

**TO:** The Board of County Commissioners  
**FROM:** Douglas J. DeBord, County Manager  
**DATE:** April 22, 2025  
**RE:** County Manager Report

- **Get outside, give back, and help keep Douglas County enjoyable for all.** Twice a year, we see Douglas



[this and other opportunities.](#)

County's commitment to public service in action at "DougNad," a semi-annual event that brings neighbors together with the common goal of building community through volunteering. From 9 a.m. to noon on Friday, April 25, you're invited to plant trees at Bayou Gulch Regional Park, an undeniably perfect way to celebrate Arbor Day and National Volunteer Month. [Visit our webpage to learn more about](#)

- **Help us build a home for all our heroes** - You are, or likely know, a current or former service member and



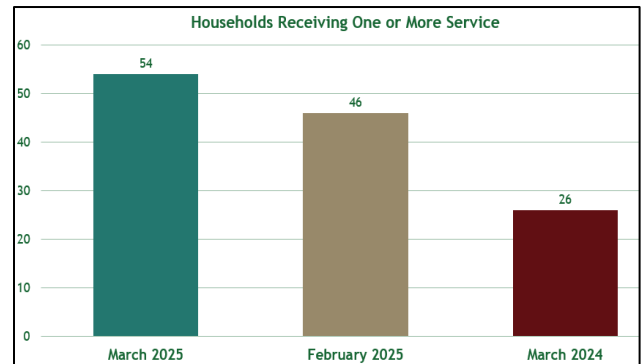
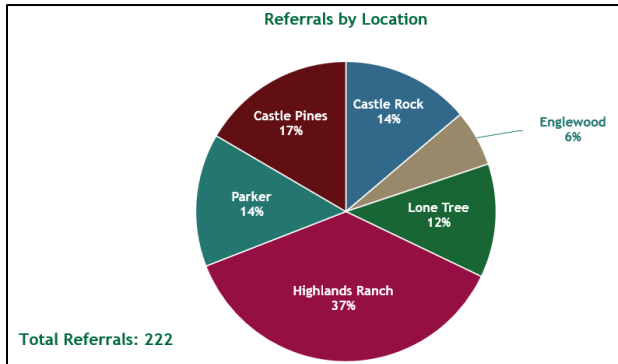
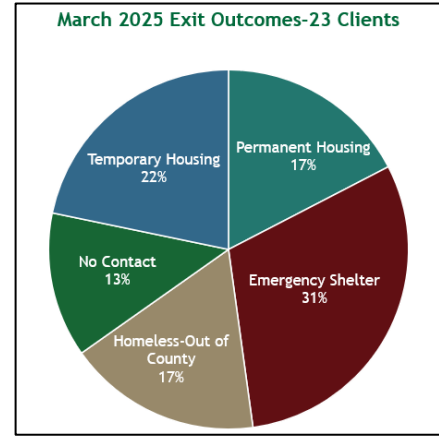
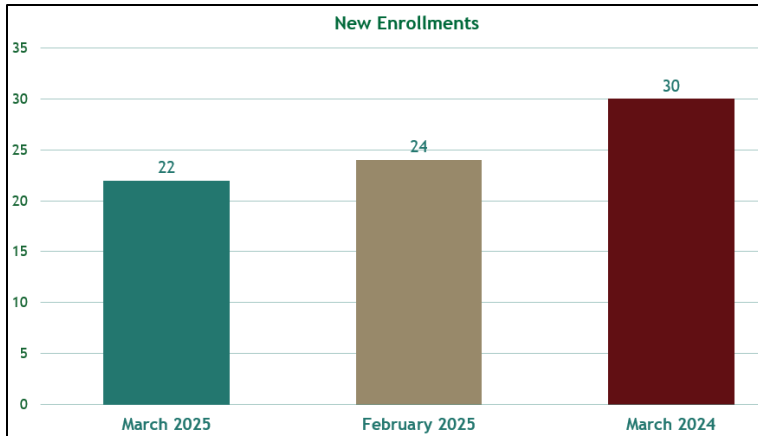
have immense pride in their service. Our Veterans are always looking out for us. Now, we can give something back to these men and women who are the backbone of our county and our nation. [Visit our webpage to learn how you can join](#) Douglas County Commissioner George Teal, the Douglas County Veteran Service Office, and the leadership of other Veteran-focused organizations in Douglas County, including Castle Rock Veterans of Foreign Wars, Douglas County Veterans Monument Foundation and Castle Rock American Legion created the new Heroes Hall Foundation, dedicated to building the Douglas County Heroes Hall.

## Community Services

- **HEART March 2025 Report**



- **HEART Success Story** - In February, a HEART Navigator received a referral through the HEART website about a newly homeless woman in Castle Rock who was living out of her vehicle. Staff connected her with local resources for food, clothing, and gas while working to find housing solutions. During cold weather nights, limited hotel vouchers from local churches provided temporary relief. Determined to secure stable housing, the woman proactively submitted multiple apartment applications each week. In early March, she reached out to the Navigator with exciting news that she had signed a lease and moved into her new apartment the day before. Now settled in her new home, the woman is thriving and continues working with nonprofit partners to build long-term self-sufficiency.



- HEART Activity** – A high school student at Renaissance Secondary School located in Castle Rock led a project of collecting blankets for people in need. They provided HEART with two boxes; one box was placed at the Douglas County Sheriff's Office Substation in Highlands Ranch, and the other at Douglas County Human Services for distribution. Each blanket had a hand-written note attached with encouraging words for the recipient. A few of the notes read: "Please stay warm, and know you're loved! May this blanket serve as a reminder of hope." "Dear friend, I know things may be tough right now, but I know that you will get through it. You are so, so loved."

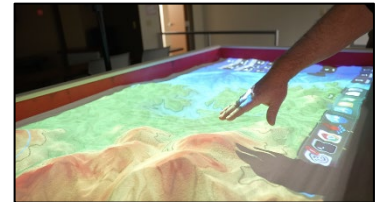
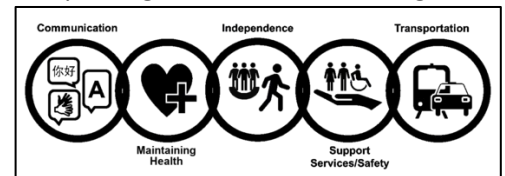


- Douglas County Art Encounters** – Douglas County administers the Douglas County Art Encounters program in collaboration with Douglas County Libraries, City of Lone Tree, Highlands Ranch Cultural Affairs Association, Roxborough Arts Council, and the Towns of Castle Rock and Parker. The selection process was recently completed, and new sculptures will be installed in May for the 2025-2026 program year. After installations, the County will have featured more than 400 public art sculptures since the program's inception in 2008. The Douglas County News Press highlighted the program in their [April 7 newspaper edition](#). Pictured is "Rogan" by Reven Marie Swanson, which will be featured in Highlands Ranch and "Dark Side of the Harlequin Moon" by Annette Coleman, which will be installed in Castle Rock. A total of 35 sculptures will be displayed throughout the county for residents and visitors to enjoy.



## Office of Emergency Management

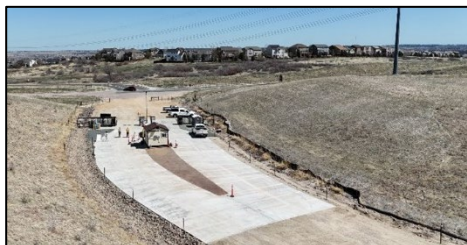
- On Saturday, April 12<sup>th</sup>, OEM, DCSO, Fire Departments and the US Forest Service responded to a 128-acre fire at the Turkey Tracks shooting area in the Pike National Forest. The accidental human-caused fire was fueled by Red Flag Warning conditions and high winds. Campers in the area were temporarily evacuated out of an abundance of caution. There were no injuries or damage to private property, and the fire was 100% contained by Monday, April 14<sup>th</sup>.
- Staff attended a radiological disaster training/exercise with numerous local, state and federal agency partners. The exercise focused on identifying roles, responsibilities, and relationships between the various agencies and individuals so that operations could be more effective and public safety enhanced.
- Staff attended a workshop in Boulder hosted by the Department of Homeland Security Science and Technology Directorate. This workshop focused on providing DHS with guidance on technology needs for the emergency management industry to better prepare for, mitigate, respond to, and recover from future disasters.
- Staff attended a workshop with local and state partners focused on improving Traffic Incident Management along the south metro I-25 corridor.
- Staff attended the Colorado Access and Functional Needs (AFN) conference in Colorado Springs. This conference provides information and tools related to improving our emergency management planning efforts for the AFN community.
- Staff provided wildfire safety training to the current DCSO Community Safety Volunteer academy class.
- Staff attended pre-season wildfire planning and SimTable exercise in Jefferson County. This exercise was designed to prepare Douglas and Jefferson County local, state, and federal agencies for large scale wildfires in the coming year. Exercise planners introduced attendees to the Incident Strategic Alignment Process (ISAP), which is a process to better align strategy, tactics, risk, and agency administrator priorities.
- Staff attended an animal welfare and livestock handling workshop at the DC Fairgrounds. This training helps responders better manage animals and livestock in a disaster.



