

TO: The Board of County Commissioners
FROM: Douglas J. DeBord, County Manager
DATE: July 23, 2024
RE: **County Manager Report**

- **You're invited to honor the legacy of a gentleman cowboy - Douglas County names Fairgrounds barn in honor of late Commissioner Roger Partridge. Join the ceremony at 1 p.m. Saturday, July 27 ([full story](#))**
Former Douglas County Commissioner Roger Partridge especially loved the annual Fair & Rodeo. He called it "the sound of joy," and much of what you experience today can be attributed to his unwavering support.

You're invited to honor the legacy and memory of former Commissioner Partridge in the formal naming of the large animal barn to Roger A. Partridge Large Animal Barn. The formal unveiling will take place at 1 p.m. Saturday, July 27, at the Fairgrounds, 500 Fairgrounds Drive in Castle Rock. Admission to the fairgrounds is free that day. Get parking details and other information online at DouglasCountyFairandRodeo.com

Former Commissioner Roger Partridge was known for his sense of humor, kindness and graciousness. He was a dedicated public servant, serving two terms as a County Commissioner from 2013 through 2020. Prior to serving on the Board, Partridge served on the Douglas County Planning Commission. Commissioner Partridge was a strong advocate of the County's agricultural heritage; he co-founded the Douglas County Beef Educational Grant Program and served three years as the Beef Superintendent for the County's 4-H program.



- **Worried about the cost of school supplies? Help is available to families in need in 2024. Strive to Thrive event is July 30, pre-registration required for school supplies ([full story](#))**

Summer vacation is half over and not all families may be in a financial position to buy required school supplies, clothing and other back-to-school necessities. That's why the Strive to Thrive Resource Fair was created. This free biannual event, hosted by Douglas County's [Community of Care Network](#), will be from 4 p.m. to 6 p.m. Tuesday, July 30, at Southeast Christian Church, 9650 Jordan Road in Parker.

The event provides school supplies, food and nutrition assistance, health and well-being services, employment opportunities and more to Douglas County families and residents experiencing hard times. No appointment or registration is required to attend the fair and connect with more than 20 area organizations on site that have the desire to help. [Pre-registration is required for Douglas County School District families who wish to receive a backpack and supplies.](#) For more information, visit Douglas County's [Community of Care Network](#). Those interested in donating toward school supplies can learn more through the [Foundation for Douglas County Schools](#).

Office of Emergency Management

- On 7/3, the helicopter 5TA and crew assisted USFS with a small forest fire in Jefferson County. The Scraggy View fire was 0.5 acres in steep, rugged terrain with difficult ground access.
- On 7/4, the helicopter 5TA and the Helitack Crew participated in the HRCA 4th of July parade, completing an event flyover with sirens and PA announcements (pictured below center).
- On 7/12, the helicopter 5TA and crew assisted DCSO and West Metro Fire in locating a downed aircraft in Sharptail Open Space, where the pilot was uninjured (pictured below right).
- On 7/13, Helicopter 5TA and crew responded to Arapahoe County and assisted in suppressing the Byers grass fire, protecting homes. H-5TA also responded to several grass fires and fire reports in Douglas County as the heat wave reached an apex (pictured below left).

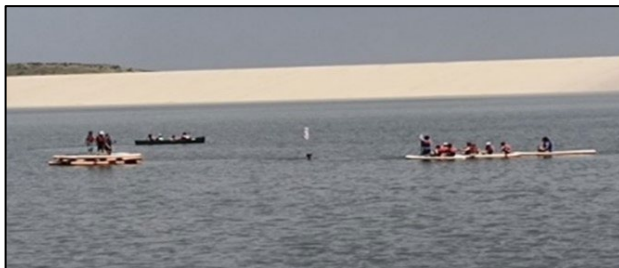


- One ESU staff member completed an off-unit fire assignment and also completed his training requirements for higher-level fire qualifications.
- Staff participated in a Tabletop Exercise with Denver Water and Jefferson County resources, focused on wildfire response near Denver Water infrastructure.
- Staff participated in a workshop with Xcel Energy and metro region Emergency Managers, working towards improved future operations concerning Public Safety Power Shutoffs.
- Staff participated in a Senior Preparedness Fair hosted by Charles Schwab and attended by numerous agencies and residents.

Community Development

Parks, Trails and Building Grounds

- **Enhancing Vendor Performance at Rueter-Hess Reservoir** - Over the 2024 summer season, park rangers have met and collaborated with vendors to enhance safety protocols and ensure that the Rueter-Hess Reservoir rules and regulations are followed. A comprehensive assessment of vendor activities was conducted to identify areas needing improvement that focus on protecting water quality, visitor safety, and vendor staff training. Regular meetings between park rangers and vendor leadership facilitated a constructive and ongoing review to improve the following processes: weather and water safety, clean equipment, parking of vehicles and trailers during and after activities, the use of the vessel launch area, practicing water skills without actively swimming, trash removal, and vendor staff professionalism. Moving forward, the partnership remains committed to alignment on safety standards and emphasizing the importance of Rueter-Hess Reservoir rule compliance.



- **Bicycle Training for Rueter-Hess Rangers** - From May 29 through May 31, Ranger Martinez and Ranger Lehnus attended police mountain bike training. The training was through the International Police Mountain Bike Association and conducted by members of the Douglas County Sheriff's Office. The training was held at Sagewood Middle School and Bayou Gulch Regional Park and covered trail riding, stair decent/accident, formation riding, and agility/balance courses. These skills will come in handy this summer as the rangers look to expand their bicycle patrol routes and increase their bicycle patrol hours.



- **Noxious Thistle Removal at Rueter-Hess** - Douglas County's Invasive Weed Management Program is a great resource for learning about invasive weeds and how to control and eradicate them. The Colorado Department of Agriculture's Noxious Weed Program works with local land managers to mitigate noxious weeds. Noxious weeds are categorized into List A Species, List B Species, List C Species, and Watch List Species. List A Species have the potential for eradication, whereas the goal for species on the List B is to stop the noxious weeds from spreading. To learn more about the Noxious Weed Program and the plants on each list visit the [Colorado Department of Agriculture's website](#) or [Douglas County's Invasive Weeds Management Program](#).

