band sound checking.

Camera Policy:

SEE ADDENDUM #15

• The camera policy for our show is standard and pretty much the same as any venue policy. Basic point-and-shoot cameras, digital, throw-away, etc. are permitted. NO professional or removable lenses will be allowed unless they have a tour issued photo pass.
• NO PROFESSIONAL CAMERA EQUIPMENT OR AUDIO RECORDING DEVICES WILL BE PERMITTED AT ANYTIME WITHOUT TOUR ISSUED PASS!!!
• We understand with today's technology that everything has video capabilities, we just ask that security and ushers be proactive if they see anyone video-taping our performance with anything but their smart phones, that you please ask them to stop taping and put them away. If you do catch anyone with a legitimate professional video camera, please let me know immediately and we will be sure the footage is erased, and they will either have to check it in at guest services or return it to their car. NO EXCEPTIONS!!!

• Local photographers and news outlets will be allowed to shoot the first three songs from the pit with NO FLASH. They will be escorted to and from this area. They must have a tour-issued pass

EVENT STOP PROCEDURE:

• In the event that the performance must be stopped, only the following personnel may stop the show at any time:

• Will Jarvis –Tour Manager
• Ben Wilcox –Production Manager (At FOH Position during the show)

Only any one of these names may stop the show at any given time. If any of us feel there is any kind of threat or reason the show must be stopped, we will communicate amongst each other and decide what to do. Then you will be briefed on the situation and what we plan to do from there. If for some reason you or any of your managers feel there is a reason to stop the performance, please let me know immediately and I will go to our Stage Manager to let the band know to stop if we feel the reason is legit.

CONCESSIONS:

For everyone's safety, we would prefer ALL beverages poured into plastic cups for our show. If for some reason you are unable to do that, we would ask that all containers be plastic and have you remove the caps.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
COMBO SWELL BEATS ENTERTAINMENT INC.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
141 DUESENBERG DR, STE 8

Requester's name and address (optional)

6 City, state, and ZIP code
WESTLAKE VILLAGE, CA 91362

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

8	0	-	0	6	5	1	9	1	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ _____ **Date** ▶ 6/8/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Morgan Morehart, LICT, CPSI, Parks Operations Manager

DESCRIPTION: Fee Waiver Request in the Amount of $1,260.00 for Live Free Association at Fairgrounds Regional Park and Trail.

SUMMARY:

The request is for Live Free Association's fee waiver of $1,260 for the use of Fairgrounds Regional Park and Trail, specifically the trails surrounding the Douglas County Fairgrounds and Field 4, for the 6th Annual ROCK-IT RUN event on July 04, 2026.

STAFF ASSESSMENT: The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the event fee of $1,260 for Live Free Association.

REVIEW:

Steve Shoultz	Approve	6/4/2026
Dan Avery	Approve	6/9/2026
Jeff Garcia	Approve	6/15/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026
Megan Grandsard - FYI	Notified - FYI	6/17/2026
Celeste Deal - FYI	Notified - FYI	6/17/2026

ATTACHMENTS:

Cover Page
Fee Waiver Staff Report Rock It Run July 4

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Morgan Morehart, LICT, CPSI, Parks Operations Manager

DESCRIPTION: Fee Waiver Request in the amount of $1,260 for Live Free Association at Fairgrounds Regional Park and Trail.

SUMMARY:

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Dan Avery	Approve	6/9/2026
Jeff Garcia	Approve	6/15/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Fee Waiver Staff Report Rock It Run July 4

DOUGLAS COUNTY
COLORADO

Fee Waiver Staff Report

Date:

To: Douglas County Board of County Commissioners

Through: Dan Avery, Deputy County Manager

From: Steve Shoultz, CPRE, Director of Parks and Recreation

CC: Morgan Morehart, Parks Operations Manager
Nick Giauque, CPRP, Parks Programs Manager
Amy Knopp, MSOL, Rueter-Hess Recreation Manager

Subject: **Fee Waiver Request in the amount of $1,260 for Live Free Association at Fairgrounds Regional Park and Trail**

Board of County Commissioners Hearing: **June 23, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

Live Free Association requests a fee waiver of $1,260 for the use of Fairgrounds Regional Park Trail and Field 4 for the 6th Annual ROCK-IT RUN event on July 04, 2026.

II. BACKGROUND

Live Free Association (LFA) is a Colorado nonprofit founded in April 2019 to collaborate with other nonprofits focused on mental health, PTSD, and other invisible disabilities. The organization hosts the annual ROCK-IT RUN, with event proceeds benefiting LFA and additional nonprofit partners, including It's A Calling Foundation. LFA expresses appreciation for Douglas County Parks and Recreation's support and notes that Douglas County will be named as an event sponsor in exchange for the donation of trail space.

III. REQUEST

Live Free Association is requesting a fee waiver of $1,260 for the use of Fairgrounds Regional Park and Trail, specifically the trails surrounding the Douglas County Fairgrounds and Field 4, for the 6th Annual ROCK-IT RUN event on July 04, 2026.

IV. STAFF ASSESSMENT

The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the event fee of $1,260 for Live Free Association.

ATTACHMENTS **PAGE**

Fee Waiver Request 2

May 29th, 2026

Board of County Commissioners
Douglas County Parks and Trails
100 Third St.
Castle Rock, CO 80104

Board of County Commissioners,

Live Free Association (LFA), a Colorado non-profit, respectfully requests the donation of trail space by Douglas County Parks and Trails for the 6th Annual ROCK-IT RUN on Saturday, July 4th from 6:00am – 11:00am. This request includes the use of trails, Sellers Gulch and East Plum Creek, surrounding the Douglas County Fairgrounds, and Field #4.

LFA is a nonprofit we launched in April of 2019 to link arms with other nonprofits working in mental health, PTSD, and other invisible disabilities.

Funds raised from this event will benefit LFA and additionally the following nonprofit organizations:

- It's A Calling Foundation (itsacalling.org)

We appreciate your support over the years and acknowledge that we could not be successful without your fantastic crew. In exchange for your donation, Douglas County Parks and Open Space will be named as a sponsor of the 6th Annual ROCK-IT RUN.

I appreciate your consideration and please contact us if you have any questions.

Sincerely grateful,
Jason Anguiano
Founder and President
Live Free Association

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Amy Knopp, Manager of Rueter-Hess Reservoir

DESCRIPTION: Fee Waiver Request in the Amount of $1,560.00 for Amateur Radio Emergency Service of Douglas & Elbert Counties at Rueter-Hess Reservoir.

SUMMARY: This request is for the Amateur Radio Emergency Service of Douglas & Elbert Counties for a fee waiver in the amount of $1,560 for the use of the Pavilion and 22 parking stalls at Rueter-Hess Reservoir for Amateur Radio Emergency Service of Douglas & Elbert Counties Field Day Event on June 26-28, 2026.

STAFF ASSESSMENT: The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the event fee of $1,560 for Amateur Radio Emergency Service of Douglas & Elbert Counties. The Douglas County Sheriff's Office, through its Office of Emergency Management, has expressed support for the Amateur Radio Emergency Service of Douglas & Elbert Counties Field Day Event and supports the fee waiver request.

REVIEW:

Steve Shoultz	Approve	6/8/2026
Dan Avery	Approve	6/9/2026
Jeff Garcia	Approve	6/15/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026
Megan Grandsard - FYI	Notified - FYI	6/17/2026
Celeste Deal - FYI	Notified - FYI	6/17/2026

ATTACHMENTS:

Cover Page
Staff Report Fee Waiver ARESDEC 2026

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Amy Knopp, Manager of Rueter-Hess Reservoir

DESCRIPTION: Fee Waiver Request in the amount of $1,560 for Amateur Radio Emergency Service of Douglas & Elbert Counties at Rueter-Hess Reservoir.

SUMMARY: This request is for the Amateur Radio Emergency Service of Douglas & Elbert Counties for a fee waiver in the amount of $1,560 for the use of the Pavilion and 22 parking stalls at Rueter-Hess Reservoir for Amateur Radio Emergency Service of Douglas & Elbert Counties Field Day Event on June 26-28, 2026.

STAFF ASSESSMENT: The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the event fee of $1,560 for Amateur Radio Emergency Service of Douglas & Elbert Counties. The Douglas County Sheriff's Office, through its Office of Emergency Management, has expressed support for the Amateur Radio Emergency Service of Douglas & Elbert Counties Field Day Event and supports the fee waiver request.

REVIEW:

Steve Shoultz	Approve	6/8/2026
Dan Avery	Approve	6/9/2026
Jeff Garcia	Approve	6/15/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Staff Report Fee Waiver ARESDEC 2026

DOUGLAS COUNTY
COLORADO

Fee Waiver Staff Report

Date:

To: Douglas County Board of County Commissioners

Through: Dan Avery, Deputy County Manager

From: Steve Shoultz, CPRE, Director of Parks and Recreation

CC: Amy Knopp, MSOL, Rueter-Hess Recreation Manager
Morgan Morehart, Parks Operations Manager
Nick Giauque, CPRP, Parks Programs Manager

Subject: **Fee Waiver Request in the amount of $1,560 for Amateur Radio Emergency Service of Douglas & Elbert Counties at Rueter-Hess Reservoir**

Board of County Commissioners Hearing **June 23, 2025 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

The Amateur Radio Emergency Service of Douglas & Elbert Counties requests a fee waiver in the amount of $1,560 for the use of the Pavilion and 22 parking stalls at Rueter-Hess Reservoir for Amateur Radio Emergency Service of Douglas & Elbert Counties Field Day Event on June 26-28, 2026.

II. BACKGROUND

The Amateur Radio Emergency Service of Douglas & Elbert Counties (ARESDEC) is an on-call service organization that works with Douglas County's Office of Emergency Management. ARESDEC maintains a long-standing relationship with Douglas County OEM, the Douglas County Sheriff's Office, and the Board of County Commissioners. The organization is planning to host its annual Field Day Event on the Rueter-Hess Reservoir property from June 26 through June 28 and is coordinating facility use with Douglas County Parks and Recreation. The Douglas County Sheriff's Office, through its Office of Emergency Management, has expressed support for the Amateur Radio Emergency Service of Douglas & Elbert Counties Field Day Event and supports the fee waiver request.

III. REQUEST

Amateur Radio Emergency Service of Douglas & Elbert Counties is requesting a fee waiver of $1,560 for the use of the Pavilion and 22 parking stalls at Rueter-Hess Reservoir for the Amateur Radio Emergency Service of Douglas & Elbert Counties Field Day Event on June 26-28, 2026.

IV. STAFF ASSESSMENT

The Board of County Commissioners has the sole authority to waive or reduce all park use fees and may choose to waive or reduce the event fee of $1,560 for Amateur Radio Emergency Service of Douglas & Elbert Counties. The Douglas County Sheriff's Office, through its Office of Emergency Management, has expressed support for the Amateur Radio Emergency Service of Douglas & Elbert Counties Field Day Event and supports the fee waiver request.

ATTACHMENTS **PAGE**

Fee Waiver Request 3
Letter of Support Douglas County Sheriff's Office 4
ARESDEC Field Day Site Plan 5

May 26, 2026

Good morning, Amy,

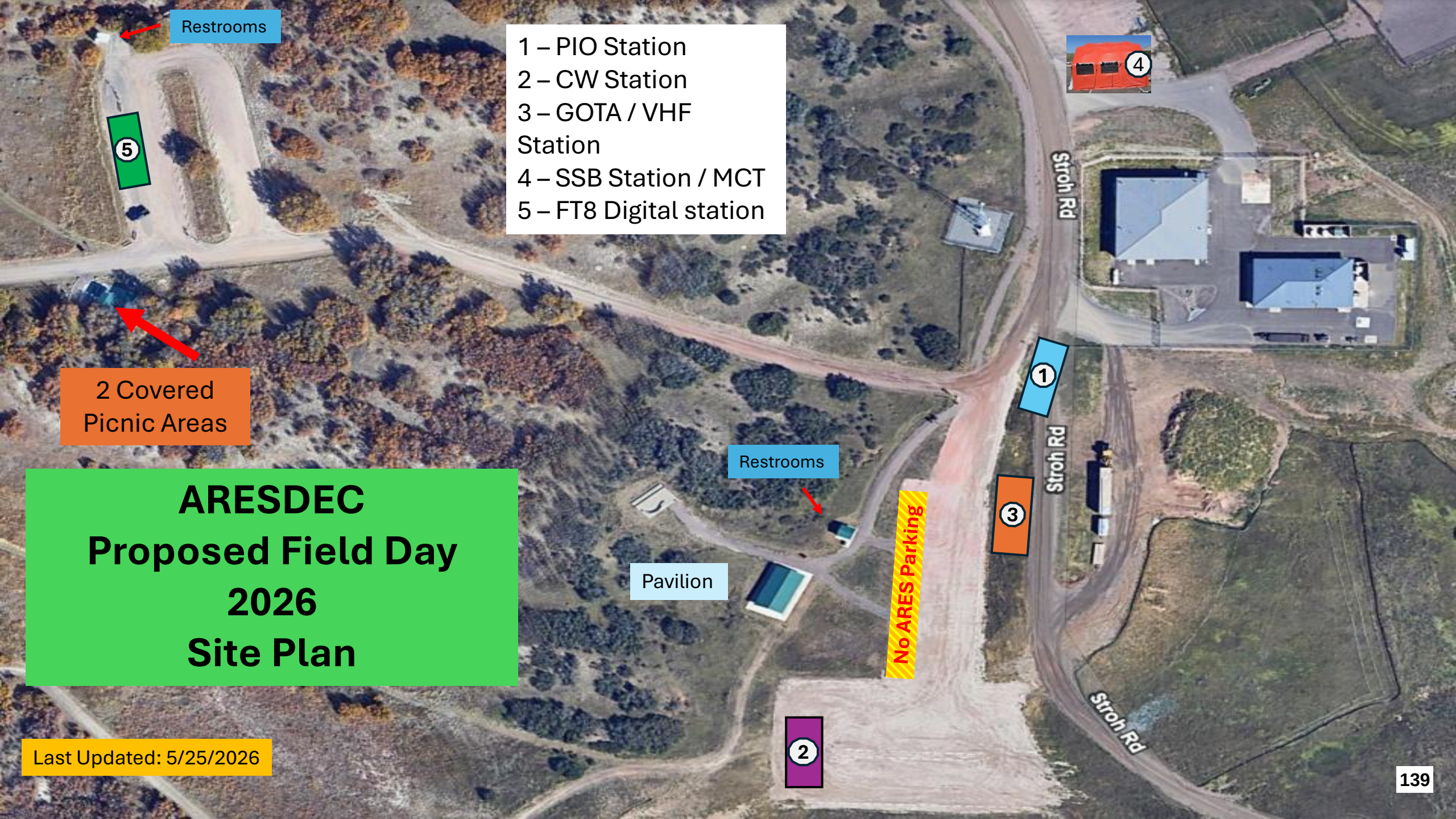
I'm writing in support of ARES Field Day at Reuter Hess Reservoir and their request for a special event fee waiver.

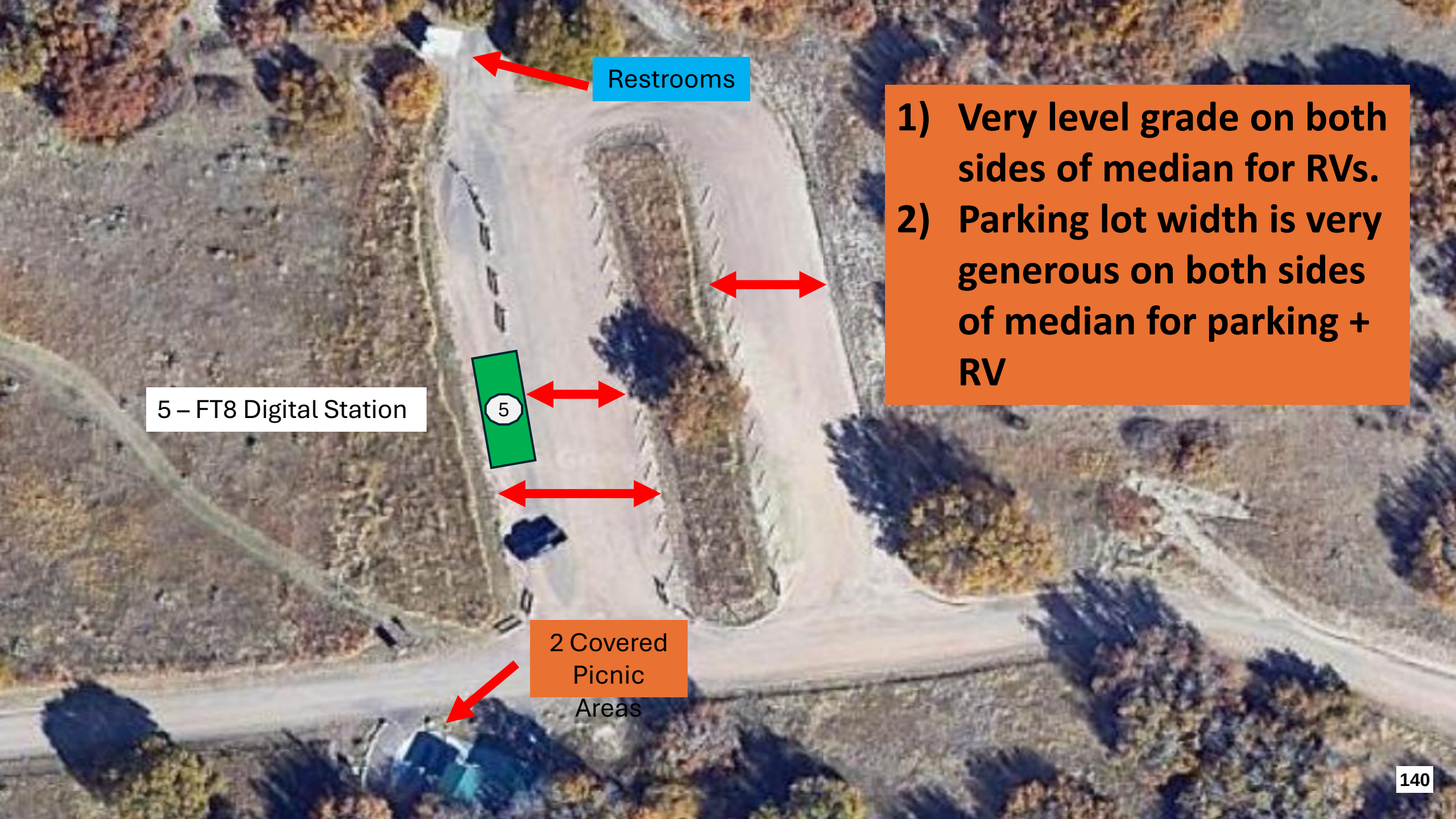
ARESDEC continues to be a critical partner in supporting emergencies and disasters throughout Douglas County. DCOEM is happy to support their request and we thank you for continuing to support their critical mission.

Thank you!

Mike Alexander, CO-CEM, MS
Director, Office of Emergency Management
Douglas County Sheriff's Office
O: 303-660-7589 / C: 720-474-6310

DOUGLAS COUNTY SHERIFF
HONOR - SERVICE - VALOR
Darren M. Weekly


Restrooms
1 – PIO Station
2 – CW Station
3 – GOTA / VHF Station
4 – SSB Station / MCT
5 – FT8 Digital station
5
4
Stroh Rd
1
2 Covered Picnic Areas
Restrooms
Stroh Rd
3
Pavilion
No ARES Parking
Stroh Rd
2
ARESDEC
Proposed Field Day
2026
Site Plan
Last Updated: 5/25/2026
139


Restrooms
1) Very level grade on both sides of median for RVs.
2) Parking lot width is very generous on both sides of median for parking + RV
5 – FT8 Digital Station
5
2 Covered Picnic Areas

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Dylan Williams, Wildfire Mitigation & Resilience Coordinator

DESCRIPTION: FY2026 Healthy Forests & Vibrant Communities Grant Application in the Amount of $750,000.00.

SUMMARY: On June 9, 2026, the Colorado State Forest Service Franktown Office applied for Healthy Forests & Vibrant Communities (HFVC) grant funding in the amount of $750,000 to address mountain pine beetle infestations and reduce wildfire risk within Douglas County.

The proposed project encompasses ~400 acres across the Highlands Ranch Community Association Backcountry Wilderness Area, Cherokee Ranch, and Denver Mountain Parks (DMP)-Daniels Park properties. Project includes sanitation removal of ~1,200 infested ponderosa pine trees and creation of a shaded fuel break along Daniels Park Road to improve wildfire resiliency and emergency egress for adjacent Highlands Ranch and Castle Pines communities.

The total project cost is estimated at $1,050,000, consisting of the $750,000 HFVC grant request and $300k in matching funds, including contributions of $100k from Cherokee Ranch, $100k from HRCA, $50k from DMP, and $50k from Douglas County Cost-Share Program.

If awarded, Douglas County will serve as the fiscal agent for grant and matching funds, provide technical expertise and project coordination.

RECOMMENDED ACTION: Request that the Board accept the HFVC grant funds if the project is approved to act as the fiscal agent for the project.

REVIEW:

Darren Weekly	Approve	6/16/2026
Jeff Garcia	Approve	6/17/2026
Christie Guthrie	Approve	6/17/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
HFVC grant application

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Dylan Williams, Wildfire Mitigation & Resilience Coordinator

DESCRIPTION: FY2026 Healthy Forests & Vibrant Communities (HFVC) Grant Application - $750,000

SUMMARY: On June 9, 2026, the Colorado State Forest Service Franktown Office applied for Healthy Forests & Vibrant Communities (HFVC) grant funding in the amount of $750,000 to address mountain pine beetle infestations and reduce wildfire risk within Douglas County.

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If awarded, Douglas County will serve as the fiscal agent for grant and matching funds, provide technical expertise and project coordination.

RECOMMENDED ACTION: Request that the Board accept the HFVC grant funds if the project is approved to act as the fiscal agent for the project.

REVIEW:

Darren Weekly	Approve	6/16/2026
Jeff Garcia	Approve	6/17/2026
Christie Guthrie	Approve	6/17/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

HFVC grant application

Project name: Backcountry to Cherokee Ranch MPB Mitigation & Fuels Reduction Project

HFVC funding request: $750,000 (refundable grant reimbursements)

Matching funds: $300k total hard match (non-refundable) Cherokee Ranch $100k, HRCA-BWA $100k, DMP-Daniels Park $50k, DC cost-share grant $50k.

Project narrative: 400-acre project to address growing MPB populations on the 2nd largest contiguous open space lands in the Denver Metro Area. Highlands Ranch Community Association - Backcountry Wilderness Area (8,200 ac), Denver Mountain Parks - Daniels Park (1,000 ac), and Cherokee Ranch (3,440 ac) properties are all located in Douglas County between I-25 and highway 85, with the community of Highlands Ranch directly adjacent to the northern project boundary and the City of Castle Pines along the eastern project boundary. High priority treatment area in Douglas County CWPP. Project treatments will focus on sanitation thinning of all currently infested MPB in Ponderosa pine trees with forest thinning to promote tree resilience. Creation of a shaded fuelbreak running the entire eastern property lines adjacent to Daniels Park Road will be implemented to improve emergency egress along the critical roadway. Between the 3 properties there will be a total hard match contribution of $300,000 with an HFVC request of $750,000 for a total project cost of $1,050,000 with an estimated cost per acre of $2,625. If funded project would begin by 4/1/2027. Portion of awarded funding and matching funds will be set aside to address any additional latent MPB infestations that may occur after initial 2027 project treatments so that sanitation efforts continue for subsequent MPB flight periods, with funds fully spent out by 6/30/2029.

Nexus to current MPB outbreak: 1,200 currently infested MPB trees identified amongst the 3 properties with high potential of population growth on those properties and spreading into surrounding communities if no action is taken.

Estimated completion date: 6/30/2029

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Robert H. Rotherham, Jr., Commander

DESCRIPTION: FY2027 High Visibility Enforcement Driving Under the Influence Grant Award Acceptance in the Amount of $65,000.00.

SUMMARY: On May 26, 2026, the Sheriff's Office received an award letter approving funding in the amount of $65,000 in the form of a State of Colorado Purchase Order through the Colorado Department of Transportation (CDOT) for the FY2027 HVE/DUI enforcement operations within Douglas County.

The purpose of the HVE funding is to reimburse the Sheriff's Office for overtime hours related to DUI enforcement operations that are worked within the enforcement period of July 1, 2026 through June 30, 2027.

The award letter, application, and the State of Colorado Purchase Order are included for reference.

RECOMMENDED ACTION: Request that the Board accept the FY2027 High Visibility Enforcement (HVE) Driving Under the Influence (DUI) Grant Award in the amount of $65,000 and approve spending authority - no signatures are required.

REVIEW:

Darren Weekly	Approve	6/11/2026
Jeff Garcia	Approve	6/11/2026
Christie Guthrie	Approve	6/14/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
Douglas Co SO HVE SFY27 Award Notification $65000.00
SFY27 HVE Application_submitted 03232026
Douglas Co SO HVE SFY27 PO 411044684

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Robert H. Rotherham, Jr., Commander

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Douglas Co SO HVE SFY27 Award Notification $65000.00
SFY27 HVE Application_submitted 03232026
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COLORADO
Department of Transportation
Office of Transportation
Safety & Risk Management
2829 W. Howard Place
Denver, CO 80204-2305

05/26/2026

To: Douglas County Sheriff's Office
From: Josephine Oldaker, Highway Safety Office, Colorado Department of Transportation
Re: State Fiscal Year 2027 High Visibility Enforcement Award

The Colorado Highway Safety Office (HSO) would like to thank you for your dedication to improving traffic safety in your community. We are pleased to inform you that your State Fiscal Year 2027 (SFY27) High Visibility Enforcement (HVE) State Funded grant application is approved.

Your agency has been awarded:

OverTime Hours for Enforcement: $**65000.00**

Community Events: $0.00

Total SFY27 HVE Award: **$65000.00**

You may proceed with enforcement activity planning as it coincides with the HVE enforcement periods for State Fiscal Year 2027 (July 1,2026 - June 30, 2027). Your award packet includes: a copy of your purchase order (PO #411044684), the enforcement campaign calendar, and this award letter. If you need copies of any of these documents, please inform your Law Enforcement Liaison, Erin Brannan. ***Please note claims processing and stats reporting has changed and you will be notified within the next weeks of the new processes***.

Be advised the following changes to HVE grants have been implemented to ensure compliance with CDOT's Highway Safety Office rules, and regulations.

- **Mandatory Compliance with C.R.S. 24-31-903.** Agency must remain compliant with C.R.S. 24-31-903 – Division of Criminal Justice Report - Law Enforcement Integrity Reporting. You may contact cdps_dcj_lei@state.co.us or visit Law Enforcement Integrity for compliance information. ***Agency Grant will be rescinded if your Agency is 4 or more months out of Compliance***.
- **Overtime Rate (Time and a Half) or $50.00 flat rate.** This is solely based on the agency and how they reimburse their officers working the grant. If an **overtime** rate is greater than $50/hour, it needs to be the actual personnel salary overtime rate not an "off duty" rate.
- **Salary verification**: Our LEL's conduct Program Monitoring Visits annually with our HVE grantees. At your next Program Monitoring Visit, we may request copies of payroll records to verify employee overtime pay vs regular pay rate being claimed in the grant. This is in line with state grant management practices.
- **Community engaged education.** If you included Community Engagement & Educational funding in your application, and have been approved for funding for these events (awarded amount will be listed above), please report any community events on the first claim following the event. ***Any attendance sheets, Agendas and/or communications for the event must be attached to the claim***.

- **Claims Submittal and Arrest Stats reporting.** ***HVE claims and reporting for the SFY27 year. At the time of this award notification, the new E-grants program is not ready for execution. The program will be implemented, and training will be provided by the beginning of July. Your agency will be contacted by your Law Enforcement Liaison to schedule training for the new program.***

Please contact me at josephine.oldaker@state.co.us, HVE Program Manager Robert Wynkoop at robert.wynkoop@state.co.us or your Law Enforcement Liaison, erin.brannan@state.co.us, with any questions or concerns.

Thank you for your commitment toward traffic safety.

Sincerely,

Josephine Oldaker

Josephine Oldaker
HVE Program Coordinator
Colorado Highway Safety office

Docusign Envelope ID: EF44CEA9-CE7E-463B-B19B-27FE2CD465BB

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Department of Transportation
2829 W. Howard Place Denver, CO 80204-2305

STATE FISCAL YEAR 2027 (July 1, 2026 - June 30, 2027)

HIGH VISIBILITY IMPAIRED DRIVING ENFORCEMENT
APPLICATION FOR FUNDING

CDOT's Office of Transportation Safety (OTS) provides funding for overtime enforcement of Colorado's impaired driving laws for the enforcement waves listed below. The selection and funding of participating agencies will be based on eligibility, problem identification, and available funds. Funding is provided and secured by the C.R.S. 43-4-903 *High-Visibility Alcohol and Drug Impaired Driving Enforcement Funding*. The official rules can be found under C.R.S. 43-4-902.

Minimum qualifications:

- Applicant must be a municipality, city and county, or county within the State of Colorado that establishes a qualified program to conduct high visibility impaired driving enforcement and endorce the laws pertaining to alcohol and drug related offenses.
- Agencies must be compliant with C.R.S. 24-31-903 Division of Criminal Justice Report; Law Enforcement Integrity Reporting. You may contact cdps_dcj_lei@state.co.us or visit Law Enforcement Integrity (https://dcj.colorado.gov/dcj-offices/ors/dsub-cuf) for compliance information.
- Agency is NOT qualified to receive Colorado State Funded awards if subject to a judicially ordered consent decree.
- Agencies must provide a copy of their profiling policy pursuant to C.R.S. 24-31-309.

If awarded, your law enforcement agency agrees to:

- Provide overtime opportunity to SFST-certified officers in good standing for enforcement of Colorado's impaired driving laws at checkpoints, saturations patrols, increased patrols, or as dedicated enforcement cars in **at least 10 of the enforcement periods** listed below.
- Accurately verify and report all overtime worked under this grant.
- Report all enforcement plans and activity through the CDOT Traffic Safety Portal before the deadlines specified on the attached HVE Calendar

  If you need access to the traffic safety portal, notify your LEL. Link: Traffic Safety Portal
- Submit Reimbursement Claims for overtime enforcement activities at the agency's overtime rate (time and a half), or a flat rate of $50.00 per hour. Claims for reimbursement should be submitted using CDOT's provided claim workbook form or through allocated data software, along with the requested data, within **45 days** of each enforcement period to your LEL. *Late reimbursement submissions may not be accepted.*
- Optionally provide Community Engagement Efforts by connecting with and educating your community members about the dangers of impaired driving. This is an excellent opportunity to supplement enforcement operations — More details are provided on the page 2.

To apply for funding, email this completed form to your Law Enforcement Liaison by Monday, March 30, 2026 ***(Late applications will not be accepted).***

All fields highlighted in yellow are required. If any fields highlighted in yellow are left blank, your application may not be accepted.

Agency Name:	Douglas County Sheirff's Office
Agency Address:	4000 Justice Way, Castle Rock, CO 80109

Enforcement Periods SFY27		$ Requested
4th of July Weekend *	July 1 - July 7, 2026	$ 5,000.00
Sturgis Rally	August 6 - August 17, 2026	$ 2,000.00
Labor Day Crackdown *	September 3 - September 9, 2026	$ 5,000.00
Fall Festivals	September 24 - October 21, 2026	$ 10,000.00
Halloween Weekend*	October 28 - November 3, 2026	$ 8,000.00
Thanksgiving Week*	November 20 - December 1, 2026	$ 2,000.00
Holiday Parties thru NYE Weekend *	December 10 ,2026 - January 4, 2027	$ 8,000.00
Winter Blitz	January 14 - January 25, 2027	$ 5,000.00
Superbowl/Presidents Week *	February 11 - February 22, 2027	$ 10,000.00
St. Patrick's Day Weekend *	March 11 - March 22, 2027	$ 5,000.00
Spring Events	April 1 - April 21, 2027	$ 5,000.00
Memorial Day Weekend	May 27 - June 2, 2027	$ 5,000.00
Summer Blitz	June 10 - June 24, 2027	$ 5,000.00
Community Engagement (optional, see next page)		$ 0.00

***National Enforcement Mobilization**

Total Grant Request: $ 75,000.0

Agency Contacts	
Grant Project Coordinator:	Sergeant Trace Warrick
Email:	twarrick@dcsheriff.net
Phone:	720-648-0463
Secondary Contact:	Sergeant Mark O'Haorld
Email:	moharold@dcsheriff.net
Phone:	720-474-6298
Budget/ Financial Contact:	Kim Browning
Email:	kbrowning@dcsheriff.net
Phone Number:	303-660-7534
Head of Agency/ Chief:	Sheriff Darren Weekly
Email:	dweekly@dcsheriff.net
Phone:	303-660-7505

Current Population in Jurisdiction:	393995
Current Sworn Personnel:	444
Authorized Sworn Capacity:	444

Problem Identification Data 1/1/2025 - 12/31/2025

# of impaired driving arrests:	361
# of impaired driving crashes:	99
# of impaired driving injury crashes:	18
# of impaired driving fatal crashes:	1

Application Agreement & Signature

I attest this agency is compliant with C.R.S. 24-31-903 – Division of Criminal Justice Report; Law Enforcement Integrity Reporting. You may contact cdps_dcj_lei@state.co.us or visit Law Enforcement Integrity for compliance information.	*Initial:* TW
I declare under penalty of perjury in the second degree, and any of the applicable state or federal laws, that the statements made within this application are true and complete to the best of my knowledge.	*Initial:* TW
I have read and understand the above Reporting and Reimbursement requirements and will report all enforcement plans and subsequent results to the Traffic Safety Portal.	*Initial:* TW

Applicant/Agency Authorizing Official Signature:
Typed Signature is acceptable "/S/ Full Name"

/S/ **Signed by:** Division Chief Joel White Date: 3/23/2026

56DA6D27B8E40...

CDOT USE ONLY

Award Amount to be issued in the form of a Purchase Order:
This amount may differ from the amount requested by the applicant

Awarded by: Colorado Highway Safety Office HVE Coordinator, Josephine Oldaker, josephine.oldaker@state.co.us Date:

Docusign Envelope ID: EF44CEA9-CE7E-463B-B19B-27FE2CD465BB

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Department of Transportation
2829 W. Howard Place Denver, CO 80204-2305

Community Engaged Education

(optional)

CDOT's Office of Transportation Safety (OTS) will provide funding for law enforcement agencies to engage with their communities for the purposes of educating them on the dangers, risks, and consequences of impaired driving ahead of High Visibility Enforcement Periods. Events can include, but are not limited to: county fairs, rodeos, festivals, or other community events that tend to correlate with alcohol or drug consumption. During these community engagements, law enforcement officers will discuss the upcoming High Visiblity Enforcement Episode and encourage community members to plan ahead for sober rides. Further guidelines will be provided along with award letter that contain ideas for engaging with your community.

This optional component is designed to **supplement impaired driving enforcement efforts.** Agencies must be participating in High Visibility Enforcement Campaigns in order to be eligible to add the Community Engaged Education component.

Agencies interested in participating should provide a narrative describing how they will educate the public and inform communities about alcohol and drug-related traffic offenses to support High Visibility Alcohol and Drug Impaired Driving Enforcement episodes.

Allowable Charges: Reimbursement for Officer overtime expenses at the agency's overtime rate (time and a half).

If awarded, your agency agrees to:

- Attend community events and engage in transparent, candid conversations with attendees about the dangers and consequences of impaired and drugged driving, including DUI-related impacts.
- Collect basic demographic information on the audience reached (e.g., estimated number of people, approximate age ranges, race, and any other relevant details).
- Conduct community engagement activities in advance of the corresponding enforcement period.

  Reach out to your Law Enforcement Liaison (LEL) if you need more information or guidance.

Please provide a narrative on how your agency plans to conduct Community Engaged Education. Please include any community events that you will attempt to pursue, dates, locations, types of locations, etc. Please include the type of content you plan to provide and any other ideas you have for community engagement.:

N/A

Approximately, how many community events would your agency like to attend?

Approximately, how many officers will attend each event?

Dollar Amount Requested for Community Engaged Education:

Docusign Envelope ID: EF44CEA9-CE7E-463B-B19B-27FE2CD465BB

COLORADO
Department of Transportation
2829 W. Howard Place Denver, CO 80204-2305

Profiling Policy Attachment

Please provide a copy of your agency's profiling policy pursuant to C.R.S. 24-31-309.
The policy may be copy/pasted in the space below or attached as a separate document and submitted with this application.

P&P-B-101 Racial/Bias Based Profiling/Policing

I. RELEVANT STATUTES
24-31-309 C.R.S. Profiling – officer identification – training – definition

II. PURPOSE
To provide guidelines for uniformed members to prevent racial or biased profiling or policing.

III. DEFINITION OF TERMS
Reasonable Belief
Having knowledge of facts, which, although not amounting to direct knowledge, would cause a reasonable officer, knowing the same facts, to reasonably conclude the same thing.
Reasonable Suspicion
That quantity of proof or evidence that is more than a hunch but less than probable cause. Reasonable suspicion must be based on the officer's observation or specific and objective facts, and any rationally derived inferences from those facts about the conduct of an individual that would lead a reasonable officer to suspect that the individual may be committing is about to commit or has committed a crime.
Probable Cause
Exists when a set of facts or circumstances based on reliable information, personal knowledge, or observation by an officer, reasonably shows and would lead an ordinarily prudent person to believe that a particular person has committed an offense, or that certain items are connected with a crime and therefore may be seized or searched.
Contact
The act of communication between a person and a law enforcement officer in which the officer does not use his authority (express or implied) or any physical force to restrict that person's freedom of movement. A contact does not require reasonable suspicion for its justification.
Stop
Occurs when a law enforcement officer uses his authority (express or implied) to temporarily detain a person based on reasonable suspicion that the individual may be committing, has committed, or is about to commit a crime.
Racial
Pertaining to a group of people classified together based on their common history, ethnicity, and culture.
Racial / Biased Profiling
The practice of relying solely on race, ethnicity, gender, national origin, language, religion, sexual orientation, gender identity, age, or disability in determining the existence of probable cause to place an individual in custody or reasonable suspicion to detain or conduct an investigatory stop of a vehicle, or determining the scope, substance, or duration of an investigation.

IV. POLICY
This Office's policy is that every uniformed member shall be educated on the issue of racial / bias-based profiling/policing. Racial/bias-based profiling is a form of illegal discrimination and is strictly prohibited. <LE 1.2.9a> This Office will take a proactive approach to address these issues and investigate any profiling allegations from members of the Office or citizens. The Office will complete a documented annual administrative review of this policy (PP-B-101), and the agency's activities with potential for bias to include, but not limited to, traffic and field contacts, asset forfeiture efforts, citizen complaints and any corrective measures taken, with agency member names omitted.

V. PROCEDURE

A. Traffic Enforcement
1. Motorists shall only be subjected to stops, seizures, or detentions upon probable cause for arrest or reasonable suspicion. (Traffic stops will be made in accordance with the Patrol Standard Operating Procedures).
2. In the absence of a specific, credible report that includes many descriptors of a specific suspect, no racial or bias descriptors or combination of bias descriptors shall be used to determine probable cause for an arrest or reasonable suspicion for a stop. The exception would be if members are instructed to be on the lookout for one or more specific suspects who have been identified or described in part by age, race, ethnicity, gender, or national origin. A member may consider and rely on such information in determining whether there is reasonable articulable suspicion to believe a given individual is the person being sought.
3. In compliance with Section 24-31-309(4)(a) C.R.S. Profiling – officer identification – training – definition, a deputy will provide his business card to any citizen who is stopped and not issued a citation or arrested. The card will minimally contain the deputy's name, assignment, employee identification number, and an appropriate telephone number for the Sheriff's Office. Appropriate enforcement action should always be completed, generally in the form of a warning, citation, or arrest.
4. No motorist, once cited or warned, shall be detained beyond the point where no reasonable suspicion of further criminal activity exists (the exception to this rule is voluntary consent to search given by the motorist).
5. Search and seizures will be conducted in accordance with the Patrol Standard Operating Procedures.

B. Training
1. The Training Unit shall develop and deliver annual training for all staff specifically designed to address racial / biased-based profiling / policing and include legal aspects. The Training Unit shall also develop and deliver remedial training to identified members when requested by a member of Command Staff.
2. Training programs will emphasize the need to respect the rights of all citizens to be free from unreasonable government intrusion or police action, and will include an examination of the patterns, practices, and protocols that prevent biased based policing.
3. Traffic enforcement, citizen contacts, and any asset seizure and forfeiture effort will be accompanied by consistent, ongoing supervisory oversight to ensure that deputies do not exceed the parameters of reasonableness in conducting such activities.
4. Initial anti-bias training, to include legal aspects, is required for all new employees, prior to assignment. All new employees will receive this training during the onboarding process. Deputies will also receive annual training in proactive enforcement tactics, including training in officer safety, courtesy, cultural diversity, laws governing search and seizure, and interpersonal communications skills.

C. Complaints of Racial / Biased-Based Profiling / Policing
1. Any person may file a complaint with the Office if they feel they have been stopped, detained, or searched based on racial/bias-based profiling. No person shall be discouraged, intimidated, or coerced into not filing such a complaint, or discriminated against because they have filed such a complaint.
2. Any deputy contacted by someone who wishes to file a complaint shall refer the complainant to a supervisor or Professional Standards. (Complaints will be handled in accordance with Office Policy and Procedures).
3. Supervisors shall review complaints on traffic enforcement and citizen contacts and respond, at random, to back-up deputies on these stops, if the complaint is in progress. Supervisors shall take appropriate action when this policy is being violated, being cognizant of any pattern or practice of possible discriminatory treatment by individuals or teams. Personnel determined to have conducted or participated in bias-based profiling will be subject to counseling or discipline and remedial training.
4. In accordance with 24-31-309(4)(c) C.R.S. Profiling – officer identification – training – definition, The Internal Affairs Commander, or their designee, will provide statistical information on complaints received by the Sheriff's Office alleging racial / biased based profiling to any member of the public upon request.

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COLORADO
Department of Transportation

2026-2027 HIGH VISIBILITY ENFORCEMENT

IMPAIRED DRIVING ENFORCEMENT PERIODS

***All claims are due by the 45th day after the enforcement period**

DRIVE SOBER OR GET PULLED OVER

ENFORCEMENT PERIOD	HOLIDAY DATE	ENFORCEMENT PLAN DUE ON WEBSITE	ENFORCEMENT STARTS @ 1800	ENFORCEMENT ENDS @ 0600	ARREST DATA DUE ON WEBSITE	*CLAIM DUE DATE
4TH OF JULY WEEKEND	JULY 4, 2026 SATURDAY	JUNE 26 FRIDAY	JULY 1 WEDNESDAY	JULY 7 TUESDAY	JULY 13 MONDAY	AUGUST 21
STURGIS RALLY	AUGUST 7-16 FRIDAY	JULY 31 FRIDAY	AUGUST 6 THURSDAY	AUGUST 17 MONDAY	AUGUST 24 MONDAY	OCTOBER 1
LABOR DAY CRACKDOWN	SEPTEMBER 7, 2026 MONDAY	AUGUST 28 FRIDAY	SEPTEMBER 3 THURSDAY	SEPTEMBER 9 WEDNESDAY	SEPTEMBER 14 MONDAY	OCTOBER 26
FALL FESTIVALS	N/A	SEPTEMBER 18 FRIDAY	SEPTEMBER 24 THURSDAY	OCTOBER 21 WEDNESDAY	OCTOBER 26 MONDAY	DECEMBER 7
HALLOWEEN WEEKEND	OCTOBER 31, 2026 SATURDAY	OCTOBER 23 FRIDAY	OCTOBER 28 WEDNESDAY	NOVEMBER 3 TUESDAY	NOVEMBER 9 MONDAY	DECEMBER 18
THANKSGIVING WEEK	NOVEMBER 26, 2026 THURSDAY	NOVEMBER 13 FRIDAY	NOVEMBER 19 THURSDAY	DECEMBER 1 TUESDAY	DECEMBER 7 MONDAY	JANUARY 15
HOLIDAY PARTIES through NYE WEEKEND	DECEMBER 31, 2026 THURSDAY	DECEMBER 4 FRIDAY	DECEMBER 10 THURSDAY	JANUARY 4 MONDAY	JANUARY 11 MONDAY	FEBRUARY 18
WINTER BLITZ	N/A	JANUARY 8 FRIDAY	JANUARY 14 THURSDAY	JANUARY 25 MONDAY	FEBRUARY 1 MONDAY	MARCH 11
SUPERBOWL through PRESIDENTS WEEK	FEBRUARY 14, 2027 SUPERBOWL SUNDAY FEBRUARY 15, 2027 PRESIDENTS DAY	FEBRUARY 5 FRIDAY	FEBRUARY 11 THURSDAY	FEBRUARY 22 MONDAY	MARCH 1 MONDAY	APRIL 8
ST. PATRICK'S DAY WEEKEND	MARCH 17, 2027 WEDNESDAY	MARCH 5 FRIDAY	MARCH 11 THURSDAY	MARCH 22 MONDAY	MARCH 29 MONDAY	MAY 6
SPRING EVENTS	N/A	MARCH 26 FRIDAY	APRIL 1 THURSDAY	APRIL 21 WEDNESDAY	APRIL 26 MONDAY	JUNE 7
MEMORIAL DAY WEEKEND	MAY 31, 2027 MONDAY	MAY 21 FRIDAY	MAY 27 THURSDAY	JUNE 2 WEDNESDAY	JUNE 7 MONDAY	JULY 19
SUMMER BLITZ	N/A	MAY 28 FRIDAY	JUNE 10 THURSDAY	JUNE 24 THURSDAY	JUNE 28 MONDAY	AUGUST 9

CLICK HERE TO SUBSCRIBE TO THE ENFORCEMENT WAVE CALENDAR

Certificate Of Completion

Envelope Id: EF44CEA9-CE7E-463B-B19B-27FE2CD465BB
Status: Completed
Subject: Complete with Docusign: SFY27 HVE Application.pdf
Contract Type:
Tuition Reimbursement Application:
Source Envelope:
Document Pages: 4
Signatures: 1
Envelope Originator:
Certificate Pages: 4
Initials: 0
Kim Browning
AutoNav: Enabled
100 Third St.
EnvelopeId Stamping: Enabled
Castle Rock, CO 80104
Time Zone: (UTC-07:00) Mountain Time (US & Canada)
kbrowning@dcsheriff.net
IP Address: 67.135.162.25

Record Tracking

Status: Original
3/18/2026 12:41:05 PM
Holder: Kim Browning
kbrowning@dcsheriff.net
Location: DocuSign

Signer Events	Signature	Timestamp
Division Chief Joel White jwhite@dcsheriff.net Security Level: Email, Account Authentication (None)	Signed by: Division Chief Joel White 56DA3D02785D410... Signature Adoption: Pre-selected Style Using IP Address: 67.135.160.225	Sent: 3/18/2026 12:43:21 PM Resent: 3/23/2026 10:46:38 AM Viewed: 3/23/2026 11:11:24 AM Signed: 3/23/2026 11:11:35 AM

Electronic Record and Signature Disclosure:
Accepted: 3/23/2026 11:11:24 AM
ID: 02aec4c5-16e6-49f0-8627-361ef1693bfa

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/18/2026 12:43:21 PM
Certified Delivered	Security Checked	3/23/2026 11:11:24 AM
Signing Complete	Security Checked	3/23/2026 11:11:35 AM
Completed	Security Checked	3/23/2026 11:11:35 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Carahsoft OBO County of Douglas, CO (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft OBO County of Douglas, CO:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: joleson@douglas.co.us

To advise Carahsoft OBO County of Douglas, CO of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at joleson@douglas.co.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Carahsoft OBO County of Douglas, CO

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to joleson@douglas.co.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO County of Douglas, CO

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to joleson@douglas.co.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft OBO County of Douglas, CO as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft OBO County of Douglas, CO during the course of your relationship with Carahsoft OBO County of Douglas, CO.

Colorado Dept of Transportation
2829 W. Howard Place
Denver CO 80204

Buyer: Richard Clark
Phone Number:
Agency Contact: Josephine Oldaker
Phone Number: 303-365-7044

DATE: 04/27/2026

IMPORTANT
The PO# and Line# must appear on all invoices, packing slips, cartons and correspondence

Purchase Order
State of Colorado

PO# 411044684
Award#:
BID#:

Vendor Master#: 2000062
Phone: 303-660-7455-...
Vendor Contact:

VENDOR
DOUGLAS COUNTY
4000 JUSTICE WAY
CASTLE ROCK CO 80109

Invoice
TO: CDOT OFFICE OF TRANSP. SAFETY
2829 W. Howard Place
DENVER CO 80204

Payment will be made by this agency

Ship
TO: Colorado Dept of Transportation
2829 W Howard Pl
Denver CO 80204

Delivery/Installation Date: **06/30/2027**
PO Expiration Date: **06/30/2027**

INSTRUCTIONS TO VENDOR

1. If for any reason, delivery of this order is delayed beyond the delivery/Installation date shown, please notify the agency contact named at the top left (Right of cancellation is reserved in instances in which timely delivery is not made). 2. All chemicals, equipment and materials must conform to the standards required by OSHA. 3. NOTE: Additional terms and conditions on reverse side or at address shown in Special Instructions.

SPECIAL INSTRUCTIONS
***Office of Transportation Safety Location: Douglas County Government High Visibility Enforcement (HVE) Effective 07/01/2026 through 06/30/2027**

LINE	PRODUCT NUMBER / PRODUCT CATEGORY / DESCRIPTION	UOM / PLANT	QUANTITY	UNIT COST	TOTAL ITEM COST
00001	92585 Douglas Co SO SFY27 HVE	AU 7001	65,000.00 0	1.00	65,000.00

DOCUMENT TOTAL: 65,000.00

THIS PO IS ISSUED IN ACCORDANCE WITH STATE AND FEDERAL REGULATIONS
https://osc.colorado.gov/spco/central-contracts-unit/purchase-order-terms-conditions
DP-01 (R-02/06)

FOR THE STATE OF COLORADO

Authorized Signature **Date**

Signature not required if PO transmitted electronically.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Ron Hanovan, Division Chief

DESCRIPTION: 2026-2028 Peace Officer Behavioral Health Support and Community Partnership Grant Application for Department of Local Affairs Funding in the Amount of $302,000.00.

SUMMARY: The Douglas County Sheriff's Office would like to apply for the 2026-2028 Peace Officer Behavioral Health Support and Community Partnership Grant Program in the amount of $302,000 through the Department of Local Affairs (DOLA). This program was established by C.R.S. 24-32-3501 to provide:

- Co-responder community responses;
- Community-based alternative responses;
- Counseling services for peace officers and their immediate family members;
- Assistance for development and implementation of policies to support peace officers who are involved in shootings or fatal use of force;
- Training and education programs that teach peace officers and their immediate family members the symptoms of job-related mental trauma and how to prevent and treat such trauma;
- Peer support programs for peace officers.
- Hiring, contracting, or developing a remote network to provide behavioral health counseling, therapy or other related support services to peace officers involved in job-related traumatic situations.

The Douglas County Sheriff's Office would like to apply for this grant to improve and enhance the mental health and wellness of peace officers and their family members. The application and the proposed budget are included for reference.

This is for the acceptance of the application only, so there are no documents to sign. The subsequent Agenda item will be put before the Board when the grant is actually awarded, to accept the award funding.

The grant application is due to DOLA on July 3, 2026 and requires the approval of the Board of County Commissioners.

RECOMMENDED ACTION:

2026-2028 Peace Officer Behavioral Health Support and Community Partnership Grant Program funding in the amount of $ 302,000.

REVIEW:

Darren Weekly	Approve	6/16/2026
Jeff Garcia	Approve	6/16/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
Budget
Draft Application

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Ron Hanovan, Division Chief

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- Community-based alternative responses;
- Counseling services for peace officers and their immediate family members;
- Assistance for development and implementation of policies to support peace officers who are involved in shootings or fatal use of force;
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The Douglas County Sheriff's Office would like to apply for this grant to improve and enhance the mental health and wellness of peace officers and their family members. The application and the proposed budget are included for reference.

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approval of the Board of County Commissioners.

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REVIEW:

Darren Weekly	Approve	6/16/2026
Jeff Garcia	Approve	6/16/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Budget
Draft Application

POMH Application Budget

Applicant:	Douglas County Sheriff's Office
Applicant Contact:	Kim Browning - kbrowning@dcsheriff.net
Date:	6/23/2026

Project Expenses

Budget Line Items (Examples: counseling, training type, crisis lines, support for officers, etc.) **PLEASE ADD ROWS AS NECESSARY**	Total Cost
Contract for a Family Support Coordinator to provide psychoeducation training and trauma assistance to first responders and families. ($100/hour for 80 hours/month = $96,000/year)	$192,000
Mental health and wellness related trainings and conferences, to include travel expenses for first responders and immediate family members. Also includes any trainings and certifications for the wellness unit and peer support team.	$40,000
Mental health treatment and services for responders and families that do not have our insurance plans.	$5,000
Code 4 Counseling critical incident debriefs, suicide and substance use assessments, peer support oversight, peer support trainings	$65,000
Total	**$302,000**

The application was successfully saved!

COLORADO
Department of Local Affairs

Grants Portal - Funding Opportunities

FY 2026-2027 Peace Officers Behavioral Health Support and Community Partnerships Grant Program Clon

Status: Partially Complete
Filed On: 2026-06-16T14:24:29
Filed By: GRANTS_WEB
Reviewed On: 2026-06-16T14:24:29
Reviewed By:
Reviewer Notes:

Application Overview

Program Purpose:

The Peace Officers Behavioral Health Support and Community Partnerships grant program provides grants to law enforcement agencies, behavioral health entities peace officer organizations, and public safety agencies that employ peace officers to support peace officer behavioral health.

As a result of limited funding this funding cycle is giving priority to all counseling services as indicated in the program purpose.

PLEASE NOTE: The Principal Representative and Responsible Administrator in Section A MUST be a different person and MUST have different email addresses for the application to be accepted into the DOLA Grants Portal.

Note: The Principal Representative is a chief elected official such as a mayor, county commissioner chairman, or city council president. An elected County Sheriff is not the chief elected official of any county.

The purpose of the grant request and the project details must be clearly defined in the application using 1-7 in Section C2 - Intended use of grant funds.

Please fill in **all** fields, including those not required.

A. APPLICANT/CONTACT INFORMATION

Save

The application was successfully saved!

1. Select Your Organization: *

The list is filtered to eligible organizations. If you do not see your organization listed, please contact DLG for further assistance. In the case of a multi-jurisdictional application, please select the lead organization.

Douglas County

In the case of a multijurisdictional application, select the other participating eligible organizations:

2. Principal Representative:

(In the case of a multi-jurisdictional application, principal representative of the lead organization.)

Honorific:	
First Name: *	George
Middle Name:	
Last Name: *	Teal
Suffix:	
Role: *	Chief Elected
Mailing Address: *	100 Third St.
Address 2:	
City: *	Castle Rock
State: *	Colorado
Zip Code: *	80104
Phone Number: *	303-660-7599
Email Address: *	gteal@douglasco.gov

3. Responsible Administrator (will receive all mailings) for the Application:

☐ **Same as Principal Representative Address**

Honorific:	
First Name: *	Kim
Middle Name:	
Last Name: *	Browning
Suffix:	
Role: *	Responsible Administrator

Mailing Address: * 4000 Justice Way

Address 2:

City: * Castle Rock

State: * Colorado

Zip Code: * 80109

The application was successfully saved!

Phone Number: * 303-660-7534

Email Address: * kbrowning@dcsheriff.net

Save

B. HONORIFIC/TITLE

Save

1. Confirm Name and Title of Chief Elected Official *

Confirm the **Honorific** (official title) of the Principal Representative (the Chief Elected Official, e.g. mayor, county commissioner chair, city council president) as identified in Section A, question 2. This would not include an elected sheriff position.

George Teal, Chair County Commissioner

2. Confirm the title and name of Responsible Administrator *

Confirm the **Honorific** (job title) of the Responsible Administrator within the local government as identified in Section A, question 3.

Kim Browning, Contracts and Grants Administrator

Save

C. APPLICATION QUESTIONS

Save

1. Amount of grant funds requested *

302,000

Provide the approximate number of police officers in your organization. *

Required

2. Intended use of grant funds. *

Using the numbers listed, please detail how the grant funds will be used:

1. Co-responder community responses
2. Community-based alternative responses
3. Counseling services for peace officers and their immediate family members, including reimbursing peace officers who have paid the costs of their own counseling services

4. Assistance for the development and implementation of policies to support peace officers who are involved in shootings or a fatal use of force.
5. Training and education programs that teach peace officers and their immediate family members the symptoms of job-related mental trauma and how to prevent and treat such trauma
6. Peer support programs for peace officers
7. Hiring, contracting, or developing a remote network to provide behavioral health counseling, therapy, or other related support services to peace officers involved in job-related traumatic situations.

The application was successfully saved!

Grant funds will be used to strengthen our wellness and mentalâ€‘health support systems for peace officers and their families.
1. Coâ€‘Responder Community Responses:
Funds will ensure mentalâ€‘health professionals are available to support deputies during highâ€‘risk or traumatic calls, improving outcomes for community members and reducing officersâ€™ exposure to traumatic stress.

2. Communityâ€‘Based Alternative Responses:
Funds will expand partnerships with mentalâ€‘health providers who can respond to appropriate crisis calls, helping divert nonâ€‘criminal incidents away from law enforcement and reducing operational strain.

0 characters remaining.

3. Please describe your need for these funds. *

While many mentalâ€‘health services are now incorporated into our insurance plan, an essential gap remains for peace officers and family members who do not carry agencyâ€‘provided insurance. These individuals require financial support to access counseling, assessments, and treatment following traumatic events.

Additionally, our wellness app and website, developed by the DCSO IT Department, require ongoing licensing, updates, and security maintenance to provide reliable, accessible support resources to staff and families.

1473 characters remaining.

4. How do the project goals correlate to your organization goals? *

Our project goals directly support the agencyâ€™s commitment to promoting the mental, physical, social, and spiritual wellâ€‘being of employees and their families. The Sheriffâ€™s Office has invested significantly in developing a comprehensive, highâ€‘quality wellness program and demonstrates strong organizational support, including assigning a fullâ€‘time Sergeant to the wellness unit. Grant funds will enhance her specialized training and strengthen our overall capacity to support our workforce.

1499 characters remaining.

5. Explain how your project goals are specific and measurable. *

This program needs to report on measurable impacts of the funding provided and this will be a requirement for every successful applicant.

Our wellness program collects data throughout the year to evaluate outcomes and proactively adjust services. Since implementing POMHâ€‘supported initiatives, the agency has documented a 38% annual reduction in physical injuries and a 24% reduction in useâ€‘ofâ€‘force events. Our Family Support Coordinator has delivered 57 financialâ€‘wellness classes, 10 retirementâ€‘planning sessions, and 8 criticalâ€‘incident classes for family members. These data points guide proactive efforts such as psychoeducation, treatment assistance, enhanced access to higherâ€‘level care, and wellness conferences.

1403 characters remaining.

6. Collaboration *

Please list the name(s) of any community mental health centers, community-based social services, or behavioral health providers in your region your agency is collaborating with. If your agency is not collaborating with a behavioral health

agency, please explain why.

We partner with multiple culturally competent providers, including Codeâ€‘4 Counseling, Braincode Centers, and Behavioral Health Consultants, as well as outâ€‘ofâ€‘state treatment facilities for specialized care. We also work with ReThink Care for psychiatric services. We are continually conducting community outreach to find the most culturally competent and best resources in our area to aid our peace officers in various mental health areas.

The application was successfully saved!

1555 characters remaining.

7. Project Budget *

Please download and complete the Budget Template with the lead agency information on this application. Please upload the budget PDF. The Budget Template is also on the DOLA website at https://dlg.colorado.gov/peace-officer-behavioral-health-support-and-community-partnership-grant-program

+ Upload

Download

Save

D. BOARD APPROVAL/TABOR (for local government applicants)

Save

1. Official Agency Action *

Applications cannot be submitted unless approved by the agency. Enter the date of Official Action authorizing this application:

6/23/2026

2. TABOR compliance (for local government applicants) *

The funds for the Peace Officers Behavioral Health Support and Community Partnerships Grant Program are State funds. Does the applicant have voter authorization to receive and expend state grant funds without regard to TABOR revenue limitations?

(•) Yes ( ) No ( ) N/A (for non local governments)

If yes

If yes, explain:

In November of 1997, Douglas County voters passed a ballot measure allowing the County to retain and spend all revenues and other funds received from any source which applied to all subsequent years.

301 characters remaining.

If no

If no, would receipt of these grant funds, if awarded, result in the local government exceeding revenue limitations, prompting a refund?

The application was successfully saved!

500 characters remaining.

Affirm local government Attorney has confirmed this TABOR statement. *

Yes

Save

E. COMPLIANCE OF STATE LAWS

Save

Certify Compliance - Local Government Applicants *

For local government applicants only: By submitting this application, we do hereby certify that we are in compliance with all State of Colorado laws, regulations and directives, including, but not limited to budgets, elections (municipalities and special districts), and audits.

Confirm/Agree

(•) Yes ( ) No ( ) non LG applicant

Save

Go Back | Submit Application

The Department of Local Affairs (DOLA)DOLA Divisions, Boards, and Offices

1313 Sherman Street, Suite #518

Denver, CO, 80203

DOLA Email: dola_web@state.co.us

Division of Housing

Division of Local Government

Division of Property Taxation

Board of Assessment Appeals

State Demography Office

Quick Access



The application was successfully saved!

Digital Accessibility Accommodations or Modifications

Rulemaking and Cost-Benefit Analysis Process

IDEA at DOLA

Careers

Public Information Center and Newsroom

Open Records Request

Strategic and Legislative Planning

Fraud Prevention

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COLORADO
Official State Web Portal

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Philip Domenico, Detentions Division Chief

DESCRIPTION: 2026-2027 Colorado Department of Human Services, Jail Based Behavioral Health Services Program: Subrecipient All Health Network Public Contract for Services in the Amount of $361,028.00.

SUMMARY: The Douglas County Sheriff's Office has received a JBBHS program Contract from the Colorado Department of Human Services (CDHS), Behavioral Health Administration for JBBHS inmate re-entry services for the period of July 1,2026 through June 30, 2027.Since 2013, the Douglas County Sheriff's Office Detentions Division has been receiving JBBHS Program funding through CDHS. A portion of the JBBHS program budget is allocated to provide mental health counseling, substance abuse counseling, competency enhancement, and re-entry services to qualifying inmates released from the Douglas County Detention Facility. The entire JBBS program funding in the amount of $560,000 was approved by the Board of County Commissioners on May 12, 2026.

AllHealth will, therefore, be a Subrecipient of the Department of Human Services JBBHS Program funding for a total amount of $361,028.

RECOMMENDED ACTION: Request that the Board approve and sign the Public Contract for Services through DocuSign

REVIEW:

Darren Weekly	Approve	6/11/2026
Jeff Garcia	Approve	6/11/2026
Christie Guthrie	Approve	6/14/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
AllHealth 2026-2027_06102026

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Philip Domenico, Detentions Division Chief

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Christie Guthrie	Approve	6/14/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

AllHealth 2026-2027_06102026

PUBLIC CONTRACT FOR SERVICES BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND ALLHEALTH NETWORK

THIS AGREEMENT ("Agreement") is made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, STATE OF COLORADO,** on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "County"), and **ALLHEALTH NETWORK** (the "Contractor").

RECITALS

WHEREAS, the County is undertaking certain activities related to the Jail Based Behavioral Health Services (JBBHS) program funding received by Douglas County from the Colorado Department of Human Services; and

WHEREAS, the County desires to engage the Contractor as a sub-recipient of this program funding to render certain professional services and assistance in connection with such undertakings of the County; and

WHEREAS, the Contractor has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing, and able to provide such services, subject to the conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

1. **LINE OF AUTHORITY:** Division Chief Philip Domenico is designated as Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the Contractor under this Agreement.

2. **SCOPE OF SERVICES:** All services described in Exhibit A and Attachment #1, attached hereto, and incorporated herein, shall be performed by Contractor.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the County and Contractor, shall be in writing and shall become part of this Contract upon execution.

The Contractor agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Contractor shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Contractor and the County for the use and occupancy by the Contractor of any County facilities or space.

3. **COMPENSATION:** Subject to the maximum contract expenditure and all other provisions of this Agreement, the County agrees to pay to the Contractor, and the Contractor agrees to accept payment as described in Exhibit B, attached hereto, and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

4. **MAXIMUM CONTRACT EXPENDITURE:** Any other provisions of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is THREE HUNDRED SIXTY-ONE THOUSAND TWENTY-EIGHT DOLLARS ($361,028) as outlined in Exhibit B-1 attached hereto. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract, nor is anything set forth herein a limitation of liability for Contractor. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. **TERM:** It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on July 1, 2026, and terminate at 12:00 a.m. on June 30, 2027. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted, and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. **INVOICING PROCEDURES:** Payments shall be made to the Contractor based upon invoices submitted by the Contractor, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Contractor within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Contractor. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Contractor's activities and services rendered, as the County deems appropriate to support the payments to the Contractor. The signature of an officer of the Contractor shall appear on all invoices certifying that the invoice has been examined and found to be correct.

7. **CONFLICT OF INTEREST:** The Contractor agrees that no official, officer, or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Contractor further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions, or work of the Contractor by placing the Contractor's own interests, or the interest of any party with whom the Contractor has a contractual arrangement, in conflict with those of County.

8. **INDEMNIFICATION:** The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate, or assume the defense of the Contractor or any other person or entity whatsoever, for any purpose whatsoever. The Contractor shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Contractor need not indemnify or save

harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees.

9. **INDEPENDENT CONTRACTOR:** The Contractor is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Contractor to perform work under this Contract shall be and remain at all times, employees of the Contractor for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

10. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT:** The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents, and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

11. **ASSIGNMENT:** The Contractor covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Contractor to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Contractor hereunder.

12. **COUNTY REVIEW OF RECORDS:** The Contractor agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Contractor shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

13. **OWNERSHIP OF DOCUMENTS:** Drawings, specifications, guidelines, and any other documents prepared by the Contractor in connection with this Contract shall be the property of the County.

14. **ASSIGNMENT OF COPYRIGHTS:** The Contractor assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Contractor waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

15. **TERMINATION:** The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Contractor of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contractor pursuant to this Contract shall become the County's property. The

Contractor shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Contractor shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Contractor.

16. **NOTICES:** Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Contractor to:	Douglas County Sheriff's Office ATTN: Division Chief Philip Domenico Detentions Division 4000 Justice Way Castle Rock, CO 80109 Telephone: (303) 814-7109 E-mail: pdomenico@dcsheriff.net
with a copy to:	Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104 Telephone: (303) 660-7414 Facsimile: (303) 688-6596
and by the County to:	Dr. William Henricks, Executive Director/CEO AllHealth Network 155 Inverness Drive West, Suite 200 Englewood, CO 80112 Telephone: 303-847-2382 E-mail: bhenricks@allhealthnetwork.org

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time-to-time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. **NONDISCRIMINATION:** In connection with the performance of work under this Contract, the Contractor agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

18. **GOVERNING LAW; VENUE:** This Contract shall be deemed to have been made in and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Contractor

expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

19. **COMPLIANCE WITH ALL LAWS AND REGULATIONS:** All of the work performed under this Contract by the Contractor shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Contractor shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

20. **SEVERABILITY:** In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

21. **NO THIRD-PARTY BENEFICIARIES:** The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Contractor, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

22. **ADVERTISING AND PUBLIC DISCLOSURE:** The Contractor shall not include any reference to this Contract or services performed pursuant to this Contract in any of Contractor's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant County Manager, and the Board of County Commissioners.

23. **PRIORITY OF PROVISIONS:** In the event that any terms of this Contract and any Exhibit, Attachment, or other referenced document are inconsistent, the following order of priority shall control:

1st This Contract, Sections 1 through 28
2nd Request for Proposal (if applicable)
3rd Exhibit C- Insurance Requirements
4th Exhibit A- Scope of Services
5th Exhibit B- Method of Payment
6th Response to Request for Proposal (if applicable).

24. **HEADINGS; RECITALS:** The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

25. **ENTIRE AGREEMENT:** The parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent, or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes, or modifications to

this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

26. **INSURANCE:** The Contractor shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto, and incorporated herein by reference. The Contractor shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Contractor's insurance coverage during the term of this Contract.

27. **COUNTY EXECUTION OF AGREEMENT:** This Contract is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

28. **FORCE MAJEURE:** No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party such as, but not limited to, weather conditions, acts of God, strikes, work stoppages, unavailability of or delay in receiving labor or materials, faults by subcontractors, utility companies or third parties, fire or other casualty or action of government authorities.

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IN WITNESS WHEREOF, the County and the Contractor have executed this Agreement as of the above date.

ALLHEALTH NETWORK

BY: Keith Larson

Printed Name: Keith Larson

Title: Chief Operating Officer

DATE: June 11, 2026

ATTEST: (if a corporation)

Title:

Signature of Notary Public Required:

STATE OF Colorado)
)ss.
COUNTY OF Arapahoe)

The foregoing instrument was acknowledged before me this 11 day of June, 2026, by Keith Larson, COO (Name of individual signing document).

Witness my hand and official seal

LISA SLYTER-BRAY
NOTARY PUBLIC - STATE OF COLORADO
NOTARY ID 20244013379
MY COMMISSION EXPIRES APR 4, 2028

L. Slyter-Bray
Notary Public

My commission expires: 04/04/2028

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY
BY:

George Teal
Chair

DATE: _____

DOUGLAS COUNTY SHERIFF'S OFFICE
BY:

Darren Weekly
Sheriff

DATE: _____

ATTEST:

Clerk to the Board

DATE: _____

APPROVED AS TO CONTENT:

Douglas J. DeBord
County Manager

DATE: _____

APPROVED AS TO FISCAL CONTENT:

Christie Guthrie
Director of Finance

DATE: _____

APPROVED AS TO LEGAL FORM:

Kelly Dunnaway
County Attorney

DATE: _____

Exhibit A
SCOPE OF SERVICES

AllHealth Network and the Douglas County Sheriff's Office's designated inmate medical provider will provide in-reach services and will coordinate to assure the inmates have seamless services available upon release, and these services will be provided by AllHealth Network or similar services if the inmate resides outside the AllHealth Network service area.

All detainees entering the Douglas County Sheriff's Office Detention Facility (DCSODF) will go through a thorough medical and classification screening process. The process includes interviewing and examination which includes self-disclosure of a prisoner's belief that he or she has a substance abuse disorder (including substance, frequency, and consequences); mental health problems (including reasons for such belief); and instances of traumatic events and experiences such as head injury and other indications of potential for traumatic brain injury (TBI).

A Steering Committee comprised of the Program Director, The Program Manager, the DCSODF Division Chief or designee, AllHealth Network directors or designees, and the evaluator will provide program oversight. The Committee meets as needed, but not less than annually, to receive reports and to act as necessary to improve the program and remove obstacles.

DCSODF Classifications and medical staff interview all inmates upon entry into the DCSODF. Based on the results of this initial screening, inmate cases will be forwarded to the Program Manager, employed by DCSO. The Program Manager, working in conjunction with mental health and classifications staff, will review the screenings, conduct any necessary follow-up, take part in referrals of inmate cases to the treatment teams, and have general oversight of the program on a day-to day basis. Members associated with the program will be required to attend weekly Inmate Classifications Committee (ICC) meetings to review each inmate's behavior and appropriateness of the classification and housing assignment or any other needs of the inmate.

AllHealth Network will employ 4.08 FTE therapists/case managers who will work in collaboration with current mental health clinicians provided by our designated inmate medical provider to provide a comprehensive program using the following treatment interventions:

- **Brief Psychiatric Rating Scale (BPRS):**

  A widely-used rating scale which a clinician or researcher may use to measure psychiatric symptoms such as depression, anxiety, hallucinations and unusual behavior. Each symptom is rated 1-7 and, depending on the version, between a total of 18-24 symptoms including somatic concern, anxiety, depression, suicidality, guilt, hostility, elated mood, grandiosity, suspiciousness, hallucinations, unusual thought content, bizarre behavior, self-neglect, disorientation, conceptual disorganization, blunted affect, emotional withdrawal, motor retardation, tension, uncooperativeness, excitement, distractibility, motor hyperactivity, mannerisms, and posturing are scored.

- **Stages of Change Readiness and Treatment Eagerness Scale (SOCRATES)**:

  An experimental instrument designed to assess readiness for change in alcohol abusers. The instrument yields three scale scores: recognition, ambivalence, and taking steps. SOCRATES consists of two 19-item tools, one about drinking and the other about using drugs.

- **Treatment Modalities to be used in the Detention Center**:

  The specific mix of treatment interventions will depend upon the needs presented by the program participants. Clinicians use a person-centered, solution focused approach in all interactions and use Strategies for Self-Improvement and Change, Moral Reconation Therapy (MRT); Cognitive Behavioral Therapy (CBT) and Dialectical Behavioral Therapy Skills (DBT Skills) as the theoretical basis of all services. Additional treatment modalities such as, but not limited to, Helping Men Recover and Seeking Safety will continually be considered and may be incorporated at any time throughout the program.

Inmates who are referred to the program by the Program Manager will be further assessed and interviewed by the program's Therapist using screening tools described below. Acceptance into the program will be determined by this clinical interview and screening.

The Program Manager will work closely with the Case Manager and Therapists to establish a list of inmates who will attend groups or individual case management/therapy appointments using documentation in a shared file that is accessible to program staff. Case Managers and Therapists would be given instruction on connecting with staff.

AllHealth Network Clinicians will coordinate with the Program Manager for scheduling workdays/hours to facilitate scheduling inmates for full participation in therapy and case management.

The Program Manager will be responsible for ensuring that inmates are available to attend all treatment and case management sessions and ensuring that appropriate space is available for these sessions. DCSODF staff will be appointed to ensure no disruption of program services. The Program Manager will collaborate with the Case Manager and Therapists when inmates are released by helping to establish residency after release and facilitating in-jail interviews with community-based providers who will assume responsibility for treatment. This in-reach service is essential to ensure the best possible transition of the inmate into the community.

The treatment team, in conjunction with the Reintegration Program will provide evaluation of the program to the Steering Committee for purposes of managing and improving the program on an ongoing basis.

DCSODF will provide security.

Gender, race, religion, ethnicity, language, and ability can play critical roles in providing effective services. The AllHealth Network staff receives regular training to increase each staff member's ability to look for and respond to the impact of individual difference among clients related to gender, race, religion, ethnicity, language, and ability. AllHealth Network employs staff members, at a

clinical level, which are fluent in languages other than English (primarily Spanish) but also provides access to an interpreting service that with a telephone call can provide interpreters fluent at a clinical level in more than 100 languages.

Client-unique cultural factors are addressed and documented within the initial intake assessment. These cultural factors are evaluated with the client by the assigned clinician and subsequently incorporated into the client's service plan, as appropriate.

AllHealth Network will comply with the Americans with Disability Act. AllHealth Network will coordinate with the Mental Health Center of Denver to assist clients who are deaf or hearing impaired. Forms and other written materials are to be read aloud for the visually impaired.

Upon transition into the community and into the care of the appropriate mental health center, the center's standard recording procedures will be used. As required, flat files are transmitted to the state monthly. Should the state need special reports for follow-up on this program, the AllHealth Network system will allow for easy compliance. DACODS will be provided a hard copy.

The overall intent is to cooperate fully with the state in gathering the information it hopes to compile and to provide it in a manner that facilitates that process. The program manager will assure reports containing the required data are gathered from each inmate upon classifications screenings and their subsequent treatment with AllHealth Network.

DCSO's Reintegration Program and AllHealth Network JBBS Clinicians follow clients in making appropriate transition into the community. Inmates have access to the Department of Human Services and updated community resource lists which contain services provided by public and private agencies within the community. Inmates with an Axis 1 diagnosis and/or need chronic medical conditions that require medications are given a 30-day supply upon release and JBBS Recovery Support Funds are available to assist the inmate with paying for the required medication. In addition, assistance is given for follow-up care with AllHealth Network which provides benefit acquisition (SSI, SSDI, food stamps, etc.), vocational training upon release and assistance with finding temporary housing/shelter.

A target enrollment population of at least 50-60 (20% of ADP) will be enrolled over the course of the grant year. Accounting for length of sentence and other factors, a target population of approximately 24-30 (50% of enrollment population) will be actively involved at any point in time. After transition to community-based services, clients will be further screened using psychiatric medication evaluation and AllHealth Network standard clinical assessments for substance abuse and mental illness. The general clinical standard is to not repeat screening for at least six months.

Upon transition into community-based services, clients will continue with treatment models being used in the jail. The mental health center's standard intake and assessment processes will result in a new treatment plan based on the change in client status and the change in clinical setting.

AllHealth Network will also offer the following services to participants in the program:

Psychiatric services, including medication evaluations and medication management Medications, including medication assisted therapy, to include anti-craving medications Anabuse monitoring,

breathalyzer and toxicology testing.

AllHealth Network will make referrals (as appropriate) to community-based support groups, e.g. Alcoholics Anonymous, Marijuana Anonymous, Cocaine Anonymous, Narcotics Anonymous, Alanon or Alateen.

AllHealth Network Case Managers will establish and maintain a therapeutic relationship with the client on a continuing basis. They will provide aid that will help clients to adapt and live successfully within the community with a focus on community safety, acquiring basic needs, and continuing with mental health, substance abuse treatment, medication compliance, and benefit acquisition.

Referrals will be made to the Metro Community Provider Network and/or to the Veterans Administration for health and dental services, linkage to AllHealth Network works for job training and placement, linkage to GED providers, community colleges and vocational programs and linkage to housing providers placement services.

Monitoring and Data Collection

- Basic demographic information about the persons receiving services with these funds
- Numbers of clients served
- The types and quantities of services delivered
- Number and percentage who successfully transition to community-based services upon release
- Program termination outcomes
- Prevalence data gathered from administering mental health, substance use disorder, trauma and traumatic brain injury screens

Behavioral Health Administration (BHA) requires all programs to submit the above data on a web-based database. The data must be submitted and maintained on a quarterly basis. Detailed information regarding this requirement shall be provided upon contract implementation.

- Licensed SUD treatment providers will submit DACODS and when appropriate, CCAR data to the Behavioral Health Administration.

The Douglas County Sheriff's Office Detention Facility's Reintegration Program, in conjunction with the Sheriff's Office Information Technology, will generate reports containing the above required data that is gathered from an inmate upon classification and his/her subsequent treatment with the treatment team. The Project Manager will be responsible for ensuring the data is reported and for coordinating data collection.

Information gathered in the DCSODF by DCSO personnel and by AllHealth Network staff will be entered into the appropriate DCSO electronic record system. The information will be provided to BHA in the manner prescribed for this program. Information needed to facilitate transition into community care will be incorporated into electronic medical records systems maintained by AllHealth Network.

DCSODF will generate reports containing the required data gathered from each inmate upon classification screenings and their subsequent treatment. A licensed substance abuse treatment provider will submit Drug/Alcohol Coordinated Data System (DACODS) for services provided in the DCSODF.

Evaluation will continue at the community level for inmates residing within the network and will be provided by AllHealth Network. AllHealth Network staff will maintain close coordination of administration of the program and of ensuring all required reporting is completed properly and in a timely manner. This includes routine reporting and reporting that may be directly related to the program.

Exhibit B
METHOD OF PAYMENT

A monthly invoice is due from the Contractor within fifteen (15) days following the end of each month and will be accompanied by appropriate supporting documentation including, but not limited to, timesheets, telephone bills, invoices, itemized receipts, or any other documents substantiating expenditures claimed. The Contractor's monthly invoice will then be included in the County's request for payment from the Colorado Department of Human Services for expenditures pertaining to the JBBHS Program as stated in Exhibit B-1 and Attachment #1, Section B.I.-B.V. attached hereto and incorporated herein. Upon the County's receipt of such payment, the Contractor's invoice will then be paid within thirty (30) days subject to the maximum contract liability as stated in Section 4 of this Agreement.

Exhibit B-1
Douglas County Sheriff's Office
Jail Based Behavioral Health Services (JBBHS) FY 2026-2027

Position Title/Category	Description of Work	Wages	Benefit	Sign on Bonus	Estimated Annual Bonus	FTE	Total Funding Requested
Team Lead/Licensed Clinician	Masters level clinician provides services, screenings, assessments, intakes, and holds group and individual therapy sessions. FTE.	$ 93,336	$ 23,334			100%	116,670
Clinical Director	Provides clinical supervision for Team Lead and administrative support . 6%.	$ 135,685	$ 33,921			6%	10,176
Presentence Navigator	Bachelors level case manager provides release planning and coordination of services for clients who frequently experience detention. FTE.	$ 59,580	$ 14,895			100%	74,475
JMAT Case Manager	Bachelors level case manager provides case management services, release planning, coordination of services and holds skills groups and psychoeducational groups. FTE.	$ 59,580	$ 14,895			100%	74,475
SUD Clinician	Masters level clinician provides services, screenings, assessments, intakes, and holds group and individual therapy sessions. FTE.	$ 68,185	$ 17,046			100%	85,231
						Total	361,028

Exhibit C
INSURANCE REQUIREMENTS

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE
Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.
2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease
4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than **$1,000,000** per occurrence or claim, $2,000,000 aggregate.

The insurance obligations under this agreement shall be the minimum insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the COUNTY. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the Contractor under this agreement.

OTHER INSURANCE PROVISIONS:
The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. Douglas County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the **Contractor's insurance coverage shall be primary insurance**. Any insurance or self-insurance maintained by Douglas County, its

officers, officials, employees, or volunteers shall be excess and non-contributory to the Contractor's insurance.

Notice of Cancellation. Where possible, insurance policy required above shall state that **coverage shall not be canceled, except with notice to Douglas County**.

Waiver of Subrogation. Contractor hereby grants to Douglas County a waiver of any right to subrogation which any insurer of said Contractor may acquire against Douglas County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Douglas County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The Contractor agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. Douglas County may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Douglas County. The Contractor will indemnify Douglas County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Douglas County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least three (3) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Date*** prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of ***three (3)*** years after completion of contract work.

Verification of Coverage. Contractor shall furnish Douglas County with original certificates and amendatory endorsements, or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by Douglas County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. Douglas County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, Douglas County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the Contractor to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation, termination, or material change will be sent via mail or e-mail to:

Douglas County Government
ATTN: Risk Management
100 Third Street
Castle Rock, Colorado 80104
risk@douglas.co.us

Subcontractors. Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure Douglas County is an additional insured on insurance required from subcontractors.

Failure to Procure or Maintain Insurance. The Contractor will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the Contractor to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

Governmental Immunity. The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to Douglas County, its officers, or its employees.

Special Risks or Circumstances. Douglas County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Approved by: _____
Megan Datwyler
Risk Manager

Attachment #1

STATEMENT OF WORK

A. Ability

I. Sheriff's Department Requirements

1. **Propose an organizational structure designed to facilitate and promote effective administration of the program:**

   A Steering Committee comprised of the Project Director, the Douglas County Sheriff's Office Detention Facility (DCSODF) Division Chief or designee, mental health center directors or designees and the program manager will provide program oversight. The Committee meets as needed, but not less that quarterly to receive reports and to act as necessary to improve the program and remove obstacles.

   The Douglas County Sheriff's Office (DCSO) has assigned a staff member as the program manager. This position also coordinates the facility's newly developed Reintegration program which includes the JBBS program, the Re-entry program, Arapahoe/Douglas Works! Employment Workforce Center, and partnerships with the Department of Human Services, Probation, Courts, Public Defender's Office, Community Justice Services, DC Cares and Douglas County Housing Authority.

   The Douglas County Sheriff's Office (DCSO) will facilitate the program. Classifications and medical staff interview all inmates upon entry into the facility. Based on the results of this initial screening, inmate cases will be forwarded to the program manager, employed by DCSO. The program manager will review the screenings, conduct any necessary follow-up, take part in referrals of inmate cases to the treatment teams and will oversee the operations of the treatment contractor. All members associated with the program will be required to attend weekly Inmate Classifications Committee (ICC) meetings to review the inmate's behavior when appropriate and any other needs of the inmate.

   ALLHEALTH NETWORK employs 4.08 FTE therapists/case managers who work in collaboration with the facility's current mental health clinicians (2.0 FTE) that are employed by the Medical/Mental health contract provider to deliver a comprehensive treatment program.

   Inmates who are referred to the program by the Program Manager will be further screened and interviewed by the program's therapist using screening tools described below in section IV.4. Acceptance into the program will be determined by this clinical interview and screening.

   The Program Manager will work closely with the therapists/case managers to establish a list of inmates who will attend groups or individual case management/therapy appointment, using documentation in a shared file that is accessible to program staff.

ALLHEALTH NETWORK therapists/case managers will coordinate with the program manager for scheduling workdays/hours to facilitate scheduling inmates for full participation in therapy and case management.

The Program Manager will be responsible for ensuring that inmates are available to attend all treatment and case management sessions and ensuring that appropriate space is available for these sessions and to ensure no disruption of program services. The Program Manager will collaborate with the therapist/case managers when inmates are released by helping to establish residency after release and facilitating in-jail interviews with community-based providers who will assume responsibility for treatment. This in-reach service will be essential to ensure that there is the best possible transition of the inmate into community services.

The treatment team, in conjunction with the Reintegration team, will provide evaluation of the program to the Steering Committee for purposes of managing and improving the program during implementation and on an ongoing basis.

Douglas County Sheriff's Office Detention Facility will provide security.

2. **Demonstrate financial resources and fiscal management skills to perform the work proposed:**

Douglas County is the seventh most populous of the 64 counties in the State of Colorado. The County is located midway between Colorado's two largest cities: Denver and Colorado Springs.

With a financial management philosophy that emphasizes ownership and accountability, Budget and Logistics provides guidance and assistance to each cost center manager in monitoring and evaluating their revenue and expenditure budgets throughout the year. Financial management responsibilities include the direction and coordination of the Sheriff's Office annual budget process, accounts payable processing, purchasing, accounting, revenue and expenditure forecasting, and contract administration. The financial structure within the Sheriff's Office coincides with the organizational structure and enables functional budgeting of both revenues and expenditures.

The Sheriff's Office utilizes the County's financial system and separately tracks grant related revenue and expenditures in separate cost centers.

3. **Demonstrate capacity or efforts to screen all individuals booked into the jail facility for mental health, suicidality and substance use histories and needs:**

All persons entering the DCSODF immediately receive an initial medical screening which includes screening for suicidality. A preliminary classification screening is conducted at the time of booking to determine immediate risk which is then followed up with an extensive classification interview that enables self-disclosure of a prisoner's belief that he or she has a substance abuse disorder (including substance, frequency and consequences); mental health problems (including reasons for belief); instances of traumatic events and experiences such as head injury and other indications of potential

for traumatic brain injury (TBI).

4. **Demonstrate capacity and resources to pay for psychotropic medications by the individuals in the facility. These funds are not intended to offset for the jail's psychotropic medication costs:**

   DCSODF's current Medical/Mental Health contract provider provides 24/7 medical care, (2) full-time mental health clinicians (Sunday-Saturday) and a psychiatric care provider to ensure that individuals receive the appropriate medical/mental healthcare and medications.

5. **Demonstrate the ability to offer medication assisted treatment (MAT) if indicated to the individuals in the jail facility:**

   Jail Mediation Assisted Treatment Induction/Continuation (JMAT) Program to address the opioid crisis by increasing access to medication-assisted treatment using the 2/3 FDA approved mediations used to treat opiate use disorders, which includes buprenorphine and naltrexone during incarceration or upon day-of release. The program intends to reduce unmet treatment needs, opioid overdose related deaths through the provision of prevention, and treatment and recovery activities for opioid use disorder (OUD) for individuals in jails.

6. **Exhibit the ability to meet the needs of individuals who are physically challenged, deaf or hearing impaired, or blind.**

   Sheriff's Office Detention Facility:

   DCDODF is cognizant of the needs of inmates who are physically and sensory challenged. A facility administrator has been appointed as the ADA Coordinator. Inmates have access to ADA cells and showers as well as a TTY system for the hearing impaired. Each housing unit informs inmates on how to address ADA concerns with a facility administrator.

   The facility has undergone a $25 million expansion and construction project which has addressed the following areas:

   - Building of a specific unit to house and treat special populations, medical, mental health and intake, as well as make room for more females and segregation of female special populations.

   - Reconfiguration and repurposing of existing housing areas to provide for ADA requirements, plumbing issues and other internal space remodel needs.

   AllHealth Network:

   ALLHEALTH NETWORK is compliant with the Americans with Disability Act. ALLHEALTH NETWORK assists clients that are disabled and hearing impaired. The forms and other written materials are read aloud for the visually impaired.

7. **Demonstrate an ability to provide services in a manner that respects and protects client rights:**

   A listing of Inmate Rights is included in the inmate informational handbook and posted within the housing units. Inmates have the on-going ability to communicate concerns/grievances through electronic and written means. All staff are trained and encouraged to view the inmate as a fellow human beings and citizens who, while they may have broken the law, are nonetheless worthy of respect and fair treatment. Direct supervision by deputies in the housing units provides on-going contact with the inmate, ensuring that his/her basic rights are being provided. Any inmate grievance is first directed to the housing deputy and can be escalated to a shift supervisor and ultimately to a watch commander.

   ALLHEALTH NETWORK follows strict codes of client's rights required by the centers and by state and federal law. ALLHEALTH NETWORK has a formal process for accepting and responding to complaints and appeals of decisions. The processes begin with the clinician and if necessary, move onto client advocates, to the state and if necessary, into court. Every client is informed of these rights and the complaint/appeal process in writing.

8. The funds associated with this RFA may increase or decrease depending upon state appropriations. As a result of this, the State may require the Contractor to increase or decrease services and budgets.

II. Licensed Substance Use Disorder Treatment Requirements

1. **Provide the BHA-License information for substance use disorder treatment provider(s) to deliver appropriate behavioral health care to inmates:**

   ALLHEALTH NETWORK License # 1136-04

2. **Exhibit ability to identify inmates with active duty or veteran military status:**

   Douglas County Sheriff's Office Detention Facility has partnered with the Denver Veterans Administration to identify all current and former veterans that enter the facility and to make aware them aware of potential services offered by the VA. All inmates are screened for current or former military service.

3. **Exhibit the ability to provide culturally competent and appropriate services: Sheriff's Office Detentions Facility:**

   The Douglas County Sheriff's Office Detention Facility has obtained accreditation from the American Correctional Association (ACA) and the National Commission on Correctional Health Care (NCCHC) and all Detentions and contract staff are required to annually complete a minimum a 40-hours of ACA accredited courses in cultural awareness, safe management of gay, lesbian, bisexual transgender and intersex individuals in corrections, ethics, sexual harassment/hostile work environment and supervision of inmates.

ALLHEALTH Network:

Gender, race, religion, ethnicity, language, and ability can play critical roles in providing effective services. ALLHEALTH NETWORK staff receives regular training to increase staff member ability to look for and respond to the impact of individual difference among clients relate to gender, race, religion, ethnicity, language, and ability. The Network employs staff members, at a clinical level, which are fluent in languages other than English (primarily Spanish) but also provides access to an interpreting service that with a telephone call can provide interpreters fluent at a clinical level in more than 100 languages.

Client unique cultural factors are addressed and documented within the initial intake assessment. These cultural factors are evaluated with the client by the assigned clinician and subsequently incorporated into the client's service plan, as appropriate.

ALLHEALTH NETWORK established a Cultural Inclusiveness Committee in 2005. With an outside consultant, the committee conducted a comprehensive agency audit and prepared an action plan to increase cultural competency. All employees received training provided by a consultant, and mandatory cultural competency training was incorporated into new employee orientation.

4. **Demonstrate the ability to provide treatment based on an individualized treatment and/or transition plan based on an assessment completed for the client within the past 6-months. The transition/treatment plan should incorporate the client's natural communities and pro-social supports:**

   In the past, ALLHEALTH NETWORK JBBS clinicians/case managers have utilized our electronic health record's treatment plan to transition clients from jail based to outpatient services. The Douglas County Detention Center Jail Based Behavioral Services Transition worksheet is utilized to identify and plan for transition back to community. The identified needs in the following areas result in service planning, connection to outside resources, identification of emergency shelters, food, and clothing, etc. Identified areas of concern: Documentation (identification); Housing; Financial; Transportation; Employment; Education; Legal/Civil; Medical; Mental Health and Substance Use needs. Based on identified needs as well as available natural and pro-social supports JBBS clinicians create and work a plan that starts before discharge whenever possible and will be followed up on at JBBS required check in window.

5. **Demonstrate either available capacity for community-based treatment through other funding streams to continue with the same provider in the community following release; or demonstrate an ability to interface with co-occurring mental illnesses, i.e., community mental health centers, substance use disorder treatment programs, service programs for Veterans and other community service agencies to meet the client's treatment needs:**

   Existing: ALLHEALTH NETWORK has provided evidence-based substance abuse and dual diagnosis services for decades. Clinical services are one part of an array that includes case management, vocational support, psycho-social rehabilitation, life skills

training, psycho-therapy, psychiatric medication and nurse case management services. Linkages are firmly established with virtually every support service available in the community including Douglas County Department of Human Services, food banks, Arapahoe/Douglas Works and Vocational Rehab, Colorado Coalition for the homeless and local housing agencies. Relationships are established with new services very soon after they come online.

ALLHEALTH NETWORK has a diverse funding base and makes every effort to take full advantage of new funding and support resources. Funding and support for community-based services includes, but is not limited to, Medicaid and Medicare for those individuals that qualify, SSA, private insurance, subsequent related awards from grant makers, Signal funding for medically indigent clients with substance abuse problems and self-pay.

6. **Demonstrate the ability to transition individuals from jail-based services to appropriate behavioral health and other needed community services upon release from incarceration:**

   DCSODF and the ALLHEALTH NETWORK therapists/case managers assist inmates in making an appropriate transition into the community. Inmates have access to updated community resource lists which contain services provided by public and private agencies within the community. The DCSODF Reintegration team and ALLHEALTH NETWORK coordinate access to services and programs in the jail with community-based services such as treatment; benefit acquisition (SSI, SSDI etc.) vocational training upon release and assistance with finding temporary housing/shelter.

7. **Demonstrate an ability to provide BHA with the required data submissions as defined below under Section III – Monitoring and Data Collection:**

   Our current Medical/Mental Health provider and ALLHEALTH NETWORK use electronic medical records systems. ALLHEALTH NETWORK has been providing required information for decades and are experts in state systems. Referring to the information required and listed in **Section III – Monitoring and Data Collection,** information gathered in the jail by DCSO personnel and by mental health center staff will be entered into the appropriate DCSO electronic recording system. The information will be provided to BHA in the manner prescribed for this program. Information needed to facilitate transition into community care will be incorporated into electronic medical records systems maintained by the ALLHEALTH NETWORK.

   DCSODF will generate reports containing the required data gathered from each inmate upon classification screenings and their subsequent treatment. A licensed substance abuse treatment provider will submit Drug/Alcohol Coordinated Data System (DACODS) for services provided in the detention facility.

   Upon transition into the community and into the care of the appropriate mental health center, the center's standard recording procedures will be used. As required, flat files are transmitted to the state monthly. Should the state need special reports for follow-up on

this program, the Network's system will allow for easy compliance. DACODS will be provided in hard copy.

The overall intent is to cooperate fully with the state in gathering the information it hopes to compile and to provide it in a manner that facilitates that process. The program manager will assure reports containing the required data are gathered from each inmate upon classifications screenings and their subsequent treatment with ALLHEALTH NETWORK.

B. Technical Elements

I. Sheriff's Department Requirements

1. **Indicate counties to be served:**

   Douglas.

2. **Indicate the amount of jail based behavioral health funds the organization is requesting:**

   The total amount of the JBBHS award for the 2026-2027 funding cycle is $560,000.

   The budget portion designated to AllHealth is $361,028.

3. **The response will identify existing treatment resources available at the jail and resources the Sheriff's Department is intending to develop or enhance with the JBBS funds:**

   Existing: ALLHEALTH NETWORK currently delivers a specific mix of treatment interventions which will depend upon the needs presented by the program participants. Clinicians use a person-centered, solution focused approach in all interactions and use Cognitive Behavioral Therapy (CBT) and Dialectical Behavioral Therapy Skills (DBT Skills), Strategies for Self-Improvement and Change.

   In November of 2016, DCSODF and ALLHEALTH NETWORK added Moral Reconation Therapy (MRT) to the JBBS program. Current JBBS participants are selected by the therapist to participate in MRT once they have demonstrated a readiness to expand their treatment. The program has also added additional treatment modalities such as Helping Men Recover, Seeking Safety, and Anger Management.

4. **The response will identify how the Sheriff's Department at each jail in the application is implementing the Affordable Care Act:**

   DCSODF has a designated Medicaid Coordinator and has partnered with Douglas County Department of Human Services to provide an Eligibility Technician that is located in the facility part-time. The Medicaid Coordinator works in conjunction with the eligibility technician to determine those individuals who are in need of assistance with Medicaid enrollment and information regarding the Affordable Care Act. The Medicaid

Coordinator is responsible for ensuring that inmates are available to meet with the eligibility technician for benefit eligibility and enrollment.

5. **The response will provide the number of incarcerated consumers with substance use disorders or Co-occurring substance use disorders and mental health disorders, and how many individuals will actually be enrolled in JBBS:**

   A target enrollment population of at least 45-55 (20% of ADP) will be enrolled over the course of the grant year. Accounting for length of sentence and other factors, a target population of approximately 22-27 (50% of enrollment population) will be actively involved at any point in time. Under no circumstances will programming or funding be duplicated or supplanted.

6. **The application should detail the jail's policies on Medication Assisted Treatment:**

   Existing: Jail Mediation Assisted Treatment Induction/Continuation (JMAT) Program to address the opioid crisis by increasing access to medication-assisted treatment using the 2/3 FDA approved mediations used to treat opiate use disorders, which includes buprenorphine and naltrexone during incarceration or upon day-of release. The program intends to reduce unmet treatment needs, opioid overdose related deaths through the provision of prevention, and treatment and recovery activities for opioid use disorder (OUD) for individuals in jails.

   NARCAN is provided to inmates that enter the facility under the influence of opiates. Our medical contractor will train the inmate in the use of NARCAN. A single dose of NARCAN is then placed in the inmates' property by the booking staff. JBBS and the facility's mental health staff can refer an inmate to medical for NARCAN training if they identify the need.

II. Licensed Substance Use Disorder Treatment Requirements Epidemic

1. **The Applicant's response will explain how they will identify individuals to provide services in the jail:**

   The DCSO classifications staff interviews all inmates upon entry into the Detention Facility. This interview includes in-depth questioning regarding substance abuse, evidence of mental illness, trauma, and traumatic brain injury. Based on the results of this initial screening, inmate cases will be forwarded to the program manager. The program manager will review the screenings, conduct any necessary follow-up, and make referrals of inmate cases to the treatment team.

   A target enrollment population of at least 45-55 (20% of ADP) will be enrolled over the course of the grant year. Accounting for length of sentence and other factors, a target population of approximately 22-27 (50% of enrollment population) will be actively involved at any point in time. Preference will be given to clients with two (2) to six (6) months to serve upon enrollment to better accommodate the evidence-based practices to be used; however, a range of one (1) to six (6) months will be accepted. Although

preference will be given to sentenced inmates those individuals that remain in custody pending disposition will be allowed to participate in the program.

2. **The application shall detail the screening process for all inmates referred to the program for presence of substance use disorders, mental health disorders, trauma, and traumatic brain injury:**

   Inmates referred will be screened and assessed by ADMH therapist/case managers. Evidence-based screening instruments may include Trauma Symptom Inventory (TSI), Standardized Offender Assessment Revised (SOAR), Brief Psychiatric Rating Scale (BPRS) and the Addiction Severity Index (ASI). The treatment team will determine appropriate interventions. Jail based interventions are described in item 4 of this section. Research shows that substance abuse treatment is most effective in a group setting; treatment will primarily happen in groups in this program. Individual therapy will be used when it is clinically indicated.

   The clinicians are trained in LSI/LSI-R (Level of Supervision inventory).

3. **Services must be rendered by BHA licensed agencies; therefore, the response shall include the providers BHA Substance Use Treatment Provider number for the agency location the JBBS program will operate under:**

   ALLHEALTH NETWORK License # 1136

   ALLHEALTH NETWORK utilized an Electronic Health Record which is only accessible through a secure Citrix portal. This is the primary documentation forum for clinical notes. Additionally, JBBS clinicians/case managers document as needed in the State system- however much of the statistical collection and reporting is completed by the DCSO Program Manager and her staff. After discharge and upon entering outpatient services ALLHEALTH NETWORK staff maintains the same clinical record as was used while the client was incarcerated. ALLHEALTH NETWORK's record keeping is in line with requirements from state systems and retains records in accordance with a written policy which incorporates Medicare, Medicaid and all federal, state and local regulatory guidelines.

4. **Programs shall have clinician positions to offer screenings, assessment and treatment in the jail and case manager positions dedicated to transitional care and a seamless re-entry to treatment services in the community:**

   ALLHEALTH NETWORK currently employs 4.08 FTE therapists/case managers. These therapists/case managers work in collaboration with current mental health clinicians (2.0 FTEs) provided by our Medical/Mental Health contractor to provide a comprehensive program.

   ALLHEALTH NETWORK currently delivers Strategies for Self-Improvement and Change (SSIC), however the specific mix of treatment interventions will depend on the needs presented by the program participants. DSCODF and ALLHEALTH NETWORK have implemented the following treatment modality: Moral Reconation Therapy (MRT)

in the jail and continue to consider additional treatment modalities that are gender responsive such as Helping Men Recover and Seeking Safety. Additional services being considered for the program are Intensive Out-Patient treatment (IOP) which will also assist a seamless re-entry into community-based treatment.

5. **Describe how staff providing services to the target population will be sensitive to diversity issues. Indicate the extent to which staff is representative of diversity and receive periodic training in cultural competence:**

   Recruiting of new employees is conducted with cultural awareness and competence in mind as it relates to all facets of service. All employees received cultural awareness training as described in Licensed Substance Use Disorder Treatment Requirements Section 3.

6. **Describe the service array available within the community to program participants upon their release from the jail, including behavioral health services:**

   All treatments outlined above in Section 4 are available on an outpatient basis through ALLHEALTH NETWORK. JBBS therapist/case manager consistently facilitate transition from jail-based programs to outpatient programs. We will continue to work towards our goal of consistently facilitating a warm handoff from jail based to outpatient services. For services that are not available through ALLHEALTH NETWORK, such as Traumatic Brain Injury (TBI) Domestic Violence (DV), Sex Offender Specific Therapy, Autism and Developmentally Delayed individuals, they will be coordinated with other community partners to include but not limited to: Colorado Brain Injury Resource Network, Developmental Pathways, Aurora Mental Health, etc. ALLHEALTH NETWORK is considering the addition of Sex Offender and Domestic Violence specific therapy.

7. **The response shall indicate how services needed upon release shall be identified and detail how the offender shall be linked to the appropriate services in the community without a break in services. Responses may attach sample Transition Worksheet as an attachment to the application. Priority will be given to proposals that demonstrate an effort to combine planning for treatment and transition:**

   Case management will begin immediately and will assess needs and resources available to the inmate upon release including housing and appropriate family support. A need for reintegration will be assessed in areas including housing vocational training and support, job placement, medical and dental care and establishment or re-establishment of benefits, such as Medicaid and SSI. ALLHEALTH NETWORK has well established relationships with NAMI, Douglas and Arapahoe County Human Services, Vocational Rehabilitation, Metro Community Providers Network and other safety net agencies.

   In the past, ALLHEALTH NETWORK JBBS clinicians/case managers have utilized our electronic health record's treatment plan to transition clients from jail based to outpatient services. The Douglas County Detention Center Jail Based Behavioral Services Transition worksheet is utilized to identify and plan for transition back to

community. The identified needs in the following areas result in service planning, connection to outside resources, identification of emergency shelters, food, and clothing, etc. Identified areas of concern: Documentation (identification); Housing; Financial; Transportation; Employment; Education; Legal/Civil; Medical; Mental Health and Substance Use needs. Based on identified needs as well as available natural and pro-social supports JBBS clinicians create and work a plan that starts before discharge whenever possible and will be followed up on at JBBS required check in window.

In addition to DCSO standard release procedures/planning, the Program Manager will meet with the treatment team as inmates near release dates. Together they will coordinate for follow-up treatment with community-based case managers or therapists, to include assistance in getting set up with services outside the ALLHEALTH NETWORK. If needed, DCSO will provide a 30-day transitional supply of any medication, either medical or psychiatric, which will suffice until these clients can be seen by the mental health psychiatrist and enrolled in pharmaceutical patient assistance programs.

8. **The proposal should describe Recovery Support Services are most needed in the catchment area and how the provider or Sheriff's Department will use a portion of their budget to meet these needs:**

   Emergency housing, medications, application fees ID/birth certificates, basic hygiene, phone cards, clothing vouchers, transportation to residential treatment, food assistance, backpacks, and prepaid cell phones are the items most needed for our clients. ALLHEALTH NETWORK will coordinate with the Sheriff's Office to provide these items.

III. Monitoring and Data Collection

The response shall be written with the intent to comply with the requirement to collect, maintain and submit certain data to be reported on a quarterly basis. This information shall include:

- Basic demographic information about the persons receiving services with these funds
- Numbers of clients served
- The types and quantities of services delivered
- Number and percentage who successfully transition to community-based services upon release
- Program termination outcomes
- Prevalence data gathered from administering mental health, substance use disorder, trauma, and traumatic brain injury screens

In an effort to create similar requirements to meet program eligibility criteria across the state, one of the following screening tools for should be used for the 5 areas listed below for all individuals referred to JBBS: **Substance Use Disorder Screening**	**Mental Health Disorder Screening**	**Trauma Screening**	**Traumatic Brain Injury Screening**	**Risk Assessment**
Standardized Offender	Colorado Criminal Justice	PTSD Checklist	HELPS Brain Injury	Level of Supervision

Assessment-Revised	Mental Health Screen – Adult (CCJMHS-A)		Screening Tool	Inventory
Addiction Severity Index	Brief Behavioral Health Screen	Trauma Symptom Inventory	OSU Traumatic Brain Injury Screening	
Simple Screening Instrument -				

BHA requires all programs to submit the above data on a web-based database. The data must be submitted and maintained on a quarterly basis. Detailed information regarding this requirement shall be provided upon contract implementation.

- Licensed SUD treatment providers will submit DACODS and when appropriate, CCAR data to the Behavioral Health Administration (BHA).

The Douglas County Sheriff's Office Detention Facility's Reintegration team in conjunction with the Sheriff's Office Information Technology, will generate reports containing the above required data that is gathered from an inmate upon screening and his/her subsequent treatment with the treatment team. The project manager will be responsible for ensuring the data is reported and for coordinating data collection.

DCSODF and its behavioral partners have extensive experience in collecting required information and routinely transmit that information to the BHA. For example, ALLHEALTH NETWORK has been a primary provider of Medicaid Mental Health Services since the capitation program began as part of (and co-owners) of Behavioral Healthcare, Inc. ALLHEALTH NETWORK also has an extensive background in providing information to the Alcohol and Drug Abuse Division. Please see A. Ability, section II, question 7 for further detail.

IV. Demonstrated Experience and Capabilities

1. **What is the name and mailing address of the legal entity submitting this proposal?**

   Douglas County Sheriff's Office, Detention Division, 4000 Justice Way, Castle Rock, CO 80109.

2. **Please provide the name of the individual who will be the Project Director (or equivalent title) and his/her contact information:**

   San Castillo Jones, BS, CAS
   Douglas County Sheriff's Office
   Detention Division
   4000 Justice Way
   Castle Rock, CO 80109
   (303) 814-7024
   scastillo@dcsheriff.net

3. **Provide a description of the partner provider organization(s) receiving funds including name, type of organization, services provided by the organization and region served:**

   ALLHEALTH NETWORK (formerly known as Arapahoe Douglas Mental Health Network) is an organization that has been providing mental health and substance use counseling since 1955. ALLHEALTH NETWORK is a mission-driven not-for-profit, private organization with a full array of clinical services available to all ages.

   ALLHEALTH NETWORK is a trusted family of mental health and substance use providers. Warm, smart, compassionate clinicians (counselors, therapists, social workers, psychiatrists, case managers, nurses) offer a consistent model of clinical excellence with a focus on personalized goals for treatment. Individuals of all ages may seek care from ALLHEALTH NETWORK utilizing a variety of services such as counseling, medication Services, group and family therapy, case management and crisis services for those needing inpatient, intensive outpatient or traditional outpatient care.

V. Cost Proposal

The Cost Proposal, as suggested, shall cover all costs associated with the application:

The Douglas County Sheriff's Office JBBS program will serve approximately 50-60 clients during the fiscal year. The Sheriff's Office currently contracts with the ALLHEALTH NETWORK to provide the substance abuse and mental health treatment program for JBBS program.

ALLHEALTH NETWORK Expenses:

Direct Personnel Cost: $361,028

The FTE costs below include salary and benefits for four (4) full time employees and one part-time employee (.08) funded through the JBBHS grant for the following categories:

SUD: $159,706

- 1.0 FTE Licensed Therapist – salary and benefits
- 1.0 FTE Clinical Manager – salary and benefits

Mental Health Treatment: $201,322

- 1.0 FTE Licensed Therapist – salary and benefits
- 1.0 FTE Clinical Manager – salary and benefits
- .8 FTE Case Manager – salary and benefits

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Taylor Davis, DCSO Division Chief Support Services

DESCRIPTION: 2026 Purchase Request for Annual Radio Equipment Replacements in the Amount of $383,511.10 to Motorola Solutions Under Pricing Contract #19860 - NASPO 173765 Agreement.

SUMMARY: The 2026 Adopted Budget includes $400,000 for the annual Radio Equipment Replacement Program.

The radios used in the public safety industry have a seven-to-eight-year life expectancy. With our ability to maintain our own radio fleet we have been able to extend the average reliability and life cycle of our radios to almost ten years. As such a plan is in place to replace approximately ten percent of our radio fleet every year. The $400,000 appropriated in 2026 will enable the purchase of thirty-five (35) APX8000 portable radios with our standard accessory package based on the discount pricing of the Colorado NASPO Agreement.

The Douglas County Sheriff's Office requests BOCC approval for the annual purchase of handheld radios and accessories, including batteries, belt clips, chargers, and antennas for the total cost of $383,511.10.

RECOMMENDED ACTION: Request BOCC approval of purchase order to Motorola Solutions in the amount of $383,511.10 per NASPO Pricing Agreement #173765 for the 2026 annual radio equipment replacements.

REVIEW:

Darren Weekly	Approve	6/16/2026
Jeff Garcia	Approve	6/16/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
33220_Motorola Annual APX 8000 Portables_$383,511.10_June 23

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ATTACHMENTS:

33220_Motorola Annual APX 8000 Portables_$383,511.10_June 23

Douglas County Government
Finance Department, Purchasing Division
100 Third Street, Suite 130
Castle Rock, Colorado 80104
Phone: 303-660-7430

Date Requested:	06/23/26	**Requested By:**	Jeff Vaughn
Department Number:	33220	**Telephone Number:**	303.660.7599
Department Name:	Support Services Radio Systems	**Delivery Address:**	4000 Justice Way Castle Rock CO 80109
Account Number:	33220.474350		

Department Authorization

I certify that the purchase listed below is necessary for the proper operation of Douglas County and to my knowledge funds are available in the current budget.

Authorized Department Official

Vendor

Motorola Solutions, Inc
500 W Monroe Street, Ste 4400
Chicago IL 60661-37
Attn: Zachary Linn
zachary.linn@bearcom.com

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
35	ea	Annual APX 8000 Series Portable Radio Replacements for DC Sheriff's Office	$ 10,667.52	$ 373,363.20
70	ea	Portable Radio Battery Impres 2 Li-Ion R for above APX 8000 Portables	$ 144.97	$10,147.90
		SEE ATTACHED QUOTE #3458793 FOR FULL DETAILS		
			Total Price	**$383,511.10**

Special Instructions:

Preferred Vendor - Utilizing NASPO Public Safety Communications Pricing Agreement Contract 19860 - NASPO 173765 State of Colorado Agreement
Presented to BOCC at June 23, 2026 Business Meeting

**** PLEASE ATTACH A COPY OF THE AGENDA ITEM FOR ALL BOCC APPROVED PURCHASES ****

FOR PURCHASING USE ONLY

Purchase Order No.:		**Accounting Review:**	
Vendor Number:		**Budget Review:**	
Date Entered:		**Cty Manager Approval:**	
Entered By:		**BOCC Approval:**	
		BOCC Approval:	

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Taylor Davis, DCSO Division Chief Support Services

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MOTOROLA SOLUTIONS

QUOTE-3458793
DCSO APX 8000 - 2026 Annual Purchase

Billing Address:
DOUGLAS COUNTY
100 THIRD ST STE #130
Castle Rock, CO 80104
US

Quote Date:05/13/2026
Expiration Date:08/10/2026
Quote Created By:
Zachary Linn
MR Account Manager
zachary.linn@bearcom.com
970-502-1306

End Customer:
DOUGLAS COUNTY
Jeff Vaughn
JVaughn@dcsheriff.net
(303) 660-7506

Contract: 19860 - NASPO 173765
AGREEMENT: STATE OF COLORADO
Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000				
1	H91TGD9PW7AN	PORTABLE RADIO APX 8000 ALL BAND MODEL 3.5	35	$8,651.00	$6,055.70	$211,949.50
1a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	35	$6.42	$4.49	$157.15
1b	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	35	$607.00	$424.90	$14,871.50
1c	Q361AN	ADD: P25 9600 BAUD TRUNKING	35	$353.00	$247.10	$8,648.50
1d	QA00580AA	ADD: TDMA OPERATION	35	$530.00	$371.00	$12,985.00
1e	Q58AL	ADD: 3Y ESSENTIAL SERVICE	35	$184.00	$184.00	$6,440.00
1f	Q15AJ	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	35	$941.00	$658.70	$23,054.50
1g	QA05509AA	DEL: DELETE UHF BAND	35	-$800.00	$0.00	$0.00
1h	QA09008AA	ADD: GROUP SERVICES	35	$177.00	$123.90	$4,336.50
1i	QA09001AB	ADD: WIFI CAPABILITY	35	$353.00	$247.10	$8,648.50

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1j	Q498AU	SOFTWARE LICENSE ENH: ASTRO 25 OTAR W/ MULTIKEY	35	$871.00	$609.70	$21,339.50
1k	QA03399AA	ADD: ENHANCED DATA APX	35	$177.00	$123.90	$4,336.50
1l	H38BS	ADD: SMARTZONE OPERATION	35	$1,766.00	$1,236.20	$43,267.00
1m	QA07682AA	ADD: SMARTCONNECT	35	$0.00	$0.00	$0.00
1n	QA09113AB	ADD: BASELINE RELEASE SW	35	$0.00	$0.00	$0.00
1o	G996AP	ADD: PROGRAMMING OVER P25 (OTAP)	35	$118.00	$82.60	$2,891.00
1p	H301CN	DEL: DELETE BELT CLIP/ BASIC CARRY	35	-$10.00	$0.00	$0.00
2	PMNN4486A	PORTABLE RADIO BATTERY IMPRES 2 LI-ION R IP68 3400T	70	$207.10	$144.97	$10,147.90
3	NAR6595A	PORTABLE ANTENNA, STUBBY, 700/800	35	$33.51	$23.46	$821.10
4	HLN6875A	PORTABLE CARRY SOLUTION, 3 INCH BELT CLIP	35	$15.02	$10.51	$367.85
5	NNTN8860ATAA	CHARGER TAA, DESKTOP SINGLE UNIT IMPRES 2, US PLUG	35	$241.50	$169.05	$5,916.75
6	PMMN4062AL	PORTABLE RSM GCAI, IP54, NC, 3.5MM JACK, LARGE	35	$136.02	$95.21	$3,332.35

Grand Total $383,511.10(USD)

Notes:

- This quote contains items with approved price exceptions applied against them.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Parametric Data
1a	QA01648AA	ASKHOMID = 0D1C

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

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PARTICIPATING ADDENDUM
to NASPO ValuePoint
Public Safety Communications Products, Services, and Solutions
Administered by the State of Washington
with Motorola Solutions, Inc.
Master Agreement No. 00318
And
The State of Colorado
Contract # 173765

1. PARTIES AND SCOPE

This Participating Addendum, including all of its attached exhibits and other documents incorporated by reference (the "Participating Addendum"), is entered into by and between Motorola Solutions, Inc. (the "Contractor"), and the State of Colorado (the "State"). This Participating Addendum covers participation in the **Public Safety Communications Products, Services, and Solutions** Master Agreement led by the State of Washington (the "Master Agreement"), for use by State agencies and other entities located in Colorado which are authorized by law to utilize State contracts with the prior approval of the State Purchasing Director. The specific Goods and Services provided under the Master Agreement are listed in **Exhibit C Products and Price List** of this agreement.

2. PARTICIPATION

Agencies, political subdivisions and other entities (including cooperatives) authorized by the State's statutes to use State contracts may make purchases under this Participating Addendum as of its Effective Date. Issues of interpretation and eligibility for participation are solely within the authority of the Chief Procurement Officer.

3. STATE MODIFICATIONS TO MASTER AGREEMENT AND APPLICABILITY

To the extent not modified by this Participating Addendum and all its exhibits, the Master Agreement and all its terms and conditions shall apply to this Participating Addendum. If any term of this Participating Addendum conflicts with the Master Agreement, then this Participating Addendum shall control for all transactions between the State and the Contractor under this Participating Addendum. All terms defined in the Master Agreement shall have the meaning given to them in the Master Agreement, except for those terms specifically defined differently in this **PARTICIPATING ADDENDUM.**

4. RESERVED

5. PRIMARY CONTACTS AND PERSONNEL RESPONSIBILITIES

The primary contacts for this Participating Addendum are the individuals named in this section. Either Party may change its primary contacts or primary contacts contact information by notice submitted to the other party in writing no later than 5 days following the date on which the change

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occurs, without a formal amendment to this Participating Addendum. The Contractor's primary contact shall be ultimately responsible for ensuring that all Goods are delivered and all Services are completed in accordance with this Participating Addendum.

Primary Contact for the State:
Greg Draughon
Colorado State Purchasing & Contracts Office
1525 Sherman Street, 3rd Floor
Denver, CO 80203
303-866-4552
Gregory.Draughon@state.co.us

Primary Contact for the Contractor:
Lane Feingold
Motorola Solutions, Inc.
7237 Church Ranch Blvd, #406
Westminster, CO 80021
720-338-7624
Lane.Feingoild@motorolasolutions.com

Each individual identified in this **§5** of the Participating Addendum shall be the primary contact of the designating Party. All notices required or permitted to be given under this Participating Addendum shall be in writing and shall be delivered **(A)** by hand with receipt required, **(B)** by certified or registered mail to such Party's primary contact at the address set forth above or **(C)** as an email with read receipt requested to the primary contact at the email address, if any, set forth above. If a Party delivers a notice to another through email and the email is undeliverable then, unless the Party has been provided with an alternate email contact, the Party delivering the notice shall deliver the notice by hand with receipt required or by certified or registered mail to such Party's primary contact at the address set forth above. Unless otherwise provided in this Participating Addendum, notices shall be effective upon delivery of the written notice.

In addition to the primary contact in this section, the Contractor shall also provide an individual who is ultimately responsible for the creation and submission of the quarterly volume report described in **Exhibit A** of this Participating Addendum. This individual, as named in this section, shall ensure that all required quarterly volume reports are accurate and delivered by the appropriate due date for that quarterly volume report. The Contractor may change this individual or their contact information by notice submitted to the other party in writing no later than 5 days following the date on which the change occurs, without a formal amendment to this Participating Addendum.