## Community Development

### Parks, Trails and Building Grounds

- Rueter-Hess Road Improvements** - Douglas County, in collaboration with the Rueter-Hess Advisory Board and Parker Water and Sanitation District, moved forward with road improvements and plans for an improved customer check-in and inspection area for guests when they arrive for a day of recreating. The new entrance station foundation will better serve the citizens at the reservoir and help facilitate a streamlined check-in and inspection process by replacing the bogged down muddy terrain with a new concrete pad. The new foundation for the entrance station was completed the last week of March. The upcoming phases include a new entry station with upgraded electrical capabilities and a more organized inspection area to service the increased visitation Rueter-Hess has seen over the last few years.





Douglas County Division of Public Works Engineering, the Division of Public Works Operations, and the Division of Parks, Trails, and Building Grounds collaborated to enhance the entryway and inspection station. Along with the road improvements crews surveyed, and repaired storm damage in the overflow parking lot and improved the drainage tie in along the roadway by the entrance. These improvements will welcome visitors on a clean, drained, and dry surface for 2025 recreation.



- **Your new, safer trails under US 85 are about to open** If you walk or bike regionally, we have good news.



You will soon be using the highly anticipated C-470 Trail and High Line Canal Trail underpasses beneath US 85, a major milestone in Douglas County's ongoing efforts to improve safety and mobility for pedestrians and cyclists along this important corridor. [Visit our webpage for more information on the new trails and a project overview.](#)

### Historic Preservation

- **Parker Arts Schoolhouse Presentation** - On Wednesday, April 2nd, staff presented with Dr. Gordon Tucker JR., retired archaeologist, at the Parker Arts Schoolhouse. The Town of Parker requested a presentation about archaeology work at the Rueter Hess Reservoir. Dr. Tucker is a subject expert on the archaeological findings at Reuter Hess having spent several years surveying and monitoring to mitigate adverse effects during the construction of the reservoir. During his investigations, dozens of sites were recorded, and several sites were excavated in the affected area identifying 7,000+ years of human occupation along Newlin Gulch. Staff provided an overview of how research and analysis is completed for a collection, where artifacts go after excavation, and how other artifacts are acquired and cared for in the Douglas County History Repository. Staff also brought artifacts from the Rueter Hess site, including a mano, metate, projectile points, a scarper and a pendant. A total of 113 people attended the presentation.
- **Douglas County Library Spring Reading** - On Sunday, April 6, staff attended a ticketed event for kids with the Douglas County Library at the Parker location to kickoff spring reading. The theme was Charlotte's Web. Staff brought farming artifacts to the event to teach kids about old farming materials and promote the virtual museum. The artifacts included a milk can, milk bottles, branding irons, corn planter, pig ear tattoo kit, and sheep shears. About 500 people attended the event.



## Public Health

- **Measles in Colorado: What you need to know** - What measles looks like, how it's spread, and how to prevent it. You might be hearing about measles cases in Colorado. Staying informed and educated on measles is the first step to protecting yourself and your family. Here at Douglas County Health Department, we are committed to providing you with the knowledge you need to make informed decisions. [Visit our website](#) to learn more about symptoms, spread, treatment, prevention, and vaccines.



## Human Services

- **5 tips to strengthen families during Child Abuse Prevention Month in April 2025** - Did you know that one in seven children in the United States will experience child abuse or neglect each year (according to the Colorado Department of Human Services)? Unfortunately, child abuse can happen in any community, but we can work together so all children can live in safe homes. [Visit our webpage to learn about protective factors that strengthen families.](#)



- **You've heard of First Aid. What about Mental Health First Aid?** Most of us would know how to help if we saw someone having a heart attack – we'd start CPR or call 911. But would you know how to respond if you saw someone having a panic attack or showing signs of substance misuse? That's why Douglas County and its partners are offering FREE Mental Health First Aid training, to help take the fear and hesitation out of helping people with mental health and substance use problems. Join us individually or as a group for upcoming classes in April and May:
  - [Mental Health First Aid for those who work with youth](#): 9 a.m. to 3 p.m. Monday, May 7, in Highlands Ranch
  - [Mental health First Aid for those who work with youth](#): 9 a.m. to 3 p.m. Saturday, May 31, in Parker
  - [Mental Health First Aid for rural communities](#): 9 a.m. to 1 p.m. Wednesday, May 21, and Thursday, May 22, in Castle Rock [Visit our webpage to learn more and see all scheduled events in 2025.](#)



- **La Liga Futbol – Free soccer for youth from 6<sup>th</sup> grade to 12<sup>th</sup> grade!** Bilingual coaches and dinner offered. Starting May 29, 2025 at 6:00 p.m. on Thursdays through June 19, 2025 at the Douglas County Fairgrounds Regional Park, 500 Fairgrounds Rd, Castle Rock, Field 4. To register: [bit.ly/laligasportsclub](http://bit.ly/laligasportsclub) or call 720-298-7200.



## Public Works

### Activity Report April 7 - 18

- **Is Hess Road in Parker your access to I-25? Prepare for construction delays starting April 14 and lasting into the summer.** If you travel on Hess Road between I-25 and Parker, plan for delays while crews repair a bridge. Over 90 days, crews will upgrade portions of the current bridge and repair the pavement where the bridge meets the roadway. During this time, a temporary traffic signal and flaggers will direct alternating single-lane traffic. [Visit our webpage to learn about local traffic impacts and alternate routes.](#)



- **Quebec and Park Meadows Drive Intersection Improvements** – Basis Partners has been selected as the design firm. The target date for consent by the Board is May 13<sup>th</sup> with a Notice to Proceed on May 15<sup>th</sup>.



- **Hilltop Road Improvements Project (Legend High School to Crest View Dr)** – For segment 1 of this project, the Notice to Proceed was issued on April 16, 2025 and the contractor, Elite Surface Infrastructure, has implemented public notifications on message boards. This is the first of three projects planned over the next few years to reconstruct and widen the Hilltop Road and Singing Hills Road corridors. The project has a 16-month completion date and is anticipated to be finished by September 2026. Phase 2 of Construction is anticipated to begin in 2027; and will take 9 to 12 months to construct. Phase 3 of construction is anticipated to begin in 2029 (pending funding); and will take 12 to 18 months to construct.



- **C-470 Trail and University Blvd Pedestrian Grade Separation Project** - Douglas County and CDOT are partnering on advancing the construction of a new bridge to improve pedestrian and cyclist safety by eliminating the need for users of the C-470 Trail to cross University Blvd at-grade. This currently requires four separate roadway crossings, across a total of eight lanes of traffic. The proposed grade separated C-470 Trail crossing will also improve traffic operations, since the numerous bicyclists and pedestrians currently crossing at-grade, adversely impact signal progression along University Blvd and traffic entering or existing the C-470 ramps, especially on the weekends when trail use is highest. The contractor, HEI Civil, issued the official Notice to Proceed on January 6, 2025, and construction started on January 27, 2025. The completion date of the project is anticipated to be on or before December 31, 2025.



- **Quebec and Lincoln Turn Lane (Post Office Corner)** - Muller Engineering is preparing a preliminary design and benefit analysis of the proposed turn lane. The target date for completion of the benefit analysis is April 16 and for concept design is June 11, 2025.



