



BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, MAY 27, 2025

AGENDA

Tuesday, May 27, 2025

1:30 PM

Hearing Room

Invocation – Reverend Doctor Caressa Murray, Senior Pastor

1:30 PM

1. Call to Order

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

- a. Recognition of Dale Erickson.
- b. Eagle Scout Sam Callery Presentation.

3. Consent Agenda

- a. Approval of Business Meeting Minutes from May 13, 2025.

Attachments: [Minutes Business Meeting 05.13.2025](#)

- b. Approval of Land Use/Public Hearing Minutes from May 13, 2025.

Attachments: [Minutes LU_PH Meeting 05.13.2025](#)

c. Approval of Vouchers May 20, 2025

Andrew Copland, Director of Finance — *Finance Department*

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 5,765,983.16
Electronic Funds Transfers	\$
Handwritten Checks	\$ 5,952,191.45
Purchasing Card Charges	\$
Election Judges	\$
TOTAL:	\$ 11,718,174.61

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

Attachments: [05.20.25 BOCC](#)

d. Approval of Vouchers May 27, 2025

Andrew Copland, Director of Finance — *Finance Department*

The attached printout lists vouchers and electronic funds transfers requiring Board approval.

Vouchers	\$ 2,004,863.38
Electronic Funds Transfers	\$
Handwritten Checks	\$ 762,665.82
Purchasing Card Charges	\$
Election Judges	\$
TOTAL:	\$ 2,767,529.20

All vouchers, electronic fund transfers, and election judge payments have been approved and signed by a department authorized signer or an elected official. The department authorized signer or an elected official acknowledges the item or service is within the approved budgetary spending authority (Colorado Revised Statutes Title 29, Article 1) and is pursuant to Douglas County policies.

Attachments: [05.27.25 BOCC](#)

- e. Resolution Approving the Recommendation of the Abatement Hearing Referee.
Ashley Chamberlain, Paralegal — *County Attorney*
On May 15, 2025 Referee Jeffrey Hamilton conducted abatement hearings on behalf of the Board of County Commissioners pursuant to the authority granted by Resolution No. R-008-083. The attached resolution approves the referee's recommendations and orders a separate resolution be prepared for each abatement petition and to notify the petitioners of the Board's decision.

Attachments: [Abatement Approval Resolution - May 2025.doc](#)
 [Abatement Approval Resolution Attachment - May 2025.pdf](#)

- f. Following the Recommendation of Assessor's Office to Settle BAA Appeal.
Jeff Garcia, County Attorney — *County Attorney*
The Assessor's Office has requested a reduction in value for the following property. The values of the subject property has been appealed from the Board of County Commissioners ("BOCC") sitting as the Douglas County Board of Equalization ("BOE") to the State Board of Assessment Appeals ("BAA"). This case may not be settled without approval of the BOCC. The Attorney's Office will need settlement authority from the BOCC before signing the stipulation with the taxpayer. The information in this memo is a summary of the settlement justification offered by the Assessor's Office.

Attachments: [Board Memo 5.27.25](#)

- g. Controlled Equipment Request Forms for DJI Matrice 4 Thermal SP Drones for the Douglas County Sheriff's Office Impact Team and DC Search and Rescue.
Joel White, Division Chief Patrol — *Sheriff*
On April 21, 2025, the Douglas County Seizure Board approved two funding requests pertaining to the purchase of drones to include batteries and accessories. Due to the nature of the equipment being purchased, a Controlled Equipment Approval Request Form needs to ultimately be approved by the DOJ prior to moving forward with the purchase. This form requires the approval of the Board of County Commissioners before it can be submitted for DOJ approval.

The drones are utilized for suspect searches, crime scene documentation/evidence search, tactical operations, and search and rescue missions. These drones have enhanced color night vision and extended range that will aid our teams in these critical missions.

Attachments: [Hansen Controlled Equipment Approval Request Form \\$31,349.95](#)
 [Miska Controlled Equipment Approval Request Form \\$11,890.29](#)

- h. Purchase Order to DC Group for the Dispatch UPS Replacement at the Robert A. Christensen Justice Center in the Amount of \$126,691.61, Award IFB #035-21.
Troy Bahr, Facilities Manager, FFESS — *Facilities and Fleet & Emergency Support Services*
Douglas County Facilities, Fleet & Emergency Support Services (FFESS) received funding approval in the 2025 Adopted Budget to replace the 27-year-old UPS for the 911 Dispatch Center at the Robert A. Christensen Justice Center. In November 2021, an Invitation for Bid process was completed, and IFB#035-21 was awarded to DC Group as the successful bidder. A purchase order request in the amount of \$126,691.61 has been submitted to Douglas County Purchasing for processing to complete the Dispatch UPS Replacement.

