



BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, JUNE 24, 2025

AGENDA

Tuesday, June 24, 2025

1:30 PM

Hearing Room

Invocation – Jason Van Divier

1:30 PM

1. Call to Order

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. Consent Agenda

- a. Approval of Business Meeting Minutes from June 10, 2025.

Attachments: [Minutes Business Meeting 06.10.2025](#)

- b. Approval of Land Use/Public Hearing Minutes from June 10, 2025.

Attachments: [Minutes LU_PH Meeting 06.10.2025](#)

c. Approval of Vouchers June 24, 2025

Andrew Copland, Director of Finance — *Finance Department*

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 3,986,547.57
Electronic Funds Transfers	\$
Handwritten Checks	\$ 4,401,370.74
Purchasing Card Charges	\$
Election Judges	\$ 2,650.90
TOTAL:	\$ 8,390,569.21

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

Attachments: [06.24.25 BOCC](#)

d. Approval of Vouchers June 17, 2025

Andrew Copland, Director of Finance — *Finance Department*

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 3,203,102.15
Electronic Funds Transfers	\$
Handwritten Checks	\$ 554,058.15
Purchasing Card Charges	\$
Election Judges	\$
TOTAL:	\$ 3,757,160.30

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

Attachments: [06.17.25 BOCC](#)

- e. Louviers Water and Sanitation Utility Easement on Dupont Open Space.
Dan Dertz, Director — *Open Space*
Staff is requesting the approval of a permanent public utility easement agreement on DuPont North Open Space. The agreement is between Douglas County and Overwater & Sanitation District. The purpose of the easement agreement is to allow Overwater & Sanitation District the ability to provide necessary underground water and sanitation services to the residents of Louviers. The approval of the new easement agreement is necessary as existing current utility easements in this area are overcrowded with existing infrastructure. The Conservation Easement allows for these underground services, with the approval of Douglas Land Conservancy (DLC).

Attachments: [2025.06.24 Dupont North Utility Easement Agenda Packet](#)

- f. Colorado State Department of Local Affairs More Housing Now Intergovernmental Grant Agreement in the Amount of \$580,844.00.
Melody D'Haillecourt, Community Programs Coordinator — *Community Services*
The More Housing Now (MHN) grant, provided by the State Department of Local Affairs, funds local governments to support the infrastructure costs associated with the development of attainable workforce housing. Douglas County has been awarded \$580,844 to support infrastructure costs related to the development of Ponderosa Pines.

Attachments: [Staff Report MHN Intergovernmental Agreement 06242025](#)

- g. Motion for Amendment of Exhibit D, Recreational Vehicle Parking Restriction Areas, Including Additional Locations within the County to Control and Regulate the Parking of Recreational Vehicles on Public Property, from Ordinance O-25-001, An Ordinance For The Regulation Of Traffic And Parking.

Alan Stanton, Commander — *Sheriff*

On April 22, 2025, the Board of County Commissioners (“Board”) adopted Ordinance No. O-025-001, an Ordinance for the Regulation of Traffic and Parking; Repealing All Ordinances and Resolutions in Conflict Therewith; and Providing Penalties for Violation Thereof (the “Ordinance.”). Part III, Section 4 of the Ordinance pertains to restricted parking on specific Douglas County Master Plan areas at the request of the community and/or the Douglas County Sheriff’s Office. Said Master Plan areas are identified on Exhibit D to the Ordinance.

From time to time, the County receives requests for enforcement on additional Master Plan Areas. Pursuant to Part III, Section 4 of the Ordinance, for the purpose of expedience, such additional areas may be added to the Ordinance, without requiring an amendment to the Ordinance itself, through an amendment to Exhibit D to be approved by motion of the Board of County Commissioners. The County has received requests for enforcement on additional Master Plan Areas.

Attachments: [Amended Exhibit D O-025-001 061025](#)
[Ordinance No. O-025-001 An Ordinance for the Regulation of Traffic](#)
[and Parking final May 24 2025](#)

- h. 2025 SWAT Medic Purchase Order in the Amount of \$150,000.00.

Michael McIntosh, Division Chief — *Sheriff*

On December 12, 2023, the Board of County Commissioners approved the Fourth Amendment to the Intergovernmental Agreement for the Provision of SWAT Team Medics to Extend the Agreement through December of 2026 and increase the Maximum Contract for 2024 to \$125,000, for 2025 to \$150,000 and for 2026 to \$150,000.

We request the Board to approve the 2025 purchase order request to South Metro Fire Rescue in the amount of \$150,000 as per the Fourth Amendment of the IGA. This amount is available in the approved 2025 budget.

Attachments: [822110 South Metro Fire \\$150,000](#)

- i. FY 2026 Colorado Correctional Treatment Board Local Funding Program for Recovery Support Services Award in the Amount of \$30,000.00.