- **2025 Pavement Management Projects** - The 2025 Sidewalk Repair Project has been awarded a contract amount of \$2,635,150.00. Construction continues on Plaza Drive between Ben Franklin Academy and S. Erickson Blvd., as well as the installation of a median on Waterton Rd. at Campfire St.
- **2025 Asphalt Overlay Project** – This has been awarded with a contract amount of \$11,011,969.30. Construction is currently scheduled to begin on June 2.
- **Grigs Road Paving Project - Douglas County** - The Grigs Road Phase 1 Project (Daniels Park Road to the Trailhead) was advertised on April 3, with bids due April 29. Construction is planned for the summer. Phase 1 of the Grigs Road Paving Project will involve the extension of the existing asphalt pavement from Daniels Park Road to the East/West Regional Trailhead and Pavilion parking lot.



This section of Grigs Road has a gravel road surface and roadside ditches on both sides for drainage purposes. The project will span 1 mile in length and will require significant earthwork, the installation of new curb and gutter, and the construction of six-inch asphalt pavement. Additionally, drainage enhancements will be implemented throughout the installation of eight new inlet structures. The existing metal pipe culvert crossings will be replaced with upgraded reinforced concrete pipes and flared-end sections.

- **Palmer Divide Avenue Paving Project - Douglas County** - The Palmer Divide Avenue Phase 3 Project was awarded to HCG Construction and construction is planned this summer. The pre-construction meeting took place on April 4<sup>th</sup> and the Notice to Proceed is on May 5<sup>th</sup>.



This project consists of extending the existing E. Palmer Divide Avenue asphalt pavement from approximately 660' west of Phoebe Grove to approximately 230' east of S. East Cherry Creek Road. This section of the roadway is currently paved in gravel. This project will also include drainage improvements by replacing five existing culvert crossings with new reinforced concrete pipe and flared end sections.

- **I-25 Douglas County Monument Signs** – A design firm has been selected and the project kick-off meeting with Cushing Terrell is scheduled for April 24.

- **2023 Spring Canyon LID** - Contract to begin preliminary design will be presented for approval on April 22 with design beginning in May. Once preliminary design is complete (towards the end of 2025) plans will be prepared for bidding. Design work performed in advance of finalizing financing will be reimbursed to the County by the lender as part of the construction loan.



- **Highlands Ranch Pkwy Reconstruction Broadway to Burntwood** - A study is underway to develop and evaluate possible changes to roadway cross section for the corridor between Broadway and Fairview. Once the preferred option is selected, design will begin on the first section of the corridor. The concrete in this section is in poor condition and reconstruction is planned for 2026, so that the project is complete prior to the Broadway / Highlands Ranch Pkwy safety improvement project planned for 2027.

- **County Line Road Widening and Reconstruction (University to Broadway) - Douglas County** - This project will include a new traffic signal at the Clarkson Street / County Line Road intersection, a mill and overlay for the portion of the road within the City of Littleton located between Phillips Avenue and Broadway, as well as adding sidewalks. Construction is anticipated to start in early summer 2025.

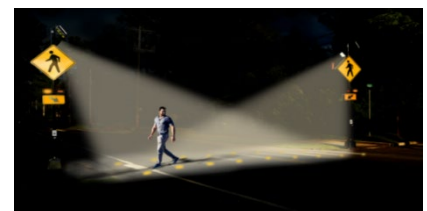


- **2023 Bannock LID** - The property owners approved the ballot initiative to incur debt related to the 2023 Bannock Drive Local Improvement District (LID) on November 5, 2024, with a debt cap of \$10,360,000. Next steps are:
  - The County issued a Request for Proposal (RFP) for financial services on April 3 and proposals are due on April 24.
  - Once financing is confirmed, a preliminary design is scheduled to begin on the project with a target completion of August 2025.
  - Construction is expected to be completed in 2027.



## Traffic

- **Pedestrian Improvements at Poston Parkway and Red-Tail/Firelight Trail Crossing** - The County received multiple requests from residents to evaluate the trail crossing at Poston Parkway. In response to these requests, Traffic Engineering completed a study that evaluated traffic conditions at the trail crossing. The study showed 41 pedestrians, primarily school children, crossing Poston Parkway during the



afternoon peak hour. With the Firelight Trail having nighttime lighting and the proximity of the trail crossing to schools and Red-Tail Park, it made an ideal location to install crosswalk illumination that is activated in combination with rectangular rapid flashing beacons (RRFB). This crosswalk lighting provides continuity for the lighted trail and an additional safety measure for pedestrians crossing after dark. In April, Traffic Services installed drive bases, sign supports, push buttons, and trail crossing signs with solar-powered RRFBs and crosswalk lighting.

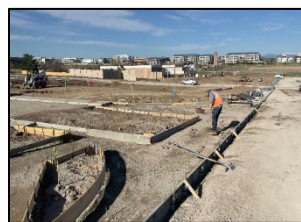


### Development Review

- **Spring Up the Creek**-The 2025 Spring Up the Creek event put on by Castle Rock Water is scheduled for Saturday, May 3 at 9 am. Douglas County and the Chatfield Watershed Authority are financial sponsors of this event. Join us in this annual area-wide effort to improve and enhance our local creeks by collecting and removing trash and debris along trails. Volunteers will be provided with gloves and bags. Snacks and water will be available. [Register here](#)



- **Sight Drafts:** A Sight Draft has been prepared and sent to the County Manager to draw upon a Letter of Credit for GESC Permit security for Country Club @ Castle Pines Golf Club, 2nd Amendment, DV2020-277. This security of \$47,847.00 will expire on April 30, 2025. If an amendment to extend the expiration date is not received, we will draw upon the LOC and hold in Escrow until permit closure.
- **Pinery Village Filing #1** - Fiore and Sons is installing storm pipe, inlets, and manholes (DV #2018-453). (pictured far right)
- **Erikson Filing #1** - Brinkman Construction is installing storm pipe (DV #2016-432). (pictured near right)
- **Mission Viejo Pickleball Facility** - JHL Contracting is installing and backfilling a box culvert (DV #2024-280). (pictured far right)
- **Lansing Meridian** - CCP is installing ramps and cross pans for Richmond Homes in Phase #2 (DV #2023-137). (pictured near right)

