

Grant Agreement Staff Report

DATE:**TO:** DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS**THROUGH:** DOUGLAS J. DEBORD, COUNTY MANAGER**FROM:** TERENCE T. QUINN, AICP, DIRECTOR OF COMMUNITY DEVELOPMENT **CC:** STEVEN DODRILL, COMMUNITY PROGRAMS ADMINISTRATOR
RAND M. CLARK, CCAP, NCRT, COMMUNITY SERVICES MANAGER
JENNIFER L. EBY, AICP, ASSISTANT DIRECTOR OF COMMUNITY SERVICES**SUBJECT:** **2024 HOMELESSNESS RESOLUTION PROGRAM GRANT APPLICATION IN THE AMOUNT OF \$50,000 INCLUDING A MATCH OF \$25,000 FOR A PROJECT TOTAL OF \$75,000**

BOARD OF COUNTY COMMISSIONERS MEETING:**SEPTEMBER 10 @ 1:30 PM**

I. EXECUTIVE SUMMARY

On August 12, 2024, The Colorado Department of Local Affairs (DOLA) through its Division of Housing (DOH) and Office of Homeless Initiatives (OHI) released the Notice of Funding Application (NOFA) for the 2024 Homelessness Resolution Program (HRP), formally known as the Emergency Solutions Grant (ESG). The County received \$50,000 in 2023 ESG for homeless prevention services. This grant includes a \$25,000 match for a project total of \$75,000.

II. REQUEST

Staff requests authorization from the Board of County Commissioners (BCC) to apply to DOH for the 2024 HRP NOFA in the amount of \$50,000 including a \$25,000 match for a project total of \$75,000 to provide homeless prevention services.

III. BACKGROUND

The Douglas County Homeless Initiative (DCHI) was created in 2021 to ensure that homelessness becomes infrequent, brief, and rare. The DCHI's Housing Plus Blueprint (Blueprint) establishes a continuum of housing support while ensuring that accountability, personal development, and wellbeing are addressed in every situation.

The DCHI recognizes homelessness prevention as a key strategy to reduce the inflow of newly homeless households. Securing funding to support homeless prevention fills a gap

identified in the Blueprint. Homeless prevention activities avoid the need for emergency shelter for those who are at imminent risk of becoming homeless.

The BCC authorized an application for ESG 2023 funds during a work session in October 2023 to support homeless prevention activities. Upon receiving the 2023 ESG award, the DCHI established a work group to provide input on the implementation of a homeless prevention pilot program. The Housing Stability Program (HSP) launched in August 2024.

IV. DISCUSSION

The HRP is an annual program administered by OHI. The aim is to enhance the continuum of comprehensive, housing-focused solutions throughout the State to end housing instability. HRP awards are funded through multiple fund sources including Federal ESG and State Proposition 123 funds. Securing funding for the HSP program will ensure continued service in 2025 for residents enrolled in the program and provide the opportunity for increased program capacity.

The HSP program provides limited rent assistance to help up to ten households prevent homelessness while engaging in case management and other supportive services through local non-profits partners.

Staff recommends that matching fund be included in the application to improve competitiveness. This match will include \$21,250 from Community Services Block Grant (CSBG) funds and \$3,750 County in-kind from staff salary for the Community Programs Administrator overseeing this project. The budget for the project will be as follows:

Project Budget

HRP Grant	\$50,000
CSBG Match	\$21,250
County In-Kind Staff Match	\$ 3,750
Total	\$75,000

V. RECOMMENDED ACTION

Staff recommend that the BCC authorize application to the Department of Housing for the Homelessness Resolution Program in the amount of \$50,000 including a \$25,000 match for a project total of \$75,000.

ATTACHMENTS

PAGE

2024 HRP Application 3

Program Overview

No data saved

Case Id: 34209

Name: Douglas County, CO / Housing Stabilization

Address: *No Address Assigned

Program Overview

Please provide the following information.



Colorado Department of Local Affairs

Division of Housing

1313 Sherman Street

Room 320

Denver, CO 80203

Division of Housing's Homelessness Resolution Mission

The Division of Housing allocates Homelessness Resolution funding annually through a competitive application process. Homelessness Resolutions is the first step in a continuum of assistance to prevent homelessness and enable individuals and families experiencing or at risk of homelessness to move toward permanent housing.

