



**COLORADO**  
Department of Transportation



## FISCAL YEAR 2025 CLICK IT OR TICKET APPLICATION FOR FUNDS

**Statewide Mobilizations: April 7 - April 13, 2025; May 12 - June 1, 2025; July 21 - August 1, 2025**

### Click it or Ticket Campaign Goal:

Increase compliance with Colorado's occupant protection and graduated drivers licensing laws (GDL) and increase public awareness of the likelihood of receiving a ticket and suffering serious or fatal injuries for failing to properly use occupant protection systems.

### TO APPLY FOR FUNDING

#### Your agency agrees to:

1. Provide overtime enforcement of Colorado's child passenger safety, GDL, and adult occupant protection laws through speeding and other aggressive/hazardous driving contacts during authorized time periods;
2. Complete attached risk assessment on page 3.
3. **Strictly enforce** all child, teen, and adult occupant protection laws with a **zero tolerance stance**;
4. Enforcement plans must be submitted to CDOT's Traffic Safety Portal in order to participate in the upcoming enforcement wave;
5. Enforcement results must be submitted to the CDOT Traffic Safety Portal by specified deadlines in order to receive OT reimbursement;  
[Link: Traffic Safety Portal Login Page](#) To request Traffic Safety Portal access, contact your LEL.
5. Provide CDOT with a copy of your agency's current seat belt policy, in the space provided on page 2 of this application.
6. Claims for reimbursement are due within 45 days following each enforcement period. **We cannot guarantee payment for claims submitted beyond the 45 day due date.** Claims must be submitted with the Click It or Ticket Claim Reimbursement Form issued by CDOT.

**All Colorado law enforcement agencies are eligible for the three statewide enforcement periods.**

### Allowable Charges:

Reimbursement for individual enforcement activities at the agency's overtime rate (i.e. time and a half).

All fields highlighted in yellow are required.

### Agency Contact Information

Agency Name:	Douglas County Sheriff's Office	Agency Address:	4000 Justice Way, Castle Rock, CO 80109
Project Coordinator:	Trace Warrick	Coordinator Email:	twarrick@dcsheriff.net
Rank/Position/Title:	Sergeant, Traffic Unit	Coordinator Phone:	720-648-0463
Secondary Contact:	Kim Browning	Secondary Email:	kbrowning@dcsheriff.net
Rank/Position/Title:	Contracts/Grants Administrator	Secondary Phone:	303-660-7534

### Budget Request

Click it or Ticket Enforcement Waves	Average OT Rate	Total Overtime Hours per Wave	Enforcement Period Total
April 7 - April 13, 2025	\$81.27	56	\$4,551.12
May 12 - June 1, 2025*	\$81.27	160	\$13,003.20
July 21 - August 1, 2025	\$81.27	88	\$7,151.76
<b>Total Requested:</b>		304	\$24,706.08

### Supporting Data

#### 2023 Occupant Protection Data

If you did not participate in Click it or Ticket in 2024 you may write N/A

Unrestrained Fatalities:	4
Unrestrained SBI's:	21
OP Citations During Click it or Ticket:	28
OP Citations Outside of Clickit or Ticket:	38

Check box if this is the **first** time your agency will receive Click it or Ticket Funds ☐

### Application Agreement & Signature



\*By signing this form you are not only applying for this grant but approving CDOT to use the information provided for the enforcement wave May 12 - June 1 as the basis of CDOT's required year end accrual estimates.



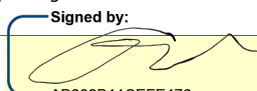
I declare under penalty of perjury in the second degree, and any of the applicable state or federal laws, that the statements made within this application are true and complete to the best of my knowledge.



I have read and understand the above Reporting and Reimbursement requirements and will comply with these requirements.