Attachments: [893377 DOUGCOCOO8 UPS REPLACEMENT](#)

- i. Contract with Open Space and Welch Cattle Brothers, LLC for Amount of 20 Dollars per Head per Month for Contractor Owned Cattle Occupying Greenland Ranch.
Dan Dertz, Director — *Open Space*
Contract with Welch Cattle Brothers LLC to allow cattle grazing on Greenland Open Space for 20 dollars per head per month until the termination of the contract on December 31, 2034.

Attachments: [GreenlandGrazingContractFinal_02.2025](#)

- j. Water Supply Reserve Fund Grant Application for the 2050 Comprehensive Douglas County Water Plan in the Amount of \$125,000.00 and a County Contribution of \$54,783.00.
Lauren Pulver, Planning Supervisor — *Department of Community Development*
The request is for approval of a \$125,000 Water Supply Reserve Fund grant application for the Water Supply and Demand Analysis phase of work of the Douglas County Water Plan.

Attachments: [Staff Report - Water Supply Reserve Fund Grant Application](#)

- k. Colorado Water Plan Grant Application for the 2050 Comprehensive Douglas County Water Plan in the Amount of \$260,806.00 and a County Contribution of \$137,997.00.
Lauren Pulver, Planning Supervisor — *Department of Community Development*
The request is for approval of a \$260,806 Colorado Water Plan grant application for the Public Engagement and Outreach, Land Use Policy Analysis, and Development of Water Plan phases of work of the Douglas County Water Plan.

Attachments: [Staff Report - Colorado Water Plan Grant Application](#)

- l. Robert Half PCS Amendment for Budget Support with Dynamics in the Amount of \$224,640.00.

Mike Wise — *Information Technology and Budget*

Robert Half PCS Amendment to extend contractor support for the Budget Department to assist with the Dynamics project for an additional spend of \$224,640 for 2025. This has been budgeted in account 800900 and is awaiting board approval.

Attachments: [Robert Half PCS Amend1 24640.00 Larry Parker](#)

- m. Purchase of Cisco Thousand Eyes Network Visibility Management Tool in the Amount of 112,746.00.

Jim Brown, Chief Technology Officer — *Information Technology*

Advanced Network Management, Inc. (ANM) is a preferred CISCO partner providing CISCO products and solutions to Douglas County. We request Board approval to purchase the Cisco Thousand Eyes tool and professional services for the installation. Both goods and services will be purchased through Advanced Network Management, Inc. (ANM). Thousand Eyes provides Douglas County IT assistance in planning and troubleshooting network performance issues proactively. The total cost of \$112,746.00 has been budgeted from the Technology Fund, 800900.

Attachments: [ANM ThousandEyes SOW 112746.00 QT 87688 AT 91536](#)

- n. Public Contract for Services with Felsburg, Holt & Ullevig, Inc. for the Waterton - Moore Infrastructure Project, in the Amount of \$325,000.00, Douglas County Project Number CI 2025 - 019.

Sean P. Owens, PE, Special Projects Manager

Felsburg, Holt & Ullevig, Inc. (FHU) has been selected as the consultant to perform design (which includes preliminary and final design, construction plans, specifications, and permitting) evaluating improvements along Moore Road and along Waterton Road southeast of Moore Road, to handle possible growth in this area, to include a major regional park.

In addition to completing the conceptual design for the infrastructure to support the first phase of the proposed Park, and in order to continue with consistency of design and acceleration of the Project, staff requested that FHU also complete conceptual design and layout for future infrastructure needed to support additional phases and other development surrounding the Park.

Staff negotiated a scope of work and fee with FHU for the Project. Staff is recommending entering a PCS Contract with FHU for an amount not to exceed \$325,000.00.

Funding for this PCS is set aside in Fund 230, Business Unit # 800267.

Attachments: [Revised - PCS Contract ONLY - FHU Waterton-Moore Infrastructure Proj_ CI2025019_April 2025_SPO](#)

- o. Amendment No. 2 to the Public Contract for Services for the 2024 General Public Information Services Project to Communication Infrastructure Group, in the Amount of \$60,000.00, in Addition to Extending the Contract Term through February 28, 2026, Douglas County Project Number CI 2024-013.

