

**DOUGLAS COUNTY PARKS ADVISORY BOARD
MINUTES OF THE NOVEMBER 13, 2024, PUBLIC MEETING
100 THIRD STREET, CASTLE ROCK, CO 80104**

1. Call to Order

The meeting was called to order at 5:42 p.m.

a. Roll Call

PRESENT

Luke Niforatos, Interim Chair
Jessica Johnson (remote)
Collin Cacchione
Amanda Budimlya (remote)

EXCUSED

Sean Duffy

STAFF

Nick Giauque, Parks Operations Manager
Steve Shoultz, CRPR, Assistant Director, PT&BG
Casey Brown, Sr Assistant County Attorney
Maryna Sheveria, Staff Liaison
Megan Grandsard, Staff Liaison
Lynne Wilson, Staff Liaison

b. Approval of the Agenda

Chair Luke Niforatos asked for a motion to approve the November 13, 2024, Public Meeting Agenda.

MOVER: Collin Cacchione

SECONDER: Jessica Johnson

RESULT: APPROVED

AYES: Amanda Budimlya, Collin Cacchione, Jessica Johnson, Luke Niforatos

NAYS: None

c. Approval of the Meeting Minutes:

- i. Approval of the Meeting Minutes from October 9, 2024, Regular Meeting

MOVER: Collin Cacchione

SECONDER: Amanda Budimlya

RESULT: APPROVED

AYES: Amanda Budimlya, Collin Cacchione, Jessica Johnson, Luke Niforatos

NAYS: None

2. Citizen Comment

Only general comments will be accepted at this time. Comments related to specific topics will be accepted when those topics are discussed.

There was no public comment in the room and no online comment.

3. Discussion and Action Items

a. Funding Request - High Line Canal Natural Resources Management Plan

Josh Phillips, Director of Planning & Implementation, High Line Canal Conservancy, presented the High Line Canal Natural Resources Management Plan funding request. The PAB discussed the request and asked questions.

There was no public comment in the room and no online comment.

The PAB provided comments and scored the project individually. The project was rated at 71% by the Board.

Chair Luke Niforatos asked for a motion to recommend funding of the High Line Canal Natural Resources Management Plan request.

Jessica Johnson made a motion to recommend funding of the High Line Canal Natural Resources Management Plan request.

MOVER: Jessica Johnson

SECONDER: Collin Cacchione

RESULT: APPROVED

AYES: Amanda Budimlya, Collin Cacchione, Jessica Johnson, Luke Niforatos

NAYS: None

The Board discussed the various funding sources and their respective percentage allocations.

Chair Luke Niforatos asked for a motion to recommend funding 75% of the High Line Canal Natural Resources Management Plan request out of Open Space funds and 25% - out of Parks funds.

Jessica Johnson made a made a motion to recommend funding 75% of the High Line Canal Natural Resources Management Plan request out of Open Space funds and 25% - out of

Parks funds.

MOVER: Jessica Johnson

SECONDER: Amanda Budimlya

RESULT: APPROVED

AYES: Amanda Budimlya, Jessica Johnson, Luke Niforatos

NAYS: None

ABSTAIN: Collin Cacchione

b. Funding Request - High Line Canal Origin Trailhead

Josh Phillips, Director of Planning & Implementation, High Line Canal Conservancy, presented the High Line Canal Origin Trailhead funding request. The PAB discussed and asked questions.

There was no public comment in the room and no online comment.

The PAB shared their comments and scored the project individually. The project was rated at 55% by the Board.

Chair Luke Niforatos asked for a motion to recommend funding of the High Line Canal Origin Trailhead funding request.

Jessica Johnson made a motion to recommend funding of the High Line Canal Origin Trailhead funding request.

MOVER: Jessica Johnson

SECONDER: Amanda Budimlya

RESULT: APPROVED

AYES: Amanda Budimlya, Collin Cacchione, Jessica Johnson, Luke Niforatos

NAYS: None

Chair Luke Niforatos asked for a motion to recommend funding the High Line Canal Origin Trailhead project as follows: 50% from Parks funds, 30% from Open Space funds, and 20% from Historic Resources funds.

Collin Cacchione made a motion to recommend funding the High Line Canal Origin Trailhead project as follows: 50% from Parks funds, 30% from Open Space funds, and 20% from Historic Resources funds.

MOVER: Collin Cacchione

SECONDER: Jessica Johnson

RESULT: APPROVED

AYES: Amanda Budimlya, Jessica Johnson, Luke Niforatos, Collin Cacchione

NAYS: None

b. Chairman Elect Discussion

Tabled to the next discussion.

c. Annual Report

Steve Shoultz provided an overview of the Resolution No. R-022-085 requirement for the annual report to the BOCC and shared last years' experience, and timelines for the report.

