



HISTORIC PRESERVATION BOARD

WEDNESDAY, APRIL 24, 2024

MINUTES

Wednesday, April 24, 2024

6:00 PM

100 Third Street, Castle Rock, CO
Conference Room – A and B

1. Call to Order

Board Chair, Chris Schutzenberger called the meeting to order at 6:00 pm.

a. Roll Call

PRESENT Board Member Chris E. Schutzenberger
Board Member George Price
Board Member Jeffrey E. Popp
Board Member Mary O'Pry
Board Member Michael R. Drennan

STAFF

PRESENT Lauren Pulver, Planning Supervisor
Casey Brown, County Attorney
Celeste Deal, County Liaison
Morgan Morehart, Parks Operational Manger

b. Approval of the Agenda

Staff recommended to switch the order of items d and e on the agenda. The Board approved with the change of order.

Board Chair, Chris Schutzenberger moved that the Board approve the agenda with the change of order.

RESULT: ACCEPTED AS AMENDED

MOVER: George Price

SECONDER: Mary O'Pry

AYES: Schutzenberger, Price, Popp, O'Pry, Drennan

2. Approval of Minutes

Board Chair, Chris Schutzenberger moved that the Board approve the Minutes with the addition of the attendance roster from March 27, 2024.

RESULT: ACCEPTED AS AMENDED

MOVER: Jeffrey E. Popp

SECONDER: George Price

AYES: Schutzenberger, Price, Popp, O'Pry, Drennan

3. Citizen Comment (5 min. per participant)

4. Discussion and Action Items

a. Slate of Officers

The Board discussed the current slate of offices and officers.

Board Chair, Chris Schutzenberger volunteered to continue in the role of Chair for another year unless anyone wanted to step up.

Mary O’Pry offered to continue as the role of Vice-Chair.

George Price volunteered to continue as the Secretary.

Lauren Pulver, Planning Supervisor informed staff that they can just discuss and vote a ballot was not necessary if all agree.

Board Chair, Chris Schutzenberger asked for any other discussion, hearing none he asked for a motion.

Board Member Michael Drennan moved that the Board approve the current officers to resume as the officers for 2024.

- RESULT:** APPROVED
- MOVER:** Michael R. Drennan
- SECONDER:** George Price
- AYES:** Schutzenberger, Price, Popp, O’Pry, Drennan

b. PTHROS Tax Process Presentation

Casey Brown, County Attorney presented the PTHROS presentation prepared by Jeff Garcia in January 2024.

He went over the percentages for each department and informed the Board the Board of County Commissioners (BOCC) have exclusive authority over the funds and how they are spent.

Staff shared how the spending and fund flexibility works and how each year unused funds may be transferred, reserved, or carried forward to any of the Open Space Accounts within the Parks, Trails, Historic Resources and Open Space Fund.

Every year unused funds from Parks, and Historic Resources Accounts may be transferred, reserved, or carried forward to any account in the Open Space Fund.

Unused funds from Open Space go to Open Space. The unused funds from Parks, and Historic Resources can go to Open Space.

Staff also mentioned the BOCC can authorize supplemental funds each year.

Staff took questions from the Board and discussion ensued to answer.

c. Parks, Trails, and Rueter-Hess Activity Reports

Morgan Morehart, Parks Operation Manager shared the Parks, Trails, and Rueter-Hess updates for March.

Staff was out for 36 hours straight with the heavy snow. Several areas of the County had a lot of tree damage.

Staff are using grow blankets on the grass in heavy traffic areas to jump start the growth a month earlier with increasing ground temperatures.

Parks was to host a volunteer event last Saturday that was canceled due to weather. It is rescheduled for this Friday the 26th with 30 volunteers. Staff will be assisting volunteers to plant 500 ponderosa pines.

d. 2025 Historic Resources Funding Priorities

Lauren Pulver, Planning Supervisor, recommended that the Board view the Historic Resources Funding Priorities presentation and save scoring the projects and discussion for the May 22, 2024 Historic Preservation Board meeting.

Staff presented the internal requests for this year's funding and including current projects urgency, current phase, and goal to open for public access.

The Board reviewed each of the projects which will be discussed and scored at next month's meeting.

e. PTHROS Grant Application Review

Board Chair, Chris Schutzenberger created a rubric that would assist with selection and granting funds.

Lauren Pulver, Planning Supervisor explained the rubric. The Board decided to use the rubric and refine where needed for the next meeting.

Board Chair, Chris Schutzenberger led the discussion and went through the rubric and the Board scored each item for the six projects presented last month.

Each property was reviewed, considered, and discussed and scored on the rubric.

Board member, Mary O'Pry, recused herself from the scoring discussions for the project submitted by the Indian Park Schoolhouse Foundation due to her affiliation with that organization's Board.

5. Other Business and Discussion

Mary O'Pry, Vice-Chair, updated the Board on two items.

The Douglas County Fair has added days.

The Sedalia Museum will be increasing activities in the future.

6. Adjournment

Board Chair, Chris Schutzenberger adjourned the meeting at 8:01 pm.

The Next Regular Meeting Will be Held on Wednesday May 22, 2024 @ 6:00 pm