Daniel R. Roberts, P.E., Assistant Director, Operations

In 2024, Douglas County engaged Communications Infrastructure Group (CIG) to provide General Public Information Services support to the County. This contract includes providing comprehensive and cohesive outreach efforts to communicate both construction impacts and how the Douglas County Board of County Commissioners prioritizes Transportation for its citizens. The original contract amount was for \$96,000.

In August of 2025, Amendment No. 1 was processed and approved, extending the contract's term through September 30, 2025.

Amendment No. 2 will provide additional funding for a total amount of \$60,000 to provide these services for the Pine Drive and Hilltop Road Construction Projects. Both projects will be under construction in 2025 and extend into 2026. The new total contract amount will be \$156,000. The amendment will also extend the contract through February 28, 2026.

Funding for Amendment No. 2 will come from two Business Units (BU), as follows:

- BU 800464.443600 (Pine Drive) in Fund 230, for \$30,000; and
- BU 800156.443600 (Hilltop Road) in Fund 230, for \$30,000.

Attachments: [Contract Amd - Public Info Services](#)

- p. Change Order Number 1 with Brannan Sand and Gravel Company, LLC, for the 2025 Asphalt Overlay Project, for the Additional Amount of \$2,000,000.00, and Extending the Contract Term through September 30, 2025, Douglas County Project Number CI 2025-003.

Amy Strouthopoulos, P.E., Pavement Management Supervisor — *Department of Public Works Engineering*

On February 11, 2025, the Board of County Commissioners approved a Construction Contract with Brannan Sand and Gravel Company, LLC, in the amount of \$11,011,969.30 for the 2025 Asphalt Overlay Project (PO #2025202).

We are requesting the project be amended to add funds to allow the mill and overlay of E. Parker Rd., Timber Meadow Ct., Wagon Wheel Way, Trail North Dr., W. Trail South Dr., Remuda Ranch Parkway; as well as the overlay of Summit St., Valley Park entrance, and the Rueter-Hess reservoir entrance which are currently gravel roads. Additionally, a deceleration lane will be constructed on Hess Road at the entrance to Rueter-Hess reservoir.

The net result of Change Order Number 1 for this additional scope of work is \$2,000,000.00. If approved, the new contract amount will be \$13,011,969.30. We are also requesting to extend the contract term by 30 additional days, or through September 30, 2025.

Funding for this change order will come from Business Unit 800117, in Fund 230, for \$2,000,000.00, to create a new PO for the project.

Attachments: [CO 1 new PO - Brannan Sand and Gravel - 2025 Asphalt Overlay - Amy S](#)

- q. Four Budget Reallocations in Order to Advance Several Other Capital Improvements Projects due to Favorable Bid Results from the Hilltop Road Phase 1 Improvement Project, Douglas County Project Number CI 2020-029.

Art Griffith, P.E., Transportation CIP Manager

The Douglas County Board of Commissioners recently awarded a construction contract for the Hilltop Road Phase 1 Improvement Project; and due to favorable competitive bid results, surplus funds are available to be transferred to advance other high-priority improvement projects. The proposed budget reallocations associated with this recommendation involve transfers in both **Fund 230** and **Fund 235** and are listed below:

Move **\$2,000,000** in **Fund 230** from **BU 800156** to **BU 800117** for Pavement Management Program Projects.

Move **\$500,000** in **Fund 230** from **BU 800156** to **BU 800451** for State Highway 83 Improvements (Prairie Canyon Ranch Access).

Move **\$500,000** in **Fund 235** from **BU 801514** to **BU 801513** for the I-25 / Happy Canyon Road Interchange Project.

Move **\$3,800,000** in **Fund 235** from **BU 801514** to **BU 801519** for Waterton Road / Eagle River Intersection (Roundabout).

- r. Construction Contract with 53 Corporation, Inc. for the Pinery Lakeshore Drive Storm Sewer Installation Project in the Amount of \$224,500.00, Douglas County Project # SP2025-008.
Deborah E. Kula, P.E., Special Projects Engineer — *Department of Public Works Engineering*

The Pinery Lakeshore Drive Storm Sewer Installation Project will involve installing a Type C inlet, two (2) manholes, and 236 LF of HP Storm polypropylene storm sewer (HP Storm). Lakeshore Drive, originally constructed/established in 1970, is located in Pinery Filing 3 and still has its original/minimal storm sewer pipes. Due to flooding concerns experienced along Lakeshore Drive, installation of additional storm sewer pipes is needed to alleviate this concern.