Individual Responsible for Quarterly Volume Report Creation and Submission:

Lane Feingold
Motorola Solutions, Inc.
7237 Church Ranch Blvd, #406
Westminster, CO 80021
720-338-7624
Lane.Feingoild@motorolasolutions.com

6. SUBCONTRACTORS

The Contractor may only use Subcontractors, as defined in **Exhibit A. §4**, under this Participating Addendum if the State has provided written approval for the Contractor to use that Subcontractor. All such approved Subcontractors authorized in the State of Colorado, as shown on the dedicated Contractor website, are approved to provide sales and service support to the State and any Purchasing Entity in the State. The Contractor's Subcontractor's participation shall be in accordance with the terms and conditions set forth in the Master Agreement and this Participating Addendum, as appropriate.

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7. ORDERS

Any Order placed by a Purchasing Entity in the State of Colorado for a Good or Service available under this Participating Addendum shall be deemed to be a sale (and governed by the prices and other terms and conditions) under the Master Agreement and this Participating Addendum unless the parties to the Order agree in writing that another contract or agreement applies to such Order or the terms of that Order control to the extent that they conflict with the terms of the Master Agreement or this Participating Addendum.

8. ORDER OF PRECEDENCE AND ATTACHED EXHIBITS

All of the exhibits listed in this section are attached to this Participating Addendum and are incorporated herein by reference. In the event of a conflict or inconsistency between this Participating Addendum and any exhibits or attachment such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

A. Colorado Special Provisions in **§20** of **Exhibit A**, State Specific Terms

B. **Exhibit E,** Safeguarding Requirements for Federal Tax Information, as applicable

C. **Exhibit D,** HIPPA Business Associate Agreement, as applicable

D. **Exhibit F**, Information Technology Provisions

E. The provisions of this Participating Addendum

F. All other sections of **Exhibit A**, State Specific Terms

G. **Exhibit B** Statement of Work

H. **Exhibit C** Products and Price List

Notwithstanding anything to the contrary herein, the State and Purchasing Entities shall not be subject to any provision incorporated in any terms and conditions appearing on Contractor's or Subcontractor's website, any provision incorporated into any click-through or online agreements, or any provisions incorporated into any other document or agreement between the Parties that **(i)** requires the State to indemnify or hold harmless Contractor or any other party, **(ii)** is in violation of State law as, regulations, rules, fiscal rules, policies, or other State requirements as deemed solely by the State or **(iii)** is contrary to any of the provisions incorporated into **Exhibit A**, **§19** or the main body of this Participating Addendum.

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THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT

CONTRACTOR
Motorola Soultions, Inc.
By: Jack Molloy

Title:

DocuSigned by:
By:_____
996752D80F8F4EE...
*Signature

Date: 6/29/2022

STATE OF COLORADO
Jared S. Polis, Governor

Department of Personnel & Administration
State Purchasing and Contracts Office
Tobin Follenweider, Deputy Executive Director

DocuSigned by:
By:_____
EF45AFDEB51E414...
Sherri Maxwell, Chief Procurement Officer, or
John Chapman, State Purchasing Manager

Date: 6/29/2022

STATE OF COLORADO
Governor's Office of Information Technology
In accordance with §24-30-202, C.R.S., if this Contract is for a Major Information Technology Project, this Contract is not valid until signed and dated below by the Chief Information Officer or an authorized delegate.

STATE CHIEF INFORMATION OFFICER
Anthony Neal-Graves, Chief Information Officer and Executive Director

DocuSigned by:
Signed: _____
AAADC6558C9A4BD...

Printed Name: _____

Title: _____

Date: 6/29/2022

ALL CONTRACTS REQUIRE APPROVAL BY THE STATE CONTROLLER

§24-30-202 C.R.S. requires the State Controller to approve all State Contracts. This Participating Addendum is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

DocuSigned by:
By:_____
6D1AC497138C48B...

Name: _____

Date: 6/29/2022

ALL CONTRACTS REQUIRE APPROVAL BY THE STATE CONTROLLER

§24-30-202, C.R.S. requires the State Controller to approve all State Contracts. This Participating Addendum is not valid until signed and dated below by the State Controller or an authorized delegate.

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PARTICIPATING ADDENDUM
EXHIBIT A
STATE SPECIFIC TERMS

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1. AUTHORITY

Authority to enter into this Participating Addendum exists in the Colorado Procurement Code, §24-102-202, C.R.S. and 1 CCR 101-9 R-24-102-202-01., and its associated rules.

2. PURPOSE

The Parties are entering into this Participating Addendum for the Contractor to provide Public Safety Communications Products, Services, and Solutions to Purchasing Entities. The Contractor

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was selected as a result of **State Price Agreement**.

3. TERM

A. Initial Term - Work Commencement

The Parties' respective performances under this Participating Addendum shall commence on the Effective Date and shall be co-terminus with NASPO ValuePoint Master Agreement 00318. Unless this Participating Addendum is terminated earlier, as described herein, or the State cancels its participation as described in the Master Agreement (the "Term"), the term of the Participating Addendum shall follow the Master Agreement initial term and will be automatically extended beyond the initial term if the Master Agreement term is extended (See Section 3.B.).

B. Extension of Term

If the term of NASPO ValuePoint Master Agreement is extended for any reason, the Term of this Participating Addendum shall be automatically modified to account for that extension, so long as such extension complies with the Colorado Procurement Code.

C. End of Term Extension

If this Participating Addendum approaches the end of its Initial Term, or any Extension Term then in place, the State, at its discretion, upon written notice to Contractor's primary contact listed in **§5** of the Participating Addendum and in accordance with **§5** of this Participating Addendum**,** may unilaterally extend such Initial Term or Extension Term for a period not to exceed 2 months (an "End of Term Extension"), regardless of whether additional Extension Terms are available or not. The provisions of this Participating Addendum in effect when such notice is given shall remain in effect during the End of Term Extension. The End of Term Extension shall automatically terminate upon execution of a replacement contract or modification extending the total term of this Participating Addendum.

D. Order Term

Orders may only be placed prior to the expiration or earlier termination of this Participating Addendum, but may have a delivery date or performance period that extends no longer than 120 calendar days following that expiration or earlier termination date. Regardless of whether this Participating Addendum has expired or has been terminated, the Contractor shall comply with all Orders that extend past the expiration or termination, as described in this section, and all requirements of this Participating Addendum necessary to complete outstanding Orders shall survive the expiration or termination of this Participating Addendum until all Orders are complete.

E. Early Termination in the Public Interest

The State is entering into this Participating Addendum to serve the public interest of the State of Colorado as determined by its Governor, General Assembly, or Courts. A determination that this Contract should be terminated in the public interest shall not be equivalent to a State right to terminate for convenience. This subsection shall not apply to a termination of this Participating Addendum by the State for breach by Contractor, which shall be governed by **§14.A.i**.

i. Method and Content

The State shall notify Contractor of such termination in accordance with §5 of this Participating Addendum**.** The notice shall specify the effective date of the termination

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and whether it affects all or a portion of this Participating Addendum, and shall include, to the extent practicable, the public interest justification for the termination.

ii. Obligations and Rights

Upon receipt of notice for termination in the public interest, Contractor shall be subject to the rights and obligations set forth in **§Error! Reference source not found.**.

iii. Payments

If the State terminates this Participating Addendum in the public interest, the Purchasing Entities shall pay Contractor according to their orders with the Contractor for Goods provided and Services rendered. The sum of any and all payments shall not exceed the maximum amount payable to Contractor under each order.

4. DEFINITIONS

The following terms shall be construed and interpreted as follows:

A. **"Administration Fee"** means the fee that is due to the State for the administration of this Participating Addendum, as described in **§7. A**. of this **Exhibit A**.

B. "**Breach of Contract**" means the failure of a Party to perform any of its obligations in accordance with this Contract, in whole or in part or in a timely or satisfactory manner. The institution of proceedings under any bankruptcy, insolvency, reorganization or similar law, by or against Contractor, or the appointment of a receiver or similar officer for Contractor or any of its property, which is not vacated or fully stayed within thirty (30) days after the institution of such proceeding, shall also constitute a breach. If Contractor is debarred or suspended under §24-109-105, C.R.S. at any time during the term of this Contract, then such debarment or suspension shall constitute a breach.

C. "**Business Day**" means any day in which the State is open and conducting business, but shall not include Saturday, Sunday or any day on which the State observes one of the holidays listed in §24-11-101(1), C.R.S.

D. **"Ceiling Price"** means the maximum price a Contractor or a Subcontractor may charge for a Good or Service under this Participating Addendum.

E. "**Chief Procurement Officer**" means the individual to whom the Executive Director of the Department of Personnel & Administration has delegated his or her authority pursuant to §24-102-202, C.R.S. to procure or supervise the procurement of all supplies and services needed by the state.

F. "**CJI**" means criminal justice information collected by criminal justice agencies needed for the performance of their authorized functions, including, without limitation, all information defined as criminal justice information by the U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Security Policy, as amended, and all Criminal Justice Records as defined under §24-72-302, C.R.S.

G. **"Confidential Information"** means any and all information that is normally considered confidential in nature, and includes, but is not limited to, all State Records not subject to disclosure under the Colorado Open Records Act, §§24-72-200.1, *et seq*., C.R.S. ("CORA").

H. "**Contract**" means this Participating Addendum, including all attached Exhibits, all documents incorporated by reference, all referenced statutes, rules and cited authorities, and any future modifications thereto.

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I. "**Contract Funds**" means the funds that have been appropriated, designated, encumbered, or otherwise made available for payment by a Purchasing Entity for Orders placed under this Participating Addendum.

J. **"CORA"** means the Colorado Open Records Act, §§24-72-200.1, *et. seq.*, C.R.S.

K. "**Effective Date**" means the date Contract is signed by the State Controller or their designee.

L. **"End of Term Extension"** means the time period defined in **§3. C.** of this Exhibit A.

M. **"Environmentally Preferable Products"** means products that have a lesser or reduced adverse effect on human health and the environment when compared with competing products that serve the same purpose, as defined in §24-103-904, C.R.S.

N. **"Effective Date"** means the date on which this Participating Addendum is approved and signed by the Colorado State Controller or designee, as shown on the Signature Page for this Participating Addendum. If this Contract is for a Major Information Technology Project, as defined in §24-37.5-102(2.6), C.R.S., then the Effective Date of this Contract shall be the later of the date on which this Contract is approved and signed by the State's Chief Information Officer or authorized delegate or the date on which this Contract is approved and signed by the State Controller or authorized delegate, as shown on the Signature Page for this Contract.

O. "**Exhibits**" means the following exhibits attached to this Contract:

   i. **Exhibit A**, State Specific Terms.

   ii. **Exhibit B**, Statement of Work.

   iii. **Exhibit C**, Products and Price List

   iv. **Exhibit D,** HIPAA Business Associate Agreement

   v. **Exhibit E,** Safeguarding Federal Tax Information

   vi. **Exhibit F**, Information Technology Provisions

P. **"Extension Term"** means the time period defined in **§3. B.**

Q. **"Goods"** means any movable material acquired, produced, or delivered by Contractor as set forth in this Participating Addendum and shall include any movable material acquired, produced, or delivered by Contractor in connection with the Services.

R. **"Incident"** means any accidental or deliberate event that results in or constitutes an imminent threat of the unauthorized access, loss, disclosure, modification, disruption, or destruction of any communications or information resources of the State, which are included as part of the Work, as described in §§24-37.5-401, *et. seq*., C.R.S. Incidents include, without limitation **(i)** successful attempts to gain unauthorized access to a State system or State Information regardless of where such information is located; **(ii)** unwanted disruption or denial of service; **(iii)** the unauthorized use of a State system for the processing or storage of data; or **(iv)** changes to State system hardware, firmware, or software characteristics without the State's knowledge, instruction, or consent.

S. **"Initial Term"** means the time period defined in **§3.A** of this **Exhibit A**.

T. **"Order"** means any delivery order, purchase order, contract, agreement or other binding document used by a Purchasing Entity to order the Goods and Services described in this

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Participating Addendum from the Contractor, and shall include any modification to such a document.

U. "**Party**" means the State or Contractor, and **"Parties"** means both the State and Contractor.

V. **"Purchasing Entity"** means any entity or organization that has been authorized by the State to place Orders with the Contractor, and may include, without limitation, agencies of the State, government supported institution of higher education within the State, political subdivisions of the State, authorized non-profit organizations and other authorized entities.

W. "**PCI**" means payment card information including any data related to credit card holders' names, credit card numbers, or the other credit card information as may be protected by state or federal law.

X. "**PII**" means personally identifiable information including, without limitation, any information maintained by the State about an individual that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records; and any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information. PII includes, but is not limited to, all information defined as personally identifiable information in §§24-72-501 and 24-73-101, C.R.S.

Y. "**PHI**" means any protected health information, including, without limitation any information whether oral or recorded in any form or medium: **(i)** that relates to the past, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and **(ii)** that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual. PHI includes, but is not limited to, any information defined as Individually Identifiable Health Information by the federal Health Insurance Portability and Accountability Act.

Z. "**Services**" means the services to be performed by Contractor as set forth in this Participating Addendum, and shall include any services to be rendered by Contractor in connection with the Goods.

AA. **"State Confidential Information"** means any and all State Records not subject to disclosure under CORA. State Confidential Information shall include, but is not limited to, PII, PCI, and State personnel records not subject to disclosure under CORA. State Confidential Information shall not include information or data concerning individuals that is not deemed confidential but nevertheless belongs to the State, which has been communicated, furnished, or disclosed by the State to Contractor which (i) is subject to disclosure pursuant to CORA; (ii) is already known to Contractor without restrictions at the time of its disclosure to Contractor; (iii) is or subsequently becomes publicly available without breach of any obligation owed by Contractor to the State; (iv) is disclosed to Contractor, without confidentiality obligations, by a third party who has the right to disclose such information; or (v) was independently developed without reliance on any State Confidential Information. With respect to Motorola, "Confidential Information" means any and all non-public information provided by one Party ("Discloser") to the other ("Recipient") that is disclosed under this Agreement in oral, written, graphic, machine recognizable, or sample form, being clearly designated, labeled or marked as confidential or its equivalent or that a reasonable businessperson would consider non-public and confidential by its nature. Confidential

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Information will also include Products and Services, and Documentation, as well as any other information relating to the Products and Services.

BB. **"State Fiscal Rules"** means that fiscal rules promulgated by the Colorado State Controller pursuant to §24-30-202(13) (a), C.R.S.

CC. **"State Fiscal Year"** means a 12-month period beginning on July 1 of each calendar year and ending on June 30 of the following calendar year. If a single calendar year follows the term, then it means the State Fiscal Year ending in that calendar year.

DD. **"State Records"** means any and all State data, information, and records, regardless of physical form, including, but not limited to, information subject to disclosure under CORA.

EE. "**Subcontractor**" means third-parties, if any, engaged by Contractor pursuant to §18.B. to aid in performance of the Work. The term "Subcontractor" includes, without limitation, any dealers, distributors, partners or resellers engaged by the Contractor to perform the Work.

FF. "**Tax Information**" means federal and State of Colorado tax information including, without limitation, federal and State tax returns, return information, and such other tax-related information as may be protected by federal and State law and regulation. Tax Information includes, but is not limited to all information defined as federal tax information in Internal Revenue Service Publication 1075.

GG. "**Work**" means the Goods delivered and Services performed pursuant to this Contract.

HH. "**Work Product**" means the tangible and intangible results of the Work, whether finished or unfinished, including drafts. Work Product includes, but is not limited to, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, and any other results of the Work. "Work Product" does not include any material that was developed prior to the Effective Date that is used, without modification, in the performance of the Work. Work Product also does not include the software, tools, data, and other materials, including designs, utilities, models, methodologies, systems, and specifications, which Contractor has developed or licensed from third parties (including any corrections, bug fixes, enhancements, updates, modifications, adaptations, translations, de-compilations, disassembly's, or derivative works of the foregoing, which Contractor gives the State access to.

Any other term used in this Participating Addendum that is defined in an Exhibit shall be construed and interpreted as defined in that Exhibit.

5. STATEMENT OF WORK

Contractor shall complete the Work as described in this Participating Addendum and in accordance with the provisions of Exhibits A, B, C and D, and with any Purchasing Entity's Order. Contractor personnel shall work cooperatively with State and Purchasing Entity staff to ensure the completion of the Work.

A. Ordering and Order Fulfillment

i. Ordering

a. Contractor shall provide a complete and accurate Internal Revenue Service form W9 to the State prior to accepting an Order from any Purchasing Entity. Upon a

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request by a Purchasing Entity, Contractor shall provide a complete and accurate Internal Revenue Service form W9 to that Purchasing Entity.

b. Each Purchasing Entity may complete an Order in accordance with its own rules and policies, as available to Contractor, using the appropriate documentation for that organization to issue an Order.

c. Contractor shall communicate directly with each Purchasing Entity related to that Purchasing Entity's Orders.

d. Contractor shall ensure that all Orders it accepts have the proper information contained in them for Contractor to be able to comply with all reporting requirements of this Exhibit A.

e. If Contractor provides for Ordering through an internet-based portal or electronic catalog, Contractor shall maintain all of Contractor's necessary hardware, software, backup-capacity and network connections required to operate that internet-based portal or electronic catalog.

f. Contractor's internet-based portal and electronic catalogs shall clearly designate that they are part of this Participating Addendum and shall have a link to the State's designated web location, as determined by the State. Contractor shall ensure that all Environmentally Preferable Products are clearly listed on internet-based portal and electronic catalogs.

g. If Contractor provides an internet-based portal or electronic catalog, Contractor shall also provide paper catalogs or catalogs on other digital media upon request by a Purchasing Entity.

h. If Contractor's catalog will be either hosted on or accessed through the State's eCommerce system, when available, then Contractor shall comply with all policies, procedures and directions from the State in relation to hosting its catalog on or making its catalog accessible through that system. Contractor shall ensure that all information made available through the State's eCommerce system is accurate and complies with this Participating Addendum.

6. PAYMENTS TO CONTRACTOR

A. Payments Under Orders

i. Contractor shall allow the State and Purchasing Entities to use a procurement card or other credit card to make payments under any Order, in addition to any other payment procedure available to the State or Purchasing Entity.

ii. The State shall not pay any amount to Contractor under this Participating Addendum unless the State issues an Order, at which time it shall pay Contractor in accordance with that Order. The State shall not be responsible for payment under any Order that is issued by a Purchasing Entity that is not the State, and the Contractor shall seek no payment or other compensation from the State for any Work performed under any Order issued by a Purchasing Entity that is not the State.

B. Payment Procedures

i. Invoices

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Contractor shall invoice each Purchasing Entity in accordance with that Purchasing Entity's Order. Contractor shall not invoice the State under any Order unless the State issued that Order. Contractor shall allow 45 days for the State and Purchasing Entities to pay an invoice following the receipt of the invoice, unless the State or a Purchasing Entity specifically agrees to a shorter time in an Order. State law and regulations provide that State payments made within 45 days are not considered delinquent, and unless otherwise agreed, State Purchasing Entities will pay interest on any unpaid balance beginning on the 45th day at the rate of 1% per month until paid in full; provided, however, that interest shall not accrue on unpaid amounts that are the subject of a good faith dispute regarding the obligation to pay all or a portion of the liability. Contractor shall invoice State Ordering Entities separately for accrued interest on delinquent amounts due. The billing shall reference the delinquent payment, the number of day's interest to be paid, and the applicable interest rate. (§ 24-30-202(24), C.R.S., as amended.)

ii. Payment Disputes

Unless different procedures are specified in an Order, if Contractor disputes any calculation, determination or amount of any payment, Contractor shall notify the Purchasing Entity issuing the Order in writing of its dispute within 30 days following the earlier to occur of Contractor's receipt of the payment or notification of the determination or calculation of the payment by that Purchasing Entity. The Purchasing Entity will review the information presented by Contractor and may make changes to its determination based on this review. The calculation, determination or payment amount that results from the Purchasing Entity's review shall not be subject to additional dispute under this subsection. No payment subject to a dispute under this subsection shall be due until after the Purchasing Entity has concluded its review, and the Purchasing Entity shall not pay any interest on any amount during the period it is subject to dispute under this subsection.

iii. Available Funds-Contingency-Termination of Order

Purchasing Entities, except for authorized non-profit entities, are prohibited by law from making commitments beyond the term of the current Purchasing Entity's Fiscal Year. Payment to Contractor beyond the current Purchasing Entity's Fiscal Year is contingent on the appropriation and continuing availability of Contract Funds in any subsequent year (See Colorado Special Provision). If federal funds, non-State funds or funds from any other source constitute all or some of the Contract Funds, the Purchasing Entity's obligation to pay Contractor shall be contingent upon such funding continuing to be made available for payment. Orders under this Participating Addendum shall be made only from Contract Funds, and the Purchasing Entity's liability for such payments shall be limited to the amount remaining of such Contract Funds. If State, federal or other Purchasing Entity funds are not appropriated, or otherwise become unavailable to fund an Order under this Participating Addendum, the Purchasing Entity may, upon written notice, terminate the Order, in whole or in part, without incurring further liability. The Purchasing Entity shall, however, remain obligated to pay for Services and Goods that are delivered and accepted prior to the effective date of notice of termination of Order. A State Purchasing Entity Order termination shall otherwise be treated as if the Order was terminated in the public interest as described in §3. E. of this Exhibit A.

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The Purchasing Entity may effect such termination by giving Contractor a written notice of termination, to the Contractor's primary contact in accordance with **§5** of the Participating Addendum, and by paying to Contractor any amounts which are due and have not been paid through the last day of the Fiscal Year for which appropriated funds are available. The Purchasing Entity shall endeavor to give notice of such termination not less than 30 days prior to the day of non-availability of funds, and shall notify Contractor of any anticipated termination.

iv. Discount and Delinquency Period

Any applicable cash discount period or delinquency period for the amounts shown on an invoice shall begin on the date the Purchasing Entity's approves of the invoice, or from the date of receipt of acceptable Goods or Services at the specified destination by an authorized Purchasing Entity representative, whichever is later.

7. PAYMENTS TO STATE

Administrative Fees

A. Each State Fiscal Year quarter, Contractor shall, using a form as directed by the State, calculate an Administrative Fee equal to 1% of the total sales made under Orders during that State Fiscal Year quarter. Contractor shall pay the State the Administrative Fee for each State Fiscal Year quarter within 45 days following the end of that State Fiscal Year quarter.

B. Contractor shall remit all administrative fees to the State's primary contact identified in **§5** of the Participating Addendum and with the payee as "State of Colorado".

8. REPORTING – NOTIFICATION

A. Volume Reporting

The State will use a centralized method of tracking volume. Contractor shall provide a quarterly volume report to the State's primary contact identified in **§5** of this Participating Addendum within 30 calendar days following the end of the State Fiscal Year quarter that the report covers. The quarterly volume report shall be submitted in a form as directed by the State, which may be modified by the State from time to time. The quarterly volume report shall contain, at a minimum, all of the following:

i. A summary volume report that includes, but is not limited to, all of the following for the quarter that the report covers:

a. The total spent by each type of Purchasing Entity under this Participating Addendum.

b. The total of the list price of all items purchased by each type of Purchasing Entity under this Participating Addendum.

c. The total estimated price savings for each type of Purchasing Entity under this Participating Addendum, calculated as the total list price of all items purchased by each type of Purchasing Entity minus the total spent for that type of Purchasing Entity.

d. The total paid through the use of a procurement card or credit card for each Purchasing Entity under this Participating Addendum.

e. The total sales of environmentally preferable products, as defined in the State's Environmentally Preferable Purchasing Policy, for each Purchasing Entity under

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this Participating Addendum.

f. The amount of the total administrative fee due to the State.

g. Any additional summary information as requested by the State.

ii. A detail report that includes, but is not limited to, all of the following for each sale that occurred during the quarter that the report covers:

a. The name of the Purchasing Entity who the sale was made to.

b. The date of the sale.

c. A listing of each item purchased in the sale, the quantity of the item, the unit price for the item, the extended price for the item calculated by multiplying the unit price by the quantity, the list price per unit for the item, the extended list price for the item calculated by multiplying the quantity by the list price, and the savings on the item calculated by subtracting the extended cost from the extended list price.

d. Any other detail information as requested by the State.

B. Additional Operational Reporting

Upon request by the State, the Contractor shall provide operational reporting that includes all detailed and summary transaction, historical or payment information related to the State or any of the Participating Entities as requested by the State. The Contractor shall provide all such additional reports within 10 Business Days following the State's request for that information, unless the State agrees to a longer period of time in writing.

C. Environmentally Preferable Product Reporting

Upon request by the State, the Contractor shall provide detailed reporting on environmentally preferable products, as defined in the State's Environmentally Preferable Purchasing Policy, that are purchased or made available under this Participating Addendum. The scope and detail of such reports shall be agreed upon by the State and the Contractor. The Contractor shall provide all such additional reports within 10 Business Days following the State's request for that information, unless the State agrees to a longer period of time in writing.

D. Litigation Reporting

If Contractor is served with a pleading or other document in connection with an action before a court or other administrative decision making body, and such pleading or document relates to this Participating Addendum or may affect Contractor's ability to perform its obligations under this Participating Addendum, Contractor shall, within 10 days after being served, notify the State of such action and deliver copies of such pleading or document to the State's primary contact identified in **§5** of the Participating Addendum .

E. Performance Outside the State of Colorado or the United States, §24-102-206, C.R.S.

To the extent not previously disclosed in accordance with §24-102-206, C.R.S., Contractor shall provide written notice to the State's primary contact in accordance with **§5** of the Participating Addendum and in a form designated by the State, within 20 days following the earlier to occur of Contractor's decision to perform Services outside of the State of Colorado or the United States, or its execution of an agreement with a Subcontractor to perform Services outside the State of Colorado or the United States. Such notice shall specify the type of Services to be performed outside the State of Colorado or the United States and the reason

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why it is necessary or advantageous to perform such Services at such location or locations, and such notice shall be a public record. Knowing failure by Contractor to provide notice to the State under this section shall constitute a breach of this Participating Addendum. This section shall not apply if the Participating Addendum Funds include any federal funds.

9. CONTRACTOR RECORDS

A. Maintenance

Contractor shall maintain a file of all documents, records, communications, notes and other materials relating to the Work (the "Contractor Records") performed by the Contractor and any Subcontractors, that are required to ensure proper performance of that Work. Contractor shall maintain Contractor Records until the last to occur of: **(i)** the date 3 years after the date this Participating Addendum expires or is terminated, **(ii)** final payment under this Participating Addendum is made, **(iii)** the resolution of any pending Contract matters, or **(iv)** if an audit is occurring, or Contractor has received notice that an audit is pending, the date such audit is completed and its findings have been resolved (the "Record Retention Period").

B. Inspection

Contractor shall permit the State to audit, inspect, examine, excerpt, copy and transcribe Contractor Records during the Record Retention Period. Contractor shall make Contractor Records available during normal business hours at Contractor's office or place of business, or at other mutually agreed upon times or locations, upon no fewer than 2 Business Days' notice from the State, unless the State determines that a shorter period of notice, or no notice, is necessary to protect the interests of the State.

C. Monitoring

The State may monitor Contractor's performance of its obligations under this Participating Addendum. The State shall evaluate Contractor's performance in a manner that does not unduly interfere with Contractor's performance of the Work.

D. Final Audit Report

Contractor shall promptly submit to the State a copy of any final audit report of an audit performed on Contractor's records that relates to or affects this Participating Addendum or the Work, whether the audit is conducted by Contractor or a third party.

E. Periodic Business Reviews

i. The State may schedule periodic business reviews to review Contractor's performance under this Participating Addendum.

ii. Contractor shall ensure personnel assigned to the Participating Addendum are available for these meetings with the State as scheduled by the State and Contractor.

iii. Contractor's primary contact designated in **§5** of this the Participating Addendum shall be available for all regularly scheduled meetings between Contractor and the State, unless the State has granted prior, written approval otherwise.

10. CONFIDENTIAL INFORMATION-STATE RECORDS

A. Confidentiality

Contractor shall k**e**ep confidential, and cause all Subcontractors to keep confidential, all State Records, unless those State Records are publicly available. Contractor shall not, without prior

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written approval of the State, use, publish, copy, disclose to any third party, or permit the use by any third party of any State Records, except as otherwise stated in this Participating Addendum, permitted by law or approved in Writing by the State. Contractor shall provide for the security of all State Confidential Information in accordance with all policies promulgated by the Colorado Office of Information Security and all applicable laws, rules, policies, publications, and guidelines. If Contractor or any of its Subcontractors will or may receive the following types of data, Contractor or its Subcontractors shall provide for the security of such data according to the following: **(i)** the most recently promulgated IRS Publication 1075 for all Tax Information and in accordance with the Safeguarding Requirements for Federal Tax Information attached to this Contract as an Exhibit, if applicable, **(ii)** the most recently updated PCI Data Security Standard from the PCI Security Standards Council for all PCI, **(iii)** the most recently issued version of the U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Security Policy for all CJI, and **(iv)** the federal Health Insurance Portability and Accountability Act for all PHI and the HIPAA Business Associate Agreement attached to this Contract , if applicable. Contractor shall immediately forward any request or demand for State Records to the State's primary contact as identified in §5 of the Participating Addendum.

B. Other Entity Access and Nondisclosure Agreements

Contractor may provide State Records to its agents, employees, assigns and Subcontractors as necessary to perform the Work, but shall restrict access to State Confidential Information to those agents, employees, assigns and Subcontractors who require access to perform their obligations under this Participating Addendum. Contractor shall ensure all such agents, employees, assigns, and Subcontractors sign agreements containing nondisclosure provisions at least as protective as those in this Participating Addendum, and that the nondisclosure provisions are in force at all times the agent, employee, assign or Subcontractor has access to any State Confidential Information. Contractor shall provide copies of those signed nondisclosure provisions to the State upon execution of the nondisclosure provisions.

C. Use, Security, and Retention

Contractor shall use, hold and maintain State Confidential Information in compliance with any and all applicable laws and regulations in facilities located within the United States, and shall maintain a secure environment that ensures confidentiality of all State Confidential Information wherever located. Contractor shall provide the State with access, subject to Contractor's reasonable security requirements, for purposes of inspecting and monitoring access and use of State Confidential Information and evaluating security control effectiveness. Upon the expiration or termination of this Participating Addendum, Contractor shall return State Records provided to Contractor or destroy such State Records and certify to the State that it has done so, as directed by the State. If Contractor is prevented by law or regulation from returning or destroying State Confidential Information, Contractor warrants it will guarantee the confidentiality of, and cease to use, such State Confidential Information.

D. Incident Notice and Remediation

If Contractor becomes aware of any Incident, it shall notify the State as soon as possible, and cooperate with the State regarding recovery, remediation, and the necessity to involve law enforcement, as determined by the State. Unless Contractor can establish that neither Contractor nor any of Contractor's agents, employees, assigns or Subcontractors are the cause or source of the Incident, Contractor shall be responsible for the cost of notifying each person who may have been impacted by the Incident. After an Incident, Contractor shall take steps

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to reduce the risk of incurring a similar type of Incident in the future as directed by the State, which may include, but is not limited to, developing and implementing a remediation plan that is approved by the State at no additional cost to the State. The State may, in its sole discretion and at Contractor's sole expense, require Contractor to engage the services of an independent, qualified, State-approved third party to conduct a security audit. Contractor shall provide the State with the redacted version of results of such audit and evidence of Contractor's planned remediation in response to any negative findings, redacting Contractor's confidential restricted information, to the extent there is any such confidential, restricted information included in the audit results.

E. Data Protection and Handling

Contractor shall ensure that all State Records and Work Product in the possession of Contractor or any Subcontractors are protected and handled in accordance with the requirements of this Contract, including the requirements of any Exhibits hereto, at all times.

F. Safeguarding PII

If Contractor or any of its Subcontractors will or may receive PII under this Contract, Contractor shall provide for the security of such PII, in a manner and form acceptable to the State, including, without limitation, State non-disclosure requirements, use of appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections, and audits. Contractor shall be a "Third-Party Service Provider" as defined in §24-73-103(1)(i), C.R.S. and shall maintain security procedures and practices consistent with §§24-73-101 *et seq.*, C.R.S.

11. CONFLICTS OF INTEREST

A. Actual Conflicts of Interest

Contractor shall not engage in any business or activities, or maintain any relationships that conflict in any way with the full performance of the obligations of Contractor under this Participating Addendum. Such a conflict of interest would arise when a Contractor or Subcontractor's employee, officer or agent were to offer or provide any tangible personal benefit to an employee of the State, or any member of his or her immediate family or his or her partner, related to the award of, entry into or management or oversight of this Participating Addendum.

B. Apparent Conflicts of Interest

Contractor acknowledges that, with respect to this Participating Addendum, even the appearance of a conflict of interest shall be harmful to the State's interests. Absent the State's prior written approval, Contractor shall refrain from any practices, activities or relationships that reasonably appear to be in conflict with the full performance of Contractor's obligations under this Participating Addendum.

C. Disclosure to the State

If a conflict or the appearance of a conflict arises, or if Contractor is uncertain whether a conflict or the appearance of a conflict has arisen, Contractor shall submit to the State a disclosure statement setting forth the relevant details for the State's consideration. Failure to promptly submit a disclosure statement or to follow the State's direction in regard to the actual or apparent conflict constitutes a breach of this Participating Addendum.

12. INSURANCE

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Contractor shall obtain and maintain, and ensure that each Subcontractor shall obtain and maintain, insurance as specified in this section at all times during the term of this Participating Addendum and until all orders for goods or Services or both have been delivered and accepted, regardless of whether this Participating Addendum has expired or has been terminated. All insurance policies required by this Participating Addendum shall be issued by insurance companies as approved by the State.

A. Workers' Compensation

Workers' Compensation insurance as required by state statute, and employers' liability insurance covering all Contractor or Subcontractor employees acting within the course and scope of their employment. Insurance must stay in place and in effect even if the contract terms expires, until all product or terms of the contract are completed and satisfied up to 120 days after contract term expires.

B. General Liability

Commercial general liability insurance covering premises operations, fire damage, independent contractors, products and completed operations, blanket contractual liability, personal injury, and advertising liability with limits as follows:

i. $1,000,000 each occurrence;

ii. $2,000,000 general aggregate;

iii. $1,000,000 products and completed operations aggregate; and

iv. $50,000 any 1 fire.

C. Automobile Liability

Automobile liability insurance covering any auto (including owned, hired and non-owned autos) with a limit of $1,000,000 each accident combined single limit.

D. Professional Liability including Cyber/Network Security and Privacy Liability

Liability insurance covering civil, regulatory, and statutory damages, contractual damages, data breach management exposure, and any loss of income or extra expense as a result of actual or alleged breach, violation or infringement of right to privacy, consumer data protection law, confidentiality or other legal protection for personal information, as well as State Confidential Information with limits as follows:

i. $3,000,000 each claim; and

ii. $6,000,000 general aggregate.

E. Professional liability insurance shall also include coverage for Protected Information

Liability insurance covering all loss of State Confidential Information, such as PII, PCI, PHI, Tax Information, and CJI, and claims based on alleged violations of privacy rights through improper use or disclosure of protected information.

F. Professional Liability Insurance

Professional liability insurance covering any damages caused by an error, omission or any negligent act.

G. Crime Insurance

Crime insurance including employee dishonesty coverage with limits as follows:

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i. $1,000,000 each claim; and

ii. $1,000,000 general aggregate.

H. Additional Insured

The State shall be included as additional insured on required commercial general liability policies (leases and construction contracts require additional insured coverage for completed operations) required of Contractor and Subcontractors.

I. Primacy of Coverage

Coverage required of Contractor and each Subcontractor shall be primary and noncontributory over any insurance or self-insurance program carried by Contractor or the State.

J. Cancellation

The above insurance policies shall include provisions preventing cancellation or non-renewal, except for cancellation based on non-payment of premiums, without at least 30 days prior notice to Contractor and Contractor shall forward such notice to the State in accordance with **§5** of the Participating Addendum within 7 days of Contractor's receipt of such notice.

K. Subrogation Waiver

All insurance policies except those secured or maintained by Contractor or its Subcontractors in relation to this Participating Addendum shall include clauses stating that each carrier shall waive all rights of recovery under subrogation or otherwise against Contractor or the State, its agencies, institutions, organizations, officers, agents, employees, and volunteers.

L. Public Entities

If Contractor is a "public entity" within the meaning of the Colorado Governmental Immunity Act, §§24-10-101, *et seq.*, C.R.S. (the "GIA"), Contractor shall maintain, in lieu of the liability insurance requirements stated above, at all times during the term of this Participating Addendum such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the GIA. If a Subcontractor is a public entity within the meaning of the GIA, Contractor shall ensure that the Subcontractor maintain at all times during the terms of this Participating Addendum, in lieu of the liability insurance requirements stated above, such liability insurance, by commercial policy or self-insurance, as is necessary to meet the Subcontractor's obligations under the GIA.

M. Certificates

Contractor shall provide to the State certificates evidencing Contractor's insurance coverage required in this Participating Addendum within 7 Business Days following the Effective Date. Contractor shall provide to the State certificates evidencing Subcontractor insurance coverage within 7 Business Days following the Effective Date, except that, if Contractor's subcontract is not in effect as of the Effective Date, Contractor shall provide to the State certificates showing Subcontractor insurance coverage within 7 Business Days following Contractor's execution of the subcontract. Before the expiration date of Contractor's or any Subcontractor's coverage, Contractor shall deliver to the State certificates of insurance evidencing renewals of coverage. At renewal time during the term of this Participating Addendum, upon request by the State, Contractor shall, within 7 Business Days following the request by the State, supply to the State evidence satisfactory to the State of compliance with the provisions of this **§12**.

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13. BREACH OF CONTRACT

In the event of a Breach of Contract, the aggrieved Party shall give written notice of breach to the other Party. If the notified Party does not cure the Breach of Contract, at its sole expense, within 30 days after the delivery of written notice, the Party may exercise any of the remedies as described in **§14** for that Party. Notwithstanding any provision of this Participating Addendum to the contrary, the State, in its discretion in order to protect the public interest of the State (such circumstances including, but not limited to, where the State Governor issues an executive order or the State Legislature passes a law that could impact the public interest as it relates to this Participating Addendum) need not provide notice or a cure period and may immediately terminate this Participating Addendum in whole or in part or institute any other remedy in this Participating Addendum; or if Contractor is debarred or suspended under §24-109-105, C.R.S., the State, in its discretion, need not provide notice or cure period and may terminate this Contract in whole or in part or institute any other remedy in this Contract as of the date that the debarment or suspension takes effect.

14. REMEDIES

A. State's Remedies

If Contractor is in breach under any provision of this Participating Addendum and fails to cure such breach, the State, following the notice and cure period set forth in **§13,** shall have all of the remedies listed in this section in addition to all other remedies set forth in this Participating Addendum or at law. The State may exercise any or all of the remedies available to it, in its discretion, concurrently or consecutively.

i. Termination for Breach

In the event of Contractor's uncured breach, the State may terminate this entire Participating Addendum or any part of this Participating Addendum. Contractor shall continue performance of this Participating Addendum to the extent not terminated, if any.

If after termination by the State, the State agrees that Contractor was not in breach or that Contractor's action or inaction was excusable, such termination shall be treated as a termination in the public interest, and the rights and obligations of the Parties shall be as if this Participating Addendum had been terminated in the public interest under **§3. E.**

ii. Remedies Not Involving Termination

The State, in its discretion, may exercise one or more of the following additional remedies:

a. Suspend Performance

Suspend Contractor's performance with respect to all or any portion of the Work pending corrective action as specified by the State without entitling Contractor to an adjustment in price or cost or an adjustment in the performance schedule. Contractor shall promptly cease performing Work and incurring costs in accordance with the State's directive, and neither the State nor any Purchasing Entity shall be liable for costs incurred by Contractor after the suspension of performance; however, Purchasing Entity is still liable for cost of Goods and Services provided up until date of suspension.

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b. Removal

Demand immediate removal of any of Contractor's employees, agents, or Subcontractors from the Work whom the State deems incompetent, careless, insubordinate, unsuitable, or otherwise unacceptable or whose continued relation to this Participating Addendum is deemed by the State to be contrary to the public interest or the State's best interest.

c. Intellectual Property

Contractor shall, indemnify and defend the State against any third-party claim alleging that a Contractor-developed or manufactured product or Service directly infringes a United States patent or copyright ("Infringement Claim"), and Contractor shall pay all damages finally awarded against the State by a court of competent jurisdiction for an Infringement Claim, and at its option: **(i)** secure that right to use such Work for the State, Purchasing Entity and Contractor; **(ii)** replace the Work with non infringing Work or modify the Work so that it becomes noninfringing; or, **(iii)** remove any infringing Work and grant the State a reo-rated refund any amounts pre-paid for the infringing product if it is a software product, or a credit if the product is equipment

Contractor's duties under this section are conditioned upon (a) the State promptly notifying Contractor in writing of the Infringement Claim; (b) Contractor having primary control over the defense of the suit and all negotiations for its settlement or compromise, and (c) the State cooperating with Contactor and if requested by Contractor, providing reasonable assistance in the defense of the Infringement Claim.

This Section provides the State's sole and exclusive remedy and Contactor's entire liability in the event of an Infringement Claim.

B. Contractor's Remedies

If the State is in breach of any provision of this Participating Addendum and does not cure such breach, Contractor, following the notice and cure period in **§13** and the dispute resolution process in **§15** shall have all remedies available at law and equity. If a Purchasing Entity is in breach of a provision of an Order, Contractor shall have all remedies available to it under that Order and available at law and equity.

C. Purchasing Entity's Remedies

i. If Contractor is in breach under any provision of an Order by a Purchasing Entity, the Purchasing Entity shall have all of the remedies listed in that Order, all remedies listed in §14. A. ii above, all remedies listed here in §14.C and all other remedies available by law or equity. The Purchasing Entity may exercise any or all of the remedies available to it, in its discretion, concurrently or consecutively.

ii. If a Purchasing Entity gives Contractor notice of breach or terminates an Order because of Contractor's breach of that Order, Contractor shall provide notice to the State of that breach or termination within 30 Business Days following Contractor's receipt of that notice of breach or termination.

iii. Payments and Damages

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a. Notwithstanding anything to the contrary, Purchasing Entities shall only pay Contractor for accepted Work received as of the date of termination. Subject to the provisions of Section 14 and 15, a Purchasing Entity may withhold any amount that may be due Contractor as the Purchasing Entity deems necessary until Contractor corrects its Work or to protect itself against loss including, without limitation, loss as a result of outstanding liens and costs incurred by the Purchasing Entity in procuring from third parties replacement Work as cover.

b. Notwithstanding any other remedial action by the State, Contractor shall remain liable to the State or appropriate Purchasing Entity for any damages sustained by the State or Purchasing Entity in connection with any breach by Contractor, and the Purchasing Entity may withhold payment to Contractor for the purpose of mitigating the Purchasing Entity's damages.

A Purchasing Entity may deny payment to Contractor for Work not performed, or that due to Contractor's actions or inactions, cannot be performed or if they were performed are reasonably of no value to the state; provided, that any denial of payment shall be equal to the value of the obligations not performed.

15. DISPUTE RESOLUTION

A. Order Disputes, Termination and Resolution

i. If a dispute related to an Order arises between Contractor and a Purchasing Entity, Contractor shall meet with the Purchasing Entity to attempt to resolve the issue. If Contractor is unable to resolve the issue with the Purchasing Entity, then Contractor may request assistance from the State by submitting a request in writing, which includes the pertinent information about the dispute and the assistance sought by Contractor, in accordance with **§5** of the Participating Addendum. Nothing in this section shall be interpreted as limiting the rights or obligations of Contractor, the State or any Purchasing Entity under this Contract of any Order.

ii. A Purchasing Entity may terminate an Order if it determines that Contractor was in breach of that Order. Termination of an Order shall not terminate any other Order or this Participating Addendum. Termination of an Order does not relieve the Purchasing Entity of obligation for payment of Goods and Services delivered by the Contractor.

iii. If a Purchasing Entity gives Contractor notice of breach or terminates an Order because of Contractor's breach of that Order, Contractor shall provide notice to the State of that breach or termination within 30 Business Days following Contractor's receipt of that notice of breach or termination.

B. Initial Resolution

Except as herein specifically provided otherwise, disputes concerning the performance of this Participating Addendum which cannot be resolved by the designated Participating Addendum primary contacts, as identified in **§5** of the Participating Addendum**,** or through a dispute on an Order shall be referred in writing to a senior departmental management staff member designated by the State and a senior manager designated by Contractor for resolution.

C. Resolution of Controversies arising under this Participating Addendum

If the initial resolution described in **§15.B**. fails to resolve the dispute within thirty (30) Business Days, Contractor shall submit any alleged breach of this Participating Addendum

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by the State to the Procurement Official of the State Purchasing and Contracts Office as described in in §24-102-202(3), C.R.S. for resolution in accordance with the provisions of §§24-109-101.1 through 24-109-505, C.R.S., (the "Resolution Statutes"), except that if Contractor wishes to challenge any decision rendered by the Procurement Official, Contractor's challenge shall be an appeal to the Executive Director of the Department of Personnel and Administration, or their delegate, under the Resolution Statutes before Contractor pursues any further action as permitted by such statutes. Except as otherwise stated in this Section, all requirements of the Resolution Statutes shall apply including, without limitation, time limitations.

16. RIGHTS IN WORK PRODUCT AND OTHER INFORMATION

A. Work Product

Contractor assigns to the Purchasing Entity and its successors and assigns, the entire right, title, and interest in and to all causes of action, either in law or in equity, for past, present, or future infringement of intellectual property rights related to the Work Product and all works based on, derived from, or incorporating the Work Product under an Order. Whether or not Contractor is under contract with the State at the time, Contractor shall execute applications, assignments, and other documents, and shall render all other reasonable assistance requested by the State, to enable the Purchasing Entity to secure patents, copyrights, licenses and other intellectual property rights related to the Work Product. To the extent that Work Product would fall under the definition of "works made for hire" under 17 U.S.C.S. §101, the parties intend the Work Product to be a work made for hire.

B. Exclusive Property of the State

Except to the extent specifically provided elsewhere in this Participating Addendum, any pre-existing State Records, State software, research, reports, studies, photographs, negatives or other documents, drawings, models, materials, data and information shall be the exclusive property of the State (collectively, "State Materials"). Contractor shall not use, willingly allow, cause or permit Work Product or State Materials to be used for any purpose other than the performance of Contractor's obligations in this Participating Addendum without the prior written consent of the State. Upon termination of this Participating Addendum for any reason, Contractor shall provide all Work Product and State Materials to the State in a form and manner as directed by the State.

C. Exclusive Property of Contractor

Contractor retains the exclusive rights, title, and ownership to any and all pre-existing materials owned or licensed to Contractor including, but not limited to, all pre-existing software, licensed products, associated source code, machine code, text images, audio and/or video, and third-party materials, delivered by Contractor under the Contract, whether incorporated in a Deliverable or necessary to use a Deliverable (collectively, "Contractor Property"). Contractor Property shall be licensed to the State as set forth in this Contract or a State approved license agreement: **(i)** entered into as exhibits to this Contract; **(ii)** obtained by the State from the applicable third-party vendor; or **(iii)** in the case of open source software, the license terms set forth in the applicable open source license agreement.

17. OBLIGATIONS AND RIGHTS IN THE EVENT OF TERMINATION OF ORDER OR CONTRACT

To the extent specified in any termination notice, Contractor shall not incur further obligations or render further performance past the effective date of such notice, and shall

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terminate outstanding orders and subcontracts with third parties. However, Contractor shall complete and deliver to Purchasing Entities all Work not cancelled by the termination notice, and may incur obligations as necessary to do so within this Participating Addendum's terms. At the request of the State, Contractor shall assign to the appropriate Purchasing Entity all of Contractor's rights, title, and interest in and to such terminated orders or subcontracts. Upon termination, Contractor shall take timely, reasonable and necessary action to protect and preserve property in the possession of Contractor in which the appropriate Purchasing Entity has an interest. At the State or Purchasing Entity's request, Contractor shall return materials owned by the Purchasing Entity that Contractor possesses at the time of any termination. Contractor shall deliver all completed Work Product to the appropriate Purchasing Entity at the State or Purchasing Entity's request.

18. STATEWIDE CONTRACT MANAGEMENT SYSTEM

If the maximum amount payable to Contractor under this Contract is $100,000 or greater, either on the Effective Date or at any time thereafter, this section shall apply. Contractor agrees to be governed by and comply with the provisions of §§24-102-206, 24-106-103, 24-106-106, and 24-106-107, C.R.S. regarding the monitoring of vendor performance and the reporting of contract information in the State's contract management system ("Contract Management System" or "CMS"). Contractor's performance shall be subject to evaluation and review in accordance with the terms and conditions of this Contract, Colorado statutes governing CMS, and State Fiscal Rules and State Controller policies.

19. GENERAL PROVISIONS

A. Assignment

Contractor's rights and obligations under this Participating Addendum are personal and may not be transferred or assigned without the prior, written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Contractor's rights and obligations approved by the State shall be subject to the provisions of this Participating Addendum.

B. Subcontracts

The Contractor shall provide the State with a list of all subcontractors providing services pursuant to this Participating Addendum. All subcontracts entered into by Contractor in connection with this Participating Addendum shall comply with all applicable federal and state laws and regulations, shall provide that they are governed by the laws of the State of Colorado, and shall be subject to all provisions of this Participating Addendum.

C. Binding Effect

Except as otherwise provided in **§19.A.**, all provisions of this Participating Addendum, including the benefits and burdens, shall extend to and be binding upon the Parties' respective successors and assigns.

D. Authority

Each Party represents and warrants to the other that the execution and delivery of this Participating Addendum and the performance of such Party's obligations have been duly authorized.

E. Captions and References

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The captions and headings in this Participating Addendum are for convenience of reference only, and shall not be used to interpret, define, or limit its provisions. All references in this Participating Addendum to sections (whether spelled out or using the § symbol), subsections, exhibits or other attachments, are references to sections, subsections, exhibits or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.

F. Counterparts

This Participating Addendum may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Entire Understanding

This Participating Addendum represents the complete integration of all understandings between the Parties related to the Work, and all prior representations and understandings related to the Work, oral or written, are merged into this Participating Addendum. Prior or contemporaneous additions, deletions, or other changes to this Participating Addendum shall not have any force or effect whatsoever, unless embodied herein.

H. Digital Signatures

If any signatory signs this agreement using a digital signature in accordance with the Colorado State Controller Contract, Grant and Purchase Order Policies regarding the use of digital signatures issued under the State Fiscal Rules, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Contract by reference.

I. Modification

Except as otherwise provided in this Participating Addendum, any modification to this Participating Addendum shall only be effective if agreed to in a formal amendment to this Participating Addendum, properly executed and approved in accordance with applicable Colorado State law and State Fiscal Rules. Modifications permitted under this Participating Addendum, other than contract amendments, shall conform to the policies issued by the Colorado State Controller.

J. Statutes, Regulations, Fiscal Rules, and Other Authority.

Any reference in this Participating Addendum to a statute, regulation, State Fiscal Rule, fiscal policy or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended since the Effective Date of this Participating Addendum.

K. Severability

The invalidity or unenforceability of any provision of this Participating Addendum shall not affect the validity or enforceability of any other provision of this Participating Addendum, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under this Participating Addendum in accordance with the intent of this Participating Addendum.

L. Survival of Certain Contract Terms

Any provision of this Participating Addendum that imposes an obligation on the Contractor or a Purchasing Entity after termination or expiration of this Participating Addendum shall

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survive the termination or expiration of this Participating Addendum and shall be enforceable by the other Party.

M. Taxes

The State is exempt from federal excise taxes under I.R.C. Chapter 32 (26 U.S.C., Subtitle D, Ch. 32) (Federal Excise Tax Exemption Certificate of Registry No. 84-730123K) and from State and local government sales and use taxes under §§39-26-704(1), *et seq.,* C.R.S. (Colorado Sales Tax Exemption Identification Number 98-02565). The State shall not be liable for the payment of any excise, sales, or use taxes, regardless of whether any political subdivision of the State imposes such taxes on Contractor. Contractor shall be solely responsible for any exemptions from the collection of excise, sales or use taxes that Contractor may wish to have in place in connection with this Participating Addendum. Contractor shall honor any tax exemption that any Purchasing Entity has, and shall not charge any Purchasing Entity any excise, sales, or use taxes from which that Purchasing Entity is exempt.

N. Third Party Beneficiaries

Except for a Purchasing Entity and/or the Parties' respective successors and assigns described in **§19.A,** this Participating Addendum does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Participating Addendum and all rights and obligations hereunder are reserved solely to the Parties. Any services or benefits which third parties receive as a result of this Participating Addendum are incidental to this Participating Addendum, and do not create any rights for such third parties.

O. Waiver

A Party's failure or delay in exercising any right, power, or privilege under this Participating Addendum, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

P. CORA Disclosure

To the extent not prohibited by federal law, this Participating Addendum and the performance measures and standards required under §24-106-107, C.R.S., if any, are subject to public release through the CORA.

Q. Standard and Manner of Performance

Contractor shall perform its obligations under this Participating Addendum in accordance with the highest standards of care, skill and diligence in Contractor's industry, trade, or profession.

R. Licenses, Permits, and Other Authorizations.

Contractor shall secure, prior to the Effective Date, and maintain at all times during the term of this Participating Addendum, at its sole expense, all licenses, certifications, permits, and other authorizations required to perform its obligations under this Participating Addendum, and shall ensure that all employees, agents and Subcontractors secure and maintain at all times during the term of their employment, agency or subcontract, all license, certifications, permits and other authorizations required to perform their obligations in relation to this Participating Addendum.

S. Indemnification

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i. General Indemnification

Contractor shall indemnify, save, and hold harmless the State, its employees, agents and assignees (the "Indemnified Parties"), against any and all costs, expenses, claims, damages, liabilities, court awards and other amounts (including attorneys' fees and related costs) arising from actual third-party claim, demand, action or proceeding ("Claim") incurred by any of the Indemnified Parties in relation to any negligent, gross negligence or willful misconduct by Contractor, or its employees, agents, Subcontractors, or assignees in connection with its performance of duties in this Participating Addendum. Contractor's duties under this Section are conditioned upon: (a) the State promptly notifying Contractor in writing of the Claim; (b) Contractor having sole control of the defense of the suit and all negotiations for its settlement or compromise; and (c) the State cooperating with Contractor and, if requested by Contractor, providing reasonable assistance in the defense of the Claim.

ii. Confidential Information Indemnification

Disclosure or use of State Confidential Information by Contractor in violation of **§10** may be cause for legal action by third parties against Contractor, the State, or their respective agents. Contractor shall indemnify, save, and hold harmless the Indemnified Parties, against any and all claims, damages, liabilities, losses, costs, expenses (including attorneys' fees and costs) arising from actual third-party claim, demand, action or proceeding incurred by the State in relation to any negligent, gross negligence act or omission or willful misconduct by Contractor, or its employees, agents, assigns, or Subcontractors in violation of **§10**.

20. COLORADO SPECIAL PROVISIONS (COLORADO FISCAL RULE 3-3)

These Special Provisions apply to all contracts except where noted in italics.

A. STATUTORY APPROVAL. §24-30-202(1), C.R.S.

This Contract shall not be valid until it has been approved by the Colorado State Controller or designee. If this Contract is for a Major Information Technology Project, as defined in §24-37.5-102(2.6), then this Contract shall not be valid until it has been approved by the State's Chief Information Officer or designee.

B. FUND AVAILABILITY. §24-30-202(5.5), C.R.S.

Financial obligations of the State payable after the current State Fiscal Year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

C. GOVERNMENTAL IMMUNITY.

Liability for claims for injuries to persons or property arising from the negligence of the State, its departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, et seq., C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, §§24-30-1501, et seq. C.R.S. No term or condition of this Contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

D. INDEPENDENT CONTRACTOR

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Contractor shall perform its duties hereunder as an independent contractor and not as an employee. Neither Contractor nor any agent or employee of Contractor shall be deemed to be an agent or employee of the State. Contractor shall not have authorization, express or implied, to bind the State to any agreement, liability or understanding, except as expressly set forth herein. Contractor and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Contractor or any of its agents or employees. Contractor shall pay when due all applicable employment taxes, income taxes and local head taxes incurred pursuant to this Contract. Contractor shall **(i)** provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, **(ii)** provide proof thereof when requested by the State, and **(iii)** be solely responsible for its acts and those of its employees and agents.

E. **COMPLIANCE WITH LAW.**

Contractor shall comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

F. **CHOICE OF LAW, JURISDICTION, AND VENUE.**

Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Contract. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. All suits or actions related to this Contract shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver.

G. **PROHIBITED TERMS.**

Any term included in this Contract that requires the State to indemnify or hold Contractor harmless; requires the State to agree to binding arbitration; limits Contractor's liability for damages resulting from death, bodily injury, or damage to tangible property; or that conflicts with this provision in any way shall be void ab initio. Nothing in this Contract shall be construed as a waiver of any provision of §24-106-109 C.R.S. Any term included in this Contract that limits Contractor's liability that is not void under this section shall apply only in excess of any insurance to be maintained under this Contract, and no insurance policy shall be interpreted as being subject to any limitations of liability of this Contract.

H. **SOFTWARE PIRACY PROHIBITION.**

State or other public funds payable under this Contract shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Contractor hereby certifies and warrants that, during the term of this Contract and any extensions, Contractor has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Contractor is in violation of this provision, the State may exercise any remedy available at law or in equity or under this Contract, including, without limitation, immediate termination of this Contract and any remedy consistent with federal copyright laws or applicable licensing restrictions.

I. **EMPLOYEE FINANCIAL INTEREST/CONFLICT OF INTEREST. §§24-18-201 and 24-50-507, C.R.S.**

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The signatories aver that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this Contract. Contractor has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Contractor's services and Contractor shall not employ any person having such known interests.

J. **VENDOR OFFSET AND ERRONEOUS PAYMENTS. §§24-30-202(1) and 24-30-202.4, C.R.S.**

[*Not applicable to intergovernmental agreements*] Subject to §24-30-202.4(3.5), C.R.S., the State Controller may withhold payment under the State's vendor offset intercept system for debts owed to State agencies for: **(i)** unpaid child support debts or child support arrearages; **(ii)** unpaid balances of tax, accrued interest, or other charges specified in §§39-21-101, *et seq.*, C.R.S.; **(iii)** unpaid loans due to the Student Loan Division of the Department of Higher Education; **(iv)** amounts required to be paid to the Unemployment Compensation Fund; and **(v)** other unpaid debts owing to the State as a result of final agency determination or judicial action. The State may also recover, at the State's discretion, payments made to Contractor in error for any reason, including, but not limited to, overpayments or improper payments, and unexpended or excess funds received by Contractor by deduction from subsequent payments under this Contract, deduction from any payment due under any other contracts, grants or agreements between the State and Contractor, or by any other appropriate method for collecting debts owed to the State.

K. **PUBLIC CONTRACTS FOR SERVICES. §§8-17.5-101, *et seq.,* C.R.S.**

[Not applicable to agreements relating to the offer, issuance, or sale of securities, investment advisory services or fund management services, sponsored projects, intergovernmental agreements, or information technology services or products and services] Contractor certifies, warrants, and agrees that it does not knowingly employ or contract with an illegal alien who will perform work under this Contract and will confirm the employment eligibility of all employees who are newly hired for employment in the United States to perform work under this Contract, through participation in the E-Verify Program or the State verification program established pursuant to §8-17.5-102(5)(c), C.R.S., Contractor shall not knowingly employ or contract with an illegal alien to perform work under this Contract or enter into a contract with a Subcontractor that fails to certify to Contractor that the Subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Contract. Contractor **(i)** shall not use E-Verify Program or the program procedures of the Colorado Department of Labor and Employment ("Department Program") to undertake pre-employment screening of job applicants while this Contract is being performed, **(ii)** shall notify the Subcontractor and the contracting State agency or institution of higher education within 3 days if Contractor has actual knowledge that a Subcontractor is employing or contracting with an illegal alien for work under this Contract, **(iii)** shall terminate the subcontract if a Subcontractor does not stop employing or contracting with the illegal alien within 3 days of receiving the notice, and **(iv)** shall comply with reasonable requests made in the course of an investigation, undertaken pursuant to §8-17.5-102(5), C.R.S., by the Colorado Department of Labor and Employment. If Contractor participates in the Department program, Contractor shall deliver to the contracting State agency, Institution of Higher Education or political subdivision, a written, notarized affirmation, affirming that Contractor has examined the legal work status of such employee, and shall comply with all of the other requirements of the Department program. If Contractor fails to comply with any requirement of this provision or §§8-17.5-101, *et seq.*, C.R.S., the contracting State agency,

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institution of higher education or political subdivision may terminate this Contract for breach and, if so terminated, Contractor shall be liable for damages.

L. **PUBLIC CONTRACTS WITH NATURAL PERSONS. §§24-76.5-101, *et seq*., C.R.S.**

Contractor, if a natural person eighteen (18) years of age or older, hereby swears and affirms under penalty of perjury that Contractor **(i)** is a citizen or otherwise lawfully present in the United States pursuant to federal law, **(ii)** shall comply with the provisions of §§24-76.5-101, *et seq*., C.R.S., and **(iii)** has produced one form of identification required by §24-76.5-103, C.R.S. prior to the Effective Date of this Contract.

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EXHIBIT B STATEMENT OF WORK

1. GOODS AND/OR SERVICES

For a description of what the Participating Addendum will provide, see Attachment of the Master Agreement 00318**,** "Cost sheet"

2. OTHER PROJECT REQUIREMENTS

A. Delivery of Goods and Performance of Services

i. Contractor shall provide all Goods and perform all Services described in each Order.

ii. Unless specifically agreed to otherwise in an Order, Contractor shall deliver all Goods under an Order in good, working and undamaged condition. All Goods shall be free on board ("F.O.B.") destination to the location specified in the Order.

iii. If a good in an Order is out of stock, Contractor may only provide a substitute good if it has notified the Purchasing Entity for that Order, in writing, that the good is out of stock and has received the Purchasing Entity's approval to provide the substitute good. Purchasing Entities may request additional information comparing the substitute good with the original good in the Purchasing Entity's sole discretion.

B. Additional Terms

Any additional terms and conditions on any invoice, statement, Contractor time sheet, website, electronic license or use agreement or any other form, including, without limitation, terms regarding indemnification, limitation of liability, cancellation fees, choice of law and binding arbitration shall be void and unenforceable except to the extent that they are specifically included in this Participating Addendum or an Order. The signature of any employee of a Purchasing Entity on any such form shall be effective to establish receipt of Goods or completion of Services and shall not make any term of that form enforceable.

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EXHIBIT C PRODUCTS AND PRICE LIST

1. Contractor has been awarded the following categories:

- PUBLIC SAFETY COMMUNICATIONS PRODUCTS, SERVICES, AND SOLUTIONS

2. The products and price list is located on the Contractor's dedicated State website, hosted and maintained by the Contractor, and is incorporated into this Participating Addendum by reference. Changes in product and pricing must be approved by the lead state and shall be effective when published on the dedicated state website.

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A. Price Decreases and Ceiling Prices
The prices listed in this Exhibit C are Ceiling Prices, Contractor may offer lower prices to Purchasing Entities, and Purchasing Entities may negotiate lower prices with Contractor, without the review or approval of the State. Contractor shall not allow a Subcontractor to charge an amount greater than the Ceiling Price for any Order.

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EXHIBIT D – HIPAA BUSINESS ASSOCIATE AGREEMENT

This HIPAA Business Associate Agreement ("Agreement") between the State and Contractor is agreed to in connection with, and as an exhibit to, the Contract. For purposes of this Agreement, the State is referred to as "Covered Entity" and the Contractor is referred to as "Business Associate". Unless the context clearly requires a distinction between the Contract and this Agreement, all references to "Contract" shall include this Agreement.

1. Purpose

Covered Entity wishes to disclose information to Business Associate, which may include Protected Health Information ("PHI"). The Parties intend to protect the privacy and security of the disclosed PHI in compliance with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), Pub. L. No. 104-191 (1996) as amended by the Health Information Technology for Economic and Clinical Health Act ("HITECH Act") enacted under the American Recovery and Reinvestment Act of 2009 ("ARRA") Pub. L. No. 111–5 (2009), implementing regulations promulgated by the U.S. Department of Health and Human Services at 45 C.F.R. Parts 160, 162 and 164 (the "HIPAA Rules") and other applicable laws, as amended. Prior to the disclosure of PHI, Covered Entity is required to enter into an agreement with Business Associate containing specific requirements as set forth in, but not limited to, Title 45, Sections 160.103, 164.502(e) and 164.504(e) of the Code of Federal Regulations ("C.F.R.") and all other applicable laws and regulations, all as may be amended.

2. Definitions

The following terms used in this Agreement shall have the same meanings as in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required by Law, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

The following terms used in this Agreement shall have the meanings set forth below:

a. Business Associate. "Business Associate" shall have the same meaning as the term "business associate" at 45 C.F.R. 160.103, and shall refer to Contractor.

b. Covered Entity. "Covered Entity" shall have the same meaning as the term "covered entity" at 45 C.F.R. 160.103, and shall refer to the State.

c. Information Technology and Information Security. "Information Technology" and "Information Security" shall have the same meanings as the terms "information technology" and "information security", respectively, in §24-37.5-102, C.R.S.

Capitalized terms used herein and not otherwise defined herein or in the HIPAA Rules shall have the meanings ascribed to them in the Contract.

3. Obligations and Activities of Business Associate

d. Permitted Uses and Disclosures.

i. Business Associate shall use and disclose PHI only to accomplish Business Associate's obligations under the Contract.

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ii. To the extent Business Associate carries out one or more of Covered Entity's obligations under Subpart E of 45 C.F.R. Part 164, Business Associate shall comply with any and all requirements of Subpart E that apply to Covered Entity in the performance of such obligation.

iii. Business Associate may disclose PHI to carry out the legal responsibilities of Business Associate, provided, that the disclosure is Required by Law or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that:

A. the information will remain confidential and will be used or disclosed only as Required by Law or for the purpose for which Business Associate originally disclosed the information to that person, and;

B. the person notifies Business Associate of any Breach involving PHI of which it is aware.

iv. Business Associate may provide Data Aggregation services relating to the Health Care Operations of Covered Entity. Business Associate may de-identify any or all PHI created or received by Business Associate under this Agreement, provided the de-identification conforms to the requirements of the HIPAA Rules.

e. Minimum Necessary. Business Associate, its Subcontractors and agents, shall access, use, and disclose only the minimum amount of PHI necessary to accomplish the objectives of the Contract, in accordance with the Minimum Necessary Requirements of the HIPAA Rules including, but not limited to, 45 C.F.R. 164.502(b) and 164.514(d).

f. Impermissible Uses and Disclosures.

i. Business Associate shall not disclose the PHI of Covered Entity to another covered entity without the written authorization of Covered Entity.

ii. Business Associate shall not share, use, disclose or make available any Covered Entity PHI in any form via any medium with or to any person or entity beyond the boundaries or jurisdiction of the United States without express written authorization from Covered Entity.

g. Business Associate's Subcontractors.

i. Business Associate shall, in accordance with 45 C.F.R. 164.502(e)(1)(ii) and 164.308(b)(2), ensure that any Subcontractors who create, receive, maintain, or transmit PHI on behalf of Business Associate agree in writing to the same restrictions, conditions, and requirements that apply to Business Associate with respect to safeguarding PHI.

ii. Business Associate shall provide to Covered Entity, on Covered Entity's request, a list of Subcontractors who have entered into any such agreement with Business Associate.

iii. Business Associate shall provide to Covered Entity, on Covered Entity's request, copies of any such agreements Business Associate has entered into with Subcontractors.

h. Access to System. If Business Associate needs access to a Covered Entity Information Technology system to comply with its obligations under the Contract or this Agreement, Business Associate shall request, review, and comply with any and all policies applicable to Covered Entity regarding such

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system including, but not limited to, any policies promulgated by the Office of Information Technology and available at http://oit.state.co.us/about/policies.

i. Access to PHI. Business Associate shall, within ten days of receiving a written request from Covered Entity, make available PHI in a Designated Record Set to Covered Entity as necessary to satisfy Covered Entity's obligations under 45 C.F.R. 164.524.

j. Amendment of PHI.

   i. Business Associate shall within ten days of receiving a written request from Covered Entity make any amendment to PHI in a Designated Record Set as directed by or agreed to by Covered Entity pursuant to 45 C.F.R. 164.526, or take other measures as necessary to satisfy Covered Entity's obligations under 45 C.F.R. 164.526.

   ii. Business Associate shall promptly forward to Covered Entity any request for amendment of PHI that Business Associate receives directly from an Individual.

k. Accounting Rights. Business Associate shall, within ten days of receiving a written request from Covered Entity, maintain and make available to Covered Entity the information necessary for Covered Entity to satisfy its obligations to provide an accounting of Disclosure under 45 C.F.R. 164.528.

l. Restrictions and Confidential Communications.

   i. Business Associate shall restrict the Use or Disclosure of an Individual's PHI within ten days of notice from Covered Entity of:

      (1) a restriction on Use or Disclosure of PHI pursuant to 45 C.F.R. 164.522; or

      (2) a request for confidential communication of PHI pursuant to 45 C.F.R. 164.522.

   ii. Business Associate shall not respond directly to an Individual's requests to restrict the Use or Disclosure of PHI or to send all communication of PHI to an alternate address.

   iii. Business Associate shall refer such requests to Covered Entity so that Covered Entity can coordinate and prepare a timely response to the requesting Individual and provide direction to Business Associate.

m. Governmental Access to Records. Business Associate shall make its facilities, internal practices, books, records, and other sources of information, including PHI, available to the Secretary for purposes of determining compliance with the HIPAA Rules in accordance with 45 C.F.R. 160.310.

n. Audit, Inspection and Enforcement.

   i. Business Associate shall obtain and update at least annually a written assessment performed by an independent third party reasonably acceptable to Covered Entity, which evaluates the Information Security of the applications, infrastructure, and processes that interact with the Covered Entity data Business Associate receives, manipulates, stores and distributes. Upon request by Covered Entity, Business Associate shall provide to Covered Entity the executive summary of the assessment.

   ii. Business Associate, upon the request of Covered Entity, shall fully cooperate with Covered Entity's efforts to audit Business Associate's compliance with applicable HIPAA Rules. If,

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through audit or inspection, Covered Entity determines that Business Associate's conduct would result in violation of the HIPAA Rules or is in violation of the Contract or this Agreement, Business Associate shall promptly remedy any such violation and shall certify completion of its remedy in writing to Covered Entity.

o. Appropriate Safeguards.

i. Business Associate shall use appropriate safeguards and comply with Subpart C of 45 C.F.R. Part 164 with respect to electronic PHI to prevent use or disclosure of PHI other than as provided in this Agreement.

ii. Business Associate shall safeguard the PHI from tampering and unauthorized disclosures.

iii. Business Associate shall maintain the confidentiality of passwords and other data required for accessing this information.

iv. Business Associate shall extend protection beyond the initial information obtained from Covered Entity to any databases or collections of PHI containing information derived from the PHI. The provisions of this section shall be in force unless PHI is de-identified in conformance to the requirements of the HIPAA Rules.

p. Safeguard During Transmission.

i. Business Associate shall use reasonable and appropriate safeguards including, without limitation, Information Security measures to ensure that all transmissions of PHI are authorized and to prevent use or disclosure of PHI other than as provided for by this Agreement.

ii. Business Associate shall not transmit PHI over the internet or any other insecure or open communication channel unless the PHI is encrypted or otherwise safeguarded with a FIPS-compliant encryption algorithm.

q. Reporting of Improper Use or Disclosure and Notification of Breach.

i. Business Associate shall, as soon as reasonably possible, but immediately after discovery of a Breach, notify Covered Entity of any use or disclosure of PHI not provided for by this Agreement, including a Breach of Unsecured Protected Health Information as such notice is required by 45 C.F.R. 164.410 or a breach for which notice is required under §24-73-103, C.R.S.

ii. Such notice shall include the identification of each Individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been, accessed, acquired, or disclosed during such Breach.

iii. Business Associate shall, as soon as reasonably possible, but immediately after discovery of any Security Incident that does not constitute a Breach, notify Covered Entity of such incident.

iv. Business Associate shall have the burden of demonstrating that all notifications were made as required, including evidence demonstrating the necessity of any delay.

r. Business Associate's Insurance and Notification Costs.

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i. Business Associate shall bear all costs of a Breach response including, without limitation, notifications, and shall maintain insurance to cover:

(1) loss of PHI data;

(2) Breach notification requirements specified in HIPAA Rules and in §24-73-103, C.R.S.; and

(3) claims based upon alleged violations of privacy rights through improper use or disclosure of PHI.

ii. All such policies shall meet or exceed the minimum insurance requirements of the Contract or otherwise as may be approved by Covered Entity (e.g., occurrence basis, combined single dollar limits, annual aggregate dollar limits, additional insured status, and notice of cancellation).

iii. Business Associate shall provide Covered Entity a point of contact who possesses relevant Information Security knowledge and is accessible 24 hours per day, 7 days per week to assist with incident handling.

iv. Business Associate, to the extent practicable, shall mitigate any harmful effect known to Business Associate of a Use or Disclosure of PHI by Business Associate in violation of this Agreement.

s. Subcontractors and Breaches.

i. Business Associate shall enter into a written agreement with each of its Subcontractors and agents, who create, receive, maintain, or transmit PHI on behalf of Business Associate. The agreements shall require such Subcontractors and agents to report to Business Associate any use or disclosure of PHI not provided for by this Agreement, including Security Incidents and Breaches of Unsecured Protected Health Information, on the first day such Subcontractor or agent knows or should have known of the Breach as required by 45 C.F.R. 164.410.

ii. Business Associate shall notify Covered Entity of any such report and shall provide copies of any such agreements to Covered Entity on request.

t. Data Ownership.

i. Business Associate acknowledges that Business Associate has no ownership rights with respect to the PHI.

ii. Upon request by Covered Entity, Business Associate immediately shall provide Covered Entity with any keys to decrypt information that the Business Association has encrypted and maintains in encrypted form, or shall provide such information in unencrypted usable form.

u. Retention of PHI. Except upon termination of this Agreement as provided in Section 5 below, Business Associate and its Subcontractors or agents shall retain all PHI throughout the term of this Agreement, and shall continue to maintain the accounting of disclosures required under Section 1.k above, for a period of six years.

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4. Obligations of Covered Entity

a. Safeguards During Transmission. Covered Entity shall be responsible for using appropriate safeguards including encryption of PHI, to maintain and ensure the confidentiality, integrity, and security of PHI transmitted pursuant to this Agreement, in accordance with the standards and requirements of the HIPAA Rules.

b. Notice of Changes.

i. Covered Entity maintains a copy of its Notice of Privacy Practices on its website. Covered Entity shall provide Business Associate with any changes in, or revocation of, permission to use or disclose PHI, to the extent that it may affect Business Associate's permitted or required uses or disclosures.

ii. Covered Entity shall notify Business Associate of any restriction on the use or disclosure of PHI to which Covered Entity has agreed in accordance with 45 C.F.R. 164.522, to the extent that it may affect Business Associate's permitted use or disclosure of PHI.

5. Termination

a. Breach.

i. In addition to any Contract provision regarding remedies for breach, Covered Entity shall have the right, in the event of a breach by Business Associate of any provision of this Agreement, to terminate immediately the Contract, or this Agreement, or both.

ii. Subject to any directions from Covered Entity, upon termination of the Contract, this Agreement, or both, Business Associate shall take timely, reasonable, and necessary action to protect and preserve property in the possession of Business Associate in which Covered Entity has an interest.

b. Effect of Termination.

i. Upon termination of this Agreement for any reason, Business Associate, at the option of Covered Entity, shall return or destroy all PHI that Business Associate, its agents, or its Subcontractors maintain in any form, and shall not retain any copies of such PHI.

ii. If Covered Entity directs Business Associate to destroy the PHI, Business Associate shall certify in writing to Covered Entity that such PHI has been destroyed.

iii. If Business Associate believes that returning or destroying the PHI is not feasible, Business Associate shall promptly provide Covered Entity with notice of the conditions making return or destruction infeasible. Business Associate shall continue to extend the protections of Section 3 of this Agreement to such PHI, and shall limit further use of such PHI to those purposes that make the return or destruction of such PHI infeasible.

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6. Injunctive Relief

Covered Entity and Business Associate agree that irreparable damage would occur in the event Business Associate or any of its Subcontractors or agents use or disclosure of PHI in violation of this Agreement, the HIPAA Rules or any applicable law. Covered Entity and Business Associate further agree that money damages would not provide an adequate remedy for such Breach. Accordingly, Covered Entity and Business Associate agree that Covered Entity shall be entitled to injunctive relief, specific performance, and other equitable relief to prevent or restrain any Breach or threatened Breach of and to enforce specifically the terms and provisions of this Agreement.

7. Limitation of Liability

Any provision in the Contract limiting Contractor's liability shall not apply to Business Associate's liability under this Agreement, which shall not be limited.

8. Disclaimer

Covered Entity makes no warranty or representation that compliance by Business Associate with this Agreement or the HIPAA Rules will be adequate or satisfactory for Business Associate's own purposes. Business Associate is solely responsible for all decisions made and actions taken by Business Associate regarding the safeguarding of PHI.

9. Certification

Covered Entity has a legal obligation under HIPAA Rules to certify as to Business Associate's Information Security practices. Covered Entity or its authorized agent or contractor shall have the right to examine Business Associate's facilities, systems, procedures, and records, at Covered Entity's expense, if Covered Entity determines that examination is necessary to certify that Business Associate's Information Security safeguards comply with the HIPAA Rules or this Agreement.

10. Amendment

a. Amendment to Comply with Law. The Parties acknowledge that state and federal laws and regulations relating to data security and privacy are rapidly evolving and that amendment of this Agreement may be required to provide procedures to ensure compliance with such developments.

i. In the event of any change to state or federal laws and regulations relating to data security and privacy affecting this Agreement, the Parties shall take such action as is necessary to implement the changes to the standards and requirements of HIPAA, the HIPAA Rules and other applicable rules relating to the confidentiality, integrity, availability and security of PHI with respect to this Agreement.

ii. Business Associate shall provide to Covered Entity written assurance satisfactory to Covered Entity that Business Associate shall adequately safeguard all PHI, and obtain written assurance satisfactory to Covered Entity from Business Associate's Subcontractors and agents that they shall adequately safeguard all PHI.

iii. Upon the request of either Party, the other Party promptly shall negotiate in good faith the terms of an amendment to the Contract embodying written assurances consistent with the standards and requirements of HIPAA, the HIPAA Rules, or other applicable rules.

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iv. Covered Entity may terminate this Agreement upon 30 days' prior written notice in the event that:

(1) Business Associate does not promptly enter into negotiations to amend the Contract and this Agreement when requested by Covered Entity pursuant to this Section; or

(2) Business Associate does not enter into an amendment to the Contract and this Agreement, which provides assurances regarding the safeguarding of PHI sufficient, in Covered Entity's sole discretion, to satisfy the standards and requirements of the HIPAA, the HIPAA Rules and applicable law.

b. Amendment of Appendix. The Appendix to this Agreement may be modified or amended by the mutual written agreement of the Parties, without amendment of this Agreement. Any modified or amended Appendix agreed to in writing by the Parties shall supersede and replace any prior version of the Appendix.

11. Assistance in Litigation or Administrative Proceedings

Covered Entity shall provide written notice to Business Associate if litigation or administrative proceeding is commenced against Covered Entity, its directors, officers, or employees, based on a claimed violation by Business Associate of HIPAA, the HIPAA Rules or other laws relating to security and privacy or PHI. Upon receipt of such notice and to the extent requested by Covered Entity, Business Associate shall, and shall cause its employees, Subcontractors, or agents assisting Business Associate in the performance of its obligations under the Contract to, assist Covered Entity in the defense of such litigation or proceedings. Business Associate shall, and shall cause its employees, Subcontractor's and agents to, provide assistance, to Covered Entity, which may include testifying as a witness at such proceedings. Business Associate or any of its employees, Subcontractors or agents shall not be required to provide such assistance if Business Associate is a named adverse party.

12. Interpretation and Order of Precedence

Any ambiguity in this Agreement shall be resolved in favor of a meaning that complies and is consistent with the HIPAA Rules. In the event of an inconsistency between the Contract and this Agreement, this Agreement shall control. This Agreement supersedes and replaces any previous, separately executed HIPAA business associate agreement between the Parties.

13. Survival

Provisions of this Agreement requiring continued performance, compliance, or effect after termination shall survive termination of this contract or this agreement and shall be enforceable by Covered Entity.

14. APPENDIX D.1. TO HIPAA BUSINESS ASSOCIATE AGREEMENT, attached to this Exhibit is incorporated and made part hereof.

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APPENDIX D.1 TO HIPAA BUSINESS ASSOCIATE AGREEMENT

This Appendix ("Appendix") to the HIPAA Business Associate Agreement ("Agreement") is s an appendix to the Contract and the Agreement. For the purposes of this Appendix, defined terms shall have the meanings ascribed to them in the Agreement and the Contract.

Unless the context clearly requires a distinction between the Contract, the Agreement, and this Appendix, all references to "Contract" or "Agreement" shall include this Appendix.

1. Purpose

This Appendix sets forth additional terms to the Agreement. Any sub-section of this Appendix marked as "Reserved" shall be construed as setting forth no additional terms.

2. Additional Terms

a. Additional Permitted Uses. In addition to those purposes set forth in the Agreement, Business Associate may use PHI for the following additional purposes:

i. Reserved.

a. Additional Permitted Disclosures. In addition to those purposes set forth in the Agreement, Business Associate may disclose PHI for the following additional purposes:

i. Reserved.

c. Approved Subcontractors. Covered Entity agrees that the following Subcontractors or agents of Business Associate may receive PHI under the Agreement:

i. Reserved.

d. Definition of Receipt of PHI. Business Associate's receipt of PHI under this Contract shall be deemed to occur, and Business Associate's obligations under the Agreement shall commence, as follows:

i. Reserved.

e. Additional Restrictions on Business Associate. Business Associate agrees to comply with the following additional restrictions on Business Associate's use and disclosure of PHI under the Contract:

i. Reserved.

f. Additional Terms. Business Associate agrees to comply with the following additional terms under the Agreement:

i. Reserved.

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EXHIBIT E

SAFEGUARDING REQUIREMENTS FOR FEDERAL TAX INFORMATION

This Addendum regarding Safeguarding Requirements for Federal Tax Information ("Addendum")[1] is an essential part of the agreement between the State and Contractor as described in the Contract to which this Addendum is attached. Unless the context clearly requires a distinction between the Contract and this Addendum, all references to "Contract" shall include this Addendum.

1. PERFORMANCE

In performance of this Contract, the Contractor agrees to comply with and assume responsibility for compliance by Contractor's employees with the following requirements:

A. All work will be done under the supervision of the Contractor or the Contractor's employees.

B. The Contractor and the Contractor's employees with access to or who use FTI must meet the background check requirements defined in IRS Publication 1075 and Colorado Revised Statutes 24-50-1002.

C. Any return or return information made available in any format shall be used only for the purpose of carrying out the provisions of this Contract. Information contained in such material will be treated as confidential and will not be divulged or made known in any manner to any person except as may be necessary in the performance of this Contract. Disclosure to anyone other than an officer or employee of the Contractor will be prohibited.

D. All returns and return information will be accounted for upon receipt and properly stored before, during, and after processing. In addition, all related output will be given the same level of protection as required for the source material.

E. The Contractor certifies that the data processed during the performance of this Contract will be completely purged from all data storage components of Contractor's computer facility, and no output will be retained by the Contractor at the time the work is completed. If immediate purging of all data storage components is not possible, the Contractor certifies that any FTI remaining in any storage component will be safeguarded to prevent unauthorized disclosures.

F. Any spoilage or any intermediate hard copy printout that may result during the processing of FTI will be given to the State or the State's designee. When this is not possible, the Contractor will be responsible for the destruction of the spoilage or any intermediate hard copy printouts, and will provide the State or the State's designee with a statement containing the date of destruction, description of material destroyed, and the method used.

G. All computer systems receiving, processing, storing or transmitting FTI must meet the requirements defined in IRS Publication 1075. To meet functional and assurance requirements, the security features of the environment must provide for the managerial, operational, and technical controls.

[1] The language of this Addendum is derived from IRS Publication 1075, *Tax Information Security Guidelines For Federal, State and Local Agencies,* Exhibit 7 – Safeguarding Contract Language, "Contract Language for Technology Services." This Addendum is not exhaustive of all requirements contained in Publication 1075. By agreeing to this Addendum, Contractor agrees to comply with all applicable requirements in Publication 1075 or described on the website of the IRS Safeguards Program, located at www.irs.gov/privacy-disclosure/safeguards-program.

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All security features must be available and activated to protect against unauthorized use of and access to FTI.

H. No work involving FTI furnished under this Contract will be subcontracted without prior written approval of the State, by and through the contracting agency and the Office of Information Technology, and the IRS.[2]

I. The Contractor will maintain a list of employees' authorized access. Such list will be provided to the State and, upon request, to the IRS reviewing office.

J. The Contractor will not use live FTI in a test environment or utilize a cloud computing model that receives processes, stores, or transmits FTI without express written authorization from the State.[3]

K. The Contractor will maintain the confidentiality of all taxpayer information provided by the State or learned in the course of Contractor's duties under this Contract in accordance with safeguards set forth under Colorado Revised Statutes § 39-21-113(4), as amended.

L. The Contractor agrees to comply with the following additional requirements in performance of this Contract:

None

M. The State will have the right to void the Contract if the Contractor fails to provide the safeguards described above.

2. CRIMINAL/CIVIL SANCTIONS

A. Each officer or employee of any person[4] to whom returns or return information is or may be disclosed will be notified in writing by such person that returns or return information disclosed to such officer or employee can be used only for a purpose and to the extent authorized herein, and that further disclosure of any such returns or return information for a purpose or to an extent unauthorized herein constitutes a felony punishable upon conviction by a fine of as much as $5,000 or imprisonment for as long as 5 years, or both, together with the costs of prosecution. Such person shall also notify each such officer and employee that any such unauthorized further disclosure of returns or return information may also result in an award of civil damages against the officer or employee in an amount not less than $1,000 with respect to each instance of unauthorized disclosure. These penalties are prescribed by IRCs 7213 and 7431 and set forth at 26 CFR 301.6103(n)-1.

B. Each officer or employee of any person to whom returns or return information is or may be disclosed shall be notified in writing by such person that any return or return information made available in any format shall be used only for the purpose of carrying out the provisions of this Contract. Information contained in such material shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of the Contract. Inspection by or disclosure to anyone without an official need to know constitutes a criminal

[2] *see* IRS Publication 1075, Exhibit 6 – Contractor 45-Day Notification Procedures.
[3] *see* IRS Publication 1075, Section 9 and https://www.irs.gov/privacy-disclosure/use-of-live-fti-in-system-testing .
[4] The term "person" is used in this Section 2 as it is used in Title 26 of the United States Code and related regulations. The term "person" means a person or entity, including "an individual, a trust, estate, partnership, association, company or corporation." 26 U.S.C. § 7701(a)(1).

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misdemeanor punishable upon conviction by a fine of as much as $1,000 or imprisonment for as long as 1 year, or both, together with the costs of prosecution. Such person shall also notify each such officer and employee that any such unauthorized inspection or disclosure of returns or return information may also result in an award of civil damages against the officer or employee in an amount equal to the sum of the greater of $1,000 for each act of unauthorized inspection or disclosure with respect to which such defendant is found liable or the sum of the actual damages sustained by the plaintiff as a result of such unauthorized inspection or disclosure plus in the case of a willful inspection or disclosure which is the result of gross negligence, punitive damages, plus the costs of the action. These penalties are prescribed by IRC 7213A and 7431 and set forth at 26 CFR 301.6103(n)-1.

C. Additionally, Contractor shall inform its officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552a(i)(1), which is made applicable to Contractor by 5 U.S.C. 552a(m)(1), provides that any officer or employee of a Contractor, who by virtue of his/her employment or official position, has possession of or access to State records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than $5,000.

D. Granting a Contractor access to FTI must be preceded by certifying that each individual understands the State's security policy and procedures for safeguarding FTI. Contractors must maintain their authorization to access FTI through annual recertification. The initial certification and recertification must be documented and placed in the State's files for review. As part of the certification and at least annually afterwards, Contractors must be advised of the provisions of IRCs 7431, 7213, and 7213A (see *Exhibit 4, Sanctions for Unauthorized Disclosure*, and *Exhibit 5, Civil Damages for Unauthorized Disclosure*). The training provided before the initial certification and annually thereafter must also cover the incident response policy and procedure for reporting unauthorized disclosures and data breaches.[5] For both the initial certification and the annual certification, the Contractor must sign, either with ink or electronic signature, a confidentiality statement certifying their understanding of the security requirements.

3. INSPECTION

The IRS and the State, with 24-hour notice, shall have the right to send its inspectors into the offices and plants of the Contractor to inspect facilities and operations performing any work with FTI under this Contract for compliance with requirements defined in IRS Publication 1075. The IRS's right of inspection shall include the use of manual and/or automated scanning tools to perform compliance and vulnerability assessments of information technology (IT) assets that access, store, process, or transmit FTI. On the basis of such inspection, corrective actions may be required in cases where the Contractor is found to be noncompliant with Contract safeguards.

[5] *see* IRS Publication 1075, Section 10 or www.irs.gov/privacy-disclosure/reporting-improper-inspections-or-disclosures.

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PARTICIPATING ADDENDUM EXHIBIT F, INFORMATION TECHNOLOGY PROVISIONS

This Exhibit regarding Information Technology Provisions (the "Exhibit") is an essential part of the agreement between the State and Contractor as described in the Contract to which this Exhibit is attached. Unless the context clearly requires a distinction between the Contract and this Exhibit, all references to "Contract" shall include this Exhibit.

1. PROTECTION OF SYSTEM DATA

A. In addition to the requirements of the main body of this Contract, if Contractor or any Subcontractor is given access to State Information Technology resources or State Records by the State or its agents in connection with Contractor's performance under the Contract, Contractor shall protect such Information Technology resources and State Records in accordance with this Exhibit. To the extent applicable to the Subcontractor's scope of work performed in furtherance of the contract, all provisions of this Exhibit that refer to Contractor shall apply equally to any Subcontractor performing work in connection with the Contract.

B. The terms of this Exhibit shall apply to the extent that Contractor's obligations under this Contract include the provision of Information Technology goods or services to the State. Information Technology is computer-based equipment and related services designed for the storage, manipulation, and retrieval of data, and includes, without limitation:

i. Any technology, equipment, or related services described in §24-37.5-102(2), C.R.S.;

ii. The creation, use, processing, disclosure, transmission, or disposal of State Records, including any data or code, in electronic form; and

iii. Other existing or emerging technology, equipment, or related services that may require knowledge and expertise in Information Technology.

C. To the extent the State has purchased the services listed in this Section, Contractor shall, and shall cause its Subcontractors to meet all of the following:

i. Provide physical and logical protection for all hardware, software, applications, and data that meets or exceeds industry standards and the requirements of this Contract.

ii. Maintain network, system, and application security, which includes, but is not limited to, network firewalls, intrusion detection (host and network), annual

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security testing, and improvements or enhancements consistent with evolving industry standards.

iii. Comply with State and federal rules and regulations related to overall security, privacy, confidentiality, integrity, availability, and auditing.

iv. Provide that security is not compromised by unauthorized access to workspaces, computers, networks, software, databases, or other physical or electronic environments.

v. Promptly report all Incidents, including Incidents that do not result in unauthorized disclosure or loss of data integrity, to a designated representative of the State's Office of Information Security ("OIS").

vi. Comply with all rules, policies, procedures, and standards issued by the Governor's Office of Information Technology ("OIT"), including change management, project lifecycle methodology and governance, technical standards, documentation, and other requirements posted at www.oit.state.co.us/about/policies.

D. Subject to Contractor's reasonable access security requirements and upon reasonable prior notice, Contractor shall provide the State with scheduled access for the purpose of inspecting and monitoring access and use of State Records, maintaining State systems, and evaluating physical and logical security control effectiveness.

E. Contractor shall perform current background checks in a form reasonably acceptable to the State on all of its respective employees and agents performing services or having access to State Records provided under this Contract, including any Subcontractors or the employees of Subcontractors. A background check performed within 30 days prior to the date such employee or agent begins performance or obtains access to State Records shall be deemed to be current.

i. Upon request, Contractor shall provide notice to a designated representative for the State indicating that background checks have been performed. Such notice will inform the State of any action taken in response to such background checks, including any decisions not to take action in response to negative information revealed by a background check.

ii. If Contractor will have access to Federal Tax Information under the Contract, Contractor shall agree to the State's requirements regarding Safeguarding Requirements for Federal Tax Information and shall comply with the background check requirements defined in IRS Publication 1075 and §24-50-1002, C.R.S.

2. DATA HANDLING

A. Contractor may not maintain or forward these State Records to or from any other facility or location, except for the authorized and approved purposes of backup and disaster recovery purposes, without the prior written consent of the State. Contractor may not

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maintain State Records in any data center or other storage location outside the United States for any purpose without the prior express written consent of OIS.

B. Except for as needed for support services, Contractor shall not allow remote access to State Records from outside the United States, including access by Contractor's employees or agents, without the prior express written consent of OIS. Contractor shall communicate any request regarding non-U.S. access to State Records to the Security and Compliance Representative for the State. The State shall have sole discretion to grant or deny any such request.

C. Upon request by the State made any time prior to 60 days following the termination of this Contract for any reason, whether or not the Contract is expiring or terminating, Contractor shall make available to the State a complete download file of all State data.

i. This download file shall be made available to the State within 10 Business Days of the State's request, shall be encrypted and appropriately authenticated, and shall contain, without limitation, all State Records, Work Product, and system schema and transformation definitions, or delimited text files with documents, detailed schema definitions along with attachments in its native format.

ii. Upon the termination of Contractor's provision of data processing services, Contractor shall, as directed by the State, return all State Records provided by the State to Contractor, and the copies thereof, to the State or destroy all such State Records and certify to the State that it has done so. If any legal obligation imposed upon Contractor prevents it from returning or destroying all or part of the State Records provided by the State to Contractor, Contractor shall guarantee the confidentiality of all State Records provided by the State to Contractor and will not actively process such data anymore. Contractor shall not interrupt or obstruct the State's ability to access and retrieve State Records stored by Contractor.

D. The State retains the right to use the established operational services to access and retrieve State Records stored on Contractor's infrastructure at its sole discretion and at any time. Upon request of the State or of the supervisory authority, Contractor shall submit its data processing facilities for an audit of the measures referred to in this Exhibit in accordance with the terms of this Contract.

3. COMPLIANCE

A. In addition to the compliance obligations imposed by the main body of the Contract, Contractor shall comply with:

i. To the extent applicable to the products being sold herein, all information security and privacy obligations imposed by any federal, state, or local statute or regulation, or by any specifically incorporated industry standards or guidelines, as applicable based on the classification of the data relevant to Contractor's performance under the Contract. Such obligations may arise from:

a. Health Information Portability and Accountability Act (HIPAA)

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b. IRS Publication 1075

c. Payment Card Industry Data Security Standard (PCI-DSS)

d. FBI Criminal Justice Information Service Security Addendum

e. CMS Minimum Acceptable Risk Standards for Exchanges

f. Electronic Information Exchange Security Requirements and Procedures For State and Local Agencies Exchanging Electronic Information With The Social Security Administration

B. Contractor shall implement and maintain all appropriate administrative, physical, technical, and procedural safeguards necessary and appropriate to ensure compliance with the standards and guidelines applicable to Contractor's performance under the Contract.

C. Contractor shall allow the State reasonable access and shall provide the State with information reasonably required to assess Contractor's compliance. Such access and information shall include to the extent available:

i. An annual SOC2 Type II audit including, at a minimum, the Trust Principles of Security, Confidentiality, and Availability, or an alternative audit recommended by OIS; or

ii. The performance of security audit and penetration tests, as requested by OIS.

D. To the extent Contractor controls or maintains information systems used in connection with State Records, Contractor will provide OIS with the results of all security assessment activities when conducted on such information systems, including any code-level vulnerability scans, application level risk assessments, and other security assessment activities as required by this Contract or reasonably requested by OIS. Contractor will make reasonable efforts to remediate any vulnerabilities or will request a security exception from the State. The State will work with Contractor and OIS to prepare any requests for exceptions from the security requirements described in this Contract and its Exhibits, including mitigating controls and other factors, and OIS will consider such requests in accordance with their policies and procedures referenced herein.

4. TRANSITION OF SERVICES

Upon request by the State prior to expiration or earlier termination of this Contract or any Services provided in this Contract, Contractor shall provide reasonable and necessary assistance to accomplish a complete transition of the Services from Contractor to the State or any replacement provider designated solely by the State without any interruption of or adverse impact on the Services. Contractor shall cooperate fully with the State or any successor provider and shall promptly take all steps required to assist in effecting a complete transition of the Services designated by the State. All services related to such transition shall be performed at no additional cost beyond what would be paid for the Services in this Contract.

5. LICENSE OR USE AUDIT RIGHTS

A. To the extent that Contractor, through this Contract or otherwise as related to the subject matter of this Contract, has granted to the State any license or otherwise limited

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permission to use any Contractor Property, subject to the Motorola Software License Agreement, the terms of this section shall apply.

B. Contractor shall have the right, at any time during and throughout the Contract Term, but not more than once per Fiscal Year, to request via written notice in accordance with the notice provisions of the Contract that the State audit its use of and certify as to its compliance with any applicable license or use restrictions and limitations contained in this Contract (an "Audit Request"). The Audit Request shall specify the time period to be covered by the audit, which shall not include any time periods covered by a previous audit. The State shall complete the audit and provide certification of its compliance to Contractor ("Audit Certification") within 120 days following the State's receipt of the Audit Request.

C. If upon receipt of the State's Audit Certification, the Parties reasonably determine that: (i) the State's use of licenses, use of software, use of programs, or any other use during the audit period exceeded the use restrictions and limitations contained in this Contract ("Overuse") and (ii) the State would have been or is then required to purchase additional maintenance and/or services ("Maintenance"), Contractor shall provide written notice to the State in accordance with the notice provisions of the Contract identifying any Overuse or required Maintenance and request that the State bring its use into compliance with such use restrictions and limitations.

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MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Ruby Richards, Director of Human Services

DESCRIPTION: County Participation Agreement for The Work Number Services in the Amount of $104,611.00

SUMMARY: The State has entered into a contract with the TALX Corporation, a provider of Equifax Verification Services ("EVS"), for use of The Work Number. This contract allows the County to participate with the State acting as a pass-through entity to benefit from bulk pricing on income verification from The Work Number.

RECOMMENDED ACTION: Approve and sign.

REVIEW:

Ruby Richards	Approve	6/10/2026
Jeff Garcia	Approve	6/15/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
Work Number 26-27

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Ruby Richards, Director of Human Services

DESCRIPTION: County Participation Agreement for The Work Number Services in the amount of $104,611.00

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RECOMMENDED ACTION: Approve and sign.

REVIEW:

Ruby Richards	Approve	6/10/2026
Jeff Garcia	Approve	6/15/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Work Number 26-27

COLORADO
Financial Services
Department of Human Services
Division of Contracts and Procurement

State of Colorado
Department of Human Services Contract

Signature and Cover Pages

CMS #:
27 IHGA 205670

State Agency

Colorado Department of Human Services
Office of Economic Security
Division of Economic and Workforce Support

Contract Maximum Amount

Initial Term
State Fiscal Year 2027 $104,611.00

Extension Terms
None

Maximum Amount for
All Fiscal Years $104,611.00

Pricing/Funding

Price Structure: **Fixed Price**
Contractor shall invoice: **Monthly**
Fund Source: CFMS

eClearance#:
2607354

Contractor

Douglas County

Contractor's State of Incorporation: Colorado

Contract Performance Beginning Date

The later of the Effective Date or July 1, 2026

Initial Contract Expiration Date

June 30, 2027

Except as stated in **§2.D**, the total duration of this Contract, including the exercise of any options to extend, shall not exceed 5 Years from its Performance Beginning Date.

Options

The State shall have the following options if indicated with "Yes," as further described in §2.C and §5.B.v:
Option to Extend Term per §2.C: Yes
Option to Increase or Decrease Maximum Amount per §5.B.v: Yes

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Financial Services
Department of Human Services
Division of Contracts and Procurement

Insurance

Contractor shall maintain the following insurance if indicated with "Yes," as further described in §10:

Worker's Compensation: Yes
General Liability: Yes
Automobile Liability: Yes
Protected Information: No
Professional Liability Insurance: No
Cyber/Net. Security-Privacy Liability Insurance: No
Crime Insurance: No

State Representative

Shelley Banker
Director
Office of Economic Security
1575 Sherman St., 5th Floor
Denver, CO 80203
(303) 866-2054
shelley.banker@state.co.us

Miscellaneous

Authority to enter into this Contract exists in:
C.R.S. § 26-1- 111
Law-Specified Vendor Statute (if any): N/A
Procurement Method: **Exempt**
Solicitation Number (if any): N/A

Contractor Representative

Ruby Richards
Director
Douglas County Department of Human Services
4400 Castleton Court
Castle Rock, CO 80109
(303) 814-5389
rarichar@douglas.co.us

Exhibits

The following Exhibits are attached and incorporated into this Contract:
Exhibit A - Statement of Work & Budget
Exhibit B - Universal Membership Agreement - 16 IHGA 83111
Exhibit C - Amendment #17 - 27 IHGA 207620
Exhibit D - UMA Exhibit 1-A

Contract Purpose

The State has entered into a Contract with the TALX Corporation, a provider of Equifax Verification Services ("EVS"), for use of The Work Number. This Contract allows the County to participate with the State acting as a pass-through entity to benefit from bulk pricing on income verification from The Work Number.

Signature Page Begins on Next Page

The rest of this page is intentionally left blank.

COLORADO
Financial Services
Department of Human Services
Division of Contracts and Procurement

The parties hereto have executed this contract

Each person signing this Contract represents and warrants that he or she is duly authorized to execute this Contract and to bind the Party authorizing his or her signature.

Contractor

Douglas County

By: Ruby Richards, Director
Douglas Department of Human Services

Date: _____

[2nd State or Contractor Signature if Needed]

By: [Name & Title of Person Signing for Signatory]

Date: _____

State of Colorado

Jared S. Polis, Governor
Department of Human Services
Michelle Barnes, Executive Director

By: Shelley Banker, Director
Office of Economic Security

Date: _____

Legal Review

Philip J. Weiser, Attorney General

By: Assistant Attorney General

Date: _____

In accordance with §24-30-202 C.R.S., this Contract is not valid until signed and dated below by the State Controller or an authorized delegate.

State Controller

Robert Jaros, CPA, MBA, JD

By: Telly Belton/Toni Williamson/Amanda Rios/Nina Douglass

Effective Date:_____

-- Signature and Cover Pages End --

COLORADO
Financial Services
Department of Human Services
Division of Contracts and Procurement

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1. Parties

This Contract is entered into by and between Contractor named on the Signature and Cover Pages for this Contract (the "Contractor"), and the STATE OF COLORADO acting by and through the Department of Human Services (the "State" or "CDHS"). Contractor and the State agree to the terms and conditions in this Contract.

2. Term and Effective Date

A. Effective Date

This Contract shall not be valid or enforceable until the Effective Date. The State shall not be bound by any provision of this Contract before the Effective Date, and shall have no obligation to pay Contractor for any Work performed or expense incurred before the Effective Date or after the expiration or sooner termination of this Contract.

B. Initial Term

The Parties' respective performances under this Contract shall commence on the Contract Performance Beginning Date shown on the Signature and Cover Pages for this Contract and shall terminate on the Initial Contract Expiration Date shown on the Signature and Cover Pages for this Contract (the "Initial Term") unless sooner terminated or further extended in accordance with the terms of this Contract.

C. Extension Terms – State's Option

If the Signature and Cover Pages for this Contract shows that the State has the Option to Extend Term, then the State, at its discretion, shall have the option to extend the performance under this Contract beyond the Initial Term for a period, or for successive periods, at the same rates and under the same terms specified in the Contract (each such period an "Extension Term"). In order to exercise this option, the State shall provide written notice to Contractor in a form substantially equivalent to §23 "Sample Option Letter." The State may include and incorporate a revised budget with the option letter, as long as the revised budget does not unilaterally change rates or terms specified in the Contract. Except as stated in §2.D, the total duration of this Contract, including the exercise of any options to extend, shall not exceed 5 years from its Performance Beginning Date, or the number of years specified on the Signature and Cover Pages if such number is less than 5 years, absent prior approval from the Chief Procurement Officer in accordance with the Colorado Procurement Code.

D. End of Term Extension

If this Contract approaches the end of its Initial Term, or any Extension Term then in place, the State, at its discretion, upon written notice to Contractor as provided in §15, may unilaterally extend such Initial Term or Extension Term for a period not to exceed 2 months (an "End of Term Extension" or "Holdover"), regardless of whether additional Extension

Terms are available or not. Any such extension shall be under the same terms and conditions of the operative Contract including, but not limited to, prices, rates, and service delivery requirements. The provisions of this Contract in effect when such notice is given shall remain in effect during the End of Term Extension. The End of Term Extension shall automatically terminate upon execution of a replacement contract or modification extending the total term of the Contract.

E. Early Termination in the Public Interest

The State is entering into this Contract to serve the public interest of the State of Colorado as determined by its Governor, General Assembly, or Courts. If this Contract ceases to further the public interest of the State, the State, in its discretion, may terminate this Contract in whole or in part. A determination that this Contract should be terminated in the public interest shall not be equivalent to a State right to terminate for convenience. This subsection shall not apply to a termination of this Contract by the State for Breach of Contract by Contractor, which shall be governed by §12.A.i.

i. Method and Content

The State shall notify Contractor of such termination in accordance with §15. The notice shall specify the effective date of the termination and whether it affects all or a portion of this Contract, and shall include, to the extent practicable, the public interest justification for the termination.

ii. Obligations and Rights

Upon receipt of a termination notice for termination in the public interest, Contractor shall be subject to the rights and obligations set forth in §12.A.i.a.

iii. Payments

If the State terminates this Contract in the public interest, the State shall pay Contractor an amount equal to the percentage of the total reimbursement payable under this Contract that corresponds to the percentage of Work satisfactorily completed and accepted, as determined by the State, less payments previously made. Additionally, if this Contract is less than 60% completed, as determined by the State, the State may reimburse Contractor for a portion of actual out-of-pocket expenses, not otherwise reimbursed under this Contract, incurred by Contractor which are directly attributable to the uncompleted portion of

Contractor's obligations, provided that the sum of any and all reimbursement shall not exceed the maximum amount payable to Contractor hereunder.

3. Definitions

The following terms shall be construed and interpreted as follows:

A. **"Breach of Contract"** means the failure of a Party to perform any of its obligations in accordance with this Contract, in whole or in part or in a timely or satisfactory manner. The institution of proceedings under any bankruptcy, insolvency, reorganization, or similar law, by or against Contractor, or the appointment of a receiver or similar officer for Contractor or any of its property, which is not vacated or fully stayed within 30 days after the institution of such proceeding, shall also constitute a breach. If Contractor is debarred or suspended under §24-109-105, C.R.S. at any time during the term of this Contract, then such debarment or suspension shall constitute a breach.

B. **"Business Day"** means any day in which the State is open and conducting business, but shall not include Saturday, Sunday or any day on which the State observes one of the holidays as listed in §24-11-101(1) C.R.S.

C. **"Chief Procurement Officer"** means the individual to whom the Executive Director has delegated his or her authority pursuant to §24-102-202, C.R.S. to procure or supervise the procurement of all supplies and services needed by the State.

D. **"CJI"** means criminal justice information collected by criminal justice agencies needed for the performance of their authorized functions, including, without limitation, all information defined as criminal justice information by the U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Security Policy, as amended and all Criminal Justice Records as defined under 24-72-302 C.R.S.

E. **"Contract"** means this agreement, including all attached Exhibits, all documents incorporated by reference, all referenced statutes, rules and cited authorities, and any future modifications thereto. For purposes of clarification and the removal of any doubt, subject to any future modifications thereto, the Signature and Cover Pages and Sections 1 through 21, as identified in the Table of Contents herein above, shall constitute the "main body" of this Contract exclusively.

F. **"Contract Funds"** means the funds that have been appropriated, designated, encumbered, or otherwise made available for payment by the State under this Contract.

G. **"CORA"** means the Colorado Open Records Act, §§24-72-200.1 et. seq., C.R.S.

H. **"Deliverable"** means the outcome to be achieved or output to be provided, in the form of a tangible or intangible Good or Service that is produced as a result of Contractor's Work that is intended to be delivered to the State by the Contractor.

I. **"Effective Date"** means the date on which this Contract is approved and signed by the Colorado State Controller or designee, as shown on the Signature Page for this Contract. If this Contract is for a Major Information Technology Project, as defined in §24-37.5-102(2.6), then Effective Date of this Contract shall be the later of the date on which this Contract is approved and signed by the State's Chief Information Officer or authorized delegate or the date on which this Contract is approved and signed by the State Controller or authorized delegate, as shown on the Signature and Cover Page for this Contract.

J. **"End of Term Extension"** means the time period defined in §2.D.

K. **"Exhibits"** means the exhibits and attachments included with this Contract as shown on the Signature and Cover Pages for this Contract.

L. **"Extension Term"** means the time period defined in §2.C.

M. **"Goods"** means any movable material acquired, produced, or delivered by Contractor as set forth in this Contract and shall include any movable material acquired, produced, or delivered by Contractor in connection with the Services.

N. **"Incident"** means any accidental or deliberate event that results in or constitutes an imminent threat of the unauthorized access, loss, disclosure, modification, disruption, or destruction of any communications or information resources of the State, which are included as part of the Work, as described in §§24-37.5-401, et. seq., C.R.S. Incidents include, without limitation, (i) successful attempts to gain unauthorized access to a State system or State Records regardless of where such information is located; (ii) unwanted disruption or denial of service; (iii) the unauthorized use of a State system for the processing or storage of data; or (iv) changes to State system hardware, firmware, or software characteristics without the State's knowledge, instruction, or consent.

O. **"Information Technology"** means

   i. Any technology and equipment described in §24-37.5-102(12), C.R.S. and any related Work or Deliverable(s);

   ii. The creation, use, processing, disclosure, transmission, or disposal of State Records, including any data or code, in electronic form; or

iii. Other existing or emerging technology, equipment, or related services that may require knowledge and expertise in information technology.

P. **"Initial Term"** means the time period defined in §2.B.

Q. **"Party"** means the State or Contractor, and "Parties" means both the State and Contractor.

R. **"PCI"** means payment card information including any data related to credit card holders' names, credit card numbers, or other credit card information as may be protected by State or federal law.

S. **"PHI"** means any individually identifiable health information, transmitted or maintained in electronic or any form or medium, including but not limited to demographic information,, (i) that relates to the past, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (ii) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual. PHI includes, but is not limited to, any information defined as Individually Identifiable Health Information by the Federal Health Insurance Portability and Accountability Act.

T. **"PII"** means personally identifiable information including, without limitation, any information maintained by the State about an individual that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records; and any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information. PII includes, but is not limited to, all information defined as personally identifiable information in §24-72-501 and 24-73-101, C.R.S. "PII" shall also mean "Personal Identifying Information" as set forth in § 24-74-102, et. seq., C.R.S.

U. **"Services"** means the services to be performed by Contractor as set forth in this Contract, and shall include any services to be rendered by Contractor in connection with the Goods.

V. **"State Confidential Information"** means any and all State Records not subject to disclosure under CORA. State Confidential Information shall include, but is not limited to, PII, PHI, PCI, Tax Information, CJI, Educational Records, Substance Use Disorder Information, and State personnel records not subject to disclosure under CORA. State Confidential Information shall not include information or data concerning individuals that is not deemed confidential but nevertheless belongs to the State, which has been communicated, furnished, or disclosed by the State to Contractor which (i) is subject

to disclosure pursuant to CORA; (ii) is already known to Contractor without restrictions at the time of its disclosure to Contractor; (iii) is or subsequently becomes publicly available without breach of any obligation owed by Contractor to the State; (iv) is disclosed to Contractor, without confidentiality obligations, by a third party who has the right to disclose such information; or (v) was independently developed without reliance on any State Confidential Information.

W. **"State Fiscal Rules"** means the fiscal rules promulgated by the Colorado State Controller pursuant to §24-30-202(13)(a), C.R.S.

X. **"State Fiscal Year"** means a 12 month period beginning on July 1 of each calendar year and ending on June 30 of the following calendar year. If a single calendar year follows the term, then it means the State Fiscal Year ending in that calendar year.

Y. **"State Records"** means any and all State data, information, and records, regardless of physical form, including, but not limited to, information subject to disclosure under CORA.

Z. **"Subcontractor"** means any third-parties engaged by Contractor to aid in performance of the Work.

AA. **"Tax Information"** means federal and State of Colorado tax information including, without limitation, federal and State tax returns, return information, and such other tax-related information as may be protected by federal and State law and regulation. Tax information includes but is not limited to all information defined as federal tax information in Internal Revenue Service Publication 1075.

AA. **"Work"** means the Goods delivered and Services performed pursuant to this Contract.

BB. **"Work Product"** means the tangible and intangible results of the Work, whether finished or unfinished, including drafts. Work Product includes, but is not limited to, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, and any other results of the Work. "Work Product" does not include any material that was developed prior to the Effective Date that is used, without modification, in the performance of the Work.

Any other term used in this Contract that is defined in an Exhibit shall be construed and interpreted as defined in that Exhibit.

4. Statement of Work

Contractor shall complete the Work as described in this Contract and in accordance with the provisions of the Exhibits. The State shall have no liability to compensate Contractor

for the delivery of any goods or the performance of any services that are not specifically set forth in this Contract.

5. Payments to Contractor

A. Maximum Amount

Payments to Contractor are limited to the unpaid, obligated balance of the Contract Funds. The State shall not pay Contractor any amount under this Contract that exceeds the Contract Maximum for that term shown on the Signature and Cover Pages for this Contract.

B. Payment Procedures

i. Invoices and Payment

a. The State shall pay Contractor in the amounts and in accordance with the Exhibits.
b. Contractor shall initiate payment requests by invoice to the State, in a form and manner approved by the State. Invoicing is a material component of Contract performance and corresponding Deliverables. Invoices shall be due to the State within 45 days of work performed by the Contractor, unless otherwise stated in the Exhibits hereto. Invoicing shall be done accurately and per any specifications set forth in the Exhibits hereto. Time is of the essence in this regard. If Contractor fails to timely and/or properly invoice the State, the State may not be obligated to pay the bill resulting from said invoice. Failure to timely and/or properly invoice the State is a material breach of this Contract which would be cause for the State to refuse payment and/or terminate the contract on these grounds in whole or in part, at the State's discretion.
c. The State shall pay each invoice within 45 days following the State's receipt of that invoice, so long as the amount invoiced correctly represents Work completed by Contractor and previously accepted by the State during the term that the invoice covers. If the State determines that the amount of any invoice is not correct, then Contractor shall make all changes necessary to correct that invoice.
d. The acceptance of an invoice shall not constitute acceptance of any Work performed or deliverables provided under the Contract.

ii. Interest

Amounts not paid by the State within 45 days of the State's acceptance of the invoice shall bear interest on the unpaid balance beginning on the 45th day at the rate of 1% per month, as required by §24-30-202(24)(a), C.R.S., until paid in full; provided, however, that interest shall not accrue on unpaid amounts that the State disputes in writing. Contractor shall invoice the State separately for accrued interest on delinquent amounts, and the invoice shall reference the delinquent payment, the number of day's interest to be paid and the interest rate.

iii. Payment Disputes

If Contractor disputes any calculation, determination or amount of any payment, Contractor shall notify the State in writing of its dispute within 30 days following the earlier to occur of Contractor's receipt of the payment or notification of the determination or calculation of the payment by the State. The State will review the information presented by Contractor and may make changes to its determination based on this review. The calculation, determination or payment amount that results from the State's review shall not be subject to additional dispute under this subsection. No payment subject to a dispute under this subsection shall be due until after the State has concluded its review, and the State shall not pay any interest on any amount during the period it is subject to dispute under this subsection.

iv. Available Funds-Contingency-Termination

The State is prohibited by law from making commitments beyond the term of the current State Fiscal Year. Payment to Contractor beyond the current State Fiscal Year is contingent on the appropriation and continuing availability of Contract Funds in any subsequent year (as provided in the Colorado Special Provisions). If federal funds or funds from any other non-State funds constitute all or some of the Contract Funds the State's obligation to pay Contractor shall be contingent upon such non-State funding continuing to be made available for payment. Payments to be made pursuant to this Contract shall be made only from Contract Funds, and the State's liability for such payments shall be limited to the amount remaining of such Contract Funds. If State, federal or other funds are not appropriated, or otherwise become unavailable to fund this Contract, the State may, upon written notice, terminate this Contract, in whole or in part, without incurring further liability. The State shall, however, remain obligated to pay for Services and Goods that are

delivered and accepted prior to the effective date of notice of termination, and this termination shall otherwise be treated as if this Contract were terminated in the public interest as described in §2.E.

v. Option to Increase Maximum Amount

If the Signature and Cover Pages for this Contract show that the State has the Option to Increase or Decrease Maximum Amount, then the State, at its discretion, shall have the option to increase or decrease the statewide quantity of Goods and Services based upon the rates established in this Contract, and increase or decrease the maximum amount payable accordingly. In order to exercise this option, the State shall provide written notice to Contractor in a form substantially equivalent to §23 "Sample Option Letter." Delivery of Goods and performance of Services shall continue at the same rates and terms as described in this Contract. The State may include and incorporate a revised budget with the option letter, as long as the revised budget does not unilaterally change rates or terms specified in the Contract.

6. Reporting – Notification

A. Quarterly Reports.

In addition to any reports required pursuant to §17 or pursuant to any other Exhibit, for any contract having a term longer than three months, Contractor shall submit, on a quarterly basis, a written report specifying progress made for each specified performance measure and standard in this Contract. Such progress report shall be in accordance with the procedures developed and prescribed by the State. Progress reports shall be submitted to the State at the time or times specified by the State in this Contract, or, if no time is specified in this Contract, not later than five Business Days following the end of each calendar quarter. Contractor acknowledges that all Quarterly Reports under this Contract are subject to the Colorado False Claims Act, §§24-31-1204, *et seq.*, C.R.S.

B. Litigation Reporting

If Contractor is served with a pleading or other document in connection with an action before a court or other administrative decision making body, and such pleading or document relates to this Contract or may affect Contractor's ability to perform its obligations under this Contract, Contractor shall, within 5 days after being served, notify the State of such action and deliver copies of such pleading or document to the State's principal representative identified on the Signature and Cover Pages for this Contract.

C. Performance Outside the State of Colorado or the United States, §24-102-206 C.R.S.

To the extent not previously disclosed in accordance with §24-102-206, C.R.S., Contractor shall provide written notice to the State, in accordance with §15 and in a form designated by the State, within 20 days following the earlier to occur of Contractor's decision to perform Services, including accessing State Records or the State's Information Technology, outside of the State of Colorado or the United States, or its execution of an agreement with a Subcontractor to perform, Services outside the State of Colorado or the United States. Such notice shall specify the type of Services to be performed outside the State of Colorado or the United States and the reason why it is necessary or advantageous to perform such Services at such location or locations, and such notice shall be a public record. Knowing failure by Contractor to provide notice to the State under this section shall constitute a Breach of Contract. This section shall not apply if the Contract Funds include any federal funds.

i. Notwithstanding anything to the contrary in this Contract, Contractor shall not access or process Federal Tax Information ("FTI") or Criminal Justice Information ("CJI"), or the State's Information Technology that connects to such information, from outside the United States, including accessing or processing by Contractor's employees, agents, or Subcontractors.

7. Contractor Records

A. Maintenance

Contractor shall maintain a file of all documents, records, communications, notes and other materials relating to the Work (the "Contractor Records"). Contractor Records shall include all documents, records, communications, notes and other materials maintained by Contractor that relate to any Work performed by Subcontractors, and Contractor shall maintain all records related to the Work performed by Subcontractors required to ensure proper performance of that Work. Contractor shall maintain Contractor Records until the last to occur of:

i. the date three years after the date this Contract expires or is terminated,
ii. final payment under this Contract is made,
iii. the resolution of any pending Contract matters, or
iv. if an audit is occurring, or Contractor has received notice that an audit is pending, the date such audit is completed and its findings have been

resolved (the "Record Retention Period").

