



BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING

TUESDAY, APRIL 23, 2024

AGENDA

Tuesday, April 23, 2024

1:30 PM

Hearing Room

Disclaimer - This packet is provided for informational purposes only and is subject to change. Some documents may have been unavailable at the time this agenda was prepared. For additional information, contact the responsible staff person.

Meetings Can Be Attended in Person or Remotely. See Instructions for Remote Participation at www.douglas.co.us/government/commissioners/meetings-and-agendas/

Invocation – Darrin Kessler

1:30 PM

1. Call to Order

- a. Pledge of Allegiance
- b. Attorney Certification of Agenda
- c. Commissioners Disclosure for Items on This Agenda

2. Ceremonies/Proclamations

- a. Resolution Proclaiming May 2024 as Older Americans Month in Douglas County.
Jennifer D'Ambrosio, Community Programs Coordinator — *Department of Community Development*

Attachments: [Staff Report: Resolution Proclaiming May 2024 as Older Americans Month in Douglas County](#)
[Resolution Proclaiming May 2024 as Older Americans Month in Douglas County](#)

- b. Resolution Proclaiming April 28-May 4, 2024, as National Small Business Week.
Lauren Pulver, Planning Supervisor — *Department of Community Development*

Attachments: [Staff Report: Resolution Proclaiming National Small Business Week](#)
[Resolution Proclaiming National Small Business Week](#)

- c. Resolution Recognizing the Work of Public Servants.
Kristin Kolstedt, Assistant Director — *Human Resources*

Attachments: [Resolution Recognizing the Work of Public Servants](#)

- d. Resolution Proclaiming May 2024 as Mental Health Awareness Month.
Laura Ciancone, Mental Health Initiative Coordinator — *County Administration*

Attachments: [2024 MHAM Resolution FINAL](#)

3. Consent Agenda

- a. Approval of Business Meeting Minutes from March 26, 2024.

Attachments: [Minutes Business Meeting 03.26.2024](#)

- b. Approval of Land Use/Public Hearing Minutes from March 26, 2024.

Attachments: [Minutes LU PH Meeting 03.26.2024](#)

- c. Approval of Business Meeting Minutes from April 9, 2024.

Attachments: [Minutes Business Meeting 04.09.2024](#)

- d. Approval of Land Use/Public Hearing Minutes from April 9, 2024.

Attachments: [Minutes LU PH Meeting 04.09.2024](#)

- e. Approval of Vouchers April 16, 2024
Andrew Copland, Director of Finance — *Finance Department*

Attachments: [04.16.24 BOCC](#)

- f. Approval of Vouchers April 23, 2024
Andrew Copland, Director of Finance — *Finance Department*

Attachments: [04.23.24 BOCC](#)

- g. Resolution Approving the Recommendations of the Abatement Hearing Referee.
Ashley Chamberlain, Paralegal — *County Attorney*
Attachments: [Abatement Approval Resolution - April 2024.doc](#)
 [Hearing Referee Resolution Attachments](#)
- h. Resolution Adopting the Alternate Property Tax Appeal Calendar and Procedures for Tax Year 2024 as Permitted by C.R.S. § 39-5-122.7.
Toby Damisch, Assessor — *Assessor*
Attachments: [Alt Appeal Procedure Resolution](#)
- i. Resolution Authorizing the Issuance of Property Tax Relief Checks.
Martha Marshall, Budget Director — *Budget*
Attachments: [Resolution Property Tax Relief Checks 4.18.24](#)
- j. Fee Waiver Request in the Amount of \$9,680.00 for Highlands Ranch Community Association and Highlands Ranch Cultural Affairs Association for 2024 Concert Series at Highland Heritage Regional Park.
Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*
Attachments: [Staff Report: Fee Waiver Request for HRCA Summer Concert Series](#)
- k. Fee Waiver Request in the Amount of \$10,980.00 for Highlands Ranch Community Association and Highlands Ranch Cultural Affairs Association for a July 4 Fireworks and Celebration at Highland Heritage Regional Park.
Steve Shoultz, CPRE, Assistant Director of Parks, Trails & Building Grounds — *Department of Community Development*
Attachments: [Staff Report: Fee Waiver HRCA July 4th Fireworks](#)
- l. Purchase Advanced Network Management CISCO Network Hardware for DA23 in the Amount of \$162,274.71.
Jim Brown, Chief Technology Officer — *Information Technology*
Attachments: [ANM DA23 Network and Fortinet 165,749.44 QT70784 QT71724 QT72302 DA23](#)

- m. Contract with McLaughlin Counseling LLC for Child Welfare Services in the Amount of \$980,000.00.