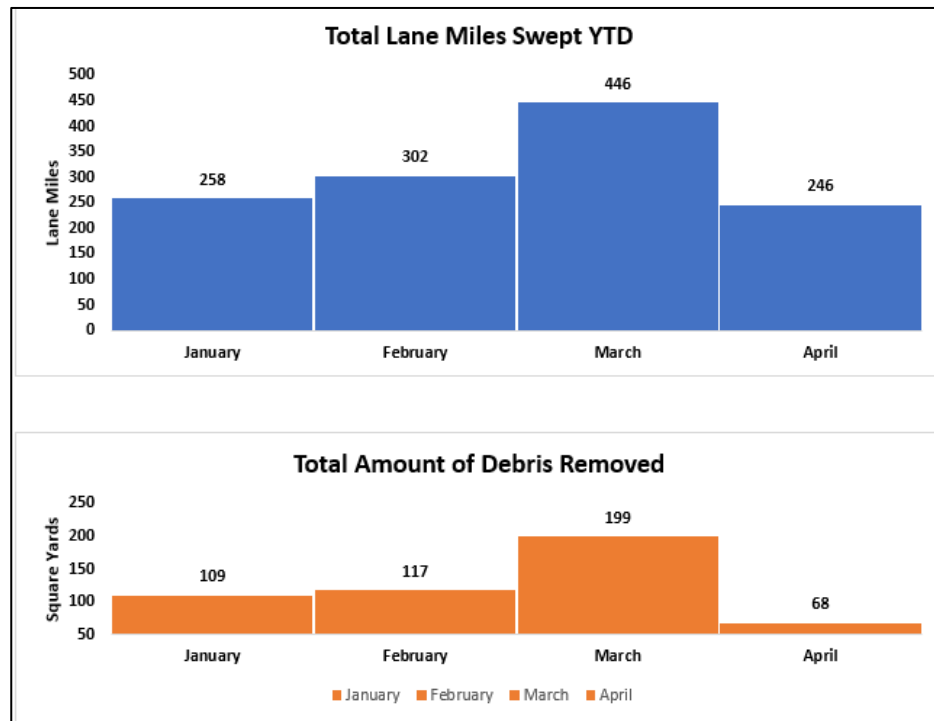


### Operations and Pavement Management

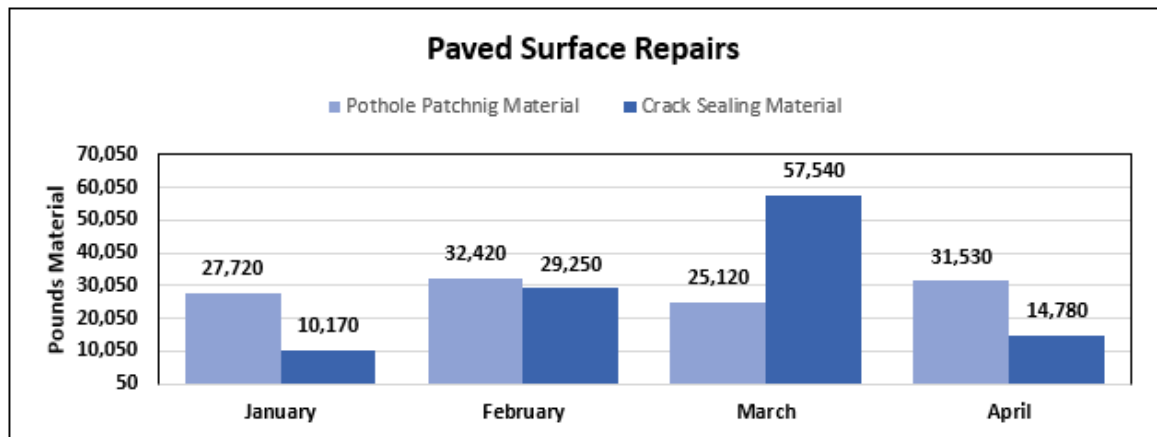
- **Snow Removal (YTD)** – 15 events, total cost: \$2,751,026
  - Total days of snow: 29
  - Total labor cost: \$660,271
  - Total equipment cost: \$745,708
  - Total material cost: \$1,345,045
- **Gravel Road Blading** – 503 lane miles (YTD)



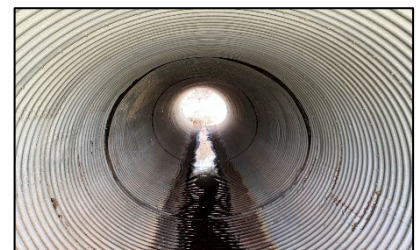
- **Invasive Weeds** – During this reporting period, bareground treatment was applied to S. Quebec, S. Broadway, Recreation Dr, S. University and Kendrick Castillo. YTD (March/April): 2.37 gallons of herbicide
- **Street Sweeping Program**



- **Paved Surface Maintenance**
  - Pothole Patching – 85,260 pounds of cold mix (YTD)
  - Crack Sealing – 74,550 pounds of cold mix (YTD)



- **Culvert Inspections** - During this reporting period, culvert inspections were completed on, Windsor, Windwood, Flintwood, Tarryall, Singing Hills, Irish Pat Murphy, South Pinery, and East Cherry Creek. Condition reports from 96 total inspections (YTD)
  - 23 Excellent
  - 29 Good
  - 16 Fair
  - 25 Poor
  - 3 Severe



## Building Division

April 2 – April 16, 2025	
Inspections	
Building	1142
Electrical	928
Mechanical/Plumbing	519
Roofing	140
Permits	
Accessory Use	28
New Commercial	4
Residential Alteration	0
New Residential	33
Roofing	69
Valuations	
Accessory Use	\$562,328
Commercial	\$1,682,169
Residential Alteration	\$974,616
New Residential	\$11,722,139

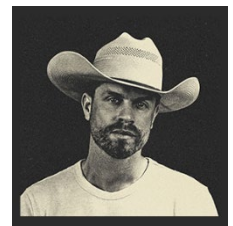
- Adopt-A-Road Annual Renewals** - By embracing technology, we have streamlined the renewal process for our annual Adopt-A-Road agreements, being able to obtain electronic signatures from adoptees utilizing Adobe Sign. Since launching its digital platform in 2022, we have doubled the number of participants in the program. During our last agreement term, from April 1, 2024, to March 31, 2025, we processed and welcomed 18 new adoptees into the program. This year, we renewed over 85 agreements!
  - Volunteers are encouraged to submit a post-event survey at the completion of their pick-up activity.
  - During our last agreement term, there were 50 events, 303 participants, 459 trash bags collected, and 629 volunteer hours. These numbers reflect only a fraction of the incredible efforts made by these volunteers, as not everyone elects to fill out the survey.



## Facilities, Fleet and Emergency Support Services

### Douglas County Fairgrounds and James R. Sullivan Events Center

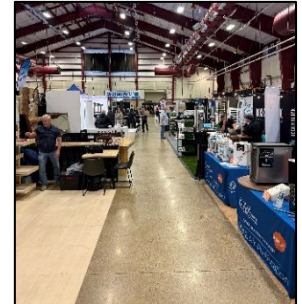
- Let the countdown begin – only 100 days to go!** The award-winning Douglas County Fair & Rodeo is July 25 – August 3, 2025.
  - Opening night concert:** Dustin Lynch with Lakeview - Country music powerhouse Dustin Lynch is bringing his chart-topping hits to the Douglas County Fair & Rodeo! From his breakout hit “Cowboys and Angels” to his history-making, six-week #1 smash “Thinking ‘Bout You” (feat. MacKenzie Porter), and recent favorites like “Stars Like Confetti” and “Party Mode,” Lynch continues to thrill fans with his dynamic sound and unforgettable performances. [GET TICKETS](#)



- **Farm to Table Brunch July 27** - Indulge in a true farm-to-table dining experience at the Douglas County Fair & Rodeo's Farm-to-Table Brunch event. Here, the true spirit of farm-to-table shines at a one-of-a-kind brunch experience where the story of food takes center stage. [GET TICKETS](#)
- **Pro Rodeo Action** - From bull riding to barrel racing, the rodeo promises non-stop action and entertainment for the whole family. [GET TICKETS](#)
- **Unlimited Rides and Grounds Admission** - Beat the lines and buy your unlimited carnival ride wristbands early to dive straight into the fun without the wait! Grounds admission included. Don't miss out on the excitement! [GET TICKETS](#)

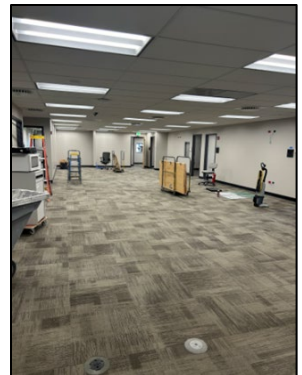


- **Fairgrounds Events:** Nationwide Expos Home Show (pictured), Kari Solberg Canine, Rodeo Committee, Ponderosa Basketball Banquet, BLM Wild Horse and Burro Program, PE Plus, Elite K-9, Moscorro Birthday Party, Elijah Miller's 2nd Birthday Party, CEC Prom, Holiday Party, Parker Barkers, Large Animal Training, Cowboys Club, Plum Creek Kennel Club, Master Gardeners Banquet, Running Rovers, Casillas Quince, GOP, St. Francis Easter, Front Range Easter Egg Hunt, Colorado Easter Bully Bash, New Family Dinner, Rabbitears, Barrels Jackpot, Cowboys Club, Public Works Training, Honor Guard, Kari Solberg Canine, Douglas County Plant Sale, Reptile Show



#### **Facilities Projects:**

- **Fairgrounds:** Midway Planter Boxes – 100% complete (pictured)
- **Justice Center:**
  - Elevator Modernization J, K, L, M – 50% complete
  - DCSO Lobby Control and Records Remodel – 76% complete
- **Wilcox:**
  - Clerk and Recorder Remodel Phase II – 75% complete (pictured)
  - Building LED Retrofit Project – 98% complete
- **Lansing Point:** Diversion, Probation, CJS and Health Dept – 65% complete



#### **Fleet**

- **Working On:**
  - 2025 Budget asset and upfit specs (10 remaining)
  - 2026 Budget operating forecasts
  - Preparing equipment for spring/summer (pictured)
  - IFB for shop supplies
  - Fairgrounds turf roller fabrication
- **Recently Completed:**
  - In Serviced unit 24055
  - IFB for light-duty tires has been posted
- **Fleet Acquisitions:**
  - 2023 Asset Replacements & ADDs (72 Assets): 1 at upfitter
  - 2024 Asset Replacements & ADDs (84 assets)
    - Budgeted – 3 PO; 32 at upfitter, 34 received
    - Additional/Unbudgeted – 4 at upfitter, 8 received
    - Risk Mgt Replacement – 3 received
  - 2025 Asset Replacements & ADDs (70 assets)