Homelessness Resolutions Program Objectives

- Division of Housing’s Homelessness Resolution program aims to End homelessness by connecting those experiencing or at risk of homelessness to the appropriate resources as quickly as possible with few, if any, barriers;
- Increase the number and quality of housing resources for individuals and families experiencing homelessness.
- Operate emergency shelter facilities, prioritizing shelters that are low-barrier and housing-focused
- Provide essential social services for those living outdoors, in emergency shelters, at risk of homelessness, or in rental assistance programs.

Eligible Homelessness Resolution Subrecipients

The Division of Housing enters into grant agreements with Subrecipients to accomplish the Homelessness Resolutions program objectives. Subrecipients who are eligible to apply for Homelessness Resolution grant agreements include

- Local governments,
- Continuum of Care (CoC),
- Homeless service providers,
- Non-profit organizations

Eligible for Homelessness Resolution Components

Homelessness Resolution Subrecipients can apply for funding to provide the following components

- Emergency Shelter
- Street Outreach,
- Homelessness Prevention,
- Rapid Re-Housing,
- Homeless Management Information Systems (HMIS) or Comparable Database for Victim Service Providers (VSP)
- Administration

Eligible Grantees

- Local Governments
- Continuum of Care groups (CoC)
- Homeless service providers
- Other non-profit providers

Eligible Activities

- Homeless Assistance including shelter, essential social services, and operating costs of shelters such as maintenance, insurance, and rent
- Rapid rehousing and Homelessness Prevention, including financial assistance for rent or utilities, in partnership with Continuum of Care groups

Please refer to CFR 24 (LINK) for annual ESG funding [CFR 24 CFR 576.100 \(opens in new window\)](#)
[Division of Housing's Homelessness Resolution Policies and Procedures](#)

Entity Information

No data saved

Case Id: 34209

Name: Douglas County, CO / Housing Stabilization

Address: *No Address Assigned

Entity Information

Please provide the following information.

*** Entity Name (Must Match Organization Name on W9)**

Douglas County, CO

*** Entity Address (Must Match Address on W9)**

100 Third Street, Castle Rock, CO 80104

*** Type of applicant**

Local Government

*** Signatory Authority First Name**

Doug

*** Signatory Authority Last Name**

DeBord

*** Signatory Authority Address**

100 Third Street, Castle Rock, CO 80104

*** Signatory Authority Title**

County Manager

*** Signatory Authority Phone Number**

303-660-7391

*** Signatory Authority Email**

ddebord@douglas.co.us

*** I certify that this person has full signatory authority in regard to all contracts and corresponding documents associated with agreements entered into by the applicant.**

*** Type of back up documentation provided for signatory authority.**

Authorized signature backup documentation.

Signatory and Back up Documentation for Signatory forms

Backup documentation for signatory authority *Required

***No files uploaded*

Download: [Signature Authority Form](#) *Required

***No files uploaded*

*** Responsible Administrator First Name**

Steven

*** Responsible Administrator Last Name**

Dodrill

*** Responsible Administrator Title**

County Programs Administrator

*** Responsible Administrator Address**

100 Third Street, Castle Rock, CO 80104

*** Responsible Administrator Email**

sdodrill@douglas.co.us

*** Responsible Administrator Phone Number**

303-814-4317

Other Key Staff First Name

Melody

Other Key Staff Last Name

D'Haillecourt

Other Key Staff Title

Community Programs Coordinator

Other Key Staff Address

100 Third Street, Castle Rock, CO 80104

Other Key Staff Email

mdhaillecourt@douglas.co.us

Other Key Staff Phone Number

303-814-4380

Applicant unique entity identifier (UEI) Number (How to get a [UEI](#) Number)

LXESXEA44AH6

Date Current Unique Entity Identifier (UEI) Expires?

