Department of Health and Human Services
Substance Abuse and Mental Health Services Administration
Center for Flex Grants

Notice of Award
FAIN# H79FG001006
Federal Award Date
08/15/2024

Recipient Information

1. Recipient Name
DOUGLAS COUNTY GOVERNMENT
100 3RD ST
CASTLE ROCK, CO 80104

2. Congressional District of Recipient
04

3. Payment System Identifier (ID)
1846000761A2

4. Employer Identification Number (EIN)
846000761

5. Data Universal Numbering System (DUNS)
014842934

6. Recipient's Unique Entity Identifier
LXE5XEA44AH6

7. Project Director or Principal Investigator
Laura Ciancone

lciancone@douglas.co.us
720-520-2497

8. Authorized Official
Mrs. Barbara Drake
bdrake@douglas.co.us
303-660-7372

Federal Agency Information

9. Awarding Agency Contact Information
David Foote
Grants Specialist
David.Foote@samhsa.hhs.gov
240-276-0767

10. Program Official Contact Information
Enid Osborne
Program Official
enid.osborne@samhsa.hhs.gov
(240) 276-1624

Federal Award Information

11. Award Number
6H79FG001006-01M002 (No-Cost Extension)

12. Unique Federal Award Identification Number (FAIN)
H79FG001006

13. Statutory Authority
Consolidated Appropriation Act, 2023 [P.L. 117-328]

14. Federal Award Project Title
Enhanced Model of Mental/Behavioral Health Service Delivery - Care Coordination for Youth and Families, Supportive Mental/Behavioral Health Services, and Technology Enhancements

15. Assistance Listing Number
93.493

16. Assistance Listing Program Title
Community Funded Projects

17. Award Action Type
Amendment

18. Is the Award R&D?
No

Summary Federal Award Financial Information	
19. Budget Period Start Date 09/30/2023 **– End Date** 09/29/2025	
20. Total Amount of Federal Funds Obligated by this Action	$0
20a. Direct Cost Amount	$0
20b. Indirect Cost Amount	$0
21. Authorized Carryover	$0
22. Offset	$0
23. Total Amount of Federal Funds Obligated this budget period	$629,970
24. Total Approved Cost Sharing or Matching, where applicable	$0
25. Total Federal and Non-Federal Approved this Budget Period	$629,970
26. Project Period Start Date 09/30/2023 **– End Date** 09/29/2025	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	$629,970

28. Authorized Treatment of Program Income
Additional Costs

29. Grants Management Officer - Signature
David Foote

30. Remarks

Acceptance of this award, including the "Terms and Conditions," is acknowledged by the recipient when funds are drawn down or otherwise requested from the grant payment system.

Congressional Directed Spendning Projects **Issue Date:** 08/15/2024
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration

Center for Flex Grants

Award Number: 6H79FG001006-01M002
FAIN: H79FG001006
Program Director: Laura Ciancone

Project Title: Enhanced Model of Mental/Behavioral Health Service Delivery - Care Coordination for Youth and Families, Supportive Mental/Behavioral Health Services, and Technology Enhancements

Organization Name: DOUGLAS COUNTY GOVERNMENT

Authorized Official: Mrs. Barbara Drake

Authorized Official e-mail address: bdrake@douglas.co.us

Budget Period: 09/30/2023 – 09/29/2025
Project Period: 09/30/2023 – 09/29/2025

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of $0 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to DOUGLAS COUNTY GOVERNMENT in support of the above referenced project. This award is pursuant to the authority of Consolidated Appropriation Act, 2023 [P.L. 117-328] and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

This award addresses the following Amendment requests:

- No-Cost Extension (6H79FG001006-01L003)

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
David Foote
Grants Management Officer
Division of Grants Management
David.Foote@samhsa.hhs.gov
See additional information below

Version: 201 - 12/14/2023 2:33 PM | Generated on: 8/16/2024 12:26 AM

SECTION I – AWARD DATA – 6H79FG001006-01M002

Award Calculation (U.S. Dollars)	
Personnel(non-research)	$68,164
Fringe Benefits	$9,966
Contractual	$551,840
Direct Cost	$629,970
Approved Budget	$629,970
Federal Share	$629,970
Cumulative Prior Awards for this Budget Period	$629,970
AMOUNT OF THIS ACTION (FEDERAL SHARE)	$0

