



BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, MAY 13, 2025

AGENDA

Tuesday, May 13, 2025

1:30 PM

Hearing Room

Invocation – Darin Kessler

1:30 PM

1. Call to Order

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

- a. Resolution Proclaiming May 2025 as Mental Health Awareness Month.
Laura Ciancone, Douglas County Mental Health Division Manager — *County Administration*
The Douglas County Board of County Commissioners has adopted resolutions recognizing the month of May as Mental Health Awareness Month since 2017.

Mental Health Awareness Month was established by Mental Health America in 1949 to elevate mental health, raise awareness, educate the public about mental health conditions and reduce the stigma associated with mental health conditions that impact as many as one in five U.S. adults and one in six U.S. children and adolescents annually.

Resolutions proclaiming May as Mental Health Awareness Month often include statistics on the prevalence of mental and behavioral health conditions in the United States and in the localities where resolutions are read, emphasize the centrality of mental health to everyone's overall health, celebrate recovery, and may also draw attention to suicide and organizational strategies that address mental and behavioral health. The resolution before the Board of County Commissioners on April 22, 2025 reflects all of the above, including the investments of the Board in mental health programming.

Public recognition of Mental Health Awareness Month is a reminder that everyone has mental health, and the potential for poor mental health, regardless of income, zip code, race, gender, politics, or religious affiliation. It is also a recognition of hope and help in hard times, and an affirmation of commitment to fostering the conditions for all people to be well.

Attachments: [Resolution 2025 MHAM](#)

- b. Resolution Proclaiming May 2025 as Older Americans Month in Douglas County.
Jennifer D'Ambrosio, Community Programs Coordinator — *Community Services*
May is recognized nationwide as Older Americans Month. The Douglas County Older Adult Initiative Executive Committee requests that the Board of County Commissioners proclaim May 2025 as Older Americans Month in Douglas County, to honor the contributions of older adults and highlight the opportunities for purpose, engagement, and connection that come with aging.

Attachments: [Resolution Proclaiming May 2025 as Older Amnericans Month](#)
 [OAM Staff Report 2025](#)

3. Consent Agenda

- a. Approval of Business Meeting Minutes from April 22, 2025.

Attachments: [Minutes Business Meeting 04.22.2025](#)

- b. Approval of Land Use/Public Hearing Minutes from April 22, 2025.

Attachments: [Minutes LU PH Meeting 04.22.2025](#)

- c. Approval of Vouchers April 29, 2025

Andrew Copland, Director of Finance — *Finance Department*

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 5,037,522.50
Electronic Funds Transfers	\$
Handwritten Checks	\$ 4,408,520.09
Purchasing Card Charges	\$
Election Judges	\$
TOTAL:	\$ 9,446,042.59

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

Attachments: [04.29.25 BOCC](#)

d. Approval of Vouchers May 6, 2025

Andrew Copland, Director of Finance — *Finance Department*

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 4,167,193.34
Electronic Funds Transfers	\$
Handwritten Checks	\$ 139,999.49
Purchasing Card Charges	\$
Election Judges	\$
TOTAL:	\$ 4,307,192.83

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

Attachments: [05.06.25 BOCC](#)

e. Approval of Vouchers May 13, 2025

Andrew Copland, Director of Finance — *Finance Department*

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 1,116,904.99
Electronic Funds Transfers	\$
Handwritten Checks	\$ 447,294.32
Purchasing Card Charges	\$ 915,751.85
Election Judges	\$
TOTAL:	\$ 2,479,951.16

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

Attachments: [05.13.25 BOCC](#)

- f. Resolution Proclaiming May 2025 as Archaeology and Historic Preservation Month.
Brittany Cassell, Curator — *Department of Community Development*
In honor of this nationwide event, the attached Resolution is provided to proclaim May as Archaeology and Historic Preservation Month.

