



## BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, JANUARY 28, 2025

### AGENDA

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Tuesday, January 28, 2025

1:30 PM

Hearing Room

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Invocation – Jason Van Divier

1:30 PM

1. **Call to Order**

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. **Ceremonies/Proclamations**

- a. Roundup Riders of the Rockies Check Presentation.

3. **Consent Agenda**

- a. Approval of Business Meeting Minutes from January 14, 2025.

**Attachments:** [Minutes Business Meeting 01.14.2025](#)

- b. Approval of Land Use/Public Hearing Minutes from January 14, 2025.

**Attachments:** [Minutes LU\\_PH Meeting 01.14.2025](#)

- c. Approval of Vouchers January 14, 2025

Andrew Copland, Director of Finance — *Finance Department*

**Attachments:** [01.14.25 BOCC](#)

- d. Approval of Vouchers January 21, 2025  
Andrew Copland, Director of Finance — *Finance Department*  
**Attachments:**     [01.21.25 BOCC](#)
- e. Approval of Vouchers January 28, 2025  
Andrew Copland, Director of Finance — *Finance Department*  
**Attachments:**     [01.28.25 BOCC](#)
- f. Resolution Approving the Recommendation of the Abatement Hearing Referee.  
Ashley Chamberlain, Paralegal — *County Attorney*  
**Attachments:**     [Abatement Approval Resolution - January 2025.doc](#)  
                                 [Abatement Approval Attachment - January 2025.pdf](#)
- g. Resolution Approving the Abatement Settlement Recommendations of the Assessor’s Office.  
Ashley Chamberlain, Paralegal — *County Attorney*  
**Attachments:**     [Abatement Settlement Approval Attachment - January 2025.pdf](#)  
                                 [Abatement Settlement Approval Resolution - January 2025.doc](#)
- h. Following the Recommendation of Assessor’s Office to Settle BAA Appeals  
Ashley Chamberlain, Paralegal — *County Attorney*  
**Attachments:**     [Board Memo 1.28.25](#)
- i. Resolution Documenting the Annual Salary of the District Attorney for the Twenty-Third Judicial District.  
Dan Avery, Special Projects Manager — *County Administration*  
**Attachments:**     [23rd DA Salary Resolution](#)
- j. Colorado Department of Human Services, Behavioral Health Administration Community Investment Grant Amendment to Reallocate \$11,513.32 from the Contractor Category to the Operating Category.  
Laura Ciancone, Douglas County Mental Health Division Manager — *County Administration*  
**Attachments:**     24 IBEH 180485 - Am 2(196202) - Douglas County Government -  
                                 BHAS - CIG 1281

- k. Public Amendment for Services by and Between Vision Services Plan and Douglas County for Vision Employee Benefits in the Amount of \$187,000.00.  
Cristy Cobb, Benefits Manager — *Human Resources*

**Attachments:**     [VSP Contract Amendment 2025 - Final](#)

- l. 2025 Public Contract for Services Amendment with Cook Street Consulting, Inc. in the Annual Amount of \$60,000.00 with a Maximum Contract Liability of \$120,000.00.  
Cristy Cobb, Benefits Manager — *Human Resources*

**Attachments:**     [Cook Street Consulting Contract Amendment 2025 - Final](#)

- m. 2025 Public Contract for Services with WEX Health, Inc. in the Annual Amount of \$28,000.00 with a Maximum Contract Liability of \$266,000.00.  
Cristy Cobb, Benefits Manager — *Human Resources*

**Attachments:**     [Wex - Discovery Benefits - 7th Amendment 2025 - Final](#)

- n. 2025 Amendment #6 to Public Contract for Services with The Hartford Life and Accident Insurance Company in the Amount of \$1,075,000.00.  
Cristy Cobb, Benefits Manager — *Human Resources*

**Attachments:**     [The Hartford - 6th Amendment 2025 - Final](#)

- o. 2025 Public Amendment for Services with Empower in the Amount of \$69,200.00.  
Cristy Cobb, Benefits Manager — *Human Resources*

**Attachments:**     [Empower Contract Amendment 2025 - Final](#)

- p. 2025 Public Contract for Services Amendment with Telligen, Inc. in the Annual Amount of \$72,000.00 with a Maximum Contract Liability of \$432,000.00.  
Cristy Cobb, Benefits Manager — *Human Resources*

**Attachments:**     [Telligen 8th Amendment 2025 - Final](#)

- q. 2025 Public Contract for Services with MJ Insurance, Inc. in the Amount of \$150,000.00.  
Cristy Cobb, Benefits Manager — *Human Resources*