Ruby Richards, Deputy Director — *Human Services*

Attachments: [McLaughlin Counseling 24-25](#)

- n. Intergovernmental Agreement Between Colorado Department of Human Services and Douglas County Department of Human Services.

Ruby Richards, Deputy Director — *Human Services*

Attachments: [CDHS Assessment & bed Multi County IGA 3rd Amendment SY24](#)

- o. Intergovernmental Agreement Between Douglas County and the Sterling Ranch Community Authority Board Regarding Posting of Grading, Erosion and Sediment Control Fiscal Security on CAB Projects throughout the Sterling Ranch Plan Development, Douglas County Project Number DV 2024-162.

Brad Jackson P.E., Development Review Supervisor — *Department of Public Works Engineering*

Attachments: [GESC security IGA_Sterling Ranch CAB, 2024_03-27](#)

- p. Public Improvements Agreement for Sterling Ranch Filing 5C to Secure off-site Infrastructure Including Turn Lanes, Water & Sanitary Sewer Improvements as a Part of the Sterling Ranch 5C Development, Douglas County Project Number DV 2023-072.

Brad Jackson, P.E., Development Review Supervisor — *Department of Public Works Engineering*

Attachments: [Signed SR PIA 5C - Signed](#)

- q. Amendment No. 1 to the Public Contract for Services for the Baldwin Dam, 7627 Ponderosa Lane Pasture Restoration Contract, Douglas County Project Number SP 2021-002, with Back 40 Acres, LLC for an Amount not to Exceed \$12,500.00.

Dan Roberts, Assistant Director, Operations — *Public Works Operations*

Attachments: [AMENDMENT ONLY - BOCC 4_23_24 - Back 40 Acres - 7627 Ponderosa - Amendment 1 - Baldwin Gulch Pasture - Dan Roberts-2](#)

- r. Amendment No. 1 to the Public Contract for Services for the Baldwin Dam, 7665 Ponderosa Lane Pasture Restoration Contract, Douglas County Project Number SP 2021-002, with Back 40 Acres, LLC for an Amount not to Exceed \$11,880.00.

Dan Roberts, Assistant Director, Operations — *Public Works Operations*

Attachments: [AMENDMENT ONLY- BOCC 4_23_24 - Back 40 Acres - 7665 Ponderosa - Amendment 1 - Baldwin Gulch Pasture - Dan Roberts-2](#)

- s. Amendment No. 1 to the Public Contract for Services for the Baldwin Dam, 7687 Ponderosa Lane Pasture Restoration Contract, Douglas County Project Number SP 2021-002, with Back 40 Acres, LLC for an Amount not to Exceed \$17,160.00.

Dan Roberts, Assistant Director, Operations — *Public Works Operations*

Attachments: [AMENDMENT ONLY - BOCC 4_23_24 - Back 40 Acres - 7687 Ponderosa - Amendment 1 - Baldwin Gulch Pasture - Dan Roberts-2](#)

- t. Amendment No. 1 to the Public Contract for Services for the Baldwin Dam, 7641 Ponderosa Lane Pasture Restoration Contract, Douglas County Project Number SP 2021-002, with Back 40 Acres, LLC for an Amount not to Exceed \$6,600.00.

Dan Roberts, Assistant Director, Operations — *Public Works Operations*

Attachments: [AMENDMENT ONLY- BOCC 4_23_24 - Back 40 Acres - 7641 Ponderosa - Amendment 1 - Baldwin Gulch Pasture - Dan Roberts-2](#)

- u. Change Order No. 2 with Brannan Aggregates for an Amount not to Exceed \$110,557.20 for the 2024 Concrete Crushing and Recycling Project, Douglas County Project Number CI 2023-037.