Attachments: [Staff Report - May 2025 Archaeology and HP Month](#)

- g. Resolution Approving the Recommendation of the Abatement Hearing Referee.
Ashley Chamberlain, Paralegal — *County Attorney*
On April 16, 2025 Referee Jeffrey Hamilton conducted abatement hearings on behalf of the Board of County Commissioners pursuant to the authority granted by Resolution No. R-008-083. The attached resolution approves the referee’s recommendations and orders a separate resolution be prepared for each abatement petition and to notify the petitioners of the Board’s decision.

Attachments: [Abatement Approval Resolution - April 2025.doc](#)
 [Abatement Approval Resolution Docs.pdf](#)

- h. Resolution Approving the Abatement Settlement Recommendations of the Assessor’s Office.
Ashley Chamberlain, Paralegal — *County Attorney*
The Assessor has reviewed the petitions requesting adjustment to the properties' valuations submitted by the Petitioners listed in the attached resolutions. In those instances where a taxpayer’s petition for refund or abatement of property taxes to the Board has been reviewed by the Douglas County Assessor and recommended for approval or partial approval, the Board has the authority to settle all such appeals and accept the recommendations of the Assessor. The Assessor is requesting that the Board approve the recommendations and direct the Clerk to the Board to issue a resolution ordering adjustment in value for the subject property.

Attachments: [Abatement Settlement Approval Resolution - April 2025.doc](#)
 [Abatement Settlement Approval Docs - April 2025.pdf](#)

- i. Following the Recommendation of Assessor’s Office to Settle BAA Appeal.

Jeff Garcia, County Attorney — *County Attorney*

The Assessor's Office has requested a reduction in value for the following property. The values of the subject property has been appealed from the Board of County Commissioners (“BOCC”) sitting as the Douglas County Board of Equalization (“BOE”) to the State Board of Assessment Appeals (“BAA”). This case may not be settled without approval of the BOCC. The Attorney's Office will need settlement authority from the BOCC before signing the stipulation with the taxpayer. The information in this memo is a summary of the settlement justification offered by the Assessor's Office.

Attachments: [Board Memo 5.13.25](#)

- j. Litigation Settlement Agreement.

Jeff Garcia, County Attorney — *County Attorney*

Settlement Agreement Between the Board of County Commissioners of the County Douglas, State of Colorado and The Estate of Joshua Allen Smith-Rezentes.

Attachments: [Smith-Rezentes Settlement Agreement - FINAL - signed all parties](#)

- k. Change to County Policy Regarding Fairgrounds Event Cancellations.

Jeffrey Garcia, County Attorney — *County Attorney*

Change to Fairgrounds policy and contract to align County policy related to County’s authority and liability for event cancellations.

Attachments: [Animal Event 032725](#)
 [FG Facility Use Policies and Procedures 032725](#)
 [Standard Agreement 32725](#)
 [Sample Agreement 032725](#)
 [Self Serv Event 032725](#)

1. Seventh Amendment to Taser International (Axon) Master Services and Purchasing Agreement to Add Officer Safety Plans, Vehicle Camera Systems, new Axon Fleet Respond Licensing and Additional Pro and Basic Licenses with Coterminous Guaranteed Pricing through September 14, 2030 in the Amount of \$1,103,589.17 (61 Remaining Months).

Taylor Davis, Division Chief Support Services — *Sheriff*

On August 10, 2022, the Douglas County Board of County Commissioners approved the Fifth Amendment to the Master Services and Purchasing Agreement with Taser International, Inc (now Axon Enterprises, Inc.) which included a great number of technology enhancements, extended the original agreement and guaranteed pricing through September 14, 2030. With additional FTEs and approval to add licensing for the Axon Fleet Respond for real time location, alerts and livestream capabilities, a Seventh Amendment is now needed to provide all recently-approved commissioned officers with Officer Safety Plans (OSP10), add fleet camera systems to the new vehicles associated with the Patrol staff additions and other vehicles that have been reassigned to functions requiring such systems and the Axon Fleet Respond licensing for the entire LEA fleet.

