



BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, NOVEMBER 18, 2025

AGENDA

Tuesday, November 18, 2025

2:00 PM

Hearing Room

Invocation – Jason Van Divier

2:00 PM

1. Call to Order

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

- a. Recognition of Retired U.S. Army Lieutenant Colonel Mark Maloney.
Dan Dertz, Open Space & Natural Resource Director
- b. Highlands Ranch Metro District 2025 J. Evan Goulding District of the Year Award.
Commissioner Kevin Van Winkle

3. Consent Agenda

- a. Approval of Business Meeting Minutes from October 28, 2025.
Attachments: [Minutes Business Meeting 10.28.2025](#)
- b. Approval of Land Use/Public Hearing Minutes from October 28, 2025.
Attachments: [Minutes LU_PH Meeting 10.28.2025](#)

- c. Approval of Land Use/Public Hearing Minutes from November 3, 2025.

Attachments: [Minutes LU_PH Meeting 11.03.2025](#)

- d. Approval of Vouchers October 28, 2025

Christie Guthrie, Director of Finance — *Finance Department*

Attachments: [10.28.25 BOCC](#)

- e. Approval of Vouchers November 3, 2025

Christie Guthrie, Director of Finance — *Finance Department*

Attachments: [11.03.25 BOCC](#)

- f. Approval of Vouchers November 11, 2025

Christie Guthrie, Director of Finance — *Finance Department*

Attachments: [11.11.25 BOCC](#)

- g. Approval of Vouchers November 18, 2025

Christie Guthrie, Director of Finance — *Finance Department*

Attachments: [11.18.25 BOCC](#)

- h. Resolution Adopting the 2025 - 2026 Rules and Procedures for the Arbitration of Property Valuation Appeals of Decisions of the Board of Equalization.

Ashley Chamberlain, Paralegal — *County Attorney*

Attachments: [Cover Page](#)
 [2025 - 2026 Arbitration Rules and Procedures](#)
 [2025 and 2026 arbitration rules resolution](#)

- i. Resolution Approving a List of Arbitrators for Property Valuation Appeals from Decisions of the Douglas County Board of Equalization.

Ashley Chamberlain, Paralegal — *County Attorney*

Attachments: [Cover Page](#)
 [2025 - 2026 Arbitrator Resolution](#)
 [List of all Arbitrators](#)

- j. Resolution Levying General Property Taxes for the Year 2025 To Pay Judgment Against the Westfield Metropolitan District 1 Judgment, in the Amount of \$110,530.22 for the 2026 Fiscal Year Collection.

Martha Marshall, Director of Budget — *Budget*

Attachments: [Cover Page](#)
 [2025 Westfield #1 Backup](#)

- k. Resolution Levying General Property Taxes for the Year 2025 To Pay Judgment Against the Westfield Metropolitan District 2 Judgment, in the Amount of \$92,032.40 for the 2026 Fiscal Year Collection.

Martha Marshall, Budget Director — *Budget*

Attachments: [Cover Page](#)
 [2025 Westfield #2 Backup](#)

- l. Purchase Order #2025668 Change Order and Contract Amendment for Wember, Inc. for a Total Contract Amount of \$137,544.00.

Tim Hallmark, Director, Facilities, Fleet & Emergency Support Services — *Facilities and Fleet & Emergency Support Services*

Attachments: [Cover Page](#)
 [ZEB-2025.11.04-WEM-Add Service-01](#)
 [2025 DC_1st Amendment to PCS -Wember_110725](#)

- m. Restated Dispatch Services Agreement Between the United Fire Dispatch Authority and the Board of County Commissioners of Douglas County in the Amount of \$351,369.00.

Taylor Davis, Support Services Division Chief — *Sheriff*

Attachments: [Cover Page](#)
 [2026 Dispatch Services Agreement](#)

- n. Runbeck Elections Services, Inc., Increase Purchase Order 2025064 in the Amount of \$193,000.00.

Codie Winslow, Chief Deputy Clerk & Recorder — *Clerk and Recorder*

Attachments: [Cover Page](#)
 [PO Change Order Form - Printing Services](#)

- o. Lifelong, Inc. Contract Amendment for Department of Human Services in the Amount of \$190,000.00.