B. Inspection

Contractor shall permit the State, the federal government, and any duly authorized agent of a governmental entity, to audit, inspect, examine, excerpt, copy and transcribe Contractor Records during the Record Retention Period. Contractor shall make Contractor Records available during normal business hours at Contractor's office or place of business, or at other mutually agreed upon times or locations, upon no fewer than two Business Days' notice from the State, unless the State determines that a shorter period of notice, or no notice, is necessary to protect the interests of the State.

C. Monitoring

The State, the federal government, and any other duly authorized agent of a governmental agency, in its discretion, may monitor Contractor's performance of its obligations under this Contract using procedures as determined by the State. The State shall monitor Contractor's performance in a manner that does not unduly interfere with Contractor's performance of the Work.

D. Final Audit Report

Contractor shall promptly submit to the State a copy of any final audit report of an audit performed on Contractor's records that relates to or affects this Contract or the Work, whether the audit is conducted by Contractor or a third party.

8. Confidential Information-State Records

A. Confidentiality

Contractor shall keep confidential, and cause all Subcontractors to keep confidential, all State Records, unless those State Records are publicly available. Contractor shall not, without prior written approval of the State, use, publish, copy, disclose to any third party, or permit the use by any third party of any State Records, except as otherwise stated in this Contract, as required by law or approved in writing by the State. Contractor shall provide for, and shall require all Subcontractors with access to provide for, the security of all State Records, including State Confidential Information in accordance with all applicable laws, rules, policies, publications and guidelines, including those promulgated by the Governor's Office of Information Technology. If Contractor or any of its Subcontractors will or may receive the following types of data, Contractor or its Subcontractors shall provide for the

security of such data according to the following: (i) the most recently promulgated IRS Publication 1075 for all Tax Information and in accordance with the Safeguarding Requirements for Federal Tax Information ("FTI") attached to this Contract as an Exhibit, if applicable, (ii) the most recently updated PCI Data Security Standard from the PCI Security Standards Council for all PCI, (iii) the most recently issued version of the U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Security Policy for all CJI, and (iv) the federal Health Insurance Portability and Accountability Act for all PHI and the HIPAA Business Associate Agreement attached to this Contract, if applicable. Contractor shall immediately forward any request or demand for State Records to the State's Principal Representative, identified on the Cover Page of this Contract.

B. Other Entity Access and Nondisclosure Agreements

Contractor may provide State Records to its agents, employees, assigns and Subcontractors as necessary to perform the Work, but shall restrict access to State Confidential Information to those agents, employees, assigns and Subcontractors who require access to perform their obligations under this Contract. Contractor shall ensure all such agents, employees, assigns, and Subcontractors sign agreements containing nondisclosure provisions at least as protective as those in this Contract, and that the nondisclosure provisions are in force at all times the agent, employee, assign or Subcontractor has access to any State Confidential Information. Contractor shall provide copies of those signed nondisclosure provisions to the State upon execution of the nondisclosure provisions if requested by the State.

C. Use, Security, and Retention

Contractor shall use, hold and maintain State Confidential Information/State Records in compliance with any and all applicable laws and regulations only in facilities located within the United States, and shall maintain a secure environment for all State Records and that ensures confidentiality of all State Confidential Information. Contractor shall provide the State with access, subject to Contractor's reasonable security requirements, for purposes of inspecting and monitoring access and use of State Records, including State Records, including State Confidential Information, and evaluating security control effectiveness. Upon the expiration or termination of this Contract, Contractor shall return State Records provided to Contractor or destroy such State Records and certify to the State that it has done so, as directed by the State. If Contractor is prevented by law or regulation from returning or destroying State Records/State Confidential Information, Contractor shall provide written notice to the State and warrants it will guarantee the confidentiality of, and cease to use, such State Records/State Confidential Information.

D. Incident Notice and Remediation

If Contractor becomes aware of any Incident, Contractor shall notify the State immediately and cooperate with the State regarding recovery, remediation, and the necessity to involve law enforcement, as determined by the State. Unless Contractor can establish that Contractor and its Subcontractors are not the cause or source of the Incident, Contractor shall
be responsible for the cost of notifying each person who may have been impacted by the Incident. After an Incident, Contractor shall take steps to reduce the risk of incurring a similar type of Incident in the future as directed by the State, which may include, but is not limited to, developing and implementing a remediation plan that is approved by the State, at no additional cost to the State. The State may adjust or direct modifications to this plan in its sole discretion, and Contractor shall make all modifications as directed by the State. If Contractor cannot produce its analysis and plan within the allotted time, the State, in its discretion, may perform such analysis and produce a remediation plan, and Contractor shall reimburse the State for the actual costs thereof. The State may, in its sole discretion and at Contractor's sole expense, require Contractor to engage the services of an independent, qualified, State-approved third party to conduct a security audit. Contractor shall provide the State with the results of such audit and evidence of Contractor's planned remediation in response to any negative findings.

E. Data Protection and Handling

Contractor shall ensure that all State Records and Work Product in the possession of Contractor or any Subcontractors are protected and handled in accordance with the requirements of this Contract, including the requirements of any Exhibits hereto, at all times.

F. Safeguarding PII

If Contractor or any of its subcontractors will or may receive PII under this Contract, Contractor shall provide for the security of such PII, in a manner and form acceptable to the State, including, without limitation, State non-disclosure requirements, use of appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections, and audits. Contractor shall be a "third-party service provider" as defined in §24-73-103(1)(i),C.R.S. and shall maintain security procedures and practices consistent with §§24-73-101 et seq., C.R.S. in addition, as set forth in § 24-74-102, et. seq., C.R.S., Contractor, including, but not limited to, Contractor's employees, agents and subcontractors, agrees not to share any PII with any third parties for the purpose of investigating for, participating in, cooperating with, or assisting with federal immigration enforcement. If Contractor is given direct access to any State

databases containing PII, Contractor shall execute, on behalf of itself and its employees, the certification described in Section 21 below on an annual basis Contractor's duty and obligation to certify as set forth in Section 21 below shall continue as long as Contractor has direct access to any State databases containing PII. If Contractor uses any subcontractors to perform Services requiring direct access to state databases containing PII, Contractor shall require such subcontractors to execute and deliver the certification to the State on an annual basis, so long as the subcontractor has access to State databases containing PII.

9. Conflicts of Interest

A. Actual Conflicts of Interest

Contractor shall not engage in any business or activities, or maintain any relationships that conflict in any way with the full performance of the obligations of Contractor under this Contract. Such a conflict of interest would arise when a Contractor or Subcontractor's employee, officer or agent were to offer or provide any tangible personal benefit to an employee of the State, or any member of his or her immediate family or his or her partner, related to the award of, entry into or management or oversight of Contract.

B. Apparent Conflicts of Interest

Contractor acknowledges that, with respect to this Contract, even the appearance of a conflict of interest shall be harmful to the State's interests. Absent the State's prior written approval, Contractor shall refrain from any practices, activities or relationships that reasonably appear to be in conflict with the full performance of Contractor's obligations under this Contract.

C. Disclosure To the State

If a conflict or the appearance of a conflict arises, or if Contractor is uncertain whether a conflict or the appearance of a conflict has arisen, Contractor shall submit to the State a disclosure statement setting forth the relevant details for the State's consideration. Failure to promptly submit a disclosure statement or to follow the State's direction in regard to the actual or apparent conflict constitutes a breach of this Contract.

D. Contractor acknowledges that all state employees are subject to the ethical principles described in §24-18-105, C.R.S. Contractor further acknowledges that state employees may be subject to the requirements of §24-18-105, C.R.S. with regard to this contract.

10. Insurance

Contractor shall obtain and maintain, and ensure that each Subcontractor shall obtain and maintain, insurance as specified in this section at all times during the term of this Contract to the extent that such insurance policies are required as shown on the Signature

and Cover Page for this Contract. All insurance policies required by this Contract shall be issued by insurance companies as approved by the State. These insurance requirements shall not be construed as caps or limitations on liability.

A. Workers' Compensation

Workers' compensation insurance as required by state statute, and employers' liability insurance covering all Contractor or Subcontractor employees acting within the course and scope of their employment.

B. General Liability

Commercial general liability insurance covering premises operations, fire damage, independent contractors, products and completed operations, blanket contractual liability, personal injury, and advertising liability with minimum limits as follows:

i. $1,000,000 each occurrence;
ii. $1,000,000 general aggregate;
iii. $1,000,000 products and completed operations aggregate; and
iv. $50,000 any one fire.

C. Automobile Liability

Automobile liability insurance covering any auto (including owned, hired and non-owned autos) with a minimum limit of $1,000,000 each accident combined single limit.

D. Protected Information

Liability insurance covering all civil, regulatory, and statutory damages, contractual damages, data breach management exposure, and all loss income or extra expense as a result of actual or alleged breach, violation or infringement of a right to privacy, consumer data protection law, confidentiality or other legal protection for personal information as well as State Confidential Information with minimum limits as follows:

i. $1,000,000 each occurrence; and
ii. $2,000,000 general aggregate.

iii. Notwithstanding sections D(i) and (ii) above, if Contractor has State Confidential Information for 10 or fewer individuals or revenues of $250,000 or less, Contractor shall maintain limits of not less than $50,000.

iv. Notwithstanding sections D(i) and (ii) above, if Contractor has State Confidential Information for 25 or fewer individuals or revenues of $500,000 or less, Contractor shall maintain limits of not less than $100,000.

E. Professional Liability Insurance

Professional liability insurance covering any damages caused by an error, omission or any negligent act with minimum limits as follows:

i. $1,000,000 each occurrence; and
ii. $1,000,000 general aggregate.

F. Crime Insurance

Crime insurance including employee dishonesty coverage with minimum limits as follows:

i. $1,000,000 each occurrence; and
ii. $1,000,000 general aggregate.

G. Cyber/Network Security and Privacy Liability

If the Contract involves Information Technology related scope, liability insurance covering civil, regulatory, and statutory damages, contractual damages, data breach management exposure, and any loss of income or extra expense as a result of actual or alleged breach, violation or infringement of right to privacy, consumer data protection law, confidentiality or other legal protection for personal information, as well as State Confidential Information with minimum limits as follows:

i. $5,000,000 each claim; and

ii. $10,000,000 general aggregate. Cyber liability insurance can be limited based on the total number of records being held by the Contractor.

a. Less than 1,000,000 records- minimum limit $1,000,000/$2,000,000 per claim

b. 1,000,001 – 3,000,000 records – minimum limit $2,000,000/$4,000,000

per claim

c. Greater than 3,000,000 records- minimum limit $5,000,000/$10,000,000 per claim

d. These limits grow throughout the life of the Contract. If the number of records grow over time, the minimum insurance limits must also grow.

H. Additional Insured

The State shall be named as additional insured on all commercial general liability policies (leases and construction contracts require additional insured coverage for completed operations) required of Contractor and Subcontractors.

I. Primacy of Coverage

Coverage required of Contractor and each Subcontractor shall be primary and noncontributory over any insurance or self-insurance program carried by Contractor or the State.

J. Cancellation

The above insurance policies shall include provisions preventing cancellation or non-renewal, except for cancellation based on non-payment of premiums, without at least 30 days prior notice to Contractor and Contractor shall forward such notice to the State in accordance with §15 within seven days of Contractor's receipt of such notice.

K. Subrogation Waiver

All insurance policies secured or maintained by Contractor or its Subcontractors in relation to this Contract shall include clauses stating that each carrier shall waive all rights of recovery under subrogation or otherwise against Contractor or the State, its agencies, institutions, organizations, officers, agents, employees, and volunteers.

L. Public Entities

If Contractor is a "public entity" within the meaning of the Colorado Governmental Immunity Act, §§24-10-101, et seq., C.R.S. (the "GIA"), Contractor shall maintain, in lieu of the liability insurance requirements stated above, at all times during the term of this Contract such liability insurance, by commercial policy or self-insurance, as is necessary to

meet its liabilities under the GIA. If a Subcontractor is a public entity within the meaning of the GIA, Contractor shall ensure that the Subcontractor maintains at all times during the terms of this Contract, in lieu of the liability insurance requirements stated above, such liability insurance, by commercial policy or self-insurance, as is necessary to meet the Subcontractor's obligations under the GIA.

M. Certificates

Contractor shall provide to the State certificates evidencing Contractor's insurance coverage required in this Contract within seven Business Days following the Effective Date. Contractor shall provide to the State certificates evidencing Subcontractor insurance coverage required under this Contract within seven Business Days following the Effective Date, except that, if Contractor's subcontract is not in effect as of the Effective Date, Contractor shall provide to the State certificates showing Subcontractor insurance coverage required under this Contract within seven Business Days following Contractor's execution of the subcontract. No later than 15 days before the expiration date of Contractor's or any Subcontractor's coverage, Contractor shall deliver to the State certificates of insurance evidencing renewals of coverage. At any other time during the term of this Contract, upon request by the State, Contractor shall, within seven Business Days following the request by the State, supply to the State evidence satisfactory to the State of compliance with the provisions of this section.

11. Breach of Contract

In the event of a Breach of Contract, the aggrieved Party shall give written notice of breach to the other Party. If the notified Party does not cure the Breach of Contract, at its sole expense, within 30 days after the delivery of written notice, the Party may exercise any of the remedies as described in §12 for that Party. Notwithstanding any provision of this Contract to the contrary, the State, in its discretion, need not provide notice or a cure period and may immediately terminate this Contract in whole or in part or institute any other remedy in the Contract in order to protect the public interest of the State; or if Contractor is debarred or suspended under §24-109-105, C.R.S., the State, in its discretion, need not provide notice or cure period and may terminate this Contract in whole or in part or institute any other remedy in this Contract as of the date that the debarment or suspension takes effect.



12. Remedies

A. State's Remedies

If Contractor is in breach under any provision of this Contract and fails to cure such breach, the State, following the notice and cure period set forth in §11, shall have all of the remedies listed in this section in addition to all other remedies set forth in this Contract or at law. The State may exercise any or all of the remedies available to it, in its discretion, concurrently or consecutively.

i. Termination for Breach of Contract

In the event of Contractor's uncured breach, the State may terminate this entire Contract or any part of this Contract. Contractor shall continue performance of this Contract to the extent not terminated, if any.

a. Obligations and Rights

To the extent specified in any termination notice, Contractor shall not incur further obligations or render further performance past the effective date of such notice, and shall immediately terminate outstanding orders and subcontracts with third parties. However, Contractor shall complete and deliver to the State all Work not cancelled by the termination notice, and may incur obligations as necessary to do so within this Contract's terms. At the request of the State, Contractor shall assign to the State all of Contractor's rights, title, and interest in and to such terminated orders or subcontracts. Upon termination, Contractor shall take timely, reasonable and necessary action to protect and preserve property in the possession of Contractor but in which the State has an interest. At the State's request, Contractor shall return materials owned by the State in Contractor's possession at the time of any termination. Contractor shall deliver all completed Work Product and all Work Product that was in the process of completion to the State at the State's request.

b. Payments

Notwithstanding anything to the contrary, the State shall only pay Contractor for accepted Work received as of the date of termination. If the State has made any advance payments to the Contractor for any work that has not been performed by the Contractor and accepted by the State as of the date of termination, Contractor shall return such payments to the State within thirty (30) days. If, after termination by the State, the State agrees that Contractor was not in Breach of Contract or that Contractor's action or inaction was excusable, such termination shall be treated as a termination in the public interest, and the rights and obligations of the Parties shall be as if this Contract had been terminated in the

public interest under §2.E.

c. Damages and Withholding

Notwithstanding any other remedial action by the State, Contractor shall remain liable to the State for any damages sustained by the State in connection with any Breach of Contract by Contractor, and the State may withhold payment to Contractor for the purpose of mitigating the State's damages until such time as the exact amount of damages due to the State from Contractor is determined. The State may withhold any amount that may be due Contractor as the State deems necessary to protect the State against loss including, without limitation, loss as a result of outstanding liens and excess costs incurred by the State in procuring from third parties replacement Work as cover.

ii. Remedies Not Involving Termination

The State, in its discretion, may exercise one or more of the following additional remedies:

a. Suspend Performance

Suspend Contractor's performance with respect to all or any portion of the Work pending corrective action as specified by the State without entitling Contractor to an adjustment in price or cost or an adjustment in the performance schedule. Contractor shall promptly cease performing Work and incurring costs in accordance with the State's directive, and the State shall not be liable for costs incurred by Contractor after the suspension of performance.

b. Withhold Payment

Withhold payment to Contractor until Contractor corrects its Work.

c. Deny Payment

Deny payment for Work not performed, or that due to Contractor's actions or inactions, cannot be performed or if they were performed are reasonably of no value to the state; provided, that any denial of payment shall be equal to the value of the obligations not performed.

d. Removal

Demand immediate removal of any of Contractor's employees, agents, or Subcontractors from the Work whom the State deems incompetent, careless, insubordinate, unsuitable, or otherwise unacceptable or whose continued relation to this Contract is deemed by the State to be

contrary to the public interest or the State's best interest.

e. Intellectual Property

If any Work infringes, or if the State in its sole discretion determines that any Work is likely to infringe, a patent, copyright, trademark, trade secret or other intellectual property right, Contractor shall, as approved by the State, (i) secure that right to use such Work for the State and Contractor; (ii) replace the Work with noninfringing Work or modify the Work so that it becomes noninfringing; or, (iii) remove any infringing Work and refund the amount paid for such Work to the State.

B. Contractor's Remedies

If the State is in breach of any provision of this Contract and does not cure such breach, Contractor, following the notice and cure period in §11 and the dispute resolution process in §14, shall have all remedies available at law and equity.

13. State's Right of Removal

The State retains the right to demand, at any time, regardless of whether Contractor is in breach, the immediate removal of any of Contractor's employees, agents, or subcontractors from the work whom the State, in its sole discretion, deems incompetent, careless, insubordinate, unsuitable, or otherwise unacceptable or whose continued relation to this Contract is deemed by the State to be contrary to the public interest or the State's best interest.

14. Dispute Resolution

A. Initial Resolution

Except as herein specifically provided otherwise, disputes concerning the performance of this Contract which cannot be resolved by the designated Contract representatives shall be referred in writing to a senior departmental management staff member designated by the State and a senior manager designated by Contractor for resolution.

B. Resolution of Controversies

If the initial resolution described in §14.A fails to resolve the dispute within 10 Business Days, Contractor shall submit any alleged breach of this Contract by the State to the Procurement Official of CDHS as described in §24-102-202(3), C.R.S. for resolution in accordance with the provisions of §24-106-109, C.R.S., and §§24-109-101.1 through 24-109-505, C.R.S., (the "Resolution Statutes"), except that if Contractor wishes to challenge any

decision rendered by the Procurement Official, Contractor's challenge shall be an appeal to the Executive Director of the Department of Personnel and Administration, or their delegate, under the Resolution Statutes before Contractor pursues any further action as permitted by such statutes. Except as otherwise stated in this Section, all requirements of the Resolution Statutes shall apply including, without limitation, time limitations.

15. Notices and Representatives

Each individual identified on the Signature and Cover Pages shall be the principal representative of the designating Party. All notices required or permitted to be given under this Contract shall be in writing, and shall be delivered (A) by hand with receipt required, (B) by certified or registered mail to such Party's principal representative at the address set forth on the Signature and Cover Pages for this Contract or (C) as an email with read receipt requested to the principal representative at the email address, if any, set forth on the Signature and Cover Pages for this Contract. If a Party delivers a notice to another through email and the email is undeliverable, then, unless the Party has been provided with an alternate email contact, the Party delivering the notice shall deliver the notice by hand with receipt required or by certified or registered mail to such Party's principal representative at the address set forth below. Either Party may change its principal representative or principal representative contact information by notice submitted in accordance with this section without a formal amendment to this Contract. Unless otherwise provided in this Contract, notices shall be effective upon delivery of the written notice.

16. Rights in Work Product and Other Information

A. Work Product

i. Copyrights

To the extent that the Work Product (or any portion of the Work Product) would not be considered works made for hire under applicable law, Contractor hereby assigns to the State, the entire right, title, and interest in and to copyrights in all Work Product and all works based upon, derived from, or incorporating the Work Product; all copyright applications, registrations, extensions, or renewals relating to all Work Product and all works based upon, derived from, or incorporating the Work Product; and all moral rights or similar rights with respect to the Work Product throughout the world. To the extent that Contractor cannot make any of the assignments required by this section, Contractor hereby grants to the State a perpetual, irrevocable, royalty-free license to use, modify, copy, publish, display, perform, transfer, distribute, sell, and create derivative works of the Work Product and all works based upon, derived from, or incorporating the Work Product by all means and

methods and in any format now known or invented in the future. The State may assign and license its rights under this license.

ii. Patents

In addition, Contractor grants to the State (and to recipients of Work Product distributed by or on behalf of the State) a perpetual, worldwide, no-charge, royalty-free, irrevocable patent license to make, have made, use, distribute, sell, offer for sale, import, transfer, and otherwise utilize, operate, modify and propagate the contents of the Work Product. Such license applies only to those patent claims licensable by Contractor that are necessarily infringed by the Work Product alone, or by the combination of the Work Product with anything else used by the State.

iii. Assignments and Assistance

Whether or not Contractor is under contract with the State at the time, Contractor shall execute applications, assignments, and other documents, and shall render all other reasonable assistance requested by the State, to enable the State to secure patents, copyrights, licenses and other intellectual property rights related to the Work Product. To the extent that Work Product would fall under the definition of "works made for hire" under 17 U.S.C.S. §101, the Parties intend the Work Product to be a work made for hire. Contractor

assigns to the State and its successors and assigns, the entire right, title, and interest in and to all causes of action, either in law or in equity, for past, present, or future infringement of intellectual property rights related to the Work Product and all works based on, derived from, or incorporating the Work Product.

B. Exclusive Property of The State

Except to the extent specifically provided elsewhere in this Contract, all State Records, documents, text, software, (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, and information provided by or on behalf of the State to Contractor are the exclusive property of the State (collectively, "State Materials"). Contractor shall not use, willingly allow, cause or permit Work Product or State Materials to be used for any purpose other than the performance of Contractor's obligations in this Contract without the prior written consent of the State. Upon termination of this Contract for any reason, Contractor shall provide all Work Product and State Materials to the State in a form and manner as directed by the State.

C. Exclusive Property of Contractor

Contractor retains the exclusive rights, title, and ownership to any and all pre-existing materials owned or licensed to Contractor including, but not limited to, all pre-existing software, licensed products, associated source code, machine code, text images, audio and/or video, and third-party materials, delivered by Contractor under the Contract, whether incorporated in a Deliverable or necessary to use a Deliverable (collectively, "Contractor Property"). Contractor Property shall be licensed to the State as set forth in this Contract or a State approved license agreement:

i. entered into as exhibits to this Contract;
ii. obtained by the State from the applicable third-party vendor; or
iii. in the case of open source software, the license terms set forth in the applicable open source license agreement.

17. Statewide Contract Management System

If the maximum amount payable to Contractor under this Contract is $100,000 or greater, either on the Effective Date or at any time thereafter, this section shall apply. Contractor agrees to be governed by and comply with the provisions of §§24-106-103, 24-102-206, 24-106-106, and 24-106-107, C.R.S. regarding the monitoring of vendor performance and the reporting of contract performance information in the State's contract management system ("Contract Management System" or "CMS"). Contractor's performance shall be subject
to evaluation and review in accordance with the terms and conditions of this Contract, Colorado statutes governing CMS, and State Fiscal Rules and State Controller Policies.

18. General Provisions

A. Assignment

Contractor's rights and obligations under this Contract are personal and may not be transferred or assigned without the prior, written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Contractor's rights and obligations approved by the State shall be subject to the provisions of this Contract.

B. Subcontracts

Unless other restrictions are required elsewhere in this Contract, Contractor shall not enter into any subcontract in connection with its obligations under this Contract without providing notice to the State. The State may reject any such subcontract, and Contractor

shall terminate any subcontract that is rejected by the State and shall not allow any Subcontractor to perform any Work after that Subcontractor's subcontract has been rejected by the State. Contractor shall submit to the State a copy of each such subcontract upon request by the State. All subcontracts entered into by Contractor in connection with this Contract shall comply with all applicable federal and state laws and regulations, shall provide that they are governed by the laws of the State of Colorado, and shall be subject to all provisions of this Contract.

C. Binding Effect

Except as otherwise provided in §18.A., all provisions of this Contract, including the benefits and burdens, shall extend to and be binding upon the Parties' respective successors and assigns.

D. Authority

Each Party represents and warrants to the other that the execution and delivery of this Contract and the performance of such Party's obligations have been duly authorized.

E. Captions and References

The captions and headings in this Contract are for convenience of reference only, and shall not be used to interpret, define, or limit its provisions. All references in this Contract to sections (whether spelled out or using the § symbol), subsections, exhibits or other attachments, are references to sections, subsections, exhibits or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.

F. Counterparts

This Contract may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Entire Understanding

This Contract represents the complete integration of all understandings between the Parties related to the Work, and all prior representations and understandings related to the Work, oral or written, are merged into this Contract. Prior or contemporaneous additions, deletions, or other changes to this Contract shall not have any force or effect whatsoever, unless embodied herein.

H. Digital Signatures

If any signatory signs this Contract using a digital signature in accordance with the Colorado State Controller Contract, Grant and Purchase Order Policies regarding the use of digital signatures issued under the State Fiscal Rules, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Contract by reference.

I. Modification

Except as otherwise provided in this Contract, any modification to this Contract shall only be effective if agreed to in a formal amendment to this Contract, properly executed and approved in accordance with applicable Colorado State law and State Fiscal Rules. Modifications permitted under this Contract, other than contract amendments, shall conform to the policies issued by the Colorado State Controller.

J. Statutes, Regulations, Fiscal Rules, and Other Authority.

Any reference in this Contract to a statute, regulation, State Fiscal Rule, fiscal policy or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended since the Effective Date of this Contract.

K. Order of Precedence

In the event of a conflict or inconsistency between this Contract and any Exhibits or attachments such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

i. HIPAA Business Associate Agreement (if any).
ii. Federal Provisions (if any).
iii. Colorado Special Provisions in §19 of the main body of this Contract.
iv. Information Technology Provisions Exhibit (if any).
v. The provisions of the other sections of the main body of this Contract.
vi. PII Certification (if any)
vii. Any other Exhibit(s) shall take precedence in alphabetical order.

L. External Terms and Conditions

Notwithstanding anything to the contrary herein, the State shall not be subject to any provision included in any terms, conditions, or agreements appearing on Contractor's or a Subcontractor's website or any provision incorporated into any click-through or online agreements related to the Work unless that provision is specifically referenced in this

Contract.

M. Severability

The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision of this Contract, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under this Contract in accordance with the intent of the Contract.

N. Survival of Certain Contract Terms

Any provision of this Contract that imposes an obligation on a Party after termination or expiration of the Contract shall survive the termination or expiration of the Contract and shall be enforceable by the other Party.

O. Taxes

The State is exempt from federal excise taxes under I.R.C. Chapter 32 (26 U.S.C., Subtitle D, Ch. 32) (Federal Excise Tax Exemption Certificate of Registry No. 84-730123K) and from State and local government sales and use taxes under §§39-26-704(1), et seq. C.R.S. (Colorado Sales Tax Exemption Identification Number 98-02565). The State shall not be liable for the payment of any excise, sales, or use taxes, regardless of whether any political subdivision of the state imposes such taxes on Contractor. Contractor shall be solely responsible for any exemptions from the collection of excise, sales or use taxes that Contractor may wish to have in place in connection with this Contract.

P. Third Party Beneficiaries

Except for the Parties' respective successors and assigns described in §18.A., this Contract does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Contract and all rights and obligations hereunder are reserved solely to the Parties. Any services or benefits which third parties receive as a result of this Contract are incidental to the Contract, and do not create any rights for such third parties.

Q. Waiver

A Party's failure or delay in exercising any right, power, or privilege under this Contract, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

R. Cora Disclosure

To the extent not prohibited by federal law, this Contract and the performance measures and standards required under §24-106-107, C.R.S., if any, are subject to public release through the CORA.

S. Standard and Manner of Performance

Contractor shall perform its obligations under this Contract in accordance with the highest standards of care, skill and diligence in Contractor's industry, trade, or profession.

T. Licenses, Permits, and Other Authorizations.

Contractor shall secure, prior to the Effective Date, and maintain at all times during the term of this Contract, at its sole expense, all licenses, certifications, permits, and other authorizations, including documentation from Colorado's Secretary of State necessary to demonstrate that Contractor is authorized to do business in the State, required to perform its obligations under this Contract, and shall ensure that all employees, agents and Subcontractors secure and maintain at all times during the term of their employment, agency or subcontract, all licenses, certifications, permits and other authorizations required to perform their obligations in relation to this Contract.

Contractor, if a foreign corporation or other foreign entity transacting business in the State of Colorado, shall obtain prior to the Effective Date, and maintain at all times during the term of this Contract, at its sole expense, a certificate of authority to transact business in the State of Colorado ad designate a registered agent in Colorado to accept service of process.

U. Indemnification

i. Applicability

This entire §18.U does not apply to Contractor if Contractor is a "public entity" within the meaning of the GIA.

ii. General Indemnification

Contractor shall indemnify, save, hold harmless, and assume liability on behalf of the State, its officers, employees, agents and assignees (the "Indemnified Parties"), against any and all costs, expenses, claims, damages, liabilities, court awards and other amounts

(including attorneys' fees and related costs) incurred by any of the Indemnified Parties in relation to any act or omission by Contractor, or its employees, agents, Subcontractors, or assignees in connection with this Contract.

iii. Confidential Information Indemnification

Disclosure or use of State Confidential Information by Contractor in violation of §8 may be cause for legal action by third parties against Contractor, the State, or their respective agents. Contractor shall indemnify, save, hold harmless, and assume liability on behalf of the Indemnified Parties, against any and all claims, damages, liabilities, losses, costs, expenses (including attorneys' fees and costs) incurred by the State in relation to any act or omission by Contractor, or its employees, agents, assigns, or Subcontractors in violation of §8.

iv. Intellectual Property Indemnification

Contractor shall indemnify, save, hold harmless, and assume liability on behalf of the Indemnified Parties, against any and all costs, expenses, claims, damages, liabilities, and other amounts (including attorneys' fees and costs) incurred by the Indemnified Parties in relation to any claim that any Deliverable, Good or Service, software, or Work Product provided by Contractor under this Contract (collectively, "IP Deliverables"), or the use thereof, infringes a patent, copyright, trademark, trade secret, or any other intellectual property right. Contractor's obligations hereunder shall not extend to the combination of any IP Deliverables provided by Contractor with any other product, system, or method, unless the other product, system, or method is (a) provided by Contractor or Contractor's subsidiaries or affiliates; (b) specified by Contractor to work with the IP Deliverables; (c) reasonably required in order to use the IP Deliverables in its intended manner and the infringement could not have been avoided by substituting another reasonably available product, system, or method capable of performing the same function; or (d) is reasonably expected to be used in combination with the IP Deliverables.

V. Accessibility

a. Contractor shall comply with the *Accessibility Standards for Individuals with a Disability*, as adopted by the Office of Information Technology, pursuant to §24-85-103, C.R.S.

b. The State may require that the Contractor's compliance with the *Accessibility Standards for Individuals with a Disability* adopted by the Office of Information Technology pursuant to §24-85-103 C.R.S. is determined and tested by a qualified third party selected by the State. The State may ask the Contractor to review the selection of the third party. Contractor shall be responsible for all costs associated with the third-party vendor's

assessment. If Contractor is not in compliance as determined by the third-party vendor, at the State's request and at the State's direction, Contractor shall promptly take all necessary actions to come into compliance using a State-approved vendor, at no additional cost to the State.

c. Accessibility Indemnification: Contractor shall indemnify, save, and hold harmless the state, its officers, employees, agents and assignees for any and all costs, expenses, claims, damages, liabilities, court awards, attorney fees and related costs, and other amounts incurred by any of the Indemnified Parties in relation to Contractor's noncompliance with §§24-85-101, et seq., C.R.S., or the Accessibility Standards for Individuals with a Disability as established by the Office of Information Technology pursuant to Section §24-85-103 (2.5), C.R.S. State employees are considered third parties for the purposes of this section.

V. Use of Artificial Intelligence Systems

A. All capitalized terms in this Section, not otherwise defined in this Agreement, are defined in §§6-01-1701, *et seq.*, C.R.S., the Parties agree to comply with the provisions of §§6-01-1701, *et seq.*, C.R.S., regarding Consumer Protections in Interactions with Artificial Intelligence Systems. These include, but are not limited to:

   a. Developer duty to avoid algorithmic discrimination, including documentation requirements;

   b. Deployer duty to avoid algorithmic discrimination including a risk management framework for artificial intelligence; and

   c. Disclosure of an Artificial Intelligence System to Consumer.

B. The Parties are obligated to take extra precautions with High-Risk Artificial Intelligence Systems, which are any that, when deployed, make or are a substantial factor in making a Consequential Decision.

   a. Advance Approval for High-Risk AI Usage. Contractor shall obtain prior written approval from the State before utilizing High Risk Artificial Intelligence technologies in the provision of Services under this contract and purchasing instruments entered into pursuant to this Contract. Contractor shall clearly identify in writing the specific High-Risk Artificial Intelligence technologies to be employed, their intended functions, their potential impact on service delivery, and the benefit to the State.

   b. High-Risk Artificial Intelligence Systems Training Data Usage. Contractor shall not employ State Confidential Information to train High-Risk Artificial Intelligence Systems without obtaining prior written approval from the State. The intended usage of such data for High-Risk Artificial Intelligence Systems training must align with existing data usage rights, and Contractor shall ensure that data privacy and

security are maintained throughout the process. Specifically, all PII, PHI, FTI, CJI, and PCI data must be managed as specified in the main body of this Contract and in any data management exhibits attached to this Contract. No data used for High-Risk Artificial Intelligence Systems training may be stored outside of the United States without prior written approval of the State.

X. Other

i. Compliance with State and Federal Law, Regulations, & Executive

Contractor shall comply with all State and, if Federal funding is involved, Federal law, regulations, executive orders, State and Federal Awarding Agency policies, procedures, directives, and reporting requirements at all times during the term of this Contract.

19. Colorado Special Provisions (Colorado Fiscal Rule 3-3)

These Special Provisions apply to all contracts except where noted.

A. Statutory Approval. §24-30-202(1), C.R.S.

This Contract shall not be valid until it has been approved by the Colorado State Controller or designee. If this Contract is for a Major Information Technology Project, as defined in §24-37.5-102(2.6), C.R.S., then this Contract shall not be valid until it has been approved by the State's Chief Information Officer or designee.

B. Fund Availability. §24-30-202(5.5), C.R.S.

Financial obligations of the State payable after the current State Fiscal Year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

C. Governmental Immunity.

Liability for claims for injuries to persons or property arising from the negligence of the State, its departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, et seq., C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, §§24-30-1501, et seq. C.R.S. No term or condition of this Contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

D. Independent Contractor.

Contractor shall perform its duties hereunder as an independent contractor and not as an employee. Neither Contractor nor any agent or employee of Contractor shall be deemed to be an agent or employee of the State. Contractor shall not have authorization, express or implied, to bind the State to any agreement, liability or understanding, except as expressly set forth herein. Contractor and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Contractor or any of its agents or employees. Contractor shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this Contract. Contractor shall (i) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (ii) provide proof thereof when requested by the State, and (iii) be solely responsible for its acts and those of its employees and agents.

E. Compliance With Law.

Contractor shall strictly comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

F. Choice of Law, Jurisdiction, and Venue.

Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Contract. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. All suits or actions related to this Contract shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver.

G. Prohibited Terms.

Any term included in this Contract that requires the State to indemnify or hold Contractor harmless; requires the State to agree to binding arbitration; limits Contractor's liability for damages resulting from death, bodily injury, or damage to tangible property; or that conflicts with this provision in any way shall be void ab initio. Nothing in this Contract shall be construed as a waiver of any provision of §24-106-109, C.R.S. Any provision in the contract limiting contractor's liability shall not apply to any HIPAA Business Associate's liability under this agreement, which shall not be limited.

H. Software Piracy Prohibition.

State or other public funds payable under this Contract shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Contractor hereby certifies and warrants that, during the term of this Contract and any extensions, Contractor has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Contractor is in violation of this provision, the State may exercise any remedy available at law or in equity or under this Contract, including, without limitation, immediate termination of this Contract and any remedy consistent with federal copyright laws or applicable licensing restrictions.

I. Employee Financial Interest/Conflict of Interest. §§24-18-201 and 24-50-507, C.R.S.

The signatories aver that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this Contract. Contractor has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Contractor's services and Contractor shall not employ any person having such known interests.

J. Vendor Offset and Erroneous Payments. §§24-30-202(1) and 24-30-202.4, C.R.S.

[Not applicable to intergovernmental agreements] Subject to §24-30-202.4(3.5), C.R.S., the State Controller may withhold payment under the State's vendor offset intercept system for debts owed to State agencies for:

i. unpaid child support debts or child support arrearages;
ii. unpaid balances of tax, accrued interest, or other charges specified in §§39-21-101, et seq., C.R.S.;
iii. unpaid loans due to the Student Loan Division of the Department of Higher Education;
iv. amounts required to be paid to the Unemployment Compensation Fund; and
v. other unpaid debts owing to the State as a result of final agency determination or judicial action. The State may also recover, at the State's discretion, payments made to Contractor in error for any reason, including, but not limited to, overpayments or improper payments, and unexpended or excess funds received by Contractor by deduction from subsequent payments under this Contract, deduction from any payment due under any

other contracts, grants or agreements between the State and Contractor, or by any other appropriate method for collecting debts owed to the State.

20. Department of Human Services Provisions

A. Exclusion, Debarment and/or Suspension

Contractor represents and warrants that Contractor, its employees, agents, assigns, or Subcontractors, are not presently excluded from participation, debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or otherwise ineligible to participate in a "federal health care program" as defined in 42 U.S.C. § 1320a-7b(f) or in any other government payment program by any federal or State of Colorado department or agency. If Contractor, its employees, agents, assigns, or Subcontractors, are excluded from participation, or becomes otherwise ineligible to participate in any such program during the term of this Contract, Contractor shall notify the State in writing within three (3) days after such event. Upon the occurrence of such event, whether or not such notice is given to Contractor, the State may immediately terminate this Contract.

B. Emergency Planning

If Contractor provides Work that is an extension of State work performed as part of the State of Colorado Emergency Operations Plan or for a publicly funded safety net program, as defined by C.R.S. § 24-33.5-701 et seq., Contractor shall perform the Work in accordance with the State's Emergency Operations Plan or continuity of operations plan in the event of an emergency. If requested, Contractor shall provide a plan and reporting information to ensure compliance with the State's Emergency Operations Plan and C.R.S. § 24-33.5-701 et seq.

C. Restrictions On Public Benefits

If applicable, Contractor shall comply with C.R.S. §§ 24-76.5-101 – 103 exactly as the State is required to comply with C.R.S. §§ 24-76.5-101 – 103.

D. Discrimination

Contractor shall not:

i. discriminate against any person on the basis of gender, race, ethnicity, religion, national origin, age, sexual orientation, gender identity, citizenship status, education, disability, socio-economic status, or any

other identity.

ii. exclude from participation in, or deny benefits to any qualified individual with a disability, by reason of such disability.

Any person who thinks he/she has been discriminated against as related to the performance of this Contract has the right to assert a claim, Colorado Civil Rights Division, C.R.S. §24-34-301, et seq.

E. Criminal Background Check

Pursuant to C.R.S. §27-90-111 and CDHS Policy VI-2.4, any independent contractor, and its agent(s), who is designated by the Executive Director or the Executive Director's designee to be a contracting employee under C.R.S. §27-90-111, who has direct contact with vulnerable persons in a state-operated facility, or who provides state-funded services that involve direct contact with vulnerable persons in the vulnerable person's home or residence, shall:

i. submit to and successfully pass a criminal background check, and
ii. report any arrests, charges, or summonses for any disqualifying offense as specified by C.R.S. §27-90-111 to the State.

Any Contractor or its agent(s), who does not comply with C.R.S. §27-90-111 and CDHS Policy VI-2.4, may, at the sole discretion of the State, be suspended or terminated.

F. Fraud Policy

Contractor shall comply with the current CDHS Fraud Policy.

G. C-Stat - Performance Based Program Analysis and Management Strategy (C-Stat Strategy)

Without any additional cost to the State, Contractor shall collect and maintain Contract performance data, as determined solely by the State. Upon request, Contractor shall provide the Contract performance data to the State. This provision does not allow the State to impose unilateral changes to performance requirements.

H. COVID-19 Pandemic

CDHS operates many facilities across the State and with regard to the COVID-19 Pandemic, Contractor may be subject to local or state public health orders, Department policy, individual facility policy, or any other requirement that could impose additional

requirements on the Contractor. If so, Contractor shall promptly comply upon notice.

21. Third Party Certification for Access to PII Through a Database or Automated Network

Pursuant to § 24-74-105, C.R.S, if Contractor is to be granted access to Personal Identifying Information through a database or automated network that is not publicly available information, Contractor certifies, and will certify annually, under penalty of perjury that Contractor has not and will not use or disclose any Personal Identifying Information, as defined by § 24-74-102(1), C.R.S., for the purpose of investigating for, participating in, cooperating with, or assisting Federal Immigration Enforcement, including the enforcement of civil immigration laws, and the Illegal Immigration and Immigrant Responsibility Act, which is codified at 8 U.S.C. §§ 1325 and 1326, unless required to do so to comply with Federal or State law, or to comply with a court-issued subpoena, warrant or order.

If Contractor's agents, employees, assigns or Subcontractors require certification pursuant to § 24-74-105, C.R.S., Contractor shall require annually that its agents, employees, assigns or Subcontractors sign and date the following certifications as applicable, which shall be made available to the State upon request:

> **For an individual**: *Pursuant to § 24-74-105, C.R.S., I hereby certify under the penalty of perjury that I have not and will not use or disclose any Personal Identifying Information, as defined by § 24-74-102(1), C.R.S., for the purpose of investigating for, participating in, cooperating with, or assisting Federal Immigration Enforcement, including the enforcement of civil immigration laws, and the Illegal Immigration and Immigrant Responsibility Act, which is codified at 8 U.S.C. §§ 1325 and 1326, unless required to do so to comply with Federal or State law, or to comply with a court-issued subpoena, warrant or order.*
>
> **For and entity/organization**: *Pursuant to § 24-74-105, C.R.S., I, _____, on behalf of _____(legal name of entity / organization) (the "Organization"), hereby certify under the penalty of perjury that the Organization has not and will not use or disclose any Personal Identifying Information, as defined by § 24-74-102(1), C.R.S., for the purpose of investigating for, participating in, cooperating with, or assisting Federal Immigration Enforcement, including the enforcement of civil immigration laws, and the Illegal Immigration and Immigrant Responsibility Act, which is codified at 8 U.S.C. §§ 1325 and 1326, unless required to do so to comply with Federal or State law, or to comply with a court-issued subpoena, warrant or order.*

I hereby represent and certify that I have full legal authority to execute this certification on behalf of the Organization.

22. Federal Provisions

A. Applicability of Provisions.

i. This Federal Provisions section shall apply in the event that the Contract is funded, in whole or in part, with an Award of Federal funds. Contractor shall confirm with their CDHS Contact for their Contract if this Contract is funded in whole or in part by federal funds. Where Federal funds are not used to fund this Contract, then this Federal Provisions section shall not apply, but remains in this Contract due to the template nature of this Contract.

ii. If the Contract is funded in whole or in part with Federal funds, and in the event of a conflict between this Federal Provisions section, the Special Provisions, the body of the Contract, or any attachments or exhibits made a part of the Contract, the provisions of this Federal Provisions section shall control. Exceptions to this are as follows:

a. If the Supplemental Provisions for Federal Awards Exhibit is attached to this Contract, then in the event of a conflict amongst provisions, the Supplemental Provisions for Federal Awards exhibit shall control over the provisions of this Federal Provisions section.
b. If the SLFRF Subrecipient Provisions Exhibit is attached to this Contract, then in the event of a conflict amongst provisions, the SLFRF Subrecipient Provisions Exhibit shall control over the provisions of this Federal Provisions section.

B. Compliance.

i. Contractor shall comply with all applicable provisions of the Transparency Act (the Federal Funding Accountability and Transparency Act of 2006 [Public Law 109-282], as amended by section 6202 of Public Law 110-252) all applicable provisions of the Uniform Guidance, and the regulations issued pursuant thereto, including but not limited to these federal Provisions. Any revisions to such provisions or regulations shall automatically become a part of these Federal Provisions, without the necessity of either party executing any further instrument. The State of

Colorado may provide written notification to Contractor of such revisions, but such notice shall not be a condition precedent to the effectiveness of such revisions.

C. System for Award Management (SAM) and Unique Entity Id Requirements.

i. SAM. Contractor shall maintain the currency of its information in SAM until the Contractor submits the final financial report required under the Award or receives final payment, whichever is later. Contractor shall review and update SAM information at least annually after the initial registration, and more frequently if required by changes in its information.

ii. Unique Entity ID. Contractor shall provide its Unique Entity ID to its Recipient and shall update Contractor's information at http://www.sam.gov at least annually after the initial registration, and more frequently if required by changes in Contractor's information.

D. Contract Provisions Required by Uniform Guidance Appendix II To Part 200.

i. **Contracts for more than the simplified acquisition threshold**, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. The simplified acquisitions threshold is $250,000.

ii. **All contracts in excess of $10,000 must address termination for cause and for convenience** by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

iii. **Equal Employment Opportunity.** Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 relating to Equal

Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

iv. **Davis-Bacon Act**, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

v. **Contract Work Hours and Safety Standards Act** (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible

provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

vi. **Rights to Inventions Made Under a Contract or Agreement**. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

vii. **Clean Air Act (42 U.S.C. 7401-7671q.) and the federal Water Pollution Control Act (33 U.S.C. 1251-1387)**, as amended - Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

viii. **Debarment and Suspension** (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

ix. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

x. Prohibition on certain telecommunications and video surveillance services or equipment §2 CFR 200.216

a. Recipients and sub recipients are prohibited from obligating or expending loan or grant funds to:
    1) Procure or obtain;
    2) Extend or renew a contract to procure or obtain; or
    3) Enter into a contract (or extend a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

xi. **Contracts with small and minority businesses, women's business enterprises, and labor surplus area firms. (2 CFR §200.321).** The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

xii. **Domestic preferences for procurements. (2 CFR §200.322)** As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or

materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

xiii. **Procurement of recovered materials. (2 CFR §200.323)** A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

E. Termination for Convenience of the Government

i. Pursuant to §4.2 of these Federal Provisions, the State of Colorado may terminate this contract, in whole or in part, when it is in the Government's interest. Solicitations and contracts shall include clauses as required by FAR
49.502 (2023). Termination for convenience of the government shall comply with the following provisions of the Federal Acquisition Regulations:

a. For Fixed Price Contracts: FAR 52.249-2 (2023)
b. For Contracts for Personal Services: FAR 52.249-12 (2023)
c. For Construction Contracts for Dismantling, Demolition, or Removal of Improvements: FAR 52.249-3 (2023)
d. For Educational and Other Nonprofit Institutions: FAR 52.249-5 (2023)

F. Event of Default.

i. Failure to comply with these Federal Provisions shall constitute an event of default under the Contract and the State of Colorado may terminate the Contract upon 30 days prior written notice if the default remains uncured

five calendar days following the termination of the 30 day notice period. This remedy will be in addition to any other remedy available to the State of Colorado under the Contract, at law or in equity.

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COLORADO
Financial Services
Department of Human Services
Division of Contracts and Procurement

23. Sample Option Letter

SAMPLE OPTION LETTER (If Applicable)

1. State Agency
[Insert Department's or IHE's Full Legal Name]

2. Contractor
[Insert Contractor's Full Legal Name, including "Inc.", "LLC", etc...]

3. Current Contract Maximum Amount

Initial Term

[State Fiscal Year 20xx	$0.00]

Extension Terms

[State Fiscal Year 20xx	$0.00
State Fiscal Year 20xx	$0.00
State Fiscal Year 20xx	$0.00
State Fiscal Year 20xx	$0.00]
Total for All State Fiscal Years	[$0.00]

1. Options:

Option Letter Number
[Insert the Option Number (e.g. "1" for the first option)]

4. Original Contract Number
[Insert CMS number or Other Contract Number of the Original Contract]

5. Option Contract Number
[Insert CMS number or Other Contract Number of this Option]

Contract Performance Beginning Date
[Month Day, Year]

Current Contract Expiration Date
[Month Day, Year]

1. Option to extend for an Extension Term
2. Option to change the quantity of Goods under the Contract
3. Option to change the quantity of Services under the Contract
4. Option to modify Contract rates
5. Option to initiate next phase of the Contract

1. Required Provisions:

A. **%For use with Option 1(A):%** In accordance with Section(s) [Number] of the Original Contract referenced above, the State hereby exercises its option for an additional term, beginning [Insert start date] and ending on the current contract expiration date shown above, at the rates stated in the Original Contract, as amended.

B. **%For use with Options 1(B and C):%** In accordance with Section(s) [Number] of the Original Contract referenced above, the State hereby exercises its option to [Increase/Decrease] the quantity of the [Goods/Services or both] at the rates stated in the Original Contract, as amended.

C. **%For use with Option 1(D):%** In accordance with Section(s) [Number] of the Original Contract referenced above, the State hereby exercises its option to modify the Contract rates specified in [Exhibit/Section] [Number/Letter]. The Contract rates attached to this Option Letter replace the rates in the Original Contract as of the Option Effective Date of this Option Letter.

D. **%For use with Option 1(E):%** In accordance with Section(s) [Number] of the Original Contract referenced above, the State hereby exercises its option to initiate Phase [indicate which Phase: 2, 3, 4, etc.,] which shall begin on [Insert start date] and end on [Insert ending date] at the cost/price specified in Section [Number].

E. **%For use with all Options that modify the Contract Maximum Amount:%** The Contract Maximum Amount table on the Contract's Signature and Cover Page is hereby deleted and replaced with the Current Contract Maximum Amount table shown above.

2. OPTION EFFECTIVE DATE:

The effective date of this Option Letter is upon approval of the State Controller [or [_____], whichever is later].

Sample Only – Do Not Sign

Signature page begins on next page.

COLORADO
Financial Services
Department of Human Services
Division of Contracts and Procurement

STATE OF COLORADO	STATE CONTROLLER
Jared Polis, Governor [INSERT-Name of Agency or IHE] [INSERT-Name & Title of Head of Agency or IHE]	**Robert Jaros, CPA, MBA, JD**
By: Name & of Title Person	By: Telly Belton/Toni
Date: _	Option Effective Date: _____
	In accordance with §24-30-202 C.R.S., this Option is not valid until signed and dated above by the State Controller or an authorized delegate.

Sample Only re Option Letter – Do Not Sign

Exhibit A- Statement of Work & Budget

A. Background

For purposes of this Exhibit A, Contractor may also be referred to as "County." The State has entered into a contract (Exhibit B – Universal Membership Agreement – 16 IHEA 83111) with Equifax Workforce Solutions LLC (formerly TALX Corporation), a provider of Equifax Verification Services ("EVS") and intends to execute an amendment (Exhibit C -Amendment 17 – 27 IHGA 207620) to the Universal Membership Agreement (collectively "Work Number Agreement"). The Work Number Agreement allows EVS to provide employment verification services directly to Colorado counties. The State acts only as a pass-through entity, meaning that EVS will bill the State for fees incurred by the counties, and the State will then bill the counties individually.

The Work Number Agreement is between the State and EVS with participating counties each signing Participation Agreements (see Exhibit 1 to Universal Membership Agreement). The Work Number Agreement obligates the counties collectively and Contractor individually to pay EVS via the State for services rendered so the State and County are entering into this Contract to memorialize the State's and County's responsibilities as they relate to the Work Number Agreement.

B. Payment

County shall pay the State for County's use of services within the scope of the Work Number Agreement. The State shall promptly pass through County's payments to EVS in accordance with the Work Number Agreement. Except within its role as a pass through entity, the State is not liable for County's obligations incurred under this Contract or the Work Number Agreement. The State shall provide each County an invoice at least 30 days prior to the date the payment is due to EVS. The State shall

ensure that any payment to the State is paid over to EVS prior to the date that payment is due to EVS.

C. Annual Minimum

The Work Number Agreement by the terms of the Schedule A obligates each Participating County, through the State as the pass-through entity, to pay the Participating County's proportionate share of the Annual Minimum Payment as set forth in this Contract and Exhibit 1 to the Schedule A. The Minimum Payment for the period of July 1, 2026 to June 30, 2027 is $10,689,855.00, which will be billed at a monthly flat rate of $890,821.25. County's responsibility for its share of any deficiency or overage survives termination of this Contract or the Work Number Agreement.

I

County is responsible for its percentage of the Annual Minimum Payment based upon the following formula:

Flat Rate charged monthly based on annual cost / 12

D. Miscellaneous Provisions

1. State is acting as a fiscal agent for County, passing through payment of all costs from County to EVS, including the Annual Minimum Payment. The State shall not be liable for any debt or payment obligation, including the Annual Minimum Payment, incurred by County pursuant to this Contract or the Work Number Agreement, provided, however, that any failure by the State to pass through such payments from County shall constitute a breach of this Contract by the State. The State shall be obligated to pay over to EVS any funds received from a County. Upon breach of this agreement by the State, the County shall have the right to terminate this Contract upon written notice and at least thirty (30) days in which the State may cure the breach or any other remedy allowed by law. If County fails to pay the State for County's costs incurred under this Contract or the Work Number Agreement, the State shall have the right to terminate this Contract upon written notice and at least thirty (30) days in which County may cure the breach.

2. The Work Number Agreement is for the benefit of County. Any amendments or changes to the Work Number Agreement or any new Schedule A or amendments to Schedule A must be signed by or approved by a person authorized by the governing body for each County in accordance with the County's local procedures prior to the amendment or change being effective as to a participating county. The State shall not execute amendments or revisions to the Work Number Agreement or Schedule A that bind any participating county without the participating counties' consent as provided herein.

3. County's liability for any unpaid fees owed under this Contract or the Work Number Agreement shall survive termination of this Contract as to County who

has not paid all required fees until the State receives payment from County.

4. Annual Termination: Unless specified elsewhere in this Contract or the Work Number Agreement, the State or County may only terminate this Contract, upon 60 days written notice, so as to align with the end of an annual term stated in the Work Number Agreement. If a County elects to terminate it shall not be obligated to expend any funds, including any annual minimum payment, for the years following its termination.

5. The State may execute similar agreements with new counties not originally part of this Contract or the Work Number Agreement. If the State executes a similar agreement with a new county or counties, the State and County will recalculate the annual minimum for the subsequent annual term.

6. County hereby grants the State authority to do the following:

    a. Extend until June 30, 2027, the State's agreement with Equifax Workforce Solutions LLC (formerly TALX Corporation); and

    b. Amend, in accordance with this Contract, the State's contract with Equifax Workforce Solutions LLC (formerly TALX Corporation).

Budget FY27

This table represents each county's financial obligation:

Participating County and Participating Entity Allocation Chart

Unlimited

Participating County / Participating Entity	Share by %	Commitment
Adams	9.29%	$988,134
Alamosa	0.36%	$37,968
Arapahoe	11.07%	$1,177,908
Archuleta	0.01%	$628
Baca	0.01%	$628
Bent	0.00%	$0
Boulder	2.95%	$314,109
Broomfield	0.93%	$99,232
Chaffee	0.01%	$628
Cheyenne	0.01%	$628
Clear Creek	0.02%	$2,461
Conejos	0.07%	$7,395
Costilla	0.01%	$628
Crowley	0.10%	$11,099

Custer	0.00%	$0
Delta	0.45%	$47,457
Denver	18.50%	$1,968,119
Dolores	0.01%	$628
Douglas	0.98%	$104,611
Eagle	0.69%	$72,965
El Paso	1.42%	$150,579
Elbert	0.08%	$8,625
Fremont	0.95%	$101,562
Garfield	0.38%	$39,931
Gilpin	0.01%	$628
Grand	0.05%	$5,549
Gunnison	0.07%	$7,443
Hinsdale (built into Gunnison)	0.00%	$0
Huerfano	0.05%	$5,549
Jackson (built into Grand)	0.00%	$0
Jefferson	6.64%	$706,745
Kiowa	0.01%	$628

Kit Carson	0.15%	$16,020
La Plata	0.23%	$23,864
Lake	0.15%	$16,020
Larimer	4.31%	$458,075
Las Animas	0.38%	$40,677
Lincoln	0.01%	$628
Logan	0.15%	$15,945
Mesa	3.32%	$353,372
Mineral (built into Rio Grande)	0.00%	$0
Moffat	0.07%	$7,526
Montezuma	0.57%	$61,135
Montrose	0.30%	$32,019
Morgan	0.73%	$77,375
Otero	0.00%	$0
Ouray	0.01%	$628
Park	0.05%	$4,934
Phillips	0.01%	$628
Pitkin	0.12%	$12,944

Prowers	0.24%	$25,010
Pueblo	3.46%	$367,638
Rio Blanco	0.01%	$628
Rio Grande	0.25%	$26,997
Routt	0.00%	$0
San Juan (Built into La Plata)	0.00%	$0
San Miguel (Built into Ouray)	0.00%	$0
Saguache	0.01%	$628
Sedgwick	0.00%	$0
Summit	0.08%	$8,756
Teller	0.10%	$10,470
Washington	0.02%	$1,845
Weld	4.92%	$523,515
Yuma	0.02%	$2,618
CDHS SNAP QA	0.16%	$16,975
HCPF	25.09%	$2,669,925
FNS Grant	0%	$50,352
Total	100%	$10,689,855

UNIVERSAL MEMBERSHIP AGREEMENT
for
The Work Number® Social Services

This Universal Membership Agreement (the "Agreement') is entered into by and between TALX Corporation (a provider of Equifax Verification Services), a Missouri Corporation, located at 11432 Lackland Road, St. Louis, Missouri ("EVS"), and the State of Colorado, Colorado Department of Human Services ("CDHS").

RECITALS:

A. EVS operates The Work Number®, a service used to verify employment and income information about an individual ("Consumers"), and various other services used to verify certain Consumer information (EVS's services are collectively referred to herein as the "Service"); and

B. CDHS wishes to have Participating Counties use use the Service to verify certain Consumer information.

NOW, THEREFORE, EVS and CDHS agree as follows:

1. **SCOPE OF THE AGREEMENT.** EVS agrees to allow Colorado's counties to use the Service pursuant to the terms of this Agreement. In that regard, this Agreement shall be considered a "master agreement" allowing the said Colorado counties to participate, provided such counties individually execute a Participation Agreement ("Participation Agreement") in the form of Exhibit 1 attached hereto (including Attachment 1 to Exhibit 1), along with an applicable Schedule A. It is further acknowledged by the parties that while this Agreement is with the State of Colorado Department of Human Services, the use by the said counties will be done by each under its status as an individual political subdivision of the State and as a separate legal entity pursuant to the terms of this Agreement; and the Participation Agreement and Schedule A executed by said counties. All references herein, or any applicable Schedule A, to "party" or "parties" and all references to "Participating County", shall apply equally and separately to each county executing a Participation Agreement and Schedule A (the "Participating County").

   This Agreement consists of the general terms set forth in the body of this Agreement, Exhibit 1, Exhibit 2, and each Schedule A executed by the parties which may contain additional terms. If there is a conflict between the general terms and conditions of this Agreement and any Exhibit or Schedule, the provisions of the Exhibit or Schedule will govern and control. This Agreement specifically supersedes and replaces any agreement between the parties that predates this Agreement and which relates to the Service as provided in each Schedule A, even if the prior agreement contains an "entire agreement" or "merger" clause, and any such agreements are terminated.

2. **EVS OBLIGATIONS.** The Service will provide Participating County with automated access to certain employment and/or income data ("Data") furnished to EVS by employers.

3. **PARTICIPATING COUNTY OBLIGATIONS.**

   a. Participating County shall comply with the terms set forth in this Agreement which includes Exhibits 1 and 2, and also each Schedule A executed by the parties which may contain additional terms.

   b. CDHS shall pay for the Services on behalf of the Participating Counties and shall promptly notify EVS of any failure by any Participating County to provide CDHS with sufficient funds to cover the cost of Services. Upon notification from CDHS of such failure, EVS will suspend and/or terminate the Services for such Participating County.

      Except to the extent that Agency has provided an exemption certificate, direct pay permit or other such appropriate documentation, EVS shall add to each invoice any sales, use, excise, value-added, gross receipts, services, consumption and other similar transaction taxes however designated that are properly levied by any taxing authority upon the provision of the Services, excluding, however, any state or local privilege or franchise taxes, taxes based upon EVS's net income and any taxes or amounts in lieu thereof paid or payable by EVS as a result of the foregoing excluded items.

      If payment is made by credit card, EVS will charge the credit card each month for transactions completed in the prior month. CDHSwill be invoiced electronically through Equifax's Electronic Invoice Presentation & Payment (EIPP) program. Requests for paper billing are available upon CDHS's request and are subject to additional monthly fees. Such fees are subject to modification by EVS at intervals of no less than one year, upon prior written agreement between CDHS and EVS.

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EVS and CDHS understand and agree that CDHS is acting as a fiscal agent for the Participating Counties, passing through payment of all costs from the Participating Counties to EVS. CDHS shall not be liable for any debt or payment obligation incurred by a Participating County pursuant to this Agreement or any Participation Agreement, provided, however, that any failure by CDHS to obtain and pass through such payments from any Particpating County shall constitute a breach of this Agreement by such Participating County; and EVS shall have the right to terminate this Agreement with respect to such Participating County upon written notice and at least thirty (30) days in which CDHS may cure the breach. In order to appropriately allocate costs among Participating Counties using the Service, EVS will provide to CDHS an itemized invoice, detailing activity by each Participating County.

c. Participating County certifies that it will order Data from the Service only when Participating County intends to use the Data (i) in accordance with the Fair Credit Reporting Act ("FCRA") and all state law FCRA counterparts as though the Data is a consumer report, and (ii) for one of the following FCRA permissible purposes: (1) in connection with a credit transaction involving the Consumer on whom the Data is to be furnished and involving the extension of credit to, or review or collection of an account of, the consumer, (2) in connection with a determination of the consumer's eligibility for a license or other benefit granted by a governmental instrumentality required by law to consider an applicant's financial responsibility or status, or (3) when Participating County otherwise has a legitimate business need for the information either in connection with a business transaction that is initiated by the Consumer, or to review an account to determine whether the Consumer continues to meet the terms of the account; and for no other purpose.

   Participating County agrees to only use the Data consistent with the obligations of users of consumer reports as provided for in the Consumer Financial Protection Bureau (the "CFPB")'s Notice Form attached as Exhibit 1.

d. To the extent Participating County orders any Data relating to Vermont residents, Participating County certifies that it will comply with applicable provisions under Vermont law. In particular, Participating County certifies that it will order Data relating to Vermont residents only after Participating County has received prior Consumer consent in accordance with VFCRA Section 2480e and applicable Vermont Rules. Participating County further certifies that the attached copy of VFCRA Section 2480e applicable Vermont Rules as referenced in Exhibit 2 was received from EVS.

e. Participating County may use the Data provided through the Service only as described in this Agreement. Participating County may reproduce or store the Data obtained from the Service solely for its own use in accordance with this Agreement, and will hold all Data obtained from the Service under this Agreement in strict confidence and will not reproduce, reveal, or make it accessible in whole or in part, in any manner whatsoever, to any others unless required by law, or unless Participating County first obtains EVS's written consent; provided, however, that Participating County may discuss Consumer Data with the Data subject when Participating County has taken adverse action against the subject based on the Data. Participating County will not provide a copy of the Data to the Consumer, except as may be required or permitted by law or approved in writing by EVS, except in any state where this contractual prohibition would be invalid. Participating County will refer the Consumer to EVS whenever the Consumer disputes the Data disclosed by Participating County. Participating County will not interpret the failure of EVS to return Data as a statement regarding that consumer's credit worthiness, because the failure may result from one or more factors unrelated to credit worthiness.

f. Participating County may access, use and store the Data only at or from locations within the territorial boundaries of the United States, Canada, and the United States territories of Puerto Rico, Guam and the Virgin Islands (the "Permitted Territory"). Participating County may not access, use or store the Data or EVS Confidential Information at or from, or send the Data or Confidential Information to, any location outside of the Permitted Territory without Participating County first obtaining EVS's written permission.

g. Participating County represents and warrants it (i) is administering a government funded benefit or program, (ii) has been given the legal authority to view the Data by the Consumer or by operation of law, and iii) is requesting the Data in compliance with all laws.

h. Participating County acknowledges it shall employ decision making processes appropriate to the nature of the transaction in accordance with commercially reasonable standards and will utilize the Data as part of its process.

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i. Participating County represents and warrants it has written authorization from the Consumer to verify income. Participating County need not use any particular form of authorization or obtain a separate signature for verifying income provided that the form constitutes Consumer authorization. Notwithstanding the foregoing, in the event Participating County is using the Service to collect on defaulted child support obligations, Participating County is not required to obtain such authorization.

j. Participating County may not allow a third party service provider (hereafter "Service Provider") to access, use, or store the Service or Data on its behalf without first obtaining EVS's written permission and without the Service Provider first entering into a Client Service Provider Information Use and Nondisclosure Agreement with EVS.

k. In order to ensure compliance with this Agreement, applicable law and EVS policies, EVS may conduct reviews of Participating County activities, from time to time, during normal business hours, at all locations containing relevant records, with respect to Participating County's requests for Data and/or its use of Data. Participating County shall provide documentation within a reasonable time to EVS as reasonably requested for purposes of such review. Participating County (i) shall cooperate fully with any and all investigations by EVS of allegations of abuse or misuse of the Services and allow EVS to access its premises, records, and personnel for purposes of such investigations if EVS deems such access is necessary to complete such investigation(s), (ii) agrees that any failure to cooperate fully and promptly in the conduct of any audit constitutes grounds for immediate suspension of the Service and/or termination of the Agreement, and (iii) shall promptly correct any discrepancy revealed by such investigation(s). Participating County shall include the name and email address of the appropriate point of contact to whom such request should be made in the space providedin Participating County's Participation Agreement . Participating County may change its contact information upon written notice.

l. Additional representations and warranties as may be set forth in each Schedule A.

4. **PARTICIPATING COUNTY USE OF SERVICE.**
Data on the Service may be accessed by Participating County to verify Consumer's employment status ("The Work Number® Employment Verification") or income ("The Work Number® Income Verification") for the purposes of determining eligibility for receipt of public aid or assistance, prevention or identification of fraud, overpayments associated with the receipt of public aid or assistance, or the establishment and enforcement of child support orders and collecting on defaulted obligations that are in effect and valid.

5. **DATA SECURITY.** This Section 5 applies to any means through which Participating County orders or accesses the Service including, without limitation, system-to-system, personal computer or the Internet. For the purposes of this Section 5, the term "Authorized User" means a Participating County employee that Participating County has authorized to order or access the Service and who is trained on Participating County's obligations under this Agreement with respect to the ordering and use of the Service, and the Data provided through same, including Participating County's FCRA and other obligations with respect to the access and use of Data.

a. Participating County will, with respect to handling any Data provided through the Service:

1. ensure that only Authorized Users having a need to know can order or have access to the Service for an authorized purpose,

2. ensure that Authorized Users do not order Data for personal reasons or provide Data to any third party except as permitted by this Agreement,

3. inform Authorized Users that unauthorized access to Data may subject them to civil and criminal liability under the FCRA and other state and federal privacy laws punishable by fines and imprisonment,

4. ensure that all devices used by Participating County to order or access the Service are placed in a secure location and are accessible only by Authorized Users, and that such devices are secured when not in use through such means as screen locks, shutting power controls off, or other commercially reasonable security procedures,

5. take all necessary measures to prevent unauthorized ordering of or access to the Service by any person other than an Authorized User for permissible purposes, including, without limitation, (i) limiting the knowledge of the Participating County security codes, user names, User IDs, and any passwords Participating County may use, to those individuals with a need to know. In addition, the User IDs must be unique to each person, and the sharing of User IDs or passwords is prohibited.

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6. change Participating County's user passwords at least every ninety (90) days, or sooner if an Authorized User is no longer responsible for accessing the Service, or if Participating County suspects an unauthorized person has learned the password. Additionally, perform at least quarterly entitlement reviews to recertify and validate Authorized User's access privileges,

7. adhere to all security features in the software and hardware Participating County uses to order or access the Services, including the use of IP restriction,

8. implement secure authentication practices when providing User ID and passwords to Authorized Users, including but not limited to using individually assigned email addresses and not shared email accounts,

9. in no event access the Services via any unsecured wireless hand-held communication device, including but not limited to, web enabled cell phones, interactive wireless pagers, personal digital assistants (PDAs), mobile data terminals and portable data terminals

10. only use assets such as personal computer hard drives or portable and/or removable data storage equipment or media (including but not limited to laptops, zip drives, tapes, disks, CDs, and DVDs) owned by Participating County to store the Data. In addition, Data must be encrypted when not in use and all printed Data must be stored in a secure, locked container when not in use, and must be completely destroyed when no longer needed by cross-cut shredding machines (or other equally effective destruction method) such that the results are not readable or useable for any purpose. In either case, commercially reasonable practices for the type of Data received from EVS must be employed,

11. if Participating County sends, transfers or ships any Data, encrypt the Data using the following minimum standards, which standards may be modified from time to time by EVS: Advanced Encryption Standard (AES), minimum 128-bit key or Triple Data Encryption Standard (3DES), minimum 168-bit key, encrypted algorithms,

12. not ship hardware or software between Participating County's locations or to third parties without deleting all EVS Participating County number(s), security codes, User IDs, passwords, Participating County user passwords, and any consumer information, or Data,

13. monitor compliance with the obligations of this Section 5, and immediately notify EVS if Participating County suspects or knows of any unauthorized access or attempt to access the Service, including, without limitation, a review of EVS invoices for the purpose of detecting any unauthorized activity,

14. if, subject to the terms of this Agreement, Participating County uses a Service Provider to establish access to the Service, be responsible for the Service Provider's use of Participating County's user names, security access codes, or passwords, and Participating County will ensure the Service Provider safeguards Participating County's security access code(s), User IDs, and passwords through the use of security requirements that are no less stringent than those applicable to Participating County under this Section 5,

15. use commercially reasonable efforts to assure data security when disposing of any Data obtained from EVS. Such efforts must include the use of those procedures issued by the federal regulatory agency charged with oversight of Participating County's activities (e.g. the Federal Trade Commission, the applicable banking or credit union regulator) applicable to the disposal of consumer report information or records,

16. use commercially reasonable efforts to secure Data when stored on servers, subject to the following requirements: (i) servers storing Data must be separated from the Internet or other public networks by firewalls which are managed and configured to meet industry accepted best practices, (ii) protect Data through multiple layers of network security, including but not limited to, industry-recognized firewalls, routers, and intrusion detection/prevention devices (IDS/IPS), (iii) secure access (both physical and network) to systems storing Data, which must include authentication and passwords that are changed at least every ninety (90) days; and (iv) all servers must be kept current and patched on a timely basis with appropriate security-specific system patches, as they are available,

17. not allow Data to be displayed via the Internet unless utilizing, at a minimum, a three-tier architecture configured in accordance with industry best practices,

18. use commercially reasonable efforts to establish procedures and logging mechanisms for systems and networks that will allow tracking and analysis in the event there is a compromise, and maintain an audit trail history for at least three (3) months for review,

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19. provide immediate notification to EVS of any change in address or office location and are subject to an onsite visit of the new location by EVS or its designated representative, and

20. in the event Participating County has a security incident involving EVS Confidential Information, Participating County will fully cooperate with EVS in a security assessment process and promptly remediate any finding.

b. If EVS reasonably believes that Participating County has violated this Section 5, EVS may, in addition to any other remedy authorized by this Agreement, with reasonable advance written notice to Participating County and at EVS's sole expense, conduct, or have a third party conduct on its behalf, an audit of Participating County's network security systems, facilities, practices and procedures to the extent EVS reasonably deems necessary, including an on-site inspection, to evaluate Participating County's compliance with the data security requirements of this Section 5.

6. **CONFIDENTIALITY.** Each party acknowledges that all materials and information disclosed by a party ("Disclosing Party") to another party ("Recipient") in connection with performance of this Agreement consist of confidential and proprietary data ("Confidential Information"). Each Recipient will hold those materials and that information in strict confidence, and will restrict its use of those materials and that information to the purposes anticipated in this Agreement. If the law or legal process requires Recipient to disclose confidential and proprietary data, Recipient will notify the Disclosing Party of the request. Thereafter, the Disclosing Party may seek a protective order or waive the confidentiality requirements of this Agreement, provided that Recipient may only disclose the minimum amount of information necessary to comply with the requirement. Recipient will not be obligated to hold confidential any information from the Disclosing Party which (a) is or becomes publicly known, (b) is received from any person or entity who, to the best of Recipient's knowledge, has no duty of confidentiality to the Disclosing Party, (c) was already known to Recipient prior to the disclosure, and that knowledge was evidenced in writing prior to the date of the other party's disclosure, or (d) is developed by the Recipient without using any of the Disclosing Party's information. The rights and obligations of this Section 6 with respect to (i) confidential and proprietary data that constitutes a "trade secret" (as defined by applicable law), will survive termination of this Agreement for so long as such confidential and proprietary information remains a trade secret under applicable law; and (ii) all other confidential and proprietary data, will survive the termination of this Agreement for the longer of two (2) years from termination, or the confidentiality period required by applicable law. Notwithstanding the foregoing, EVS acknowledges that the terms of this Agreement (excluding any Schedules attached) may be subject to release under the Colorado Open Records Act (the "Act") or similar acts that may apply to government agencies. If Participating County is compelled to disclose any Confidential Information under the Act, Participating County will provide EVS with prompt written notice so that EVS may seek protection of its Confidential Information which may be exempt from disclosure under the Act. If such protection is not obtained by the date that Participating County must comply with the request, Participating County will furnish only that portion of the Confidential Information that it is advised by counsel that it is legally required to furnish, and Client will exercise commercially reasonable efforts to obtain confidential treatment of the Confidential Information so disclosed.

7. **TERM AND TERMINATION.** This Agreement shall be for an initial 90-day trial term ("Trial Term") to allow CDHS to evaluate the Service. Should CDHS elect to continue using the Service beyond such Evaluation Term, the Term of this Agreement shall be for an annually renewable term, and shall be automatically renewed for successive one year terms unless either party provides notice to the other party of its intent not to renew the Agreement at least ninety (90) days prior to the conclusion of the then current term. CDHS may terminate this Agreement or any Schedule(s), at any time upon thirty (30) days prior written notice to EVS. Any Participating County may likewise terminate its Participation Agreement upon thirty (30) days notice to EVS. Unless otherwise provided for in the relevant schedule, EVS may, with thirty (30) days notice, (i) change the price of the Service once annually, and/or (ii) change the Service Schedule and/or Description as deemed necessary, in EVS's sole discretion. CDHS's or Participating County's use of the Service after such thirty (30) day period shall constitute its agreement to such change(s), without prejudice to its right to terminate this Agreement as provided above. If EVS believes that CDHS or Participating County has breached an obligation under this Agreement, EVS may, at its option and reserving all other rights and remedies, terminate this Agreement and/or any Schedules executed by Participating County immediately upon notice to CDHS and/or Participating County.

8. **RIGHTS TO SERVICE.** The Service and the Data, including all rights thereto, are proprietary to EVS.

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9. **WARRANTY.** EVS warrants that the Service will be performed in all material respects in a reasonable and workmanlike manner and in compliance with laws and regulations applicable to EVS's performance thereof. CDHS and Participating County each acknowledge that the ability of EVS to provide accurate information is dependent upon receipt of accurate information from employers. EVS does not warrant that the Service will be error free. EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH HEREIN, EVS MAKES NO OTHER WARRANTIES AS TO THE SERVICE OR THE DATA, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF GOOD TITLE, MERCHANTABILITY, AND/OR FITNESS FOR A PARTICULAR PURPOSE EVEN IF EVS KNOWS OF SUCH PURPOSE.

10. **LIMITATION OF LIABILITY.** In no event shall EVS be liable to CDHS or any Participating County for indirect, special, incidental, economic, consequential or punitive damages, including but not limited to lost revenue, lost profits, replacement goods, loss of technology rights or services, loss of data, or interruption or loss of use of software or any portion thereof regardless of the legal theory under which such damages are sought. Except for (i) death, personal injury, and property damage, and (ii) EVS's indemnification obligations found herein, damages of any kind payable by EVS shall not exceed the sum paid by Participating County during the twelve months prior to the act or occurrence which gives rise to the claim.

11. **INDEMNIFICATION**. EVS agrees to indemnify, defend and hold harmless ("Indemnify") CDHS, the Participating Counties and their elected officials, officers, agents, and employees (each, an "Indemnified Party"), from and against claims, demands, liabilities, suits, damages, expenses and costs, including reasonable attorneys', experts' and investigators' fees and expenses ("Claims") brought by third parties against the Indemnified Party and arising from EVS's or its directors', officers' or employees' (i)-negligent or intentional, wrongful act or omission, (ii) violation of applicable law or (iii) infringement on third party proprietary rights.

12. **APPLICABLE LAW.** This Agreement shall be governed by the laws of the State of Colorado, without giving effect to the principles of conflict of laws thereof.

13. **FORCE MAJEURE.** Neither party will be liable to the other for any delay, or interruption in performance as to any obligation hereunder resulting from governmental emergency orders, judicial or governmental action, emergency regulations, sabotage, riots, vandalism, labor strikes or disputes, acts of God, fires, electrical failure, major computer hardware or software failures, equipment delivery delays, acts of third parties, or delays or interruptions in performance beyond its reasonable control.

14. **INSURANCE:** EVS shall maintain through the Term of this Agreement, at EVS's sole cost and expense, (i) all insurance coverage required by federal and state laws, including worker's compensation and employer's liability all with statutory minimum limits, (ii) general and auto liability coverage, and (iii) professional liability (Errors and Omissions) insurance, with insurance companies with an A.M. Best Rating of at least A-VIII in amounts no less than those currently in place as of the execution date of this Agreement. Prior to start of work, EVS shall provide a certificate or adequate proof of the foregoing insurance. Upon execution of this Agreement, EVS shall add CDHS as additional insured on all applicable policies except Workers Compensation and Errors and Omissions.

15. **MISCELLANEOUS.** This Agreement sets forth the entire agreement between the parties regarding the Service. Except as otherwise provided in this Agreement, this Agreement may be amended only by a subsequent writing signed by both parties. This Agreement may not be assigned or transferred by Participating County without EVS's prior written consent. This Agreement shall be freely assignable by EVS and shall inure to the benefit of and be binding upon the permitted assignee of either CDHS or EVS. If any provision of this Agreement is held to be invalid or unenforceable under applicable law in any jurisdiction, the validity or enforceability of the remaining provisions thereof shall be unaffected as to such jurisdiction and such holding shall not affect the validity or enforceability of such provision in any other jurisdiction. To the extent that any provision of this Agreement is held to be invalid or unenforceable because it is overbroad, that provision shall not be void but rather shall be limited only to the extent required by applicable law and enforced as so limited. Any notice under this Agreement shall be effective upon personal delivery by an overnight or other courier or delivery service, or three (3) days after pre-paid deposit with the postal service, in either case to the party's address in the first sentence of this Agreement or any substitute therefore provided by notice.

16. **COUNTERPARTS/EXECUTION BY FACSIMILE.** For the convenience of the parties, copies of this Agreement and Schedules hereof may be executed in two or more counterparts and signature pages exchanged by facsimile. The parties intend that counterpart copies signed and exchanged as provided in the preceding sentence

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shall be fully binding as an original handwritten executed copy hereof and thereof and all of such copies together shall constitute one instrument.

CDHS and the Participating County each acknowledge receipt of Exhibit 1, "Notice to Users of Consumer Reports Obligations of Users". Furthermore, CDHS and the Participating County have read "Notice to Users of Consumer Reports Obligations of Users"which explains Participating County's obligations under the FCRA as a user of consumer report information (to be initialed by the person signing on behalf of Participating County). MB

IN WITNESS WHEREOF, the parties have executed this Agreement on the date indicated below.

STATE OF COLORADO
John W. Hickenlooper, GOVERNOR
Colorado Department of Human Services
Reggie Bicha, Executive Director

By (signature): Levetta Love
Name (print): Levetta Love
Title: OES Director
Date: 8.26.15

TALX Corporation,
provider of Equifax Verification Services

By (signature):
Name (print): Michael Mohr
Title: Vice President - Sales Operations
Date: 8/13/15

This Agreement is not valid until signed and dated below by the Colorado Department of Human Services' Controller or Deputy Controller

COLORADO DEPARTMENT OF HUMAN SERVICES CONTROLLER

By: Clint Woodruff

Clint Woodruff, Controller / Valri Gimple, Deputy Controller

Date: 8/22/15

DocuSign Envelope ID: 4BB7BC75-E68F-4F7F-92AB-D4A03E03D97C

UNIVERSAL SERVICE AGREEMENT
Exhibit 1

PARTICIPATION AGREEMENT

{Enter County Name} ("**Participating County**") and TALX Corporation, ("EVS") agree (i) that Participating County shall receive Services under the provisions of the Universal Membership Agreement dated (the "**Agreement**"), by and between EVS and CDHS, which provisions are incorporated herein by reference; and (ii) that each reference to Participating County in the Agreement shall refer to Participating County separately, as if Participating County had executed the Agreement itself.

Effective Date:

Participating County Information:

Location ID:	
Location Name:	Human Services Building
Main Contact:	Janice Lizzi
Main Contact Email Address	JLizzi@jeffco.us
Main Contact Phone Number:	303/271-4506
Main Contact Fax Number:	303/271-4795
Main Contact Address:	900 Jefferson County Parkway
Main Contact City:	Golden
Main Contact State:	Colorado
Main Contact Zip:	80401
Audit Contact:	
Audit Contact Email Address:	

By signing below, Participating County agrees to each and every term and condition of the Agreement. Each person signing below represents and warrants that he or she has the necessary authority to bind the respective party set forth below.

Agreed:

Participating County

By (signature): Mary C Beem for Ken Johnson
Name (print): Mary C Beem for Ken Johnson
Title: Deputy Director
Date: 9.3.15

TALX Corporation,

By (signature):
Name (print): Michael Muhn
Title: Vice President - Sales Operations
Date: 5/13/15

DocuSign Envelope ID: 4BB7BC75-E68F-4F7F-92AB-D4A03E03D97C

UNIVERSAL MEMBERSHIP AGREEMENT
for
The Work Number® Social Services

Attachment 1 to Exhibit 1

VERMONT FAIR CREDIT REPORTING CONTRACT CERTIFICATION

The undersigned, {Enter County Name} ("Participating County"), acknowledges that it subscribes to receive various information services from TALX Corporation, provider of Equifax Verification Services ("EVS") in accordance with the Vermont Fair Credit Reporting Statute, 9 V.S.A. § 2480e (1999), as amended (the "VFCRA"), and the federal Fair Credit Reporting Act, 15, U.S.C. 1681 et. seq., as amended (the "FCRA"), and its other state law counterparts. In connection with Participating County's continued use of EVS services in relation to Vermont consumers, Participating County hereby certifies as follows:

Vermont Certification. Participating County certifies that it will comply with applicable provisions under Vermont law. In particular, Participating County certifies that it will order Data relating to Vermont residents, that are credit reports as defined by the VFCRA, only after Participating County has received prior consumer consent in accordance with VFCRA § 2480e and applicable Vermont Rules. Participating County further certifies that the attached copy of VFCRA § 2480e applicable Vermont Rules were received from EVS.

Participating County: 30

Signed By: Mary C Berg for Lynn Johnson

Printed Name and Title: Mary C Berg, Deputy Director

Account Number: ____

Date: 9.3.15

Please also include the following information:

Compliance Officer or Person Responsible for Credit Reporting Compliance

Name: ____

Title: ____

Mailing Address: ____

E-Mail Address: ____

Phone: ____ Fax: ____

DocuSign Envelope ID: 4BB7BC75-E68F-4F7F-92AB-D4A03E03D97C

Vermont Fair Credit Reporting Statute, 9 V.S.A. § 2480e (1999)

§ 2480e. Consumer consent

(a) A person shall not obtain the credit report of a consumer unless:

(1) the report is obtained in response to the order of a court having jurisdiction to issue such an order; or

(2) the person has secured the consent of the consumer, and the report is used for the purpose consented to by the consumer.

(b) Credit reporting agencies shall adopt reasonable procedures to assure maximum possible compliance with subsection (a) of this section.

(c) Nothing in this section shall be construed to affect:

(1) the ability of a person who has secured the consent of the consumer pursuant to subdivision (a)(2) of this section to include in his or her request to the consumer permission to also obtain credit reports, in connection with the same transaction or extension of credit, for the purpose of reviewing the account, increasing the credit line on the account, for the purpose of taking collection action on the account, or for other legitimate purposes associated with the account; and

(2) the use of credit information for the purpose of prescreening, as defined and permitted from time to time by the Federal Trade Commission.

VERMONT RULES * CURRENT THROUGH JUNE 1999 *****
AGENCY 06. OFFICE OF THE ATTORNEY GENERAL
SUB-AGENCY 031. CONSUMER PROTECTION DIVISION
CHAPTER 012. Consumer Fraud--Fair Credit Reporting
RULE CF 112 FAIR CREDIT REPORTING
CVR 06-031-012, CF 112.03 (1999)
CF 112.03 CONSUMER CONSENT

(a) A person required to obtain consumer consent pursuant to 9 V.S.A. §§ 2480e and 2480g shall obtain said consent in writing if the consumer has made a written application or written request for credit, insurance, employment, housing or governmental benefit. If the consumer has applied for or requested credit, insurance, employment, housing or governmental benefit in a manner other than in writing, then the person required to obtain consumer consent pursuant to 9 V.S.A. §§ 2480e and 2480g shall obtain said consent in writing or in the same manner in which the consumer made the application or request. The terms of this rule apply whether the consumer or the person required to obtain consumer consent initiates the transaction.

(b) Consumer consent required pursuant to 9 V.S.A. §§ 2480e and 2480g shall be deemed to have been obtained in writing if, after a clear and adequate written disclosure of the circumstances under which a credit report or credit reports may be obtained and the purposes for which the credit report or credit reports may be obtained, the consumer indicates his or her consent by providing his or her signature.

(c) The fact that a clear and adequate written consent form is signed by the consumer after the consumer's credit report has been obtained pursuant to some other form of consent shall not affect the validity of the earlier consent.

Exhibit C

AMENDMENT 17 TO: THE UNIVERSAL MEMBERSHIP AGREEMENT

This Amendment 17 is entered into by and between **Equifax Workforce Solutions LLC, a provider of Equifax Verification Services** ("EWS" or "EVS") and **The State of Colorado, Colorado Department of Human Services ("CDHS" or "Agency")** jointly "the Parties," with reference to the following:

WHEREAS, the Parties entered into that certain Universal Membership Agreement, last signed by the parties on or about August 26, 2015 (the "**Agreement**"); and

WHEREAS, the Parties made effective the Schedule A – The Work Number® Express Social Service on October 19, 2016 (the "**Schedule A**"); and

WHEREAS, the CDHS exercised its first optional annual renewal term (as permitted in Section II of Schedule A, by means of that certain Successive Term 1 Schedule A made effective by the parties on December 28, 2016 (the "**Successive Term Schedule A**"); and

WHEREAS, the Parties amended the Successive Term Schedule A to provide verification of employment and income services for 2 (two) additional months, beginning January 1, 2018 through February 28, 2018 (the "**Temporary Extension Period**") while the State worked to get approval from the participating counties to authorize the successive term; and

WHEREAS, CDHS exercised its second optional renewal term (as permitted in Section II of the Successive Term Schedule A, by means of that certain Amendment 1 to Schedule A made effective by the parties on February 28, 2018, for the term beginning March 1, 2018 and ending on February 28, 2019 ("**Amendment 1**"); and

WHEREAS, the Parties subsequently amended the Successive Term Schedule A, by means of that certain Amendment 2 to Schedule A made effective by the parties on April 15, 2019, to provide verification of employment and income services for 3 (three) additional months, March 1, 2019 through May 31, 2019 (the "**Second Temporary Extension Period; Amendment 2**") while the State worked to get approval from the participating counties to authorize the successive term; and

WHEREAS, the Parties subsequently amended the Successive Term Schedule A, by means of that certain Amendment 3 to Schedule A made effective by the parties on June 6, 2019, to provide verification of employment and income services for 3 (three) additional months, beginning June 1, 2019 through August 31, 2019 (the "**Third Temporary Extension Period; Amendment 3**") while the State continued to evaluate the new pay date enhancement in order to determine the number of transactions needed for the new contract; and

WHEREAS, the Parties subsequently amended the Successive Term Schedule A, by means of that certain Amendment 4 to Schedule A made effective by the parties on August 18, 2019, to provide verification of employment and income services for 2 (two) additional months, beginning September 1, 2019 through October 31, 2019 (the "**Fourth Temporary Extension Period; Amendment 4**") while the State continued to evaluate the new pay date enhancement in order to determine the number of transactions needed for the new contract; and

WHEREAS, the Parties subsequently amended the Successive Term Schedule A, by means of that certain Amendment 5 to Schedule A made effective by the parties on October 31, 2019, to (i) provide verification of employment and income services for 1 (one) additional year, beginning November 1, 2019 through October 31, 2020, (2) add a Scope of Work, and (3) amend the Service Description Overview ("**Amendment 5"**); and

WHEREAS, the Parties subsequently amended the Successive Term Schedule A, by means of that certain Amendment 6 to Schedule A made effective by the parties on October 28, 2020, in order to provide the verification of employment and income services for 1 (one) additional month, from November 1, 2020 through November 30, 2020 (the "**Fifth Temporary Extension Period; Amendment 6**"); and

WHEREAS, the Parties subsequently amended the Successive Term Schedule A, by means of that certain Amendment 7 to Schedule A made effective by the parties on November 30, 2020, in order to provide the verification of employment and income services for 4 (four) additional months from December 1, 2020 through March 31, 2021 (the "**Sixth Temporary Extension Period; Amendment 7**"); and

WHEREAS, the Parties subsequently amended the Successive Term Schedule A, by means of that certain Amendment 8 to Schedule A made effective by the parties on March 25, 2021, in order to provide the verification of employment and income services for 2 (two) additional months from April 1, 2021 – May 31, 2021 (the "**Seventh Temporary Extension Period; Amendment 8**"); and

WHEREAS, the Parties subsequently amended the Agreement and the Successive Term Schedule A, by means of that certain Amendment 9 to the Universal Membership Agreement and Schedule A made effective by the parties on May 28, 2021, in order to provide the verification of employment and income services for 1 (one) additional year from June 1, 2021 – May 31, 2022 and add a new Scope of Work to allow Colorado government entities, "Participating Entities", in addition to their existing Participating Counties, to use the Services pursuant to the terms of the Agreement (the "**Third Successive Schedule A**; **Amendment 9**"); and

WHEREAS, the Parties subsequently amended the Agreement and the Successive Term Schedule A, by means of that certain Amendment 10 to the Universal Membership Agreement and Schedule A made effective by the parties on June 8, 2021, in order to add a new Section to the Scope of Work to Schedule A for Participating Entities only regarding Web Services and to allow HCPF a Pilot Period ("**Amendment 10**"); and

WHEREAS, the Parties subsequently amended the Agreement, by means of that certain Amendment 11 to the Universal Membership Agreement made effective by the parties on May 31, 2022, in order to provide the verification of employment and income services for 1 (one) additional year from June 1, 2022 – May 31, 2023 and to add access to the system by Batch (the "**Fourth Successive Schedule A**; "**Amendment 11**"); and

WHEREAS, the Parties subsequently amended the Agreement and the Successive Term Schedule A, by means of that certain Amendment 12 to the Universal Membership Agreement made effective by the parties on October 17, 2022, in order to revise the Scope of Work to Schedule A for Employment and Income Verification

(VOE/VOI) Database and Web Services and to reflect EWS' name change ("**Amendment 12**"); and

WHEREAS, the Parties subsequently amended the Agreement and the Successive Term Schedule A in order to provide the verification of employment and income services for one (1) additional month from June 1, 2023 – June 30, 2023 (the "**Eighth Temporary Extension Period**"; "**Amendment 13**"); and

WHEREAS, the Parties subsequently amended the Agreement by replacing the Successive Term Schedule A with that certain Schedule A, effective as of July 1, 2023, in order to provide the verification of employment and income services for one (1) additional year from July 1, 2023 – June 30, 2024 (the "**Second Successive Schedule A**; "**Amendment 14**"); and

WHEREAS, the Parties subsequently amended the Agreement by replacing the Successive Term Schedule A with that certain Schedule A, effective as of July 1, 2024, in order to provide the verification of employment and income services for one (1) additional year from July 1, 2024 – June 30, 2025 (the "**Second Successive Schedule A**; "**Amendment 15**"); and

WHEREAS, the Parties subsequently amended the Agreement by replacing the Successive Term Schedule A with that certain Schedule A, effective as of July 1, 2025, in order to provide the verification of employment and income services for one (1) additional year from July 1, 2025– June 30, 2026 (the "**Second Successive Schedule A**; "**Amendment 16**"); and

WHEREAS, the Parties desire to amend the Agreement and the Second Successive Schedule A in order to provide the verification of employment and income services for 1 (one) additional year from July 1, 2026 – June 30, 2027. All other terms and conditions of the Agreement, as previously amended, remain unchanged and in full force and effect. For purpose of this Amendment 17, all capitalized terms used herein and otherwise defined shall have the meaning set forth in the Agreement.

NOW, THEREFORE, upon Colorado State Controller signature, and effective on July 1, 2026, the Parties do hereby agree to amend the Agreement as follows:

This Amendment 17 may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same document.

A. CDHS hereby exercises a one (1) year extension beginning July 1, 2026, and ending on June 30, 2027.

B. The Second Successive Schedule A shall be deleted in its entirety and replaced in full with the attached and revised Schedule A with its Schedules, Exhibits, Appendices, and Attachments, attached hereto as Schedule A. The Schedule A replacement shall be effective as of July 1, 2026. The SOW and Exhibit 1-A to the Universal Membership Agreement for the "Participation Agreement for Participating Entity" from Amendment 9 dated May 28, 2021, shall explicitly continue to be attached to the Agreement and the Schedule A to be effective as of July 1, 2026.

IN WITNESS WHEREOF, the Parties have executed this 17TH Amendment through their duly authorized representatives.

STATE OF COLORADO **Jared Polis, GOVERNOR** Colorado Department of Human Services Michelle Barnes, Executive Director	**Equifax Workforce Solutions LLC, provider of Equifax Verification Services**
By (signature): _____	By (signature): _____
Name (print): _____	Name (print): _____
Title: _____	Title: _____
Date: _____	Date: _____

This Amendment 17 is not valid until signed and dated below by the Colorado Department of Human Services' Controller or Deputy Controller

COLORADO DEPARTMENT OF HUMAN SERVICES

CONTROLLER

By (signature): _____

Name/Title: (print): _____

Date: _____

SCHEDULE A

TO THE UNIVERSAL MEMBERSHIP AGREEMENT

EQUIFAX VERIFICATION SERVICES

"Agency":	The State of Colorado, Colorado Department of Human Services
"Effective Date" of this Schedule A:	**July 1, 2026**
Industry Type:	Government
"Agreement":	***Universal Membership Agreement***
Agreement effective date:	August 26, 2015

Agency may request various Services from EVS (i) during the term of the Agreement, (ii) in accordance with the Agreement and this Schedule A (which is part of the Agreement), and (iii) only when intended to be used for the use case described below. Some Services have additional terms and conditions which are referenced in Schedule A-1. Agency will pay EVS for the Services pursuant to the terms of Schedule A-2. Unless otherwise defined in this Schedule A, all defined terms used herein shall have the meaning ascribed to them in the Agreement. This Schedule A, including all attachments hereto, specifically supersedes and replaces any Schedules, Statements of Work, and other product or pricing agreements between the parties that predate this Schedule A and which relate to the Service(s) selected below in this Schedule A, even if the prior agreements contain an "entire agreement" or "merger" clause, and any such Schedules, Statements of Work, and other product or pricing agreements are terminated.

This Schedule shall begin on the Effective Date and continue for a period of one (1) year ("Initial Term"), unless earlier terminated as set forth in the Agreement. Upon expiration of the Initial Term, this Schedule shall automatically renew for successive one (1) year terms (each a "Renewal Term"), unless otherwise terminated in accordance with the terms of the Agreement.

1. **AGENCY INFORMATION.** *(Please use the physical business location address; a P.O. Box is not acceptable.)*

Agency Name:	Colorado Department of Human Services	Phone:	303-866-5700
Address:	1575 Sherman St	State:	CO
City:	Denver	Zip Code:	80203

DBA or Management Agency, if different:	
Website address:	www.colorado.gov/cdhs

2. **MAIN CONTACT INFORMATION.**

Name:	Shelley Banker	Phone / Fax:	720-333-4521
Title:	Director	Email:	shelley.banker@state.co.us
Supervisor:	Michelle Barnes	Supervisor Email:	michelle.barnes@state.co.us

IN WITNESS WHEREOF, the parties have executed this Schedule A on the date indicated below.

Agency

By (signature): _____

Name (print): _____

Title: _____

Date: _____

Equifax Workforce Solutions LLC, provider of Equifax Verification Services

By (signature) _____

Name (print): _____

Title: _____

Date: _____

SCHEDULE A-1

SERVICE DESCRIPTIONS / ADDITIONAL TERMS AND CONDITIONS

1. SERVICE DESCRIPTIONS

A. The Work Number® Services.

The Work Number® Express Social Service Verification. A Social Service verification report provided via the Service ("Verification Report") will include, without limitation and as available, the Consumer's (i) employer name, (ii) employment status, (iii) employer address, (iv) employment dates, (v) position title, (vi) medical and dental insurance information, (vii) employer wage garnishment address, (viii) pay rate, (ix) up to three (3) years of year-to-date gross income details, and (x) up to three (3) years of pay period detail. Data provided may be from current or prior employers.

2. ADDITIONAL TERMS AND CONDITIONS

A. Agency Representation. Agency represents that it has authorization from the Consumer authorizing Agency to verify income Data. Agency need not use any particular form of authorization for an income verification, provided the authorization is auditable and demonstrates to a reasonable degree of certainty that the Consumer has authorized Agency to receive the income Data.

B. Audit. Upon request by EVS at any time, Agency shall provide Consumer authorizations to verify the Consumer's information, including but not limited to the Consumer's income, and Agency shall provide EVS with records as EVS may reasonably request to conduct such audit(s). Agency's failure to fully cooperate or to produce requested consumer authorizations may result in immediate suspension of the Services until such time as Agency corrects any discrepancy revealed by such audit.

C. Compliance with Laws. Agency will comply with all applicable laws, statutes and regulations regarding the Services. Where applicable, Agency will comply with Title V of the Gramm-Leach-Bliley Act, 15 U.S.C. Sec. 6801 et seq. ("GLB") and the implementing regulations issued thereunder and any other applicable statutes or federal laws, Agency will not use or disclose any Information other than in accordance with Section 6802(c) or with one of the General Exceptions of Section 6802(e) of the GLB and applicable regulations and all other Privacy Laws.

D. Modification of Service Description. EVS may modify this Schedule A, including pricing, on thirty (30) days' notice to Agency. Agency may terminate the Agreement

and/or this Schedule A within thirty (30) days after such modification notice by providing written notice of termination to EVS. Absence of such termination shall constitute Agency's agreement to the modification.

E. Input Requirements.

(1) Batch. Agency may request the Data and Service be delivered via batch by creating and delivering a request file of a minimum of one hundred (100) social security numbers to EVS using EVS's standard format and secure batch website. Upon submission of a file, Agency is obligated to pay all resultant Fees in accordance with the Agreement.

(2) Online. Agency shall request access to Data and Service by inputting the Consumer's social security number at the relevant EVS website.

F. Delivery.

(1) Batch. EVS will deliver monthly usage reports by county. Upon submission of a file, Agency is obligated to pay all resultant Fees in accordance with the Agreement. Following a batch submission consistent with the input requirements above, EVS will deliver a return file of Data via the secure batch website.

(2) Online. The Service will be delivered online, providing automated access to requested Data.

SCHEDULE A-2

PAYMENT TERMS AND SERVICE PRICING

1. PAYMENT TERMS AND CONDITIONS.

A. Invoices. EVS will use commercially reasonable efforts to invoice agency within fifteen (15) days after the prior month's close. All Fees (except the one-time Setup Fee) shall apply during any Renewal Term. EVS reserves the right to increase all Fees pursuant to the terms of the Agreement. Invoices are due net thirty (30) days with one and a half (1.5%) percent interest per month applied over forty-five (45) days. Agency will be invoiced electronically through EVS's Electronic Invoice Presentation & Payment (EIPP) program. Requests for paper billing are available upon Agency's request and are subject to additional monthly fees. Such fees are subject to modification by EVS at intervals of no less than one year, upon prior written notice. If payment is made by credit card, EVS will charge the credit card each month for Transactions completed in the prior month.

Undisputed invoices outstanding over forty-five (45) days may result in loss of access to the Service. If Agency, in good faith, disputes any portion of an amount invoiced, Agency shall pay such amount as it in good faith believes to be correct and provide written notice stating the reasons why the remaining disputed amount is incorrect, along with supporting documentation. All disputes must be submitted to EVS in writing within ninety (90) days from the date of the invoice for those Services. Agency waives the right to dispute any portion of the invoice that is not disputed within such ninety (90) day period.

In the event that it is determined or agreed that Agency must or will pay the disputed amount, then Agency shall pay interest from and including the original payment due date until, but excluding, the date the disputed amount is received by EVS at the interest rate set forth above. In the event the Parties are unable to resolve such dispute, either party may pursue any remedy available at law or in equity to enforce its rights hereunder. For the avoidance of doubt, invoices issued which reflect a price change or pertain to fees for service description modifications that have been accepted according to the terms of this Schedule, shall be deemed correct invoices for purposes of this section.

B. Agency Purchase Orders. If the use of a Purchase Order ("PO") or similar ordering document is required by Agency, the following information must be provided as part of

the Agreement. Failure to include this information reflects Agency's agreement that a PO shall not be required by Agency. Agency shall provide notice of any PO changes no less than thirty (30) days prior to the expiration of the current PO. No additional terms and conditions shall be included in the PO unless expressly agreed to in writing by the Parties. If there is a conflict between language in the PO and the Agreement, the Agreement shall control. The PO Amount or dollar limit, if applicable, of initial PO does not limit or otherwise impact any minimum ordering obligations or purchase commitments specified herein. The PO effective dates (as defined below) does not impact the Effective Date(s) or Term(s) specified herein.

PO Number (or similar):		PO Amount:	
PO Start Date:		PO End Date:	
PO Contact Name:		PO Contact Email:	

C. Taxes. Except to the extent that Agency has provided an exemption certificate, direct pay permit or other such appropriate documentation, EVS shall add to each invoice any sales, use, excise, value-added, gross receipts, services, consumption and other similar transaction taxes however designated that are properly levied by any taxing authority upon the provision of the Services, excluding, however, any state or local privilege or franchise taxes, taxes based upon EVS's net income and any taxes or amounts in lieu thereof paid or payable by EVS as a result of the foregoing excluded items.

2. SERVICE PRICING.

A. Third Party Fees Applicable to All Services.

(1) **Third Party Fee.** EVS will pass along any fees incurred by third parties to Agency, including program fees implemented by the IRS. EVS will post these third-party fees as a separate line item on the invoices.

(2) **Technology Portal Delivery Fee.** EVS will pass along any delivery fees incurred for the use of a technology portal connection, as specified by Agency, to Agency. EVS will post these technology portal delivery fees as a separate line item on the invoices.

B. The Work Number® Services

Service Name		Annual Subscription Payment[1]	Annual Transactions Included in the Annual Subscription[1]
Express Social Service Verification	Internal EFX Use		
Subscription Service (Annual)	0210111385	$10,689,855	Unlimited

Overage Charges	0210111384 3 Full Months: 0210112497 6 Full Months: 0210112511 1 Full Year: 0210112512 3 Full Years: 0210112513 Purchase All: 0210112514	N/A

[1] **Participating County and Entity Allocation**. The Work Number Express Social Service Verification Annual Subscription Payment and Annual Transactions Included in the Annual Subscription shall be allocated amongst the Participating County and Participating Entities in accordance with the chart attached hereto as Exhibit 1.

C. Pricing Terms

(1) Order Date Ranges. The specific use and/or program shall be denoted by the Agency in each request. Agency may select which employment records to order when accessing the Service online by selecting from various "pay date" range or "Purchase all" options. Order options will include: "3 full months", "6 full months", "1 full year", "3 full years", and "Purchase all" records. Date ranges go back in full calendar months, i.e. selecting "3 full months" on January. 30, would result in all records available between October 1 and January 30. If multiple records exist in the date range option Agency selects, then each record will count as a separate Transaction.

(2) Annual Commitment. Notwithstanding anything herein or the Agreement to the contrary, in the event Agency terminates this Schedule A prior to the end of the then-current term, Agency shall pay the remaining Annual Subscription Payment due under the then-current year obligation. Should the Agency cancel prior to the end of the month, that month shall be considered part of the remaining Annual Subscription Payment. The Annual Subscription Payment for the Service(s) listed above will be payable as the transactions come in. At the end of the Term, the amount paid and/or invoiced at that time for the Transactions made will then be due and payable.

(3) Transaction. A 'Transaction' is defined by a database search which returns data in the form of a Verification Report. A 'Verification Report' is the output file returned from a database search containing various employer records. Each employer returned in a Verification Report constitutes a separate Transaction. For example, two (2) employers returned in a Verification Report will count as two (2) separate Transactions.

3. ADDITIONAL SERVICE FEES.

	Internal EFX Use	
Annual Setup Fee	0210100037	$0.00
Monthly Account Servicing Fee	0210100693	$0.00

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EXHIBIT 1
Participating County and Participating Entity Allocation Chart
Unlimited
7/1/26 - 6/30/27

Participating County / Participating Entity	Share by %	Commitment
Adams	9.29%	$988,134
Alamosa	0.36%	$37,968
Arapahoe	11.07%	$1,177,908
Archuleta	0.01%	$628
Baca	0.01%	$628
Bent	0.00%	$0
Boulder	2.95%	$314,109
Broomfield	0.93%	$99,232
Chaffee	0.01%	$628
Cheyenne	0.01%	$628
Clear Creek	0.02%	$2,461
Conejos	0.07%	$7,395
Costilla	0.01%	$628
Crowley	0.10%	$11,099
Custer	0.00%	$0
Delta	0.45%	$47,457
Denver	18.50%	$1,968,119
Dolores	0.01%	$628
Douglas	0.98%	$104,611
Eagle	0.69%	$72,965
El Paso	1.42%	$150,579
Elbert	0.08%	$8,625
Fremont	0.95%	$101,562
Garfield	0.38%	$39,931
Gilpin	0.01%	$628

Grand	0.05%	$5,549
Gunnison	0.07%	$7,443
Hinsdale (built into Gunnison)	0.00%	$0
Huerfano	0.05%	$5,549
Jackson (built into Grand)	0.00%	$0
Jefferson	6.64%	$706,745
Kiowa	0.01%	$628
Kit Carson	0.15%	$16,020
La Plata	0.23%	$23,864
Lake	0.15%	$16,020
Larimer	4.31%	$458,075
Las Animas	0.38%	$40,677
Lincoln	0.01%	$628
Logan	0.15%	$15,945
Mesa	3.32%	$353,372
Mineral (built into Rio Grande)	0.00%	$0
Moffat	0.07%	$7,526
Montezuma	0.57%	$61,135
Montrose	0.30%	$32,019
Morgan	0.73%	$77,375
Otero	0.00%	$0
Ouray	0.01%	$628
Park	0.05%	$4,934
Phillips	0.01%	$628
Pitkin	0.12%	$12,944
Prowers	0.24%	$25,010
Pueblo	3.46%	$367,638
Rio Blanco	0.01%	$628

Rio Grande	0.25%	$26,997
Routt	0.00%	$0
San Juan (Built into La Plata)	0.00%	$0
San Miguel (Built into Ouray)	0.00%	$0
Saguache	0.01%	$628
Sedgwick	0.00%	$0
Summit	0.08%	$8,756
Teller	0.10%	$10,470
Washington	0.02%	$1,845
Weld	4.92%	$523,515
Yuma	0.02%	$2,618
CDHS SNAP QA	0.16%	$16,975
HCPF	25.09%	$2,669,925
FNS Grant	0%	$50,352
Total	**100%**	**$10,689,855**

Exhibit A
Agency Information

(To be completed by Agency prior to Services being provided)

Physical address of where verifications will be performed (if different than above).	
Onsite contact for onsite inspection.	Shelley Banker - CDHS
Onsite contact email and phone number.	**shelley.banker@state.co.us**

Additional User Information

IMPORTANT: All individuals who will use the service must be registered below. During the login process, the user will be asked for their registered fax number. All fields are mandatory.

	Name	E-mail Address
User1	**n/a**	**n/a**
User2		
User3		
User4		
User5		

Please provide the names, fax numbers and e-mail addresses of up to five (5) additional users. Note: The "Main Contact" above will have the ability to add users via the webManager function. WebManagers have the ability to add, manage and approve users within the organization. If Agency has additional users, once Agreement is accepted, Agency will receive more information on how to register users.

Billing Information

Billing Contact:	**Jacques Livingston**	**Billing Address:**	**1575 Sherman Street**
Billing Contact Title:	**Chief Financial Officer**	**City:**	**Denver**
Billing Phone #:	**720-413-7337**	**State:**	**CO**
Billing Fax #:	**n/a**	**Zip Code:**	**80203**
Billing E-mail:	**jacques.livingston@state.co.us**		

Is Agency Tax Exempt? ☐ Yes ☐ No

If Yes, please submit tax exemption certificate.

Agency Type:

☒	**Federal/State/County/City/Local/Government**	☐	**Social Security Administration**
☐	**Non- Profit Organization**	☐	**Housing Authority**
☐	**For-Profit Organization**	☐	**Third Party Vendor for Government Agency**
☐	**Apartment Complex/Property Management**	☐	**Other: Please specify**

Each program requires documented proof. Specific Program(s) that will use this service:

☒	**Food Stamps**	☒	**TANF**	☒	**MEDICAID**
☒	**Child Support Enforcement**	☒	**Daycare Assistance**	☒	**Low-Income Energy Assistance**
☐	**Pre-Employment**	☒	**Work-related Assistance**	☐	**Collections**
☒	**Low-Income Housing**	☐	**Mortgage Loans**		

If Agency is an **Apartment Complex** or **Property Management Agency**, please answer the following questions:

How many units does Agency have? n/a

How many of those are subsidized units? n/a

Note: Subsidized units are those in which the owner receives funds from Federal, State, County or Local Government.

Is Agency affiliated with City/State Housing Authority? ☐ **Yes** ☒ **No**

If yes, please include the name: _____

Qualifications: In order to process Agency's application, **Agency's** agency/organization is required to provide proof (supporting documentation) of **Agency's** need for employment and income verifications. Please provide the following:

Federal/State/County/City/Local/Government Copy of program's application Income guidelines to determine eligibility	Social Security Administration Copy of program's application Income guidelines to determine eligibility
Non-Profit / For-Profit Organizations	**Third Party Vendor for Government Agency**

Copy of program's application Income guidelines to determine eligibility Affiliation (contract) with a F**ederal/State/County/City/Local/Government** **Funding source**	Copy of program's application Income guidelines to determine eligibility Affiliation (contract) with a F**ederal/State/County/City/Local/Government** **Funding source.**
Housing Authority	Apartment Complex/Property Management
Copy of tenant's application Income guidelines for low-income housing Complete HUD Schedule or Rural Development Rent Schedule or L.U.R.A. (Land Use Restriction Agreement)	Copy of tenant's application Income guidelines for low-income housing Complete HUD Schedule or Rural Development Rent Schedule or L.U.R.A. (Land Use Restriction Agreement)

Failure to provide supporting documentation, which must include the name of Agency's agency/organization/Agency name, **may delay processing of Agency's agreement or disqualify Agency's application.**

UNIVERSAL MEMBERSHIP AGREEMENT

Exhibit 1-A

PARTICIPATION AGREEMENT FOR PARTICIPATING ENTITY

{Enter Entity Name} (**"Participating Entity"**) and TALX Corporation, a provider of Equifax Verification Services, (**"EVS"**) agree (i) that Participating Entity shall receive Services under the provisions of the Universal Membership Agreement last signed by the parties on or about August 26, 2015, and as amended, (the "**Agreement**"), by and between **EVS** and **CDHS**, which provisions are incorporated herein by reference; and (ii) that each reference to Participating Entity in the Agreement shall refer to Participating Entity separately, as if Participating Entity had executed the Agreement itself.

Effective Date:

Participating Entity Information:

Location ID:	
Location Name:	
Main Contact:	
Main Contact Email Address	
Main Contact Phone Number:	
Main Contact Fax Number:	
Main Contact Address:	
Main Contact City:	
Main Contact State:	
Main Contact Zip:	
Audit Contact:	
Audit Contact Email Address:	

By signing below, Participating Entity agrees to each and every term and condition of the Agreement. Each person signing below represents and warrants that he or she has the necessary authority to bind the respective party set forth below.

Agreed:

Participating Entity	**TALX Corporation,**
By (signature): _____	By (signature): _____
Name (print): _____	Name (print): _____
Title: _____	Title: _____
Date: _____	Date: _____

UNIVERSAL MEMBERSHIP AGREEMENT
for
The Work Number® Social

Services Attachment 1-A to

Exhibit 1-A

VERMONT FAIR CREDIT REPORTING CONTRACT CERTIFICATION

The undersigned, {Enter Entity Name} ("Participating Entity"), acknowledges that it subscribes to receive various information services from TALX Corporation, provider of Equifax Verification Services ("EVS") in accordance with the Vermont Fair Credit Reporting Statute, 9 V.S.A. § 2480e (1999), as amended (the "VFCRA"), and the federal Fair Credit Reporting Act, 15, U.S.C. 1681 et. seq., as amended (the "FCRA"), and its other state law counterparts. In connection with Participating Entity's continued use of EVS services in relation to Vermont consumers, Participating Entity hereby certifies as follows:

Vermont Certification. Participating Entity certifies that it will comply with applicable provisions under Vermont law. In particular, Participating Entity certifies that it will order Data relating to Vermont residents, that are credit reports as defined by the VFCRA, only after Participating Entity has received prior consumer consent in accordance with VFCRA § 2480e and applicable Vermont Rules. Participating Entity further certifies that the attached copy of VFCRA § 2480e applicable Vermont Rules were received from EVS.

Participating Entity:

Signed By: _____

Printed Name and Title: _

Account Number: __

Date: ___

Please also include the following information:

Compliance Officer or Person Responsible for Credit Reporting

Compliance Name: __

Title: ___

Mailing Address: ___

E-Mail Address: ___

Phone: ___ Fax: ____

Vermont Fair Credit Reporting Statute, 9 V.S.A. § 2480e (1999)

§ 2480e. Consumer consent

(a) person shall not obtain the credit report of a consumer unless:

(1) the report is obtained in response to the order of a court having jurisdiction to issue such an order;

or

(2) the person has secured the consent of the consumer, and the report is used for the purpose consented to by the consumer.

(b) Credit reporting agencies shall adopt reasonable procedures to assure maximum possible compliance with subsection (a) of this section.

(c) Nothing in this section shall be construed to affect:

(1) the ability of a person who has secured the consent of the consumer pursuant to subdivision (a)(2) of this section to include in his or her request to the consumer permission to also obtain credit reports, in connection with the same transaction or extension of credit, for the purpose of reviewing the account, increasing the credit line on the account, for the purpose of taking collection action on the account, or for other legitimate purposes associated with the account; and

(2) the use of credit information for the purpose of prescreening, as defined and permitted from time to time by the Federal Trade Commission.

VERMONT RULES * CURRENT THROUGH JUNE 1999 *** AGENCY 06. OFFICE OF THE ATTORNEY GENERAL**
SUB-AGENCY 031. CONSUMER PROTECTION DIVISION
CHAPTER 012. Consumer Fraud--Fair Credit Reporting RULE CF 112
FAIR CREDIT REPORTING
CVR 06-031-012, CF 112.03 (1999)
CF 112.03 CONSUMER CONSENT

(a) A person required to obtain consumer consent pursuant to 9 V.S.A. §§ 2480e and 2480g shall obtain said consent in writing if the consumer has made a written application or written request for credit, insurance, employment, housing or governmental benefit. If the consumer has applied for or requested credit, insurance, employment, housing or governmental benefit in a manner other than in writing, then the person required to obtain consumer consent pursuant to 9 V.S.A. §§ 2480e and 2480g shall obtain said consent in writing or in the same manner in which the consumer made the application or request. The terms of this rule apply whether the consumer or the person required to obtain consumer consent initiates the transaction.

(b) Consumer consent required pursuant to 9 V.S.A. §§ 2480e and 2480g shall be deemed to have been obtained in writing if, after a clear and adequate written disclosure of the circumstances under which a credit report or credit reports may be obtained and the purposes for which the credit report or credit reports may be obtained, the consumer indicates his or her consent by providing his or her signature.

(c) The fact that a clear and adequate written consent form is signed by the consumer after the consumer's credit report has been obtained pursuant to some other form of consent shall not affect the validity of the earlier consent.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Erin Johnson, Assistant Director

DESCRIPTION: Intergovernmental Agreement Between Arapahoe and Douglas Counties for Temporary Assistance for Needy Families for $230,000.00

SUMMARY: The Department of Human Services (Department) collaborates with Arapahoe/Douglas WORKS! (ADW) for Temporary Assistance for Needy Families (TANF) case management services, which includes a Youth Employment program for TANF-eligible individuals.

RECOMMENDED ACTION: Approve and sign.

REVIEW:

Ruby Richards	Approve	6/12/2026
Jeff Garcia	Approve	6/16/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
ADW IGA 26-27- TANF

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ATTACHMENTS:

ADW IGA 26-27- TANF

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY**, Colorado ("Douglas"), and the **BOARD OF COUNTY COMMISSIONERS OF ARAPAHOE COUNTY**, Colorado ("Arapahoe"). The counties hereinafter collectively referred to as the "Parties".

RECITALS

WHEREAS, the Parties are authorized under Article XIV, Section 18 of the Colorado Constitution, and by C.R.S. 29-1-203 et seq. to contract with one another to provide any function or service lawfully authorized to each of them; and

WHEREAS, the Parties, in their capacity as a County Human Services Agency, are responsible for the administration of various human services programs including the Federal Temporary Assistance to Needy Families (TANF) program also known as "Colorado Works" and a component of the TANF/Colorado Works program is the provision of training and services to participants to assist these individuals in obtaining employment; and

WHEREAS, Arapahoe/Douglas Workforce Board has designated the Arapahoe/Douglas Workforce Center as the one-stop for the federally designated regions of Arapahoe County and Douglas County; and

WHEREAS, Arapahoe, through its Arapahoe/Douglas Works Division ("ADW") of the Arapahoe County Community Resources Department, provides training, counseling, assessment, and job referral services for individuals seeking employment, including TANF recipients; and

WHEREAS, authority exists in the law and funds have been budgeted, appropriated, and otherwise made available and a sufficient uncommitted balance thereof remains available for encumbering and subsequent payment under this Agreement.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. ADW will provide TANF case management services for Douglas TANF program participants referred to ADW by Douglas County Human Services as more particularly described in Exhibit A Scope of Work, attached hereto and incorporated herein.

2. The term of this IGA shall be from **July 1, 2026,** through **June 30, 2027**, unless sooner terminated or otherwise extended.