Phil Domenico, Division Chief — *Sheriff*

The Correctional Treatment Board is a seven-member Board established to oversee the Correctional Treatment Cash Fund. The purpose of the Board is to ensure a fair and reasonable allocation of cash funds across the state distributed in accordance with statutory intent. These funds are to be used with justice involved adults and juveniles for alcohol and drug screening, assessment and evaluation, alcohol and drug testing, substance abuse education and training, treatment for assessed substance abuse and co-occurring disorders, and recovery support services. Local treatment boards are responsible for assessing treatment services needs within their respective judicial district and making prioritized funding recommendations to the CTB on an annual basis.

Douglas County Sheriff's Office - Detentions Division's Reintegration Program began as a collaborative effort between various county departments to examine the recidivism rates of Douglas County Jail's inmate population, and to address the reason why they re-offend. Those needs primarily include substance abuse treatment, mental health treatment, shelter, transportation, food assistance, and clothing assistance. Without access to these essential resources, individuals risk returning to custody due to failure to appear for court, or for probation violations.

The Reintegration Program meets with justice-involved individuals at the Douglas County Jail to discuss their re-entry plans and concerns and connect them with community resources relevant to their situation. These funds would help provide tangible resources on top of the informational resource packets for those that release homeless, without access to transportation, food, and daily essential items.

The \$30,000 would be used to provide transportation, backpacks, recovery support items, housing, and educational materials for Reintegration clients. The award ends on June 30, 2026.

Attachments: [FY26-SOA-23rd-Douglas-Reintegration Program](#)

- j. FY2026 High Visibility Enforcement Driving Under the Influence (DUI) Grant Award Acceptance in the Amount of \$65,000.00.

Alan Stanton, Commander — *Sheriff*

On June 10, 2025, the Sheriff's Office received an award letter approving funding in the amount of \$65,000 in the form of a State of Colorado Purchase Order through the Colorado Department of Transportation (CDOT) for the FY2026 HVE/DUI enforcement operations within Douglas County.

The purpose of the HVE funding is to reimburse the Sheriff's Office for overtime hours related to DUI enforcement operations that are worked within the enforcement period of July 1, 2025 through June 30, 2026.

The award letter, application, and the State of Colorado Purchase Order are included for reference.

Attachments: [Doug CO HVE SFY26 Award Letter](#)
 [Douglas Co SO HVE SFY26 PO 411041710](#)
 [SFY26 HVE Application submitted 05072025](#)

- k. Fee Waiver Request in the Amount of \$1,260.00 for the ROCK-IT-RUN at Fairgrounds Regional Park.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver from the Live Free Association in the amount of \$1,260 for the use of Fairgrounds Regional Park Trail and Field 4 for the ROCK-IT-RUN on July 4, 2025.

Attachments: [Staff Report - Live Free Association Fee Waiver](#)

- l. Use Fee Modification Request from \$875.00 to \$500.00 for a 5-day Camp at Rueter-Hess Reservoir July 14 to 18, 2025.

Amy Knopp, Manager of Rueter-Hess Reservoir — *Department of Community Development*

The request is for a fee modification from the Girl Scouts of Colorado from \$875 to \$500 for a 5-day camp at Rueter-Hess Reservoir July 14 to 18, 2025.

Attachments: [Staff Report - Girl Scouts Fee Waiver](#)

- m. Fee Waiver Request in the Amount of \$325.00 for the Parker Senior Center Picnic at Challenger Regional Park.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver from Parker Senior Center in the amount of \$325 for the use of the Challenger Regional Park shelters A, B, and C, and the grass area next to the shelters for their company picnic on August 21.

Attachments: [Staff Report - Parker Senior Center Fee Waiver](#)

- n. Fee Waiver Request in the Amount of \$10,890.00 from Highlands Ranch Community Association and Highlands Ranch Cultural Affairs Association for a July 4th Fireworks and Celebration at Highland Heritage Regional Park.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver in the amount of \$10,890 from Highlands Ranch Community Association and Highlands Ranch Cultural Affairs Association for the use of Highland Heritage Regional Park to host the annual July 4th Fireworks and Celebration on July 4, 2025.

Attachments: [HRCA_2025 Summer Concert Series Fee Waiver 6.10.25](#)

- o. Purchase Order to Four Rivers Equipment (formerly Honnen Equipment) in the Amount of \$235,001.00 Under Douglas County IFB #042-22.

Brian Franklin, Assistant Director, Fleet Services — *Facilities and Fleet & Emergency Support Services*

The Fleet Services Division of Facilities, Fleet, and Emergency Support Services requests approval for a purchase order in the 2025 adopted budget to Four Rivers Equipment for the buyout of a leased John Deere 644P wheel loader. This lease was initially entered into with John Deere Financial and through Four Rivers Equipment (formerly Honnen Equipment) in 2023, with a buyout option at the end of the lease term.

Due to the increased cost of leasing, Fleet Services, Public Works, and Budget have determined that renewing the heavy equipment leases is not cost-beneficial for Douglas County and have budgeted for the buyout of all leased equipment in 2025. In anticipation of this, Fleet Services added lease buyout options as part of IFB #042-22 to purchase all leased equipment at residual values rather than trying to buy new equipment.

This acquisition will be funded from Road & Bridge 31000.474300.

