



## HISTORIC PRESERVATION BOARD

WEDNESDAY, OCTOBER 23, 2024

### MINUTES

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Wednesday, October 23, 2024

6:00 PM

100 Third Street, Castle Rock, CO  
Plan Large Conference Room

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#### 1. Call to Order

The meeting was called to order at 6:00 p.m.

##### a. Roll Call

**PRESENT** Board Member Chris E. Schutzenberger  
Board Member George Price  
Board Member Jeffrey E. Popp  
Board Member Mary O'Pry  
**EXCUSED** Board Member Michael R. Drennan

##### STAFF

**PRESENT** Lauren Pulver, Planning Supervisor  
Brittany Cassell, Curator  
Celeste Deal, County Liaison

##### b. Approval of the Agenda

Board Chair, Chris Schutzenberger, moved that the Board approve the today's agenda.

**RESULT:** APPROVED  
**MOVER:** Mary O'Pry  
**SECONDER:** George Price  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan

#### 2. Approval of Minutes

Board Member O'Pry moved that the Board approve [FILE\_TITLE]

**RESULT:** APPROVED  
**MOVER:** Mary O'Pry  
**SECONDER:** George Price  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan

- a. Approval of the Minutes from September 19, 2024

Board Chair, Chris Schutzenberger, asked for a motion to approve the Minutes from September 19, 2024.

**RESULT:** APPROVED

**MOVER:** Mary O'Pry

**SECONDER:** George Price

**AYES:** Schutzenberger, Price, Popp, O'Pry

**EXCUSED:** Drennan

- b. Approval of the Minutes from September 25, 2024

Board Chair, Chris Schutzenberger, asked for a motion to approve the Minutes from September 25, 2024.

**RESULT:** APPROVED

**MOVER:** Mary O'Pry

**SECONDER:** George Price

**AYES:** Schutzenberger, Price, Popp, O'Pry

**EXCUSED:** Drennan

**3. Citizen Comment (5 min. per participant)**

Dwight Steyn and Suzanne Fecteau are attended the meeting to learn more about the Greenland Post Office project.

**4. Discussion and Action Items**

- a. Parks, Trails, and Rueter-Hess Update for September 2024

Amy Knopp, Manager, Rueter-Hess Recreation shared the Parks, Trails, and Rueter-Hess update.

Staff updated the HPB on Parks and Trails regarding ball fields and activities for September.

Rueter-Hess is winding down for the year. New ranger staff have been hired. Staff are working on winterizing the boats, mats, and shoreline for the colder winter months.

## b. 2024 Project Budget Re-Programming

Brittany Cassell, Curator, briefed the HPB about funds not used from the Columbine Barn that was completed. The project came in underbudget and has a surplus of \$78,000. There are two other projects that have estimates over budget.

The HPB discussed the ability to move funds around. If the HPB can move the funds now, then it would save money from next year's budget. The budget director recommended that HPB review and make a recommendation on this request. The reallocation of funds was approved. The Board unanimously agreed (4-0) it is a sound approach to transfer the funds from the property that came in under budget to the properties that are over budget.

## c. Review Project Scoring and Funding Recommendations

Lauren Pulver, Planning Supervisor, pulled up the score sheet for members reference.

Board Vice-Chair, Mary O'Pry, commented instead of funding large projects at 100% perhaps the HPB could recommend partial funding because they have other resource options available to them. A partial funding may or may not work for some properties and could properties phase the work if they only receive partial funding of their requests.

## i. Miksch-Helmer Cabin

Board Chair Chris Schutzenberger made a motion to recommend 100% funding of \$62,500 for Miksch-Helmer Cabin from Historic Resources funding allocation.

**RESULT:** APPROVED  
**MOVER:** Chris E. Schutzenberger  
**SECONDER:** George Price  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan

## ii. Evans Homestead

Board Chair, Chris Schutzenberger, asked the Board for a motion to recommend 100% funding of \$250,000 for Evans Homestead.

**RESULT:** APPROVED  
**MOVER:** Mary O'Pry  
**SECONDER:** George Price  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan

## iii. Prairie Canyon Ranch

Board Chair, Chris Schutzenberger, made a motion to recommend 50% of funding of \$62,500 with Open Space responsible for the other 50% for Prairie Canyon Ranch from Historic Resources funding allocation and 50% from Open Space funds for Prairie Canyon Ranch.

**RESULT:** APPROVED  
**MOVER:** Chris E. Schutzenberger  
**SECONDER:** George Price  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan

## iv. Greenland Post Office

Board Chair, Chris Schutzenberger, made a motion to recommend 100% funding of \$62,500 for Greenland Post Office.

**RESULT:** APPROVED  
**MOVER:** Chris E. Schutzenberger  
**SECONDER:** Mary O'Pry  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan

## v. William Converse Ranch

Board Chair, Chris Schutzenberger, made a motion to temporarily put a hold on this request for \$60,000 until the master plan has been completed for the William Converse Ranch.