SUMMARY TOTALS FOR ALL YEARS	
YR	**AMOUNT**
1	$629,970

Note: Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number:	93.493
EIN:	1846000761A2
Document Number:	23FG01006E
Fiscal Year:	2023

IC	**CAN**	**Amount**
FG	C96CF01	$0

IC	CAN	2023
FG	C96CF01	$0

FG Administrative Data:
PCC: CDS-TI23 / **OC:** 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 6H79FG001006-01M002

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 6H79FG001006-01M002

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

a. The grant program legislation and program regulation cited in this Notice of Award.
b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
c. 45 CFR Part 75 as applicable.

d. The HHS Grants Policy Statement.
e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:
Use of program income – Additive: Recipients will add program income to funds committed to the project to further eligible project objectives. Sub-recipients that are for-profit commercial organizations under the same award must use the deductive alternative and reduce their subaward by the amount of program income earned.

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than $10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – FG SPECIAL TERMS AND CONDITIONS – 6H79FG001006-01M002

REMARKS

Post Award Amendment - No Cost Extension

This award approves a **12 month** NO COST EXTENSION extending the budget and project period end dates from **09/29/2024** to **09/29/2025**, based on documentation received on 07/25/2024.

This award also reflects acceptance of the response(s) to the Request for Additional Materials (RAM) received on 07/29/24.

STANDARD TERMS AND CONDITIONS

Annual Programmatic Progress Report

By **December 28, 2024**, submit via eRA Commons an annual **Programmatic Progress Report**.

The Programmatic Progress Report (PPR) is required on an annual basis and must be submitted no later than 90 days after the end of each 12-month budget period/incremental period.

The annual PPR must, at a minimum, include the following information:

- Data and progress for performance measures as reflected in your application regarding goals and evaluation activities.
- A summary of key program accomplishments to-date.
- Description of the changes, if any, that were made to the project that differ from the application for this budget period.
- Description of any difficulties and/or problems encountered in achieving planned goals and objectives including barriers to accomplishing program objectives, and actions to overcome barriers or difficulties.

Please contact your Government Program Official (GPO) for program specific

submission information. Note: Recipients must also comply with the GPRA requirements that include the collection and periodic reporting of performance data as specified in the FOA or by the Grant Program Official (GPO). This information is needed in order to comply with PL 102-62, which requires SAMHSA to report evaluation data to ensure the effectiveness and efficiency of its programs.

The response to this term must be submitted as PDF documents in eRA Commons under the *View Terms Tracking Details* page. For more information on how to respond to tracked terms and conditions, refer to https://www.samhsa.gov/grants/grants-training-materials under heading *How to Respond to Terms and Conditions.*

Additional information on reporting requirements is available at https://www.samhsa.gov/grants/grants-management/reporting-requirements.

Annual Federal Financial Report (FFR or SF-425)

All financial reporting for recipients of Health and Human Services (HHS) grants and cooperative agreements has been consolidated through a single point of entry, which has been identified as the Payment Management System (PMS). The Federal Financial Report (FFR or SF-425) initiative ensures all financial data is reported consistently through one source; shares reconciled financial data to the HHS grants management systems; assists with the timely financial monitoring and grant closeout; and reduces expired award payments.

The FFR is required on an annual basis and must be submitted **no later than 90 days after the end of each incremental period/budget period**. The FFR should reflect cumulative amounts. Additional guidance to complete the FFR can be found at http://www.samhsa.gov/grants/grants-management/reporting-requirements.

SAMHSA reserves the right to request more frequent submissions of FFRs. If so, the additional submission dates will be shown below.