In July, Rangers have been removing the List B Scotch thistle (*Onopordum acanthium*) seed heads along the trails on the Rueter-Hess Property and bagging them. Each individual plant has about 14,000 seeds, which means that one Scotch thistle can make 14,000 more plants! Once bagged, they are removed from the area, helping to reduce the spread of seeds. Rangers have logged approximately 11 hours combating this invasive plant. By removing these plants, we are helping protect the public and their pets from the prickly leaves and stems.



If established, invasive thistles outcompete native plant species for space, water, and nutrients. Thistle seeds are spread by wind, and with the dry summer weather and afternoon winds at Rueter-Hess, it is important that as many of these invasive plants be removed as possible.

- **Rueter-Hess Hosts Unique Special Events** - On June 1st, the Colorado Gun Dog Association (CGDA) held its annual Rattle Snake Avoidance training at Rueter-Hess. During the training, dog owners learn valuable skills to help keep their dogs and rattlesnakes safe by avoiding unwanted encounters. This year, the CDGA reported that 420 people attended the training. In a letter from the CGDA Board of Directors, they shared that this training has helped to save dozens of dogs' lives from real-life snake encounters.

The Colorado Amateur Radio Emergency Service Douglas and Elbert County (ARESDEC) held its sixth annual Field Day at Rueter-Hess on the fourth weekend of June. Field Day is a national competition exercise that provides valuable community safety and preparedness. This year, the ARESDEC had a strong attendance and competed well. During this exercise, members of ARESDEC set up and practice using radios and antennas that are powered by solar generators. Debrah Schnackenberg, Director of the Douglas County Office of Emergency Management, stated that the ARESDEC is a strong partner, and they work together to provide critical services such as setting emergency shelters during emergencies and disaster events. To learn more, visit Colorado ARES at <https://coloradoares.org/>.

Community Services

- **Senior Law and Safety Summit** - Staff participated in the 2024 Senior Law and Safety Summit held on July 13, 2024. At the event, Douglas County collaborated with the Seniors' Council of Douglas County to distribute crucial information on resources and the Older Adult Initiative to approximately 100 attendees.
- **Older Adult Initiative** - The Older Adult Initiative roadshows continued over this period. Commissioner Thomas joined staff and residents at the Castle Rock Senior Activity Center, and Commissioner Teal joined us in Highlands Ranch and Larkspur. Attendees appreciate the direct communication with the Commissioners and the opportunity to hear and learn more about the exciting things to come for older adults in Douglas County!



Public Works

Activities for July 8 – July 19, 2024

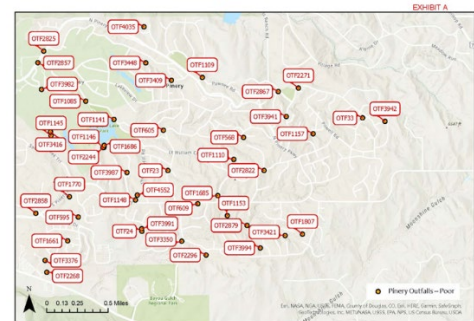
Active Projects

- **US 85 Widening from Highlands Ranch Pkwy to C-470**
 - Single lane closures on C-470 at US 85 nightly from 7 p.m. to 5 a.m. July 15 through Saturday, July 20.
 - Paving operations and median installations continue project-wide with a focus near Town Center Drive. In the coming weeks, motorists should expect daytime lane closures and extended turn restrictions near the intersection.
 - Bridge construction continues on the new eastern portion of the US 85 bridge over C-470. Crews will work mainly offline with intermittent lane closures on C-470 on- and off-ramps during off-peak hours. Timeline: Fall 2022 to Fall 2025.



Please visit the [project webpage](#) for detailed information.

- **Pinery Outfall Repair Project** - Starting July 17, 2024: The Pinery Outfall Repair Project will clean and expose the outfalls that have been located and inspected in the Pinery Subdivision. There are about 40 outfalls that are in poor condition that need cleaning and then repairs. The work being done at this time involves cleaning and exposing the outfalls only, no repairs at this time. Work will be intermittent as crew availability allows. (See map for all locations)

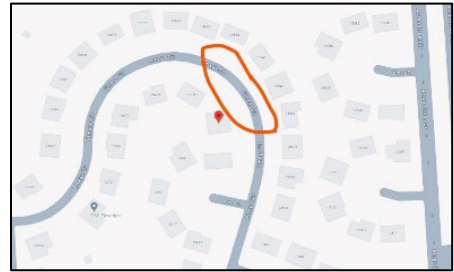


- **Quebec Lincoln University Signal and Intersection Reconstruction Project** – Impacts (July 17 - 26, 2024): Crews will continue to work on punch list items and traffic signals. In addition, crews will install permanent lane markings in the intersection. Watch for night work and lane closures in the middle of the intersection on July 22 between 6 and 10 p.m. Read more about the project here: [Quebec & University/Lincoln Intersection Project](#)



- **Omega Circle Drainage Repair in Acres Green** - Construction on Omega Circle Drainage Repair Project started on June 3, 2024, and is now completed.

- The work will include removing and replacing the existing storm sewer inlet and storm sewer system between them with a defined overflow path.
- Currently, landscaping work is being completed. No Traffic Impacts.



- **2024 Neighborhood Sidewalk Repairs** – Traffic impacts will be minimal.
 - Coming up (TBD): Roxborough, DC Parks Division Projects, Red Tail
 - Completed: During this period, Chato’s Concrete finished repair of curb, gutter and sidewalk, and upgrade of curb ramps in support of the DC Traffic Improvement Projects.
- **2024 Asphalt Overlay Project** - Asphalt Overlay projects have started for 2024. Traffic impacts will be minimal.
 - Keene Ranch (started 6/26/24) - active
 - Butterfield (started 7/10/24) - active
 - Furrow Rd (revised from 8/1/24; started on 7/17/24)
 - Ponderosa Hills (started 7/18/24)
 - Highlands Ranch Northridge (revised from 8/1/24; starts 7/22/24)
 - Roxborough (starts 8/7/24)
 - Two Bridges Subdivision area (started 7/12/24)
 - Bear Dance Drive (started 6/20/24 and finished on 6/28/24)
- **Traffic Striping** - The Traffic Striping Crew’s summer schedule is Monday – Friday, 7:00 a.m. – 5:30 p.m. Striping crews are working in the Waterton and Roxborough neighborhood areas as of July 9.
- **Canyons Subdivision** - WW Clyde Contracting is installing storm sewer pipe in Filing #4 (DV#2023-323).
- **Highfield Business Park Lot 4** - R. Nichols is installing storm sewer pipe and manholes in Filing #4 (DV#2022-451).



