



## HISTORIC PRESERVATION BOARD

WEDNESDAY, NOVEMBER 20, 2024

### MINUTES

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Wednesday, November 20, 2024

6:00 PM

100 Third Street, Castle Rock, CO  
Conference Room – A and B

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#### 1. Call to Order

The meeting was called to order at 6:00 p.m.

a. Roll Call

**PRESENT** Board Member Chris E. Schutzenberger  
Board Member Jeffrey E. Popp  
Board Member Mary O'Pry  
Board Member Michael R. Drennan  
**EXCUSED** Board Member George Price

STAFF

**PRESENT** Lauren Pulver, Planning Supervisor  
Brittany Cassell, Curator  
Celeste Deal, County Liaison

b. Approval of the Agenda

Board Chair, Chris Schutzenberger, made a motion for the Board approve today's agenda for November 20, 2024.

**RESULT:** APPROVED  
**MOVER:** Chris E. Schutzenberger  
**SECONDER:** Mary O'Pry  
**AYES:** Schutzenberger, Popp, O'Pry, Drennan  
**EXCUSED:** Price

#### 2. Approval of Minutes

Board Chair, Chris Schutzenberger, asked for a motion to approve the Minutes from October 23, 2024.

**RESULT:** APPROVED  
**MOVER:** Mary O'Pry  
**SECONDER:** Jeffrey E. Popp  
**AYES:** Schutzenberger, Popp, O'Pry, Drennan  
**EXCUSED:** Price

**3. Citizen Comment (5 min. per participant)**

There were none.

**4. Discussion and Action Items****a. Highlands Ranch Metro District Presentation**

Neil Alderson, Director of Recreation and Cultural Programs and Stephanie Stanley, General Manager, from Highlands Ranch Metro District (HRCA) presented information on Historic Park Project in Highlands Ranch.

HPB asked questions for clarification and discussed.

HPB will consider the project funding request and vote at the December meeting.

**b. Parks, Trails, and Rueter-Hess Update for October 2024**

Nick Giauque, Parks Program Manager, shared the Parks, Trails, and Rueter-Hess update. Staff updated the HPB on current projects and the new fertilizer program.

Parks has had several parking lots replaced and winter irrigation blowout has been completed at all parks.

There were over 50 volunteer events. Volunteer hours will have updates next month.

Rueter-Hess had rowboats and pedal pontoon boats for rent this last year.

**c. 2024 Budget Re-Programming**

Brittany Cassell, Curator, briefed the HPB on the transfer of remaining funds from the Columbine Barn and the lightning projects that have been completed. A partial amount of the surplus funds remaining will go to the Crull-Hammond cabin.

The remaining funds will go toward the Parker Water and Sanitation District (PWSD) museum for the restoration of the wagon to be displayed at the PWSD main office lobby.

Board members all agreed this is a great use of the remaining funds from the other projects.

Next year, HPB will have emergency funds for any type of emergencies that may occur in 2025.

## d. Curator Updates

Brittany Cassell, Curator, updated the HPB on current projects and work taking place at the Repository.

## Projects

- Photos of International Archeology Day (IAD), over 1,000 visitors attended the function.
- Photos of Evans (Completed Phase I, Phase II will start soon)
- Photos of Columbine Open Space (Barn), the windows and the creamery will be next to complete.
- Spring Valley School kick off Thursday, November 21, 2024.
- Mikesh Helmer Cabin (MHC) kicked off the contract work after getting the second state grant.

## Repository

## Work with Todd:

- Continue to work on Mini Museum at Parker Water Headquarters
  - o Fossil conservation work on the two mammoth jaws
  - o Wagon conservation Request For Purchase

**5. Other Business and Discussion**

## a. Annual Report Update

Lauren Pulver, Planning Supervisor, gave an update on the status of the Annual Report.

Staff will be formatting and preparing the report for presentation to the Board of County Commissioners (BOCC). The HPB scoring sheets need to be submitted if they have not been submitted. The scoring sheets and written report may be attached as an appendix to the report.

## b. Sedalia Museum and Gardens Winterfest

Sedalia Museum and Gardens would like to invite the HPB on December 7, 2024, to the Sedalia Museum and Garden's Winterfest from 12:00 p.m. to 2:00 p.m.

There will be hayrides, Santa's workshop, refreshments, as well as a gift shop with donations of new and used items where children can come and purchase a gift that will be wrapped for one dollar.

**6. Adjournment**

The meeting was adjourned at 6:57 p.m.

*\*\*The Next Regular Meeting Will be Held on Wednesday December 18, 2024 @ 5:30 p.m.\*\**