



DOUGLAS COUNTY FAIR BOARD
THURSDAY, SEPTEMBER 19, 2024
DOUGLAS COUNTY FAIRGROUNDS – KIRK HALL
MINUTES

Dean Elliott - Chairperson, called the Douglas County Fair Board meeting to order at 6:30 p.m. on September 19, 2024. The meeting was held in Kirk Hall. The Pledge of Allegiance was recited.

Board Members Present:

*John Adams
Scott Candelaria
Dean Elliott
Sarah Fischer
Jennifer Foss
Wes Jacobs
Scott McHenry
Debbie Mills
Phil Riesselman
Pat Salazar
Hayden Schmidt
Lori Sorenson
Lora Talbert
Rob Tkach
Gary Turner
Lisa Turner*

Associate Members Present:

*Nick Candelaria
James Jamison
Ryan Kennedy
Kyle Moore
Patti Russell
Dick Sabulsky
Jean Sabulsky
Chris Spyke
Ted Sorenson
Monica Wilson*

Other Guests Present:

*Mercedes Glenn
Tristan Hastings
Linda Jefferies
Danny Talbert*

Staff Members Present:

*Laurie Anderson
Zach Burns
Tim Hallmark
Sharon Hines
Teresa Kutt
Michelle Mannes*

Board Members Absent:

*Pat Candelaria
Tom Harris
Gabriel Ryan
Pam Spradlin*

Associate Members Absent:

*Ben Alderton
Matt Coyle
Deb Dilley
Josiah Fredericks
John Holst
Chayce Lutz
Kate Wormington*

6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE**Public Meeting****Public Comment: No Public Comments**

Approval of Last Meeting Minutes: Wes corrected the Treasurer report: the revenue was reported incorrectly at the August meeting. Wes is working with staff to finalize the budget. Lori edited the same section to remove the text “At the September meeting,” at the end of that section. Rob moved to approve. Scott Candelaria seconded. All Approved. No discussion.

Treasurer’s Report: Wes reported that a few outstanding expenditures and revenue items are still expected, and staff will provide an up-to-date budget at the October Fair Board meeting.

Consent Agenda. Hayden moved to approve the consent agenda. Gary seconded. All approve. No discussion.

Reports From Other Groups

4-H Youth Council: Tristan invited Fair Board to Achievement Night on Oct. 23. The event will have a 70s theme and will be a potluck (bring a side dish), email Mercedes (mercedes.glenn@colostate.edu) to RSVP.

CSU Extension: Mercedes reported that they are wrapping up 2024, and enrollment will open on Oct. 1. All clubs have been rechartered. The State Fair went well for the small number of participants who attended. General Projects competed and placed very well. Dean asked that a list of the placings at the State Fair be sent to the Fair Board.

Regular Agenda

Staff Report: Nothing to report.

Old Business:

Dean provided the following comments he received about the 2024 Douglas County Fair & Rodeo:

General

- Need a focused effort to recruit volunteers for all committees
- Need to make sure that we have appropriate succession planning
- Offero is complicated for volunteer sign-up
- Clarify camping and ensure consistent times in all communication
- As Uber and Lyft grow, do we need a designated area?
- Do we get the desired outcomes from the Farmer’s Market
- Fair entry issues, people to do data entry, designated data management
- Skillsets for Fair Entry in all events, animal, open class, etc
- Carts and better schedule for moving people and items, more demand to transport limited mobility folks

Facility

- Some facility improvements: restrooms in Beef Barn need to be open more frequently, door latches fixed, etc

Parking

- Updates to parking, superintendent signs evaluate associate member signs
- Parking for horse judges

Hometown Contestant Behaviors

Events Center Activities

- Management of patrons and Marketplace exhibitors in Events Center
- Sunday afternoon support

Show Management

- More signage and coordination of signage between program, schedule etc
- Enhanced focus on alcohol limits upon entering 4-H areas
- Should we have any shows on move-in day

Entertainment

- Speaking presentations need microphones, Kirk Hall, Midway stage other events, Sale meeting
- Coordination of llama shows, and farm-to-table set up, both using the pavilion

Exceptional Rodeo

- Location of exceptional rodeo potential conflict with horse events during sound check

Rodeo

- Maintaining security if horses are going to be left overnight
- Hometown Rodeo fees
- Mutton Bustin registration improvements and limits on numbers

Livestock Sale

- Can the Buyers have an “adult” area within the Pavilion?

Marketing and Sponsorship

- More security around VIP events on the platform

Work Plans are due in November for each committee

New Business

Review of Guidelines and Policies Document

Page 1: Update Logo

Page 2:

- Part II Membership, Section 1: Replace colon with period at end of sentence.
- Part II Membership, Section 2: Clarification was provided on non-voting board members (Associate members) vs voting members (Directors). No changes.
- Part II Membership, Section 3: The state statute governing the Fair Board was discussed to clarify questions on what constituted a ‘meeting’ of three or more Fair Board Directors. The state statute number will be added to guidelines.
- Part II Membership, Section 3: *No public meeting shall be held unless a quorum is present.* The statement will be changed to state that no voting will occur when a quorum is absent at a meeting.

Page 3:

- The term ‘co-chairs’ will be changed to vice chairs throughout the document.

Page 7:

- Part IV Powers, Duties and Responsibilities, Section 9: Show Management Committee bullet, change open division to Jr. Division and Open Class.

Page 12:

- Gift Ban: Section 3.3b: Dean to clarify with County legal.

Phil motioned to approve. Seconded by Gary. All Approved. No discussion.

Other Business:

Dean mentioned upcoming efforts for volunteer recruitment – more details to come.

John presented a plaque from the PRCA in honor of DCF&R rodeo’s 75th Anniversary.

Gary told a story about a 100th Anniversary DCF&R buckle his brother found on eBay. He purchased it and returned it to the DCF&R. Hayden motioned to approve the reimbursement for the buckle purchase to Gary’s brother. Sarah seconded. All approved. There was no discussion.

Director Comment: None

Adjournment at 7:36 pm.

Next Meeting: October 17, 2024

Rules for Citizen Engagement at Fair Board Meeting

To have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens that have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
 2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
 3. Public comment section is limited to ten minutes collectively.
 4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
 5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
 6. Clapping, cheering, booing and the like are not permitted at Board meetings.
 7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.
-

Mission Statement: The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.