Document Upload: Proof of Applicant Unique Entity Identifier (UEI)

Download: [Verification of Registration on Sam.Gov](#)

***No files uploaded*

Document upload: Secretary of State Certificate of Good Standing

Secretary of State Certificate of Good Standing ***Required**

***No files uploaded*

*** Date Current Secretary of State Certification of Good Standing Expires**

Document upload: Applicant W-9 (Must match the legal name)

Agency W-9 signed within the last six (6) months Download IRS Form: [W-9](#) ***Required**

***No files uploaded*

*** Date W-9 signed**

*** Does the applicant have the ability to comply with the State's Insurance Requirements, if awarded funds?**

Yes

Are you requesting an insurance waiver based on DOH requirements? Please review the COI requirements found [here](#)

.

Document upload: Most Recent Financial Audit

Most Recent Financial Audit ***Required**

***No files uploaded*

*** Are there findings in the Applicant's most recent financial audit?**

Yes

*** Does the applicant have a current Negotiated Indirect Costs Rate Agreement (NICRA)?**

No

*** Has the applicant elected to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance on any grants the applicant has?**

No

Available Activity Types

No data saved

Case Id: 34209

Name: Douglas County, CO / Housing Stabilization

Address: *No Address Assigned

Available Activity Types

Please provide the following information.

*** Please select one or more of the following Activity Types.**

- Street Outreach
- Emergency Shelter
- X - Homelessness Prevention
- Rapid-Rehousing
- Homeless Management Information System
- Administration

Project Information

No data saved

Case Id: 34209

Name: Douglas County, CO / Housing Stabilization

Address: *No Address Assigned

Project Information

Please provide the following information.

*** Project Name**

Housing Stability Program

*** Project Location**

Douglas County

If there multi-address, list additional addresses

*** Project County**

Douglas County

Project Service Area, if not represented in Project County list

*** Project Colorado State [House District](#) Number**

27

*** Project Colorado State [Senate District](#) Number**

22

*** Project Primary Contact First Name**

Steven

*** Project Primary Contact Last Name**

Dodrill

*** Project Primary Contact Title**

Community Program Administrator

*** Project Primary Contact Information (email)**

sdodrill@douglas.co.us

*** Project Primary Contact Information (phone number)**

303-814-4317

Project Overview

No data saved

Case Id: 34209

Name: Douglas County, CO / Housing Stabilization

Address: *No Address Assigned

Project Overview

Please provide the following information.

*** Provide a brief narrative of the proposed project concept, including what the proposed project hopes to achieve through this request for funding.**

The objective of the Douglas County Housing Stability Program (HSP) is to support people on the verge of losing their housing and prevent homelessness. Program participants will have the opportunity to receive a variety of supportive services focused on helping clients maintain stable housing. These services will include housing assistance, housing navigation, career advancement, financial coaching, case management, domestic violence services, mental health support, and benefit navigation. The HSP anticipates 7-10 households will maintain their current housing for at least 90 days while partners provide additional resources necessary to ensure long-term stability.

*** Did the proposed project include individuals with lived experiences of homelessness and/or behavioral health systems in decision-making and program development?**

Douglas County receives feedback from many sources to inform the development of programs related to homelessness and poverty.

In 2023, the County conducted a Community Needs Assessment which identified housing solutions as the greatest need for vulnerable residents in the community. The assessment included a survey with 136 responses from low-income and vulnerable individuals. A resident forum was hosted by a community-based partner where 30 residents with lived experience provided feedback and suggested solutions. The results of the assessment were used to develop the Community Action Plan, which was approved by the Douglas County Tripartite Advisory Board. This board, with one-third of its members being residents with lived experience, also conducts an annual survey to gather feedback from those served by Community Service Block Grant (CSBG) funds. The feedback from this survey is used to inform and implement necessary programmatic changes.

Additionally, Douglas County recently completed an assessment to understand the needs of individuals and families experiencing domestic violence. Of the 241 residents who completed the survey, 31% identified as person with lived DV experience. Supportive housing is a top unmet need for services (among both housing and non-housing services). Specifically, 59% of all survey respondents indicated that “rent or mortgage assistance so survivors may stay in their homes if safe” was the top housing need sought for DV survivors living in Douglas County. Survey respondents with lived DV experience were significantly more likely to rank rent or mortgage assistance as their number one housing need along with lower private market rent.

