

**MEETING DATE:** December 9, 2025

**STAFF PERSON  
RESPONSIBLE:** Joel White, Division Chief

**DESCRIPTION:** Approval of Purchase Order Request for the Douglas County Search & Rescue – Matching funds for purchase of MCP(Mobile Command Post) in the Amount of \$175,000.00.

**SUMMARY:**

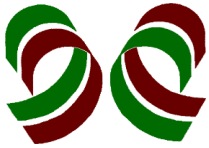
The Douglas County Search & Rescue organization is replacing Unit 706, a 2001 Ford F-350, that is the current Mobile Command Post for \$350,000.00. Douglas County Search & Rescue had a private donation from a citizen to cover \$175,000.00 and asked the Douglas County Sheriff's Office to fund the remaining \$175,000.00. The \$175,000.00 from the Douglas County Sheriff's office was written into the 2025 budget adoption and reviewed and approved by the Board of County Commissioners.

The new Mobile Command Post would carry basic lifesaving first aid equipment, have modern workstations for three staff(Communications, Operations, and planning), and provide operational necessities for Search and Rescue operation teams when they are activated to assist the public in any capacity.

Command and rescue vehicles are critical to enabling Search and Rescue to complete their mission.

Douglas County Search & Rescue	\$175,000.00
Douglas County Sheriff's Office	\$175,000.00
Total Cost of MCP	\$350,000.00

**RECOMMENDED  
ACTION:** Approval of Purchase Order Request for the Douglas County Search & Rescue – Matching funds for purchase of MCP(Mobile Command Post) in the Amount of \$175,000.00.



**Douglas County Government**  
Finance Department, Purchasing Division  
100 Third Street, Suite 130  
Castle Rock, Colorado 80104  
Phone: 303-660-7430

**Date Requested:** 11/24/25  
**Department Number:** 21100  
**Department Name:** Sheriff Administration  
**Requested By:** Division Chief Joel White  
**Telephone Number:** 303.814.7056  
**Delivery Address:** 4000 Justice Way  
Castle Rock, CO, 80109

**Account Number:** 21100.465100

**Vendor**  
Douglas County Search & Rescue  
P.O. Box 1102  
Castle Rock, CO, 80104

**Department Authorization**

I certify that the purchase listed below  
is necessary for the proper operation  
of Douglas County and to my  
knowledge funds are available in the  
current budget.

**Authorized Department Official**

Qty.	Unit	Description/Specifications (please include detailed information regarding this purchase, i.e., bid number, quotes attached, etc.)	Unit Price	Amount
1	Ea.	Douglas County Search & Rescue Command Post - 1/2 Funding Request to match private donor	\$175,000.00	\$175,000.00
		NOT TO EXCEED - \$175,000.00		
Special Instructions:			<b>Total Price</b>	<b>\$175,000.00</b>

**\*\* PLEASE ATTACH A COPY OF THE AGENDA ITEM FOR ALL BOCC APPROVED PURCHASES \*\***

**FOR PURCHASING USE ONLY**

**Purchase Order No.:** \_\_\_\_\_  
**Vendor Number:** \_\_\_\_\_  
**Date Entered:** \_\_\_\_\_  
**Entered By:** \_\_\_\_\_

**Accounting Review:** \_\_\_\_\_  
**Budget Review:** \_\_\_\_\_  
**Cty Manager Approval:** \_\_\_\_\_  
**BOCC Approval:** \_\_\_\_\_  
**BOCC Approval:** \_\_\_\_\_

## GENERAL FUND

\$2,920,700 One-Time; \$3,202,993 Ongoing; and  
\$200,900 Offsetting Revenues

### BOARD OF COUNTY COMMISSIONERS

Colorado Counties, Inc. - \$1,010 Ongoing

The budget includes ongoing funding for the annual dues increase for fiscal year 2025.

### CLERK AND RECORDER

Postage and Delivery Base Budget Increase - \$111,450 Ongoing

Due to the consistent increases in postal rates implemented by the United States Postal Service, the Clerk and Recorder needs a base budget increase to continue to serve constituents who complete transactions online rather than visiting the County office.

