



BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

MONDAY, NOVEMBER 4, 2024

AGENDA

Monday, November 4, 2024

1:30 PM

Hearing Room

Disclaimer - This packet is provided for informational purposes only and is subject to change. Some documents may have been unavailable at the time this agenda was prepared. For additional information, contact the responsible staff person.

Meetings Can Be Attended in Person or Remotely. See Instructions for Remote Participation at www.douglas.co.us/government/commissioners/meetings-and-agendas/

Invocation – Moment of Silence

1:30 PM

1. Call to Order

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

- a. Resolution Proclaiming the Week of November 4, 2024 as Law Enforcement Records Personnel Week.
Tommy Barrella, Captain — *Sheriff*
Attachments: [Records Proclamation 2024](#)
- b. Resolution Supporting Veterans Day and Operation Green Light.
Chris Maes, Veterans Services Office Supervisor — *County Administration*
Attachments: [Resolution Supporting Operation Green Light for Veterans](#)

- c. 2024 Scientific and Cultural Facilities District Tier III Grant Distribution.
Kim Smith, Community Resource Program Coordinator — *Department of Community Development*

Attachments: [Staff Report - 2024 SCFD Recognition](#)

3. Consent Agenda

- a. Approval of Business Meeting Minutes from October 22, 2024.

Attachments: [Minutes Business Meeting 10.22.2024](#)

- b. Approval of Land Use/Public Hearing Minutes from October 22, 2024.

Attachments: [Minutes LU PH Meeting 10.22.2024](#)

- c. Approval of Vouchers October 29, 2024
Andrew Copland, Director of Finance — *Finance Department*

Attachments: [10.29.24 BOCC](#)

- d. Approval of Vouchers November 5, 2024
Andrew Copland, Director of Finance — *Finance Department*

Attachments: [11.04.24 BOCC](#)

- e. Following the Recommendation of Assessor's Office to Settle BAA Appeals.
Ashley Chamberlain, Paralegal — *County Attorney*

Attachments: [November 4 BOCC Assessor Settlements faerev10232024](#)

- f. Business Personal Property Tax Incentive Agreement Between Douglas County and Lakewood Electric Company, Inc. - Project File: ED2024-001.
DJ Beckwith, Principal Planner — *Department of Community Development*

Attachments: [Staff Report - Lakewood Electric BPPT Incentive Agreement](#)

- g. Fee Waiver Request in the Amount of \$175.00 for Rock Canyon High School Outdoor Education Class.
Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*

Attachments: [Fee Waiver - Rock Canyon High School](#)

- h. Intergovernmental Agreement Between Douglas County Human Services and Five Counties for a Multi County Project with Reimbursement to Douglas and the 5 Other Counties up to 50% of Actual Costs not to Exceed \$770,000.00.

Ruby Richards, Deputy Director — *Human Services*

Attachments: [24-25 Multi County IGA](#)

- i. 2025 Payment to Wildcat Shopping Center Lease for Annual Lease Per Fourth Amendment in the Amount of \$151,502.27.

Tim Hallmark, Director of Facilities, Fleet & Emergency Services — *Facilities and Fleet & Emergency Support Services*

Attachments: [Fourth Amendment - Douglas County DMV - Shea - DC Edits 10.21.2024](#)

- j. Construction Contract in the Amount of \$590,000.00 Between Douglas County and Colorado DesignScapes, Inc. for Repairs of 0.65 Miles of Bluffs Regional Park Trail.

Morgan Morehart, LICT, CPSI, Parks Operations Manager — *Department of Community Development*

Attachments: [Staff Report - Bluffs Repairs Construction Contract](#)

- k. Purchase Order to Ken Garff Ford in the Amount of \$153,477.00 under Sourcewell Contract #032824-NAF.

Brian Franklin, Fleet Services Manager — *Facilities and Fleet & Emergency Support Services*

Attachments: [AVAILABLE W3U BLACK TRANSIT National Auto Fleet Contract 032824](#)

- l. Intergovernmental Agreement with the City of Lone Tree for 2024-2025 Snow Removal.

Daniel Roberts, Assistant Director, Operations — *Board of County Commissioners Business Meeting and Potter*

Attachments: [IGA Snow Removal 10-1-2024 Douglas County Signed Lone Tree](#)

- m. Resolution for Temporary Road Closures of County Line Road Between University Boulevard and Broadway Associated with the County Line Road Project (University to Broadway), Douglas County Project Number CI 2020 - 013.

Ben Pierce, P.E., Engineering Capital Improvement Projects Supervisor — *Department of Public Works Engineering*

- n. Intergovernmental Agreement Between the City and County of Denver Acting by and Through its Board of Water Commissioners and the Board of County Commissioners of Douglas County Regarding Cost Sharing for the Relocation of Denver Water's Conduit No. 90 for Construction of the County Line Road (University to Broadway) Project, Douglas County Project Number CI 2020-013.

Benjamin Pierce, P.E., Capital Improvement Projects Supervisor — *Department of Public Works Engineering*

Attachments: [IGA City of Denver](#)
[BOCC-agenda-Item-Packet-IGA-Denver-Water-CLR-Nov-4-2024](#)

- o. Amendment 4 to Public Contract for Services with Muller Engineering Company, Inc. (Muller) for the Broadway & Highlands Ranch Parkway Intersection Improvements Project, Douglas County Project Number CI 2021-024.