Attachments

- John Deere Financial Buyout Invoice - \$235,001.00
- Douglas County IFB#042-22 Award Letter
- 2023 John Deere Master Lease Agreement
- 644P Lease Schedule

Attachments: [Douglas County 0076631 BuyoutInvoice](#)
[Douglas County Award Honnen Equipment IFB042-22 December 2022](#)
[2023 JD Master Lease Agreement](#)
[644P Lease Schedule](#)

- p. Purchase Order to OJ Watson for a Total of \$533,568.00 Under the City & County of Denver Master Supplier Contract Number SC-00003211.

Brian Franklin, Assistant Director, Fleet Services — *Facilities and Fleet & Emergency Support Services*

The Fleet Services Division of Facilities, Fleet & Emergency Support Services, requests approval of a purchase order in the 2025 adopted budget for OJ Watson to upfit the following assets. All chassis for the following upfits have been or will be requested under separate agendas.

Road & Bridge Fund 31100

• 15018 - Western Star 49X plow truck	\$300,277.00
• 08002 - Ford F550 Plow Truck Upfit	\$35,207.00
• 16017 - Ford F350 Plow Truck Upfit	\$35,405.00
• 15020 - Ford F550 Plow Truck Upfit	\$64,355.00
• 15054 - Ford F350 Work Truck Upfit	\$21,516.00
Total	\$456,760.00

General Fund 19210

• 08034 - Ford F350 Plow Truck Upfit	\$34,034.00
• 0095 - DCSO F350 Animal Control Refurbish	\$42,774.00
Total	\$76,808.00

Attachments

- Unit 15018 OJ Watson Quote
- Unit 08002 OJ Watson Quote
- Unit 16017 OJ Watson Quote
- Unit 15020 OJ Watson Quote
- Unit 15054 OJ Watson Quote
- Unit 08034 OJ Watson Quote
- Unit 0095 OJ Watson
- City and County of Denver Contract SC-00003211

Attachments: [TEQ_RPS882-2_Unit15018_Quote.6.3.25](#)
[TEQ_RPS889_Unit08002_Quote.6.2.25](#)
[TEQ_RPS891_Unit16017_Quote.6.02.25](#)
[TEQ_RPS893-1_15020_Quote.6.2.25](#)
[TEQ_RPS888-1_Unit15054_Quote.5.29.25](#)
[TEQ_RPS886_Unit08034_Quote.6.2.25](#)
[TEQ_RPS909_Refurbish_SWAB-0095_Quote.6.2.25](#)
[0751A_SC-00003211 - OJ Watson 2024-2025 Renewal 7.15.2024 \(002\)](#)

- q. Insight Microsoft 365 G5 Suite Purchase in the Amount of \$194,786.38.
Jim Brown, Chief Technology Officer — *Information Technology*
Seeking approval for the purchase of the Microsoft 365 G5 Suite. This suite of Microsoft software greatly increases the County's ability to properly classify and secure data in the Microsoft cloud and support the County's AI CoE initiatives. The total request is for 194,786.38 budgeted from the IT Tech fund 800900. The purchase is from Insight, which has State Price Agreement 178266.

Attachments: [Insight MSEA 2025 G5 Amend 194786.38 48948366 AMD AMD000448371 SUPP CPS 3028252.005](#)

- r. Contracts with Manna Resource Center for Child Welfare and TANF Community Services in the Combined Total of \$340,000.00.
Nicole Adams — *Human Services*
The Department of Human Services (Department) seeks approval to enter into two (2) Scope of Services Agreements (SOSA) with Manna Resource Center, totaling \$340,000.00. Manna Resource Center was selected as a preferred vendor through Request for Qualifications (RFQ) #043-22, Human Services Client and Staff Services. The first SOSA, in the amount of \$280,000.00, supports Child Welfare services by funding Family Support Coaches and associated direct services aimed at preventing families from entering the Child Welfare system. The second SOSA, in the amount of \$60,000.00, provides case management and financial assistance for families eligible for Temporary Assistance to Needy Families (TANF). Commissioner spending authority is required for the combined total of these contracts.

Attachments: [DC- PCS- Manna Resource Center 25-26](#)

- s. Intergovernmental Agreement Between Jefferson, Arapahoe, and Douglas Counties - Collaborative Foster Care Program in the Amount of \$120,000.00.

Nicole Adams — *Human Services*

The Collaborative Foster Care Program (CFCP) was established in August 2008 by Arapahoe and Jefferson Counties, with Douglas County joining in July 2012. The program aims to enhance foster care outcomes by combining best practices across the three counties. It provides temporary care for children and youth who have experienced abuse or neglect and require out-of-home placement when a relative, kinship, or kin-like placement is not available. CFCP is jointly staffed by Arapahoe, Douglas, and Jefferson Counties, which collectively manage the recruitment, training, certification, retention, and oversight of licensed foster and kinship foster homes. Douglas County's contribution to the shared program costs is \$120,000.00 (representing 10.8% of the total), based on its level of program utilization.