Next step is for the staff to share the last year's annual report as an example with the PAB and the Board will have further discussion.

Jay Sage, COSAC Chair, shared COSAC's annual report experience from last year.

d. Parks, Trails, and Rueter-Hess Reservoir Updates

Parks Operations, Parks Program and Rueter-Hess updates were provided to the Board members.

f. COSAC Update

Jay Sage, COSAC Chair, shared his insights with the Board regarding the distinction between passive and active property usage.

g. 2025 Public Meeting Calendar

Steve Shoultz shared an example of the meeting schedule and introduced the newly structured process for Board meetings. Chair Luke Niforatos provided background information on this new structured process, followed by further discussion by the Board.

Chair Luke Niforatos asked for a motion to move the next Parks Advisory Board Public Meeting to December 18, 2024.

Collin Cacchione made a motion to move the next Parks Advisory Board Public Meeting to December 18, 2024.

MOVER: Collin Cacchione

SECONDER: Amanda Budimlya

RESULT: APPROVED

AYES: Amanda Budimlya, Jessica Johnson, Luke Niforatos, Collin Cacchione

NAYS: None

5. Other Business/Discussion

Chair Luke Niforatos discussed questions related to the onboarding process for new PAB members and proposed creating an FAQ page. Steve Shoultz encouraged PAB members to reach out to staff with any inquiries.

The Board discussed the current openings on the PAB.

The Board also reviewed the COSAC practice of forming a committee to collect individual comments from its members and summarize them into a single document. The Board decided to explore this approach further in a future discussion for potential implementation within the PAB.

6. Adjournment

Chair Luke Niforatos asked for a motion to adjourn the November 13, 2024, Parks Advisory Board Public Meeting.

MOVER: Amanda Budimlya

SECONDER: Collin Cacchione

RESULT: APPROVED

AYES: Amanda Budimlya, Collin Cacchione, Luke Niforatos, Jessica Johnson

NAYS: None

The meeting adjourned at 7:58 p.m.

2024 - Parks Funding Requests External Criteria and Scoring					Project Name: HLC Origin Trailhead Project Origin: HLCC Requested Amount: \$ 450,000						
			Larry Ziegler		Sean Duffy	Jessica Johnson	Luke Niforatos	Amanda Budimlya	Collin Cacchione	TOTAL	
Total Points	Criteria	Points	Score	Score	Score	Score	Score	Score	Score	Score	
12	Meets public demand based on citizen comment, survey results and outreach efforts	0 = Does not fill any need 4 = Fills minor need 7 = Fills moderate need 12 = Fills major need					11	10	10	11	10.50
10	Estimated impact on property tax	0 = No impact 3 = Minimal impact 6 = Moderate impact 10 = Substantial impact					3	3	2	2	2.50
10	Estimated visitor spending	0 = No visitor spending 3 = Minimal visitor spending 6 = Moderate visitor spending 10 = Substantial visitor spending					2	3	3	3	2.75
8	Leveraging of outside funds and percentage of project covered by requested funds.	0 = No outside funding. 100% funded by Douglas County 2 = Minimal outside funding. ≥90% funded by Douglas County 4 = Moderate outside funding. 50% funded by Douglas County 8 = Substantial outside funding. ≤10% funded by Douglas County					3	3	3	3	3.00
8	Project Impact. Meets the needs of a variety of users and groups	0 = Singular group/user needs met 4 = Several group/user needs met 8 = Numerous group/user needs met					6	5	6	4	5.25
5	Ongoing maintenance implications for Douglas County	0 = Fully maintained by DC 2 = Partially maintained by DC 5 = No DC maintenance					0	0	3	3	1.50
5	Creates a balance of recreation opportunities throughout the County by Comissioner District	0 = Creates major imbalance 2 = Creates minor imbalance 5 = Creates balance					4	2	4	4	3.50
3	Sufficiently detailed project scopes, plans, and cost estimates. Application is complete	0 = Insufficient and Incomplete 1 = Adequate 3 = Detailed and Complete					2	1	2	2	1.75
3	Collaborative project with Parks, Historic Resources, and Open Space	0 = Not collaborative 1 = Collaborative with 2 Divisions 3 = Collaborative with all 3 Divisions					3	3	3	3	3.00
3	Public access fees are equitable	0 = Fees are not equitable 1 = Fees are minorly inflated 3 = Fees are equitable or N/A					3	3	3	3	3.00
67											36.75
											55%