Dan Roberts, Assistant Director, Operations — *Public Works Operations*

Attachments: [Change Order 2 - PO 2024010 - 2024 Concrete Crushing - Brian Schultz and Dan R](#)

- v. Construction Contract with 53 Corporation, LLC for the Highlands Ranch Ridgelen Way 60" Storm Sewer Replacement Project in the Amount of \$440,853.00, Douglas County Project Number SP 2024-004.

Deborah E. Kula, P.E., Special Projects Engineer — *Department of Public Works Engineering*

Attachments: [Construction Contract Only - 53 Corp - BOCC 4_23_24 Ridgelen Way Storm Sewer Replacement - Debbie Kula SP2024-004](#)

- w. Quit Claim a Portion of an Established Secondary Access and Drainage Easement., Douglas County Project Number DV 2019-398.

Ken Murphy, P.E., Senior Plan Review Engineer — *Department of Public Works Engineering*

Attachments: [Quitclaim Deed](#)
 [Storm Drainage Easement](#)

- x. Materials Only Purchase with AA Targets per the Colorado Parks and Wildlife Range Materials Grant for the Turkey Tracks Recreational Shooting Sports Facility Plan for a Grant Award of \$300,000.00, and Requires a County Contribution of \$100,000.00, for a Total of \$400,000.00. Douglas County Project Number SP 2024-005.

Zachary Humbles, P.E., Special Projects Engineer — *Department of Public Works Engineering*

Attachments: [Summary of Grant Purchase Allocation Cost Summary - AA Targets](#)
[Memo from CPW Grant Award Turkey Tracks - Final Additional Funding Memo-Exhibit A](#)
[Original Date Grant Awarded BCC Agenda Item 8-22-23-Final - CPW - Turkey Tracks Shooting range materials](#)
[Quote from AA Targets - Bid Schedule-4-11-2024 - Zak Humbles BOCC 4 23 24](#)

- y. Forest Restoration and Wildfire Risk Mitigation Grant Award in the Amount of \$345,000.00 - Sandstone Ranch.

Dan Dertz, Director of Open Space and Natural Resources — *Open Space*

Attachments: [BOCC Agenda Item- 042324 Business Meeting - FRWRM All Items Final](#)

- z. Colorado Preventing Identity-Based Violence Grant Program Application.

Tim Ralph, Chaplain/Deputy — *Sheriff*

Attachments: [Application](#)

- aa. Purchase Order to Peak Office Furniture, Inc. for the Approved 2024 District Attorney Remodel at the Robert A. Christensen Justice Center in the Amount of \$461,896.19, Award IFB #048-23.

Troy Bahr, Facilities Manager, FFESS — *Facilities and Fleet & Emergency Support Services*

Attachments: [DA large conference room quote](#)
[DA office cube quote](#)
[DA office portion quote revised](#)

- ab. Purchase Order and Construction Contract Change Order with Cross Line Construction to Complete the District Attorney Remodel for the New 23rd Judicial District Within this Approved 2024 Robert A. Christensen Justice Center District Attorney Remodel Project in the Amount of \$635,253.00.

Troy Bahr, Facilities Manager, FFESS — *Facilities and Fleet & Emergency Support Services*

Attachments: [Douglas County D.A. Office Revised Budget Proposal Cover Letter Emailed 4.4.24](#)
[2023 Douglas County Construction Cross Line Final Memo for JC District Attorney Remodel](#)
[Douglas County-3rd Amendment Contract-Cross Line Construction 2024 23rd DA Remodel_041824](#)

- ac. Amendment No. Two for Public Contract for Services with Weston Solutions for Douglas County Project Number SW 2023-016 On-Call Environmental Spill Remediation Services in the Amount of \$50,000.00.

Jake Muller, Engineering Erosion Control Inspector III — *Department of Public Works Engineering*

Attachments: [Amend 2 to create new PO - Environmental Spill Remediation - Jake Muller SW 2023-016](#)

- ad. Quit Claim Deed for ROW for Acceleration Lane on Plaza Dr Adjacent to 2500 Plaza Dr., Douglas County Project Number DV 2023-295.

Jacob Gabel, Development Review Engineer II — *Department of Public Works Engineering*

Attachments: [Quitclaim Deed](#)

- ae. ADP Workforce Now Services - Implementation and Software as a Service Subscription in the Amount of \$410,000.00.