- **Cross Creek Subdivision** - Martin Marietta is installing road base and Three Son’s Construction is installing concrete sidewalk forms (DV#2023-121).



- **MS4 and Stormwater Matters**

- **Mile High Flood District (MHFD)** is engaging in a study focusing on municipal street sweeping operations and associated pollutant load reductions in stormwater runoff. Douglas County is one of ten municipalities that are participating in this study. As a result of this study, MHFD is hoping to create a new science-based street-sweeping quantification tool with Colorado parameters including phosphorous and other pollutants of concern. This tool will allow MS4 permit holders to quantify pollution removal via street sweeping operations to more easily comply with pollutant load reduction requirements/Total Maximum Daily Loads (TMDLs) forthcoming in our MS4 Permit renewal.
- The **Cherry Creek Basin Water Quality Authority** has formed a new Capital Improvement Project (CIP) subcommittee. Ryan Adrian and others including representatives from Arapahoe County, Parker, SEMSWA, and the Authority Manager are members of this subcommittee. The purpose of this subcommittee is to create a more robust vetting and prioritization process for consideration of future CIP projects. Projects will be prioritized based on several factors including alignment with the Master Plan and 10-year CIP Plan, Phosphorous load reduction, and the ability to partner with other local agencies.

Operations and Pavement Management

- **Culvert Inspections:** During this period from June 30 – July 13, 2024, inspections were completed at five locations. To date, 474 inspections have been completed to date. Outcomes are as follows:
 - Good – 279
 - Fair – 78
 - Poor – 81
 - Severe - 27



Inspections are scheduled for Pine Creek Rd and Westcreek Rd.

- **Ditch and Culvert Maintenance:** During this reporting period areas were maintained: Madge Gulch Rd, Jackson Creek Rd, Elm Ave and Third St.
- **Gravel Road Program:** The County maintains a network of approximately 300 miles of gravel roads. The following outlines the project information from each program.

| <u>Type of Program</u> | <u>Miles YTD</u> | <u>Total Costs and Status</u> |
|-------------------------------|------------------|---|
| Paving Gravel Roads | No Update | >>>Surveys mailed to property owners and approval letters pending for Ponderosa.>>> |
| Grading Operations | 1,919 | \$459,684 |
| Ditch and Culvert Maintenance | 12.1 | \$83,511 |
| Gravel Replacement Projects | 39.4 | \$1,172,498 |
| Gravel Road Chip Seal Project | 6.3 | >>>See Contacted Maintenance program for updates on project completion and quantities.>>> |

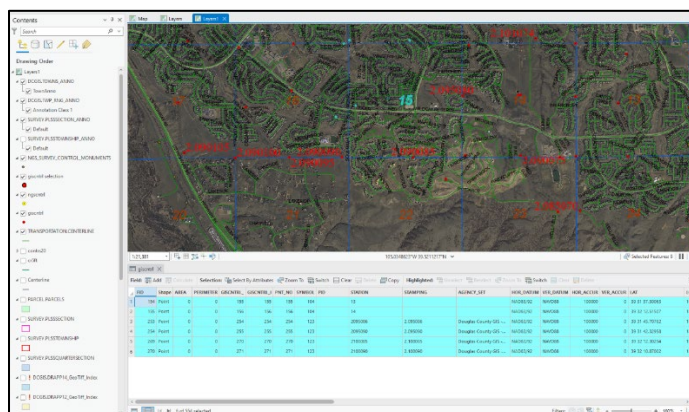
- **2024 Sidewalk Repair and Curb Ramp Retrofit Program** - During this reporting period, Chato’s Concrete started repair of curb, gutter, and sidewalk, and upgrade of curb ramps, in the Hearth Neighborhood. So far this year, a total of 43,002 linear feet of curb, gutter, and sidewalk have been replaced, 2,181 square yards of concrete pavement, 201 ADA ramps, and 34 chase drains.
- **Grading Operations** – During this reporting period, a total of 139 lane miles were graded on 32 county roads. Year to date: 2,058 lane miles graded

- **Asphalt Overlay Project:** During this reporting period Brennen Gravel and Sand paved 37,494 tons of asphalt.
- **Chip Seal Project** – During this reporting period, Vance Brothers chip sealed 72,000 square yards.
- **Summary of Contracted Maintenance Projects**

| | | |
|--------------------------|----|--------------|
| 2024 Sidewalk Repair | \$ | 3,292,790.16 |
| 2024 Asphalt Overlay | \$ | 4,536,390.83 |
| 2024 Guardrail Repair | \$ | 96,638.75 |
| 2024 Arborists | \$ | 67,001.00 |
| 2024 Pond Maintenance | \$ | 66,016.00 |
| 2024 On-Call Landscaping | \$ | 38,941.45 |
| 2024 Concrete Crushing | \$ | 294,357.20 |
| 2024 Pond Maintenance | \$ | 46,526.25 |

- **Sweeping Program:** Sweeping operations removes particulate matter and improves air quality to meet metro area quality standards. Regular sweeping removes sand, debris, leaves, and trash that can cause unsafe conditions for motorists, bicyclist, and pedestrians. And protects and improves water quality before it can enter storm sewers and drainage ways. During this reporting period, sweeping was completed in eight roadways. A total of **991 yards of debris YTD** were swept and removed from residential and arterial roads.
- **Pothole Patching** – During this reporting period, pothole repairs were completed on eight roadways and 28,880 pounds of cold mix was applied.
- **Crack Sealing** – During this reporting period crack sealing was completed on: S. Broadway, University Blvd, S. Quebec St, and Donley St. Year to date: 74,740 pounds of crack sealant applied. Total dollars spent on Paved Surface Maintenance year to date: \$243,545.07
- **Invasive Weeds Spraying** – During this reporting period, invasive weeds were treated along Daniels Park Rd.
- **Surveying** - Recently we worked on transferring projects from outdated and disconnected ArcMap into the new software program called ArcGIS Pro. These files are made up of key aspects needed for Survey Fieldwork such as necessary indexes for aerial imagery, survey control points, section and township data as well as recorded National Geodetic Survey (NGS) information. These building blocks are then utilized and reflected in all design AutoCAD Survey work as well as in TRIMBLE workflows in the field.