Explain (i) how the proposed project has already included individuals with lived experience in the proposed services and project design, and (ii) how participants will continue to be able to provide input regularly to the project and services once in operation.

The County has heard from 136 vulnerable residents through the Community Needs Assessment and 241 residents through completed surveys for the DV assessment. Rental assistance consistently ranked as the highest area of need identified by vulnerable individuals in Douglas County. Additionally, the County will continue to respond to input provided by our CSBG Tripartite Advisory Board and program participants.

Describe how the project will advance Inclusivity, Diversity, Equity, and Accessibility (IDEA). Include (i) your

understanding of specific groups of persons within the priority population(s) who are disproportionately impacted (e.g., related to race, ethnicity, gender, age, sexual orientation, national origin, language, ability), and (ii) describe how your project plans to address those disparities in your program design, including policies and procedures, participant selection, services provision, staff trainings and experiences, and decision-making. Be specific and include examples.

According to the results of the Douglas County 2023 Community Needs Assessment, locally, Black or African Americans and Native Americans or Alaska Natives have a higher percent of population experiencing poverty compared to the percent of population represented in the County. For example, while Black or African American individuals only make up 1.51% of the County's population, 5.7% of the population in poverty are Black or African American. Similarly, Native American or Alaska Natives make up 0.39% of the population but represent 1.2% of the population in poverty in Douglas County.

The HSP does not exclude, deny benefits to, or otherwise discriminate against any person on the basis of race, ethnicity, color, national origin, disability, gender, veteran status, political beliefs, religion, sexual orientation or age in admission to, participation in, or receipt of the services and benefits under any of its programs and activities, whether carried out by Douglas County directly or through a partner organization with which it arranges to carry out its programs and activities.

Describe how the project concept(s) are based upon evidence of proven effectiveness. Include examples of this evidence, such as research, evaluations, existing program examples with successful outcomes, etc.

Homeless prevention services are designed as time-limited interventions targeting residents with lower barriers to housing. Aligned with the County's Housing Plus Blueprint, these services offer both housing and the necessary supportive resources to ensure sustained success. Program participants are expected to engage in case management and workforce activities as part of their commitment, which helps maintain housing stability even after program completion.

Case management services will utilize evidence-based approaches including trauma-informed care, motivational interviewing, and Integral Care. The Integral Care model, successfully implemented in local transitional housing projects since 2016, has achieved a success rate exceeding 60%. This model prioritizes meeting basic needs while collaborating with clients to set goals, identify barriers, and develop a plan that fosters positive change and successful outcomes. Additionally, the evidence-based Colorado Family Support Assessment 2.0 will be employed to identify further areas for growth and to monitor progress toward goals over time.

*** Describe how inclusion, diversity, equity, and accessibility are connected to the organization's mission, vision, and values.**

Douglas County does not exclude, deny benefits to, or otherwise discriminate against any person on the basis of race, ethnicity, color, national origin, disability, gender, veteran status, political beliefs, religion, sexual orientation or age in admission to, participation in, or receipt of the services and benefits under any of its programs and activities, whether carried out by the County directly or through a partner organization with which it arranges to carry out its programs and activities.

Douglas County is dedicated to the principles of Equal Employment Opportunity in any term, condition, or privilege of employment. The County does not discriminate against applicants or employees on the basis of age, race, sex, color, religion, national origin, disability, veteran status or any other status protected by federal, state or local law. Staff assigned to work on homeless programs include a variety of individuals from all different backgrounds, genders, races, and ethnicities. The County requires all staff to complete ethics and harassment training annually. Additionally, all project navigators and program staff complete Diversity, Equity, and Inclusion training.

*** Elaborate on the project's intended goals, outcomes, and relationship to the homelessness response continuum. Describe how the project aligns with community goals, meets a need, fills a gap, or provides system improvement in**

the community. Provide local data

The DCHI takes a collaborative, community-based approach to make an individual’s experience with homelessness infrequent, rare, and brief. In 2022, the DCHI started the Homeless Engagement Assistance and Resource Team (HEART) to provide street outreach to those who are unsheltered in Douglas County. In 2023, the Douglas County Board of County Commissioners authorized \$1,125,000 in support of the development of a regional navigation campus, including emergency shelter beds, in partnership with the City of Aurora. The objectives of this program are to stabilize housing for those experiencing homelessness or who are at imminent risk of becoming homeless.