Attachments: [DC- IGA- Collaborative Foster Care Program \(CFCP\) 25-26](#)

- t. Contract with Advocates for Children on behalf of the Douglas County Collaborative Management Program for CMP Staff in the Amount of \$242,000.00.

Nicole Adams — *Human Services*

The Department of Human Services (Department) serves as the fiscal agent for the Douglas County Collaborative Management Program (CMP), and the Department is authorized to enter into agreements on the CMP's behalf as the fiscal agent. Advocates for Children is also a CMP member and is the employer of record for two staff positions that support CMP cases/clients. This contract allows the Department to reimburse Advocates for Children for their staff expenses using CMP funds.

Attachments: [DC- PCS- Advocates for Children 25-26](#)

- u. Contract with Family Tree for Generational Opportunities to Achieve Long-Term Success Program in the Amount of \$300,000.00.

Ruby Richards — *Human Services*

The Department of Human Services is requesting approval to enter into a contract with Family Tree to implement the Generational Opportunities to Achieve Long-term Success (GOALS) program for eligible Douglas County families receiving Temporary Assistance for Needy Families (TANF). GOALS is a Two-Generation housing initiative that provides private accommodations in the Evergreen building for families experiencing homelessness. During their 4 to 9-month participation, families receive targeted support in employment, financial literacy, children's education, health and well-being, and building community connections. The program is designed to promote long-term stability and self-sufficiency for participating families while they reside on-site.

Attachments: [DC- PCS- Family Tree GOALS 25-26](#)

- v. Contract with Continuum of Colorado, Inc. for TANF Case Management Services in the Amount of \$175,360.00.

Erin Johnson, Assistant Director — *Human Services*

The Department of Human Services seeks approval to enter into contract with Continuum of Colorado, Inc. to provide Temporary Assistance for Needy Families (TANF) case management services. Continuum was identified as a preferred vendor through Request for Qualifications #043-22 - Human Services Client and Staff Services.

Attachments: [DC- PCS- Continuum of Colorado 2025-2026](#)

- w. Intergovernmental Agreement Between Arapahoe and Douglas Counties for Employment Services for \$171,342.00

Erin Johnson, Assistant Director — *Human Services*

The Department of Human Services (Department) collaborates with Arapahoe/Douglas WORKS! (ADW) for Employment First case management services. Employment First is the work requirement component of the federal SNAP or Food Assistance Program.

Attachments: [DC- IGA- Arapahoe Douglas Works, Employment First- 25-26](#)

- x. Intergovernmental Agreement Between Arapahoe and Douglas Counties for Temporary Assistance for Needy Families in the Amount of \$200,000.00.

Erin Johnson, Assistant Director — *Human Services*

The Department of Human Services (Department) collaborates with Arapahoe/Douglas WORKS! (ADW) for Temporary Assistance for Needy Families (TANF) case management services, which includes a Youth Employment program for TANF-eligible individuals.

Attachments: [DC-IGA- Arapahoe Douglas Works-TANF 25-26](#)

- y. Intergovernmental Agreement Between the Board of County Commissioners of the County of Douglas and the State of Colorado Department of Transportation Regarding Financial Contribution Toward Design for the Colorado Boulevard Bike-Ped Bridge over C-470 Project, with a Contribution of \$550,000.00 in Federal Funds from CDOT and Requires Local Agency Matching Funds of \$137,500.00 from Douglas County, Douglas County Project Number CI 2024-021.

Brolin Bundy, P.E., Capital Improvements Project Manager — *Department of Public Works Engineering*

Douglas County and the State of Colorado Department of Transportation (CDOT) desire to cooperate in advancing the design of the Colorado Blvd. Bike-Ped Bridge over C-470 Project, Douglas County Project Number CI 2024-021. This project will design a bike/pedestrian bridge over C-470, along the east side of Colorado Blvd. This project is needed in order to complete a missing link in our sidewalk / multi-use path system between Siskin Avenue and the C-470 Regional Trail, and the project will improve access to David A. Lorenz Regional Park.

This IGA specifies project responsibilities for each party and includes a financial contribution of \$550,000.00 in Federal Funds from CDOT and requires local agency matching funds of \$137,500 from Douglas County. Additionally, the County is responsible for any additional design costs.

In August of 2023, the Denver Regional Council of Governments (DRCOG) selected this project to receive \$550,000 in federal funds via DRCOG's Transportation Improvement Program (TIP) sub-regional project selection process; and these federal funds are to be used for design.

As stipulated in the IGA, federal funds will be received as we request reimbursement based on approved actual monthly expenditures throughout the 12-to-18-month design schedule. It is anticipated that CDOT monthly reimbursement payments will start to occur no sooner than fourth quarter of 2025 and payments should be deposited in Fund 235, Business Unit 861605. Additionally, Douglas County matching funds are set aside in this same Business Unit (861605).

Attachments: [IGA - CDOT - Colorado Ped Bridge - Brolin B BOCC 6 24 25](#)

- z. Construction Contract Amendment with Kraemer North America, LLC for Change Order 2A for an Amount not to Exceed \$1,954,869.81 for the US Highway 85 (Highlands Ranch Parkway to Dad Clark Gulch) Widening Project, Douglas County Project Number CI 2022-021, CDOT Project Number STU 0852-118 (23474).