3. Douglas agrees to pay Arapahoe an amount not to exceed **two hundred thirty thousand dollars and zero cents ($230,000.00)** as reimbursement for services provided herein as follows: 1) TANF Basic Cash Assistance Case Management 2) TANF Youth Employment Case

Management. Arapahoe shall invoice Douglas on a monthly basis for services provided. Douglas shall pay said invoice within thirty (30) days of receipt. All expenditures are subject to appropriation of funds. Douglas County may terminate without penalty by providing thirty (30) days' written notice to Arapahoe.

4. Facility fees will be waived for Arapahoe under this Agreement.

5. The Director of Douglas County Human Services is designated as the authorized representative of Douglas for the purpose of administering, coordinating and approving work performed pursuant to this Agreement.

6. Arapahoe agrees that no official, officer, or employee of Arapahoe shall have any personal or beneficial interest in the services described herein.

7. Arapahoe and Douglas understand and agree that each party is relying on, and does not waive or intend to waive, any provision, right, immunity, or protection provided by the Colorado Governmental Immunity Act, §§ C.R.S. 24-10-101 et seq.

8. In connection with the services provided pursuant to this Agreement, Arapahoe shall not discriminate against any Douglas TANF participant because of race, creed, color, national origin, religion, sex, mental or physical disability, or age.

9. All records remain the property of the Douglas County Department of Human Services. Documents, data compilations, and other client-based information prepared and maintained by Arapahoe in connection with this Agreement shall be confidential. Documents shall not be made available by Arapahoe to any individual or entity without the consent of the Douglas County Representative. Confidential files must be maintained in a secure environment that ensures confidentiality. Arapahoe will notify Douglas immediately of any breaches of security or confidentiality as they pertain to client data. Arapahoe agrees that, upon request of Douglas, at any time during the term of this Agreement, or four (4) years thereafter, it will make full disclosure to Douglas and make available for inspection and audit upon request Douglas, all of its records associated with work performed under this Agreement for the purpose of making an audit, examination, or excerpts. Under this item, records refer to the support documentation for expenses invoiced to Douglas and paid to Arapahoe. Arapahoe will retain any and all records, beyond the terms outlined above in this recital, as identified in a "litigation hold" notice provided by Douglas until receipt of a release from said hold.

10. The Parties shall have the right to terminate this IGA, without cause, by giving not less than thirty (30) days' written notice to the other party of such termination and specifying the effective date of such termination. Arapahoe shall be entitled to receive compensation in accordance with this Agreement for services completed pursuant to this Agreement prior to the date of receipt of the notice of termination or such other stop-work date as may be specified in said notice.

Notices to be provided under this IGA shall be given in writing and either delivered personally during normal business hours to the appropriate office below, or by prepaid first-class U.S. mail, e-mail, or other method authorized in writing by the Authorized Representative.

To Douglas:	Douglas County Human Services Attn: Ruby Richards, Director 11045 E. Lansing Circle, First Floor Englewood, CO 80112 Phone: (303) 814-5395 Email: rarichar@douglasco.gov
With a copy to:	Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104 Phone: (303) 660-7414 Email: attorney@douglasco.gov
With a copy to:	Department of Human Services Attn: Erin Johnson, Assistant Director 11045 E. Lansing Circle, First Floor Englewood, CO 80112 Phone: (303) 814-5359 Email: Ejohnso1@douglasco.gov
To Arapahoe:	Arapahoe County Attn: Katherine Smith, Director of Community Resources Arapahoe County Plaza 1690 W. Littleton Blvd Littleton, CO 80120 Phone: (303) 795-4639 Email: ksmith@arapahoegov.com
With a copy to:	Arapahoe County Attorney 5334 S. Prince Street Littleton, CO 80120 Phone: (303)795-4639 Email: attorney@arapahoegov.com

14. Pursuant to CRS 29-1-110, the financial obligations of Douglas as set forth herein after the current fiscal year are contingent upon funds for the purpose being budgeted, appropriated, and otherwise available.

15. This Agreement may require access to various Douglas County facilities, including human services, law enforcement and judicial buildings that may contain Criminal Justice Information (CJI). Accordingly, Douglas County will conduct prescreening background checks for Arapahoe and its personnel. These background checks will be managed by Douglas.

If access to secure areas of the Human Services building is required under this Agreement, it is Arapahoe's responsibility to ensure that all applicable personnel complete the required fingerprinting and background checks with passing results.

Prior to badge access being granted to any Douglas County facility, Arapahoe and its personnel must successfully complete both a state and federal fingerprint-based background check.

Depending on the nature of access, Arapahoe and its personnel may also be required to execute a Criminal Justice Information Services (CJIS) Security Addendum.

These background check and badging requirements will only apply if access to secure areas is necessary for the performance of services under this Agreement.

Costs associated with fingerprinting and background checks are reimbursable under this Agreement.

16. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the activities conducted under this Agreement by Arapahoe shall comply with all applicable laws, rules, regulations, and codes of the United States and the State of Colorado.

17. [RESERVED]

18. SEVERABILITY: In the event any of the provisions of this Agreement are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Agreement, it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

19. NO THIRD-PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Agreement and all rights of action relating to such enforcement, shall be strictly reserved to the parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person under such Agreement.

20. CONFLICT OF INTERST: Parties agree that no official, officer or employee of Douglas shall have any personal or beneficial interest whatsoever in the services or property described herein, and Arapahoe further agrees not to hire, pay, or contract for services of any official, officer or employee of Douglas. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of Arapahoe by placing Arapahoe's own interests, or the interest of any party with whom Arapahoe has a contractual arrangement, in conflict with those of County. Specifically, Arapahoe will notify Authorized Representative (or that person's designee) if anyone performing services outlined in Exhibit A: 1) is a past or current Human Services client, or 2) is related to or a close acquaintance of a past or current Human Services client. Providing services when a known or potential client conflict exists without previously informing the Authorized Representative and receiving approval, may be deemed BREACH OF CONTRACT.

21. BREACH OF CONTRACT**:** Failure to perform according to the specifications of this Agreement will be considered a breach of contract and may be subjected to any or all of the following: legal action, termination of Agreement, any additional applicable legal remedies

available to Douglas, and/or reimbursement to Douglas for costs associated with the breach of contract. Arapahoe's liability is limited to the amount of any sanction(s) or penalty(ies) incurred by Douglas as a result of an audit or review, no matter when the audit occurs, based upon Arapahoe's failure to take any timely and proper required action in compliance with program requirements and/or this Agreement. Reimbursement is due and owing even if for some reason no subsequent payment exists.

(Remainder of Page Intentionally Blank)

IN WITNESS WHEREOF, Douglas and Arapahoe have executed this Agreement as of the above date.

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ARAPAHOE

BY:_____
Katherine Smith, Director of Community Resources
Authorized by Arapahoe Board of County Commissioners

DATE:_____

Signature of Notary Public Required:

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____2026, by _____.

Witness my hand and official seal

_____
Notary Public

My commission expires: _____

Exhibit A
SCOPE OF SERVICES

Arapahoe agrees to provide service(s) outlined herein. Services provided outside of this Exhibit will be deemed gratuitous and are subject to non-payment at the Department of Human Services' (Department) discretion.

Arapahoe will work with families to establish initial and ongoing Colorado Works case management services for single-parent and two-parent families. The Department will determine eligibility for Basic Cash Assistance (BCA) clients. TANF eligibility is outlined below. The Department has determined that minimally TANF purposes i. and ii. are addressed by the services outlined in this Exhibit.

Temporary Assistance to Needy Families (TANF) permits the use of federal funds as long as they relate to one or more of the four federal purposes:

i. To provide assistance to needy families so that children may be cared for in their own homes or the homes of relatives;
ii. To end the dependence of needy parents on government benefits by promoting job preparation, work, and marriage;
iii. To prevent and reduce out-of-wedlock pregnancies and to establish annual goals for preventing and reducing the incidence of these pregnancies; and
iv. To encourage the formation and maintenance of two-parent families.

I. Arapahoe shall:

A. Conducting Business

a. Retain confidentiality of all client information. This includes all verbal, written, and electronic communication, and all service delivery information. Unless prior written approval is provided, Arapahoe may not release any information about the program and its applicants.
b. Be able to proceed with the following staff identification and assignment process:
    a. Complete whatever requirements are needed internal to Arapahoe's own organization.
    b. Fulfill fingerprinting requirements in accordance with Term 15 of the Intergovernmental Agreement (IGA) and Attachment 4, both of which are incorporated into this Agreement.
    b. Allow Douglas County staff to meet with the candidate(s).
    If potential staff assignment is acceptable to both Arapahoe and Douglas, make an offer or assignment change contingent upon successful completion of a: a) drug test, b) fingerprint background check, and c) Department review of Trails (Colorado's child welfare computer system) and CAPS (Colorado's adult protection computer system). (See Attachment A1.)
    d. Results of each item listed in A. b above will be reviewed by Douglas who will solely decide if the staff assignment is ultimately appropriate.

e. Note that staff may not begin any casework or receive any user IDs/temporary passwords for any system access until Douglas approval per A. d. above is done.

c. Arapahoe will notify the Department if/when any traffic or criminal charges occur that could impact assigned staff's fitness or ability to execute the work assigned in this Agreement, or that violate a law, e.g., Adam Walsh Act, or program requirement.
d. All client (or provider/third party, if applicable) paperwork, records and data must be stored on Douglas's network or ingested in Douglas's electronic content management (ECM) system(s) no later than within five (5) business days of receipt. County will provide training as needed for the ECM system(s).
e. Utilize the Human Services Client and Reporting Enterprise System (HSCARES) for referencing programs with which a client is already associated.
f. All client data must be sent via secure County email or secure file transfer (even to clients themselves). If client data must be transferred via a portable drive, facsimile, CD or some other means, that must be approved by the Department in advance. Documents may be mailed to clients or their Authorized Representative via US mail or a third-party mail delivery company without prior approval. Client communication may be sent via text message following County approval or using County issued devices or tools. Arapahoe staff will timely follow-up with all system or computer access issues or needs by contacting DHSsecurity@douglas.co.us or Douglas County Support Desk. Arapahoe shall notify the Department immediately: 1) if an employee accesses any County, State or third-party system or record for personal use or gain, or without any business need, and 2) when the individual no longer has authorization to access any State, County or third party systems. County reserves the right to end access to any or all State, County or third-party system for inappropriate or unauthorized use which would result in the individual no longer being able to work under this Agreement.
g. Douglas will provide Arapahoe staff who perform any client related work with a Douglas County email address that shall be used with clients, providers, State program staff and any third party when client data is being discussed, reviewed, shared or transmitted. This Douglas County email will also allow for Arapahoe to use Douglas's secure email feature and secure file transfer tool.
h. Arapahoe will use Douglas's email and network for all client related work. If Arapahoe is not in a County building, Arapahoe will be set-up with the needed access to the Douglas virtual private network (VPN) and/or virtual desktop infrastructure (VDI) connection.
i. Maintain hours of operation that correspond to the Department's, i.e., Monday through Friday 8 a.m. to 5 p.m. Contract management will respond to emails or phone calls from the Department on Fridays, in the event of an emergency. Reasonable holiday, emergency, and weather closures are permitted. Arapahoe will be available during hours of operation to answer client questions, and address concerns. Return customer calls and emails within 48 clock hours excluding weekends, holidays, or closures.
j. Cooperate with community partners, providers and County staff as reasonable and appropriate to achieve program requirements and quality customer service.

k. Be able to timely recruit and place staff assigned to the contracted work so as to avoid delays in work and not impact customer service. Provide appropriately skilled supervision of staff and appropriate overall management.
l. Notify Douglas in writing of any change in the persons authorized to bind the Agreement.
m. Not subcontract this work to any other entity.
n. Attend program oversight meetings throughout the course of any resulting contract. Meeting frequency will be determined by Douglas Program Manager, or at Arapahoe request.
o. Not speak with any member of the media without express consent by a County Commissioner, County Manager, Deputy County Manager, or Human Services Director. Not present to any entity that Arapahoe makes policy or funding decisions on behalf of Douglas or Department. Arapahoe shall not engage in any form of lobbying on behalf of Douglas. Arapahoe may be asked to join a Department staff member at a meeting/conference, or to attend on the Department's behalf. However, Arapahoe may not vote on behalf of Douglas, commit Douglas's resources, or otherwise obligate Douglas. Arapahoe may not use Douglas's logo on any materials unless approved in writing by Douglas.
p. Consistently collect client feedback and provide the results to the Department on at least an annual basis. The Department may provide a survey and/or data collection tool.
q. Arapahoe will only use forms, templates, releases and other case related materials approved in advance by the Department. All vendor forms will be included in the written operating procedures mentioned in B. e. below. Any requests for new forms, or modifications to existing forms must be approved in advance in writing by the Program Manager.
r. Arapahoe will stay apprised of all pertinent changes in the program including, but not limited to, changes in applicable law or regulations; changes in the eligibility requirements; changes in computer system requirements; and changes in data collection requirements.

B. Compliance with Laws, Rules and Policies
a. Immediately report suspected child and adult abuse, neglect and exploitation.
b. Abide by all applicable Federal, e.g., HIPAA and Adam Walsh Act; State laws, rules, and regulations; and Douglas County program policies and procedures. Comply with Douglas County and/or Department required training, including but that may not be limited to: 1) civil rights, 2) ethics, 3) mandatory reporter, 4) fraud identification and prevention, 5) building safety and security (for staff working in any Douglas County building), 6) cyber and data security, and 7) Arapahoe and personnel are asked to complete any Douglas, State or Federal training to obtain system and/or building access, e.g., CJIS. Arapahoe is responsible for ensuring their staff timely and adequately complete all training outlined in the Agreement. Incomplete or untimely training will result in that individual's access being suspended, and no work outlined in the Agreement can be performed by this person or submitted for reimbursement unless or until the required training is done.

c. Ensure staff are appropriately trained on: 1) laws, rules, regulations and policies, 2) authorized access and use of the required State, County, and third party computer system.
d. Contact the Department's Program Integrity Unit with any questions regarding possible or known client or provider fraud or abuse, and complete fraud referrals as appropriate.
e. Provide Douglas a copy of Arapahoe's Single Audit annually.

C. Applications, Re-certifications and Case Management
a. Complete all data entry, including case comments, into the Colorado Benefits Management System (CBMS) within 5 business days.
b. Emails and text messages do not have to be transferred into a CBMS case comment or ingested into Douglas's ECM system(s) if they are part of a general case interaction and are captured generally in a status CBMS case comment. However, 1) for all emails or texts in which a civil rights allegation is made, Arapahoe will contact the Department immediately to determine how these communications will be addressed. If emails and text messages are expected to be saved into the Department's ECM system(s), it will be done in 3 business days.
c. Arapahoe's supervisory and line staff must be able to timely complete all State required CBMS training, remain current with all CBMS changes, and correctly use the system.
d. Conduct client orientations to familiarize recipients with the rules, regulations, expectations, services and supports in the Colorado Works program. Be available to clients to answer questions, address case concerns, provide information and referrals, accept written documentation and provide excellent customer service.
e. Provide case management, crisis intervention, information and referral services for all clients as appropriate.
f. Once a referral is made, Arapahoe will conduct an initial assessment, as well as ongoing assessments as necessary, to determine client strengths and barriers to self-sufficiency. Assessment tools and formats may vary based on State source system design or applicable program requirements. Based on these assessments, Arapahoe shall develop appropriate, individualized service plans that include referrals to community partners, the provision of supportive services, and the creation of a current, measurable Individual Plan. The Individual Plan shall be completed during the initial meeting between Arapahoe and the client. It is recommended that this meeting occur within fifteen (15) days of the assessment date and shall occur no later than thirty (30) days following completion of the assessment. Arapahoe shall deliver all services in accordance with Colorado Works program rules and county policies approved under 9 CCR 2503-6, including all Workforce Requirements, timelines, and employment and training obligations.
g. Develop Individual Plans, as required, that are client-centered, realistic, specific, measurable and address specific barriers disclosed at assessment. Individual Plans are entered into the Colorado Benefits Management System (CBMS).
h. Encourage and promote clients' ability to successfully meet Individual Plan terms and conditions to ensure continuation of benefits and successful completion of the

Colorado Works program. Assist all clients in addressing and overcoming barriers to self-sufficiency.

i. Promptly communicate any compliance concerns with eligibility workers and/or referral source so as to assist client is resolving such issues and encouraging appropriate conflict resolution strategies.
j. Arapahoe shall establish meeting times with clients on a weekly, semi-monthly, monthly or otherwise appropriate schedule based on the severity of each client's self-sufficiency barriers, the client's individual needs, and the level of support required from the Department to help the client overcome those barriers. The frequency of such meetings shall be no less frequent than the minimum requirements outlined in State regulation at 9 CCR 2503-6.
k. Ensure all documents necessary to maintain program compliance, and other necessary case documentation, are obtained, recorded and maintained in databases, including but not limited to CBMS, the Department's internal client tracking system and the case file when required. In addition, all Workforce Development documentation will be maintained in client case files.
l. Collaborate to provide integrated services between other units such as Eligibility (Food Assistance, Medicaid, Low-Income Energy Assistance, and Child Care), Child Welfare, Child Support Enforcement, and other community partners providing client services. Communicate with Department staff to avoid any disruption in benefits that may occur. Coordinate with the Department and clients to ensure all necessary paperwork is turned in timely so as to ensure benefits can be issued timely.
m. Recommend supportive service and Individual Plan bonus payments, obtain necessary documentation, and enter into CBMS.
n. Maintain open lines of communication and coordinate treatment planning with other agencies. Advocate on client's behalf to ensure appropriate services with community partners are put in place when authorization to release information has been signed by client.
o. Complete referrals on behalf of clients needing additional assistance from the Department, as well as referrals to community partners in order to connect families in need with appropriate services and supports. Manage resources including supportive service payments and arranging for services that lead to client self-sufficiency within specified time frames.
p. Attend program oversight and contract monitoring meetings. Program oversight meetings may include discussion of: 1) progress toward achieving outcomes, 2) caseload volume and statistical data, 3) customer service concerns, 4) case audits, and overall status of the program. Contract monitoring meetings may include a discussion of any element the executed contract, e.g., timeliness or accuracy of invoices, ongoing performance compared to performance measures outlined, turnover, and are not intended to address case specific issues.
q. Ensure that all client cases follow Fair Labor Standards Act (FLSA) regulations, and that Arapahoe accurately determines and enters calculations and payments.
r. 30 days post-employment services may be provided following case closure.
s. Notify Department immediately of any potential client appeals, consumer complaints, Arapahoe employee issues related to the Agreement, and/or claims of discrimination. Prepare written documentation, statistical reports and/or other

materials needed for a Department review and/or Administrative Court review. Support Douglas and Department in any dispute resolution process that may occur.

D. Case Reviews
    a. Participate in any Federal, State or County audits or performance reviews, and allow access to all related records and systems, including an on-site visit if requested. If an audit or review results in a corrective action plan, Arapahoe shall develop such plan, obtain County approval, and implement it by the defined deadline. If such an audit or review results in a financial penalty for Douglas, Arapahoe shall be expected to reimburse the Department. Arapahoe's liability is at least the amount of any sanction(s) incurred by Douglas County as a result of an audit or review, no matter when the audit occurs, based upon Arapahoe's failure to take any timely required action in compliance with program requirements and/or this Agreement.

E. Work Locations, Facilities and Space
    a. Arapahoe location(s) must have reasonable accommodations in place and maintain adequate space, staff and operations throughout the Agreement that maintain client confidentiality. This includes but is not limited to adequate technological infrastructure and the ability to obtain computer system access to the Colorado Department of Human Services (CDHS) portal, Douglas County network and electronic content management (ECM) system(s), and any other needed third-party systems, and be able to support its own infrastructure.

F. Staffing Requirements
    a. Arapahoe's case management staff will have at least one (1) year of case management experience, and supervisory staff will have at least two (2) years of case management.
    b. Staff will be dedicated to this project at the time the Agreement is initiated, and coverage must be provided for these services without regard to staff turnover. Arapahoe will recruit and train staff as needed within a reasonable timeframe.

G. Outcomes and Reporting
    a. Goal: Increase household economic stability through employment, education, and supportive services.
        a. Measures:
            i. ≥ 30% of newly enrolled work-ready TANF participants secure employment within 180 calendar days of the JS start date.

            ii. ≥ 50% of participants without a high school diploma or equivalent are actively engaged in GED preparation or adult basic education within 90 calendar days of the JS start date.

            iii. ≥ 15% of enrolled participants without post-secondary education complete an industry recognized training or credential annually.

b. WPR of 50% for all one-parent cases randomly selected in the 314 Sample Report.
c. As part of a complete invoice, Arapahoe will provide a monthly report. Complete a monthly report which shall include:
    i. Number of referrals received for the month, broken down by one parent and two parent
    ii. Current caseload count and list
    iii. Number of individuals who have gained employment for the month
    iv. Number of individuals who have completed/obtained a new credential and what credential for the month
    v. Number of cases closed in an invoice month
        1. Case closure reason and/or outcome
    vi. Number of cases currently sanctioned
    vii. Number of cases at 55 or more months of TANF
d. Arapahoe will provide a report (in Microsoft Word), cumulative of the Monthly Report and suitable for distribution to the Board of County Commissioners and potentially shared at a public Board Business Meeting. No client identifying information may be used. The report is due no later than July 17, 2027, and must include:
    i. Summary of services provided,
    ii. Number of clients served,
    iii. How service delivery was approached, and
    iv. How funds were used
    v. Identification of all TANF purposes met
    vi. Outcomes related to the established goals
    vii. Any additional qualitative goals, measures or information relevant to the services provided.

II. The Department of Human Services shall:
a. Provide Arapahoe with access to the State, County and third-party computer systems as necessary.
b. Be able to request that a specific individual be removed from working on Douglas County cases should their performance or customer service warrant it; in the event of a conflict of interest; for misuse of any client data or misuse of system access; or breach of client confidentiality or data.
c. Manage all civil rights complaints.
d. Monitor Arapahoe's performance which includes, but may not be limited to:
    i. customer service with both clients and other stakeholders,
    ii. evaluation of complaints and resolution,
    iii. review of billing processes and determination of allowable of expenses,
    iv. review overall contract compliance, and
    v. review of case work as deemed necessary.

A. Basic Cash Assistance (BCA) Services
a. Please see Attachment 3 for descriptions and service deliverables.

Exhibit B
REQUIREMENTS FOR YOUTH and YOUNG ADULT EMPLOYMENT SERVICES

Arapahoe will provide dedicated job coach case management services to work with TANF eligible at-risk individuals and young parents (15-25 years old). This "2Gen" approach will address positive employment and wage outcomes. In this Exhibit "Department" refers to the Douglas County Department of Human Services.

Prior to beginning any work for a referred individual 18 or older, Arapahoe must verify the individual's TANF eligibility utilizing the required information outlined in the TANF Affidavit form on a Program Application and Initial Assessment that is completed by the individual. (See Attachment 2)

A. Temporary Assistance for Needy Families (TANF) Eligibility
   a. Arapahoe will verify TANF eligibility every 6 months after initial enrollment by having the required household members (anyone 18 and over) complete a TANF Eligibility Affidavit. (See Attachment 2.)
   b. TANF eligibility is outlined in item c. below. The Department has determined that minimally TANF purposes i. and ii. in c. below are addressed by the services outlined in this Exhibit.
   c. Temporary Assistance to Needy Families (TANF) or Colorado Works program permits the use of federal funds as long as they relate to one or more of the four federal purposes:
      i. To provide assistance to needy families so that children may be cared for in their own homes or the homes of relatives;
      ii. To end the dependence of needy parents on government benefits by promoting job preparation, work, and marriage;
      iii. To prevent and reduce out-of-wedlock pregnancies and to establish annual goals for preventing and reducing the incidence of these pregnancies; and
      iv. To encourage the formation and maintenance of two-parent families.
   d. TANF eligible clients must meet the criteria listed below:
      i. individuals must be lawfully present (anyone receiving services 18 or older must attest to lawful presence on the program application and subsequently completed TANF Eligibility Affidavit), AND
      ii. family gross annual income is at or below $75,000 with a dependent child in the home, OR
      iii. any individual or family, regardless of income, if the service/support being provided is intended to address TANF/Colorado Works purposes iii. and iv. in item c. above.
   e. Target populations are listed below with clarifications about their TANF eligibility:
      i. Youth who are "aging out" of the foster care system
         1) Once youth turn 18, he/she must be otherwise TANF eligible in their own right
      ii. Youth currently on public assistance cases with their families

1) Once youth turn 18, he/she must be otherwise TANF eligible in their own right

iii. Young parents who may become involved in the public assistance system due to multiple barriers, and/or child welfare involvement.

B. Outcomes and Reporting
   a. Maintain a case quality standard of 95% or better. Manual HSCARES entries, if required, must be 100% accurate, and all ECM system(s) ingestion must be 100% accurate.
   b. Goal:
      i. Caseload of 20 (new and carry in)
      ii. 1 Occupational Skills Training completion
      iii. Average Wage of Placement- $17.75/hour
   c. As part of a complete invoice, Arapahoe will provide a current caseload list and a monthly report. Complete a monthly report which shall include:
      i. Number of referrals received for the month.
      ii. Number of individuals who have gained employment for the month
      iii. Number of individuals who have completed/obtained a new credential and what credential for the month
      iv. Number of cases closed in an invoice month
         1) Case closure reason and/or outcome
         2) Report may also include summary of services provided and referral sources.
   d. Arapahoe will provide a report (in Microsoft Word), cumulative of the Monthly Report and suitable for distribution to the Board of County Commissioners and potentially shared at a public Board Business Meeting. No client identifying information may be used. The report is due no later than July 17, 2027, and must include:
      i. Summary of services provided,
      ii. Number of clients served,
      iii. How service delivery was approached, and
      iv. How funds were used
      v. Identification of all TANF purposes met
      vi. At least one quantifiable measure related to the goal identified and an overview of Arapahoe's performance related to the attainment of the goal.
   e. Any additional qualitative goals, measures or information relevant to the services provided. Please see Attachment 3 for reporting, goals and measures descriptions and service deliverables.

C. Case Management
   a. Arapahoe will work with Douglas to create and reinforce an employment-focused perspective among all employees and community referring partners. Douglas employees will be trained on current models of employment-focused practice, communicating the message of work as the critical component to breaking the cycle of poverty, and best practices in working with youth and young adults.

Arapahoe Case Manager will receive training specific to workforce development trends and best practices. Additionally, Arapahoe Case Manager will be trained on how to use a youth employment assessment tool and interviewing and assessment skills/techniques specific to youth.

b. Please see Attachment 3 for descriptions and service deliverables.

D. Direct Payments

a. If a payment or reimbursement is made directly to a client, there is no change in the expectations about allowability or documentation as would be applied to Arapahoe themselves.
b. All payments, whether direct payments to clients or not, are considered "non-emergency" for the purposes of this Agreement.
c. Examples of possible direct payments include, but are not limited to, transportation, work tools, and clothing.
d. Any direct payments to clients or request for reimbursement to Arapahoe for medical services (including behavioral health care and prescriptions), aides or devices must be discussed and pre-approved in writing by Douglas in advance.

E. Business Development Services

a. Business Developer may be dedicated part-time to recruit and develop relationships with businesses specifically in Douglas County. Eleven core services to businesses will be offered, such as hiring events, job fairs, screening and training services.

b. Business recruitment will be targeted: 1) in certain industries that have high growth projections and high demand, and for which ADW will begin to develop clients' skills and training for these industries, and 2) in industries that would most likely have a need to access and employ our inventory of job seekers and program participants.

c. These services are expected to increase job placements, wages at placement and job retention.

d. Complete a monthly report if time is charged directly for business services. If staff time is not leveraged, no monthly report is required.

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Exhibit C
METHOD OF PAYMENT

A. Arapahoe shall invoice monthly for services rendered pursuant to Exhibits A and B. No pre-payments or advances will be made.

B. Payments under this Agreement shall not exceed the maximum identified in Recital 3.

C. Arapahoe shall generate a complete monthly invoice that is sufficiently detailed as outlined by Douglas to substantiate expenses and support service provision and maintain all documentation in an organized and auditable manner for four (4) years.

D. The invoice will be posted to Douglas' OneDrive folder. A complete invoice is defined as:
   a. Invoice completed, printed off and signed;
   b. Submission of corresponding time study,
   c. Complete invoices will include the required deliverable(s) listed in Attachment A3,
   d. All items listed in the Checklist below due that month:

#	**Invoicing Requirements**	**Deliverable**
1	TANF Affidavits (Youth/Young Adult Employment)	
2	Monthly Case Review Forms (Youth/Young Adult Employment)	Completed case review form
3	Time Study (both programs)	Excel Time Study
4	Monthly Report (both programs)	Arapahoe will provide a monthly report. See Exhibit A. G- Outcomes and Reporting for report details.

E. Supporting expense documentation for all services is as follows:
   a. Once a quarter, the Department may select an expense within 2 business days of invoice receipt and require all back-up documentation within 4 business days of the selection.
   b. Should the random expense back-up reviews not produce reasonable documentation the Department will notify ADW and may result in non-payment. The Department may revert to requiring back-up documentation for every expense every month depending on random review results.

F. For BCA, Arapahoe may invoice Douglas for any of the following expenses:
   a. Salary and benefits
   b. Supplies
   c. Staff development
   d. Mileage/travel
   e. Program/administrative overhead
   f. Client supportive services with backup documentation

g. Client training/education, certification programs, credentials, work-based learning activities, and career/skills assessments

G. For Youth/Young Adult Employment, Arapahoe may invoice Douglas as follows:
   a. Salary and benefits
   b. Supplies, Outreach Materials, Training Materials
   c. Staff development
   d. Mileage/travel
   e. Cell phone
   f. Program/administrative overhead
   g. Client training/education, testing and certification programs, credentials, e.g., uniforms, tools, books/supplies for school or work, work-based learning activities and incentives
   h. GED tutoring time
   i. Client transportation, housing assistance, and other supportive services

H. No computer hardware or software may be purchased under this Agreement.

I. If any costs are shared by multiple clients or a cost is shared across two or more Agreements with Douglas County, Arapahoe must prorate the expense(s). The Department will only reimburse for the portion of the expense incurred for the execution of this Agreement. Arapahoe may not bill Douglas for any cost, fee or expense not outlined above.

J. If Arapahoe elects to simultaneously use any of the same staff people for this Agreement as another Agreement with the Department, Arapahoe must provide documentation that clearly identifies that Arapahoe is not receiving more reimbursement for that expense than the appropriate share for each Agreement.

K. Invoices must be submitted by the 15th of each month subsequent to the month services were provided except June 2027 must be received by 12:00 noon July 7, 2027. Invoices and all back-up documentation will be uploaded to the Department's OneDrive folder. Arapahoe will email HSAccounting@douglasco.gov when new invoices have been added to OneDrive or existing documents edited in OneDrive.

L. Complete invoices not received within the specified timeframe may be denied for payment. Continual failure to comply with invoicing and reporting requirements may constitute breach of contract.

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Attachment 1
DEPARTMENT'S BACKGROUND CHECK POLICY

(See following three pages.)

Attachment 2
COLORADO WORKS ELIGIBILITY AFFIDAVIT
FOR YOUTH AND YOUNG ADULT EMPLOYMENT

The form found on the next page must be completed by anyone who is 18 or over in a household for which reimbursement will be requested.

Colorado Works Eligibility Affidavit

The Douglas County Youth Employment program is provided using Colorado Works/TANF funds which requires certain broad eligibility are met. Eligibility information collected is used specifically and only for determining eligibility. It is kept strictly confidential and will not affect the level of services provided to you. Thank you for your cooperation.

Participant's Name: _____

Receipt of Colorado Works (TANF):

____ I am currently receiving Colorado Works (TANF) Basic Cash Assistance
____ I am not currently receiving Colorado Works (TANF) Basic Cash Assistance from any Colorado County

Residency in the United State (Please check one box below):

____ I am citizen of the United States, or
____ I am a Permanent Resident of the United States, or
____ I can verify lawful presence in the United States, pursuant to state law, or
____ None of the above

Family Income:

___ Less than $75,000/year ___ Greater than $75,000/year

Family:

# of adult (18 and over) members in household _____
# of children (under age 18) _____

Race/Ethnicity (Optional):

White_____ Black/African American_____
American Indian/Alaskan Native _____ Asian _____
Native Hawaiian/Other Pacific Islander_____
Other: (Please specify) _____

Ethnicity (Optional): Hispanic_____ Non-Hispanic_____

Other current assistance: Food Assistance/SNAP _____TANF/Colorado Works _____

County of Residence: _____

AFFIDAVIT

I ,_____, do hereby declare and represent the information provided above to be TRUE and CORRECT to the best of my knowledge on this date signed below. The information you provided above could be subject to verification.

Signature: _____ Date: _____

Attachment 3
SERVICES, DESCRIPTIONS AND DELIVERABLES

#	Service	Description	Deliverable(s)
1	Referrals (Basic Case Assistance "BCA")	For all referrals, make contact within five (5) workdays of receipt of the referral at least 95% of the time. Complete referrals on behalf of clients needing additional assistance from Douglas, as well as referrals to community partners in order to connect families in need with appropriate services and supports. Manage resources including supportive service payments and arranging for services that lead to client self-sufficiency within specified time frames.	N/A
2	Assessments (BCA)	Once a referral is made, Arapahoe will conduct initial assessments, as well as ongoing assessments as needed but minimally annually, to determine client strengths and barriers to self-sufficiency. Assessments will lead Arapahoe to developing appropriate, individualized plans to include referrals to community partners, supportive services and a current, measurable Individual Plan (IP). Data entry will be complete in CBMS and documentation will be retained in Compass Pilot	N/A
3	Individual Plan (IP) Development-(BCA)	Develop IPs, as required, that are client-centered, realistic, specific, measurable and address specific barriers disclosed at assessment. IPs are entered into the Colorado Benefits Management System (CBMS). Encourage and promote clients' ability to successfully meet IP terms and conditions to ensure continuation of benefits and successful completion of the Colorado Works program. Assist all clients in addressing and overcoming barriers to self-sufficiency. Recommend supportive service and IP bonus recommendations and payments, obtain necessary documentation, and enter into CBMS. IPs are to be completed within five business (5) days of meeting with the client.	N/A

#	Service	Description	Deliverable(s)
4	Case Management- (BCA)	Provide case management, crisis intervention, information, and referral services for all clients as appropriate. Additional services such as supportive services and training (certificate and classroom training, and work-based learning such as paid on-the-job training, internships and apprenticeships) will also be offered as appropriate.	N/A
5	Client Compliance (BCA)	Communicate any compliance concerns with eligibility workers and/or referral source so as to assist client is resolving such issues and encouraging appropriate conflict resolution strategies within two (2) business days of identification of the issue.	N/A
6	Client Meetings (BCA)	Establish meeting times with clients on a weekly, semi-monthly or monthly basis, depending on the severity of self-sufficiency barriers, client needs and level of support needed from the Department to help clients overcome barriers.	N/A
7	Collaboration (BCA)	Collaborate to provide integrated services between other units such as Eligibility (Food Assistance, Medicaid, Low-Income Energy Assistance, and Child Care), Child Welfare, Child Support Enforcement, and other community partners providing client services. Communicate with Department staff to avoid any disruption in benefits that may occur. Coordinate with Douglas and clients to ensure all necessary paperwork is turned in timely so as to ensure benefits can be issued timely. Maintain open lines of communication and coordinate treatment planning with other agencies. Advocate on client's behalf to ensure appropriate services with community partners are put in place when authorization to release information has been signed by client.	N/A
8	Appeals/ Complaints (BCA)	Notify Douglas immediately of any potential client appeals, consumer complaints, Arapahoe employee issues related to the Agreement, and/or claims of discrimination. Prepare written documentation, statistical reports and/or other materials needed for a Department review and/or Administrative Court review. Support Douglas in any dispute resolution process that may occur.	N/A
9	Written operating	Develop detailed written operating procedures and present these to the Department for review and approval. These should include items such as processing expectations, recoveries, case	Due 15 calendar days from the

#	Service	Description	Deliverable(s)
	Procedures (BCA)	reviews, and confidentiality. The operating procedures and related administrative functions must be approved by Douglas.	start date of this contract.
10	Goal Tracking (BCA)	Arapahoe must identify at least one goal to be quantifiably measured throughout the contract term. Written correspondence to the Department identifying at least one goal to be quantifiably measured throughout the contract term and reported on in monthly and BOCC reports. .	This written correspondence is due at the time of first invoice submission of this contract term and no later than contract execution.
11	Board of County Commissioners Report (BCA)	Arapahoe will provide a report (in Microsoft Word), suitable for distribution to the Board of County Commissioners and potentially shared at a public Board Business Meeting. No client identifying information may be used. The report must include: 1) Summary of services provided, 2) Number of clients served, 3) How service delivery was approached, and 4) How funds were used 5) Identification of all TANF purposes met 6) At least one quantifiable measure related to the goal identified in #9 and Arapahoe's performance in achieving the goal(s). 7) Participant outcomes 8) Any additional qualitative goals, measures or information relevant to the services provided	The report is due no later than July 17, 2027
12	Referrals (Youth Employment Services "YES")	Arapahoe will receive referrals for this program through various community partners, website inquiries, and through its own client service activities. Arapahoe will respond to referrals and inquiries within 48 business hours.	N/A
13	Case Review (YES)	Arapahoe supervisor will review at least one (1) case per month. Should any findings occur, case corrections are to be made within five (5) business days.	As part of a complete

#	Service	Description	Deliverable(s)
			invoice, Arapahoe will perform written Youth Employment case review
14	Monthly Report (YES)	Arapahoe will provide a monthly report (in Microsoft Word), suitable for distribution. No client identifying information may be used. Report must include: 1. Number of referrals received for the month. 2. Number of individuals who have gained employment for the month 3. Number of individuals who have completed/obtained a new credential and what credential for the month 4. Number of cases closed in an invoice month 5. Case closure reason and/or outcome 6. Report may also include summary of services provided and referral sources.	The report is due no later than the 15th of each month upon submission of the monthly invoice
15	Case Management Referrals- (YES)	Arapahoe will accept referrals from Douglas and other community stakeholders such as, Douglas County Youth Initiative, Douglas County Schools Teen Parent Program, and any agency involved in the Douglas County Community of Care Network. Referral will be accepted by phone, through Douglas email, and through community outreach events. No referral form will be required but can be used as an option for stakeholder referrals. Following any referral, Arapahoe Case Manager will contact the youth and screen for eligibility and other ADW! programs. Referral source information will be recorded and provided in the monthly report. Prior to completing any work for a referred person, Arapahoe must obtain a completed Program Application and Initial Assessment at time of enrollment and subsequently a TANF affidavit every 6 months that demonstrates TANF eligibility and a valid ID for anyone 18 or older who is receiving services. If Arapahoe has any concerns about a person's or family's TANF eligibility, they should contact Douglas in advance of beginning any services or work.	N/A

#	Service	Description	Deliverable(s)
16	Case Management Intake- (YES)	Within seven (7) business days of completing the intake, create a case in HSCARES that includes all applicable members and data.	N/A
17	Case Management Orientation- (YES)	All youth will receive an orientation. Orientations will clearly emphasize that this is a voluntary employment program, the benefits of employment and the assistance that will be provided in order to assist youth with job search, securing employment, as well as training in developing a long-term career path. Arapahoe will use the Goal4 It! methodology which provides services that are individualized and goal based. Services include, but are not limited to, career pathway development and exploration; in person and online workshops; soft skills training; mock interviews; labor market information guidance; resume assistance; goal development; and financial literacy. (If the methodology needs to be updated after the execution of this Agreement, it may be done by mutual agreement between the Department and Arapahoe without an Amendment to this Agreement.)	N/A
18	Case Management Assessment- (YES)	A comprehensive assessment will be completed for all youth. Arapahoe will provide intensive case management through their ADW! Job Coach/Case Manager, as well as leverage services already in place in ADW!'s "Future U" program, or other ADW! programs as needed and appropriate.	N/A
19	Case Management Service Delivery- (YES)	Service delivery will be integrated between all agencies/departments assisting participants. Services may need to be provided at a community location, e.g., the client's school, worksite, or some other location. Services may include, but may not be limited to: 1) Job readiness and job search, including effective resume development, 2) Skill building, including learning appropriate workplace behaviors, conflict resolution, and presentation skills,	N/A

#	Service	Description	Deliverable(s)
		3) Assistance with obtaining supportive services, e.g., housing, transportation, work uniforms, training and certificate programs, and obtaining credentials, 4) Job development and placement, 5) Job retention and advancement, 6) Subsidized employment, including on-the-job training, internships, pre-apprenticeships and apprenticeships, 7) Provide incentive payments for recognition and achievement directly tied to training activities, work experiences, employment obtainment and employment retention, where appropriate, 8) Independent living skills and goal development, 9) Financial literacy and planning, 10) Family planning, 11) Career exploration, 12) Provision of career assessments, 13) Career services workshop facilitation, and 14) Post-employment follow-up and services.	
20	TANF eligibility determination (YES)	Arapahoe will verify TANF eligibility every 6 months by having the required household members (anyone 18 and over) complete a TANF Eligibility Affidavit. (See Attachment 2.) TANF eligibility is outlined in Exhibit B, Section A. Affidavit form is Attachment 2.	See Exhibit B.
21	Written operating Procedures (YES)	Develop detailed written operating procedures and present these to the Department for review and approval. These should include items such as processing expectations, recoveries, case reviews, and confidentiality. The operating procedures and related administrative functions must be approved by Douglas.	Due 15 calendar days from the start date of this contract.
22	Goal Tracking (YES)	Arapahoe must identify at least one goal to be quantifiably measured throughout the contract term. Written correspondence to the Department identifying at least one goal to be quantifiably measured throughout the contract term. 1.	This written correspondence is due at the time of first invoice submission of this contract

#	Service	Description	Deliverable(s)
			term and no later than contract execution date.
23	End-of-Year Cumulative Board of County Commissioners Report (YES)	Arapahoe will provide a report (in Microsoft Word), suitable for distribution to the Board of County Commissioners and potentially shared at a public Board Business Meeting. No client identifying information may be used. The report must include: 1) Summary of services provided, 2) Number of clients served, 3) Identification of all TANF purposes met 4) At least one quantifiable measure related to the goal identified in #22 and Contractor performance in achieving established goal(s). 5) Participant outcomes 6) Any additional qualitative goals, measures or information relevant to the services provided.	The report is due no later than July 7, 2027

Attachment 4
FINGERPRINTING INSTRUCTIONS FOR VENDOR MANAGEMENT PROGRAM PARTICIPANTS

The following fingerprinting instructions must be followed by the vendor in order to obtain access to Douglas County buildings and/or systems.

COLORADO
Bureau of Investigation
Department of Public Safety

690 Kipling Street
Denver, CO 80215
(303) 239-4201 | www.colorado.gov/cbi

Fingerprinting Instructions for Vendor Management Program Participants

The CBI implemented on September 24, 2018 the Colorado Applicant Background Services (CABS) program in response to Senate Bill 17-189. This bill authorizes, under the management of the CBI, third party vendors to print and submit non-criminal applicant fingerprints to the state.

Applicants are required to pre-enroll and schedule an appointment to have their fingerprints taken and submitted electronically to CBI for processing. To better serve all Colorado citizens, enrollment sites have been strategically placed throughout Colorado.

In the event an applicant resides outside of Colorado or is physically unable to visit an enrollment location, they will submit their fingerprints to our vendor for cardscan conversion processing (see link below for instructions). This process will convert physical fingerprint cards to allow these submissions to be processed electronically utilizing the CABS program.

	Website	Fees	Service Code	Mail-In Option
IdentoGo	https://uenroll.identogo.com/workflows/25YR99	$39.50 CBI fee + $10.00 IdentoGo fee	25YR99	Visit https://uenroll.identogo.com/workflows/25YR99/hardcard/bio for instructions.
Colorado Fingerprinting	http://www.coloradofingerprinting.com/cabs/	$39.50 CBI fee + $10.00 Colorado Fingerprinting fee	*None*	Applicants register online, select "out-of-state applicant" and pay for their order online. Mail fingerprint card with order receipt to Colorado Fingerprinting for processing at 110 16th St, 8th Floor, Denver, CO 80202.

Fingerprint processing times are typically less than 24 hours for the fingerprint processing; up to an additional week for further screening and authorization into the Vendor Management Program. Please bear in mind that, even if the fingerprint processing is complete, there is still an additional review process conducted by the CBI for enrollment into the program. An applicant to the Vendor Management Program is not considered authorized until the Vendor Administrator receives an email declaring them as such.

In the rare instance that fingerprints are rejected for poor print quality, the applicant will be notified and instructed to reschedule an appointment at no charge.

If your company has elected to set up an invoiced account with the CBI in the past, the CBI will no longer be invoicing you directly. Payment to cover CBI/FBI processing as well as the fingerprint capture fee will be collected by the fingerprint vendor.

For more information, visit the Colorado Bureau of Investigation website:

- **Fingerprints and CABS:** https://www.colorado.gov/pacific/cbi/employment-background-checks
- **Vendor Management Program:** https://www.colorado.gov/pacific/cbi/cjis-vendor-management-program

700 Kipling Street Suite 1000, Lakewood, CO 80215 cdpsweb.state.co.us
Jared Polis, Governor | Stan Hilkey, Executive Director

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Erin Johnson, Assistant Director

DESCRIPTION: Contract with Manna Resource Center for Temporary Assistance to Needy Families in the Amount of $60,000.00.

SUMMARY: The Department of Human Services requests approval to enter into a Scope of Services Agreement (SOSA) with Manna Resource Center in the amount of $60,000.00 to provide case management and financial assistance to families eligible for Temporary Assistance to Needy Families (TANF).The Department currently holds two existing agreements with Manna Resource Center:1) A General Assistance and Gift Card Management contract totaling $71,300.00, executed on April 3, 20262)A Child Welfare Services contract totaling $280,000.00, approved by the Board on April 28, 2026.With the addition of the proposed TANF agreement, the Department's total contracted amount with Manna Resource Center will be $411,300.00.

RECOMMENDED ACTION: Approve and sign.

REVIEW:

Ruby Richards	Approve	6/10/2026
Jeff Garcia	Escalated	6/16/2026
Amy Williams	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

Cover Page
DC- SOSA- Exhibit B- TANF Manna- 26-27

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Erin Johnson, Assistant Director

DESCRIPTION: Contract with Manna Resource Center for Temporary Assistance to Needy Families in the Amount of $60,000.00.

SUMMARY: The Department of Human Services requests approval to enter into a Scope of Services Agreement (SOSA) with Manna Resource Center in the amount of $60,000.00 to provide case management and financial assistance to families eligible for Temporary Assistance to Needy Families (TANF).The Department currently holds two existing agreements with Manna Resource Center:1) A General Assistance and Gift Card Management contract totaling $71,300.00, executed on April 3, 20262)A Child Welfare Services contract totaling $280,000.00, approved by the Board on April 28, 2026.With the addition of the proposed TANF agreement, the Department's total contracted amount with Manna Resource Center will be $411,300.00.

RECOMMENDED ACTION: Approve and sign.

REVIEW:

Ruby Richards	Approve	6/10/2026
Jeff Garcia	Escalated	6/16/2026
Amy Williams	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

DC- SOSA- Exhibit B- TANF Manna- 26-27

EXHIBIT B
TANF
SCOPE OF SERVICES AGREEMENT 2026-2027
MANNA RESOURCE CENTER

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into this _____ day of _____ 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **MANNA RESOURCE CENTER**, authorized to do business in Colorado (the "Contractor"). The County and Contractor are sometimes collectively referred to herein as the "Parties".

RECITALS

WHEREAS, the County has an active Master Services Agreement dated June 24, 2025, (the "MSA") with the Contractor to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County is undertaking certain activities in its role as the local Human Services Agency, in accordance with Colorado State laws and mandates; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.

2. **SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by Contractor.

3. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is **sixty thousand dollars and zero cents ($60,000.00)** for the Term. Payment terms are as described in Exhibit 2. The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

   Federal rule prohibits entities from supplanting, i.e., replacing or substituting, state or local funds with federal funds. Therefore, if the Contractor is already receiving state or local funds for a specific purpose described in Exhibit 1, the Contractor attests by virtue of executing this Scope of Services Agreement that they will not now use payments made under this Contract (which include federal funds) to cover costs related to those services that were previously covered by state or local funds. Federal funds may be used to supplement existing state or federal funds but not replace them.

4. **TERM:** It is mutually agreed by the parties that the term of this SOSA shall commence as of 12:01 a.m. on **July 1, 2026, and terminate at 11:59 p.m. on July 1, 2027**. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

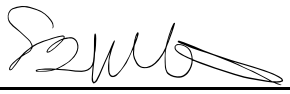
5. **HEADINGS; RECITALS:** The headings contained in this SOSA are for reference purposes only and shall not in any way affect the meaning or interpretation of this SOSA. The Recitals and Exhibits 1-2 and Attachments 1-3 to this SOSA are incorporated herein.

6. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

(Remainder of Page Intentionally Blank)

IN WITNESS WHEREOF, the County and the Contractor have executed this Contract as of the above date.

MANNA RESOURCE CENTER

BY: 
Erin White, Director

DATE: 6/2/26

Exhibit 1
TANF

Contractor agrees to provide service(s) outlined herein. Services provided outside of this Exhibit will be deemed gratuitous and are subject to non-payment at the Department of Human Services' (Department) discretion.

This contract allows our partner to engage with TANF eligible families who reside in Douglas County and are experiencing short-term barriers to economic stability. The partner will assess each household's current situation and needs, determine their ability to meet those needs going forward, and, when appropriate, provide onetime assistance to help resolve the immediate barrier and support ongoing economic stability.

I. Temporary Assistance for Needy Families (TANF)

A. Contractor will provide services for Temporary Assistance for Needy Families (TANF) eligible pregnant individuals and families as outlined herein. The TANF program permits the use of federal funds as long as they relate to one or more of the four federal purposes:
   1. To provide assistance to needy families so that children may be cared for in their own homes or the homes of relatives;
   2. To end the dependence of needy parents on government benefits by promoting job preparation, work, and marriage;
   3. To prevent and reduce out-of-wedlock pregnancies and to establish annual goals for preventing and reducing the incidence of these pregnancies; and
   4. To encourage the formation and maintenance of two-parent families.

B. The Department determined these services at least meet TANF purposes 1 & 2 above. This is considered a "non-emergency" service for the purposes of TANF eligibility, and Contractor will use the Affidavit in Attachment 2.

C. TANF eligibility for this Exhibit is as follows:
   1. The household has gross annual income of under $75,000,
   2. The household has a dependent child under 18, and
   3. Everyone 18 years or older must be U.S. citizens or lawfully present.

D. TANF Affidavit Requirements:
   1. The Contractor shall use the Affidavit provided in Attachment 2 and comply with all applicable federal, state, and county laws, regulations, rules, policies, and guidance governing the use, acceptance, verification, and documentation of self-attested information for the TANF program.
   2. The Contractor shall collect a completed Affidavit and government-issued identification for all adult household members age eighteen (18) and older, along with documentation verifying the expense(s) for which assistance is requested.
   3. The Contractor is only required to seek additional verification when information provided is questionable or believed to be inaccurate and shall not be held responsible if the County later determines that an Affidavit was falsely completed.
   4. If the Contractor identifies that an Affidavit has been falsely completed, the Contractor shall notify the County immediately to determine how any incurred costs will be managed.

5. A new Affidavit must be obtained when the existing Affidavit is more than twelve (12) months old or when the Contractor becomes aware of changes in household composition or income.

E. Charitable Choice Requirements:
   1. Contractor may provide the services described within this Exhibit B and Attachment 1 to TANF eligible Douglas County families.
   2. The offer or receipt of services can never be contingent upon any participation in the church, donation to the church, or any proselytization; all client activities connected to the church must be voluntary and not a condition of receipt of these services.
   3. Contractor will:
      a. Notify anyone who is or may be eligible for these services but objects to receiving services from a religious organization that he or she should contact the Department to verify eligibility, and they will be able to receive a benefit of comparable value. The contractor will facilitate this contact in a timely manner; and
      b. Ensure that all recipients of this benefit are notified via 1) a posted flyer (See Attachment 3), and 2) using the Affidavit provided in Attachment 2.

II. Conducting Business
   1. Contractor will conduct all program operations, service activities, and administrative functions in full compliance with the requirements of this Contract, all applicable federal, state, and county laws and regulations, and all Department policies and procedures governing the delivery of services under this Agreement.
      a. Retain confidentiality of all client information. This includes all verbal, written, and electronic communication, and all service delivery information. All client data must be sent via secure email, secure file transfer or US mail between the Department and Contractor.
      b. Notify the County in writing of any change in the persons authorized to bind this Contract.
      c. Contractor will meet with Department staff as needed to review contract performance, discuss new referral and coordination options, and other related items.
      d. Provide appropriately skilled, continuous supervision of staff and appropriate overall management.
      e. Not subcontract this work to any other entity.
      f. Participate in any Federal, State or County audits or performance reviews, and allow access to all related records and systems, including an on-site visit if requested.
      g. All services and related work shall be performed at 3900 Grace Boulevard, Highlands Ranch, CO 80126. If during an emergency the Department and Contractor mutually agree that work can be completed from Contractor's staff home or other location, the requirements and expectations outlined herein remain in effect.
      h. If any clarifications or modifications are required, the agreement(s) will be outlined in a letter from the Department to the Contractor (both parties outlined in term 17. NOTICES of the MSA). The agreements outlined in said letter will immediately become an enforceable attachment to this Contract. If needed,

multiple letters may be prepared. Any second or subsequent letter will identify what, if anything, remains in effect from the prior letter(s).

III. Compliance with Laws, Rules and Policies

A. Contractor shall:

1. Immediately report suspected child and adult abuse, neglect and exploitation. Contractor must receive the Department's mandatory reporter training.
2. Abide by all applicable Federal, e.g., civil rights, HIPAA and Adam Walsh Act, and State laws, rules, and regulations.
3. Contact the Department's Investigations Unit with any questions regarding possible or known client or provider fraud or abuse, and complete fraud referrals as appropriate.

IV. Client Financial Assistance

A. Contractor may provide financial services as outlined below for any TANF eligible person or family as follows:

1. Non-emergency shelter assistance, e.g., rental or mortgage assistance
2. Utility expenses, e.g. water, electricity, natural gas
3. Driver and vehicle expenses only to include:
    a. Driver's license fees,
    b. Vehicle registration (only if valid driver's license and ownership of the vehicle is verified), and
    c. Up to 6 months of car insurance (only if valid driver's license and ownership of the vehicle is verified and as long as it's paid in one installment).
4. Transportation expenses only to include:
    a. car repair (up to $2,000 and only if valid driver's license and ownership of the vehicle is verified),
    b. emissions testing (only if valid driver's license and ownership of the vehicle is verified),
    c. tire purchases (up to $1,000 and only if valid driver's license and ownership of the vehicle is verified), and
    d. gasoline gift cards, bus passes, taxi vouchers.
5. If client assistance is sought that does not fall into categories a. thru d., contractor will reach out to the Department for approval.
6. Contractor is not subject to a family maximum; however, the Contractor is encouraged to consider a family cap of $3,000 so that available funding may be utilized across multiple families. Payments will be issued to the provider on behalf of clients. Direct payments to clients should not occur. If the Contractor believes it necessary to issue a direct payment to a client, this must be discussed with the Department in advance and prior written approval from the Department must be obtained.
7. Contractor may contact the County to discuss any requests not specifically mentioned above that would assist the family with meeting one of the four federal purposes of TANF. The County will consider each request on a case-by-case basis, and if some other use is approved, will provide written confirmation that outlines the use and any applicable cap or restrictions.
8. The Contractor acknowledges that the State of Colorado may modify or eliminate self-attestation processes, affidavits, verification procedures, or eligibility standards at any time. Any such changes in applicable federal or state requirements shall be

automatically incorporated into this Contract upon their effective date without the need for amendment, unless otherwise required by the County.

9. Contractor will review the "TANF Partner Client Log" that resides on the Department's TANF Partner SharePoint site prior to issuing financial support to or on behalf of the client(s). If the client has received assistance consecutively in the three (3) prior months from this Contractor or any community partner, assistance shall not be provided with TANF funding for the fourth month. When the Contractor is issuing assistance on behalf of a client, they will log the assistance in the TANF Partner Client Log.
10. Contractor shall maintain a current, Department-approved Release of Information (ROI) for each household member age eighteen (18) or older. If an approved ROI already exists, Contractor may rely on that ROI so long as it remains valid and fully executed. Contractor shall not enter, share, or access any client-specific data in the TANF Partner Log without a current, fully executed, Department-approved ROI. Any changes to the ROI shall require Department approval prior to use.

V. Case Management

A. Contractor will refer to Attachment 1
B. Staffing Requirements:
    1. Contractor's case management staff will have at least one (1) year of case management experience.
    2. Supervisory staff will have at least two (2) years of case management experience and will be directly and exclusively supervised by Contactor.
C. Case Management Time
    1. Case Management provided under this Exhibit may also not be an invoiced and reimbursed expense covered by a separate contract with this Department. If requested, Contractor will provide within 30 calendar days of the request a sufficiently detailed accounting to the Department outlining how this expense is <u>not</u> also included in any payment made under a separate contract with this Department.

VI. Reporting

A. Contractor will refer to Exhibit B and Attachment 1.

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Exhibit 2
TANF
METHOD OF PAYMENT

1. The Contractor will accept any and all forms of payment. The Department will determine which funding stream(s) is appropriate for the services and may switch between funding streams if needed.

2. Rates outlined in Table 1 constitute payment in full and the Contractor will not be paid for any additional fees, amounts, or costs. The Contractor will not be paid more than one time for the same service as outlined under the term Maximum Contract Liability in paragraph 3 of this agreement.

Table 1.

#	**Services**	**Budget**	
1	Exhibit 1	Client Financial Assistance	$25,000.00
		Case Management	$35,000.00
		Total	**$60,000.00**
		Actual hours worked will be reimbursed at a flat rate of $34.00 per hour up to this item's budget cap.	

3. Contractor will not charge any fees or co-pays for services to clients or use any part of payment made under this Contract as a co-pay or partial payment to any third-party.

4. In the event that any costs are shared by multiple clients, or a cost is shared across two or more contracts with Douglas County, the Contractor must prorate the expense(s). The Department will only reimburse the portion of the expense incurred for the execution of this Contract.

5. If the Contractor elects to simultaneously use any of the same staff members on this Contract and another contract with the Department, the Contractor must provide documentation that clearly identifies that the Contractor is not receiving more reimbursement for that expense than the appropriate share for each contract.

6. Invoices will be submitted monthly by the 15th of the month following the month in which the expense occurred except the invoice for June 2026 is due to the County by July 7, 2027 at noon. Invoices cannot include estimates or requests for pre-payment. Contractor will post invoices to the County's OneDrive folder.

7. Invoices and back-up documentation may only be posted to the Department's OneDrive contractor folder, or mailed to:

Douglas County Human Services
Attn: Business Office
11045 E. Lansing Circle, First Floor
Englewood, CO 80112

Contractor will email HSAccounting@douglasco.gov when new invoices have been added to OneDrive or existing documents edited in OneDrive.

a. Contractor will submit a complete invoice, and only complete invoices will be paid. If the invoice is not complete, the Department will reject the invoice by emailing the Contractor's Office Director and delete all documents from the OneDrive folder. The Contractor is responsible for reposting the correct and complete invoice once it is available.
b. A complete invoice is defined as:
    i. Invoice completed, printed off and signed;
    ii. Complete invoices will include the required deliverable(s) listed in Attachment 1,
    iii. All items listed in the Checklist below are due that month:

#	**Invoicing Requirements**	**Deliverable**
1	Case Manager Expenses	Hours x Rate = Cost
2	Shelter Financial Assistance	Expense, proof of payment, signed TANF affidavit, ROI, valid ID for all adult household members and supporting documentation
3	Utility Financial Assistance	Expense, proof of payment, signed TANF affidavit, ROI, valid ID for all adult household members and supporting documentation
4	Transportation	Expense, proof of payment, signed TANF affidavit, ROI, valid ID for all adult household members and supporting documentation
5	Sales Tax	Dollar Amount
6	Monthly Report	Contractor will provide a monthly report. See Attachment 1 for report details.

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Attachment 1
TANF
SERVICES, DELIVERABLES AND SUBMISSION FREQUENCY

Invoices must be submitted by the 15th of each month after the month in which service(s) were rendered. Complete invoices will only include the required deliverable(s) listed in Exhibit 3. Failure to submit invoices timely or without required deliverables may result in non-payment.

#	Service	Description	Deliverable(s)	Rate & Unit
1	TANF eligibility determination	Contractor will determine TANF eligibility and maintain all documentation using the Affidavit, and valid id for adult household members.	See Attachment 2.	Monthly submission with invoice
2	Intake Assessment	If the minimum eligibility requirements are met, the adult(s) will be required to participate in an intake assessment with a case manager to determine the household's stability in various self-sufficiency and protective factors. Following this assessment, applicants will be either invited into the program or provided referrals to community partners that are better able to provide assistance based on the family's needs.	Contractor will maintain all documentation.	Reference Exhibit 1
3	Care Plan	Applicants will work with their case manager to identify goals related to the domains that scored below the level of stability (score of 1 or 2 points on the Colorado Family Support Assessment or CFSA 2.0). The case manager will then	Contractor will maintain all documentation.	Reference Exhibit 1

		create a "Care Plan" in empowOR where these goals will be documented. Each Care Plan will have a maturity date that is 120 days from the date the Care Plan is created.		
4	Monthly Care Plan status meetings	Once the Care Plan is established, the case manager meets regularly with the family, as often as necessary but no less than monthly, to review progress on their goals. The role of the case manager is to walk alongside the family as they work on their goals – encouraging action, celebrating successes and coaching through setbacks. The assessment tool can be used at any time to reassess the family's situation but must be completed at least every 90 days. At the case manager's discretion, the maturity date may be shortened or extended based on the circumstances.	Contractor will maintain all documentation.	Reference Exhibit 1
5	Case Staffing	Independent of conversations with the Client, internal case conferencing will be used to bring the collective wisdom of the case management team together to discuss challenges in case work and develop remediation strategies that promote the family's success. Care Plan Reporting- Contractor will document whether or not each goal has	Contractor will maintain all documentation.	Reference Exhibit 1

		been successfully completed by the maturity date of the Care Plan. For individual families and at the consolidated program level, empowOR reports can be generated to show the number and percentage of goals successfully achieved, and the incremental change in the household's assessment scores between the start and end dates of their Care Plans. Case managers may also enter case notes and action plans into the system in order to provide a narrative of the family's journey. Accompanying documentation, such as pay stubs, rental agreements, and reference documents are also stored in the data management system.		
6	Financial Assistance	Contractor may provide financial services as outlined in Exhibit B. SCOPE OF SERVICES, D. Client Financial Assistance.	TANF Affidavits- Contractor will provide TANF affidavits for all household members 18 and over. Release of Information (ROI)- Contractor will provide the ROI for all household members 18 and over. Financial Assistance Documentation- Contractor will provide proof of the expense, proof of payment and a copy of the ID for all adult household members.	Financial Assistance Documentation provided at the time of monthly invoice.

7	Goal Tracking	The Contractor shall support improved client self-sufficiency for households receiving services under the SFY 2026–2027 TANF contract. Progress toward this goal will be measured by changes in each client's score on the Colorado Family Support Assessment 2.0. The Contractor shall administer the assessment at initial contact to identify self-sufficiency needs and barriers and shall reassess each participating household at intervals not to exceed ninety (90) days throughout the period of engagement.	Written correspondence to the Department identifying at least one goal to be quantifiably measured throughout the contract term.	N/A
8	Monthly Report	Contractor will provide a monthly report (in Microsoft Word), suitable for distribution. No client identifying information may be used.	Report must include: 1) Summary of services provided, 2) Number of clients served, 3) How funds were used.	The report is due no later than the 15th of each month upon submission of the monthly invoice
9	Board of County Commissioners Report	Contractor will provide a report (in Microsoft Word), cumulative of the Monthly Report and suitable for distribution to the Board of County Commissioners and potentially shared at a public Board Business Meeting. No client identifying information may be used. The report is due no later than July 7, 2027, and must include: 1) Summary of services provided, 2) Number of clients served,	Contractor will provide a report (in Microsoft Word), suitable for distribution to the Board of County Commissioners and potentially shared at a public Board Business Meeting. No client identifying information may be used.	Report is due no later than July 7, 2027

		3) How service delivery was approached, and 4) How funds were used 5) Identification of all TANF purposes met 6) The Contractor shall incorporate the outcomes of all work performed under this Agreement toward achieving the quantifiable goal identified in Item #7. Progress toward this goal shall be monitored and evaluated throughout the contract term, and all required reporting shall reflect the Contractor's performance relative to this identified measurable objective. 7) Any additional qualitative goals, measures or information relevant to the services provided. 8) May include client success stories (without actual family names) and/or discussion related to the challenges or successes of the partnership over the contract period.		

Attachment 2
TANF
COLORADO WORKS ELIGIBILITY AFFIDAVIT

Colorado Works Eligibility Affidavit

Receipt of Colorado Works (TANF):

____ I am currently receiving Colorado Works (TANF) Basic Cash Assistance
____ I am not currently receiving Colorado Works (TANF) Basic Cash Assistance from any Colorado County

Residency in the United State (Please check one box below):

____ I am citizen of the United States, or
____ I am a Permanent Resident of the United States, or
____ I can verify lawful presence in the United States, pursuant to state law, or
____ None of the above

Family Income (Income from all family members living at your address who are 18 and over):

___ Less than $75,000/year
___ Greater than $75,000/year

Family:
# of adult (18 and over) members in household

_____

# of children (under age 18)

_____

# of biological or legally adopted children (under age 18) who do not live in your house

_____

Race/Ethnicity (Optional):
White_____ Black/African American_____
American Indian/Alaskan Native _____ Asian _____
Native Hawaiian/Other Pacific Islander_____
Other: (Please specify) _____

Ethnicity (Optional): Hispanic_____ Non-Hispanic_____

County of Residence: _____

AFFIDAVIT

I ,_____, do hereby declare and represent the information provided above to be TRUE and CORRECT to the best of my knowledge on this date signed below. The information you provided above could be subject to verification.

Signature: _____ Date: _____

The Douglas County Department of Human Services (Department) partners with faith-based and non-profit community organizations who may provide assistance to families who meet the following TANF eligibility criteria: 1) Douglas County residents, 2) dependent child under 18 in the home, 3) adults or children 18 and over are U.S. citizens or lawfully present, and 4) annual combined household income is under $75,000.

However, if you believe you are eligible but have an objection to receiving this service from a faith-based organization, please contact the Department at 303-688-4825 or come to our office at 11045 E. Lansing Circle, First Floor, Englewood, CO 80112, to review possible alternatives.

Attachment 3
TANF

CHARITABLE CHOICE NOTICE

The following notice must be continuously posted in a location reasonably visible to clients who will be seeking financial services outlined in this contract.

The Douglas County Department of Human Services (Department) partners with Manna Resource Center to provide services to families that meet specific criteria: 1) Douglas County residents, 2) dependent child under 18 in the home, 3) adults or children 18 and over are U.S. citizens or lawfully present, and 4) annual combined household income is under $75,000.

If you object to receiving these services from this faith-based organization, please contact the Department at 303-688-4825 or come to our office at 11045 Lansing Circle, First Floor, Englewood, CO 80112, to review possible alternatives.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Nicole Adams, Assistant Director of Protection Programs

DESCRIPTION: Contract with Advocates for Children on Behalf of the Douglas County Collaborative Management Program for Collaborative Management Staffing in the Amount of $291,541.86.

SUMMARY: The Department of Human Services (Department) serves as the fiscal agent for the Douglas County Collaborative Management Program (CMP), and the Department is authorized to enter into agreements on the CMP's behalf as the fiscal agent. Advocates for Children is also a CMP member and is the employer of record for two staff positions that support CMP cases/clients. This contract allows the Department to reimburse Advocates for Children for their staff expenses using CMP funds.

RECOMMENDED ACTION: Approve and sign.

REVIEW:

Ruby Richards	Approve	6/11/2026
Jeff Garcia	Approve	6/15/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
DC- SOSA- Advocates for Children 26-27

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Nicole Adams, Assistant Director of Protection Programs

DESCRIPTION: Contract with Advocates for Children on behalf of the Douglas County Collaborative Management Program (CMP) for CMP Staff for $291,541.86

SUMMARY: The Department of Human Services (Department) serves as the fiscal agent for the Douglas County Collaborative Management Program (CMP), and the Department is authorized to enter into agreements on the CMP's behalf as the fiscal agent. Advocates for Children is also a CMP member and is the employer of record for two staff positions that support CMP cases/clients. This contract allows the Department to reimburse Advocates for Children for their staff expenses using CMP funds.

RECOMMENDED ACTION: Approve and sign.

REVIEW:

Ruby Richards	Approve	6/11/2026
Jeff Garcia	Approve	6/15/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

DC- SOSA- Advocates for Children 26-27

EXHIBIT A
SCOPE OF SERVICES AGREEMENT 2026-2027
ADVOCATES FOR CHILDREN

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into this _____ day of _____ 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **ADVOCATES FOR CHILDREN**, authorized to do business in Colorado (the "Contractor"). The County and Contractor are sometimes collectively referred to herein as the "Parties".

RECITALS

WHEREAS, the County has an active Master Services Agreement dated June 24, 2025, (the "MSA") with the Contractor to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County is undertaking certain activities in its role as the local Human Services Agency, in accordance with Colorado State laws and mandates; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.

2. **SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by Contractor.

3. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is two hundred and ninety-one thousand, five-hundred and forty-one dollars and eighty-six cents ($291,541.86) for the Term. Payment terms are as described in Exhibit 2. The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

   Federal rule prohibits entities from supplanting, i.e., replacing or substituting, state or local funds with federal funds. Therefore, if the Contractor is already receiving state or local funds for a specific purpose described in Exhibit 1, the Contractor attests by virtue of executing this Scope of Services Agreement that they will not now use payments made under this Contract (which include federal funds) to cover costs related to those services that were previously covered by state or local funds. Federal funds may be used to supplement existing state or federal funds, but not replace them.

4. **TERM:** It is mutually agreed by the parties that the term of this SOSA shall commence as of 12:01 a.m. on July 1, 2026 and terminate at 11:59 p.m. on July 1, 2027. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

5. **HEADINGS; RECITALS:** The headings contained in this SOSA are for reference purposes only and shall not in any way affect the meaning or interpretation of this SOSA. The Recitals and Exhibits 1-5 to this SOSA are incorporated herein.

6. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

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IN WITNESS WHEREOF, the County and the Contractor have executed this Contract as of the above date.

ADVOCATES FOR CHILDREN

BY: _____
Josefina Milliner, Executive Director

DATE: _____

Exhibit 1

The Douglas County Department of Human Services (Department) serves as the fiscal agent for the Douglas County Collaborative Management Program (CMP). The Department and Advocates for Children (Contractor) are both current members of the CMP's Interagency Oversight Group (IOG). In the fall of 2021, the IOG agreed to have one of the members be the employer of record for a newly created support staff position outlined herein, and Contractor agreed to assume that role. Contractor will hire a support position to work with clients and families involved with the CMP.

In early 2022, the IOG agreed to transfer the existing full-time Program Coordinator position from the Department to the Contractor. As of March 31, 2022, Contractor will be the employer of record for that position as well.

Nothing in this Contract transfers or modifies the employer/employee relationship that exists between Contractor and the support staff assigned to complete work under this Contract.

Contractor agrees to provide service(s) outlined herein for the CMP and will submit invoices for reimbursement to the Department. Services provided outside of this Exhibit will be deemed gratuitous and are subject to non-payment at the IOG's discretion.

1. General Provisions
    a. The Contractor will comply with all applicable federal and state laws including Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973; Title II of the Americans with Disabilities Act of 1990; the Age Discrimination Act of 1975; and the regulations of the U.S. Department of Health and Human Services issued pursuant to the above statutes at Title 45 Code of Federal Regulations (CFR) Parts 80, 84, and 91, and Title 28 CFR Part 35.
    b. The Contractor will comply with all mandatory child abuse and neglect reporting laws and policies outlined in §§ 19-3-307 and 19-3-304, C.R.S.
    c. Client missed appointments shall be reported to the Department as soon as possible but no more than forty-eight (48) hours after the missed appointment.
    d. Any safety concerns or events considered clinically significant, i.e., family deaths, discovery of new relevant mental health issues, or other events that could be considered pertinent to client welfare shall also be reported to the Department as soon as possible but no more than forty-eight (48) hours after the Contractor becomes aware of such issue or information; and may require immediate action determined by legal mandated reporting responsibilities.
    e. The Contractor's staff will attend periodic meetings or calls to discuss overall service delivery, utilization, and specific case issues as requested. The Contractor as listed under the term Notices in paragraph 16 of the Master Service Agreement (MSA), and/or senior member(s) of Contractor's organization, will attend meetings as requested by the Department to review contract performance or related issues should they arise.
    f. If subpoenaed, the Contractor will accept service of the subpoena via e-mail and will sign and return a Waiver of Service regarding the subpoena. The Contractor will provide the Department a curriculum vitae for any person subpoenaed within two (2) business days of receipt of the subpoena.

g. The Contractor's internal policies do not supersede or replace any terms contained within this Contract.

2. Staff Background Checks
    a. Various required checks are outlined in this section. The Department reserves the right to review all background checks at any time. The costs of the background checks are not reimbursable under this Contract. The Contractor accepts the disqualifying offenses as listed in 12 CCR 2509-8 and Colorado Department of Human Services Volume VII, 7.701.33, D. 7. The Contractor will notify the Department within two (2) business days of any staff charged with a disqualifying crime.
    b. The Contractor will complete Colorado Bureau of Investigations (CBI) and Federal Bureau of Investigations (FBI) background checks as follows:
        i. The Contactor shall ensure all employees, subcontractors, interns, mentors and volunteers who may have client contact or provide services under this Contract have submitted to and passed a fingerprint-based CBI and FBI criminal background check prior to commencing provision of services under this Contract.
        ii. Any items listed in the results of the background checks must be communicated by the Contractor to the Authorized Representative (or their designee) and cleared prior to allowing the subject of the background check to have contact with clients.
        iii. Confirmation of results or clearance letters of these criminal background checks must be kept by the Contractor in a secure location as directed by CBI and FBI guidance. Results must be made available for review by the Department upon request and maintained for three (3) calendar years after the date of the Contractor's final payment from the County under this Contract.
        iv. Contractors eligible for automatic CBI and FBI updates, i.e., with five (5) or more employees, will timely review updates and inform the Department of any changes. Contractors that are not eligible for or are not receiving automatic CBI and FBI updates for any reason will ensure that every five (5) years an updated fingerprint-based CBI and FBI criminal background check will be run on each employee, subcontractor, intern, mentor and volunteer, and kept in their secure file for review by the Department.
        v. If these conditions cannot be met, the Contractor will immediately notify the County's Authorized Representative.
    c. The Contractor will complete Colorado Department of Early Childhood (CDEC) background checks as follows:
        i. The Contractor shall also conduct a Child Abuse and Neglect background check through the Colorado Department of Early Childhood (CDEC), Background Investigations Unit (BIU) on all employees, subcontractors, interns, mentors and volunteers prior to them providing services to Department clients under this Contract.
        ii. The Contractor shall notify the Authorized Representative (or their designee) of any employee, subcontractor, or volunteer who has findings of child abuse or neglect; the Authorized Representative will provide a decision on whether the Department will allow that individual to provide services under this Contract.

iii. The Contractor must retain copies of all background check results in the employee, subcontractor, intern, mentor or volunteer secured files; copies must be available for review upon the Department's request and be maintained for three (3) calendar years after the date of the Contractor's final payment from the County under this Contract.
iv. The Contractor will ensure that every five (5) years an updated Child Abuse and Neglect background check will be run on each employee, subcontractor, intern, mentor and volunteer.

d. When applicable, Contractor shall retain copies of employee credentialing qualifications from Colorado Department of Regulatory Affairs (DORA) in personnel files and make such records available to the County Representative upon request. The Contractor shall immediately notify the County of any suspension or revocation by DORA of an employee or subcontractor.
e. The Contractor will complete a Sexual Offender Registry check and receive, at minimum, preliminary results before assigning and/or hiring employees, subcontractors, interns, mentors or volunteers to perform under this Contract.

3. Staff Assignments and Performance
   a. The Department has the right to approve or disapprove the Contractor's employees, subcontractors, interns, mentors or volunteers performing services under this Contract prior to the commencement of the work and shall have the right to review the employment files prior to granting approval. The Contractor will ensure said staff are familiar with the term Conflict of Interest in paragraph 7 of the Master Service Agreement (MSA) prior to commencing work under this Contract.
   b. If the Department becomes dissatisfied with the Contractor's performance (inclusive of employees, subcontractors, interns, mentors or volunteers), the Department will notify the Contractor. Disciplinary measures, if any, will be the sole responsibility of the Contractor. However, if the concerns are not resolved to the Department's satisfaction, the Contractor's staff will not be allowed to provide services under this Contract.
   c. The Contractor and its employees, subcontractors, interns, mentors or volunteers shall remain in good standing with the appropriate licensing authority(ies) if applicable to performance of service provided. Temporary suspension, permanent loss, or any change of a license status that renders the person ineligible to provide service at any time during this Contract is considered a Breach of Contract, and payment will not be rendered for any services performed when required licensure was not in effect and good standing and may result in Contract termination.

4. Support Staff Duties and Deliverables
   a. The job description in Attachment A1 outlines the support staff person's duties, experience and qualifications.
   b. As recruitment begins (and should additional recruitment be needed during the course of this Contract), minor reasonable modifications may be made but no substantial changes may be made without prior IOG approval.
   c. Substantial changes will require an Amendment or be documented in the IOG's meeting minutes specifying what changes will be made.

5. Program Manager Duties and Deliverables
    a. The job description is Attachment A2 outlines the support staff person's duties, experience and qualifications.
    b. As recruitment begins (and should additional recruitment be needed during the course of this Contract), minor reasonable modifications may be made but no substantial changes may be made without prior IOG approval.
    c. The IOG and Contractor may mutually agree to add, edit or amend the job description as needed during the course of the contract. Substantial changes will require an Amendment or be documented in the IOG's meeting minutes specifying what changes will be made.

6. Staff Equipment and Space
    a. Contractor will provide both staff a computer, and reasonable work equipment and supplies.
    b. Contractor will provide both staff reasonable workspace at its location. Either staff may use Department hotel cubes as available and as reserved by staff.

During the course of this Contract, the Department will:

1. Use appropriate funding streams,
2. Monitor expenditures and identify any concerns to the IOG,
3. Coordinate payment with Contractor and County Finance, and
4. Provider staff access to Colorado's Child Welfare computer system (Trails), Colorado courts database access, Douglas County email, and any Department and/or CMP network access needed.

During the course of this Contract, the IOG will:

1. Monitor both staff's work and provide feedback and direction as appropriate,
2. Provide any on the job training, guidance or resources as appropriate, and
3. Schedule meetings with Contractor as needed.

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Exhibit 2
METHOD OF PAYMENT

1. The Contractor shall provide only those services and deliverables identified in Exhibit 3. All such services and deliverables shall be performed in accordance with the terms of this Contract, and the Contractor agrees to accept any and all forms of payment issued by the Department for the allowable services and expenses listed in Exhibit 3.

2. Exhibit 3 sets forth the complete list of allowable services and expenses for which the Contractor may invoice the Department. The Contractor shall not receive payment for any fees, costs, or amounts beyond those identified in Exhibit 3, and shall not be reimbursed more than once for the same service, consistent with Section 4, Maximum Contract Expenditure. The Contractor shall notify the Department if any grant or other external funding becomes available to cover any item listed in Exhibit 3 and shall provide details regarding which expenses are funded. The Contractor may not invoice the Department for any expense that is paid, in whole or in part, by such grant or external funding.

3. Contractor will not charge any fees or co-pays for services to clients or use any part of payment made under this Contract as a co-pay or partial payment to any third-party.

4. Invoices must be submitted by the 15th of each month after the month in which service(s) were rendered, except June 2027 is due July 7, 2027. Complete invoices will only use the service names listed in Exhibit 3 and include the required deliverable(s) listed in Exhibit 3. Failure to submit invoices timely or without required deliverables may result in non-payment.

5. If the Contractor elects to engage any partners or subcontractors, all invoices issued by such partners or subcontractors shall be submitted to the Contractor. The Contractor shall, in turn, submit a corresponding invoice to the Department within the timeframes specified in Exhibit 2. All partner or subcontractor invoices must include the same back-up documentation required under Exhibit 2. Payment from the Department shall be remitted solely to the Contractor, who is responsible for issuing payment to any engaged partner or subcontractor. Any invoices submitted after the deadlines outlined in Exhibit 2 may be deemed delinquent and are subject to non-payment in accordance with Exhibit 2. At any time, the Department may request proof of payment or additional backup documentation during the contract term.

6. The Department does not receive federal or state reimbursement for delinquent claims. **Contractors are encouraged to reconcile their accounts every sixty (60) days** to ensure all services have been invoiced and paid. **Delinquent invoices are subject to non-payment.**

7. Invoices and back-up documentation may only be sent via:
   a) secure email to HSAccounting@douglasco.gov,
   b) posted to the Department's OneDrive contractor folder, or
   c) mailed to:

   Douglas County Human Services

Attn: Business Office
4400 Castleton Court
Castle Rock, CO 80109

The Contractor will email HSAccounting@douglasco.gov when new invoices have been added to OneDrive or existing documents edited in OneDrive.

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EXHIBIT 3
SERVICES

Funds may be spent on program costs and expenses listed below, not to exceed Maximum Contract Expenditure in paragraph 4 of the Contract.

#	**Services**
1	Salary (Youth and Family Engagement Liaison is non-exempt); payroll periods are the 1st and 16th of the month; all paid time will be reimbursed, e.g., sick, vacation, holiday per Contractor's personnel policies or procedures) This is a variable cost. Contractor will submit back-up documentation, e.g., payroll register, that verifies the expense for each payroll period.
2	Salary (Collaborative Management Program Manager) is exempt; payroll periods are the 1st and 16th of the month; all paid time will be reimbursed, e.g., sick, vacation, holiday per Contractor's personnel policies or procedures) Program Manager will be paid the same amount semi-monthly. This is a fixed cost for July 2026 through June 2027. For the July 2027 invoice, Contractor will submit back-up documentation, e.g., copies of accounting records and/or work papers outlining how costs were pro-rated, that verifies the repeating expense. For all subsequent invoices, no back-up documentation is required unless the expense increases or decreases.
3	Support Staff and Program Manager Benefits (inclusive of FICA, Social Security, Medicare, liability insurance, unemployment insurance, Workers Compensation, retirement contribution and health insurance) This is a variable cost based on each pay period's salary cost. Contractor will submit back-up documentation, e.g., payroll register, that verifies the expense.
4	Collateral- brochures, website content, or other educational materials supporting programming
5	Cell phone stipend (incumbents will use their personal cell phone and receive a monthly payment as allowed per Contractor's personnel policies or procedures) This is a fixed cost. No back-up documentation is required since this is the amount provided per Contractor's personnel policies or procedures.
6	Laptop, docking station, two monitors, and any ancillary related items, e.g., keyboard, mouse, laptop stand These are one-time cost for reimbursement. Back-up documentation is required for reimbursement.
7	Mileage (reimbursed at the prevailing federal mileage rate)

	This is reimbursed for actual costs incurred. Back-up documentation required for reimbursement.
8	Training and Conferences This is reimbursed for actual costs incurred. Back-up documentation required for reimbursement.
9	Indirect or overhead (inclusive of office space, IT support which is a purchased service, and office manager's time all of which are pro-rated percentage of all Contractor's staff) This is a fixed cost for July 2026 through June 2027. For the July 2027 invoice, Contractor will submit back-up documentation, e.g., copies of accounting records and/or work papers outlining how costs were pro-rated, that verifies the repeating expense. For all subsequent invoices, no back-up documentation is required unless the expense increases or decreases.
10	Supervisor's time This is a fixed cost for July 2026 through June 2027. For the July 2027 invoice, Contractor will submit back-up documentation, e.g., copies of accounting records and/or work papers outlining how costs were pro-rated, that verifies the repeating expense. For all subsequent invoices, no back-up documentation is required unless the expense increases or decreases.
	Programming Expenses Programming expenses include Flex Funds, Connections, All Health Co-Responder, Education Resource Programming, Truancy Position, and Expansion of Manna Resource Center. This is a variable cost. Contractor will submit back-up documentation.

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EXHIBIT 4
JOB DESCRIPTION – YOUTH FAMILY ENGAGEMENT LIASON

Advocates for Children CASA is a 501 (c)(3) non-profit organization that works to make sure that all children dream, thrive, and grow with a sense of belonging and empowerment to build a successful future. Our organization recruits, trains, and supports community volunteers who advocate for children who have open dependency & neglect cases, truancy cases, juvenile delinquency cases, need additional education advocacy, or are an adolescent that may need some additional support. Our compassionate Court Appointed Special Advocates, tutors, and mentors speak up for these children's' best interests.

The Douglas County Collaborative Management Program (DCCMP) Support Specialist will directly support the DCCMP Coordinator with DCCMP Facilitated Meetings to include Family and Engagement Services (FACES) meetings, Strategic Planning Family Meetings (SPFMs), A2D Family Meetings, and other DCCMP facilitated meetings as they are developed.

Reports to: Routine supervision for this position will be provided by the Employer of Record (Advocates for Children CASA) and the DCCMP Executive Committee. This position requires bi-monthly supervision meetings with the Advocates for Children CASA supervisor, and quarterly supervision with the DCCMP Executive Committee. Salary, benefits, and human resources will be provided by Advocates for Children CASA. Advocates for Children CASA will be a member of the DCCMP Interagency Oversight Group (IOG) Executive Committee and will be kept informed of this position's performance. This position will receive training from the DCCMP Coordinator.

Salary: $61,818.00

Hours: This is a 40-hour/week position. Hours will be generally Monday-Friday during the hours of 8am-5pm, with occasionally night and weekend hours during outreach events, volunteer trainings and agency events. This position will be based out of the Advocates of Children CASA office located at 16965 Pine Lane, Suite #120, Parker, Colorado 80134, with the option of co-locating at partnering IOG member offices.

Transportation: A valid driver's license, personal transportation, and proof of insurance is required for this position. Must have the ability and willingness to perform local job-related travel.

Description of Duties: (The following examples are illustrative only and are not intended to be all-inclusive.)

- DCCMP Facilitated Meetings
    - Pre-meeting correspondence (availability questions, scheduling, calendar invites, distribution of documents)
    - Facilitation of family meetings

    - Support to the CMP Coordinator during professional meetings
    - Post-meeting correspondence (distribution of case plans, provides resources, etc.)
    - Participation in meeting process workgroups
    - Data entry as it relates to facilitated meetings.
- Performs other duties as assigned by the DCCMP Executive Committee and/or the Employer of Record that promote the mission of the DCCMP.

Independent Judgment:
This position requires a moderate level of independent judgement regarding daily tasks such as communication with DCCMP Partners, data entry and meeting notifications. This position requires a high level of independent judgement when facilitating family meetings and providing resources to the community. This position depends on supervisory guidance and approval related to any programmatic changes or funding related inquiries.

Minimum Qualification Requirements:
- This position requires a bachelor's degree in a human services or juvenile justice related field (Social Work, Psychology, Sociology, Criminology, etc.) as the scope of this work entails interacting with and providing services to professionals and community members in this field- inclusive of facilitating family meetings, professional meetings and providing resources.
- Two years of experience in Human Services related field.
- Preferred Qualifications: Bilingual (Spanish speaking preferred) and meeting facilitation experience preferred.

Skills and Experience:
- Knowledge of/familiarity with laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and child welfare and juvenile justice systems and related practices.
- Knowledge of community resources. Understand goals and objectives of human services and juvenile justice.
- Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- Proficient in Microsoft Office Applications- Outlook, Word, Excel, PowerPoint. Proficient in data entry systems.
- Proficient in virtual meeting platforms.
- Requires good verbal and written communication skills.
- Requires good customer service skills.
- Experience bringing others together and trying to reconcile differences.
- Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems.

- Analyzing information and evaluating results to choose the best solution and solve problems.
- Ability to think creatively when solving problems.
- Ability to establish and maintain effective working relationships.
- Ability to be flexible with constant interruptions or requests.
- Ability to defuse tense situations and facilitate meetings through a strengths-based and solution-focused lens.
- Requires the ability to manage multiple tasks.
- The ability to combine pieces of information to form general rules or conclusions.

Essential Qualities:

- Encourages and practices critical thinking
- Is self-reflective and empathic
- Is committed to remaining current on research and best practice standards
- Recognizes the influence of workplace relationships on outcomes and results
- Maintains a respectful and accepting approach to others
- Awareness of the influence of the larger context on individual behavior
- Collaboratively and creatively supports the work efforts of families and colleagues at all levels
- Encourages and practices self-care
- Encourages and practices healthy professional boundaries
- Values ethical practice
- Honors commitments
- Practices blameless problem-solving

Applying:

- To apply, please send a cover letter, resume, and references to Victoria Raphael, Executive Assistant to the COO, at one_casa@adv4children.org. No phone calls please.

EXHIBIT 5
JOB DESCRIPTION – PROGRAM MANAGER

Advocates for Children CASA is a 501 (c)(3) non-profit organization that works to make sure that all children dream, thrive, and grow with a sense of belonging and empowerment to build a successful future. Our organization recruits, trains, and supports community volunteers who advocate for children who have open dependency & neglect, truancy, or juvenile delinquency cases, need additional education advocacy, or an adolescent that may need some additional support. Our compassionate Court Appointed Special Advocates, tutors, and mentors advocate for these children's best interests.

The Douglas County Collaborative Management Program (DCCMP) Director of Prevention Services (DCCMP) will provide case coordination, project and data management for the Douglas County HB1451 Collaborative Management Program. The is charged with collaboratively serving Douglas County's children, youth, and families in an efficient and effective way by assisting each person to build upon their own individual and collective strengths, breaking down barriers and providing the right services at the right time, with the goal of autonomy within the family structure. The DCCMP Manager assists the CMP members as they work together to fill in the gaps in the service continuum, reduce duplication and fragmentation, and aid in the successful completion, or prevention of, system involvement. The intention is for the Douglas County Collaborative Management Program to become the hub of community-based resources and services, with a creative lens of support and hope for a better tomorrow.
The DCCMP Manager will supervise the DCCMP Youth & Family Engagement Liaison and ensure the execution of Facilitated Meetings to include 360 Meetings, The Resource Bed (TRB) Family Meetings, and other DCCMP facilitated meetings as they are developed. The DCCMP Manager works directly with the elected DCCMP executive committee and will support and manage the work of the DCCMP interagency oversight group (IOG), which is made up by members of the larger DCCMP community.

Reports to: Executive Director

Salary (Non-Exempt): $42.84/hr (depending on relevant experience), which is equivalent to $89,109.58/annually

Benefits: Vacation, Holiday Pay, Paid Time Off, 401(k), Medical Insurance and Dental Plan

Hours: This is a 40-hour/week position. Hours will be generally Monday-Friday during the hours of 8am-5pm, with occasional night and weekend hours during outreach events, volunteer trainings and agency events. This position will be based out of the Advocates of Children CASA office located at 16965 Pine Lane, Suite #120, Parker, Colorado 80134, with the co-locations at partnering CMP agencies.

Transportation: A valid driver's license, personal transportation, and proof of insurance is required for this position. Must have the ability and willingness to perform local job-related travel.

Background Checks: Background checks will be ran on finalists, with hiring contingent on return of clear background checks. Advocates for Children CASA reserves the right to refuse employment to individuals who have a criminal history, are on the National Sex Offender Registry or Government Watchlist, have been convicted of a DUI or DWAI within the past ten years or appear on the child abuse and neglect registry. Background checks are renewed every four years after hiring.

Description of Duties: (The following examples are illustrative only and are not intended to be all-inclusive.)

- Manage and facilitate Interagency Oversight Group (IOG) and its stakeholders, IOG Executive Committee and various workgroups.
- Facilitate the scheduling and execution of monthly Executive Committee meetings and bi-monthly (six times a year) full IOG meetings, in addition to an annual Strategic Planning Meeting.
- Annually complete or review a Memorandum of Understanding, IOG bylaws, IOG annual reports and maintain a database for all youth served within the fiscal year.
- Ensure maintenance and accuracy of CMP data and documents. The coordinator will collect and maintain data from internal CMP databases as well as applicable external CMP partnering agencies.
- Identify and pursue funding opportunities to sustain and expand CMP programs and services.
- Ensure CMP compliance with all programmatic, statutory and funding requirements.
- Membership and participation in Juvenile Services Planning Committee (JSPC). Participation may expand on an as needed basis to various community meetings for program development and monitoring.
- Manage funding requests which include blending funding and funding resources for families in need of services.
- Supervise and support the DCCMP Youth & Family Engagement Liaison and ensure the execution of the multi-disciplinary teams' process of assessment and treatment goal setting with clients and youth targeted through HB1451 and Crossover Youth Practice Model which take place during Facilitated Meetings, to include 360 meetings, The Resource Bed Meetings, and other DCCMP facilitated meetings as they are developed.
- Support Youth & Family Engagement Liaison in ensuring referrals for CMP services and resources are processed referrals coming from any of the following systems: Mental Health, Department of Youth Services, Douglas County Department of Human Services, Juvenile Justice (including Pre-Trial and Probation), Douglas County Schools, or other systems as may be approved for inclusion.

- Coordinate with Youth & Family Engagement Liaison to provide case management and care coordination with providers of service including but not limited to family members, Human Services caseworkers, Probation Officers, CYDC staff, legal representatives, school personnel, primary care physicians, and other mental health and community partners.
- Demonstrate strong customer service focus, effective communication and professionalism with children, youth and families, co-workers and outside personnel in order to provide high quality services and to enhance community relationships.
- Demonstrate initiative, organization, and flexibility. Work involves collaboration with Directors of Human Services, Probation, CYDC, School District, Judicial and CMP stakeholders.
- Interpret the needs of the volunteers and program, and present professional recommendations to Advocates for Children CASA & DCCMP Leadership.
- Devote time to professional development.
- Duties specifically relating to Advocates for Children CASA:
    - Follow all Advocates for Children CASA Policies and Procedures as applicable to this position, including those related to confidentiality, release of information and record keeping.
    - Attend regularly scheduled staff and internal program meetings.
    - Attend training introductions and swearing-in ceremonies for new volunteers, as well as all other events where staff presence is mandatory.
    - Assist with the planning and execution of additional program activities (i.e., holiday project, volunteer recognition, continuing education).
    - Adhere to office procedures, practices, expectations, and policies of the organization
    - Effectively implement all policies as adopted by the Board.
    - Communicates effectively and accurately to the Chief Operating Officer personal progress and needs on a regular basis.

Independent Judgment:
This position requires a moderate level of independent judgement regarding daily tasks such as communication with DCCMP Partners, data entry and meeting notifications. This position requires a high level of independent judgement when facilitating family meetings and providing resources to the community.

Minimum Qualification Requirements:

- This position requires a bachelor's degree in a human services or juvenile justice related field (Social Work, Psychology, Sociology, Criminology, etc.) as the scope of this work entails interacting with and providing services to professionals and community members in this field- inclusive of facilitating family meetings, professional meetings and providing resources.
- Two years of experience in Human Services related field.

- Preferred Qualifications: Bilingual (Spanish speaking preferred) and meeting facilitation experience preferred.
- Minimum of 21 years old

Skills and Experience:

- Knowledge of/familiarity with laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and child welfare and juvenile justice systems and related practices.
- Knowledge of community resources. Understand goals and objectives of human services and juvenile justice.
- Experience with grant writing and grant compliance and management.
- Proficient in Microsoft Office Applications- Outlook, Word, Excel, PowerPoint. Proficient in data entry systems.
- Proficient in virtual meeting platforms.
- Ability to communicate effectively both verbally and in writing
- Experience bringing others together and trying to reconcile differences.
- Gives full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems.
- Able to analyze information and evaluate results to choose the best solution and solve problems.
- Ability to think creatively when solving problems.
- Ability to establish and maintain effective working relationships.
- Ability to be flexible with constant interruptions or requests.
- Ability to defuse tense situations and facilitate meetings through a strengths-based and solution-focused lens.
- Requires the ability to manage multiple tasks.
- The ability to combine pieces of information to form general rules or conclusions.
- Capacity to work with people of diverse educational, professional, socioeconomic, and ethnic backgrounds
- Experience in creating and conducting presentations for large groups of professionals
- Excellent organizational skills
- Demonstrated ability to project a positive image and attitude

Essential Qualities:

- Encourages and practices critical thinking
- Is self-reflective and empathic
- Is committed to remaining current on research and best practice standards
- Recognizes the influence of workplace relationships on outcomes and results
- Maintains a respectful and accepting approach to others

- Awareness of the influence of the larger context on individual behavior
- Collaboratively and creatively supports the work efforts of families and colleagues at all levels
- Encourages and practices self-care
- Encourages and practices healthy professional boundaries
- Values ethical practice
- Honors commitments
- Practices blameless problem-solving

Applying:

- To apply, please send a cover letter, resume, and references to Victoria Raphael, Executive Assistant to the COO, at one_casa@adv4children.org. No phone calls please.

Exhibit B
INSURANCE REQUIREMENTS

The Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE
Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.

2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if the Contractor has no owned autos, Code 8 (hired) and 9 (non- owned), with limit no less than **$1,000,000** per accident for bodily injury and property damage.

3. **Workers' Compensation:** Insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease.

4. **Professional Liability (Errors and Omissions)**: Insurance appropriate to the Contractor's profession, with limit no less than **$1,000,000** per occurrence or claim, $2,000,000 aggregate.

The Insurance obligations under this Contract shall be the minimum Insurance coverage requirements and/or limits shown in this Contract; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the County. No representation is made that the minimum Insurance requirements of this Contract are sufficient to cover the obligations of the Contractor under this Contract.

OTHER INSURANCE PROVISIONS
The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. The County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at

least as broad as ISO Form ISO CG 20 01 04 13 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the Contractor's insurance coverage shall be primary insurance. Any insurance or self- insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess and non-contributory to the Contractor's insurance.

Notice of Cancellation. Each insurance policy required above shall state that coverage shall not be canceled, except with a 30-day notice to the County.

Waiver of Subrogation. The Contractor hereby grants to the County a waiver of any right to subrogation which any insurer of said Contractor may acquire against the County by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether the County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The Contractor agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. The County may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the County. The Contractor will indemnify the County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.

2. Insurance must be maintained, and evidence of insurance must be provided for at least three (3) years after completion of the Contract of work.

3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of three (3) years after completion of Contract work.

Verification of Coverage. The Contractor shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be

received and approved by the County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, the County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the Contractor to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which the County may immediately terminate this Contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within twenty (20) days of cancellation, termination, or material change will be sent via mail or e-mail to:

Douglas County
Government Attn:
Risk Management
100 Third Street
Castle Rock, Colorado
80104
risk@douglas.co.us

Subcontractors. The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure the County is an additional insured on insurance required from subcontractors.

Failure to Procure or Maintain Insurance. The Contractor will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the Contractor to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which the County may immediately terminate this Contract.

Governmental Immunity. The Parties hereto understand and agree that the County is relying on and does not waive or intend to waive by any provision of this Contract, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to the County, its commissioners, officers, officials, employees or volunteers.

Special Risks or Circumstances. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: George Brauchler, District Attorney and Jeff Ulrich, Chief of Staff

DESCRIPTION: Contract with Axon Enterprises in the Amount of $200,000.00.

SUMMARY: As part of the dissolution of the former 18th district attorney's office, Douglas County and the Office of the District Attorney, 23rd agreed to an IGA in which the remaining IT costs associated with transferring digital evidence from the 18th to the 23rd would be borne by the 23rd. Axon owns the software application used to store the data and is the best vendor available to perform the services per the statement of work attached at a cost of $200,000. The cost of services will be covered by the remaining assets of the former 18th shared in the IGA ($643,883.25). This contract was procured in accordance with Section 7 of the Douglas County Purchasing Policy, under Sourcewell Cooperative Purchasing Contract, Solicitation Number 101223.

RECOMMENDED ACTION: Approve joining the master contract with Sourcewell and approving the Statement of Work presented for completion of the contract.

REVIEW:

Ruby Richards	Approve	6/16/2026
Jeff Garcia	Approve	6/17/2026
Christie Guthrie	Approve	6/17/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Cover Page
CO 23rd SOW and Quote

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: George Brauchler, District Attorney and Jeff Ulrich, Chief of Staff

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ATTACHMENTS:

CO 23rd SOW and Quote

STATEMENT OF WORK

CO 23RD JUDICIAL DA AXON CHANNEL SERVICES DATA TRANSFER

Submitted By:
Software Solutions Engineering Team
Axon Enterprises

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1. PROJECT OVERVIEW

This document serves as the Statement of Work for the Channel Services E.COM-to-E.COM Data Transfer project, being delivered by Axon for **[ORGANIZATION].**

The Axon Software Services team will assist **[ORGANIZATION]** in identifying digital assets and cases that needs to be migrated, transforming the metadata field values into the new Axon Evidence.com fields available, and loading the transformed data to the new evidence.com instance(s).

Axon provides Channel Services data transfer services, delivering a project for each Evidence.com source and/or destination evidence.com instance transfer, each to be completed within a single project timeline.

1.1 MIGRATIONS AND INTEGRATIONS

Source systems listed below are in scope for this project.

TRANSFER TYPE	SOURCE SYSTEM	Estimated Active/Open Cases to Migrate	Estimated TB to Migrate
ONE TIME INACTIVE MIGRATION	Douglas County Sheriff's Office Evidence.com instance → DA 23 Evidence.com instance	28,936	87.46 TB
ONE TIME INACTIVE MIGRATION	Parker Police Dept Evidence.com instance → DA 23 Evidence.com instance	5,982	40.23 TB
ONE TIME INACTIVE MIGRATION	Lone Tree Police Dept Evidence.com instance → DA 23 Evidence.com instance	7,713	33.80 TB
ONE TIME INACTIVE MIGRATION	Castle Rock Police Dept Evidence.com instance → DA 23 Evidence.com instance	8,676	86.87 TB

1.2 DEFINITIONS

TERM	DEFINITION
PARTIES/PROJECT PERSONNEL	
Agency/Organization/Client	The organization requesting the Data Transfer
Business/End-Users	Groups who will use the system. Typically, officers or DAs
Data Solutions Engineer (DSE)	Axon Engineer who works with the org to perform data transfer services
Solutions Architect	Portfolio and Resource Mgmt. documenting agency requirements. Providing design approach.
Subject Matter Expert	Personnel from Agency providing mappings for metadata | Reviewing sample data before full transfer commences
Project Authority/Sponsor	Personnel from Agency approving / signing off on project deliverables

TECHNOLOGY TERMS	
Asset	Digital evidence files (video, audio, image, docs, etc.)
Audit Trail	Captures chain of custody level details of evidence creation, modifications, and subsequent access history.
Channel Services Migration Platform (CSMP)	Axon tool developed and designed to validate, transform, and load evidence data into evidence.com.
Partner API Querying	Investigative querying to identify statistics of how much TB and cases are present and can be migrated from source to destination evidence.com instances.
Load	The process of ingesting files and transformed metadata into Evidence.com.
Metadata	Descriptive information associated with one or more digital assets, including but not limited to officer assignments, recording dates, case IDs, and categorization
Migration Management Console (MMC)	Axon developed front-end tool, enables configuration of data transfers
Storage Explorer	A Microsoft tool that enables account configurations and permissions.
Production Source Environment	The active Evidence.com instance where assets and metadata reside before being transferred.
Production Destination Environment	The operational Evidence.com instance that receives the migrated assets and metadata.
Transformation	The conversion of metadata from the source system into the corresponding available fields supported by Evidence.com.
XSLT	Extensible Stylesheet Language Transformations. Programming language DSE creates to configure and convert source system metadata to the Evidence.com format fields.

PROJECT & MILESTONES	
Project	Scope of work related to data transfer from a single source instance
Data Transfer Questionnaire	A form to be submitted by the organization requesting a data transfer, helps inform Axon specifics of project scope and requirements
Kick-off	An Axon-led meeting to confirm project requirements, outline the data transfer process, align on project expectations, and establish communication and collaboration practices.
Transformation	Axon DSE works with Organization's SME to inform how the source metadata will be brought from source system and what fields they should expect values to be placed in Axon source instance. Sample testing of mapped metadata values to new instance to gain customer acceptance/approval. Dry running against entire source system data resources so CSMP can identify errors in mappings, migratable, non-migratable, or missing assets.
Project Configuration	Iterative development through sprints. CSMP and MMC Setup.

PROJECT & MILESTONES (CONTINUED)	
Pre-Migration Verification (Proof of Concept Testing)	A preliminary transfer of sample data into an Evidence.com environment for the organization to review and validate. Approval is required from the agency before proceeding with the full dataset migration.
Dry Run	Full Validation Practice Run of migration to uncover any issues or reasons why assets cannot be migrated by CSMP.
Loading/Go-Live	The process of loading digital assets and transformed metadata into the organization's production instance of Axon Evidence.
Project Validation	The organization's 30-day period to review the results of the data transfer and report any issues to the project team during the allotted time.
Project Sign Off	Agency has reviewed data transfer results and signs final DocuSign documentation.

1.3 OUT OF PROJECT SCOPE

Axon is only responsible for performing the professional services described within this SOW. Any additional professional services not defined explicitly by this SOW will require a Project Change Order. The following are considered outside the scope of this project:

- Administration, Management or Support of Organizations or Vendors internal IT network or infrastructure.
- Changes to Source System infrastructure made by Organization or Vendor after the Axon data transfer questionnaire has been submitted.
- Modification of Source System Metadata: If source system metadata needs to be cleansed or modified. Organization must correct all metadata absence or inaccuracies prior to project assignment as Axon will not modify or cleanse metadata. If the agency chooses not to cleanse, modify missing or inaccurate data prior to extraction, Axon will move metadata 'as is' from the source instance(s) at time of loading/go live transfer task.
- Managing changes made to Source System Digital Assets or Metadata after Organization provides approvals for project mappings and loading/go-live.
- Requests for additional One-Time Migrations from the same Source System after initial project assignment.
- Changes to existing evidence within evidence.com via Axon's Partner API.
- Changes to Axon Evidence underlying database schema, program code logic, supported file formats/codecs or cloud infrastructure.

Out of scope work requested by Organization and performed by Axon may result in additional fees. Determination of work regarded as significant is at Axon's discretion.

1.4 ASSUMPTIONS

- If Organization purchased One-Time Inactive Migration(s), legacy data must be in an inactive state prior to project assignment or requesting agency must provide a clearly outlined dataset list of assets/cases to migrate prior to project assignment. The scope of work or datasets to migrate will NOT continue to grow during project timeline.
- Organization will coordinate with source instance Organization team and introduce to Axon Channel Services team.
- Source and destination organization(s) must have Evidence.com Admin or higher access to all digital assets and metadata and can provide Axon access to resources so they can be copied to needed production destination environment(s).
- Source and destination organization(s) have prioritized Channel Services Data Transfer project(s) and have assigned the appropriate resources.
- Organization will allocate resources to complete project tasks in a timely manner, failure to do so will result in overall project delays.
- If Organization requires multiple Data Transfer projects, each project will operate on an independent timeline in order to reduce risk.
- Axon's project timeline is based on the understanding of known project requirements and pre-defined scope. If new requirements emerge that increase project scope - the project timeline will be impacted accordingly.
- Delivery and related response times for communications are subject to engineering availability and exclude weekends and public holidays.
- Service Level Agreements are as per the overarching contract between Axon & Organization. Cloud SLAs are per Microsoft's published SLAs.

2. SOFTWARE SERVICES ETL APPROACH

METHODOLGY

The successful transfer of digital evidence from source to destination Evidence.com environment(s) requires the Axon project team and Organization project team(s) to Join Forces; Solve Problems and complete project tasks in a timely manner.

Axon manages Data Transfers as 3 distinct components:
1. Asset - the digital file associated with the evidence or event (video, audio, image, docs)
2. Metadata - the data related to one or more assets (file name, recorded on dates, asset specific details)
3. Audits/Chain of Custody - PDF audit trail of the asset

Axon supports playback of the following file formats. Complete List of File Formats.

Axon has built a platform intended to expedite the Data Transfer process. The **C**hannel **S**ervices **M**igration **P**latform **(CSMP)** was designed to read data from its source and ingest digital assets, and transform metadata into the appropriate format required for evidence.com upload.

Axon can't transfer cases that are not in an open/active status at time of transfer. This is a limitation of Axon's Partner API and it will receive a 422 status code if attempted.

2.0 PRE-PROJECT

2.0.1 REQUIREMENT GATHERING

Axon will ask the Organization to complete a Data Transfer Questionnaire. The questionnaire responses will help inform us about specific project requirements and scope.

2.0.2 ESTABLISH PARTNER SHARING

Axon will ensure all partner sharing is established between required soure/destination instances.

2.0.3 API CLIENT CREATION

Organization Evidence.com Administrator will need to create a unique API Client within their Axon Evidence.com account. The unique API client will act as a secure, authenticated intermediary that allows external instances to access and interact with the Axon Evidence.com platform in a controlled manner.

2.0.4 EDCA FLAGS ENABLED

When sharing cases and their evidence, there is a list of evidence artifacts you can include in your API request payload. These additional artifacts include clips, notes, markers, audit pdf, transcripts, certifications, and share logs.



Additionally, when sharing cases, you have the option to include the categories from the source evidence items. These categories will be carried over as tags and displayed on the evidence items once they are shared to the new Evidence.com site. If you choose to retain this category information, you must also enable the corresponding EDCA flag.

These flags must be done for both the evidence.com site that is initiating the case share and the site receiving the share.

2.1 EXTRACTION

The data transfer script uses many supplemental CSV files to aid in the case migration. As a result, the DSE will set up an Azure storage container within a storage account to properly use this script. The connection string for the storage account should be stored in an Azure Key Vault.

2.1.1 METADATA EXTRACTION

When migrating all cases and evidence over to a new site, you might be wondering how evidence.com instance specific metadata fields are brought over. Since every agency cannot contain all the users, categories, custom metadata, etc. from another agency, all these fields are instead brought over as Tags on the evidence items in the destination site.

Assigned To Owner: The data transfer script writes a CSV that lists all users that exist within an evidence.com site (optional if the destination wants a 1:1 mapping of Assigned To Owners from each instance)

Evidence Restriction: Any evidence restricted in source site will not be automatically restricted in destination site. This will require the agency to restrict the necessary items based on their workflow post transfer.

Uploaded By: This is a fixed attribute of all pieces of evidence. The same User that uploaded the evidence from the source site will display as the Uploaded By field in the destination site.

Sharer ID: This is the Internal ID (GUID) for the user on the source side who is initiating the share. It is recommended to elect one person from the agency to be assigned this role, because this user will receive email notifications when specific case shares fail. This is the only use for this ID.

Destination User ID: This is the Internal ID (GUID) for the user on the destination instance who will be assigned to the owner of the case. The owner of the case will also be the owner of all the evidence inside the case once it is on the destination site. This is where the user mappings come in to play if the destination agency elects to map the Assigned To Owners 1:1 from source site to destination site, this can be accomplished. The Owner of each evidence item in the source site is brought over as a Tag on the evidence item in the new site.

Case Owner - Groups: If the agency wishes to assign a case owner to a Group, the system will automatically assign ownership to the user who has been in that Group the longest. In other words, a Group itself cannot be designated as the case owner.

Tags: Tags are created on the destination evidence items as a way to retain instance specific metadata from the source evidence items. Below are tags that are created:

1. Source Agency: Lists the name of the agency where the evidence item came from.
2. Source Owner: Lists the original owner of the evidence item from the source site.
3. Source Categories: Lists all categories assigned to this item in the source site. (EDCA Feature must be enabled)
4. Source Custom Metadata: Lists all custom metadata fields assigned to this item in the source site.

Audit Trail: The complete audit history for all evidence items and cases is transferred from the source site. Once shared, you can view an Audit Trail PDF on the destination site, with options to display the audit history from the source site, the destination site, or a combined view showing the full audit trail.

HASH VALIDATION

Hash validations are used via the CSMP to ensure file integrity. The CSMP performs a hash check on files before uploading evidence. The check uses the algorithm in the source Evidence.com instance SHA-256 after the file is sent to Destination Evidence.com, the check is done, and if the hashes do not match, an error is recorded in the Status Log.

2.2 TRANSFORMATION

Axon will work with the Organization to transform the extracted legacy metadata into the format needed for destination Evidence.com instance.

2.2.0 ASSET OR METADATA MODIFICATION

Per operational policy Axon does not elect to modify legacy source system metadata. Axon will always recommend the Organization make any necessary data/metadata modifications in the source system prior to project assignment.

If the Organization chooses not to cleanse or modify their metadata prior to extraction, all metadata that resides in the legacy system will be migrated ‘as is’. This includes NULL values, if the source system assets have corresponding NULL or incomplete metadata values, Axon will migrate NULL or incomplete metadata values into evidence.com. Therefore, if the source system assets or associated metadata have NULL or incorrect values, NULL and incorrect values will be migrated ‘as is’ into evidence.com.

2.2.1 METADATA MAPPING

A Data Solutions Engineer will work with Organization to identify relevant legacy system metadata values that need to be transferred into their Axon Evidence for easy searchability and retrieval of evidence items.

Organization may elect to complete a User Mapping to identify all Users from the source system to their respective Assigned To Owners in Axon Evidence. A fallback user LITE account can be created to assign evidence for officers no longer with the Organization.

Organization will be responsible for signing off on the mappings before development work begins.

2.2.2 METADATA TRANSFORMATION

Organization provided mappings will be scripted and transformed via Extensible Stylesheet Language Transformations (XSLT) by the assigned DSE and input within the CSMP platform.

Transformation rules are limited to the following:

- Translation of literal value(s) to literal value(s)
- Default null to literal “hardcoded” value
- Empty field processing (i.e., null to space or space to null)
- Formulas (i.e., simple equations and mathematical expressions)

PRE-MIGRATION VERIFICATION TESTING - UPLOAD VERIFICATION

Once the metadata mappings are submitted and XSLT script is created, the Data Solutions Engineer will upload a series of Proof of Concept items to sent to Destination system. These items, which should fully reflect all agency-submitted mapping requests, will be provided to the agency for review. The agency will verify that all legacy source system metadata values are correctly mapped to the appropriate Axon Evidence fields and ensure all literal values match 1:1 between source and destination Evidence instances.

The DSE will facilitate this review process and assist in addressing any agency identified discrepancies to ensure the metadata and XSLT mappings are accurate and complete before proceeding to the loading phase.

Once the Pre-Migration Verification test items meet the agency’s expectations, Axon requires email approval from the agency’s Project Authority/Sponsor before initiating production loading. This email must confirm the mappings are correct and that the agency Project Authority has reviewed and is satisfied with all mappings and pre-migration test results. If email approval is not received from the Project Authority in a timely manner, the production loading Go-Live will be postponed. After production Go-Live processing begins, Axon will no longer accept any modifications to the project’s metadata mappings, except in the case of critical errors identified during the dry run (listed below).

DRY RUN - UPLOAD VERIFICATION

A CSMP Dry Run of the full data set is executed to uncover any remaining issues prior to production Go-Live loading.

The Dry Run will identify issues or errors related to categories, users, missing digital assets.

2.3 LOADING- PRODUCTION GO-LIVE

All CSMP migratable digital assets with corresponding transformed metadata will be ingested into Axon Evidence using REST API calls.

LOADING TIME

Once the production load begins Axon will monitor the upload times for approximately a 24 hour time period and will use that information to estimate the overall project upload timeline.

2.3 VALIDATION

During the upload process the Data Solutions Engineer will review status logs and work with the Organization to resolve any identified errors.

Axon will provide a report of total migrated data files with URL links to those files in evidence.com, Axon will also provide a list of failure items, items with missing metadata, and metadata with missing assets to complete the validation of migration.

PROJECT SIGN OFF

Once a resolution is known for all identified errors the Organization will have 30 days to review the results of the data the CSMP transferred. If the agency has any issues related to data transfer, the agency must notify Axon in writing within the 30-day calendar-day window.

At the end of the 30-day review period, Axon will send Organization an electronic document stating the project is complete to satisfaction. A DocuSign document will be disseminated to the agency's Project Authority and will require an electronic signature. Once the Data transfer has been signed off, the Axon project team will no longer be the initial point of contact hand assist with handover to the assigned Customer Success Manager.

The copied Source System Data (Digital Assets and Metadata) will be deleted from the Azure Storage within 90 days of notification email sent from Axon team.

3. PROJECT MANAGEMENT

Axon utilizes a hybrid approach to project management, implementing aspects of both Agile and Waterfall methodologies.

Waterfall is used for overall project management and tracking progress against major milestones. Agile practices are used during the configuration and building phases of the project.

Axon will schedule weekly project meetings with Organization to ensure project tasks are being completed in a timely manner.

3.1 MANAGEMENT RESOURCES

3.1.1 AXON TEAM

- Data Solutions Engineer: Schedule project meetings. Collaborates with Organization on extraction, transformations, testing/validation, loading, and post migration analysis.

  Responsible for performing the Data Transfer and resolving issues related to the project. Ensures all team members from Axon and the Organization are continually updated on the status of the project.
- Solution Architect: Works Internally to scope project specifics, source system migration connectivity, eliminate roadblocks, providing technical guidance and best practices.
- Customer Success Manager: Holds responsibility for post-implementation and ongoing support.

3.1.2 ORGANIZATIONS TEAM

- Project Manager: Acts as the Organizations primary Point of Contact. Manages and coordinates Organization and Source System resources committed to supporting the project tasks.
- IT Administrator: Provides Access to Source System required resources(Authentication/Credentials). Assists with extraction of raw non-proprietary digital assets and copying of metadata resource
- Subject Matter Expert: Strong understanding of current and future workflows. Identify what fields should be brought from Source System and where they should be mapped in Axon Evidence. Performs User Acceptance Testing (UAT).

- **Project Sponsor/Authority:** Review, approve, and sign off on project deliverables.

4. POST PROJECT

4.1 SUPPORT

After the Organization has officially signed off on the project. They will need to contact their assigned CSM or Axon support team going forward for any Evidence.com related inquiries. If Axon support is unable to resolve your matter, the issue will be logged as a ticket placed in a queue for a Data Solutions to review and trouble shoot, the ticket will be prioritized accordingly.

5. QUOTE

Non-Binding Budgetary Estimate

Axon Enterprise, Inc.
17800 N 85th St
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic:(800) 978-2737
International: +1.800.978.2737

Q-645267-46160DS
Issued: 05/18/2026
Quote Expiration: 03/31/2026
Estimated Contract Start Date: 07/01/2026
Account Number: 568250
Payment Terms: N30
Mode of Delivery: AUTO-GND
Credit/Debit Amount: $0.00

SHIP TO	BILL TO
Douglas County (CO) Information Technology 100 3rd St Castle Rock, CO 80104-2425 USA	23rd Judicial District (CO) District Attorney's Office 100 3rd St Castle Rock CO 80104-2425 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Dave Swanson Phone: Email: dswanson@axon.com Fax:	Meredith Gilbert Phone: 303-660-7426 Email: mgilbert@douglas.co.us Fax:

Quote Summary

Program Length	12 Months
TOTAL COST	$200,000.00
ESTIMATED TOTAL W/ TAX	$200,000.00

Discount Summary

Average Savings Per Year	$0.00
TOTAL SAVINGS	$0.00

Security of The Axon Network

These are features and measures Axon has taken to secure Axon products and services.

VULNERABILITY IDENTIFICATION AND REMEDIATION

Axon conducts regular vulnerability assessments to improve Axon products, security controls, and processes. Identification programs for Axon Cloud Services include frequent vulnerability scans and scheduled penetration tests performed by independent firms and contractors. All identified vulnerabilities are evaluated by the Axon Information Security team, assigned remediation time frames, and tracked through remediation.

SECURITY MONITORING AND RESPONSE

Axon employs a dedicated Security Operations team to monitor the security of Axon Cloud Services, including Axon Evidence (Evidence.com). The team is equipped to immediately respond to threats and malicious actors.