The need for funding for homeless prevention services is strongly supported by the findings of the 2023 Community Needs Assessment. Among the 136 survey responses, housing assistance was identified as the most critical factor in achieving and maintaining self-sufficiency. Additionally, when respondents were asked, 'In the last year, what have you had trouble paying for?' housing emerged as the top concern. Furthermore, when asked to rank the importance of various factors in providing safe and secure housing for low- and moderate-income residents, affordable housing was ranked as the highest priority by all respondents, with rental assistance closely following.

The HSP will align with and build upon the Blueprint established in Douglas County by providing short to medium-term rental support, case management, connection to community resources, and housing stability services. These services are guided by the Blueprint which identifies the need to support housing goals with accountability through case management, personal growth to address the unique needs of each person served, and wellbeing to support the behavioral, mental, physical, and social wellbeing of all. The goals of the programs will be to reduce the inflow of people going into shelters by preventing homelessness when possible. These outcomes will reduce the inflow of people becoming homeless within the County and address gaps in the coordinated system of care. The program intends to help 7-10 families prevent homelessness and improve their ability to be self-reliant.

Describe efforts the applicant has undertaken to engage neighborhood groups, community groups, and other external entities (e.g., local hospitals, law enforcement, local businesses) to ensure the project's long-term success in its proposed location and/or service area throughout development and operation. In your response, focus on strategic collaborations specific to the proposed project. To receive additional scoring, attach related Letters of Support.

Douglas County has established a MOU with local partners committed to providing services and collaborating on the development and implementation of the HSP. The MOU describes the nature of the collaboration and services offered by partners. Partners include local non-profits, the local workforce center and housing partnership, and a local DV services provider.

*** Will any of the projects being described in this application also be applying for development, construction, or renovation funds from the Division of Housing's Office of Housing Finance and Stability (OHFS)?**

NO

Housing Development & Preservation application Case Number, if applicable

Does the applicant intend on serving as a pass through entity, passing grant funds along to other entities?

No. However, the County has executed an MOU with the Manna Resource Center, The Crisis Center, Douglas County Housing Partnership, Arapahoe/Douglas Works!, and Advocates for Children CASA, collectively known as the HSP Partners. HSP Partners will work collaboratively by engaging in regular case conferencing and by designating at least one representative to participate in HSP Partners meeting. The HSP Partners collaborate to approve program extensions, evaluate appeals, and offer insight on program effectiveness. The County will provide payment for the provision of case management services provided by HSP Partners at a defined billable rate. Eligible case management activities must be

focused on preventing homelessness and may include assessments, goal setting, participant meetings, and housing and resources navigation. HSP Partners are encouraged provide additional services to program participants on an in-kind basis.

Applicant Capacity

Case Id: 34209

Name: Douglas County, CO / Housing Stabilization

Address: *No Address Assigned

Please provide the following information.

*** Describe the organization’s experience, including (i) the organization’s experience receiving and managing federal, state, or other grant funds, (ii) the project’s oversight and internal controls, such as policies, practices, and procedures to prevent waste, fraud, or abuse of funds, as well as how the organization self-monitors for compliance (e.g., how the organization avoids prohibited or unallowable activities); and (iii) how the organization holds itself accountable when non-compliance or ineffectiveness are identified or when complaints are brought forth (by participants, staff, or others).**

Douglas County has an established history of managing a variety of Federal, State, and local grants. The Community Services Team includes 8 staff who administered grants in 2024. These programs include rental assistance, a 7-unit supportive housing program, hotel vouchers, transportation programs and in-home services for older residents. The County has multiple levels of control to review program eligibility of recipient and eligibility of expense prior to authorizing payment for service including designation of spending authority based on role and division of responsibility to ensure against misuse of funds. The County utilizes JD Edwards financial software to ensure fiscal responsibility. The County conducts an annual Single Audit and all programs have been monitored by various State and Federal agencies with no findings. The County has a Title VI administrator who can respond to any complaints that are made regarding civil rights concerns.