Melinda Spaulding — *Human Services*

Attachments: [Cover Page](#)
 [DC-SOSA Amendment- Lifelong 25-26](#)

- p. Edward Byrne Memorial Justice Assistance Grant Program (JAG).
Laura Ciancone, Douglas County Mental Health Division Manager — *County Administration*

Attachments: [Cover Page](#)
 [JAG Change of Scope - Organizational Information](#)
 [JAG Change of Scope - Narrative and Budget](#)
 [11.18.25 Financial Management Questionnaire Attachment](#)

- q. Open Space Funding Request to Acquire one New Ranger Truck and One New Department Pool Vehicle in the Amount of \$195,000.00.

Dan Dertz, Director — *Open Space*

Attachments: [Cover Page](#)
 [BCC Staff Report Vehicle Request 2026 Budget](#)

- r. Clear Ballot Election Software/Hardware Support Renewal in the Amount of \$125,686.77.
Mike Wise, Sr. Manager Application Services — *Information Technology*

Attachments: [Cover Page](#)
 [Clear Ballot 2026 125686.77 Year 4 invCBG33463](#)
 [Clear Ballott 025 5 Year Renewal CBG377 FE 09.16.22](#)

- s. Inceed PCS Contract for Mark Galeski in the Amount of \$146,500.00.
Jim Brown, Chief Technology Officer — *Information Technology*

Attachments: [Cover Page](#)
 [Inceed PCS 146,500 MGaleski 11.04.25](#)

- t. Insight Microsoft Enterprise Agreement 2026 in the Amount of \$1,672,747.06.
Jim Brown, Chief Technology Officer — *Information Technology*

Attachments: [Cover Page](#)
 [Insight MSEA 2026 1,672,747.06 QUOTE 0228885274 0228885347 0228885392](#)

- u. Annual Cisco Maintenance Renewal Purchase from Advanced Network Management in the Amount of \$727,463.14.

Jim Brown, Chief Technology Officer — *Information Technology*

Attachments: [Cover Page](#)

[ANM Smartnet 2026 727,463.14 382202346 QT000101485
QT000101487 QT000103229 5 Year](#)

- v. Inceed Contract Extension for WorkSMART and Dynamics Support in the Amount of \$232,576.00, Increasing the Total Expenditure to \$279,344.00.

Mike Wise, Sr. Manager Application Services — *Information Technology*

Attachments: [Inceed PCS Amend1 232,576 WillLavery 10.29.2025](#)

[Cover Page](#)

- w. Lifecycle Server and Storage Refresh in the Amount of \$603,396.30.

Jim Brown, Chief Technology Officer — *Information Technology*

Attachments: [Cover Page](#)

[CDWG 2025 EOL 603,396.30 All SubQuotes](#)

- x. Trace3 ServiceNow Annual Renewal for 2026 in the Amount of \$236,510.10.

Jim Brown, Chief Technology Officer — *Information Technology*

Attachments: [Cover Page](#)

[Zivaro SNOW 2026 236,510.10 QUOTE 165601](#)

- y. Purchase of HSS / Avigilon Network Video Recorder for Lifecycle Replacement in the Amount of \$144,826.00.

Jim Brown, Chief Technology Officer — *Information Technology*

Attachments: [Cover Page](#)

[HSS Q4 NVR Refresh 144,826.00 REV 1 10.28.2025](#)

- z. Microsoft Unified Enterprise Support Agreement in the Amount of \$129,588.28.

Jim Brown, Chief Technology Officer — *Information Technology*

Attachments: [Cover Page](#)

[Cover Page](#)

[Microsoft Unified 2026 129,588.28 UCU02601-1031975-1031975](#)

- aa. County Purchase of End-of-Life Hardware from ANM in the Amount of \$43,240.70.
Jim Brown, Chief Technology Officer

Attachments: [Cover Page](#)
 [ANM Hardware Refresh 2025 43240.70 QT-000101969](#)
 [QT-000100558](#)

- ac. Circular Edge JDE 2025-2026 Functional and Developmental Support in the Amount of \$240,000.00.