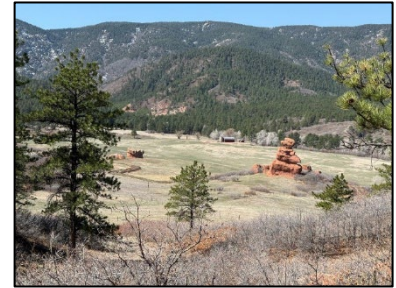
- Budgeted – 10 in process, 39 PO, 11 at upfitter, 4 received
- Additional/Unbudgeted – 3 PO, 1 received
- Risk Management – 1 PO, 1 received

### ***Safety and Security / Emergency support Services***

- 2025 Security Mapping updates - 20% complete
- Discussions have begun regarding a new Workplace Safety and Security class. Watch your email for more details in the coming weeks.
- JC camera upgrade - 80% complete
- CSU access control install - 100% complete
- Elections camera upgrade – 100% complete

### **Open Space and Natural Resources**

- **Guided History Hike at Sandstone Ranch** - A guided history hike at Sandstone Ranch was a great experience for 32 Douglas County hikers on a hot April Saturday. Partnering with the Douglas County Library's history section, Douglas Land Conservancy, Douglas County Historic Preservation, and Open Space and Natural Resources, much of Sandstone's history has been gathered and shared with the public. Making a day where the public can experience and learn about ancient to present landscapes and features is fun and exciting!



- **Sandstone Irrigation Major Maintenance – Gove Ditch** - Gove Ditch was experiencing significant loss for several years due to the ditch running through fractured rock. The loss was so significant that the County was unable to deliver the water to the hay field and put it to beneficial use. OSNR worked with Engineering Special Projects to create a solution that minimized the losses while maximizing efficiencies in the system. The solution was to pipe a short section of the ditch through the fractured rock and replace the headgates, the vertical stand structures, and distribution components. Additionally, OSNR and Engineering Special Projects were able to clean and maintain the entire ditch as it traverses the property, from the headgate on Gove Creek to the hay field.



### **Information Technology**

#### ***New IT Projects/Initiatives***

<b>Project Name/ Initiative</b>	<b>Project Description</b>	<b>Department/Office</b>
<b>Zoning Statutes Codification Project</b>	Implement a modern zoning and subdivision codification solution to streamline the update and maintenance of municipal codes.	Community Development
<b>Microsoft 365 Copilot Use-Strategy</b>	Evaluate the County's technology infrastructure, security, risk, governance, compliance, and data privacy landscape to ensure the safe and ethical adoption of Microsoft M365 Copilot. Implementation will be phased: first addressing identified gaps, then launching a targeted pilot, and ultimately expanding to broader use case rollouts.	AI CoE
<b>.gov Migration Project</b>	Enhance security and citizen confidence by migrating Douglas County websites to a .gov domain (from the CO.US domain), transitioning all county email addresses and login credentials to .gov, and updating all county business collateral and processes.	Enterprise

<b>ArcGIS Web AppBuilder Migration</b>	Migrate GIS applications from the retiring ArcGIS Web AppBuilder to modern Esri-supported tools like Instant Apps and Experience Builder, ensuring ongoing functionality, security, and supportability.	Enterprise
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### Current IT Projects/Initiatives

Project Name/ Initiative	Project Description	Department/Office
<b>BITS Rewrite</b>	Move the outdated BITS application to a new, in-house Microsoft-based system to align with IT's technology stack.	Clerk & Recorder
<b>Motor Vehicle Data Warehouse</b>	This phase consolidates data from the Motor Vehicle division's data sources into a single location, allowing staff to generate reports and dashboards via PowerBI. Project outcomes include improving the efficiency and service levels of motor vehicle services, creating performance standards for staff, and enabling the ability to report data to internal and external stakeholders.	Clerk & Recorder
<b>CJMS Replacement</b>	The CJMS System will be replaced with a new system that will improve communications, compliance, and public safety.	Community Justice Services
<b>E. Lansing Point Bldg – Tech Infra/Conf Room AV/Relo Moves</b>	Full construction buildout of the E. Lansing Building, the extension of necessary County technology, and the relocation of Public Health, Community Justice Services, DA23 Diversion, and State JD23 Probation departments and their staff.	Enterprise
<b>WorkSMART Budget/Finance/HR/ Payroll</b>	As part of the JDE replacement program, this project aims to modernize the County's outdated finance, accounting, budget, and procurement processes by implementing a modern Enterprise Resource Planning (ERP) system. It will also implement a Human Capital Management platform to monitor and enhance the entire employee lifecycle comprehensively.	Enterprise
<b>Next-Gen Teams and SharePoint</b>	This initiative is designed to streamline collaboration by leveraging Microsoft Teams and SharePoint.	Enterprise
<b>2025 Fair and Rodeo IT Support</b>	Coordination of IT support for the 2025 Fair and Rodeo. This includes infrastructure setup, ticketing support, vendor coordination, and network connectivity.	Facilities
<b>POSSE Upgrade</b>	Update Douglas County's POSSE system to version 7.4.3, including security, reporting, performance, and integration updates with GIS and payment interface systems.	Community Dev, Public Works Engineering & Bldg
<b>Cartegraph Asset Management – Open Space</b>	Implement Cartegraph OMS system to help manage assets, plan maintenance schedules, prepare for disasters, forecast budgets, and streamline work order management.	Open Space

## Communications and Public Affairs

### Campaign Highlights

- **Action on Immigration** - Campaign began Jan. 14 and is ongoing  
With a focus on both safety and compassion, the Board of Douglas County Commissioners in January adopted a formal resolution to support President Donald Trump's immigration policy. Additionally, the County filed a Notice of Appeal on its Anti-ICE lawsuit with the state.
  - **Communication Objectives:** Become part of the national conversation around Immigration under President Trump



- Be clear about the Board’s position on illegal immigration and the Board’s support for new federal policies under President-elect Trump.
  - Express the Board’s compassion and support for those who desire to achieve Douglas County’s quality of life through legal means.
- **Tactics** were primarily digital and earned media. They included a Douglas County newsroom story with an email alert, updates to douglas.co.us and organic social media. The team also utilized a new approach to earned media by creating a resource hub for reporters that included all the elements a reporter would need to create a story – a copy of the resolution, a copy of the news release, a link to the meeting livestream where the resolution was discussed, filmed interviews with the Commissioners and a filmed message directly to President Trump.
- **Results:**
  - Newsroom Post Views: 3,970
  - Social Media Impressions: 74,393
    - Facebook: 22,253
    - Instagram: 3,844
    - LinkedIn: 5,381
    - X: 13,977
    - NextDoor: 28,938
    - Email Open Rate: 43.8% (Jan. 14) 47.0% (Jan. 30)
- **Media:**
  - Total number of media mentions: 154
  - Estimated National Audience: 55,946,253
  - Estimated National Publicity Value: \$1,035,674
  - Estimated Local Audience: 1,741,261
  - Estimated Local Publicity Value: \$483,863
- **Wildfire Awareness** - Campaign began on Jan. 28 and is ongoing
 

In January, the Board of Douglas County Commissioners voted to invest \$1,530,000 to ensure air support is always ready to respond in Douglas County. An amended 2025 contract with Trans Aero, LTD, secures access to a Type 2 helicopter capable of delivering 300 gallons of water to the front lines of a wildfire.

In February, Douglas County announced it is bringing back its [Wildfire Mitigation Cost-Share program](#), which will provide a 50% financial match to homeowners up to \$10,000 to help them provide defensible space, reduce hazards and increase community safety and resilience to wildfires. Additionally, the county will contribute up to \$50,000 for community projects and encourage adjacent residents to apply together.



- **Communication Objectives:**
  - Raise awareness among residents of wildfire prevention strategies being employed in Douglas County.
  - Provide residents with information on the Wildfire Mitigation Cost-Share Program and how to apply.
- **Tactics** have been primarily digital and include Douglas County’s online newsroom, an updated webpage, email distribution, and organic social media.