Signed by:

Applicant agency Authorizing Official eSignature  
(person with contracting authority):

  
AR802R14CEEE476

Date: 2/21/2025

Send completed applications to you Law Enforcement Liaison:

by **Friday, February 28, 2025 5:00 PM MT**

### CDOT USE ONLY

#### Award Amount to be issued in the form of a Purchase Order:

This amount may differ from the amount requested by the applicant

\$

**Awarded by:** Brittany Janes brittany.janes@state.co.us

**Date:**

# Law Enforcement Agency Seat Belt or Occupant Protection Policy

(Required)

Agency Name: Douglas County Sheriff's Office

Date of last revision: August 5, 2024

copy and paste or attach your agency's seat belt policy below

III. SEAT BELT USAGE

All employees, members, and passengers, except where specifically exempted, shall use the vehicle's safety belt restraining system while operating or riding in an Office, rental, or personal vehicle while the vehicle is in motion and on county business. This applies to the transportation of arrestees and prisoners.

A. This policy shall not apply to persons occupying a seat that is not equipped with a safety belt assembly, or anyone possessing a written statement from a physician or the Sheriff that for medical or physical reasons that person is unable to use the provided seat belt system.

B. No person shall operate an Office vehicle in which any seat belt system in the front seat is inoperable, unless a replacement is unavailable. Vehicle assignees are responsible for notifying the fleet manager when any seat belt system is inoperable.

C. Supervisors may grant exemptions to this policy when other circumstances exist in which safety belt systems hamper efficient conduct and/or operational benefit of office personnel. Some of these exemptions may include, but are not limited to, the following situations:

- 1. Persons working in undercover situations.
- 2. Pursuing a suspect who is on foot and immediate exit from the vehicle is required.
- 3. Effecting a traffic stop, officers will be allowed to release safety system just prior to their vehicle making a full stop.
- 4. Responding to a call, officers will be allowed to release safety systems within a reasonable distance of their destination to facilitate a quick exit.

D. The purpose of this policy is to minimize the possibility of injury as a result of vehicular accidents and to comply with the intent of Colorado state law.

# Click it or Ticket Applicant Risk Assessment

## FY25

Grantee Applicant to complete this section

All fields highlighted in yellow are required

<b>Agency:</b>	Douglas County Sheriff's Office	<b>Date:</b>	02/20/2025
<b>UEI #:</b>	LXE5XEA44AH6	<b>UEI Expiration:</b>	09/17/25
You must register for a UEI number from <a href="https://sam.gov">sam.gov</a> and renew annually, in order to receive			
<b>Amount Requested for FY25 Click it or Ticket:</b>		\$ 24,706.08	
<b>Form Completed by:</b>	Sgt. Trace Warrick		

		Yes	No
1a	If awarded, will this be your agency's first time receiving funds for this program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2a	Was your agency awarded funds for this program last fiscal year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3a	Did your agency expend more than \$1,000,000.00 in federal funds last fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4a	Do you have a dedicated individual(s) to manage this program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	If yes, who?	Sgt. T. Warrick, Kim Browning	
5a	Staffing Level		
	What is your agency's total <b>authorized</b> number of sworn personnel?	444	
	What is your agency's <b>current total</b> number of sworn personnel?	428	
	Current Staffing Percentage:	96%	
Notes/Comments/Clarification:			

### Highway Safety Office Use Only

<b>Assessor Name:</b>		<b>Date:</b>		
Risk Assessment Scoring Rubric				Points Assigned
1b	First Time award? Points:	Yes 50	No 0	
2b	Awarded last fiscal year? Points:	Yes 0	No 20	
3b	Federal Funds exceed \$1M last fiscal year? Points:	Yes 10	No 0	
4b	Dedicated staff to manage program? Points:	Yes 0	No 10	
5b	Staffing Level Points:	75-100 %0	50-75 %20	50% or less 30
	Amount of the Award Points:	Small - Less than \$5,000 5	Medium - \$5,000-\$10,000 20	Large \$10,000-30
<b>Rating Scale</b>	<b>Low</b> 0-20	<b>Med</b> 21-40	<b>High</b> 41+	
<b>Total Points:</b>				0
<b>Risk Level:</b>				Low