Survey work is wrapping up on Ponderosa Dr with additional utility locates to complete the base map for future turn lane design. Turn lane for Pine Lane Primary Elementary School will alleviate traffic congestion during pick-up and drop-off times. Any other improvements in and around schools should be addressed now during summer break.



Open Space and Natural Resources

- Staff were part of the joint response efforts concerning **two incidents involving emergency landings of aircraft** on Open Space property.
 - The first of the two incidents happened June 16, 2024. That morning Open Space staff had been dispatched through the Douglas County Sheriff's Office to assist in response efforts for a crash landing on Douglas County property located adjacent to the Colorado Front Range Trail and south of the Columbine Open Space. The aircraft crashed in the riparian area of East Plum Creek. Open Space staff were able to identify fuel discharge from the wreckage and assisted the Douglas County Hazmat team as well as coordinated the removal of the wreckage with an aircraft transport service. Open Space staff will continue coordination as the FAA investigation response proceeds and will continue to monitor any environmental impacts from the fuel discharge. (see photo below left)

A second joint response effort for another emergency aircraft landing occurred on July 22, 2024. Staff were once again dispatched through the Sheriff's Office in response to an emergency landing that occurred in the vicinity of Sharptail Ridge Open Space and Trail. Staff were able to assist emergency personnel with location and access from the trailhead, as well as mitigation efforts to prevent ignition of a grass fire. (see photo below right)



- **OSNR** began its pop-up educational outreach program for the 2024 season. On the weekend of July 6th and 7th, seasonal staff set up interpretive tables displaying the skins and skulls of mammals that live in Douglas County. The July 6th interpretive program was displayed at Dawson Butte Open Space and Trail and July 7th program was held at Spruce Mountain Open Space and Trail. These programs provide an opportunity for trail users to interact with and learn about the animals that are found on the open space they are visiting. The opening weekend was a huge success with over 150 visitors learning about these animals and connecting with our staff. This program will be held every weekend in July and August at various Open Space trailheads.



Facilities, Fleet and Emergency Support Services

Douglas County Fairgrounds and James R. Sullivan Events Center

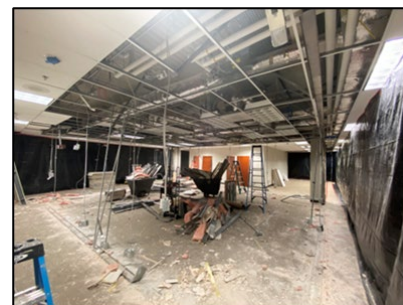
- **Fairgrounds Events:** Royalty and Flag Team Practice, 4-H Ride/Test Night, 4-H Shooting Sports Awards Banquet, 4-H Written Test Night, 4-H Goat Workout, 4-H Exhibit Day, DCFR Royalty Contest, DCFR Royalty Lunch
- **Ticket Sales as of 7/16 (% increase since last report on 7/2)**
 - Concert – 1,147 (+91%)
 - Farm to Table – 103 (+30%)
 - Thursday Rodeo – 609 (+101%)
 - Friday Rodeo – 1,072 (+90%)
 - Saturday Rodeo – 1,644 (+60%)
 - Sunday Rodeo – 855 (+38%)
- **Fair & Rodeo:**
 - Fair Board Meeting & Site Walk: 7/18
 - Carnival Arrival: 7/22
 - Vendor Load-In: 7/26
 - Chris Janson with Double Wide: 7/26
 - 4-H Animal Load-In: 7/30
 - PRCA Rodeos: 8/1 – 8/4
- **Facility Projects:**
 - Fairgrounds Grading Work: 7/18
 - Mock sale was a success
 - The pavilion is being prepped for the Farm to Table Event (see below right)
 - A new Charlie Kirk tribute will be installed in Kirk Hall this week (see below left)



Facilities (County-wide)

Justice Center:

- Patrol Furniture Capital Project - 95% complete
- Clerk of Courts Phase III & IV - 93% complete, Phase V – 45% complete
- Carpet Replacement Project Section G - 80% complete
- Clerk of the Courts Office Renovation - 70% complete
- DA's remodel – 10% complete (see right)



Louviars:

- New custom handrail and wood repairs – 50% complete (see right)

Miller:

- Variable Frequency Drive (VFD) Project - 75% complete

PWOPS:

- Fleet garage operator replacement - 80% complete
- Fleet office remodel for Assistant Supv, Heavy Duty Mechanic and locker room – 30% complete



Fleet

- **Fleet Acquisitions:**

- 2022 Asset Replacements & ADDs (103 Assets)
 - Budgeted – 1 at upfitter, 65 received
 - Additional/Unbudgeted (33) – 1 P.O.'d, 1 at upfitter, 31 received
 - Risk Management Replacements – 1 at upfitter, 3 received
- 2023 Asset Replacements & ADDs (72 Assets)
 - Budgeted (61) – 12 at upfitter, 47 received
 - Additional/Unbudgeted (9) – 1 at upfitter, 8 received
 - Risk Management Replacements - 2 received
- 2024 Asset Replacements & ADDs (93 assets)
 - Budgeted (79) – 15 in process, 49 P.O.d; 9 at upfitter, 6 received
 - Additional/Unbudgeted (11) – 4 in process, 7 received
 - Risk Management Replacement (3) – 1 in process, 2 received

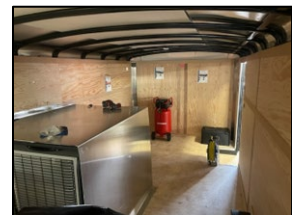
- **Recently Completed:**

- In Serviced units 24035
- Decommissioned units 08029
- 2025 Budget submittals



- **Working on:**

- Fleet Services cost allocation plan to review internal fleet billing rates and verify they cover all overhead costs.
- Fuel site management software upgrade.
- 2024 Budget Acquisitions specs/quotes.
- Four units remaining for specifications and purchase orders
- Eleven lease renewals
- Auctioning surplus Open Space and Public Works Operations Assets (see above right)
- Health Department / Coroner Trailer Upfitting (see right)



Safety and Security/Emergency Support Services:

- Some COOP plans are still being completed; reminders were sent out. Once all COOPs are submitted, the County Manager, IT leadership, and the Sheriff's Office will receive a complete County COOP.
- We still have seats in nine more Workplace Safety and Security classes. The latest email has details and links to sign up.
- The Douglas County Hazard Mitigation Plan action items have been updated for 2024 and posted on the Sheriff's website.
- The JC lock main vest doors project is 95% complete.
- The substation lock main vest doors project is 95% complete.

