



**DOUGLAS COUNTY FAIR BOARD  
THURSDAY, SEPTEMBER 19, 2024  
KIRK HALL  
AGENDA**

**6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**Public Meeting**

**Public Comment**

**Approval of Last Meeting Minutes**

**Treasurer's Report**

**Consent Agenda**

**Executive**

- The committee recommends reviewing Fair Board Chair job descriptions and roles to collaborate with staff on a successful onboarding process
- Dean recommends Fair Board members participate in the upcoming CALF convention on November 8 & 9 in Loveland if able
- The committee recommends that the Christmas Party be on December 19
- The committee recommends that the Executive meeting time be moved to 6 pm

**Entertainment- No September Meeting**

**Guest Services**

**Livestock Sale**

- The committee recommends moving forward with Chelsea Camblin Photography.
- The committee saved \$8,000 on the buyer's BBQ because the sponsor covered the entire meal.
- Overall, the 2024 sale went well, with just a few things that need adjustment for 2025.

**Administration**

**Marketing**

- The committee recommends taking all social media content in-house moving forward and reallocating the budget to support various campaigns

**Rodeo**

- The committee recommends looking into alternative online registration platforms for Hometown Rodeo

**Show Management – No September Meeting**

**Reports from other groups**

**Regular Agenda****Staff Report****Old Business****2024 Fair Debrief****Review comments provided****New Business****Review Guidelines and Policies document****Volunteer Appreciation, emails, etc.****Other Business****Director Comments****Adjournment****Next Meeting: October 17, 2024****Rules for Citizen Engagement at Fair Board Meeting**

In order to have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens that have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
3. Public comment section is limited to ten minutes collectively.
4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
6. Clapping, cheering, booing and the like are not permitted at Board meetings.
7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.

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**Mission Statement:** The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.