- **Results:**

- Newsroom Post Views: 1,618
- Social Media Impressions: 93,995
  - Facebook: 10,776
  - Instagram: 1,501
  - LinkedIn: 1,194
  - X: 1,371
  - NextDoor: 79,153
  - Email Open Rate: 42.6% (Jan 29), 41.4% (Feb 27)

- **US 85 Project Milestone: Continuous Flow Intersections along US 85** - Campaign began Feb. 6 and is ongoing

Douglas County Public Works is in the process of reconstructing three intersections to include innovative Continuous Flow Intersections (CFI) to improve traffic operations and handle additional traffic volumes along US 85 in Highlands Ranch. The new intersections will permanently relocate high-volume left-turn movements to allow left-turning traffic and through traffic to move simultaneously.



- **Communication Objectives:**

- Provide Douglas County residents with up-to-date information on US 85 roadwork.
- Prepare motorists to navigate Continuous Flow Intersections.

- **Tactics** have been primarily digital and include Douglas County's online newsroom, an updated webpage, email distribution, an informational video, and organic social media.

- **Results:**

- Newsroom Post Views: 17,641
- Social Media Impressions: 216,087
  - Facebook: 207,502
  - Instagram: N/A
  - LinkedIn: N/A
  - X: 1,149
  - NextDoor: 7,436
  - Email Open Rate: 47.7% (Feb. 6), 49.9% (March 12)
  - YouTube video views: 20,511

- **Media:**

- Total number of media mentions: 6
- Estimated National Audience: 142,008
- Estimated National Publicity Value: \$37,228
- Estimated Local Audience: 114,208
- Estimated Local Publicity Value: \$36,826

- **Board of Douglas County Commissioners contributes \$1 million to enhance Cancer Care accessibility** - Campaign occurred on Feb. 7



In January, the Board of Douglas County Commissioners voted to approve a \$1 million Beneficiary Agreement with the AdventHealth Rocky Mountain Foundation. The funding will be used for the acquisition and installation of a state-of-the-art Vision RT Radiation Therapy system at AdventHealth Castle Rock. This investment marks a significant step forward in advancing cancer care for residents of central and southern Douglas County.

- **Communication Objectives:**
  - Communicate to residents the Board's commitment to bringing tailor-made health solutions to Douglas County.
  - Communicate the community health and economic benefits the cancer center will bring to Douglas County.
- **Tactics** were primarily digital and include Douglas County's online newsroom, email distribution, and organic social media. The County also partnered with AdventHealth on earned media opportunities.
- **Results:**
  - Newsroom Post Views: 669
  - Social Media Impressions: 11,681
    - Facebook: 1,615
    - Instagram: 546
    - LinkedIn: 820
    - X: 582
    - NextDoor: 8,118
    - Email Open Rate: 46.1%
- **Media:** [AdventHealth aims to open first cancer center in Castle Rock later this year](#) - Colorado Community Media (Feb. 19)
- **Celebrating the work of School Resource Officers** - Campaign began on Feb. 19 and ended on Feb. 21.



The 43 men and women of the Douglas County Sheriff's Office who don the uniform to serve specifically in Douglas County schools work to build positive relationships with students and stay up to date on all the issues and challenges kids face in 2025.

This compassion and service to the community is why The Board of Douglas County Commissioners declared Feb. 17 through Feb. 21, 2025, as [School Resource Officer Appreciation Week](#) in Douglas County.

- **Communication Objective:**
  - Honor the work of School Resource Officers with a resolution in honor of School Resource Officer Appreciation Day
  - Remind target audiences of the Board's investment in public safety, and specifically in school safety.
- **Tactics** were primarily digital and include Douglas County's online newsroom, email distribution, YouTube videos, and organic social media.
- **Results:**
  - Newsroom Post Views: 160
  - Social Media Impressions: 51,638
  - Facebook: 12,746
  - Instagram: 396
  - LinkedIn: 2,211
  - X: 9,537
  - NextDoor: 26,748
  - Newsroom Email Open Rate: 42.0%
  - Direct from the Board Email Open Rate: 47.8%
  - YouTube Video Views: 724

- **Board of Douglas County Commissioners initiates process to become a Home Rule County** - Campaign began March 25 and is ongoing



As Douglas County continues to grow and evolve, the need for a more responsive and adaptable governance structure – that has some freedoms from State policies – is becoming increasingly clear. On March 25, the Board of Douglas County Commissioners adopted a resolution to transition from a statutory form of government to a Home Rule County Charter, representing a significant opportunity for residents to enhance local governance.

- **Communication Objectives:** Inform and engage Douglas County stakeholders throughout the nine-step decision-making process.
- **Tactics** are a mix of digital and earned media and include Douglas County’s online newsroom, a new webpage, email distribution, a press conference, earned media spots, and organic social media. Additionally, to keep residents informed, the team created a new email list specifically for Home Rule.
- **Results:**
  - Newsroom Post Views: 5,806
  - Social Media Impressions: 54,436
  - Facebook: 28,764
  - Instagram: N/A
  - LinkedIn: 1,594
  - X: 788
  - NextDoor: 23,290
  - Email Open Rate: 50.3%
  - Home Rule Email List Sign-Ups: 658
- **Media:**
  - Total number of media mentions: 33
  - Estimated National Audience: 2,259,458
  - Estimated National Publicity Value: \$63,003
  - Estimated Local Audience: 230,077
  - Estimated Local Publicity Value: \$44,606

## Commissioner Work Session – April 14, 2025

- **DCSO Software Demo** -Representatives of the Sheriff’s Office demonstrated some new technology they will be piloting to determine if it fits their needs for consolidation of records and document preparation that will result in more efficient use of time and resources. Results of the pilot will be provided at a later time.
- **Highland Heritage Park Baseball Field Conversion** - Staff provided an overview of what it would take to restore two baseball/softball diamonds at Highland Heritage Park that were previously removed due to a lack of use and a greater need for soccer fields. The decision to explore this was driven by the need for practice fields for local baseball and softball teams, especially considering the future synthetic fields at Zebulon Park. Initial cost estimates presented ranged from approximately \$100,000 per field for basic dirt infields to \$200,000 for a dirt field with full fencing and dugouts, and up to \$780,000 for a synthetic infield option. Funding for the project will be identified by budget staff, potentially through redirecting funds from other projects or using cash-in-lieu arrangements. There was also discussion about potentially converting some of the remaining grass area in Highland Heritage Park into additional soccer fields to address any concerns from the soccer community that staff will evaluate and bring back to the Board.  
**Motion** - Direct staff to proceed with restoring the two diamonds with dirt infields, backstops, and dugouts, and to plan for temporary fencing, as presented.



- **Acquisition, Use and Disposition of School Sites** - Representatives from the school district presented an overview of the processes for school site acquisition, utilization, and disposal, with particular attention paid to land currently held by the county. Alternative uses discussed included the creation of parks and open spaces or considering appropriate commercial or residential development to benefit the community and potentially generate revenue for the school district. School district representatives expressed a commitment to partnering with the county in these discussions. Next steps outlined were; (1) school district to review the inventory of county-held school sites and consider the Commissioners' interest; (2) continue dialogue on specific parcels of land identified; (3) potential for converting certain sites into parks and open spaces based on community interest; (4) developing a more formalized and consistent collaborative process between the county and the school district for managing these land matters will be explored; and (5) Jackie Millet will present a proposal for the Commissioners' consideration regarding a sales and use tax waiver for the construction of the new school in Sterling Ranch, and the school district will provide information on the anticipated cost savings resulting from the school consolidation plan.