Information Technology

Completed IT Projects/Initiatives

- Delivering Technical Support for June's Election** - During June's Election, IT allocated specific staff members to provide technical assistance to the Elections Team at nine Voter Service and Polling Centers (VSPC). These IT resources were vital in ensuring that the Elections team, including judges and poll workers, received the necessary support to handle and resolve any technical problems that arose.

New IT Projects/Initiatives

| Project Name/ Initiative | Project Description | Department/ Office |
|-----------------------------|--|-----------------------|
| WorkSMART HR/Payroll | As part of the JDE replacement program, our goal is to streamline business processes and improve data accuracy through efficient data entry and integration across systems. This project focuses on implementing a Human Capital Management (HCM) platform to comprehensively monitor and enhance the entire employee lifecycle. | Enterprise |

Current IT Projects/Initiatives

| Project Name/ Initiative | Project Description | Department/ Office |
|---|--|---|
| Tax Roll Quality Improvements 2024 | Enhance efficiency and accuracy in executing Tax Roll and Test Tax Roll activities while minimizing reliance on the custom Tax Roll application. | Assessor, Treasurer, Budget |
| CBOE/Alfresco Replacement | Migrate the County Board of Equalization (CBOE) application to a modern platform which includes replacement of our legacy document management system with a solution that aligns with our current technology stack and organizational capabilities. | Assessor, County Admin |
| CJMS Replacement | Replace the CJMS System with the Harris Pre-Trial 360 system, including the Socrates smartphone app to increase communications, compliance, and public safety. The new system will be implemented and ready for the new Judicial District 23. | Community Justice Services |
| Cohero Reimplementation | Configure the current case management system and increase the efficiency and effectiveness of the system that will enable the Coroner's Office to leverage reporting, PowerBI, and GIS capabilities. | Coroner's Office |
| WorkSMART Initiative | Our JDE replacement program is aimed at streamlining business processes and improving data accuracy through efficient data entry and integration across systems. The solution will provide self-service functionality and powerful analytics that will enhance business operations and support growth. | Enterprise |
| Next Generation SharePoint/Teams Pilot | Modernize how our employees utilize Microsoft 365 tools, such as Teams, SharePoint, and OneDrive. | Community Development & Human Services |
| User Provisioning & Deprovisioning | The New User Provisioning and Deprovisioning project will improve and streamline the provisioning and de-provisioning process for new hires and terminations. The project will create documented processes and asset tracking as well as identify standards and owners for the different aspects of the process. | Countywide |
| IT Support/ Fair & Rodeo | To assist with the upcoming Fair & Rodeo event and to provide essential IT support. | Fair & Rodeo |
| DA23 Network Infrastructure | The 23rd District Attorney's Office is a newly created Judicial District. IT will establish and manage IT infrastructure and support | 23 rd District Attorney |

| | | |
|---------------------------------------|--|---|
| | services before a newly elected District Attorney assumes office in January 2025. | |
| DA23 Conference Room AV | Staff will be constructing a conference room equipped with an AV system tailored to meet the specific needs of DA23. This initiative is part of the comprehensive space renovation set for 2024, which aims to transform the office space into the new headquarters for the DA23 office. | 23 rd District Attorney |
| DA23 Domain & Core Compute | Design and build the required base level Domain and Core Compute infrastructure following Douglas County architecture, security, and technology standards that enable the standup of a new DA23 by 1/1/2025. | 23 rd District Attorney |
| DA23 End Points | Design and build the required net new base level End Points and support infrastructure following Douglas County architecture, security, and technology standards that enable the standup of a new 23rd District Attorney office (DA23) by 1/1/2025. | 23 rd District Attorney |
| DA23 – Onsite IT Support | Providing supplemental support to the DA18 staff at the Justice Center throughout the transition while preparing to take over full support for the DA23 in January. | 23 rd District Attorney |
| DA23 Apps | To discover, catalog, validate, contract/procure, set up, and determine the required level of ownership and support for all applications required by the new DA23 office – including DA23 business domain-specific applications and Douglas County enterprise applications. | 23 rd District Attorney |
| DA23 Website coda23.gov | Establish a new 23rd District Attorney website. | 23 rd District Attorney |
| DA23 Finance | To set up and onboard the new DA23 office onto Douglas County’s ERP JDE system including financial and business processes. | 23 rd District Attorney, Finance |

Commissioner Work Session – July 8, 2024

- Legal Updates – Executive Session – *No Notes*

Commissioner Work Sessions – July 9, 2024

- Legal Updates – Executive Session – *No Notes*
Motion - Follow the recommendations of the County Attorney. Passes 2-1. Teal opposed.
- **2024 Fair Update** – The Board received an overview and report of the new and returning activities for the Fair and Rodeo this year, improvements, and status of the scheduling and events.

Planning Services Activity Report

| Completed Projects | | | | | |
|--------------------|----------|--------------------------------|--|-----------------------|-------------|
| Dist. | Date | Project Title | Project Description | Project Type | Project No. |
| 2 | 07/03/24 | Creekside Acres | Request for a Plat Ratification to add missing owner signature. | Administrative Replat | SB2024-037 |
| 1 | 07/03/24 | Tallman Gulch Filing 1, Lot 92 | Request to correct a dimension error on Lot 92 of Tallman Gulch plat. | Administrative Replat | SB2024-036 |
| 1 | 07/05/24 | Parker Crossing Amd 4, Lot 1B | Referral request for a new 5312 sf QuikTrip convenience store with gas. | External Referral | RE2024-075 |
| | 07/08/24 | Elora | Referral request from Elbert Co. for a final plat for 308 new single family residential lots and a 4.16-acre commercial lot. | External Referral | RE2024-071 |
| | 07/08/24 | Elora - SIA | Referral request from Elbert Co. for 308 new single family lots & a 4.16-acre commercial lot. | External Referral | RE2024-078 |