Mike Wise, Deputy Director of IT for Application Services — *Information Technology*

Attachments: [Cover Page](#)
 [Circular Edge SOSA 2025-10 240,000 Functional Dev Support](#)

- ad. Construction Contract Change Order 3A with Kraemer North America, LLC for an Amount not to Exceed \$1,200,000.00 for the US Highway 85 (Highlands Ranch Parkway to Dad Clark Gulch) Widening Project, CDOT Project Number STU 0852-118 (23474) and Douglas County Project Number CI 2022-021.

Arthur E. Griffith, Transportation CIP Manager — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
 [Contract Amd Change Order Kraemer NA - Hwy 85](#)

- ae. Public Contract for Services, for an Amount not to Exceed \$96,804.70 to Rocksol Consulting Group, Inc. for the Dakan Road Bridge Replacement Project, Douglas County Project Number CI 2007-021.

Neil Sarno, Project Engineer — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
 [Contract Rocksol Consulting - Daken Rd Bridge](#)

- af. Public Contract for Services (PCS) with Alfred Benesch & Company, Inc. (Benesch) for the Waterton Road / Eagle River Street Roundabout Project, in the Amount of \$219,455.00, Douglas County Project Number CI 2025 - 007.

Sean P. Owens, PE, Special Projects Manager — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
 [PCS_Benesch_Waterton - Eagle River Roundabout_CI2025-007](#)

- ag. Construction Contract with Villalobos Concrete, LLC for the Waterton / Eagle River Roundabout Project, in the Amount of \$2,991,496.22, Douglas County Project # CI 2025 - 007.

Sean P. Owens, P.E., Special Projects Manager — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
[Contract-Villalobos-Waterton Rd Eagle River ST Roundabout-Sean Owens CI2025-007](#)

- ah. Change Order Two (2) to the CORE Electric Cooperative (CORE) Agreement (Purchase Order (PO) 2023362) for the Pine Drive Improvements Project, in the Amount of \$105,211.36, Douglas County Project Number CI 2020-019.

Brolin Bundy, P.E., Capital Improvements Project Manager — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
[Cover Page](#)
[CHANGE ORDER 02_signed-Pine Dr-Brolin B](#)

- ai. Acceptance of a Secondary Storm Drainage Easement from Perry Park Water and Sanitation District. The Easement is Related to Phase 2 Improvements at the Waucondah Wastewater Treatment Facility. Douglas County PWE Project Number DV2024-186.

Ken Murphy, P.E., Engineer IV — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
[DC - Drainage Easement - PPWSD - KM 11-3](#)

- aj. Acceptance of a Secondary Storm Drainage Easement from Kaliko Investments LLC. The Easement is Related to the Site Improvement Plan for Reynolds Industrial Park, Lot 29, 1st Revision. Douglas County PWE Project Number DV2024-437.

Ken Murphy, P.E., Engineer IV — *Department of Public Works Engineering*

Attachments: [Cover Page](#)
[DC - Drainage Easement - Kaliko Investments - KM 11-18](#)

4. Regular Agenda

- a. 2025 Scientific and Cultural Facilities District Tier III Grant Recognition.
Kimberly Smith — *Community Services*

Attachments: [Cover Page](#)
[2025_SCFD_Grant_Recognition_Staff_Report_11-18-25](#)

- b. An Ordinance to Support Law Enforcement and Crime Prevention in Douglas County, Colorado.

Jeff Garcia, Douglas County Attorney — *County Attorney*

Attachments: [Cover Page](#)
 [Ord Report Crimes 11.12.24](#)

- c. An Ordinance Governing Construction Defect Litigation in Douglas County, Colorado.

Jeff Garcia, Douglas County Attorney — *County Attorney*

Attachments: [Cover Page](#)
 [Ord Construction Defect 11.12.25](#)

5. Citizen Comments / Organization Comments - If Time Allows

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Any Disruptive behavior, such as impeding officials, refusing to leave when asked, or attempting to disrupt the meeting, may result in criminal charges.
- Commissioner comments, if any, will follow all citizen comments.

6. Commissioner Comments

7. Other Business

8. County Manager

- a. County Manager Report.

Attachments: [County Manager Report 11.18.25](#)

9. Adjournment

***The Next Business Meeting Will be Held on Tuesday, December 9, 2025 @ 1:30 p.m. ***