Arthur E. Griffith, Transportation CIP Manager — *Department of Public Works Engineering* September 20, 2022, Douglas County Board of County Commissioners (BOCC) awarded Kraemer North America, LLC (KNA) a construction contract for \$101,284,008.09 to widen and reconstruct the section of US 85 between Highlands Ranch Parkway and Dad Clark Gulch, (located a half mile north of County Line Road). On April 8, 2025, the BOCC approved Change Order 1A increasing the total contract amount to \$106,732,009.90 and through the most recent progress payment, ending May 25, 2025, KNA has billed the County \$104,706,523.14 and they are substantially complete and approximately 75 days ahead of the September 29, 2025, required completion date.

As of December 31, 2024, Douglas County has received State and Federal reimbursement payments totaling \$33,223,000 and collected approximately \$15,000,000 from the developers in the Chatfield Basin for this project.

Change Order 2A for \$1,954,869.84 represents approximately 1.9% of the original contract amount; and this change order is required in order for KNA to complete the County's US 85 project. Most of the additional costs for Change Order 2A is related to utility relocation delays that required an increase in detour pavement to accommodate additional construction phasing, (\$600,000), the need to maintain a safe construction work zone by providing additional days of temporary truck mounted mobile impact attenuators, (\$185,000), the need to mitigate poor subgrade conditions (soft spots) at various locations on US 85 within the project limits, (\$685,000) and this change order includes additional concrete pavement for southbound US 85 south of Highlands Ranch Parkway to improve safety and traffic operations transitioning from 3 lanes back down to 2 lanes through a combined vertical and horizontal curved section of US 85, (\$485,000).

The funding associated with this Construction Contract Amendment for Change Order 2A has already been encumbered in Douglas County Purchase Order 2025367, Fund 225, BU 801201.446744 utilizing reimbursement payments received from CDOT in December 2024; and therefore, no additional funds need to be budgeted for this request.

Attachments: [Contract Amd for Change Order - Kraemer No America](#)

- aa. Purchase of Surface Stabilization and Dust Control Materials For Use on Douglas County Roads in 2025.

Daniel Roberts, Assistant Director, Operations. — *Public Works Operations*

Invitation for Bids (IFB) #011-23 solicited bids for the purchase of MgCl products with corrosion inhibitor to be used by county crews on gravel roads for stabilizing surfaces and providing dust control. Public Works Operations has chosen to renew the bid pricing for the third and final year.

Staff evaluated the unit prices bid and the past performance of the vendors who submitted bids for this IFB. The bid award recommendation describes the amount to be awarded to each bidder.

	2023	2024	2025
Envirotech - Roadsaver / gallon	\$1.47 / gallon	(+0.09) \$1.38 / gallon	(+ 0.07) \$1.45
Envirotech - BaseBind-X / gallon	\$1.45 / gallon	(+.59) \$2.04 / gallon	(+ 0.11) \$2.15
Envirotech - BaseBind XXX gallon	N/A	\$5.75 / gallon	(+ 0.30) \$6.05/
Envirotech - Durablend /gallon	\$1.47 / gallon	(+.09) \$1.56 / gallon	(+0.08) \$1.64
GMCO 80/20 gallon	\$0.902 / gallon	(+.128) \$1.03 / gallon	(+0.27) \$1.30 /
GMCO Integriblend M gallon		\$.95 / gallon	(+0.19) \$1.14 /

Staff recommends that the Board authorize the purchase of the following magnesium chloride materials with corrosion inhibitor for surface stabilization and dust control, based on unit prices bid from the following vendors on an as-needed basis through December 31, 2025.

Envirotech Services, Inc. - For the purchase of Durablend with corrosion inhibitor, delivered to various locations throughout Douglas County in the amount of \$24,000.00 as needed and consistent with available budget.

Envirotech Services, Inc. - For the purchase of Base Bind-X with corrosion inhibitor, delivered to various locations throughout Douglas County in the amount of \$300,000 as needed and consistent with available budget.

GMCO Corporation - for the purchase of 80/20 with corrosion inhibitor, a blend of magnesium chloride and complex sugars, delivered to various locations throughout Douglas County in the amount of \$210,000 as needed and consistent with available budget.

GMCO Corporation - for the purchase of Integriblend M with corrosion inhibitor, delivered to various locations throughout Douglas County in the amount of \$11,000.00 as needed and consistent with available budget.

Attachments: [Signed- PO Requests - GMCO AND EnviroTech-Mag Chloride purchase - Shawna P](#)

- ab. Amendment Number Three (3) for the Public Contract for Services for 2025 -2026 Conveyance Regulation Services with Shums Coda Associates, LLC, in the Additional Amount of \$119,640.00, and Extending the Contract Term Through July 31, 2026.