**RESULT:** APPROVED  
**MOVER:** Chris E. Schutzenberger  
**SECONDER:** Mary O'Pry  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan

## vi. Columbine Open Space

Board Chair, Chris Schutzenberger, asked the Board for a motion to recommend 100% funding of \$250,000 for Columbine Open Space.

**RESULT:** APPROVED  
**MOVER:** Mary O'Pry  
**SECONDER:** George Price  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan

- vii. 5DA.265 Archaeological Site
- Board Chair, Chris Schutzenberger, asked for a motion to recommend 100% funding of \$62,500 for 5DA.265 Archaeological Site.
- RESULT:** APPROVED  
**MOVER:** Mary O'Pry  
**SECONDER:** George Price  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan
- viii. Tallman Newlin Cabin
- Board Chair, Chris Schutzenberger, made a motion to recommend 100% funding of \$7,000 for the Tallman Newlin Cabin.
- RESULT:** APPROVED  
**MOVER:** Chris E. Schutzenberger  
**SECONDER:** Mary O'Pry  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan
- ix. Lorraine Ranch
- Board Chair, Chris Schutzenberger, asked the Board for a motion to recommend 100% funding of \$10,140 for Lorraine Ranch from Historic Resources funding allocation.
- RESULT:** APPROVED  
**MOVER:** Mary O'Pry  
**SECONDER:** George Price  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan
- x. Pikes Peak Grange
- Board Chair, Chris Schutzenberger, asked for a motion to recommend 100% funding of \$50,000 for Pikes Peak Grange from Historic Resources funding allocation.
- RESULT:** APPROVED  
**MOVER:** Mary O'Pry  
**SECONDER:** George Price  
**AYES:** Schutzenberger, Price, Popp, O'Pry  
**EXCUSED:** Drennan

## xi. Indian Park Schoolhouse

Board Chair Chris Schutzenberger made a motion to recommend 100% funding of \$5,000 for Indian Park Schoolhouse from Historic Resources funding allocation with the stipulation the funds may not be used to pay for any type of legal fees or legal action for the Indian Park Schoolhouse.

Board Vice-Chair, Mary O’Pry, recused herself from the vote.

**RESULT:** APPROVED  
**MOVER:** Chris E. Schutzenberger  
**SECONDER:** George Price  
**AYES:** Schutzenberger, Price, Popp  
**EXCUSED:** Drennan  
**RECUSED:** O’Pry

## xii. Hilltop Schoolhouse

Board Chair, Chris Schutzenberger, made a motion to recommend 100% funding of \$23,754 for Hilltop Schoolhouse from Historic Resources funding allocation.

**RESULT:** APPROVED  
**MOVER:** Chris E. Schutzenberger  
**SECONDER:** Mary O’Pry  
**AYES:** Schutzenberger, Price, Popp, O’Pry  
**EXCUSED:** Drennan

## xiii. Cantril Schoolhouse

Lauren Pulver, Planning Supervisor, reminded the HPB to turn in their scoresheets in the next few weeks.

Board Chair, Chris Schutzenberger, asked for a motion to recommend 50% funding of \$50,000 for Cantril School for the first phase of the project from Historic Resources funding allocation.

**RESULT:** APPROVED  
**MOVER:** Mary O’Pry  
**SECONDER:** George Price  
**AYES:** Schutzenberger, Price, Popp, O’Pry  
**EXCUSED:** Drennan

## d. Approval of Historic Preservation Board Unofficial Meeting Schedule 2025

Board Vice-Chair Mary O’Pry made a motion to approve the Meeting Schedule for 2025.

**RESULT:** APPROVED  
**MOVER:** Mary O’Pry  
**SECONDER:** Jeffrey E. Popp  
**AYES:** Schutzenberger, Price, Popp, O’Pry  
**EXCUSED:** Drennan

## e. Curator Updates

Brittany Cassell, County Curator, updated the HPB on County projects.

## Projects

- Bayou Gulch grant project kick off, yesterday, 3 sherds and 1 point were found at the site for far
- Rockshelter analysis kicked off on October 1st with ERO and Jicarilla Apache Nation
- Wrapping up phase one of Evans Homestead
- Spring Valley School coming soon, all contracts are executed now

## Repository

## Work with Todd:

- Continue to work on Mini Museum at Parker Water Headquarters
- Site Stewardship program: will start setting up meetings soon, hope to do more onsite training next year

## Events

- Artifact deposit from ERO, 2 sites, Canyons Collections and Ridge gate
- International Archeology Day was on October 19th. About 1,000 attendees attended and we received a thank you note from the organizers.

**5. Other Business and Discussion**

There was none.

**6. Adjournment**

The meeting was adjourned at 7:26 p.m.

*\*\*The Next Regular Meeting Will be Held on Wednesday November, 20, 2024 @ 6:00 p.m.\*\**