



HISTORIC PRESERVATION BOARD

WEDNESDAY, JUNE 26, 2024

MINUTES

Wednesday, June 26, 2024

6:00 PM

100 Third Street, Castle Rock, CO
Conference Room – A and B

1. Call to Order

The meeting was called to order at 6:00 pm.

a. Roll Call

PRESENT Board Member Chris E. Schutzenberger
Board Member Jeffrey E. Popp
Board Member Mary O'Pry
Board Member Michael R. Drennan
EXCUSED Board Member George Price

b. Approval of the Agenda

Board Chair Chris Schutzenberger asked for a motion to approve the agenda.

RESULT: APPROVED
MOVER: Mary O'Pry
SECONDER: Jeffrey E. Popp
AYES: Schutzenberger, Popp, O'Pry, Drennan
EXCUSED: Price

2. Approval of Minutes

The minutes were approved with the scoring rubric attached.

Board Chair Chris Schutzenberger asked for a motion to approve the Minutes from May 22, 2024

RESULT: APPROVED
MOVER: Mary O'Pry
SECONDER: Jeffrey E. Popp
AYES: Schutzenberger, Popp, O'Pry, Drennan
EXCUSED: Price

3. Citizen Comment (5 min. per participant)

There were none.

4. Discussion and Action Items

a. Parks, Trails, and Rueter-Hess Updates for May 2024

The reports were included in the packet. No discussion was had.

b. Project Prioritization and Reduced Project Scopes

Staff went over the reduced scope matrix. Staff had reached out to the grant applicants and asked if it were possible to reduce the grants or scope of work.

Cantrill schoolhouse did not receive their state historical fund and indicated any amount awarded to them would be used to replace windows. The Board would like to keep the full amount for the recommendation to the Board of County Commissioners (BCC).

Indian Park Schoolhouse will reduce their scope to \$5,000 to cover the survey. This will get them started. They can resubmit at a future date when they are ready to proceed.

The reduced scopes will not make it possible to fund more projects. The Board discussed the recommending the reduced or full amount awards. Due to the reduced scopes not making much of a difference. The Board agreed to use the full scopes with the below consideration as a recommendation to the BCC.

Staff can include in the narrative that there were some considerations on the properties to reduce scope. The recommendation from the Board to the BCC will have the reduced amount of \$5000 for Indian Park Schoolhouse and have the full amount for the Cantrill Schoolhouse in the recommendation.

There was one change to the Hilltop District score from a 2 to a zero due to the location is in the same district as the other projects on the rubric.

With the one change for the Hilltop ratings Chair Chris Schutzenberger asked the Board to approve the ratings for recommendation to the BCC. The Board voted 4-0 in favor for these rankings as they stand today.

Staff recommended submitting the full amounts and just specifying in the narrative if properties were flexible with reduced scopes. The Board agreed.

Chair Chris Schutzenberger asked the Board to approve the ratings for recommendation to the Board of County Commissioners.

RESULT: APPROVED

MOVER: Michael R. Drennan

SECONDER: Mary O'Pry

AYES: Schutzenberger, Popp, O'Pry, Drennan

EXCUSED: Price

c. Review Annual Report Outline

The annual report is coming up and staff went over updating the submission from last year.

The Board would like to submit a short summary or write up with each of the outreach activities on the Annual Report. The Board looked at the different outreach activities and agreed who would be adding any additions or summaries.

The Board reviewed the Annual report for any other additions, edits, write-ups, and adding the grant recommendation process.

The additions will need to be to Lauren Pulver, Planning Supervisor by the week of July 15th. Staff will bring a draft to the July meeting.

d. Curator Updates

Brittany Cassell, Curator, updated the Board on the following projects:

- Crull Hammond Cabin
 - Lightning Protection was completed
 - Minor roof leak and water damage on the floor will be fixed

 - Evans Homestead
 - Finishing up Phase-1
 - The rear of the building has been stabilized helping the building be upright
 - Working on finalizing the scope for the second phase

 - Green land Post office
 - Working with Barbara Darden and the state to bring in a contractor to help us make decisions
 - Collecting all shingle brink siding and finding mock of siding for the rest of the building
 - Looking for an estimated scope for the 2025 funds
 - Privy needs work and the state feels is worth restoration
 - A County owned building right next to the Post Office collapsed and will not need to be restored but will need to be cleaned up

 - Hill Valley school
 - Most FEMA damage has been addressed
 - Fresh paint and repaired the hail damage and roof patching was completed

 - Converse Ranch
 - Working on lead paint encapsulating and then it will be getting fresh paint
 - Replacing rotting wood
 - Lightning protection was installed
 - The Granary was scraped
 - Chicken coop will be getting stabilization and cleaned up with approved 2024 funds.
 - Smaller white house is not slated for windows, yet but the upper planks will get replaced and painted
 - There are interpretive signs on the trail, but when finished hoping for new signage to focus on the property

 - Douglas County has won three state historical fund grants. One for Rockshelter artifact analysis and interpretation. Another for the site analysis for Bayour Gulch. The third one is for continuing the work on the Miksch-Helmer cabin.

 - Repository- New staff is helping with developing the mini-museum for Parker Water Building. Parker Water is looking into interpretive signage to install on the Rueter-Hess Property trails.

 - Next year The Society of American Archeological conference will be here in Denver. Staff is going to apply to have an excursion for attendees at the repository and possibly a partnership with Cherokee Ranch. The deadline to apply is July 15th.

 - Staff will be offering a volunteer stewardship program with the state's input so volunteers and help oversee some of the County's assets.
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Events

- July 17th Schweiger Ranch Archeology Day from 9:00 am to 11:00 am. The house and barns will be open.
- October 19, 2024, will be National Archeology Day at Red Rocks.

5. Other Business and Discussion

Mary O’Pry gave a Douglas County Fair and Rodeo update. August 1st through 4th The historic displays will be in the Kirk Hall not in the Agriculture Building.

The Board would like to have displays and hand-outs when staff is not present. The set up and logistics is still not confirmed. Staff discussed bringing laminated maps and display boards.

Staff invited the Board to the BCC Town Hall tomorrow night, 6-27-24 at 6 pm for the Parks, Trails (Pthros) tax information.

6. Adjournment

The meeting was adjourned at 6:52 p.m.

The Next Regular Meeting Will be Held on Wednesday July 24, 2024 @ 6:00 p.m.