



DOUGLAS COUNTY FAIR BOARD

THURSDAY, APRIL 17, 2025

EVENTS CENTER

AGENDA

6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE

Public Meeting

Public Comment

Approval of Minutes

Consent Agenda

Executive-

- The concert ticket sales and announcement will go live on April 16.
- All awards have been ordered.
- Supplemental fair budget requests will be put in front of the BOCC at a Business Meeting on April 22.
- The committee recommends Fair Board Director presence at Exhibit Day on July 19.
- The committee recommends Fair Board Director presence at the Ag and Flora display during fair.

Entertainment-

- The committee recommends The Cake Company for Farm-to-Table favors.
- The Draft Horse Pull will be in the Outdoor Arena on Sunday, July 27, at 2 pm. Scott McHenry is currently working on sponsors for the event. The committee recommends that the DCFG staff will assist in load-in.

Guest Services

- The committee met with volunteers to provide an overview of the 2025 DC Fair & Rodeo and ask for feedback on the volunteer experience.

Livestock Sale

- The Committee met with Cowboys After Hours and recommends placing their tent behind the Buyer BBQ tent for the night of the sale only.
- The Committee reviewed all supply lists and vendor statuses for the year – everything is on track.
- The Committee reviewed all forms for sale and will make recommended changes for printing at the May Committee meeting.

Administration

- Fair Board shirts have been ordered.
- The committee recommends having a Fair History table in Kirk Hall during Fair.

Marketing

- The committee recommends the presented Marketplace Floorplan. The Marketplace is complete and on a waitlist.

- The committee recommends the poster design with the added background be utilized for this year's Fair.
- The committee recommends using Spaulding Printing for the design and layout of the souvenir program.

Rodeo- No meeting

Show Management

- The newly structured committee met for the first time to go over introductions and expectations.
- The Committee recommends making Frank Silici an Associate Member of the Fair Board under the Show Management Committee.

Treasurer's Report

Reports from other groups

Regular Agenda

Staff Report

Update on First Weekend activities

Update on items needing Director input

Committee Reports

Marketing

Rodeo

Show Management

Entertainment

Awards

Guest Services

Junior Livestock Sale

Administration

Old Business

Exceptional Rodeo

Poultry update

Review Schedule

New Business

Director Applications Open

Other Business

Director Comments

Adjournment

Next Meeting: May 15, 2025

Rules for Citizen Engagement at Fair Board Meeting

In order to have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens that have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
3. Public comment section is limited to ten minutes collectively.
4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
6. Clapping, cheering, booing and the like are not permitted at Board meetings.
7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.

Mission Statement: The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.