

EXHIBIT A
SCOPE OF SERVICES AGREEMENT NUMBER 2025-49
Beacon Communications, LLC

THIS SCOPE OF SERVICES AGREEMENT (“SOSA”) is made and entered into this _____ day of _____, 2025, by and between the **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the “County”), and **BEACON COMMUNICATIONS, LLC**, authorized to do business in Colorado (the “Consultant”). The County and the Consultant are sometimes collectively referred to herein as the “Parties”.

RECITALS

WHEREAS, the County has an active Master Services Agreement with the Consultant dated October 12, 2021, (the “MSA”) to perform services for the County governed and executed through Scope of Services Agreements (SOSA); and

WHEREAS, the County would like the Consultant to relocate the existing audio-visual equipment rack from the divisible conference room to the IT closet at Lansing Point; and

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the Parties agree as follows:

- 1. MASTER SERVICES AGREEMENT:** This SOSA is subject and subordinate to the terms and conditions specified in the MSA, executed between the Parties.
- 2. SCOPE OF WORK:** All services described in Exhibit 1, attached hereto and incorporated herein, shall be performed by Consultant.
- 3. MAXIMUM CONTRACT LIABILITY:** Any other provisions of this SOSA notwithstanding, in no event shall the County be liable for payment under this for any amount in excess of **NINETEEN THOUSAND THREE HUNDRED THIRTY-FOUR DOLLARS AND ZERO CENTS (\$19,334.00)**. The County is not under obligation to make any future apportionment or allocation to this SOSA.
- 4. TERM:** It is mutually agreed by the Parties that the term of this SOSA shall commence as of 12:01 a.m. on **August 14, 2025**, and terminate at 11:59 p.m. on **August 13, 2026**. This SOSA and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the County’s satisfaction with all products and services received during the preceding term.
- 5. COUNTY EXECUTION OF AGREEMENT:** This SOSA is expressly subject to and shall not be or become effective or binding on the County, until execution by all signatories of the County.

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Exhibit 1
SCOPE OF WORK



Change Order

Project Information

Change Order

001

Project Name: DCJC DA23 Lansing Office
Address: 11045 E. Lansing Circle
Englewood, CO 80112
Account: Douglas County Government
Project Manager: Anthony Archuleta

Job Number: 25-11-7002
Change Order Date: 8/7/2025
RFI/ASI Reference: In Person Req
Revision Date:

Change Order Description

Beacon Communications will relocate the existing audio-visual equipment rack from the divisible conference room to the IT closet located down the hallway. Due to the increased distance, all new AV cabling will be provided and installed by Beacon Communications; existing cabling will be removed and discarded, as it cannot be reused.

As part of the cabling installation process, all AV endpoints—including displays, cameras, microphones, and the partition sensor—will be uninstalled and reinstalled to accommodate the new infrastructure.

Following completion of the relocation and reinstallation, Beacon Communications will perform a full system commissioning to verify and ensure complete functionality of the AV system.

Contact Information

Firm: Douglas County Government
Address: 100 Third Street
Castle Rock CO 80104
Contact: Michael Smith
Phone: 720-879-8034
Email: masmith@douglas.co.us

Change Order Pricing Summary

Material Total:	All material included in Scope of Work.	\$2,978.46
Labor:	Field Labor to Install system devices. Includes testing and terminating of cable and devices.	\$14,400.00
Project Support:	Includes general project management, IT services and management, engineering, freight, tools, rentals, travel, training, commissioning and ICRA compliance costs.	\$1,955.15
Bond:	0.00%	\$0.00
Taxes:	0.00%	\$0.00
Total Cost:		\$19,334.00

This Proposal is valid for 30 days.

Terms and Conditions:

- Change order proposal is based on the projects original agreed to terms and conditions.
- All information contained in this proposal is proprietary and confidential.
- Proposal does not include conduit, electrical boxes, sleeves, cable tray, 120V electrical requirements, computers, servers or routers.
- This proposal is based upon normal business hours and workweek (7:30am to 4:30pm Monday through Friday). Evenings, weekend and holiday work is to be addressed in a separate proposal.
- Any requirements for additional devices, equipment, wire or labor besides what is listed above will be addressed in a separate proposal.

Approved By: _____ **Date:** _____
Signature: _____ **Date:** _____
Authorized by: _____ **PO#:** _____

Exhibit 1
SCOPE OF WORK

Material	
Description	Customer Price
Material	\$2,737.50
Sub Total	\$2,737.50
Labor Cost	
Description	Customer Price
Field Labor	\$14,400.00
Shift Differential	\$0.00
Project Management	\$513.60
Commissioning	\$898.80
IT PM	\$0.00
Engineering	\$256.80
Programming	\$0.00
Project Coordination	\$122.40
Testing	\$0.00
Training	\$0.00
Quality Control	\$0.00
Travel Labor	\$0.00
Remaining Support Labor	\$0.00
Sub Total	\$16,191.60
General Expenses	
Description	Customer Price
Travel Mileage	\$0.00
Travel Lodging	\$0.00
Per Diem	\$0.00
Subcontractor	\$0.00
SMA	\$0.00
Freight	\$163.55
Remaining Support Matr'l	\$240.96
Sub Total	\$404.52
Total	\$19,333.62
Bond	
Tax	
Grand Total	\$19,334.00