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MEETING DATE: January 27, 2026

**STAFF PERSON
RESPONSIBLE:** Kristin Kolstedt, Assistant Director

DESCRIPTION: Civic Solutions Hub Innovation Artificial Intelligence Education and Adoption Program Grant Request in the Amount of \$50,000.00 with a Cash Match of \$16,667.00.

SUMMARY: Douglas County proposes a 12-month pilot to test an AI Education and Adoption Program that strengthens staff capacity, reduces burnout, and improves job satisfaction through process-first workflow improvement and responsible AI use. The program embeds education, data stewardship, and AI application directly into daily work, ensuring AI is used only where it delivers measurable value and is supported by high-quality, well-governed data.

The pilot focuses on building practical, self-service capability within departments by improving workflows first and applying AI selectively to support efficiency, accuracy, and consistency. By grounding adoption in real work, the program aims to improve workforce experience and operational effectiveness while generating reusable assets that can be scaled across the County. This pilot is intentionally designed to test feasibility, workforce impact, and operational value before making long-term staffing, funding, or structural decisions.

**RECOMMENDED
ACTION:** Approval of Grant Request.

REVIEW:

Laura Leary	Approve	1/14/2026
Jeff Garcia	Approve	1/21/2026
Christie Guthrie	Approve	1/21/2026
Doug DeBord	Approve	1/21/2026

ATTACHMENTS:
Civic Solutions Hub Innovation Grant Request Form