SECURITY UPGRADES

Hackers and other malicious actors move fast, and they take advantage of entities that can't keep their systems up to date and secure. Axon Cloud Services are delivered as Software as a Service and not only are security patches applied well within vendor recommendations, but Axon Cloud Services also ensure that Axon devices that are part of the Axon Network frequently receive security upgrades. These security updates and upgrades come out of the box with Axon Cloud Service licenses and do not require customer interaction. Axon's security upgrades and patches are applied during Axon Evidence's Maintenance Schedule.

ADVANCED PROTECTIONS

By having a laser focus on security and aggressively investing to maintain such security, we are able to deploy and appropriately manage advanced security tools and threat prevention solutions that are cost- or resource-prohibitive to individual customers. Unlike what you would find with an off-the-shelf anti-virus software that you install yourself; we offer advanced protections that deter even the most sophisticated attackers. We have finely tuned web application firewalls, leverage security intelligence tools for continuous monitoring, and deploy layers of defense to detect and react to malicious activity.

REPORTING POTENTIAL SECURITY ISSUES OR VULNERABILITIES

If you know or suspect security issues with an Evidence.com account or if you believe you've discovered a security vulnerability on Evidence.com or with an Axon product, please email infosec@axon.com with a thorough explanation of the issue or vulnerability. Any sensitive testing results or information should be transmitted to Axon using an encrypted communication channel. Our PGP key is available here: Axon Information Security (4CB2324C) – Public

We ask that you do not disclose any vulnerability information publicly or to any third party without coordination with Axon's Information Security team. Axon is committed to working with customers and the security researcher community to validate and address reported potential vulnerabilities. Further information regarding this commitment is outlined in Axon's Penetration Testing & Vulnerability Disclosure Guidelines.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: From: Diane Smith, Executive Director
Through: Michael Hill, Director

DESCRIPTION: Contract Extension for Callie Jacobs - Early Childhood Coach in the Amount of $50,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $200,000.00.

SUMMARY:

- Provide technical assistance, coaching and programs improvement support for childcare programs involved in Colorado Shines, the state childcare evaluation system.
- Provide support navigating the Professional Development Information Systems (PDIS). This system houses all the classes for early childhood professionals to continue their learning
- Provide trainings and/or individualized coaching as needed on space and furnishings, personal care routines, language, literacy, learning activities, and program structure
- Provide support for administration for documentation framework that includes workforce qualifications and professional development, family partnerships, leadership management and administration, learning environment, and child health

RECOMMENDED ACTION: Approve contract.

REVIEW:

Michael Hill	Approve	6/11/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

Cover Page
DC - Amend 3 - Callie Jacobs

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: From: Diane Smith, Executive Director
Through: Michael Hill, Director

DESCRIPTION: Contract Extension for Callie Jacobs - Early Childhood Coach in the Amount of $50,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $200,000.00.

SUMMARY:

- Provide technical assistance, coaching and programs improvement support for childcare programs involved in Colorado Shines, the state childcare evaluation system.
- Provide support navigating the Professional Development Information Systems (PDIS). This system houses all the classes for early childhood professionals to continue their learning
- Provide trainings and/or individualized coaching as needed on space and furnishings, personal care routines, language, literacy, learning activities, and program structure
- Provide support for administration for documentation framework that includes workforce qualifications and professional development, family partnerships, leadership management and administration, learning environment, and child health

RECOMMENDED ACTION: Approve contract.

REVIEW:

Michael Hill	Approve	6/11/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

DC - Amend 3 - Callie Jacobs

THIRD AMENDMENT TO PUBLIC CONTRACT FOR SERVICES

THIS THIRD AMENDMENT TO PUBLIC CONTRACT FOR SERVICES is entered into as of this first day of July 2026, by and between the Board of County Commissioners of the County of Douglas, State of Colorado (the "County"), and Callie Jacobs (the "Contractor").

WHEREAS, the County and the Contractor entered into a certain Public Contract for Services dated October 1, 2023 (the "Contract") at an amount not to exceed $50,000; and

WHEREAS, the County and the Contractor originally agreed to a Contract ending on June 30, 2024; and

WHEREAS, the Parties executed the first Amendment dated July 1, 2024 to increase the maximum contract expenditure to $100,000 and extend the term to June 30, 2025; and

WHEREAS, the Parties executed the second Amendment dated July 1, 2025 to increase the maximum contract expenditure to $150,000 and extend the term to June 30, 2026; and

WHEREAS, the work undertaken by the Contractor will now continue until June 30, 2027; and

WHEREAS, the County and the Contractor desire to amend the Contract by modifying the Term of Service maintaining the current hourly rate(s), and adding a professional growth reporting requirement to the Scope of Work; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in the Contract.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. Section 4 of the Contract is hereby amended to read:

   "**Maximum Contract Expenditure.** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the total amount of funds appropriated for this Contract is Two Hundred Thousand Dollars ($200.000.00). The funds appropriated for this Amendment is Fifty Thousand Dollars ($50,000.00) for fiscal year 2026. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure."

2. Section 5 of the Contract is hereby amended to read:

   "Term. It is mutually agreed by the parties that the term of this Contract shall

commence as of 12:01 a.m. on October 1, 2023 and terminate at 12:00 a.m. on June 30, 2027. This Contract, at the option of the County, may be renewed for additional term, if notice is given to the Contractor by the County on or before June 1st of the current term. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term."

3. The Scope of Services is modified to add Exhibit A-3

4. The remainder of the Contract shall remain in full force and effect.

(remainder of page intentionally blank)

IN WITNESS WHEREOF, the County and Contractor have executed this Amendment as of the date first above written.

[INSERT CONTRACTORNAME HERE]

BY: _____

TITLE: _____

DATE: _____

Signature of Notary Public Required:

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by _____.

Witness my hand and official seal

_____
Notary Public

My commission expires: _____

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS

BY: _____
Douglas J. DeBord, County Manager

DATE: _____

APPROVED USE OF PUBLIC HEALTH FUNDS:

_____
Michael Hill, Public Health Executive Director

DATE: _____

APPROVED AS TO FISCAL CONTENT:	**APPROVED AS TO LEGAL FORM:**
_____	**_____**
Christie Guthrie, Director of Finance	**County Attorney**
DATE: _____	**DATE: _____**

APPROVED AS TO INSURANCE REQUIREMENTS:

_____
Megan Datwyler, Risk Manager

DATE: _____

Exhibit A-3
SCOPE OF SERVICES

- Technical assistance, CO Shines application support
- Navigating Professional Development Information Systems (PDIS)
- Credentialed coach support for administration and teachers
- Ongoing CO Shines application support following quality improvement plan outlined by program
- Individualized support in classrooms using the ERS tools
- PDIS support for professionals (technical assistance and training opportunities)
- Programmatic support to prepare for L 3-5 documentation
- Trainings and/or individualized coaching as outlined in the ERS 3 tool(s): space and furnishings, personal care routines, language, literacy, learning activities, and program structure
- Administration support for documentation framework that includes workforce qualifications and professional development, family partnerships, leadership management and administration, learning environment, and child health
- Participation in personal professional development activities to maintain credentials
- Develop and track professional development goals and share with DCECC manager

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: From: Diane Smith, Executive Director
Through: Michael Hill, Director

DESCRIPTION: Contract Extension with Dana Correll - Early Childhood Coach in the Amount of $60,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $285,000.00.

SUMMARY:

- Provide technical assistance, coaching and programs improvement support for childcare programs involved in Colorado Shines, the state childcare evaluation system·
- Provide support navigating the Professional Development Information Systems (PDIS). This system houses all the classes for early childhood professionals to continue their learning.
- Provide trainings and/or individualized coaching as needed on space and furnishings, personal care routines, language, literacy, learning activities, and program structure·
- Provide support for administration for documentation framework that includes workforce qualifications and professional development, family partnerships, leadership management and administration, learning environment, and child health

RECOMMENDED ACTION: Approve contract.

REVIEW:

Michael Hill	Approve	6/17/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

Cover Page
DC - Amend 3 - Dana Correll

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: From: Diane Smith, Executive Director
Through: Michael Hill, Director

DESCRIPTION: Contract Extension with Dana Correll - Early Childhood Coach in the Amount of $60,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $285,000.00.

SUMMARY:

- Provide technical assistance, coaching and programs improvement support for childcare programs involved in Colorado Shines, the state childcare evaluation system·
- Provide support navigating the Professional Development Information Systems (PDIS). This system houses all the classes for early childhood professionals to continue their learning.
- Provide trainings and/or individualized coaching as needed on space and furnishings, personal care routines, language, literacy, learning activities, and program structure·
- Provide support for administration for documentation framework that includes workforce qualifications and professional development, family partnerships, leadership management and administration, learning environment, and child health

RECOMMENDED ACTION: Approve contract.

REVIEW:

Michael Hill	Approve	6/17/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

DC - Amend 3 - Dana Correll

THIRD AMENDMENT TO PUBLIC CONTRACT FOR SERVICES

THIS THIRD AMENDMENT TO PUBLIC CONTRACT FOR SERVICES (the "3rd Amendment") is entered into as of this first day of July 2026, by and between the Board of County Commissioners of the County of Douglas, State of Colorado (the "County"), and Dana Correll (the "Contractor").

WHEREAS, the County and the Contractor entered into a certain Public Contract for Services dated October 15, 2023 (the "Contract") at an amount not to exceed $75,000; and

WHEREAS, the County and the Contractor originally agreed to a Contract ending on June 30, 2024; and

WHEREAS, the Parties executed the first Amendment dated July 1, 2024, to increase the maximum contract expenditure to $150,000 and extend the term to June 30, 2025; and

WHEREAS, the Parties executed the second Amendment dated July 1, 2025 to increase the maximum contract expenditure to $225,000 and extend the term to June 30, 2026; and

WHEREAS, the work undertaken by the Contractor will now continue until June 30, 2027; and

WHEREAS, the County and the Contractor desire to amend the Contract by modifying the Term of Service maintaining the current hourly rate(s), and adding a professional growth reporting requirement to the Scope of Work; and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in the Contract.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. Section 4 of the Contract is hereby amended to read:

   "**Maximum Contract Expenditure.** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the total amount of funds appropriated for this Contract is Two Hundred Eighty-Five Thousand Dollars ($285,000.00). The funds appropriated for this Amendment is Sixty Thousand Dollars ($60,000.00) for fiscal year 2026. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure."

2. Section 5 of the Contract is hereby amended to read:

"Term. It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on October 15, 2023 and terminate at 12:00 a.m. on June 30, 2027. This Contract, at the option of the County, may be renewed for additional term, if notice is given to the Contractor by the County on or before June 1st of the current term. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term."

3. The Scope of Services is modified to add Exhibit A-3

4. The remainder of the Contract shall remain in full force and effect.

(remainder of page intentionally blank)

Dana Notarize page 2026.27.jpeg Edit Share

IN WITNESS WHEREOF, the County and Contractor have executed this Amendment as of the date first above written.

[INSERT CONTRACTORNAME HERE]

BY: Dana Correll

TITLE: Early Childhood Education Coach

DATE: 5-20-26

Signature of Notary Public Required:

STATE OF Colorado)
) **ss.**
COUNTY OF Jefferson)

The foregoing instrument was acknowledged before me this 20th **day of** May, 2026, **by** Dana Correll.

Witness my hand and official seal

Dorothy Dryja
Notary Public

My commission expires: 10/03/2029

DOROTHY DRYJA
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20254037164
MY COMMISSION EXPIRES OCTOBER 03, 2029

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS

BY: _____
Douglas J. DeBord, County Manager

DATE: _____

APPROVED USE OF PUBLIC HEALTH FUNDS:

_____
Michael Hill, Public Health Executive Director

DATE: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

DATE: _____

APPROVED AS TO LEGAL FORM:

_____
County Attorney

DATE:_____

APPROVED AS TO INSURANCE REQUIREMENTS:

_____
Megan Datwyler, Risk Manager

DATE:_____

Exhibit A-3
SCOPE OF SERVICES

- Technical assistance, CO Shines application support
- Navigating Professional Development Information Systems (PDIS)
- Credentialed coach support for administration and teachers
- Ongoing CO Shines application support following quality improvement plan outlined by program
- Individualized support in classrooms using the ERS tools
- PDIS support for professionals (technical assistance and training opportunities)
- Programmatic support to prepare for L 3-5 documentation
- Trainings and/or individualized coaching as outlined in the ERS 3 tool(s): space and furnishings, personal care routines, language, literacy, learning activities, and program structure
- Administration support for documentation framework that includes workforce qualifications and professional development, family partnerships, leadership management and administration, learning environment, and child health
- Participation in personal professional development activities to maintain credentials
- Develop and track professional development goals and share with DCECC manager

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: From: Diane Smith, Executive Director
Through: Michael Hill, Director

DESCRIPTION: 424Contract Extension with Katie Nester - Early Childhood Lead Coach, Quality Improvement Navigator and EQIT Teacher In the Amount of $125,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $424,999.00.

SUMMARY:

Coach:

- Provide technical assistance, coaching and programs improvement support for childcare programs involved in Colorado Shines, the state childcare evaluation system.
- Provide support navigating the Professional Development Information Systems (PDIS). This system houses all the classes for early childhood professionals to continue their learning.
- Provide trainings and/or individualized coaching as needed on space and furnishings, personal care routines, language, literacy, learning activities, and program structure·
- Provide support for administration for documentation framework that includes workforce qualifications and professional development, family partnerships, leadership management and administration, learning environment, and child health

QI Navigator:

- Manage coaches to fulfill grant work appropriately·
- Track and report grant details to ensure accurate completion·
- Coordinate and lead meetings to support coaches' work.

EQIT Teacher:

- Assist in class coordination: registration, trainer meetings/requirements, completion reporting, technical support·
- Deliver EQIT class(es) yearly to qualified participants (virtual, or in person)

RECOMMENDED ACTION: Approve contract extension.

REVIEW:

Michael Hill	Approve	6/11/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

Cover Page
DC - Amend 3 - Katie Nester

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: From: Diane Smith, Executive Director
Through: Michael Hill, Director

DESCRIPTION: 424Contract Extension with Katie Nester - Early Childhood Lead Coach, Quality Improvement Navigator and EQIT Teacher In the Amount of $125,000.00 for 7/1/26 - 6/30/27 Bringing the Total Contract Amount to $424,999.00.

SUMMARY:

Coach:

- Provide technical assistance, coaching and programs improvement support for childcare programs involved in Colorado Shines, the state childcare evaluation system.
- Provide support navigating the Professional Development Information Systems (PDIS). This system houses all the classes for early childhood professionals to continue their learning.
- Provide trainings and/or individualized coaching as needed on space and furnishings, personal care routines, language, literacy, learning activities, and program structure·
- Provide support for administration for documentation framework that includes workforce qualifications and professional development, family partnerships, leadership management and administration, learning environment, and child health

QI Navigator:

- Manage coaches to fulfill grant work appropriately·
- Track and report grant details to ensure accurate completion·
- Coordinate and lead meetings to support coaches' work.

EQIT Teacher:

- Assist in class coordination: registration, trainer meetings/requirements, completion reporting, technical support·
- Deliver EQIT class(es) yearly to qualified participants (virtual, or in person)

RECOMMENDED ACTION: Approve contract extension.

REVIEW:

Michael Hill	Approve	6/11/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

DC - Amend 3 - Katie Nester

THIRD AMENDMENT TO PUBLIC CONTRACT FOR SERVICES

THIS THIRD AMENDMENT TO PUBLIC CONTRACT FOR SERVICES (the "3rd Amendment") is entered into as of this first day of July 2026, by and between the Board of County Commissioners of the County of Douglas, State of Colorado (the "County"), and Katie Nester (the "Contractor").

WHEREAS, the County and the Contractor entered into a certain Public Contract for Services dated October 1, 2023 (the "Contract") at an amount not to exceed $100,000.00; and

WHEREAS, the County and the Contractor originally agreed to a Contract ending on June 30, 2024; and

WHEREAS, the Parties executed the first Amendment dated July 1, 2024, to increase the maximum contract expenditure to $199,999.00 and extend the term to June 30, 2025; and

WHEREAS, the Parties executed the second Amendment dated July 1, 2025 to increase the maximum contract expenditure to $299,999 and extend the term to June 30, 2026; and

WHEREAS, the work undertaken by the Contractor will now continue until June 30, 2027; and

WHEREAS, the County and the Contractor desire to amend the Contract by modifying the Term of Service and maintaining the current hourly rate(s); and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in the Contract.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. Section 4 of the Contract is hereby amended to read:

   "**Maximum Contract Expenditure.** Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the total amount of funds appropriated for this Contract is Four Hundred Twenty-Four Thousand Nine Hundred Ninety-Nine Dollars ($424,999.00). The funds appropriated for this Amendment is One Hundred Twenty-Five Thousand Dollars ($125,000.00) for fiscal year 2026. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure."

2. Section 5 of the Contract is hereby amended to read:

"Term. It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on October 1, 2023, and terminate at 12:00 a.m. on June 30, 2027. This Contract, at the option of the County, may be renewed for additional term, if notice is given to the Contractor by the County on or before June 1st of the current term. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term."

3. The remainder of the Contract shall remain in full force and effect.

(remainder of page intentionally blank)

IN WITNESS WHEREOF, the County and Contractor have executed this Amendment as of the date first above written.

[INSERT CONTRACTORNAME HERE]

BY: Katherine (Katie) Nester

TITLE: ECE Consultant, QI Navigator

DATE: 5/20/2026 KN

Signature of Notary Public Required:

STATE OF Colorado)
) **ss.**
COUNTY OF Arapahoe)

The foregoing instrument was acknowledged before me this 20 **day of** May, 2026, **by** Katherine J. Nester

Witness my hand and official seal

Notary Public

My commission expires: 08/10/2028

LUSVARDI KARAPETIAN
NOTARY PUBLIC - STATE OF COLORADO
NOTARY ID 20164030491
MY COMMISSION EXPIRES AUG 10, 2028

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS

BY: _____
Douglas J. DeBord, County Manager

DATE: _____

APPROVED USE OF PUBLIC HEALTH FUNDS:

_____
Michael Hill, Public Health Executive Director

DATE: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

DATE: _____

APPROVED AS TO LEGAL FORM:

_____
County Attorney

DATE: _____

APPROVED AS TO INSURANCE REQUIREMENTS:

_____
Megan Datwyler, Risk Manager

DATE: _____

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Mike Wise, Sr. Manager Application Services

DESCRIPTION: Cisco Network Equipment End-of-Life Hardware Replacement in the Amount of $287,873.82.

SUMMARY: Douglas County IT requests Board approval to purchase the network hardware needed to complete the refresh and upgrades of existing end-of-life hardware through Advanced Network Management, Inc. (ANM), a preferred technology partner for the County.
This purchase includes the following components:

- CISCO Hardware totaling $ 287,873.82 This purchase falls under the Data Communication contract from the state (NASPO) contract: CO AR3227 172938

Total Requested Amount: $287,873.82.

RECOMMENDED ACTION: Approval of the Cisco Network Equipment End-of-Life Hardware Replacement in the Amount of $287,873.82.

REVIEW:

John Huber	Approve	6/9/2026
Jeff Garcia	Approve	6/15/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026
Suzi Woodruff - FYI	Notified - FYI	6/17/2026

ATTACHMENTS:

Cover Page
ANM 2026 Lifecycle 287,873.82 QT-000111195

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Mike Wise, Sr. Manager Application Services

DESCRIPTION: Cisco Network Equipment End-of-Life Hardware Replacement in the Amount of $287,873.82.

SUMMARY: Douglas County IT requests Board approval to purchase the network hardware needed to complete the refresh and upgrades of existing end-of-life hardware through Advanced Network Management, Inc. (ANM), a preferred technology partner for the County.

This purchase includes the following components:

- CISCO Hardware totaling $ 287,873.82 This purchase falls under the Data Communication contract from the state (NASPO) contract: CO AR3227 172938

Total Requested Amount: $287,873.82.

RECOMMENDED ACTION: Approval of the Cisco Network Equipment End-of-Life Hardware Replacement in the Amount of $287,873.82.

REVIEW:

John Huber	Approve	6/9/2026
Jeff Garcia	Approve	6/15/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

ANM 2026 Lifecycle 287,873.82 QT-000111195

Advanced Network Management, Inc
304 Inverness Way South #400
Englewood, CO 80112

James Covey
+1 (719) 884-3615
james.covey@anm.com

Douglas County CO
100 Third Street, Suite 130
Castle Rock, CO 80104
Contract Number: CO AR3227 172938
Sam Rassas
303-660-7323
urassas@douglas.co.us

Quote #: QT-000111195

Douglas County - 2026 Lifecycle

Quote Date: 20-May-26
Quote Expires: 15-Jun-26

Part Number	Description	Term(M)	Qty	List Price	Price	Extended Price
	EVDNC					
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		2	$ 15,769.17	$ 7,884.59	$ 15,769.18
TE-C9K-SW	TE agent for IOSXE on C9K		2	$ -	$ -	$ -
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		2	$ -	$ -	$ -
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	2	$ 6,756.42	$ -	$ -
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		2	$ -	$ -	$ -
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	2	$ -	$ -	$ -
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		2	$ -	$ -	$ -
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	2	$ -	$ -	$ -
C9300-NW-A-48	C9300 Network Advantage, 48-port license		2	$ -	$ -	$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		2	$ -	$ -	$ -
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		2	$ -	$ -	$ -
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		2	$ 1,284.26	$ 642.13	$ 1,284.26
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		2	$ 2,323.89	$ 1,161.95	$ 2,323.90
CAB-TA-NA	North America AC Type A Power Cable		4	$ -	$ -	$ -
C9300-SSD-NONE	No SSD Card Selected		2	$ -	$ -	$ -
C9300-STACK-NONE	No Stack Cable Selected		2	$ -	$ -	$ -
C9300-SPWR-NONE	No Stack Power Cable Selected		2	$ -	$ -	$ -
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		2	$ -	$ -	$ -
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		2	$ -	$ -	$ -
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		2	$ -	$ -	$ -
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		2	$ 3,118.92	$ 1,559.46	$ 3,118.92
STACK-T1-1M=	**1M Type 1 Stacking Cable**		2	$ 310.65	$ 155.33	$ 310.66
CAB-SPWR-150CM=	**Catalyst Stack Power Cable 150 CM Spare**		2	$ 276.70	$ 138.35	$ 276.70
					Sub-Total	**$ 23,083.62**
	EVNT					
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		1	$ 15,769.17	$ 7,884.59	$ 7,884.59
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$ -
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		1	$ -	$ -	$ -
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	1	$ 6,756.42	$ -	$ -
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$ -
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$ -
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$ -
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$ -
C9300-NW-A-48	C9300 Network Advantage, 48-port license		1	$ -	$ -	$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$ -
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$ -
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		1	$ 1,284.26	$ 642.13	$ 642.13
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		1	$ 2,323.89	$ 1,161.95	$ 1,161.95
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$ -
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$ -
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$ -
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$ -
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$ -
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$ -
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$ -
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$ 1,559.46
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		1	$ 15,769.17	$ 7,884.59	$ 7,884.59
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$ -
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		1	$ -	$ -	$ -
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	1	$ 6,756.42	$ -	$ -
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$ -
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$ -
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$ -
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$ -
C9300-NW-A-48	C9300 Network Advantage, 48-port license		1	$ -	$ -	$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$ -
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$ -

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PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		1	$ 1,284.26	$ 642.13	$ 642.13
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		1	$ 2,323.89	$ 1,161.95	$ 1,161.95
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$ -
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$ -
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$ -
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$ -
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$ -
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$ -
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$ -
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$ 1,559.46
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		3	$ 15,769.17	$ 7,884.59	$ 23,653.77
TE-C9K-SW	TE agent for IOSXE on C9K		3	$ -	$ -	$ -
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		3	$ -	$ -	$ -
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	3	$ 6,756.42	$ -	$ -
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		3	$ -	$ -	$ -
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	3	$ -	$ -	$ -
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		3	$ -	$ -	$ -
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	3	$ -	$ -	$ -
C9300-NW-A-48	C9300 Network Advantage, 48-port license		3	$ -	$ -	$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		3	$ -	$ -	$ -
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		3	$ -	$ -	$ -
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		3	$ 1,284.26	$ 642.13	$ 1,926.39
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		3	$ 2,323.89	$ 1,161.95	$ 3,485.85
CAB-TA-NA	North America AC Type A Power Cable		6	$ -	$ -	$ -
C9300-SSD-NONE	No SSD Card Selected		3	$ -	$ -	$ -
C9300-STACK-NONE	No Stack Cable Selected		3	$ -	$ -	$ -
C9300-SPWR-NONE	No Stack Power Cable Selected		3	$ -	$ -	$ -
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		3	$ -	$ -	$ -
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		3	$ -	$ -	$ -
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		3	$ -	$ -	$ -
NM-BLANK-T1	Cisco Catalyst Type 1 Network Module Blank		3	$ -	$ -	$ -
C9300-NM-NONE	No Network Module Selected		3	$ -	$ -	$ -
C9300-NM-8X=	**Catalyst 9300 8 x 10GE Network Module, spare**		2	$ 3,234.53	$ 1,617.27	$ 3,234.54
STACK-T1-1M=	**1M Type 1 Stacking Cable**		2	$ 310.65	$ 155.33	$ 310.66
CAB-SPWR-150CM=	**Catalyst Stack Power Cable 150 CM Spare**		3	$ 276.70	$ 138.35	$ 415.05
STACK-T1-3M=	**3M Type 1 Stacking Cable**		1	$ 465.99	$ 233.00	$ 233.00
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$ 1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$ -
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$ -
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$ -
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$ -
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$ -
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$ 1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$ -
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$ -
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$ -
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$ -
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$ -
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$ 1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$ -
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$ -
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$ -
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$ -
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$ -
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$ 1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$ -
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$ -
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$ -
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$ -
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$ -

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C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$	1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$	-
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$	-
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$	-
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$	-
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$	1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$	-
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$	-
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$	-
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$	-
					Sub-Total	**$**	**68,024.63**

	HIST						
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		1	$ 15,769.17	$ 7,884.59	$	7,884.59
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$	-
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		1	$ -	$ -	$	-
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	1	$ 6,756.42	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$	-
C9300-NW-A-48	C9300 Network Advantage, 48-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$	-
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		1	$ 1,284.26	$ 642.13	$	642.13
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		1	$ 2,323.89	$ 1,161.95	$	1,161.95
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$	-
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$	1,559.46
					Sub-Total	**$**	**11,248.13**

	HRDMV						
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		1	$ 15,769.17	$ 7,884.59	$	7,884.59
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$	-
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		1	$ -	$ -	$	-
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	1	$ 6,756.42	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$	-
C9300-NW-A-48	C9300 Network Advantage, 48-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$	-
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		1	$ 1,284.26	$ 642.13	$	642.13
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		1	$ 2,323.89	$ 1,161.95	$	1,161.95
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$	-
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$	1,559.46
					Sub-Total	**$**	**11,248.13**

	LARK						
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$	1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$	-
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$	-
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$	-
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$	-
					Sub-Total	**$**	**1,752.73**

	LEFT						
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$	1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$	-

C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$	-
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$	-
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$	-
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		1	$ 15,769.17	$ 7,884.59	$	7,884.59
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$	-
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		1	$ -	$ -	$	-
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	1	$ 6,756.42	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$	-
C9300-NW-A-48	C9300 Network Advantage, 48-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$	-
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		1	$ 1,284.26	$ 642.13	$	642.13
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		1	$ 2,323.89	$ 1,161.95	$	1,161.95
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$	-
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$	1,559.46
					Sub-Total	**$**	**13,000.86**

	LOST						
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$	1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$	-
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$	-
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$	-
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$	-
					Sub-Total	**$**	**1,752.73**

	PARK						
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		1	$ 15,769.17	$ 7,884.59	$	7,884.59
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$	-
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		1	$ -	$ -	$	-
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	1	$ 6,756.42	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$	-
C9300-NW-A-48	C9300 Network Advantage, 48-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$	-
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		1	$ 1,284.26	$ 642.13	$	642.13
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		1	$ 2,323.89	$ 1,161.95	$	1,161.95
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$	-
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$	1,559.46
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$	1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$	-
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$	-
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$	-
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$	-
					Sub-Total	**$**	**13,000.86**

	PRB						
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		1	$ 15,769.17	$ 7,884.59	$	7,884.59
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$	-
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		1	$ -	$ -	$	-
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	1	$ 6,756.42	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$	-

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TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$	-
C9300-NW-A-48	C9300 Network Advantage, 48-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$	-
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		1	$ 1,284.26	$ 642.13	$	642.13
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		1	$ 2,323.89	$ 1,161.95	$	1,161.95
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$	-
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$	1,559.46
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		1	$ 15,769.17	$ 7,884.59	$	7,884.59
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$	-
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		1	$ -	$ -	$	-
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	1	$ 6,756.42	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$	-
C9300-NW-A-48	C9300 Network Advantage, 48-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$	-
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		1	$ 1,284.26	$ 642.13	$	642.13
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		1	$ 2,323.89	$ 1,161.95	$	1,161.95
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$	-
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$	1,559.46
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$	1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$	-
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$	-
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$	-
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$	-
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$	1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$	-
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$	-
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$	-
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$	-
C9300-24P-A	**Catalyst 9300 24-port PoE+, Network Advantage**		1	$ 9,311.99	$ 4,656.00	$	4,656.00
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$	-
C9300-DNA-A-24	C9300 DNA Advantage, 24-port Term Licenses		1	$ -	$ -	$	-
C9300-DNA-A-24-3Y	C9300 DNA Advantage, 24-Port, 3 Year Term License	54.53	1	$ 3,602.23	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$	-
C9300-NW-A-24	C9300 Network Advantage, 24-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$	-
PWR-C1-715WAC-P	715W AC 80+ platinum Config 1 Power Supply		1	$ -	$ -	$	-
PWR-C1-715WAC-P/2	715W AC 80+ platinum Config 1 SecondaryPower Supply		1	$ 1,528.88	$ 764.44	$	764.44
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$	-
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$	1,559.46
					Sub-Total	**$**	**32,981.62**

	PWC						
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		1	$ 15,769.17	$ 7,884.59	$	7,884.59
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$	-
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		1	$ -	$ -	$	-
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	1	$ 6,756.42	$ -	$	-

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D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$	-
C9300-NW-A-48	C9300 Network Advantage, 48-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$	-
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		1	$ 1,284.26	$ 642.13	$	642.13
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		1	$ 2,323.89	$ 1,161.95	$	1,161.95
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$	-
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$	1,559.46
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		2	$ 15,769.17	$ 7,884.59	$	15,769.18
TE-C9K-SW	TE agent for IOSXE on C9K		2	$ -	$ -	$	-
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		2	$ -	$ -	$	-
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	2	$ 6,756.42	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		2	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	2	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		2	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	2	$ -	$ -	$	-
C9300-NW-A-48	C9300 Network Advantage, 48-port license		2	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		2	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		2	$ -	$ -	$	-
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		2	$ 1,284.26	$ 642.13	$	1,284.26
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		2	$ 2,323.89	$ 1,161.95	$	2,323.90
CAB-TA-NA	North America AC Type A Power Cable		4	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		2	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		2	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		2	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		2	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		2	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		2	$ -	$ -	$	-
NM-BLANK-T1	Cisco Catalyst Type 1 Network Module Blank		2	$ -	$ -	$	-
C9300-NM-NONE	No Network Module Selected		2	$ -	$ -	$	-
STACK-T1-1M=	**1M Type 1 Stacking Cable**		2	$ 310.65	$ 155.33	$	310.66
CAB-SPWR-150CM=	**Catalyst Stack Power Cable 150 CM Spare**		2	$ 276.70	$ 138.35	$	276.70
C9300-NM-8X=	**Catalyst 9300 8 x 10GE Network Module, spare**		1	$ 3,234.53	$ 1,617.27	$	1,617.27
C9200CX-8P-2X2G-A	**Catalyst 9000 Compact Switch 8 port PoE+, 240W, Adv**		1	$ 3,108.06	$ 1,554.03	$	1,554.03
C9200CX-DNA-A-8	C9200CX Cisco DNA Advantage, 8-Port Term Licenses		1	$ -	$ -	$	-
C9200CX-DNAA8-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 8P	54.3	1	$ 2,018.10	$ -	$	-
C9200CX-NW-A-8	C9200CX Network Advantage, 8-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$	-
NO-POWER-CORD	ECO friendly green option, no power cable will be shipped		1	$ -	$ -	$	-
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		1	$ 15,769.17	$ 7,884.59	$	7,884.59
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$	-
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		1	$ -	$ -	$	-
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	1	$ 6,756.42	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$	-
C9300-NW-A-48	C9300 Network Advantage, 48-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$	-
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		1	$ 1,284.26	$ 642.13	$	642.13
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		1	$ 2,323.89	$ 1,161.95	$	1,161.95
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$	-
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$	1,559.46
C9200CX-12P-2X2G-A	**Catalyst 9000 Compact Switch 12 port PoE+, 240W, Adv**		1	$ 3,505.45	$ 1,752.73	$	1,752.73
C9200CX-DNA-A-12	C9200CX Cisco DNA Advantage, 12-Port Term Licenses		1	$ -	$ -	$	-
C9200CX-DNAA12-3Y	C9200CX Cisco DNA Advantage, 3Y Term License, 12P	54.3	1	$ 2,018.10	$ -	$	-
C9200CX-NW-A-12	C9200CX Network Advantage, 12-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-

SCAT9200CXUK9-1715	Cisco Catalyst 9200CX XE UNIVERSAL		1	$ -	$ -	$	-
CAB-TA-NA	North America AC Type A Power Cable		1	$ -	$ -	$	-
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		1	$ 15,769.17	$ 7,884.59	$	7,884.59
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$	-
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		1	$ -	$ -	$	-
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	1	$ 6,756.42	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$	-
C9300-NW-A-48	C9300 Network Advantage, 48-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$	-
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		1	$ 1,284.26	$ 642.13	$	642.13
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		1	$ 2,323.89	$ 1,161.95	$	1,161.95
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$	-
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		1	$ 3,118.92	$ 1,559.46	$	1,559.46
C9300-24P-A	**Catalyst 9300 24-port PoE+, Network Advantage**		1	$ 9,311.99	$ 4,656.00	$	4,656.00
TE-C9K-SW	TE agent for IOSXE on C9K		1	$ -	$ -	$	-
C9300-DNA-A-24	C9300 DNA Advantage, 24-port Term Licenses		1	$ -	$ -	$	-
C9300-DNA-A-24-3Y	C9300 DNA Advantage, 24-Port, 3 Year Term License	54.53	1	$ 3,602.23	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$ -	$ -	$	-
C9300-NW-A-24	C9300 Network Advantage, 24-port license		1	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$ -	$ -	$	-
PWR-C1-715WAC-P	715W AC 80+ platinum Config 1 Power Supply		1	$ -	$ -	$	-
PWR-C1-715WAC-P/2	715W AC 80+ platinum Config 1 SecondaryPower Supply		1	$ 1,528.88	$ 764.44	$	764.44
CAB-TA-NA	North America AC Type A Power Cable		2	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		1	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		1	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$ -	$ -	$	-
NM-BLANK-T1	Cisco Catalyst Type 1 Network Module Blank		1	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$ -	$ -	$	-
C9300-NM-NONE	No Network Module Selected		1	$ -	$ -	$	-
STACK-T1-1M=	**1M Type 1 Stacking Cable**		2	$ 310.65	$ 155.33	$	310.66
CAB-SPWR-150CM=	**Catalyst Stack Power Cable 150 CM Spare**		2	$ 276.70	$ 138.35	$	276.70
					Sub-Total	**$**	**64,640.92**

	Other						
MR86-HW	**Meraki MR86 Wi-Fi 6 Outdoor AP**		3	$ 3,526.80	$ 1,763.40	$	5,290.20
CW9164I-MR	**Catalyst 9164I AP (W6E, tri-band 4x4) w/Meraki**		2	$ 2,684.56	$ 1,342.28	$	2,684.56
C9300-48P-A	**Catalyst 9300 48-port PoE+, Network Advantage**		3	$ 15,769.17	$ 7,884.59	$	23,653.77
TE-C9K-SW	TE agent for IOSXE on C9K		3	$ -	$ -	$	-
C9300-DNA-A-48	C9300 DNA Advantage, 48-Port Term Licenses		3	$ -	$ -	$	-
C9300-DNA-A-48-3Y	C9300 DNA Advantage, 48-Port, 3 Year Term License	54.53	3	$ 6,756.42	$ -	$	-
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		3	$ -	$ -	$	-
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	3	$ -	$ -	$	-
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		3	$ -	$ -	$	-
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	3	$ -	$ -	$	-
C9300-NW-A-48	C9300 Network Advantage, 48-port license		3	$ -	$ -	$	-
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		3	$ -	$ -	$	-
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		3	$ -	$ -	$	-
PWR-C1-1100WAC-UP	Upgrade option 1100W AC 80+ platinum Config 1 Power Supply		3	$ 1,284.26	$ 642.13	$	1,926.39
PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply		3	$ 2,323.89	$ 1,161.95	$	3,485.85
CAB-TA-NA	North America AC Type A Power Cable		6	$ -	$ -	$	-
C9300-SSD-NONE	No SSD Card Selected		3	$ -	$ -	$	-
C9300-STACK-NONE	No Stack Cable Selected		3	$ -	$ -	$	-
C9300-SPWR-NONE	No Stack Power Cable Selected		3	$ -	$ -	$	-
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		3	$ -	$ -	$	-
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		3	$ -	$ -	$	-
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		3	$ -	$ -	$	-
C9300-NM-8X	Catalyst 9300 8 x 10GE Network Module		3	$ 3,118.92	$ 1,559.46	$	4,678.38
C9300-24P-A	**Catalyst 9300 24-port PoE+, Network Advantage**		1	$ 9,311.99	$ 4,656.00	$	4,656.00

TE-C9K-SW	TE agent for IOSXE on C9K		1	$	-	$	-	$ -
C9300-DNA-A-24	C9300 DNA Advantage, 24-port Term Licenses		1	$	-	$	-	$ -
C9300-DNA-A-24-3Y	C9300 DNA Advantage, 24-Port, 3 Year Term License	54.53	1	$	3,602.23	$	-	$ -
D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches		1	$	-	$	-	$ -
D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	54.53	1	$	-	$	-	$ -
TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded		1	$	-	$	-	$ -
TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	54.53	1	$	-	$	-	$ -
C9300-NW-A-24	C9300 Network Advantage, 24-port license		1	$	-	$	-	$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment		1	$	-	$	-	$ -
SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL		1	$	-	$	-	$ -
PWR-C1-715WAC-P	715W AC 80+ platinum Config 1 Power Supply		1	$	-	$	-	$ -
PWR-C1-715WAC-P/2	715W AC 80+ platinum Config 1 SecondaryPower Supply		1	$	1,528.88	$	764.44	$ 764.44
CAB-TA-NA	North America AC Type A Power Cable		2	$	-	$	-	$ -
C9300-SSD-NONE	No SSD Card Selected		1	$	-	$	-	$ -
C9300-STACK-NONE	No Stack Cable Selected		1	$	-	$	-	$ -
C9300-SPWR-NONE	No Stack Power Cable Selected		1	$	-	$	-	$ -
NM-BLANK-T1	Cisco Catalyst Type 1 Network Module Blank		1	$	-	$	-	$ -
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx		1	$	-	$	-	$ -
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4		1	$	-	$	-	$ -
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300		1	$	-	$	-	$ -
C9300-NM-NONE	No Network Module Selected		1	$	-	$	-	$ -
						Sub-Total		**$ 47,139.59**

	Training Credits							
TRN-CLC-004	**1 Training credit. Expires in 1 yr. Team Captain required**	12	100	$	100.00	$	-	$ -
						Sub-Total		**$ -**

Sub-Total	$	**287,873.82**
Estimated Taxes	$	-
Shipping Costs	$	-
Grand Total	$	**287,873.82**

ANM will honor the prices in this quote for 30 days subject to increases, if any, imposed during that period by third party suppliers. Original Equipment Manufacturer (OEM) products, software and services are non-cancelable and non-returnable, unless approved by the OEM.

This quote is governed by the terms and conditions of the following contract: CO AR3227 172938.

All software and/or hardware is subject to manufacturer terms and conditions.

Subscription fees are non-refundable and payment obligations are non-cancelable and non-negotiable, except in the event of insufficient appropriations made available by federal and/or state legislature, or as otherwise prohibited by court order or law.

Prices shown may **NOT** include all applicable taxes and shipping charges.

All prices subject to change without notice. Supply subject to availability.

Taxes and Shipping costs are estimates and Customer agrees to pay the actual tax and shipping costs due as listed on the applicable invoice.

Customer agrees to supplement their PO issued to ANM if necessary to authorize payment of actual invoiced taxes and shipping cost. NTTC required for non-taxable sales.

Amounts shown for Consumption-based products and services are estimates only, and Customer agrees to pay for invoiced amounts based on actual consumption.

Customer agrees to supplement their PO issued to ANM as necessary to authorize payment of actual consumption-based costs.

Expedited shipping is subject to an additional charge.

Credit card payments will be subject to a 3% surcharge, which is not greater than our total cost of accepting credit cards and is not applied to debit card payments.

Purchase Orders should be issued to:

Advanced Network Management, Address: 304 Inverness Way S, Suite 400 Englewood, CO 80112

CO Tax ID # 02872963

Federal Tax ID # **85-0427142 | |** DUNS # **83-909-5247**

Credit: Net 30 Days (all credit terms subject to prior ANM credit approval)

Customer Signature Date

Customer Name (Printed) Title

Terms and Conditions

These Terms and Conditions ("Agreement") apply to hardware and software (collectively, "Products") and services ("Services") that you ("Customer") purchase from Advanced Network Management, Inc. or its affiliates (collectively, "ANM"). Products that are manufactured by third-party vendors ("Manufacturers") and associated Services provided by such Manufacturers may be subject to additional terms which are available at https://anm.com/eulas-and-product-warranties/ ("Manufacturer's Terms") and incorporated into this Agreement by reference. Customer accepts this Agreement unless it has a separate signed agreement in which case that separate agreement will take precedence with the exception of the Manufacturer's Terms.

1. ORDERS. Customer may purchase Products and/or Services from ANM by signing an ANM-provided quote ("Quote"), issuing a purchase order in response to a Quote, or as otherwise agreed by ANM in writing including, without limitation, in a Statement of Work (collectively, "Orders").

2. TERM. If Products or Services are provided on a subscription basis, ANM shall provide them from the initial date and for the period listed in the Order ("Initial Term"). Products or Services subject to a term that exceeds 12-months (e.g. 3-year subscription) ("Multi-Year Subscriptions") are non-cancelable and non-refundable unless Customer is a government entity subject to non-appropriation of funds. ANM reserves discretion to divide the payment for a Multi-Year Subscription into several payments as a convenience for Customer. Following the Initial Term, the Products or Services will automatically renew for a term equivalent in length to the then-expiring term ("Renewal Term") unless notice is provided to ANM at least 30 days prior to the end of the current term. Any Customer that is a government entity subject to non-appropriation of funds may terminate Products or Services that are subject to a Renewal Term by providing ANM notice at any time prior to the start of the Renewal Term.

3. PRICE. Prices provided on a Quote are subject to change without notice. Applicable taxes will be added to all prices unless a proper tax exemption certificate is provided to ANM at the time an Order is placed.

4. PAYMENT. Payment is due 30 days from invoice date unless ANM expressly agrees otherwise in writing. A service charge of 1.5% per month may be added to all past due balances until collected. Customer agrees to pay to ANM all costs and expenses incurred by ANM with respect to recovering any undisputed amount owed to it under this Agreement including, but not limited to, reasonable attorneys' fees and costs.

5. SHIPPING. ANM has sole discretion in selecting a carrier for orders. If Customer requests expedited shipping, then it agrees that ANM is authorized to upgrade the shipping and may bill Customer for all additional shipping charges. Risk of loss or damage to Products will pass upon ANM's surrender of the Products to the transportation provider (F.O.B. Shipping Point). ANM is not liable for any delays in delivery or for partial or early deliveries. Transportation charges will be in accordance with ANM's shipping policy at the time of shipment. Claims for Product damage or loss in transit on shipments made by a common carrier must be made by the Customer to the common carrier and in accordance with the terms of the common carrier. For deliveries made by ANM personnel, claims for shortages or damages to Products must be made to ANM within five (5) days of the delivery date. If Customer fails to notify ANM within the five (5) day period, the Products will be deemed accepted.

6. PRODUCT RETURNS; RMA. Products are non-returnable and the prices and fees associated therewith will be non-refundable except as permitted in this Section. Customer may return erroneously shipped Products or Products that the Manufacturer authorizes for return through its Return Merchandise Authorization process ("RMA"). Products damaged after shipment may not be returned. Customer is responsible for complying with all Manufacturer return requirements and Customer agrees that any return may be subject to an ANM restocking fee plus shipping costs which it authorizes ANM to offset against any amounts to be credited to Customer's ANM account. If Customer has not yet paid for the Product(s), ANM may invoice Customer for the restocking fee.

7. SECURITY INTEREST. Customer agrees that ANM shall have a purchase money security interest in all Products supplied to Customer by ANM under this Agreement until all payments due ANM for said Products are paid in full. ANM shall have the right to file in any state or local jurisdiction such financing statements as ANM deems necessary to perfect its purchase money security interest hereunder. Upon request by ANM, Customer hereby agrees to execute all documents necessary to secure ANM's purchase money security interest. Customer also agrees that this Agreement may be filed by ANM in any state or local jurisdiction as a financing statement (or as other evidence of ANM's purchase money security interest).

8. WARRANTIES. Customer represents and warrants that: (a) employees and agents placing orders on its behalf are duly authorized to commit Customer; (b) it will comply with the applicable Manufacturer's Terms; and (c) it will comply with applicable laws and regulations (including those pertaining to export control) related to its receipt and use of the Products and Services. Product warranties and warranties for Services performed by the Manufacturer (if any) are provided by the Manufacturer. To the extent authorized, ANM shall pass through to Customer any transferable warranties and indemnifications with respect to Products and Services performed by Manufacturers, which shall be Customer's sole and exclusive remedy relating to such Products and Services. With respect to Services performed by ANM, such Services shall be performed in a diligent, professional and workmanlike manner conforming to the requirements of the applicable Order. WITH THE EXCEPTION OF THE FOREGOING, ANM DISCLAIMS ANY AND ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.

9. INDEMNIFICATION. Unless prohibited by law, Customer will indemnify, hold harmless, and defend ANM and its affiliates, its officers, directors, employees, successors, and assigns from and against any and all damages, costs, and expenses (including reasonable attorneys' fees, expenses, and costs) incurred in connection with any third party claims, demands, suits, or proceedings relating to this Agreement.

10. LIMITATION OF LIABILITY. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW AND REGARDLESS OF WHETHER ANY REMEDY FAILS OF ITS ESSENTIAL PURPOSE AND REGARDLESS OF WHAT CAUSE OF ACTION (INCLUDING NEGLIGENCE) OR CLAIM FOR RELIEF IS ASSERTED: (A) IN NO EVENT WILL EITHER PARTY OR ITS OFFICERS, DIRECTORS, EMPLOYEES, SUCCESSORS, ASSIGNS, OR AFFILIATES BE LIABLE TO THE OTHER PARTY OR ANY OTHER PERSON FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, OR OTHER SPECIAL DAMAGES; (B) THE ONLY LIABILITY ANM WILL HAVE WITH RESPECT TO PRODUCTS PROVIDED UNDER THIS AGREEMENT AND SERVICES PERFORMED BY MANUFACTURERS WILL BE THE PRODUCT RETURN RIGHTS DESCRIBED HEREIN; AND (C) THE MAXIMUM LIABILITY OF ANM WITH RESPECT TO SERVICES PERFORMED BY ANM SHALL BE LIMITED TO THE AMOUNT OF FEES PAID BY CUSTOMER TO ANM FOR SUCH SERVICES DURING THE TWELVE (12) MONTHS PRIOR TO THE FIRST EVENT OR OCCURRENCE GIVING RISE TO THE CLAIM.

11. DISPUTES. The enforcement and interpretation of, and all claims or disputes arising out of or related to this Agreement shall be governed by the procedural and substantive laws of the State of New Mexico, including its statute of limitations, without regard to conflict of laws principles that would cause the application of another jurisdiction's laws to apply. If a dispute arises out of or relates to this Agreement, or the performance or breach thereof, the parties agree first to try in good faith to settle the dispute by negotiation before proceeding to litigation.

12. NOTICES. Any notice, demand, or request required or permitted to be given under this Agreement must be in writing and sent to the parties at the addresses set forth below via hand delivery, overnight courier, or certified or registered U.S. mail. Notices are effective upon receipt. Customer notices shall be sent to the most recent billing address on file with ANM. ANM notices shall be sent to: Advanced Network Management, Inc., ATTN: In-House Counsel, 304 Inverness Way S, Suite 400, Englewood, CO 80112.

13. SEVERABILITY. Any provision in this Agreement that is held by a court of competent jurisdiction to be unenforceable shall be modified by said court and interpreted to best accomplish the original provision to the fullest extent permitted by law. The remaining provisions of this Agreement shall remain in effect.

14. ENTIRE AGREEMENT. This Agreement, together with any Order, constitutes the entire agreement, and supersedes any and all prior agreements between the parties with regard to the subject matter hereof. Issuance of a purchase order responsive to a Quote shall constitute an agreement to this Agreement. Any boilerplate terms included on any such purchase order are expressly rejected and are not part of this Agreement unless prohibited by law.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Mike Wise, Sr. Manager Application Services

DESCRIPTION: Computronix Sustainment Annual Renewal for 2026/2027 in the Amount of $60,000.00.

SUMMARY: Computronix provides the POSSE/Winchester workflow management solution, which supports the operational needs of the Public Works Engineering and Community Development departments. This contract funds Computronix professional services to implement system updates in response to evolving business requirements, conduct technical analyses, and resolve high-priority issues as they arise. The total funding request is $60,000, which will be allocated from the IT Technology Fund to ensure continued system reliability and alignment with County business processes.

This needs to go to BOCC because this engagement takes us over the $100,000 threshold for BOCC approval for the year.

RECOMMENDED ACTION: Approval of the Computronix Sustainment Annual Renewal for 2026/2027 in the Amount of $60,000.

REVIEW:

Jim Brown	Approve	6/16/2026
Jeff Garcia	Approve	6/16/2026
Christie Guthrie	Approve	6/16/2026
Doug DeBord	Approve	6/17/2026
Suzi Woodruff - FYI	Notified - FYI	6/17/2026

ATTACHMENTS:

Cover Page
Computronix SOSA 2026-10 60,000 App Sustain

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Doug DeBord	Approve	6/17/2026

ATTACHMENTS:

Computronix SOSA 2026-10 60,000 App Sustain

EXHIBIT A
SCOPE OF SERVICES AGREEMENT 2026-10 (SOSA)
Computronix USA - Application Sustainability Services

THIS SCOPE OF SERVICES AGREEMENT ("SOSA") is made and entered into is made and entered into this _____ day of _____ 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **COMPUTRONIX (U.S.A.), INC.**, authorized to do business in Colorado (the "Consultant"). The County and the Consultant are collectively referred to herein as the "Parties".

RECITALS

WHEREAS, the Parties entered into an active Master Services Agreement dated July 16, 2024, (the "MSA") for the Consultant to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County would like the Consultant to provide POSSE support and database administration activities and

WHEREAS, the County has budgeted and appropriated the necessary funds to satisfy the financial obligations set forth in this SOSA.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

1. **MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.

2. **CYBERSECURITY REQUIREMENTS:** If the Contractor has access to the Douglas County Network systems, the Contractor and its associated personnel shall complete the Douglas County Cyber Security Awareness training prior to the start of work and access to any Douglas County information system. This training is issued up to four (4) times per year.

3. **SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by the Consultant.

4. **MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding, in no event shall the County be liable for payment under this for any amount in excess of **SIXTY THOUSAND DOLLARS AND ZERO CENTS ($60,000.00).** The County is not under obligation to make any future apportionment or allocation to this SOSA. Any potential expenditure for this SOSA outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. **TERM:** It is mutually agreed by the Parties that the term of this SOSA shall commence as of 12:01 a.m. on **June 1st, 2026**, and terminate at 11:59 p.m. on **October 31st, 2027**. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. **COUNTY EXECUTION OF AGREEMENT**: This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

(Remainder of Page Intentionally Blank)

Exhibit 1
Scope Of Work

BACKGROUND

The POSSE product suite is a large, integrated software suite extensively utilized by the Department of Community Development and the Department of Public Works Engineering for managing the workflow for a broad range of jobs. These workflows that were developed are configured to meet the specific business needs of the County using the low-code POSSE platform tools. The software platform is designed to allow configuration updates as business processes change.

There is a SOSA in place, within the same MSA, that covers support for the core product platform, along with annual licensing. That agreement does not cover site-specific configuration changes, which are covered under warranty for 60 days after County acceptance. This SOSA will address issues/changes as needed to these site-specific configurations along with support for some other items as called out below.

PROFESSIONAL SERVICES

This Scope of Work sets forth the professional services Consultant shall perform under this agreement. The Consultant shall work with the County to provide consulting services to support implementation of feature sets, specifically around the POSSE suite of modules and application integrations, along with analysis work to help clarity approach and design for future project work. Product backlog items assigned to Consultant will be clearly tagged as an "Application Sustainability" item to allow proper tracking of invoices against deliverables identified as part of this SOSA.

Guidelines

This Scope of Work is based on the following key guidelines:

- All work shall be pre-approved by County Authorized Representative.
- County staff with key business domain knowledge will be available as needed throughout the request.
- Consulting staff shall perform services at County facilities as deemed necessary by the County Authorized Representative. Remote access to the County's network will be provided to Consultant staff.
- Consulting staff shall be experienced in POSSE configuration including site-specific configurations for the County domain and can complete requests with minimal supervision.

Primary Deliverables

The following captures the primary deliverables that Consultant will be engaged to deliver:

- POSSE product suite configuration set
- Support for integrated external applications
- Updates to support directly integrated modules
- Technical analysis documentation
- Project analysis and proposal documentation
- Troubleshooting and resolution of site-specific configuration issues

Exhibit 2
Method of Payment

Consultant Services

Consultant agrees to a fee structure as set forth in the Master Services Agreement – Exhibit B, Computronix Consultant Services. The hourly rate for this Scope of Work is established at one hundred ninety-seven dollars and zero cents per hour ($197/hour).

This agreement includes the following assumptions:

- All time spent on Douglas County identified work items shall be logged in the Computronix time-tracking system and invoiced monthly. Time-tracking shall be identified against specific work items in the backlog.
- Work hours are defined as remote or onsite effort that is directly related to County work assignments, including meetings, phone calls, sending/reading emails, infrastructure set-up, and travel time beyond the employee's normal commute.
- Travel between Computronix and County offices is considered work time. Travel time beyond the employee's normal work commute shall be considered work time, if the employee is traveling between his/her home and County offices. Travel costs (i.e., mileage reimbursements) are embedded in the engagement rate.

Consultant shall provide invoices to the County, attention County Authorized Representative.
At no time shall the Consultant invoice the County for items in either Exhibit 1 or 2 in an amount that would exceed the Maximum Contract Liability in the amount of sixty thousand dollars and zero cents ($60,000.00) allowed as specified in Section 3 of this SOSA. Such changes in scope would require either a new SOSA or an amendment to this SOSA.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Ryan Arthur, Community Programs Coordinator

DESCRIPTION: 2026 Colorado Department of Transportation Multimodal Option Program Funds Grant Contract in the Amount of $328,210.00 with a Required Local Contribution of $328,210.00 for a Project Total of $656,420.00.

SUMMARY: The request is for approval of the 2026 Colorado Department of Transportation (CDOT) Multimodal Option Program Funds (MMOF) contract 26-HTR-ZL-00184 in the amount of $328,210 to enhance the mobility of older adults and people with disabilities. A local contribution of $328,210 is required for a project total of $656,420. The term of the contract is through June 30, 2027.

RECOMMENDED ACTION: Staff recommends approval of the 2026 CDOT MMOF contract 26-HTR-ZL-00184 in the amount of $328,210 with a required local contribution of $328,210 for a project total of $656,420 as it complies with all federal, state, and county approval standards and policies.

REVIEW:

Jennifer Eby	Approve	6/11/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026
Jennifer Eby - FYI	Notified - FYI	6/18/2026

ATTACHMENTS:

Cover Page
2026-CDOT-MMOF-Contract_Staff Report

MEETING DATE: June 23, 2026

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REVIEW:

Jennifer Eby	Approve	6/11/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

2026-CDOT-MMOF-Contract_Staff Report

DOUGLAS COUNTY
COLORADO

Grant Contract Staff Report

Date:	June 9, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Jennifer L. Eby, AICP, Director of Community Services
CC:	Ryan J. Arthur, Community Programs Coordinator Allison E. Cutting, Community Services Supervisor Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services
Subject:	**2026 Colorado Department of Transportation Multimodal Option Program Funds grant contract in the amount of $328,210 with a required local contribution of $328,210 for a project total of $656,420.**

Board of County Commissioners' Business Meeting **June 23, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

The request is for approval of the 2026 Colorado Department of Transportation (CDOT) Multimodal Option Program Funds (MMOF) contract 26-HTR-ZL-00184 in the amount of $328,210 to enhance the mobility of older adults and people with disabilities. A local contribution of $328,210 is required for a project total of $656,420. The term of the contract is through June 30, 2027.

II. REQUEST

Staff requests approval of the 2026 CDOT MMOF contract 26-HTR-ZL-00184 in the amount of $328,210 with a required local contribution of $328,210 for a project total of $656,420.

III. BACKGROUND

At the Business Meeting on December 17, 2024, the Board of County Commissioners approved the 2025 Human Services Transportation (HST) Set Aside grant application. CDOT notified Douglas County of the award and issued contract 26-HTR-ZL-00184 in the amount of $328,210 on June 4, 2026. A County contribution of $328,210 is required. This contract will serve residents throughout Douglas County.

IV. DISCUSSION

The County does not provide transit services directly. Instead, subgrantee agreements will be executed with local area transportation providers to provide approximately 8,562 one-way trips to enhance the mobility of older adults, people with disabilities, and other vulnerable residents. Douglas County transportation providers utilize multiple funding sources and volunteer drivers to leverage grant funds and keep trip costs low.

The Douglas County First Call, operated by Aging Resources of Douglas County (ARDC), provides transit coordination and supports an average of 323 calls for transportation services each month.

The $656,420 is proposed to be allocated in the following manner:

Transportation – Trips	Unit	Amount
Aging Resources of Douglas County	2,520	$ 93,205
Castle Rock Senior Center	5,842	$ 216,125
Manna Resource Center	200	$ 4,000
Subtotal	**8,562**	**$ 313,330**
Mobility Management		
Aging Resources of Douglas County – First Call		$ 14,880
Required Local Contribution		
Provider Matched Trips		$ 328,210
Project Total		**$ 656,420**

The required local contribution will be met through provider matched trips. No additional County funds are required.

V. RECOMMENDED ACTION

Staff recommends approval of the 2026 CDOT MMOF contract 26-HTR-ZL-00184 in the amount of $328,210 with a required local contribution of $328,210 for a project total of $656,420 as it complies with all federal, state, and county approval standards and policies.

VI. ATTACHMENTS PAGE

2026 CDOT MMOF contract 26-HTR-ZL-00184 3

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STATE OF COLORADO GRANT AGREEMENT

COVER PAGE

State Agency		**Agreement Number/PO Number**
Department of Transportation		26-HTR-ZL-00184 / 491004193
Grantee		**Agreement Performance Beginning Date**
Douglas County Government		The Effective Date
		Initial Agreement Expiration Date
Grant Agreement Amount		June 30, 2027
Initial Term		**Fund Expenditure End Date**
MMOF-S Funds Maximum Amount		June 30, 2027
	$328,210.000	**Agreement Authority**
		Autority to enter into this Agreement exists in CRS
Total for all Agreement Terms		§§43-1-106, 43-1-110, 43-1-117,
	$328,210.000	43-2-101(4)(c), 43-4-811(2), SB18-001, SB17-228 and SB17-267.

Agreement Purpose
The purpose of this Grant is for CDOT to disburse MMOF-S Program Funds to Grantee to conduct work within the provisions of this Grant.

Exhibits and Order of Precedence
The following Exhibits and attachments are included with this Agreement:

1. Exhibit A, Statement of Work and Budget.
2. Exhibit B, Sample Option Letter.
3. Exhibit C, Title VI-Civil Rights.

In the event of a conflict or inconsistency between this Agreement and any Exhibit or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

1. Exhibit C, Title VI-Civil Rights.
2. Colorado Special Provisions in **§17** of the main body of this Agreement.
3. The provisions of the other sections of the main body of this Agreement.
4. Exhibit A, Statement of Work and Budget.
5. Executed Option Letters (if any).

Principal Representatives

For the State:
Jimmy Bath
Division of Transit and Rail
Colorado Dept. of Transportation
2829 W. Howard Place
Denver, CO 80204
jimmy.bath@state.co.us

For Grantee:
Ryan Arthur
Douglas County Government
100 Third Street
Castle Rock, CO 80104-2425
rarthur@douglas.co.us

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SIGNATURE PAGE

THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT

Each person signing this Agreement represents and warrants that the signer is duly authorized to execute this Agreement and to bind the Party authorizing such signature.

SUBRECIPIENT
Douglas County Government

By: _____

Name: Jennifer L. Eby

Title: Director of Community Services

Date: _____

2nd Subrecipient Signature

By: _____

Name: Arielle Denis

Title: Assistant County Attorney

Date: _____

3rd Subrecipient Signature

By: _____

Name: Megan Datwyler

Title: Risk Manager

Date: _____

4th Subrecipient Signature

By: _____

Name: Christie Guthrie

Title: Assistant Director of Finance

Date: _____

5th Subrecipient Signature

By: _____

Name: Douglas Debord

Title: County Manager

Date: _____

6th Subrecipient Signature

By: _____

Name: George Teal

Title: Chair, Board of County Commissioners

Date: _____

7th Subrecipient Signature

By: _____

Name: Hayley Hall

Title: Clerk to the Board

Date: _____

Contract: 26-HTR-ZL-00184 / PO: 491004193

STATE OF COLORADO
Jared S. Polis, Governor
Department of Transportation
Shoshana M. Lew, Executive Director

By:_____

Name:_____

Title:_____

Date: _____

LEGAL REVIEW
Philip J. Weiser, Attorney General

_____
By: Assistant Attorney General

Date: _____

In accordance with §24-30-202, C.R.S., this Agreement is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

_____
By: Department of Transportation

Effective Date:_____

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1. PARTIES

This Agreement is entered into by and between Grantee named on the Cover Page for this Agreement (the "Grantee"), and the STATE OF COLORADO acting by and through the State agency named on the Cover Page for this Agreement (the "State"). Grantee and the State agree to the terms and conditions in this Agreement.

2. TERM AND EFFECTIVE DATE

A. Effective Date

This Agreement shall not be valid or enforceable until the Effective Date, and the Grant Funds shall be expended by the Fund Expenditure End Date shown on the Cover Page for this Agreement. The State shall not be bound by any provision of this Agreement before the Effective Date, and shall have no obligation to pay Grantee for any Work performed or expense incurred before the Effective Date, except as described in **§5.D**, or after the Fund Expenditure End Date. If the Work will be performed in multiple phases, the period of performance start and end date of each phase is detailed under the Project Schedule in **Exhibit A**.

B. Initial Term

The Parties' respective performances under this Agreement shall commence on the Agreement Performance Beginning Date shown on the Cover Page for this Agreement and shall terminate on the Initial Agreement Expiration Date shown on the Cover Page for this Agreement (the "Initial Term") unless sooner terminated or further extended in accordance with the terms of this Agreement.

C. Extension Terms - State's Option

The State, at its discretion, shall have the option to extend the performance under this Agreement beyond the Initial Term for a period, or for successive periods, of one year or less at the same rates and under the same terms specified in this Agreement (each such period an "Extension Term"). In order to exercise this option, the State shall provide written notice to Grantee in a form substantially equivalent to Sample Option Letter attached to this Agreement.

D. End of Term Extension

If this Agreement approaches the end of its Initial Term, or any Extension Term then in place, the State, at its discretion, upon written notice to Grantee in a form substantially equivalent to the Sample Option Letter attached to this Agreement, may unilaterally extend such Initial Term or Extension Term for a period not to exceed two months (an "End of Term Extension"), regardless of whether additional Extension Terms are available or not. The provisions of this Agreement in effect when such notice is given shall remain in effect during the End of Term Extension. The End of Term Extension shall automatically terminate upon execution of a replacement Agreement or modification extending the total term of this Agreement.

E. Early Termination in the Public Interest

The State is entering into this Agreement to serve the public interest of the State of Colorado as determined by its Governor, General Assembly, or Courts. If this Agreement ceases to further the public interest of the State, the State, in its discretion, may terminate this Agreement in whole or in part. A determination that this Agreement should be terminated in the public interest shall not be equivalent to a State right to terminate for convenience. This subsection shall not apply to a termination of this Agreement by the State for Breach of Agreement by Grantee, which shall be governed by **§12.A.i**.

i. Method and Content

The State shall notify Grantee of such termination in accordance with **§14**. The notice shall specify the effective date of the termination and whether it affects all or a portion of this Agreement, and shall include, to the extent practicable, the public interest justification for the termination.

ii. Obligations and Rights

Upon receipt of a termination notice for termination in the public interest, Grantee shall be subject to the rights and obligations set forth in **§12.A.i.a**.

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iii. Payments

If the State terminates this Agreement in the public interest, the State shall pay Grantee an amount equal to the percentage of the total reimbursement payable under this Agreement that corresponds to the percentage of Work satisfactorily completed and accepted, as determined by the State, less payments previously made. Additionally, if this Agreement is less than 60% completed, as determined by the State, the State may reimburse Grantee for a portion of actual out-of-pocket expenses, not otherwise reimbursed under this Agreement, incurred by Grantee which are directly attributable to the uncompleted portion of Grantee's obligations, provided that the sum of any and all reimbursement shall not exceed the Grant Maximum Amount payable to Grantee hereunder.

F. Grantee's Termination Under State Requirements

Grantee may request termination of this Grant by sending notice to the State, which includes the reasons for the termination and the effective date of the termination. If this Grant is terminated in this manner, then Grantee shall return any advanced payments made for work that will not be performed prior to the effective date of the termination.

3. DEFINITIONS

The following terms shall be construed and interpreted as follows:

A. "**Agreement**" means this agreement, including all attached Exhibits, all documents incorporated by reference, all referenced statutes, rules and cited authorities, and any future modifications thereto.

B. "**Breach of Agreement**" means the failure of a Party to perform any of its obligations in accordance with this Agreement, in whole or in part or in a timely or satisfactory manner. The institution of proceedings under any bankruptcy, insolvency, reorganization or similar law, by or against Grantee, or the appointment of a receiver or similar officer for Grantee or any of its property, which is not vacated or fully stayed within 30 days after the institution of such proceeding, shall also constitute a breach. If Grantee is debarred or suspended under §24-109-105, C.R.S., at any time during the term of this Agreement, then such debarment or suspension shall constitute a breach.

C. "**Budget**" means the budget for the Work described in Exhibit A.

D. "**Business Day**" means any day other than Saturday, Sunday, or a legal holiday as listed in §24-11-101(1), C.R.S.

E. "**CORA**" means the Colorado Open Records Act, §§24-72-200.1, et seq., C.R.S.

F. "**Deliverable**" means the outcome to be achieved or output to be provided, in the form of a tangible or intangible Good or Service that is produced as a result of Grantee's Work that is intended to be delivered by Grantee.

G. "**Effective Date**" means the date on which this Agreement is approved and signed by the Colorado State Controller or designee, as shown on the Signature Page for this Agreement.

H. "**End of Term Extension**" means the time period defined in §2.D.

I. "**Exhibits**" means the exhibits and attachments included with this Agreement as shown on the Cover Page for this Agreement.

J. "**Extension Term**" means the time period defined in §2.C.

K. "**Goods**" means any movable material acquired, produced, or delivered by Grantee as set forth in this Agreement and shall include any movable material acquired, produced, or delivered by Grantee in connection with the Services.

L. "**Grant Funds**" means the funds that have been appropriated, designated, encumbered, or otherwise made available for payment by the State under this Agreement.

M. "**Grant Maximum Amount**" means an amount equal to the total of Grant Funds for this Agreement.

N. "**Incident**" means any accidental or deliberate event that results in or constitutes an imminent threat of the unauthorized access, loss, disclosure, modification, disruption, or destruction of any communications or information resources of the State, which are included as part of the Work, as described in §§24-37.5-401, et seq., C.R.S. Incidents include, without limitation (i)

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successful attempts to gain unauthorized access to a State system or State Records regardless of where such information is located; (ii) unwanted disruption or denial of service; (iii) the unauthorized use of a State system for the processing or storage of data; or (iv) changes to State system hardware, firmware, or software characteristics without the State's knowledge, instruction, or consent.

O. "**Initial Term**" means the time period defined in §2.B.

P. "**Matching Funds**" (Local Funds) means the funds provided by Grantee as a match required to receive the Grant Funds.

Q. "**Party**" means the State or Grantee, and "Parties" means both the State and Grantee.

R. "**PII**" means personally identifiable information including, without limitation, any information maintained by the State about an individual that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records. PII includes, but is not limited to, all information defined as personally identifiable information in §§24-72-501 and 24-73-101, C.R.S.

S. "**Services**" means the services to be performed by Grantee as set forth in this Agreement, and shall include any services to be rendered by Grantee in connection with the Goods.

T. "**State Confidential Information**" means any and all State Records not subject to disclosure under CORA. State Confidential Information shall include, but is not limited to PII, and State personnel records not subject to disclosure under CORA. State Confidential Information shall not include information or data concerning individuals that is not deemed confidential but nevertheless belongs to the State, which has been communicated, furnished, or disclosed by the State to Grantee which (i) is subject to disclosure pursuant to CORA; (ii) is already known to Grantee without restrictions at the time of its disclosure to Grantee; (iii) is or subsequently becomes publicly available without breach of any obligation owed by Grantee to the State; (iv) is disclosed to Grantee, without confidentiality obligations, by a third party who has the right to disclose such information; or (v) was independently developed without reliance on any State Confidential Information.

U. "**State Fiscal Rules**" means the fiscal rules promulgated by the Colorado State Controller pursuant to §24-30-202(13)(a), C.R.S.

V. "**State Fiscal Year**" means a 12 month period beginning on July 1 of each calendar year and ending on June 30 of the following calendar year. If a single calendar year follows the term, then it means the State Fiscal Year ending in that calendar year.

W. "**State Records**" means any and all State data, information, and records, regardless of physical form.

X. "**Subcontractor**" means any third party engaged by Grantee to aid in performance of the Work. "Subcontractor" also includes sub-grantees of Grant Funds.

Y. "**Work**" means the Goods delivered and Services performed pursuant to this Agreement.

Z. "**Work Product**" means the tangible and intangible results of the Work, whether finished or unfinished, including drafts. Work Product includes, but is not limited to, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, information, and any other results of the Work. "Work Product" does not include any material that was developed prior to the Effective Date that is used, without modification, in the performance of the Work.

Any other term used in this Agreement that is defined elsewhere in this Agreement or in an Exhibit shall be construed and interpreted as defined in that section.

4. STATEMENT OF WORK

Grantee shall complete the Work as described in this Agreement and in accordance with the provisions of Exhibit A. The State shall have no liability to compensate Grantee for the delivery of any goods or the performance of any services that are not specifically set forth in this Agreement.

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5. PAYMENTS TO GRANTEE

A. Grant Maximum Amount

Payments to Grantee are limited to the unpaid, obligated balance of the Grant Funds. The State shall not pay Grantee any amount under this Agreement that exceeds the Grant Maximum Amount for that State Fiscal Year shown on the Cover Page of this Agreement as "FASTER Funds Maximum Amount".

B. Payment Procedures

i. Invoices and Payment

a. The State shall pay Grantee in the amounts and in accordance with the conditions set forth in Exhibit A.

b. Grantee shall initiate payment requests by invoice to the State, in a form and manner approved by the State.

c. Any advance payment allowed under this Agreement, shall comply with State Fiscal Rules and be made in accordance with the provisions of this Agreement and its Exhibits. Eligibility and submission for advance payment is subject to State approval and must include approved documentation in the form and manner set forth and approved by the State.

d. The State shall pay each invoice within 45 days following the State's receipt of that invoice, so long as the amount invoiced correctly represents Work completed by Grantee and previously accepted by the State during the term that the invoice covers. If the State determines that the amount of any invoice is not correct, then Grantee shall make all changes necessary to correct that invoice.

e. The acceptance of an invoice shall not constitute acceptance of any Work performed or Deliverables provided under this Agreement.

ii. Interest

Amounts not paid by the State within 45 days of the State's acceptance of the invoice shall bear interest on the unpaid balance beginning on the 45th day at the rate of 1% per month, as required by §24-30-202(24)(a), C.R.S., until paid in full; provided, however, that interest shall not accrue on unpaid amounts that the State disputes in writing. Grantee shall invoice the State separately for accrued interest on delinquent amounts, and the invoice shall reference the delinquent payment, the number of days' interest to be paid and the interest rate.

iii. Payment Disputes

If Grantee disputes any calculation, determination or amount of any payment, Grantee shall notify the State in writing of its dispute within 30 days following the earlier to occur of Grantee's receipt of the payment or notification of the determination or calculation of the payment by the State. The State will review the information presented by Grantee and may make changes to its determination based on this review. The calculation, determination or payment amount that results from the State's review shall not be subject to additional dispute under this subsection. No payment subject to a dispute under this subsection shall be due until after the State has concluded its review, and the State shall not pay any interest on any amount during the period it is subject to dispute under this subsection.

iv. Available Funds-Contingency-Termination

The State is prohibited by law from making commitments beyond the term of the current State Fiscal Year. Payment to Grantee beyond the current State Fiscal Year is contingent on the appropriation and continuing availability of Grant Funds in any subsequent year (as provided in the Colorado Special Provisions). If federal funds or funds from any other non-State funds constitute all or some of the Grant Funds, the State's obligation to pay Grantee shall be contingent upon such non-State funding continuing to be made available for payment. Payments to be made pursuant to this Agreement shall be made only from Grant Funds, and the State's liability for such payments shall be limited to the amount remaining of such Grant Funds. If State, federal or other funds are not appropriated, or otherwise become unavailable to fund this Agreement, the State may, upon written notice, terminate this Agreement, in whole or in part, without incurring further liability. The State shall,

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however, remain obligated to pay for Services and Goods that are delivered and accepted prior to the effective date of notice of termination, and this termination shall otherwise be treated as if this Agreement were terminated in the public interest as described in **§2.E**.

C. Matching Funds

Grantee shall provide Matching Funds as provided in **§5.A** and Exhibit A. Grantee shall have raised the full amount of Matching Funds prior to the Effective Date and shall report to the State regarding the status of such funds upon request. Grantee's obligation to pay all or any part of any Matching Funds, whether direct or contingent, only extends to funds duly and lawfully appropriated for the purposes of this Agreement by the authorized representatives of Grantee and paid into Grantee's treasury or bank account. Grantee represents to the State that the amount designated "Grantee's Matching Funds" in Exhibit A has been legally appropriated for the purposes of this Agreement by its authorized representatives and paid into its treasury or bank account. Grantee does not by this Agreement irrevocably pledge present cash reserves for payments in future fiscal years, and this Agreement is not intended to create a multiple-fiscal year debt of Grantee. If Grantee is a public entity, Grantee shall not pay or be liable for any claimed interest, late charges, fees, taxes or penalties of any nature, except as required by Grantee's laws or policies.

D. Reimbursement of Grantee Costs

i. Any costs incurred by Grantee prior to the Effective Date shall not be reimbursed.

ii. The State shall reimburse Grantee's allowable costs, not exceeding the Grant Maximum Amount shown on the Cover Page of this Agreement and on Exhibit A for all allowable costs described in this Agreement and shown in Exhibit A, except that Grantee may adjust the amounts between each line item of Exhibit A without formal modification to this Agreement as long as the Grantee provides notice to the State of the change, the change does not modify the Grant Maximum Amount of this Agreement or the Grant Maximum Amount for any State Fiscal Year, and the change does not modify any requirements of the Work.

iii. The State shall only reimburse allowable costs described in this Agreement and shown in the Budget if those costs are:

a. Reasonable and necessary to accomplish the Work and for the Goods and Services provided; and

b. Equal to the actual net cost to Grantee (i.e. the price paid minus any items of value received by Grantee that reduce the cost actually incurred.)

iv. Grantee's costs for Work performed after the Fund Expenditure End Date shown on the Signature and Cover Page for this Agreement, or after any phase performance period end date for a respective phase of the Work, shall not be reimbursable. Grantee shall initiate any payment request by submitting invoices to the State in the form and manner set forth and approved by the State.

E. Close-Out

Grantee shall close out this Award within 45 days after the Fund Expenditure End Date shown on the Cover Page for this Agreement. To complete close-out, Grantee shall submit to the State all Deliverables (including documentation) as defined in this Agreement and Grantee's final reimbursement request or invoice. The State will withhold 5% of allowable costs until all final documentation has been submitted and accepted by the State as substantially complete.

6. REPORTING - NOTIFICATION

A. Quarterly Reports

In addition to any reports required pursuant to any other Exhibit, for any Agreement having a term longer than three months, Grantee shall submit, on a quarterly basis, a written report specifying progress made for each specified performance measure and standard in this Agreement. Such progress report shall be in accordance with the procedures developed and prescribed by the State. Progress reports shall be submitted to the State not later than five Business Days following the end of each calendar quarter or at such time as otherwise specified by the State.

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B. Litigation Reporting

If Grantee is served with a pleading or other document in connection with an action before a court or other administrative decision making body, and such pleading or document relates to this Agreement or may affect Grantee's ability to perform its obligations under this Agreement, Grantee shall, within 10 days after being served, notify the State of such action and deliver copies of such pleading or document to the State's Principal Representative identified on the Cover Page for this Agreement.

C. Performance and Final Status

Grantee shall submit all financial, performance and other reports to the State no later than 45 calendar days after the end of the Initial Term if no Extension Terms are exercised, or the final Extension Term exercised by the State, containing an evaluation and review of Grantee's performance and the final status of Grantee's obligations hereunder.

D. Violations Reporting

Grantee shall disclose, in a timely manner, in writing to the State, all violations of State criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal Award. The State may impose any penalties for noncompliance allowed under 2 CFR Part 180 and 31 U.S.C. 3321, which may include, without limitation, suspension or debarment.

7. GRANTEE RECORDS

A. Maintenance

Grantee shall make, keep, maintain, and allow inspection and monitoring by the State of a complete file of all records, documents, communications, notes and other written materials, electronic media files, and communications, pertaining in any manner to the Work and the delivery of Services (including, but not limited to, the operation of programs) or Goods hereunder (collectively, the "Grantee Records"). Grantee shall maintain such records for a period of three years following the date of submission to the State of the final expenditure report, or if this Award is renewed quarterly or annually, from the date of the submission of each quarterly or annual report, respectively (the "Record Retention Period"). If any litigation, claim, or audit related to this Award starts before expiration of the Record Retention Period, the Record Retention Period shall extend until all litigation, claims, or audit findings have been resolved and final action taken by the State or Federal Awarding Agency. The Federal Awarding Agency, a cognizant agency for audit, oversight or indirect costs, and the State, may notify Grantee in writing that the Record Retention Period shall be extended. For records for real property and equipment, the Record Retention Period shall extend three years following final disposition of such property.

B. Inspection

Grantee shall permit the State and any other duly authorized agent of the State to audit, inspect, examine, excerpt, copy and transcribe Grantee Records during the Record Retention Period. Grantee shall make Grantee Records available during normal business hours at Grantee's office or place of business, or at other mutually agreed upon times or locations, upon no fewer than two Business Days' notice from the State, unless the State determines that a shorter period of notice, or no notice, is necessary to protect the interests of the State.

C. Monitoring

The State and any other duly authorized agent of the State, in its discretion, may monitor Grantee's performance of its obligations under this Agreement using procedures as determined by the State. The State shall have the right, in its sole discretion, to change its monitoring procedures and requirements at any time during the term of this Agreement. The State shall monitor Grantee's performance in a manner that does not unduly interfere with Grantee's performance of the Work.

D. Final Audit Report

Grantee shall promptly submit to the State a copy of any final audit report of an audit performed on Grantee's records that relates to or affects this Agreement or the Work, whether the audit is conducted by Grantee or a third party.

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8. CONFIDENTIAL INFORMATION – STATE RECORDS

A. Confidentiality

Grantee shall keep confidential, and cause all Subcontractors to keep confidential, all State Records, unless those State Records are publicly available. Grantee shall not, without prior written approval of the State, use, publish, copy, disclose to any third party, or permit the use by any third party of any State Records, except as otherwise stated in this Agreement, permitted by law or approved in writing by the State. Grantee shall provide for the security of all State Confidential Information in accordance with all applicable laws, rules, policies, publications, and guidelines. Grantee shall immediately forward any request or demand for State Records to the State's Principal Representative identified on the Cover Page of this Agreement.

B. Other Entity Access and Nondisclosure Agreements

Grantee may provide State Records to its agents, employees, assigns and Subcontractors as necessary to perform the Work, but shall restrict access to State Confidential Information to those agents, employees, assigns and Subcontractors who require access to perform their obligations under this Agreement. Grantee shall ensure all such agents, employees, assigns, and Subcontractors sign agreements containing nondisclosure provisions at least as protective as those in this Agreement, and that the nondisclosure provisions are in force at all times the agent, employee, assign or Subcontractor has access to any State Confidential Information. Grantee shall provide copies of those signed nondisclosure provisions to the State upon execution of the nondisclosure provisions if requested by the State.

C. Use, Security, and Retention

Grantee shall use, hold and maintain State Confidential Information in compliance with any and all applicable laws and regulations only in facilities located within the United States, and shall maintain a secure environment that ensures confidentiality of all State Confidential Information. Grantee shall provide the State with access, subject to Grantee's reasonable security requirements, for purposes of inspecting and monitoring access and use of State Confidential Information and evaluating security control effectiveness. Upon the expiration or termination of this Agreement, Grantee shall return State Records provided to Grantee or destroy such State Records and certify to the State that it has done so, as directed by the State. If Grantee is prevented by law or regulation from returning or destroying State Confidential Information, Grantee warrants it will guarantee the confidentiality of, and cease to use, such State Confidential Information.

D. Incident Notice and Remediation

If Grantee becomes aware of any Incident, Grantee shall notify the State immediately and cooperate with the State regarding recovery, remediation, and the necessity to involve law enforcement, as determined by the State. Unless Grantee can establish that Grantee, and its agents, employees, and Subcontractors are not the cause or source of the Incident, Grantee shall be responsible for the cost of notifying each person who may have been impacted by the Incident. After an Incident, Grantee shall take steps to reduce the risk of incurring a similar type of Incident in the future as directed by the State, which may include, but is not limited to, developing and implementing a remediation plan that is approved by the State at no additional cost to the State. The State may adjust or direct modifications to this plan, in its sole discretion and Grantee shall make all modifications as directed by the State. If Grantee cannot produce its analysis and plan within the allotted time, the State, in its sole discretion, may perform such analysis and produce a remediation plan, and Grantee shall reimburse the State for the reasonable costs thereof. The State may, in its sole discretion and at Grantee's sole expense, require Grantee to engage the services of an independent, qualified, State-approved third party to conduct a security audit. Grantee shall provide the State with the results of such audit and evidence of Grantee's planned remediation in response to any negative findings.

E. Data Protection and Handling

Grantee shall ensure that all State Records and Work Product in the possession of Grantee or any Subcontractors are protected and handled in accordance with the requirements of this Agreement, including the requirements of any Exhibits hereto, at all times. As used in this section, the protections afforded Work Product only apply to Work Product that requires confidential treatment.

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F. Safeguarding PII

If Grantee or any of its Subcontractors will or may receive PII under this Agreement, Grantee shall provide for the security of such PII, in a manner and form acceptable to the State, including, without limitation, State non-disclosure requirements, use of appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections, and audits. Grantee shall be a "Third-Party Service Provider" as defined in §24-73-103(1)(i), C.R.S., and shall maintain security procedures and practices consistent with §§24-73-101, *et seq.*, C.R.S.

9. CONFLICTS OF INTEREST

A. Actual Conflicts of Interest

Grantee shall not engage in any business or activities, or maintain any relationships that conflict in any way with the full performance of the obligations of Grantee under this Agreement. Such a conflict of interest would arise when a Grantee or Subcontractor's employee, officer or agent were to offer or provide any tangible personal benefit to an employee of the State, or any member of his or her immediate family or his or her partner, related to the award of, entry into or management or oversight of this Agreement.

B. Apparent Conflicts of Interest

Grantee acknowledges that, with respect to this Agreement, even the appearance of a conflict of interest shall be harmful to the State's interests. Absent the State's prior written approval, Grantee shall refrain from any practices, activities or relationships that reasonably appear to be in conflict with the full performance of Grantee's obligations under this Agreement.

C. Disclosure to the State

If a conflict or the appearance of a conflict arises, or if Grantee is uncertain whether a conflict or the appearance of a conflict has arisen, Grantee shall submit to the State a disclosure statement setting forth the relevant details for the State's consideration. Failure to promptly submit a disclosure statement or to follow the State's direction in regard to the actual or apparent conflict constitutes a breach of this Agreement.

D. Grantee acknowledges that all State employees are subject to the ethical principles described in §24-18-105, C.R.S. Grantee further acknowledges that State employees may be subject to the requirements of §24-18-105, C.R.S., with regard to this Agreement. For the avoidance of doubt, an actual or apparent conflict of interest shall exist if Grantee employs or contracts with any State employee, any former State employee within six months following such employee's termination of employment with the State, or any immediate family member of such current or former State employee. Grantee shall provide a disclosure statement as described in §9.C. no later than ten days following entry into a contractual or employment relationship as described in this section. Failure to timely submit a disclosure statement shall constitute a Breach of Agreement. Grantee may also be subject to such penalties as are allowed by law.

10. INSURANCE

Grantee shall obtain and maintain, and ensure that each Subcontractor shall obtain and maintain, insurance as specified in this section at all times during the term of this Agreement. All insurance policies required by this Agreement that are not provided through self-insurance shall be issued by insurance companies as approved by the State.

A. Workers' Compensation

Workers' compensation insurance as required by state statute, and employers' liability insurance covering all Grantee or Subcontractor employees acting within the course and scope of their employment.

B. General Liability

Commercial general liability insurance covering premises operations, fire damage, independent contractors, products and completed operations, blanket contractual liability, personal injury, and advertising liability with minimum limits as follows:

i. $1,000,000 each occurrence;
ii. $1,000,000 general aggregate;
iii. $1,000,000 products and completed operations aggregate; and

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iv. $50,000 any 1 fire.

C. Automobile Liability

Automobile liability insurance covering any auto (including owned, hired and non-owned autos) with a minimum limit of $1,000,000 each accident combined single limit.

D. Protected Information

Liability insurance covering all loss of State Confidential Information, such as PII, PHI, PCI, Tax Information, and CJI, and claims based on alleged violations of privacy rights through improper use or disclosure of protected information with minimum limits as follows:

i. $1,000,000 each occurrence; and
ii. $2,000,000 general aggregate.

E. Professional Liability Insurance

Professional liability insurance covering any damages caused by an error, omission or any negligent act with minimum limits as follows:

i. $1,000,000 each occurrence; and
ii. $1,000,000 general aggregate.

F. Crime Insurance

Crime insurance including employee dishonesty coverage with minimum limits as follows:

i. $1,000,000 each occurrence; and
ii. $1,000,000 general aggregate.

G. Additional Insured

The State shall be named as additional insured on all commercial general liability policies (leases and construction contracts require additional insured coverage for completed operations) required of Grantee and Subcontractors.

H. Primacy of Coverage

Coverage required of Grantee and each Subcontractor shall be primary over any insurance or self-insurance program carried by Grantee or the State.

I. Cancellation

All insurance policies shall include provisions preventing cancellation or non-renewal, except for cancellation based on non-payment of premiums, without at least 30 days prior notice to Grantee and Grantee shall forward such notice to the State in accordance with **§14** within 7 days of Grantee's receipt of such notice.

J. Subrogation Waiver

All insurance policies secured or maintained by Grantee or its Subcontractors in relation to this Agreement shall include clauses stating that each carrier shall waive all rights of recovery under subrogation or otherwise against Grantee or the State, its agencies, institutions, organizations, officers, agents, employees, and volunteers.

K. Public Entities

If Grantee is a "public entity" within the meaning of the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S. (the "GIA"), Grantee shall maintain, in lieu of the liability insurance requirements stated above, at all times during the term of this Agreement such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the GIA. If a Subcontractor is a public entity within the meaning of the GIA, Grantee shall ensure that the Subcontractor maintain at all times during the terms of this Grantee, in lieu of the liability insurance requirements stated above, such liability insurance, by commercial policy or self-insurance, as is necessary to meet the Subcontractor's obligations under the GIA.

L. Certificates

For each insurance plan provided by Grantee under this Agreement, Grantee shall provide to the State certificates evidencing Grantee's insurance coverage required in this Agreement prior to the Effective Date. Grantee shall provide to the State certificates evidencing Subcontractor insurance coverage required under this Agreement prior to the Effective Date, except that, if

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Grantee's subcontract is not in effect as of the Effective Date, Grantee shall provide to the State certificates showing Subcontractor insurance coverage required under this Agreement within seven Business Days following Grantee's execution of the subcontract. No later than 15 days before the expiration date of Grantee's or any Subcontractor's coverage, Grantee shall deliver to the State certificates of insurance evidencing renewals of coverage. At any other time during the term of this Agreement, upon request by the State, Grantee shall, within seven Business Days following the request by the State, supply to the State evidence satisfactory to the State of compliance with the provisions of this section.

11. BREACH OF AGREEMENT

In the event of a Breach of Agreement, the aggrieved Party shall give written notice of Breach of Agreement to the other Party. If the notified Party does not cure the breach, at its sole expense, within 30 days after the delivery of written notice, the Party may exercise any of the remedies as described in **§12** for that Party. Notwithstanding any provision of this Agreement to the contrary, the State, in its discretion, need not provide notice or a cure period and may immediately terminate this Agreement in whole or in part or institute any other remedy in this Agreement in order to protect the public interest of the State; or if Grantee is debarred or suspended under §24-109-105, C.R.S., the State, in its discretion, need not provide notice or cure period and may terminate this Agreement in whole or in part or institute any other remedy in this Agreement as of the date that the debarment or suspension takes effect.

12. REMEDIES

A. State's Remedies

If Grantee is in breach under any provision of this Agreement and fails to cure such breach, the State, following the notice and cure period set forth in **§11,** shall have all of the remedies listed in this section in addition to all other remedies set forth in this Agreement or at law. The State may exercise any or all of the remedies available to it, in its discretion, concurrently or consecutively.

i. Termination for Breach of Agreement

In the event of Grantee's uncured breach, the State may terminate this entire Agreement or any part of this Agreement. Grantee shall continue performance of this Agreement to the extent not terminated, if any.

a. Obligations and Rights

To the extent specified in any termination notice, Grantee shall not incur further obligations or render further performance past the effective date of such notice, and shall terminate outstanding orders and subcontracts with third parties. However, Grantee shall complete and deliver to the State all Work not cancelled by the termination notice, and may incur obligations as necessary to do so within this Agreement's terms. At the request of the State, Grantee shall assign to the State all of Grantee's rights, title, and interest in and to such terminated orders or subcontracts. Upon termination, Grantee shall take timely, reasonable and necessary action to protect and preserve property in the possession of Grantee but in which the State has an interest. At the State's request, Grantee shall return materials owned by the State in Grantee's possession at the time of any termination. Grantee shall deliver all completed Work Product and all Work Product that was in the process of completion to the State at the State's request.

b. Payments

Notwithstanding anything to the contrary, the State shall only pay Grantee for accepted Work received as of the date of termination. If, after termination by the State, the State agrees that Grantee was not in breach or that Grantee's action or inaction was excusable, such termination shall be treated as a termination in the public interest, and the rights and obligations of the Parties shall be as if this Agreement had been terminated in the public interest under **§2.E**.

c. Damages and Withholding

Notwithstanding any other remedial action by the State, Grantee shall remain liable to the State for any damages sustained by the State in connection with any breach by

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Grantee, and the State may withhold payment to Grantee for the purpose of mitigating the State's damages until such time as the exact amount of damages due to the State from Grantee is determined. The State may withhold any amount that may be due Grantee as the State deems necessary to protect the State against loss including, without limitation, loss as a result of outstanding liens and excess costs incurred by the State in procuring from third parties replacement Work as cover.

ii. Remedies Not Involving Termination

The State, in its discretion, may exercise one or more of the following additional remedies:

a. Suspend Performance

Suspend Grantee's performance with respect to all or any portion of the Work pending corrective action as specified by the State without entitling Grantee to an adjustment in price or cost or an adjustment in the performance schedule. Grantee shall promptly cease performing Work and incurring costs in accordance with the State's directive, and the State shall not be liable for costs incurred by Grantee after the suspension of performance.

b. Withhold Payment

Withhold payment to Grantee until Grantee corrects its Work.

c. Deny Payment

Deny payment for Work not performed, or that due to Grantee's actions or inactions, cannot be performed or if they were performed are reasonably of no value to the State; provided, that any denial of payment shall be equal to the value of the obligations not performed.

d. Removal

Demand immediate removal of any of Grantee's employees, agents, or Subcontractors from the Work whom the State deems incompetent, careless, insubordinate, unsuitable, or otherwise unacceptable or whose continued relation to this Agreement is deemed by the State to be contrary to the public interest or the State's best interest.

e. Intellectual Property

If any Work infringes, or if the State in its sole discretion determines that any Work is likely to infringe, a patent, copyright, trademark, trade secret or other intellectual property right, Grantee shall, as approved by the State **(i)** secure that right to use such Work for the State and Grantee; **(ii)** replace the Work with noninfringing Work or modify the Work so that it becomes noninfringing; or, **(iii)** remove any infringing Work and refund the amount paid for such Work to the State.

B. Grantee's Remedies

If the State is in breach of any provision of this Agreement and does not cure such breach, Grantee, following the notice and cure period in **§11** and the dispute resolution process in **§13** shall have all remedies available at law and equity.

13. DISPUTE RESOLUTION

A. Initial Resolution

Except as herein specifically provided otherwise, disputes concerning the performance of this Agreement which cannot be resolved by the designated Agreement representatives shall be referred in writing to a senior departmental management staff member designated by the State and a senior manager designated by Grantee for resolution.

B. Resolution of Controversies

If the initial resolution described in **§13.A** fails to resolve the dispute within 10 Business Days, Grantee shall submit any alleged breach of this Agreement by the State to the Procurement Official of the State Agency named on the Cover Page of this Agreement as described in §24-101-301(30), C.R.S., for resolution following the same resolution of controversies process as described in §§24-106-109, and 24-109-101.1 through 24-109-505, C.R.S., (collectively, the "Resolution Statutes"), except that if Grantee wishes to challenge any decision rendered by the Procurement

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Official, Grantee's challenge shall be an appeal to the executive director of the Department of Personnel and Administration, or their delegate, in the same manner as described in the Resolution Statutes before Grantee pursues any further action. Except as otherwise stated in this Section, all requirements of the Resolution Statutes shall apply including, without limitation, time limitations regardless of whether the Colorado Procurement Code applies to this Agreement.

14. NOTICES and REPRESENTATIVES

Each individual identified as a Principal Representative on the Cover Page for this Agreement shall be the principal representative of the designating Party. All notices required or permitted to be given under this Agreement shall be in writing, and shall be delivered **(A)** by hand with receipt required, **(B)** by certified or registered mail to such Party's principal representative at the address set forth on the Cover Page for this Agreement or **(C)** as an email with read receipt requested to the principal representative at the email address, if any, set forth on the Cover Page for this Agreement. If a Party delivers a notice to another through email and the email is undeliverable, then, unless the Party has been provided with an alternate email contact, the Party delivering the notice shall deliver the notice by hand with receipt required or by certified or registered mail to such Party's principal representative at the address set forth on the Cover Page for this Agreement. Either Party may change its principal representative or principal representative contact information, or may designate specific other individuals to receive certain types of notices in addition to or in lieu of a principal representative, by notice submitted in accordance with this section without a formal amendment to this Agreement. Unless otherwise provided in this Agreement, notices shall be effective upon delivery of the written notice.

15. RIGHTS IN WORK PRODUCT AND OTHER INFORMATION

A. Work Product

Whether or not Grantee is under contract with the State at the time, Grantee shall execute applications, assignments, and other documents, and shall render all other reasonable assistance requested by the State, to enable the State to secure patents, copyrights, licenses and other intellectual property rights related to the Work Product. The Parties intend the Work Product to be works made for hire. Grantee assigns to the State and its successors and assigns, the entire right, title, and interest in and to all causes of action, either in law or in equity, for past, present, or future infringement of intellectual property rights related to the Work Product and all works based on, derived from, or incorporating the Work Product.

B. Exclusive Property of the State

Except to the extent specifically provided elsewhere in this Agreement, all State Records, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, and information provided by or on behalf of the State to Grantee are the exclusive property of the State (collectively, "State Materials"). Grantee shall not use, willingly allow, cause or permit Work Product or State Materials to be used for any purpose other than the performance of Grantee's obligations in this Agreement without the prior written consent of the State. Upon termination of this Agreement for any reason, Grantee shall provide all Work Product and State Materials to the State in a form and manner as directed by the State.

C. Exclusive Property of Grantee

Grantee retains the exclusive rights, title, and ownership to any and all pre-existing materials owned or licensed to Grantee including, but not limited to, all pre-existing software, licensed products, associated source code, machine code, text images, audio and/or video, and third-party materials, delivered by Grantee under this Agreement, whether incorporated in a Deliverable or necessary to use a Deliverable (collectively, "Grantee Property"). Grantee Property shall be licensed to the State as set forth in this Agreement or a State approved license agreement: (i) entered into as exhibits to this Agreement, (ii) obtained by the State from the applicable third-party vendor, or (iii) in the case of open source software, the license terms set forth in the applicable open source license agreement.

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16. GENERAL PROVISIONS

A. Assignment

Grantee's rights and obligations under this Agreement are personal and may not be transferred or assigned without the prior, written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the State shall be subject to the provisions of this Agreement.

B. Subcontracts

Grantee shall not enter into any subgrant or subcontract in connection with its obligations under this Agreement without providing notice to the State. The State may reject any such Subcontractor, and Grantee shall terminate any subcontract that is rejected by the State and shall not allow any Subcontractor to perform any work after that Subcontractor's subcontract has been rejected by the State. Grantee shall submit to the State a copy of each such subgrant or subcontract upon request by the State. All subgrants and subcontracts entered into by Grantee in connection with this Agreement shall comply with all applicable federal and state laws and regulations, shall provide that they are governed by the laws of the State of Colorado, and shall be subject to all provisions of this Agreement.

C. Binding Effect

Except as otherwise provided in **§16.A.**, all provisions of this Agreement, including the benefits and burdens, shall extend to and be binding upon the Parties' respective successors and assigns.

D. Authority

Each Party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such Party's obligations have been duly authorized.

E. Captions and References

The captions and headings in this Agreement are for convenience of reference only, and shall not be used to interpret, define, or limit its provisions. All references in this Agreement to sections (whether spelled out or using the § symbol), subsections, exhibits or other attachments, are references to sections, subsections, exhibits or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.

F. Counterparts

This Agreement may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Entire Understanding

This Agreement represents the complete integration of all understandings between the Parties related to the Work, and all prior representations and understandings related to the Work, oral or written, are merged into this Agreement. Prior or contemporaneous additions, deletions, or other changes to this Agreement shall not have any force or effect whatsoever, unless embodied herein.

H. Digital Signatures

If any signatory signs this Agreement using a digital signature in accordance with the Colorado State Controller Contract, Grant and Purchase Order Policies regarding the use of digital signatures issued under the State Fiscal Rules, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.

I. Modification

Except as otherwise provided in this Agreement, any modification to this Agreement shall only be effective if agreed to in a formal amendment to this Agreement, properly executed and approved in accordance with applicable Colorado State law and State Fiscal Rules. Modifications permitted under this Agreement, other than Agreement amendments, shall conform to the policies issued by the Colorado State Controller.

J. Statutes, Regulations, Fiscal Rules, and Other Authority

Any reference in this Agreement to a statute, regulation, State Fiscal Rule, fiscal policy or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended since the Effective Date of this Agreement.

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K. External Terms and Conditions

Notwithstanding anything to the contrary herein, the State shall not be subject to any provision included in any terms, conditions, or agreements appearing on Grantee's or a Subcontractor's website or any provision incorporated into any click-through or online agreements related to the Work unless that provision is specifically referenced in this Agreement.

L. Severability

The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under this Agreement in accordance with the intent of this Agreement.

M. Survival of Certain Agreement Terms

Any provision of this Agreement that imposes an obligation on a Party after termination or expiration of this Agreement shall survive the termination or expiration of this Agreement and shall be enforceable by the other Party.

N. Taxes

The State is exempt from federal excise taxes under I.R.C. Chapter 32 (26 U.S.C., Subtitle D, Ch. 32) (Federal Excise Tax Exemption Certificate of Registry No. 84-730123K) and from State and local government sales and use taxes under §§39-26-704(1), *et seq.*, C.R.S. (Colorado Sales Tax Exemption Identification Number 98-02565). The State shall not be liable for the payment of any excise, sales, or use taxes, regardless of whether any political subdivision of the State imposes such taxes on Grantee. Grantee shall be solely responsible for any exemptions from the collection of excise, sales or use taxes that Grantee may wish to have in place in connection with this Agreement.

O. Third Party Beneficiaries

Except for the Parties' respective successors and assigns described in **§16.A.,** this Agreement does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Agreement and all rights and obligations hereunder are reserved solely to the Parties. Any services or benefits which third parties receive as a result of this Agreement are incidental to this Agreement, and do not create any rights for such third parties.

P. Waiver

A Party's failure or delay in exercising any right, power, or privilege under this Agreement, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

Q. CORA Disclosure

To the extent not prohibited by federal law, this Agreement and the performance measures and standards required under §24-106-107, C.R.S., if any, are subject to public release through the CORA.

R. Standard and Manner of Performance

Grantee shall perform its obligations under this Agreement in accordance with the highest standards of care, skill and diligence in Grantee's industry, trade, or profession.

S. Licenses, Permits, and Other Authorizations.

i. Grantee shall secure, prior to the Effective Date, and maintain at all times during the term of this Agreement, at its sole expense, all licenses, certifications, permits, and other authorizations required to perform its obligations under this Agreement, and shall ensure that all employees, agents and Subcontractors secure and maintain at all times during the term of their employment, agency or Subcontractor, all license, certifications, permits and other authorizations required to perform their obligations in relation to this Agreement.

ii. Grantee, if a foreign corporation or other foreign entity transacting business in the State of Colorado, shall obtain prior to the Effective Date and maintain at all times during the term of this Agreement, at its sole expense, a certificate of authority to transact business in the State of Colorado and designate a registered agent in Colorado to accept service of process.

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T. Accessibility

i. Grantee shall comply with and the Work Product provided under this Agreement shall be in compliance with all applicable provisions of §§24-85-101, et seq., C.R.S., and the Accessibility Standards for Individuals with a Disability, as established by the Governor's Office of Information Technology (OIT), pursuant to Section §24-85-103 (2.5), C.R.S. Grantee shall also comply with all State of Colorado technology standards related to technology accessibility and with Level AA of the most current version of the Web Content Accessibility Guidelines (WCAG), incorporated in the State of Colorado technology standards.

ii. The State may require Grantee's compliance to the State's Accessibility Standards to be determined by a third party selected by the State to attest to Grantee's Work Product and software is in compliance with §§24-85-101, et seq., C.R.S., and the Accessibility Standards for Individuals with a Disability as established by OIT pursuant to Section §24-85-103 (2.5), C.R.S.

17. COLORADO SPECIAL PROVISIONS (COLORADO FISCAL RULE 3-3)

These Special Provisions apply to all agreements except where noted in italics.

A. **STATUTORY APPROVAL. §24-30-202(1), C.R.S.**

This Agreement shall not be valid until it has been approved by the Colorado State Controller or designee. If this Agreement is for a Major Information Technology Project, as defined in §24-37.5-102(2.6), C.R.S., then this Agreement shall not be valid until it has been approved by the State's Chief Information Officer or designee.

B. **FUND AVAILABILITY. §24-30-202(5.5), C.R.S.**

Financial obligations of the State payable after the current State Fiscal Year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

C. **GOVERNMENTAL IMMUNITY.**

Liability for claims for injuries to persons or property arising from the negligence of the State, its departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, et seq., C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, §§24-30-1501, et seq. C.R.S. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

D. **INDEPENDENT CONTRACTOR.**

Grantee shall perform its duties hereunder as an independent contractor and not as an employee. Neither Grantee nor any agent or employee of Grantee shall be deemed to be an agent or employee of the State. Grantee shall not have authorization, express or implied, to bind the State to any agreement, liability or understanding, except as expressly set forth herein. **Grantee and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Grantee or any of its agents or employees. Grantee shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this Agreement. Grantee shall (i) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (ii) provide proof thereof when requested by the State, and (iii) be solely responsible for its acts and those of its employees and agents.**

E. **COMPLIANCE WITH LAW.**

Grantee shall comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

F. **CHOICE OF LAW, JURISDICTION, AND VENUE.**

Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Agreement. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be

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null and void. All suits or actions related to this Agreement shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver.

G. **PROHIBITED TERMS.**

Any term included in this Agreement that requires the State to indemnify or hold Grantee harmless; requires the State to agree to binding arbitration; limits Grantee's liability for damages resulting from death, bodily injury, or damage to tangible property; or that conflicts with this provision in any way shall be void ab initio. Nothing in this Agreement shall be construed as a waiver of any provision of §24-106-109, C.R.S.

H. **SOFTWARE PIRACY PROHIBITION.**

State or other public funds payable under this Agreement shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Grantee hereby certifies and warrants that, during the term of this Agreement and any extensions, Grantee has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Grantee is in violation of this provision, the State may exercise any remedy available at law or in equity or under this Agreement, including, without limitation, immediate termination of this Agreement and any remedy consistent with federal copyright laws or applicable licensing restrictions.

I. **EMPLOYEE FINANCIAL INTEREST/CONFLICT OF INTEREST. §§24-18-201 and 24-50-507, C.R.S.**

The signatories aver that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this Agreement. Grantee has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Grantee's services and Grantee shall not employ any person having such known interests.

J. **VENDOR OFFSET AND ERRONEOUS PAYMENTS. §§24-30-202(1) and 24-30-202.4, C.R.S.**

[*Not applicable to intergovernmental agreements*] Subject to §24-30-202.4(3.5), C.R.S., the State Controller may withhold payment under the State's vendor offset intercept system for debts owed to State agencies for: **(i)** unpaid child support debts or child support arrearages; **(ii)** unpaid balances of tax, accrued interest, or other charges specified in §§39-21-101, *et seq.*, C.R.S.; **(iii)** unpaid loans due to the Student Loan Division of the Department of Higher Education; **(iv)** amounts required to be paid to the Unemployment Compensation Fund; and **(v)** other unpaid debts owing to the State as a result of final agency determination or judicial action. The State may also recover, at the State's discretion, payments made to Grantee in error for any reason, including, but not limited to, overpayments or improper payments, and unexpended or excess funds received by Grantee by deduction from subsequent payments under this Agreement, deduction from any payment due under any other contracts, grants or agreements between the State and Grantee, or by any other appropriate method for collecting debts owed to the State.

K. **PUBLIC CONTRACTS FOR SERVICES. §§8-17.5-101, *et seq.*, C.R.S.**

[Not applicable to agreements relating to the offer, issuance, or sale of securities, investment advisory services or fund management services, sponsored projects, intergovernmental agreements, or information technology services or products and services] Grantee certifies, warrants, and agrees that it does not knowingly employ or contract with an illegal alien who will perform work under this Agreement and will confirm the employment eligibility of all employees who are newly hired for employment in the United States to perform work under this Agreement, through participation in the E-Verify Program or the State verification program established pursuant to §8-17.5-102(5)(c), C.R.S., Grantee shall not knowingly employ or contract with an illegal alien to perform work under this Agreement or enter into a contract with a Subcontractor that fails to certify to Grantee that the Subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. Grantee **(i)** shall not use E-Verify Program or the program procedures of the Colorado Department of Labor and Employment ("Department Program") to undertake pre-employment screening of job applicants while this Agreement is being performed, **(ii)** shall notify the Subcontractor and the contracting State agency or institution of higher education within three days if Grantee has actual knowledge that a Subcontractor is employing or contracting with an illegal alien for work under this Agreement, **(iii)** shall terminate the subcontract if a Subcontractor does not stop employing or contracting with the illegal alien within three days of receiving the notice, and **(iv)** shall comply with reasonable requests made in the course of an investigation, undertaken pursuant to §8-17.5-102(5), C.R.S., by the Colorado Department of Labor and Employment. If

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Grantee participates in the Department program, Grantee shall deliver to the contracting State agency, Institution of Higher Education or political subdivision, a written, notarized affirmation, affirming that Grantee has examined the legal work status of such employee, and shall comply with all of the other requirements of the Department program. If Grantee fails to comply with any requirement of this provision or §§8-17.5-101, *et seq.*, C.R.S., the contracting State agency, institution of higher education or political subdivision may terminate this Agreement for breach and, if so terminated, Grantee shall be liable for damages.

L. **PUBLIC CONTRACTS WITH NATURAL PERSONS. §§24-76.5-101, *et seq.*, C.R.S.**

Grantee, if a natural person eighteen (18) years of age or older, hereby swears and affirms under penalty of perjury that Grantee **(i)** is a citizen or otherwise lawfully present in the United States pursuant to federal law, **(ii)** shall comply with the provisions of §§24-76.5-101, *et seq.*, C.R.S., and **(iii)** has produced one form of identification required by §24-76.5-103, C.R.S., prior to the Effective Date of this Agreement.

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EXHIBIT A: STATEMENT OF WORK AND CONDITIONS

Project Description	2026-MMOF: Mobility Management (DRCOG HST Set Aside)		
Project End Date	June 30, 2027		
Subrecipient	Douglas County	**UEID #**	LXE5XEA44AH6
Contact Name	Ryan Arthur	**Vendor #**	2000062
Address	100 Third Street Castle Rock, CO 80104-2425	**Phone #**	(303) 814-4317
Email	rarthur@douglasco.gov	**Indirect Rate**	N/A
WBS*	27349.10.50	**ALI**	11.7L.00
Total Project Budget			**$656,420.00**
State MMOF Funds (at 50% or less)			$328,210.00
Local Funds (at 50% or more)			$328,210.00
Total Project Amount Encumbered via this Grant Agreement			**$328,210.00**

*The WBS numbers may be replaced without changing the amount of the grant at CDOT's discretion.

A. Project Description

Douglas County shall use 2026 MMOF funds, along with local matching funds, to perform all project activities described as follows:

1. The Mobility Management team will manage and deliver coordinated transportation services to older adults and people with disabilities within the following described service area: throughout Douglas County, Colorado.

2. The Mobility Management team shall only perform mobility management activities typically allowed under FTA Section 5310, such as:
   a. Operating transportation brokerages to coordinate service providers;
   b. Coordinating transportation services;
   c. Supporting local partnerships that coordinate transportation services;
   d. Staffing for the development and implementation of coordination plans;
   e. Providing travel training and trip planning activities; and/or
   f. Developing and operating traveler call centers.

This funding is provided to support the services described above from the date of execution of this Grant Agreement through June 30, 2027.

B. Performance Standards

1. Project Milestones

Milestone Description	**Original Estimated Completion Date**
Submit Initial and Ongoing Reimbursement Request(s) in COTRAMS	**Monthly**
Submit Final Reimbursement Request in COTRAMS	**6/30/2027**

IMPORTANT NOTE: All milestones in this Statement of Work (except for the final reimbursement request) must be completed no later than the expiration date of this Grant Agreement: **June 30, 2027**.

2. Performance will be reviewed throughout the duration of this Grant Agreement. Douglas County shall report to the CDOT Project Manager whenever one or more of the following occurs:
   a. Budget or schedule changes;
   b. Scheduled milestone or completion dates are not met;

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c. Identification of problem areas and how the problems will be resolved; and/or
d. Expected impacts and the efforts to recover from delays.

3. Douglas County shall participate in Local and/or Regional Coordinating Councils.

C. Project Budget

1. The Total Project Budget is $656,420.00. CDOT will pay no more than 50% of the eligible, actual project costs, up to the maximum amount of $328,210.00. CDOT will retain any remaining balance of the state share of MMOF Funds. Douglas County shall be solely responsible for all costs incurred in the project in excess of the amount paid by CDOT from MMOF Funds for the state share of eligible, actual costs. For CDOT accounting purposes, the MMOF Funds of $328,210.00 will be encumbered for this Grant Agreement.

2. No refund or reduction of the amount of Douglas County's share to be provided for the project will be allowed unless there is at the same time a refund or reduction of the state share of a proportionate amount.

3. Douglas County may use eligible federal funds for the Local Funds share. Douglas County's share, together with the State MMOF Funds share, shall be enough to ensure payment of the Total Project Budget.

4. Per the terms of this Grant Agreement, CDOT will have no obligation to provide state funds for use on this project. CDOT will administer MMOF funds for this project under the terms of this Grant Agreement, provided that the state share of MMOF funds to be administered by CDOT are made available and remain available. Douglas County shall initiate and prosecute to completion all actions necessary to enable Douglas County to provide its share of the Total Project Budget at or prior to the time that such funds are needed to meet the Total Project Budget.

D. Allowable Costs

Douglas County shall agree to adhere to the provisions for allowable and unallowable costs cited in the following regulations: 2 CFR 200.420 through 200.476 and 2 CFR 200.102. Other applicable requirements for cost allowability not cited previously shall also be considered.

E. Reimbursement Eligibility

1. Douglas County shall submit reimbursement requests monthly via COTRAMS. Reimbursement will apply only to eligible expenses that are incurred within the period of performance of this Grant Agreement.

2. Douglas County shall not submit request for reimbursement more than once per month. Reimbursement requests must be within the limits of this Grant Agreement. Douglas County will be reimbursed based on the ratio of the MMOF Funds share as set forth in the Project Budget above.

3. Douglas County shall submit the final reimbursement request to CDOT within sixty (60) calendar days of June 30, 2027 and submit a Grant Closeout and Liquidation (GCL) Form in COTRAMS within fifteen (15) calendar days of issuance of the final reimbursement payment.

F. Restrictions on Lobbying

Douglas County is certifying that it complies with 2 CFR 200.450 by entering into this Grant Agreement.

G. Special Conditions

1. Douglas County shall comply with all requirements imposed by CDOT on Douglas County so that the state award is used in accordance with state statutes, regulations, and the

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terms and conditions of the state award.

2. Douglas County shall permit CDOT and their auditors to have access to Douglas County's records and financial statements as necessary, with reasonable advance notice.

3. Except as provided in this Grant Agreement, Douglas County shall not be reimbursed for any purchase, issued purchase order, or leased capital equipment prior to the execution of this Grant Agreement.

4. Douglas County shall ensure that it does not exclude from participation in, deny the benefits of, or subject to discrimination any person in the United States on the ground of race, color, national origin, sex, age or disability in accordance with Title VI of the Civil Rights Act of 1964.

5. Douglas County shall provide transportation services to persons with disabilities, in accordance with the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 et seq.

6. Douglas County shall agree to maintain documentation that supports its compliance with the Americans with Disabilities Act (ADA) and produce said documentation to CDOT upon request.

7. Douglas County shall develop and maintain an ADA Program in accordance with 28 CFR Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services, FTA Circular 4710.1, and any additional requirements established by CDOT for transit grant subrecipients.

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EXHIBIT B, SAMPLE OPTION LETTER

State Agency
Department of Transportation

Grantee
[Insert Grantee's Full Legal Name, including "Inc.", "LLC", etc.]

Current Agreement Maximum Amount

Initial Term
FASTER Funds Maximum Amount
State Fiscal Year [20xx] [$0.00]

Extension Terms
State Fiscal Year [20xx] [$0.00]
State Fiscal Year [20xx] [$0.00]
State Fiscal Year [20xx] [$0.00]
State Fiscal Year [20xx] [$0.00]

Local Funds [$0.00]
Total for All Agreement Terms [$0.00]

Option Letter Number
[Insert the Option Number (e.g. "1" for the first option)]

Original Agreement Number
[Insert CMS number or Other Contract Number of the Original Contract]

Option Agreement Number
[Insert CMS number or Other Contract Number of this Option]

Agreement Performance Beginning Date
[Month, Day, Year

Current Agreement Expiration Date
[Month, Day, Year]

1. **OPTIONS:**
   A. Option to extend for an Extension Term
2. **REQUIRED PROVISIONS:**
   A. **For use with Option 1(A):** In accordance with Section(s) 2.B/2.C of the Original Agreement referenced above, the State hereby exercises its option for an additional term/end of term extension, beginning Insert start date and ending on the current agreement expiration date shown above, at the rates stated in the Original Agreement, as amended.
3. **OPTION EFFECTIVE DATE:**
   A. The effective date of this Option Letter is upon approval of the State Controller or or [Enter date], whichever is later.

STATE OF COLORADO
Jared S. Polis, Governor
Department of Transportation
Shoshana M. Lew, Executive Director

_____
By: [Name & Title of Person Signing for Agency or IHE]
Date: _____

In accordance with §24-30-202, C.R.S., this Option is not valid until signed and dated below by the State Controller or an authorized delegate.
STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

By:_____
Department of Transportation

Option Effective Date:_____

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EXHIBIT C, TITLE VI – CIVIL RIGHTS

Nondiscrimination Requirements

The Parties shall not exclude from participation in, deny the benefits of, or subject to discrimination any person in the United States on the ground of race, color, national origin, sex, age or disability. During the performance of this Agreement, the Grantee, for itself, its assignees and successors in interest (hereinafter referred to as the "Grantee") agrees as follows:

(1) Compliance with Regulations: The Grantee shall comply with the Regulation relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this Agreement.

(2) Nondiscrimination: The Grantee, with regard to the Work performed by it during the Agreement, shall not discriminate on the grounds of race, color, national origin, or sex in the selection and retention of subgrantees, including procurements of materials and leases of equipment. The Grantee shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the Agreement covers a program set forth in Appendix B of the Regulations.

(3) Solicitations for Subgrantees, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Grantee for Work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subgrantee or supplier shall be notified by the Grantee of the Grantee's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, color, national origin or sex.

(4) Information and Reports: The Grantee shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Colorado Department of Transportation to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Grantee is in the exclusive possession of another who fails or refuses to furnish this information the Grantee shall so certify to the Colorado Department of Transportation as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) Sanctions for Noncompliance: In the event of the Grantee's noncompliance with the nondiscrimination provisions of this Agreement, the Colorado Department of Transportation shall impose such contract sanctions as it may determine to be appropriate, including, but not limited to:

  (a) withholding of payments to the Grantee under the Agreement until the Grantee complies, and/or

  (b) cancellation, termination or suspension of the Agreement, in whole or in part.

(6) Incorporation of Provisions: The Grantee shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Grantee shall take such action with respect to any subcontract or procurement as the Colorado Department of Transportation may direct as a means of enforcing such provisions including sanctions for non-compliance; provided, however, that, in the event a Grantee becomes involved in, or is threatened with, litigation with a subgrantee or supplier as a result of such direction, the Grantee may request the Colorado Department of Transportation to enter into such litigation to protect the interests of the Colorado Department of Transportation.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Ryan Arthur, Community Programs Coordinator

DESCRIPTION: 2026 Colorado Department of Transportation Clean Transit Enterprise SB230 Formula Program Grant Contract in the Amount of $150,000.00 with a Required Local Match of $37,500.00 for a Project Total of $187,500.00.