This Seventh Amendment will be coterminous with the Sixth Amendment and also provides guaranteed pricing through the end of the eight-year contract period as outlined in the attached analysis and equates to \$1,103,589.17. This increases the Maximum Contract Liability for the total contract period to \$12,829,667 (subject to annual appropriation).

To accommodate the \$220,717.85 payment for Amendment 7, additional funding of \$11,000 is being requested from contingency for 2025. For funding going forward, the \$11,000 will be requested as a 2026 base budget adjustment as AXON spread the additional costs in Years 4 - 8 of the current contract period.

Attachments: [2022 - 2029 AXON Seventh Amendment Cost Analysis 042125](#)
[2022 - 2030 AXON 7th Amendment_04302025_final](#)

- m. 2025-2026 Colorado Department of Human Services, Jail Based Behavioral Health Services Program Amendment #6

Philip Domenico, Detentions Division Chief — *Sheriff*

The Douglas County Sheriff's office has received a JBBHS program Amendment, Contract Amendment #6 from the Colorado Department of Human Services (CDHS), Behavioral Health Administration for JBBHS inmate re-entry services for the period of July 1, 2025 through June 30, 2026.

Since 2013, the Douglas County Sheriff's Office Detentions Division has been receiving JBBHS Program funding through CDHS. A portion of the JBBHS program budget is allocated to provide mental health counseling, substance abuse counseling, competency enhancement, and re-entry services to qualifying inmates released from the Douglas County Detention Facility. The entire JBBS program funding is in the amount of \$590,000. AllHealth Network has been providing these JBBHS program services in past funding years and they will again be providing the JBBHS services for this funding period.

AllHealth will, therefore, be a sub recipient of the Department of Human Services JBBHS program funding in the amount of \$410,345.

Attachments: [23 IBEH 174449 - Am 6 - \(196537\) - Douglas County - BHAS - JBBS Douglas](#)

- n. Purchase Orders to Galls for Ballistic Shields Under GSA Contract #47QSWA21D008H for the Douglas County Sheriff's Office 2025 Fleet Vehicle Upfits in an Amount not to Exceed \$187,379.50.

Joel White, Division Chief Patrol — *Sheriff*

In 2024, the Douglas County Sheriff's Office began the initiative to include a ballistic shield and mount as part of the standard upfit package for all Law Enforcement Agency (LEA) vehicle additions and replacements. This effort enhances officer safety and aligns with operational standards. As part of the approved and adopted 2025 budget, the Sheriff's Office received funding under the LEA Fleet category to procure 22 Vanguard Level III ballistic shields. These shields are consistent with the standard currently in use across our Courts, Detentions, Patrol, and Special Teams units.

We have received a quote and prepared purchase orders for Galls under GSA Contract #47QSWA21D008H for a total of \$187,379.50.

Attachments: [Galls Quote 29312103](#)

- o. Award of Construction Contract and Purchase Order for the Fairgrounds, Deck and Shade Structure Project Between TCC Corporation and the Board of County Commissioners in the Amount of \$130,000.00, in Response to IFB #008-25.

Zach Burns, Fairgrounds Manager, FFESS — *Facilities, Fleet & Emergency Support Services and Hallmark*

Fairgrounds staff has evaluated options for creating an additional space to accommodate Fair & Rodeo guests with an elevated experience. After considering alternatives, it has been determined that adding a standalone, covered deck on the northwest side of the Arena would be the best solution. This initiative intends to increase capacity (+40-50 guests) for our sold-out rodeos with a space designed to deliver an upgraded experience currently unavailable at our event. Even above the added capacity and upgraded experience offering for the Fairgrounds staff and Fair Board, this experience in the premium seating space will be pivotal in our ability to understand the needs in this area as we design a new Outdoor Arena.

Following a competitive process (IFB #008-25), TCC has been awarded the Contract. The 2025 Construction Contract and purchase order cover all necessary services and total \$130,000.00.