How many people can your site or program serve simultaneously or within a day?

How many people do you plan to serve this year?

7-10 households

*** Is the applicant using Homeless Management Information System (HMIS) or HMIS Comparable Database for all programs?**

Yes, Douglas County intends to utilize HMIS to meet the data tracking and reporting requirements for all programs.

If using an Homeless Management Information System (HMIS) Comparable Database, which one?

What other Division of Housing (DOH) or State funding does your agency currently utilize to address homelessness?

Community Services Block Grant, Transformational Homeless Response, Department of Justice, Bryne Discretionary Grant, American Recovery Plan Act, and State and Local Fiscal Recovery Funds.

What additional support (new user licenses, technical assistance, etc.) will the applicant need if awarded funds?

Reflection on Past Performance

No data saved

Case Id: 34209

Name: Douglas County, CO / Housing Stabilization

Address: *No Address Assigned

Reflection on Past Performance

Please provide the following information.

THIS SECTION IS ONLY FOR APPLICANTS THAT CURRENTLY HAVE AN EMERGENCY SOLUTION GRANT (ESG)/HOMELESSNESS RESOLUTION HR AWARD. NEW APPLICANTS PLEASE SKIP THIS SECTION.

*** Are you a new Homelessness Resolution Program (HRP)/Emergency Solution (ESG) recipient?**

No

Measure: % of households stably housed 6-months post-exit? (If you are a new Emergency Solution (ESG) recipient, please skip this question)

The HSP program was launched in August and has helped one household prevent homelessness to date.

Expected outcomes

No data saved

Case Id: 34209

Name: Douglas County, CO / Housing Stabilization

Address: *No Address Assigned

Please provide the following information.

ALL REQUIRED FIELDS/ROWS HAVE AN ASTERISK * AT THE BEGINNING OF THE ROW.

Expected outcomes (All Activities).

Please provide the projected numbers served and outcomes of this proposed project for your most recent Emergency Solutions Grant/Homelessness Resolution Program (ESG/HRP) agreement.

Measure: Households who maintain housing for at least 90 days and avoid homelessness	Projected Target: 8 out of 10 households
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Budget

No data saved

Case Id: 34209

Name: Douglas County, CO / Housing Stabilization

Address: *No Address Assigned

Budget

Please provide the following information.

Match Funding

*** Describe any sources and amounts of local match being committed to the project. Match may include monetary (governmental, private, and philanthropic) as well as non-monetary (fee waivers, staff resources, etc.).**

Douglas County intends to provide a 50% match to this project. To meet this match, the Community Services Block Grant funds would be used to provide a \$21,250 match and \$3,750 be provided in-kind through budgeted staff salary for the Community Programs Administrator overseeing this project.

Are any projects described in this project currently receiving federal funds or planning to apply for federal funds?

Yes, CSBG funds will be used to provide the match for the grant. While CSBG funds are Federal funds, they have been deemed eligible to use as a match for ESG programs. Per CSBG IM #135 titled "Federal Matching Requirements HUD McKinney-Vento," states "In general, funds from one Federal program may not be used as matching funds for another Federal program, unless explicitly allowed by statute. Recent appropriations acts have included a provision authorizing grantees under HUD's McKinney-Vento Homeless Assistance Act programs to use other Federal funds as match unless prohibited by the statute of the other program. This authorization, which has been included in appropriations legislation every year since FY 2009, provides that grantees under the McKinney-Vento Homeless Assistance programs mentioned above "may use (or could have used) as a source of match funds other funds administered by the Secretary and other Federal agencies unless there is (or was) a specific statutory prohibition on any such use of any such funds" (see, e.g. Consolidated and Further Continuing Appropriations Act, 2012)."

In addition to Match, what other partners are funding the activities, and for what specific purposes?

File uploads

Organization's operating budget for the current fiscal year. If available, also include the budget for the upcoming fiscal year.

Organization Operating Budget

***No files uploaded*

Project budget for the program period. If applying for multiple programs, please provide program budgets for all applicable programs.

