


Fee Waiver Staff Report

DATE: APRIL 9, 2024
TO: DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS
THROUGH: DOUGLAS J. DEBORD, COUNTY MANAGER
FROM: TERENCE T. QUINN, AICP, DIRECTOR OF COMMUNITY DEVELOPMENT 
CC: STEVE SHOULTZ, ASSISTANT DIRECTOR OF PARKS, TRAILS AND BUILDING GROUNDS
SUBJECT: **FEE WAIVER REQUEST IN THE AMOUNT OF \$9,680 FOR HIGHLANDS RANCH COMMUNITY ASSOCIATION AND HIGHLANDS RANCH CULTURAL AFFAIRS ASSOCIATION FOR 2024 CONCERT SERIES AT HIGHLAND HERITAGE REGIONAL PARK**

OWNER:
DOUGLAS COUNTY
HIGHLAND HERITAGE REGIONAL PARK
9651 S QUEBEC STREET
LITTLETON, CO 80130

REPRESENTATIVE:
HANNAH SCHROEPFER
HIGHLANDS RANCH COMMUNITY ASSN.
9568 S UNIVERSITY BLVD
HIGHLANDS RANCH, CO 80126

BOARD OF COUNTY COMMISSIONERS MEETING

April 23, 2024 @ 1:30 p.m.

I. EXECUTIVE SUMMARY

The Highlands Ranch Community Association (HRCA) and the Highlands Ranch Cultural Affairs Association (HRCAA) 501(c)(3) request a fee waiver in the amount of \$9,680 to host the 2024 Concert Series at Highland Heritage Regional Park (HHRP).

II. BACKGROUND

Since 1993 HRCA and HRCAA have partnered with Douglas County to provide a free eight-week concert series each summer at HHRP. The 2024 Concert Series is planned for Thursday evenings from June 6 through August 8, from 6:30 p.m. to 8:00 p.m. This request includes the use of the amphitheater, grass area, and surrounding parking at HHRP.

The Concert Series offers residents the chance to spend time with family and friends, have a picnic dinner, and listen to great local music, all for free. For many residents, it has become a summer tradition. It is made possible with the donation of staff by the HRCAA and funding through the Scientific and Cultural Facilities District (SCFD).

In return for the donation, Douglas County will be listed as a sponsor on all event publicity and promotion materials.

III. REQUEST

The request is for a fee waiver in the amount of \$9,680 from HRCA and HRCAA for the use of the Highland Heritage Regional Park to host the 2024 Concert Series.

IV. STAFF ASSESSMENT

The Board of County Commissioners has the sole authority to waive or reduce all parks use fees and may choose to waive or reduce the event fees of \$9,680 for HRCA and HRCAA.

ATTACHMENTS

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HIGHLANDS RANCH

COMMUNITY ASSOCIATION

Board of County Commissioners
 Douglas County Parks and Trails
 100 Third St.
 Castle Rock, CO 80104

Board of Commissioners:

The Highlands Ranch Community Association (HRCA) and the Highlands Ranch Cultural Affairs Association (HRCAA) 501(c)(3) respectfully request the donation of park spaces by Douglas County Parks and Trails for the 2024 **Summer Concert Series**. Included in this request is the use of the amphitheater, grass area, and surrounding parking at Highlands Heritage Regional Park.

Douglas County Parks has been a wonderful host to this great series, benefitting not only Highlands Ranch residents, but also residents throughout Douglas County. Since its beginnings in 1993, the series has grown to encompass thousands of participants. For many residents, it has become a summer tradition.

We are thankful for our partnership with Douglas County Park and the wonderful venue we have in Highland Heritage Regional Park. The Concert Series offers residents the chance to spend time with family and friends, have a picnic dinner, and listen to great local music all for free. This is made possible with the donation of staff by the HRCAA and the funding through the Scientific and Cultural Facilities District (SCFD).

Without your support, this event would not be possible. In return for your donation, Douglas County Parks and Open Space will be listed as a sponsor on all publicity and promotion materials.

The Summer Concert Series is scheduled for:

Date	Set up start time	Event Start Time	Event End Time	Tear down finish time
6/6/2024	3:00 PM	6:30 PM	8:00 PM	9:30 PM
6/13/2024	3:00 PM	6:30 PM	8:00 PM	9:30 PM
6/20/2024	3:00 PM	6:30 PM	8:00 PM	9:30 PM
6/27/2024	3:00 PM	6:30 PM	8:00 PM	9:30 PM
7/11/2024	3:00 PM	6:30 PM	8:00 PM	9:30 PM
7/18/2024	3:00 PM	6:30 PM	8:00 PM	9:30 PM
7/25/2024	3:00 PM	6:30 PM	8:00 PM	9:30 PM
8/8/2024	3:00 PM	6:30 PM	8:00 PM	9:30 PM

*We also request a rain date held for August 4.

If you have any questions regarding this request, please call me at (303)471-8870. I look forward to hearing from you.

Hannah Schroepfer
 Community Event Supervisor
 Highlands Ranch Community Association