Attachments: [Attachment for Agenda Item FG Deck & Shade Structure Project 008-25 IFB Fairgrounds Deck Summary Abstract](#)
[2025 DC Construction Contract TCC Corporation 04.22.25](#)

- p. Fee Waiver Request in the Amount of \$1,210.00 for the Rock Canyon High School Band Concert at Highland Heritage Regional Park Amphitheater.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver from Rock Canyon High School in the amount of \$1,210 to use Highland Heritage Regional Park Amphitheater for the Rock Canyon High School Band Concert on April 30, 2025.

Attachments: [Staff Report - Rock Canyon High School Fee Waiver](#)

- q. Fee Waiver Request in the Amount of \$1,210.00 from South Suburban Parks and Recreation for the Annual Bluffs 8K Trail Run.

Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

The request is for a fee waiver from South Suburban Parks and Recreation in the amount of \$1,210 for the use of the Bluff Regional Park to host the annual Bluffs 8K Trail Run for 250 people on August 24, 2025.

Attachments: [Staff Report - South Suburban Fee Waiver](#)

- r. Fee Modification Request to Charge \$5.00 Per Person with a Guaranteed Minimum Payment of \$500.00 to Rueter-Hess Reservoir on May 31, 2025.

Amy Knopp, Manager of Rueter-Hess Reservoir — *Department of Community Development*

The request is for a fee structure of \$6.00 per participant with a guaranteed minimum payment of \$500.00 instead of paying 20% of the gross revenue for the race on May 31, 2025 at Rueter-Hess Reservoir.

Attachments: [Staff Report - Fee Waiver Runuphill Racing](#)

- s. Construction Contract in the Amount of \$1,005,000.00 Between Douglas County and Academy Sports Turf, Inc. for the Scheduled Replacement of Synthetic Turf on Field #1 and #2 at Challenger Regional Park.

Nick Giauque, CPRP, Parks Program Manager — *Department of Community Development*

The request is for approval of a construction contract not to exceed \$1,005,000 with Academy Sports Turf, Inc, for the removal and replacement of 1.83 acres of synthetic turf on fields #1 and #2 at Challenger Regional Park.

Attachments: [Staff Report - Challenger Field 1 and 2](#)
 [Attachment - Construction Contract](#)

- t. Colorado Department of Human Services, Behavioral Health Administration Community Investment Grant Amendment to Extend the Term for One Additional State Fiscal Year, July 1, 2025 through June 30, 2026.

Laura Ciancone, Douglas County Mental Health Division Manager — *County Administration*

Douglas County is the recipient of a State American Rescue Plan Act (ARPA) Community Investment (CI) grant administered by the state Behavioral Health Administration (BHA). The Board of County Commissioners approved a CI grant contract extension with the BHA for state fiscal year 2025 at the June 11, 2024 business meeting marking the second state fiscal year that the County accepted CI grant funding. The item before the Board is a contract amendment to extend the term for a third state fiscal year from July 1, 2025 through June 30, 2026. No additional funds are allocated. All unspent funds from the current state fiscal year 2025 will roll into the next.

The CI grant has made the evidence-based training Mental Health First Aid (MHFA) widely available throughout Douglas County with special emphasis on groups who, based on available data, have unique barriers to quality mental health: older adults, middle-aged men, transition-aged youth 14-24 years old, and rural communities. Additionally, four Douglas County Health Department (DCHD) staff and two Douglas County Libraries staff became certified MHFA instructors in October 2024. The Douglas County Mental Health Division continues to partner with the DCHD and their new instructors to provide additional MHFA classes. With this extension, the County will coordinate free MHFA classes with community-based organizations, and make MHFA available to County staff, for an additional year.

This grant contains a small amount of federal State and Local Fiscal Recovery Funds (SLFRF), and a larger portion of State General Funds and requires a 5% cash match which the County will meet through the General Fund.