### Commissioner Work Session – April 14, 2025

- Legal Updates – Executive Session – No Notes

### Planning Services Activity Report

Completed Projects					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
	04/02/25	Platte River Cabins - Preliminary	Jefferson County - rezoning to PD for cabins on the riverbank of the South Platte River.	External Referral	RE2025-052
2	04/02/25	Promenade at Castle Rock Filing 1, 13 <sup>th</sup> Amd, Block 2, Lot 1A-3A	Second referral request from the Town of Castle Rock for a Site Development Plan (SDP) for The Brinkerhoff & Bar Hummingbird.	External Referral	RE2025-046
2	04/02/25	Lot 1HH Sub, 1st Amendment	Second request - Town of Castle Rock SDP for the existing Quality Inn Site.	External Referral	RE2025-048
2	04/02/25	567 Lake Gulch Road Annexation	Town of Castle Rock - Preapplication to annex for residential assisted living (RAL).	External Referral	RE2025-047
3	04/02/25	County Line Storage Planned Development	Rezone from A-1 and GI to PD. The site contains a closed landfill and is part of David A. Lorenz Regional Park.	Rezoning - Planned Development	ZR2021-004
1	04/02/25	Looking Glass Filing 21 Tract C	Town of Parker - Site Plan of a proposed Amenity Center.	External Referral	RE2025-041
1	04/02/25	Tall Tales Ranch - SIP	City of Lone Tree - minor amendments to an SIP for residential and commercial development	External Referral	RE2025-057
	04/04/25	Independence ROW Vacation	Referral request from Elbert County for Independence Right-of-Way (ROW) vacation.	External Referral	RE2025-043
3	04/04/25	Reynolds Ind'l Park, 4 <sup>th</sup> Amd Lot 26A 1 <sup>st</sup> Rev, 1 <sup>st</sup> Mod	Request to modify SIP to capture existing improvements.	SIP Modification	SP2025-005
1	04/07/25	Highland View Estates, 1st Amd	Add plat note to restrict further subdivision of the residential lot (Lot 10).	Replat	SB2022-005
3	04/07/25	Highlands Ranch Filing 153, 2 <sup>nd</sup> Amd, 1 <sup>st</sup> Mod	Remodel the interior and part of the exterior of an existing car dealership.	SIP Modification	SP2025-014

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	04/08/25	ROW for Motsenbocker Rd	Town of Parker - annexation of additional right-of-way for Motsenbocker Road improvements.	External Referral	RE2025-066
	04/09/25	Xcel Energy Pathway	Elbert County - construct and operate approx. 48 miles of new 345 kv double-circuit electric transmission line.	External Referral	RE2025-064
2	04/09/25	Canyons Far South Filing 1	Town of Castle Rock - final plat	External Referral	RE2025-039
2	04/09/25	Canyons Far South Filing 2	Town of Castle Rock - final plat	External Referral	RE2025-040
3	04/10/25	Ramparts at Roxborough II Condos, 2 <sup>nd</sup> Mod	Request to construct decks on 4 homes into common area owned by the HOA.	SIP Modification	SP2025-016
2	04/11/25	Monte Ridge, 1st Amd, Lot 1A & 2A	Electric substation and battery energy storage system for CORE Electric Cooperative.	Location and Extent	LE2025-004
3	04/14/25	Town of Sedalia, Block 18, Lot 1-A, 1st Revision	Change portions of the approved use from restaurant to office.	SIP Revision	SP2025-008
1	04/14/25	Parkway Filing 2, 10 <sup>th</sup> Amd	City of Lone Tree - SIP and Final Plat for Hawkview at Willow Creek Mixed Use District.	External Referral	RE2025-044
	04/14/25	Adams Co Text Amds - Dev Standards & Regulations	Adams County for Text Amendments to amend the Adams County Development and Regulations to comply with recent state statues related to accessory dwelling units (ADUs).	External Referral	RE2025-063
1	04/14/25	RidgeGate SW Village, Filing 3, Amendment 1	Referral request from the City of Lone tree for a replat of Tract A.	External Referral	RE2025-053
2	04/15/25	656 N Russellville Rd	Variance for outbuilding from 1956	Variance	VA2025-002
2	04/15/25	Canyonside Filing 2, Amd 2	City of Castle Pines - lot line vacation of lots 1 and	External Referral	RE2025-055
	04/15/25	Elora Lift Station	Elbert County for the Elora Lift Station.	Ext Referral	RE2025-056
1	04/15/25	Ridgeway SW Filing 1	City of Lone Tree for a Site Improvement Plan (SIP) for Lyric Park.	External Referral	RE2025-061

## Referrals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	03/20/25	7745 Moore Rd	Request for a Minor Entertainment Event permit for an Egg Hunt event at Zuma's Rescue Ranch.	Minor Ent Event	EE2025-001
2	03/27/25	2006 Kelty Rd	Approval of coffee shop and other commercial uses.	Site Imp Plan	SP2024-081
2	04/04/25	Cross Mountain	Zone Map Change of 18 acres from A-1 to Open Space Conservation District (OSCD).	Zoning Map Change	DR2025-001
2	04/07/25	Pinery Filing 8B, Lot 52A	Request for adjust boundary between residential lot and County-owned tract	Administrative Replat	SB2025-011
2	04/08/25	2096 S I-25	Zone Map Change for 10.44 acres to be LI & 4.42 acres to be A-1.	Zoning Map Change	DR2025-002
3	04/09/25	6490 N. US Hwy. 85	Open house of a wildlife rehabilitation and education center on May 3rd of 2025.	Minor Ent Event	EE2025-002

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	04/10/25	6001 Ron King Trail, 4th Revision	Install Conex storage containers, shade canopies and improved parking.	SIP Revision	SP2025-013
3	04/14/25	5435 Kelly Ct, 2nd Revision	Request for revisions to an existing industrial use.	SIP Revision	SP2020-019
1	04/15/25	Pinery Meadows Preliminary Plan	Preliminary Plan approval for 40 attached and 96 detached single family lots on 39.5 acres within the Pinery Meadows Planned Development.	Preliminary Plan	SB2025-009

### Upcoming PC Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	04/21/25	9315 Sand Creek Rd	Rezone from A-1 to LRR	Rezoning	ZR2024-030
3	05/05/25	Range Preliminary Plan	Subdivide 550 single-family residential lots.	Prelim Plan	SB2024-048
1	05/19/25	Inverness Subdivision Filing 9, Lot 3	Convert existing office building into 53 apts & other commercial uses & waive certain provisions of the CARA overlay zoning dist.	Use by Special Review	US2024-011

### Upcoming BCC Land Use Hearings or Meetings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	04/22/25	Fields Filing 1	118 single-family residential lots.	Final Plat	SB2024-041
1	04/22/25	BPPT Incentive Agreement with Safran Defense & Space, Inc.	Request from Safran Defense & Space, Inc. for the rebate of business personal property tax to support its location of a facility in Douglas County.	Agreement	ED2025-001
3	04/22/25	Struby Resurvey, Lots 7-11	Request to rezone from General Industrial to Light Industrial	Rezoning	ZR2024-008
	05/13/25	Water Supply Reserve Fund Grant Application - Douglas County 2050 CWP	Colorado Water Conservation Board Water Supply Reserve Fund Grant in the amount of \$125,000 for the Douglas County 2050 Comprehensive Water Plan.	Grant Application	
2	05/13/25	Fee Modification Request	Request for a modification of fees for race on May 31, 2025, at the Rueter-Hess Incline.	Fee Waiver	
3	05/13/25	2006 Kelty Rd	Waive central services requirement in the Commercial Zone Dist & SIP for a coffee shop	Site Imp Plan	SP2024-081
1	05/13/25	9315 Sand Creek Rd	Request to rezone from A-1 to LRR.	Rezoning	ZR2024-030
3	05/27/25	Range Preliminary Plan	Request to subdivide 550 single-family residential lots.	Preliminary Plan	SB2024-048
1	06/10/25	Inverness Subdivision Filing 9, Lot 3	Convert existing office building into 53 apts and other commercial uses & waive certain provisions of the CARA overlay zoning dist.	Use by Special Review	US2024-011

### Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	04/02/25	M&B South of Waterton, East of Roxborough Park Rd	K-12 Charter School.	Location and Extent	PS2025-066



Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	04/03/25	7076 Inspiration Dr	Replace an existing building and build a new Group Residential Facility and Respite Facility for 30 plus people.	Use by Special Review	PS2025-065
2	04/04/25	11504 Daley Cir	A1 to RR to subdivide 4 residential lots.	Rezoning	PS2025-061
2	04/04/25	Bears Den Rural Site Plan, 2 <sup>nd</sup> Ex, Parcel 16B	Aviary for exotic birds.	Use by Special Review	PS2025-064
2	04/04/25	Public Streets within Surrey Ridge Unit 2	Land Disposal of a portion Stirrup Ln and a Replat to accommodate an existing retaining wall and minimize unwanted access.	Document and Regulation	PS2025-062
3	04/11/25	6359 Airport Rd	Annual 2-day Colorado Highland Games Festival in August.	Major	PS2025-074
1	04/15/25	Crest View Filing 1, Lot 23	Subdivide the property into two residential lots.	Minor Dev Residential	PS2025-075
2	04/15/25	2320 Kelty Road	Allow one additional second single residential 4.5-acre lot.	Replat	PS2025-071
2	04/15/25	5054 Crowfoot Valley Road	Expand parishioner capacity from 349 to 850 and construct a 10,860 SF addition.	Use by Special Review	PS2025-067