Matthew Dziubanski, Chief Building Official — *Building Department*

The number of elevators in Douglas County has steadily increased due to the construction of new buildings. To accommodate this growth, we request approval for an additional \$119,640.00 under Amendment Number Three (3) to our current Public Contract for Services (PCS) with Shums Coda Associates, Inc. This funding is based on our current inventory, which includes 512 elevators at \$220 per unit and seven escalators at \$1,000 per unit, totaling \$119,640.00 for required inspections in 2025. Shums Coda invoices Douglas County for annual elevator and escalator inspections at the unit rates specified in the original PCS Contract. Additionally, we request that the contract term be extended through July 31, 2026.

The original contract, amounting to \$115,880.00, covered inspections performed by Shums Coda in 2022 (original PO #2022647) and was approved by the Board of County Commissioners on July 26, 2022. Amendment Number One (1) extended the contract through July 31, 2024, with additional funding of \$116,320.00 for 2023 inspections (new PO #2023360), approved on April 11, 2023. Amendment Number Two (2) extended the contract through July 31, 2025, with an additional \$117,420.00 for 2024 inspections (new PO #2024474), approved on May 14, 2024. The current request for Amendment Number Three (3) will provide an additional \$119,640.00, extend the contract through July 31, 2026, and create a new purchase order, as previous POs have been depleted and closed automatically with zero balances.

A Memorandum of Agreement between the State of Colorado and Douglas County provides for the local regulation of conveyances within unincorporated Douglas County. This is highly specialized work applying conveyance standards and regulations adopted by the State of Colorado. Douglas County engages the professional services of Shums Coda Associates, LLC, through a Public Contract for Services for the performance of statutorily required safety inspections. This self-funding program provides scheduled safety inspections and enforcement of regulations for elevators and other conveyances throughout unincorporated Douglas County. There is no net cost to the County and no additional cost to conveyance owners for these services. Most neighboring jurisdictions maintain similar programs, providing greater safety and consistency of enforcement across our region.

Amendment Number Three (3) will be funded by Business Unit 24100.447290, Fund 100.

Attachments: [PCS Amendment 3 Shums Coda](#)

- ac. Construction Contract with 53 Corporation, LLC, for the Saxeborough Drive Culvert Repair Project, in the Amount of \$175,950.00, Douglas County Project Number SP2025-010.

Zachary Humbles, P.E., Special Projects Engineer — *Department of Public Works Engineering*

The Saxeborough Culvert, situated near the intersection of Saxeborough Drive and Suffolk Lane, traverses the Beverly Hills Tributary. It has been identified as a high-risk culvert due to its current condition and location. The culvert's existing pipe has lost portions of the invert up to the spring line entirely, exposing scoured native materials. Other damage to the existing pipe is coming from the soil chemistry interaction with the existing pipe, which includes perforations above the spring line (throughout the pipe). The pipe inlet and outlet both pose additional risks to the intersection crossing site as they are significantly overgrown and unprotected from high flows. Neighborhood access and emergency egress also rely on this intersection crossing site. The above factors collectively contributed to the selection and prioritization of this crossing site for sustained and resilient traffic service.

We received the following quotes for this project: (excludes 15% field tasks, as ordered)

53 Corp	\$153,000.00
Holcim	\$178,421.52
Denver Dirt Works	\$205,925.00
ESI	No quote submitted
C&L	\$373,812.50
American West	\$234,120.00

Engineer's Estimate \$178,336.00

The total amount for this Construction Contract with 53 Corporation is \$175,950.00, which includes 15% for field task items to cover unanticipated events and conditions encountered during construction. Field tasks also account for integrating existing infrastructure and variables that were observed during project design.

Funding for this project is available in: Business Unit 800100, Fund 200 = \$175,950.00

Attachments: [Const Contract - 53 Corp - SP2025-010 Saxeborough Culvert Repair - Zak H](#)

- ad. Resolution Concerning the Preliminary Order for the Douglas County Local Improvement District (LID) Country Club Drive (Group 10) LID, Douglas County Project Number CI 2025-015.

Amy Strouthopoulos, P.E. — *Department of Public Works Engineering*

Property owners within the proposed Country Club Drive (Group 10) Local Improvement District LID, have requested that the Board of County Commissioner of the County of Douglas create a LID to construct water, sanitary sewer, roadway, drainage, natural gas and electric main improvements.

The County received three (3) signed petitions from the four (4) property owners requesting the creation of the LID. The Preliminary Order Resolution completes, or orders, the following: sets the LID boundary; adopts preliminary cost estimates; requires a map and approximate assessment schedule be prepared; describes material to be used; determines time of payment of assessments and number of installments; describes the property to be assessed; sets the date and time for the Creation Public Hearing; and orders publication in the News Press and mailing of the notice of public hearing to all property owners to be assessed.

The public hearing, scheduled for August 12, 2025, at 2:30 p.m., will be held to address concerns and objections to the LID, if any, prior to approving the Creation Resolution and Election Question Resolution. Notice will be given to all property owners within the proposed LID through publication in the News Press and by certified mail. The Notice requests that property owners attend the Public Hearing or submit comments via letter.

Attachments: [Resolution & Notice - Preliminary Order Notice of LID Creation](#)
[Feasibility Study](#)
[Cost Estimate - Group 10 - 03.02.2023](#)

- ae. Special Access Permit for 11001 Spruce Mountain Road.