Attachments: [24 IBEH 180485 Am 3 \(197598\) - Douglas County Government - BHAS - CIG 1281](#)

- u. Memorandum of Understanding Between the State of Colorado Department of Human Services and Douglas County for Implementation of the Colorado Works Program 2025-2026.

Ruby Richards, Director — *Human Services*

Douglas County Department of Human Services (Department) seeks approval of the annual Memorandum of Understanding between the Colorado Department of Human Services (CDHS) and Douglas County for the administration of the Colorado Works Program for the 2025-2026 program year, as required by C.R.S.26-2-7715. Services are contingent on available State and County appropriations. Approval of this MOU ensures continued compliance with state law and maintains Douglas County's ability to administer Colorado Works services to eligible residents for the 2025-2026 program year.

Attachments: [SFY26-MOU-Douglas County-CO Works Program](#)

- v. Amendment to Intergovernmental Agreement with Arapahoe County for Employment First Case Management in the Amount of \$171,342.00.

Ruby Richards, Director — *Human Services*

Douglas County Department of Human Services (Department) requests approval of a First Amendment to the Intergovernmental Agreement (IGA) with Arapahoe County, originally executed on June 25, 2024, to support continued Employment First case management services.

Due to an increase to the Employment First allocation for federal fiscal year 2024-2025, the Department seeks to amend the IGA to raise the total contract amount from \$164,342.36 to \$171,342.00, with Douglas County's share not to exceed \$70,180.00.

The County partners with Arapahoe/Douglas WORKS! (ADW) to administer Employment First, which is the work program component of the federal Supplemental Nutrition Assistance Program (SNAP).

Attachments: [DC- IGA - ADW Employment First- Amendment 24-25](#)

- w. GIS Peace Amendment for Managed Services to Increase the Total Spend from \$48,000.00 to \$105,000.00.

Mike Wise, Sr. Manager Application Services — *Information Technology*

Seeking Board approval to increase the scope of services for GIS Peace, our existing managed service provider, to a total contract value of **\$105,000.00**. This expanded contract scope will allow GIS Peace to take on larger and more strategic work efforts, enabling more effective workload and resource management. The goal is to deliver GIS solutions more efficiently and responsively across all county departments. This increase is fully budgeted and will be funded through the **Maintenance Fund, 18900**.

Attachments: [GIS Peace SOSA 2023-003 Amend 2 105000.00](#)

- x. Pictometry Aerial Imagery Annual Renewal and MSA Amendment in the Amount of \$140,170.61.

Mike Wise, Sr. Manager Application Services — *Information Technology*

Seeking approval to renew and amend our Pictometry (EagleView) Aerial Imagery contract.

The amendment increases the area captured as well as improves resolution. High-resolution aerial and oblique imagery support essential County functions such as planning, assessment, emergency response, and infrastructure management. The total cost of \$140,170.61 is budgeted from the Maintenance Fund, 18900.

Attachments: [Pictometry Amend 2025 140,170.61](#)

- y. Intergovernmental Agreement Between the Highlands Ranch Metropolitan District and the Board of County Commissioners of the County of Douglas, State of Colorado, Concerning the Quebec Street Median Improvements, Douglas County Project Number CI 2025-001

Amy Strouthopoulos, P.E., Pavement Management Supervisor — *Department of Public Works Engineering*

Douglas County has partnered with the Highlands Ranch Metropolitan District (‘the District’) to improve the Quebec Street Median (between Gleneagles Village Parkway and Ashburn Lane).

Maintenance work on this section of the median on Quebec Street will include improving the median cover material, installing a raised median planter, and replacing the landscape. This work will be completed through Douglas County’s 2025 Sidewalk Repairs & Curb Ramp Retrofit contract (Chatos Concrete - contractor), to take advantage of favorable bid prices.

Construction costs for these improvements are estimated to be \$170,000.00. Through this IGA, the District has agreed to contribute the total amount of \$170,000.00 to Douglas County.