**Attachments:**     [1MJ Contract 2025](#)

- r. 2025 Workers Compensation Insurance Premium Renewal in the Amount of \$443,978.00.  
Megan Datwyler, Risk Manager — *Risk Management*  
**Attachments:**     [2025 Douglas County Proposal \(002\)](#)
- s. 2025 Liability Insurance Renewal in the Total Amount of \$1,467,231.04.  
Megan Datwyler, Risk Manager — *Risk Management*  
**Attachments:**     25-26 Douglas County Jan 1 Renewal Liab Invoices
- t. Professional Services Contract between Douglas County and Douglas County Economic Development Corporation in the amount of \$937,500.00.  
Kati E. Carter, AICP, Assistant Director of Planning Resources — *Department of Community Development*  
**Attachments:**     [Staff Report - PCS DCEDC](#)
- u. Highlands Ranch Law Enforcement Training Facility Invoice for 2025 Facility Use in the Amount of \$154,770.00.  
Captain Troy McCarty — *Sheriff*  
**Attachments:**     [2025 Range Fees - Summary by BU and Fund for BOCC Meeting 012825](#)  
                                 [Inv\\_DCSO25 from Highlands Ranch Law Enforcement Training Academy BOCC Meeting 012825](#)
- v. Juvenile Assessment Center Contribution by Douglas County for the 2025 Calendar Year in the Amount of \$106,941.00.  
Bureau Chief Kevin Duffy — *Sheriff*  
**Attachments:**     [2025 Douglas County Sheriff Letter](#)  
                                 [2025 JAC Invoice SF1563](#)
- w. 2025 Intergovernmental Agreement for Law Enforcement and Animal Control Services Between the City of Castle Pines and the Board of County Commissioners of Douglas County on Behalf of the Douglas County Sheriff's Office in the Amount of \$1,801,352.70.  
Captain Jason Kennedy — *Sheriff*  
**Attachments:**     [2025 City of Castle Pines 01142025](#)

- x. Purchase Order for Developmental Pathways, Inc. Fiscal Year 2025 in the Amount of \$8,466,490.00.  
Ryan Bolger, Budget Analyst — *Budget*  
**Attachments:**    [Development Pathways Upload](#)
- y. FY 2024 RMHIDTA Grant Modification #3  
Andrew Copland, Director of Finance — *Finance Department*  
**Attachments:**    [Mod Ltr Version 3 G24RM0004A](#)
- z. Third Amendment of Contract and Purchase Order to Emergency Systems Compliance Services Colorado LLC for 2025 Annual Planned Maintenance and Load Bank Testing on Generators at Various County Buildings per Award of IFB #033-21 in the Amount of \$41,545.20.  
Troy Bahr, Facilities Manager — *Facilities and Fleet & Emergency Support Services*  
**Attachments:**    [DC - Third Amendment to PCS - ESCS draft 1.16.2025](#)
- aa. Third Amendment of Contract and Purchase Order to MUG-A-BUG, INC. for 2025 Scheduled Pest Control Services to all Douglas County Locations per Award of IFB #046-21 in the Amount of \$50,000.00.  
Troy Bahr, Facilities Manager — *Facilities and Fleet & Emergency Support Services*  
**Attachments:**    [2025 DC - Third Amendment-MugABug Service - AD Edits 01.10.2025](#)
- ab. Third Amendment of Award of Public Contract for Services and Purchase Order to Maintenance Resources, Inc for 2025 in Response to IFB #011-22 for Janitorial Services of Douglas County Facilities in the Amount of \$467,808.00.  
Troy Bahr, Facilities Manager — *Facilities and Fleet & Emergency Support Services*  
**Attachments:**    [2025 DC - 3rd Amendment PCS - Maintenance Resources Annual - AD Edits 01.10.2025](#)  
                          [Exhibit D - Second Amendment - IFB #011-22, Janitorial Services for DC Facilities 11.30.2023](#)
- ac. Agreement and Purchase Order Totaling \$102,735.00 to Summit Pro Rodeo as the Stock Contractor for the 2025 Douglas County Fair & Rodeo Pro Rodeo Cowboys Association Performances.  
Zach Burns, Fairgrounds Manager — *Fairgrounds Operations*  
**Attachments:**    [#3199 - BM - Agreement and PO to Summit Pro Rodeo as the Stock Contractor for 2025 DC Fair & Rodeo](#)

- ad. First Amendment of Contract and Purchase Order to Marquee Event Solutions dba Colorado Event Traffic for 2025 Fair & Rodeo Event Parking Services per Award of IFB #004-21 in the Amount of \$65,672.35.

Zach Burns, Fairgrounds Manager — *Fairgrounds Operations*

**Attachments:**     [2025 Douglas County-First Amendment PCS-Colorado Event Traffic 01.14.25](#)

- ae. 2025-2026 Denver Regional Council of Governments Older Adult Services Grant Renewal Application in the Amount of \$704,422.00 with Required County Contribution of \$88,094.00 for a Project Total of \$792,516.00.

Jennifer D'Ambrosio, Community Programs Coordinator — *Department of Community Development*

**Attachments:**     [Staff Report - DRCOG OAA FY25-26 Application](#)

- af. Public Contract for Repository Management Services with Interpret Site LLC in the Amount of \$75,000.00.

Brittany Cassell, Curator — *Department of Community Development*

**Attachments:**     [BCC Staff Report Interpret Site LLC.pdf](#)

- ag. Public Contract for Services to Wilson & Company, Inc. for the Final Design and Subsurface Utility Engineering Associated with the County Line Road / Inverness Improvement Project, in the Amount of \$450,000.00, Douglas County Project Number CI 2025-009.