SUMMARY: The request is for approval of the 2026 Colorado Department of Transportation (CDOT) Clean Transit Enterprise (CTE) SB230 Formula Program grant contract 26-HTR-ZL-00182 in the amount of $150,000 to fund the operation of Link On Demand (Link) services in Douglas County. A local match of $37,500 is required for a project total of $187,500. The term of the contract is through April 30, 2028.

RECOMMENDED ACTION: Staff recommends approval of the 2026 CDOT CTE SB230 Formula Program grant contract 26-HTRZL-00182 in the amount of $150,000 with a required local match of $37,500 for a project total of$187,500 as it complies with all federal, state, and county approval standards and polices.

REVIEW:

Jennifer Eby	Approve	6/11/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026
Jennifer Eby - FYI	Notified - FYI	6/18/2026

ATTACHMENTS:

Cover Page
2026 CDOT CTE SB230 Contract Staff Report

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Ryan Arthur, Community Programs Coordinator

DESCRIPTION: 2026 Colorado Department of Transportation Clean Transit Enterprise SB230 Formula Program Grant Contract in the Amount of $150,000.00 with a Required Local Match of $37,500.00 for a Project Total of $187,500.00.

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REVIEW:

Jennifer Eby	Approve	6/11/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

2026 CDOT CTE SB230 Contract Staff Report

DOUGLAS COUNTY
COLORADO

Grant Contract Staff Report

Date:	June 9, 2026
To:	Douglas County Board of County Commissioners
Through:	Douglas J. DeBord, County Manager
From:	Jennifer L. Eby, AICP, Director of Community Services
CC:	Ryan J. Arthur, Community Programs Coordinator Allison E. Cutting, Community Services Supervisor Rand M. Clark, CCAP, NCRT, Assistant Director of Community Services
Subject:	**2026 Colorado Department of Transportation Clean Transit Enterprise SB230 Formula Program grant contract in the amount of $150,000 with a required local match of $37,500 for a project total of $187,500.**

Board of County Commissioners' Business Meeting **June 23, 2026 @ 1:30 p.m.**

I. EXECUTIVE SUMMARY

The request is for approval of the 2026 Colorado Department of Transportation (CDOT) Clean Transit Enterprise (CTE) SB230 Formula Program grant contract 26-HTR-ZL-00182 in the amount of $150,000 to fund the operation of Link On Demand (Link) services in Douglas County. A local match of $37,500 is required for a project total of $187,500. The term of the contract is through April 30, 2028.

II. REQUEST

Staff requests approval of the 2026 CDOT CTE SB230 Formula Program grant contract 26-HTR-ZL-00182 in the amount of $150,000 with a required local match of $37,500 for a project total of $187,500.

III. BACKGROUND

At the Business Meeting on September 9, 2025, the Board of County Commissioners approved the 2026 CDOT CTE SB230 Formula Program grant application to CDOT. The SB230 Formula Program funds public transit through fees on oil and gas production under Senate Bill 24-230. CDOT has awarded funding to Douglas County and issued contract 26-HTR-ZL-00182 in the amount of $150,000. A County match of $37,500 is required for a project total of $187,500. The term of the contract is through April 30, 2028.

IV. DISCUSSION

CDOT CTE SB230 Formula Program grant funds will be used to support the County's Link service in northern Douglas County, to include the neighborhoods of Stonegate, Grand View Estates, Meridian Village, Sierra Ridge and portions of the Town of Parker. The County's Link service meets CTE program goals through reduction in the number of single occupancy vehicles and improving the frequency of transit operations along strategic corridors. The required local match will be met through the County's Capital Improvement Project funding budgeted for Link.

V. RECOMMENDED ACTION

Staff recommends approval of the 2026 CDOT CTE SB230 Formula Program grant contract 26-HTR-ZL-00182 in the amount of $150,000 with a required local match of $37,500 for a project total of $187,500 as it complies with all federal, state, and county approval standards and polices.

VI. ATTACHMENTS PAGE

2026 CDOT CTE SB230 Formula Program contract 26-HTR-ZL-00182 3

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State of Colorado Grant Agreement

Cover Page

State Agency:
Department of Transportation

Grantee:
Douglas County Government

Agreement Maximum Amount:
Initial Term:
State CTE Funds (at 80% or less) $150,000.00

Local Funds (at 20% or more) $37,500.00

Agreement Total $150,000.00

Agreement Number:
Routing #: 26-HTR-ZL-00182

PO #: 491004191

Agreement Performance Beginning Date:
The Effective Date

Initial Agreement Expiration Date:
April 30, 2028

Fund Expenditure End Date:
April 30, 2028

Agreement Authority:
Authority to enter into this Agreement Exists in CRS §§43-1-106, 43-1-110, 43-1-701, 43-1-702, 43-4-1203, 24-1-105, and 24-77-108.

Agreement Purpose

The purpose of this Agreement is to provide funding for Douglas County microtransit expansion to facilitate the expansion of public transportation services and to support the goals of the CTE 10 Year Plan and Statewide Transit Plan.

Exhibits and Order of Precedence

The following Exhibits and attachments are included with this Agreement:

1. Exhibit A, Statement of Work.
2. Exhibit B, Sample Option Letter.
3. Exhibit C, PII Certification

In the event of a conflict of inconsistency between this Agreement and any Exhibit or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

1. Colorado Special Provisions in §18 of the main body of this Agreement.
2. The provisions of the other sections of the main body of this Agreement.
3. Exhibit A, Statement of Work.
4. Exhibit C, PII Certification
5. Exhibit B, Sample Option Letter.

Principal Representatives

For the State:
Jimmy Bath
Clean Transit Enterprise
Colorado Department of Transportation
2829 W. Howard Place
Denver, CO 80204
jimmy.bath@state.co.us

For Grantee:
Ryan Arthur
Douglas County Government
100 Third Street
Castle Rock, CO 80104-2425
rarthur@douglas.co.us

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Signature Pages

The Parties hereto have executed this agreement. Each person signing this Agreement represents and warrants that the signer is duly authorized to execute this Agreement and to bind the Party authorizing such signature.

GRANTEE
Douglas County Government

By: _____

Name: Jennifer L. Eby
Title: Director of Community Services

Date: _____

2nd Grantee Signature:

By: _____

Name: Arielle Denis
Title: Assistant County Attorney

Date: _____

3rd Grantee Signature:

By: _____

Name: Megan Datwyler
Title: Risk Manager

Date: _____

4th Grantee Signature:

By: _____

Name: Christie Guthrie
Title: Assistant Director of Finance

Date: _____

5th Grantee Signature:

By: _____

Name: Douglas Debord
Title: County Manager

Date: _____

6th Grantee Signature

By: _____

Name: George Teal
Title: Chair, Board of County Commissioners

Date: _____

7th Grantee Signature

By: _____

Name: Hayley Hall
Title: Clerk to the Board

Date: _____

Routing #: 26-HTR-ZL-00182
PO #: 491004191

STATE OF COLORADO

Jared S. Polis, GOVERNOR

Department of Transportation

Clean Transit Enterprise

By:_____

Craig Secrest, Program Administrator

Date: _____

In accordance with §24-30-202, C.R.S., this Contract is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

By:_____
Department of Transportation

Effective Date:_____

[the remainder of this page has been left intentionally blank]

Docusign Envelope ID: 51FBACC5-945A-8F20-813F-EF8B5263B311

1. Parties

This Agreement is entered into by and between Grantee named on the Cover Page for this Agreement (the "Grantee"), and the STATE OF COLORADO acting by and through the State agency named on the Cover Page for this Agreement (the "State"). Grantee and the State agree to the terms and conditions in this Agreement.

2. Term and Effective Date

A. Effective Date

This Agreement shall not be valid or enforceable until the Effective Date, and the Grant Funds shall be expended by the Fund Expenditure End Date shown on the Signature and Cover Page for this Agreement. The State shall not be bound by any provision of this Agreement before the Effective Date, and shall have no obligation to pay Grantee for any Work performed or expense incurred before the Effective Date, except as described in §5.D, or after the Fund Expenditure End Date. If the Work will be performed in multiple phases, the period of performance start and end date of each phase is detailed under the Project Schedule in Exhibit A.

B. Initial Term

The Parties' respective performances under this Agreement shall commence on the Agreement Performance Beginning Date shown on the Cover Page for this Agreement and shall terminate on the Initial Agreement Expiration Date shown on the Cover Page for this Agreement (the "Initial Term") unless sooner terminated or further extended in accordance with the terms of this Agreement.

C. Extension Terms - State's Option

The State, at its discretion, shall have the option to extend the performance under this Agreement beyond the Initial Term for a period, or for successive periods, of one year or less at the same rates and under the same terms specified in this Agreement (each such period an "Extension Term"). In order to exercise this option, the State shall provide written notice to Grantee in a form substantially equivalent to Sample Option Letter attached to this Agreement.

D. End of Term Extension

If this Agreement approaches the end of its Initial Term, or any Extension Term then in place, the State, at its discretion, upon written notice to Grantee as provided in §14, may unilaterally extend such Initial Term or Extension Term for a period not to exceed two months (an "End of Term Extension"), regardless of whether additional Extension Terms are available or not. The provisions of this Agreement in effect when such notice is given shall remain in effect during the End of Term Extension. The End of Term Extension shall automatically terminate upon execution of a replacement Agreement or modification extending the total term of this Agreement.

E. Early Termination in the Public Interest

The State is entering into this Agreement to serve the public interest of the State of Colorado as determined by its Governor, General Assembly, or Courts. If this Agreement ceases to further the public interest of the State, the State, in its discretion, may terminate this Agreement in whole or in part. A determination that this Agreement should be terminated in the public interest shall not be

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equivalent to a State right to terminate for convenience. This subsection shall not apply to a termination of this Agreement by the State for breach by Grantee, which shall be governed by 12.A.i.

i. Method and Content

The State shall notify Grantee of such termination in accordance with §14. The notice shall specify the effective date of the termination and whether it affects all or a portion of this Agreement, and shall include, to the extent practicable, the public interest justification for the termination.

ii. Obligations and Rights

Upon receipt of a termination notice for termination in the public interest, Grantee shall be subject to the rights and obligations set forth in §12.A.i.a12.A.i.a.

iii. Payments

If the State terminates this Agreement in the public interest, the State shall pay Grantee an amount equal to the percentage of the total reimbursement payable under this Agreement that corresponds to the percentage of Work satisfactorily completed and accepted, as determined by the State, less payments previously made. Additionally, if this Agreement is less than 60% completed, as determined by the State, the State may reimburse Grantee for a portion of actual out-of-pocket expenses, not otherwise reimbursed under this Agreement, incurred by Grantee which are directly attributable to the uncompleted portion of Grantee's obligations, provided that the sum of any and all reimbursement shall not exceed the maximum amount payable to Grantee hereunder.

F. Grantee's Termination Under Federal Requirements

Grantee may request termination of this Grant by sending notice to the State which includes the reasons for the termination and the effective date of the termination. If this Grant is terminated in this manner, then Grantee shall return any advanced payments made for work that will not be performed prior to the effective date of the termination.

3. Definitions

The following terms shall be construed and interpreted as follows:

A. **"Agreement"** means this agreement, including all attached Exhibits, all documents incorporated by reference, all referenced statutes, rules and cited authorities, and any future modifications thereto.

B. **RESERVED**

C. **"Breach of Agreement"** means the failure of a Party to perform any of its obligations in accordance with this Agreement, in whole or in part or in a timely or satisfactory manner. The institution of proceedings under any bankruptcy, insolvency, reorganization or similar law, by or against Grantee, or the appointment of a receiver or similar officer for Grantee or any of its property, which is not vacated or fully stayed within 30 days after the institution of such proceeding, shall also constitute a breach. If Grantee is debarred or suspended under §24-109-105, C.R.S. at any time during the term of this Agreement, then such debarment or suspension shall constitute a breach.

D. **"Budget"** means the budget for the Work described in Exhibit A.

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E. **"Business Day"** means any day in which the State is open and conducting business, but shall not include Saturday, Sunday or any day on which the State observes one of the holidays listed in §24-11-101(1), C.R.S.

F. **RESERVED**

G. **"CORA"** means the Colorado Open Records Act, §§24-72-200.1, et seq., C.R.S.

H. **"Cost Sharing"** means a portion of project costs not paid under this Subaward. This includes match which refers to required levels of cost share that must be provided (2 CFR 200.306).

I. **"Effective Date"** means the date on which this Agreement is approved and signed by the Colorado State Controller or designee, as shown on the Signature for this Agreement.

J. **"End of Term Extension"** means the time period defined in §2.D2.D.

K. **"Exhibits"** means the exhibits and attachments included with this Agreement as shown on the Cover Page for this Agreement.

L. **"Extension Term"** means the time period defined in §2.C.

M. **RESERVED**

N. **RESERVED**

O. **"Goods"** means any movable material acquired, produced, or delivered by Grantee as set forth in this Agreement and shall include any movable material acquired, produced, or delivered by Grantee in connection with the Services.

P. **"Grant Funds"** means the funds that have been appropriated, designated, encumbered, or otherwise made available for payment by the State under this Agreement.

Q. **"Incident"** means any accidental or deliberate event that results in or constitutes an imminent threat of the unauthorized access, loss, disclosure, modification, disruption, or destruction of any communications or information resources of the State, which are included as part of the Work, as described in §§24-37.5-401, et seq. C.R.S. Incidents include, without limitation, (i) successful attempts to gain unauthorized access to a State system or State Records regardless of where such information is located; (ii) unwanted disruption or denial of service; (iii) the unauthorized use of a State system for the processing or storage of data; or (iv) changes to State system hardware, firmware, or software characteristics without the State's knowledge, instruction, or consent.

R. **"Initial Term"** means the time period defined in §2.B2.B.

S. **"Party"** means the State or Grantee, and "Parties" means both the State and Grantee.

T. **RESERVED**

U. **"PII"** means personally identifiable information including, without limitation, any information maintained by the State about an individual that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records; and any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information. PII includes, but is not limited to, all information defined as personally identifiable information in §§24-72-501 and 24-73-101, C.R.S. "PII" shall also mean "personal identifying information" as set forth at § 24-74-102, et. seq., C.R.S.

V. **RESERVED**

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W. **RESERVED**

X. **"Services"** means the services to be performed by Grantee as set forth in this Agreement, and shall include any services to be rendered by Grantee in connection with the Goods.

Y. **"State Confidential Information"** means any and all State Records not subject to disclosure under CORA. State Confidential Information shall include, but is not limited to, PII and State personnel records not subject to disclosure under CORA. State Confidential Information shall not include information or data concerning individuals that is not deemed confidential but nevertheless belongs to the State, which has been communicated, furnished, or disclosed by the State to Grantee which (i) is subject to disclosure pursuant to CORA; (ii) is already known to Grantee without restrictions at the time of its disclosure to Grantee; (iii) is or subsequently becomes publicly available without breach of any obligation owed by Grantee to the State; (iv) is disclosed to Grantee, without confidentiality obligations, by a third party who has the right to disclose such information; or (v) was independently developed without reliance on any State Confidential Information.

Z. **"State Fiscal Rules"** means the fiscal rules promulgated by the Colorado State Controller pursuant to §24-30-202(13)(a), C.R.S.

AA. **"State Fiscal Year"** means a 12 month period beginning on July 1 of each calendar year and ending on June 30 of the following calendar year. If a single calendar year follows the term, then it means the State Fiscal Year ending in that calendar year.

BB. **"State Records"** means any and all State data, information, and records, regardless of physical form, including, but not limited to, information subject to disclosure under CORA.

CC. **"Subcontractor"** means third-parties, if any, engaged by Grantee to aid in performance of the Work. "Subcontractor" also includes sub-grantees of grant funds.

DD. RESERVED

EE. **RESERVED**

FF. **"Uniform Guidance"** means the Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The terms and conditions of the Uniform Guidance flow down to the Awards to Subrecipients unless the Uniform Guidance or the terms and conditions of the Federal award specifically indicate otherwise.

GG. "Work" means the Goods delivered and Services performed pursuant to this Agreement.

HH. **"Work Product"** means the tangible and intangible results of the Work, whether finished or unfinished, including drafts. Work Product includes, but is not limited to, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, information, and any other results of the Work. "Work Product" does not include any material that was developed prior to the Effective Date that is used, without modification, in the performance of the Work.

Any other term used in this Agreement that is defined in an Exhibit shall be construed and interpreted as defined in that Exhibit.

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4. Statement of Work

Grantee shall complete the Work as described in this Agreement and in accordance with the provisions of Exhibit A. The State shall have no liability to compensate Grantee for the delivery of any goods or the performance of any services that are not specifically set forth in this Agreement.

5. Payments to Grantee

A. Maximum Amount

Payments to Grantee are limited to the unpaid, obligated balance of the Grant Funds. The State shall not pay Grantee any amount under this Agreement that exceeds the Agreement Maximum shown on the Cover Page of this Agreement.

B. Payment Procedures

i. Invoices and Payment

a. The State shall pay Grantee in the amounts and in accordance with the schedule and other conditions set forth in Exhibit A.

b. Grantee shall initiate payment requests by invoice to the State, in a form and manner approved by the State.

c. The State shall pay each invoice within 45 days following the State's receipt of that invoice, so long as the amount invoiced correctly represents Work completed by Grantee and previously accepted by the State during the term that the invoice covers. If the State determines that the amount of any invoice is not correct, then Grantee shall make all changes necessary to correct that invoice.

d. The acceptance of an invoice shall not constitute acceptance of any Work performed or deliverables provided under this Agreement.

ii. Interest

Amounts not paid by the State within 45 days of the State's acceptance of the invoice shall bear interest on the unpaid balance beginning on the 45th day at the rate of 1% per month, as required by §24-30-202(24)(a), C.R.S., until paid in full; provided, however, that interest shall not accrue on unpaid amounts that the State disputes in writing. Grantee shall invoice the State separately for accrued interest on delinquent amounts, and the invoice shall reference the delinquent payment, the number of day's interest to be paid and the interest rate.

iii. Payment Disputes

If Grantee disputes any calculation, determination or amount of any payment, Grantee shall notify the State in writing of its dispute within 30 days following the earlier to occur of Grantee's receipt of the payment or notification of the determination or calculation of the payment by the State. The State will review the information presented by Grantee and may make changes to its determination based on this review. The calculation, determination or payment amount that results from the State's review shall not be subject to additional dispute under this subsection. No payment subject to a dispute under this

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subsection shall be due until after the State has concluded its review, and the State shall not pay any interest on any amount during the period it is subject to dispute under this subsection.

iv. Available Funds-Contingency-Termination

The State is prohibited by law from making commitments beyond the term of the current State Fiscal Year. Payment to Grantee beyond the current State Fiscal Year is contingent on the appropriation and continuing availability of Grant Funds in any subsequent year (as provided in the Colorado Special Provisions). If federal funds or funds from any other non-State funds constitute all or some of the Grant Funds, the State's obligation to pay Grantee shall be contingent upon such non-State funding continuing to be made available for payment. Payments to be made pursuant to this Agreement shall be made only from Grant Funds, and the State's liability for such payments shall be limited to the amount remaining of such Grant Funds. If State, federal or other funds are not appropriated, or otherwise become unavailable to fund this Agreement, the State may, upon written notice, terminate this Agreement, in whole or in part, without incurring further liability. The State shall, however, remain obligated to pay for Services and Goods that are delivered and accepted prior to the effective date of notice of termination, and this termination shall otherwise be treated as if this Agreement were terminated in the public interest as described in §2.E.

v. RESERVED

C. Matching Funds

Grantee shall provide Matching Funds as provided in §5.A and Exhibit A. Grantee shall have raised the full amount of Matching Funds prior to the Effective Date and shall report to the State regarding the status of such funds upon request. Grantee's obligation to pay all or any part of any matching funds, whether direct or contingent, only extend to funds duly and lawfully appropriated for the purposes of this Agreement by the authorized representatives of Grantee and paid into Grantee's treasury or bank account. Grantee represents to the State that the amount designated "Grantee's Matching Funds" in Exhibit A has been legally appropriated for the purposes of this Agreement by its authorized representatives and paid into its treasury or bank account. Grantee does not by this Agreement irrevocably pledge present cash reserves for payments in future fiscal years, and this Agreement is not intended to create a multiple-fiscal year debt of Grantee. Grantee shall not pay or be liable for any claimed interest, late charges, fees, taxes or penalties of any nature, except as required by Grantee's laws or policies.

D. Reimbursement of Grantee Costs

Only with prior written approval, the State shall reimburse Grantee's allowable costs, not exceeding the maximum total amount described in Exhibit A and §5.A for all allowable costs described in this Grant and shown in the Budget, except that Grantee may adjust the amounts between each line item of the Budget without formal modification to this Agreement as long as the Grantee provides notice to the State of the change, the change does not modify the total maximum amount of this Agreement or the maximum amount for any state fiscal year, and the change does not modify any requirements of

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the Work. The State shall reimburse Grantee for the federal share of properly documented allowable costs related to the Work after review and approval thereof, subject to the provisions of this Agreement and Exhibit A. However, any costs incurred by Grantee prior to the Effective Date shall not be reimbursed absent specific allowance of pre-award costs and indication that the Federal Award funding is retroactive. Grantee's costs for Work performed after the Fund Expenditure End Date shown on the Signature and Cover Page for this Agreement, or after any phase performance period end date for a respective phase of the Work, shall not be reimbursable. The State shall only reimburse allowable costs described in this Agreement and shown in the Budget if those costs are:

i. Reasonable and necessary to accomplish the Work and for the Goods and Services provided; and

ii. Equal to the actual net cost to Grantee (i.e. the price paid minus any items of value received by Grantee that reduce the cost actually incurred).

E. Close-Out

Grantee shall close out this Award within 45 days after the Fund Expenditure End Date shown on the Signature and Cover Page for this Agreement. To complete close-out, Grantee shall submit to the State all deliverables (including documentation) as defined in this Agreement and Grantee's final reimbursement request or invoice. The State will withhold 5% of allowable costs until all final documentation has been submitted and accepted by the State as substantially complete. If the Federal Awarding Agency has not closed this Federal Award within one year and 90 days after the Fund Expenditure End Date shown on the Signature and Cover Page for this Agreement due to Grantee's failure to submit required documentation, then Grantee may be prohibited from applying for new Federal Awards through the State until such documentation is submitted and accepted.

6. Reporting - Notification

A. Quarterly Reports

In addition to any reports required pursuant to §16 or pursuant to any other Exhibit, for any Agreement having a term longer than three months, Grantee shall submit, on a quarterly basis, a written report specifying progress made for each specified performance measure and standard in this Agreement. Such progress report shall be in accordance with the procedures developed and prescribed by the State. Progress reports shall be submitted to the State not later than five Business Days following the end of each calendar quarter or at such time as otherwise specified by the State.

B. Litigation Reporting

If Grantee is served with a pleading or other document in connection with an action before a court or other administrative decision making body, and such pleading or document relates to this Agreement or may affect Grantee's ability to perform its obligations under this Agreement, Grantee shall, within ten days after being served, notify the State of such action and deliver copies of such pleading or document to the State's Principal Representative identified on the Cover Page for this Agreement.

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C. Performance and Final Status

Grantee shall submit all financial, performance and other reports to the State no later than 45 calendar days after the end of the Initial Term if no Extension Terms are exercised, or the final Extension Term exercised by the State, containing an evaluation and review of Grantee's performance and the final status of Grantee's obligations hereunder.

D. Violations Reporting

Grantee shall disclose, in a timely manner, in writing to the State and all violations of federal or State criminal law involving fraud, bribery, or gratuity violations potentially affecting the Award. The State may impose any penalties for noncompliance allowed under 2 CFR Part 180 and 31 U.S.C. 3321, which may include, without limitation, suspension or debarment.

7. Grantee Records

A. Maintenance

Grantee shall make, keep, maintain, and allow inspection and monitoring by the State of a complete file of all records, documents, communications, notes and other written materials, electronic media files, and communications, pertaining in any manner to the Work or the delivery of Services (including, but not limited to the operation of programs) or Goods hereunder. Grantee shall maintain such records for a period (the "Record Retention Period") of three years following the date of submission to the State of the final expenditure report, or if this Award is renewed quarterly or annually, from the date of the submission of each quarterly or annual report, respectively. If any litigation, claim, or audit related to this Award starts before expiration of the Record Retention Period, the Record Retention Period shall extend until all litigation, claims, or audit findings have been resolved and final action taken by the State. A cognizant agency for audit, oversight or indirect costs, and the State, may notify Grantee in writing that the Record Retention Period shall be extended. For records for real property and equipment, the Record Retention Period shall extend three years following final disposition of such property.

B. Inspection

Grantee shall permit the State, the federal government, and any other duly authorized agent of a governmental agency to audit, inspect, examine, excerpt, copy and transcribe Grantee Records during the Record Retention Period. Grantee shall make Grantee Records available during normal business hours at Grantee's office or place of business, or at other mutually agreed upon times or locations, upon no fewer than two Business Days' notice from the State, unless the State determines that a shorter period of notice, or no notice, is necessary to protect the interests of the State.

C. Monitoring

The State will monitor Grantee's performance of its obligations under this Agreement using procedures as determined by the State. The federal government and any other duly authorized agent of a governmental agency, in its discretion, may monitor Grantee's performance of its obligations under this Agreement using procedures as determined by that governmental entity. The State shall have the right, in its sole discretion, to change its monitoring procedures and requirements at any time during the term

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of this Agreement. The State shall monitor Grantee's performance in a manner that does not unduly interfere with Grantee's performance of the Work.

D. Final Audit Report

Grantee shall promptly submit to the State a copy of any final audit report of an audit performed on Grantee's records that relates to or affects this Agreement or the Work, whether the audit is conducted by Grantee or a third party.

8. Confidential Information – State Records

A. Confidentiality

Grantee shall keep confidential, and cause all Subcontractors to keep confidential, all State Records, unless those State Records are publicly available. Grantee shall not, without prior written approval of the State, use, publish, copy, disclose to any third party, or permit the use by any third party of any State Records, except as otherwise stated in this Agreement, permitted by law or approved in writing by the State. Grantee shall provide for the security of all State Confidential Information in accordance with all policies promulgated by the Colorado Office of Information Security and all applicable laws, rules, policies, publications, and guidelines. Grantee shall immediately forward any request or demand for State Records to the State's Principal Representative.

B. Other Entity Access and Nondisclosure Agreements

Grantee may provide State Records to its agents, employees, assigns and Subcontractors as necessary to perform the Work, but shall restrict access to State Confidential Information to those agents, employees, assigns and Subcontractors who require access to perform their obligations under this Agreement. Grantee shall ensure all such agents, employees, assigns, and Subcontractors sign agreements containing nondisclosure provisions at least as protective as those in this Agreement, and that the nondisclosure provisions are in force at all times the agent, employee, assign or Subcontractor has access to any State Confidential Information. Grantee shall provide copies of those signed nondisclosure provisions to the State upon execution of the nondisclosure provisions.

C. Use, Security, and Retention

Grantee shall use, hold and maintain State Confidential Information in compliance with any and all applicable laws and regulations in facilities located within the United States, and shall maintain a secure environment that ensures confidentiality of all State Confidential Information wherever located. Grantee shall provide the State with access, subject to Grantee's reasonable security requirements, for purposes of inspecting and monitoring access and use of State Confidential Information and evaluating security control effectiveness. Upon the expiration or termination of this Agreement, Grantee shall return State Records provided to Grantee or destroy such State Records and certify to the State that it has done so, as directed by the State. If Grantee is prevented by law or regulation from returning or destroying State Confidential Information, Grantee warrants it will guarantee the confidentiality of, and cease to use, such State Confidential Information.

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D. Incident Notice and Remediation

If Grantee becomes aware of any Incident, it shall notify the State immediately and cooperate with the State regarding recovery, remediation, and the necessity to involve law enforcement, as determined by the State. Unless Grantee can establish that none of Grantee or any of its agents, employees, assigns or Subcontractors are the cause or source of the Incident, Grantee shall be responsible for the cost of notifying each person who may have been impacted by the Incident. After an Incident, Grantee shall take steps to reduce the risk of incurring a similar type of Incident in the future as directed by the State, which may include, but is not limited to, developing and implementing a remediation plan that is approved by the State at no additional cost to the State. The State may adjust or direct modifications to this plan, in its sole discretion and Grantee shall make all modifications as directed by the State. If Grantee cannot produce its analysis and plan within the allotted time, the State, in its sole discretion, may perform such analysis and produce a remediation plan, and Grantee shall reimburse the State for the reasonable costs thereof.

E. Safeguarding PII

If Grantee or any of its Subcontractors will or may receive PII under this Agreement, Grantee shall provide for the security of such PII, in a manner and form acceptable to the State, including, without limitation, State non-disclosure requirements, use of appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections, and audits. Grantee shall be a "Third-Party Service Provider" as defined in §24-73-103(1)(i), C.R.S. and shall maintain security procedures and practices consistent with §§24-73-101 et seq., C.R.S. In addition, as set forth in § 24-74-102, et. seq., C.R.S., Contractor, including, but not limited to, Contractor's employees, agents and Subcontractors, agrees not to share any PII with any third parties for the purpose of investigating for, participating in, cooperating with, or assisting with Federal immigration enforcement. If Contractor is given direct access to any State databases containing PII, Contractor shall execute, on behalf of itself and its employees, the certification attached hereto as Exhibit C on an annual basis Contractor's duty and obligation to certify as set forth in Exhibit C shall continue as long as Contractor has direct access to any State databases containing PII. If Contractor uses any Subcontractors to perform services requiring direct access to State databases containing PII, the Contractor shall require such Subcontractors to execute and deliver the certification to the State on an annual basis, so long as the Subcontractor has access to State databases containing PII.

9. Conflict of Interest

A. Actual Conflicts of Interest

Grantee shall not engage in any business or activities, or maintain any relationships that conflict in any way with the full performance of the obligations of Grantee under this Agreement. Such a conflict of interest would arise when a Grantee or Subcontractor's employee, officer or agent were to offer or provide any tangible personal benefit to an employee of the State, or any member of his or her immediate family or his or her partner, related to the award of, entry into or management or oversight of this Agreement.

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B. Apparent Conflicts of Interest

Grantee acknowledges that, with respect to this Agreement, even the appearance of a conflict of interest shall be harmful to the State's interests. Absent the State's prior written approval, Grantee shall refrain from any practices, activities or relationships that reasonably appear to be in conflict with the full performance of Grantee's obligations under this Agreement.

C. Disclosure to the State

If a conflict or the appearance of a conflict arises, or if Grantee is uncertain whether a conflict or the appearance of a conflict has arisen, Grantee shall submit to the State a disclosure statement setting forth the relevant details for the State's consideration. Failure to promptly submit a disclosure statement or to follow the State's direction in regard to the actual or apparent conflict constitutes a breach of this Agreement.

D. Grantee acknowledges that all State employees are subject to the ethical principles described in §24-18-105, C.R.S. Grantee further acknowledges that State employees may be subject to the requirements of §24-18-105, C.R.S. with regard to this Agreement.

10. Insurance

Grantee shall obtain and maintain, and ensure that each Subcontractor shall obtain and maintain, insurance as specified in this section at all times during the term of this Agreement. All insurance policies required by this Agreement that are not provided through self-insurance shall be issued by insurance companies as approved by the State.

A. Workers' Compensation

Workers' compensation insurance as required by state statute, and employers' liability insurance covering all Grantee or Subcontractor employees acting within the course and scope of their employment.

B. General Liability

Commercial general liability insurance covering premises operations, fire damage, independent contractors, products and completed operations, blanket contractual liability, personal injury, and advertising liability with minimum limits as follows:

i. $1,000,000 each occurrence;
ii. $1,000,000 general aggregate;
iii. $1,000,000 products and completed operations aggregate; and
iv. $50,000 any one fire.

C. Automobile Liability

Automobile liability insurance covering any auto (including owned, hired and non-owned autos) with a minimum limit of $1,000,000 each accident combined single limit.

D. Cyber/Network Security and Privacy Liability

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Liability insurance covering civil, regulatory, and statutory damages, contractual damages, data breach management exposure, and any loss of income or extra expense as a result of actual or alleged breach, violation, or infringement of right to privacy, consumer data protection law, confidentiality or other legal protection for personal information, as well as State Confidential Information with minimum limits as follows:

i. $1,000,000 each occurrence; and

ii. $2,000,000 general aggregate.

E. Professional Liability Insurance

Professional liability insurance covering any damages caused by an error, omission or any negligent act with minimum limits as follows:

i. $1,000,000 each occurrence; and

ii. $1,000,000 general aggregate.

F. Crime Insurance

Crime insurance including employee dishonesty coverage with minimum limits as follows:

i. $1,000,000 each occurrence; and

ii. $1,000,000 general aggregate.

G. Additional Insured

The State shall be named as additional insured on all commercial general liability policies (leases and construction contracts require additional insured coverage for completed operations) required of Grantee and Subcontractors.

H. Primacy of Coverage

Coverage required of Grantee and each Subcontractor shall be primary and noncontributory over any insurance or self-insurance program carried by Grantee or the State.

I. Cancellation

All commercial insurance policies shall include provisions preventing cancellation or non-renewal, except for cancellation based on non-payment of premiums, without at least 30 days prior notice to Grantee and Grantee shall forward such notice to the State in accordance with §14 within seven days of Grantee's receipt of such notice.

J. Subrogation Waiver

All commercial insurance policies secured or maintained by Grantee or its Subcontractors in relation to this Agreement shall include clauses stating that each carrier shall waive all rights of recovery under subrogation or otherwise against Grantee or the State, its agencies, institutions, organizations, officers, agents, employees, and volunteers.

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K. Public Entities

If Grantee is a "public entity" within the meaning of the Colorado Governmental Immunity Act, §§24-10-101, et seq., C.R.S. (the "GIA"), Grantee shall maintain, in lieu of the liability insurance requirements stated above, at all times during the term of this Agreement such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the GIA. If a Subcontractor is a public entity within the meaning of the GIA, Grantee shall ensure that the Subcontractor maintain at all times during the terms of this Grantee, in lieu of the liability insurance requirements stated above, such liability insurance, by commercial policy or self-insurance, as is necessary to meet the Subcontractor's obligations under the GIA.

L. Certificates

For each commercial insurance plan provided by Grantee under this Agreement, Grantee shall provide to the State certificates evidencing Grantee's insurance coverage required in this Agreement within seven Business Days following the Effective Date. Grantee shall provide to the State certificates evidencing Subcontractor insurance coverage required under this Agreement within seven Business Days following the Effective Date, except that, if Grantee's subcontract is not in effect as of the Effective Date, Grantee shall provide to the State certificates showing Subcontractor insurance coverage required under this Agreement within seven Business Days following Grantee's execution of the subcontract. No later than 15 days before the expiration date of Grantee's or any Subcontractor's coverage, Grantee shall deliver to the State certificates of insurance evidencing renewals of coverage. At any other time during the term of this Agreement, upon request by the State, Grantee shall, within seven Business Days following the request by the State, supply to the State evidence satisfactory to the State of compliance with the provisions of this section.

11. Breach of Agreement

In the event of a Breach of Agreement, the aggrieved Party shall give written notice of Breach of Agreement to the other Party. If the notified Party does not cure the breach, at its sole expense, within 30 days after the delivery of written notice, the Party may exercise any of the remedies as described in §12 for that Party. Notwithstanding any provision of this Agreement to the contrary, the State, in its discretion, need not provide notice or a cure period and may immediately terminate this Agreement in whole or in part or institute any other remedy in this Agreement in order to protect the public interest of the State; or if Grantee is debarred or suspended under §24-109-105, C.R.S., the State, in its discretion, need not provide notice or cure period and may terminate this Agreement in whole or in part or institute any other remedy in this Agreement as of the date that the debarment or suspension takes effect.

12. Remedies

A. State's Remedies

If Grantee is in breach under any provision of this Agreement and fails to cure such breach, the State, following the notice and cure period set forth in §11, shall have all of the remedies listed in this

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section in addition to all other remedies set forth in this Agreement or at law. The State may exercise any or all of the remedies available to it, in its discretion, concurrently or consecutively.

i. Termination for Breach

In the event of Grantee's uncured breach, the State may terminate this entire Agreement or any part of this Agreement. Grantee shall continue performance of this Agreement to the extent not terminated, if any.

a. Obligations and Rights

To the extent specified in any termination notice, Grantee shall not incur further obligations or render further performance past the effective date of such notice, and shall terminate outstanding orders and subcontracts with third parties. However, Grantee shall complete and deliver to the State all Work not cancelled by the termination notice, and may incur obligations as necessary to do so within this Agreement's terms. At the request of the State, Grantee shall assign to the State all of Grantee's rights, title, and interest in and to such terminated orders or subcontracts. Upon termination, Grantee shall take timely, reasonable and necessary action to protect and preserve property in the possession of Grantee but in which the State has an interest. At the State's request, Grantee shall return materials owned by the State in Grantee's possession at the time of any termination. Grantee shall deliver all completed Work Product and all Work Product that was in the process of completion to the State at the State's request.

b. Payments

Notwithstanding anything to the contrary, the State shall only pay Grantee for accepted Work received as of the date of termination. If, after termination by the State, the State agrees that Grantee was not in breach or that Grantee's action or inaction was excusable, such termination shall be treated as a termination in the public interest, and the rights and obligations of the Parties shall be as if this Agreement had been terminated in the public interest under §2.E.

c. Damages and Withholding

Notwithstanding any other remedial action by the State, Grantee shall remain liable to the State for any damages sustained by the State in connection with any breach by Grantee, and the State may withhold payment to Grantee for the purpose of mitigating the State's damages until such time as the exact amount of damages due to the State from Grantee is determined. The State may withhold any amount that may be due Grantee as the State deems necessary to protect the State against loss including, without limitation, loss as a result of outstanding liens and excess costs incurred by the State in procuring from third parties replacement Work as cover.

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ii. Remedies Not Involving Termination

The State, in its discretion, may exercise one or more of the following additional remedies:

a. Suspend Performance

Suspend Grantee's performance with respect to all or any portion of the Work pending corrective action as specified by the State without entitling Grantee to an adjustment in price or cost or an adjustment in the performance schedule. Grantee shall promptly cease performing Work and incurring costs in accordance with the State's directive, and the State shall not be liable for costs incurred by Grantee after the suspension of performance.

b. Withhold Payment

Withhold payment to Grantee until Grantee corrects its Work.

c. Deny Payment

Deny payment for Work not performed, or that due to Grantee's actions or inactions, cannot be performed or if they were performed are reasonably of no value to the state; provided, that any denial of payment shall be equal to the value of the obligations not performed.

d. Removal

Demand immediate removal of any of Grantee's employees, agents, or Subcontractors from the Work whom the State deems incompetent, careless, insubordinate, unsuitable, or otherwise unacceptable or whose continued relation to this Agreement is deemed by the State to be contrary to the public interest or the State's best interest.

e. Intellectual Property

If any Work infringes, or if the State in its sole discretion determines that any Work is likely to infringe, a patent, copyright, trademark, trade secret or other intellectual property right, Grantee shall, as approved by the State (i) secure that right to use such Work for the State and Grantee; (ii) replace the Work with noninfringing Work or modify the Work so that it becomes noninfringing; or, (iii) remove any infringing Work and refund the amount paid for such Work to the State.

f. Collection of Unallowable Costs (2CFR 200.410)

Payments made for costs determined to be unallowable by either the awarding Federal agency, cognizant agency for indirect costs, or pass-through entity must be refunded with interest to the Federal Government. Unless directed by Federal statute or regulation, repayments must be made in accordance with the instructions provided by the Federal agency or pass-through entity that made the allowability determination. See §§ 200.300 through 200.309, and §200.346.

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B. Grantee's Remedies

If the State is in breach of any provision of this Agreement and does not cure such breach, Grantee, following the notice and cure period in §11 and the dispute resolution process in §13 shall have all remedies available at law and equity.

13. Dispute Resolution

A. Initial Resolution

Except as herein specifically provided otherwise, disputes concerning the performance of this Agreement which cannot be resolved by the designated Agreement representatives shall be referred in writing to a senior departmental management staff member designated by the State and a senior manager designated by Grantee for resolution.

B. Resolution of Controversies

If the initial resolution described in §13.A13.A fails to resolve the dispute within ten Business Days, Grantee shall submit any alleged breach of this Agreement by the State to the Procurement Official of the State Agency named on the Cover Page of this Agreement as described in §24-101-301(30), C.R.S. for resolution following the same resolution of controversies process as described in §§24-106-109, and 24-109-101.1 through 24-109-505, C.R.S. (the "Resolution Statutes"), except that if Grantee wishes to challenge any decision rendered by the Procurement Official, Grantee's challenge shall be an appeal to the executive director of the Department of Personnel and Administration, or their delegate, in the same manner as described in the Resolution Statutes before Grantee pursues any further action. Except as otherwise stated in this Section, all requirements of the Resolution Statutes shall apply including, without limitation, time limitations regardless of whether the Colorado Procurement Code applies to this Agreement.

14. Notices and Representatives

Each individual identified as a Principal Representative on the Cover Page for this Agreement shall be the principal representative of the designating Party. All notices required or permitted to be given under this Agreement shall be in writing, and shall be delivered (A) by hand with receipt required, (B) by certified or registered mail to such Party's principal representative at the address set forth below or (C) as an email with read receipt requested to the principal representative at the email address, if any, set forth on the Cover Page for this Agreement. If a Party delivers a notice to another through email and the email is undeliverable, then, unless the Party has been provided with an alternate email contact, the Party delivering the notice shall deliver the notice by hand with receipt required or by certified or registered mail to such Party's principal representative at the address set forth on the Cover Page for this Agreement. Either Party may change its principal representative or principal representative contact information, or may designate specific other individuals to receive certain types of notices in addition to or in lieu of a principal representative, by notice submitted in accordance with this section without a formal amendment to this Agreement. Unless otherwise provided in this Agreement, notices shall be effective upon delivery of the written notice.

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15. Rights in Work Product and Other Information

A. Work Product

i. RESERVED

ii. RESERVED

iii. RESERVED

B. Exclusive Property of the State

Except to the extent specifically provided elsewhere in this Agreement, any pre-existing State Records, State software, research, reports, studies, photographs, negatives or other documents, drawings, models, materials, data and information shall be the exclusive property of the State (collectively, "State Materials"). Grantee shall not use, willingly allow, cause or permit Work Product or State Materials to be used for any purpose other than the performance of Grantee's obligations in this Agreement without the prior written consent of the State. Upon termination of this Agreement for any reason, Grantee shall provide all Work Product and State Materials to the State in a form and manner as directed by the State.

C. Exclusive Property of Grantee

Grantee retains the exclusive rights, title, and ownership to any and all pre-existing materials owned or licensed to Grantee including, but not limited to, all pre-existing software, licensed products, associated source code, machine code, text images, audio and/or video, and third-party materials, delivered by Grantee under this Agreement, whether incorporated in a Deliverable or necessary to use a Deliverable (collectively, "Grantee Property"). Grantee Property shall be licensed to the State as set forth in this Agreement or a State approved license agreement: (i) entered into as exhibits to this Agreement, (ii) obtained by the State from the applicable third-party vendor, or (iii) in the case of open source software, the license terms set forth in the applicable open source license agreement.

16. Statewide Contract Management System

If the maximum amount payable to Grantee under this Agreement is $100,000 or greater, either on the Effective Date or at any time thereafter, this section shall apply. Grantee agrees to be governed by and comply with the provisions of §§24-106-103, 24-102-206, 24-106-106, and 24-106-107, C.R.S. regarding the monitoring of vendor performance and the reporting of Agreement performance information in the State's Agreement management system ("Contract Management System" or "CMS"). Grantee's performance shall be subject to evaluation and review in accordance with the terms and conditions of this Agreement, Colorado statutes governing CMS, and State Fiscal Rules and State Controller policies.

17. General Provisions

A. Assignment

Grantee's rights and obligations under this Agreement are personal and may not be transferred or assigned without the prior, written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the State shall be subject to the provisions of this Agreement.

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B. Subcontracts

Grantee shall not enter into any subgrant or subcontract in connection with its obligations under this Agreement without the prior, written approval of the State. Grantee shall submit to the State a copy of each such subgrant or subcontract upon request by the State. All subgrants and subcontracts entered into by Grantee in connection with this Agreement shall comply with all applicable federal and state laws and regulations, shall provide that they are governed by the laws of the State of Colorado, and shall be subject to all provisions of this Agreement.

C. Binding Effect

Except as otherwise provided in §17.A, all provisions of this Agreement, including the benefits and burdens, shall extend to and be binding upon the Parties' respective successors and assigns.

D. Authority

Each Party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such Party's obligations have been duly authorized.

E. Captions and References

The captions and headings in this Agreement are for convenience of reference only, and shall not be used to interpret, define, or limit its provisions. All references in this Agreement to sections (whether spelled out or using the § symbol), subsections, exhibits or other attachments, are references to sections, subsections, exhibits or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.

F. Counterparts

This Agreement may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Entire Understanding

This Agreement represents the complete integration of all understandings between the Parties related to the Work, and all prior representations and understandings related to the Work, oral or written, are merged into this Agreement. Prior or contemporaneous additions, deletions, or other changes to this Agreement shall not have any force or effect whatsoever, unless embodied herein.

H. Digital Signatures

If any signatory signs this agreement using a digital signature in accordance with the Colorado State Controller Contract, Grant and Purchase Order Policies regarding the use of digital signatures issued under the State Fiscal Rules, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.

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I. Modification

Except as otherwise provided in this Agreement, any modification to this Agreement shall only be effective if agreed to in a formal amendment to this Agreement, properly executed and approved in accordance with applicable Colorado State law and State Fiscal Rules. Modifications permitted under this Agreement, other than Agreement amendments, shall conform to the policies issued by the Colorado State Controller.

J. Statutes, Regulations, Fiscal Rules, and Other Authority

Any reference in this Agreement to a statute, regulation, State Fiscal Rule, fiscal policy or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended since the Effective Date of this Agreement.

K. External Terms and Conditions

Notwithstanding anything to the contrary herein, the State shall not be subject to any provision included in any terms, conditions, or agreements appearing on Grantee's or a Subcontractor's website or any provision incorporated into any click-through or online agreements related to the Work unless that provision is specifically referenced in this Agreement.

L. Severability

The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under this Agreement in accordance with the intent of this Agreement.

M. Survival of Certain Agreement Terms

Any provision of this Agreement that imposes an obligation on a Party after termination or expiration of this Agreement shall survive the termination or expiration of this Agreement and shall be enforceable by the other Party.

N. Taxes

The State is exempt from federal excise taxes under I.R.C. Chapter 32 (26 U.S.C., Subtitle D, Ch. 32) (Federal Excise Tax Exemption Certificate of Registry No. 84-730123K) and from State and local government sales and use taxes under §§39-26-704(1), et seq., C.R.S. (Colorado Sales Tax Exemption Identification Number 98-02565). The State shall not be liable for the payment of any excise, sales, or use taxes, regardless of whether any political subdivision of the state imposes such taxes on Grantee. Grantee shall be solely responsible for any exemptions from the collection of excise, sales or use taxes that Grantee may wish to have in place in connection with this Agreement.

O. Third Party Beneficiaries

Except for the Parties' respective successors and assigns described in § 17.A, this Agreement does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Agreement and all rights and obligations hereunder are reserved solely

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to the Parties. Any services or benefits which third parties receive as a result of this Agreement are incidental to this Agreement, and do not create any rights for such third parties.

P. Waiver

A Party's failure or delay in exercising any right, power, or privilege under this Agreement, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

Q. CORA Disclosure

To the extent not prohibited by federal law, this Agreement and the performance measures and standards required under §24-106-107, C.R.S., if any, are subject to public release through the CORA.

R. Standard and Manner of Performance

Grantee shall perform its obligations under this Agreement in accordance with the highest standards of care, skill and diligence in Grantee's industry, trade, or profession.

S. Licenses, Permits, and Other Authorizations

Grantee shall secure, prior to the Effective Date, and maintain at all times during the term of this Agreement, at its sole expense, all licenses, certifications, permits, and other authorizations required to perform its obligations under this Agreement, and shall ensure that all employees, agents and Subcontractors secure and maintain at all times during the term of their employment, agency or Subcontractor, all license, certifications, permits and other authorizations required to perform their obligations in relation to this Agreement.

T. RESERVED

U. Accessibility

i. Grantee shall comply with the *Accessibility Standards for Individuals with a Disability,* as adopted by the Office of Information Technology pursuant to §24-85-103 C.R.S.

ii. The State may require Grantee's compliance with the *Accessibility Standards for Individuals with a Disability* adopted by the Office of Information Technology pursuant to §24-85-103 C.R.S. is determined and tested by a qualified third party selected by the State. The State may ask the Grantee to review the selection of the third party. Grantee shall be responsible for all costs associated with the third-party vendor's assessment. If Grantee is not in compliance as determined by the third-party vendor, at the State's request and at the State's direction, Grantee shall promptly take all necessary actions to come into compliance using a State-approved vendor, at no additional cost to the State.

18. Colorado Special Provisions (Colorado Fiscal Rule 3-3)

These Special Provisions apply to all agreements except where noted in italics.

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A. **Statutory Approvals. §24-30-202(1), C.R.S.**

This Agreement shall not be valid until it has been approved by the Colorado State Controller or designee. If this Agreement is for a Major Information Technology Project, as defined in §24-37.5-102(2.6), C.R.S., then this Agreement shall not be valid until it has been approved by the State's Chief Information Officer or designee.

B. **Fund Availability. §24-30-202(5.5), C.R.S.**

Financial obligations of the State payable after the current State Fiscal Year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

C. **Governmental Immunity.**

Liability for claims for injuries to persons or property arising from the negligence of the State, its departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, et seq., C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, §§24-30-1501, et seq. C.R.S. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

D. **Independent Contractor.**

Grantee shall perform its duties hereunder as an independent contractor and not as an employee. Neither Grantee nor any agent or employee of Grantee shall be deemed to be an agent or employee of the State. Grantee shall not have authorization, express or implied, to bind the State to any agreement, liability or understanding, except as expressly set forth herein. Grantee and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Grantee or any of its agents or employees. Grantee shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this Agreement. Grantee shall (i) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (ii) provide proof thereof when requested by the State, and (iii) be solely responsible for its acts and those of its employees and agents.

E. **Compliance with Law.**

Grantee shall comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

F. **Choice of Law, Jurisdiction, and Venue.**

Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Agreement. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null

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and void. All suits or actions related to this Agreement shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver.

G. **Prohibited Terms.**

Any term included in this Agreement that requires the State to indemnify or hold Grantee harmless; requires the State to agree to binding arbitration; limits Grantee's liability for damages resulting from death, bodily injury, or damage to tangible property; or that conflicts with this provision in any way shall be void ab initio. Nothing in this Agreement shall be construed as a waiver of any provision of §24-106-109, C.R.S.

H. **Software Piracy Provisions.**

State or other public funds payable under this Agreement shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Grantee hereby certifies and warrants that, during the term of this Agreement and any extensions, Grantee has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Grantee is in violation of this provision, the State may exercise any remedy available at law or in equity or under this Agreement, including, without limitation, immediate termination of this Agreement and any remedy consistent with federal copyright laws or applicable licensing restrictions.

I. **Employee Financial Interest/Conflict of Interest §§24-18-201 and 24-50-507, C.R.S.**

The signatories aver that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this Agreement. Grantee has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Grantee's services and Grantee shall not employ any person having such known interests.

J. **Vendor Offset and Erroneous Payments §§24-30-202(1) and 24-30-202.4, C.R.S.**

Subject to §24-30-202.4(3.5), C.R.S., the State Controller may withhold payment under the State's vendor offset intercept system for debts owed to State agencies for: (i) unpaid child support debts or child support arrearages; (ii) unpaid balances of tax, accrued interest, or other charges specified in §§39-21-101, et seq., C.R.S.; (iii) unpaid loans due to the Student Loan Division of the Department of Higher Education; (iv) amounts required to be paid to the Unemployment Compensation Fund; and (v) other unpaid debts owing to the State as a result of final agency determination or judicial action. The State may also recover, at the State's discretion, payments made to Grantee in error for any reason, including, but not limited to, overpayments or improper payments, and unexpended or excess funds received by Grantee by deduction from subsequent payments under this Agreement, deduction from any payment due under any other contracts, grants or agreements between the State and Grantee, or by any other appropriate method for collecting debts owed to the State.

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Exhibit A, Statement of Work and Conditions

Project Description:	2026-CTE: Expansion of Microtransit Services		
Project/Period of Performance Start Date:		The Effective Date	
Project/Period of Performance End Date:		April 30, 2028	
Grantee:	Douglas County	**UEID #**	LXE5XEA44AH6
Contact Name:	Ryan Arthur	**Vendor #**	2000062
Address:	100 Third Street Castle Rock, Colorado 80104-2425	**Phone #**	(303) 814-4326
Email:	rarthur@douglas.co.us	**Indirect Rate**	N/A
WBS*	27518.10.50	**ALI**	30.09.00
Total Project Budget			**$187,500.00**
State CTE - O&G Funds (at 80% or less)			$150,000.00
Local Funds (at 20% or more)			$37,500.00
Total Project Amount Encumbered via this Grant Agreement			**$150,000.00**

*The WBS numbers may be replaced without changing the amount of the grant at CTE's discretion.

A. Project Description

Douglas County shall use CTE - O&G operating funds, along with local matching funds, to expand public transportation services to assist the CTE in achieving the following goals:

1. Reduce and mitigate the adverse environmental and health impacts of air pollution and greenhouse gas emissions produced by motor vehicles;

2. Invest in public transit, including vehicles, infrastructure, equipment, materials, supplies, maintenance, and operations and staffing, to achieve the level of frequent, convenient, and reliable transit that is known to increase ridership by replacing car trips with bus and rail trips and forms of transit known to support denser land use patterns that further reduce pollution due to shorter trip lengths and greater walking and cycling mode share;

3. Assist in the maintenance, development, improvement and use of public transportation in their Transportation Planning Region (TPR);

4. Encourage and facilitate the most efficient use of all transportation funds used to provide passenger transportation in their TPR through the coordination of programs and services; and

5. Encourage mobility management, employment-related transportation alternatives, joint development practices, and transit-oriented development.

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Douglas County shall use operating funds to achieve the above goals by implementing the specific plans identified in their Comprehensive Operational Analysis (COA) which includes spending on any or all of the following eligible activities:

- Expand microtransit services to increase service coverage and frequency along key corridors.

This funding is provided to support the services described above from the Effective Date of this Grant Agreement through April 30, 2028, with a period of performance not to exceed twenty-four (24) months.

B. Performance Standards

1. Project Milestones

Milestone Description	**Original Estimated Completion Date**
Submit Initial and Ongoing Reimbursement Request(s) in COTRAMS	**Monthly**
Submit Final Reimbursement Request in COTRAMS	**4/30/2028**

IMPORTANT NOTE: All milestones in this Statement of Work (except for the final reimbursement request) must be completed no later than the expiration date of this Grant Agreement: **April 30, 2028**.

2. Performance will be reviewed throughout the duration of this Grant Agreement. Douglas County shall report to the CTE Post-Award Project Manager whenever one or more of the following occurs:
   a. Budget, schedule, or scope changes;
   b. Scheduled milestone or completion dates are not met;
   c. Identification of problem areas and how the problems will be resolved; and/or
   d. Expected impacts and the efforts to recover from delays.

3. Douglas County shall participate in Local and/or Regional Coordinating Councils.

C. Project Budget

1. The Total Project Budget is $187,500.00. CTE will pay no more than 80% of the eligible, actual project costs, up to the maximum amount of $150,000.00. CTE will retain any remaining balance of the state share of CTE - O&G Funds. Douglas County shall be solely responsible for all costs incurred in the project in excess of the amount paid by CTE from CTE - O&G Funds for the state share of eligible, actual costs. For CTE accounting purposes, the CTE - O&G Funds of $150,000.00 will be encumbered for this Grant Agreement.

2. No refund or reduction of the amount of Douglas County's share to be provided for the project will be allowed unless there is at the same time a refund or reduction of the state share of a proportionate amount.

3. Douglas County may use eligible federal funds for the Local Funds share. Douglas County's share, together with the State CTE - O&G Funds share, shall be enough to ensure payment of the Total Project Budget.

4. Per the terms of this Grant Agreement, CTE will have no obligation to provide state funds for use on this project. CTE will administer CTE - O&G funds for this project under the terms of

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this Grant Agreement, provided that the state share of CTE - O&G funds to be administered by CTE are made available and remain available. Douglas County shall initiate and prosecute to completion all actions necessary to enable Douglas County to provide its share of the Total Project Budget at or prior to the time that such funds are needed to meet the Total Project Budget.

D. Allowable Costs

1. Douglas County shall agree to adhere to the provisions for allowable and unallowable costs cited in the following regulations: 2 CFR 200.420 through 200.476 and 2 CFR 200.102. Other applicable requirements for cost allowability not cited previously shall also be considered.

2. Douglas County's operating expenses are those costs directly related to system operations. At a minimum, Douglas County should consider the following items as operating expenses: fuel, oil, drivers and dispatcher salaries and fringe benefits, and licenses.

E. Reimbursement Eligibility

1. Douglas County shall submit invoice(s) on a monthly basis via COTRAMS. Reimbursement will apply only to eligible expenses that are incurred within the period of performance of this Grant Agreement.

2. Douglas County shall not submit more than one reimbursement request per month. Reimbursements shall be within the limits of this Grant Agreement. Douglas County will be reimbursed based on the ratio of the CTE - O&G Funds share as set forth in the Project Budget above.

3. Douglas County shall submit the final reimbursement request within forty-five (45) calendar days of April 30, 2028 and submit a Grant Closeout and Liquidation (GCL) Form in COTRAMS within fifteen (15) calendar days of receipt of the final reimbursement payment from CTE.

4. Douglas County shall verify and confirm that all reimbursement requests submitted under this Grant Agreement are directly associated with the delivery of eligible activities as set forth in the Project Description above and are not duplicative of reimbursement requests submitted under any other CDOT administered program(s).

F. Training

In an effort to enhance transit safety, Douglas County and any subgrantees and contractors shall make a good faith effort to ensure that appropriate training of agency and contracted personnel is occurring and that personnel are up to date in appropriate certifications. In particular, Douglas County shall ensure that driving personnel are provided professional training in defensive driving and training on the handling of mobility devices and transporting older adults and people with disabilities.

G. Restrictions on Lobbying

Douglas County is certifying that it complies with 2 CFR 200.450 by entering into this Grant Agreement.

H. Special Conditions

1. Douglas County shall comply with all requirements imposed by CTE on Douglas County so that the CTE award is used in accordance with state statutes, regulations, CTE rules, and the terms and conditions of the CTE award.

2. Douglas County shall permit CTE and their auditors to have access to Douglas County's records

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and financial statements as necessary, with reasonable advance notice.

3. Douglas County shall not request reimbursement for costs on this project from more than one Awarding Agency or from other federal or state awards (i.e., no duplicate billing).

4. Douglas County shall ensure that it does not exclude from participation in, deny the benefits of, or subject to discrimination any person in the United States on the ground of race, color, national origin, sex, age or disability in accordance with Title VI of the Civil Rights Act of 1964.

5. Douglas County shall provide transportation services to persons with disabilities, in accordance with the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 et seq.

6. Douglas County shall agree to maintain documentation that supports its compliance with the Americans with Disabilities Act (ADA) and produce said documentation to CTE upon request.

7. Douglas County shall develop and maintain an ADA Program in accordance with 28 CFR Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services, FTA Circular 4710.1, and any additional requirements established by CTE for transit grantees.

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Exhibit B, Sample Option Letter

State Agency
Department of Transportation

Grantee
[insert grantee name]

Grantee UEI
[Insert Grantee UEI]

Current Agreement Maximum Amount

Initial Term
State Fiscal Year [20XX] [$0.00]

Extension Terms
State Fiscal Year [20XX] [$0.00]
State Fiscal Year [20XX] [$0.00]
State Fiscal Year [20XX] [$0.00]
State Fiscal Year [20XX] [$0.00]

Total for All State Fiscal Years [$0.00]

Option Letter Number
[Insert the Option Number (e.g. "1" for the first option)]

Original Agreement Number
[Insert CMS number or Other Agreement Number of the Original Agreement]

Option Agreement Number
[Insert CMS number or Other Agreement Number of this Option]

Agreement Performance Beginning Date
[Month Day, Year]

Current Agreement Expiration Date
[Month Day, Year]

Options:

A. Option to extend for an Extension Term

Required Provisions:

1. For use with Option 1(A): In accordance with Section(s) [Number] of the Original Agreement referenced above, the State hereby exercises its option for an additional term, beginning [Insert start date] and ending on the current Agreement expiration date shown above, at the rates stated in the Original Agreement, as amended.

Option Effective Date:

The effective date of this Option Letter is upon approval of the State Controller or [Enter date], whichever is later.

STATE OF COLORADO
Jared S. Polis, Governor
Department of Transportation
Shoshana M. Lew, Executive Director

_____

By: [Name & Title of signatory for Agency or IHE]

Date: _____

In accordance with §24-30-202, C.R.S., this Option is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

_____

By: Department of Transportation

Option Effective Date:_____

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Exhibit C-PII Certification

State of Colorado

Third Party Entity/Organization Certification for Access TO PII through a Database or Automated Network

Pursuant to § 24-74-105, C.R.S., I, _____, on behalf of _____ (legal name of entity / organization) (the "Organization"), hereby certify under the penalty of perjury that the Organization has not and will not use or disclose any Personal Identifying Information, as defined by § 24-74-102(1), C.R.S., for the purpose of investigating for, participating in, cooperating with, or assisting Federal Immigration Enforcement, including the enforcement of civil immigration laws, and the Illegal Immigration and Immigrant Responsibility Act, which is codified at 8 U.S.C. §§ 1325 and 1326, unless required to do so to comply with Federal or State law, or to comply with a court-issued subpoena, warrant or order.

I hereby represent and certify that I have full legal authority to execute this certification on behalf of the Organization.

Signature:

_____

Printed Name:

_____

Title:

_____

Date:_____

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Katherine Haire, PTP, Principal Traffic Engineer

DESCRIPTION: Public Contract for Services with Y2K Engineering, LLC for Crowfoot Valley Road Corridor Improvements in the Amount of $221,920.00, Douglas County Project Number TF 2026-022.

SUMMARY: Crowfoot Valley Road serves as a primary north-south corridor within Douglas County, providing a critical connection between the communities of Parker, Castle Rock, and Castle Pines. The corridor is currently undergoing significant transition due to rapid residential and commercial development, resulting in increasing traffic volumes which are project to increase 186% from 2023 to 2050, evolving access needs, and heightened safety considerations.

Historically functioning as a relatively free-flowing arterial roadway, Crowfoot Valley Road is expected to experience increased signalization, additional access points, and changes in traffic patterns such as adjacent development continues. Without a coordinated strategy, incremental access and intersection improvements have the potential to degrade corridor operations, reduce reliability, and increase crash risk over time.

The Crowfoot Valley Road Corridor Improvements are intended to provide Douglas County with a comprehensive, corridor-wide understanding of existing and future transportation conditions and to establish a clear framework for managing growth along the corridor.

Five (5) Request for Proposal (RFP) for the aforementioned project were requested, and four (4) proposals were received. The four consultants were ranked based on the categories listed in the RFP, which includes: anticipated project approach, understanding of critical issues, and recommendations to be incorporated in the final project scope.

Firm	**Overall Ranking**
Y2K Engineering, LLC	1

Olsson Engineering	*(2-way tie for 2nd)
Benesch	*(2-way tie for 2nd)
Bolton & Menk	4

Funding for this project will come from Business Unit 801004, in Fund 200, in the amount of $221,920.00.

RECOMMENDED ACTION: Approval of Public Contract for Services with Y2K Engineering, LLC for Crowfoot Valley Road Corridor Improvements in the amount of $221,920.00, Douglas County Project Number TF 2026-022.

REVIEW:

Kristina Mann	Approve	6/17/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

Cover Page
Contract Y2K Enginerering - Crowfoot Valley Rd

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Katherine Haire, PTP, Principal Traffic Engineer

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Historically functioning as a relatively free-flowing arterial roadway, Crowfoot Valley Road is expected to experience increased signalization, additional access points, and changes in traffic patterns such as adjacent development continues. Without a coordinated strategy, incremental access and intersection improvements have the potential to degrade corridor operations, reduce reliability, and increase crash risk over time.

The Crowfoot Valley Road Corridor Improvements are intended to provide Douglas County with a comprehensive, corridor-wide understanding of existing and future transportation conditions and to establish a clear framework for managing growth along the corridor.

Five (5) Request for Proposal (RFP) for the aforementioned project were requested, and four (4) proposals were received. The four consultants were ranked based on the categories listed in the RFP, which includes: anticipated project approach, understanding of critical issues, and recommendations to be incorporated in the final project scope.

Firm	**Overall Ranking**
Y2K Engineering, LLC	1

Olsson Engineering	*(2-way tie for 2nd)
Benesch	*(2-way tie for 2nd)
Bolton & Menk	4

Funding for this project will come from Business Unit 801004, in Fund 200, in the amount of $221,920.00.

RECOMMENDED ACTION:

Approval of Public Contract for Services with Y2K Engineering, LLC for Crowfoot Valley Road Corridor Improvements in the amount of $221,920.00, Douglas County Project Number TF 2026-022.

REVIEW:

Kristina Mann	Approve	6/17/2026
Jeff Garcia	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

Contract Y2K Enginerering - Crowfoot Valley Rd

PUBLIC CONTRACT FOR SERVICES

THIS PUBLIC CONTRACT FOR SERVICES (the "Contract") is made and entered into this _____ day of _____, 20___, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and Y2K Engineering, an Arizona limited liability company authorized to do business in Colorado (the "Consultant").

RECITALS

WHEREAS, the County is undertaking certain activities for Crowfoot Valley Road Corridor Study; and

WHEREAS, the County desires to engage the Consultant to render certain professional services and assistance in connection with such undertakings of the County; and

WHEREAS, the Consultant has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

1. LINE OF AUTHORITY: Katherine Haire, is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Consultant under this Contract.

2. SCOPE OF SERVICES: All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Consultant.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the County and Consultant, shall be in writing and shall become part of this Contract upon execution.

The Consultant agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Consultant shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Consultant and the County for the use and occupancy by the Consultant of any County facilities or space.

3. COMPENSATION: Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Consultant, and the Consultant agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

4. MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds

appropriated for this Contract is Two Hundred Twenty-One Thousand and Nine Hundred and Twenty Dollars ($221,920.00) for fiscal year 2026. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. TERM: It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on July 13, 2026, and terminate at 12:00 a.m. on July 12, 2027. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. INVOICING PROCEDURES: Payments shall be made to the Consultant based upon invoices submitted by the Consultant, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Consultant within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Consultant. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Consultant's activities and services rendered, as the County deems appropriate to support the payments to the Consultant. The signature of an officer of the Consultant shall appear on all invoices certifying that the invoice has been examined and found to be correct.

7. CONFLICT OF INTEREST: The Consultant agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of County.

8a. INDEMNIFICATION-GENERAL: The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever, for any purpose whatsoever. Provided that the claims, demands, suits, actions or proceedings of any kind are not the result of professional negligence, the Consultant shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Consultant need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees. Further, this indemnification is intended to comply with and be subject to C.R.S. 13-50.5-102 (8), as amended from time to time.

8b. INDEMNIFICATION FOR PROFESSIONAL NEGLIGENCE: The Consultant shall indemnify and hold harmless the County and any of its commissioners, officials, officers, directors, agents and employees from and against damages, liability, losses, costs and

expenses, including reasonable attorney's fees, but only to the extent caused by the negligent acts, errors or omissions of the Consultant, its employees, agents or subcontractors, or others for whom the Consultant is legally liable, in the performance of professional services under this Contract. The Consultant is not obligated under this sub-section 8b to indemnify the County for the negligent acts of the County or any of its commissioners, officials, officers, directors, agents and employees.

9. INDEPENDENT CONTRACTOR: The Consultant is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Consultant to perform work under this Contract shall be and remain at all times, employees of the Consultant for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

11. ASSIGNMENT: The Consultant covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Consultant to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Consultant hereunder.

12. COUNTY REVIEW OF RECORDS: The Consultant agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Consultant shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

13. OWNERSHIP OF DOCUMENTS: Drawings, specifications, guidelines and any other documents prepared by the Consultant in connection with this Contract shall be the property of the County.

14. ASSIGNMENT OF COPYRIGHTS: The Consultant assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Consultant waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

15. TERMINATION: The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Consultant of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant pursuant to this Contract shall become the County's property. The Consultant shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Consultant.

16. NOTICES: Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Consultant to:	Katherine Haire, PTP Douglas County Department of Public Works 100 Third Street, Suite 220 Castle Rock, CO 80104 (303) 660-7490
with a copy to:	E-mail: khaire@douglasco.gov Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104 (303) 660-7414 Email: attorney@douglas.co.us
and by the County to:	Y2K Engineering, LLC 1921 S Alma School, Ste. 204 Attn: Yung Koprowski, P.E., PTOE, RSP2 Principal Phone: (602) 837-4968 E-mail: ykoprowski@y2keng.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time to time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. NONDISCRIMINATION: In connection with the performance of work under this Contract, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

18. GOVERNING LAW; VENUE: This Contract shall be deemed to have been made in and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Consultant expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

19. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Contract by the Consultant shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Consultant shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

20. SEVERABILITY: In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

21. NO THIRD-PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Consultant, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

22. ADVERTISING AND PUBLIC DISCLOSURE: The Consultant shall not include any reference to this Contract or services performed pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant County Manager, and the Board of County Commissioners. Notwithstanding the foregoing, upon completion of the project, Consultant shall have the right to accurately represent their role, contractual relationship, and work performed under this Contract in client proposals for the purposes of establishing work experience.

23. PRIORITY OF PROVISIONS: In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

1st This Contract, Sections 1 through 28
2nd Request for Proposal (if applicable)
3rd Exhibit C- Insurance Requirements
4th Exhibit A- Scope of Services
5th Exhibit B- Method of Payment
6th Response to Request for Proposal (if applicable).

24. HEADINGS; RECITALS: The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

25. ENTIRE AGREEMENT: The parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

26. INSURANCE: The Consultant shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The Consultant shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Consultant's insurance coverage during the term of this Contract.

27. COUNTY EXECUTION OF AGREEMENT: This Contract is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

28. FORCE MAJEURE: No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts, such as, but not limited to, natural disasters of overwhelming proportions, exceptional adverse weather conditions, acts of God, acts of war, strikes, work stoppages, fire or other catastrophic casualty or action of non-party government authorities.

IN WITNESS WHEREOF, the County and the Consultant have executed this Contract as of the above date.

(INSERT FULL NAME OF CONSULTANT)

BY:_____ **ATTEST: (if a corporation)**

Printed Name_____ **_____**

Title:_____ **Title:_____**

DATE:_____

Signature of Notary Public Required:

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____.

Witness my hand and official seal

_____
Notary Public

My commission expires: _____

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS

APPROVED AS TO CONTENT:

_____
George Teal, CHAIR **Date**

_____
DOUGLAS J. DEBORD **Date**
COUNTY MANAGER

ATTEST

_____
Deputy Clerk **Date**

DEPARTMENT OF PUBLIC WORKS ENGINEERING:

_____
JANET HERMAN, P. E. **Date**
Director of Public Works Engineering

APPROVED AS TO FISCAL CONTENT:

_____
ANDREW COPLAND **Date**
Director of Finance

APPROVED AS TO LEGAL FORM:

_____
Chris Pratt **Date**
Senior Assistant County Attorney

Exhibit A
SCOPE OF SERVICES

Y2K Engineering, LLC. shall herein be referred to as the Prime and Douglas County shall herein be referred to as the County.

A. Project Background and Objectives:

Crowfoot Valley Road serves as a primary north–south corridor within Douglas County, providing a critical connection between the communities of Parker, Castle Rock, and Castle Pines. The corridor is currently undergoing significant transition due to rapid residential and commercial development, resulting in increasing traffic volumes which are project to increase 186% from 2023 to 2050, evolving access needs, and heightened safety considerations.

Historically functioning as a relatively free-flowing arterial roadway, Crowfoot Valley Road is expected to experience increased signalization, additional access points, and changes in traffic patterns as adjacent development continues. Without a coordinated strategy, incremental access and intersection improvements have the potential to degrade corridor operations, reduce reliability, and increase crash risk over time.

This study is intended to provide Douglas County with a comprehensive, corridor-wide understanding of existing and future transportation conditions and to establish a clear framework for managing growth along the corridor.

B. Scope of Work

Task 1: Project Control

The Prime will provide comprehensive project management services to support the successful delivery of the Crowfoot Valley Road Corridor Study. Given the complexity of the corridor—including rapid development, multiple jurisdictional stakeholders, and the need to balance near-term improvements with long-term planning—effective project management will be critical to maintaining schedule, budget, and alignment with County priorities.

This task will establish a structured framework for communication, coordination, and decision-making throughout the project. The Prime will coordinate closely with the County Project Manager and Project Management Team (PMT) to confirm expectations, manage critical path elements, and ensure that technical analysis, stakeholder input, and recommendations remain aligned. Key focus areas will include proactive schedule management, clear documentation of assumptions, and timely coordination at major decision points such as data collection, alternatives screening, and development of final recommendations.

Task 1.1 – Kick-Off Meeting

The Prime will facilitate a kickoff meeting with the County to initiate the project and establish a shared understanding of scope, schedule, roles, and expectations. The meeting will include a review of project objectives, discussion of known corridor issues such as safety concerns, access challenges, and development pressures, and confirmation of communication protocols and coordination structure. The kickoff will also be used to identify key data needs and confirm the approach to stakeholder coordination and analysis.

Assumptions: The County will provide contact information for kick-off meeting invite list.
Deliverables: Agenda and Notes.

Task 1.2 – Project Management Plan

The Prime will develop a Project Management Plan (PMP) that defines the overall approach to project delivery. The PMP will document communication procedures, meeting cadence, QA/QC processes, and schedule management strategies, including identification of critical path tasks such as data collection, volume development, and alternatives evaluation. The PMP will also define roles and responsibilities and establish expectations for coordination with the PMT and stakeholders.

Assumptions: PMP reviewed and approved by County.

Deliverables: Project Management Plan (PMP).

Task 1.3 – Bi-Weekly PM Update

The Prime will conduct bi-weekly coordination meetings or provide email updates throughout the duration of the project to review project progress, identify risks, track action items, and confirm upcoming tasks. These updates will support proactive management of scope, schedule, and budget, and will allow for timely resolution of issues that could affect project delivery.

Assumptions: 9-month schedule, meetings may be replaced with email updates as needed.

Deliverables: Meeting summaries or email updates.

Task 1.4 – Monthly PMT Meetings

The Prime will facilitate monthly PMT meetings to present interim findings, review technical analyses, and obtain direction on key decisions. These meetings will support coordination across County departments and ensure that study outcomes align with broader County priorities related to transportation, development, and safety.

Assumptions: County to provide list of contacts to include in PMT.

Deliverables: Agendas and Notes for each meeting.

Task 1.5 – Three 3-Month Detailed Look Ahead Schedules

The Prime will develop rolling three-month look-ahead schedules that identify task sequencing, deliverables, responsibilities, and decision points. These schedules will provide transparency into upcoming work and will be used as a management tool to track progress and maintain alignment with the overall project timeline.

Assumptions: Three quarterly updates included in scope.

Deliverables: Look-ahead schedules.

Task 1.6 – Invoices & Progress Reports

The Prime will prepare monthly invoices and progress reports documenting work completed, budget status, upcoming tasks, and any issues affecting scope or schedule. These reports will support ongoing project oversight and coordination with the County.

Deliverables: Monthly Invoices & Progress Reports.

Task 2: Data Collection

The Prime will implement a phased, data-driven data collection program to support development of existing conditions and calibration of operational and safety analyses. Accurate representation of traffic conditions along Crowfoot Valley Road is critical given the corridor's evolving travel patterns, ongoing construction activity, and expected changes due to development.

This task is designed to capture both weekday and weekend travel behavior, including directional distribution, heavy vehicle activity, and peak period characteristics. The phased approach allows the study team to first confirm weekend travel patterns and then apply that information to guide full corridor data collection. In addition to traffic volumes, the data collection effort will support evaluation of gap acceptance behavior, safety conditions, and operational performance.

Task 2.1 – Review of Existing Data & Background Information

The Prime will compile and review available traffic data, including prior traffic impact analyses, County traffic counts, and other relevant datasets. This effort will identify data gaps, inform the data collection plan, and support development of existing conditions.

Assumptions: County will provide data, TIAs, and other relevant background material.

Task 2.2 – Exploratory Weekend Data Collection

The Prime will contract a data collection subconsultant to conduct 48-hour counts at a representative mid-corridor location to identify weekend peak travel characteristics. This effort will evaluate directional splits, heavy vehicle percentages, and peak hour conditions to inform the full data collection program and ensure that weekend conditions are accurately represented in the analysis.

Deliverables: Proposed Full Data Collection Plan.

Task 2.3 – Full Data Collection

The Prime will contract a data collection subconsultant to conduct comprehensive corridor data collection, including segment volume counts, turning movement counts, speed data, and gap acceptance data. This effort will provide the foundation for operational analysis, safety evaluation, and access management recommendations.

Gap acceptance data will be collected using video to evaluate accepted and rejected gaps and follow-up times, supporting calibration of analysis assumptions to reflect local driver behavior and corridor conditions.

Assumptions:

- 72-hour volume/class counts at 15 locations (4 with speed data)
- Peak period (9-hour) turning movement counts at 6 intersections
- Gap acceptance data at 1 location

Deliverables: Raw Traffic Data.

Task 2.4 – Corridor Audit

The Prime will perform a field review using a Road Safety Audit (RSA)-informed approach to evaluate geometric design, sight distance, access conditions, roadside features, and multimodal considerations. This effort will identify both systemic safety issues and near-term, low-cost improvement opportunities such as signing, striping, and access modifications.

Deliverables: Field Audit Technical Memorandum.

Task 2.5 – Existing Conditions Volume Development

The Prime will develop existing condition traffic volumes based on collected data and will adjust for construction-related impacts as needed. Volumes will be validated against historical datasets and coordinated with the PMT to ensure they represent typical operating conditions.

Deliverables: Proposed Existing Conditions Volumes.

Task 3: Stakeholder Coordination

The Prime will lead stakeholder coordination to ensure that corridor recommendations reflect regional priorities, planned improvements, and local context. Given the interjurisdictional nature of Crowfoot Valley Road, coordination with adjacent municipalities is essential to developing solutions that are technically sound and implementable.

This task will include structured engagement with the City of Castle Pines and the Towns of Castle Rock and Parker. Coordination will be phased to gather input early, refine concepts collaboratively, and confirm recommendations prior to finalization. The process will emphasize transparency, allowing stakeholders to understand tradeoffs and provide input while maintaining County leadership in decision-making.

Task 3.1 – Stakeholder List & Initial Communication

The Prime will identify relevant stakeholders and initiate coordination to introduce the project, establish communication channels, and begin scheduling project meetings.

Assumptions: The County will provide a list of stakeholder agency contacts to the Prime.

Task 3.2 – Stakeholder Discovery Meetings (Individual)

The Prime will conduct one-on-one meetings with each jurisdiction to understand corridor priorities, planned developments, access concerns, and known operational or safety issues. These discussions will inform the study approach and ensure that local context is incorporated into analysis and concept development.

Assumptions: One, 1-hour virtual meeting per jurisdiction (3 agencies).

Deliverables: Agenda and Notes.

Task 3.3 – Stakeholder Alternative Development Charrette

The Prime will facilitate an in-person charrette to present initial analysis results and needs identification along with initial concepts under consideration and will work with the stakeholder group to collaboratively develop and refine corridor concepts. This working session

will allow stakeholders to provide input on alternatives and identify additional concepts for evaluation.

Assumptions: One 2–4 hour in-person charrette.

Deliverables: Agenda and Notes.

Task 3.4 – Stakeholder Working Group Meeting (Recommendations)

The Prime will present draft recommendations, including corridor concepts and access strategies, and gather final stakeholder input prior to completion of project deliverables.

Assumptions: One, 1-hour in-person meeting.

Deliverables: Agenda and Notes.

Task 3.5 – Stakeholder Contingency

This subtask provides flexibility to address additional coordination needs not otherwise defined, including follow-up meetings or refinement of materials based on feedback. This contingency is not anticipated to cover coordination with stakeholders outside of the three identified agencies in this scope of work.

Task 4: Corridor Study Report

The Prime will prepare a comprehensive Corridor Study Report that evaluates existing and future transportation conditions and identifies phased improvement strategies. This task represents the core technical effort of the study and integrates data collection, operational analysis, safety evaluation, and concept development.

The analysis will be conducted across multiple planning horizons to capture near-term and long-term needs, with particular emphasis on understanding how development, access, and signalization will influence corridor performance. The study will apply industry-standard methodologies to evaluate operations and safety and will use a defined set of Measures of Effectiveness (MOEs) to compare alternatives and support decision-making.

Task 4.1 – Confirm Study MOEs

The Prime will coordinate with the County to confirm the Measures of Effectiveness (MOEs) that will be used to evaluate corridor performance and compare alternatives. These MOEs will reflect both corridor-level and intersection-level performance and will be selected to balance operational efficiency, safety outcomes, and long-term corridor function.

Proposed MOEs include corridor-level metrics such as volume-to-capacity ratio, travel time reliability (Travel Time Index), and predicted crash frequency and severity, as well as intersection-level metrics such as delay, level of service, queue lengths, and predicted crashes. Confirmation of MOEs at the outset of analysis will ensure consistency in evaluation and alignment with County priorities.

Deliverables: Memorandum documenting selected MOEs.

Task 4.2 – Horizon Years Volume Development

The Prime will develop future traffic volumes for multiple analysis horizons, including Interim (2028 and 2031) and Ultimate (2036 and 2046) conditions. Growth will be based on DRCOG projections and available development information, with application of appropriate K and D factors to develop peak hour volumes from forecasted daily volumes.

This effort will ensure that future conditions analysis reflects anticipated land use changes, regional travel demand, and corridor-specific growth patterns.

Assumptions: County will provide DRCOG model data as reported in the 2050 Douglas County Transportation Plan, Subarea 9 Portrait.

Deliverables: Proposed Future Conditions Volumes (for County approval).

Task 4.3 – Operations & Safety Analysis – Existing & Interim Horizon No-Build Conditions (Needs Identification)

The Prime will evaluate operational and safety performance under Existing and Interim (2028 & 2031) no-build conditions to identify deficiencies and emerging needs. Operational analysis will consider existing geometry and committed improvements, while safety analysis will evaluate historical crash data to identify patterns, high-risk locations, and contributing factors. This analysis will establish the baseline for identifying corridor needs and will inform development of Interim improvement strategies. Operations will be evaluated per Highway Capacity Manual methodology utilizing Synchro and Highway Capacity Software and Safety will be evaluated per Highway Safety Manual methodology.

Assumptions: Interim analysis assumes existing geometry and funded improvements through 2031

Task 4.4 – Interim Conditions Alternatives Development

The Prime will identify a range of treatment alternatives that address identified deficiencies and near-term needs in 2028 and 2031. Alternatives will focus on improving safety and operational performance while maintaining corridor capacity and supporting ongoing development. Alternatives may include intersection improvements, access modifications, signalization strategies, and targeted geometric enhancements and may include larger-scale capacity improvements if warranted. Evaluation of alternatives will use established project MOE's to support comparison of alternatives' operational and safety impacts. Operations will be evaluated per Highway Capacity Manual methodology utilizing Synchro and Highway Capacity Software and Safety will be evaluated per Highway Safety Manual methodology utilizing applicable crash modification factors when available.

Assumptions: Up to three alternatives will be evaluated for each study intersection.

Task 4.5 – Operations & Safety Analysis – Interim Build Conditions (Recommendations)

The Prime will incorporate feedback and recommendations from the County to determine the recommended treatment at each study intersection and incorporate the final operations and safety evaluation into the corridor-wide Interim build conditions evaluation. Recommendations may be refined based on PMT input and stakeholder feedback, but Interim recommendations

should be finalized before proceeding to Ultimate conditions needs identification to establish the background conditions for the Ultimate conditions no-build analysis.

Recommended improvements will be developed to an approximate 10 percent design level and will reflect realistic implementation constraints, including right-of-way limitations and existing development patterns.

Task 4.6 – Draft Corridor Study Report (Interim Conditions)

The Prime will prepare a draft report section documenting interim conditions analysis, including existing conditions, identified needs, evaluated alternatives, and recommended improvements. This interim deliverable will allow the County to provide early feedback on methodology, assumptions, and direction.

Deliverables: Draft Interim conditions report section.

Task 4.7 – Operations & Safety Analysis – Ultimate Horizon No-Build Conditions (Needs Identification)

The Prime will evaluate operational performance for the Ultimate horizon (2036 & 2046) no-build conditions to identify long-term deficiencies and needs. This analysis will assume recommended Interim improvements will be in place for the future no-build analysis. This analysis will establish the baseline for identifying future corridor needs to inform development of Ultimate improvement strategies. Operations will be evaluated per Highway Capacity Manual methodology utilizing Synchro and Highway Capacity Software. Safety will be considered using qualitative engineering judgement for this task as crash experience for the baseline Interim conditions will not be available for this task.

Assumptions: Ultimate analysis assumes recommendations made in the Interim conditions analysis will be implemented.

Task 4.8 – Ultimate Conditions Alternatives Development

The Prime will identify a range of treatment alternatives that address identified deficiencies and long-term needs in 2036 and 2046. Alternatives will include large-scale capacity improvements (widening) along with access management strategies, intersection spacing, and geometric improvements to support long-term mobility, safety, and reliability. Evaluation of alternatives will use established project MOE's to support comparison of alternatives' operational and safety impacts. Operations will be evaluated per Highway Capacity Manual methodology utilizing Synchro and Highway Capacity Software and Safety will be evaluated per Highway Safety Manual methodology utilizing applicable crash modification factors when available.

Assumptions: Up to three alternatives will be evaluated for each study intersection.

Task 4.9 – Operations & Safety Analysis – Ultimate Build Conditions (Recommendations)

The Prime will incorporate feedback and recommendations from the County to determine the recommended treatment on corridor segments and at each study intersection and incorporate the final operations and safety evaluation into the corridor-wide Ultimate build conditions evaluation. Recommendations may be refined based on PMT input and stakeholder feedback.

Recommended improvements will be developed to an approximate 10 percent design level and will reflect realistic implementation constraints, including right-of-way limitations and existing development patterns.

Task 4.10 – Draft Corridor Study Report (Interim & Ultimate Conditions)

The Prime will prepare a comprehensive draft Corridor Study Report documenting all analysis, findings, and recommendations. The report will include both Interim and Ultimate conditions and will incorporate comments received from the County on the draft Interim conditions report delivered with Task 4.6.

Assumptions: Draft Corridor Study Report will incorporate changes in response to comments received on the draft report provided in Task 4.6.

Deliverables: Draft Corridor Study Report.

Task 4.11 – Final Corridor Study Report

The Prime will finalize the Corridor Study Report incorporating County and stakeholder comments. The final report will include both Interim and Ultimate conditions and will present a clear narrative connecting data, analysis, and recommendations.

Assumptions: Final report will incorporate comments provided during one round of substantive review on the draft report provided in Task 4.11. This task assumes one more review round of the final report focused on changes from the previous draft report and minor editorial comments.

Deliverables: Final Corridor Study Report (will be incorporated into deliverable for Task 6.6)

Task 5: Access Management Plan

The Prime will develop a context-sensitive access management strategy for Crowfoot Valley Road that balances the needs of adjacent development with the corridor's function as a regional arterial. As development continues along the corridor, proactive management of access spacing, type, and location will be critical to maintaining safety and operational performance.

This task will be closely integrated with the Corridor Study Report, recognizing that access decisions directly influence capacity, reliability, and crash risk. The approach will consider existing conditions, planned developments, and long-term corridor function, and will vary recommended access management strategies along the corridor based on the surrounding context.

Task 5.1 – Inventory of Existing and Planned Access Points

The Prime will identify and document all existing and planned access points along the corridor, including driveways, intersections, and future connections associated with development. This inventory will serve as the foundation for evaluating access conditions and developing recommendations.

Deliverables: Existing Conditions Access inventory (GIS layer).

Task 5.2 – Confirm Access Management Standards and Expectations

The Prime will coordinate with the County to confirm applicable access management standards, criteria, and expectations. This will include review of County design standards and alignment with corridor planning objectives.

Task 5.3 – Draft Access Management Alternatives (Interim Conditions)

The Prime will develop Interim access management strategies that address near-term conditions and planned development. Strategies may include access consolidation, right-in/right-out restrictions, turn lane treatments, and intersection-based access.

These alternatives will be coordinated with Interim corridor concepts and evaluated as part of the overall analysis.

Deliverables: Interim access alternatives (for confirmation).

Task 5.4 – Integrate Access Management Assumptions into Interim Conditions Corridor Analysis

The Prime will incorporate access management assumptions into the interim operational and safety analysis to ensure that corridor performance reflects proposed access conditions.

Task 5.5 – Draft Access Management Alternatives (Ultimate Conditions)

The Prime will develop ultimate access management strategies aligned with the long-term corridor concept. These strategies will focus on preserving corridor function, minimizing conflict points, and supporting safe and efficient travel.

Deliverables: Ultimate access alternatives (for confirmation).

Task 5.6 – Integrate Access Management Assumptions into Ultimate Conditions Corridor Analysis

The Prime will incorporate ultimate access assumptions into long-term analysis to evaluate their impact on operations and safety and to ensure consistency between access strategy and corridor recommendations.

Task 5.7 – Stakeholder Engagement Support

The Prime will prepare exhibits and materials to clearly communicate proposed access management changes to corridor property owners, supporting County-led outreach and improving understanding of access impacts.

Assumptions: Stakeholder engagement material will be limited to access management impacts. This task assumes Douglas County will lead stakeholder engagement outreach and coordination with Y2K only providing material support.

Deliverables: Public facing access management material for distribution by the County.

Task 5.8 – Draft Access Management Plan

The Prime will prepare a draft Access Management Plan documenting recommended strategies, access controls, and supporting rationale. The plan will include mapping and graphics to clearly communicate access treatments and tradeoffs.

Deliverables: Draft Access Management Plan (GIS layer and technical memorandum)

Task 5.9 – Final Access Management Plan

The Prime will finalize the Access Management Plan incorporating feedback from the County and stakeholders. The final plan will provide a clear framework for evaluating future access requests and coordinating with development.

Assumptions: Final report will incorporate comments from the substantive review of the draft provided as part of Task 5.7. This task assumes one additional round of review focused on changes from the first draft report and minor editorial comments.

Deliverables: Final Access Management Plan (GIS package and technical memorandum)

Task 6: Implementation Plan

The Prime will develop an Implementation Plan that provides a clear, actionable roadmap for advancing corridor improvements. This task will translate technical recommendations into a phased program of projects aligned with funding, development timing, and operational needs.

The Implementation Plan will emphasize practicality and flexibility, allowing the County to implement improvements incrementally while maintaining alignment with the long-term corridor vision.

Task 6.1 – Develop Implementation Framework

The Prime will develop a framework for categorizing and prioritizing improvements, including short-term, medium-term, and long-term implementation horizons. The framework will consider safety, operations, development, and funding readiness.

Deliverables: Implementation framework (for schedules. confirmation).

Task 6.2 – Project Cost & Timing Estimation (Interim Conditions)

The Prime will develop planning-level cost estimates and implementation timing for Interim improvements. Estimates will be appropriate for planning and programming purposes and will be based on the 10 percent design plans developed in Task 4.5.

Task 6.3 – Draft Implementation Plan (Interim Conditions)

The Prime will prepare a draft implementation plan for Interim improvements, including prioritization, phasing, development triggers, and potential funding strategies.

Deliverables: Draft Interim implementation plan.

Task 6.4 – Project Cost & Timing Estimation (Ultimate Conditions)

The Prime will develop planning-level cost estimates and timing for Ultimate improvements, considering long-term infrastructure needs and potential constraints. Estimates will be appropriate for planning and programming purposes and will be based on the 10 percent design plans developed in Task 4.9.

Task 6.5 – Draft Implementation Plan

The Prime will prepare a comprehensive draft Implementation Plan incorporating both Interim and Ultimate improvements. The plan will provide a structured roadmap for advancing projects over time including prioritization, phasing, development triggers, and potential funding strategies.

Assumptions: Draft Implementation Plan will incorporate changes in response to comments received on the draft report provided in Task 6.3.

Deliverables: Draft Implementation Plan.

Task 6.6 – Final Corridor Study Report & Implementation Plan

The Prime will finalize the Implementation Plan and integrate it with the Corridor Study Report. The final deliverable will provide a cohesive, defensible framework for corridor planning, funding, and implementation.

Assumptions: Final report will incorporate comments provided during one round of substantive review on the draft report provided in Task 6.5. This task assumes one more review round of the final report focused on changes from the previous draft report and minor editorial comments.

Deliverables: Final Corridor Study and Implementation Plan.

C. Schedule:

This proposal outlines services to be completed within 9 months. Assuming notice to proceed by May 2026, this proposal targets delivery of the final Crowfoot Valley Road Corridor Study and Implementation Plan by January 2027.

D. Assumptions and Exclusions

This scope assumes the following assumptions and exceptions, including by not limited to:

- Microsimulation modeling is not included, all traffic operations focused MOEs will be evaluated using Synchro and Highway Capacity Software.

- Report documents will be prepared in Microsoft Word and will be prepared for a technical audience. Preparation of report findings and recommendations in accessible format for public comment or meetings is not included in this scope of work, except as provided in Task
  5.7 to support notification of residents of proposed access management strategies.
- All submittals will be provided electronically in PDF format. Printing, reproduction, and shipping costs are not included.
- Design work is limited to 10% conceptual level drawings. Survey, and formal utility and ROW investigation is not included in this scope of work.

Exhibit B
METHOD OF PAYMENT

The consultant shall complete this scope of work within 12-montths of receiving notice to proceed and shall prepare and submit monthly progress reports and invoices to the County for approval and payment.

	Rate Category	Project Manager	Sr. Professional I	Engineer III	Transportation Planner II	Designer II	Designer I	Transportation Planner I	
	Rate	$210.00	$230.00	$210.00	$155.00	$150.00	$135.00	$140.00	
Task #	Main & Sub Tasks								TOTAL FEES
Task 1	**Project Control**	**68**	**10**	**10**	**0**	**4**	**0**	**0**	**$19,280.00**
1.1	Kick Off Meeting	4	2	2		4			$2,320.00
1.2	Project Management Plan	8							$1,680.00
1.3	Bi-Weekly PM Update	18							$3,780.00
1.4	Monthly PMT meetings	24	8	8					$8,560.00
1.5	Three 3-Month Detailed Look Ahead Schedules	6							$1,260.00
1.6	Invoices & Progress Reports	8							$1,680.00
Task 2	**Data Collection**	**27**	**0**	**18**	**0**	**50**	**28**	**32**	**$25,210.00**
2.1	Review of Existing Data & Background Information	4				16			$3,240.00
2.2	Exploratory Weekend Data Collection	1				2			$510.00
2.3	Full Data Collection	2				4			$1,020.00
2.4	Corridor Audit	16		18			28	32	$15,400.00
2.5	Existing Conditions Volume Development	4				28			$5,040.00
Task 3	**Stakeholder Coordination**	**22**	**32**	**0**	**38**	**8**	**6**	**0**	**$19,880.00**
3.1	Stakeholder List & Initial Communication	1	2		4				$1,290.00
3.2	Stakeholder Discovery Meetings (Individual)	3	6		6				$2,940.00
3.3	Stakeholder Alt. Dev. Charrette	6	10		16	4	4		$7,180.00
3.4	Stakeholder Working Group Meeting (Recommendations)	4	6		4	4	2		$3,710.00
3.5	Stakeholder Coordination Contingency	8	8		8				$4,760.00
Task 4	**Corridor Study Report**	**66**	**8**	**25**	**8**	**332**	**106**	**0**	**$86,300.00**
4.1	Confirm Study MOEs	2				8			$1,620.00
4.2	Horizon Years Volume Development	4				40			$6,840.00
4.3	Operations & Safety Analysis - Existing & Interim Horizon No-Build Conditions (Needs Identification)	4		2		20			$4,260.00
4.4	Interim Conditions Alternatives Development	6		2		48			$8,880.00
4.5	Operations & Safety Analysis - Interim Build Conditions (Recommendations)	4					26		$4,350.00
4.6	Draft Corridor Study Report (Interim Conditions)	8	4	4		48	4		$11,180.00
4.7	Operations & Safety Analysis - Ultimate Horizon No-Build Conditions (Needs Identification)	8		5		28			$6,930.00
4.8	Ultimate Conditions Alternatives Development	4		4		56			$10,080.00
4.9	Operations & Safety Analysis - Ultimate Build Conditions (Recommendations)	10					36		$6,960.00
4.10	Draft Corridor Study Report (Interim & Ultimate Conditions)	8	4	8	8	60	24		$17,760.00
4.11	Final Corridor Study Report	8				24	16		$7,440.00
Task 5	**Access Management Plan**	**32**	**4**	**0**	**10**	**116**	**0**	**52**	**$33,870.00**
5.1	Inventory of Existing and Planned Access Points	2						8	$1,540.00
5.2	Confirm Access Management Standards/Expectations	4				8			$2,040.00
5.3	Draft Access Management Alternatives (Interim Conditions)	4				20		12	$5,520.00
5.4	Integrate Access Management Assumptions into Interim Conditions Corridor Analysis	2				16			$2,820.00
5.5	Draft Access Management Alternatives (Ultimate Conditions)	4				20		12	$5,520.00
5.6	Integrate Access Management Assumptions into Ultimate Conditions Corridor Analysis	2				12			$2,220.00
5.7	Stakeholder Engagement Support	2	4		10			8	$4,010.00
5.8	Draft Access Management Plan	8				32		8	$7,600.00
5.9	Final Access Management Plan	4				8		4	$2,600.00
Task 6	**Implementation Plan**	**20**	**24**	**14**	**68**	**16**	**28**	**0**	**$29,380.00**
6.1	Develop Implementation Framework	2	4		12				$3,200.00
6.2	Project Cost & Timing Estimation (Interim Conditions)	2		4			16		$3,420.00
6.3	Draft Implementation Plan (Interim Conditions)	2	4		24				$5,060.00
6.4	Project Cost & Timing Estimation (Ultimate Conditions)	2		4			12		$2,880.00
6.5	Draft Implementation Plan	4	8		32				$7,640.00
6.6	Final Corridor Study Report & Implementation Plan	8	8	6		16			$7,180.00
	TOTAL HOURS	**235**	**78**	**67**	**124**	**526**	**168**	**84**	**1,282**
	TOTAL FEES	**$49,350.00**	**$17,940.00**	**$14,070.00**	**$19,220.00**	**$78,900.00**	**$22,680.00**	**$11,760.00**	**$213,920.00**

Total Base Service	$213,920.00
Data Collection	$8,000.00
GRAND TOTAL	$221,920.00

Proposal

All Traffic Data Services, LLC 12200 West 52nd Avenue, Unit 4, Wheat Ridge, CO 80033, 303-216-2439 (tel)

Submitted To: Y2K Engineering Castle Rock, CO

Date: 4/14/2026

Job Description: Crowfoot Valley Study

We hereby propose to furnish all materials and perform all the labor necessary for the completion of the following:

Item#	Description	Quantity	Unit Price	Units	Total
100	Data Collection	1.00	8,000.00		$8,000.00

* (1) 48-hour volume/class count collected on a Saturday and Sunday

•(9) 72-hour bi-directional volume/class counts (two mid-week days + one weekend day)

•(4) 72-hour bi-directional volume/class/speed counts (two mid -week days + one weekend day – same days as volume/class counts)

•(6) Turning Movement Counts (One weekday coinciding with segment counts from 6:30 – 9:30 AM & 3:00-6:00 PM, plus one three hour weekend peak period TBD based on phase 1 data collection)

•(1) Gap Acceptance Data Collection, representative intersection (anticipated Pinery Parkway, to be confirmed). Collect sufficient data to determine:
*Accepted gaps
*Rejected gaps
*Follow-up times

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. Prices are good for 60 days.

Respectfully submitted: **ATD Services**

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

$8,000.00

Signature:_____ Date:

Exhibit C
INSURANCE REQUIREMENTS

CONSULTANT or CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than $1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.

2. Automobile Liability: Insurance Services Office Form covering, Code 1 (any auto), or if CONSULTANT or CONTRACTOR has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than $1,000,000 per accident for bodily injury and property damage.

3. Workers' Compensation insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease.

4. Professional Liability (Errors and Omissions) Insurance appropriate to the CONSULTANT or CONTRACTOR's profession, with limit no less than $1,000,000 per occurrence or claim, $2,000,000 aggregate.

The Insurance obligations under this agreement shall be the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the COUNTY. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the CONSULTANT or CONTRACTOR under this agreement.

OTHER INSURANCE PROVISIONS:

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. Douglas County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT or CONTRACTOR

including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT or CONTRACTOR's insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the **CONSULTANT or CONTRACTOR's insurance coverage shall be primary** insurance. Any insurance or self-insurance maintained by Douglas County, its officers, officials, employees, or volunteers shall be excess and non- contributory to the CONSULTANT or CONTRACTOR's insurance.

Notice of Cancellation. Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to Douglas County**.

Waiver of Subrogation. CONSULTANT or CONTRACTOR hereby grants to Douglas County a waiver of any right to subrogation which any insurer of said CONSULTANT or CONTRACTOR may acquire against Douglas County by virtue of the payment of any loss under such insurance. CONSULTANT or CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Douglas County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The CONSULTANT or CONTRACTOR agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. Douglas County may require the CONSULTANT or CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Douglas County. The CONSULTANT or CONTRACTOR will indemnify Douglas County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no
less than A:VII, unless otherwise acceptable to Douglas County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided ***for at least three (3) years after completion of the contract of work***.
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Date*** prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***three (3)*** years after completion of contract work.

Verification of Coverage. CONSULTANT or CONTRACTOR shall furnish Douglas County with original certificates and amendatory endorsements or copies of the applicable policy

language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by Douglas County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT or CONTRACTOR's obligation to provide them. Douglas County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, Douglas County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the CONSULTANT or CONTRACTOR to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which Douglas County may immediately terminate this contract. The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation or termination will be sent via mail or e-mail to:

Douglas County Government
Attn: Risk Management
100 Third Street
Castle Rock, Colorado 80104
risk@douglasco.gov

Subcontractors. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONSULTANT or CONTRACTOR shall ensure Douglas County is an additional insured on insurance required from subcontractors. Any subcontractors will not be required to maintain professional liability insurance if their scope of work does not include any: (a) engineering or design; (b) construction inspection; or (c) survey work.

Failure to Procure or Maintain Insurance. The CONTRACTOR will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the CONTRACTOR to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

Governmental Immunity. The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 et seq. as from time to time amended, or otherwise available to Douglas County, its officers, or its employees.

Special Risks or Circumstances
Douglas County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

_____ _____
Megan Datwyler, Risk Manager Date

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Al Peterson, Engineer IV

DESCRIPTION: Acceptance of this Drainage Easement from Heidi Messer Whose Address is 2006 Kelty Court, Franktown, CO 80116; Douglas County Project Number DV2024-435.

SUMMARY: This Drainage Easement encloses all onsite storm sewer structures associated with this lot.

This easement will give the County the right, but not the obligation, to enter the easement property in the event the owner fails to properly maintain the drainage structure. This easement is being dedicated to the County at no cost to the County.

RECOMMENDED ACTION: Approval of this Drainage Easement

REVIEW:

Kristina Mann	Approve	6/9/2026
Jeff Garcia	Escalated	6/16/2026
Amy Williams	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

Cover Page
DC - Storm Drainage Easement - Heidi Messer - AP 6-23

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Al Peterson, Engineer IV

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Amy Williams	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

DC - Storm Drainage Easement - Heidi Messer - AP 6-23

DV 24-435

GRANT OF EASEMENT
STORM DRAINAGE

THIS GRANT OF EASEMENT ("Grant") is given this _____ day of _____, _____ by Heidi Messer ("Grantor"), whose address is PO BOX 3380, Parker CO 80134 to THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO ("Grantee"), whose address is 100 Third Street, Castle Rock, Colorado, 80104.

The parties hereby covenant and agree as follows:

1. Easement Property. The "Easement Property" shall mean the real property owned by Grantor and located in the County of Douglas, State of Colorado, more particularly described on **Exhibit A**, attached hereto and incorporated herein, and substantially as depicted on **Exhibit B**, attached hereto and incorporated herein.

2. Consideration. Grantor makes this Grant as a gift without consideration other than the keeping by Grantee of the covenants and agreements herein contained.

3. Grant of Easement. Grantor hereby grants to Grantee, its successors and assigns, a non-exclusive easement ("Easement") on, over, under, through and across the Easement Property for the purpose of accessing, maintaining, and repairing storm water management improvements, including, but not limited to, inlets, pipes, culverts, channels, ditches, hydraulic structures, riprap, detention basins, forebays, micro-pools, and water quality facilities (collectively, the "Facilities") in the event Grantor fails to satisfactorily maintain or repair said Facilities.

4. Maintenance and Repair. The maintenance and repair of the Facilities located on the Easement Property shall be the responsibility of Grantor. In the event such maintenance and repair are not performed by Grantor to the satisfaction of Grantee, then Grantee shall have the right, but not the obligation, to enter said Easement Property after ten (10) days prior written notice to Grantor, unless there is an emergency, in which case Grantee shall give notice as soon as practicable, to perform all necessary work, the cost of which shall be paid by Grantor upon billing. In the event Grantor fails to reimburse Grantee within thirty (30) days after submission of the bill for the costs incurred, Grantee shall have the right to enforce such obligation by appropriate legal action. It is Grantor's responsibility to construct, maintain and repair the Facilities in a manner consistent with all applicable plans approved or accepted by Grantee.

5. Retained Rights of Grantor. Grantor reserves the right of ownership, use and occupancy of the Easement Property insofar as said ownership, use and occupancy does not impair the rights granted to Grantee in this Grant. Grantee's rights hereunder are non-exclusive, and Grantor shall have the full right and authority to grant other easements or rights to use the Easement Property. It is also understood by Grantee that Grantor may in the future desire to modify and/or eliminate the Facilities. Such a modification and/or elimination shall not be realized until written approval is obtained for said modifications and/or elimination from Grantee. Upon such approval, both the Grantee and Grantor agree to vacate this Easement.

6. Binding Effect. This Grant shall extend to and be binding upon the successors and assigns of the respective parties hereto. The terms, covenants, agreements and conditions in this Grant shall be construed as covenants running with the land.

IN WITNESS WHEREOF, the parties hereto have executed this Grant the day and year first above written.

GRANTOR:

Heidi Messer

By: _____

Name: Heidi Messer

Title: Owner

Attest:

By: _____

Name: _____

Title: _____

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this 15th day of May, 2025 by HEIDI MESSER as OWNER of 2004 KELLY RD FRANKTOWN CO 80116

My commission expires: 03/22/2026.

Witness my hand and official seal.

NANCY LYNN WELCH
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20224011391
MY COMMISSION EXPIRES 03/22/2026

Notary Public NANCY LYNN WELCH

GRANTEE:

THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS,
STATE OF COLORADO

BY: _____
Chair

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

The foregoing instrument was acknowledged before me this ____ day of _____, 20___ by the Chair of the Board of County Commissioners of the County of Douglas, State of Colorado.

My commission expires: _____

Witness my hand and official seal.

_____
Notary Public

EXHIBIT A

LEGAL DESCRIPTION

DRAINAGE EASEMENT

A PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 7 SOUTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN, CITY OF FRANKTOWN, COUNTY OF DOUGLAS, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER OF SECTION 35 THENCE N 73° 47' 58" E, A DISTANCE OF 244.57 FEET TO THE POINT OF BEGINNING.

THENCE N 21° 14' 10" W A DISTANCE OF 50.53';
THENCE N 89° 30' 34" E A DISTANCE OF 10.05';
THENCE N 16° 06' 15" W A DISTANCE OF 21.43';
THENCE N 68° 44' 49" E A DISTANCE OF 8.67';
THENCE S 21° 15' 11" E A DISTANCE OF 68.31';
THENCE S 68° 44' 49" W A DISTANCE OF 20.01' TO THE POINT OF BEGINNING.

CONTAINING 1161.99 SQUARE FEET., 0.026 ACRES, MORE OR LESS.

CURTIS LANDRY Digitally signed by CURTIS LANDRY
Date: 2025.05.14 15:25:13 -06'00'

CURTIS M. LANDRY, COLORADO PLS NO. 28275
FOR AND ON BEHALF OF ACTION CIVIL ENGINEERING LLC
9777 PYRAMID CT, SUITE 150
ENGLEWOOD, CO 80112

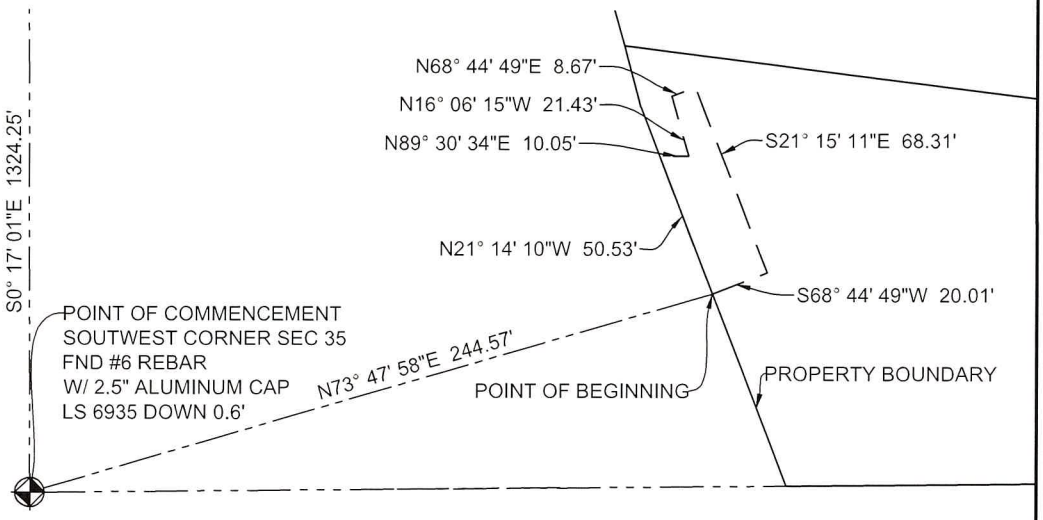


DRAWN BY:	SCALE: 1" = 50'	FOLDER: D:\SHARED\2024-PROJECTS\2412 - 20651 N KELLY RD DESIGN\DRAWINGS\EXHIBITS\EASEMENTS	DRAINAGE EASEMENT A PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 7 SOUTH, RANGE 68 WEST OF THE 6TH PRIME MERIDIAN, CITY OF FRANKTOWN, COUNTY OF DOUGLAS, STATE OF COLORADO
CHECKED BY:			
SHEET 1 OF 2	DATE: 5/7/2025	FILE: DRAINAGE EASEMENT	

EXHIBIT B

DRAINAGE EASEMENT

A PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 7 SOUTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN, CITY OF FRANKTOWN, COUNTY OF DOUGLAS, STATE OF COLORADO



CURTIS LANDRY

Digitally signed by CURTIS LANDRY
Date: 2025.05.14 15:25:42 -06'00'



0' 25' 50' 100'

SCALE: 1" = 50'

- THIS ILLUSTRATION DOES NOT REPRESENT A MONUMENTED SURVEY. IT IS INTENDED ONLY TO DEPICT THE ATTACHED LEGAL DESCRIPTION.
- DRAINAGE EASEMENT CONTAINS 1161.99 S.F., 0.026 ACRES, MORE OR LESS.

DRAWN BY:	SCALE: 1" = 50'	FOLDER: C:\SHARED\2024 PROJECTS\2412 - 2068 YALE TY RD DESIGN\03-SHEET SET\DE\EASEMENTS
CHECKED BY:		
SHEET 2 OF 2	DATE: 5/7/2025	FILE: DRAINAGE EASEMENT

DRAINAGE EASEMENT
A PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 7 SOUTH, RANGE 68 WEST OF THE 6TH PRIME MERIDIAN, CITY OF FRANKTOWN, COUNTY OF DOUGLAS, STATE OF COLORADO

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Tim Hallmark, Director, Facilities & Fleet Services

DESCRIPTION: Construction Contract and Purchase Order for The Douglas County Regional Joint Public Safety Training Complex Helitack Hangar to TCC Corporation, for a Total Contract Amount of $4,221,302.00.

SUMMARY: Douglas County Facilities & Fleet Services solicited bids from six (6) prequalified general contractors per RFQ #014-25. Bids were received on 5/14/26. Four (4) bids were accepted and read. The Bid submitted by TCC Corp. was the lowest bid and has been verified to meet all contract requirements.

Bid Breakdown as follows:

- RJPSTC Helitack Hangar $2,971,524.00
- Alternate #2 Wet Utilities $699,173.00
- 15% Contingency Fund $550,605.00

Total Contract Cost- $4,221,302.00

RECOMMENDED ACTION: Approval of Purchase Order and Construction Contract to TCC Corporation in the amount of $4,221,302.00 for the site development and construction of the Douglas County RJPSTC Helitack Hangar. Funding will be provided from BU 870055 in Fund 240.

REVIEW:

Tim Hallmark	Approve	6/10/2026
Jeff Garcia	Escalated	6/16/2026
Amy Williams	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

Cover Page
DC Construction Contract_TCC Corporation_060226

MEETING DATE: June 23, 2026

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Jeff Garcia	Escalated	6/16/2026
Amy Williams	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

DC Construction Contract_TCC Corporation_060226

CONSTRUCTION CONTRACT

DOUGLAS COUNTY RJPSTC HANGAR

THIS CONSTRUCTION CONTRACT (the "Contract") is made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County") and **TCC CORPORATION**, authorized to do business in Colorado (the "Contractor"). The County and the Contractor, hereinafter collectively referred to as the "Parties" and individually to as a "Party."

RECITALS

WHEREAS, the County advertised that sealed bids (RFQ #014-25) would be received for furnishing planning, design, engineering, permitting, mobilization, materials, labor, and construction installation, bonding, and insurance needed for the Douglas County RJPSTC Hangar project; and

WHEREAS, bids from said advertisement have been received by the County, and it has been recommended that a contract for said work be made and entered into with the above-named Contractor who was the lowest, responsive, responsible, qualified bidder therefore; and

WHEREAS, said Contractor is now willing and able to perform all of said work in accordance with the Contract Documents and its bid.

NOW, THEREFORE, for and in consideration of the compensation to be paid the Contractor, the mutual agreements hereinafter contained, and subject to the terms hereinafter stated, it is mutually agreed as follows:

1. CONTRACT DOCUMENTS: It is agreed by the Parties hereto that the following list of instruments, drawings and documents which are attached hereto and bound herewith or incorporated herein by reference constitute and shall be referred to either as the Contract Documents or the Contract, and all of said instruments, drawings and documents taken together as a whole constitute the Contract between the Parties hereto, and they are as fully a part of and incorporated into this Agreement as if they were set out verbatim and in full herein:

This Contract, Sections 1 through 24
Performance Bond
Payment Bond
Notices to Proceed
General Contract Conditions (Standard Specifications for Construction)
Invitation to Bid
Contractor Bid
Technical Specifications (if any)
Special Conditions (if any)
Addenda (if any)
Contract Drawings (if any)
Change Directives (if any)

Change Orders (if any)
Shop Drawings (if any)

2. SCOPE OF WORK: The Contractor agrees to and shall furnish all labor and tools, supplies, equipment, superintendence, materials and everything necessary for and required to do, perform and complete all of the work described, drawn, set forth, shown and included in said Contract Documents and Exhibit A.

3. TERMS OF PERFORMANCE: The Contractor agrees to begin the performance of the work required under this Contract within ten (10) days after being notified to commence work by the County's Authorized Representative pursuant to a Notice to Proceed and agrees to substantially complete said work in its entirety by **June 1, 2027**, exact number of days for completion to be determined upon Notice to Proceed. This period of performance is also referred to as the Contract Time. The Contractor is not authorized to commence work prior to its receipt of the Notice to Proceed.

4. LIQUIDATED DAMAGES: There will be no liquidated damages for this Contract.

5. TERMS OF PAYMENT: Subject to additions and deletions pursuant to Change Order and other provisions of the Contract Documents, including Exhibit B, the County agrees to pay the Contractor for the performance and completion of all of the work as required by the Contract Documents, and the Contractor agrees to accept as its full and only compensation therefore, subject to additions and deletions pursuant to Change Order and other provisions of the Contract Documents, the total Contract amount not to exceed **FOUR MILLION TWO HUNDRED TWENTY-ONE THOUSAND THREE HUNDRED TWO DOLLARS AND ZERO CENTS ($4,221,302.00),** which includes a fifteen percent (15%) contingency fund in the amount of **FIVE HUNDRED FIFTY THOUSAND SIX HUNDRED FIVE DOLLARS AND ZERO CENTS ($550,605.00)** payable pursuant to the Contract Documents. Use of the contingency fund shall be subject to the County's prior written approval through Change Order. Any work accomplished and put in place by the Contractor above and beyond the appropriated and allocated funds for each budget year will be done at the Contractor's risk.

6. ANNUAL APPROPRIATIONS: This appropriation is for the fiscal year ending December 31, 2026. The County is not under obligation to make any future apportionment or allocation to this Contract. Any work performed in excess of amounts appropriated shall be solely the risk of the Contractor. Notwithstanding any other term of this Contract, it is expressly understood and agreed that: (1) any County financial obligation, whether direct or contingent, for all or any part of the work under this Contract, shall extend only to monies duly and lawfully appropriated and budgeted by the County and encumbered for the purposes of this Contract; (2) County does not by this Contract irrevocably pledge present cash reserves for payments in this or future fiscal years; (3) this Contract is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of County; (4) the obligation of County for expenditure obligations, if any, arising during any subsequent fiscal year in which this Contract could be extended and be in effect shall only extend to utilization and payment of monies appropriated and budgeted and encumbered for the purpose of this Contract in the fiscal year in which obligations arise; and (5) no change order may be issued requiring compensation work which causes the aggregate amount payable under the Contract to exceed the amounts appropriated, budgeted and encumbered for the payment of this Contract in the fiscal year in which such obligations arise, unless the Contractor is given written assurance by the County that lawful appropriations to cover the cost of the additional work have been made or unless such work is covered under a remedy-granting provision in the Contract. Any work completed for this Contract shall be

secured from harm until future moneys are appropriated so that additional work may commence. In the event a future appropriation is made by the County, County will inform contractor in writing of any amounts appropriated for work proposed herein.

7. TAXES: The Contractor shall apply to the State Revenue Department for an exemption certificate to exempt it from having to pay sales and use tax.

8. PERMITS AND LICENSES: Unless otherwise provided, the Contractor shall procure all permits and licenses pay all charges and fees including, but not limited to, all inspection charges of agencies having appropriate jurisdiction, give all notices necessary and incidental to the due and lawful construction of the Project. County may assist Contractor, when necessary, in obtaining such permits and licenses.

9. BADGE ACCESS TO COUNTY FACILITIES: If this Contract requires access to multiple facilities within Douglas County, including law enforcement and judicial buildings such as the Douglas County Justice Center, 4000 Justice Way, Castle Rock, CO 80109, that may contain Criminal Justice Information (CJI) material, additional provisions are necessary. If applicable, Douglas County will perform prescreening background checks of successful bidders and associated personnel. In addition, successful bidders and associated personnel must pass state and federal fingerprint and background checks prior to the start of work and access to any Douglas County facility. To complete the fingerprinting and background checks, successful bidders and associated personnel must set up vendor accounts with the Colorado Bureau of Investigations (CBI): https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/new-accounts. Depending on access requirements, the successful bidders and associated personnel may be required to sign an additional CJIS security addendum.

10. INDEMNIFICATION: The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the Contractor or any other person or entity whatsoever, for any purpose whatsoever. The Contractor shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Contractor need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees.

11. CONTRACT BINDING: It is agreed that this Contract shall be binding on and inure to the benefit of the Parties hereto, their heirs, executors, administrators, assigns and successors.