| Dist. | Date | Project Title | Project Description | Project Type | Project No. |
|--------------|-------------|--|---|-----------------------|--------------------|
| 1 | 07/08/24 | Chambers at High Point Filing 1 Amd 3 | Request to create two lots. | External Referral | RE2024-077 |
| 1 | 07/08/24 | Cottonwood Highlands Filing 2 Amendment 4 | Referral request to create a lot for a proposed McDonalds site and a future hotel. | External Referral | RE2024-076 |
| 2 | 07/08/24 | The Outlets at Castle Rock Filing 1, Block 1, Part of Lot 1 | Referral request from the Town of Castle Rock for a site plan to redevelop an existing parking area at the Outlets for a future bank. | External Referral | RE2024-079 |
| 1 | 07/09/24 | 7165 N Delbert Rd | Request to Rezone parcel from A1 to LRR to allow for future subdivision. | Rezoning | ZR2023-018 |
| 2 | 07/09/24 | Citadel Station - The Brickyard | Referral request for a mixed-use development with multi-family residential, hotel, pool, retail, and restaurant spaces. | External Referral | RE2024-080 |
| 2 | 07/09/24 | West Creek Lakes Filing 1, Block 5, Lot 1A | Request to vacate lot line between Lots 1 and 2 to create one larger lot for a new home. | Administrative Replat | SB2024-020 |
| 1 | 07/12/24 | Challenge to Excellence Charter School | Referral from the Town of Parker for a 2-story building addition to an existing charter school. | External Referral | RE2024-082 |
| 2 | 07/12/24 | Lost Canyon Ranch Annexation & Zoning | Referral request for annexation and zoning of Lost Canyon Ranch. | External Referral | RE2024-081 |
| 2 | 07/12/24 | Walmart | Referral request for expansion of fueling station with additional parking. | External Referral | RE2024-083 |
| 3 | 07/16/24 | 11494-A N. US Hwy 85, 2 nd Rev, 2 nd Mod | Eligible Facilities Request. Verizon Wireless to replace antennas and equipment. | SIP Modification | SP2024-048 |

Referrals

| Dist. | Date | Project Title | Project Description | Project Type | Project No. |
|--------------|-------------|--|---|-----------------------|--------------------|
| 2 | 06/24/24 | 15804 Furrow Rd | Request for a stealth monopine personal wireless communication facility. | Site Imp Plan | SP2024-037 |
| 3 | 06/24/24 | 6360 Roxborough Park Rd | Roxborough Water and Sanitation District request for water pump station and line. | Location and Extent | LE2024-021 |
| 2 | 06/26/24 | Canyons South Filing 5 | Request to establish 182 single family residential lots. | Final Plat | SB2024-038 |
| 3 | 06/27/24 | Roxborough Downs Filing 3, Lot 12 | Request for residential building envelope adjustment. | Administrative Replat | SB2024-006 |
| 2 | 06/28/24 | Castle Pines Village Filing 14A, 2nd Amd | Request to create 17 single-family residential lots. | Final Plat | SB2024-034 |
| 2 | 06/28/24 | Castlewood North, Lot 32 | Request to vacate lot to allow owner to combine property with adjacent parcel. | Administrative Replat | SB2024-039 |
| 1 | 07/11/24 | Antelope Crossing | Request to Rezone from A-1 to LRR for future subdivision and residential development. | Rezoning | ZR2024-015 |
| 3 | 07/15/24 | Arrowhead Colorado Metro District | New Service Plan for Arrowhead Colorado Metro District. | New Service Plan | SV2024-002 |

Upcoming PC Hearings

| Dist. | Date | Project Title | Project Description | Project Type | Project No. |
|--------------|-------------|---------------------------------|---|------------------------|--------------------|
| 3 | 08/05/24 | County Line Storage Planned Dev | Rezone from A-1 to PD. The site contains a closed landfill (part of David A. Lorenz Park) | Rezoning - Planned Dev | ZR2021-004 |
| 2 | 08/05/24 | Haystack Hills | Subdivide property into 3 residential lots. | Minor Dev Residential | SB2024-005 |
| 2 | 08/05/24 | Pine Canyon Planned Dev | Rezoning to develop approximately 540 acres for residential and community use. | Rezoning – Planned Dev | ZR2020-010 |
| 2 | 08/05/24 | Pine Canyon PD Water Appeal | Water Appeal to consider alternate demand standards for the proposed development. | Water Standard Appeal | MI2020-009 |
| 3 | 08/05/24 | 7801 Roxborough Park Rd | Request for a new dog training and boarding facility. | Use by Special Review | US2024-004 |

| Dist. | Date | Project Title | Project Description | Project Type | Project No. |
|--------------|-------------|---|---|-----------------------|--------------------|
| 3 | 08/05/24 | 7251 Main St | Town of Castle Rock and DWSD request a sewer lift station and force main to serve the Louviers community. | Location and Extent | LE2024-007 |
| 3 | 08/05/24 | Sterling Ranch Filing 5C, 1 st Amendment | Request for development of 109 attached townhome lots. | Minor Dev Residential | SB2024-022 |
| 2 | 08/19/24 | Oak Bluff Preliminary Plan | Request for 21 single family residential lots. | Preliminary Plan | SB2019-038 |
| 2 | 08/19/24 | Sundown Preliminary Plan | Request for 17 single family residential lots. | Preliminary Plan | SB2019-046 |
| 3 | 08/19/24 | Arrowhead Colorado Metro District | New Service Plan for Arrowhead Colorado Metro District | New Service Plan | SV2024-002 |