Your organization is required to submit an FFR for this grant funding as follows:

- By **December 28, 2024**, submit the Federal Financial Report (FFR)/(SF-425).
- The grant recipient staff member(s) responsible for FFR preparation, certification and submission of the FFR must either submit a request for New User Access or Update User Access to the FFR Module as applicable. Refer to the PMS User Access website https://pms.psc.gov/grant-recipients/user-access.html for information on how to submit a New User Access, Update User Access or Deactivate User Access. You can also view PMS Video on how to request new user access @ https://youtu.be/kdoqaXfiuI0 and PDF resource with instructions on Requesting Access @ https://pms.psc.gov/forms/New-User-Request_Grantee.pdf
- Instructions on **how to submit an FFR via PMS** are available at https://pmsapp.psc.gov/pms/app/help/ffr/ffr-grantee-instructions.html (The user must be logged in to PMS to access the link). Updates to the FFR instructions effective 4/1/2022 are also available @ https://pms.psc.gov/grant-recipients/ffr-updates.html
- While recipients must submit the FFR in PMS, the FFR can also be accessed by connecting seamlessly from the eRA Commons to PMS by clicking the Manage FFR link on the Search for Federal Financial Report (FFR) page in eRA

Commons, which will redirect to PMS. SAMHSA will not accept FFRs submitted by email or uploaded as an attachment into eRA. To access the Manage FFR link in eRA Commons, the individual must be registered in eRA Commons and assigned the Financial Status Reporter (FSR) role for their organization. The individual assigned the FSR role is responsible for reporting the statement of grant expenditures for their organization. Refer to the page Managing eRA User Accounts on SAMHSA's website for instructions on how to assign the FSR role.

If you have questions about how to set up a PMS account for your organization, please contact the PMS Help Desk at PMSSupport@psc.hhs.gov or 1-877-614-5533.

Note: While recipients will use PMS to report all financial expenditures as well as to drawdown funds, recipients will continue to use eRA Commons for all other grant-related matters, including submitting progress reports, requesting post award amendments, and accessing grant documents such as the Notice of Award.

Closeout Requirements - Discretionary Grants

Recipients must complete all actions required for closeout to include:

- Liquidate all obligations incurred under the award. All payment requests must be submitted before the end of the **(120) days post-award reconciliation/liquidation period**.
- Reconcile financial expenditures to the reported total disbursements and charges in PMS.
- Return any funds due to PMS as a result of refunds, corrections, or audits. Refer the following link for additional guidance: https://pms.psc.gov/grant-recipients/returning-funds-interest.html

Recipients must close the award in accordance with 2 CFR 200.344 - Closeout and the terms and conditions listed in the Notice of Award. Recipients must liquidate all obligations incurred under an award no later than one hundred twenty (120) days after the end of award obligation and project period. **After one hundred twenty (120) days, the PMS account is automatically locked. SAMHSA does not approve payment requests after one hundred twenty (120) days post-award reconciliation/liquidation period. Late withdrawal requests occurring after the aforementioned 120-day post award reconciliation/liquidation will be denied.**

Final reports are due to SAMHSA no later than 120 days after the end of the project period. Final reports include:

- Submit via PMS the Final Federal Financial Report (Final FFR, SF-425).
- Submit in eRA Commons the Final Progress Report (FPR) or other reports required by the terms and conditions of the award.
- Submit in eRA Commons a Tangible Personal Property Report (TPPR SF-428, SF-428B & if needed additional forms from SF-428 series) to account for any property acquired with federal funds or indicate on the form that you have no property to report.

Failure to complete the closeout actions in 120 days after the project period end may result in a unilateral closeout of the grant by SAMHSA. This may affect future funding of federal programs and result in the reimbursement of funding to SAMHSA. **If the recipient does not submit all reports satisfactorily in accordance with 2 CFR 200.344, SAMHSA will report the recipients material failure to comply with the terms and conditions of the award with the OMB-designated integrity and**

performance system (currently FAPIIS). Federal awarding agencies may also pursue other enforcement actions per 2 CFR 200.339.

Additional information on closeout is available at https://www.samhsa.gov/grants/grants-management/grant-closeout.

Staff Contacts:

Enid Osborne, Program Official
Phone: (240) 276-1624 **Email:** enid.osborne@samhsa.hhs.gov

David Foote, Grants Specialist
Phone: 240-276-0767 **Email:** David.Foote@samhsa.hhs.gov