12. SEVERABILITY: If any part, portion or provision of this Contract shall be found or declared null, void, or unenforceable for any reason whatsoever by any court of competent jurisdiction or any governmental agency having authority thereover, only such part, portion or provision shall be affected thereby and all other parts, portions and provisions of this Contract shall remain in full force and effect.

13. ASSIGNMENT: The Contractor shall not assign the whole or any part of its duties, rights and interest in this Contract without first obtaining the written consent of the County.

14. JOINT VENTURE: If the Contractor is a Joint Venture, the partners to the Joint Venture shall be jointly and severally liable to the County for the performance of all duties and obligations of the Contractor which are set forth in the Contract.

15. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The Parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

16. INDEPENDENT CONTRACTOR: Contractor is an independent contractor. Notwithstanding any provision of this Contract, all personnel assigned by Contractor to perform work under this Contract shall be and remain at all times, employees of Contractor for all purposes. It is not intended nor shall it be construed that the Contractor, its employees or volunteers are agents, employees or officers of the County for any purpose whatsoever.

17. OWNERSHIP OF DOCUMENTS: Drawings, specifications, guidelines and any other documents prepared by Contractor in connection with this Agreement shall be the property of the County.

18. INSURANCE: The Contractor shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference.

19. POLITICAL CONTRIBUTIONS PROHIBITED: Pursuant to Section 15 of Article XXVIII of the Colorado Constitution, there is a presumption of impropriety between contributions to any campaign and sole source government contracts. Therefore, the Contractor agrees, that in the event Contractor is awarded sole source contracts by the State or any of its political subdivisions exceeding One Hundred Thousand Dollars ($100,000.00) cumulatively from any and all governmental entities within a calendar year, Contractor shall, for the duration of this Agreement and for two (2) years thereafter, cease making, causing to be made, or inducing by any means, a contribution, directly or indirectly, on behalf of any political party or for the benefit of any candidate for any elected office of the State or any of its political subdivisions. Further, pursuant to Section 16 of Article XXVIII of the Colorado Constitution, in the event that the Contractor is awarded sole source contracts in excel of the amounts discussed herein, Contractor shall promptly prepare and deliver to the executive director of the Colorado Department of Personnel, a true and correct "Government Contract Summary," for this Agreement in a form acceptable to that office.

20. COLORADO LABOR PREFERENCE: The provisions of Sections 8-17-101 and 102, C.R.S., are applicable to this Contract. Colorado labor must be employed to perform the work to the extent of not less than eighty percent (80%) of each type or class of labor in the several classifications of skilled and common labor employed on the Project. "Colorado labor" means any person who is a resident of the State of Colorado, at the time of employment, without discrimination as to race, color, creed, sex, age, or religion except when sex or age is a bona fide occupational qualification.

21. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Contract by the Contractor shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Contractor shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

22. ENTIRE AGREEMENT: The Parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the Parties with the same formality as this Contract.

23. COUNTY EXECUTION OF CONTRACT: This Contract is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

24. FORCE MAJEURE: No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party such as, but not limited to, weather conditions, acts of God, strikes, work stoppages, unavailability of or delay in receiving labor or materials, faults by contractors, subcontractors, utility companies or third parties, fire or other casualty or action of government authorities.

(Remainder of Page Intentionally Blank)

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned **[Contractor]**, a corporation organized under the laws of the State of Colorado, hereinafter referred to as the "Contractor" and **[Bond Company name]**, a corporation organized under the laws of the State of **[Bond company state],** and authorized to transact business in the State of Colorado, hereinafter referred to as Surety, are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum of **[Amount] dollars ($000,000.00)** lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally by these presents.

WHEREAS, the above Contractor has on the ____ day of _____, 2026, entered into a written contract with the County for furnishing all labor, materials, equipment, tools, superintendence, and other facilities and accessories for the construction of Contract No. _____, in accordance with the all Contract Documents therefor which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

NOW, **THEREFORE**, the condition of this performance bond is such that if the Contractor:

1. Promptly and faithfully observes, abides by and performs each and every covenant, condition and part of said Contract, including, but not limited to, its warranty provisions, in the time and manner prescribed in the Contract, and

2. Pays the County all losses, damages (liquidated or actual, including, but not limited to, damages caused by delays in the performance of the Contract), expenses, costs and attorneys' fees, that the County sustains resulting from any breach or default by the Contractor under the Contract, then this bond is void; otherwise, it shall remain in full force and effect.

IN ADDITION, if said Contractor fails to duly pay for any labor, materials, team hire, sustenance, provisions, provender, or any other supplies used or consumed by said Contractor or its subcontractors in its performance of the work contracted to be done or fails to pay any person who supplies rental machinery, tools, or equipment, all amounts due as the result of the use of such machinery, tools, or equipment in the prosecution of the work, the Surety shall pay the same in an amount not exceeding the amount of this obligation, together with interest as provided by law.

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

[END OF PAGE]

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this ____ day of _____, 2026.

_____
CONTRACTOR

By:_____
President

_____
SURETY

By:_____
Attorney-in-Fact

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond.)

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned **[Contractor]**, a corporation organized under the laws of the State of Colorado, hereinafter referred to as the "Contractor" and **[Bond Company name]**, a corporation organized under the laws of the State of **[Bond company state],** and authorized to transact business in the State of Colorado, hereinafter referred to as Surety, are held and firmly bound unto the COUNTY OF DOUGLAS, a political subdivision of the State of Colorado, hereinafter referred to as the "COUNTY", in the penal sum of **[Amount] dollars ($000,000.00)** lawful money of the United States of America, for the payment of which sum the Contractor and Surety bind themselves and their heirs, executors, administrators, successors and assigns, jointly and severally by these presents.

the above Contractor has on the ____ day of _____, 2026, entered into a written contract with the County for furnishing all labor, materials, equipment, tools, superintendence, and other facilities and accessories for the construction of Contract No. _____, in accordance with the all Contract Documents therefor which are incorporated herein by reference and made a part hereof, and are herein referred to as the Contract.

NOW, **THEREFORE**, the condition of this payment bond obligation is such that if the Contractor shall at all times promptly make payments of all amounts lawfully due to all persons supplying or furnishing it or its subcontractors with labor and materials, rental machinery, tools, or equipment, used or performed in the prosecution of work provided for in the above Contract and shall indemnify and save harmless the County to the extent of any and all payments in connection with the carrying out of such Contract which the County may be required to make under the law, then this obligation shall be null and void, otherwise, it shall remain in full force and effect;

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that any and all changes in the Contract, or compliance or noncompliance with the formalities in the Contract for making such changes shall not affect the Surety's obligations under this bond and the Surety hereby waives notice of any such changes.

[END OF PAGE]

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this ____ day of _____, 2026.

_____
CONTRACTOR

By:_____
President

_____
SURETY

By:_____
Attorney-in-Fact

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond.)

EXHIBIT A

SCOPE OF SERVICES

Per IFB – Douglas County – RJPSTC Hangar to include Alternate #2 – wet utilities.

EXHIBIT B

FEE SCHEDULE OR METHOD OF PAYMENT

A Purchase Order will be issued to the Contractor for this project, and the Purchase Order number must be included on all invoices/payment applications.

Payment terms are Net 30.

Bid Breakdown as follows:

- RJPSTC Helitack Hangar $2,971,524.00
- Alternate #2 Wet Utilities $699,173.00
- 15% Contingency Fund $550,605.00

Total Contract Cost- $4,221,302.00

EXHIBIT C

INSURANCE REQUIREMENTS

1. The Contractor agrees to procure and maintain with insurers with an A- or better rating as determined by Best's Key Rating Guide, at its own expense, the following policies of insurance:

(a) Workers' Compensation insurance to cover obligations imposed by applicable laws for any employee engaged in the performance of work under this contract, and Employers' Liability insurance with the following limits:

Workers' Compensation:	Statutory
Employers' Liability:	$1,000,000

(b) Commercial General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS ($1,000,000) each occurrence and TWO MILLION DOLLARS ($2,000,000) aggregate. The policy will be applicable to all premises and operations. The policy will include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy will include coverage for explosion, collapse and underground hazards. The policy will contain a severability of interests provision.

(c) Commercial Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than ONE MILLION DOLLARS ($1,000,000) each occurrence with respect to each of Contractor's owned, hired and non-owned vehicles assigned to or used in performance of the services. The policy will contain a severability of interests provision.

2. The required Commercial General Liability and Commercial Automobile Liability policies will be endorsed to include Douglas County as a Certificate Holder and name Douglas County, its officers and employees as additional insureds. The required Workers' Compensation policy will be endorsed to include Douglas County as a Certificate Holder. Douglas County reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

3. The certificates of insurance will be provided to Douglas County by the Contractor's insurance agent or carrier as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect. The completed certificates of insurance and any notices, within 20 days of cancellation, termination, or material change will be sent to:

Megan Datwyler
Douglas County
Risk Management

100 Third Street
Castle Rock, Colorado 80104

4. The Contractor will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types.

5. Failure on the part of the Contractor to procure or maintain policies providing the required coverages, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

6. The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this contract, the monetary limitations (presently $150,000 per person and $600,000 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, Sections 24-10-101 et seq., C.R.S., as from time to time amended, or otherwise available to Douglas County, its officers, or its employees.

Approved by:
Megan Datwyler,
Risk Manager

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Derek Castellano, Commander

DESCRIPTION: 2026-2027 Public Contract for Services to Share Costs for the School Resource Officer Program.

SUMMARY: The County has historically entered into agreements with various schools and educational institutions to provide School Resource Officers. These contracts are updated annually and define the scope of services, roles and responsibilities, cost-sharing arrangements, and duration.

For the 2026-2027 school year, the following contracts are presented for Board consideration:

- American Academy Castle Pines Campus - 1 SRO and Therapy Dog - Total Cost $202,892 (School Portion $98,665/ DCSO Portion $104,226)
- Arma Dei Academy - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- Ben Franklin Academy - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- Cherry Hills Christian School - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- Colorado Christian Academy - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- Douglas County School District - 30 SRO's and Therapy Dogs - Total Cost $5,961,276 (School District Portion $2,792,238/DCSO Portion $3,169,038)
- North Star Academy - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- Parker Core Knowledge - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- Platte River Academy - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- Skyview Academy Charter School Highlands Ranch - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- STEM - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)

- Valor - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)

These contracts outline the continued assignment of law enforcement personnel to schools to provide safety, security, and community engagement.

RECOMMENDED ACTION: Request that the Board approve and sign the 2026 - 2027 contracts through DocuSign.

REVIEW:

Darren Weekly	Approve	6/17/2026
Jeff Garcia	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

Cover Page
2026-2027 STEM_school signature
2026-2027 Valor_school signature
IGA- DCSO SRO-26-27_04172026
2026-2027 American Academy_school signature
2026-2027 Arma Dei_school signature
2026-2027 Ben Franklin_school signature
2026-2027 Cherry Hills Christian School_school signature
2026-2027 Colorado Christain Academy_05152026
2026-2027 North Star_school signature
2026-2027 Parker Core Knowledge_school signature
2026-2027 Platte River Academy_school signature
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- Douglas County School District - 30 SRO's and Therapy Dogs - Total Cost $5,961,276 (School District Portion $2,792,238/DCSO Portion $3,169,038)
- North Star Academy - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- Parker Core Knowledge - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- Platte River Academy - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- Skyview Academy Charter School Highlands Ranch - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)
- STEM - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)

• Valor - 1 SRO - Total Cost $195,892 (School Portion $91,665/ DCSO Portion $104,226)

These contracts outline the continued assignment of law enforcement personnel to schools to provide safety, security, and community engagement.

RECOMMENDED ACTION: Request that the Board approve and sign the 2026 - 2027 contracts through DocuSign.

REVIEW:

Darren Weekly	Approve	6/17/2026
Jeff Garcia	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

2026-2027 STEM_school signature
2026-2027 Valor_school signature
IGA- DCSO SRO-26-27_04172026
2026-2027 American Academy_school signature
2026-2027 Arma Dei_school signature
2026-2027 Ben Franklin_school signature
2026-2027 Cherry Hills Christian School_school signature
2026-2027 Colorado Christain Academy_05152026
2026-2027 North Star_school signature
2026-2027 Parker Core Knowledge_school signature
2026-2027 Platte River Academy_school signature
2026-2027 Skyview_school signature

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND STEM SCHOOL HIGHLANDS RANCH REGARDING THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS A SCHOOL RESOURCE OFFICER

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY**, State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **STEM SCHOOL HIGHLANDS RANCH**, a public charter school established under the laws of Colorado, authorized by the Douglas County School District, authorized to do business in Colorado (the "School").

RECITALS

WHEREAS, the School and County wish to enter into a cooperative agreement as to the sharing of costs for providing a Deputy Sheriff as a School Resource Officers (SRO); and

WHEREAS, the Douglas County Sheriff wishes to provide a Deputy Sheriff to the School to act as SRO; and

WHEREAS, the parties hereto wish to share in the cost of providing a Deputy Sheriff as an SRO in the School, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School and the County agree as follows:

1. **STAFFING**: The County, through the Douglas County Sheriff, shall provide: one (1) SRO Deputy; to function as an SRO for Stem School Highlands Ranch.

2. **SRO DUTIES**: SRO duties shall include, but are not limited to, the following:

    a. Provide education and counseling to students on law enforcement matters;
    b. Act as liaison between the Sheriff and School;
    c. Coordinate matters of mutual law enforcement concern between the School and Sheriff;
    d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
    e. Investigate law enforcement and public safety issues while on campus;
    f. On an annual basis, review Behavioral Intervention Plans (BIPs) for students with an Individualized Education Plan who have previously demonstrated behavior that poses a safety risk to themselves or others, and make reasonable efforts to comply with BIPs when interacting with such students;

g. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not limited to, student safety plans, response protocols for behavior de-escalation, threat assessments, students in crisis, or any other related matter;
h. SRO must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;
i. SRO will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and
j. SRO will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DUTIES**: The School duties shall include, but are not limited to, the following:

a. Assigned SRO or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SRO must be informed and updated on any and all student safety plans;
c. SRO will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. SROs shall have access to BIPS consistent with the Family Educational Rights and Privacy Act (FERPA); and
e. School building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES/TECHNOLOGY**: The School will provide a private and secure room, on campus, for the SRO. The room will be equipped with a telephone, a computer with monitor and printer for conducting confidential investigations and interviews, and space for an installed gun safe. The School will also provide two (2) key safes for the School's interior master keys (if not already equipped), an exterior lock box to hold the School's master exterior key (if not already equipped), and a School PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office. SROs will have access to student information and records consistent with the requirements of federal and state law and District policies, including those requirements existing under FERPA.

5. **OWNERSHIP OF DOCUMENTS**: All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **FINANCIAL COST SHARING**: The Sheriff and the School agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salaries, which include any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, and other ongoing costs for the Deputy Sheriff. The School shall pay its portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

7. **PERSONNEL AND SUPERVISION**: The SRO shall remain employees of the County at all times. The SRO shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

   The School shall partner with the Sheriff during the interview and selection process of the School's SRO. The SROs shall understand and support the mission of the School.

   The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the officer's time and expertise, he/she shall not be subject to supervision or direction by the School.

8. **DATA REPORTING**: The Sheriff agrees to share information with the School District to permit the School District to lawfully comply with its data reporting obligations under C.R.S. § 22-1-139. The Sheriff agrees to provide the requisite information to permit the School District to report data applicable to the following:

   a. The number of School District students handcuffed by Deputy Sheriffs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
   b. The number of School District employee referrals to law enforcement. "Referrals to law enforcement" means when a school employee proactively calls, summons, or requests a law enforcement official, including an SRO, to:
      i. Respond to an incident on school grounds involving a possible violation of local, state, or federal law;
      ii. Engage with a student or third party on school grounds who is creating a potentially dangerous situation; or
      iii. Enforce a local, state, or federal rule, regulation, or law on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
   c. The number of school-related arrests, including an arrest that occurs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event; and
   d. The number of students physically restrained.

9. **TERM**: The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 10 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds.

10. **TERMINATION**: This Agreement may be terminated by either Party upon 60 days' written notice to the other Party. The School shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

11. **NOTICE**: Any notice required to be given by this Agreement shall be addressed as follows:

To the School:
Matt Cartier, CIO
Stem School Highlands Ranch
8773 S. Ridgeline Blvd.
Highlands Ranch, Colorado 80129
Email: matt.cartier@kosonschools.org
Telephone: (303) 683-7836

To the County:
Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
mmcintosh@dcsheriff.net
(303) 660-7531

With a copy to:
Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

12. **NO THIRD-PARTY BENEFICIARIES**: None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

13. **AMENDMENTS**: This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

14. **AUTHORIZED REPRESENTATIVE**: The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officer under this Agreement.

15. **INDEMNIFICATION**: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate, or assume the defense of the School or any other person or entity whatsoever for any purpose whatsoever. The District shall defend, indemnify, and hold harmless the County, is commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this agreement; provided, however, that the District need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

16. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT**: The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

17. This Agreement is entered into as of the day and year set forth above.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

STEM Highlands Ranch

By: _____

Printed Name: Matt Cartier

Title: Chief Executive Officer

Date: May 20, 2026

ATTEST (if Corporation):

By: _____

Printed Name: _____

Date: _____

Signature of Notary Public Required:

STATE OF Colorado)
)ss.
COUNTY OF Arapahoe)

The foregoing instrument was acknowledged before me this 20th day of May, 2026, by Matt Cartier (name of individual signing document).

Witness my hand and official seal

Amy J Cardinal
Notary Public

My commission expires: October 17, 2027

AMY J CARDINAL
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20114066130
MY COMMISSION EXPIRES OCTOBER 17, 2027

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date:_____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S OFFICE

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A
2026-2027 School Year

Cost for One SRO	School Portion	Sheriff Portion	Total Ongoing Costs
Ongoing Shared Costs (07/01/26 - 06/30/27 - 12 Months):			
Salary (Based on the 2026 Pay Plan for a Tier 6 Deputy)	$ 58,299	$ 58,300	$ 116,600
Fringe Benefits	27,250	27,250	54,500
Uniform Allowance	150	150	300
Cell Phone Service	250	250	500
AXON Safety & Fleet, Power DMS, Other Software ($3,655/year per FTE/$3,027/year per vehicle/$250 SW Subscriptions)	3,466	3,466	6,932
Annual SRO Training/Travel	1,750	1,750	3,500
Misc. Costs	500	500	1,000
Ongoing Shared Costs Total	***$ 91,665***	***$ 91,666***	***$ 183,332***
Ongoing Other Costs (07/01/26 - 06/30/27):			
Overtime		$ 3,000	$ 3,000
On-Call Pay		900	900
FICA on Overtime and On-Call Pay		300	300
Professional Memberships		100	100
Uniform Costs (Ongoing Replacement)		700	700
Firearm/Taser Supplies		400	400
Medical/First Aid Supplies		400	400
Range Fees		360	360
Fuel		4,000	4,000
Fleet Maintenance		2,400	2,400
Ongoing Other Costs Total	***$ -***	***$ 12,560***	***$ 12,560***
Grand Totals - Year 1	***$ 91,665***	***$ 104,226***	***$ 195,892***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0730 – 1530
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation & follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security & safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the DCSO Administration on criminal activity involving juveniles in the County.

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND VALOR CHRISTIAN HIGH SCHOOL REGARDING THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS A SCHOOL RESOURCE OFFICER

THIS AGREEMENT, made and entered into this ____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY**, State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **VALOR CHRISTIAN HIGH SCHOOL**, a non-profit corporation in the State of Colorado, authorized to do business in Colorado (the "School").

RECITALS

WHEREAS, the School and County wish to enter into a cooperative agreement as to the sharing of costs for providing a Deputy Sheriff as a School Resource Officers (SRO); and

WHEREAS, the Douglas County Sheriff wishes to provide a Deputy Sheriff to the School to act as SRO; and

WHEREAS, the parties hereto wish to share in the cost of providing a Deputy Sheriff as an SRO in the School, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School and the County agree as follows:

1. **STAFFING**: The County, through the Douglas County Sheriff, shall provide: one (1) SRO Deputy; to function as an SRO for Valor Christian High School.

2. **SRO DUTIES**: SRO duties shall include, but are not limited to, the following:

   a. Provide education and counseling to students on law enforcement matters;
   b. Act as liaison between the Sheriff and School;
   c. Coordinate matters of mutual law enforcement concern between the School and Sheriff;
   d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
   e. Investigate law enforcement and public safety issues while on campus;
   f. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not limited to, student safety plans, response protocols for behavior de-escalation, threat assessments, students in crisis, or any other related matter;
   g. SRO must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;
   h. SRO will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and

i. SRO will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DUTIES**: The School duties shall include, but are not limited to, the following:

a. Assigned SRO or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SRO must be informed and updated on any and all student safety plans;
c. SRO will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. School building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES/TECHNOLOGY**: The School will provide a private and secure room, on campus, for the SRO. The room will be equipped with a telephone, a computer with monitor and printer for conducting confidential investigations and interviews, and space for an installed gun safe. The School will also provide two (2) key safes for the School's interior master keys (if not already equipped), an exterior lock box to hold the School's master exterior key (if not already equipped), and a School PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office

5. **OWNERSHIP OF DOCUMENTS**: All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **FINANCIAL COST SHARING**: The Sheriff and the School agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salaries, which include any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, and other ongoing costs for the Deputy Sheriff. The School shall pay its portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

7. **PERSONNEL AND SUPERVISION**: The SRO shall remain employees of the County at all times. The SRO shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

The School shall partner with the Sheriff during the interview and selection process of the School's SRO. The SROs shall understand and support the mission of the School.

The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the officer's time and expertise, he/she shall not be subject to supervision or direction by the School.

8. **TERM**: The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 9 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds.

9. **TERMINATION**: This Agreement may be terminated by either Party upon 60 days' written notice to the other Party. The School shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

10. **NOTICE**: Any notice required to be given by this Agreement shall be addressed as follows:

To the School:
Valor Christian High School
Patrick Lynch, Chief Financial and Operating Officer
3775 Grace Blvd.
Highlands Ranch, Colorado 80126
patrick.lynch@valorchristian.com
(303) 471-3386

To the County:
Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
mmcintosh@dcsheriff.net
(303) 660-7531

With a copy to:
Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

11. **NO THIRD-PARTY BENEFICIARIES**: None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

12. **AMENDMENTS**: This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

13. **AUTHORIZED REPRESENTATIVE**: The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officer under this Agreement.

14. **INDEMNIFICATION**: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate, or assume the defense of the School or any other person or entity whatsoever for any purpose whatsoever. The District shall defend, indemnify, and hold harmless the County, is commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this agreement; provided, however, that the District need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

15. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT**: The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

16. This Agreement is entered into as of the day and year set forth above.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

VALOR CHRISTIAN HIGH SCHOOL

By: _____

Printed Name: PATRICK LYNCH

Title: CFOO

Date: 5/21/26

ATTEST (if Corporation):

By: _____

Printed Name: _____

Date: _____

Signature of Notary Public Required:

STATE OF Colorado)
)ss.
COUNTY OF Douglas)

The foregoing instrument was acknowledged before me this 21 day of May, 2026, by Patrick Lynch (name of individual signing document).

Witness my hand and official seal

_____
Notary Public

CHRISTIE LYNN CONNOR
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20234002745
MY COMMISSION EXPIRES JANUARY 23, 2027

My commission expires: January 23, 2027

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date: _____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S OFFICE

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A
2026-2027 School Year

Cost for One SRO	School Portion	Sheriff Portion	Total Ongoing Costs
Ongoing Shared Costs (07/01/26 - 06/30/27 - 12 Months):			
Salary (Based on the 2026 Pay Plan for a Tier 6 Deputy)	$ 58,299	$ 58,300	$ 116,600
Fringe Benefits	27,250	27,250	54,500
Uniform Allowance	150	150	300
Cell Phone Service	250	250	500
AXON Safety & Fleet, Power DMS, Other Software ($3,655/year per FTE/$3,027/year per vehicle/$250 SW Subscriptions)	3,466	3,466	6,932
Annual SRO Training/Travel	1,750	1,750	3,500
Misc. Costs	500	500	1,000
Ongoing Shared Costs Total	***$ 91,665***	***$ 91,666***	***$ 183,332***
Ongoing Other Costs (07/01/26 - 06/30/27):			
Overtime		$ 3,000	$ 3,000
On-Call Pay		900	900
FICA on Overtime and On-Call Pay		300	300
Professional Memberships		100	100
Uniform Costs (Ongoing Replacement)		700	700
Firearm/Taser Supplies		400	400
Medical/First Aid Supplies		400	400
Range Fees		360	360
Fuel		4,000	4,000
Fleet Maintenance		2,400	2,400
Ongoing Other Costs Total	***$ -***	***$ 12,560***	***$ 12,560***
Grand Totals - Year 1	***$ 91,665***	***$ 104,226***	***$ 195,892***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0730 – 1530
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation & follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security & safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the DCSO Administration on criminal activity involving juveniles in the County.

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND DOUGLAS COUNTY SCHOOL DISTRICT RE-1 THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS SCHOOL RESOURCE OFFICERS

THIS AGREEMENT made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY,** State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **DOUGLAS COUNTY SCHOOL DISTRICT RE-1** (the "School District").

RECITALS

WHEREAS, the School District and County wish to enter into a cooperative agreement as to the sharing of costs for providing Deputy Sheriff's as School Resource Officers (SROs) in the School District; and

WHEREAS, the Douglas County Sheriff wishes to provide Deputy Sheriffs to the School District to act as SROs; and

WHEREAS, the parties hereto wish to share in the cost of providing Deputy Sheriffs as SROs in the School District, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School District and the County agree as follows:

1. **STAFFING:** The County, through the Douglas County Sheriff, shall provide: two (2) SRO Sergeants; two (2) SRO Corporals; and twenty-six (26) Deputy Sheriffs to function as SROs for the School District.

2. **SRO DUTIES:** SRO duties shall include, but are not limited to, the following:

    a. Provide education and counseling to students on law enforcement matters;
    b. Act as liaison between the Sheriff and School District;
    c. Coordinate matters of mutual law enforcement concern between the School District and Sheriff;
    d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
    e. Investigate law enforcement and public safety issues while on campus;
    f. On an annual basis, review Behavioral Intervention Plans (BIPs) for students with an Individualized Education Plan who have previously demonstrated behavior that poses a safety risk to themselves or others, and make reasonable efforts to comply with BIPs when interacting with such students;
    g. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not

limited to, student safety plans, response protocols for behavior de-escalation, threat assessments, students in crisis, or any other related matter;

h. Elementary SROs will be assigned to a zone. A zone will contain up to four (4) elementary schools. SROs will contact assigned schools on a daily basis, either by physical presence or through available forms of electronic communication;
i. SROs must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;
j. SROs will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and
k. SROs will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DISTRICT DUTIES**: The School District's duties shall include, but are not limited to, the following:

a. Assigned SROs or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SROs must be informed and updated on any and all student safety plans;
c. SROs will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. SROs shall have access to BIPS consistent with the Family Educational Rights and Privacy Act (FERPA); and
e. School District building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES/TECHNOLOGY**: School District high schools and middle schools will provide a private and secure room, on campus, for the SROs. The room will be equipped with a telephone and computer for conducting confidential investigations and interviews, and a space for an installed gun safe. Each school will also provide two (2) key safes for the school's interior master keys (if not already equipped), an exterior lock box to hold the school's master exterior key (if not already equipped), and a School District PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office. SROs will have access to student information and records consistent with the requirements of federal and state law and District policies, including those requirements existing under FERPA.

Key Control and Rekeying Costs. All District-issued keys, access cards, and security credentials ("Access Devices") remain the property of District. All SROs shall maintain strict control and prevent loss, misuse, or unauthorized duplication of the Access Devices.

If any Access Device issued to an SRO is lost, stolen, duplicated without authorization, or otherwise compromised, DCSO shall be solely responsible for all costs required to restore facility security, as determined in District's sole discretion. Such costs may include, without limitation:

- Locksmith services
- Replacement of locks, cylinders, and related hardware
- Partial or full rekeying of affected facilities

District's determination of required corrective measures shall be final and not subject to challenge, provided costs are reasonable and documented. DCSO shall reimburse District in full within 30 days of invoice.

5. **OWNERSHIP OF DOCUMENTS**: All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **CONTRACT AMOUNT**:
   a. Preliminary Contract Amount – No later than March 15th of each year, the Sheriff shall submit to the School District the preliminary contract amount for the upcoming school year based upon anticipated costs. Such amount will be outlined in the form of a preliminary "ATTACHMENT A" for the upcoming school year.
   b. Final Contract Amount – The final contract amount for the upcoming school year shall be annually labeled "ATTACHMENT A" and submitted by the Sheriff to the School District by no later than April 15th of each year in the form of an amendment to this Agreement with formal approval by the Douglas County School Board and the Douglas County Board of County Commissioners by no later than July 1st.

7. **FINANCIAL COST SHARING**: In accordance with Section 6 above, the Sheriff and the School District agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salaries, which include any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, training costs, and other ongoing costs for the SRO. The School District shall pay its portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

8. **PERSONNEL AND SUPERVISION:** The SROs shall remain employees of the County at all times. The SROs shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

   The School District shall partner with the Sheriff during the interview and selection process of the School District's SROs. SROs shall understand and support the mission of the School District and their assigned school(s).

   The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School District to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the officer's time and expertise, he/she shall not be subject to supervision or direction by the School District.

9. **DATA REPORTING**: The Sheriff agrees to share information with the School District to permit the School District to lawfully comply with its data reporting obligations under C.R.S. § 22-1-139. The Sheriff agrees to provide the requisite information to permit the School District to report data applicable to the following:
   a. The number of School District students handcuffed by Deputy Sheriffs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
   b. The number of School District employee referrals to law enforcement. "Referrals to law enforcement" means when a school employee proactively calls, summons, or requests a law enforcement official, including an SRO, to:
      i. Respond to an incident on school grounds involving a possible violation of local, state, or federal law;
      ii. Engage with a student or third party on school grounds who is creating a potentially dangerous situation; or
      iii. Enforce a local, state, or federal rule, regulation, or law on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
   c. The number of school-related arrests, including an arrest that occurs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event; and
   d. The number of students physically restrained.

10. **TERM:** The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 11 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds.

11. **TERMINATION**: This Agreement may be terminated by either Party upon 60 days' written notice to the other Party. The School District shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

12. **NOTICE**: Any notice required to be given by this Agreement shall be addressed as follows:

To the District:
Debra Jones
Director-Strategic Sourcing and Contract Management
Douglas County School District RE-1
701 Prairie Hawk Dr.
Castle Rock, Colorado 80109
djones@dcsdk12.org
(720) 433-1221

With a copy to:
Mary Kay Klimesh
General Counsel
Douglas County School District RE-1
620 Wilcox Street
Castle Rock, Colorado 80104

To the County: Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
mmcintosh@dcsheriff.net
(303) 660-7531

With a copy to: Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

13. **NO THIRD-PARTY BENEFICIARIES**: None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

14. **AMENDMENTS**: This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

15. **AUTHORIZED REPRESENTATIVE**: The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officers under this Agreement.

16. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT:** The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

17. This Agreement is entered into as of the day and year set forth above.

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

DOUGLAS COUNTY SCHOOL DISTRICT RE-1:

By: _____

Susan Meek, President

Board of Education

Date:

_____

ATTEST:

By: _____

Kyrzia Parker, Secretary
Board of Education

Date: _____

APPROVED AS TO LEGAL FORM:

By: _____

Mary Kay Klimesh, General Counsel

Date: _____

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date:_____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S OFFICE

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A
2026-2027 SRO PROGRAM COSTS

Attachment A for 2026-2027 School Year

July 1, 2026 - June 30, 2027 SRO PROGRAM COSTS

30 FTEs

	High School Program (12 FTEs) July 1, 2026 - June 30, 2027			Elementary/Middle School Program (18 FTEs) July 1, 2026 - June 30, 2027			New Grand Total (30 FTEs)		
	School District Portion	Sheriff Portion	Total Additional Costs	School District Portion	Sheriff Portion	Total Additional Costs	School District Portion	Sheriff Portion	Total Additional Costs
SRO Program Costs Shared:									
Salaries	$ 715,550	$ 715,550	$ 1,431,100	$ 1,058,900	$ 1,058,900	$ 2,117,800	$ 1,774,450	$ 1,774,450	$ 3,548,900
Fringe Benefits	331,000	331,000	662,000	492,850	492,850	985,700	823,850	823,850	1,647,700
Uniform Allowance	1,800	1,800	3,600	2,700	2,700	5,400	4,500	4,500	9,000
Smartphone Service ($500 per FTE)	3,000	3,000	6,000	4,500	4,500	9,000	7,500	7,500	15,000
AXON Safety & Fleet, Power DMS, Other Software ($3,655/year per FTE/$3,027/year per vehicle/$250 SW Subscriptions)	41,550	41,550	83,100	62,388	62,388	124,776	103,938	103,938	207,876
Annual SRO Training/Travel	21,000	21,000	42,000	31,500	31,500	63,000	52,500	52,500	105,000
SRO Therapy Dog				10,500	10,500	21,000	10,500	10,500	21,000
Misc. Costs	6,000	6,000	12,000	9,000	9,000	18,000	15,000	15,000	30,000
Ongoing Shared Costs Total	***$ 1,119,900***	***$ 1,119,900***	***$ 2,239,800***	***$ 1,672,338***	***$ 1,672,338***	***$ 3,344,676***	***$ 2,792,238***	***$ 2,792,238***	***$ 5,584,476***
Other SRO Program Costs:									
Overtime	$ -	$ 36,000	$ 36,000	$ -	$ 54,000	$ 54,000	$ -	$ 90,000	$ 90,000
On-Call Pay	-	10,800	10,800	-	16,200	16,200	-	27,000	27,000
FICA on Overtime and On-Call Pay	-	3,600	3,600	-	5,400	5,400	-	9,000	9,000
Professional Memberships	-	1,200	1,200	-	1,800	1,800	-	3,000	3,000
Uniform Costs (Ongoing Replacement)	-	8,400	8,400	-	12,600	12,600	-	21,000	21,000
Firearm/Taser Supplies	-	4,800	4,800	-	7,200	7,200	-	12,000	12,000
Medical/First Aid Supplies	-	4,800	4,800	-	7,200	7,200	-	12,000	12,000
Range Fees	-	4,300	4,300	-	6,500	6,500	-	10,800	10,800
Fuel	-	48,000	48,000	-	72,000	72,000	-	120,000	120,000
Fleet Maintenance	-	28,800	28,800	-	43,200	43,200	-	72,000	72,000
Ongoing Other Costs Total	***$ -***	***$ 150,700***	***$ 150,700***	***$ -***	***$ 226,100***	***$ 226,100***	***$ -***	***$ 376,800***	***$ 376,800***
Grand Total of Above	***$ 1,119,900***	***$ 1,270,600***	***$ 2,390,500***	***$ 1,672,338***	***$ 1,898,438***	***$ 3,570,776***	***$ 2,792,238***	***$ 3,169,038***	***$ 5,961,276***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0730 – 1530
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation and follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security and safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the DCSO Administration on criminal activity involving juveniles in the County.

Therapy Dog Program Participation

Certified therapy dogs will be assigned to three (3) SROs and will be utilized as part of their daily responsibilities. The therapy dog will be used to support student and staff wellbeing, reduce stress, build rapport, and enhance positive interactions within the school environment. The SROs are responsible for the care, handling, and presence of the therapy dog during school hours, and will ensure all necessary certifications, health records, and liability coverage are maintained and provided upon request.

ATTACHMENT C
List of SRO Program and SRO Schools

SRO Program High Schools:

CHAPARRAL HIGH SCHOOL	15655 Brookstone Dr Parker, CO 80134
DOUGLAS COUNTY HIGH SCHOOL	2842 Front St Castle Rock, CO 80104
HIGHLANDS RANCH HIGH SCHOOL	9375 S Cresthill Lane Highlands Ranch, CO 80130
MOUNTAIN VISTA HIGH SCHOOL	10585 Mountain Vista Ridge Highlands Ranch, CO 80126
PONDEROSA HIGH SCHOOL	7007 E Bayou Gulch Rd Parker, CO 80134
ROCK CANYON HIGH SCHOOL	5810 McArthur Ranch Rd Highlands Ranch, CO 80124
THUNDERRIDGE HIGH SCHOOL	1991 Wildcat Reserve Pkwy Highlands Ranch, CO 80129

SRO Program Middle Schools:

CRESTHILL MIDDLE SCHOOL	9195 Cresthill Lane Highlands Ranch, CO 80130
MOUNTAIN RIDGE MIDDLE SCHOOL	10590 Mountain Vista Ridge Highlands Ranch, CO 80126
RANCH VIEW MIDDLE SCHOOL	1731 Wildcat Reserve Pkwy Highlands Ranch, CO 80126
ROCKY HEIGHTS MIDDLE SCHOOL	11033 Monarch Blvd Highlands Ranch, CO 80124
SAGEWOOD MIDDLE SCHOOL	4725 Fox Sparrow Rd Parker, CO 80134

SRO Elementary and Charter Schools by Zone/Assignment:

Plum Creek Academy – One (1) Dedicated SRO

ZONE 1 –

ROXBOROUGH INTERMEDIATE	7370 Village Cir E Littleton, CO 80125
ROXBOROUGH PRIMARY	8000 Village Cir W Littleton, CO 80125
SEDALIA ELEMENTARY	5449 N Huxtable St Sedalia, CO 80135

ZONE 2 –

TRAILBLASER ELEMENTARY	9760 S Hackberry Highlands Ranch, CO 80129
STONE MOUNTAIN ELEMENTARY	10625 Weathersfield Way Highlands Ranch, CO 80126
COYOTE CREEK ELEMENTARY	2861 Baneberry Ct Highlands Ranch, CO 80129

ZONE 3 –

GOLDEN RIDGE ELEMENTARY	1305 Timbervale Tr Highlands Ranch, CO 80129
BEAR CANYON ELEMENTARY	9660 Salford Lane Highlands Ranch, CO 80126
SADDLE RANCH ELEMENTARY	10625 Weathersfield Way Highlands Ranch, CO 80129

ZONE 4 –

COUGAR RUN ELEMENTARY	8780 Venneford Ranch Rd Highlands Ranch, CO 80126
NORTHRIDGE ELEMENTARY	555 Southpark Rd Highlands Ranch, CO 80126
SAND CREEK ELEMENTARY	8898 S Maplewood Dr Highlands Ranch, CO 80126

ZONE 5 –

SILVER SPRUCE ELEMENTARY	6585 Collegiate Dr Highlands Ranch, CO 80126
REDSTONE ELEMENTARY	9970 Glenstone Cir Highlands Ranch, CO 80130
WILDCAT MOUTAIN ELEMENTARY	6585 Lionshead Pkwy Littleton, CO 80124

ZONE 6 –

COPPER MESA ELEMENTARY	3501 Poston Pkwy Highlands Ranch, CO 80126
HERITAGE ELEMENTARY	3350 Summit View Pkwy Highlands Ranch, CO 80126
MOUNTAIN PEAK ELEMENTARY	10200 S Piedmont Dr Highlands Ranch, CO 80126
ARROWWOOD ELEMENTARY	10345 Arrowwood Dr Highlands Ranch, CO 80130

ZONE 7 –

TIMBER TRAIL ELEMENTARY	690 W Castle Pines Pkwy Castle Rock, CO 80108
BUFFALO RIDGE ELEMENTARY	7075 N Shoreham Dr Castle Rock, CO 80108
DC MONTESSORI	311 Castle Pines Pkwy Castle Pines, CO 80108

ZONE 8 –

EDCSD/DC SUPPORT	373 Inverness Pkwy #207 Englewood, CO 80112
MAMMOTH HEIGHTS ELEMENTARY	9500 Stonegate Pkwy Parker, CO 80134
PINE GROVE ELEMENTARY	10450 Stonegate Pkwy Parker, CO 80134

ZONE 9 –

MOUNTAIN VIEW PRIMARY	8502 North Pinery Pkwy Parker, CO 80134
NORTHEAST ELEMENTARY	6598 N State Hwy 83 Parker, CO 80134
LEHMAN ACADEMY	6405 Estancia Blvd Parker, CO 80134

ZONE 10 –

CHERRY VALLEY ELEMENTARY	9244 S State Hwy 83 Franktown, CO 80116
FRANKTOWN ELEMENTARY	1384 N State Hwy 83 Franktown, CO 80116
LARKSPUR ELEMENTARY	1103 W Perry Park Ave Larkspur, CO 80118
OUTDOOR LIFE CENTER	12163 S Perry Park Rd Larkspur, CO 80118

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND AMERICAN ACADEMY CASTLE PINES CAMPUS REGARDING THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS A SCHOOL RESOURCE OFFICER

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY,** State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **AMERICAN ACADEMY CASTLE PINES CAMPUS**, a public charter school established under the laws of Colorado, authorized by the Douglas County School District, authorized to do business in Colorado (the "School").

RECITALS

WHEREAS, the School and County wish to enter into a cooperative agreement as to the sharing of costs for providing a Deputy Sheriff as a School Resource Officers (SRO); and

WHEREAS, the Douglas County Sheriff wishes to provide a Deputy Sheriff to the School to act as an SRO; and

WHEREAS, the parties hereto wish to share in the cost of providing a Deputy Sheriff as an SRO in the School, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School and the County agree as follows:

1. **STAFFING**: The County, through the Douglas County Sheriff, shall provide: one (1) SRO Deputy; to function as an SRO for American Academy Castle Pines Campus.

2. **SRO DUTIES**: SRO duties shall include, but are not limited to, the following:

   a. Provide education and counseling to students on law enforcement matters;
   b. Act as liaison between the Sheriff and School;
   c. Coordinate matters of mutual law enforcement concern between the School and Sheriff;
   d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
   e. Investigate law enforcement and public safety issues while on campus;
   f. On an annual basis, review Behavioral Intervention Plans (BIPs) for students with an Individualized Education Plan who have previously demonstrated behavior that poses a safety risk to themselves or others, and make reasonable efforts to comply with BIPs when interacting with such students;
   g. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not limited to, student safety plans, response protocols for behavior de-escalation, threat

assessments, students in crisis, or any other related matter;

h. SRO must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;
i. SRO will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and
j. SRO will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DUTIES**: The School duties shall include, but are not limited to, the following:

a. Assigned SRO or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SRO must be informed and updated on any and all student safety plans;
c. SRO will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. SROs shall have access to BIPS consistent with the Family Educational Rights and Privacy Act (FERPA); and
e. School building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES/TECHNOLOGY**: The School will provide a private and secure room, on campus, for the SRO. The room will be equipped with a telephone, a computer with monitor and printer for conducting confidential investigations and interviews, and space for an installed gun safe. The School will also provide two (2) key safes for the School's interior master keys (if not already equipped), an exterior lock box to hold the School's master exterior key (if not already equipped), and a School PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office. SROs will have access to student information and records consistent with the requirements of federal and state law and District policies, including those requirements existing under FERPA.

5. **OWNERSHIP OF DOCUMENTS**: All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **FINANCIAL COST SHARING**: The Sheriff and the School agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salaries, which include any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, and other ongoing costs for the Deputy Sheriff. The School shall pay its portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

7. **PERSONNEL AND SUPERVISION**: The SRO shall remain employees of the County at all times. The SRO shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

The School shall partner with the Sheriff during the interview and selection process of the School's SRO. The SROs shall understand and support the mission of the School.

The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the officer's time and expertise, he/she shall not be subject to supervision or direction by the School.

8. **DATA REPORTING**: The Sheriff agrees to share information with the School District to permit the School District to lawfully comply with its data reporting obligations under C.R.S. § 22-1-139. The Sheriff agrees to provide the requisite information to permit the School District to report data applicable to the following:

    a. The number of School District students handcuffed by Deputy Sheriffs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
    b. The number of School District employee referrals to law enforcement. "Referrals to law enforcement" means when a school employee proactively calls, summons, or requests a law enforcement official, including an SRO, to:
        i. Respond to an incident on school grounds involving a possible violation of local, state, or federal law;
        ii. Engage with a student or third party on school grounds who is creating a potentially dangerous situation; or
        iii. Enforce a local, state, or federal rule, regulation, or law on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
    c. The number of school-related arrests, including an arrest that occurs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event; and
    d. The number of students physically restrained.

9. **TERM**: The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 10 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds.

10. **TERMINATION**: This Agreement may be terminated by either Party upon 60 days' written notice to the other Party. The School shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

11. **NOTICE**: Any notice required to be given by this Agreement shall be addressed as follows:

To the School: AMERICAN ACADEMY CASTLE PINES CAMPUS
Attn: Tami Bostick, Executive Director of Schools
6971 Mira Vista Lane
Castle Pines, Colorado 80108
Email: tbostick@aak8.org
Telephone: (720) 292-5305

To the County: Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
Email: mmcintosh@dcsheriff.net
Telephone: (303) 660-7531

With a copy to: Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

12. **NO THIRD-PARTY BENEFICIARIES**: None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

13. **AMENDMENTS**: This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

14. **AUTHORIZED REPRESENTATIVE**: The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officer under this Agreement.

15. **INDEMNIFICATION**: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate, or assume the defense of the School or any other person or entity whatsoever for any purpose whatsoever. The District shall defend, indemnify, and hold harmless the County, is commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this agreement; provided, however, that the District need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

16. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT**: The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

17. This Agreement is entered into as of the day and year set forth above.

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

AMERICAN ACADEMY CASTLE PINES CAMPUS

By: _____

Printed Name: Tami Bostick

Title: EDS

Date: 20 May 2026

ATTEST (if Corporation):

By: _____

Printed Name: _____

Date: _____

Signature of Notary Public Required:

JENNIFER TUCKER
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20194005344
MY COMMISSION EXPIRES FEBRUARY 6, 2027

STATE OF Colorado)
)ss.
COUNTY OF Douglas)

The foregoing instrument was acknowledged before me this 20th day of May, 2026, by Tami Bostick (name of individual signing document).

Witness my hand and official seal

Jennifer Tucker
Notary Public

My commission expires: Feb. 6, 2027

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date:_____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S OFFICE

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A

2026-2027 School Year

Cost for One SRO	School Portion	Sheriff Portion	Total Ongoing Costs
Ongoing Shared Costs (07/01/26 - 06/30/27 - 12 Months):			
Salary (Based on the 2026 Pay Plan for a Tier 6 Deputy)	$ 58,299	$ 58,300	$ 116,600
Fringe Benefits	27,250	27,250	54,500
Uniform Allowance	150	150	300
Cell Phone Service	250	250	500
AXON Safety & Fleet, Power DMS, Other Software ($3,655/year per FTE/$3,027/year per vehicle/$250 SW Subscriptions)	3,466	3,466	6,932
Annual SRO Training/Travel	1,750	1,750	3,500
Misc. Costs	500	500	1,000
Therapy Dog	7,000		7,000
Ongoing Shared Costs Total	***$ 98,665***	***$ 91,666***	***$ 190,332***
Ongoing Other Costs (07/01/26 - 06/30/27):			
Overtime		$ 3,000	$ 3,000
On-Call Pay		900	900
FICA on Overtime and On-Call Pay		300	300
Professional Memberships		100	100
Uniform Costs (Ongoing Replacement)		700	700
Firearm/Taser Supplies		400	400
Medical/First Aid Supplies		400	400
Range Fees		360	360
Fuel		4,000	4,000
Fleet Maintenance		2,400	2,400
Ongoing Other Costs Total	***$ -***	***$ 12,560***	***$ 12,560***
Grand Totals - Year 1	***$ 98,665***	***$ 104,226***	***$ 202,892***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO Sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0730 – 1530
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation & follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security & safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the DCSO Administration on criminal activity involving juveniles in the County.

Therapy Dog Program Participation

Certified therapy dog owned by the Douglas County Sheriff's Office will be assigned to one (1) SRO and utilized as part of their daily responsibilities. The therapy dog will support student and staff well-being, reduce stress, build rapport, and promote positive interactions within the school environment.

The assigned SRO will be responsible for the care, handling, and supervision of the therapy dogs during school hours and will ensure that all required certifications, health records, and liability coverage are maintained and made available upon request.

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND ARMA DEI ACADEMY REGARDING THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS A SCHOOL RESOURCE OFFICER

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY,** State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **ARMA DEI ACADEMY**, a non-profit corporation in the State of Colorado, authorized to do business in Colorado (the "School").

RECITALS

WHEREAS, the School and County wish to enter into a cooperative agreement as to the sharing of costs for providing a Deputy Sheriff as a School Resource Officers (SRO); and

WHEREAS, the Douglas County Sheriff wishes to provide a Deputy Sheriff to the School to act as SRO; and

WHEREAS, the parties hereto wish to share in the cost of providing a Deputy Sheriff as an SRO in the School, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School and the County agree as follows:

1. **STAFFING**: The County, through the Douglas County Sheriff, shall provide: one (1) SRO Deputy to function as an SRO for Arma Dei Academy.

2. **SRO DUTIES**: SRO duties shall include, but are not limited to, the following:

   a. Provide education and counseling to students on law enforcement matters;
   b. Act as liaison between the Sheriff and School;
   c. Coordinate matters of mutual law enforcement concern between the School and Sheriff;
   d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
   e. Investigate law enforcement and public safety issues while on campus;
   f. On an annual basis, review any students receiving Academic Support or Behavioral Support ("Support Plans") who have previously demonstrated behavior that poses a safety risk to themselves or others, and make reasonable efforts to comply with Support Plans when interacting with such students;
   g. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not limited to, student safety plans, response protocols for behavior de-escalation, threat assessments, students in crisis, or any other related matter;

h. SRO must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;
i. SRO will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and
j. SRO will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DUTIES**: The School duties shall include, but are not limited to, the following:

a. Assigned SRO or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SRO must be informed and updated on any and all student safety plans;
c. SRO will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. School building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES/TECHNOLOGY**: The School will provide a private and secure room, on campus, for the SRO. The room will be equipped with a telephone, a computer with monitor and printer for conducting confidential investigations and interviews, and space for an installed gun safe. The School will also provide two (2) key safes for the School's interior master keys (if not already equipped), an exterior lock box to hold the School's master exterior key (if not already equipped), and a School PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office.

5. **OWNERSHIP OF DOCUMENTS**: All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **FINANCIAL COST SHARING**: The Sheriff and the School agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salary, which includes any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, and other ongoing costs for the Deputy Sheriff. The School shall pay portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

7. **PERSONNEL AND SUPERVISION**: The SRO shall remain employees of the County at all times. The SRO shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

The School shall partner with the Sheriff during the interview and selection process of the School's SRO. The SROs shall understand and support the mission of the School.

The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the officer's time and expertise, he/she shall not be subject to supervision or direction by the School.

8. **TERM**: The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 9 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds. This Agreement terminates and supersedes all prior agreements.

9. **TERMINATION**: This Agreement may be terminated by either Party upon 60 days' written notice to the other Party. The School shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

10. **NOTICE**: Any notice required to be given by this Agreement shall be addressed as follows:

To the School:
Arma Dei Academy
Dr. David Seibel, Head of School
341 East Wildcat Reserve Parkway
Highlands Ranch, CO 80126
gvigil@armadeiacademy.com
(303) 346-4523

To the County:
Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
mmcintosh@dcsheriff.net
(303) 660-7531

With a copy to:
Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

11. **NO THIRD-PARTY BENEFICIARIES**: None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

12. **AMENDMENTS**: This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

13. **AUTHORIZED REPRESENTATIVE**: The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officer under this Agreement.

14. **INDEMNIFICATION**: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate, or assume the defense of the School or any other person or entity whatsoever for any purpose whatsoever. The School shall defend, indemnify, and hold harmless the County, is commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this agreement; provided, however, that the School need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

15. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT**: The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

16. This Agreement is entered into as of the day and year set forth above.

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

ARMA DEI ACADEMY

By: _____ **ATTEST: (if a corporation)**

Printed Name: William Martinez Alex Martinez

Title: Director of Business Operations Title: witness

Date: 06/05/2026

Signature of Notary Public Required:

STATE OF Colorado)
)ss.
COUNTY OF Douglas)

The foregoing instrument was acknowledged before me this 5th day of June, 2026, by William Martinez (Name of Individual Signing Document).

Witness my hand and official seal

_____
Notary Public

My commission expires: 02/28/2030

ANGELA NAPE
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20224008253
MY COMMISSION EXPIRES 02/28/2030

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date: _____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S OFFICE

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A
2026-2027 School Year

Cost for One SRO	School Portion	Sheriff Portion	Total Ongoing Costs
Ongoing Shared Costs (07/01/26 - 06/30/27 - 12 Months):			
Salary (Based on the 2026 Pay Plan for a Tier 6 Deputy)	$ 58,299	$ 58,300	$ 116,600
Fringe Benefits	27,250	27,250	54,500
Uniform Allowance	150	150	300
Cell Phone Service	250	250	500
AXON Safety & Fleet, Power DMS, Other Software ($3,655/year per FTE/$3,027/year per vehicle/$250 SW Subscriptions)	3,466	3,466	6,932
Annual SRO Training/Travel	1,750	1,750	3,500
Misc. Costs	500	500	1,000
Ongoing Shared Costs Total	***$ 91,665***	***$ 91,666***	***$ 183,332***
Ongoing Other Costs (07/01/26 - 06/30/27):			
Overtime		$ 3,000	$ 3,000
On-Call Pay		900	900
FICA on Overtime and On-Call Pay		300	300
Professional Memberships		100	100
Uniform Costs (Ongoing Replacement)		700	700
Firearm/Taser Supplies		400	400
Medical/First Aid Supplies		400	400
Range Fees		360	360
Fuel		4,000	4,000
Fleet Maintenance		2,400	2,400
Ongoing Other Costs Total	***$ -***	***$ 12,560***	***$ 12,560***
Grand Totals - Year 1	***$ 91,665***	***$ 104,226***	***$ 195,892***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0730 – 1530
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation & follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security & safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the Douglas County Sheriff's Office Administration on criminal activity involving juveniles in the County.

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND BEN FRANKLIN ACADEMY REGARDING THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS A SCHOOL RESOURCE OFFICER

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY,** State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **BEN FRANKLIN ACADEMY**, a public charter school established under the laws of Colorado, authorized by the Douglas County School District, authorized to do business in Colorado (the "School").

RECITALS

WHEREAS, the School and County wish to enter into a cooperative agreement as to the sharing of costs for providing a Deputy Sheriff as a School Resource Officers (SRO); and

WHEREAS, the Douglas County Sheriff wishes to provide a Deputy Sheriff to the School to act as SRO; and

WHEREAS, the parties hereto wish to share in the cost of providing a Deputy Sheriff as an SRO in the School, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School and the County agree as follows:

1. **STAFFING**: The County, through the Douglas County Sheriff, shall provide: one (1) SRO Deputy; to function as an SRO for Ben Franklin Academy.

2. **SRO DUTIES**: SRO duties shall include, but are not limited to, the following:

   a. Provide education and counseling to students on law enforcement matters;
   b. Act as liaison between the Sheriff and School;
   c. Coordinate matters of mutual law enforcement concern between the School and Sheriff;
   d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
   e. Investigate law enforcement and public safety issues while on campus;
   f. On an annual basis, review Behavioral Intervention Plans (BIPs) for students with an Individualized Education Plan who have previously demonstrated behavior that poses a safety risk to themselves or others, and make reasonable efforts to comply with BIPs when interacting with such students;

g. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not limited to, student safety plans, response protocols for behavior de-escalation, threat assessments, students in crisis, or any other related matter;
h. SRO must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;
i. SRO will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and
j. SRO will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DUTIES**: The School duties shall include, but are not limited to, the following:

a. Assigned SRO or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SRO must be informed and updated on any and all student safety plans;
c. SRO will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. SROs shall have access to BIPS consistent with the Family Educational Rights and Privacy Act (FERPA); and
e. School building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES/TECHNOLOGY**: The School will provide a private and secure room, on campus, for the SRO. The room will be equipped with a telephone, a computer with monitor and printer for conducting confidential investigations and interviews, and space for an installed gun safe. The School will also provide two (2) key safes for the School's interior master keys (if not already equipped), an exterior lock box to hold the School's master exterior key (if not already equipped), and a School PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office. SROs will have access to student information and records consistent with the requirements of federal and state law and District policies, including those requirements existing under FERPA.

5. **OWNERSHIP OF DOCUMENTS**: All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **FINANCIAL COST SHARING**: The Sheriff and the School agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salaries, which include any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, and other ongoing costs for the Deputy Sheriff. The School shall pay its portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

7. **PERSONNEL AND SUPERVISION**: The SRO shall remain employees of the County at all times. The SRO shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

   The School shall partner with the Sheriff during the interview and selection process of the School's SRO. The SROs shall understand and support the mission of the School.

   The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the officer's time and expertise, he/she shall not be subject to supervision or direction by the School.

8. **DATA REPORTING**: The Sheriff agrees to share information with the School District to permit the School District to lawfully comply with its data reporting obligations under C.R.S. § 22-1-139. The Sheriff agrees to provide the requisite information to permit the School District to report data applicable to the following:

   a. The number of School District students handcuffed by Deputy Sheriffs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
   b. The number of School District employee referrals to law enforcement. "Referrals to law enforcement" means when a school employee proactively calls, summons, or requests a law enforcement official, including an SRO, to:
      i. Respond to an incident on school grounds involving a possible violation of local, state, or federal law;
      ii. Engage with a student or third party on school grounds who is creating a potentially dangerous situation; or
      iii. Enforce a local, state, or federal rule, regulation, or law on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
   c. The number of school-related arrests, including an arrest that occurs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event; and
   d. The number of students physically restrained.

9. **TERM**: The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 10 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds.

10. **TERMINATION**: This Agreement may be terminated by either Party upon 60 days' written notice to the other Party. The School shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

11. **NOTICE**: Any notice required to be given by this Agreement shall be addressed as follows:

To the School:
Diana Simpson Principal
Ben Franklin Academy
2270 Plaza Drive
Highlands Ranch, Colorado 80129
Email: dsimpson@bfacademy.org
Telephone: (720) 383-4519

To the County:
Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
mmcintosh@dcsheriff.net
(303) 660-7531

With a copy to:
Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

12. **NO THIRD-PARTY BENEFICIARIES**: None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

13. **AMENDMENTS**: This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

14. **AUTHORIZED REPRESENTATIVE**: The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officer under this Agreement.

15. **INDEMNIFICATION**: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate, or assume the defense of the School or any other person or entity whatsoever for any purpose whatsoever. The District shall defend, indemnify, and hold harmless the County, is commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this agreement; provided, however, that the District need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

16. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT**: The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

17. This Agreement is entered into as of the day and year set forth above.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

BEN FRANKLIN ACADEMY

By: Diana MSmn

Printed Name: Diana Simpson

Title: Principal

Date: 5/28/25

ATTEST (if Corporation):

By: _____

Printed Name: _____

Date: _____

Signature of Notary Public Required:

STATE OF Colorado)
)ss.
COUNTY OF Arapahoe)

The foregoing instrument was acknowledged before me this 28th day of May, 2026, by Diana Simpson (name of individual signing document).

Witness my hand and official seal

JEREMY KEITH VAN TREECK
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20254041112
MY COMMISSION EXPIRES 11/04/2029

Notary Public

My commission expires: 11/04/2029

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date:_____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S OFFICE

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A
2026-2027 School Year

Cost for One SRO	School Portion	Sheriff Portion	Total Ongoing Costs
Ongoing Shared Costs (07/01/26 - 06/30/27 - 12 Months):			
Salary (Based on the 2026 Pay Plan for a Tier 6 Deputy)	$ 58,299	$ 58,300	$ 116,600
Fringe Benefits	27,250	27,250	54,500
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Grand Totals - Year 1	***$ 91,665***	***$ 104,226***	***$ 195,892***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0730 – 1530
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation & follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security & safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the DCSO Administration on criminal activity involving juveniles in the County.

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND CHERRY HILLS CHRISTIAN SCHOOL REGARDING THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS A SCHOOL RESOURCE OFFICER

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY**, State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **CHERRY HILLS CHRISTIAN SCHOOL** a non-profit corporation in the State of Colorado, authorized to do business in Colorado (the "School").

RECITALS

WHEREAS, the School and the County wish to enter into a cooperative agreement as to the sharing of costs for providing a Deputy Sheriff as a School Resource Officer (SRO); and

WHEREAS, the Douglas County Sheriff wishes to provide a Deputy Sheriff to the School to act as an SRO; and

WHEREAS, the parties hereto wish to share in the cost of providing a Deputy Sheriff as an SRO in the school, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School and the County agree as follows:

1. **STAFFING**: The County, through the Douglas County Sheriff, shall provide: one (1) SRO Deputy; to function as an SRO for Cherry Hills Christian School.

2. **SRO DUTIES**: SRO duties shall include, but are not limited to, the following:

   a. Provide education and counseling to students on law enforcement matters;
   b. Act as liaison between the Sheriff and School;
   c. Coordinate matters of mutual law enforcement concern between the School and Sheriff;
   d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
   e. Investigate law enforcement and public safety issues while on campus;
   f. On an annual basis, review Classroom Accommodation and Modification Plans (CAMPS) for students who have previously demonstrated behavior that poses a safety risk to themselves or others, and make reasonable efforts to comply with CAMPs when interacting with such students;
   g. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not limited to, student safety plans, response protocols for behavior de-escalation, threat assessments, students in crisis, or any other related matter;
   h. SRO must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;

i. SRO will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and
j. SRO will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DUTIES**: The School duties shall include, but are not limited to, the following:

a. Assigned SRO or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SRO must be informed and updated on any and all student safety plans;
c. SRO will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. School building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES:** The School will provide a private and secure room, on campus, for the SRO. The room will be equipped with a telephone, a computer with monitor and printer for conducting confidential investigations and interviews, and space for an installed gun safe. The School will also provide two (2) key safes for the School's interior master keys (if not already equipped), an exterior lock box to hold the School's master exterior key (if not already equipped), and a School PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office.

5. **OWNERSHIP OF DOCUMENTS:** All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **FINANCIAL COST SHARING:** The Sheriff and the School agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salaries, which include any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, and other ongoing costs for the Deputy Sheriff. The School shall pay its portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

7. **PERSONNEL & SUPERVISION:** The SRO shall remain employees of the County at all times. The SRO shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

The School shall partner with the Sheriff during the interview and selection process of the School's SRO. The SROs shall understand and support the mission of the School.

The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the

officer's time and expertise, he/she shall not be subject to supervision or direction by the School.

8. **TERM:** The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 9 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds.

9. **TERMINATION:** This Agreement may be terminated by either party upon 60 days' written notice to the other Party. The School shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

10. **NOTICE:** Any notice required to be given by this Agreement shall be addressed as follows:

To the School:
CHERRY HILLS CHRISTIAN SCHOOL
Dr. Don Davis, Head of School
3900 Grace Blvd.
Highlands Ranch, CO 80126
ddavis@chclions.org
(303) 325-8430

To the County:
Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
mmcintosh@dcsheriff.net
(303) 660-7531

With a copy to:
Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

11. **NO THIRD-PARTY BENEFICIARIES:** None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

12. **AMENDMENTS:** This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

13. **AUTHORIZED REPRESENTATIVE:** The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officer under this Agreement.

14. **INDEMNIFICATION:** The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate, or assume the defense of the School or any other person or entity whatsoever for any purpose whatsoever. The School shall defend, indemnify, and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this agreement; provided, however, that the School need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

15. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT:** The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

16. This Agreement is entered into as of the day and year set forth above.

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IN WITNESS WHEREOF, the County and the School have executed this Agreement as of the above date.

CHERRY HILLS CHRISTIAN SCHOOL

By: Don Davis

Printed Name: Don Davis

Title: Head of School

Date: 5/19/26

ATTEST (if Corporation):

By: _____

Printed Name: _____

Date: _____

Signature of Notary Public Required:

STATE OF Colorado)
)ss.
COUNTY OF Douglas)

The foregoing instrument was acknowledged before me this 19 day of May, 2026, by Don Davis (Name of Individual Signing Document).

Witness my hand and official seal

REBECCA MILLER
NOTARY PUBLIC - STATE OF COLORADO
NOTARY ID 20204019505
MY COMMISSION EXPIRES JUN 4, 2028

Rebecca Miller
Notary Public

My commission expires: 6/4/2028

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date:_____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM: OFFICE

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A
2026-2027 School Year

Cost for One SRO	School Portion	Sheriff Portion	Total Ongoing Costs
Ongoing Shared Costs (07/01/26 - 06/30/27 - 12 Months):			
Salary (Based on the 2026 Pay Plan for a Tier 6 Deputy)	$ 58,299	$ 58,300	$ 116,600
Fringe Benefits	27,250	27,250	54,500
Uniform Allowance	150	150	300
Cell Phone Service	250	250	500
AXON Safety & Fleet, Power DMS, Other Software ($3,655/year per FTE/$3,027/year per vehicle/$250 SW Subscriptions)	3,466	3,466	6,932
Annual SRO Training/Travel	1,750	1,750	3,500
Misc. Costs	500	500	1,000
Ongoing Shared Costs Total	***$ 91,665***	***$ 91,666***	***$ 183,332***
Ongoing Other Costs (07/01/26 - 06/30/27):			
Overtime		$ 3,000	$ 3,000
On-Call Pay		900	900
FICA on Overtime and On-Call Pay		300	300
Professional Memberships		100	100
Uniform Costs (Ongoing Replacement)		700	700
Firearm/Taser Supplies		400	400
Medical/First Aid Supplies		400	400
Range Fees		360	360
Fuel		4,000	4,000
Fleet Maintenance		2,400	2,400
Ongoing Other Costs Total	***$ -***	***$ 12,560***	***$ 12,560***
Grand Totals - Year 1	***$ 91,665***	***$ 104,226***	***$ 195,892***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0730 –1530
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation & follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security & safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the DCSO Administration on criminal activity involving juveniles in the County.

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND COLORADO CHRISTIAN ACADEMY REGARDING THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS A SCHOOL RESOURCE OFFICER

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY,** State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **COLORADO CHRISTIAN ACADEMY**, a non-profit corporation in the State of Colorado, authorized to do business in Colorado (the "School").

RECITALS

WHEREAS, the School and County wish to enter into a cooperative agreement as to the sharing of costs for providing a Deputy Sheriff as a School Resource Officers (SRO); and

WHEREAS, the Douglas County Sheriff wishes to provide a Deputy Sheriff to the School to act as SRO; and

WHEREAS, the parties hereto wish to share in the cost of providing a Deputy Sheriff as an SRO in the School, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School and the County agree as follows:

1. **STAFFING**: The County, through the Douglas County Sheriff, shall provide: one (1) SRO Deputy; to function as an SRO for Colorado Christian Academy.

2. **SRO DUTIES**: SRO duties shall include, but are not limited to, the following:

   a. Provide education and counseling to students on law enforcement matters;
   b. Act as liaison between the Sheriff and School;
   c. Coordinate matters of mutual law enforcement concern between the School and Sheriff;
   d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
   e. Investigate law enforcement and public safety issues while on campus;
   f. On an annual basis, review Behavioral Intervention Plans (BIPs) for students with an Individualized Education Plan who have previously demonstrated behavior that poses a safety risk to themselves or others, and make reasonable efforts to comply with BIPs when interacting with such students;
   g. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not limited to, student safety plans, response protocols for behavior de-escalation, threat assessments, students in crisis, or any other related matter;

h. SRO must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;
i. SRO will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and
j. SRO will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DUTIES**: The School duties shall include, but are not limited to, the following:

a. Assigned SRO or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SRO must be informed and updated on any and all student safety plans;
c. SRO will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. School building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES/TECHNOLOGY**: The School will provide a private and secure room, on campus, for the SRO. The room will be equipped with a telephone, a computer with monitor and printer for conducting confidential investigations and interviews, and space for an installed gun safe. The School will also provide two (2) key safes for the School's interior master keys (if not already equipped), an exterior lock box to hold the School's master exterior key (if not already equipped), and a School PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office.

5. **OWNERSHIP OF DOCUMENTS**: All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **FINANCIAL COST SHARING**: The Sheriff and the School agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salaries, which include any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, and other ongoing costs for the Deputy Sheriff. The School shall pay its portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

7. **PERSONNEL AND SUPERVISION**: The SRO shall remain employees of the County at all times. The SRO shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

The School shall partner with the Sheriff during the interview and selection process of the School's SRO. The SROs shall understand and support the mission of the School.

The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the officer's time and expertise, he/she shall not be subject to supervision or direction by the School.

8. **TERM:** The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 9 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds.

9. **TERMINATION**: This Agreement may be terminated by either Party upon 60 days' written notice to the other Party. The School shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

10. **NOTICE**: Any notice required to be given by this Agreement shall be addressed as follows:

To the School:
Colorado Christian Academy
Andrea Gatchis
333 Inverness Drive
Englewood, Colorado 80112
a.gatchis@coloradochristianacademy.com
(720) 672-0086

To the County:
Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
mmcintosh@dcsheriff.net
(303) 660-7531

With a copy to:
Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

11. **NO THIRD-PARTY BENEFICIARIES**: None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

12. **AMENDMENTS**: This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

13. **AUTHORIZED REPRESENTATIVE**: The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officer under this Agreement.

14. **INDEMNIFICATION**: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate, or assume the defense of the School or any other person or entity whatsoever for any purpose whatsoever. The District shall defend, indemnify, and hold harmless the County, is commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this agreement; provided, however, that the District need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

15. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT:** The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

16. This Agreement is entered into as of the day and year set forth above.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

COLORADO CHRISTIAN ACADEMY

By: _____

Printed Name: _____

Title:_____

Date:_____

ATTEST (if Corporation):

By: _____

Printed Name:_____

Date:_____

Signature of Notary Public Required:

STATE OF _____)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2026, by

_____ (Name of Individual Signing Document).

Witness my hand and official seal

_____
Notary Public

My commission expires: _____

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date:_____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S OFFICE

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A
2026-2027 School Year

Cost for One SRO	School Portion	Sheriff Portion	Total Ongoing Costs
Ongoing Shared Costs (07/01/26 - 06/30/27 - 12 Months):			
Salary (Based on the 2026 Pay Plan for a Tier 6 Deputy)	$ 58,299	$ 58,300	$ 116,600
Fringe Benefits	27,250	27,250	54,500
Uniform Allowance	150	150	300
Cell Phone Service	250	250	500
AXON Safety & Fleet, Power DMS, Other Software ($3,655/year per FTE/$3,027/year per vehicle/$250 SW Subscriptions)	3,466	3,466	6,932
Annual SRO Training/Travel	1,750	1,750	3,500
Misc. Costs	500	500	1,000
Ongoing Shared Costs Total	***$ 91,665***	***$ 91,666***	***$ 183,332***
Ongoing Other Costs (07/01/26 - 06/30/27):			
Overtime		$ 3,000	$ 3,000
On-Call Pay		900	900
FICA on Overtime and On-Call Pay		300	300
Professional Memberships		100	100
Uniform Costs (Ongoing Replacement)		700	700
Firearm/Taser Supplies		400	400
Medical/First Aid Supplies		400	400
Range Fees		360	360
Fuel		4,000	4,000
Fleet Maintenance		2,400	2,400
Ongoing Other Costs Total	***$ -***	***$ 12,560***	***$ 12,560***
Grand Totals - Year 1	***$ 91,665***	***$ 104,226***	***$ 195,892***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0800-1600
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation & follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security & safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the DCSO Administration on criminal activity involving juveniles in the County.

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND NORTH STAR ACADEMY REGARDING THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS A SCHOOL RESOURCE OFFICER

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY**, State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **NORTH STAR ACADEMY**, a public charter school established under the laws of Colorado, authorized by the Douglas County School District, authorized to do business in Colorado (the "School").

RECITALS

WHEREAS, the School and County wish to enter into a cooperative agreement as to the sharing of costs for providing a Deputy Sheriff as a School Resource Officers (SRO); and

WHEREAS, the Douglas County Sheriff wishes to provide a Deputy Sheriff to the School to act as SRO; and

WHEREAS, the parties hereto wish to share in the cost of providing a Deputy Sheriff as an SRO in the School, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School and the County agree as follows:

1. **STAFFING**: The County, through the Douglas County Sheriff, shall provide: one (1) SRO Deputy; to function as an SRO for North Star Academy.

2. **SRO DUTIES**: SRO duties shall include, but are not limited to, the following:

   a. Provide education and counseling to students on law enforcement matters;
   b. Act as liaison between the Sheriff and School;
   c. Coordinate matters of mutual law enforcement concern between the School and Sheriff;
   d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
   e. Investigate law enforcement and public safety issues while on campus;
   f. On an annual basis, review Behavioral Intervention Plans (BIPs) for students with an Individualized Education Plan who have previously demonstrated behavior that poses a safety risk to themselves or others, and make reasonable efforts to comply with BIPs when interacting with such students;
   g. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not limited to, student safety plans, response protocols for behavior de-escalation, threat assessments, students in crisis, or any other related matter;

h. SRO must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;
i. SRO will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and
j. SRO will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DUTIES**: The School duties shall include, but are not limited to, the following:

a. Assigned SRO or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SRO must be informed and updated on any and all student safety plans;
c. SRO will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. SROs shall have access to BIPS consistent with the Family Educational Rights and Privacy Act (FERPA); and
e. School building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES/TECHNOLOGY**: The School will provide a private and secure room, on campus, for the SRO. The room will be equipped with a telephone, a computer with monitor and printer for conducting confidential investigations and interviews, and space for an installed gun safe. The School will also provide two (2) key safes for the School's interior master keys (if not already equipped), an exterior lock box to hold the School's master exterior key (if not already equipped), and a School PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office. SROs will have access to student information and records consistent with the requirements of federal and state law and District policies, including those requirements existing under FERPA.

5. **OWNERSHIP OF DOCUMENTS**: All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **FINANCIAL COST SHARING**: The Sheriff and the School agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salaries, which include any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, and other ongoing costs for the Deputy Sheriff. The School shall pay its portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

7. **PERSONNEL AND SUPERVISION**: The SRO shall remain employees of the County at all times. The SRO shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

The School shall partner with the Sheriff during the interview and selection process of the School's SRO. The SROs shall understand and support the mission of the School.

The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the officer's time and expertise, he/she shall not be subject to supervision or direction by the School.

8. **DATA REPORTING**: The Sheriff agrees to share information with the School District to permit the School District to lawfully comply with its data reporting obligations under C.R.S. § 22-1-139. The Sheriff agrees to provide the requisite information to permit the School District to report data applicable to the following:

    a. The number of School District students handcuffed by Deputy Sheriffs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
    b. The number of School District employee referrals to law enforcement. "Referrals to law enforcement" means when a school employee proactively calls, summons, or requests a law enforcement official, including an SRO, to:
        i. Respond to an incident on school grounds involving a possible violation of local, state, or federal law;
        ii. Engage with a student or third party on school grounds who is creating a potentially dangerous situation; or
        iii. Enforce a local, state, or federal rule, regulation, or law on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
    c. The number of school-related arrests, including an arrest that occurs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event; and
    d. The number of students physically restrained.

9. **TERM**: The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 10 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds.

10. **TERMINATION**: This Agreement may be terminated by either Party upon 60 days' written notice to the other Party. The School shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

11. **NOTICE**: Any notice required to be given by this Agreement shall be addressed as follows:

To the School:
NORTH STAR ACADEMY
Kendra Hossfeld, Principal
16700 Keystone Blvd.
Parker, Colorado 80134
khossfeld@nstaracademy.org
(720) 851-7827

To the County:
Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
mmcintosh@dcsheriff.net
(303) 660-7531

With a copy to:
Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

12. **NO THIRD-PARTY BENEFICIARIES**: None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

13. **AMENDMENTS**: This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

14. **AUTHORIZED REPRESENTATIVE**: The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officer under this Agreement.

15. **INDEMNIFICATION**: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate, or assume the defense of the School or any other person or entity whatsoever for any purpose whatsoever. The District shall defend, indemnify, and hold harmless the County, is commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this agreement; provided, however, that the District need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

16. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT**: The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

17. This Agreement is entered into as of the day and year set forth above.

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

NORTHSTAR ACADEMY

By: Kendra Hossfeld

Printed Name: Kendra Hossfeld

Title: Principal

Date: 6/1/26

ATTEST (if Corporation):

By: _____

Printed Name: _____

Date: _____

Signature of Notary Public Required:

STATE OF Colorado)
)ss.
COUNTY OF Douglas)

The foregoing instrument was acknowledged before me this 1st day of June, 2026, by Kendra Hossfeld (name of individual signing document).

Witness my hand and official seal

JODI LOSINGER
NOTARY PUBLIC - STATE OF COLORADO
NOTARY ID 20224036136
MY COMMISSION EXPIRES SEP 14, 2026

Jodi Losinger
Notary Public

My commission expires: 9·14·26

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date: _____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S OFFICE

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A
2026-2027 School Year

Cost for One SRO	School Portion	Sheriff Portion	Total Ongoing Costs
Ongoing Shared Costs (07/01/26 - 06/30/27 - 12 Months):			
Salary (Based on the 2026 Pay Plan for a Tier 6 Deputy)	$ 58,299	$ 58,300	$ 116,600
Fringe Benefits	27,250	27,250	54,500
Uniform Allowance	150	150	300
Cell Phone Service	250	250	500
AXON Safety & Fleet, Power DMS, Other Software ($3,655/year per FTE/$3,027/year per vehicle/$250 SW Subscriptions)	3,466	3,466	6,932
Annual SRO Training/Travel	1,750	1,750	3,500
Misc. Costs	500	500	1,000
Ongoing Shared Costs Total	***$ 91,665***	***$ 91,666***	***$ 183,332***
Ongoing Other Costs (07/01/26 - 06/30/27):			
Overtime		$ 3,000	$ 3,000
On-Call Pay		900	900
FICA on Overtime and On-Call Pay		300	300
Professional Memberships		100	100
Uniform Costs (Ongoing Replacement)		700	700
Firearm/Taser Supplies		400	400
Medical/First Aid Supplies		400	400
Range Fees		360	360
Fuel		4,000	4,000
Fleet Maintenance		2,400	2,400
Ongoing Other Costs Total	***$ -***	***$ 12,560***	***$ 12,560***
Grand Totals - Year 1	***$ 91,665***	***$ 104,226***	***$ 195,892***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0730 – 1530
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation & follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security & safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the DCSO Administration on criminal activity involving juveniles in the County.

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND PARKER CORE KNOWLEDGE REGARDING THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS A SCHOOL RESOURCE OFFICER

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY,** State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **PARKER CORE KNOWLEDGE**, a public charter school established under the laws of Colorado, authorized by the Douglas County School District, authorized to do business in Colorado (the "School").

RECITALS

WHEREAS, the School and County wish to enter into a cooperative agreement as to the sharing of costs for providing a Deputy Sheriff as a School Resource Officers (SRO); and

WHEREAS, the Douglas County Sheriff wishes to provide a Deputy Sheriff to the School to act as SRO; and

WHEREAS, the parties hereto wish to share in the cost of providing a Deputy Sheriff as an SRO in the School, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School and the County agree as follows:

1. **STAFFING**: The County, through the Douglas County Sheriff, shall provide: one (1) SRO Deputy to function as an SRO for Parker Core Knowledge.

2. **SRO DUTIES**: SRO duties shall include, but are not limited to, the following:

   a. Provide education and counseling to students on law enforcement matters;
   b. Act as liaison between the Sheriff and School;
   c. Coordinate matters of mutual law enforcement concern between the School and Sheriff;
   d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
   e. Investigate law enforcement and public safety issues while on campus;
   f. On an annual basis, review Behavioral Intervention Plans (BIPs) for students with an Individualized Education Plan who have previously demonstrated behavior that poses a safety risk to themselves or others, and make reasonable efforts to comply with BIPs when interacting with such students;
   g. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not limited to, student safety plans, response protocols for behavior de-escalation, threat assessments, students in crisis, or any other related matter;

h. SRO must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;
i. SRO will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and
j. SRO will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DUTIES**: The School duties shall include, but are not limited to, the following:

a. Assigned SRO or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SRO must be informed and updated on any and all student safety plans;
c. SRO will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. SROs shall have access to BIPS consistent with the Family Educational Rights and Privacy Act (FERPA); and
e. School building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES/TECHNOLOGY**: The School will provide a private and secure room, on campus, for the SRO. The room will be equipped with a telephone, a computer with monitor and printer for conducting confidential investigations and interviews, and space for an installed gun safe. The School will also provide two (2) key safes for the School's interior master keys (if not already equipped), an exterior lock box to hold the School's master exterior key (if not already equipped), and a School District PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office. SROs will have access to student information and records consistent with the requirements of federal and state law and District policies, including those requirements existing under FERPA.

5. **OWNERSHIP OF DOCUMENTS**: All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **FINANCIAL COST SHARING**: The Sheriff and the School agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salary, which includes any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, and other ongoing costs for the Deputy Sheriff. The School shall pay its portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

7. **PERSONNEL AND SUPERVISION**: The SRO shall remain employees of the County at all times. The SRO shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

The School shall partner with the Sheriff during the interview and selection process of the School's SRO. The SROs shall understand and support the mission of the School.

The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the officer's time and expertise, he/she shall not be subject to supervision or direction by the School.

8. **DATA REPORTING**: The Sheriff agrees to share information with the School District to permit the School District to lawfully comply with its data reporting obligations under C.R.S. § 22-1-139. The Sheriff agrees to provide the requisite information to permit the School District to report data applicable to the following:

    a. The number of School District students handcuffed by Deputy Sheriffs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
    b. The number of School District employee referrals to law enforcement. "Referrals to law enforcement" means when a school employee proactively calls, summons, or requests a law enforcement official, including an SRO, to:
        i. Respond to an incident on school grounds involving a possible violation of local, state, or federal law;
        ii. Engage with a student or third party on school grounds who is creating a potentially dangerous situation; or
        iii. Enforce a local, state, or federal rule, regulation, or law on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
    c. The number of school-related arrests, including an arrest that occurs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event; and
    d. The number of students physically restrained.

9. **TERM**: The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 10 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds.

10. **TERMINATION**: This Agreement may be terminated by either Party upon 60 days' written notice to the other Party. The School shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

11. **NOTICE**: Any notice required to be given by this Agreement shall be addressed as follows:

To the School:
Parker Core Knowledge
Dr. Leanne Weyman, Director
11661 Pine Dr.
Parker, CO 80138
lweyman@ckcs.net
(303) 840-7070

To the County:
Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
mmcintosh@dcsheriff.net
(303) 660-7531

With a copy to:
Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

12. **NO THIRD-PARTY BENEFICIARIES**: None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

13. **AMENDMENTS**: This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

14. **AUTHORIZED REPRESENTATIVE**: The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officer under this Agreement.

15. **INDEMNIFICATION**: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate, or assume the defense of the School or any other person or entity whatsoever for any purpose whatsoever. The District shall defend, indemnify, and hold harmless the County, is commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this agreement; provided, however, that the District need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

16. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT**: The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

17. This Agreement is entered into as of the day and year set forth above.

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

PARKER CORE KNOWLEDGE

By: Leanne C. Weyman

Printed Name: Leanne C. Weyman

Title: Director

Date: 5/27/26

ATTEST: (if a corporation)

_____

Title: _____

Signature of Notary Public Required:

STATE OF Colorado)
)ss.
COUNTY OF Douglas)

The foregoing instrument was acknowledged before me this 27th day of May, 2026, by Leanne Weyman (Name of Individual Signing Document).

Witness my hand and official seal

JENNA CAROLYN PEEPLES-AUSTIN
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20234023888
MY COMMISSION EXPIRES 06/26/2027

Jenna Peeples-Austin
Notary Public

My commission expires: 6/26/2027

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date: _____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S OFFICE

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A
2026-2027 School Year

Cost for One SRO	School Portion	Sheriff Portion	Total Ongoing Costs
Ongoing Shared Costs (07/01/26 - 06/30/27 - 12 Months):			
Salary (Based on the 2026 Pay Plan for a Tier 6 Deputy)	$ 58,299	$ 58,300	$ 116,600
Fringe Benefits	27,250	27,250	54,500
Uniform Allowance	150	150	300
Cell Phone Service	250	250	500
AXON Safety & Fleet, Power DMS, Other Software ($3,655/year per FTE/$3,027/year per vehicle/$250 SW Subscriptions)	3,466	3,466	6,932
Annual SRO Training/Travel	1,750	1,750	3,500
Misc. Costs	500	500	1,000
Ongoing Shared Costs Total	***$ 91,665***	***$ 91,666***	***$ 183,332***
Ongoing Other Costs (07/01/26 - 06/30/27):			
Overtime		$ 3,000	$ 3,000
On-Call Pay		900	900
FICA on Overtime and On-Call Pay		300	300
Professional Memberships		100	100
Uniform Costs (Ongoing Replacement)		700	700
Firearm/Taser Supplies		400	400
Medical/First Aid Supplies		400	400
Range Fees		360	360
Fuel		4,000	4,000
Fleet Maintenance		2,400	2,400
Ongoing Other Costs Total	***$ -***	***$ 12,560***	***$ 12,560***
Grand Totals - Year 1	***$ 91,665***	***$ 104,226***	***$ 195,892***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0730 – 1530
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation & follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security & safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the DCSO Administration on criminal activity involving juveniles in the County.

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND PLATTE RIVER ACADEMY REGARDING THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS A SCHOOL RESOURCE OFFICER

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY,** State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **PLATTE RIVER ACADEMY**, a public charter school established under the laws of Colorado, authorized by the Douglas County School District, authorized to do business in Colorado (the "School").

RECITALS

WHEREAS, the School and County wish to enter into a cooperative agreement as to the sharing of costs for providing a Deputy Sheriff as a School Resource Officers (SRO); and

WHEREAS, the Douglas County Sheriff wishes to provide a Deputy Sheriff to the School to act as SRO; and

WHEREAS, the parties hereto wish to share in the cost of providing a Deputy Sheriff as an SRO in the School, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School and the County agree as follows:

1. **STAFFING**: The County, through the Douglas County Sheriff, shall provide: one (1) SRO Deputy to function as an SRO for Platte River Academy.

2. **SRO DUTIES**: SRO duties shall include, but are not limited to, the following:

   a. Provide education and counseling to students on law enforcement matters;
   b. Act as liaison between the Sheriff and School;
   c. Coordinate matters of mutual law enforcement concern between the School and Sheriff;
   d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
   e. Investigate law enforcement and public safety issues while on campus;
   f. On an annual basis, review Behavioral Intervention Plans (BIPs) for students with an Individualized Education Plan who have previously demonstrated behavior that poses a safety risk to themselves or others, and make reasonable efforts to comply with BIPs when interacting with such students;

g. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not limited to, student safety plans, response protocols for behavior de-escalation, threat assessments, students in crisis, or any other related matter;
h. SRO must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;
i. SRO will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and
j. SRO will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DUTIES**: The School duties shall include, but are not limited to, the following:

a. Assigned SRO or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SRO must be informed and updated on any and all student safety plans;
c. SRO will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. SROs shall have access to BIPS consistent with the Family Educational Rights and Privacy Act (FERPA); and
e. School building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES/TECHNOLOGY**: The School will provide a private and secure room, on campus, for the SRO. The room will be equipped with a telephone, a computer with monitor and printer for conducting confidential investigations and interviews, and space for an installed gun safe. The School will also provide two (2) key safes for the School's interior master keys (if not already equipped), an exterior lock box to hold the School's master exterior key (if not already equipped), and a School District PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office. SROs will have access to student information and records consistent with the requirements of federal and state law and District policies, including those requirements existing under FERPA.

5. **OWNERSHIP OF DOCUMENTS**: All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **FINANCIAL COST SHARING**: The Sheriff and the School agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salary, which includes any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, and other ongoing costs for the Deputy Sheriff. The School shall pay its portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

7. **PERSONNEL AND SUPERVISION**: The SRO shall remain employees of the County at all times. The SRO shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

   The School shall partner with the Sheriff during the interview and selection process of the School's SRO. The SROs shall understand and support the mission of the School.

   The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the officer's time and expertise, he/she shall not be subject to supervision or direction by the School.

8. **DATA REPORTING**: The Sheriff agrees to share information with the School District to permit the School District to lawfully comply with its data reporting obligations under C.R.S. § 22-1-139. The Sheriff agrees to provide the requisite information to permit the School District to report data applicable to the following:

   a. The number of School District students handcuffed by Deputy Sheriffs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
   b. The number of School District employee referrals to law enforcement. "Referrals to law enforcement" means when a school employee proactively calls, summons, or requests a law enforcement official, including an SRO, to:
      i. Respond to an incident on school grounds involving a possible violation of local, state, or federal law;
      ii. Engage with a student or third party on school grounds who is creating a potentially dangerous situation; or
      iii. Enforce a local, state, or federal rule, regulation, or law on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
   c. The number of school-related arrests, including an arrest that occurs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event; and
   d. The number of students physically restrained.

9. **TERM**: The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 10 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds.

10. **TERMINATION**: This Agreement may be terminated by either Party upon 60 days' written notice to the other Party. The School shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

11. **NOTICE**: Any notice required to be given by this Agreement shall be addressed as follows:

To the School:
Platte River Academy
Kera Pratt, Executive Director
4085 Lark Sparrow St.
Highlands Ranch, CO 80126
kpratt@prak8.org
(303) 221-1070

To the County:
Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
mmcintosh@dcsheriff.net
(303) 660-7531

With a copy to:
Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

12. **NO THIRD-PARTY BENEFICIARIES**: None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

13. **AMENDMENTS**: This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

14. **AUTHORIZED REPRESENTATIVE**: The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officer under this Agreement.

15. **INDEMNIFICATION**: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate, or assume the defense of the School or any other person or entity whatsoever for any purpose whatsoever. The District shall defend, indemnify, and hold harmless the County, is commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this agreement; provided, however, that the District need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

16. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT**: The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

17. This Agreement is entered into as of the day and year set forth above.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

PLATTE RIVER ACADEMY

By: Kera C. Pratt

Printed Name: Kera Pratt

Title: Executive Director

Date: 6/9/26

ATTEST: (if a corporation)

_____

Title: _____

Signature of Notary Public Required:

STATE OF Colorado)
)ss.
COUNTY OF Douglas)

The foregoing instrument was acknowledged before me this 9 day of June, 2026, by Kera C. Pratt (name of individual signing document).

Witness my hand and official seal

JACOB FARR
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20264006591
MY COMMISSION EXPIRES 02/19/2030

Jacob Farr
Notary Public

My commission expires: 02-19-2030

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date: _____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S OFFICE

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A
2026-2027 School Year

Cost for One SRO	School Portion	Sheriff Portion	Total Ongoing Costs
Ongoing Shared Costs (07/01/26 - 06/30/27 - 12 Months):			
Salary (Based on the 2026 Pay Plan for a Tier 6 Deputy)	$ 58,299	$ 58,300	$ 116,600
Fringe Benefits	27,250	27,250	54,500
Uniform Allowance	150	150	300
Cell Phone Service	250	250	500
AXON Safety & Fleet, Power DMS, Other Software ($3,655/year per FTE/$3,027/year per vehicle/$250 SW Subscriptions)	3,466	3,466	6,932
Annual SRO Training/Travel	1,750	1,750	3,500
Misc. Costs	500	500	1,000
Ongoing Shared Costs Total	***$ 91,665***	***$ 91,666***	***$ 183,332***
Ongoing Other Costs (07/01/26 - 06/30/27):			
Overtime		$ 3,000	$ 3,000
On-Call Pay		900	900
FICA on Overtime and On-Call Pay		300	300
Professional Memberships		100	100
Uniform Costs (Ongoing Replacement)		700	700
Firearm/Taser Supplies		400	400
Medical/First Aid Supplies		400	400
Range Fees		360	360
Fuel		4,000	4,000
Fleet Maintenance		2,400	2,400
Ongoing Other Costs Total	***$ -***	***$ 12,560***	***$ 12,560***
Grand Totals - Year 1	***$ 91,665***	***$ 104,226***	***$ 195,892***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0730 – 1530
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation & follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security & safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the DCSO Administration on criminal activity involving juveniles in the County.

PUBLIC CONTRACT FOR SERVICES BETWEEN BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY ON BEHALF OF THE DOUGLAS COUNTY SHERIFF'S OFFICE AND SKYVIEW ACADEMY REGARDING THE SHARING OF COSTS FOR PROVIDING DEPUTY SHERIFFS TO ACT AS A SCHOOL RESOURCE OFFICER

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY,** State of Colorado (the "County"), on behalf of the **DOUGLAS COUNTY SHERIFF'S OFFICE** (the "Sheriff") and **SKYVIEW ACADEMY**, a public charter school established under the laws of Colorado, authorized by the Douglas County School District, authorized to do business in Colorado (the "School").

RECITALS

WHEREAS, the School and County wish to enter into a cooperative agreement as to the sharing of costs for providing a Deputy Sheriff as a School Resource Officers (SRO); and

WHEREAS, the Douglas County Sheriff wishes to provide a Deputy Sheriff to the School to act as SRO; and

WHEREAS, the parties hereto wish to share in the cost of providing a Deputy Sheriff as an SRO in the School, net of any other funding sources;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the School and the County agree as follows:

1. **STAFFING**: The County, through the Douglas County Sheriff, shall provide: one (1) SRO Deputy; to function as an SRO for Skyview Academy.

2. **SRO DUTIES**: SRO duties shall include, but are not limited to, the following:

   a. Provide education and counseling to students on law enforcement matters;
   b. Act as liaison between the Sheriff and School;
   c. Coordinate matters of mutual law enforcement concern between the School and Sheriff;
   d. Create an open, uninhibited environment of discussion geared to understanding and respect for each other;
   e. Investigate law enforcement and public safety issues while on campus;
   f. On an annual basis, review Behavioral Intervention Plans (BIPs) for students with an Individualized Education Plan who have previously demonstrated behavior that poses a safety risk to themselves or others, and make reasonable efforts to comply with BIPs when interacting with such students;
   g. An SRO assigned to a particular school shall participate in the school's administration team's weekly administration meetings pertaining to all safety and security matters including, but not limited to, student safety plans, response protocols for behavior de-escalation, threat assessments, students in crisis, or any other related matter;

h. SRO must complete the following School District trainings prior to performing their duties: Threat Assessments, School Response Protocol (SRP), Mandatory Reporter, Anxiety, and Addressing Matters Involving Students with Disabilities training;
i. SRO will have training in mental health and/or crisis intervention (e.g. Crisis Intervention Training (CIT) and Youth Crisis Intervention Training (YCIT); and
j. SRO will attend annual training specific to school safety and/or school resource officers (e.g. National School Resource Officer's conference).

3. **SCHOOL DUTIES**: The School duties shall include, but are not limited to, the following:

a. Assigned SRO or law enforcement (if the SRO is not available) must be notified at the onset of any threat screening process when determining if a full threat assessment is needed;
b. SRO must be informed and updated on any and all student safety plans;
c. SRO will be advised of students with special needs, emotional disabilities, and/or self-regulation challenges and informed of best methods for prevention and de-escalation;
d. SROs shall have access to BIPS consistent with the Family Educational Rights and Privacy Act (FERPA); and
e. School building administrative and licensed mental health staff shall receive annual training regarding an SRO's roles and responsibilities.

4. **EQUIPMENT/USE OF FACILITIES/TECHNOLOGY**: The School will provide a private and secure room, on campus, for the SRO. The room will be equipped with a telephone, a computer with monitor and printer for conducting confidential investigations and interviews, and space for an installed gun safe. The School will also provide two (2) key safes for the School's interior master keys (if not already equipped), an exterior lock box to hold the School's master exterior key (if not already equipped), and a School PROX card. All other equipment utilized by the SRO will be issued, maintained, and owned by the Sheriff's Office. SROs will have access to student information and records consistent with the requirements of federal and state law and District policies, including those requirements existing under FERPA.

5. **OWNERSHIP OF DOCUMENTS**: All record documents resulting from SRO investigations will be managed and maintained at the Douglas County Sheriff's Office.

6. **FINANCIAL COST SHARING**: The Sheriff and the School agree to share certain ongoing costs as estimated and outlined in ATTACHMENT A. Such shared costs include the salaries, which include any anticipated tier plan adjustments or other compensation changes, fringe benefits, uniform allowance, and other ongoing costs for the Deputy Sheriff. The School shall pay its portion of the estimated costs outlined on a quarterly basis upon receipt of an invoice provided by the County, net 30 days.

7. **PERSONNEL AND SUPERVISION**: The SRO shall remain employees of the County at all times. The SRO shall perform duties under the control of the Douglas County Sheriff's Office and shall be afforded the same employment rights and benefits as other Sheriff's Office members. A description of the SRO's duties is included as ATTACHMENT B. Any conflict in schedule or duties shall be resolved by the Sheriff.

The School shall partner with the Sheriff during the interview and selection process of the School's SRO. The SROs shall understand and support the mission of the School.

The SRO is subject to the Douglas County Sheriff's Office chain of command and to the policies, procedures, rules, regulations, directives, and orders of the Sheriff and the County. The SRO will also comply with the laws, policies, and regulations of the School to the extent that such measures are not in conflict with those of the County or Sheriff. Although the SRO will work closely with school administrators and faculty to determine the most effective use of the officer's time and expertise, he/she shall not be subject to supervision or direction by the School.

8. **DATA REPORTING**: The Sheriff agrees to share information with the School District to permit the School District to lawfully comply with its data reporting obligations under C.R.S. § 22-1-139. The Sheriff agrees to provide the requisite information to permit the School District to report data applicable to the following:

    a. The number of School District students handcuffed by Deputy Sheriffs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
    b. The number of School District employee referrals to law enforcement. "Referrals to law enforcement" means when a school employee proactively calls, summons, or requests a law enforcement official, including an SRO, to:
        i. Respond to an incident on school grounds involving a possible violation of local, state, or federal law;
        ii. Engage with a student or third party on school grounds who is creating a potentially dangerous situation; or
        iii. Enforce a local, state, or federal rule, regulation, or law on school grounds, in a school vehicle, or at a school activity or school-sanctioned event;
    c. The number of school-related arrests, including an arrest that occurs on school grounds, in a school vehicle, or at a school activity or school-sanctioned event; and
    d. The number of students physically restrained.

9. **TERM**: The initial term of this Agreement shall be from July 1, 2026 through June 30, 2027, subject to an annual update of ATTACHMENT A if needed and approved by both Parties. Thereafter, this Agreement shall automatically continue for successive one-year terms unless sooner terminated by either Party in accordance with Section 10 below. The financial obligation of both parties hereto is subject to annual budgeting and appropriation of the necessary funds.

10. **TERMINATION**: This Agreement may be terminated by either Party upon 60 days' written notice to the other Party. The School shall only be responsible for its respective share of the ongoing costs incurred as of such termination date.

11. **NOTICE**: Any notice required to be given by this Agreement shall be addressed as follows:

To the School:
Skyview Academy
Lisa Jarvi, Business & Operations Coordinator
6161 Business Center Drive
Highlands Ranch, Colorado 80130
Email: ljarvi@svak12.org
Telephone: (303) 471-8439

To the County:
Division Chief Michael McIntosh
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, Colorado 80109
mmcintosh@dcsheriff.net
(303) 660-7531

With a copy to:
Kelly Dunnaway
Deputy County Attorney
Douglas County Sheriff's Office
4000 Justice Way
Castle Rock, CO 80109

12. **NO THIRD-PARTY BENEFICIARIES**: None of the terms or conditions of this Agreement gives or allows any claim, benefit, or right of action by any third person not a party hereto.

13. **AMENDMENTS**: This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or changed, in whole or part, only by written agreement approved by each party.

14. **AUTHORIZED REPRESENTATIVE**: The Highlands Ranch Division Chief is designated as the Authorized Representative of the County for the purpose of administering, coordinating, and approving the work performed by the School Resource Officer under this Agreement.

15. **INDEMNIFICATION**: The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate, or assume the defense of the School or any other person or entity whatsoever for any purpose whatsoever. The District shall defend, indemnify, and hold harmless the County, is commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this agreement; provided, however, that the District need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees.

16. **NO WAIVER OF GOVERNMENTAL IMMUNITY ACT:** The Parties hereto understand and agree that neither party waives or intends to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the parties.

17. This Agreement is entered into as of the day and year set forth above.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

SKYVIEW ACADEMY

By: _____

Printed Name: LISA JARVI

Title: Dir. Finance, Ops & HR

Date: 6-11-2026

ATTEST (if Corporation):

By: _____

Printed Name: _____

Date: _____

Signature of Notary Public Required:

STATE OF Colorado)
)ss.
COUNTY OF Douglas)

The foregoing instrument was acknowledged before me this 11 day of June, 2026, by Lisa Jarvi (name of individual signing document).

Witness my hand and official seal

CARRIE J CARLSON
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20184011184
MY COMMISSION EXPIRES JUNE 2, 2030

_____
Notary Public

My commission expires: 6/2/2030

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
George Teal, Chair

Date:_____

ATTEST:

_____
Clerk to the Board

Date: _____

APPROVED AS TO LEGAL FORM:

_____
Kelly Dunnaway, Deputy County Attorney

Date: _____

DOUGLAS COUNTY SHERIFF'S OFFICE

_____
Darren Weekly, Sheriff

Date: _____

APPROVED AS TO FISCAL CONTENT:

_____
Christie Guthrie, Director of Finance

Date: _____

ATTACHMENT A
2026-2027 School Year

Cost for One SRO	School Portion	Sheriff Portion	Total Ongoing Costs
Ongoing Shared Costs (07/01/26 - 06/30/27 - 12 Months):			
Salary (Based on the 2026 Pay Plan for a Tier 6 Deputy)	$ 58,299	$ 58,300	$ 116,600
Fringe Benefits	27,250	27,250	54,500
Uniform Allowance	150	150	300
Cell Phone Service	250	250	500
AXON Safety & Fleet, Power DMS, Other Software ($3,655/year per FTE/$3,027/year per vehicle/$250 SW Subscriptions)	3,466	3,466	6,932
Annual SRO Training/Travel	1,750	1,750	3,500
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Ongoing Shared Costs Total	***$ 91,665***	***$ 91,666***	***$ 183,332***
Ongoing Other Costs (07/01/26 - 06/30/27):			
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On-Call Pay		900	900
FICA on Overtime and On-Call Pay		300	300
Professional Memberships		100	100
Uniform Costs (Ongoing Replacement)		700	700
Firearm/Taser Supplies		400	400
Medical/First Aid Supplies		400	400
Range Fees		360	360
Fuel		4,000	4,000
Fleet Maintenance		2,400	2,400
Ongoing Other Costs Total	***$ -***	***$ 12,560***	***$ 12,560***
Grand Totals - Year 1	***$ 91,665***	***$ 104,226***	***$ 195,892***

ATTACHMENT B
SRO Job Description

The Douglas County Sheriff's Office has a School Resource Officer (SRO) program. These officers are assigned as Patrol officers and will follow all guidelines and job descriptions as outlined in the standard job description of a Deputy Sheriff.

An SRO sergeant acts as the immediate supervisor for the SRO with the Juvenile Unit Commander as the next level in the Chain of Command. The SRO is responsible for handling all in-progress law enforcement related calls, education, training, and counseling duties as needed. The SRO duties include, but are not limited to, the following:

Schedule: Typically Monday through Friday 0730 – 1530
Working the traditional school calendar

- First responder to all calls within his/her assigned school.
- Investigation & follow up of all criminal offenses (including some felony investigations) that are reported in/to the school staff or the SRO.
- Assists the school administration with all matters involving school security & safety. This includes input involving the most appropriate discipline of the students (criminal charges vs. school discipline, or both).
- Assists the school staff with classroom presentations involving areas that directly affect the students and law enforcement.
- Assists the school administrators, staff, and counselors with mediation and guidance on matters that are confidential and fall under the CRS statute of mandatory reporting.
- Works directly with parents/guardians on problems involving the student. This includes counseling, mediation, resource allocations, and education regarding the juvenile's rights and procedures of the juvenile justice system.
- Educates and communicates to the Highlands Ranch and Investigations Divisions (*as appropriate)* on events that occur in/out of the school.
- Gathers criminal intelligence learned in the school that will assist the DCSO Administration on criminal activity involving juveniles in the County.

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Brolin Bundy, P.E., Capital Improvements Project Manager

DESCRIPTION: Public Contract for Services with RS&H, Inc. for the Colorado Blvd. Bike-Ped Bridge Over C-470 Project, for a Total Amount of $980,925.50, Douglas County Project Number CI 2024-021.

SUMMARY: The objective of the Colorado Blvd. Bike-Ped Bridge Over C-470 Project is to design and ultimately construct a separate bike-ped bridge over C-470. The proposed project will improve safety by allowing bikes and pedestrians the opportunity to cross C-470 away from vehicular traffic and reduce the possibility for conflict and crashes between bikes/peds and cars. The existing sidewalk on the roadway bridge is narrow and is only located on one side. The bike-ped bridge will also provide better access to the C-470 Regional Trail and David A. Lorenz Regional Park.

RS&H was selected by Douglas County staff through a competitive consultant selection process as follows: on January 29, 2026, a Request for Proposals (RFP) was advertised on the Rocky Mountain E-Purchasing System website. The following consultant firms submitted proposals: Benesch, Felsburg Holt & Ullevig, HDR, Muller, RS&H, Stanley Consultants, and Wilson. Proposals were evaluated by three (3) Douglas County staff using the following weighted selection criteria with a total of one hundred (100) points possible:

1. Firm Qualifications and Relevant Experience - 25 pts
2. Project Team and Past Performance on Similar Projects - 25 pts
3. Project Approach and Understand of Critical Issues - 35 pts
4. Draft Project Schedule - 5 pts
5. Draft Scope of Services - 10 pts

The three evaluators submitted their rankings confidentially which were then combined to determine the overall ranking as shown below.

Consultant Teams Submitting a Proposal | Overall Ranking

RS&H	1	
Wilson	2	
Benesch and HDR		T3
Muller	5	
FHU	6	
Stanley	7	

Additionally, the County was selected to receive federal funding for the design of this project through the DRCOG Transportation Improvement Program (TIP) in the amount of $550,000.00. The County will be reimbursed up to that amount and will be responsible for the remaining funding. The BOCC approved the IGA associated with this project on August 1, 2025.

The proposed contract with RS&H is for an amount not to exceed $980,925.50 using funding set aside in Fund 235, Business Unit 861605.473100.

RECOMMENDED ACTION:

Public Contract for Services (PCS) with RS&H, Inc. (RS&H) for the Colorado Blvd. Bike-Ped Bridge Over C-470 Project, for a total amount of $980,925.50, Douglas County Project Number CI 2024-021.

REVIEW:

Kristina Mann	Approve	6/9/2026
Jeff Garcia	Escalated	6/16/2026
Amy Williams	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

Cover Page
Contract RS&H - CO Blvd Bike Ped Bridge C470

MEETING DATE: June 23, 2026

STAFF PERSON RESPONSIBLE: Brolin Bundy, P.E., Capital Improvements Project Manager

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RECOMMENDED ACTION:

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REVIEW:

Kristina Mann	Approve	6/9/2026
Jeff Garcia	Escalated	6/16/2026
Amy Williams	Approve	6/18/2026
Christie Guthrie	Approve	6/18/2026
Doug DeBord	Approve	6/18/2026

ATTACHMENTS:

Contract RS&H - CO Blvd Bike Ped Bridge C470

PUBLIC CONTRACT FOR SERVICES

THIS PUBLIC CONTRACT FOR SERVICES (the "Contract") is made and entered into this _____ day of _____, 2026, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the "County"), and **RS&H, Inc.**, a Florida corporation authorized to do business in Colorado (the "Consultant").

RECITALS

WHEREAS, the County is undertaking certain activities for the **Colorado Blvd Bike-Ped Bridge over C-470 Project, Douglas County Project Number CI 2024-021**; and

WHEREAS, the County desires to engage the Consultant to render certain professional services and assistance in connection with such undertakings of the County; and

WHEREAS, the Consultant has the ability to assist the County through its professional expertise, knowledge, and experience and is ready, willing and able to provide such services, subject to the conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the parties agree as follows:

1. LINE OF AUTHORITY: Brolin Bundy, P.E., Project Manager, (the "Authorized Representative"), is designated as Authorized Representative of the County for the purpose of administering, coordinating and approving the work performed by the Consultant under this Contract.

2. SCOPE OF SERVICES: All services described in Exhibit A, attached hereto and incorporated herein, shall be performed by Consultant.

The County may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the County and Consultant, shall be in writing and shall become part of this Contract upon execution.

The Consultant agrees to diligently and professionally perform all the services described herein in a manner satisfactory to the Authorized Representative. It is also understood and agreed that the Consultant shall not, in performing services hereunder, undertake any action or activity prohibited by the terms of any lease, permit, license or other agreement in effect during the term hereof between the Consultant and the County for the use and occupancy by the Consultant of any County facilities or space.

3. COMPENSATION: Subject to the maximum contract liability and all other provisions of this Contract, the County agrees to pay to the Consultant, and the Consultant agrees to accept payment as described in Exhibit B, attached hereto and incorporated herein, during the term hereof, in accordance with the terms set forth herein.

4. MAXIMUM CONTRACT EXPENDITURE: Any other provision of this Contract notwithstanding and pursuant to Section 29-1-110, C.R.S., the amount of funds appropriated for this Contract is Nine Hundred Eighty Thousand Nine Hundred Twenty-Five Dollars and Fifty Cents ($980,925.50) for fiscal year 2026. In no event shall the County be liable for payment under this Contract for any amount in excess thereof. The County is not under obligation to make any future apportionment or allocation to this Contract nor is anything set forth herein a limitation of liability for Consultant. Any potential expenditure for this Contract outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.

5. TERM: It is mutually agreed by the parties that the term of this Contract shall commence as of 12:01 a.m. on June 24, 2026, and terminate at 12:00 a.m. on December 31, 2027. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County's satisfaction with all products and services received during the preceding term.

6. INVOICING PROCEDURES: Payments shall be made to the Consultant based upon invoices submitted by the Consultant, provided such invoices have been approved by the Authorized Representative. Payments will be made to the Consultant within thirty (30) days, or within a mutually agreed upon period after County has received complete invoices from the Consultant. The County reserves the right to require such additional documentation, including monthly activity reports detailing the Consultant's activities and services rendered, as the County deems appropriate to support the payments to the Consultant. The signature of an officer of the Consultant shall appear on all invoices certifying that the invoice has been examined and found to be correct.

7. CONFLICT OF INTEREST: The Consultant agrees that no official, officer or employee of the County shall have any personal or beneficial interest whatsoever in the services or property described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the County. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of County.

8a. INDEMNIFICATION-GENERAL: The County cannot and by this Contract does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever, for any purpose whatsoever. Provided that the claims, demands, suits, actions or proceedings of any kind are not the result of professional negligence, the Consultant shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that the Consultant need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees. Further, this indemnification

is intended to comply with and be subject to C.R.S. 13-50.5-102 (8), as amended from time to time.

8b. INDEMNIFICATION FOR PROFESSIONAL NEGLIGENCE: The Consultant shall indemnify and hold harmless the County and any of its commissioners, officials, officers, directors, agents and employees from and against damages, liability, losses, costs and expenses, including reasonable attorney's fees, but only to the extent caused by the negligent acts, errors or omissions of the Consultant, its employees, agents or subcontractors, or others for whom the Consultant is legally liable, in the performance of professional services under this Contract. The Consultant is not obligated under this sub-section 8b to indemnify the County for the negligent acts of the County or any of its commissioners, officials, officers, directors, agents and employees.

9. INDEPENDENT CONTRACTOR: The Consultant is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the Consultant to perform work under this Contract shall be and remain at all times, employees of the Consultant for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE COUNTY AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.

10. NO WAIVER OF GOVERNMENTAL IMMUNITY ACT: The parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to the County.

11. ASSIGNMENT: The Consultant covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Authorized Representative. Any attempt by the Consultant to assign or transfer its rights hereunder shall, at the option of the Authorized Representative, void the assignment or automatically terminate this Contract and all rights of the Consultant hereunder.

12. COUNTY REVIEW OF RECORDS: The Consultant agrees that, upon request of the Authorized Representative, at any time during the term of this Contract, or three (3) years thereafter, it will make full disclosure to the County and make available for inspection and audit upon request by the Authorized Representative, the County Director of Finance, or any of their authorized representatives, all of its records associated with work performed under this Contract for the purpose of making an audit, examination or excerpts. The Consultant shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.

13. OWNERSHIP OF DOCUMENTS: Drawings, specifications, guidelines and any other documents prepared by the Consultant in connection with this Contract shall be the property of the County.

14. ASSIGNMENT OF COPYRIGHTS: The Consultant assigns to the County the copyrights to all works prepared, developed, or created pursuant to this Contract, including the right to: 1) reproduce the work; 2) prepare derivative works; 3) distribute copies to the public by sale, rental, lease, or lending; 4) perform the works publicly; and 5) to display the work publicly. The Consultant waives its rights to claim authorship of the works, to prevent its name from being used wrongly in connection with the works, and to prevent distortion of the works.

15. TERMINATION: The County shall have the right to terminate this Contract, with or without cause, by giving written notice to the Consultant of such termination and specifying the effective date thereof, which notice shall be given at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant pursuant to this Contract shall become the County's property. The Consultant shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Consultant.

16. NOTICES: Notices concerning termination of this Contract, notices of alleged or actual violations of the terms or provisions of this Contract, and all other notices shall be made as follows:

by the Consultant to:	Brolin Bundy, P.E., Capital Improvements Project Manager Douglas County Department of Public Works 100 Third Street, Suite 220 Castle Rock, CO 80104 (303) 660-7490 E-mail: bbundy@douglasco.gov
with a copy to:	Douglas County Attorney's Office 100 Third Street Castle Rock, CO 80104 (303) 660-7414 E-mail: attorney@douglasco.gov
and by the County to:	Randal Lapsley, P.E. RS&H, Inc. 4582 South Ulster Street, Suite 1100 Denver, CO 80237 Phone: (720) 586-6656 E-mail: Randal.Lapsley@rsandh.com

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The parties may from time to time

designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

17. NONDISCRIMINATION: In connection with the performance of work under this Contract, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

18. GOVERNING LAW; VENUE: This Contract shall be deemed to have been made in and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Douglas, State of Colorado. The Consultant expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

19. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Contract by the Consultant shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Consultant shall also comply with all applicable ordinances, regulations, and resolutions of the County and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Contract.

20. SEVERABILITY: In the event any of the provisions of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected. Should either party fail to enforce a specific term of this Contract it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

21. NO THIRD-PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Contract and all rights of action relating to such enforcement, shall be strictly reserved to the County and the Consultant, and nothing contained in this Contract shall give or allow any such claim or right of action by any other or third person under such Contract.

22. ADVERTISING AND PUBLIC DISCLOSURE: The Consultant shall not include any reference to this Contract or services performed pursuant to this Contract in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Douglas County Public Affairs Director. Nothing herein, however, shall preclude the transmittal of any information to officials of the County, including without limitation, the County Manager, Assistant County Manager, and the Board of County Commissioners. Notwithstanding the foregoing, upon completion of the project, Consultant shall have the right to accurately represent their role, contractual relationship, and work performed under this Contract in client proposals for the purposes of establishing work experience.

23. PRIORITY OF PROVISIONS: In the event that any terms of this Contract and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control:

1st This Contract, Sections 1 through 28
2nd Request for Proposal (if applicable)
3rd Exhibit C- Insurance Requirements
4th Exhibit A- Scope of Services
5th Exhibit B- Method of Payment
6th Response to Request for Proposal (if applicable).

24. HEADINGS; RECITALS: The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation of this Contract. The Recitals to this Contract are incorporated herein.

25. ENTIRE AGREEMENT: The parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any commissioner, official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Contract, except those which are expressly reserved herein to the Authorized Representative, shall be valid unless they are contained in writing and executed by all the parties with the same formality as this Contract.

26. INSURANCE: The Consultant shall be required to maintain the insurance requirements provided in Exhibit C, attached hereto and incorporated herein by reference. The Consultant shall provide evidence that such requirements have been met and shall provide updated information to the County in the event any changes are made to the Consultant's insurance coverage during the term of this Contract.

27. COUNTY EXECUTION OF AGREEMENT: This Contract is expressly subject to, and shall not be or become effective or binding on the County, until execution by all signatories of the County.

28. FORCE MAJEURE: No party shall be liable for failure to perform hereunder if such failure is the result of *force majeure*. Any time limit shall be extended for the period of any delay resulting from any *force majeure*, or this Contract may be terminated if such delay makes performance of the Contract impossible or impracticable. *Force majeure* shall mean causes beyond the reasonable control of a party against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts, such as, but not limited to, natural disasters of overwhelming proportions, exceptional adverse weather conditions, acts of God, acts of war, strikes, work stoppages, fire or other catastrophic casualty or action of non-party government authorities.

IN WITNESS WHEREOF, the County and the Consultant have executed this Contract as of the above date.

RS&H, Inc.

BY:_____ **ATTEST: (if a corporation)**

Printed Name_____ **_____**

Title:_____ **Title:_____**

DATE:_____

Signature of Notary Public Required:

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____.

Witness my hand and official seal

_____
Notary Public

My commission expires: _____

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS

APPROVED AS TO CONTENT:

_____ **_____**

GEORGE TEAL, CHAIR **Date**

DOUGLAS J. DEBORD **Date**
COUNTY MANAGER

ATTEST

_____
Deputy Clerk **Date**

DEPARTMENT OF PUBLIC WORKS ENGINEERING:

_____
JANET HERMAN, P. E. **Date**
Director of Public Works

APPROVED AS TO FISCAL CONTENT: **APPROVED AS TO LEGAL FORM:**

CHRISTIE GUTHRIE **Date**	**Chris Pratt** **Date**
Director of Finance	**Senior Assistant County Attorney**

Project Background and Tasks Associated with The Draft Scope of Services for the Colorado Blvd Bike-Ped Bridge Over C-470 Project

Douglas County has requested that RS&H provide design services for the Colorado Blvd Bike-Ped Bridge over C-470 project. This document outlines the proposed Scope of Services to perform design services for Douglas County's Colorado Blvd Bike-Ped Bridge Over C-470 project. Douglas County is responsible for managing the final design and construction of this Project.

The objective of this project is to design and construct a separate bike-ped bridge over C-470. The proposed project will improve safety by allowing bikes and pedestrians the opportunity to cross C-470 away from vehicular traffic and reduce the possibility for conflict and crashes between bikes/peds and cars. The existing sidewalk on the roadway bridge is narrow and is only located on one side. The bike-ped bridge will also provide better access to the C-470 Regional Trail and David A. Lorenz Regional Park.

The anticipated project limits are along Colorado Boulevard between Siskin Avenue and Canyon Ranch Road. The multi-use trail and bridge over C-470 will complete a missing link on the east side of Colorado Blvd. north of Siskin Ave.

The County is seeking assistance in finding the most cost-effective design solution for this project that will have minimal impact to the traveling public during all phases of construction. The County anticipates utilizing a steel truss bridge or other cost-effective solutions and is **not** looking for an entry/monument feature bridge.

This project will utilize federal TAP funding and Douglas County funding for the design phase (preconstruction activities).

The project will be initially developed to 30% level (FIR) then progressed to 90% level (FOR). Comments received from the FOR submittal will be incorporated into a post-FOR submittal that will be shelved until construction funding can be secured (anticipated in 2029). This scope is based on an 18-month project design schedule from receipt of the Notice to Proceed. Additional services for plan and specification updates for construction advertisement and construction support occurring beyond 2027 can be added if the County elects to execute a contract amendment adding that work to the RS&H Scope of Services.

Task 1 – Project Administration/Management

RS&H will be responsible for submitting invoices to the Douglas County Project Manager (PM) as well as providing other project administration services throughout the project. Included with the monthly invoices, RS&H shall provide the County with monthly summary reports of the work completed in that pay period. RS&H will be responsible for the day-to-day management and coordination of the tasks in the detailed Scope of Services and associated fee submitted with their proposal.