Temporary Help - Elections - \$25,000 One-Time

Additional clerical staff is needed for data entry and phone bank support during the 2025 election cycle. The additional staff members in the election's office will ensure statutory deadlines in voter registration and service levels are balanced during critical cycles.

Elections Overtime - \$36,000 One-Time

Additional hours will be required to complete voter registration and ballot fulfillment tasks on and before Election Day 2025, Tuesday, November 4. Effective October 30, election facilities, Voter Service and Polling Centers (VSPCs), and support staff are required to operate 8 a.m. – 5 p.m. M-F

and at least 4 hours on Saturday. The M-F hours are 7:30 a.m. – 5:30 p.m. to facilitate opening and closing procedures.

Ballot Roundup procedures must be completed on weekends (Sat. and Sun.) after ballot drop boxes open.

On Election Day – Election facilities are open 6:30 a.m. – 12:00 a.m. for voter services and ballot processing. These functions require various staff members to work additional hours to cover all aspects of the operation from VSPC support to judges' supervision of Ballot Roundup, Ballot Sorting, Signature Verification, Ballot Removal, Duplication, Resolution, and Tabulation.

Elections Equipment - \$86,000 One-Time

To remain in compliance with enhanced security, equipment located at the Elections division needs to be replaced to run Windows 11 and the new version of ClearCount, which will conduct instant runoff voting in Douglas County and the State of Colorado.

### SHERIFF

Douglas County Search & Rescue (DCSR) - Command Post (CP) F550 FWD \$175,000 - One-Time

To match donor funding, \$175,000 of funding is being requested to enable the DCSR team to purchase a new command post in 2025. The existing CP is 23 years old and no longer meets the needs of the DCSR team. The new unit will have modern workstations for three staff (Communications, Operations, and Planning), along with a map table. The unit will also carry lifesaving first-aid equipment for protection of the command staff and DCSO emergency responders.



# Douglas County Government

## 2025 General Fund Recommended New Requests

Dept./Division	Request Description	FTE	One-Time Amount	Ongoing Amount	Offsetting Revenues	Net Impact to Fund
<b>Board of County Commissioners</b>						
802000	Colorado Counties, Inc. Annual Due Increase				\$ 1,010	\$ 1,010
<b>Clerk &amp; Recorder</b>						
12200	Postage and Delivery			7,000		7,000
12400	Postage and Delivery			104,450		104,450
12500	Temporary Staffing - Elections		25,000			25,000
12500	Elections - Overtime		36,000			36,000
12500	Elections Equipment		86,000			86,000
<b>Sheriff</b>						
21100	Douglas County Search & Rescue - Command Post F-550 4WD		175,000 ✓			175,000
21115	Douglas County Training Ammunition Base Budget Increase			116,200 ✓		116,200
21115	Douglas County Training Tactical Vehicles (2)		174,000 ✓			174,000
21116	Regulatory Training Base Budget Increase			150,000 ✓		150,000
21120	Deputy Cadet Training Academy - 24 Attendees		1,598,800 ✓			1,598,800
21126	Criminal Justice Records Act Specialists	2.0	10,800 ✓	226,400 ✓		237,200
21127	Portable Radio Accessory Replacement		15,200 ✓			15,200
21150	Uniform Base Budget Increase			239,800 ✓		239,800
21175	Prisoner Transport Base Budget Increase			83,000 ✓		83,000
21175	Concealed Handgun Permit - Temporary Help		199,500 ✓			199,500
21350	Terminal Readers - Upgrade/Replace		20,700 ✓			20,700
21350	Axon Fleet Replacement			42,700 ✓		42,700
21500	Reclass Five Detention Specialists to Detention Deputies		42,300 ✓	420,300 ✓		462,600
21500	Inmate Medical - Additional Staffing			279,300 ✓		279,300
21500	Medical/Staffing Cost Increase			92,676 ✓		92,676
21500	Inmate Medical CPI Inc.			173,274 ✓		173,274
21500	Inmate Medical - Healthcare Litigation			488,550 ✓		488,550
21700	Vehicle - Emergency Management		290,000 ✓			290,000
23200	Vehicle Tow Services - Base Budget Increase			54,700 ✓		54,700
55500	Animal Control - Pikes Peak Increase			20,300 ✓		20,300
<b>Facilities</b>						
19100	Countywide Security Guard Services			72,000		72,000
19100	Countywide Saniglaze Floor Maintenance		33,000			33,000
19100	Generator Load Bank Testing		2,500			2,500