Upcoming BCC Land Use Hearings or Meetings

| Dist. | Date | Project Title | Project Description | Project Type | Project No. |
|--------------|-------------|---|--|-------------------------------|--------------------|
| 3 | 07/23/24 | 6359 Airport Rd | Permit for the 2-day Colorado Scottish Festival in August. | Major Ent Event | EE2024-004 |
| 3 | 07/23/24 | Highland View Estates, 1 st Amd – Approval Extension | Request an additional one-year extension to 8/8/25 for the purpose of plat recordation. | Extension | XT2024-004 |
| 2 | 07/23/24 | Public Contract for Service – Purchase of a Safety Boat for Rueter Hess Reservoir not to exceed \$150,000 | Contract with Great Lakes Marine for a purchase of a commercial safety boat, motor, and trailer to be utilized at Rueter Hess Reservoir | Contract | |
| | 08/13/24 | Funding Agreement between Douglas County and the Douglas County Community Foundation | Funding Agreement between Douglas County and Douglas County Community Foundation for up to \$200,000 in Matching Donations at the Heroes Gala for the Community Emergency Relief Fund. | Funding Agreement | |
| 3 | 08/13/24 | Owens Indl Park Filing 1, 1 st Amd, Lot 1A & Metes & Bounds Parcel 3 rd Amd | Request for Brannan Sand and Gravel asphalt batch plant. | Use by Special Review | US2021-002 |
| 3 | 08/13/24 | 7801 Roxborough Park Rd | Request for a new dog training and boarding facility. | Use by Special Review | US2024-004 |
| 3 | 08/13/24 | Sterling Ranch Filing 5C, 1 st Amendment | Request for development of 109 attached townhome lots. | Minor Dev Residential | SB2024-022 |
| 2 | 08/27/24 | The Village at Bear Dance Exemption, 6 th Amendment | Request to adjust existing tract and residential lot to allow for the creation of a small fiber utility hut (Lot 5 and Tract 1-A). | Exemption | EX2022-009 |
| 3 | 08/27/24 | River Canyon Planned Dev, 11 th Amd | Rezone a portion of the golf course and open space to incorporate 4 lots into the community. | Planned Development Major Amd | ZR2024-009 |
| 3 | 09/10/24 | Arrowhead Colorado Metro District | New Service Plan for Arrowhead Colorado Metro District. <i>Meeting to set hearing date.</i> | New Service Plan | SV2024-002 |
| 2 | 09/10/24 | Pine Canyon Planned Dev | Rezoning to develop approximately 540 acres for residential and community use. | Rezoning – Planned Dev | ZR2020-010 |
| 2 | 09/10/24 | Pine Canyon PD Water Appeal | Water Appeal to consider alternate demand standards for the proposed development. | Water Standard Appeal | MI2020-009 |
| 3 | 09/10/24 | 7801 Roxborough Park Rd | Request for a new dog training and boarding facility. | Use by Special Review | US2024-004 |
| 3 | 09/24/24 | Arrowhead Colorado Metro District | New Service Plan for Arrowhead Colorado Metro District. | New Service Plan | SV2024-002 |
| 2 | 09/24/24 | Oak Bluff Preliminary Plan | Request for 21 single family residential lots. | Preliminary Plan | SB2019-038 |

| Dist. | Date | Project Title | Project Description | Project Type | Project No. |
|--------------|-------------|--------------------------|--|---------------------|--------------------|
| 2 | 09/24/24 | Sundown Preliminary Plan | Request for 17 single family residential lots. | Preliminary Plan | SB2019-046 |

Upcoming LLA Hearings

| Dist. | Date | License Type | Business Name & Address | Hearing Type | License No. |
|--------------|-------------|----------------------|--|---------------------|--------------------|
| 2 | 08/06/24 | Beer & Wine | Castlewood Canyon Brewing Co. - 7531 E SH 86 | Liquor License | LL2024-045 |
| 3 | 08/06/24 | Hotel and Restaurant | Atlas Coffee - 8155 Piney River Ave | Liquor License | LL2024-049 |
| 3 | 08/06/24 | Hotel and Restaurant | The Park Cafe - 6700 Palomino Pkwy | Liquor License | LL2024-050 |

| Dist. | Date | Project Title | Project Description | Project Type | Project No. |
|--------------|-------------|---|--|-----------------------|--------------------|
| 1 | 07/05/24 | 9056 E Parker Rd | Develop an outside classroom at an existing school. | Admin USR Amendment | PS2024-133 |
| 1 | 07/11/24 | Stonegate Filing 2, 6th Amd, Lot 4B | Development of senior affordable housing and mixed-use development. | Use by Special Review | PS2024-139 |
| 2 | 07/11/24 | Solitude Colorado Rural Site Plan, Most Tract K | The Keep LLC would like to install a water system to deliver the excess water to users downstream through a pipeline into East Plum Creek. | Exemption | PS2024-136 |
| 3 | 07/12/24 | Reynolds Ind'l Park Filing 1, Lot 21 | Construct a steel building and small office for a wholesale lumber company. | Site Imp Plan | PS2024-129 |

New Applications

| Dist. | Date | Project Title | Project Description | Project Type | Project No. |
|--------------|-------------|---|---|---------------------|--------------------|
| 1 | 07/08/24 | Fields Filing 1 | Request for final plat for 118 single-family residential lots | Final Plat | SB2024-041 |
| 2 | 07/08/24 | Citadel Station - The Brickyard | Referral request for a mixed-use development with multi-family residential, hotel, pool, retail, and restaurant spaces. | External Referral | RE2024-080 |
| 2 | 07/08/24 | Lost Canyon Ranch Annexation & Zoning | Referral request for annexation and zoning of Lost Canyon Ranch. | External Referral | RE2024-081 |
| 1 | 07/09/24 | Challenge to Excellence Charter School | Referral from the Town of Parker for a 2-story building addition to an existing charter school. | External Referral | RE2024-082 |
| 2 | 07/09/24 | Walmart | Referral request for expansion of fueling station with additional parking. | External Referral | RE2024-083 |
| 1 | 07/10/24 | Highfield Business Park, Lot 4, 1st Mod | Request to modify elements of an inventory storage lot for nearby vehicle dealership. | SIP Modification | SP2024-053 |
| 1 | 07/11/24 | Lot 1 Block 1 New Horizon Filing 1 | Referral request for Lutheran High School for construction of new athletic fields, parking, & roadway improvements for on separate lot. | External Referral | RE2024-085 |
| 1 | 07/11/24 | Lot 1 Gladys Obrien House | Referral request from the Town of Parker for an addition to Cottage Vet. | External Referral | RE2024-087 |
| 1 | 07/11/24 | Parker Square Filing 2 | Referral request for a plat for a medical office building on East Parker Square Drive. | External Referral | RE2024-084 |
| 2 | 07/11/24 | Lot 2A Metzler Ranch Filing 2, 1st Amd | Referral request for a replat for Castle Rock Self-Storage & U-Haul for future parking. | External Referral | RE2024-086 |
| 1 | 07/12/24 | Cottonwood Highlands Filing 8, Lot 4 | Second referral request a 42,432 SF church. | External Referral | RE2024-089 |
| 2 | 07/12/24 | Lot 2A, Metzler Ranch Filing 2, 1st Amd | Referral request for Castle Rock Self-Storage & U-Haul for 24 additional parking spaces. | External Referral | RE2024-088 |
| 3 | 07/15/24 | Arrowhead Colorado Metro District | New Service Plan for Arrowhead Colorado Metro District | New Service Plan | SV2024-002 |