A project schedule will be agreed to for the design work. The schedule will be maintained during the design phase of the project. If schedule changes are needed and agreed to by all parties, a revised schedule will be completed and redistributed to the project team.

RS&H will be responsible for management, coordination, project development, and engineering that will include the following:

- Project design administration
- Project scheduling, kick-off & coordination meetings, environmental clearance, design scoping review meeting, public meetings, and FIR/FOR meetings
- Develop design criteria, memorandum and reports
- Preliminary and Final Design and Submittals

Work shall be completed using the latest Douglas County, AASHTO, and CDOT design and construction standards.

Pre-submittal quality reviews will be completed by RS&H prior to submittal. Quality Management Plan (QMP) will be implemented, making certain all submittals follow the QA/QC reviews including submittals from sub-consultants.

Task 2 – Project Meetings

Throughout the project, meetings will take place to coordinate work and design elements. Unless specified otherwise, these project meetings will generally include participants from RS&H and Douglas County ("Project Team"). All project meetings shall be scheduled by RS&H and RS&H shall be responsible for determining appropriate attendance from their team to ensure cost effectiveness of meetings. Meeting agendas shall be prepared by RS&H for all project meetings listed and shall be approved by the Douglas County PM prior to the meeting. RS&H shall be responsible for creating meeting minutes to detail the discussions, decisions, and resulting action items from each meeting. RS&H shall distribute the meeting minutes to all attendees for concurrence prior to issuing the final meeting minutes. Unless stated otherwise, it is anticipated that the meetings will take place at the RS&H office (in the greater Denver area),

Douglas County offices, at a CDOT facility, or through a virtual meeting software utilizing Microsoft Teams or other software approved by Douglas County.

Notice to Proceed Meeting

Upon receiving notice to proceed from Douglas County, RS&H shall schedule a brief meeting to confirm the scope of work, discuss project schedule, request additional data, and confirm design-related issues and requirements.

Project Meetings

RS&H shall schedule project meetings bi-weekly through FOR, and monthly thereafter to coordinate and discuss project status, project schedule, design decisions, and other coordination topics.

Design Scoping Review (DSR) Meeting

Per the CDOT Local Agency Manual, a Design Scoping Review (DSR) Meeting shall be held with the Project Team and the assigned CDOT staff representatives. RS&H shall schedule the Scoping Meeting within 2-3 weeks after Notice to Proceed has been given.

Public Meeting

Per the CDOT Local Agency Manual, a public meeting shall be held to communicate details of the project. Please see Task 4 – Public Involvement for additional details.

FIR Meeting

Per the CDOT Local Agency Manual, a Field Inspection Review (FIR) meeting shall be held with the Project Team and the assigned CDOT staff representatives. Following the FIR meeting, RS&H shall utilize a comment resolution form to track and resolve outstanding project design issues and hold a virtual comment resolution meeting approximately 2 weeks after FIR.

RS&H shall submit electronic PDF drawings of the FIR plans and cost estimate to the County a minimum of thirty (30) working days in advance of the meeting to allow for review. The primary purpose of the FIR meeting is to finalize the project limits for ROW and Environmental review purpose; and confirm / discuss the primary design elements of the plans and discuss the FIR-level engineer's opinion of probable cost (OPC). See the Task 13 – Draft Project Submittals section for more information on submittal requirements.

Structure Selection Report Meeting

Coordination meetings (2) with CDOT Staff Bridge and Douglas County will be held to review the structural design approach documented in the SSR.

Environmental Clearance Meeting

Per the CDOT Local Agency Manual, environmental clearance shall be obtained from CDOT prior to the plans being approved for construction. RS&H shall plan on attending one (1) meeting with Douglas County staff and the assigned CDOT representatives to discuss the environmental clearance requirements, which is anticipated to occur before the FIR meeting. All other coordination between RS&H and the various CDOT representatives shall occur via telephone or email before the FOR meeting.

ROWPR Meeting

While there is no major ROW acquisition required for this project, we anticipate a license agreement, or an easement will be needed from a City & County of Denver parcel. The CDOT Local Agency Manual requires a formal Right-of-Way Plan Review (ROWPR) meeting in order to obtain the ROW clearance needed for plans to be approved for construction. RS&H shall plan on attending one (1) ROWPR meeting with Douglas County staff and the assigned CDOT representatives to discuss the ROW clearance sometime between the FIR and FOR meetings.

FOR Meeting

Per the CDOT Local Agency Manual, a Final Office Review (FOR) meeting shall be held with the Project Team and the assigned CDOT staff representatives. Following the FOR meeting, RS&H shall utilize a comment resolution form to track and resolve outstanding project design issues; and hold a virtual comment resolution meeting approximately 2 weeks after FOR. These comments shall be reflected on the plans and memorialized in project meeting minutes.

Based on the level of design completed for the FIR plans, the FOR plans are expected to be advanced to a 90% design level. RS&H shall submit electronic PDF drawings of the FOR plan, specification, and estimate (PS&E) documents to the County a minimum of thirty (30) working days in advance of the meeting to allow for review. The primary objective of the FOR meeting will be to discuss any proposed changes or concerns with the PS&E documents prior to advertising the project for construction bids. See the Task 13 – Draft Project Submittals section for more information on submittal requirements.

Task 3 – Topographical Survey

Per the CDOT Local Agency Manual, a TMOSS topographical survey shall be completed for this project in accordance with the CDOT Survey Manual. The limits of survey shall be based upon the limits shown in the detailed scope from HKS in Appendix A. A survey control diagram and tabulation shall be completed for inclusion in the construction plans in accordance with the CDOT Survey Manual.

Task 4 - Public Involvement

Per the CDOT Local Agency Manual, a single public meeting shall be held to communicate details of the project. RS&H shall prepare a Public Outreach Plan in coordination with Douglas County which will contain a list of project stakeholders. A single public meeting is anticipated, and project information will need to be formatted for inclusion on the Douglas County website. RS&H shall be responsible for preparing all communication aids and meeting materials necessary for the public meeting with input and direction from Douglas County. During the design phase, once every other month, RS&H will be responsible for providing the County with project information to update the County website, as well as after every major project milestone has been completed.

RS&H shall prepare one (1) Microsoft PowerPoint presentation for use by Douglas County to present to elected officials and other project stakeholders. RS&H will not be responsible for presenting to local elected officials or project stakeholders beyond the previously described public meeting. Work is inform-level only and does not include collection of community input. For additional information, see the detailed scope from Currie Consulting Group in Appendix B

Task 5 – Right of Way

The proposed design crosses over one City & County of Denver parcel, and Douglas County anticipates that a license agreement or easement can be obtained for the project improvements through that parcel. The proposed improvements to the north of C-470 may impact the Arapahoe County parcel and may require a temporary construction easement. All other improvements outside of this parcel are anticipated to be located within existing Dougals County and CDOT ROW, except for project related detours and applicable signing as well as temporary construction staging areas that may be located outside of existing Douglas County and CDOT ROW. Additionally, a temporary easement may be obtained to provide sidewalk / trail access to adjacent public parking lots. RS&H shall prepare ROWPR plans, and legal descriptions

needed for project easements in accordance with the CDOT Local Agency Manual, the CDOT ROW Manual, and with the direction of Douglas County staff. The scope includes a total of eight (8) easements consisting of both temporary construction easements and permanent easements for acquisition. For additional information, see the detailed scope from HKS in Appendix A

Task 6 – Subsurface Utility Engineering and Utility Plans

RS&H shall be responsible for producing subsurface utility engineering (SUE) plans in accordance with Colorado Senate Bill 18-167. All dry utilities (electric, gas, and telecommunications) and water lines present within the project limits shall be located to ASCE quality level B at a minimum. Sanitary sewers will be located to quality level C or D. Storm Sewers will be located to quality level C unless quality level B is obtainable via optical methods. After initial data collection to obtain SUE data, RS&H shall propose which, if any, utilities should be investigated to ASCE quality level A via test holes. It is estimated that a total of fifteen (15) hard surface standard test holes and four (4) large diameter clearance holes (for bridge piers) will be performed throughout the project limits. If Douglas County desires additional test holes to be performed, a contract amendment will be negotiated with RS&H. It is assumed that GPR will not be used within the C-470 roadway or where steep slopes prevent usage.

RS&H is responsible for ensuring that SUE data will be collected, and plans will be assembled with ample time to make critical design decisions relating to utility conflicts. The Project Team anticipates the SUE utility plans will consist of a tabulation of utility sheets, utility matrix sheets, and utility plan sheets.

Utility plans shall be developed by RS&H and included in the final construction plans. RS&H shall perform utility coordination activities with assistance from Douglas County PM. For additional information, see the attached SUE investigation scope from HKS in Appendix C.

Task 7 – Geotechnical Engineering

Geotechnical investigation and laboratory testing shall be performed to determine engineering design criteria for proposed structural foundations required for this project. Douglas County anticipates a total of six (6) geotechnical borings are required the proposed bridge foundations and the various retaining walls, but additional borings may be required to meet CDOT Staff Bridge criteria. All borings will extend 20 feet into bedrock except for the boring at the pier location which will extend 30 feet into bedrock. A geotechnical report shall be prepared that includes boring logs, recommendations for bridge foundations, design parameters for the foundations and retaining walls, embankment settlement, and slope stability. This task shall include coordination with the structural design team and assistance with preparation of the

Structure Selection Report as needed. Additionally, global stability analysis shall be performed. It is assumed that the existing soil nail wall F-17-AH will remain and the Geotechnical Engineer will evaluate existing wall stability (global and local) for the final grading and bridge location. If the soil nail wall needs to be replaced or reinforced, the Geotechnical Engineer will perform the wall design and prepare the wall plans and specifications with RS&H providing CADD support. The cost of the wall design and plan production is included in the fee worksheet as a separate line item but is not included in the total design fee. For additional information, see the attached scope and fee from Granite Engineering Group in Appendix D.

Task 8 – Stormwater Management Plan (SWMP) & Drainage Investigation

RS&H will coordinate Best Management Practices with Douglas County and provide Storm Water Management Plans (SWMP) using the latest CDOT templates. Less than one acre of disturbance is anticipated and the associated, current CDOT SWMP template will be used. CDOT SWMP Site Maps will be included for the FOR and Post-FOR submittal. For the SWMP Site map submittal, the Initial Map shall be separate and the Interim and Final phase BMPs Maps on combined on a single plan subset. Two full submittals are included in the fee estimate for each of the Milestones (FOR and POST-FOR). The CDOT SWMP Narrative will be included in the FIR submittal, but CDOT SWMP Site Maps will not.

An investigation of the drainage impacts of the proposed improvements will be performed. RS&H will evaluate existing and proposed hydrology to determine changes in peak flows associated with the Project. RS&H will coordinate with Douglas County and CDOT to determine the compatibility of the proposed improvements with the existing drainage infrastructure and determine whether permanent water quality mitigation will be required. The findings of this investigation and coordination will be summarized in a drainage memorandum, to be submitted at FIR, FOR, and Post-FOR. Design will follow Douglas County's Storm Drainage Design and Technical Criteria Manual (SDDTCM). In cases of flows discharging to CDOT jurisdiction, the CDOT Drainage Criteria Manual shall be utilized. Rainfall information will be derived utilizing Douglas County's SDDTCM.

The following plan sheets are included in the scope: General Notes, Tabulations, (3) Drainage Plan Sheets (1"=40'), (1) Drainage Profile, Details, and Specifications. Hours have been included for a 3' tall retaining wall with a length not to exceed 20' to make grade. Irrigation design, specialized drainage structures, and water quality have been excluded from this scope. Capacity calculations for existing systems and existing basins have been excluded from the scope. Obtaining permits (discharge, stormwater, etc.) is excluded from the scope.

Task 9 – Environmental Clearance

There are no known environmental concerns related to this project, but since federal funds will be used for design and anticipated for construction, National Environmental Protection Act (NEPA) clearances are applicable. The County anticipates that the project will be granted a categorical exclusion (CatEx) so ERO will provide environmental services, including necessary research, fieldwork, and documentation to complete the Colorado Department of Transportation (CDOT) Categorical Exclusion (CatEx) Form 128 and Douglas County environmental requirements. The ERO will work with the design team to draft the project description and define a complete project footprint that includes all potential acquisitions, easements, and design refinements.

CDOT will complete the survey and documentation necessary for the environmental clearances for noise, paleontology, and non-historic Section 4(f) and Section 6(f) resources.

ERO will evaluate the project for air quality, hazardous materials, biological resources, historic resources, archeological resources, and visual resources. For additional information and a full list of environmental deliverables, see the detailed scope by ERO in Appendix E.

Task 10 – Trail Design and Traffic Control

Trail design includes designing the horizontal and vertical profile of the trail to meet the minimum vertical clearance under the bridge with a minimum clearance of at least 17.5-feet (or more stringent applicable criteria) and will channelize bikes from the striped bike lane on Colorado onto the proposed pedestrian bridge using a bike approach ramp. RS&H shall prepare a trail design criteria table for review and acceptance by the Project Team and CDOT at the DSR meeting. The Trail shall be designed in accordance with CDOT and Douglas County requirements including meeting the Public Rights-Of-Way Guidelines (PROWAG) which expands upon the Americans with Disabilities Act (ADA), Chapter 13 Bicycle and Pedestrian Facilities from the CDOT Roadway Design Guide, CDOT Curb Ramp Designers Resource, and Douglas County Design and Construction Standards. Traffic Control plans shall be developed to accommodate the phasing and traffic control needs during construction.

Task 11 – Structural Engineering

Structural design for this project includes bridge and retaining wall design. Per the CDOT Local Agency Manual, a Structure Selection Report shall be developed in accordance with the CDOT Bridge Manual. This project's Structure Selection Report shall evaluate cost effective alternatives

for bridge elements and adjacent retaining walls and shall take into consideration color and structure types recently constructed with the C-470 Managed Express Lanes Project. It is assumed that up to three bridge alternatives will be evaluated in the Structure Selection Report including a prefabricated steel truss and a precast concrete box girder bridge.

Douglas County initially anticipated using a prefabricated steel truss bridge like the one recently installed that carries the C-470 Trail over Yosemite Street and over the westbound C-470 on-ramp as well as the bridge that carries C-470 Trail over University. In addition to the truss, alternative superstructure types will be evaluated with respect to cost, aesthetics, and constructability. Recent experience indicates that a side-by-side box girder bridge is a cost-effective structure type for this location. The bridge scope will include superstructure and substructure design. If a prefabricated steel truss is the selected alternative in the structure selection report, the superstructure design will be removed from the scope and the design and shop drawings for the prefabricated truss will be completed by the Contractor. The structural design team shall work with the geotechnical engineer to provide recommended retaining wall and bridge foundation types for consideration.

The County has said they are not looking for an entry/monument feature bridge, but based on the visibility of the structure, aesthetic considerations will still play an important role and should be addressed in the Structure Selection Report. Douglas County prefers that the initial draft is submitted to just Douglas County. Additionally, following the County's initial review, the Structure Selection Report for the bridge and retaining walls will be submitted to CDOT Staff Bridge for review and approval prior to the FIR meeting. Two (2) virtual meetings with RS&H, Staff Bridge and the County will be included in the scope of work to discuss structure selection.

Bridge and retaining walls will be designed in accordance with the requirements of:

- AASHTO Bridge Design Specifications, Tenth Edition, 2024
- CDOT Bridge Design Manual 2026
- AASHTO LRFD Guide Specifications for the Design of Pedestrian Bridges, 2nd Edition

The final design phase will include a constructability review for potential crane locations with potential locations documented in the plans. Exact crane positioning/girder erection is excluded due to the impossibility of anticipating the crane sizes and capacities that will be available to the Contractor at the time of construction.

The pedestrian railing on the bridge is assumed to be a fence or previously designed pedestrian railing mounted on a concrete parapet. Steel design of a custom railing is not included in the scope.

Task 12 – Specifications

RS&H will develop construction specifications as required for the design. Construction specifications consist of the CDOT Standard Specification for Road and Bridge Construction, the Standard Special Provisions, and the Project Special Provisions.

Task 13 – Draft Project Submittals

The following sections describe at a minimum what Douglas County anticipates for formal submittals. Formal submittals shall be subject to review and comment periods by Douglas County and CDOT staff prior to acceptance.

Reports, Memorandums, Clearances, Forms, and Permits

- Public Outreach Plan
- Trail Design Criteria Table
- Geotechnical Design Report (Preliminary and Final)
- Drainage Memorandum (which includes SWMP plans)
- Structure Selection Report
- Structural Design Calculation Package for bridge(s) and retaining wall(s)
- Consultant Final Submittal Letter (Structures)
- Structure Inspection Sketches
- CDOT Forms 859 and 463 and Preliminary Construction Schedule
- Prepare Exhibit(s) for CDOT/Douglas County Maintenance IGA

EXHIBIT B

COLORADO OVER C-470 BRIDGE PROJECT
FEE ESTIMATE - APRIL 2026

4/24/2026

RS&H

Item	Task	PM	PM	QUALITY	TRAILS			STRUCTURE				ROADWAY & TRAFFIC		SWMP/DRAINAGE			ADMIN	Total Hours
		Proj Officer	Project Manager	Quality Manager	Eng III	Eng Assoc II	Designer 2	Eng II	Eng II	Bridge Eng I	Bridge Eng Ass IV	Eng III	Eng Assoc I	Eng III	Eng III	Eng Assoc I	Project Coordinator	
		Randal Lapsley	Chad Hammond	Behrooz Far	Pete Christos	Erin Chou	Sean Brown	Roshan Prasain	Chad Hammond	Karl Wilcox	Mike Welch	Omar Venzor	Erin Chou	Mary Duke	Jo Ann Yesia	Meghan	Paula McMartin	
	Project Management & Project Development																	
100	**Project Management & Coordination**																	
	Project Management & Coordination (6 hrs/mo @ 18 mo)		90														18	108
	Kickoff Meeting & DSR Meeting + Minutes	2	12		6							6			6			32
	Coordination Meetings + Minutes (bi-weekly for 14 months (through FOR), monthly for the remainder)		96		32							32			32			192
	Public, Environmental & ROWPR Meetings + Minutes		18															18
	FIR and FOR Meetings + Minutes	2	16		8							8			8			42
	Scheduling and Budget		8															8
	Quality Reviews	4	12	4														20
200	**Preliminary and Final Design**																	
210	**Topo Survey & ROW**																	
	Coordination with County & HKS																	0
220	**Public Involvement**																	
	Develop Public Outreach Plan																	0
230	**SUE & Utility Plans**																	
	Conceptual Coordination with County & HKS											12						12
	FIR Utility Coordination											16						16
	FOR Utility Coordination and Plans											16	40					56
240	**Geotechnical Engineering**																	
	Coordination with County & Granite Engineering Group																	0
250	**Drainage Design**																	
	FIR Drainage Memo													2	10	8		20
	FIR Drainage General Notes														1	1		2
	FIR Tabulations													2	4			6
	FIR Drainage Plan Sheets														4	18		22
	FIR Drainage Details														2	6		8
	FIR Drainage Water Quality Detail Sheets													2	4			6
	FOR Drainage Memo													4	8	8		20
	FOR Drainage General Notes														1	1		2
	FOR Tabulations													2	8			10
	FOR Drainage Plan Sheets														8	32		40
	FOR Drainage Details														1	4		5
	FOR Drainage Water Quality Detail Sheets (Structures Possibly)													8	40	24		72
	Post-FOR Drainage Memo													2	4	4		10
	Post-FOR Drainage General Notes														1	1		2
	Post-FOR Drainage Plan Sheets														1	6		7
	Post-FOR Drainage Profile Sheets														1	4		5
	Post-FOR Drainage Details														1	4		5
	Post-FOR Drainage Water Quality Detail Sheets (Structures Possibly)													4	16			20
255	**SWMP & Drainage Investigation**																	
	FIR Stormwater Management Plan (SWMP - Narrative) (TABS)													2	8			10
	FOR Stormwater Management Plan (SWMP - Narrative) (TABS)													2	6			8
	FOR Initial SWMP Site Maps (1"=40') (3 pages)														4	24		28
	FOR Interim SWMP Site Maps (1"=40') (3 pages)														4	24		28
	FOR Final SWMP Site Maps (1"=40') (3 pages)														4	12		16
	Post-FOR Stormwater Management Plan (SWMP - Narrative) (TABS)													2	6			8
	Post-FOR Initial SWMP Site Maps (1"=40') (3 pages)														2	8		10
	Post-FOR Interim SWMP Site Maps (1"=40') (3 pages)														2	8		10
	Post-FOR Final SWMP Site Maps (1"=40') (3 pages)														2	8		10
260	**Environmental Clearance**																	
	Coordinate with County and Environmental Consultant																	0
270	**Roadway and Traffic Control**																	
	Conceptual Removal Plans				4	10												14
	Conceptual Traffic Control Plans											8	24					32
	Conceptual Signing and Striping											8	16					24
	FIR Roadway Tabulations				2	6	2											10
	FIR Horizontal Control Plan				1	4	4											9
	FIR Removal Plans				2	10	16											28
	FIR Retaining Wall Coordination				2	8												10
	FIR Traffic Control Plans											4	16					20
	FIR Signing and Striping											8	16					24
	FOR Summary of Approximate Quantities				2	8	4											14
	FOR Roadway Tabulations				2	6	2											10
	FOR Horizontal Control Plan				1	4	4											9
	FOR Removal Plans				1	8	8											17
	FOR Retaining Wall Coordination				2	6												8
	FOR Traffic Control Plans											8	32					40
	FOR Signing and Striping											8	32					40
280	**Trail design**																	
	Conceptual Trail Design Criteria Table				2	6												8
	Conceptual Trail Typical Section				1	4	6											11
	Conceptual Trail Plan and Profile				4	16												20
	FIR Trail Design Criteria Table				1	4												5
	FIR Trail Typical Section				1	4	6											11
	FIR Trail Plan and Profile				4	16	16											36
	FIR Grading Details				4	16	16											36
	FOR Trail Design Criteria Table				1	2												3
	FOR Trail Typical Section				1	2	4											7
	FOR Trail Plan and Profile				2	10	10											22
	FOR Grading Details				2	12	8											22
	FOR Curb Ramp Details				4	16	14											34
	Trail Cross Sections (25 feet interval)				2	12	2											16
290	**Structural Design**																	
	Structure Selection Concept Meeting w/ County and Staff Bridge (2x2hrs)								4									4
	Conceptual Bridge Alignment/Length Analysis								56									56
	Bridge Structure Alternatives Analysis (3 structure types)								48									48
	Conceptual Substructure Design								8									8
	Aesthetic Concept								12									12
	Structure Selection Report Writing								80	16								96
	Structure Selection Report Graphics								20									20
	FIR Structure Plans (4 sheets at 25 hours/sheet)										100							100
	Superstructure Design								96	68								164
	Parapet and Pedestrian Rail (assumes railing design)								16	16								32
	Abutment and Wingwall Desgn								36	28								64
	Lightweight Backfill								8	4								12
	Pier Design								52	32								84
	Geometry								16	12								28
	Aesthetics								6	4								10
	Misc. Details								28	20								48
	Landscape Walls								16	8								24
	Calculation Package								16	16								32
	Senior Plan Review (30 sheets at 2 hours/sheet)							60										60
	Bridge Rating								24	16								40
	FOR Structure Plans (25 sheets at 20 hours/sheet)										500							500
291	**General Plans**																	
	FIR Project General Plan Sheets (7 sheets)				4	4	24											32
	FOR Project General Plan Sheets (7 sheets)				2	2	4											8
292	**Specifications**																	
	FIR Specifications Package				10	4												14
	FOR Specifications Package				8	4			24	16		8	8		8			76
293	**Quantity Calculations and Cost Estimate**																	
	FIR Quantity Calcs								16									16
	FOR Quantity Calcs				2	6			16	16		6	8					54
294	**QA/QC**																	
	FIR QA/QC				12				24	24		8			12			80
	FOR QA/QC				12				32	28		8			12			92
300	**Milestone Deliverables**																	
	FIR Package per List of Deliverables						6											6
	FOR Package per List of Deliverables						6											6
	Post-FOR Submittal Package						6											6
	FIR & FOR Comment Resolutions		8		4							4			4			20
	Hours Subtotal:	**8**	**260**	**4**	**148**	**210**	**168**	**60**	**654**	**324**	**600**	**168**	**192**	**32**	**235**	**205**	**18**	**3286**
	2026 Rates	$ 370	$ 234	$ 279	$ 233	$ 124	$ 188	$ 255	$ 234	$ 170	$ 179	$ 277	$ 124	$ 234	$ 233	$ 125	$ 169	
	Subtotal Labor:	$ 2,960.0	$ 60,840.0	$ 1,116.0	$ 34,484.0	$ 26,040.0	$ 31,584.0	$ 15,300.0	$ 153,036.0	$ 55,080.0	$ 107,400.0	$ 46,536.0	$ 23,808.0	$ 7,488.0	$ 54,638.5	$ 25,625.0	$ 3,042.00	

RS&H Total Labor:	$ 648,977.50
Expenses:	
Subconsultant - Granite Eng. Group - Geotechnical:	$ 77,610.00
Subconsultant - HKS - Survey, ROW:	$ 96,360.00
Subconsultant - HKS - SUE:	$ 60,690.00
Subconsultant - Currie Consulting Group - Public Outreach:	$ 48,880.00
Subconsultant - ERO - Environmental:	$ 41,213.00
Subconsultant - Trestle Collective - Website:	$ 7,000.00
Expences for Mileage:	$ 195.00
Total:	**$ 980,925.50**

Exhibit C

INSURANCE REQUIREMENTS

CONSULTANT or CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury (including coverage for contractual and employee acts) with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. $2,000,000.
2. **Automobile Liability:** Insurance Services Office Form covering, Code 1 (any auto), or if CONSULTANT or CONTRACTOR has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of Colorado, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease
4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the CONSULTANT or CONTRACTOR's profession, with limit no less than **$1,000,000** per occurrence or claim, $2,000,000 aggregate.

The Insurance obligations under this agreement shall be the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the COUNTY. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the CONSULTANT or CONTRACTOR under this agreement.

OTHER INSURANCE PROVISIONS:

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status. Douglas County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT or CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT or CONTRACTOR's insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage. For any claims related to this contract, the **CONSULTANT or CONTRACTOR's insurance coverage shall be primary** insurance. Any insurance or self-insurance maintained by Douglas County, its officers, officials, employees, or volunteers shall be excess and non- contributory to the CONSULTANT or CONTRACTOR's insurance.

Notice of Cancellation. Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to Douglas County**.

Waiver of Subrogation. CONSULTANT or CONTRACTOR hereby grants to Douglas County a waiver of any right to subrogation which any insurer of said CONSULTANT or CONTRACTOR may acquire against Douglas County by virtue of the payment of any loss under such insurance. CONSULTANT or CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Douglas County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions, Deductibles and Coinsurance. The CONSULTANT or CONTRACTOR agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention. Douglas County may require the CONSULTANT or CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Douglas County. The CONSULTANT or CONTRACTOR will indemnify Douglas County, in full, for any amounts related to the above.

Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Douglas County.

Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided ***for at least three (3) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Dat***e prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***three (3)*** years after completion of contract work.

Verification of Coverage. CONSULTANT or CONTRACTOR shall furnish Douglas County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by Douglas County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT or CONTRACTOR's obligation to provide them. Douglas County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverage, and endorsements. Additionally, Douglas County reserves the right, but

not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein. Failure on the part of the CONSULTANT or CONTRACTOR to provide insurance policies within ten (10) working days of receipt of the written request will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

The completed certificates of insurance with additional insured endorsements and waivers of subrogation and any notices, within 20 days of cancellation or termination will be sent via mail or e-mail to:

Douglas County Government
Attn: Risk Management
100 Third Street
Castle Rock, Colorado 80104
risk@douglas.co.us

Subcontractors. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONSULTANT or CONTRACTOR shall ensure Douglas County is an additional insured on insurance required from subcontractors. Any subcontractors will not be required to maintain professional liability insurance if their scope of work does not include any: (a) engineering or design; (b) construction inspection; or (c) survey work.

Failure to Procure or Maintain Insurance. The CONTRACTOR will not be relieved of any liability, claims, demands, or other obligations assumed by its failure to procure or maintain insurance, or its failure to procure or maintain insurance in sufficient amounts, durations, or types. Failure on the part of the CONTRACTOR to procure or maintain policies providing the required coverage, conditions and minimum limits will constitute a material breach of contract upon which Douglas County may immediately terminate this contract.

Governmental Immunity. The parties hereto understand and agree that Douglas County is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as from time to time amended, or otherwise available to Douglas County, its officers, or its employees

Special Risks or Circumstances
Douglas County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

_____

Megan Datwyler, Risk Manager Date

JANUARY 29, 2025
REQUEST FOR PROPOSALS (RFP)
FOR CONSULTANT SERVICES TO ASSIST DOUGLAS COUNTY
WITH THE COLORADO BLVD BIKE-PED BRIDGE OVER C-470 PROJECT
DOUGLAS COUNTY PROJECT NUMBER CI 2024-021
CDOT PROJECT NUMBER TAP C470-051 (26094)

Douglas County Department of Public Works Engineering (the "County") is requesting proposals for a professional service contract for consultant services related to final design for the **Colorado Blvd Bike-Ped Bridge over C-470 Project** (the "Project").

This Request for Proposals (RFP) is being advertised electronically through the Rocky Mountain E-Purchasing System website (www.bidnetdirect.com/douglas-county-engineering).

Consulting firms responding (Respondents) are required to submit **one (1) electronic PDF** copy of their proposal emailed to:

Brolin Bundy, P.E., Project Manager
Douglas County Government
Department of Public Works Engineering
100 Third Street, Suite 220
Castle Rock, CO 80104

Electronic submittal (if emailed) to: bbundy@douglas.co.us

Proposals are due no later than 11:00 a.m. on February 27, 2026.

Proposal must be received no later than the time and date set forth in the **RFP**. Proposals received by Douglas County after the time and date specified shall be considered non-responsive and shall be returned to the Respondents and will not be evaluated.
Douglas County requires that you identify a **Project Manager** in your proposal who will serve as a primary contact person, and the **Project Manager** will need to be available to answer questions via email or over the phone regarding the Respondents proposal and attend an oral interview (if applicable) after evaluation of your written proposal.

Additionally, the proposed **Project Manager** shall be the primary point of contact throughout the project duration, which is anticipated to be about 2 years (if the initial contract is amended by the County for additional design services). Additionally, the Respondents need to identify a person to serves as a **Deputy Project Manager** for the anticipated project duration and during the consultant selection process who will act as the point of contact when the **Project Manager** is unavailable

Respondents Inquiries

Questions about this RFP shall be directed by email to:
Brolin Bundy, Project Manager at bbundy@douglas.co.us on or before **5:00 pm on February 12, 2026.** All questions will be kept confidential except for those that are specifically related to corrections and / or clarifications in the County's RFP.

From the issuance date of this RFP until a selection is made, **Brolin Bundy** is the sole point of contact for issues or clarifications concerning this RFP and all correspondence shall be done via email. Respondent questions should anticipate a response to their questions within five business days, so Respondents are encouraged to submit their questions early.

Notifications to Unsuccessful Respondents

Pre-Award and Post-Award Notices of Exclusion: Douglas County shall notify unsuccessful Respondents in writing **via email** of exclusion from award. Additionally, the County will notify Respondents that were both selected and not selected to participate in the oral presentation / interview phase of the selection process (when applicable).

Schedule for those responding to this Request for Proposals

Anticipated **RFP Schedule** and Contract Award Schedule (subject to change)

a. **01/29/26** - RFP made available
b. **02/12/26** - Questions to Douglas County regarding the RFP are due
c. 02/27/26 - **Written Proposals are due at 11:00 am**
d. **03/17/26** - Selection committee completes review and ranking proposals
e. 03/19/26 - **Notification of selected consultant (if no interview required)**
f. **03/19/26** - Notification to participate in an interview (if applicable)
g. 03/25/26 - **Presentation / Interview (if applicable)**
h. **03/26/26** - Notification of selected consultant (if interview is required)
i. **04/28/26** - Desired Award of Contract Date by Douglas County
(Requires BOCC Approval at Scheduled Public Hearing)
j. **05/01/26** – Anticipated Notice to Proceed Date

The County will try diligently to notify the contact person(s) identified in the proposal (preferably the project Manager and/or Deputy Project Manager) of our intent to conduct an oral interview with Respondents selected.

Selection Process

1. Evaluation Criteria

   Proposals will be evaluated and scored according to the following criteria (see below for additional information required to be addressed in your responses):

i.	Firm Qualifications and Relevant Experience ^^	25 pts.
ii.	Project Team and Past Performance on Similar Projects	25 pts.
iii.	Project Approach and Understanding of Critical Issues **	35 pts.
iv.	Draft Project Schedule	5 pts.
v.	Draft Scope of Services ##	10 pts.

- Firm Qualifications and Relevant Experience (25 pts.)
  - Your proposals score will be based on firm capacity, interest/motivation, and expertise, and the qualifications of the personnel assigned to this project in order to complete the work identified in the Draft Scope of Services.

- Project Team and Past Performance on Similar Projects (25 pts.)
  - Your proposals score will be based on your teams past performance working on similar types of projects as identified in the Draft Scope of Services cost effectively and other tasks identified in your proposal.
- Project Approach and Understanding of Critical Issues (35 pts.)
  - Your proposals score will be based on understanding of critical issues specific to this project and budget limitations for design and construction.
- Draft Project Schedule (5 pts.)
  - Your proposals score will be based on your ability to complete the work identified in the Draft Scope of Services by the project milestones outlined in the Project Schedule section of the RFP.
- Draft Scope of Services (10 pts.)
  - Your proposals score will be based on identifying any weaknesses in the Draft Scope of Services (RFP) and make recommendations to improve efficiency, provide clarity and result in a better set of deliverables.

^^ The example plans provided by the Respondents in **Appendix D** will be taken into consideration in awarding points; this level of plans shall be expected on this Project should the Respondent be selected to be awarded a contract.

** Respondents project approach and understanding of critical issues shall be reflected in both the written text (included as part of the page limitation) as well as in illustrations in **Appendix A.**

Respondents Draft Scope of Services, provided in **Appendix B-2** is a major part of the proposal evaluation criteria. This document shall serve as the basis of the selected Consultant's contractual Scope of Services (Exhibit A) to be negotiated with Douglas County.

Additional RFP Information:

1. Submission Requirements

   a. In addition to submittal requirements on page one, the Respondents proposal to the County requires the following:

   b. Signatures – Proposals shall be signed by a duly authorized official.

   c. Format – Proposals shall be printed on 8.5 x 11-inch bound booklets and utilize reference tabs as appropriate, either utilizing landscape or portrait layout.

   d. Respondents are **REQUIRED** to provide an electronic PDF copy to the County via email.

   One "page" is defined as one standard 8-1/2 x 11-inch sheet of paper. All charts, graphic displays, etc. must be of readable size. Foldouts on 11 x 17-inch sheets to illustrate items are permitted in the proposal in the **Appendices**.

   If the Respondent uses an 11 x 17-inch sheet within the main body of the Proposal then it will be considered to be two pages (the exception applies only for the example plans and illustrations of proposed concept plans that are contained in

appendixes which are not part of the page limitation).

All proposals shall be submitted in either **Times New Roman** or **Arial**, using no less than eleven (11) point font and preferably twelve (12) point font in most cases.

Page Limitations - Proposals shall not exceed a total of **TEN (10)** single-sided pages. The total page limitation does **not** include: proposal cover, a one page cover letter, the required section tabs, and all required appendix materials for this Proposal (illustrations / graphics, draft scope of services, draft deliverables list, draft schedules, example plans, and resumes of key personnel).
There is no reason to submit letters of a commendation for this RFP.

Respondents shall submit a **Draft Project Schedule, a Draft Scope of Services, and a list of Draft Deliverables** as part of their Proposal, which shall be included in **Appendix B (see below)**.

The Respondents shall submit either one or two-page resumes of key members of the Consultant Project Team, which shall be included in **Appendix C.**

Additional Respondents Requirements

1. Proposals should contain and will be evaluated based on the following sections:

   a. Cover letter that serves as an executive summary of the Proposal, highlighting the value and commitment your project team will bring to this project (1 page).
   b. Firm qualifications and relevant experience (1-2 page maximum)
   c. Project team's past performance on similar projects (2-3 pages maximum)
   d. Project approach & understanding of critical issues (suggest 3-5 pages)
   e. Illustrations of proposed improvement concepts and other graphics to depict project issues (no more than 4 pages on 11x17) (include in **Appendix A**)
   f. Consultant's draft project schedule (11x17) (include in **Appendix B-1**)
   g. Consultant's detailed draft scope of services (in **Appendix B-2**)
   h. Consultant's draft list of deliverables (in **Appendix B-3**)
   i. Resumes of key members of the Project Team (include in **Appendix C**)
   j. Example Plans (no more than four (4) pages on 11x17) representing the quality of plans the Consultant will deliver to the County should they be selected (in **Appendix D**)

2. Consultant Team's Availability to Assist the County for this Project

   The consultant team should identify key staff that will be available to assist the County in preparing concept plans, FIR and FOR design plans, specifications, and estimates (PS&E) documents for the project. This work is anticipated to occur over approximately fifteen (15) to eighteen (18) months from when notice to proceed (NTP) is issued to the selected consulting team.

3. Period of Performance

   Performance shall commence as of the date specified in the notice to proceed, which is typically within ten (10) days from the date of award of Contract and shall continue until the work is completed or terminated by the County.

The Consultant will be required to perform the work until it has been accepted by Douglas County with an anticipated Contract duration of fifteen (15) to eighteen (18) months, with the possibility of amending the initial contract for additional services.

Initial project milestones should be identified by the Respondent in their Draft Project Schedule and Draft Scope of Services. Additional milestones may be added as work progresses under the proposed contract.

4. Award of Public Contract for Services (Contract)

   Award of a Contract from this RFP will be based on a competitive proposal selection process and this procedure includes taking into consideration consultant capabilities and qualifications, evaluation of the Respondents proposal against the RFP evaluation criteria; and final selection may be based on the oral presentation and interviews by those Respondents selected to be interviewed (when applicable).

   If Douglas County determines that the interview process is needed, then the top three (3) highest combined ranked firms will be selected to make an oral presentation / participate in the interview portion of the selection process.

   The consultant selected will be based on which consultant is determined to be the most responsive in accordance with the evaluation criteria established in the RFP and the information provided as part of the interview process (when applicable).

5. Consultant Payments

   Payments are anticipated to be made monthly based on a reimbursable cost-plus fixed fee – for a maximum contract amount (to be determined), where the County will allow up to 10 percent for profit. *Note: The profit will be paid on each invoice corresponding to actual billed hours and the Consultant will not receive profit payments for remaining contract value if the project finishes under budget.*

   Only the successful Respondent (firm) that receives the highest overall combined ranking will be asked to submit a formal reimbursable cost-plus fixed fee proposal, which is required for the contract. The final scope and fee will be subsequently negotiated between this firm and Douglas County.

   If the County and the highest ranked firm cannot reach an agreement on negotiating a reasonable final fee associated with the final scope, then the County may terminate negotiations with the highest ranked firm and begin negotiations with the second highest ranked firm and so forth.

Project Schedule

The following are critical milestones for this Project; and the Respondent should identify interim milestones as part of their proposal to demonstrate how they can meet the critical milestones identified by the County which are as follows:

- **Scoping / Kickoff Meeting (including CDOT)**
  - May 2026
- **FIR plan submittal (30% level plans)**
  - January / February 2027
- **Environmental Clearance / ROWPR Meeting**
  - April / May 2027
- **FOR plan submittal (90% level plans) / Utility Clearance**
  - July / August 2027
- **Anticipated construction bid advertisement (pending funding for construction)**
  - Q2 2029

Draft Scope of Services Requirements

The following information is being provided by Douglas County to assist the Respondent in preparing their own Draft Scope of Services required for this RFP. Critical issues as identified in the Respondent's proposal should be reflected in the submitted Draft Scope of Services.

Project Background and Tasks Associated with The Draft Scope of Services for the Colorado Blvd Bike-Ped Bridge Over C-470 Project

This document is intended to serve as a starting point for consultants to develop a Scope of Services to perform design services for Douglas County's Colorado Blvd Bike-Ped Bridge Over C-470 project. Douglas County is responsible for managing the final design and construction of this Project. The objective of this project is to design and construct a separate bike-ped bridge over C-470. The proposed project will improve safety by allowing bikes and pedestrians the opportunity to cross C-470 away from vehicular traffic and reduce the possibility for conflict and crashes between bikes/peds and cars. The existing sidewalk on the roadway bridge is narrow and is only located on one side. The bike-ped bridge will also provide better access to the C-470 Regional Trail and David A. Lorenz Regional Park.

The anticipated project limits are along Colorado Boulevard between Siskin Avenue and Canyon Ranch Road. The multi-use trail and bridge over C-470 will complete a missing link on the east side of Colorado Blvd. north of Siskin Ave. See **Attachment A** to this RFP for the DRCOG Grant Application.

The County is seeking assistance in finding the most cost-effective design solution for this project that will have minimal impact to the traveling public during all phases of construction. The County anticipates utilizing a steel truss bridge or other cost-effective solutions and is **not** looking for an entry/monument feature bridge.

This project will utilize federal TAP funding and Douglas County funding for the design phase (preconstruction activities). The standard contract provided in **Attachment B** will be utilized and the Consultant must be willing to enter in it. Douglas County insurance requirements are all being provided in **Attachment C**. The Consultant shall provide a written Draft Scope of Services as part of the technical proposal which each Respondent believes are needed to complete the preconstruction activities to be performed under the Contract. The information in this RFP is being used to communicate project background and identify work products desired by Douglas County.

Task 1 – Project Administration/Management

The Consultant will be responsible for submitting invoices to the Douglas County Project

Manager (PM) as well as providing other project administration services throughout the project. Included with the monthly invoices, the Consultant shall provide the County with monthly summary reports of the work completed in that pay period. The Consultant will be responsible for the day-to-day management and coordination of the tasks in the detailed Scope of Services and associated fee submitted with their proposal.

As part of the technical proposal, the Consultant should discuss their quality assurance and quality control (QA/QC) procedures and offer insight as to what they expect to be the critical QA/QC issues on this project.

Task 2 – Project Meetings

Throughout the project, meetings will take place to coordinate work and design elements. Unless specified otherwise, these project meetings will generally include participants from the Consultant and Douglas County ("Project Team"). All project meetings shall be scheduled by the Consultant and the Consultant shall be responsible for determining appropriate attendance from their team to ensure cost effectiveness of meetings. Meeting agendas shall be prepared by the Consultant for all project meetings listed and shall be approved by the Douglas County PM prior to the meeting. The consultant shall be responsible for creating meeting minutes to detail the discussions, decisions, and resulting action items from each meeting. The Consultant shall distribute the meeting minutes to all attendees for concurrence prior to issuing the final meeting minutes. Unless stated otherwise, it is anticipated that the meetings will take place at the Consultant's office (in the greater Denver area), Douglas County offices, at a CDOT facility, or through a virtual meeting software utilizing Microsoft Teams or other software approved by Douglas County.

Notice to Proceed Meeting

Upon receiving notice to proceed from Douglas County, the Consultant shall schedule a brief meeting to confirm the scope of work, discuss project schedule, request additional data, and confirm design-related issues and requirements.

Project Meetings

The Consultant shall schedule project meetings bi-weekly through FOR, and monthly thereafter to coordinate and discuss project status, project schedule, design decisions, and other coordination topics.

Design Scoping Review (DSR) Meeting

Per the CDOT Local Agency Manual, a Design Scoping Review (DSR) Meeting shall be held with the Project Team and the assigned CDOT staff representatives. The Consultant shall schedule the Scoping Meeting within 2-3 weeks after Notice to Proceed has been given.

Public Meeting

Per the CDOT Local Agency Manual, a public meeting shall be held to communicate details of the project. Please see *Task 4 – Public Involvement* for additional details.

FIR Meeting

Per the CDOT Local Agency Manual, a Field Inspection Review (FIR) meeting shall be held with the Project Team and the assigned CDOT staff representatives. Following the FIR meeting, the Consultant shall utilize a comment resolution form to track and resolve outstanding project design issues and hold a virtual comment resolution meeting approximately 4-6 weeks after FIR.

The Consultant shall submit electronic PDF drawings of the FIR plans and cost estimate to the County a minimum of thirty (30) working days in advance of the meeting to allow for review. The primary purpose of the FIR meeting is to finalize the project limits for ROW and Environmental review purpose; and confirm / discuss the primary design elements of the plans and discuss the FIR-level engineer's opinion of probable cost (OPC). See the *Task 13 – Draft Project Submittals* section for more information on submittal requirements.

Environmental Clearance Meeting

Per the CDOT Local Agency Manual, environmental clearance shall be obtained from CDOT prior to the plans being approved for construction. The Consultant shall plan on attending one (1) meeting with Douglas County staff and the assigned CDOT representatives to discuss the environmental clearance requirements, which is anticipated to occur before the FIR meeting. All other coordination between the Consultant and the various CDOT representatives shall occur via telephone or email before the FOR meeting.

ROWPR Meeting

While there is no major ROW acquisition required for this project, we anticipate a license agreement, or an easement will be needed from a City & County of Denver parcel. The CDOT Local Agency Manual requires a formal Right-of-Way Plan Review (ROWPR) meeting in order to obtain the ROW clearance needed for plans to be approved for construction. The Consultant shall plan on attending one (1) ROWPR meeting with Douglas County staff and the assigned CDOT representatives to discuss the ROW clearance sometime between the FIR and FOR meetings.

FOR Meeting

Per the CDOT Local Agency Manual, a Final Office Review (FOR) meeting shall be held with the Project Team and the assigned CDOT staff representatives. Following the FOR meeting, the Consultant shall utilize a comment resolution form to track and resolve outstanding project design issues; and hold a virtual comment resolution meeting approximately 4-6 weeks after FOR. These comments shall be reflected on the plans and memorialized in project meeting minutes.

Based on the level of design completed for the FIR plans, the FOR plans are expected to be advanced to a 90% design level. The Consultant shall submit electronic PDF drawings of the FOR plan, specification, and estimate (PS&E) documents to the County a minimum of thirty (30) working days in advance of the meeting to allow for review. The primary objective of the FOR meeting will be to discuss any proposed changes or concerns with the PS&E documents prior to advertising the project for construction bids. See the *Task 13 – Draft Project Submittals* section for more information on submittal requirements.

Task 3 – Topographical Survey

Per the CDOT Local Agency Manual, a TMOSS topographical survey shall be completed for this project in accordance with the CDOT Survey Manual. The limits of survey shall be based upon the project limits discussed in the DRCOG Grant Application included as **Attachment A** to this RFP with a generous buffer to account for changes and refinements to the design as the project progresses. A survey control diagram and tabulation shall be completed for inclusion in the construction plans in accordance with the CDOT Survey Manual.

Task 4 - Public Involvement

Per the CDOT Local Agency Manual, a single public meeting shall be held to communicate details of the project. The Consultant shall prepare a Public Outreach Plan in coordination with Douglas County which will contain a list of project stakeholders. A single public meeting is anticipated, and project information will need to be formatted for inclusion on the Douglas County website. The Consultant shall be responsible for preparing all communication aids and meeting materials necessary for the public meeting with input and direction from Douglas County. During the design phase, once every other month, the Consultant will be responsible for providing the County with project information to update the County website, as well as after every major project milestone has been completed.

The Consultant shall prepare one (1) Microsoft PowerPoint presentation for use by Douglas County to present to elected officials and other project stakeholders. The Consultant will **not** be responsible for presenting to local elected officials or project stakeholders beyond the previously described public meeting.

Task 5 – Right of Way

The proposed design crosses over one City & County of Denver parcel, and Douglas County anticipates that a license agreement or easement can be obtained for the project improvements through that parcel. All other improvements outside of this parcel are anticipated to be located within existing Dougals County and CDOT ROW, except for project related detours and applicable signing as well as temporary construction staging areas that may be located outside of existing Douglas County and CDOT ROW. Additionally, a temporary easement may be obtained to provide sidewalk / trail access to adjacent public parking lots. The Consultant shall prepare ROWPR plans, and legal descriptions as needed for project easements in accordance with the CDOT Local Agency Manual, the CDOT ROW Manual, and with the direction of Douglas County staff.

Task 6 – Subsurface Utility Engineering and Utility Plans

The Consultant shall be responsible for producing subsurface utility engineering (SUE) plans in accordance with Colorado Senate Bill 18-167. All utilities present within the project limits shall be located to ASCE quality level B at a minimum. After initial data collection to obtain quality level B SUE data, the Consultant shall propose which, if any, utilities should be investigated to ASCE quality level A via test holes. It is estimated that a total of twenty (20) standard test holes and four (4) large diameter clearance holes (for bridge piers) will be performed throughout the project limits. If Douglas County desires additional test holes to be performed, a contract amendment will be negotiated with the Consultant.

The Consultant is responsible for ensuring that SUE data will be collected, and plans will be assembled with ample time to make critical design decisions relating to utility conflicts. The

Project Team anticipates the SUE utility plans will consist of a tabulation of utility sheets, utility matrix sheets, and utility plan sheets.

Utility plans shall be developed by the consultant and included in the final construction plans. The Consultant shall perform utility coordination activities with assistance from Douglas County PM.

Task 7 – Geotechnical Engineering

Geotechnical investigation and laboratory testing shall be performed to determine engineering design criteria for proposed structural foundations required for this project. Douglas County anticipates a total of ten (10) geotechnical borings are required the proposed bridge foundations and the various retaining walls, but additional borings may be required to meet CDOT Staff Bridge criteria. A geotechnical report shall be prepared that includes boring logs, recommendations for bridge foundations, and design parameters for the foundations and retaining walls. This task shall include coordination with the structural design team and assistance with preparation of the Structure Selection Report as needed. Additionally, global stability analysis shall be performed.

Task 8 – Stormwater Management Plan (SWMP) & Drainage Investigation

A drainage report is required for this project and should identify additional impervious areas associated with the proposed improvements. It shall be assumed for scoping purposes that a “>1 Acre” Stormwater Management Plan (SWMP) shall be prepared for the project in

accordance with CDOT and Douglas County requirements. The SWMP will not be required for the FIR plan submittal but will be required for the environmental clearance meeting and the FOR plan submittal. It is anticipated that all disturbed soil will be stabilized with a native seed mix. See the *Task 13 – Draft Project Submittals* section for more information on submittal requirements. The Consultant should assume that native seeding will be used to revegetate disturbed areas; and except for other typical slope stabilization items, no other landscaping or irrigation materials are anticipated.

The project will add a limited amount of impervious area which will result in a small increase in stormwater runoff. It is anticipated that the proposed structure and sidewalk will contribute runoff to areas east of Colorado Blvd. The peak flow rates from the proposed structure and sidewalk shall be calculated and the need for drainage improvements to manage the runoff shall be investigated. Coordination with CDOT is anticipated as they have jurisdiction over the areas that the proposed bridge will discharge runoff to. The need for water quality mitigation to treat the additional stormwater runoff shall be evaluated as part of this task. The findings and recommendations of the drainage investigation will be summarized in the drainage report.

Task 9 – Environmental Clearance

There are no known environmental concerns related to this project, but since federal funds will be used for design and anticipated for construction, National Environmental Protection Act (NEPA) clearances are applicable. The County anticipates that the project will be granted a categorical exclusion (CatEx) and the Consultant should prepare its scope and fee accordingly.

Task 10 – Trail Design and Traffic Control

Trail design includes designing the horizontal and vertical profile of the trail to meet the minimum vertical clearance under the bridge with a minimum clearance of at least 17.5-feet (or more stringent applicable criteria). The Consultant shall prepare a trail design criteria table for review and acceptance by the Project Team and CDOT at the DSR meeting. The Trail shall be designed in accordance with CDOT and Douglas County requirements including meeting the Public Rights-Of-Way Guidelines (PROWAG) which expands upon the Americans with Disabilities Act (ADA). Traffic Control plans shall be developed to accommodate the phasing and traffic control needs during construction.

Task 11 – Structural Engineering

Structural design for this project includes bridge and retaining wall design. Per the CDOT Local Agency Manual, a Structure Selection Report shall be developed in accordance with the CDOT Bridge Manual. This project's Structure Selection Report shall evaluate cost effective alternatives for bridge elements and adjacent retaining walls and shall take into consideration color and structure types recently constructed with the C-470 Managed Express Lanes Project. Douglas County anticipates using a prefabricated steel truss bridge like the one recently installed that carries the C-470 Trail over Yosemite Street and over the westbound C-470 on-ramp as well as the bridge that carries C-470 Trail over University. The structural design team shall work with the Consultant's geotechnical engineer to provide recommended retaining wall and bridge foundation types for consideration. Based on the visibility of the structure, aesthetic considerations will play an important role and should be addressed in the Structure Selection Report. Douglas County prefers that the initial draft is

submitted to just Douglas County. Additionally, following the County's initial review, Douglas County requests that the Structure Selection Report for the bridge and retaining walls be submitted to CDOT Staff Bridge for review and approval prior to the FIR meeting. Two (2) virtual meetings with the Consultant, Staff Bridge and the local agencies should be included in the scope of work. The Engineer of Record is responsible for establishing crane locations required to construct the bridge and the associated method of handling of traffic needs to be reviewed and approved by CDOT and Douglas County.

Taks 12 – Specifications

The Consultant will develop construction specifications as required for the design. Construction specifications consist of the CDOT Standard Specification for Road and Bridge Construction, the Standard Special Provisions, and the Project Special Provisions.

Task 13 – Draft Project Submittals

The following sections describe at a minimum what Douglas County anticipates for formal submittals. Formal submittals shall be subject to review and comment periods by Douglas County and CDOT staff prior to acceptance.

Reports, Memorandums, Clearances, Forms, and Permits

- Public Outreach Plan
- Trail Design Criteria Table
- Geotechnical Design Report (Preliminary and Final)
- Drainage Report (which includes SWMP plans)

- Structure Selection Report
- Structural Design Calculation Package for bridge(s) and retaining wall(s)
- CDOT Forms 859 and 463 and Preliminary Construction Schedule
- Prepare Exhibit(s) for CDOT/Douglas County Maintenance IGA

FIR Plan Submittal

- Plan Package
    - Title Sheet
    - Typical Sections
    - General Notes
    - Survey Control Diagram and Tabulation
    - Geometric Control Layout
    - Removal Plans
    - Trail Plan and Profiles
    - Traffic Control Plans (including bike and pedestrian detours)
    - Retaining Wall Plans
    - Pedestrian Bridge Plans (including Engineering Geology Plans)
    - Trail Cross Sections (25-foot interval)
- Engineer's Opinion of Probable Cost

FOR Plan Submittal

- Plan Package
    - Title Sheet
    - Standard Plans List
    - Typical Sections
    - General Notes
    - Summary of Approximate Quantities
    - Tabulation of Quantities
    - Survey Control Diagram and Tabulation
    - Geometric Control Layout
    - Removal Plans
    - Trail Plans and Profiles
    - Traffic Control
    - SWMP Template and Plans
    - Retaining Wall Plans
    - Pedestrian Bridge Plans
    - Engineering Geology Plans
    - ROW Plans
    - Utility Plans
    - Subsurface Utility Engineering Plans
    - Trail Cross Sections (25-foot interval)
- Specification Package
- Engineer's Opinion of Probable Cost

Project Exclusions

The following tasks are excluded from the proposed scope of services, as they are not required or applicable to this project.

- 100% Plans, Specifications, and Estimate (PS&E) submittal is not included as part of this initial scope of work but will be required in the future once Douglas County has identified construction funding. Once construction funding has been identified, the consultant's contract will be amended to prepare the 100% PS&E package and assist the County with obtaining necessary project clearances from CDOT.
- Pedestrian Trail Lighting / Landscaping / Irrigation Plans
    - Roadway, trail, and structure lighting are not included as part of this project.
    - Native seed will be used to establish vegetation on all disturbed ground and there are no known irrigation systems impacted by this project.

END of RFP.

Consultant Selection Process for the Colorado Bike-Ped Bridge Over C-470 Project

Douglas County Project Number CI 2024-021

Combined Overall Ranking

Completed Form by Brolin Bundy, March 20, 2025

	Subcommittee Proposal Evaluator's Combined Overall Ranking Form				
RFP Respondent (Consultant Team)	Evaluator # 1	Evaluator # 2	Evaluator # 3	Combined Overall Score	Combined Overall Ranking *
Benesch	5	3	2	10	3
FHU	6	7	6	19	6
HDR	2	4	4	10	3
Muller	3	5	5	13	5
RS&H	1	1	1	3	1
Stanley	7	6	7	20	7
Wilson	4	2	3	9	2

*** Note: The Consultant Team with the lowest Combined Overall Score will receive the highest Combined Overall Ranking and be considered as the best Consultant Team.**

Consultant Selection Process for the Colorado Bike-Ped Bridge Over C-470 Project

Douglas County Project Number CI 2024-021

Individual Subcommittee Member's (Evaluator) Scoring / Ranking Form

Base Evaluation FORM Prepared by Brolin Bundy, February 27, 2026

	Assigned Proposal Evaluator # (1 thru 3): 1 Individual Subcommittee Member's (Evaluator) Proposal Scoring / Ranking Form						
RFP Respondent (Consultant Team)	Firm Qualifications and Relevant Experience	Project Team and Past Performance on Similar Projects	Project Approach and Understanding of Critical Issues	Draft Project Schedule	Draft Scope of Services	Total Points	Evaluator's Overall Ranking
Maximum points possible	(25 Points)	(25 Points)	(35 Points)	(5 Points)	(10 Points)	(100 Points Max)	*
Benesch	24	24	31	3.25	9.25	91.5	5
FHU	24	24	30	3.5	9	90.5	6
HDR	24	24	33.5	3.75	9.25	94.5	2
Muller	24	24.5	32	4.5	9	94	3
RS&H	24	24	34	4.5	9.5	96	1
Stanley	24	24	30	3.75	8.5	90.25	7
Wilson	24	24	32	4	8.5	92.5	4

Please complete this form and return as a PDF or hard copy to Brolin Bundy via email at bbundy@douglas.co.us on or before 3:00 PM on March 18, 2026

*** After entering points for all Team's first then select the Overall Ranking for each Team as follows: assign a 1 to the Team with the most points (having the best Proposal), the second best proposal assign a 2, the third best proposal assign a 3 and so forth. The Evaluator can use each number only once (no ties are allowed).**

Consultant Selection Process for the Colorado Bike-Ped Bridge Over C-470 Project

Douglas County Project Number CI 2024-021

Individual Subcommittee Member's (Evaluator) Scoring / Ranking Form

Base Evaluation FORM Prepared by Brolin Bundy, February 27, 2026

	Assigned Proposal Evaluator # (1 thru 3): 2						
	Individual Subcommittee Member's (Evaluator) Proposal Scoring / Ranking Form						
RFP Respondent (Consultant Team)	Firm Qualifications and Relevant Experience	Project Team and Past Performance on Similar Projects	Project Approach and Understanding of Critical Issues	Draft Project Schedule	Draft Scope of Services	Total Points	Evaluator's Overall Ranking
Maximum points possible	(25 Points)	(25 Points)	(35 Points)	(5 Points)	(10 Points)	(100 Points Max)	*
Benesch	22	15	30	5	10	82	3
FHU	15	15	25	4	7	66	7
HDR	22	18	28	5	8	81	4
Muller	20	20	30	5	5	80	5
RS&H	23	25	33	5	8	94	1
Stanley	20	20	28	4	7	79	6
Wilson	23	24	28	5	8	88	2

Please complete this form and return as a PDF or hard copy to Brolin Bundy via email at bbundy@douglas.co.us on or before 3:00 PM on March 18, 2026

*** After entering points for all Team's first then select the Overall Ranking for each Team as follows: assign a 1 to the Team with the most points (having the best Proposal), the second best proposal assign a 2, the third best proposal assign a 3 and so forth. The Evaluator can use each number only once (no ties are allowed).**

Consultant Selection Process for the Colorado Bike-Ped Bridge Over C-470 Project

Douglas County Project Number CI 2024-021

Individual Subcommittee Member's (Evaluator) Scoring / Ranking Form

Base Evaluation FORM Prepared by Brolin Bundy, February 27, 2026

	Assigned Proposal Evaluator # (1 thru 3): 3 Individual Subcommittee Member's (Evaluator) Proposal Scoring / Ranking Form						
RFP Respondent (Consultant Team)	Firm Qualifications and Relevant Experience	Project Team and Past Performance on Similar Projects	Project Approach and Understanding of Critical Issues	Draft Project Schedule	Draft Scope of Services	Total Points	Evaluator's Overall Ranking
Maximum points possible	(25 Points)	(25 Points)	(35 Points)	(5 Points)	(10 Points)	(100 Points Max)	*
Benesch	23	22	28	4	9	86	2
FHU	22	21	27	3	8	81	6
HDR	22	23	27	4	8	84	4
Muller	22	22	26	5	8	83	5
RS&H	23	23	31	4	8	89	1
Stanley	21	20	28	4	7	80	7
Wilson	23	21	28	5	8	85	3

Please complete this form and return as a PDF or hard copy to Brolin Bundy via email at bbundy@douglas.co.us on or before 3:00 PM on March 18, 2026

*** After entering points for all Team's first then select the Overall Ranking for each Team as follows: assign a 1 to the Team with the most points (having the best Proposal), the second best proposal assign a 2, the third best proposal assign a 3 and so forth. The Evaluator can use each number only once (no ties are allowed).**

MEETING DATE: June 23, 2026

DESCRIPTION: County Manager Report.

ATTACHMENTS:

County Manager Report 6.23.26

DOUGLAS COUNTY
COLORADO

TO: The Board of County Commissioners
FROM: Douglas J. DeBord, County Manager
DATE: June 23, 2026
RE: **County Manager Report**

Human Services

- **Combatting Child Exploitation** - On Wednesday, June 3, Gov. Jared Polis signed Senate Bill 26-015, a new state law that strengthens Colorado's response to child exploitation and human trafficking. Douglas County Commissioner Abe Laydon—who championed the bill throughout the legislative session—joined advocates from across the state at the bill-signing ceremony.



What The New Law Does

  - Requires mandatory jail time between 4 and 12 years for six crimes involving the commercial sexual exploitation of a child. Previously, offenders could be eligible for probation.
  - Expands sex-offender registration requirements for certain offenses.
  - Modernizes outdated legal language by replacing terms such as "child prostitution" with "commercial sexual activity with a child," reinforcing that minors cannot consent and must be treated as victims.
  - Adds stronger penalties for offenders who use the internet to target children.
  - Most sentencing changes take effect July 1, 2026. Updated legal terminology takes effect immediately.

The Board of County Commissioners also lobbied for a similar federal bill in Washington, D.C., demonstrating Douglas County's commitment to protecting children and combating human trafficking at both the state and national levels. Read More

Sheriff's Office

- **Proposed Ordinance on Electric Dirt Bikes -** Public safety is our top priority, and today we're asking for your help in sharing an important message with our community. Douglas County Commissioners are currently considering a new ordinance addressing high-powered electric dirt bikes, which are increasingly being ridden by young, inexperienced riders in public spaces. Calls for service are rising, and community concerns are growing. During our recent enforcement efforts, many of the riders contacted were between 12 and 14 years old.



Many people mistakenly believe these vehicles are standard e-bikes. They are not. Unlike traditional e-bikes with functional pedals, these high-powered electric dirt bikes operate solely by throttle, and certain models can reach speeds of up to 75 mph. They are often being ridden on roads, sidewalks, trails, and bike paths where they are not legally permitted. Emergency room personnel are also seeing a growing number of serious injuries involving young riders. Read Full Story

At their Tuesday, June 9, Business Meeting, the Board of County Commissioners approved the first reading of a new ordinance that would regulate low-powered scooters and off-highway vehicles (Passes 3-0).

The proposed ordinance comes in response to growing safety concerns involving the operation of certain motorized vehicles on public roads, trails and other public property throughout Douglas County. The ordinance is being proposed in partnership with the Douglas County Sheriff's Office, which will also be responsible for enforcing the ordinance if approved. Officials have seen an increase in incidents involving vehicles that are not legally permitted to operate the same way as traditional bicycles. The second reading and consideration of the ordinance will take place at a future Business Meeting. Learn More and Provide Feedback



Office of Emergency Management





- Staff participated in several wildfire-themed town halls and education sessions to help citizens prepare for wildfires.
- Work continues toward developing and implementing evacuation zones through Douglas County and our Municipalities.
- Douglas County Helitack assisted Search and Rescue with locating two missing hikers in the Bear Mountain area.
- Staff participated in a Red Cross regional shelter exercise aimed at improving shelter response and coordination.
- Staff attended as an honored guest at the Red Cross Heroes Gala.
- Staff instructed ICS-400 Incident Management to multi-jurisdictional partners in Larkspur.
- Work continues toward updating and improving OEM plans and the EOC upgrade project.

Community Services

Activity Report for June 4 – June 18, 2026

- **Celebrating Unity on Wolfensberger** - On Thursday, June 4, Douglas County Commissioner George Teal joined community leaders and the Wellspring team to celebrate the opening of Unity on Wolfensberger, a unique independent housing project that gives adults with intellectual and developmental disabilities (IDD) the opportunity to purchase their own condominium.



Since 2001, Douglas County has dedicated a one mill property tax to support residents with IDD: the Developmental Disabilities Mill Levy. In early 2026, the County announced that $2.5 million in DDML revenues would be reserved to launch an IDD Supportive Housing Grant Opportunity, with the goal of expanding independent living options for adults with IDD. Wellspring was selected as the top-ranked grant applicant for the Unity on Wolfensberger project. Along with the 24 for-sale residential units, the entire first floor will house a community swimming pool, additional resident amenities and the Wellspring offices.

- **Douglas County Opens Applications for 2026 Developmental Disability Mill Levy Grant Program -** Organizations serving Douglas County residents with intellectual and developmental disabilities (IDD) can apply for funding through the 2026 Developmental Disability Mill Levy (DDML) Grant Program beginning **June 15**.



Since 2001, Douglas County has invested more than $6.8 million through the DDML Grant Program to support services, programs and opportunities that improve the lives of residents with intellectual and developmental disabilities. **Visit our webpage to learn more and to apply**.

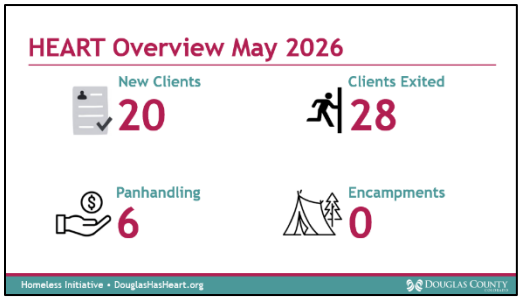
- **Expediting Affordable Housing** - At their Tuesday, June 9, Business Meeting, the Board of County Commissioners voted to approve the Resolution Establishing Expedited Review Policies for Affordable Housing Projects (Passes 3-0).

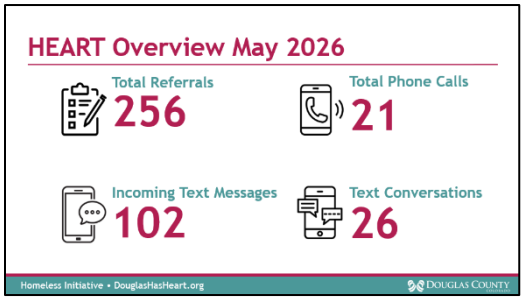


  - In 2022, Colorado voters approved Proposition 123, establishing the State Affordable Housing Fund to increase affordable housing throughout Colorado.
  - In 2023, the Board approved a commitment to increase affordable housing stock by 3% annually over 3 years. The commitment secured eligibility for Proposition 123 funds.
  - For continued eligibility, the County must adopt a Fast-Track policy expediting affordable housing project reviews.
    - Developments with 50% or more affordable housing units must receive a final decision within 90 days of submitting a complete application.
  - The resolution recognizes that the County's existing regulations meet the 90-day requirement.

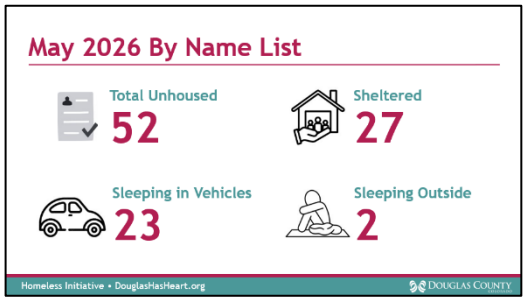
Projects or Grants

- **HEART May 2026 Report:**





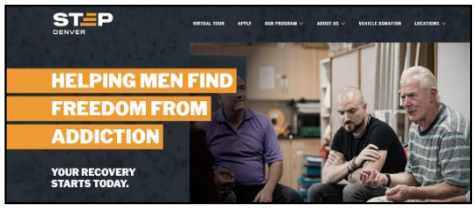




- **HEART Success Story -** Castle Rock Police contacted HEART after observing a man sleeping outside the Help and Hope Center in Castle Rock. A HEART Navigator and Deputy engaged with the male after he accessed clothing and food through Help and Hope. He shared that he had been experiencing homelessness for about a year and was seeking a structured program that could support long-term stability.



Staff provided information about Step Denver, including program expectations and what to expect during the intake process. The individual completed a phone interview with Step Denver, and staff scheduled an in-person meeting for later that day. The Navigator and Deputy provided transportation to Denver so he could complete the intake. Upon arrival, he was welcomed by staff and was later accepted into the program. HEART offered meaningful support at a time when he had been facing significant challenges, including his vehicle being towed and the loss of his personal belongings. Their assistance helped create a pathway toward stability and hope despite recent setbacks.



Outreach and Engagement



- **Coffee With a Cop –** On June 10, the HEART team joined the Lone Tree Police Department for "Coffee with a Cop" at the Lone Tree Recreation Center. These gatherings offer a welcoming setting for community members to connect with local law enforcement and learn about the HEART program. These events help increase public awareness of HEART and provides guidance to community members on how to contact the team when they see someone in need.



- **Via TransitTech Executive Summit (TES) –** Members of Community Services staff attended the Transit Tech Executive Summit hosted by Via Transportation in Cherry Creek on June 2 and 3. The two-day summit included sessions on the latest in transportation service trends and opportunities; including sessions on driverless vehicles, updates to Via's software and reporting tools, case studies from other communities, and a legislative update. Commissioner Laydon presented on the success of Link in Highlands Ranch to those in attendance.

Parks and Recreation

- **Celebrating Toepfer Park** - On Monday, June 1, the Board of County Commissioners joined community leaders in Highlands Ranch to celebrate the completed improvements to Toepfer Park.



In 2022, the Board, in partnership with the Douglas County School District, conveyed 10 acres of land to the Highlands Ranch Metro District to support park enhancements. Between 2023 and 2025, residents helped guide the project through public meetings and surveys, leading to final plan approval by the Metro District Board and the Douglas County Planning Commission in early 2025. Construction began in May 2025 and brought an expanded playground, a new shade shelter, a new loop trail, updated lighting, and new benches, grills, bike racks and picnic tables. Learn more about the improvements

Parks Programming



- **Synthetic Turf Replacement -** Fields E & F (West Fields) at Highland Heritage Regional Park have been identified for replacement this year. Academy Sports Turf has been selected as the vendor following the staff's comprehensive review of the synthetic turf products currently on the market. A pre-construction meeting for the replacement of synthetic turf was held on 6/11, with work scheduled to begin on Friday, June 19th. Removal of the old fields and installation of new synthetic turf will take approximately 6 weeks to complete.

Park Operations

- **Water Restrictions -** Staff have been actively managing the various water restrictions implemented by water providers in response to the drought Colorado is currently experiencing. With properties spread across the County, Parks staff must work with six different water providers for irrigation usage. Currently, some providers have restricted irrigation to three times a week, and others have restricted it to two times a week. Parks staff have programmed all irrigation to comply not only with scheduled days but also with the allowed watering windows.

2 Day Per Week Watering Schedule	
Single-family and small multi-family (less than 7 units) residential with **odd-numbered addresses**	Sunday & Wednesday
Single-family and small multi-family (less than 7 units) residential with **even-numbered addresses**	Saturday & Tuesday
Multi-family (7 or more units) and apartment properties	Monday & Thursday
Nonresidential customers	Tuesday & Friday
Properties managed for the sole enjoyment and recreation of the public, including parks and schools	Any day(s) of the week in compliance with the water budget

Rueter-Hess Recreation

- **Rescue at Rueter-Hess Reservoir -** On June 2, 2026, County staff responded to a youth camp operating kayaks on Rueter-Hess Reservoir that required assistance due to strong winds and hazardous water conditions. The Douglas County Sheriff's Office and South Metro Fire Rescue also participated in the response. Fortunately, the incident concluded without any loss of life or serious injuries. This event highlighted the importance of rapid interagency coordination and prudent decision-making to ensure the safety of our visitors.



- **Rattlesnake Avoidance Training Event at Rueter-Hess -** The Colorado Gun Dog Association held its annual Rattlesnake Avoidance Training event at Rueter-Hess on Saturday, June 6, 2026. This year, nearly 285 dogs and their owners participated in the training as they walked a course designed to simulate rattlesnake habitat. This type of training is crucial for those who enjoy hiking along the Front Range. According to the Colorado State University Veterinary Health System, its emergency room treats between 3 and 5 rattlesnake bites each week during the warmer months. (Source: CSU Veterinary Health System. (2026, June 3). What to do if a snake bites your dog. Retrieved from https://csuveterinaryhealth.org/what-to-do-if-your-dog-is-bitten-by-a-snake/)



- **Rueter-Hess Reservoir Fish Stocking -** The fishery at Rueter-Hess Reservoir has recently improved! On June 9, 2026, Parker Water and Sanitation, Douglas County, and the Rueter-Hess Recreation Advisory Board stocked nearly 5,500 fish, including Bluegill and Largemouth Bass. The primary goal of this fishery management is to enhance water quality, with recreational fishing serving as a secondary benefit. The stocking took place in the late evening to minimize stress on the fish and reduce pressure from predators. The details of the stocking are as follows:



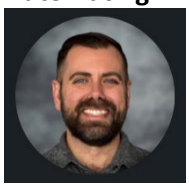
  - 4,000 Bluegill measuring between 2-3 inches
  - 1,000 Bluegill measuring between 4-6 inches
  - 500 Largemouth Bass measuring between 4-6 inches



Strategic Solutions

Douglas County Use Case Spotlight

- **Automating Wildfire Mitigation Agreements, Office of Emergency Management -** Dylan Williams, Wildfire Mitigation and Resilience Coordinator, used ChatGPT to automate the creation of 88 Wildfire Mitigation Cost-Share funding agreements. What would have been hours of manual copy-and-paste work was completed in minutes, with all agreements generated accurately and consistently from a spreadsheet and contract template.



The Challenge: Each award recipient required an individual funding agreement populated with applicant, property, contractor, and award information. Creating 88 agreements manually was repetitive, time-consuming, and susceptible to data-entry errors.

The AI Solution: Dylan uploaded the awardee spreadsheet and funding agreement template into ChatGPT and used a structured prompt to:

- Analyze and map spreadsheet fields to contract fields.
- Validate the mapping before processing.
- Generate one completed agreement per recipient while preserving all contract language and formatting.

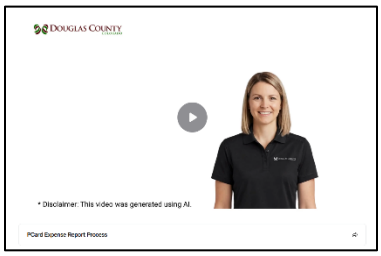
ChatGPT produced a ZIP file containing all 88 completed agreements.

Results & Benefits:

- Generated 88 completed agreements automatically.
- Saved hours of administrative work.
- Reduced manual data-entry effort and potential errors.
- Enabled staff to focus on higher-value program activities.

Team Reflection: *"It seriously saved me so much time. I'm already thinking of other ways I can use AI to make my workflows more efficient."* — Dylan Williams, Wildfire Mitigation & Resilience Coordinator

- **AI Helps Create P-Card Training Video -** A nearly eight-minute P-Card Expense Report training video was recreated using an AI-enabled video creation tool, turning existing transcript content and completed screenshots into a professional, step-by-step learning resource for employees. The video guides users through the D365 P-Card expense report process, including selecting imported card transactions, attaching receipts, validating accounting information, and submitting the report for approval.



With the provided transcript and screenshots, the video took approximately three to four hours to complete. The work demonstrated that AI-generated avatars and voiceovers can significantly reduce the time and effort traditionally required to create training videos, enabling business users to create professional-quality training content without specialized video production skills, voice recording, or repeated rehearsals.

The benefits are both immediate and scalable. The County avoided additional vendor costs and lead times, reduced the time required for future edits, and created a training asset that is easy to maintain instead of re-recorded in full. More importantly, the project showed how AI can help preserve institutional knowledge, reduce vendor dependency, and make high-quality training content easier for departments to produce and maintain.

Innovation in the News – International City/County Management Association, Leadership and Management

- **"Superteams" are formed when they're free to experiment -** The most innovative teams are those who "experiment relentlessly," writes Ron Friedman, founder of Superteams, Inc., who offers three guidelines: run small experiments to fail fast, run multiple trials at once and choose experiments that offer the most valuable learning experiences. "Plenty of companies talk about continuous improvement. But without the freedom to run experiments, meaningful progress is impossible". **Full Story:** SmartBrief/Leadership



Community Development

Activity Report June 3 – June 16, 2026

Planning - Historic Resources

- **Tours of Archaeological Excavation at site 5DA265** - The County Curator gave tours of the State Historic Fund grant excavation project of site 5DA.265. The County was awarded $250,000 with cash matching funds of $62,500 for this project.



The public tours occurred June 2 through June 4. On June 5, the tours consisted of County staff, County Open Space Advisory Committee (COSAC), Parks Advisory Board (PAD), and Historic Preservation Board (HPB) members. All the tour groups were given an overview of tribal history in the area over the past 13,000 years. Retired archaeologist Reid Farmer helped give the tours along with the archaeologists on the project, Jon Hedlund and Kevin Gilmore. The tour groups received background information of the site and had interactions with the principal investigator archaeologists on the project. Previous excavated artifacts were passed around for viewing along with some new artifacts from the current project. During week one of the field work around 2,000 artifacts were recovered along with the discovery of several oven hearths. The excavation portion of the project will take approximately 2 weeks.

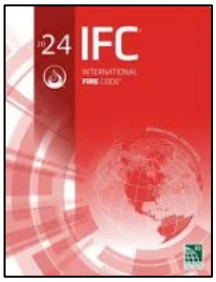


- **Historic Resources Booth at Castle Rock Flag Day Event** - Historic Resources staff hosted a booth at the Town of Castle Rock's Flag Day Event on Sunday, June 14 at the Castle Rock Farmer's Market. The event provided a great opportunity for staff to engage with the public and promote the series of County events scheduled for the 250th celebration of America and the 150th celebration of Colorado. Staff brought artifacts from the Douglas County Repository to share with the public.



Public Works

Activity Report May 26 – June 5, 2026



- **Updating Fire Code**: At their Tuesday, June 9, Business Meeting, the Board of County Commissioners **approved the first reading of an ordinance to adopt 2024 International Fire Code** (Passes 3-0). Key Updates:
  - **Adds new building materials** and construction methods
  - **Provides consistency** with neighboring jurisdictions
  - **Enhances** public and firefighter **safety**
  - Supports strong Insurance Services Office (ISO) ratings for Douglas County and our fire protection districts
  - **Clarifies permit requirements** for outdoor events
  - **Adds inflatable amusement devices** (ie. bounce houses)
  - Adds an exception for hyperbaric facilities
  - Removes amended fire-flow table for commercial and multifamily buildings

The second reading and consideration of the ordinance will take place at a future Public Hearing.

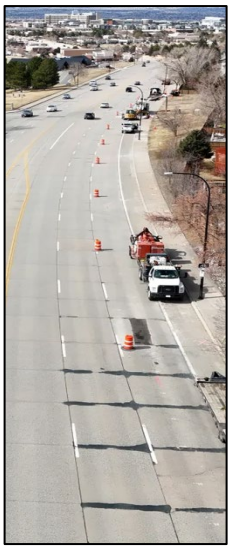
Active Projects (Cone Zone Webpage)

- Hilltop Road (Legend High School to Crest View Drive) Improvements Project – For segment 1 of this project, construction began on April 16, 2025 and crews began paving operations on March 9, 2026. This is the first of three projects planned over the next few years to reconstruct and widen the Hilltop Road and Singing Hills Road corridors. The project has a 16-month completion date and is anticipated to be finished in September 2026. Phase 2 of construction is anticipated to begin in 2027; and will take 9 to 12 months to construct. Phase 3 of construction is anticipated to begin in 2029 (pending funding); and will take 12 to 18 months to construct. Roundabout Rendition/Map



  - Upcoming traffic shift – In the next month, motorists can expect a traffic shift on Hilltop Road between Legend High School and Crestview Drive. Traffic will shift to the north to the newly paved traffic lanes. Stay tuned for more information on when this shift is expected to occur.

- **Highlands Ranch Parkway Reconstruction Project** – Douglas County began reconstructing Highlands Ranch Parkway between Broadway and Burntwood Way in June 2026. The roadway, originally built in the early 1980s, has reached the end of its useful life, making full reconstruction the most cost-effective solution.

  The project will improve safety, accessibility and long-term durability by replacing pavement, curb, gutter and sidewalk; adding a new raised median; upgrading ADA curb ramps; installing a new traffic signal at Ridgeglen Way; and replacing the signal at Burntwood Way. Construction is expected to begin June 8, 2026, and end early October.

  The project is fully funded through Douglas County maintenance funds. Castle Rock Construction Company of Colorado, LLC will serve as the contractor, with a project cost of $6,579,818. Visit our webpage to learn about impacts and how to stay up to date on the project for the duration of the work.

- **Pine Drive/Pine Lane Improvements Project** - Construction began on Monday, April 6, 2026. The speed limit is lowered to 30 mph throughout the project corridor.

  Residents along Pine Drive near Lincoln Avenue may notice an increase in construction activity and noise as crews will began installing pipe on Monday, May 18. Traffic shifted slightly on Pine Drive near Lincoln Avenue, to allow crews to work on the landscaped median on Pine Drive. This temporary traffic alignment will remain in place for approximately two weeks.

- **I-25 Douglas County Monument Signs** – Cushing Terrell continues to work on the I-25 Monument Sign project. Cushing Terrell continues to work on the I-25 Monument Sign project. The north entry sign has completed the CDOT preliminary review. The project team has survey data and expects geotechnical data soon. They are completing the final design and will adjust with the geotechnical investigation data. The next step is to resubmit structural plans for final CDOT review. The targeted construction date is late summer. The design team is currently addressing the CDOT request for structural details on the RTD bridge sign. The preliminary CDOT review of the south entry sign is also complete and the next steps include survey and a geotechnical evaluation. Pending survey results, the south sign will likely require a review by FHWA. Recent coordination with CDOT indicates no design character changes are required, and major comments for all sites are expected to be resolved in the next submittal.

- **County Line Road Widening and Reconstruction (University to Broadway)** – Construction on County Line Road began in September 2025. Pothole repair work occurred on May 28 throughout the project. Work continues on the noise walls, drainage systems, horizontal concrete work and paving.

- **Crowfoot Valley Road and Macanta Boulevard Traffic Signal Project** - Douglas County will be installing a new traffic signal at the intersection of Crowfoot Valley Rd and Macanta Blvd to address traffic issues at this intersection. The construction of this project started on April 13, 2026, and is anticipated to be completed by August 6, 2026. The travel lanes on both Crowfoot Valley Rd and Macanta Blvd will be restricted to one lane in all directions, following construction, which began on May 4.

- **Highlands Ranch Pkwy Reconstruction, Broadway to Burntwood** – The project bid on April 8th and Castle Rock Construction Company was the apparent low bidder and was 43% less than the engineer's estimate. This project includes the reconstruction of the pavement, sidewalk, curb and gutter along the corridor. Additionally, a new median will be constructed, new signals will be constructed at Highlands Ranch Parkway and Ridgeglen, and the signals at Burntwood will be replaced. The construction contract is scheduled to be heard by the BCC on May 12gth. Construction is scheduled to begin in early June and end by October.



- **Dakan Road Bridge Replacement Project** – Coming soon. Douglas County Engineering staff is currently completing design for the replacement of the Dakan Road Bridge. This project consists of demolition of the existing structure and replacing 151 feet of bridge over West Plum Creek, as well as 1,750 feet of roadway improvements. The project includes removal and replacement of the present structure, hot mix asphalt, erosion control, site restoration, traffic control as well as other roadway items. The proposed structure will be built to the north of the existing structure, thereby allowing the existing structure to remain open to the traveling public and emergency service vehicles during construction. The anticipated construction start date is late spring/early summer 2026.



- **Highlands Ranch Fiber Improvements** - Several utility companies — CenturyLink/Lumen, Comcast, Google and BAM Broadband — are independently installing new or upgrading existing fiber optic networks throughout Highlands Ranch as part of broader broadband expansion efforts. Construction associated with these projects is expected to continue through spring 2027.



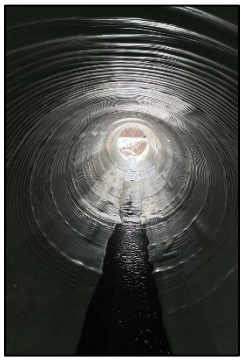
  While Douglas County is not responsible for these installations, the County has established a fiber information hotline and email to help residents identify the correct utility provider when questions or concerns arise regarding construction, repair or maintenance activities. These include:
  - Connecting residents with the correct utility company contact when they have questions about fiber construction, repairs or maintenance occurring in their area.
  - Addressing communication gaps when residents are unable to obtain information directly from the providers, ensuring the public has access to the most current and accurate information available.

- **Waterton Road and Middle Fork Street Roundabout Project** - Douglas County is adding a second roundabout beginning with the south half, then proceeding to the north half. Detours will be in place as needed, and one lane in each direction on Waterton Road will remain open during construction. Construction began on March 30, 2026 and is anticipated to be completed on August 7, 2026. Detour Map (Waterton and Middle Fork) & Detour Route Map (Snake River and Eagle River)



- **Highlands Ranch Drainage Projects**
  - **Douglas County Geopolymer Storm Sewer Project**: Douglas County will be finishing up the Rampart Range Geopolymer Pipe Lining by June 19, 2026. A second crew started Geopolymer Pipe Lining work at Quebec Street and Timberline starting June 1, 2026. The southbound outside lane on Quebec Street will be closed for the next 10 weeks between Collegiate and Trailhead to allow the contractor to conduct the geopolymer lining of the storm sewer within Quebec Street.

- **Douglas County UV Lining Project**: Douglas County will be UV Lining a 60" storm sewer at 8664 Quebec Street, which is the signalized intersection for the shopping centers south of Business Center/Park Meadows Drive starting next week. The bike lane on the northbound lanes will be closed between Chestnut Hill and the shopping center access (Kohls) will be impacted. The west bound lanes of access point to the east (Kohls) will be reduced to a shared lane where all traffic movements will be in the left turn lane only and there will be minimal traffic impacts on the west access point and those impacts will affect the westbound lanes on an as needed basis. Upon completion of the UV lining, construction crews will be moving to County Line, just west of University and we will be extending the right lane closure on County Line from the County Line Widening Project to the University intersection.



- **Jones Road** – Matrix Design Group was selected as the design consultant for the Jones Road project. The project includes asphalt paving of the roughly 3-mile road as well as drainage improvements. The project will be constructed in phases. Staff are reviewing the 90% plans for phase one while Matrix continues to work on phase two. Final design for the remainder of the project is expected by the end of the year.

- **2026 Pavement Management**
  - **2026 Sidewalk Repair Project** - If sidewalk or concrete repairs are needed, the first phase will consist of these repairs, which will be performed by the County's sidewalk repair contractor. Sidewalk repairs usually take between 2 and 4 weeks per neighborhood; work on a single block will generally take 3 to 4 days. For a specific list of 2026 Projects, please see the **webpage.** Construction dates will be updated on each Project's map link, once the schedules are determined.



  - The **2026 Guardrail Repair Project** began in April with Cruz Construction. Guardrail repairs continue with the latest completion on Hess Road.



  - **The 2026 Asphalt Overlay Project** was awarded to Martin Marietta Materials, Inc. Construction began on April 20 and is anticipated to be completed in August. Work continues in Deerfield and on Spruce Mountain Rd.

  - The **2025 Concrete Crushing project** is complete. As the sidewalk project removed and replaced concrete, the old concrete is stockpiled at the Moore Road facility. The County contracted with Western Wrecking to crush the concrete into Class 6 base course. The base course will be used on future road and sidewalk projects. The concrete removed during repairs is 100% recycled and reused. The project produced roughly 38,000 cubic yards of recycled concrete base course.



- **2023 Bannock LID** - FirstBank withdrew their offer to fund the Bannock LID. The County will send out a new request for proposals for financing in July. The design team is still working on completing final design and specifications for bidding. (Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.)



- **2023 Spring Canyon LID** – FirstBank withdrew their offer to fund the Spring Canyon LID. The County will send out a new request for proposals for funding to private lenders in July. The design team is still working on completing final design and specifications for bidding. (Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.)



- **Country Club Group 10 LID** - FirstBank withdrew their offer to fund the Country Club (Group 10) LID. The County will send out a new request for proposals for financing in July. TST Infrastructure has received survey data but is not moving forward with the design. (Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.)

- **Grigs Road Paving Project – Phase 2** - RS&H was selected as the design consultant for phase 2 of the Grigs Road project. Phase 2 will start where phase 1 ends, near the East-West Trailhead Parking Lot and will continue north onto the existing concrete road. The project includes realignment of the road, drainage improvements, a parallel pedestrian trail, and asphalt paving. The consultant has developed concept-level designs for the roadway and adjacent trail. A virtual open house is being developed to share the concept designs and solicit feedback from the public. Survey and geotechnical work continue. This project is scheduled to be constructed in 2027.



- **Quebec and Park Meadows Dr Intersection Improvements** – The signing and striping project bid on May 26th. The County received one bid from Colorado Barricade in the amount of $94,888.00, which was 30% below the engineer's estimate. This project will make quick improvements to the intersection by refreshing the pavement markings and adding signage. The final design of the larger construction project has started with Basis Partners. All data collection is complete, and Basis Partners anticipated beginning design this month. Construction is planned for 2028.



Open Space and Natural Resources

- **Artifact Sifting Screen Construction for Archaeological Excavations with Historic Preservation -** Open Space and Natural Resources (OSNR) staff constructed new artifact-sifting screens utilizing spare materials from the woodshop at Prairie Canyon Ranch Open Space. The artifact screens will be used by staff and volunteers from Planning's Historic Resources (HR) Division to support upcoming archaeological excavations on Open Space properties. These tools will sift ground soil to uncover cultural artifacts dating back centuries.



- **History Tour at Sandstone Ranch Open Space with the Lone Tree Living and Aging Well Commission -** On June 10th, OSNR staff led a history tour on the guided access side of Sandstone Ranch Open Space for the Lone Tree Living and Aging Well Commission. The group visited the site's historic barns and structures, where staff highlighted ongoing preservation work conducted in partnership with the division of Historic Preservation. The tour also included a visit to the ranch overlook, where OSNR staff provided interpretation of the area's billion-year-old geology and diverse wildlife habitats. For many participants it was their first visit to Sandstone Ranch Open Space, emphasizing OSNR's mission to provide meaningful and accessible educational opportunities for all Douglas County residents.



Facilities, Fleet and Emergency Support Services

Douglas County Fairgrounds and James R. Sullivan Events Center

- **Fairgrounds Events**: 4-H June Show, Western Dressage Show, Halau Kalama Luau, Dads of Castle Rock Blood Drive, 4-H Poultry ID Day, 4-H Horse Camp, 4-H Cowboys Club, Stop the Bleed Training, DC IT Quarterly Banquet, FFEESS potluck, 4-H Goat Practice, Rebel Ratters, Douglas Conserves Event, Backcountry Off-Road Expo, GOP Breakfast, Rocky Mountain Gun Owners Banquet, Isabella's Quinceañera, Teja Birthday, Colorado District UPCI Camp, 4-H DC Rabbitears, Ale & Ben Wedding, 4-H Running Rovers, Bully Dog Show, Mile Hi NFR Barrel Race, Plum Creek Farmers Market, Whiskey Festival, Baptism, 4-H Rabbit ID Day, 4-H Horse Ride Night, 4-H Parker Barkers, Public Works Training, 4-H Sheep Fitting, Plum Creek Kennel Club, 4-H Cloverbud Camp, 4-H Goat Tips & Tricks, Fair Foundation Meeting, Rocky Mountain Voice Freedom Festival, Public Works Picnic, 4-H Rocket Fly Day.



- **Event Spotlight:** The Douglas County Fairgrounds will host the **Rocky Mountain Voice Freedom Festival** on June 26–27, bringing a large-scale, two-day celebration commemorating America's 250th anniversary and Colorado's 150th anniversary to Castle Rock. The event is expected to draw visitors from across the region for a diverse lineup of national speakers, educational workshops, live music, rodeo entertainment, family activities, food vendors, and evening gala experiences. Programming includes the popular "Back the Blue Bash," Family Fun Fest, rodeo events, and a drone show finale, showcasing the Fairgrounds' ability to host multi-faceted regional events that combine entertainment, community engagement, and tourism.

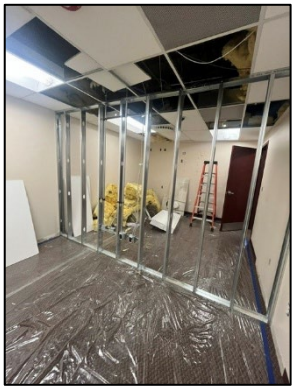


- **Fair & Rodeo Committee Meetings:**
  - Show Management 7/6; Livestock Sale 7/6; Marketing 7/13; Guest Experience 7/13; Entertainment 7/9; Executive 7/9; Fair Board 7/20



Facilities:

- **Fairgrounds**
  - Exterior door re-paint: 80% complete
- **Justice Center**
  - 911 data room UPS replacement: 92% complete
  - Courtroom 7 & 8 lighting replacement: 15% complete
  - 2nd Floor DA & Probation carpet replacement: 15% complete
  - BAS Hardware upgrade: 35% complete
- **LED lighting conversions**
  - Operations: 70% complete
- **Lansing Point**: Phase II: 95% complete
- **Operations Office Build-Out – Rooms 104/104A**: 30% complete (pictured)
- **Plum Creek VSO remodel - North side Vets**: 73% complete
- **PMC**
  - Basement Training Area Remodel: 30% complete
  - Building Sewer Line Repaired: 100% complete



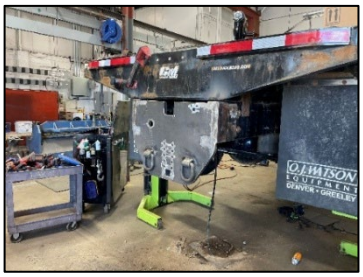
Fleet

- **Recently Completed:**
  - In serviced units 2544, 2548, 26009 and 06016.

- Decommissioned unit 1118
- Fabricated custom hitch for unit 05011 (pictured)
- Biochar trucks have been ordered



- **Working On:**
  - 2026 asset acquisition specifications
  - 2027 budget forecast
  - Biochar facility equipment needs
  - Reviewing IFBs, RFQs, etc. that are due for renewal in 2026
  - DCSO Bearcat repairs



- **Fleet Acquisitions:**
  - 2024 Asset Replacements & ADDs
    - Budgeted (69) – 5 at upfitter, 64 received.
  - 2025 Asset Replacements & ADDS
    - Budgeted (64) – 14 at upfitter, 50 received.
  - 2026 Asset Replacements & ADDS
    - Budgeted (66) – 4 in progress, 39 POs, 6 at upfitter, 17 received.

- **Safety and Security/Emergency Support Services:**
  - The Hazard Mitigation Plan is pending approval from the State. Following that approval, it will be sent to FEMA for review and approval. After that, each jurisdiction will adopt it, and finally, it will be presented to the Board of County Commissioners for adoption.
  - Countywide First Aid/Life Safety Checks will be completed in the month of June. Please email DCSecurity@douglasco.gov if you have any questions or concerns regarding first aid/life safety.
  - Justice Center exterior camera upgrade project is 85% complete.
  - The County building at 410 S Wilcox (prior Health Dept), which will be the new Veterans Services and Aging Resources facility, the security upgrade project is nearly complete.

Information Technology

Completed IT Projects/Initiatives

- **Modernizing County Fuel Management Infrastructure -** Douglas County Information Technology (DCIT), in partnership with Fleet Services, successfully completed the FFESS Fuel Management System Replacement. This project replaced the County's aging fuel management system with a modern solution across all nine fuel sites, helping ensure continued reliability and support for daily fuel operations. The new system reduces risks associated with outdated equipment, improves security, and provides a more dependable platform for managing County fuel services. The project was completed ahead of schedule and budget.



- **Deed Processing Automation -** Douglas County Information Technology (DCIT), in partnership with the Assessor's Office, successfully launched **a new** Deed Processing Automation system. The new system automates key aspects of deed processing using **AI-powered data extraction**, reducing manual data entry, improving data quality, and streamlining workflows to support fair and accurate property records. The project team is currently providing post-implementation support to ensure a smooth transition and successful user adoption.



NEW IT Projects

Project Name	Description	Dept/Office
Facility Dude Replacement	This project will modernize how Facilities and Fleet Services manage work orders, assets, inventory, and utility operations by moving from multiple aging systems to a single, integrated platform. This will improve visibility into daily operations, streamline business processes, and provide staff with better tools to support County facilities and services.	FFESS

ACTIVE IT Projects

Artificial Intelligence

Project Name	Description	Dept/Office
AI Content Info Updater	The AI Content Info Updater is a pilot initiative that will evaluate an AI-assisted approach to improving the accuracy and maintainability of resource data supporting Douglas County's public-facing resource locator application. Results from the pilot will help inform future data quality, automation, and resource management initiatives across the organization.	Community Services, Human Services
ChatGPT Enterprise	This project will implement ChatGPT Enterprise as a secure artificial intelligence (AI) platform with enhanced privacy, security, and administrative controls. The solution will help employees improve productivity by supporting research, content creation, information summarization, and problem-solving while enabling the responsible use of AI across County operations.	Countywide
AI for Geospatial Queries	This initiative will enable people to ask questions about map data in plain language, like "Show me properties with recent permits near schools." This makes it easier for non-experts to quickly get useful information without specialized training.	Countywide
AI for Stormwater Inspections	Leverage AI to look at photos, videos, and notes from field-collected inspections to automatically spot problems with stormwater systems. This effort aims to improve inspection efficiency, standardize assessments, and enhance proactive maintenance while reducing manual review time.	Public Works

Project Name	Description	Dept/Office
Zoning Statutes Codification Project	This project will modernize how Douglas County publishes and maintains its zoning rules by moving regulations from multiple PDF documents into a single online platform. It will make zoning information easier for residents, businesses, and County staff to search and navigate, improve tracking of updates, and support accurate, legally compliant regulations.	Community Development
Comprehensive Master Plan Interactive Map Phase 2	Phase 2 will launch a public, interactive map that allows residents to easily explore land-use and development information. This will improve transparency and help the community stay informed about future growth.	Community Development – Planning
County Website Refresh	This project will redesign and modernize Douglas County's public website to create a more user-friendly, accessible, and service-oriented experience for residents, businesses, and visitors. The effort includes improving navigation, content organization, online service integration,	Countywide

	and overall usability to better connect the community with County information and services.	
Community Justice Services Quarterly Reporting	This project will improve reporting across the department by establishing a consistent and reliable framework for tracking program performance, workload, and outcomes. The initiative will provide leadership with actionable data to support decision-making, resource planning, accountability, and public safety strategies.	Community Justice Service
County Attorney's Office Case Management	This project will modernize case management by improving existing tools and implementing a civil litigation system. These improvements will help staff manage cases and deadlines more effectively, reduce manual processes and support compliance requirements.	County Attorney
Next-Gen Teams and SharePoint	This project is establishing County-wide standards for collaboration and document management using Microsoft Teams and SharePoint. The initiative will improve information sharing, reduce duplicate content, and help employees collaborate more effectively across departments.	Countywide
WorkSMART Budget/Finance	The WorkSMART program will modernize the County's financial system. We are moving from manual, outdated processes to a one-connected system that provides real-time data, simpler workflows, and better visibility to support smarter decisions and future growth.	Countywide
Password Management Project	Douglas County is implementing a secure password manager that allows employees to safely store and manage their work passwords. The system helps staff create stronger passwords, securely share credentials when needed, and reduce the risks associated with reused or weak passwords.	Countywide
Windows Hello Deployment Project	This project will introduce a new way for employees to sign in to their county computers. Instead of typing a password, many employees will be able to sign in using a fingerprint, facial recognition, or a secure PIN. This change will make logging in faster for users while also strengthening protection against phishing and password theft.	Countywide
Office Monthly Enterprise Channel Modernization Project	This initiative will standardize how Microsoft Office applications are updated across the County. Regular updates help keep applications secure, improve performance, and ensure employees have access to the latest features while maintaining stability across County systems.	Countywide
Purview Security Tools Project	This project will introduce additional tools to better protect sensitive County information. These tools help identify and label sensitive data, enforce security policies, and detect unusual activity that may signal potential misuse or data exposure.	Countywide
Geospatial Data Modernization	This initiative will improve how the county organizes and manages map-based data, making it easier to find, use, and share. The goal is to make the system faster, more reliable, and ready to support future needs.	Countywide
Election Support	Douglas County IT is coordinating election readiness activities for the June Primary Election, including network validation, equipment preparation, cybersecurity coordination, reporting readiness, and Election Day support planning. These efforts are focused on ensuring secure and reliable election operations across all VSPC locations.	Elections
Lansing Point Phase 2	Phase 2 of this project supports the completion of the building by installing the technology infrastructure needed for County operations. This includes network connectivity, computer systems, and workspace technology needed to support the relocation of Human Services,	Human Services, Community Services, &

	Community Services, and Mental Health staff as the County expands services in northern Douglas County.	Mental Health
DW Operational Initiative	This project will create a single, reliable reporting hub that will make it easier for staff to access and use accurate information. Replacing outdated reports will reduce manual effort, improve confidence in data, and support better decision-making.	Human Services
Recreation Opportunity Public Map	Douglas County is developing a comprehensive, up-to-date online map that highlights parks, trails, open spaces, and other recreational opportunities across the County. The map will make it easier for residents and visitors to discover nearby outdoor activities and plan visits, using up-to-date information on available amenities.	Parks
Migrating Geospatial Information System (GIS) Data to Portal	This project will migrate asset and inventory map data to the County's GIS Portal, improving accessibility, data maintenance, and information sharing. The effort will streamline workflows, reduce duplicate data, and improve operational efficiency.	Traffic & Parks

Commissioner Meetings – June 9, 2026: Work Session - Various

- **Frank House Historic Preservation Funding Request -** The Board reviewed a request from the Town of Larkspur for $800,000 to assist with the acquisition of the Frank House, a county-designated historic property proposed for use as a civic and community gathering space. Larkspur indicated it would contribute $300,000 toward the purchase and assume all future maintenance and operational responsibilities. Staff received direction to coordinate a site visit prior to future deliberation on the proposal.

- **Douglas County Fairgrounds RV Infrastructure Expansion -** The Board discussed a proposal to additional RV electric hookup pedestals to the Douglas County Fairgrounds. Staff received direction to work with CORE to develop potential project scope and cost estimates, and to evaluate how additional RV infrastructure could be incorporated into the Fairgrounds Master Plan.

- **Highlands Ranch Independence Day Celebration -** Following the Highlands Ranch Metro District's decision to cancel its traditional Fourth of July celebration, the Board discussed options for a county-supported Independence Day event serving Highlands Ranch residents. The Board directed staff to proceed with event planning and directed staff to consult with the Sheriff's Office regarding staffing and safety requirements, contact drone show vendors to assess availability as a potential alternative to fireworks, and coordinate with the Highlands Ranch Metro District (HRMD) and Highlands Ranch Community Association (HRCA) regarding logistics, traffic management, and event support.

- **Event Fee Waiver Request -** The Board considered a request from Rocky Mountain Gun Owners to waive event-related fees associated with use of county facilities. After discussion, commissioners approved a partial fee waiver, eliminating the $1,500 setup-day fee while retaining all standard event-day charges.

Planning Activity Report

Completed Projects

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	06/03/26	Richlawn Hills, Lot 8	New wireless communications facility 47 feet in height.	Site Imp Plan	SP2026-003
2	06/04/26	Dawson Trails Site Development Plan	2nd referral - Town of Castle Rock for an apartment complex.	External Referral	RE2026-061

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	06/04/26	Highlands Ranch PD, 84th Amd	Changes to Planning Area 85 to add residential units.	Planned Dev - Major Amd	ZR2026-002
1	06/04/26	2255 Hess Road, 1st Modification	Request for an Eligible Facility Request (EFR) for a Verizon Wireless cell tower.	SIP Modification	SP2026-068
2	06/04/26	Site Development Plan - Sam's Club	Referral request - Town of Castle Rock for restriping & adding directional signs.	External Referral	RE2026-062
2	06/04/26	Canyonside Filing 1, 3rd Amd	Referral - City of Castle Pines for a combined preliminary and final plat.	External Referral	RE2026-063
2	06/04/26	Pine Canyon Site Development Plan	Referral - Town of Castle Rock for 133 single-family lots & open space.	External Referral	RE2026-058
1	06/05/26	10615 Tomahawk Rd	Request to board no more than 12 horses.	Administrative Horse Boarding	US2025-014
1	06/08/26	Salisbury Regional Park Phase 2	Town of Parker - add sports facilities, lighting & park amenities	External Referral	RE2026-064
2	06/08/26	3640 N State Highway 67	5-year period to hold an annual fund raising event for the Happy Dog Ranch on 5/30/26 & similar dates in future years	Major Entertainment Event	EE2026-003
3	06/08/26	Highlands Ranch Filing 20, 12th Amd, Most of Lot 19A, 1st Rev, 2nd Mod	Replace window with a garage door at existing commercial building.	SIP Modification	SP2026-042
1	06/09/26	Douglas County Ind'l Park Filing 1, 5th Amd Lot 2A-2, 4th Rev, 1st Mod	Request for a Site Improvement Plan (SIP) Modification for a change of use within the existing building.	SIP Modification	SP2026-065
3	06/10/26	8588 Moore Road	Construction of a Helitack Hanger and K-9 Training Area at the existing EVOC site by Douglas County.	Location and Extent	LE2026-006
2	06/10/26	495 Dawson Trails Boulevard	CORE requests to add a battery energy storage system to the Citadel Substation.	Location and Extent	LE2026-003
2	06/11/26	5054 Crowfoot Valley Road, 2nd Modification	Onsite and off-site sanitary sewer improvements.	SIP Modification	SP2026-021
1	06/12/26	Heritage Hills Filing 2, Lot 1, 2nd Rev, 3rd Mod	Install 4 EV charging stations in 2 parking garages.	SIP Modification	SP2026-058
2	06/12/26	Crystal Valley Ranch Filing 14, Amd 1	3rd referral - Town of Castle Rock for 112 Single Family lots.	External Referral	RE2026-065
1	06/15/26	17305 E Lincoln Ave, 2nd Rev, 4th Mod	Eligible facilities request - replace 3 antennas with 6 new antennas, replace 12 radios, cabling, and related equipment.	SIP Modification	SP2026-071
1	06/15/26	Crest View, 2nd Amd	Subdivide an existing single family residential lot into 2 lots.	Replat	SB2025-020

Referrals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	05/22/26	A portion of Tenderfoot Drive	Request for Road Vacation of a portion of Tenderfoot Drive.	Roadway Vacation	SB2025-047
2	05/27/26	Woodmoor Mountain Filing 3, Lot 62	Request for a Variance for a garage due to the topography of the site.	Variance	VA2026-004
1	05/28/26	Inverness Filing 7, 1st Amd Super Block A, Lot 1	Request for an Administrative Replat to vacate a drainage easement.	Administrative Replat	SB2026-021

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	05/29/26	2129 N State Highway 83, 5th Revision	Convert a storage building to office space and other changes to existing property.	SIP Revision	SP2026-056
1	06/04/26	Douglas County Ind'l Park Filing 1, 2nd Amd, Lot 2B, 3rd Rev	Install air-cooled chiller, emergency generator, and IT equipment for data center.	SIP Revision	SP2026-033
1	06/04/26	Pinery Village Filing 2, 1st Amd	Request for a replat of superblock lot into 19 commercial lots	Replat	SB2026-015
2	06/08/26	LTC Care Center Ex, 3rd Amd, Lot 1A-1, Lot 2, & Lot 3A-1, 1st Rev	Revert Building A back to Independent Living from Assisted Living, re-add 56 parking spaces & include the Memory Care visitor entrance back into the project that was removed by the 2nd Revision.	SIP Revision	SP2026-066
3	06/10/26	DCL Sterling Ranch Exemption	Request for an Exemption to create a parcel for Douglas County Libraries.	Exemption	EX2026-006
3	06/10/26	Stonehenge at Roxborough, 11th Amd, Lot 4	Request for an Administrative Replat for a building envelopment adjustment to capture structures already constructed.	Administrative Replat	SB2026-029
1	06/11/26	Meridian Office Park Filing 3, 2nd Amd, Lot 1	104,000 sq. ft. medical office building.	Site Imp Plan	SP2026-070
2	06/12/26	Reata South Filing 1, Lot 100	Building Envelope adjustment to install an inground swimming pool and spa.	Administrative Replat	SB2026-027
2	06/16/26	Country Club at Castle Pines Golf Course, 3rd Amd, Part Lot 1B-1, 6th Rev	Request for a Site Improvement Plan (SIP) Revision to reflect the fenced tennis court, driving range, and trailer on site.	SIP Revision	SP2026-064
3	06/16/26	Highlands Ranch Filing 120A, Tract E	Request for a Site Improvement Plan for a communications cabinet.	Site Imp Plan	SP2026-076

Upcoming BOA Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	06/30/26	Twin Oaks 10th Amd, Lot 33	Reduction in the street setback from 100' to 67.5" for a new 25' by 40' addition to the existing home. *(cont. from 6/16/26)*	Variance	VA2026-003
2	06/30/26	Woodmoor Mountain Filing 3, Lot 62 - Variance Request	Reduction in the street setback from 25' to 5' from the property line on Boulder Lane. *(continued from 6/16/26)*	Variance	VA2026-004

Upcoming PC Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	07/06/26	Adragna Minor Development Final Plat	The applicant requests approval of a minor development final plat to subdivide one lot into two lots.	Minor Development - Residential	SB2024-030
	07/20/26	Proposed Zoning Resolution Amendment to Streamline Review of Attached Single-Family Residential Development	Remove the requirement for the submittal of a Site Improvement Plan application for single-family attached developments when sufficient engineering, building, and fire-related details are provided at the time of plat approval.	Document and Regulation	DR2026-002

Upcoming BCC Land Use Hearings or Meetings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	06/23/26	Ramblewood Final Plat	Create 70 single family lots.	Final Plat	SB2026-009
	07/14/26	Professional Services Contract Between Douglas Co & DCEDC for $937,500	Professional Services Contract Between Douglas County and Douglas County Economic Development Corporation for $937,500 for Jan. 1 - Dec 31, 2026.	Contract	
1	07/14/26	Bloom Metropolitan Dist New Service Plan	Setting the BCC Hearing date for the Bloom Metro Dist New Service Plan	New Service Plan	SV2026-001
1	07/14/26	Stone Creek Ranch Filing 1, 2nd Amd	Request to convert Tracts M and T into residential lots.	Minor Dev - Residential	SB2022-038
3	07/14/26	DCL Sterling Ranch Exemption	Create a parcel for Douglas County Libraries within Sterling Ranch.	Exemption	EX2026-006
2	07/14/26	Adragna Minor Development Final Plat	Minor development final plat to subdivide one lot into two lots.	Minor Dev - Residential	SB2024-030
1	07/28/26	Bloom Metro District New Service Plan	Approval of the Bloom Metropolitan District New Service Plan application.	New Service Plan	SV2026-001
	08/11/26	Proposed Zoning Resolution Amendment to Streamline Review of Attached Single-Family Residential Development	Remove the requirement for the submittal of a Site Improvement Plan application for single-family attached developments when sufficient engineering, building, and fire-related details are provided at the time of plat approval.	Document and Regulation	DR2026-002

Upcoming LLA Hearings

Dist.	Date	License Type	Business Name & Address	License No.
3	07/07/26	Entertainment Facility Liquor License	Dream Masterz Productions Inc. – 5450 Manhart Street, Sedalia, CO 80135	LL2026-040
2	07/07/26	New Massage Facility License	SSLPSpa LLC – 880 West Happy Canyon Road #130, Castle Rock, CO80108	LL2026-041

Upcoming Massage Facility Hearings

Dist.	Date	License Type	Business Name & Address	License No.
3	07/07/26	New Massage Facility License	DJL ME Highlands Ranch 0019, LLC - 9471 S. University Blvd, Highlands Ranch, CO 80126	LL2026-011

Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	06/05/26	M/B – portions of Titan Rd & Moore Rd at Waterton Rd	Road Vacation of the old portions of Moore Rd in front of the Lawrence properties.	Roadway Vacation	PS2026-134

Streamline Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	06/03/26	Meridian Int'l Business Center North Filing 1, Lots 19 and 20	Lot Line Adjustment to reorient the two lots from north-south to east-west.	Administrative Replat	PS2026-133

New Applications

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	06/04/26	Sage Port Filing 4, 1st Amd, Lot 62	Subdivision Boundary Adjustment, Lot Line Vacation to combine three properties.	Administrative Replat	SB2026-031
3	06/04/26	Sterling Ranch Filing 9B	45 buildings. 20 townhomes, 24 4-plexes, and a clubhouse.	Site Imp Plan	SP2026-069
3	06/05/26	Highlands Ranch Filing 16, Lot 3	Discount Fireworks Stand - 2530 E County Line Rd	Seasonal Use	SU2026-002
3	06/05/26	Highlands Ranch Filing 142, Lot 5	TNT Fireworks Stand - 9579 S University Blvd Bldg #5 Unit #100	Seasonal Use	SU2026-003
3	06/05/26	Chatfield Farms Filing 1-A, 2nd Amd, Lot 117C	TNT Fireworks Stand - 8355 N Rampart Range Rd	Seasonal Use	SU2026-004
3	06/08/26	DCL Sterling Ranch Exemption	Request for an Exemption to create a parcel for Douglas County Libraries.	Exemption	EX2026-006
1	06/09/26	17305 E Lincoln Ave, 2nd Rev, 4th Modification	Eligible facilities request - replace 3 antennas with 6 new antennas, replace 12 radios, cabling, and related equipment.	SIP Modification	SP2026-071
1	06/09/26	Meridian Office Park Filing 3, 2nd Amd, Lot 1	104,000 sq. ft. medical office building.	Site Imp Plan	SP2026-070
2	06/09/26	Crystal Valley Ranch Filing 14, Amd 1	3rd referral request for 112 Single Family lots.	External Referral	RE2026-065
2	06/10/26	15321 Furrow Road, 8th Modification	Eligible Facilities Request - replace 3 antennas, a cabinet, and supporting equipt.	SIP Modification	SP2026-072
2	06/10/26	McNeish Subdivision, Most Lot 1, 3rd Mod	Eligible facilities - remove 3 antennas & add 6 antennas to an existing monopine and other minor modifications.	SIP Modification	SP2026-073
3	06/11/26	Highlands Ranch Filing 128A, Lot 1	TNT Fireworks Stand - 6675 Business Center Dr	Seasonal Use	SU2026-006
3	06/11/26	Highlands Ranch Filing 127A, 4th Amd, Lot 9A-1A	TNT Fireworks Stand - 9255 S Broadway	Seasonal Use	SU2026-005
2	06/12/26	Sage Stone Assisted Living Development	Town of Larkspur - proposed 16-bed Assisted Living Facility with plans for a 16-bed Memory Care Facility.	External Referral	RE2026-066
3	06/12/26	Highlands Ranch Filing 149, 3rd Amd, Lot 1C-1B, 2nd Modification	Remove an existing doorway, existing drive through window, and alter storefront stucco and awnings.	SIP Modification	SP2026-075
3	06/15/26	Highlands Ranch Filing 120A, Tract E	Communications cabinet.	Site Imp Plan	SP2026-076
2	06/15/26	Castle Crest, Most of Lot E	Installation of a Fiber Optic Utility Cabinet on private property.	Site Imp Plan	SP2026-077
1	06/15/26	11950 Monarch Blvd, 3rd Modification	Construct an Apiary for up to 35 honeybee hives.	SIP Modification	SP2026-078
	06/15/26	The Parker 2050 Comprehensive Plan	Referral request from the Town of Parker for The Parker 2050 Comprehensive Plan.	External Referral	RE2026-067
2	06/15/26	Heroes Hall Site Development Plan	2nd referral -Town of Castle Rock for Heroes Hall.	External Referral	RE2026-068
2	06/16/26	Bella Mesa South Filing 1	External referral from the Town of Castle Rock for a plat.	External Referral	RE2026-069

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	06/16/26	Highlands Ranch Filing 123A, Lot 5, 1st Rev, 2nd Mod	Exterior changes to the building.	SIP Modification	SP2026-079

New Sign Permits

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	06/03/26	Owens Industrial Park Filing 1, 1st Amd, Lot 1A	Brannan Companies - 5775 Airport Rd	Sign Permit	SG2026-055
3	06/09/26	Highlands Ranch Filing 137A, 2nd Amd, Lot 2A-2	Slice Lab - 3506 Town Center Dr Unit #E	Sign Permit	SG2026-056

Public Works Bid Calendar

Updated 6/4/26

Project Description	Plans Available to Contractors	Contractor Pre-Bid Conference	Project Bid Opening	Tentative BCC Approval Date
Quebec St and Park Meadows Dr Signing and Striping Improvement Project CI 2025-031	May 4, 2026	May 13, 2026	May 26, 2026	June 23, 2026
A Bid-Opening was held on Tuesday May 26, 2026. One (1) Bid was received from Barricade Holdings LLC dba Colorado Barricade Company in the amount of $94,888, and the Contract is in process. This Project is Phase 1 of a larger project to improve congestion in the corridor and replace aging infrastructure. Phase 1 includes updates to pavement striping, signage, and signal timing. The project extends 1800 feet between 8664 S. Quebec St. and C-470. Work includes removal of pavement markings, removal of signs, sweeping, sign panel fabrication, and application of inlaid epoxy pavement marking as well as inlaid preformed thermoplastic pavement marking. The goal is to improve traffic flow for vehicles travelling to C-470, as well as vehicles accessing the nearby businesses and schools.				
Douglas County Public Works Household Hazardous Waste Recycling and Disposal CI 2026-021. A Request for Proposal (RFP) was posted on Rocky Mountain Bid Net on May 29, 2026. For this RFP, Douglas County Public Works seeks qualified firm(s) to provide household hazardous waste (HHW) recycling and disposal services to support the HHW drop off program at the Douglas County GreenWorks site located at 5675 Delva Way in Sedalia, Colorado. The service is expected to transition from its current curb side pickup program provided by a private vendor, to the new, County run program on August 3, 2026. The drop-off facility will be managed and operated with County resources; services to be provided under this proposal consist of picking up and disposing of household hazardous waste from the drop-off facility. In 2025, approximately 72,800 pounds of household hazardous waste was processed by the program. Proposals will be accepted until July 2, 2026.				
Douglas County Public Works Biochar and Waste Diversion Consulting Services CI 2026-018. A Request for Proposal (RFP) was posted on Rocky Mountain Bid Net on June 1, 2026. For this RFP, Douglas County Public Works ("County") seeks qualified firm(s) to provide a commercialization and offtake strategy for biochar, mulch, compost, carbon credits, and other process by-products from the County's planned biochar facility, that aligns with local government competitive procurement requirements. The facility is scheduled to begin production of biochar in January 2027 with a single unit capable of processing approximately 10,000 tons of biomass annually, with a second matching biochar unit planned for installation in 2029. In addition, the facility has the potential to generate 50,000 tons of mulched biomass for use as mulch or compostable material on an annual basis. Proposals will be accepted until June 20, 2026.				