County staff requested quotes from four (4) contractors that had completed similar work throughout the Front Range. The quotes received are as follows:

53 Corporation, Inc.	\$187,100.00
L&M Enterprises	\$236,692.00
Denver Dirt Works	\$256,907.00
<u>Highline Construction</u>	<u>No Quote Received</u>
Engineer's Estimate	\$207,000.00

53 Corporation, Inc. was the most cost-effective for this project.

The Construction Contract with 53 Corporation, Inc. will be for a total of \$224,500.00, which includes \$37,400.00 of field task line item for any additional work items that arise (and are approved by the County in writing) during construction of this retrofit project.

Funding for this construction contract is set aside in Fund 200, Business Unit 800506.473200.

Attachments: [Construction Contract Only_53 Corp Construction Contract_Lakeshore Install SP2025-008 - Debbie K](#)

- s. Materials Only Purchase with Econolite Control Products, Inc., for Ten Advanced Traffic Controller Cabinets and Ten Uninterrupted Power Supply Systems with Super Capacitors, in the Amount of \$360,526.30. Douglas County Project Number TF 2025-015.

Danny Montoya, P.E., Principal Traffic Engineer - Systems — *Department of Public Works Engineering*

Technology is ever evolving in our world, as it likewise evolves in the traffic signal equipment industry. Douglas County traffic signal equipment is primarily based on 1970s technology that is gradually being phased out or made obsolete by newer technologies.

Over the past year, Douglas County Traffic has been evaluating new traffic signal equipment to replace obsolete signal equipment, including Econolite Control Products ATC traffic signal cabinets and Super Capacitor UPS systems. Based on these evaluations, Douglas County Traffic would like to move forward with this purchase to continue the retiring/replacing obsolete equipment, which is critical to maintaining our ability to keep signal equipment running safely and efficiently now and in the future.

Additionally, this new traffic signal equipment is targeted to replace obsolete equipment along Douglas County's ATSPM (Advanced Traffic Signal Performance Measures) Pilot Project corridor on Lincoln Avenue/University Boulevard, complementing new traffic signal controllers and vehicle detection currently being deployed along this corridor for the ATSPM project.

Econolite Control Products, Inc. is the sole provider of this new equipment, which has been tested by Douglas County staff to ensure desired functionality.

Funding is available using Fund 200, Account No. 31660.474370 - Traffic Signals - Engineering.

Attachments: [Econolite Quote Douglas ATCC-PLUS Cabinets 2025 Quote Rv2 BOCC 5_27_25- Danny Montoya](#)

- t. Acceptance of Quitclaim Deed from Elora Commercial Metropolitan District Regarding a Segment of Right-of-Way for Delbert Road Located Adjacent to the Elora Subdivision Development in Elbert County.

Dirk Zender, Real Property Acquisition Specialist II — *Department of Public Works Engineering*

MU Elora LLC (“Elora”) is developing certain subdivision improvements in Elbert County located adjacent to Douglas County’s northeastern jurisdictional boundary. As part of the subdivision development, Elora dedicated additional right-of-way to Elbert County for future roadway improvements to Delbert Road located adjacent to the development. It was determined that an additional unused segment of right-of-way for Delbert Road is located between the existing roadway improvements in Douglas County and the right-of-way tract dedicated to Elbert County (the “ROW Segment”). The ROW Segment is located within Douglas County’s jurisdictional boundary and is owned by the Elora Commercial Metropolitan District (“ECMD”). ECMD wishes to dedicate the ROW Segment to Douglas County for continuity.

Attachments: [QCD - Delbert Rd ROW - Elora](#)

- u. Resolution Authorizing the Acquisition of Real Property from Pine Corporate Solutions, LLC as Public Right-of-Way for the Pine Drive Widening Project (Lincoln Avenue to Inspiration Drive), in the Amount of \$23,850.00; Douglas County Project No. CI 2020-019. Dirk Zender, Real Property Acquisition Specialist II — *Department of Public Works Engineering*

On November 15, 2022, the Board of County Commissioners approved a Public Contract for Services with Felsburg Holt & Ullevig, Inc. to provide design services for the Pine Drive Widening Project (Lincoln Avenue to Inspiration Drive) (the “Project”). The Project consists of widening Pine Drive to 4-lanes north of Lincoln Avenue to increase vehicle capacity and safety and installing new traffic signals at the Pine Drive/Ponderosa Drive intersection and the Pine Drive/Pine Lane intersection for better traffic progression and improved safety.