| <u>Dist.</u> | <u>Date</u> | <u>Project Title</u> | <u>Project Description</u> | <u>Project Type</u> | <u>Project No.</u> |
|--------------|-------------|--|---|-----------------------|--------------------|
| 1 | 07/15/24 | Castle View Filing 1, 2 nd Amd Lots 1A & 2A | Request for Use by Special Review for 317-unit multi-family residential development | Use by Special Review | US2024-009 |
| 3 | 07/16/24 | 9195 S Cresthill Ln, 1 st Rev, 3 rd Mod | Eligible Facilities Request. T-Mobile to replace antennas and equipment on existing cell site. | SIP Modification | SP2024-056 |
| 1 | 07/16/24 | Meridian Office Park Filing 1, 37th Amd, Block 27, Lot 1A-1, 1 st Rev, 1 st Mod | Request to add EV charging stations and landscape modifications to existing multi-family project. | SIP Modification | SP2024-055 |
| 3 | 07/16/24 | Highlands Ranch Filing 118L, 1 st Amd, Most of Lot 88-B, 1 st Rev, 1 st Mod | Request for minor modifications to approved school plan | SIP Modification | SP2024-057 |

New Miscellaneous Jobs

| <u>Dist.</u> | <u>Date</u> | <u>Project Title</u> | <u>Project Description</u> | <u>Project Type</u> | <u>Project No.</u> |
|--------------|-------------|--------------------------------------|---|---------------------|--------------------|
| | 07/05/24 | Metes and Bounds Parcel off Moore Rd | Request for Legal Parcel Determination. | MI | MI2024-024 |

Liquor Licenses

| <u>Dist.</u> | <u>Date</u> | <u>License Type</u> | <u>Business Name & Address</u> | <u>License No.</u> |
|--------------|-------------|----------------------|------------------------------------|--------------------|
| 3 | 07/11/24 | Hotel and Restaurant | The Park Cafe - 6700 Palomino Pkwy | LL2024-050 |

Engineering Services Bid Calendar (last updated 7/17/24)

| <u>Project Description</u> | <u>Plans Available to Contractors</u> | <u>Contractor Pre-Bid Conference</u> | <u>Project Bid Opening</u> | <u>Tentative BCC Approval Date</u> |
|---|---------------------------------------|--------------------------------------|---|------------------------------------|
| W. Frontage Rd Relocation Project Segment 1A (Dawson Trails Blvd) CI 2020-015 | June 3, 2024 | June 12, 2024 | July 2, 2024 <i>Seven bids were received and are undergoing review</i> | August 13, 2024 |
| This project consists of construction of a segment of Dawson Trails Blvd. from the southern Town limits to Tomah Road/Bear Dance Road intersection along the existing I-25 Frontage Road. The segment within the County will have one through lane in each direction and 5-foot-wide multi-use paved shoulders and a 12-foot-wide painted median to provide access to the parcels located on the west of the railroad tracks. | | | | |

Engineering Services Local Improvement District Activities

| | |
|--|--|
| <p>Spring Canyon LID (Group 2) CI 2023-019 - 70 lot owners who are interested in grading, water, and sanitary sewer infrastructure, storm sewer infrastructure, aggregate base course, curb & gutter, hot mix asphalt, and erosion control as the major construction items.</p> | <p>May 12, 2023 – Lot Owners have ordered a Utility Study August 8, 2023 - Initial scoping meeting held October 30, 2023 – BCC Work Session January 30, 2024 – PW Staff has completed review of financial feasibility March 4, 2024 - A work session took place, and the BCC has decided they will not contribute financially to the LIDs but will allow the LID projects to move to the petition phase for the residents. April 29, 2024 – 74 Petitions mailed to property owners to determine interest in continuing with the LID process. June 3, 2024 - 54 of the 52 required petitions were returned June 18, 2024 – Work session with Board of County Commissioners July 9, 2024 – Regular Business Meeting to consider Preliminary Order Resolution to create LID and accept petitions.</p> <p>Next: A Public Hearing will be held on 8/27/2024 to create LID and set TABOR election question (Election is held in November).</p> |
|--|--|

| | |
|--|---|
| <p>2023 Bannock Drive LID - 41 lot owners who in the Perry Park West region on Bannock Dr east of Cheyenne Dr, along Quivas Rd, and Delaware Dr southwest of Elati Rd. If approved, the LID project would consist of grading, water, and sanitary sewer infrastructure, storm sewer infrastructure, aggregate base course, curb & gutter, hot mix asphalt, and erosion control as the major construction items.</p> | <p>July 24, 2023 – Lot Owners have submitted a Utility Study August 23, 2023 - Initial scoping meeting held September 6, 2023 – Meeting with District to establish participating and financial contribution October 8, 2023 – Utility Study completed October 30, 2023 – BCC Work Session January 30, 2024 – PW Staff has completed review of financial feasibility March 4, 2024 - A work session took place, and the BCC has decided they will not contribute financially to the LIDs but will allow the LID projects to move to the petition phase for the residents. April 29, 2024 – 40 Petitions mailed to property owners to determine interest in continuing with the LID process. June 3, 2024 - 31 of the 40 required petitions were returned. June 18, 2024 – Work session with the Board of County Commissioners July 9, 2024 – Regular Business Meeting to consider Preliminary Order Resolution to create LID and accept petitions.</p> <p>Next: A Public Hearing will be held on 8/27/2024 to create LID and set TABOR election question (Election is held in November).</p> |
| <p>Gore Drive and Independence Court LID - 8 lot owners in Sageport Filing 4 interested in grading, water, and sanitary sewer infrastructure, storm sewer infrastructure, aggregate base course, curb & gutter, hot mix asphalt, and erosion control as the major construction items.</p> | <p>September 25, 2023 – Lot Owners have submitted a Utility Study October 30, 2023 – BCC Work Session October 31, 2023 – Initial scoping meeting held January 30, 2024 – PW Staff has completed review of financial feasibility March 4, 2024 - A work session took place, and the BCC has decided they will not contribute financially to the LIDs but will allow the LID projects to move to the petition phase for the residents.</p> |