Jacob Gabel, Engineer III — *Department of Public Works Engineering*

This Special Access Permit is for the property at 11001 Spruce Mountain Rd. This permit will allow the property owner ingress and egress over the Un-Named Right-of-Way dedicated to Douglas County that is adjacent to the property.

Attachments: [Special Access Permit - Spruce Mountain Rd](#)

- af. Resolution for a Temporary Closure of Grigs Road for Approximately One Mile Between Daniels Park Road and the East/West Regional Trailhead & Pavilion Parking Lot Associated with the Grigs Road Paving Phase 1 Project, Douglas County Project Number CI 2021-032.

Brian Schultz, Engineering Construction Manager — *Department of Public Works*

Engineering

Staff is requesting a temporary closure of Grigs Road between Daniels Park Road and the East/West Regional Trailhead & Pavilion parking lot to allow for an accelerated schedule and the safe installation of new roadway cross culverts, flared end sections, curb and gutter, storm inlets and asphalt paving of this phase of Grigs Rd. This section of Grigs Road is currently a gravel road surface.

Staff is requesting a maximum of 100 consecutive days of temporary road closure, between July 7, 2025, and October 15, 2025, to complete the Project safely and efficiently. A detour route will be signed and in place during the closure, and variable message signs will be placed in advance of the closure at each end of the project. Emergency Services will have full access at all times, within the project limits, throughout the duration of the closure.

Attachments: [Resolution and Map - Temp Rd Closure Grigs Rd](#)

- ag. Acceptance of Grant of Utility Easement (Overhead Light Poles and Underground Electric Lines) from Double Helix West, LLC Regarding Existing Driveway Lighting Improvements at the Unified Metropolitan Forensic Crime Laboratory; Douglas County Project No. DV 2024-378.

Dirk Zender, Real Property Acquisition Specialist II — *Department of Public Works*

Engineering

Double Helix West, LLC (“Double Helix”) has submitted a site plan regarding a parcel of real property it owns located south of and adjacent to the Unified Metropolitan Forensic Crime Lab (the “UMFCL”). During the preparation of the site plan, it was discovered that the existing overhead lights along the driveway access to the UMFCL are encroaching 5-feet onto the real property owned by Double Helix. The County and Double Helix desire to formally establish an easement for the encroachment of the overhead lights.

Attachments: [UMFCF Overhead Driveway Light Esmnt - Double Helix](#)

- ah. Acceptance of Grant of Secondary Storm Drainage Easement from Double Helix West, LLC for Meridian International Business Center Filing No. 6, 7th Amendment, Lot 2A-1A to Provide Access for the Maintenance of the Private Stormwater System in the Event the Owner Fails to Adequately Maintain Said Facilities; Douglas County Project No. DV 2024-378.

Dirk Zender, Real Property Acquisition Specialist II — *Department of Public Works Engineering*

Double Helix West, LLC (“Double Helix”) has submitted a site plan application for the development of an approximately 60,800 sq. ft. one-story warehouse facility at Meridian International Business Center Filing No. 6, 7th Amendment, Lot 2A-1A. Double Helix will need to construct private stormwater infrastructure, which may encompass swales, pipes and detention/water quality ponds, to serve the site improvements. The Grant of Secondary Storm Drainage Easement will provide the County access to the private stormwater system in the event the owner fails to adequately maintain said facilities.

Attachments: [Double Helix Storm Drn Esmnt](#)

- ai. Resolution in Support of Amateur Radio Week Proclamation.

Jeff Garcia, County Attorney — *County Attorney*

A Resolution in Support of Amateur Radio Week Proclamation.

Attachments: [Proclamation in Support of Amateur Radio Week](#)

3. Regular Agenda

- a. 2025-2026 Public Contract for Services to Share Costs for the School Resource Officer Program

Derek Castellano, Commander — *Sheriff*

The County has historically entered into agreements with various schools and educational institutions to provide School Resource Officers. These contracts are updated annually and define the scope of services, roles and responsibilities, cost-sharing arrangements, and duration.

For the 2025-2026 school year, the following contracts are presented for Board consideration:

- American Academy Castle Pines Campus - 1 SRO - Total Cost \$192,605 (School Portion \$90,024/ DCSO Portion \$102,580)
- Arma Dei Academy - 1 SRO - Total Cost \$192,605 (School Portion \$90,024/ DCSO Portion \$102,580)
- Ben Franklin Academy - 1 SRO - Total Cost \$192,605 (School Portion \$90,024/ DCSO Portion \$102,580)
- Cherry Hills Christian School - 1 SRO - Total Cost \$192,605 (School Portion \$90,024/ DCSO Portion \$102,580)
- Colorado Christian Academy - 1 SRO - Total Cost \$192,605 (School Portion \$90,024/ DCSO Portion \$102,580)
- Douglas County School District - 30 SRO's - Total Cost \$5,631,000 (School District Portion \$2,627,350/DCSO Portion \$3,003,650)
- North Star Academy - 1 SRO - Total Cost \$192,605 (School Portion \$90,024/ DCSO Portion \$102,580)
- Parker Core Knowledge - 1 SRO - Total Cost \$192,605 (School Portion \$90,024/ DCSO Portion \$102,580)
- Platte River Academy - 1 SRO - Total Cost \$192,605 (School Portion \$90,024/ DCSO Portion \$102,580)
- Skyview Academy Charter School Highlands Ranch - 1 SRO - Total Cost \$192,605 (School Portion \$90,024/ DCSO Portion \$102,580)
- STEM - 1 SRO - Total Cost \$192,605 (School Portion \$90,024/ DCSO Portion \$102,580)
- Valor - 1 SRO - Total Cost \$192,605 (School Portion \$90,024/ DCSO Portion \$102,580)