### Streamline Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	04/02/25	Reata South, Filing 1, Lot 76	Building Envelope Adjustment to optimize exterior landscaping components.	Administrative Replat	PS2025-060
3	04/02/25	Solstice Filing 1, 2nd Amendment	Move the existing tract line between Tract J1 and J2.	Administrative Replat	PS2025-073
2	04/04/25	2096 S. I-25	Adjust the LI and A-1 zone boundary of a split-zoned parcel.	Zoning Map Change	PS2025-059

### New Applications

Dist.	Date	Project Title	Project Description	Project Type	Project No.
	04/02/25	Adams Co Text Amds - Dev Standards & Regulations	Adams County - to comply with recent state statues related to accessory dwelling units (ADUs).	External Referral	RE2025-063
	04/02/25	Xcel Energy Pathway	Elbert County - construct and operate approx. 48 miles of new 345 kv double-circuit electric transmission line.	External Referral	RE2025-064
1	04/02/25	Compark Filing 2, 7th Amendment	Town of Parker - a 23,725 sq. ft. equipment sales, rental, and repair facility.	External Referral	RE2025-059
1	04/02/25	Compark Filing 2, 7th Amendment	Town of Parker - replat to combine Lots 8A-1 and 8A-2.	External Referral	RE2025-060
1	04/02/25	Parker Auto Plaza Filing 2, 4 <sup>th</sup> Amd Lot 1B Block 3	Town of Parker - new 12,000 sq. ft. classroom building.	External Referral	RE2025-062
1	04/02/25	Ridgegate SW Filing 1	City of Lone Tree - SIP for Lyric Park.	External Referral	RE2025-061
2	04/04/25	The Ridge Golf Course Excess/Overflow Parking	City of Castle Pines - variance	External Referral	RE2025-068

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	04/04/25	Old Stone Church	Town of Castle Rock - SDP to replace the west additions of the Old Stone Church.	External Referral	RE2025-067
3	04/04/25	Highlands Ranch Filing 153, 2 <sup>nd</sup> Amd, 1 <sup>st</sup> Mod	Remodel interior and part of the exterior of an existing car dealership.	SIP Modification	SP2025-014
1	04/04/25	Challenge to Excellence Charter School	Town of Parker - add a cafeteria to the existing charter school.	External Referral	RE2025-065
1	04/04/25	ROW for Motsenbocker Road	Town of Parker - annexation of additional ROW for Motsenbocker Rd improvements.	External Referral	RE2025-066
1	04/07/25	Horse Creek Commercial	Town of Parker - new 15,877 square-foot commercial development.	External Referral	RE2025-069
3	04/07/25	Reynolds Ind'l Park 4 <sup>th</sup> Amd, Lot 26A, 2 <sup>nd</sup> Rev	Request for building addition to existing commercial site.	SIP Revision	SP2025-015
3	04/07/25	Highlands Ranch Planned Dev, 80 <sup>th</sup> Amd	PA 85 to add residential units.	Planned Development - Major Amd	ZR2025-001
3	04/07/25	6490 N. US Hwy. 85	Open house of a wildlife rehabilitation and education center on May 3rd of 2025.	Minor Ent Event	EE2025-002
2	04/07/25	2096 S Interstate 25	Zone Map Change for 10.44 acres to be LI and 4.42 acres to be A-1.	Zoning Map Change	DR2025-002
2	04/08/25	Hemphill Subdivision, 2nd Amendment	Request to subdivide the 30-acre lot into 10 and 20 acre lots.	Replat	SB2025-013
2	04/08/25	Dawson Trails Filing No 2 (3rd Referral)	Town of Castle Rock - proposing to subdivide 470.8 acres into 25 tracts and dedicate ROW	External Referral	RE2025-070
1	04/09/25	Kime Ranch Filing 1B	Town of Parker - final plat	External Referral	RE2025-072
1	04/09/25	Kime Ranch Filing 1A	Town of Parker - final plat	External Referral	RE2025-071
3	04/10/25	Ramparts at Roxborough II Condos, 2 <sup>nd</sup> Mod	Request to construct decks on 4 homes into common area owned by the HOA.	SIP Modification	SP2025-016
1	04/10/25	Kime Ranch Filing 1C	Town of Parker - final plat	External Referral	RE2025-073
1	04/11/25	Premier Dental Health	External referral request from the Town of Parker for a 5,580 SF medical office building.	External Referral	RE2025-074
2	04/14/25	Dawson Trails Filing 2, Amendment 3	Town of Castle Rock - amendment to include additional right-of-ways.	External Referral	RE2025-075
1	04/14/25	Looking Glass 10, Tract A-1	Town of Parker - USR to drill two groundwater wells for PWSD	External Referral	RE2025-076
2	04/15/25	9560 S East Cherry Creek Rd	Request to allow 14 horse lessons per day.	Use by Special Review	US2025-003
2	04/15/25	12327 A SH 83, 1st Rev, 4th Mod	Upgrade equipment on existing Verizon Wireless communication facility/tower.	SIP Modification	SP2025-017

### New Miscellaneous Jobs

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	04/09/25	5205 Heir Valley Rd, Walz	STR - Primary Residence, 3 Bedrooms, 6 occupants max License No. STR2025-004	Short-Term Rental	MI2025-012

## New Sign Permits

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	04/02/25	Highlands Ranch Filing 135, Lot 1	City Vet - 9567 S University Blvd Unit #A101	Sign Permit	SG2025-035 & 2025-036
1	04/09/25	Meridian Office Park Filing 1, 18th Amd, Lot 2C-1 Blk 8	South State - 11806 E Oswego St	Sign Permit	SG2025-037 – 2025-039
3	04/15/25	Highlands Ranch Filing 137A, 1 <sup>st</sup> Amd, Lot 5A1	Our Village Children's Academy - 9314 Commerce Center St	Sign Permit	SG2025-040

## Special Event Liquor Permits

Dist.	Date	Event Name	Permittee Name & Event Address	Permit No.
2	04/07/25	Casino Night	St. Francis of Assisi Catholic Church - 2746 Fifth St	LL2025-023
2	04/07/25	Cinco de Mayo	St Francis of Assisi Knights of Columbus 8909 - 2746 Fifth St	LL2025-024
3	04/07/25	Highlands Ranch Independence Day 5K	Highlands Ranch Community Assoc - 9352 Dorchester St	LL2025-022
3	04/10/25	Sip & Stretch	Highlands Ranch Community Assoc - 4800 McArthur Ranch Rd	LL2025-025
3	04/10/25	Ukrainian Festival	Ukraine Aid Fund - 9651 S Quebec St	LL2025-026
3	04/10/25	Wimbledon Finals Tennis Mixer	Highlands Ranch Community Association - 8800 S Broadway	LL2025-027
2	04/14/25	Taste of Tri-Lakes Cares	Tri-Lakes Cares - 14771 Spruce Mountain Rd	LL2025-029

## Engineering Services Bid Calendar

Project Description	Plans Available to Contractors	Contractor Pre-Bid Conference	Project Bid Opening	Tentative BCC Approval Date
<b>Grigs Road Paving Project – CI 2021-032</b>	April 7, 2025	April 16, 2025	April 29, 2025	May 27, 2025

Phase 1 of the Grigs Road Paving Project will involve the extension of the existing asphalt pavement from Daniels Park Road to the East/West Regional Trailhead & Pavilion parking lot. Currently, this section of Grigs Road has a gravel road surface and has roadside ditches on both sides for drainage purposes. The project will span 1 mile in length and will require significant earthwork, the installation of new curb and gutter, and the construction of six-inch asphalt pavement. Additionally, drainage enhancements will be implemented throughout the installation of eight (8) new inlet structures. The existing metal pipe culvert crossings will be replaced with upgraded reinforced concrete pipes and flared-end sections.

<b>County Line Road - CI 2020-013</b>	Mar. 31, 2025	Apr. 9, 2025	Apr. 29, 2025	May 27, 2025
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This project consists of widening and reconstruction of County Line Road between Broadway and University. County Line Road will be widened from one lane to two lanes in each direction and the project will install a new traffic signal at the intersection of Clarkson Street and provide noise mitigation on the north side of County Line Road.