DOUGLAS COUNTY GOVERNMENT  
Dept. Submitted New Request Report By Division  
For The Budget Year 2025

Division/Project 21100 SHERIFF ADMINISTRATION

Request Number	25290	Division	21100	SHERIFF ADMINISTRATION	Request Type	EPS	IT Request	N	Priority (1 - 99)	
Department		Request Description	DCSAR MCP- Donor 1/2 Cont		Strategic Goal	Personal and Public Safety				
Job Type				Pay Grade		Full Time Equivalents		Employment Status		

Line No.	Object Acct.	Account Description	One-Time Amount	On-Going Amount	Remark
1.0	465100	Contributions - Misc.	175,000.00		Contribution for Repl Command Post 50%
New Request Total			175,000.00		

Douglas County Search and Rescue Team's (DCSAR's) foremost resources are its people - and their passion and skills to serve. However, command and rescue trucks are critical to enabling them to complete their mission, as are communications (radios) and OHVs (off-highway vehicles, e.g., ATVs and snowmobiles). DCSAR's annual income for Douglas County is highly appreciated, but important to note it falls slightly short of covering even normal annual costs of insurance, maintenance, etc.

The top priority for capital items is the replacement of DCSAR's primary Command Post (CP), Unit 706, which is a 2001 Ford F-350 4-wheel drive (4WD) box style truck. This truck is gasoline powered, 23 years old, and responds on all in-town and backcountry DCSAR missions. It is designed to provide a safe, self-contained all-weather CP work environment for a full command staff with ability to manage multiple SAR teams, communications, and logistics over multiple operational periods.

The unit should also carry a very basic complement of lifesaving first aid equipment for protection of the command staff and our emergency responders. However, the current CP cannot carry such equipment due to weight restrictions, as the truck chassis was unfortunately undersized when it was originally built to be a mobile crime lab for the Sheriff's Office. The command module limits the weight of portable mission equipment it can safely transport, especially on steep mountain roads. To reduce weight, all ropes, medical equipment and rehab supplies have been removed in addition to removing the rooftop air conditioning system and several heavy metal components, such as the roof access ladder. The truck chassis is now safer but is operating at maximum load capacity (GVWR), and the brakes are under intense strain. This is especially true when the team responds in the mountains of Douglas County, as the truck chassis is not equipped with a transmission retarder or engine brake. When going down steep hills, drivers frequently put the truck into four-wheel drive, even in good weather, to add resistance and reduce the strain on the brakes to slow the truck. This would not be necessary with a properly sized and equipped truck chassis or lighter modular box.

The estimated cost to replace this vehicle is \$350,000. A generous donor is providing half of the funding. The replacement CP would be similar in style to the existing Unit 706 but would be lighter weight, have a more weight appropriate F-550 4WD chassis (or equivalent), and would be two feet shorter. It would have modern workstations for three staff (Communications, Operations and Planning)

**Division/Project      21100      SHERIFF ADMINISTRATION**

with the addition of a map table for use by the staff. The cost estimate above does not include two-way radios, antennas, and laptop computers which will need to be locally procured and installed after delivery. The estimated cost is based upon quotes from two vendors, MBF Industries, Inc., the vendor used by the Douglas County Sheriff Office (DCSO) for their most recent mobile command post and SWAT truck purchases, and TriVan Truck Body, the vendor who built a CP for the Boulder Emergency Squad.

SHERIFF ADMINISTRATION Division Total	175,000.00	
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