Douglas County funding for this project will be set aside in Fund 200, Business Unit 800100, for the full amount of \$170,000, with the actual amount to be reimbursed by Highlands Ranch Metropolitan District at the end of the project.

Attachments: [Exhibit A Const Docs - Quebec St](#)
 [IGA - HRMD Quebec St](#)
 [Exhibit B Const Estimate - Quebec St](#)

- z. Construction Contract with Denver Dirt Works, Inc. for the Lincoln Ave Phase II Storm Sewer Replacement Project in the Amount of \$350,000.00, Douglas County Project # SP2025-007.

Deborah E. Kula, P.E., Special Projects Engineer — *Department of Public Works Engineering*

The Lincoln Ave Phase II Storm Sewer Replacement Project will replace three (3) 36” diameter sections of corrugated metal pipe storm sewer located within Lincoln Ave. between Stonegate & Keystone, east of the Douglas County Permanent Variable Message Sign located in the median. The storm sewer was installed in 1984 and has reached the end of its life cycle.

County staff requested quotes from five (5) contractors that had completed similar work throughout the Front Range. The quotes received are as follows:

Denver Dirt Works, Inc.	\$293,142.35
L&M Enterprises	\$358,763.00
West Fork Construction	\$411,476.00
American West Construction, LLC	\$443,368.00
<u>53 Corporation</u>	<u>No Quote Received</u>
Engineer’s Estimate	\$385,579.00

Denver Dirt Works, Inc. was the most cost-effective for this project.

The contract with Denver Dirt Works, Inc. will be for a total of \$350,000.00, which includes \$56,857.65 as a second mobilization item (for any additional work items that arise (and are approved by the County in writing) during construction for the project).

Funding for this construction contract is set aside in Fund 200, Business Unit 800506.473200.

Attachments: [Construction Contract - Denver Dirt Works - SP2025-007](#)

- aa. Renew Contract with Forensic Pathologists, Postmortem Pathology Services, Inc., Daniel Lingamfelter, DO, and Leon Kelly, and the Board of County Commissioners for the County of Douglas to Perform Autopsies and Provide Consulting Services February 12, 2025, through December 31, 2025, in the Amount of \$200,000.00.

Raeann Brown, Coroner — *Coroner*

In 2023, the Douglas County Coroner's Office (DCCO) conducted a Request for Proposal (RFP), RFP 004-23, and Postmortem Pathology was the only respondent. Requesting Renewal contract with Forensic Pathologists, Postmortem Pathology Services, Inc., Daniel Lingamfelter, DO, and Leon Kelly, and the Board of County Commissioners for the County of Douglas to Perform Autopsies and Provide Consulting Services February 12, 2025, through December 31, 2025, in the Amount of \$200,000.00.

Douglas County Coroner's Office (DCCO) has a dedicated accreditation relationship with the International Association of Coroners and Medical Examiners (IACME). To this end, Douglas County Coroner's Office is committed to maintaining Board Certification with the American Board of Medicolegal Death Investigators (ABMDI) for all current and future Death Investigators, and to uphold Board-Certified Forensic Pathologists on a contract basis. Dr. Daniel Lingamfelter and Dr. Leon Kelly are Board-Certified Forensic Pathologists. At the behest of Douglas County Board of Commissioners, and as the Coroner for Douglas County, I fully support the continuation of this contract for the 2025 planned calendar year.

Attachments: [DCCO 2025 Forensic Pathologist Renewal Pathologist Signature Page Postmortem Pathology.doc](#)
[Pathologist Signature Page Dr. Lingamfelter.doc](#)
[Pathologist Signature Page Dr. Kelly.doc](#)

- ab. Resolution Amending Sales Tax Resolutions Nos. R-994-099, R-995-099, R-995-100, and R-022-085 to Adopt an Additional Sales Tax Exemption.