Arthur E. Griffith, P.E., Transportation Capital Projects Manager — *Department of Public Works Engineering*

**Attachments:**     [PCS-Wilson-2025-Jan-CLR-inverness-Wilson-signed-n-returned](#)

- ah. Renewal of Oracle JD Edwards ERP Software in the Amount of \$134,653.08.

Mike Wise, Senior Manager, Application Services — *Information Technology*

**Attachments:**     [Oracle JDE 2025 134,653.08 2025 SSN P-JD-M04490-001--72](#)

- ai. Right-of-Way Use Agreement with Google Fiber.

Brad Jackson, PE Public Works Engineering — *Department of Public Works Engineering*

**Attachments:**     [Douglas County-Google Fiber ROW Agreement \(GF 12.19.24\) \(002\)](#)

- aj. Change Order No. 1 to Construction Contract with American West Construction, LLC for the Highlands Ranch Manholes - Highlands Ranch Pkwy & Daisy Ct. Project in the amount of \$287,560.00, Douglas County Project # SP2024-016.

Deborah E. Kula, P.E., Special Projects Engineer  
— *Department of Public Works Engineering*

**Attachments:**     [Change Order 1 PO 2024826 - American West - SP2024-016](#)

- ak. Road Closure Extension Request for Roxborough Park Road to Facilitate the Construction of Sterling Ranch Filing 7A Infrastructure and to Relocate a Portion of Roxborough Park Road, Douglas County Project Number DV2023-410.

Brad Jackson, P.E., Public Works Engineering — *Department of Public Works Engineering*

**Attachments:**     [Signed 2nd Closure of Roxborough Park Road BOCC Agenda Item](#)

- al. Resolution Approving the Draw in the Amount of \$70,141.95 on Irrevocable Letter of Credit No. 69622454, issued by Simmons Bank, N.A., In Connection with Canyons South Filing 2, Phase 1 and Pond Warranty Performance Security. Douglas County Project Number DV2021-313.

Janet Peterson, Engineering Agreements Technician — *Department of Public Works Engineering*

**Attachments:**     [Canyons South Filing 2, Phase 1 & Pond Warranty Correspondence](#)

- am. Resolution Approving the Draw in the Amount of \$256,751.00 on Irrevocable Letter of Credit No. 69622454, issued by Simmons Bank, N.A., In Connection with Canyons South Filing 3, All Phases Warranty Performance Security. Douglas County Project Number DV2022-097.

Janet Peterson, Engineering Agreements Technician — *Department of Public Works Engineering*

**Attachments:**     [Canyons South Filing 3 Warranty Correspondence](#)

#### 4. Regular Agenda

- a. Quitclaim Deed Conveying Sterling Ranch Filing 1, Tract P to the Douglas County School District. Project File: MI2025-002.

Jeanette Bare, AICP, Planning Manager — *Department of Community Development*

**Attachments:**     [MI2025-002 - Staff Report](#)

- b. Public Contract for Services with Trans Aero LTD for Exclusive Use Helicopter Services for the Office of Emergency Management and Purchase Order for Approved \$1,530,000.00 Budget Line Item.

Mike Alexander, Director of Emergency Management — *Facilities and Fleet & Emergency Support Services*

**Attachments:**     [2025 Helicopter Contract and Helicopter](#)  
[2025 AMENDMENT ESU Trans Aero Helicopter 12.10.24](#)

- c. Public Contract for Services Between Douglas County and Forsgren Associates Inc. in the Amount of \$578,360.00.

DJ Beckwith, Principal Planner — *Department of Community Development*

**Attachments:**     [BCC Staff Report - Forsgren Contract.pdf](#)

- d. Beneficiary Agreement in the Amount of \$1,000,000.00 with the AdventHealth Rocky Mountain Foundation.

Dan Avery, Special Projects Manager — *County Administration*

**Attachments:**     [\(draft\) AdventHealth Cancer Center Beneficiary agreement 1.13.25](#)

- e. Motion for Amendment of Exhibit B, Private Parking Restricted Areas, Including Additional Locations within the County to Control and Regulate the Movement and Parking of Motor Vehicles on Private Property, from Ordinance 0-24-003, An Ordinance For The Regulation Of Traffic And Parking.

Lieutenant Alan Stanton — *Sheriff*

**Attachments:**     [Final Douglas County MTC Amended Exhibit B rev 012425](#)

**5. Citizen Comments / Organization Comments - If Time Allows**

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Obscenity and any comments calling for criminal or violent action are prohibited.
- Commissioner comments, if any, will follow all citizen comments.

**6. Commissioner Comments**

**7. Other Business**

**8. County Manager**



- a. County Manager Report.

**Attachments:**    [County Manager Report 1.28.25](#)

**9. Adjournment**

*\*\*The Next Business Meeting Will be Held on Tuesday, February 11, 2025 @ 1:30 p.m.\*\**