The Project design is complete, and the County is currently performing utility relocations in advance of Project construction. In order to construct the Project, the County needs to acquire the final right-of-way parcel from a parcel of real property owned by Pine Corporate Solutions, LLC (“PCS”). PCS’s real property is encumbered by a conservation easement held by Douglas Land Conservancy (“DLC”) that requires the conservation easement interest be extinguished from the right-of-way parcel to be acquired by the County through a judicial condemnation proceeding. County staff has discussed the Project with PCS and DLC, and the parties have reached agreement on the acquisition of the right-of-way and entered into a Memorandum of Agreement stipulating the terms of the acquisition process.

Attachments: [MOA - Pine Dr-Pine Corp Solutions](#)
 [Resolution - Pine Dr-Pine Corp Solutions ROW](#)

- v. Special Warranty Deed for Apache Drive, Douglas County Project Number DV 2020-165 Chuck Smith Engineer III — *Department of Public Works Engineering*
Windfield Enterprises, LLC is proposing to dedicate right-of-way to Douglas County for a cul-de-sac bubble to provide for a turnaround. The right-of-way for the cul-de-sac bubble was originally approved by the Board of County Commissioners in March of 2024 and after the bubble was constructed, it was determined that a portion of the bubble was constructed outside of the dedicated ROW. This dedication captures the entire cul-de-sac bubble.

Attachments: [Warranty Deed - Windfield Enterprises Apache Dr](#)

4. Regular Agenda

- a. Resolution Subdividing and Aligning Multiple Precincts as a Result of Increased Numbers of Active Eligible Electors in Existing Precincts, in Accordance with Section 1-5-101(3), C.R.S. and Resolution R-022.005 and Modifying Existing Precinct Boundaries and Establishing Six New Election Precincts in Accordance with Section 1-5-104(1), C.R.S.
Codie Winslow, Chief Deputy Clerk & Recorder — *Clerk and Recorder*
The Douglas County Clerk and Recorder, Elections Division, in accordance with section 1-5-101(3)(b) C.R.S., must evaluate and modify precincts. As a result of this evaluation, six new election precincts will be established in accordance with section 1-5-104(1).

Attachments: [Re-Precincting 2025](#)
[RESOLUTION SUBDIVIDING MULTIPLE PRECINCTS AS A
RESULT OF INCREASED NUMBERS OF ACTIVE ELIGIBLE
ELECTORS IN EXISTING PRECINCTS](#)
[2025 Proposed Precinct Map](#)

- b. Public Contract for Services to TST Infrastructure, LLC, for the Spring Canyon 2023 Local Improvements District Project, in the Amount of \$957,000.00, Douglas County Project Number CI 2023-019.

Amy Strouthopoulos, P.E., Pavement Engineering Supervisor — *Department of Public Works Engineering*

The Spring Canyon 2023 LID was created by the County after petitions from the property owners within the LIDs were received. The LID will construct water and sanitary sewer mains, natural gas and electric mains, and roadway and drainage improvements that will allow the lots within the LID to become buildable lots. The County and the Perry Park Water and Sanitation District (PPWSD) are partnering to manage the design and construction of the improvements. The lot owners within the LIDs will be assessed an equal share of the total project costs of the improvements, including the cost of this design contract.

TST Infrastructure is the civil engineering consultant that PPWSD is using to design water and sanitary sewer mains for the district, including for LIDs. To reduce costs and provide design efficiency for the LID, the County will utilize TST to complete the design of the roadway and drainage improvements for the LID in conjunction with the design of the water and sanitary sewer mains. Based on past performance on similar LID projects completed for the County and PPWSD, and their unique knowledge of the project and associated infrastructure, including a water storage tank and sanitary sewer lift station, staff is recommending using TST for the design work associated with the LID.

Funding for this project will advance from Business Unit 800731 in Fund 350, in the amount of \$957,000.00. The County will receive a bank loan for the LID, and will reimburse this Business Unit in 2026, once the construction contract is awarded.

Attachments: [Revised PCS Contract - TST Infrastructure](#)
 [Cover Page](#)
 [Cover Page](#)

5. Citizen Comments / Organization Comments - If Time Allows

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Any Disruptive behavior, such as impeding officials, refusing to leave when asked, or attempting to disrupt the meeting, may result in criminal charges.
- Commissioner comments, if any, will follow all citizen comments.

6. Commissioner Comments

7. Other Business

8. County Manager

a. County Manager Report.

Attachments: [County Manager Report 5.27.25](#)

9. Adjournment

The Next Business Meeting Will be Held on Tuesday, June 10, 2025 @ 1:30 p.m.