Dan Avery, Special Projects Manager — *County Administration*

In accordance with Article 26, Title 39, C.R.S., as amended, the Board of County Commissioners desire to amend its sales tax resolution to incorporate a new sales tax exemption enabled in Colorado Revised Statute. The new exemption for sales tax collection is: V. The exemption for sales, storage, and use of energy storage systems that are used in residential dwelling in section 39-26-733, C.R.S.

Attachments: [R-025-XXX Douglas County Sales Tax Exemptions Update](#)

- ac. Resolution amending Resolution Nos. R-994-099, R-995-099 AND R-995-100 to decrease the vendor's fee allowed to be retained effective July 1, 2025.

Dan Avery, Special Projects Manager — *County Administration*

The Board of County Commissioners desire to amend its sales tax resolution to remove the vendor fee cap as required by Colorado Revised Statute and reduce the vendor fee rate from 2.33% to 1.72%.

Attachments: [R-025-XXX Vendor Fee Reduction](#)

- ad. FY2024 RMHIDTA Grant Modification #5

Andrew Copland, Director of Finance — *Finance Department*

Douglas County serves as the fiscal agent for the Rocky Mountain High Intensity Drug Trafficking Area (RMHIDTA) and as such is required to accept the annual grant award as well as any modifications to the original grant award made by the national HIDTA program.

Modification 5 made to the 2024 award decreases the award by \$1,620.00 which now totals \$1,342,443.04. These funds were reprogrammed to Homeland Security (HSI) for security clearances of HIDTA personnel. Modifications require the approval of the BOCC.

Attachments: [Mod Ltr Version 5 G24RM0004A](#)

4. Regular Agenda

- a. Public Contract for Services with Basis Partners for Evaluation and Design of the Quebec Street / Park Meadows Drive Improvement Project, in the Amount of \$144,859.72, Douglas County Project Number CI 2025-014.

Amy Strouthopoulos, P.E., Pavement Management Supervisor — *Department of Public Works Engineering*

Background Information:

The intersection of Quebec Street and Park Meadows Drive is a high-traffic area that experiences delays in all directions, specifically during the AM peak hour. The delays impact the flow of vehicles travelling north on Quebec and turning east on the C-470 interchange on-ramp.

This project begins the process of analyzing traffic operations and providing concepts to address the delays. The project will include AM and PM peak hour analysis at several locations in the vicinity of the project. The project includes a concept design and preliminary cost estimate for the project.

Consultant Selection Process:

Basis Partners was selected from the Douglas County Engineering Statement of Qualifications (SOQ) Shortlist. A request for proposals was sent to four firms (Basis Partners, Muller Engineering, RS&H, and Stanley) and were evaluated and ranked by Amy Strouthopoulos (Public Works, Pavements), Benjamin Pierce (Public Works, CIP), and Jason Oldham (Public Works, Traffic). Based on the evaluation and ranking, Basis Partners is being recommended to perform this work.

The team recommends entering into a design contract with Basis Partners for an amount not to exceed \$144,859.72. The contract end date will be December 31, 2025.

Funding in the full amount of \$144,859.72 will come from Business Unit 800854, Fund 230.

Attachments: [PCS Basis Quebec, Park Meadows](#)
[Exhibit A Scope of Work - Basis Partners Quebec Pk Meadows](#)
[Exhibit B Fee Proposal - Basis Partners Quebec Pk Meadows](#)
[Exhibit C - Insurance Requirements Basis Partners](#)

5. Citizen Comments / Organization Comments - If Time Allows

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Any Disruptive behavior, such as impeding officials, refusing to leave when asked, or attempting to disrupt the meeting, may result in criminal charges.
- Commissioner comments, if any, will follow all citizen comments.

6. Commissioner Comments

7. Other Business

8. County Manager

- a. County Manager Report.

Attachments: [County Manager Report 5.13.25](#)

9. Adjournment

***The Next Business Meeting Will be Held on Tuesday, May 27, 2025 @ 1:30 p.m. ***