Program or Project Budget

***No files uploaded*

Include a Statement of Financial Position (Balance Sheet) through the most recently completed operating month available (must be within the past three months). Statement of Activities (Income and Expense Statement) through the most recently completed operating month available (must be within the past three months). Provide the Statement of Activities in a budget-to-actual format if the organization uses that format.

Current (year-to-date) financial statements

***No files uploaded*

Include a Statement of Financial Position (Balance Sheet) spanning the entirety of the organization's most recently closed fiscal year. Statement of Activities (Income and Expense Statement) spanning the entirety of the organization's most recently closed fiscal year. Provide the Statement of Activities in a budget-to-actual format if the organization uses that format.

Year-end financial statements

***No files uploaded*

Please include the organization's most recent audit. Verification of the audit on the Federal Audit Clearinghouse is required for entities that expend \$750,000 or more in federal award funds during their fiscal year

Audit

***No files uploaded*

Please add the budget for all the eligible activities you are requesting (Please download the Division of Housing(DOH) Homelessness Resolution NOFA Project Budget). Fill it out and upload the document.

Download:[Divison of Housing Homelessness Response NOFA Project Budget](#)

***No files uploaded*

Most Recent Financial Audit

Most Recent Financial Audit

***No files uploaded*

* Are there findings in the Applicant's most recent financial audit?

Verification of Audit on Federal Audit Clearinghouse – only applicable to a non-federal entity that expends \$750,000 or more in federal award funds during its fiscal year (No Appendix Form; Please Attach) See instructions here.

1. [Go to federal audit clearinghouse website](#)

2. Search for Organization applying

3. Use the print feature to download the Single Audit Summary Screen. The fiscal year searched should be the Organization's most recently closed year. Once downloaded, please upload the summary.

Verification of Audit on Federal Audit Clearinghouse.

***No files uploaded*

Required Documents

No data saved

Case Id: 34209

Name: Douglas County, CO / Housing Stabilization

Address: *No Address Assigned

Required Documents

Please provide the following information.

All Applications

Download: [Signature Authority Form](#) *Required

**No files uploaded

Backup documentation for signatory authority *Required

**No files uploaded

Agency W-9 signed within the last six (6) months Download IRS Form: [W-9](#) *Required

**No files uploaded

Certificate of Good Standing *Required

**No files uploaded

Download: [Verification of Registration on Sam.Gov](#) *Required

**No files uploaded

CAPER dated for the most recent year, April 1 to March 31. (Please Attach as a PDF) *Required

**No files uploaded

Download: [DOH ESG Performance Measurements and Outcomes](#) *Required

**No files uploaded

Download: [Federal Audit Overview Form](#)

**No files uploaded

Verification of Audit on Federal Audit Clearinghouse.

**No files uploaded

[Ability to Comply with Homeless Management Information System \(HMIS\) or the comparable](#) *Required

**No files uploaded

Non-Profit Applicants Only: [Certification of local government approval for non-profit organizations](#) (See appendix form)

**No files uploaded

Download: [Homelessness Resolution Program Assurances and certifications](#) *Required

**No files uploaded

Download: [Signed Copy of Certification of Consistency with Consolidated Plan](#) *Required

**No files uploaded

Download: [Divison of Housing Homelessness Response NOFA Project Budget](#)

**No files uploaded

Program or Project Budget

**No files uploaded

Organization Operating Budget

**No files uploaded

Current (year-to-date) financial statements

**No files uploaded

Year-end financial statements

**No files uploaded

Most Recent Financial Audit

**No files uploaded

Audit

**No files uploaded

Environmental form IV-B

**No files uploaded

Electronic Funds Transfer (EFT) bank letter or voided check

***No files uploaded*

Electronic Funds Transfer (EFT) form

***No files uploaded*

Submit

No data saved

Case Id: 34209

Name: Douglas County, CO / Housing Stabilization

Address: *No Address Assigned

Submit the Application

Once an application is submitted, it can only be "Re-opened" by an Administrator.

*** I certify to the best of my knowledge and belief, that the statements and data in this application, including the required documents, are true and correct.**

*** Signature of the Applicant**

***Not signed*

*** Title**