Benjamin Pierce, P.E., Capital Improvement Projects Supervisor — *Department of Public Works Engineering*

Attachments: [Amendment to PCS Contract - Muller](#)

- p. Public Contract for Services with Benesch in the Amount of \$575,00.00 for Construction Management, Inspection and Materials Testing for the C-470 Trail & University Blvd. Pedestrian Grade Separation Project, Douglas County Project Number CI 2021-020.

Brolin Bundy, P.E., Capital Improvements Project Manager — *Department of Public Works Engineering*

Attachments: [Contract only - Alfred Benesch - C-470 Trail and Univ Blvd Ped Grade Sep - Brolin Bundy CI2021-020](#)

- q. Intergovernmental Agreement Between the Board of County Commissioners of the County of Douglas and the State of Colorado Department of Transportation Regarding Operations and Maintenance Responsibilities for the C-470 Trail & University Blvd. Pedestrian Grade Separation Project, Douglas County Project Number CI 2021-020.

Brolin Bundy, P.E., Capital Improvements Project Manager — *Department of Public Works Engineering*

Attachments: [IGA only BOCC 11_4_24 - C470-Trail_ Univ_Ped_grade_sep_ Brolin Bundy CI2021-020](#)

- r. Acceptance of Grant of Utility Easement and Temporary Construction Easement from Pine Corporate Solutions, LLC Regarding Right-of-Way for the Pine Drive Widening Project (Lincoln Avenue to Inspiration Drive), in the Combined Amount of \$63,364.00; Douglas County Project Number CI 2020-019.

Dirk Zender, Real Property Acquisition Specialist II — *Department of Public Works Engineering*

Attachments: [Pine Dr-Pine Corp Solutions UE](#)
[Pine Dr-Pine Corp Solutions TCE](#)

- s. Four (4) Budget Reallocations are Needed to Fund the Following Capital Improvement Projects: Chambers Road / Lincoln Avenue Intersection Improvement Project - CI 2024-024, C-470 Corridor Improvement Project - CI 2024-025, County Line Road (University Blvd to Broadway) Project - CI 2020-013, and the Douglas County Transit & Mobility Program Projects - CI 2024-012.

Arthur Griffith, Capital Improvement Projects Manager — *Department of Public Works Engineering*

- t. Resolution Approving the Draw in the Amount of \$195,420.15 on Irrevocable Letter of Credit No. 100107380-3, issued by AMG National Trust Bank, In Connection with Arrowpoint Subdivision, Warranty Performance Security. Douglas County Project Number DV 2020-197.

Janet Peterson, Engineering Agreements Technician — *Department of Public Works Engineering*

Attachments: [Arrowpoint Sub. Correspondence](#)

4. Regular Agenda

- a. More Housing Now Grant Application in the Amount of \$1,924,260.00 with a Required In-Kind Cash Match of \$1,924,260.00 for a Project Total of \$3,848,520.00.

Rand Clark, CCAP, NCRT, Community Services Manager — *Department of Community Development*

Attachments: [Staff Report - MHN Grant Application](#)

- b. Intergovernmental Agreement with Jefferson County Regarding Financial Contribution for Structure E-6-4A Bridge Project for an Amount not to Exceed \$1 million, Douglas County Project Number CI 2024-023.

Arthur Griffith, Capital Improvement Projects Manager — *Department of Public Works Engineering*

Attachments: [IGA-Jeffco-Structure-E-6-4A-Bridge-Project-signed-Jeffco](#)

- c. Town of Parker Municipal Shareback Request in the Amount of \$8,710,539.00.
Luke Thornton, Parks Program Coordinator — *Department of Community Development*
Attachments: [Staff Report - Parker - Shareback Request](#)
- d. Town of Castle Rock Municipal Shareback Request in the Amount of \$3,700,000.00.
Luke Thornton, Parks Program Coordinator — *Department of Community Development*
Attachments: [Staff Report - Castle Rock - Shareback Request](#)
- e. Ordinance Establishing Business Licensure Requirements to Regulate Massage Facilities and to Regulate and Prohibit Unlawful Activities for the Sole Purpose of Deterring Illicit Massage Business and Preventing Human Trafficking, within Douglas County, Colorado.
Casey Brown, Assistant County Attorney — *County Attorney*
Attachments: [Massage Facility Ordinance 10.23.24](#)
- f. Resolution Establishing a Procedural Framework for Administration of Massage Facility Licensure in Douglas County.
Casey Brown, Assistant County Attorney — *County Attorney*
Attachments: [Procedural-Framework-for-Administration-of-Massage-Facility-Licensure](#)

5. Citizen Comments / Organization Comments - If Time Allows

- At this time, you are welcome to comment about any topic other than those that appeared on today’s agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Obscenity and any comments calling for criminal or violent action are prohibited.
- Commissioner comments, if any, will follow all citizen comments.

6. Commissioner Comments

7. Other Business

8. Adjournment

The Next Business Meeting Will be Held on Tuesday, November 19, 2024 @ 1:30 p.m.