These contracts outline the continued assignment of law enforcement personnel to schools to provide safety, security, and community engagement in a Total Amount for Douglas County of \$4,081,806.00.

Attachments: [2025-2026 Colorado Christian Academy 05272025 signed by school](#)
[2025-2026 North Star 05312025 signed by school](#)
[2025-2026 Platte River Academy signed by school](#)
[2025-2026 Skyview 05132025 signed by school](#)
[2025-2026 STEM 05202025 signed by school](#)
[2025-2026 Valor 05202025 signed by school](#)
[IGA DCSD 2025-2026 06032025](#)
[2025-2026 American Academy 05142025](#)
[2025-2026 Arma Dei 05232025 signed by school](#)
[2025-2026 Ben Franklin 05282025 signed by school](#)
[2025-2026 Cherry Hills Christian School 05152025](#)
[2025-2026 Parker Core Knowledge 05272025 signed by school](#)

b. 2025 Douglas County Fire Operating Plan.

Mike Alexander, Director — *Emergency Management*

The Fire Operating Plan in Conjunction with the State and United States Federal Service is up for 5-year renewal. The Fire Operating Plan (OP) is to set forth standard operating procedures, agreed procedures, and responsibilities to implement cooperative wildfire protection on all lands within Douglas County. The updated plan with DFPC and USFS signatures is attached. There are no material changes from the last signed plan.

Attachments: [\(DRAFT\)2025 DOUGLAS COUNTY Fire Operating Plan](#)

c. 6793 Scott Avenue - Site Improvement Plan Fee Waiver Request for the Estimated Amount of \$374,075.00 - Project File: SP2023-068.

Mike Pesicka, AICP, Principal Planner — *Department of Community Development*

The request is for a waiver of all Planning Review Fees, Public Works Engineering Review Fees, Right-of-Way Use Permit Fees, and Building Services Permit Fees associated with a site improvement plan application for a new multi-family work force housing project located at 6793 Scott Avenue.

Attachments: [Staff Report - SP2023-068 Fee Waiver Request](#)

- d. Grant Agreement for Older Adult Transportation Services Between Douglas County and Castle Rock Senior Activity Center in the Amount of \$189,000.00.

Jennifer A. D'Ambrosio, Community Programs Coordinator — *Community Services*

This request is for approval of the grant agreement between Douglas County and Castle Rock Senior Activity Center (CRSAC) to provide transportation services for residents aged 60 and older in the amount of \$189,000. This agreement will fund approximately 5,109 one-way trips. The period of performance is through June 30, 2026.

Attachments: [CRSAC OAI Trips Staff Report REVISED](#)

- e. Grant Agreement for Older Adult Home Delivered Meals Between Douglas County and Nourish Meals on Wheels in the Amount of \$100,000.00.

Jennifer D'Ambrosio, Community Programs Coordinator — *Community Services*

This request is for approval of the grant agreement between Douglas County and Nourish Meals on Wheels (Nourish) for meal delivery services for eligible older adults in Douglas County in the amount of \$100,000. This agreement will fund operational costs to add approximately 100 new clients, with an estimated total of 10,000 delivered meals. The period of performance is through June 30, 2026.

Attachments: [Nourish Staff Report REVISED](#)

- f. Grant Agreement for Older Adult Transportation Services Between Douglas County and Aging Resources of Douglas County in the Amount of \$131,000.00.

Jennifer A. D'Ambrosio, Community Programs Coordinator — *Community Services*

This request is for approval of the grant agreement between Douglas County and Aging Resources of Douglas County (ARDC) to provide transportation services for residents aged 60 and older in the amount of \$131,000. This agreement will fund approximately 3,541 one-way trips. The period of performance is through June 30, 2026.

Attachments: [ARDC OAI Trips Staff Report REVISED](#)

4. Citizen Comments / Organization Comments - If Time Allows

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Any Disruptive behavior, such as impeding officials, refusing to leave when asked, or attempting to disrupt the meeting, may result in criminal charges.
- Commissioner comments, if any, will follow all citizen comments.

5. Commissioner Comments

6. Other Business

7. County Manager

- a. County Manager Report.

Attachments: [County Manager Report 6.24.25](#)

8. Adjournment

The Next Business Meeting Will be Held on Tuesday, July 8, 2025 @ 1:30 p.m.