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MEETING DATE: May 12, 2026

STAFF PERSON RESPONSIBLE: Benjamin Pierce, P.E., Capital Improvements Projects Supervisor

DESCRIPTION: Amendment 1 to Public Contract for Services with HDR Engineering, Inc. for Design Services During Construction on the Hilltop Road Improvement Project, for an Additional \$24,837.00, Which Takes the Original Contract Amount over \$100,000.00, Requiring Board of County Commissioners approval; and will also Extend the Expiration Date of the Contract Through June 30, 2027; Douglas County Project Number CI 2020-029.

SUMMARY: The proposed PCS Amendment 1 with HDR is for additional consulting services during construction of the Hilltop Road Improvement Project - Segment 1.

HDR was originally chosen through a competitive selection process, administered by Douglas County Engineering Staff, to perform final design tasks for the Hilltop Road Improvement Project. The selection process took place in July of 2020. The Douglas County Board of County Commissioners (BOCC) approved the original PCS for the original amount of \$96,782.00, on September 15, 2020. HDR has completed their design scope for segment 1 and the project is currently under construction.

The proposed PCS Amendment 1 with HDR is for an additional \$24,837.00, which takes the original contract amount over \$100,000.00, requiring BOCC approval; and will also extend the expiration date of the contract through June 30, 2027. This amendment with HDR will be used to continue providing consulting support services through the duration of construction. These services include answering contractor requests for information, reviewing contractor provided shop drawings, providing additional design services for minor revisions during construction, attending meetings with the contractor regarding design questions, and other ancillary duties as needed to support Douglas County throughout construction of the project.

Since HDR is the engineer of record for the project, it is most efficient to continue using HDR to provide these services.

Funding for the proposed PCS Amendment 1 is set aside in Fund 230, Business Unit 800156.473100, and will be used to increase the current PO #2025488.

RECOMMENDED ACTION:

Approval of Amendment 1 to Public Contract for Services (PCS) with HDR Engineering, Inc. (HDR) for Design Services During Construction on the Hilltop Road Improvement Project, for an additional \$24,837.00, which takes the original contract amount over \$100,000.00, requiring BOCC approval; and will also extend the expiration date of the contract through June 30, 2027; Douglas County Project Number CI 2020-029.

REVIEW:

Kristina Mann	Approve	4/29/2026
Jeff Garcia	Approve	5/6/2026
Christie Guthrie	Approve	5/6/2026
Doug DeBord	Approve	5/7/2026

ATTACHMENTS:

Amendment-HDR Eng-Amendment 1 PCS-Hilltop Rd-Ben Pierce CI2020-029