Mike Wise, Sr. Manager Application Services — *Information Technology*

Attachments: [ADP 370625.00 QUOTE 05-2024-201506 2 Workforce](#)

- af. Dynamic Consultants Microsoft Power Platform Training for IT in the Amount of \$149,000.00.

Mike Wise, Sr. Manager Application Services — *Information Technology*

Attachments: [Dynamic Consultants SOSA 2024-02 149,000](#)

- ag. Contract in the Amount of \$127,200.00, Between Douglas County and The Architerra Group, Inc. for the Development of Construction Documents for Macanta Regional Park.
Nick Giauque, CPRE, CPSI, Parks Program Manager — *Department of Community Development*

Attachments: [Contract for Services_Architerra Construction Documents- 3-9-24](#)

- ah. Douglas County Board of Health Accepting Grants on Behalf of the Douglas County Early Childhood Council.
Diane Smith, Early Childhood Executive Director — *Human Services*

Attachments: [SB, CSQI,EQIT, DCHD executed contract](#)
[LCO DCHD executed Contract](#)
[E&E Grant DCHD Executed](#)
[Updated E & E24 QAAA 188760 GA\(CTGG1 2023-3147 CMS 24 188760\) Douglas County HD- E&E Access 861620 BUELL FOUNDATION 7485](#)

- ai. Resolution Approving the Draw in the Amount of \$15,685.00 on Irrevocable Letter of Credit No. 10000714, issued by Goldman Sachs Bank, USA, In Connection with Sterling Ranch Filing 1, 7th Amendment, Lot 303, Phases 1-4 & 6 Warranty Performance Security. Douglas County Project Number DV 2016-376.
Janet Peterson, Engineering Agreements Technician — *Department of Public Works Engineering*

Attachments: [SR Filing 1, 7th Amd., Lot 303, Phases 1-4 & 6 Warranty Letter](#)

- aj. Resolution Approving the Draw in the Amount of \$32,458.00 on Irrevocable Letter of Credit No. 10000713, issued by Goldman Sachs Bank, USA, In Connection with Sterling Ranch Filing 1, 7th Amendment, Lot 437, Phases 1-5, Warranty Performance Security. Douglas County Project Number DV 2016 - 376.
Janet Peterson, Engineering Agreements Technician — *Department of Public Works Engineering*

Attachments: [SR Filing 1, 7th Amd., Lot 437, Phases 1-5, Warranty Letter](#)

- ak. Resolution Approving the Draw in the Amount of \$36,891.00 on Irrevocable Letter of Credit No. HACH6996100S, issued by BMO Bank, N.A., In Connection with Stone Creek Ranch Filing 1, Village A, Phase 3, Warranty Performance Security. Douglas County Project Number DV 2014-380.

Janet Peterson, Engineering Agreements Technician — *Department of Public Works Engineering*

Attachments: [Stone Creek Ranch Filing 1](#)

4. Regular Agenda

- a. Parks Funding Agreement Between Douglas County and The City of Lone Tree in the Amount of \$300,000.00.

Luke Thornton, Parks Program Coordinator — *Department of Community Development*

Attachments: [Staff Report: Lone Tree Parks Funding Agreement](#)

- b. Intergovernmental Agreement for the Construction of the Aurora Regional Navigation Campus in the Amount of \$1,125,000.00.

Jennifer Eby, AICP, Assistant Director of Community Services — *Department of Community Development*

Attachments: [Staff Report - IGA for the construction of the Aurora Regional Navigation Campus](#)

5. Citizen Comments / Organization Comments

- At this time, you are welcome to comment about any topic other than those that appeared on today's agenda. This is an opportunity to share your thoughts and ideas with us.
- Please state your name and where you reside prior to making comments. You will have up to 3 minutes.
- Obscenity and any comments calling for criminal or violent action are prohibited.
- Commissioner comments, if any, will follow all citizen comments.

6. Commissioner Comments

7. Other Business

- a. Resolution Opposing HB 24-1460.

Douglas County Commissioners — *County Administration*

Attachments: [Resolution Opposing HB 24 1460](#)

8. County Manager

- a. County Manager Report.

Attachments: [County Manager Report 4.23.24](#)

9. Adjournment

***The Next Business Meeting Will be Held on Tuesday, May 14, 2024 @ 1:30 p.m. ***